

MINUTES DECEMBER 10, 2024
REGULAR MEETING OF THE DEARBORN HEIGHTS CITY COUNCIL

Approved for
the Agenda of:

01-14-25

APPROVED

Motion No.
25 - 003

24-532 The meeting was called to order at 6:02 p.m. by Council Chairman Mo Baydoun.

Roll Call showed the following:

Present: Council Chairman Mo Baydoun, Council Chair Pro Tem Hassan Ahmad, Councilwoman Nancy Bryer, Councilman Robert Constan, Councilwoman Denise Malinowski Maxwell, Councilman Hassan Saab.
 Absent: Councilman Tom Wencel.
 Also Present: City Clerk Senia, Treasurer Hicks-Clayton, City Engineer Dib, Comptroller Shepard, Fire Chief Brogan, Human Resource Director Eggly, IT Director Cooper, Library Director McCaffery, Ordinance Enforcement & Animal Control Director Dishroon, Parks & Recreation Director Sower, Police Chief Swope.

The Pledge of Allegiance was led by Judge Plawecki & Judge Turfe.

24-533 Motion by Councilman Ahmad, seconded by Councilman Saab to approve the Agenda for the Regular Meeting of December 10, 2024 as submitted, with the addition of the following:

- Item 9-K from Councilman Saab – American Rescue Plan Act (ARPA) Funds Allocation - Vehicles
- Item 9-L from IT Director Cooper – DUO Hardware Token Funding Modification
- Item 11-B from Library Director McCaffery – Caroline Kennedy Library Room Dedication Resolution
- Claim 6-40 – Municode for \$3,241.63 for Annual Ordinance Codification

After further discussion, the motion was amended to reflect the following:

Motion by Councilman Ahmad, seconded by Councilman Saab to approve the Agenda for the Regular Meeting of December 10, 2024 as submitted, with the removal of Item 9-F - Parks & Recreation Director Sower - Canfield Center Marquee Sign - Change Order #1, and the addition of the following:

- Item 9-K from Councilman Saab – American Rescue Plan Act (ARPA) Funds Allocation - Vehicles
- Item 9-L from IT Director Cooper – DUO Hardware Token Funding Modification
- Item 11-B from Library Director McCaffery – Caroline Kennedy Library Room Dedication Resolution
- Claim 6-40 – Municode for \$3,241.63 for Annual Ordinance Codification

Motion adopted

24-534 Motion by Councilman Saab, seconded by Councilman Ahmad to approve the Minutes for the Special Meeting of November 26, 2024, as outlined in 4-A.

Motion adopted

24-535 Motion by Councilman Ahmad, seconded by Councilwoman Bryer to approve the Minutes for the Regular Meeting of November 26, 2024, as outlined in 4-B.

Motion adopted

24-536 Motion by Councilman Saab, seconded by Councilman Ahmad to approve Current Claims and ACH/Wire Transfers 6-1 through 6-14 and 6-16 through 6-40, as submitted.

1	BOUND TREE MEDICAL, LLC	\$2,186.63
2	BOWLES BROTHERS	\$1,960.00
3	BOWLES BROTHERS	\$18,155.00
4	DAVES CARPET CLEANING	\$1,653.00

5	DAVES CARPET CLEANING	\$2,325.00
6	DOWNRIVER COMMUNITY CONFERENCE	\$14,661.91
7	ELECTION SOURCE	\$17,289.50
8	FERGUSON WATERWORS	\$34,666.00
9	FERGUSON WATERWORS	\$1,859.50
10	FERGUSON WATERWORS	\$3,466.60
11	FERGUSON WATERWORS	\$128,385.60
12	FRONTLINE CONSULTING	\$4,200.00
13	GETAWAY TOURS	\$1,695.00
14	GREAT LAKES WATER	\$353,694.19
16	IBEX INSURANCE	\$8,648.00
17	JOHNSON CONTROLS	\$2,314.00
18	JOHNSON CONTROLS	\$3,457.00
19	JOHNSON CONTROLS	\$3,457.00
20	JOHNSON CONTROLS	\$3,829.16
21	JOHNSON CONTROLS	\$4,455.00
22	JOHNSON CONTROLS	\$5,999.35
23	JOHNSON CONTROLS	\$6,599.00
24	JUDE RARIDEN	\$4,900.00
25	K&E COMPOSTING	\$13,230.00
26	MICHIGAN HUMANE	\$4,964.25
27	OREILLY RANCILIO	\$17,639.80
28	PERKINS LAW	\$2,775.00
29	PERKINS LAW	\$6,225.00
30	PLANTE & MORAN	\$1,500.00
31	PRIORITY WASTE	\$230,872.32
32	QUAD TRAN	\$4,034.43
33	QUAD TRAN	\$4,522.26
34	QUAD TRAN	\$7,684.00
35	QUAD TRAN	\$7,684.00
36	SAAD LAW	\$6,570.00
37	URBAN TREE	\$1,925.00
38	URBAN TREE	\$3,850.00
39	URBAN TREE	\$4,200.00
40	CIVICPLUS MUNICODE	\$3,241.63

Motion adopted

24-537 Motion by Councilwoman Bryer, motion not seconded, to award the contract for the Sale of City-Owned Properties to Sunflower Realty as the most qualified proposer, as outlined in 7-A. Per City Engineer Dib communication dated December 3, 2024.

