City of Dearborn Heights

6045 FENTON • DEARBORN HEIGHTS,MICHIGAN 48127

Hassan Ahmad
Council Chairman

Study Sessions and City Council Meetings shall be attended in person by City Council Members. Members of the public have the option of attending in person or virtually.

Purpose: **6:00 p.m. CITY COUNCIL SPECIAL MEETING**

Location: **City Hall Council Chambers - 6045 Fenton**

Date: **Monday, July 27, 2026**

Join Zoom Meeting

https://us06web.zoom.us/j/88292939010?pwd=5ZHmF6xDD0yNQ7JlNVqz35bJKwU7xM.1

Meeting ID: 882 9293 9010
Passcode: 874868

One tap mobile
+13092053325,,82415788624#,,,,*084385# US
+13126266799,,82415788624#,,,,*084385# US (Chicago)

Dial by your location

+1 301 715 8592 US (Washington DC)
+1 309 205 3325 US
+1 312 626 6799 US (Chicago)
+1 646 876 9923 US (New York)
+1 646 931 3860 US
+1 507 473 4847 US
+1 564 217 2000 US
+1 669 444 9171 US
+1 669 900 6833 US (San Jose)
+1 689 278 1000 US
+1 719 359 4580 US
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
+1 360 209 5623 US
+1 386 347 5053 US
+1 408 638 0968 US (San Jose)

Find your local number: https://us06web.zoom.us/u/kxqfrG58k

Persons who may wish to contact members of the City Council to provide input or to ask questions on any business that will come before the City Council at the meetings are to contact City Clerk Senia at (313)791-3434 or email at clerks@dearbornheightsmi.gov before 5:00 p.m. on the day of the meeting. To participate in the "Public Comments" portions of the meeting, click on the Zoom link to enter the meeting room, and raise your "Zoom" hand to indicate that you have a question or comment.

Council Chairman: (313) 819-0609 • City Clerk: (313) 791-3435
HmAhmad@dearbornheightsmi.gov

ORDER OF BUSINESS JULY 27, 2026
SPECIAL MEETING OF THE DEARBORN HEIGHTS CITY COUNCIL

1. **CALL OF MEMBERS**

2. **PLEDGE OF ALLEGIANCE**

3. **AGENDA APPROVAL**

4. **APPROVAL OF MINUTES**

   A Minutes from the Special Meeting of 07-14-26

   B Minutes from the Regular Meeting of 07-14-26

5. **PUBLIC HEARINGS AND PUBLIC COMMENT**

6. **FUND TRANSFERS AND CURRENT CLAIMS**

   A Current Claims and ACH/Wire Transfers 6-1 through 6-13 and 6-16 through 6-39

7. **CONSIDERATION OF BIDS**

   A CEDD Director Dabajeh - Request to award bid and sign contract for FEMA 4547.07 Demolition Program

   B Water Billing Director LaPointe - Water Bill Printing Bids

8. **REPORTS FROM MAYOR**

   A Mayor Baydoun - Keller Williams Exclusive Listing Agreements and CMAs for the Sale of City Owned Properties

   B Mayor Baydoun - Purchase Offers for City Owned Properties

9. **REPORTS FROM CITY OFFICIALS**

   A CEDD Director Dabajeh - 2026-2030 Five Year Consolidated Plan, 2026-2027 Annual Action Plan for CDBG

   B Comptroller Baydoun - Purchase of Foreclosed Properties First Right of Refusal

   C Comptroller Baydoun - Tentative Agreement between the City of Dearborn Heights and Police Supervisors Association

   D Corporation Counsel Miotke - Revision to Policy Regarding Public Comment at City Council Meetings

   E Police Chief Guzowski - Sale of Firearms

10. **PETITIONS FROM CITIZENS**

11. **ORDINANCES AND RESOLUTIONS**

12. **COMMUNICATIONS**

13. **NEW BUSINESS**

    A Temporary Food Truck/Tent/Cart License Application - GLIZZIES & MORE

    B Temporary Food Truck/Tent/Cart License Application - LITTLE BITE BIG TASTE INC

    C Motion to Cancel the Meeting of 07-28-26

14. **MEMBERS OF THE PUBLIC**

    A Comments from Council Members

    B Announcements

    C Public Comments

15. **ADJOURNMENT**

MINUTES JULY 14, 2026
SPECIAL MEETING OF THE DEARBORN HEIGHTS CITY COUNCIL

4-A

Approved for the Agenda of:
07-28-26

26-313 The meeting was called to order at 5:15 p.m. by Council Chairman Ahmad.

Roll Call showed the following:

Present: Council Chairman Ahmad, Council Chairman Pro Tem Saab, Councilman Constan, Councilwoman King, Councilman Wencel.
Absent: Councilwoman Bryer, Councilwoman Malinowski Maxwell.
Also Present: City Clerk Senia, Corporation Counsel Miotke, Assistant Corporation Counsel Saad.

The Pledge of Allegiance was led by Ali Achkar.

26-314 Motion by Councilman Saab, seconded by Councilman Constan to approve the Agenda for the Special Meeting of July 14, 2026, as submitted.

Motion adopted

26-315 Motion by Councilman Saab, seconded by Councilman Constan to move to a Closed Session at 5:19 p.m. so that the City Council may discuss the legal case of Adrian Chestnut claim no. 2600105. Those included are the City Council, Mayor Baydoun, City Clerk Senia, Chief of Staff Beydoun, Corporation Counsel Miotke and Assistant Corporation Counsel Saad. Immediately following this Closed Session, the City Council will enter into a second Closed Session to discuss the legal case of Rabeh Hijazi claim no. 2601681. Those included are the City Council, Mayor Baydoun, City Clerk Senia, Chief of Staff Beydoun, Corporation Counsel Miotke and Assistant Corporation Counsel Saad.

A roll call vote was taken:

Ayes: Council Chairman Ahmad, Council Chairman Pro Tem Saab, Councilman Constan, Councilwoman King, Councilman Wencel.
Nays: None.
Absent: Councilwoman Bryer, Councilwoman Malinowski Maxwell.

Motion adopted

26-316 Motion by Councilman Saab, seconded by Councilman Constan to return to an open session at 5:45 p.m.

Motion adopted

26-317 Motion by Councilman Constan, seconded by Councilman Saab to concur and follow the recommendation of Assistant Corporation Counsel Hussein Saad with the two claims against the City as discussed in Closed Session.

Motion adopted

26-318 Motion by Councilman Saab, seconded by Councilman Constan to adjourn the Dearborn Heights City Council

Special Meeting.

Motion adopted

The meeting adjourned at 5:46 p.m.

