



City of Dearborn Heights
6045 FENTON • DEARBORN HEIGHTS, MICHIGAN 48127

Mo Baydoun
Council Chairman

Study Sessions and City Council Meetings shall be attended in person by City Council Members. Members of the public have the option of attending in person or virtually.

**Purpose: 5:00 p.m. CITY COUNCIL STUDY SESSION
- Proposed FY 2024-2025 Budget Review**

6:00 p.m. CITY COUNCIL REGULAR MEETING

Location: City Hall Council Chambers - 6045 Fenton

Date: Tuesday, June 11, 2024

Join Zoom Meeting

<https://us06web.zoom.us/j/85913000560?pwd=As8agTQnek1vGdVQEy3diQliM8128Z.1>

Meeting ID: 859 1300 0560

Passcode: 370524

One tap mobile

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+1 507 473 4847 US

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Persons who may wish to contact members of the City Council to provide input or to ask questions on any business that will come before the City Council at the meetings are to contact City Clerk Senia at 313-791-3434 or email at clerks@dearbornheightsmi.gov before 5:00 p.m. on the day of the meeting. For participation during the meeting, click on the Zoom link to enter the meeting room and raise your “zoom” hand to indicate that you have a question. You can also contact the WDHT-TV Staff at any of the above phone numbers.

Council Chairman: (313) 641-0100 • City Clerk: (313) 791-3435
mabaydoun@dearbornheightsmi.gov

ORDER OF BUSINESS JUNE 11, 2024
REGULAR MEETING OF THE DEARBORN HEIGHTS CITY COUNCIL

1. **CALL OF MEMBERS**

2. **PLEDGE OF ALLEGIANCE**

3. **AGENDA APPROVAL**

4. **APPROVAL OF MINUTES**

A Minutes from the Regular Meeting of May 28, 2024

5. **PUBLIC HEARINGS AND COMMENT ON AGENDA ITEMS**

6. **FUND TRANSFERS AND CURRENT CLAIMS**

A Claims and ACH/Wire Transfers 6-1 thru 6-31 and 6-33 thru 6-52

7. **CONSIDERATION OF BIDS**

A City Engineer Dib - Bid Award - Professional Infrastructure Improvement Design Services

B IT Director Cooper - Bid Award - IT Vehicle Lease Agreement

C Parks & Recreation Director Sower - Bid Award - Daly Park Fitness Court Reinforced Concrete Slab

D Parks & Recreation Director Sower - Bid Award - Canfield Center Marquee Sign

8. **REPORTS FROM MAYOR**

A Payment of IB Electric Invoices

9. **REPORTS FROM CITY OFFICIALS**

A City Engineer Dib - Metro Act Right-of-Way Telecommunications Permit Extension - AT&T

B City Engineer Dib - Metro Act Right-of-Way Telecommunications Permit Extension - Crown Castle Fiber LLC

C Interim Comptroller Turner - DPW Uniform and Floor Mat Rental Program Agreement

D Interim Comptroller Turner - Full Cost Allocation Plan (CAP) Analysis Agreement

E IT Director Cooper - Purchase & Payment - Senior Center Computers

F IT Director Cooper - Building Department BS&A On-Line Services Agreement

- G IT Director Cooper - Camera System Additions
- H IT Director Cooper - Purchase & Payment - DPW Supervisors Laptops
- I IT Director Cooper - Purchase & Payment - Ordinance Officers Laptops
- J IT Director Cooper - Purchase & Payment - Building Inspectors Laptops
- K Parks & Recreation Director Sower - Richard A. Young Center Men's and Women's Saunas - Contract Execution

10. **PETITIONS FROM CITIZENS**

11. **ORDINANCES AND RESOLUTIONS**

- A Resolution of the Council of the City of Dearborn Heights, Michigan Adopting an Operating Budget for the Fiscal Year Beginning July 1, 2024 and Ending June 30, 2025
- B Resolution Adopting the Fiscal Year 2024-2025 Tax Levy

12. **COMMUNICATIONS**

13. **NEW BUSINESS**

- A Business License Renewal - Automania LLC
- B Business License Renewal - Go 2 Motorcity LLC
- C Business License Renewal - Connect Auto Sales LLC
- D Business License Application - Kars R Us Auto Sales LLC

14. **MEMBERS OF THE PUBLIC**

- A Comments from Council Members
- B Announcements
- C Public Comments

15. **ADJOURNMENT**

MINUTES MAY 28, 2024
REGULAR MEETING OF THE DEARBORN HEIGHTS CITY COUNCIL

Approved for
the Agenda of:

06-11-24

24-216 The meeting was called to order at 6:04 p.m. by Council Chairman Mo Baydoun.

Roll Call showed the following:

Present: Council Chairman Mo Baydoun, Council Chair Pro Tem Hassan Ahmad, Councilwoman Nancy Bryer, Councilman Robert Constan, Councilwoman Denise Malinowski Maxwell, Councilman Hassan Saab.

Absent: Councilman Tom Wencel (arrived at 7:34 p.m.).

Also Present: City Clerk Senia, Mayor Bazzi, Treasurer Hicks-Clayton, Building & Engineering Director Watland, Chief of Staff Hernandez, City Engineer Dib, CEDD Director Jamal, Interim Comptroller Turner, DPW Director Conrad, Fire Chief Brogan, IT Director Cooper, Library Director McCaffery, Ordinance Enforcement & Animal Control Director Dishroon, Parks & Recreation Director Sower.

The Pledge of Allegiance was led by Police Officer Faten Shokr.

24-217 Motion by Councilman Ahmad, seconded by Councilman Saab to approve the Agenda for the Regular Meeting of May 28, 2024 as submitted.

Motion adopted

24-218 Motion by Councilman Saab, seconded by Councilwoman Bryer to approve the Minutes for the Regular Meeting of May 14, 2024, as outlined in 4-A.

Motion adopted

24-219 Motion by Councilman Saab, seconded by Councilman Ahmad to approve the Minutes for the Special Meeting of May 21, 2024, as outlined in 4-B.

Motion adopted

24-220 Motion by Councilman Ahmad, seconded by Councilman Saab to approve Current Claims and ACH/Wire Transfers 6-1 through 6-55 as submitted.

After further discussion, the motion was amended to reflect the following:

Motion by Councilman Ahmad, seconded by Councilman Saab to approve Current Claims and ACH/Wire Transfers 6-1 through 6-55 as submitted, with the removal of Claims 6-36 and 6-39, and the removal of 6-38 that it be re-added to the Agenda as Item 9-B so that it may be considered separately.

1	ALLIED BUILDING SERVICES OF DETROIT	\$2,343.57
2	ALLIED BUILDING SERVICES OF DETROIT	\$2,776.30
3	ARTISTIC LANDSCAPING & LAWN	\$2,444.81
4	ARTISTIC LANDSCAPING & LAWN	\$4,285.71
5	AXON ENTERPRISE, INC.	\$1,719.59
6	AXON ENTERPRISE, INC.	\$2,148.35

7	BASSAM SALEH	\$1,750.00
8	BRATCHER ELECTRIC INC.	\$2,450.00
9	BRENDEL'S SEPTIC TANK SERVICE LLC	\$2,745.00
10	CITY OF DEARBORN	\$32,519.75
11	CITY OF TAYLOR	\$1,576.24
12	CMP DISTRIBUTORS, INC.	\$3,669.00
13	CUMMINS SALES AND SERVICE	\$2,945.76
14	DETROIT TIGERS INC.	\$1,792.00
15	DOWNRIVER UTILITY WASTEWATER AUTH	\$58,719.20
16	DTOUR ENTERTAINMENT	\$2,000.00
17	DUKE'S ROOT CONTROL INC.	\$9,731.29
18	EFFECTV	\$2,099.50
19	EJ USA, INC.	\$4,135.02
20	EJ USA, INC.	\$4,135.02
21	EJ USA, INC.	\$3,980.35
22	ENTERPRISE FM TRUST	\$5,024.13
23	GRAINGER	\$2,968.29
24	GRAYS OUTDOOR SERVICES L.L.C.	\$11,000.00
25	HOME DEPOT CREDIT SERVICES	\$3,349.89
26	HYDROCORP	\$3,721.50
27	KLA LABORATORIES, INC	\$8,917.90
28	LARDNER ELEVATOR COMPANY	\$13,650.00
29	LED LION, INC	\$3,900.00
30	MAGIC BUS BAND LLC	\$1,500.00
31	METRO CARPET & FLOORS	\$1,824.00
32	MICHAEL FEDORKA	\$1,500.00
33	NEW IMAGE BUILDING SERVICES, LLC	\$2,852.01
34	NONA AGENCY / NABIL NONA	\$2,258.13
35	NOVA STAR PRODUCTIONS LLC	\$3,000.00
36	O'REILLY RANCHIO P.C.	\$6,800.00
37	PAT MILLIKEN FORD	\$4,252.06
38	PERF-C/O SMIP	\$10,600.00
39	PERKINS LAW GROUP	\$1,575.00
40	PINPOINT PRESSURE WASH	\$1,500.00
41	RKA PETROLEUM COMPANIES, INC	\$1,953.48

42	ROBERT SCHURIG	\$1,934.72
43	SHANIC GROUP	\$2,524.88
44	TELEFLEX LLC	\$2,750.00
45	URBAN TREE TRIMMING	\$6,300.00
46	WADE TRIM	\$2,072.00
47	WADE TRIM	\$2,138.68
48	WADE TRIM	\$2,973.60
49	WADE TRIM	\$3,119.56
50	WADE TRIM	\$7,434.26
51	WADE TRIM	\$8,650.00
52	WADE TRIM	\$87,306.25
53	WAYNE COUNTY	\$476,294.79
54	WAYNE COUNTY	\$4,500.00
55	AMAZON	\$16,008.25

Motion adopted

- 24-221** Motion by Councilman Ahmad, seconded by Councilwoman Bryer to award the bid for Residential Appraising Services to Judeh Associate and authorize the Mayor and Clerk to sign the contract on behalf of the City. In addition, authorize the Mayor and Comptroller or Clerk to approve the expenditure warrants, and the Treasurer to pay them periodically in amounts not to exceed \$450.00 per appraisal according to the City Charter - Chapter VIII – Section 8.9, as outlined in 7-A. Per CEDD Director Jamal communication dated May 21, 2024.

Motion adopted

- 24-222** Motion by Councilwoman Bryer, seconded by Councilman Constan to award the bid for the Lower Rouge CSO Design CSO Area L-41 to Pamar Enterprises as the lowest bidder with a cost-not-to-exceed budget of \$4,460,974.70. In addition, authorize the attached construction budget be approved based on the contract bid, and authorize the Mayor and Clerk to sign the contract agreement on behalf of the City, as outlined in 7-B. Per City Engineer Dib communication dated May 23, 2024.

Motion adopted

- 24-223** Motion by Councilwoman Bryer, seconded by Councilman Ahmad to award the bid for the Canfield Marquee Sign to The Led Lion, Inc. in the amount of \$69,382.50, which allows for a 10% owner's reserve due to possible hidden electrical issues. In addition, authorize the Mayor and Comptroller or Clerk to sign the necessary warrants and the Treasurer to issue payment from the 2023-24 Parks & Recreation Budget account #691-981, as outlined in 7-C. Per Parks & Recreation Director Sower communication dated May 16, 2024.

Ayes: Council Chairman Baydoun, Council Chair Pro Tem Ahmad, Councilwoman Bryer.

Nays: Councilman Constan, Councilwoman Malinowski Maxwell, Councilman Saab.

Absent: Councilman Wencel.

Motion defeated

- 24-224** Motion by Councilwoman Bryer, seconded by Councilman Ahmad to award the bid for the Richard A. Young Center Men's and Women's Saunas to Allied Buidling Service Co. in the amount of \$70,306.50, which allows for a 10% owner's reserve due to possible hidden electrical issues. In addition, authorize the Mayor and Comptroller or Clerk to sign the necessary warrants and the Treasurer to issue payment from the 2023-24 Parks & Recreation Budget account #691-981, as outlined in 7-D. Per Parks & Recreation Director Sower communication dated May 16, 2024.

Motion adopted

- 24-225** Motion by Councilman Ahmad, seconded by Councilwoman Bryer to award the bid for Accountability & Oversight Platform to Vector Solutions Guardian Tracking as the lowest bidder. In addition, authorize the Mayor and Comptroller or Clerk to sign the necessary warrants and the Treasurer to issue payment from account #101-300-818.000, as outlined in 7-E. Per Police Operations Director Swope communication dated May 6, 2024.

Motion adopted

- 24-226** Motion by Councilman Saab, seconded by Councilman Constan to approve the payment of two (2) invoices from IB Electric in the total amount of \$30,106.00, as outlined in 8-A. Per Mayor Bazzi communication dated May 21, 2024.

Ayes: Councilwoman Bryer.

Nays: Council Chairman Baydoun, Council Chair Pro Tem Ahmad, Councilman Constan, Councilwoman Malinowski Maxwell, Councilman Saab.

Absent: Councilman Wencel.

Motion defeated

- 24-227** Motion by Councilman Saab, seconded by Councilwoman Denise Malinowski Maxwell to approve the proposed delinquent personal property tax and strike of record 5 years and older as allowed per State law, as outlined in 9-A. Per Treasurer Hicks-Clayton communication dated May 20, 2024.

Ayes: None.

Nays: Council Chairman Baydoun, Council Chair Pro Tem Ahmad, Councilwoman Bryer, Councilman Constan, Councilwoman Malinowski Maxwell, Councilman Saab.

Absent: Councilman Wencel.

Motion defeated

- 24-228** Motion by Council Chairman Baydoun, seconded by Councilman Saab to approve training from forfeiture funds.

Ayes: Council Chairman Baydoun, Councilwoman Bryer, Councilman Constan.

Nays: Council Chair Pro Tem Ahmad, Councilwoman Malinowski Maxwell, Councilman Saab.

Absent: Councilman Wencel.

Motion defeated

Councilman Tom Wencel arrived at 7:34 p.m.

- 24-229** Motion by Councilman Ahmad, seconded by Councilman Constan to adopt the Resolution of the Council of the City of Dearborn Heights, Michigan adopting an operating budget for the Fiscal Year beginning July 1, 2024 and ending June 30, 2025, and said tax levy shall be composed of the constituent rates, for the purposes, and with estimated yields described as follows based upon an aggregate of Taxable Assessed Values of \$1,764,133,175 for the City of Dearborn Heights or as may be subsequently certified and amended net of tax increment capture, as outlined in 11-A. Per Interim Comptroller Turner communication dated May 23, 2024.

Motion unanimously defeated

24-230 Motion by Councilwoman Bryer, seconded by Councilman Constan to adopt the Resolution of Council of the City of Dearborn Heights, Michigan adopting an operating budget for the Fiscal Year beginning July 1, 2024 and ending June 30, 2025, and said tax levy shall be composed of the constituent rates, for the purposes, and with estimated yields described as follows based upon an aggregate of Taxable Assessed Values of \$1,764,133,175 for the City of Dearborn Heights or as may be subsequently certified and amended net of tax increment capture. Further, consistent with City Charter Section 4.9(a), the compensation of each City employee or officer shall be within the limits of and in accordance with the plan set forth in the "PERSONNEL PAGE" of the budget applicable to the employee or officer such that (a) the compensation, salary, or wages of the employee or officer shall not exceed the amount stated for the employee or officer in the "PERSONNEL PAGE" applicable to the employee or officer, (b) the compensation, salary, or wages for each employee or officer whose position is exempt for purposes of paying overtime shall only be paid on a proportional basis during the Fiscal Year, and (c) the compensation, salary, or wages for each employee or officer whose position is not exempt for purposes of paying overtime shall be paid on a proportional basis during the Fiscal Year except as may be necessary to comply with any collective bargaining agreement or overtime law applicable to that employee or officer, as outlined in 11-A. Per Interim Comptroller Turner communication dated May 23, 2024.

Ayes: Councilwoman Bryer, Councilman Constan.

Nays: Council Chairman Baydoun, Council Chair Pro Tem Ahmad, Councilwoman Malinowski Maxwell, Councilman Saab, Councilman Wencel.

Absent: None.

Motion defeated

Council Chairman Mo Baydoun stepped out at 7:54 p.m.

24-231 Motion by Councilman Saab, seconded by Councilwoman Bryer to approve the imposition of and the Treasurer of the City of Dearborn Heights shall administer the imposition of a Property Tax Administration Fee, pursuant to MCL 211.44 with respect to taxes to be collected for the Summer 2024 and Winter 2024 only, with the stipulations that the imposition of any future Property Tax Administration Fee, will require a new resolution before it may be imposed and that the fee shall be used to offset costs incurred by the City of Dearborn Heights in assessing property values, collecting the property tax levies, and in the review and appeal processes, as outlined in 11-B. Per Treasurer Hicks-Clayton communication dated May 21, 2024.

Ayes: Council Chair Pro Tem Ahmad, Councilwoman Bryer, Councilman Constan, Councilwoman Malinowski Maxwell, Councilman Saab, Councilman Wencel.

Nays: None.

Absent: Council Chairman Baydoun.

Motion adopted

Council Chairman Mo Baydoun returned at 7:59 p.m.

24-232 Motion by Councilman Saab, seconded by Councilman Wencel to approve the resolution regarding the restriction of the reallocation of budgeted funds without council approval, effective immediately upon approval, as outlined in 11-C. Per Councilman Saab communication dated May 23, 2024.

Motion unanimously adopted

24-233 Motion by Councilwoman Bryer, seconded by Councilman Constan to approve the resolution regarding the Tentative Contract Award for Clean Water State Revolving Fund (CWSRF) Project, as outlined in 11-D. Per City Engineer Dib communication dated May 23, 2024.

Motion unanimously adopted

24-234 Motion by Councilwoman Bryer, seconded by Councilman Constan move that Ordinance No. H-24-02 AN ORDINANCE TO PROVIDE FOR THE ACQUISITION, CONSTRUCTION, INSTALLATION, FURNISHING AND EQUIPPING OF ADDITIONS AND IMPROVEMENTS TO THE WATER AND SEWER SYSTEM OF THE CITY; TO PROVIDE FOR THE ISSUANCE AND SALE OF JUNIOR LIEN REVENUE BONDS TO PAY THE COST THEREOF; TO PROVIDE FOR THE COLLECTION OF REVENUES FROM THE SYSTEM SUFFICIENT FOR THE PURPOSE OF PAYING THE COSTS OF OPERATION AND MAINTENANCE OF THE SYSTEM AND TO PAY THE PRINCIPAL OF AND INTEREST ON THE BONDS; TO PROVIDE FOR THE SEGREGATION AND DISTRIBUTION OF SYSTEM REVENUES; TO PROVIDE FOR THE RIGHTS OF THE HOLDERS OF THE BONDS IN ENFORCEMENT THEREOF; TO ESTABLISH SEPARATE SERIES OF BONDS OF SENIOR AND SUBORDINATE STATUS WITH RESPECT TO THE NET REVENUES OF THE SYSTEM; TO PRESCRIBE THE FORM OF THE BONDS; AND TO PROVIDE FOR OTHER MATTERS RELATING TO THE BONDS AND THE SYSTEM, be considered read for the first and second time, and that the ordinance become effective upon publication in the Press & Guide, as outlined in 11-E. Per City Engineer Dib communication dated May 23, 2024.

Motion unanimously adopted

24-235 Motion by Councilman Saab, seconded by Councilman Ahmad to approve the resolution imposing a 12-month application stay on the issuance of new permits or licenses for car washes, gas stations, dealerships, auto repair shops, and collision centers within the City of Dearborn Heights. This application stay pertains solely to new incoming businesses, as outlined in 11-F. Per Councilman Saab communication dated May 23, 2024.

After further discussion, the motion was amended to reflect the following:

Motion by Councilman Saab, seconded by Councilman Ahmad to approve the resolution imposing a 12-month application stay on the issuance of new permits or licenses for car washes, gas stations, dealerships, auto repair shops, collision centers, **junk yards, scrap yards, and tow yards** within the City of Dearborn Heights. This application stay pertains solely to new incoming businesses, as outlined in 11-F. Per Councilman Saab communication dated May 23, 2024.

Motion unanimously adopted

24-236 Motion by Councilman Ahmad, seconded by Councilman Constan to approve the temporary food truck/tent/cart license applications for Hanky Panky Donuts and Blazin Hot Wings, and renewal applications for Burgeratti, Chicken Cheese, and Catrina Mia, as outlined in 13-A.

Ayes: Council Chairman Baydoun, Council Chair Pro Tem Ahmad, Councilwoman Bryer, Councilman Constan.

Nays: Councilwoman Malinowski Maxwell, Councilman Saab, Councilman Wencel.

Absent: None.

Motion adopted

24-237 Motion by Councilman Ahmad, seconded by Councilman Constan to approve the Business License Renewals for Automania LLC at 22120 Van Born and Go 2 Motorcity LLC at 2955 S Beech Daly, and approve the business license application for Kars R Us Auto Sales LLC at 8230 N Telegraph which represents a transfer of ownership of an existing used car lot, as outlined in 13-B.

Motion unanimously defeated

24-238 Motion by Councilman Ahmad, seconded by Councilman Saab to approve the Business License Renewal for Stitt Post #232 (American Legion) at 23850 Military, as outlined in 13-C.

Motion unanimously adopted

24-239 Motion by Councilwoman Bryer, seconded by Councilman Ahmad to adjourn the Dearborn Heights City Council Regular Meeting.

Motion unanimously adopted

The meeting adjourned at 10:00 p.m.

LYNNE M. SENIA
CITY CLERK

MO BAYDOUN
COUNCIL CHAIRMAN

GEORGANNE SEMENIUK
COUNCIL SECRETARY

Claims 6/11/2024

Item #	Vendor Name	Amount
1	AFFILIATED VETERINARY EMERGENCY PC	\$ 1,605.53
2	ALLIANCE OF ROUGE COMMUNITIES	\$ 12,267.00
3	ALLIED BUILDING SERVICES OF DETROIT	\$ 2,946.20
4	ALLIED BUILDING SERVICES OF DETROIT	\$ 765.00
5	ALLIED BUILDING SERVICES OF DETROIT	\$ 1,072.81
6	ARTISTIC LANDSCAPING & LAWN	\$ 4,465.71
7	ARTISTIC LANDSCAPING & LAWN	\$ 4,465.71
8	BOUND TREE MEDICAL, LLC	\$ 2,832.30
9	BOUND TREE MEDICAL, LLC	\$ 1,052.98
10	BOUND TREE MEDICAL, LLC	\$ 1,144.65
11	BOUND TREE MEDICAL, LLC	\$ 8,446.53
12	BOWLES BROTHERS SERVICES	\$ 5,075.00
13	BSB COMMUNICATIONS INC	\$ 1,616.25
14	DEWOLF AND ASSOCIATES	\$ 1,690.00
15	DUKE'S ROOT CONTROL INC.	\$ 15,572.35
16	DUKE'S ROOT CONTROL INC.	\$ 10,814.91
17	DUKE'S ROOT CONTROL INC.	\$ 33,198.71
18	ESKILL CORPORATION	\$ 5,000.00
19	FERGUSON WATERWORKS #3386	\$ 2,640.87
20	FERGUSON WATERWORKS #3386	\$ 1,512.07
21	FERGUSON WATERWORKS #3386	\$ 8,380.50
22	FERGUSON WATERWORKS #3386	\$ 7,854.80
23	FERGUSON WATERWORKS #3386	\$ 11,187.27
24	FERGUSON WATERWORKS #3386	\$ 9,449.11
25	GREAT LAKES WATER AUTHORITY	\$ 12,956.58
26	IBEX INSURANCE SERVICES	\$ 103,496.00
27	INCLUSION SOLUTIONS, LLC	\$ 4,085.85
28	MICHIGAN HUMANE SOCIETY	\$ 4,902.25
29	MICHIGAN MUNICIPAL LEAGUE	\$ 7,750.00
30	MISS DIG 811	\$ 18,819.16
31	O'REILLY RANCILIO P.C.	\$ 6,800.00
32	PERF C/O SMIP	\$ 10,600.00
33	PERKINS LAW GROUP	\$ 1,575.00
34	PLANTE & MORAN PLLC	\$ 32,940.00
35	PRIORITY WASTE LLC	\$ 213,465.28
36	QUAD-TRAN OF MICHIGAN, INC.	\$ 4,389.76
37	QUAD-TRAN OF MICHIGAN, INC.	\$ 7,684.00
38	SAAD LAW, PLLC	\$ 4,800.00
39	SAAD LAW, PLLC	\$ 5,040.00
40	SHANIC GROUP	\$ 3,241.83
41	SHI INTERNATIONAL CORP	\$ 8,568.00
42	TIREHUB, LLC	\$ 3,162.88

Claim 6-32
Removed by Council
Chairman Baydoun
prior to the meeting

43	TURNOUT MANAGEMENT	\$	1,754.00
44	ULINE	\$	2,436.22
45	URBAN TREE TRIMMING	\$	2,800.00
46	WADE TRIM	\$	390.00
47	WADE TRIM	\$	1,215.00
48	WADE TRIM	\$	1,440.00
49	WADE TRIM	\$	2,385.00
50	WADE TRIM	\$	1,105.00
51	WADE TRIM	\$	1,140.00
52	WEBUILDFUN, INC	\$	3,305.45
# of Invoices:	52 # Due: 52 Totals:	\$	627,303.52



Practice
affiliatedvet.com
aves@affiliatedvet.com
+13133891700

Patient
Rosie CITY OF DEARBORN
HTS
2 YO F GSD
Patient ID: CA2431B
Visit: 04/18/24

Account
Unknown CITY OF DEARBORN HTS
Account ID: 89797
(313) 605-6819
Bdishroon@dearbornheightsmi.gov

Rosie CITY OF DEARBORN HTS

Visit Report: Thursday, April 18, 2024

Hospital: Affiliated Veterinary Emergency Service - 15220 Southfield Road Allen Park MI 48101

Visit	Patient	Account
Veterinarian: Rachel Brown	Rosie CITY OF DEARBORN HTS (ID CA2431B)	Unknown CITY OF DEARBORN HTS (ID 89797)
Check In: 04/18/24, 20	DOB: Apr 18, 2022	6045 Fenton Ave, Dearborn Heights, MI 48127, USA
Check Out: 04/19/24, 11	Sex: Female	(313) 605-6819
	Species: Canine	Bdishroon@dearbornheightsmi.gov
	Breed: German Shepherd Dog	
	Weight: 27.3kg	

Invoice #136813

DATE	ID	ORDER	QTY	PRICE	DR	SUBTOTAL
04/18/24	115	Emergency Examination and Consultation	1 ea	\$120.00	DEC	\$120.00
04/19/24	0155	DVM Evaluation/Exam/Management	1 ea	\$25.00	DEC	\$25.00
04/19/24	750	Hospital Admit Fee (General)	1 ea	\$60.00	DEC	\$60.00
04/19/24	0750A	Hospitalization/6h	1 ea	\$30.00	DEC	\$30.00
04/19/24	720	Nursing Care Basic/Level 1	1 ea	\$20.00	DEC	\$20.00
04/19/24	0195C	Flea Tx in Hosp: Capstar only @ ea	1 ea	\$25.00	DEC	\$25.00
04/19/24	0802S	IV Fluid Set-up Fee	1 ea	\$30.00	DEC	\$30.00
04/19/24	7814	Methadone HCl Inj per mL (10mg/mL)	0.68 mL	\$77.16	DEC	\$77.16
04/19/24	1585	Acepromazine Inj (10mg/mL)	0.08 mL	\$10.00	DEC	\$10.00
04/19/24	0341N	Profile: Chem 15 w/Lytes & CBC	1 ea	\$220.00	DEC	\$220.00
04/19/24	368	Heartworm 4DX (Hwt,Anaplas,Erlich,Lyme)	1 ea	\$75.00	DEC	\$75.00
04/19/24	1622	Polyflex (Ampicillin) Inj (200mg/mL)	3.41 mL	\$38.75	DEC	\$38.75
04/19/24	1949	Carprofen (Rimadyl) Inj: (50mg/mL)	2.4 mL	\$53.84	DEC	\$53.84
04/19/24	E5023	Clear E-Collar: 3M #23	1 ea	\$33.75	DEC	\$33.75
04/19/24	868	IV Fluid Bag: LRS 1000mL	1 ea	\$60.00	DEC	\$60.00
04/19/24	818	IV Cath: 18g	1 ea	\$57.00	DEC	\$57.00
04/19/24	803	Infusion Pump & Cath Maint - per 6 hours	1 ea	\$9.00	DEC	\$9.00
04/19/24	1522	Iso Gas Anesth:24-40 kg 1st 30min	1 ea	\$160.00	DEC	\$160.00
04/19/24	1510	Anesthetic Monitoring 5-30min	1 ea	\$45.00	DEC	\$45.00
04/19/24	1502	Anesthesia Induction: 24-40 kg	1 ea	\$95.00	DEC	\$95.00
04/19/24	695	Surgical Monitoring- non-manual	1 ea	\$45.00	DEC	\$45.00
04/19/24	691	Surgical Supplies	1 ea	\$35.00	DEC	\$35.00
04/19/24	682	Laceration: Major/Multi @ ea 30 min	1 ea	\$195.00	DEC	\$195.00
04/19/24	0155	DVM Evaluation/Exam/Management	1 ea	\$25.00	RB	\$25.00
04/19/24	0750A	Hospitalization/6h	1 ea	\$30.00	RB	\$30.00

Affiliated Veterinary Emergency Service | 15220 Southfield Road Allen Park MI 48101

Rosie CITY OF DEARBORN HTS (CA2431B) | Unknown CITY OF DEARBORN HTS | 6045 Fenton Ave, Dearborn Heights, MI 48127, USA | (313) 605-6819



PRACTICE
affiliatedvet.com
aves@affiliatedvet.com
+13133891700

PATIENT
Rosie CITY OF DEARBORN
HTS
2 YO F GSD
Patient ID: CA2431B
Visit: 04/18/24

ACCOUNT
Unknown CITY OF DEARBORN HTS
Account ID: 89797
(313) 605-6819
Bdishroon@dearbornheightsmi.gov

DATE	ID	ORDER	QTY	PRICE	DR	SUBTOTAL
04/19/24	803	Infusion Pump & Cath Maint - per 6 hours	1 ea	\$9.00	RB	\$9.00
04/19/24	720	Nursing Care Basic/Level 1	1 ea	\$20.00	RB	\$20.00

Subtotal \$1,603.50

Taxes \$2.03

Total \$1,605.53

Payments \$0.00

Refunds \$0.00

Payments Total: \$0.00

Payments Unapplied: (\$0.00)

Invoice Balance: \$1,605.53

Account Balance: \$1,605.53 ✓

[Signature]
Date 5/28/24
#101-426-806.000

Alliance of Rouge Communities
46036 Michigan Ave., Suite 126
Canton, MI 48188
Phone: 734-768-2180
Email: info@allianceofrougecommunities.com

Invoice

Date	Invoice #
5/3/2024	202230

Mr. Ali Dib
City Engineer
6045 Fenton
Dearborn Heights, MI 48127

Terms
7/31/24

Description	Amount
Alliance of Rouge Communities membership dues for 2024	12,267.00
592 - 536 - 817.000 Ok to pay 	
Please remit to above address.	Total \$12,267.00

Questions Regarding this Invoice?
Contact Chris O'Meara at comeara@allianceofrougecommunities.com or 734-768-2180



Invoice

Allied Building Service Company of Detroit,
Inc.
1801 Howard Street
Detroit, MI 48216-1920
PH: (313) 230-0800

Invoice Date April 11, 2024	Page 1 of 1
Billing Cycle -	
Invoice Number 00337318	
Amount Due \$2,948.20	

CUSTOMER:

Dearborn Heights
6045 Fenton
Dearborn Heights, MI
48127

LOCATION:

City Hall - Dearborn Hgts
6045 Fenton st.
Dearborn Hts., MI
48127

Project 189155-WO241544	Terms net 30	Due Date May 11, 2024	Cust PO #
----------------------------	-----------------	--------------------------	-----------

Description	Qty	\$/ea	Total
Installed surface mounted outlets spaced out through the room	0.00	\$ 0.00	\$0.00
Labor	20.00	\$ 92.00	\$1,840.00
Service call	1.00	\$ 102.00	\$102.00
Materials	1.00	\$ 1,006.20	\$1,006.20

Comments:

sub-total:	\$2,948.20
sales tax:	\$0.00
total:	\$2,948.20
payments & credits:	\$0.00
balance due:	\$2,948.20

Approved for Payment
Lynne M. Loria
101-190-981,000
5/21/24

Allied Building Services pays all required sales tax on materials used on this invoice at the time of purchase.
If you have any questions regarding this invoice, contact Caitlin Ringey ((313) 230-0787).

REMIT PAYMENT TO:

Allied Building Services of Detroit, Inc. | 1801 Howard Street, Detroit, MI 48216-1920 | PH: (313) 230-0800 | FAX: (313) 230-0810



Invoice

Allied Building Service Company of Detroit,
Inc.
1801 Howard Street
Detroit, MI 48216-1920
PH: (313) 230-0800

Invoice Date May 9, 2024	Page 1 of 1
Billing Cycle -	
Invoice Number 00339553	
Amount Due \$765.00	

CUSTOMER:

Dearborn Heights
6045 Fenton
Dearborn Heights, MI
48127

LOCATION:

City Hall - Dearborn Hgts
6045 Fenton st.
Dearborn Hts., MI
48127

Project 191894-WO244475	Terms net 30	Due Date June 8, 2024	Cust PO #
----------------------------	-----------------	--------------------------	-----------

Description	Qty	\$/ea	Total
Charged RTU 6 with 2.8 lbs. of r22. Ambient outside air was 65 degrees suction pressure 63 And discharge pressure 181. Charged RTU per charging chart. Verified in mallroom of supply air is as intended-ok. Had city personal shut door to mallroom.	0.00	\$ 0.00	\$0.00
Labour	5.00	\$ 95.00	\$475.00
Materials	1.00	\$ 290.00	\$290.00

Comments:

sub-total:	\$765.00
sales tax:	\$0.00
total:	\$765.00
payments & credits:	\$0.00
balance due:	\$765.00

O.K. for payment

5-29-24

101-265-931000

Allied Building Services pays all required sales tax on materials used on this invoice at the time of purchase.
If you have any questions regarding this invoice, contact Caitlin Ringey ((313) 230-0787).

REMIT PAYMENT TO:

Allied Building Services of Detroit, Inc. | 1801 Howard Street, Detroit, MI 48216-1920 | PH: (313) 230-0800 | FAX: (313) 230-0810



Invoice

Invoice Date May 20, 2024	Page 1 of 1
Billing Cycle	
Invoice Number 00340365	
Amount Due \$1,072.81	

Allied Building Service Company of Detroit,
Inc.
1801 Howard Street
Detroit, MI 48216-1920
PH: (313) 230-0800

CUSTOMER:

Dearborn Heights
6045 Fenton
Dearborn Heights, MI
48127

LOCATION:

Fire Station #2 HQ - Dearborn Hts.
1999 N. Beech Daly
Dearborn Hts., MI
48127

Project 191318-WO243882	Terms net 30	Due Date June 19, 2024	Cust PO #
----------------------------	-----------------	---------------------------	-----------

Description	Qty	\$/ea	Total
Onsite to install oah sensor per York tech support from last service call. Found unit does not require oah via tech support after issues with installing oah sensor. Found loose connector pin on main board with aide of tech support. Rtu2 is operational. Outdoor air quality sensor will not interfere with RTU operation per tech support, It's an option. Upon leaving RTU 2 is fully operational. Informed Chris at city RTU 2 condenser coil should be cleaned and exhaust fan near RTU 2 is noisy. Chris stipulated the city will take care of both.	0.00	\$ 0.00	\$0.00
Labor	8.00	\$ 95.00	\$760.00
Materials	1.00	\$ 312.81	\$312.81

Comments:

sub-total:	\$1,072.81
sales tax:	\$0.00
total:	\$1,072.81
payments & credits:	\$0.00
balance due:	\$1,072.81

O.K. for payment
5-29-24
#101-265-931.000

Allied Building Services pays all required sales tax on materials used on this invoice at the time of purchase.
If you have any questions regarding this invoice, contact Caitlin Ringey ((313) 230-0787).

REMIT PAYMENT TO:

Allied Building Services of Detroit, Inc. | 1801 Howard Street, Detroit, MI 48216-1920 | PH: (313) 230-0800 | FAX: (313) 230-0810

ARTISTIC LANDSCAPING & LAWN SERVICE

Invoice

5477 W.BROOKSIDE DR
DEARBORN HEIGHTS, MI 48125
(313) 404-5999

Date	Invoice #
5/26/2024	14174

Bill To

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship To

DPW PROPERTIES
DEARBORN HEIGHTS, MI 48125

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	NET 10 DAYS		5/26/2024			
Quantity	Item Code	Description			Price Each	Amount
1	2024 CONTRACT	20234 GRASS CUTTING CONTRACT FOR ALL DPW PROPERTY COVERED IN CONTRACT			4,285.71	4,285.71
4	NEW PROPERTY	NEW CITY OWNED PROPERTY			45.00	180.00
101-440-818.108 OK To PAY RM 5-30-24 						
					Total	\$4,465.71

ARTISTIC LANDSCAPING & LAWN SERVICE

Invoice

5477 W.BROOKSIDE DR
DEARBORN HEIGHTS, MI 48125
(313) 404-5999

Date	Invoice #
5/26/2024	14173

Bill To
CITY OF DEARBORN HEIGHTS 6045 FENTON DEARBORN HEIGHTS, MI 48127

Ship To
DPW PROPERTIES DEARBORN HEIGHTS, MI 48125

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project	
	NET 10 DAYS		5/26/2024				
Quantity	Item Code	Description				Price Each	Amount
1	2024 CONTRACT	20234 GRASS CUTTING CONTRACT FOR ALL DPW PROPERTY COVERED IN CONTRACT				4,285.71	4,285.71
4	NEW PROPERTY	NEW CITY OWNED PROPERTY				45.00	180.00
101-440-818.100 OK To Pay DYM 5-30-24 							
						Total	\$4,465.71

101-440-818.100
OK To Pay
Rm 5-30-24
PEL



Correspondence Address:
5000 Tuttle Crossing Blvd
Dublin, OH 43016
PHONE: (800) 533-0523
FAX: (800) 257-5713
www.boundtree.com

Please Remit To:
BOUND TREE MEDICAL, LLC. 23537 Network Place Chicago, IL 60673-1235

Invoice

Invoice	85265128
Date	02/29/2024
Page	1 of 1
Account #	101332

TIN# 31-1739487

Customer DEA License No:

CITY OF DEARBORN HEIGHTS
1999 N BEECH DALY RD
DEARBORN HEIGHTS, MI 48127-3487

Ship To: SHIP001
CITY OF DEARBORN HEIGHTS
1999 N BEECH DALY RD
FIRE STATION HEADQUARTERS ATTN: LISA
MARTIN
DEARBORN HEIGHTS, MI 48127-3487

PO Number	Sales Order Number	Account Manager	Shipping Method	Ship Date	Payment Terms		
	105123435	W WAITE	NO FRT	02/29/2024	NET 30		
Item #	Description	Ordered	Shipped	B/O	Unit Price	UOM	Ext Price
*****	*****	*****	*****	*****	*****	*****	*****
	THE FOLLOWING ITEMS SHIPPED FROM: 13 1033 COLLINS RD SUITE A GREENWOOD, IN 46143 BTM Distributor License No: 5306007111						
NARZZ-0056	ARS for Needle Decompression, 14 ga x 3.25 in, w/Protective Case, Orange Band/Hub	10	10	0	\$8.88	EA	\$88.80
1841-14000	Curaplex Tourniquet 1 in x 18 in, Blue, Rolled, Latex-Free 250/BG 2BG/CS	1	1	0	\$68.02	CS	\$68.02
16384	Curaplex Select Multi-Function Defib Pads, Physio-Control Adult/Child >10KG/22LBS 10pr/cs	2	2	0	\$179.50	CS	\$359.00
313-2061EA	O2 RESQ VALVED T ADAPTER 22MM FEMALE AND 22MM MALE, SPRING LOADED 30EA/CS	1	1	0	\$124.50	CS	\$124.50
1015-44754	Gloves, BLACK-FIRE, XL, Powder-Free, Nitrile, Exam 140/bx 10bx/cs	2	2	0	\$176.30	CS	\$352.60
1015-44753	Gloves, BLACK-FIRE, LG, Powder-Free, Nitrile, Exam 150/bx 10bx/cs	6	6	0	\$176.30	CS	\$1,057.80
1015-44752	Gloves, BLACK-FIRE, MED, Powder-Free, Nitrile, Exam 150/bx 10bx/cs	2	2	0	\$176.30	CS	\$352.60
2743-02211	6-WIRE PRECORDIAL LEADS FOR 12-LEAD ECG CABLE FOR LP12 AND LP15, LIFEPAK 12, LIFEPAK 15	2	2	0	\$214.49	EA	\$428.98
2743-02011	4 WIRE LIMB LEAD WITH 12 LEAD CAPABILITY ECG 8 FT TRUNK CABLE-RT ANGLE CONNECTOR-LP12 LP15	2	0	2	\$526.49	EA	\$0.00
Note: * Indicates taxable item							

MAY 29 2024

O.K. to pay
(335-730-0220)
with

Correspondence and inquiries can be sent to:
5000 Tuttle Crossing Blvd
Dublin, OH 43016

Merchandise	2,832.30
Misc	0.00
Tax	0.00
Freight	0.00
Trade Discount	0.00
Deposit	0.00
Total	2,832.30



Correspondence Address:
5000 Tuttle Crossing Blvd
Dublin, OH 43016
PHONE: (800) 533-0523
FAX: (800) 257-5713
www.boundtree.com

Please Remit To:
BOUND TREE MEDICAL, LLC. 23537 Network Place Chicago, IL 60673-1235

Invoice

Invoice	85266692
Date	03/01/2024
Page	1 of 1
Account #	101332

TIN# 31-1739487

Customer DEA License No:

CITY OF DEARBORN HEIGHTS
1999 N BEECH DALY RD
DEARBORN HEIGHTS, MI 48127-3487

Ship To: SHIP001
CITY OF DEARBORN HEIGHTS
1999 N BEECH DALY RD
FIRE STATION HEADQUARTERS ATTN: LISA
MARTIN
DEARBORN HEIGHTS, MI 48127-3487

PO Number	Sales Order Number	Account Manager	Shipping Method	Ship Date	Payment Terms			
	105123435	W WAITE	NO FRT	03/01/2024	NET 30			
Item #	Description	Ordered	Shipped	B/O	Unit Price	UOM	Ext Price	
*****	*****							
2743-02011	THE FOLLOWING ITEMS SHIPPED FROM: 08 2619 IGNITION DRIVE STE. 2 JACKSONVILLE, FL 32218 BTM Distributor License No: 5306007011							
	4 WIRE LIMB LEAD WITH 12 LEAD CAPABILITY ECG 8 FT TRUNK CABLE-RT ANGLE CONNECTOR-LP12 LP15	2	2	0	\$526.49	EA	\$1,052.98	
Tracking Numbers: 728993449750 Note: * Indicates taxable item								

MAY 29 2024

O.K. to pay
(335-730-020)
WJH

Correspondence and inquiries can be sent to:
5000 Tuttle Crossing Blvd
Dublin, OH 43016

Merchandise	1,052.98
Misc	0.00
Tax	0.00
Freight	0.00
Trade Discount	0.00
Deposit	0.00
Total	1,052.98



Bound Tree

Correspondence Address:
5000 Tuttle Crossing Blvd
Dublin, OH 43016
PHONE: (800) 533-0523
FAX: (800) 257-5713
www.boundtree.com

Please Remit To:

BOUND TREE MEDICAL, LLC.
23537 Network Place
Chicago, IL 60673-1235

Invoice

Invoice	85279860
Date	03/14/2024
Page	1 of 2
Account #	101332

TIN# 31-1739487

Customer DEA License No:

CITY OF DEARBORN HEIGHTS
1999 N BEECH DALY RD
DEARBORN HEIGHTS, MI 48127-3487

Ship To: SHIP001
CITY OF DEARBORN HEIGHTS
1999 N BEECH DALY RD
FIRE STATION HEADQUARTERS ATTN: LISA
MARTIN
DEARBORN HEIGHTS, MI 48127-3487

PO Number	Sales Order Number	Account Manager	Shipping Method	Ship Date	Payment Terms		
	105153523	W WAITE	NO FRT	03/14/2024	NET 30		
Item #	Description	Ordered	Shipped	B/O	Unit Price	UOM	Ext Price

THE FOLLOWING ITEMS SHIPPED FROM:							
12							
1605 ZEAGER RD							
SUITE 101							
ELIZABETH TOWN, PA 17022							
BTM Distributor License No: 5306003885							
2733-53175	Probe Covers for SureTemp Thermometers 690, Disposable 250/bx 30bx/cs	1	1	0	\$9.69	BX	\$9.69

THE FOLLOWING ITEMS SHIPPED FROM:							
13							
1033 COLLINS RD							
SUITE A							
GREENWOOD, IN 46143							
BTM Distributor License No: 5306007111							
1212-12103	LTD QTY - Curaplex Non-Sterile, Gauze Sponge, Woven, 2in x 2in, 12-ply, 200/BG 40BG/CS	2	2	0	\$1.85	BG	\$3.70
2811-05524	Curaplex EMS Shears, Black, 7.25in 1/EA 200EA/CS	10	10	0	\$0.65	EA	\$6.50
2021-14675	Curaplex Select Nasopharyngeal Airway, 30 Fr, 7.5mm, Latex Free PVC 10ea/bx	4	4	0	\$2.45	EA	\$9.80
2021-14670	Curaplex Select Nasopharyngeal Airway, 28 Fr, 7.0mm, Latex Free PVC 10ea/bx	4	4	0	\$2.45	EA	\$9.80
2021-14665	Curaplex Select Nasopharyngeal Airway, 26 Fr, 6.5mm, Latex Free PVC 10ea/bx	4	4	0	\$2.45	EA	\$9.80
2021-14660	Curaplex Select Nasopharyngeal Airway, 24 Fr, 6.0mm, Latex Free PVC 10ea/bx	4	4	0	\$2.45	EA	\$9.80
2021-14650	Curaplex Select Nasopharyngeal Airway, 20 Fr, 5.0mm, Latex Free PVC 10ea/bx	4	4	0	\$2.45	EA	\$9.80
1061-17517	PDI SUPER SANI CLOTH WIPES 6 IN X 6 IN 160/TB 12TB/CS	2	2	0	\$80.52	CS	\$161.04
2114-87302	i-gel O2 Resus Pack, MED Adult, incl size 4 i-gel O2, Lube, Strap, for Pts 50-90 kg 6ea/cs	1	1	0	\$141.36	CS	\$141.36
279-1501BX	Nail polish remover pad, Acetone Free 100BX, 10BX/CS	1	1	0	\$5.36	BX	\$5.36
230010	Electrodes, BlueSensor R, Adult, Foam 10/pk 50pk/bx 2bx/cs	1	1	0	\$363.00	CS	\$363.00
230004	Electrodes, BlueSensor R, Adult, Foam 4/PK 125PK/BX 2BX/CS	1	1	0	\$405.00	CS	\$405.00

Correspondence Address:
5000 Tuttle Crossing Blvd
Dublin, OH 43016
PHONE: (800) 533-0523
FAX: (800) 257-5713
www.boundtree.com

BOUND TREE MEDICAL, LLC.
23537 Network Place
Chicago, IL 60673-1235

Invoice	85279860
Date	03/14/2024
Page	2 of 2
Account #	101332

Customer DEA License No:

Ship To: SHIP001
CITY OF DEARBORN HEIGHTS
1999 N BEECH DALY RD
FIRE STATION HEADQUARTERS ATTN: LISA
MARTIN
DEARBORN HEIGHTS, MI 48127-3487

Tracking Numbers:

729966617535
729966617719
729966617720
729966617730
729966617741
729966617888
731034711481

Note: * Indicates taxable item

Correspondence and inquiries can be sent to:
5000 Tuttle Crossing Blvd
Dublin, OH 43016

O.K. to pay
(335.730.020)

Merchandise	
Misc	1,144.65
Tax	0.00
Freight	0.00
Trade Discount	0.00
Deposit	0.00
Total	

Page 24



Bound Tree

Correspondence Address:
5000 Tuttle Crossing Blvd
Dublin, OH 43016
PHONE: (800) 533-0523
FAX: (800) 257-5713
www.boundtree.com

Please Remit To:

BOUND TREE MEDICAL, LLC.
23537 Network Place
Chicago, IL 60673-1235

Invoice

Invoice	85306011
Date	04/08/2024
Page	1 of 3
Account #	101332

TIN# 31-1739487

Customer DEA License No:

CITY OF DEARBORN HEIGHTS
1999 N BEECH DALY RD
DEARBORN HEIGHTS, MI 48127-3487

Ship To: SHIP001
CITY OF DEARBORN HEIGHTS
1999 N BEECH DALY RD
FIRE STATION HEADQUARTERS ATTN: LISA
MARTIN
DEARBORN HEIGHTS, MI 48127-3487

PO Number	Sales Order Number	Account Manager	Shipping Method	Ship Date	Payment Terms		
	105207356	W WAITE	NO FRT	04/08/2024	NET 30		
Item #	Description	Ordered	Shipped	B/O	Unit Price	UOM	Ext Price

THE FOLLOWING ITEMS SHIPPED FROM:							
12							
1605 ZEAGER RD							
SUITE 101							
ELIZABETHTOWN, PA 17022							
BTM Distributor License No: 5306003885							
1212-59124	Abdominal Pad, 5 in x 9 in, Sterile, Combination Pad 25/bx 16bx/cs	3	3	0	\$4.31	BX	\$12.93

THE FOLLOWING ITEMS SHIPPED FROM:							
13							
1033 COLLINS RD							
SUITE A							
GREENWOOD, IN 46143							
BTM Distributor License No: 5306007111							
4510-04776	Suction Cups, for LUCAS 2 and 3, Disposable 12/pk	2	2	0	\$547.94	PK	\$1,095.88
1061-17517	PDI SUPER SANI CLOTH WIPES 6 IN X 6 IN 160/TB 12TB/CS	2	2	0	\$86.28	CS	\$172.56
179200	Thermometer, Electronic, SureTemp Plus 690, 4 Ft Cord, Oral Probe w/Well	2	2	0	\$295.74	EA	\$591.48
2114-87302	i-gel O2 Resus Pack, MED Adult, incl size 4 i-gel O2, Lube, Strap, for Pts 50-90 kg 6ea/cs	2	2	0	\$141.36	CS	\$282.72
2114-87303	i-gel O2 Resus Pack, LG Adult, incl size 5 i-gel O2, Lube, Strap, for Pts 90 plus kg 6ea/cs	2	2	0	\$141.36	CS	\$282.72
2114-87301	i-gel O2 Resus Pack, SM Adult, incl size 3 i-gel O2, Lube, Strap, for Pts 30-60 kg 6ea/cs	2	2	0	\$141.36	CS	\$282.72
2114-08225	I-GEL SUPRAGLOTTIC AIRWAY FOR LG PEDIATRICS (SIZE 2.5) 55-77 LBS (25-35 KG) 10EA/CS	1	1	0	\$151.10	CS	\$151.10
2114-08202	I-GEL SUPRAGLOTTIC AIRWAY FOR SMALL PEDIATRICS (SIZE 2) 22-55 LBS (10-25 KG) 10EA/CS	1	1	0	\$151.10	CS	\$151.10
2114-08215	I-GEL SUPRAGLOTTIC AIRWAY FOR INFANTS (SIZE 1.5) 11-25 LBS (5-12 KG) 10EA/CS	1	1	0	\$151.10	CS	\$151.10
2114-08201	I-GEL SUPRAGLOTTIC AIRWAY FOR NEONATES (SIZE 1) 5-11 LBS (2-5 KG) 10EA/CS	1	1	0	\$151.10	CS	\$151.10
2130-80000	Airway Support Strap for I-Gel 1/EA 10EA/BX 4BX/CS	2	2	0	\$99.50	BX	\$199.00
230004	Electrodes, BlueSensor R, Adult, Foam 4/PK 125PK/BX 2BX/CS	2	2	0	\$405.00	CS	\$810.00
230010	Electrodes, BlueSensor R, Adult, Foam 10/pk 50pk/bx 2bx/cs	2	2	0	\$363.00	CS	\$726.00



Correspondence Address:
5000 Tuttle Crossing Blvd
Dublin, OH 43016
PHONE: (800) 533-0523
FAX: (800) 257-5713
www.boundtree.com

Please Remit To:
BOUND TREE MEDICAL, LLC.
23537 Network Place
Chicago, IL 60673-1235

Invoice

Invoice	85306011
Date	04/08/2024
Page	2 of 3
Account #	101332

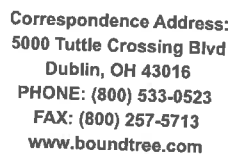
TIN# 31-1739487

Customer DEA License No:

CITY OF DEARBORN HEIGHTS
1999 N BEECH DALY RD
DEARBORN HEIGHTS, MI 48127-3487

Ship To: SHIP001
CITY OF DEARBORN HEIGHTS
1999 N BEECH DALY RD
FIRE STATION HEADQUARTERS ATTN: LISA
MARTIN
DEARBORN HEIGHTS, MI 48127-3487

PO Number		Sales Order Number	Account Manager	Shipping Method		Ship Date		Payment Terms	
		105207356	W WAITE	NO FRT		04/08/2024		NET 30	
Item #	Description	Ordered	Shipped	B/O	Unit Price	UOM	Ext Price		
230005	Electrodes, BlueSensor SP, Medium Size, Pediatric/Adult 10/PK 200PK/CS	1	1	0	\$648.00	CS	\$648.00		
2442-52002	BVM, SPUR II, ADULT W/ MED ADULT MASK, INDIVIDUALLY BAGGED 12EA/CS	2	2	0	\$127.08	CS	\$254.16		
260281	Extrication Collar, Ambu Perfit ACE, Adult, Adjustable 16 Settings 30ea/cs	2	2	0	\$119.10	CS	\$238.20		
16384	Curaplex Select Multi-Function Defib Pads, Physio-Control Adult/Child >10KG/22LBS 10pr/cs	2	2	0	\$179.50	CS	\$359.00		
2763-50050	Blood Glucose Test Strips, Assure Platinum, 50/bx *Approved for Multipatient Use*	12	12	0	\$21.77	BX	\$261.24		
2764-10441	Lancets, Unistik 3 Comfort Safety, 28 ga x 1.8 mm, Single Use, Purple 200/bx	3	3	0	\$34.19	BX	\$102.57		
265803	Tracheotomy Collar, Philadelphia, Small, 3.25 in H x 10-13 in Circumference	3	3	0	\$18.47	EA	\$55.41		
265811	Tracheotomy Collar, Philadelphia, Medium, 3.25 in H x 13-16 in Circumference	3	3	0	\$18.47	EA	\$55.41		
265825	Tracheotomy Collar, Philadelphia, Large, 3.25 in H x 16-19 in Circumference	3	3	0	\$18.47	EA	\$55.41		
265802	Tracheotomy Collar, Philadelphia, Pediatric, 2.75 in H x 8-11 in Circumference	3	3	0	\$18.47	EA	\$55.41		
1330-85300	Curaplex Alcohol Prep Pad, Medium, Sterile 200/BX 20BX/CS	1	1	0	\$49.00	CS	\$49.00		
301-107EA	Curaplex Oxygen Nasal Cannula, Adult, Conventional, Clear, Non-Flared Prongs, 7 ft tubing, 50ea/cs	2	2	0	\$12.50	CS	\$25.00		
533-MS-25060EA	Curaplex Oxygen Mask, Adult, Elongated, High Conc, Total NRB w/o Vent, Reservoir Bag, Tubing 50ea/cs	2	2	0	\$35.50	CS	\$71.00		
150030	BANDAGE ROLL STERILE 2 1/4 IN 96EA/CS KERLIX	1	1	0	\$91.20	CS	\$91.20		
3246-12345	Curaplex Patient Transporter, 1800 lb Capacity, 14 Handles 10ea/cs	2	2	0	\$123.90	CS	\$247.80		
4510-06496	*SEE NOTES* Stabilization Strap, for LUCAS 1 and 2	2	2	0	\$116.34	EA	\$232.68		
504-12	FOX SPLINT 12 IN 30EA/CS	1	1	0	\$170.70	CS	\$170.70		
505-18	FOX SPLINT 18 IN 25EA/CS	1	1	0	\$172.25	CS	\$172.25		
506-24	FOX SPLINT 24 IN 24ea/cs	1	1	0	\$241.68	CS	\$241.68		
Tracking Numbers:									
732596505868									
Note: * Indicates taxable item									



Correspondence Address:
5000 Tuttle Crossing Blvd
Dublin, OH 43016
PHONE: (800) 533-0523
FAX: (800) 257-5713
www.boundtree.com

Please Remit To:

BOUND TREE MEDICAL, LLC.
23537 Network Place
Chicago, IL 60673-1235

Invoice	85306011
Date	04/08/2024
Page	3 of 3
Account #	101332

TIN# 31-1739487

Customer DEA License No:

CITY OF DEARBORN HEIGHTS
1999 N BEECH DALY RD
DEARBORN HEIGHTS, MI 48127-3487

Ship To: SHIP001
CITY OF DEARBORN HEIGHTS
1999 N BEECH DALY RD
FIRE STATION HEADQUARTERS ATTN: LISA
MARTIN
DEARBORN HEIGHTS, MI 48127-3487

PO Number	Sales Order Number	Account Manager	Shipping Method	Ship Date	Payment Terms		
	105207356	W WAITE	NO FRT	04/08/2024	NET 30		
Item #	Description	Ordered	Shipped	B/O	Unit Price	UOM	Ext Price

****ITEMS HAVE SHIPPED FROM MULTIPLE
WAREHOUSES****

Correspondence and inquiries can be sent to:
5000 Tuttle Crossing Blvd
Dublin, OH 43016

MAY 29 2024

O.K. to pay
(335-730-028)

Dublin, OH 43

Merchandise	8,446.53
Misc	0.00
Tax	0.00
Freight	0.00
Trade Discount	0.00
Deposit	0.00
Total	8,446.53

INVOICE

Bowles Brothers Services, INC.
22198 Merriman Rd.
New Boston, MI 48164

willybowles@men.com
+1 (734) 341-9913



Page 1 of 2

City of Dearborn Heights

Bill to

City of Dearborn Heights
6045 Fenton Street
Dearborn, MI 48127 USA

Ship to

City of Dearborn Heights
6045 Fenton Street
Dearborn, MI 48127 USA

Invoice details

Invoice no.: 1304

Terms: Net 30

Invoice date: 05/17/2024

Due date: 06/16/2024

#	Date	Product or service	Description	Qty	Rate	Amount
1.	05/07/2024	TOPSOIL	Ticket 5958- Semi topsoil delivered to DPW	35	\$20.00	\$700.00
2.	05/07/2024	TOPSOIL	Ticket 5960- Semi topsoil delivered to DPW	35	\$20.00	\$700.00
3.	05/13/2024	GA	Ticket 5961- Semi GA delivered to DPW	35	\$25.00	\$875.00
4.	05/16/2024	DIRT OUT	Ticket 5962- Semi Dirt out of DPW	35	\$8.00	\$280.00
5.	05/16/2024	DIRT OUT	Ticket 5963- Semi Dirt out of DPW	35	\$8.00	\$280.00
6.	05/16/2024	DIRT OUT	Ticket 5964- Semi Dirt out of DPW	35	\$8.00	\$280.00
7.	05/16/2024	DIRT OUT	Ticket 5965- Semi Dirt out of DPW	35	\$8.00	\$280.00
8.	05/16/2024	DIRT OUT	Ticket 5966- Semi Dirt out of DPW	35	\$8.00	\$280.00
9.	05/16/2024	DIRT OUT	Ticket 5967- Semi Dirt out of DPW	35	\$8.00	\$280.00
10.	05/16/2024	DIRT OUT	Ticket 5968- Semi Dirt out of DPW	35	\$8.00	\$280.00
11.	05/16/2024	DIRT OUT	Ticket 5969- Semi Dirt out of DPW	35	\$8.00	\$280.00
12.	05/16/2024	DIRT OUT	Ticket 5970- Semi Dirt out of DPW	35	\$8.00	\$280.00
13.	05/16/2024	DIRT OUT	Ticket 5971- Semi Dirt out of DPW	35	\$8.00	\$280.00

Page 2 of 2

Pay invoice

Bowles Brothers Services, Inc
22198 Merrimon Road
New Boston MI 48164

Topsoil - Stone

Account # 592-537-791,000 \$ 2275-

Spoils Haul out

Account # 592-537-818,000 \$ 2800-

\$ 5075-

OK to pay



**BSB Communications, Inc.**

Phone: (586) 774-6000

Fax: (586) 774-3413

41150 Technology Park Dr, Suite 101
Sterling Heights, MI 48314

GST ID:

InvoiceNumber: **181639**Date: **5/29/2024**Source: **SO No. 457276****Bill-To****Attn: Accounts Payable****Dearborn Heights City of****6045 Fenton Street****Dearborn Heights, MI 48127 U.S.A.****Ship-To**

Dearborn Heights City of - Main

6045 Fenton Street

Dearborn Heights, MI 48127

U.S.A.

Phone: (313) 791-3400

Acct. No.	A/R Cust. No.	Acct. ID	Customer PO	Reference	Sales Rep	Ship Via	Terms
1013824	Dearborn Heights City of	DHC002			House Account		Net 30

02/23/2024 09:00 AM by John Kargol : Worked with David on setting up the new vpn access to their site and also in locating the pri connection in the basement. The Windstream cut over was canceled due to identifying where the 7 copper trunks are located

02/23/2024 12:30 PM by John Kargol : Reviewed copper trunks from Windstream on email from David.

02/28/2024 04:00 PM by John Kargol : Left vm for David on port of copper lines and PRI.

03/08/2024 10:15 AM by John Kargol : Reviewed and identified copper trunks at City hall and Justice Center. David is working with Windstream to get their orders straight on where they need dial tone delivered.

03/15/2024 10:15 AM by John Kargol : Worked with David to identify the copper trunks at City Hall and Justice Center. David will work with Windstream to get their orders fixed as to where they need to deliver the numbers.

04/23/2024 09:00 AM by John Kargol : Teams mtg with David and reviewed fax lines and analog lines in question. Exported Tel Dir and call routing forms and reviewed how to find the numbers in the system

05/24/2024 10:00 AM by Brian Maynard : On conference call with Windstream and David. Logged into the systems and made change for the circuit. Tested the circuit and tested calls inbound and outbound. Sent and received an email from David stating we are good to close ticket.

OK to pay

David R Cooper

101-258-728.001

Qty.	Item ID	Description	UOM	Ea. Price	Total
3.00	L3 - Onsite MAC	L3 - Onsite MAC	HR	\$175.00	\$525.00
0.25	L3 - Phone/Email Support	L3 - Phone/Email Support	HR	\$175.00	\$43.75
5.50	L3 - Remote MAC	L3 - Remote MAC	HR	\$175.00	\$962.50
1.00	TripChrg	On Premise Trip Charge	HR	\$85.00	\$85.00
				Item Total:	\$1,616.25
				Total Amount Due:	\$1,616.25

For Electronic ACH payment option please contact the BSB Accounting Team at 586-774-6000, option #5 or accounting@gobbsb.com to get setup today. BSB also accepts credit card, there will be 3.5% fee automatically added to the credit card payment. It is a pleasure servicing you.

*** Kari's Law & RAY BAUM'S Act: Is your Organization compliant? Please contact BSB for more info OR visit <https://www.fcc.gov/mlts-911-requirements> ***

Replacement parts come with a 90 Day warranty.

(* denotes repair item)

bsb communications invoice.rpt

Printed: 5/29/2024 10:03:36AM

Page 1

Page 30 of 580

INVOICE

DeWolf & Associates
P.O. Box 815
Manchester, MI 48158

ed@dewolfFTO.com
+1 (734) 260-7137
www.dewolfFTO.com



Christopher Suggs

Bill to

Christopher Suggs
Dearborn Heights Police Department
25637 Michigan Avenue
Dearborn Heights, MI 48125

Ship to

Christopher Suggs
Dearborn Heights Police Department
25637 Michigan Avenue
Dearborn Heights, MI 48125

Invoice details

Invoice no.: 2888
Terms: Net 45
Invoice date: 05/17/2024
Due date: 07/01/2024

#	Date	Product or service	Description	Qty	Rate	Amount
1.	05/13/2024	FTO Basic	Officers Schurig and Shokr	2	\$845.00	\$1,690.00

Total

\$1,690.00

Note to customer

Tax ID#: 83-2954552

Thank you for allowing DeWolf & Associates to be one of your training providers.

All DeWolf & Associates training courses are -
MCOLES registered and 302 fund available and/or SNC approved
for funding.

OK TO PAY

City Training

101-300-962.000

Jad Shokr 263
5/21/2024



INVOICE

Document Number
24890

Document Date
05/16/2024

Page
1/1

Customer No.
C-018153

Contact / Phone / Email
LEonard PARKER
313-791-6009
lparker@cl.dearborn-heights.mi.

Duke's Job Number
2981

PO Number

Payment Terms
Net 30

Shipping Type

FOB Point

Delivery Address
DEARBORN HEIGHTS, CITY
24600 VAN BORN
DEARBORN HEIGHTS MI 48125
USA

DEARBORN HEIGHTS, CITY
24600 Van Born Rd
Dearborn Heights MI 48125
USA

Invoice Remarks

Service Dates: April 29 - May 5, 2024

Job Details

CCTV-2304-Dearborn Heights ER-2412

Description	Quantity	UoM	Price	Total
10" CCTV Only	96.8		\$ 0.75	\$ 72.60
12" CCTV Only	332.9932		\$ 0.75	\$ 249.75
Emergency Response - Cleaning	30.5		\$ 250.00	\$ 7,625.00
Emergency Response - CCTV	30.5		\$ 250.00	\$ 7,625.00

Invoice Subtotal: **\$ 15,572.35**

Total Before Tax: **\$ 15,572.35**

Total Tax Amount: **\$ 0.00**

Total Amount: \$ 15,572.35

Balance Due: \$ 15,572.35

Account # 592-540-818, 030

Ok to pay

Remittance Address

Duke's Root Control, Inc.
400 Airport Rd., Suite E
Elgin, IL 60123



Tax ID No.: 75-3026801

Website: www.dukes.com

Accounting

Phone: 800-447-6687

Fax: 315-475-4203

E-Mail: accounts@dukes.com



INVOICE

Document Number
25135

Document Date
05/29/2024

Page
1/1

Customer No.
C-018153

Contact / Phone / Email
LEonard PARKER
313-791-6009
lparker@cl.dearborn-heights.mi.

Duke's Job Number
2981

PO Number

Payment Terms
Net 30

DEARBORN HEIGHTS, CITY
24600 Van Born Rd
Dearborn Heights MI 48125
USA

Shipping Type

FOB Point

Delivery Address
DEARBORN HEIGHTS, CITY
24600 VAN BORN
DEARBORN HEIGHTS MI 48125
USA

Invoice Remarks

Service Dates: May 6 - May 12, 2024

Job Details

CCTV-2304-Dearborn Heights ER-2412

Description	Quantity	UoM	Price	Total
10" CCTV Only	1,250.5		\$ 0.75	\$ 937.88
10" Cleaning Only	1,234.4		\$ 0.75	\$ 925.80
12" CCTV Only	795.1		\$ 0.75	\$ 596.33
12" Cleaning Only	620.5		\$ 0.80	\$ 496.40
8" CCTV Only	3,739		\$ 0.75	\$ 2,804.25
8" Cleaning Only	3,739		\$ 0.75	\$ 2,804.25
Emergency Response - Cleaning	4.5		\$ 250.00	\$ 1,125.00
Emergency Response - CCTV	4.5		\$ 250.00	\$ 1,125.00

Account # 592-540-818,030

OK to pay

Invoice Subtotal: **\$ 10,814.91**

Total Before Tax: **\$ 10,814.91**

Total Tax Amount: **\$ 0.00**

Total Amount: \$ 10,814.91

Balance Due: \$ 10,814.91

Remittance Address

Duke's Root Control, Inc.
400 Airport Rd., Suite E
Elgin, IL 60123



Tax ID No.: 75-3026801

Website: www.dukes.com

Accounting

Phone: 800-447-6687

Fax: 315-475-4203

E-Mail: accounts@dukes.com



INVOICE

Document Number
25136

Document Date
05/29/2024

Page
1/1

Customer No.
C-018153

Contact / Phone / Email
LEonard PARKER
313-791-6009
lparker@cl.dearborn-heights.mi.

Duke's Job Number
2981

PO Number

Payment Terms
Net 30

DEARBORN HEIGHTS, CITY
24600 Van Born Rd
Dearborn Heights MI 48125
USA

Shipping Type

FOB Point

Delivery Address
DEARBORN HEIGHTS, CITY
24600 VAN BORN
DEARBORN HEIGHTS MI 48125
USA

Invoice Remarks

Service Dates: May 13 - May 19, 2024

Job Details

CCTV-2304-Dearborn Heights ER-2412

Description	Quantity	UoM	Price	Total
10" CCTV Only	3,759.7		\$ 0.75	\$ 2,819.78
12" CCTV Only	10,532.9		\$ 0.75	\$ 7,899.69
12" Cleaning Only	2,213.8		\$ 0.80	\$ 1,771.04
15" CCTV Only	277.6		\$ 0.75	\$ 208.20
Emergency Response - Cleaning	41		\$ 250.00	\$ 10,250.00
Emergency Response - CCTV	41		\$ 250.00	\$ 10,250.00

Account # 592-540-818,030

OK to pay


Invoice Subtotal: **\$ 33,198.71**

Total Before Tax: **\$ 33,198.71**

Total Tax Amount: **\$ 0.00**

Total Amount: \$ 33,198.71

Balance Due: \$ 33,198.71

Remittance Address

Duke's Root Control, Inc.
400 Airport Rd., Suite E
Elgin, IL 60123



Tax ID No.: 75-3026801

Website: www.dukes.com

Accounting

Phone: 800-447-6687

Fax: 315-475-4203

E-Mail: accounts@dukes.com

eSkill Corporation
68 Harrison Ave Ste 605 PMB 55177
Boston, MA 02111
+1 9786498010
Billing@eSkill.com
www.eskill.com



BILL TO
6045 Fenton
Dearborn Heights, MI 48127

SHIP TO
City of Dearborn Heights
6045 Fenton
Dearborn Heights, MI 48127 US

INVOICE 14127

DATE 05/01/2024

DUE DATE 05/15/2024

ACCOUNT OWNER
carlos.garcia@eskill.com

ACTIVITY	AMOUNT
Basic Subscription	5,000.00

TOTAL DUE \$5,000.00

101-220-817.000
Approved 05/28/2024
Margaret Hight



EMAIL DUPLICATE INVOICE

FERGUSON WATERWORKS #3386
PO BOX 802817
CHICAGO, IL 60680-2817

Deliver To:
From: Joyce Frost
Comments:

Please Contact With Questions:
517-322-0300

Invoice Number	Customer	Page
0181357	7008	1

Please refer to Invoice Number when making payment and remit to:

TOTAL DUE → 2640.87

FERGUSON WATERWORKS #3386
PO BOX 802817
CHICAGO, IL 60680-2817

Sold To:

CITY OF DEARBORN HEIGHTS
6045 FENTON
CONTROLLERS OFFICE
METER ACCOUNT

Ship To:

CITY OF DEARBORN HEIGHTS
24800 VANBORN RD
METER ACCOUNT
DEARBORN HEIGHTS, MI 48125

Ship Whts	Sell Whts	Tax Code	Customer Order Number	Sales Person	Job Name	Invoice Date	Batch
2053	2053	MIE		DMH	1.5 T10	03/21/2024	16047
Ordered	Shipped	Item Number	Description	Unit Price	UM	Amount	
3	3	NED2H11RDF3	LF 1-1/2 T10 MTR V4 R800I CF	880.290	EA	2640.87	
Invoice Sub-Total						2640.87	
Tax						0.00	
Total Amt						2640.87	

TOTAL DUE → 2640.87

592-539-791-000

OK to pay

ALL ACCOUNTS ARE DUE AND PAYABLE PER THE CONDITIONS AND TERMS OF THE ORIGINAL INVOICE. ALL PAST DUE AMOUNTS ARE SUBJECT TO A SERVICE CHARGE AT THE MAXIMUM RATE ALLOWED BY STATE LAW PLUS COSTS OF COLLECTION INCLUDING ATTORNEY FEES IF INCURRED. FREIGHT TERMS ARE FOR OUR DOCK UNLESS OTHERWISE SPECIFIED ABOVE. COMPLETE TERMS AND CONDITIONS ARE AVAILABLE UPON REQUEST OR CAN BE VIEWED ON THE WEB AT <https://www.ferguson.com/content/websites-info/terms-of-sale> GOVT BUYERS: ALL ITEMS QUOTED ARE OPEN MARKET UNLESS NOTED OTHERWISE.

LEAD LAW WARNING: IT IS ILLEGAL TO INSTALL PRODUCTS THAT ARE NOT "LEAD FREE" IN ACCORDANCE WITH US FEDERAL OR OTHER APPLICABLE LAW IN POTABLE WATER SYSTEMS ANTICIPATED FOR HUMAN CONSUMPTION. PRODUCTS WITH "NP" IN THE DESCRIPTION ARE NOT LEAD FREE AND CAN ONLY BE INSTALLED IN NON-POTABLE APPLICATIONS. BUYER IS SOLELY RESPONSIBLE FOR PRODUCT SELECTION.



EMAIL DUPLICATE INVOICE

FERGUSON WATERWORKS #3386
PO BOX 802817
CHICAGO, IL 60680-2817

Deliver To:
From: Joyce Frost
Comments:

Please Contact With Questions:
517-322-0300

Invoice Number	Customer	Page
0187142-1	7008	1

Please refer to Invoice Number when making payment and remit to:

TOTAL DUE → 1512.07

FERGUSON WATERWORKS #3386
PO BOX 802817
CHICAGO, IL 60680-2817

Sold To:

CITY OF DEARBORN HEIGHTS
8045 FENTON
CONTROLLERS OFFICE
METER ACCOUNT

Ship To:

CITY OF DEARBORN HEIGHTS
24800 VANBORN RD
METER ACCOUNT
DEARBORN HEIGHTS, MI 48126

DEARBORN HEIGHTS, MI 48126

Ship Where	Sell Where	Tax Code	Customer Order Number	Sales Person	Job Name	Invoice Date	Batch	
2053	2053	MIE		DMH	METER ACCOUNT	01/31/2024	15784	
Ordered	Shipped	Item Number	Description			Unit Price	UM	Amount
1	1	NED2H11RPEF11	1-1/2 T10 MTR PVC CF "X			735.770	EA	735.77
0	0	FCF3168NL	LF 1-1/2 FLG X FIP BRZ MTR FLG			89.170	EA	415.02
4	4	FCF3177NL	LF 2 FLG X 2 FIP BRZ MTR FLG			90.320	EA	361.28
Invoice Sub-Total								1512.07
Tax								0.00
Total Amt								1512.07

TOTAL DUE → 1512.07

592-539-791.000

Ok to pay

ALL ACCOUNTS ARE DUE AND PAYABLE PER THE CONDITIONS AND TERMS OF THE ORIGINAL INVOICE. ALL PAST DUE AMOUNTS ARE SUBJECT TO A SERVICE CHARGE AT THE MAXIMUM RATE ALLOWED BY STATE LAW PLUS COSTS OF COLLECTION INCLUDING ATTORNEY FEES IF INCURRED. FREIGHT TERMS ARE FOR OUR DOCK UNLESS OTHERWISE SPECIFIED ABOVE. COMPLETE TERMS AND CONDITIONS ARE AVAILABLE UPON REQUEST OR CAN BE VIEWED ON THE WEB AT <https://www.ferguson.com/content/websites-info/terms-of-sale>

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EMAIL DUPLICATE INVOICE

FERGUSON WATERWORKS #3386
PO BOX 802817
CHICAGO, IL 60680-2817

Deliver To:
From: Joyce Frost
Comments:

Please Contact With Questions:
517-322-0300

Invoice Number	Customer	Page
0198421	7008	1

Please refer to Invoice Number when making payment and remit to:

TOTAL DUE → \$380.50

FERGUSON WATERWORKS #3386
PO BOX 802817
CHICAGO, IL 60680-2817

Sold To:
CITY OF DEARBORN HEIGHTS
8048 FENTON
CONTROLLERS OFFICE
METER ACCOUNT

Ship To:
CITY OF DEARBORN HEIGHTS
24800 VANBORN RD
METER ACCOUNT
DEARBORN HEIGHTS, MI 48125

Ship Wise	Sell Wise	Tax Code	Customer Order Number	Sales Person	Job Name	Invoice Date	Batch	
2053	2053	MIE		DMH	3/44R900	03/18/2024	18025	
Ordered	Shipped	Item Number	Description			Unit Price	UM	Amount
20	0	NED2D11RDF3	LF 3/4 SL T10 MTR V4 R900I CF			392.740	EA	0.00
60	60	N13341200	R900 V4 WALL MRU			139.430	EA	8365.80
100	100	BR308	3/4X1/8 RUB MTR WSHR			0.147	EA	14.70
Invoice Sub-Total								8380.50
Tax								0.00
Total Amt								8380.50

TOTAL DUE → \$380.50

592-539-791.000

OK to pay

ALL ACCOUNTS ARE DUE AND PAYABLE PER THE CONDITIONS AND TERMS OF THE ORIGINAL INVOICE. ALL PAST DUE AMOUNTS ARE SUBJECT TO A SERVICE CHARGE AT THE MAXIMUM RATE ALLOWED BY STATE LAW PLUS COSTS OF COLLECTION INCLUDING ATTORNEY FEES IF INCURRED. FREIGHT TERMS ARE FOR OUR DOCK UNLESS OTHERWISE SPECIFIED ABOVE. COMPLETE TERMS AND CONDITIONS ARE AVAILABLE UPON REQUEST OR CAN BE VIEWED ON THE WEB AT <https://www.ferguson.com/content/websites-info/terms-of-sale>
GOVT BUYERS: ALL ITEMS QUOTED ARE OPEN MARKET UNLESS NOTED OTHERWISE.

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EMAIL DUPLICATE INVOICE

FERGUSON WATERWORKS #3386
PO BOX 802817
CHICAGO, IL 60680-2817

Deliver To:
From: Joyce Frost
Comments:

Please Contact With Questions:
517-322-0300

Invoice Number	Customer	Page
0198421-1	7008	1

Please refer to Invoice Number when making payment and remit to:

TOTAL DUE → 7854.80

FERGUSON WATERWORKS #3386
PO BOX 802817
CHICAGO, IL 60680-2817

Sold To:
CITY OF DEARBORN HEIGHTS
6045 FENTON
CONTROLLERS OFFICE
METER ACCOUNT

Ship To:
CITY OF DEARBORN HEIGHTS
24600 VANBORN RD
METER ACCOUNT
DEARBORN HEIGHTS, MI 48125

Ship Whse	Sell Whse	Tax Code	Customer Order Number	Sales Person	Job Name	Invoice Date	Batch
2053	2053	MIE		DMH	3/4&R900	04/18/2024	18234
Ordered	Shipped	Item Number	Description	Unit Price	UM	Amount	
20	20	NED2D11RDF3	LF 3/4 SL T10 MTR V4 R900I CF ✓	392.740	EA	7854.80	
Invoice Sub-Total						7854.80	
Tax						0.00	
Total Amt						7854.80	

TOTAL DUE → 7854.80

592-539-791-000

ok to pay

ALL ACCOUNTS ARE DUE AND PAYABLE PER THE CONDITIONS AND TERMS OF THE ORIGINAL INVOICE. ALL PAST DUE AMOUNTS ARE SUBJECT TO A SERVICE CHARGE AT THE MAXIMUM RATE ALLOWED BY STATE LAW PLUS COSTS OF COLLECTION INCLUDING ATTORNEY FEES IF INCURRED. FREIGHT TERMS ARE FOR OUR DOCK UNLESS OTHERWISE SPECIFIED ABOVE. COMPLETE TERMS AND CONDITIONS ARE AVAILABLE UPON REQUEST OR CAN BE VIEWED ON THE WEB AT <https://www.ferguson.com/content/web/site-info/terms-of-sale>
GOVT BUYERS: ALL ITEMS QUOTED ARE OPEN MARKET UNLESS NOTED OTHERWISE.

LEAD LAW WARNING: IT IS ILLEGAL TO INSTALL PRODUCTS THAT ARE NOT "LEAD FREE" IN ACCORDANCE WITH US FEDERAL OR OTHER APPLICABLE LAW IN POTABLE WATER SYSTEMS ANTICIPATED FOR HUMAN CONSUMPTION. PRODUCTS WITH "LP" IN THE DESCRIPTION ARE NOT LEAD FREE AND CAN ONLY BE INSTALLED IN NON-POTABLE APPLICATIONS. BUYER IS SOLELY RESPONSIBLE FOR PRODUCT SELECTION.



EMAIL DUPLICATE INVOICE

FERGUSON WATERWORKS #3388
PO BOX 802817
CHICAGO, IL 60680-2817

Deliver To:
From: Joyce Frost
Comments:

Please Contact With Questions:
517-322-0300

Invoice Number	Customer	Page
0198404	7008	1

Please refer to Invoice Number when making payment and remit to:

TOTAL DUE → 11187.27

FERGUSON WATERWORKS #3388
PO BOX 802817
CHICAGO, IL 60680-2817

Sold To:

CITY OF DEARBORN HEIGHTS
8045 FENTON
CONTROLLERS OFFICE
METER ACCOUNT

Ship To:

CITY OF DEARBORN HEIGHTS
24800 VANBORN RD
METER ACCOUNT
DEARBORN HEIGHTS, MI 48125

Ship Whse	Sell Whse	Tax Code	Customer Order Number	Sales Person	Job Name	Invoice Date	Batch
2053	2053	MIE		DMH	METER ACCOUNT	04/24/2024	16284
Ordered	Shipped	Item Number	Description		Unit Price	UM	Amount
25	0	N8340034	3/4 T10 GSKT		0.934	EA	0.00
4	0	NED2C11RDF3	LF 3/4 T10 MTR V4 R900I CF		392.740	EA	0.00
20	0	NED2D11RDF3	LF 3/4 SL T10 MTR V4 R900I CF		392.740	EA	0.00
80	80	N13341200	R900 V4 WALL MIU		139.430	EA	11154.40
2	2	N12287001	R900 MAGNET		12.410	EA	24.82
50	50	N9106001	REG SEAL PIN BLK		0.161	EA	8.05

Invoice Sub-Total 11187.27
Tax 0.00
Total Amt 11187.27

TOTAL DUE → 11187.27

592-539-791.000

OK to pay

ALL ACCOUNTS ARE DUE AND PAYABLE PER THE CONDITIONS AND TERMS OF THE ORIGINAL INVOICE. ALL PAST DUE AMOUNTS ARE SUBJECT TO A SERVICE CHARGE AT THE MAXIMUM RATE ALLOWED BY STATE LAW PLUS COSTS OF COLLECTION INCLUDING ATTORNEY FEES IF INCURRED. FREIGHT TERMS ARE FOR OUR DOCK UNLESS OTHERWISE SPECIFIED ABOVE. COMPLETE TERMS AND CONDITIONS ARE AVAILABLE UPON REQUEST OR CAN BE VIEWED ON THE WEB AT <https://www.ferguson.com/content/web-site-info/terms-of-sale>
GOVT BUYERS: ALL ITEMS QUOTED ARE OPEN MARKET UNLESS NOTED OTHERWISE.

LEAD LAW WARNING: IT IS ILLEGAL TO INSTALL PRODUCTS THAT ARE NOT "LEAD FREE" IN ACCORDANCE WITH US FEDERAL OR OTHER APPLICABLE LAW IN POTABLE WATER SYSTEMS ANTICIPATED FOR HUMAN CONSUMPTION. PRODUCTS WITH "P" IN THE DESCRIPTION ARE NOT LEAD FREE AND CAN ONLY BE INSTALLED IN NON-POTABLE APPLICATIONS. BUYER IS SOLELY RESPONSIBLE FOR PRODUCT SELECTION.



1931 SNOW ROAD
LANSING, MI 48917-9505

INVOICE NUMBER	TOTAL DUE	CUSTOMER	PAGE
0198404-1	\$9,449.11	7008	1 of 1

PLEASE REFER TO INVOICE NUMBER WHEN
MAKING PAYMENT AND REMIT TO:

FERGUSON WATERWORKS #3386
PO BOX 802817
CHICAGO, IL 60680-2817

MASTER ACCOUNT NUMBER: 587894

SHIP TO:

CITY OF DEARBORN HEIGHTS
8045 FENTON
CONTROLLERS OFFICE
METER ACCOUNT
DEARBORN HEIGHTS, MI 48127

CITY OF DEARBORN HEIGHTS
24600 VANBORN RD
METER ACCOUNT
DEARBORN HEIGHTS, MI 48125

SHIP WHSE.	SELL WHSE.	TAX CODE	CUSTOMER ORDER NUMBER	SALESMAN	JOB NAME	INVOICE DATE	BATCH
2053	2053	MIE		DMH	METER ACCOUNT	05/20/24	IO 18434
ORDERED	SHIPPED	ITEM NUMBER	DESCRIPTION	UNIT PRICE	UM	AMOUNT	
4	4	NED2C11RDF3	LF 3/4 T10 MTR V4 R9001 CF ✓	392.740	EA	1570.86	
20	20	NED2D11RDF3	LF 3/4 SL T10 MTR V4 R9001 CF ✓	392.740	EA	7854.80	
25	25	N8340034	3/4 T10 GSCT ✓	0.934	EA	23.35	
INVOICE SUB-TOTAL						9449.11	
LEAD LAW WARNING: IT IS ILLEGAL TO INSTALL PRODUCTS THAT ARE NOT "LEAD FREE" IN ACCORDANCE WITH US FEDERAL OR OTHER APPLICABLE LAW IN POTABLE WATER SYSTEMS ANTICIPATED FOR HUMAN CONSUMPTION PRODUCTS WITH "NP IN THE DESCRIPTION ARE NOT LEAD FREE AND CAN ONLY BE INSTALLED IN NON-POTABLE APPLICATIONS. BUYER IS SOLELY RESPONSIBLE FOR PRODUCT SELECTION.							
592-539-791.000 OK to pay RCS							
Looking for a more convenient way to pay your bill? Log In to Ferguson.com and request access to Online Bill Pay.							



TERMS: NET 10TH PROX	ORIGINAL INVOICE	TOTAL DUE	\$9,449.11
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All past due amounts are subject to a service charge of 1.5% per month, or the maximum allowed by law, if lower. If Buyer fails to pay within terms, then in addition to other remedies, Buyer agrees to pay Seller all costs of collection, including reasonable attorney fees. Complete terms and conditions are available upon request or at <https://www.ferguson.com/content/website-info/terms-of-sale>, incorporated by reference. Seller may convert checks to ACH.



www.glwwater.org

INDUSTRIAL WASTE CONTROL BILL

Account Name	DEARBORN HEIGHTS
Account Number	300-0291-S
Billing Date	05/21/2024
Due Date	07/05/2024

Billing Inquiries: (313) 965-9775

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

REMIT TO:
Great Lakes Water Authority
Attn: Treasury
P.O. Box 441370
Detroit, MI 48244-1370

PREVIOUS INVOICE BALANCE	\$20,061.86
ADJUSTMENTS	\$1,497.86
PAYMENTS APPLIED	\$(10,079.16)
PREVIOUS AMOUNT DUE	\$11,480.56

CURRENT CHARGES

04/01/2024 to 04/30/2024

COUNT	METER SIZE	RATE	CHARGE
4	5/8"	\$3.64	\$14.56
277	3/4"	\$5.46	\$1,512.42
335	1"	\$9.10	\$3,048.50
87	1 1/2"	\$20.02	\$1,741.74
101	2"	\$29.12	\$2,941.12
21	3"	\$52.78	\$1,108.38
9	4"	\$72.80	\$655.20
4	6"	\$109.20	\$436.80

592-536-928,000
ok to pay

Pay: \$12,956.58

NUMBER OF METERS 838

TOTAL CURRENT CHARGES	\$11,458.72
TOTAL DUE	\$22,939.28

PLEASE DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT

Account Name	Account Number	Due Date	Amount Due
DEARBORN HEIGHTS	300-0291-S	07/05/2024	\$22,939.28

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

AMOUNT REMITTED \$

REMIT TO: Great Lakes Water Authority
Attn: Treasury
P.O. Box 441370
Detroit, MI 48244-1370

24 300029119 000002293928 8

Inclusion Solutions, LLC

2000 Greenleaf, Suite 3
Evanston, IL 60202

Invoice

Date	Invoice #
5/28/2024	150618

Bill To
Dearborn Heights MI, City of Dana Flamont 6045 Fenton Street Dearborn Heights, MI m 48127

Ship To
Dearborn Heights MI, City of Dana Flamont 6045 Fenton Street Dearborn Heights 48127

P.O. Number	Terms	Due Date	Rep	Ship	Via	F.O.B.	
	Net 30	6/27/2024	CFII	5/28/2024	Ground		
Quantity	Item Code	Description				Price Each	Amount
30	7219UEB Verit... Shipping	Verity Printer Trolley				125.00	3,750.00T
		Shipping Charges				335.85	335.85
						0.00%	0.00
approved for payment Lynne M. Loria 101-190-818.000 5/28/24							
					Total		\$4,085.85

Phone #
847.869.2500

E-Mail
shughes@inclusionsolutions.com

Web Site
www.InclusionSolutions.com

Please remit payment to: 2000 Greenleaf St., Suite 3 Evanston, IL 60202



Michigan
Humane

INVOICE # DH 2404

City of Dearborn Heights
Attn: Bill Dishroon
25637 Michigan Avenue
Dearborn Heights, MI 48125

Animal handling contract for month ending **April 30, 2024**

Total # of additional court billable days:	-
Boarding rate per billable day:	\$ 55.00
	\$ -

Flat Rate Boarding Fees = \$ 5,726.25

Sick Injured Wildlife billable days:	0.00
Boarding Rate per billable day:	\$ 55.00
Sick/Injured Wildlife Boarding Fees=	\$ -

Number of wildlife litters:	0.00
Fee per wildlife litter:	\$ 85.00
Wildlife litter fees =	\$ -

Healthy Wildlife billable days	0.00
Boarding Rate per billable day	\$ 85.00
Healthy Wildlife Fees	\$ -

Rabies testing fees =	\$ -
Total =	\$ 5,726.25

Less

Pick-up Fees	\$ 96.00
Boarding Fees	\$ 728.00
	\$ 824.00

Total Due = \$ 4,902.25

RECEIVED
5/22/24

Approved: 
Date: 5/22/24
#101-426-806.000

Animal ID	Species	Outcome Type	Outcome Date	Intake Type	Intake Subtype	Intake Date	Jurisdiction	Outcome Person Name	Out Street Address	Out Unit Number	Out City	Out Province	Out Postal Code	Out Email	Out Home Phone	Out Cell Phone
A005564245	Cat	Transfer Out	4/8/2024 8:46 AM	Stray	Without ID no bite history	4/2/2024 9:34 AM	Dearborn Heights	MH SNR release SNR Dearborn Heights								
A005562079	Cat	Stray	Without ID no bite history	4/3/2024 1:16 PM	Dearborn Heights											
A005562096	Cat	Stray	Without ID no bite history	4/3/2024 1:16 PM	Dearborn Heights											
A005562102	Cat	Stray	Without ID no bite history	4/3/2024 1:16 PM	Dearborn Heights											
A005562624	Dog	Adoption	4/23/2024 2:55 PM	Stray	Without ID no bite history	4/8/2024 5:05 PM	Dearborn Heights	Contract City Dearborn Heights								
A0055681452	Cat	Stray	Without ID no bite history	4/8/2024 5:05 PM	Dearborn Heights											
A0055681457	Cat	Stray	Without ID no bite history	4/8/2024 5:05 PM	Dearborn Heights											
A0055681462	Cat	Stray	Without ID no bite history	4/8/2024 5:05 PM	Dearborn Heights											
A0055681468	Cat	Stray	Without ID no bite history	4/9/2024 5:05 PM	Dearborn Heights	4/9/2024 5:05 PM	Dearborn Heights	MH SNR release SNR Dearborn Heights								
A0055684675	Cat	Stray	Without ID no bite history	4/9/2024 12:07 PM	Dearborn Heights	4/9/2024 12:07 PM	Dearborn Heights									
A0055730145	Cat	Transfer Out	4/16/2024 5:31 PM	Stray	Without ID no bite history	4/16/2024 11:48 AM	Dearborn Heights									
A0055733368	Cat	Transfer Out	4/16/2024 5:31 PM	Stray	Without ID no bite history	4/16/2024 3:14 PM	Dearborn Heights									
A0055734714	Cat	Transfer Out	4/25/2024 8:20 AM	Stray	Without ID no bite history	4/16/2024 4:51 PM	Dearborn Heights	STEPHEN HENRY	8305 COLONIAL		DEARBORN HEIGHTS	MI	48127		(313) 320-7743	
A0055736619	Cat	Euthanasia	4/25/2024 12:56 PM	Stray	Without ID no bite history	4/17/2024 12:03 PM	Dearborn Heights									
A0055736628	Cat	Euthanasia	4/17/2024 3:26 PM	Stray	Without ID no bite history	4/17/2024 12:03 PM	Dearborn Heights									
A0055742641	Dog	Return to Owner/Guardian	4/17/2024 6:26 PM	Stray	Without ID no bite history	4/17/2024 5:22 PM	Dearborn Heights									
A0055755143	Cat	Stray	Without ID no bite history	4/19/2024 1:27 PM	Dearborn Heights	4/19/2024 1:27 PM	Dearborn Heights	All Dabaja	5744 Kinnore St		Dearborn Heights	MI	48127		(313) 980-5722	
A0055755157	Cat	Stray	Without ID no bite history	4/19/2024 1:27 PM	Dearborn Heights	4/19/2024 3:53 PM	Dearborn Heights									
A0055757182	Cat	Adoption	4/23/2024 12:36 PM	Stray	Without ID no bite history	4/20/2024 12:39 PM	Dearborn Heights									
A0055760723	Cat	Adoption	5/1/2024 5:53 PM	Stray	Without ID no bite history	4/20/2024 2:51 PM	Dearborn Heights									
A0055762011	Dog	Return to Owner/Guardian	4/22/2024 12:29 PM	Stray	Without ID no bite history	4/20/2024 4:37 PM	Dearborn Heights	MH SNR release SNR Dearborn Heights								
A0055762925	Cat	Stray	Without ID no bite history	4/22/2024 3:30 PM	Dearborn Heights	4/22/2024 3:30 PM	Dearborn Heights									
A0055771694	Cat	Stray	Without ID no bite history	4/25/2024 12:31 PM	Dearborn Heights	4/25/2024 12:31 PM	Dearborn Heights									
A0055793148	Cat	Stray	Without ID no bite history	4/25/2024 5:52 PM	Dearborn Heights	4/26/2024 12:49 PM	Dearborn Heights									
A0055797384	Cat	Transfer Out	4/30/2024 10:06 AM	Stray	Without ID no bite history	4/26/2024 12:49 PM	Dearborn Heights	MH SNR release SNR Dearborn Heights								
A0055800810	Dog	Stray	Without ID no bite history	4/26/2024 12:49 PM	Dearborn Heights	4/26/2024 12:49 PM	Dearborn Heights									
A0055801511	Cat	Stray	Without ID no bite history	4/26/2024 1:44 PM	Dearborn Heights	4/26/2024 1:44 PM	Dearborn Heights									
A0055807417	Cat	Stray	Without ID no bite history	4/27/2024 1:33 PM	Dearborn Heights	4/27/2024 1:33 PM	Dearborn Heights									
A0055816238	Cat	Stray	Without ID no bite history	4/29/2024 1:35 PM	Dearborn Heights	4/29/2024 1:35 PM	Dearborn Heights	Levi Smith	4442 Westpoint St		Dearborn Heights	MI	48125		(989) 339-4398	
A0055816239	Cat	Stray	Without ID no bite history	4/29/2024 1:35 PM	Dearborn Heights	4/29/2024 1:35 PM	Dearborn Heights									
A0055816253	Cat	Stray	Without ID no bite history	4/29/2024 1:35 PM	Dearborn Heights	4/29/2024 1:35 PM	Dearborn Heights									
A0055825070	Cat	Stray	Without ID no bite history	4/30/2024 2:06 PM	Dearborn Heights	4/30/2024 2:06 PM	Dearborn Heights									
A0055825084	Cat	Stray	Without ID no bite history	4/30/2024 2:06 PM	Dearborn Heights	4/30/2024 2:06 PM	Dearborn Heights	Christopher Bell	5491 Cranbrook St		Dearborn Heights	MI	48125		(248) 801-3375	
A0055825091	Cat	Stray	Without ID no bite history	4/30/2024 2:06 PM	Dearborn Heights	4/30/2024 2:06 PM	Dearborn Heights									
A0055825098	Cat	Stray	Without ID no bite history	4/30/2024 2:06 PM	Dearborn Heights	4/30/2024 2:06 PM	Dearborn Heights									
A0055825106	Cat	Stray	Without ID no bite history	4/30/2024 2:06 PM	Dearborn Heights	4/30/2024 2:06 PM	Dearborn Heights									
A0055825116	Cat	Stray	Without ID no bite history	4/30/2024 2:06 PM	Dearborn Heights	4/30/2024 2:06 PM	Dearborn Heights	Angela Miracle	4672 Fleming St		Dearborn Heights	MI	48125		(313) 401-9840	
A0055825125	Cat	Stray	Without ID no bite history	4/30/2024 2:06 PM	Dearborn Heights	4/30/2024 2:06 PM	Dearborn Heights									
A0055835180	Dog	Euthanasia	4/11/2024 4:08 PM	Transfer in	Without ID no bite history	4/11/2024 9:16 AM	Dearborn Heights									
A0055835180	Dog	Euthanasia	4/11/2024 4:08 PM	Transfer in	Without ID no bite history	4/11/2024 9:16 AM	Dearborn Heights									
A0055849156	Dog	Return to Owner/Guardian	4/2/2024 3:07 PM	Transfer in	Without ID no bite his	4/2/2024 1:22 PM	Dearborn Heights	Tor-Simone Savage	24406 Powers Ave		Dearborn Heights	MI	48125	torbsavage@gmail.com	(248) 677-3071	
A0055849165	Dog	Return to Owner/Guardian	4/15/2024 11:33 AM	Transfer in	Without ID no bite his	4/2/2024 1:22 PM	Dearborn Heights									
A0055849165	Dog	Return to Owner/Guardian	4/15/2024 11:33 AM	Transfer in	Without ID no bite his	4/2/2024 1:22 PM	Dearborn Heights									
A0055849165	Dog	Return to Owner/Guardian	4/15/2024 11:33 AM	Transfer in	Without ID no bite his	4/2/2024 1:22 PM	Dearborn Heights									
A0055866226	Cat	Transfer in	Without ID no bite his	4/4/2024 4:00 PM	Dearborn Heights	4/4/2024 4:00 PM	Dearborn Heights	MH SNR release SNR Dearborn Heights								
A0055866237	Cat	Transfer in	Without ID no bite his	4/4/2024 4:00 PM	Dearborn Heights	4/4/2024 4:00 PM	Dearborn Heights									
A0055866249	Cat	Transfer in	Without ID no bite his	4/4/2024 4:00 PM	Dearborn Heights	4/4/2024 4:00 PM	Dearborn Heights									
A0055866269	Cat	Transfer in	Without ID no bite his	4/4/2024 4:00 PM	Dearborn Heights	4/4/2024 4:00 PM	Dearborn Heights									
A0055868997	Dog	Euthanasia	4/23/2024 10:58 AM	Transfer in	Without ID no bite his	4/9/2024 2:47 PM	Dearborn Heights	Angela Miracle	4672 Fleming St		Dearborn Heights	MI	48125		(313) 401-9840	
A005587293	Dog	Euthanasia	4/25/2024 4:26 PM	Transfer in	Without ID no bite his	4/9/2024 3:07 PM	Dearborn Heights									
A005587293	Dog	Euthanasia	4/25/2024 4:26 PM	Transfer in	Without ID no bite his	4/9/2024 3:07 PM	Dearborn Heights									
A005587293	Dog	Euthanasia	4/25/2024 4:26 PM	Transfer in	Without ID no bite his	4/9/2024 3:07 PM	Dearborn Heights									
A0055710630	Cat	Transfer in	Without ID no bite his	4/12/2024 4:16 PM	Dearborn Heights	4/12/2024 4:16 PM	Dearborn Heights	Elise White	3973 Huron St		Dearborn Heights	MI	48125		(313) 624-7935	
A005571549	Cat	Transfer in	Without ID no bite his	4/12/2024 5:08 PM	Dearborn Heights	4/12/2024 5:08 PM	Dearborn Heights									
A005571555	Cat	Transfer in	Without ID no bite his	4/12/2024 5:08 PM	Dearborn Heights	4/12/2024 5:08 PM	Dearborn Heights									
A005571558	Cat	Transfer in	Without ID no bite his	4/12/2024 5:08 PM	Dearborn Heights	4/12/2024 5:08 PM	Dearborn Heights									
A005571567	Cat	Transfer in	Without ID no bite his	4/12/2024 5:08 PM	Dearborn Heights	4/12/2024 5:08 PM	Dearborn Heights	MH SNR release SNR Dearborn Heights								
A005571595	Cat	Transfer in	Without ID no bite his	4/12/2024 5:08 PM	Dearborn Heights	4/12/2024 5:08 PM	Dearborn Heights									
A005571872	Cat	Transfer Out	4/16/2024 1:48 PM	Transfer in	Without ID no bite his	4/12/2024 5:20 PM	Dearborn Heights									
A0055740161	Dog	Euthanasia	4/30/2024 5:08 PM	Transfer in	Without ID no bite his	4/17/2024 2:03 PM	Dearborn Heights									
A005574325	Pigeon	Died	4/16/2024 1:48 PM	Transfer in	Without ID no bite his	4/18/2024 1:04 PM	Dearborn Heights	MH SNR release SNR Dearborn Heights								
A005574349	Dog	Euthanasia	4/20/2024 10:00 AM	Transfer in	Without ID no bite his	4/18/2024 1:04 PM	Dearborn Heights									
A005574349	Dog	Euthanasia	4/20/2024 10:00 AM	Transfer in	Without ID no bite his	4/18/2024 1:04 PM	Dearborn Heights									
A0055755452	Dog	Euthanasia	4/29/2024 3:21 PM	Transfer in	Without ID no bite his	4/18/2024 1:08 PM	Dearborn Heights									
A0055755930	Dog	Transfer in	Without ID no bite his	4/19/2024 1:48 PM	Dearborn Heights	4/19/2024 1:48 PM	Dearborn Heights	Elise White	3973 Huron St		Dearborn Heights	MI	48125		(313) 624-7935	
A0055759527	Dog	Transfer in	Without ID no bite his	4/19/2024 2:22 PM	Dearborn Heights	4/19/2024 2:22 PM	Dearborn Heights									
A0055759527	Dog	Transfer in	Without ID no bite his	4/19/2024 2:22 PM	Dearborn Heights	4/19/2024 2:22 PM	Dearborn Heights									
A0055759527	Dog	Transfer in	Without ID no bite his	4/19/2024 2:22 PM	Dearborn Heights	4/19/2024 2:22 PM	Dearborn Heights									
A0055759424	Dog	Transfer in	Without ID no bite his	4/22/2024 7:30 PM	Dearborn Heights	4/22/2024 7:30 PM	Dearborn Heights	Tor-Simone Savage	24406 Powers Ave		Dearborn Heights	MI	48125	torbsavage@gmail.com	(248) 677-3071	
A0055776291	Dog	Return to Owner/Guardian	4/23/2024 12:36 PM	Transfer in	Without ID no bite his	4/23/2024 11:43 AM	Dearborn Heights									
A0055779673	Cat	Transfer Out	4/30/2024 5:49 AM	Transfer in	Without ID no bite his	4/23/2024 3:31 PM	Dearborn Heights									
A0055779673	Cat	Transfer Out	4/30/2024 5:49 AM	Transfer in	Without ID no bite his	4/23/2024 3:31 PM	Dearborn Heights									
A0055789237	Cat	Transfer in	Without ID no bite his	4/24/2024 5:42 PM	Dearborn Heights	4/24/2024 5:42 PM	Dearborn Heights	MH SNR release SNR Dearborn Heights								
A0055789237	Cat	Transfer in	Without ID no bite his	4/24/2024 5:42 PM	Dearborn Heights	4/24/2024 5:42 PM	Dearborn Heights									
A0055789236	Cat	Transfer in	Without ID no bite his	4/24/2024 5:42 PM	Dearborn Heights	4/24/2024 5:42 PM	Dearborn Heights									
A0055789235	Cat	Transfer in	Without ID no bite his	4/24/2024 5:42 PM	Dearborn Heights	4/24/2024 5:42 PM	Dearborn Heights									
A0055789235	Cat	Transfer in	Without ID no bite his	4/24/2024 5:42 PM	Dearborn Heights	4/24/2024 5:42 PM	Dearborn Heights	MH SNR release SNR Dearborn Heights								
A0055789235	Cat	Transfer in	Without ID no bite his	4/24/2024 5:42 PM	Dearborn Heights	4/24/2024 5:42 PM	Dearborn Heights									
A0055789235	Cat	Transfer in	Without ID no bite his	4/24/2024 5:42 PM	Dearborn Heights	4/24/2024 5:42 PM	Dearborn Heights									
A0055789235	Cat	Transfer in	Without ID no bite his	4/24/2024 5:42 PM	Dearborn Heights	4/24/2024 5:42 PM	Dearborn Heights									
A0055789235	Cat	Transfer in	Without ID no bite his	4/24/2024 5:42 PM	Dearborn Heights	4/24/2024 5:42 PM	Dearborn Heights	MH SNR release SNR Dearborn Heights								
A0055789235	Cat	Transfer in	Without ID no bite his	4/24/2024 5:42 PM	Dearborn Heights	4/24/2024 5:42 PM	Dearborn Heights									
A0055789235	Cat	Transfer in	Without ID no bite his	4/24/2024 5:42 PM	Dearborn Heights	4/24/2024 5:42 PM	Dearborn Heights									
A0055789235	Cat	Transfer in	Without ID no bite his	4/24/2024 5:42 PM	Dearborn Heights	4/24/2024 5:42 PM	Dearborn Heights									
A0055789235	Cat	Transfer in	Without ID no bite his	4/24/2024 5:42 PM	Dearborn Heights	4/24/2024 5:42 PM	Dearborn Heights	MH SNR release SNR Dearborn Heights								
A0055789235	Cat	Transfer in	Without ID no bite his	4/24/2024 5:42 PM	Dearborn Heights	4/24/2024 5:42 PM	Dearborn Heights									
A0055789235	Cat	Transfer in	Without ID no bite his	4/24/2024 5:42 PM	Dearborn Heights	4/24/2024 5:42 PM	Dearborn Heights									
A0055789235	Cat	Transfer in	Without ID no bite his	4/24/2024 5:42 PM	Dearborn Heights	4/24/2024 5:42 PM	Dearborn Heights									
A0055789235	Cat	Transfer in	Without ID no bite his	4/24/2024 5:42 PM	Dearborn Heights	4/24/2024 5:42 PM	Dearborn Heights	MH SNR release SNR Dearborn Heights								
A0055789235	Cat	Transfer in	Without ID no bite his	4/24/2024 5:42 PM	Dearborn Heights	4/24/2024 5:42 PM	Dearborn Heights									
A0055789235	Cat	Transfer in	Without ID no bite his	4/24/2024 5:42 PM	Dearborn Heights	4/24/2024 5:42 PM	Dearborn Heights									
A0055789235	Cat	Transfer in	Without ID no bite his	4/24/2024 5:42 PM	Dearborn Heights	4/24/2024 5:42 PM	Dearborn Heights									
A0055789235	Cat	Transfer in	Without ID no bite his	4/24/2024 5:42 PM	Dearborn Heights	4/24/2024 5:42 PM	Dearborn Heights	MH SNR release SNR Dearborn Heights								
A0055789235	Cat	Transfer in	Without ID no bite his	4/24/2024 5:42 PM	Dearborn Heights	4/24/2024 5:42 PM	Dearborn Heights									
A0055789235	Cat	Transfer in	Without ID no bite his	4/24/2024 5:42 PM	Dearborn Heights	4/24/2024 5:42 PM	Dearborn Heights									
A0055789235	Cat	Transfer in	Without ID no bite his	4/24/2024 5:42 PM	Dearborn Heights	4/24/2024 5:42 PM	Dearborn Heights									
A0055789235	Cat	Transfer in	Without ID no bite his	4/24/2024 5:42 PM	Dearborn Heights	4/24/2024 5:42 PM	Dearborn Heights	MH SNR release SNR Dearborn Heights								
A0055789235	Cat	Transfer in	Without ID no bite his	4/24/2024 5:42 PM	Dearborn Heights	4/24/2024 5:42 PM	Dearborn Heights									
A0055789235	Cat	Transfer in	Without ID no bite his	4/24/2024 5:42 PM	Dearborn Heights	4/24/2024 5:42 PM	Dearborn Heights									
A0055789235	Cat	Transfer in	Without ID no bite his	4/24/2024 5:42 PM	Dearborn Heights	4/24/2024 5:42 PM	Dearborn Heights									
A0055789235	Cat	Transfer in	Without ID no bite his	4/24/2024 5:42 PM	Dearborn Heights	4/24/2024 5:42 PM	Dearborn Heights	MH SNR release SNR Dearborn Heights								
A0055789235	Cat	Transfer in	Without ID no bite his	4/24/2024 5:42 PM	Dearborn Heights	4/24/2024 5:42 PM	Dearborn Heights									
A0055789235	Cat	Transfer in	Without ID no bite his	4/24/2024 5:42 PM	Dearborn Heights	4/24/2024 5:42 PM	Dearborn Heights									
A0055789235	Cat	Transfer in	Without ID no bite his	4/24/2024 5:42 PM	Dearborn Heights	4/24/2024 5:42 PM	Dearborn Heights									
A0055789235	Cat	Transfer in	Without ID no bite his	4/24/2												

Fw: Invoice

Lynne Senia <LSenia@dearbornheightsmi.gov>

Mon 5/20/2024 8:22 AM

To: Mariana Hernandez <MHernandez@dearbornheightsmi.gov>; Stephanie N. Shockey <SShockey@dearbornheightsmi.gov>

Forwarding ...

From: Michigan Municipal League <donotreply@mml.org>

Sent: Friday, May 17, 2024 11:57 AM

To: Lynne Senia <lSenia@dearbornheightsmi.gov>; Margaret M. Hazlett <mhazlett@dearbornheightsmi.gov>; invoices_cc@mml.org <invoices_cc@mml.org>

Subject: Invoice

You don't often get email from donotreply@mml.org. [Learn why this is important](#)

Caution: This is an external email. Please take care when clicking links or opening attachments.



Michigan Municipal League

1675 Green Road

Ann Arbor MI, 48105

Phone: 734-669-6371

Website: <https://www.mml.org>

City of Dearborn Heights

6045 Fenton St.

Dearborn Heights, MI 48127-3294

INVOICE

*101-223-817,000
OK to pay
Mariana H.*

Invoice Number	0000410
Invoice Date	5/17/2024
Invoice Term	30 days
Due Date	6/16/2024

Item	Quantity	Price	Total
Executive Search Fees	1	\$7,750.00	\$7,750.00

Total: \$7,750.00
Grand Total: \$7,750.00
Payment: \$0.00
Balance: \$7,750.00

Invoice Information

50% Billing - Comptroller

Please pay your invoice promptly. If you have any questions about your invoice please call 734-669-6371 or email registration@mml.org.



MISS DIG 811
3212 SJOQUIST DR
GLADSTONE, MI
49837-2822

Invoice

Date	Invoice #
1/29/2024	20240785

PAST DUE

Bill To

DEARBORN HEIGHTS
ATTN: WILLIAM ZIMMER
242800 VAN BORN ROAD
DEARBORN HEIGHTS, MI 48125

Account #	P.O. No.	Terms	EMAIL
202DEA		Net 30	
Description	Qty	Rate	Amount
2024 Transmission-based Membership Fee	1	16,010.40	16,010.40
2024 Annual Maintenance Fee for Stations on the System	3	51.52	154.56
2024 Annual Maintenance Fee for DPP User Accounts	4	38.55	154.20
2024 Education and Awareness Fee for Section 6(2) Compliance	1	2,500.00	2,500.00
592-536-811.000 OK to pay <i>[Signature]</i>			

This invoice is due no later than 30 days from date of invoice. Interest rate at the rate of 1 1/2 % per month, 18% per annum will be charged on past due accounts.

Total \$18,819.16

For ACH Payment - Bank Name: J.P. Morgan Chase
Routing# 072 000 326 Account# 693 556 482

O'REILLY RANCILIO P.C.

ATTORNEYS AT LAW

Sterling Town Center . 12900 Hall Road, Suite 350 . Sterling Heights, MI 48313
(586) 726-1000 . FAX (586) 726-1560 . www.orelaw.com
Tax Identification No. 38-2567969

March 06, 2024

Invoice No: 250156

MARIANA HERNANDEZ
MHERNANDEZ@CI.DEARBORN-HEIGHTS.MI.US
CHIEF OF STAFF / FOIA COORDINATOR
CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Client No:25001
Matter No: 00001
Billing Timekeeper: DPD
Billing Through:02/29/2024

GENERAL COUNSEL

FOR PROFESSIONAL SERVICES RENDERED

02/01/24	HLT	REVIEW ARTICLE XVIII OF ZONING ORDINANCE	4.80 hrs	\$768.00
02/02/24	DPD	REVIEW EMAIL FROM AND EMAIL TO R. FARINHA ET AL. RE: REQUESTS FROM COUNCIL MEMBERS FOR POLICE DEPARTMENT INFORMATION; REVIEW CITY CHARTER RE: SAME	0.50 hrs	\$80.00
02/02/24	HLT	COMPLETE REVIEW OF ARTICLE XVIII OF ZONING ORDINANCE; REVIEW ARTICLE XII OF ZONING ORDINANCE	3.50 hrs	\$560.00
02/03/24	AME	REVIEW EMAIL FROM K. MCKINNON RE: SAAD AUTO INVESTMENT; REVIEW ZONING ORDINANCE RE: PROCEDURAL STEPS FORWARD FOR SAME	1.00 hrs	\$160.00
02/05/24	DPD	CONTINUED RESEARCH AND REVIEW OF SIMILAR CHARTER PROVISIONS RE: INSPECTION OF CITY RECORDS BY COUNCIL MEMBERS	0.80 hrs	\$128.00
02/05/24	MDK	REVIEW QUESTION RE: INSPECTION OF RECORDS UNDER CHARTER BY COUNCIL	0.70 hrs	\$112.00
02/05/24	HLT	LEGAL RESEARCH RE INSPECTION OF CITY RECORDS	2.00 hrs	\$320.00
02/06/24	AME	REVIEW OF JANUARY 23, 2024 CITY COUNCIL MOTION RE: SAAD AUTO INVESTMENT RELIEF FROM MORATORIUM FOR ANY FUTURE NECESSARY ZONING APPROVALS	0.20 hrs	\$32.00
02/08/24	AME	DRAFT LEGAL MEMORANDUM RE: 25620 VAN BORN (SAAD AUTO INVESTMENTS LLC)	2.20 hrs	\$352.00
02/09/24	DPD	REVIEW LAW RE: DISCLOSURE OF INTERNAL INVESTIGATION RECORDS; EMAIL TO R. FARINHA ET AL. RE: SAME	0.80 hrs	\$128.00
02/09/24	AME	CONTINUE REVIEWING AND REVISING ARTICLE I OF THE ZONING ORDINANCE; BEGIN REVIEWING AND REVISING ARTICLE II OF THE ZONING ORDINANCE	1.60 hrs	\$256.00

02/09/24	HLT	PREPARATION FOR ZBA MEETING	5.50 hrs	\$880.00
02/12/24	DPD	CONTINUED PREPARATION OF ANALYSIS MEMORANDUM FOR K. MCKINNON RE: SAAD AUTO INVESTMENT LLC	0.30 hrs	\$48.00
02/12/24	AME	CONTINUE REVIEWING AND REVISING ARTICLE II OF THE ZONING ORDINANCE	1.70 hrs	\$272.00
02/12/24	AME	REVISE LEGAL MEMORANDUM RE: 25620 VAN BORN (SAAD AUTO)	0.20 hrs	\$32.00
02/12/24	HLT	PREPARATION FOR ZBA MEETING	3.40 hrs	\$544.00
02/13/24	DPD	CONTINUED PREPARATION FOR ZBA MEETING RE: VARIANCES NEEDED FOR 8052 FENTON	0.40 hrs	\$64.00
02/13/24	HLT	PREPARATION FOR ZBA MEETING	0.80 hrs	\$128.00
02/14/24	DPD	REVIEW E-MAILS RE: COUNCIL PERSON REQUESTS FOR DHPD RECORDS	0.20 hrs	\$32.00
02/14/24	HLT	PREPARATION FOR ZBA MEETING	2.80 hrs	\$448.00
02/15/24	HLT	PREPARATION FOR ZBA MEETING	2.50 hrs	\$400.00
02/15/24	HLT	ATTEND ZBA MEETING	1.30 hrs	\$208.00
02/20/24	DPD	REVIEW EMAIL FROM AND EMAIL TO R. CONRAD AND S. SHOCKEY RE: SUBROGATION CLAIM FOR 17377 W. OUTER DRIVE; REVIEW PRIOR E-MAILS, CLAIM HISTORY, AND CLAIM FORMS FROM D. SCHLARB RE: SAME	0.50 hrs	\$80.00
02/20/24	AME	CONTINUE REVIEW OF ARTICLE II OF THE ZONING ORDINANCE	0.70 hrs	\$112.00
02/21/24	AME	CONTINUE REVIEW OF ARTICLE II OF THE ZONING ORDINANCE RE: POSSIBLE MODIFICATIONS AND AMENDMENTS	0.60 hrs	\$96.00
02/23/24	AME	CONTINUE REVIEW OF ARTICLE II OF THE ZONING ORDINANCE RE: POSSIBLE AMENDMENTS	3.00 hrs	\$480.00
02/27/24	DPD	REVIEW EMAIL FROM AND EMAIL TO S. SHOCKEY RE: TEMPLATES FOR GRANTING FOIA APPEALS	0.50 hrs	\$80.00

TOTAL FEES

\$6,800.00

BILLING SUMMARY

TOTAL FEES

\$6,800.00

TOTAL CHARGES FOR THIS INVOICE

\$6,800.00

[Handwritten Signature]
3/20/24

101-210-826.000

Todd Russell Perkins, Esq.
 Mohammed Azeem Nasser, Esq.
 Adam G. Clements, Esq.
 Robert Gross, Esq.
 Joshua Thomas, Esq.
 Jeremy Bowie, Esq.
 Edward Martell, Esq.
 Ken Wilson, Esq. - *Of Counsel*
 James Stump, Esq. - *Of Counsel*
 Hon. Margie E. Braxton, *ret'd*



FORD BUILDING
615 GRISWOLD SUITE 400
DETROIT, MICHIGAN 48226

313.964.1702 OFFICE
313.964.1980 FAX

April 1, 2024

Roger Farinha,
 General Counsel
 rafarinha@dearbornheightsmi
 Dearborn Heights City Hall
 6045 Fenton
 Dearborn Heights, MI 48127

Re: Invoice No. 7 - Invoice for Legal Services March 2024

Date	DESCRIPTION	HOURS	AMOUNT (\$150.00/hr)	LAWYER
3/22	Work on and update proposals to Command Union, review MERS DROP and Optional Annuity Withdrawal provisions.	4.0	\$600.00	KSW
3/25	Finalize and send out proposals for both Command and Patrol, with transmittal narrative.	3.50	\$525.00	KSW
3/29	Review materials from other municipalities to begin work on exhibit, "value of a lieutenant's or sergeant's retirement package" email client.	3.0	\$450.00	KSW
	TOTAL FEES	10.50	\$1,575.00	

Total Due for this Invoice:

\$1,575.00

Sincerely Yours,

Kenneth S. Wilson, Esq.

Approved 04/03/2024
 Mohamed Hafeez
 GL: 101-226-818.000



Plante & Moran, PLLC
3000 Town Center
Suite 100
Southfield, MI 48075
Tel: +1 (248) 352-2500

INVOICE

City of Dearborn Heights
6045 Fenton
Dearborn Heights, MI 48127
United States of America

Date: 05/17/2024
Client No: 17784
Invoice No: 10250697
Page: 1

For Professional Services Rendered

For professional services rendered April 25 through May 14, 2024 as approved by City Council on October 25, 2022. 32,940.00

Work performed includes bank reconciliations, journal entries, budget, salary report update, NSF's, on site accounting assistance, council and budget meetings and other communication.

Staff: 180 hours

Plante Moran's fiscal year is soon ending. We would greatly appreciate receiving your payment within 30 days to assist us in meeting our cash collections requirement. Thank you in advance for your assistance!

Balance Due

\$32,940.00 USD

Deven E. [Signature] 5/21/24
101-223-817.000

Remittance Information:

Check:

Plante & Moran PLLC
16060 Collections Center
Drive
Chicago, IL 60693

Bank
Routing/ABA#
Bank Address

Account Number
Account Name

Wire Transfer:

Bank of America
026009593
222 Broadway
New York, NY 10038
9890996003
Plante & Moran, PLLC

ACH:

Bank of America
071000039
100 North Tryon Street
Charlotte, NC 28202
9890996003
Plante & Moran, PLLC



Client Payment Portal:

<https://www.plantemoran.com/client-payment-portal>

Date	Staff	Memo	Hours
4/25/2024		Budget updates, staff questions	1.00
4/25/2024		Continued working on Chase bank rec's for January, February & March 2024	5.25
4/25/2024		support for Juli O re: bank recs	0.75
4/25/2024		on site accounting assistance, review of treasury daily cash receipt packets for jan/feb to investigate bank rec differences for chase, call with BS&A to discuss cash receipting module and settings, conversations with Michelle and Juli on bank recs and treasury walkthrough updates, conversations with Michelle and the client (Mahdi, Marianna, Fire Chief, etc), start treasury suggestion document with screenshots and bs&a settings/screenshots, look into deposit creation process	5.75
4/25/2024		Budget updates, discussion on processes with the treasurer, accounting questions from staff	8.25
4/26/2024		Cash Receipt Processing Update Meeting	5.50
		Continued working on Chase Water Bank Rec's for January, February & March 2024	
		Continued working on Comerica Water Bank Rec for January, February and March 2024	
4/26/2024		call with Juli on DH cash receipting module and updating on findings from call with BS&A and review of settings, updates on bank recs	0.50
4/26/2024		bank reconciliation review	1.50
4/28/2024		project management	0.25
4/29/2024		Worked on General Pool Bank Reconciliations - August 23, September 23, October 23 and November 23	9.00
		Meeting with Michelle Lewis to discuss finalizing Chase and Comerica Water Bank Reconciliations and discuss General Pool	
4/29/2024		scan in marked bank recs and upload them to sharepoint	0.25
4/29/2024		project management	1.00
4/29/2024		Attend council meeting	3.75
4/29/2024		Prep for meeting, answer questions on bank info	2.50
4/30/2024		Continued working on the General Pool Bank Reconciliation for November, December 2023 and January 2024	3.75
4/30/2024		project management	1.00
4/30/2024		on site accounting assistance, conversations and updates with michelle, updates and conversations with client - Mahdi and treasury Colleen Sarah Nadia Lisa and Katie, work through updating cash receipt general settings, send instructions to Colleen on new receipt, investigate into error to enter with multiple tender types, create deposit slip spreadsheet for January - April for General, go through treasury reports to add remote deposits into General and Water deposit spreadsheets, look into bank rec items	5.75
4/30/2024		travel from home to client (42 less 20 minutes) and client to home (50 less 20 minutes)	0.75
4/30/2024		Meetings with treasury staff, various department heads, City Engineer and bond counsel on DWSRF project, budget meeting attendance and preparation	10.00
5/1/2024		Salary Report Update - Salaries	6.75
		Meeting with Michelle Lewis to discuss budget and revised salary workpapers for council	
		Meeting with Kaitlyn Powers - General Pool bank reconciliations	
		Continued reconciling bank statements	
5/1/2024		General Pool bank rec	3.50
5/1/2024		run through changes to budget	1.50
5/1/2024		changes to budget, review of treasurer info	2.50
5/2/2024		Completed Chase Water (Bank Code 11) January, February, March & April 2024 Bank Reconciliations	6.75
		Started working Comerica (12) April 2024 Bank Reconciliation	
5/2/2024		Budget, discussions with various dept heads, project management	5.50
5/2/2024		support for Juli O re: bank recs	1.00
5/3/2024		Continued working on April 2024 Comerica Water Bank Reconciliation	7.00
		April 2024 Bank Rec's	
5/3/2024		client communication; budget	1.25
5/6/2024		Worked on Dearborn Heights Bank Reconciliations for all investment accounts and Comerica Water (12)	9.00
5/6/2024		travel from home to client (40 less 20 minutes) and client to home (45 less 20 minutes)	0.75

5/6/2024	[REDACTED]	on site accounting assistance, treasury process walkthrough with Katie, call with BS&A on cash receipting module and various settings, conversations with Colleen Katie Sarah and Nadia, changes to CR settings, emails regarding divdat, update deposit summary excels for general chase and comerica water for April and early May, go through journalizing returns and receipts with Katie, go over suggestion of department receipts for SOM and adjust dating, call with Juli to update on DH bank recs	7.00
5/6/2024	[REDACTED]	Smaller bank recs March 2024	2.50
5/7/2024	[REDACTED]	Continued working on Chase and Comerica Water Bank Reconciliations research NSF tax payments from January 2024 that were reversed on Chase bank statement and not posted in the tax module.	5.25
		Continued working on investment reconciliations for April 2024	
5/7/2024	[REDACTED]	Smaller bank recs March & April 2024	4.00
5/7/2024	[REDACTED]	working session on bank rec, batching deposits, reviewing bank activity, investigate into return payments and email Katie, DH updates and changes in BS&A /process suggestions for DH like department receipts for SOM, work in BS&A, review bank activity in chase and comerica for bank recs and DIT's	3.00
5/7/2024	[REDACTED]	Attend budget meeting virtually - prepare and discuss	2.50
5/8/2024	[REDACTED]	Continued working on Comerica Water Bank Reconciliations	1.50
5/9/2024	[REDACTED]	Continue working through investment and water bank statement reconciliations Began reconciling NSF's (GL versus bank statement)	5.75
5/9/2024	[REDACTED]	dearborn heights update calls with Juli to discuss bank recs, water return payments not posted in GL, returns in bank not in GL, and discuss BS&A settings/imports, emails with Katie at DH	0.75
5/10/2024	[REDACTED]	Continued reconciling Comerica Water (12) bank reconciliations work through NSF procedures and deposit creations.	6.00
		Meeting with Michelle Lewis to discuss Comerica #12 reconciling items	
5/10/2024	[REDACTED]	working session call with Juli on water bank recs, nsfs, posting process, issues with NSF billing item in UB, issues with ACH returns journal entry hitting ACH receivable instead of cash, draft correcting journal entries, call Michelle and update on issues identified.	2.50
5/10/2024	[REDACTED]	Banking discussion	1.50
5/13/2024	[REDACTED]	Continued working on reconciling Comerica Water #12 Bank Rec's NSF JE's and update on bank rec's	8.00
5/13/2024	[REDACTED]	teams call with Katie to discuss comerica imports and questions regarding imports/journalizing/nsf's etc, call with Juli on water bank recs, create monthly deposit slip summary excel, emails to michelle	2.00
5/14/2024	[REDACTED]	bank recs	5.00
5/14/2024	[REDACTED]	bank recs	0.75
5/14/2024	[REDACTED]	Continued researching Comerica (12) Water NSF's Worked on General 91) Bank Reconciliations for November & December 2023	10.00



PRIORITY

INNOVATE ★ OPERATE

www.prioritywaste.com

Invoice

45000 River Ridge Drive, Suite # 200
Clinton Township, MI 48038
Phone (586) 228-1200

CITY OF DEARBORN HEIGHTS

6045 FENTON ST
ATTENTION CONTROLLERS OFFICE, MI 48127

Invoice # INV274373

Account # PW00016714

Date: 5/15/2024

Master PO #

Payment Type: All

Payment Term: 30 Days Net

Due Date: 6/14/2024

Reference #	Date	Service	PO #	Material Profile	Rate	QTY	Amount	Total
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Service Site: CITY OF DEARBORN HEIGHTS (PW00016714)
6045 FENTON ST ATTENTION CONTROLLERS OFFICE, MI 48127

ORD19676	06/01/2024 to 06/30/2024	Monthly Waste Service Municipality 95 Gallon Cart/Bin		MSW	9.32	22,904.000	213,465.28 0	213,465.28
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Payments to: Priority Waste, LLC 45000 River Ridge Drive, Suite # 200 Clinton Township, MI 48038		Invoice Totals
	Subtotal	213,465.28
	Tax	0.00
	Current Charges	213,465.28

(Please cut along the line and return with your payment)

By paying this invoice, Customer agrees to be bound by the terms and conditions of the Service Agreement posted at www.PriorityWaste.com

Invoice #: INV274373

Date: 5/15/2024

Account #: PW00016714

Priority Waste, LLC

45000 River Ridge Drive, Suite # 200
Clinton Township, MI 48038

A Convenience Fee of 3.1% will be charged on all credit card payments

OK today

101-200-810.000

Quad-Tran of Michigan, Inc.
PO Box 531356
Livonia, MI 48153 US
248-353-4380
quadtranaz@sbcglobal.net

Invoice

BILL TO
Dearborn Heights2
20th District Court
Michelle Adkins
25637 Michigan Avenue
Dearborn Heights, MI
48125-3271

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
7691	05/31/2024	\$4,389.76	05/31/2024	Due on receipt	

SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
PostageActual	Actual Postage for Month of: May, 2024	0	1,889.76	1,889.76
PostageAverage	Postage Average for Month of: June, 2024	0	2,500.00	2,500.00

SUBTOTAL 4,389.76
TAX 0.00
TOTAL 4,389.76
BALANCE DUE **\$4,389.76**

OK to pay
Madhus
101-200.728.000
5-31-24.

