



City of Dearborn Heights
6045 FENTON • DEARBORN HEIGHTS, MICHIGAN 48127

Mo Baydoun
Council Chairman

Study Sessions and City Council Meetings shall be attended in person by City Council Members. Members of the public have the option of attending in person or virtually.

Purpose: **6:00 p.m. CITY COUNCIL REGULAR MEETING**

Location: **City Hall Council Chambers - 6045 Fenton**

Date: **Tuesday, January 14, 2025**

Join Zoom Meeting

<https://us06web.zoom.us/j/88652928785?pwd=dSDSirdoUAtRyxIYxCWgDgQXUXydNC.1>

Meeting ID: 886 5292 8785

Passcode: 084385

One tap mobile

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+13126266799,,82415788624#,,,,*084385# US (Chicago)

Dial by your location

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+1 312 626 6799 US (Chicago)
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+1 507 473 4847 US

+1 564 217 2000 US
+1 669 444 9171 US
+1 669 900 6833 US (San Jose)
+1 689 278 1000 US
+1 719 359 4580 US
+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)
+1 360 209 5623 US
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Persons who may wish to contact members of the City Council to provide input or to ask questions on any business that will come before the City Council at the meetings are to contact City Clerk Senia at 313-791-3434 or email at clerks@dearbornheightsmi.gov before 5:00 p.m. on the day of the meeting. For participation during the meeting, click on the Zoom link to enter the meeting room and raise your “zoom” hand to indicate that you have a question. You can also contact the WDHT-TV Staff at any of the above phone numbers.

Council Chairman: (313) 641-0100 • City Clerk: (313) 791-3435
mabaydoun@dearbornheightsmi.gov

**ORDER OF BUSINESS JANUARY 14, 2025
REGULAR MEETING OF THE DEARBORN HEIGHTS CITY COUNCIL**

1. **CALL OF MEMBERS**

2. **PLEDGE OF ALLEGIANCE**

A City Council - Resident Recognition

3. **AGENDA APPROVAL**

4. **APPROVAL OF MINUTES**

A Minutes from the Regular Meeting of December 10, 2024

B Minutes from the Special Meeting of December 17, 2024

5. **PUBLIC HEARINGS AND PUBLIC COMMENT**

6. **FUND TRANSFERS AND CURRENT CLAIMS**

A Claims and ACH/Wire Transfers 6-1 thru 6-16 and 6-18 thru 6-35

7. **CONSIDERATION OF BIDS**

8. **REPORTS FROM MAYOR**

A Planning Commission Appointments and Reappointment

B Thrive by Any Means Necessary Martin Luther King Jr. Day March 2025

9. **REPORTS FROM CITY OFFICIALS**

A Councilwoman Malinowski Maxwell - Southeast Michigan Council of Governments (SEMCOG) Appointment

B Assessor Comer - 2025 Poverty Exemption Application

C City Engineer Dib - Asphalt Pavement Street Repair Program Contract Change Order #1

D DPW Director Danci - Department of Public Works Report - December 2024 Data

E IT Director Cooper - Adobe License Renewal

F IT Director Cooper - Microsoft M365 Renewal

G IT Director Cooper & DPW Director Danci - Fleet Management Agreement

H Ordinance Enforcement & Animal Control Director Dishroon - Animal Sheltering Agreement Extension - Michigan Humane Society

- I Ordinance Enforcement & Animal Control Director Dishroon - Animal Sheltering Agreement Proposals
- J Planning Commission - Recommendation to Re-Zone 6452 N Telegraph (back parcel) from C3 to RM
- K Planning Commission - Recommendation to Re-Zone 26550 Cherry Hill from R1 to RM
- L Interim Police Chief Farhat - Memorandum of Understanding Between the City and the Arab Community Center for Economic and Social Services (ACCESS)

10. **PETITIONS FROM CITIZENS**

11. **ORDINANCES AND RESOLUTIONS**

- A Mayor Bazzi - Downriver Utility Wastewater Authority (DUWA) Amended Articles of Incorporation Resolution
- B Treasurer Hicks-Clayton - Resolution Supporting the Requirement of the Presentation of Backup for Payment of Warrants
- C Councilman Wencel - Resolution Regarding Hassane Jamal
- D Councilman Wencel - Resolution to Re-Establish the Commission on Disability Concerns
- E Councilman Wencel - Resolution to Establish a Veteran Affairs Commission

12. **COMMUNICATIONS**

13. **NEW BUSINESS**

- A Business License Renewal - Walker's Speakeasy
- B Business License Renewal - Dawghouse Bar and Grill
- C Business License Renewal - Mexican Fiesta
- D Business License Renewal - Polish Legion of American Veterans
- E Business License Renewal - Saad Auto Parts Inc.

14. **MEMBERS OF THE PUBLIC**

- A Comments from Council Members
- B Announcements
- C Public Comments

15. **ADJOURNMENT**

MINUTES DECEMBER 10, 2024
REGULAR MEETING OF THE DEARBORN HEIGHTS CITY COUNCIL

Approved for
the Agenda of:

01-14-25

24-532 The meeting was called to order at 6:02 p.m. by Council Chairman Mo Baydoun.

Roll Call showed the following:

Present: Council Chairman Mo Baydoun, Council Chair Pro Tem Hassan Ahmad, Councilwoman Nancy Bryer, Councilman Robert Constan, Councilwoman Denise Malinowski Maxwell, Councilman Hassan Saab.
 Absent: Councilman Tom Wencel.
 Also Present: City Clerk Senia, Treasurer Hicks-Clayton, City Engineer Dib, Comptroller Shepard, Fire Chief Brogan, Human Resource Director Eggly, IT Director Cooper, Library Director McCaffery, Ordinance Enforcement & Animal Control Director Dishroon, Parks & Recreation Director Sower, Police Chief Swope.

The Pledge of Allegiance was led by Judge Plawecki & Judge Turfe.

24-533 Motion by Councilman Ahmad, seconded by Councilman Saab to approve the Agenda for the Regular Meeting of December 10, 2024 as submitted, with the addition of the following:

- Item 9-K from Councilman Saab – American Rescue Plan Act (ARPA) Funds Allocation - Vehicles
- Item 9-L from IT Director Cooper – DUO Hardware Token Funding Modification
- Item 11-B from Library Director McCaffery – Caroline Kennedy Library Room Dedication Resolution
- Claim 6-40 – Municode for \$3,241.63 for Annual Ordinance Codification

After further discussion, the motion was amended to reflect the following:

Motion by Councilman Ahmad, seconded by Councilman Saab to approve the Agenda for the Regular Meeting of December 10, 2024 as submitted, with the removal of Item 9-F - Parks & Recreation Director Sower - Canfield Center Marquee Sign - Change Order #1, and the addition of the following:

- Item 9-K from Councilman Saab – American Rescue Plan Act (ARPA) Funds Allocation - Vehicles
- Item 9-L from IT Director Cooper – DUO Hardware Token Funding Modification
- Item 11-B from Library Director McCaffery – Caroline Kennedy Library Room Dedication Resolution
- Claim 6-40 – Municode for \$3,241.63 for Annual Ordinance Codification

Motion adopted

24-534 Motion by Councilman Saab, seconded by Councilman Ahmad to approve the Minutes for the Special Meeting of November 26, 2024, as outlined in 4-A.

Motion adopted

24-535 Motion by Councilman Ahmad, seconded by Councilwoman Bryer to approve the Minutes for the Regular Meeting of November 26, 2024, as outlined in 4-B.

Motion adopted

24-536 Motion by Councilman Saab, seconded by Councilman Ahmad to approve Current Claims and ACH/Wire Transfers 6-1 through 6-14 and 6-16 through 6-40, as submitted.

1	BOUND TREE MEDICAL, LLC	\$2,186.63
2	BOWLES BROTHERS	\$1,960.00
3	BOWLES BROTHERS	\$18,155.00
4	DAVES CARPET CLEANING	\$1,653.00

5	DAVES CARPET CLEANING	\$2,325.00
6	DOWNRIVER COMMUNITY CONFERENCE	\$14,661.91
7	ELECTION SOURCE	\$17,289.50
8	FERGUSON WATERWORS	\$34,666.00
9	FERGUSON WATERWORS	\$1,859.50
10	FERGUSON WATERWORS	\$3,466.60
11	FERGUSON WATERWORS	\$128,385.60
12	FRONTLINE CONSULTING	\$4,200.00
13	GETAWAY TOURS	\$1,695.00
14	GREAT LAKES WATER	\$353,694.19
16	IBEX INSURANCE	\$8,648.00
17	JOHNSON CONTROLS	\$2,314.00
18	JOHNSON CONTROLS	\$3,457.00
19	JOHNSON CONTROLS	\$3,457.00
20	JOHNSON CONTROLS	\$3,829.16
21	JOHNSON CONTROLS	\$4,455.00
22	JOHNSON CONTROLS	\$5,999.35
23	JOHNSON CONTROLS	\$6,599.00
24	JUDE RARIDEN	\$4,900.00
25	K&E COMPOSTING	\$13,230.00
26	MICHIGAN HUMANE	\$4,964.25
27	OREILLY RANCILIO	\$17,639.80
28	PERKINS LAW	\$2,775.00
29	PERKINS LAW	\$6,225.00
30	PLANTE & MORAN	\$1,500.00
31	PRIORITY WASTE	\$230,872.32
32	QUAD TRAN	\$4,034.43
33	QUAD TRAN	\$4,522.26
34	QUAD TRAN	\$7,684.00
35	QUAD TRAN	\$7,684.00
36	SAAD LAW	\$6,570.00
37	URBAN TREE	\$1,925.00
38	URBAN TREE	\$3,850.00
39	URBAN TREE	\$4,200.00
40	CIVICPLUS MUNICODE	\$3,241.63

Motion adopted

24-537 Motion by Councilwoman Bryer, motion not seconded, to award the contract for the Sale of City-Owned Properties to Sunflower Realty as the most qualified proposer, as outlined in 7-A. Per City Engineer Dib communication dated December 3, 2024.

Hearing no second, the motion was not considered

24-538 Motion by Councilman Constan, seconded by Councilman Saab to refer back to Administration the Item 7-A – Sale of City-Owned Properties and request Administration provide the City Council with a list of the properties with addresses. In addition, approve the formation of a subcommittee to review the process consisting of Councilwoman Denise Malinowski Maxwell, Council Chair Pro Tem Hassan Ahmad, Angela Venagas, Corporation Counsel, and City Clerk Senia. Per City Engineer Dib communication dated December 3, 2024.

Motion adopted

24-539 Motion by Councilman Ahmad, seconded by Councilwoman Bryer to concur with the Mayoral reappointment of Bill Darwich to the Zoning Board of Appeals, term to expire May 2027, as outlined in 8-A. Per Mayor Bazzi communication dated December 3, 2024.

Motion adopted

24-540 Motion by Councilman Saab, seconded by Councilman Constan to authorize the Annual Publication of the Amended Notice of Meetings as required under Public Act No. 267 Public Act of 1976, with the Amended Notice of Meetings to be published Wednesday, December 11, 2024, as outlined in 9-A. Per Clerk Senia communication dated December 2, 2024.

Motion adopted

24-541 Motion by Councilman Constan, seconded by Councilman Ahmad to receive, note and file the previously approved (Council Motion #23-539) DHPEA/TPOAM contract, July 1, 2023 through June 30, 2026, and to proceed with the appropriate signatures, as outlined in 9-B. Per Clerk Senia communication dated December 3, 2024.

Motion adopted

24-542 Motion by Councilwoman Malinowski Maxwell, seconded by Councilman Saab to authorize additional review of the Treasurer's Office contract by additional municipal counsel, as outlined in 9-C. Per Treasurer Hicks-Clayton communication dated December 3, 2024.

After further discussion, the motion was amended to reflect the following:

Motion by Councilwoman Malinowski Maxwell, seconded by Councilman Saab to table Item 9-C - Legal Review of Treasurer's Office Contract, at the recommendation of Treasurer Hicks-Clayton.

Motion adopted

24-543 Motion by Councilman Ahmad, seconded by Councilman Saab to approve the Administrative Order appointing Ms. Jessica R. Cheaib to the position of Part-Time Magistrate for the 20th District Court, effective January 3, 2025, as outlined in 9-D. Per 20th District Court Judge Plawecki communication dated November 18, 2024.

Motion adopted

24-544 Motion by Councilman Saab, seconded by Councilwoman Bryer to approve the purchase and payment of shelving from Library Design Associates for Caroline Kennedy Library for a cost not to exceed \$29,157.00, as budgeted for under line 738-738-981.00 for this budget year, as outlined in 9-E. Per Library Director McCaffery communication dated November 16, 2024.

Motion adopted

- 24-545** Motion by Councilwoman Malinowski Maxwell, seconded by Councilman Ahmad to approve the disbursement of the Dearborn Heights Youth Organizations Allotments as follows:

Dearborn Heights Raiders - \$2,455.00
District 7 Flag Football - \$1,150.00
Dearborn Heights Soccer Association - \$3,380.00

In addition, authorize these funds to be taken from the 2024-2025 Parks & Recreation Budget Account #691-887, as outlined in 9-G. Per Parks & Recreation Director Sower communication dated November 28, 2024.

Motion adopted

- 24-546** Motion by Councilman Saab, seconded by Councilwoman Bryer to a approve the Total Response Service Plan Agreement between the City and Total Response for \$3,385.40. In addition, authorize the Mayor and Clerk to sign the contract on behalf of the City, which will expire November 2025. In addition, authorize the Mayor and Comptroller to sign the warrants and the Treasurer to issue payment from the Police 911 CNC Fund, 101-300-962.010, as outlined in 9-H. Per Police Chief Swope communication dated November 20, 2024.

Motion adopted

- 24-547** Motion by Councilman Saab, seconded by Councilman Constan to approve the purchase and payment of Glock firearms and accessories from CMP Distributors, Inc., for \$6,909.86. In addition, authorize the Mayor and Comptroller or Clerk to sign the necessary warrants, and the Treasurer to issue payment from Account 265-330-831.265, as outlined in 9-I. Per Police Chief Swope communication dated November 20, 2024.

Motion adopted

- 24-548** Motion by Councilman Saab, motion not seconded, to refer back to Administration Item 9-J – American Rescue Plan Act (ARPA) Premium Payments.

Hearing no second, the motion was not considered

- 24-549** Motion by Councilman Saab, seconded by Councilwoman Bryer to allocate \$2,200,000.00 from its American Rescue Plan Act (ARPA) funds to enhance the operational capabilities of our public safety departments through the procurement of new vehicles. The proposed allocation is as follows:

1. Police Department: Allocate \$900,000.00 for the acquisition of new patrol and detective bureau vehicles to replace aging units and ensure effective law enforcement operations.
2. Fire Department: Allocate \$300,000.00 for the upgrade of the fire department's vehicle fleet, enhancing response times and service reliability,
3. DPW: Allocate \$1,000,000.00 to upgrade equipment and their aging fleet,

as outlined in 9-K. In addition, specify that these funds are to be allocated before December 31, 2024. Per Councilman Saab communication dated December 10, 2024.

After further discussion, the motion was amended to reflect the following:

Motion by Councilman Saab, seconded by Councilwoman Bryer to allocate \$2,700,000.00 from its American Rescue Plan Act (ARPA) funds to enhance the operational capabilities of our public safety departments through the procurement of new vehicles. The proposed allocation is as follows:

1. Police Department: Allocate \$900,000.00 for the acquisition of new patrol and detective bureau vehicles to replace aging units and ensure effective law enforcement operations.

2. Fire Department: Allocate \$300,000.00 for the upgrade of the fire department's vehicle fleet, enhancing response times and service reliability,

3. DPW: Allocate \$1,500,000.00 to upgrade equipment and their aging fleet,

as outlined in 9-K. In addition, specify that these funds are to be allocated before December 31, 2024. Per Councilman Saab communication dated December 10, 2024.

Motion adopted

24-550 Motion by Councilman Ahmad, seconded by Councilman Constan to approve the amendment of the payment method for the DUO Hardware Tokens as previously approved by Council Motion 24-459, that the funding will be changed from Account #101-258-728.001 for a cost not to exceed \$14,913.00 to the use of American Express Points for a cost not to exceed \$7,953.00, as outlined in 9-L. Per IT Director Cooper communication dated December 10, 2024.

Motion adopted

24-551 Motion by Councilwoman Bryer, seconded by Councilwoman Malinowski Maxwell to authorize the "Treasurer Department Administrator" position to be an appointment of the City elected Treasurer Lisa-Hicks Clayton or other elected Treasurers exempt from the civil services process, similar to the elected Mayor "Chief of staff" and under the same or similar legislative authority, this appointment will be subject to mandatory re-appointment every 2 years by the elected Treasurer on or before March 1st of first and third year of the Treasurer elect. In addition, authorize the Comptroller to amend the Treasurer budget and transfer \$60.00 from the City General Fund to Account 101-253-706.000, and authorize the Human Resources Director to process the "Treasurer Department Administrator" appointment pending Treasurer Lisa Hicks-Clayton's letter of appointment. Further, approve the City Treasurer Lisa Hicks-Clayton request and adopt this resolution terms and conditions. And further authorize her to make the appointment in writing, as outlined in 11-A. Per Treasurer Hicks-Clayton communication dated December 3, 2024.

After further discussion, the motion was amended to reflect the following:

Motion by Councilwoman Bryer, seconded by Councilwoman Malinowski Maxwell to refer back to the Treasurer Item 11-A - Treasurer's Office Additional Position Resolution.

Motion adopted

24-552 Motion by Councilman Ahmad, seconded by Councilman Constan to approve the following resolution:

Whereas, Emmy and Raymond Peck have been working as dedicated volunteers for forty years in the selfless cause of community literacy.

Whereas, Emmy and Raymond Peck have helped the library through more than a few crises.

Therefore, Study Room 2 at Caroline Kennedy Library will be known in the future as: "The Emmy and Ray Peck Meeting Room"

as outlined in 11-B. Per Library Director McCaffery communication dated December 10, 2024.

Motion adopted

24-553 Motion by Councilman Ahmad, seconded by Councilman Constan to approve the Business License Renewal for Saad Auto Parts Inc. at 25620 Van Born, as outlined in 13-A.

After further discussion, the motion was amended to reflect the following:

Motion by Councilman Ahmad, seconded by Councilman Constan to table Item 13-A - Business License Renewal for Saad Auto Parts Inc. at 25620 Van Born, until the January 14, 2025 City Council Meeting.

Motion adopted

24-554 Motion by Councilman Saab, seconded by Councilman Ahmad to approve the temporary food truck/tent/cart license renewal application for Burgeratti, as outlined in 13-B.

Motion adopted

24-555 Motion by Councilman Ahmad, seconded by Councilman Saab to approve the Business License Renewal for Bellagio Banquet LLC at 23900 W. Warren, as outlined in 13-C.

Motion adopted

24-556 Motion by Councilwoman Malinowski Maxwell, seconded by Councilman Ahmad to adjourn the Dearborn Heights City Council Regular Meeting.

Motion adopted

The meeting adjourned at 8:43 p.m.

LYNNE M. SENIA
CITY CLERK

MO BAYDOUN
COUNCIL CHAIRMAN

GEORGANNE SEMENIUK
COUNCIL SECRETARY

MINUTES DECEMBER 17, 2024
SPECIAL MEETING OF THE DEARBORN HEIGHTS CITY COUNCIL

Approved for
the Agenda of:

01-14-25

24-557 The meeting was called to order at 6:01 p.m. by Council Chairman Mo Baydoun.

Roll Call showed the following:

Present: Council Chairman Mo Baydoun, Council Chair Pro Tem Hassan Ahmad, Councilwoman Nancy Bryer, Councilman Robert Constan, Councilwoman Denise Malinowski Maxwell, Councilman Tom Wencel.
 Absent: Councilman Hassan Saab.
 Also Present: Treasurer Hicks-Clayton, Chief of Staff Hernandez, City Engineer Dib, Comptroller Shepard, Human Resource Director Eggly, Library Director McCaffery.

The Pledge of Allegiance was led by Vince Drapkowski.

24-558 Motion by Councilman Ahmad, seconded by Councilwoman Bryer to approve the Amended Agenda for the Special Meeting of December 17, 2024 as submitted, with the adjustment that the items will be considered in the following order:

- Item 15-A – Closed Session – Hachem v. Dearborn Heights
- Item 9-A – American Rescue Plan Act (ARPA) Premium Payment
- Item 7-A – Bid Award - Drinking Water State Revolving Fund (DWSRF) 2024 Water Main Replacement Change Order #1 American Rescue Plan Act (ARPA)

Motion adopted

24-559 Motion by Councilman Ahmad, seconded by Councilman Constan to move to a Closed Session at 6:02 p.m. so that the City Council may discuss the legal case of Hachem v. City of Dearborn Heights, which may include the City Council, Mayor Bazzi, Chief of Staff Hernandez, Corporation Counsel, and Carlito Young of Rosati, Schultz, Joppich, and Amtsbuechler.

A roll call vote was taken.

Ayes: Council Chairman Baydoun, Council Chair Pro Tem Ahmad, Councilwoman Bryer, Councilman Constan, Councilwoman Malinowski Maxwell, Councilman Wencel.
 Nays: None.
 Absent: Councilman Saab.

Motion adopted

24-560 Motion by Ahmad, seconded by Councilman Constan to return to an Open Session at 6:52 p.m.

Motion adopted

24-561 Motion by Councilman Wencel, seconded by Councilwoman Bryer to concur with the recommendation of Carlito Young of Rosati, Schultz, Joppich, and Amtsbuechler regarding the legal case of Hachem v. Dearborn Heights, including the recommended settlement amount agreed upon.

Motion adopted

24-562 Motion by Councilman Ahmad, seconded by Councilman Constan to approve Current Claims and ACH/Wire Transfers 6-1 through 6-15 and 6-17 through 6-29, as submitted.

1	ALLIE BROTHERS	2,594.62
2	ASCENSUS	6,450.00

3	CUMMINS SALES AND SERVICE	3,618.71
4	DOWNRIVER UTILITY WASTEWATER AUTH	22,844.16
5	DOWNRIVER UTILITY WASTEWATER AUTH	29,709.84
6	DOWNRIVER UTILITY WASTEWATER AUTH	73,995.68
7	DOWNRIVER UTILITY WASTEWATER AUTH	70,694.00
8	DUKE'S ROOT CONTROL INC.	18,171.29
9	DUKE'S ROOT CONTROL INC.	19,899.69
10	FERGUSON WATERWORKS #3386	2,139.76
11	FERGUSON WATERWORKS #3386	26,747.00
12	FERGUSON WATERWORKS #3386	36,556.80
13	FIESTA GOURMET AND DELI, INC.	2,360.00
14	GREAT LAKES WATER AUTHORITY	3,720.00
15	HYDROCORP	3,721.50
17	INLINER SOLUTIONS, LLC	19,094.40
18	MACQUEEN	3,105.45
19	MICHIGAN LAUNDRY MACHINERY SERVICE	1,881.81
20	PERKINS LAW GROUP	5,695.00
21	PERKINS LAW GROUP	7,725.00
22	STATE OF MICHIGAN	4,087.33
23	THE ACCUMED GROUP	4,489.73
24	THE LIBRARY NETWORK	32,801.59
25	TIREHUB	2,232.00
26	URBAN TREE TRIMMING	10,250.00
27	WAYNE COUNTY	4,200.00
28	WAYNE COUNTY	476,294.79
29	WOLVERINE TRUCK SALES INC.	11,041.44

Motion adopted

24-563 Motion by Councilman Ahmad, seconded by Councilman Constan to authorize the use of \$307,500.00 for the Police Department, Fire Department, and General Government Employees Premium Pay. In addition, authorize the Mayor and Comptroller or Clerk to sign the necessary warrants, and the Treasurer to issue payments from the ARPA Funds, as outlined in 9-A. Per Chief of Staff Hernandez communication dated December 12, 2024.

After further discussion, the motion was amended to reflect the following:

Motion by Councilman Ahmad, seconded by Councilwoman Malinowski Maxwell to rescind Council Motion #23-552, and in conjunction with the original Council Motions made by Councilman Wencel and Former Councilman Abdel-Hak authorize the use of \$356,000.00 for the Police Department, Fire Department, and General Government Employees Premium Pay. In addition, authorize the Mayor and Comptroller or Clerk to sign the necessary warrants, and the Treasurer to issue payments from the ARPA Funds as follows: \$1,500.00 to all full-time employees and \$1,000.00 to all part-time/seasonal employees who worked for the City during COVID and are still employed by the City, as outlined in 9-A. Per Chief of Staff Hernandez communication dated December 12, 2024.

Ayes: Council Chairman Baydoun, Council Chair Pro Tem Ahmad, Councilwoman Bryer, Councilwoman Malinowski Maxwell, Councilman Wencel.

Nayes: None.

Absent: Councilman Constan, Councilman Saab.

Motion adopted

Councilman Constan stepped out at 8:27 p.m. and returned at 8:30 p.m.

24-564 Motion by Councilman Ahmad, seconded by Councilwoman Bryer to rescind Motion 24-514, and award the Drinking Water State Revolving Fund (DWSRF) 2024 Water Main Replacement Project Extension Change Order #1 in the amount of \$9,222,520.00 to Bidigare Contracting and \$1,456,255.00 to Wade Trim as authorized in Motion 24-516, and authorize the Mayor and the Clerk to sign the necessary documents. In addition, authorize the Mayor and Comptroller or Clerk to sign the necessary warrants, and the Treasurer to issue payments from Account 592-537-981.200, as outlined in 7-A. Per Chief of Staff Hernandez communication dated December 12, 2024.

After further discussion, the motion was amended to reflect the following:

Motion by Councilman Ahmad, seconded by Councilwoman Bryer to rescind Motion 24-514, and award the Drinking Water State Revolving Fund (DWSRF) 2024 Water Main Replacement Project Extension Change Order #1 in the amount of \$9,174,020.00 to Bidigare Contracting and \$1,456,255.00 to Wade Trim as authorized in Motion 24-516, and authorize the Mayor and the Clerk to sign the necessary documents. In addition, authorize the Mayor and Comptroller or Clerk to sign the necessary warrants, and the Treasurer to issue payments from Account 592-537-981.200, as outlined in 7-A. Per Chief of Staff Hernandez communication dated December 12, 2024.

Motion adopted

24-565 Motion by Councilman Ahmad, seconded by Councilwoman Malinowski Maxwell to adjourn the Dearborn Heights City Council Special Meeting.

Motion adopted

The meeting adjourned at 9:02 p.m.

LYNNE M. SENIA
CITY CLERK

MO BAYDOUN
COUNCIL CHAIRMAN

GEORGANNE SEMENIUK
COUNCIL SECRETARY

Claims 01/14/2025		
Inv Ref#	Vendor	Inv Amt
1	Allied Building	\$ 2,214.74
2	Allied Building	\$ 4,975.00
3	Apex Software	\$ 1,800.00
4	Central Wayne County Sanitation	\$ 49,456.53
5	Central Wayne County Sanitation	\$ 6,595.00
6	Central Wayne County Sanitation	\$ 45,812.13
7	Central Wayne County Sanitation	\$ 6,595.00
8	City of Dearborn	\$ 35,742.29
9	Duke's Root Control	\$ 17,785.35
10	Ferguson Waterworks	\$ 2,003.12
11	Ferguson Waterworks	\$ 825,206.40
12	Floyd Entertainment	\$ 1,630.00
13	Great Lakes Water Authority	\$ 11,721.70
14	Great Lakes Water Authority	\$ 340,980.07
15	Guardian Alarm	\$ 2,846.16
16	Hydrocorp	\$ 3,721.50
17	ID Electric	\$ 7,000.00
18	Johnson Controls	\$ 1,936.00
19	Johnson Controls	\$ 7,125.46
20	Johnson Controls	\$ 1,709.50
21	Luigi Fernandi & Son Cement	\$ 76,820.17
22	Michigan Humane Society	\$ 21,487.25
23	Michigan Humane Society	\$ 5,234.25
24	Miss Dig	\$ 19,567.76
25	O'Reilly Rancilio	\$ 6,840.09
26	Plante & Moran	\$ 12,285.00
27	Plante & Moran	\$ 22,963.50
28	Plante & Moran	\$ 25,940.25
29	Plante & Moran	\$ 29,531.25
30	Priority Waste	\$ 230,872.32
31	R & R Fire Truck Repair	\$ 2,200.10
32	Saad Law	\$ 6,060.00
33	Sunny design	\$ 2,095.00
34	Urban Tree Trimming	\$ 8,900.00
35	Urban Tree Trimming	\$ 8,900.00
# of Invoices:	35 # Due: 35 Totals:	\$ 1,856,552.89



Invoice

Invoice Date December 2, 2024	Page 1 of 1
Billing Cycle -	
Invoice Number 00354578	
Amount Due \$2,214.74	

ALLIED BUILDING SERVICE

Allied Building Service Company of Detroit, Inc.
1801 Howard Street
Detroit, MI 48216-1920
PH: (313) 230-0800

CUSTOMER:

City of Dearborn Heights
6045 Fenton
Dearborn Heights, MI
48127

LOCATION:

Fire Station #2 HQ - Dearborn Hts.
1999 N. Beech Daly
Dearborn Hts., MI
48127

Project 208009-WO262316	Terms net 30	Due Date January 1, 2025	Cust PO #
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Description	Qty	\$/ea	Total
On 12/1/2024, the technician inspected a non-operational boiler recirculation pump and identified a broken coupler and debris as the cause. Replacement parts were sourced, and on 12/2/2024, the pump was fully rebuilt, including new bearings and coupler. Heat was restored, functionality tested, and the work area cleaned.	0.00	\$ 0.00	\$0.00
Labor	8.00	\$ 95.00	\$760.00
Emergency OT Labor	2.00	\$ 142.00	\$284.00
Materials	1.00	\$ 1,170.74	\$1,170.74
sub-total:			\$2,214.74
sales tax:			\$0.00
total:			\$2,214.74
payments & credits:			\$0.00
balance due:			\$2,214.74

Comments:

phr 12/16/24

101-265-931.000

12-16-24

Allied Building Services pays all required sales tax on materials used on this invoice at the time of purchase.
If you have any questions regarding this invoice, contact Caitlin Ringey ((313) 230-0787).

REMIT PAYMENT TO:

Allied Building Services of Detroit, Inc. | 1801 Howard Street, Detroit, MI 48216-1920 | PH: (313) 230-0800 | FAX: (313) 230-0810



ALLIED BUILDING SERVICE
Allied Building Service Company of Detroit, Inc.
1801 Howard Street
Detroit, MI 48216-1920
PH: (313) 230-0800

Invoice

Invoice Date December 18, 2024	Page 1 of 1
Billing Cycle -	
Invoice Number 00355988	
Amount Due \$4,975.00	

CUSTOMER:

City of Dearborn Heights
6045 Fenton
Dearborn Heights, MI
48127

LOCATION:

Richard A. Young Rec Center - Dearborn Hgts
5400 McKinley St
Dearborn Hts., MI
48125

Project 209406-WO263768	Terms net 30	Due Date January 17, 2025	Cust PO #
----------------------------	-----------------	------------------------------	-----------

Description	Qty	\$/ea	Total
Demo and install new Furnace #3 Start up and commissioning.	0.00	\$ 0.00	\$0.00
Lump Sum	1.00	\$ 4,975.00	\$4,975.00

Comments:

sub-total:	\$4,975.00
sales tax:	\$0.00
total:	\$4,975.00
payments & credits:	\$0.00
balance due:	\$4,975.00

John Doe 1/6/25

101-265-931.000

1-6-25

Allied Building Services pays all required sales tax on materials used on this invoice at the time of purchase.
If you have any questions regarding this invoice, contact Caitlin Ringey ((313) 230-0787).

REMIT PAYMENT TO:

Allied Building Services of Detroit, Inc. | 1801 Howard Street, Detroit, MI 48216-1920 | PH: (313) 230-0800 | FAX: (313) 230-0810



Apex Software
Remit To:
PO Box 100145
San Antonio, TX 78201-1445
1-210-699-6666

Invoice #:	327726
Invoice Date:	7/28/2024
Account #:	133724
ConfID #:	

Sold To:

Attn: Accounts Payable
City of Dearborn Heights
6045 FENTON
Dearborn Heights, MI 48127

Ship To:

City of Dearborn Heights
6045 FENTON
Dearborn Heights, MI 48127

Shipped	Delivery Method	Terms	PO#	Sales Per
	Download	Net 30		MNT

Product	Description	Qty	Unit Cost	Price
MNTR	MAINTENANCE RENEWAL	8	225.00	1,800.00
Notes:				Subtotal: 1,800.00
Apex Sketching Software				Discount: -0.00
Annual Maintenance Renewal				Tax: 0.00
9/1/2024 - 9/1/2025				Shipping: 0.00
Thank You.				Total: 1,800.00
				Amount Paid: -0.00
				Balance Due: \$1,800.00

Phone: 313.791.3466 Fax: 313.791.3461

All sales are final after 30 days. New Leica Distos may be returned within 30 days with a 15% restocking fee. All Tablet PC, Pocket PC, and used device sales are final unless otherwise specified in writing.

OK to pay
101-201-818

Central Wayne County Sanitation Auth.

3850 Second St., Suite 170

Wayne, MI 48184

USA

Voice: 734-722-9980

Fax: 734-722-9985

INVOICE

Invoice Number: 10/24 HHLD-DH

Invoice Date: Oct 31, 2024

Page: 1

Duplicate

Bill To:

City of Dearborn Heights
John Danci, DPW Director
6045 Fenton
Dearborn Heights, MI 48127

Ship to:

City of Dearborn Heights
John Danci, DPW Director
6045 Fenton
Dearborn Heights, MI 48127

Customer ID	Customer PO	Payment Terms	
6261		Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Airborne		11/30/24

Quantity	Item	Description	Unit Price	Amount
2,540.14		October, 2024 Household Disposal - 2,540.14 tons @\$19.47 per ton	19.47	49,456.53
101-200-810.000				
JH Di 12/16/24				

Subtotal	49,456.53
Sales Tax	
Total Invoice Amount	49,456.53
Payment/Credit Applied	
TOTAL	49,456.53

Check/Credit Memo No:

**CENTRAL WAYNE COUNTY SANITATION AUTHORITY
ANALYSIS OF 2024/25 HOUSEHOLD TONNAGE
AS OF NOVEMBER 30, 2024**

	BUDGETED HOUSEHOLD TONNAGE JULY THRU NOVEMBER, 2024	ACTUAL HOUSEHOLD TONNAGE JULY THRU NOVEMBER, 2024	INCREASE/ (DECREASE) IN TONNAGE	PERCENTAGE INCREASE/ (DECREASE) IN TONNAGE
DEARBORN HEIGHTS	10,922.01	12,778.20	1,856.19	16.99%
GARDEN CITY	6,217.15	3,423.68	(2,793.47)	-44.93%
INKSTER	4,550.30	3,803.06	(747.24)	-16.42%
WAYNE	3,315.60	4,149.70	834.10	25.16%
WESTLAND	13,377.39	12,570.93	(806.46)	-6.03%
TOTAL	38,382.45	36,725.57	(1,656.88)	-4.32%

	2024/25 BUDGETED HOUSEHOLD TONNAGE	PERCENTAGE INCREASE/ (DECREASE) BASED ON JULY THRU NOVEMBER 2024 TONNAGE	PROJECTED INCREASE/ (DECREASE) IN TONNAGE	BUDGETED TONNAGE MINUS PROJECTED TONNAGE INCREASE/ (DECREASE)	COST OF PROJECTED TONNAGE AT RATE PER TON OF \$19.47
DEARBORN HEIGHTS	25,480.00	16.99%	4,330.31	29,810.31	580,406.79
GARDEN CITY	14,399.00	-44.93%	(6,469.71)	7,929.29	154,383.22
INKSTER	10,426.00	-16.42%	(1,712.13)	8,713.87	169,658.97
WAYNE	7,569.00	25.16%	1,904.12	9,473.12	184,441.66
WESTLAND	30,883.00	-6.03%	(1,861.79)	29,021.21	565,042.94
TOTAL	88,757.00	-4.32%	(3,809.20)	84,947.80	\$1,653,933.58

	2024/25 BUDGETED HOUSEHOLD AMOUNT	2024/25 HOUSEHOLD AMOUNT BASED ON PROJECTED TONNAGE	PROJECTED BUDGETED SAVINGS (DEFICIT)
DEARBORN HEIGHTS	476,986.00	580,406.79	(103,420.79)
GARDEN CITY	269,549.00	154,383.22	115,165.78
INKSTER	195,175.00	169,658.97	25,516.03
WAYNE	141,692.00	184,441.66	(42,749.66)
WESTLAND	578,130.00	565,042.94	13,087.06
TOTAL	\$1,661,532.00	\$1,653,933.58	\$7,598.42

PROJECTED THREE YEAR TONNAGE AVERAGE FOR 2024/25	
YEAR	TONNAGE
2022/23	87,489.44
2023/24	88,403.75
2024/25	84,947.80
Total	260,840.99
Projected Three Year Tonnage Average	86,947.00

Central Wayne County Sanitation Auth.

3850 Second St., Suite 170
Wayne, MI 48184
USA

Voice: 734-722-9980

Fax: 734-722-9985

INVOICE

Invoice Number: 11//24-Admins-DH

Invoice Date: Nov 30, 2024

Page: 1

Duplicate

Bill To:

City of Dearborn Heights
John Danci, DPW Director
6045 Fenton
Dearborn Heights, MI 48127

Ship to:

City of Dearborn Heights
John Danci, DPW Director
6045 Fenton
Dearborn Heights, MI 48127

Customer ID	Customer PO	Payment Terms	
6261		Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Airborne		12/30/24

Quantity	Item	Description	Unit Price	Amount
		Administration, Operating & Monofill November, 2024		6,595.00
101-200-810.000				
Jh-Danci 12/16/24				
Subtotal				6,595.00
Sales Tax				
Total Invoice Amount				6,595.00
Payment/Credit Applied				
TOTAL				6,595.00

Check/Credit Memo No:

Central Wayne County Sanitation Auth.

3850 Second St., Suite 170
Wayne, MI 48184
USA

Voice: 734-722-9980

Fax: 734-722-9985

INVOICE

Invoice Number: 11/24-HHLD-DH

Invoice Date: Nov 30, 2024

Page: 1

Duplicate

Bill To:

City of Dearborn Heights
John Danci, DPW Director
6045 Fenton
Dearborn Heights, MI 48127

Ship to:

City of Dearborn Heights
John Danci, DPW Director
6045 Fenton
Dearborn Heights, MI 48127

Customer ID	Customer PO	Payment Terms	
6261		Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Airborne		12/30/24

Quantity	Item	Description	Unit Price	Amount
2,352.96		November, 2024 Household Disposal - 2,352.96 tons @ \$19.47 per ton	19.47	45,812.13
<i>101-200-810.000</i>				<i>12/16/24</i>

Subtotal	45,812.13
Sales Tax	
Total Invoice Amount	45,812.13
Payment/Credit Applied	
TOTAL	45,812.13

Check/Credit Memo No:

**CENTRAL WAYNE COUNTY SANITATION AUTHORITY
ANALYSIS OF 2024/25 HOUSEHOLD TONNAGE
AS OF OCTOBER 31, 2024**

	BUDGETED HOUSEHOLD TONNAGE JULY THRU OCTOBER, 2024	ACTUAL HOUSEHOLD TONNAGE JULY THRU OCTOBER, 2024	INCREASE/ (DECREASE) IN TONNAGE	PERCENTAGE INCREASE/ (DECREASE) IN TONNAGE
DEARBORN HEIGHTS	8,922.44	10,425.24	1,502.80	16.84%
GARDEN CITY	4,999.97	2,984.73	(2,015.24)	-40.31%
INKSTER	3,735.67	3,125.20	(610.47)	-16.34%
WAYNE	2,698.75	3,408.06	709.31	26.28%
WESTLAND	10,685.20	10,137.69	(547.51)	-5.12%
TOTAL	31,042.03	30,080.92	(961.11)	-3.10%

	2024/25 BUDGETED HOUSEHOLD TONNAGE	PERCENTAGE INCREASE/ (DECREASE) BASED ON JULY THRU OCTOBER 2024 TONNAGE	PROJECTED INCREASE/ (DECREASE) IN TONNAGE	BUDGETED TONNAGE MINUS PROJECTED TONNAGE INCREASE/ (DECREASE)	COST OF PROJECTED TONNAGE AT RATE PER TON OF \$19.47
DEARBORN HEIGHTS	25,480.00	16.84%	4,291.58	29,771.58	579,652.62
GARDEN CITY	14,399.00	-40.31%	(5,803.52)	8,595.48	167,353.94
INKSTER	10,426.00	-16.34%	(1,703.78)	8,722.22	169,821.62
WAYNE	7,569.00	26.28%	1,989.35	9,558.35	186,101.14
WESTLAND	30,883.00	-5.12%	(1,582.45)	29,300.55	570,481.79
TOTAL	88,757.00	-3.10%	(2,808.82)	85,948.18	\$1,673,411.10

	2024/25 BUDGETED HOUSEHOLD AMOUNT	2024/25 HOUSEHOLD AMOUNT BASED ON PROJECTED TONNAGE	PROJECTED BUDGETED SAVINGS (DEFICIT)
DEARBORN HEIGHTS	476,986.00	579,652.62	(102,666.62)
GARDEN CITY	269,549.00	167,353.94	102,195.06
INKSTER	195,175.00	169,821.62	25,353.38
WAYNE	141,692.00	186,101.14	(44,409.14)
WESTLAND	578,130.00	570,481.79	7,648.21
TOTAL	\$1,661,532.00	\$1,673,411.10	(\$11,879.10)

PROJECTED THREE YEAR TONNAGE AVERAGE FOR 2024/25	
YEAR	TONNAGE
2022/23	87,489.44
2023/24	88,403.75
2024/25	85,948.18
Total	261,841.37
Projected Three Year Tonnage Average	87,280.46

Central Wayne County Sanitation Auth.

3850 Second St., Suite 170
Wayne, MI 48184
USA

INVOICE

Invoice Number: 12/24-Admin-DH

Invoice Date: Dec 8, 2024

Page: 1

Duplicate

Voice: 734-722-9980

Fax: 734-722-9985

Bill To:

City of Dearborn Heights
John Danci, DPW Director
6045 Fenton
Dearborn Heights, MI 48127

Ship to:

City of Dearborn Heights
John Danci, DPW Director
6045 Fenton
Dearborn Heights, MI 48127

Customer ID	Customer PO	Payment Terms	
6261		Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Airborne		1/7/25

Quantity	Item	Description	Unit Price	Amount
		December, 2024 Administration, Operating & Monofill		6,595.00
101-200-810.000				

ph-Ri 12/16/24

Subtotal	6,595.00
Sales Tax	
Total Invoice Amount	6,595.00
Payment/Credit Applied	
TOTAL	6,595.00

Check/Credit Memo No:



CITY OF DEARBORN

MISC DEPT. 3103
PO BOX 30516
LANSING, MI 48909-8016

INVOICE 0000068959

Customer No.	Invoice Amount
9000031	\$35,742.29
Service Date	Due Date
10/08/2024	01/09/2025

CITY OF DEARBORN HEIGHTS
ATTN: DIRECTOR OF PUBLIC WORKS
6045 FENTON
DEARBORN HEIGHTS MI 48127

QUANTITY	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1.00	SEWAGE CHARGES	33,083.29	33,083.29
1.00	WATER CHARGES	2,659.00	2,659.00

GL# 592-537-929.000 Sewer → \$33,083.29

SERVICE DATES: 07/15/24 - 10/08/24

FOR QUESTIONS REGARDING THIS INVOICE, PLEASE CONTACT THE WATER DEPARTMENT
AT (313) 943-3803

GL# 592-537-928.000 water → \$2,659.00 Jh Di 12/23/24

LATE CHARGES WILL BE CALCULATED, IF APPLICABLE, PER AGREEMENT.

FOR QUESTIONS REGARDING PAYMENT OF INVOICE, PLEASE CALL TREASURY AT (313) 943-2045
FOR FURTHER ASSISTANCE.

INVOICE AMOUNT	\$35,742.29
INVOICE CREDITS/ADJUSTMENTS	\$0.00
PAYMENTS APPLIED	\$0.00
INVOICE BALANCE	\$35,742.29

PLEASE RETURN THIS PORTION WITH YOUR PAYMENT. THANK YOU



INVOICE 0000068959

MAKE CHECK PAYABLE TO:
CITY OF DEARBORN

Customer No.	Balance Due
9000031	\$35,742.29
Service Date	Due Date
10/08/2024	01/09/2025

MAIL PAYMENTS TO:

CITY OF DEARBORN
MISC DEPT. 3103
PO BOX 30516
LANSING, MI 48909-8016



91 0000068959 00 003574229 000009000031 5



INVOICE

Document Number	Document Date	Page
30426	12/18/2024	1/1

Customer No.	Contact / Phone / Email
C-018153	LEonard PARKER 313-791-6009 lparker@dearbornheightsmi.gov

Duke's Job Number	PO Number
2981	

Payment Terms
Net 30

DEARBORN HEIGHTS, CITY
24600 Van Born Rd
Dearborn Heights MI 48125
USA

Shipping Type	FOB Point
---------------	-----------

Delivery Address
DEARBORN HEIGHTS, CITY
24600 VAN BORN
DEARBORN HEIGHTS MI 48125
USA

Invoice Remarks

Service Date: Nov 2-Nov 4, 2024 - 5445 Robinson ER

Job Details

CCTV-2304-Dearborn Heights ER-2412

Description	Quantity	UoM	Price	Total
10" CCTV Only	485.3932		\$ 0.75	\$ 364.05
8" CCTV Only	228.4		\$ 0.75	\$ 171.30
Emergency Response - Cleaning	34.5		\$ 250.00	\$ 8,625.00
Emergency Response - CCTV	34.5		\$ 250.00	\$ 8,625.00

Invoice Subtotal: **\$ 17,785.35**

Total Before Tax: **\$ 17,785.35**

Total Tax Amount: **\$ 0.00**

Total Amount: \$ 17,785.35

Balance Due: \$ 17,785.35

Account # 592-540-818,030

Jh Du 12/19/24

Remittance Address

Duke's Root Control, Inc.
400 Airport Rd., Suite E
Elgin, IL 60123



All credit card charges will incur
3% convenience fee

Tax ID No.: 75-3026801

Website: www.dukes.com

Accounting

Phone: 800-447-6687

Fax: 315-475-4203

E-Mail: accounts@dukes.com



1931 SNOW ROAD
LANSING, MI 48917-9505

Please contact with Questions: 517-322-0300

INVOICE NUMBER	TOTAL DUE	CUSTOMER	PAGE
0213046	\$2,003.12	7008	1 of 1

PLEASE REFER TO INVOICE NUMBER WHEN
MAKING PAYMENT AND REMIT TO:

FERGUSON WATERWORKS #3386
PO BOX 802817
CHICAGO, IL 60680-2817

MASTER ACCOUNT NUMBER: 587894

SHIP TO:

CITY OF DEARBORN HEIGHTS
6045 FENTON
CONTROLLERS OFFICE
METER ACCOUNT
DEARBORN HEIGHTS, MI 48127

CITY OF DEARBORN HEIGHTS
24600 VANBORN RD
METER ACCOUNT
DEARBORN HEIGHTS, MI 48125

SHIP WHSE.	SELL WHSE.	TAX CODE	CUSTOMER ORDER NUMBER	SALESMAN	JOB NAME	INVOICE DATE	BATCH
2053	2053	MIE	<i>meter Supplies</i>	DMH	<i>Water Department</i> 2" T10	12/12/24	JO 17706

ORDERED	SHIPPED	ITEM NUMBER	DESCRIPTION	UNIT PRICE	UM	AMOUNT
2	2	NED2J11RPEF11	2 T10 MTR P/C CF *X	1001.560	EA	2003.12
INVOICE SUB-TOTAL						2003.12

LEAD LAW WARNING: IT IS ILLEGAL TO INSTALL PRODUCTS THAT ARE NOT "LEAD FREE" IN ACCORDANCE WITH
US FEDERAL OR OTHER APPLICABLE LAW IN POTABLE WATER SYSTEMS ANTICIPATED FOR HUMAN CONSUMPTION.
PRODUCTS WITH *NP IN THE DESCRIPTION ARE NOT LEAD FREE AND CAN ONLY BE INSTALLED IN
NON-POTABLE APPLICATIONS. BUYER IS SOLELY RESPONSIBLE FOR PRODUCT SELECTION.

Account #
592-539-791.000

12/17/24

Due to the upcoming holidays, please ensure all
payments are submitted by Friday, December 27th.

TERMS:	NET 10TH PROX	ORIGINAL INVOICE	TOTAL DUE	\$2,003.12
--------	---------------	------------------	-----------	------------

All past due amounts are subject to a service charge of 1.5% per month, or the maximum allowed by law, if lower. If Buyer fails to pay within terms, then in addition to other remedies, Buyer agrees to pay Seller all costs of collection, including reasonable attorney fees. Complete terms and conditions are available upon request or at <https://www.ferguson.com/content/website-info/terms-of-sale>, incorporated by reference. Seller may convert checks to ACH.



1931 SNOW ROAD
LANSING, MI 48917-9505

Please contact with Questions: 517-322-0300

INVOICE NUMBER	TOTAL DUE	CUSTOMER	PAGE
0215097	\$825,206.40	7008	1 of 1

PLEASE REFER TO INVOICE NUMBER WHEN
MAKING PAYMENT AND REMIT TO:

FERGUSON WATERWORKS #3386
PO BOX 802817
CHICAGO, IL 60680-2817

MASTER ACCOUNT NUMBER: 587894

SHIP TO:

CITY OF DEARBORN HEIGHTS
6045 FENTON
CONTROLLERS OFFICE
METER ACCOUNT
DEARBORN HEIGHTS, MI 48127

CITY OF DEARBORN HEIGHTS
24600 VANBORN RD
METER ACCOUNT
DEARBORN HEIGHTS, MI 48125

SHIP WHSE.	SELL WHSE.	TAX CODE	CUSTOMER ORDER NUMBER	SALESMAN	JOB NAME	INVOICE DATE	BATCH
2053	2053	MIE		DMH	-	12/17/24	IO 17726

ORDERED	SHIPPED	ITEM NUMBER	DESCRIPTION	UNIT PRICE	UM	AMOUNT
8640	8640	N13341200	Source Order#: 0214460 R900 V4 WALL MIU	95.510	EA	825206.40
			INVOICE SUB-TOTAL			825206.40

LEAD LAW WARNING: IT IS ILLEGAL TO INSTALL PRODUCTS THAT ARE NOT "LEAD FREE" IN ACCORDANCE WITH
US FEDERAL OR OTHER APPLICABLE LAW IN POTABLE WATER SYSTEMS ANTICIPATED FOR HUMAN CONSUMPTION.
PRODUCTS WITH *NP IN THE DESCRIPTION ARE NOT LEAD FREE AND CAN ONLY BE INSTALLED IN
NON-POTABLE APPLICATIONS. BUYER IS SOLELY RESPONSIBLE FOR PRODUCT SELECTION.

Large Meter Project

[Signature] 12/17/24

Due to the upcoming holidays, please ensure all
payments are submitted by Friday, December 27th.

TERMS: NET 10TH PROX	ORIGINAL INVOICE	TOTAL DUE	\$825,206.40
----------------------	------------------	-----------	--------------

All past due amounts are subject to a service charge of 1.5% per month, or the maximum allowed by law, if lower. If Buyer fails to pay within terms, then in addition to other remedies, Buyer agrees to pay Seller all costs of collection, including reasonable attorney fees. Complete terms and conditions are available upon request or at <https://www.ferguson.com/content/website-info/terms-of-sale>, incorporated by reference. Seller may convert checks to ACH.



Floyd Entertainment
(313) 429-9044

Invoice #1482

Issue date
Jan 6, 2025

Custom Winter Coats and Hats

No Refund and All Sales Are Final Policy.