LYNNE M. SENIA
CITY CLERK

HASSAN AHMAD
COUNCIL CHAIRMAN

IAN RINKE
COUNCIL SECRETARY

MINUTES JULY 14, 2026
REGULAR MEETING OF THE DEARBORN HEIGHTS CITY COUNCIL

4-B

Approved for the Agenda of:
07-28-26

26-319 The meeting was called to order at 6:00 p.m. by Council Chairman Hassan Ahmad.

Roll Call showed the following:

Present: Council Chairman Hassan Ahmad, Council Chairman Pro Tem Hassan Saab, Councilman Robert Constan, Councilwoman Margaret King, Councilman Tom Wencel.
Absent: Councilwoman Nancy Bryer, Councilwoman Denise Malinowski Maxwell.
Also Present: Mayor Baydoun, City Clerk Senia, Treasurer Hicks-Clayton, Chief of Staff Beydoun, CEDD Director Dabajeh, Communications Director Qasim, Comptroller Baydoun, Corporation Counsel Miotke, Assistant Corporation Counsel Saad, DPW Director Danci, Fire Chief Hall, Grants Director Hefty, Library Director McCaffery, Ordinance Enforcement & Animal Control Director Nasrallah, Parks & Recreation Director McArleton, Police Chief Guzowski, Water Billing Director LaPointe.

The Pledge of Allegiance was led by Wayne County Commissioner David Knezek, Police Chief Michael Guzowski, Officer Hussein Fayad and Officer Ali Hammoud.

Council Chairman Hasssan Ahmad presented (3) certificates in recognition of Officer Ali Hammoud, Officer Alisa Simon and Officer Hussein Fayad.

Wayne County Commissioners David Knezek and Terry Marecki presented the Western Wayne County Mutual Aid Association with a check of $1,000,000.00 and the Western Wayne County Chiefs Association with a check of $3,000,000.00.

Council Chairman Hassan Ahmad presented a certificate of appreciation to former Wayne County Commission David Knezek.

26-320 Motion by Councilman Saab, seconded by Councilman Constan to approve the Amended Agenda for the Regular Meeting of July 14, 2026, as submitted.

Motion adopted

26-321 Motion by Councilwoman King, seconded by Councilman Constan to approve the Minutes for the Regular Meeting of June 23, 2026, as outlined in 4-A.

Motion adopted

26-322 Motion by Councilman Saab, seconded by Councilman Constan to approve the Minutes for the Special Meeting of June 30, 2026, as outlined in 4-B.

Motion adopted

26-323 Motion by Councilman Saab, seconded by Councilwoman King to approve the Minutes for the Special Meeting of July 7, 2026, as outlined in 4-C.

Motion adopted

26-324 Motion by Councilman Saab, seconded by Councilman Constan to approve the Current Claims and ACH/Wire Transfers 6-1 through 6-42, as submitted.

1	Allied Building Service	$ 8,135.00
2	Boundtree	$ 1,971.29
3	Bowles Brothers Services	$ 1,890.00
4	Bowles Brothers Services	$ 3,097.50
5	Bowles Brothers Services	$ 8,032.50
6	Dorsey College	$ 8,696.81
7	Duke's Root Control	$ 3,818.41
8	Duke's Root Control	$ 17,118.63
9	Duke's Root Control	$ 24,486.66
10	Duke's Root Control	$ 32,583.76
11	Eskill	$ 5,000.00
12	ETC	$ 1,616.59
13	ETC	$ 2,289.49
14	ETC	$ 2,431.33
15	ETNA Supply	$ 2,575.00
16	Ferguson	$ 10,900.00
17	Gandol	$ 3,900.00
18	Gary Miotke	$ 5,304.00
19	Great Lakes Water Authority	$ 12,260.91
20	Home Depot	$ 7,558.29
21	Hoopla	$ 2,596.67
22	Imperial Dade	$ 2,209.25
23	Johnson Controls	$ 2,987.17
24	Meroueh & Hallman	$ 3,622.50
25	Michigan Poly Supplies	$ 1,700.24
26	Michigan Recreation & Park Association	$ 12,325.00
27	New Image Building Services	$ 3,103.78
28	New Image Building Services	$ 3,103.78
29	PM Technologies	$ 2,800.00
30	Regional Alliance Fire	$ 1,800.00
31	RKA Petroluem	$ 1,587.59
32	RKA Petroluem	$ 2,515.60
33	RKA Petroluem	$ 1,644.48
34	RKA Petroluem	$ 22,644.32
35	SAK Construction LLC	$ 112,182.00
36	Shaun Pawlus	$ 5,072.50
37	Ulliance	$ 2,170.35
38	Urban Tree Trimming	$ 1,575.00

39	Urban Tree Trimming	$ 8,375.00
40	Western Wayne County	$ 19,323.00
41	WM Corporate Services	$ 3,629.43
42	WM Corporate Services	$ 10,113.03

Motion adopted

26-325 Motion by Councilman Saab, seconded by Councilwoman King to approve the purchase offers pertaining to 8505 Fenton St. and KW Legacy offer letter review. Also, attached for your review and approval are exclusive listing deals and CMAs pertaining to 24501 Ann Arbor Trail and KW Legacy exclusive listing letter, as outlined in 8-A. Per Mayor Baydoun communication dated July 8, 2026.

After further discussion, the motion was amended to reflect the following:

Motion by Councilman Saab, seconded by Councilman Constan to **accept the 8505 Fenton purchase offer #2 at $50,000.00, with a non-refundable $5,000.00 deposit, a zero-day due diligence period and to close before the end of the month. If purchase offer #2 is declined, go to purchase offer #1 and offer the same terms. In addition, give authorization to the Administration to move on by signing either offer with the terms to be accepted so they can move to closing.**

Motion adopted

26-326 Motion by Councilman Saab, seconded by Councilman Constan to approve the listing of 25401 Ann Arbor Trail by Keller Williams Legacy for the amount of $240,000.00.

Motion adopted

26-327 Motion by Councilman Constan, seconded by Councilman Saab to approve the agreement between the City and the U.S. Geological Survey (USGS) for a total cost not to exceed $16,000.00. In addition, authorize the Mayor and Clerk to sign the contract on behalf of the City and the annual renewals until completion. Furthermore, authorize the Mayor and Comptroller or Clerk to sign the necessary warrants, and the Treasurer to issue payment from Account 592-536-818.000 of which the current balance is $1,100,000.00, as outlined in 8-B. Per Mayor Baydoun communication dated July 7, 2026.

Motion adopted

26-328 Motion by Councilwoman King, seconded by Councilman Constan to approve Crestwood High School's Annual Homecoming Parade on Friday, September 18, 2026, at 5:30 p.m. Police Chief Guzowski and Fire Chief Hall have both approved the route and will provide any services they may require, as outlined in 8-C. Per Mayor Baydoun communication dated July 7, 2026.