Quad-Tran of Michigan, Inc.
 PO Box 531356
 Livonia, MI 48153 US
 248-353-4380
 quadtranaz@sbcglobal.net

Invoice

BILL TO
 Ms. Michelle Adkins
 20th District Court
 25637 Michigan Avenue
 Dearborn Heights, MI
 48125-3271

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
7690	05/31/2024	\$7,684.00	05/31/2024	Due on receipt	

SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
Data Processing	Data Processing Services for the Month of: May, 2024	1	4,500.00	4,500.00
Lein/Sos	LEIN/SOS Access Charge for the Month of: May, 2024	1	800.00	800.00
ETicket	E-Ticket Process for the Month of: May, 2024	9	20.00	180.00
Maintenance - JDW	Electronic process to Michigan JDW	0	250.00	250.00
Set Aside	Electronic MSP Set Aside process	0	250.00	250.00
Hearing Notices	Hearing Notices	3.50	240.00	840.00
Default Notices	Default Notice Mailers	1.40	240.00	336.00
14Day Notices	14-Day Notice Mailers	1	240.00	240.00
Free Form Notices	Free Form Court Notice Mailers	1.20	240.00	288.00

SUBTOTAL 7,684.00
 TAX 0.00
 TOTAL 7,684.00
 BALANCE DUE **\$7,684.00**

OK to pay
 Michelle Adkins
 5-31-24

**Saad Law,
PLLC**

INVOICE

Invoice: 14

Date: 03/31/24

To:

City of Dearborn Heights

6045 Fenton St.

Dearborn Heights, MI
48127

DATE	DESCRIPTION OF SERVICE	TIME SPENT	QUANTITY UNIT	AMOUNT
03/05/2024	Attended misdemeanor/civil infraction case docket, reviewed case files, drafted plea offers	3 Hrs. 06 Mins	3.1	\$465.00
03/08/2024	Attended arraignments, reviewed case files, drafted plea offers, reviewed default judgments	3 Hrs 35 Mins.	3.5	\$525.00
		.		
03/11/2024	Attended civil infraction conferences, attended arraignments, reviewed case files, drafted plea offers, legal research -	4 Hrs. 53 Mins.	4.8	\$720.00

	default judgments, reviewed default judgments			
03/14/2024	Attended ordinance case docket, reviewed case files, drafted plea offers	1 Hr. 12 Mins.	1.2	\$180.00
03/15/2024	Attended arraignments, reviewed case files, drafted plea offers	3 Hrs. 32 Mins.	3.5	\$525.00
03/19/2024	Attended misdemeanor/civil infraction case docket, attended ordinance case docket, reviewed case files, drafted plea offers	6 Hrs. 31 Mins.	6.5	\$975.00
03/26/2024	Attended misdemeanor/civil infraction case docket, reviewed case files, drafted plea offers	3 Hrs. 53 Mins.	3.8	\$570.00
03/26/2024	Attended ordinance case docket, reviewed case files, drafted plea offers	1 Hr. 58 Mins.	1.9	\$285.00
03/28/2024	Attended misdemeanor/civil infraction case docket, reviewed case files, drafted plea offers	3 Hrs. 43 Mins.	3.7	\$555.00

	TOTAL	\$4,800.00
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Please make check payable to Saad Law, PLLC

Thank you.

*Approved
Rashad 6/3/24*

101-210-826.000

**Saad Law,
PLLC**

INVOICE

Invoice: 09

Date: 10/31/23

To:

City of Dearborn Heights

6045 Fenton St.

Dearborn Heights, MI
48127

DATE	DESCRIPTION OF SERVICE	TIME SPENT	QUANTITY UNIT	AMOUNT
10/02/2023	Attended arraignments, reviewed case files, drafted plea offers	2 Hrs. 31 Mins.	2.5	\$375.00
10/05/2023	Attended misdemeanor/civil infraction case docket, reviewed case files, drafted plea offers	3 Hrs. 6 Mins.	3.1	\$465.00
10/05/2023	Attended ordinance case docket, reviewed case files, drafted plea offers	2 Hrs. 21 Mins.	2.3	\$345.00
10/10/2023	Attended misdemeanor/civil infraction case docket,	3 Hrs. 33 Mins.	3.5	\$525.00

	reviewed case files, drafted plea offers			
10/10/2023	Attended ordinance case docket, reviewed case files, drafted plea offers	1 Hr. 11 Mins.	1.1	\$165.00
10/12/2023	Attended misdemeanor/civil infraction case docket, reviewed case files, drafted plea offers	3 Hrs. 24 Mins.	3.4	\$510.00
10/12/2023	Attended ordinance case docket, reviewed case files, drafted plea offers	1 Hr. 30 Mins.	1.5	\$225.00
10/17/2023	Attended misdemeanor/civil infraction case docket (including bench trial), reviewed case files, drafted plea offers	3 Hrs. 16 Mins.	3.2	\$480.00
10/19/2023	Attended misdemeanor/civil infraction case docket, reviewed case files, drafted plea offers	2 Hrs. 16 Mins.	2.2	\$330.00
10/24/2023	Attended misdemeanor/civil infraction case docket, reviewed case files, drafted plea offers	3 Hrs. 5 Mins.	3.0	\$450.00

10/24/2023	Attended ordinance case docket, reviewed case files, drafted plea offers	2 Hrs. 23 Mins.	2.3	\$345.00
10/26/2023	Attended misdemeanor/civil infraction case docket, reviewed case files, drafted plea offers	3 Hrs. 23 Mins.	3.3	\$495.00
10/26/2023	Attended ordinance case docket, reviewed case files, drafted plea offers	2 Hrs. 14 Mins.	2.2	\$330.00
	TOTAL			\$5,040.00

Please make check payable to Saad Law, PLLC

Thank you.

Approved 6/3/24
Pat A. Fard
 101-210-826.000

THE SHANIC GROUP - INSURANCE & RISK MANAGEMENT
43311 Joy Rd #463
Canton, MI 48187
(734)821-9038

Invoice

Date	Invoice #
5-21-2024	DHSF-194

Invoice to:

City of Dearborn Heights
dba City of Dearborn Heights Summer Festival
1801 N. Beech Daly Road
Dearborn Heights, Michigan 48127

Due: Upon Receipt

Description	Amount
Policy Dates: June 3, 2024 to June 11, 2024	
General Liability (B705660 00)	\$ 2,496.00
Liquor Liability (B708848 00)	263.00
Risk Management Fees	482.83

Ken S.
691-891

Acceptance by:

Authorized Signature

Date:

5-29-24

Thank you for your business!

Total: \$ 3,241.83



Federal tax ID: 22-3009648
290 Davidson Ave.
Somerset, NJ 08873
Phone: 888-235-3871
Fax: 732-805-9669

Please remit payment to:
SHI International Corp
P.O. Box 952121
Dallas, TX 75395-2121
Wire information: Wells Fargo Bank
Wire Rt# 121000248
ACH Rt# 021200025
Account#2000037641964
SWIFT Code: WFBIUS6S
For W-9 Form, www.shi.com/W9
Send remittances to - remittance@shi.com

Invoice No.**B18338339**

Invoice date

5/20/2024

Customer number

1139666

Sales order

S59545913

Finance charge of 1.5% per month will be charged on
past due accounts - 18%/yr.
All returns require an RMA# supplied by your SHI
Sales team.

Bill To

City of Dearborn Heights MI
6045 Fenton
Dearborn Heights, MI 48127
USA

Ship To

City of Dearborn Heights
25637 Michigan Ave
Dearborn Heights, MI 48125
USA
24-267/David Cooper

Ship Date	Salesperson	Purchase Order	Ship Via	FOB	Terms
5/20/2024	PSI - WI Local Gov - Southwestern	24-267	UPS GROUND	FOB DEST	NET 30

Item No. Mfg Part No.	Description	Qty Ordered	Qty Shipped	Unit Price	Extended Price
45336736 SM-T638UZKEN14 Hardware Samsung	Samsung Galaxy Tab Active 4 Pro - tablet - Android - 128 GB Hardware Hardware Contract number: Open Market	12	12	714.00	8,568.00
Serial #: 357691990259595 Serial #: 357691990260502 Serial #: 356453780242369 Serial #: 356453780242427 Serial #: 356453780246097 Serial #: 356453780256708 Serial #: 356453780261625 Serial #: 356453780236247 Serial #: 356453780257128 Serial #: 356453780258118 Serial #: 356453780258993 Serial #: 356453780259025					

OK to Pay
101-258-981.00

Quote: 24805339

Sales Balance	8,568.00
Freight	0.00
Recycling Fee	0.00
Sales Tax	0.00
Total	8,568.00
Currency	USD



Branch: **TLC 121 DETROIT**
 Phone: **734-329-0184**
 Route: **12192**

Remit To
TireHub, LLC
29778 Network Place
Chicago, IL 60673-1297

Billing Inquiries
833-206-8970

INVOICE

INVOICE	41908623
INVOICE DATE	05/14/2024
ORDER DATE	05/14/2024
PO NUMBER	glen/shop



IN41908623



PT24811989

ORDER NUMBER	24645768
PICK TICKET NO	24811989
CUSTOMER ID	326413
SHIP TO ID	326413

Bill To:

DEARBORN HTS POLICE DEPT
 25637 MICHIGAN AVE
 DEARBORN HEIGHTS, MI 48125-1037

Ship To:

DEARBORN HTS POLICE DEPT
 25637 MICHIGAN AVE
 DEARBORN HEIGHTS, MI 48125-1037

US
 2489396237

Delivery Instructions:Carrier: **TIREHUB DELIVERY TRUCK**

Tracking #:

Term Description	Net Due Date	Primary Salesrep Name	Taker	Order Type
NET90 PROX10	08/10/2024	Chris Lesniewski	DAMIEN BRITTON	OE

Order Qty	Ship Qty	B/O Qty	Item ID / Item Description	Unit Price	FET	Extended Price
-----------	----------	---------	----------------------------	------------	-----	----------------

12	12	0	GY 732026500	2455518 GY EAGLE RS A POLICE BW 103V	139.54	0.00	1,674.48
----	----	---	--------------	---	--------	------	----------

Ordered As: GY 732026500

Weight: 33.02 lb ea : 396.24 Total lb.

6	6	0	GY 732005563	2556018 GY EAGLE ENFORCER BW 108V	135.00	0.00	810.00
---	---	---	--------------	--------------------------------------	--------	------	--------

Ordered As: GY 732005563

Weight: 34.24 lb ea : 205.44 Total lb.

4	4	0	GY 767819537	2456018 GY ASSUR WEATHERREADY BW 105H	169.60	0.00	678.40
---	---	---	--------------	--	--------	------	--------

Ordered As: GY 767819537

Weight: 34.81 lb ea : 139.24 Total lb.

Total Lines: 3 Total Units Shipped: 22

SUB-TOTAL: 3,162.88**TOTAL FREIGHT: 0.00****AMOUNT DUE: 3,162.88**Received by:**Signature:** _____**Printed:** _____**Date:** _____**OK TO PAY**

101-300-932.000

Just what 263
5/21/2024



(335-713)

BILL TO

Dearborn Heights Fire Dept.
1999 N. Beech Daly Drive
Dearborn Heights, MI 48125

SHIP TO

Dearborn Heights Fire Dept.
1999 N. Beech Daly Drive
Dearborn Heights, MI 48125

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
29633	05/03/2024	\$1,754.00	06/02/2024	Net 30	

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
Repair	Work Order 26277	1	1,374.50	1,374.50
Cleaning	Work Order 26277	1	379.50	379.50

Please see attached work report summary for details.

BALANCE DUE

\$1,754.00

MAY 30 2024

O.K. to pay
(335-713)

Al Brown

32001 SCHOOLCRAFT RD
LIVONIA, MI 48150
248-996-9480
info@turnoutmanagement.com
www.turnoutmanagement.com



Fire Service Management
Ltd.

ISO 9001 Registered

Work Report Summary



Underwriters
Laboratories

Customer: DEARBORN HEIGHTS FIRE DEPT.

1999 N. BEECH DALY D PO#:

Work Order 26277

Date 24-Apr-24

Firefighter Name / ID #: GALBRAITH, J.

FSM#	83419	Item Coat	Date of Manufacture	11/17	Cleaning:	Annual Cleaning		\$34.50
		Grade 3		Shift				
83419	127103	4/24/2024	Stitch	Letters "L.A"	Name Patch	\$4.00	1	\$4.00
			Stitch	Trim	Both Pockets	\$19.00	1	\$19.00
			Stitch	Trim	Both Horizontals	\$19.00	1	\$19.00
			Stitch	Trim	Both Arms	\$19.00	1	\$19.00
			Patch	Medium	Right Arm	\$28.00	1	\$28.00
			Replace	Wristers - no thumbsl	Left	\$50.00	1	\$50.00
			Patch	Medium	Radio Pocket	\$28.00	1	\$28.00
			Replace	Velcro	Neck Flap	\$30.00	1	\$30.00
			Replace	Velcro	Collar	\$35.00	1	\$35.00
			Stitch	Seam	Neck Flap	\$9.50	1	\$9.50
			Replace	Velcro	Storm Shell	\$45.00	1	\$45.00
			Replace	Velcro	Storm Flap - Sew Thr	\$45.00	1	\$45.00
			Install	FSM#	x	\$0.00	1	\$0.00

FSM#	83420	Item Pants	Date of Manufacture	11/17	Cleaning:	Annual Cleaning		\$34.50
		Grade 3		Shift				
83420	127101	4/24/2024	Darn	Hole	Back	\$9.50	1	\$9.50
			Stitch	Trim	Both Legs	\$19.00	1	\$19.00
			Patch Moisture Barrie	Medium	Pant Liner L Rear	\$39.00	1	\$39.00
			Patch Moisture Barrie	Medium	Pant Liner R Rear	\$39.00	1	\$39.00
			Install	FSM#	x	\$0.00	1	\$0.00

Firefighter Name / ID #: GALLMEYER, M.

FSM#	83423	Item Pants	Date of Manufacture	01/22	Cleaning:	Annual Cleaning		\$34.50
		Grade 1		Shift				
83423	127096	4/24/2024	SYSTEMIC	CHEMICAL DAMAGE OUTER SHELL		\$0.00	1	\$0.00
			BEYOND REPAIR	REMOVE FROM SERVICE		\$0.00	1	\$0.00
			Install	FSM#	x	\$0.00	1	\$0.00
FSM#	83424	Item Coat	Date of Manufacture	01/22	Cleaning:	Annual Cleaning		\$34.50
		Grade 1		Shift				
83424	127095	4/24/2024	SYSTEMIC	CHEMICAL DAMAGE OUTER SHELL		\$0.00	1	\$0.00
			BEYOND REPAIR	REMOVE FROM SERVICE		\$0.00	1	\$0.00
			Install	FSM#	x	\$0.00	1	\$0.00



FireService Management
Ltd.

ISO 9001 Registered

Work Report Summary



Underwriters
Laboratories

Customer: DEARBORN HEIGHTS FIRE DEPT.

1999 N. BEECH DALY D PO#:

Work Order 26277

Date 24-Apr-24

Firefighter Name / ID #: GOLDEN, L.

FSM#	76701	Item	Pants	Date of Manufacture	07/17	Cleaning:	Annual Cleaning		\$34.50
		Grade 3		Shift					
76701	127092	4/24/2024	Stitch	Seam		Right Pocket	\$9.50	1	\$9.50
FSM#	83427	Item	Coat	Date of Manufacture	07/17	Cleaning:	Annual Cleaning		\$34.50
		Grade 3		Shift					
83427	127091	4/24/2024	Stitch	Letter "D"		Back	\$2.00	1	\$2.00
			Darn	Hole		Back Tail	\$9.50	1	\$9.50
			Stitch	Seam		Left Shoulder	\$9.50	1	\$9.50
			Patch	Medium		Left Arm Cuff	\$28.00	1	\$28.00
			Patch	Medium		Right Arm Cuff	\$28.00	1	\$28.00
			Darn	Hole		Left Front	\$9.50	1	\$9.50
			Patch	Medium		Radio Pocket	\$28.00	1	\$28.00
			Stitch	Trim		Both Pockets	\$19.00	1	\$19.00
			Stitch	Trim		Both Horizontals	\$19.00	1	\$19.00
			Stitch	Trim		Both Arms	\$19.00	1	\$19.00
			Replace	Velcro		Storm Shell	\$45.00	1	\$45.00
			Replace	Velcro		Storm Flap - Sew Thr	\$45.00	1	\$45.00
			Replace	Velcro		Left Pocket	\$24.00	1	\$24.00
			Install	FSM#	x		\$0.00	1	\$0.00

Firefighter Name / ID #: HALL, P.

FSM#	83421	Item	Pants	Date of Manufacture	10/22	Cleaning:	Annual Cleaning		\$34.50
		Grade 3		Shift					
83421	127099	4/24/2024	Stitch	Cuff		Right Leg	\$9.50	1	\$9.50
			Stitch	Arashield Tab		Both Legs @ Cuff	\$19.00	1	\$19.00
			Install	FSM#	x		\$0.00	1	\$0.00
FSM#	83422	Item	Coat	Date of Manufacture	10/22	Cleaning:	Annual Cleaning		\$34.50
		Grade 3		Shift					
83422	127097	4/24/2024	Stitch	Letter "A"		Back	\$2.00	1	\$2.00
			Install	FSM#	x		\$0.00	1	\$0.00



FireService Management
Ltd.

ISO 9001 Registered

Work Report Summary



Underwriters
Laboratories

Customer: DEARBORN HEIGHTS FIRE DEPT.

1999 N. BEECH DALY D PO#:

Work Order 26277

Date 24-Apr-24

Firefighter Name / ID #: HERRMANN, D.

FSM#	83425	Item	Pants	Date of Manufacture	07/17	Cleaning:	Annual Cleaning		
		Grade 1			Shift				
83425	127094	4/24/2024	SYSTEMIC	OUTER SHELL	DAMAGE	\$0.00	1	\$0.00	
			BEYOND REPAIR	REMOVE	FROM SERVICE	\$0.00	1	\$0.00	
			Install	FSM#	x	\$0.00	1	\$0.00	
FSM#	83426	Item	Coat	Date of Manufacture	07/17	Cleaning:	Annual Cleaning		
		Grade 3			Shift				
83426	127093	4/24/2024	Stitch	Trim	Both Horizontals	\$19.00	1	\$19.00	
			Replace	Zipper	Coat	\$60.00	1	\$60.00	
			Replace	Velcro	Collar	\$35.00	1	\$35.00	
			Replace	Velcro	Neck Flap	\$30.00	1	\$30.00	
			Replace	Velcro	Storm Flap - Sew Thr	\$45.00	1	\$45.00	
			Replace	Velcro	Storm Shell	\$45.00	1	\$45.00	
			Replace	Velcro	Right Pocket	\$24.00	1	\$24.00	
			Install	FSM#	x	\$0.00	1	\$0.00	
			Stitch	Trim	Both Arms	\$19.00	1	\$19.00	
			Stitch	Letter "N"	Name Patch	\$2.00	1	\$2.00	
			Stitch	Trim	Both Pockets	\$19.00	1	\$19.00	
			Patch	Medium	Right Arm	\$28.00	1	\$28.00	
			Patch	Medium	Right Arm Cuff	\$28.00	1	\$28.00	
			Patch	Medium	Left Arm	\$28.00	1	\$28.00	
			Patch	Medium	Left Arm Cuff	\$28.00	1	\$28.00	
			Stitch	Inseam	Right Arm	\$9.50	1	\$9.50	
			Replace	Velcro	Left Pocket	\$24.00	1	\$24.00	

Firefighter Name / ID #: WORKMAN

FSM#	83418	Item	Pants	Date of Manufacture	05/14	Cleaning:	Annual Cleaning		
		Grade 3			Shift				
83418	127104	4/24/2024	Stitch	Trim	Right Leg	\$9.50	1	\$9.50	
			Replace	Velcro	Left Pocket	\$24.00	1	\$24.00	
			Replace	Velcro	Fly Shell	\$38.00	1	\$38.00	
			Replace	Velcro	Fly Flap - Sew Throug	\$38.00	1	\$38.00	
			Replace	Zipper	Pants	\$58.00	1	\$58.00	

Work Order Repair Total \$1,374.50

Work Order Cleaning Total 379.50

WORK ORDER TOTAL (before taxes): \$1,754.00



1-800-295-5510

uline.com

PO Box 88741 • Chicago, IL 60680-1741

DUPLICATE
INVOICE

ULINE FED ID#: 36-3684738

INVOICE #: 178052929

ORDER #: 18437683

THANK YOU FOR YOUR ORDER. ULINE CUSTOMER SINCE 2004

SOLD TO: CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HEIGHTS MI 48127-3294

SHIP TO: CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HEIGHTS MI 48127-3294

CUSTOMER NO.	PURCHASE ORDER NO.	SHIP VIA	ORDER DATE	DATE SHIPPED	TERMS	INVOICE DATE
2041725	DANA	FEDEX FRT	05/09/24	05/10/24	NET 30 DAYS	05/10/24
QTY ORDERED	U/M	BACK ORDERED	ITEM NUMBER	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
6	KT		H-5456BL	BLACK MOBILE SHELVING - 72 X 24 X 78" REBILL FOR O# 19053655	365.00	2,190.00
1	EA		S-21433BLU	UTILITY WAGON - BLUE REBILL FOR O# 19053655	.00	.00
				FREIGHT CHARGE		
<i>approved for payment</i> <i>Lynne M. Loria</i> <i>101-190-981.000</i> <i>5/30/24</i>						

ORDER PLACED BY: DANA FLAMONT
ULINEJOBS

SUB-TOTAL
2,190.00

SALES TAX
.00

SHIPPING/HANDLING
246.22

AMOUNT DUE
\$ 2,436.22

PLEASE PAY FROM
THIS INVOICE
REFER TO THIS
INVOICE NUMBER
WHEN CONTACTING
US REGARDING
THIS TRANSACTION

CUSTOMER NAME	CUSTOMER NUMBER	INVOICE NUMBER	INVOICE DATE	AMOUNT DUE
CITY OF DEARBORN HEIGHTS	2041725	178052929	05/10/24	2,436.22

AMOUNT ENCLOSED

IF DIFFERENT THAN AMOUNT DUE \$ _____

EXPLAIN DIFFERENCES ON REVERSE SIDE

MAKE CHECK
PAYABLE AND
MAIL TO:

ULINE
ATTN: ACCOUNTS RECEIVABLE
PO Box 88741
Chicago IL 60680-1741

IMPORTANT - PLEASE DETACH AND RETURN THIS
PORTION TO ENSURE PROPER CREDIT



5671 Trumbull
Detroit, MI 48208

Invoice

Date	Invoice #
5/16/2024	4565

Bill To
City of Dearborn Heights 6045 Fenton Dearborn Heights, MI 48127

Permit No.		Location	
Quantity	Description	Rate	Amount
1	Work performed WE 5-12-24 OK TO PAY 101-440-820.000 RM PC	2,800.00	2,800.00
Total			\$2,800.00



500 Griswold Street • Suite 2500 • Detroit, MI 48226
313.961.3650 • www.wadetrim.com

INVOICE

Terms: Net 30 Days
1.5% Per Month After 30 Days
18% Annual Rate

ACH payments accepted. Send inquiries to remit@wadetrim.com

Remit Payment To: Wade Trim, 25251 Northline Road, Taylor, MI 48180

Attention: Mariana Hernandez, Chief of Staff
City of Dearborn Heights
6045 Fenton Avenue
Dearborn Heights, MI 48127

Invoice : 2030171
Invoice Date : 1/23/2024
Project : DHT600601D
Project Name : 2023 Community Development Services

For Professional Services Rendered Through 12/29/2023

2023 As-Needed Community Development Services
CDBG-DR Infrastructure

Task 2 - CDBG-DR Grant Application
Creating maps and project narrative

Billings			
Fee	% Complete	To Date	Current
5,000.00	98.85	4,942.50	390.00
Current Billings			390.00
Amount Due This Bill			390.00

Outstanding Receivables	Invoice Number	Date	Amount	Balance Due
	2028254	8/11/2023	727.50	727.50
	2028537	9/13/2023	2,385.00	2,385.00
	2028842	10/6/2023	1,215.00	1,215.00
				4,327.50

592-536-817.00
OK to pay
Mariana H.



500 Griswold Street • Suite 2500 • Detroit, MI 48226
313.961.3650 • www.wadetrtrim.com

INVOICE

Terms: Net 30 Days
1.5% Per Month After 30 Days
18% Annual Rate

ACH payments accepted. Send inquiries to remit@wadetrtrim.com

Remit Payment To: Wade Trim, 25251 Northline Road, Taylor, MI 48180

Attention: Mariana Hernandez, Chief of Staff
City of Dearborn Heights
26155 Richardson
Dearborn Heights, MI 48127

Invoice : 2028842
Invoice Date : 10/6/2023
Project : DHT600601D
Project Name : 2023 As-Needed Community
Development Services

For Professional Services Rendered Through 9/29/2023

2023 As-Needed Community Development Services
CDBG-DR Infrastructure

	Billings			
	Fee	% Complete	To Date	Current
Task 2 - CDBG-DR Grant Application	5,000.00	91.05	4,552.50	1,215.00
Current Billings				1,215.00
Amount Due This Bill				1,215.00

Outstanding Receivables	Invoice Number	Date	Amount	Balance Due
	2028254	8/11/2023	727.50	727.50
	2028537	9/13/2023	2,385.00	2,385.00
				3,112.50

592-536-817.000
OK to pay
Mariana H.



500 Griswold Street • Suite 2500 • Detroit, MI 48226
313.961.3650 • www.wadetrim.com

INVOICE

Terms: Net 30 Days
1.5% Per Month After 30 Days
18% Annual Rate

ACH payments accepted. Send inquiries to remit@wadetrim.com

Remit Payment To: Wade Trim, 25251 Northline Road, Taylor, MI 48180

Attention: Mariana Hernandez, Chief of Staff
City of Dearborn Heights
6045 Fenton Avenue
Dearborn Heights, MI 48127

Invoice : 2029829
Invoice Date : 12/19/2023
Project : DHT600601D
Project Name : 2023 As-Needed Community
Development Services

For Professional Services Rendered Through 12/1/2023

2023 As-Needed Community Development Services

	Billings			
	Fee	% Complete	To Date	Current
Task 5 - Grant Assistance	2,000.00	72.00	1,440.00	1,440.00
Current Billings				1,440.00
Amount Due This Bill				1,440.00

592-536-817003
OK to pay
Mariana H.



500 Griswold Street • Suite 2500 • Detroit, MI 48226
313.961.3650 • www.wadetrim.com

INVOICE

Terms: Net 30 Days
1.5% Per Month After 30 Days
18% Annual Rate

ACH payments accepted. Send inquiries to remit@wadetrim.com

Remit Payment To: Wade Trim, 25251 Northline Road, Taylor, MI 48180

Attention: Mariana Hernandez, Chief of Staff
City of Dearborn Heights
26155 Richardson
Dearborn Heights, MI 48127

Invoice : 2028537
Invoice Date : 9/13/2023
Project : DHT600601D
Project Name : 2023 As-Needed Community
Development Services

For Professional Services Rendered Through 9/1/2023

2023 As-Needed Community Development Services
CDBG-DR Infrastructure

	Fee	% Complete	Billings	
			To Date	Current
Task 2 - CDBG-DR Grant Application	5,000.00	66.75	3,337.50	2,385.00
Current Billings				2,385.00
Amount Due This Bill				2,385.00

Outstanding Receivables	Invoice Number	Date	Amount	Balance Due
	2028254	8/11/2023	727.50	727.50
				727.50

592526-817.00
OK to pay
Mariana H.J.



25251 Northline Road • Taylor, MI 48180
734.947.9700 • www.wadetrim.com

INVOICE

Terms: Net 30 Days
1.5% Per Month After 30 Days
18% Annual Rate

ACH payments accepted. Send inquiries to remit@wadetrim.com

Remit Payment To: Wade Trim, 25251 Northline Road, Taylor, MI 48180

Attention: Mr Rick Watland
Building and Engineering Director
City of Dearborn Heights
6045 Fenton Avenue
Dearborn Heights, MI 48127

Invoice : 2030379
Invoice Date : 2/14/2024
Project : DHT100724T
Project Name : Building Department General
Services

For Professional Services Rendered For 12/30/2023 Through 1/26/2024

Jan. 2024

		Billings				
		Fee	Available	To Date	Previous	Current
		20,000.00	20,000.00	1,105.00	0.00	1,105.00
Rate Labor	1,105.00					

Current Billings 1,105.00
Amount Due This Bill 1,105.00

101-371-809.000



BUILDING & ENGINEERING
DEPARTMENT

APPROVED 
DATE 5-22-24

145 - General Services				
Rate Labor				
Class		Hours	Rate	Amount
Engineer II		4.00	115.0000	460.00
Professional Engineer V		3.00	215.0000	645.00
Total Rate Labor				1,105.00
Total Bill Task: 145 - General Services				1,105.00
Total Project: DHT100724T - Building Department General Services				1,105.00

Wade Trim

Remit To:
25251 Northline Road • Taylor, MI 48180
734.947.9700 • FAX: 734.947.1380 • www.wadetrim.com

INVOICE

TERMS: Net 30 days
1.5% Per Month after 30 days
18% ANNUAL RATE

City of Dearborn Heights
6045 Fenton Avenue
Dearborn Heights, MI 48127

Inv. Date: 2/14/23
Invoice #: 2030379
Project #: DHT100724T

Attention: Mr Rick Watland, Building Official

RE: Right-of-Way Ordinance Reviews
For Professional Services from 12/30/2023 to 1/26/2024

	Hours	Rate	Amount
Stratis			
411 S Beech Daly			
MI-S000000085			
Engineer II	2.50	115.00	\$287.50
Professional Engineer V	1.50	215.00	\$322.50
		Total	\$610.00
Stratis			
130 S Gulley Rd			
MI-S000000089			
Engineer II	1.50	115.00	\$172.50
Professional Engineer V	1.50	215.00	\$322.50
		Total	\$495.00
Amount Due			\$1,105.00



25251 Northline Road • Taylor, MI 48180
734.947.9700 • www.wadetrim.com

INVOICE

Terms: Net 30 Days
1.5% Per Month After 30 Days
18% Annual Rate

ACH payments accepted. Send inquiries to remit@wadetrim.com

Remit Payment To: Wade Trim, 25251 Northline Road, Taylor, MI 48180

Attention: Mr Rick Watland
Building and Engineering Director
City of Dearborn Heights
6045 Fenton Avenue
Dearborn Heights, MI 48127

Invoice : 2029722
Invoice Date : 12/14/2023
Project : DHT100723T
Project Name : Right of Way Ordinance Reviews

For Professional Services Rendered For 10/28/2023 Through 12/1/2023

Nov. 2023

		Billings				
		Fee	Available	To Date	Previous	Current
		15,000.00	8,595.00	7,545.00	6,405.00	1,140.00
Rate Labor	1,140.00					

Current Billings 1,140.00
Amount Due This Bill 1,140.00

Outstanding Receivables	Invoice Number	Date	Amount	Balance Due
	2028699	9/18/2023	55.00	55.00
	2029340	11/13/2023	55.00	55.00
				110.00



BUILDING & ENGINEERING
DEPARTMENT
APPROVED [Signature]
DATE 5-22-24

101-371-809.000

145 - Administrative Services				
Rate Labor				
Class		Hours	Rate	Amount
Engineer II		8.50	110.0000	935.00
Professional Engineer V		1.00	205.0000	205.00
Total Rate Labor				1,140.00
Total Bill Task: 145 - Administrative Services				1,140.00

Total Project: DHT100723T - Right of Way Ordinance Reviews

1,140.00

Wade Trim

Remit To:
25251 Northline Road • Taylor, MI 48180
734.947.9700 • FAX: 734.947.1380 • www.wadetrim.com

INVOICE

TERMS: Net 30 days
1.5% Per Month after 30 days
18% ANNUAL RATE

City of Dearborn Heights
6045 Fenton Avenue
Dearborn Heights, MI 48127

Inv. Date: 12/14/23
Invoice #: 2029722
Project #: DHT100723T

Attention: Mr Rick Watland, Building Official

RE: Right-of-Way Ordinance Reviews
For Professional Services from 10/28/2023 to 12/1/2023

	Hours	Rate	Amount
Stratis			
441 S Beech Daly St			
Mi-S000000085			
Engineer II	2.00	110.00	\$220.00
		Total	\$220.00
DTE Gas			
Beech Daly, McDonald, Eton, Dolphin ✓			
SEGRID2024DRBHMMO6302			
Engineer II	6.50	110.00	\$715.00
Professional Engineer V	1.00	205.00	\$205.00
		Total	\$920.00
Amount Due			\$1,140.00

webuildfun, inc.

PO Box 29

Allen, TX 75013 US

accounting@webuildfun.com

**INVOICE****BILL TO**

Dearborn Heights City Parks & Rec
1801 N. Beech Daly Rd.
Dearborn Heights, MI 48127 US

SHIP TO

Dearborn Heights City DPW
24600 Van Born Rd.
Dearborn Heights, MI 48125 US

SHIP DATE

04/12/2024

SHIP VIA

Best Way

INVOICE

3233

DATE

04/18/2024

TERMS

Net 30

DUE DATE

05/18/2024

PROJECT NAME

Swing Parts 04.02.24

PO NUMBER

Signed Quote

REP

Keith Alexander

	DESCRIPTION	QTY	RATE	AMOUNT
1036 Child Forms	450-00007 3/16" Swing Chain-20 sets of 6' length	1	858.00	858.00
1036 Child Forms	450-00007 3/16" Swing Chain-20 sets of 8' length	1	1,144.00	1,144.00
1036 Child Forms	450-00005-01 Swing S-Hook Zinc	80	1.79	143.20
1036 Child Forms	450-00009-B Rubber Full Bucket-Blue	2	157.25	314.50
1036 Child Forms	450-00009-G Rubber Full Bucket-Green	2	157.25	314.50
1800 Playground Equip Freight		1	531.25	531.25
Sales Tax	Sales Tax calculated by AvaTax on Thu 18 Apr 14:37:32 UTC 2024	1	0.00	0.00

Payment Options:

- ACH via link
- Checks payable to: webuildfun, Inc.
- Credit Card
- 1.25% late fee applied to overdue invoices

SUBTOTAL**3,305.45****TAX****0.00****TOTAL****3,305.45****BALANCE DUE****\$3,305.45**

691-887
Kim Soucek

Webuildfun, Inc Remittance Information



Mailing Address:
Webuildfun, Inc
PO Box 29
Allen, TX 75013

Website:
www.webuildfun.com

Physical Office Address
103 W McDermott, Ste 300
Allen, TX 75013

****ACH/EFT Payment Info – Preferred Payment Method**

Name on Account: Webuildfun
Account Number: 0046797
Bank Routing Number: 111924538

Bank: Texas Republic Bank
2595 Preston Road, Building 100
Frisco, TX 75034

****Remittance advice for payments made by ACH/EFT must be emailed to us at**
accounting@webuildfun.com

To ensure accurate payment posting, please email remittance with reference to amount transferred, date of transaction, customer account number and invoice or order information for each payment.

Questions?

Email us: accounting@webuildfun.com
Phone: 972-727-0653 x 124

Approved for the Agenda of:	APPROVED
6/11/2024	Motion No. 24-245

7.A.



Mayor's Office

TO: Honorable Mayor Bill Bazzi
Honorable City Council Members

FROM: Ali Dib, City Engineer

DATE: May 6, 2024

RE: City Engineer Dib - Bid Award - Professional Infrastructure Improvement Design Services

Honorable Council:

Attached, please find the results of the public Bids submitted to the Comptroller's office for the Dearborn Heights Professional Infrastructure Improvement Design Services. With your concurrence, I am requesting that the City Council award the bid to Wade Trim.

Additionally, authorize the Mayor and the Clerk to sign the contract.

Furthermore, please authorize the release of the bid bonds for the other Bidders.

Sincerely,
Ali M. Dib, P.E.
City Engineer

Attachments:

1. Professional design services for infrastructure improvement RFP
2. Professional Infrastructure Improvement Design Services BIDS

CITY OF DEARBORN HEIGHTS

Bill Bazzi Mayor



REQUEST FOR PROPOSAL

FOR

Professional Infrastructure improvement design services

PROJECT NUMBER 2024-0111

Issue Date: May 16, 2024

Pre-proposal Question Deadline: May 23, 2024 at 12:00 p.m., Local Time

Proposal Deadline: May 30, 2024 at 3:00 p.m., Local Time

Advertised on Bid-Net

Purchasing Contact: Mathew Paul , Buyer

Phone: (313) 791-3443

Email: mpaul@dearbornheightsmi.gov

Technical questions regarding this RFP should be emailed to Ali M. Dib P.E ,City Engineer at

adib@dearbornheightsmi.gov

DESCRIPTION: Proposals are being solicited for the purpose of contracting with a professional engineering consultant to design and permit the necessary improvements to existing city infrastructure to accommodate future development at various locations throughout the city.

RFP Instructions

1) PRE-PROPOSAL INFORMATION AND QUESTIONS: Each proposal that is received by the deadline will be evaluated on its merit and completeness of all requested information. In preparing proposals, Respondents are advised to rely only upon the contents of this RFP and accompanying documents and any written clarifications or addenda issued by the City of Dearborn Heights Purchasing Division. If a Respondent finds a discrepancy, error, or omission in the RFP package, or requires any written addendum thereto, the Respondent is requested to notify the Purchasing contact noted on the cover of this RFP, so that written clarification may be sent to all prospective Respondents.

THE CITY IS NOT RESPONSIBLE FOR ANY ORAL INSTRUCTIONS. All questions must be submitted in writing to the Purchasing contact before the Pre-Proposal Question Deadline indicated on the front of this document. No contact regarding this document with other City employees is permitted. All answers will be issued in the form of an addendum.

a) All questions must be submitted in writing to the Purchasing contact before the pre-proposal Question Deadline indicated on the front of this document.

b) No communication is permitted between Proposers and other City of Dearborn Heights Departments or Divisions prior to the award of the proposal unless sanctioned by the Purchasing Division.

2) PRE-PROPOSAL MEETING: A pre-proposal meeting concerning this RFP may be held. If so, the date, time and location will be indicated on the cover of this RFP. Staff will be available at this meeting to answer questions about this RFP. Attendance at the meeting is strongly encouraged.

3) RFP MODIFICATIONS/ADDENDA: Clarifications, modifications, or amendments may be made to this RFP at the discretion of the City. Any and all Addenda issued by the City will be posted as noted on the Cover Page of this document. It is the responsibility of the Respondent to obtain the available Addenda and acknowledge Addenda on the Proposal Form of this RFP. Failure to acknowledge Addenda may result in your proposal being deemed non-responsive and rejected without any further evaluation. If any changes are made to this RFP document by any party other than the City, the original RFP document and associated Addenda in the City's files shall take precedence.

4) PROPOSAL SUBMISSION: The Respondent must include the following items or the proposal may be deemed non-responsive:

i) All forms contained in this RFP, fully completed

ii) Evidence that the Minimum Qualifications listed in the Specifications/Scope of Work are met.

a) Proposals must be electronically uploaded to the MITN (www.mitn.info) website by the due date and time. Allow sufficient time to go through the uploading process. Submit a single file, in PDF, with a size limitation of 20MB. If the file size exceeds 20 MB, please upload in 20 MB increments. For assistance on how to upload, contact MITN directly at (800) 677-1997. The MITN system will not allow for late submittals and a submittal must be completed before the due date and time. This responsibility rests entirely with the Respondent, regardless of delays resulting from the uploading process.

b) Submission of a proposal establishes a conclusive presumption that the Respondent is thoroughly familiar with the Request for Proposal (RFP), and that the Respondent understands and agrees to abide by each and all of the stipulations and requirements contained therein. Businesses that have done work for the City of Dearborn Heights are not exempt from submitting required documents or meeting other requirements listed in this RFP.

c) All prices and notations must be filled in. If not offering on a line item, you must write in "N/A" or "No Offer." Mistakes may be crossed out and corrections must be initialed by the person(s) signing the bid.

d) All costs incurred in the preparation and presentation of the proposal is the Respondent's sole responsibility; no pre-proposal costs will be reimbursed to any Respondent. All documentation submitted with the proposal will become the property of the City of Dearborn Heights.

e) Proposals must be held firm for a minimum of 90 days.

5) WITHDRAWAL: Proposals may only be withdrawn by written notice prior to the date and time set for the opening of proposals. No Proposal may be withdrawn after the deadline for submission.

6) PRICING: In cases where discrepancies are found on the price page when computing the total amount on the price sheet, the unit price shall prevail.

7) REJECTION: The City reserves the right to reject any or all proposals, or to accept or reject any proposal in part, and to waive any minor informality or irregularity in proposals received if it is determined by the Purchasing Agent that the best interest of the City will be served by doing so. If all Proposals are rejected by the City, notice will be posted on the City's websites as noted on the Cover Page of this document. No Proposal will be considered from any person, firm or corporation in arrears or in default to the City on any contract, debt, or other obligation, or if the Respondent is debarred by the City from consideration for a contract award, or if Respondent has committed a violation of the City's Charter and/or Code of Ordinances which resulted in a termination of a contract or other material sanction within the five (5) years immediately preceding the date of issuance of this document.

8) PROCUREMENT POLICY: Procurement for the City will be handled in a manner providing fair opportunity to all businesses. This will be accomplished without abrogation or sacrifice of quality and as determined to be in the best interest of the City.

9) PROPOSAL SIGNATURES: Proposals must be signed by an authorized official of the Respondent. Each signature represents binding commitment upon the Respondent to provide the goods and/or services offered to the City if the Respondent is determined to be the most responsive and responsible Respondent. The resulting contract is not binding until fully executed by both parties should the contract require Council approval.

10) CONTRACT AWARD: The City reserves the right to award by item, group of items, or total proposal. The Respondent to whom the award is made will be notified at the earliest possible date. Tentative acceptance of the proposal, intent to recommend award of a contract and actual award of the contract will be provided by written notice sent to the Respondent at the address designated in the proposal. After a final award of the Agreement by the City of Dearborn Heights, the Contractor must execute and perform said Agreement upon full execution by both parties. The date on which the Agreement is signed by the City of Dearborn Heights marks the beginning of the Agreement and shall be binding.

11) NO RFP RESPONSE: For those Businesses who receive this RFP but who do not submit a response, it would help the City of Dearborn Heights if you would please return a notice of why you have chosen not to respond.

12) FOIA REQUIREMENTS: Proposals are subject to public disclosure after the deadline for submission in accordance with state law.

13) CITY SEAL USAGE – USE OF THE CITY SEAL WITH YOUR SUBMITTAL IS STRICTLY PROHIBITED BY ORDINANCE.

SCOPE OF WORK AND SPECIFICATIONS

1. **INTRODUCTION:** Through this Request for Proposal (RFP), the City of Dearborn Heights (City) hereby invites businesses that meet the qualifications set forth herein to submit proposals **to design and permit the necessary improvements to existing infrastructure (water and sewers) to accommodate future development at various locations throughout the city.**

2. **SCOPE OF WORK:** The successful Respondent (Contractor) shall be required to provide all labor, equipment, materials, and supplies to accomplish the following work except as otherwise identified below.

a. Contractor Responsibilities:

i. Submit a design document proposal to **design and obtain necessary permits to facilitate the construction of needed improvements to existing infrastructure (water and sewers) to accommodate future development at various locations throughout the city.**

The services required include, but not limited to, the survey and assessment of existing sanitary, storm and water lines serving proposed development, analysis of current loads and recommendations of needed upgrades to the systems including determining, identifying, and recording needed easements to allow for the future development of these sites. The final product must include biddable plans and specifications for the city to facilitate construction. The consultant is also expected to assist city staff during the construction phase. Current estimates are approximately 1500 feet of sanitary sewers, 600 ft. of storm sewers and 1200 ft. of water lines and approximately 15 parcels totaling approximately 15 Acres of land.

ii. Provide a project manager who will act as the point of contact for all activities throughout the completion of the project.

iii. Prepare detailed drawings and specifications for all work associated with the project based on measurements taken at the site.

QUALIFICATIONS

MINIMUM QUALIFICATIONS: Respondents (specifically, the business that will be contractually bound under the contract with the City of Dearborn Heights) will be deemed non-responsive and rejected without any further evaluation if they do not meet the following qualifications:

- a) The Respondent, its subcontractor, or its key personnel must have 5 years' experience performing similar work as described in the scope of work.
- b) The Respondent must have performed at least 3 similar projects within the last 5 years. (Proof of experience must be provided in the form of references.)

EVALUATION CRITERIA AND SUBMITTAL REQUIREMENTS :

1) EVALUATION: All proposals received will be evaluated by an Evaluation Team that consists of City representatives. The following factors will be considered in making the selection:

- a) Experience and Qualifications – (50 points)
- b) Capacity to Provide Full Scope – (25 points)
- d) Cost – (25 points)

Each proposal submitted in response to this RFP shall focus on these criteria. In addition, the Evaluation Team also may consider the past performance of the Respondent on other contracts with the City or other entities. The City reserves the right to make such additional investigations as it deems necessary and may require the submission of additional information.

2) GENERAL SUBMITTAL REQUIREMENTS:

a) **NUMBER OF COPIES:** The entire response must be uploaded to the Bid-Net. Do not submit a hardcopy. Allow sufficient time to upload to the website. It is preferred that one file, in PDF, be submitted with a single file size limitation of 20MB. The City is not responsible for failure to have the submittal uploaded in a timely manner.

b) **PROPOSAL FORMAT:** Each proposal should be prepared simply and economically. Responses shall be in the same order as the requirements are listed below to ensure the Evaluation Team is able to easily locate the information that is requested in this solicitation.

c) **PROPOSAL CONTENT:** The Respondent must include the following items or the proposal will be deemed non-responsive and rejected without any further evaluation.

i) All general forms contained in this RFP, fully completed*:

ii) A complete response to each of the Submittal Requirements in the next section, which are specific to the evaluation criteria.

d) **SUBMITTAL REQUIREMENTS:** Submit a complete response to each of the following items which are specific to the evaluation criteria:

a) Experience and Qualifications

i) Describe the experience providing similar services

ii) Describe the experience and qualifications of lead personnel. Include detailed resumes.

iii) Describe how you meet or exceed the Minimum Qualifications in this document.

iv) Provide at least 3 references for similar projects/contracts, including name of establishment, full address, dates of service, contact name and contact telephone number for reference checks.

b) Capacity to provide full scope:

i) Please list the equipment/assets your company owns or will rent which you intend to use to complete this work.

ii) Submit a detailed work plan (how you will approach the project as outlined in the scope of services). Submit a timeline, preferably in Gantt format.

c) Design:

d) Cost:

i) Complete the Cost Proposal Form included herein.

2) **SHORTLISTING:** The City may shortlist the Respondents based upon responses to the above items. If necessary, the City will conduct interviews/demonstrations. The City will notify each Respondent on the shortlist, if such presentation is required. These presentations will provide an opportunity for the Respondents to respond to questions posed by the Evaluation Team and to clarify their proposals through exhibition and discussion. The City will not reimburse oral presentation costs of any Respondent. The City reserves the right to modify scoring based on its findings from interviews/demonstrations

SPECIAL CONTRACT TERMS AND CONDITIONS

CONTRACT TERM: The fully executed contract is for a one-time purchase at the sole discretion of the City.

2. NEGOTIATION: Quantities, services, and prices listed in the Scope of Work and in the Respondent's response to this RFP may be subject to negotiation. Any agreements resulting from negotiation that differ from what is presented in this RFP or in the Respondent's response shall be documented and included as a part of the final contract.

3. INSURANCE SUBMISSION REQUIREMENTS: The successful Proposer (Contractor) must submit proof to the Purchasing Office that they meet all City of Dearborn Heights insurance requirements prior to receiving an executed contract and/or purchase order. Proof of insurance as stated below will be required no later than five (5) business days of request. An "Intent to Award" letter will serve as the request and will be faxed and/or emailed to the intended Contractor. To expedite the process, a copy of your current coverage may be submitted with your bid/proposal/quote. Prior to expiration dates of any required insurance, Contractor shall be responsible for providing proof of continuing coverage. Contractor's name as it appears in the bid documents must be listed as the named insured on the insurance certificate that is submitted.

4. INSURANCE REQUIREMENTS: The Contractor, at its own expense and in its own name, must provide and keep in force during the term of this Agreement the following types of insurance in not less than the amounts indicated below:

a) Commercial General Liability Coverage: Commercial General Liability Coverage including products/completed operations, contractual liability, and personal injury. This insurance shall be on a commercial insurance, occurrence form. The limit amount for this insurance shall be not less than \$1,000,000 per occurrence and \$2,000,000 aggregate.

b) Endorsement - Additional Insured: The certificate must contain, as an endorsement, the following language pertaining to the general liability coverage: "The City of Dearborn Heights, Michigan, its elected officials, officers, employees, boards, commissions, authorities, voluntary associations, and any other units operating under the jurisdiction of the City and within appointment of its operating budget including the City of Dearborn Heights are named as additional insured and said coverage shall be considered to be the primary coverage rather than any policies and insurance or self-insurance retention owned or maintained by the City of Dearborn Heights".

c) Workers Compensation Coverage: At a minimum, Workers Compensation Insurance as required by State of Michigan law, Michigan statutory coverage, or evidence of an exemption for sole proprietors or a State issued exemption for corporations, partnerships or LLCs who have three or less employees. Employer's Liability limits of \$500,000 each accident, \$500,000 disease policy limit and \$500,000 disease each employee.

d) Endorsement - Other: For the above General Liability and Workers Compensation insurance, the policy shall be endorsed to include a waiver of subrogation by the affording carrier in favor of the City of Dearborn.

e) Automobile Liability Coverage: If performance of this Contract requires use of motor vehicles licensed for highway use, Automobile Liability Coverage is required that shall cover all owned, non-owned, and hired automobiles with a limit of not less than \$1,000,000 combined single limit each accident.

f) Cancellation Clause: Cancellation clause shall state not less than thirty (30) days. It is incumbent upon the Contractor to affect all changes (additional insured, Primary/ noncontributory, and waiver of subrogation) indicated above to its insurance policy. Insurance must be with an insurance company or companies licensed to conduct business in the State of Michigan that has an A.M. Best Company rating of A-, VII or better and is satisfactory to the City of Dearborn Heights.

The demanded coverage that is to be afforded by the Contractor shall be primary and non-contributory in relationship to any and all insurance or self-administered SIR maintained and/or controlled by the City of Dearborn Heights and its budgeted subdivisions. The City reserves the right to require complete, certified copies of all required insurance policies at any time. Any contractors and/or subcontractors utilized by the awarded vendor must also comply with all of the City's insurance requirements. The awarded vendor is solely responsible for ensuring that all contractors and/or subcontractors comply with the City's insurance requirements.

5. KEY PERSONNEL AND SUBCONTRACTORS: It is essential that the Contractor provides adequate experienced personnel and subcontractors, capable of and devoted to the successful accomplishment of work to be performed under this contract. The Contractor must agree to assign specific individuals to the key positions.

a) The Contractor agrees that, once assigned to work under this contract, key personnel and subcontractors shall not be removed or replaced without written notice to the City.

b) If key personnel and subcontractors are not available for work under this contract for a continuous period exceeding thirty (30) calendar days, or are expected to devote substantially less effort to the work than initially anticipated, the Contractor shall immediately notify the City, and shall if needed, subject to the concurrence of the City, replace such personnel with personnel of substantially equal ability and qualifications.

c) The use of any subcontractor is subject to pre-approval by the City of Dearborn Heights Contract Administrator and Purchasing Department.

STANDARD TERMS AND CONDITIONS OF AGREEMENT

1) Assignment/Transfer: Assignment or transfer of this contract without written consent of the City of Dearborn Heights (Purchaser) may be construed by the Purchaser as a breach of contract sufficient to cancel this agreement at the discretion of the Purchaser.

2) Inspection: All goods and services shall be subject to inspection and approval by Purchaser at all reasonable times including inspection during manufacture. Inspection and approval by Purchaser at Contractor's (Seller's) plant does not preclude rejection for defects upon discovery by subsequent inspection. Any goods and services rejected by Purchaser shall be promptly repaired or replaced at Seller's expense. Any and all costs incurred by Purchaser in connection with the return of goods rejected by Purchaser as defective shall be at Seller's risk and expense.

3) FOB and Risk of Loss: All items must be FOB Destination and all freight charges must be included in the Proposal. Seller agrees to bear all risks of loss, injury or destruction of goods and materials ordered herein which occur prior to delivery and acceptance; and such loss, injury or destruction shall not release Seller from any obligation hereunder.

4) Warranty: Seller warrants that it has good and merchantable title to the goods sold hereunder and that said goods shall conform to the descriptions and applicable specifications and samples. Such goods shall be of good merchantable quality and fit for the known purposes for which sold, and are free and clear of all liens and encumbrances. Seller and Purchaser agree that this order does not exclude, or in any way limit, other warranties provided for in this agreement or by law.

5) Excise and Sales Tax: The prices herein must not include any Federal excise taxes or sales taxes imposed by any State or Municipal Government. Such taxes, if included, must be deducted by the Seller when submitting invoice for payment.

6) Invoices: Invoices for goods must be submitted on date of complete shipment. Invoices for services must be submitted within 45 days after completion of Services. Payment will be delayed if the invoice fails to reference PO number, ordering department, unit prices, quantities, totals, and a full description of the order that matches the PO.

7) Payment Terms: Payment will be 2%/10, Net 30 unless otherwise specified by the City of Dearborn Heights.

8) IRS Form W-9: Seller must have on file with the City of Dearborn Heights an IRS Form W-9 before Purchaser will issue any payment to Seller.

9) Compliance with Laws: Contractor represents and warrants that the performance of this order and the furnishing of goods or services required shall be in accordance with the applicable standards, provisions and stipulations of all pertinent Federal, State or City of Dearborn Heights laws, rules, regulations, resolutions, and ordinances including but not limited to the Fair Labor Standards Act, the Equal Employment Opportunity rules and regulations, the Transportation Safety Act and the Occupational Safety and Health Acts.

10) Amendments: No amendment, modification or supplement to this contract shall be binding unless it is in writing and signed by authorized representatives of the parties

11) Termination: When in the City of Dearborn Heights best interest, the City may unilaterally cancel this agreement at any time, whether or not the Contractor is in default of any of its obligations hereunder. Under any such cancellation, the Contractor agrees to waive any claim for damages, including loss of anticipated profit on account hereof. However, the City of Dearborn Heights agrees that the Contractor shall be paid for items and/or services already accepted by the City, but in no event shall the City of Dearborn Heights be liable for any loss of profits on the order or portion thereof so terminated. Either party may terminate this agreement at any time for the failure of the other to comply with any of its material terms and conditions.

12) Waiver of Breach: No waiver by either party of any breach of any of the covenants or conditions herein contained performed by the other party shall be construed as a waiver of any succeeding breach of this same or of any other covenant or condition.

13) Records and Right to Audit: Contractor's "records" shall upon reasonable notice be open to inspection and subject to audit and/or reproduction at during normal business working hours. The City's representative or an outside representative engaged by City may perform such audits. The City or its designee may conduct such audits or inspections throughout the term of this contract and for a period of three years after final payment or longer if required by law. a. Contractor's "records" as referred to in this contract shall include any and all information, materials and data of every kind and character, including without limitation, records, books, papers, documents, subscriptions, recordings, agreements, purchase orders, leases, contracts, commitments, arrangements, notes, daily diaries, superintendent reports, drawings, receipts, vouchers and memoranda, and any and all other agreements, sources of information and matters that may in the City's judgment, have any bearing on or pertain to any matters, rights, duties or obligations under or covered by any Contract Document. Such records shall include (hard copy, as well as computer readable data if it can be made available), written policies and procedures; time sheets; payroll registers; cancelled checks; subcontract files (including proposals of successful and unsuccessful proposers, proposal recaps, etc.); original estimates; estimating work sheets; correspondence; change order files (including documentation covering negotiated settlements); back charge logs and supporting documentation; general ledger entries detailing cash and trade discounts earned, insurance rebates and dividends; and any other contractor records which may have a bearing on matters of interest to the City in connection with rite contractor's dealings with the City (all foregoing hereinafter referred to as "records") to the extent necessary to adequately permit evaluation and verification of:

a) contractor compliance with contract requirements, b) compliance with the City's Charter and policies, and c) compliance with provisions for pricing change orders, invoices or claims submitted by the contractor or his payees.

b. Contractor shall require all payees (examples of payees include subcontractors, insurance agents, material suppliers, etc.) to comply with the provisions of this article by incurring the requirements hereof in a written contract agreement between Contractor and payee. Such requirements to include flow-down right of audit provisions in contracts with payees will also apply to Subcontractors and Sub-Subcontractors, material suppliers, etc. Contractor will cooperate fully and will cancel Related Parties and all of Contractor's subcontractors (including those entering into lump sum subcontracts) to

cooperate fully in furnishing or in making available to the City from time to time whenever requested in an expeditious manner any and all such information, materials and data.

c. The City's authorized representative or designee shall have reasonable access to the Contractor's facilities, shall be allowed to interview all current or former employees to discuss matters pertinent to the performance of this contract and shall be provided adequate and appropriate work space, in order to conduct audits in compliance with this article.

d. If an audit inspection or examination in accordance with this Article, discloses overpricing or overcharges (of any nature) by the contractor to the City in excess of one-half of one percent (.5%) of the total contract billings the reasonable actual cost of the City's audit shall be reimbursed to the City by the Contractor. Any adjustments and/or payments which must be made as a result of any such audit or inspection of the contractor's invoices and/or records shall be made within a reasonable amount of time (not to exceed 90 days) from presentation of the City's findings to Contractor.

14) Complete Agreement: The parties agree that the conditions of purchase stated herein or attachments hereto set forth their entire agreement and there are no promises or understandings other than those stated herein, and that any prior negotiations between the Purchaser and Seller or terms or conditions of sales set forth in the Seller's quotation or order or sales acknowledgement shall not constitute a part of the agreement between the Purchaser and Seller concerning this purchase. The term "agreement" as used in this clause shall include any future written amendments, modifications, or supplements made in accordance herewith.

15) Liability and Indemnity: Contractor agrees to protect, defend, reimburse, indemnify and hold the City of Dearborn, its officers, affiliates, employees and agents harmless at all times from and against any and all claims, liabilities, expenses, losses, demands, damages, fines and causes of action of every kind and character made, incurred, sustained or initiated by any party hereto, any party acquiring any interest hereunder, any agent or employee of any party hereto, any third or other party whomsoever, or any governmental agency, arising out of, incident to, or in connection with this contract, or in the performance, nonperformance or purported performance of the work or services or breach of the terms hereof, except when the City of Dearborn Heights is solely at fault. The City of Dearborn Heights is mindful that this demand for indemnity is more extensive than the corresponding liability coverage that the insurance industry may afford to satisfy this indemnification request.

16) Records: The City of Dearborn Heights reserves the right to inspect all vendor documents relating to this agreement for up to three (3) years after expiration.

17) Insurance: The Contractor, at its own expense and in its own name must provide and keep in force during the term of this Agreement, insurance coverage with limits not less than indicated in the Special Instructions, Terms and Conditions or as otherwise agreed.

18) Noncompliance: Failure to deliver in accordance with specifications will be cause for the City of Dearborn Heights to cancel the contract or any part thereof and purchase on the open market, charging any additional cost to the Contractor.

19) Protection of Resident Workers: The City of Dearborn Heights supports the Immigration and Nationality Act (INA) which includes provisions addressing employment eligibility, employment verification and non-discrimination. The contractor is held responsible to establish appropriate procedures and controls so no services under this contract will be performed by any worker who is not legally eligible to perform such services. The City of Dearborn Heights shall have the right to terminate the contract if the City determines that the contractor has failed to perform satisfactorily with respect to its employment practices in support of INA.

20) Non-Discrimination Clause: The proposer agrees not to discriminate against any employee or applicant for employment, to be employed in the performance of such contract, with respect to hire, tenure, terms, conditions or privileges, of employment, or any matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, or marital status. Breach of this covenant may be regarded as material breach of the contract as provided for in Act 220 and Act 453 of the Public Acts of 1976, as amended, entitled "Michigan Handicapper's Civil Rights Act" and the Michigan Elliott Larson Civil Rights Act." The proposer further agrees to require similar provisions from any subcontractors, or suppliers.

21) Subcontracting: The use of a subcontractor is subject to the written approval of the Corporation Counsel of the City of Dearborn Heights.

22) Use of the City Seal: Contractors are prohibited from using the official Seal of the City of Dearborn Heights in this Proposal or in any other manner.

23) Legal Proceedings: Any legal proceedings shall be resolved in Michigan courts.

24) Federally Funded Purchases: Purchases using federal funds are subject to eligibility verifications through the System for Award Management (SAM) prior to award.

REQUIRED SUBMITTAL FORMS

The Following forms are required :

- 1- Proposal form
- 2- Exceptions and alternatives form
- 3-cost proposal form
- 4-verifications of minimum qualifications form
- 5-Business information questioner
- 6-Sub-Contractors form

PROPOSAL FORM

Failure to complete this form may result in your Proposal being deemed non-responsive and rejected without any further evaluation.

OFFER TO: CITY OF DEARBORN HEIGHTS :

The Undersigned hereby offers and agrees to furnish the goods and/or services in compliance with all terms, scope of work, conditions, specifications, and addenda in the Request for Proposal.

ADDENDA:

The undersigned has read, understands and is fully cognizant of the Information to Respondents, Offer, and all Exhibits thereto, together with any written addendum issued in connection with any of the above. The undersigned hereby acknowledges receipt of the following addendum(s): _____, _____, _____ (write "none" if none). In addition, the undersigned has completely and appropriately filled out all required forms.

OBLIGATION:

The undersigned, by submission of this Offer, hereby agrees to be obligated, if the Offer is accepted by the City of Dearborn Heights to enter into a Contract to provide the stated goods and/or services for the term as stated herein in accordance with the Scope of Work, Specifications, and Terms and Conditions, together with any written Addenda as specified above and any negotiated terms. If this offer is accepted and signed by the City of Dearborn Heights this RFP document, together with any written Addenda and any negotiated terms shall be (collectively) the contract.

COMPLIANCE:

The undersigned hereby accepts all administrative requirements of the RFP and will be in compliance with such requirements. By submitting this Proposal Form, the Respondent represents that:

1. The Respondent is in compliance with any applicable provisions of the City's Charter and Code of Ordinances.
2. If awarded a contract to operate the Concession or provide the goods or Services required in the RFP, the Respondent will comply with the City's Charter and Code of Ordinances. These documents can be found on the City of Dearborn Heights website on the City Clerk's page.

NON-COLLUSION:

The undersigned, by submission of this Proposal Form and other required forms, hereby declares that this Proposal is made without collusion with any other business making any other Proposal, or which otherwise would make a Proposal.

PERFORMANCE GUARANTEE:

The undersigned further agrees that if awarded the Contract, it will submit to the City any required type of guarantee (i.e. irrevocable letter of credit or cash deposit).

SUBMITTAL REQUIREMENTS: The undersigned certifies it has attached a complete response to each of the submittal requirements listed in the Evaluation Criteria and Submittal Requirements section of this RFP.

No proposal may be accepted which has not been signed in the appropriate space below:

Company Name:-----

Address -----

Contact Person -----

Phone -----

Fax -----

Email -----

Signature of Person Authorized to sign -----

Title -----

Date-----

ACCEPTANCE OF OFFER (To be completed by the city of Dearborn Heights)

Mayor's signature _____

Date _____

City Clerk's signature _____

Date _____

EXCEPTIONS AND ALTERNATIVES FORM

Failure to complete this form may result in your Proposal being deemed nonresponsive and rejected without any further evaluation.

Proposers are to comply with all requirements of this solicitation, otherwise the proposal may be deemed nonresponsive.

Exceptions may be considered if they are presented with the proposal and if the City determines that the exception does not materially alter the intent of this solicitation or that it exceeds the requirements of this solicitation.

---- -No Exceptions Taken

-----Exceptions Taken – See attached*

*Please note that if any exceptions are taken, all required information must be submitted as an attachment

Except as may be indicated above, Proposer is in complete agreement with this entire solicitation including any proposed terms, conditions and business arrangements described herein.

By _____

(Authorized Signature)

Date _____

(Title) _____

COST PROPOSAL FORM

Failure to complete this form may result in your Proposal being deemed non-responsive and rejected without any further evaluation.

Total Not-To-Exceed Cost: \$ _____

VERIFICATION OF MINIMUM QUALIFICATIONS FORM

Failure to complete this form may result in your Proposal being deemed non-responsive and rejected without further evaluation.

1. Provide references that will support the minimum qualification of: "Respondent must have a minimum of three similar projects in the last five years as requested in the Minimum Qualifications section. References must demonstrate at least five years of experience and must reflect work of a repetitive nature.

A- Client Name:

Title:

Client Contact E-mail

Contact Phone Number:

Services performed from and to (dates): _____

B-Client Name:

Title:

Client Contact

Contact Phone Number:

Services performed from and to (dates): _____

C-Client Name:

Title:

Client Contact E-mail

Contact Phone Number:

Services performed from and to (dates): _____

D- Client Name:

Title:

Client Contact E-mail

Contact Phone Number:

Services performed from and to (dates): _____

BUSINESS INFORMATION QUESTIONNEER

Failure to complete this form may result in your Proposal being deemed nonresponsive and rejected without any further evaluation.

NAME OF COMPANY _____

PRINCIPAL OFFICE ADDRESS _____

TELEPHONE NUMBER _____

DUNS# AND/OR CCR (if applicable)# _____

FORM OF OWNERSHIP (Check One)

Corporation ()

LLC ()

Joint Venture ()

State of Incorporation/Registration

Date of Incorporation/Registration

Partnership () If Partnership, select one of the following: Limited () or General () Individual ()

LIST OF PARTNERS, PRINCIPALS, CORPORATE OFFICERS OR OWNERS

Names : _____

Titles: _____

LIST OF CORPORATE DIRECTORS

Principal Business Affiliation

Name: _____

Other Than Respondent Directorship: _____

HAS YOUR COMPANY OPERATED UNDER ANY DIFFERENT NAMES IN THE PAST FIVE (5) YEARS? **YES / NO**
IF YES, PLEASE IDENTIFY THE NAME(S) UNDERWHICH YOUR COMPANY HAS OPERATED:

SUBCONTRACTORS FORM

Failure to complete this form may result in your Proposal being deemed nonresponsive and rejected without any further evaluation.

Are there any subcontractors to be utilized under this contract?

YES - You must complete both pages.

NO - You must complete only this page.

ACKNOWLEDGED BY _____

FIRM _____

AUTHORIZED REPRESENTATIVE _____

TITLE _____

SIGNATURE _____

DATE _____

SUBCONTRACTORS FORM (Continued)

(If you have more than one Subcontractor, make additional copies as needed)

Prime Contractor

State relationship, if any, between Prime Contractor and each Subcontractor:

NOTE: Both the Prime Contractor/Consultant and Subcontractor must sign this form appropriately.
Subcontractor:

Fed Tax ID _____

Address: _____

P.O. Box _____

City: County State Zip: _____

Phone:() _____

Fax:() _____

Owners/Partners/Corporate Directors/Principal Stockholders (>5% stock holdings):

Work to perform: _____

Subcontract Amount \$ _____

Percent of Contract % _____

ACKNOWLEDGED BY: _____

I acknowledge that all the above information has been completely filled out and is true.

SUBCONTRACTOR Authorized Signature _____

Name & Title Date _____

I acknowledge that all the above information has been completely filled out and is true.

PRIME CONTRACTOR Authorized Signature Name & Title Date _____

PROJECT NUMBER 2024-0111

Professional Infrastructure Improvement
Design Services

CITY OF DEARBORN HEIGHTS

MAY 30, 2024





Wade Trim Associates, Inc.
25251 Northline Road • Taylor, MI 48180
734.947.9700 • www.wadetrim.com

May 30, 2024

City of Dearborn Heights
City Comptroller's Office
6045 Fenton
Dearborn Heights, MI 48127

Re: Project Number 2024-0111 – Professional Infrastructure Improvement Design Services

Dear Ali Dib, PE:

Wade Trim has been the City of Dearborn Heights' trusted infrastructure partner since 1968. We are pleased to present our professional qualifications to continue our strong commitment serving Dearborn Heights and further enhance the level of service you have come to expect.

Our firm is an energetic and enthusiastic multi-disciplinary engineering firm that specializes in providing community design, construction, and planning services. Vaughn Martin, PE, will serve as the Client Manager with over 20 years of experience managing varied municipal projects throughout Michigan.

We are aware of the City's initiative in diversifying land use by increasing commercial land use and tax base. These projects are a key component of this focus and our team is the right choice to assist the City with infrastructure improvement design services. With Wade Trim, the City of Dearborn Heights benefits from:

- Over 50 years of institutional knowledge of the City's infrastructure and utilities systems
- Staff experienced and familiar with Dearborn Heights' neighborhoods, standards, and specifications
- A team able to coordinate and manage multiple projects of varying degrees of complexity with the appropriate resources to deliver excellence
- A local Client Manager experienced with providing as-needed professional engineering services to Dearborn Heights

We thank you for this opportunity to submit our qualifications. If you have any questions, please don't hesitate to contact Vaughn Martin at 734.285.7173.

Sincerely,

Wade Trim Associates, Inc.

A handwritten signature in black ink, appearing to read 'Vaughn Martin', written over a horizontal line.

Vaughn Martin, PE
Client Manager



During the development of this proposal,
we maximized the use of recycled and
recyclable materials to reduce waste. 

CONTENTS

SECTION 1

EXPERIENCE AND QUALIFICATIONS 1

Experience Providing Similar Services.....	1
Wastewater Collection.....	1
Surface Water Management.....	1
Environmental/Federal Permitting.....	1
Facilities Planning and Engineering.....	2
Land Surveying	2
Construction Engineering	2

SECTION 2

CAPACITY TO PROVIDE FULL SCOPE 12

Equipment/Assets	12
Detailed Work Plan	14
Understanding of the Scope of Work	14
Approach	14

EXPERIENCE AND QUALIFICATIONS

Experience Providing Similar Services

At Wade Trim, we are committed to maximizing the value of your infrastructure investment. Since 1926, we've been solving complex engineering challenges to create stronger communities. Our work approach is customized to fit each client and project. We use a collaborative, friendly style – built on excellent communication before, during, and after your project – to deliver solutions you can stand behind.

Wade Trim is a full-service consulting engineering firm licensed to operate in the state of Michigan. We bring almost a century of experience working with municipalities on utility projects, including community, land, and infrastructure consulting; surface transportation; water/wastewater treatment; conveyance; wet weather; and construction services and collaborative delivery. Our resources are deep, with more than 700 engineers, planners, landscape architects, technicians, and support staff working from 22 offices in 9 states.

Exhibit 1 on pages 2-3 lists Wade Trim's services.

Wastewater Collection

Wade Trim excels in the planning, design, and construction management of wastewater collection systems. Our firm is very familiar with the City of Dearborn Heights' sewer system. We have also assisted many suburban and smaller communities with their annual capital improvement programs to keep their systems operating cost-effectively. Our expertise includes:

- **INTERCEPTOR SEWERS** | Optimizing sanitary collection systems is a continuous process of rehabilitating aging infrastructure, balancing hydraulics, and fulfilling system conveyance needs. Wade Trim works closely with our clients' engineering and operations staff to identify and address these critical issues as part of the design process.
- **PUMP STATION REHABILITATION** | Pump stations are integral to collection systems. Wade Trim brings extensive experience assessing the condition of pump stations, evaluating rehabilitation alternatives, and designing and providing

construction engineering services for recommended rehabilitation improvements.

- **WASTEWATER STORAGE** | Wastewater storage tanks must reliably operate throughout wet weather events, enabling better management of flows and protecting waterways from potential overflows. Our storage tank design experience ranges from equalization basins to remote facilities that provide various levels of treatment to meet state NPDES permit requirements.

Surface Water Management

As a community design focused firm, Wade Trim has overseen hundreds of stormwater facilities through site plan reviews, design services, and construction and inspection services. Wade Trim is familiar with all aspects of stormwater infrastructure from planning through maintenance. Our seasoned stormwater planning experts possess a range of local and national experience and hold an understanding of local conditions in the region that impact the stormwater system. Wade Trim has an in-depth understanding of watersheds and associated stormwater projects. The firm has developed one of the nation's strongest wet weather practices comprised of staff who focus on wet weather planning and management.

Wade Trim has been performing storm utility projects for decades. These types of projects include stormwater master plans, drainage improvements, culvert sizing, EGLE permitting for Act 399 and Part 41, and elevated and ground storage.

Environmental/Federal Permitting

A variety of permits could be required for a City project. These include MDOT Local Agency Program (LAP), National Environmental Policy Act (NEPA), State Historic Preservation Office (SHPO), Congestion Mitigation and Air Quality (CMAQ), utility approvals through the state, and even local City permits. Wade Trim has vast experience in all facets of permitting and has demonstrated such services on multiple projects in Michigan.

Through the MDOT LAP process, project execution must also follow federal guidelines for property acquisition and environmental analyses such as NEPA permit application, including documentation of public engagement, documentation of effect on threatened and endangered species, mapping of adjacent and surrounding resources, and completed permit applications for floodplain or wetland impacts; SHPO permit application; property valuation for required temporary or permanent easements; Good Faith Offer letters and memos of negotiation with individual property owners; and executed permanent easements prior to final submittal.

Facilities Planning and Engineering

We provide engineering and planning services to support the development of a multitude of facilities. From municipal buildings to industrial development, Wade Trim plays a key role in site development by assessing and preparing land for construction and designing drainage systems, roadways, and utilities.

In addition, our team coordinates with architects and other stakeholders in facilities engineering and planning. These services focus on the delivery of facilities that are safe, functional, and sustainable, meeting the diverse needs of the client.

Land Surveying

From the simplest lot survey to large construction projects, all surveying services are performed under the supervision of a licensed land surveyor. Our surveyors are prequalified to perform surveying for federal, state, and county land surveys and have participated in the remonumentation efforts in several counties. We can perform control or construction surveys for road, bridge, MDOT contractor staking, water main, and sewer projects. Services include topographic, construction staking, boundary and control, drafting of legal descriptions and easement documents, plat preparation, establishment of lot corners, and legal boundaries. Our staff are able to assist with surveys for American Land Title Association, ROW, and easements.

We have also invested in instrumentation and software, including laser scanning, to stay current with the

industry. Laser scanning improves accuracy and safety during data acquisition, making it easier to collect as-built data for transportation and water resources projects. We can customize deliverables as AutoCAD 2D and 3D drawings, Digital Terrain Models, modeled elements, and a variety of ASCII formats. In addition, we use drone technology to assist clients with survey mapping. Drones enhance project delivery through expedited workflow via real-time data collection that can be implemented in record drawings to scale. Our drone fleet provides high-level mapping, modeling, high-resolution photography, videography, inspection, and 4K thermal/optical imaging capabilities.

Construction Engineering

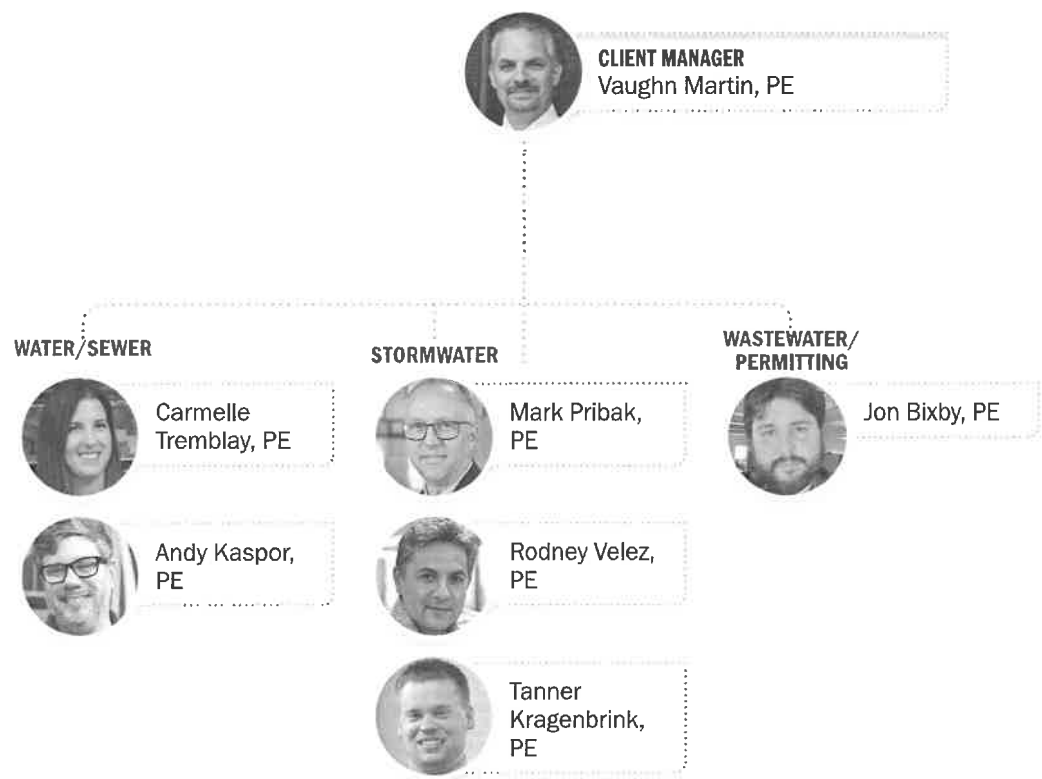
Wade Trim provides construction engineering and inspection services for the continuing engineering client communities we serve. We have experienced construction engineers and inspection and testing technicians who can perform the full range of construction oversight, including project management and record keeping; inspection, quality assurance materials sampling and testing; and construction staking, from the preconstruction stages through project acceptance.

Trained inspectors and field engineers enable compliance with community standards during construction and deal with issues and changes that occur in the field. Our registered surveyors provide construction staking, acquire final measure or as-built elevations, coordinate project components, and review public utility easements. We have a process and checklists that define the requirements for project acceptance and compliance.

Experience and Qualifications of Lead Personnel

Pairing the right staff to a project is critical for success. Specialized expertise and local knowledge, combined with past experience working together, strengthens a team’s rapport. We have selected individuals based on their technical expertise and past experience on similar projects for the City of Dearborn Heights, as well as for other similar communities throughout Michigan. **Exhibit 1** shows our organizational chart. Detailed resumes are provided on pages 9-16 demonstrating the experience and qualifications of our proposed project team.

EXHIBIT 1 Organizational Chart





Vaughn Martin, PE

CLIENT MANAGER

EDUCATION

BS, Civil and Environmental Engineering, Wayne State University

REGISTRATION

Professional Engineer: MI, TX

QUALIFICATIONS

Vaughn has 24 years of experience in municipal and private development projects, including design of water main, sanitary sewer, stormwater control, grading, and roadways. His expertise includes system capacity evaluations and utility network studies, as well as pavement parking lot and sidewalk design for ADA compliance. Vaughn has been responsible for the design, schedule, and budget for site plan development and provides site plan and engineering reviews for numerous municipalities in southeast Michigan.

PROJECT EXPERIENCE

CITY OF DEARBORN HEIGHTS | Project Manager for:
 | CSO L-42 Design and Construction Engineering
 | L-41 Sanitary Sewer Separation
 | Water Main Improvements
 | Street Repair Program Design and Construction
 | CWSRF and DWSRF Project Plans
 | General Engineering Services

CITY OF ANN ARBOR | Project Manager for the Riverview Drive Sanitary Sewer and Water Main project and S. Main Street Water Main Replacement and Resurfacing project. Assistant Project Manager for water main design for the Nixon Road Corridor Improvements project and Hoover, Greene, and Hill Streets Improvements project.

CITY OF TAYLOR | Interim City Engineer who managed construction activities, site inspections, ROW and grading permits, identified and resolved public utility issues, and obtained easements for City infrastructure projects.

CITY OF ROMULUS | Project Manager for the Vining Road and Ecorse Road Improvements project.



Carmelle Tremblay, PE

WATER/SEWER

EDUCATION

| MBA, Wayne State University

| BS, Civil Engineering, Lawrence Technological University

| BS, Architecture, Lawrence Technological University

REGISTRATION/CERTIFICATION

| Professional Engineer: MI

| Pavement Surface Evaluation and Rating (PASER)

QUALIFICATIONS

Carmelle has 10 years of experience in designing, reviewing, and managing municipal water main, sanitary sewer, stormwater, streetscape, sidewalk, and road improvement projects. She is familiar with MDOT Local Agency Program requirements through managing multiple projects with federal funding.

PROJECT EXPERIENCE

CITY OF DEARBORN HEIGHTS | Projects have included:
 | CWSRF and DWSRF Project Plans
 | CSO L-42 Design and Construction Engineering
 | Water Main Improvements
 | Street Repair Program Design and Construction
 | Old Orchard Pond Restoration

CITY OF ANN ARBOR | Project Manager for the Fuller Court Sidewalk project, which included federal funding administered through MDOT, as well as for the Plymouth Road Resurfacing and Russell Street Improvements projects.

CITY OF PLYMOUTH | Provided design engineering services for the City's Infrastructure Improvements Program, including roadway, water, and sewer.

GREAT LAKES WATER AUTHORITY, DETROIT | Provided base maps and permitting support for structural rehabilitation of 7 Mile/Nevada's 48-inch water main.

CHARTER TOWNSHIP OF HARRISON | Provided site and civil design for the extension of a 30-inch gravity sanitary sewer, 16-inch force main, and site grading in support of the Coleridge pump station rehabilitation.



Andy Kaspor, PE

WATER/SEWER

EDUCATION

BS, Civil Engineering, Wayne State University

REGISTRATION

Professional Engineer: MI

QUALIFICATIONS

Andy brings 8 years of civil engineering experience as a design engineer, construction inspector, construction engineer, and contract administrator. Areas of expertise include MDOT specifications and guidelines, ADA design, roadway design, and water main design.

PROJECT EXPERIENCE

CITY OF DEARBORN HEIGHTS | Projects have included:

- | CWSRF and DWSRF Project Plans
- | CSO L-42 Design and Construction Engineering
- | L-41 Sanitary Sewer Separation
- | 2023 Paving Program
- | Van Houten Park Improvements
- | Heather Lane Park Improvements

CITY OF ANN ARBOR | Lead Designer for the S. Main Street Water Main Replacement/Resurfacing and State & Hill Street Infrastructure Improvement projects.

CHARTER TOWNSHIP OF REDFORD | Designer for the Central CSO RTB and Collector Sewer project, which included development of an SRF project plan.

CITY OF FERNDALE | Project Engineer for the Pavement Improvement Program, W. Troy Water Main Improvement project, and Martin Park Splash Pad project. Lead Inspector for the Woodward Heights Resurfacing project and Pinecrest Drive Reconstruction project.

CITY OF LATHRUP VILLAGE | Project Engineer for the Pavement Reconstruction Program and Water Main Improvement Program.

CITY OF AUBURN HILLS | Inspector for the M-24/Lapeer Road Reconstruction project.



Jon Bixby, PE

WASTEWATER/PERMITTING

EDUCATION

BSE, Civil Engineering, University of Michigan

REGISTRATION/CERTIFICATION

- | Professional Engineer: MI
- | PACP/LACP/MACP, NASSCO

QUALIFICATIONS

Jon brings 12 years of experience in the investigation, rehabilitation, and management of underground assets. His experience includes performing PACP condition assessment for sanitary assets and implementing solutions into cost estimates, plans, and specifications. He also has experience with water main design, modeling, and technical report writing.

PROJECT EXPERIENCE

CITY OF DEARBORN HEIGHTS | Assisted the City with CWSRF and DWSRF Project Plans for low-interest loan applications. Served as Project Engineer on the L-41 Sanitary Sewer Separation project.

CHARTER TOWNSHIP OF REDFORD | Project Engineer for the Central CSO RTB and Collector Sewer Design project.

CITY OF ST. JOSEPH | Project Engineer for the Final CSO Compliance Early Action Design project.

CHARTER TOWNSHIP OF BROWNSTOWN | Project Engineer for the Elevated and Ground Storage Tank Design project.

CHARTER TOWNSHIP OF HARRISON | Project Engineer for the Venetian Pump Station Rehabilitation project.

GREAT LAKES WATER AUTHORITY, DETROIT | Project Engineer for the Northeast Water Transmission Main Phase II project.

CITY OF ANN ARBOR | Project Engineer for the Pontiac, Swift, Moore, and Wright Water Main and Road Resurfacing project.



Mark Pribak, PE

STORMWATER

EDUCATION

- MS, Environmental Engineering, Wayne State University
- BS, Civil Engineering, Michigan State University

REGISTRATION

Professional Engineer: MI, MO, TX

QUALIFICATIONS

Mark is a hydraulic/hydrologic engineer with 34 years of experience in analysis and design of stormwater and sanitary systems, watersheds and riversheds, force main, metering systems, and open channels. He is proficient with steady-state, dynamic hydraulic/hydrologic, and hydraulic transient modeling software, including FLOW-3D, HEC-HMS, HEC-RAS, and SWMM5.

PROJECT EXPERIENCE

CITY OF DEARBORN HEIGHTS | Performed a preliminary engineering evaluation to formulate and assess alternative scenarios for restoration of Old Orchard Pond.

GREAT LAKES WATER AUTHORITY, DETROIT | Hydraulic Engineer who provided expert witness services for a flooding analysis initiated following two large storm events that caused extensive basement flooding. Hydraulic Engineer for improvements to Pump Station 1, with a wet weather design capacity of 1,444 MGD. Modeling Lead for updating and calibrating the West Side of Detroit SWMM model of the combined sewer collection system and 17 CSOs to the Rouge River.

CITY OF ALLEN PARK | Hydraulic Engineer for development and calibration of a sanitary sewer model of the collection system and proposed tunnel. The final design was based on a 25-year design storm and a performance-based analysis using 36 years of precipitation records from Detroit Metro Airport.

CHARTER TOWNSHIP OF HARRISON | Hydrologic/Hydraulic Engineer for evaluation of a detention basin which was causing local flooding during wet weather and for improvement of Beachwood Pump Station.



Rodney Velez, PE

STORMWATER

EDUCATION

- BS, Civil Engineering, Universidad Privada Boliviana

REGISTRATION

Professional Engineer: MI

QUALIFICATIONS

Rodney brings 24 years of civil engineering experience. He specializes in watershed and stormwater management, with a primary focus on the design and administration of flood mitigation and surface water quality projects. He has overseen infrastructure improvement projects throughout southeast Michigan.

PROJECT EXPERIENCE

CITY OF DEARBORN HEIGHTS | Project Engineer for the City-wide Stormwater and Flood Mitigation Plan.

GENESEE COUNTY PARKS AND RECREATION | Project Engineer for the Flint River Restoration project.

CITY OF FLINT | Project Engineer for the Third Avenue Pumping Station Force Main Rehabilitation project.

CHARTER TOWNSHIP OF REDFORD | Project Engineer for the Central CSO RTB and Collector Sewer Design project.

LIVINGSTON COUNTY DRAIN COMMISSIONER | Project Engineer for the Winans Lake Drain Improvements project.

WAYNE COUNTY | Principal-in-Charge for as-needed engineering services, as well as for the Drainage District Boundary Revisions and Belden Title Drain projects.

MONROE COUNTY | Principal-in-Charge for the Rabideau Drain and Sandy Creek Drain projects, as well as for the Drain Commissioner SAW Grant.

GENESEE COUNTY | Project Manager for the Gilkey Creek Flood Control and Detention Basin project.



CLIENT CONTACT

Ali Dib, PE
City Engineer
6045 Fenton
Dearborn Heights, MI 48127
734.576.9567
adib@ci.dearborn-heights.mi.us

DATES OF SERVICE

1968-ongoing

Continuing Engineering Services

City of Dearborn Heights

Since 1968, the City of Dearborn Heights has been an anchor client for the Wade Trim Community Design group. Over the decades, our firm has been instrumental in providing a range of design and construction services, including extensive work on water mains, sewer systems, roads, and drainage projects. The City has come to depend on Wade Trim's reliability, resourcefulness, and responsiveness. While Dearborn Heights has benefited from a rebounding population, it has experienced significant infrastructure challenges related to water, sewer, and stormwater management, compounded by historical development patterns and regulatory requirements. Street flooding remains a pervasive issue during intense storms, particularly in residential areas, promoting ongoing City-wide efforts for mitigation. In December 2022, the City hired Wade Trim to provide FundingScout services. This has resulted in over \$26 million in federal and state funding awarded to the City, which has greatly enhanced the level of much needed capital investment in the City's infrastructure. Through our deep understanding of the City's infrastructure, we have firmly established ourselves as providers of professional services and infrastructure solutions.



CLIENT CONTACT

Chris Gibbs, PE
City Engineer
25605 Northline Road
Taylor, MI 48180
734.308.0096
cgibbs@ci.taylor.mi.us

DATES OF SERVICE

1926-ongoing

Continuing Engineering Services

City of Taylor

Wade Trim has partnered with the City of Taylor to plan and manage infrastructure to meet development needs for nearly 100 years. We have developed and maintained master plans as tools for the City to look at aging infrastructure and plan for replacement and rehabilitation. We have provided services for the sanitary sewer collection, stormwater collection, and water distribution systems. Historically, Wade Trim has worked to verify sanitary sewer collection system improvements associated with the development of the City's master plan. We also developed master plans for areas subject to surface flooding resulting in the construction of detention basins. The City's road network has further been part of our master planning services. Throughout the historical development of the City, Wade Trim developed and implemented a plan to pave nearly 60 miles of gravel roads. In the 1990s, the City and Wade Trim focused on major roads, developing a program to rehabilitate or reconstruct all major roads. Wade Trim has recently developed plans that include enclosure and modifications to a county drain within the main commercial district, including preparation of hydraulic studies and evaluations as required by Wayne County, EGLE, and FEMA. Our office continues to provide day-to-day assistance with permit compliance items such as meeting EGLE MS4 requirements and MDOT bridge inspections.



Task Order Engineering Services

Great Lakes Water Authority, Detroit

In 2019, the Great Lakes Water Authority (GLWA) selected Wade Trim as one of its Task Order Engineering Services (TOES) consultants. Under this contract, Wade Trim has provided services at GLWA's Water Resource Recovery Facility (WRRF), CSO facilities, sewage pump stations, water booster pump stations, water treatment plants, water transmission systems, and wastewater collection systems. Projects have included providing study and design services for the renovation of the building that houses the GLWA HAZMAT response team at the WRRF compound; providing an emergency stability assessment of the Conner Creek berm separating the Conner Creek canal from Clairpointe Street and adjacent neighborhood; providing evaluation of and improvements to operational performance at the St. Aubin CSO Control Facility; preparing GLWA's Consolidated Annual Report; developing an educational sewer system video to help member partners and residents understand the limits and complexity of the regional system and how it works in dry and wet weather conditions; and assisting with WRRF roof improvements.

CLIENT CONTACT

Chris Nastally, PE
Director of Wastewater Engineering
735 Randolph, Suite 1900
Detroit, MI 48226
313.297.5922
christopher.nastally@glwater.org

DATES OF SERVICE

2019-ongoing



General Engineering Services and Project Management Contract

City of Ann Arbor

Wade Trim has worked for the City of Ann Arbor since 2007 and has completed over 30 projects under the general engineering contract. Recently, Wade Trim completed two high-profile projects for the City, including design support services for improvements to State Street & Hill Street and South Main Street, which included water main design, sanitary and stormwater design, road and curb improvements, ADA compliant sidewalk and ramp upgrades, bump-outs, APS-ready intersections, and bikeway enhancements. Wade Trim also assisted the City with the Plymouth Road Resurfacing project, which consisted of milling 3.5 inches of asphalt, repaving, and crown and cross slope correction for approximately 1 mile of five-lane road in the City. In addition, we assisted with the Nixon Road Improvement project, which reconstructed 1.25 miles of residential collector roadway located in a residential area, including four roundabouts, drainage designs, water main design, landscape design, and maintenance of traffic. Wade Trim also designed and oversaw construction of the Hoover, Greene, and Hill Improvement project improvements, which consisted of upsizing and relocating a 12-inch water main, stormwater management enhancements, and roadway rehabilitation.

CLIENT CONTACT

Nicholas Hutchinson, PE
City Engineer
100 N Fifth Ave
Ann Arbor, MI 48107
734.794.6000 ext. 43633
nhutchinson@a2gov.org

DATES OF SERVICE

2007-ongoing



Engineering and Planning Services

City of Flint

Wade Trim has worked with the City of Flint in a Lead Consultant role since 1993. In this role, we have managed numerous projects providing site inspection, road design, and water and sewer infrastructure services. These projects include the Flint Riverfront Restoration, which included removal of a 100-year-old dam and in-stream, riverbank, and riverfront improvements. We also completed the preliminary engineering phase of Saginaw Street in downtown Flint, which includes rehabilitation of the six-block section of historic brick road and a new streetscape. We completed both preliminary engineering and construction engineering on the Atherton Road and Dupont Street TIGER Grant project. The project was managed through the MDOT Local Agency Program (LAP) and was funded with federal transportation grant dollars and Water Infrastructure Improvements for the Nation (WINN) funding. The TIGER Grant project included 5 miles of water main replacement and roadway rehabilitation. Wade Trim also assisted the City with construction engineering that included water main replacement and roadway rehabilitation on Robert T. Longway Boulevard (0.50 mile) and Kearsley Street (0.95 mile). Both projects were completed under the MDOT LAP.

CLIENT CONTACT

Jeanette Best
Manager, Water Treatment Plant &
Water Pollution Control
1101 S. Saginaw Street
Flint, MI 48502
810.766.7210
jbest@cityofflint.com

DATES OF SERVICE

1993-ongoing



Stormwater, Asset Management and Wastewater (SAW) Grant Program

City of St. Joseph

In 2013, the City of St. Joseph hired Wade Trim to assist the City Engineer in preparing a detailed grant application to the state of Michigan's Stormwater, Asset Management, and Wastewater (SAW) program. Wade Trim assisted the City in receiving and administering \$999,747 in grant funding for the purpose of creating and developing the City's first Asset Management Plan. During the 3-year SAW Grant program from 2014 through 2017, Wade Trim provided assistance to the City in the areas of asset inventory, condition assessment using NASSCO PACP and MACP coding, cost estimating, level of service, and capital improvement plan development. Since 2017, the City has engaged Wade Trim on several individual projects to provide hydraulic modeling, flow metering analysis, and cost estimating for its Long-Term Combined Sewer Overflow (CSO) program. In 2021, the City selected Wade Trim to work with the City Engineering Department to update its Asset Management Plan and to take the next step in developing the City's overall Asset Management Program. In 2022, the City selected Wade Trim to lead the Final CSO Compliance Program to address uncontrolled discharges as required under the City's NPDES permit. The City also retained Wade Trim to assist on the Upton Drive Reconstruction project to provide design and permitting services for a new sanitary force main under the St. Joseph River.

CLIENT CONTACT

Tim Zebell, PE
City Engineer
700 Broad Street
St. Joseph, MI 49085
269.983.5541
tzebell@sjcity.com

DATES OF SERVICE

2013-ongoing



CLIENT CONTACT

Chris Porman
Municipal Services Director
201 S Main St
Plymouth, MI 48170
734.891.6420
cporman@plymouthmi.gov

DATES OF SERVICE

1992-ongoing

Continuing Engineering Services

City of Plymouth

Wade Trim serves as the City Engineer for general engineering services and on the City's Annual Infrastructure Improvement Program. We have provided full design and construction phase services for new water main, sanitary sewer, and pavement reconstruction on multiple streets. For the Infrastructure Improvement Program, Wade Trim completes a full pre-design topographic survey and mapping of the street right-of-way and adjacent front property area in advance of the design phase. The data is processed, checked, and used to create a full CADD base map showing pavement, curb and gutter, driveways, drive approaches, sidewalks, public utilities, franchise utilities, fences, trees, and other physical features that may be affected by the design. For most of the programs, utility designs were completed for the replacement of old 6-inch cast iron water main with new 8-inch ductile iron water main. Multiple repairs to the City's aging sanitary sewer were designed based on video inspection. Roadway and sidewalk ramp designs meeting ADA compliance were completed as part of the overall infrastructure repairs on each street with the goal of improving walkability. Construction phase services have been provided annually for the new roadway and utility improvements. Wade Trim also provides engineering plan reviews and site plan reviews for private development projects.



CLIENT CONTACT

Justin Danosky
Public Works Director
21313 Telegraph Road
Brownstown, MI 48183
734.675.4000
justind@brownstown-mi.org

DATES OF SERVICE

1953-ongoing

Continuing Engineering Services

Charter Township of Brownstown

Wade Trim has served Brownstown Township since 1953 as the Township has grown from a rural enclave into a thriving, diverse community. Wade Trim has acted as municipal engineer attending board meetings, making presentations, preparing facility plans and feasibility studies, and designing and providing construction engineering on a vast array of projects, including paving and drainage, sanitary and stormwater collection, water transmission, and recreation. We work in conjunction with the Township and Wayne County to assess the needs and priorities of the hundreds of miles of roads in the community. Several older subdivisions with gravel roads have been paved by Special Assessments and contributions by the Township and Wayne County. We provided design and construction services on these projects, which have been well received by the residents. There are also several miles of road under the jurisdiction of MDOT. We have helped the Township foster communications with MDOT regarding pavement and operational conditions of the portion of trunk line within the community, most notably the reconstruction of Telegraph Road between West Road and Vreeland. Wade Trim also developed the Township's Sanitary Sewer Master Plan. In addition, the water system is reviewed periodically and improvements are scheduled as the system approaches the end of its service life.



CLIENT CONTACT

William J. Serchak
Township Engineer
1150 South Canton Center Road
Canton, MI 48188
734.394.5149
william.serchak@cantonmi.gov

DATES OF SERVICE

1972-ongoing

Continuing Engineering Services

Charter Township of Canton

Wade Trim has provided engineering assistance to Canton Township for more than 50 years. We have assisted with preparation of several planned development districts, subdivisions, and condominiums having private roads. We assisted the Township with developing design and construction standards to assure residents that sound engineering principles were applied during construction. Wade Trim has periodically analyzed and updated Canton's water distribution network as required by EGLE and the changing needs of the community. The reports have included analyses of present and future water demands and determined deficiencies in the system by assessing fire flow needs. We have also periodically updated the Sanitary Sewer Master Plan as development in the western portion of the Township has required additional capacity. In conjunction with these revisions, Wade Trim prepared a utility element section for inclusion in the Township's Master Land Use Plan to assist in defining appropriate standards for utility extensions. We also developed a Stormwater Management Program and ordinance for the Township. The program addresses two important goals: conveying and storing stormwater and building long-term solutions to improve water quality and the environment. We subsequently revised the program to incorporate standards followed by Wayne and Washtenaw Counties.



CLIENT CONTACT

David Axtell
Public Services Director
38151 L'Anse Creuse
Harrison Township, MI 48045
586.466.1447
daxtell@harrison-township.org

DATES OF SERVICE

2006-ongoing

Continuing Engineering Services

Charter Township of Harrison

Harrison Township in eastern Macomb County is a predominantly developed community with numerous waterfront residential developments and commercial businesses oriented toward the slogan of "Boat Town, USA." The community maintains more than 120 miles of water main with pipes ranging from 4 to 24 inches in diameter and receives its water from DWSD transmission mains. Many of these water mains are cast iron with limited flow capability. Wade Trim developed a water model from existing GIS data and prepared a Water Master Plan. The model was used to determine the optimal size and location of local storage to reduce peak flow factors from DWSD and identify existing deficiencies and future system needs. A new pavilion is a welcome sign of revitalization in Harrison Township's Waterfront Park along Lake St. Clair. Wade Trim designed numerous improvements for this project, including reconstruction of a gravel parking lot with paving, improved drainage, and curb and gutter. The pavilion replaced a deteriorated picnic shelter, provides a central focal point, and increases user amenities. The improvements were funded through the CDBG program. Wade Trim is currently designing two sanitary sewer pump stations and one stormwater pump station. We are also implementing an asset management program which is funded through a SAW Grant.

SECTION 2

CAPACITY TO PROVIDE FULL SCOPE

Equipment/Assets

Exhibit 2 provides information on Wade Trim's reality capture and survey equipment. **Exhibit 3** on page 24 lists the software that Wade Trim uses to provide civil/site, road, traffic/signal, hydraulics/hydrology, structural, CAD, GIS, building information modeling, and construction services.

EXHIBIT 2 Reality Capture and Survey Equipment

REALITY CAPTURE

Wade Trim's Reality Capture team uses digital hardware and software technology to quickly and cost-effectively make an accurate record of existing surroundings for design and construction purposes. Data collected with drones, terrestrial laser scanning equipment, and mobile capture equipment can be published and used for site planning and coordination between owners, designers, contractors, and the public. This immersive collaboration gives all project stakeholders access to the basis of a positionally correct "digital twin" of as-built conditions. Reality capture provides:

- » 360-degree panoramic imagery
- » 3D point cloud
- » As-built plans and surveys
- » Bathymetric surveys
- » Bridge design and deconstruction
- » Building information modeling (BIM)
- » Building repurposing and renovation
- » Condition assessments
- » Confined space measurements
- » Facilities/asset management
- » Historical preservation/documentation
- » Mechanical, electrical, and plumbing system renovations
- » Pipeline / transmission line mapping
- » Plant and piping system retrofits
- » Steel construction verification
- » Thermal imagery scanning
- » Topographic surveying
- » UAV aerial survey and inspection
- » Volumetric calculations

SURVEY

Wade Trim owns a range of survey equipment, including the following:

Total Stations / Data Collectors

- » Trimble SX10/SX12 1" total stations
- » Trimble S8 DR Plus 2" total stations

- » Trimble S7 DR Plus 3" total stations
- » Trimble S6 DR Plus 2" total stations
- » TSC5 controllers
- » TSC7 controllers

GPS Equipment

- » Trimble R12i series GNSS dual frequency Static/RTK receivers
- » Trimble R12 services GNSS dual frequency Static/RTK receivers
- » Trimble R10-2 series GNSS dual frequency Static/RTK receivers
- » Trimble R10-1 series GNSS dual frequency Static/RTK receivers
- » 20 fixed height tripods

Laser Scanner Equipment

- » Trimble X12 3D Laser Scanning Systems
- » Trimble SX10/SX12 1" Laser Scanning total stations
- » Trimble X7 Terrestrial Laser Scanners
- » Trimble MX-9 Mobile Mapping Solution
- » T10 tablet controllers
- » Cleverscan Manhole Scanning Unit w/Cleverscan Software

Leveling Equipment

- » Leica DNA03 precision digital level with fixed height tripod
- » Invar bar code leveling staff GPCL3
- » Leica LS10 digital level with bar code rods
- » Leica LS15 digital level with bar code rods
- » Trimble DiNi digital level with bar code rods

Software

- » Power GEOPAK V8i - SS10
- » Bentley OpenRoads Designer
- » StarNet 9.1 least squares adjustment software
- » Trimble Business Center Advanced w/Scanning and GIS (6 seats)

- » Certainty 3D - TopoDOT
- » Applanix PosPac 8.6
- » Autodesk Navisworks
- » ArcGIS Pro
- » Pix4d Photogrammetry Software

Drones / Cameras

- » DJI Phantom 4 RTK Drone
- » Trimble Trinity F90+ PPK including Quantum-System iBase Ground Reference
- » Trinity F90+ Sony RX1RII Full-Frame 42 MP camera
- » DJI MATRICE 300 RTK Drone w/ DJI Smart Controller Enterprise
- » Zenmuse P1 w/ 35mm lens
- » Zenmuse L1 Livox LiDAR module

Miscellaneous

- » Computers, printers, plotters
- » Leveling turtles, pins, thermistors
- » Schonstedt metal detectors



EXHIBIT 3 Software Applications

Infrastructure

- » APC PowerChute Business Edition 9.1.1
- » Arcserve Backup 17.5 (Enterprise Backup & Restore)
- » Arcserve RHA 16.5 (Replication)
- » Azure Active Directory Connector
- » Bentley ProjectWise Connect Document Management
- » BMC Track-It 11.4
- » Ipswitch What's Up Gold 2017
- » McAfee Enterprise VirusScan + AntiSpyWare 8.8.0i
- » Microsoft Exchange Server 2010
- » Microsoft Exchange Server 2016
- » Microsoft Internet Security & Acceleration Server 2006
- » Microsoft Teams
- » Microsoft Server 2003
- » Microsoft Server 2008
- » Microsoft Server 2008r2
- » Microsoft Server 2012
- » Microsoft Server 2012r2
- » Microsoft Server 2016
- » Microsoft SharePoint 2010
- » Microsoft SharePoint Foundation
- » Microsoft SQL Server 2000, 2005, 2008, 2008 R2, 2012, 2014, 2016
- » Microsoft System Center Configuration Manager (SCCM) Current Branch
- » Microsoft System Center Data Protection Manager 2012
- » Microsoft System Center Operations Manager 2012
- » Microsoft System Center Virtual Machine Manager 2012
- » Microsoft Terminal Server
- » Microsoft Windows 10 Enterprise
- » Microsoft Windows SharePoint Services 3.0

Major Business Applications

- » Adobe Acrobat XI Standard and XI Pro
- » Adobe Acrobat DC Pro
- » Adobe After Effects CC 2021
- » Adobe Audition CC 2021
- » Adobe Dreamweaver CC 2021
- » Adobe Flash CC 2021
- » Adobe InDesign CC 2021
- » Adobe Illustrator CC 2021
- » Adobe Lightroom CC 2021
- » Adobe Photoshop CC 2021
- » Adobe Premier Pro CC 2021
- » BST Enterprise 10 (General Accounting and Project Accounting)

- » Microsoft Office 365 Apps for Enterprise
- » Microsoft Project Standard 2016
- » Microsoft Visio Standard 2016
- » SAP Crystal Reports 2013

Major Engineering Applications

CAD Applications

- » Autodesk Civil 3D 2019-2020
- » Revit 2019
- » Bentley Connect

GIS Applications

- » ArcEditor 10.8
- » ArcInfo 10.8
- » ArcGIS Pro
- » ArcMap 10.8
- » ArcView 10.8
- » Spatial Analyst 10.8
- » 3D Analyst 10.8
- » MicroStation Descartes V8i Ss5
- » Network Analyst 10.8

Design Applications

Civil / Site / Road

- » Autodesk Civil3D 2019-2020
- » AutoTURN 10
- » Bentley Open Roads Designer
- » PowerGeoPak Ss10
- » Power InRoads Suite V8i Ss10
- » InRoads Storm & Sanitary Connect Edition
- » Rodel

Traffic and Signals

- » CORSIM
- » GuideSign
- » Highway Capacity Software
- » JAMAR
- » MapINFO/PC Census
- » McTrans HCS-7
- » MERL 2021.1
- » Petra Pro
- » Sidra Intersection 6.1
- » SignCAD Connect
- » SIMTraffic
- » Synchro 11
- » TAS
- » TranPLAN
- » VISSIM

Hydraulics and Hydrology

- » FlowMaster Connect Edition
- » Fathom
- » Flo-Ware
- » Flow 3D
- » Gramp

- » HEC-1
- » HEC-2
- » HEC-RAS
- » HEC-HMS
- » HEC-WMS
- » HEC-6
- » HEC-12
- » HY8
- » HydroCAD
- » ICPR
- » Innovize ICM
- » Innovative Hydraulics
- » MIKE-URban
- » MTVE
- » PC-SWMM Professional
- » PondPAK
- » River CAD
- » River Morph
- » SewerCAD Connect Edition
- » SMS
- » Telogers for Windows
- » WaterCAD Connect Edition

Structural

- » BRASS
- » CONSPAN Connect Edition
- » FB-Pier
- » GPSX
- » Plaxis
- » RC-Pier
- » Retain Pro
- » STAAD Pro Connect Edition
- » SCIA
- » OpenSTAADOEM
- » Virtis
- » WinAbut

Architectural

- » Autodesk Building Systems
- » Revit 2019

Construction

- » Field Book 5.3c
- » Field Builder 5.3c
- » Field Manager 5.3c
- » PWCM

General

- » MathCAD 15
- » Speclink+

Image Applications

- » AutoDesk Raster Design 2019-2020
- » MicroStation Descartes Connect Edition
- » Mr. SID
- » Quad Companion

Detailed Work Plan

Understanding of the Scope of Work

The purpose of the proposed projects is to develop utility solutions for new commercial development within the city. These projects are an important component of the City's strategy to diversify land use and increase tax base in the community.

Project 1: Ford Road and Amboy Street

This project will develop design solutions for utilities serving 7 commercial lots that have been rezoned from residential land use along Ford Road, just west of Amboy Street. The scope of this project includes the following activities:

- Provide survey of the existing site, including:
 - ◆ Sanitary sewer manholes just south of Ford Road and along Amboy near the rear lot lines of the parcel
 - ◆ All storm sewer manholes and catch basins adjacent to the site
 - ◆ All of the existing topography applicable to designing and acquiring the Part 41 EGLE permit
- Design and profile approximately 620' of sanitary sewer
- Create basis of design and secure Part 41 EGLE permit for the sanitary sewer
- Create public utility easement for up to 7 parcels
- Provide completed package including plans with the appropriate details, pay items and quantities and specifications bidding and construction

Project 2: Kinmore/Evangeline/Doxtator Sanitary and Stormwater Design

This project will develop design solutions for utilities serving 8 new residential commercial lots that were previously used as a church property. A key component of this work will be coordinating electrical services with DTE. The scope of this project includes the following activities:

- Provide survey of the existing site, including:
 - ◆ Sanitary sewer manholes just south of Ford Road and south of Doxtator

- ◆ All storm sewer manholes and catch basins adjacent to the site
- ◆ All of the existing topography applicable to designing and acquiring the Part 41 EGLE permit
- Design and profile approximately 500' of sanitary sewer
- Create basis of design and secure Part 41 EGLE permit for the sanitary sewer
- Create 30' public utility easement for 10 parcels
- Design and profile approximately 500' of storm sewer*
- Create public utility easement for up to 7 parcels
- Provide completed package including plans with the appropriate details, pay items and quantities and specifications bidding and construction
- Coordinate with DTE to provide electrical services in the rear yards of the new lots

**We have assumed that no Wayne County permit is required.*

Approach

Communication/Coordination

Communication is key to every successful project. Timely communication leads to first-rate coordination. Poor communication can lead to misunderstandings and problems. Communication avenues will be defined at the beginning of each project. Successful communication stems from setting expectations on how and when to use different forms of communication. Good communication can go unnoticed, but bad communication is often at fault when something goes wrong.

Our goal is to communicate regularly and clearly. Our experience reminds us that it is important to pick up the phone and clarify that messages, shared information, and directions are understood and well received. This is part of our interactive process. Our goal is not to bother you unnecessarily just to say we communicated. We value your input and understand that we are not the only consultant or individual that the City will be interacting with on any given day. There isn't a magic chart that says communication should be a phone call in this situation or an email in another situation. We pledge to communicate clearly and effectively to meet

your project objectives. Most of the communication on a project will come through the Client Manager unless a different protocol or expectation has been discussed and agreed upon.

Working with City Staff

Establishing an effective working relationship is always one of our primary goals. Our past experience with numerous municipal clients, interactive process, and core values will contribute to developing a working relationship built on trust, commitment, and mutual respect.

We envision a working relationship that starts with regular communication between team members (consultant and staff). When appropriate, we will make sure to include key individuals (not just the Client Manager) who are working on the project in progress meetings, conference calls, and interactions with the City. We are not one individual. We are a well-rounded team, and whenever possible we prefer the City to know the team members working on projects.

Depending on the complexity of the project, working relationships are typically established at many levels. Design projects will have different people involved from construction projects. In any event, the working relationships will be defined so that main and secondary points of contact are established, agendas and protocols for meetings (i.e. conference calls, virtual meetings, face-to-face meetings, meetings with the public, etc.) are discussed and followed, and the schedule and budget are reviewed regularly.

Coordination with Other Agencies

Wade Trim maintains strong relationships with governmental agencies in the planning, design, permitting, and construction of projects for municipalities. Various agencies we regularly work with include EGLE, MDOT, and other state and regional agencies. These relationships are instrumental in facilitating permitting and completing projects that meet all pertinent agency requirements.

Wade Trim has moved numerous projects through the MDOT LAP and Transportation Enhancement program

process for various municipalities. Our firm is currently prequalified by MDOT in more than 40 categories for design, construction, and survey services. While working directly with City departments and staff, we routinely perform plan reviews to move a project from planning to construction. We work proactively with developers, permitting agencies, and the client community through the approval process to mitigate issues for the community and all stakeholders.

We pride ourselves on working with businesses, communities, and residents during the design and construction of projects. Our Construction Group provides field engineers and construction and inspection services for various projects completed for our continuing engineering client communities. Our engineers and inspectors verify compliance with community standards during construction and deal with issues, challenges, and changes that occur in the field. Registered surveyors provide construction staking, acquire final measure or as-built elevations, coordinate project components, and review public utility easements. Our construction staff oversee the contractor's work and interact with property owners to keep them informed.

Wade Trim often teams with other engineering firms. During the contract period, specialized services, such as materials testing and geotechnical engineering, may be required for a requested project. Wade Trim would use experienced subconsultants to provide these services and other discipline areas where we do not have expertise. We rely on these firms to provide the same level of service to our clients that Wade Trim provides, and we will select a subconsultant firm with the appropriate experience and qualifications for the City.

Approach to Typical Challenges

Wade Trim's experience providing as-needed consulting services to Michigan communities for nearly a century will benefit the City. This experience has allowed us to develop a unique perspective on infrastructure planning and improvement projects gained through having resolved the common challenges for similar communities. Often, project challenges can be avoided or addressed quickly with frequent, transparent

communication. We communicate in a manner that is client focused and consistent with our Core Value of professional ethics. We do what is right, always. This is how we build trusting relationships with our clients and partners.

Escalating project costs and material availability have been especially challenging recently. This has resulted in budget and time constraints which have limited Michigan communities' ability to improve their aging infrastructure. As stewards for our clients, we seek funding sources that allow them to complete essential projects. We guide our clients with current cost opinions based on updated pricing throughout the planning and design phase of a project. When there are budget challenges, the team will discuss them immediately. Construction schedules will be developed that account for anticipated material lead times. Frequent and open communication about schedule and budget throughout the design process give the team the best opportunity to mitigate these common barriers to success.

Regulatory and funding agency reviews of project documents can also be a project hurdle. Our depth of experience, technical experts, and proactive monitoring of ever-changing regulations allow Wade Trim to coordinate successful agency reviews and permitting. Our strong relationships with regulatory agencies, franchise utilities, county road commissions, MDOT, and LAP staff help streamline the process and keep project schedules on track.

An additional challenge that we encounter during general engineering services contracts is client staff turnover. Contracts often run for several years, and during that time City staff are promoted, change departments, or move on to other positions. The best way to work through this is to include Wade Trim in transition planning as early as appropriate. As soon as we are aware of a change, we will adapt to the new structure. Staff stability is a strong trait, and we pride ourselves on our ability to assign consistent teams with layers of communication to allow us to build strong and deep relationships.

Approach to Managing Schedule and Budget

Our approach to meeting schedule and budget is driven and supported by our core project management philosophy, which is organized around four phases of project delivery – initiation, planning, execution and monitoring, and close-out. Wade Trim will use schedule management and project control tools to manage the project to meet the City's requirements. These tools include development and monitoring of a detailed project schedule using Microsoft Project or Primavera P6. In combination with the schedule, we will implement engineering budget management tools, including earned value management to track our progress against the plan.

Project controls are needed to maintain schedule and budget. Our Client Manager and Project Managers always have direct access to comprehensive daily project status reports to assist with project control. Wade Trim uses BST business management software, which provides a powerful and flexible system to meet administrative and financial requirements. This software package fully integrates project effort, billing and financial controls, and payroll systems. The history of each project's cost and effort is maintained on a current period of end-of-month, year-to-date, and project-to-date. The Client Manager will review the schedule on a weekly basis, paying particular attention to meeting critical milestones. Corrective actions will be developed and implemented, if needed, to maintain project budgets and schedules.

Each project is unique, and the time to complete depends on the size, scope, and complexity. As a result, delivery time for design and construction projects can vary widely. Wade Trim works with our clients to understand their desired completion timeframe and considers the size, scope, and complexity to develop a delivery schedule. We work to adjust our delivery approach to deliver a quality project within desired timeframes that take into consideration outside agency permitting requirements and associated timeframes.

A typical detailed engineering plan review can be completed within 10 business days. Larger developments requiring input from various departments, City staff,

applicant, and designer may require additional time. In these cases, we strive to work with the developer and the community in maintaining communication about the open items as we work toward issuance of a detailed review letter. Wade Trim strives to work with clients, permitting agencies, and various funding agencies in understanding scheduling and timeframes for planning, design, and construction phases. We understand the importance of balancing these components to meet timetables and budgets.

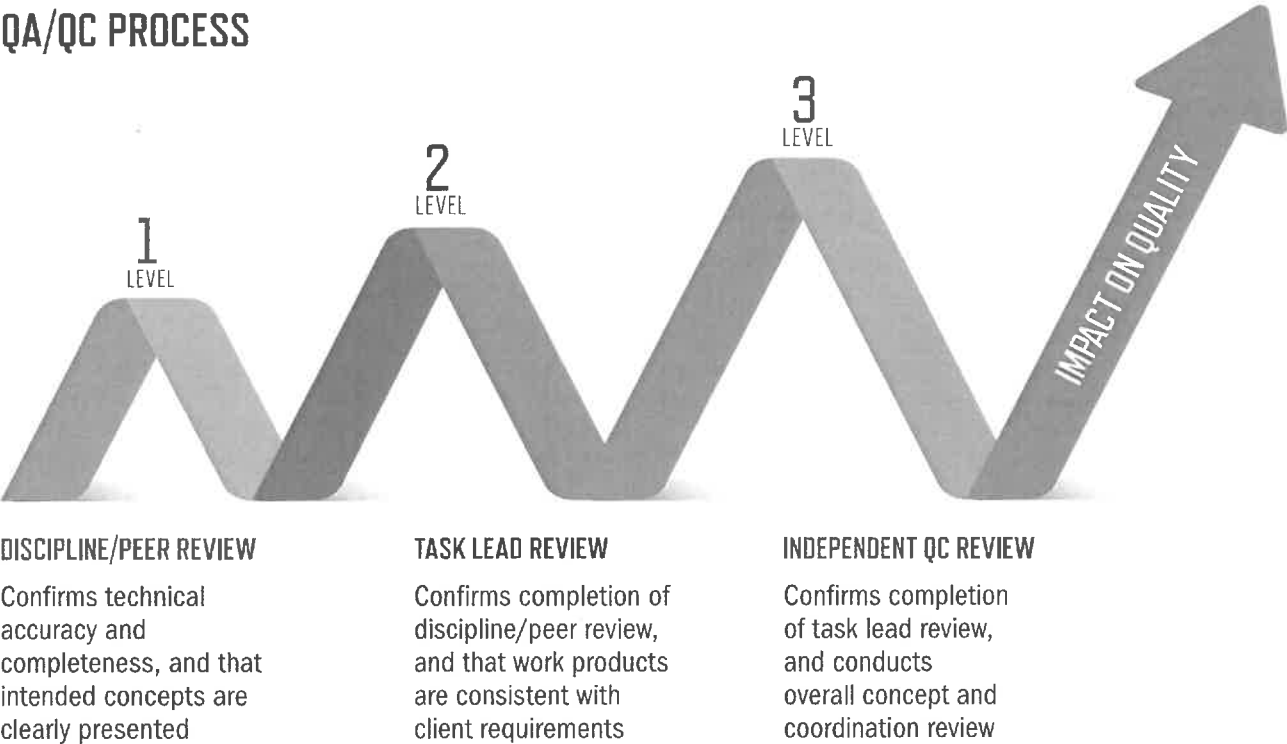
Quality Assurance/Quality Control

Quality management is not just a written procedure or checklist – it is an adopted culture of how we work. At Wade Trim, we understand the importance of quality deliverables for every project. We are committed to delivering high-quality design and construction deliverables that meet or exceed industry standards and are supported by our diligence to adhere to a Quality Plan that entails proven quality review procedures.

Quality assurance (QA) and quality control (QC) are managed from the beginning of a project. QA focuses on preventing defects. QA confirms that the approaches, techniques, methods, and processes designed for the project are implemented correctly. QC follows the completion of QA and focuses on identifying defects and verifying that the same approaches, techniques, methods, and processes are followed accurately.

We have a standard Wade Trim Quality Plan that can be used if a client-specific Quality Plan is not available. Our Quality Plan is designed using a flexible tiered approach and can be tailored to specific aspects of the design, construction, and operations of a project, with the goals of mitigating potential scope creep, providing operational guidance, and limiting risk. We frequently develop Quality Plans that align with a client's preferred or required format. These plans blend Wade Trim's requirements with the client's requirements. Regardless of the Quality Plan used, the Client Manager will allocate project time and designate reviewers to conduct milestone reviews.

QA/QC PROCESS



APPENDIX FORMS

PROPOSAL FORM

Failure to complete this form may result in your Proposal being deemed non-responsive and rejected without any further evaluation.

OFFER TO: CITY OF DEARBORN HEIGHTS:

The Undersigned hereby offers and agrees to furnish the goods and/or services in compliance with all terms, scope of work, conditions, specifications, and addenda in the Request for Proposal.

ADDENDA:

The undersigned has read, understands and is fully cognizant of the Information to Respondents, Offer, and all Exhibits thereto, together with any written addendum issued in connection with any of the above. The undersigned hereby acknowledges receipt of the following addendum(s): None _____ (write "none" if none). In addition, the undersigned has completely and appropriately filled out all required forms.

OBLIGATION:

The undersigned, by submission of this Offer, hereby agrees to be obligated, if the Offer is accepted by the City of Dearborn Heights to enter into a Contract to provide the stated goods and/or services for the term as stated herein in accordance with the Scope of Work, Specifications, and Terms and Conditions, together with any written Addenda as specified above and any negotiated terms. If this offer is accepted and signed by the City of Dearborn Heights this RFP document, together with any written Addenda and any negotiated terms shall be (collectively) the contract.

COMPLIANCE:

The undersigned hereby accepts all administrative requirements of the RFP and will be in compliance with such requirements. By submitting this Proposal Form, the Respondent represents that:

1. The Respondent is in compliance with any applicable provisions of the City's Charter and Code of Ordinances.
2. If awarded a contract to operate the Concession or provide the goods or Services required in the RFP, the Respondent will comply with the City's Charter and Code of Ordinances. These documents can be found on the City of Dearborn Heights website on the City Clerk's page.

NON-COLLUSION:

The undersigned, by submission of this Proposal Form and other required forms, hereby declares that this Proposal is made without collusion with any other business making any other Proposal, or which otherwise would make a Proposal.

PERFORMANCE GUARANTEE:

The undersigned further agrees that if awarded the Contract, it will submit to the City any required type of guarantee (i.e. irrevocable letter of credit or cash deposit).

SUBMITTAL REQUIREMENTS:

The undersigned certifies it has attached a complete response to each of the submittal requirements listed in the Evaluation Criteria and Submittal Requirements section of this RFP.

No proposal may be accepted which has not been signed in the appropriate space below:

Company Name: Wade Trim Associates, Inc.

Address 25251 Northline Road, Taylor, MI 48180

Contact Person Vaughn Martin, PE
734.947.9700
Phone 734.947.9726
Fax vmartin@wadetrim.com
Email

Signature of Person Authorized to sign 
Title Vice President
Date May 30, 2024

ACCEPTANCE OF OFFER (To be completed by the city of Dearborn Heights)

Mayor's signature

Date

EXCEPTIONS AND ALTERNATIVES FORM

Failure to complete this form may result in your Proposal being deemed nonresponsive and rejected without any further evaluation.

Proposers are to comply with all requirements of this solicitation, otherwise the proposal may be deemed nonresponsive.

Exceptions may be considered if they are presented with the proposal and if the City determines that the exception does not materially alter the intent of this solicitation or that it exceeds the requirements of this solicitation.

---- -No Exceptions Taken

~~----~~ **X** -Exceptions Taken – See attached*

*Please note that if any exceptions are taken, all required information must be submitted as an attachment

Except as may be indicated above, Proposer is in complete agreement with this entire solicitation including any proposed terms, conditions and business arrangements described herein.

By Vaughn Martin, PE



(Authorized Signature)

Date May 30, 2024

(Title) Vice President

Wade Trim's Proposed Exceptions to the City of Dearborn Heights Request for Qualifications

Wade Trim kindly requests that the City permit the following exceptions to the RFQ:

SPECIAL CONTRACT TERMS AND CONDITIONS

- Section 4 (b) – Endorsement: Wade Trim respectfully requests the following change to ensure compliance with existing insurance policies:

Additional Insured: The certificate must contain, as an endorsement, the following language pertaining to the general liability coverage: "The City of Dearborn Heights, Michigan, its elected officials, officers, employees, boards, commissions, and authorities, voluntary associations, and any other units operating under the jurisdiction of the City and within appointment of its operating budget including the City of Dearborn Heights are named as additional insured and said coverage shall be considered to be the primary coverage rather than any policies and insurance or self-insurance retention owned or maintained by the City of Dearborn Heights".

STANDARD TERMS AND CONDITIONS OF AGREEMENT

- Section 2 – Inspection: Wade Trim respectfully requests the following change to remove broad cost liability:

... Any goods and services rejected by Purchaser shall be promptly repaired or replaced at Seller's expense. Any and all costs incurred by Purchaser in connection with the return of goods rejected by Purchaser as defective shall be at Seller's risk and expense.

- Section 4 – Agreement as to Services Warranty: Wade Trim respectfully requests the following adjustments be made to removed uninsurable express warranties for goods (this RFP is specific to professional services):

Seller agrees warrants that it has good and merchantable title to the services provided goods sold hereunder and that said services goods shall conform to the descriptions and applicable specifications and samples. Such services goods shall be performed with that degree of skill and care ordinarily used by members of the same profession practicing under similar circumstances at the same time and in the same locality of good merchantable quality and fit for the known purposes for which sold, and are free and clear of all liens and encumbrances...

- Section 15 – Liability and Indemnity: Wade Trim respectfully requests the following adjustments be made to align indemnity requirements with applicable Professional Liability insurance:

Contractor agrees to protect, defend, reimburse, indemnify and hold the City of Dearborn, its officers, affiliates, and employees and agents harmless at all times from and against any and all claims, liabilities, expenses, losses, demands, damages, fines and causes of action of every kind and character made, incurred, sustained or initiated by any party hereto, any party acquiring any interest hereunder, any agent or employee of any party hereto, any third or other party whomsoever, or any governmental agency, arising out of, incident to, or in connection with this contract, or in the performance, nonperformance or purported performance of the work or services or breach of the terms hereof, but only to the extent found to have been caused by a negligent act, error, or omission of Contractor, and except when the City of Dearborn Heights is solely at fault. The City of Dearborn Heights is mindful that this demand for indemnity is more extensive than the corresponding liability coverage that the insurance industry may afford to satisfy this indemnification request.

PROPOSAL FORM

- Performance Guarantee: Wade Trim respectfully requests the following adjustments be made to remove broad guarantee language:

The undersigned further agrees that if awarded the Contract, it will submit to the City any required type of guarantee (i.e. irrevocable letter of credit or cash deposit).

COST PROPOSAL FORM

Failure to complete this form may result in your Proposal being deemed non-responsive and rejected without any further evaluation.

Total Not-To-Exceed Cost: \$ \$63,100

VERIFICATION OF MINIMUM QUALIFICATIONS FORM

Failure to complete this form may result in your Proposal being deemed non-responsive and rejected without further evaluation.

1. Provide references that will support the minimum qualification of: "Respondent must have a minimum of three similar projects in the last five years as requested in the Minimum Qualifications section. References must demonstrate at least five years of experience and must reflect work of a repetitive nature.

A- Client Name: City of Plymouth

Title: Chris Porman, Municipal Services Director

Client Contact E-mail cporman@plymouthmi.gov

Contact Phone Number: 734.891.6420

Services performed from and to (dates): 1992-ongoing

B-Client Name: City of Taylor

Title: Chris Gibbs, PE, City Engineer

Client Contact cgibbs@ci.taylor.mi.us

Contact Phone Number: 734.308.0096

Services performed from and to (dates): 1926-ongoing

C-Client Name: City of Ann Arbor

Title: Nicholas Hutchinson, PE, City Engineer

Client Contact E-mail nhutchinson@a2gov.org

Contact Phone Number: 734.794.6000 ext. 43633

Services performed from and to (dates): 2007-ongoing

D- Client Name: Charter Township of Redford

Title: Mike Dennis, Public Services Director

Client Contact E-mail mdennis@redfordtwp.com

Contact Phone Number: 313.387.2705

Services performed from and to (dates): 1990-ongoing

BUSINESS INFORMATION QUESTIONNEER

Failure to complete this form may result in your Proposal being deemed nonresponsive and rejected without any further evaluation.

NAME OF COMPANY Wade Trim Associates, Inc.

PRINCIPAL OFFICE ADDRESS 25251 Northline Road, Taylor, MI 48180

TELEPHONE NUMBER 734.947.9700

DUNS# AND/OR CCR (if applicable)# 04-926-3668 (DUNS#)

FORM OF OWNERSHIP (Check One)

Corporation ☒ (X)

LLC ☐ ()

Joint Venture ☐ ()

State of Incorporation/Registration Michigan

Date of Incorporation/Registration February 2, 1966

Partnership ☐ () If Partnership, select one of the following: Limited ☐ () or General ☐ () Individual ☐ ()

LIST OF PARTNERS, PRINCIPALS, CORPORATE OFFICERS OR OWNERS

Names : Please see the following page for a list of officers of Wade Trim Associates, Inc.