Our company is committed to providing high-quality products and services. However, due to the nature of certain items and services, we have implemented a strict "No Refund and All Sales Are Final" policy.

Policy Details

All Sales Are Final: Once a customer makes a purchase, they will not be able to return the item for a replacement or refund. This policy applies to all products and services unless explicitly stated otherwise.

Customer

Dearborn Heights Public Works
jadanci@dearbornheightsmi.gov

Invoice Details

PDF created January 6, 2025
\$1,630.00

Payment

Due January 6, 2025
\$1,630.00

Items	Quantity	Price	Amount
Embroidered Beanies	43	\$10.00	\$430.00
Customized Dearborn Heights Seal Prints For Jackets	80	\$15.00	\$1,200.00
Subtotal			\$1,630.00

Total Due

\$1,630.00

GL # 101-440-713.000

file Di 1/7/25



Pay online

To pay your invoice go to <https://squareup.com/u/FKH8LAO>

Or open the camera on your mobile device and place the QR code in the camera's view.

Page 1 of 1

26049 W. Warren Dbn. Hgts; MI 48127

Page 27 of 258

INVOICE



Account Name	DEARBORN HEIGHTS
Account Number	CUS-0000118
Invoice Number	CIN-0002046
Invoice Date	Dec 20, 2024
Due Date	Feb 3, 2025

Billing Inquiries: (313) 965-9775
 billing@glwater.org

DEARBORN HEIGHTS
 6045 FENTON
 DEARBORN HEIGHTS, MI 48127
 United States of America

NOVEMBER 2024

Description	Quantity	Rate	Charge
IWC 1	320.00	\$9.300	\$2,976.00
IWC 1 1/2	86.00	\$20.460	\$1,759.56
IWC 2	103.00	\$29.760	\$3,065.28
IWC 3	21.00	\$53.940	\$1,132.74
IWC 3/4	277.00	\$5.580	\$1,545.66
IWC 4	9.00	\$74.400	\$669.60
IWC 5/8	4.00	\$3.720	\$14.88
IWC 6	5.00	\$111.600	\$558.00
NUMBER OF METERS:825		TOTAL CURRENT CHARGES	\$11,721.72

PAYMENT OPTIONS

By Check
 GREAT LAKES WATER AUTHORITY
 ATTN: TREASURY
 P.O. BOX 441370
 DETROIT, MI 48244-1370
 Please include remittance with check

By Wire
 ABA #: 042000013
 Account #: 130121405893
 ATTN: GLWA TREASURY
 Email remittance information to
 treasury@glwater.org

By ACH
 ABA #: 021052053
 Account #: 88136631
 Attn: GLWA TREASURY
 Email remittance information to
 treasury@glwater.org

Account # 592-537-928,000

[Signature] 12/19/24

PLEASE DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT IF BY CHECK

Account Name	Account Number	Due Date	Amount Due
DEARBORN HEIGHTS	CUS-0000118	Feb 3, 2025	\$11,721.72
AMOUNT REMITTED			\$

DEARBORN HEIGHTS
 6045 FENTON
 DEARBORN HEIGHTS, MI 48127
 United States of America

REMIT TO: Great Lakes Water Authority
Attn: Treasury
P.O. Box 441370
Detroit, MI 48244-1370

INVOICE



Account Name	DEARBORN HEIGHTS
Account Number	CUS-0000012
Invoice Number	CIN-0002120
Invoice Date	Dec 20, 2024
Due Date	Feb 3, 2025

Billing Inquiries: (313) 965-9775
 billing@glwater.org

DEARBORN HEIGHTS
 6045 FENTON
 DEARBORN HEIGHTS, MI 48127
 United States of America

November 2024 Services - Usage Detail by Meter on Page 2

WATER FLAT			\$217,000.00
WATER USAGE	13961.72 MCF	\$8.88 Commodity Charge	\$123,980.07
TOTAL CURRENT CHARGES			\$340,980.07

PAYMENT OPTIONS

By Check
 GREAT LAKES WATER AUTHORITY
 ATTN: TREASURY
 P.O. BOX 441370
 DETROIT, MI 48244-1370
 Please include remittance with check

By Wire
 ABA #: 042000013
 Account #: 130121405893
 ATTN: GLWA TREASURY
 Email remittance information to
 treasury@glwater.org

By ACH
 ABA #: 021052053
 Account #: 88136631
 Attn: GLWA TREASURY
 Email remittance information to
 treasury@glwater.org

GL # 592-537-928.000

Sh Di 12/23/24

PLEASE DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT IF BY CHECK

Account Name	Account Number	Due Date	Amount Due
DEARBORN HEIGHTS	CUS-0000012	Feb 3, 2025	\$340,980.07
AMOUNT REMITTED \$			

DEARBORN HEIGHTS
 6045 FENTON
 DEARBORN HEIGHTS, MI 48127
 United States of America

REMIT TO: Great Lakes Water Authority
 Attn: Treasury
 P.O. Box 441370
 Detroit, MI 48244-1370

City of Dearborn Heights

CUS-0000012

METER INFO		PREVIOUS		CURRENT		CONSUMPTION
SITE ID	DATE	READING	DATE	READING	CONSUMPTION	MCF
DH01A	11/01/24	152356	12/01/24	152359	3	0.29
DH01B	11/01/24	83546	12/01/24	83844	298	29.77
DH02A	11/01/24	111789	12/01/24	111953	164	5.79
DH03A	11/01/24	7397159	12/01/24	7539941	142782	5042.35
DH10A	11/01/24	392401	12/01/24	392745	344	34.42
DH10B	11/01/24	36548	12/01/24	36548	0	0.00
DH11A	11/01/24	39175	12/01/24	39340	165	16.51
DH11B	11/01/24	21821	12/01/24	21930	109	10.90
DH12A	11/01/24	21047096	12/01/24	21296896	249800	8821.69

TOTAL CONSUMPTION (MCF): 13961.72

Consumption may be reported per hundred cubic feet or cubic meters depending on the type of meter installed. GLWA converts billed consumption for all member partners to thousands of cubic feet (MCF) using the following conversion factors.

Unit Conversion Calculation

Cubic Meters (CM) X .035315 = Thousand(s) of Cubic Feet (MCF)

Hundred(s) of Cubic Feet (CCF) X 10 = Thousand(s) of Cubic Feet (MCF)



800.STAY.OUT

Customer Number

3532

Due Date

01/01/2025

Invoice Number

23676545

PO Number

N/A

Location

City Of Dearborn Heights

6045 Fenton

Alarm Billing For: Monitoring Maintenance & Services

Service Date

01/01/25 - 12/31/25

Amount Billed

\$2,846.16

Subtotal \$2,846.16

Tax \$0.00

OK to Pay
 101-258-5228
 TTS Alarm Vault

Current Amt

\$2,846.16

Outstanding Amt

\$-1,167.00

Due Upon Receipt

\$1,679.16

For the most up to date information on your account, please register through the MyGuardian portal at www.myguardianonline.com**CONTACT US TO: Change your address • Enroll in automatic payment**Pay by Phone:
1-800-728-5439ACH/Wire Transfer:
Routing #: 021052053
Account #: 66663234To remit payment overnight:
PNC BANK
C/O GA BUSINESS PURCHASER LLC
LOCKBOX NUMBER 713263
350 EAST DEVON AVE
ITASCA IL 60143Pay online:
www.myguardianonline.com**SEE BACK FOR IMPORTANT MESSAGES**

Detach and Return Below Portion with Your Payment



800.STAY.OUT

GUARDIAN ALARM COMPANY
 26711 NORTHWESTERN HWY #600
 SOUTHFIELD, MI 48033
 RETURN SERVICE REQUESTED

Customer Number 3532

Invoice Number/Date 23676545 - 01/01/2025

Pay this Amount \$1,679.16

Amount Paid \$ _____

☐ Check this box and fill out the form on the reverse side to:
Change your address
ADDRESSEE

0001385

 City Of Dearborn Heights
 6045 Fenton St
 Dearborn Hts, MI 48127-3287
MAKE PAYMENT AND REMIT TO
 GA BUSINESS PURCHASER LLC
 PO BOX 713263
 CHICAGO IL 60677-1263


0001000000003532002367654500002846163

HYDROCORP
5700 CROOKS ROAD, SUITE 100
TROY, MI 48098



City of Dearborn Heights
6045 Fenton Ave.
Dearborn Heights, MI 48127

INVOICE

Invoice #: CI-04046
Invoice Date: 12/31/2024
Customer Number: C000089
Job Number: A823000
Terms: NET 30

Cross Connection Control Program
Inspection and Reporting Services
December 2024

ITEM		AMOUNT
Labor (Recurring)		\$3,721.50
TOTAL		\$3,721.50

Please remit payment to:
PO Box 675479
Detroit, MI 48267-5479

ACH Information:
Comerica Bank
Account Number: 1853269460
Routing Number: 072000096

GL# 592-536-818.000 *Jh Di 1/2/25*

Thank you for your business! Any questions, please contact Catherine Zhukov at ar@hydrocorpinc.com or 248-250-5028.



JOHNSON CONTROLS
Building Efficiency
Federal ID 39-0380010

ORIGINAL INVOICE

Invoice #: 1-134684943334 Invoice Date: 11/25/2024
PO #/Auth: Service Request: 1-134533931588
Customer WO#: SR Type: L&M
Customer Acct: 1016931 Branch Name: JOHNSON CONTROLS DETROIT MI CB - 0N16

Bill To:
CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS MI 48127

Service Site:
CITY OF DEARBORN HEIGHTS
25637 MICHIGAN AVE ,
DEARBORN HEIGHTS MI 48125

Contractor/License Information :

Requested By: Chris Dishon
Phone: 7347751574

Proposal : Dearborn Hts- Boiler 1
Proposal Date: 10/22/2024
Accepted By: Chris Dishon

Service Requested:
(Work Scope)

Dearborn Hts- Boiler 1
Upon inspection of the 2 main heating boilers for the main building. The following findings were recorded:

- **Boiler 1** Identified a malfunctioning component in the system. The igniter was found to be defective and was replaced with the last available spare on-site. Need to replace gas valve, relay and replace igniter.

Further evaluation indicated the possibility of additional problems; however, resolution of the identified issues is necessary to complete the inspection process.

Service Provided:

As per approved quote, Johnson Controls provided the above scope of work.
Thank you for your business.

Total Quote Price		\$1,936.00	
Sales Tax		\$0.00	
Total Amount Due		USD	\$1,936.00

Direct Billing Inquiries (866) 866-0888

Terms: Unless otherwise agreed in the contract between Johnson Controls and Customer, payment shall be due full upon receipt, and interest shall be due at a rate of 1.5% per month (18% annually) on invoices not timely paid along with any other recoverable costs of collection.

Disposable, Environmental & Usage (DEU) fee listed on this invoice may include charges for one or more of the following miscellaneous: Electrical, pneumatic, welding supplies, hardware materials, cleaning supplies, or refrigerant reclaim disposal. A lump sum charge was applied rather than itemizing usage.

We hereby certify that these goods are produced in compliance with all applicable requirements of sections 6, 7 and 12 of the Fair Labor Standards Act of 1938, as amended, and of regulations and orders of the Administrator of the Wage and Hour Division issued under section 14 thereof.



JOHNSON CONTROLS
Building Efficiency
Federal ID 39-0380010

ORIGINAL INVOICE

Invoice #:	1-134684943334	Invoice Date:	11/25/2024
PO #/Auth:		Service Request:	1-134533931588
Customer WO#:		SR Type:	L&M
Customer Acct:	1016931	Branch Name:	JOHNSON CONTROLS DETROIT MI CB - 0N16



ph Di 12/16/24

101-265-931,000

12-16-24

Please reference our invoice Number and amount with your payment and send ONLY to the address on this invoice.

Payment Terms: NET 30
Direct Billing Inquiries: (866) 866-0888

To Remit Via Credit Card:

Due to increasing credit card processing costs, we impose a surcharge* on the total transaction amount on credit card transactions of 2.6%, which is not greater than our credit card processing fee. We do not surcharge debit cards.

*Due to statutory restrictions, we do not impose a surcharge on customers located in Connecticut, Maine, Massachusetts, New York or Colorado.

INVOICE#: 1-134684943334
AMOUNT DUE: USD \$1,936.00

Remit Payment To:

JOHNSON CONTROLS
PO BOX 730068
DALLAS, TX, 75373-0068

To Remit Via ACH Wire Transfers:

JP Morgan Chase
One Chase Manhattan Plaza
New York, NY 10005
Credit to: Johnson Controls Inc.
ABA# 071-000013 Depositor Acct #55-14347
Type of Account: Checking
co-cashappusa@jci.com



JOHNSON CONTROLS
Building Efficiency
Federal ID 39-0380010

ORIGINAL INVOICE

Invoice #: 1-134835758664 Invoice Date: 12/04/2024
PO #/Auth: Service Request: 1-134653681895
Customer WO#: SR Type: L&M
Customer Acct: 1016931 Branch Name: JOHNSON CONTROLS DETROIT MI CB - 0N16

Bill To:
CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS MI 48127

Service Site:
CITY OF DEARBORN HEIGHTS
25637 MICHIGAN AVE ,
DEARBORN HEIGHTS MI 48125

Contractor/License Information :

Requested By: Chris Dishon
Phone: 7347751574

Service Requested: 1) Boiler #2 leaking gas - 3 & 4 Stages - Shut gas off
2) Domestic hot water pumps - Not working

Service Provided: Arrived onsite and met Chris. Went over issues with Chris and verified what was the priority for him. Checked issues with domestic hot water pump. Took information from pump and located parts. Picked up new bearing assembly and gaskets and returned to job. Removed old bearing assembly and impeller. Took impeller to supplier to press fit onto new bearing assembly. Installed new assembly and gaskets. Reinstalled motor and wired back in. Opened system and started pump. Verified proper operation and hot water is now circulating through building.
Took boiler completely apart and cleaned hard water coil again as well as all burners. Reinstalled combustion chamber cover, burners and manifolds. Reset combustion air per manufacturer's specifications and checked gas pressures again. Still finding issues with combustion and fumes during boiler operation. Will return to continue investigation.
Arrived on site and gained access to basement mechanical room. Set up valves on boiler 2 by stage through all 4 stages and verified proper ignition. Once boiler was running correctly, went back to fine tune each valve again. Boiler is now heating good with no smell issues or improper combustion.
Thank you for your business.

Qty	Description	UOM	Unit Price	Sub Total	Tax	Net Price
Labor						
5	11/27/2024 Regular Mechanical Heavy	Hour	\$119.00	\$595.00	\$0.00	\$595.00
7	11/26/2024 Regular Mechanical Heavy	Hour	\$119.00	\$833.00	\$0.00	\$833.00
5.5	11/19/2024 Regular Mechanical Heavy	Hour	\$119.00	\$654.50	\$0.00	\$654.50
4.5	11/19/2024 Overtime Mechanical Heavy	Hour	\$178.50	\$803.25	\$0.00	\$803.25
Sub-Total				\$2,885.75	\$0.00	\$2,885.75
Materials						
1	Bearing Assembly	Each	\$3,939.71	\$3,939.71	\$0.00	\$3,939.71
Sub-Total				\$3,939.71	\$0.00	\$3,939.71
Fees						
3	Trip Charge	Each	\$70.00	\$210.00	\$0.00	\$210.00
2	Disposal, Environmental & Usage Charge	Each	\$45.00	\$90.00	\$0.00	\$90.00
Sub-Total				\$300.00	\$0.00	\$300.00
Invoice Sub-Total				\$7,125.46		



JOHNSON CONTROLS
Building Efficiency
Federal ID 39-0380010

ORIGINAL INVOICE

Invoice #: 1-134835758664 Invoice Date: 12/04/2024
PO #/Auth: Service Request: 1-134653681895
Customer WO#: SR Type: L&M
Customer Acct: 1016931 Branch Name: JOHNSON CONTROLS DETROIT MI CB - 0N16

12/16/24

	Sales Tax	\$0.00
	Total Due	USD \$7,125.46

Direct Billing Inquiries(866) 866-0888

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101-265-931,000

12-16-24

Please reference our invoice Number and amount with your payment and send ONLY to the address on this invoice.

Payment Terms: NET 30
Direct Billing Inquiries: (866) 866-0888

To Remit Via Credit Card:

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*Due to statutory restrictions, we do not impose a surcharge on customers located in Connecticut, Maine, Massachusetts, New York or Colorado.

Remit Payment To:

JOHNSON CONTROLS
PO BOX 730068
DALLAS, TX, 75373-0068

To Remit Via ACH Wire Transfers:

JP Morgan Chase
One Chase Manhattan Plaza
New York, NY 10005
Credit to: Johnson Controls Inc.
ABA# 071-000013 Depositor Acct #55-14347
Type of Account: Checking
co-cashappusa@jci.com

INVOICE#: 1-134835758664
AMOUNT DUE: USD \$7,125.46



JOHNSON CONTROLS
Building Efficiency
Federal ID 39-0380010

ORIGINAL INVOICE

Invoice #: 1-134891648246 Invoice Date: 12/09/2024
PO #/Auth: Service Request: 1-134667263546
Customer WO#: SR Type: L&M
Customer Acct: 1016931 Branch Name: JOHNSON CONTROLS DETROIT MI CB - 0N16

Bill To:
CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS MI 48127

Service Site:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST,
DEARBORN HEIGHTS MI 48127-3287

Contractor/License Information :

Requested By: Chris Dishon
Phone: 7347751574

Service Requested: RTU not heating - Cold in treasurer's office - No heat signal coming from the controls to the unit

Service Provided: Arrived on site and spoke with Chris before proceeding to the roof, identified as Carrier rooftop number 5. Contacted John Linman to discuss the control system, but he was not informed about its operation. Limited actions were possible due to this lack of information. Conducted a thorough check of the heat system, confirming its functionality. Inquired with Chris about the installation of a temporary thermostat in the return; Kris declined this suggestion for the time being. John Linman plans to visit the site on Monday for further assessment. Completed all assigned tasks.

Customer had issue with the heating not turning on. This is for RTU-5 which is the Carrier unit that has a standalone bms programmable thermostat which is in the ceiling in the Treasure room. This was originally a KMC that was replaced last June of 2024 with a new TEC3630 model. The wiring was wrong at the unit for heating only. Needed a jumper for 24 power to RH in order for W1 to work. Cooling didn't need that. The original KMC was setup differently.

I confirmed with Chris about what is controlling the unit. He wasn't aware of this RTU-5 carrier unit was controlling of thermostat. That was the confusion that took place last week.

We are good now, I force RTU-5 to go into heating and it fired up. I did smell some burning which never been fired up yet and the heat exchanger was just replace last month. Customer is aware of that.

Thank you for your business.

Qty	Description	UOM	Unit Price	Sub Total	Tax	Net Price
Labor						
4	11/25/2024 Regular Controls	Hour	\$283.00	\$1,132.00	\$0.00	\$1,132.00
1.5	11/21/2024 Regular Mechanical Heavy	Hour	\$215.00	\$322.50	\$0.00	\$322.50
	Sub-Total			\$1,454.50	\$0.00	\$1,454.50
Fees						
2	Trip Charge	Each	\$70.00	\$140.00	\$0.00	\$140.00
1	Disposal, Environmental & Usage Charge	Each	\$45.00	\$45.00	\$0.00	\$45.00
2	Fuel Surcharge Adjustment	Each	\$35.00	\$70.00	\$0.00	\$70.00
	Sub-Total			\$255.00	\$0.00	\$255.00
Invoice Sub-Total						\$1,709.50

Handwritten signature 1/6/25 101-265-931.000



JOHNSON CONTROLS
Building Efficiency
Federal ID 39-0380010

ORIGINAL INVOICE

Invoice #: 1-134891648246 Invoice Date: 12/09/2024
PO #/Auth: Service Request: 1-134667263546
Customer WO#: SR Type: L&M
Customer Acct: 1016931 Branch Name: JOHNSON CONTROLS DETROIT MI CB - 0N16

		Sales Tax	\$0.00
		Total Due	USD \$1,709.50

Direct Billing Inquiries (866) 866-0888

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Payment Terms: NET 30
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JOHNSON CONTROLS
PO BOX 730068
DALLAS, TX, 75373-0068

To Remit Via ACH Wire Transfers:

JP Morgan Chase
One Chase Manhattan Plaza
New York, NY 10005
Credit to: Johnson Controls Inc.
ABA# 071-000013 Depositor Acct #55-14347
Type of Account: Checking
co-cashappusa@jci.com

INVOICE#: 1-134891648246
AMOUNT DUE: USD \$1,709.50

LUIGI FERDINANDI & SON CEMENT CO.
16481 COMMON RD.
ROSEVILLE, MI 48066
586-774-1000 FAX 586-774-1001

EMAIL: INFO@LUIGICEMENT.COM

INVOICE 24-467

DEARBORN HEIGHTS - HIGHWAY DEPARTMENTS

Contact: Frank Polsinelli fpolsinelli@dearbornheightsmi.gov

Date: December 11, 2024

RM
1/2/25
✓

Zone	Address	Type	4" - \$7.00 Sft	6" - \$7.75 Sft, \$10 ramps	7" - \$71 Syd	8" - \$81 Syd	9" - \$91 Syd	Catch Basin Adj - \$200 Each	Reconstruct CB- \$33 VF	Notes	Amount
✓ 1	27055 AnnArbor Tr	Catch Basin			18.11			1	1		1,518.89
✓ 1	8503 Norborne	Road			121.11						8,598.89
✓ 1	8503 Norborne	Approa ch		126							976.50
✓ 3	8090 Dale	Catch Basin				33.00		1	2		2,939.00
✓ 6	6025 Campus	Road			70.56						5,009.44
✓ 6	20135 Brookwood on old Colony	Road			120.33						8,543.67
✓ 5	6483 Colonial	2 Panels			61.22						4,346.78
✓ 9	2001 Beach Daly South of PD on Northbound side	Catch Basin					54.22	1	2		5,200.22

✓ 11	25242 Hanover	Catch Basin				56.44		1	1		4,805.00
✓ 12	4199 Cornell	Catch Basin			37.56			1	1		2,899.44
✓ 13	21226 Powers	Catch Basin			46.67			1	1		3,546.33
✓ 13	21202 Powers	Sidewalk	100								700.00
✓ 13	5349 Jackson	Road			144.89			1	1		10,520.11
✓ 14	5653 Culver	Catch Basin			60.00			1	1		4,493.00
✓ 14	5482 Edgewood on Hanover	Catch Basin			35.22			1	1		2,733.78
✓ 14	4988 Edgewood	Catch Basin			90.89			1	1		6,686.11
✓ 14	4910 Raymond	Road				30.67					2,484.00
✓ 13	3912 Jackson on Dartmouth	Road				10.11					819.00
										TOTAL H	\$ 76,820.17

Jh Di 1/2/25

All local streets



Michigan
Humane

INVOICE # DH 2408

City of Dearborn Heights
Attn: Bill Dishroon
25637 Michigan Avenue
Dearborn Heights, MI 48125

Animal handling contract for month ending **August 31, 2024**

Total # of additional court billable days for the 11 animals from Pelham:	297.00
Boarding rate per billable day:	\$ 55.00
	<u>\$ 16,335.00</u>

Flat Rate Boarding Fees = \$ 5,726.25

Sick Injured Wildlife billable days:	2.00
Boarding Rate per billable day:	\$ 55.00
Sick/Injured Wildlife Boarding Fees=	<u>\$ 110.00</u>

Number of wildlife litters:	0.00
Fee per wildlife litter:	\$ 85.00
Wildlife litter fees =	<u>\$ -</u>

Healthy Wildlife billable days	0.00
Boarding Rate per billable day	\$ 85.00
Healthy Wildlife Fees	<u>\$ -</u>

Rabies testing fees =	\$ -
Total =	<u>\$ 22,171.25</u>

Less

Pick-up Fees	\$ 96.00
Boarding Fees	\$ 588.00
	<u>\$ 684.00</u>

Total Due = \$ 21,487.25


Date 12/18/24
101-426-806.000

Animal ID	Species	Outcome Type	Outcome Date	Intake Type	Intake Subtype	Intake Date	Intake Contract Jurisdiction	Outcome Person Name	Out Street Address	Out Unit Number	Out City	Out Province	Out Postal Code	Out Email	Out Home Phone	Out Cell Phone
A0056447560	Dog	Return to Owner/Guardian	8/06/2024 12:00pm	Transfer In	ACO Stray w/out ID bite hist	7/26/2024 6:00 PM	Dearborn Heights	Kathryn McDaniel	2600B Colgate		Inkster	MI	48741		(734) 530-1028	
A0056447908	Dog			Transfer In	ACO Abandonment no bite hist	7/26/2024 1:07 PM	Dearborn Heights									
A0056447915	Dog			Transfer In	ACO Abandonment no bite hist	7/26/2024 1:07 PM	Dearborn Heights									
A0056447931	Dog			Transfer In	ACO Abandonment no bite hist	7/26/2024 1:07 PM	Dearborn Heights									
A0056448510	Ursus			Transfer In	ACO Abandonment no bite hist	7/26/2024 1:07 PM	Dearborn Heights									
A0056448526	Duck			Transfer In	ACO Abandonment no bite hist	7/26/2024 1:07 PM	Dearborn Heights									
A0056448534	Duck			Transfer In	ACO Abandonment no bite hist	7/26/2024 1:07 PM	Dearborn Heights									
A0056448545	Chinchilla			Transfer In	ACO Abandonment no bite hist	7/26/2024 1:07 PM	Dearborn Heights									
A0056448567	Cat			Transfer In	ACO Abandonment no bite hist	7/26/2024 1:07 PM	Dearborn Heights									
A0056448572	Cat			Transfer In	ACO Abandonment no bite hist	7/26/2024 1:07 PM	Dearborn Heights									
A0056448573	Cat			Transfer In	ACO Abandonment no bite hist	7/26/2024 1:07 PM	Dearborn Heights									
A0056448578	Cat	Adoption	8/14/2024 1:52 PM	Stray	Without ID no bite history	8/1/2024 5:04 PM	Dearborn Heights									
A0056484622	Cat			Stray	Without ID no bite history	8/1/2024 5:04 PM	Dearborn Heights									
A0056484625	Cat	Adoption	8/15/2024 8:18 PM	Stray	Without ID no bite history	8/1/2024 5:04 PM	Dearborn Heights									
A0056484633	Cat			Stray	Without ID no bite history	8/1/2024 5:04 PM	Dearborn Heights									
A0056484640	Cat			Stray	Without ID no bite history	8/1/2024 5:04 PM	Dearborn Heights									
A0056484645	Cat			Stray	Without ID no bite history	8/1/2024 5:04 PM	Dearborn Heights									
A0056484659	Cat			Stray	Without ID no bite history	8/1/2024 5:04 PM	Dearborn Heights									
A0056484666	Cat			Stray	Without ID no bite history	8/1/2024 5:04 PM	Dearborn Heights									
A0056484677	Cat			Stray	Without ID no bite history	8/1/2024 5:04 PM	Dearborn Heights									
A0056484690	Cat			Stray	Without ID no bite history	8/1/2024 5:04 PM	Dearborn Heights									
A0056491128	Cat			Stray	Without ID no bite history	8/7/2024 3:52 PM	Dearborn Heights									
A0056495196	Cat	Adoption	8/13/2024 12:24 PM	Stray	Without ID no bite history	8/3/2024 1:25 PM	Dearborn Heights									
A0056501416	Cat			Stray	Without ID no bite history	8/5/2024 10:20 AM	Dearborn Heights									
A0056501429	Cat			Stray	Without ID no bite history	8/5/2024 10:20 AM	Dearborn Heights									
A0056502520	Cat			Stray	Without ID no bite history	8/5/2024 12:02 PM	Dearborn Heights									
A0056505144	Cat	Adoption	9/5/2024 1:47 PM	Stray	Without ID no bite history	8/5/2024 3:27 PM	Dearborn Heights									
A0056505147	Cat			Stray	Without ID no bite history	8/5/2024 3:27 PM	Dearborn Heights									
A0056505148	Cat			Stray	Without ID no bite history	8/5/2024 3:27 PM	Dearborn Heights									
A0056505149	Cat			Stray	Without ID no bite history	8/5/2024 3:27 PM	Dearborn Heights									
A0056505152	Cat	Adoption	9/5/2024 1:47 PM	Stray	Without ID no bite history	8/5/2024 3:27 PM	Dearborn Heights									
A0056509127	Cat			Stray	Without ID no bite history	8/6/2024 11:19 AM	Dearborn Heights									
A0056509135	Cat			Stray	Without ID no bite history	8/6/2024 11:19 AM	Dearborn Heights									
A0056509544	Cat	Adoption	8/17/2024 2:58 PM	Stray	Without ID no bite history	8/6/2024 11:52 AM	Dearborn Heights									
A0056510004	Cat			Stray	Without ID no bite history	8/6/2024 12:24 PM	Dearborn Heights									
A0056523841	Cat	Transfer Out	8/9/2024 8:12 AM	Stray	Without ID no bite history	8/8/2024 9:02 AM	Dearborn Heights									
A0056525945	Cat			Stray	Without ID no bite history	8/8/2024 12:39 PM	Dearborn Heights									
A0056533312	Cat			Stray	Without ID no bite history	8/9/2024 12:14 PM	Dearborn Heights									
A0056537472	Cat	Adoption	8/14/2024 8:05 PM	Stray	Without ID no bite history	8/9/2024 5:55 PM	Dearborn Heights									
A0056571909	Dog	Euthanasia	8/27/2024 5:09 PM	Stray	Without ID no bite history	8/15/2024 1:09 PM	Dearborn Heights									
A0056578243	Dog			Stray	Without ID no bite history	8/16/2024 11:40 AM	Dearborn Heights									
A0056578913	Cat	Adoption	9/4/2024 4:19 PM	Stray	Without ID no bite history	8/16/2024 12:37 PM	Dearborn Heights									
A0056580113	Dog			Stray	Without ID no bite history	8/16/2024 2:06 PM	Dearborn Heights									
A0056584934	Cat			Stray	Without ID no bite history	8/17/2024 12:33 PM	Dearborn Heights									
A0056594183	Cat			Stray	Without ID no bite history	8/19/2024 1:26 PM	Dearborn Heights									
A0056594185	Cat			Stray	Without ID no bite history	8/19/2024 1:26 PM	Dearborn Heights									
A0056594186	Cat			Stray	Without ID no bite history	8/19/2024 1:26 PM	Dearborn Heights									
A0056594190	Cat			Stray	Without ID no bite history	8/19/2024 1:26 PM	Dearborn Heights									
A0056594200	Cat			Stray	Without ID no bite history	8/19/2024 1:26 PM	Dearborn Heights									
A0056594203	Cat			Stray	Without ID no bite history	8/19/2024 1:26 PM	Dearborn Heights									
A0056598968	Cat			Stray	Without ID no bite history	8/20/2024 9:15 AM	Dearborn Heights									
A0056598969	Cat			Stray	Without ID no bite history	8/20/2024 9:15 AM	Dearborn Heights									
A0056598972	Cat			Stray	Without ID no bite history	8/20/2024 9:15 AM	Dearborn Heights									
A0056598973	Cat			Stray	Without ID no bite history	8/20/2024 9:15 AM	Dearborn Heights									
A0056598975	Cat			Stray	Without ID no bite history	8/20/2024 9:15 AM	Dearborn Heights									
A0056598977	Cat			Stray	Without ID no bite history	8/20/2024 9:15 AM	Dearborn Heights									
A0056598980	Cat			Stray	Without ID no bite history	8/20/2024 9:15 AM	Dearborn Heights									
A0056611334	Cat	Adoption	9/3/2024 2:41 PM	Stray	FS Without ID no bite history	8/21/2024 2:32 PM	Dearborn Heights									
A0056617102	Dog			Stray	Without ID no bite history	8/22/2024 11:52 AM	Dearborn Heights									
A0056617123	Dog			Stray	Without ID no bite history	8/22/2024 11:52 AM	Dearborn Heights									
A0056617126	Dog			Stray	Without ID no bite history	8/22/2024 11:52 AM	Dearborn Heights									
A0056617151	Dog			Stray	Without ID no bite history	8/22/2024 11:52 AM	Dearborn Heights									
A0056617156	Dog			Stray	Without ID no bite history	8/22/2024 11:52 AM	Dearborn Heights									
A0056617158	Dog			Stray	Without ID no bite history	8/22/2024 11:52 AM	Dearborn Heights									
A005667160	Dog			Stray	Without ID no bite history	8/22/2024 11:52 AM	Dearborn Heights									
A0056632953	Cat			Stray	Without ID no bite history	8/24/2024 4:25 PM	Dearborn Heights									
A0056632966	Cat			Stray	Without ID no bite history	8/24/2024 4:25 PM	Dearborn Heights									
A0056639175	Cat			Stray	Without ID no bite history	8/26/2024 12:18 PM	Dearborn Heights									
A0056639189	Cat			Stray	Without ID no bite history	8/26/2024 12:18 PM	Dearborn Heights									
A0056640463	Cat			Stray	Without ID no bite history	8/26/2024 1:45 PM	Dearborn Heights									
A0056640471	Cat			Stray	Without ID no bite history	8/26/2024 1:45 PM	Dearborn Heights									
A0056641961	Cat			Stray	Without ID no bite history	8/26/2024 3:15 PM	Dearborn Heights									
A0056643336	Cat	Transfer Out	8/27/2024 3:57 PM	Stray	Without ID no bite history	8/26/2024 5:58 PM	Dearborn Heights									

MH SNR release SNR Dearborn Heights

MH SNR release SNR Dearborn Heights

Out Home Phone	Out Cell Phone
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Michigan
Humane

INVOICE # DH 2411

City of Dearborn Heights
Attn: Bill Dishroon
25637 Michigan Avenue
Dearborn Heights, MI 48125

Animal handling contract for month ending **November 30, 2024**

Total # of additional court billable days:	-
Boarding rate per billable day:	\$ 55.00
	<u>\$ -</u>

Flat Rate Boarding Fees = \$ 5,726.25

Sick Injured Wildlife billable days:	0.00
Boarding Rate per billable day:	\$ 55.00
Sick/Injured Wildlife Boarding Fees=	<u>\$ -</u>

Number of wildlife litters:	0.00
Fee per wildlife litter:	\$ 85.00
Wildlife litter fees =	<u>\$ -</u>

Healthy Wildlife billable days	0.00
Boarding Rate per billable day	\$ 85.00
Healthy Wildlife Fees	<u>\$ -</u>

Rabies testing fees =	\$ -
Total =	<u>\$ 5,726.25</u>

Less

Pick-up Fees	\$ 128.00
Boarding Fees	\$ 364.00
	<u>\$ 492.00</u>

Total Due = \$ 5,234.25

RECEIVED
12/30/24

Dishroon
12/30/24
101-426-800.000

Page 45 of 258



MISS DIG 811
3212 SJOQUIST DR
GLADSTONE, MI
49837-2822

Invoice

Date	Invoice #
1/1/2025	20250773

Bill To
DEARBORN HEIGHTS ATTN: WILLIAM ZIMMER 242600 VAN BORN ROAD DEARBORN HEIGHTS, MI 48125

Account #	P.O. No.	Terms	EMAIL
202DEA		Net 30	

Description	Qty	Rate	Amount
2025 Transmission-based Membership Fee	1	16,759.00	16,759.00
2025 Annual Maintenance Fee for Stations on the System	3	51.52	154.56
2025 Annual Maintenance Fee for DPP User Accounts	4	38.55	154.20
2025 Education and Awareness Fee for Section 6(2) Compliance	1	2,500.00	2,500.00
GL # 592-536-817.000			
			12/23/24

This invoice is due no later than 30 days from date of invoice. Interest rate at the rate of 1 1/2 % per month, 18% per annum will be charged on past due accounts.

Total \$19,567.76

For ACH Payment - Bank Name: J.P. Morgan Chase
Routing# 072 000 326 Account# 693 556 482



Annual Invoice

Per Public Act 174, Sec 4 (1), "funding for the notification system operations shall be established by the notification system, including through fees based on a reasonable assessment of operating costs among facility owners or facility operators."

SUBJECT: 2025 MISS DIG 811 Annual Membership Fee

Attached is your MISS DIG 811 Invoice for 2025. The invoice is payable in full by 01/31/2025. We are providing the invoice at this time to enable our members sufficient time to process the invoice prior to the due date. Please note that the invoice is dated 01/01/2025.

This single invoice has multiple line items to communicate your membership set-up and how the funds are spent to support the system and membership in complying with the requirements of Michigan Public Act 174 of 2013 (PA 174). For additional information on what the invoice covers and how to get the most out of your membership, check out the "Annual Invoice Coverage" document by scanning the QR code below, or by visiting https://missdig.tech/Annual_Invoice

The membership fee is calculated based on the number of tickets transmitted to the member during our previous fiscal year. The financial needs for the system will be equitably assigned to each transmission to the member, with a minimum fee of \$750 being assessed per member regardless of transmission volume. The total expense is then combined to determine your annual membership fee. The 2025 MISS DIG 811 annual member billing reflects the complete removal of curbs, which has allowed us to reduce our fee-per-transmission to \$1.00, down from last year's rate of \$1.05, in an effort to offer stability in pricing and predictability in annual member invoices.

As in past years, maintenance fees of \$51.52 and \$38.55 will be applied per Station and DamagePreventionPortal user account, respectively. The Education Fee is still included as a separate line-item on the invoice.

If you have any additional questions, please contact MISS DIG 811 Member Support at membersupport@missdig811.org.

In an ongoing effort to maintain accurate member records, MISS DIG 811 requests that members update us when there has been a change of address. MISS DIG 811 also asks that members provide or update their email addresses on file with the Finance department to ensure timely delivery of MISS DIG 811 financial correspondence. Please send any such correspondence to financeteam@missdig.org



O'REILLY RANCILIO P.C.

December 2024

MATTER	INVOICE DATE	INVOICE NO.	INVOICE AMOUNT
GENERAL COUNSEL	09/06/2024	252480	\$5,776.50
	10/04/2024	252895	\$5,881.30
	11/07/2024	253388	\$2,992.00
	12/05/2024	253769	\$4,190.09
WATER & SEWER	09/06/2024	252479	\$560.00
LITIGATION - GENERAL	11/07/2024	253389	\$54.00
	12/05/2024	253770	\$270.00
LITIGATION - UNDERGROUND EASEMENT ACQUISITION	11/07/2024	253387	\$1,800.00
LITIGATION - CLASS ACTION SEWER CLAIM			
LITIGATION - CLASS ACTION HEADLEE CLAIM	10/04/2024	252894	\$34.00
LITIGATION - CHILLBOX 9030 LLC	12/05/2024	253765	\$2,106.00
LITIGATION - VTP CARRIAGE PARK #23-1869	10/04/2024	252896	\$384.00
	12/05/2024	253772	\$48.00
LITIGATION - 26508 PENNIE EVICTION	12/05/2024	253766	\$90.00
LITIGATION - 25235 LEHIGH EVICTION	12/05/2024	253767	\$36.00
LITIGATION - 3983 CAMPBELL EVICTION	12/05/2024	253768	\$36.00
LITIGATION - WAYNE ENTERPRISES, LLC 324-1492	10/04/2024	252897	\$48.00
LITIGATION - TARGET CORPORATION MTT	12/05/2024	253771	\$64.00
TOTAL			\$24,479.89

Approved
Dana J. Rancilio 12/31/24
\$6840.09

O'REILLY RANCILIO P.C.

ATTORNEYS AT LAW

Sterling Town Center . 12900 Hall Road, Suite 350 . Sterling Heights, MI 48313
(586) 726-1000 . FAX (586) 726-1560 . www.oreilaw.com
Tax Identification No. 38-2567969

December 05, 2024

MARIANA HERNANDEZ
MHERNANDEZ@CL.DEARBORN-HEIGHTS.MI.US
CHIEF OF STAFF / FOIA COORDINATOR
CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Invoice No: 253769

Client No:25001
Matter No: 00001
Billing Timekeeper: DPD
Billing Through:11/30/2024

DEARBORN HEIGHTS - GENERAL COUNSEL

FOR PROFESSIONAL SERVICES RENDERED

11/05/24	DPD	REVIEW INQUIRY RE: 24045 WARREN AND 7018 MAYBURN; REVIEW ONLINE COURT RECORDS RE: SAME; REVIEW EMAIL FROM AND EMAIL TO R. FARINHA RE: SAME	0.80 hrs	\$128.00
11/05/24	AME	REVIEW EMAIL FROM R. FARINHA RE: 24045 WARREN AND 7018 MAYBURN	0.40 hrs	\$64.00
11/07/24	DPD	REVIEW FOIA REQUESTS FROM H. FAKHOURY; REVIEW EMAIL FROM AND EMAIL TO S. SHOCKEY RE: SAME; REVIEW EMAIL FROM AND EMAIL TO R. FARINHA RE: SAME	0.60 hrs	\$96.00
11/07/24	AME	PREP FOR NOVEMBER 14, 2024 PLANNING COMMISSION MEETING	2.50 hrs	\$400.00
11/11/24	DPD	CONTINUED PREPARATION FOR PLANNING COMMISSION MEETING	0.70 hrs	\$112.00
11/11/24	AME	CONTINUE PREP FOR PLANNING COMMISSION MEETING	2.60 hrs	\$416.00
11/12/24	AME	LEGAL RESEARCH RE: LEGALITY OF SHUTTING OFF WATER AT CITY-OWNED PROPERTY; DRAFT LEGAL MEMORANDUM RE: SAME	3.30 hrs	\$528.00
11/13/24	DPD	CONTINUED RESEARCH RE: WATER SHUTOFFS FOR CITY-OWNED HOMES OCCUPIED WITHOUT PERMISSION; EMAIL TO M. HERNANDEZ RE: SAME	0.60 hrs	\$96.00
11/13/24	AME	PREP FOR PLANNING COMMISSION MEETING; CONTINUE LEGAL RESEARCH RE: LEGALITY OF SHUTTING OFF WATER AT CITY-OWNED PROPERTY; CONTINUE DRAFTING LEGAL MEMORANDUM RE: SAME	3.30 hrs	\$528.00
11/14/24	DPD	REVIEW EMAILS RE: 25235 LEHIGH; REVIEW EMAIL FROM AND EMAIL TO M. HERNANDEZ RE: SAME; REVIEW EMAIL FROM AND EMAIL TO R. FARINHA RE: AIR BNB ORDINANCE	0.40 hrs	\$64.00

11/14/24	AME	ATTEND PLANNING COMMISSION MEETING	1.30 hrs	\$208.00
11/15/24	AME	DRAFT LEGAL MEMORANDUM TO PLANNING COMMISSION RE: DURATION OF SITE PLAN APPROVALS	0.50 hrs	\$80.00
11/18/24	AJH	PREPARE FOR ZBA MEETING	0.20 hrs	\$32.00
11/19/24	AME	REVISE LEGAL MEMORANDUM TO PLANNING COMMISSION RE: DURATION OF SITE PLAN APPROVALS	0.30 hrs	\$48.00
11/20/24	DPD	EMAILS WITH S. SHOCKEY RE: GOOD FAITH ESTIMATE FOR FOIA REQUESTS; CONTINUED PREPARATION FOR ZBA MEETING	0.70 hrs	\$112.00
11/20/24	AME	FINALIZE LEGAL MEMORANDUM TO PLANNING COMMISSION RE: DURATION OF APPROVALS; EMAIL TO PLANNING COMMISSION RE: SAME	0.30 hrs	\$48.00
11/20/24	AJH	PREPARE FOR ZBA MEETING	1.50 hrs	\$240.00
11/21/24	DPD	REVIEW EMAIL FROM AND EMAIL TO S. SHOCKEY RE: FAKHOURY FOIA REQUEST AND RESPONSE TO INQUIRY RE: GOOD FAITH DEPOSIT	0.30 hrs	\$48.00
11/21/24	AJH	PREPARE FOR AND ATTEND ZBA MEETING	3.60 hrs	\$576.00
11/22/24	DPD	BEGIN PREPARATION OF AUDIT RESPONSE LETTER RE: LITIGATION MATTERS	0.50 hrs	\$80.00

TOTAL FEES

\$3,904.00

DISBURSEMENTS

11/13/24 WESTLAW RESEARCH

\$286.09

TOTAL DISBURSEMENTS

\$286.09

BILLING SUMMARY

TOTAL FEES

\$3,904.00

TOTAL DISBURSEMENTS

\$286.09

TOTAL CHARGES FOR THIS INVOICE

\$4,190.09

*Approved
Paul J. [Signature] 12/30/24*

O'REILLY RANCILIO P.C.

ATTORNEYS AT LAW

Sterling Town Center , 12900 Hall Road, Suite 350 . Sterling Heights, MI 48313
(586) 726-1000 . FAX (586) 726-1560 . www.oriaw.com
Tax Identification No. 38-2567969

December 05, 2024

MARIANA HERNANDEZ
MHERNANDEZ@CI.DEARBORN-HEIGHTS.MI.US
CHIEF OF STAFF / FOIA COORDINATOR
CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Invoice No: 253770

Client No:25003
Matter No: 00001
Billing Timekeeper: DPD
Billing Through:11/30/2024

DEARBORN HEIGHTS - LITIGATION / GENERAL

FOR PROFESSIONAL SERVICES RENDERED

11/12/24	DPD	REVIEW EMAILS AND MATERIALS FROM M. HERNANDEZ ET AL. RE: THREE PROPERTIES REQUIRING EVICTION PROCEEDINGS	0.50 hrs	\$90.00
11/25/24	KCJ	REVIEW DRAFT AUDIT LETTER; PREPARE ADDITION	1.00 hrs	\$180.00
TOTAL FEES				<u>\$270.00</u>

BILLING SUMMARY

TOTAL FEES	\$270.00
TOTAL CHARGES FOR THIS INVOICE	<u>\$270.00</u>

Approved
12/30/24

O'REILLY RANCILIO P.C.

ATTORNEYS AT LAW

Sterling Town Center . 12900 Hall Road, Suite 350 . Sterling Heights, MI 48313
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Tax Identification No. 38-2567969

December 05, 2024

MARIANA HERNANDEZ
MHERNANDEZ@CI.DEARBORN-HEIGHTS.MI.US
CHIEF OF STAFF / FOIA COORDINATOR
CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Invoice No: 253765

Client No:25003
Matter No: 00007
Billing Timekeeper: DPD
Billing Through:11/30/2024

DEARBORN HEIGHTS - LITIGATION - CHILLBOX 9030 LLC

FOR PROFESSIONAL SERVICES RENDERED

11/05/24	DPD	REVIEW NEW CHILLBOX APPEAL/LAWSUIT RE: ZBA AND PLANNING COMMISSION DECISIONS; REVIEW EMAIL FROM AND EMAIL TO R. FARINHA ET AL. RE: SAME	0.50 hrs	\$90.00
11/05/24	AJH	REVIEW COMPLAINT FROM CHILLBOX 9030	0.40 hrs	\$72.00
11/06/24	AJH	PREPARE FOR ZBA MEETING ON 11/21/24; REVIEW LAWSUIT REGARDING CAR WASH	0.50 hrs	\$90.00
11/15/24	DPD	CONTINUED PREPARATION OF ANSWER/REPLY TO APPEAL/COMPLAINT; REVIEW AND RESPOND TO EMAILS RE: SAME	1.30 hrs	\$234.00
11/15/24	AME	REVIEW COMPLAINT/ADMINISTRATIVE APPEAL; BEGIN DRAFTING ANSWER AND AFFIRMATIVE DEFENSES	4.90 hrs	\$882.00
11/18/24	DPD	CONTINUED PREPARATION OF ANSWER TO APPEAL AND COMPLAINT	0.60 hrs	\$108.00
11/19/24	DPD	CONTINUED PREPARATION OF RESPONSE TO APPEAL/COMPLAINT	0.60 hrs	\$108.00
11/19/24	AME	REVISE ANSWER AND AFFIRMATIVE DEFENSES TO COMPLAINT/ADMINISTRATIVE APPEAL	0.80 hrs	\$144.00
11/20/24	AME	CONTINUE REVISING ANSWER TO COMPLAINT/ADMINISTRATIVE APPEAL	0.40 hrs	\$72.00
11/25/24	AME	FINALIZE ANSWER AND AFFIRMATIVE DEFENSES	0.30 hrs	\$54.00
11/26/24	AJH	REVIEW E-MAIL REGARDING CHILLBOX LITIGATION AND CONFER ON STRATEGY MOVING FORWARD	0.40 hrs	\$72.00
11/26/24	AME	REVIEW EMAIL FROM K. MCKINNON RE: RECORD ON APPEAL; COMPILE RECORD ON APPEAL	1.00 hrs	\$180.00

TOTAL FEES

\$2,106.00

BILLING SUMMARY

TOTAL FEES

\$2,106.00

TOTAL CHARGES FOR THIS INVOICE

\$2,106.00

*Approved
by J. J. J. 02/30/24*

To pay by AMERICAN EXPRESS, VISA or MASTERCARD: Please fill out information below and mail same to:
12900 Hall Road Suite 350 Sterling Heights, MI 48313

Name on Card: _____

Payment Amount: _____

Billing Address (of Credit Card):

Card No: _____

Card ID No: _____ (3 or 4 digits)

City _____ State _____ Zip _____

Expiration Date: _____

Signature: _____

Client No: 25003

Cardholder acknowledges receipt of goods and/or services in the amount of the total shown hereon and agrees to perform the obligation set forth in the cardholder's agreement with issuer identified hereon.

O'REILLY RANCILIO P.C.

ATTORNEYS AT LAW

Sterling Town Center . 12900 Hall Road, Suite 350 . Sterling Heights, MI 48313
(586) 726-1000 . FAX (586) 726-1560 . www.oriaw.com
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December 05, 2024

MARIANA HERNANDEZ
MHERNANDEZ@CI.DEARBORN-HEIGHTS.MI.US
CHIEF OF STAFF / FOIA COORDINATOR
CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Invoice No: 253766

Client No:25003
Matter No: 00008
Billing Timekeeper: DPD
Billing Through:11/30/2024

DEARBORN HEIGHTS - LITIGATION - 26508 PENNIE EVICTION

FOR PROFESSIONAL SERVICES RENDERED

11/12/24	KCJ	REVIEW EMAILS RE: SQUATTERS	0.30 hrs	\$54.00
11/13/24	KCJ	PREPARE NOTICE TO QUIT	0.20 hrs	\$36.00
TOTAL FEES				<u>\$90.00</u>

BILLING SUMMARY

TOTAL FEES	\$90.00
TOTAL CHARGES FOR THIS INVOICE	<u>\$90.00</u>

*Approved
Post Paid 12/30/24*

To pay by AMERICAN EXPRESS, VISA or MASTERCARD: Please fill out information below and mail same to:
12900 Hall Road Suite 350 Sterling Heights, MI 48313

Name on Card: _____ Payment Amount: _____

Card No: _____

Billing Address (of Credit Card): _____

Card ID No: _____ (3 or 4 digits)

City _____ State _____ Zip _____ Expiration Date: _____

Signature: _____ Client No: 25003

Cardholder acknowledges receipt of goods and/or services in the amount of the total shown hereon and agrees to perform the obligation set forth in the cardholder's agreement with issuer identified hereon.

O'REILLY RANCILIO P.C.