Hearing no second, the motion was not considered

24-538 Motion by Councilman Constan, seconded by Councilman Saab to refer back to Administration the Item 7-A – Sale of City-Owned Properties and request Administration provide the City Council with a list of the properties with addresses. In addition, approve the formation of a subcommittee to review the process consisting of Councilwoman Denise Malinowski Maxwell, Council Chair Pro Tem Hassan Ahmad, Angela Venagas, Corporation Counsel, and City Clerk Senia. Per City Engineer Dib communication dated December 3, 2024.

Motion adopted

24-539 Motion by Councilman Ahmad, seconded by Councilwoman Bryer to concur with the Mayoral reappointment of Bill Darwich to the Zoning Board of Appeals, term to expire May 2027, as outlined in 8-A. Per Mayor Bazzi communication dated December 3, 2024.

Motion adopted

24-540 Motion by Councilman Saab, seconded by Councilman Constan to authorize the Annual Publication of the Amended Notice of Meetings as required under Public Act No. 267 Public Act of 1976, with the Amended Notice of Meetings to be published Wednesday, December 11, 2024, as outlined in 9-A. Per Clerk Senia communication dated December 2, 2024.

Motion adopted

24-541 Motion by Councilman Constan, seconded by Councilman Ahmad to receive, note and file the previously approved (Council Motion #23-539) DHPEA/TPOAM contract, July 1, 2023 through June 30, 2026, and to proceed with the appropriate signatures, as outlined in 9-B. Per Clerk Senia communication dated December 3, 2024.

Motion adopted

24-542 Motion by Councilwoman Malinowski Maxwell, seconded by Councilman Saab to authorize additional review of the Treasurer's Office contract by additional municipal counsel, as outlined in 9-C. Per Treasurer Hicks-Clayton communication dated December 3, 2024.

After further discussion, the motion was amended to reflect the following:

Motion by Councilwoman Malinowski Maxwell, seconded by Councilman Saab to table Item 9-C - Legal Review of Treasurer's Office Contract, at the recommendation of Treasurer Hicks-Clayton.

Motion adopted

24-543 Motion by Councilman Ahmad, seconded by Councilman Saab to approve the Administrative Order appointing Ms. Jessica R. Cheaib to the position of Part-Time Magistrate for the 20th District Court, effective January 3, 2025, as outlined in 9-D. Per 20th District Court Judge Plawecki communication dated November 18, 2024.

Motion adopted

24-544 Motion by Councilman Saab, seconded by Councilwoman Bryer to approve the purchase and payment of shelving from Library Design Associates for Caroline Kennedy Library for a cost not to exceed \$29,157.00, as budgeted for under line 738-738-981.00 for this budget year, as outlined in 9-E. Per Library Director McCaffery communication dated November 16, 2024.

Motion adopted

24-545 Motion by Councilwoman Malinowski Maxwell, seconded by Councilman Ahmad to approve the disbursement of the Dearborn Heights Youth Organizations Allotments as follows:

Dearborn Heights Raiders - \$2,455.00
District 7 Flag Football - \$1,150.00
Dearborn Heights Soccer Association - \$3,380.00

In addition, authorize these funds to be taken from the 2024-2025 Parks & Recreation Budget Account #691-887, as outlined in 9-G. Per Parks & Recreation Director Sower communication dated November 28, 2024.

Motion adopted

24-546 Motion by Councilman Saab, seconded by Councilwoman Bryer to approve the Total Response Service Plan Agreement between the City and Total Response for \$3,385.40. In addition, authorize the Mayor and Clerk to sign the contract on behalf of the City, which will expire November 2025. In addition, authorize the Mayor and Comptroller to sign the warrants and the Treasurer to issue payment from the Police 911 CNC Fund, 101-300-962.010, as outlined in 9-H. Per Police Chief Swope communication dated November 20, 2024.

Motion adopted

24-547 Motion by Councilman Saab, seconded by Councilman Constan to approve the purchase and payment of Glock firearms and accessories from CMP Distributors, Inc., for \$6,909.86. In addition, authorize the Mayor and Comptroller or Clerk to sign the necessary warrants, and the Treasurer to issue payment from Account 265-330-831.265, as outlined in 9-I. Per Police Chief Swope communication dated November 20, 2024.

Motion adopted

24-548 Motion by Councilman Saab, motion not seconded, to refer back to Administration Item 9-J – American Rescue Plan Act (ARPA) Premium Payments.