Titles: _____

LIST OF CORPORATE DIRECTORS Please see the following page for a list of directors of Wade Trim Associates, Inc.

Principal Business Affiliation

Name: _____

Other Than Respondent Directorship: _____

HAS YOUR COMPANY OPERATED UNDER ANY DIFFERENT NAMES IN THE PAST FIVE (5) YEARS? YES / **(NO)**
IF YES, PLEASE IDENTIFY THE NAME(S) UNDERWHICH YOUR COMPANY HAS OPERATED:

Wade Trim Associates, Inc. Board of Directors

Andrew McCune, Chairman

Thomas Brzezinski

David DiPietro

Timothy O'Rourke

Ralph Picano

Wade Trim Associates, Inc. Officers

Andrew McCune, President and CEO

Ralph Picano, Secretary/Treasurer and CFO

Thomas Brzezinski, Executive Vice President and CBDO

Timothy O'Rourke, Executive Vice President and CTO

David DiPietro, Executive Vice President/COO

John Arvai, Senior Vice President

John Ciesielski, Senior Vice President

Tim Coleman, Senior Vice President

Shawn Keough, Senior Vice President

Dennis Prevo, Senior Vice President

Rebecca Smith, Senior Vice President

Matthew Stacey, Senior Vice President

David White, Senior Vice President

David Cox, Vice President

Brian Gombos, Vice President

Nick Grim, Vice President

Joshua Harrison, Vice President

Ed Hogan, Vice President

Jamie Kanners, Vice President

Jason Kenyon, Vice President

Scot Lautzenheiser, Vice President

Heather Neff, Vice President

Lori Pawlik, Vice President

Vincent Rubino, Vice President

Erich Smith, Vice President

Jason Smith, Vice President

Leon Solowjow, Vice President

Alan Stadler, Vice President

Jason Voigt, Vice President

Chris Wall, Vice President

Ken Wells, Vice President

SUBCONTRACTORS FORM

Failure to complete this form may result in your Proposal being deemed nonresponsive and rejected without any further evaluation.

Are there any subcontractors to be utilized under this contract?

YES - You must complete both pages.

☒ NO - You must complete only this page.

ACKNOWLEDGED BY Vaughn Martin, PE

FIRM Wade Trim Associates, Inc.

AUTHORIZED REPRESENTATIVE Vaughn Martin, PE

TITLE Vice President

SIGNATURE 

DATE May 29, 2024

SUBCONTRACTORS FORM (Continued)

N/A

(If you have more than one Subcontractor, make additional copies as needed)

Prime Contractor

State relationship, if any, between Prime Contractor and each Subcontractor:

NOTE: Both the Prime Contractor/Consultant and Subcontractor must sign this form appropriately.

Subcontractor:

Fed Tax ID _____

Address: _____

P.O. Box _____

City: County State Zip: _____

Phone:() _____

Fax:() _____

Owners/Partners/Corporate Directors/Principal Stockholders (>5% stock holdings):

Work to perform: _____

Subcontract Amount \$ _____

Percent of Contract % _____

ACKNOWLEDGED BY: _____

I acknowledge that all the above information has been completely filled out and is true.

SUBCONTRACTOR Authorized Signature _____

Name & Title Date _____

I acknowledge that all the above information has been completely filled out and is true.

PRIME CONTRACTOR Authorized Signature Name & Title Date _____



**WADE
TRIM**

WADE TRIM ASSOCIATES, INC.

25251 Northline Road • Taylor, MI 48180

734.947.9700 • 800.482.2864 • www.wadetrim.com

FLORIDA • GEORGIA • MICHIGAN • NEBRASKA • NEW YORK • NORTH CAROLINA • OHIO • PENNSYLVANIA • TEXAS

Approved for the Agenda of:	APPROVED
6/11/2024	Motion No. 24-246

7.B.



Mayor's Office

TO: Honorable Mayor Bill Bazzi
Honorable City Council Members

FROM: David Cooper

DATE: June 4, 2024

RE: IT Director Cooper - Bid Award - IT Vehicle Lease Agreement

I respectfully request to enter into a 24 month lease agreement for a 2024 Ford Edge SEL from Mission Ford with a monthly lease payment of \$397 and \$5022.04 due at signing for use by the Department of Innovation & Technology.

Moreover, provided the Mayor also authorizes any such payment as a necessary expense, the City Council authorizes warrants to be issued from GL ACCOUNT NUMBER: 101-258-816.000 for the payment of these services. By doing so, the City Council is authorizing any such warrant and payment without prior authorization by the City Council of the specific warrant and payment as permitted by and consistent with City Charter Section 8.9.

Attachments:

1. Pat Milliken Ford Lease
2. Quote #103719 DEARBORN HEIGHTS
3. Bill Brown Ford
4. Bill Brown Fordn Lease
5. Mission Ford

Pat Milliken

The Experience You Deserve!

Ford

SHOP ONLINE WITH

Milliken

EXPRESS



313-255-3100PATMILLIKENFORD.COM

WE'LL EVEN DELIVER TO YOUR HOME OR OFFICE

1/22



- ☒ Agate Black Metallic
- ☐ Ebony ActiveX Synthetic Leather

-  EPA Estimated: 21 City / 28 Hwy / 23 Avg *
-  250-hp 2.0L Turbo 4 Cylinder
-  8-speed Automatic
-  Safety: 4.8/5
-  All-Wheel Drive
-  4-door SUV
-  5 Passengers
-  3 years, 36,000 miles

Deal Pending

2024 Edge SEL

VIN: 2FMPK4J99RBB15278 Model: K4J Stock: 54609

LEASE FINANCE CASH

\$571.83^{*} /month [Price Details](#)

incl. taxes & fees, destination, on approved credit

\$42,760 MSRP

[Window Sticker](#)

CONTINUE

SAVE

Find Your Exact Payment

Your

Here you can see additional Finance or Lease payment terms by targeting a monthly or down payment amount.

[Compare Payment Options](#)

Select the

OK, GOT IT

interested in.

Lease

\$571.83 /month

incl. taxes & fees, destination, on approved credit

\$2,995 due at signing, 10,500 miles/year, 36 months
Offer expires Jul 8, 2024

Financing Quote # 103719

May 16, 2024

Municipality: City of Dearborn Heights
Dealer: Gorno Ford

Ford Credit Municipal Finance is pleased to provide the following quote for your consideration.
Expiration Date: 7/15/2024

VEHICLE INFORMATION

Description	Unit Price
Ford Edge SEL	\$33,567.00

COST INFORMATION

Total Asset Cost	Underwriting Fee	Amount Financed
\$33,567.00	\$545.00	\$34,112.00

FINANCING OPTIONS

Number of Payments	Payment Timing	Rate	Payment Amount
24	Monthly	8.69%	\$1,542.38
36	Monthly	8.69%	\$1,072.07

This quote was prepared assuming the lease qualifies for Federal Income Tax Status for Ford Credit Company LLC under Section 103 of the IRS Code and is not a commitment by Ford Credit Municipal Finance. Financing is subject to credit review.

Thank you for the opportunity to provide this quote. If you have any questions, need additional options, or would like to proceed with the application process, please contact by using the information below.

Sincerely,

Janet Doty

Janet Doty
Marketing Coordinator
jdoty@ford.com
1-800-241-4199, press 1

Ford Motor Credit Company ("FMCC") is providing the information contained in this document for discussion purposes only in connection with a proposed arm's length commercial leasing transaction between you and FMCC. FMCC is acting for its own interest and has financial and other interests that differ from yours. FMCC is not acting as a municipal advisor or financial advisor to you, and has no fiduciary duty to you. The information provided in this document is not intended to be and should not be construed as "advice" within the meaning of Section 15B of the Securities Exchange Act of 1934 and the municipal advisor rules of the SEC. FMCC is not recommending that you take an action and you should discuss any actions with your own advisors as you deem appropriate.



Clear All

Ford X

Edge X

True Model >

Trim >

Features >

Fueltype >

Transmission >

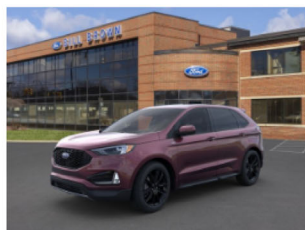
Mileage >

Engine >

Color >

Bodystyle >

Vehicle Status >



ON LOT

New 2024
Ford Edge ST-Line
Stock: 241342G

Details

MSRP	\$46,360
Instant Savings	\$3,377
A/Z Plan Pricing	\$42,983
X Plan Pricing	\$44,710
Ford Conditional Offers	\$1,500

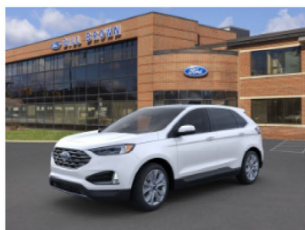
*All prices include a/z plan with all factory/conquest/renewal/loyalty rebates to dealer. No plan, renewal, or loyalty slightly more, plus tax, plates, title, license, registration, and finance charges. Residency restrictions apply. Call dealer for details. Pictures may not represent actual vehicles.

Mileage: 22

● Exterior: Burgundy Velvet
● Exterior: Clearcoat



● Interior: 1E EBONY ACTIVE



ON LOT

New 2024
Ford Edge Titanium
Stock: 241397G

Details

MSRP	\$50,315
Instant Savings	\$3,781
A/Z Plan Pricing	\$46,534
X Plan Pricing	\$48,415
Ford Conditional Offers	\$1,500

*All prices include a/z plan with all factory/conquest/renewal/loyalty rebates to dealer. No plan, renewal, or loyalty slightly more, plus tax, plates, title, license, registration, and finance charges. Residency restrictions apply. Call dealer for details. Pictures may not represent actual vehicles.

Mileage: 1

○ Exterior: Star White Metallic Tri-Coat

● Interior: 1E EBONY ACTIVE



ON LOT

New 2024
Ford Edge SEL
Stock: 241870G

Details

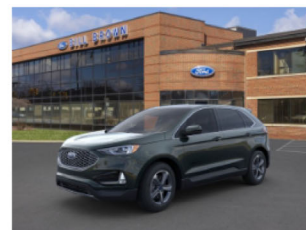
MSRP	\$45,510
Instant Savings	\$3,821
A/Z Plan Pricing	\$41,689
X Plan Pricing	\$43,365
Ford Conditional Offers	\$1,500

*All prices include a/z plan with all factory/conquest/renewal/loyalty rebates to dealer. No plan, renewal, or loyalty slightly more, plus tax, plates, title, license, registration, and finance charges. Residency restrictions apply. Call dealer for details. Pictures may not represent actual vehicles.

Mileage: 1

● Exterior: Atlas Blue Metallic

● Interior: VE EBONY ACTIVE



ON LOT

New 2024
Ford Edge SEL
Stock: 241808G

Details

MSRP	\$46,285
Instant Savings	\$3,901
A/Z Plan Pricing	\$42,384
X Plan Pricing	\$44,091
Ford Conditional Offers	\$1,500

*All prices include a/z plan with all factory/conquest/renewal/loyalty rebates to dealer. No plan, renewal, or loyalty slightly more, plus tax, plates, title, license, registration, and finance charges. Residency restrictions apply. Call dealer for details. Pictures may not represent actual vehicles.

Mileage: 15

● Exterior: Forged Green Metallic

● Interior: VE EBONY ACTIVE



ON LOT

New 2024
Ford Edge Titanium
Stock: 242653G

Details

MSRP	\$50,750
Instant Savings	\$3,832
A/Z Plan Pricing	\$46,918
X Plan Pricing	\$48,816
Ford Conditional Offers	\$1,500

*All prices include a/z plan with all factory/conquest/renewal/loyalty rebates to dealer. No plan, renewal, or loyalty slightly more, plus tax, plates, title, license, registration, and finance charges. Residency restrictions apply. Call dealer for details. Pictures may not represent actual vehicles.

Mileage: 15

○ Exterior: Star White Metallic Tri-Coat

● Interior: 1E EBONY ACTIVE

Vehicle Price

Base Price	\$46,285
"A" Plan Member Discount	-\$3,901
<i>Subtotal</i>	\$42,384

Accessories

<i>Subtotal</i>	\$0
-----------------	------------

Capitalized Taxes & Fees

Acquisition Fee	\$645
Retail and Used Doc Fee	\$150
<i>Subtotal</i>	\$795

Gross Capitalized Cost **\$43,179****Capitalized Cost Reductions**

Cash	-\$2,135
Rebates	-\$4,500
<i>Subtotal</i>	-\$6,635

Adjusted Capitalized Cost **\$36,544****Depreciation**

Adjusted Capitalized Cost	\$36,544
Residual Value	-\$27,308
<i>Subtotal</i>	\$9,235

Total of Base Payments

Depreciation	\$9,235
Rent Charge	\$83
<i>Subtotal</i>	\$9,318

Payment Information

Lease Term	24 months
Number of Lease Payments	24
Miles per year	10500
Base Monthly Payment	\$388
Sales/Use Tax	\$23
<i>Subtotal</i>	\$412

Amount Due

Capitalized Cost Reduction	\$6,635
Due At Signing Tax	\$398
First Monthly Payment	\$412
CVR Fee	\$24
Plate	\$15
Title	\$16
<i>Subtotal</i>	\$7,500

Rebates Applied **-\$4,500****Cash Total** **\$3,000****Did you know?**

You can apply for credit online, get a real-time decision, and save an average of 90 minutes at the dealership!

		Suggested Retail Price		Invoice Amount	
K4J1 EDGE AWD-SEL		39665	00	38078	00
2024 MODEL YEAR					
UM	AGATE BLACK METALLIC				
VE	EBONY ACTIVEX TRIMMED				
INCLUDED ON THIS VEHICLE					
EQUIPMENT GROUP 201A					
OPTIONAL EQUIPMENT/OTHER					
.18" SPLT-SPK SLVR PTD ALUM WH					
999	.TWIN-SCRL 2.0L ECOBOOST ENG	NC		NC	
448	.8-SPD AUTO TRANSMISSION	NC		NC	
245/60R18 A/S BSW TIRES					
17S	HEATED STEERING WHEEL	350	00	329	00
16W	FLR LINERS, FRT/RR W/CARPET	200	00	188	00
51G	CONVENIENCE PACKAGE	1250	00	1175	00
.PERIMETER ALARM					
.POWER LIFTGATE					
.REMOTE START SYSTEM					
.UNIVERSAL GARAGE DOOR OPENER					
.WIRELESS CHARGING PAD					
425	50 STATE EMISSIONS	NC		NC	
51Q	MINI SPARE WHL/TIRE	100	00	94	00
DEALER INSTALLED OPTIONS					
Roadside Assistance Kit		70	00	65	00
First Aid Kit		50	00	47	00
TOTAL OPTIONS/OTHER		2020	00	1898	00
TOTAL VEHICLE & OPTIONS/OTHER		41685	00	39976	00
DESTINATION & DELIVERY		1495	00	1495	00
TOTAL FOR VEHICLE		43180	00		
FUEL CHARGE					
CV LOT MANAGEMENT				56	43
SHIPPING WEIGHT 3955 LBS.				10	00
TOTAL		43180	00	41537	43

This Invoice may not reflect the final cost of the vehicle in view of the possibility of future rebates, allowances, discounts and incentive awards from Ford Motor Company to the dealer.

Sold to

Mission Ford of Dearborn, Inc.48B020
14585 Michigan Ave.
Dearborn MI 48126

Order Type	Ramp Code	Batch ID	Price Level
2	RC44	RC181	425

Ship to (if other than above)

Date Inv. Prepared	Item Number	Transit Days
03 18 24	48-2088	11

Ship Through

Invoice & Unit Identification NO.

2FMPK4J93RBB04437

Final Assembly Point

OAKVILLE

Finance Company and/or Bank

Ford Motor Credit

000001

HB	Invoice Total	A & Z Plan	D Plan	X Plan	FPA	AA
833	41537.43	40041.43	40141.43	41646.28		625.00


ford.com

VEHICLE DESCRIPTION

EDGE

2024 EDGE SEL AWD
5-PASSENGER
TWIN-SCRL 2.0L ECOBOOST ENG
8-SPD AUTO TRANSMISSION

RB

B04437

EXTERIOR
AGATE BLACK METALLIC

INTERIOR
EBONY ACTIVEX TRIMMED

STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE			
EXTERIOR - BELTLINE MOLDING- BRIGHT - DOOR HANDLES - BODY COLOR - EASY FUEL® CAPLESS FILLER - HEADLAMPS - AUTO HIGH BEAM - HEADLAMPS -WIPER ACTIVATED - HEADLAMPS - LED WITH SIGN LTG W/DARK BEZEL - MIRRORS-HTD/POWER GLASS, MANUAL FOLD - PRIVACY GLASS - REAR DOORS - REAR WIPER/WASHER/DEFROST - TAILLAMPS-LED	INTERIOR 1TOUCH UP/DOWN DR/PASS WIN 60/40 EASYFOLD REAR BENCH - AUTO-DIM REARVIEW MIRROR - CUPHOLDERS - 8 - DUAL ILLUM VIS VANITY MIRR - DUAL-ZONE ELECTRONIC AUTO CLIMATE CONTROL - POWERPOINTS - 12V - ROTARY GEAR SHIFT DIAL - SEATS-HTD, 8-WAY PWR DRV & 4-WAY PWR PASS - USB A AND C	FUNCTIONAL - AM/FM/MP3, 6 SPEAKERS - AUTO START STOP TECH - ELECTRONIC PWR ASST STEER - FORD CO-PILOT360™ - FORDPASS™ CONNECT 4GWI-FI HOTSPOT TELEMATICS MODEM - INTELL ACCESS W/PUSH START - REAR PARKING SENSORS - REAR VIEW CAMERA - SIRIUSXM® W/360L- NA AK&HI - SYNC®4A W/EVR & 12" SCREEN	SAFETY/SECURITY - ADVANCETRAC™ WITH RSC® - AIRBAG-DRIVER/PASS KNEE - AIRBAGS - DUAL STAGE FRONT - AIRBAGS - FRONT SEAT MOUNTED SIDE IMPACT - AIRBAGS - SAFETY CANOPY® - INDIV TIRE PRESS MONIT SYS - LATCH CHILD SAFETY SYSTEM - PERSONAL SAFETY SYSTEM™ - SECURILOCK® ANTI-THEFT SYS - SOS POST-CRASH ALERT SYST™ WARRANTY 3YR/36,000 BUMPER / BUMPER 5YR/60,000 POWERTRAIN 5YR/60,000 ROADSIDE ASSIST

INCLUDED ON THIS VEHICLE	(MSRP)	PRICE INFORMATION	(MSRP)
EQUIPMENT GROUP 201A		BASE PRICE	\$39,665.00
OPTIONAL EQUIPMENT/OTHER		TOTAL OPTIONS/OTHER	2,020.00
.18" SPLT-SPK SLVR PTD ALUM WH			
245/60R18 A/S BSW TIRES			
HEATED STEERING WHEEL	350.00		
FLR LINERS, FRT/RR W/CARPET	200.00		
CONVENIENCE PACKAGE	1,250.00		
.PERIMETER ALARM			
.POWER LIFTGATE			
.REMOTE START SYSTEM			
.UNIVERSAL GARAGE DOOR OPENER			
.WIRELESS CHARGING PAD			
50 STATE EMISSIONS	NO CHARGE		
MINI SPARE WHL/TIRE	100.00		
DEALER INSTALLED OPTIONS			
Roadside Assistance Kit	70.00		
First Aid Kit	50.00		
		TOTAL VEHICLE & OPTIONS/OTHER	41,685.00
		DESTINATION & DELIVERY	1,495.00

	RAMP ONE		TOTAL MSRP \$43,180.00
	RC44	RAIL	
	RAMP TWO	ITEM #: 48-2088 O/T 2	
	This label is affixed pursuant to the Federal Automobile Information Disclosure Act. Gasoline, License, and Title Fees, State and Local taxes are not included. Dealer installed options or accessories are not included unless listed above.		RC181 N RB 2X 425 000208 03 18 24


Ford Credit

Whether you decide to lease or finance your vehicle, you'll find the choices that are right for you. See your dealer for details or visit www.ford.com/finance.

EPA DOT

Fuel Economy and Environment

Fuel Economy

23

combined city/hwy

21

city

28

highway

Small SUVs range from 14 to 123 MPG. The best vehicle rates 140 MPGe.

You spend

\$2,000

more in fuel costs over 5 years

compared to the average new vehicle.

Annual fuel cost

\$2,350

Fuel Economy & Greenhouse Gas Rating (tailpipe only)

5

110Best

This vehicle emits 380 grams CO₂ per mile. The best emits 0 grams per mile (tailpipe only). Producing and distributing fuel also create emissions; learn more at fuelconomy.gov.

Smog Rating (tailpipe only)

6

110Best

Actual results will vary for many reasons, including driving conditions and how you drive and maintain your vehicle. The average new vehicle gets 28 MPG and costs \$9,750 to fuel over 5 years. Cost estimates are based on 15,000 miles per year at \$3.60 per gallon. MPGe is miles per gasoline gallon equivalent. Vehicle emissions are a significant cause of climate change and smog.

Smartphone QR Code™



GOVERNMENT 5-STAR SAFETY RATINGS

Overall Vehicle Score

★★★★★

Based on the combined ratings of frontal, side and rollover. Should ONLY be compared to other vehicles of similar size and weight.

Frontal Crash

Driver Passenger

★★★★★

Based on the risk of injury in a frontal impact. Should ONLY be compared to other vehicles of similar size and weight.

Side Crash

Front seat Rear seat

★★★★★

Based on the risk of injury in a side impact.

Rollover

★★★★

Based on the risk of rollover in a single-vehicle crash.

Star ratings range from 1 to 5 stars (★★★★★), with 5 being the highest. Source: National Highway Traffic Safety Administration (NHTSA). www.safercar.gov or 1-888-327-4236

2FMPK4J93RBB04437



WARNING:

Operating, servicing and maintaining a passenger vehicle, pickup truck, van, or off-road vehicle can expose you to chemicals including engine exhaust, carbon monoxide, phthalates, and lead, which are known to the State of California to cause cancer and birth defects or other reproductive harm. To minimize exposure, avoid breathing exhaust, do not idle the engine except as necessary, service your vehicle in a well-ventilated area and wear gloves or wash your hands frequently when servicing your vehicle. For more information go to www.P65Warnings.ca.gov/passenger-vehicle.

The FordPass Connect™ modern is active and sending vehicle data (e.g., diagnostics) to Ford. See in-vehicle Settings for connectivity options.

 FORD PROTECT®

Insist on Ford Protect! The only extended service plan fully backed by Ford and honored at every Ford dealership in the U.S., Canada and Mexico. See your Ford dealer or visit www.FordOwner.com.

SCAN OR TEXT 2FRBB04437 TO 48028

Msg & Data rates may apply. Text HELP for help



www.ford.com/help/privacy-terms/

06/04/2024

Page 153 of 580

Approved for the Agenda of:	APPROVED
6/11/2024	Motion No. 24-247

7.C.



Parks & Recreation

TO: Honorable Mayor Bill Bazzi

Honorable City Council Members

FROM: Kim Sower, Director

DATE: June 4, 2024

RE: Parks & Recreation Director Sower - Bid Award - Daly Park Fitness Court Reinforced Concrete Slab

Attached, please find the results of the public Bids submitted to the Comptroller's office for the Dearborn Heights Construction of a 38'x38' reinforced concrete slab for fitness court at Daly Park. With your concurrence, I am requesting that the City Council award the bid to Deangelis Diamond Construction and return all bid bonds to the unsuccessful bidders. This project will be paid by TIFA. The total amount to be paid is \$23,897.50 which includes 10% owners reserve.

Additionally, authorize the Mayor and the Clerk to sign the contract.

Sincerely,

Attachments:

1. Bid Tally Construction of 38x38 reinforced concrete slab for fitness Court
2. Construction of a 38'x38' reinforced concrete slab for fitness court at Daly Park BIDS

CITY OF DEARBORN HEIGHTS



Name of Bid: Construction of a 38' x 38' reinforced concrete slab for fitness court

Bid Date

5/30/2024

Bidder

Bid Deposit

Bid Amount

Notes

Hartwell Cement Company 21650 Fern Avenue Oak Park, Michigan, 48237	5% Bid Bond	\$36,082.00	
Luigi Ferdinandi & Son Cement 16481 common rd roseville, Michigan, 48066	Cashier's Check \$5000 (copy)	\$33,300.00	Original check not received yet
Olsen Cement Work 12035 Ecorse Taylor, Michigan, 48180	5% Bid Bond	\$27,800.00	
Strata Underground 35443 Cordelia Clinton Township, MI, 48035	Bid Bond	\$16,637.52	Please check the bid bond document
Township Bros Construction LLC 9899 Folsom rd Farmington, Michigan, 48202	No Bid Bond	\$42,000.00	Copy of proposal not submitted
Genoa Contracting LLC 24019 lakewood St St. Clair Shores, MI 48082	5% Bid Bond	\$45,000.00	
Deangelis Diamond Construction 39555 Orchard Hill Place, Ste 245 Novi, MI 48375	5% Bid Bond	\$21,725.00	

CITY OF DEARBORN HEIGHTS

FORM OF PROPOSAL

PLEASE SUBMIT IN DUPLICATE

The undersigned declares that he has carefully examined all the items of the Specifications and Instructions and that he fully understands the requirements of same.

All bids to include shipping charges F.O.B. City of Dearborn Heights, Michigan.

State Terms: Twenty One thousand seven hundred twenty five \$ 21,725

Delivery: TBD

State Warranty on Equipment: (where applicable)

PROPOSAL: Construction of a 38' x 38' Reinforced Concrete Slab for Fitness Court

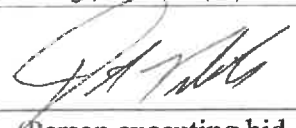
SEE ATTACHED CONTRACT SPECIFICATIONS PREPARED BY THE NATIONAL FITNESS CAMPAIGN FOR THIS PROJECT ON BEHALF OF THE CITY OF DEARBORN HEIGHTS

Important note: A high early (7 sack) concrete mix with 4000 psi minimum compressive strength is required for this project (see attached specs sheet 2 of 8, item # 4). Supply concrete mix design to City Engineer for prior approval.

All questions or request of information should be submitted in writing, sent via email to City Engineer Mr. Ali M. Dib P.E to adib@dearbornheightsmi.gov

Firm Name DeAngelis Diamond Construction Date 5/30/24

Address 39555 Orchard Hill Place Ste. 245 Novi, MI 48375

Signature  Telephone 248-864-0007
(Person executing bid & official capacity)

John DeAngelis
DAVID Diamond
Names of Principal Officers and designate
Official capacity

If partnership or assumed name, indicate
name of owners

Mathew M. Paul

From: David Kovalik <davidk@deangelisdiamond.com>
Sent: Thursday, May 30, 2024 11:02 AM
To: Dearborn Heights Comptroller
Subject: City of Dearborn Fitness Slab Bid
Attachments: DD 05.30.24 City of Dearborn Fitness Slab Bid.pdf

You don't often get email from davidk@deangelisdiamond.com. [Learn why this is important](#)

Caution: This is an external email. Please take care when clicking links or opening attachments.

Please find attached our bid for the 38'x38' fitness slab bid.

We have included the specified concrete, spraylock, concrete testing, and seeding once complete.

If you have any questions, please do not hesitate to contact me.

Thank you.



David Kovalik
VP & Division Manager - Michigan
239.571.1457



CONFIDENTIALITY: The contents of this email and any attachments are confidential and are intended only for the use of the individual or entity named above. If the reader of this message is not the intended recipient, you are hereby notified that any dissemination, distribution, or copying of this communication is strictly prohibited. If you have received this transmission in error, please immediately reply to the sender that you have received this communication in error and then delete it. Thank you.



THE AMERICAN INSTITUTE OF ARCHITECTS



AIA Document A310

Bid Bond

KNOW ALL MEN BY THESE PRESENTS, that we **DeAngelis Diamond Construction, LLC**
(Here insert full name and address or legal title of Contractor)

607 Shelby St. Suite 700 Detroit, MI 48226

as Principal, hereinafter called the Principal, and **Travelers Casualty & Surety Company of America**
(Here insert full name and address or legal title of Surety)

a corporation duly organized under the laws of the State of CT as Surety, hereinafter called the Surety, are
held and firmly bound unto **City of Dearborn Heights**
(Here insert full name and address or legal title of Owner)

as Obligee, hereinafter called Obligee, in the sum of **5% of Total Bid**
Five Percent of Total Bid

For the payment of which sum well and truly to be made, the said Principal and the said Surety, bind
ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these
presents.

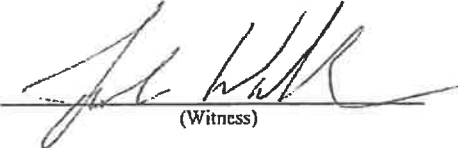
WHEREAS, the Principal has submitted a bid for Project No.:
(Here insert full name, address, and description of project)

Fitness Slab

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee
in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with
good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in
the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the
Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such
larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this
obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this **31st** day of **May**, 20 **24**

 (Witness)  (Principal) (Seal)
CEO + COFOUNDER
(Title)

 (Witness) **Travelers Casualty & Surety Company of America**
(Surety) (Seal)
Matthew D. Bevins ATTORNEY-IN-FACT



TRAVELERS CASUALTY AND SURETY COMPANY OF AMERICA

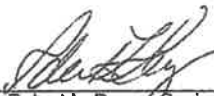
Travelers Casualty and Surety Company of America ("Travelers") hereby grants your agency (together with its employees, the "Agency") permission to use the electronic image of Travelers' corporate seal (the "Digital Seal") subject to the following conditions as well as any other terms and conditions communicated to the Agency by Travelers:

- The Digital Seal shall be used solely for the purpose of electronically affixing a seal to surety bonds or related instruments authorized by Travelers and executed on behalf of Travelers by the Agency pursuant to a valid Power of Attorney;
- The Agency may not transfer the Digital Seal to any other person or entity without the written consent of Travelers; and
- Travelers may revoke permission to use the Digital Seal at any time.

Please note that, in making the Digital Seal available for use at your own discretion, Travelers is not making any representations about the extent to which any particular obligee will find the Digital Seal acceptable.

To download the Digital Seal, please [click here](#).

By: _____


Robert L. Raney, Senior Vice President

CITY OF DEARBORN HEIGHTS

FORM OF PROPOSAL

PLEASE SUBMIT IN DUPLICATE

The undersigned declares that he has carefully examined all the items of the Specifications and Instructions and that he fully understands the requirements of same.

All bids to include shipping charges F.O.B. City of Dearborn Heights, Michigan.

State Terms: 30 days \$ 36,082.00

Delivery: Concrete Pad

State Warranty on Equipment: (where applicable) NA

PROPOSAL: Construction of a 38' x 38' Reinforced Concrete Slab for Fitness Court

SEE ATTACHED CONTRACT SPECIFICATIONS PREPARED BY THE NATIONAL FITNESS CAMPAIGN FOR THIS PROJECT ON BEHALF OF THE CITY OF DEARBORN HEIGHTS

Important note: A high early (7 sack) concrete mix with 4000 psi minimum compressive strength is required for this project (see attached specs sheet 2 of 8, item # 4). Supply concrete mix design to City Engineer for prior approval.

All questions or request of information should be submitted in writing, sent via email to City Engineer Mr. Ali M. Dib P.E to adib@dearbornheightsmi.gov

Firm Name Hartwell Cement Company Date May 30, 2024

Address 21650 Fern Street Oak Park, MI 48237

Signature  Telephone 248-548-5858
(Person executing bid & official capacity)

Dan O'Malley - President
Names of Principal Officers and designate
Official capacity

If partnership or assumed name, indicate
name of owners

THE CINCINNATI INSURANCE COMPANY

Bid Bond

CONTRACTOR (Name, legal status and address):

Hartwell Cement Company
21650 Fern Ave
Oak Park, MI 48237

SURETY (Name, legal status and principal place of business):

THE CINCINNATI INSURANCE COMPANY
6200 S. GILMORE ROAD
FAIRFIELD, OHIO 45014-5141

OWNER (Name, legal status and address):

City of Dearborn Heights
25000 Hopkins St
Dearborn Heights, MI 48125

BOND AMOUNT:

Five Percent (5%)

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

PROJECT (Name, location or address, and Project number, if any):

38' x 38' Reinforce Concrete Slab for Fitness Court

Project Number, if any:

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond the sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirements shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 30th day of May 2024


(Witness)

HARTWELL CEMENT COMPANY
(Principal) (Seal)

(Title)
Daniel O'Malley - President

THE CINCINNATI INSURANCE COMPANY
(Surety) (Seal)

(Witness)


(Title)
Brian St. Charles - Attorney In Fact



The Company executing this bond vouches that this document conforms to American Institute of Architects Document A310, 2010 Edition.
S-2000-AIA (11/10) PUBLIC

THE CINCINNATI INSURANCE COMPANY
THE CINCINNATI CASUALTY COMPANY

Fairfield, Ohio

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That THE CINCINNATI INSURANCE COMPANY and THE CINCINNATI CASUALTY COMPANY, corporations organized under the laws of the State of Ohio, and having their principal offices in the City of Fairfield, Ohio (herein collectively called the "Companies"), do hereby constitute and appoint

William T. St. Charles; Tim J. McDonnell; Leslie Payment; Brian St. Charles Liz Burkhardt and/or Mitch DeFrain

of Wixom, Michigan

their true and legal Attorney(s)-in-Fact, each in their separate capacity if more than one is named above, to sign, execute, seal and deliver on behalf of the Companies as Surety, any and all bonds, policies, undertakings or other like instruments, as follows:

Any such obligations in the United States, up to
Ten Million and No/100 Dollars (\$10,000,000.00).

This appointment is made under and by authority of the following resolutions adopted by the Boards of Directors of The Cincinnati Insurance Company and The Cincinnati Casualty Company, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the President or any Senior Vice President be hereby authorized, and empowered to appoint Attorneys-in-Fact of the Company to execute any and all bonds, policies, undertakings, or other like instruments on behalf of the Corporation, and may authorize any officer or any such Attorney-in-Fact to affix the corporate seal; and may with or without cause modify or revoke any such appointment or authority. Any such writings so executed by such Attorneys-in-Fact shall be binding upon the Company as if they had been duly executed and acknowledged by the regularly elected officers of the Company.

RESOLVED, that the signature of the President or any Senior Vice President and the seal of the Company may be affixed by facsimile on any power of attorney granted, and the signature of the Secretary or Assistant Vice-President and the Seal of the Company may be affixed by facsimile to any certificate of any such power and any such power of certificate bearing such facsimile signature and seal shall be valid and binding on the Company. Any such power so executed and sealed and certified by certificate so executed and sealed shall, with respect to any bond or undertaking to which it is attached, continue to be valid and binding on the Company.

IN WITNESS WHEREOF, the Companies have caused these presents to be sealed with their corporate seals duly attested by their President or any Senior Vice President this 16th day of March, 2021.



STATE OF OHIO)
COUNTY OF BUTLER)

SS:

THE CINCINNATI INSURANCE COMPANY
THE CINCINNATI CASUALTY COMPANY

Stephen A. Welter

On this 16th day of March, 2021 before me came the above-named President or Senior Vice President of The Cincinnati Insurance Company and The Cincinnati Casualty Company to me personally known to be the officer described herein, and acknowledged that the seals affixed to the preceding instrument are the corporate seals of said Companies and the corporate seals and the signature of the officer were duly affixed and subscribed to said instrument by the authority and direction of said corporations.



Keith Collétt
Keith Collétt, Attorney at Law
Notary Public - State of Ohio

My commission has no expiration date.
Section 147.03 O.R.C.

I, the undersigned Secretary or Assistant Vice-President of The Cincinnati Insurance Company and The Cincinnati Casualty Company, hereby certify that the above is the Original Power of Attorney issued by said Companies, and do hereby further certify that the said Power of Attorney is still in full force and effect.

Given under my hand and seal of said Companies at Fairfield, Ohio, this 30th day of May, 2024

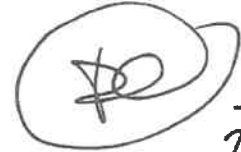


Ed H.

ADDENDUM -1

CITY OF DEARBORN HEIGHTS

"Construction of a 38' x 38' reinforced concrete slab for Fitness Court"


5-30-24

CORRECTION OF INCORRECT EMAIL ADDRESSES GIVEN ON PAGE 1 OF PROPOSAL

Email addresses given on 1st page of Proposal is incorrect, correct email addresses are given below:

1. Your bids can be send to comptroller@dearbornheightsmi.gov on due date.
2. Email request for a copy of bid documents can be send to mpaul@dearbornheightsmi.gov
3. Questions related to the specifications of this project should be send to
adib@dearbornheightsmi.gov

Date Published May 15, 2024

CITY OF DEARBORN HEIGHTS

FORM OF PROPOSAL

PLEASE SUBMIT IN DUPLICATE

The undersigned declares that he has carefully examined all the items of the Specifications and Instructions and that he fully understands the requirements of same.

All bids to include shipping charges F.O.B. City of Dearborn Heights, Michigan.

State Terms: \$ 33,300.00 (Thirty Three Thousand three hundred dollars) Net: 30 days.

Delivery: Timing to be coordinated with City.

State Warranty on Equipment: (where applicable) One year Warranty Labor & material

PROPOSAL: Construction of a 38' x 38' Reinforced Concrete Slab for Fitness Court

SEE ATTACHED CONTRACT SPECIFICATIONS PREPARED BY THE NATIONAL FITNESS CAMPAIGN FOR THIS PROJECT ON BEHALF OF THE CITY OF DEARBORN HEIGHTS

Important note: A high early (7 sack) concrete mix with 4000 psi minimum compressive strength is required for this project (see attached specs sheet 2 of 8, item # 4). Supply concrete mix design to City Engineer for prior approval.

All questions or request of information should be submitted in writing, sent via email to City Engineer Mr. Ali M. Dib P.E to adib@dearbornheightsmi.gov

Firm Name Luigi Ferdinandi & Son Cement Date 5-30-2024

Address 16481 Common Rd Roseville MI 48066

Signature Luigi V. Ferdinandi Telephone (586) 774-1000
(Person executing bid & official capacity)

Luigi V. Ferdinandi, Vice President
Names of Principal Officers and designate Official capacity
If partnership or assumed name, indicate name of owners NA

Luigi F. Cement - S-Corp.

ADDENDUM -1

CITY OF DEARBORN HEIGHTS

"Construction of a 38' x 38' reinforced concrete slab for Fitness Court"

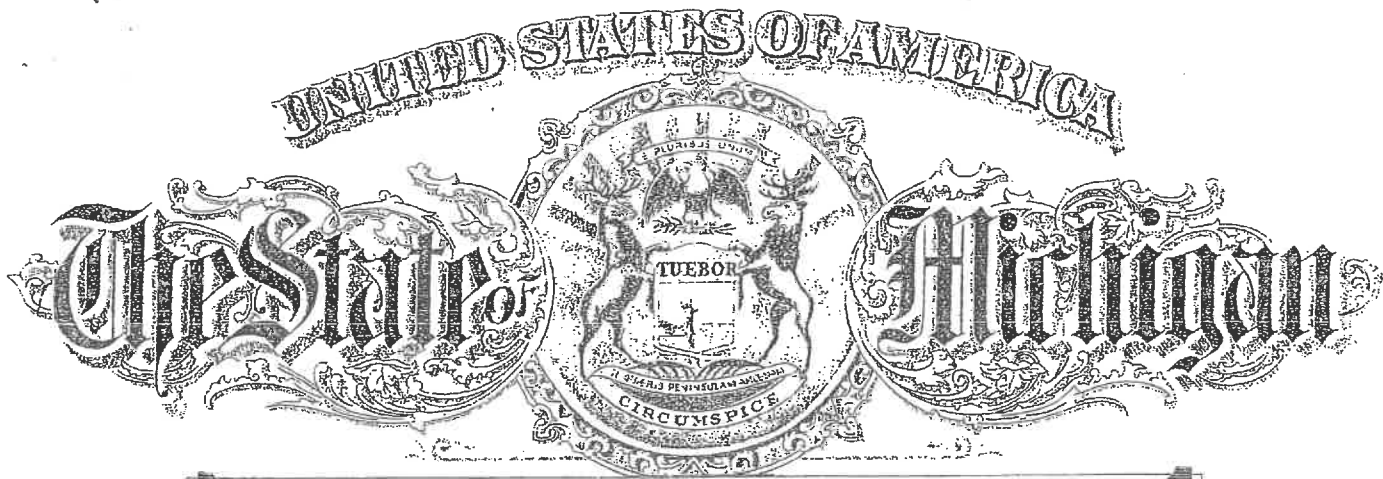
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1. Your bids can be send to comptroller@dearbornheightsmi.gov on due date.
2. Email request for a copy of bid documents can be send to mpaul@dearbornheightsmi.gov
3. **Questions related to the specifications of this project should be send to**
adib@dearbornheightsmi.gov

Date Published May 15, 2024

Received
Luigi V. Medina
5/15/24



Michigan Department of Commerce

Lansing, Michigan

This is to Certify That Articles of Incorporation of

LUIGI FERDINANDI & SON CEMENT CO. INC.

were duly filed in this office on the 5TH day of JUNE, 19 84,
in conformity with Act 284, Public Acts of 1972, as amended.

In testimony whereof, I have hereunto set my
hand and affixed the Seal of the Department,
in the City of Lansing, this 5TH day
of JUNE, 19 84

Ralph J. [Signature] Director

We), the incorporator(s) sign my (our) name(s) this 1 day of May, 1984.

Luigi Ferdinandi
Josephine Ferdinandi

President

Secretary

Luigi V. Ferdinandi

Vice-President

Thomas Miezner

Treasurer

Michigan Department of Licensing and Regulatory Affairs
Bureau of Construction Codes
Residential Builders Section
P.O. Box 30254
Lansing, MI 48909

FERDINANDI & SON CEMENT CO INC, LUIGI
16481 COMMON RD.
ROSEVILLE, MI 48066

Michigan Department of Licensing and Regulatory Affairs	
Bureau of Construction Codes	
Company Builder License	
Q.O. - Luigi Ferdinandi	
FERDINANDI & SON CEMENT CO INC, LUIGI	
16481 COMMON RD.	
ROSEVILLE, MI 48066	
License No: 2102088634	Expiration Date: 05/31/2026

GRETCHEN WHITMER
Governor

Michigan Department of Licensing and Regulatory Affairs
Bureau of Construction Codes
Company Builder License

Q523620

FERDINANDI & SON CEMENT CO INC, LUIGI
16481 COMMON RD.
ROSEVILLE, MI 48066

Qualifying Officer:
Luigi Ferdinandi
Qualifying Officer #
2101023202

MUST BE DISPLAYED IN A CONSPICUOUS PLACE

License No.
2102088634

Expiration Date:
05/31/2026

This document is duly
issued under the laws of the
State of Michigan

LUIGI FERDINANDI & SON CEMENT CO.
16481 COMMON RD.
ROSEVILLE, MI 48066
586-774-1000 FAX 586-774-1001

PROJECT REFERENCES-and-PAST EXPERIENCE

MAJOR CONSTRUCTION PROJECTS COMPLETED FOR MUNICIPALITIES IN LAST 5 YEARS:

PROJECT	OWNER	ENGINEER-Contact	AMOUNT/DATE COMPLETED
City of New Baltimore 2023 Sidewalk Ramp Replacement	City of New Baltimore	Project Control Engineering – William Meldrum. 810-794-1931	\$116,000 October 2023
Chesterfield Township 2023 Sidewalk Replacement Program	Chesterfield Township	Spalding DeDecker, Phillip Strunk 248-844-5400	\$259,000 October 2023
City of Romulus – MEDC 2023 Sidewalk Program	City of Romulus	OHM Advisors 34000 Plymouth Rd. Livonia MI Michael McNutt 734-522-6711	\$768,000 November 2023
City of Warren- SAD Sidewalk repairs 2023,2022, and 2021	City of Warren	Joe Jenkins, City of Warren engineer, - 586-759-9308	\$500,000, June 2023 \$865,000, July 2022 \$792,000, November 2021
Mt. Clemens road and sidewalk repairs 2023 2022 2020 and 2021	City of Mt. Clemens, MI	Jeff Wood -Public Services Director One Crocker Blvd. Mount Clemens, MI 586-469-6847 Kyle Seidel, Senior project engineer AEW – 586-726-1234	\$600,000-Sidewalk June 2023 \$414,000-Sidewalk July 2022 \$756,000 –Sidewalk November 2021 \$371,000 Pavement repair program -2020 \$166,000 Sidewalks December, 2020
City of Sterling Heights Concrete and Turf replacement program 2023, 2022, 2021, 2020,2019, 2018	City of Sterling Heights, MI	Jim Nichols – Water Division Supervisor 40555 Utica Rd. Sterling Heights MI 586-446-2445	\$ 174,000 –November 2023 \$266,000 Nov 2022 \$131,000 November 2021 \$101,700 November 2020 \$98,600 November 2019 \$159,300 November 2018
City of Farmington 2023, 2022, 2021 and 2020 Sidewalk program	City of Farmington, MI	OHM Advisors 34000 Plymouth Rd. Livonia MI Michael McNutt 734-522-6711	\$220,000 July 2023 \$ 280,000 Sept 2022 \$196,000 October 2021 \$502,500 August 2020

City of Sterling Heights 2022 & 2019 Sidewalk Replacement Program	City of Sterling Heights, MI	Brent Bashaw, City Engineer for Sterling Heights. 586-446-2720	\$1,280,000 November 2022 \$1,068,000 November, 2019
City of Sterling Heights Utility structure and Concrete repair program 2022-2023	City of Sterling Heights, MI	Brent Bashaw, City Engineer for Sterling Heights. 586-446-2720	\$50,000 August 2023 \$498,000 November 2022
City of Livonia 2021-22 Sidewalk and Pavement replacement program-21F	City of Livonia, MI	Todd Zilincik, PE, City Engineer for City of Livonia. 734-466-2561	\$368,000, October 2022
City of Warren – SAD Pavement repairs	City of Warren	Joe Jenkins, City of Warren engineer, - 586-759-9308	\$ 700,000.00 November 2023 \$800,000 2022 \$1,520,000 2021
City of Birmingham 2022 & 2020 Sidewalk Repair Program	City of Birmingham, MI	Ryan Kern P.E Project Manager – AEW- 586-726-1234	\$350,000- sidewalk and ramps October 2023 \$518,000 – sidewalk 2021 and ramps and scattered 2020
City of Ferndale 2022 Sidewalk program	City of Ferndale	Scott Ringler, P. E Giffels Webster 248-852-3100	\$278,000 September 2022
City of Berkley 2022, 2021 & 2020 Sidewalk Replacement Program	City of Berkley	Hubbell,Roth & Clark Inc. 555 Hulet Dr Bloomfield Hills, MI Edward Zmich 248-454-6300	\$ 105,000 November 2022 \$298,000 October 2021 \$96,100 September 2020
Shelby Township Sidewalk program – 2021,2020 and 2019	Shelby Township	Anderson, Eckstein & Westrick, Inc. 51301 Schoenherr Rd Shelby Twp, MI 48315 586-726-1234- Aseel Putros-PE	\$327,786 November 2021 \$198,980 November 2020 \$161,960 November 2019
Macomb Township 2020- 2019-2018 Sidewalk repair program	Macomb Township, MI	Jason Gelle Facilities and Grounds Maintenance 54111 Broughton Macomb Twp, MI 586-992-0710	\$480,000 June 2020 \$252,000 November 2019 \$2,045,000 December 2018
Macomb Township Sidewalk Ramp Improvements FY 2019	Macomb Township, MI	Anderson, Eckstein & Westrick, Inc. 51301 Schoenherr Rd Shelby Twp, MI 48315 586-726-1234- Mike Smith	\$140,000 October 2020
City of Eastpointe 2019 Sidewalk Replacement Program	City of Eastpointe, MI	Anderson, Eckstein & Westrick, Inc. 51301 Schoenherr Rd Shelby Twp, MI 48315 586-726-1234	\$345,000 July 2019

07000660

CASHIER'S CHECK



PNC BANK

PNC Bank, National Association
Michigan

No. 2677498

6-12/410

DATE MAY 30, 2024

PAY TO THE ORDER OF CITY OF DEARBORN HEIGHTS

\$ 5,000.00

FIVE THOUSAND AND 00 / 100***** DOLLARS

Security feature included. Details on bac

LUIGI FERDINANDI AND SON CEMENT CO

REMITTER



PNC Bank, National Association

[Signature]

OFFICIAL SIGNATURE

MP

⑈02677498⑈ ⑆041000124⑆ 4011048446⑈

CITY OF DEARBORN HEIGHTS

FORM OF PROPOSAL

PLEASE SUBMIT IN DUPLICATE

The undersigned declares that he has carefully examined all the items of the Specifications and Instructions and that he fully understands the requirements of same.

All bids to include shipping charges F.O.B. City of Dearborn Heights, Michigan.

State Terms: \$27,800.00 Net 60 Days

Delivery: Within 30 days form approval

State Warranty on Equipment: (where applicable)

PROPOSAL: Construction of a 38' x 38' Reinforced Concrete Slab for Fitness Court

SEE ATTACHED CONTRACT SPECIFICATIONS PREPARED BY THE NATIONAL FITNESS CAMPAIGN FOR THIS PROJECT ON BEHALF OF THE CITY OF DEARBORN HEIGHTS

Important note: A high early (7 sack) concrete mix with 4000 psi minimum compressive strength is required for this project (see attached specs sheet 2 of 8, item # 4). Supply concrete mix design to City Engineer for prior approval.

All questions or request of information should be submitted in writing, sent via email to City Engineer Mr. Ali M. Dib P.E to adib@dearbornheightsmi.gov

Firm Name Olson Cement Work Inc Date 5/28/2024

Address 20135 Ecorse Rd, Taylor, MI 48180

Signature  Commercial Sales Telephone 313-563-3777
(Person executing bid & official capacity)

David Olson Pres
Tricia Olson V-Pres
Charles Rogers Secretary

Names of Principal Officers and designate
Official capacity

If partnership or assumed name, indicate
name of owners

Bid Bond



AIA

Document A310™ – 2010

CONTRACTOR:

(Name, legal status and address)

OLSON CEMENT WORK, INC.
20135 Ecorse Rd
Taylor, MI 48180

Bid Bond No. FED05585

SURETY:

(Name, legal status and principal
place of business)

GRANITE RE, INC.
14001 Quailbrook Drive
Oklahoma City, OK 73134

This document has important legal
consequences. Consultation with
an attorney is encouraged with
respect to its completion or
modification.

Any singular reference to
Contractor, Surety, Owner or
other party shall be considered
plural where applicable.

OWNER:

(Name, legal status and address)

City of Dearborn Heights
6045 Fenton Ave
Dearborn Heights, MI 48127

BOND AMOUNT: \$5,000.00

PROJECT:

(Name, location or address, and Project number, if any)

Construction of a 38'x38' Reinforced Slab for Fitness Court

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 28th day of May, 2024

(Witness)

(Witness) Mollie Hansen

OLSON CEMENT WORK, INC.
(Principal)

(Title)

GRANITE RE, INC.
(Surety)

(Title) Samuel Duchow, Attorney-in-Fact

(Seal)

(Seal)

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051110

GRANITE RE, INC.
GENERAL POWER OF ATTORNEY

Know all Men by these Presents:

That GRANITE RE, INC., a corporation organized and existing under the laws of the State of MINNESOTA and having its principal office at the City of OKLAHOMA CITY in the State of OKLAHOMA does hereby constitute and appoint:

MICHAEL J. DOUGLAS; CHRIS STEINAGEL; CHRISTOPHER M. KEMP; KARLA HEFFRON; SAMUEL DUCHOW; ROBERT DOWNEY; JULIA DOUGLAS; CONNIE SMITH; KORY MORTEL; ELIOT MOTU Its true and lawful Attorney-in-Fact(s) for the following purposes, to wit:

To sign its name as surety to, and to execute, seal and acknowledge any and all bonds, and to respectively do and perform any and all acts and things set forth in the resolution of the Board of Directors of the said GRANITE RE, INC. a certified copy of which is hereto annexed and made a part of this Power of Attorney; and the said GRANITE RE, INC. through us, its Board of Directors, hereby ratifies and confirms all and whatsoever the said:

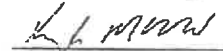
MICHAEL J. DOUGLAS; CHRIS STEINAGEL; CHRISTOPHER M. KEMP; KARLA HEFFRON; SAMUEL DUCHOW; ROBERT DOWNEY; JULIA DOUGLAS; CONNIE SMITH; KORY MORTEL; ELIOT MOTU may lawfully do in the premises by virtue of these presents.

In Witness Whereof, the said GRANITE RE, INC. has caused this Instrument to be sealed with its corporate seal, duly attested by the signatures of its President and Assistant Secretary, this 31st day of July, 2023.

STATE OF OKLAHOMA)
) SS:
COUNTY OF OKLAHOMA)



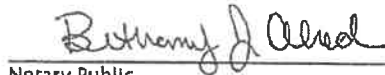

Kenneth D. Whittington, President


Kyle P. McDonald, Assistant Secretary

On this 31st day of July, 2023, before me personally came Kenneth D. Whittington, President of the GRANITE RE, INC. Company and Kyle P. McDonald, Assistant Secretary of said Company, with both of whom I am personally acquainted, who being by me severally duly sworn, said, that they, the said Kenneth D. Whittington and Kyle P. McDonald were respectively the President and the Assistant Secretary of GRANITE RE, INC., the corporation described in and which executed the foregoing Power of Attorney, that they each knew the seal of said corporation; that the seal affixed to said Power of Attorney was such corporate seal, that it was so fixed by order of the Board of Directors of said corporation, and that they signed their name thereto by like order as President and Assistant Secretary, respectively, of the Company.

My Commission Expires:
April 21, 2027
Commission #: 11003620



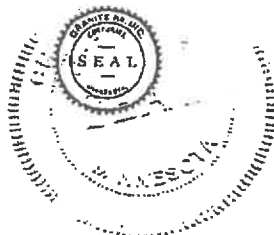

Notary Public

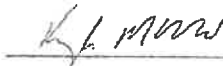
GRANITE RE, INC.
Certificate

THE UNDERSIGNED, being the duly elected and acting Assistant Secretary of Granite Re, Inc., a Minnesota Corporation, HEREBY CERTIFIES that the following resolution is a true and correct excerpt from the July 15, 1987, minutes of the meeting of the Board of Directors of Granite Re, Inc. and that said Power of Attorney has not been revoked and is now in full force and effect.

"RESOLVED, that the President, any Vice President, the Assistant Secretary, and any Assistant Vice President shall each have authority to appoint individuals as attorneys-in-fact or under other appropriate titles with authority to execute on behalf of the company fidelity and surety bonds and other documents of similar character issued by the Company in the course of its business. On any instrument making or evidencing such appointment, the signatures may be affixed by facsimile. On any instrument conferring such authority or on any bond or undertaking of the Company, the seal, or a facsimile thereof, may be impressed or affixed or in any other manner reproduced; provided, however, that the seal shall not be necessary to the validity of any such instrument or undertaking."

IN WITNESS WHEREOF, the undersigned has subscribed this Certificate and affixed the corporate seal of the Corporation this
28 day of May, 2024.




Kyle P. McDonald, Assistant Secretary

GR0800-1

CITY OF DEARBORN HEIGHTS

FORM OF PROPOSAL

PLEASE SUBMIT IN DUPLICATE

The undersigned declares that he has carefully examined all the items of the Specifications and Instructions and that he fully understands the requirements of same.

All bids to include shipping charges F.O.B. City of Dearborn Heights, Michigan.

State Terms: Net 10 \$ 16,637.52

Delivery: 14 Days

State Warranty on Equipment: 1 Year workmanship Warranty

PROPOSAL: Construction of a 38' x 38' Reinforced Concrete Slab for Fitness Court

SEE ATTACHED CONTRACT SPECIFICATIONS PREPARED BY THE NATIONAL FITNESS CAMPAIGN FOR THIS PROJECT ON BEHALF OF THE CITY OF DEARBORN HEIGHTS

Important note: A high early (7 sack) concrete mix with 4000 psi minimum compressive strength is required for this project (see attached specs sheet 2 of 8, item # 4). Supply concrete mix design to City Engineer for prior approval.

All questions or request of information should be submitted in writing, sent via email to City Engineer Mr. Ali M. Dib P.E to adib@dearbornheightsmi.gov

Firm Name Date: Strata Construction 5/23/2024

Address 35443 Cordelia St. Clinton Twp, MI 48035

Signature Telephone: 586-792-4060
(Person executing bid & official capacity)

John Iafrate, Member

Names of Principal Officers and designate
Official capacity

[Signature]
If partnership or assumed name, indicate
name of owners

Strata Construction
35443 Cordelia Street
Clinton Twp, MI 48035
Phone: 586-792-4060
Fax: 586-792-4616

Quote

Date	Quote Number
5/29/2024	10105243

Quoted for:

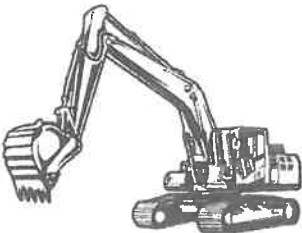
City of Dearborn Heights
Parks & Recreation Department
6045 Fenton
Dearborn Heights, MI 48127
Attn: Ali Dib
313-791-3490
adib@dearbornheightsmi.gov

Service Location:

Daly Park Fitness Center
25000 Hopkins Street
Dearborn Heights, MI 48125

DESCRIPTION OF WORK

Strata Construction is pleased to submit a lump sum bid for Solicitation # 10105243 to the city of Dearborn Heights for the construction of a 38' x 38' reinforced concrete slab for the fitness court located at 25000 Hopkins Street, Dearborn Heights, MI 48125 in Wayne County.

ITEMIZED COSTS	QTY	UNIT PRICE	AMOUNT
Construction of a 38' x 38' Reinforced Concrete Slab for Fitness Court  Please see attached addendums	1	Lump Sum	16,637.52
Thank you for your business!	TOTAL		\$16,637.52

Note: This estimate is not a contract or a bill. It is our best guess at the total price to complete the work stated above, based upon our initial inspection. If prices change or additional parts and labor are required, we will inform you prior to proceeding with the work.

Strata Construction LLC
35443 Cordelia Street
Clinton Township, MI 48035

Addendum to Estimate

PLEASE NOTE:

- Estimates are valid for 30 days.
- If this proposal becomes a contract, this is a formal request for a Notice of Commencement prior to starting.
- **Payment Terms:** 1/3 of contract amount unless otherwise agreed upon; progress payments due **NET 10 DAYS**
- Signing this addendum confirms that site is free from asbestos, lead & all hazardous materials prior to start of work
- Signed Change Orders must be provided by Customer prior to the start of any additional work.
- All quotes are based on straight time, overtime is not included.
- All scheduling will be coordinated through John Iafrate.
- **Please note the following exclusions:**
 - Gas service lead protection as well as cut and cap
 - Protection of overhead lines
 - Marking utilities or utility disconnects
 - Calling and coordinating Miss Dig
 - Barricading in Right Of Way
 - Dewatering
 - Excavating, removal and/or disposal of hazardous or contaminated materials
 - Removal of any hidden obstructions
 - Unforeseen conditions
 - Footing excavating and/or backfill, unless quoted
 - Excavating, backfill, or hauling away of spoils for other trades
 - Winter costs and/or premium time
 - Spreading topsoil and/or landscaping
 - Allowances
 - Bonds, permits, inspections and/or testing fees
 - Arranging inspections
 - Layout/surveying/engineering
 - Any contracts from the customer must include these Addendum to Estimate requirements

Act 524 of 1980 applies to any retainage... Maximum rate of retainage is 10%. When more than 50% of the project is complete, the rate of retainage shall be reduced to 5%. Retainage shall be held in an interest bearing account.

Any contracts from the customer must include this Addendum to Estimate Requirements.

Customer Signature

Printed Name

Date

BID BOND
(Specified Amount)

Bond Number: 72648489

KNOW ALL PERSONS BY THESE PRESENTS, That we Strata Underground, LLC
_____ of
35443 Cordelia St., Clinton Township, MI 48035, hereinafter
referred to as the Principal, and WESTERN SURETY COMPANY,
as Surety, are held and firmly bound unto City of Dearborn Heights
of 6045 Fenton Street, Dearborn Heights, MI 48127, hereinafter
referred to as the Oblige, in the sum of Five Thousand and 00/100
Dollars (\$ 5,000.00), for the payment of which we bind ourselves, our legal representatives, successors
and assigns, jointly and severally, firmly by these presents.

WHEREAS, Principal has submitted or is about to submit a proposal to Oblige on a contract for _____
Daly Park Fitness Court

NOW, THEREFORE, if the said contract be awarded to Principal and Principal shall, within such time as may be
specified, enter into the contract in writing and give such bond or bonds as may be specified in the bidding or
contract documents with surety acceptable to Oblige; or if Principal shall fail to do so, pay to Oblige the
damages which Oblige may suffer by reason of such failure not exceeding the penalty of this bond, then this
obligation shall be void; otherwise to remain in full force and effect.

SIGNED, SEALED AND DATED this 30th day of May, 2024

Strata Underground, LLC
(Principal)

By _____ (Seal)

WESTERN SURETY COMPANY
(Surety)

By Peter J. Lucido III (Seal)
Peter J. Lucido III Attorney-in-Fact

Western Surety Company

POWER OF ATTORNEY - CERTIFIED COPY

Bond No. 72648489

Know All Men By These Presents, that WESTERN SURETY COMPANY, a corporation duly organized and existing under the laws of the State of South Dakota, and having its principal office in Sioux Falls, South Dakota (the "Company"), does by these presents make, constitute and appoint Peter J. Lucido III

its true and lawful attorney(s)-in-fact, with full power and authority hereby conferred, to execute, acknowledge and deliver for and on its behalf as Surety, bonds for:

Principal: Strata Underground, LLC

Obligee: City of Dearborn Heights

Amount: \$1,000,000.00

and to bind the Company thereby as fully and to the same extent as if such bonds were signed by the Vice President, sealed with the corporate seal of the Company and duly attested by its Secretary, hereby ratifying and confirming all that the said attorney(s)-in-fact may do within the above stated limitations. Said appointment is made under and by authority of the following bylaw of Western Surety Company which remains in full force and effect.

"Section 7. All bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile."

This Power of Attorney may be signed by digital signature and sealed by a digital or otherwise electronic-formatted corporate seal under and by the authority of the following Resolution adopted by the Board of Directors of the Company by unanimous written consent dated the 27th day of April, 2022:

"RESOLVED: That it is in the best interest of the Company to periodically ratify and confirm any corporate documents signed by digital signatures and to ratify and confirm the use of a digital or otherwise electronic-formatted corporate seal, each to be considered the act and deed of the Company."

If Bond No. 72648489 is not issued on or before midnight of August 30th, 2024, all authority conferred in this Power of Attorney shall expire and terminate.

In Witness Whereof, Western Surety Company has caused these presents to be signed by its Vice President, Larry Kasten, and its corporate seal to be affixed this 30th day of May, 2024.

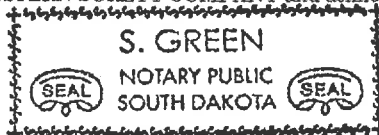
STATE OF SOUTH DAKOTA
COUNTY OF MINNEHAHA

ss

WESTERN SURETY COMPANY

Larry Kasten
Larry Kasten, Vice President

On this 30th day of May, in the year 2024, before me, a notary public, personally appeared Larry Kasten, who being to me duly sworn, acknowledged that he signed the above Power of Attorney as the aforesaid officer of WESTERN SURETY COMPANY and acknowledged said instrument to be the voluntary act and deed of said corporation.



My Commission Expires February 12, 2027

I the undersigned officer of Western Surety Company, a stock corporation of the State of South Dakota, do hereby certify that the attached Power of Attorney is in full force and effect and is irrevocable, and furthermore, that Section 7 of the bylaws of the Company as set forth in the Power of Attorney is now in force.

In testimony whereof, I have hereunto set my hand and seal of Western Surety Company this 30th day of May, 2024.

WESTERN SURETY COMPANY

Larry Kasten
Larry Kasten, Vice President

To validate bond authenticity, go to www.enasurety.com > Owner/Obligee Services > Validate Bond Coverage.

Form F5306-5-2023

Organization Attributes

Main Contact

Remi Emery-johnson

Phone

2485212253

Address

9899 Folsom rd
Farmington, Michigan, 48202
United States

Email

Townshipbros22@gmail.com

Document Download

Partial (3/4)

Bid Submission Information

Submission date

05/29/2024 03:53 PM EDT

Submitted By

Remi Emery-Johnson

Confirmation No

0000232879

Bid Documents List

File Name	Size	Upload Time
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Bid Documents - Bid Documents (Optional)		
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Pricing

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Bid Amount

\$42,000.00

Michigan Department of Licensing and Regulatory Affairs
Bureau of Construction Codes
M&A Individual License

Classification: B
REMI D EMERY-JOHNSON
21376 WOODSIDE AVE
FERNDAL, MI 48220

License No:
252200107

Expiration Date:
05/31/2025



CERTIFICATE OF LIABILITY INSURANCE

DATE RECEIVED
12/13/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

(IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME Kathy Powers
Michigan Community Insurance Agency Inc.	PHONE (248) 679-7000 FAX (248) 624-8950
49357 Pontiac Trail Ste 101	ADDRESS Certificate@MichiganCommunity.com
PO Box 930599	
Wixom MI 48393-0599	INSURERS AFFORDING COVERAGE NAIC #
INSURED	INSURER A: Selective May Insurance Co 26301
Township Bros LLC	INSURER B
21376 Woodside	INSURER C
Royal Oak, MI 48220	INSURER D
	INSURER E
	INSURER F

COVERAGES	CERTIFICATE NUMBER: 2023/24 GL	REVISION NUMBER:
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THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSR. CODE	POLICY NUMBER	POLICY EFF DATE YYYY	POLICY EXP DATE YYYY	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY		32617338	05/18/2023	05/18/2024	EACH OCCURRENCE \$ 100,000
	☐ CLAIMS MADE ☒ OCCUR	DAMAGE TO RENTED PREMISES (SA RESIDENTS) \$ 500,000				
		MED EXP Any one person \$ 15,000				
		PERSONAL & ADV INJURY \$ 1,000,000				
	GENERAL AGGREGATE \$ 1,000,000					
	PRODUCTS - COMPOUND \$ 1,000,000					
	OTHER					
	AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (Per accident) \$
	☐ ANY AUTO					BODILY INJURY (Per person) \$
	☐ ALL OWNED AUTOS	☐ UNINSURED AUTOS				BODILY INJURY (Per accident) \$
	☐ MIXED AUTOS	☐ NON-OWNED AUTOS				PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB	☐ OCCUR				EACH OCCURRENCE \$
	EXCESS LIAB	☐ CLAIMS MADE				AGGREGATE \$
	DED ☐ RETENTION \$					
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					PER STATUTE DTH LR
	ANY PROHIBITION FURTHER RELEVANT TO THE EMPLOYER'S OBLIGATION TO PROVIDE EMPLOYEE WITH A SAFE AND HEALTHY WORKING ENVIRONMENT	☐ YES ☐ NO				1. L EACH ACCIDENT \$
	1. L DISEASE SA EMPLOYEE					1. L DISEASE SA EMPLOYEE \$
	2. L DISEASE POLICY LIMIT \$					2. L DISEASE POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101). Additional Remarks Schedule, may be selected if more space is required.

CITY OF DEARBORN HEIGHTS

FORM OF PROPOSAL

PLEASE SUBMIT IN DUPLICATE

The undersigned declares that he has carefully examined all the items of the Specifications and Instructions and that he fully understands the requirements of same.

All bids to include shipping charges F.O.B. City of Dearborn Heights, Michigan.

State Terms:

\$45,000.00

Delivery: Start at Notice to Proceed

State Warranty on Equipment: (where applicable)

PROPOSAL: Construction of a 38' x 38' Reinforced Concrete Slab for Fitness Court

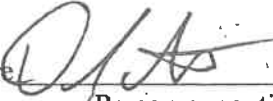
SEE ATTACHED CONTRACT SPECIFICATIONS PREPARED BY THE NATIONAL FITNESS CAMPAIGN FOR THIS PROJECT ON BEHALF OF THE CITY OF DEARBORN HEIGHTS

Important note: A high early (7 sack) concrete mix with 4000 psi minimum compressive strength is required for this project (see attached specs sheet 2 of 8, item # 4). Supply concrete mix design to City Engineer for prior approval.

All questions or request of information should be submitted in writing, sent via email to City Engineer Mr. Ali M. Dib P.E to adib@dearbornheightsmi.gov

Firm Name Genoa Contracting LLC Date 5/30/2024

Address: 24019 Lakewood St, St Clair Shores MI 48082

Signature  100% MANAGING MEMBER Telephone 586-354-5693
(Person executing bid & official capacity)

Daryl J Stahl

Names of Principal Officers and designate
Official capacity

If partnership or assumed name, indicate
name of owners

CITY OF DEARBORN HEIGHTS

Request for Proposal (RFP)

Construction of a 38' x 38' Reinforced Concrete Slab for Fitness Court

INSTRUCTIONS TO BIDDERS

PLEASE TAKE SPECIAL NOTE OF THE FOLLOWING PARAGRAPH:

AT THE TIME OF OPENING ANY BID THAT DOES NOT MEET THE REQUIREMENTS OF THE ABOVE PARAGRAPH WILL NOT BE READ BY THE COMPTROLLER, OR TABULATED BY THE PURCHASING DIVISION. THESE BIDS WILL BE RETURNED TO THE BIDDER BY THE COMPTROLLER MARKED, "DOES NOT MEET BID SPECIFICATIONS".

It is agreed, if the bidder to whom the Contract shall have been awarded shall refuse or neglect to execute the Contract or Purchase Order and properly secure the same within ten (10) days, the amount of the bid deposit shall be forfeited to and retained by the Owner as liquidated damages for such neglect or refusal.

Further, if the successful bidder fails to comply with the terms of the bid proposal, contract or purchase order the City has the option to hold the successful bidder to the terms of the proposal or forfeit the bid deposit as liquidated damages.

Bidder will identify business entity as individual, or if doing business under assumed name, indicate assumed name, partnership (Naming Partners), Corporation, Foreign or Domestic (Naming Principal Officers), and indicate capacity or person executing proposal and bid.

Revised: 11/27/79 (Council Motion 79-1003)

And also on:

1/08/80 (Council Motion 80-15)

And also on:

6/12/91 (Council Motion 91-299)



Document A310™ – 2010

Bid Bond

CONTRACTOR:

(Name, legal status and address)

GENOA CONTRACTING, LLC
24019 Lakewood St.
Saint Clair Shores, MI 48082

SURETY:

(Name, legal status and principal place of business)

Old Republic Insurance Company
631 Excel Dr.
Mount Pleasant, PA 15666

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

OWNER:

(Name, legal status and address)

City of Dearborn Heights
6045 Fenton Rd.
Dearborn Heights, MI 48127

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

BOND AMOUNT: FIVE PERCENT OF BID AMOUNT (5%)

PROJECT: Construction of a 38' x 38' Reinforced Concrete Slab for Fitness Court

(Name, location or address, and Project number, if any)

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this May 30, 2024.

(Witness) Jackie Webb

(Witness) Steven Gutierrez

GENOA CONTRACTING, LLC
(Principal)

(Title) 100% MEMBER
Old Republic Insurance Company
(Surety)

Michael G. Zervos, Attorney-in-Fact

DARYL J STAHL (Seal)



CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured



OLD REPUBLIC INSURANCE COMPANY

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That OLD REPUBLIC INSURANCE COMPANY, a Pennsylvania stock insurance corporation, does make, constitute and appoint:

GUS E. ZERVOS, STEPHEN M. ZERVOS, MICHAEL G. ZERVOS, DONALD W. BURDEN, KAREN GUTHRIE, STEPHANIE A. DINCO

of SOUTHFIELD, MI

its true and lawful Attorney(s)-in-Fact, with full power and authority for and on behalf of the Company as surety, to execute and deliver and affix the seal of the Company thereto (if a seal is required), bonds, undertakings, recognizances or other written obligations in the nature thereof, (other than self-insurance workers compensation bonds guaranteeing payment of benefits, or black lung bonds), as follows:

ALL WRITTEN INSTRUMENTS

and to bind OLD REPUBLIC INSURANCE COMPANY thereby, and all of the acts of said Attorneys-in-Fact, pursuant to these presents, are ratified and confirmed. This appointment is made under and by authority of the board of directors at a meeting held on December 10, 2019. This Power of Attorney is signed and sealed by facsimile under and by the authority of the following resolutions adopted by the board of directors of the OLD REPUBLIC INSURANCE COMPANY on December 10, 2019.

RESOLVED FURTHER, that the chairman, president or any vice president of the Company's surety division, in conjunction with the secretary or any assistant secretary of the Company, be and hereby are authorized and directed to execute and deliver, to such persons as such officers of the Company may deem appropriate, Powers of Attorney in the form presented to and attached to the minutes of this meeting, authorizing such persons to execute and deliver and affix the seal of the Company to bonds, undertakings, recognizances, and suretyship obligations of all kinds, other than bail bonds, bank depository bonds, mortgage deficiency bonds, mortgage guaranty bonds, guarantees of installment paper and not guaranty bonds. The said officers may revoke any Power of Attorney previously granted to any such person.

RESOLVED FURTHER that any bond, undertaking, recognizance, or suretyship obligation shall be valid and binding upon the Company

- (i) when signed by chairman, president or any vice president of the Company's surety division and attested and sealed (if a seal be required) by any secretary or assistant secretary; or
- (ii) when signed by a duly authorized Attorney-in-Fact and sealed with the seal of the Company (if a seal be required).

RESOLVED FURTHER, that the signature of any officer designated above, and the seal of the Company, may be affixed by facsimile to any Power of Attorney or certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually affixed.

IN WITNESS WHEREOF, OLD REPUBLIC INSURANCE COMPANY has caused these presents to be signed by its proper officer, and its corporate seal to be affixed this 11th day of March, 2024

Karen J. Haffner
Assistant Secretary



OLD REPUBLIC INSURANCE COMPANY

Alan Pavlic
Vice President

STATE OF WISCONSIN, COUNTY OF WAUKESHA - SS

On this 11th day of March, 2024, personally came before me, Alan Pavlic and Karen J. Haffner, to me known to be the individuals and officers of the OLD REPUBLIC INSURANCE COMPANY who executed the above instrument, and they each acknowledged the execution of the same, and being by me duly sworn, did severally depose and say: that they are the said officers of the corporation aforesaid, and that the seal affixed to the above instrument is the seal of the corporation, and that said corporate seal and their signatures as such officers were duly affixed and subscribed to the said instrument by the authority of the board of directors of said organization.



Kathryn R. Pearson
Notary Public

My Commission Expires: September 28, 2025

CERTIFICATE

(Expiration of notary's commission does not invalidate this instrument)

I, the undersigned, assistant secretary of the OLD REPUBLIC INSURANCE COMPANY, a Pennsylvania corporation, CERTIFY that the foregoing and attached Power of Attorney remains in full force and has not been revoked; and furthermore, that the Resolutions of the board of directors set forth in the Power of Attorney, are now in force.



48-5195

ORSC 11008 (8-93)

ZERVOS GROUP, INC.

Signed and sealed at the City of Brookfield, WI this 30th day of May, 2024

Karen J. Haffner
Assistant Secretary

Approved for the Agenda of:	DEFEATED
6/11/2024	Motion No. 24-248

7.D.



Parks & Recreation

TO: Honorable Mayor Bill Bazzi
Honorable City Council Members

FROM: Kim Sower, Director

DATE: May 30, 2024

RE: Parks & Recreation Director Sower - Bid Award - Canfield Center Marquee Sign

Honorable Council, I am requesting that you to award the bid to The Led Lion, Inc., 26384 Woodworth Circle, Dearborn Heights, MI 48127 for the Canfield Center Marquee in the amount of \$69,382.50, allowing for a 10% owner's reserve due to possible hidden electrical issues. The bid price is \$63,075.00. And approve the Mayor and City Clerk to sign the necessary warrants and the Comptroller and the City Treasurer to pay for the project from the 2023-24 Parks & Recreation Budget account #691-981. Further, pending Corporation Council Review the Mayor and the City Clerk are authorized to sign these (AGREEMENT/CONTRACT) on behalf of the City.

Attachments:

1. Canfield Marquee Bid Tabulation Sheet
2. The Led Lion Bid for Canfield Marquee
3. Canfield Center Marquee Construction Contract Final

CITY OF DEARBORN HEIGHTS

Name of Bid:

Canfield Center Marquee Sign Improvement

Bid Date

5/9/2024



Bidder	Bid Deposit	Bid Amount	Notes
ASI SIGNAAGE INNOVATIONS 11119 Wheaton Troy, MI 48083	5% Bid Bond	\$161406.00(6% Sales Tax Included)	6mm with Data Line
		\$152625.00(6% Sales Tax Included)	6mm with Cellular
			8mm with Data Line
			8mm with Cellular
		\$127882.00(6% Sales Tax Included)	10mm with Data Line
The Led Lion, Inc 26384 Woodworth Circle Dearborn Heights, MI 48127	5% Bid Bond	\$117656.00(6% Sales Tax Included)	10mm with Cellular
			6mm with Data Line
		\$63,075.00	6mm with Cellular (Ethernet)
			8mm with Data Line
			8mm with Cellular
Metro Signs & Lighting 11444 Kaltz Ave Warren, MI 48089	5% Bid Bond		10mm with Data Line
		\$111,500.00	6mm with Data Line
		\$108,000.00	6mm with Cellular
			8mm with Data Line
			8mm with Cellular
Toledo Sign Company, Inc 2021 Adams St Toledo, OH	5% Bid Bond	\$98,500.00	10mm with Data Line
		\$95,000.00	10mm with Cellular
		\$155,320.00	6mm with Data Line
		\$154,920.00	6mm with Cellular
		\$143,625.00	8mm with Data Line
United Signs, LLC 853 S. Peachtree St Norcross, GA 30071	5% Bid Bond	\$143,225.00	8mm with Cellular
		\$124,765.00	10mm with Data Line
		\$124,365.00	10mm with Cellular
			6mm with Data Line
			6mm with Cellular
Curb Appeal Concepts, Inc 4040 Montgomery Dr MI 48316	5% Bid Bond	\$96,000.00	8mm with Data Line
		\$91,500.00	8mm with Cellular
		\$96,000.00	10mm with Data Line
		\$91,500.00	10mm with Cellular
			6mm with Data Line
PLEASE SEE ATTACHED			6mm with Cellular
			8mm with Data Line
			8mm with Cellular
			10mm with Data Line
			10mm with Cellular

BID BOND
(Percentage)

Bond No. 67052134

KNOW ALL PERSONS BY THESE PRESENTS, That we The Led Lion, Inc
of 26384 Woodworth Cir, Dearborn Heights, MI 48127

WESTERN SURETY COMPANY

, hereinafter referred to as the Principal, and

as Surety, are held and firmly bound unto City of CITY OF DEARBORN HEIGHTS

of

, hereinafter referred to as the Oblige, in the amount of

Five Percent of the Amount Bid

(5%), for the payment of which we bind ourselves, our legal representatives,
successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, Principal has submitted or is about to submit a proposal to Oblige on a contract for
REMOVAL OF EXISTING SIGN ONLY USE THE SAME POLE STRUCTURE &NEW SIGN WITH NEW ID
PANEL/HEADER

NOW, THEREFORE, if the said contract be awarded to Principal and Principal shall, within such time as may be
specified, enter into the contract in writing and give such bond or bonds as may be specified in the bidding or
contract documents with surety acceptable to Oblige; or if Principal shall fail to do so, pay to Oblige the
damages which Oblige may suffer by reason of such failure not exceeding the penalty of this bond, then this
obligation shall be void; otherwise to remain in full force and effect.

SIGNED, SEALED AND DATED this 8th day of May, 2024.

Principal

The Led Lion, Inc

BY: _____

Surety

WESTERN SURETY COMPANY

BY: _____

Richard R Masri, Attorney-in-Fact

This policy is exempt from the filing requirements of MCL 500.2236.

This page is not required to be filed with the bond.

CITY OF DEARBORN HEIGHTS

FORM OF PROPOSAL

PLEASE SUBMIT IN DUPLICATE

The undersigned declares that he has carefully examined all the items of the Specifications and Instructions and that he fully understands the requirements of same.

All bids to include shipping charges F.O.B. City of Dearborn Heights, Michigan.

State Terms: NIA

Delivery: Canfield Community Center

State Warranty on Equipment: (where applicable) NIA

Make and Model: (where applicable) NIA, per city specs.

PROPOSAL: Canfield Center Marquee Sign Improvement

UNIT PRICE: ^{Three} Sixty-five thousand and seventy- \$ 63,075.00
(Total Figure Written) ^{five} (Total Figure)
dollars

Project specifications related questions can be directed to Parks and Recreation Director Kim Sower at (313) 791-3600 Email: ksower@dearbornheightsmi.gov

Firm Name The led Lion Inc Date May 6, 2024

Address 26384 Woodward Cir, Dearborn Heights, MI 48127

Signature  Telephone 313-784-0388
(Person executing bid & official capacity)

Ali Mokahal, Hussein Mokahal
Names of Principal Officers and designate If partnership or assumed name,
indicate Official capacity name of owners

CITY OF DEARBORN HEIGHTS

FORM OF PROPOSAL

PLEASE SUBMIT IN DUPLICATE

The undersigned declares that he has carefully examined all the items of the Specifications and Instructions and that he fully understands the requirements of same.

All bids to include shipping charges F.O.B. City of Dearborn Heights, Michigan.

State Terms: N/A

Delivery: Canfield Community Center

State Warranty on Equipment: (where applicable) N/A

Make and Model: (where applicable) N/A, per city specs

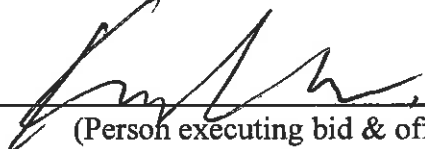
PROPOSAL: Canfield Center Marquee Sign Improvement

UNIT PRICE: ^{Three} Sixty-five thousand and seventy-five \$ 63,075.00
(Total Figure Written) dollars. (Total Figure)

Project specifications related questions can be directed to Parks and Recreation Director Kim Sower at (313) 791-3600 Email: ksower@dearbornheightsmi.gov

Firm Name The Led Lion Inc Date May 6, 2024

Address 26384 Woodworth Cir. Dearborn Heights, MI 48127

Signature  Hussein Mokahal
(Person executing bid & official capacity) Builder Telephone 313-784-0888

Ali Mokahal, Hussein Mokahal

Names of Principal Officers and designate
indicate Official capacity

If partnership or assumed name,
name of owners

BID SUBMISSION:

Please follow these instructions carefully to submit a bid, your bid may be considered Nonresponsive if it is not submitted as instructed below. Bids are considered received, when Comptroller's Office received by email or submitted at Bidnetdirect/mitn EBS option for registered users before the specified due date and time, late bids will not be considered.

Each bid must be submitted separately and electronically.

1. Email Option

Scan your bid documents and email to comptroller@dearbornheightsmi.gov as an email attachment in either pdf or word format. In the email, please include the bid solicitation name, your company's address, telephone number and your contact information. Please include a photo copy of your bid deposit along with bid documents. If your bid deposit is in the form of a cashier's check, please mail the original check to Comptroller's Office, 6045 Fenton, Dearborn Heights, MI 48127.

2. Electronic Bid Submission Option

Login to Bidnetdirect website with your previously registered credentials at www.bidnetdirect/mitn You must be a registered user to participate in electronic bid submission.

- a. Find City of Dearborn Heights solicitation you are bidding for
- b. Click on "Place a Bid" button
- c. Select "Place a new Bid" radio button and click on continue. The create bid interface opens.
- d. Click on "Documents" tab, select add file. You have the option to drag & drop or browse your file. If you are using zip file, use zip file option. Selected files will appear in the file section. Once your files are uploaded, click on the Next button.
- e. It will take you to the Pricing tab, and you will see a reminder to "don't forget to attach your pricing in the Documents section. Select Next button on the next screen in the "exception" section, select "No" or "Yes". In the "Bidder compliance & Authentication" section enter your complete name and password when prompted. Click on "Submit Bid" button.
- f. In the "bid submission confirmation" window select "No" or "yes" as your response.
- g. Next screen will confirm your bid submission and you will receive a confirmation number for your records.

3. Hand Delivery Option

Sealed bid can be delivered to Comptroller's Office located at 6045 Fenton, Dearborn Heights, MI 48127. Office Hours are Monday thru Thursday 8:00 a.m to 5:00 p.m

MARQUEE/SIGN PRICING

PROVIDE A COMPLETE COST PROPOSAL

SIGN SPECIFICATIONS (INCLUDE MANUFACTURER SPEC SHEET)

(DOUBLE SIDED)	MANUFACTURE R	MODEL	RESOLUTION (in mm)
Yes	per specs given	per specs given	6MM
			8MM
			10MM

*** Give a price for each of the 6, 8, & 10mm sign if you have it available

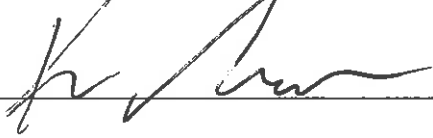
PRICING

ITEM	PRICE
REMOVAL OF EXISTING SIGN ONLY USE THE SAME POLE STRUCTURE	\$350
NEW SIGN WITH NEW ID PANEL/ HEADER	\$44,775
INSTALL OF NEW SIGN (LABOR)	\$5000
GRINDING EXISTING POLES TO REMOVE RUST AND REPAINT	\$1250
WARRANTY 5 YR. Parts 5 YR. Labor	\$3000
TRAINING	\$1000
DESIGN	\$500..
RUN NEW ELECTRICAL POWER LINE UNDERGROUND FOR SIGN FROM MAINTENANCE ROOM IN CANFIELD CENTER TO SIGN	\$5800
OPTION A: PRICE FOR FIBER OPTIC DATA LINE	N/A
OPTION B: CELLULAR COMMUNICATIONS	\$400

TECHNICAL SUPPORT plus LENGTH OF TIME FOR SUPPORT	1000 (1 year)
OTHER/NOT LISTED	
Total Price with Data Line	N/A
Total Price with Cellular (ethernet)	\$63,075.00

** Give price for both cellular and data line, we will select which one in the review process of the RFP.

COMPANY NAME: The led Lion Inc

SIGNATURE:  DATE: _____

PRINT NAME: Hussein Mokahal T I T L E : Builder

THE REST OF THIS PAGE IS INTENTIONALLY LEFT BLANK

Western Surety Company

POWER OF ATTORNEY - CERTIFIED COPY

Bond No. 67052134

Know All Men By These Presents, that WESTERN SURETY COMPANY, a corporation duly organized and existing under the laws of the State of South Dakota, and having its principal office in Sioux Falls, South Dakota (the "Company"), does by these presents make, constitute and appoint Richard R Masri

its true and lawful attorney(s)-in-fact, with full power and authority hereby conferred, to execute, acknowledge and deliver for and on its behalf as Surety, bonds for:

Principal: The Led Lion, Inc

Obligee: City of CITY OF DEARBORN HEIGHTS

Amount: \$1,000,000.00

and to bind the Company thereby as fully and to the same extent as if such bonds were signed by the Vice President, sealed with the corporate seal of the Company and duly attested by its Secretary, hereby ratifying and confirming all that the said attorney(s)-in-fact may do within the above stated limitations. Said appointment is made under and by authority of the following bylaw of Western Surety Company which remains in full force and effect.

"Section 7. All bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile."

This Power of Attorney may be signed by digital signature and sealed by a digital or otherwise electronic-formatted corporate seal under and by the authority of the following Resolution adopted by the Board of Directors of the Company by unanimous written consent dated the 27th day of April, 2022:

"RESOLVED: That it is in the best interest of the Company to periodically ratify and confirm any corporate documents signed by digital signatures and to ratify and confirm the use of a digital or otherwise electronic-formatted corporate seal, each to be considered the act and deed of the Company."

If Bond No. 67052134 is not issued on or before midnight of August 8th, 2024, all authority conferred in this Power of Attorney shall expire and terminate.

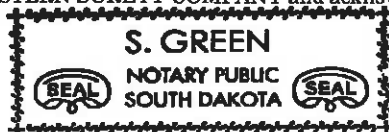
Witnessed by the undersigned, Western Surety Company has caused these presents to be signed by its Vice President, Larry Kasten, and its Secretary, Richard R Masri, on this 8th day of May, 2024.



WESTERN SURETY COMPANY

Larry Kasten
Larry Kasten, Vice President

On this 8th day of May, in the year 2024, before me, a notary public, personally appeared Larry Kasten, who being to me duly sworn, acknowledged that he signed the above Power of Attorney as the aforesaid officer of WESTERN SURETY COMPANY and acknowledged said instrument to be the voluntary act and deed of said corporation.



My Commission Expires February 12, 2027

S. Green

Notary Public - South Dakota

I the undersigned officer of Western Surety Company, a stock corporation of the State of South Dakota, do hereby certify that the attached Power of Attorney is in full force and effect and is irrevocable, and furthermore, that Section 7 of the bylaws of the Company as set forth in the Power of Attorney is now in force.

In testimony whereof, I have hereunto set my hand and seal of Western Surety Company this 8th day of May, 2024.

WESTERN SURETY COMPANY

Larry Kasten
Larry Kasten, Vice President

To validate bond authenticity, go to www.cnasurety.com > Owner/Obligee Services > Validate Bond Coverage.

Form F5306-5-2023

AGREEMENT **Canfield Center Marquee Contract**

This Agreement (for the Canfield Center Marquee), is entered into between the CITY OF DEARBORN HEIGHTS (hereafter "OWNER") and The Led Lion, Inc. (hereafter "CONTRACTOR"). OWNER and CONTRACTOR (hereafter collectively referred to as "the Parties", or individually and generically referred to as "Party") agree as follows:

ARTICLE 1. INCORPORATION OF THE ATTACHED SPECIFICATIONS, CONTRACTOR'S PROPOSAL, AND OTHER CONTRACT DOCUMENTS BY REFERENCE

1.1. Background. The Parties acknowledge that OWNER issued its Bid Specifications Package related to the construction of the Canfield Center Marquee. The Parties acknowledge that the Bid Specifications Package included an incomplete form for Agreement (hereafter "Form Agreement"). The Parties also acknowledge that this Bid Specifications Package described and specified many of the duties, responsibilities, and obligations that the Contractor selected by OWNER to do the work pursuant to the Bid Specifications Package would be required to perform and/or meet. Moreover, the Parties acknowledge that CONTRACTOR submitted its completed Proposal to OWNER in response to the Bid Specifications Package which led to the OWNER selecting it to be the CONTRACTOR chosen to perform the work required by this Agreement.

1.2. Contract Documents. The Contract Documents include all of the following which presently exist or which may come to exist in the future: Bid Specifications Package (including all parts of it as described in Section 1.1 above); CONTRACTOR'S completed Proposal; this Agreement; the Notice of Award; documentation submitted by CONTRACTOR prior to Notice of Award; the Form Agreement; and any Modification or Addendum to this Agreement, duly approved and delivered after execution of this Agreement.

1.3. General Incorporation by Reference. The Parties agree that the Contract Documents are incorporated herein and made a part hereof by reference. The Parties further agree that (A) the CONTRACTOR shall fulfill the duties, responsibilities, and obligations of the CONTRACTOR as described in the Contract Documents and (B) the OWNER shall fulfill the duties, responsibilities, and obligations of the OWNER as described in the Contract Documents. The only exceptions to these general requirements as set forth in this Section 1.3 are set forth in Section 1.4 below.

1.4. Effect of this Agreement and Otherwise. This Agreement is intended to be consistent with the other Contract Documents. Still, this Agreement supersedes what is stated in the other Contract Documents to the extent that this Agreement and any of the other Contract Documents

are inconsistent. Notwithstanding what is stated in the preceding sentence, any Modification or Addendum to this Agreement (including any Change Orders) that has been duly approved as required by this Agreement and delivered after the execution of this Agreement shall supersede the other Contract Documents (including this Agreement) to the extent that the Modification or Addendum is inconsistent with any of the other Contract Documents.

ARTICLE 2. WORK

2.1. Generally. CONTRACTOR shall complete all Work as specified or indicated in the Contract Documents. The Work is generally described as street asphalt pavement repair.

2.2. Performance Standards. CONTRACTOR shall perform all services in conformity with the standards and requirements set forth in the Contract Documents. Further, CONTRACTOR shall perform all services in a prompt, diligent and workmanlike manner and at a level of proficiency to be expected of a contractor with the personnel, equipment, expertise, background and experience that CONTRACTOR has represented that it has.

ARTICLE 3. TERM

Work under this Agreement shall commence as soon as practicable after this Agreement is executed.

ARTICLE 4. CONTRACTOR'S COMPENSATION

Subject to Article 5 below, OWNER shall pay CONTRACTOR for services actually performed and appropriately completed by CONTRACTOR as provided in the Contract Documents. Absent any further agreement between the Parties adjusting what CONTRACTOR is to be paid, the total amount to be paid to CONTRACTOR shall not exceed \$63,075.00.

ARTICLE 5. PAYMENT PROCEDURES

5.1. Invoices. CONTRACTOR shall provide invoices on an ongoing basis to the OWNER for the services the CONTRACTOR has provided to the OWNER pursuant to this Agreement. Such invoices shall be submitted to OWNER within thirty (30) days of the substantial completion of the work. CONTRACTOR shall submit such invoices to the OWNER as specified in the Bid Specifications Package or in such other manner as directed in writing by the OWNER after this Agreement is executed.

5.2. OWNER'S Verification of Propriety of Payment. Before OWNER can actually pay an invoice submitted by CONTRACTOR, OWNER must verify and confirm that it is appropriate for OWNER to pay it. Ordinarily, this requires any such invoice to be reviewed by OWNER to determine the propriety of it being paid in three (3) steps: (A) The OWNER'S Department of Building and Engineering, Department of Public Works, and/or City Engineer will review the invoice, confirm that it is appropriate, and submit it to the OWNER'S Mayor. (B) The OWNER'S Mayor will review the invoice, confirm that it is appropriate, and submit it to the OWNER'S City Council. (C) The OWNER'S City Council will review the invoice, confirm that it is appropriate, and approve payment of it. Provided the Mayor does not veto the motion

approving the payment, the OWNER will thereafter send payment to the CONTRACTOR. The Parties agree that the OWNER shall have a reasonable amount of time to verify the propriety of paying any invoice submitted by CONTRACTOR in light of the foregoing process. Further, the Parties agree that the OWNER shall have such additional time as may be reasonably necessary in order to verify the propriety of paying any invoice submitted by CONTRACTOR based on the need to obtain further information, advice, and explanations related to things set forth in the invoice.

5.3. Payment. After OWNER has had a reasonable time to verify the propriety of paying an invoice submitted by CONTRACTOR in light of the foregoing sections, OWNER will pay CONTRACTOR per the terms of the invoice provided the services stated in the invoice were actually performed as provided in the Contract Documents, the invoice is completely accurate, and the services were appropriately completed by CONTRACTOR as provided in the Contract Documents.

5.4. Progress Payments and Retainage. Progress payments and retainage are otherwise governed by Michigan Public Act 524 of 1980, as may have been amended (MCL 125.1561 *et seq.*). This Act is incorporated herein by reference and made a part of this Agreement.

ARTICLE 6. CONTRACTOR'S REPRESENTATIONS

CONTRACTOR has made the following material representations to the OWNER which have induced the OWNER to enter into this Agreement:

(A) CONTRACTOR has considered the nature and extent of the Contract Documents, Work, locality, and all local conditions and federal, state and local laws, and regulations and local ordinances that may affect cost, progress, performance, or furnishing of the Work.

(B) CONTRACTOR has given OWNER written notice of any conflicts, errors, or discrepancies that it has discovered in the Contract Documents; and the OWNER'S written resolution of same is acceptable to CONTRACTOR.

ARTICLE 7. EMPLOYMENT LAW AND TITLE VI PLAN COMPLIANCE

7.1. Employment Law Compliance. CONTRACTOR shall, where applicable, employ others within the regulations of all Federal, State and Local laws and ordinances and regulations relating to minimum wages, social security, unemployment insurance, worker's compensation, and other employment laws. Pursuant to the Elliott-Larsen Civil Rights Act, Public Act 453 of 1976, as amended, and the Persons with Disabilities Civil Rights Act, Public Act 220 of 1976, as amended, CONTRACTOR shall not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, marital status, or a disability unrelated to the individual's ability to perform the duties of a particular job or position. As stated in the preceding sentence, CONTRACTOR shall require a similar covenant on the part of any Subcontractor employed in the performance of this Agreement. To the extent required by law, CONTRACTOR shall post in conspicuous places, available to employees and applicants for employment, notices provided by the appropriate governmental agency(ies) setting forth the fact that CONTRACTOR is an "Equal

Opportunity Employer", appropriate non-discrimination provisions, and appropriate notices regarding employment rights.

7.2. Title VI Plan Compliance. Appendix A is attached hereto and is included as part of the OWNER'S obligation to the Michigan Department of Transportation to require Appendix A. CONTRACTOR agrees that Appendix A is a material part of this Agreement and is incorporated herein by reference. CONTRACTOR has the duties and obligations of "Contractor" or "contractor" as set forth in Appendix A. Notwithstanding what is otherwise stated in this Section 7.2, this Section 7.2 only applies and Appendix A is incorporated into this Agreement and made a material part of it strictly to the extent that this Section 7.2 and Appendix A are actually applicable to the undertakings set forth in this Agreement under applicable law.

7.3. Non-Compliance. In the event of any breach of any of the non-discrimination covenants set forth in Section 7.1 above and/or the Title VI Plan covenants set forth in Section 7.2 above, the OWNER shall have the right to terminate this Agreement, a breach of said covenants in either of these provisions being deemed a material breach of this Agreement.

ARTICLE 8. ASSIGNMENT

8.1. In General. CONTRACTOR may not assign or partially assign this Agreement without first securing OWNER'S prior written approval of the proposed assignment and without first securing OWNER'S prior written approval of the proposed assignee. Any such consent to the assignment must be executed with the same formalities as are necessary under this Agreement to effectuate an amendment to this Agreement. OWNER may withhold its consent to any proposed assignment for any reason as it determines in its sole discretion. A previous consent to an assignment shall not operate to relieve CONTRACTOR of its obligation or CONTRACTOR'S assignee of its obligation to obtain OWNER'S prior written consent to any further proposed assignment.

8.2. Effect of Assignment on Obligations. An assignment shall not operate to relieve the CONTRACTOR of any of its obligations under this Agreement.

ARTICLE 9. WAIVER OF BREACH

No failure by a Party to insist upon the strict performance of any term of this Agreement or to exercise any term after a breach of this Agreement constitutes a waiver of any breach of the term. No waiver of any breach affects or alters this Agreement, but every term of this Agreement remains effective with respect to any other then existing or subsequent breach.

ARTICLE 10. VENUE

The Parties agree the proper venue for any suit or claim arising out of this Agreement shall be a court of competent jurisdiction in the County of Wayne, State of Michigan.

ARTICLE 11. NOTICES

11.1. In general. Except as otherwise provided in this Agreement, all formal notices required to be given by either Party hereunder shall be in writing and sent by certified mail, return receipt requested, to the following addresses:

[THIS SPACE IS INTENTIONALLY BLANK.]

OWNER: Mayor's Office
City of Dearborn Heights
6045 Fenton
Dearborn Heights, MI 48127

CONTRACTOR: The Led Lion, Inc.
26384 Woodworth Circle
Dearborn Heights, MI 48127

11.2. Change in Notices. Any formal notices given pursuant to Section 11.1 above are to be sent with a copy to such persons and addresses as each Party may designate from time to time in writing by certified mail and agreed to by both parties. Either Party hereto may from time to time change the address to which such notices are to be directed by written notice to said other Party 7 days from date of change by written notice sent certified mail and by email.

ARTICLE 12. RELATIONSHIP OF THE PARTIES

Each Party is, and shall perform its obligations under this Agreement as an independent contractor, and as such shall have and maintain complete control over all of its employees, agents, and operations. Nothing contained in this Agreement is intended to, or shall be construed to, in any way create or establish the relationship of co-partners or joint venturers, or any employer-employee relationship between the Parties except as owner/contractor business relationship. Nothing contained in this Agreement is intended to, or shall be construed to, in any way create or establish an agency relationship or representative relationship between the Parties.

ARTICLE 13. NO THIRD-PARTY BENEFICIARY CONTRACT

This Agreement is not intended to create beneficial rights in or for any third party. This Agreement is entered into for the sole benefit of the Parties to this Agreement.

ARTICLE 14. NO WAIVER OF GOVERNMENTAL IMMUNITY

Nothing in this Agreement is to be construed as a waiver of any governmental immunity by OWNER or by any person or entity affiliated with OWNER as provided by statute or court decision.

ARTICLE 15. INTEGRATED AGREEMENT

This Agreement contains all of the agreements, terms, and conditions made between the Parties with respect to the subject matter of this Agreement. There are no other understandings or agreements, oral or written, between the Parties with respect to the subject matter of this Agreement that are not addressed in this Agreement.

ARTICLE 16. LAW AND INTERPRETATION

This Agreement shall be construed under the laws of the State of Michigan.

ARTICLE 17. HEADINGS

The headings contained in this Agreement are for reference purposes only and shall not affect the meaning or interpretation of this Agreement.

ARTICLE 18. SEVERABILITY

The invalidity or illegality of any provision shall not affect the remainder of this Agreement.

ARTICLE 19. AMENDMENTS

This Agreement may not be modified orally or in any other manner except by an agreement in writing signed by all Parties or their respective successors in interest. No modification, additions, deletions, revisions, alterations, or other changes to this Agreement shall be effective unless and until such change is reduced to writing, duly approved, executed, and delivered by the Parties to each other. Notwithstanding what is otherwise stated in this Article 19, no amendment to this Agreement shall be necessary to adopt informal notice procedures pursuant to Section 11.2 above or to change such procedures.

ARTICLE 20. SUCCESSORS AND ASSIGNS

All of the covenants, provisions, terms, agreements and conditions of this Agreement shall inure to the benefit of and be binding upon the OWNER, the CONTRACTOR, and their respective successors and assigns.

ARTICLE 21. AUTHORITY AND COUNTERPARTS

Parties signing in a representative capacity state by their hand, that they are duly authorized to sign this Agreement. This Agreement may be executed separately, and in multiple counterparts,

each copy of which shall constitute an original Agreement, and all counterparts, when taken together, will constitute one and the same Agreement.

[THIS SPACE IS INTENTIONALLY BLANK.]

[THIS SPACE IS INTENTIONALLY BLANK.]

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as shown on the date(s) listed below.

CITY OF DEARBORN HEIGHTS
(“OWNER”)

Bill Bazzi
Its: Mayor

Dated: _____, 2024

Lynne M. Senia
Its: City Clerk

Dated: _____, 2024

The Led Lion, Inc.
(“CONTRACTOR”)

By: _____

Its: _____

Dated: _____, 2024

APPENDIX A

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereafter referred to as the "contractor") agrees as follows:

1. **Compliance with Regulations:** The contractor shall comply with the Regulations relative to non-discrimination in Federally-assisted programs of the Department of Transportation, Title 49, code of Federal Regulations, Part 21 as they may be amended from time to time (hereafter referred to as the "Regulations") which are incorporated herein by reference and made a part of this contract.
2. **Non-discrimination:** The contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulation, including employment practices when the contractor covers a program set forth in Appendix B of the Regulations.
3. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the contractor of the contractor's obligations under this contract and the Regulations relative to non-discrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor shall provide all information and reports required by the Regulations, or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the City of Dearborn Heights to be pertinent to ascertain compliance with such Regulations or directives. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information, the contractor shall so certify to the State Highway Department, or the Federal Highway Administration as appropriate, and shall set forth what efforts it has made to obtain the information.
5. **Sanctions for Non-compliance:** In the event of the contractor's non-compliance with the non-discrimination provisions of this contract, the City of Dearborn Heights shall impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to:
 - (a) Withholding of payments to the contractor under the contract until the contractor complies, and/or
 - (b) Cancellation, termination, or suspension of the contract, in whole or in part.
6. **Incorporation of Provisions:** The contractor shall include the provisions of paragraphs (1) through (6) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the City of Dearborn Heights may direct as a means of enforcing such provision including sanctions for non-compliance: Provided, however, that, in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the contractor may request the City of Dearborn Heights to enter into such litigation to protect the interests of the City and, in addition, the contractor may request the State highway department to enter into such litigation to protect the interests of the State and/or the United States to enter into such litigation to protect the interest of the United States. A request does not compel either entity to so enter any such litigation and such decision either way does not constitute a waiver of any governmental immunity defenses at time of litigation or subsequent.

Approved for the Agenda of:	APPROVED
6/11/2024	Motion No. 24-249, 24- 250

8.A.



Mayor's Office

TO: Honorable Mayor Bill Bazzi
Honorable City Council Members

FROM: Bill Bazzi, Mayor

DATE: June 4, 2024

RE: Payment of IB Electric Invoices

Honorable Council Members:

Attached for your approval for payment are two (2) invoices from IB Electric in the total amount of \$30,106.00.

Respectfully,
Bill Bazzi
Mayor

Attachments:

1. Invoice 33050
2. Invoice-34731



Due Date	1/5/2024
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Date	Invoice #
1/5/2024	33050
P.O. No.	Project

Ship To	Bill To
25637 Michigan Ave Dearborn Heights, MI 48125	City Of Dearborn Heights 6045 Fenton Dearborn Heights, MI 48127

Terms

Item	Quantity	Description	Rate	Amount
Work Description	20	Install #20 LED Pole Lights 300W	350.00	7,000.00T

--



22345 W Warren,
Dearborn Heights
MI 48127

Phone #	313-274-3588
E-mail	info@ibelectric.com
Fax #	313-281-8164
Web Site	www.ibelectric.com

Due Date	11/30/2023
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Invoice	
Date	Invoice #
11/30/2023	34731
P.O. No.	Project

Ship To	Bill To
25637 Michigan Ave Dearborn Heights, MI 48125	City Of Dearborn Heights 6045 Fenton Dearborn Heights, MI 48127

Terms

Item	Quantity	Description	Rate	Amount
Work Description	426	Replace #426 4ft31 t8 to 4ft21 LED DLC	30.00	12,780.00T
Work Description	596	Replace #596 4ft21 T8 to 4ft21 LED DLC	30.00	17,880.00T
Work Description	52	Replace #52 4ft11 T8 to 4ft11 LED DLC	15.00	780.00T
Work Description	67	Replace#67 2ft21 t8 to 2ft21 led dlc	20.00	1,340.00T
Work Description	65	Replace#65 2ft21 t8 to 2ft11 led dlc	10.00	650.00T
Work Description	1	Replace#1 2ft11 t8 to 2ft11 led dlc	10.00	10.00T
Work Description	8	Replace #8 pole lights1080w Mhto led dlc 240w	300.00	2,400.00T
Work Description	1	Disposal + dumpster	4,500.00	4,500.00T
2023 DTE Incentive	1	Rebate from 2023 DTE Program in the amount of \$23,106.00 paid directly to The City of Dearborn heights.	0.00	0.00T
IB Discount		Exclusive discount for First Responders and a contribution from IB Electric to the City Of Dearborn Heights for their efforts in serving our community	-17,234.00	-17,234.00
Note		Initially IB Electric did not invoice the City for the amount listed on this invoice \$23,106.00 because it is the rebate that DTE was supposed to pay IB Electric directly as a reimbursement for retrofitting the LED lights at the Dearborn heights Police Department as described above. DTE Energy ended up paying this amount directly to The City of Dearborn Heights and now the City owes IB Electric this amount.	0.00	0.00T

Total	\$23,106.00
Sales Tax (0.0%)	\$0.00
Payments/Credits	\$0.00
Balance Due	\$23,106.00

Approved for the Agenda of:	APPROVED
6/11/2024	Motion No. 24-251

9.A.



Mayor's Office

TO: Honorable Mayor Bill Bazzi

Honorable City Council Members

FROM: Roger Farinha, Corporation Council
Ali Dib, City Engineer

DATE: June 4, 2024

RE: City Engineer Dib - Metro Act Right-of-Way Telecommunications Permit Extension - AT&T

Honorable Council Members,

We are seeking your support in the following motion:

"Motion by _____, seconded by _____ to rescind Motion 24-113 and approve this new motion for the extension of the AT&T Metro Act Right-of-Way Telecommunications Permit contract. Additionally, authorize the Mayor and Clerk to sign the attached Metro Act Right of Way permit extension on behalf of the City."

Sincerely,

Attachments:

1. att_permit_extension-2023
2. City of Dearborn Heights Original Permit December 31, 2003



AT&T Michigan
Angela Wesson
METRO Act Administrator
54 N. Mill Street
Mailbox #30
Pontiac, MI 48342

December 27, 2023

City of Dearborn Heights
6045 Fenton
Dearborn Heights, MI 48127

METRO ACT RIGHT OF WAY PERMIT EXTENSION

Dear City of Dearborn Heights,

This is a letter agreement which extends the existing METRO Act Permit issued by the City of Dearborn Heights/Wayne County to Michigan Bell Telephone Company d/b/a AT&T Michigan ("AT&T") which expires on **December 31, 2023**. The extension is for a term to end on **December 31, 2028**.

If this is agreeable, please sign both copies of the extension letter agreement in the place provided below and return to AT&T Michigan at the address on this letterhead. Upon receipt AT&T will acknowledge and return one copy for your files.

Additional information regarding this renewal request may be found at <http://www.michigan.gov/mpsc>. Please click on Regulatory Information, Telecommunications, and METRO Act/Right of Way.

We would appreciate return of the signed copies within 30 days of receiving this request. Your cooperation is appreciated.

If you have any questions feel free to contact Angela Wesson via e-mail, AD3245@att.com or 248-877-9518.

Agreed to by and on behalf of the
City of Dearborn Heights

By: _____
Signature

Its: _____

Date: _____

Michigan Bell Telephone Company d/b/a
AT&T acknowledges receipt of this
Permit Extension granted by the municipality.

By: _____
Angela Wesson

Its: METRO Act Administrator

Date: _____

**METRO Act
Unilateral Form
Revised 12/06/02**

**RIGHT-OF-WAY
TELECOMMUNICATIONS PERMIT**

This permit shall be considered to have been issued on December 31, 2003 by the City of Dearborn Heights, whose address is 6045 Fenton Avenue, Dearborn Heights, MI 48127.

1 Definitions

- 1.1 Date of Issuance shall mean the date set forth above.
- 1.2 Manager shall mean Municipality's Director of the Building and Engineering Department or his or her designee.
- 1.3 METRO Act shall mean the Metropolitan Extension Telecommunications Right-of Way oversight Act, Act No. 48 of the Public Acts of 2002, as amended.
- 1.4 Municipality shall mean the City of Dearborn Heights, a Michigan municipal corporation.
- 1.5 Permit shall mean this document.
- 1.6 Permittee shall mean **Michigan Bell Telephone Company d/b/a SBC**, organized under the laws of the State of Michigan, whose address is **444 Michigan Ave., Detroit, MI 48226**.
- 1.7 Public Right-of-Way shall mean the area on, below, or above a public roadway, highway, street, alley, easement, or waterway, to the extent Municipality has the ability to grant the rights set forth herein. Public Right-of-Way does not include a federal, state, or private right-of-way.
- 1.8 Telecommunications Facilities or Facilities shall mean the Permittee's equipment or personal property, such as copper and fiber cables, lines, wires, switches, conduits, pipes, and sheaths, which are used to or can generate, receive, transmit, carry, amplify or provide telecommunication services or signals. Telecommunication Facilities or Facilities do not include antennas, supporting structures for antennas, equipment shelters or houses, and any ancillary equipment and miscellaneous hardware used to provide federally licensed commercial mobile service as defined in Section 332(d) of Part I of Title III of the Communications Act of 1934, Chapter 652, 48 Stat. 1064, 47 U.S.C. 332 and further defined as commercial mobile radio service in 47 CFR 20.3, and service provided by any wireless, two-way communications device.

1.9 Term shall have the meaning set forth in Part 7.

2 Grant

2.1 Municipality hereby issues a permit under the METRO Act to Permittee for access to and ongoing use of the Public Right-of-Way identified on Exhibit A to construct, install and maintain Telecommunication Facilities on the terms set forth herein.

2.1.1 Exhibit A may be modified by Manager upon written request by Permittee.

2.1.2 Any decision of Manager on a request by Permittee for a modification may be appealed by Permittee to Municipality's legislative body.

2.2 Overlashing. Permittee shall not allow the wires or any other facilities of a third party to be overlashed to the Telecommunication Facilities without Municipality's prior written consent. Municipality's right to withhold written consent is subject to the authority of the Michigan Public Service Commission under Section 361 of the Michigan Telecommunications Act, MCL § 484.2361.

2.3 Nonexclusive. The rights granted by this Permit are nonexclusive. Municipality reserves the right to approve, at any time, additional permits for access to and ongoing usage of the Public Right-of-Way by telecommunications providers and to enter into agreements for use of the Public Right-of-Way with and grant franchises for use of the Public Right-of-Way to telecommunications providers, cable companies, utilities and other providers.

3 Contacts, Maps and Plans

3.1 Permittee Contacts. The names, addresses and the like for engineering and construction related information for Permittee and its Telecommunication Facilities are as follows:

3.1.1 The address, e-mail address, phone number and contact person (title or name) at Permittee's local office (in or near Municipality) is, 54 N. Mill St., Box 32, Pontiac, MI 48342; SBC.com (corporate website); Phone: (248) 975-4780; Fax: (248) 975-4733; _____, Phone: (248) _____; Fax: (248) 975-4075.

3.1.2 If Permittee's engineering drawings, as-built plans and related records for the Telecommunication Facilities will not be located at the preceding local office, the location address, phone number and contact person (title or department) for them is **the same as stated above**.

3.1.3 The name, title, address, e-mail address and telephone numbers of Permittee's engineering contact person(s) with responsibility for the design, plans and construction of the Telecommunication Facilities is the same as stated above.

3.1.4 The address, phone number and contact person (title or department) at Permittee's home office/regional office with responsibility for engineering and construction related aspects of the Telecommunication Facilities is the same as stated above.

3.1.5 Permittee shall at all times provide Manager with the phone number at which a live representative of Permittee (not voice mail) can be reached 24 hours a day, seven (7) days a week, in the event of a public emergency.

3.1.6 Permittee shall immediately notify Municipality in writing as set forth in Part 12 of any inaccuracies or changes in the preceding information.

3.2 Route Maps. Within ninety (90) days after the substantial completion of new Facilities in a Municipality, a provider shall submit route maps showing the location of the Telecommunication Facilities to both the Michigan Public Service Commission and to the Municipality, as required under Section 6(7) of the METRO Act, MCLA 484.3106(7).

3.3 As-Built Records. Permittee, without expense to Municipality, shall, upon forty-eight (48) hours notice, give Municipality access to all "as-built" maps, records, plans and specifications showing the Telecommunication Facilities or portions thereof in the Public Right-of-Way. Upon request by Municipality, Permittee shall inform Municipality as soon as reasonably possible of any changes from previously supplied maps, records, or plans and shall mark up maps provided by Municipality so as to show the location of the Telecommunication Facilities.

4 Use of Public Right-of-Way

4.1 No Burden on Public Right-of-Way. Permittee, its contractors, subcontractors, and the Telecommunication Facilities shall not unduly burden or interfere with the present or future use of any of the Public Right-of-Way. Permittee's aerial cables and wires shall be suspended so as to not endanger or injure persons or property in or about the Public Right-of-Way. If Municipality reasonably determines that any portion of the Telecommunication Facilities constitutes an undue burden or interference, due to changed circumstances, Permittee, at its sole expense, shall modify the Telecommunication Facilities or take such other actions as Municipality may determine is in the public interest to remove or alleviate the burden, and Permittee shall do so within a reasonable time period. Municipality will attempt to require all occupants of a pole or conduit whose facilities are a

burden to remove or alleviate the burden concurrently.

- 4.2 No Priority. This Permit does not establish any priority of use of the Public Right-of-Way by Permittee over any present or future permittees or parties having agreements with Municipality or franchises for such use. In the event of any dispute as to the priority of use of the Public Right-of-Way, the first priority shall be to the public generally, the second priority to Municipality, the third priority to the State of Michigan and its political subdivisions in the performance of their various functions, and thereafter as between other permit, agreement or franchise holders, as determined by Municipality in the exercise of its powers, including the police power and other powers reserved to and conferred on it by the State of Michigan.
- 4.3 Restoration of Property. Permittee, its contractors and subcontractors shall immediately (**subject to seasonal work restrictions**) restore, at Permittee's sole expense, in a manner approved by Municipality, any portion of the Public Right-of-Way that is in any way disturbed, damaged, or injured by the construction, installation, operation, maintenance or removal of the Telecommunication Facilities to a reasonably equivalent (or, at Permittee's option, better) condition as that which existed prior to the disturbance. In the event that Permittee, its contractors or subcontractors fail to make such repair within a reasonable time, Municipality may make the repair and Permittee shall pay the costs Municipality incurred for such repair.
- 4.4 Marking. Permittee shall mark the Telecommunication Facilities as follows: Aerial portions of the Telecommunication Facilities shall be marked with a marker on Permittee's lines on alternate poles which shall state Permittee's name and provide a toll-free number to call for assistance. Direct buried underground portions of the Telecommunication Facilities shall have (1) a conducting wire placed in the ground at least several inches above Permittee's cable (**if such cable is nonconductive**); (2) at least several inches above that, a continuous colored tape with a statement to the effect that there is buried cable beneath; and (3) stakes or other appropriate above ground markers with Permittee's name and a toll-free number indicating that there is buried telephone cable below. Bored underground portions of the Telecommunication Facilities shall have a conducting wire at the same depth as the cable and shall not be required to provide the continuous colored tape. Portions of the Telecommunication Facilities located in conduit, including conduit of others used by Permittee, shall be marked at its entrance into and exit from each manhole and handhole with Permittee's name and a toll-free telephone number.
- 4.5 Tree Trimming. Permittee may trim trees upon and overhanging the Public Right-of-Way so as to prevent the branches of such trees from coming into contact with the Telecommunication Facilities, consistent with any standards adopted by Municipality. Permittee shall dispose of all trimmed materials.

Permittee shall minimize the trimming of trees to that essential to maintain the integrity of the Telecommunication Facilities. Except in emergencies, all trimming of trees in the Public Right-of-Way shall have the advance approval of Manager.

- 4.6 Installation and Maintenance. The construction and installation of the Telecommunication Facilities shall be performed pursuant to plans approved by Municipality. The open cut of any Public Right-of-Way shall be coordinated with the Manager or his designee. Permittee shall install and maintain the Telecommunication Facilities in a reasonably safe condition. If the existing poles in the Public Right-of-Way are overburdened or unavailable for Permittee's use, or the facilities of all users of the poles are required to go underground then Permittee shall, at its expense, place such portion of its Telecommunication Facilities underground, unless Municipality approves an alternate location. Permittee may perform maintenance on the Telecommunication Facilities without prior approval of Municipality, provided that Permittee shall obtain any and all permits required by Municipality in the event that any maintenance will disturb or block vehicular traffic or are otherwise required by Municipality.
- 4.7 Pavement Cut Coordination. Permittee shall coordinate its construction and all other work in the Public Right-of-Way with Municipality's program for street construction and rebuilding (collectively "Street Construction") and its program for street repaving and resurfacing (except seal coating and patching) (collectively, "Street Resurfacing").
- 4.7.1 The goals of such coordination shall be to encourage Permittee to conduct all work in the Public Right-of-Way in conjunction with or immediately prior to any Street Construction or Street Resurfacing planned by Municipality.
- 4.8 Compliance with Laws. Permittee shall comply with all laws, statutes, ordinances, rules and regulations regarding the construction, installation, and maintenance of its Telecommunication Facilities, whether federal, state or local, now in force or which hereafter may be promulgated. Before any installation is commenced, Permittee shall secure all necessary permits, licenses and approvals from Municipality or other governmental entity as may be required by law, including, without limitation, all utility line permits and highway permits. Permittee shall comply in all respects with applicable codes and industry standards, including but not limited to the National Electrical Safety Code (latest edition adopted by Michigan Public Service Commission) and the National Electric Code (latest edition). Permittee shall comply with all zoning and land use ordinances and historic preservation ordinances as may exist or may hereafter be amended.
- 4.9 Street Vacation. If Municipality vacates or consents to the vacation of Public

Right-of-Way within its jurisdiction, and such vacation necessitates the removal and relocation of Permittee's Facilities in the vacated Public Right-of-Way, Permittee shall, as a condition of this Permit, consent to the vacation and remove its Facilities at its sole cost and expense when ordered to do so by Municipality or a court of competent jurisdiction. Permittee shall relocate its Facilities to such alternate route as Municipality, applying reasonable engineering standards, shall specify.

- 4.10 Relocation. If Municipality requests Permittee to relocate, protect, support, disconnect, or remove its Facilities because of street or utility work, or other public projects, Permittee shall relocate, protect, support, disconnect, or remove its Facilities, at its sole cost and expense, including where necessary to such alternate route as Municipality, applying reasonable engineering standards, shall specify. The work shall be completed within a reasonable time period.
- 4.11 Public Emergency. Municipality shall have the right to sever, disrupt, dig-up or otherwise destroy Facilities of Permittee if such action is necessary because of a public emergency. If reasonable to do so under the circumstances, Municipality will attempt to provide notice to Permittee. Public emergency shall be any condition which poses an immediate threat to life, health, or property caused by any natural or man-made disaster, including, but not limited to, storms, floods, fire, accidents, explosions, water main breaks, hazardous material spills, etc. Permittee shall be responsible for repair at its sole cost and expense of any of its Facilities damaged pursuant to any such action taken by Municipality.
- 4.12 Miss Dig. If eligible to join, Permittee shall subscribe to and be a member of "MISS DIG," the association of utilities formed pursuant to Act 53 of the Public Acts of 1974, as amended, MCL § 460.701 et seq., and shall conduct its business in conformance with the statutory provisions and regulations promulgated thereunder.
- 4.13 Underground Relocation. If Permittee has its Facilities on poles of Consumers Energy, Detroit Edison or another electric or telecommunications provider and Consumers Energy, Detroit Edison or such other electric or telecommunications provider relocates its system underground, then Permittee shall relocate its Facilities underground in the same location at Permittee's sole cost and expense.
- 4.14 Identification. All personnel of Permittee and its contractors or subcontractors who have as part of their normal duties contact with the general public shall wear on their clothing a clearly visible identification card bearing Permittee's name, their name and photograph. Permittee shall account for all identification cards at all times. Every service vehicle of Permittee and its contractors or subcontractors shall be clearly identified as such to the public, such as by a magnetic sign with Permittee's name and telephone number.

Indemnification

- 5.1 Indemnity. Permittee shall defend, indemnify, protect, and hold harmless Municipality, its officers, agents, employees, elected and appointed officials, departments, boards, and commissions from any and all claims, losses, liabilities, causes of action, demands, judgments, decrees, proceedings, and expenses of any nature (collectively "claim" for this Part 5) (including, without limitation, attorneys' fees) arising out of or resulting from the acts or omissions of Permittee, its officers, agents, employees, contractors, successors, or assigns, but only to the extent such acts or omissions are related to the Permittee's use of or installation of facilities in the Public Right-of-Way and only to the extent of the fault or responsibility of Permittee, its officers, agents, employees, contractors, successors and assigns.
- 5.2 Notice, Cooperation. Municipality will notify Permittee promptly in writing of any such claim and the method and means proposed by Municipality for defending or satisfying such claim. Municipality will cooperate with Permittee in every reasonable way to facilitate the defense of any such claim. Municipality will consult with Permittee respecting the defense and satisfaction of such claim, including the selection and direction of legal counsel.
- 5.3 Settlement. Municipality will not settle any claim subject to indemnification under this Part 5 without the advance written consent of Permittee, which consent shall not be unreasonably withheld. Permittee shall have the right to defend or settle, at its own expense, any claim against Municipality for which Permittee is responsible hereunder.

Insurance

- 6.1 Coverage Required. Prior to beginning any construction in or installation of the Telecommunication Facilities in the Public Right-of-Way, Permittee shall obtain insurance as set forth below and file certificates evidencing same with Municipality. Such insurance shall be maintained in full force and effect until the end of the Term. In the alternative, Permittee may satisfy this requirement through a program of self-insurance, acceptable to Municipality, by providing reasonable evidence of its financial resources to Municipality. Municipality's acceptance of such self-insurance shall not be unreasonably withheld.
- 6.1.1 Commercial general liability insurance, including Completed Operations Liability, Independent Contractors Liability, Contractual Liability coverage, railroad protective coverage and coverage for property damage from perils of explosion, collapse or damage to underground utilities, commonly known as XCU coverage, in an amount not less than Five Million Dollars (\$5,000,000).

- 6.1.2 Liability insurance for sudden and accidental environmental contamination with minimum limits of Five Hundred Thousand Dollars (\$500,000) and providing coverage for claims discovered within three (3) years after the term of the policy.
- 6.1.3 Automobile liability insurance in an amount not less than One Million Dollars (\$1,000,000).
- 6.1.4 Workers' compensation and employer's liability insurance with statutory limits, and any applicable Federal insurance of a similar nature.
- 6.1.5 The coverage amounts set forth above may be met by a combination of underlying (primary) and umbrella policies so long as in combination the limits equal or exceed those stated. If more than one insurance policy is purchased to provide the coverage amounts set forth above, then all policies providing coverage limits excess to the primary policy shall provide drop down coverage to the first dollar of coverage and other contractual obligations of the primary policy, should the primary policy carrier not be able to perform any of its contractual obligations or not be collectible for any of its coverages for any reason during the Term, or (when longer) for as long as coverage could have been available pursuant to the terms and conditions of the primary policy.
- 6.2 Additional Insured. Municipality shall be named as an additional insured on all policies (other than worker's compensation and employer's liability). All insurance policies shall provide that they shall not be canceled, modified or not renewed unless the insurance carrier provides thirty (30) days prior written notice to Municipality. Permittee shall annually provide Municipality with a certificate of insurance evidencing such coverage. All insurance policies (other than environmental contamination, workers' compensation and employer's liability insurance) shall be written on an occurrence basis and not on a claims made basis.
- 6.3 Qualified Insurers. All insurance shall be issued by insurance carriers licensed to do business by the State of Michigan or by surplus line carriers on the Michigan Insurance Commission approved list of companies qualified to do business in Michigan. All insurance and surplus line carriers shall be rated A+ or better by A.M. Best Company.
- 6.4 Deductibles. If the insurance policies required by this Part 6 are written with retainages or deductibles in excess of \$50,000, they shall be approved by Manager in advance in writing. Permittee shall indemnify and save harmless Municipality from and against the payment of any deductible and from the payment of any premium on any insurance policy required to be furnished hereunder.
- 6.5 Contractors. Permittee's contractors and subcontractors working in the Public

Right-of-Way shall carry in full force and effect commercial general liability, environmental contamination liability, automobile liability and workers' compensation and employer liability insurance which complies with all terms of this Part 6. In the alternative, Permittee, at its expense, may provide such coverages for any or all its contractors or subcontractors (such as by adding them to Permittee's policies).

- 6.6 **Insurance Primary.** Permittee's insurance coverage shall be primary insurance with respect to Municipality, its officers, agents, employees, elected and appointed officials, departments, boards, and commissions (collectively "them"). Any insurance or self-insurance maintained by any of them shall be in excess of Permittee's insurance and shall not contribute to it (where "insurance or self-insurance maintained by any of them" includes any contract or agreement providing any type of indemnification or defense obligation provided to, or for the benefit of them, from any source, and includes any self-insurance program or policy, or self-insured retention or deductible by, for or on behalf of them).

7 **Term**

- 7.1 **Term.** The term ("Term") of this Permit shall be until the earlier of:

- 7.1.1 **Five Years (5)** [five years or less] from the Date of Issuance; or
- 7.1.2 When the Telecommunication Facilities has not been used to provide telecommunications services for a period of one hundred and eighty (180) days by Permittee or a successor or an assignee of Permittee; or
- 7.1.3 When Permittee, at its election and with or without cause, delivers written notice of termination to Municipality at least one-hundred and eighty (180) days prior to the date of such termination; or
- 7.1.4 Upon either Permittee or Municipality giving written notice to the other of the occurrence or existence of a default by the other party under Sections 4.8, 6, 8 or 9 of this Permit and such defaulting party failing to cure, or commence good faith efforts to cure, such default within sixty (60) days (or such shorter period of time provided elsewhere in this Permit) after delivery of such notice; or
- 7.1.5 Unless Manager grants a written extension, one year from the Date of Issuance if prior thereto Permittee has not started the construction and installation of the Telecommunication Facilities within the Public Right-of-Way and two years from the Date of Issuance if by such time construction and installation of the Telecommunication Facilities is not complete.

8 Performance Bond or Letter of Credit

- 8.1 Municipal Requirement. Municipality may require Permittee to post a bond (or letter of credit) as provided in Section 15(3) of the METRO Act, as amended [MCL § 484.3115(3)].

9 Fees

- 9.1 Establishment; Reservation. The METRO Act shall control the establishment of right-of-way fees. The parties reserve their respective rights regarding the nature and amount of any fees which may be charged by Municipality in connection with the Public Right-of-Way.

10 Removal

- 10.1 Removal; Underground. As soon as practicable after the Term, Permittee or its successors and assigns shall remove any underground cable or other portions of the Telecommunication Facilities from the Public Right-of-Way which has been installed in such a manner that it can be removed without trenching or other opening of the Public Right-of-Way. Permittee shall not remove any underground cable or other portions of the Telecommunication Facilities which requires trenching or other opening of the Public Right-of-Way except with the prior written approval of Manager. All removals shall be at Permittee's sole cost and expense.