ATTORNEYS AT LAW

Sterling Town Center . 12900 Hall Road, Suite 350 . Sterling Heights, MI 48313
(586) 726-1000 . FAX (586) 726-1560 . www.orellaw.com
Tax Identification No. 38-2567969

December 05, 2024

MARIANA HERNANDEZ
MHERNANDEZ@CI.DEARBORN-HEIGHTS.MI.US
CHIEF OF STAFF / FOIA COORDINATOR
CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Invoice No: 253767

Client No:25003
Matter No: 00009
Billing Timekeeper: DPD
Billing Through:11/30/2024

DEARBORN HEIGHTS - LITIGATION - 25235 LEHIGH EVICTION

FOR PROFESSIONAL SERVICES RENDERED

11/13/24	KCJ	PREPARE NOTICE TO QUIT	0.20 hrs	\$36.00
TOTAL FEES				<u>\$36.00</u>

BILLING SUMMARY

TOTAL FEES	\$36.00
TOTAL CHARGES FOR THIS INVOICE	<u>\$36.00</u>

APR 12/24
PAID
12/24

To pay by AMERICAN EXPRESS, VISA or MASTERCARD: Please fill out information below and mail same to:
12900 Hall Road Suite 350 Sterling Heights, MI 48313

Name on Card: _____

Payment Amount: _____

Billing Address (of Credit Card): _____

Card No: _____

Card ID No: _____ (3 or 4 digits)

City _____ State _____ Zip _____

Expiration Date: _____

Signature: _____

Client No: 25003

Cardholder acknowledges receipt of goods and/or services in the amount of the total shown hereon and agrees to perform the obligation set forth in the cardholder's agreement with issuer identified hereon.

O'REILLY RANCILIO P.C.

ATTORNEYS AT LAW

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(586) 726-1000 . FAX (586) 726-1560 . www.orlaw.com
Tax Identification No. 38-2567969

December 05, 2024

MARIANA HERNANDEZ
MHERNANDEZ@CI.DEARBORN-HEIGHTS.MI.US
CHIEF OF STAFF / FOIA COORDINATOR
CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Invoice No: 253768

Client No:25003
Matter No: 00010
Billing Timekeeper: DPD
Billing Through:11/30/2024

DEARBORN HEIGHTS - LITIGATION - 3983 CAMPBELL EVICTION

FOR PROFESSIONAL SERVICES RENDERED

11/13/24	KCJ	PREPARE NOTICE TO QUIT	0.20 hrs	\$36.00
TOTAL FEES				<u>\$36.00</u>

BILLING SUMMARY

TOTAL FEES	\$36.00
TOTAL CHARGES FOR THIS INVOICE	<u>\$36.00</u>

Approved 11/30/24
[Signature]

To pay by AMERICAN EXPRESS, VISA or MASTERCARD: Please fill out information below and mail same to:
12900 Hall Road Suite 350 Sterling Heights, MI 48313

Name on Card: _____ Payment Amount: _____

Card No: _____

Billing Address (of Credit Card): _____

Card ID No: _____ (3 or 4 digits)

City _____ State _____ Zip _____

Expiration Date: _____

Signature: _____

Client No: 25003

Cardholder acknowledges receipt of goods and/or services in the amount of the total shown hereon and agrees to perform the obligation set forth in the cardholder's agreement with issuer identified hereon.

O'REILLY RANCILIO P.C.

ATTORNEYS AT LAW

Sterling Town Center . 12900 Hall Road, Suite 350 . Sterling Heights, MI 48313
(586) 726-1000 . FAX (586) 726-1560 . www.orldaw.com
Tax Identification No. 38-2567969

December 05, 2024

MARIANA HERNANDEZ
MHERNANDEZ@CI.DEARBORN-HEIGHTS.MI.US
CHIEF OF STAFF / FOIA COORDINATOR
CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Invoice No: 253772

Client No:25004
Matter No: 00012
Billing Timekeeper: DPD
Billing Through:11/30/2024

DEARBORN HEIGHTS MTT VTP CARRIAGE PARK #23-1869

FOR PROFESSIONAL SERVICES RENDERED

11/25/24	MDK	RECEIPT OF NOTICE OF PREHEARING CONFERENCE	0.30 hrs	\$48.00
TOTAL FEES				<u>\$48.00</u>

BILLING SUMMARY

TOTAL FEES	\$48.00
TOTAL CHARGES FOR THIS INVOICE	<u>\$48.00</u>

Ant. Jan
Approved 12/30/24

STATEMENT OF ACCOUNT

Our records indicate the following invoices are outstanding on this matter:

INVOICE NO:	INVOICE DATE:	BILLED AMOUNT	AMOUNT DUE
252896	10/04/2024	\$384.00	\$384.00
Current Invoice	12/05/2024	\$48.00	\$48.00
TOTAL AMOUNT OUTSTANDING			\$432.00

To pay by AMERICAN EXPRESS, VISA or MASTERCARD: Please fill out information below and mail same to:
12900 Hall Road Suite 350 Sterling Heights, MI 48313

Name on Card: _____

Payment Amount: _____

Card No: _____

Billing Address (of Credit Card): _____

Card ID No: _____ (3 or 4 digits)

City _____ State _____ Zip _____

Expiration Date: _____

Signature: _____

Client No: 25004

Cardholder acknowledges receipt of goods and/or services in the amount of the total shown hereon and agrees to perform the obligation set forth in the cardholder's agreement with issuer identified hereon.

APR 12/30/24

O'REILLY RANCILIO P.C.

ATTORNEYS AT LAW

Sterling Town Center . 12900 Hall Road, Suite 350 . Sterling Heights, MI 48313
(586) 726-1000 . FAX (586) 726-1560 . www.orlaw.com
Tax Identification No. 38-2567969

December 05, 2024

MARIANA HERNANDEZ
MHERNANDEZ@CI.DEARBORN-HEIGHTS.MI.US
CHIEF OF STAFF / FOIA COORDINATOR
CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Invoice No: 253771

Client No:25004
Matter No: 00015
Billing Timekeeper: DPD
Billing Through:11/30/2024

TARGET CORPORATION, DEARBORN HEIGHTS MTT

FOR PROFESSIONAL SERVICES RENDERED

11/05/24	MDK	RECEIPT OF PREHEARING GENERAL CALL ORDER	0.40 hrs	\$64.00
TOTAL FEES				<u>\$64.00</u>

BILLING SUMMARY

TOTAL FEES	\$64.00
TOTAL CHARGES FOR THIS INVOICE	<u>\$64.00</u>

*Approved
Patt Furl 12/3/24*

To pay by AMERICAN EXPRESS, VISA or MASTERCARD: Please fill out information below and mail same to:
12900 Hall Road Suite 350 Sterling Heights, MI 48313

Name on Card: _____ Payment Amount: _____

Card No: _____

Billing Address (of Credit Card): _____

Card ID No: _____ (3 or 4 digits)

City _____ State _____ Zip _____

Expiration Date: _____

Signature: _____

Client No: 25004

Cardholder acknowledges receipt of goods and/or services in the amount of the total shown hereon and agrees to perform the obligation set forth in the cardholder's agreement with issuer identified hereon.



Plante & Moran, PLLC
3000 Town Center
Suite 100
Southfield, MI 48075
Tel: +1 (248) 352-2500

INVOICE

City of Dearborn Heights
6045 Fenton
Dearborn Heights, MI 48127
United States of America

Date: 12/20/2024
Client No: 17784
Invoice No: 10364701
Page: 1

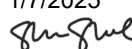
For Professional Services Rendered

For professional services rendered December 6 through December 17, 2024 as approved by City Council on October 25, 2022. 12,285.00

Work performed includes bank reconciliations, audit prep, bank statements, capital assets, Treasury assistance, fixed assets, BS&A, ARPA, on site assistance, and other communication

Staff: 65 hours

Balance Due \$12,285.00 USD

32 hours (\$6,095.25) related to Treasury
101-223-817.00
1/7/2025


Remittance Information: Please send all remittance information for electronic payments to Accounts.Receivable@plantemoran.com

ACH: Preferred Payment Method	Wire Transfer:
Bank of America	Bank of America
071000039	026009593
100 North Tryon Street	222 Broadway
Charlotte, NC 28202	New York, NY 10038
9890996003	9890996003
Plante & Moran, PLLC	Plante & Moran, PLLC

Client Payment Portal: <https://www.plantemoran.com/client-payment-portal>

Plante Moran, PLLC's Bill.com ID: 0173649476958972

Check:
Plante & Moran PLLC
16060 Collections Center
Drive
Chicago, IL 60693



Date	Staff	Memo	Hours	
12/6/2024	Sarah Balcueva	Audit - Depr Report	1.00	
12/6/2024	Juli O'Bryant	Bank Rec work for October and November General and November Chase Water (11)	4.00	X
12/6/2024	Brian Camiller	analysis of Treasurer department staffing resolution	0.50	X
12/6/2024	Kaitlyn Powers	TREASURY call with Juli O'Bryant on bank rec items and differences, issue with BS&A online chase water bank account	0.25	X
12/6/2024	Michelle Lewis	Discussion on treas resolution	1.00	X
12/9/2024	Jennifer Neumann	Bank Recs	4.00	X
12/9/2024	Kaitlyn Powers	TREASURY call with Juli to go over November bank recs questions and reconciling items for General and Chase Water	0.75	X
12/9/2024	Juli O'Bryant	Continue working on Bank Rec's - General and Chase Water Meeting with Kaitlyn Powers to review bank rec's Record DIVDAT payments in excel for balancing support	8.25	X
12/9/2024	Sarah Balcueva	Bank rec	2.00	X
12/9/2024	Michelle Lewis	Audit review, fixed asset report for cost allocation	2.25	
12/10/2024	Juli O'Bryant	Prepared FY25 Bank Reconciliation Status Report and updated each funds bank rec status Worked on General Fund Bank Rec's	4.00	X
12/10/2024	Sarah Balcueva	Bank rec	2.00	X
12/11/2024	Kaitlyn Powers	travel from home to client	1.00	X
12/11/2024	Kaitlyn Powers	on site accounting assistance, work on Water bank recs, investigating into reconciling items, issue with NSF gl distribution, issues with BS&A online, send email to treasurer on BS&A online difference in bank vs GL accounts, client conversations and questions, questions with Treasury	3.75	X
12/11/2024	Kaitlyn Powers	ARPA	2.00	
12/11/2024	Brian Camiller	Audit prep, discussions with comptroller, chief of staff, city engineer on ARPA, other issues	6.00	
12/11/2024	Michelle Lewis	Treasury related topics - discussion on deposits with Kaitlyn, tax admin fee and other items with treasurer	1.00	X
12/11/2024	Michelle Lewis	Travel	1.00	X
12/11/2024	Michelle Lewis	Continue working on General Fund bank rec's - August, Sept, Oct & Nov 2024	2.00	X
12/12/2024	Juli O'Bryant	ARPA	0.50	
12/12/2024	Brian Camiller	Treasurer time - property tax admin fee and discussion with pmgap staff. TIFA report	2.00	X
12/12/2024	Michelle Lewis	Admin fee; TIFA	2.00	
12/13/2024	Sarah Balcueva	Discussion with Brian on ARPA, prepare for council meeting	1.50	
12/13/2024	Michelle Lewis	Recorded DIVDAT payments for General and Water bank accounts Worked on reconciling General Chase accounts for November & December 2024	4.50	X
12/16/2024	Juli O'Bryant	on site accounting assistance TREASURY TIME - meeting with comptroller and treasurer for SIGMA and electronic receipt processes, work on 2024 annual disclosure tax information project for Lisa and provide detailed instructions for her to complete in future years, work with Colleen to update bank account info in BSA online stripe account, access stripe account and download reports to assist with reconciling receipts in GL, updates with client and general conversations, look into bank reconciling items related to treasury	6.00	X
12/17/2024	Kaitlyn Powers	travel from home to client	0.75	X
12/17/2024	Jennifer Neumann	Bank Recs	1.00	X



Plante & Moran, PLLC
3000 Town Center
Suite 100
Southfield, MI 48075
Tel: +1 (248) 352-2500

INVOICE

City of Dearborn Heights
6045 Fenton
Dearborn Heights, MI 48127
United States of America

Date: 12/20/2024
Client No: 17784
Invoice No: 10364691
Page: 1

For Professional Services Rendered

For professional services rendered November 23 through December 5, 2024 as approved by City Council on October 25, 2022. 22,963.50

Work performed includes bank reconciliations, audit prep, bank statements, capital assets, Treasury assistance, BS&A, ARPA calculation, on site assistance, and other communication

Staff: 121.5 hours

Balance Due \$22,963.50 USD

54 hours (\$10,206) related to Treasury
101-223-817.000
1/6/2025

Remittance Information: Please send all remittance information for electronic payments to Accounts.Receivable@plantemoran.com

ACH: Preferred Payment Method	Wire Transfer:
Bank	Bank of America
Routing/ABA#	071000039
Bank Address	100 North Tryon Street Charlotte, NC 28202
Account Number	9890996003
Account Name	Plante & Moran, PLLC

Client Payment Portal: <https://www.plantemoran.com/client-payment-portal>

Plante Moran, PLLC's Bill.com ID: 0173649476958972

Check:
Bank of America
026009593
222 Broadway New York, NY 10038
9890996003
Plante & Moran, PLLC

Plante & Moran PLLC
16060 Collections Center
Drive
Chicago, IL 60693



Date	Staff	Memo	Hours	
11/23/2024	Michelle Lewis	Audit prep	3.50	
11/25/2024	Juli O'Bryant	TREASURY - Continue reconciling General Fund bank accounts for September 2024 & October 2024 (3.5 hours) Update meeting with Kaitlyn Powers Started reconciling Chase Water 11 - October 2024 Record DIVDAT deposits in excel workpaper Reconciled (balanced) Chase Water (11) - October 2024 bank statement	8.00	X
11/25/2024	Sarah Balcueva	Bank Reconciliations - July through October	1.00	X
11/25/2024	Jennifer Neumann	Bank Recs	8.00	X
11/25/2024	Brian Camiller	pc with Michelle	0.25	
11/25/2024	Kaitlyn Powers	dearborn heights on site accounting work on bank recs, updates with Michelle Mahdi and Shannon, investigate reconciling items	1.50	X
11/25/2024	Kaitlyn Powers	travel from home to client	0.75	X
11/25/2024	Kaitlyn Powers	TREASURY related time for bank recs, investigating reconciling items and receipts, work with juli on bank recs for general and chase water	1.50	
11/25/2024	Michelle Lewis	Various - audit, Shannon, Treasurer, bank recs	7.75	X
11/25/2024	Michelle Lewis	Travel	1.00	X
11/26/2024	Sarah Balcueva	bank recs	2.00	X
11/26/2024	Juli O'Bryant	Bank Reconciliation work on General Fund - August, September & October 2024 Worked with Kaitlyn Powers on bank reconciliation work	6.00	X
11/26/2024	Jennifer Neumann	Bank Recs	6.50	X
11/26/2024	Kaitlyn Powers	TREASURY - work with Juli on general bank recs for September and October and working through reconciling items and receipts from treasury, email parks and rec on questions on receipts	1.75	
11/27/2024	Sarah Balcueva	bank recs	1.00	X
11/27/2024	Jennifer Neumann	Bank Recs	6.00	X
11/27/2024	Juli O'Bryant	Bank Reconciliation for General Fund - September & October 2024	1.75	X
11/27/2024	Michelle Lewis	Audit questions and requests	3.50	
12/2/2024	Jennifer Neumann	Bank Recs	6.00	X
12/2/2024	Sarah Balcueva	Bank rec	2.00	X
12/2/2024	Michelle Lewis	Audit questions and requests	3.75	
12/3/2024	Juli O'Bryant	Balanced Investments - November 2024 Prepared November 2024 General Fund Bank Statement Data Snipper Started reconciling November 2024 General Bank Statement	4.75	X
12/3/2024	Jennifer Neumann	Bank Recs	5.00	X
12/3/2024	Kaitlyn Powers	travel from home to client	0.75	X
12/3/2024	Kaitlyn Powers	TREASURY TIME - on site accounting services, download November Comerica and Chase bank statements and early december bank activity for DIT, work with Treasurers and controllers office to investigate various reconciling items, look into Wayne Metro electronic deposits, conversations with Mahid Shannon Michelle Nahdia and Lisa related to SIGMA receipts, look into Water account reconciling items for electronic receipts for DWSRF CWSRF and transfers between accounts, chase water october rec, send statements to Janice for bank recs, discuss items with Mayor and Michelle, general investigating of bank rec items	4.25	X
12/3/2024	Michelle Lewis	Travel	1.00	X
12/3/2024	Sarah Balcueva	Bank rec - 1 Audit samples - 2	3.00	X
12/3/2024	Michelle Lewis	Auditor questions, review and discussion re: reconciliations, grants, discussion with acting chief of staff on cell tower revenue	7.50	
12/4/2024	Juli O'Bryant	Worked on October and November 2024 General Bank Reconciliations Prepared November 2024 Chase Water (11) bank statement data snipper report Started reconciling November 2024 Chase Water (11) bank statement Meeting with Kaitlyn Powers - assistance with bank reconciliations	6.00	X

12/4/2024	Sarah Balcueva	Audit samples - 1 Bank rec - 1	2.00	X
12/4/2024	Kaitlyn Powers	TREASURY call with Juli O'Bryant on bank rec items and differences, november general bank rec	0.50	X
12/4/2024	Michelle Lewis	Follow up on auditor requests, cell tower report for Paul Vanderplow, look over bank rec items	3.50	
12/5/2024	Juli O'Bryant	Bank Reconciliation Work - November 2024 for General and Chase Water (11)	5.50	X
12/5/2024	Sarah Balcueva	BANK REC - 2	2.00	X
12/5/2024	Michelle Lewis	Tax report for treasurer (0.5), discussion with city staff on ARPA research and reply via email	2.25	X



Plante & Moran, PLLC
3000 Town Center
Suite 100
Southfield, MI 48075
Tel: +1 (248) 352-2500

INVOICE

City of Dearborn Heights
6045 Fenton
Dearborn Heights, MI 48127
United States of America

Date: 11/26/2024
Client No: 17784
Invoice No: 10351598
Page: 1

For Professional Services Rendered

For professional services rendered October 28 through November 11, 2024 as approved by City Council on October 25, 2022. 25,940.25

Work performed includes bank reconciliations, audit prep, journal entries, W&S study, DIVDAT deposits for Water & Taxes, on site assistance, and other communication

Staff: 137.25 hours

Balance Due \$25,940.25 USD

13.75 hours (\$2,598.75) related to Treasury
101-223-817.000
1/7/2025

Remittance Information: Please send all remittance information for electronic payments to Accounts.Receivable@plantemoran.com

ACH: Preferred Payment Method	Wire Transfer:
Bank	Bank of America
Routing/ABA#	071000039
Bank Address	100 North Tryon Street Charlotte, NC 28202
Account Number	9890996003
Account Name	Plante & Moran, PLLC

Client Payment Portal: <https://www.plantemoran.com/client-payment-portal>

Plante Moran, PLLC's Bill.com ID: 0173649476958972

Check:
Bank of America
026009593
222 Broadway New York, NY 10038
9890996003
Plante & Moran, PLLC



Date	Staff	Memo	Hours	
10/28/2024	Juli O'Bryant	Continued balancing General Fund July 2024 Bank Reconciliation working with PM IT on Dearborn Heights remote connection issues	4.00	X
10/28/2024	Kaitlyn Powers	emails with Mahdi and Janice on bank recs and reconciling items, work on bank recs and journal entries, update call with Michelle on DH audit, bank recs, etc	1.50	X
10/28/2024	Michelle Lewis	Audit prep review	6.00	
10/29/2024	Kaitlyn Powers	Travel to/from DH	0.75	X
10/29/2024	Kaitlyn Powers	on site accounting assistance, prep and complete final june general bank reconciliation for audit, journal entries, clearing reconciling items, investigating bank activity across months and verifying deposit in transit amounts, assist Janice with bank rec questions, conversations with Michelle Mahdi and Janice	6.00	X
10/29/2024	Michelle Lewis	audit prep review, discussions with auditors, chief of staff, deputy comptroller, city engineer, mayor	8.00	
10/29/2024	Michelle Lewis	Travel to/from DH	1.00	X
10/29/2024	Brian Camiller	review audit prep	0.25	
10/29/2024	Kaitlyn Powers	Travel to/from DH	0.00	
10/30/2024	Sarah Balcueva	audit prep	5.00	
10/30/2024	Brian Camiller	Review audit prep	2.00	
10/30/2024	Michelle Lewis	audit prep review	2.50	
10/31/2024	Sarah Balcueva	audit prep	5.00	
11/1/2024	Sarah Balcueva	audit prep	5.00	
11/1/2024	Laura Knapp	YE audit prep: AR	6.75	
11/1/2024	Michelle Lewis	Audit prep review	3.75	
11/4/2024	Kaitlyn Powers	download Comerica and Chase October bank statements and send to Janice, updates to Michelle	0.50	X
11/4/2024	Laura Knapp	YE Audit prep: AR	1.50	
11/4/2024	Stacie Ebeling	W&S study (FY26)	3.75	
11/4/2024	Michelle Lewis	Travel to/from DH	1.00	X
11/4/2024	Sarah Balcueva	Audit prep	5.00	
11/4/2024	Michelle Lewis	Audit prep, discussions with City Engineer, Chief of Staff, Comptroller, Deputy	8.00	
11/5/2024	Juli O'Bryant	Record DIVDAT deposits for Water and taxes	1.00	X
11/5/2024	Stacie Ebeling	W&S study (FY26) - questions with Michelle/follow up items FY24 audit prep - cost allocation	2.75	
11/5/2024	Sarah Balcueva	Audit prep	5.00	
11/5/2024	Michelle Lewis	Water and Sewer rate study discussion	4.00	
11/6/2024	Stacie Ebeling	FY24 audit prep - cost allocation Restricted FB entries	4.00	
11/6/2024	Sarah Balcueva	Audit prep	5.00	
11/6/2024	Michelle Lewis	Follow up on audit prep items	1.00	
11/7/2024	Stacie Ebeling	FY24 audit prep - cost allocation Restricted FB entries	1.00	
11/7/2024	Sarah Balcueva	audit prep	3.00	
11/7/2024	Michelle Lewis	Discuss financial statement schedules with Stacie	0.50	
11/7/2024	Michelle Lewis	Audit update meeting with auditors, follow up on confirmations and other items	4.25	
11/8/2024	Sarah Balcueva	audit prep	3.00	
11/8/2024	Stacie Ebeling	FY24 audit prep - running billing history for full year in BS&A	6.25	
11/8/2024	Juli O'Bryant	General Fund Bank Rec's (July, August & September 2024) created deposits and cleared in BS&A Prepared Data Snipper bank statement for General Fund - September	4.25	X
11/8/2024	Michelle Lewis	Audit prep review	1.50	
11/11/2024	Juli O'Bryant	Divdat Recording in excel for water and tax bank reconciliation assistance July & August 2024 General Bank Reconciliation - cleared deposits and checks on BS&A module	7.00	X
11/11/2024	Sarah Balcueva	Audit Prep	0.25	
11/11/2024	Stacie Ebeling	Finish summarizing W&S billing activity reports - FY24 audit	3.75	
11/11/2024	Michelle Lewis	Audit questions	2.50	



Plante & Moran, PLLC
3000 Town Center
Suite 100
Southfield, MI 48075
Tel: +1 (248) 352-2500

INVOICE

City of Dearborn Heights
6045 Fenton
Dearborn Heights, MI 48127
United States of America

Date: 11/26/2024
Client No: 17784
Invoice No: 10351612
Page: 1

For Professional Services Rendered

For professional services rendered November 12 through November 22, 2024 as approved by City Council on October 25, 2022. 29,531.25

Work performed includes bank reconciliations, audit prep, bank statements, capital assets, Treasury assistance, BS&A, ARPA calculation, on site assistance, and other communication.

Staff: 156.25 hours

Balance Due \$29,531.25 USD

59.25 hours (\$11,198.25) related to Treasury
101-223-817.000
1/7/2025

Remittance Information: Please send all remittance information for electronic payments to Accounts.Receivable@plantemoran.com

ACH: Preferred Payment Method	Wire Transfer:
Bank of America	Bank of America
Routing/ABA# 071000039	026009593
Bank Address 100 North Tryon Street Charlotte, NC 28202	222 Broadway New York, NY 10038
Account Number 9890996003	9890996003
Account Name Plante & Moran, PLLC	Plante & Moran, PLLC

Client Payment Portal: <https://www.plantemoran.com/client-payment-portal>

Plante Moran, PLLC's Bill.com ID: 0173649476958972

Check:
Plante & Moran PLLC
16060 Collections Center
Drive
Chicago, IL 60693



Date	Staff	Memo	Hours	
11/12/2024	Juli O'Bryant	Continued working on July and August General Fund Bank Reconciliations - creating daily deposits and clearing from bank statement and bank rec module	5.00	X
11/12/2024	Michelle Lewis	audit prep review	7.75	
11/12/2024	Sarah Balcueva	Audit Prep	5.25	
11/12/2024	Michelle Lewis	travel to/from	1.00	X
11/13/2024	Sarah Balcueva	Audit Prep	3.75	
11/13/2024	Juli O'Bryant	Continued creating deposits from General Fund July & August 2024 bank statements Prepared September 2024 Bank Statement Data Snipper	4.25	X
11/13/2024	Michelle Lewis	Review capital assets, other auditor requests	3.75	
11/14/2024	Sarah Balcueva	Bank Reconciliations	2.00	X
11/14/2024	Juli O'Bryant	General Fund Bank Reconciliation work - Created deposits from the September 2024 bank statement, cleared checks, EFTS and deposits that matched the bank statement	7.00	X
11/14/2024	Michelle Lewis	audit prep review	5.75	
11/15/2024	Sarah Balcueva	Bank reconciliations	1.00	X
11/15/2024	Juli O'Bryant	Created deposits for General Fund - October 2024 Started reconciling October 2024 General Fund Bank Reconciliation Created October 2024 General Fund bank statement data snipper	5.00	X
11/15/2024	Michelle Lewis	review audit workpapers	2.00	
11/18/2024	Kaitlyn Powers	work on bank rec prep for General July and August with Juli O'Bryant, look at creating deposits and look into Water July bank recs, call with Michelle to update on bank rec plan	3.00	X
11/18/2024	Juli O'Bryant	Continued working on General Fund Bank Recs for July, August, September & October Worked with Kaitlyn Powers on General Fund Bank Rec's Update meeting with Michelle Lewis & Kaitlyn Powers general Fund Investment Bank Reconciliation for July, August & September 2024	7.75	X
11/18/2024	Sarah Balcueva	Bank Reconciliations	2.00	X
11/18/2024	Jennifer Neumann	Bank recs	2.00	X
11/18/2024	Michelle Lewis	audit review	2.00	
11/19/2024	Kaitlyn Powers	on site accounting assistance, work on bank rec prep for chase water july and august, journal entries in bs&a, work with Janice on questions on bank recs for Library and Dearborn Federal Water, updates with Michelle on bank rec process, discuss bank rec items with Shannon	3.50	
11/19/2024	Kaitlyn Powers	travel to/from client	0.75	X
11/19/2024	Sarah Balcueva	bank recs	1.00	X
11/19/2024	Juli O'Bryant	Continued reconciling Investment accounts from July 2024 through October 2024	3.50	X
11/19/2024	Jennifer Neumann	Bank recs	7.50	X
11/19/2024	Kaitlyn Powers	TREASURY time bank reconciliation investigation into reconciling items and looking into items double posted by treasury, look into process of receipts, discuss receipt posting in BS&A with Mahdi and Cooper related to BS&A online and how treasury is recorded, obtain transfer support from Colleen and provide to Janice for Library tax transfer	2.00	X
11/19/2024	Michelle Lewis	Audit prep, various accounting matters with Comptroller, Deputy, other City staff	7.50	
11/19/2024	Michelle Lewis	Travel to/from DH	1.00	X
11/20/2024	Jennifer Neumann	Bank recs	7.00	X

11/20/2024	Juli O'Bryant	Finished reconciling dearborn Heights investment accounts from July through October 2024 Continued working on General Fund Bank Reconciliations for July, August & September 2024	7.00	X
11/20/2024	Sarah Balcueva	bank recs	2.00	X
11/20/2024	Kaitlyn Powers	bank rec prep with Juli O'Bryant	1.50	X
11/20/2024	Kaitlyn Powers	TREASURY related time to bank rec prep process with juli to investigate reconciling items differences batch deposits return item processes posting of parks and recs cash receipts and other receipts	2.00	X
11/20/2024	Michelle Lewis	Review and discuss reconciliation for Comerica water account	1.00	X
11/20/2024	Michelle Lewis	Discussion with City engineer on ARPA	0.50	
11/21/2024	Sarah Balcueva	bank recs	2.50	X
11/21/2024	Juli O'Bryant	General Fund Bank Rec - August & September 2024	4.00	X
11/21/2024	Jennifer Neumann	Bank recs	7.00	X
11/21/2024	Michelle Lewis	ARPA calculation, Premium pay emails, various discussions on audit prep and bank reconciliations	2.25	
11/22/2024	Jennifer Neumann	Bank recs	7.50	X
11/22/2024	Juli O'Bryant	Worked with Kaitlyn Powers on July & August 2024 General Fund Bank Reconciliations Worked on September & October General Fund Bank Reconciliations	8.50	X
11/22/2024	Kaitlyn Powers	work with Juli on bank recs for general and water, work on deposit items, investigate variances and cash receipt processing	2.75	X
11/22/2024	Sarah Balcueva	bank recs	1.50	X
11/22/2024	Michelle Lewis	Audit prep	2.25	



PRIORITY
INNOVATE ★ OPERATE
www.prioritywaste.com

Invoice

45000 River Ridge Drive, Suite # 200
Clinton Township, MI 48038
Phone (586) 228-1200

CITY OF DEARBORN HEIGHTS
6045 FENTON ST
ATTENTION CONTROLLERS OFFICE, MI 48127

Invoice # INV744351
Account # PW00016714
Date: 12/15/2024
Master PO #
Payment Type: All
Payment Term: 30 Days Net
Due Date: 1/14/2025

Reference #	Date	Service	PO #	Material	Rate	QTY	Amount	Total
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Service Site: CITY OF DEARBORN HEIGHTS (PW00016714)
6045 FENTON ST ATTENTION CONTROLLERS OFFICE, MI 48127

ORD19676	01/01/2025 to 01/31/2025	Monthly Waste Service Municipality 95 GAL Cart/Bin			10.08	22,904.0000	230,872.32	230,872.32
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Payments to: Priority Waste, LLC 45000 River Ridge Drive, Suite # 200 Clinton Township, MI 48038		Invoice Totals
	Subtotal	230,872.32
	Tax	0.00
	Current Charges	230,872.32

101-200-810.000

John Di 12/16/24

----- ✂ -----
(Please cut along the line and return with your payment)

By paying this invoice, Customer agrees to be bound by the terms and conditions of the Service Agreement posted at www.PriorityWaste.com

Invoice #: INV744351
Date: 12/15/2024
Account #: PW00016714

Priority Waste, LLC
45000 River Ridge Drive, Suite # 200
Clinton Township, MI 48038

A Convenience Fee of 3.1% will be charged on all credit card payments

R&R Fire Truck Repair
 295 Industrial Park Drive
 Belleville, MI 48111
 shop@rrfiretruck.com
 (248) 344-4443



Invoice: 69736

Date: 12/10/2024

Bill To

Dearborn Heights Fire Department*
 1999 N. Beech Daly Road
 Dearborn Heights, MI 48127
 P: 313-791-3676 F: 313-791-3661

Remit Payment To

R&R Fire Truck Repair, Inc.
 295 Industrial Park Drive
 Belleville, MI 48111

Service Order	Terms	Due Date	Authorizer	Customer PO	Service Writer	Unit #
5124	Net 30	1/9/2025	David Brogan		Mitrovich, Larry	1243

Item	Description	Quantity	Rate	Amount
Complaint: Rear dump Is Inoperative				
Cause: Bad Liquid Springs ECU				
Labor	Correction: Accessories / Accessories Misc. / Check and verify problem. Inspect and trace the wiring and check all connections. Good. Contact tech service and verify that we covered all checked and to confirm ECU defective. They confirmed. Order part and return and replace the ECU. Check operation and good go. - Completed: 12/4/2024	3.44000	\$150.00	\$516.00
Parts	Liquid Springs ECU - 12444-025	1.00000	\$1,237.52	\$1,237.52
Parts	Liquid Springs adapter harness - 12585-001S	1.00000	\$166.67	\$166.67
Parts	Freight - Freight	1.00000	\$38.02	\$38.02
Subtotal				\$1,958.21
Drive to unit				
Labor	Drive to unit (Service Call)	0.94000	\$105.00	\$98.70
Subtotal				\$98.70
Return from unit				
Labor	Return from unit 4500 South Telegraph Road Southend Station, Dearborn Heights, MI	0.96000	\$105.00	\$100.80
Subtotal				\$100.80

R+R

Unit: 1243 VIN: 1HTMNMMM7GH455725
2016 International/Horton
Complete Unit: 108,022 Miles
Engine: 7,701 Hours

Labor	\$715.50
Parts	\$1,442.21
Shop Supplies	\$42.39
Pre-Charge Subtotal	\$2,200.10
Exempt (0% of \$0.00)	\$0.00
Total	\$2,200.10
Payments & Credits	\$0.00
Balance Due	\$2,200.10

Lead Tech: Michael Ford

Technician Certificate ID: M272810

Signature:

Any warranties on the parts and accessories sold hereby are made by the manufacturer. You understand and agree that we make no warranties of any kind unless expressed in writing. You hereby authorize us to perform the repair work herein set forth and to purchase the necessary material and parts to perform such repair work. You agree that we are not responsible for loss or damage to your vehicle or articles left in your vehicle in case of fire, theft, or any other cause beyond our control or for any delays caused by unavailability of parts or delays in part shipments by the supplier or transporter. In addition, you agree that we are not responsible for damages to your vehicle from freezing due to lack of antifreeze. You hereby grant our employees permission to operate your vehicle on streets, highways, or elsewhere for the purpose of testing and/or inspection. You acknowledge and agree that an express mechanic's lien on your vehicle is granted to secure payment of this invoice for the repair work detailed in this invoice.

DEC 16 2024

O.K. to pay
(335-932)
OH

**Saad Law,
PLLC**

INVOICE

Invoice: 23

Date: 12/31/24

To:

City of Dearborn Heights

6045 Fenton St.

Dearborn Heights, MI
48127

DATE	DESCRIPTION OF SERVICE	TIME SPENT	QUANTITY UNIT	AMOUNT
12/03/2024	Attended misdemeanor/civil infraction case docket, reviewed case files, drafted plea offers	3 Hrs. 28 Mins.	3.4	\$510.00
12/03/2024	Attended ordinance case docket, reviewed case files, drafted plea offers	1 Hr. 45 Mins.	1.7	\$255.00
12/05/2024	Attended misdemeanor/civil infraction case docket, reviewed case files, drafted plea offers	2 Hrs. 52 Mins.	2.8	\$420.00
12/05/2024	Attended ordinance case docket, reviewed	1 Hr. 55 Mins.	1.9	\$285.00

	case files, drafted plea offers			
12/10/2024	Attended misdemeanor/civil infraction case docket, reviewed case files, drafted plea offers	3 Hrs. 11 Mins.	3.1	\$465.00
12/10/2024	Attended ordinance case docket, reviewed case files, drafted plea offers	3 Hrs.	3.0	\$450.00
12/11/2024	Reviewed Mtn to Disqualify Judge, Legal Research - Disqualify Judge, Drafted Response to Mtn to Disqualify Judge	1 Hr. 16 Mins.	1.2	\$180.00
12/12/2024	Attended misdemeanor/civil infraction case docket, reviewed case files, drafted plea offers	3 Hrs. 03 Mins	3.0	\$450.00
12/12/2024	Attended ordinance case docket, reviewed case files, drafted plea offers, reviewed/filed response to mtn to disqualify judge	2 Hrs. 21 Mins.	2.3	\$345.00
12/16/2024	Attended civil infraction conferences, reviewed case files, drafted plea offers	3 Hrs. 31 Mins.	3.5	\$525.00

12/17/2024	Attended misdemeanor/civil infraction case docket (including evidentiary hearing), attended ordinance case docket, reviewed case files, drafted plea offers	7 Hrs 18 Mins.	7.3	\$1,095.00
12/19/2024	Attended misdemeanor/civil infraction case docket, reviewed case files, drafted plea offers	2 Hrs. 20 Mins.	2.3	\$345.00
12/19/2024	Attended ordinance case docket, reviewed case files, drafted plea offers	2 Hrs. 59 Mins.	2.9	\$435.00
12/20/2024	Attended arraignments, reviewed case files, drafted plea offers	2 Hrs. 05 Mins.	2.0	\$300.00
	TOTAL			\$6,060.00

Please make check payable to Saad Law, PLLC

Thank you.

Appled
Roger A. Farnham
1/2/24



DATE: December 19, 2024

JOB #: 3453

INVOICE FOR DEARBORN HEIGHTS TODAY:

Robert Ankrapp
Public Information Officer
6045 Fenton
Dearborn Heights, MI 48127
(734) 751-5925
ankrrob@yahoo.com

DESCRIPTION OF PROJECT

DEARBORN HEIGHTS TODAY

- Winter 2024-2025 Issue, 8.5 x 10.5, 4/4 with bleeds
- | | |
|---|------------|
| Layout magazine, make all client corrections and prep file for printing, \$40/page x 44 | \$1,760.00 |
| Stock art purchase. 2 images x \$10..... | \$20.00 |
| Image search, format and/or size and color correction. 38 images x \$5 | \$190.00 |
| Corrections to existing ads | \$125.00 |

TOTAL: \$2,095.00

Thank you!
Lyssa

Please make checks payable to Sunny Design
Tax ID#38-3575532

Terms: Kindly remit amount in 30 days.

OK - # 101-810-807.500
B.12

SUNNY DESIGN

24263 JOHNSTON | EASTPOINTE, MI 48021 | 586-871-7288 | SUNNYHOLTZ@COMCAST.NET | FAX: 866-382-0112



5671 Trumbull
Detroit, MI 48208

Invoice

Date	Invoice #
12/17/2024	5424

Bill To
City of Dearborn Heights 6045 Fenton Dearborn Heights, MI 48127

Permit No.		Location	
		DEARBORN HEIGHTS	
Quantity	Description	Rate	Amount
1	Tree Trimming - Work performed week ending 12-15-24 <i>OK To PPM 101-440-820.000 PA 12-17-24</i>	8,900.00	8,900.00
		<i>JL Di</i>	<i>12/17/24</i>
		Total	\$8,900.00



5671 Trumbull
Detroit, MI 48208

Invoice

Date	Invoice #
1/2/2025	5460

Bill To
City of Dearborn Heights 6045 Fenton Dearborn Heights, MI 48127

Permit No.		Location	
		DEARBORN HEIGHTS	
Quantity	Description	Rate	Amount
1	Tree Trimming - Work performed week ending 12-22-24	8,900.00	8,900.00
101-440-820.000 OK To PAY 1-4-25 ZM			
		Sh Di 1/6/25	
		Total	\$8,900.00

Approved for the Agenda of:	APPROVED
1/14/2025	Motion No. 25-006

8.A.



Mayor's Office

TO: Honorable City Council Members

FROM: Bill Bazzi, Mayor

DATE: January 7, 2025

RE: Planning Commission Appointments and Reappointment

Honorable Council:

I would like to appoint Johnny Vidinovski and Fadi Akawi who both reside in Dearborn Heights, to the Planning Commission, due to the recent resignations of Ali Makki and Kenji Fujita. Terms will expire January, 2026.

Further, I would like to reappoint Ali Turfe who resides in Dearborn Heights, to the Planning Commission. Term will expire January, 2028 and the City Council should receive, note and file this communication.

Sincerely,

Bill Bazzi
Mayor

Attachments:

None

Approved for the Agenda of:	APPROVED
1/14/2025	Motion No. 25-007

8.B.



Mayor's Office

TO: Honorable City Council Members

FROM: Bill Bazzi, Mayor

DATE: January 7, 2025

RE: Thrive by Any Means Necessary Martin Luther King Jr. Day March 2025

Dear Honorable Council Members:

Leslie Windless has requested permission to hold a Martin Luther King Jr. Day March on Monday, January 20, 2025 from 11:00am to 1:00pm. Police Chief Farhat and Fire Chief Brogan have approved the route and will provide any services they may require. Your approval would be greatly appreciated.

Sincerely,

Bill Bazzi
Mayor

Attachments:

1. MLK March Request Council 2025



Hussein Farhat
Chief of Police

Mayor Bill Bazzi
Mayor

December 30, 2024

To: Mayor Bill Bazzi

From: Police Chief Hussein Farhat

RE: Approval of Parade

Mayor Bazzi,

The Police Department approves of the request from Leslie Windless to hold a MLK Day march, to be held on Monday January 20, 2025, commencing at 11:00am.

We will provide the assistance necessary for this event.

Respectfully submitted,

Hussein Farhat

Chief of Police

Cc: Captain Jake Hatten

APPROVED
1-8-25
HUSSEIN FARHAT



Fire Department

David Brogan
Fire Chief

Bill Bazzi
Mayor

To: Bill Bazzi, Mayor
From: David Brogan, Fire Chief
Date: December 19, 2024
Re: Martin Luther King Day Parade

In reference to the memo from Leslie Windless regarding the Martin Luther King Day Parade, the Dearborn Heights Fire Department has approved the parade route and will participate by providing a fire truck and ambulance for this event on Monday, January 20, 2025. The parade will begin at 11:00 am at Annapolis High School and ends at Pardee Elementary at 1:00 pm.

The Duty Officer will be notified of the date and time of the event and will be instructed to contact Leslie Windless if they have any questions.


David Brogan
Fire Chief

cc: C Unit – H.Q.
Station #1



Mayor's Office

Bill Bazzi
Mayor

TO: Kevin Swope, Police Chief
Dave Brogan, Fire Chief

FROM: Stephanie Shockey, Executive Assistant

DATE: December 18, 2024

RE: MLK Day March

Please review the attached correspondence from Leslie Windless requesting approval for an MLK Day march to be held on Monday, January 20, 2025 from 11:00am-1:00pm. After you have reviewed the parade route please advise me if the route meets with your approval and if your department will be able to participate. At that point I will prepare a letter to City Council requesting their approval.

Thank you.

Stephanie Shockey
Executive Assistant to Mayor Bazzi

Thrive by any Means Necessary
5302 Madison St.
Dearborn Heights, MI 48125
Phone: 313-695-7034
Email: thrive@tmn48125.org



Date: December 12, 2025

Re: Dr. Martin Luther King Jr. March Route

Dear Mayor Bazzi & City of Dearborn Heights,

I am writing to secure the attached parade route for Dr. Martin Luther King Jr. Day 2025 which will be held on Mon, Jan 20, 2025. The event time frame is from 11a-1p to coincide with Romulus' school district events. The start of the parade is Annapolis High School and it ends at Pardee Elementary (identical to last years route).

The biggest change this year is the social justice mix and mingle portion that will occur in the parking lot of Pardee Elementary School.

The parade schedule is tentatively the following structure:

Start Annapolis High School 12n

13-15 minute walk to Pardee Elementary 12:15p

30 Minute Social Justice Mix & Mingle 12:45p

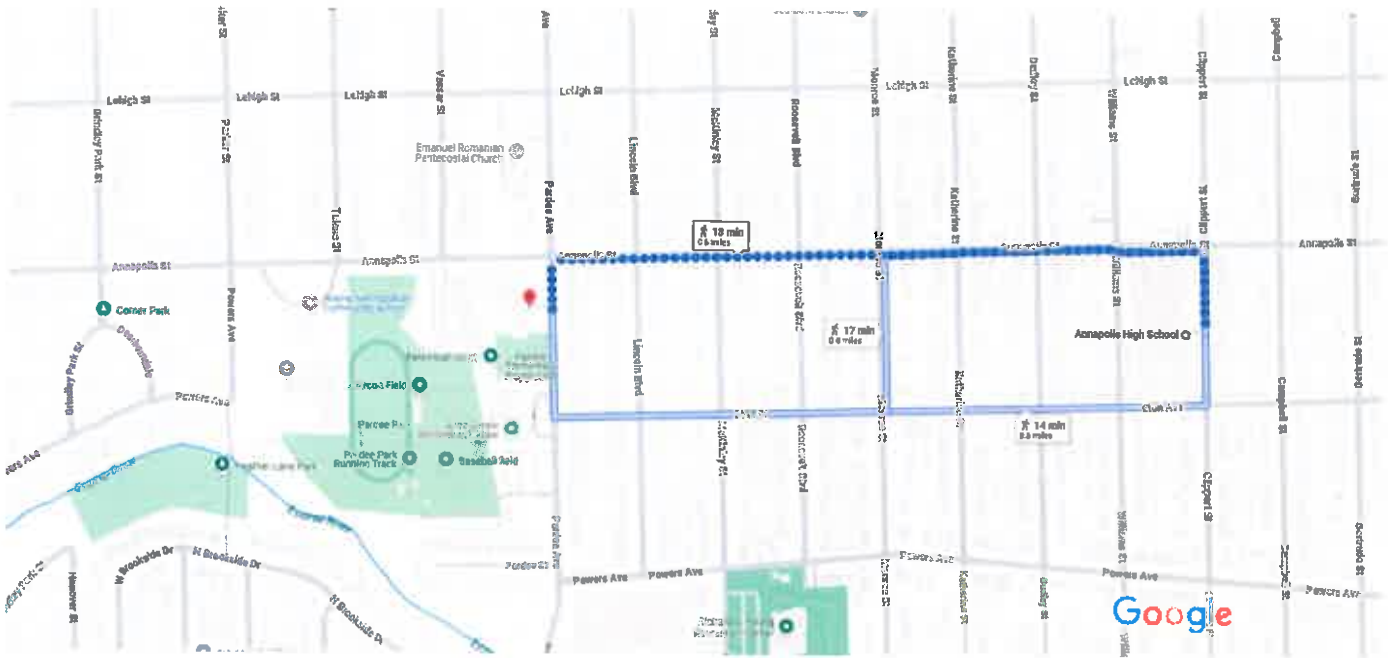
End of Event & Walk back to Annapolis 1p

Please let me know if you need anything additional from me! Last, please forward this to any parties that are required to sign off (police, fire, city council president, etc.).

Thank you in advance for your support,

Leslie Windless
TMN Board President

Annapolis High School to Pardee Elementary School Walk 0.6 mile, 13 min



Map data ©2024 200 ft

-  via Annapolis St 13 min 0.6 mile
-  via Eton Ave 14 min 0.6 mile
-  via Annapolis St and Eton St 17 min 0.8 mile

All routes are mostly flat

Approved for the Agenda of:	APPROVED with Amendment
1/14/2025	Motion No. 25-008

9.A.



City Council

TO: Honorable City Council Members

DATE: December 4, 2024

RE: Councilwoman Malinowski Maxwell - Southeast Michigan Council of Governments (SEMCOG) Appointment

Honorable council chair and members,

I'm kindly requesting your support and approval for the following resolution:

"Motion to reappoint the honorable city treasurer Lisa Hicks-Clayton as Delegate to Southeast Michigan Council of Governments for year 2025. The honorable Hicks-Clayton served in the past on their Legislative Platform Task Force; Green Infrastructures; Redevelopment Business Corridors Task Force and on the Executive Committee as well.

NOW THEREFORE, BE IT RESOLVED, that the City Council hereby authorizes treasurer Lisa Hicks-Clayton to fill up the appointment and representing the city as such during 2025.

Attachments:

None

Approved for the Agenda of:	APPROVED
1/14/2025	Motion No. 25-009

9.B.



Assessor's Office

TO: Honorable Mayor Bill Bazzi
Honorable City Council Members

FROM: Kimberly Comer, Director

DATE: January 7, 2025

RE: Assessor Comer - 2025 Poverty Exemption Application

Honorable Council Members,

Please authorize the Attached 2025 Poverty Exemption Policy and Guidelines. The Assessing Department will make these forms accessible for taxpayers in person and online as soon as it is approved.

Sincerely,

Attachments:

1. Poverty App - CC Approval Memo 25
2. fulpovapp25



Assessor's Office

January 02, 2025

Honorable Mayor Bill Bazzi
Honorable City Council
City of Dearborn Heights

Dear Mayor Bazzi and City Council Members:

The Assessing Department would like to present the following updated documents to the Honorable City Council for their review and approval. The Assessing Department has updated the requirements for the City of Dearborn Heights 2025 Poverty Exemption Application.

A copy of the Guidelines and Application forms are attached for your review. We have updated the income standards based on the state requirements and the rest of the application has remained the same as the prior year.

Upon your favorable approval of the proposed 2025 Poverty Exemption Policy and Guidelines the Assessing Department will make these forms accessible for taxpayers in person and online as soon as it is approved.

Sincerely,

Kimberly Comer
Assessor's Office



CITY OF DEARBORN HEIGHTS
2025 POVERTY EXEMPTION APPLICATION

DIRECTIONS FOR COMPLETING THIS APPLICATION

RETURN YOUR COMPLETED APPLICATION NO LATER THAN: March 1st, July 1st, or December 1st

To ensure the applications are complete and to account for processing time, please submit as early as possible.

Please read the following directions carefully. If the application is not completed correctly or if the required documents have not been provided, the Board of Review may deny your application. It is the sole responsibility of the applicant to ensure the entire application is completed and all applicable documents are included.

Listed below is the income poverty standard used by the Board of Review for the 2025 tax year:

Size of household	Income Guideline
1	\$ 18,072
2	\$ 24,528
3	\$ 30,984
4	\$ 37,440
5	\$ 43,896
6	\$ 50,352
7	\$ 56,808
8	\$ 63,264
For each additional person	\$ 6,456

1. Applicant must own and occupy the property as a primary residence.
2. Answer all the questions. If a question doesn't apply to you, write N/A in the answer space.
3. Provide all the requested documentation. If that documentation does not exist, provide a letter of explanation as to why.
4. The income of all adults (18 and over) occupants of the property must be reported. According to the United States Census Bureau "income" includes, but is not limited to:
 - Money, wages, salaries before deductions, regular contributions from persons not living in the residence
 - Net receipts from non-farm or farm self-employment (receipts from a person's own business, professional enterprise, or partnership, after business expense deductions)
 - Regular payments from social security, railroad retirement, unemployment, worker's compensation, veteran's payments, public assistance, supplemental security income (SSI)
 - Alimony, child support, military family allotments
 - Private and governmental retirement and disability pensions, regular insurance, annuity payments
 - College or university scholarships, grants, fellowships, assistantships

- Dividends, interest, and net income from rentals, royalties, estates, trusts, gambling or lottery winnings
5. In addition to the income guidelines, applicants may have no more than \$30,000 in assets. Assets are things that could be converted to cash to pay for property taxes. Assets include:

- A second home, land, vehicles
- Recreational vehicles such as campers, motor-homes, boats and ATV's
- Buildings other than the residence
- Jewelry, antiques, artworks
- Equipment, other personal property of value
- Bank accounts (over a specified amount), stocks
- Money received from the sale of property, such as, stocks, bonds, a house or car (unless a person is in the specific business of selling such property)
- Withdrawals of bank deposits and borrowed money
- Gifts, loans, lump-sum inheritances, and one-time insurance payments
- Food or housing received in lieu of wages and the value of food and fuel produced and consumed on farms
- Federal non-cash benefits programs such as Medicare, Medicaid, food stamps and school lunches

6. Submit your application either in person or by mail to:

Board of Review
c/o Assessing Office
6045 Fenton
Dearborn Heights, MI 48127

7. If you qualify for the Poverty Exemption, your taxable value will be reduced by 50% for the current year.
8. Persons may only apply once per calendar year for this exemption as outlined in MCL 211.7u and MCL 211.53c. If you disagree with the decision, you must appeal to the Michigan Tax Tribunal.
9. Appeal Rights:

An appeal of a decision of the March Board of Review is made by completing and submitting a petition to the Michigan Tax Tribunal no later than July 31 of the same year. A decision of the July or December Board of Review may be appealed by completing and submitting a petition to the Michigan Tax Tribunal within 35 days of the July or December Board of Review's decision. More information on how to file an appeal is available by contacting the Michigan Tax Tribunal. Information can also be viewed on the Michigan Tax Tribunal's website at <https://www.michigan.gov/taxtribunal>.

Application for MCL 211.7u Poverty Exemption

This form is issued under the authority of the General Property Tax Act, Public Act 206 of 1893, MCL 211.7u.