Motion adopted

26-329 Motion by Councilman Saab, seconded by Councilman Constan to approve contract No. 26-5285 between MDOT and the City of Dearborn Heights for the reconstruction of Cherry Hill Road. Further, please authorize the Mayor and Clerk to sign the agreement on behalf of the City and for the Clerk to certify the attached resolution, as outlined in 8-D. Per Mayor Baydoun communication dated July 14, 2026.

Motion adopted

26-330 Motion by Councilman Saab, seconded by Councilman Constan to approve that Motion #26-296 is amended to approve the Intergovernmental Agreement between the City of Dearborn Heights and the County of Wayne Sheriff's Office and to authorize Mayor Baydoun and City Clerk Senia to execute this agreement on behalf of the City provided this agreement is amended and corrected to state “Dearborn Heights” in place of “Dearborn” in the agreement, as outlined in 9-A. Per Clerk Senia communication dated July 2, 2026.

Motion adopted

26-331 Motion by Councilman Saab, seconded by Councilman Constan to authorize the Clerk to publish the updated Annual Publication: Amended Notice of Meetings which reflects the amended meeting date, time, and location of the Commission on Women and Girls as required under Public Act No. 267, Public Acts of 1976, as outlined in 9-B. Per Clerk Senia communication dated July 8, 2026.

Motion adopted

26-332 Motion by Councilman Saab, seconded by Councilman Constan to approve the change order between the City and Bidigare Excavating as described in the backup. This is a zero net cost change order to the City. In addition, authorize the Mayor and Clerk to sign the contract on behalf of the City, as outlined in 9-C. Per DPW Director Danci communication dated July 7, 2026.

Motion adopted

26-333 Motion by Councilwoman King, seconded by Councilman Constan to approve the change order between the City and Mark Anthony Construction as described in the backup. In addition, authorize the Mayor and Clerk to sign the contract on behalf of the City, as outlined in 9-D. Per DPW Director Danci communication dated July 7, 2026.

Motion adopted

26-334 Motion by Councilman Saab, seconded by Councilman Constan to approve the change order between the City and Ferguson Waterworks as described in the backup. This is a zero net cost change order to the City. In addition, authorize the Mayor and Clerk to sign the contract on behalf of the City, as outlined in 9-E. Per DPW Director Danci communication dated July 7, 2026.

Motion adopted

26-335 Motion by Councilman Saab, seconded by Councilwoman King to approve to pay the City of Dearborn Heights cost share in the amount of $4,350.60 to MES for 2 gear extractors and 2 hose dryers that were obtained through the Assistance to Firefighter Grant program from account #101-335-981.000. The remaining balance will be paid directly to MES with grant funds, as outlined in 9-F. Per Fire Chief Hall communication dated June 25, 2026.

Motion adopted

26-336 Motion by Councilman Saab, seconded by Councilman Constan to approve the purchase of one 24’ Aluminum Ground Ladder at the cost of $1,820.00 from account 101-335-981.000. Three quotes were obtained, and the lowest cost vendor was R&R Fire Truck Repair. This purchase will allow the Fire Department to have lighter, 1-person deployable ladders on the fire engines at both stations, as outlined in 9-G. Per Fire Chief Hall communication dated June 29, 2026.

Motion adopted

26-337 Motion by Councilman Saab, seconded by Councilman Constan to approve the purchase of 10 Key boxes in the amount of $2,594.00 from account #101-335-728.000 from the Knox Company, as outlined in 9-H. Per Fire Chief Hall communication dated June 25, 2026.

Motion adopted

26-338 Motion by Councilman Constan, seconded by Councilman Saab to approve that no residential water bills be sent with a due date between August 3, 2026, and August 17, 2026. This is to facilitate customer service during tax season, ensuring that residents do not receive water bills due at the same time as their tax bill, as outlined in 9-I. Per Water Billing Director LaPointe communication dated June 29, 2026.

Motion adopted

26-339 Motion by Councilman Saab, seconded by Councilman Constan to approve the Business License Renewal for 342 Bar & Grill, 3932 Pelham, as outlined in 13-A.

Motion adopted

26-340 Motion by Councilwoman King, seconded by Councilman Saab to approve the Business License Renewal for Cooper's Garage, 21244 Van Born, as outlined in 13-B.

Motion adopted

26-341 Motion by Councilman Saab, seconded by Councilwoman King to approve the Business License Renewal for Kars R Us Auto Sales, 8230 N Telegraph, as outlined in 13-C.

Motion adopted

26-342 Motion by Councilman Saab, seconded by Councilman Constan to approve the Temporary Food Truck/Tent/Cart License Application for Shawarma HaHa, 27349 W Warren, as outlined in 13-D.

Motion adopted

26-343 Motion by Councilman Saab, seconded by Councilwoman King to adjourn the Dearborn Heights City Council Regular Meeting.

Motion adopted

The meeting adjourned at 7:34 p.m.