10.1.1 For purposes of this Part 10, "cable" means any wire, coaxial cable, fiber optic cable, feed wire or pull wire.

- 10.2 Removal; Above Ground. As soon as practicable after the Term, Permittee, or its successor or assigns at its sole cost and expense, shall, unless waived in writing by Manager, remove from the Public Right-of-Way all above ground elements of its Telecommunication Facilities, including but not limited to poles, pedestal mounted terminal boxes, and lines attached to or suspended from poles.

- 10.3 Schedule. The schedule and timing of removal shall be subject to approval by Manager. Unless extended by Manager, removal shall be completed not later than twelve (12) months following the Term. Portions of the Telecommunication Facilities in the Public Right-of-Way which are not removed within such time period shall be deemed abandoned and, at the option of Municipality exercised by written notice to Permittee as set forth in Part 12, title to the portions described in such notice shall vest in Municipality.

- 11 Assignment. Permittee may assign or transfer its rights under this Permit, or the persons or entities controlling Permittee may change, in whole or in part, voluntarily; involuntarily, or by operation of law, including by merger or consolidation, change in the

ownership or control of Permittee's business, or by other means, subject to the following:

11.1 No such transfer or assignment or change in the control of Permittee shall be effective under this Permit, without Municipality's prior approval (not to be unreasonably withheld), during the time period from the Date of Issuance until the completion of the construction of the Telecommunication Facilities in those portions of the Public Right-of-Way identified on Exhibit A.

11.2 After the completion of such construction, Permittee must provide notice to Municipality of such transfer, assignment or change in control no later than thirty (30) days after such occurrence; provided, however,

11.2.1 Any transferee or assignee of this Permit shall be qualified to perform under its terms and conditions and comply with applicable law; shall be subject to the obligations of this Permit, including responsibility for any defaults which occurred prior to the transfer or assignment; shall supply Municipality with the information required under Section 3.1; and shall comply with any updated insurance and performance bond requirements under Sections 6 and 8 respectively, which Municipality reasonably deems necessary, and

11.2.2 In the event of a change in control, it shall not be to an entity lacking the qualifications to assure Permittee's ability to perform under the terms and conditions of this Permit and comply with applicable law; and Permittee shall comply with any updated insurance and performance bond requirements under Sections 6 and 8 respectively, which Municipality reasonably deems necessary.

11.3 Permittee may grant a security interest in this Permit, its rights thereunder or the Telecommunication Facilities at any time without notifying Municipality.

12 Notices

12.1 Notices. All notices under this Permit shall be given as follows:

12.1.1 If to Municipality, to its Manager as defined and at the address on Page 1.

12.1.2 If to Permittee, to **54 N. Mill Street, Box 3, Pontiac, MI 48342**.

12.2 Change of Address. Permittee and Municipality may change its address or personnel for the receipt of notices at any time by giving notice thereof to the other as set forth above.

13 Other items

- 13.1 No Cable, OVS. This Permit does not authorize Permittee to provide commercial cable type services to the public, such as "cable service" or the services of an "open video system operator" (as such terms are defined in the Federal Communications Act of 1934 and implementing regulations, currently 47 U.S.C. §§ 522 (6), 573 and 47 CFR § 76.1500).
- 13.2 Effectiveness. This Permit shall become effective when Permittee has provided any insurance certificates and bonds required in Parts 6 and 8, and signed the acknowledgement of receipt, below.
- 13.3 Authority. This Permit satisfies the requirement for a permit under Section 5 of the METRO Act [MCL 484.3105].
- 13.4 Interpretation and Severability. The provisions of this Permit shall be liberally construed to protect and preserve the peace, health, safety and welfare of the public, and should any provision or section of this Permit be held unconstitutional, invalid, overbroad or otherwise unenforceable, such determination/holding shall not be construed as affecting the validity of any of the remaining conditions of this Permit. If any provision in this Permit is found to be partially overbroad, unenforceable, or invalid, Permittee and Municipality may nevertheless enforce such provision to the extent permitted under applicable law.
- 13.5 Governing Law. This Permit shall be governed by the laws of the State of Michigan.

City of Dearborn Heights, Municipality

By: Stephen B. Kissinger
Stephen B. Kissinger

Its: Director of Building and Engineering

Date: 1/15/04

Acknowledgement of Receipt: Permittee acknowledges receipt of this Permit granted by Municipality.

Michigan Bell Telephone d.b.a SBC, Permittee

By: Robert Mezianek

Its: Director - Operations MichC&E

Date: 1-30-04

Exhibit A

Public Right-of-Way to be Used by Telecommunication Facilities

All existing facilities assumed in all Existing Rights of Way in Municipality shown on the "SBC Route Maps for PA 48" CD-ROM disc dated October 2003 that was to have been submitted with the Application, which is considered part of this Permit and Exhibit.

When received, Municipality's acceptance of the described CD-ROM disc, which shows Rights-of-Way but not the location of Permittee's existing facilities within those Rights-of-Way is not a waiver of or acknowledgement that the CD-ROM satisfies the requirement in Section 2.3 of the Application to, "Attach route maps showing the location of Applicant's existing and proposed facilities in the public right-of-way." or the statutory basis for that language under Section 6(5) of the METRO Act . If it is later determined by the MPSC or a court of competent jurisdiction in a final order or judgment that is binding on Permittee, that the CD-ROM disc does not satisfy the requirements of Section 6(5) of the METRO Act, Municipality reserves the right to require Permittee to submit an amended Route Map that conforms to the requirements of such an order or judgment.

Exhibit B

Bond

Letter of Credit to be submitted with Construction Permits at time of Specific Application

::ODMA\PCDOCS\GRR\764521\3

C:\NrPortb\Secrest\DOVREG\557477_1.DOC

Approved for the Agenda of:	APPROVED
6/11/2024	Motion No. 24-252

9.B.



Mayor's Office

TO: Honorable Mayor Bill Bazzi
Honorable City Council Members

FROM: Roger Farinha, Corporation Council
Ali Dib, City Engineer

DATE: June 4, 2024

RE: City Engineer Dib - Metro Act Right-of-Way Telecommunications Permit Extension - Crown Castle Fiber LLC

Honorable Council Members,

We are seeking your support in the following motion:

"Motion by _____, seconded by _____ to approve the attached extension of the Crown Castle Fiber LLC Metro Act Right-of-Way Telecommunications Permit contract, and authorize the Mayor and Clerk to sign the Crown Castle Metro Act Right of Way permit extension on behalf of the City."

Sincerely,

Attachments:

1. AS SENT City of Dearborn Heights MI Fully Exe 5 yr extension of ROW Permit 1.2.24
2. Dearborn Heights City, MI Fully Exe Unilateral METRO ROW Permit, dated 6-11-2014

**METROPOLITAN EXTENSION TELECOMMUNICATIONS
RIGHTS-OF-WAY OVERSIGHT ACT PERMIT EXTENSION**

Lynne M. Senia
City Clerk
City of Dearborn Heights
6045 Fenton
Dearborn Heights, MI 48071

RE: Extension of existing METRO Act Permit - Crown Castle Fiber, LLC

Ms. Senia,

Please allow this letter agreement to serve as an extension to the existing Metropolitan Extension Telecommunications Rights-Of-Way Oversight Act ("METRO Act") Permit issued by the City of Dearborn Heights, Oakland County, Michigan to Crown Castle Fiber, L.L.C. ("Crown Castle"), previously Fiber Technologies Networks, L.L.C, which expires on June 11, 2019. This extension is for a term of five (5) years and shall expire on June 11, 2029.

If this extension term is agreeable, please sign both copies of the extension letter agreement in the place provided below and return to Crown Castle. Upon receipt Crown Castle will acknowledge and return one copy for the City's records.

We appreciate the City's cooperation and attention to this matter. If you have any questions or concerns, please do not hesitate to contact me at (724) 754-8107 or Macey.Davis@crowncastle.com.

Permit Extension granted by the municipality.

By: _____
Bill Bazzi
City Mayor
City of Dearborn Heights
Date: _____

Crown Castle Fiber, LLC acknowledges receipt of this METRO Act Permit extension by the City of Dearborn Heights.

By: _____
Maureen Whitfield
Director, Permitting and Utilities –
Central Region
Crown Castle Fiber, LLC
Date: _____

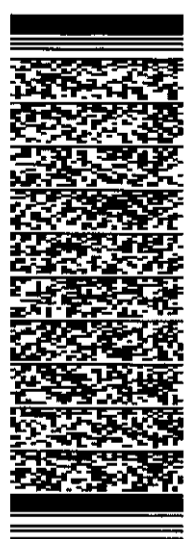
ORIGIN ID: PTA (724) 754-8107
MACEY DAVIS
CROWN CASTLE
1500 CORPORATE DRIVE
CANONSBURG, PA 15317
SHIP DATE: 03JAN24
ACTWGT: 1.00 LB
CAD: 104924195INET4535
DIMS: 10x6x2 IN

BILL SENDER

TO
LYNNE M. SENIA
CITY OF DEARBORN HEIGHTS
6045 FENTON

DEARBORN HEIGHTS MI 48071

REF: (313) 791-3430
INV: PO: DEPT:



THU - 04 JAN 5:00P
STANDARD OVERNIGHT
TRK# 7746 7000 4514

NX DETA
48071
MI-US DTW



After printing this label:
CONSIGNEE COPY - PLEASE PLACE IN FRONT OF POUCH
1. Fold the printed page along the horizontal line.
2. Place label in shipping pouch and affix it to your shipment.

Use of this system constitutes your agreement to the service conditions in the current FedEx Service Guide, available on [fedex.com](https://www.fedex.com). FedEx will not be responsible for any claim in excess of \$100 per package, whether the result of loss, damage, delay, non-delivery, misdelivery, or misinformation, unless you declare a higher value, pay an additional charge, document your actual loss and file a timely claim. Limitations found in the current FedEx Service Guide apply. Your right to recover from FedEx for any loss, including intrinsic value of the package, loss of sales, income interest, profit, attorney's fees, costs, and other forms of damage whether direct, incidental, consequential, or special is limited to the greater of \$100 or the authorized declared value. Recovery cannot exceed actual documented loss. Maximum for items of extraordinary value is \$1,000, e.g. jewelry, precious metals, negotiable instruments and other items listed in our Service Guide. Written claims must be filed within strict time limits, see current FedEx Service Guide.

METRO Act
Unilateral Form
Revised 12/06/02

**RIGHT-OF-WAY
TELECOMMUNICATIONS PERMIT**

This permit issued this 11 day of June, 2014 by the City of Dearborn Heights.

1 Definitions

- 1.1 Date of Issuance shall mean the date set forth above.
- 1.2 Manager shall mean Municipality's [Mayor/Manager/Supervisor/Village President] or his or her designee.
- 1.3 METRO Act shall mean the Metropolitan Extension Telecommunications Right-of Way oversight Act, Act No. 48 of the Public Acts of 2002, as amended.
- 1.4 Municipality shall mean City of Dearborn Heights, a Michigan municipal corporation.
- 1.5 Permit shall mean this document.
- 1.6 Permittee shall mean Fiber Technologies Networks, L.L.C. organized under the laws of the State of New York whose address is 300 Meridian Centre, Rochester, New York 14618.
- 1.7 Public Right-of-Way shall mean the area on, below, or above a public roadway, highway, street, alley, easement, or waterway, to the extent Municipality has the ability to grant the rights set forth herein. Public Right-of-Way does not include a federal, state, or private right-of-way.
- 1.8 Telecommunications Facilities or Facilities shall mean the Permittee's equipment or personal property, such as copper and fiber cables, lines, wires, switches, conduits, pipes, and sheaths, which are used to or can generate, receive, transmit, carry, amplify or provide telecommunication services or signals. Telecommunication Facilities or Facilities do not include antennas, supporting structures for antennas, equipment shelters or houses, and any ancillary equipment and miscellaneous hardware used to provide federally licensed commercial mobile service as defined in Section 332(d) of Part I of Title III of the Communications Act of 1934, Chapter 652, 48 Stat. 1064, 47 U.S.C. 332 and further defined as commercial mobile radio service in 47 CFR 20.3, and service provided by any wireless, two-way communications device.

- 2 1.9 Term shall have the meaning set forth in Part 7.
2 Grant

2.1 Municipality hereby issues a permit under the METRO Act to Permittee for access to and ongoing use of the Public Right-of-Way identified on Exhibit A to construct, install and maintain Telecommunication Facilities on the terms set forth herein.

2.1.1 Exhibit A may be modified by Manager upon written request by Permittee.

2.1.2 Any decision of Manager on a request by Permittee for a modification may be appealed by Permittee to Municipality's legislative body.

2.2 Overlapping. Permittee shall not allow the wires or any other facilities of a third party to be overlapped to the Telecommunication Facilities without Municipality's prior written consent. Municipality's right to withhold written consent is subject to the authority of the Michigan Public Service Commission under Section 361 of the Michigan Telecommunications Act, MCL § 484.2361.

2.3 Nonexclusive. The rights granted by this Permit are nonexclusive. Municipality reserves the right to approve, at any time, additional permits for access to and ongoing usage of the Public Right-of-Way by telecommunications providers and to enter into agreements for use of the Public Right-of-Way with and grant franchises for use of the Public Right-of-Way to telecommunications providers, cable companies, utilities and other providers.

3 Contacts, Maps and Plans

3.1 Permittee Contacts. The names, addresses and the like for engineering and construction related information for Permittee and its Telecommunication Facilities are as follows:

3.1.1 The address, e-mail address, phone number and contact person (title or name) at Company's local office (in or near Municipality) is Eric Finnemore, Regional Director, 585-697-5148, 300 Meridian Centre, Rochester, New York 14618, efinnemore@fibertech.com.

3.1.2 If Company's engineering drawings, as-built plans and related records for the Telecommunication Facilities will not be located at the preceding local office, the location address, phone number and contact person (title or department) for them is Eric Finnemore, Regional Director, 585-697-5148, 300 Meridian Centre, Rochester, New York 14618, efinnemore@fibertech.com;

- 3.1.3 The name, title, address, e-mail address and telephone numbers of Company's engineering contact person(s) with responsibility for the design, plans and construction of the Telecommunication Facilities is Eric Finnemore, Regional Director, 585-697-5148, 300 Meridian Centre, Rochester, New York 14618, efinnemore@fibertech.com.
- 3.1.4 The address, phone number and contact person (title or department) at Company's home office/regional office with responsibility for engineering and construction related aspects of the Telecommunication Facilities is Gary Muisus, 585-697-5137, Vice President Construction, 300 Meridian Centre, Rochester, New York 14618, gamuisus@fibertech.com.
- 3.1.5 Company shall at all times provide Manager with the phone number at which a live representative of Company (not voice mail) can be reached 24 hours a day, seven (7) days a week, in the event of a public emergency. Network Operations Center: 1-800-497-5578.
- 3.1.6 The preceding information is accurate as of the Effective Date. Company shall notify Municipality in writing as set forth in Part 12 of any changes in the preceding information.
- 3.2 Route Maps. Within ninety (90) days after the substantial completion of new Facilities in a Municipality, a provider shall submit route maps showing the location of the Telecommunication Facilities to both the Michigan Public Service Commission and to the Municipality, as required under Section 6(7) of the METRO Act, MCLA 484.3106(7).
- 3.3 As-Built Records. Permittee, without expense to Municipality, shall, upon forty-eight (48) hours notice, give Municipality access to all "as-built" maps, records, plans and specifications showing the Telecommunication Facilities or portions thereof in the Public Right-of-Way. Upon request by Municipality, Permittee shall inform Municipality as soon as reasonably possible of any changes from previously supplied maps, records, or plans and shall mark up maps provided by Municipality so as to show the location of the Telecommunication Facilities.

4 Use of Public Right-of-Way

- 4.1 No Burden on Public Right-of-Way. Permittee, its contractors, subcontractors, and the Telecommunication Facilities shall not unduly burden or interfere with the present or future use of any of the Public Right-of-Way. Permittee's aerial cables and wires shall be suspended so as to not endanger or injure persons or property in or about the Public Right-of-Way. If Municipality reasonably determines that any portion of the Telecommunication Facilities constitutes an undue burden or interference, due to changed circumstances, Permittee, at its sole

expense, shall modify the Telecommunication Facilities or take such other actions as Municipality may determine is in the public interest to remove or alleviate the burden, and Permittee shall do so within a reasonable time period. Municipality will attempt to require all occupants of a pole or conduit whose facilities are a burden to remove or alleviate the burden concurrently.

- 4.2 No Priority. This Permit does not establish any priority of use of the Public Right-of-Way by Permittee over any present or future permittees or parties having agreements with Municipality or franchises for such use. In the event of any dispute as to the priority of use of the Public Right-of-Way, the first priority shall be to the public generally, the second priority to Municipality, the third priority to the State of Michigan and its political subdivisions in the performance of their various functions, and thereafter as between other permit, agreement or franchise holders, as determined by Municipality in the exercise of its powers, including the police power and other powers reserved to and conferred on it by the State of Michigan.
- 4.3 Restoration of Property. Permittee, its contractors and subcontractors shall immediately (subject to seasonal work restrictions) restore, at Permittee's sole expense, in a manner approved by Municipality, any portion of the Public Right-of-Way that is in any way disturbed, damaged, or injured by the construction, installation, operation, maintenance or removal of the Telecommunication Facilities to a reasonably equivalent (or, at Permittee's option, better) condition as that which existed prior to the disturbance. In the event that Permittee, its contractors or subcontractors fail to make such repair within a reasonable time, Municipality may make the repair and Permittee shall pay the costs Municipality incurred for such repair.
- 4.4 Marking. Permittee shall mark the Telecommunication Facilities as follows: Aerial portions of the Telecommunication Facilities shall be marked with a marker on Permittee's lines on alternate poles which shall state Permittee's name and provide a toll-free number to call for assistance. Direct buried underground portions of the Telecommunication Facilities shall have (1) a conducting wire placed in the ground at least several inches above Permittee's cable (if such cable is nonconductive); (2) at least several inches above that, a continuous colored tape with a statement to the effect that there is buried cable beneath; and (3) stakes or other appropriate above ground markers with Permittee's name and a toll-free number indicating that there is buried telephone cable below. Bored underground portions of the Telecommunication Facilities shall have a conducting wire at the same depth as the cable and shall not be required to provide the continuous colored tape. Portions of the Telecommunication Facilities located in conduit, including conduit of others used by Permittee, shall be marked at its entrance into and exit from each manhole and handhole with Permittee's name and a toll-free telephone number.

- 4.5 Tree Trimming. Permittee may trim trees upon and overhanging the Public Right-of-Way so as to prevent the branches of such trees from coming into contact with the Telecommunication Facilities, consistent with any standards adopted by Municipality. Permittee shall dispose of all trimmed materials. Permittee shall minimize the trimming of trees to that essential to maintain the integrity of the Telecommunication Facilities. Except in emergencies, all trimming of trees in the Public Right-of-Way shall have the advance approval of Manager.
- 4.6 Installation and Maintenance. The construction and installation of the Telecommunication Facilities shall be performed pursuant to plans approved by Municipality. The open cut of any Public Right-of-Way shall be coordinated with the Manager or his designee. Permittee shall install and maintain the Telecommunication Facilities in a reasonably safe condition. If the existing poles in the Public Right-of-Way are overburdened or unavailable for Permittee's use, or the facilities of all users of the poles are required to go underground then Permittee shall, at its expense, place such portion of its Telecommunication Facilities underground, unless Municipality approves an alternate location. Permittee may perform maintenance on the Telecommunication Facilities without prior approval of Municipality, provided that Permittee shall obtain any and all permits required by Municipality in the event that any maintenance will disturb or block vehicular traffic or are otherwise required by Municipality.
- 4.7 Pavement Cut Coordination. Permittee shall coordinate its construction and all other work in the Public Right-of-Way with Municipality's program for street construction and rebuilding (collectively "Street Construction") and its program for street repaving and resurfacing (except seal coating and patching) (collectively, "Street Resurfacing").
- 4.7.1 The goals of such coordination shall be to encourage Permittee to conduct all work in the Public Right-of-Way in conjunction with or immediately prior to any Street Construction or Street Resurfacing planned by Municipality.
- 4.8 Compliance with Laws. Permittee shall comply with all laws, statutes, ordinances, rules and regulations regarding the construction, installation, and maintenance of its Telecommunication Facilities, whether federal, state or local, now in force or which hereafter may be promulgated. Before any installation is commenced, Permittee shall secure all necessary permits, licenses and approvals from Municipality or other governmental entity as may be required by law, including, without limitation, all utility line permits and highway permits. Permittee shall comply in all respects with applicable codes and industry standards, including but not limited to the National Electrical Safety Code (latest edition adopted by Michigan Public Service Commission) and the National Electric Code (latest

edition). Permittee shall comply with all zoning and land use ordinances and historic preservation ordinances as may exist or may hereafter be amended.

- 4.9 Street Vacation. If Municipality vacates or consents to the vacation of Public Right-of-Way within its jurisdiction, and such vacation necessitates the removal and relocation of Permittee's Facilities in the vacated Public Right-of-Way, Permittee shall, as a condition of this Permit, consent to the vacation and remove its Facilities at its sole cost and expense when ordered to do so by Municipality or a court of competent jurisdiction. Permittee shall relocate its Facilities to such alternate route as Municipality, applying reasonable engineering standards, shall specify.
- 4.10 Relocation. If Municipality requests Permittee to relocate, protect, support, disconnect, or remove its Facilities because of street or utility work, or other public projects, Permittee shall relocate, protect, support, disconnect, or remove its Facilities, at its sole cost and expense, including where necessary to such alternate route as Municipality, applying reasonable engineering standards, shall specify. The work shall be completed within a reasonable time period.
- 4.11 Public Emergency. Municipality shall have the right to sever, disrupt, dig-up or otherwise destroy Facilities of Permittee if such action is necessary because of a public emergency. If reasonable to do so under the circumstances, Municipality will attempt to provide notice to Permittee. Public emergency shall be any condition which poses an immediate threat to life, health, or property caused by any natural or man-made disaster, including, but not limited to, storms, floods, fire, accidents, explosions, water main breaks, hazardous material spills, etc. Permittee shall be responsible for repair at its sole cost and expense of any of its Facilities damaged pursuant to any such action taken by Municipality.
- 4.12 Miss Dig. If eligible to join, Permittee shall subscribe to and be a member of "MISS DIG," the association of utilities formed pursuant to Act 53 of the Public Acts of 1974, as amended, MCL § 460.701 et seq., and shall conduct its business in conformance with the statutory provisions and regulations promulgated thereunder.
- 4.13 Underground Relocation. If Permittee has its Facilities on poles of Consumers Energy, Detroit Edison or another electric or telecommunications provider and Consumers Energy, Detroit Edison or such other electric or telecommunications provider relocates its system underground, then Permittee shall relocate its Facilities underground in the same location at Permittee's sole cost and expense.
- 4.14 Identification. All personnel of Permittee and its contractors or subcontractors who have as part of their normal duties contact with the general public shall wear on their clothing a clearly visible identification card bearing Permittee's name, their name and photograph. Permittee shall account for all identification cards at

all times. Every service vehicle of Permittee and its contractors or subcontractors shall be clearly identified as such to the public, such as by a magnetic sign with Permittee's name and telephone number.

5 Indemnification

5.1 Indemnity. Permittee shall defend, indemnify, protect, and hold harmless Municipality, its officers, agents, employees, elected and appointed officials, departments, boards, and commissions from any and all claims, losses, liabilities, causes of action, demands, judgments, decrees, proceedings, and expenses of any nature (collectively "claim" for this Part 5) (including, without limitation, attorneys' fees) arising out of or resulting from the acts or omissions of Permittee, its officers, agents, employees, contractors, successors, or assigns, but only to the extent such acts or omissions are related to the Permittee's use of or installation of facilities in the Public Right-of-Way and only to the extent of the fault or responsibility of Permittee, its officers, agents, employees, contractors, successors and assigns.

5.2 Notice, Cooperation. Municipality will notify Permittee promptly in writing of any such claim and the method and means proposed by Municipality for defending or satisfying such claim. Municipality will cooperate with Permittee in every reasonable way to facilitate the defense of any such claim. Municipality will consult with Permittee respecting the defense and satisfaction of such claim, including the selection and direction of legal counsel.

5.3 Settlement. Municipality will not settle any claim subject to indemnification under this Part 5 without the advance written consent of Permittee, which consent shall not be unreasonably withheld. Permittee shall have the right to defend or settle, at its own expense, any claim against Municipality for which Permittee is responsible hereunder.

6 Insurance

6.1 Coverage Required. Prior to beginning any construction in or installation of the Telecommunication Facilities in the Public Right-of-Way, Permittee shall obtain insurance as set forth below and file certificates evidencing same with Municipality. Such insurance shall be maintained in full force and effect until the end of the Term. In the alternative, Permittee may satisfy this requirement through a program of self-insurance, acceptable to Municipality, by providing reasonable evidence of its financial resources to Municipality. Municipality's acceptance of such self-insurance shall not be unreasonably withheld.

6.1.1 Commercial general liability insurance, including Completed Operations Liability, Independent Contractors Liability, Contractual Liability coverage, railroad protective coverage and coverage for property damage

from perils of explosion, collapse or damage to underground utilities, commonly known as XCU coverage, in an amount not less than Five Million Dollars (\$5,000,000).

- 6.1.2 Liability insurance for sudden and accidental environmental contamination with minimum limits of Five Hundred Thousand Dollars (\$500,000) and providing coverage for claims discovered within three (3) years after the term of the policy.
 - 6.1.3 Automobile liability insurance in an amount not less than One Million Dollars (\$1,000,000).
 - 6.1.4 Workers' compensation and employer's liability insurance with statutory limits, and any applicable Federal insurance of a similar nature.
 - 6.1.5 The coverage amounts set forth above may be met by a combination of underlying (primary) and umbrella policies so long as in combination the limits equal or exceed those stated. If more than one insurance policy is purchased to provide the coverage amounts set forth above, then all policies providing coverage limits excess to the primary policy shall provide drop down coverage to the first dollar of coverage and other contractual obligations of the primary policy, should the primary policy carrier not be able to perform any of its contractual obligations or not be collectible for any of its coverages for any reason during the Term, or (when longer) for as long as coverage could have been available pursuant to the terms and conditions of the primary policy.
- 6.2 Additional Insured. Municipality shall be named as an additional insured on all policies (other than worker's compensation and employer's liability). All insurance policies shall provide that they shall not be canceled, modified or not renewed unless the insurance carrier provides thirty (30) days prior written notice to Municipality. Permittee shall annually provide Municipality with a certificate of insurance evidencing such coverage. All insurance policies (other than environmental contamination, workers' compensation and employer's liability insurance) shall be written on an occurrence basis and not on a claims made basis.
- 6.3 Qualified Insurers. All insurance shall be issued by insurance carriers licensed to do business by the State of Michigan or by surplus line carriers on the Michigan Insurance Commission approved list of companies qualified to do business in Michigan. All insurance and surplus line carriers shall be rated A+ or better by A.M. Best Company.
- 6.4 Deductibles. If the insurance policies required by this Part 6 are written with retainages or deductibles in excess of \$50,000, they shall be approved by Manager in advance in writing. Permittee shall indemnify and save harmless Municipality

from and against the payment of any deductible and from the payment of any premium on any insurance policy required to be furnished hereunder.

- 6.5 Contractors. Permittee's contractors and subcontractors working in the Public Right-of-Way shall carry in full force and effect commercial general liability, environmental contamination liability, automobile liability and workers' compensation and employer liability insurance which complies with all terms of this Part 6. In the alternative, Permittee, at its expense, may provide such coverages for any or all its contractors or subcontractors (such as by adding them to Permittee's policies).
- 6.6 Insurance Primary. Permittee's insurance coverage shall be primary insurance with respect to Municipality, its officers, agents, employees, elected and appointed officials, departments, boards, and commissions (collectively "them"). Any insurance or self-insurance maintained by any of them shall be in excess of Permittee's insurance and shall not contribute to it (where "insurance or self-insurance maintained by any of them" includes any contract or agreement providing any type of indemnification or defense obligation provided to, or for the benefit of them, from any source, and includes any self-insurance program or policy, or self-insured retention or deductible by, for or on behalf of them).

7 Term

- 7.1 Term. The term ("Term") of this Permit shall be until the earlier of:
- 7.1.1 Five years from the Date of Issuance; or
 - 7.1.2 When the Telecommunication Facilities has not been used to provide telecommunications services for a period of one hundred and eighty (180) days by Permittee or a successor or an assignee of Permittee; or
 - 7.1.3 When Permittee, at its election and with or without cause, delivers written notice of termination to Municipality at least one-hundred and eighty (180) days prior to the date of such termination; or
 - 7.1.4 Upon either Permittee or Municipality giving written notice to the other of the occurrence or existence of a default by the other party under Sections 4.8, 6, 8 or 9 of this Permit and such defaulting party failing to cure, or commence good faith efforts to cure, such default within sixty (60) days (or such shorter period of time provided elsewhere in this Permit) after delivery of such notice; or
 - 7.1.5 Unless Manager grants a written extension, one year from the Date of Issuance if prior thereto Permittee has not started the construction and installation of the Telecommunication Facilities within the Public Right-

of-Way and two years from the Date of Issuance if by such time construction and installation of the Telecommunication Facilities is not complete.

8 Performance Bond or Letter of Credit

- 8.1 Municipal Requirement. Municipality may require Permittee to post a bond (or letter of credit) as provided in Section 15(3) of the METRO Act, as amended [MCL § 484.3115(3)].

9 Fees

- 9.1 Establishment; Reservation. The METRO Act shall control the establishment of right-of-way fees. The parties reserve their respective rights regarding the nature and amount of any fees which may be charged by Municipality in connection with the Public Right-of-Way.

10 Removal

- 10.1 Removal; Underground. As soon as practicable after the Term, Permittee or its successors and assigns shall remove any underground cable or other portions of the Telecommunication Facilities from the Public Right-of-Way which has been installed in such a manner that it can be removed without trenching or other opening of the Public Right-of-Way. Permittee shall not remove any underground cable or other portions of the Telecommunication Facilities which requires trenching or other opening of the Public Right-of-Way except with the prior written approval of Manager. All removals shall be at Permittee's sole cost and expense.

10.1.1 For purposes of this Part 10, "cable" means any wire, coaxial cable, fiber optic cable, feed wire or pull wire.

- 10.2 Removal; Above Ground. As soon as practicable after the Term, Permittee, or its successor or assigns at its sole cost and expense, shall, unless waived in writing by Manager, remove from the Public Right-of-Way all above ground elements of its Telecommunication Facilities, including but not limited to poles, pedestal mounted terminal boxes, and lines attached to or suspended from poles.

- 10.3 Schedule. The schedule and timing of removal shall be subject to approval by Manager. Unless extended by Manager, removal shall be completed not later than twelve (12) months following the Term. Portions of the Telecommunication Facilities in the Public Right-of-Way which are not removed within such time period shall be deemed abandoned and, at the option of Municipality exercised by written notice to Permittee as set forth in Part 12, title to the portions described in such notice shall vest in Municipality.

11 Assignment. Permittee may assign or transfer its rights under this Permit, or the persons or entities controlling Permittee may change, in whole or in part, voluntarily, involuntarily, or by operation of law, including by merger or consolidation, change in the ownership or control of Permittee's business, or by other means, subject to the following:

11.1 No such transfer or assignment or change in the control of Permittee shall be effective under this Permit, without Municipality's prior approval (not to be unreasonably withheld), during the time period from the Date of Issuance until the completion of the construction of the Telecommunication Facilities in those portions of the Public Right-of-Way identified on Exhibit A.

11.2 After the completion of such construction, Permittee must provide notice to Municipality of such transfer, assignment or change in control no later than thirty (30) days after such occurrence; provided, however,

11.2.1 Any transferee or assignee of this Permit shall be qualified to perform under its terms and conditions and comply with applicable law; shall be subject to the obligations of this Permit, including responsibility for any defaults which occurred prior to the transfer or assignment; shall supply Municipality with the information required under Section 3.1; and shall comply with any updated insurance and performance bond requirements under Sections 6 and 8 respectively, which Municipality reasonably deems necessary, and

11.2.2 In the event of a change in control, it shall not be to an entity lacking the qualifications to assure Permittee's ability to perform under the terms and conditions of this Permit and comply with applicable law; and Permittee shall comply with any updated insurance and performance bond requirements under Sections 6 and 8 respectively, which Municipality reasonably deems necessary.

11.3 Permittee may grant a security interest in this Permit, its rights thereunder or the Telecommunication Facilities at any time without notifying Municipality.

12 Notices

12.1 Notices. All notices under this Permit shall be given as follows:

12.1.1 If to Municipality, to City Clerk, City of Dearborn Heights, 6045 Fenton Street, Dearborn Heights, Michigan 48127.

12.1.2 If to Permittee, to Judith Newkirk, Director of Regulatory Affairs, 300 Meridian Centre, Rochester, New York 14618.

12.2 Change of Address. Permittee and Municipality may change its address or

personnel for the receipt of notices at any time by giving notice thereof to the other as set forth above.

13 Other items

- 13.1 No Cable, OVS. This Permit does not authorize Permittee to provide commercial cable type services to the public, such as "cable service" or the services of an "open video system operator" (as such terms are defined in the Federal Communications Act of 1934 and implementing regulations, currently 47 U.S.C. §§ 522 (6), 573 and 47 CFR § 76.1500).
- 13.2 Effectiveness. This Permit shall become effective when Permittee has provided any insurance certificates and bonds required in Parts 6 and 8, and signed the acknowledgement of receipt, below.
- 13.3 Authority. This Permit satisfies the requirement for a permit under Section 5 of the METRO Act [MCL 484.3105].
- 13.4 Interpretation and Severability. The provisions of this Permit shall be liberally construed to protect and preserve the peace, health, safety and welfare of the public, and should any provision or section of this Permit be held unconstitutional, invalid, overbroad or otherwise unenforceable, such determination/holding shall not be construed as affecting the validity of any of the remaining conditions of this Permit. If any provision in this Permit is found to be partially overbroad, unenforceable, or invalid, Permittee and Municipality may nevertheless enforce such provision to the extent permitted under applicable law.
- 13.5 Governing Law. This Permit shall be governed by the laws of the State of Michigan.

City of Dearborn Heights

By: Daniel L. Paletho

Its: Mayor

Date June 11, 2014

Acknowledgement of Receipt: Permittee acknowledges receipt of this Permit granted by Municipality.

Fiber Technologies Networks, L.L.C.

By: Fibertech Networks, LLC, its Sole Member

By:

Charles B. Hochstetler
Its: VP & General Counsel

Date: 6/20/14

Exhibit A

Public Right-of-Way to be Used by Telecommunication Facilities

Exhibit B

Bond

\\ODMA\PCDOCS\GRR\764521

Approved for the Agenda of:	APPROVED
6/11/2024	Motion No. 24-253, 24- 262, 24- 263

9.C.



Comptroller's Office

TO: Honorable Mayor Bill Bazzi

Honorable City Council Members

FROM: Darren Turner, Comptroller
Margaret Hazlett, Director

DATE: June 4, 2024

RE: Interim Comptroller Turner - DPW Uniform and Floor Mat Rental Program Agreement

"Motion by _____, seconded by _____, to approve the Customer Service Agreement between the City of Dearborn Heights and Unifirst Corporation. Unifirst Corporation will provide weekly uniform and floormat rentals for DPW workers. The uniforms will have the City of Dearborn Heights emblem. Further, authorize the Mayor and the City Clerk to sign said agreement, and provided the Mayor also authorizes any such payment as a necessary expense, the City Council authorizes warrants to be issued for the payment of these services. By doing so, the City Council is authorizing any such warrant and payment without prior authorization by the City Council of the specific warrant and payment as permitted by and consistent with City Charter Section 8.

Attachments:

1. City of Dearborn Heights Service Agreement
2. Sourcewell Proposal Evaluation
3. Sourcewell Proposal

CUSTOMER SERVICE AGREEMENT

COMPANY NAME (Customer)

City of Dearborn Heights

LOC. NO.

150

ADDRESS

6045 Fenton ST.

ROUTE NO.

Dearborn Heights, MI 48127

DATE

6/3/2024

PHONE

(313)791-3400

SIC/NAICS

The undersigned (the "CUSTOMER") orders from UniFirst Corporation and/or UniFirst Holdings, Inc. d.b.a. UniFirst and/or UniFirst Canada LTD. ("UNIFIRST") the rental service(s) at the prices and upon the conditions outlined:

MERCHANDISE SERVICED								
ITEM DESCRIPTION	LOST/ DAMAGED REPLACEMENT CHARGE	SERVICE FREQUENCY	NO. OF PERSONS/ ISSUE PER PERSON	TOTAL NO. OF CHANGES/ PIECES	PRICE PER CHANGE/ PIECE	STANDARD/ NON-STANDARD ¹	TOTAL FULL SERVICE	TOTAL VAL-U-LEASE ²
0123C SS Enhanced Vis Shirt	\$33.20	Weekly			\$0.34			
023C LS Enhanced Vis Shirt	\$33.20	Weekly			\$0.34			
10DO Work Pants	\$53.09	Weekly			\$0.41			
76GA 3x5 Mat	\$76.45	Weekly			\$1.33			
76GB 4x6 Mat	\$117.00	Weekly			\$2.13			
76GC 3x10 Mat	\$154.55	Weekly			\$2.66			
Lockers (if needed)		Weekly			\$1.00			
Minimum weekly charge applies, equal to 75% of the initial weekly install value.								

OTHER CHARGES	AMOUNT
Garment preparation per piece	\$0.83
Name emblem per piece	\$0.83
Company emblem per piece	\$0.83
Direct Embroidery: Wearer name per piece Company name per piece	

OTHER CHARGES	AMOUNT
Non-stock sizes per piece	
Special cuts per piece	
Restock/Exchange per piece	
Automatic Wiper Replacement	
Automatic Linen Replacement	
DEFE (See description on reverse side)	\$3.89

PAYMENT TERMS: C.O.D. ☐ E.F.T. ☐ Approved Charge³ ☐

COMMENTS
Waive all upfront fees on initail install only. 3% annual price increase fixed. 60 month agreement with a 36 month opt out. No Auto renewal

Approved charge: CUSTOMER agrees to make payments within 30 days of invoice receipt. A late charge of 1½% per month (18% per year) for any amount in arrears may be applied.⁴

The undersigned agrees to the attached Customer Service Agreement Terms and attests to have the authority to execute for the named CUSTOMER, and to approve use of any personalization – including logos or brand identities – that has been requested.

SALES REP:

Robert Davidson

6/3/2024

SALES REP (Print Name)

DATE

ACCEPTED⁵:

LOCATION MANAGER (Signature)

DATE

LOCATION MANAGER (Print Name and Title)

ACCEPTED:

CUSTOMER (Signature)

DATE

CUSTOMER (Print Name and Title)

EMAIL

¹ Out-sizes of otherwise Standard Merchandise are deemed to be Non-Standard Merchandise.

² Merchandise which is Val-U-Leased is not cleaned by UniFirst.

³ Charge status contingent upon continuing credit worthiness and may be revoked at UniFirst’s discretion.

⁴ All returned checks and declined credit/debit cards subject to \$35 processing fee.

⁵ This Agreement is effective only upon acceptance by UniFirst Location Manager.

PAGE 2 OF 2

CUSTOMER SERVICE AGREEMENT TERMS

REQUIREMENTS SUPPLIED. Customer orders from UniFirst Corp. ("UniFirst") the rental garments and/or other items of the type specified in this Agreement ("Merchandise") and related pickup/delivery and maintenance services (collectively with Merchandise, "Services") for all of Customer's requirements therefor, at the prices and upon the terms and conditions set forth herein. Additional Services requested by Customer, verbally or in writing, will also be covered by this Agreement. All rental Merchandise supplied to Customer remains the property of UniFirst. Customer warrants that it is not subject to, and that this Agreement does not interfere or conflict with, any existing agreement for the supply of the Merchandise or Services covered.

PERFORMANCE GUARANTEE. UNIFIRST GUARANTEES TO DELIVER HIGH-QUALITY SERVICE AT ALL TIMES. All items of Merchandise cleaned, finished, inspected, repaired, and delivered by UniFirst will meet or exceed industry standards, or non-conforming items will be replaced by the next scheduled delivery day at no cost to Customer. Items of rental Merchandise requiring replacement due to normal wear and tear will be replaced at no cost to Customer, save for any applicable personalization and setup charges.

Customer expressly waives the right to terminate this Agreement during the initial term or any extension thereof for deficiencies in the quality of Services unless: (1) complaints are first made in writing to UniFirst which set forth the precise nature of any deficiencies; (2) UniFirst is afforded at least 60 days to correct any deficiencies complained of; and (3) UniFirst fails to correct those deficiencies complained of within 60 days. In the event Customer complies with the foregoing and UniFirst fails to correct such deficiencies, Customer may terminate this Agreement by written notice to UniFirst, providing that all previous balances due to UniFirst have been paid in full and that all other conditions to terminate have been satisfied. Any delay or interruption of the Services provided for in this Agreement by reason of acts of God, fires, explosions, strikes or other industrial disturbances, or any other cause not within the control of UniFirst, shall not be deemed a breach or violation of this Agreement.

TERM AND RENEWAL. This Agreement is effective when signed by both the Customer and UniFirst Location Manager and continues in effect for 60 months after installation of Merchandise (for new customers) or any renewal date. This Agreement will be renewed automatically and continuously for multiple successive 60-month periods unless Customer or UniFirst gives written notice of non-renewal to the other at least 90 days prior to the next expiration date.

PRICES AND PAYMENTS. Prices are based on 52 weeks of service per year. Any increase(s) to Service Frequency could result in additional charges. On an annual basis, the prices then in effect will be increased by the greater of the annual percent increase in the Consumer Price Index - All Urban Consumers, Series ID: CUUROOOSAG, other goods and services, or by 5%. Additional price increases and other charges may be imposed by separate written notice or by notation on Customer's invoice. Customer may, however, decline such additional increases or charges by notifying UniFirst in writing within 10 days after receipt of such notice or notation. If Customer declines said additional price increases, UniFirst may terminate this Agreement. Customer also agrees to pay the other charges and minimum weekly charge herein specified. Charges relating to a wearer leaving Customer's employ can be terminated by (1) giving notice thereof to UniFirst and (2) returning or paying for any missing Merchandise issued to that individual. Any Merchandise payments required pursuant to this Agreement will be at the replacement price(s) then in effect hereunder. If an authorized Customer representative is not available to receive and acknowledge delivery of Merchandise, Customer authorizes UniFirst to make delivery and assumes responsibility for related charges/invoices.

If Customer fails to make timely payment, UniFirst may, at any time and in its sole discretion, terminate this Agreement by giving written notice to Customer, whether or not UniFirst has previously strictly enforced Customer's obligation to make timely payments. Customer agrees to pay, and will pay, all applicable sales, use, personal property, and other taxes and assessments arising out of this Agreement.

DEFE CHARGE. Customer's invoices may also include a DEFE charge to cover all or portions of certain expenses including:

D = DELIVERY, or expenses associated with the actual delivery of Services and Merchandise to Customer's place of business, primarily Route Sales Representative commissions, management salaries, vehicle depreciation, equipment maintenance, insurance, road use charges and local access fees.

E = ENVIRONMENTAL, or expenses (past, present, and future) UniFirst absorbs related to wastewater testing, purification, effluent control, solids disposal, supplies and equipment for pollution controls and energy conservation, and overall regulatory compliance.

F = FUEL, or the gas, diesel fuel, oil, and lubricant expenses associated with keeping UniFirst's fleet vehicles on the road and servicing its customers.

E = ENERGY, primarily the natural gas UniFirst uses to run boilers and gas dryers, plus other local utility charges.

MERCHANDISE. Customer acknowledges and agrees to notify all employees that Merchandise supplied is for general occupational use and, except as expressly specified below, affords no special user protections. Customer further acknowledges that: (1) Customer has unilaterally and independently determined and selected the nature, style, performance characteristics, number of changes and scope of all Merchandise to be used and the appropriateness of such Merchandise for Customer's specific needs or intended uses; (2) UniFirst does not have any obligation to advise, and has not advised, Customer concerning the fitness or suitability of the Merchandise for Customer's intended use; (3) UniFirst makes no representation, warranty, or covenant regarding the performance of the Merchandise (including without limitation Flame Resistant and Visibility Merchandise); and (4) UniFirst shall in no way be responsible or liable for any injury or harm suffered by any Customer employees while wearing or using any Merchandise. Customer agrees to indemnify and hold harmless UniFirst and its employees and agents from and against all claims, injuries, or damages to any person or property resulting from Customer's or Customer's employee use of the Merchandise, whether or not such claims, injuries or damages arise from any alleged defects in the Merchandise.

Flame Resistant ("FR") Merchandise supplied hereunder is intended only to prevent the ignition and burning of fabric away from the point of high heat impingement and to be self-extinguishing upon removal of the ignition source. FR items will not provide significant protection from burns in the immediate area of high heat contact due to thermal transfer through the fabric and/or destruction of the fabric in the area of such exposure. FR items are designed for continuous wear as only a secondary level of protection. Primary protection is still required for work activities where direct or significant exposure to heat or open flame is likely to occur.

Visibility Merchandise is intended to provide improved conspicuity of the wearer under daylight conditions and when illuminated by a light source of sufficient candlepower at night. It is Customer's responsibility to determine the level of conspicuity needed by wearers under specific work conditions. Further, Customer agrees that Visibility Merchandise alone does not ensure conspicuity of the wearer and that additional safety precautions may be necessary. The Visibility Merchandise supplied satisfied particular ANSI/ISEA standards only when they were new and unused and only if so labeled. Customer acknowledges that usage and laundering of Visibility Merchandise may adversely affect its conspicuity.

Healthcare/Food-Related Customer acknowledges that: (1) UniFirst does not guarantee or warrant that the Merchandise selected by Customer or that processed garments delivered by UniFirst will be appropriate or sufficient to provide a hygienic level adequate for individual Customer's needs; and (2) optional poly-bagging* is recommended to reduce the risk of cross-contamination of Merchandise, and the failure to utilize such service may adversely affect the efficacy of UniFirst's hygienic cleaning process.

(* Poly-bag services incur additional charges.)

If any Merchandise supplied hereunder is Merchandise that: (1) UniFirst does not stock for whatever reason (including due to style, color, size or brand); (2) consists of non-UniFirst manufactured or customized FR Merchandise; or (3) consists of Merchandise that has been permanently personalized (in all cases known as "Non-Standard Merchandise"), then, upon the discontinuance of any Service hereunder at any time for any reason, including expiration, termination, or cancellation of this Agreement, with or without cause, deletion of any Non-Standard Merchandise from Customer's Service Program, or due to employee reductions (in each case a "Discontinuance of Service"), Customer will purchase at the time of such Discontinuance of Service all affected Non-Standard Merchandise items then in UniFirst's inventory (in-service, shelf, as well as any manufacturer's supplies ordered for Customer's use), paying for same the replacement charges then in effect.

Customer agrees not to contaminate any Merchandise with asbestos, heavy metals, solvents, inks, or other hazardous or toxic substances ("contaminants"). Customer agrees to pay UniFirst for all Merchandise that is lost, stolen, damaged or abused beyond repair. As a condition to the termination of this Agreement, for whatever reason, Customer will return to UniFirst all standard Merchandise in good and usable condition or pay for same at the replacement charges then in effect.

OBLIGATIONS AND REMEDIES. If Customer breaches or terminates this Agreement before the expiration date for any reason (other than for UniFirst's failure under the performance guarantee described above), Customer will pay UniFirst, as liquidated damages and not as a penalty (the parties acknowledging that actual damages would be difficult to calculate with reasonable certainty) an amount equal to 50 percent of the average weekly amounts invoiced in the preceding 26 weeks, multiplied by the number of weeks remaining in the current term. These damages will be in addition to all other obligations or amounts owed by Customer to UniFirst, including the return of Standard Merchandise or payment of replacement charges, and the purchase of any Non-Standard Merchandise items as set forth herein.

This Agreement shall be governed by Massachusetts law (exclusive of choice of law). If a dispute arises from or relates in any way to this Agreement or any alleged breach thereof at any time, the parties will first attempt to resolve the claim or dispute by negotiation at agreed time(s) and location(s). All negotiations are confidential and will be treated as settlement negotiations. Any matter not resolved through direct negotiations within 30 days shall be resolved exclusively by final and binding arbitration, conducted in the capital city of the state where Customer has its principal place of business (or some other location mutually agreed), pursuant to the Expedited Rules of the Commercial Arbitration Rules of the American Arbitration Association, and governed by the Federal Arbitration Act, to the exclusion of state law inconsistent therewith. The parties will agree upon one (1) Arbitrator to settle the controversy or claim. The successful or substantially prevailing party in any proceeding, including any appeals thereof (as determined by the Arbitrator/court) shall recover all of its costs and expenses including, without limitation, reasonable attorney fees, witness fees, and discovery costs, all of which shall be included in and as a part of the judgment or award rendered hereunder. This provision for Arbitration is specifically enforceable by the parties; the Arbitrator shall have no power to vary or ignore the provisions hereof; and, the decision of the Arbitrator in accordance herewith, may be entered in any court having jurisdiction thereof. Customer acknowledges that, with respect to all such disputes, it has voluntarily and knowingly waived any right it may have to a jury trial or to participate in a class action or class litigation as a representative of any other persons or as a member of any class of persons, or to consolidate its claims with those of any other persons or class of persons. If this prohibition against class litigation is ruled to be unenforceable for any reason in any proceeding, then the prohibition against class litigation shall be void and of no force and effect in that proceeding.

MISCELLANEOUS. The parties agree that this Agreement represents the entire agreement between them. In the event Customer issues a purchase order to UniFirst at any time, none of the standard pre-printed terms and conditions therein shall have any application to this Agreement or any transactions occurring pursuant hereto or thereto. UniFirst may, in its sole discretion, assign this Agreement. Customer may not assign this Agreement without the prior written consent of UniFirst. Customer agrees that in the event it sells or transfers its business, it will require the purchaser or transferee to assume all obligations and responsibilities under this Agreement, provided that such assumption shall not relieve Customer of its liabilities hereunder and provided further that any failure by a purchaser or transferee to assume this Agreement shall constitute a breach and early termination of this Agreement resulting in the obligation to pay all amounts on account thereof as set forth in this Agreement. Neither party will be liable for any incidental, consequential, special, or punitive damages. In no event shall UniFirst's aggregate liability to Customer for any and all claims exceed the sum of all amounts actually paid by Customer to UniFirst. In the event any portion of this Agreement is held by a court of competent jurisdiction or by a duly appointed arbitrator to be unenforceable, the balance will remain in effect. All written notices provided to UniFirst must be sent by certified mail to the attention of the Location Manager. In Texas and certain other locations, UniFirst's business is conducted by, and the term "UniFirst" as used herein means, UniFirst Holdings, Inc. d.b.a. UniFirst.



Proposal Evaluation
Uniforms with Related Products and Services RFP #040920

Possible Points		Blauer Manufacturing	Eastbay Inc.	Haix North America	Riddell All American	Unifirst Corporation
Conformance to Terms/ Conditions to Include Documentation	50	39	36	41	38	43
Pricing	400	348	261	290	274	340
Financial, Industry and Marketplace Successes	75	66	61	59	60	65
Bidder's Ability to Sell/ Service Contract Nationally	100	85	81	72	74	87
Bidder's Marketing Plan	50	39	34	40	34	43
Value Added Attributes	75	56	50	60	55	67
Warranty Coverages and Information	50	42	37	41	38	43
Selection and Variety of Products and Services Offered	200	175	161	134	159	182
Total Points	1,000	850	721	737	732	870
Rank Order		2	5	3	4	1

DocuSigned by:
Greg Grunig
/331UC3F-13B63D365J...
Greg Grunig, Procurement Lead Analyst

DocuSigned by:
Brandon Town
/1CAB93CUB37 / 421...
Brandon Town, CPSM, CPSP, Procurement Analyst

DocuSigned by:
Michael Muñoz
/3H0204L4023B44D...
Michael Muñoz, CPPB, Procurement Analyst

DocuSigned by:
Stephanie Haataja
/23MA313 / B6D439...
Stephanie Haataja, CPIIM, Procurement Analyst



COMMENT AND REVIEW
to the
REQUEST FOR PROPOSAL (RFP) 040920
Entitled

Uniforms with Related Products and Services

The following advertisement was placed February 20, 2020 in Utah's *The Salt Lake Tribune*, in USA Today, in South Carolina's *The State*, and on the Sourcewell website www.sourcewell-mn.gov, Sourcewell Procurement Portal <https://proportal.sourcewell-mn.gov>, Biddingo, Merx, The New York State Contract Reporter www.nyscr.ny.gov, PublicPurchase.com, and February 21, 2020 in Oregon's *Daily Journal of Commerce*:

Sourcewell, a State of Minnesota local government agency and service cooperative, is requesting proposals for Uniforms with Related Products and Services to result in a contracting solution for use by its members. Sourcewell members include thousands of governmental, higher education, K-12 education, not-for-profit, tribal government, and other public agencies located in the United States and Canada. A full copy of the Request for Proposals can be found on the Sourcewell Procurement Portal [<https://proportal.sourcewell-mn.gov>]. Only proposals submitted through the Sourcewell Procurement Portal will be considered. Proposals are due no later than April 9, 2020, at 4:30 p.m. Central Time, and late proposals will not be considered.

The solicitation process was conducted through the Sourcewell Procurement Portal. The following parties expressed interest in the solicitation by registering for this opportunity within the portal:

1906542 Alberta Ltd	LAST CHANCE OUT
911 Supply	Logistik Unicorp Inc
AdvanTech Inc.	Medline Industries, Inc.
AlSCO, Inc.	ML Click Marketing, LLC DBA True Uniform
Aramark	Outdoor Outfits Ltd.
Aramark Uniform & Career Apparel LLC	Prime Contractors, Inc.
Bitars Services Inc.	Prime Vendor Inc.
Blauer Manufacturing Co., Inc.	Promo Solutions
Cintas Corporation	PRUDENTIAL OVERALL SUPPLY
Doc Boston Sports	Public Safety Equipment Company LLC
Eastbay, Inc	Riddell / All American Sports Corp
Galls, LLC	Safedesign Apparel Ltd.
Grey Hill LLC	Salsa Professional Apparel & Supplies
Guillevin International Co.	Signarama Peterborough

HAIX NORTH AMERICA	Tenth Street Productions, Inc.
Guillevin International Co.	UniFirst Corporation
Heredia-Gonzalez Inc	Uniforms Manufacturing of Arizona, LLC
importation Casabawa Inc	Varsity Brands Holding Co., Inc.
It's Greek To Me INC	VF Imagewear Inc.
Kodiak Group Holdings Co. o/a Work Authority	Victory Supply LLC
KORNEY BOARD AIDS, INC	Will Enterprises

All Proposals remained sealed within the Sourcewell Procurement Portal until the scheduled due date and time. Proposals were electronically opened, and the list of all Proposers was made publicly available on the Sourcewell Procurement Portal, on April 9, 2020 at 4:35 pm CT. Proposals were received from the following:

Blauer Manufacturing Co., Inc.
Eastbay, Inc.
Haix North America
Riddell/All American Sports Corp
UniFirst Corporation

Proposals were reviewed by the Proposal Evaluation Committee:

Greg Grunig, Sourcewell Procurement Lead Analyst
Brandon Town, Sourcewell Procurement Analyst
Michael Munoz, Sourcewell Procurement Analyst
Steff Haataja, Sourcewell Procurement Analyst

The findings of the Proposal Evaluation Committee are summarized as follows:

The Proposal Evaluation Committee applied the Sourcewell RFP evaluation criteria and determined that all proposal responses met the scope and mandatory submittal requirements and were evaluated.

Blauer Manufacturing is a 4th generation, family owned company providing a wide array of uniform products, including base-layers, mid-layers, outerwear, rainwear, footwear, headwear, and accessories. Blauer partners with over 250 distributors across the United States and Canada who are ready to meet participating entities' needs. Participating entities are offered significant discounts on Blauer's full line of uniform solutions.

UniFirst Corporation offers a full-service uniform program that allows participating entities to buy, rent and lease a variety of uniform products ranging from standard work wear, coverall, smocks, food service, flame resistant and hi visibility, to corporate casual attire. They also have floorcare and dust control products. UniFirst maintains a distribution center and more than 260 service centers throughout the US and Canada offering laundering and other rental service operations. Participating entities will receive products and services at a competitive price with a solid discount.

For these reasons, the Sourcewell Proposal Review Committee recommends award of Sourcewell Contract #040920 to:

UniFirst
Blauer Manufacturing

040920-UFC
040920-BLA

The preceding recommendations were approved on May 13, 2020.

DocuSigned by:

Greg Grunig

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Greg Grunig, Sourcewell Procurement Lead Analyst

DocuSigned by:

Brandon Town

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Brandon Town, Sourcewell Procurement Analyst

DocuSigned by:

Michael Munoz

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Michael Munoz, Sourcewell Procurement Analyst

DocuSigned by:

Stephanie Haataja

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Steff Haataja, Sourcewell Procurement Analyst

STATEMENT OF COMPLIANCE

As Chief Procurement Officer for Sourcewell, I have reviewed the recommendation of the Evaluation Committee and the accompanying support materials documenting the process followed for **RFP #040920 for Uniforms with Related Products and Services**.

The committee accepted, deemed responsive, evaluated, and recommended proposals for award. Under authority granted to the Chief Procurement Officer in Sourcewell's bylaws, the recommendations set forth above are approved.

I hereby certify:

1. Sourcewell is a government agency, created and authorized by Minnesota law to provide cooperative procurement contracts.
2. The procurement process and resulting contracts have been awarded in compliance with the laws of the State of Minnesota (Minnesota Statutes Chapter 471 and Minnesota Statutes Section 123A.21), and in conformity to Sourcewell's Procurement Policy.

DocuSigned by:

Jeremy Schwartz

C0FD2A139D06489...

Jeremy Schwartz, CSSBB, CPPO
Chief Procurement Officer

Approved for the Agenda of:	APPROVED
6/11/2024	Motion No. 24-254

9.D.



Comptroller's Office

TO: Honorable Mayor Bill Bazzi
Honorable City Council Members

FROM: Darren Turner, Comptroller

DATE: June 4, 2024

RE: Interim Comptroller Turner - Full Cost Allocation Plan (CAP) Analysis Agreement

“Motion by _____, seconded by _____, to rescind motion 21-296 and approve the attached Customer Service Agreement between the City of Dearborn Heights and Maximus for a Full Cost Allocation Analysis in the amount of \$15,000. The purpose and intention of this analysis is to properly distribute administrative and other related costs to the various operating departments, programs, funds, and other components that make up the city. Further, authorize the Mayor and the City Clerk to sign said agreement and provided the Mayor also authorizes any such payment as a necessary expense, the City Council authorizes warrants to be issued from GL ACCOUNT NUMBER: 101-223-817.000 for the payment of these services. By doing so, the City Council is authorizing any such warrant and payment without prior authorization by the City Council of the specific warrant and payment as permitted by and consistent with City Charter Section 8.

Attachments:

1. Maximus Cost Allocation Service Agreement

SERVICE AGREEMENT

This Service Agreement, (this "Agreement"), is entered into this June 11, 2024 (the "Effective Date"), by and between Maximus US Services, Inc., ("Contractor" or "Maximus"), and City of Dearborn Heights, Michigan, ("Client"). In consideration of mutual promises and covenants, the parties agree as follows:

1. Scope of Services

Contractor will perform in a professional manner the Services detailed in Exhibit A.

2. Term

This Agreement commences on the Effective Date and remains in effect until January 31, 2025, unless earlier terminated in accordance with Section 4. The parties may mutually agree to extend this Agreement for two additional one-year period, pursuant to an amendment duly signed by both parties.

3. Compensation.

Client will pay Contractor the fees for services rendered as set forth in Exhibit A, incorporated herein by reference as if fully set forth as part of this Agreement.

4. Termination.

- a. Termination for Cause. Upon material breach of the terms of this Agreement, the non-breaching party will provide written notice to the breaching party specifying the nature of the breach. The breaching party will have 30 days (or a longer period if the parties mutually agree) from the date of receipt to cure any of the default prior to the effective date of termination. Notice of default must be delivered by certified mail or overnight courier.
- b. Termination for Convenience. Either party may terminate this Agreement without cause upon 60 days prior written notice to the other. In the event the Agreement is so terminated by Client, Client will reimburse Contractor for all reasonable costs incurred by Contractor due to such early termination.
- c. Rights Upon Termination. Upon termination for whatever reason and regardless of the nature of the breach (if any), Client agrees to pay Contractor in full for all goods and/or services provided to Client under this Agreement, or any amendment thereto, as of the effective date of termination of the Agreement.

5. Invoicing and Payment.

Client will pay Contractor a fee for Services rendered as set forth in Exhibit A. Unless stated otherwise in Exhibit A, Client will pay all invoices in full within thirty (30) days of the invoice date.

6. Data Accuracy.

Contractor will guide the Client to determine the data required. Client represents that all financial and statistical information provided to Contractor by Client, its employees and agents is accurate and complete to the best of its knowledge. Client further acknowledges and agrees that Contractor is entitled to rely upon the accuracy and completeness of the data to perform the Services. Client will provide all data in a timely manner sufficient to allow Contractor to provide the Services. Contractor has no liability to Client for Client's provision of incomplete, inaccurate or untimely data.

7. Records and Inspections.

Contractor will maintain full and accurate records with respect to all matters covered under this Agreement for 6 years after the completion of the Services. During such period, Client will have the right to examine and audit the records and to make transcripts therefrom. Client will provide 30 days' prior written notice of its intent to inspect or audit any such records and will conduct such inspection or audit only during Contractor's normal business hours and no more than once every six months. Any employee, Contractor, subcontractor or agent of Client granted access to such records will execute a non-disclosure agreement prior to being granted access.

8. Warranties.

Contractor warrants that it will perform the services in a manner consistent with the standards typically practiced by similarly situated companies in the same industry.

9. Client Representations & Warranties.

Client represents and warrants to Contractor that its use of the Services shall comply with all applicable laws, statutes, ordinances, codes, rules, regulations, orders, judgments, decrees, standards, requirements or procedures enacted, adopted, applied, enforced or followed now or in the future by any federal or state governmental bodies or agencies. Client further represents and warrants to Contractor that it has obtained all necessary consents, rights and permissions to enter into this Agreement and use the Services in accordance with the terms of this Agreement.

10. Ownership of Intellectual Property.

All work, reports, writings, ideas, designs, methods, computer software (both object and source code) and data recorded in any form that exist and are owned by Maximus prior to this Agreement, or that are created, developed, written, conceived or made by Maximus or any third party (whether solely or jointly with others) as a result of, or relating specifically to this Agreement, or in the performance of the Services under this Agreement (collectively or separately, "Intellectual Property") are and shall be the exclusive property of Maximus and ownership shall vest in Maximus immediately upon creation. Nothing herein shall be deemed to grant Client any rights to the Intellectual Property except as explicitly stated in this Agreement.

11. Compatible Platforms/Hardware.

To the extent applicable to the Services that will be provided by Contractor, notwithstanding any initial set-up and/or implementation services provided by Maximus at the commencement of the Term, Client is responsible for obtaining, installing and maintaining an appropriate operating environment, including all connectivity and equipment as well as the necessary hardware, operating system software and other items required to access and use the Services (the "Operating Environment"). Maximus will not be responsible for any incompatibility between the Service and Client's Operating Environment or for Client's use of any third-party software, hardware, browsers or other products not specifically recommended or approved by Maximus for Client's use with the Services. Maximus will make written compatibility recommendations available to Client at Client's request, but, for clarity, Client is ultimately responsible for the compatibility and operation of its Operating Environment.

12. Copyright for Contractor's Proprietary Software.

To the extent that the Services provided by Contractor are generated by Contractor's proprietary software, nothing contained herein is intended nor will it be construed to require Contractor to

provide such software to Client. Client agrees that it has no claims of ownership, including copyright, patents or other intellectual property rights to Contractor's software. Nothing in this Agreement will be construed to grant Client any rights to Contractor's materials created prior to the execution of this Agreement. All of the deliverables prepared by Contractor for Client included in the Services are specifically set out in Exhibit A.

13. Contractor Liability if Audited.

Contractor will, upon notice of audit, make work papers and other records available to the auditors. Contractor's sole responsibility under an audit will be to provide reasonable assistance to Client through the audit and to make changes to the work product required as a result of the audit. Contractor will not be liable for any audit disallowances or any missed or lost revenue associated with, or related to, the Services, regardless of cause.

14. Indemnification.

To the extent allowed by law, each party (an "Indemnifying Party") will defend, indemnify and hold harmless the other party (an "Indemnified Party") from and against any and all third-party claims and resulting proven direct damages, liabilities and costs (including reasonable attorney fees) to the extent proximately caused by the negligent actions or willful misconduct of the Indemnifying Party, its employees or agents. The Indemnifying Party will not be responsible for any damages, liabilities or costs resulting from the negligence or willful misconduct of the Indemnified Party, its employees, Contractors, or agents or any third party.

15. Limitation of Liability.

Client agrees that Contractor's total liability to Client for any and all damages whatsoever arising out of, or in any way related to, this Agreement from any cause, including but not limited to negligence, errors, omissions, strict liability, breach of contract or breach of warranty will not, in the aggregate, exceed USD \$150,000.

In no event will Contractor be liable for indirect, special, incidental, economic, consequential or punitive damages, including but not limited to lost revenue, lost profits, replacement goods, loss of technology rights or services, loss of data, or interruption or loss of use of software or any portion thereof regardless of the legal theory under which such damages are sought and notwithstanding any failure of essential purpose of any limited remedy.

Any claim by Client against Contractor relating to this Agreement must be made in writing and presented to Contractor within one (1) year after the date on which Contractor completes performance of the services specified in this Agreement.

16. Notices.

Any notices, bills, invoices, or reports required by this Agreement will be sufficient if sent by the parties in the United States mail, postage paid, to the address noted below:

For Maximus:

Lucas Williamson

Senior Manager

808 Moorefield Park Drive, Suite 205,
Richmond, VA 23236

For Dearborn Heights, Michigan:

Darren E. Turner

Interim Comptroller

6045 Fenton, Dearborn Heights, MI 48127

Phone: 804.323.3535

Phone: 313.791.3449

Fax: 703.251.8240

Email:
lucaswilliamson@maximus.com

Email: Darren E. Turner
deturner@dearbornheightsmi.gov

Any notice sent by certified mail will be deemed to have been given five (5) days after the date on which it is mailed. All other notices will be deemed given when mailed. No objection may be made to the manner of delivery of any notice actually received in writing by an authorized agent of a party.

17. Changes.

The terms and scope of Services of this Agreement may be changed only by written agreement signed by both parties.

18. Miscellaneous.

- a. There are no third-party beneficiaries to this Agreement and nothing in this Agreement will be construed to provide any rights or benefits to any third-party.
- b. If Contractor is requested by Client to produce deliverables, documents, records, working papers, or personnel for testimony or interviews with respect to this Agreement or any services provided hereunder for any third party matter, litigation or otherwise, then Client and Contractor will execute a change order or new services agreement for the sole purpose of setting forth any payment and the terms associated with Contractor's response and related to the reasonable fees of Contractor in responding. The foregoing does not:
(1) diminish or negate Contractor's obligation to negotiate and defend all cost allocation plans and State mandated cost claims as specifically provided for under this Agreement;
or (2) apply in the event Contractor is compelled by subpoena from a third party to provide Contractor deliverables, documents, records, working papers, or personnel for testimony or interviews.
- c. The parties intend that Contractor, in performing the Services specified in this Agreement will act as an independent contractor and will have full control of the work and the manner in which it is performed. Contractor and Contractor's employees are not to be considered agents or employees of Client for any purpose.
- d. In the event that any provision of this Agreement is held to be invalid, illegal or unenforceable for any reason, this Agreement will continue in full force and effect without said provision, the validity, legality and enforceability of the remaining provisions will not in any way be affected or impaired thereby, and this Agreement will be interpreted to reflect the original intent of the parties insofar as possible.
- e. The titles of the sections, subsections, and paragraphs set forth in this Agreement are inserted for convenience of reference only and will be disregarded in construing or interpreting any of the provisions of this Agreement.
- f. This Agreement and any additional or supplementary document or documents incorporated herein by specific reference contain all the terms and conditions agreed upon by the parties hereto, and no other agreements, oral or otherwise, regarding the subject matter of this Agreement or any part thereof will have any validity or bind any of the parties hereto. This shall include any purchase order submitted or provided by Client, whether prior to or upon execution of this Agreement, which shall be for Client's internal purposes only. Contractor rejects, and in the future is deemed to have rejected, any purchase

order's terms to the extent they add to or conflict in any way with this Agreement or the applicable Scope of Services, and such additional or conflict terms will have no effect.

- g. Neither party will be liable hereunder by reason of any failure or delay in the performance of its obligations hereunder on account of strikes, shortages, riots, insurrection, fires, flood, storm, explosions, earthquakes, acts of God, war, governmental action, labor conditions, material shortages or any other cause which is beyond the reasonable control of such party.
- h. Each individual signing this Agreement certifies that (i) he or she is authorized to sign this Agreement on behalf of his or her respective organization, (ii) such organization has obtained all necessary approvals to enter into this Agreement, including but not limited to the approval of its governing board, and (iii) when executed, this Agreement is a valid and enforceable obligation of such organization.
- i. Waiver by either party of a breach of any provision of this Agreement or the failure by either party to exercise any right hereunder will not operate or be construed as a waiver of any subsequent breach of that provision or as a waiver of that right.

IN WITNESS WHEREOF, the parties have executed this Agreement through their duly authorized representatives.

Maximus US Services, Inc.

City of Dearborn Heights, Michigan

By:

By:

Name:

Name:

Title:

Title:

Date:

Date:

EXHIBIT A
Scope of Services & Compensation
MI CI Dearborn Heights CAP 22
SCOPE OF SERVICES:

Contractor represents that it has, or will secure at its own expense, all personnel required in the performance of Services under this Agreement. All of the Services required hereunder will be performed by Contractor or under its supervision, and all personnel engaged in the work will be fully qualified to perform the services described herein. Contractor reserves the right to subcontract for Services hereunder.

Description of Services:

- a) Development of a cost allocation analysis that identifies the full costs incurred by the City to support and administer City programs, special revenue funds, and internal service and enterprise activities. The purpose of this analysis will be to distribute administrative and other related costs to the various operating departments, programs, funds, and other components that make up the city.
- b) Prepare indirect cost proposals for federal grants as necessary.
- c) Negotiation, of the completed cost allocation plan, with the representatives of the State or federal government, whichever is applicable.

COMPENSATION:

For Services provided as set forth above, in this Exhibit A, Client agrees to pay Contractor compensation in the amount of Fifteen Thousand Dollars (\$15,000).

Contractor will render to Client one or more invoices for the fees specified herein, with payment due thirty (30) days after the invoice date.

The fee breakdown is as follows:

Fiscal Year 2022	\$15,000
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Approved for the Agenda of:	APPROVED
6/11/2024	Motion No. 24-255

9.E.



Department of Innovation & Technology

TO: Honorable Mayor Bill Bazzi
Honorable City Council Members

FROM: David Cooper

DATE: May 30, 2024

RE: IT Director Cooper - Purchase & Payment - Senior Center Computers

I respectfully request authorization to purchase 16 Lenovo ThinkCentre M70q Gen3 computers for use in Berwyn and Eton Senior Centers by senior residents from SHI for a total of \$9,520. Moreover, provided the Mayor also authorizes any such payment as a necessary expense, the City Council authorizes warrants to be issued from GL ACCOUNT NUMBER: 101-258-932.000 for the payment of these computers. By doing so, the City Council is authorizing any such warrant and payment without prior authorization by the City Council of the specific warrant and payment as permitted by and consistent with City Charter Section 8.9

Attachments:

1. Senior Center Computers (CDWG 1CF02Z3)
2. Senior Center Computers (Insight)
3. Senior Center Computers (SHI Quote - 24819643)



Thank you for choosing CDW. We have received your quote.

Hardware

Software

Services

IT Solutions

Brands

Research Hub

Review and Complete Purchase

DAVID COOPER,

Thank you for considering CDW•G for your technology needs. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
1CF02Z3	5/23/2024	SENIOR CENTER COMPUTERS	3194710	\$9,961.28

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Lenovo ThinkCentre M70q Gen 3 - tiny - Core i5 12400T 1.8 GHz - 16 GB - SSD	16	7473163	\$622.58	\$9,961.28

Mfg. Part#: 11T300C0US

Contract: Michigan Master Computing-MiDEAL (071B6600110)

SUBTOTAL	\$9,961.28
SHIPPING	\$0.00
SALES TAX	\$0.00
GRAND TOTAL	\$9,961.28

PURCHASER BILLING INFO	DELIVER TO
Billing Address: CITY OF DEARBORN HTS ACCTS PAYABLE 6045 FENTON ST DEARBORN HEIGHTS, MI 48127-3287 Phone: (313) 791-3400 Payment Terms:	Shipping Address: CITY OF DEARBORN HEIGHTS ATTN:DAVID COOPER 25637 MICHIGAN AVE DEARBORN HEIGHTS, MI 48125-1037 Phone: (313) 791-3400 Shipping Method: Expeditors Deferred 3-5 Days
Please remit payments to:	
CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515	



Sales Contact Info

Haris Imamovic | 800.808.4239 | haris.imamovic@cdwg.com

Need Help?



My Account



Support



Call 800.800.4239

[About Us](#) | [Privacy Policy](#) | [Terms and Conditions](#)

This order is subject to CDW's Terms and Conditions of Sales and Service Projects at
<http://www.cdwg.com/content/terms-conditions/product-sales.aspx>
For more information, contact a CDW account manager

© 2024 CDW•G LLC, 200 N. Milwaukee Avenue, Vernon Hills, IL 60061 | 800.808.4239

Cart

Summary

SubtotalUSD \$10,783.84

Tax and shipping will be calculated on checkout.

Checkout

Empty cart

Item	Qty	Subtotal
 Lenovo ThinkCentre M70q Gen 3 11T3 - Tiny - Core i5 12400T / 1.8 GHz - RAM 16 GB - SSD 256 GB - NVMe - UHD Graphics 730 - GigE - WLAN: 802.11a/b/g/n/ac/ax, Bluetooth 5.1 - Win 11 Pro - monitor: none - keyboard: US - raven black - TopSeller Insight #: 11T300C0US Mfr #: 11T300C0US Add accessories Add protection Delete	16 ^ v	USD \$10,783.84 (USD \$673.99 each)

Recently viewed items



APC Smart-UPS
SMT1500RM2UC - UPS - 1
kW - 1440 VA - with APC

USD \$816.99

Add to cart



Digital Watchdog
MEGApix DWC-
MV95WIATW - Network

USD \$399.99

Add to cart



Lenovo ThinkCentre M70q
Gen 3 - tiny - Core i5
12400T 1.8 GHz - 16 GB -

USD \$673.99

Added to cart



Lenovo ThinkCentre M70q
Gen 3 - tiny - Core i7
12700T 1.4 GHz - 16 GB -

USD \$1,321.99

Add to cart

Feedback



Pricing Proposal
Quotation #: 24819643
Created On: 5/5/2024
Valid Until: 6/30/2024

City of Dearborn Heights MI

David Cooper

6045 Fenton
Dearborn Heights, MI 48127
United States
Phone: 313-791-3400
Fax:
Email: DCooper@dearbornheightsmi.gov

Inside Account Executive

Thomas Feeney

290 Davidson Ave.

Somerset, NJ 08873
Phone: 732-667-2787
Fax:
Email: thomas_feeney@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Lenovo ThinkCentre M70q Gen 3 11T3 Lenovo - Part#: 11T300C0US Contract Name: Open Market Contract #: Open Market	16	\$595.00	\$9,520.00
Total			\$9,520.00

Additional Comments

Please Note: Lenovo has a zero returns policy on any custom build machines. Lenovo also does not allow returns on open box/phased out products. For these products, orders are non-cancellable and non-returnable from point of order.

Please note, if Emergency Connectivity Funds (ECF) will be used to pay for all or part of this quote, please let us know as we will need to ensure compliance with the funding program.

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

The products offered under this proposal are Open Market and resold in accordance with the terms and conditions at [SHI Online Customer Resale Terms and Conditions](#).

Approved for the Agenda of:	APPROVED
6/11/2024	Motion No. 24-256

9.F.



Department of Innovation & Technology

TO: Honorable Mayor Bill Bazzi
Honorable City Council Members

FROM: David Cooper

DATE: May 30, 2024

RE: IT Director Cooper - Building Department BS&A On-Line Services Agreement

I respectfully request the authority to enter into agreement with BS&A for On-Line Services for the Building Department. Account number 101-258-728.001 will be used for the initial fee of \$4,885, which includes the first year's annual fee, onsite implementation/setup/training and project management. This on-line service will allow Dearborn Heights residents many on-line conveniences, which include inspection scheduling and permit applications. Please see attachment for a complete breakdown.

Moreover, provided the Mayor also authorizes any such payment as a necessary expense, the City Council authorizes warrants to be issued from (GL ACCOUNT NUMBER: 101-258-728.001) for the payment of these services. By doing so, the City Council is authorizing any such warrant and payment without prior authorization by the City Council of the specific warrant and payment as permitted by and consistent with City Charter Section 8.9

Attachments:

1. Dearborn Heights City Wayne - BSAO_CD 6.4.24_BB

Proposal for BS&A Online - Community Development, Presented to...
City of Dearborn Heights, Wayne County MI

June 4, 2024

Quoted by: Brittany Brabo



Thank you for the opportunity to quote our software and services.

At BS&A, we are focused on delivering unparalleled service, solutions, support, and customer satisfaction. You'll see this in our literature, but it's not just a marketing strategy... it's a mindset deeply embedded in our DNA. Our goal is to provide such remarkable customer service that our customers feel compelled to remark about it.

*We are extremely proud of the many long-term customer relationships we have built. Our success is directly correlated with putting the customer first and consistently choosing to **listen**. Delivering unparalleled customer service is the foundation of our company.*

Cost Summary

On-Line Services for BS&A Building Department (requires the use of Building Department .NET)

Application Fee

\$3/application

This fee is for permit application submission only. Fees are accumulated and billed to the municipality.

Onsite Implementation/Setup/Training on the use of BS&A Online – Community Development

3 days @ \$1,200/day

\$3,600

Includes implementation of the items selected below.

BS&A Payment Processing *(see attached form for pricing information)*

Project Management and Implementation Planning

Services include:

- Analyzing customer processes to ensure all critical components are addressed.
- Creating and managing the project schedule in accordance with the customer's existing processes and needs.
- Planning and scheduling training around any planned process changes included in the project plan.
- Modifying the project schedule as needed to accommodate any changes to the scope and requirements of the project that are discovered.
- Providing a central contact between the customer's project leaders, developers, trainers, IT staff, conversion staff, and other resources required throughout the transition period.
- Installing the software and providing IT consultation for network, server, and workstation configuration and requirements.
- Reviewing and addressing the specifications for needed customizations to meet customer needs (when applicable).
- Includes all features below:
 - View My Activity (always enabled): Enables contractors and the general public to easily access inspections and permits they have requested.
 - Inspection Scheduling: Enables contractors and the general public to submit requests for inspections online.
 - Building Department Search: Performs a search by any record number, including addresses, permits, and certificates.
 - Rental Property Search: Enables users to search for addresses that are flagged as rental properties.
 - Permit Applications: Enables contractors and the general public to submit permit applications online (see "Application Fee," below). This feature requires the Payment of Fees feature.
 - Payment of Fees: Enables contractors and the general public to pay for permit and other fees online (see "Payment Processing Requirements," below).

\$900



Connection Requirements

BS&A Online requires a high-speed internet connection (cable modem or DSL).

Payment Processing Services & Fees

Service	Fee
Payment Processing Implementation	\$0
Monthly Account Fee	\$0
Gateway	\$0
PCI DSS	\$0
Tokenization	\$0
Chargeback / Dispute Management	\$0
Real-Time ACH Validation	\$0
Real-Time Transaction Fraud & Risk Monitoring	\$0
Text – to – Pay	\$0
IVR	\$0

Credit Card – Visa, Mastercard, Discover, American Express – Pass-Through to Payor		
Online, Text, IVR, Counter	Percentage	Per Transaction
Utility Billing	2.95%	\$0.50
Tax	2.80%	\$0.50
Misc.	2.95%	\$0.50

Credit Card – Visa, Mastercard, Discover, American Express – Absorbed by Municipality		
Online, Text, IVR, Counter	Percentage	Per Transaction
Utility Billing	2.8%	\$0.50
Tax	2.8%	\$0.50
Misc.	2.8%	\$0.50

ACH – Pass-Through to Payor	
Transaction Amount	Fee per Transaction
\$0 - \$1,000	\$3.00
\$1,001 - \$5,000	\$6.00
\$5,001 +	\$12.00

Device	Price	No. of Devices	Total
S700 Terminal	\$300 + Tax & Shipping		

Cost Totals

Onsite Implementation/Setup/Training	\$3,600
Project Management and Implementation Planning	\$900
Total Proposed	\$4,500
<i>Travel Expenses</i>	<i>\$385</i>

** City will maintain the annual fee from the 2019 signed proposal at the current rate.*

Payment Schedule

- 1st Payment: **\$900** to be invoiced upon execution of this agreement.
- 2nd Payment: **\$3,985** to be invoiced upon completion of training.

Acceptance

Signature constitutes...

1. An order for products and services as quoted
2. Agreement with the proposed Annual Service Fee

Signature

Date

Returning Accepted Proposal to BS&A

Please return the entire proposal, with signature/date (this page) and contact information (next page) filled out, by any of these methods:

Mail: BS&A Software
14965 Abbey Lane
Bath, MI 48808

Fax: (517) 641-8960

Email: bbrabo@bsasoftware.com

Once your proposal is received, a BS&A representative will contact you to begin the setup process.

Contact Information

If any mailing addresses are PO Boxes, please also provide a Street Address for UPS/Overnight mail.

If additional contacts need to be submitted, please make a copy of this page.

Support Contact

Name Title

Phone/Fax Email

Mailing Address

City, State, Zip

IT Contact

Name Title

Phone/Fax Email

Mailing Address

City, State, Zip

Approved for the Agenda of:	APPROVED
6/11/2024	Motion No. 24-257

9.G.



Department of Innovation & Technology

TO: Honorable Mayor Bill Bazzi
Honorable City Council Members

FROM: David Cooper

DATE: May 30, 2024

RE: IT Director Cooper - Camera System Additions

Due to the overage not initially granted, the cost of other projects coming under budget, the request of various staff, and identifying the need, I respectfully request an overage \$20,358.50 for the camera system project for various city buildings. Some items are additional cameras/equipment while some cameras are to replace old cameras that were initially thought to be fixable and will be replaced by city staff.

Account number 101-258-728.001 will be used for \$14,383.62, Federal Forfeiture account number 265-000-636.200 will be used for \$4,869.88, and Library account number 738-738-932.000 will be used for \$1,105.

Provided the Mayor also authorizes any such payment the City Council is authorizing any such warrant and payment without prior authorization by the City Council of the specific warrant and payment as permitted by and consistent with City Charter Section 8.9.

Attachments:

1. BAEQ3876_QuoteValet_2024-05-20 (Spot Monitors - CAN)
2. BAEQ3877_QuoteValet_2024-05-20 (Spot Monitor - BRW)
3. BAEQ3901_QuoteValet_2024-05-28 (BRW Additional Cameras)
4. BAEQ3610--2024-03-05T19-25.26Z (CAN Intercom)
5. BAEQ3848_QuoteValet (JCR additional cameras)
6. BAEQ3852_QuoteValet_2024-05-15 (CTH additional cameras)
7. BAEQ3871_QuoteValet_2024-05-28 (ESC Additional Cameras)
8. BAEQ3873_QuoteValet_2024-05-28 (CAN Additional Camera)
9. BAEQ3874_QuoteValet_2024-05-20 (Spot Monitors - ESC)
10. BAEQ3875_QuoteValet_2024-05-20 (Spot Monitors - RAY)
11. BAEQ3894_QuoteValet_2024-05-28 (CKL Move Camera)
12. BAEQ3895_QuoteValet_2024-05-28 (JFK Additional Camera)

QUOTE



1250 Stephenson Hwy
Troy, MI 48083
Phone: (248) 707-1040
Fax: (248) 295-9400

QUOTE #:

BAEQ3876

DATE:

05/20/2024

QUOTE PREPARED FOR

David Cooper

City of Dearborn Heights

6045 Fenton St

Dearborn Heights, MI 48127-3287

United States

PREPARED BY

Chris Saroli

Account Manager

chriss@baenetworks.com

(248) 509-8982

P.O. NUMBER	PAYMENT TERMS	INITIAL SERVICE TERM	VALID THROUGH
TBD			Jun 4, 2024

DESCRIPTION	QTY	PRICE	EXT. PRICE
Canfield			
16 Channel DW Spot Monitoring Module Digital Watchdog Monitoring Module 16CH for ONVIF Cameras	1	\$430.09	\$430.09
Structured Cabling - Single CAT5e network drop placed as required and terminated at nearest patch panel. All materials, termination, testing, and labeling included.	2	\$199.00	\$398.00
Structured Cabling - Mounting Display Mounting using customer supplied mounts and displays	1	\$145.00	\$145.00
Structured Cabling - Mounting Camera Mounting using customer supplied camera	1	\$55.00	\$55.00
Wiremold/Conduit Wiremold installation for Spot Monitor	1	\$15.00	\$15.00
Engineer - Fixed Fee Setup of spot monitor to display customer selected cameras	1	\$145.00	\$145.00

Please contact me if I can be of further assistance.

SUBTOTAL

\$1,188.09

SHIPPING

\$0.00

TAX

\$0.00

Agreement

Purchase Summary

DESCRIPTION	AMOUNT
Total purchase of hardware, software, and services including tax and shipping.	\$1,188.09

Down Payment Summary

DESCRIPTION	AMOUNT
This amount is due prior to project initiation and is applied towards the purchase summary above.	\$1,188.09

Monthly Expenses Summary

DESCRIPTION	AMOUNT
Total ongoing support, services, and licensing. Billed monthly.	\$0.00

Payment Options

DOWN PAYMENT & ONBOARDING	RECURRING PAYMENTS
-Must be made by credit card, check, or ACH to BAE Networks prior to onboarding or delivery -Online payments available during quote approval -Credit Card subject to 3% surcharge	-Autopay must be setup within the BAE Networks platform -Autopay via ACH receives the full 6% discount (as quoted) -Autopay via credit card is subject to a 3% discount forfeiture -Manual payment of any type is subject to a 3% discount forfeiture

Taxes, shipping, handling, and other fees may apply. This Quote is governed under the terms of our Master Services Agreement located at http://cdn.baenetworks.com/MSA/MSA_Online_v1.00.pdf (the "MSA"). This Quote is further defined, clarified, and governed under the terms of the Statement of Service, attached ("SoS"). By agreeing to this Quote you agree to the terms of the MSA and SoS. If you have any questions, please contact us prior to executing this Quote.

Signature(s)

If your organization requires two signatures. This is not required.

David Cooper
Director of Technology

5/20/2024

Name: 5/20/2024
Title:

This Statement of Services ("SoS") contains provisions that define, clarify, and govern the provisions of the quote to which it is attached (the "Quote"). If you do not agree with the terms of this SoS, you should not sign the Quote and you must contact us for more information.

This SoS is effective as of date on which you accepted the Quote ("Effective Date").

The services described in the Quote (collectively, the "Services") will be provided to you. Activities or items that are not specifically described in the Quote will be out of scope and will not be provided to you unless otherwise agreed to by us in writing. From this point forward, the Quote and this SoS will generally be collectively referred to as, this "SoS".

SCOPE OF SERVICES

Onboarding Services

- Uninstall any monitoring tools or other software installed by previous IT consultants.
- Compile a full inventory of all protected servers, workstations, and laptops.
- Uninstall any previous virus protection and install our managed antivirus application.
- Install remote support access application on each managed device to enable remote support.
- Configure patch management application and check for missing security updates.
- Uninstall unsafe applications or applications that are no longer necessary.
- Optimize device performance including disk cleanup, disk defragmentation where applicable, and threat scans.
- Review and document firewall configuration and other network infrastructure devices.
- Configure and install firewall(s) as required per location.
- Review status of battery backup protection on all devices.
- Review and document current server configuration and status.
- Implement backup strategy and offsite replication on appropriate servers and workstations as defined in quote.
- Review password policies and update user and device passwords.
- As applicable, make recommendations for changes that should be considered to the managed environment.

If deficiencies are discovered during the onboarding process, we will bring those issues to your attention and discuss the impact of the deficiencies on our provision of our managed services. Please note, unless otherwise expressly stated in the Quote, onboarding-related services do not include the remediation of any issues, errors, or deficiencies ("Issues"), and we cannot guarantee that all Issues will be detected during the onboarding process.

Ongoing/Recurring Services

Ongoing/recurring services begin upon the completion of onboarding services, if any.

Managed Services

See the Quote for the scope of our managed services.

Managed Equipment / Hardware / Software

The Services will be applied to the equipment listed in the Quote ("Covered Hardware").

The Services will apply to the software listed in the Quote ("Supported Software") provided, however, that all Supported Software must, at all times, be properly licensed, and under a maintenance and support agreement from the Supported Software's manufacturer. In this SoS, Covered Hardware and Supported Software will be referred to as the "Environment."

Data Backup & Disaster Recovery

BAE's backup and disaster recovery (BDR) services include:

Managed backup of servers and workstations listed in the Quote

24/7 automated monitoring of backup system, including onsite backup, offsite replication, and data validation

Troubleshooting and remediation of failed backup jobs

Preventive maintenance and management of imaging software

Firmware and software updates of backup appliance

Problem analysis by the network operations team

Monitoring of backup successes and failures

File recovery at no cost for A and C Plan devices

System level restore at no cost for A Plan devices

Backed-Up Servers / Workstations: See Quote for servers/workstations that will be backed up.

Note: Data on equipment *that is not specifically listed in the Quote will not be backed up.*

Storage Limitation: Client will be allocated the of storage space for backup and recovery purposes as listed in the Quote. Any space required beyond this amount will be provided to Client in on a per gigabyte basis at the rate stated on the Quote.

Backup Frequency: On-site backups will occur, by default, hourly during business hours; offsite backups will replicate offsite as able following local verification of the data. Offsite backups are validated as they are received at BAE's datacenter, which is based on the size of the backup file and available connectivity at the Client site.

Backup Data Security: All backed up data is encrypted at rest with 256-bit AES encryption. All facilities housing backed up data implement physical security controls and logs, including security cameras, and have multiple internet connections with failover capabilities.

Backup Retention: BAE only guarantees retrieval of the most recent verified recovery point sent to the backup appliance in a local recovery situation. BAE only guarantees retrieval of archived data sent to the off-site data center in the prior calendar day. Granularity of recovery diminishes with time; by default hourly backups are available for 5 days, daily backups are available for 4 weeks, weekly backups for 6 months. All backup retention is subject to modification per Client request where approved and practical.

License Grant. All Backup Appliances are provisioned with proprietary software ("BDR Software"). BAE hereby grants to Client a non-exclusive, royalty free, non-transferable license, during the term of this SoS, to use the BDR Software in conjunction with the BDR-related services provided by BAE. Client shall not reverse engineer, de-compile or otherwise use the BDR Software in any manner not specifically authorized by BAE.

Disaster Recovery

You must contact us if disaster recovery services are needed. Upon your payment of the applicable fees (described below), we will make your backed up data available to you in a hosted, virtual environment. Your access to the recovery environment will continue for a period of two (2) weeks; extended access time is available as described in the Fees section, below.

Physical Locations Covered by Services

Services will be provided remotely unless, in our discretion, we determine that an onsite visit is required. Onsite visits will be scheduled in accordance with the priority assigned to the issue (below), and are subject to technician availability. Unless we agree otherwise, all onsite Services will be provided at Client's primary office location listed in the Quote. Additional fees may apply for onsite visits: Please review the Service Level section below for more details.

Term; Termination

The Services will commence, and billing will begin, on the date indicated in the Quote ("Commencement Date"). We reserve the right to delay the Commencement Date until all onboarding/transition services (if any) are completed, and all deficiencies / revisions identified in the onboarding process (if any) are addressed or remediated to BAE's satisfaction. The Services will continue until terminated as provided in the Agreement, the Quote, and this SoS (the "Service Term").

Renewal

After the expiration of the initial Service Term, the Service Term will automatically renew for contiguous terms equal to the initial Service Term unless either party notifies the other of its intention to not renew the Services no less than thirty (30) days before the end of the then-current Service Term.

Assumptions / Minimum Requirements / Exclusions

The scheduling, fees and provision of the Services are based upon the following assumptions and minimum requirements:

- Server hardware must be under current warranty coverage.
- All equipment with Microsoft Windows® operating systems must be running then-currently supported versions of such software and have all of the latest Microsoft service packs and critical updates installed.
- All software must be genuine, licensed and vendor-supported.
- Server file systems and email systems (if applicable) must be protected by licensed and up-to-date virus protection software.
- The Environment must have a currently licensed, vendor-supported server-based backup solution that can be monitored.
- All wireless data traffic in the environment must be securely encrypted.
- There must be an outside static IP address assigned to a network device, allowing VPN access.
- All servers must be connected to working UPS devices.
- Recovery coverage assumes data integrity of the backups or the data stored on the backup devices. We do not guarantee the integrity of the backups or the data stored on the backup devices. Server restoration will be to the point of the last successful backup.
- Client must provide all software installation media and key codes in the event of a failure.
- Any costs required to bring the Environment up to these minimum standards are not included in this SoS.
- Client must provide us with exclusive administrative privileges to the Environment.

- Client must not affix or install any accessory, addition, upgrade, equipment, or device on to the firewall, server, or NAS appliances (other than electronic data) unless expressly approved in writing by us.

Exclusions. Services that are not expressly described in the Quote will be out of scope and will not be provided to Client unless otherwise agreed, in writing, by BAE. Without limiting the foregoing, the following services are expressly excluded, and if required to be performed, must be agreed upon by BAE in writing:

- Customization of third party applications, or programming of any kind.
- Support for operating systems, applications, or hardware no longer supported by the manufacturer.
- Data/voice wiring or cabling services of any kind.
- Battery backup replacement.
- Equipment relocation.
- The cost to bring the Environment up to the Minimum Requirements (unless otherwise noted in "Scope of Services" above).
- The cost of repairs to hardware or any supported equipment or software, or the costs to acquire parts or equipment, or shipping charges of any kind.

Service Levels

Automated monitoring is provided on an ongoing (*i.e.*, 24x7x365) basis; response, repair, and/or remediation services (as applicable) will be provided only during business hours unless otherwise specifically stated in the Quote. We will respond to problems, errors, or interruptions in the provision of the Services in the timeframe(s) described below. Severity levels will be determined by BAE in our discretion after consulting with the Client. All remediation services will initially be attempted remotely; BAE will provide onsite service only if remote remediation is ineffective and, under all circumstances, only if covered under the Service plan selected by Client.

Trouble / Severity	Response Time
Critical problem: Service not available (all users and functions unavailable)	Response within two (2) hours after notification.
Significant degradation of service (large number of users or business critical functions affected)	Response within four (4) hours after notification.
Limited degradation of service (limited number of users or functions affected, business process can continue).	Response within four (4) business hours after notification.
Small service degradation (business process can continue, one user affected).	Response within eight (8) business hours after notification.

* All time frames are calculated as of the time that BAE is notified of the applicable issue / problem by Client through BAE's designated support portal, email, or by telephone at the telephone number listed in the Quote. Notifications received in any manner other than described herein may result in a delay in the provision of remediation efforts. Support provided outside of our normal support hours will be billed to Client at the hourly rate of \$215/hour (1 hour minimum applies).

Fees

The fees for the Services will be as indicated in the Quote.

Changes to Environment

Initially, you will be charged the monthly fees indicated in the Quote. Thereafter, if the managed environment changes, or if the number of authorized users accessing the managed environment changes, then you agree that the fees will be automatically and immediately modified to accommodate those changes.

Minimum Monthly Fees. The initial Fees indicated in Quote are the minimum monthly fees ("MMF") that will be charged to you during the term. You agree that the MMF will not drop below the amounts indicated in the Quote, regardless of the number of users or devices to which the Services are directed or applied, unless we agree to the reduction. All modifications to the amount of hardware, devices, or authorized users under the Quote (as applicable) must be in writing and accepted by both parties.

Increases. We reserve the right to modify our hourly rates in amounts commensurate with our business needs and industry norms. In addition, we reserve the right to increase our monthly recurring and data recovery fees; provided, however, if an increase is more than five percent (5%) of the fees charged for the Services in the prior calendar year, then you will be provided with a sixty (60) day opportunity to terminate the Services by providing us with written notice of termination. You will be responsible for the payment of all fees that accrue up to the termination date and all pre-approved, non-mitigatable expenses that we incurred in our provision of the Services through the date of termination. Your continued acceptance or use of the Services after this sixty (60) day period will indicate your acceptance of the increased fees.

Travel Time. If onsite services are provided, we will travel up to 45 minutes from our office to your location at no charge. Time spent traveling beyond 45 minutes (e.g., locations that are beyond 45 minutes from our office, occasions on which traffic conditions extend our drive time beyond 45 minutes one-way, etc.) will be billed to you at our then current hourly rates. In addition, you will be billed for all tolls, parking fees, and related expenses that we incur if we provide onsite services to you.

Appointment Cancellations. You may cancel or reschedule any appointment with us at no charge by providing us with notice of cancellation at least one business day in advance. If we do not receive timely a notice of cancellation/re-scheduling, or if you are not present at the scheduled time or if we are otherwise denied access to your premises at a pre-scheduled appointment time, then you agree to pay us a cancellation fee equal to two (2) hours of our normal consulting time (or non-business hours consulting time, whichever is appropriate), calculated at our then-current hourly rates.

Automated Payment. You may pay your invoices by credit card and/or by ACH, as described below. If you authorize payment by credit card and ACH, then the ACH payment method will be attempted first. If that attempt fails for any reason, then we will process payment using your designated credit card.

- ACH. When enrolled in an ACH payment processing method, you authorize us to electronically debit your designated checking or savings account, as defined and configured by you in our payment portal, for any payments due under the Quote. This authorization will continue until otherwise terminated in writing by you. We will apply a \$35.00 service charge to your account for any electronic debit that is returned unpaid due to insufficient funds or due to your bank's electronic draft restrictions.
- Credit Card. When enrolled in a credit card payment processing method, you authorize us to charge your credit card, as designated by you in our payment portal, for any payments due under the Quote. WE WILL ADD 3% TO THE AMOUNT DUE ON EACH INVOICE FOR CLIENT'S CONVENIENCE OF USING A CREDIT CARD INSTEAD OF SUBMITTING A PAYMENT BY CHECK OR PAYING BY ACH. This fee will be accounted for on a separate invoice on our payment backend and will not be reflected the provided invoice.

Removal of Software Agents; Return of Firewall & Backup Appliances

Unless we expressly direct you to do so, you will not remove or disable, or attempt to remove or disable, any software agents that we installed in the Environment. Doing so without our guidance may make it difficult or impracticable to remove the software agents, which could result in network vulnerabilities and/or the continuation of license fees for the software agents for which you will be responsible, and/or the requirement that we remediate the situation at our then-current hourly rates, for which you will also be responsible. Depending on the particular software agent and the costs of removal, we may elect to keep the software agent in the Environment but in a dormant and/or unused state.

Within ten (10) days after being directed to do so, Client will remove, package, and ship, at Client's expense and in a commercially reasonable manner, all hardware, equipment, and accessories provided to Client by BAE that were used in the provision of the Services. If you fail to timely return all equipment to us, or if the equipment is returned to us damaged (normal wear and tear excepted), then we will have the right to charge you, and you hereby agree to pay, the replacement value of all such unreturned or damaged equipment.

Additional Terms

Monitoring Services; Alert Services

Unless otherwise indicated in this SoS, all monitoring and alert-type services are limited to detection and notification functionalities only. Monitoring levels will be set by BAE, and Client shall not modify these levels without our prior written consent.

Remediation

Unless otherwise provided in this SoS, remediation services will be provided in accordance with the recommended practices of the managed services industry. Client understands and agrees that remediation services are not intended to be, and will not be, a warranty or guarantee of the functionality of the Environment, or a service plan for the repair of any particular piece of managed hardware or software.

Modification of Environment

Changes made to the Environment without our prior authorization or knowledge may have a substantial, negative impact on the provision and effectiveness of the Services, and may impact the fees charged under this SoS. You agree to refrain from moving, modifying, or otherwise altering any portion of the Environment without our prior knowledge or consent. For example, you agree to refrain from adding or removing hardware from the Environment, installing applications on the Environment, or modifying the configuration or log files of the Environment without our prior knowledge or consent.

When applicable for co-managed environments: We will coordinate with your internal IT personnel ("Your Personnel") as necessary to help ensure that the Services are delivered efficiently and effectively. That said, we are not responsible for the remediation of issues beyond the scope of this SoS caused by any activities undertaken by Your Personnel, such as modifications to hardware or software configurations, installation of software, firmware upgrades, etc. unless we pre-authorized those activities.

Anti-Virus; Anti-Malware

Our anti-virus / anti-malware solution will generally protect the Environment from becoming infected with new viruses and malware ("Viruses"); however, Viruses that exist in the Environment at the time that the security solution is implemented may not be capable of being removed without additional services, for which a charge may

be incurred. We do not warrant or guarantee that all Viruses and malware will be capable of being detected, avoided, or removed, or that any data erased, corrupted, or encrypted by malware will be recoverable. In Quote to improve security awareness, you agree that BAE or its designated third party affiliate may transfer information about the results of processed files, information used for URL reputation determination, security risk tracking, and statistics for protection against spam and malware. Any information obtained in this manner does not and will not contain any personal or confidential information.

Breach/Cyber Security Incident Recovery

Unless otherwise expressly stated in this SoS, the scope of this SoS does not include the remediation and/or recovery from a Security Incident (defined below). Such services, if requested by you, will be provided on a time and materials basis under our then-current hourly labor rates. Given the varied number of possible Security Incidents, we cannot and do not warrant or guarantee (i) the amount of time required to remediate the effects of a Security Incident (or that recovery will be possible under all circumstances), or (ii) that all data impacted by the incident will be recoverable. For the purposes of this paragraph, a Security Incident means any unauthorized or impermissible access to or use of the Environment, or any unauthorized or impermissible disclosure of Client's confidential information (such as user names, passwords, etc.), that (i) compromises the security or privacy of the information or applications in, or the structure or integrity of, the Environment, or (ii) prevents normal access to the Environment, or impedes or disrupts the normal functions of the Environment.

Environmental Factors

Exposure to environmental factors, such as water, heat, cold, or varying lighting conditions, may cause installed equipment to malfunction. Unless expressly stated in this SoS, we do not warrant or guarantee that installed equipment will operate error-free or in an uninterrupted manner, or that any video or audio equipment will clearly capture and/or record the details of events occurring at or near such equipment under all circumstances.

Fair Usage Policy

Our Fair Usage Policy ("FUP") applies to all services in this SoS that are described or designated as "unlimited." An "unlimited" service designation means that, subject to the terms of this FUP, you may use the service as reasonably necessary for you to enjoy the use and benefit of the service without incurring additional time-based or usage-based costs. However, unless expressly stated otherwise in this SoS, all unlimited services are provided during our normal business hours only and are subject to our technicians' availabilities, which cannot always be guaranteed. In addition, we reserve the right to assign our technicians as we deem necessary to handle issues that are more urgent, critical, or pressing than the request(s) or issue(s) reported by you. Consistent with this FUP, you agree to refrain from (i) creating urgent support tickets for non-urgent or non-critical issues, (ii) requesting excessive support services that are inconsistent with normal usage patterns in the industry (e.g., requesting support in lieu of training), (iii) requesting support or services that are intended to interfere, or may likely interfere, with our ability to provide our services to our other customers.

M365 / Email

You are solely responsible for the security, confidentiality and integrity of all email and the content of all email, received, transmitted, or stored through the Microsoft 365 email service that is under your control ("M365 Email"). You agree to refrain from uploading, posting, transmitting or distributing (or permitting any of your authorized users of the M365 Email to upload, post, transmit or distribute) any prohibited content, which is generally content that (i) is obscene, illegal, or intended to advocate or induce the violation of any law, rule or regulation, or (ii) violates the intellectual property rights or privacy rights of any third party, or (iii) mischaracterizes you, and/or is intended

to create a false identity or to otherwise attempt to mislead any person as to the identity or origin of any communication, or (iv) interferes or disrupts the services provided by BAE or the services of any third party, or (v) contains Viruses, trojan horses or any other malicious code or programs. In addition, you must not use the M365 Email for the purpose of sending unsolicited commercial electronic messages ("SPAM") in violation of any federal or state law.

BAE reserves the right, but not the obligation, to suspend Client's access to the M365 Email and/or all transactions occurring under Client's M365 Email account if BAE believes, in its discretion, that Client's email account is being used in an improper or illegal manner.

VoIP/ Phone System

911 Dialing / Emergency Dialing - Limitations

The VoIP Service ("VoIP Service") may not support traditional 911 or E911 access to emergency services in all locations. The 911 dialing feature of the VoIP Service is not automatic; Client may be required to take affirmative steps to register the address where the VoIP Service will be used in order to activate the 911 Dialing feature. Client understands that Client must inform any users of the VoIP Service of the non-availability of traditional 911 or E911.

When a VoIP calling device is registered in a particular location, it cannot be moved without re-registering the device in the new location. Client agrees that it will not move any VoIP calling device without BAE's written consent. Client shall hold BAE harmless for any and all claims or causes of action arising from or related to Client's inability to use traditional 911 or E911 services.

When an emergency call is made, one or more third parties use the address of Client's registered location to determine the nearest emergency response location, and then the call is forwarded to a general number at that location. When the emergency location receives Client's call, the operator will not have Client's address and may not have Client's phone number. Client understands and agrees that users of the VoIP System must provide their address and phone number in order to get help. Client hereby authorizes BAE to disclose Client's name and address to third-party service providers, including, without limitation, call routers, call centers and public service answering points, for the purpose of dispatching emergency services personnel to Client's registered location.

Client understands and agrees that 911 dialing does not and will not function in the event of a power failure or disruption. Similarly, the hosted VoIP Services will not operate (i) during service outages or suspensions or terminations of service by Client's broadband provider or ISP, or (ii) during periods of time in which Client's ISP or broadband provider blocks the ports over which the VoIP Services are provided. Client further understands and agrees that 911 Dialing will not function if Client changes its telephone number, or if Client adds or ports new telephone numbers to Client's account, unless and until Client successfully register its location of use for each changed, newly added or newly ported telephone number.

Client expressly agrees not to use VoIP System for auto-dialing, continuous or extensive call forwarding, telemarketing, fax broadcasting or fax blasting, or for any other use that results in excessive usage inconsistent with standard commercial calling patterns.

Patch Management

We will keep all managed hardware and managed software current with critical patches and updates ("Patches") as those Patches are released generally by the applicable manufacturers. Patches are developed by third party vendors and, on rare occasions, may make the Environment, or portions of the Environment, unstable or cause the

managed equipment or software to fail to function properly even when the Patches are installed correctly. We will not be responsible for any downtime or losses arising from or related to the installation or use of any Patch. We reserve the right, but not the obligation, to refrain from installing a Patch if we are aware of technical problems caused by a Patch, or we believe that a Patch may render the Environment, or any portion of the Environment, unstable.

Backup (BDR) Services

All data transmitted over the Internet may be subject to malware and computer contaminants such as viruses, worms and trojan horses, as well as attempts by unauthorized users, such as hackers, to access or damage Client's data. Neither BAE nor its designated affiliates will be responsible for the outcome or results of such activities.

BDR services require a reliable, always-connected internet solution. Data backup and recovery time will depend on the speed and reliability of your internet connection. Internet and telecommunications outages will prevent the BDR services from operating correctly. In addition, all computer hardware is prone to failure due to equipment malfunction, telecommunication-related issues, etc., for which we will be held harmless. Due to technology limitations, all computer hardware, including communications equipment, network servers and related equipment, has an error transaction rate that can be minimized, but not eliminated. BAE cannot and does not warrant that data corruption or loss will be avoided, and Client agrees that BAE shall be held harmless if such data corruption or loss occurs. Client is strongly advised to keep a local backup of all of stored data to mitigate against the unintentional loss of data.

Procurement

Equipment and software procured by BAE on Client's behalf ("Procured Equipment") may be covered by one or more manufacturer warranties, which will be passed through to Client to the greatest extent possible. By procuring equipment or software for Client, BAE does not make any warranties or representations regarding the quality, integrity, or usefulness of the Procured Equipment. Certain equipment or software, once purchased, may not be returnable or, in certain cases, may be subject to third party return policies and/or re-stocking fees, all of which shall be Client's responsibility in the event that a return of the Procured Equipment is requested. BAE is not a warranty service or repair center. BAE will facilitate the return or warranty repair of Procured Equipment; however, Client understands and agrees that the return or warranty repair of Procured Equipment is governed by the terms of the warranties (if any) governing the applicable Procured Equipment, for which BAE will be held harmless.

Quarterly Business Review; IT Strategic Planning

Suggestions and advice rendered to Client are provided in accordance with relevant industry practices, based on Client's specific needs and BAE's opinion and knowledge of the relevant facts and circumstances. By rendering advice, or by suggesting a particular service or solution, BAE is not endorsing any particular manufacturer or service provider.

VCTO or VCIO Services

The advice and suggestions provided us in our capacity as a virtual chief technology or information officer will be for your informational and/or educational purposes only. BAE will not hold an actual director or officer position in Client's company, and we will neither hold nor maintain any fiduciary relationship with Client. Under no circumstances shall Client list or place the BAE on Client's corporate records or accounts.

Sample Policies, Procedures.

From time to time, we may provide you with sample (*i.e.*, template) policies and procedures for use in connection with Client's business ("Sample Policies"). The Sample Policies are for your informational use only, and do not constitute or comprise legal or professional advice, and the policies are not intended to be a substitute for the advice of competent counsel. You should seek the advice of competent legal counsel prior to using or distributing the Sample Policies, in part or in whole, in any transaction. We do not warrant or guarantee that the Sample Policies are complete, accurate, or suitable for your (or your customers') specific needs, or that you will reduce or avoid liability by utilizing the Sample Policies in your (or your customers') business operations.

Penetration Testing; Vulnerability Assessment

You understand and agree that security devices, alarms, or other security measures, both physical and virtual, may be tripped or activated during the penetration testing process, despite our efforts to avoid such occurrences. You will be solely responsible for notifying any monitoring company and all law enforcement authorities of the potential for "false alarms" due to the provision of the penetration testing services, and you agree to take all steps necessary to ensure that false alarms are not reported or treated as "real alarms" or credible threats against any person, place or property. Some alarms and advanced security measures, when activated, may cause the partial or complete shutdown of the Environment, causing substantial downtime and/or delay to your business activities. We will not be responsible for, and will be held harmless and indemnified by you against, any claims, costs, fees or expenses arising or resulting from (i) any response to the penetration testing services by any monitoring company or law enforcement authorities, or (ii) the partial or complete shutdown of the Environment by any alarm or security monitoring device.

No Third Party Scanning

Unless we authorize such activity in writing, you will not conduct any test, nor request or allow any third party to conduct any test (diagnostic or otherwise), of the security system, protocols, processes, or solutions that we implement in the managed environment ("Testing Activity"). Any services required to diagnose or remediate errors, issues, or problems arising from unauthorized Testing Activity is not covered under this SoS, and if you request us (and we elect) to perform those services, those services will be billed to you at our then-current rates.

HaaS

You will use all BAE-hosted or BAE-supplied equipment and hardware (collectively, "Infrastructure") for your internal business purposes only. You shall not sublease, sublicense, rent or otherwise make the Infrastructure available to any third party without our prior written consent. You agree to refrain from using the Infrastructure in a manner that unreasonably or materially interferes with our other hosted equipment or hardware, or in a manner that disrupts or which is likely to disrupt the services that we provide to our other clientele. We reserve the right to throttle or suspend your access and/or use of the Infrastructure if we believe, in our sole but reasonable judgment, that your use of the Infrastructure is violates the terms of this SoS or the Agreement.

Domain Name Services

If you register, renew, or transfer a domain name through BAE, we will submit the request to the applicable domain name services provider (the "Registrar") on your behalf. Our sole responsibility is to submit the request to the Registrar, and we are not responsible for any errors, omissions, or failures of the Registrar.

Unsupported Configuration Elements or Services

If you request a configuration element (hardware or software) or hosting service in a manner that is not customary at BAE, or that is in "end of life" or "end of support" status, we may designate the element or service as "unsupported," "non-standard," "best efforts," "reasonable endeavor," "one-off," "EOL," "end of support," or with like term in the service description (an "Unsupported Service"). We make no representation or warranty whatsoever regarding any Unsupported Service, and you agree that we will not be liable for any loss or damage arising from the provision of an Unsupported Service. Deployment and service level guarantees shall not apply to any Unsupported Service.

IP Addresses

Any IP addresses provided to Client by BAE during the term of this SoS are managed by BAE and BAE will retain these IP addresses after termination of this SoS, meaning that they may not be transferred or utilized by Client after termination of this SoS.

Hosting Services

You agree that you are responsible for the actions and behaviors of your users of the Services. In addition, you agree that neither Client, nor any of your employees or designated representatives, will use the Services in a manner that violates the laws, regulations, ordinances, or other such requirements of any jurisdiction.

In addition, Client agrees that neither it, nor any of its employees or designated representatives, will: transmit any unsolicited commercial or bulk email, will not engage in any activity known or considered to be "spamming" and carry out any "denial of service" attacks on any other website or Internet service; infringe on any copyright, trademark, patent, trade secret, or other proprietary rights of any third party; collect, attempt to collect, publicize, or otherwise disclose personally identifiable information of any person or entity without their express consent (which may be through the person or entity's registration and/or subscription to Client's services, in which case Client must provide a privacy policy which discloses any and all uses of information that you collect) or as otherwise required by law; or, undertake any action which is harmful or potentially harmful to BAE or its infrastructure.

Client is solely responsible for ensuring that its login information is utilized only by Client and Client's authorized users and agents. Client's responsibility includes ensuring the secrecy and strength of user identifications and passwords. BAE shall have no liability resulting from the unauthorized use of Client's login information. If login information is lost, stolen, or used by unauthorized parties or if Client believes that any hosted applications or hosted data has been accessed by unauthorized parties, it is Client's responsibility to notify BAE immediately to request the login information be reset or unauthorized access otherwise be prevented. BAE will use commercially reasonable efforts to implement such requests as soon as practicable after receipt of notice.

Licenses

If we are required to re-install or replicate any software provided by you as part of the Services, then it is your responsibility to verify that all such software is properly licensed. We reserve the right, but not the obligation, to require proof of licensing before installing, re-installing, or replicating software into the managed environment. The cost of acquiring licenses is not included in the scope of this SoS unless otherwise expressly stated herein.

QUOTE



1250 Stephenson Hwy
Troy, MI 48083
Phone: (248) 707-1040
Fax: (248) 295-9400

QUOTE #:

BAEQ3877

DATE:

05/20/2024

QUOTE PREPARED FOR

David Cooper

City of Dearborn Heights
6045 Fenton St
Dearborn Heights, MI 48127-3287
United States

PREPARED BY

Chris Saroli

Account Manager

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(248) 509-8982

P.O. NUMBER	PAYMENT TERMS	INITIAL SERVICE TERM	VALID THROUGH
TBD			Jun 4, 2024

DESCRIPTION	QTY	PRICE	EXT. PRICE
Berwyn			
16 Channel DW Spot Monitoring Module Digital Watchdog Monitoring Module 16CH for ONVIF Cameras	1	\$430.09	\$430.09
Structured Cabling - Single CAT5e network drop placed as required and terminated at nearest patch panel. All materials, termination, testing, and labeling included.	1	\$239.00	\$239.00
Structured Cabling - Mounting Mounting using customer supplied mounts and displays	1	\$145.00	\$145.00
Wiremold/Conduit Wiremold installation for Spot Monitor	1	\$75.00	\$75.00
Engineer - Fixed Fee Setup of spot monitor to display customer selected cameras	1	\$145.00	\$145.00

Please contact me if I can be of further assistance.

SUBTOTAL

\$1,034.09

SHIPPING

\$0.00

TAX

\$0.00

Agreement

Purchase Summary

DESCRIPTION	AMOUNT
Total purchase of hardware, software, and services including tax and shipping.	\$1,034.09

Down Payment Summary

DESCRIPTION	AMOUNT
This amount is due prior to project initiation and is applied towards the purchase summary above.	\$1,034.09

Monthly Expenses Summary

DESCRIPTION	AMOUNT
Total ongoing support, services, and licensing. Billed monthly.	\$0.00

Payment Options

DOWN PAYMENT & ONBOARDING	RECURRING PAYMENTS
-Must be made by credit card, check, or ACH to BAE Networks prior to onboarding or delivery -Online payments available during quote approval -Credit Card subject to 3% surcharge	-Autopay must be setup within the BAE Networks platform -Autopay via ACH receives the full 6% discount (as quoted) -Autopay via credit card is subject to a 3% discount forfeiture -Manual payment of any type is subject to a 3% discount forfeiture

Taxes, shipping, handling, and other fees may apply. This Quote is governed under the terms of our Master Services Agreement located at http://cdn.baenetworks.com/MSA/MSA_Online_v1.00.pdf (the "MSA"). This Quote is further defined, clarified, and governed under the terms of the Statement of Service, attached ("SoS"). By agreeing to this Quote you agree to the terms of the MSA and SoS. If you have any questions, please contact us prior to executing this Quote.

Signature(s)

If your organization requires two signatures. This is not required.

David Cooper
Director of Technology

5/20/2024

Name: 5/20/2024
Title:

This Statement of Services ("SoS") contains provisions that define, clarify, and govern the provisions of the quote to which it is attached (the "Quote"). If you do not agree with the terms of this SoS, you should not sign the Quote and you must contact us for more information.

This SoS is effective as of date on which you accepted the Quote ("Effective Date").

The services described in the Quote (collectively, the "Services") will be provided to you. Activities or items that are not specifically described in the Quote will be out of scope and will not be provided to you unless otherwise agreed to by us in writing. From this point forward, the Quote and this SoS will generally be collectively referred to as, this "SoS".

SCOPE OF SERVICES

Onboarding Services

- Uninstall any monitoring tools or other software installed by previous IT consultants.
- Compile a full inventory of all protected servers, workstations, and laptops.
- Uninstall any previous virus protection and install our managed antivirus application.
- Install remote support access application on each managed device to enable remote support.
- Configure patch management application and check for missing security updates.
- Uninstall unsafe applications or applications that are no longer necessary.
- Optimize device performance including disk cleanup, disk defragmentation where applicable, and threat scans.
- Review and document firewall configuration and other network infrastructure devices.
- Configure and install firewall(s) as required per location.
- Review status of battery backup protection on all devices.
- Review and document current server configuration and status.
- Implement backup strategy and offsite replication on appropriate servers and workstations as defined in quote.
- Review password policies and update user and device passwords.
- As applicable, make recommendations for changes that should be considered to the managed environment.

If deficiencies are discovered during the onboarding process, we will bring those issues to your attention and discuss the impact of the deficiencies on our provision of our managed services. Please note, unless otherwise expressly stated in the Quote, onboarding-related services do not include the remediation of any issues, errors, or deficiencies ("Issues"), and we cannot guarantee that all Issues will be detected during the onboarding process.

Ongoing/Recurring Services

Ongoing/recurring services begin upon the completion of onboarding services, if any.

Managed Services

See the Quote for the scope of our managed services.

Managed Equipment / Hardware / Software

The Services will be applied to the equipment listed in the Quote ("Covered Hardware").

The Services will apply to the software listed in the Quote ("Supported Software") provided, however, that all Supported Software must, at all times, be properly licensed, and under a maintenance and support agreement from the Supported Software's manufacturer. In this SoS, Covered Hardware and Supported Software will be referred to as the "Environment."

Data Backup & Disaster Recovery

BAE's backup and disaster recovery (BDR) services include:

Managed backup of servers and workstations listed in the Quote

24/7 automated monitoring of backup system, including onsite backup, offsite replication, and data validation

Troubleshooting and remediation of failed backup jobs

Preventive maintenance and management of imaging software

Firmware and software updates of backup appliance

Problem analysis by the network operations team

Monitoring of backup successes and failures

File recovery at no cost for A and C Plan devices

System level restore at no cost for A Plan devices

Backed-Up Servers / Workstations: See Quote for servers/workstations that will be backed up.

Note: Data on equipment *that is not specifically listed in the Quote will not be backed up.*

Storage Limitation: Client will be allocated the of storage space for backup and recovery purposes as listed in the Quote. Any space required beyond this amount will be provided to Client in on a per gigabyte basis at the rate stated on the Quote.

Backup Frequency: On-site backups will occur, by default, hourly during business hours; offsite backups will replicate offsite as able following local verification of the data. Offsite backups are validated as they are received at BAE's datacenter, which is based on the size of the backup file and available connectivity at the Client site.

Backup Data Security: All backed up data is encrypted at rest with 256-bit AES encryption. All facilities housing backed up data implement physical security controls and logs, including security cameras, and have multiple internet connections with failover capabilities.

Backup Retention: BAE only guarantees retrieval of the most recent verified recovery point sent to the backup appliance in a local recovery situation. BAE only guarantees retrieval of archived data sent to the off-site data center in the prior calendar day. Granularity of recovery diminishes with time; by default hourly backups are available for 5 days, daily backups are available for 4 weeks, weekly backups for 6 months. All backup retention is subject to modification per Client request where approved and practical.

License Grant. All Backup Appliances are provisioned with proprietary software ("BDR Software"). BAE hereby grants to Client a non-exclusive, royalty free, non-transferable license, during the term of this SoS, to use the BDR Software in conjunction with the BDR-related services provided by BAE. Client shall not reverse engineer, de-compile or otherwise use the BDR Software in any manner not specifically authorized by BAE.

Disaster Recovery

You must contact us if disaster recovery services are needed. Upon your payment of the applicable fees (described below), we will make your backed up data available to you in a hosted, virtual environment. Your access to the recovery environment will continue for a period of two (2) weeks; extended access time is available as described in the Fees section, below.

Physical Locations Covered by Services

Services will be provided remotely unless, in our discretion, we determine that an onsite visit is required. Onsite visits will be scheduled in accordance with the priority assigned to the issue (below), and are subject to technician availability. Unless we agree otherwise, all onsite Services will be provided at Client's primary office location listed in the Quote. Additional fees may apply for onsite visits: Please review the Service Level section below for more details.

Term; Termination

The Services will commence, and billing will begin, on the date indicated in the Quote ("Commencement Date"). We reserve the right to delay the Commencement Date until all onboarding/transition services (if any) are completed, and all deficiencies / revisions identified in the onboarding process (if any) are addressed or remediated to BAE's satisfaction. The Services will continue until terminated as provided in the Agreement, the Quote, and this SoS (the "Service Term").

Renewal

After the expiration of the initial Service Term, the Service Term will automatically renew for contiguous terms equal to the initial Service Term unless either party notifies the other of its intention to not renew the Services no less than thirty (30) days before the end of the then-current Service Term.

Assumptions / Minimum Requirements / Exclusions

The scheduling, fees and provision of the Services are based upon the following assumptions and minimum requirements:

- Server hardware must be under current warranty coverage.
- All equipment with Microsoft Windows® operating systems must be running then-currently supported versions of such software and have all of the latest Microsoft service packs and critical updates installed.
- All software must be genuine, licensed and vendor-supported.
- Server file systems and email systems (if applicable) must be protected by licensed and up-to-date virus protection software.
- The Environment must have a currently licensed, vendor-supported server-based backup solution that can be monitored.
- All wireless data traffic in the environment must be securely encrypted.
- There must be an outside static IP address assigned to a network device, allowing VPN access.
- All servers must be connected to working UPS devices.
- Recovery coverage assumes data integrity of the backups or the data stored on the backup devices. We do not guarantee the integrity of the backups or the data stored on the backup devices. Server restoration will be to the point of the last successful backup.
- Client must provide all software installation media and key codes in the event of a failure.
- Any costs required to bring the Environment up to these minimum standards are not included in this SoS.
- Client must provide us with exclusive administrative privileges to the Environment.

- Client must not affix or install any accessory, addition, upgrade, equipment, or device on to the firewall, server, or NAS appliances (other than electronic data) unless expressly approved in writing by us.

Exclusions. Services that are not expressly described in the Quote will be out of scope and will not be provided to Client unless otherwise agreed, in writing, by BAE. Without limiting the foregoing, the following services are expressly excluded, and if required to be performed, must be agreed upon by BAE in writing:

- Customization of third party applications, or programming of any kind.
- Support for operating systems, applications, or hardware no longer supported by the manufacturer.
- Data/voice wiring or cabling services of any kind.
- Battery backup replacement.
- Equipment relocation.
- The cost to bring the Environment up to the Minimum Requirements (unless otherwise noted in "Scope of Services" above).
- The cost of repairs to hardware or any supported equipment or software, or the costs to acquire parts or equipment, or shipping charges of any kind.

Service Levels

Automated monitoring is provided on an ongoing (*i.e.*, 24x7x365) basis; response, repair, and/or remediation services (as applicable) will be provided only during business hours unless otherwise specifically stated in the Quote. We will respond to problems, errors, or interruptions in the provision of the Services in the timeframe(s) described below. Severity levels will be determined by BAE in our discretion after consulting with the Client. All remediation services will initially be attempted remotely; BAE will provide onsite service only if remote remediation is ineffective and, under all circumstances, only if covered under the Service plan selected by Client.

Trouble / Severity	Response Time
Critical problem: Service not available (all users and functions unavailable)	Response within two (2) hours after notification.
Significant degradation of service (large number of users or business critical functions affected)	Response within four (4) hours after notification.
Limited degradation of service (limited number of users or functions affected, business process can continue).	Response within four (4) business hours after notification.
Small service degradation (business process can continue, one user affected).	Response within eight (8) business hours after notification.

* All time frames are calculated as of the time that BAE is notified of the applicable issue / problem by Client through BAE's designated support portal, email, or by telephone at the telephone number listed in the Quote. Notifications received in any manner other than described herein may result in a delay in the provision of remediation efforts. Support provided outside of our normal support hours will be billed to Client at the hourly rate of \$215/hour (1 hour minimum applies).

Fees

The fees for the Services will be as indicated in the Quote.

Changes to Environment

Initially, you will be charged the monthly fees indicated in the Quote. Thereafter, if the managed environment changes, or if the number of authorized users accessing the managed environment changes, then you agree that the fees will be automatically and immediately modified to accommodate those changes.

Minimum Monthly Fees. The initial Fees indicated in Quote are the minimum monthly fees ("MMF") that will be charged to you during the term. You agree that the MMF will not drop below the amounts indicated in the Quote, regardless of the number of users or devices to which the Services are directed or applied, unless we agree to the reduction. All modifications to the amount of hardware, devices, or authorized users under the Quote (as applicable) must be in writing and accepted by both parties.

Increases. We reserve the right to modify our hourly rates in amounts commensurate with our business needs and industry norms. In addition, we reserve the right to increase our monthly recurring and data recovery fees; provided, however, if an increase is more than five percent (5%) of the fees charged for the Services in the prior calendar year, then you will be provided with a sixty (60) day opportunity to terminate the Services by providing us with written notice of termination. You will be responsible for the payment of all fees that accrue up to the termination date and all pre-approved, non-mitigatable expenses that we incurred in our provision of the Services through the date of termination. Your continued acceptance or use of the Services after this sixty (60) day period will indicate your acceptance of the increased fees.

Travel Time. If onsite services are provided, we will travel up to 45 minutes from our office to your location at no charge. Time spent traveling beyond 45 minutes (e.g., locations that are beyond 45 minutes from our office, occasions on which traffic conditions extend our drive time beyond 45 minutes one-way, etc.) will be billed to you at our then current hourly rates. In addition, you will be billed for all tolls, parking fees, and related expenses that we incur if we provide onsite services to you.

Appointment Cancellations. You may cancel or reschedule any appointment with us at no charge by providing us with notice of cancellation at least one business day in advance. If we do not receive timely a notice of cancellation/re-scheduling, or if you are not present at the scheduled time or if we are otherwise denied access to your premises at a pre-scheduled appointment time, then you agree to pay us a cancellation fee equal to two (2) hours of our normal consulting time (or non-business hours consulting time, whichever is appropriate), calculated at our then-current hourly rates.

Automated Payment. You may pay your invoices by credit card and/or by ACH, as described below. If you authorize payment by credit card and ACH, then the ACH payment method will be attempted first. If that attempt fails for any reason, then we will process payment using your designated credit card.

- ACH. When enrolled in an ACH payment processing method, you authorize us to electronically debit your designated checking or savings account, as defined and configured by you in our payment portal, for any payments due under the Quote. This authorization will continue until otherwise terminated in writing by you. We will apply a \$35.00 service charge to your account for any electronic debit that is returned unpaid due to insufficient funds or due to your bank's electronic draft restrictions.
- Credit Card. When enrolled in a credit card payment processing method, you authorize us to charge your credit card, as designated by you in our payment portal, for any payments due under the Quote. WE WILL ADD 3% TO THE AMOUNT DUE ON EACH INVOICE FOR CLIENT'S CONVENIENCE OF USING A CREDIT CARD INSTEAD OF SUBMITTING A PAYMENT BY CHECK OR PAYING BY ACH. This fee will be accounted for on a separate invoice on our payment backend and will not be reflected the provided invoice.

Removal of Software Agents; Return of Firewall & Backup Appliances

Unless we expressly direct you to do so, you will not remove or disable, or attempt to remove or disable, any software agents that we installed in the Environment. Doing so without our guidance may make it difficult or impracticable to remove the software agents, which could result in network vulnerabilities and/or the continuation of license fees for the software agents for which you will be responsible, and/or the requirement that we remediate the situation at our then-current hourly rates, for which you will also be responsible. Depending on the particular software agent and the costs of removal, we may elect to keep the software agent in the Environment but in a dormant and/or unused state.