MCL 211.7u of the General Property Tax Act, Public Act 206 of 1893, provides a property tax exemption for the principal residence of persons who, by reason of poverty, are unable to contribute toward the public charges. This application is to be used to apply for the exemption and must be filed with the Board of Review where the property is located. This application may be submitted to the city or township the property is located in each year on or after January 1.

To be considered complete, this application must: 1) be completed in its entirety, 2) include information regarding all members residing within the household, and 3) include all required documentation as listed within the application. Please write legibly and attach additional pages as necessary.

PART 1: PERSONAL INFORMATION — Petitioner must list all required personal information.					
Petitioner's Name				Daytime Phone Number	
Age of Petitioner	Marital Status		Age of Spouse	Number of Legal Dependents	
Property Address of Principal Residence			City	State	ZIP Code
☐ Check if applied for Homestead Property Tax Credit			Amount of Homestead Property Tax Credit		
PART 2: REAL ESTATE INFORMATION					
List the real estate information related to your principal residence. Be prepared to provide a deed, land contract or other evidence of ownership of the property at the Board of Review meeting.					
Property Parcel Code Number			Name of Mortgage Company		
Unpaid Balance Owed on Principal Residence		Monthly Payment		Length of Time at this Residence	
Property Description					
PART 3: ADDITIONAL PROPERTY INFORMATION					
List information related to any other property owned by you or any member residing in the household.					
☐ Check if you own, or are buying, other property. If checked, complete the information below.				Amount of Income Earned from other Property	
1	Property Address		City	State	ZIP Code
	Name of Owner(s)		Assessed Value	Date of Last Taxes Paid	Amount of Taxes Paid
2	Property Address		City	State	ZIP Code
	Name of Owner(s)		Assessed Value	Date of Last Taxes Paid	Amount of Taxes Paid

Continue on Page 2

PART 4: EMPLOYMENT INFORMATION — List your current employment information.

Name of Employer			
Address of Employer	City	State	ZIP Code
Contact Person	Employer Telephone Number		

PART 5: INCOME SOURCES

List all income sources, including but not limited to: salaries, Social Security, rents, pensions, IRAs (individual retirement accounts), unemployment compensation, disability, government pensions, worker's compensation, dividends, claims and judgments from lawsuits, alimony, child support, friend or family contribution, reverse mortgage, or any other source of income, for all persons residing at the property.

Source of Income	Monthly or Annual Income (indicate which)

PART 6: CHECKING, SAVINGS AND INVESTMENT INFORMATION

List any and all savings owned by all household members, including but not limited to: checking accounts, savings accounts, postal savings, credit union shares, certificates of deposit, cash, stocks, bonds, or similar investments, for all persons residing at the property.

Name of Financial Institution or Investments	Amount on Deposit	Current Interest Rate	Name on Account	Value of Investment

PART 7: LIFE INSURANCE — List all policies held by all household members.

Name of Insured	Amount of Policy	Monthly Payments	Policy Paid in Full	Name of Beneficiary	Relationship to Insured

PART 8: MOTOR VEHICLE INFORMATION

All motor vehicles (including motorcycles, motor homes, camper trailers, etc.) held or owned by any person residing within the household must be listed.

Make	Year	Monthly Payment	Balance Owed

Continue on Page 3

PART 9: HOUSEHOLD OCCUPANTS — List all persons living in the household.

First and Last Name	Age	Relationship to Applicant	Place of Employment	\$ Contribution to Family Income

PART 10: PERSONAL DEBT — List all personal debt for all household members.

Creditor	Purpose of Debt	Date of Debt	Original Balance	Monthly Payment	Balance Owed

PART 11: MONTHLY EXPENSE INFORMATION

The amount of monthly expenses related to the principal residence for each category must be listed. Indicate N/A as necessary.

Heating	Electric	Water	Phone
Cable	Food	Clothing	Health Insurance
Garbage	Daycare	Car Expense (gas, repair, etc.)	
Other (type and amount)	Other (type and amount)	Other (type and amount)	
Other (type and amount)	Other (type and amount)	Other (type and amount)	

Continue and sign on Page 4

NOTICE: Per MCL 211.7u(2)(b), federal and state income tax returns for all persons residing in the principal residence, including any property tax credit returns, filed in the immediately preceding year or in the current year must be submitted with this application. Federal and state income tax returns are not required for a person residing in the principal residence if that person was not required to file a federal or state income tax return in the tax year in which the exemption under this section is claimed or in the immediately preceding tax year.

PART 11: POLICY AND GUIDELINES ACKNOWLEDGMENT

The governing body of the local assessing unit shall determine and make available to the public the policy and guidelines used for the granting of exemptions under MCL 211.7u. In order to be eligible for the exemption, the applicant must meet the federal poverty guidelines published in the prior calendar year in the Federal Register by the United States Department of Health and Human Services under its authority to revise the poverty line under 42 USC 9902, or alternative guidelines adopted by the governing body of the local assessing unit so long as the alternative guidelines do not provide income eligibility requirements less than the federal guidelines. The policy and guidelines must include, but are not limited to, the specific income and asset levels of the claimant and total household income and assets. The combined assets of all persons must not exceed the limits set forth in the guidelines adopted by the local assessing unit.

☐ The applicant has reviewed the applicable policy and guidelines adopted by the city or township, including the specific income and asset levels of the claimant and total household income and assets.

PART 12: CERTIFICATION

I hereby certify to the best of my knowledge that the information provided in this form is complete, accurate and I am eligible for the exemption from property taxes pursuant to Michigan Compiled Law, Section 211.7u.

Printed Name	Signature	Date
--------------	-----------	------

This application shall be filed after January 1, but before the day prior to the last day of the local unit's December Board of Review.

Decision of the March Board of Review may be appealed by petition to the Michigan Tax Tribunal by July 31 of the current year. A July or December Board of Review decision may be appealed to the Michigan Tax Tribunal by petition within 35 days of decision. A copy of the Board of Review decision must be included with the petition.

Michigan Tax Tribunal
PO Box 30232
Lansing MI 48909

Phone: 517-335-9760
E-mail: taxtrib@michigan.gov

Affirmation of Ownership and Occupancy to Remain Exempt by Reason of Poverty

This form is issued under the authority of Public Act 253 of 2020.

This form is to be used to affirm ownership, occupancy, and income status. MCL 211.7u(2) provides that, to be eligible for exemption under this section, a person shall, subject to subsection (6) and (8), annually affirm that the applicant owns and occupies, as a principal residence, the property for which an exemption is requested.

PART 1: OWNER INFORMATION — Enter information for the person owning and occupying the residence.

Owner Name		Owner Telephone Number	
Mailing Address	City	State	ZIP Code

PART 2: LEGAL DESIGNEE INFORMATION (Complete if applicable.)

Legal Designee Name		Daytime Telephone Number	
Mailing Address	City	State	ZIP Code

PART 3: HOMESTEAD PROPERTY INFORMATION — Enter information for property in which the exemption is being claimed.

City or Township (check the appropriate box and enter name) ☐ City ☐ Township ☐ Village		County	
Name of Local School District			
Parcel Identification Number		Year(s) Exemption Previously Granted by Board of Review	
Homestead Property Address	City	State	ZIP Code

PART 4: AFFIRMATION OF OWNERSHIP, OCCUPANCY, AND INCOME STATUS (Check all boxes that apply.)

- ☐ I own the property in which the exemption is being claimed.
- ☐ The property in which the exemption is being claimed is used as my homestead. Homestead is generally defined as any dwelling with its land and buildings where a family makes its home.
- ☐ After establishing initial eligibility for the exemption, my income and asset status has remained unchanged and/or I receive a fixed income solely from public assistance that is not subject to significant annual increases beyond the rate of inflation, such as federal Supplemental Security Income or Social Security disability or retirement benefits.

PART 5: CERTIFICATION

I hereby certify to the best of my knowledge that the information provided on this form is true and I am eligible to receive an exemption from property taxes by reason of poverty pursuant to Michigan Compiled Law, Section 211.7u.

Owner or Legal Designee Name (print)	Signature of Owner or Legal Designee	Date
--------------------------------------	--------------------------------------	------

Designee must attach a letter of authority.

LOCAL GOVERNMENT USE ONLY (DO NOT WRITE BELOW THIS LINE)

☐ Approved ☐ Denied (Attach appeal instructions and provide to owner.)	Tax Year(s) exemption will be posted to tax roll
--	--

CERTIFICATION — I certify that, to the best of my knowledge, the information contained in this form is complete and accurate.

Assessor Signature	Date Certified by Assessor
--------------------	----------------------------

CITY OF DEARBORN HEIGHTS
2025 POVERTY ADDITIONAL QUESTIONS

1. Date property was purchased: _____ Amount Paid: _____

Was this property a gift? [] Yes / [] No

If a mortgage has been secured on this property within the last 5 years, the mortgage application or documentation used to qualify for loan **MUST** be included along with your application.

2. If the home was transferred in the last 3 years, explain why funds were not set aside for taxes.

3. Describe any non-essential improvements, changes or additions made to the property in the last 2 years including approximate costs. Essential means anything that was done which affects the safety or health of the household or was done in response to City code violations. Please include only non-essential changes in this section.

4. Are the taxes paid up to date? _____ Yes or _____ No

5. If there was a substantial difference in income between last year and this year, please provide a written explanation as to the cause(s) of this change in income.

6. If a member of the household who is age 18 or older does not contribute to the household income, provide a written explanation as to why they do not contribute. If the household member is a student currently enrolled in college classes, a copy of paid registration/enrollment for the student must be included with your application. (Documentation of any financial aid must also be included.)

Poverty Exemption Affidavit

This form is issued under authority of Public Act 206 of 1893; MCL 211.7u.

INSTRUCTIONS: When completed, this document must accompany a taxpayer's Application for Poverty Exemption filed with the supervisor or the board of review of the local unit where the property is located. MCL 211.7u provides for a whole or partial property tax exemption on the principal residence of an owner of the property by reason of poverty and the inability to contribute toward the public charges. MCL 211.7u(2)(b) requires proof of eligibility for the exemption be provided to the board of review by supplying copies of federal and state income tax returns for all persons residing in the principal residence, including property tax credit returns, or by filing an affidavit for all persons residing in the residence who were not required to file federal or state income tax returns for the current or preceding tax year.

I, _____, swear and affirm by my signature below that I reside in the principal residence that is the subject of this Application for Poverty Exemption and that for the current tax year and the preceding tax year, I was not required to file a federal or state income tax return.

Address of Principal Residence: _____

Signature of Person Making Affidavit

Date

**NOTARIZED AUTHORIZATION TO VERIFY
POVERTY APPLICATION DATA & TO INSPECT PROPERTY
(2025 application)**

PLEASE READ CAREFULLY:

Parcel Number: _____

Property Address: _____

The above information I attest and affirm is a true and accurate representation of all facts and materials presented. I attest and affirm under the pains and penalties of perjury that I have knowingly and intentionally, with the opportunity to verify, included accurate information on this application above.

I also authorize a representative of the City of Dearborn Heights Assessing Staff to physically inspect my property to ensure accuracy of the information.

Signed under the pains and penalties of perjury

APPLICANT SIGNATURE: _____ DATE: _____

**MICHIGAN NOTARY ACKNOWLEDGEMENT
(INDIVIDUAL)**

State of Michigan

County of _____

The foregoing instrument was acknowledged before me on this _____ [date]
by _____ [name of person] acknowledge the above as a true and
accurate statement.

Notary Public Signature: _____

Notary Printed Name: _____

Acting in the County of: _____

My Commission Expires: _____

WAIVER OF CONFIDENTIALITY

Parcel Number: _____

Property Address: _____

I, _____, hereby consent to the examination of copies of my tax returns and related financial documents, including but not limited to those listed below, by the City of Dearborn Heights Assessor and/or her designated agent and by the members of the Dearborn Heights Board of Review:

Federal Income Tax Returns
Michigan/State Income Tax Returns
General Homestead Property Tax Claim Form
Statements from Social Security Administration

Furthermore, I consent to the discussion of the information contained in my tax returns and related financial documents at a duly convened public meeting of the City of Dearborn Heights Board of Review. By signing this Waiver of Confidentiality, I understand and acknowledge that I am forever giving up any and all possible claims I may have relative to the disclosure of information contained in said tax returns and related financial documents, which claims may arise pursuant to Internal Revenue Code Section 6103, and/or any other Federal, State or local statute or regulation.

I have read this document in its entirety and sign this document of my own free will.

APPLICANT SIGNATURE: _____ DATE: _____

MICHIGAN NOTARY ACKNOWLEDGEMENT (INDIVIDUAL)

State of Michigan
County of _____

The foregoing instrument was acknowledged before me on this _____ [date]
by _____ [name of person acknowledged].

Notary Public Signature: _____
Notary Printed Name: _____
Acting in the County of: _____
My Commission Expires: _____



Poverty Exemption Checklist

Below is a checklist of items needed for the Board of Review to make an accurate decision about your application for a poverty exemption. Please provide copies as documents are unable to be returned once submitted. The Assessing Office will not make copies of documents. Failure to provide any requested document may result in the denial of your application.

- ☐ Completed application for Poverty Exemption including signed waiver forms as applicable
- ☐ Completed and signed 2024 State & Federal Income Tax Returns for each owner/occupant in the home 18 years or older; including Homestead Credit and Home Heating Credit as well as proof of gross annual income and W-2 form if applicable
- ☐ 12 months of bank statements covering January to December of 2024. Must include all accounts of all occupants in the home over the age of 18. Must include list of all transactions, not just a summary.
- ☐ Documentation for all income sources including, but not limited to, credits, claims, Social Security income, child support, alimony income, bridge cards, student loans, scholarships, grants, cash advances from credit cards, reverse mortgage payments, regular contribution from family or friends, and all other income sources.
- ☐ Copy of Driver's License or State ID for all eligible persons residing in the home
- ☐ Proof of disability, such as records or letter from a Federal Government agency, official statements from physician or medical professional, or certification from rehabilitation agency, if applicable
- ☐ If applicable, copy of documents submitted to qualify for a mortgage if home was purchased in the last five years
- ☐ If applicable, most recent mortgage/home loan statements
- ☐ If applicable, copy of paid registration/enrollment for any household members currently attending college classes

Approved for the Agenda of:	APPROVED with Amendment
1/14/2025	Motion No. 25-010

9.C.



Mayor's Office

TO: Honorable Mayor Bill Bazzi

Honorable City Council Members

FROM: Ali Dib, City Engineer

DATE: January 6, 2025

RE: City Engineer Dib - Asphalt Pavement Street Repair Program Contract Change Order #1

Council members,

I am requesting your support to increase the above Publicly bid, low bidder awarded, unit price contract and add \$185,700 to address additional work quantities.

The work under this contract is approximately 95% completed, however additional repairs remain to be completed when weather permits, mostly on Heather Lane in the city's south end. In addition, the city has a section of asphalt scheduled for the 2025 season in the Golfview subdivision (Hickory wood rd. between Golfview and Linden streets). See attached

To complete the needed work, the contractor agreed to hold his 2024-unit prices for the above work areas.

I respectfully request your support of the following:

Motion to approve the Change Order #1 True North Asphalt between the City and the City of Dearborn Heights for a total of \$185,700. In addition, authorize the Mayor and Clerk to sign the change order on behalf of the City. Furthermore, authorize the Mayor and Comptroller or Clerk to sign the necessary warrants, and the Treasurer to issue payment from Local Streets.

Sincerely,

Attachments:

1. 08-27-24 Motion 24-398 Bid Award - Asphalt Pavement Street Repair Program Contract
2. Hickory Wood between Golfview and Linden Street Map



City of Dearborn Heights

6045 FENTON • DEARBORN HEIGHTS, MICHIGAN 48127

Lynne M. Senia

City Clerk

TO: City Engineer Dib

FROM: City Clerk Senia *lms*

DATE: August 29, 2024

RE: Bid Award - Asphalt Pavement Street Repair Program Contract

The following is a copy of a motion adopted at the Regular Meeting of the Dearborn Heights City Council held on August 27, 2024:

24-398 Motion by Councilwoman Malinowski Maxwell, seconded by Councilman Saab to award the bid for the Asphalt Pavement Street Repair Program Contract to TrueNorth Asphalt LLC in the amount of \$524,594.40 which represents the lowest bid plus 10%. In addition, authorize the Mayor and Clerk to sign the contract, and the Comptroller to return the bid bonds to the unsuccessful bidders, as outlined in 7-C. Per City Engineer Dib communication dated August 20, 2024.

Ayes: Council Chairman Baydoun, Council Chair Pro Tem Ahmad, Councilwoman Bryer, Councilman Constan, Councilwoman Malinowski Maxwell, Councilman Saab, Councilman Wencel.

Nays: None.

Absent: None.

Motion unanimously adopted

LMS/gS

cc: Mayor
Treasurer
Comptroller
TrueNorth Asphalt LLC
Hutch Paving Inc
Gibraltar Construction Co
Bown Paving
Best Asphalt Inc
Al's Asphalt Paving Co
File

RE = Change order #1 to True North's existing contract (Council resolution # 24-398).

Description:

To increase the above Publicly bid, low bidder awarded, unit price contract and add \$ 185,700 to address additional work quantities.

The work under this contract is approximately 95% completed, however additional repairs remain to be completed when weather permits, mostly on Heather lane in the city's south end In addition, the city has a section of asphalt scheduled for the 2025 season in the Golfview subdivision (Hickory wood rd. between Golfview and Linden streets). See attached

To complete the needed work, the contractor agreed to hold his 2024-unit prices for the above work areas.

I respectfully request the council to approve this work and authorize the Mayor and clerk to sign the contract change order and the comptroller and treasurer to pay accordingly.



Hickory Wood between Golfview and Linden streets

Approved for the Agenda of:	
1/14/2025	Motion No.

9.D.



Department of Public Works

TO: Honorable Mayor Bill Bazzi
Honorable City Council Members

FROM: John Danci, Director

DATE: January 7, 2025

RE: DPW Director Danci - Department of Public Works Report - December 2024 Data

Attachments:

None

Approved for the Agenda of:	APPROVED with Amendment
1/14/2025	Motion No. 25-011

9.E.



Department of Innovation & Technology

TO: Honorable Mayor Bill Bazzi
Honorable City Council Members

FROM: David Cooper

DATE: December 27, 2024

RE: IT Director Cooper - Adobe License Renewal

Motion to continue the software agreement with SHI to provide 36 Adobe Acrobat Pro licenses and 4 Adobe Creative Cloud licenses for Government at a cost of not to exceed \$7,620.12. In addition, authorize the Mayor and Comptroller or Clerk to sign the necessary documents, and the Treasurer to issue payment from Account 101-258-728 for \$3,814.92 and Account 101-809-981.001 for \$3,805.20.

Attachments:

1. SHI Quote-25667024 (Adobe 2025-02 to 2026-01)



Pricing Proposal
Quotation #: 25667024
Created On: 12/23/2024
Valid Until: 1/18/2025

City of Dearborn Heights MI

David Cooper

6045 Fenton
Dearborn Heights, MI 48127
United States
Phone: 313-791-3400
Fax:
Email: DCooper@dearbornheightsmi.gov

Inside Account Executive

Thomas Feeney

290 Davidson Ave.

Somerset, NJ 08873
Phone: 732-667-2787
Fax:
Email: thomas_feeney@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Acrobat Pro for enterprise Adobe - Part#: 65324170BC08A12 Contract Name: Michigan Master Computing Program Contract (MiDEAL) (Software Only) Contract #: 071B6600113 Subcontract #: 071B6600113-MiDEAL Coverage Term: 1/19/2025 – 1/18/2026	37	\$105.97	\$3,920.89
2 Creative Cloud All Apps - Edition 4 for enterprise Adobe - Part#: 65310105BC08E12 Contract Name: Michigan Master Computing Program Contract (MiDEAL) (Software Only) Contract #: 071B6600113 Subcontract #: 071B6600113-MiDEAL Coverage Term: 1/19/2025 – 1/18/2026	4	\$951.30	\$3,805.20
Total			\$7,726.09

Additional Comments

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.

Approved for the Agenda of:	TABLED
1/14/2025	Motion No. 25-012

9.F.



Department of Innovation & Technology

TO: Honorable Mayor Bill Bazzi
Honorable City Council Members

FROM: David Cooper

DATE: December 27, 2024

RE: IT Director Cooper - Microsoft M365 Renewal

Motion to enter into an agreement with SHI to continue to provide three years of guaranteed pricing to license various editions and products of Microsoft O365/M365 with a yearly cost of \$72,534.20. See attached quote for breakdown of licenses. In addition, authorize the Mayor and Comptroller or Clerk to sign the necessary documents, and the Treasurer to issue payment from Account 101-258-728 for \$67,137.38, Account 130-960-918.024 for \$1,581.48, Account 592-536-728 for \$2,204.23 and Account 101-809-981.001 for \$1611.11.

Attachments:

1. SHI Quote-25662185 (M365 3 years)



Pricing Proposal
Quotation #: 25662185
Reference #: EA 46533396 Renewal
Created On: 12/19/2024
Valid Until: 1/31/2025

City of Dearborn Heights MI

David Cooper

6045 Fenton
Dearborn Heights, MI 48127
United States
Phone: 313-791-3400
Fax:
Email: DCooper@dearbornheightsmi.gov

Inside Account Manager

Alex Chrysanthopoulos

SHI
290 Davidson Ave
Somerset, NJ 08873
Phone: 7326672779
Fax:
Email: alex_chrysanthopoulos@shi.com

All Prices are in US Dollar (USD)

	Product	Qty	Your Price	Total
1	M365 F3 Unified GCC Sub Per User Microsoft - Part#: AAD-63092 Contract Name: Michigan Master Computing Program Contract (MiDEAL) (Software Only) Contract #: 071B6600113 Subcontract #: 071B6600113-MiDEAL Coverage Term: 3/1/2025 – 2/28/2026 Note: Year 1 of 3	300	\$85.25	\$25,575.00
2	M365 G3 Unified FUSL GCC Sub Per User Microsoft - Part#: AAD-34704 Contract Name: Michigan Master Computing Program Contract (MiDEAL) (Software Only) Contract #: 071B6600113 Subcontract #: 071B6600113-MiDEAL Coverage Term: 3/1/2025 – 2/28/2026 Note: Year 1 of 3	64	\$395.37	\$25,303.68
3	O365 G1 GCC Sub Per User Microsoft - Part#: U4S-00002 Contract Name: Michigan Master Computing Program Contract (MiDEAL) (Software Only) Contract #: 071B6600113 Subcontract #: 071B6600113-MiDEAL Coverage Term: 3/1/2025 – 2/28/2026 Note: Year 1 of 3	72	\$105.62	\$7,604.64
4	O365 G3 GCC Sub Per User Microsoft - Part#: AAA-11894 Contract Name: Michigan Master Computing Program Contract (MiDEAL) (Software Only) Contract #: 071B6600113 Subcontract #: 071B6600113-MiDEAL Coverage Term: 3/1/2025 – 2/28/2026 Note: Year 1 of 3	26	\$253.00	\$6,578.00
5	EMS G3 GCC ALng Sub Per User Microsoft - Part#: AAD-32907 Contract Name: Michigan Master Computing Program Contract (MiDEAL) (Software	24	\$105.75	\$2,538.00

Only)
Contract #: 071B6600113
Subcontract #: 071B6600113-MiDEAL
Coverage Term: 3/1/2025 – 2/28/2026
Note: Year 1 of 3

6	Power Automate Premium GCC Sub Per User Microsoft - Part#: 1O5-00001 Contract Name: Michigan Master Computing Program Contract (MiDEAL) (Software Only) Contract #: 071B6600113 Subcontract #: 071B6600113-MiDEAL Coverage Term: 3/1/2025 – 2/28/2026 Note: Year 1 of 3	2	\$165.00	\$330.00
7	Entra ID P1 Gov Sub Per User Microsoft - Part#: MQM-00001 Contract Name: Michigan Master Computing Program Contract (MiDEAL) (Software Only) Contract #: 071B6600113 Subcontract #: 071B6600113-MiDEAL Coverage Term: 3/1/2025 – 2/28/2026 Note: Year 1 of 3	74	\$56.12	\$4,152.88
8	Entra ID P2 Gov Sub Per User Microsoft - Part#: MQN-00001 Contract Name: Michigan Master Computing Program Contract (MiDEAL) (Software Only) Contract #: 071B6600113 Subcontract #: 071B6600113-MiDEAL Coverage Term: 3/1/2025 – 2/28/2026 Note: Year 1 of 3	1	\$84.00	\$84.00
			Total	\$72,166.20

Additional Comments

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.

Approved for the Agenda of:	APPROVED
1/14/2025	Motion No. 25-013

9.G.



Department of Innovation & Technology

TO: Honorable Mayor Bill Bazzi

Honorable City Council Members

FROM: David Cooper
John Danci, Director

DATE: December 27, 2024

RE: IT Director Cooper & DPW Director Danci - Fleet Management Agreement

On behalf of the Department of Innovation & Technology and Department of Public Works, I present this motion to approve the purchase and payment of AT&T Fleet Management for Government Pro Service from AT&T FirstNet for a cost of \$19.25 plus tax and fees per vehicle per month, \$6.50 plus tax and fees per trailer per month, and one time cost of \$130 for DPW specific vehicle equipment. Budgetary yearly estimate for the fleet of vehicles is \$18,830.50. In addition, authorize the Mayor and Comptroller or Clerk to sign the necessary documents, and the Treasurer to issue payments from Accounts 101-440-818.000, 592-536-818.000 and 101-265-818.000.

Attachments:

1. Fleet Management backup



FirstNet Price Quote for City of Dearborn Heights

Your FirstNet solution includes

- **AT&T Fleet Management** is a telematics platform that tracks and monitors fleet performance and movement.

Why FirstNet?

FirstNet® is the **only** wireless communications platform built with and for first responders and those who support them. It's designed to fit your unique and evolving communications needs with transformative mission critical solutions to modernize public safety.

Together, we are unlocking innovation and an ecosystem to support next generation tools. So, you can keep yourself and your communities safe. What you do is more than just a job. It's a mission. And reliable communication is vital to your safety.

FirstNet Contact:

Jamie Laskey
LEAD CLIENT SOL EXEC 4 MOB

Email/Phone:

jamie.villarreal@att.com
+1 248.686.8792

FirstNet Price Quote for City of Dearborn Heights

12 Month Overview

Year	Estimated Monthly Charges	Total Services	One Time Charges	Regulatory Fees	Annual Estimate
2025	\$1,462.13	\$16,710.00	\$130.00	\$835.50	\$17,675.50
Total Budget					\$17,675.50

12 Month Detailed View

12 Month Budget for Fleet						
Subscription Charges*						
Item	List	Discount	Price	Qty	Months	Annual
Fleet Manager for Government - Pro Service Plan w/ 250 MB Data*	\$ 28.25	\$ (9.00)	\$ 19.25	72	12	\$16,632.00
Fleet Manager for Government - Asset Tracker, Includes 5MB Data* (Trailer)	\$ 10.75	\$ (4.25)	\$ 6.50	1	12	\$78.00
			\$ -		12	\$0.00
			\$ -		12	\$0.00
			\$ -		12	\$0.00
Total 12 Month Budget						\$16,710.00
One Time Costs and Installation						
Item	List	Discount	Price	Qty	Total	
Go9 Device (Included in bundle price)	\$ 99.99	\$ (99.99)	\$ -	72	\$0.00	
BeWhere B4-MIOT-BTP-FN Wired Plus - Asset Tracker for Trailer	\$ 125.00	\$ (35.00)	\$ 90.00	1	\$90.00	
			\$ -		\$0.00	
			\$ -		\$0.00	
			\$ -	0	\$0.00	
			\$ -		\$0.00	
Shipping	\$ 44.99	\$ (4.99)	\$ 40.00	1	\$40.00	
Hardware Total					\$130.00	
Dec 2024 thru Nov 2025 Subtotal						\$16,840.00
5% Regulatory, surcharges estimate						\$835.50
Dec 2024 thru Nov 2025 Budget Total						\$17,675.50
Subtotal Dec 2024 thru Nov 2025 Service*					\$16,840.00	
5% Regulatory fees and surcharges					\$835.50	
Total Budgetary: Dec 2024 thru Nov 2025 ¹					\$17,675.50	

Important Information

This information is provided to you for informational purposes only. The terms of the identified plans can be found in the applicable brochures at <https://www.firstnet.com/plans.html>. AT&T may revise these terms at any time. In the event of a conflict between this information and the applicable business agreement, the applicable business agreement will control. AT&T disclaims all warranties including, but not limited to, implied warranties of merchantability or fitness for a particular purpose. In no event shall AT&T be liable for any damages relating to the use or results of the calculator. The quoted rates are estimates of the monthly charges for the identified plans only and are based on the information provided by you. These rates do not include additional devices, features or services. Quoted rates supersede those in the applicable brochures, which are standard published rates, and not the discounted rates quoted herein, based on national, state or local contracts. Rates are subject to change and do not include taxes, fees, overage charges or surcharges. Activation fees, additional deposits and other restrictions may apply.

AT&T Fleet Management® is only available to customers with a Qualified AT&T business or government agreement and a Foundation Account Number (FAN) and their respective CRUs. Activation of an eligible AT&T wireless rate plan on a compatible device is required. May not be available for purchase in all areas or through all channels. Overage not available in all areas. Availability, security, speed, timeliness, accuracy and uninterrupted use of service are not guaranteed. Not all features available on all devices. Compatible device required for GPS or a GPS derived location information. Activating data blocking features will result in Cell ID or Enhanced Cell ID location

November 21, 2024

FirstNet Price Quote for City of Dearborn Heights

information only. AT&T Fleet Management® is subject to Geotab's additional terms and conditions, including without limitation its software license. Additional hardware, software, services, internet access and/or special network connection may be required.

Proposal Validity Period—The information and pricing contained in this proposal is valid for a period of 60 days from the date written on the proposal cover page unless rescinded or extended in writing by AT&T.

Terms and Conditions—This Proposal is conditioned upon negotiation of mutually acceptable terms and conditions.

Proposal Pricing—Pricing proposed herein is based upon the specific product/service mix and locations outlined in this Proposal. Any changes or variations in the proposed terms and conditions, the products/services/quantities, length of term, locations, and/or design described herein may result in different pricing. Prices quoted do not include applicable taxes, surcharges, or fees. In accordance with the tariffs or other applicable service agreement terms, Customer is responsible for payment of such charges.

Providers of Service—Subsidiaries and affiliates of AT&T Inc. provide products and services under the FirstNet brand. Either AT&T Enterprises LLC or AT&T Mobility National Accounts LLC is the proposer for itself and on behalf of its service-providing affiliates.

Software—Any software used with the products and services provided in connection with this Proposal will be governed by the written terms and conditions applicable to such software. Title to software remains with AT&T or its supplier. Customer must comply with all such terms and conditions, and they will take precedence over any agreement between the parties as relates to such software.

November 21, 2024

AT&T Fleet Management

AT&T Fleet Management is a telematics platform that tracks and monitors fleet performance and movement. AT&T Fleet Management provides near real-time data from each of your vehicles to help you manage compliance, control costs, and optimize the use of your fleet.

The telematics in AT&T Fleet Management capture near real-time data such as driver performance, vehicle conditions, fuel consumption, and traffic conditions. You can use this information to plan more efficient routes, provide driver coaching and feedback to help optimize fleet performance, and adhere to safety and compliance regulations.

With AT&T Fleet Management, web-based interactive dashboards help you make better, data-driven decisions related to your fleet. Reports help you identify problem areas and optimize fleet maintenance via predictive engine health and preventive maintenance. The dashboards also include tools to help you plan and time fleet routes to help decrease CO2 emissions.

If you have a fleet of specialty vehicles or require custom integrations, AT&T Fleet Management has a robust suite of API's and customization capabilities. This means we can work with you to create a fleet solution that fits your needs.

How It Works

Universal plug-and-play GPS devices on each fleet vehicle collect vehicle data and then transmit it across a highly secure wireless connection to a cloud-based platform. When a monitored vehicle starts, AT&T Fleet Management begins to transmit data like vehicle position, idle time, speed, trip distance and time, braking and driving quality, seat belt use, fuel consumption, vehicle faults, battery voltage, and engine performance. Fleet managers use a web interface to pull actionable intelligence from trip data and make data-driven decisions.

Variations

AT&T Fleet Management Plans

AT&T Fleet Management offers four plans—Base, Pro, ProPlus, and Regulatory. The following table compares the services available for each plan.

Feature	Base	Pro	ProPlus	Regulatory
End-to-end security using authentication, encryption, message integrity verification, individualized devices with unique IDs, non-static security keys, and digitally signed firmware	X	X	X	X
Advanced trip recording for accurate vehicle location and distance traveled	X	X	X	X
Internal GPS antenna	X	X	X	X
Vehicle position availability after cold start (ephemeris)	X	X	X	X
Simple plug-and-play installation	X	X	X	X
Installation record (date, time, and location) when a unit is connected	X	X	X	X
Device tampering and removal detection with date, time, and location stamp	X	X	X	X
Intelligent ignition detection using accelerometer and voltage (patent pending)	X	X	X	
Device memory to log out-of-coverage trips that stores up to 1 month of driving or 80,000 logs	X	X	X	X
Automatic on-board diagnostics (OBD)/controller area network (CAN) protocol detection at device installation	X	X	X	X
Automatic vehicle identification number (VIN) readout	X	X	X	X
Estimated odometer and engine hours (not based on engine data)	X	X	X	X
Speeding detection	X	X	X	X
Driver ID not presented on ignition	X	X	X	X
Idling detection	X	X	X	X

Feature	Base	Pro	ProPlus	Regulatory
Over-the-air firmware updates	X	X	X	X
Application Infrastructure Provider (AIP) indemnification	X	X	X	X
Custom add-in integrations available	X	X	X	X
Access to partner add-ons and solutions (additional cost may apply)	X	X	X	X
Advanced Software Development Kit (SDK) for integration and customization	X	X	X	X
Auxiliary input event monitoring—door open/close, sensors, etc.	X	X	X	X
In-vehicle verbal coaching (English, German, Spanish, French, and Italian)	X	X	X	X
Driver ID via near field communication (NFC) reader	X	X	X	X
Loud buzzer	X	X	X	X
USB power for mobile devices and tablets	X	X	X	X
Control of a remote relay in the vehicle	X	X	X	X
In-vehicle alerts and driver feedback	Limited	X	X	X
Rule violation	Limited	X	X	Limited
Voltage monitoring on crank (indicates battery health)		X	X	
Battery voltage monitoring via regular heartbeats when ignition is off		X	X	
Self-calibrating accelerometer; no vehicle setup required		X	X	

Feature	Base	Pro	ProPlus	Regulatory
Impact detection when vehicle is parked and ignition is off		X	X	
Towing event detection (moving with ignition off)		X	X	X
False positive filter (i.e., does not record railroad tracks, speed bumps, or potholes as aggressive driving)		X	X	
Collision data memory buffer records 100+ minutes of second-by-second data, detects the point of impact, and transmits 1.2 minutes of related collision data		X	X	
Actual engine hours, engine road speed, and odometer from engine		X	X	X
Engine management • Society of Automotive Engineers (SAE) J1939 and J1708 • Legacy OBD: SAE J1850 pulse width modulation (PWM)/variable pulse width (VPW), International Organization for Standardization (ISO) 9141-2, and ISO 14230 Key Word Protocol (KWP)2000 • Single Wire CAN (General Motors [GM] 33.3kbps; Fiat/Dodge 50kbps) • ISO 15765 CAN (including worldwide harmonized [WWH]-OBD, GM Local Area Network [LAN], and Volkswagen [VW] Transport Protocol [TP] 2.0) at 125kbps, 250kbps, or 500kbps • Medium-speed CAN at 125kbps, 250kbps, 500kbps		X	X	

Feature	Base	Pro	ProPlus	Regulatory
Engine data (recorded if supported by vehicle) • Odometer, engine hours, and engine road speed • Coolant temperature • Driver's seat belt used, passenger seat occupied/seat belt used • Total fuel and idle fuel used • Fuel level input (fueling events integrated with fuel card) • Ignition detection, check engine light, rotations per minute (RPM) • Engine faults, including unknown proprietary faults		X	X	X (Odometer and ignition detection only)
Driving in reverse		X	X	
High RPM detection to find fuel savings opportunities		X	X	
Seatbelt usage detection over user-defined speed		X	X	
Aggressive driving (acceleration, braking, cornering) detection		X	X	
Valor wireless temperature sensors to track and monitor the temperature inside a trailer		X	X	X
Two-way data transfer			X	
DICKEY-john® Control Point control system			X	
Rexroth® Compu-Spread® CS440 and CS550 controllers			X	

Feature	Base	Pro	ProPlus	Regulatory
Cirus Controls® spreadsmart Rx® controllers			X	
FORCE® AMERICA 5100ex® Spreader Control systems			X	
Reading of third-party serial data			X	
Reading of third-party data over the CAN bus			X	
Mobileye integration via IOX-CAN			X	
Tire Pressure Monitoring Systems (TPMS) integration via Valor wireless sensors			X	
Lone-worker and man-down solutions via Grace Industries integrated devices			X	
HID proximity card associated with a vehicle using radio frequency identification (RFID)			X	
Monitoring of analog auxiliary inputs—fuel levels, temperature, PTO detection			X	
Active tracking of live vehicle location			X	
Real-time audible alerts or verbal coaching for rules-based driver feedback			X	
Map updates based on real-time vehicle movement			X	
Bluetooth® beacon monitoring			X	
Limited lifetime warranty (certain conditions apply)			X	
Iridium satellite connection	Add'l	Add'l	Add'l	Add'l

Needs

You've told us you have the following needs:

- **Cost Control**—Implement a system that can deliver valuable features without dramatically increasing the costs. You need a solution that can help you optimize fleet routes to help reduce idling and improve vehicle fuel consumption.
- **Current Technology**—Replace your obsolete system with one that can better meet current and future needs. You need a modern telematics solution to track and manage your fleet.
- **Efficiency**—Help make your operations more productive and efficient. You need a fleet solution that helps you improve your fleet's efficiency.
- **Expertise**—Work with experienced, knowledgeable professionals. You need experts who know how to implement a complex fleet solution.
- **Service**—Improve your ability to consistently provide excellent service. You need to optimize routes to help ensure that deliveries arrive on time.

Features and Benefits

AT&T Fleet Management gives you these features:

- **Universal Plug and Play Devices** connect to each fleet vehicle to collect data and send it to a cloud-based platform. You can use the data to create custom reports that provide you with insights into fleet and driver performance. Consequently, you can make informed decisions on how to best use your fleet.
- **Highly Secure Data Transfer** uses AT&T's high-speed mobile network to transmit vehicle and driver data. Additionally, the platform provides end-to-end data protection. And, a highly secure mobile connection helps guard against hacking threats. So, our solution helps protect your valuable data.
- **Driver Safety and Coaching** delivers in-vehicle coaching and interactive alerts such as seatbelt reminders. As a result, Fleet Management helps you support good driver behavior and reinforce company safety procedures.
- **Accident Detection, Notification, and Reconstruction** sends accident alerts to a designated fleet manager, collects accident data, and supports accident reconstruction to help identify fault. So, you can quickly respond to accidents, use data to help determine driver error and fault, and reinforce accident response procedures.

- **A Web-Based Portal** presents vehicle and driver information in a unified way. You can customize rules that support five core areas: productivity, safety, fleet optimization, compliance, and expandability. And because you can customize rules via a single platform, you can quickly make better-informed decisions for your business.
- **Robust Application Programming Interfaces (APIs)** let you export, manipulate, and integrate fleet data with internal systems as well as third-party software applications. As a result, you can view data in the way that most effectively drives better business decisions for your operations.
- **A Strong Vendor Relationship** gives you a best-in-class telematics solution from AT&T and Geotab. Your get and industry-leading open-platform fleet management solution delivered across a AT&T's industry-leading wireless network. An AT&T and Geotab solution means you get a formal set of best-practice safety standards with integrated data and systems for maintenance, planning, and safety.
- **Dash Cameras and Asset Trackers** integrate directly with your AT&T Fleet Management suite. We offer a robust set of pre-certified road-facing and dual-facing dash cameras, plus solar- powered, hardwired, and small form factor asset tracking devices. These devices and their integration help you streamline business operations and drive simpler, safer processes.
- **Original Equipment Manufacturer (OEM) Integration** provides the ability to combine Fleet Management vehicle tracking solutions with embedded (from the factory) hardware for 10 different vehicle manufacturers. This means that you get the same robust fleet tracking functionality without installing additional equipment. As a result, you can both streamline deployment and reduce costs.

Customer and Industry Uses

Following are some ways you might use AT&T Fleet Management:

- **Vehicle Status and Performance**

Relying on paper logs to track vehicle and driver performance can be expensive and inefficient. You need a faster, more reliable way to monitor vehicle status and driver activities—and to help optimize your operating costs.

To efficiently monitor vehicle and asset status, we suggest auto data collection and reporting.

A telemetric device (plugged into each vehicle) collects detailed status and performance data (including idle time, speeding, excessive braking, over-revving the

engine, fuel consumption, and vehicle diagnostics) and reports that data via the AT&T wireless network. Then, your fleet operators can retrieve and analyze the data via a web-based portal.

When you have access to accurate, near real-time vehicle status and performance data, you can better manage driver behaviors. In addition, you can improve maintenance and logistics planning.

- **Regulatory Compliance**

As a transportation company with a large fleet, you must ensure compliance. Manual Hours of Service (HOS) logging may not be accurate. And, new drivers may require more monitoring for driving safety and fuel usage behavior. However, you lack the means to monitor these practices. You need a solution that automates HOS logging and integrates it with driver behavior and engine diagnostic data.

To efficiently monitor drivers and collect compliance-related information, we suggest driver monitoring and automated HOS logging.

AT&T Fleet Management is an integrated solution that includes tracking devices and software. It automates HOS logging and records that information, along with driving behavior and engine diagnostic data, in near real time—and in one place. In addition, the service includes tools for navigation, dispatch, and proof of delivery.

Consequently, you can efficiently monitor HOS reporting and fuel usage, proactively schedule vehicle maintenance, and handle potentially costly driver behavior issues. And because you can eliminate manual logging and reduce breakdowns, you can likely reduce employee turnover.

- **Safer Drivers**

Whether your drivers run local or long-distance routes, you must ensure that they drive safely. Drivers who are tired, careless, or distracted or who speed are at higher risk of causing an accident. And if a driver causes an accident in one of your branded vehicles, your company reputation is at stake. Therefore, you need a telematics solution that encourages and facilitates safe driving.

To encourage driver safety, we suggest driver alerts and scorecards.

Audible in-vehicle alerts can improve on-road driving behavior by notifying drivers of unsafe driver habits. For example, you can configure alerts to sound upon detection of an unbuckled seat belt or speeding. Driver feedback can be audible beeps or spoken words.

Safety reports and scorecards provide advanced insight into your drivers' on-road activities. Individual drivers get risk and safety scores based on various factors like speeding, seatbelt use, braking habits, degree of corner turn, acceleration, and after-hours vehicle use. Also, the reports illustrate daily, weekly, or monthly driving trends.

Advanced in-cab driver feedback tools and real-time audible alerts help drivers make corrections while they drive to reduce the risk of an on-duty accident. And because scorecards give your drivers actionable feedback, they understand where to make corrections and improve their driving habits. In addition, managers can use driving trend information from safety reports to develop performance benchmarks.

- **Stolen Asset Recovery**

Stolen assets cost you time and money. Regardless of whether your business is equipment transport, mobile office or storage, construction or field equipment, or refrigerated trailers, you need a solution to better manage your high-value assets and keep them more secure.

To better manage and secure your assets, we suggest asset tracking.

Fleet Management lets you see the location of your assets in near real time. GPS tracking enables you to monitor your assets both on and off the road. And, you can receive alerts if someone tampers with an asset's tracking device.

With asset tracking, Fleet Management makes it easier for you to locate and recover stolen equipment—and saves you time and money. Whether your business uses trailers, containers, construction equipment, or other portable equipment, you'll always know where your assets are and what they're doing.

Implementation

Here is a typical implementation process for AT&T Fleet Management:

Task	Who	Time
Provide contract	AT&T	TBD
Accept contract terms and conditions	Customer	TBD
Place order	Customer and AT&T	TBD
Deliver equipment	Customer and AT&T	TBD
Review support and implementation	AT&T	TBD
Demonstrate customer self-support tools	AT&T	TBD
Review additional program benefits	AT&T	TBD
Review first bill	AT&T	TBD
Review services at 3-month point with mobility field consultant	AT&T	TBD

Graphics

- Geotab GO9 Hardware for AT&T Fleet Management**

The AT&T Fleet Management GO9 is the latest device that offers the state-of-the-art GPS technology, g-force monitoring, IOX® expandability, engine and battery health assessments, and communication on the LTE network and on FirstNet Band 14. This photo shows the Geotab GO9 device, which plugs into your vehicle's OBDII port (or, if

necessary, uses an adapter) without the need for antennas or wire splicing. The device automatically calibrates to accommodate for installation in any orientation.



Compact & Durable:

WIDTH // 1.97"
HEIGHT // 0.91"
LENGTH // 2.95"



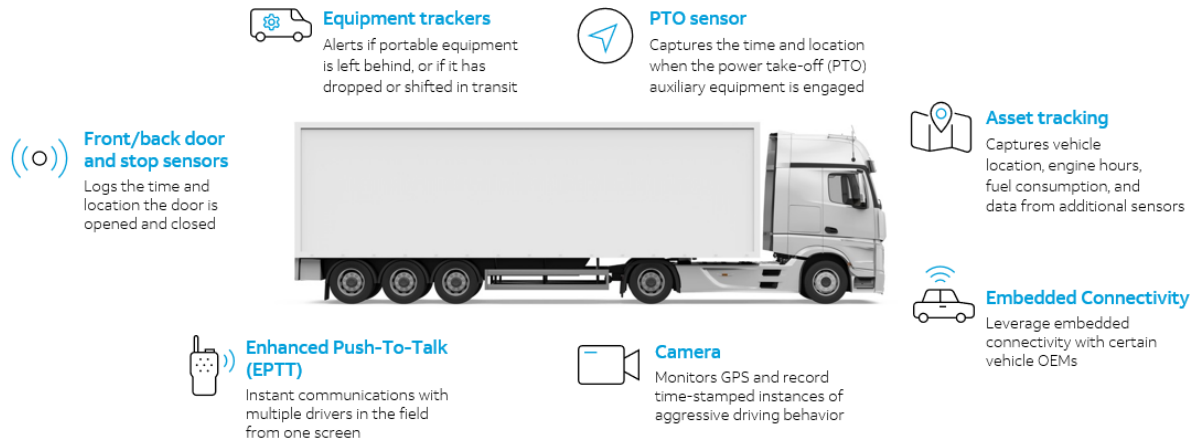
Innovative Technology:

- Fast GPS acquisition time
- In-vehicle driver coaching
- Vehicle fault diagnostics
- Detailed fuel usage data
- Instrument cluster data



• A Comprehensive Solution

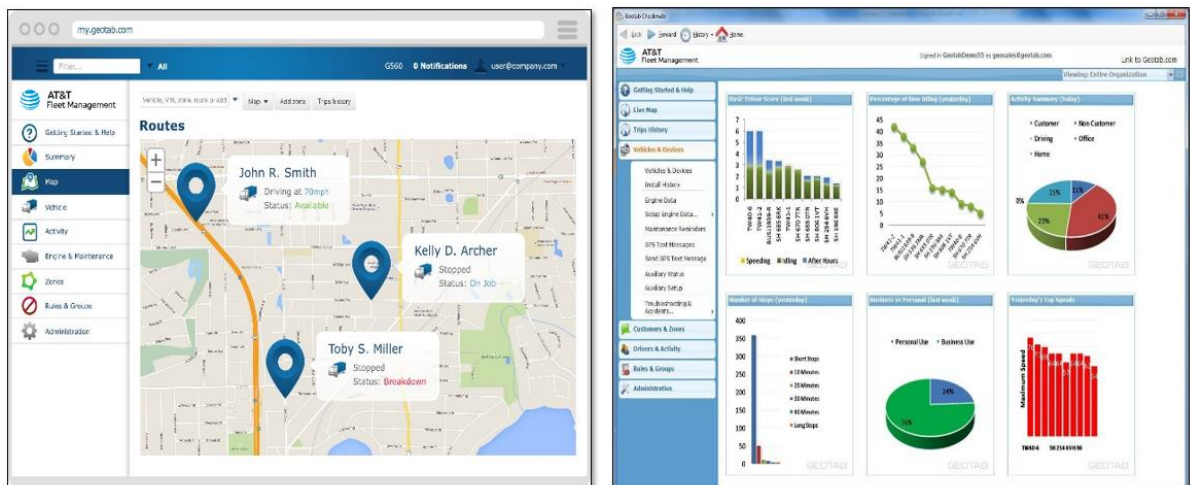
When you equip your fleet with AT&T Fleet Management for Enterprise, you get a comprehensive solution.



At AT&T Business, when it comes to communication and connectivity solutions to manage your fleet, we've got you covered. With our leading portfolio, innovation, and investment in our network and technologies, you can feel confident that you have what you need to drive outcomes.

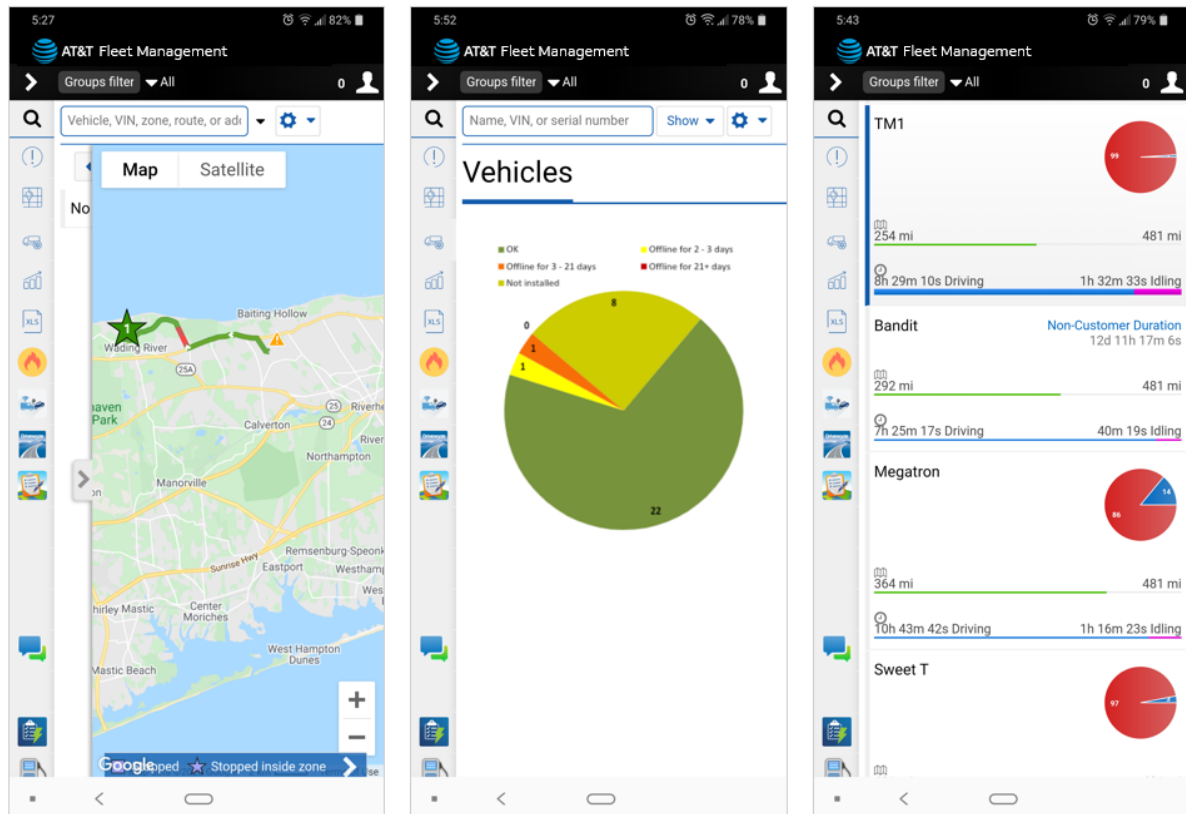
• Web Portal for AT&T Fleet Management

These screenshots show the web portal. As a cloud-based GPS location and telematics solution, AT&T Fleet Management for Enterprise provides fleet managers with data and a web interface to manage both their drivers and vehicles by extracting actionable intelligence from trip data.