LYNNE M. SENIA
CITY CLERK

HASSAN AHMAD
COUNCIL CHAIRMAN

IAN RINKE
COUNCIL SECRETARY

Combined June and July Total: $21,113.03

Amazon Invoices Through June 30th 2026			
Date	**Invoice Number**	**Amount**	**GL Number**
6/29/2026	1NHQ-X9Y4-GGTY	$ 626.42	101-130-728.000
6/22/2026	1XDK-4NLD-WP71	$ 250.56	101-190-730.000
6/30/2026	1TJH-W9YL-KQNF	$ 779.98	101-190-730.000
6/16/2026	1JTT-RTDC-R4DR	$ 45.67	101-209-728.000
6/15/2026	1QMD-C37Y-7N7P	$ 24.48	101-223-728.000
6/23/2026	17WH-C1FC-3CG6	$ 25.99	101-265-728.000
6/22/2026	1JV1-J9YD-NLT1	$ 1,386.00	101-300-728.000
6/29/2026	1RH1-M7YP-YKX4	$ 509.73	101-300-728.000
6/16/2026	19QT-1QFP-4PGX	$ 430.70	101-371-728.000
6/25/2026	1PWT-J7WP-DVV4	$ 79.11	101-371-728.000
6/23/2026	1WJX-F3C4-W1XF	$ 59.97	101-440-728.000
6/22/2026	1HF4-33KP-7FGM	$ 168.12	101-691-887.000
6/25/2026	1Y4T-DNMP-LMYF	$ 72.94	101-691-887-000
6/29/2026	1NW9-JVMX-H6HQ	$ 30.58	101-956-728.050
6/30/2026	16YD-N9QR-Q33F	$ 136.06	101-956-728.050
6/30/2026	17XL-Y1CQ-G3LF	$ 180.02	101-956-728.050
6/30/2026	1RWY-XYCN-HDN6	$ 8.31	101-956-728.050
6/17/2026	1D11-DPGW-CGW7	$ 144.99	592-536-713.000
6/17/2026	1RVC-HTCQ-CRHG	$ 271.98	592-536-728.000
6/15/2026	1136-FMT7-J64L	$ 88.07	738-738-728.000
6/15/2026	13KT-V9NY-7MGD	$ 46.98	738-738-728.000
6/15/2026	17GR-NJWT-7NH9	$ 63.47	738-738-728.000
6/15/2026	1KFR-KK3L-R4FN	$ 389.49	738-738-728.000
6/15/2026	1NG3-G99L-PH6N	$ 389.49	738-738-728.000
6/15/2026	1P7J-CDXM-9TNT	$ 22.30	738-738-728.000
6/15/2026	1VQT-1GMP-7CCM	$ 46.98	738-738-728.000
6/16/2026	13KT-V9NY-WGRC	$ 111.64	738-738-728.000
6/16/2026	16LP-G9QR-6DRV	$ 57.27	738-738-728.000
6/16/2026	17GR-NJWT-WL3M	$ 89.69	738-738-728.000
6/16/2026	1KFW-FLNF-6KQX	$ 66.90	738-738-728.000
6/16/2026	1PJ6-WXN1-4MC3	$ 12.99	738-738-728.000
6/17/2026	11CH-GWCY-PX4L	$ 643.55	738-738-728.000
6/18/2026	11M1-NRNJ-7JYC	$ 9.99	738-738-728.000
6/18/2026	1RVC-HTCQ-VM34	$ 384.55	738-738-728.000
6/20/2026	1TLX-TLPK-NQNV	$ 16.78	738-738-728.000
6/20/2026	1TLX-TLPK-P1YT	$ 40.83	738-738-728.000
6/22/2026	1M6T-QL73-HYK7	$ 113.29	738-738-728.000
6/22/2026	14KL-CDQJ-4TKN	$ 80.38	738-738-728.000
6/22/2026	1LFC-C7JG-QR49	$ 69.98	738-738-728.000
6/23/2026	17MT-1GV9-1F36	$ 6.90	738-738-728.000
6/24/2026	1PKP-PHQH-D6GK	$ 9.99	738-738-728.000
6/25/2026	14MC-KPNT-GW9N	$ 49.66	738-738-728.000

6/25/2026	11PG-FK3W-FDJC	$	51.78	738-738-728.000
6/25/2026	133M-6CFC-F713	$	11.99	738-738-728.000
6/25/2026	1JVN-D6HL-GGMT	$	11.99	738-738-728.000
6/25/2026	1N9R-V4RQ-9VFC	$	68.45	738-738-728.000
6/25/2026	1LCY-HC7J-MFD1	$	13.99	738-738-728.000
6/26/2026	19W3-WF39-KR6K	$	106.45	738-738-728.000
6/26/2026	1GKW-MCGL-LLWK	$	46.98	738-738-728.000
6/26/2026	1QVK-4FG9-LJ7Q	$	167.92	738-738-728.000
6/26/2026	1WJJ-6KFC-441V	$	15.90	738-738-728.000
6/27/2026	19PF-LPTM-Y1J9	$	11.99	738-738-728.000
6/29/2026	1JJH-RTHD-461J	$	144.66	738-738-728.000
6/29/2026	1RXD-VMXG-KG4Y	$	655.91	738-738-728.000
6/29/2026	1TVH-36CC-CDRT	$	140.85	738-738-728.000
6/30/2026	1MMQ-WD3D-4RMX	$	102.21	738-738-728.000
6/30/2026	1PQR-TTX9-D4LV	$	45.89	738-738-728.000
6/26/2026	1FYP-HLPM-GNYG	$	229.88	738-738-728.000
6/29/2026	1GFW-V3TY-9V1K	$	16.99	738-738-728.000
	Total	$	9,886.61	
	GL Number	**Sum of Amount**		
	101-130-728.000	$	626.42	
	101-190-730.000	$	1,030.54	
	101-209-728.000	$	45.67	
	101-223-728.000	$	24.48	
	101-265-728.000	$	25.99	
	101-300-728.000	$	1,895.73	
	101-371-728.000	$	509.81	
	101-440-728.000	$	59.97	
	101-691-887.000	$	168.12	
	101-691-887-000	$	72.94	
	101-956-728.050	$	354.97	
	592-536-713.000	$	144.99	
	592-536-728.000	$	271.98	
	738-738-728.000	$	4,655.00	
	Grand Total	**$**	**9,886.61**	

Amazon Invoices July 2026

Date	Invoice Number	Amount	GL Number
7/1/2026	1KK3-L33J-YDLF	$ 176.52	101-691-887.000
7/1/2026	17KH-31KV-QVTK	$ 259.68	592-536-728.000
7/1/2026	1XCK-G31T-RP39	$ 25.50	738-738-728.000
7/1/2026	1MWR-K1VW-RDJK	$ 7.99	738-738-728.000
7/1/2026	1HT9-WGM9-JPND	$ 30.65	738-738-728.000
7/1/2026	1LVD-6CGG-P4RV	$ 433.18	738-738-728.000
7/1/2026	1PV9-VFWD-41L1	$ 73.60	738-738-728.000
7/1/2026	1WQ6-QPJL-PLGD	$ 168.94	738-738-728.000
7/2/2026	143W-Y43X-HNN7	$ 12.99	101-956-728.050
7/2/2026	13NW-1Y67-7XMY	$ 69.96	738-738-728.000
7/2/2026	1VGF-NRDJ-HHCC	$ 17.34	738-738-728.000
7/6/2026	1C3G-3NP4-HNKN	$ 598.86	101-426-728.000
7/6/2026	1X4D-CPLQ-T1H7	$ 19.58	101-426-932.000
7/6/2026	1CG6-H9RF-377G	$ 65.40	101-440-728.000
7/6/2026	1GNH-P7NM-HRKW	$ 163.68	101-440-728.000
7/6/2026	1H9K-RPPN-3XHN	$ 99.98	101-440-728.000
7/6/2026	16Q1-VTJP-X31H	$ 87.97	101-691-728-000
7/6/2026	1C3G-3NP4-WKJX	$ 121.65	101-691-728-000
7/7/2026	1RCT-13X9-FFJX	$ 198.00	101-130-804.000
7/7/2026	1H47-GM7Y-LP3R	$ 44.99	101-440-728.000
7/8/2026	1MGV-WKM4-TKPR	$ 265.58	101-130-728.000
7/8/2026	13YT-P96W-9VM3	$ 924.71	101-190-818.000
7/9/2026	1M9H-YVGV-TK6V	$ 344.97	101-209-728.000
7/9/2026	14QT-NTN9-3TTM	$ 29.99	738-738-728.000
7/10/2026	1NXR-RDPG-YLHV	$ 151.87	101-440-728.000
7/10/2026	1YT7-7XJC-P3TT	$ 438.75	101-440-728.000
7/10/2026	1631-XKVT-TWLD	$ 9.18	738-738-728.000
7/10/2026	1LV4-9GCQ-PYPY	$ 36.79	738-738-728.000
7/10/2026	1TFX-HC9K-9YPW	$ 69.06	738-738-728.000
7/10/2026	1WTX-R7R7-13FJ	$ 391.90	738-738-728.000
7/11/2026	174P-CL46-RHKP	$ 500.36	101-691-942.000
7/11/2026	16JV-RL4D-W73L	$ 11.98	738-738-728.000
7/11/2026	16JV-RL4D-RLKJ	$ 11.34	738-738-728.000
7/13/2026	141Y-H4WQ-DYDH	$ 230.97	101-258-728.000
7/13/2026	141Y-H4WQ-K3WP	$ 575.65	101-258-728.000
7/13/2026	19C9-JN3F-FVQ7	$ 41.84	101-258-728.000
7/13/2026	1RWG-TFHC-CCHJ	$ 139.52	101-258-728.000
7/13/2026	1NWH-XXMF-1K9X	$ 164.99	101-691-942.000
7/13/2026	1W16-3XK4-XX4X	$ 87.25	101-691-944-000
7/13/2026	13CL-T4L6-FG4R	$ 111.98	738-738-728.000
7/13/2026	1T6P-KVWG-1J4N	$ 61.74	738-738-728.000
7/13/2026	141Y-H4WQ-D93P	$ 88.25	738-738-728.000