Within ten (10) days after being directed to do so, Client will remove, package, and ship, at Client's expense and in a commercially reasonable manner, all hardware, equipment, and accessories provided to Client by BAE that were used in the provision of the Services. If you fail to timely return all equipment to us, or if the equipment is returned to us damaged (normal wear and tear excepted), then we will have the right to charge you, and you hereby agree to pay, the replacement value of all such unreturned or damaged equipment.

Additional Terms

Monitoring Services; Alert Services

Unless otherwise indicated in this SoS, all monitoring and alert-type services are limited to detection and notification functionalities only. Monitoring levels will be set by BAE, and Client shall not modify these levels without our prior written consent.

Remediation

Unless otherwise provided in this SoS, remediation services will be provided in accordance with the recommended practices of the managed services industry. Client understands and agrees that remediation services are not intended to be, and will not be, a warranty or guarantee of the functionality of the Environment, or a service plan for the repair of any particular piece of managed hardware or software.

Modification of Environment

Changes made to the Environment without our prior authorization or knowledge may have a substantial, negative impact on the provision and effectiveness of the Services, and may impact the fees charged under this SoS. You agree to refrain from moving, modifying, or otherwise altering any portion of the Environment without our prior knowledge or consent. For example, you agree to refrain from adding or removing hardware from the Environment, installing applications on the Environment, or modifying the configuration or log files of the Environment without our prior knowledge or consent.

When applicable for co-managed environments: We will coordinate with your internal IT personnel ("Your Personnel") as necessary to help ensure that the Services are delivered efficiently and effectively. That said, we are not responsible for the remediation of issues beyond the scope of this SoS caused by any activities undertaken by Your Personnel, such as modifications to hardware or software configurations, installation of software, firmware upgrades, etc. unless we pre-authorized those activities.

Anti-Virus; Anti-Malware

Our anti-virus / anti-malware solution will generally protect the Environment from becoming infected with new viruses and malware ("Viruses"); however, Viruses that exist in the Environment at the time that the security solution is implemented may not be capable of being removed without additional services, for which a charge may

be incurred. We do not warrant or guarantee that all Viruses and malware will be capable of being detected, avoided, or removed, or that any data erased, corrupted, or encrypted by malware will be recoverable. In Quote to improve security awareness, you agree that BAE or its designated third party affiliate may transfer information about the results of processed files, information used for URL reputation determination, security risk tracking, and statistics for protection against spam and malware. Any information obtained in this manner does not and will not contain any personal or confidential information.

Breach/Cyber Security Incident Recovery

Unless otherwise expressly stated in this SoS, the scope of this SoS does not include the remediation and/or recovery from a Security Incident (defined below). Such services, if requested by you, will be provided on a time and materials basis under our then-current hourly labor rates. Given the varied number of possible Security Incidents, we cannot and do not warrant or guarantee (i) the amount of time required to remediate the effects of a Security Incident (or that recovery will be possible under all circumstances), or (ii) that all data impacted by the incident will be recoverable. For the purposes of this paragraph, a Security Incident means any unauthorized or impermissible access to or use of the Environment, or any unauthorized or impermissible disclosure of Client's confidential information (such as user names, passwords, etc.), that (i) compromises the security or privacy of the information or applications in, or the structure or integrity of, the Environment, or (ii) prevents normal access to the Environment, or impedes or disrupts the normal functions of the Environment.

Environmental Factors

Exposure to environmental factors, such as water, heat, cold, or varying lighting conditions, may cause installed equipment to malfunction. Unless expressly stated in this SoS, we do not warrant or guarantee that installed equipment will operate error-free or in an uninterrupted manner, or that any video or audio equipment will clearly capture and/or record the details of events occurring at or near such equipment under all circumstances.

Fair Usage Policy

Our Fair Usage Policy ("FUP") applies to all services in this SoS that are described or designated as "unlimited." An "unlimited" service designation means that, subject to the terms of this FUP, you may use the service as reasonably necessary for you to enjoy the use and benefit of the service without incurring additional time-based or usage-based costs. However, unless expressly stated otherwise in this SoS, all unlimited services are provided during our normal business hours only and are subject to our technicians' availabilities, which cannot always be guaranteed. In addition, we reserve the right to assign our technicians as we deem necessary to handle issues that are more urgent, critical, or pressing than the request(s) or issue(s) reported by you. Consistent with this FUP, you agree to refrain from (i) creating urgent support tickets for non-urgent or non-critical issues, (ii) requesting excessive support services that are inconsistent with normal usage patterns in the industry (e.g., requesting support in lieu of training), (iii) requesting support or services that are intended to interfere, or may likely interfere, with our ability to provide our services to our other customers.

M365 / Email

You are solely responsible for the security, confidentiality and integrity of all email and the content of all email, received, transmitted, or stored through the Microsoft 365 email service that is under your control ("M365 Email"). You agree to refrain from uploading, posting, transmitting or distributing (or permitting any of your authorized users of the M365 Email to upload, post, transmit or distribute) any prohibited content, which is generally content that (i) is obscene, illegal, or intended to advocate or induce the violation of any law, rule or regulation, or (ii) violates the intellectual property rights or privacy rights of any third party, or (iii) mischaracterizes you, and/or is intended

to create a false identity or to otherwise attempt to mislead any person as to the identity or origin of any communication, or (iv) interferes or disrupts the services provided by BAE or the services of any third party, or (v) contains Viruses, trojan horses or any other malicious code or programs. In addition, you must not use the M365 Email for the purpose of sending unsolicited commercial electronic messages ("SPAM") in violation of any federal or state law.

BAE reserves the right, but not the obligation, to suspend Client's access to the M365 Email and/or all transactions occurring under Client's M365 Email account if BAE believes, in its discretion, that Client's email account is being used in an improper or illegal manner.

VoIP/ Phone System

911 Dialing / Emergency Dialing - Limitations

The VoIP Service ("VoIP Service") may not support traditional 911 or E911 access to emergency services in all locations. The 911 dialing feature of the VoIP Service is not automatic; Client may be required to take affirmative steps to register the address where the VoIP Service will be used in order to activate the 911 Dialing feature. Client understands that Client must inform any users of the VoIP Service of the non-availability of traditional 911 or E911.

When a VoIP calling device is registered in a particular location, it cannot be moved without re-registering the device in the new location. Client agrees that it will not move any VoIP calling device without BAE's written consent. Client shall hold BAE harmless for any and all claims or causes of action arising from or related to Client's inability to use traditional 911 or E911 services.

When an emergency call is made, one or more third parties use the address of Client's registered location to determine the nearest emergency response location, and then the call is forwarded to a general number at that location. When the emergency location receives Client's call, the operator will not have Client's address and may not have Client's phone number. Client understands and agrees that users of the VoIP System must provide their address and phone number in order to get help. Client hereby authorizes BAE to disclose Client's name and address to third-party service providers, including, without limitation, call routers, call centers and public service answering points, for the purpose of dispatching emergency services personnel to Client's registered location.

Client understands and agrees that 911 dialing does not and will not function in the event of a power failure or disruption. Similarly, the hosted VoIP Services will not operate (i) during service outages or suspensions or terminations of service by Client's broadband provider or ISP, or (ii) during periods of time in which Client's ISP or broadband provider blocks the ports over which the VoIP Services are provided. Client further understands and agrees that 911 Dialing will not function if Client changes its telephone number, or if Client adds or ports new telephone numbers to Client's account, unless and until Client successfully register its location of use for each changed, newly added or newly ported telephone number.

Client expressly agrees not to use VoIP System for auto-dialing, continuous or extensive call forwarding, telemarketing, fax broadcasting or fax blasting, or for any other use that results in excessive usage inconsistent with standard commercial calling patterns.

Patch Management

We will keep all managed hardware and managed software current with critical patches and updates ("Patches") as those Patches are released generally by the applicable manufacturers. Patches are developed by third party vendors and, on rare occasions, may make the Environment, or portions of the Environment, unstable or cause the

managed equipment or software to fail to function properly even when the Patches are installed correctly. We will not be responsible for any downtime or losses arising from or related to the installation or use of any Patch. We reserve the right, but not the obligation, to refrain from installing a Patch if we are aware of technical problems caused by a Patch, or we believe that a Patch may render the Environment, or any portion of the Environment, unstable.

Backup (BDR) Services

All data transmitted over the Internet may be subject to malware and computer contaminants such as viruses, worms and trojan horses, as well as attempts by unauthorized users, such as hackers, to access or damage Client's data. Neither BAE nor its designated affiliates will be responsible for the outcome or results of such activities.

BDR services require a reliable, always-connected internet solution. Data backup and recovery time will depend on the speed and reliability of your internet connection. Internet and telecommunications outages will prevent the BDR services from operating correctly. In addition, all computer hardware is prone to failure due to equipment malfunction, telecommunication-related issues, etc., for which we will be held harmless. Due to technology limitations, all computer hardware, including communications equipment, network servers and related equipment, has an error transaction rate that can be minimized, but not eliminated. BAE cannot and does not warrant that data corruption or loss will be avoided, and Client agrees that BAE shall be held harmless if such data corruption or loss occurs. Client is strongly advised to keep a local backup of all of stored data to mitigate against the unintentional loss of data.

Procurement

Equipment and software procured by BAE on Client's behalf ("Procured Equipment") may be covered by one or more manufacturer warranties, which will be passed through to Client to the greatest extent possible. By procuring equipment or software for Client, BAE does not make any warranties or representations regarding the quality, integrity, or usefulness of the Procured Equipment. Certain equipment or software, once purchased, may not be returnable or, in certain cases, may be subject to third party return policies and/or re-stocking fees, all of which shall be Client's responsibility in the event that a return of the Procured Equipment is requested. BAE is not a warranty service or repair center. BAE will facilitate the return or warranty repair of Procured Equipment; however, Client understands and agrees that the return or warranty repair of Procured Equipment is governed by the terms of the warranties (if any) governing the applicable Procured Equipment, for which BAE will be held harmless.

Quarterly Business Review; IT Strategic Planning

Suggestions and advice rendered to Client are provided in accordance with relevant industry practices, based on Client's specific needs and BAE's opinion and knowledge of the relevant facts and circumstances. By rendering advice, or by suggesting a particular service or solution, BAE is not endorsing any particular manufacturer or service provider.

VCTO or VCIO Services

The advice and suggestions provided us in our capacity as a virtual chief technology or information officer will be for your informational and/or educational purposes only. BAE will not hold an actual director or officer position in Client's company, and we will neither hold nor maintain any fiduciary relationship with Client. Under no circumstances shall Client list or place the BAE on Client's corporate records or accounts.

Sample Policies, Procedures.

From time to time, we may provide you with sample (*i.e.*, template) policies and procedures for use in connection with Client's business ("Sample Policies"). The Sample Policies are for your informational use only, and do not constitute or comprise legal or professional advice, and the policies are not intended to be a substitute for the advice of competent counsel. You should seek the advice of competent legal counsel prior to using or distributing the Sample Policies, in part or in whole, in any transaction. We do not warrant or guarantee that the Sample Policies are complete, accurate, or suitable for your (or your customers') specific needs, or that you will reduce or avoid liability by utilizing the Sample Policies in your (or your customers') business operations.

Penetration Testing; Vulnerability Assessment

You understand and agree that security devices, alarms, or other security measures, both physical and virtual, may be tripped or activated during the penetration testing process, despite our efforts to avoid such occurrences. You will be solely responsible for notifying any monitoring company and all law enforcement authorities of the potential for "false alarms" due to the provision of the penetration testing services, and you agree to take all steps necessary to ensure that false alarms are not reported or treated as "real alarms" or credible threats against any person, place or property. Some alarms and advanced security measures, when activated, may cause the partial or complete shutdown of the Environment, causing substantial downtime and/or delay to your business activities. We will not be responsible for, and will be held harmless and indemnified by you against, any claims, costs, fees or expenses arising or resulting from (i) any response to the penetration testing services by any monitoring company or law enforcement authorities, or (ii) the partial or complete shutdown of the Environment by any alarm or security monitoring device.

No Third Party Scanning

Unless we authorize such activity in writing, you will not conduct any test, nor request or allow any third party to conduct any test (diagnostic or otherwise), of the security system, protocols, processes, or solutions that we implement in the managed environment ("Testing Activity"). Any services required to diagnose or remediate errors, issues, or problems arising from unauthorized Testing Activity is not covered under this SoS, and if you request us (and we elect) to perform those services, those services will be billed to you at our then-current rates.

HaaS

You will use all BAE-hosted or BAE-supplied equipment and hardware (collectively, "Infrastructure") for your internal business purposes only. You shall not sublease, sublicense, rent or otherwise make the Infrastructure available to any third party without our prior written consent. You agree to refrain from using the Infrastructure in a manner that unreasonably or materially interferes with our other hosted equipment or hardware, or in a manner that disrupts or which is likely to disrupt the services that we provide to our other clientele. We reserve the right to throttle or suspend your access and/or use of the Infrastructure if we believe, in our sole but reasonable judgment, that your use of the Infrastructure is violates the terms of this SoS or the Agreement.

Domain Name Services

If you register, renew, or transfer a domain name through BAE, we will submit the request to the applicable domain name services provider (the "Registrar") on your behalf. Our sole responsibility is to submit the request to the Registrar, and we are not responsible for any errors, omissions, or failures of the Registrar.

Unsupported Configuration Elements or Services

If you request a configuration element (hardware or software) or hosting service in a manner that is not customary at BAE, or that is in "end of life" or "end of support" status, we may designate the element or service as "unsupported," "non-standard," "best efforts," "reasonable endeavor," "one-off," "EOL," "end of support," or with like term in the service description (an "Unsupported Service"). We make no representation or warranty whatsoever regarding any Unsupported Service, and you agree that we will not be liable for any loss or damage arising from the provision of an Unsupported Service. Deployment and service level guarantees shall not apply to any Unsupported Service.

IP Addresses

Any IP addresses provided to Client by BAE during the term of this SoS are managed by BAE and BAE will retain these IP addresses after termination of this SoS, meaning that they may not be transferred or utilized by Client after termination of this SoS.

Hosting Services

You agree that you are responsible for the actions and behaviors of your users of the Services. In addition, you agree that neither Client, nor any of your employees or designated representatives, will use the Services in a manner that violates the laws, regulations, ordinances, or other such requirements of any jurisdiction.

In addition, Client agrees that neither it, nor any of its employees or designated representatives, will: transmit any unsolicited commercial or bulk email, will not engage in any activity known or considered to be "spamming" and carry out any "denial of service" attacks on any other website or Internet service; infringe on any copyright, trademark, patent, trade secret, or other proprietary rights of any third party; collect, attempt to collect, publicize, or otherwise disclose personally identifiable information of any person or entity without their express consent (which may be through the person or entity's registration and/or subscription to Client's services, in which case Client must provide a privacy policy which discloses any and all uses of information that you collect) or as otherwise required by law; or, undertake any action which is harmful or potentially harmful to BAE or its infrastructure.

Client is solely responsible for ensuring that its login information is utilized only by Client and Client's authorized users and agents. Client's responsibility includes ensuring the secrecy and strength of user identifications and passwords. BAE shall have no liability resulting from the unauthorized use of Client's login information. If login information is lost, stolen, or used by unauthorized parties or if Client believes that any hosted applications or hosted data has been accessed by unauthorized parties, it is Client's responsibility to notify BAE immediately to request the login information be reset or unauthorized access otherwise be prevented. BAE will use commercially reasonable efforts to implement such requests as soon as practicable after receipt of notice.

Licenses

If we are required to re-install or replicate any software provided by you as part of the Services, then it is your responsibility to verify that all such software is properly licensed. We reserve the right, but not the obligation, to require proof of licensing before installing, re-installing, or replicating software into the managed environment. The cost of acquiring licenses is not included in the scope of this SoS unless otherwise expressly stated herein.

A better way to grow your business

QUOTE PREPARED FOR

David Cooper
City of Dearborn Heights
DCooper@dearbornheightsmi.gov

PREPARED BY

Matt Brand
BAE Networks
mattb@baenetworks.com

BAEQ3901
Berwyn Camera Additions 5-28
Tuesday, May 28, 2024

**We enable
businesses to
leverage
technology
by providing a
personalized
IT service
experience.**

Tuesday, May 28, 2024

City of Dearborn Heights
David Cooper
6045 Fenton St
Dearborn Heights, MI 48127-3287
United States

Dear David,

The following quote includes moving camera 16 to other side of computer room, and installing 3 new cameras in room 1, 3, and 19.

Sincerely,

Matt Brand
Account Manager
BAE Networks

QUOTE



1250 Stephenson Hwy
Troy, MI 48083
Phone: (248) 707-1040
Fax: (248) 295-9400

QUOTE #:

BAEQ3901

DATE:

05/28/2024

QUOTE PREPARED FOR

David Cooper

City of Dearborn Heights

6045 Fenton St

Dearborn Heights, MI 48127-3287

United States

PREPARED BY

Matt Brand

Account Manager

mattb@baenetworks.com

(248) 509-8995

P.O. NUMBER	PAYMENT TERMS	INITIAL SERVICE TERM	VALID THROUGH
TBD			Jun 12, 2024

DESCRIPTION	QTY	PRICE	EXT. PRICE
5MP Varifocal IP Turret Camera 5MP 1/2.7 image sensor at real-time 30fps 2.8-12mm varifocal lens with motorized zoom and auto-focus True Wide Dynamic Range (WDR) Multiple codecs (H.265, H.264, MJPEG) with simultaneous dual-stream 164ft range Smart IR Smart DNR 3D digital noise reduction True day/night with mechanical IR cut filter Programmable privacy zones Auto gain control (AGC) Backlight compensation (BLC) De-Fog extreme weather image compensation Auto white balance (AWB) Audio input through built-in microphone PoE class 3 and DC12V ONVIF conformant, profile S NDAA compliant IP67 dust-tight and waterproof to 3 feet IK 10-rated impact-resistant 5 year warranty	3	\$410.65	\$1,231.95
DWD Spectrum License Entitles NVR to recording and other licensed features, per camera.	3	\$99.00	\$297.00

DESCRIPTION	QTY	PRICE	EXT. PRICE
DWD Spectrum License Licensing Promo for Vari-Focal Cameras	3	-\$99.00	-\$297.00
Structured Cabling - Single CAT6 network drop placed as required and terminated at nearest patch panel. All materials, termination, testing, and labeling included.	3	\$289.00	\$867.00
Service - Fixed Fee Labor for moving and re-mounting camera to other side of computer lab.	1	\$145.00	\$145.00
Please contact me if I can be of further assistance.		SUBTOTAL	\$2,243.95
		SHIPPING	\$0.00
		TAX	\$0.00

Agreement

Purchase Summary

DESCRIPTION	AMOUNT
Total purchase of hardware, software, and services including tax and shipping.	\$2,243.95

Down Payment Summary

DESCRIPTION	AMOUNT
This amount is due prior to project initiation and is applied towards the purchase summary above.	\$0.00

Monthly Expenses Summary

DESCRIPTION	AMOUNT
Total ongoing support, services, and licensing. Billed monthly.	\$0.00

Payment Options

DOWN PAYMENT & ONBOARDING	RECURRING PAYMENTS
-Must be made by credit card, check, or ACH to BAE Networks prior to onboarding or delivery -Online payments available during quote approval -Credit Card subject to 3% surcharge	-Autopay must be setup within the BAE Networks platform -Autopay via ACH receives the full 6% discount (as quoted) -Autopay via credit card is subject to a 3% discount forfeiture -Manual payment of any type is subject to a 3% discount forfeiture

Taxes, shipping, handling, and other fees may apply. This Quote is governed under the terms of our Master Services Agreement located at http://cdn.baenetworks.com/MSA/MSA_Online_v1.00.pdf (the "MSA"). This Quote is further defined, clarified, and governed under the terms of the Statement of Service, attached ("SoS"). By agreeing to this Quote you agree to the terms of the MSA and SoS. If you have any questions, please contact us prior to executing this Quote.

Signature(s)

If your organization requires two signatures. This is not required.

David Cooper
Director of Technology

5/28/2024

Name: 5/28/2024
Title:

This Statement of Services ("SoS") contains provisions that define, clarify, and govern the provisions of the quote to which it is attached (the "Quote"). If you do not agree with the terms of this SoS, you should not sign the Quote and you must contact us for more information.

This SoS is effective as of date on which you accepted the Quote ("Effective Date").

The services described in the Quote (collectively, the "Services") will be provided to you. Activities or items that are not specifically described in the Quote will be out of scope and will not be provided to you unless otherwise agreed to by us in writing. From this point forward, the Quote and this SoS will generally be collectively referred to as, this "SoS".

SCOPE OF SERVICES

Onboarding Services

- Uninstall any monitoring tools or other software installed by previous IT consultants.
- Compile a full inventory of all protected servers, workstations, and laptops.
- Uninstall any previous virus protection and install our managed antivirus application.
- Install remote support access application on each managed device to enable remote support.
- Configure patch management application and check for missing security updates.
- Uninstall unsafe applications or applications that are no longer necessary.
- Optimize device performance including disk cleanup, disk defragmentation where applicable, and threat scans.
- Review and document firewall configuration and other network infrastructure devices.
- Configure and install firewall(s) as required per location.
- Review status of battery backup protection on all devices.
- Review and document current server configuration and status.
- Implement backup strategy and offsite replication on appropriate servers and workstations as defined in quote.
- Review password policies and update user and device passwords.
- As applicable, make recommendations for changes that should be considered to the managed environment.

If deficiencies are discovered during the onboarding process, we will bring those issues to your attention and discuss the impact of the deficiencies on our provision of our managed services. Please note, unless otherwise expressly stated in the Quote, onboarding-related services do not include the remediation of any issues, errors, or deficiencies ("Issues"), and we cannot guarantee that all Issues will be detected during the onboarding process.

Ongoing/Recurring Services

Ongoing/recurring services begin upon the completion of onboarding services, if any.

Managed Services

See the Quote for the scope of our managed services.

Managed Equipment / Hardware / Software

The Services will be applied to the equipment listed in the Quote ("Covered Hardware").

The Services will apply to the software listed in the Quote ("Supported Software") provided, however, that all Supported Software must, at all times, be properly licensed, and under a maintenance and support agreement from the Supported Software's manufacturer. In this SoS, Covered Hardware and Supported Software will be referred to as the "Environment."

Data Backup & Disaster Recovery

BAE's backup and disaster recovery (BDR) services include:

Managed backup of servers and workstations listed in the Quote

24/7 automated monitoring of backup system, including onsite backup, offsite replication, and data validation

Troubleshooting and remediation of failed backup jobs

Preventive maintenance and management of imaging software

Firmware and software updates of backup appliance

Problem analysis by the network operations team

Monitoring of backup successes and failures

File recovery at no cost for A and C Plan devices

System level restore at no cost for A Plan devices

Backed-Up Servers / Workstations: See Quote for servers/workstations that will be backed up.

Note: Data on equipment *that is not specifically listed in the Quote will not be backed up.*

Storage Limitation: Client will be allocated the of storage space for backup and recovery purposes as listed in the Quote. Any space required beyond this amount will be provided to Client in on a per gigabyte basis at the rate stated on the Quote.

Backup Frequency: On-site backups will occur, by default, hourly during business hours; offsite backups will replicate offsite as able following local verification of the data. Offsite backups are validated as they are received at BAE's datacenter, which is based on the size of the backup file and available connectivity at the Client site.

Backup Data Security: All backed up data is encrypted at rest with 256-bit AES encryption. All facilities housing backed up data implement physical security controls and logs, including security cameras, and have multiple internet connections with failover capabilities.

Backup Retention: BAE only guarantees retrieval of the most recent verified recovery point sent to the backup appliance in a local recovery situation. BAE only guarantees retrieval of archived data sent to the off-site data center in the prior calendar day. Granularity of recovery diminishes with time; by default hourly backups are available for 5 days, daily backups are available for 4 weeks, weekly backups for 6 months. All backup retention is subject to modification per Client request where approved and practical.

License Grant. All Backup Appliances are provisioned with proprietary software ("BDR Software"). BAE hereby grants to Client a non-exclusive, royalty free, non-transferable license, during the term of this SoS, to use the BDR Software in conjunction with the BDR-related services provided by BAE. Client shall not reverse engineer, de-compile or otherwise use the BDR Software in any manner not specifically authorized by BAE.

Disaster Recovery

You must contact us if disaster recovery services are needed. Upon your payment of the applicable fees (described below), we will make your backed up data available to you in a hosted, virtual environment. Your access to the recovery environment will continue for a period of two (2) weeks; extended access time is available as described in the Fees section, below.

Physical Locations Covered by Services

Services will be provided remotely unless, in our discretion, we determine that an onsite visit is required. Onsite visits will be scheduled in accordance with the priority assigned to the issue (below), and are subject to technician availability. Unless we agree otherwise, all onsite Services will be provided at Client's primary office location listed in the Quote. Additional fees may apply for onsite visits: Please review the Service Level section below for more details.

Term; Termination

The Services will commence, and billing will begin, on the date indicated in the Quote ("Commencement Date"). We reserve the right to delay the Commencement Date until all onboarding/transition services (if any) are completed, and all deficiencies / revisions identified in the onboarding process (if any) are addressed or remediated to BAE's satisfaction. The Services will continue until terminated as provided in the Agreement, the Quote, and this SoS (the "Service Term").

Renewal

After the expiration of the initial Service Term, the Service Term will automatically renew for contiguous terms equal to the initial Service Term unless either party notifies the other of its intention to not renew the Services no less than thirty (30) days before the end of the then-current Service Term.

Assumptions / Minimum Requirements / Exclusions

The scheduling, fees and provision of the Services are based upon the following assumptions and minimum requirements:

- Server hardware must be under current warranty coverage.
- All equipment with Microsoft Windows® operating systems must be running then-currently supported versions of such software and have all of the latest Microsoft service packs and critical updates installed.
- All software must be genuine, licensed and vendor-supported.
- Server file systems and email systems (if applicable) must be protected by licensed and up-to-date virus protection software.
- The Environment must have a currently licensed, vendor-supported server-based backup solution that can be monitored.
- All wireless data traffic in the environment must be securely encrypted.
- There must be an outside static IP address assigned to a network device, allowing VPN access.
- All servers must be connected to working UPS devices.
- Recovery coverage assumes data integrity of the backups or the data stored on the backup devices. We do not guarantee the integrity of the backups or the data stored on the backup devices. Server restoration will be to the point of the last successful backup.
- Client must provide all software installation media and key codes in the event of a failure.
- Any costs required to bring the Environment up to these minimum standards are not included in this SoS.
- Client must provide us with exclusive administrative privileges to the Environment.

- Client must not affix or install any accessory, addition, upgrade, equipment, or device on to the firewall, server, or NAS appliances (other than electronic data) unless expressly approved in writing by us.

Exclusions. Services that are not expressly described in the Quote will be out of scope and will not be provided to Client unless otherwise agreed, in writing, by BAE. Without limiting the foregoing, the following services are expressly excluded, and if required to be performed, must be agreed upon by BAE in writing:

- Customization of third party applications, or programming of any kind.
- Support for operating systems, applications, or hardware no longer supported by the manufacturer.
- Data/voice wiring or cabling services of any kind.
- Battery backup replacement.
- Equipment relocation.
- The cost to bring the Environment up to the Minimum Requirements (unless otherwise noted in "Scope of Services" above).
- The cost of repairs to hardware or any supported equipment or software, or the costs to acquire parts or equipment, or shipping charges of any kind.

Service Levels

Automated monitoring is provided on an ongoing (*i.e.*, 24x7x365) basis; response, repair, and/or remediation services (as applicable) will be provided only during business hours unless otherwise specifically stated in the Quote. We will respond to problems, errors, or interruptions in the provision of the Services in the timeframe(s) described below. Severity levels will be determined by BAE in our discretion after consulting with the Client. All remediation services will initially be attempted remotely; BAE will provide onsite service only if remote remediation is ineffective and, under all circumstances, only if covered under the Service plan selected by Client.

Trouble / Severity	Response Time
Critical problem: Service not available (all users and functions unavailable)	Response within two (2) hours after notification.
Significant degradation of service (large number of users or business critical functions affected)	Response within four (4) hours after notification.
Limited degradation of service (limited number of users or functions affected, business process can continue).	Response within four (4) business hours after notification.
Small service degradation (business process can continue, one user affected).	Response within eight (8) business hours after notification.

* All time frames are calculated as of the time that BAE is notified of the applicable issue / problem by Client through BAE's designated support portal, email, or by telephone at the telephone number listed in the Quote. Notifications received in any manner other than described herein may result in a delay in the provision of remediation efforts. Support provided outside of our normal support hours will be billed to Client at the hourly rate of \$215/hour (1 hour minimum applies).

Fees

The fees for the Services will be as indicated in the Quote.

Changes to Environment

Initially, you will be charged the monthly fees indicated in the Quote. Thereafter, if the managed environment changes, or if the number of authorized users accessing the managed environment changes, then you agree that the fees will be automatically and immediately modified to accommodate those changes.

Minimum Monthly Fees. The initial Fees indicated in Quote are the minimum monthly fees ("MMF") that will be charged to you during the term. You agree that the MMF will not drop below the amounts indicated in the Quote, regardless of the number of users or devices to which the Services are directed or applied, unless we agree to the reduction. All modifications to the amount of hardware, devices, or authorized users under the Quote (as applicable) must be in writing and accepted by both parties.

Increases. We reserve the right to modify our hourly rates in amounts commensurate with our business needs and industry norms. In addition, we reserve the right to increase our monthly recurring and data recovery fees; provided, however, if an increase is more than five percent (5%) of the fees charged for the Services in the prior calendar year, then you will be provided with a sixty (60) day opportunity to terminate the Services by providing us with written notice of termination. You will be responsible for the payment of all fees that accrue up to the termination date and all pre-approved, non-mitigatable expenses that we incurred in our provision of the Services through the date of termination. Your continued acceptance or use of the Services after this sixty (60) day period will indicate your acceptance of the increased fees.

Travel Time. If onsite services are provided, we will travel up to 45 minutes from our office to your location at no charge. Time spent traveling beyond 45 minutes (e.g., locations that are beyond 45 minutes from our office, occasions on which traffic conditions extend our drive time beyond 45 minutes one-way, etc.) will be billed to you at our then current hourly rates. In addition, you will be billed for all tolls, parking fees, and related expenses that we incur if we provide onsite services to you.

Appointment Cancellations. You may cancel or reschedule any appointment with us at no charge by providing us with notice of cancellation at least one business day in advance. If we do not receive timely a notice of cancellation/re-scheduling, or if you are not present at the scheduled time or if we are otherwise denied access to your premises at a pre-scheduled appointment time, then you agree to pay us a cancellation fee equal to two (2) hours of our normal consulting time (or non-business hours consulting time, whichever is appropriate), calculated at our then-current hourly rates.

Automated Payment. You may pay your invoices by credit card and/or by ACH, as described below. If you authorize payment by credit card and ACH, then the ACH payment method will be attempted first. If that attempt fails for any reason, then we will process payment using your designated credit card.

- ACH. When enrolled in an ACH payment processing method, you authorize us to electronically debit your designated checking or savings account, as defined and configured by you in our payment portal, for any payments due under the Quote. This authorization will continue until otherwise terminated in writing by you. We will apply a \$35.00 service charge to your account for any electronic debit that is returned unpaid due to insufficient funds or due to your bank's electronic draft restrictions.
- Credit Card. When enrolled in a credit card payment processing method, you authorize us to charge your credit card, as designated by you in our payment portal, for any payments due under the Quote. WE WILL ADD 3% TO THE AMOUNT DUE ON EACH INVOICE FOR CLIENT'S CONVENIENCE OF USING A CREDIT CARD INSTEAD OF SUBMITTING A PAYMENT BY CHECK OR PAYING BY ACH. This fee will be accounted for on a separate invoice on our payment backend and will not be reflected the provided invoice.

Removal of Software Agents; Return of Firewall & Backup Appliances

Unless we expressly direct you to do so, you will not remove or disable, or attempt to remove or disable, any software agents that we installed in the Environment. Doing so without our guidance may make it difficult or impracticable to remove the software agents, which could result in network vulnerabilities and/or the continuation of license fees for the software agents for which you will be responsible, and/or the requirement that we remediate the situation at our then-current hourly rates, for which you will also be responsible. Depending on the particular software agent and the costs of removal, we may elect to keep the software agent in the Environment but in a dormant and/or unused state.

Within ten (10) days after being directed to do so, Client will remove, package, and ship, at Client's expense and in a commercially reasonable manner, all hardware, equipment, and accessories provided to Client by BAE that were used in the provision of the Services. If you fail to timely return all equipment to us, or if the equipment is returned to us damaged (normal wear and tear excepted), then we will have the right to charge you, and you hereby agree to pay, the replacement value of all such unreturned or damaged equipment.

Additional Terms

Monitoring Services; Alert Services

Unless otherwise indicated in this SoS, all monitoring and alert-type services are limited to detection and notification functionalities only. Monitoring levels will be set by BAE, and Client shall not modify these levels without our prior written consent.

Remediation

Unless otherwise provided in this SoS, remediation services will be provided in accordance with the recommended practices of the managed services industry. Client understands and agrees that remediation services are not intended to be, and will not be, a warranty or guarantee of the functionality of the Environment, or a service plan for the repair of any particular piece of managed hardware or software.

Modification of Environment

Changes made to the Environment without our prior authorization or knowledge may have a substantial, negative impact on the provision and effectiveness of the Services, and may impact the fees charged under this SoS. You agree to refrain from moving, modifying, or otherwise altering any portion of the Environment without our prior knowledge or consent. For example, you agree to refrain from adding or removing hardware from the Environment, installing applications on the Environment, or modifying the configuration or log files of the Environment without our prior knowledge or consent.

When applicable for co-managed environments: We will coordinate with your internal IT personnel ("Your Personnel") as necessary to help ensure that the Services are delivered efficiently and effectively. That said, we are not responsible for the remediation of issues beyond the scope of this SoS caused by any activities undertaken by Your Personnel, such as modifications to hardware or software configurations, installation of software, firmware upgrades, etc. unless we pre-authorized those activities.

Anti-Virus; Anti-Malware

Our anti-virus / anti-malware solution will generally protect the Environment from becoming infected with new viruses and malware ("Viruses"); however, Viruses that exist in the Environment at the time that the security solution is implemented may not be capable of being removed without additional services, for which a charge may

be incurred. We do not warrant or guarantee that all Viruses and malware will be capable of being detected, avoided, or removed, or that any data erased, corrupted, or encrypted by malware will be recoverable. In Quote to improve security awareness, you agree that BAE or its designated third party affiliate may transfer information about the results of processed files, information used for URL reputation determination, security risk tracking, and statistics for protection against spam and malware. Any information obtained in this manner does not and will not contain any personal or confidential information.

Breach/Cyber Security Incident Recovery

Unless otherwise expressly stated in this SoS, the scope of this SoS does not include the remediation and/or recovery from a Security Incident (defined below). Such services, if requested by you, will be provided on a time and materials basis under our then-current hourly labor rates. Given the varied number of possible Security Incidents, we cannot and do not warrant or guarantee (i) the amount of time required to remediate the effects of a Security Incident (or that recovery will be possible under all circumstances), or (ii) that all data impacted by the incident will be recoverable. For the purposes of this paragraph, a Security Incident means any unauthorized or impermissible access to or use of the Environment, or any unauthorized or impermissible disclosure of Client's confidential information (such as user names, passwords, etc.), that (i) compromises the security or privacy of the information or applications in, or the structure or integrity of, the Environment, or (ii) prevents normal access to the Environment, or impedes or disrupts the normal functions of the Environment.

Environmental Factors

Exposure to environmental factors, such as water, heat, cold, or varying lighting conditions, may cause installed equipment to malfunction. Unless expressly stated in this SoS, we do not warrant or guarantee that installed equipment will operate error-free or in an uninterrupted manner, or that any video or audio equipment will clearly capture and/or record the details of events occurring at or near such equipment under all circumstances.

Fair Usage Policy

Our Fair Usage Policy ("FUP") applies to all services in this SoS that are described or designated as "unlimited." An "unlimited" service designation means that, subject to the terms of this FUP, you may use the service as reasonably necessary for you to enjoy the use and benefit of the service without incurring additional time-based or usage-based costs. However, unless expressly stated otherwise in this SoS, all unlimited services are provided during our normal business hours only and are subject to our technicians' availabilities, which cannot always be guaranteed. In addition, we reserve the right to assign our technicians as we deem necessary to handle issues that are more urgent, critical, or pressing than the request(s) or issue(s) reported by you. Consistent with this FUP, you agree to refrain from (i) creating urgent support tickets for non-urgent or non-critical issues, (ii) requesting excessive support services that are inconsistent with normal usage patterns in the industry (e.g., requesting support in lieu of training), (iii) requesting support or services that are intended to interfere, or may likely interfere, with our ability to provide our services to our other customers.

M365 / Email

You are solely responsible for the security, confidentiality and integrity of all email and the content of all email, received, transmitted, or stored through the Microsoft 365 email service that is under your control ("M365 Email"). You agree to refrain from uploading, posting, transmitting or distributing (or permitting any of your authorized users of the M365 Email to upload, post, transmit or distribute) any prohibited content, which is generally content that (i) is obscene, illegal, or intended to advocate or induce the violation of any law, rule or regulation, or (ii) violates the intellectual property rights or privacy rights of any third party, or (iii) mischaracterizes you, and/or is intended

to create a false identity or to otherwise attempt to mislead any person as to the identity or origin of any communication, or (iv) interferes or disrupts the services provided by BAE or the services of any third party, or (v) contains Viruses, trojan horses or any other malicious code or programs. In addition, you must not use the M365 Email for the purpose of sending unsolicited commercial electronic messages ("SPAM") in violation of any federal or state law.

BAE reserves the right, but not the obligation, to suspend Client's access to the M365 Email and/or all transactions occurring under Client's M365 Email account if BAE believes, in its discretion, that Client's email account is being used in an improper or illegal manner.

VoIP/ Phone System

911 Dialing / Emergency Dialing - Limitations

The VoIP Service ("VoIP Service") may not support traditional 911 or E911 access to emergency services in all locations. The 911 dialing feature of the VoIP Service is not automatic; Client may be required to take affirmative steps to register the address where the VoIP Service will be used in order to activate the 911 Dialing feature. Client understands that Client must inform any users of the VoIP Service of the non-availability of traditional 911 or E911.

When a VoIP calling device is registered in a particular location, it cannot be moved without re-registering the device in the new location. Client agrees that it will not move any VoIP calling device without BAE's written consent. Client shall hold BAE harmless for any and all claims or causes of action arising from or related to Client's inability to use traditional 911 or E911 services.

When an emergency call is made, one or more third parties use the address of Client's registered location to determine the nearest emergency response location, and then the call is forwarded to a general number at that location. When the emergency location receives Client's call, the operator will not have Client's address and may not have Client's phone number. Client understands and agrees that users of the VoIP System must provide their address and phone number in order to get help. Client hereby authorizes BAE to disclose Client's name and address to third-party service providers, including, without limitation, call routers, call centers and public service answering points, for the purpose of dispatching emergency services personnel to Client's registered location.

Client understands and agrees that 911 dialing does not and will not function in the event of a power failure or disruption. Similarly, the hosted VoIP Services will not operate (i) during service outages or suspensions or terminations of service by Client's broadband provider or ISP, or (ii) during periods of time in which Client's ISP or broadband provider blocks the ports over which the VoIP Services are provided. Client further understands and agrees that 911 Dialing will not function if Client changes its telephone number, or if Client adds or ports new telephone numbers to Client's account, unless and until Client successfully register its location of use for each changed, newly added or newly ported telephone number.

Client expressly agrees not to use VoIP System for auto-dialing, continuous or extensive call forwarding, telemarketing, fax broadcasting or fax blasting, or for any other use that results in excessive usage inconsistent with standard commercial calling patterns.

Patch Management

We will keep all managed hardware and managed software current with critical patches and updates ("Patches") as those Patches are released generally by the applicable manufacturers. Patches are developed by third party vendors and, on rare occasions, may make the Environment, or portions of the Environment, unstable or cause the

managed equipment or software to fail to function properly even when the Patches are installed correctly. We will not be responsible for any downtime or losses arising from or related to the installation or use of any Patch. We reserve the right, but not the obligation, to refrain from installing a Patch if we are aware of technical problems caused by a Patch, or we believe that a Patch may render the Environment, or any portion of the Environment, unstable.

Backup (BDR) Services

All data transmitted over the Internet may be subject to malware and computer contaminants such as viruses, worms and trojan horses, as well as attempts by unauthorized users, such as hackers, to access or damage Client's data. Neither BAE nor its designated affiliates will be responsible for the outcome or results of such activities.

BDR services require a reliable, always-connected internet solution. Data backup and recovery time will depend on the speed and reliability of your internet connection. Internet and telecommunications outages will prevent the BDR services from operating correctly. In addition, all computer hardware is prone to failure due to equipment malfunction, telecommunication-related issues, etc., for which we will be held harmless. Due to technology limitations, all computer hardware, including communications equipment, network servers and related equipment, has an error transaction rate that can be minimized, but not eliminated. BAE cannot and does not warrant that data corruption or loss will be avoided, and Client agrees that BAE shall be held harmless if such data corruption or loss occurs. Client is strongly advised to keep a local backup of all of stored data to mitigate against the unintentional loss of data.

Procurement

Equipment and software procured by BAE on Client's behalf ("Procured Equipment") may be covered by one or more manufacturer warranties, which will be passed through to Client to the greatest extent possible. By procuring equipment or software for Client, BAE does not make any warranties or representations regarding the quality, integrity, or usefulness of the Procured Equipment. Certain equipment or software, once purchased, may not be returnable or, in certain cases, may be subject to third party return policies and/or re-stocking fees, all of which shall be Client's responsibility in the event that a return of the Procured Equipment is requested. BAE is not a warranty service or repair center. BAE will facilitate the return or warranty repair of Procured Equipment; however, Client understands and agrees that the return or warranty repair of Procured Equipment is governed by the terms of the warranties (if any) governing the applicable Procured Equipment, for which BAE will be held harmless.

Quarterly Business Review; IT Strategic Planning

Suggestions and advice rendered to Client are provided in accordance with relevant industry practices, based on Client's specific needs and BAE's opinion and knowledge of the relevant facts and circumstances. By rendering advice, or by suggesting a particular service or solution, BAE is not endorsing any particular manufacturer or service provider.

VCTO or VCIO Services

The advice and suggestions provided us in our capacity as a virtual chief technology or information officer will be for your informational and/or educational purposes only. BAE will not hold an actual director or officer position in Client's company, and we will neither hold nor maintain any fiduciary relationship with Client. Under no circumstances shall Client list or place the BAE on Client's corporate records or accounts.

Sample Policies, Procedures.

From time to time, we may provide you with sample (*i.e.*, template) policies and procedures for use in connection with Client's business ("Sample Policies"). The Sample Policies are for your informational use only, and do not constitute or comprise legal or professional advice, and the policies are not intended to be a substitute for the advice of competent counsel. You should seek the advice of competent legal counsel prior to using or distributing the Sample Policies, in part or in whole, in any transaction. We do not warrant or guarantee that the Sample Policies are complete, accurate, or suitable for your (or your customers') specific needs, or that you will reduce or avoid liability by utilizing the Sample Policies in your (or your customers') business operations.

Penetration Testing; Vulnerability Assessment

You understand and agree that security devices, alarms, or other security measures, both physical and virtual, may be tripped or activated during the penetration testing process, despite our efforts to avoid such occurrences. You will be solely responsible for notifying any monitoring company and all law enforcement authorities of the potential for "false alarms" due to the provision of the penetration testing services, and you agree to take all steps necessary to ensure that false alarms are not reported or treated as "real alarms" or credible threats against any person, place or property. Some alarms and advanced security measures, when activated, may cause the partial or complete shutdown of the Environment, causing substantial downtime and/or delay to your business activities. We will not be responsible for, and will be held harmless and indemnified by you against, any claims, costs, fees or expenses arising or resulting from (i) any response to the penetration testing services by any monitoring company or law enforcement authorities, or (ii) the partial or complete shutdown of the Environment by any alarm or security monitoring device.

No Third Party Scanning

Unless we authorize such activity in writing, you will not conduct any test, nor request or allow any third party to conduct any test (diagnostic or otherwise), of the security system, protocols, processes, or solutions that we implement in the managed environment ("Testing Activity"). Any services required to diagnose or remediate errors, issues, or problems arising from unauthorized Testing Activity is not covered under this SoS, and if you request us (and we elect) to perform those services, those services will be billed to you at our then-current rates.

HaaS

You will use all BAE-hosted or BAE-supplied equipment and hardware (collectively, "Infrastructure") for your internal business purposes only. You shall not sublease, sublicense, rent or otherwise make the Infrastructure available to any third party without our prior written consent. You agree to refrain from using the Infrastructure in a manner that unreasonably or materially interferes with our other hosted equipment or hardware, or in a manner that disrupts or which is likely to disrupt the services that we provide to our other clientele. We reserve the right to throttle or suspend your access and/or use of the Infrastructure if we believe, in our sole but reasonable judgment, that your use of the Infrastructure is violates the terms of this SoS or the Agreement.

Domain Name Services

If you register, renew, or transfer a domain name through BAE, we will submit the request to the applicable domain name services provider (the "Registrar") on your behalf. Our sole responsibility is to submit the request to the Registrar, and we are not responsible for any errors, omissions, or failures of the Registrar.

Unsupported Configuration Elements or Services

If you request a configuration element (hardware or software) or hosting service in a manner that is not customary at BAE, or that is in "end of life" or "end of support" status, we may designate the element or service as "unsupported," "non-standard," "best efforts," "reasonable endeavor," "one-off," "EOL," "end of support," or with like term in the service description (an "Unsupported Service"). We make no representation or warranty whatsoever regarding any Unsupported Service, and you agree that we will not be liable for any loss or damage arising from the provision of an Unsupported Service. Deployment and service level guarantees shall not apply to any Unsupported Service.

IP Addresses

Any IP addresses provided to Client by BAE during the term of this SoS are managed by BAE and BAE will retain these IP addresses after termination of this SoS, meaning that they may not be transferred or utilized by Client after termination of this SoS.

Hosting Services

You agree that you are responsible for the actions and behaviors of your users of the Services. In addition, you agree that neither Client, nor any of your employees or designated representatives, will use the Services in a manner that violates the laws, regulations, ordinances, or other such requirements of any jurisdiction.

In addition, Client agrees that neither it, nor any of its employees or designated representatives, will: transmit any unsolicited commercial or bulk email, will not engage in any activity known or considered to be "spamming" and carry out any "denial of service" attacks on any other website or Internet service; infringe on any copyright, trademark, patent, trade secret, or other proprietary rights of any third party; collect, attempt to collect, publicize, or otherwise disclose personally identifiable information of any person or entity without their express consent (which may be through the person or entity's registration and/or subscription to Client's services, in which case Client must provide a privacy policy which discloses any and all uses of information that you collect) or as otherwise required by law; or, undertake any action which is harmful or potentially harmful to BAE or its infrastructure.

Client is solely responsible for ensuring that its login information is utilized only by Client and Client's authorized users and agents. Client's responsibility includes ensuring the secrecy and strength of user identifications and passwords. BAE shall have no liability resulting from the unauthorized use of Client's login information. If login information is lost, stolen, or used by unauthorized parties or if Client believes that any hosted applications or hosted data has been accessed by unauthorized parties, it is Client's responsibility to notify BAE immediately to request the login information be reset or unauthorized access otherwise be prevented. BAE will use commercially reasonable efforts to implement such requests as soon as practicable after receipt of notice.

Licenses

If we are required to re-install or replicate any software provided by you as part of the Services, then it is your responsibility to verify that all such software is properly licensed. We reserve the right, but not the obligation, to require proof of licensing before installing, re-installing, or replicating software into the managed environment. The cost of acquiring licenses is not included in the scope of this SoS unless otherwise expressly stated herein.

A better way to grow your business

QUOTE PREPARED FOR

David Cooper
City of Dearborn Heights
DCooper@dearbornheightsmi.gov

PREPARED BY

Matt Brand
BAE Networks
mattb@baenetworks.com

BAEQ3610
AIPhone Install Canfield
Tuesday, March 5, 2024

**We enable
businesses to
leverage
technology
by providing a
personalized
IT service
experience.**

Tuesday, March 5, 2024

City of Dearborn Heights
David Cooper
6045 Fenton St
Dearborn Heights, MI 48127-3287
United States

Dear David,

Here is the quote you requested.

Sincerely,

Matt Brand
Account Manager
BAE Networks

QUOTE



1250 Stephenson Hwy
Troy, MI 48083
Phone: (248) 707-1040
Fax: (248) 295-9400

QUOTE #:

BAEQ3610

DATE:

03/05/2024

QUOTE PREPARED FOR

David Cooper

City of Dearborn Heights

6045 Fenton St

Dearborn Heights, MI 48127-3287

United States

Phone

PREPARED BY

Matt Brand

Account Manager

Mattb@baenetworks.com

(248) 509-8995

P.O. NUMBER	PAYMENT TERMS	INITIAL SERVICE TERM	VALID THROUGH
TBD			Mar 20, 2024

DESCRIPTION	QTY	PRICE	EXT. PRICE
Hardware			\$2,238.66
Flush Mounted IP Video Door Station	1	\$968.41	\$968.41
ONVIF Profile S Compliant			
802.3af PoE with PoE pass through (802.3at Type 2 PoE+)			
1.23 megapixel fixed color video camera			
Camera vertical adjustment +15, 0, or -8 (manual)			
Capture and store the audio and video of active conversations on a microSD card (not provided by Aiphone)			
IP65 rated, weather resistant			
Stainless steel faceplate			
2 contact outputs			
6 trigger inputs			
Stainless Steel Surface Mount Box	1	\$154.26	\$154.26
Weather resistant			
Vandal-resistant			
Inside space for cabling			
Mounts to flat wall surface			
Opening at bottom for drainage			

DESCRIPTION	QTY	PRICE	EXT. PRICE
Touchscreen Master Station with Handset	1	\$1,115.99	\$1,115.99
ONVIF Profile S Compliant 802.3af PoE, Class 0 7 TFT LCD touchscreen Use built-in cameras for two-way master-to-master video conferencing (w/ privacy shutter) Hands-free or push-to-talk communication 8 customizable speed dial buttons Turn your master into a virtual receptionist ideal for unmanned waiting areas or unstaffed lunch hours Capture and store the audio and video of active conversations on a microSD card (not provided by Aiphone) Picture-in-Picture (PIP) allows an ONVIF Profile S IP camera and an Aiphone video intercom to be viewed simultaneously 2 contact outputs, 4 trigger inputs 8 1/2 watt speaker output provides better coverage for announcements			
Structured Cabling			\$433.00
Structured Cabling - Single	2	\$199.00	\$398.00
CAT5e network drop placed as required and terminated at nearest patch panel. All materials, termination, testing, and labeling included.			
Structured Cabling - Conduit	1	\$35.00	\$35.00
Steel conduit to cover Cat6 run on brick wall from intercom to inside of building. Roughly 8ft			
Services			\$1,160.00
Service - Fixed Fee	8	\$145.00	\$1,160.00
Install flush mounted intercom into provided junction box on exterior wall and connect to ran network drop Install and configure phone master station at desired location			
Please contact me if I can be of further assistance.		SUBTOTAL	\$3,831.66
		SHIPPING	\$0.00
		TAX	\$0.00

Agreement

Purchase Summary

DESCRIPTION	AMOUNT
Total purchase of hardware, software, and services including tax and shipping.	\$3,831.66

Down Payment Summary

DESCRIPTION	AMOUNT
This amount is due prior to project initiation and is applied towards the purchase summary above.	\$0.00

Monthly Expenses Summary

DESCRIPTION	AMOUNT
Total ongoing support, services, and licensing. Billed monthly.	\$0.00

Payment Options

DOWN PAYMENT & ONBOARDING	RECURRING PAYMENTS
-Must be made by credit card, check, or ACH to BAE Networks prior to onboarding or delivery -Online payments available during quote approval -Credit Card subject to 3% surcharge	-Autopay must be setup within the BAE Networks platform -Autopay via ACH receives the full 6% discount (as quoted) -Autopay via credit card is subject to a 3% discount forfeiture -Manual payment of any type is subject to a 3% discount forfeiture

Taxes, shipping, handling, and other fees may apply. This Quote is governed under the terms of our Master Services Agreement located at http://cdn.baenetworks.com/MSA/MSA_Online_v1.00.pdf (the "MSA"). This Quote is further defined, clarified, and governed under the terms of the Statement of Service, attached ("SoS"). By agreeing to this Quote you agree to the terms of the MSA and SoS. If you have any questions, please contact us prior to executing this Quote.

Signature(s)

If your organization requires two signatures. This is not required.

David Cooper
Director of Technology

3/5/2024

Name:
Title:

3/5/2024

This Statement of Services ("SoS") contains provisions that define, clarify, and govern the provisions of the quote to which it is attached (the "Quote"). If you do not agree with the terms of this SoS, you should not sign the Quote and you must contact us for more information.

This SoS is effective as of date on which you accepted the Quote ("Effective Date").

The services described in the Quote (collectively, the "Services") will be provided to you. Activities or items that are not specifically described in the Quote will be out of scope and will not be provided to you unless otherwise agreed to by us in writing. From this point forward, the Quote and this SoS will generally be collectively referred to as, this "SoS".

SCOPE OF SERVICES

Onboarding Services

- Uninstall any monitoring tools or other software installed by previous IT consultants.
- Compile a full inventory of all protected servers, workstations, and laptops.
- Uninstall any previous virus protection and install our managed antivirus application.
- Install remote support access application on each managed device to enable remote support.
- Configure patch management application and check for missing security updates.
- Uninstall unsafe applications or applications that are no longer necessary.
- Optimize device performance including disk cleanup, disk defragmentation where applicable, and threat scans.
- Review and document firewall configuration and other network infrastructure devices.
- Configure and install firewall(s) as required per location.
- Review status of battery backup protection on all devices.
- Review and document current server configuration and status.
- Implement backup strategy and offsite replication on appropriate servers and workstations as defined in quote.
- Review password policies and update user and device passwords.
- As applicable, make recommendations for changes that should be considered to the managed environment.

If deficiencies are discovered during the onboarding process, we will bring those issues to your attention and discuss the impact of the deficiencies on our provision of our managed services. Please note, unless otherwise expressly stated in the Quote, onboarding-related services do not include the remediation of any issues, errors, or deficiencies ("Issues"), and we cannot guarantee that all Issues will be detected during the onboarding process.

Ongoing/Recurring Services

Ongoing/recurring services begin upon the completion of onboarding services, if any.

Managed Services

See the Quote for the scope of our managed services.

Managed Equipment / Hardware / Software

The Services will be applied to the equipment listed in the Quote ("Covered Hardware").

The Services will apply to the software listed in the Quote ("Supported Software") provided, however, that all Supported Software must, at all times, be properly licensed, and under a maintenance and support agreement from the Supported Software's manufacturer. In this SoS, Covered Hardware and Supported Software will be referred to as the "Environment."

Data Backup & Disaster Recovery

BAE's backup and disaster recovery (BDR) services include:

Managed backup of servers and workstations listed in the Quote

24/7 automated monitoring of backup system, including onsite backup, offsite replication, and data validation

Troubleshooting and remediation of failed backup jobs

Preventive maintenance and management of imaging software

Firmware and software updates of backup appliance

Problem analysis by the network operations team

Monitoring of backup successes and failures

File recovery at no cost for A and C Plan devices

System level restore at no cost for A Plan devices

Backed-Up Servers / Workstations: See Quote for servers/workstations that will be backed up.

Note: Data on equipment *that is not specifically listed in the Quote will not be backed up.*

Storage Limitation: Client will be allocated the of storage space for backup and recovery purposes as listed in the Quote. Any space required beyond this amount will be provided to Client in on a per gigabyte basis at the rate stated on the Quote.

Backup Frequency: On-site backups will occur, by default, hourly during business hours; offsite backups will replicate offsite as able following local verification of the data. Offsite backups are validated as they are received at BAE's datacenter, which is based on the size of the backup file and available connectivity at the Client site.

Backup Data Security: All backed up data is encrypted at rest with 256-bit AES encryption. All facilities housing backed up data implement physical security controls and logs, including security cameras, and have multiple internet connections with failover capabilities.

Backup Retention: BAE only guarantees retrieval of the most recent verified recovery point sent to the backup appliance in a local recovery situation. BAE only guarantees retrieval of archived data sent to the off-site data center in the prior calendar day. Granularity of recovery diminishes with time; by default hourly backups are available for 5 days, daily backups are available for 4 weeks, weekly backups for 6 months. All backup retention is subject to modification per Client request where approved and practical.

License Grant. All Backup Appliances are provisioned with proprietary software ("BDR Software"). BAE hereby grants to Client a non-exclusive, royalty free, non-transferable license, during the term of this SoS, to use the BDR Software in conjunction with the BDR-related services provided by BAE. Client shall not reverse engineer, de-compile or otherwise use the BDR Software in any manner not specifically authorized by BAE.

Disaster Recovery

You must contact us if disaster recovery services are needed. Upon your payment of the applicable fees (described below), we will make your backed up data available to you in a hosted, virtual environment. Your access to the recovery environment will continue for a period of two (2) weeks; extended access time is available as described in the Fees section, below.

Physical Locations Covered by Services

Services will be provided remotely unless, in our discretion, we determine that an onsite visit is required. Onsite visits will be scheduled in accordance with the priority assigned to the issue (below), and are subject to technician availability. Unless we agree otherwise, all onsite Services will be provided at Client's primary office location listed in the Quote. Additional fees may apply for onsite visits: Please review the Service Level section below for more details.

Term; Termination

The Services will commence, and billing will begin, on the date indicated in the Quote ("Commencement Date"). We reserve the right to delay the Commencement Date until all onboarding/transition services (if any) are completed, and all deficiencies / revisions identified in the onboarding process (if any) are addressed or remediated to BAE's satisfaction. The Services will continue until terminated as provided in the Agreement, the Quote, and this SoS (the "Service Term").

Renewal

After the expiration of the initial Service Term, the Service Term will automatically renew for contiguous terms equal to the initial Service Term unless either party notifies the other of its intention to not renew the Services no less than thirty (30) days before the end of the then-current Service Term.

Assumptions / Minimum Requirements / Exclusions

The scheduling, fees and provision of the Services are based upon the following assumptions and minimum requirements:

- Server hardware must be under current warranty coverage.
- All equipment with Microsoft Windows® operating systems must be running then-currently supported versions of such software and have all of the latest Microsoft service packs and critical updates installed.
- All software must be genuine, licensed and vendor-supported.
- Server file systems and email systems (if applicable) must be protected by licensed and up-to-date virus protection software.
- The Environment must have a currently licensed, vendor-supported server-based backup solution that can be monitored.
- All wireless data traffic in the environment must be securely encrypted.
- There must be an outside static IP address assigned to a network device, allowing VPN access.
- All servers must be connected to working UPS devices.
- Recovery coverage assumes data integrity of the backups or the data stored on the backup devices. We do not guarantee the integrity of the backups or the data stored on the backup devices. Server restoration will be to the point of the last successful backup.
- Client must provide all software installation media and key codes in the event of a failure.
- Any costs required to bring the Environment up to these minimum standards are not included in this SoS.
- Client must provide us with exclusive administrative privileges to the Environment.

- Client must not affix or install any accessory, addition, upgrade, equipment, or device on to the firewall, server, or NAS appliances (other than electronic data) unless expressly approved in writing by us.

Exclusions. Services that are not expressly described in the Quote will be out of scope and will not be provided to Client unless otherwise agreed, in writing, by BAE. Without limiting the foregoing, the following services are expressly excluded, and if required to be performed, must be agreed upon by BAE in writing:

- Customization of third party applications, or programming of any kind.
- Support for operating systems, applications, or hardware no longer supported by the manufacturer.
- Data/voice wiring or cabling services of any kind.
- Battery backup replacement.
- Equipment relocation.
- The cost to bring the Environment up to the Minimum Requirements (unless otherwise noted in "Scope of Services" above).
- The cost of repairs to hardware or any supported equipment or software, or the costs to acquire parts or equipment, or shipping charges of any kind.

Service Levels

Automated monitoring is provided on an ongoing (*i.e.*, 24x7x365) basis; response, repair, and/or remediation services (as applicable) will be provided only during business hours unless otherwise specifically stated in the Quote. We will respond to problems, errors, or interruptions in the provision of the Services in the timeframe(s) described below. Severity levels will be determined by BAE in our discretion after consulting with the Client. All remediation services will initially be attempted remotely; BAE will provide onsite service only if remote remediation is ineffective and, under all circumstances, only if covered under the Service plan selected by Client.

Trouble / Severity	Response Time
Critical problem: Service not available (all users and functions unavailable)	Response within two (2) hours after notification.
Significant degradation of service (large number of users or business critical functions affected)	Response within four (4) hours after notification.
Limited degradation of service (limited number of users or functions affected, business process can continue).	Response within four (4) business hours after notification.
Small service degradation (business process can continue, one user affected).	Response within eight (8) business hours after notification.

* All time frames are calculated as of the time that BAE is notified of the applicable issue / problem by Client through BAE's designated support portal, email, or by telephone at the telephone number listed in the Quote. Notifications received in any manner other than described herein may result in a delay in the provision of remediation efforts. Support provided outside of our normal support hours will be billed to Client at the hourly rate of \$215/hour (1 hour minimum applies).

Fees

The fees for the Services will be as indicated in the Quote.

Changes to Environment

Initially, you will be charged the monthly fees indicated in the Quote. Thereafter, if the managed environment changes, or if the number of authorized users accessing the managed environment changes, then you agree that the fees will be automatically and immediately modified to accommodate those changes.

Minimum Monthly Fees. The initial Fees indicated in Quote are the minimum monthly fees ("MMF") that will be charged to you during the term. You agree that the MMF will not drop below the amounts indicated in the Quote, regardless of the number of users or devices to which the Services are directed or applied, unless we agree to the reduction. All modifications to the amount of hardware, devices, or authorized users under the Quote (as applicable) must be in writing and accepted by both parties.

Increases. We reserve the right to modify our hourly rates in amounts commensurate with our business needs and industry norms. In addition, we reserve the right to increase our monthly recurring and data recovery fees; provided, however, if an increase is more than five percent (5%) of the fees charged for the Services in the prior calendar year, then you will be provided with a sixty (60) day opportunity to terminate the Services by providing us with written notice of termination. You will be responsible for the payment of all fees that accrue up to the termination date and all pre-approved, non-mitigatable expenses that we incurred in our provision of the Services through the date of termination. Your continued acceptance or use of the Services after this sixty (60) day period will indicate your acceptance of the increased fees.

Travel Time. If onsite services are provided, we will travel up to 45 minutes from our office to your location at no charge. Time spent traveling beyond 45 minutes (e.g., locations that are beyond 45 minutes from our office, occasions on which traffic conditions extend our drive time beyond 45 minutes one-way, etc.) will be billed to you at our then current hourly rates. In addition, you will be billed for all tolls, parking fees, and related expenses that we incur if we provide onsite services to you.

Appointment Cancellations. You may cancel or reschedule any appointment with us at no charge by providing us with notice of cancellation at least one business day in advance. If we do not receive timely a notice of cancellation/re-scheduling, or if you are not present at the scheduled time or if we are otherwise denied access to your premises at a pre-scheduled appointment time, then you agree to pay us a cancellation fee equal to two (2) hours of our normal consulting time (or non-business hours consulting time, whichever is appropriate), calculated at our then-current hourly rates.

Automated Payment. You may pay your invoices by credit card and/or by ACH, as described below. If you authorize payment by credit card and ACH, then the ACH payment method will be attempted first. If that attempt fails for any reason, then we will process payment using your designated credit card.

- ACH. When enrolled in an ACH payment processing method, you authorize us to electronically debit your designated checking or savings account, as defined and configured by you in our payment portal, for any payments due under the Quote. This authorization will continue until otherwise terminated in writing by you. We will apply a \$35.00 service charge to your account for any electronic debit that is returned unpaid due to insufficient funds or due to your bank's electronic draft restrictions.
- Credit Card. When enrolled in a credit card payment processing method, you authorize us to charge your credit card, as designated by you in our payment portal, for any payments due under the Quote. WE WILL ADD 3% TO THE AMOUNT DUE ON EACH INVOICE FOR CLIENT'S CONVENIENCE OF USING A CREDIT CARD INSTEAD OF SUBMITTING A PAYMENT BY CHECK OR PAYING BY ACH. This fee will be accounted for on a separate invoice on our payment backend and will not be reflected the provided invoice.

Removal of Software Agents; Return of Firewall & Backup Appliances

Unless we expressly direct you to do so, you will not remove or disable, or attempt to remove or disable, any software agents that we installed in the Environment. Doing so without our guidance may make it difficult or impracticable to remove the software agents, which could result in network vulnerabilities and/or the continuation of license fees for the software agents for which you will be responsible, and/or the requirement that we remediate the situation at our then-current hourly rates, for which you will also be responsible. Depending on the particular software agent and the costs of removal, we may elect to keep the software agent in the Environment but in a dormant and/or unused state.

Within ten (10) days after being directed to do so, Client will remove, package, and ship, at Client's expense and in a commercially reasonable manner, all hardware, equipment, and accessories provided to Client by BAE that were used in the provision of the Services. If you fail to timely return all equipment to us, or if the equipment is returned to us damaged (normal wear and tear excepted), then we will have the right to charge you, and you hereby agree to pay, the replacement value of all such unreturned or damaged equipment.

Additional Terms

Monitoring Services; Alert Services

Unless otherwise indicated in this SoS, all monitoring and alert-type services are limited to detection and notification functionalities only. Monitoring levels will be set by BAE, and Client shall not modify these levels without our prior written consent.

Remediation

Unless otherwise provided in this SoS, remediation services will be provided in accordance with the recommended practices of the managed services industry. Client understands and agrees that remediation services are not intended to be, and will not be, a warranty or guarantee of the functionality of the Environment, or a service plan for the repair of any particular piece of managed hardware or software.

Modification of Environment

Changes made to the Environment without our prior authorization or knowledge may have a substantial, negative impact on the provision and effectiveness of the Services, and may impact the fees charged under this SoS. You agree to refrain from moving, modifying, or otherwise altering any portion of the Environment without our prior knowledge or consent. For example, you agree to refrain from adding or removing hardware from the Environment, installing applications on the Environment, or modifying the configuration or log files of the Environment without our prior knowledge or consent.

When applicable for co-managed environments: We will coordinate with your internal IT personnel ("Your Personnel") as necessary to help ensure that the Services are delivered efficiently and effectively. That said, we are not responsible for the remediation of issues beyond the scope of this SoS caused by any activities undertaken by Your Personnel, such as modifications to hardware or software configurations, installation of software, firmware upgrades, etc. unless we pre-authorized those activities.

Anti-Virus; Anti-Malware

Our anti-virus / anti-malware solution will generally protect the Environment from becoming infected with new viruses and malware ("Viruses"); however, Viruses that exist in the Environment at the time that the security solution is implemented may not be capable of being removed without additional services, for which a charge may

be incurred. We do not warrant or guarantee that all Viruses and malware will be capable of being detected, avoided, or removed, or that any data erased, corrupted, or encrypted by malware will be recoverable. In Quote to improve security awareness, you agree that BAE or its designated third party affiliate may transfer information about the results of processed files, information used for URL reputation determination, security risk tracking, and statistics for protection against spam and malware. Any information obtained in this manner does not and will not contain any personal or confidential information.

Breach/Cyber Security Incident Recovery

Unless otherwise expressly stated in this SoS, the scope of this SoS does not include the remediation and/or recovery from a Security Incident (defined below). Such services, if requested by you, will be provided on a time and materials basis under our then-current hourly labor rates. Given the varied number of possible Security Incidents, we cannot and do not warrant or guarantee (i) the amount of time required to remediate the effects of a Security Incident (or that recovery will be possible under all circumstances), or (ii) that all data impacted by the incident will be recoverable. For the purposes of this paragraph, a Security Incident means any unauthorized or impermissible access to or use of the Environment, or any unauthorized or impermissible disclosure of Client's confidential information (such as user names, passwords, etc.), that (i) compromises the security or privacy of the information or applications in, or the structure or integrity of, the Environment, or (ii) prevents normal access to the Environment, or impedes or disrupts the normal functions of the Environment.

Environmental Factors

Exposure to environmental factors, such as water, heat, cold, or varying lighting conditions, may cause installed equipment to malfunction. Unless expressly stated in this SoS, we do not warrant or guarantee that installed equipment will operate error-free or in an uninterrupted manner, or that any video or audio equipment will clearly capture and/or record the details of events occurring at or near such equipment under all circumstances.

Fair Usage Policy

Our Fair Usage Policy ("FUP") applies to all services in this SoS that are described or designated as "unlimited." An "unlimited" service designation means that, subject to the terms of this FUP, you may use the service as reasonably necessary for you to enjoy the use and benefit of the service without incurring additional time-based or usage-based costs. However, unless expressly stated otherwise in this SoS, all unlimited services are provided during our normal business hours only and are subject to our technicians' availabilities, which cannot always be guaranteed. In addition, we reserve the right to assign our technicians as we deem necessary to handle issues that are more urgent, critical, or pressing than the request(s) or issue(s) reported by you. Consistent with this FUP, you agree to refrain from (i) creating urgent support tickets for non-urgent or non-critical issues, (ii) requesting excessive support services that are inconsistent with normal usage patterns in the industry (e.g., requesting support in lieu of training), (iii) requesting support or services that are intended to interfere, or may likely interfere, with our ability to provide our services to our other customers.

M365 / Email

You are solely responsible for the security, confidentiality and integrity of all email and the content of all email, received, transmitted, or stored through the Microsoft 365 email service that is under your control ("M365 Email"). You agree to refrain from uploading, posting, transmitting or distributing (or permitting any of your authorized users of the M365 Email to upload, post, transmit or distribute) any prohibited content, which is generally content that (i) is obscene, illegal, or intended to advocate or induce the violation of any law, rule or regulation, or (ii) violates the intellectual property rights or privacy rights of any third party, or (iii) mischaracterizes you, and/or is intended

to create a false identity or to otherwise attempt to mislead any person as to the identity or origin of any communication, or (iv) interferes or disrupts the services provided by BAE or the services of any third party, or (v) contains Viruses, trojan horses or any other malicious code or programs. In addition, you must not use the M365 Email for the purpose of sending unsolicited commercial electronic messages ("SPAM") in violation of any federal or state law.

BAE reserves the right, but not the obligation, to suspend Client's access to the M365 Email and/or all transactions occurring under Client's M365 Email account if BAE believes, in its discretion, that Client's email account is being used in an improper or illegal manner.

VoIP/ Phone System

911 Dialing / Emergency Dialing - Limitations

The VoIP Service ("VoIP Service") may not support traditional 911 or E911 access to emergency services in all locations. The 911 dialing feature of the VoIP Service is not automatic; Client may be required to take affirmative steps to register the address where the VoIP Service will be used in order to activate the 911 Dialing feature. Client understands that Client must inform any users of the VoIP Service of the non-availability of traditional 911 or E911.

When a VoIP calling device is registered in a particular location, it cannot be moved without re-registering the device in the new location. Client agrees that it will not move any VoIP calling device without BAE's written consent. Client shall hold BAE harmless for any and all claims or causes of action arising from or related to Client's inability to use traditional 911 or E911 services.

When an emergency call is made, one or more third parties use the address of Client's registered location to determine the nearest emergency response location, and then the call is forwarded to a general number at that location. When the emergency location receives Client's call, the operator will not have Client's address and may not have Client's phone number. Client understands and agrees that users of the VoIP System must provide their address and phone number in order to get help. Client hereby authorizes BAE to disclose Client's name and address to third-party service providers, including, without limitation, call routers, call centers and public service answering points, for the purpose of dispatching emergency services personnel to Client's registered location.

Client understands and agrees that 911 dialing does not and will not function in the event of a power failure or disruption. Similarly, the hosted VoIP Services will not operate (i) during service outages or suspensions or terminations of service by Client's broadband provider or ISP, or (ii) during periods of time in which Client's ISP or broadband provider blocks the ports over which the VoIP Services are provided. Client further understands and agrees that 911 Dialing will not function if Client changes its telephone number, or if Client adds or ports new telephone numbers to Client's account, unless and until Client successfully register its location of use for each changed, newly added or newly ported telephone number.

Client expressly agrees not to use VoIP System for auto-dialing, continuous or extensive call forwarding, telemarketing, fax broadcasting or fax blasting, or for any other use that results in excessive usage inconsistent with standard commercial calling patterns.

Patch Management

We will keep all managed hardware and managed software current with critical patches and updates ("Patches") as those Patches are released generally by the applicable manufacturers. Patches are developed by third party vendors and, on rare occasions, may make the Environment, or portions of the Environment, unstable or cause the

managed equipment or software to fail to function properly even when the Patches are installed correctly. We will not be responsible for any downtime or losses arising from or related to the installation or use of any Patch. We reserve the right, but not the obligation, to refrain from installing a Patch if we are aware of technical problems caused by a Patch, or we believe that a Patch may render the Environment, or any portion of the Environment, unstable.

Backup (BDR) Services

All data transmitted over the Internet may be subject to malware and computer contaminants such as viruses, worms and trojan horses, as well as attempts by unauthorized users, such as hackers, to access or damage Client's data. Neither BAE nor its designated affiliates will be responsible for the outcome or results of such activities.

BDR services require a reliable, always-connected internet solution. Data backup and recovery time will depend on the speed and reliability of your internet connection. Internet and telecommunications outages will prevent the BDR services from operating correctly. In addition, all computer hardware is prone to failure due to equipment malfunction, telecommunication-related issues, etc., for which we will be held harmless. Due to technology limitations, all computer hardware, including communications equipment, network servers and related equipment, has an error transaction rate that can be minimized, but not eliminated. BAE cannot and does not warrant that data corruption or loss will be avoided, and Client agrees that BAE shall be held harmless if such data corruption or loss occurs. Client is strongly advised to keep a local backup of all of stored data to mitigate against the unintentional loss of data.

Procurement

Equipment and software procured by BAE on Client's behalf ("Procured Equipment") may be covered by one or more manufacturer warranties, which will be passed through to Client to the greatest extent possible. By procuring equipment or software for Client, BAE does not make any warranties or representations regarding the quality, integrity, or usefulness of the Procured Equipment. Certain equipment or software, once purchased, may not be returnable or, in certain cases, may be subject to third party return policies and/or re-stocking fees, all of which shall be Client's responsibility in the event that a return of the Procured Equipment is requested. BAE is not a warranty service or repair center. BAE will facilitate the return or warranty repair of Procured Equipment; however, Client understands and agrees that the return or warranty repair of Procured Equipment is governed by the terms of the warranties (if any) governing the applicable Procured Equipment, for which BAE will be held harmless.

Quarterly Business Review; IT Strategic Planning

Suggestions and advice rendered to Client are provided in accordance with relevant industry practices, based on Client's specific needs and BAE's opinion and knowledge of the relevant facts and circumstances. By rendering advice, or by suggesting a particular service or solution, BAE is not endorsing any particular manufacturer or service provider.

VCTO or VCIO Services

The advice and suggestions provided us in our capacity as a virtual chief technology or information officer will be for your informational and/or educational purposes only. BAE will not hold an actual director or officer position in Client's company, and we will neither hold nor maintain any fiduciary relationship with Client. Under no circumstances shall Client list or place the BAE on Client's corporate records or accounts.

Sample Policies, Procedures.

From time to time, we may provide you with sample (*i.e.*, template) policies and procedures for use in connection with Client's business ("Sample Policies"). The Sample Policies are for your informational use only, and do not constitute or comprise legal or professional advice, and the policies are not intended to be a substitute for the advice of competent counsel. You should seek the advice of competent legal counsel prior to using or distributing the Sample Policies, in part or in whole, in any transaction. We do not warrant or guarantee that the Sample Policies are complete, accurate, or suitable for your (or your customers') specific needs, or that you will reduce or avoid liability by utilizing the Sample Policies in your (or your customers') business operations.

Penetration Testing; Vulnerability Assessment

You understand and agree that security devices, alarms, or other security measures, both physical and virtual, may be tripped or activated during the penetration testing process, despite our efforts to avoid such occurrences. You will be solely responsible for notifying any monitoring company and all law enforcement authorities of the potential for "false alarms" due to the provision of the penetration testing services, and you agree to take all steps necessary to ensure that false alarms are not reported or treated as "real alarms" or credible threats against any person, place or property. Some alarms and advanced security measures, when activated, may cause the partial or complete shutdown of the Environment, causing substantial downtime and/or delay to your business activities. We will not be responsible for, and will be held harmless and indemnified by you against, any claims, costs, fees or expenses arising or resulting from (i) any response to the penetration testing services by any monitoring company or law enforcement authorities, or (ii) the partial or complete shutdown of the Environment by any alarm or security monitoring device.

No Third Party Scanning

Unless we authorize such activity in writing, you will not conduct any test, nor request or allow any third party to conduct any test (diagnostic or otherwise), of the security system, protocols, processes, or solutions that we implement in the managed environment ("Testing Activity"). Any services required to diagnose or remediate errors, issues, or problems arising from unauthorized Testing Activity is not covered under this SoS, and if you request us (and we elect) to perform those services, those services will be billed to you at our then-current rates.

HaaS

You will use all BAE-hosted or BAE-supplied equipment and hardware (collectively, "Infrastructure") for your internal business purposes only. You shall not sublease, sublicense, rent or otherwise make the Infrastructure available to any third party without our prior written consent. You agree to refrain from using the Infrastructure in a manner that unreasonably or materially interferes with our other hosted equipment or hardware, or in a manner that disrupts or which is likely to disrupt the services that we provide to our other clientele. We reserve the right to throttle or suspend your access and/or use of the Infrastructure if we believe, in our sole but reasonable judgment, that your use of the Infrastructure is violates the terms of this SoS or the Agreement.

Domain Name Services

If you register, renew, or transfer a domain name through BAE, we will submit the request to the applicable domain name services provider (the "Registrar") on your behalf. Our sole responsibility is to submit the request to the Registrar, and we are not responsible for any errors, omissions, or failures of the Registrar.

Unsupported Configuration Elements or Services

If you request a configuration element (hardware or software) or hosting service in a manner that is not customary at BAE, or that is in "end of life" or "end of support" status, we may designate the element or service as "unsupported," "non-standard," "best efforts," "reasonable endeavor," "one-off," "EOL," "end of support," or with like term in the service description (an "Unsupported Service"). We make no representation or warranty whatsoever regarding any Unsupported Service, and you agree that we will not be liable for any loss or damage arising from the provision of an Unsupported Service. Deployment and service level guarantees shall not apply to any Unsupported Service.

IP Addresses

Any IP addresses provided to Client by BAE during the term of this SoS are managed by BAE and BAE will retain these IP addresses after termination of this SoS, meaning that they may not be transferred or utilized by Client after termination of this SoS.

Hosting Services

You agree that you are responsible for the actions and behaviors of your users of the Services. In addition, you agree that neither Client, nor any of your employees or designated representatives, will use the Services in a manner that violates the laws, regulations, ordinances, or other such requirements of any jurisdiction.

In addition, Client agrees that neither it, nor any of its employees or designated representatives, will: transmit any unsolicited commercial or bulk email, will not engage in any activity known or considered to be "spamming" and carry out any "denial of service" attacks on any other website or Internet service; infringe on any copyright, trademark, patent, trade secret, or other proprietary rights of any third party; collect, attempt to collect, publicize, or otherwise disclose personally identifiable information of any person or entity without their express consent (which may be through the person or entity's registration and/or subscription to Client's services, in which case Client must provide a privacy policy which discloses any and all uses of information that you collect) or as otherwise required by law; or, undertake any action which is harmful or potentially harmful to BAE or its infrastructure.

Client is solely responsible for ensuring that its login information is utilized only by Client and Client's authorized users and agents. Client's responsibility includes ensuring the secrecy and strength of user identifications and passwords. BAE shall have no liability resulting from the unauthorized use of Client's login information. If login information is lost, stolen, or used by unauthorized parties or if Client believes that any hosted applications or hosted data has been accessed by unauthorized parties, it is Client's responsibility to notify BAE immediately to request the login information be reset or unauthorized access otherwise be prevented. BAE will use commercially reasonable efforts to implement such requests as soon as practicable after receipt of notice.

Licenses

If we are required to re-install or replicate any software provided by you as part of the Services, then it is your responsibility to verify that all such software is properly licensed. We reserve the right, but not the obligation, to require proof of licensing before installing, re-installing, or replicating software into the managed environment. The cost of acquiring licenses is not included in the scope of this SoS unless otherwise expressly stated herein.

QUOTE



1250 Stephenson Hwy
Troy, MI 48083
Phone: (248) 707-1040
Fax: (248) 295-9400

QUOTE #:

BAEQ3848

DATE:

05/13/2024

QUOTE PREPARED FOR

David Cooper

City of Dearborn Heights
6045 Fenton St
Dearborn Heights, MI 48127-3287
United States

PREPARED BY

Chris Saroli

Account Manager

chriss@baenetworks.com

(248) 509-8982

P.O. NUMBER	PAYMENT TERMS	INITIAL SERVICE TERM	VALID THROUGH
TBD			May 28, 2024

DESCRIPTION	QTY	PRICE	EXT. PRICE
5MP Varifocal IP Turret Camera 5MP 1/2.7 image sensor at real-time 30fps 2.8-12mm varifocal lens with motorized zoom and auto-focus True Wide Dynamic Range (WDR) Multiple codecs (H.265, H.264, MJPEG) with simultaneous dual-stream 164ft range Smart IR Smart DNR 3D digital noise reduction True day/night with mechanical IR cut filter Programmable privacy zones Auto gain control (AGC) Backlight compensation (BLC) De-Fog extreme weather image compensation Auto white balance (AWB) Audio input through built-in microphone PoE class 3 and DC12V ONVIF conformant, profile S NDAA compliant IP67 dust-tight and waterproof to 3 feet IK 10-rated impact-resistant 5 year warranty	6	\$410.65	\$2,463.90
Junction Box (Turret) Vari-Focal Junction box for vari-focal T9 turret cameras	6	\$22.58	\$135.48

DESCRIPTION	QTY	PRICE	EXT. PRICE
5MP Varifocal IP Dome Camera 5MP 1/2.7 image sensor at real-time 30fps 2.8-12mm varifocal lens with motorized zoom and auto-focus True Wide Dynamic Range (WDR) Multiple codecs (H.265, H.264, MJPEG) with simultaneous dual-stream 164ft range Smart IR Smart DNR 3D digital noise reduction True day/night with mechanical IR cut filter Programmable privacy zones Auto gain control (AGC) Backlight compensation (BLC) De-Fog extreme weather image compensation Auto white balance (AWB) Audio input through built-in microphone PoE class 3 and DC12V ONVIF conformant, profile S NDAA compliant IP67 dust-tight and waterproof to 3 feet IK 10-rated impact-resistant 5 year warranty	5	\$454.10	\$2,270.50
Junction Box (Dome) Vari-Focal Junction box for vari-focal V9 dome cameras	0	\$21.42	\$0.00
DWD Spectrum License Entitles NVR to recording and other licensed features, per camera.	11	\$99.00	\$1,089.00
DWD Spectrum License Licensing Promo for Vari-Focal Cameras	11	-\$99.00	-\$1,089.00
Please contact me if I can be of further assistance.		SUBTOTAL	\$4,869.88
		SHIPPING	\$0.00
		TAX	\$0.00

Agreement

Purchase Summary

DESCRIPTION	AMOUNT
Total purchase of hardware, software, and services including tax and shipping.	\$4,869.88

Down Payment Summary

DESCRIPTION	AMOUNT
This amount is due prior to project initiation and is applied towards the purchase summary above.	\$4,869.88

Monthly Expenses Summary

DESCRIPTION	AMOUNT
Total ongoing support, services, and licensing. Billed monthly.	\$0.00

Payment Options

DOWN PAYMENT & ONBOARDING	RECURRING PAYMENTS
-Must be made by credit card, check, or ACH to BAE Networks prior to onboarding or delivery -Online payments available during quote approval -Credit Card subject to 3% surcharge	-Autopay must be setup within the BAE Networks platform -Autopay via ACH receives the full 6% discount (as quoted) -Autopay via credit card is subject to a 3% discount forfeiture -Manual payment of any type is subject to a 3% discount forfeiture

Taxes, shipping, handling, and other fees may apply. This Quote is governed under the terms of our Master Services Agreement located at http://cdn.baenetworks.com/MSA/MSA_Online_v1.00.pdf (the "MSA"). This Quote is further defined, clarified, and governed under the terms of the Statement of Service, attached ("SoS"). By agreeing to this Quote you agree to the terms of the MSA and SoS. If you have any questions, please contact us prior to executing this Quote.

Signature(s)

If your organization requires two signatures. This is not required.

David Cooper
Director of Technology

5/13/2024

Name: 5/13/2024
Title:

This Statement of Services ("SoS") contains provisions that define, clarify, and govern the provisions of the quote to which it is attached (the "Quote"). If you do not agree with the terms of this SoS, you should not sign the Quote and you must contact us for more information.

This SoS is effective as of date on which you accepted the Quote ("Effective Date").

The services described in the Quote (collectively, the "Services") will be provided to you. Activities or items that are not specifically described in the Quote will be out of scope and will not be provided to you unless otherwise agreed to by us in writing. From this point forward, the Quote and this SoS will generally be collectively referred to as, this "SoS".

SCOPE OF SERVICES

Onboarding Services

- Uninstall any monitoring tools or other software installed by previous IT consultants.
- Compile a full inventory of all protected servers, workstations, and laptops.
- Uninstall any previous virus protection and install our managed antivirus application.
- Install remote support access application on each managed device to enable remote support.
- Configure patch management application and check for missing security updates.
- Uninstall unsafe applications or applications that are no longer necessary.
- Optimize device performance including disk cleanup, disk defragmentation where applicable, and threat scans.
- Review and document firewall configuration and other network infrastructure devices.
- Configure and install firewall(s) as required per location.
- Review status of battery backup protection on all devices.
- Review and document current server configuration and status.
- Implement backup strategy and offsite replication on appropriate servers and workstations as defined in quote.
- Review password policies and update user and device passwords.
- As applicable, make recommendations for changes that should be considered to the managed environment.

If deficiencies are discovered during the onboarding process, we will bring those issues to your attention and discuss the impact of the deficiencies on our provision of our managed services. Please note, unless otherwise expressly stated in the Quote, onboarding-related services do not include the remediation of any issues, errors, or deficiencies ("Issues"), and we cannot guarantee that all Issues will be detected during the onboarding process.

Ongoing/Recurring Services

Ongoing/recurring services begin upon the completion of onboarding services, if any.

Managed Services

See the Quote for the scope of our managed services.

Managed Equipment / Hardware / Software

The Services will be applied to the equipment listed in the Quote ("Covered Hardware").

The Services will apply to the software listed in the Quote ("Supported Software") provided, however, that all Supported Software must, at all times, be properly licensed, and under a maintenance and support agreement from the Supported Software's manufacturer. In this SoS, Covered Hardware and Supported Software will be referred to as the "Environment."

Data Backup & Disaster Recovery

BAE's backup and disaster recovery (BDR) services include:

Managed backup of servers and workstations listed in the Quote

24/7 automated monitoring of backup system, including onsite backup, offsite replication, and data validation

Troubleshooting and remediation of failed backup jobs

Preventive maintenance and management of imaging software

Firmware and software updates of backup appliance

Problem analysis by the network operations team

Monitoring of backup successes and failures

File recovery at no cost for A and C Plan devices

System level restore at no cost for A Plan devices

Backed-Up Servers / Workstations: See Quote for servers/workstations that will be backed up.

Note: Data on equipment *that is not specifically listed in the Quote will not be backed up.*

Storage Limitation: Client will be allocated the of storage space for backup and recovery purposes as listed in the Quote. Any space required beyond this amount will be provided to Client in on a per gigabyte basis at the rate stated on the Quote.

Backup Frequency: On-site backups will occur, by default, hourly during business hours; offsite backups will replicate offsite as able following local verification of the data. Offsite backups are validated as they are received at BAE's datacenter, which is based on the size of the backup file and available connectivity at the Client site.

Backup Data Security: All backed up data is encrypted at rest with 256-bit AES encryption. All facilities housing backed up data implement physical security controls and logs, including security cameras, and have multiple internet connections with failover capabilities.

Backup Retention: BAE only guarantees retrieval of the most recent verified recovery point sent to the backup appliance in a local recovery situation. BAE only guarantees retrieval of archived data sent to the off-site data center in the prior calendar day. Granularity of recovery diminishes with time; by default hourly backups are available for 5 days, daily backups are available for 4 weeks, weekly backups for 6 months. All backup retention is subject to modification per Client request where approved and practical.

License Grant. All Backup Appliances are provisioned with proprietary software ("BDR Software"). BAE hereby grants to Client a non-exclusive, royalty free, non-transferable license, during the term of this SoS, to use the BDR Software in conjunction with the BDR-related services provided by BAE. Client shall not reverse engineer, de-compile or otherwise use the BDR Software in any manner not specifically authorized by BAE.

Disaster Recovery

You must contact us if disaster recovery services are needed. Upon your payment of the applicable fees (described below), we will make your backed up data available to you in a hosted, virtual environment. Your access to the recovery environment will continue for a period of two (2) weeks; extended access time is available as described in the Fees section, below.

Physical Locations Covered by Services

Services will be provided remotely unless, in our discretion, we determine that an onsite visit is required. Onsite visits will be scheduled in accordance with the priority assigned to the issue (below), and are subject to technician availability. Unless we agree otherwise, all onsite Services will be provided at Client's primary office location listed in the Quote. Additional fees may apply for onsite visits: Please review the Service Level section below for more details.

Term; Termination

The Services will commence, and billing will begin, on the date indicated in the Quote ("Commencement Date"). We reserve the right to delay the Commencement Date until all onboarding/transition services (if any) are completed, and all deficiencies / revisions identified in the onboarding process (if any) are addressed or remediated to BAE's satisfaction. The Services will continue until terminated as provided in the Agreement, the Quote, and this SoS (the "Service Term").

Renewal

After the expiration of the initial Service Term, the Service Term will automatically renew for contiguous terms equal to the initial Service Term unless either party notifies the other of its intention to not renew the Services no less than thirty (30) days before the end of the then-current Service Term.

Assumptions / Minimum Requirements / Exclusions

The scheduling, fees and provision of the Services are based upon the following assumptions and minimum requirements:

- Server hardware must be under current warranty coverage.
- All equipment with Microsoft Windows® operating systems must be running then-currently supported versions of such software and have all of the latest Microsoft service packs and critical updates installed.
- All software must be genuine, licensed and vendor-supported.
- Server file systems and email systems (if applicable) must be protected by licensed and up-to-date virus protection software.
- The Environment must have a currently licensed, vendor-supported server-based backup solution that can be monitored.
- All wireless data traffic in the environment must be securely encrypted.
- There must be an outside static IP address assigned to a network device, allowing VPN access.
- All servers must be connected to working UPS devices.
- Recovery coverage assumes data integrity of the backups or the data stored on the backup devices. We do not guarantee the integrity of the backups or the data stored on the backup devices. Server restoration will be to the point of the last successful backup.
- Client must provide all software installation media and key codes in the event of a failure.
- Any costs required to bring the Environment up to these minimum standards are not included in this SoS.
- Client must provide us with exclusive administrative privileges to the Environment.

- Client must not affix or install any accessory, addition, upgrade, equipment, or device on to the firewall, server, or NAS appliances (other than electronic data) unless expressly approved in writing by us.

Exclusions. Services that are not expressly described in the Quote will be out of scope and will not be provided to Client unless otherwise agreed, in writing, by BAE. Without limiting the foregoing, the following services are expressly excluded, and if required to be performed, must be agreed upon by BAE in writing:

- Customization of third party applications, or programming of any kind.
- Support for operating systems, applications, or hardware no longer supported by the manufacturer.
- Data/voice wiring or cabling services of any kind.
- Battery backup replacement.
- Equipment relocation.
- The cost to bring the Environment up to the Minimum Requirements (unless otherwise noted in "Scope of Services" above).
- The cost of repairs to hardware or any supported equipment or software, or the costs to acquire parts or equipment, or shipping charges of any kind.

Service Levels

Automated monitoring is provided on an ongoing (*i.e.*, 24x7x365) basis; response, repair, and/or remediation services (as applicable) will be provided only during business hours unless otherwise specifically stated in the Quote. We will respond to problems, errors, or interruptions in the provision of the Services in the timeframe(s) described below. Severity levels will be determined by BAE in our discretion after consulting with the Client. All remediation services will initially be attempted remotely; BAE will provide onsite service only if remote remediation is ineffective and, under all circumstances, only if covered under the Service plan selected by Client.

Trouble / Severity	Response Time
Critical problem: Service not available (all users and functions unavailable)	Response within two (2) hours after notification.
Significant degradation of service (large number of users or business critical functions affected)	Response within four (4) hours after notification.
Limited degradation of service (limited number of users or functions affected, business process can continue).	Response within four (4) business hours after notification.
Small service degradation (business process can continue, one user affected).	Response within eight (8) business hours after notification.

* All time frames are calculated as of the time that BAE is notified of the applicable issue / problem by Client through BAE's designated support portal, email, or by telephone at the telephone number listed in the Quote. Notifications received in any manner other than described herein may result in a delay in the provision of remediation efforts. Support provided outside of our normal support hours will be billed to Client at the hourly rate of \$215/hour (1 hour minimum applies).

Fees

The fees for the Services will be as indicated in the Quote.

Changes to Environment

Initially, you will be charged the monthly fees indicated in the Quote. Thereafter, if the managed environment changes, or if the number of authorized users accessing the managed environment changes, then you agree that the fees will be automatically and immediately modified to accommodate those changes.

Minimum Monthly Fees. The initial Fees indicated in Quote are the minimum monthly fees ("MMF") that will be charged to you during the term. You agree that the MMF will not drop below the amounts indicated in the Quote, regardless of the number of users or devices to which the Services are directed or applied, unless we agree to the reduction. All modifications to the amount of hardware, devices, or authorized users under the Quote (as applicable) must be in writing and accepted by both parties.

Increases. We reserve the right to modify our hourly rates in amounts commensurate with our business needs and industry norms. In addition, we reserve the right to increase our monthly recurring and data recovery fees; provided, however, if an increase is more than five percent (5%) of the fees charged for the Services in the prior calendar year, then you will be provided with a sixty (60) day opportunity to terminate the Services by providing us with written notice of termination. You will be responsible for the payment of all fees that accrue up to the termination date and all pre-approved, non-mitigatable expenses that we incurred in our provision of the Services through the date of termination. Your continued acceptance or use of the Services after this sixty (60) day period will indicate your acceptance of the increased fees.

Travel Time. If onsite services are provided, we will travel up to 45 minutes from our office to your location at no charge. Time spent traveling beyond 45 minutes (e.g., locations that are beyond 45 minutes from our office, occasions on which traffic conditions extend our drive time beyond 45 minutes one-way, etc.) will be billed to you at our then current hourly rates. In addition, you will be billed for all tolls, parking fees, and related expenses that we incur if we provide onsite services to you.

Appointment Cancellations. You may cancel or reschedule any appointment with us at no charge by providing us with notice of cancellation at least one business day in advance. If we do not receive timely a notice of cancellation/re-scheduling, or if you are not present at the scheduled time or if we are otherwise denied access to your premises at a pre-scheduled appointment time, then you agree to pay us a cancellation fee equal to two (2) hours of our normal consulting time (or non-business hours consulting time, whichever is appropriate), calculated at our then-current hourly rates.

Automated Payment. You may pay your invoices by credit card and/or by ACH, as described below. If you authorize payment by credit card and ACH, then the ACH payment method will be attempted first. If that attempt fails for any reason, then we will process payment using your designated credit card.

- ACH. When enrolled in an ACH payment processing method, you authorize us to electronically debit your designated checking or savings account, as defined and configured by you in our payment portal, for any payments due under the Quote. This authorization will continue until otherwise terminated in writing by you. We will apply a \$35.00 service charge to your account for any electronic debit that is returned unpaid due to insufficient funds or due to your bank's electronic draft restrictions.
- Credit Card. When enrolled in a credit card payment processing method, you authorize us to charge your credit card, as designated by you in our payment portal, for any payments due under the Quote. WE WILL ADD 3% TO THE AMOUNT DUE ON EACH INVOICE FOR CLIENT'S CONVENIENCE OF USING A CREDIT CARD INSTEAD OF SUBMITTING A PAYMENT BY CHECK OR PAYING BY ACH. This fee will be accounted for on a separate invoice on our payment backend and will not be reflected the provided invoice.

Removal of Software Agents; Return of Firewall & Backup Appliances

Unless we expressly direct you to do so, you will not remove or disable, or attempt to remove or disable, any software agents that we installed in the Environment. Doing so without our guidance may make it difficult or impracticable to remove the software agents, which could result in network vulnerabilities and/or the continuation of license fees for the software agents for which you will be responsible, and/or the requirement that we remediate the situation at our then-current hourly rates, for which you will also be responsible. Depending on the particular software agent and the costs of removal, we may elect to keep the software agent in the Environment but in a dormant and/or unused state.

Within ten (10) days after being directed to do so, Client will remove, package, and ship, at Client's expense and in a commercially reasonable manner, all hardware, equipment, and accessories provided to Client by BAE that were used in the provision of the Services. If you fail to timely return all equipment to us, or if the equipment is returned to us damaged (normal wear and tear excepted), then we will have the right to charge you, and you hereby agree to pay, the replacement value of all such unreturned or damaged equipment.

Additional Terms

Monitoring Services; Alert Services

Unless otherwise indicated in this SoS, all monitoring and alert-type services are limited to detection and notification functionalities only. Monitoring levels will be set by BAE, and Client shall not modify these levels without our prior written consent.

Remediation

Unless otherwise provided in this SoS, remediation services will be provided in accordance with the recommended practices of the managed services industry. Client understands and agrees that remediation services are not intended to be, and will not be, a warranty or guarantee of the functionality of the Environment, or a service plan for the repair of any particular piece of managed hardware or software.

Modification of Environment

Changes made to the Environment without our prior authorization or knowledge may have a substantial, negative impact on the provision and effectiveness of the Services, and may impact the fees charged under this SoS. You agree to refrain from moving, modifying, or otherwise altering any portion of the Environment without our prior knowledge or consent. For example, you agree to refrain from adding or removing hardware from the Environment, installing applications on the Environment, or modifying the configuration or log files of the Environment without our prior knowledge or consent.

When applicable for co-managed environments: We will coordinate with your internal IT personnel ("Your Personnel") as necessary to help ensure that the Services are delivered efficiently and effectively. That said, we are not responsible for the remediation of issues beyond the scope of this SoS caused by any activities undertaken by Your Personnel, such as modifications to hardware or software configurations, installation of software, firmware upgrades, etc. unless we pre-authorized those activities.

Anti-Virus; Anti-Malware

Our anti-virus / anti-malware solution will generally protect the Environment from becoming infected with new viruses and malware ("Viruses"); however, Viruses that exist in the Environment at the time that the security solution is implemented may not be capable of being removed without additional services, for which a charge may

be incurred. We do not warrant or guarantee that all Viruses and malware will be capable of being detected, avoided, or removed, or that any data erased, corrupted, or encrypted by malware will be recoverable. In Quote to improve security awareness, you agree that BAE or its designated third party affiliate may transfer information about the results of processed files, information used for URL reputation determination, security risk tracking, and statistics for protection against spam and malware. Any information obtained in this manner does not and will not contain any personal or confidential information.

Breach/Cyber Security Incident Recovery

Unless otherwise expressly stated in this SoS, the scope of this SoS does not include the remediation and/or recovery from a Security Incident (defined below). Such services, if requested by you, will be provided on a time and materials basis under our then-current hourly labor rates. Given the varied number of possible Security Incidents, we cannot and do not warrant or guarantee (i) the amount of time required to remediate the effects of a Security Incident (or that recovery will be possible under all circumstances), or (ii) that all data impacted by the incident will be recoverable. For the purposes of this paragraph, a Security Incident means any unauthorized or impermissible access to or use of the Environment, or any unauthorized or impermissible disclosure of Client's confidential information (such as user names, passwords, etc.), that (i) compromises the security or privacy of the information or applications in, or the structure or integrity of, the Environment, or (ii) prevents normal access to the Environment, or impedes or disrupts the normal functions of the Environment.

Environmental Factors

Exposure to environmental factors, such as water, heat, cold, or varying lighting conditions, may cause installed equipment to malfunction. Unless expressly stated in this SoS, we do not warrant or guarantee that installed equipment will operate error-free or in an uninterrupted manner, or that any video or audio equipment will clearly capture and/or record the details of events occurring at or near such equipment under all circumstances.

Fair Usage Policy

Our Fair Usage Policy ("FUP") applies to all services in this SoS that are described or designated as "unlimited." An "unlimited" service designation means that, subject to the terms of this FUP, you may use the service as reasonably necessary for you to enjoy the use and benefit of the service without incurring additional time-based or usage-based costs. However, unless expressly stated otherwise in this SoS, all unlimited services are provided during our normal business hours only and are subject to our technicians' availabilities, which cannot always be guaranteed. In addition, we reserve the right to assign our technicians as we deem necessary to handle issues that are more urgent, critical, or pressing than the request(s) or issue(s) reported by you. Consistent with this FUP, you agree to refrain from (i) creating urgent support tickets for non-urgent or non-critical issues, (ii) requesting excessive support services that are inconsistent with normal usage patterns in the industry (e.g., requesting support in lieu of training), (iii) requesting support or services that are intended to interfere, or may likely interfere, with our ability to provide our services to our other customers.

M365 / Email

You are solely responsible for the security, confidentiality and integrity of all email and the content of all email, received, transmitted, or stored through the Microsoft 365 email service that is under your control ("M365 Email"). You agree to refrain from uploading, posting, transmitting or distributing (or permitting any of your authorized users of the M365 Email to upload, post, transmit or distribute) any prohibited content, which is generally content that (i) is obscene, illegal, or intended to advocate or induce the violation of any law, rule or regulation, or (ii) violates the intellectual property rights or privacy rights of any third party, or (iii) mischaracterizes you, and/or is intended

to create a false identity or to otherwise attempt to mislead any person as to the identity or origin of any communication, or (iv) interferes or disrupts the services provided by BAE or the services of any third party, or (v) contains Viruses, trojan horses or any other malicious code or programs. In addition, you must not use the M365 Email for the purpose of sending unsolicited commercial electronic messages ("SPAM") in violation of any federal or state law.

BAE reserves the right, but not the obligation, to suspend Client's access to the M365 Email and/or all transactions occurring under Client's M365 Email account if BAE believes, in its discretion, that Client's email account is being used in an improper or illegal manner.

VoIP/ Phone System

911 Dialing / Emergency Dialing - Limitations

The VoIP Service ("VoIP Service") may not support traditional 911 or E911 access to emergency services in all locations. The 911 dialing feature of the VoIP Service is not automatic; Client may be required to take affirmative steps to register the address where the VoIP Service will be used in order to activate the 911 Dialing feature. Client understands that Client must inform any users of the VoIP Service of the non-availability of traditional 911 or E911.

When a VoIP calling device is registered in a particular location, it cannot be moved without re-registering the device in the new location. Client agrees that it will not move any VoIP calling device without BAE's written consent. Client shall hold BAE harmless for any and all claims or causes of action arising from or related to Client's inability to use traditional 911 or E911 services.

When an emergency call is made, one or more third parties use the address of Client's registered location to determine the nearest emergency response location, and then the call is forwarded to a general number at that location. When the emergency location receives Client's call, the operator will not have Client's address and may not have Client's phone number. Client understands and agrees that users of the VoIP System must provide their address and phone number in order to get help. Client hereby authorizes BAE to disclose Client's name and address to third-party service providers, including, without limitation, call routers, call centers and public service answering points, for the purpose of dispatching emergency services personnel to Client's registered location.

Client understands and agrees that 911 dialing does not and will not function in the event of a power failure or disruption. Similarly, the hosted VoIP Services will not operate (i) during service outages or suspensions or terminations of service by Client's broadband provider or ISP, or (ii) during periods of time in which Client's ISP or broadband provider blocks the ports over which the VoIP Services are provided. Client further understands and agrees that 911 Dialing will not function if Client changes its telephone number, or if Client adds or ports new telephone numbers to Client's account, unless and until Client successfully register its location of use for each changed, newly added or newly ported telephone number.

Client expressly agrees not to use VoIP System for auto-dialing, continuous or extensive call forwarding, telemarketing, fax broadcasting or fax blasting, or for any other use that results in excessive usage inconsistent with standard commercial calling patterns.

Patch Management

We will keep all managed hardware and managed software current with critical patches and updates ("Patches") as those Patches are released generally by the applicable manufacturers. Patches are developed by third party vendors and, on rare occasions, may make the Environment, or portions of the Environment, unstable or cause the

managed equipment or software to fail to function properly even when the Patches are installed correctly. We will not be responsible for any downtime or losses arising from or related to the installation or use of any Patch. We reserve the right, but not the obligation, to refrain from installing a Patch if we are aware of technical problems caused by a Patch, or we believe that a Patch may render the Environment, or any portion of the Environment, unstable.

Backup (BDR) Services

All data transmitted over the Internet may be subject to malware and computer contaminants such as viruses, worms and trojan horses, as well as attempts by unauthorized users, such as hackers, to access or damage Client's data. Neither BAE nor its designated affiliates will be responsible for the outcome or results of such activities.

BDR services require a reliable, always-connected internet solution. Data backup and recovery time will depend on the speed and reliability of your internet connection. Internet and telecommunications outages will prevent the BDR services from operating correctly. In addition, all computer hardware is prone to failure due to equipment malfunction, telecommunication-related issues, etc., for which we will be held harmless. Due to technology limitations, all computer hardware, including communications equipment, network servers and related equipment, has an error transaction rate that can be minimized, but not eliminated. BAE cannot and does not warrant that data corruption or loss will be avoided, and Client agrees that BAE shall be held harmless if such data corruption or loss occurs. Client is strongly advised to keep a local backup of all of stored data to mitigate against the unintentional loss of data.

Procurement

Equipment and software procured by BAE on Client's behalf ("Procured Equipment") may be covered by one or more manufacturer warranties, which will be passed through to Client to the greatest extent possible. By procuring equipment or software for Client, BAE does not make any warranties or representations regarding the quality, integrity, or usefulness of the Procured Equipment. Certain equipment or software, once purchased, may not be returnable or, in certain cases, may be subject to third party return policies and/or re-stocking fees, all of which shall be Client's responsibility in the event that a return of the Procured Equipment is requested. BAE is not a warranty service or repair center. BAE will facilitate the return or warranty repair of Procured Equipment; however, Client understands and agrees that the return or warranty repair of Procured Equipment is governed by the terms of the warranties (if any) governing the applicable Procured Equipment, for which BAE will be held harmless.

Quarterly Business Review; IT Strategic Planning

Suggestions and advice rendered to Client are provided in accordance with relevant industry practices, based on Client's specific needs and BAE's opinion and knowledge of the relevant facts and circumstances. By rendering advice, or by suggesting a particular service or solution, BAE is not endorsing any particular manufacturer or service provider.

VCTO or VCIO Services

The advice and suggestions provided us in our capacity as a virtual chief technology or information officer will be for your informational and/or educational purposes only. BAE will not hold an actual director or officer position in Client's company, and we will neither hold nor maintain any fiduciary relationship with Client. Under no circumstances shall Client list or place the BAE on Client's corporate records or accounts.

Sample Policies, Procedures.

From time to time, we may provide you with sample (*i.e.*, template) policies and procedures for use in connection with Client's business ("Sample Policies"). The Sample Policies are for your informational use only, and do not constitute or comprise legal or professional advice, and the policies are not intended to be a substitute for the advice of competent counsel. You should seek the advice of competent legal counsel prior to using or distributing the Sample Policies, in part or in whole, in any transaction. We do not warrant or guarantee that the Sample Policies are complete, accurate, or suitable for your (or your customers') specific needs, or that you will reduce or avoid liability by utilizing the Sample Policies in your (or your customers') business operations.

Penetration Testing; Vulnerability Assessment

You understand and agree that security devices, alarms, or other security measures, both physical and virtual, may be tripped or activated during the penetration testing process, despite our efforts to avoid such occurrences. You will be solely responsible for notifying any monitoring company and all law enforcement authorities of the potential for "false alarms" due to the provision of the penetration testing services, and you agree to take all steps necessary to ensure that false alarms are not reported or treated as "real alarms" or credible threats against any person, place or property. Some alarms and advanced security measures, when activated, may cause the partial or complete shutdown of the Environment, causing substantial downtime and/or delay to your business activities. We will not be responsible for, and will be held harmless and indemnified by you against, any claims, costs, fees or expenses arising or resulting from (i) any response to the penetration testing services by any monitoring company or law enforcement authorities, or (ii) the partial or complete shutdown of the Environment by any alarm or security monitoring device.

No Third Party Scanning

Unless we authorize such activity in writing, you will not conduct any test, nor request or allow any third party to conduct any test (diagnostic or otherwise), of the security system, protocols, processes, or solutions that we implement in the managed environment ("Testing Activity"). Any services required to diagnose or remediate errors, issues, or problems arising from unauthorized Testing Activity is not covered under this SoS, and if you request us (and we elect) to perform those services, those services will be billed to you at our then-current rates.

HaaS

You will use all BAE-hosted or BAE-supplied equipment and hardware (collectively, "Infrastructure") for your internal business purposes only. You shall not sublease, sublicense, rent or otherwise make the Infrastructure available to any third party without our prior written consent. You agree to refrain from using the Infrastructure in a manner that unreasonably or materially interferes with our other hosted equipment or hardware, or in a manner that disrupts or which is likely to disrupt the services that we provide to our other clientele. We reserve the right to throttle or suspend your access and/or use of the Infrastructure if we believe, in our sole but reasonable judgment, that your use of the Infrastructure is violates the terms of this SoS or the Agreement.

Domain Name Services

If you register, renew, or transfer a domain name through BAE, we will submit the request to the applicable domain name services provider (the "Registrar") on your behalf. Our sole responsibility is to submit the request to the Registrar, and we are not responsible for any errors, omissions, or failures of the Registrar.

Unsupported Configuration Elements or Services

If you request a configuration element (hardware or software) or hosting service in a manner that is not customary at BAE, or that is in "end of life" or "end of support" status, we may designate the element or service as "unsupported," "non-standard," "best efforts," "reasonable endeavor," "one-off," "EOL," "end of support," or with like term in the service description (an "Unsupported Service"). We make no representation or warranty whatsoever regarding any Unsupported Service, and you agree that we will not be liable for any loss or damage arising from the provision of an Unsupported Service. Deployment and service level guarantees shall not apply to any Unsupported Service.

IP Addresses

Any IP addresses provided to Client by BAE during the term of this SoS are managed by BAE and BAE will retain these IP addresses after termination of this SoS, meaning that they may not be transferred or utilized by Client after termination of this SoS.

Hosting Services

You agree that you are responsible for the actions and behaviors of your users of the Services. In addition, you agree that neither Client, nor any of your employees or designated representatives, will use the Services in a manner that violates the laws, regulations, ordinances, or other such requirements of any jurisdiction.

In addition, Client agrees that neither it, nor any of its employees or designated representatives, will: transmit any unsolicited commercial or bulk email, will not engage in any activity known or considered to be "spamming" and carry out any "denial of service" attacks on any other website or Internet service; infringe on any copyright, trademark, patent, trade secret, or other proprietary rights of any third party; collect, attempt to collect, publicize, or otherwise disclose personally identifiable information of any person or entity without their express consent (which may be through the person or entity's registration and/or subscription to Client's services, in which case Client must provide a privacy policy which discloses any and all uses of information that you collect) or as otherwise required by law; or, undertake any action which is harmful or potentially harmful to BAE or its infrastructure.

Client is solely responsible for ensuring that its login information is utilized only by Client and Client's authorized users and agents. Client's responsibility includes ensuring the secrecy and strength of user identifications and passwords. BAE shall have no liability resulting from the unauthorized use of Client's login information. If login information is lost, stolen, or used by unauthorized parties or if Client believes that any hosted applications or hosted data has been accessed by unauthorized parties, it is Client's responsibility to notify BAE immediately to request the login information be reset or unauthorized access otherwise be prevented. BAE will use commercially reasonable efforts to implement such requests as soon as practicable after receipt of notice.

Licenses

If we are required to re-install or replicate any software provided by you as part of the Services, then it is your responsibility to verify that all such software is properly licensed. We reserve the right, but not the obligation, to require proof of licensing before installing, re-installing, or replicating software into the managed environment. The cost of acquiring licenses is not included in the scope of this SoS unless otherwise expressly stated herein.

QUOTE



1250 Stephenson Hwy
Troy, MI 48083
Phone: (248) 707-1040
Fax: (248) 295-9400

QUOTE #:

BAEQ3852

DATE:

05/13/2024

QUOTE PREPARED FOR

David Cooper

City of Dearborn Heights

6045 Fenton St

Dearborn Heights, MI 48127-3287

United States

PREPARED BY

Chris Saroli

Account Manager

chriss@baenetworks.com

(248) 509-8982

P.O. NUMBER	PAYMENT TERMS	INITIAL SERVICE TERM	VALID THROUGH
TBD			May 28, 2024

DESCRIPTION	QTY	PRICE	EXT. PRICE
5MP Varifocal IP Turret Camera 5MP 1/2.7 image sensor at real-time 30fps 2.8-12mm varifocal lens with motorized zoom and auto-focus True Wide Dynamic Range (WDR) Multiple codecs (H.265, H.264, MJPEG) with simultaneous dual-stream 164ft range Smart IR Smart DNR 3D digital noise reduction True day/night with mechanical IR cut filter Programmable privacy zones Auto gain control (AGC) Backlight compensation (BLC) De-Fog extreme weather image compensation Auto white balance (AWB) Audio input through built-in microphone PoE class 3 and DC12V ONVIF conformant, profile S NDAA compliant IP67 dust-tight and waterproof to 3 feet IK 10-rated impact-resistant 5 year warranty	1	\$410.65	\$410.65
Junction Box (Turret) Vari-Focal Junction box for vari-focal T9 turret cameras	1	\$22.58	\$22.58

DESCRIPTION	QTY	PRICE	EXT. PRICE
5MP Varifocal IP Dome Camera 5MP 1/2.7 image sensor at real-time 30fps 2.8-12mm varifocal lens with motorized zoom and auto-focus True Wide Dynamic Range (WDR) Multiple codecs (H.265, H.264, MJPEG) with simultaneous dual-stream 164ft range Smart IR Smart DNR 3D digital noise reduction True day/night with mechanical IR cut filter Programmable privacy zones Auto gain control (AGC) Backlight compensation (BLC) De-Fog extreme weather image compensation Auto white balance (AWB) Audio input through built-in microphone PoE class 3 and DC12V ONVIF conformant, profile S NDAA compliant IP67 dust-tight and waterproof to 3 feet IK 10-rated impact-resistant 5 year warranty	1	\$454.10	\$454.10
Junction Box (Dome) Vari-Focal Junction box for vari-focal V9 dome cameras	1	\$21.42	\$21.42
DWD Spectrum License Entitles NVR to recording and other licensed features, per camera.	2	\$99.00	\$198.00
DWD Spectrum License Licensing Promo for Vari-Focal Cameras	2	-\$99.00	-\$198.00
Please contact me if I can be of further assistance.		SUBTOTAL	\$908.75
		SHIPPING	\$0.00
		TAX	\$0.00

Agreement

Purchase Summary

DESCRIPTION	AMOUNT
Total purchase of hardware, software, and services including tax and shipping.	\$908.75

Down Payment Summary

DESCRIPTION	AMOUNT
This amount is due prior to project initiation and is applied towards the purchase summary above.	\$908.75

Monthly Expenses Summary

DESCRIPTION	AMOUNT
Total ongoing support, services, and licensing. Billed monthly.	\$0.00

Payment Options

DOWN PAYMENT & ONBOARDING	RECURRING PAYMENTS
-Must be made by credit card, check, or ACH to BAE Networks prior to onboarding or delivery -Online payments available during quote approval -Credit Card subject to 3% surcharge	-Autopay must be setup within the BAE Networks platform -Autopay via ACH receives the full 6% discount (as quoted) -Autopay via credit card is subject to a 3% discount forfeiture -Manual payment of any type is subject to a 3% discount forfeiture

Taxes, shipping, handling, and other fees may apply. This Quote is governed under the terms of our Master Services Agreement located at http://cdn.baenetworks.com/MSA/MSA_Online_v1.00.pdf (the "MSA"). This Quote is further defined, clarified, and governed under the terms of the Statement of Service, attached ("SoS"). By agreeing to this Quote you agree to the terms of the MSA and SoS. If you have any questions, please contact us prior to executing this Quote.

Signature(s)

If your organization requires two signatures. This is not required.

David Cooper
Director of Technology

5/13/2024

Name: 5/13/2024
Title:

This Statement of Services ("SoS") contains provisions that define, clarify, and govern the provisions of the quote to which it is attached (the "Quote"). If you do not agree with the terms of this SoS, you should not sign the Quote and you must contact us for more information.

This SoS is effective as of date on which you accepted the Quote ("Effective Date").

The services described in the Quote (collectively, the "Services") will be provided to you. Activities or items that are not specifically described in the Quote will be out of scope and will not be provided to you unless otherwise agreed to by us in writing. From this point forward, the Quote and this SoS will generally be collectively referred to as, this "SoS".

SCOPE OF SERVICES

Onboarding Services

- Uninstall any monitoring tools or other software installed by previous IT consultants.
- Compile a full inventory of all protected servers, workstations, and laptops.
- Uninstall any previous virus protection and install our managed antivirus application.
- Install remote support access application on each managed device to enable remote support.
- Configure patch management application and check for missing security updates.
- Uninstall unsafe applications or applications that are no longer necessary.
- Optimize device performance including disk cleanup, disk defragmentation where applicable, and threat scans.
- Review and document firewall configuration and other network infrastructure devices.
- Configure and install firewall(s) as required per location.
- Review status of battery backup protection on all devices.
- Review and document current server configuration and status.
- Implement backup strategy and offsite replication on appropriate servers and workstations as defined in quote.
- Review password policies and update user and device passwords.
- As applicable, make recommendations for changes that should be considered to the managed environment.

If deficiencies are discovered during the onboarding process, we will bring those issues to your attention and discuss the impact of the deficiencies on our provision of our managed services. Please note, unless otherwise expressly stated in the Quote, onboarding-related services do not include the remediation of any issues, errors, or deficiencies ("Issues"), and we cannot guarantee that all Issues will be detected during the onboarding process.

Ongoing/Recurring Services

Ongoing/recurring services begin upon the completion of onboarding services, if any.

Managed Services

See the Quote for the scope of our managed services.

Managed Equipment / Hardware / Software

The Services will be applied to the equipment listed in the Quote ("Covered Hardware").

The Services will apply to the software listed in the Quote ("Supported Software") provided, however, that all Supported Software must, at all times, be properly licensed, and under a maintenance and support agreement from the Supported Software's manufacturer. In this SoS, Covered Hardware and Supported Software will be referred to as the "Environment."

Data Backup & Disaster Recovery

BAE's backup and disaster recovery (BDR) services include:

Managed backup of servers and workstations listed in the Quote

24/7 automated monitoring of backup system, including onsite backup, offsite replication, and data validation

Troubleshooting and remediation of failed backup jobs

Preventive maintenance and management of imaging software

Firmware and software updates of backup appliance

Problem analysis by the network operations team

Monitoring of backup successes and failures

File recovery at no cost for A and C Plan devices

System level restore at no cost for A Plan devices

Backed-Up Servers / Workstations: See Quote for servers/workstations that will be backed up.

Note: Data on equipment *that is not specifically listed in the Quote will not be backed up.*

Storage Limitation: Client will be allocated the of storage space for backup and recovery purposes as listed in the Quote. Any space required beyond this amount will be provided to Client in on a per gigabyte basis at the rate stated on the Quote.

Backup Frequency: On-site backups will occur, by default, hourly during business hours; offsite backups will replicate offsite as able following local verification of the data. Offsite backups are validated as they are received at BAE's datacenter, which is based on the size of the backup file and available connectivity at the Client site.

Backup Data Security: All backed up data is encrypted at rest with 256-bit AES encryption. All facilities housing backed up data implement physical security controls and logs, including security cameras, and have multiple internet connections with failover capabilities.

Backup Retention: BAE only guarantees retrieval of the most recent verified recovery point sent to the backup appliance in a local recovery situation. BAE only guarantees retrieval of archived data sent to the off-site data center in the prior calendar day. Granularity of recovery diminishes with time; by default hourly backups are available for 5 days, daily backups are available for 4 weeks, weekly backups for 6 months. All backup retention is subject to modification per Client request where approved and practical.

License Grant. All Backup Appliances are provisioned with proprietary software ("BDR Software"). BAE hereby grants to Client a non-exclusive, royalty free, non-transferable license, during the term of this SoS, to use the BDR Software in conjunction with the BDR-related services provided by BAE. Client shall not reverse engineer, de-compile or otherwise use the BDR Software in any manner not specifically authorized by BAE.

Disaster Recovery

You must contact us if disaster recovery services are needed. Upon your payment of the applicable fees (described below), we will make your backed up data available to you in a hosted, virtual environment. Your access to the recovery environment will continue for a period of two (2) weeks; extended access time is available as described in the Fees section, below.

Physical Locations Covered by Services

Services will be provided remotely unless, in our discretion, we determine that an onsite visit is required. Onsite visits will be scheduled in accordance with the priority assigned to the issue (below), and are subject to technician availability. Unless we agree otherwise, all onsite Services will be provided at Client's primary office location listed in the Quote. Additional fees may apply for onsite visits: Please review the Service Level section below for more details.

Term; Termination

The Services will commence, and billing will begin, on the date indicated in the Quote ("Commencement Date"). We reserve the right to delay the Commencement Date until all onboarding/transition services (if any) are completed, and all deficiencies / revisions identified in the onboarding process (if any) are addressed or remediated to BAE's satisfaction. The Services will continue until terminated as provided in the Agreement, the Quote, and this SoS (the "Service Term").

Renewal

After the expiration of the initial Service Term, the Service Term will automatically renew for contiguous terms equal to the initial Service Term unless either party notifies the other of its intention to not renew the Services no less than thirty (30) days before the end of the then-current Service Term.

Assumptions / Minimum Requirements / Exclusions

The scheduling, fees and provision of the Services are based upon the following assumptions and minimum requirements:

- Server hardware must be under current warranty coverage.
- All equipment with Microsoft Windows® operating systems must be running then-currently supported versions of such software and have all of the latest Microsoft service packs and critical updates installed.
- All software must be genuine, licensed and vendor-supported.
- Server file systems and email systems (if applicable) must be protected by licensed and up-to-date virus protection software.
- The Environment must have a currently licensed, vendor-supported server-based backup solution that can be monitored.
- All wireless data traffic in the environment must be securely encrypted.
- There must be an outside static IP address assigned to a network device, allowing VPN access.
- All servers must be connected to working UPS devices.
- Recovery coverage assumes data integrity of the backups or the data stored on the backup devices. We do not guarantee the integrity of the backups or the data stored on the backup devices. Server restoration will be to the point of the last successful backup.
- Client must provide all software installation media and key codes in the event of a failure.
- Any costs required to bring the Environment up to these minimum standards are not included in this SoS.
- Client must provide us with exclusive administrative privileges to the Environment.

- Client must not affix or install any accessory, addition, upgrade, equipment, or device on to the firewall, server, or NAS appliances (other than electronic data) unless expressly approved in writing by us.

Exclusions. Services that are not expressly described in the Quote will be out of scope and will not be provided to Client unless otherwise agreed, in writing, by BAE. Without limiting the foregoing, the following services are expressly excluded, and if required to be performed, must be agreed upon by BAE in writing:

- Customization of third party applications, or programming of any kind.
- Support for operating systems, applications, or hardware no longer supported by the manufacturer.
- Data/voice wiring or cabling services of any kind.
- Battery backup replacement.
- Equipment relocation.
- The cost to bring the Environment up to the Minimum Requirements (unless otherwise noted in "Scope of Services" above).
- The cost of repairs to hardware or any supported equipment or software, or the costs to acquire parts or equipment, or shipping charges of any kind.

Service Levels

Automated monitoring is provided on an ongoing (*i.e.*, 24x7x365) basis; response, repair, and/or remediation services (as applicable) will be provided only during business hours unless otherwise specifically stated in the Quote. We will respond to problems, errors, or interruptions in the provision of the Services in the timeframe(s) described below. Severity levels will be determined by BAE in our discretion after consulting with the Client. All remediation services will initially be attempted remotely; BAE will provide onsite service only if remote remediation is ineffective and, under all circumstances, only if covered under the Service plan selected by Client.

Trouble / Severity	Response Time
Critical problem: Service not available (all users and functions unavailable)	Response within two (2) hours after notification.
Significant degradation of service (large number of users or business critical functions affected)	Response within four (4) hours after notification.
Limited degradation of service (limited number of users or functions affected, business process can continue).	Response within four (4) business hours after notification.
Small service degradation (business process can continue, one user affected).	Response within eight (8) business hours after notification.

* All time frames are calculated as of the time that BAE is notified of the applicable issue / problem by Client through BAE's designated support portal, email, or by telephone at the telephone number listed in the Quote. Notifications received in any manner other than described herein may result in a delay in the provision of remediation efforts. Support provided outside of our normal support hours will be billed to Client at the hourly rate of \$215/hour (1 hour minimum applies).

Fees

The fees for the Services will be as indicated in the Quote.

Changes to Environment

Initially, you will be charged the monthly fees indicated in the Quote. Thereafter, if the managed environment changes, or if the number of authorized users accessing the managed environment changes, then you agree that the fees will be automatically and immediately modified to accommodate those changes.

Minimum Monthly Fees. The initial Fees indicated in Quote are the minimum monthly fees ("MMF") that will be charged to you during the term. You agree that the MMF will not drop below the amounts indicated in the Quote, regardless of the number of users or devices to which the Services are directed or applied, unless we agree to the reduction. All modifications to the amount of hardware, devices, or authorized users under the Quote (as applicable) must be in writing and accepted by both parties.

Increases. We reserve the right to modify our hourly rates in amounts commensurate with our business needs and industry norms. In addition, we reserve the right to increase our monthly recurring and data recovery fees; provided, however, if an increase is more than five percent (5%) of the fees charged for the Services in the prior calendar year, then you will be provided with a sixty (60) day opportunity to terminate the Services by providing us with written notice of termination. You will be responsible for the payment of all fees that accrue up to the termination date and all pre-approved, non-mitigatable expenses that we incurred in our provision of the Services through the date of termination. Your continued acceptance or use of the Services after this sixty (60) day period will indicate your acceptance of the increased fees.

Travel Time. If onsite services are provided, we will travel up to 45 minutes from our office to your location at no charge. Time spent traveling beyond 45 minutes (e.g., locations that are beyond 45 minutes from our office, occasions on which traffic conditions extend our drive time beyond 45 minutes one-way, etc.) will be billed to you at our then current hourly rates. In addition, you will be billed for all tolls, parking fees, and related expenses that we incur if we provide onsite services to you.

Appointment Cancellations. You may cancel or reschedule any appointment with us at no charge by providing us with notice of cancellation at least one business day in advance. If we do not receive timely a notice of cancellation/re-scheduling, or if you are not present at the scheduled time or if we are otherwise denied access to your premises at a pre-scheduled appointment time, then you agree to pay us a cancellation fee equal to two (2) hours of our normal consulting time (or non-business hours consulting time, whichever is appropriate), calculated at our then-current hourly rates.

Automated Payment. You may pay your invoices by credit card and/or by ACH, as described below. If you authorize payment by credit card and ACH, then the ACH payment method will be attempted first. If that attempt fails for any reason, then we will process payment using your designated credit card.

- ACH. When enrolled in an ACH payment processing method, you authorize us to electronically debit your designated checking or savings account, as defined and configured by you in our payment portal, for any payments due under the Quote. This authorization will continue until otherwise terminated in writing by you. We will apply a \$35.00 service charge to your account for any electronic debit that is returned unpaid due to insufficient funds or due to your bank's electronic draft restrictions.
- Credit Card. When enrolled in a credit card payment processing method, you authorize us to charge your credit card, as designated by you in our payment portal, for any payments due under the Quote. WE WILL ADD 3% TO THE AMOUNT DUE ON EACH INVOICE FOR CLIENT'S CONVENIENCE OF USING A CREDIT CARD INSTEAD OF SUBMITTING A PAYMENT BY CHECK OR PAYING BY ACH. This fee will be accounted for on a separate invoice on our payment backend and will not be reflected the provided invoice.

Removal of Software Agents; Return of Firewall & Backup Appliances

Unless we expressly direct you to do so, you will not remove or disable, or attempt to remove or disable, any software agents that we installed in the Environment. Doing so without our guidance may make it difficult or impracticable to remove the software agents, which could result in network vulnerabilities and/or the continuation of license fees for the software agents for which you will be responsible, and/or the requirement that we remediate the situation at our then-current hourly rates, for which you will also be responsible. Depending on the particular software agent and the costs of removal, we may elect to keep the software agent in the Environment but in a dormant and/or unused state.

Within ten (10) days after being directed to do so, Client will remove, package, and ship, at Client's expense and in a commercially reasonable manner, all hardware, equipment, and accessories provided to Client by BAE that were used in the provision of the Services. If you fail to timely return all equipment to us, or if the equipment is returned to us damaged (normal wear and tear excepted), then we will have the right to charge you, and you hereby agree to pay, the replacement value of all such unreturned or damaged equipment.

Additional Terms

Monitoring Services; Alert Services

Unless otherwise indicated in this SoS, all monitoring and alert-type services are limited to detection and notification functionalities only. Monitoring levels will be set by BAE, and Client shall not modify these levels without our prior written consent.