- **Smartphone App for AT&T Fleet Management**

These three screenshots (from left to right) illustrate reports for a single vehicle's route taken in one day, fleet status for multiple vehicles, and individual idle status for select vehicles.



- **Intuitive Web-Based Dashboard**

Productivity reports help you visualize fleet and driver activities.



- **BeWhere Asset Trackers**

BeWhere provides IoT GPS cellular asset trackers (which are the size of your hand or smaller) for various enterprise environments, Tracker applications range from tracking

trailers to tracking bicycles with capabilities that include tracking temperature and humidity sensitive goods.





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CERTIFIED





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BETEN	BESOL	BEWIRED
• 2AA replaceable batteries • Configuration on 1x to 4x per day on timer only • Best for tracking assets and equipment staying at the same location for months on end, and that are not in the sun much. • Accurate GPS requires direct line of sight mounting • Outdoor tracking only. • Up to 3,400 pings in optimal mounting conditions (outdoor, line of sight, good network coverage, operational temperatures) • Temp, light, air pressure, humidity sensors	• Sun powered rechargeable battery • Configuration on motion 30 mins, down to 15 minutes with good sun • Best for tracking outdoor assets in transit • Accurate GPS requires direct line of sight mounting • Outdoor tracking only • Up to 1,200 pings fully charged in optimal mounting conditions (outdoor, line of sight, good network coverage, operational temperatures) • Temp, light, air pressure, humidity sensors	• Ignition powered rechargeable battery • Configuration down to 2 minutes when ignition is on • Best for tracking outdoor assets fixed or in transit with power supply • Accurate GPS requires direct line of sight mounting • Outdoor tracking only • Up to 1,200 pings fully charged in optimal mounting conditions (outdoor, line of sight, good network coverage, operational temperatures) • Temp, light, air pressure, humidity sensors

IP67 / 4x 2.2 x 1.3 inches



BEMINI

- Rechargeable battery, can be ignition-wired or plugged with USB
- **Configuration down to 2 minutes when powered/plugged; motion, timer or Wi-Fi leash also available**
- Best for tracking small assets/equipment or packages in transit
- **Accurate GPS requires direct line of sight mounting**
- **Indoor tracking with Wi-Fi position, GPS outdoor**
- Up to 500 pings fully charged in optimal mounting conditions (good network coverage, operational temperatures)
- Temp, light, air pressure, humidity sensors

IP67 / 2.24 x 1.4 x 0.79 inches



ADD UP TO 4 TEMPERATURE PROBES TO YOUR BEWIRED FOR COLD CHAIN MONITORING.
Can be purchased separately



Important Information

AT&T Fleet Management® is only available to customers with a Qualified AT&T business or government agreement and a Foundation Account Number (FAN) and their respective CRUs. Activation of an eligible AT&T wireless rate plan on a compatible

device is required. May not be available for purchase in all areas or through all channels. Overage not available in all areas. Availability, security, speed, timeliness, accuracy and uninterrupted use of service are not guaranteed. Not all features available on all devices. Compatible device required for GPS or a GPS derived location information. Activating data blocking features will result in Cell ID or Enhanced Cell ID location information only. AT&T Fleet Management® is subject to Geotab's additional terms and conditions, including without limitation its software license. Additional hardware, software, services, internet access and/or special network connection may be required.

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Improve safety and get the most from your fleet's performance: AT&T Fleet Management



AT&T fleet solutions are on the **cutting edge of innovation** to keep you connected.

Gain visibility into your fleet so you can reduce costs, be more productive, and improve safety and compliance

Managing a fleet in today's 24/7 global economy is challenging. To meet your customers' expectations, you need to know where your vehicles are at all times, ensure their cargo is cared for, and deliver it on time. You have to meet regulator demands designed to keep people safe and reduce emissions. You need flexibility and agility—so you can make sound business decisions even as your costs for gas, labor, and goods fluctuate. You need to operate as efficiently and cost effectively as possible. The more visibility you have into your fleet operation, the better equipped you'll be to do all of it successfully.

What if one solution could give you the visibility and tools your business needs to be both agile and productive? To meet customers' needs and grow your business?

AT&T Fleet Management gives you the tools and visibility to do that and more. It's a cloud-based, GPS location and telematics solution. It extracts actionable intelligence from trip data and makes it available in an easy-to-use web interface. Manage your drivers and vehicles. Optimize routes. Improve safety and productivity. With robust visibility and better control of your fleet, AT&T Fleet Management helps your business move faster and go further.

What AT&T Fleet Management can do for you:

- Reduce costs for fuel, labor, maintenance, and new equipment
- Address security and compliance requirements
- Increase employee and fleet productivity
- Reduce fleet's carbon footprint and meet sustainability goals
- Improve odometer readings' accuracy and resolve fuel economy discrepancies
- Improve public and fleet safety
- Maintain e-logs, HOS, DVIR, and IFTA mileage collection



How it works

AT&T Fleet Management is an internet of things (IoT) solution that monitors and tracks your assets in real time. It includes a plug-and-play hardware device with sensors that feed data into a single platform for centralized monitoring and reporting. It's also available as a built-in solution without hardware on select vehicles. An intuitive companion application, Drive App, tracks your assets, monitors driver actions, and manages mandated hours of service (HOS) logging and driver vehicle inspection records (DVIRs) automatically.

Be agile and efficient

With real-time map tracking and routing tools, you can optimize routes and respond quickly to unexpected situations. Routing more efficiently helps you reduce fuel and maintenance costs. Using our best-in-class third-party integrations, you can add cameras and asset tracking. With visibility into driver actions and the status of your assets, you can improve driver safety, asset use, customer satisfaction, and productivity. You can calibrate your assets to match changing priorities. Together, these features help you operate more efficiently and drive costs down.

Satisfy reporting requirements and improve safety

AT&T Fleet Management has built-in tools to help you meet electronic logging device (ELD) and International Fuel Tax Agreement (IFTA) mandates. Automatically

logging hours of service (HOS) makes reporting easy for drivers. It also reduces errors and helps you stay in compliance. With detailed real-time data, you can be notified virtually immediately about accidents and other events. You can better manage and reinforce your safety policies, inform training efforts, and manage risk.

Detailed costs

Robust productivity reports help you simplify operations and reduce business costs. You can monitor key metrics and analyze fleet and driver activities. Track which of your assets are driven most and which have the highest idle times. Identify inefficient routing, and track vehicle performance. By providing insights into fuel consumption, overtime costs, and vehicle maintenance, AT&T Fleet Management can help you reduce expenses, greenhouse gas emissions, and inefficiencies.

Get valuable insights from robust reporting

Design your own reports or select from a range of templates that include trip history, device installation history, customer visit reports, risk management reports, and more. Your reports transform data into actionable insights. For example, learn how driver habits like harsh braking impact fuel consumption or what time of day drivers do the most driving. With robust reporting you can make more informed, strategic decisions across your fleet management operation.

Flexible and scalable as your needs change

Application programming interfaces (APIs) enable you to integrate third-party tools and applications. Software development kits (SDKs) are tools for integrating AT&T Fleet Management with your fleet ecosystem. Together, APIs and SDKs are the building blocks of open platforms where systems communicate and transact with each other. Think of them as add-ons that let you take advantage of the tools and apps that make sense for your business.

For example, you can select a third-party vehicle trip map or create a custom web interface to import and export your fleet data. Automate manual tasks or extend reporting capabilities to your financial and marketing systems. This flexibility puts you in control and enables your fleet management solution to adapt and grow as your business needs change.

Highest level of security

AT&T Fleet Management offers end-to-end data protection using a variety of state-of-the-art security protocols. These include:

- Two-factor authentication
- Encryption with Hypertext Transfer Protocol Secure/Secure Sockets Layer (HTTPS/SSL)
- Over-the-air signed firmware updates
- Unique IDs for every device

Security scans and third-party validation provide even more protection. Together, these are some of the strongest security measures available. As they should

be. After all, the security of your fleet operation is vital to our economy. Our security measures provide crucial protection—not just for your valuable business data, but to your entire supply chain. And AT&T Fleet Management is FedRAMP Certified for customers who require it. It meets the rigorous standards set by the federal government for their cloud applications.

LTE network dependability

AT&T Fleet Management is supported by the AT&T Long-Term Evolution (LTE) network. So you can be sure your fleet gets the speed, efficiency, and highly reliable service to keep your fleet operations moving.

Ongoing support

AT&T Professional Services for IoT provides ongoing support for your AT&T Fleet Management solution. With our help, you can use the extensive suite of resources to customize your solution, manage your proof of concept, optimize your fleet, and perform service management.

Features you'll love

- Universal plug-and-play device
- Mobile app with web-based dashboard
- Camera and asset tracking available
- FedRAMP certified
- Live location tracking
- FirstNet capabilities for qualified customers
- Performance, safety, and hours of service (HOS) reporting
- Accident notification and reconstruction
- Highly secure data transfer

Why AT&T

Technology is complex. Transformation is fast. Are you making the right choices for your fleet? What you want is simple advice that you can easily understand and apply. We deliver the right insights, guidance, and solutions for you.

Contact me or visit [AT&T Fleet Management to LEARN MORE.](#)

AT&T Fleet Management

Overview and Capabilities for the AT&T FirstNet Team



Presented by

Anthony Sirtori with Geotab
Partner Account Manager AT&T Government



AT&T
Business

Geotab is the Best Choice

- Engineering company focused on providing the richest data to our users
- Reverse engineered important information
- 40+ Billion data points each day
- Compatibility with most vehicles
- Security - FIPS-140 and AES 256 Encryption
- “Best In Class” information offering

GEOTAB
management by measurement



AT&T
Business

The Device/Hardware

GO Device

- Inexpensive and reliable
- Advanced GPS
- Simple plug-&-play installation
- Most complete information from vehicles
- IOX expandable

Breakthrough Technology

- Curve algorithm for data recording
- Remote scan tool
- Accident Reconstruction
- Features Controlled at server

One Device Many Vehicles

- Hybrid -Electric
- Cars
- Trucks Light and Heavy Duty



Compact & Durable:

WIDTH // 1.97"
HEIGHT // 0.91"
LENGTH // 2.95"



Innovative Technology:

- Fast GPS acquisition time
- In-vehicle driver coaching
- Vehicle fault diagnostics
- Detailed fuel usage data
- Instrument cluster data



GO Anywhere Device

GO Anywhere

GO Anywhere™ is the first generation of Geotab-built asset tracker devices. It allows you to maintain visibility of your assets in any environmental condition using the MyGeotab application.

GO Anywhere is a low-cost, high efficiency device with a long battery life, designed with a rugged enclosure for installation on most assets. It leverages Geotab's functionality, management, and security for basic asset tracking functionality and fast GPS acquisition time.

Rugged

IP68 and IP69K rated

Long life

Up to 10 year*
battery lifespan

Asset management

Know where your assets are
and where they've been

Asset recovery

Increased device
sync/communication (5 min)
when enabled



Easy to install

Self install to get up
and running quickly

View assets and vehicles

Manage assets and
vehicles together in
same platform

Asset utilization

Know which assets are
available for use

Daily update

Location data collected every 15 minutes
while in motion/up to 3 pings every 24 hours



3 ways AT&T Fleet Management dash cameras make fleets safer

The Sensata INSIGHTS KP2 is more than a road/cab-facing AI dash cam: it integrates into AT&T Fleet Management to make journeys safer.

1. Alerts drivers of lane departure (lane drift), forward collision and tailgating (headway monitoring) with AI-powered Advanced Driver Assistance Systems (ADAS).
2. Warns drivers of fatigue and distracted driving via Driver State Monitoring (DSM).
3. Automatic upload to the cloud equipping fleet managers with robust video insights to inform coaching programs.



Cellular Connectivity	4G LTE plus fallback ensures data transfer
8-core Processor	Handles video capture, event detection, cloud communication, ADAS, and DSM simultaneously
Microphone	Picks up interior audio
Wide-Angle Video	See the road and cab clearly with HD 1080p resolution
Driver Buttons	Flag key events and adjust volume
Satellite Positioning	GPS determines vehicle location

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GO RUGGED Device

Ruggedized telematics device for harsh conditions

- IP67 for protection against solids, dust and water

Ideal for powered assets

- Heavy Equipment
- Yellow Iron
- Mowers
- Generators & Trailers



GO RUGGED

Expansion Vehicle Connections

Driver ID with NFC Technology (IOX-NFCREADER)

The Department of Corrections uses Geotab's Driver ID solution (IOX-NFCREADER) to track which individual officers are using each department vehicle. The auxiliary solution requires that the officer scan his or her badge or ID when they enter the vehicle.



Monitor lights and siren usage (IOX-AUXM)

The department uses Geotab Input-Output Expander technology to track use of police-specific equipment such as the emergency vehicle lights on, siren on, driver's door open and firearm locker open. IOX-AUXM easily connects to the 12-volt output of the police vehicle and supports up to four digital inputs.

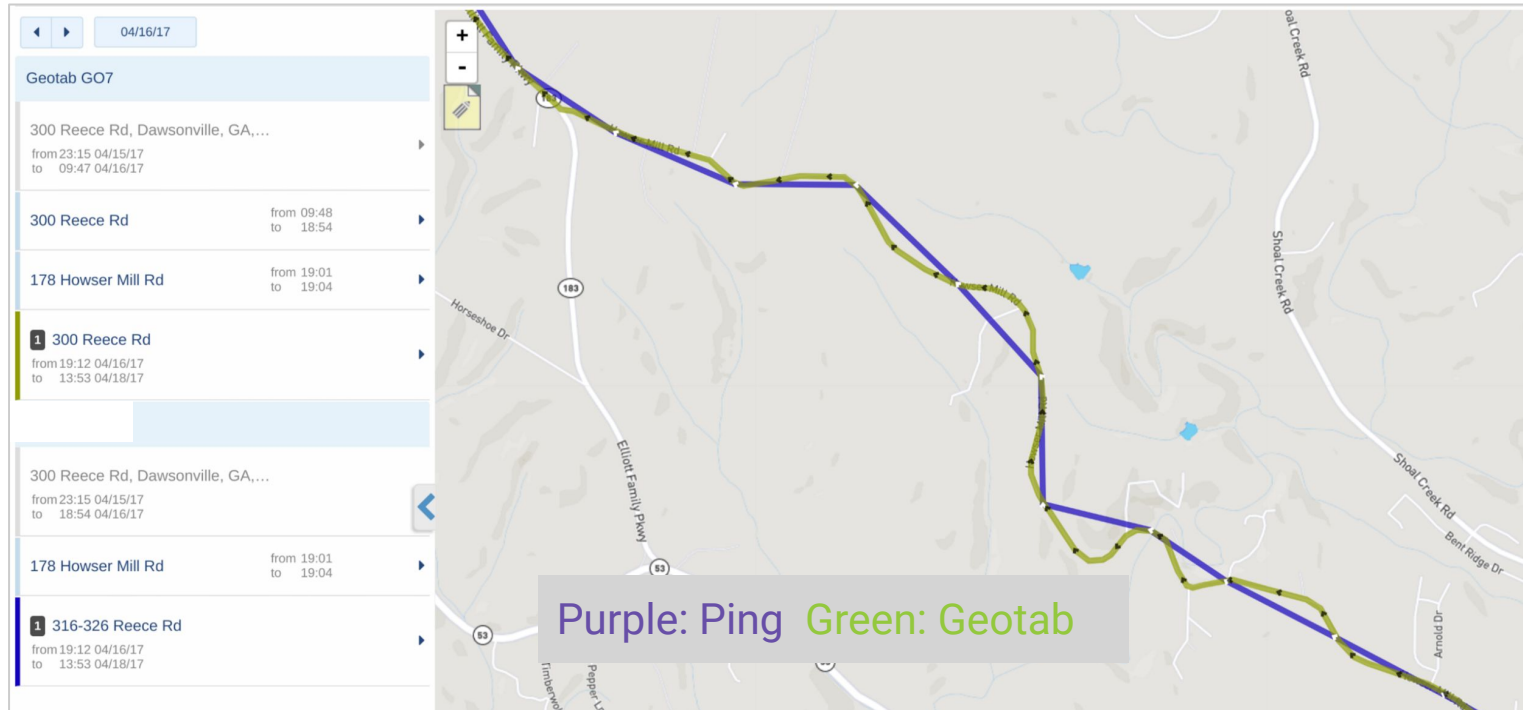
Data is captured and transferred to the MyGeotab fleet management software for reporting and rule-setting.



Seat belt tracking

The State of Utah can monitor which drivers are using their seat belts from MyGeotab. To reinforce policy, they also set a custom rule for seat belt use, based on vehicle speed and whether the officer is running code.

Curve Logic: AT&T/Geotab vs. the Competition

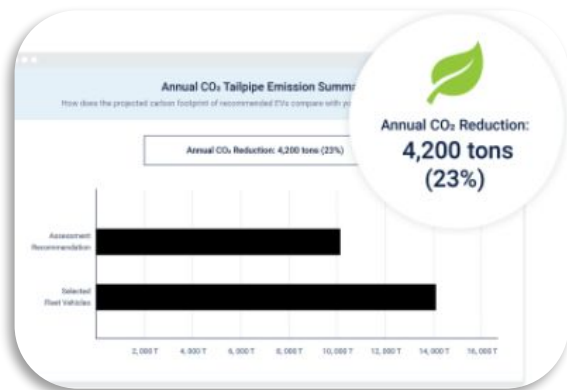


Pilot Promo Code
Pro-Plus: Active Tracking



EVSA – Electronic Vehicle Suitability Assessment

- Specific EV Procurement Recommendations
- Deep Financial Analysis
- Range Assurance based on your data
- CO2 reduction reporting



Common Public Works Vehicle Types



Cutting / Mulching



Parking lot / sidewalk sweeping



Sidewalk sweeping



Waste



Sweeper

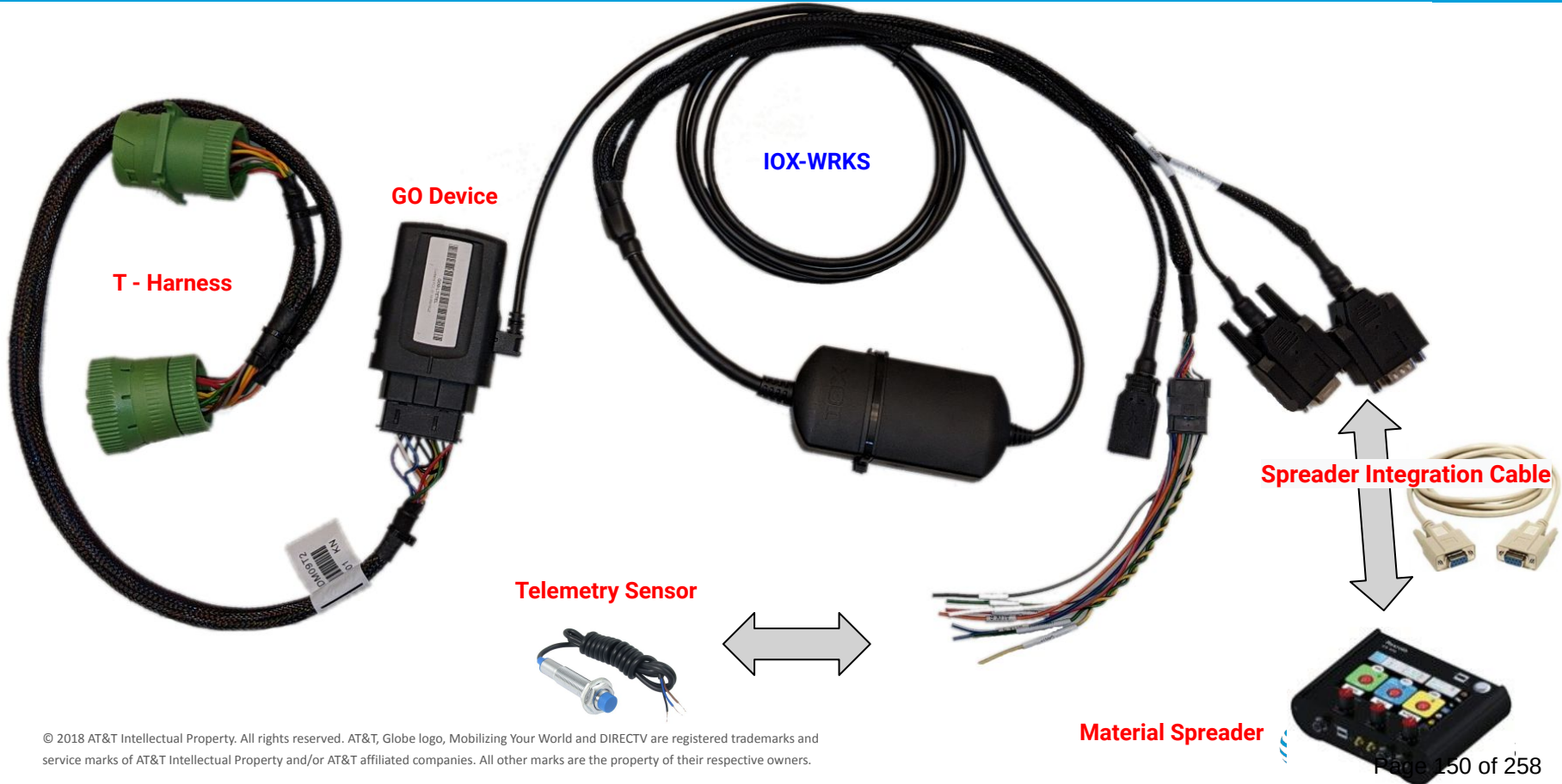


Winter Operations - Combo

- Single, Tandem Axle Spreader, and Plow Truck:
 - Front plow and Wing plow
 - Holds ~10 tonnes of salt/sand
 - Automatic spreader system
 - Ground speed controller
 - Road and air temperature monitor
- May be changed to summer activities or go fully dormant in off season



Hardware Setup - Connections



Winter operations reporting

- All controllers types have their own kind of winter operations field names
- To display all custom field names from every controller type would be redundant and confusing
- Geotab extracts all AVAILABLE vital fields from every controller type and presents it in a normalized fashion.
- Collecting Material Settings from each controller type within a customer's fleet is vital to the accuracy of the Winter Operations Report
- Regardless of the custom material setup within the customer's controller types, Public Works buckets dry materials in three ways:
 - SALT, SAND, and MIX

Normalized fields

- Solid Material
- Solid Rate
- Solid Spread
- Prewet Rate
- Prewet Spread
- Anti-ice Rate
- Anti-ice Spread
- Road Temperature
- Air Temperature
- Spinner Setting
- Spread Width
- Gate Setting
- Blast
- Pause
- Mode

Route completion report detail

Levels of Breakdown = 3

- Route Group/Zone/Quadrant/Priority
- Route Number/Name
- Road/Street Name

Completion = Number of Passes

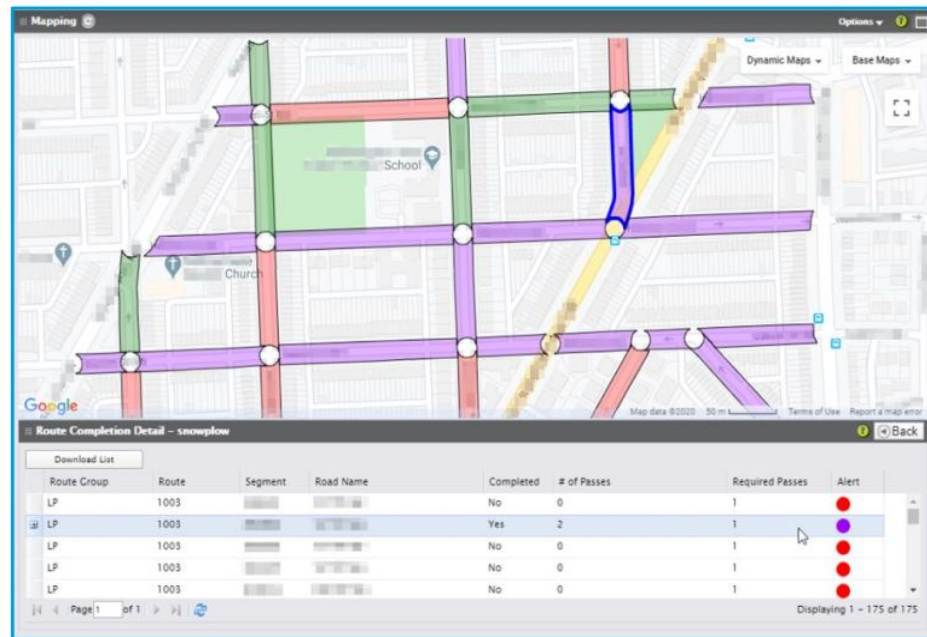
- # of Passes is definable
- Must be included in GIS Attribute Table

Report is GPS Based

- GPS is always more reliable than sensors or spreader controllers
- Simplifies solution and eliminates failure points
- Allows solution to be applied to other public works fleets (ie.. Brooms, Leaf Cleaners, Line Painters, Sidewalk Machines)

Ability to Download

Ability to Sort



Live level of service map



Dynamic Maps

- ☐ Traffic
- ☐ Weather
- ☐ EC Radar
- ☒ Live Service - Snow Removal
- ☐ Live Service - Seeping
- ☐ Live Service - Salt Spraying
- ☐ Live Service - Lawn Mowers
- ☐ Live Service - Route Patrol
- ☐ Live Service - Garbage Trucks
- ☐ Live Service - Boom Trucks

Vehicle Status

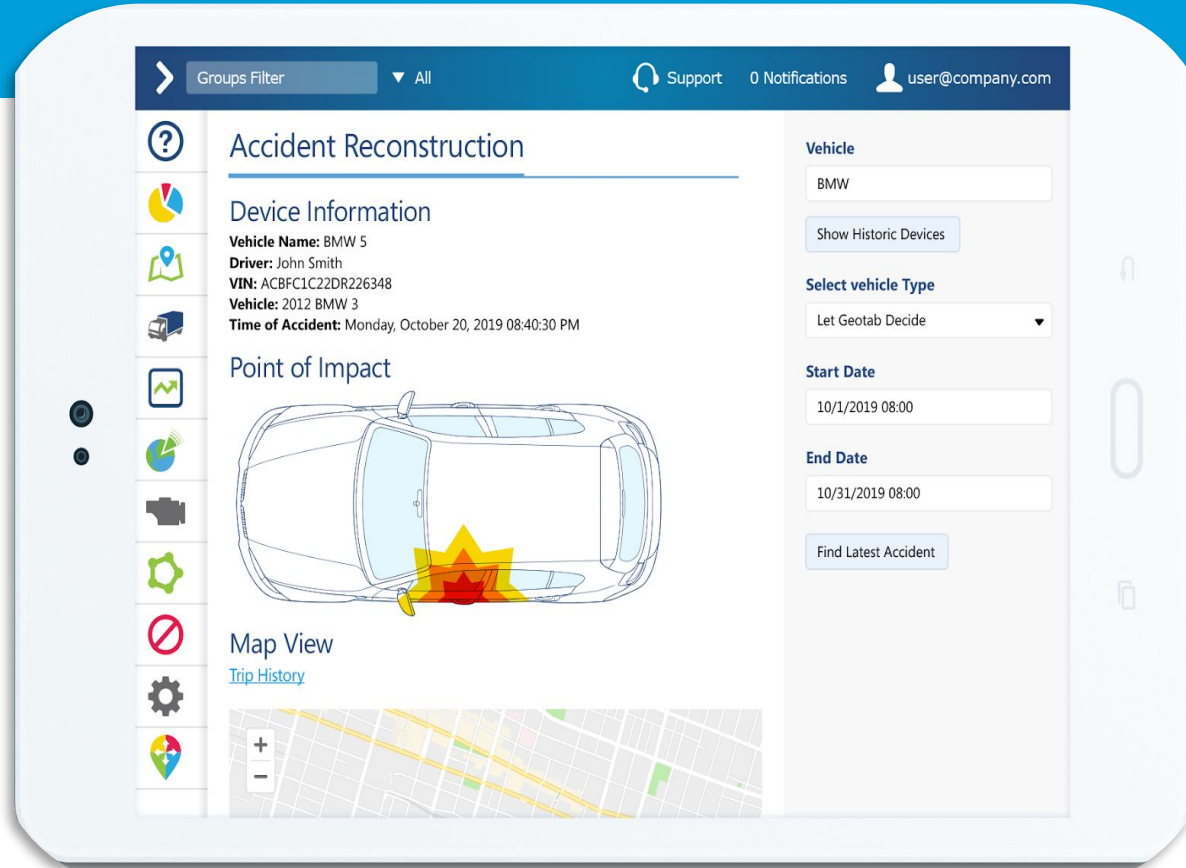
Download List

Status	Name	Last Update	Street	City	State	Speed	CPS	Reason
●		2014-11-06 16:2...	Not res...			0	Fix	y
●		2014-11-06 15:3...	Not res...			0	Fix	y
●		2014-11-06 15:3...	Not res...			0	Fix	y
●		2014-11-06 15:1...	Not res...			0	Fix	y
●		2014-11-06 15:0...	Not res...			0	Fix	y

Page 1 of 1

Why Geotab and AT&T?

- FirstNet – Band 14 Device
- Professional Services - Transportation Practice
- Active Tracking – Second by Second Reporting
- Fleet Maintenance Tools
- Public Works – Winter Operations
- Open Platform - API Integrations
- Full Electric Vehicle Support
- IOX Expandability
- Secure Device – FIPS 140-2



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AT&T Fleet Management with FirstNet

Overview and Capabilities for the AT&T FirstNet Team



Presented by

Anthony Sirtori with Geotab
Partner Account Manager AT&T Government



AT&T
Business

SERVICES ORDER FORM

Customer Service: 1-844-617-1100
Customer Service:
www.verizonconnect.com



GENERAL INFORMATION

Order Date: November 20, 2024	Customer Reference Number:	VCF Salesperson Name: Lawrence Rhea	Region: CA
Company Name: City of Dearborn Heights		Officer or Owner: John Danci	Telephone: +13136898184
Address (Mailing or Invoicing Address): 24600 VAN BORN RD		Officer/Owner Email Address: jadanci@dearbornheightsmi.gov	Cell Phone: 3137916000
City: DEARBORN HEIGHTS	State: MI	Zip Code: 48125-2006	Installation Contact if other than Officer/Owner: Telephone:
Please advise your VCF scheduler if there are multiple shipping or installation addresses		Accounts Payable Contact, if other than Officer/Owner:	Telephone:
		Email:	

SUBSCRIPTION SERVICES:

QUANTITY	DESCRIPTION	MONTHLY PER UNIT FEE	MONTHLY TOTALS
72	Vehicle Tracking Subscription	18.95 USD	1364.40 USD
5	Powered Asset Tracking Subscription	12.95 USD	64.75 USD
8	Non Powered Asset Tracking Subscription	8.95 USD	71.60 USD

TOTAL Monthly AMOUNT		1500.75 USD	
Agreement Length: 12 Months from the Subscription Start Date. The "Subscription Start Date" is the earlier of (i) the date of installation of any Equipment or (ii) passage of 90 days after the date of shipment. The monthly bundled rate for is invoiced monthly on the first of the month following the month of the Subscription Start Date if Customer elects to be invoiced monthly. If Customer elects to be invoiced annually, the monthly bundled rate for twelve (12) months is invoiced as a lump sum on the first of the month following the month of the Subscription Start Date. Billing for each ordered subscription shall start at the earlier of (i) the date of installation of the applicable Equipment or (ii) the passage of 90 days after the date of shipment.		Excludes Applicable Taxes and Fees	
ONE-TIME FEES (per Occurrence):			
QUANTITY	DESCRIPTION	AMOUNT	EXTENDED PRICE
Total One-Time Fees		0.00 USD	
COVERT INSTALLATION: Unknown		EXCLUDES APPLICABLE TAXES AND FEES	

ORDER TERMS:

Customer agrees that the purchase and/or licensing of the products and/or services set forth in this order is subject to the terms and conditions in the contract between Verizon Connect NWF Inc.(VCN) (formerly Networkfleet, Inc.) and Sourcewell (formerly NJPA) (Contract #020221-NWF) that are in effect as of the date the order was received by VCN ("Sourcewell Contract"). The Sourcewell Contract terms and conditions are available at <https://www.sourcewell-mn.gov/cooperative-purchasing/020221-nwf>. If, in accordance with the terms of the Sourcewell Contract, Customer and VCN have executed an additional separate written agreement ("Customer Addendum") with respect to the products and/or services set forth in this order, the terms and conditions set forth in the Customer Addendum shall also apply with respect to the products and/or services set forth in this order. Unless otherwise specified, this Order Form is valid for 30 days after the Order Date. Please remit a signed copy of this Order Form to your VCF Salesperson within the validity period.

INSTALLATION NOTES (not valid for changes to billing, payment or other contract terms):

Customer Vehicle List Provided

5055 North Point Pkwy
Alpharetta, GA 30022-3074
Fax: (781) 577-4793

SERVICES ORDER FORM

Customer Service: 1-844-617-1100
Customer Service:
www.verizonconnect.com



Customer Name: City of Dearborn Heights		
By (signature)	Date:	

Verizon Connect Reveal features

A total fleet platform that includes vehicle and asset tracking tools, Integrated Video dashcams and more

If you're looking to keep track of fleet safety, compliance and productivity, Verizon Connect Reveal is a complete software solution that helps manage your vehicles, drivers, jobs and assets. Reveal takes your fleet data and gives you meaningful insights to help you make better-informed decisions for your business.

Our award-winning user interface offers maps, dashboards, graphs and reports to help you take action:

- Cut costs by reducing idling and unnecessary fuel use
- Promote safety by coaching drivers and showing them where they can improve
- Increase productivity with better routes and visibility into fleet activities

Reveal perks include:

- Access to your software on any web browser and easy self-installation of your hardware
- A suite of mobile apps to manage your business from home or the field
- One system, one login to access your entire fleet



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Live map

See where all your vehicles are in near real time

- Dispatch more efficiently
- Improve response times
- Reduce the time spent calling drivers for updates

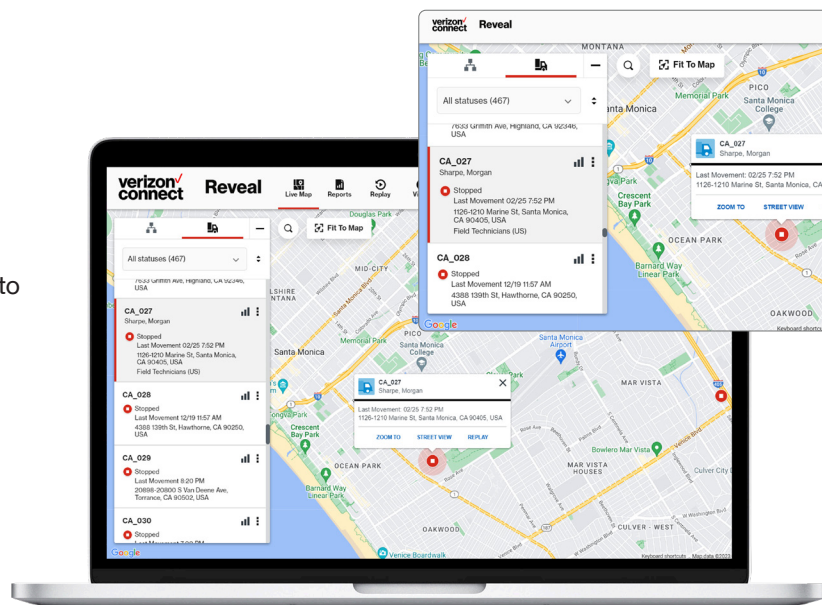
Solve problems fast and stay on schedule

The vehicle status pane shows you everything you need to know about any driver or vehicle at a glance.

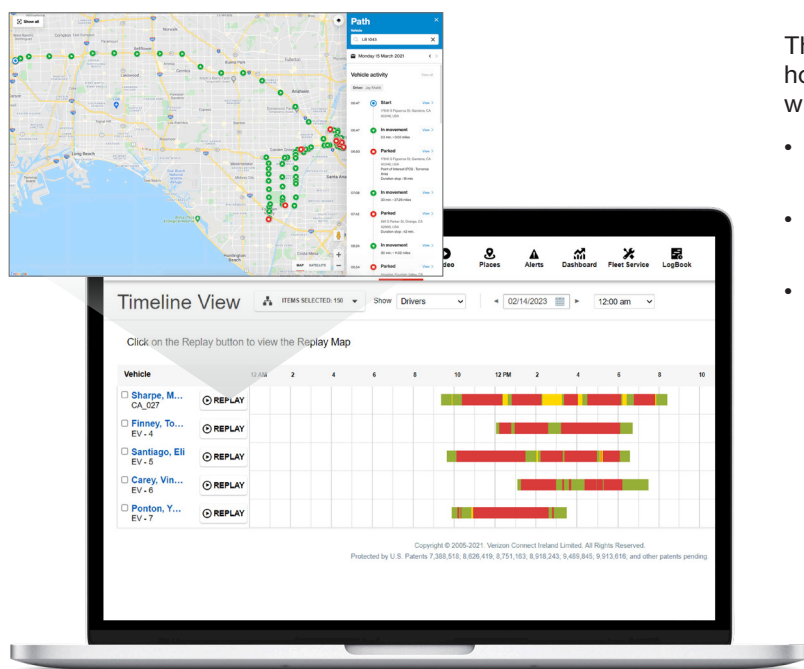
- Find the nearest vehicles
- Save a special location
- Send directions to your team



Find location and availability of Morgan



Show replay of James's path



Route replay

This feature helps you spot early starts or finishes and off-hours activity. You can watch a trip from startup to shutdown with an interactive display of vehicle and driver activity.

- See color-coded vehicle status, which highlights long stops and excessive idling
- View interactive timeline segments for location and trip details
- Drill down into full replay mode for one or multiple vehicles

Dashboards and scorecards

Reveal tracks hours spent and miles driven and translates that into dollars. See how an inefficient route can impact payroll expenses or see a display of your team's performance using your operational costs.

Driver behavior can impact your bottom line. Our dashboard translates data points into insights that matter to your business, including:

- After-hours driving
- Modeled payroll expense
- Safety scores
- Vehicle maintenance expense
- Wasted fuel

Set driver performance standards

Measuring your team against benchmarks shows you how each driver is doing compared to others. You can see who your top and bottom performers are with stack rankings, and driver scorecards provide data that helps you coach for better behaviors. Scorecards can also be used to create a driver safety program with incentives to improve scores.



Show detailed view of driver safety scores



Alerts

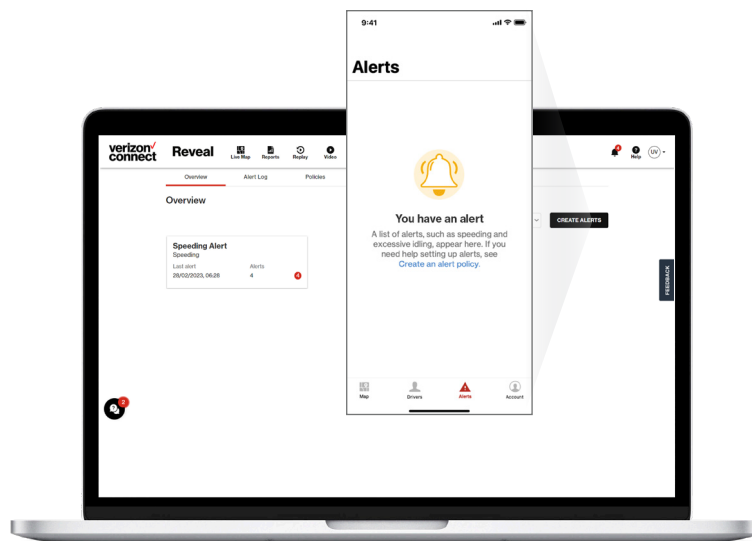
Instant alerts help you correct a situation with a vehicle or driver when something goes wrong.

By setting a policy, you'll receive an alert the moment unwanted behaviors occur, such as speeding, extended idling or entering forbidden areas. Policy types that would trigger an alert can be based on activity, idling, geofencing, harsh driving and ignition.

You control who receives alerts, which alerts they get and how they receive them. You can also deliver alerts directly to drivers via email or text.



Send speeding alert to Todd's phone



Some alert types include:

- Inactivity
- Late start
- Sensor activation
- Speeding
- Towing
- Dashcam footage
- Geofence activity

Reports

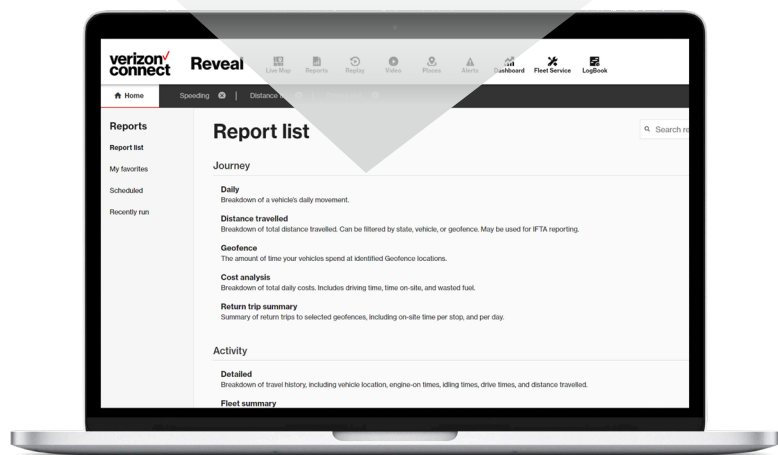
Reveal gives you access to reports that provide a good story, so better decisions can be made by business owners, fleet managers and other staff.

Reveal lets you match each driver to their vehicle, so your data is accurate. It also delivers reports to your inbox based on your preferences, whether that's daily, weekly or quarterly. The reports are scannable and allow you to click into more detail when needed. Share reports with coworkers and give them the appropriate access level based on responsibilities.



View detailed Daily Report

verizon connect Reveal Daily Report						
Created: 02/26/2023 8:12 AM						
Report Totals for: 02/27/2023 - 02/27/2023						
Total Stop Duration:	12h 42m	Total Idle Time:	24m	Total Travel Duration:	3h 59m	
Total Distance Traveled (miles):	129	Average Stop Duration:	51m	Number of Stops:	15	
CA_042						
START TIME	DISTANCE TRAVELED	STOP LOCATION	ARRIVAL TIME	IDLE DURATION	STOP DURATION	
02/27/2023 Starting from: 2800-2808 Pomeroy Ave, Los Angeles, CA 90033, USA						
6:23 AM PST	14.79 mi 37m 33s	8904 La Tijera Blvd, Los Angeles, CA 90045, USA	7:01 AM	00m 00s	01m 56s	
7:03 AM	0.12 mi 02m 03s	S La Tijera Blvd, Los Angeles, CA 90045, USA	7:05 AM	00m 00s	00m 27s	
7:05 AM	1.35 mi 04m 28s	W Centinela Ave, Culver City, CA 90230, USA	7:10 AM	00m 00s	00m 12s	
7:10 AM	0.27 mi 04m 53s	(Client Corp LA) 6327 Arizona Pl, Los Angeles, CA 90045, USA	7:15 AM	11m 25s	25m 29s	
7:40 AM	0.16 mi 02m 21s	6300-6316 Arizona Cir, Los Angeles, CA 90045, USA	7:43 AM	07m 35s	4h 08m 04s	
11:51 AM	1.56 mi 05m 43s	5300 W Centinela Ave, Los Angeles, CA 90045, USA	11:56 AM	00m 00s	35m 53s	
12:32 PM	0.23 mi 03m 54s	S La Tijera Blvd, Los Angeles, CA 90045, USA	12:36 PM	00m 00s	01m 17s	



Types of reports

Talk to your Sales Team for a complete list of all reports available.



Journey Reports

- Daily Report
- Distance Traveled Report
- Geofence Report
- Cost Analysis Report
- Return Trip Summary Report



Admin Reports

- Daily Timecard Report
- Weekly Timesheet Report
- Payroll Summary Report
- User Activity Report



Safety Reports

- Speeding Report
- Driving Style Summary Report
- Harsh Driving Incident Report
- Exception Report



Fuel Reports

- Fuel Efficiency Report
- Fuel Purchased Report
- Lost Fuel Report
- Carbon Footprint Report



Vehicle and Asset Health Reports

- Asset Tracker Battery Report
- Vehicle Maintenance Report
- Emission System Report



Activity Reports

- Detailed Report
- Utilization Report
- Fleet Summary Report
- Custom Summary Report
- Sensor Report
- Proximity Report
- EV Summary Report

Geofencing

Geofencing is a feature that sets borders around geographical areas that are meaningful to your business.

This can include repeat customer or pick-up locations, employee homes and your business address. You can see when drivers enter and leave those areas, or drill down to see rankings, vital statistics and stop-by-stop details.

Reveal also analyzes the size, shape and activity around the geofences and proactively points out corrections so you can accurately capture activity.

Get quick access to:

- Number of visits at a location and the details of when those stops happened
- Average time spent at every location
- Average time spent traveling to and from the location

Geofences to correct

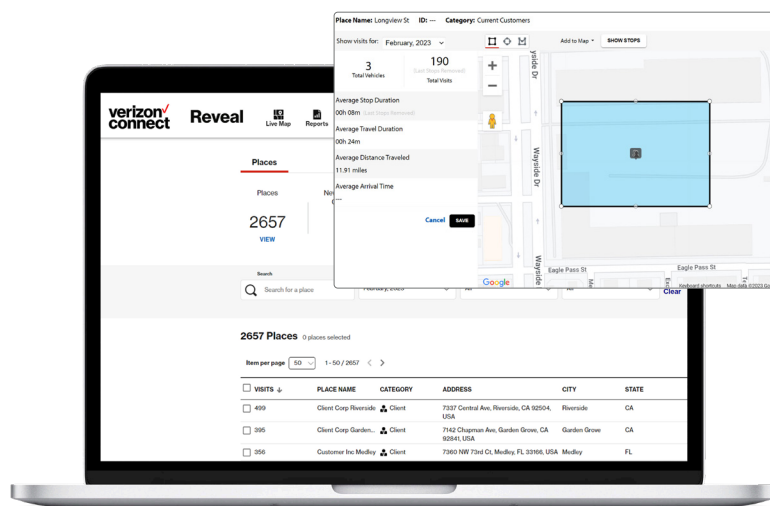
This feature analyzes vehicle activity and lets you know when you may have a geofence that needs to be adjusted.

New suggested geofences

This feature analyzes activity and creates geofences for you.



View geofence of Longview Street



Peripherals

Add additional layers of data to your fleet tracking system with these helpful add-ons.

Fuel card integration

- Verify fuel purchases and flag suspicious transactions
- Identify vehicles with poor fuel economy
- Coach workers to drive efficiently
- Report on your fleet's carbon footprint

Engine Connect

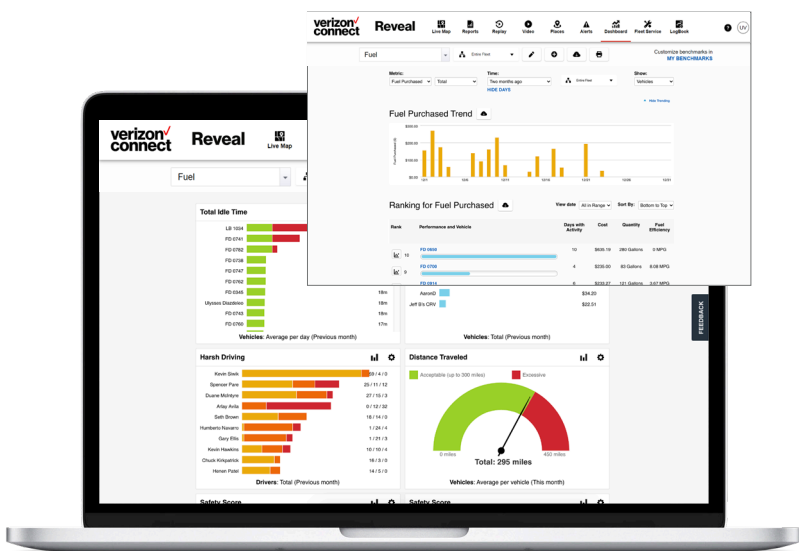
- Capture accurate odometer readings
- Receive diagnostic trouble code (DTC) alerts when problems are detected
- Track engine hours

Partner Marketplace

We work with a number of partners to offer integrations that take your fleet data and share it with other systems you already use. This can help streamline data sharing and provide better communication between your teams.



Show detailed view of fuel purchase trend



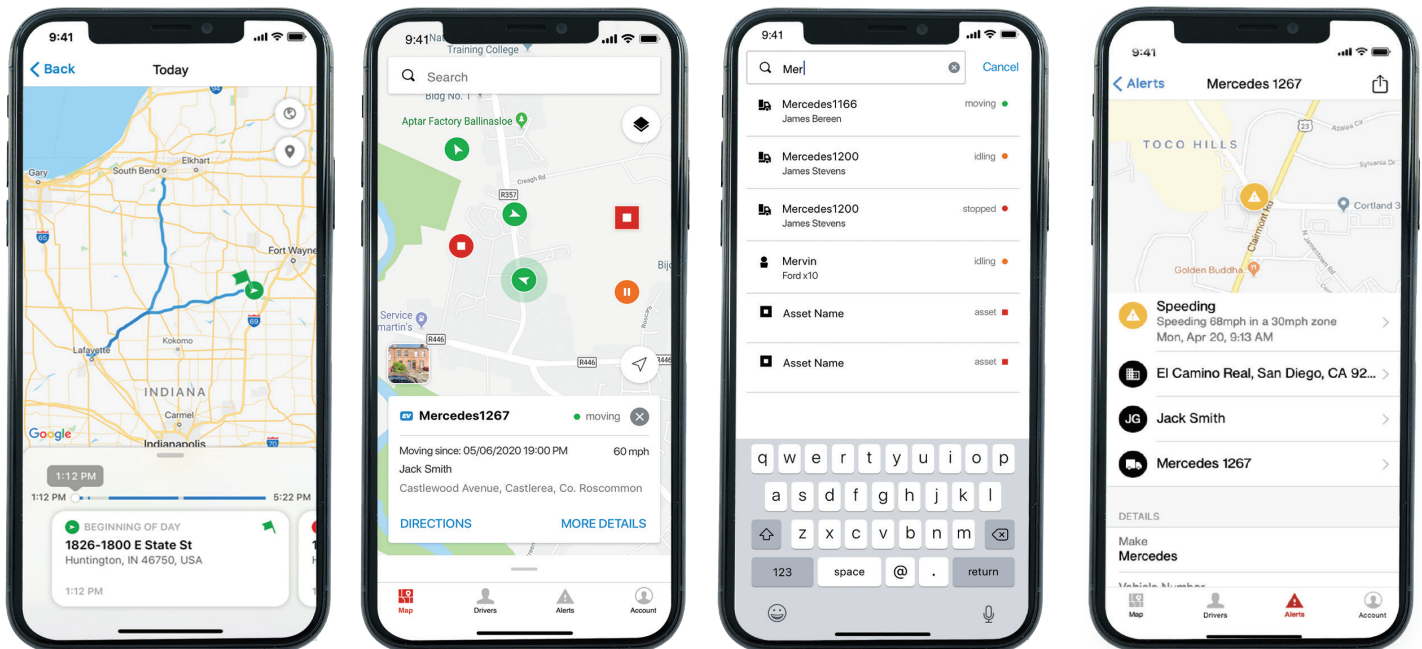
Mobile app

With the Spotlight Mobile App for Reveal, you can see the live location of all vehicles and monitor driver activities, so you can always be in the know about the status of your fleet.