7/13/2026	1M6W-VV3L-GPF3	$	74.48	738-738-728.000
7/14/2026	171W-K7XL-WFQR	$	51.99	101-371-728.000
7/14/2026	1GQT-WGMY-XNXP	$	1,388.94	101-440-728.000
7/14/2026	171W-K7XL-Y6DP	$	103.26	738-738-728.000
7/15/2026	1L74-9DNK-YLQM	$	216.25	101-209-728.000
7/15/2026	1M7R-CDXH-V1JN	$	230.97	101-258-728.000
7/15/2026	1V33-JPXK-Y63X	$	519.96	101-258-728.000
7/15/2026	13G3-KCWM-9JT1	$	122.04	738-738-728.000
7/15/2026	1VHF-7CCJ-RKCX	$	17.98	738-738-728.000
7/16/2026	13GL-T1NQ-LXX6	$	18.70	101-223-728.000
7/16/2026	1XFH-VDH4-VHG9	$	200.86	101-300-728.000
7/16/2026	19D1-W6XV-QP3G	$	79.34	738-738-728.000
7/16/2026	1XPJ-KT7J-K6DW	$	29.96	738-738-728.000
7/17/2026	1KX7-MKVV-WHDH	$	9.99	101-130-728.000
7/17/2026	1Q6L-WVP7-QG3H	$	23.47	738-738-728.000
7/18/2026	1GNF-CR16-YKFK	$	468.44	101-691-944-000
7/19/2026	1W6K-DCG1-QY49	$	250.23	101-258-728.000
7/19/2026	1KNH-TPXN-NJ37	$	54.43	101-426-728.000
	Total	$	11,226.42	

GL Number	Sum of Amount
101-130-728.000	275.57
101-130-804.000	198
101-190-818.000	924.71
101-209-728.000	561.22
101-223-728.000	18.7
101-258-728.000	1989.14
101-300-728.000	200.86
101-371-728.000	51.99
101-426-728.000	653.29
101-426-932.000	19.58
101-440-728.000	2353.61
101-691-728-000	209.62
101-691-887.000	176.52
101-691-942.000	665.35
101-691-944-000	555.69
101-956-728.050	12.99
592-536-728.000	259.68
738-738-728.000	2099.9
Grand Total	**11226.42**

amazon business

Invoice

Invoice # **1D11-DPGW-CGW7** | **June 17, 2026**

Invoice summary

Payment due by August 01, 2026

Item subtotal before tax	$ 144.99
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 144.99
Tax	$ 0.00
Amount due	**$ 144.99 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	15-Jun-2026
Purchased by	John Danci
GL code	592-536-713.000

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

John Danci
PUBLIC WORKS DEPARTMENT
24600 VAN BORN RD
DEARBORN HEIGHTS, MI 48125-2006

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	MUCK Men's Muckmaster Tall, Black, Size 13(M) ASIN: B000WG94F4 Sold by: Amazon.com Services, Inc Order # 113-2800152-7112208	1	$144.99	$144.99	0.000%

Total before tax	$144.99
Tax	$0.00
Amount due	**$144.99**

FAQs

How is tax calculated?
Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?
Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?
You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1JTT-RTDC-R4DR** | **June 16, 2026**

Invoice summary

Payment due by July 31, 2026

Item subtotal before tax	$ 45.67
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 45.67
Tax	$ 0.00
Amount due	**$ 45.67 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	15-Jun-2026
Purchased by	Kimberly J Comer
GL code	101-209-728.000

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Kimberly Comer
ASSESSING DEPARTMENT
6045 FENTON ST
DEARBORN HEIGHTS, MI 48127-3287

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Lysol Disinfectant Spray, Household Cleaning Supplies, Disinfecting Multi-Purpose Room Spray, Antibacterial Sanitizer, Deodorizer, Kills Hantavirus, Crisp Linen, 19 Fl Oz (Pack of 2) ASIN: B01DCG0GPC Sold by: Amazon.com Services, Inc Order # 111-5456684-5509011	1	$11.89	$11.89	0.000%
2	KJAHLAL Large Heavy Duty Rubber Bands - 120 Pcs, 7x1/8 Inches, Assorted Colors, Office & Home Use ASIN: B0CQX9XJ4D Sold by: foshanshitaotaomaoyiyouxiangongsi Order # 111-5456684-5509011	2	$5.79	$11.58	0.000%

amazon business

Invoice

Invoice # **1JTT-RTDC-R4DR**

	Description	Qty	Unit price	Item subtotal before tax	Tax
3	BIC Round Stic Xtra Life Ballpoint Pen with 1.0 mm Medium Point and Consistent Ink Flow, 60-Count in Blue Ink ASIN: B001Q4HUNO Sold by: Amazon.com Services, Inc Order # 111-5456684-5509011	2	$6.83	$13.66	0.000%
4	Lined Sticky Notes 4 x 6 Inches, 15 Pads, 375 Sheets Total, 7 Bright Colors, Self-Stick Note Pads with Strong Adhesive, Large Rectangular Sticky Notes for Office, Home, School & Meetings ASIN: B0FL7WT26D Sold by: wuhushileyiwangluokejiyouxiangongsi Order # 111-5456684-5509011	1	$8.54	$8.54	0.000%