Remediation

Unless otherwise provided in this SoS, remediation services will be provided in accordance with the recommended practices of the managed services industry. Client understands and agrees that remediation services are not intended to be, and will not be, a warranty or guarantee of the functionality of the Environment, or a service plan for the repair of any particular piece of managed hardware or software.

Modification of Environment

Changes made to the Environment without our prior authorization or knowledge may have a substantial, negative impact on the provision and effectiveness of the Services, and may impact the fees charged under this SoS. You agree to refrain from moving, modifying, or otherwise altering any portion of the Environment without our prior knowledge or consent. For example, you agree to refrain from adding or removing hardware from the Environment, installing applications on the Environment, or modifying the configuration or log files of the Environment without our prior knowledge or consent.

When applicable for co-managed environments: We will coordinate with your internal IT personnel ("Your Personnel") as necessary to help ensure that the Services are delivered efficiently and effectively. That said, we are not responsible for the remediation of issues beyond the scope of this SoS caused by any activities undertaken by Your Personnel, such as modifications to hardware or software configurations, installation of software, firmware upgrades, etc. unless we pre-authorized those activities.

Anti-Virus; Anti-Malware

Our anti-virus / anti-malware solution will generally protect the Environment from becoming infected with new viruses and malware ("Viruses"); however, Viruses that exist in the Environment at the time that the security solution is implemented may not be capable of being removed without additional services, for which a charge may

be incurred. We do not warrant or guarantee that all Viruses and malware will be capable of being detected, avoided, or removed, or that any data erased, corrupted, or encrypted by malware will be recoverable. In Quote to improve security awareness, you agree that BAE or its designated third party affiliate may transfer information about the results of processed files, information used for URL reputation determination, security risk tracking, and statistics for protection against spam and malware. Any information obtained in this manner does not and will not contain any personal or confidential information.

Breach/Cyber Security Incident Recovery

Unless otherwise expressly stated in this SoS, the scope of this SoS does not include the remediation and/or recovery from a Security Incident (defined below). Such services, if requested by you, will be provided on a time and materials basis under our then-current hourly labor rates. Given the varied number of possible Security Incidents, we cannot and do not warrant or guarantee (i) the amount of time required to remediate the effects of a Security Incident (or that recovery will be possible under all circumstances), or (ii) that all data impacted by the incident will be recoverable. For the purposes of this paragraph, a Security Incident means any unauthorized or impermissible access to or use of the Environment, or any unauthorized or impermissible disclosure of Client's confidential information (such as user names, passwords, etc.), that (i) compromises the security or privacy of the information or applications in, or the structure or integrity of, the Environment, or (ii) prevents normal access to the Environment, or impedes or disrupts the normal functions of the Environment.

Environmental Factors

Exposure to environmental factors, such as water, heat, cold, or varying lighting conditions, may cause installed equipment to malfunction. Unless expressly stated in this SoS, we do not warrant or guarantee that installed equipment will operate error-free or in an uninterrupted manner, or that any video or audio equipment will clearly capture and/or record the details of events occurring at or near such equipment under all circumstances.

Fair Usage Policy

Our Fair Usage Policy ("FUP") applies to all services in this SoS that are described or designated as "unlimited." An "unlimited" service designation means that, subject to the terms of this FUP, you may use the service as reasonably necessary for you to enjoy the use and benefit of the service without incurring additional time-based or usage-based costs. However, unless expressly stated otherwise in this SoS, all unlimited services are provided during our normal business hours only and are subject to our technicians' availabilities, which cannot always be guaranteed. In addition, we reserve the right to assign our technicians as we deem necessary to handle issues that are more urgent, critical, or pressing than the request(s) or issue(s) reported by you. Consistent with this FUP, you agree to refrain from (i) creating urgent support tickets for non-urgent or non-critical issues, (ii) requesting excessive support services that are inconsistent with normal usage patterns in the industry (e.g., requesting support in lieu of training), (iii) requesting support or services that are intended to interfere, or may likely interfere, with our ability to provide our services to our other customers.

M365 / Email

You are solely responsible for the security, confidentiality and integrity of all email and the content of all email, received, transmitted, or stored through the Microsoft 365 email service that is under your control ("M365 Email"). You agree to refrain from uploading, posting, transmitting or distributing (or permitting any of your authorized users of the M365 Email to upload, post, transmit or distribute) any prohibited content, which is generally content that (i) is obscene, illegal, or intended to advocate or induce the violation of any law, rule or regulation, or (ii) violates the intellectual property rights or privacy rights of any third party, or (iii) mischaracterizes you, and/or is intended

to create a false identity or to otherwise attempt to mislead any person as to the identity or origin of any communication, or (iv) interferes or disrupts the services provided by BAE or the services of any third party, or (v) contains Viruses, trojan horses or any other malicious code or programs. In addition, you must not use the M365 Email for the purpose of sending unsolicited commercial electronic messages ("SPAM") in violation of any federal or state law.

BAE reserves the right, but not the obligation, to suspend Client's access to the M365 Email and/or all transactions occurring under Client's M365 Email account if BAE believes, in its discretion, that Client's email account is being used in an improper or illegal manner.

VoIP/ Phone System

911 Dialing / Emergency Dialing - Limitations

The VoIP Service ("VoIP Service") may not support traditional 911 or E911 access to emergency services in all locations. The 911 dialing feature of the VoIP Service is not automatic; Client may be required to take affirmative steps to register the address where the VoIP Service will be used in order to activate the 911 Dialing feature. Client understands that Client must inform any users of the VoIP Service of the non-availability of traditional 911 or E911.

When a VoIP calling device is registered in a particular location, it cannot be moved without re-registering the device in the new location. Client agrees that it will not move any VoIP calling device without BAE's written consent. Client shall hold BAE harmless for any and all claims or causes of action arising from or related to Client's inability to use traditional 911 or E911 services.

When an emergency call is made, one or more third parties use the address of Client's registered location to determine the nearest emergency response location, and then the call is forwarded to a general number at that location. When the emergency location receives Client's call, the operator will not have Client's address and may not have Client's phone number. Client understands and agrees that users of the VoIP System must provide their address and phone number in order to get help. Client hereby authorizes BAE to disclose Client's name and address to third-party service providers, including, without limitation, call routers, call centers and public service answering points, for the purpose of dispatching emergency services personnel to Client's registered location.

Client understands and agrees that 911 dialing does not and will not function in the event of a power failure or disruption. Similarly, the hosted VoIP Services will not operate (i) during service outages or suspensions or terminations of service by Client's broadband provider or ISP, or (ii) during periods of time in which Client's ISP or broadband provider blocks the ports over which the VoIP Services are provided. Client further understands and agrees that 911 Dialing will not function if Client changes its telephone number, or if Client adds or ports new telephone numbers to Client's account, unless and until Client successfully register its location of use for each changed, newly added or newly ported telephone number.

Client expressly agrees not to use VoIP System for auto-dialing, continuous or extensive call forwarding, telemarketing, fax broadcasting or fax blasting, or for any other use that results in excessive usage inconsistent with standard commercial calling patterns.

Patch Management

We will keep all managed hardware and managed software current with critical patches and updates ("Patches") as those Patches are released generally by the applicable manufacturers. Patches are developed by third party vendors and, on rare occasions, may make the Environment, or portions of the Environment, unstable or cause the

managed equipment or software to fail to function properly even when the Patches are installed correctly. We will not be responsible for any downtime or losses arising from or related to the installation or use of any Patch. We reserve the right, but not the obligation, to refrain from installing a Patch if we are aware of technical problems caused by a Patch, or we believe that a Patch may render the Environment, or any portion of the Environment, unstable.

Backup (BDR) Services

All data transmitted over the Internet may be subject to malware and computer contaminants such as viruses, worms and trojan horses, as well as attempts by unauthorized users, such as hackers, to access or damage Client's data. Neither BAE nor its designated affiliates will be responsible for the outcome or results of such activities.

BDR services require a reliable, always-connected internet solution. Data backup and recovery time will depend on the speed and reliability of your internet connection. Internet and telecommunications outages will prevent the BDR services from operating correctly. In addition, all computer hardware is prone to failure due to equipment malfunction, telecommunication-related issues, etc., for which we will be held harmless. Due to technology limitations, all computer hardware, including communications equipment, network servers and related equipment, has an error transaction rate that can be minimized, but not eliminated. BAE cannot and does not warrant that data corruption or loss will be avoided, and Client agrees that BAE shall be held harmless if such data corruption or loss occurs. Client is strongly advised to keep a local backup of all of stored data to mitigate against the unintentional loss of data.

Procurement

Equipment and software procured by BAE on Client's behalf ("Procured Equipment") may be covered by one or more manufacturer warranties, which will be passed through to Client to the greatest extent possible. By procuring equipment or software for Client, BAE does not make any warranties or representations regarding the quality, integrity, or usefulness of the Procured Equipment. Certain equipment or software, once purchased, may not be returnable or, in certain cases, may be subject to third party return policies and/or re-stocking fees, all of which shall be Client's responsibility in the event that a return of the Procured Equipment is requested. BAE is not a warranty service or repair center. BAE will facilitate the return or warranty repair of Procured Equipment; however, Client understands and agrees that the return or warranty repair of Procured Equipment is governed by the terms of the warranties (if any) governing the applicable Procured Equipment, for which BAE will be held harmless.

Quarterly Business Review; IT Strategic Planning

Suggestions and advice rendered to Client are provided in accordance with relevant industry practices, based on Client's specific needs and BAE's opinion and knowledge of the relevant facts and circumstances. By rendering advice, or by suggesting a particular service or solution, BAE is not endorsing any particular manufacturer or service provider.

VCTO or VCIO Services

The advice and suggestions provided us in our capacity as a virtual chief technology or information officer will be for your informational and/or educational purposes only. BAE will not hold an actual director or officer position in Client's company, and we will neither hold nor maintain any fiduciary relationship with Client. Under no circumstances shall Client list or place the BAE on Client's corporate records or accounts.

Sample Policies, Procedures.

From time to time, we may provide you with sample (*i.e.*, template) policies and procedures for use in connection with Client's business ("Sample Policies"). The Sample Policies are for your informational use only, and do not constitute or comprise legal or professional advice, and the policies are not intended to be a substitute for the advice of competent counsel. You should seek the advice of competent legal counsel prior to using or distributing the Sample Policies, in part or in whole, in any transaction. We do not warrant or guarantee that the Sample Policies are complete, accurate, or suitable for your (or your customers') specific needs, or that you will reduce or avoid liability by utilizing the Sample Policies in your (or your customers') business operations.

Penetration Testing; Vulnerability Assessment

You understand and agree that security devices, alarms, or other security measures, both physical and virtual, may be tripped or activated during the penetration testing process, despite our efforts to avoid such occurrences. You will be solely responsible for notifying any monitoring company and all law enforcement authorities of the potential for "false alarms" due to the provision of the penetration testing services, and you agree to take all steps necessary to ensure that false alarms are not reported or treated as "real alarms" or credible threats against any person, place or property. Some alarms and advanced security measures, when activated, may cause the partial or complete shutdown of the Environment, causing substantial downtime and/or delay to your business activities. We will not be responsible for, and will be held harmless and indemnified by you against, any claims, costs, fees or expenses arising or resulting from (i) any response to the penetration testing services by any monitoring company or law enforcement authorities, or (ii) the partial or complete shutdown of the Environment by any alarm or security monitoring device.

No Third Party Scanning

Unless we authorize such activity in writing, you will not conduct any test, nor request or allow any third party to conduct any test (diagnostic or otherwise), of the security system, protocols, processes, or solutions that we implement in the managed environment ("Testing Activity"). Any services required to diagnose or remediate errors, issues, or problems arising from unauthorized Testing Activity is not covered under this SoS, and if you request us (and we elect) to perform those services, those services will be billed to you at our then-current rates.

HaaS

You will use all BAE-hosted or BAE-supplied equipment and hardware (collectively, "Infrastructure") for your internal business purposes only. You shall not sublease, sublicense, rent or otherwise make the Infrastructure available to any third party without our prior written consent. You agree to refrain from using the Infrastructure in a manner that unreasonably or materially interferes with our other hosted equipment or hardware, or in a manner that disrupts or which is likely to disrupt the services that we provide to our other clientele. We reserve the right to throttle or suspend your access and/or use of the Infrastructure if we believe, in our sole but reasonable judgment, that your use of the Infrastructure is violates the terms of this SoS or the Agreement.

Domain Name Services

If you register, renew, or transfer a domain name through BAE, we will submit the request to the applicable domain name services provider (the "Registrar") on your behalf. Our sole responsibility is to submit the request to the Registrar, and we are not responsible for any errors, omissions, or failures of the Registrar.

Unsupported Configuration Elements or Services

If you request a configuration element (hardware or software) or hosting service in a manner that is not customary at BAE, or that is in "end of life" or "end of support" status, we may designate the element or service as "unsupported," "non-standard," "best efforts," "reasonable endeavor," "one-off," "EOL," "end of support," or with like term in the service description (an "Unsupported Service"). We make no representation or warranty whatsoever regarding any Unsupported Service, and you agree that we will not be liable for any loss or damage arising from the provision of an Unsupported Service. Deployment and service level guarantees shall not apply to any Unsupported Service.

IP Addresses

Any IP addresses provided to Client by BAE during the term of this SoS are managed by BAE and BAE will retain these IP addresses after termination of this SoS, meaning that they may not be transferred or utilized by Client after termination of this SoS.

Hosting Services

You agree that you are responsible for the actions and behaviors of your users of the Services. In addition, you agree that neither Client, nor any of your employees or designated representatives, will use the Services in a manner that violates the laws, regulations, ordinances, or other such requirements of any jurisdiction.

In addition, Client agrees that neither it, nor any of its employees or designated representatives, will: transmit any unsolicited commercial or bulk email, will not engage in any activity known or considered to be "spamming" and carry out any "denial of service" attacks on any other website or Internet service; infringe on any copyright, trademark, patent, trade secret, or other proprietary rights of any third party; collect, attempt to collect, publicize, or otherwise disclose personally identifiable information of any person or entity without their express consent (which may be through the person or entity's registration and/or subscription to Client's services, in which case Client must provide a privacy policy which discloses any and all uses of information that you collect) or as otherwise required by law; or, undertake any action which is harmful or potentially harmful to BAE or its infrastructure.

Client is solely responsible for ensuring that its login information is utilized only by Client and Client's authorized users and agents. Client's responsibility includes ensuring the secrecy and strength of user identifications and passwords. BAE shall have no liability resulting from the unauthorized use of Client's login information. If login information is lost, stolen, or used by unauthorized parties or if Client believes that any hosted applications or hosted data has been accessed by unauthorized parties, it is Client's responsibility to notify BAE immediately to request the login information be reset or unauthorized access otherwise be prevented. BAE will use commercially reasonable efforts to implement such requests as soon as practicable after receipt of notice.

Licenses

If we are required to re-install or replicate any software provided by you as part of the Services, then it is your responsibility to verify that all such software is properly licensed. We reserve the right, but not the obligation, to require proof of licensing before installing, re-installing, or replicating software into the managed environment. The cost of acquiring licenses is not included in the scope of this SoS unless otherwise expressly stated herein.

A better way to grow your business

QUOTE PREPARED FOR

David Cooper
City of Dearborn Heights
DCooper@dearbornheightsmi.gov

PREPARED BY

Matt Brand
BAE Networks
mattb@baenetworks.com

BAEQ3871
Eton Camera Additions 5-28
Tuesday, May 28, 2024

**We enable
businesses to
leverage
technology
by providing a
personalized
IT service
experience.**

Tuesday, May 28, 2024

City of Dearborn Heights
David Cooper
6045 Fenton St
Dearborn Heights, MI 48127-3287
United States

Dear David,

The following quote includes installing four new cameras. Three will be installed in hallways, and one will be installed outdoors in the courtyard area.

Sincerely,

Matt Brand
Account Manager
BAE Networks

QUOTE



1250 Stephenson Hwy
Troy, MI 48083
Phone: (248) 707-1040
Fax: (248) 295-9400

QUOTE #:

BAEQ3871

DATE:

05/20/2024

QUOTE PREPARED FOR

David Cooper

City of Dearborn Heights

6045 Fenton St

Dearborn Heights, MI 48127-3287

United States

PREPARED BY

Matt Brand

Account Manager

mattb@baenetworks.com

(248) 509-8995

P.O. NUMBER	PAYMENT TERMS	INITIAL SERVICE TERM	VALID THROUGH
TBD			Jun 4, 2024

DESCRIPTION	QTY	PRICE	EXT. PRICE
5MP Varifocal IP Turret Camera 5MP 1/2.7 image sensor at real-time 30fps 2.8-12mm varifocal lens with motorized zoom and auto-focus True Wide Dynamic Range (WDR) Multiple codecs (H.265, H.264, MJPEG) with simultaneous dual-stream 164ft range Smart IR Smart DNR 3D digital noise reduction True day/night with mechanical IR cut filter Programmable privacy zones Auto gain control (AGC) Backlight compensation (BLC) De-Fog extreme weather image compensation Auto white balance (AWB) Audio input through built-in microphone PoE class 3 and DC12V ONVIF conformant, profile S NDAA compliant IP67 dust-tight and waterproof to 3 feet IK 10-rated impact-resistant 5 year warranty	4	\$410.65	\$1,642.60
Junction Box (Turret) Vari-Focal Junction box for vari-focal T9 turret cameras	1	\$21.42	\$21.42

DESCRIPTION	QTY	PRICE	EXT. PRICE
DWD Spectrum License Entitles NVR to recording and other licensed features, per camera.	4	\$99.00	\$396.00
DWD Spectrum License Licensing Promo for Vari-Focal Cameras	4	-\$99.00	-\$396.00
Structured Cabling - Single CAT6 network drop placed as required and terminated at nearest patch panel. All materials, termination, testing, and labeling included.	3	\$239.00	\$717.00
Structured Cabling - Outdoor Cabling through exterior wall to place camera outside in courtyard area. CAT6 network drops placed as required and terminated at nearest patch panel. All materials, termination, testing, and labeling included.	1	\$289.00	\$289.00
Please contact me if I can be of further assistance.	SUBTOTAL		\$2,670.02
	SHIPPING		\$0.00
	TAX		\$0.00

Agreement

Purchase Summary

DESCRIPTION	AMOUNT
Total purchase of hardware, software, and services including tax and shipping.	\$2,670.02

Down Payment Summary

DESCRIPTION	AMOUNT
This amount is due prior to project initiation and is applied towards the purchase summary above.	\$0.00

Monthly Expenses Summary

DESCRIPTION	AMOUNT
Total ongoing support, services, and licensing. Billed monthly.	\$0.00

Payment Options

DOWN PAYMENT & ONBOARDING	RECURRING PAYMENTS
-Must be made by credit card, check, or ACH to BAE Networks prior to onboarding or delivery -Online payments available during quote approval -Credit Card subject to 3% surcharge	-Autopay must be setup within the BAE Networks platform -Autopay via ACH receives the full 6% discount (as quoted) -Autopay via credit card is subject to a 3% discount forfeiture -Manual payment of any type is subject to a 3% discount forfeiture

Taxes, shipping, handling, and other fees may apply. This Quote is governed under the terms of our Master Services Agreement located at http://cdn.baenetworks.com/MSA/MSA_Online_v1.00.pdf (the "MSA"). This Quote is further defined, clarified, and governed under the terms of the Statement of Service, attached ("SoS"). By agreeing to this Quote you agree to the terms of the MSA and SoS. If you have any questions, please contact us prior to executing this Quote.

Signature(s)

If your organization requires two signatures. This is not required.

David Cooper
Director of Technology

5/20/2024

Name: 5/20/2024
Title:

This Statement of Services ("SoS") contains provisions that define, clarify, and govern the provisions of the quote to which it is attached (the "Quote"). If you do not agree with the terms of this SoS, you should not sign the Quote and you must contact us for more information.

This SoS is effective as of date on which you accepted the Quote ("Effective Date").

The services described in the Quote (collectively, the "Services") will be provided to you. Activities or items that are not specifically described in the Quote will be out of scope and will not be provided to you unless otherwise agreed to by us in writing. From this point forward, the Quote and this SoS will generally be collectively referred to as, this "SoS".

SCOPE OF SERVICES

Onboarding Services

- Uninstall any monitoring tools or other software installed by previous IT consultants.
- Compile a full inventory of all protected servers, workstations, and laptops.
- Uninstall any previous virus protection and install our managed antivirus application.
- Install remote support access application on each managed device to enable remote support.
- Configure patch management application and check for missing security updates.
- Uninstall unsafe applications or applications that are no longer necessary.
- Optimize device performance including disk cleanup, disk defragmentation where applicable, and threat scans.
- Review and document firewall configuration and other network infrastructure devices.
- Configure and install firewall(s) as required per location.
- Review status of battery backup protection on all devices.
- Review and document current server configuration and status.
- Implement backup strategy and offsite replication on appropriate servers and workstations as defined in quote.
- Review password policies and update user and device passwords.
- As applicable, make recommendations for changes that should be considered to the managed environment.

If deficiencies are discovered during the onboarding process, we will bring those issues to your attention and discuss the impact of the deficiencies on our provision of our managed services. Please note, unless otherwise expressly stated in the Quote, onboarding-related services do not include the remediation of any issues, errors, or deficiencies ("Issues"), and we cannot guarantee that all Issues will be detected during the onboarding process.

Ongoing/Recurring Services

Ongoing/recurring services begin upon the completion of onboarding services, if any.

Managed Services

See the Quote for the scope of our managed services.

Managed Equipment / Hardware / Software

The Services will be applied to the equipment listed in the Quote ("Covered Hardware").

The Services will apply to the software listed in the Quote ("Supported Software") provided, however, that all Supported Software must, at all times, be properly licensed, and under a maintenance and support agreement from the Supported Software's manufacturer. In this SoS, Covered Hardware and Supported Software will be referred to as the "Environment."

Data Backup & Disaster Recovery

BAE's backup and disaster recovery (BDR) services include:

Managed backup of servers and workstations listed in the Quote

24/7 automated monitoring of backup system, including onsite backup, offsite replication, and data validation

Troubleshooting and remediation of failed backup jobs

Preventive maintenance and management of imaging software

Firmware and software updates of backup appliance

Problem analysis by the network operations team

Monitoring of backup successes and failures

File recovery at no cost for A and C Plan devices

System level restore at no cost for A Plan devices

Backed-Up Servers / Workstations: See Quote for servers/workstations that will be backed up.

Note: Data on equipment *that is not specifically listed in the Quote will not be backed up.*

Storage Limitation: Client will be allocated the of storage space for backup and recovery purposes as listed in the Quote. Any space required beyond this amount will be provided to Client in on a per gigabyte basis at the rate stated on the Quote.

Backup Frequency: On-site backups will occur, by default, hourly during business hours; offsite backups will replicate offsite as able following local verification of the data. Offsite backups are validated as they are received at BAE's datacenter, which is based on the size of the backup file and available connectivity at the Client site.

Backup Data Security: All backed up data is encrypted at rest with 256-bit AES encryption. All facilities housing backed up data implement physical security controls and logs, including security cameras, and have multiple internet connections with failover capabilities.

Backup Retention: BAE only guarantees retrieval of the most recent verified recovery point sent to the backup appliance in a local recovery situation. BAE only guarantees retrieval of archived data sent to the off-site data center in the prior calendar day. Granularity of recovery diminishes with time; by default hourly backups are available for 5 days, daily backups are available for 4 weeks, weekly backups for 6 months. All backup retention is subject to modification per Client request where approved and practical.

License Grant. All Backup Appliances are provisioned with proprietary software ("BDR Software"). BAE hereby grants to Client a non-exclusive, royalty free, non-transferable license, during the term of this SoS, to use the BDR Software in conjunction with the BDR-related services provided by BAE. Client shall not reverse engineer, de-compile or otherwise use the BDR Software in any manner not specifically authorized by BAE.

Disaster Recovery

You must contact us if disaster recovery services are needed. Upon your payment of the applicable fees (described below), we will make your backed up data available to you in a hosted, virtual environment. Your access to the recovery environment will continue for a period of two (2) weeks; extended access time is available as described in the Fees section, below.

Physical Locations Covered by Services

Services will be provided remotely unless, in our discretion, we determine that an onsite visit is required. Onsite visits will be scheduled in accordance with the priority assigned to the issue (below), and are subject to technician availability. Unless we agree otherwise, all onsite Services will be provided at Client's primary office location listed in the Quote. Additional fees may apply for onsite visits: Please review the Service Level section below for more details.

Term; Termination

The Services will commence, and billing will begin, on the date indicated in the Quote ("Commencement Date"). We reserve the right to delay the Commencement Date until all onboarding/transition services (if any) are completed, and all deficiencies / revisions identified in the onboarding process (if any) are addressed or remediated to BAE's satisfaction. The Services will continue until terminated as provided in the Agreement, the Quote, and this SoS (the "Service Term").

Renewal

After the expiration of the initial Service Term, the Service Term will automatically renew for contiguous terms equal to the initial Service Term unless either party notifies the other of its intention to not renew the Services no less than thirty (30) days before the end of the then-current Service Term.

Assumptions / Minimum Requirements / Exclusions

The scheduling, fees and provision of the Services are based upon the following assumptions and minimum requirements:

- Server hardware must be under current warranty coverage.
- All equipment with Microsoft Windows® operating systems must be running then-currently supported versions of such software and have all of the latest Microsoft service packs and critical updates installed.
- All software must be genuine, licensed and vendor-supported.
- Server file systems and email systems (if applicable) must be protected by licensed and up-to-date virus protection software.
- The Environment must have a currently licensed, vendor-supported server-based backup solution that can be monitored.
- All wireless data traffic in the environment must be securely encrypted.
- There must be an outside static IP address assigned to a network device, allowing VPN access.
- All servers must be connected to working UPS devices.
- Recovery coverage assumes data integrity of the backups or the data stored on the backup devices. We do not guarantee the integrity of the backups or the data stored on the backup devices. Server restoration will be to the point of the last successful backup.
- Client must provide all software installation media and key codes in the event of a failure.
- Any costs required to bring the Environment up to these minimum standards are not included in this SoS.
- Client must provide us with exclusive administrative privileges to the Environment.

- Client must not affix or install any accessory, addition, upgrade, equipment, or device on to the firewall, server, or NAS appliances (other than electronic data) unless expressly approved in writing by us.

Exclusions. Services that are not expressly described in the Quote will be out of scope and will not be provided to Client unless otherwise agreed, in writing, by BAE. Without limiting the foregoing, the following services are expressly excluded, and if required to be performed, must be agreed upon by BAE in writing:

- Customization of third party applications, or programming of any kind.
- Support for operating systems, applications, or hardware no longer supported by the manufacturer.
- Data/voice wiring or cabling services of any kind.
- Battery backup replacement.
- Equipment relocation.
- The cost to bring the Environment up to the Minimum Requirements (unless otherwise noted in "Scope of Services" above).
- The cost of repairs to hardware or any supported equipment or software, or the costs to acquire parts or equipment, or shipping charges of any kind.

Service Levels

Automated monitoring is provided on an ongoing (*i.e.*, 24x7x365) basis; response, repair, and/or remediation services (as applicable) will be provided only during business hours unless otherwise specifically stated in the Quote. We will respond to problems, errors, or interruptions in the provision of the Services in the timeframe(s) described below. Severity levels will be determined by BAE in our discretion after consulting with the Client. All remediation services will initially be attempted remotely; BAE will provide onsite service only if remote remediation is ineffective and, under all circumstances, only if covered under the Service plan selected by Client.

Trouble / Severity	Response Time
Critical problem: Service not available (all users and functions unavailable)	Response within two (2) hours after notification.
Significant degradation of service (large number of users or business critical functions affected)	Response within four (4) hours after notification.
Limited degradation of service (limited number of users or functions affected, business process can continue).	Response within four (4) business hours after notification.
Small service degradation (business process can continue, one user affected).	Response within eight (8) business hours after notification.

* All time frames are calculated as of the time that BAE is notified of the applicable issue / problem by Client through BAE's designated support portal, email, or by telephone at the telephone number listed in the Quote. Notifications received in any manner other than described herein may result in a delay in the provision of remediation efforts. Support provided outside of our normal support hours will be billed to Client at the hourly rate of \$215/hour (1 hour minimum applies).

Fees

The fees for the Services will be as indicated in the Quote.

Changes to Environment

Initially, you will be charged the monthly fees indicated in the Quote. Thereafter, if the managed environment changes, or if the number of authorized users accessing the managed environment changes, then you agree that the fees will be automatically and immediately modified to accommodate those changes.

Minimum Monthly Fees. The initial Fees indicated in Quote are the minimum monthly fees ("MMF") that will be charged to you during the term. You agree that the MMF will not drop below the amounts indicated in the Quote, regardless of the number of users or devices to which the Services are directed or applied, unless we agree to the reduction. All modifications to the amount of hardware, devices, or authorized users under the Quote (as applicable) must be in writing and accepted by both parties.

Increases. We reserve the right to modify our hourly rates in amounts commensurate with our business needs and industry norms. In addition, we reserve the right to increase our monthly recurring and data recovery fees; provided, however, if an increase is more than five percent (5%) of the fees charged for the Services in the prior calendar year, then you will be provided with a sixty (60) day opportunity to terminate the Services by providing us with written notice of termination. You will be responsible for the payment of all fees that accrue up to the termination date and all pre-approved, non-mitigatable expenses that we incurred in our provision of the Services through the date of termination. Your continued acceptance or use of the Services after this sixty (60) day period will indicate your acceptance of the increased fees.

Travel Time. If onsite services are provided, we will travel up to 45 minutes from our office to your location at no charge. Time spent traveling beyond 45 minutes (e.g., locations that are beyond 45 minutes from our office, occasions on which traffic conditions extend our drive time beyond 45 minutes one-way, etc.) will be billed to you at our then current hourly rates. In addition, you will be billed for all tolls, parking fees, and related expenses that we incur if we provide onsite services to you.

Appointment Cancellations. You may cancel or reschedule any appointment with us at no charge by providing us with notice of cancellation at least one business day in advance. If we do not receive timely a notice of cancellation/re-scheduling, or if you are not present at the scheduled time or if we are otherwise denied access to your premises at a pre-scheduled appointment time, then you agree to pay us a cancellation fee equal to two (2) hours of our normal consulting time (or non-business hours consulting time, whichever is appropriate), calculated at our then-current hourly rates.

Automated Payment. You may pay your invoices by credit card and/or by ACH, as described below. If you authorize payment by credit card and ACH, then the ACH payment method will be attempted first. If that attempt fails for any reason, then we will process payment using your designated credit card.

- ACH. When enrolled in an ACH payment processing method, you authorize us to electronically debit your designated checking or savings account, as defined and configured by you in our payment portal, for any payments due under the Quote. This authorization will continue until otherwise terminated in writing by you. We will apply a \$35.00 service charge to your account for any electronic debit that is returned unpaid due to insufficient funds or due to your bank's electronic draft restrictions.
- Credit Card. When enrolled in a credit card payment processing method, you authorize us to charge your credit card, as designated by you in our payment portal, for any payments due under the Quote. WE WILL ADD 3% TO THE AMOUNT DUE ON EACH INVOICE FOR CLIENT'S CONVENIENCE OF USING A CREDIT CARD INSTEAD OF SUBMITTING A PAYMENT BY CHECK OR PAYING BY ACH. This fee will be accounted for on a separate invoice on our payment backend and will not be reflected the provided invoice.

Removal of Software Agents; Return of Firewall & Backup Appliances

Unless we expressly direct you to do so, you will not remove or disable, or attempt to remove or disable, any software agents that we installed in the Environment. Doing so without our guidance may make it difficult or impracticable to remove the software agents, which could result in network vulnerabilities and/or the continuation of license fees for the software agents for which you will be responsible, and/or the requirement that we remediate the situation at our then-current hourly rates, for which you will also be responsible. Depending on the particular software agent and the costs of removal, we may elect to keep the software agent in the Environment but in a dormant and/or unused state.

Within ten (10) days after being directed to do so, Client will remove, package, and ship, at Client's expense and in a commercially reasonable manner, all hardware, equipment, and accessories provided to Client by BAE that were used in the provision of the Services. If you fail to timely return all equipment to us, or if the equipment is returned to us damaged (normal wear and tear excepted), then we will have the right to charge you, and you hereby agree to pay, the replacement value of all such unreturned or damaged equipment.

Additional Terms

Monitoring Services; Alert Services

Unless otherwise indicated in this SoS, all monitoring and alert-type services are limited to detection and notification functionalities only. Monitoring levels will be set by BAE, and Client shall not modify these levels without our prior written consent.

Remediation

Unless otherwise provided in this SoS, remediation services will be provided in accordance with the recommended practices of the managed services industry. Client understands and agrees that remediation services are not intended to be, and will not be, a warranty or guarantee of the functionality of the Environment, or a service plan for the repair of any particular piece of managed hardware or software.

Modification of Environment

Changes made to the Environment without our prior authorization or knowledge may have a substantial, negative impact on the provision and effectiveness of the Services, and may impact the fees charged under this SoS. You agree to refrain from moving, modifying, or otherwise altering any portion of the Environment without our prior knowledge or consent. For example, you agree to refrain from adding or removing hardware from the Environment, installing applications on the Environment, or modifying the configuration or log files of the Environment without our prior knowledge or consent.

When applicable for co-managed environments: We will coordinate with your internal IT personnel ("Your Personnel") as necessary to help ensure that the Services are delivered efficiently and effectively. That said, we are not responsible for the remediation of issues beyond the scope of this SoS caused by any activities undertaken by Your Personnel, such as modifications to hardware or software configurations, installation of software, firmware upgrades, etc. unless we pre-authorized those activities.

Anti-Virus; Anti-Malware

Our anti-virus / anti-malware solution will generally protect the Environment from becoming infected with new viruses and malware ("Viruses"); however, Viruses that exist in the Environment at the time that the security solution is implemented may not be capable of being removed without additional services, for which a charge may

be incurred. We do not warrant or guarantee that all Viruses and malware will be capable of being detected, avoided, or removed, or that any data erased, corrupted, or encrypted by malware will be recoverable. In Quote to improve security awareness, you agree that BAE or its designated third party affiliate may transfer information about the results of processed files, information used for URL reputation determination, security risk tracking, and statistics for protection against spam and malware. Any information obtained in this manner does not and will not contain any personal or confidential information.

Breach/Cyber Security Incident Recovery

Unless otherwise expressly stated in this SoS, the scope of this SoS does not include the remediation and/or recovery from a Security Incident (defined below). Such services, if requested by you, will be provided on a time and materials basis under our then-current hourly labor rates. Given the varied number of possible Security Incidents, we cannot and do not warrant or guarantee (i) the amount of time required to remediate the effects of a Security Incident (or that recovery will be possible under all circumstances), or (ii) that all data impacted by the incident will be recoverable. For the purposes of this paragraph, a Security Incident means any unauthorized or impermissible access to or use of the Environment, or any unauthorized or impermissible disclosure of Client's confidential information (such as user names, passwords, etc.), that (i) compromises the security or privacy of the information or applications in, or the structure or integrity of, the Environment, or (ii) prevents normal access to the Environment, or impedes or disrupts the normal functions of the Environment.

Environmental Factors

Exposure to environmental factors, such as water, heat, cold, or varying lighting conditions, may cause installed equipment to malfunction. Unless expressly stated in this SoS, we do not warrant or guarantee that installed equipment will operate error-free or in an uninterrupted manner, or that any video or audio equipment will clearly capture and/or record the details of events occurring at or near such equipment under all circumstances.

Fair Usage Policy

Our Fair Usage Policy ("FUP") applies to all services in this SoS that are described or designated as "unlimited." An "unlimited" service designation means that, subject to the terms of this FUP, you may use the service as reasonably necessary for you to enjoy the use and benefit of the service without incurring additional time-based or usage-based costs. However, unless expressly stated otherwise in this SoS, all unlimited services are provided during our normal business hours only and are subject to our technicians' availabilities, which cannot always be guaranteed. In addition, we reserve the right to assign our technicians as we deem necessary to handle issues that are more urgent, critical, or pressing than the request(s) or issue(s) reported by you. Consistent with this FUP, you agree to refrain from (i) creating urgent support tickets for non-urgent or non-critical issues, (ii) requesting excessive support services that are inconsistent with normal usage patterns in the industry (e.g., requesting support in lieu of training), (iii) requesting support or services that are intended to interfere, or may likely interfere, with our ability to provide our services to our other customers.

M365 / Email

You are solely responsible for the security, confidentiality and integrity of all email and the content of all email, received, transmitted, or stored through the Microsoft 365 email service that is under your control ("M365 Email"). You agree to refrain from uploading, posting, transmitting or distributing (or permitting any of your authorized users of the M365 Email to upload, post, transmit or distribute) any prohibited content, which is generally content that (i) is obscene, illegal, or intended to advocate or induce the violation of any law, rule or regulation, or (ii) violates the intellectual property rights or privacy rights of any third party, or (iii) mischaracterizes you, and/or is intended

to create a false identity or to otherwise attempt to mislead any person as to the identity or origin of any communication, or (iv) interferes or disrupts the services provided by BAE or the services of any third party, or (v) contains Viruses, trojan horses or any other malicious code or programs. In addition, you must not use the M365 Email for the purpose of sending unsolicited commercial electronic messages ("SPAM") in violation of any federal or state law.

BAE reserves the right, but not the obligation, to suspend Client's access to the M365 Email and/or all transactions occurring under Client's M365 Email account if BAE believes, in its discretion, that Client's email account is being used in an improper or illegal manner.

VoIP/ Phone System

911 Dialing / Emergency Dialing - Limitations

The VoIP Service ("VoIP Service") may not support traditional 911 or E911 access to emergency services in all locations. The 911 dialing feature of the VoIP Service is not automatic; Client may be required to take affirmative steps to register the address where the VoIP Service will be used in order to activate the 911 Dialing feature. Client understands that Client must inform any users of the VoIP Service of the non-availability of traditional 911 or E911.

When a VoIP calling device is registered in a particular location, it cannot be moved without re-registering the device in the new location. Client agrees that it will not move any VoIP calling device without BAE's written consent. Client shall hold BAE harmless for any and all claims or causes of action arising from or related to Client's inability to use traditional 911 or E911 services.

When an emergency call is made, one or more third parties use the address of Client's registered location to determine the nearest emergency response location, and then the call is forwarded to a general number at that location. When the emergency location receives Client's call, the operator will not have Client's address and may not have Client's phone number. Client understands and agrees that users of the VoIP System must provide their address and phone number in order to get help. Client hereby authorizes BAE to disclose Client's name and address to third-party service providers, including, without limitation, call routers, call centers and public service answering points, for the purpose of dispatching emergency services personnel to Client's registered location.

Client understands and agrees that 911 dialing does not and will not function in the event of a power failure or disruption. Similarly, the hosted VoIP Services will not operate (i) during service outages or suspensions or terminations of service by Client's broadband provider or ISP, or (ii) during periods of time in which Client's ISP or broadband provider blocks the ports over which the VoIP Services are provided. Client further understands and agrees that 911 Dialing will not function if Client changes its telephone number, or if Client adds or ports new telephone numbers to Client's account, unless and until Client successfully register its location of use for each changed, newly added or newly ported telephone number.

Client expressly agrees not to use VoIP System for auto-dialing, continuous or extensive call forwarding, telemarketing, fax broadcasting or fax blasting, or for any other use that results in excessive usage inconsistent with standard commercial calling patterns.

Patch Management

We will keep all managed hardware and managed software current with critical patches and updates ("Patches") as those Patches are released generally by the applicable manufacturers. Patches are developed by third party vendors and, on rare occasions, may make the Environment, or portions of the Environment, unstable or cause the

managed equipment or software to fail to function properly even when the Patches are installed correctly. We will not be responsible for any downtime or losses arising from or related to the installation or use of any Patch. We reserve the right, but not the obligation, to refrain from installing a Patch if we are aware of technical problems caused by a Patch, or we believe that a Patch may render the Environment, or any portion of the Environment, unstable.

Backup (BDR) Services

All data transmitted over the Internet may be subject to malware and computer contaminants such as viruses, worms and trojan horses, as well as attempts by unauthorized users, such as hackers, to access or damage Client's data. Neither BAE nor its designated affiliates will be responsible for the outcome or results of such activities.

BDR services require a reliable, always-connected internet solution. Data backup and recovery time will depend on the speed and reliability of your internet connection. Internet and telecommunications outages will prevent the BDR services from operating correctly. In addition, all computer hardware is prone to failure due to equipment malfunction, telecommunication-related issues, etc., for which we will be held harmless. Due to technology limitations, all computer hardware, including communications equipment, network servers and related equipment, has an error transaction rate that can be minimized, but not eliminated. BAE cannot and does not warrant that data corruption or loss will be avoided, and Client agrees that BAE shall be held harmless if such data corruption or loss occurs. Client is strongly advised to keep a local backup of all of stored data to mitigate against the unintentional loss of data.

Procurement

Equipment and software procured by BAE on Client's behalf ("Procured Equipment") may be covered by one or more manufacturer warranties, which will be passed through to Client to the greatest extent possible. By procuring equipment or software for Client, BAE does not make any warranties or representations regarding the quality, integrity, or usefulness of the Procured Equipment. Certain equipment or software, once purchased, may not be returnable or, in certain cases, may be subject to third party return policies and/or re-stocking fees, all of which shall be Client's responsibility in the event that a return of the Procured Equipment is requested. BAE is not a warranty service or repair center. BAE will facilitate the return or warranty repair of Procured Equipment; however, Client understands and agrees that the return or warranty repair of Procured Equipment is governed by the terms of the warranties (if any) governing the applicable Procured Equipment, for which BAE will be held harmless.

Quarterly Business Review; IT Strategic Planning

Suggestions and advice rendered to Client are provided in accordance with relevant industry practices, based on Client's specific needs and BAE's opinion and knowledge of the relevant facts and circumstances. By rendering advice, or by suggesting a particular service or solution, BAE is not endorsing any particular manufacturer or service provider.

VCTO or VCIO Services

The advice and suggestions provided us in our capacity as a virtual chief technology or information officer will be for your informational and/or educational purposes only. BAE will not hold an actual director or officer position in Client's company, and we will neither hold nor maintain any fiduciary relationship with Client. Under no circumstances shall Client list or place the BAE on Client's corporate records or accounts.

Sample Policies, Procedures.

From time to time, we may provide you with sample (*i.e.*, template) policies and procedures for use in connection with Client's business ("Sample Policies"). The Sample Policies are for your informational use only, and do not constitute or comprise legal or professional advice, and the policies are not intended to be a substitute for the advice of competent counsel. You should seek the advice of competent legal counsel prior to using or distributing the Sample Policies, in part or in whole, in any transaction. We do not warrant or guarantee that the Sample Policies are complete, accurate, or suitable for your (or your customers') specific needs, or that you will reduce or avoid liability by utilizing the Sample Policies in your (or your customers') business operations.

Penetration Testing; Vulnerability Assessment

You understand and agree that security devices, alarms, or other security measures, both physical and virtual, may be tripped or activated during the penetration testing process, despite our efforts to avoid such occurrences. You will be solely responsible for notifying any monitoring company and all law enforcement authorities of the potential for "false alarms" due to the provision of the penetration testing services, and you agree to take all steps necessary to ensure that false alarms are not reported or treated as "real alarms" or credible threats against any person, place or property. Some alarms and advanced security measures, when activated, may cause the partial or complete shutdown of the Environment, causing substantial downtime and/or delay to your business activities. We will not be responsible for, and will be held harmless and indemnified by you against, any claims, costs, fees or expenses arising or resulting from (i) any response to the penetration testing services by any monitoring company or law enforcement authorities, or (ii) the partial or complete shutdown of the Environment by any alarm or security monitoring device.

No Third Party Scanning

Unless we authorize such activity in writing, you will not conduct any test, nor request or allow any third party to conduct any test (diagnostic or otherwise), of the security system, protocols, processes, or solutions that we implement in the managed environment ("Testing Activity"). Any services required to diagnose or remediate errors, issues, or problems arising from unauthorized Testing Activity is not covered under this SoS, and if you request us (and we elect) to perform those services, those services will be billed to you at our then-current rates.

HaaS

You will use all BAE-hosted or BAE-supplied equipment and hardware (collectively, "Infrastructure") for your internal business purposes only. You shall not sublease, sublicense, rent or otherwise make the Infrastructure available to any third party without our prior written consent. You agree to refrain from using the Infrastructure in a manner that unreasonably or materially interferes with our other hosted equipment or hardware, or in a manner that disrupts or which is likely to disrupt the services that we provide to our other clientele. We reserve the right to throttle or suspend your access and/or use of the Infrastructure if we believe, in our sole but reasonable judgment, that your use of the Infrastructure is violates the terms of this SoS or the Agreement.

Domain Name Services

If you register, renew, or transfer a domain name through BAE, we will submit the request to the applicable domain name services provider (the "Registrar") on your behalf. Our sole responsibility is to submit the request to the Registrar, and we are not responsible for any errors, omissions, or failures of the Registrar.

Unsupported Configuration Elements or Services

If you request a configuration element (hardware or software) or hosting service in a manner that is not customary at BAE, or that is in "end of life" or "end of support" status, we may designate the element or service as "unsupported," "non-standard," "best efforts," "reasonable endeavor," "one-off," "EOL," "end of support," or with like term in the service description (an "Unsupported Service"). We make no representation or warranty whatsoever regarding any Unsupported Service, and you agree that we will not be liable for any loss or damage arising from the provision of an Unsupported Service. Deployment and service level guarantees shall not apply to any Unsupported Service.

IP Addresses

Any IP addresses provided to Client by BAE during the term of this SoS are managed by BAE and BAE will retain these IP addresses after termination of this SoS, meaning that they may not be transferred or utilized by Client after termination of this SoS.

Hosting Services

You agree that you are responsible for the actions and behaviors of your users of the Services. In addition, you agree that neither Client, nor any of your employees or designated representatives, will use the Services in a manner that violates the laws, regulations, ordinances, or other such requirements of any jurisdiction.

In addition, Client agrees that neither it, nor any of its employees or designated representatives, will: transmit any unsolicited commercial or bulk email, will not engage in any activity known or considered to be "spamming" and carry out any "denial of service" attacks on any other website or Internet service; infringe on any copyright, trademark, patent, trade secret, or other proprietary rights of any third party; collect, attempt to collect, publicize, or otherwise disclose personally identifiable information of any person or entity without their express consent (which may be through the person or entity's registration and/or subscription to Client's services, in which case Client must provide a privacy policy which discloses any and all uses of information that you collect) or as otherwise required by law; or, undertake any action which is harmful or potentially harmful to BAE or its infrastructure.

Client is solely responsible for ensuring that its login information is utilized only by Client and Client's authorized users and agents. Client's responsibility includes ensuring the secrecy and strength of user identifications and passwords. BAE shall have no liability resulting from the unauthorized use of Client's login information. If login information is lost, stolen, or used by unauthorized parties or if Client believes that any hosted applications or hosted data has been accessed by unauthorized parties, it is Client's responsibility to notify BAE immediately to request the login information be reset or unauthorized access otherwise be prevented. BAE will use commercially reasonable efforts to implement such requests as soon as practicable after receipt of notice.

Licenses

If we are required to re-install or replicate any software provided by you as part of the Services, then it is your responsibility to verify that all such software is properly licensed. We reserve the right, but not the obligation, to require proof of licensing before installing, re-installing, or replicating software into the managed environment. The cost of acquiring licenses is not included in the scope of this SoS unless otherwise expressly stated herein.

A better way to grow your business

QUOTE PREPARED FOR

David Cooper
City of Dearborn Heights
DCooper@dearbornheightsmi.gov

PREPARED BY

Matt Brand
BAE Networks
mattb@baenetworks.com

BAEQ3873
Canfield Camera Addition 5-28
Tuesday, May 28, 2024

**We enable
businesses to
leverage
technology
by providing a
personalized
IT service
experience.**

Tuesday, May 28, 2024

City of Dearborn Heights
David Cooper
6045 Fenton St
Dearborn Heights, MI 48127-3287
United States

Dear David,

The following quote includes installing a new camera in MDF room to see the door and hallway.

Sincerely,

Matt Brand
Account Manager
BAE Networks

QUOTE



1250 Stephenson Hwy
Troy, MI 48083
Phone: (248) 707-1040
Fax: (248) 295-9400

QUOTE #:

BAEQ3873

DATE:

05/20/2024

QUOTE PREPARED FOR

David Cooper

City of Dearborn Heights
6045 Fenton St
Dearborn Heights, MI 48127-3287
United States

PREPARED BY

Matt Brand

Account Manager

mattb@baenetworks.com

(248) 509-8995

P.O. NUMBER	PAYMENT TERMS	INITIAL SERVICE TERM	VALID THROUGH
TBD			Jun 4, 2024

DESCRIPTION	QTY	PRICE	EXT. PRICE
5MP Varifocal IP Turret Camera 5MP 1/2.7 image sensor at real-time 30fps 2.8-12mm varifocal lens with motorized zoom and auto-focus True Wide Dynamic Range (WDR) Multiple codecs (H.265, H.264, MJPEG) with simultaneous dual-stream 164ft range Smart IR Smart DNR 3D digital noise reduction True day/night with mechanical IR cut filter Programmable privacy zones Auto gain control (AGC) Backlight compensation (BLC) De-Fog extreme weather image compensation Auto white balance (AWB) Audio input through built-in microphone PoE class 3 and DC12V ONVIF conformant, profile S NDAA compliant IP67 dust-tight and waterproof to 3 feet IK 10-rated impact-resistant 5 year warranty	1	\$410.65	\$410.65
DWD Spectrum License Entitles NVR to recording and other licensed features, per camera.	1	\$99.00	\$99.00

DESCRIPTION	QTY	PRICE	EXT. PRICE
DWD Spectrum License Licensing Promo for Vari-Focal Cameras	1	-\$99.00	-\$99.00
Structured Cabling - Single CAT6 network drop placed as required and terminated at nearest patch panel. All materials, termination, testing, and labeling included.	1	\$150.00	\$150.00
Please contact me if I can be of further assistance.		SUBTOTAL	\$560.65
		SHIPPING	\$0.00
		TAX	\$0.00

Agreement

Purchase Summary

DESCRIPTION	AMOUNT
Total purchase of hardware, software, and services including tax and shipping.	\$560.65

Down Payment Summary

DESCRIPTION	AMOUNT
This amount is due prior to project initiation and is applied towards the purchase summary above.	\$0.00

Monthly Expenses Summary

DESCRIPTION	AMOUNT
Total ongoing support, services, and licensing. Billed monthly.	\$0.00

Payment Options

DOWN PAYMENT & ONBOARDING	RECURRING PAYMENTS
-Must be made by credit card, check, or ACH to BAE Networks prior to onboarding or delivery -Online payments available during quote approval -Credit Card subject to 3% surcharge	-Autopay must be setup within the BAE Networks platform -Autopay via ACH receives the full 6% discount (as quoted) -Autopay via credit card is subject to a 3% discount forfeiture -Manual payment of any type is subject to a 3% discount forfeiture

Taxes, shipping, handling, and other fees may apply. This Quote is governed under the terms of our Master Services Agreement located at http://cdn.baenetworks.com/MSA/MSA_Online_v1.00.pdf (the "MSA"). This Quote is further defined, clarified, and governed under the terms of the Statement of Service, attached ("SoS"). By agreeing to this Quote you agree to the terms of the MSA and SoS. If you have any questions, please contact us prior to executing this Quote.

Signature(s)

If your organization requires two signatures. This is not required.

David Cooper
Director of Technology

5/20/2024

Name: 5/20/2024
Title:

This Statement of Services ("SoS") contains provisions that define, clarify, and govern the provisions of the quote to which it is attached (the "Quote"). If you do not agree with the terms of this SoS, you should not sign the Quote and you must contact us for more information.

This SoS is effective as of date on which you accepted the Quote ("Effective Date").

The services described in the Quote (collectively, the "Services") will be provided to you. Activities or items that are not specifically described in the Quote will be out of scope and will not be provided to you unless otherwise agreed to by us in writing. From this point forward, the Quote and this SoS will generally be collectively referred to as, this "SoS".

SCOPE OF SERVICES

Onboarding Services

- Uninstall any monitoring tools or other software installed by previous IT consultants.
- Compile a full inventory of all protected servers, workstations, and laptops.
- Uninstall any previous virus protection and install our managed antivirus application.
- Install remote support access application on each managed device to enable remote support.
- Configure patch management application and check for missing security updates.
- Uninstall unsafe applications or applications that are no longer necessary.
- Optimize device performance including disk cleanup, disk defragmentation where applicable, and threat scans.
- Review and document firewall configuration and other network infrastructure devices.
- Configure and install firewall(s) as required per location.
- Review status of battery backup protection on all devices.
- Review and document current server configuration and status.
- Implement backup strategy and offsite replication on appropriate servers and workstations as defined in quote.
- Review password policies and update user and device passwords.
- As applicable, make recommendations for changes that should be considered to the managed environment.

If deficiencies are discovered during the onboarding process, we will bring those issues to your attention and discuss the impact of the deficiencies on our provision of our managed services. Please note, unless otherwise expressly stated in the Quote, onboarding-related services do not include the remediation of any issues, errors, or deficiencies ("Issues"), and we cannot guarantee that all Issues will be detected during the onboarding process.

Ongoing/Recurring Services

Ongoing/recurring services begin upon the completion of onboarding services, if any.

Managed Services

See the Quote for the scope of our managed services.

Managed Equipment / Hardware / Software

The Services will be applied to the equipment listed in the Quote ("Covered Hardware").

The Services will apply to the software listed in the Quote ("Supported Software") provided, however, that all Supported Software must, at all times, be properly licensed, and under a maintenance and support agreement from the Supported Software's manufacturer. In this SoS, Covered Hardware and Supported Software will be referred to as the "Environment."

Data Backup & Disaster Recovery

BAE's backup and disaster recovery (BDR) services include:

Managed backup of servers and workstations listed in the Quote

24/7 automated monitoring of backup system, including onsite backup, offsite replication, and data validation

Troubleshooting and remediation of failed backup jobs

Preventive maintenance and management of imaging software

Firmware and software updates of backup appliance

Problem analysis by the network operations team

Monitoring of backup successes and failures

File recovery at no cost for A and C Plan devices

System level restore at no cost for A Plan devices

Backed-Up Servers / Workstations: See Quote for servers/workstations that will be backed up.

Note: Data on equipment *that is not specifically listed in the Quote will not be backed up.*

Storage Limitation: Client will be allocated the of storage space for backup and recovery purposes as listed in the Quote. Any space required beyond this amount will be provided to Client in on a per gigabyte basis at the rate stated on the Quote.

Backup Frequency: On-site backups will occur, by default, hourly during business hours; offsite backups will replicate offsite as able following local verification of the data. Offsite backups are validated as they are received at BAE's datacenter, which is based on the size of the backup file and available connectivity at the Client site.

Backup Data Security: All backed up data is encrypted at rest with 256-bit AES encryption. All facilities housing backed up data implement physical security controls and logs, including security cameras, and have multiple internet connections with failover capabilities.

Backup Retention: BAE only guarantees retrieval of the most recent verified recovery point sent to the backup appliance in a local recovery situation. BAE only guarantees retrieval of archived data sent to the off-site data center in the prior calendar day. Granularity of recovery diminishes with time; by default hourly backups are available for 5 days, daily backups are available for 4 weeks, weekly backups for 6 months. All backup retention is subject to modification per Client request where approved and practical.

License Grant. All Backup Appliances are provisioned with proprietary software ("BDR Software"). BAE hereby grants to Client a non-exclusive, royalty free, non-transferable license, during the term of this SoS, to use the BDR Software in conjunction with the BDR-related services provided by BAE. Client shall not reverse engineer, de-compile or otherwise use the BDR Software in any manner not specifically authorized by BAE.

Disaster Recovery

You must contact us if disaster recovery services are needed. Upon your payment of the applicable fees (described below), we will make your backed up data available to you in a hosted, virtual environment. Your access to the recovery environment will continue for a period of two (2) weeks; extended access time is available as described in the Fees section, below.

Physical Locations Covered by Services

Services will be provided remotely unless, in our discretion, we determine that an onsite visit is required. Onsite visits will be scheduled in accordance with the priority assigned to the issue (below), and are subject to technician availability. Unless we agree otherwise, all onsite Services will be provided at Client's primary office location listed in the Quote. Additional fees may apply for onsite visits: Please review the Service Level section below for more details.

Term; Termination

The Services will commence, and billing will begin, on the date indicated in the Quote ("Commencement Date"). We reserve the right to delay the Commencement Date until all onboarding/transition services (if any) are completed, and all deficiencies / revisions identified in the onboarding process (if any) are addressed or remediated to BAE's satisfaction. The Services will continue until terminated as provided in the Agreement, the Quote, and this SoS (the "Service Term").

Renewal

After the expiration of the initial Service Term, the Service Term will automatically renew for contiguous terms equal to the initial Service Term unless either party notifies the other of its intention to not renew the Services no less than thirty (30) days before the end of the then-current Service Term.

Assumptions / Minimum Requirements / Exclusions

The scheduling, fees and provision of the Services are based upon the following assumptions and minimum requirements:

- Server hardware must be under current warranty coverage.
- All equipment with Microsoft Windows® operating systems must be running then-currently supported versions of such software and have all of the latest Microsoft service packs and critical updates installed.
- All software must be genuine, licensed and vendor-supported.
- Server file systems and email systems (if applicable) must be protected by licensed and up-to-date virus protection software.
- The Environment must have a currently licensed, vendor-supported server-based backup solution that can be monitored.
- All wireless data traffic in the environment must be securely encrypted.
- There must be an outside static IP address assigned to a network device, allowing VPN access.
- All servers must be connected to working UPS devices.
- Recovery coverage assumes data integrity of the backups or the data stored on the backup devices. We do not guarantee the integrity of the backups or the data stored on the backup devices. Server restoration will be to the point of the last successful backup.
- Client must provide all software installation media and key codes in the event of a failure.
- Any costs required to bring the Environment up to these minimum standards are not included in this SoS.
- Client must provide us with exclusive administrative privileges to the Environment.

- Client must not affix or install any accessory, addition, upgrade, equipment, or device on to the firewall, server, or NAS appliances (other than electronic data) unless expressly approved in writing by us.

Exclusions. Services that are not expressly described in the Quote will be out of scope and will not be provided to Client unless otherwise agreed, in writing, by BAE. Without limiting the foregoing, the following services are expressly excluded, and if required to be performed, must be agreed upon by BAE in writing:

- Customization of third party applications, or programming of any kind.
- Support for operating systems, applications, or hardware no longer supported by the manufacturer.
- Data/voice wiring or cabling services of any kind.
- Battery backup replacement.
- Equipment relocation.
- The cost to bring the Environment up to the Minimum Requirements (unless otherwise noted in "Scope of Services" above).
- The cost of repairs to hardware or any supported equipment or software, or the costs to acquire parts or equipment, or shipping charges of any kind.

Service Levels

Automated monitoring is provided on an ongoing (*i.e.*, 24x7x365) basis; response, repair, and/or remediation services (as applicable) will be provided only during business hours unless otherwise specifically stated in the Quote. We will respond to problems, errors, or interruptions in the provision of the Services in the timeframe(s) described below. Severity levels will be determined by BAE in our discretion after consulting with the Client. All remediation services will initially be attempted remotely; BAE will provide onsite service only if remote remediation is ineffective and, under all circumstances, only if covered under the Service plan selected by Client.

Trouble / Severity	Response Time
Critical problem: Service not available (all users and functions unavailable)	Response within two (2) hours after notification.
Significant degradation of service (large number of users or business critical functions affected)	Response within four (4) hours after notification.
Limited degradation of service (limited number of users or functions affected, business process can continue).	Response within four (4) business hours after notification.
Small service degradation (business process can continue, one user affected).	Response within eight (8) business hours after notification.

* All time frames are calculated as of the time that BAE is notified of the applicable issue / problem by Client through BAE's designated support portal, email, or by telephone at the telephone number listed in the Quote. Notifications received in any manner other than described herein may result in a delay in the provision of remediation efforts. Support provided outside of our normal support hours will be billed to Client at the hourly rate of \$215/hour (1 hour minimum applies).

Fees

The fees for the Services will be as indicated in the Quote.

Changes to Environment

Initially, you will be charged the monthly fees indicated in the Quote. Thereafter, if the managed environment changes, or if the number of authorized users accessing the managed environment changes, then you agree that the fees will be automatically and immediately modified to accommodate those changes.

Minimum Monthly Fees. The initial Fees indicated in Quote are the minimum monthly fees ("MMF") that will be charged to you during the term. You agree that the MMF will not drop below the amounts indicated in the Quote, regardless of the number of users or devices to which the Services are directed or applied, unless we agree to the reduction. All modifications to the amount of hardware, devices, or authorized users under the Quote (as applicable) must be in writing and accepted by both parties.

Increases. We reserve the right to modify our hourly rates in amounts commensurate with our business needs and industry norms. In addition, we reserve the right to increase our monthly recurring and data recovery fees; provided, however, if an increase is more than five percent (5%) of the fees charged for the Services in the prior calendar year, then you will be provided with a sixty (60) day opportunity to terminate the Services by providing us with written notice of termination. You will be responsible for the payment of all fees that accrue up to the termination date and all pre-approved, non-mitigatable expenses that we incurred in our provision of the Services through the date of termination. Your continued acceptance or use of the Services after this sixty (60) day period will indicate your acceptance of the increased fees.

Travel Time. If onsite services are provided, we will travel up to 45 minutes from our office to your location at no charge. Time spent traveling beyond 45 minutes (e.g., locations that are beyond 45 minutes from our office, occasions on which traffic conditions extend our drive time beyond 45 minutes one-way, etc.) will be billed to you at our then current hourly rates. In addition, you will be billed for all tolls, parking fees, and related expenses that we incur if we provide onsite services to you.

Appointment Cancellations. You may cancel or reschedule any appointment with us at no charge by providing us with notice of cancellation at least one business day in advance. If we do not receive timely a notice of cancellation/re-scheduling, or if you are not present at the scheduled time or if we are otherwise denied access to your premises at a pre-scheduled appointment time, then you agree to pay us a cancellation fee equal to two (2) hours of our normal consulting time (or non-business hours consulting time, whichever is appropriate), calculated at our then-current hourly rates.

Automated Payment. You may pay your invoices by credit card and/or by ACH, as described below. If you authorize payment by credit card and ACH, then the ACH payment method will be attempted first. If that attempt fails for any reason, then we will process payment using your designated credit card.

- ACH. When enrolled in an ACH payment processing method, you authorize us to electronically debit your designated checking or savings account, as defined and configured by you in our payment portal, for any payments due under the Quote. This authorization will continue until otherwise terminated in writing by you. We will apply a \$35.00 service charge to your account for any electronic debit that is returned unpaid due to insufficient funds or due to your bank's electronic draft restrictions.
- Credit Card. When enrolled in a credit card payment processing method, you authorize us to charge your credit card, as designated by you in our payment portal, for any payments due under the Quote. WE WILL ADD 3% TO THE AMOUNT DUE ON EACH INVOICE FOR CLIENT'S CONVENIENCE OF USING A CREDIT CARD INSTEAD OF SUBMITTING A PAYMENT BY CHECK OR PAYING BY ACH. This fee will be accounted for on a separate invoice on our payment backend and will not be reflected the provided invoice.

Removal of Software Agents; Return of Firewall & Backup Appliances

Unless we expressly direct you to do so, you will not remove or disable, or attempt to remove or disable, any software agents that we installed in the Environment. Doing so without our guidance may make it difficult or impracticable to remove the software agents, which could result in network vulnerabilities and/or the continuation of license fees for the software agents for which you will be responsible, and/or the requirement that we remediate the situation at our then-current hourly rates, for which you will also be responsible. Depending on the particular software agent and the costs of removal, we may elect to keep the software agent in the Environment but in a dormant and/or unused state.

Within ten (10) days after being directed to do so, Client will remove, package, and ship, at Client's expense and in a commercially reasonable manner, all hardware, equipment, and accessories provided to Client by BAE that were used in the provision of the Services. If you fail to timely return all equipment to us, or if the equipment is returned to us damaged (normal wear and tear excepted), then we will have the right to charge you, and you hereby agree to pay, the replacement value of all such unreturned or damaged equipment.

Additional Terms

Monitoring Services; Alert Services

Unless otherwise indicated in this SoS, all monitoring and alert-type services are limited to detection and notification functionalities only. Monitoring levels will be set by BAE, and Client shall not modify these levels without our prior written consent.

Remediation

Unless otherwise provided in this SoS, remediation services will be provided in accordance with the recommended practices of the managed services industry. Client understands and agrees that remediation services are not intended to be, and will not be, a warranty or guarantee of the functionality of the Environment, or a service plan for the repair of any particular piece of managed hardware or software.

Modification of Environment

Changes made to the Environment without our prior authorization or knowledge may have a substantial, negative impact on the provision and effectiveness of the Services, and may impact the fees charged under this SoS. You agree to refrain from moving, modifying, or otherwise altering any portion of the Environment without our prior knowledge or consent. For example, you agree to refrain from adding or removing hardware from the Environment, installing applications on the Environment, or modifying the configuration or log files of the Environment without our prior knowledge or consent.

When applicable for co-managed environments: We will coordinate with your internal IT personnel ("Your Personnel") as necessary to help ensure that the Services are delivered efficiently and effectively. That said, we are not responsible for the remediation of issues beyond the scope of this SoS caused by any activities undertaken by Your Personnel, such as modifications to hardware or software configurations, installation of software, firmware upgrades, etc. unless we pre-authorized those activities.

Anti-Virus; Anti-Malware

Our anti-virus / anti-malware solution will generally protect the Environment from becoming infected with new viruses and malware ("Viruses"); however, Viruses that exist in the Environment at the time that the security solution is implemented may not be capable of being removed without additional services, for which a charge may

be incurred. We do not warrant or guarantee that all Viruses and malware will be capable of being detected, avoided, or removed, or that any data erased, corrupted, or encrypted by malware will be recoverable. In Quote to improve security awareness, you agree that BAE or its designated third party affiliate may transfer information about the results of processed files, information used for URL reputation determination, security risk tracking, and statistics for protection against spam and malware. Any information obtained in this manner does not and will not contain any personal or confidential information.

Breach/Cyber Security Incident Recovery

Unless otherwise expressly stated in this SoS, the scope of this SoS does not include the remediation and/or recovery from a Security Incident (defined below). Such services, if requested by you, will be provided on a time and materials basis under our then-current hourly labor rates. Given the varied number of possible Security Incidents, we cannot and do not warrant or guarantee (i) the amount of time required to remediate the effects of a Security Incident (or that recovery will be possible under all circumstances), or (ii) that all data impacted by the incident will be recoverable. For the purposes of this paragraph, a Security Incident means any unauthorized or impermissible access to or use of the Environment, or any unauthorized or impermissible disclosure of Client's confidential information (such as user names, passwords, etc.), that (i) compromises the security or privacy of the information or applications in, or the structure or integrity of, the Environment, or (ii) prevents normal access to the Environment, or impedes or disrupts the normal functions of the Environment.

Environmental Factors

Exposure to environmental factors, such as water, heat, cold, or varying lighting conditions, may cause installed equipment to malfunction. Unless expressly stated in this SoS, we do not warrant or guarantee that installed equipment will operate error-free or in an uninterrupted manner, or that any video or audio equipment will clearly capture and/or record the details of events occurring at or near such equipment under all circumstances.

Fair Usage Policy

Our Fair Usage Policy ("FUP") applies to all services in this SoS that are described or designated as "unlimited." An "unlimited" service designation means that, subject to the terms of this FUP, you may use the service as reasonably necessary for you to enjoy the use and benefit of the service without incurring additional time-based or usage-based costs. However, unless expressly stated otherwise in this SoS, all unlimited services are provided during our normal business hours only and are subject to our technicians' availabilities, which cannot always be guaranteed. In addition, we reserve the right to assign our technicians as we deem necessary to handle issues that are more urgent, critical, or pressing than the request(s) or issue(s) reported by you. Consistent with this FUP, you agree to refrain from (i) creating urgent support tickets for non-urgent or non-critical issues, (ii) requesting excessive support services that are inconsistent with normal usage patterns in the industry (e.g., requesting support in lieu of training), (iii) requesting support or services that are intended to interfere, or may likely interfere, with our ability to provide our services to our other customers.

M365 / Email

You are solely responsible for the security, confidentiality and integrity of all email and the content of all email, received, transmitted, or stored through the Microsoft 365 email service that is under your control ("M365 Email"). You agree to refrain from uploading, posting, transmitting or distributing (or permitting any of your authorized users of the M365 Email to upload, post, transmit or distribute) any prohibited content, which is generally content that (i) is obscene, illegal, or intended to advocate or induce the violation of any law, rule or regulation, or (ii) violates the intellectual property rights or privacy rights of any third party, or (iii) mischaracterizes you, and/or is intended

to create a false identity or to otherwise attempt to mislead any person as to the identity or origin of any communication, or (iv) interferes or disrupts the services provided by BAE or the services of any third party, or (v) contains Viruses, trojan horses or any other malicious code or programs. In addition, you must not use the M365 Email for the purpose of sending unsolicited commercial electronic messages ("SPAM") in violation of any federal or state law.

BAE reserves the right, but not the obligation, to suspend Client's access to the M365 Email and/or all transactions occurring under Client's M365 Email account if BAE believes, in its discretion, that Client's email account is being used in an improper or illegal manner.

VoIP/ Phone System

911 Dialing / Emergency Dialing - Limitations

The VoIP Service ("VoIP Service") may not support traditional 911 or E911 access to emergency services in all locations. The 911 dialing feature of the VoIP Service is not automatic; Client may be required to take affirmative steps to register the address where the VoIP Service will be used in order to activate the 911 Dialing feature. Client understands that Client must inform any users of the VoIP Service of the non-availability of traditional 911 or E911.

When a VoIP calling device is registered in a particular location, it cannot be moved without re-registering the device in the new location. Client agrees that it will not move any VoIP calling device without BAE's written consent. Client shall hold BAE harmless for any and all claims or causes of action arising from or related to Client's inability to use traditional 911 or E911 services.

When an emergency call is made, one or more third parties use the address of Client's registered location to determine the nearest emergency response location, and then the call is forwarded to a general number at that location. When the emergency location receives Client's call, the operator will not have Client's address and may not have Client's phone number. Client understands and agrees that users of the VoIP System must provide their address and phone number in order to get help. Client hereby authorizes BAE to disclose Client's name and address to third-party service providers, including, without limitation, call routers, call centers and public service answering points, for the purpose of dispatching emergency services personnel to Client's registered location.

Client understands and agrees that 911 dialing does not and will not function in the event of a power failure or disruption. Similarly, the hosted VoIP Services will not operate (i) during service outages or suspensions or terminations of service by Client's broadband provider or ISP, or (ii) during periods of time in which Client's ISP or broadband provider blocks the ports over which the VoIP Services are provided. Client further understands and agrees that 911 Dialing will not function if Client changes its telephone number, or if Client adds or ports new telephone numbers to Client's account, unless and until Client successfully register its location of use for each changed, newly added or newly ported telephone number.

Client expressly agrees not to use VoIP System for auto-dialing, continuous or extensive call forwarding, telemarketing, fax broadcasting or fax blasting, or for any other use that results in excessive usage inconsistent with standard commercial calling patterns.

Patch Management

We will keep all managed hardware and managed software current with critical patches and updates ("Patches") as those Patches are released generally by the applicable manufacturers. Patches are developed by third party vendors and, on rare occasions, may make the Environment, or portions of the Environment, unstable or cause the

managed equipment or software to fail to function properly even when the Patches are installed correctly. We will not be responsible for any downtime or losses arising from or related to the installation or use of any Patch. We reserve the right, but not the obligation, to refrain from installing a Patch if we are aware of technical problems caused by a Patch, or we believe that a Patch may render the Environment, or any portion of the Environment, unstable.

Backup (BDR) Services

All data transmitted over the Internet may be subject to malware and computer contaminants such as viruses, worms and trojan horses, as well as attempts by unauthorized users, such as hackers, to access or damage Client's data. Neither BAE nor its designated affiliates will be responsible for the outcome or results of such activities.

BDR services require a reliable, always-connected internet solution. Data backup and recovery time will depend on the speed and reliability of your internet connection. Internet and telecommunications outages will prevent the BDR services from operating correctly. In addition, all computer hardware is prone to failure due to equipment malfunction, telecommunication-related issues, etc., for which we will be held harmless. Due to technology limitations, all computer hardware, including communications equipment, network servers and related equipment, has an error transaction rate that can be minimized, but not eliminated. BAE cannot and does not warrant that data corruption or loss will be avoided, and Client agrees that BAE shall be held harmless if such data corruption or loss occurs. Client is strongly advised to keep a local backup of all of stored data to mitigate against the unintentional loss of data.

Procurement

Equipment and software procured by BAE on Client's behalf ("Procured Equipment") may be covered by one or more manufacturer warranties, which will be passed through to Client to the greatest extent possible. By procuring equipment or software for Client, BAE does not make any warranties or representations regarding the quality, integrity, or usefulness of the Procured Equipment. Certain equipment or software, once purchased, may not be returnable or, in certain cases, may be subject to third party return policies and/or re-stocking fees, all of which shall be Client's responsibility in the event that a return of the Procured Equipment is requested. BAE is not a warranty service or repair center. BAE will facilitate the return or warranty repair of Procured Equipment; however, Client understands and agrees that the return or warranty repair of Procured Equipment is governed by the terms of the warranties (if any) governing the applicable Procured Equipment, for which BAE will be held harmless.

Quarterly Business Review; IT Strategic Planning

Suggestions and advice rendered to Client are provided in accordance with relevant industry practices, based on Client's specific needs and BAE's opinion and knowledge of the relevant facts and circumstances. By rendering advice, or by suggesting a particular service or solution, BAE is not endorsing any particular manufacturer or service provider.

VCTO or VCIO Services

The advice and suggestions provided us in our capacity as a virtual chief technology or information officer will be for your informational and/or educational purposes only. BAE will not hold an actual director or officer position in Client's company, and we will neither hold nor maintain any fiduciary relationship with Client. Under no circumstances shall Client list or place the BAE on Client's corporate records or accounts.

Sample Policies, Procedures.

From time to time, we may provide you with sample (*i.e.*, template) policies and procedures for use in connection with Client's business ("Sample Policies"). The Sample Policies are for your informational use only, and do not constitute or comprise legal or professional advice, and the policies are not intended to be a substitute for the advice of competent counsel. You should seek the advice of competent legal counsel prior to using or distributing the Sample Policies, in part or in whole, in any transaction. We do not warrant or guarantee that the Sample Policies are complete, accurate, or suitable for your (or your customers') specific needs, or that you will reduce or avoid liability by utilizing the Sample Policies in your (or your customers') business operations.

Penetration Testing; Vulnerability Assessment

You understand and agree that security devices, alarms, or other security measures, both physical and virtual, may be tripped or activated during the penetration testing process, despite our efforts to avoid such occurrences. You will be solely responsible for notifying any monitoring company and all law enforcement authorities of the potential for "false alarms" due to the provision of the penetration testing services, and you agree to take all steps necessary to ensure that false alarms are not reported or treated as "real alarms" or credible threats against any person, place or property. Some alarms and advanced security measures, when activated, may cause the partial or complete shutdown of the Environment, causing substantial downtime and/or delay to your business activities. We will not be responsible for, and will be held harmless and indemnified by you against, any claims, costs, fees or expenses arising or resulting from (i) any response to the penetration testing services by any monitoring company or law enforcement authorities, or (ii) the partial or complete shutdown of the Environment by any alarm or security monitoring device.

No Third Party Scanning

Unless we authorize such activity in writing, you will not conduct any test, nor request or allow any third party to conduct any test (diagnostic or otherwise), of the security system, protocols, processes, or solutions that we implement in the managed environment ("Testing Activity"). Any services required to diagnose or remediate errors, issues, or problems arising from unauthorized Testing Activity is not covered under this SoS, and if you request us (and we elect) to perform those services, those services will be billed to you at our then-current rates.

HaaS

You will use all BAE-hosted or BAE-supplied equipment and hardware (collectively, "Infrastructure") for your internal business purposes only. You shall not sublease, sublicense, rent or otherwise make the Infrastructure available to any third party without our prior written consent. You agree to refrain from using the Infrastructure in a manner that unreasonably or materially interferes with our other hosted equipment or hardware, or in a manner that disrupts or which is likely to disrupt the services that we provide to our other clientele. We reserve the right to throttle or suspend your access and/or use of the Infrastructure if we believe, in our sole but reasonable judgment, that your use of the Infrastructure is violates the terms of this SoS or the Agreement.

Domain Name Services

If you register, renew, or transfer a domain name through BAE, we will submit the request to the applicable domain name services provider (the "Registrar") on your behalf. Our sole responsibility is to submit the request to the Registrar, and we are not responsible for any errors, omissions, or failures of the Registrar.

Unsupported Configuration Elements or Services

If you request a configuration element (hardware or software) or hosting service in a manner that is not customary at BAE, or that is in "end of life" or "end of support" status, we may designate the element or service as "unsupported," "non-standard," "best efforts," "reasonable endeavor," "one-off," "EOL," "end of support," or with like term in the service description (an "Unsupported Service"). We make no representation or warranty whatsoever regarding any Unsupported Service, and you agree that we will not be liable for any loss or damage arising from the provision of an Unsupported Service. Deployment and service level guarantees shall not apply to any Unsupported Service.

IP Addresses

Any IP addresses provided to Client by BAE during the term of this SoS are managed by BAE and BAE will retain these IP addresses after termination of this SoS, meaning that they may not be transferred or utilized by Client after termination of this SoS.

Hosting Services

You agree that you are responsible for the actions and behaviors of your users of the Services. In addition, you agree that neither Client, nor any of your employees or designated representatives, will use the Services in a manner that violates the laws, regulations, ordinances, or other such requirements of any jurisdiction.

In addition, Client agrees that neither it, nor any of its employees or designated representatives, will: transmit any unsolicited commercial or bulk email, will not engage in any activity known or considered to be "spamming" and carry out any "denial of service" attacks on any other website or Internet service; infringe on any copyright, trademark, patent, trade secret, or other proprietary rights of any third party; collect, attempt to collect, publicize, or otherwise disclose personally identifiable information of any person or entity without their express consent (which may be through the person or entity's registration and/or subscription to Client's services, in which case Client must provide a privacy policy which discloses any and all uses of information that you collect) or as otherwise required by law; or, undertake any action which is harmful or potentially harmful to BAE or its infrastructure.

Client is solely responsible for ensuring that its login information is utilized only by Client and Client's authorized users and agents. Client's responsibility includes ensuring the secrecy and strength of user identifications and passwords. BAE shall have no liability resulting from the unauthorized use of Client's login information. If login information is lost, stolen, or used by unauthorized parties or if Client believes that any hosted applications or hosted data has been accessed by unauthorized parties, it is Client's responsibility to notify BAE immediately to request the login information be reset or unauthorized access otherwise be prevented. BAE will use commercially reasonable efforts to implement such requests as soon as practicable after receipt of notice.

Licenses

If we are required to re-install or replicate any software provided by you as part of the Services, then it is your responsibility to verify that all such software is properly licensed. We reserve the right, but not the obligation, to require proof of licensing before installing, re-installing, or replicating software into the managed environment. The cost of acquiring licenses is not included in the scope of this SoS unless otherwise expressly stated herein.

QUOTE



1250 Stephenson Hwy
Troy, MI 48083
Phone: (248) 707-1040
Fax: (248) 295-9400

QUOTE #:

BAEQ3874

DATE:

05/20/2024

QUOTE PREPARED FOR

David Cooper

City of Dearborn Heights
6045 Fenton St
Dearborn Heights, MI 48127-3287
United States

PREPARED BY

Chris Saroli

Account Manager

chriss@baenetworks.com
(248) 509-8982

P.O. NUMBER	PAYMENT TERMS	INITIAL SERVICE TERM	VALID THROUGH
TBD			Jun 4, 2024

DESCRIPTION	QTY	PRICE	EXT. PRICE
Eton			
16 Channel DW Spot Monitoring Module Digital Watchdog Monitoring Module 16CH for ONVIF Cameras	1	\$430.09	\$430.09
Structured Cabling - Single CAT5e network drop placed as required and terminated at nearest patch panel. All materials, termination, testing, and labeling included.	1	\$239.00	\$239.00
Structured Cabling - Mounting Mounting using customer supplied mounts and displays	1	\$145.00	\$145.00
Wiremold/Conduit Wiremold installation for Spot Monitor	1	\$75.00	\$75.00
Engineer - Fixed Fee Setup of spot monitor to display customer selected cameras	1	\$145.00	\$145.00

Please contact me if I can be of further assistance.

SUBTOTAL

\$1,034.09

SHIPPING

\$0.00

TAX

\$0.00

Agreement

Purchase Summary

DESCRIPTION	AMOUNT
Total purchase of hardware, software, and services including tax and shipping.	\$1,034.09

Down Payment Summary

DESCRIPTION	AMOUNT
This amount is due prior to project initiation and is applied towards the purchase summary above.	\$1,034.09

Monthly Expenses Summary

DESCRIPTION	AMOUNT
Total ongoing support, services, and licensing. Billed monthly.	\$0.00

Payment Options

DOWN PAYMENT & ONBOARDING	RECURRING PAYMENTS
-Must be made by credit card, check, or ACH to BAE Networks prior to onboarding or delivery -Online payments available during quote approval -Credit Card subject to 3% surcharge	-Autopay must be setup within the BAE Networks platform -Autopay via ACH receives the full 6% discount (as quoted) -Autopay via credit card is subject to a 3% discount forfeiture -Manual payment of any type is subject to a 3% discount forfeiture

Taxes, shipping, handling, and other fees may apply. This Quote is governed under the terms of our Master Services Agreement located at http://cdn.baenetworks.com/MSA/MSA_Online_v1.00.pdf (the "MSA"). This Quote is further defined, clarified, and governed under the terms of the Statement of Service, attached ("SoS"). By agreeing to this Quote you agree to the terms of the MSA and SoS. If you have any questions, please contact us prior to executing this Quote.

Signature(s)

If your organization requires two signatures. This is not required.

David Cooper
Director of Technology

5/20/2024

Name: 5/20/2024
Title:

This Statement of Services ("SoS") contains provisions that define, clarify, and govern the provisions of the quote to which it is attached (the "Quote"). If you do not agree with the terms of this SoS, you should not sign the Quote and you must contact us for more information.

This SoS is effective as of date on which you accepted the Quote ("Effective Date").

The services described in the Quote (collectively, the "Services") will be provided to you. Activities or items that are not specifically described in the Quote will be out of scope and will not be provided to you unless otherwise agreed to by us in writing. From this point forward, the Quote and this SoS will generally be collectively referred to as, this "SoS".

SCOPE OF SERVICES

Onboarding Services

- Uninstall any monitoring tools or other software installed by previous IT consultants.
- Compile a full inventory of all protected servers, workstations, and laptops.
- Uninstall any previous virus protection and install our managed antivirus application.
- Install remote support access application on each managed device to enable remote support.
- Configure patch management application and check for missing security updates.
- Uninstall unsafe applications or applications that are no longer necessary.
- Optimize device performance including disk cleanup, disk defragmentation where applicable, and threat scans.
- Review and document firewall configuration and other network infrastructure devices.
- Configure and install firewall(s) as required per location.
- Review status of battery backup protection on all devices.
- Review and document current server configuration and status.
- Implement backup strategy and offsite replication on appropriate servers and workstations as defined in quote.
- Review password policies and update user and device passwords.
- As applicable, make recommendations for changes that should be considered to the managed environment.

If deficiencies are discovered during the onboarding process, we will bring those issues to your attention and discuss the impact of the deficiencies on our provision of our managed services. Please note, unless otherwise expressly stated in the Quote, onboarding-related services do not include the remediation of any issues, errors, or deficiencies ("Issues"), and we cannot guarantee that all Issues will be detected during the onboarding process.

Ongoing/Recurring Services

Ongoing/recurring services begin upon the completion of onboarding services, if any.

Managed Services

See the Quote for the scope of our managed services.

Managed Equipment / Hardware / Software

The Services will be applied to the equipment listed in the Quote ("Covered Hardware").

The Services will apply to the software listed in the Quote ("Supported Software") provided, however, that all Supported Software must, at all times, be properly licensed, and under a maintenance and support agreement from the Supported Software's manufacturer. In this SoS, Covered Hardware and Supported Software will be referred to as the "Environment."

Data Backup & Disaster Recovery

BAE's backup and disaster recovery (BDR) services include:

Managed backup of servers and workstations listed in the Quote

24/7 automated monitoring of backup system, including onsite backup, offsite replication, and data validation

Troubleshooting and remediation of failed backup jobs

Preventive maintenance and management of imaging software

Firmware and software updates of backup appliance

Problem analysis by the network operations team

Monitoring of backup successes and failures

File recovery at no cost for A and C Plan devices

System level restore at no cost for A Plan devices

Backed-Up Servers / Workstations: See Quote for servers/workstations that will be backed up.

Note: Data on equipment *that is not specifically listed in the Quote will not be backed up.*

Storage Limitation: Client will be allocated the of storage space for backup and recovery purposes as listed in the Quote. Any space required beyond this amount will be provided to Client in on a per gigabyte basis at the rate stated on the Quote.

Backup Frequency: On-site backups will occur, by default, hourly during business hours; offsite backups will replicate offsite as able following local verification of the data. Offsite backups are validated as they are received at BAE's datacenter, which is based on the size of the backup file and available connectivity at the Client site.

Backup Data Security: All backed up data is encrypted at rest with 256-bit AES encryption. All facilities housing backed up data implement physical security controls and logs, including security cameras, and have multiple internet connections with failover capabilities.

Backup Retention: BAE only guarantees retrieval of the most recent verified recovery point sent to the backup appliance in a local recovery situation. BAE only guarantees retrieval of archived data sent to the off-site data center in the prior calendar day. Granularity of recovery diminishes with time; by default hourly backups are available for 5 days, daily backups are available for 4 weeks, weekly backups for 6 months. All backup retention is subject to modification per Client request where approved and practical.

License Grant. All Backup Appliances are provisioned with proprietary software ("BDR Software"). BAE hereby grants to Client a non-exclusive, royalty free, non-transferable license, during the term of this SoS, to use the BDR Software in conjunction with the BDR-related services provided by BAE. Client shall not reverse engineer, de-compile or otherwise use the BDR Software in any manner not specifically authorized by BAE.

Disaster Recovery

You must contact us if disaster recovery services are needed. Upon your payment of the applicable fees (described below), we will make your backed up data available to you in a hosted, virtual environment. Your access to the recovery environment will continue for a period of two (2) weeks; extended access time is available as described in the Fees section, below.

Physical Locations Covered by Services

Services will be provided remotely unless, in our discretion, we determine that an onsite visit is required. Onsite visits will be scheduled in accordance with the priority assigned to the issue (below), and are subject to technician availability. Unless we agree otherwise, all onsite Services will be provided at Client's primary office location listed in the Quote. Additional fees may apply for onsite visits: Please review the Service Level section below for more details.

Term; Termination

The Services will commence, and billing will begin, on the date indicated in the Quote ("Commencement Date"). We reserve the right to delay the Commencement Date until all onboarding/transition services (if any) are completed, and all deficiencies / revisions identified in the onboarding process (if any) are addressed or remediated to BAE's satisfaction. The Services will continue until terminated as provided in the Agreement, the Quote, and this SoS (the "Service Term").

Renewal

After the expiration of the initial Service Term, the Service Term will automatically renew for contiguous terms equal to the initial Service Term unless either party notifies the other of its intention to not renew the Services no less than thirty (30) days before the end of the then-current Service Term.

Assumptions / Minimum Requirements / Exclusions

The scheduling, fees and provision of the Services are based upon the following assumptions and minimum requirements:

- Server hardware must be under current warranty coverage.
- All equipment with Microsoft Windows® operating systems must be running then-currently supported versions of such software and have all of the latest Microsoft service packs and critical updates installed.
- All software must be genuine, licensed and vendor-supported.
- Server file systems and email systems (if applicable) must be protected by licensed and up-to-date virus protection software.
- The Environment must have a currently licensed, vendor-supported server-based backup solution that can be monitored.
- All wireless data traffic in the environment must be securely encrypted.
- There must be an outside static IP address assigned to a network device, allowing VPN access.
- All servers must be connected to working UPS devices.
- Recovery coverage assumes data integrity of the backups or the data stored on the backup devices. We do not guarantee the integrity of the backups or the data stored on the backup devices. Server restoration will be to the point of the last successful backup.
- Client must provide all software installation media and key codes in the event of a failure.
- Any costs required to bring the Environment up to these minimum standards are not included in this SoS.
- Client must provide us with exclusive administrative privileges to the Environment.

- Client must not affix or install any accessory, addition, upgrade, equipment, or device on to the firewall, server, or NAS appliances (other than electronic data) unless expressly approved in writing by us.

Exclusions. Services that are not expressly described in the Quote will be out of scope and will not be provided to Client unless otherwise agreed, in writing, by BAE. Without limiting the foregoing, the following services are expressly excluded, and if required to be performed, must be agreed upon by BAE in writing:

- Customization of third party applications, or programming of any kind.
- Support for operating systems, applications, or hardware no longer supported by the manufacturer.
- Data/voice wiring or cabling services of any kind.
- Battery backup replacement.
- Equipment relocation.
- The cost to bring the Environment up to the Minimum Requirements (unless otherwise noted in "Scope of Services" above).
- The cost of repairs to hardware or any supported equipment or software, or the costs to acquire parts or equipment, or shipping charges of any kind.

Service Levels

Automated monitoring is provided on an ongoing (*i.e.*, 24x7x365) basis; response, repair, and/or remediation services (as applicable) will be provided only during business hours unless otherwise specifically stated in the Quote. We will respond to problems, errors, or interruptions in the provision of the Services in the timeframe(s) described below. Severity levels will be determined by BAE in our discretion after consulting with the Client. All remediation services will initially be attempted remotely; BAE will provide onsite service only if remote remediation is ineffective and, under all circumstances, only if covered under the Service plan selected by Client.

Trouble / Severity	Response Time
Critical problem: Service not available (all users and functions unavailable)	Response within two (2) hours after notification.
Significant degradation of service (large number of users or business critical functions affected)	Response within four (4) hours after notification.
Limited degradation of service (limited number of users or functions affected, business process can continue).	Response within four (4) business hours after notification.
Small service degradation (business process can continue, one user affected).	Response within eight (8) business hours after notification.

* All time frames are calculated as of the time that BAE is notified of the applicable issue / problem by Client through BAE's designated support portal, email, or by telephone at the telephone number listed in the Quote. Notifications received in any manner other than described herein may result in a delay in the provision of remediation efforts. Support provided outside of our normal support hours will be billed to Client at the hourly rate of \$215/hour (1 hour minimum applies).

Fees

The fees for the Services will be as indicated in the Quote.

Changes to Environment

Initially, you will be charged the monthly fees indicated in the Quote. Thereafter, if the managed environment changes, or if the number of authorized users accessing the managed environment changes, then you agree that the fees will be automatically and immediately modified to accommodate those changes.

Minimum Monthly Fees. The initial Fees indicated in Quote are the minimum monthly fees ("MMF") that will be charged to you during the term. You agree that the MMF will not drop below the amounts indicated in the Quote, regardless of the number of users or devices to which the Services are directed or applied, unless we agree to the reduction. All modifications to the amount of hardware, devices, or authorized users under the Quote (as applicable) must be in writing and accepted by both parties.

Increases. We reserve the right to modify our hourly rates in amounts commensurate with our business needs and industry norms. In addition, we reserve the right to increase our monthly recurring and data recovery fees; provided, however, if an increase is more than five percent (5%) of the fees charged for the Services in the prior calendar year, then you will be provided with a sixty (60) day opportunity to terminate the Services by providing us with written notice of termination. You will be responsible for the payment of all fees that accrue up to the termination date and all pre-approved, non-mitigatable expenses that we incurred in our provision of the Services through the date of termination. Your continued acceptance or use of the Services after this sixty (60) day period will indicate your acceptance of the increased fees.

Travel Time. If onsite services are provided, we will travel up to 45 minutes from our office to your location at no charge. Time spent traveling beyond 45 minutes (e.g., locations that are beyond 45 minutes from our office, occasions on which traffic conditions extend our drive time beyond 45 minutes one-way, etc.) will be billed to you at our then current hourly rates. In addition, you will be billed for all tolls, parking fees, and related expenses that we incur if we provide onsite services to you.

Appointment Cancellations. You may cancel or reschedule any appointment with us at no charge by providing us with notice of cancellation at least one business day in advance. If we do not receive timely a notice of cancellation/re-scheduling, or if you are not present at the scheduled time or if we are otherwise denied access to your premises at a pre-scheduled appointment time, then you agree to pay us a cancellation fee equal to two (2) hours of our normal consulting time (or non-business hours consulting time, whichever is appropriate), calculated at our then-current hourly rates.

Automated Payment. You may pay your invoices by credit card and/or by ACH, as described below. If you authorize payment by credit card and ACH, then the ACH payment method will be attempted first. If that attempt fails for any reason, then we will process payment using your designated credit card.

- ACH. When enrolled in an ACH payment processing method, you authorize us to electronically debit your designated checking or savings account, as defined and configured by you in our payment portal, for any payments due under the Quote. This authorization will continue until otherwise terminated in writing by you. We will apply a \$35.00 service charge to your account for any electronic debit that is returned unpaid due to insufficient funds or due to your bank's electronic draft restrictions.
- Credit Card. When enrolled in a credit card payment processing method, you authorize us to charge your credit card, as designated by you in our payment portal, for any payments due under the Quote. WE WILL ADD 3% TO THE AMOUNT DUE ON EACH INVOICE FOR CLIENT'S CONVENIENCE OF USING A CREDIT CARD INSTEAD OF SUBMITTING A PAYMENT BY CHECK OR PAYING BY ACH. This fee will be accounted for on a separate invoice on our payment backend and will not be reflected the provided invoice.

Removal of Software Agents; Return of Firewall & Backup Appliances

Unless we expressly direct you to do so, you will not remove or disable, or attempt to remove or disable, any software agents that we installed in the Environment. Doing so without our guidance may make it difficult or impracticable to remove the software agents, which could result in network vulnerabilities and/or the continuation of license fees for the software agents for which you will be responsible, and/or the requirement that we remediate the situation at our then-current hourly rates, for which you will also be responsible. Depending on the particular software agent and the costs of removal, we may elect to keep the software agent in the Environment but in a dormant and/or unused state.

Within ten (10) days after being directed to do so, Client will remove, package, and ship, at Client's expense and in a commercially reasonable manner, all hardware, equipment, and accessories provided to Client by BAE that were used in the provision of the Services. If you fail to timely return all equipment to us, or if the equipment is returned to us damaged (normal wear and tear excepted), then we will have the right to charge you, and you hereby agree to pay, the replacement value of all such unreturned or damaged equipment.

Additional Terms

Monitoring Services; Alert Services

Unless otherwise indicated in this SoS, all monitoring and alert-type services are limited to detection and notification functionalities only. Monitoring levels will be set by BAE, and Client shall not modify these levels without our prior written consent.

Remediation

Unless otherwise provided in this SoS, remediation services will be provided in accordance with the recommended practices of the managed services industry. Client understands and agrees that remediation services are not intended to be, and will not be, a warranty or guarantee of the functionality of the Environment, or a service plan for the repair of any particular piece of managed hardware or software.

Modification of Environment

Changes made to the Environment without our prior authorization or knowledge may have a substantial, negative impact on the provision and effectiveness of the Services, and may impact the fees charged under this SoS. You agree to refrain from moving, modifying, or otherwise altering any portion of the Environment without our prior knowledge or consent. For example, you agree to refrain from adding or removing hardware from the Environment, installing applications on the Environment, or modifying the configuration or log files of the Environment without our prior knowledge or consent.

When applicable for co-managed environments: We will coordinate with your internal IT personnel ("Your Personnel") as necessary to help ensure that the Services are delivered efficiently and effectively. That said, we are not responsible for the remediation of issues beyond the scope of this SoS caused by any activities undertaken by Your Personnel, such as modifications to hardware or software configurations, installation of software, firmware upgrades, etc. unless we pre-authorized those activities.

Anti-Virus; Anti-Malware

Our anti-virus / anti-malware solution will generally protect the Environment from becoming infected with new viruses and malware ("Viruses"); however, Viruses that exist in the Environment at the time that the security solution is implemented may not be capable of being removed without additional services, for which a charge may

be incurred. We do not warrant or guarantee that all Viruses and malware will be capable of being detected, avoided, or removed, or that any data erased, corrupted, or encrypted by malware will be recoverable. In Quote to improve security awareness, you agree that BAE or its designated third party affiliate may transfer information about the results of processed files, information used for URL reputation determination, security risk tracking, and statistics for protection against spam and malware. Any information obtained in this manner does not and will not contain any personal or confidential information.

Breach/Cyber Security Incident Recovery

Unless otherwise expressly stated in this SoS, the scope of this SoS does not include the remediation and/or recovery from a Security Incident (defined below). Such services, if requested by you, will be provided on a time and materials basis under our then-current hourly labor rates. Given the varied number of possible Security Incidents, we cannot and do not warrant or guarantee (i) the amount of time required to remediate the effects of a Security Incident (or that recovery will be possible under all circumstances), or (ii) that all data impacted by the incident will be recoverable. For the purposes of this paragraph, a Security Incident means any unauthorized or impermissible access to or use of the Environment, or any unauthorized or impermissible disclosure of Client's confidential information (such as user names, passwords, etc.), that (i) compromises the security or privacy of the information or applications in, or the structure or integrity of, the Environment, or (ii) prevents normal access to the Environment, or impedes or disrupts the normal functions of the Environment.

Environmental Factors

Exposure to environmental factors, such as water, heat, cold, or varying lighting conditions, may cause installed equipment to malfunction. Unless expressly stated in this SoS, we do not warrant or guarantee that installed equipment will operate error-free or in an uninterrupted manner, or that any video or audio equipment will clearly capture and/or record the details of events occurring at or near such equipment under all circumstances.

Fair Usage Policy

Our Fair Usage Policy ("FUP") applies to all services in this SoS that are described or designated as "unlimited." An "unlimited" service designation means that, subject to the terms of this FUP, you may use the service as reasonably necessary for you to enjoy the use and benefit of the service without incurring additional time-based or usage-based costs. However, unless expressly stated otherwise in this SoS, all unlimited services are provided during our normal business hours only and are subject to our technicians' availabilities, which cannot always be guaranteed. In addition, we reserve the right to assign our technicians as we deem necessary to handle issues that are more urgent, critical, or pressing than the request(s) or issue(s) reported by you. Consistent with this FUP, you agree to refrain from (i) creating urgent support tickets for non-urgent or non-critical issues, (ii) requesting excessive support services that are inconsistent with normal usage patterns in the industry (e.g., requesting support in lieu of training), (iii) requesting support or services that are intended to interfere, or may likely interfere, with our ability to provide our services to our other customers.

M365 / Email

You are solely responsible for the security, confidentiality and integrity of all email and the content of all email, received, transmitted, or stored through the Microsoft 365 email service that is under your control ("M365 Email"). You agree to refrain from uploading, posting, transmitting or distributing (or permitting any of your authorized users of the M365 Email to upload, post, transmit or distribute) any prohibited content, which is generally content that (i) is obscene, illegal, or intended to advocate or induce the violation of any law, rule or regulation, or (ii) violates the intellectual property rights or privacy rights of any third party, or (iii) mischaracterizes you, and/or is intended

to create a false identity or to otherwise attempt to mislead any person as to the identity or origin of any communication, or (iv) interferes or disrupts the services provided by BAE or the services of any third party, or (v) contains Viruses, trojan horses or any other malicious code or programs. In addition, you must not use the M365 Email for the purpose of sending unsolicited commercial electronic messages ("SPAM") in violation of any federal or state law.

BAE reserves the right, but not the obligation, to suspend Client's access to the M365 Email and/or all transactions occurring under Client's M365 Email account if BAE believes, in its discretion, that Client's email account is being used in an improper or illegal manner.

VoIP/ Phone System

911 Dialing / Emergency Dialing - Limitations

The VoIP Service ("VoIP Service") may not support traditional 911 or E911 access to emergency services in all locations. The 911 dialing feature of the VoIP Service is not automatic; Client may be required to take affirmative steps to register the address where the VoIP Service will be used in order to activate the 911 Dialing feature. Client understands that Client must inform any users of the VoIP Service of the non-availability of traditional 911 or E911.

When a VoIP calling device is registered in a particular location, it cannot be moved without re-registering the device in the new location. Client agrees that it will not move any VoIP calling device without BAE's written consent. Client shall hold BAE harmless for any and all claims or causes of action arising from or related to Client's inability to use traditional 911 or E911 services.

When an emergency call is made, one or more third parties use the address of Client's registered location to determine the nearest emergency response location, and then the call is forwarded to a general number at that location. When the emergency location receives Client's call, the operator will not have Client's address and may not have Client's phone number. Client understands and agrees that users of the VoIP System must provide their address and phone number in order to get help. Client hereby authorizes BAE to disclose Client's name and address to third-party service providers, including, without limitation, call routers, call centers and public service answering points, for the purpose of dispatching emergency services personnel to Client's registered location.

Client understands and agrees that 911 dialing does not and will not function in the event of a power failure or disruption. Similarly, the hosted VoIP Services will not operate (i) during service outages or suspensions or terminations of service by Client's broadband provider or ISP, or (ii) during periods of time in which Client's ISP or broadband provider blocks the ports over which the VoIP Services are provided. Client further understands and agrees that 911 Dialing will not function if Client changes its telephone number, or if Client adds or ports new telephone numbers to Client's account, unless and until Client successfully register its location of use for each changed, newly added or newly ported telephone number.

Client expressly agrees not to use VoIP System for auto-dialing, continuous or extensive call forwarding, telemarketing, fax broadcasting or fax blasting, or for any other use that results in excessive usage inconsistent with standard commercial calling patterns.

Patch Management

We will keep all managed hardware and managed software current with critical patches and updates ("Patches") as those Patches are released generally by the applicable manufacturers. Patches are developed by third party vendors and, on rare occasions, may make the Environment, or portions of the Environment, unstable or cause the

managed equipment or software to fail to function properly even when the Patches are installed correctly. We will not be responsible for any downtime or losses arising from or related to the installation or use of any Patch. We reserve the right, but not the obligation, to refrain from installing a Patch if we are aware of technical problems caused by a Patch, or we believe that a Patch may render the Environment, or any portion of the Environment, unstable.

Backup (BDR) Services

All data transmitted over the Internet may be subject to malware and computer contaminants such as viruses, worms and trojan horses, as well as attempts by unauthorized users, such as hackers, to access or damage Client's data. Neither BAE nor its designated affiliates will be responsible for the outcome or results of such activities.

BDR services require a reliable, always-connected internet solution. Data backup and recovery time will depend on the speed and reliability of your internet connection. Internet and telecommunications outages will prevent the BDR services from operating correctly. In addition, all computer hardware is prone to failure due to equipment malfunction, telecommunication-related issues, etc., for which we will be held harmless. Due to technology limitations, all computer hardware, including communications equipment, network servers and related equipment, has an error transaction rate that can be minimized, but not eliminated. BAE cannot and does not warrant that data corruption or loss will be avoided, and Client agrees that BAE shall be held harmless if such data corruption or loss occurs. Client is strongly advised to keep a local backup of all of stored data to mitigate against the unintentional loss of data.

Procurement

Equipment and software procured by BAE on Client's behalf ("Procured Equipment") may be covered by one or more manufacturer warranties, which will be passed through to Client to the greatest extent possible. By procuring equipment or software for Client, BAE does not make any warranties or representations regarding the quality, integrity, or usefulness of the Procured Equipment. Certain equipment or software, once purchased, may not be returnable or, in certain cases, may be subject to third party return policies and/or re-stocking fees, all of which shall be Client's responsibility in the event that a return of the Procured Equipment is requested. BAE is not a warranty service or repair center. BAE will facilitate the return or warranty repair of Procured Equipment; however, Client understands and agrees that the return or warranty repair of Procured Equipment is governed by the terms of the warranties (if any) governing the applicable Procured Equipment, for which BAE will be held harmless.

Quarterly Business Review; IT Strategic Planning

Suggestions and advice rendered to Client are provided in accordance with relevant industry practices, based on Client's specific needs and BAE's opinion and knowledge of the relevant facts and circumstances. By rendering advice, or by suggesting a particular service or solution, BAE is not endorsing any particular manufacturer or service provider.

VCTO or VCIO Services

The advice and suggestions provided us in our capacity as a virtual chief technology or information officer will be for your informational and/or educational purposes only. BAE will not hold an actual director or officer position in Client's company, and we will neither hold nor maintain any fiduciary relationship with Client. Under no circumstances shall Client list or place the BAE on Client's corporate records or accounts.

Sample Policies, Procedures.

From time to time, we may provide you with sample (*i.e.*, template) policies and procedures for use in connection with Client's business ("Sample Policies"). The Sample Policies are for your informational use only, and do not constitute or comprise legal or professional advice, and the policies are not intended to be a substitute for the advice of competent counsel. You should seek the advice of competent legal counsel prior to using or distributing the Sample Policies, in part or in whole, in any transaction. We do not warrant or guarantee that the Sample Policies are complete, accurate, or suitable for your (or your customers') specific needs, or that you will reduce or avoid liability by utilizing the Sample Policies in your (or your customers') business operations.

Penetration Testing; Vulnerability Assessment

You understand and agree that security devices, alarms, or other security measures, both physical and virtual, may be tripped or activated during the penetration testing process, despite our efforts to avoid such occurrences. You will be solely responsible for notifying any monitoring company and all law enforcement authorities of the potential for "false alarms" due to the provision of the penetration testing services, and you agree to take all steps necessary to ensure that false alarms are not reported or treated as "real alarms" or credible threats against any person, place or property. Some alarms and advanced security measures, when activated, may cause the partial or complete shutdown of the Environment, causing substantial downtime and/or delay to your business activities. We will not be responsible for, and will be held harmless and indemnified by you against, any claims, costs, fees or expenses arising or resulting from (i) any response to the penetration testing services by any monitoring company or law enforcement authorities, or (ii) the partial or complete shutdown of the Environment by any alarm or security monitoring device.

No Third Party Scanning

Unless we authorize such activity in writing, you will not conduct any test, nor request or allow any third party to conduct any test (diagnostic or otherwise), of the security system, protocols, processes, or solutions that we implement in the managed environment ("Testing Activity"). Any services required to diagnose or remediate errors, issues, or problems arising from unauthorized Testing Activity is not covered under this SoS, and if you request us (and we elect) to perform those services, those services will be billed to you at our then-current rates.

HaaS

You will use all BAE-hosted or BAE-supplied equipment and hardware (collectively, "Infrastructure") for your internal business purposes only. You shall not sublease, sublicense, rent or otherwise make the Infrastructure available to any third party without our prior written consent. You agree to refrain from using the Infrastructure in a manner that unreasonably or materially interferes with our other hosted equipment or hardware, or in a manner that disrupts or which is likely to disrupt the services that we provide to our other clientele. We reserve the right to throttle or suspend your access and/or use of the Infrastructure if we believe, in our sole but reasonable judgment, that your use of the Infrastructure is violates the terms of this SoS or the Agreement.

Domain Name Services

If you register, renew, or transfer a domain name through BAE, we will submit the request to the applicable domain name services provider (the "Registrar") on your behalf. Our sole responsibility is to submit the request to the Registrar, and we are not responsible for any errors, omissions, or failures of the Registrar.

Unsupported Configuration Elements or Services

If you request a configuration element (hardware or software) or hosting service in a manner that is not customary at BAE, or that is in "end of life" or "end of support" status, we may designate the element or service as "unsupported," "non-standard," "best efforts," "reasonable endeavor," "one-off," "EOL," "end of support," or with like term in the service description (an "Unsupported Service"). We make no representation or warranty whatsoever regarding any Unsupported Service, and you agree that we will not be liable for any loss or damage arising from the provision of an Unsupported Service. Deployment and service level guarantees shall not apply to any Unsupported Service.

IP Addresses

Any IP addresses provided to Client by BAE during the term of this SoS are managed by BAE and BAE will retain these IP addresses after termination of this SoS, meaning that they may not be transferred or utilized by Client after termination of this SoS.

Hosting Services

You agree that you are responsible for the actions and behaviors of your users of the Services. In addition, you agree that neither Client, nor any of your employees or designated representatives, will use the Services in a manner that violates the laws, regulations, ordinances, or other such requirements of any jurisdiction.

In addition, Client agrees that neither it, nor any of its employees or designated representatives, will: transmit any unsolicited commercial or bulk email, will not engage in any activity known or considered to be "spamming" and carry out any "denial of service" attacks on any other website or Internet service; infringe on any copyright, trademark, patent, trade secret, or other proprietary rights of any third party; collect, attempt to collect, publicize, or otherwise disclose personally identifiable information of any person or entity without their express consent (which may be through the person or entity's registration and/or subscription to Client's services, in which case Client must provide a privacy policy which discloses any and all uses of information that you collect) or as otherwise required by law; or, undertake any action which is harmful or potentially harmful to BAE or its infrastructure.

Client is solely responsible for ensuring that its login information is utilized only by Client and Client's authorized users and agents. Client's responsibility includes ensuring the secrecy and strength of user identifications and passwords. BAE shall have no liability resulting from the unauthorized use of Client's login information. If login information is lost, stolen, or used by unauthorized parties or if Client believes that any hosted applications or hosted data has been accessed by unauthorized parties, it is Client's responsibility to notify BAE immediately to request the login information be reset or unauthorized access otherwise be prevented. BAE will use commercially reasonable efforts to implement such requests as soon as practicable after receipt of notice.

Licenses

If we are required to re-install or replicate any software provided by you as part of the Services, then it is your responsibility to verify that all such software is properly licensed. We reserve the right, but not the obligation, to require proof of licensing before installing, re-installing, or replicating software into the managed environment. The cost of acquiring licenses is not included in the scope of this SoS unless otherwise expressly stated herein.

QUOTE



1250 Stephenson Hwy
Troy, MI 48083
Phone: (248) 707-1040
Fax: (248) 295-9400

QUOTE #:

BAEQ3875

DATE:

05/20/2024

QUOTE PREPARED FOR

David Cooper

City of Dearborn Heights
6045 Fenton St
Dearborn Heights, MI 48127-3287
United States

PREPARED BY

Chris Saroli

Account Manager

chriss@baenetworks.com

(248) 509-8982

P.O. NUMBER	PAYMENT TERMS	INITIAL SERVICE TERM	VALID THROUGH
TBD			Jun 4, 2024

DESCRIPTION	QTY	PRICE	EXT. PRICE
RAY			
16 Channel DW Spot Monitoring Module Digital Watchdog Monitoring Module 16CH for ONVIF Cameras	1	\$430.09	\$430.09
Structured Cabling - Single CAT5e network drop placed as required and terminated at nearest patch panel. All materials, termination, testing, and labeling included.	1	\$199.00	\$199.00
Structured Cabling - Mounting Mounting using customer supplied mounts and displays	1	\$145.00	\$145.00
Wiremold/Conduit Wiremold installation for Spot Monitor	1	\$15.00	\$15.00
Engineer - Fixed Fee Setup of spot monitor to display customer selected cameras	1	\$145.00	\$145.00

Please contact me if I can be of further assistance.

SUBTOTAL

\$934.09

SHIPPING

\$0.00

TAX

\$0.00

Agreement

Purchase Summary

DESCRIPTION	AMOUNT
Total purchase of hardware, software, and services including tax and shipping.	\$934.09

Down Payment Summary

DESCRIPTION	AMOUNT
This amount is due prior to project initiation and is applied towards the purchase summary above.	\$934.09

Monthly Expenses Summary

DESCRIPTION	AMOUNT
Total ongoing support, services, and licensing. Billed monthly.	\$0.00

Payment Options

DOWN PAYMENT & ONBOARDING	RECURRING PAYMENTS
-Must be made by credit card, check, or ACH to BAE Networks prior to onboarding or delivery -Online payments available during quote approval -Credit Card subject to 3% surcharge	-Autopay must be setup within the BAE Networks platform -Autopay via ACH receives the full 6% discount (as quoted) -Autopay via credit card is subject to a 3% discount forfeiture -Manual payment of any type is subject to a 3% discount forfeiture

Taxes, shipping, handling, and other fees may apply. This Quote is governed under the terms of our Master Services Agreement located at http://cdn.baenetworks.com/MSA/MSA_Online_v1.00.pdf (the "MSA"). This Quote is further defined, clarified, and governed under the terms of the Statement of Service, attached ("SoS"). By agreeing to this Quote you agree to the terms of the MSA and SoS. If you have any questions, please contact us prior to executing this Quote.

Signature(s)

If your organization requires two signatures. This is not required.

David Cooper
Director of Technology

5/20/2024

Name: 5/20/2024
Title:

This Statement of Services ("SoS") contains provisions that define, clarify, and govern the provisions of the quote to which it is attached (the "Quote"). If you do not agree with the terms of this SoS, you should not sign the Quote and you must contact us for more information.

This SoS is effective as of date on which you accepted the Quote ("Effective Date").

The services described in the Quote (collectively, the "Services") will be provided to you. Activities or items that are not specifically described in the Quote will be out of scope and will not be provided to you unless otherwise agreed to by us in writing. From this point forward, the Quote and this SoS will generally be collectively referred to as, this "SoS".

SCOPE OF SERVICES

Onboarding Services

- Uninstall any monitoring tools or other software installed by previous IT consultants.
- Compile a full inventory of all protected servers, workstations, and laptops.
- Uninstall any previous virus protection and install our managed antivirus application.
- Install remote support access application on each managed device to enable remote support.
- Configure patch management application and check for missing security updates.
- Uninstall unsafe applications or applications that are no longer necessary.
- Optimize device performance including disk cleanup, disk defragmentation where applicable, and threat scans.
- Review and document firewall configuration and other network infrastructure devices.
- Configure and install firewall(s) as required per location.
- Review status of battery backup protection on all devices.
- Review and document current server configuration and status.
- Implement backup strategy and offsite replication on appropriate servers and workstations as defined in quote.
- Review password policies and update user and device passwords.
- As applicable, make recommendations for changes that should be considered to the managed environment.

If deficiencies are discovered during the onboarding process, we will bring those issues to your attention and discuss the impact of the deficiencies on our provision of our managed services. Please note, unless otherwise expressly stated in the Quote, onboarding-related services do not include the remediation of any issues, errors, or deficiencies ("Issues"), and we cannot guarantee that all Issues will be detected during the onboarding process.

Ongoing/Recurring Services

Ongoing/recurring services begin upon the completion of onboarding services, if any.

Managed Services

See the Quote for the scope of our managed services.

Managed Equipment / Hardware / Software

The Services will be applied to the equipment listed in the Quote ("Covered Hardware").

The Services will apply to the software listed in the Quote ("Supported Software") provided, however, that all Supported Software must, at all times, be properly licensed, and under a maintenance and support agreement from the Supported Software's manufacturer. In this SoS, Covered Hardware and Supported Software will be referred to as the "Environment."

Data Backup & Disaster Recovery

BAE's backup and disaster recovery (BDR) services include:

Managed backup of servers and workstations listed in the Quote

24/7 automated monitoring of backup system, including onsite backup, offsite replication, and data validation

Troubleshooting and remediation of failed backup jobs

Preventive maintenance and management of imaging software

Firmware and software updates of backup appliance

Problem analysis by the network operations team

Monitoring of backup successes and failures

File recovery at no cost for A and C Plan devices

System level restore at no cost for A Plan devices

Backed-Up Servers / Workstations: See Quote for servers/workstations that will be backed up.

Note: Data on equipment *that is not specifically listed in the Quote will not be backed up.*

Storage Limitation: Client will be allocated the of storage space for backup and recovery purposes as listed in the Quote. Any space required beyond this amount will be provided to Client in on a per gigabyte basis at the rate stated on the Quote.

Backup Frequency: On-site backups will occur, by default, hourly during business hours; offsite backups will replicate offsite as able following local verification of the data. Offsite backups are validated as they are received at BAE's datacenter, which is based on the size of the backup file and available connectivity at the Client site.

Backup Data Security: All backed up data is encrypted at rest with 256-bit AES encryption. All facilities housing backed up data implement physical security controls and logs, including security cameras, and have multiple internet connections with failover capabilities.

Backup Retention: BAE only guarantees retrieval of the most recent verified recovery point sent to the backup appliance in a local recovery situation. BAE only guarantees retrieval of archived data sent to the off-site data center in the prior calendar day. Granularity of recovery diminishes with time; by default hourly backups are available for 5 days, daily backups are available for 4 weeks, weekly backups for 6 months. All backup retention is subject to modification per Client request where approved and practical.

License Grant. All Backup Appliances are provisioned with proprietary software ("BDR Software"). BAE hereby grants to Client a non-exclusive, royalty free, non-transferable license, during the term of this SoS, to use the BDR Software in conjunction with the BDR-related services provided by BAE. Client shall not reverse engineer, de-compile or otherwise use the BDR Software in any manner not specifically authorized by BAE.

Disaster Recovery

You must contact us if disaster recovery services are needed. Upon your payment of the applicable fees (described below), we will make your backed up data available to you in a hosted, virtual environment. Your access to the recovery environment will continue for a period of two (2) weeks; extended access time is available as described in the Fees section, below.

Physical Locations Covered by Services

Services will be provided remotely unless, in our discretion, we determine that an onsite visit is required. Onsite visits will be scheduled in accordance with the priority assigned to the issue (below), and are subject to technician availability. Unless we agree otherwise, all onsite Services will be provided at Client's primary office location listed in the Quote. Additional fees may apply for onsite visits: Please review the Service Level section below for more details.

Term; Termination

The Services will commence, and billing will begin, on the date indicated in the Quote ("Commencement Date"). We reserve the right to delay the Commencement Date until all onboarding/transition services (if any) are completed, and all deficiencies / revisions identified in the onboarding process (if any) are addressed or remediated to BAE's satisfaction. The Services will continue until terminated as provided in the Agreement, the Quote, and this SoS (the "Service Term").

Renewal

After the expiration of the initial Service Term, the Service Term will automatically renew for contiguous terms equal to the initial Service Term unless either party notifies the other of its intention to not renew the Services no less than thirty (30) days before the end of the then-current Service Term.

Assumptions / Minimum Requirements / Exclusions

The scheduling, fees and provision of the Services are based upon the following assumptions and minimum requirements:

- Server hardware must be under current warranty coverage.
- All equipment with Microsoft Windows® operating systems must be running then-currently supported versions of such software and have all of the latest Microsoft service packs and critical updates installed.
- All software must be genuine, licensed and vendor-supported.
- Server file systems and email systems (if applicable) must be protected by licensed and up-to-date virus protection software.
- The Environment must have a currently licensed, vendor-supported server-based backup solution that can be monitored.
- All wireless data traffic in the environment must be securely encrypted.
- There must be an outside static IP address assigned to a network device, allowing VPN access.
- All servers must be connected to working UPS devices.
- Recovery coverage assumes data integrity of the backups or the data stored on the backup devices. We do not guarantee the integrity of the backups or the data stored on the backup devices. Server restoration will be to the point of the last successful backup.
- Client must provide all software installation media and key codes in the event of a failure.
- Any costs required to bring the Environment up to these minimum standards are not included in this SoS.
- Client must provide us with exclusive administrative privileges to the Environment.

- Client must not affix or install any accessory, addition, upgrade, equipment, or device on to the firewall, server, or NAS appliances (other than electronic data) unless expressly approved in writing by us.

Exclusions. Services that are not expressly described in the Quote will be out of scope and will not be provided to Client unless otherwise agreed, in writing, by BAE. Without limiting the foregoing, the following services are expressly excluded, and if required to be performed, must be agreed upon by BAE in writing:

- Customization of third party applications, or programming of any kind.
- Support for operating systems, applications, or hardware no longer supported by the manufacturer.
- Data/voice wiring or cabling services of any kind.
- Battery backup replacement.
- Equipment relocation.
- The cost to bring the Environment up to the Minimum Requirements (unless otherwise noted in "Scope of Services" above).
- The cost of repairs to hardware or any supported equipment or software, or the costs to acquire parts or equipment, or shipping charges of any kind.

Service Levels

Automated monitoring is provided on an ongoing (*i.e.*, 24x7x365) basis; response, repair, and/or remediation services (as applicable) will be provided only during business hours unless otherwise specifically stated in the Quote. We will respond to problems, errors, or interruptions in the provision of the Services in the timeframe(s) described below. Severity levels will be determined by BAE in our discretion after consulting with the Client. All remediation services will initially be attempted remotely; BAE will provide onsite service only if remote remediation is ineffective and, under all circumstances, only if covered under the Service plan selected by Client.

Trouble / Severity	Response Time
Critical problem: Service not available (all users and functions unavailable)	Response within two (2) hours after notification.
Significant degradation of service (large number of users or business critical functions affected)	Response within four (4) hours after notification.
Limited degradation of service (limited number of users or functions affected, business process can continue).	Response within four (4) business hours after notification.
Small service degradation (business process can continue, one user affected).	Response within eight (8) business hours after notification.

* All time frames are calculated as of the time that BAE is notified of the applicable issue / problem by Client through BAE's designated support portal, email, or by telephone at the telephone number listed in the Quote. Notifications received in any manner other than described herein may result in a delay in the provision of remediation efforts. Support provided outside of our normal support hours will be billed to Client at the hourly rate of \$215/hour (1 hour minimum applies).

Fees

The fees for the Services will be as indicated in the Quote.

Changes to Environment

Initially, you will be charged the monthly fees indicated in the Quote. Thereafter, if the managed environment changes, or if the number of authorized users accessing the managed environment changes, then you agree that the fees will be automatically and immediately modified to accommodate those changes.

Minimum Monthly Fees. The initial Fees indicated in Quote are the minimum monthly fees ("MMF") that will be charged to you during the term. You agree that the MMF will not drop below the amounts indicated in the Quote, regardless of the number of users or devices to which the Services are directed or applied, unless we agree to the reduction. All modifications to the amount of hardware, devices, or authorized users under the Quote (as applicable) must be in writing and accepted by both parties.

Increases. We reserve the right to modify our hourly rates in amounts commensurate with our business needs and industry norms. In addition, we reserve the right to increase our monthly recurring and data recovery fees; provided, however, if an increase is more than five percent (5%) of the fees charged for the Services in the prior calendar year, then you will be provided with a sixty (60) day opportunity to terminate the Services by providing us with written notice of termination. You will be responsible for the payment of all fees that accrue up to the termination date and all pre-approved, non-mitigatable expenses that we incurred in our provision of the Services through the date of termination. Your continued acceptance or use of the Services after this sixty (60) day period will indicate your acceptance of the increased fees.

Travel Time. If onsite services are provided, we will travel up to 45 minutes from our office to your location at no charge. Time spent traveling beyond 45 minutes (e.g., locations that are beyond 45 minutes from our office, occasions on which traffic conditions extend our drive time beyond 45 minutes one-way, etc.) will be billed to you at our then current hourly rates. In addition, you will be billed for all tolls, parking fees, and related expenses that we incur if we provide onsite services to you.

Appointment Cancellations. You may cancel or reschedule any appointment with us at no charge by providing us with notice of cancellation at least one business day in advance. If we do not receive timely a notice of cancellation/re-scheduling, or if you are not present at the scheduled time or if we are otherwise denied access to your premises at a pre-scheduled appointment time, then you agree to pay us a cancellation fee equal to two (2) hours of our normal consulting time (or non-business hours consulting time, whichever is appropriate), calculated at our then-current hourly rates.

Automated Payment. You may pay your invoices by credit card and/or by ACH, as described below. If you authorize payment by credit card and ACH, then the ACH payment method will be attempted first. If that attempt fails for any reason, then we will process payment using your designated credit card.

- ACH. When enrolled in an ACH payment processing method, you authorize us to electronically debit your designated checking or savings account, as defined and configured by you in our payment portal, for any payments due under the Quote. This authorization will continue until otherwise terminated in writing by you. We will apply a \$35.00 service charge to your account for any electronic debit that is returned unpaid due to insufficient funds or due to your bank's electronic draft restrictions.
- Credit Card. When enrolled in a credit card payment processing method, you authorize us to charge your credit card, as designated by you in our payment portal, for any payments due under the Quote. WE WILL ADD 3% TO THE AMOUNT DUE ON EACH INVOICE FOR CLIENT'S CONVENIENCE OF USING A CREDIT CARD INSTEAD OF SUBMITTING A PAYMENT BY CHECK OR PAYING BY ACH. This fee will be accounted for on a separate invoice on our payment backend and will not be reflected the provided invoice.

Removal of Software Agents; Return of Firewall & Backup Appliances

Unless we expressly direct you to do so, you will not remove or disable, or attempt to remove or disable, any software agents that we installed in the Environment. Doing so without our guidance may make it difficult or impracticable to remove the software agents, which could result in network vulnerabilities and/or the continuation of license fees for the software agents for which you will be responsible, and/or the requirement that we remediate the situation at our then-current hourly rates, for which you will also be responsible. Depending on the particular software agent and the costs of removal, we may elect to keep the software agent in the Environment but in a dormant and/or unused state.

Within ten (10) days after being directed to do so, Client will remove, package, and ship, at Client's expense and in a commercially reasonable manner, all hardware, equipment, and accessories provided to Client by BAE that were used in the provision of the Services. If you fail to timely return all equipment to us, or if the equipment is returned to us damaged (normal wear and tear excepted), then we will have the right to charge you, and you hereby agree to pay, the replacement value of all such unreturned or damaged equipment.

Additional Terms

Monitoring Services; Alert Services

Unless otherwise indicated in this SoS, all monitoring and alert-type services are limited to detection and notification functionalities only. Monitoring levels will be set by BAE, and Client shall not modify these levels without our prior written consent.

Remediation

Unless otherwise provided in this SoS, remediation services will be provided in accordance with the recommended practices of the managed services industry. Client understands and agrees that remediation services are not intended to be, and will not be, a warranty or guarantee of the functionality of the Environment, or a service plan for the repair of any particular piece of managed hardware or software.

Modification of Environment

Changes made to the Environment without our prior authorization or knowledge may have a substantial, negative impact on the provision and effectiveness of the Services, and may impact the fees charged under this SoS. You agree to refrain from moving, modifying, or otherwise altering any portion of the Environment without our prior knowledge or consent. For example, you agree to refrain from adding or removing hardware from the Environment, installing applications on the Environment, or modifying the configuration or log files of the Environment without our prior knowledge or consent.

When applicable for co-managed environments: We will coordinate with your internal IT personnel ("Your Personnel") as necessary to help ensure that the Services are delivered efficiently and effectively. That said, we are not responsible for the remediation of issues beyond the scope of this SoS caused by any activities undertaken by Your Personnel, such as modifications to hardware or software configurations, installation of software, firmware upgrades, etc. unless we pre-authorized those activities.

Anti-Virus; Anti-Malware

Our anti-virus / anti-malware solution will generally protect the Environment from becoming infected with new viruses and malware ("Viruses"); however, Viruses that exist in the Environment at the time that the security solution is implemented may not be capable of being removed without additional services, for which a charge may

be incurred. We do not warrant or guarantee that all Viruses and malware will be capable of being detected, avoided, or removed, or that any data erased, corrupted, or encrypted by malware will be recoverable. In Quote to improve security awareness, you agree that BAE or its designated third party affiliate may transfer information about the results of processed files, information used for URL reputation determination, security risk tracking, and statistics for protection against spam and malware. Any information obtained in this manner does not and will not contain any personal or confidential information.

Breach/Cyber Security Incident Recovery

Unless otherwise expressly stated in this SoS, the scope of this SoS does not include the remediation and/or recovery from a Security Incident (defined below). Such services, if requested by you, will be provided on a time and materials basis under our then-current hourly labor rates. Given the varied number of possible Security Incidents, we cannot and do not warrant or guarantee (i) the amount of time required to remediate the effects of a Security Incident (or that recovery will be possible under all circumstances), or (ii) that all data impacted by the incident will be recoverable. For the purposes of this paragraph, a Security Incident means any unauthorized or impermissible access to or use of the Environment, or any unauthorized or impermissible disclosure of Client's confidential information (such as user names, passwords, etc.), that (i) compromises the security or privacy of the information or applications in, or the structure or integrity of, the Environment, or (ii) prevents normal access to the Environment, or impedes or disrupts the normal functions of the Environment.

Environmental Factors

Exposure to environmental factors, such as water, heat, cold, or varying lighting conditions, may cause installed equipment to malfunction. Unless expressly stated in this SoS, we do not warrant or guarantee that installed equipment will operate error-free or in an uninterrupted manner, or that any video or audio equipment will clearly capture and/or record the details of events occurring at or near such equipment under all circumstances.

Fair Usage Policy

Our Fair Usage Policy ("FUP") applies to all services in this SoS that are described or designated as "unlimited." An "unlimited" service designation means that, subject to the terms of this FUP, you may use the service as reasonably necessary for you to enjoy the use and benefit of the service without incurring additional time-based or usage-based costs. However, unless expressly stated otherwise in this SoS, all unlimited services are provided during our normal business hours only and are subject to our technicians' availabilities, which cannot always be guaranteed. In addition, we reserve the right to assign our technicians as we deem necessary to handle issues that are more urgent, critical, or pressing than the request(s) or issue(s) reported by you. Consistent with this FUP, you agree to refrain from (i) creating urgent support tickets for non-urgent or non-critical issues, (ii) requesting excessive support services that are inconsistent with normal usage patterns in the industry (e.g., requesting support in lieu of training), (iii) requesting support or services that are intended to interfere, or may likely interfere, with our ability to provide our services to our other customers.

M365 / Email

You are solely responsible for the security, confidentiality and integrity of all email and the content of all email, received, transmitted, or stored through the Microsoft 365 email service that is under your control ("M365 Email"). You agree to refrain from uploading, posting, transmitting or distributing (or permitting any of your authorized users of the M365 Email to upload, post, transmit or distribute) any prohibited content, which is generally content that (i) is obscene, illegal, or intended to advocate or induce the violation of any law, rule or regulation, or (ii) violates the intellectual property rights or privacy rights of any third party, or (iii) mischaracterizes you, and/or is intended

to create a false identity or to otherwise attempt to mislead any person as to the identity or origin of any communication, or (iv) interferes or disrupts the services provided by BAE or the services of any third party, or (v) contains Viruses, trojan horses or any other malicious code or programs. In addition, you must not use the M365 Email for the purpose of sending unsolicited commercial electronic messages ("SPAM") in violation of any federal or state law.