- View all vehicles and assets on a live map
- Locate any driver and see more about their status
- See vehicle activity and route history
- Receive alerts on driver behaviors, including speeding and hard braking



Jack is 38 mph over posted speed



Vehicle maintenance

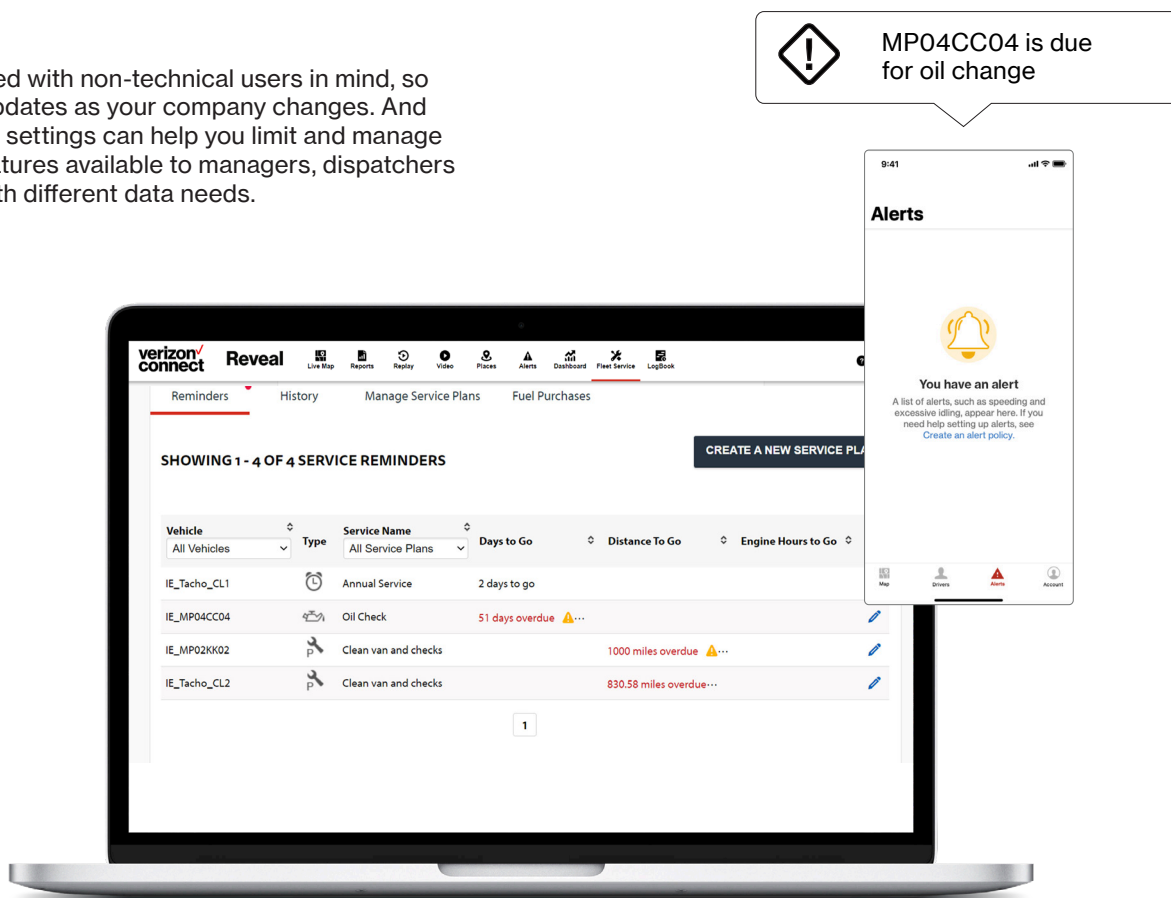
Vehicle maintenance is too often left to drivers to remember. Reveal helps you coordinate and manage your vehicle maintenance needs with:

- Scheduled reminders and alerts when your vehicles are due for service
- Service tracking by date, mileage or engine hours
- Vehicle use and fuel consumption logging

Setup and use

Reveal was designed with non-technical users in mind, so it's easy to make updates as your company changes. And simple permissions settings can help you limit and manage information and features available to managers, dispatchers and supervisors with different data needs.

The Reveal platform is easy to access without needing installation, maintenance or updates to download. Our intuitive user interface with clear icons at the top helps you navigate the system with ease.



Integrated Video (add-on solution)

Integrated Video provides road- and driver-facing dashcams with built-in AI to help reduce accidents and promote safe driving.

Create a culture of safety and coach drivers using real video footage in context

- Automatically send audible in-cab alerts in real time to address potentially risky situations, like talking on the phone or smoking while driving, and when nearing a pedestrian or cyclist
- Review dangerous events, like tailgating, falling asleep, looking away from the road, hard braking or rapid acceleration
- Coach your crew on how to avoid distracted driving

Help mitigate liability

False accident claims can cost a fleet a huge amount of time and money. Integrated Video provides reliable video evidence alongside fleet data to help save time, exonerate drivers and reduce unnecessary expenses.

- Watch driver-facing and road-facing video footage side by side to get the whole story
- Request on-demand video clips from a specific date and time from the footage available on your SD card
- Download, save and share your videos; Reveal stores them for 90 days

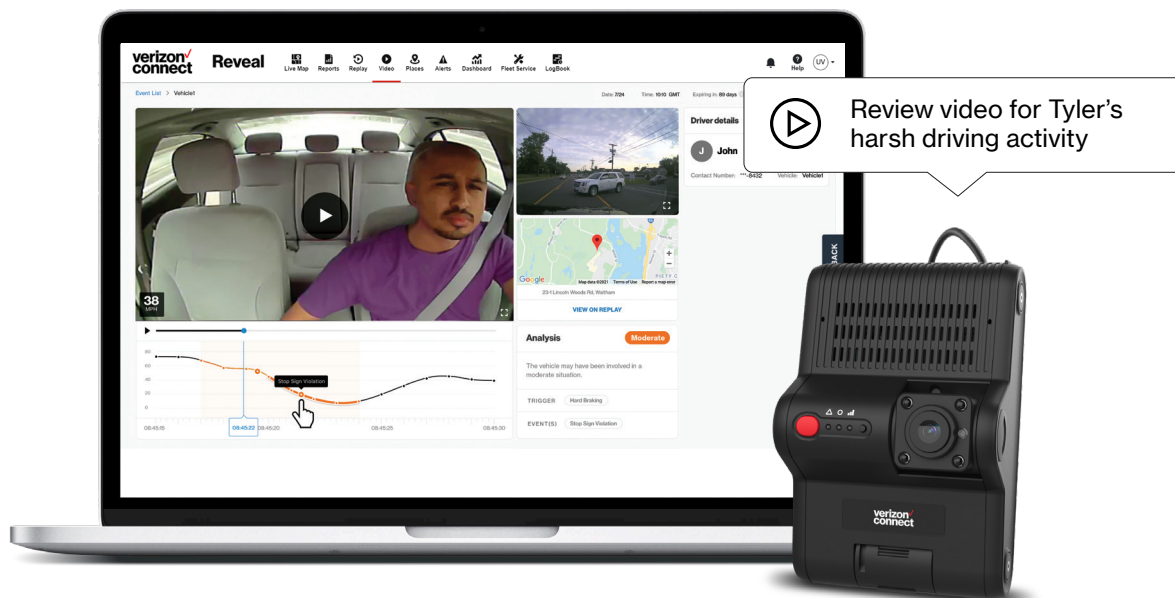
Get classifications backed by Verizon Connect proprietary AI

- Understand the severity of an event and respond appropriately
- Set up notifications to alert appropriate team members



I started to understand that I had an advocate, that the camera could help me out of a bad situation.”

Alan Brewster
Driver
B.A.M. Trucking



Asset tracking (add-on solution)

Track your expensive equipment and assets on the live map to help improve visibility, security and utilization.

Powered asset tracking

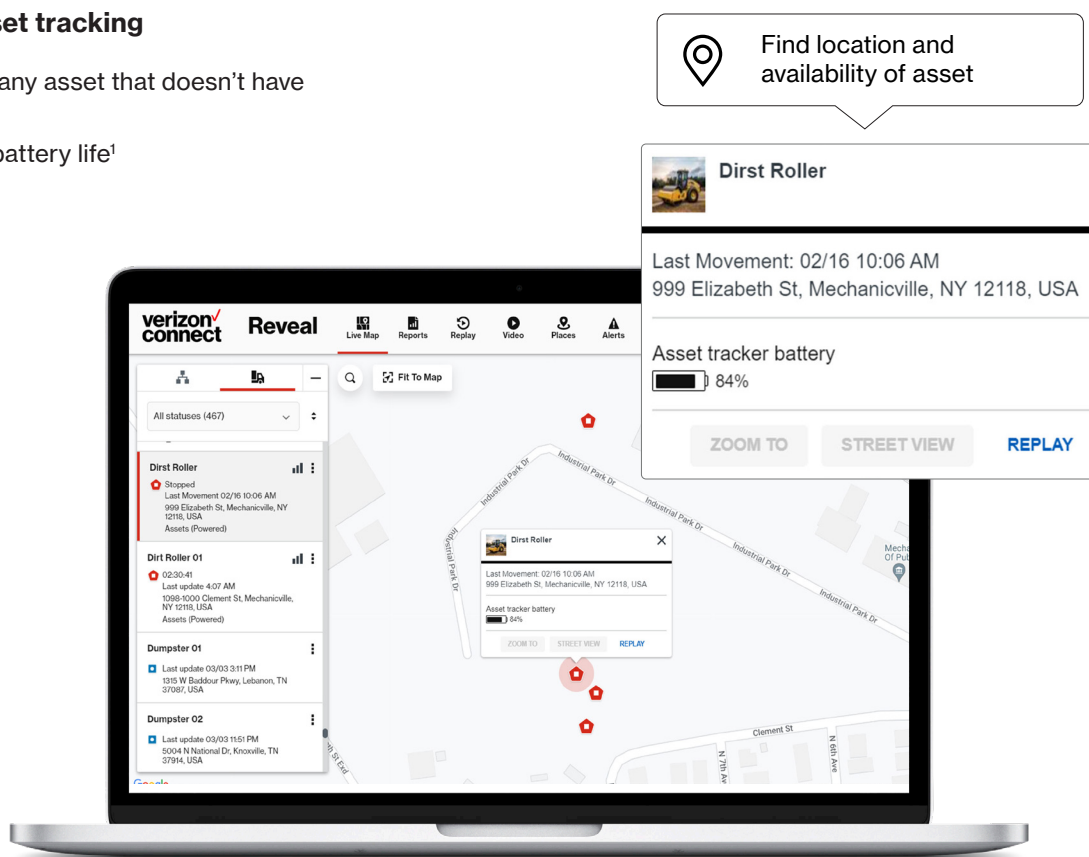
- Receive engine on/off alerts
- Set up geofences to track movements
- Track idling time
- Enjoy a five-year battery life backup¹

Nonpowered asset tracking

- Track just about any asset that doesn't have a power source
- Enjoy a 10-year battery life¹

Asset examples

- Trailers
- Generators
- Containers
- Tractors
- Loaders
- Lawn equipment



1. Battery life is estimated for use under optimal conditions. Factors such as low network signal strength, obstacles and temperature can reduce battery life.

Logbook for Reveal (add-on solution)

Manage your ELD compliance.



Track hours of service (HOS)

Log drivers' hours through a simple mobile app



Regulation updates

Receive automatic updates on regulations if they change



Reporting and inspections

Run reports on driver logs and simplify compliance with roadside inspections

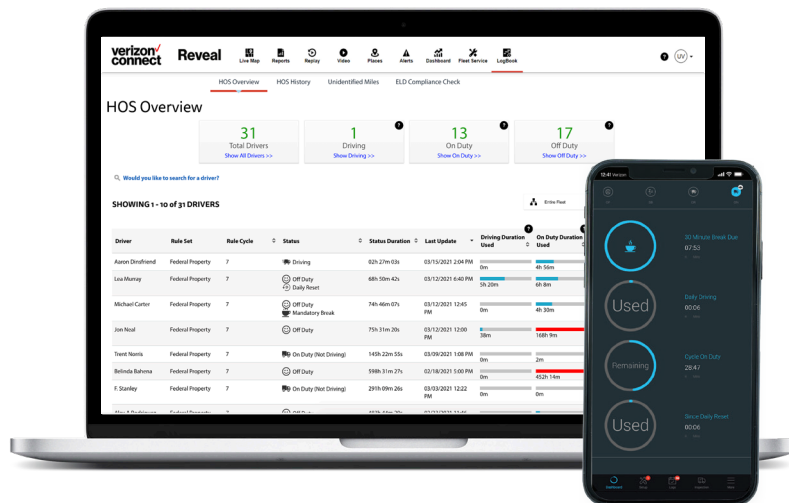


Driver support

Receive 24/7 driver support for the mobile app



Aaron marks time for 30-minute break



Driver Vehicle Inspection Report (add-on solution)

Find and fix vehicle defects quickly.



Proactive maintenance

Inspect vehicles regularly and fix them in a timely manner to help reduce downtime



Vehicle safety

Promote safety by catching issues before they cause major problems on the road



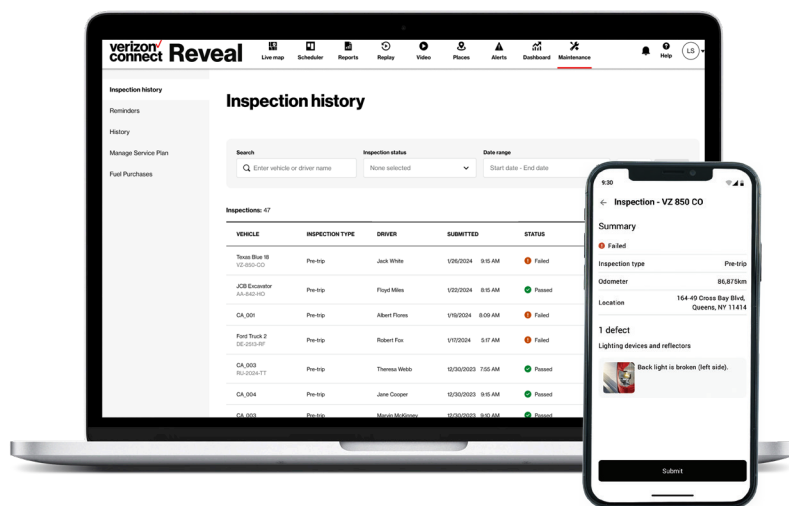
Compliance

Streamline DOT-regulations compliance for vehicles that require inspections



Electronic DVIRs

Eliminate the need for paper driver vehicle inspection reports (DVIRs)



Hardware

Our hardware devices offer a reliable way to capture and communicate your vehicle data.

Vehicle Data Device

- Offers frequent plotting rates so your data is up to date
- 4G LTE-enabled, next-generation technology built by us
- Provides easy installation

Driver ID and key fobs

- Know which driver drove which vehicle on what day with a unique key fob
- Useful for fleets where drivers change vehicles throughout the day

Equipment Asset Tracker

- Small device with easy self-installation
- Able to be upgraded over the air
- Five-year battery life backup for powered device¹
- 10-year battery life for nonpowered device¹

Why choose Verizon Connect

Verizon Connect is your partner in the fleet management journey with a commitment to bringing customers innovative, meaningful solutions.

We're backed by the Verizon network

A dependable network is critical to getting accurate fleet data when you need it. You can trust that our software is backed by the fast and reliable Verizon network.

We're one of the largest providers in the world

Being big is a benefit when it comes to choosing a technology partner. We have the support teams, research and development funding, and security backing to sustain a long-term plan and product roadmap for our customers.

**To learn more, call us at 866.844.2235
or visit verizonconnect.com to schedule
a free product demo.**



1. Battery life is estimated for use under optimal conditions. Factors such as low network signal strength, obstacles and temperature can reduce battery life.

Equipment Asset Tracker - Battery (EAT-B)

The EAT-B is a weatherized, battery-powered tracking unit that monitors activity and provides location information for your nonpowered equipment.



Designed by Verizon Connect, the easy-to-install EAT-B supports nonpowered equipment, or assets without the appropriate wiring, to provide you with up to 13 years of location updates.*

With an IP67 rating, the EAT-B device is designed to stand up to the elements. The physical enclosure uses sloped surfaces, angles and curves to repel accumulation of water and debris.

Location reporting intervals (i.e., ping rates) are available for stationary check-in and optional movement alerts, including geofencing, and can be adjusted by customers within the Verizon Connect Reveal platform.

Featured specifications

- Easy installation and activation
- Optimized omnidirectional antennas (internal)
- Status LEDs for Battery Level, Network and GPS
- IP67 rating for protection against water and dust
- Reporting for location, battery, geofencing and movement plotting (i.e., start, stop and location)

*Battery life is estimated for use under optimal conditions. Factors such as low network signal strength, obstacles and temperature can reduce battery life.



Technical specifications

Physical/design

Device Size	5.30" x 3.00" x 1.25"
Weight	11.8 oz
Status LEDs	Battery Level, Network, GPS
Button	One-touch button for status on/ wake, LED status and send report

Hardware

Power	Battery pack
Battery capacity	18,000 mA (approx.)
Battery life	Up to 13 years at 2 pings per day ¹
Processor	Quectel BG95
Flash memory	4 MB
Motion detection	3-axis accelerometer ±2g/±4g/±8g/±16g full scale
Mounting hardware (included)	Mounting bolts (4), self-tapping screws (4), washers (4)

Environmental

Water/dust ingress	IP67 rating
Temperature	-30°C to +65°C
Humidity	95% relative humidity at 50°C

Regulatory approvals

FCC, IC, PTCRB, ETL Listed TAA compliant
--

Network/GPS

Cellular network	Verizon LTE Cat M1
Bands	4, 5, 12, 13
GPS accuracy	15 m (approx.)

Call 866.844.2235 or visit the [Reveal Help Center](#) to learn more.

Equipment Asset Tracker (EAT)

The EAT is a weatherized tracking unit, powered by and wired to your equipment, that monitors activity and provides location information.



Designed by Verizon Connect, the EAT supports two- or three-wire installation on powered assets, like on-the-road trailers and heavy equipment (e.g., yellow iron). Digital input and output functions for reporting sensor status, like power takeoff (PTO), are available. Location reporting intervals (i.e., ping rates) are available for stationary check-in and optional movement alerts, including geofencing, and can be adjusted by customers within the Verizon Connect Reveal platform.

Featured specifications

- Optimized omnidirectional antennas (internal)
- Status LEDs for Battery Level, Network and GPS
- IP67 rating for protection against water and dust
- Two digital sensor inputs and one output
- Reporting for location, battery, ignition, digital I/O sensors, geofencing and movement plotting (i.e., start, stop and location)

Technical specifications

Physical/design

Device Size	5.30" x 3.00" x 1.25"
Weight	22.5 oz
Status LEDs	Battery Level, Network, GPS
Button	One-touch button for status on/ wake, LED status and send report

Hardware

Primary power	12/24 VDC (drawn from the powered asset)
Processor	Quectel BG95
Flash memory	4 MB
Motion detection	3-axis accelerometer ±2g/±4g/±8g/±16g full scale
Wiring harness	Molded 15-foot cable ending in wire leads for power, ground ignition and (2) digital sensor inputs
Mounting hardware (included)	Mounting bolts (4), self-tapping screws (4), washers (4)

Environmental

Water/dust ingress	IP67 rating
Temperature	-30°C to +65°C
Humidity	95% relative humidity at 50°C

Regulatory approvals

FCC, IC, PTCRB, ETL Listed, TAA compliant

Network/GPS

Cellular network	Verizon LTE Cat M1
Bands supported	4, 5, 12, 13
GPS accuracy	15 m (approx.)

Approved for the Agenda of:	APPROVED
1/14/2025	Motion No. 25-014

9.H.



Ordinance & Animal Control

TO: Honorable Mayor Bill Bazzi
Honorable City Council Members

FROM: William Dishroon, Director

DATE: January 7, 2025

RE: Ordinance Enforcement & Animal Control Director Dishroon - Animal Sheltering Agreement Extension - Michigan Humane Society

Council Members

Motion to approve the First Amendment to the animal sheltering Agreement between the City and the Michigan Humane. In addition, authorize the Mayor and Clerk to sign the attached documents on behalf of the City, which will expire on March 31, 2025.

Sincerely,

Attachments:

1. MHS Amendement 1

FIRST AMENDMENT TO THE ANIMAL SHELTERING AGREEMENT

This First Amendment to the Animal Sheltering Agreement (the “First Amendment”), executed and effective as of the last date signed below (the “Effective Date”), by and between Michigan Humane Society (“Michigan Humane”) and the City of Dearborn Heights (the “City”). Michigan Humane and the City may be hereinafter referred to individually as a “Party” and collectively as the “Parties.”

RECITALS

WHEREAS, Michigan Humane and the City are parties to a certain Animal Sheltering Agreement dated April 4th, 2023, and as extended from time to time (hereinafter, the “Animal Sheltering Agreement”);

WHEREAS, the Term of the Animal Sheltering Agreement is set to expire on or about December 31, 2024;

WHEREAS, Michigan Humane and City wish to amend, in part, the Animal Sheltering Agreement in order to temporarily extend its Term to facilitate the Parties’ negotiations regarding a potential renewal of the Animal Sheltering Agreement upon the same and/or different terms as set forth therein; and

THEREFORE, pursuant to the terms set forth below, the Animal Sheltering Agreement is amended as follows:

TERMS

1. Section 1.1 “Term” of the Animal Sheltering Agreement shall be amended to extend the current Term by no more than ninety (90) days (hereinafter the “Extended Term”). The Extended Term shall terminate upon the earlier of (i) the Parties’ execution of a new Animal Sheltering Agreement (either upon the same and/or different terms as set forth in the current Animal Sheltering Agreement) or (ii) the expiration of the Extended Term. Except for any provision(s) of the Animal Sheltering Agreement which expressly survive termination, all rights, duties, and obligations of the Parties shall immediately terminate upon termination of the Animal Sheltering Agreement, as amended by this First Amendment. Notwithstanding the foregoing, the Extended Term may be further extended upon mutual written agreement of the Parties.

2. Other than the changes set forth in Paragraph 1 above, all other terms of the Animal Sheltering Agreement shall remain the same.

3. This First Amendment may be executed in counterparts, each of which is an original, but all of which shall constitute one instrument.

MICHIGAN HUMANE SOCIETY

By:

Its:

Dated:

[_____]

By:

Its:

Dated:

Approved for the Agenda of:	Referred to a Study Session
1/14/2025	Motion No. 25-015

9.I.



Ordinance & Animal Control

TO: Honorable Mayor Bill Bazzi
Honorable City Council Members

FROM: William Dishroon, Director

DATE: January 7, 2025

RE: Ordinance Enforcement & Animal Control Director Dishroon - Animal Sheltering Agreement Proposals

Council members,

Please see the two attached options for the Animal Sheltering Agreements. Please select which option you would like to proceed with.

Sincerely,

Attachments:

1. Dearborn Heights_MH Animal Sheltering Agreement 2025_11.20.24 1
2. Animal Sheltering Bid Tabulation
3. Dearborn Heights 2024 Inter Governmental Agreement for signature

ANIMAL SHELTERING AGREEMENT

THIS AGREEMENT ("Agreement") is executed on _____ (the "Execution Date"), but effective as of January 1, 2025 (the "Effective Date") by and between the City of Dearborn Heights (the "City") whose principal address is 6045 Fenton Street, Dearborn Heights, Michigan 48127 and MICHIGAN HUMANE whose principal address is 2937 E Grand Boulevard, Suite 800, Detroit, MI 48202.

WHEREAS, the City and Michigan Humane desire to contract for Michigan Humane to assume certain responsibilities to assist in the enforcement of the animal laws and regulations of the State of Michigan and the ordinances of the City; and

WHEREAS, the parties desire to set forth the terms of their agreement in a written document.

THEREFORE, for valid consideration received, the parties agree as follows:

SECTION I **Certain Definitions**

The following capitalized words and phrases used in this Agreement shall have the following meanings:

1.01 "**Animal Shelter**" shall mean a facility owned and operated by Michigan Humane to care for impounded and other animals.

1.02 "**Animal(s)**" includes all dogs, cats, wildlife, rodents, reptiles, and all other animals commonly kept as domestic pets and livestock.

1.03 "**Euthanasia**" means the humane destruction of animals.

1.04 "**Impounded Animals**" means all dogs, cats, wildlife, rodents and all other animals commonly kept as domestic pets or livestock which are impounded (as strays or seized animals) and confined at the Animal Shelter by agents of the City or others in carrying out its rabies and animal control programs.

1.05 "**Michigan Penal Code**" means The Michigan Penal Code, Act 328 of 1931, as amended.

1.06 "**Owned Animals**" means any pet released directly to Michigan Humane by the owner(s) or by any person having been entrusted by the owner(s) with the care, control, custody and right to make disposition thereof.

1.07 "**Owner**" means that person or those persons having all rights of ownership of the subject animal including the right to transfer ownership, but does not include employees or agents of the City or other governmental agencies when acting pursuant to City ordinance, Michigan statute, or order of a court of competent jurisdiction.

1.08 "**Pick-up Fees and Impounding Fees**" means those charges to an owner upon his or her application to reclaim a dog or cat which, by action of the City, or others, has been impounded. Such fees shall be determined by the City.

1.09 "**Rabies**" is a specific infectious disease of certain animals, especially dogs, which may be communicated to humans by direct inoculation, as by a bite by an infected animal.

1.10 "**Required Holding Period**" means the time period required for holding stray animals or any animal suspected to be infected with rabies or an animal quarantined or isolated as provided by Michigan statute or City ordinance or directive, including without limitation, order(s) of a court or tribunal, or an amendment to

either, whichever is greater.

1.11 **“Term”** means the period commencing the Effective Date and continuing until December 31, 2027, unless sooner terminated in accordance with Section 4.01 (the “Term”).

Other capitalized words and phrases shall have such meanings as are ascribed to such respective capitalized words and phrases in this Agreement where expressly defined.

SECTION II

Duties of Michigan Humane

Michigan Humane shall, during the Term of this Agreement, perform the following duties:

2.01 **Animal Shelter**. Maintain an Animal Shelter adequate to provide the services required by this Agreement. Allow the City to register its municipality as an animal shelter at 900 N. Newburgh, Westland, Michigan 48185 solely to house animals in accordance with regulations from the Department of Agriculture.

2.02 **Adequate Shelter for Animals**. Provide adequate food, water, shelter and humane care for all animals impounded by the City and delivered to Michigan Humane, as well as such animals as are brought to the Animal Shelter from within the jurisdictional limits of the City by any party until placed or otherwise humanely disposed of in accordance with the applicable laws and ordinances consistent with the provisions of this Agreement.

2.03 **Cooperate with Authorities -- Animal Bittings**. Upon the request of authorized officers, agents and employees of the City, cooperate with respect to investigations of persons bitten by animals within the jurisdictional limits of the City.

2.04 **Adequate Shelter -- Isolated Animals**. Provide adequate food, water, shelter and humane care for any animal which is suspected of being infected with rabies, or which is quarantined or isolated at the instruction of the City, for such period of time as may be required by applicable law.

2.05 **Regular Business Hours**. Maintain regular business hours at the Animal Shelter for the purpose of transacting business, including the performance of its duties under this Agreement and for the purpose of receiving animals, and consistent with the reasonable provisions of the ordinances of the City, for accepting applications for the return of impounded animals. Michigan Humane will make reasonable efforts, by telephone or mail, to notify owners of identifiable animals which come into the possession of Michigan Humane.

2.06 **Cooperate with Authorities -- Animal Cruelty**. Upon the request of the City, its residents or others consistent with the provisions of the laws and regulations of the State of Michigan, cooperate in the investigation of reports of cruelty to animals or violations of laws and regulations relating to animal welfare.

2.07 **Vaccination**. Provide that all dogs and cats of required vaccination age released by Michigan Humane to residents of the City shall have been vaccinated against rabies or have proof shown of vaccination against rabies within the legally required time period to be released.

2.08 **Pick-up Fees and Impounded Fees**. Provide for the collection of Pick-up Fees and Impounding Fees. All Pick-up Fees and Impounding Fees collected will be deducted from the monthly billing invoice.

2.09 **Records**. Keep accurate financial records and account to the City monthly for all fees collected on behalf of the City. Michigan Humane will permit the City, upon reasonable advance notice and during normal business hours, to inspect and audit Michigan Humane records maintained pursuant to this Agreement.

2.10 **Indemnification.** Indemnify and hold harmless the City from any and all demands, claims, judgments or causes of action, and from all expenses that may be incurred in investigating or defending against same, arising as a result of the negligent acts or omissions of Michigan Humane, its agents or employees, in the performance of this Agreement.

2.11 **Insurance.** Carry, at its own expense, insurance in an amount not less than Two Hundred Fifty Thousand dollars (\$250,000) for the benefit of and to protect itself and the City against all such demands, claims, judgments or cause of action; and carry at its own expense, fidelity insurance coverage in an amount not less than Fifty Thousand Dollars (\$50,000) covering all of its agents or employees, who in the exercise of their duties, collect or have custody of money belonging to the City.

2.12 **Investigating Crimes Against Animals.**

A. Michigan Humane may, at its own discretion, investigate crimes against animals as defined in Chapter IX of the Michigan Penal Code, including acts of neglect and/or cruelty to animals, within the City's jurisdiction as statutorily provided for in Chapter IX of the Michigan Penal Code. Michigan Humane may, at its own discretion, provide for an Investigator or Investigators to operate within the City's jurisdiction to investigate animal-related crimes.

B. In its discretion, the City attorney/prosecutor, or county prosecutor, as applicable, will process and authorize search warrants and arrest warrants based on information provided by Michigan Humane. Michigan Humane will assist in this process.

C. The City law enforcement officers, or county sheriffs, as applicable, will process arrest warrants based upon the findings of Michigan Humane staff, including entering such warrants in the LEIN system after the warrants are executed by a judge.

D. Michigan Humane will cooperate with the City law enforcement officers, or county sheriffs, as applicable, to execute search warrants secured as the result of a Michigan Humane investigation into suspected crimes against animals. Michigan Humane will secure any animals and provide any necessary services to the animals pursuant to the terms of this Agreement.

E. Michigan Humane will cooperate with the City attorney/prosecutor, or county prosecutor, as applicable, to testify in court as necessary, and assist to build a successful case against defendants.

SECTION III
Duties of the City

The City shall, during the Term of this Agreement, perform the following duties:

3.01 **Text of Relevant Laws.** Furnish Michigan Humane with an adequate supply of the text of all applicable laws and regulations dealing with dogs and cats and other animals and promptly furnish Michigan Humane with adequate copies of all new acts, amendments, regulations, or other applicable legislation.

3.02 **Duty to Document "Do Not Release".** Animals marked as "Do Not Release" or "Must Speak with Owner Before Release" must have documentation supporting why and include a timeframe for City to respond. Where feasible, the City shall respond to Owner inquiries within the same day.

3.03 **Humane Treatment; Animal Tranquilization Standards.** Ensure that all City employees charged with the duties of picking up, holding, transporting, and unloading animals do so in a humane manner, minimizing the risk of harm or injury to the animal(s). In any and all instances in which a City employee or agent thereof, in

carrying out the aforementioned duties, engages in and/or causes any excessive handling of an animal(s) resulting in injury or harm, the City must provide Michigan Humane with adequate documentation addressing the incident, including, without limitation, the specific facts justifying the actions so taken (e.g., officer was in danger, animal was struck). The City, its employees and agent shall follow all Michigan Humane Field Tranquilization Standards and Protocols as set forth in **Addendum A**.

3.04 Microchip Scanning. City shall ensure that each ACO vehicle is equipped with a functioning microchip scanners. All scanning of animal microchips shall take place in the field. The City shall take all efforts, except where impracticable, to reunite microchipped, personally tagged, City licensed animals in the field, without the involvement of Michigan Humane personnel. Trace log required at time of drop-off.

3.05 Indemnification. Indemnify and hold harmless Michigan Humane from any and all demands, claims, judgments or causes of action arising from or growing out of the intentional acts or omissions of the City, its agents or employees in the performance of this Agreement, whether or not the same rises to the level of negligence. The City shall be self-insured in accordance with its membership of the Municipal Risk Authority and shall provide Michigan Humane with evidence of such membership upon written request by Michigan Humane.

3.06 Building Access. Full access to Michigan Humane Facilities for animal drop off shall be provided to the City during ordinary business hours and dates as posted and updated by Michigan Humane from time to time as necessary. All requests by the City to drop off animal(s) during after-hours/non-ordinary business hours and dates shall be limited only to animal(s) which are healthy and otherwise do not require immediate medical/veterinarian attention.

3.07 Coordination of Information Submission. All questions, statements, requests, concerns of the City, its employees and agents relating to this Agreement and Michigan Humane's performance thereunder must be brought to a member of Michigan Humane's management. Requests for additional services to be performed by Michigan Humane must be in writing, including medical write-ups, services for court holds, staff statements, end of year documentation requests.

SECTION IV

Miscellaneous

4.01 Termination. Either party may unilaterally terminate this Agreement upon six (6) months written notice to the other party.

4.02 Fees. The City shall pay the following fees to Michigan Humane for services under this Agreement:

A. A boarding/handling flat fee of \$7,155 per month (the "Flat Fee") shall be paid monthly by the City to Michigan Humane for each animal from within the City's jurisdictional limits impounded by action of the City, or any other party, and housed or accepted by Michigan Humane. Such fee shall cover up to the first ten (10) days of the holding requirements, handling and veterinary care of animals from the City as set forth by City ordinance or the required holding period as set forth by Michigan statute (the "Initial Holding Period"). Fees shall be payable monthly by the City upon receipt of an invoice from Michigan Humane covering the previous calendar month's operations. Terms of payment are net thirty (30) days with a one and one-half percent (1.5%) per month service charge on all past-due balances. The City shall be credited for all Pick-up Fees and Impounding Fees collected by Michigan Humane. The credit shall appear on Michigan Humane's monthly invoice, reflecting the Pick-up Fees and Impounding Fees collected during the previous calendar month's operations. To the extent that the Pick-up Fees and Impounding Fees collected in a given month exceed the total Invoice for that month, Michigan Humane shall carry over the balance as a credit for the City on the following month's Invoice. Included in the Flat Fee shall be basic animal care for the Initial Holding Period, including the following: feeding twice per day, water, cleaning, enrichment, individual kennel housing or group

housing where appropriate (i.e. puppies from the same litter), medical care including sterilization, vaccinations, worming, fecal test, heartworm test, heartworm preventative, flea preventative, initial round of medications for upper respiratory or intestinal issues.

B. The fees in 4.02(a) are applicable to the first year of the agreement. The boarding/handling flat fee will be adjusted in year two, effective January 1, 2026, to \$9,660 per month, and in year three, effective January 1, 2027, to \$17,460 per month.

C. Not included in the Flat Fee are the following listed services for which additional compensation shall be paid by the City to Michigan Humane. The price of these services will increase 5% annually:

i. Wildlife (single): Wildlife will be covered up to 10 animals a month. After a charge of \$90 per animal for healthy wildlife brought to Michigan Humane by a representative of the City or any other authorized party shall be charged to the City. Authorization shall be presumed if a City official/employee refers a member of the public in possession of healthy wildlife to Michigan Humane. A charge of \$60 per animal for sick or injured wildlife brought to Michigan Humane by a representative of the City or any other authorized party shall be charged to the City. Authorization shall be presumed if a City official/employee refers a member of the public in possession of sick or injured wildlife to Michigan Humane. Michigan Humane shall make the conclusive determination whether wildlife is healthy or sick or injured.

ii. Wildlife (litter): A charge of \$90 per litter of two or more animals from the same litter shall be charged to the City. Wildlife brought in as part of a litter of baby animals (such as rabbits, ducks, birds, etc.) shall be charged to the City.

iii. Rabies/Distemper: A specimen preparation and handling fee of \$300 per animal required to be tested for rabies/distemper, plus any fees charged by the testing agency shall be charged to the City. If services of a Michigan Humane veterinarian are used in the specimen preparation process, Michigan Humane, in its sole discretion, may charge an additional \$100. The City shall be responsible for all specimen preparation and handling fees. Michigan Humane, as a courtesy, shall make an effort to collect money from the owner of the animal; however, the City will be billed in the event Michigan Humane is not able to collect at the time service is rendered.

iv. Disposal Fee: Any additional disposal fees charged to Michigan Humane for an animal weighing over 100 pounds shall be passed along to the City.

v. Additional Veterinary Support: Any Veterinary care provided that is outside of the basic animal care described in Section 4.02(A) will be billed at cost. Examples include (but are not limited to) X-rays, diagnostics, fluids, bandaging, injections, sedation, surgery, complex wound care, supportive feeding (i.e. neonatal care). Billing may be consolidated upon final disposition of the animal rather than included in monthly invoicing.

vi. Additional Holding Time: \$55/day after the Initial Ten-Day Holding Period.

vii. Training Services: \$40/hour for training provided to Animal Control Officers.

viii. Consulting, Operational and Evaluation Services: \$40/hour.

ix. Court Cases: The following services provided for the purpose of assisting with an investigation/court case:

a. Medical write-up: Basic: \$45, Complex: \$90.

b. Necropsy: \$150 for the first hour and \$55/hour thereafter.

- c. Diagnostics: At cost.
- d. Court Write Up: \$100/case for the first hour and \$55/hour thereafter.
- e. Court Appearance: \$55/hour

4.03 **Animals For Which No Fee Shall Be Paid.** No fees shall be assessed against the City for owned animals given directly to Michigan Humane by their owners. Additionally, no fee shall be assessed against the City for wildlife within the jurisdictional limits of the City impounded by action of a commercial pest control company operating independently of the City unless such wildlife has bitten a human and is therefore subject to quarantine or testing.

4.04 **Independent Contractor.** For all purposes herein, the relationship of Michigan Humane and the City shall be that of independent contracting parties and nothing contained herein shall create or be deemed to create an employer/employee relationship, a joint venture, or any other agency relationship whatsoever.

4.05 **Non-Discrimination.** Michigan Humane shall not discriminate against any employee or applicant for employment with respect to his/her hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, compensation, tenure, terms, conditions, or privileges of employment or service because of race, color, religion, national origin, age, sex, height weight, marital status, or disability that is unrelated to the individual's ability to perform the duties of a particular job or position. Michigan Humane further agrees to require similar covenants on the part of any subcontractor employed in the performance of this Agreement or any agreement between Michigan Humane and the State, a political subdivision, or an agency thereof.

4.06 **No Animal Research.** Michigan Humane shall not be required at any time to release any animal for medical research or for any other purpose inconsistent with the Mission Statement or Statement of Principles and Beliefs of Michigan Humane.

4.07 **Non-Exclusivity.** Michigan Humane shall be free to enter into contractual arrangements with other communities without obtaining approval from the City so long as such arrangements do not impair performance of this Agreement.

4.08 **Retention of Vaccination/Veterinary Fees.** Michigan Humane shall retain all fees collected for vaccinations and veterinary service performed by Michigan Humane.

4.09 **Shelter License.** The City shall cooperate with Michigan Humane to become a registered/licensed animal shelter with the Department of Agriculture using Michigan Humane as its agent. The City shall pay any fees directly to the State of Michigan or reimburse Michigan Humane for the registration fee.

4.10 **Transfer of Ownership.** All unclaimed stray animals that become the property of the City and animals surrendered by the owner to the City shall be evaluated as to suitability for placement through a Michigan Humane placement partner or Michigan Humane adoption program. The City shall transfer ownership to Michigan Humane of those animals that are deemed placement candidates. In the event an animal is not deemed suitable for placement through Michigan Humane or a placement partner, the City authorizes and instructs Michigan Humane to humanely euthanize such animal.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their respective duly authorized agents as of the date first set forth above.

MICHIGAN HUMANE

By _____
Douglas Plant
Sr. Vice President & Chief Operating Officer

THE CITY OF DEARBORN HEIGHTS

By _____

Its _____

City of Westland

DEVIN ADAMS
CONTROLLER

KEVIN COLEMAN
MAYOR



PURCHASING DEPARTMENT
36300 WARREN RD
WESTLAND, MI 48185
734.467-3204
PURCHASING@CITYOFWESTLAND.COM

BID TABULATION

Project: Animal Sheltering Co-operative
RFP Number: 2024-036-FIN
Location: 36300 Warren Road, Westland, MI 48185
Bids Received: Wednesday, November 13, 2024 - 10:00 AM

Bidder(s)		Michigan Humane (One-Year Contract Proposal)			
Item Description	Unit	Unit Costs - City of Westland	Unit Costs - City of Livonia	Unit Costs - City of Dearborn Heights	Unit Costs - Redford Township
Boarding/Handling Fee	Per Month	\$36,345.00	\$12,135.00	\$17,460.00	\$12,230.00
Wildlife (Single)	Per Animal	\$90.00	\$90.00	\$90.00	\$90.00
Wildlife (Litter)	Per Litter	\$90.00	\$90.00	\$90.00	\$90.00
Sick Wildlife	Per Animal	\$60.00	\$60.00	\$60.00	\$60.00
Rabies/Distemper	Per Animal	\$300.00	\$300.00	\$300.00	\$300.00
Additional Holding Time	Per Day	\$55.00	\$55.00	\$55.00	\$55.00
Training Services	Per Hour	\$40.00	\$40.00	\$40.00	\$40.00
Consulting, Operational and Evaluation Ser	Per Hour	\$40.00	\$40.00	\$40.00	\$40.00
Court Appearance	Per Hour	\$55.00	\$55.00	\$55.00	\$55.00

ALTERNATE PROPOSAL

Bidder(s)		Michigan Humane (Three-Year Contract Proposal)			
Item Description	Unit	Unit Costs - City of Westland	Unit Costs - City of Livonia	Unit Costs - City of Dearborn Heights	Unit Costs - Redford Township
Boarding/Handling Fee - YEAR 1	Per Month	\$13,670.00	\$10,885.00	\$7,155.00	\$6,865.00
Boarding/Handling Fee - YEAR 2	Per Month	\$18,450.00	\$14,695.00	\$9,660.00	\$9,265.00
Boarding/Handling Fee - YEAR 3	Per Month	\$24,910.00	\$19,835.00	\$17,460.00	\$12,500.00
Wildlife (Single)	Per Animal	\$90.00	\$90.00	\$90.00	\$90.00
Wildlife (Litter)	Per Litter	\$90.00	\$90.00	\$90.00	\$90.00
Sick Wildlife	Per Animal	\$60.00	\$60.00	\$60.00	\$60.00
Rabies/Distemper	Per Animal	\$300.00	\$300.00	\$300.00	\$300.00
Additional Holding Time	Per Day	\$55.00	\$55.00	\$55.00	\$55.00
Training Services	Per Hour	\$40.00	\$40.00	\$40.00	\$40.00
Consulting, Operational and Evaluation Ser	Per Hour	\$40.00	\$40.00	\$40.00	\$40.00
Court Appearance	Per Hour	\$55.00	\$55.00	\$55.00	\$55.00

**INTER-GOVERNMENTAL AGREEMENT BY AND BETWEEN
THE CITY OF ROMULUS AND THE DEARBORN HEIGHTS
FOR SERVICES AT THE ROMULUS ANIMAL SHELTER**

This Inter-Governmental Agreement for Services at the Romulus Animal Shelter (the “Agreement”) is hereby entered into on this ____ day of _____, 2025, by and between the City of Romulus (hereinafter, “Romulus”) and the City of Dearborn Heights (hereinafter, “Dearborn Heights”) (collectively, “the Parties”) pursuant to the following terms:

RECITALS

Whereas

Romulus owns the Romulus Animal Shelter (the "Shelter"), which is operated by the Romulus Ordinance Department (under the auspices of the Romulus Police Department), which Shelter offers temporary housing, food, sanitation, adoption, and other related services for stray, abandoned, donated, and “owner-impounded” dogs within the City of Romulus.

Whereas

Dearborn Heights does not presently have the resources to enable it to effectively deal with stray, abandoned, donated or “owner-impounded” dogs (“dogs” or the “Animals”) within Dearborn Heights.

Whereas

Both Dearborn Heights and Romulus desire to afford their respective citizens the Animal-related services offered by the Shelter and to do so in a cost-effective manner.

Whereas

In keeping with the above, the Parties desire to allow Dearborn Heights to utilize the Shelter, pursuant to the terms and conditions set forth herein.

The above Recitals are contractual in nature and deemed a substantive part of this Agreement.

The Parties agree to the above-listed terms, subject additionally to the following Terms and Conditions:

TERMS AND CONDITIONS

1. **Definitions:** Unless otherwise set forth herein, the following terms are defined as follows:
 - a. *Owner* shall mean every person having the right of property of an animal and who provides any and all proof/acknowledgment of ownership of such animal which may be required by Romulus.
 - b. *Owner-impounded animal* shall mean any animal whose owner has brought it to the Shelter for purposes of relinquishing the animal to the Shelter for purposes of adoption and/or euthanasia. Owners impounding any Animal at the Shelter shall be required to provide any and all proof/acknowledgment of ownership which may be required by Romulus.
2. **Term and Termination:** This Agreement shall be in effect for a period of two (2) years, beginning on the date of the last signature hereto. Either party, upon thirty (30) days' written notice to the other party, may terminate this Agreement.
3. **Acceptance of the Animals at the Shelter and Services Provided:**
 - a. Subject to the other terms and conditions of this Agreement, Romulus agrees to accept dogs brought in by Dearborn Heights to the Shelter and to provide housing, food, sanitation, adoption, and attendant administrative services for such Animals (the Services). Dearborn Heights shall bring no animals to the Shelter other than dogs. The maximum number of days that Romulus shall be obligated to house dogs shall be 37 days unless there is a court order.
 - b. Romulus agrees to assist Dearborn Heights in transporting the Animals to the Shelter upon request by Dearborn Heights, subject to Romulus availability, and provided that the Parties also contemplate that officers of the Dearborn Heights Police Department may additionally provide such transportation, as set forth in this Agreement.
 - c. The Parties agree that Romulus is entitled to ensure that Animals coming from Romulus are given first priority with respect to available space at the Shelter before Romulus assumes any obligation to accept dogs coming from Dearborn Heights. In no instance shall Romulus be obligated to accept more than fifteen (15) total dogs per month or more than three dogs per day from Dearborn Heights, unless expressly agreed otherwise by Romulus.
 - d. Romulus agrees to offer dogs at the Shelter for adoption, subject to the provisions regarding euthanasia herein. In the event that a resident of Dearborn Heights shall seek to adopt any dog at the Shelter, such resident shall obtain a license/permit issued by the Dearborn Heights Treasurer and provide a receipt or other proof of the same to the Shelter. Romulus shall receive any and all applicable impound and adoption fees.

- e. Stray or abandoned dogs housed at the Shelter for seven (7) days or more may be offered for adoption or euthanized by Romulus and/or any of its agents so authorized.

Donated or "owner-impounded" dogs may be offered for adoption or euthanized by Romulus and/or any of its agents so authorized the same day they are brought to the Shelter.

- f. Romulus shall be solely responsible for fulfilling any and all documentation and reporting requirements to local, state, and/or federal agencies with respect to the dogs coming to the Shelter from Dearborn Heights including, without limitation, reporting requirements regarding the number of dogs picked up, adopted, euthanized, and all other applicable reporting requirements.
- g. All dogs housed at the Shelter, and their attendant handling, care, and disposition, shall be subject to the applicable rules, regulations, practices, procedures, and ordinances promulgated and adopted by the City of Romulus and State laws.
- h. Access to the Shelter by Dearborn Heights shall be governed by the following protocol:
 - (1) Only officers of the Dearborn Heights Police Department shall have access to the Shelter;
 - (2) Dearborn Heights shall pick-up the key from the Romulus Police Department for the Animal Shelter's outer garage door and to the interior small kennel area, which would temporarily house dogs. Dearborn Heights shall not be permitted to access any other area of the Shelter;
 - (3) Prior to entry of the Shelter, Dearborn Heights shall contact the Romulus Police Department to inform it of its entry;
 - (4) Upon entry and exit of the Shelter, Dearborn Heights shall record all access to the Shelter by completing a "sign-in/sign-out" form, as provided by the Shelter; and
 - (5) Upon exit of the Shelter, Dearborn Heights shall lock the interior and exterior doors and return the key back to the Romulus Police Department and shall assume full responsibility and liability and to the extent allowed by applicable law, shall indemnify and hold Romulus harmless with respect to the same.

4. Price:

- a. Dogs: With respect to dogs only, as consideration for Romulus' provision of the Services, the adequacy of which is hereby acknowledged, Dearborn Heights shall pay to Romulus an amount of one thousand dollars (\$1,000) per month. In addition,

any dogs that are required to be kept beyond seven (7) days, Dearborn Heights shall pay an additional cost of twenty dollars (\$20) per day and a euthanization cost of eighty dollars (\$80) per dog or animal. Dearborn Heights shall pay such price on a monthly basis, regardless of whether any dogs actually come in to the Shelter from Dearborn Heights in any given month. Such price is subject to change, depending upon potential changes in price paid by Romulus to its food, and /or other animal care products supplier(s) over the term of this Agreement Romulus shall provide advance written notice to Dearborn Heights of any pricing changes.

- b. Additional Dogs in Excess of the 15-Animal Maximum: In the event that Dearborn Heights requests that Romulus exceed the 15-Animal monthly limit and to the extent Romulus, in its sole discretion, is able to accept from Dearborn Heights additional dogs, Dearborn Heights shall pay to Romulus an amount of fifty dollars (\$50) per dog, in addition to the amounts paid under subsection (a).
- c. The Romulus Animal Shelter will not accept any obvious sick or injured dog(s) from the Dearborn Heights. Sick or injured dog(s) will need to be seen by a veterinarian prior to being brought to the Romulus Animal Shelter. In the event a sick or injured dog is brought into the Romulus Animal Shelter by the Dearborn Heights, Romulus will charge the Dearborn Heights any medical expenses occurred.
- d. If any dog(s) brought in by a Dearborn Heights to the Romulus Animal Shelter that has or is determined to have PARVO, the Dearborn Heights will pay Romulus fifteen hundred dollars (\$1,500) in cleaning fees and euthanization fees of eighty dollars (\$80) per dog or each animal that needs to be euthanized.
- e. Transportation: In the event that Dearborn Heights requests that Romulus transport the Animals, and provided Romulus, in its sole discretion, is able to accommodate such request, Dearborn Heights shall additionally pay Romulus: Sixty dollars (\$60) per hour to cover straight time pay for all Romulus personnel and equipment utilized, ninety dollars (\$90) per hour to cover overtime pay for all Romulus personnel with a two hour minimum for personal, equipment included.

5. Indemnification and Limitation of Liability:

- a. The Parties acknowledge that Romulus and its associated municipal departments, including, without limitation, it's Department of Public Works, Ordinance Department, and Police Department, is a governmental entity and that the ownership and operation of the Shelter and the services provided attendant thereto, as encompassed in this Agreement and otherwise, are government functions.
- b. Under the provisions of this Agreement, Romulus, as a government agency engaged in a government function, is in no way waiving any immunity from liability under the Government Tort Liability Act, or MCL 691.1401, et seq, and in particular,

MCL 691.1407(1). No exception to government tort liability immunity, including, but not limited to, the “highway exception” (MCL 691.1402) and the “public building exception” (MCL 691.1406) shall apply in cases of injury to any Dearborn Heights employee or its agents or any other person, in the discharge of activities within the provisions of this Agreement.

- c. To the extent allowed by applicable law, Dearborn Heights shall indemnify and hold harmless Romulus, its agents, and employees, for any claim, including costs and reasonable attorney fees, arising out of Dearborn Heights’s acts and omissions with respect to the subject matter of this Agreement.
- d. Romulus in no way makes any representations or warranties as to the quality of the Services (provided, however, that Romulus shall comply with Michigan law, as well as the rules, regulations, practices, procedures, and ordinances promulgated and adopted by the City of Romulus), the condition or safety of the Shelter or of the continued availability of space at the Shelter; and
- e. There are no third-party beneficiaries to this Agreement.