Total before tax	$45.67
Tax	$0.00
Amount due	**$45.67**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1KFR-KK3L-R4FN** | **June 15, 2026**

Invoice summary

Payment due by July 30, 2026

Item subtotal before tax	$ 389.49
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 389.49
Tax	$ 0.00
Amount due	**$ 389.49 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	06-Jun-2026
Purchased by	Sean Gibson
GL code	738-738-981

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Sean Gibson
24590 GEORGE ST
DEARBORN HEIGHTS, MI 48127-3116

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Fully Assembled 18-Device Charging Cart for Chromebook - Locking Laptop Cabinet with Cable Management, Cord Organization, Power Strip - Locks and Stores Tablets up to 14" and 1.4" Thick (Gray) ASIN: B097GJ5BRN Sold by: POCHAR LLC Order # 114-0412675-1600249	1	$389.49	$389.49	0.000%

Total before tax	$389.49
Tax	$0.00
Amount due	**$389.49**

amazon business

Invoice

Invoice # **1KFR-KK3L-R4FN**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1KFW-FLNF-6KQX** | **June 16, 2026**

Invoice summary

Payment due by July 31, 2026

Item subtotal before tax	$ 22.30
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 22.30
Tax	$ 0.00
Amount due	**$ 22.30 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	02-Jun-2026
Purchased by	Saba Al-Hachami
GL code	738-738-981

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Saba Al-Hachami
24590 GEORGE ST
DEARBORN HEIGHTS, MI 48127-3116

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Lucy's Family Owned - Shaved Ice Snow Cone Syrup, Strawberry - 1 Gallon (128oz.) ASIN: B089B7YDL2 Sold by: Lucy's Enterprises, Inc. Order # 112-0412954-2994626	2	$22.30	($44.60)	0.000%
2	Lucy's Family Owned - Shaved Ice Snow Cone Syrup, Mango - 1 Gallon (128oz.) ASIN: B07BHYK18F Sold by: Lucy's Enterprises, Inc. Order # 112-0412954-2994626	1	$22.30	$22.30	0.000%

amazon business

Invoice

Invoice # **1KFW-FLNF-6KQX**

	Description	Qty	Unit price	Item subtotal before tax	Tax
3	Lucy's Family Owned - Shaved Ice Snow Cone Syrup, Strawberry - 1 Gallon (128oz.) ASIN: B089B7YDL2 Sold by: Lucy's Enterprises, Inc. Order # 112-0412954-2994626	2	$22.30	$44.60	0.000%

Total before tax	$22.30
Tax	$0.00
Amount due	**$22.30**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1NG3-G99L-PH6N** | **June 15, 2026**

Invoice summary

Payment due by July 30, 2026

Item subtotal before tax	$ 389.49
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 389.49
Tax	$ 0.00
Amount due	**$ 389.49 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	06-Jun-2026
Purchased by	Sean Gibson
GL code	738-738-981

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Sean Gibson
24590 GEORGE ST
DEARBORN HEIGHTS, MI 48127-3116

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Fully Assembled 18-Device Charging Cart for Chromebook - Locking Laptop Cabinet with Cable Management, Cord Organization, Power Strip - Locks and Stores Tablets up to 14" and 1.4" Thick (Gray) ASIN: B097GJ5BRN Sold by: POCHAR LLC Order # 114-1149332-0193801	1	$389.49	$389.49	0.000%

Total before tax	$389.49
Tax	$0.00
Amount due	**$389.49**

amazon business

Invoice

Invoice # **1NG3-G99L-PH6N**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1P7J-CDXM-9TNT** | **June 15, 2026**

Invoice summary

Payment due by July 30, 2026

Item subtotal before tax	$ 22.30
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 22.30
Tax	$ 0.00
Amount due	**$ 22.30 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	02-Jun-2026
Purchased by	Saba Al-Hachami
GL code	738-738-981

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Saba Al-Hachami
24590 GEORGE ST
DEARBORN HEIGHTS, MI 48127-3116

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Lucy's Family Owned - Shaved Ice Snow Cone Syrup, Orange Cream - 1 Gallon (128oz.) ASIN: B08B7R486L Sold by: Lucy's Enterprises, Inc. Order # 112-9117353-3037816	1	$22.30	$22.30	0.000%

Total before tax	$22.30
Tax	$0.00
Amount due	**$22.30**

FAQs

How is tax calculated?
Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?
Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?
You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1PJ6-WXN1-4MC3** | **June 16, 2026**

Invoice summary

Payment due by July 31, 2026

Item subtotal before tax	$ 12.99
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 12.99
Tax	$ 0.00
Amount due	**$ 12.99 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	09-Jun-2026
Purchased by	Emily Moran
GL code	738-738-981

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Emily Moran
24590 GEORGE ST
DEARBORN HEIGHTS, MI 48127-3116

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	US Art Supply 1 inch Foam Sponge Wood Handle Paint Brush Set (Value Pack of 50) - Lightweight, Durable and Great for Acrylics, Stains, Varnishes, Crafts, Art ASIN: B07H2KLJGV Sold by: TCP GLOBAL CORPORATION Order # 112-0016289-5712247	1	$12.99	$12.99	0.000%

Total before tax	$12.99
Tax	$0.00
Amount due	**$12.99**

amazon business

Invoice

Invoice # **1PJ6-WXN1-4MC3**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1QMD-C37Y-7N7P** | **June 15, 2026**

Invoice summary

Payment due by July 30, 2026

Item subtotal before tax	$ 24.48
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 24.48
Tax	$ 0.00
Amount due	**$ 24.48 USD**

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	14-Jun-2026
Purchased by	Max Baydoun
GL code	101-223-728.000

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Max Baydoun
6045 FENTON ST
Comptroller
DEARBORN HEIGHTS, MI 48127-3287

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Kleenex Ultra Soft Facial Tissues, 8 Flat Boxes, 180 Tissues per Box, 3-Ply, Packaging May Vary ASIN: B0CTD3M2HD Sold by: Amazon.com Services, Inc Order # 111-1165679-4934618	1	$24.48	$24.48	0.000%

Total before tax	$24.48
Tax	$0.00
Amount due	**$24.48**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1RVC-HTCQ-CRHG** | **June 17, 2026**

Invoice summary

Payment due by August 01, 2026

Item subtotal before tax	$ 271.98
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 271.98
Tax	$ 0.00
Amount due	**$ 271.98 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	15-Jun-2026
Purchased by	John Danci
GL code	592-536-728.000