BAE reserves the right, but not the obligation, to suspend Client's access to the M365 Email and/or all transactions occurring under Client's M365 Email account if BAE believes, in its discretion, that Client's email account is being used in an improper or illegal manner.

VoIP/ Phone System

911 Dialing / Emergency Dialing - Limitations

The VoIP Service ("VoIP Service") may not support traditional 911 or E911 access to emergency services in all locations. The 911 dialing feature of the VoIP Service is not automatic; Client may be required to take affirmative steps to register the address where the VoIP Service will be used in order to activate the 911 Dialing feature. Client understands that Client must inform any users of the VoIP Service of the non-availability of traditional 911 or E911.

When a VoIP calling device is registered in a particular location, it cannot be moved without re-registering the device in the new location. Client agrees that it will not move any VoIP calling device without BAE's written consent. Client shall hold BAE harmless for any and all claims or causes of action arising from or related to Client's inability to use traditional 911 or E911 services.

When an emergency call is made, one or more third parties use the address of Client's registered location to determine the nearest emergency response location, and then the call is forwarded to a general number at that location. When the emergency location receives Client's call, the operator will not have Client's address and may not have Client's phone number. Client understands and agrees that users of the VoIP System must provide their address and phone number in order to get help. Client hereby authorizes BAE to disclose Client's name and address to third-party service providers, including, without limitation, call routers, call centers and public service answering points, for the purpose of dispatching emergency services personnel to Client's registered location.

Client understands and agrees that 911 dialing does not and will not function in the event of a power failure or disruption. Similarly, the hosted VoIP Services will not operate (i) during service outages or suspensions or terminations of service by Client's broadband provider or ISP, or (ii) during periods of time in which Client's ISP or broadband provider blocks the ports over which the VoIP Services are provided. Client further understands and agrees that 911 Dialing will not function if Client changes its telephone number, or if Client adds or ports new telephone numbers to Client's account, unless and until Client successfully register its location of use for each changed, newly added or newly ported telephone number.

Client expressly agrees not to use VoIP System for auto-dialing, continuous or extensive call forwarding, telemarketing, fax broadcasting or fax blasting, or for any other use that results in excessive usage inconsistent with standard commercial calling patterns.

Patch Management

We will keep all managed hardware and managed software current with critical patches and updates ("Patches") as those Patches are released generally by the applicable manufacturers. Patches are developed by third party vendors and, on rare occasions, may make the Environment, or portions of the Environment, unstable or cause the

managed equipment or software to fail to function properly even when the Patches are installed correctly. We will not be responsible for any downtime or losses arising from or related to the installation or use of any Patch. We reserve the right, but not the obligation, to refrain from installing a Patch if we are aware of technical problems caused by a Patch, or we believe that a Patch may render the Environment, or any portion of the Environment, unstable.

Backup (BDR) Services

All data transmitted over the Internet may be subject to malware and computer contaminants such as viruses, worms and trojan horses, as well as attempts by unauthorized users, such as hackers, to access or damage Client's data. Neither BAE nor its designated affiliates will be responsible for the outcome or results of such activities.

BDR services require a reliable, always-connected internet solution. Data backup and recovery time will depend on the speed and reliability of your internet connection. Internet and telecommunications outages will prevent the BDR services from operating correctly. In addition, all computer hardware is prone to failure due to equipment malfunction, telecommunication-related issues, etc., for which we will be held harmless. Due to technology limitations, all computer hardware, including communications equipment, network servers and related equipment, has an error transaction rate that can be minimized, but not eliminated. BAE cannot and does not warrant that data corruption or loss will be avoided, and Client agrees that BAE shall be held harmless if such data corruption or loss occurs. Client is strongly advised to keep a local backup of all of stored data to mitigate against the unintentional loss of data.

Procurement

Equipment and software procured by BAE on Client's behalf ("Procured Equipment") may be covered by one or more manufacturer warranties, which will be passed through to Client to the greatest extent possible. By procuring equipment or software for Client, BAE does not make any warranties or representations regarding the quality, integrity, or usefulness of the Procured Equipment. Certain equipment or software, once purchased, may not be returnable or, in certain cases, may be subject to third party return policies and/or re-stocking fees, all of which shall be Client's responsibility in the event that a return of the Procured Equipment is requested. BAE is not a warranty service or repair center. BAE will facilitate the return or warranty repair of Procured Equipment; however, Client understands and agrees that the return or warranty repair of Procured Equipment is governed by the terms of the warranties (if any) governing the applicable Procured Equipment, for which BAE will be held harmless.

Quarterly Business Review; IT Strategic Planning

Suggestions and advice rendered to Client are provided in accordance with relevant industry practices, based on Client's specific needs and BAE's opinion and knowledge of the relevant facts and circumstances. By rendering advice, or by suggesting a particular service or solution, BAE is not endorsing any particular manufacturer or service provider.

VCTO or VCIO Services

The advice and suggestions provided us in our capacity as a virtual chief technology or information officer will be for your informational and/or educational purposes only. BAE will not hold an actual director or officer position in Client's company, and we will neither hold nor maintain any fiduciary relationship with Client. Under no circumstances shall Client list or place the BAE on Client's corporate records or accounts.

Sample Policies, Procedures.

From time to time, we may provide you with sample (*i.e.*, template) policies and procedures for use in connection with Client's business ("Sample Policies"). The Sample Policies are for your informational use only, and do not constitute or comprise legal or professional advice, and the policies are not intended to be a substitute for the advice of competent counsel. You should seek the advice of competent legal counsel prior to using or distributing the Sample Policies, in part or in whole, in any transaction. We do not warrant or guarantee that the Sample Policies are complete, accurate, or suitable for your (or your customers') specific needs, or that you will reduce or avoid liability by utilizing the Sample Policies in your (or your customers') business operations.

Penetration Testing; Vulnerability Assessment

You understand and agree that security devices, alarms, or other security measures, both physical and virtual, may be tripped or activated during the penetration testing process, despite our efforts to avoid such occurrences. You will be solely responsible for notifying any monitoring company and all law enforcement authorities of the potential for "false alarms" due to the provision of the penetration testing services, and you agree to take all steps necessary to ensure that false alarms are not reported or treated as "real alarms" or credible threats against any person, place or property. Some alarms and advanced security measures, when activated, may cause the partial or complete shutdown of the Environment, causing substantial downtime and/or delay to your business activities. We will not be responsible for, and will be held harmless and indemnified by you against, any claims, costs, fees or expenses arising or resulting from (i) any response to the penetration testing services by any monitoring company or law enforcement authorities, or (ii) the partial or complete shutdown of the Environment by any alarm or security monitoring device.

No Third Party Scanning

Unless we authorize such activity in writing, you will not conduct any test, nor request or allow any third party to conduct any test (diagnostic or otherwise), of the security system, protocols, processes, or solutions that we implement in the managed environment ("Testing Activity"). Any services required to diagnose or remediate errors, issues, or problems arising from unauthorized Testing Activity is not covered under this SoS, and if you request us (and we elect) to perform those services, those services will be billed to you at our then-current rates.

HaaS

You will use all BAE-hosted or BAE-supplied equipment and hardware (collectively, "Infrastructure") for your internal business purposes only. You shall not sublease, sublicense, rent or otherwise make the Infrastructure available to any third party without our prior written consent. You agree to refrain from using the Infrastructure in a manner that unreasonably or materially interferes with our other hosted equipment or hardware, or in a manner that disrupts or which is likely to disrupt the services that we provide to our other clientele. We reserve the right to throttle or suspend your access and/or use of the Infrastructure if we believe, in our sole but reasonable judgment, that your use of the Infrastructure is violates the terms of this SoS or the Agreement.

Domain Name Services

If you register, renew, or transfer a domain name through BAE, we will submit the request to the applicable domain name services provider (the "Registrar") on your behalf. Our sole responsibility is to submit the request to the Registrar, and we are not responsible for any errors, omissions, or failures of the Registrar.

Unsupported Configuration Elements or Services

If you request a configuration element (hardware or software) or hosting service in a manner that is not customary at BAE, or that is in "end of life" or "end of support" status, we may designate the element or service as "unsupported," "non-standard," "best efforts," "reasonable endeavor," "one-off," "EOL," "end of support," or with like term in the service description (an "Unsupported Service"). We make no representation or warranty whatsoever regarding any Unsupported Service, and you agree that we will not be liable for any loss or damage arising from the provision of an Unsupported Service. Deployment and service level guarantees shall not apply to any Unsupported Service.

IP Addresses

Any IP addresses provided to Client by BAE during the term of this SoS are managed by BAE and BAE will retain these IP addresses after termination of this SoS, meaning that they may not be transferred or utilized by Client after termination of this SoS.

Hosting Services

You agree that you are responsible for the actions and behaviors of your users of the Services. In addition, you agree that neither Client, nor any of your employees or designated representatives, will use the Services in a manner that violates the laws, regulations, ordinances, or other such requirements of any jurisdiction.

In addition, Client agrees that neither it, nor any of its employees or designated representatives, will: transmit any unsolicited commercial or bulk email, will not engage in any activity known or considered to be "spamming" and carry out any "denial of service" attacks on any other website or Internet service; infringe on any copyright, trademark, patent, trade secret, or other proprietary rights of any third party; collect, attempt to collect, publicize, or otherwise disclose personally identifiable information of any person or entity without their express consent (which may be through the person or entity's registration and/or subscription to Client's services, in which case Client must provide a privacy policy which discloses any and all uses of information that you collect) or as otherwise required by law; or, undertake any action which is harmful or potentially harmful to BAE or its infrastructure.

Client is solely responsible for ensuring that its login information is utilized only by Client and Client's authorized users and agents. Client's responsibility includes ensuring the secrecy and strength of user identifications and passwords. BAE shall have no liability resulting from the unauthorized use of Client's login information. If login information is lost, stolen, or used by unauthorized parties or if Client believes that any hosted applications or hosted data has been accessed by unauthorized parties, it is Client's responsibility to notify BAE immediately to request the login information be reset or unauthorized access otherwise be prevented. BAE will use commercially reasonable efforts to implement such requests as soon as practicable after receipt of notice.

Licenses

If we are required to re-install or replicate any software provided by you as part of the Services, then it is your responsibility to verify that all such software is properly licensed. We reserve the right, but not the obligation, to require proof of licensing before installing, re-installing, or replicating software into the managed environment. The cost of acquiring licenses is not included in the scope of this SoS unless otherwise expressly stated herein.

A better way to grow your business

QUOTE PREPARED FOR

David Cooper
City of Dearborn Heights
DCooper@dearbornheightsmi.gov

PREPARED BY

Matt Brand
BAE Networks
mattb@baenetworks.com

BAEQ3894
CKL Camera Move 5-28
Tuesday, May 28, 2024

**We enable
businesses to
leverage
technology
by providing a
personalized
IT service
experience.**

Tuesday, May 28, 2024

City of Dearborn Heights
David Cooper
6045 Fenton St
Dearborn Heights, MI 48127-3287
United States

Dear David,

The following quote includes moving camera 16 to wall in front of the IDF, to see corner public area.

Sincerely,

Matt Brand
Account Manager
BAE Networks

QUOTE



1250 Stephenson Hwy
Troy, MI 48083
Phone: (248) 707-1040
Fax: (248) 295-9400

QUOTE #: BAEQ3894

DATE: 05/24/2024

QUOTE PREPARED FOR

David Cooper
City of Dearborn Heights
6045 Fenton St
Dearborn Heights, MI 48127-3287
United States

PREPARED BY

Matt Brand
Account Manager
mattb@baenetworks.com
(248) 509-8995

P.O. NUMBER	PAYMENT TERMS	INITIAL SERVICE TERM	VALID THROUGH
TBD			Jun 8, 2024

DESCRIPTION	QTY	PRICE	EXT. PRICE
Structured Cabling - Single CAT5e network drop placed as required and terminated at nearest patch panel. All materials, termination, testing, and labeling included.	1	\$239.00	\$239.00

Please contact me if I can be of further assistance.	SUBTOTAL	\$239.00
	SHIPPING	\$0.00
	TAX	\$0.00

Agreement

Purchase Summary

DESCRIPTION	AMOUNT
Total purchase of hardware, software, and services including tax and shipping.	\$239.00

Down Payment Summary

DESCRIPTION	AMOUNT
This amount is due prior to project initiation and is applied towards the purchase summary above.	\$0.00

Monthly Expenses Summary

DESCRIPTION	AMOUNT
Total ongoing support, services, and licensing. Billed monthly.	\$0.00

Payment Options

DOWN PAYMENT & ONBOARDING	RECURRING PAYMENTS
-Must be made by credit card, check, or ACH to BAE Networks prior to onboarding or delivery -Online payments available during quote approval -Credit Card subject to 3% surcharge	-Autopay must be setup within the BAE Networks platform -Autopay via ACH receives the full 6% discount (as quoted) -Autopay via credit card is subject to a 3% discount forfeiture -Manual payment of any type is subject to a 3% discount forfeiture

Taxes, shipping, handling, and other fees may apply. This Quote is governed under the terms of our Master Services Agreement located at http://cdn.baenetworks.com/MSA/MSA_Online_v1.00.pdf (the "MSA"). This Quote is further defined, clarified, and governed under the terms of the Statement of Service, attached ("SoS"). By agreeing to this Quote you agree to the terms of the MSA and SoS. If you have any questions, please contact us prior to executing this Quote.

Signature(s)

If your organization requires two signatures. This is not required.

David Cooper
Director of Technology

5/24/2024

Name: 5/24/2024
Title:

This Statement of Services ("SoS") contains provisions that define, clarify, and govern the provisions of the quote to which it is attached (the "Quote"). If you do not agree with the terms of this SoS, you should not sign the Quote and you must contact us for more information.

This SoS is effective as of date on which you accepted the Quote ("Effective Date").

The services described in the Quote (collectively, the "Services") will be provided to you. Activities or items that are not specifically described in the Quote will be out of scope and will not be provided to you unless otherwise agreed to by us in writing. From this point forward, the Quote and this SoS will generally be collectively referred to as, this "SoS".

SCOPE OF SERVICES

Onboarding Services

- Uninstall any monitoring tools or other software installed by previous IT consultants.
- Compile a full inventory of all protected servers, workstations, and laptops.
- Uninstall any previous virus protection and install our managed antivirus application.
- Install remote support access application on each managed device to enable remote support.
- Configure patch management application and check for missing security updates.
- Uninstall unsafe applications or applications that are no longer necessary.
- Optimize device performance including disk cleanup, disk defragmentation where applicable, and threat scans.
- Review and document firewall configuration and other network infrastructure devices.
- Configure and install firewall(s) as required per location.
- Review status of battery backup protection on all devices.
- Review and document current server configuration and status.
- Implement backup strategy and offsite replication on appropriate servers and workstations as defined in quote.
- Review password policies and update user and device passwords.
- As applicable, make recommendations for changes that should be considered to the managed environment.

If deficiencies are discovered during the onboarding process, we will bring those issues to your attention and discuss the impact of the deficiencies on our provision of our managed services. Please note, unless otherwise expressly stated in the Quote, onboarding-related services do not include the remediation of any issues, errors, or deficiencies ("Issues"), and we cannot guarantee that all Issues will be detected during the onboarding process.

Ongoing/Recurring Services

Ongoing/recurring services begin upon the completion of onboarding services, if any.

Managed Services

See the Quote for the scope of our managed services.

Managed Equipment / Hardware / Software

The Services will be applied to the equipment listed in the Quote ("Covered Hardware").

The Services will apply to the software listed in the Quote ("Supported Software") provided, however, that all Supported Software must, at all times, be properly licensed, and under a maintenance and support agreement from the Supported Software's manufacturer. In this SoS, Covered Hardware and Supported Software will be referred to as the "Environment."

Data Backup & Disaster Recovery

BAE's backup and disaster recovery (BDR) services include:

Managed backup of servers and workstations listed in the Quote

24/7 automated monitoring of backup system, including onsite backup, offsite replication, and data validation

Troubleshooting and remediation of failed backup jobs

Preventive maintenance and management of imaging software

Firmware and software updates of backup appliance

Problem analysis by the network operations team

Monitoring of backup successes and failures

File recovery at no cost for A and C Plan devices

System level restore at no cost for A Plan devices

Backed-Up Servers / Workstations: See Quote for servers/workstations that will be backed up.

Note: Data on equipment *that is not specifically listed in the Quote will not be backed up.*

Storage Limitation: Client will be allocated the of storage space for backup and recovery purposes as listed in the Quote. Any space required beyond this amount will be provided to Client in on a per gigabyte basis at the rate stated on the Quote.

Backup Frequency: On-site backups will occur, by default, hourly during business hours; offsite backups will replicate offsite as able following local verification of the data. Offsite backups are validated as they are received at BAE's datacenter, which is based on the size of the backup file and available connectivity at the Client site.

Backup Data Security: All backed up data is encrypted at rest with 256-bit AES encryption. All facilities housing backed up data implement physical security controls and logs, including security cameras, and have multiple internet connections with failover capabilities.

Backup Retention: BAE only guarantees retrieval of the most recent verified recovery point sent to the backup appliance in a local recovery situation. BAE only guarantees retrieval of archived data sent to the off-site data center in the prior calendar day. Granularity of recovery diminishes with time; by default hourly backups are available for 5 days, daily backups are available for 4 weeks, weekly backups for 6 months. All backup retention is subject to modification per Client request where approved and practical.

License Grant. All Backup Appliances are provisioned with proprietary software ("BDR Software"). BAE hereby grants to Client a non-exclusive, royalty free, non-transferable license, during the term of this SoS, to use the BDR Software in conjunction with the BDR-related services provided by BAE. Client shall not reverse engineer, de-compile or otherwise use the BDR Software in any manner not specifically authorized by BAE.

Disaster Recovery

You must contact us if disaster recovery services are needed. Upon your payment of the applicable fees (described below), we will make your backed up data available to you in a hosted, virtual environment. Your access to the recovery environment will continue for a period of two (2) weeks; extended access time is available as described in the Fees section, below.

Physical Locations Covered by Services

Services will be provided remotely unless, in our discretion, we determine that an onsite visit is required. Onsite visits will be scheduled in accordance with the priority assigned to the issue (below), and are subject to technician availability. Unless we agree otherwise, all onsite Services will be provided at Client's primary office location listed in the Quote. Additional fees may apply for onsite visits: Please review the Service Level section below for more details.

Term; Termination

The Services will commence, and billing will begin, on the date indicated in the Quote ("Commencement Date"). We reserve the right to delay the Commencement Date until all onboarding/transition services (if any) are completed, and all deficiencies / revisions identified in the onboarding process (if any) are addressed or remediated to BAE's satisfaction. The Services will continue until terminated as provided in the Agreement, the Quote, and this SoS (the "Service Term").

Renewal

After the expiration of the initial Service Term, the Service Term will automatically renew for contiguous terms equal to the initial Service Term unless either party notifies the other of its intention to not renew the Services no less than thirty (30) days before the end of the then-current Service Term.

Assumptions / Minimum Requirements / Exclusions

The scheduling, fees and provision of the Services are based upon the following assumptions and minimum requirements:

- Server hardware must be under current warranty coverage.
- All equipment with Microsoft Windows® operating systems must be running then-currently supported versions of such software and have all of the latest Microsoft service packs and critical updates installed.
- All software must be genuine, licensed and vendor-supported.
- Server file systems and email systems (if applicable) must be protected by licensed and up-to-date virus protection software.
- The Environment must have a currently licensed, vendor-supported server-based backup solution that can be monitored.
- All wireless data traffic in the environment must be securely encrypted.
- There must be an outside static IP address assigned to a network device, allowing VPN access.
- All servers must be connected to working UPS devices.
- Recovery coverage assumes data integrity of the backups or the data stored on the backup devices. We do not guarantee the integrity of the backups or the data stored on the backup devices. Server restoration will be to the point of the last successful backup.
- Client must provide all software installation media and key codes in the event of a failure.
- Any costs required to bring the Environment up to these minimum standards are not included in this SoS.
- Client must provide us with exclusive administrative privileges to the Environment.

- Client must not affix or install any accessory, addition, upgrade, equipment, or device on to the firewall, server, or NAS appliances (other than electronic data) unless expressly approved in writing by us.

Exclusions. Services that are not expressly described in the Quote will be out of scope and will not be provided to Client unless otherwise agreed, in writing, by BAE. Without limiting the foregoing, the following services are expressly excluded, and if required to be performed, must be agreed upon by BAE in writing:

- Customization of third party applications, or programming of any kind.
- Support for operating systems, applications, or hardware no longer supported by the manufacturer.
- Data/voice wiring or cabling services of any kind.
- Battery backup replacement.
- Equipment relocation.
- The cost to bring the Environment up to the Minimum Requirements (unless otherwise noted in "Scope of Services" above).
- The cost of repairs to hardware or any supported equipment or software, or the costs to acquire parts or equipment, or shipping charges of any kind.

Service Levels

Automated monitoring is provided on an ongoing (*i.e.*, 24x7x365) basis; response, repair, and/or remediation services (as applicable) will be provided only during business hours unless otherwise specifically stated in the Quote. We will respond to problems, errors, or interruptions in the provision of the Services in the timeframe(s) described below. Severity levels will be determined by BAE in our discretion after consulting with the Client. All remediation services will initially be attempted remotely; BAE will provide onsite service only if remote remediation is ineffective and, under all circumstances, only if covered under the Service plan selected by Client.

Trouble / Severity	Response Time
Critical problem: Service not available (all users and functions unavailable)	Response within two (2) hours after notification.
Significant degradation of service (large number of users or business critical functions affected)	Response within four (4) hours after notification.
Limited degradation of service (limited number of users or functions affected, business process can continue).	Response within four (4) business hours after notification.
Small service degradation (business process can continue, one user affected).	Response within eight (8) business hours after notification.

* All time frames are calculated as of the time that BAE is notified of the applicable issue / problem by Client through BAE's designated support portal, email, or by telephone at the telephone number listed in the Quote. Notifications received in any manner other than described herein may result in a delay in the provision of remediation efforts. Support provided outside of our normal support hours will be billed to Client at the hourly rate of \$215/hour (1 hour minimum applies).

Fees

The fees for the Services will be as indicated in the Quote.

Changes to Environment

Initially, you will be charged the monthly fees indicated in the Quote. Thereafter, if the managed environment changes, or if the number of authorized users accessing the managed environment changes, then you agree that the fees will be automatically and immediately modified to accommodate those changes.

Minimum Monthly Fees. The initial Fees indicated in Quote are the minimum monthly fees ("MMF") that will be charged to you during the term. You agree that the MMF will not drop below the amounts indicated in the Quote, regardless of the number of users or devices to which the Services are directed or applied, unless we agree to the reduction. All modifications to the amount of hardware, devices, or authorized users under the Quote (as applicable) must be in writing and accepted by both parties.

Increases. We reserve the right to modify our hourly rates in amounts commensurate with our business needs and industry norms. In addition, we reserve the right to increase our monthly recurring and data recovery fees; provided, however, if an increase is more than five percent (5%) of the fees charged for the Services in the prior calendar year, then you will be provided with a sixty (60) day opportunity to terminate the Services by providing us with written notice of termination. You will be responsible for the payment of all fees that accrue up to the termination date and all pre-approved, non-mitigatable expenses that we incurred in our provision of the Services through the date of termination. Your continued acceptance or use of the Services after this sixty (60) day period will indicate your acceptance of the increased fees.

Travel Time. If onsite services are provided, we will travel up to 45 minutes from our office to your location at no charge. Time spent traveling beyond 45 minutes (e.g., locations that are beyond 45 minutes from our office, occasions on which traffic conditions extend our drive time beyond 45 minutes one-way, etc.) will be billed to you at our then current hourly rates. In addition, you will be billed for all tolls, parking fees, and related expenses that we incur if we provide onsite services to you.

Appointment Cancellations. You may cancel or reschedule any appointment with us at no charge by providing us with notice of cancellation at least one business day in advance. If we do not receive timely a notice of cancellation/re-scheduling, or if you are not present at the scheduled time or if we are otherwise denied access to your premises at a pre-scheduled appointment time, then you agree to pay us a cancellation fee equal to two (2) hours of our normal consulting time (or non-business hours consulting time, whichever is appropriate), calculated at our then-current hourly rates.

Automated Payment. You may pay your invoices by credit card and/or by ACH, as described below. If you authorize payment by credit card and ACH, then the ACH payment method will be attempted first. If that attempt fails for any reason, then we will process payment using your designated credit card.

- ACH. When enrolled in an ACH payment processing method, you authorize us to electronically debit your designated checking or savings account, as defined and configured by you in our payment portal, for any payments due under the Quote. This authorization will continue until otherwise terminated in writing by you. We will apply a \$35.00 service charge to your account for any electronic debit that is returned unpaid due to insufficient funds or due to your bank's electronic draft restrictions.
- Credit Card. When enrolled in a credit card payment processing method, you authorize us to charge your credit card, as designated by you in our payment portal, for any payments due under the Quote. WE WILL ADD 3% TO THE AMOUNT DUE ON EACH INVOICE FOR CLIENT'S CONVENIENCE OF USING A CREDIT CARD INSTEAD OF SUBMITTING A PAYMENT BY CHECK OR PAYING BY ACH. This fee will be accounted for on a separate invoice on our payment backend and will not be reflected the provided invoice.

Removal of Software Agents; Return of Firewall & Backup Appliances

Unless we expressly direct you to do so, you will not remove or disable, or attempt to remove or disable, any software agents that we installed in the Environment. Doing so without our guidance may make it difficult or impracticable to remove the software agents, which could result in network vulnerabilities and/or the continuation of license fees for the software agents for which you will be responsible, and/or the requirement that we remediate the situation at our then-current hourly rates, for which you will also be responsible. Depending on the particular software agent and the costs of removal, we may elect to keep the software agent in the Environment but in a dormant and/or unused state.

Within ten (10) days after being directed to do so, Client will remove, package, and ship, at Client's expense and in a commercially reasonable manner, all hardware, equipment, and accessories provided to Client by BAE that were used in the provision of the Services. If you fail to timely return all equipment to us, or if the equipment is returned to us damaged (normal wear and tear excepted), then we will have the right to charge you, and you hereby agree to pay, the replacement value of all such unreturned or damaged equipment.

Additional Terms

Monitoring Services; Alert Services

Unless otherwise indicated in this SoS, all monitoring and alert-type services are limited to detection and notification functionalities only. Monitoring levels will be set by BAE, and Client shall not modify these levels without our prior written consent.

Remediation

Unless otherwise provided in this SoS, remediation services will be provided in accordance with the recommended practices of the managed services industry. Client understands and agrees that remediation services are not intended to be, and will not be, a warranty or guarantee of the functionality of the Environment, or a service plan for the repair of any particular piece of managed hardware or software.

Modification of Environment

Changes made to the Environment without our prior authorization or knowledge may have a substantial, negative impact on the provision and effectiveness of the Services, and may impact the fees charged under this SoS. You agree to refrain from moving, modifying, or otherwise altering any portion of the Environment without our prior knowledge or consent. For example, you agree to refrain from adding or removing hardware from the Environment, installing applications on the Environment, or modifying the configuration or log files of the Environment without our prior knowledge or consent.

When applicable for co-managed environments: We will coordinate with your internal IT personnel ("Your Personnel") as necessary to help ensure that the Services are delivered efficiently and effectively. That said, we are not responsible for the remediation of issues beyond the scope of this SoS caused by any activities undertaken by Your Personnel, such as modifications to hardware or software configurations, installation of software, firmware upgrades, etc. unless we pre-authorized those activities.

Anti-Virus; Anti-Malware

Our anti-virus / anti-malware solution will generally protect the Environment from becoming infected with new viruses and malware ("Viruses"); however, Viruses that exist in the Environment at the time that the security solution is implemented may not be capable of being removed without additional services, for which a charge may

be incurred. We do not warrant or guarantee that all Viruses and malware will be capable of being detected, avoided, or removed, or that any data erased, corrupted, or encrypted by malware will be recoverable. In Quote to improve security awareness, you agree that BAE or its designated third party affiliate may transfer information about the results of processed files, information used for URL reputation determination, security risk tracking, and statistics for protection against spam and malware. Any information obtained in this manner does not and will not contain any personal or confidential information.

Breach/Cyber Security Incident Recovery

Unless otherwise expressly stated in this SoS, the scope of this SoS does not include the remediation and/or recovery from a Security Incident (defined below). Such services, if requested by you, will be provided on a time and materials basis under our then-current hourly labor rates. Given the varied number of possible Security Incidents, we cannot and do not warrant or guarantee (i) the amount of time required to remediate the effects of a Security Incident (or that recovery will be possible under all circumstances), or (ii) that all data impacted by the incident will be recoverable. For the purposes of this paragraph, a Security Incident means any unauthorized or impermissible access to or use of the Environment, or any unauthorized or impermissible disclosure of Client's confidential information (such as user names, passwords, etc.), that (i) compromises the security or privacy of the information or applications in, or the structure or integrity of, the Environment, or (ii) prevents normal access to the Environment, or impedes or disrupts the normal functions of the Environment.

Environmental Factors

Exposure to environmental factors, such as water, heat, cold, or varying lighting conditions, may cause installed equipment to malfunction. Unless expressly stated in this SoS, we do not warrant or guarantee that installed equipment will operate error-free or in an uninterrupted manner, or that any video or audio equipment will clearly capture and/or record the details of events occurring at or near such equipment under all circumstances.

Fair Usage Policy

Our Fair Usage Policy ("FUP") applies to all services in this SoS that are described or designated as "unlimited." An "unlimited" service designation means that, subject to the terms of this FUP, you may use the service as reasonably necessary for you to enjoy the use and benefit of the service without incurring additional time-based or usage-based costs. However, unless expressly stated otherwise in this SoS, all unlimited services are provided during our normal business hours only and are subject to our technicians' availabilities, which cannot always be guaranteed. In addition, we reserve the right to assign our technicians as we deem necessary to handle issues that are more urgent, critical, or pressing than the request(s) or issue(s) reported by you. Consistent with this FUP, you agree to refrain from (i) creating urgent support tickets for non-urgent or non-critical issues, (ii) requesting excessive support services that are inconsistent with normal usage patterns in the industry (e.g., requesting support in lieu of training), (iii) requesting support or services that are intended to interfere, or may likely interfere, with our ability to provide our services to our other customers.

M365 / Email

You are solely responsible for the security, confidentiality and integrity of all email and the content of all email, received, transmitted, or stored through the Microsoft 365 email service that is under your control ("M365 Email"). You agree to refrain from uploading, posting, transmitting or distributing (or permitting any of your authorized users of the M365 Email to upload, post, transmit or distribute) any prohibited content, which is generally content that (i) is obscene, illegal, or intended to advocate or induce the violation of any law, rule or regulation, or (ii) violates the intellectual property rights or privacy rights of any third party, or (iii) mischaracterizes you, and/or is intended

to create a false identity or to otherwise attempt to mislead any person as to the identity or origin of any communication, or (iv) interferes or disrupts the services provided by BAE or the services of any third party, or (v) contains Viruses, trojan horses or any other malicious code or programs. In addition, you must not use the M365 Email for the purpose of sending unsolicited commercial electronic messages ("SPAM") in violation of any federal or state law.

BAE reserves the right, but not the obligation, to suspend Client's access to the M365 Email and/or all transactions occurring under Client's M365 Email account if BAE believes, in its discretion, that Client's email account is being used in an improper or illegal manner.

VoIP/ Phone System

911 Dialing / Emergency Dialing - Limitations

The VoIP Service ("VoIP Service") may not support traditional 911 or E911 access to emergency services in all locations. The 911 dialing feature of the VoIP Service is not automatic; Client may be required to take affirmative steps to register the address where the VoIP Service will be used in order to activate the 911 Dialing feature. Client understands that Client must inform any users of the VoIP Service of the non-availability of traditional 911 or E911.

When a VoIP calling device is registered in a particular location, it cannot be moved without re-registering the device in the new location. Client agrees that it will not move any VoIP calling device without BAE's written consent. Client shall hold BAE harmless for any and all claims or causes of action arising from or related to Client's inability to use traditional 911 or E911 services.

When an emergency call is made, one or more third parties use the address of Client's registered location to determine the nearest emergency response location, and then the call is forwarded to a general number at that location. When the emergency location receives Client's call, the operator will not have Client's address and may not have Client's phone number. Client understands and agrees that users of the VoIP System must provide their address and phone number in order to get help. Client hereby authorizes BAE to disclose Client's name and address to third-party service providers, including, without limitation, call routers, call centers and public service answering points, for the purpose of dispatching emergency services personnel to Client's registered location.

Client understands and agrees that 911 dialing does not and will not function in the event of a power failure or disruption. Similarly, the hosted VoIP Services will not operate (i) during service outages or suspensions or terminations of service by Client's broadband provider or ISP, or (ii) during periods of time in which Client's ISP or broadband provider blocks the ports over which the VoIP Services are provided. Client further understands and agrees that 911 Dialing will not function if Client changes its telephone number, or if Client adds or ports new telephone numbers to Client's account, unless and until Client successfully register its location of use for each changed, newly added or newly ported telephone number.

Client expressly agrees not to use VoIP System for auto-dialing, continuous or extensive call forwarding, telemarketing, fax broadcasting or fax blasting, or for any other use that results in excessive usage inconsistent with standard commercial calling patterns.

Patch Management

We will keep all managed hardware and managed software current with critical patches and updates ("Patches") as those Patches are released generally by the applicable manufacturers. Patches are developed by third party vendors and, on rare occasions, may make the Environment, or portions of the Environment, unstable or cause the

managed equipment or software to fail to function properly even when the Patches are installed correctly. We will not be responsible for any downtime or losses arising from or related to the installation or use of any Patch. We reserve the right, but not the obligation, to refrain from installing a Patch if we are aware of technical problems caused by a Patch, or we believe that a Patch may render the Environment, or any portion of the Environment, unstable.

Backup (BDR) Services

All data transmitted over the Internet may be subject to malware and computer contaminants such as viruses, worms and trojan horses, as well as attempts by unauthorized users, such as hackers, to access or damage Client's data. Neither BAE nor its designated affiliates will be responsible for the outcome or results of such activities.

BDR services require a reliable, always-connected internet solution. Data backup and recovery time will depend on the speed and reliability of your internet connection. Internet and telecommunications outages will prevent the BDR services from operating correctly. In addition, all computer hardware is prone to failure due to equipment malfunction, telecommunication-related issues, etc., for which we will be held harmless. Due to technology limitations, all computer hardware, including communications equipment, network servers and related equipment, has an error transaction rate that can be minimized, but not eliminated. BAE cannot and does not warrant that data corruption or loss will be avoided, and Client agrees that BAE shall be held harmless if such data corruption or loss occurs. Client is strongly advised to keep a local backup of all of stored data to mitigate against the unintentional loss of data.

Procurement

Equipment and software procured by BAE on Client's behalf ("Procured Equipment") may be covered by one or more manufacturer warranties, which will be passed through to Client to the greatest extent possible. By procuring equipment or software for Client, BAE does not make any warranties or representations regarding the quality, integrity, or usefulness of the Procured Equipment. Certain equipment or software, once purchased, may not be returnable or, in certain cases, may be subject to third party return policies and/or re-stocking fees, all of which shall be Client's responsibility in the event that a return of the Procured Equipment is requested. BAE is not a warranty service or repair center. BAE will facilitate the return or warranty repair of Procured Equipment; however, Client understands and agrees that the return or warranty repair of Procured Equipment is governed by the terms of the warranties (if any) governing the applicable Procured Equipment, for which BAE will be held harmless.

Quarterly Business Review; IT Strategic Planning

Suggestions and advice rendered to Client are provided in accordance with relevant industry practices, based on Client's specific needs and BAE's opinion and knowledge of the relevant facts and circumstances. By rendering advice, or by suggesting a particular service or solution, BAE is not endorsing any particular manufacturer or service provider.

VCTO or VCIO Services

The advice and suggestions provided us in our capacity as a virtual chief technology or information officer will be for your informational and/or educational purposes only. BAE will not hold an actual director or officer position in Client's company, and we will neither hold nor maintain any fiduciary relationship with Client. Under no circumstances shall Client list or place the BAE on Client's corporate records or accounts.

Sample Policies, Procedures.

From time to time, we may provide you with sample (*i.e.*, template) policies and procedures for use in connection with Client's business ("Sample Policies"). The Sample Policies are for your informational use only, and do not constitute or comprise legal or professional advice, and the policies are not intended to be a substitute for the advice of competent counsel. You should seek the advice of competent legal counsel prior to using or distributing the Sample Policies, in part or in whole, in any transaction. We do not warrant or guarantee that the Sample Policies are complete, accurate, or suitable for your (or your customers') specific needs, or that you will reduce or avoid liability by utilizing the Sample Policies in your (or your customers') business operations.

Penetration Testing; Vulnerability Assessment

You understand and agree that security devices, alarms, or other security measures, both physical and virtual, may be tripped or activated during the penetration testing process, despite our efforts to avoid such occurrences. You will be solely responsible for notifying any monitoring company and all law enforcement authorities of the potential for "false alarms" due to the provision of the penetration testing services, and you agree to take all steps necessary to ensure that false alarms are not reported or treated as "real alarms" or credible threats against any person, place or property. Some alarms and advanced security measures, when activated, may cause the partial or complete shutdown of the Environment, causing substantial downtime and/or delay to your business activities. We will not be responsible for, and will be held harmless and indemnified by you against, any claims, costs, fees or expenses arising or resulting from (i) any response to the penetration testing services by any monitoring company or law enforcement authorities, or (ii) the partial or complete shutdown of the Environment by any alarm or security monitoring device.

No Third Party Scanning

Unless we authorize such activity in writing, you will not conduct any test, nor request or allow any third party to conduct any test (diagnostic or otherwise), of the security system, protocols, processes, or solutions that we implement in the managed environment ("Testing Activity"). Any services required to diagnose or remediate errors, issues, or problems arising from unauthorized Testing Activity is not covered under this SoS, and if you request us (and we elect) to perform those services, those services will be billed to you at our then-current rates.

HaaS

You will use all BAE-hosted or BAE-supplied equipment and hardware (collectively, "Infrastructure") for your internal business purposes only. You shall not sublease, sublicense, rent or otherwise make the Infrastructure available to any third party without our prior written consent. You agree to refrain from using the Infrastructure in a manner that unreasonably or materially interferes with our other hosted equipment or hardware, or in a manner that disrupts or which is likely to disrupt the services that we provide to our other clientele. We reserve the right to throttle or suspend your access and/or use of the Infrastructure if we believe, in our sole but reasonable judgment, that your use of the Infrastructure is violates the terms of this SoS or the Agreement.

Domain Name Services

If you register, renew, or transfer a domain name through BAE, we will submit the request to the applicable domain name services provider (the "Registrar") on your behalf. Our sole responsibility is to submit the request to the Registrar, and we are not responsible for any errors, omissions, or failures of the Registrar.

Unsupported Configuration Elements or Services

If you request a configuration element (hardware or software) or hosting service in a manner that is not customary at BAE, or that is in "end of life" or "end of support" status, we may designate the element or service as "unsupported," "non-standard," "best efforts," "reasonable endeavor," "one-off," "EOL," "end of support," or with like term in the service description (an "Unsupported Service"). We make no representation or warranty whatsoever regarding any Unsupported Service, and you agree that we will not be liable for any loss or damage arising from the provision of an Unsupported Service. Deployment and service level guarantees shall not apply to any Unsupported Service.

IP Addresses

Any IP addresses provided to Client by BAE during the term of this SoS are managed by BAE and BAE will retain these IP addresses after termination of this SoS, meaning that they may not be transferred or utilized by Client after termination of this SoS.

Hosting Services

You agree that you are responsible for the actions and behaviors of your users of the Services. In addition, you agree that neither Client, nor any of your employees or designated representatives, will use the Services in a manner that violates the laws, regulations, ordinances, or other such requirements of any jurisdiction.

In addition, Client agrees that neither it, nor any of its employees or designated representatives, will: transmit any unsolicited commercial or bulk email, will not engage in any activity known or considered to be "spamming" and carry out any "denial of service" attacks on any other website or Internet service; infringe on any copyright, trademark, patent, trade secret, or other proprietary rights of any third party; collect, attempt to collect, publicize, or otherwise disclose personally identifiable information of any person or entity without their express consent (which may be through the person or entity's registration and/or subscription to Client's services, in which case Client must provide a privacy policy which discloses any and all uses of information that you collect) or as otherwise required by law; or, undertake any action which is harmful or potentially harmful to BAE or its infrastructure.

Client is solely responsible for ensuring that its login information is utilized only by Client and Client's authorized users and agents. Client's responsibility includes ensuring the secrecy and strength of user identifications and passwords. BAE shall have no liability resulting from the unauthorized use of Client's login information. If login information is lost, stolen, or used by unauthorized parties or if Client believes that any hosted applications or hosted data has been accessed by unauthorized parties, it is Client's responsibility to notify BAE immediately to request the login information be reset or unauthorized access otherwise be prevented. BAE will use commercially reasonable efforts to implement such requests as soon as practicable after receipt of notice.

Licenses

If we are required to re-install or replicate any software provided by you as part of the Services, then it is your responsibility to verify that all such software is properly licensed. We reserve the right, but not the obligation, to require proof of licensing before installing, re-installing, or replicating software into the managed environment. The cost of acquiring licenses is not included in the scope of this SoS unless otherwise expressly stated herein.

A better way to grow your business

QUOTE PREPARED FOR

David Cooper
City of Dearborn Heights
DCooper@dearbornheightsmi.gov

PREPARED BY

Matt Brand
BAE Networks
mattb@baenetworks.com

BAEQ3895
JFK Camera Addition 5-28
Tuesday, May 28, 2024

**We enable
businesses to
leverage
technology
by providing a
personalized
IT service
experience.**

Tuesday, May 28, 2024

City of Dearborn Heights
David Cooper
6045 Fenton St
Dearborn Heights, MI 48127-3287
United States

Dear David,

The following quote includes installation of a new camera next to cameras 12, as well as cleanup of loose camera cable in rafters.

Sincerely,

Matt Brand
Account Manager
BAE Networks

QUOTE



1250 Stephenson Hwy
Troy, MI 48083
Phone: (248) 707-1040
Fax: (248) 295-9400

QUOTE #:

BAEQ3895

DATE:

05/24/2024

QUOTE PREPARED FOR

David Cooper

City of Dearborn Heights
6045 Fenton St
Dearborn Heights, MI 48127-3287
United States

PREPARED BY

Matt Brand

Account Manager

mattb@baenetworks.com

(248) 509-8995

P.O. NUMBER	PAYMENT TERMS	INITIAL SERVICE TERM	VALID THROUGH
TBD			Jun 8, 2024

DESCRIPTION	QTY	PRICE	EXT. PRICE
5MP Varifocal IP Turret Camera 5MP 1/2.7 image sensor at real-time 30fps 2.8-12mm varifocal lens with motorized zoom and auto-focus True Wide Dynamic Range (WDR) Multiple codecs (H.265, H.264, MJPEG) with simultaneous dual-stream 164ft range Smart IR Smart DNR 3D digital noise reduction True day/night with mechanical IR cut filter Programmable privacy zones Auto gain control (AGC) Backlight compensation (BLC) De-Fog extreme weather image compensation Auto white balance (AWB) Audio input through built-in microphone PoE class 3 and DC12V ONVIF conformant, profile S NDAA compliant IP67 dust-tight and waterproof to 3 feet IK 10-rated impact-resistant 5 year warranty	1	\$428.00	\$428.00
DWD Spectrum License Entitles NVR to recording and other licensed features, per camera.	1	\$99.00	\$99.00

DESCRIPTION	QTY	PRICE	EXT. PRICE
DWD Spectrum License Licensing Promo for Vari-Focal Cameras	1	-\$99.00	-\$99.00
Structured Cabling - Single CAT5e network drop placed as required and terminated at nearest patch panel. All materials, termination, testing, and labeling included.	1	\$239.00	\$239.00
Lift Rental - Per Day 26' working height. 900lb total lift capacity. Includes transportation to and from site, during business hours. For use onsite by BAE personnel only.	1	\$199.00	\$199.00
Please contact me if I can be of further assistance.		SUBTOTAL	\$866.00
		SHIPPING	\$0.00
		TAX	\$0.00

Agreement

Purchase Summary

DESCRIPTION	AMOUNT
Total purchase of hardware, software, and services including tax and shipping.	\$866.00

Down Payment Summary

DESCRIPTION	AMOUNT
This amount is due prior to project initiation and is applied towards the purchase summary above.	\$0.00

Monthly Expenses Summary

DESCRIPTION	AMOUNT
Total ongoing support, services, and licensing. Billed monthly.	\$0.00

Payment Options

DOWN PAYMENT & ONBOARDING	RECURRING PAYMENTS
-Must be made by credit card, check, or ACH to BAE Networks prior to onboarding or delivery -Online payments available during quote approval -Credit Card subject to 3% surcharge	-Autopay must be setup within the BAE Networks platform -Autopay via ACH receives the full 6% discount (as quoted) -Autopay via credit card is subject to a 3% discount forfeiture -Manual payment of any type is subject to a 3% discount forfeiture

Taxes, shipping, handling, and other fees may apply. This Quote is governed under the terms of our Master Services Agreement located at http://cdn.baenetworks.com/MSA/MSA_Online_v1.00.pdf (the "MSA"). This Quote is further defined, clarified, and governed under the terms of the Statement of Service, attached ("SoS"). By agreeing to this Quote you agree to the terms of the MSA and SoS. If you have any questions, please contact us prior to executing this Quote.

Signature(s)

If your organization requires two signatures. This is not required.

David Cooper
Director of Technology

5/24/2024

Name: 5/24/2024
Title:

This Statement of Services ("SoS") contains provisions that define, clarify, and govern the provisions of the quote to which it is attached (the "Quote"). If you do not agree with the terms of this SoS, you should not sign the Quote and you must contact us for more information.

This SoS is effective as of date on which you accepted the Quote ("Effective Date").

The services described in the Quote (collectively, the "Services") will be provided to you. Activities or items that are not specifically described in the Quote will be out of scope and will not be provided to you unless otherwise agreed to by us in writing. From this point forward, the Quote and this SoS will generally be collectively referred to as, this "SoS".

SCOPE OF SERVICES

Onboarding Services

- Uninstall any monitoring tools or other software installed by previous IT consultants.
- Compile a full inventory of all protected servers, workstations, and laptops.
- Uninstall any previous virus protection and install our managed antivirus application.
- Install remote support access application on each managed device to enable remote support.
- Configure patch management application and check for missing security updates.
- Uninstall unsafe applications or applications that are no longer necessary.
- Optimize device performance including disk cleanup, disk defragmentation where applicable, and threat scans.
- Review and document firewall configuration and other network infrastructure devices.
- Configure and install firewall(s) as required per location.
- Review status of battery backup protection on all devices.
- Review and document current server configuration and status.
- Implement backup strategy and offsite replication on appropriate servers and workstations as defined in quote.
- Review password policies and update user and device passwords.
- As applicable, make recommendations for changes that should be considered to the managed environment.

If deficiencies are discovered during the onboarding process, we will bring those issues to your attention and discuss the impact of the deficiencies on our provision of our managed services. Please note, unless otherwise expressly stated in the Quote, onboarding-related services do not include the remediation of any issues, errors, or deficiencies ("Issues"), and we cannot guarantee that all Issues will be detected during the onboarding process.

Ongoing/Recurring Services

Ongoing/recurring services begin upon the completion of onboarding services, if any.

Managed Services

See the Quote for the scope of our managed services.

Managed Equipment / Hardware / Software

The Services will be applied to the equipment listed in the Quote ("Covered Hardware").

The Services will apply to the software listed in the Quote ("Supported Software") provided, however, that all Supported Software must, at all times, be properly licensed, and under a maintenance and support agreement from the Supported Software's manufacturer. In this SoS, Covered Hardware and Supported Software will be referred to as the "Environment."

Data Backup & Disaster Recovery

BAE's backup and disaster recovery (BDR) services include:

Managed backup of servers and workstations listed in the Quote

24/7 automated monitoring of backup system, including onsite backup, offsite replication, and data validation

Troubleshooting and remediation of failed backup jobs

Preventive maintenance and management of imaging software

Firmware and software updates of backup appliance

Problem analysis by the network operations team

Monitoring of backup successes and failures

File recovery at no cost for A and C Plan devices

System level restore at no cost for A Plan devices

Backed-Up Servers / Workstations: See Quote for servers/workstations that will be backed up.

Note: Data on equipment *that is not specifically listed in the Quote will not be backed up.*

Storage Limitation: Client will be allocated the of storage space for backup and recovery purposes as listed in the Quote. Any space required beyond this amount will be provided to Client in on a per gigabyte basis at the rate stated on the Quote.

Backup Frequency: On-site backups will occur, by default, hourly during business hours; offsite backups will replicate offsite as able following local verification of the data. Offsite backups are validated as they are received at BAE's datacenter, which is based on the size of the backup file and available connectivity at the Client site.

Backup Data Security: All backed up data is encrypted at rest with 256-bit AES encryption. All facilities housing backed up data implement physical security controls and logs, including security cameras, and have multiple internet connections with failover capabilities.

Backup Retention: BAE only guarantees retrieval of the most recent verified recovery point sent to the backup appliance in a local recovery situation. BAE only guarantees retrieval of archived data sent to the off-site data center in the prior calendar day. Granularity of recovery diminishes with time; by default hourly backups are available for 5 days, daily backups are available for 4 weeks, weekly backups for 6 months. All backup retention is subject to modification per Client request where approved and practical.

License Grant. All Backup Appliances are provisioned with proprietary software ("BDR Software"). BAE hereby grants to Client a non-exclusive, royalty free, non-transferable license, during the term of this SoS, to use the BDR Software in conjunction with the BDR-related services provided by BAE. Client shall not reverse engineer, de-compile or otherwise use the BDR Software in any manner not specifically authorized by BAE.

Disaster Recovery

You must contact us if disaster recovery services are needed. Upon your payment of the applicable fees (described below), we will make your backed up data available to you in a hosted, virtual environment. Your access to the recovery environment will continue for a period of two (2) weeks; extended access time is available as described in the Fees section, below.

Physical Locations Covered by Services

Services will be provided remotely unless, in our discretion, we determine that an onsite visit is required. Onsite visits will be scheduled in accordance with the priority assigned to the issue (below), and are subject to technician availability. Unless we agree otherwise, all onsite Services will be provided at Client's primary office location listed in the Quote. Additional fees may apply for onsite visits: Please review the Service Level section below for more details.

Term; Termination

The Services will commence, and billing will begin, on the date indicated in the Quote ("Commencement Date"). We reserve the right to delay the Commencement Date until all onboarding/transition services (if any) are completed, and all deficiencies / revisions identified in the onboarding process (if any) are addressed or remediated to BAE's satisfaction. The Services will continue until terminated as provided in the Agreement, the Quote, and this SoS (the "Service Term").

Renewal

After the expiration of the initial Service Term, the Service Term will automatically renew for contiguous terms equal to the initial Service Term unless either party notifies the other of its intention to not renew the Services no less than thirty (30) days before the end of the then-current Service Term.

Assumptions / Minimum Requirements / Exclusions

The scheduling, fees and provision of the Services are based upon the following assumptions and minimum requirements:

- Server hardware must be under current warranty coverage.
- All equipment with Microsoft Windows® operating systems must be running then-currently supported versions of such software and have all of the latest Microsoft service packs and critical updates installed.
- All software must be genuine, licensed and vendor-supported.
- Server file systems and email systems (if applicable) must be protected by licensed and up-to-date virus protection software.
- The Environment must have a currently licensed, vendor-supported server-based backup solution that can be monitored.
- All wireless data traffic in the environment must be securely encrypted.
- There must be an outside static IP address assigned to a network device, allowing VPN access.
- All servers must be connected to working UPS devices.
- Recovery coverage assumes data integrity of the backups or the data stored on the backup devices. We do not guarantee the integrity of the backups or the data stored on the backup devices. Server restoration will be to the point of the last successful backup.
- Client must provide all software installation media and key codes in the event of a failure.
- Any costs required to bring the Environment up to these minimum standards are not included in this SoS.
- Client must provide us with exclusive administrative privileges to the Environment.

- Client must not affix or install any accessory, addition, upgrade, equipment, or device on to the firewall, server, or NAS appliances (other than electronic data) unless expressly approved in writing by us.

Exclusions. Services that are not expressly described in the Quote will be out of scope and will not be provided to Client unless otherwise agreed, in writing, by BAE. Without limiting the foregoing, the following services are expressly excluded, and if required to be performed, must be agreed upon by BAE in writing:

- Customization of third party applications, or programming of any kind.
- Support for operating systems, applications, or hardware no longer supported by the manufacturer.
- Data/voice wiring or cabling services of any kind.
- Battery backup replacement.
- Equipment relocation.
- The cost to bring the Environment up to the Minimum Requirements (unless otherwise noted in "Scope of Services" above).
- The cost of repairs to hardware or any supported equipment or software, or the costs to acquire parts or equipment, or shipping charges of any kind.

Service Levels

Automated monitoring is provided on an ongoing (*i.e.*, 24x7x365) basis; response, repair, and/or remediation services (as applicable) will be provided only during business hours unless otherwise specifically stated in the Quote. We will respond to problems, errors, or interruptions in the provision of the Services in the timeframe(s) described below. Severity levels will be determined by BAE in our discretion after consulting with the Client. All remediation services will initially be attempted remotely; BAE will provide onsite service only if remote remediation is ineffective and, under all circumstances, only if covered under the Service plan selected by Client.

Trouble / Severity	Response Time
Critical problem: Service not available (all users and functions unavailable)	Response within two (2) hours after notification.
Significant degradation of service (large number of users or business critical functions affected)	Response within four (4) hours after notification.
Limited degradation of service (limited number of users or functions affected, business process can continue).	Response within four (4) business hours after notification.
Small service degradation (business process can continue, one user affected).	Response within eight (8) business hours after notification.

* All time frames are calculated as of the time that BAE is notified of the applicable issue / problem by Client through BAE's designated support portal, email, or by telephone at the telephone number listed in the Quote. Notifications received in any manner other than described herein may result in a delay in the provision of remediation efforts. Support provided outside of our normal support hours will be billed to Client at the hourly rate of \$215/hour (1 hour minimum applies).

Fees

The fees for the Services will be as indicated in the Quote.

Changes to Environment

Initially, you will be charged the monthly fees indicated in the Quote. Thereafter, if the managed environment changes, or if the number of authorized users accessing the managed environment changes, then you agree that the fees will be automatically and immediately modified to accommodate those changes.

Minimum Monthly Fees. The initial Fees indicated in Quote are the minimum monthly fees ("MMF") that will be charged to you during the term. You agree that the MMF will not drop below the amounts indicated in the Quote, regardless of the number of users or devices to which the Services are directed or applied, unless we agree to the reduction. All modifications to the amount of hardware, devices, or authorized users under the Quote (as applicable) must be in writing and accepted by both parties.

Increases. We reserve the right to modify our hourly rates in amounts commensurate with our business needs and industry norms. In addition, we reserve the right to increase our monthly recurring and data recovery fees; provided, however, if an increase is more than five percent (5%) of the fees charged for the Services in the prior calendar year, then you will be provided with a sixty (60) day opportunity to terminate the Services by providing us with written notice of termination. You will be responsible for the payment of all fees that accrue up to the termination date and all pre-approved, non-mitigatable expenses that we incurred in our provision of the Services through the date of termination. Your continued acceptance or use of the Services after this sixty (60) day period will indicate your acceptance of the increased fees.

Travel Time. If onsite services are provided, we will travel up to 45 minutes from our office to your location at no charge. Time spent traveling beyond 45 minutes (e.g., locations that are beyond 45 minutes from our office, occasions on which traffic conditions extend our drive time beyond 45 minutes one-way, etc.) will be billed to you at our then current hourly rates. In addition, you will be billed for all tolls, parking fees, and related expenses that we incur if we provide onsite services to you.

Appointment Cancellations. You may cancel or reschedule any appointment with us at no charge by providing us with notice of cancellation at least one business day in advance. If we do not receive timely a notice of cancellation/re-scheduling, or if you are not present at the scheduled time or if we are otherwise denied access to your premises at a pre-scheduled appointment time, then you agree to pay us a cancellation fee equal to two (2) hours of our normal consulting time (or non-business hours consulting time, whichever is appropriate), calculated at our then-current hourly rates.

Automated Payment. You may pay your invoices by credit card and/or by ACH, as described below. If you authorize payment by credit card and ACH, then the ACH payment method will be attempted first. If that attempt fails for any reason, then we will process payment using your designated credit card.

- ACH. When enrolled in an ACH payment processing method, you authorize us to electronically debit your designated checking or savings account, as defined and configured by you in our payment portal, for any payments due under the Quote. This authorization will continue until otherwise terminated in writing by you. We will apply a \$35.00 service charge to your account for any electronic debit that is returned unpaid due to insufficient funds or due to your bank's electronic draft restrictions.
- Credit Card. When enrolled in a credit card payment processing method, you authorize us to charge your credit card, as designated by you in our payment portal, for any payments due under the Quote. WE WILL ADD 3% TO THE AMOUNT DUE ON EACH INVOICE FOR CLIENT'S CONVENIENCE OF USING A CREDIT CARD INSTEAD OF SUBMITTING A PAYMENT BY CHECK OR PAYING BY ACH. This fee will be accounted for on a separate invoice on our payment backend and will not be reflected the provided invoice.

Removal of Software Agents; Return of Firewall & Backup Appliances

Unless we expressly direct you to do so, you will not remove or disable, or attempt to remove or disable, any software agents that we installed in the Environment. Doing so without our guidance may make it difficult or impracticable to remove the software agents, which could result in network vulnerabilities and/or the continuation of license fees for the software agents for which you will be responsible, and/or the requirement that we remediate the situation at our then-current hourly rates, for which you will also be responsible. Depending on the particular software agent and the costs of removal, we may elect to keep the software agent in the Environment but in a dormant and/or unused state.

Within ten (10) days after being directed to do so, Client will remove, package, and ship, at Client's expense and in a commercially reasonable manner, all hardware, equipment, and accessories provided to Client by BAE that were used in the provision of the Services. If you fail to timely return all equipment to us, or if the equipment is returned to us damaged (normal wear and tear excepted), then we will have the right to charge you, and you hereby agree to pay, the replacement value of all such unreturned or damaged equipment.

Additional Terms

Monitoring Services; Alert Services

Unless otherwise indicated in this SoS, all monitoring and alert-type services are limited to detection and notification functionalities only. Monitoring levels will be set by BAE, and Client shall not modify these levels without our prior written consent.

Remediation

Unless otherwise provided in this SoS, remediation services will be provided in accordance with the recommended practices of the managed services industry. Client understands and agrees that remediation services are not intended to be, and will not be, a warranty or guarantee of the functionality of the Environment, or a service plan for the repair of any particular piece of managed hardware or software.

Modification of Environment

Changes made to the Environment without our prior authorization or knowledge may have a substantial, negative impact on the provision and effectiveness of the Services, and may impact the fees charged under this SoS. You agree to refrain from moving, modifying, or otherwise altering any portion of the Environment without our prior knowledge or consent. For example, you agree to refrain from adding or removing hardware from the Environment, installing applications on the Environment, or modifying the configuration or log files of the Environment without our prior knowledge or consent.

When applicable for co-managed environments: We will coordinate with your internal IT personnel ("Your Personnel") as necessary to help ensure that the Services are delivered efficiently and effectively. That said, we are not responsible for the remediation of issues beyond the scope of this SoS caused by any activities undertaken by Your Personnel, such as modifications to hardware or software configurations, installation of software, firmware upgrades, etc. unless we pre-authorized those activities.

Anti-Virus; Anti-Malware

Our anti-virus / anti-malware solution will generally protect the Environment from becoming infected with new viruses and malware ("Viruses"); however, Viruses that exist in the Environment at the time that the security solution is implemented may not be capable of being removed without additional services, for which a charge may

be incurred. We do not warrant or guarantee that all Viruses and malware will be capable of being detected, avoided, or removed, or that any data erased, corrupted, or encrypted by malware will be recoverable. In Quote to improve security awareness, you agree that BAE or its designated third party affiliate may transfer information about the results of processed files, information used for URL reputation determination, security risk tracking, and statistics for protection against spam and malware. Any information obtained in this manner does not and will not contain any personal or confidential information.

Breach/Cyber Security Incident Recovery

Unless otherwise expressly stated in this SoS, the scope of this SoS does not include the remediation and/or recovery from a Security Incident (defined below). Such services, if requested by you, will be provided on a time and materials basis under our then-current hourly labor rates. Given the varied number of possible Security Incidents, we cannot and do not warrant or guarantee (i) the amount of time required to remediate the effects of a Security Incident (or that recovery will be possible under all circumstances), or (ii) that all data impacted by the incident will be recoverable. For the purposes of this paragraph, a Security Incident means any unauthorized or impermissible access to or use of the Environment, or any unauthorized or impermissible disclosure of Client's confidential information (such as user names, passwords, etc.), that (i) compromises the security or privacy of the information or applications in, or the structure or integrity of, the Environment, or (ii) prevents normal access to the Environment, or impedes or disrupts the normal functions of the Environment.

Environmental Factors

Exposure to environmental factors, such as water, heat, cold, or varying lighting conditions, may cause installed equipment to malfunction. Unless expressly stated in this SoS, we do not warrant or guarantee that installed equipment will operate error-free or in an uninterrupted manner, or that any video or audio equipment will clearly capture and/or record the details of events occurring at or near such equipment under all circumstances.

Fair Usage Policy

Our Fair Usage Policy ("FUP") applies to all services in this SoS that are described or designated as "unlimited." An "unlimited" service designation means that, subject to the terms of this FUP, you may use the service as reasonably necessary for you to enjoy the use and benefit of the service without incurring additional time-based or usage-based costs. However, unless expressly stated otherwise in this SoS, all unlimited services are provided during our normal business hours only and are subject to our technicians' availabilities, which cannot always be guaranteed. In addition, we reserve the right to assign our technicians as we deem necessary to handle issues that are more urgent, critical, or pressing than the request(s) or issue(s) reported by you. Consistent with this FUP, you agree to refrain from (i) creating urgent support tickets for non-urgent or non-critical issues, (ii) requesting excessive support services that are inconsistent with normal usage patterns in the industry (e.g., requesting support in lieu of training), (iii) requesting support or services that are intended to interfere, or may likely interfere, with our ability to provide our services to our other customers.

M365 / Email

You are solely responsible for the security, confidentiality and integrity of all email and the content of all email, received, transmitted, or stored through the Microsoft 365 email service that is under your control ("M365 Email"). You agree to refrain from uploading, posting, transmitting or distributing (or permitting any of your authorized users of the M365 Email to upload, post, transmit or distribute) any prohibited content, which is generally content that (i) is obscene, illegal, or intended to advocate or induce the violation of any law, rule or regulation, or (ii) violates the intellectual property rights or privacy rights of any third party, or (iii) mischaracterizes you, and/or is intended

to create a false identity or to otherwise attempt to mislead any person as to the identity or origin of any communication, or (iv) interferes or disrupts the services provided by BAE or the services of any third party, or (v) contains Viruses, trojan horses or any other malicious code or programs. In addition, you must not use the M365 Email for the purpose of sending unsolicited commercial electronic messages ("SPAM") in violation of any federal or state law.

BAE reserves the right, but not the obligation, to suspend Client's access to the M365 Email and/or all transactions occurring under Client's M365 Email account if BAE believes, in its discretion, that Client's email account is being used in an improper or illegal manner.

VoIP/ Phone System

911 Dialing / Emergency Dialing - Limitations

The VoIP Service ("VoIP Service") may not support traditional 911 or E911 access to emergency services in all locations. The 911 dialing feature of the VoIP Service is not automatic; Client may be required to take affirmative steps to register the address where the VoIP Service will be used in order to activate the 911 Dialing feature. Client understands that Client must inform any users of the VoIP Service of the non-availability of traditional 911 or E911.

When a VoIP calling device is registered in a particular location, it cannot be moved without re-registering the device in the new location. Client agrees that it will not move any VoIP calling device without BAE's written consent. Client shall hold BAE harmless for any and all claims or causes of action arising from or related to Client's inability to use traditional 911 or E911 services.

When an emergency call is made, one or more third parties use the address of Client's registered location to determine the nearest emergency response location, and then the call is forwarded to a general number at that location. When the emergency location receives Client's call, the operator will not have Client's address and may not have Client's phone number. Client understands and agrees that users of the VoIP System must provide their address and phone number in order to get help. Client hereby authorizes BAE to disclose Client's name and address to third-party service providers, including, without limitation, call routers, call centers and public service answering points, for the purpose of dispatching emergency services personnel to Client's registered location.

Client understands and agrees that 911 dialing does not and will not function in the event of a power failure or disruption. Similarly, the hosted VoIP Services will not operate (i) during service outages or suspensions or terminations of service by Client's broadband provider or ISP, or (ii) during periods of time in which Client's ISP or broadband provider blocks the ports over which the VoIP Services are provided. Client further understands and agrees that 911 Dialing will not function if Client changes its telephone number, or if Client adds or ports new telephone numbers to Client's account, unless and until Client successfully register its location of use for each changed, newly added or newly ported telephone number.

Client expressly agrees not to use VoIP System for auto-dialing, continuous or extensive call forwarding, telemarketing, fax broadcasting or fax blasting, or for any other use that results in excessive usage inconsistent with standard commercial calling patterns.

Patch Management

We will keep all managed hardware and managed software current with critical patches and updates ("Patches") as those Patches are released generally by the applicable manufacturers. Patches are developed by third party vendors and, on rare occasions, may make the Environment, or portions of the Environment, unstable or cause the

managed equipment or software to fail to function properly even when the Patches are installed correctly. We will not be responsible for any downtime or losses arising from or related to the installation or use of any Patch. We reserve the right, but not the obligation, to refrain from installing a Patch if we are aware of technical problems caused by a Patch, or we believe that a Patch may render the Environment, or any portion of the Environment, unstable.

Backup (BDR) Services

All data transmitted over the Internet may be subject to malware and computer contaminants such as viruses, worms and trojan horses, as well as attempts by unauthorized users, such as hackers, to access or damage Client's data. Neither BAE nor its designated affiliates will be responsible for the outcome or results of such activities.

BDR services require a reliable, always-connected internet solution. Data backup and recovery time will depend on the speed and reliability of your internet connection. Internet and telecommunications outages will prevent the BDR services from operating correctly. In addition, all computer hardware is prone to failure due to equipment malfunction, telecommunication-related issues, etc., for which we will be held harmless. Due to technology limitations, all computer hardware, including communications equipment, network servers and related equipment, has an error transaction rate that can be minimized, but not eliminated. BAE cannot and does not warrant that data corruption or loss will be avoided, and Client agrees that BAE shall be held harmless if such data corruption or loss occurs. Client is strongly advised to keep a local backup of all of stored data to mitigate against the unintentional loss of data.

Procurement

Equipment and software procured by BAE on Client's behalf ("Procured Equipment") may be covered by one or more manufacturer warranties, which will be passed through to Client to the greatest extent possible. By procuring equipment or software for Client, BAE does not make any warranties or representations regarding the quality, integrity, or usefulness of the Procured Equipment. Certain equipment or software, once purchased, may not be returnable or, in certain cases, may be subject to third party return policies and/or re-stocking fees, all of which shall be Client's responsibility in the event that a return of the Procured Equipment is requested. BAE is not a warranty service or repair center. BAE will facilitate the return or warranty repair of Procured Equipment; however, Client understands and agrees that the return or warranty repair of Procured Equipment is governed by the terms of the warranties (if any) governing the applicable Procured Equipment, for which BAE will be held harmless.

Quarterly Business Review; IT Strategic Planning

Suggestions and advice rendered to Client are provided in accordance with relevant industry practices, based on Client's specific needs and BAE's opinion and knowledge of the relevant facts and circumstances. By rendering advice, or by suggesting a particular service or solution, BAE is not endorsing any particular manufacturer or service provider.

VCTO or VCIO Services

The advice and suggestions provided us in our capacity as a virtual chief technology or information officer will be for your informational and/or educational purposes only. BAE will not hold an actual director or officer position in Client's company, and we will neither hold nor maintain any fiduciary relationship with Client. Under no circumstances shall Client list or place the BAE on Client's corporate records or accounts.

Sample Policies, Procedures.

From time to time, we may provide you with sample (*i.e.*, template) policies and procedures for use in connection with Client's business ("Sample Policies"). The Sample Policies are for your informational use only, and do not constitute or comprise legal or professional advice, and the policies are not intended to be a substitute for the advice of competent counsel. You should seek the advice of competent legal counsel prior to using or distributing the Sample Policies, in part or in whole, in any transaction. We do not warrant or guarantee that the Sample Policies are complete, accurate, or suitable for your (or your customers') specific needs, or that you will reduce or avoid liability by utilizing the Sample Policies in your (or your customers') business operations.

Penetration Testing; Vulnerability Assessment

You understand and agree that security devices, alarms, or other security measures, both physical and virtual, may be tripped or activated during the penetration testing process, despite our efforts to avoid such occurrences. You will be solely responsible for notifying any monitoring company and all law enforcement authorities of the potential for "false alarms" due to the provision of the penetration testing services, and you agree to take all steps necessary to ensure that false alarms are not reported or treated as "real alarms" or credible threats against any person, place or property. Some alarms and advanced security measures, when activated, may cause the partial or complete shutdown of the Environment, causing substantial downtime and/or delay to your business activities. We will not be responsible for, and will be held harmless and indemnified by you against, any claims, costs, fees or expenses arising or resulting from (i) any response to the penetration testing services by any monitoring company or law enforcement authorities, or (ii) the partial or complete shutdown of the Environment by any alarm or security monitoring device.

No Third Party Scanning

Unless we authorize such activity in writing, you will not conduct any test, nor request or allow any third party to conduct any test (diagnostic or otherwise), of the security system, protocols, processes, or solutions that we implement in the managed environment ("Testing Activity"). Any services required to diagnose or remediate errors, issues, or problems arising from unauthorized Testing Activity is not covered under this SoS, and if you request us (and we elect) to perform those services, those services will be billed to you at our then-current rates.

HaaS

You will use all BAE-hosted or BAE-supplied equipment and hardware (collectively, "Infrastructure") for your internal business purposes only. You shall not sublease, sublicense, rent or otherwise make the Infrastructure available to any third party without our prior written consent. You agree to refrain from using the Infrastructure in a manner that unreasonably or materially interferes with our other hosted equipment or hardware, or in a manner that disrupts or which is likely to disrupt the services that we provide to our other clientele. We reserve the right to throttle or suspend your access and/or use of the Infrastructure if we believe, in our sole but reasonable judgment, that your use of the Infrastructure is violates the terms of this SoS or the Agreement.

Domain Name Services

If you register, renew, or transfer a domain name through BAE, we will submit the request to the applicable domain name services provider (the "Registrar") on your behalf. Our sole responsibility is to submit the request to the Registrar, and we are not responsible for any errors, omissions, or failures of the Registrar.

Unsupported Configuration Elements or Services

If you request a configuration element (hardware or software) or hosting service in a manner that is not customary at BAE, or that is in "end of life" or "end of support" status, we may designate the element or service as "unsupported," "non-standard," "best efforts," "reasonable endeavor," "one-off," "EOL," "end of support," or with like term in the service description (an "Unsupported Service"). We make no representation or warranty whatsoever regarding any Unsupported Service, and you agree that we will not be liable for any loss or damage arising from the provision of an Unsupported Service. Deployment and service level guarantees shall not apply to any Unsupported Service.

IP Addresses

Any IP addresses provided to Client by BAE during the term of this SoS are managed by BAE and BAE will retain these IP addresses after termination of this SoS, meaning that they may not be transferred or utilized by Client after termination of this SoS.

Hosting Services

You agree that you are responsible for the actions and behaviors of your users of the Services. In addition, you agree that neither Client, nor any of your employees or designated representatives, will use the Services in a manner that violates the laws, regulations, ordinances, or other such requirements of any jurisdiction.

In addition, Client agrees that neither it, nor any of its employees or designated representatives, will: transmit any unsolicited commercial or bulk email, will not engage in any activity known or considered to be "spamming" and carry out any "denial of service" attacks on any other website or Internet service; infringe on any copyright, trademark, patent, trade secret, or other proprietary rights of any third party; collect, attempt to collect, publicize, or otherwise disclose personally identifiable information of any person or entity without their express consent (which may be through the person or entity's registration and/or subscription to Client's services, in which case Client must provide a privacy policy which discloses any and all uses of information that you collect) or as otherwise required by law; or, undertake any action which is harmful or potentially harmful to BAE or its infrastructure.

Client is solely responsible for ensuring that its login information is utilized only by Client and Client's authorized users and agents. Client's responsibility includes ensuring the secrecy and strength of user identifications and passwords. BAE shall have no liability resulting from the unauthorized use of Client's login information. If login information is lost, stolen, or used by unauthorized parties or if Client believes that any hosted applications or hosted data has been accessed by unauthorized parties, it is Client's responsibility to notify BAE immediately to request the login information be reset or unauthorized access otherwise be prevented. BAE will use commercially reasonable efforts to implement such requests as soon as practicable after receipt of notice.

Licenses

If we are required to re-install or replicate any software provided by you as part of the Services, then it is your responsibility to verify that all such software is properly licensed. We reserve the right, but not the obligation, to require proof of licensing before installing, re-installing, or replicating software into the managed environment. The cost of acquiring licenses is not included in the scope of this SoS unless otherwise expressly stated herein.

Approved for the Agenda of:	APPROVED
6/11/2024	Motion No. 24-258

9.H.



Department of Innovation & Technology

TO: Honorable Mayor Bill Bazzi
Honorable City Council Members

FROM: David Cooper

DATE: May 30, 2024

RE: IT Director Cooper - Purchase & Payment - DPW Supervisors Laptops

I respectfully request authorization to purchase 6 Microsoft Surface Pro 9 laptops and needed keyboards for the DPW Supervisors from CDWG for the amount of \$7,998.18. The laptops are intended to be desktop replacements and allow the Water, Highway and Building & Maintenance Supervisors to mobile ready.

Provided the Mayor also authorizes any such payment as a necessary expense, the City Council authorizes warrants to be issued from GL ACCOUNT NUMBER:101-258-932.000 in the amount of \$5,332.12 and GL ACCOUNT NUMBER: 101-536-728.000 in the amount of \$2,666.06for the payment of these services. By doing so, the City Council is authorizing any such warrant and payment without prior authorization by the City Council of the specific warrant and payment as permitted by and consistent with City Charter Section 8.9.

Attachments:

1. DPW Supervisor Laptops (CDWG 1CF027K)
2. DPW Supervisor Laptops (Insight)
3. DPW Supervisor Laptops (SHI Quote-24895476)



Thank you for choosing CDW. We have received your quote.

Hardware Software Services IT Solutions Brands Research Hub

Review and Complete Purchase

DAVID COOPER,

Thank you for considering CDW•G for your technology needs. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
1CF027K	5/23/2024	DPW SUPERVISOR LAPTOPS	3194710	\$7,998.18

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Microsoft Surface Pro 9 - Core i5 - 16 GB RAM - 256 GB SSD - Platinum - W11 Mfg. Part#: QIA-00001 Contract: Michigan Master Computing-MiDEAL (071B6600110)	6	7193140	\$1,220.53	\$7,323.18
Microsoft Surface Pro Keyboard - keyboard - with trackpad - QWERTY - US - b Mfg. Part#: QJX-00001 Contract: Oakland Schools - AEPA Technology Catalog (022-G)	6	5788115	\$112.50	\$675.00

	SUBTOTAL	\$7,998.18
	SHIPPING	\$0.00
	SALES TAX	\$0.00
	GRAND TOTAL	\$7,998.18

PURCHASER BILLING INFO	DELIVER TO
Billing Address: CITY OF DEARBORN HTS ACCTS PAYABLE 6045 FENTON ST DEARBORN HEIGHTS, MI 48127-3287 Phone: (313) 791-3400 Payment Terms:	Shipping Address: CITY OF DEARBORN HEIGHTS ATTN:DAVID COOPER 25637 MICHIGAN AVE DEARBORN HEIGHTS, MI 48125-1037 Phone: (313) 791-3400 Shipping Method: FEDEX Ground
	Please remit payments to: CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515



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Cart

Summary

SubtotalUSD \$8,681.88

Tax and shipping will be calculated on checkout.

Checkout

Empty cart

Item

Qty

Subtotal



Microsoft Surface Pro 9 for Business - Tablet - Intel Core i5 1245U / 1.6 GHz - Evo - Win 11 Pro - Intel Iris Xe Graphics - 16 GB RAM - 256 GB SSD - 13" touchscreen 2880 x 1920 @ 120 Hz - 802.11a/b/g/n/ac/ax (Wi-Fi 6E) - platinum

Insight #: QIA-00001 Mfr #: QIA-00001
[Add accessories](#) | [Add protection](#) | [Delete](#)

6



USD \$7,991.94
(USD \$1,331.99 each)



Microsoft Surface Pro Keyboard - Keyboard - with trackpad - backlit - QWERTY - US - black - commercial - for Surface Pro X

Insight #: QJX-00001 Mfr #: QJX-00001
[Delete](#)

6



USD \$689.94
(USD \$114.99 each)

Recently viewed items



APC Smart-UPS
SMT1500RM2UC - UPS - 1 kW - 1440 VA - with APC
USD \$816.99

Add to cart



Digital Watchdog
MEGApix DWC-MV95WIATW - Network
USD \$399.99

Add to cart



Lenovo ThinkCentre M70q
Gen 3 - tiny - Core i7 12700T 1.4 GHz - 16 GB -
USD \$1,321.99

Add to cart



Microsoft Surface Pro 9 for Business - 13" - Core i5 1245U - Evo - 16 GB RAM -
USD \$1,331.99

Added to cart



Pricing Proposal

Quotation #:	24895476
Description:	DPW Supervisor Laptops
Created On:	May-23-2024
Valid Until:	May-31-2024

MI-City of Dearborn Heights

David R. Cooper
25637 Michigan Ave
DEARBORN HEIGHTS
M
48125
US
Phone: 313-791-3455
Fax:
Email: dcooper@dearbornheightsmi.gov

[Click here](#) to order this quote

All Prices are in US Dollar(USD)

Product		Qty	Your Price	Total
1	Microsoft Surface Pro 9 for Business Microsoft - Part#: QIA-00001	6	\$1,235.00	\$7,410.00
2	Microsoft Surface Pro X Keyboard Microsoft - Part#: QJX-00001	6	\$116.00	\$696.00
			Subtotal	\$8,106.00
			Shipping	\$0.00
			Total	\$8,106.00

The Products offered under this proposal are resold in accordance with the [SHI Online Customer Resale Terms and Conditions](#), unless a separate resale agreement exists between SHI and the Customer.

Approved for the Agenda of:	APPROVED
6/11/2024	Motion No. 24-259

9.I.



Department of Innovation & Technology

TO: Honorable Mayor Bill Bazzi
Honorable City Council Members

FROM: David Cooper

DATE: May 30, 2024

RE: IT Director Cooper - Purchase & Payment - Ordinance Officers Laptops

I respectfully request authorization to purchase 4 Microsoft Surface Pro 9 laptops and needed keyboards for the Ordinance Officers from CDWG for the amount of \$5,332.12. The devices are to ensure that all Ordinance Officers have needed and updated equipment.

Moreover, provided the Mayor also authorizes any such payment as a necessary expense, the City Council authorizes warrants to be issued from GL ACCOUNT NUMBER: 101-258-932.000 for the payment of these services. By doing so, the City Council is authorizing any such warrant and payment without prior authorization by the City Council of the specific warrant and payment as permitted by and consistent with City Charter Section 8.9.

Attachments:

1. Surface Pro 9 Laptops (CDWG 1CF027K)
2. Surface Pro 9 Laptops (Insight)
3. Surface Pro 9 Laptops (SHI Quote-24895476)



Thank you for choosing CDW. We have received your quote.

Hardware Software Services IT Solutions Brands Research Hub

Review and Complete Purchase

DAVID COOPER,

Thank you for considering CDW•G for your technology needs. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
1CF027K	5/23/2024	DPW SUPERVISOR LAPTOPS	3194710	\$7,998.18

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Microsoft Surface Pro 9 - Core i5 - 16 GB RAM - 256 GB SSD - Platinum - W11 Mfg. Part#: QIA-00001 Contract: Michigan Master Computing-MiDEAL (071B6600110)	6	7193140	\$1,220.53	\$7,323.18
Microsoft Surface Pro Keyboard - keyboard - with trackpad - QWERTY - US - b Mfg. Part#: QJX-00001 Contract: Oakland Schools - AEPA Technology Catalog (022-G)	6	5788115	\$112.50	\$675.00

SUBTOTAL	\$7,998.18
SHIPPING	\$0.00
SALES TAX	\$0.00
GRAND TOTAL	\$7,998.18

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Cart

Summary

SubtotalUSD \$8,681.88

Tax and shipping will be calculated on checkout.

Checkout

Empty cart

Item	Qty	Subtotal
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Microsoft Surface Pro 9 for Business - Tablet - Intel Core i5 1245U / 1.6 GHz - Evo - Win 11 Pro - Intel Iris Xe Graphics - 16 GB RAM - 256 GB SSD - 13" touchscreen 2880 x 1920 @ 120 Hz - 802.11a/b/g/n/ac/ax (Wi-Fi 6E) - platinum

Insight #: QIA-00001 Mfr #: QIA-00001
[Add accessories](#) | [Add protection](#) | [Delete](#)

6



USD \$7,991.94
(USD \$1,331.99 each)



Microsoft Surface Pro Keyboard - Keyboard - with trackpad - backlit - QWERTY - US - black - commercial - for Surface Pro X

Insight #: QJX-00001 Mfr #: QJX-00001
[Delete](#)

6



USD \$689.94
(USD \$114.99 each)

Recently viewed items



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USD \$816.99

Add to cart



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Pricing Proposal

Quotation #:	24895476
Description:	DPW Supervisor Laptops
Created On:	May-23-2024
Valid Until:	May-31-2024

MI-City of Dearborn Heights

David R. Cooper
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All Prices are in US Dollar(USD)

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Approved for the Agenda of:	APPROVED
6/11/2024	Motion No. 24-260

9.J.



Department of Innovation & Technology

TO: Honorable Mayor Bill Bazzi
Honorable City Council Members

FROM: David Cooper

DATE: May 30, 2024

RE: IT Director Cooper - Purchase & Payment - Building Inspectors Laptops

I respectfully request authorization to purchase 4 Microsoft Surface Pro 9 laptops and needed keyboards for the Building Inspectors from CDWG for the amount of \$5,332.12 . The devices are to ensure that all Building Inspectors have needed and updated equipment.

Moreover, provided the Mayor also authorizes any such payment as a necessary expense, the City Council authorizes warrants to be issued from GL ACCOUNT NUMBER: 101-258-932.000 for the payment of these services. By doing so, the City Council is authorizing any such warrant and payment without prior authorization by the City Council of the specific warrant and payment as permitted by and consistent with City Charter Section 8.9.

Attachments:

1. Surface Pro 9 Laptops (CDWG 1CF027K)
2. Surface Pro 9 Laptops (Insight)
3. Surface Pro 9 Laptops (SHI Quote-24895476)



Thank you for choosing CDW. We have received your quote.

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Review and Complete Purchase

DAVID COOPER,

Thank you for considering CDW•G for your technology needs. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

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QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
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SUBTOTAL	\$7,998.18
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For more information, contact a CDW account manager

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Cart

Summary

Subtotal USD \$8,681.88

Tax and shipping will be calculated on checkout.

Checkout

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Item	Qty	Subtotal
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 Microsoft Surface Pro Keyboard - Keyboard - with trackpad - backlit - QWERTY - US - black - commercial - for Surface Pro X Insight #: QJX-00001 Mfr #: QJX-00001 Delete	6 ^ v	USD \$689.94 (USD \$114.99 each)
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Recently viewed items

 APC Smart-UPS SMT1500RM2UC - UPS - 1 kW - 1440 VA - with APC USD \$816.99 Add to cart	No image Available Digital Watchdog MEGApix DWC-MV95WIATW - Network USD \$399.99 Add to cart	 Lenovo ThinkCentre M70q Gen 3 - tiny - Core i7 12700T 1.4 GHz - 16 GB - USD \$1,321.99 Add to cart	 Microsoft Surface Pro 9 for Business - 13" - Core i5 1245U - Evo - 16 GB RAM - USD \$1,331.99 Added to cart
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Pricing Proposal

Quotation #:	24895476
Description:	DPW Supervisor Laptops
Created On:	May-23-2024
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MI-City of Dearborn Heights

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Product		Qty	Your Price	Total
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Approved for the Agenda of:	APPROVED
6/11/2024	Motion No. 24-261

9.K.



Parks & Recreation

TO: Honorable Mayor Bill Bazzi
Honorable City Council Members

FROM: Kim Sower, Director

DATE: June 3, 2024

RE: Parks & Recreation Director Sower - Richard A. Young Center Men's and Women's Saunas - Contract Execution

Honorable Council, I am requesting that you authorize the Mayor and City Clerk to sign the contract for the Construction of the Men's and Women's Saunas at the Richard A. Young Center. Moreover, provided the Mayor also authorizes any such payment as a necessary expense, the City Council authorizes warrants to be issued from GL ACCOUNT NUMBER: 101-692-981.000 for the payment of these services. By doing so, the City Council is authorizing any such warrant and payment without prior authorization by the City Council of the specific warrant and payment as permitted by and consistent with City Charter Section 8.

Attachments:

1. Men's and Women's Sauna Contract

AGREEMENT Men's and Women's Saunas Richard A. Young Center

This Agreement (for the construction of the Men's and Women's Saunas at the Richard A. Young Center), is entered into between the CITY OF DEARBORN HEIGHTS (hereafter "OWNER") and Allied Building Service Company of Detroit, Inc. (hereafter "CONTRACTOR"). OWNER and CONTRACTOR (hereafter collectively referred to as "the Parties", or individually and generically referred to as "Party") agree as follows:

ARTICLE 1. INCORPORATION OF THE ATTACHED SPECIFICATIONS, CONTRACTOR'S PROPOSAL, AND OTHER CONTRACT DOCUMENTS BY REFERENCE

1.1. Background. The Parties acknowledge that OWNER issued its Bid Specifications Package related to the construction of the Men's and Women's Saunas at the Richard A. Young Center. The Parties acknowledge that the Bid Specifications Package included an incomplete form for Agreement (hereafter "Form Agreement"). The Parties also acknowledge that this Bid Specifications Package described and specified many of the duties, responsibilities, and obligations that the Contractor selected by OWNER to do the work pursuant to the Bid Specifications Package would be required to perform and/or meet. Moreover, the Parties acknowledge that CONTRACTOR submitted its completed Proposal to OWNER in response to the Bid Specifications Package which led to the OWNER selecting it to be the CONTRACTOR chosen to perform the work required by this Agreement.

1.2. Contract Documents. The Contract Documents include all of the following which presently exist or which may come to exist in the future: Bid Specifications Package (including all parts of it as described in Section 1.1 above); CONTRACTOR'S completed Proposal; this Agreement; the Notice of Award; documentation submitted by CONTRACTOR prior to Notice of Award; the Form Agreement; and any Modification or Addendum to this Agreement, duly approved and delivered after execution of this Agreement.

1.3. General Incorporation by Reference. The Parties agree that the Contract Documents are incorporated herein and made a part hereof by reference. The Parties further agree that (A) the CONTRACTOR shall fulfill the duties, responsibilities, and obligations of the CONTRACTOR as described in the Contract Documents and (B) the OWNER shall fulfill the duties, responsibilities, and obligations of the OWNER as described in the Contract Documents. The only exceptions to these general requirements as set forth in this Section 1.3 are set forth in Section 1.4 below.

1.4. Effect of this Agreement and Otherwise. This Agreement is intended to be consistent with the other Contract Documents. Still, this Agreement supersedes what is stated in the other Contract Documents to the extent that this Agreement and any of the other Contract Documents are inconsistent. Notwithstanding what is stated in the preceding sentence, any Modification or Addendum to this Agreement (including any Change Orders) that has been duly approved as required by this Agreement and delivered after the execution of this Agreement shall supersede the other Contract Documents (including this Agreement) to the extent that the Modification or Addendum is inconsistent with any of the other Contract Documents.

ARTICLE 2. WORK

2.1. Generally. CONTRACTOR shall complete all Work as specified or indicated in the Contract Documents. The Work is generally described as street asphalt pavement repair.

2.2. Performance Standards. CONTRACTOR shall perform all services in conformity with the standards and requirements set forth in the Contract Documents. Further, CONTRACTOR shall perform all services in a prompt, diligent and workmanlike manner and at a level of proficiency to be expected of a contractor with the personnel, equipment, expertise, background and experience that CONTRACTOR has represented that it has.

ARTICLE 3. TERM

Work under this Agreement shall commence as soon as practicable after this Agreement is executed.

ARTICLE 4. CONTRACTOR'S COMPENSATION

Subject to Article 5 below, OWNER shall pay CONTRACTOR for services actually performed and appropriately completed by CONTRACTOR as provided in the Contract Documents. Absent any further agreement between the Parties adjusting what CONTRACTOR is to be paid, the total amount to be paid to CONTRACTOR shall not exceed \$63,915.00.

ARTICLE 5. PAYMENT PROCEDURES

5.1. Invoices. CONTRACTOR shall provide invoices on an ongoing basis to the OWNER for the services the CONTRACTOR has provided to the OWNER pursuant to this Agreement. Such invoices shall be submitted to OWNER within thirty (30) days of the substantial completion of the work. CONTRACTOR shall submit such invoices to the OWNER as specified in the Bid Specifications Package or in such other manner as directed in writing by the OWNER after this Agreement is executed.

5.2. OWNER'S Verification of Propriety of Payment. Before OWNER can actually pay an invoice submitted by CONTRACTOR, OWNER must verify and confirm that it is appropriate for OWNER to pay it. Ordinarily, this requires any such invoice to be reviewed by OWNER to determine the propriety of it being paid in three (3) steps: (A) The OWNER'S Department of Building and Engineering, Department of Public Works, and/or City Engineer will review the invoice, confirm that it is appropriate, and submit it to the OWNER'S Mayor. (B) The

OWNER'S Mayor will review the invoice, confirm that it is appropriate, and submit it to the OWNER'S City Council. (C) The OWNER'S City Council will review the invoice, confirm that it is appropriate, and approve payment of it. Provided the Mayor does not veto the motion approving the payment, the OWNER will thereafter send payment to the CONTRACTOR. The Parties agree that the OWNER shall have a reasonable amount of time to verify the propriety of paying any invoice submitted by CONTRACTOR in light of the foregoing process. Further, the Parties agree that the OWNER shall have such additional time as may be reasonably necessary in order to verify the propriety of paying any invoice submitted by CONTRACTOR based on the need to obtain further information, advice, and explanations related to things set forth in the invoice.

5.3. Payment. After OWNER has had a reasonable time to verify the propriety of paying an invoice submitted by CONTRACTOR in light of the foregoing sections, OWNER will pay CONTRACTOR per the terms of the invoice provided the services stated in the invoice were actually performed as provided in the Contract Documents, the invoice is completely accurate, and the services were appropriately completed by CONTRACTOR as provided in the Contract Documents.

5.4. Progress Payments and Retainage. Progress payments and retainage are otherwise governed by Michigan Public Act 524 of 1980, as may have been amended (MCL 125.1561 *et seq.*). This Act is incorporated herein by reference and made a part of this Agreement.

ARTICLE 6. CONTRACTOR'S REPRESENTATIONS

CONTRACTOR has made the following material representations to the OWNER which have induced the OWNER to enter into this Agreement:

(A) CONTRACTOR has considered the nature and extent of the Contract Documents, Work, locality, and all local conditions and federal, state and local laws, and regulations and local ordinances that may affect cost, progress, performance, or furnishing of the Work.

(B) CONTRACTOR has given OWNER written notice of any conflicts, errors, or discrepancies that it has discovered in the Contract Documents; and the OWNER'S written resolution of same is acceptable to CONTRACTOR.

ARTICLE 7. EMPLOYMENT LAW AND TITLE VI PLAN COMPLIANCE

7.1. Employment Law Compliance. CONTRACTOR shall, where applicable, employ others within the regulations of all Federal, State and Local laws and ordinances and regulations relating to minimum wages, social security, unemployment insurance, worker's compensation, and other employment laws. Pursuant to the Elliott-Larsen Civil Rights Act, Public Act 453 of 1976, as amended, and the Persons with Disabilities Civil Rights Act, Public Act 220 of 1976, as amended, CONTRACTOR shall not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, marital status, or a disability unrelated to the individual's ability to perform the duties of a particular job or position. As stated in the preceding sentence, CONTRACTOR shall require a similar covenant on the part of any Subcontractor employed in

the performance of this Agreement. To the extent required by law, CONTRACTOR shall post in conspicuous places, available to employees and applicants for employment, notices provided by the appropriate governmental agency(ies) setting forth the fact that CONTRACTOR is an "Equal Opportunity Employer", appropriate non-discrimination provisions, and appropriate notices regarding employment rights.

7.2. Title VI Plan Compliance. Appendix A is attached hereto and is included as part of the OWNER'S obligation to the Michigan Department of Transportation to require Appendix A. CONTRACTOR agrees that Appendix A is a material part of this Agreement and is incorporated herein by reference. CONTRACTOR has the duties and obligations of "Contractor" or "contractor" as set forth in Appendix A. Notwithstanding what is otherwise stated in this Section 7.2, this Section 7.2 only applies and Appendix A is incorporated into this Agreement and made a material part of it strictly to the extent that this Section 7.2 and Appendix A are actually applicable to the undertakings set forth in this Agreement under applicable law.

7.3. Non-Compliance. In the event of any breach of any of the non-discrimination covenants set forth in Section 7.1 above and/or the Title VI Plan covenants set forth in Section 7.2 above, the OWNER shall have the right to terminate this Agreement, a breach of said covenants in either of these provisions being deemed a material breach of this Agreement.

ARTICLE 8. ASSIGNMENT

8.1. In General. CONTRACTOR may not assign or partially assign this Agreement without first securing OWNER'S prior written approval of the proposed assignment and without first securing OWNER'S prior written approval of the proposed assignee. Any such consent to the assignment must be executed with the same formalities as are necessary under this Agreement to effectuate an amendment to this Agreement. OWNER may withhold its consent to any proposed assignment for any reason as it determines in its sole discretion. A previous consent to an assignment shall not operate to relieve CONTRACTOR of its obligation or CONTRACTOR'S assignee of its obligation to obtain OWNER'S prior written consent to any further proposed assignment.

8.2. Effect of Assignment on Obligations. An assignment shall not operate to relieve the CONTRACTOR of any of its obligations under this Agreement.

ARTICLE 9. WAIVER OF BREACH

No failure by a Party to insist upon the strict performance of any term of this Agreement or to exercise any term after a breach of this Agreement constitutes a waiver of any breach of the term. No waiver of any breach affects or alters this Agreement, but every term of this Agreement remains effective with respect to any other then existing or subsequent breach.

ARTICLE 10. VENUE

The Parties agree the proper venue for any suit or claim arising out of this Agreement shall be a court of competent jurisdiction in the County of Wayne, State of Michigan.

ARTICLE 11. NOTICES

11.1. In general. Except as otherwise provided in this Agreement, all formal notices required to be given by either Party hereunder shall be in writing and sent by certified mail, return receipt requested, to the following addresses:

[THIS SPACE IS INTENTIONALLY BLANK.]

OWNER: Mayor's Office
City of Dearborn Heights
6045 Fenton
Dearborn Heights, MI 48127

CONTRACTOR: Allied Building Service Company of Detroit, Inc.
1801 Howard Street
Detroit, MI 48216

11.2. Change in Notices. Any formal notices given pursuant to Section 11.1 above are to be sent with a copy to such persons and addresses as each Party may designate from time to time in writing by certified mail and agreed to by both parties. Either Party hereto may from time to time change the address to which such notices are to be directed by written notice to said other Party 7 days from date of change by written notice sent certified mail and by email.

ARTICLE 12. RELATIONSHIP OF THE PARTIES

Each Party is, and shall perform its obligations under this Agreement as an independent contractor, and as such shall have and maintain complete control over all of its employees, agents, and operations. Nothing contained in this Agreement is intended to, or shall be construed to, in any way create or establish the relationship of co-partners or joint venturers, or any employer-employee relationship between the Parties except as owner/contractor business relationship. Nothing contained in this Agreement is intended to, or shall be construed to, in any way create or establish an agency relationship or representative relationship between the Parties.

ARTICLE 13. NO THIRD-PARTY BENEFICIARY CONTRACT

This Agreement is not intended to create beneficial rights in or for any third party. This Agreement is entered into for the sole benefit of the Parties to this Agreement.

ARTICLE 14. NO WAIVER OF GOVERNMENTAL IMMUNITY

Nothing in this Agreement is to be construed as a waiver of any governmental immunity by OWNER or by any person or entity affiliated with OWNER as provided by statute or court decision.

ARTICLE 15. INTEGRATED AGREEMENT

This Agreement contains all of the agreements, terms, and conditions made between the Parties with respect to the subject matter of this Agreement. There are no other understandings or agreements, oral or written, between the Parties with respect to the subject matter of this Agreement that are not addressed in this Agreement.

ARTICLE 16. LAW AND INTERPRETATION

This Agreement shall be construed under the laws of the State of Michigan.

ARTICLE 17. HEADINGS

The headings contained in this Agreement are for reference purposes only and shall not affect the meaning or interpretation of this Agreement.

ARTICLE 18. SEVERABILITY

The invalidity or illegality of any provision shall not affect the remainder of this Agreement.

ARTICLE 19. AMENDMENTS

This Agreement may not be modified orally or in any other manner except by an agreement in writing signed by all Parties or their respective successors in interest. No modification, additions, deletions, revisions, alterations, or other changes to this Agreement shall be effective unless and until such change is reduced to writing, duly approved, executed, and delivered by the Parties to each other. Notwithstanding what is otherwise stated in this Article 19, no amendment to this Agreement shall be necessary to adopt informal notice procedures pursuant to Section 11.2 above or to change such procedures.

ARTICLE 20. SUCCESSORS AND ASSIGNS

All of the covenants, provisions, terms, agreements and conditions of this Agreement shall inure to the benefit of and be binding upon the OWNER, the CONTRACTOR, and their respective successors and assigns.

ARTICLE 21. AUTHORITY AND COUNTERPARTS

Parties signing in a representative capacity state by their hand, that they are duly authorized to sign this Agreement. This Agreement may be executed separately, and in multiple counterparts, each copy of which shall constitute an original Agreement, and all counterparts, when taken together, will constitute one and the same Agreement.

[THIS SPACE IS INTENTIONALLY BLANK.]

[THIS SPACE IS INTENTIONALLY BLANK.]

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as shown on the date(s) listed below.

**CITY OF DEARBORN HEIGHTS
("OWNER")**

Bill Bazzi
Its: Mayor

Dated: _____, 2024

Lynne M. Senia
Its: City Clerk

Dated: _____, 2024

**Allied Building Service Company of Detroit, Inc.
("CONTRACTOR")**

By: _____

Its: _____

Dated: _____, 2024

APPENDIX A

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereafter referred to as the "contractor") agrees as follows:

1. **Compliance with Regulations:** The contractor shall comply with the Regulations relative to non-discrimination in Federally-assisted programs of the Department of Transportation, Title 49, code of Federal Regulations, Part 21 as they may be amended from time to time (hereafter referred to as the "Regulations") which are incorporated herein by reference and made a part of this contract.
2. **Non-discrimination:** The contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulation, including employment practices when the contractor covers a program set forth in Appendix B of the Regulations.
3. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the contractor of the contractor's obligations under this contract and the Regulations relative to non-discrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor shall provide all information and reports required by the Regulations, or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the City of Dearborn Heights to be pertinent to ascertain compliance with such Regulations or directives. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information, the contractor shall so certify to the State Highway Department, or the Federal Highway Administration as appropriate, and shall set forth what efforts it has made to obtain the information.
5. **Sanctions for Non-compliance:** In the event of the contractor's non-compliance with the non-discrimination provisions of this contract, the City of Dearborn Heights shall impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to:
 - (a) Withholding of payments to the contractor under the contract until the contractor complies, and/or
 - (b) Cancellation, termination, or suspension of the contract, in whole or in part.
6. **Incorporation of Provisions:** The contractor shall include the provisions of paragraphs (1) through (6) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the City of Dearborn Heights may direct as a means of enforcing such provision including sanctions for non-compliance: Provided, however, that, in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the contractor may request the City of Dearborn Heights to enter into such litigation to protect the interests of the City and, in addition, the contractor may request the State highway department to enter into such litigation to protect the interests of the State and/or the United States to enter into such litigation to protect the interest of the United States. A request does not compel either entity to so enter any such litigation and such decision either way does not constitute a waiver of any governmental immunity defenses at time of litigation or subsequent.

Approved for the Agenda of:	DEFEATED
6/11/2024	Motion No. 24-264

11.A.



Mayor's Office

TO: Honorable Mayor Bill Bazzi
Honorable City Council Members

FROM: Bill Bazzi, Mayor

DATE: June 4, 2024

RE: Resolution of the Council of the City of Dearborn Heights, Michigan Adopting an Operating Budget for the Fiscal Year Beginning July 1, 2024 and Ending June 30, 2025

"Motion by _____, seconded by _____ to adopt the Resolution of Council of the City of Dearborn Heights, Michigan adopting an operating budget for the Fiscal Year beginning July 1, 2024 and ending June 30, 2025, and said tax levy shall be composed of the constituent rates, for the purposes, and with estimated yields described as follows based upon an aggregate of Taxable Assessed Values of \$1,764,133,175 for the City of Dearborn Heights or as may be subsequently certified and amended net of tax increment capture."

Attachments:

1. Budget resolution 060424
2. Budget for council 060424
3. Budget reduction summary revised
4. Final personnel budget for council 060424

A RESOLUTION
OF THE COUNCIL OF THE CITY OF DEARBORN HEIGHTS, MICHIGAN
ADOPTING AN OPERATING BUDGET FOR THE FISCAL YEAR BEGINNING
JULY 1, 2024 AND ENDING JUNE 30, 2025

Whereas, it is the determination of the Council of the City of Dearborn Heights that the annual budget resolution should be enacted pursuant to the provisions of the City Charter, and the Uniform Budget and Accounting Act, (P.A. 2 of 1968 as amended); to budget and appropriate money; and to provide for a levy of the amounts necessary to be raised by taxation for municipal purposes for the fiscal year beginning July 1, 2024 and ending June 30, 2025:

Now, Therefore, The City of Dearborn Heights Resolves:

Section 1.00 TAX LEVY

Pursuant to Section 10.1 of the Dearborn Heights City Charter the tax levy for the fiscal year beginning July 1, 2024 and ending June 30, 2025 shall be composed of the constituent rates, for the purposes, and with estimated yields described as follows based upon an aggregate of Taxable Assessed Values of \$1,764,133,175 for the City of Dearborn Heights or as may be subsequently certified and amended net of tax increment capture.

Purpose	Rate Per \$1,000 Taxable Assessed Value	Estimated Levy
General Operations	\$7.7267	\$12,964,896
Police and Fire Operating	\$1.8179	\$ 3,050,317
Sanitation PA 298	\$2.0282	\$ 3,403,187
Sanitation Voted	\$0.9089	\$ 1,524,907
Library	\$1.6983	\$ 2,850,552
PA 345 Public Safety	\$7.4278	\$12,463,385
Total	\$21.6078	\$36,257,244

Section 1.10 PROPERTY TAX ADMINISTRATION FEE

Pursuant to Section 44(7) of the General Property Tax Act, MCL 211.44(7), there is hereby adopted a administration fee of 1% on all property taxes collected or returned delinquent by the City of Dearborn Heights. The tax administration fee shall be collected and used pursuant to the terms of Section 44 of the Act. The estimated revenues to be collected is \$923,344 and is included within the General Fund appropriation section of this resolution.

Section 1.20 GENERAL FUND REVENUE AND APPROPRIATIONS

The total estimated available resources of the General Fund-(101) is identified below, shall be, and hereby are appropriated for the municipal purposes of the City of Dearborn Heights for the fiscal year beginning July 1, 2024 and ending June 30, 2025, as approved by the City Council pursuant to the City Charter and state law. Appropriations are approved on the departmental level as noted in the budget document.

GENERAL FUND 101

Estimated Beginning Restricted Fund Balance - 7/1/2024	\$6,561,779
Estimated Beginning Unrestricted Fund Balance – 7/1/2024	\$8,408,916

Revenue Appropriation:

Property Taxes and Related Sources	\$34,638,036
Licenses/Permits/Fees	2,264,250
Charges for Services	2,242,100
Fines and Forfeits	2,400,000
Federal and State Grant Revenues	2,853,184
State Shared Revenues	8,216,320
Reimbursements	6,281,893
Other Revenue	1,199,500
Franchise Fees	625,000
TOTAL REVENUE APPROPRIATION	\$60,720,283

Expenditure Appropriation:

Personnel Services	\$43,939,090
Operating Expenses	13,548,063
Capital Outlay	2,682,390
Debt Service	547,571
TOTAL EXPENDITURE APPROPRIATION	\$60,717,124

Estimated Ending Restricted Fund Balance – 6/30/2025	\$6,561,779
Estimated Ending Unrestricted Fund Balance – 6/30/2025	\$8,412,075

Section 2.00 SPECIAL REVENUE FUNDS REVENUES AND APPROPRIATIONS

The total estimated available resources of each of the Special Revenue - (103/105 Series, the 200 Series, and the 738 series) are identified below, shall be, and hereby are, appropriated in accordance with state law for the municipal purposes of the City of Dearborn Heights for the fiscal year beginning July 1, 2024 and ending June 30, 2025, as approved by the City Council pursuant to the City Charter and state law. Appropriations are approved on the departmental level as noted in the budget document.

COMMUNITY AND ECONOMIC DEVELOPMENT FUND – 103

Estimated Beginning Fund Balance – 7/1/2024	\$239,653
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Revenue and Appropriation:

CDBG Revenue	\$1,100,000
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TOTAL REVENUE APPROPRIATION	\$1,100,000
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Expenditure Appropriation:

CDBG Expenses	\$1,100,000
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TOTAL EXPENDITURE APPROPRIATION	\$1,100,000
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Estimated Ending Fund Balance – 6/30/2025	\$239,653
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BUILDING FUND – 105

Estimated Beginning Fund Balance – 7/1/2024	\$47,830
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Revenue Appropriation:

District Court Fines and Fees	\$60,000
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TOTAL REVENUE APPROPRIATION	\$60,000
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Expenditure Appropriation:

Transfers to Tax Increment Finance Authority	\$60,000
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TOTAL EXPENDITURE APPROPRIATION	\$60,000
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Estimated Ending Fund Balance – 6/30/2025	\$47,830
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MAJOR STREET FUND – 202

Estimated Beginning Fund Balance – 7/1/2024	\$7,398,519
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Revenue Appropriation:

Gas and Weight Taxes	\$5,295,320
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Interest	300,000
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TOTAL REVENUE APPROPRIATION	\$5,595,320
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Expenditure Appropriation:

Street Construction	\$ 150,000
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Bridge Repair/Preservation	350,000
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Street Maintenance	2,393,000
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Operating Transfer – Out	2,500,000
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TOTAL EXPENDITURE APPROPRIATION	\$5,393,000
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Estimated Ending Fund Balance – 6/30/2025	\$7,600,839
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Section 2.00 SPECIAL REVENUE FUNDS REVENUES AND APPROPRIATIONS CONTINUED:**LOCAL STREET FUND – 203**

Estimated Beginning Fund Balance – 7/1/2024	\$2,533,009
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Revenue Appropriation:

Gas and Weight Taxes	\$2,110,722
Interest	27,000
Operating Transfer – In	2,500,000
TOTAL REVENUE APPROPRIATION	\$4,637,722

Expenditure Appropriation:

Street Construction	\$1,300,000
Bridge Repair/Preservation	100,000
Street Maintenance	2,013,500
TOTAL EXPENDITURE APPROPRIATION	\$3,413,500

Estimated Ending Fund Balance – 6/30/2025	\$3,757,231
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MICHIGAN INDIGENT DEFENSE COMMISSION – 260

Estimated Beginning Fund Balance – 7/1/2024	\$76,094
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Revenue Appropriation:

MIDC Grant Revenue	\$150,000
TOTAL REVENUE APPROPRIATION	\$150,000

Expenditure Appropriation:

Indigent Attorney Fees	\$124,000
TOTAL EXPENDITURE APPROPRIATION	\$124,000

Estimated Ending Fund Balance – 6/30/2025	\$102,094
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CONFISCATED MONIES – 265

Estimated Fund Balance – 7/1/2024	\$1,519,494
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Revenue Appropriation:

Forfeitures	\$300,000
Interest Income	2,500
Reimbursements	100,500
TOTAL REVENUE APPROPRIATION	\$403,000

Expenditure Appropriation:

Capital Outlay	\$218,000
Fees	\$62,000
TOTAL EXPENDITURE APPROPRIATION	\$280,000

Estimated Ending Fund Balance – 6/30/2025	\$1,642,494
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Section 2.00 SPECIAL REVENUE FUNDS REVENUES AND APPROPRIATIONS CONTINUED:**TRAFFIC IMMOBILIZATION – 266**

Estimated Beginning Fund Balance - 7/1/2024	\$ 197,387
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Revenue Appropriation:

Forfeitures	\$20,000
TOTAL REVENUE APPROPRIATION	\$20,000

Expenditure Appropriation:

TOTAL EXPENDITURE APPROPRIATION	\$0
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Estimated Ending Fund Balance – 6/30/2025	\$ 217,387
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Opioid Settlement Fund

Estimated Beginning Fund Balance - 7/1/2024	\$ 4,652
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Revenue Appropriation:

Opioid Remediation	\$89,586
TOTAL REVENUE APPROPRIATION	\$89,586

Expenditure Appropriation:

TOTAL EXPENDITURE APPROPRIATION	\$0
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Estimated Ending Fund Balance – 6/30/2025	\$ 94,238
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LIBRARY FUND – 738

Estimated Beginning Fund Balance – 7/1/2024	\$3,872,927
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Revenue Appropriation:

Property Tax Revenue	\$2,850,552
Charges for Services	7,500
Federal/State Grants	216,000
State Shared Revenues	100,000
Reimbursements	245,564
Other Revenue	108,000
Fines and Forfeits	1,500
TOTAL REVENUE APPROPRIATION	\$3,529,116

Expenditure Appropriation:

Personal Services	\$1,532,834
Operating Expenses	928,449
Capital Outlay	325,000
Debt Service	555,575
TOTAL EXPENDITURE APPROPRIATION	\$3,341,858

Estimated Ending Fund Balance – 6/30/2025	\$4,060,185
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Section 3.00 WATER/SEWER FUND - The total estimated available resources of the Water/Sewer Fund are identified below, shall be, and hereby are, appropriated in accordance with state law for the municipal purposes of the City of Dearborn Heights for the fiscal year beginning July 1, 2024 and ending June 30, 2025 as approved by the City Council pursuant to the City Charter and state law. Appropriations are approved on the departmental level as noted in the budget document.

WATER/SEWER FUND – 592

Estimated Beginning Total Restricted Net Position – 7/1/2024	\$89,491,210
Estimated Beginning Unrestricted Net Position – 7/1/2024	\$15,079,881

Revenue Appropriation:

Charges for Services	\$27,104,043
Federal/State Grants	13,000,000
State Shared Revenues – Community Stabilization	0
Reimbursements	300,000
Other Revenues	498,785
TOTAL REVENUE APPROPRIATION	\$40,902,828

Expenditure Appropriation:

Personnel Services	\$3,085,258
Operating Expenses	6,904,530
Water Purchase	4,623,076
Sewage Disposal Charges	7,182,986
Depreciation Expense	3,250,000
Water Main Replacement	13,000,000
Debt Service	2,138,295
TOTAL EXPENDITURE APPROPRIATION	\$40,184,145

Estimated Ending Total Restricted Net Position – 6/30/2025	\$89,491,210
Estimated Ending Unrestricted Net Position – 6/30/2025	\$15,798,564

The Water/Sewer rates have not been increased as part of the budget. At a later date, a water/sewer rate study will be performed, and rate increases will be proposed.

The water/sewer rate increases are required to fund known and anticipated operational increases in wholesale water and sewer costs, infrastructure repair, distribution system operational costs and increased water/sewer personnel costs. The last rate increase for the City was December 2022.