6. No Employment Relationship and No Joint Venture: Nothing in this Agreement shall be deemed to create an employment relationship between either party’s respective employees and the other party. Nothing in this Agreement shall be construed to create a joint venture between Romulus and Dearborn Heights.

7. Applicable Law and Dispute Resolution:

- a. Applicable Law: This Agreement shall be governed by the laws of the State of Michigan.
- b. Dispute Resolution: Any dispute arising out of this Agreement shall be subject to binding arbitration located in Wayne County, Michigan; provided, however, that prior to arbitration, the parties shall first attempt to resolve any dispute with a meeting between representatives from each party. Such shall be subject to the following additional terms:
 - (1) Arbitration must be requested by a party in writing;
 - (2) The Parties shall agree upon one (1) neutral arbitrator;
 - (3) The costs of the arbitrator shall be shared equally between the Parties;
 - (4) If, upon written request for arbitration, an arbitrator is not selected within thirty (30) days, either party may petition the Wayne County Circuit Court for appointment of a neutral arbitrator selected by the Court.
 - (5) The rules of evidence will not be applied.

8. Miscellaneous:

- a. In the event of any storm, fire, insurrection or other force majeure or act of God, including any event resulting in catastrophic damage to Facility, Romulus shall be excused from performance under this Agreement.
- b. If any portion of this Agreement is held invalid by a court of competent jurisdiction, the remainder shall remain valid and enforceable.
- c. The headings of the various sections of this Agreement are provided for purposes of reference and convenience and shall not be construed to limit or conflict with any provision contained in the corresponding section or otherwise in this Agreement.
- d. This Agreement shall be considered to have been drafted by both parties.
- e. Notice to either party shall be provided to each party's respective Department of Public Works Director and the Dearborn Heights Director of Public Safety.
- f. This Agreement may not be modified except by mutual written agreement, signed by authorized representatives of both Parties.
- g. This Agreement may not be assigned by either party without the written authorization of the other party.
- h. This Agreement contains the entirety of the Parties' understanding as to the subject matter contained herein. Any prior understandings as to the subject matter of this Agreement are merged and integrated into this Agreement.
- i. The Parties represent that the representative signatories below have been fully authorized by their respective legislative bodies to bind their respective municipalities hereto.

Agreed this _____ day of _____, 2025

FOR THE CITY OF ROMULUS:

FOR THE CITY OF DEARBORN HEIGHTS:

Signature

By: Robert McCraight
Its: Mayor

Date

Signature

By: Ellen Craig-Bragg
Its: Clerk

Date

Signature

By: Bill Bazzi
Its: Mayor

Date

Signature

By: Lynne M. Senia
Its: Clerk

Date

Approved for the Agenda of:	APPROVED
1/14/2025	Motion No. 25-016

9.J.



Building Department

TO: Honorable Mayor Bill Bazzi

Honorable City Council Members

FROM:

DATE: December 19, 2024

RE: Planning Commission - Recommendation to Re-Zone 6452 N Telegraph (back parcel)
from C3 to RM

Honorable Council, The Planning Commission is requesting approval for the Rezoning of 6452 N. Telegraph (back parcel) from C3 to RM.

Attachments:

1. 6452 N Telegraph C3 to RM. Council
2. 6452 N Telegraph. PC Backup
3. 6452 N Telegraph. ZBA backup



Planning Commission

To: Hon. Bill Bazzi, Mayor
Hon. City Council Members

From: Wissam Fadlallah, Chairman
Planning Commission

Date: December 16, 2024

Re: SPR2024-0003: 6452 N TELEGRAPH / SAREF PROPERTY 1 LLC – Request to
rezone proposed back parcel from C3 to RM with Public Hearing (new
proposed address of 6455 Waverly)

The Planning Commission by unanimous vote is recommending to City Council to Approve the request to rezone 6452 N. Telegraph from C3 to RM based on the criteria in the review letter dated October 1, 2024, and the Rezoning Ordinance 36-523(c). The request to rezone the property was before the Planning Commission on October 10, 2024. The highlights from the review letter are as follows:

1. *Compatibility with adjacent uses:*

The proposed development is consistent and compatible with adjacent uses.

2. *Compatibility with the Master Plan:*

The property is in an area designated as single-family residential use district in the Master Plan. The proposed rezoning is consistent with other uses throughout the City and is not a detriment to adjacent area.

3. *Public Services:*

The proposed land use is adequately served by roads, public safety, public services.

4. *Impact of Traffic:*

After the split, this parcel will not support commercial activities specifically with an entrance from a residential street. Therefore, the proposed rezoning is appropriate. The site's proposed driveways do not reduce driver site distances.

Ayes: 5

Nays: 0

Motion Carried



Planning Commission

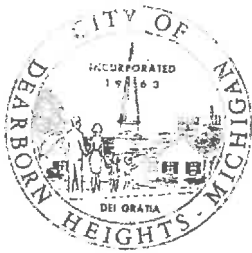
The rezoning request recommendation is being submitted to you along with the review letter, the Ordinance for Rezoning 36-523(c), and the approved Planning Commission minutes (reference SPR2024-0003 section on pages 6 – 10) from the meeting on October 10, 2024. The applicant has also obtained any and all necessary variances from the Zoning Board on November 21, 2024. The rough draft of the minutes and the plan review letter are also included to further assist you in the decision making process.

Respectfully,

Wissam Fadlallah
Chairman, Planning Commission

/Attachments (2)

/km



Building & Engineering Department

Bill Bazzi
Mayor

Ali Dib, P.E.
City Engineer

October 1, 2024.

From : Ali M. Dib P.E, City Engineer.

To : Mr. Rick Watland, Director of building and Engineering
Mr. Sam Fadlallah Chairman, Planning Commission

Re: SPR No.2024-0003 (REVISED)
Request for Site Plan Approval
Proposed construction one new apartment building

Mr. Watland

I reviewed the site plan submittal package dated September 9, 2024, prepared by MHA Consultants.
on behalf of the applicant to construct an apartment building at 6452N. Telegraph Road.

The property is currently zoned C3 (Commercial) and this applicant is requesting re-zoning to an RM (Multiple-family dwellings).

Project Site

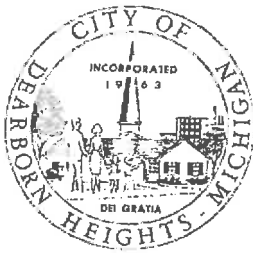
The proposed site is bordered by Single family areas to the east and north and commercial areas to the west and south.

Project Description

The applicant is proposing to build approximately 4,788 sf. 2 story apartment facility along with a total of 44 on-site parking spaces.

Compatibility with adjacent uses.

The proposed land use shall be designed, constructed, operated and maintained to be compatible with uses on surrounding land. The site design of the proposed use shall minimize the impact of site activity on surrounding properties. In determining whether this requirement has been met, consideration shall be given to:



Building & Engineering Department

Bill Bazzi
Mayor

Ali Dib, P.E.
City Engineer

- a-The location and screening of vehicular circulation and parking areas in relation to surrounding development.
- b-Proposed landscaping and other site amenities. Additional landscaping over and above the requirements of this chapter may be required as a condition of approval of this use.

Analysis

- 1- The proposed development is consistent and compatible with adjacent uses.
- 2- This review is limited to site plan part and requested variances only. The designer must submit his infrastructure demand loads (Basis of design calculations) to our building and engineering department to determine availability prior to construction.

Compatibility with the master plan. The proposed land use shall be consistent with the general principles and objectives of the city's master plan and shall promote the intent and purpose of this chapter.

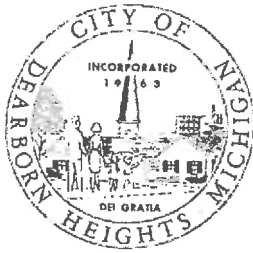
Analysis

The property is in an area that is designated as "Single family Residential Use district" in the Master Plan. The proposed re-zoning however is consistent with other uses throughout the city and is not a detriment to adjacent area.

Public services. The proposed land use shall be located so as to be adequately served by essential public facilities and services, such as highways, streets, police and fire protection, drainage systems, water and sewage facilities, and schools, unless the proposal contains an acceptable plan for providing necessary services or evidence that such services will be available by the time the special land use is established.

Analysis

The proposed land use is adequately served by roads, public safety, public services. Additional engineering review will be required to verify water, stormwater, and sanitary sewer capacity.



Building & Engineering Department

Bill Bazzi
Mayor

Ali Dib, P.E.
City Engineer

Impact of traffic. The location of the proposed land use within the zoning district shall minimize the impact of the traffic generated by the proposed use. In determining whether this requirement has been met, consideration shall be given to the following:

- Proximity and access to major thoroughfares.
- Estimated traffic generated by the proposed use.
- Proximity and relation to intersections.
- Adequacy of driver sight distances.
- Location of and access to off-street parking.
- Required vehicular turning movements.
- Provisions for pedestrian traffic.

Analysis

After the split, this parcel will not support commercial activities specifically with an entrance from a residential street. Therefore, the proposed re-zoning is appropriate.

The site's proposed driveways do not reduce driver sight distances.

The site is more than ½ Acre so the Wayne County storm water ordinance will apply. Connections to city utilities must have prior city approval.

Section 36-109 e (Multiple Dwellings residential district supplemental Standards) specifies a Residential density site requirement of 2000 sf per one-bedroom unit. This equals to 40,000 sf Site for the proposed 20 units. The site plan shows Parcel "B" as 0.60 Acre or 26,136 sf site for a 13,864 sf deficiency which will require ZBA variance (Note, this is an existing condition).



Building & Engineering Department

Bill Bazzi
Mayor

Ali Dib, P.E.
City Engineer

Site Plan Approval

The proposed site plan is compatible with the adjacent uses and shows no negative impact to the surrounding area.

Conclusion

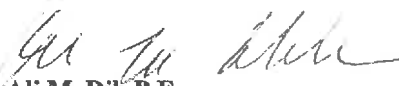
Sec. 36-497 (e) (1) provides the Planning Commission with the authority to approve, approve with conditions, deny, or table the proposed project.

Recommendations

This application must meet the requirements of sections 36-108, 36-109 and 36-146. The submitted documents require a Site density variance in addition to the requested "Site Plan Review". Again, the lot density is an existing condition and not one created by this "Conversion".

Based on the initial findings, the Planning commission can either approve the application subject to Variance approval by the ZBA, deny the request or table the approval pending receipt of ZBA findings.

Sincerely



Ali M. Dib P.E.

Dearborn Heights City Engineer

Cc: B. Bazzi, Mayor
M. Hernandez, Chief of Staff
B. Dishroon, Ordinance Director

Review Standards – SPR 2024-0003

Review Considerations for Rezoning – Section 36-523(c)

The Planning Commission and City Council, shall at a minimum, consider the following before taking action on any proposed amendment:

(1) Will the proposed amendment be in accordance with the basic intent and purpose of the zoning ordinance?

(2) Will the proposed amendment further the comprehensive planning goals of the city?

(3) Have conditions changed since the zoning ordinance was adopted or was there a mistake in the zoning ordinance that justifies the amendment?

(4) Will the amendment correct an inequitable situation created by the zoning ordinance, rather than merely grant special privileges?

(5) Will the amendment result in unlawful exclusionary zoning?

(6) Will the amendment set an inappropriate precedent, resulting in the need to correct future planning mistakes?

(7) If a rezoning is requested, is the proposed zoning consistent with the zoning classification of surrounding land?

(8) If a rezoning is requested, could all requirements in the proposed zoning classification be complied with on the subject parcel?

(9) If a rezoning is requested, is the proposed zoning consistent with the trends in land development in the general vicinity of the property in question?

Standards for Site Plan Approval – Section 36-499

The following criteria shall be used as a basis upon which site plans will be reviewed and approved, where applicable:

(1) *Adequacy of information.* The site plan shall include all required information in sufficiently complete and understandable form to provide an accurate description of the proposed uses and structures.

(2) *Site design characteristics.* All elements of the site design shall be harmoniously and efficiently organized in relation to topography, the size and type of parcel, the character of adjoining property, and the type and size of buildings. The site shall be developed so as not to impede the normal and orderly development or improvement of surrounding property for uses permitted by this chapter.

APPROVED

11-14-24

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Minutes of the Planning Commission
October 10th, 2024

**PLANNING COMMISSION
REGULAR MEETING, THURSDAY, OCTOBER 10TH, 2024, 6:00 PM**

Meeting called to order by Wissam Fadlallah at 6:02 p.m.

ROLL CALL: by Kari McKinnon

PRESENT: Hassan Bazzi, Jill Myslinski, Jim Jomaa, Lisa Farrens-Oshanski, Wissam Fadlallah

ABSENT: Ali Turfe, Kenji Fujita, Saif Alsenad

ALSO PRESENT: Alyssa Ericson, Attorney; Ali Dib, Plan Review; Kari McKinnon, Recording Secretary

APPROVAL OF AGENDA:

Motion by Hassan Bazzi, supported by Jim Jomaa, to Approve the Agenda for October 10th, 2024.

Motion Carried

APPROVAL OF MINUTES: September 12th, 2024

Motion by Lisa Farrens-Oshanski, supported by Jill Myslinski, to Approve the Minutes from September 12th, 2024.

Abstain: Hassan Bazzi

Motion Carried

Fadlallah: Comments from the Public on Non-Agenda Items? (No response)

SPR2024-0006: 23822 FORD / CHAI GUYS LLC – Request for Outdoor Seating with Public Hearing

Dib: Review letter dated October 1, 2024.

Bazzi: (Inaudible)

Ericson: I have also provided the Ordinances for Outdoor Seating 36-170 and Site Plan Review 36-499 previously by email.

Jomaa: On the application, the gross floor area, what is the square footage? Seating capacity?

Fadlallah: Is the applicant here?

Mohamed Al-Jabery/Owner: It's 21 feet x 10...

Fadlallah: The sketch is showing 9 x 9 x 25 x 9...so approximately 10 x 26. This is the patio that you are proposing? That's 250 square feet.

(Discussion)

Jomaa: My second question is the seating capacity...you have 15 listed.

Al-Jabery: That's for the patio.

Fadlallah: The hours of operation...is that consistent with the existing cafe? Is this the southeast corner of the building facing the cemetery?

Al-Jabery: Yes

Dib: The coffee house bought additional space....it is no longer the doctor's office.

Fadlallah: Do you have an agreement with the shopping center for parking?

Al-Jabery: The agreement to occupy the one adjacent to it, the west side. The lease is for the other side of the alley where the thrift store is.

Fadlallah: That needs to be shown on your plans, as well as ballards for the outdoor area to protect from Ford Road traffic.

Al-Jabery: There are ballards, 3 feet up and guardrails. We'll add guardrails on the plan.

Motion by Lisa Farrens-Oshanski, supported by Hassan Bazzi, to Postpone SPR2024-0006: 23822 FORD / CHAI GUYS LLC – Request for Outdoor Seating with Public Hearing to revise plans in accordance to the Plan Review Letter dated October 1, 2024, Ordinance for Outdoor Seating 36-170, and Site Plan Review Ordinance 36-499.

Motion Carried

SPR2024-0007: 26550 CHERRY HILL/ KAT PROPERTY LLC – Request to rezone property from R1 to RM with Public Hearing, and Site Plan Review to construct apartment buildings.

Dib: Review letter dated October 1, 2024.

Fadlallah: The rezoning is consistent with adjacent property? Canfield, John Daly, Cherry Hill?

Dib: Yes. Canfield on the North side is single family residential.

(Discussion)

Mo Beydoun / rep. for the applicant: I am here to represent the applicant.

Bazzi: Are you using John Daly as an entrance / exit to the project?

Beydoun: Yes, John Daly will be an ingress / egress. There is nothing coming off of Cherry Hill. We did that for purpose of traffic studies.

Bazzi: Why an apartment building?

Beydoun: As opposed to? To meet the demand for multi-unit residential.

Bazzi: Have you contacted the neighbors? I received a call....that wasn't too happy....

Fadlallah: For clarification, you have about 16,000 square feet per building?

Beydoun: Yes, 32,000 square feet total.

Fadlallah: Mr. Dib is there enough parking?

Dib: Parking is adequate. What they are lacking is site capacity / density. The current drive off of Cherry Hill is eliminated because that's where the building is. The variances required are for density and the size...length of the buildings.

Fadlallah: How many units? (32) How many 2 bedrooms?(32)

Farrens-Oshansi: Would you consider reducing the number of units to comply with the density?

Beydoun: If it comes down to it, yes. It's less about the requirements are impeding on other aspects of it. If need be, then yes.

Fadlallah: It needs to be consistent with adjacent property. It is consistent with one side. This needs to go to ZBA for the variances.

Ericson: This is a request for rezoning. The Planning Commission needs to make a recommendation to City Council. Site plan would be a separate motion. You do need to open the Public Hearing also. Once you get to the motion, it would be a recommendation to approve, deny the requested rezoning. That would then go to City Council. In terms of the site plan, the Commission could postpone with the condition that it be brought back after City Council approves the rezoning, or approve conditionally upon City Council approving the rezoning and obtaining any and all necessary variances.

Farrens-Oshanski: Correct me if I'm wrong, but we also have the right to deny it?

Ericson: The rezoning? Yes, it is a recommendation.

Fadlallah: I'm going to open the Public Hearing. Please state your name....

Hassan Ayoun/ Dearborn: I have a couple questions....this building, you're suppose to send flyers to the resident. Everything gets approved and residents don't have input. I'm tired of it and it's very sad. I been watching this and everytime the residents don't have an input. If residents don't want it...not approve it. The traffic study? There's no traffic study. What 2 or 3 papers? Traffic study is suppose to cost over a \$100,000 just to do a traffic study. I know this. I go to these meetings all the time. Every time you ask Ali Dib, what does Ali Dib say? Oh, it's a good project. Approve it. He's never doubted that it's not a good project. It's not nothing. It's like we're rubber stamping. It's very sad. The problem is the residents live in this area. They have houses. How do we know? There are 62...32 units. A lady and a female, a man and a female, right? They both have a car, right? If they're married they both have a car. Me and my wife both have a car. That's 62 parking spaces that you need, plus the handicap. You have to have where residents come in as a visit. You're not understanding...you have to have more than 62. Visitors gonna park on the street? Gonna park at the neighbor's house? You should not approve it. You should bring the residents here. You can't rubber stamp everything. You're job is to see what the residents want. That's the most important thing. You have

to look at 62 spots plus additional 20 spots...maybe someone wants to come on Christmas? Maybe someone wants to visit their father and mother...need extra spots. Maybe 3 or 4 people in the apartment drive?

Bill Nasser / across the street from the property: We have floods in the area...2009, 2014, twice in the past four years. This is a major concern. The church is not tied into the sewer. Once additional is attached....there should be a study done so that it doesn't impact us. It's documented, FEMA was there...at least twice in the last four years. Minor backwater happens all the time. I would like it on the record. Second is the traffic on John Daly. Thirty-two units on John Daly across from where I live. It's a lot of additional traffic on a major street. It's quiet, residential...the section is senior citizen apartments. Having the entrance on John Daly is just going to increase the traffic, the flow. It's too many units. Third, the entrance...the current parking entrance for the church is right across from my driveway. At least two times in the past ten years, cars ended up in my driveway. They were speeding up and ended up in my driveway. They cross John Daly, and thank God they didn't hit the house or garage. Consider barriers...

Fadlallah: Anyone else? (No response) I'm going to close the Public Hearing. We have received a letter...email opposed to the construction of this project for the reason of flooding. When I'm going on Cherry Hill...where are the driveways proposed?

Dib: The proposed setback...I don't want to tell the designer what to do...the buildings are set back far enough from residential...driveway...John Daly...

(Discussion)

Beydoun: If someone is parking next to the building, they need to go up, left, and for sure to slow down. We need to put a sign to slow down, of course. You have 25 feet behind the car and you have 40 feet...Anyone driving would have to slow down before they go out. It is very unlikely for a car to end up in the neighbor's driveway, because they do not have enough space to speed up.

(Discussion)

Farrens-Oshanski: One of the rezoning requirements is need. I understand you're saying we need 2 bedrooms and 32 units...that's about return on investment. That's about investment, not the need for the community. I am against this project and you're going to have to work really hard to get my vote because if we turn a residential one zone into a residential mixed that means it opens the door for anyone in the future. This gentleman wants to sell his house? We can put up a custard shop, a hookah lounge, a coffee shop... people in residential one zones have put down roots, have made a commitment to this community. Some have been there decades. They deserve to live in the kind of community they have bought into.

Beydoun: You mentioned flooding. You mentioned the old septic system. Those are two things that can greatly help the community.

Farrens-Oshanski: That's not what I asked. I'm not willing to trade these people's residential one zone to a slippery slope potentially...residential mixed use.

Fadlallah: RM is not residential mixed use. It's residential multi-family.

(Discussion)

Ericson: Rezoning considerations are 36-523(c). Rezoning considerations do not call out need, to be clear.

Fadlallah: Let's go outside of the box...what is the need for an apartment building in Dearborn Heights? There is a need for rental...forget the financial gain...what is your opinion.

Beydoun: The area is surrounded by schools and homes. Families reside there.

Fadlallah: Apartments are residential.

Farrens-Oshanski: It's transient residential. They're not looking to put down roots, pay taxes, 30 year mortgage. Transient is trailer park or an apartment or move in and out every single year..

Ericson: Mr. Chair, I'd also like to note that in R1, multiple family dwellings are permitted with a special land use.

Motion by Jim Jomaa, supported by Jill Myslinski to Recommend to City Council the Approval of SPR2024-0007: 26550 CHERRY HILL/ KAT PROPERTY LLC – Request to rezone property from R1 to RM with Public Hearing based on Ali Dib review letter dated October 1, 2024, and the Rezoning Ordinance 36-523(c).

Hassan Bazzi: Yes

Jill Myslinski: Yes

Jim Jomaa: Yes

Lisa Farrens-Oshanski: No

Wissam Fadlallah: Yes

Motion Carried

Ericson: The second part of the motion is the Planning Commission can postpone until the City Council approves the rezoning. If that's the motion, and City Council approved the rezoning, then it would be brought back before the Planning Commission and ZBA if variances are needed for site plan review at that time. Or the

Planning Commission could conditionally approve the site plan based on City Council approval of the rezoning, also obtaining any and all necessary variances. Obviously, there was a motion to recommend approval of the rezoning, I would not recommend a motion to deny the site plan unless the Commission feels the design does not meet the requirements for site plan review.

Fadlallah: I would not like to make the applicant go back and forth.

Motion by Wissam Fadlallah, supported by Jill Myslinski to Conditionally Approve SPR2024-0007: 26550 CHERRY HILL/ KAT PROPERTY LLC – Site Plan Review to construct apartment buildings based on City Council approval of the rezoning from R1 to RM, and obtaining approval of any and all necessary variances from the ZBA in accordance with Ali Dib's review letter dated October 1, 2024 and Standards for Site Plan Approval Section 36-499.

Bazzi: I want to go back to the traffic issue. What about the traffic on John Daly?

Fadlallah: We can make a recommendation. They have a long road ahead of them going to City Council.

Bazzi: After City Council, can it come back to the Planning Commission? I would like it to come back here.

Ericson: When I gave the options of postponement, and conditional approval and denial. Postponement would be what Mr. Bazzi is speaking of. It would come back before the Planning Commission if City Council first approved the rezoning, and the applicant obtained any and all necessary variances from ZBA, then it would come back to the Planning Commission. With the motion on the floor right now, is that the Site Plan is approved conditioned on City Council approving the rezoning and them obtaining the variances. If the Commission wants it brought back to them for consideration after approval of the rezoning from the City

Council and the applicant obtains variances from the ZBA, then it would come before the Planning Commission again.

Fadlallah: I withdraw my motion.

Motion by Hassan Bazzi, supported by Wissam Fadlallah, to Postpone SPR2024-0007: 26550 CHERRY HILL/ KATPROPERTYLLC – Site Plan Review to construct apartment buildings until City Council approves the rezoning from R1 to RM, and the applicant obtains approval of any and all necessary variances from the ZBA in accordance with Ali Dib's review letter dated October 1, 2024, and Standards for Site Plan Approval Section 36-499.

Hassan Bazzi: Yes

Jill Myslinski: Yes

Jim Jomaa: Yes

Lisa Farrens-Oshanski: Yes

Wissam Fadlallah: Yes

Motion Carried

Fadlallah: Advise the applicant of the next step.

Ericson: They would have to go to City Council first. Then ZBA for approval of any and all necessary variances, and then it would be back to the Planning Commission for Site Plan Review.

POSTPONED CASES:

SPR2024-0003 (REVISED): 6452 N TELEGRAPH / SAREF PROPERTY 1 LLC – Request to rezone proposed back parcel from C3 to RM with Public Hearing (new proposed address of 6455 Waverly)

Dib: Review letter dated October 1, 2024.

Fadlallah: It was commercial in the front, motel in the back, and new parking facing Waverly. They have split the parcel into front is commercial, and the back is apartment? The parking is still facing Waverly.

Dib: They changed the layout of the parking on Waverly, separated the commercial from residential. The commercial is off of Telegraph. The motel is being converted to apartments faces Waverly.

Fadlallah: Do the plans apply to both parcels?

Dib: No, they only apply to the apartment for rezoning.

Fadlallah: They want to rezone from C3 to RM? (yes)

(Discussion)

Ericson: Similar to the last case, just different rezoning districts. This would be a request for rezoning and site plan as well.

Ghassan K. / Engineer: I represent the owner.

Fadlallah: I see you want to do away with the motel and clean it up for the residents. You're going to modify the building? (yes) You're going from 40 units to 20 units? (yes) How big is the bedroom?

Ghassan: 450 square foot, one bedroom apartment.

Fadlallah: Will it be like a town home up and down, or combine 2 units into 1?

Ghassan: We are combining two units side by side.

Fadlallah: Mr. Dib, with respect to the 20 units and approximately 5,000 square foot building, how many parking spaces are required?

Dib: The parking they have provided on the plans meet the requirement. It's the density that's an issue, but it's grandfathered in as existing. They show 44 parking spaces.

Fadlallah: Are these two separate entities or one? Is there a Right of Way going from the apartments to Telegraph?

Dib: I don't know...we are treating them as two separate parcels.

Fadlallah: Do they have enough room to exit onto Telegraph? We don't want the flow of traffic to go out onto Waverly.

Dib: It's an 80 / 20 split.

Myslinski: It doesn't seem like there is much difference...you're just splitting the land. Waverly is still getting all the traffic...that hasn't changed.

Ghassan: We are changing the zoning to be conforming. The previous design showed 10 parking on Waverly with no parking on the side of the street. Now we combined every two parking driveways to allow street parking on Waverly.

(Discussion)

Fadlallah: Regarding the Wayne County Storm Water, this is over half an acre so they need to comply? (yes) Where is the sewer system going for this motel?

Dib: Like other developments, we hold developers to newer standards it improves the overall capacity for the city.

Fadlallah: Can he use the same retention program for both properties? (yes)

Ghassan: This is an existing building...

Fadlallah: Mr. Dib said this can't be grandfathered in...

Ghassan: It's not new construction, it's a renovation...

Dib: Not a city issue...it's a Wayne County permit...If they grandfathered you in....I can't speak for them. I can give you the contact name and number for the engineer...

Jomaa: You mentioned you are not building a new structure, only renovating. When I look at the plans, it says proposed building 4,288 square feet and in the back which is 6452 N Telegraph, it shows an existing building.

Dib: The application went before the Planning Commission with the construction plus the renovation. With the lot split, the new construction is Parcel A, and the conversion is Parcel B. This is reviewing lot B.

Fadlallah: The site plan would need to be revised to state renovation not construction.

Farrens-Oshanski: When you look at the comments from the community, anything is an improvement over the motel. When you tell me 450 square foot apartment, what you're telling me is you are building a haven for any man that has been put out by his wife. The renovation seems to be consistent with the necessary use and an improvement to the community.

Jomaa: Was the split of the property actually awarded? (yes)

Fadlallah: I'm going to open the Public Hearing.

Hassan Ayoun/ Dearborn: This is a motel...15 years ago I use to live in this motel. It is a crack motel very terrible. I think we need an improvement. Is it going to be low income? The residents don't want low income. The problem is it use to exit from Telegraph and now it comes off residential street. What is the commercial? You didn't show us nothing. I encourage you to approve it today without going to Council.

Vernon Lily/ Waverly: I live across the street. There is a big traffic problem. People don't stop for the school buses. I have to wait for a while to exit onto Waverly. The driveways and backing out will cause a problem. I've lived there since 1984, and I don't think it's a good idea.

Mark Katagi / Waverly: I'm concerned about the parking on Waverly. The size of the grass behind the motel is smaller than this room. How are you putting parking spaces there? I'm not excited about an apartment building that is going to have parking off of residential. People fly down our street to bypass Telegraph. Our neighborhood is going downhill. I understand the motel is an eyesore, and something needs to be done about it. This project is not exciting me, living in that neighborhood. How is there parking in the back? Will the parking be shared with the commercial? The truck will go from the building to the sidewalk.

Mo Beydoun / Amboy: I was a small business owner on Waverly. I owned the Custard Co, and one of the reasons I sold was one of my employees was chased down by one of the people that were staying at the motel. It is time to no longer have that motel in the City. You're not going to please everybody, but I can tell you the parking may be an issue....I had conversations with Mr. Dib....the bus route goes right in front of the Custard Company that is loud, it is from Detroit onto Waverly. That should be the number one thing that we do. The second thing that we do is get rid of the motel. It is not welcome in the city. It is not appealing to us.

Having an apartment...I know someone was going to buy it and turn it into trailer homes. That's something else we don't want. Anything other than that motel is going to be great for the community.

Fadlallah: Anyone else from the Public? (No comment)

Bazzi: My concern is for the neighbors with regards to the traffic. It is a city wide issue. Vehicles don't even stop for the school buses. When I go to City Council, I call Sheahan...Sheahan Highway...because of the traffic. The Clock Motel has to go.

Myslinski: Can we have speed bumps?

(Discussion)

Fadlallah: Mr. Dib, the driveway...setback...how far is that?

Dib: The survey shows 20 feet which is the standard parking.

Ghassan: It is 20 feet.

(Discussion)

Fadlallah: If the setback is 20 feet you will have enough to park on the front of the building? (yes)

Motion by Jim Jomaa, supported by Lisa Farrens-Oshanski, to Recommend to City Council the Approval of SPR2024-0003: 6452 N. TELEGRAPH / SAREF PROPERTY 1, LLC – Request to rezone proposed back parcel from C3 to RM with Public Hearing (new proposed address of 6455 Waverly) based on Ali Dib's review letter dated October 1, 2024, and the Rezoning Ordinance 36-523(c).

Hassan Bazzi: Yes

Jill Myslinski: Yes

Jim Jomaa: Yes

Lisa Farrens-Oshanski: Yes

Wissam Fadlallah: Yes

Motion Carried

Motion by Lisa Farrens-Oshanski, supported by Wissam Fadlallah, to Conditionally Approve SPR2024-0003: 6452 N. TELEGRAPH / SAREF PROPERTY 1, LLC – Site Plan Review of apartment building (new proposed address of 6455 Waverly) based on City Council approval for rezoning from C3 to RM, and the applicant obtaining any and all necessary variances from the ZBA in accordance with Ali Dib's review letter dated October 1, 2024, and the Standards for Site Plan Approval Section 36-499.

Hassan Bazzi: Yes

Jill Myslinski: Yes

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Minutes of the Planning Commission
October 10th, 2024
Jim Jomaa: Yes
Lisa Farrens-Oshanski: Yes
Wissam Fadlallah: Yes

Motion Carried

Fadlallah: What would be the next step?

Ericson: The next step would be that the applicant would go to City Council for a request for rezoning. After that, they would then go to ZBA, if approved by City Council. Administration would look to see what variances are necessary. If those variances are obtained from the ZBA, it would move forward with the Building Department.

Motion by Jill Myslinski, supported by Wissam Fadlallah, to adjourn the meeting.

Motion carried

Meeting adjourned at 8:06 pm.

Respectfully Submitted,

Kari McKinnon, Recording Secretary



Building & Engineering Department

Bill Bazzi
Mayor

Ali Dib, P.E.
City Engineer

November 15, 2024

From : Ali M. Dib P.E, City Engineer.

RE: Engineering review for ZBA case # 2024-0011 (Proposed apartment building development)

Honorable Zoning Board of Appeal

I reviewed the site plan submittal package dated October 28, 2024, prepared by MHA Consultants.
on behalf of the applicant to construct an apartment building at 6452N. Telegraph Road.

The property was recently re-zoned to RM to facilitate the conversion of the existing "Clock Motel"
to a multiple dwelling residential district use.

Project Site

The proposed site is bordered by Single family areas to the east and north and commercial areas to
the west and south.

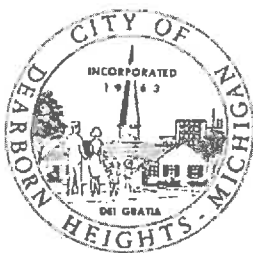
Project Description

The applicant is proposing to convert/construct two a story (approximately 4,790 each story)
apartment facility along with a total of 43 on-site parking spaces.

Required variances :

To properly allow for this use, the existing site (former Clock Motel) was legally divided into two parcels (see
Recorded survey and assessor's approval letter. Parcel "A" will continue to be zoned "C3" commercial and
The resulting Parcel "B" will be utilized for this development and will be subject to this review.

To facilitate this conversion, a number of variances will be required. These variances are:



Building & Engineering Department

Bill Bazzi
Mayor

Ali Dib, P.E.
City Engineer

Lot density: Section 36-109 e (Multiple Dwellings residential district supplemental Standards) specifies a Residential density site requirement of 2000 sf per one-bedroom unit. This equals to 40,000 sf Site for the proposed 20 units. The site plan shows Parcel "B" as 0.60 Acre or 26,136 sf site for a 13,864 sf deficiency which will require ZBA variance (Note, this is an existing condition).

Setbacks: for the RM district, the required Dimensional standards are 25 ft. for front and 20 ft. for sides. The existing structure has zero side setback on the north side, 8 ft. to the south, and 20ft.on the front.

Single room apartment size: Section 36-109(h) requires a minimum Of 600 sf of floor area for a one-bedroom unit, there is approximately 125sf deficiency in this proposal (once again, this is a renovation and even when the applicant combined multiple "motel" units into one apartment, the result still shows deficiency).

Public sidewalk relocation: to safely allow the occupants use of the new driveways on Waverly street, the existing sidewalk must be relocated approximately 6ft. to the east.

Conclusion:

This review is intended to assist the Zoning Board when reviewing this case and to provide some background as to how this project has developed so far.
Any questions, please do not hesitate to contact the undersigned.

Sincerely

Ali M. Dib P.E.
Dearborn Heights City Engineer

Cc: B. Bazzi, Mayor
M. Hernandez, Chief of Staff
B. Dishroon, Ordinance Director
E. Watland
K. McKimmon



ZONING BOARD OF APPEALS

REGULAR MEETING, THURSDAY, NOVEMBER 21ST, 2024, 6:00 PM

MEETING CALLED TO ORDER AT 6:00 PM.

PRESENT: Michael Rudzinski, Mohammed Beydoun, Bill Darwich, Joe Persiconi, Scott Morgan

NOT PRESENT: Johnny Vidinovski, Nadia Fadlallah

ALSO PRESENT: Alex Hishon, Attorney; Ali Baydoun, Building Department; Ali Dib, City Engineer;
Kari McKinnon, Recording Secretary

APPROVAL OF AGENDA:

Motion by Mohammed Beydoun, supported by Joe Persiconi, to Approve the Agenda for November 21st, 2024.

Motion Carried

APPROVAL OF MINUTES:

Motion by Mohammed Beydoun, supported by Joe Persiconi, to approve the Minutes of the Regular Meeting held on October 17th, 2024.

Motion Carried

NEW CASES:

ZBA2024 – 0011: 6452 N. TELEGRAPH / SAREF PROPERTY 1 LLC – Requesting a variance for lot density of 13,864 sq. Ft., both side yard setbacks, front yard setback, single bedroom variance on size of 121 sq.ft per room, relocating sidewalk. (Proposed address of 6455 Waverly) Sections 36-106, 36-109 (a)(b)(c)(h), 36-301

Ghassan K. / Representative for the Owner present: We are trying to convert the motel to apartment buildings.

Rudzinski: The current property was a former motel, the Clock Motel? (Yes) My understanding is the property was in pretty bad shape for several years? (Yes) The intent is to improve the property for the community? (Yes)

Dib: Review letter dated November 15, 2024

Rudzinski: In summary, we have an existing unused property that has not been maintained. This applicant wants to improve the property, improve the neighborhood, provide lower income housing for the City. The challenge is strict compliance with the Zoning Ordinance creates a hardship for this type of development. There is no further need for a hotel for the City anymore. It has served its purpose at one point.

Dib: There are variances required because it's an existing structure. The lot split was a big plus. It is an

improvement on what we have.

Darwich: I know this project very well. I originally won the bid on this project. The millions that they are going to be investing, it is a great idea. Splitting the lot was a great idea.

Rudzinski: I'm going to open the Public Hearing. Anyone here? (No response) I'm going to close the Public Hearing.

*Motion by Bill Darwich, supported by Mohammed Beydoun to Approve ZBA2024-0011: 6452 N. TELEGRAPH / SAREF PROPERTY 1 LLC (proposed address of 6455 Waverly)- **the lot density variance of 13, 864 square feet and the side yard setback (on the north and south side) variance** due to it is a unique existing property and strict compliance with the Zoning Ordinance (36-109 e) will create a hardship on the applicant, further supported by Ali Dib's Review Letter dated November 15, 2024.*

Motion Carried

*Motion by Bill Darwich, supported by Mohammed Beydoun to Approve ZBA2024-0011: 6452 N. TELEGRAPH / SAREF PROPERTY 1 LLC (proposed address of 6455 Waverly) - **the single bedroom variance on size of 121 square feet per unit** due to it is a unique existing property and strict compliance with the Zoning Ordinance (36-109 h) will create a hardship on the applicant, further supported by Ali Dib's Review Letter dated November 15, 2024.*

Motion Carried

*Motion by Bill Darwich, supported by Mohammed Beydoun to Approve ZBA2024-0011: 6452 N. TELEGRAPH / SAREF PROPERTY 1 LLC (proposed address of 6455 Waverly) - **the front yard setback variance and relocating the sidewalk** due to it is a unique existing property and strict compliance with the Zoning Ordinance (36-109 (a), 36-301) will create a hardship on the applicant, further supported by Ali Dib's Review Letter dated November 15, 2024.*

Motion Carried

Ali Baydoun: I would like to see singular driveways for safety reasons

Darwich: I agree with that.

(Discussion regarding parking)

Dib: At the Planning Commission, the residents wanted street parking also.

Hishon: Singular driveways would require a variance for parking. That is not listed on the application. This is what the Planning Commission approved. To make changes would require the applicant to go back to the Planning Commission.

Motion by Mohammed Beydoun supported by Scott Morgan to adjourn the meeting.

Motion Carried

Meeting adjourned at 6:35 p.m.

Respectfully Submitted,
Kari McKinnon, Recording Secretary

Approved for the Agenda of:	APPROVED
1/14/2025	Motion No. 25-017

9.K.



Building Department

TO: Honorable Mayor Bill Bazzi

Honorable City Council Members

FROM:

DATE: December 19, 2024

RE: Planning Commission - Recommendation to Re-Zone 26550 Cherry Hill from R1 to RM

Honorable Council, The Planning Commission is requesting approval for the rezoning of 26550 Cherry Hill from R1 to RM

Attachments:

1. 26550 Cherry Hill R1 to RM. Council
2. 26550 Cherry Hill. Rezoning Backup



Planning Commission

To: Hon. Bill Bazzi, Mayor
Hon. City Council Members

From: Wissam Fadlallah, Chairman
Planning Commission

Date: December 16, 2024

Re: SPR2024-0007: 26550 CHERRY HILL/ KAT PROPERTY LLC – Request to rezone property
from R1 to RM

The Planning Commission by a 4 to 1 vote is recommending to City Council to Approve the request to rezone 26550 Cherry Hill from R1 to RM based on the criteria in the review letter dated October 1, 2024, and the Rezoning Ordinance 36-523(c). The request to rezone the property was before the Planning Commission on October 10, 2024. The highlights from the review letter are as follows:

1. Compatibility with adjacent uses:

The proposed development is consistent and compatible with adjacent uses.

2. Compatibility with the Master Plan:

The property is in an area designated as single-family residential use district in the Master Plan. The proposed rezoning use is consistent with adjacent uses in the area.

3. Public Services:

The proposed land use is adequately served by roads, public safety, public services.

4. Impact of Traffic:

The proposed facility is located in an area currently contains both Single and Multi-family dwellings. The site's proposed driveways do not reduce driver site distances.

Ayes: 4

Nays: 1

Motion Carried



Planning Commission

The rezoning request recommendation is being submitted to you along with the review letter, the Ordinance for Rezoning 36-523(c), and the approved Planning Commission minutes (reference SPR2024-0007 section on pages 2 – 6) from the meeting on October 10, 2024. The applicant is also scheduled to go to the Zoning Board on December 19, 2024 to obtain any and all necessary variances.

Respectfully,

Wissam Fadlallah
Chairman, Planning Commission

/Attachments (1)

/km

APPROVED
11-14-24

Page 1
Minutes of the Planning Commission
October 10th, 2024

**PLANNING COMMISSION
REGULAR MEETING, THURSDAY, OCTOBER 10TH, 2024, 6:00 PM**

Meeting called to order by Wissam Fadlallah at 6:02 p.m.

ROLL CALL: by Kari McKinnon

PRESENT: Hassan Bazzi, Jill Myslinski, Jim Jomaa, Lisa Farrens-Oshanski, Wissam Fadlallah

ABSENT: Ali Turfe, Kenji Fujita, Saif Alsenad

ALSO PRESENT: Alyssa Ericson, Attorney; Ali Dib, Plan Review; Kari McKinnon, Recording Secretary

APPROVAL OF AGENDA:

Motion by Hassan Bazzi, supported by Jim Jomaa, to Approve the Agenda for October 10th, 2024.

Motion Carried

APPROVAL OF MINUTES: September 12th, 2024

Motion by Lisa Farrens-Oshanski, supported by Jill Myslinski, to Approve the Minutes from September 12th, 2024.

Abstain: Hassan Bazzi

Motion Carried

Fadlallah: Comments from the Public on Non-Agenda Items? (No response)

SPR2024-0006: 23822 FORD / CHAI GUYS LLC – Request for Outdoor Seating with Public Hearing

Dib: Review letter dated October 1, 2024.

Bazzi: (Inaudible)

Ericson: I have also provided the Ordinances for Outdoor Seating 36-170 and Site Plan Review 36-499 previously by email.

Jomaa: On the application, the gross floor area, what is the square footage? Seating capacity?

Fadlallah: Is the applicant here?

Mohamed Al-Jabery/Owner: It's 21 feet x 10...

Fadlallah: The sketch is showing 9 x 9 x 25 x 9...so approximately 10 x 26. This is the patio that you are proposing? That's 250 square feet.

(Discussion)

Jomaa: My second question is the seating capacity...you have 15 listed.

Al-Jabery: That's for the patio.

Fadlallah: The hours of operation...is that consistent with the existing cafe? Is this the southeast corner of the building facing the cemetery?

Al-Jabery: Yes

Dib: The coffee house bought additional space....it is no longer the doctor's office.

Fadlallah: Do you have an agreement with the shopping center for parking?

Al-Jabery: The agreement to occupy the one adjacent to it, the west side. The lease is for the other side of the alley where the thrift store is.

Fadlallah: That needs to be shown on your plans, as well as ballards for the outdoor area to protect from Ford Road traffic.

Al-Jabery: There are ballards, 3 feet up and guardrails. We'll add guardrails on the plan.

Motion by Lisa Farrens-Oshanski, supported by Hassan Bazzi, to Postpone SPR2024-0006: 23822 FORD / CHAI GUYS LLC – Request for Outdoor Seating with Public Hearing to revise plans in accordance to the Plan Review Letter dated October 1, 2024, Ordinance for Outdoor Seating 36-170, and Site Plan Review Ordinance 36-499.

Motion Carried

SPR2024-0007: 26550 CHERRY HILL/ KAT PROPERTY LLC – Request to rezone property from R1 to RM with Public Hearing, and Site Plan Review to construct apartment buildings.

Dib: Review letter dated October 1, 2024.

Fadlallah: The rezoning is consistent with adjacent property? Canfield, John Daly, Cherry Hill?

Dib: Yes. Canfield on the North side is single family residential.

(Discussion)

Mo Beydoun / rep. for the applicant: I am here to represent the applicant.

Bazzi: Are you using John Daly as an entrance / exit to the project?

Beydoun: Yes, John Daly will be an ingress / egress. There is nothing coming off of Cherry Hill. We did that for purpose of traffic studies.

Bazzi: Why an apartment building?

Beydoun: As opposed to? To meet the demand for multi-unit residential.

Bazzi: Have you contacted the neighbors? I received a call....that wasn't too happy....

Fadlallah: For clarification, you have about 16,000 square feet per building?

Beydoun: Yes, 32,000 square feet total.

Fadlallah: Mr. Dib is there enough parking?

Dib: Parking is adequate. What they are lacking is site capacity / density. The current drive off of Cherry Hill is eliminated because that's where the building is. The variances required are for density and the size...length of the buildings.

Fadlallah: How many units? (32) How many 2 bedrooms?(32)

Farrens-Oshansi: Would you consider reducing the number of units to comply with the density?

Beydoun: If it comes down to it, yes. It's less about the requirements are impeding on other aspects of it. If need be, then yes.

Fadlallah: It needs to be consistent with adjacent property. It is consistent with one side. This needs to go to ZBA for the variances.

Ericson: This is a request for rezoning. The Planning Commission needs to make a recommendation to City Council. Site plan would be a separate motion. You do need to open the Public Hearing also. Once you get to the motion, it would be a recommendation to approve, deny the requested rezoning. That would then go to City Council. In terms of the site plan, the Commission could postpone with the condition that it be brought back after City Council approves the rezoning, or approve conditionally upon City Council approving the rezoning and obtaining any and all necessary variances.

Farrens-Oshanski: Correct me if I'm wrong, but we also have the right to deny it?

Ericson: The rezoning? Yes, it is a recommendation.

Fadlallah: I'm going to open the Public Hearing. Please state your name....

Hassan Ayoun/ Dearborn: I have a couple questions....this building, you're suppose to send flyers to the resident. Everything gets approved and residents don't have input. I'm tired of it and it's very sad. I been watching this and everytime the residents don't have an input. If residents don't want it...not approve it. The traffic study? There's no traffic study. What 2 or 3 papers? Traffic study is suppose to cost over a \$100,000 just to do a traffic study. I know this. I go to these meetings all the time. Every time you ask Ali Dib, what does Ali Dib say? Oh, it's a good project. Approve it. He's never doubted that it's not a good project. It's not nothing. It's like we're rubber stamping. It's very sad. The problem is the residents live in this area. They have houses. How do we know? There are 62...32 units. A lady and a female, a man and a female, right? They both have a car, right? If they're married they both have a car. Me and my wife both have a car. That's 62 parking spaces that you need, plus the handicap. You have to have where residents come in as a visit. You're not understanding...you have to have more than 62. Visitors gonna park on the street? Gonna park at the neighbor's house? You should not approve it. You should bring the residents here. You can't rubber stamp everything. You're job is to see what the residents want. That's the most important thing. You have

to look at 62 spots plus additional 20 spots...maybe someone wants to come on Christmas? Maybe someone wants to visit their father and mother...need extra spots. Maybe 3 or 4 people in the apartment drive?

Bill Nasser / across the street from the property: We have floods in the area...2009, 2014, twice in the past four years. This is a major concern. The church is not tied into the sewer. Once additional is attached....there should be a study done so that it doesn't impact us. It's documented, FEMA was there...at least twice in the last four years. Minor backwater happens all the time. I would like it on the record. Second is the traffic on John Daly. Thirty-two units on John Daly across from where I live. It's a lot of additional traffic on a major street. It's quiet, residential...the section is senior citizen apartments. Having the entrance on John Daly is just going to increase the traffic, the flow. It's too many units. Third, the entrance...the current parking entrance for the church is right across from my driveway. At least two times in the past ten years, cars ended up in my driveway. They were speeding up and ended up in my driveway. They cross John Daly, and thank God they didn't hit the house or garage. Consider barriers...

Fadlallah: Anyone else? (No response) I'm going to close the Public Hearing. We have received a letter...email opposed to the construction of this project for the reason of flooding. When I'm going on Cherry Hill...where are the driveways proposed?

Dib: The proposed setback...I don't want to tell the designer what to do...the buildings are set back far enough from residential...driveway...John Daly...

(Discussion)

Beydoun: If someone is parking next to the building, they need to go up, left, and for sure to slow down. We need to put a sign to slow down, of course. You have 25 feet behind the car and you have 40 feet...Anyone driving would have to slow down before they go out. It is very unlikely for a car to end up in the neighbor's driveway, because they do not have enough space to speed up.

(Discussion)

Farrens-Oshanski: One of the rezoning requirements is need. I understand you're saying we need 2 bedrooms and 32 units...that's about return on investment. That's about investment, not the need for the community. I am against this project and you're going to have to work really hard to get my vote because if we turn a residential one zone into a residential mixed that means it opens the door for anyone in the future. This gentleman wants to sell his house? We can put up a custard shop, a hookah lounge, a coffee shop... people in residential one zones have put down roots, have made a commitment to this community. Some have been there decades. They deserve to live in the kind of community they have bought into.

Beydoun: You mentioned flooding. You mentioned the old septic system. Those are two things that can greatly help the community.

Farrens-Oshanski: That's not what I asked. I'm not willing to trade these people's residential one zone to a slippery slope potentially...residential mixed use.

Fadlallah: RM is not residential mixed use. It's residential multi-family.

(Discussion)

Ericson: Rezoning considerations are 36-523(c). Rezoning considerations do not call out need, to be clear.

Fadlallah: Let's go outside of the box...what is the need for an apartment building in Dearborn Heights? There is a need for rental...forget the financial gain...what is your opinion.

Beydoun: The area is surrounded by schools and homes. Families reside there.

Fadlallah: Apartments are residential.

Farrens-Oshanski: It's transient residential. They're not looking to put down roots, pay taxes, 30 year mortgage. Transient is trailer park or an apartment or move in and out every single year...

Ericson: Mr. Chair, I'd also like to note that in R1, multiple family dwellings are permitted with a special land use.

Motion by Jim Jomaa, supported by Jill Myslinski to Recommend to City Council the Approval of SPR2024-0007: 26550 CHERRY HILL/ KAT PROPERTY LLC – Request to rezone property from R1 to RM with Public Hearing based on Ali Dib review letter dated October 1, 2024, and the Rezoning Ordinance 36-523(c).

Hassan Bazzi: Yes

Jill Myslinski: Yes

Jim Jomaa: Yes

Lisa Farrens-Oshanski: No

Wissam Fadlallah: Yes

Motion Carried

Ericson: The second part of the motion is the Planning Commission can postpone until the City Council approves the rezoning. If that's the motion, and City Council approved the rezoning, then it would be brought back before the Planning Commission and ZBA if variances are needed for site plan review at that time. Or the

Planning Commission could conditionally approve the site plan based on City Council approval of the rezoning, also obtaining any and all necessary variances. Obviously, there was a motion to recommend approval of the rezoning, I would not recommend a motion to deny the site plan unless the Commission feels the design does not meet the requirements for site plan review.

Fadlallah: I would not like to make the applicant go back and forth.