Hearing no second, the motion was not considered

24-549 Motion by Councilman Saab, seconded by Councilwoman Bryer to allocate \$2,200,000.00 from its American Rescue Plan Act (ARPA) funds to enhance the operational capabilities of our public safety departments through the procurement of new vehicles. The proposed allocation is as follows:

1. Police Department: Allocate \$900,000.00 for the acquisition of new patrol and detective bureau vehicles to replace aging units and ensure effective law enforcement operations.
2. Fire Department: Allocate \$300,000.00 for the upgrade of the fire department's vehicle fleet, enhancing response times and service reliability,
3. DPW: Allocate \$1,000,000.00 to upgrade equipment and their aging fleet,

as outlined in 9-K. In addition, specify that these funds are to be allocated before December 31, 2024. Per Councilman Saab communication dated December 10, 2024.

After further discussion, the motion was amended to reflect the following:

Motion by Councilman Saab, seconded by Councilwoman Bryer to allocate \$2,700,000.00 from its American Rescue Plan Act (ARPA) funds to enhance the operational capabilities of our public safety departments through the procurement of new vehicles. The proposed allocation is as follows:

1. Police Department: Allocate \$900,000.00 for the acquisition of new patrol and detective bureau vehicles to replace aging units and ensure effective law enforcement operations.

2. Fire Department: Allocate \$300,000.00 for the upgrade of the fire department's vehicle fleet, enhancing response times and service reliability,

3. DPW: Allocate \$1,500,000.00 to upgrade equipment and their aging fleet,

as outlined in 9-K. In addition, specify that these funds are to be allocated before December 31, 2024. Per Councilman Saab communication dated December 10, 2024.

Motion adopted

24-550 Motion by Councilman Ahmad, seconded by Councilman Constan to approve the amendment of the payment method for the DUO Hardware Tokens as previously approved by Council Motion 24-459, that the funding will be changed from Account #101-258-728.001 for a cost not to exceed \$14,913.00 to the use of American Express Points for a cost not to exceed \$7,953.00, as outlined in 9-L. Per IT Director Cooper communication dated December 10, 2024.

Motion adopted

24-551 Motion by Councilwoman Bryer, seconded by Councilwoman Malinowski Maxwell to authorize the "Treasurer Department Administrator" position to be an appointment of the City elected Treasurer Lisa-Hicks Clayton or other elected Treasurers exempt from the civil services process, similar to the elected Mayor "Chief of staff" and under the same or similar legislative authority, this appointment will be subject to mandatory re-appointment every 2 years by the elected Treasurer on or before March 1st of first and third year of the Treasurer elect. In addition, authorize the Comptroller to amend the Treasurer budget and transfer \$60.00 from the City General Fund to Account 101-253-706.000, and authorize the Human Resources Director to process the "Treasurer Department Administrator" appointment pending Treasurer Lisa Hicks-Clayton's letter of appointment. Further, approve the City Treasurer Lisa Hicks-Clayton request and adopt this resolution terms and conditions. And further authorize her to make the appointment in writing, as outlined in 11-A. Per Treasurer Hicks-Clayton communication dated December 3, 2024.

After further discussion, the motion was amended to reflect the following:

Motion by Councilwoman Bryer, seconded by Councilwoman Malinowski Maxwell to refer back to the Treasurer Item 11-A - Treasurer's Office Additional Position Resolution.

Motion adopted

24-552 Motion by Councilman Ahmad, seconded by Councilman Constan to approve the following resolution:

Whereas, Emmy and Raymond Peck have been working as dedicated volunteers for forty years in the selfless cause of community literacy.

Whereas, Emmy and Raymond Peck have helped the library through more than a few crises.

Therefore, Study Room 2 at Caroline Kennedy Library will be known in the future as: "The Emmy and Ray Peck Meeting Room"

as outlined in 11-B. Per Library Director McCaffery communication dated December 10, 2024.

Motion adopted

24-553 Motion by Councilman Ahmad, seconded by Councilman Constan to approve the Business License Renewal for Saad Auto Parts Inc. at 25620 Van Born, as outlined in 13-A.

After further discussion, the motion was amended to reflect the following:

Motion by Councilman Ahmad, seconded by Councilman Constan to table Item 13-A - Business License Renewal for Saad Auto Parts Inc. at 25620 Van Born, until the January 14, 2025 City Council Meeting.

Motion adopted

24-554 Motion by Councilman Saab, seconded by Councilman Ahmad to approve the temporary food truck/tent/cart license renewal application for Burgeratti, as outlined in 13-B.

Motion adopted

24-555 Motion by Councilman Ahmad, seconded by Councilman Saab to approve the Business License Renewal for Bellagio Banquet LLC at 23900 W. Warren, as outlined in 13-C.

Motion adopted

24-556 Motion by Councilwoman Malinowski Maxwell, seconded by Councilman Ahmad to adjourn the Dearborn Heights City Council Regular Meeting.

Motion adopted

The meeting adjourned at 8:43 p.m.

LYNNE M. SENIA
CITY CLERK

MO BAYDOUN
COUNCIL CHAIRMAN

GEORGANNE SEMENIUK
COUNCIL SECRETARY