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

John Danci
PUBLIC WORKS DEPARTMENT
24600 VAN BORN RD
DEARBORN HEIGHTS, MI 48125-2006

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Streamlight 44910 WayPoint 400 1400-Lumen 400,000-Candela Rechargeable Handheld LED Spotlight for Outdoor, Marine, and Emergency Use, Yellow ASIN: B0089UZEEK Sold by: Amazon.com Services, Inc Order # 113-6112301-6637818	2	$135.99	$271.98	0.000%

Total before tax	$271.98
Tax	$0.00
Amount due	**$271.98**

amazon business

Invoice

Invoice # **1RVC-HTCQ-CRHG**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1VQT-1GMP-7CCM** | **June 15, 2026**

Invoice summary

Payment due by July 30, 2026

Item subtotal before tax	$ 46.98
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 46.98
Tax	$ 0.00
Amount due	**$ 46.98 USD**

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	11-Jun-2026
Purchased by	Saba Al-Hachami
GL code	738-738-981

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Saba Al-Hachami
24590 GEORGE ST
DEARBORN HEIGHTS, MI 48127-3116

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Snappy Strawberry Sno Cone Syrup, 1 Gallon (128 oz), Ready to Use for Snow Cone Machines and Shaved Ice ASIN: B0050BSTU2 Sold by: SNAPPY POPCORN COMPANY Order # 112-8523981-2728206	2	$23.49	$46.98	0.000%

Total before tax	$46.98
Tax	$0.00
Amount due	**$46.98**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **11CH-GWCY-PX4L** | **June 17, 2026**

Invoice summary

Payment due by August 01, 2026

Item subtotal before tax	$ 643.55
Shipping & handling	$ 2.99
Promos & discounts	($ 2.99)
Total before tax	$ 643.55
Tax	$ 0.00
Amount due	**$ 643.55 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	13-Jun-2026
Purchased by	Sean Gibson
GL code	738-738-981

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Sean Gibson
24590 GEORGE ST
DEARBORN HEIGHTS, MI 48127-3116

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Cable Matters [UL Listed] 10Gbps CM Rated 24AWG Stranded Cat 6 Ethernet Cable - 500ft, Bare Copper, UTP, Cat6 Spool for Ethernet Patch Cable, Blue ASIN: B0CFG86DLX Sold by: Cable Matters Inc. Order # 113-0643140-6685815	1	$109.95	$109.95	0.000%
2	Fluke Networks MS2-IDK27 MicroScanner2 for Microscanner2 Network Cable Test ASIN: B000QJ1D10 Sold by: Amazon.com Services, Inc Order # 113-2251721-9458654	1	$363.73	$363.73	0.000%

amazon business

Invoice

Invoice # **11CH-GWCY-PX4L**

	Description	Qty	Unit price	Item subtotal before tax	Tax
3	Klein Tools VDV226-110 Ratcheting Modular Data Cable Crimper / Wire Stripper / Wire Cutter for RJ11/RJ12 Standard, RJ45 Pass-Thru Connectors ASIN: B076MGPQZQ Sold by: Amazon.com Services, Inc Order # 113-2251721-9458654	2	$49.97	$99.94	0.000%
4	Klein Tools VDV826-763 Pass-Thru Modular Data Plug, RJ45 CAT6, Gold Plated, Pass Through Connectors 200-Pack ASIN: B07864X8TB Sold by: Amazon.com Services, Inc Order # 113-2251721-9458654	1	$59.97	$59.97	0.000%
5	Cable Matters 100-Pack Cat6 / Cat5e RJ45 Strain Relief Boots, RJ45 Boot, Cat 6 Boot, Cat6 Ethernet Boots, Blue, Suitable for 6.5mm (0.25in) Ethernet Cables ASIN: B0DN5GS2S9 Sold by: Cable Matters Inc. Order # 113-2251721-9458654	1	$9.96	$9.96	0.000%
6	Shipping & handling			$2.99	0.000%
7	Promotions & discounts			($2.99)	0.000%

Total before tax	$643.55
Tax	$0.00
Amount due	**$643.55**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **11M1-NRNJ-7JYC** | **June 18, 2026**

Invoice summary

Payment due by August 02, 2026

Item subtotal before tax	$ 9.99
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 9.99
Tax	$ 0.00
Amount due	**$ 9.99 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	17-Jun-2026
Purchased by	Saba Al-Hachami
GL code	738-738-891

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Saba Al-Hachami
24590 GEORGE ST
DEARBORN HEIGHTS, MI 48127-3116

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	50 Pack Small World Flags on Stick Mini World Handheld Flag with Plastic White Pole for 2026 World Soccer Cup Decoration, Bar, Sports Events, Festival Celebrations ASIN: B0GWQ7SRXZ Sold by: jinhui liu Order # 112-6747340-7269836	1	$9.99	$9.99	0.000%

Total before tax	$9.99
Tax	$0.00
Amount due	**$9.99**

amazon business

Invoice

Invoice # **11M1-NRNJ-7JYC**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **13KT-V9NY-7MGD** | **June 15, 2026**

Invoice summary

Payment due by July 30, 2026

Item subtotal before tax	$ 46.98
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 46.98
Tax	$ 0.00
Amount due	**$ 46.98 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	06-Jun-2026
Purchased by	Sean Gibson
GL code	738-738-981

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Sean Gibson
24590 GEORGE ST
DEARBORN HEIGHTS, MI 48127-3116

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Sakugi Storage Shelves Organizer - 5 Tier Metal Shelf Organizer with Metal Wheels and Adjustable Leveling Feet, Heavy Duty Garage Shelving for Kitchen, Pantry and Closet, 33.1"x12.6"x73.5", Black ASIN: B0DZMWVHY7 Sold by: fuzhoushixiaohaoer shangmaoyouxiangongsi Order # 114-7447033-5225048	1	$46.98	$46.98	0.000%

Total before tax	$46.98
Tax	$0.00
Amount due	**$46.98**

amazon business

Invoice

Invoice # **13KT-V9NY-7MGD**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **13KT-V9NY-WGRC** | **June 16, 2026**

Invoice summary

Payment due by July 31, 2026

Item subtotal before tax	$ 111.64
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 111.64
Tax	$ 0.00
Amount due	**$ 111.64 USD**

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	09-Jun-2026
Purchased by	Emily Moran
GL code	738-738-981

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Emily Moran
24590 GEORGE ST
DEARBORN HEIGHTS, MI 48127-3116