Motion by Wissam Fadlallah, supported by Jill Myslinski to Conditionally Approve SPR2024-0007: 26550 CHERRY HILL/ KAT PROPERTY LLC – Site Plan Review to construct apartment buildings based on City Council approval of the rezoning from R1 to RM, and obtaining approval of any and all necessary variances from the ZBA in accordance with Ali Dib's review letter dated October 1, 2024 and Standards for Site Plan Approval Section 36-499.

Bazzi: I want to go back to the traffic issue. What about the traffic on John Daly?

Fadlallah: We can make a recommendation. They have a long road ahead of them going to City Council.

Bazzi: After City Council, can it come back to the Planning Commission? I would like it to come back here.

Ericson: When I gave the options of postponement, and conditional approval and denial. Postponement would be what Mr. Bazzi is speaking of. It would come back before the Planning Commission if City Council first approved the rezoning, and the applicant obtained any and all necessary variances from ZBA, then it would come back to the Planning Commission. With the motion on the floor right now, is that the Site Plan is approved conditioned on City Council approving the rezoning and them obtaining the variances. If the Commission wants it brought back to them for consideration after approval of the rezoning from the City

Council and the applicant obtains variances from the ZBA, then it would come before the Planning Commission again.

Fadlallah: I withdraw my motion.

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Minutes of the Planning Commission

October 10th, 2024

Motion by Hassan Bazzi, supported by Wissam Fadlallah, to Postpone SPR2024-0007: 26550 CHERRY HILL/ KAT PROPERTY LLC – Site Plan Review to construct apartment buildings until City Council approves the rezoning from R1 to RM, and the applicant obtains approval of any and all necessary variances from the ZBA in accordance with Ali Dib's review letter dated October 1, 2024, and Standards for Site Plan Approval Section 36-499.

Hassan Bazzi: Yes

Jill Myslinski: Yes

Jim Jomaa: Yes

Lisa Farrens-Oshanski: Yes

Wissam Fadlallah: Yes

Motion Carried

Fadlallah: Advise the applicant of the next step.

Ericson: They would have to go to City Council first. Then ZBA for approval of any and all necessary variances, and then it would be back to the Planning Commission for Site Plan Review.

POSTPONED CASES:

SPR2024-0003 (REVISED): 6452 N TELEGRAPH / SAREF PROPERTY 1 LLC – Request to rezone proposed back parcel from C3 to RM with Public Hearing (new proposed address of 6455 Waverly)

Dib: Review letter dated October 1, 2024.

Fadlallah: It was commercial in the front, motel in the back, and new parking facing Waverly. They have split the parcel into front is commercial, and the back is apartment? The parking is still facing Waverly.

Dib: They changed the layout of the parking on Waverly, separated the commercial from residential. The commercial is off of Telegraph. The motel is being converted to apartments faces Waverly.

Fadlallah: Do the plans apply to both parcels?

Dib: No, they only apply to the apartment for rezoning.

Fadlallah: They want to rezone from C3 to RM? (yes)

(Discussion)

Ericson: Similar to the last case, just different rezoning districts. This would be a request for rezoning and site plan as well.

Ghassan K. / Engineer: I represent the owner.

Fadlallah: I see you want to do away with the motel and clean it up for the residents. You're going to modify the building? (yes) You're going from 40 units to 20 units? (yes) How big is the bedroom?

Ghassan: 450 square foot, one bedroom apartment.

Fadlallah: Will it be like a town home up and down, or combine 2 units into 1?

Ghassan: We are combining two units side by side.

Fadlallah: Mr. Dib, with respect to the 20 units and approximately 5,000 square foot building, how many parking spaces are required?

Dib: The parking they have provided on the plans meet the requirement. It's the density that's an issue, but it's grandfathered in as existing. They show 44 parking spaces.

Fadlallah: Are these two separate entities or one? Is there a Right of Way going from the apartments to Telegraph?

Dib: I don't know...we are treating them as two separate parcels.

Fadlallah: Do they have enough room to exit onto Telegraph? We don't want the flow of traffic to go out onto Waverly.

Dib: It's an 80 / 20 split.

Myslinski: It doesn't seem like there is much difference...you're just splitting the land. Waverly is still getting all the traffic...that hasn't changed.

Ghassan: We are changing the zoning to be conforming. The previous design showed 10 parking on Waverly with no parking on the side of the street. Now we combined every two parking driveways to allow street parking on Waverly.

(Discussion)

Fadlallah: Regarding the Wayne County Storm Water, this is over half an acre so they need to comply? (yes) Where is the sewer system going for this motel?

Dib: Like other developments, we hold developers to newer standards it improves the overall capacity for the city.

Fadlallah: Can he use the same retention program for both properties? (yes)

Ghassan: This is an existing building...

Fadlallah: Mr. Dib said this can't be grandfathered in...

Ghassan: It's not new construction, it's a renovation...

Dib: Not a city issue...it's a Wayne County permit...If they grandfathered you in....I can't speak for them. I can give you the contact name and number for the engineer...

Jomaa: You mentioned you are not building a new structure, only renovating. When I look at the plans, it says proposed building 4,288 square feet and in the back which is 6452 N Telegraph, it shows an existing building.

Dib: The application went before the Planning Commission with the construction plus the renovation. With the lot split, the new construction is Parcel A, and the conversion is Parcel B. This is reviewing lot B.

Fadlallah: The site plan would need to be revised to state renovation not construction.

Farrens-Oshanski: When you look at the comments from the community, anything is an improvement over the motel. When you tell me 450 square foot apartment, what you're telling me is you are building a haven for any man that has been put out by his wife. The renovation seems to be consistent with the necessary use and an improvement to the community.

Jomaa: Was the split of the property actually awarded? (yes)

Fadlallah: I'm going to open the Public Hearing.

Hassan Ayoun/ Dearborn: This is a motel...15 years ago I use to live in this motel. It is a crack motel very terrible. I think we need an improvement. Is it going to be low income? The residents don't want low income. The problem is it use to exit from Telegraph and now it comes off residential street. What is the commercial? You didn't show us nothing. I encourage you to approve it today without going to Council.

Vernon Lily/ Waverly: I live across the street. There is a big traffic problem. People don't stop for the school buses. I have to wait for a while to exit onto Waverly. The driveways and backing out will cause a problem. I've lived there since 1984, and I don't think it's a good idea.

Mark Katagi / Waverly: I'm concerned about the parking on Waverly. The size of the grass behind the motel is smaller than this room. How are you putting parking spaces there? I'm not excited about an apartment building that is going to have parking off of residential. People fly down our street to bypass Telegraph. Our neighborhood is going downhill. I understand the motel is an eyesore, and something needs to be done about it. This project is not exciting me, living in that neighborhood. How is there parking in the back? Will the parking be shared with the commercial? The truck will go from the building to the sidewalk.

Mo Beydoun / Amboy: I was a small business owner on Waverly. I owned the Custard Co, and one of the reasons I sold was one of my employees was chased down by one of the people that were staying at the motel. It is time to no longer have that motel in the City. You're not going to please everybody, but I can tell you the parking may be an issue....I had conversations with Mr. Dib....the bus route goes right in front of the Custard Company that is loud, it is from Detroit onto Waverly. That should be the number one thing that we do. The second thing that we do is get rid of the motel. It is not welcome in the city. It is not appealing to us.

Having an apartment...I know someone was going to buy it and turn it into trailer homes. That's something else we don't want. Anything other than that motel is going to be great for the community.

Fadlallah: Anyone else from the Public? (No comment)

Bazzi: My concern is for the neighbors with regards to the traffic. It is a city wide issue. Vehicles don't even stop for the school buses. When I go to City Council, I call Sheahan...Sheahan Highway...because of the traffic. The Clock Motel has to go.

Myslinski: Can we have speed bumps?

(Discussion)

Fadlallah: Mr. Dib, the driveway...setback...how far is that?

Dib: The survey shows 20 feet which is the standard parking.

Ghassan: It is 20 feet.

(Discussion)

Fadlallah: If the setback is 20 feet you will have enough to park on the front of the building? (yes)

Motion by Jim Jomaa, supported by Lisa Farrens-Oshanski, to Recommend to City Council the Approval of SPR2024-0003: 6452 N. TELEGRAPH / SAREF PROPERTY 1, LLC – Request to rezone proposed back parcel from C3 to RM with Public Hearing (new proposed address of 6455 Waverly) based on Ali Dib's review letter dated October 1, 2024, and the Rezoning Ordinance 36-523(c).

Hassan Bazzi: Yes

Jill Myslinski: Yes

Jim Jomaa: Yes

Lisa Farrens-Oshanski: Yes

Wissam Fadlallah: Yes

Motion Carried

Motion by Lisa Farrens-Oshanski, supported by Wissam Fadlallah, to Conditionally Approve SPR2024-0003: 6452 N. TELEGRAPH / SAREF PROPERTY 1, LLC – Site Plan Review of apartment building (new proposed address of 6455 Waverly) based on City Council approval for rezoning from C3 to RM, and the applicant obtaining any and all necessary variances from the ZBA in accordance with Ali Dib's review letter dated October 1, 2024, and the Standards for Site Plan Approval Section 36-499.

Hassan Bazzi: Yes

Jill Myslinski: Yes

Page 10
Minutes of the Planning Commission
October 10th, 2024
Jim Jomaa: Yes
Lisa Farrens-Oshanski: Yes
Wissam Fadlallah: Yes

Motion Carried

Fadlallah: What would be the next step?

Ericson: The next step would be that the applicant would go to City Council for a request for rezoning. After that, they would then go to ZBA, if approved by City Council. Administration would look to see what variances are necessary. If those variances are obtained from the ZBA, it would move forward with the Building Department.

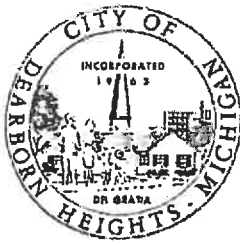
Motion by Jill Myslinski, supported by Wissam Fadlallah, to adjourn the meeting.

Motion carried

Meeting adjourned at 8:06 pm.

Respectfully Submitted,

Kari McKinnon, Recording Secretary



Building & Engineering Department

Bill Bazzi
Mayor

Ali Dib, P.E.
City Engineer

October 1, 2024.

From : Ali M. Dib P.E, City Engineer.

To : Mr. Rick Watland, Director of building and Engineering
Mr. Sam Fadlallah Chairman, Planning Commission

Re: SPR No.2024-0007
Request for Site Plan Approval
Proposed construction one new apartment building

Mr. Watland

I reviewed the site plan submittal package dated September 6, 2024, prepared by MHA Consultants.
on behalf of the applicant to construct an apartment building at 26550 Cherry Hill Road.

The property is currently zoned R1 (single family residential) and this applicant is requesting rezoning to an RM (Multiple-family dwellings).

Project Site

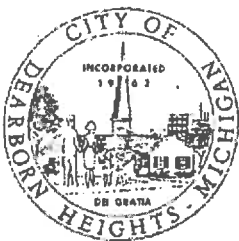
The proposed site is bordered by Multiple family structures to the east and residential properties to the north.

Project Description

The applicant is proposing to build two (2 story buildings) approximately 8,000 sf per floor for a total of 32,000 sf of living space with 58 parking spaces and a single entry/exit drive off of John Daly Street.

Compatibility with adjacent uses.

The proposed land use shall be designed, constructed, operated and maintained to be compatible with uses on surrounding land. The site design of the proposed use shall minimize the impact of site activity on surrounding properties. In determining whether this requirement has been met, consideration shall be given to:



Building & Engineering Department

Bill Bazzi
Mayor

Ali Dib, P.E.
City Engineer

a-The location and screening of vehicular circulation and parking areas in relation to surrounding development.

b-Proposed landscaping and other site amenities. Additional landscaping over and above the requirements of this chapter may be required as a condition of approval of this use.

Analysis

- 1- The proposed development is consistent and compatible with adjacent uses.
- 2- This review is limited to site plan part and requested variances only. The designer must submit his infrastructure demand loads (Basis of design calculations) to our building and engineering department to determine availability prior to construction.

Compatibility with the master plan. The proposed land use shall be consistent with the general principles and objectives of the city's master plan and shall promote the intent and purpose of this chapter.

Analysis

The property is in an area that is designated as "Single family Residential Use district" in the Master Plan. The proposed re-zoning however is consistent with adjacent uses in the area.

Public services. The proposed land use shall be located so as to be adequately served by essential public facilities and services, such as highways, streets, police and fire protection, drainage systems, water and sewage facilities, and schools, unless the proposal contains an acceptable plan for providing necessary services or evidence that such services will be available by the time the special land use is established.

Analysis

The proposed land use is adequately served by roads, public safety, public services. Additional engineering review will be required to verify water, stormwater, and sanitary sewer capacity.



Building & Engineering Department

Bill Bazzi
Mayor

Ali Dib, P.E.
City Engineer

Impact of traffic. The location of the proposed land use within the zoning district shall minimize the impact of the traffic generated by the proposed use. In determining whether this requirement has been met, consideration shall be given to the following:

- Proximity and access to major thoroughfares.
- Estimated traffic generated by the proposed use.
- Proximity and relation to intersections.
- Adequacy of driver sight distances.
- Location of and access to off-street parking.
- Required vehicular turning movements.
- Provisions for pedestrian traffic.

Analysis

The proposed facility is located in an area currently contains both Single and multi-family dwellings.

The site's proposed driveways do not reduce driver sight distances.

The site is more than ½ Acre so the Wayne county storm water ordinance will apply. Connections to city utilities must have prior city approval.

Section 36-109 e (Multiple Dwellings residential district supplemental Standards) specifies a Residential density site requirement of 3000sf per two-bedroom unit. This equals to 96,000 sf Site. The site plan shows a 94,905 sf site for a 1,095 sf deficiency which will require ZBA variance.

Site Plan Approval

The proposed site plan is compatible with the adjacent uses and shows no negative impact to adjacent facilities in the surrounding area.



Building & Engineering Department

Bill Bazzi
Mayor

Ali Dib, P.E.
City Engineer

Conclusion

Sec. 36-497 (c) (1) provides the Planning Commission with the authority to approve, approve with conditions, deny, or table the proposed project.

Recommendations

This application must meet the requirements of sections 36-108, 36-109 and 36-146
The submitted documents require a number of variances in addition to the requested "Site Plan Review". these
Variances include, but not limited to:

- 1- Maximum building length (section 36-146 c) 200 ft maximum, proposal is 240ft.
- 2- Site density.

Based on the initial findings, the Planning commission can either approve the application subject to
Variance approval by the ZBA, deny the request or table the approval pending receipt of ZBA findings.

Sincerely,

Ali M. Dib P.E.
Dearborn Heights City Engineer

Cc: B. Bazzi, Mayor
M. Hernandez, Chief of Staff
B. Dishroon, Ordinance Director

City of Dearborn Heights • 6045 Fenton, Dearborn Heights, MI 48127 • (313) 791-3470 • Fax (313) 791-3471

Review Standards – SPR 2024-0007

Review Considerations for Rezoning – Section 36-523(c)

The Planning Commission and City Council, shall at a minimum, consider the following before taking action on any proposed amendment:

(1) Will the proposed amendment be in accordance with the basic intent and purpose of the zoning ordinance?

(2) Will the proposed amendment further the comprehensive planning goals of the city?

(3) Have conditions changed since the zoning ordinance was adopted or was there a mistake in the zoning ordinance that justifies the amendment?

(4) Will the amendment correct an inequitable situation created by the zoning ordinance, rather than merely grant special privileges?

(5) Will the amendment result in unlawful exclusionary zoning?

(6) Will the amendment set an inappropriate precedent, resulting in the need to correct future planning mistakes?

(7) If a rezoning is requested, is the proposed zoning consistent with the zoning classification of surrounding land?

(8) If a rezoning is requested, could all requirements in the proposed zoning classification be complied with on the subject parcel?

(9) If a rezoning is requested, is the proposed zoning consistent with the trends in land development in the general vicinity of the property in question?

Standards for Site Plan Approval – Section 36-499

The following criteria shall be used as a basis upon which site plans will be reviewed and approved, where applicable:

(1) *Adequacy of information.* The site plan shall include all required information in sufficiently complete and understandable form to provide an accurate description of the proposed uses and structures.

(2) *Site design characteristics.* All elements of the site design shall be harmoniously and efficiently organized in relation to topography, the size and type of parcel, the character of adjoining property, and the type and size of buildings. The site shall be developed so as not to impede the normal and orderly development or improvement of surrounding property for uses permitted by this chapter.

Approved for the Agenda of:	APPROVED
1/14/2025	Motion No. 25-018

9.L.



Police Department

TO: Honorable Mayor Bill Bazzi
Honorable City Council Members

FROM: Kevin Swope, Police Chief

DATE: December 10, 2024

RE: Interim Police Chief Farhat - Memorandum of Understanding Between the City and the Arab Community Center for Economic and Social Services (ACCESS)

Motion to approve the Memorandum of Understanding between the City and the Arab Community Center for Economic and Social Services (ACCESS). This MOU outlines the tasks agreed upon by the City and ACCESS, in regard to identifying and providing services to individuals who have recently survived a non-fatal drug overdose and face a high risk of future mortality. There are no financial payments which will be made between the two parties. In addition, authorize the Mayor and Clerk to sign the memorandum of understanding on behalf of the City, which will expire 24 months from the date that all parties sign the MOU.

Attachments:

1. DHPD MOU 2024 (1)



Memorandum of Understanding (MOU)
Between
Arab Community Center for Economic and Social Services (ACCESS)
and
Dearborn Heights Police Department

This Memorandum of Understanding (MOU) establishes a type of partnership between the Arab Community Center for Economic and Social Services (ACCESS) and Dearborn Heights Police Department.

I. MISSION

ACCESS' mission is to empower communities to improve their health and their economic, social and cultural well-being and we envision a just and equitable society with the full participation of Arab Americans.

The mission of the Dearborn Heights Police Department is to protect life and property, preserve the peace, prevent crime, aggressively pursue violators of the law, and enhance the quality of life of the residents of Dearborn Heights.

Together, the Parties enter this Memorandum of Understanding to rapidly identify and reach individuals in Dearborn Heights who have recently survived a non-fatal drug overdose and face a high risk of future mortality.

Accordingly, ACCESS and Dearborn Heights Police agree to endeavor and cooperate in the mutual, but non-binding, operations under this MOU as follows:

II. PURPOSE AND SCOPE

Goal 1: Rapidly identify and reach individuals in Dearborn Heights who have recently survived a non-fatal drug overdose and face a high risk of future mortality.

Goal 2: Decrease survivor mortality by ensuring that consenting survivors receive accurate information and warm handoffs to evidence-based treatment and harm reduction services.

To reach these goals, one (1) ACCESS SUD Advocate and one (1) ACCESS Certified Peer Recovery Coach will partner with one (1) dedicated police officer from the Dearborn Heights Police Department - henceforth referred to as "the Team" - to pursue the following strategies during the proposed project period:



|

Strategy 1: The Team will receive referrals of overdose survivors directly from emergency response calls (i.e., 911), or from public safety logs during the previous 24-48 hours. These referrals will be compiled by the Team's police officer and shared with the other Team members for immediate survivor outreach and engagement.

Strategy 2: The Team will be deployed into the Dearborn Heights community to conduct in-person wellness checks with survivors. These checks will occur no longer than 72 hours after time of overdose event. The Team will continue to implement CDC COVID-19 guidelines for field-based activities, including but not necessarily limited to the use of masking, spacing, gloves, and outdoor interventions (whenever possible). The Team will respectfully inquire family and friends about survivor location to implement in-person intervention.

Strategy 3: Upon locating a survivor, the Team will compassionately and respectfully engage them in a linguistically appropriate (English/Arabic) conversation to discuss and explore: (1) the survivor's patterns of substance use; (2) options to reduce the likelihood of future overdoses; and (3) increase the survivor's safety. These conversations will include and result in information, naloxone distribution, and referrals to substance use treatment and harm reduction services.

Strategy 4: The Team will operate on a rotating schedule depending on the time-of-day prevalence of overdoses within the community. Above all, the Team schedule will be flexible by time of day and day of week to ensure rapid response to as many survivors as possible.

III. RESPONSIBILITIES

Each party will appoint a person to serve as the official contact and coordinate the activities of each organization in carrying out this MOU.



The organizations agree to the following tasks for this MOU:

ACCESS will:

1. Provide a SUD Advocate to work with the Dearborn Heights Police Officer and as a part of the Team;
2. Provide a ACCESS Certified Peer Recovery Coach to work with the Dearborn Heights Police Officer and as part of the Team;
3. Provide Naloxone Kits to each receptive individual assisted; and
4. Provide post-intervention follow-up, information, and, with individual consent, referral to qualified linguistically and culturally appropriate OUD treatment providers.

Dearborn Heights Police Department will:

1. Provide a police officer dedicated to program to work with ACCESS' SUD Advocate and Certified Peer Recovery Coach and working with said individual as a part of the Team; and
2. Provide referrals of overdose survivors directly from emergency response calls (i.e., 911), or from public safety logs during the previous 24-48 hours. These will be collated and rostered by the Team police officer and shared with the other Team members for immediate survivor outreach and engagement.

ACCESS and Dearborn Heights Police Department will:

1. ACCESS and the Dearborn Heights Police Department will codify a data-sharing agreement during the project's first month. Protocols will ensure that data is only used for the Team's scope of work. Protocols will be promulgated to all Team members for their uniform adoption.
2. Deploy the Team into the community to conduct in-person wellness checks with survivors. These checks will occur no longer than 72 hours after time of overdose. The Team will continue to implement CDC COVID-19 guidelines for field-based activities, including use of masking, spacing, gloves, and outdoor interventions {whenever possible}.



IV. TERMS OF UNDERSTANDING

The term of this MOU is for a period of twenty-four (24) months from the effective date of this agreement and may be extended upon written mutual agreement. The MOU shall be reviewed at least annually, subject to necessary revisions, to ensure that the Parties are fulfilling their obligation and the MOU is fulfilling its purpose.

Either organization may terminate this MOU upon thirty (30) days written notice without penalties or liabilities.

It is the policy of ACCESS to ensure that the confidentiality of all Protected Health Information (PHI) in accordance with all applicable legal and accreditation requirements is protected. All ACCESS employees, providers, delegated entities, trading partners, and business associates are required to safeguard the security and confidentiality of PHI.

ACCESS utilizes systems to collect, maintain, and analyze information in electronic and/or hard copy (paper) format. These systems incorporate appropriate safeguards to ensure the confidentiality and security of PHI, including secure storage, access, maintenance, transmission, tracking and destruction of PHI.

Police reports will be picked up from Dearborn Heights Police Department by an ACCESS assigned SUD Advocate and taken directly to ACCESS. Records are kept in a locked area and put away when not in use. The Team will utilize the information to conduct a home visit and provide follow up with the client. Once the information is entered into the electronic medical record system, all documents with PHI are shredded by the Team.

Indemnification. provided herein, each party agrees to protect, save, defend, indemnify, and hold harmless the other party from and against any and all expenses, damages, claims, suits, action, judgments, and/or costs whatsoever, including attorney's fees, arising out of, or in any connected with, any claim or action arising out each party's respective obligations under the terms of this MOU. The provisions of this section shall survive any termination or expiration of this MOU.



Authorization

The signing of this MOU is not a formal undertaking. It implies that the signatories will strive to reach, to the best of their ability, the objectives stated in the MOU.

On behalf of the organization I represent, I wish to sign this MOU and contribute to its further development.

Arab Community Center for Economic and Social Services {ACCESS):

Mona **Makki**, LLP

Date

Director

ACCESS Community Health and Research Center Chair,

ACCESS 8th Arab Health Summit

6450 Maple Street

Dearborn MI. 48126

(313)624-0419

mmakki@accesscommunity.org

City of Dearborn Heights

Mayor Bazzi

Date

Clerk Senia

Date

Chief Kevin Swope

12/10/2024

Date

Approved for the Agenda of:	
1/14/2025	Motion No.

11.A.



Mayor's Office

TO: Honorable Mayor Bill Bazzi
Honorable City Council Members

FROM: Bill Bazzi, Mayor

DATE: January 7, 2025

RE: Mayor Bazzi - Downriver Utility Wastewater Authority (DUWA) Amended Articles of Incorporation Resolution

Council Members,

Please authorize the motion to approve the attached resolution regarding the DUWA Amended Articles of Incorporation. In addition, authorize the Mayor and Clerk to sign the resolution on behalf of the City.

Sincerely,

Attachments:

1. Resolution to approve Second Amd & Restated Articles

**RESOLUTION OF THE _____ (CITY/CHARTER TOWNSHIP)
OF _____ TO APPROVE THE
SECOND AMENDED ARTICLES OF INCORPORATION
OF THE DOWNRIVER UTILITY WASTEWATER AUTHORITY**

RESOLUTION NO. _____

WHEREAS, 1955 PA 233, as amended ("Act 233") authorizes an authority to acquire sewage disposal systems as defined within said act and to improve, enlarge, expand, and operate such systems; and

WHEREAS, by the terms of Act 233, the Downriver Utility Wastewater Authority ("DUWA"), with members the cities of Belleville, Ecorse, Lincoln Park, River Rouge, Southgate, Wyandotte, Allen Park, Taylor, Dearborn Heights, Romulus, Riverview, and the Charter Townships of Van Buren and Brownstown ("Communities") has ownership and operation of a sewage disposal system ("System"), and

WHEREAS, DUWA owns and operates the System pursuant to Articles of Incorporation and Bylaws; and

WHEREAS, the DUWA Board of Commissioners have recommended changes to the Articles of Incorporation to acknowledge change in circumstances and such Amended Articles have been reviewed by the municipality's counsel and the DUWA Legal Committee and the DUWA Board.

NOW THEREFORE, be it resolved that the City/Charter Township of _____ ("municipality") hereby agrees that:

1. The Second Amended Articles of Incorporation of the DUWA are hereby approved and the appropriate administrative official of the municipality is hereby authorized to execute said Articles.

ON MOTION OF _____ SUPPORTED BY _____ the foregoing Resolution was adopted by the following vote:

ROLL CALL: ABSENT _____ AYE _____ NAY _____

I, _____, Clerk for the City/Charter Township of _____, hereby certify that the foregoing is a true and accurate copy of a Resolution adopted by the City Council/Township Board for the City/Charter Township of _____ at a regular meeting held on the ____ day of _____, 2025, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meeting Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been available as required by said Act.

_____, Clerk

<https://fausonebohn.sharepoint.com/teams/FausoneGrysko/FGFiles/WPDocs/JGF/DUWA/Corporate Records/Resolution to approve Second Amd & Restated Articles.docx>

Approved for the Agenda of:	APPROVED
1/14/2025	Motion No. 25-019

11.B.



Treasurer's Office

TO: Honorable Mayor Bill Bazzi
Honorable City Council Members

FROM: Lisa Hicks-Clayton, Treasurer

DATE: January 8, 2025

RE: Treasurer Hicks-Clayton - Resolution Supporting the Requirement of the Presentation of Backup for Payment of Warrants

Dear Honorable City Council Chair and Council Members,

I am contacting you regarding the City Charter, section 8.9 and daily operations within the Treasurer's office. In recent months, I have been receiving warrants without backup documentation to support the warrant and issuing public funds from the City of Dearborn Heights bank accounts. As Treasurer, I have always required backup and support to be presented with all warrants. This has never been a problem until recently.

In addition, I have in the past and still request backup for the payroll warrant. The backup is not provided to me. I received a report generated by Paycom with the totals due and to be issued by the general fund. I AM NOT requesting social security numbers or personal information. I am requesting a breakdown of paid employees and amount paid, as this information is a public record using public funds. The report serves as the warrant signed by the Mayor and the Comptroller or Clerk. Without the backup, I cannot validate the warrant or verify accuracy for the fund's distribution request.

The Treasurer's office and the Comptroller's office have always been a check and balance for each other. The Comptroller is appointed by the Mayor while the Treasurer is elected by the voters of the City of Dearborn Heights. Check and balances are very important to best practices and internal controls. I am requesting the City Council adopt a resolution supporting and requiring the presentation of backup, as requested.

Respectfully Submitted,

Lisa Hicks-Clayton
City of Dearborn Heights
Treasurer
MiCPT, Advanced CPFIM

Attachments:

1. SKM_36825010712190



Treasurer's Office

Lisa Hicks-Clayton
Treasurer
MiCPT, Advanced CPFIM
Colleen Garcia
Deputy Treasurer

January 7, 2025

Dear Honorable City Council Chair and Council Members,

I am contacting you regarding the City Charter, section 8.9 and daily operations within the Treasurer's office. In recent months, I have been receiving warrants without backup documentation to support the warrant and issuing public funds from the City of Dearborn Heights bank accounts. As Treasurer, I have always required backup and support to be presented with all warrants. This has never been a problem until recently.

In addition, I have in the past and still request backup for the payroll warrant. The backup is not provided to me. I received a report generated by Paycom with the totals due and to be issued by the general fund. I AM NOT requesting social security numbers or personal information. I am requesting a breakdown of paid employees and amount paid, as this information is a public record using public funds. The report serves as the warrant signed by the Mayor and the Comptroller or Clerk. Without the backup, I cannot validate the warrant or verify accuracy for the fund's distribution request.

The Treasurer's office and the Comptroller's office have always been a check and balance for each other. The Comptroller is appointed by the Mayor while the Treasurer is elected by the voters of the City of Dearborn Heights. Check and balances are very important to best practices and internal controls. I am requesting the City Council adopt a resolution supporting and requiring the presentation of backup, as requested.

Respectfully Submitted,

Lisa Hicks-Clayton
City of Dearborn Heights
Treasurer
MiCPT, Advanced CPFIM

Council Resolution
Date: January 7, 2025

WHEREAS, Section 5.6. - Duties of the City Treasurer.

The City Treasurer shall be the tax collector and shall perform all the duties as prescribed by this Charter, the general laws of the State, together with such other duties as may be required by the Council or assigned to him.

(a)He shall file a bond in such amount and with such sureties as shall be satisfactory to the Council or as may hereafter be required by law of the several township treasurers in the State;

(b)He shall have custody of all moneys of the City, the Clerk's bond, and all evidences of value belonging to the City or held in trust by the City;

(c)He shall receive all moneys belonging to and receivable by the City that may be collected by any official or employee of the City including license fees, taxes, assessments, utility charges and all other charges belonging to and payable to the City, and shall, in all cases, give a receipt therefor;

(d)He shall keep and deposit all moneys or funds in such manner and in such places as the Council may determine from time to time and shall report the same in detail to the Clerk;

(e)He shall have such powers, duties, and prerogatives in regard to the collection and custody of state, county and school districts, and city taxes and moneys as are conferred by law to enforce the collection of state, county, township and school district taxes upon real and personal property;

(f)He shall pay no money out of the treasury except in pursuance of and by the authority of the law and upon warrants issued in the manner as required by this Charter which warrants shall specify the purpose for which the amounts thereof are to be paid;

(g)He shall collect and keep an account of and be charged with all taxes and moneys appropriated, raised or received for each fund of the City, and shall keep a separate account of such fund, and shall credit thereto all moneys raised, paid in or appropriated therefor, and shall pay every warrant out of the particular fund raised for the purpose for which the warrant was issued;

(h)He shall keep all moneys on his hands belonging to the City separate and distinct from his own moneys and is hereby prohibited from using, either directly or indirectly, the City's money, warrants or evidences of debt which are in his custody or keeping for his own use and benefit or for that of any other person.

WHEREAS, specifically paragraph (f)He shall pay no money out of the treasury except in pursuance of and by the authority of the law and upon warrants issued in the manner as required by this Charter which warrants shall specify the purpose for which the amounts thereof are to be paid;

WHEREAS, the city payroll is based on city employees' wages and positions according to the city council approved budget, therefore the treasurer must verify and validate the accuracy of the payroll payments before approving the corresponding ACH requests accordingly.

WHEREAS the city payment warrants/checks are based on payments for city services, goods, materials and other requests for payments, those requests for payments are based on verified invoices or other financial payments instruments by the staff who received such city services, goods, materials and other requests for payments according to the City Council approved budget, therefore the treasurer must verify and validate the accuracy of those payments requests before approving the corresponding checks or other methods of payments requests accordingly.

NOW, THEREFORE, BE IT RESOLVED, that the City Council affirm the authority of the city Treasurer Lisa Hicks-Clayton's to demand from the city comptroller all payments requests back-ups to be on file and subject to inspection by the city treasurer office staff accordingly.

Approved for the Agenda of:	APPROVED with Amendment
1/14/2025	Motion No. 25-020

11.C.



City Council

TO: Honorable City Council Members
DATE: January 8, 2025
RE: Councilman Wencel - Resolution Regarding Hassane Jamal

Date: 12/17/2024

Honorable Council Chair and Members,

I'm kindly requesting your support and approval for the following resolution:

"Motion to refer past CEDD Director **XXXXXX** Payroll Payment matters to the council appointed attorney **XXXXXX** to enforce the city resolution to his salary increase from \$76K to \$95K with backpay effective 7/1/2023, in addition to other payments balances of his accumulated non used vacation, sick and personal time according to city charter, ordinances and policies, also to the state and federal applicable labor and IRS deductions rules and regulations.

NOW THEREFORE, BE RESOLVED, that the City Council hereby authorizes attorney **XXXXXX** to legally intervene and file a lawsuit against Mayor **XXXXXX** to force him to pay **XXXXXX** his payments accordingly.

Tom Wencel
Dearborn Heights Council Member

Attachments:

None

Approved for the Agenda of:	APPROVED with Amendment
1/14/2025	Motion No. 25-021

11.D.



City Council

TO: Honorable City Council Members

DATE: January 8, 2025

RE: Councilman Wencel - Resolution to Re-Establish the Commission on Disability Concerns

Resolution to re-establish the Commission on Disability Concerns of Dearborn Heights with the following residents as potential commissioners after they are approved by city council

Lisa Hicks-Clayton

Blake Perry

Rachel LaPointe

Nan Berry

Attachments:

None

Approved for the Agenda of:	APPROVED with Amendment
1/14/2025	Motion No. 25-022

11.E.



City Council

TO: Honorable City Council Members

DATE: January 8, 2025

RE: Councilman Wencel - Resolution to Establish a Veteran Affairs Commission

We here in Dearborn Heights Michigan and every city throughout the United States and in some cases various countries around the world, enjoy a freedom like no other. Freedom of speech, freedom of religion and freedom to choose our leadership, are just a few of the many freedoms we enjoy. If you were born here and your family roots go back hundreds of years in the United States of America or if you have recently migrated to the United States, you enjoy freedoms like no other country in the world. These freedoms were not given to us, on the contrary they were fought for. It took many battles to achieve and maintain these freedoms. Battles fought for hundreds of years, home and abroad, sacrificing life and limb. These battles were fought by a selfless dedicated special group of men and women, OUR UNITED STATES MILITARY VETERANS.

WHEREAS, the City of Dearborn Heights owes every freedom we enjoy to OUR UNITED STATES MILITARY VETERANS.

WHEREAS, OUR UNITED STATES MILITARY VETERANS should be treated with the highest levels of respect and gratitude, more than any other resident in our city.

WHEREAS, OUR DEARBORN HEIGHTS, UNITED STATES MILITARY VETERANS should be honored with special privileges such as discounted on City services, reserved parking at establishments throughout the city and special discounts offered by businesses and more.

WHEREAS, OUR DEARBORN HEIGHTS, UNITED STATES MILITARY VETERANS, living and deceased should be honored with a DESERVING, RESPECTABLE MEMORABLE PARK.

WHEREAS, There are many of OUR UNITED STATES MILITARY VETERANS. here in Dearborn Heights who suffer from Financial, Mental, Disability and Homeless issues.

WHEREAS, There are just a few wonderful private organizations to help OUR UNITED STATES MILITARY VETERANS here in Dearborn Heights such as "Love A Michigan Vet Project". They are very dedicated and provide a useful and needed service for area Veterans.

WHEREAS, To our knowledge there is no organization that specializes and exclusively assists OUR UNITED STATES MILITARY VETERANS living in Dearborn Heights

WHEREAS, OUR UNITED STATES MILITARY VETERANS living in Dearborn Heights who suffer from Financial, Mental, Disability and Homeless issues and other issues, in most cases must go

outside the city of Dearborn Heights for assistance.

WHEREAS, OUR DEARBORN HEIGHTS, UNITED STATES MILITARY VETERANS have been overlooked long enough.

THEREFORE, Let It Be requested that Dearborn Heights City Council approved this resolution to create a Dearborn Heights Veteran Affairs Commission

ALSO LET IT BE KNOWN, That this commission will take effect immediately upon city council approval. This commission will initially consist of potential members listed below after they are submitted to the administration to be approved by city council. Commission members will not be limited to this number as the commission will be seeking other interested applicants immediately.

Furthermore, City council request this Commission organize events hosted by the city of Dearborn Heights to honor OUR DEARBORN HEIGHTS, UNITED STATES MILITARY VETERANS

David Knezek
Richard Coogan
James Randy Taylor
Philip Smith

Be it resolved that city council authorized attorney Gary Miotke to complete an ordinance draft establishing the Veteran Affairs commission submitted to the city council and a form of a resolution by Tuesday January 21st 2025 to be included on the city council agenda for January 28th 2025 city council meeting.

I, Lynne M. Senia, Clerk of the City of Dearborn Heights, Michigan, hereby certify that the attached "Resolution to Establish a Veteran Affairs Commission" was adopted by the Dearborn Heights City Council on Tuesday, January 14, 2025. This resolution is now officially recorded and in effect.

Signed this date _____

Clerk's Signature: _____
Lynne M. Senia
City Clerk
Dearborn Heights, Michigan
Seal of the City of Dearborn Heights

Attachments:

None

BUSINESS LICENSE RENEWAL APPLICATION

NO. BL-23-000013285

City of Dearborn Heights

6045 Fenton, Dearborn Heights, MI 48127
(313)791-3430



THE FOLLOWING LICENSE(S):

CABARET C-COUNCIL APPROVAL 50.00

MECH AMUSEMENT DEVICE 25.00 EA

BUSINESS

WALKER'S SPEAKEASY

GEORGE KUEHN, STOCKHOLDER

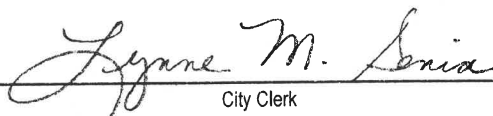
8701 N BEECH DALY

DEARBORN HEIGHTS, MI 48127

TOTAL **\$100.00**

CURRENT LICENSE EXPIRES ON: **December 20, 2024**

You may renew your license by mail by returning this form prior to the expiration date with your check or money order in the amount indicated above payable to the City of Dearborn Heights. Do not send cash! If you renew more than 7 days late you will be assessed a penalty fee in the amount of 25% of your total license fee.


City Clerk

- ☐ At the present time, you are current on both personal property taxes and water, therefore your license is renewable
- ☒ At the present time you are delinquent on your water bill in the amount of \$ 319.73 and must pay this amount in full before renewing your license.
- ☐ At the present time you are delinquent on your personal property taxes in the amount of \$ 0 and must pay this amount in full before renewing your license.

THE FAILURE TO SECURE A VALID BUSINESS LICENSE IS A VIOLATION OF CHAPTER 8 OF THE CODE OF ORDINANCES AND WILL RESULT IN A CLASS D MUNICIPLE INFRACTION BEING ISSUED.

PLEASE NOTE THE LATE FEE IS 25%

DO YOU HAVE AN ALARM SYSTEM? IS YOUR INFORMATION UP TO DATE?

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WALKER'S SPEAKEASY
GEORGE KUEHN, STOCKHOLDER
8701 N BEECH DALY
DEARBORN HEIGHTS, MI 48127

Invoice #:
00014763

License #:
BL-24-000014070

License Type:
BUSINESS LICENSE

Application Date:
12/09/2024

Expiration Date:
12/20/2025

Fee Items

CABARET C-COUNCIL APPROVAL 50.00

MECH AMUSEMENT DEVICE 25.00 EA

Amount
\$50.00
\$50.00

Change: \$0.00
CHECKS 8890
Total Tendered: \$100.00
TOTAL \$100.00

BL BUSINESS LICENSING
00014763

ITEM REFERENCE
AMOUNT

Received From: WALKER'S SPEAKEASY
GEORGE KUEHN, STOCKHOLDER
Date: 12/09/2024
Posting Date: 12/09/2024
Receipt: 1122843
Cashier: ealshaebi

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127
Phone : 313-791-3410

PAID

CITY OF DEARBORN HEIGHTS

DEC 09 2024

BY _____ CK # _____

WALKER'S SPEAKEASY
8701 N BEECH DALY
DEARBORN HEIGHTS, MI 48127

Billing/Invoice Date:

12/09/2024

Total Due:

\$100.00



BUSINESS LICENSE RENEWAL APPLICATION

NO. BL-23-000013330

City of Dearborn Heights

6045 Fenton, Dearborn Heights, MI 48127
(313)791-3430



THE FOLLOWING LICENSE(S):

CABARET A-COUNCIL APPROVAL 50.00

JUKE BOX-MUSICAL DEVICES 10.00

MECH AMUSEMENT DEVICE 25.00 EA

BUSINESS

DAWGHOUSE BAR AND GRILL

LINDA AND JEFF SCHULTE

21350 VAN BORN

DEARBORN HEIGHTS, MI 48125

TOTAL **\$235.00**

CURRENT LICENSE EXPIRES ON: **February 13, 2025**

You may renew your license by mail by returning this form prior to the expiration date with your check or money order in the amount indicated above payable to the City of Dearborn Heights. Do not send cash! If you renew more than 7 days late you will be assessed a penalty fee in the amount of 25% of your total license fee.

Leyane M. Sonia
City Clerk

- ☒ At the present time, you are current on both personal property taxes and water, therefore your license is renewable
- ☐ At the present time you are delinquent on your water bill in the amount of \$ 0 and must pay this amount in full before renewing your license.
- ☐ At the present time you are delinquent on your personal property taxes in the amount of \$ 0 and must pay this amount in full before renewing your license.

THE FAILURE TO SECURE A VALID BUSINESS LICENSE IS A VIOLATION OF CHAPTER 8 OF THE CODE OF ORDINANCES AND WILL RESULT IN A CLASS D MUNICIPAL INFRACTION BEING ISSUED.

PLEASE NOTE THE LATE FEE IS 25%

DO YOU HAVE AN ALARM SYSTEM? IS YOUR INFORMATION UP TO DATE?

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DAWGHOUSE BAR AND GRILL
LINDA AND JEFF SCHULTE
21350 VAN BORN
DEARBORN HEIGHTS, MI 48125

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127
Phone : 313-791-3410

Received From: DAWGHOUSE BAR AND GRILL
LINDA AND JEFF SCHULTE
Date: 12/09/2024 Time: 4:22:14 PM
Posting Date: 12/09/2024
Receipt: 1122890
Cashier: nnoureddin

ITEM REFERENCE	AMOUNT
BL BUSINESS LICENSING 00014770	\$235.00
TOTAL	\$235.00
CHECKS 491	\$235.00
Total Tendered:	\$235.00
Change:	\$0.00

DAWGHOUSE BAR AND GRILL
21350 VAN BORN
DEARBORN HEIGHTS, MI 48125

Invoice #:
00014770

License #:
BL-24-000014077

License Type:
BUSINESS LICENSE

Application Date:
12/09/2024

Expiration Date:
02/13/2026

Fee Items
CABARET A-COUNCIL APPROVAL 50.00
JUKE BOX-MUSICAL DEVICES 10.00
MECH AMUSEMENT DEVICE 25.00 EA

Amount
\$50.00
\$10.00
\$175.00

PAID
CITY OF DEARBORN HEIGHTS

DEC 09 2024

BY

CK #

Billing/Invoice Date:

12/09/2024

Total Due:

\$235.00



BUSINESS LICENSE RENEWAL APPLICATION

NO. BL-23-000013275

City of Dearborn Heights

6045 Fenton, Dearborn Heights, MI 48127
(313)791-3430



THE FOLLOWING LICENSE(S):

CABARET C-COUNCIL APPROVAL 50.00

RESTAURANT 50.00

VENDOR MACHINE \$10 EA

BUSINESS

MEXICAN FIESTA

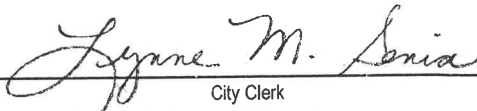
24310 FORD

DEARBORN HEIGHTS, MI 48127

TOTAL \$110.00

CURRENT LICENSE EXPIRES ON: January 04, 2025

You may renew your license by mail by returning this form prior to the expiration date with your check or money order in the amount indicated above payable to the City of Dearborn Heights. Do not send cash! If you renew more than 7 days late you will be assessed a penalty fee in the amount of 25% of your total license fee.


City Clerk

- ☐ At the present time, you are current on both personal property taxes and water, therefore your license is renewable
- ☐ At the present time you are delinquent on your water bill in the amount of \$ 0 and must pay this amount in full before renewing your license.
- ☐ At the present time you are delinquent on your personal property taxes in the amount of \$ 0 and must pay this amount in full before renewing your license.

THE FAILURE TO SECURE A VALID BUSINESS LICENSE IS A VIOLATION OF CHAPTER 8 OF THE CODE OF ORDINANCES AND WILL RESULT IN A CLASS D MUNICIPAL INFRACTION BEING ISSUED.

PLEASE NOTE THE LATE FEE IS 25%

DO YOU HAVE AN ALARM SYSTEM? IS YOUR INFORMATION UP TO DATE?

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**MEXICAN FIESTA
24310 FORD
DEARBORN HEIGHTS, MI 48127**

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127
Phone : 313-791-3410

Received From: MEXICAN FIESTA
Date: 12/31/2024 Time: 11:40:46 AM
Posting Date: 12/31/2024
Receipt: 1127941
Cashier: mnoureddin

ITEM REFERENCE	AMOUNT
BL BUSINESS LICENSING	
00014796	\$110.00
TOTAL	\$110.00
CHECKS 16422	\$110.00
Total Tendered:	\$110.00
Change:	\$0.00

Invoice #:	License #:	License Type:	Application Date:	Expiration Date:
00014796	BL-24-000014103	BUSINESS LICENSE	12/31/2024	01/04/2026

Fee Items	Amount
CABARET C-COUNCIL APPROVAL 50.00	\$50.00
RESTAURANT 50.00	\$50.00
VENDOR MACHINE \$10 EA	\$10.00

PAID
CITY OF DEARBORN HEIGHTS
DEC 31 2024

BY _____ CK # _____

Billing/Invoice Date:	12/31/2024
Total Due:	\$110.00

MEXICAN FIESTA
DEARBORN HEIGHTS, MI 48127



BUSINESS LICENSE RENEWAL APPLICATION

NO. BL-23-000013293

City of Dearborn Heights

6045 Fenton, Dearborn Heights, MI 48127
(313)791-3430



THE FOLLOWING LICENSE(S):

CABARET B-COUNCIL APPROVAL N/C
BANQUET HALL 40.00

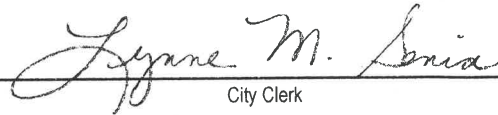
BUSINESS

POLISH LEG AM VETS #16
25222 WARREN
DEARBORN HEIGHTS, MI 48127

TOTAL **\$40.00**

CURRENT LICENSE EXPIRES ON: **February 21, 2025**

You may renew your license by mail by returning this form prior to the expiration date with your check or money order in the amount indicated above payable to the City of Dearborn Heights. Do not send cash! If you renew more than 7 days late you will be assessed a penalty fee in the amount of 25% of your total license fee.


City Clerk

- ☒ At the present time, you are current on both personal property taxes and water, therefore your license is renewable
- ☐ At the present time you are delinquent on your water bill in the amount of \$ _____ and must pay this amount in full before renewing your license.
- ☐ At the present time you are delinquent on your personal property taxes in the amount of \$ _____ and must pay this amount in full before renewing your license.

THE FAILURE TO SECURE A VALID BUSINESS LICENSE IS A VIOLATION OF CHAPTER 8 OF THE CODE OF ORDINANCES AND WILL RESULT IN A CLASS D MUNICIPAL INFRACTION BEING ISSUED.

PLEASE NOTE THE LATE FEE IS 25%

DO YOU HAVE AN ALARM SYSTEM? IS YOUR INFORMATION UP TO DATE?

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POLISH LEG AM VETS #16
25222 WARREN
DEARBORN HEIGHTS, MI 48127

Invoice #: 00014776 License #: BL-24-000014083 Application Date: 12/16/2024 Expiration Date: 02/21/2026

Fee Items	Amount
CABARET B-COUNCIL APPROVAL N/C	\$0.00
BANQUET HALL 40.00	\$40.00

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127
Phone : 313-791-3410

Received From: POLISH LEG AM VETS #16
Date: 12/16/2024 Time: 10:00:53 AM
Posting Date: 12/16/2024
Receipt: 1124715
Cashier: ealshaebi

ITEM REFERENCE	AMOUNT
BL BUSINESS LICENSING 00014776	\$40.00
TOTAL	\$40.00
CHECKS 1016	\$40.00
Total Tendered:	\$40.00
Change:	\$0.00

PAID
CITY OF DEARBORN HEIGHTS

DEC 16 2024

BY _____ CK # _____

Billing/Invoice Date: 12/16/2024
Total Due: \$40.00

POLISH LEG AM VETS #16
DEARBORN HEIGHTS, MI 48127

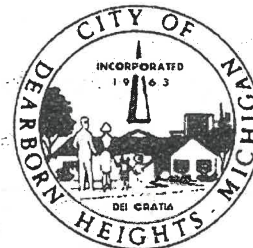


BUSINESS LICENSE RENEWAL APPLICATION

NO. BL-24-000013390

City of Dearborn Heights

6045 Fenton, Dearborn Heights, MI 48127
(313)791-3430



THE FOLLOWING LICENSE(S):

AUTO NEW/USED COUNCIL APPROVAL 65.00

BUSINESS

SAAD AUTO PARTS INC
SAAD AUTO INVESTMENTS LLC
25620 VAN BORN
DEARBORN HEIGHTS, MI 48125

TOTAL **\$65.00**

CURRENT LICENSE EXPIRES ON: **January 24, 2025**

You may renew your license by mail by returning this form prior to the expiration date with your check or money order in the amount indicated above payable to the City of Dearborn Heights. Do not send cash! If you renew more than 7 days late you will be assessed a penalty fee in the amount of 25% of your total license fee.

Lynne M. Sonia
City Clerk

- ☐ At the present time, you are current on both personal property taxes and water, therefore your license is renewable
- ☐ At the present time you are delinquent on your water bill in the amount of \$ 0 and must pay this amount in full before renewing your license.
- ☐ At the present time you are delinquent on your personal property taxes in the amount of \$ 2 and must pay this amount in full before renewing your license.

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SAAD AUTO PARTS INC
MOHAMAD SAAD
25620 VAN BORN
DEARBORN HEIGHTS, MI 48125

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127
Phone : 313-791-3410

Received From: SAAD AUTO PARTS INC

SAAD AUTO INVESTMENTS LLC

Date: 11/14/2024 Time: 4:32:10 PM

Posting Date: 11/14/2024

Receipt: 1120305

Cashier: eaishaebi

ITEM REFERENCE	AMOUNT
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BL BUSINESS LICENSING	
00014723	\$65.00

TOTAL	\$65.00
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CHECKS 238 \$65.00

Total Tendered: \$65.00

Change: \$0.00

Invoice #:	License #:	License Type:	Application Date:	Expiration Date:
00014723	BL-24-000014030	BUSINESS LICENSE	11/14/2024	01/24/2026

Fee Items	Amount
AUTO NEW/USED COUNCIL APPROVAL 65.00	\$65.00

PAID
CITY OF DEARBORN HEIGHTS
NOV 14 2024

BY _____ CK # _____

SAAD AUTO PARTS INC
25620 VAN BORN
DEARBORN HEIGHTS, MI 48125

Billing/Invoice Date: 11/14/2024
Total Due: \$65.00