Fund: 101 General Fund

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET	2024-25 APPROVED BUDGET
ESTIMATED REVENUES							
Dept 000 - 000							
101-000-402.000	Current Prop Taxes	11,103,769	11,733,562	9,748,395	11,733,562	12,320,240	12,964,896
	Increased taxable value per assessor						
101-000-402.010	Act 345	10,626,669	10,735,897	10,604,491	10,735,897	12,406,903	12,463,385
	Increased taxable value per assessor						
101-000-402.030	Sanitation	2,914,535	3,080,009	3,659,141	3,080,009	3,234,009	3,403,187
	Increased taxable value per assessor						
101-000-402.040	Public Safety	2,614,904	2,760,648	2,290,000	2,760,648	2,898,680	3,050,317
	Increased taxable value per assessor						
101-000-402.060	Sanitation Auth	1,311,969	1,380,178	35,831	1,380,178	1,449,187	1,524,907
	Increased taxable value per assessor						
101-000-402.065	Property Transfer Fines	52,429	40,000	55,289	55,000	55,000	55,000
101-000-402.100	Tax Reimbursement for Overpayment	(2,338)					
101-000-402.999	Tax Admin Fee	812,384	879,375		879,375	923,344	923,344
	5% increase per Headlee multiplier for 2024						
101-000-403.000	Prior Yrs Adj-Prop Tax	196,277	250,000	73,338	250,000	250,000	250,000
	Avg of 2022/2023						
101-000-426.000	Trailer Tax	2,682	3,400	1,816	2,700	3,000	3,000
101-000-446.000	Int On Delq Taxes	83,502	75,000	120,624	75,000	80,000	80,000
101-000-455.000	Builders License	7,855	9,000	6,125	9,000	9,000	9,000
101-000-456.000	Building Dept Misc	11,166	10,000	21,110	10,000	10,000	10,000
101-000-457.000	Business Licenses	18,029	30,000	7,042	15,000	30,000	30,000
101-000-458.000	Build Inspection	380,235	400,000	221,125	320,000	400,000	400,000
101-000-459.000	Fire Dept Cost Recovery	5,671	5,000	1,960	3,000	3,000	3,000
101-000-461.000	Refrigeration Permits	21,000	26,000	11,480	20,000	25,000	25,000
101-000-463.000	Sign Permits	12,790	14,000	18,086	16,000	14,000	14,000
101-000-465.000	Rental Prop Reg.	23,840	20,000	15,100	20,000	20,000	20,000
101-000-467.000	Rent Prop Inspect	160,215	450,000	59,070	80,000	450,000	450,000
101-000-469.000	Rental Prop Fines	350		425	350	350	350
101-000-477.000	Building Permits	1,142,384	1,000,000	661,597	1,000,000	1,000,000	1,000,000
101-000-478.000	Electrical Permits	86,765	75,000	54,073	75,000	75,000	75,000
101-000-479.000	Elect Registration & Exam	4,145	6,000	2,805	4,200	6,000	6,000
101-000-480.000	Heating Permits	114,227	95,000	56,385	60,000	95,000	95,000
101-000-480.010	Htg & Refrig Reg.	2,040	2,400	1,021	1,500	2,400	2,400
101-000-481.000	Plumbing Permits	48,327	55,000	32,787	55,000	55,000	55,000
101-000-481.010	Plumbing Reg	3,827	5,000	1,136	3,000	5,000	5,000
101-000-482.000	Demolition Permits	2,413	4,500	492	2,000	4,500	4,500
101-000-483.001	Food truck permits		5,000		5,000	5,000	5,000
101-000-484.000	Animal Licenses	20,290	21,000	15,679	20,000	20,000	20,000
101-000-485.000	Sidewalk,Curb,&approaches	11,700		4,950	10,000	10,000	10,000
101-000-486.000	Disruption Permit	30,884	50,000	12,185	20,000	20,000	20,000
101-000-487.000	Birth & Death Certificate	13,608	14,250	8,777	14,250	15,000	15,000
101-000-489.000	FOIA requests	1,301	5,000	359	1,500	1,500	1,500
101-000-528.500	Federal - American Relief Plan Ac	10,000,000					
101-000-548.130	Midc Grant Revenue			84,933			
	Moved to Fund 260 at year end						
101-000-549.000	State Grants					513,324	513,324
	Safe routes to school grant \$116.624, Safe streets and roads grant \$396,700						
101-000-573.000	Local Community Stablization Shar	371,237	325,000	129,145	325,000	341,250	341,250
	Est 5% increase over budget						
101-000-575.000	State Shared Revenues	7,906,809	8,197,390	4,217,067	8,142,882	8,216,320	8,216,320
	Per State of Michigan Projections https://www.michigan.gov/treasury/-/media/Project/Websites/treasury/Uncategorized/2024/CVTRS/FY2024FY2025RevenueSharing_20240207.pdf?rev=8bef8da451744d2386f4b7bfb486bb98&						
101-000-577.000	Liquor License	22,801	5,000	14	5,000	5,000	5,000
101-000-580.966	Contribution From Act 345	50,000	80,000		80,000	80,000	80,000
	Paid at YE, estimate based on Pension fund budget						

Fund: 101 General Fund

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET	2024-25 APPROVED BUDGET
ESTIMATED REVENUES							
Dept 000 - 000							
101-000-599.000	Bond Proceeds	(500)					
101-000-607.000	Supoena/mileage	390		487	500	500	500
101-000-608.000	Monopole Reimb (cell Tower)	130,997	135,000	157,714	150,000	150,000	150,000
101-000-608.010	Brd Of Appeals Revenue	4,500	6,000	2,000	5,000	5,000	5,000
101-000-610.000	Cable Comcast	427,930	420,000	195,548	400,000	360,000	360,000
	Trending about 10% lower, people cutting cable						
101-000-611.000	Cable W.o.w.	124,411	128,000	49,428	110,000	100,000	100,000
	Trending about 10% lower, people cutting cable						
101-000-612.000	Cable At&t	80,640	84,000	37,145	75,000	70,000	70,000
	Trending about 10% lower, people cutting cable						
101-000-613.000	Peg Fees	119,923	120,000	57,326	105,000	95,000	95,000
	Trending about 10% lower, people cutting cable						
101-000-626.000	Rescue Runs	1,707,430	1,500,000	1,950,358	1,700,000	1,700,000	1,700,000
101-000-626.010	Plan Commission	7,000	6,500	2,225	6,500	6,500	6,500
101-000-626.020	Election Income	100		7,038	7,038		
101-000-626.030	Election Grant/reimbursement		115,000				
101-000-627.000	Weed Cut. Income	57,896	160,000	41,462	60,000	60,000	60,000
101-000-627.001	Board ups		5,000		5,000	5,000	5,000
101-000-628.000	Sidewalk Income	80,300	200,000	104,425	150,000	200,000	200,000
101-000-631.101	C.a.p.p Administration Fees				63,500	50,000	50,000
101-000-634.000	Cost Recovery - Fire Dept	63,903					
101-000-634.101	C.a.p.p Reimbursement	114,144	63,500				
101-000-635.000	Misc Fire	45,978	600	490	600	600	600
101-000-635.001	Afg Grant Reimbursement	121,438	1,953,610			1,953,610	1,953,610
	OHSP Crash Response vehicle (900k) AAA grant \$30k, AFG engine and Turnout gear (\$1,023,500) - may not be received until 2025-26						
101-000-635.002	Public Assisstance Covid		2,868,125		2,868,125		
101-000-636.000	Misc Police	24,711	20,000	24,220	24,000	25,000	25,000
101-000-636.005	Access Police Salaries	96,026	100,000	81,089	100,000	103,000	103,000
101-000-636.010	Pol-Private Sector	7,810	20,000	12,080	7,500	8,000	8,000
101-000-636.015	Pol Train St Funds	4,767	15,000		10,000	10,000	10,000
101-000-636.025	Warrant Revenues	14,835	17,000	7,540	13,000	15,000	15,000
101-000-636.031	Inmate Reimbursement	1,035	1,500		1,500	1,500	1,500
101-000-636.040	Police 911 Reimb.	286,058	325,000	240,845	260,000	260,000	260,000
101-000-636.056	Jag Grant Revenue	30,146	32,559	15,176	32,559	35,000	35,000
101-000-637.000	Dpw Miscellaneous Income	48,595	35,000	19,193	35,000	35,000	35,000
101-000-639.000	Misc Income Rev	34,252	35,000	17,825	35,000	35,000	35,000
101-000-639.010	Clk Computer Inc.	775	500	200	500	500	500
101-000-639.040	Tax Search Charges	13,634	17,000	15,373	17,000	17,000	17,000
101-000-655.000	District Court Revenues	2,456,011	2,900,000	934,778	1,375,061	2,400,000	2,400,000
	Per court administrator, fines should rebound this year						
101-000-658.000	Nsf Fees	1,205		3,369	3,000	3,000	3,000
101-000-664.000	Interest	185,799		94,410	100,000	100,000	100,000
101-000-664.002	INTEREST INCOME LEASES	90,701	95,000		80,000	70,000	70,000
101-000-665.000	Investment Income			6,850			
101-000-667.000	Ice Arena Rent	66,083	61,000	35,583	61,000	61,000	61,000
101-000-667.001	Golf Course Rent		60,000	26,788	60,000	60,000	60,000
101-000-670.020	Recreation Programs	129,303	88,500	40,935	88,500	100,000	100,000
101-000-670.021	Ballfield Revenue			75			
101-000-670.025	Vanhouten Park Revenue			20			
101-000-670.692	Young Center Rev.	88,646	100,000	57,770	100,000	100,000	100,000
101-000-671.000	Senior Trips	95,285	65,000	49,394	65,000	70,000	70,000
101-000-673.000	Interest On Investments	33,744	50,000	248,552	300,000	200,000	200,000
101-000-675.000	Donations-Spirit	76,796	51,400	403	75,000	75,000	75,000
101-000-675.001	Ads News Letter	9,050	12,000	3,650	12,000	10,000	10,000
101-000-676.000	Reimb From Mvhf	2,751,246	3,100,000	1,636,548	2,900,000	3,100,000	3,100,000

Fund: 101 General Fund

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET	2024-25 APPROVED BUDGET
ESTIMATED REVENUES							
Dept 000 - 000							
101-000-676.100	Trans From Other Funds	31,928					
101-000-676.911	Reimb/mmrma	849,849	725,000	579,359	580,000	700,000	700,000
101-000-676.960	Reimb From Cdbg	281,084	225,000	16,055	225,000	225,000	225,000
101-000-676.961	Reimb Comptroller	251,092	275,000	167,886	275,000	275,000	275,000
101-000-676.962	Reimb Crime Prev		60,000				
101-000-679.000	Sale Fixed Assets	10,503	5,000		5,000	5,000	5,000
101-000-680.000	Reimb Water Dept	877,875	725,000	314,487	850,000	850,000	850,000
101-000-681.000	Reim State(judges)	91,448	91,448	68,586	91,448	91,448	91,448
101-000-682.000	Reimb From Smart		216,345	233,850	250,000	161,345	161,345
Per SMART contract pending \$59k municipal credits, \$102 community credits							
101-000-683.000	Reimb Cost Sharing	289,687	300,000	269,519	417,588	450,000	450,000
Increase 7% from projected amount based on health care trends							
101-000-684.000	Reimb From Tifa	104,000	150,000		150,000	150,000	150,000
101-000-684.500	Reimb Cty Prosecutor	34,200	37,800	21,708	45,100	12,600	12,600
2023-34 includes back rent, 2024/25 includes rent at \$1050/mo							
101-000-684.700	Reimburse County Parks Millage		118,407		118,407		
Not known if we will get any this year							
101-000-699.000	App From Fund Bal.		72,000		950,204		
Appropriation from Act 345 fund balance							
101-000-699.011	Appropriation From The Peg Fund B		620,000		20,000	575,000	
Equals Cable TV dept							
Totals for dept 000 - 000		62,645,350	60,435,403	40,083,615	56,709,681	60,197,610	60,720,283
TOTAL ESTIMATED REVENUES		62,645,350	60,435,403	40,083,615	56,709,681	60,197,610	60,720,283

Fund: 101 General Fund

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET	2024-25 APPROVED BUDGET
APPROPRIATIONS							
Dept 101 - City Council							
101-101-703.000	Sal-Elect	85,933	85,933	67,392	89,348	92,030	92,030
101-101-726.000	Fringe Ben	6,574	6,600	5,156	6,835	7,040	7,040
	FICA						
101-101-728.000	Supplies	34	500	818	1,000	500	10,500
	Council request: \$1,500 for each x 7						
101-101-818.000	Media services		25,000		25,000	25,000	10,000
101-101-826.101	Legal Fees - Council		50,000		50,000	50,000	100,000
	Council request - Increase to \$100,000						
101-101-960.000	Travel/education	1,500	3,500	260	1,000	1,000	1,000
Totals for dept 101 - City Council		94,041	171,533	73,626	173,183	175,570	220,570

Fund: 101 General Fund

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET	2024-25 APPROVED BUDGET
APPROPRIATIONS							
Dept 130 - District Court							
101-130-703.000	Sal-Elect	91,448	91,448	70,345	91,448	91,448	91,448
101-130-706.000	Salaries	834,645	829,333	615,670	805,184	840,183	843,572
	per personnel budget, plus \$14,433 longevity, \$12842 vacation payout						
101-130-706.030	Ret Pr Yrs	17,940		14,851			
101-130-707.100	Parttime	159,578	190,000	94,049	122,018	188,681	188,681
	Expecting higher caseload						
101-130-709.000	Overtime	1,290	7,000	2,613	3,450	7,000	7,000
101-130-713.000	Clothing	1,200	1,200		1,200	1,200	1,200
101-130-716.000	Hospital Insurance	140,830	275,810	217,042	264,956	283,503	283,503
101-130-717.001	Life Insurance		5,267		5,267	5,267	5,267
101-130-718.000	Gengovtpen		237,774		237,774	258,223	258,223
101-130-726.000	Fringe Ben	412,729	87,000	57,852	74,095	90,297	90,297
101-130-728.000	Supplies	41,979	48,000	31,069	44,000	43,000	43,000
101-130-745.000	Utilities	62,779	87,000	64,460	79,000	87,000	87,000
101-130-802.000	Duesmember	3,977	5,000	3,127	3,300	4,500	4,500
101-130-804.000	Court Fees	55,472	60,000	21,685	60,000	60,000	60,000
101-130-818.000	Cont Serv.	106,820	111,780	69,712	111,780	115,000	115,000
	3% increase, case management						
101-130-825.000	Tuition Bk		2,500		2,500	2,500	2,500
101-130-848.130	Midc Grant Expenditures	9,292	10,000	9,886	10,000	10,000	10,000
101-130-848.140	Cesf Grant Expenditures	4,447		1,241	1,241		
101-130-932.000	Rep & Maint Equip	73,968	73,000	36,185	73,000	73,000	73,000
101-130-960.000	Travel/education	2,403	2,500	794	2,500	2,500	2,500
101-130-978.000	Legal Library Fees	18,696	19,000	11,502	19,000	19,950	19,950
	5% increase library charges						
Totals for dept 130 - District Court		2,039,493	2,143,612	1,322,083	2,011,713	2,183,252	2,186,641

Fund: 101 General Fund

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET	2024-25 APPROVED BUDGET
APPROPRIATIONS							
Dept 171 - Mayors Office							
101-171-703.000	Sal-Elect	100,641	103,095	76,132	105,157	109,364	109,364
101-171-706.000	Salaries	120,844	110,578	80,844	110,502	143,077	143,077
101-171-707.100	Parttime	16,825	56,500	22,744	23,543	24,720	24,720
101-171-709.000	Overtime		1,000			1,000	
101-171-716.000	Hospital Insurance	37,932	50,271	54,511	62,624	67,008	67,008
101-171-717.001	Life Insurance		868		868	929	929
101-171-718.000	Gengovtpen		63,264		63,264	68,705	68,705
101-171-726.000	Fringe Ben	81,797	24,000	13,927	18,569	19,088	19,088
	FICA						
101-171-728.000	Supplies	7,069	1,350	978	1,350	1,500	1,500
101-171-861.000	Mileage	536	500	25	500	500	500
101-171-882.000	Comm Activ	56	3,000	320	500	1,500	1,500
101-171-960.000	Travel/education						3,500
	moved travel/education from dept 200 to mayor's						
Totals for dept 171 - Mayors Office		365,700	414,426	249,481	386,877	437,391	439,891

Fund: 101 General Fund

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET	2024-25 APPROVED BUDGET
APPROPRIATIONS							
Dept 190 - Elections							
101-190-707.100	Parttime	107,884	160,000	174,286	174,467	211,000	211,000
	Presidential election in 2024, additionally Early voting required by state around 18k/election						
101-190-709.000	Overtime	7,932	20,000		20,000	20,000	20,000
101-190-726.000	Fringe Ben	5,679	14,000	14,511	12,802	17,672	17,672
101-190-730.000	Mat/supply	23,869	25,000	19,396	25,000	25,000	25,000
101-190-818.000	Cont Serv.	32,696	65,000	54,620	65,000	75,000	75,000
	Prelab testing prior to elections - have to outsource						
101-190-861.000	Mileage	769	1,000	888	800	1,000	1,000
101-190-932.000	Rep & Maint Equip	1,452	1,000		1,000	1,000	1,000
101-190-981.000	Capital Outlay	29,231	30,000				
Totals for dept 190 - Elections		209,512	316,000	263,701	299,069	350,672	350,672

Fund: 101 General Fund

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET	2024-25 APPROVED BUDGET
APPROPRIATIONS							
Dept 200 - General Government							
101-200-716.000	Hosp Insur	53,103		(96)			
101-200-716.002	Ins Buyout	75,210	100,000	86,706	100,000	100,000	100,000
101-200-716.200	General Government Retree Healthc	1,535,868	1,664,916	1,298,970	1,676,462	1,793,814	1,793,814
101-200-717.100	Life Ins-Act 345	6,389	7,583	5,344	7,300	7,811	7,811
101-200-717.200	Life Ins-G Gov Ret	5,961	5,875	4,347	5,900	6,407	6,407
101-200-718.000	General Govt Pension	1,955		(84)	(84)		
101-200-722.001	345 Police and Fire Retiree Insur	3,344,785	3,088,392		3,810,822	4,100,000	4,100,000
	Entry made at end of year, based on current year health care exp- paid by Act 345 millage						
101-200-722.002	345 Pension Plan Expenditures	663,200	722,634		722,634	722,634	722,634
	Determined by pension fund budget						
101-200-722.003	345 Opeb Prefund	1,054,214	1,088,532	1,088,532	1,088,532	1,088,532	1,088,532
	Per corrective action plan \$1.5 m between 101-000-722.003 and 101-000.722.004						
101-200-722.004	Opeb Prefund	445,786	411,468	411,468	411,468	411,468	411,468
	Per corrective action plan \$1.5 m between 101-000-722.003 and 101-000.722.004						
101-200-724.000	Work Comp.	217,238	300,000	234,509	300,000	300,000	300,000
101-200-725.000	Unemploy.	4,112	17,000	526	4,500	4,500	4,500
101-200-728.000	Supplies	106,664	115,000	73,599	115,000	115,000	110,000
101-200-806.000	Animal Pro	4,817					
101-200-807.000	Misc Exp.	4,222	21,000	99	21,000	15,000	
101-200-810.000	Sanitation	3,320,241	3,600,000	2,578,785	3,600,000	3,700,000	3,350,000
	Increase by 3% for inflation						
101-200-817.000	Prof/con.	654,941		15,355	25,000	25,000	25,000
101-200-818.000	Cont Serv.	298,125	36,000	36,291	36,000	40,000	40,000
101-200-822.000	ARPA professional services	77,230		1,958	10,000	10,000	1,500
101-200-853.000	Telephones	148,332	168,000				
	Now in IT						
101-200-868.000	Pris Exp	175					
101-200-900.999	Smart Bus Expenses	81,235	75,000	65,118	75,000	80,000	80,000
101-200-905.000	Pub/not/newsletter	37,860					
101-200-911.000	Insurance	974,992	900,000	857,908	975,000	1,000,000	1,000,000
	Increased 3% for inflation						
101-200-926.000	Street/park Light	1,139,987	1,380,000	1,117,821	1,380,000	1,450,000	1,450,000
	Increased 3% for inflation						
101-200-949.000	City Owned Prop.	51,713	75,000	214,335	75,000	75,000	75,000
101-200-958.000	Dues/member/subsc.	45,536	50,000	45,231	50,000	50,000	50,000
101-200-960.000	Travel/education	7,239	12,000	4,320	5,000	5,500	
101-200-963.000	Rev-Sidewalk/weed	84,476	150,000	14,625	75,000	100,000	100,000
101-200-964.010	Prop. Tax Refunds	27,285					
101-200-991.001	Telephone/copier Debt	29,500	29,719	29,719	29,719		
	Paid off in 2024						
101-200-991.007	Sanitation Debt Principal	201,000	205,000	205,000	205,000	210,000	210,000
	Per amortization schedule						
101-200-996.004	Fire Station Bonds	185,000	185,000	185,000	185,000	190,000	190,000
	Per amortization schedule						
101-200-996.100	Interest Expense	52,206	42,703	35,967	42,703	32,958	32,958
	Per amortization schedule						
Totals for dept 200 - General Government		14,940,597	14,450,822	8,611,353	15,031,956	15,633,624	15,249,624

Fund: 101 General Fund

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET	2024-25 APPROVED BUDGET
APPROPRIATIONS							
Dept 209 - Assessor's Office							
101-209-728.000	Supplies	15,287	700	16,308	17,000	17,000	17,000
101-209-818.000	Cont Serv.	335,953	347,126	294,375	350,126	367,632	367,632
	5% increase based on contract						
101-209-962.000	Training			217	217	1,500	
	Amount removed by council- already budgeted in BOR						
101-209-981.500	Cap Out Under 5000		2,500			5,000	5,000
	New carpet, chairs - none used in 2024						
Totals for dept 209 - Assessor's Office		351,240	350,326	310,900	367,343	391,132	389,632

Fund: 101 General Fund

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET	2024-25 APPROVED BUDGET
APPROPRIATIONS							
Dept 210 - Corporation Council							
101-210-706.000	Salaries - Corp Lawyer	79,615	177,000	93,950	115,000	200,750	200,750
101-210-713.100	Transcript	1,000					
101-210-716.000	Hosp Insur		26,000	2,064	4,128	4,417	4,417
101-210-717.001	Life Ins		3,000		3,000	3,210	3,210
101-210-726.000	Fringe Ben	24,058	41,925	5,917	8,797	15,663	15,663
101-210-817.210	Professional Services - Court Pro	3,945	95,000		4,000	4,000	4,000
101-210-826.000	Coun Serv	264,047	202,079	88,969	202,079	210,000	75,000
	Decreased to break out attorney who assists corp counsel						
101-210-826.001	Corp Counsel Assist						75,000
	Per council request -break out						
101-210-960.000	Travel/education		2,000			2,000	2,000
Totals for dept 210 - Corporation Council		372,665	547,004	190,900	337,004	440,040	380,040

Fund: 101 General Fund

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET	2024-25 APPROVED BUDGET
APPROPRIATIONS							
Dept 215 - Clerks Office							
101-215-703.000	Sal-Elect	98,472	91,240	77,624	93,521	98,197	98,197
101-215-703.100	Elected Seniority Pay						1,964
	Per council meeting - add senior pay for Clerk						
101-215-706.000	Salaries	162,579	152,369	129,438	163,815	182,809	186,309
	per personnel budget, includes \$6924 of vacation payout, \$1302 of seniority, \$11824 longevity						
	Adjusted \$3500 per council meeting						
101-215-706.010	Part Time	3,354	48,500	2,520	5,000		5,000
	added per council						
101-215-706.030	Ret Pr Yrs	23,436	10,373	10,992	10,992	1,000	
	only Interest needs to be paid on payout						
	Removed per clerk at council meeting - already paid						
101-215-709.000	Overtime	8,486	12,000	6,357	8,650	12,000	12,000
	additional time needed due to elections						
101-215-716.000	Hospital Insurance	17,300	29,261	38,597	47,674	51,011	51,011
101-215-717.001	Life Insurance		962		962	962	962
101-215-718.000	Gengovtpen		69,919		69,919	75,932	75,932
101-215-726.000	Fringe Ben	78,418	24,000	18,118	21,524	22,491	22,491
101-215-728.000	Supplies	3,182	5,000	2,810	5,000	5,500	3,500
101-215-802.000	Duesmember	362	400	200	400	400	400
101-215-818.000	Cont Serv.	2,285	8,000	6,310	8,000	9,000	9,000
	Codification of ordinances - more this year						
101-215-861.000	Mileage	229	500	328	500	500	500
101-215-960.000	Travel/education	1,400	5,000	3,317	5,000	5,000	5,000
Totals for dept 215 - Clerks Office		399,503	457,524	296,611	440,957	464,802	472,266

Fund: 101 General Fund

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET	2024-25 APPROVED BUDGET
APPROPRIATIONS							
Dept 220 - Civil Service Commission							
101-220-712.000	Comm Fees	9,608	2,500	8,528	10,000	2,550	10,000
101-220-726.000	Fringe Ben	617	138	606	135	138	138
101-220-817.000	Prof/con.	7,083	10,000	8,699	16,000	16,000	16,000
	Eskills annual membership due in June around (\$4600) reason for projected increase						
101-220-905.000	Pub/not/newspaper	3,900	5,000	375	5,000	5,000	2,500
	Posting on Indeed/job fairs/etc.						
Totals for dept 220 - Civil Service Commission		21,208	17,638	18,208	31,135	23,688	28,638

Fund: 101 General Fund

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET	2024-25 APPROVED BUDGET
APPROPRIATIONS							
Dept 221 - Act 78	Commission						
101-221-712.000	Comm Fees	5,900	6,000	5,650	9,500	10,000	10,000
	increased for PR allocations						
101-221-726.000	Fringe Ben	450	695	432	727	765	765
101-221-817.000	Prof/con.	49,650	46,000	32,682	46,000	50,000	50,000
Totals for dept 221 - Act 78 Commission		56,000	52,695	38,764	56,227	60,765	60,765

Fund: 101 General Fund

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET	2024-25 APPROVED BUDGET
APPROPRIATIONS							
Dept 223 - Comptroller							
101-223-706.000	Salaries	270,719	399,895	220,742	271,177	419,735	414,985
	per personnel budget plus \$3934 vacation payout, \$1818 longevity						
101-223-706.030	Ret Pr Yrs			57,144			
101-223-709.000	Overtime	643	1,000		1,000	1,000	
101-223-716.000	Hospital Insurance	23,690	86,400	24,776	34,162	36,553	36,553
101-223-717.001	Life Insurance		1,925		1,925	2,060	2,060
101-223-718.000	Gengovtpen		101,988		101,988	110,759	110,759
101-223-726.000	Fringe Ben	114,146	29,000	21,896	20,822	32,186	32,186
101-223-728.000	Supplies	921	1,500	331	1,000	1,000	1,000
101-223-802.000	Duesmember		500	130			
101-223-817.000	Prof/con.		884,000	371,890	750,000	600,000	550,000
101-223-932.000	Rep & Maint Equip	45					
101-223-962.000	Training	595	1,000	171	1,000	1,000	1,000
101-223-981.500	Cap Out Under 5000	714	1,000	605	1,000	1,000	1,000
Totals for dept 223 - Comptroller		411,473	1,508,208	697,685	1,184,074	1,205,293	1,149,543

Fund: 101 General Fund

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET	2024-25 APPROVED BUDGET
APPROPRIATIONS							
Dept 226 - Human Resources							
101-226-706.000	Salaries	135,000	160,000	115,962	155,062	196,750	196,750
	Per personnel budget						
101-226-706.030	Ret Pr Yrs	12,006	12,005	12,006	12,006		
101-226-707.100	Parttime	23,096	30,000	21,498	27,476	33,072	33,072
	Per personnel budget						
101-226-716.000	Hospital Insurance	10,652	57,600	16,266	20,026	21,428	21,428
101-226-717.001	Life Insurance		1,280		1,280	1,370	1,370
101-226-718.000	Gengovtpen		40,456		40,456	43,935	43,935
101-226-726.000	Fringe Ben	58,752	18,000	12,302	14,883	17,581	17,581
101-226-728.000	Supplies	1,058	3,000	1,070	3,000	3,000	3,000
101-226-730.000	Mat/supply					10,000	10,000
	Fireproof file cabinets for personnel records						
101-226-802.000	Duesmember	229	750	100	500	1,206	1,206
	MPELRA/SHRM dues						
101-226-818.000	Cont Serv.	167,343	123,000	95,629	123,000	125,000	125,000
101-226-960.000	Travel/education	754	2,500	3,382	6,000	7,380	7,380
	MPELRA/SHRM conference/training						
101-226-962.000	Training	4,585	3,000	1,000	3,200	10,680	10,680
	MOS Certification for city employees \$6720						
Totals for dept 226 - Human Resources		413,475	451,591	279,215	406,889	471,402	471,402

Fund: 101 General Fund

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET	2024-25 APPROVED BUDGET
APPROPRIATIONS							
Dept 247 - Board Of Appeals							
101-247-712.000	Comm Fees	1,550	2,500	400	1,500	2,000	2,000
101-247-726.000	Fringe Ben	119	153	31	115	153	153
101-247-905.000	Pub/not/newspaper	272	500	439	500	500	500
101-247-962.000	Training					1,400	500
	Training for all members						
	Adjusted down to \$500 per council meeting						
Totals for dept 247 - Board Of Appeals		1,941	3,153	870	2,115	4,053	3,153

Fund: 101 General Fund

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET	2024-25 APPROVED BUDGET
APPROPRIATIONS							
Dept 253 - Treasurers Office							
101-253-703.000	Sal-Elect	89,068	91,240	71,027	93,065	96,788	96,788
	Per LOCC						
101-253-706.000	Salaries	212,897	221,068	159,527	200,054	229,326	229,326
	per personnel budget plus \$1365 seniority, \$1838 vacation payout, \$4778 longevity						
101-253-706.030	Ret Pr Yrs		5,769				
101-253-707.100	Parttime	7,906	15,000	6,000	15,000	15,000	15,000
101-253-709.000	Overtime	826	2,500	95	2,500	1,000	1,000
101-253-716.000	Hospital Insurance	30,298	86,400	56,311	66,738	71,410	71,410
101-253-717.001	Life Insurance		1,920		1,920	2,054	2,054
101-253-718.000	Gengovtpen		92,841		92,841	100,825	100,825
101-253-726.000	Fringe Ben	107,306	25,700	20,153	23,762	26,172	26,172
101-253-728.000	Supplies	2,623	15,000	1,477	5,000	5,000	5,000
101-253-802.000	Duesmember	497	750	751	850	900	900
101-253-811.000	Bank Fees						15,000
101-253-818.000	Cont Serv.	32,136	55,000	70,826	70,000	75,000	75,000
	Significant increase over 22-23 in printing/mailing costs						
101-253-861.000	Mileage		500	312	500	500	500
101-253-960.000	Travel/education	2,855	3,500	2,807	3,500	3,500	3,500
101-253-962.000	Training	207	500	84	400	400	400
101-253-981.000	Capital Outlay		1,000		1,000	1,000	
Totals for dept 253 - Treasurers Office		486,619	618,688	389,370	577,130	628,875	642,875

Fund: 101 General Fund

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET	2024-25 APPROVED BUDGET
APPROPRIATIONS							
Dept 258 - Information Tech Dept							
101-258-706.000	Salaries	110,000	115,000	84,615	110,000	115,500	115,500
	Per personnel budget						
101-258-707.100	Parttime		51,500			51,500	51,500
	Techs - potential to share with Library						
101-258-716.000	Hospital Insurance	6,369	28,800	16,897	20,026	21,428	21,428
101-258-717.001	Life Insurance		640		640	685	685
101-258-718.000	Gengovtpen		49,421		49,421	53,671	53,671
101-258-726.000	Fringe Ben	46,731	12,776	7,645	8,415	12,776	12,776
101-258-728.001	It Services	120,924	875,000	631,458	875,000	400,000	400,000
	Everything is ongoing costs other than \$129k. Cooper would like \$100k for MITEl upgrade and \$29k for EntraPI						
101-258-740.000	Operat Sup	1,977	2,000	1,166	2,000	1,000	1,000
101-258-816.000	Lease Pay		7,000			8,400	8,400
	One vehicle - did not use this year						
101-258-818.000	Cont Serv.	2,522					
101-258-853.001	Telecommunications		210,000	71,481	120,000	200,000	150,000
	Comcast, Windstream, AT&T firstnet, Verizon, AT&T, xfinity, all existing contracts						
101-258-867.000	Motor Fuel		2,400	694	500	1,320	1,320
	More travel coming up						
101-258-932.000	Rep & Maint Equip	28,856	50,000	7,555	35,000	50,000	35,000
	Desktop phones, UPS batteries, other misc. repairs						
	Decrease to \$35,000 per council meeting						
101-258-981.000	Capital Outlay	44,449	48,999	4,269	48,999		
Totals for dept 258 - Information Tech Dept		361,828	1,453,536	825,780	1,270,001	916,280	851,280

Fund: 101 General Fund

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET	2024-25 APPROVED BUDGET
APPROPRIATIONS							
Dept 265 - Building Maintenance							
101-265-706.000	Salaries	433,983	518,863	413,166	524,215	578,327	578,327
	Per personnel budget plus \$11,616 for longevity and vacation payouts						
101-265-706.030	Ret Pr Yrs	5,050	6,000	3,120	5,050	5,050	5,050
101-265-707.100	Parttime	6,552	21,840		7,000	7,000	7,000
101-265-709.000	Overtime	155,275	170,000	150,476	197,265	200,000	100,000
101-265-713.000	Clothing	4,108	6,000	4,502	6,000	9,450	9,450
	Increased based on union contract						
101-265-716.000	Hospital Insurance	73,097	143,105	112,116	129,684	138,762	138,762
101-265-717.001	Life Insurance		2,245		2,245	2,402	2,402
101-265-718.000	Gengovtpen		133,234		133,234	144,692	144,692
101-265-726.000	Fringe Ben	219,005	46,000	43,354	55,580	59,928	59,928
101-265-728.000	Supplies	56,907	45,000	30,586	45,000	55,000	50,000
101-265-730.000	Mat/supply	149	500	611	650	500	500
101-265-745.000	Utilities	52,819	50,000	25,825	50,000	50,000	50,000
101-265-818.000	Cont Serv.	17,724	30,000	17,031	18,000	30,000	20,000
	HVAC will be at least \$20k						
101-265-867.000	Motor Fuel	20,491	40,000	13,869	25,000	25,000	25,000
101-265-931.000	Rep/main Bldg/grounds	231,426	145,000	168,676	230,000	250,000	230,000
101-265-932.000	Rep & Maint Equip	25,712	25,000	26,163	30,000	30,000	30,000
101-265-962.000	Training	995	2,000	2,106	2,000	5,000	5,000
	Increased based on union contract						
101-265-981.000	Capital Outlay	228,374	35,000	28,285	35,000		
101-265-981.500	Cap Out Under 5000	840			1,000	5,000	1,000
Totals for dept 265 - Building Maintenance		1,532,507	1,419,787	1,039,886	1,496,923	1,596,111	1,457,111

Fund: 101 General Fund

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET	2024-25 APPROVED BUDGET
APPROPRIATIONS							
Dept 300 - Police	Department						
101-300-706.000	Salaries	5,988,649	6,397,536	5,108,437	6,184,276	6,888,055	6,888,055
101-300-706.020	Ret 1stpay	393,211	119,478	330,404	347,253	347,253	347,253
101-300-707.000	Cross Grds	120,630	95,278	151,650	95,278	75,000	75,000
101-300-707.100	Parttime	86,520	113,426	246,690	355,909	360,000	360,000
101-300-709.000	Overtime	1,122,691	657,800	1,253,547	1,505,182	1,000,000	990,000
101-300-713.000	Clothing	130,066	151,235	135,525	151,235	155,000	155,000
101-300-716.000	Hospital Insurance	748,858	1,472,124	1,082,477	1,278,920	1,368,444	1,368,444
101-300-717.000	Holiday Pay	310,253	378,088	288,893	288,893	294,671	294,671
101-300-717.001	Life Insurance		25,654		25,654	27,450	27,450
101-300-718.000	Gengovtpen		253,448		253,448	275,245	275,245
101-300-722.000	345 Pens		3,130,471		3,130,471	3,368,387	3,368,387
101-300-726.000	Fringe Ben	4,066,930	528,000	567,547	671,425	668,954	668,954
101-300-728.000	Supplies	49,102	60,494	68,540	62,000	60,000	65,000
	Changed to \$65000 per council meeting						
101-300-744.000	Ammun Targ	47,275	45,371	53,167	50,000	50,000	50,000
101-300-745.000	Utilities	122,412	190,000	126,159	190,000	190,000	150,000
	Adjust utilities down to \$150k per council meeting						
101-300-759.000	Prisoners	11,329	10,000	10,527	10,000	12,000	12,000
101-300-802.000	Duesmember	5,178	2,500	2,390	6,000	5,000	5,000
101-300-818.000	Cont Serv.	526,831	378,088	420,572	600,000	400,000	400,000
101-300-825.000	Tuition Bk	10,612	39,321	15,209	15,000	15,000	15,000
101-300-831.000	Spec Serv		4,537	1,555	2,500	2,500	2,500
101-300-853.000	Telephones	12,581	15,000	7,198	15,000	15,000	
	Per council meeting - take out of this budget - should be in IT						
101-300-867.000	Motor Fuel	153,165	210,000	90,030	180,000	180,000	180,000
101-300-932.000	Rep & Maint Equip	257,343	287,347	148,634	280,000	320,000	290,000
	Adjust repairs down to \$290k per council meeting						
101-300-962.000	Training	45,623	75,618	65,554	50,000	50,000	50,000
101-300-962.010	Training Act 302	8,405	15,124	29,947	22,000	22,000	22,000
101-300-981.000	Capital Outlay	14,608	269,900	84,734	269,900		
101-300-981.056	Jag Grant Capital Purchases	12,500	32,559	22,559	32,559		
Totals for dept 300 - Police Department		14,244,772	14,958,397	10,311,945	16,072,903	16,149,959	16,059,959

Fund: 101 General Fund

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET	2024-25 APPROVED BUDGET
APPROPRIATIONS							
Dept 305 - Emergency Management							
101-305-706.000	Salaries					75,000	75,000
101-305-706.001	Part Time		42,000	7,689	8,000	80,000	
	3 people per night for overnight shelters, average 4 day events, 3 events						
	Remove the \$80k per council meeting						
101-305-712.000	Comm Fees		500			1,200	1,200
101-305-726.000	Fringe Ben		3,200			6,120	6,120
101-305-728.000	Supplies	178	4,250	284	1,000	4,750	5,000
	Includes 12 emergency cots & 15 blankets & Pillows (\$2,000)						
	Increase to \$10k per council meeting						
101-305-802.000	Duesmember		100			150	150
101-305-807.000	Misc Exp.		1,000			10,200	7,200
	includes \$7K - food for shelters						
101-305-817.000	Prof/con.		4,200			2,450	2,450
101-305-861.000	Mileage		350	178	500		
101-305-932.000	Rep & Maint Equip		1,800				
101-305-960.000	Travel/education		3,250	678	1,000	4,200	4,200
	New person coming in						
101-305-962.000	Training		1,000				
101-305-981.500	Cap Out Under 5000	99	6,000	294	500	4,000	1,000
	misc. upgrades to bring room up to speed						
Totals for dept 305 - Emergency Management		277	67,650	9,123	11,000	188,070	102,320

Fund: 101 General Fund

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET	2024-25 APPROVED BUDGET
APPROPRIATIONS							
Dept 335 - Fire Department							
101-335-706.000	Salaries	4,489,049	4,410,295	3,580,284	4,263,874	4,490,512	4,490,512
	Salary plus longevity (\$98,294), vacation payout (\$5,965), ALS pay (\$376,655) - 5 vacant positions						
101-335-706.020	Ret 1stpay	157,104	134,897	129,843	134,897	134,897	134,897
101-335-707.100	Parttime		2,500				
101-335-709.000	Overtime	695,465	650,000	710,465	953,415	800,000	790,000
101-335-713.000	Clothing	86,670	110,000	4,660	110,000	115,000	115,000
101-335-716.000	Hospital Insurance	558,248	1,083,891	894,520	1,064,284	1,138,784	1,138,784
101-335-717.000	Holiday Pay	223,130	234,287	223,899	223,899	246,288	246,288
101-335-717.001	Life Insurance		17,637		17,637	18,872	18,872
101-335-718.000	Gengovtpen		12,690		12,690	13,781	13,781
101-335-722.000	345 Pens		2,451,492		2,451,492	2,637,805	2,637,805
101-335-726.000	Fringe Ben	3,119,862	423,000	356,821	426,571	433,885	433,885
101-335-728.000	Supplies	32,835	35,000	20,516	35,000	35,000	35,000
101-335-730.000	Mat/supply	103					
101-335-730.020	Medicalsup	78,261	90,000	39,810	90,000	90,000	90,000
101-335-745.000	Utilities	80,449	80,000	66,796	80,000	80,000	80,000
101-335-802.000	Duesmember	13,006	13,000	14,878	13,000	13,000	13,000
101-335-818.000	Cont Serv.	154,303	260,000	127,352	170,000	180,000	180,000
	Increase due to New software (ER to ESO) due to current software no longer being supported						
101-335-825.000	Tuition Bk	17,910	20,000	18,996	20,000	20,000	20,000
101-335-853.000	Telephones		1,000				
101-335-867.000	Motor Fuel	61,620	54,000	34,787	54,000	60,000	60,000
101-335-932.000	Rep & Maint Equip	133,798	110,000	67,796	110,000	125,000	125,000
101-335-940.075	Fire Medc Grant		930,110			930,110	930,110
	Hold for grant						
101-335-940.080	Fire Afg Grant	125,384	1,023,500	66,182	75,000	1,023,500	1,023,500
	Hold for grant						
101-335-962.000	Training	51,853	40,000	20,765	40,000	40,000	40,000
101-335-981.000	Capital Outlay	294,764	40,000	52,266	70,000		
101-335-981.500	Cap Out Under 5000	3,619		2,713	3,000	6,500	6,500
	Chainsaws, hammer drill						
101-335-991.008	Fire Truck & Squad Principal	234,000	234,396	234,396	234,396	110,000	110,000
	Fire truck paid off in 2024 - only the 2022 spartan						
101-335-992.008	Fire Truck & Squad Interest	14,790	8,497	5,743	5,743	4,613	4,613
	Fire truck paid off in 2024 - only the 2022 spartan						
Totals for dept 335 - Fire Department		10,626,223	12,470,192	6,673,488	10,658,898	12,747,547	12,737,547

Fund: 101 General Fund

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET	2024-25 APPROVED BUDGET
APPROPRIATIONS							
Dept 371 - Building And Engineering							
101-371-706.000	Salaries	389,095	541,880	391,872	538,884	689,403	714,603
	Per personnel budget plus \$9,646 longevity, \$2,545 seniority, \$5,998 vacation payout						
	Per coucil meeting - add deputy director position, make salary 73,500						
101-371-707.100	Parttime	277,039	140,000	77,494	102,460	107,582	107,582
101-371-709.000	Overtime	29,014	25,000	24,280	31,858	32,495	32,495
101-371-712.000	Comm Fees	50	500	700	500	500	500
101-371-713.000	Clothing	1,815	2,000	226	2,000	2,000	2,000
101-371-716.000	Hospital Insurance	43,726	85,525	72,878	82,300	88,061	88,061
101-371-717.001	Life Insurance		2,565		2,565	2,745	2,745
101-371-718.000	Gengovtpen		122,938		122,938	133,511	133,511
101-371-726.000	Fringe Ben	192,115	57,000	38,761	51,500	63,455	63,455
101-371-728.000	Supplies	8,327	7,000	3,700	7,000	7,000	7,000
101-371-802.000	Duesmember	265	1,000	334	500	1,500	1,500
101-371-809.000	Engservice		25,000	2,115	25,000	10,000	10,000
101-371-816.000	Lease Pay	2,658	32,760	5,402	10,000	10,000	46,000
	Add 4 vehicles - \$36,000 add'l						
101-371-818.000	Cont Serv.	2,074	112,000	115,403	125,000	25,000	25,000
101-371-818.010	Bldg Demos		3,000		3,000	3,000	
101-371-867.000	Motor Fuel	4,760	8,000	678	2,000	6,000	6,000
101-371-932.000	Rep & Maint Equip	4,003	2,000	1,416	2,000	2,000	2,000
101-371-962.000	Training	365	2,000	1,176	1,000	2,000	15,000
	Per council request - certification expires this year						
101-371-967.000	Sidewalk repair and replacement	132,077	200,000	266,012	300,000	200,000	200,000
101-371-981.000	Capital Outlay	12,654	100,000	989	1,000	100,000	100,000
	Phase 1 of scanning bid not finished yet						
101-371-981.500	Cap Out Under 5000	159					
Totals for dept 371 - Building And Engineering		1,100,196	1,470,168	1,003,436	1,411,505	1,486,252	1,557,452

Fund: 101 General Fund

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET	2024-25 APPROVED BUDGET
APPROPRIATIONS							
Dept 426 - Ordinance							
101-426-706.000	Salaries	358,917	350,569	299,734	376,373	414,058	503,013
	per personnel budget plus \$8,038 longevity, \$1,575 seniority, \$4,371 vacation payout.						
	Per council meeting - add 3 add'l ordinance officers						
	Per subsequent discussion - only 2 ordinance officers						
101-426-706.030	Ret Pr Yrs	4,395					
101-426-707.100	Parttime	27,367	55,000	6,570	30,000	55,000	45,000
	If full time people are hired, we can eliminte part time						
101-426-709.000	Overtime	11,212	15,000	10,332	15,000	30,000	15,000
101-426-713.000	Clothing	906	2,000	533	2,000	4,000	4,000
101-426-716.000	Hospital Insurance	51,989	101,701	82,302	97,698	104,537	104,537
101-426-717.001	Life Insurance		2,245		2,245	2,402	2,402
101-426-718.000	Gengovtpen		97,032		97,032	105,377	105,377
101-426-726.000	Fringe Ben	168,925	31,000	26,020	32,235	38,178	38,178
101-426-728.000	Supplies	4,036	7,000	2,807	6,000	7,500	7,500
101-426-802.000	Duesmember	150	500	150	500	500	500
101-426-806.000	Animal Pro	44,537	70,000	39,256	55,000	55,000	55,000
101-426-818.000	Cont Serv.	16,090	40,000	27,520	37,500	37,500	37,500
101-426-867.000	Motor Fuel	6,405	20,000	12,265	20,000	30,000	20,000
101-426-932.000	Rep & Maint Equip	3,712	6,000	2,807	6,000	6,000	6,000
101-426-960.000	Travel/education			819	2,000	2,000	2,000
101-426-962.000	Training	1,475	3,500	267	2,000	3,500	3,500
101-426-981.000	Capital Outlay		85,000			83,000	
	Truck ordered, may not be received by 6/30						
	Per council meeting - if truck is not received will need to amend budget						
101-426-981.500	Cap Out Under 5000					2,000	
Totals for dept 426 - Ordinance		700,116	886,547	511,382	781,583	980,552	949,507

Fund: 101 General Fund

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET	2024-25 APPROVED BUDGET
APPROPRIATIONS							
Dept 440 - Dpw-Highway Department							
101-440-706.000	Salaries	612,317	697,419	522,916	644,464	855,593	785,523
	Per personnel budget, however, currently 4 positions vacant, plus \$5,454 longevity plus \$8,017 vacation payout						
101-440-706.030	Ret Pr Yrs	43,968					
101-440-707.100	Parttime	12,251	17,000	10,608	17,238	18,100	18,100
101-440-709.000	Overtime	197,716	200,000	188,058	226,395	228,659	100,000
	Per council meeting - decrease to 200k						
101-440-713.000	Clothing	4,894	8,000	3,071	8,000	13,650	13,650
	Increased per union contract						
101-440-716.000	Hospital Insurance	93,406	179,484	147,255	172,034	184,076	184,076
101-440-717.001	Life Insurance		3,207		3,207	3,431	3,431
101-440-718.000	Gengovtpen		198,067		198,067	215,101	215,101
101-440-726.000	Fringe Ben	302,827	74,000	56,775	67,939	87,505	87,505
101-440-728.000	Supplies	6,163	15,000	1,549	10,000	15,000	15,000
101-440-730.000	Mat/supply	16,708	20,000	18,286	20,000	20,000	20,000
101-440-731.000	Emer Storm	118,101	15,000	3,420	40,000	50,000	10,000
101-440-782.000	Road Supply	101,926	150,000	24,390	150,000	150,000	75,000
101-440-787.000	Streetsign	15,963	20,000	10,849	20,000	20,000	16,000
101-440-802.000	Duesmember		500		500	500	500
101-440-818.000	Cont Serv.	62,820	65,000	79,084	100,000	85,000	80,000
101-440-818.100	City Grass Cutting	73,250	75,000	12,500	75,000	75,000	75,000
101-440-820.000	Treeremove	53,000	90,000	94,232	120,000	140,000	140,000
	Council initiative to remove more trees council request - increase to \$200k						
101-440-821.000	Tree Planting		20,000		20,000	22,000	22,000
101-440-824.000	Compt Exp	101,092	120,000	167,886	180,000	120,000	120,000
101-440-867.000	Motor Fuel	53,989	45,000	33,582	45,000	45,000	45,000
101-440-880.000	Road Rep.	140,963	550,000		250,000	250,000	
101-440-911.000	Insurance	220,870	220,000	223,395	225,000	225,000	225,000
	MMRMA - stable the past few years						
101-440-911.020	Underground Storage Tank Liabilit	1,616	2,000	2,500	2,500	2,500	2,500
101-440-925.000	Traffic Light Maintenance	33,001	50,000	24,772	50,000	50,000	35,000
	council request - decrease to \$35k						
101-440-932.000	Rep & Maint Equip	104,207	150,000	52,857	150,000	150,000	75,000
101-440-962.000	Training	104	2,500	450	2,500	5,000	2,500
	Increased per union contract						
101-440-981.000	Capital Outlay	280,277				642,280	
101-440-981.013	Capital Outlay Safe Streets						496,500
101-440-981.014	Capital Outlay - Safe Routes to S						145,780
Totals for dept 440 - Dpw-Highway Department		2,651,429	2,987,177	1,678,435	2,797,844	3,673,395	3,008,166

Fund: 101 General Fund

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET	2024-25 APPROVED BUDGET
APPROPRIATIONS							
Dept 691 - Recreation Department							
101-691-706.000	Salaries	226,435	261,635	215,190	269,674	339,073	292,221
	per personnel budget, plus \$7,593 longevity, \$9,096 vacation payout, \$1,680 seniority						
101-691-707.100	Parttime	161,279	225,992	138,220	185,993	215,068	140,068
	Dept request - provided all part time works all avail hours						
101-691-709.000	Overtime	9,362	10,000	3,568	10,000	10,200	10,200
101-691-716.000	Hospital Insurance	39,244	67,552	65,000	76,442	81,793	81,793
101-691-717.001	Life Insurance		1,283		1,283	1,373	1,373
101-691-718.000	Gengovtpen		79,508		79,508	86,346	86,346
101-691-726.000	Fringe Ben	120,537	39,400	28,399	35,623	43,172	43,172
	FICA						
101-691-728.000	Supplies	11,689	6,500	2,828	12,000	33,000	33,000
	Add'l money for wood fiber for parks						
101-691-745.000	Utilities	77,088	70,000	16,680	50,000	50,000	50,000
	Splash pad will not be running this year						
101-691-802.000	Duesmember		1,000	180	500	1,530	1,530
101-691-816.000	Lease Pay		3,987	1,878		4,000	4,000
101-691-818.000	Cont Serv.	43,416	20,000	9,190	20,000	20,000	10,000
101-691-861.000	Mileage	663	600	856	1,100	2,000	2,000
101-691-867.000	Motor Fuel	795	500	518	700	2,000	2,000
101-691-884.000	Senior Trips	124,008	100,000	87,616	100,000	100,000	100,000
101-691-885.000	Sencitizen	29,640	10,000	2,702	10,000	24,320	24,320
101-691-887.000	Recprogram	82,669	50,000	20,850	70,000	95,400	70,400
101-691-891.000	Spiritfest	44,986	43,000	7,678	50,000	59,000	59,000
	Additional security for event						
101-691-932.000	Rep & Maint Equip	939	12,000	12,016	13,000	12,000	12,000
101-691-942.000	Eton-Utilities	32,817	25,000	17,437	30,000	30,000	30,000
101-691-943.000	Berwyn-Utilities	56,227	40,000	21,719	45,000	42,000	42,000
101-691-962.000	Training	6,320	4,000	4,814	7,200	8,000	6,000
101-691-981.000	Capital Outlay	112,567	150,000	17,500	150,000	165,000	
	Fitness court - already approved by council						
Totals for dept 691 - Recreation Department		1,180,681	1,221,957	674,839	1,218,023	1,425,275	1,101,423

Fund: 101 General Fund

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET	2024-25 APPROVED BUDGET
APPROPRIATIONS							
Dept 692 - Richard A Young Center							
101-692-706.000	Salaries	44,850	44,046	26,740	33,454	42,000	42,000
	Per personnel budget						
101-692-707.100	Parttime	96,231	135,228	69,270	97,557	149,146	99,146
	Per personnel budget						
101-692-709.000	Overtime		2,000		2,000	2,000	
101-692-716.000	Hospital Insurance	11,284	22,068	5,364	9,676	10,353	10,353
101-692-717.001	Lifie Insurance		321		321	343	343
101-692-718.000	Gengovtpen		13,192		13,192	14,327	14,327
101-692-726.000	Fringe Ben	31,201	14,000	7,488	10,175	14,776	14,776
101-692-728.000	Supplies	6,890	7,000	556	7,000	7,695	6,695
101-692-745.000	Utilities	48,623	50,000	33,764	50,000	50,000	50,000
101-692-818.000	Cont Serv.	14,184	15,000	9,378	15,000	15,000	15,000
101-692-861.000	Mileage	273	500		500	900	900
101-692-887.000	Recprogrm	24,883	20,380	27,883	30,000	30,000	30,000
101-692-932.000	Rep & Maint Equip	15,088	11,000	1,481	15,000	15,000	15,000
101-692-962.000	Training	585	300		600		
101-692-981.000	Capital Outlay	2,363	223,407	105,000	223,407		
101-692-981.500	Cap Out Under 5000		9,600		9,600		
Totals for dept 692 - Richard A Young Center		296,455	568,042	286,924	517,482	351,540	298,540

Fund: 101 General Fund

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ACTIVITY	AMENDED BUDGET	THRU 03/31/24	PROJECTED ACTIVITY	RECOMMENDED BUDGET	APPROVED BUDGET
APPROPRIATIONS							
Dept 753 - Golf Course							
101-753-932.000	Rep & Maint Equip	2,697,737	569,077	188,823	569,077		
Totals for dept 753 - Golf Course		2,697,737	569,077	188,823	569,077		

Fund: 101 General Fund

Calculations as of 03/31/2024

		2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ACTIVITY	AMENDED	THRU	ACTIVITY	PROJECTED	RECOMMENDED
GL NUMBER	DESCRIPTION		BUDGET	03/31/24		ACTIVITY	BUDGET
APPROPRIATIONS							
Dept 801 - Planning Commission							
101-801-712.000	Comm Fees	2,047	2,000	450		1,500	2,500
101-801-726.000	Fringe Ben	157	170	34		170	191
101-801-817.000	Prof/con.	7,250	4,500			4,500	4,500
101-801-905.000	Pub/not/newspaper	336	500	255		500	500
101-801-962.000	Training		1,000			1,000	1,000
Totals for dept 801 - Planning Commission		9,790	8,170	739		7,670	8,691

Fund: 101 General Fund

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET	2024-25 APPROVED BUDGET
APPROPRIATIONS							
Dept 809 - Cable Tv Department							
101-809-706.000	Salaries	47,000	47,100	36,154	47,000	49,350	49,350
	per personnel budget						
101-809-707.100	Parttime	51,081	64,400	34,726	46,571	20,000	20,000
	Less employees, only 2 part time						
101-809-712.000	Comm Fees		1,000		1,000	1,000	500
101-809-716.000	Hospital Insurance	4,093	8,010	9,379	13,000	13,910	13,910
101-809-717.001	Life Insurance		321		321	335	335
101-809-718.000	Gengovtpen		14,082		14,082	15,293	15,293
101-809-726.000	Fringe Ben	23,680	8,600	5,600	7,394	6,912	6,912
101-809-728.000	Supplies	351	1,000	253	500	500	500
101-809-802.000	Duesmember	197	1,000		1,000	500	500
101-809-807.100	Cable Exp			156			
101-809-807.500	Newsletter Exp.	14,133		(400)			
	Moved to public information dept						
101-809-817.000	Prof/con.	3,167	1,000	48			
101-809-861.000	Mileage		750				
101-809-932.000	Rep & Maint Equip		1,000			1,000	
	Cameras, etc.						
101-809-981.001	Peg Capital Improvement	7,118	620,000	8,221	20,000	575,000	
	\$175k for equipment, \$400k construction Studio A - All paid for by PEG acct						
101-809-981.500	Cap Out Under 5000	6,987					
Totals for dept 809 - Cable Tv Department		157,807	768,263	94,137	150,868	683,800	107,300

Fund: 101 General Fund

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET	2024-25 APPROVED BUDGET
APPROPRIATIONS							
Dept 810 - Public Information							
101-810-706.001	Part Time		29,450			75,000	75,000
101-810-712.000	Comm Fees		1,200			1,200	1,200
101-810-726.000	Fringe Ben		2,300			92	92
101-810-728.000	Supplies		1,400			1,500	1,500
101-810-807.500	Newsletter Exp.		36,700	21,816	36,700	43,300	25,300
	2 issues per year, plus regularly-scheduled e-newsletters - e newsletters could be done through Civic Plus						
101-810-817.000	Prof/con.		500			10,200	8,200
	Media support, photo lab work \$500, Public communications/calendar \$2,500, Brochures/collaterals \$6700						
101-810-853.000	Telephones		4,000				
101-810-861.000	Mileage		675			600	600
	allocation of van						
101-810-962.000	Training		300			500	500
	General PR/Photography						
101-810-981.500	Cap Out Under 5000		2,500			3,500	
	Camera equipment						
Totals for dept 810 - Public Information			79,025	21,816	36,700	135,892	112,392

Fund: 101 General Fund

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET	2024-25 APPROVED BUDGET
APPROPRIATIONS							
Dept 955 - Gen	Govt Employee Pension						
101-955-707.150	Part Time	11,975	24,000	12,775	16,209	19,500	19,500
101-955-712.000	Comm Fees	992	1,200	572	1,200	1,200	1,200
101-955-726.000	Fringe Ben	941	1,915	977	1,332	1,584	1,584
101-955-728.000	Supplies		300	175	300	300	300
101-955-802.000	Duesmember	490	500	505	505	550	550
101-955-817.000	Prof/con.	171,316	220,000	132,334	220,000	230,000	230,000
101-955-960.000	Travel/education	1,006	5,000	1,270	2,500	2,500	2,500
Totals for dept 955 - Gen Govt Employee Pension		186,720	252,915	148,608	242,046	255,634	255,634

Fund: 101 General Fund

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET	2024-25 APPROVED BUDGET
APPROPRIATIONS							
Dept 956 - Act 345	Pension Expenses						
101-956-707.100	Parttime	53,004	60,000	39,806	50,670	60,000	60,000
101-956-712.000	Comm Fees			200	250		
101-956-726.000	Fringe Ben	5,524	4,600	3,017	3,895	4,590	4,590
101-956-728.050	Supplies	383	500		500	500	500
	Totals for dept 956 - Act 345 Pension Expenses	58,911	65,100	43,023	55,315	65,090	65,090
TOTAL APPROPRIATIONS		55,968,916	60,749,223	36,255,151	58,603,510	63,134,647	60,717,124
NET OF REVENUES/APPROPRIATIONS - FUND 101		6,676,434	(313,820)	3,828,464	(1,893,829)	(2,937,037)	3,159
BEGINNING FUND BALANCE		11,158,294	17,834,728	17,834,728	17,834,728	15,940,899	15,940,899
ENDING FUND BALANCE		17,834,728	17,520,908	21,663,192	15,940,899	13,003,862	15,944,058

Fund: 103 Cdbg

Calculations as of 03/31/2024

		2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
GL NUMBER	DESCRIPTION	ACTIVITY	AMENDED	THRU	ACTIVITY	PROJECTED	RECOMMENDED
			BUDGET	03/31/24		ACTIVITY	BUDGET
							APPROVED
							BUDGET
ESTIMATED REVENUES							
Dept 000 - 000							
103-000-676.100	Trans From Other Funds	6,516					
103-000-690.000	Cdbg Revenue	2,203,607	959,756	1,446,227	2,173,653	1,000,000	1,000,000
103-000-691.000	Res Rehab Cdbg Income	86,847		60,886	100,000	100,000	100,000
Totals for dept 000 - 000		2,296,970	959,756	1,507,113	2,273,653	1,100,000	1,100,000
TOTAL ESTIMATED REVENUES		2,296,970	959,756	1,507,113	2,273,653	1,100,000	1,100,000

Fund: 103 Cdbg

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET	2024-25 APPROVED BUDGET
APPROPRIATIONS							
Dept 960 - Community Development							
103-960-716.000	Hospital Insurnace	3,877		11,716	14,000		
103-960-726.000	Fringe Ben	4,367					
103-960-900.020	Housing Rehab	175,459		87,287	100,000		
103-960-900.021	Housing Rehabilitation 21 438	136		113,464	150,000		
103-960-900.024	Housing Rehab 24					324,000	324,000
103-960-900.217	Housing Rehabilitation	50					
103-960-900.218	Housing Rehabalitation	187,561		93,154	120,000		
103-960-900.219	Housing Rehab	80,458					
103-960-901.219	Cdbg-Cv Planning/admin	1,816					
103-960-909.219	Residential Homeless Prevention	4,022					
103-960-915.021	Code Enforcement 21 434	43,948					
103-960-915.022	Code Enforcement	16,290					
103-960-915.023	CODE ENFORCEMENT 2023		135,000				
103-960-915.024	Code Enforcement 2024					100,000	100,000
103-960-917.023	EATON CENTER IMPROVEMENTS 2023		150,000	187,354	200,000		
103-960-917.219	Eaton Center Imp	1,090		388	500		
103-960-918.020	Administration	6,459					
103-960-918.021	Administration 21 443	11,768		16	250		
103-960-918.022	CDBG Admin	1,521		28,573	40,000		
103-960-918.023	GENERAL PLANNING AND ADMIN 2023	6,842	191,951	88,090	120,000		
103-960-918.024	General Planning and Admin 2024					220,000	220,000
103-960-918.200	Administration	153		255	500		
103-960-918.219	Administration	129,121		11,692	15,000		
103-960-921.219	Berwyn Center Imp	607,059		230,690	250,000		
103-960-938.020	Van Houten Park Ada	540					
103-960-938.022	Van Houten Park			676,388	700,000		
103-960-938.024	Van Houten Park					350,000	350,000
103-960-963.023	BERWYN CENTER IMPROVEMENTS 2023		189,402	119,796	150,000		
103-960-963.218	Berwyn Improvements	38,172					
103-960-967.022	Heather Lane Park Improvements			105,857	120,000		
103-960-969.021	Senior Citizens Services 21 439	43,955					
103-960-969.022	Senior Services	149,044					
103-960-969.023	SENIOR CITIZEN SERVICES 2023		137,403		137,403		
103-960-969.024	Senior Citizen Services 2024					100,000	100,000
103-960-971.020	Fair Housing Center			6,000	6,000		
103-960-971.023	FAIR HOUSING CENTER 2023		6,000				
103-960-971.024	Fair Housing Center 2024					6,000	6,000
103-960-972.023	ADA ACCESS 2023		150,000		150,000		
Totals for dept 960 - Community Development		1,513,708	959,756	1,760,720	2,273,653	1,100,000	1,100,000
TOTAL APPROPRIATIONS		1,513,708	959,756	1,760,720	2,273,653	1,100,000	1,100,000
NET OF REVENUES/APPROPRIATIONS - FUND 103		783,262		(253,607)			
BEGINNING FUND BALANCE		(543,609)	239,653	239,653	239,653	239,653	239,653
ENDING FUND BALANCE		239,653	239,653	(13,954)	239,653	239,653	239,653

Fund: 105 Building Authority

Calculations as of 03/31/2024

		2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
GL NUMBER	DESCRIPTION	ACTIVITY	AMENDED	THRU	ACTIVITY	PROJECTED	RECOMMENDED
			BUDGET	03/31/24		ACTIVITY	BUDGET
							BUDGET
ESTIMATED REVENUES							
Dept 000 - 000							
105-000-655.000	District Court Revenue	137,080	108,000	21,640	54,000	60,000	60,000
Totals for dept 000 - 000		137,080	108,000	21,640	54,000	60,000	60,000
TOTAL ESTIMATED REVENUES		137,080	108,000	21,640	54,000	60,000	60,000

Fund: 105 Building Authority

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET	2024-25 APPROVED BUDGET
APPROPRIATIONS							
Dept 105 - Building Fund Department							
105-105-996.006	Transfers To Tifa	49,000	108,000	156,750	156,750	60,000	60,000
	Totals for dept 105 - Building Fund Department	49,000	108,000	156,750	156,750	60,000	60,000
TOTAL APPROPRIATIONS		49,000	108,000	156,750	156,750	60,000	60,000
NET OF REVENUES/APPROPRIATIONS - FUND 105		88,080		(135,110)	(102,750)		
	BEGINNING FUND BALANCE	62,500	150,580	150,580	150,580	47,830	47,830
	ENDING FUND BALANCE	150,580	150,580	15,470	47,830	47,830	47,830

Fund: 202 Major Streets

Calculations as of 03/31/2024

		2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
GL NUMBER	DESCRIPTION	ACTIVITY	AMENDED	THRU	03/31/24	PROJECTED	RECOMMENDED
			BUDGET			ACTIVITY	BUDGET
							APPROVED
							BUDGET
ESTIMATED REVENUES							
Dept 000 - 000							
202-000-574.000	Gas & Weight Tax	5,106,309	5,225,080	3,098,411	5,390,694	5,295,320	5,295,320
202-000-664.000	Interest	209,225	25,000	279,812	399,483	300,000	300,000
Totals for dept 000 - 000		5,315,534	5,250,080	3,378,223	5,790,177	5,595,320	5,595,320
TOTAL ESTIMATED REVENUES		5,315,534	5,250,080	3,378,223	5,790,177	5,595,320	5,595,320

Fund: 202 Major Streets

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET	2024-25 APPROVED BUDGET
APPROPRIATIONS							
Dept 202 - Major Streets							
202-202-880.100	St Hwy Con	161,974	150,000	2,289	150,000	150,000	150,000
202-202-880.300	Street Construction	424,809	1,600,000		1,600,000		
	No construction projects slated in 25						
202-202-880.500	Street Repair-Preservation	921,943	820,000	706,369	820,000	1,600,000	1,600,000
	Add'l work to be done in repair and preservation						
202-202-880.600	Bridge Repair & Preservation		350,000		350,000	350,000	350,000
202-202-880.700	Tran/local	1,000,000	1,000,000		1,000,000	2,500,000	2,500,000
202-202-890.000	Winter Maintenance -Snow & Ice	103,442	190,000	79,315	190,000	190,000	190,000
202-202-895.000	Admin & Engineering	601,046	495,000	288,135	495,000	525,000	525,000
202-202-925.100	Traffic Services	41,030	78,000	15,383	78,000	78,000	78,000
Totals for dept 202 - Major Streets		3,254,244	4,683,000	1,091,491	4,683,000	5,393,000	5,393,000
TOTAL APPROPRIATIONS		3,254,244	4,683,000	1,091,491	4,683,000	5,393,000	5,393,000
NET OF REVENUES/APPROPRIATIONS - FUND 202		2,061,290	567,080	2,286,732	1,107,177	202,320	202,320
BEGINNING FUND BALANCE		4,230,052	6,291,342	6,291,342	6,291,342	7,398,519	7,398,519
ENDING FUND BALANCE		6,291,342	6,858,422	8,578,074	7,398,519	7,600,839	7,600,839

Fund: 203 Local Streets

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET	2024-25 APPROVED BUDGET
ESTIMATED REVENUES							
Dept 000 - 000							
203-000-574.000	Gas & Weight Tax	2,028,989	2,076,020	1,232,152	2,143,728	2,110,722	2,110,722
203-000-580.202	Tran From Major St	1,000,000	1,000,000		1,000,000	2,500,000	2,500,000
203-000-664.000	Interest	69,452	10,000	25,823	35,570	27,000	27,000
Totals for dept 000 - 000		3,098,441	3,086,020	1,257,975	3,179,298	4,637,722	4,637,722
TOTAL ESTIMATED REVENUES		3,098,441	3,086,020	1,257,975	3,179,298	4,637,722	4,637,722

Fund: 203 Local Streets

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET	2024-25 APPROVED BUDGET
APPROPRIATIONS							
Dept 203 - Local Streets							
203-203-817.000	Prof/con.	8,420	12,000	23,990	12,000		
203-203-880.300	Street Construction	348,590	1,300,000	448,055	1,300,000	1,300,000	1,300,000
203-203-880.500	Street Repair-Preservation	1,422,255	1,100,000	1,887,445	2,000,000	1,500,000	1,500,000
203-203-880.600	Bridge Repair & Preservation					100,000	100,000
203-203-890.000	Winter Maintenance -Snow & Ice	112,910	107,000	115,752	115,752	107,000	150,000
	per council meeting						
203-203-895.000	Admin & Engineering	218,965	202,500	175,385	202,500	202,500	202,500
203-203-925.100	Traffic Services	176,462	161,000	84,868	161,000	161,000	161,000
Totals for dept 203 - Local Streets		2,287,602	2,882,500	2,735,495	3,791,252	3,370,500	3,413,500
TOTAL APPROPRIATIONS		2,287,602	2,882,500	2,735,495	3,791,252	3,370,500	3,413,500
NET OF REVENUES/APPROPRIATIONS - FUND 203		810,839	203,520	(1,477,520)	(611,954)	1,267,222	1,224,222
BEGINNING FUND BALANCE		2,334,123	3,144,963	3,144,963	3,144,963	2,533,009	2,533,009
ENDING FUND BALANCE		3,144,962	3,348,483	1,667,443	2,533,009	3,800,231	3,757,231

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ACTIVITY	AMENDED	ACTIVITY	PROJECTED	RECOMMENDED	APPROVED
			BUDGET	THRU 03/31/24	ACTIVITY	BUDGET	BUDGET
ESTIMATED REVENUES							
Dept 000 - 000							
260-000-548.130	Midc Grant Revenue	130,088	209,994		150,081	150,000	150,000
Totals for dept 000 - 000		130,088	209,994		150,081	150,000	150,000
TOTAL ESTIMATED REVENUES		130,088	209,994		150,081	150,000	150,000

Calculations as of 03/31/2024

		2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
GL NUMBER	DESCRIPTION	ACTIVITY	AMENDED	THRU	ACTIVITY	PROJECTED	RECOMMENDED
			BUDGET	03/31/24		ACTIVITY	BUDGET
							BUDGET
APPROPRIATIONS							
Dept 130 - District Court							
260-130-848.130	Midc Expenditures	117,931	209,994	103,011	120,501	124,000	124,000
Totals for dept 130 - District Court		117,931	209,994	103,011	120,501	124,000	124,000

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ACTIVITY	AMENDED	ACTIVITY	PROJECTED	RECOMMENDED	APPROVED
			BUDGET	THRU 03/31/24	ACTIVITY	BUDGET	BUDGET
APPROPRIATIONS							
Dept 132 - Michigan Indigent Fund							
260-132-707.100	Parttime			1,404			
	Totals for dept 132 - Michigan Indigent Fund			1,404			
TOTAL APPROPRIATIONS		117,931	209,994	104,415	120,501	124,000	124,000
NET OF REVENUES/APPROPRIATIONS - FUND 260		12,157		(104,415)	29,580	26,000	26,000
	BEGINNING FUND BALANCE	34,358	46,514	46,514	46,514	76,094	76,094
	ENDING FUND BALANCE	46,515	46,514	(57,901)	76,094	102,094	102,094

Fund: 265 Federal Forfeiture Funds

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET	2024-25 APPROVED BUDGET
ESTIMATED REVENUES							
Dept 000 - 000							
265-000-599.000	Bond Proceeds	1,142,413					
265-000-636.100	Forfieture/state	59,051	123,000	5,742	123,000	100,000	100,000
265-000-636.200	Forfieture/federal	1,124,997	210,000		210,000	200,000	200,000
265-000-639.025	Federal Ot Reimbursement	12,835	20,000	94,189	101,851	100,000	100,000
265-000-639.300	Equipment Purchase Reimbursement	100	500	100	500	500	500
265-000-664.000	Interest	1,552	700	2,856	3,000	2,500	2,500
Totals for dept 000 - 000		2,340,948	354,200	102,887	438,351	403,000	403,000
TOTAL ESTIMATED REVENUES		2,340,948	354,200	102,887	438,351	403,000	403,000

Fund: 265 Federal Forfeiture Funds

Calculations as of 03/31/2024

		2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
GL NUMBER	DESCRIPTION	ACTIVITY	AMENDED	THRU	ACTIVITY	PROJECTED	RECOMMENDED
			BUDGET	03/31/24		ACTIVITY	BUDGET
							BUDGET
APPROPRIATIONS							
Dept 330 - Confiscated Monies State							
265-330-830.060	Federal Forfeiture	21,140	45,000		79,366	80,000	62,000
265-330-831.265	Miscexpdrg	41,402	30,000		63,198	63,933	64,000
Totals for dept 330 - Confiscated Monies State		62,542	75,000		142,564	143,933	126,000

Fund: 265 Federal Forfeiture Funds

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET	2024-25 APPROVED BUDGET
APPROPRIATIONS							
Dept 331 - Confiscated Monies Federal							
265-331-831.265	Miscexpdrg			3,801			
265-331-981.000	Capital Outlay	1,480,249	650,824	112,293	650,824	154,000	154,000
	Axion body cameras, yearly payment - 3 years to go						
Totals for dept 331 - Confiscated Monies Federal		1,480,249	650,824	116,094	650,824	154,000	154,000
TOTAL APPROPRIATIONS		1,542,791	725,824	258,658	794,757	280,000	280,000
NET OF REVENUES/APPROPRIATIONS - FUND 265		798,157	(371,624)	(155,771)	(356,406)	123,000	123,000
BEGINNING FUND BALANCE		1,077,742	1,875,900	1,875,900	1,875,900	1,519,494	1,519,494
ENDING FUND BALANCE		1,875,899	1,504,276	1,720,129	1,519,494	1,642,494	1,642,494

Fund: 266 Traffic Immobilization

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET	2024-25 APPROVED BUDGET
ESTIMATED REVENUES							
Dept 000 - 000							
266-000-636.060	Traffic Immolilization	8,237	15,000	29,291	30,000	20,000	20,000
Totals for dept 000 - 000		8,237	15,000	29,291	30,000	20,000	20,000
TOTAL ESTIMATED REVENUES		8,237	15,000	29,291	30,000	20,000	20,000
NET OF REVENUES/APPROPRIATIONS - FUND 266		8,237	15,000	29,291	30,000	20,000	20,000
BEGINNING FUND BALANCE		159,150	167,387	167,387	167,387	197,387	197,387
ENDING FUND BALANCE		167,387	182,387	196,678	197,387	217,387	217,387

Fund: 284 Opioid Settlement Fund

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25	
		ACTIVITY	AMENDED	THRU	ACTIVITY	PROJECTED	RECOMMENDED	APPROVED
			BUDGET	03/31/24		ACTIVITY	BUDGET	BUDGET
ESTIMATED REVENUES								
Dept 000 - 000								
284-000-685.000	Opioid Settlement Revenues	60,880			15,228	15,227	89,586	89,586
	Per State of Michigan Opioid settlement payment estimator							
Totals for dept 000 - 000		60,880			15,228	15,227	89,586	89,586
TOTAL ESTIMATED REVENUES		60,880			15,228	15,227	89,586	89,586

Fund: 284 Opioid Settlement Fund

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ACTIVITY	AMENDED BUDGET	THRU 03/31/24	PROJECTED ACTIVITY	RECOMMENDED BUDGET	APPROVED BUDGET
APPROPRIATIONS							
Dept 309 - Opioid Remediation							
284-309-740.000	Operat Sup			71,455	71,455		
Totals for dept 309 - Opioid Remediation				71,455	71,455		
TOTAL APPROPRIATIONS				71,455	71,455		
NET OF REVENUES/APPROPRIATIONS - FUND 284		60,880		(56,227)	(56,228)	89,586	89,586
BEGINNING FUND BALANCE			60,880	60,880	60,880	4,652	4,652
ENDING FUND BALANCE		60,880	60,880	4,653	4,652	94,238	94,238

Fund: 401 Capital Project

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ACTIVITY	AMENDED BUDGET	THRU 03/31/24	PROJECTED ACTIVITY	RECOMMENDED BUDGET	APPROVED BUDGET
ESTIMATED REVENUES							
Dept 000 - 000							
401-000-664.000	Interest	617					
Totals for dept 000 - 000		617					
TOTAL ESTIMATED REVENUES		617					

Fund: 401 Capital Project

Calculations as of 03/31/2024

		2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
GL NUMBER	DESCRIPTION	ACTIVITY	AMENDED	THRU	03/31/24	PROJECTED	RECOMMENDED
			BUDGET			ACTIVITY	BUDGET
							APPROVED
			BUDGET				BUDGET
APPROPRIATIONS							
Dept 000 - 000							
401-000-996.400	Transfers To Other Funds	112					
Totals for dept 000 - 000		112					
TOTAL APPROPRIATIONS		112					
NET OF REVENUES/APPROPRIATIONS - FUND 401		505					
BEGINNING FUND BALANCE		37,756	38,262	38,262	38,262	38,262	38,262
ENDING FUND BALANCE		38,261	38,262	38,262	38,262	38,262	38,262

Fund: 403 Fire Station Capital Project Fund

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ACTIVITY	AMENDED	ACTIVITY	PROJECTED	RECOMMENDED	APPROVED
			BUDGET	THRU 03/31/24	ACTIVITY	BUDGET	BUDGET
ESTIMATED REVENUES							
Dept 000 - 000							
403-000-549.000	State Grants					10,000,000	
	Removed at council request - will add back once we get grant agreement						
	Totals for dept 000 - 000					10,000,000	
TOTAL ESTIMATED REVENUES							
						10,000,000	

Fund: 403 Fire Station Capital Project Fund

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ACTIVITY	AMENDED	ACTIVITY	PROJECTED	RECOMMENDED	APPROVED
			BUDGET	THRU 03/31/24	ACTIVITY	BUDGET	BUDGET
APPROPRIATIONS							
Dept 000 - 000							
403-000-981.000	Capital Outlay					10,000,000	
	Removed per council meeting						
Totals for dept 000 - 000						10,000,000	
TOTAL APPROPRIATIONS						10,000,000	
NET OF REVENUES/APPROPRIATIONS - FUND 403							
BEGINNING FUND BALANCE							
ENDING FUND BALANCE							

Fund: 592 Water Department

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET	2024-25 APPROVED BUDGET
ESTIMATED REVENUES							
Dept 000 - 000							
592-000-450.002	River Oaks Pond Assesment Revenue	(18,130)		(98)			
592-000-528.500	Federal - American Relief Plan Ac					13,000,000	13,000,000
	Remaining ARPA \$ to be allocated for water/sewer projects						
592-000-630.592	Shut Off Charges	18,814	25,375	14,897	25,375	25,375	25,375
592-000-633.592	Mechanic-Maint Ser	13,056	10,150	10,752	15,696	16,000	16,000
592-000-636.592	Storm Water Grant	312					
592-000-642.592	Water Sales	10,960,205	11,380,110	8,951,785	11,577,457	11,600,000	11,600,000
592-000-644.592	Sewage Disposal Charges	13,029,409	13,436,876	10,587,658	13,697,308	13,700,000	13,700,000
592-000-645.592	Sale Of Meters	537,246	620,267	390,403	620,267	620,267	620,267
592-000-646.592	Non-Resident User Surchg	172,889	175,443	131,003	175,443	175,443	175,443
592-000-647.592	Wayne Co Indust Surcharge	14,425	14,515	10,649	14,515	14,515	14,515
592-000-656.592	Water Bill Penalty	702,088	537,443	253,924	537,443	537,443	537,443
592-000-657.592	Water Penalty Tax Roll	408,528			415,000	415,000	415,000
592-000-658.000	Nsf Fees	2,557		3,085	4,150	4,150	4,150
592-000-664.592	Interest On Invest	467,085	92,310	558,774	460,038	400,000	400,000
592-000-665.592	Int. Escrow Const	8,581	3,392		8,600	8,600	8,600
592-000-666.592	Int Income Restrict Asset		6,732				
592-000-676.911	Reimb/mmrma	314,198	101,500		300,000	300,000	300,000
592-000-678.592	Cso / N Huron Levy			6,717	6,452	6,500	6,500
592-000-681.592	Srf Fund-Downriver					38,147,802	
	Removed per council meeting - will add back as grants are received.						
592-000-695.592	Misc Income	180,026	79,535	46,706	79,535	79,535	79,535
592-000-699.592	App From Fund Bal		243,696		243,696		
Totals for dept 000 - 000		26,811,289	26,727,344	20,966,255	28,180,975	79,050,630	40,902,828
TOTAL ESTIMATED REVENUES		26,811,289	26,727,344	20,966,255	28,180,975	79,050,630	40,902,828

Fund: 592 Water Department

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET	2024-25 APPROVED BUDGET
APPROPRIATIONS							
Dept 536 - Water Admin & General							
592-536-706.000	Salaries	315,625	270,112	400,772	372,401	1,346,766	1,346,766
Per personnel budget plus \$14,695 longevity, plus \$13,159 vacation payout - moved salaries from 538 to 536							
592-536-706.030	Ret Pr Yrs	6,373		11,800	11,183	11,183	11,183
592-536-707.100	Parttime	41,855	13,362	21,063	32,478	34,102	34,102
592-536-709.000	Overtime	83,182	32,003	167,428	141,588	521,754	521,754
Combined salaries from 538 to 536 - 1% increase per contract							
592-536-713.000	Clothing	9,146	12,200	8,434	14,459	14,460	14,460
592-536-716.000	Hospital Insurance	50,561	111,162	60,220	111,162	422,943	422,943
Anticipate 7% increase - plus combined 538 with 536							
592-536-717.001	Life Insurance		7,375		6,707	7,176	7,176
592-536-718.000	Gengovtpen		80,955			381,323	381,323
Anticipate 8.6% increase plus combined 538 with 536							
592-536-722.004	Opeb Prefund		200,000			200,000	200,000
592-536-726.000	Fringe Ben	466,414	25,000	94,922	131,679	145,551	145,551
592-536-728.000	Supplies	81,939	82,700	60,040	82,700	82,500	82,500
592-536-745.000	Utilities	55,712	53,750	50,503	59,456	59,500	59,500
592-536-802.000	Duesmember	47,977	20,000	17,026	26,026	30,000	30,000
592-536-817.000	Prof/con.	119,588	145,000	127,486	145,000	250,000	200,000
Decreased to \$200k per council meeting							
592-536-818.000	Cont Serv.	122,022	70,715	65,511	83,539	120,000	120,000
592-536-819.000	Cont Compt	915,000	915,000	314,487	915,000	915,000	915,000
general fund allocation							
592-536-861.000	Mileage	8					
592-536-867.000	Motor Fuel	103,878	58,000	100,358	122,864	125,000	125,000
592-536-911.000	Insurance	444,462	405,000	423,921	435,481	440,000	440,000
592-536-911.020	Underground Storage Tank Liabilit	3,071	1,550	6,106	6,106	6,200	6,200
592-536-911.592	Flooding Settlements	831,204	400,000	14,801	25,000		
Total settlement recorded in FY 2023							
592-536-923.592	Fema Grant	114,077		1,792	2,000		
592-536-931.000	Rep/main Bldg/grounds	10,247	13,500	15,707	19,308	19,500	19,500
592-536-932.000	Rep & Maint Equip	595	15,000	2,235	15,000	15,000	15,000
592-536-962.000	Training	1,095	1,250	900	1,250	5,000	5,000
add'l due to contract							
592-536-968.000	Depreciation Expense	3,244,475	3,000,000		3,250,000	3,250,000	3,250,000
Totals for dept 536 - Water Admin & General		7,068,506	5,933,634	1,965,512	6,010,387	8,402,958	8,352,958

Fund: 592 Water Department

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET	2024-25 APPROVED BUDGET
APPROPRIATIONS							
Dept 537 - Water Tran & Distribution							
592-537-706.000	Salaries	(43,452)					
592-537-791.000	Wat/swr Supplies	309,686	245,000	156,681	245,000	250,000	250,000
592-537-818.000	Cont Serv.	597,169	425,000	433,997	606,057	606,500	606,500
592-537-927.000	Ecorse Creek O/m	242,019	560,200	208,289	560,200	560,200	560,200
592-537-927.100	C.s.o. Rentention Basin	628,777	273,200		573,459	575,000	575,000
592-537-928.000	Water Purchased	4,173,235	4,253,480	2,490,386	4,256,976	4,623,076	4,623,076
	8.6% increase per GLWA						
592-537-929.000	Sewage Disposal Charges	6,935,452	8,416,462	4,971,514	6,614,168	7,182,986	7,182,986
	Use similar increase for Wayne county/duwa - current year is less than PY due to rate decrease						
592-537-932.000	Rep & Maint Equip	103,050	66,250	50,109	77,633	78,000	78,000
592-537-973.001	Watermain Replacement					17,997,265	13,000,000
	Grant/ARPA funded						
	Per council meeting - only include the portion ARPA funded						
592-537-973.002	Emergency Water/sewr Repairs		200,000		200,000	200,000	200,000
592-537-981.000	Capital Outlay - Equipment	26,553	400,000	405	400,000	450,000	450,000
592-537-981.002	Orchard Pond Restoration Project	(36,645)	62,419	74,735	62,419		
	Project done						
592-537-981.003	Cso L43 Project	975	34,000		34,000		
	Project done						
592-537-981.004	Lead Line Service Project	2,400	125,000		125,000	13,805,000	
	Grant/loan funded						
	Removed per council meeting - will be amended once grant awarded						
592-537-981.005	Cso L-42 Project	36,645	12,000,000	5,100,739	5,589,473		
	Should be done by the end of this year - projected is amount to completion						
592-537-981.006	A.a. Trail/ Highland Watermain	91,046	3,335	3,465	3,465		
	Done						
592-537-981.007	Joy Rd/virgil Cdbg Watermain	3,832	246,523	248,523	248,523		
	Done						
592-537-981.012	CSO L-41 Project					6,260,000	
	Grant/loan funded						
	Removed per council request - will be added back in when grants are awarded						
Totals for dept 537 - Water Tran & Distribution		13,070,742	27,310,869	13,738,843	19,596,373	52,588,027	27,525,762

Fund: 592 Water Department

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET	2024-25 APPROVED BUDGET
APPROPRIATIONS							
Dept 538 - Water	Tapping & Install						
592-538-706.000	Salaries	785,175	892,415	421,726	892,415		
592-538-709.000	Overtime	467,463	375,000	183,128	375,000		
	Moved salaries to 536						
592-538-716.000	Hospital Insurance	132,567	284,112	209,504	284,112		
	Moved salaries to 536						
592-538-718.000	Gengovtpen		270,171		270,171		
	Moved salaries and fringes						
592-538-726.000	Fringe Ben	93,240	104,000	1,013	104,000		
592-538-791.000	Wat/swr Supplies	27,800	125,000	11,572	125,000	125,000	125,000
592-538-932.000	Rep & Maint Equip	1,342	3,500	791	3,500	3,500	3,500
592-538-981.011	Infrastructure Development 2023	(138,300)		1,476	1,476		
Totals for dept 538 - Water Tapping & Install		1,369,287	2,054,198	829,210	2,055,674	128,500	128,500

Fund: 592 Water Department

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET	2024-25 APPROVED BUDGET
APPROPRIATIONS							
Dept 539 - Water	Meter Reading & Repair						
592-539-706.000	Salaries	456					
592-539-707.100	Parttime			1,636	1,636		
	Moved salaries to 536						
592-539-791.000	Meter Supplies	39,733	37,500	33,234	56,876	75,000	75,000
592-539-818.000	Cont Serv.	50		150	100	100	100
592-539-932.000	Rep & Maint Equip	7,190	5,000	2,712	5,000	5,000	5,000
592-539-981.000	Capital Outlay-Water Meter Bond 2	3,200	4,500,000		4,500,000	13,200,000	
	\$8.3m in grant funding - remaining - unspent bond proceeds						
	Removed per council request - will be added back once grants are received						
Totals for dept 539 - Water	Meter Reading & Repair	50,629	4,542,500	37,732	4,563,612	13,280,100	80,100

Fund: 592 Water Department

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET	2024-25 APPROVED BUDGET
APPROPRIATIONS							
Dept 540 - Water	Sewer & Maint						
592-540-706.000	Salaries	8,206	16,625	3,540	16,625		
	Moved salaries to 536						
592-540-709.000	Overtime	4,031					
592-540-726.000	Fringe Ben	946					
592-540-740.000	Operat Sup	1,678					
592-540-818.000	Cont Serv.	91,180	200,000	76,157	200,000	200,000	200,000
592-540-818.020	Cont Serv. Rehab			(6,080)			
592-540-818.030	Cont Serv. Cleaning	879,173	400,000	448,620	587,708	590,000	590,000
592-540-818.040	Cont Serv. Lining	390,850	865,000	350,184	865,000	865,000	865,000
592-540-932.000	Rep & Maint Equip		5,500	2,498	5,500	6,000	6,000
592-540-981.000	Capital Outlay		297,530		297,530	297,530	297,530
Totals for dept 540 - Water Sewer & Maint		1,376,064	1,784,655	874,919	1,972,363	1,958,530	1,958,530

Fund: 592 Water Department

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET	2024-25 APPROVED BUDGET
APPROPRIATIONS							
Dept 905 - Water	Debt Retirement						
592-905-990.002	Bond Sale 051821 L-41			1,450			
592-905-990.005	Bond Interest Expendature			40,180			
592-905-990.006	Bond Principal Expense			413,930			
592-905-990.007	County 2021 Cap Improvement Princ		785,000		785,000	805,000	805,000
592-905-990.008	County 2021 Cap Improvement Inter	572,700	549,900	275,300	549,900	526,350	526,350
592-905-992.001	W.c. Basin Srf Prin		370,526	126,083	370,267	145,290	145,290
	Paid off 1 of 2 bonds in FY 2024						
592-905-992.002	W.c. Basin Srf Int	26,588	32,501	43,195	32,494	23,238	23,238
	Paid off 1 of 2 bonds in FY 2024						
592-905-992.003	W.c. Basin Cso Prin		110,000	16,972	115,000	120,000	120,000
592-905-992.004	W.c. Basin Cso Int	19,980	40,584	7,690	35,647	32,709	32,709
592-905-993.001	Dwnriv Local Srf Prin		58,300	120,640	56,925	60,030	60,030
592-905-993.002	Dwnriv Local Srf Int	80,895	107,670	20,261	105,130	102,206	102,206
592-905-993.003	Dwnriv Srf Prin		167,480		164,320	167,049	167,049
592-905-993.004	Dwnriv Srf Int		184,504		41,022	36,923	36,923
592-905-993.005	Dwnriv Ser A & B Prin		43,090		102,185	107,862	107,862
592-905-993.006	Dwnriv Ser A&b Int		19,270		14,193	11,638	11,638
592-905-994.000	Street Sweeper Installment Purcha		100,461	101,818	100,462		
	Paid off in FY 2024						
592-905-994.001	Rouge Valley Principal			94,597			
592-905-994.002	Rouge Valley Interest			19,220			
592-905-995.004	Interest Expense -Installment Pur	4,051	1,356		1,357		
	Paid off in FY 2024						
592-905-995.006	Amortization Of Intangible Expens	(30,003)					
592-905-996.000	Opeb Expenses	(110,383)					
592-905-996.200	Gasb 68 Water	174,340					
Totals for dept 905 - Water Debt Retirement		738,168	2,570,642	1,281,336	2,473,902	2,138,295	2,138,295
TOTAL APPROPRIATIONS		23,673,396	44,196,498	18,727,552	36,672,311	78,496,410	40,184,145
NET OF REVENUES/APPROPRIATIONS - FUND 592		3,137,893	(17,469,154)	2,238,703	(8,491,336)	554,220	718,683
BEGINNING FUND BALANCE		99,835,058	102,972,954	102,972,954	102,972,954	94,481,618	94,481,618
ENDING FUND BALANCE		102,972,951	85,503,800	105,211,657	94,481,618	95,035,838	95,200,301

Fund: 738 Library Fund

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET	2024-25 APPROVED BUDGET
ESTIMATED REVENUES							
Dept 000 - 000							
738-000-402.095	Library Milage	2,442,620	2,578,952	3,010,489	2,578,952	2,707,900	2,707,900
	5% increase capped by Headlee						
738-000-548.271	State Grant -Library		206,000			206,000	206,000
	State grant will be drawn down in 24-25						
738-000-573.000	Local Community Stablization Shar	11,923	5,000		10,000	10,000	10,000
738-000-580.101	Contr From G.fund	235,243	235,242		235,242	235,564	235,564
	42.4% contribution from TIFA for Library bond (P&I In 2025 is \$555,575)						
738-000-639.000	Misc Income Rev	5,734	1,200	2,968	5,000	5,000	5,000
738-000-664.000	Interest	164,278	35,000	114,961	160,000	100,000	100,000
738-000-675.738	Library Donations Tifa	1,173	5,000	1,225	2,000	2,000	2,000
738-000-676.911	Reimb/mmrma	20,520	10,000		10,000	10,000	10,000
738-000-686.010	State Aid Penal Fines	127,247	80,000	71,507	100,000	100,000	100,000
738-000-686.738	Library Fines	743	1,500	684	1,000	1,000	1,000
738-000-687.738	Lost Damaged Books	1,274	1,500	746	1,500	1,500	1,500
738-000-688.738	Coin Copiers Printers	8,571	6,500	8,427	7,500	7,500	7,500
738-000-699.000	App From Fund Bal.		65,000				
Totals for dept 000 - 000		3,019,326	3,230,894	3,211,007	3,111,194	3,386,464	3,386,464
TOTAL ESTIMATED REVENUES		3,019,326	3,230,894	3,211,007	3,111,194	3,386,464	3,386,464

Fund: 738 Library Fund

Calculations as of 03/31/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 03/31/24	2023-24 PROJECTED ACTIVITY	2024-25 RECOMMENDED BUDGET	2024-25 APPROVED BUDGET
APPROPRIATIONS							
Dept 738 - Libraries							
738-738-706.000	Salaries	486,178	449,626	361,362	475,400	523,985	523,985
	Per personnel budget plus \$8,138 longevity, \$6,266 seniority, \$7,181 vacation payout						
738-738-706.030	Ret Pr Yrs	13,329	13,329	6,374	19,703	19,703	19,703
738-738-707.100	Parttime	565,021	505,000	495,092	642,195	674,305	674,305
738-738-712.000	Comm Fees	300					
738-738-716.000	Hospital Insurance	37,093	76,349	61,293	76,349	81,693	81,693
738-738-717.001	Life Insurance		2,565		2,565	2,745	2,745
738-738-718.000	Gengovtpen		126,360		126,360	137,227	137,227
738-738-726.000	Fringe Ben	223,282	74,000	67,371	84,000	93,176	93,176
738-738-728.000	Supplies	27,281	21,000	27,356	34,000	30,000	30,000
738-738-745.000	Utilities	125,160	125,000	96,128	118,632	125,000	125,000
738-738-802.000	Duesmember	50,033	50,000	45,101	50,000	55,000	55,000
738-738-807.000	Misc Exp.	610	800	419	800	500	500
738-738-808.000	Awarded Grants	16,146	206,000	61,457	206,000	206,000	206,000
	206,000 grant in 25						
738-738-818.000	Cont Serv.	86,522	90,000	68,497	90,000	90,000	90,000
738-738-827.100	Libnetwork	52,635	66,000	56,571	66,000	66,000	66,000
738-738-853.000	Telephones	5,493	16,000	5,365	10,732	11,269	11,269
738-738-861.000	Mileage	297	600	203	600	500	500
738-738-886.000	Library Events/programs	19,286	16,000	19,586	24,002	25,000	25,000
738-738-902.000	Library Print/publish	5,834	7,500	2,175	4,500	6,000	6,000
738-738-911.000	Insurance	23,854	27,000	24,135	23,345	25,680	25,680
738-738-931.000	Rep/main Bldg/grounds	61,717	72,000	75,855	80,000	72,000	72,000
738-738-932.000	Rep & Maint Equip	5,464	40,000	35,514	40,000	40,000	40,000
738-738-962.000	Training		5,000	3,372	250	5,000	5,000
738-738-981.000	Capital Outlay	130,019	165,000	160,345	165,000	320,000	320,000
	Additional building improvements						
738-738-981.010	Capital Outlay-Other Major		10,000			5,000	5,000
738-738-983.000	Library Computer/electron	1,702	2,500	2,056	2,500	2,500	2,500
738-738-991.738	Bond Principal	375,000	385,000		385,000	400,000	400,000
	Per amortization schedule						
738-738-997.000	Contingency	150,000	160,000		160,000	168,000	168,000
	Cost allocation for General fund - entry done at year end						
738-738-998.500	Interest	179,819	168,569	48,549	168,569	155,575	155,575
	Per amortization schedule						
Totals for dept 738 - Libraries		2,642,075	2,881,198	1,724,176	3,056,502	3,341,858	3,341,858
TOTAL APPROPRIATIONS		2,642,075	2,881,198	1,724,176	3,056,502	3,341,858	3,341,858
NET OF REVENUES/APPROPRIATIONS - FUND 738		377,251	349,696	1,486,831	54,692	44,606	44,606
BEGINNING FUND BALANCE		3,440,986	3,818,235	3,818,235	3,818,235	3,872,927	3,872,927
ENDING FUND BALANCE		3,818,237	4,167,931	5,305,066	3,872,927	3,917,533	3,917,533
ESTIMATED REVENUES - ALL FUNDS		105,864,760	100,376,691	70,573,234	99,932,637	164,690,332	117,065,203
APPROPRIATIONS - ALL FUNDS		91,049,775	117,395,993	62,885,863	110,223,691	165,300,415	114,613,627
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		14,814,985	(17,019,302)	7,687,371	(10,291,054)	(610,083)	2,451,576
BEGINNING FUND BALANCE - ALL FUNDS		121,826,409	136,641,397	136,641,397	136,641,397	126,350,343	126,350,343
ENDING FUND BALANCE - ALL FUNDS		136,641,394	119,622,095	144,328,768	126,350,343	125,740,260	128,801,919

City of Dearborn Heights
Budget reduction Summary

DEPARTMENT	GL NUMBER	DESCRIPTION	2024-25 PROPOSED BUDGET	REDUCTION	2024-25 REVISED BUDGET
City Council	101-101-818.000	Media services	25,000	\$ (15,000)	\$ 10,000
District Court	101-130-981.000	Capital Outlay	42,000	\$ (42,000)	\$ -
Mayor's Office	101-171-709.000	Overtime	1,000	\$ (1,000)	\$ -
	101-171-960.000	Travel/education	5,500	\$ (2,000)	\$ 3,500
General Government	101-200-728.000	Supplies	115,000	\$ (5,000)	\$ 110,000
	101-200-810.000	Sanitation	3,700,000	\$ (350,000)	\$ 3,350,000
Corporation Council	101-210-826.000	Coun Serv	135,000	\$ (60,000)	\$ 75,000
Clerk's Office	101-215-728.000	Supplies	5,500	\$ (2,000)	\$ 3,500
	101-220-905.000	Pub/not/newspaper	5,000	\$ (2,500)	\$ 2,500
Comptroller	101-223-709.000	Overtime	1,000	\$ (1,000)	\$ -
	101-223-817.000	Prof/con.	600,000	\$ (50,000)	\$ 550,000
Treasurer's Office	101-253-981.000	Capital Outlay	1,000	\$ (1,000)	\$ -
Information Tech Dept	101-258-853.001	Telecommunications	200,000	\$ (50,000)	\$ 150,000
Building Maintenance	101-265-709.000	Overtime	200,000	\$ (100,000)	\$ 100,000
	101-265-728.000	Supplies	55,000	\$ (5,000)	\$ 50,000
	101-265-818.000	Cont Serv.	30,000	\$ (10,000)	\$ 20,000
	101-265-931.000	Rep/main Bldg/grounds	250,000	\$ (20,000)	\$ 230,000
	101-265-981.500	Cap Out Under 5000	5,000	\$ (4,000)	\$ 1,000
Police Department	101-300-709.000	Overtime	1,000,000	\$ (10,000)	\$ 990,000
Emergency Management	101-305-728.000	Supplies	10,000	\$ (5,000)	\$ 5,000
	101-305-807.000	Misc Exp.	10,200	\$ (3,000)	\$ 7,200
	101-305-981.500	Cap Out Under 5000	4,000	\$ (3,000)	\$ 1,000
Fire Department	101-335-709.000	Overtime	800,000	\$ (10,000)	\$ 790,000
Building & Engineering	101-371-818.010	Bldg Demos	3,000	\$ (3,000)	\$ -
Ordinance	101-426-706.000	Salaries	547,490	\$ (44,477)	\$ 503,013
	101-426-707.100	Parttime	55,000	\$ (10,000)	\$ 45,000
	101-426-709.000	Overtime	30,000	\$ (15,000)	\$ 15,000
	101-426-867.000	Motor Fuel	30,000	\$ (10,000)	\$ 20,000
	101-426-981.500	Cap Out Under 5000	2,000	\$ (2,000)	\$ -
DPW Highway	101-440-706.000	Salaries	855,593	\$ (70,070)	\$ 785,523
	101-440-709.000	Overtime	200,000	\$ (100,000)	\$ 100,000
	101-440-731.000	Emer Storm	50,000	\$ (40,000)	\$ 10,000
	101-440-782.000	Road Supply	150,000	\$ (75,000)	\$ 75,000
	101-440-787.000	Streetsign	20,000	\$ (4,000)	\$ 16,000
	101-440-818.000	Cont Serv.	85,000	\$ (5,000)	\$ 80,000
	101-440-820.000	Treeremove	200,000	\$ (60,000)	\$ 140,000
	101-440-880.000	Road Rep.	250,000	\$ (250,000)	\$ -
	101-440-932.000	Rep & Maint Equip	150,000	\$ (75,000)	\$ 75,000
	101-440-962.000	Training	5,000	\$ (2,500)	\$ 2,500
Recreation	101-691-706.000	Salaries	339,073	\$ (46,852)	\$ 292,221
	101-691-707.100	Parttime	215,068	\$ (75,000)	\$ 140,068
	101-691-818.000	Cont Serv.	20,000	\$ (10,000)	\$ 10,000
	101-691-887.000	Recprogram	95,400	\$ (25,000)	\$ 70,400
	101-691-962.000	Training	8,000	\$ (2,000)	\$ 6,000
	101-691-981.000	Capital Outlay	165,000	\$ (165,000)	\$ -

City of Dearborn Heights
Budget reduction Summary

DEPARTMENT	GL NUMBER	DESCRIPTION	2024-25 PROPOSED BUDGET	REDUCTION	2024-25 REVISED BUDGET
Richard A Young	101-692-707.100	Parttime	149,146	\$ (50,000)	\$ 99,146
	101-692-709.000	Overtime	2,000	\$ (2,000)	\$ -
	101-692-728.000	Supplies	7,695	\$ (1,000)	\$ 6,695
Planning Commission	101-801-962.000	Training	1,000	\$ (1,000)	\$ -
Cable TV	101-809-712.000	Comm Fees	1,000	\$ (500)	\$ 500
	101-809-932.000	Rep & Maint Equip	1,000	\$ (1,000)	\$ -
Public Information	101-810-807.500	Newsletter Exp.	43,300	\$ (18,000)	\$ 25,300
	101-810-817.000	Prof/con.	10,200	\$ (2,000)	\$ 8,200
	101-810-981.500	Cap Out Under 5000	3,500	\$ (3,500)	\$ -
				\$ (1,920,399)	
				\$ 1,917,240	Original expenditures in excess of revenues
				\$ (3,159)	Surplus after cuts

**CITY OF DEARBORN HEIGHTS
PERSONNEL PAGE**

PAGE: _____

DEPARTMENT: **City Council**

ACCT #	EMPLOYEE CLASSIFICATION	BUDGET 2023-2024	REQUEST 2024-2025	BUDGET 2024-25	PRIOR FY SALARY 2022-23	CURRENT SALARY (Full Time Equivalent) 2023-2024	PROPOSED SALARY (Full Time Equivalent) 2024-2025	PROPOSED BUDGET 2024-2025
703.000	Council Chair	1.0	1.0	1.0	\$15,122	\$15,805.14	\$16,042.50	\$ 16,043
	Council Persons	6.0	6.0	6.0	\$11,802	\$12,477.14	\$12,664.50	\$ 75,987
		7.0	7.0	7.0				\$ 92,030
						\$ 90,668	Total Wages	\$ 92,030

**CITY OF DEARBORN HEIGHTS
PERSONNEL PAGE**

PAGE: _____

DEPARTMENT: **Mayor's Office**

ACCT #	EMPLOYEE CLASSIFICATION	BUDGET 2023-2024	REQUEST 2024-2025	PRIOR FY SALARY 2022-23	CURRENT SALARY (Full Time Equivalent) 2023-2024	PROPOSED SALARY (Full Time Equivalent) 2024-2025	PROPOSED BUDGET 2024-2025
703.000	Mayor	1.0	1.0	\$100,641	\$ 107,219	\$ 109,364	\$ 109,364
706.000	Chief of Staff	1.0	1.0	\$75,000	\$ 75,000	\$ 78,750	\$ 78,750
	Executive Secretary	1.0	1.0	\$54,571	\$ 54,571	\$ 57,299	\$ 57,299
	Asset Manager*	-	1.0		\$ -	\$ 100,000	\$ -
	Clerk - Floater*	-	1.0			\$ 45,812	\$ -
	Subtotal Full Time	3.0	3.0			\$ -	\$ 245,413
	Additional wages (Longevity, sick payout, vacation payout, seniority)					\$ -	\$ 7,028
						Total Wages	\$ 252,441

**CITY OF DEARBORN HEIGHTS
PERSONNEL PAGE**

PAGE:

DEPARTMENT:

City Clerk's Office

ACCT #	EMPLOYEE CLASSIFICATION	BUDGET 2023-2024	REQUEST 2024-2025	BUDGET 2024-2025	PRIOR FY SALARY 2022-23	CURRENT SALARY (Full Time Equivalent) 2023-2024	PROPOSED SALARY (Full Time Equivalent) 2024-2025	PROPOSED BUDGET 2024-2025
703.000	City Clerk	1.0	1.0	1.0	93,465	\$ 95,802	\$ 98,197	\$ 98,197
706.000	Deputy Clerk	1.0	1.0	1.0	62,000	\$ 70,000	\$ 73,500	\$ 73,500
	Clerical	2.0	2.0	2.0	40,241	\$ 45,920	\$ 46,379	\$ 92,759
	Subtotal Full Time	4.0	4.0	4.0			\$	264,456
	Additional wages (Longevity, sick payout, vacation payout, seniority)						\$	22,014
							Total Wages	\$ 286,470

CITY OF DEARBORN HEIGHTS
PERSONNEL PAGE

PAGE:

DEPARTMENT:

Treasurer's Office

ACCT #	EMPLOYEE CLASSIFICATION	BUDGET 2023-2024	REQUEST 2024-2025	BUDGET 2024-2025	PRIOR FY SALARY 2022-23	CURRENT SALARY (Full Time Equivalent) 2023-2024	PROPOSED SALARY (Full Time Equivalent) 2024-2025	PROPOSED BUDGET 2024-2025
703.000	Treasurer	1.0	1.0	1.0	\$ 89,068	\$ 94,890	\$ 96,788	\$ 96,788
706.000	Deputy Treasurer	1.0	1.0	1.0	\$ 65,000	\$ 65,000	\$ 75,000	\$ 75,000
	Clerical	4.0	4.0	4.0	\$ 32,925	\$ 36,224	\$ 36,586	\$ 146,346
	Subtotal Full Time	6.0	6.0	6.0			\$	318,133
	Additional wages (Longevity, sick payout, vacation payout, seniority)						\$	7,981
							Total Wages \$	326,114

**CITY OF DEARBORN HEIGHTS
PERSONNEL PAGE**

PAGE: _____

DEPARTMENT: **Comptroller's Office**

ACCT #	EMPLOYEE CLASSIFICATION	BUDGET 2023-2024	REQUEST 2024-2025	BUDGET 2024-2025	PRIOR FY SALARY 2022-23	CURRENT SALARY (Full Time Equivalent) 2023-2024	PROPOSED SALARY (Full Time Equivalent) 2024-2025	PROPOSED BUDGET 2024-2025
706.000	Comptroller	1.0	1.0	1.0	\$ 105,000	\$ 105,000	\$ 115,000	\$ 115,000
	Deputy Comptroller	1.0	1.0	1.0	\$ 62,000	\$ 95,000	\$ 95,000	\$ 95,000
	Accountant	1.0	1.0	1.0	\$ 55,000	\$ 55,000	\$ 57,750	\$ 57,750
	Clerical	3.0	3.0	3.0	\$ 40,431	\$ 46,694	\$ 47,161	\$ 141,483
	Subtotal Full Time	6.0	6.0	6.0			\$	409,233
	Additional wages (Longevity, sick payout, vacation payout, seniority)						\$	5,752
							Total Wages	\$ 414,985

**CITY OF DEARBORN HEIGHTS
PERSONNEL PAGE**

PAGE: _____

DEPARTMENT: _____

H/R _____

ACCT #	EMPLOYEE CLASSIFICATION	BUDGET 2023-2024	REQUEST 2024-2025	BUDGET 2024-2025	PRIOR FY SALARY 2022-23	CURRENT SALARY (Full Time Equivalent) 2023-2024	PROPOSED SALARY (Full Time Equivalent) 2024-2025	PROPOSED BUDGET 2024-2025
706-000	Director	1.0	1.0	1.0	\$ 75,000	\$ 75,000	\$ 78,750	\$ 78,750
	HR Specialist	1.0	1.0	1.0	\$ 60,000	\$ 60,000	\$ 63,000	\$ 63,000
	Labor relations	-	1.0	-		\$ -	\$ 75,000	\$ -
	Confidential secretary	1.0	1.0	1.0		\$ 55,000	\$ 55,000	\$ 55,000
	Subtotal Full Time	3.0	4.0				\$	196,750
							Total Wages	\$ 196,750

CITY OF DEARBORN HEIGHTS
PERSONNEL PAGE

PAGE: _____

DEPARTMENT: IT

ACCT #	EMPLOYEE CLASSIFICATION	BUDGET 2023-2024	REQUEST 2024-2025	BUDGET 2024-2025	PRIOR FY SALARY 2022-23	CURRENT SALARY (Full Time Equivalent) 2023-2024	PROPOSED SALARY (Full Time Equivalent) 2024-2025	PROPOSED BUDGET 2024-2025
706.000	Director	1.0	1.0	1.0	\$ 110,000	\$ 110,000	\$ 115,500	\$ 115,500
	Subtotal Full Time	1.0	1.0	1.0			\$	115,500
							Total Wages \$	115,500

CITY OF DEARBORN HEIGHTS
PERSONNEL PAGE

PAGE: _____

DEPARTMENT: **Cable TV**

ACCT #	EMPLOYEE CLASSIFICATION	BUDGET 2023-2024	REQUEST 2024-2025	BUDGET 2024-2025	PRIOR FY SALARY 2022-23	CURRENT SALARY (Full Time Equivalent) 2023-2024	PROPOSED SALARY (Full Time Equivalent) 2024-2025	PROPOSED BUDGET 2024-2025
706.000	Manager	1.0	1.0	1.0	47,000	\$ 47,000	\$ 49,350	\$ 49,350
	Subtotal Full Time	1.0	1.0	1.0			\$	49,350
							Total Wages	\$ 49,350

**CITY OF DEARBORN HEIGHTS
PERSONNEL PAGE**

PAGE: _____

DEPARTMENT: **Recreation**

ACCT #	EMPLOYEE CLASSIFICATION	BUDGET 2023-2024	REQUEST 2024-2025	BUDGET 2024-2025	PRIOR FY SALARY 2022-23	CURRENT SALARY (Full Time Equivalent) 2023-2024	PROPOSED SALARY (Full Time Equivalent) 2024-2025	PROPOSED BUDGET 2024-2025
706.000	Director	1.0	1.0	1.0	80,000	\$ 80,000	\$ 84,000	\$ 84,000
	Deputy Director	1.0	1.0	1.0		\$ 60,000	\$ 63,000	\$ 63,000
	Senior Coordinator	2.0	2.0	2.0	35,000	\$ 35,000	\$ 40,000	\$ 80,000
	Clerical	2.0	2.0	1.0	40,040	\$ 46,388	\$ 46,852	\$ 46,852
	Subtotal Full Time	6.0	6.0	5.0			\$	273,852
	Additional wages (Longevity, sick payout, vacation payout, seniority)						\$	18,369
							Total Wages \$	292,221

**CITY OF DEARBORN HEIGHTS
PERSONNEL PAGE**

PAGE: _____

DEPARTMENT: **Young Center**

ACCT #	EMPLOYEE CLASSIFICATION	BUDGET 2023-2024	REQUEST 2024-2025	BUDGET 2024-2025	PRIOR FY SALARY 2022-23	CURRENT SALARY (Full Time Equivalent) 2023-2024	PROPOSED SALARY (Full Time Equivalent) 2024-2025	PROPOSED BUDGET 2024-2025
706.000	Recreation Coordinator	1.0	1.0	1.0	41,168	\$ 40,000	\$ 42,000	\$ 42,000
	Subtotal Full Time	1.0	1.0	1.0			\$	42,000
							Total Wages	\$ 42,000

**CITY OF DEARBORN HEIGHTS
PERSONNEL PAGE**

PAGE: _____

DEPARTMENT: **Library**

ACCT #	EMPLOYEE CLASSIFICATION	BUDGET 2023-2024	REQUEST 2024-2025	BUDGET 2024-2025	PRIOR FY SALARY 2022-23	CURRENT SALARY (Full Time Equivalent) 2023-2024	PROPOSED SALARY (Full Time Equivalent) 2024-2025	PROPOSED BUDGET 2024-2025
706.000	Director	1.0	1.0	1.0	75,000	\$ 75,000	\$ 80,000	\$ 80,000
	Manager/Supervising Librarian	2.0	2.0	2.0	58,000	\$ 62,000	\$ 65,000	\$ 130,000
	Adult/Teen Services Librarian	2.0	2.0	2.0	53,700	\$ 57,700	\$ 60,700	\$ 121,400
	Outreach/Marketing	1.0	1.0	1.0	53,700	\$ 52,500	\$ 57,000	\$ 57,000
	Youth Services Librarian	1.0	1.0	1.0	53,700	\$ 55,000	\$ 57,000	\$ 57,000
	Circulation Manager	1.0	1.0	1.0	46,000	\$ 52,500	\$ 57,000	\$ 57,000
	Subtotal Full Time	8.0	8.0				\$	502,400
	Additional wages (Longevity, sick payout, vacation payout, seniority)						\$	21,585
							Total Wages	\$ 523,985

**CITY OF DEARBORN HEIGHTS
PERSONNEL PAGE**

PAGE: _____

DEPARTMENT: 20th District Court

ACCT #	EMPLOYEE CLASSIFICATION	BUDGET 2023-2024	REQUEST 2024-2025	BUDGET 2024-2025	PRIOR FY SALARY 2022-23	CURRENT SALARY (Full Time Equivalent) 2023-2024	PROPOSED SALARY (Full Time Equivalent) 2024-2025	PROPOSED BUDGET 2024-2025
703.000	Judge	2.0	2.0	2.0	45,724 \$	45,724 \$	45,724 \$	91,448
706.000	Court Administrator	1.0	1.0	1.0	82,500 \$	85,825 \$	87,541 \$	87,541
	Chief Clerk	1.0	1.0	1.0	65,000 \$	67,620 \$	68,972 \$	68,972
	Deputy Court Clerk*	8.0	8.0	8.0	40,308 \$	44,377 \$	40,031 \$	320,244
	Probation Director	1.0	1.0	1.0	59,280 \$	61,669 \$	62,902 \$	62,902
	Court Reporter	2.0	2.0	2.0	48,845 \$	59,164 \$	60,347 \$	120,694
	Probation Officer	1.0	1.0	1.0	47,392 \$	49,303 \$	50,289 \$	50,289
	Court Officer	2.0	2.0	2.0	48,410 \$	51,791 \$	52,827 \$	105,654
	MIDC Clerk (paid from MIDC fund)							
		18.0	18.0	18.0			\$	907,745
	Additional wages (Longevity, sick payout, vacation payout, seniority)						\$	27,275
							Total Wages \$	935,020

CITY OF DEARBORN HEIGHTS
PERSONNEL PAGE

PAGE: _____

DEPARTMENT: Community Development

ACCT #	EMPLOYEE CLASSIFICATION	BUDGET 2023-2024	REQUEST 2024-2025	BUDGET 2024-2025	PRIOR FY SALARY 2022-23	CURRENT SALARY (Full Time Equivalent) 2023-2024	PROPOSED SALARY (Full Time Equivalent) 2024-2025	PROPOSED BUDGET 2024-2025
706.000	Director	1.0	1.0	1.0	76,000	\$ 76,000	\$ 95,000	\$ 95,000
	Subtotal Full Time	1.0	1.0	1.0			\$	95,000
							Total Wages \$	95,000

**CITY OF DEARBORN HEIGHTS
PERSONNEL PAGE**

PAGE: _____

DEPARTMENT: ORDINANCE

ACCT #	EMPLOYEE CLASSIFICATION	BUDGET 2023-2024	REQUEST 2024-2025	BUDGET 2024-2025	PRIOR FY SALARY 2022-23	CURRENT SALARY (Full Time Equivalent) 2023-2024	PROPOSED SALARY (Full Time Equivalent) 2024-2025	PROPOSED BUDGET 2024-2025
706.000	Director	1.0	1.0	1.0	75,000	\$ 75,000	\$ 78,750	\$ 78,750
	Deputy Director	-	1.0	-		\$ -	\$ 50,000	\$ -
	Ordinance Officer	5.0	8.0	7.0	38,609	\$ 44,037	\$ 44,477	\$ 311,341
	Clerical	2.0	2.0	2.0	35,202	\$ 48,978	\$ 49,468	\$ 98,936
	Subtotal Full Time	8.0	12.0	10.0			\$	487,027
	Additional wages (Longevity, sick payout, vacation payout, seniority)						\$	13,985
							Total Wages \$	503,013

**CITY OF DEARBORN HEIGHTS
PERSONNEL PAGE**

PAGE:

DEPARTMENT:

Fire Department

ACCT #	EMPLOYEE CLASSIFICATION	BUDGET 2023-2024	REQUEST 2024-2025	BUDGET 2024-2025	PRIOR FY SALARY 2022-23	CURRENT SALARY (Full Time Equivalent) 2023-2024	PROPOSED SALARY (Full Time Equivalent) 2024-2025	PROPOSED BUDGET 2024-2025
706.000	Chief	1.0	1.0	1.0	\$ 93,567	\$ 93,567	\$ 102,924	\$ 102,924
	Deputy Chief	1.0	1.0	1.0	\$ 86,944	\$ 86,944	\$ 95,638	\$ 95,638
	Fire - Captain	6.0	6.0	6.0	\$ 79,329	\$ 79,329	\$ 87,261	\$ 523,569
	Fire - Lieutenants	6.0	6.0	6.0	\$ 76,155	\$ 76,155	\$ 83,771	\$ 502,626
	Fire Marshall	1.0	1.0	1.0	\$ 83,771	\$ 83,771	\$ 92,148	\$ 92,148
	Fire Inspector	1.0	1.0	1.0	\$ 79,329	\$ 79,329	\$ 87,261	\$ 87,261
	Battalion Chief	3.0	3.0	3.0	\$ 82,502	\$ 82,502	\$ 90,752	\$ 272,255
	Fire Fighter*	39.0	39.0	33.0	\$ 60,850	\$ 60,850	\$ 66,935	\$ 2,208,845
	EMS Coordinator	1.0	1.0	1.0	\$ 76,155	\$ 76,155	\$ 83,771	\$ 83,771
	Clerical	1.0	1.0	1.0	\$ 41,682	\$ 47,418	\$ 47,892	\$ 47,892
	Subtotal Full Time	60.0	60.0	54.0			\$	4,016,930
	Additional wages (Longevity, sick payout, vacation payout, seniority)						\$	473,582
							Total Wages \$	4,490,512

PAGE:

Police

Page 562 of 580

**CITY OF DEARBORN HEIGHTS
PERSONNEL PAGE**

PAGE: _____

DEPARTMENT: **Corporate Council**

ACCT #	EMPLOYEE CLASSIFICATION	BUDGET 2023-2024	REQUEST 2024-2025	BUDGET 2024-2025	PRIOR FY SALARY 2022-23	CURRENT SALARY (Full Time Equivalent) 2023-2024	PROPOSED SALARY (Full Time Equivalent) 2024-2025	PROPOSED BUDGET 2024-2025
706.000 Coproate Council		1.0	1.0	1.0	79,615	\$ 115,000	\$ 120,750	\$ 120,750
	Paralegal	1.0	1.0	1.0		\$ 80,000	\$ 80,000	\$ 80,000
	Subtotal Full Time	2.0	2.0	2.0			\$	200,750
							Total Wages	\$ 200,750

**CITY OF DEARBORN HEIGHTS
PERSONNEL PAGE**

PAGE:

DEPARTMENT: **Bldg. Engineering**

ACCT #	EMPLOYEE CLASSIFICATION	BUDGET 2023-2024	REQUEST 2024-2025	BUDGET 2024-2025	PRIOR FY SALARY 2022-23	CURRENT SALARY (Full Time Equivalent) 2023-2024	PROPOSED SALARY (Full Time Equivalent) 2024-2025	PROPOSED BUDGET 2024-2025
706.000	Director	1.0	1.0	1.0	80,000	\$ 80,000	\$ 84,000	\$ 84,000
	Deputy Director	-	-	1.0	-	\$ -	\$ -	\$ 73,500
	Office Manager	1.0	1.0	1.0	46,000	\$ 46,000	\$ 70,000	\$ -
	Inspector	3.0	4.0	3.0	52,127	\$ 68,000	\$ 71,400	\$ 214,200
	Clerical	3.0	4.0	3.0	37,544	\$ 44,460	\$ 44,905	\$ 134,714
	Ordinance officer	-	1.0	-	-	\$ -	\$ 44,477	\$ -
	GIS Position	1.0	1.0	1.0	-	\$ 70,000	\$ 70,000	\$ 70,000
	City Engineer	1.0	1.0	1.0	-	\$ 120,000	\$ 120,000	\$ 120,000
	Subtotal Full Time	10.0	13.0	11.0			\$	696,414
	Additional wages (Longevity, sick payout, vacation payout, seniority)						\$	18,189
							Total Wages	\$ 714,603

CITY OF DEARBORN HEIGHTS
PERSONNEL PAGE

PAGE:

DEPARTMENT:

Building Maint.

ACCT #	EMPLOYEE CLASSIFICATION	BUDGET 2023-2024	REQUEST 2024-2025	BUDGET 2024-2025	PRIOR FY SALARY 2022-23	CURRENT SALARY (Full Time Equivalent) 2023-2024	PROPOSED SALARY (Full Time Equivalent) 2024-2025	PROPOSED BUDGET 2024-2025
706.000	Superintendent	2.0	2.0	2.0	\$ 59,002	\$ 60,182	\$ 60,784	\$ 121,567
	Leader	2.0	2.0	2.0	\$ 42,900	\$ 49,627	\$ 50,123	\$ 100,246
	Light Equipment Operator	1.0	1.0	1.0	\$ 41,373	\$ 48,092	\$ 48,573	\$ 48,573
	Laborer	6.0	6.0	6.0	\$ 38,164	\$ 41,045	\$ 41,456	\$ 248,736
	Custodian	1.0	1.0	1.0	\$ 40,827	\$ 47,118	\$ 47,589	\$ 47,589
	Subtotal Full Time	12.0	12.0	12.0			\$	566,711
	Additional wages (Longevity, sick payout, vacation payout, seniority)						\$	11,617
							Total Wages \$	578,327

**CITY OF DEARBORN HEIGHTS
PERSONNEL PAGE**

PAGE: _____

DEPARTMENT: **DPW-Highway**

ACCT #	EMPLOYEE CLASSIFICATION	BUDGET 2023-2024	REQUEST 2024-2025	BUDGET 2024-2025	PRIOR FY SALARY 2022-23	CURRENT SALARY (Full Time Equivalent) 2023-2024	PROPOSED SALARY (Full Time Equivalent) 2024-2025	PROPOSED BUDGET 2024-2025
706.000	Director	1.0	1.0	1.0	85,000	\$ 85,000	\$ 89,250	\$ 89,250
	Deputy Director	-	1.0	-			\$ 70,000	\$ -
	Superintendent	2.0	2.0	2.0	59,002	\$ 60,182	\$ 63,191	\$ 126,382
	Clerical	1.0	1.0	1.0	40,464	\$ 46,182	\$ 46,644	\$ 46,644
4.000	Heavy Equipment Operator	5.0	5.0	5.0	42,809	\$ 49,346	\$ 49,839	\$ 249,197
2.000	Light Equipment Operator	4.0	4.0	4.0	40,934	\$ 47,156	\$ 47,627	\$ 190,509
2.000	Laborer	4.0	4.0	2.0	34,084	\$ 34,688	\$ 35,035	\$ 70,070
	Subtotal Full Time	17.0	18.0	15.0			\$	772,052
	Additional wages (Longevity, sick payout, vacation payout, seniority)						\$	13,471
Total Wages								\$785,523

**CITY OF DEARBORN HEIGHTS
PERSONNEL PAGE**

PAGE: _____

DEPARTMENT: **DPW Water**

ACCT #	EMPLOYEE CLASSIFICATION	BUDGET 2023-2024	REQUEST 2024-2025	BUDGET 2024-2025	PRIOR FY SALARY 2022-23	CURRENT SALARY (Full Time Equivalent) 2023-2024	PROPOSED SALARY (Full Time Equivalent) 2024-2025	PROPOSED BUDGET 2024-2025
706.000	Superintendent	3.0	3.0	3.0	59,002	\$ 60,182	\$ 60,784	\$ 182,351
	Mechanics	3.0	3.0	3.0	48,675	\$ 57,882	\$ 58,461	\$ 175,383
	Heavy Equipment Operator	3.0	3.0	3.0	43,376	\$ 49,599	\$ 50,095	\$ 150,284
	Cribman	1.0	1.0	1.0		\$ -	\$ 42,982	\$ 42,982
	Laborer	6.0	6.0	6.0	37,988	\$ 45,915	\$ 46,375	\$ 278,248
	Clerical	4.0	4.0	4.0	40,038	\$ 44,460	\$ 44,905	\$ 179,618
	Leader	3.0	3.0	3.0	43,412	\$ 46,057	\$ 46,518	\$ 139,554
	Meter Reader & Repair	4.0	4.0	4.0	37,500	\$ 42,201	\$ 42,623	\$ 170,493
	Subtotal Full Time	27.0	27.0	27.0			\$	1,318,912
	Additional wages (Longevity, sick payout, vacation payout, seniority)							\$ 27,854
							Total Wages	\$ 1,346,766

CITY OF DEARBORN HEIGHTS
PERSONNEL PAGE

PAGE: _____

DEPARTMENT: TIFA

ACCT #	EMPLOYEE CLASSIFICATION	BUDGET 2023-2024	REQUEST 2024-2025	BUDGET 2024-2025	PRIOR FY SALARY 2022-23	CURRENT SALARY (Full Time Equivalent) 2023-2024	PROPOSED SALARY (Full Time Equivalent) 2024-2025	PROPOSED BUDGET 2024-2025
706.000	Administrator	1.0	1.0	1.0	\$ 52,500	\$ 63,000	\$ 64,260	\$ 64,260
	Subtotal Full Time	1.0	1.0	1.0			\$	64,260
							Total Wages \$	64,260

Approved for the Agenda of:	APPROVED
6/11/2024	Motion No. 24-265

11.B.



Mayor's Office

TO: Honorable Mayor Bill Bazzi
Honorable City Council Members

FROM: Bill Bazzi, Mayor

DATE: June 4, 2024

RE: Resolution Adopting the Fiscal Year 2024-2025 Tax Levy

“Motion by _____, seconded by _____ to adopt the Fiscal Year beginning July 1, 2024 and ending June 30, 2025, tax levy which shall be composed of the constituent rates, for the purposes, and with estimated yields described as follows based upon an aggregate of Taxable Assessed Values of \$1,764,133,175 for the City of Dearborn Heights or as may be subsequently certified and amended net of tax increment capture.

Attachments:

1. FY2025 Tax Levy-L4029

2024 Tax Rate Request (This form must be completed and submitted on or before September 30, 2024)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes 82 - Wayne	2024 Taxable Value of ALL Properties in the Unit as of 5-28-2024 1,764,133,175
Local Government Unit Requesting Millage Levy 33 - Dearborn Heights	For LOCAL School Districts: 2024 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2024 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2023 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2024 Current Year "Headlee" Millage Reduction Fraction	(7) 2024 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Charter	Operating	1961/11	8.5000	7.8460	0.9848	7.7267	1.0000	7.7267	7.7267		
Voted	P. Safety	1974/11	2.0000	1.8460	0.9848	1.8179	1.0000	1.8179	1.8179		
Voted	S. Waste	2020/11	1.0000	0.9229	0.9848	0.9089	1.0000	0.9089	0.9089		
Voted	Library	2000	1.0000	0.8478	0.9848	0.8349	1.0000	0.8349	0.8349		
Voted	Library	2013/11	0.9500	0.8767	0.9848	0.8634	1.0000	0.8634	0.8634		
Act 298	Sanitation		3.0000	2.0596	0.9848	2.0283	1.0000	2.0283	2.0283		
Act 345	Pol/Fire	1965	N/A	6.8734	N/A	N/A	1.0000	N/A	7.4278		

Prepared by Kimberly Comer	Telephone Number (313) 791-3460	Title of Preparer Assessor	Date
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CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

☐ Clerk
☐ Secretary
☐ Chairperson
☐ President

Signature

Print Name

Date

☐ Clerk
☐ Secretary
☐ Chairperson
☐ President

Signature

Print Name

Date

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2024 for instructions on completing this section.

Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)

Rate

For Principal Residence, Qualified Ag., Qualified Forest and Industrial Personal

For Commercial Personal

For all Other

** IMPORTANT: See instructions on page 2 regarding where to find the millage rate used in column (5).

Page 570 of 580

Instructions For Completing Form 614 (L-4029) 2024 Tax Rate Request, Millage Request Report To County Board Of Commissioners

These instructions are provided under MCL Sections 211.24e (truth in taxation), 211.34 (truth in county equalization and truth in assessing), 211.34d (Headlee), and 211.36 and 211.37 (apportionment).

Column 1: Source. Enter the source of each millage. For example, allocated millage, separate millage limitations voted, charter, approved extra-voted millage, public act number, etc. Do not include taxes levied on the Industrial Facilities Tax Roll.

Column 2: Purpose of millage. Examples are: operating, debt service, special assessments, school enhancement millage, sinking fund millage, etc. A local school district must separately list operating millages by whether they are levied against ALL PROPERTIES in the school district or against the NON-HOME group of properties. (See State Tax Commission Bulletin 2 of 2024 for more explanation.) A local school district may use the following abbreviations when completing Column 2: "Operating ALL" and "Operating NON-HOME". "Operating ALL" is short for "Operating millage to be levied on ALL PROPERTIES in the local school district" such as Supplemental (Hold Harmless) Millages and Building and Site Sinking Fund Millages. "Operating NON-HOME" is short for "Operating millage to be levied on ALL PROPERTIES EXCLUDING PRINCIPAL RESIDENCE, QUALIFIED AGRICULTURAL, QUALIFIED FOREST AND INDUSTRIAL PERSONAL PROPERTIES in the local school district" such as the 18 mills in a district which does not levy a Supplemental (Hold Harmless) Millage.

Column 3: Date of Election. Enter the month and year of the election for each millage authorized by direct voter approval.

Column 4: Millage Authorized. List the allocated rate, charter aggregate rate, extra-voted authorized before 1979, each separate rate authorized by voters after 1978, debt service rate, etc. (This rate is the rate before any reductions.)

Column 5: 2023 Millage Rate Permanently Reduced by MCL 211.34d ("Headlee") Rollback. Starting with taxes levied in 1994, the "Headlee" rollback permanently reduces the maximum rate or rates authorized by law or charter. The 2023 permanently reduced rate can be found in column 7 of the 2023 Form L-4029. For operating millage approved by the voters after April 30, 2023, enter the millage approved by the voters. For debt service or special assessments not subject to a millage reduction fraction, enter "NA" signifying "not applicable."

Column 6: Current Year Millage Reduction Fraction. List the millage reduction fraction certified by the county treasurer for the current year as calculated on Form 2166 (L-4034), *2024 Millage Reduction Fraction Calculations Worksheet*. The millage reduction fraction shall be rounded to four (4) decimal places. The current year millage reduction fraction shall not exceed 1.0000 for 2024 and future years. This prevents any increase or "roll up" of millage rates. Use

1.0000 for new millage approved by the voters after April 30, 2024. For debt service or special assessments not subject to a millage reduction fraction, enter 1.0000.

Column 7: 2024 Millage Rate Permanently Reduced by MCL 211.34d ("Headlee") Rollback. The number in column 7 is found by multiplying column 5 by column 6 on this 2024 Form L-4029. This rate must be rounded DOWN to 4 decimal places. (See STC Bulletin No. 11 of 1999, Supplemented by Letter of 6/7/2000.) For debt service or special assessments not subject to a millage reduction fraction, enter "NA" signifying "not applicable."

Column 8: Section 211.34 Millage Rollback Fraction (Truth in Assessing or Truth in Equalization). List the millage rollback fraction for 2024 for each millage which is an operating rate. Round this millage rollback fraction to 4 decimal places. Use 1.0000 for school districts, for special assessments and for bonded debt retirement levies. For counties, villages and authorities, enter the Truth in Equalization Rollback Fraction calculated on STC Form L-4034 as TOTAL TAXABLE VALUE BASED ON CEV FOR ALL CLASSES/TOTAL TAXABLE VALUE BASED ON SEV FOR ALL CLASSES. Use 1.0000 for an authority located in more than one county. For further information, see State Tax Commission Bulletin 2 of 2024. For townships and cities, enter the Truth in Assessing Rollback Fraction calculated on STC Form L-4034 as TOTAL TAXABLE VALUE BASED ON ASSESSED VALUE FOR ALL CLASSES/TOTAL TAXABLE VALUE BASED ON SEV FOR ALL CLASSES. The Section 211.34 Millage Rollback Fraction shall not exceed 1.0000.

Column 9: Maximum Allowable Millage Levy. Multiply column 7 (2024 Millage Rate Permanently Reduced by MCL 211.34d) by column 8 (Section 211.34 millage rollback fraction). Round the rate DOWN to 4 decimal places. (See STC Bulletin No. 11 of 1999, Supplemented by Letter of 6/7/2000.) For debt service or special assessments not subject to a millage reduction fraction, enter millage from Column 4.

Column 10/Column 11: Millage Requested to be Levied. Enter the tax rate approved by the unit of local government provided that the rate does not exceed the maximum allowable millage levy (column 9). A millage rate that exceeds the base tax rate (Truth in Taxation) cannot be requested unless the requirements of MCL 211.24e have been met. For further information, see State Tax Commission Bulletin 2 of 2024. A LOCAL School District which levies a Supplemental (Hold Harmless) Millage shall not levy a Supplemental Millage in excess of that allowed by MCL 380.1211(3). Please see the memo to assessors dated October 26, 2004, regarding the change in the collection date of certain county taxes.

Column 12: Expiration Date of Millage. Enter the month and year on which the millage will expire.

BUSINESS LICENSE RENEWAL APPLICATION

NO. BL-22-000012095

City of Dearborn Heights

6045 Fenton, Dearborn Heights, MI 48127
(313)791-3430



THE FOLLOWING LICENSE(S):

AUTO NEW/USED COUNCIL APPROVAL 65.00

PENALTY 16.25

BUSINESS

AUTOMANIA, LLC

ALI NASSER

22120 VAN BORN

DEARBORN HEIGHTS, MI 48125

13-A

Approved for
the Agenda of:

06-11-24

TOTAL \$81.25

CURRENT LICENSE EXPIRES ON: March 21, 2023

You may renew your license by mail by returning this form prior to the expiration date with your check or money order in the amount indicated above payable to the City of Dearborn Heights. Do not send cash! If you renew more than 7 days late you will be assessed a penalty fee in the amount of 25% of your total license fee.


City Clerk

- ☒ At the present time, you are current on both personal property taxes and water, therefore your license is renewable
- ☐ At the present time you are delinquent on your water bill in the amount of \$ 0
and must pay this amount in full before renewing your license.
- ☐ At the present time you are delinquent on your personal property taxes in the amount of \$ 0
and must pay this amount in full before renewing your license.

THE FAILURE TO SECURE A VALID BUSINESS LICENSE IS A VIOLATION OF CHAPTER 8 OF THE CODE OF ORDINANCES AND WILL RESULT IN A CLASS D MUNICIPAL INFRACTION BEING ISSUED.

PLEASE NOTE THE LATE FEE IS 25%

DO YOU HAVE AN ALARM SYSTEM? IS YOUR INFORMATION UP TO DATE?

If you have a security alarm for your business, an alarm registration is required by City ordinance. There is no cost to register your alarm. You may call our office at (313)791-3430 to obtain a copy of the alarm registration form, or print one from the Clerk's page on the Dearborn Heights City website: clerks.dearbornheightsmi.gov

266-4355

791-3478

AUTOMANIA, LLC
ALI NASSER



Invoice #: 00014348 License #: BL-24-000013664 License Type: BUSINESS LICENSE Application Date: 05/21/2024 Expiration Date: 03/21/2025

Fee Items	Amount
AUTO NEW/USED COUNCIL APPROVAL 65.00	\$65.00
PENALTY	

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127
Phone : 313-791-3410

PAID
CITY OF DEARBORN HEIGHTS

MAY 21 2024

Received From: AUTOMANIA, LLC
ALI NASSER
Date: 05/21/2024 Time: 10:46:16 AM
Posting Date: 05/21/2024
Receipt: 1093777
Cashier: mnoureddin

ITEM REFERENCE	AMOUNT
BL BUSINESS LICENSING 00014348	\$81.25
TOTAL	\$81.25
CHECKS 1026	\$81.25
Total Tendered:	\$81.25
Change:	\$0.00

BY _____ CK # _____

AUTOMANIA, LLC



BUSINESS LICENSE RENEWAL APPLICATION

NO. BL-22-000012141

City of Dearborn Heights

6045 Fenton, Dearborn Heights, MI 48127
(313)791-3430



THE FOLLOWING LICENSE(S):

AUTO NEW/USED COUNCIL APPROVAL 65.00
MOTOR VEHICLE REPAIR STATION 35.00
PENALTY

BUSINESS

GO 2 MOTORCITY LLC
HASSAN KHREIS
2955 S BEECH DALY
DEARBORN HEIGHTS, MI 48125

13-B

Approved for
the Agenda of:

06-11-24

TOTAL \$125.00

CURRENT LICENSE EXPIRES ON: February 23, 2023

You may renew your license by mail by returning this form prior to the expiration date with your check or money order in the amount indicated above payable to the City of Dearborn Heights. Do not send cash! If you renew more than 7 days late you will be assessed a penalty fee in the amount of 25% of your total license fee.


City Clerk

- ☒ At the present time, you are current on both personal property taxes and water, therefore your license is renewable
- ☐ At the present time you are delinquent on your water bill in the amount of \$ 0 and must pay this amount in full before renewing your license.
- ☐ At the present time you are delinquent on your personal property taxes in the amount of \$ 0 and must pay this amount in full before renewing your license.

THE FAILURE TO SECURE A VALID BUSINESS LICENSE IS A VIOLATION OF CHAPTER 8 OF THE CODE OF ORDINANCES AND WILL RESULT IN A CLASS D MUNICIPLE INFRACTION BEING ISSUED.

PLEASE NOTE THE LATE FEE IS 25%

DO YOU HAVE AN ALARM SYSTEM? IS YOUR INFORMATION UP TO DATE?

If you have a security alarm for your business, an alarm registration is required by City ordinance. There is no cost to register your alarm. You may call our office at (313)791-3430 to obtain a copy of the alarm registration form, or print one from the Clerk's page on the Dearborn Heights City website: clerks.dearbornheightsmi.gov

GO 2 MOTORCITY LLC
HASSAN KHREIS

497-9197
610-3333

Invoice #: 00014372 License #: BL-24-000013688 License Type: BUSINESS LICENSE Application Date: 05/23/2024 Expiration Date: 02/23/2025

Fee Items	Amount
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AUTO NEW/USED COUNCIL APPROVAL 65.00
MOTOR VEHICLE REPAIR STATION 35.00
PENALTY

\$65.00

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127
Phone : 313-791-3410

PAID
CITY OF DEARBORN
MAY 23 2024

Received From: GO 2 MOTORCITY LLC
HASSAN KHREIS
Date: 05/23/2024 Time: 11:11:51 AM
Posting Date: 05/23/2024
Receipt: 1094887
Cashier: mnoureddin

ITEM REFERENCE	AMOUNT
BL BUSINESS LICENSING	\$125.00
00014372	
SUB-TOTAL	\$125.00

BY _____ CK # _____

Total Tendered: \$125.00
ORDER #: 156592309
Credit Card Type MasterCard
CC Processing Fee \$3.75
GENERAL FUND CC XXXXXXXXXXXX9093
Grand Total: \$128.75

E Change: \$0.00

GO 2 MOTORCITY LLC

Signature

BUSINESS LICENSE RENEWAL APPLICATION

NO. BL-23-000013003

City of Dearborn Heights

6045 Fenton, Dearborn Heights, MI 48127
(313)791-3430



THE FOLLOWING LICENSE(S):

AUTO NEW/USED COUNCIL APPROVAL 65.00

BUSINESS

CONNECT AUTO SALES LLC
MAHER IBRAHIM
4413 S BEECH DALY
DEARBORN HEIGHTS, MI 48125

13-C

Approved for
the Agenda of:

06-11-24

TOTAL **\$65.00**

CURRENT LICENSE EXPIRES ON: **August 12, 2024**

You may renew your license by mail by returning this form prior to the expiration date with your check or money order in the amount indicated above payable to the City of Dearborn Heights. Do not send cash! If you renew more than 7 days late you will be assessed a penalty fee in the amount of 25% of your total license fee.


City Clerk

- ☒ At the present time, you are current on both personal property taxes and water, therefore your license is renewable
- ☐ At the present time you are delinquent on your water bill in the amount of \$ 0 and must pay this amount in full before renewing your license.
- ☐ At the present time you are delinquent on your personal property taxes in the amount of \$ 0 and must pay this amount in full before renewing your license.

THE FAILURE TO SECURE A VALID BUSINESS LICENSE IS A VIOLATION OF CHAPTER 8 OF THE CODE OF ORDINANCES AND WILL RESULT IN A CLASS D MUNICIPAL INFRACTION BEING ISSUED.

PLEASE NOTE THE LATE FEE IS 25%

DO YOU HAVE AN ALARM SYSTEM? IS YOUR INFORMATION UP TO DATE?

If you have a security alarm for your business, an alarm registration is required by City ordinance. There is no cost to register your alarm. You may call our office at (313)791-3430 to obtain a copy of the alarm registration form, or print one from the Clerk's page on the Dearborn Heights City website: clerks.dearbornheightsmi.gov

CONNECT AUTO SALES LLC
MAHER IBRAHIM



Invoice #: 00014391
License #: BL-24-000013706

License Type: BUSINESS LICENSE
Application Date: 05/29/2024
Expiration Date: 08/12/2025

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127
Phone : 313-791-3410

Received From: CONNECT AUTO SALES LLC
MAHER IBRAHIM
Date: 05/29/2024 Time: 3:05:49 PM
Posting Date: 05/29/2024
Receipt: 1095481
Cashier: weekly

PAID
Y OF DEARBORN HEIGHTS
MAY 29 2024

ITEM REFERENCE	AMOUNT
BL BUSINESS LICENSING 00014391	\$65.00
TOTAL	\$65.00
CASH COMERICA Total Tendered:	\$70.00 \$70.00
Change:	\$5.00

CK # _____

CONNECT AUTO SALES LLC

Billing/Invoice Date: 05/29/2024
Total Due: \$65.00



CITY OF DEARBORN HEIGHTS

Business License Application

Please Print Clearly and Legibly

05.22.24

Date of Application

BUSINESS INFORMATION

Name of Business: KARS R US AUTO SALES, LLC

Business Address: 8230 N. TELEGRAPH RD City: DEARBORN HEIGHTS Zip Code: 48127

Phone Number: 313 792 2000

BUSINESS OWNER INFORMATION

Business Owner: ALI BAZZANI

Phone Number: [REDACTED]

Owner Address: [REDACTED]

WHICH ADDRESS WOULD YOU LIKE USED FOR MAILING PURPOSES?

☒ BUSINESS ADDRESS

☐ OWNER ADDRESS

DESCRIPTION OF BUSINESS ACTIVITY

Transfer of Ownership of Existing Business

USED AUTO SALES

SIGNATURE OF APPLICANT 

NOTICE

Prior to the issuance of a business license the **WATER BILL** and **PERSONAL PROPERTY TAX** for the property must be paid up-to-date or be on an acceptable payment plan. In addition, there must be a current **CERTIFICATE OF OCCUPANCY** on the building (this document can be obtained from the Building Department).

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127
Phone : 313-791-3410

Received From: KARS R US AUTO SALES, LLC
ALI BAZZI
Date: 05/22/2024 Time: 9:00:18 AM
Posting Date: 05/22/2024
Receipt: 1094088
Cashier: nnoureddin

ITEM REFERENCE	AMOUNT
BL BUSINESS LICENSING 00014359	\$65.00
TOTAL	\$65.00
CASH COMERICA	\$100.00
Total Tendered:	\$100.00
Change:	\$35.00

Invoice #:	00014359	License #:	BL-24-000013675	License Type:	BUSINESS LICENSE	Application Date:	05/22/2024	Expiration Date:	05/22/2025
Fee Items									Amount

AUTO NEW/USED COUNCIL APPROVAL 65.00

\$65.00

PAID
CITY OF DEARBORN HEIGHTS

MAY 22 2024

BY _____ CK # _____

KARS R US AUTO SALES, LLC

Billing/Invoice Date: 05/22/2024
Total Due: \$65.00