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	XINLTC 16 Piece Ceramic Appetizer Plates, 5.6 Inch Small Dessert Plates Set, White Round Plates for Bread, Butter, Snack, Lightweight Dinnerware Saucer Sets - Ivory, Oven, Microwave & Dishwasher Safe ASIN: B09WYC6F8Q Sold by: Shenzhenshi Tenghuanghuoyundaili Ltd. Order # 112-0016289-5712247	1	$28.49	$28.49	0.000%

amazon business

Invoice

Invoice # **13KT-V9NY-WGRC**

	Description	Qty	Unit price	Item subtotal before tax	Tax
2	SATINIOR 100 Pcs Plastic Jars with Lids Small Containers Lids Wide Mouth Small Plastic Containers for Lotion Cream Rhinestones Body Butters Travel Storage(2 oz,Black) ASIN: B0DXDZLLHY Sold by: Shenzhenshi Fulai wangluo keji youxian gongsi Order # 112-0016289-5712247	1	$36.99	$36.99	0.000%
3	Mod Podge Waterbase Sealer, Glue and Finish ASIN: B000YQKLJ0 Sold by: Amazon.com Services, Inc Order # 112-0016289-5712247	1	$46.16	$46.16	0.000%

Total before tax	$111.64
Tax	$0.00
Amount due	**$111.64**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **16LP-G9QR-6DRV** | **June 16, 2026**

Invoice summary

Payment due by July 31, 2026

Item subtotal before tax	$ 57.27
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 57.27
Tax	$ 0.00
Amount due	**$ 57.27 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	05-Jun-2026
Purchased by	Sean Gibson
GL code	738-738-981

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Sean Gibson
24590 GEORGE ST
DEARBORN HEIGHTS, MI 48127-3116

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Monoprice Cat6A Ethernet Patch Cable - 10-Pack, Snagless RJ45, 550Mhz, 10G, UTP, Pure Bare Copper Wire, 30AWG, 30 Feet, Blue - SlimRun Series ASIN: B07GQFZMZK Sold by: Amazon.com Services, Inc Order # 114-1129006-1479456	1	$57.27	$57.27	0.000%

Total before tax	$57.27
Tax	$0.00
Amount due	**$57.27**

amazon business

Invoice

Invoice # **16LP-G9QR-6DRV**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **17GR-NJWT-7NH9** | **June 15, 2026**

Invoice summary

Payment due by July 30, 2026

Item subtotal before tax	$ 63.47
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 63.47
Tax	$ 0.00
Amount due	**$ 63.47 USD**

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	10-Jun-2026
Purchased by	AJ Wyatt-Moir
GL code	738-738-981

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

AJ Wyatt-Moir
24590 GEORGE ST
DEARBORN HEIGHTS, MI 48127-3116

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Crayola Construction Paper Bulk Pack (480 Sheets) - 10 Assorted Colors, 9x12, Teacher School Supplies & Classroom Must Haves, Card Making Craft Supplies, Art Paper ASIN: B00MJ8JSFE Sold by: Amazon.com Services, Inc Order # 111-0181319-7227461	2	$11.76	$23.52	0.000%
2	Selizo Craft Gems Self Adhesive Rhinestones Stickers Jewel Stickers Craft Jewels Stick On Gems Bling Crystal Diamond Stickers for Crafts, Assorted Shapes, Sizes and Colors (658Pcs, 14 Sheets) ASIN: B07PVP8JPP Sold by: Shenzhen Ruihao E-commerce Co., Ltd Order # 111-0181319-7227461	5	$7.99	$39.95	0.000%

amazon business

Invoice

Invoice # **17GR-NJWT-7NH9**

Total before tax	$63.47
Tax	$0.00
Amount due	**$63.47**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **17GR-NJWT-WL3M** | **June 16, 2026**

Invoice summary

Payment due by July 31, 2026

Item subtotal before tax	$ 89.69
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 89.69
Tax	$ 0.00
Amount due	**$ 89.69 USD**

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	13-Jun-2026
Purchased by	Sean Gibson
GL code	738-738-981

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Sean Gibson
24590 GEORGE ST
DEARBORN HEIGHTS, MI 48127-3116

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Thin DisplayPort to HDMI Cable 3ft, 2-Pack 4K Display Port DP to HDMI Cable Adapter Male Cord, Gold-Plated Braided UHD(4K, 2K, 1080P) Supports Video and Audio, Converts Signal for DP to HDMI Monitor ASIN: B09XPX7X2Q Sold by: dongguanhuifangwangluokejiyouxiangongsi Order # 113-4766772-5894617	1	$13.59	$13.59	0.000%

amazon business

Invoice

Invoice # **17GR-NJWT-WL3M**

	Description	Qty	Unit price	Item subtotal before tax	Tax
2	Cable Matters 2-Pack Ultra Thin HDMI Cable 6 ft, Support 4K@60Hz, Ultra Slim HDMI Cable 4K Rated with Ethernet, HDR Support for PS5, Xbox Series X/S, RTX4090/3090, RX 7900/7800, Apple TV, and More ASIN: B00T58JLPI Sold by: Cable Matters Inc. Order # 113-4766772-5894617	1	$15.83	$15.83	0.000%
3	DIYMAG Black Magnetic Hooks, 170 LB Heavy Duty Strong Magnets with Hooks Rare Earth Neodymium Fridge Magnet for Grill Hanging Cruise Cabins Ship Essentials 12 Packs ASIN: B0D5Q7M13Y Sold by: Anhui Huilang Network Technology Co., Ltd Order # 113-4766772-5894617	1	$24.69	$24.69	0.000%
4	Large Adhesive Hooks for Hanging Heavy-Duty 44lb(Max) 30 Packs, Wall Hangers without Nails Self-Adhesive Traceless Clear and Removable, Waterproof and Rustproof Multiple Uses for Bathroom Kitchen Home ASIN: B0BYWYHBK1 Sold by: keduokeji(shenzhen)youxiangongsi Order # 113-4766772-5894617	1	$25.99	$25.99	0.000%
5	UGREEN Tablet Stand Holder Adjustable Portable Desktop Dock Office Compatible with iPad Pro 11 9.7 10.5 Air Mini 5 4 3 2 iPhone 17 16 15 14 13 12 Black ASIN: B07CG71KQ1 Sold by: AMERICA UGREEN LIMITED Order # 113-4766772-5894617	1	$9.59	$9.59	0.000%

Total before tax	$89.69
Tax	$0.00
Amount due	**$89.69**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **17GR-NJWT-WL3M**

amazon business

Invoice

Invoice # **19QT-1QFP-4PGX** | **June 16, 2026**

Invoice summary

Payment due by July 31, 2026

Item subtotal before tax	$ 430.70
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 430.70
Tax	$ 0.00
Amount due	**$ 430.70 USD**

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	11-Jun-2026
Purchased by	Brianna Garcia
GL code	101-371-728.000

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Brianna Garcia
6045 FENTON ST
BUILDING DEPARTMENT
DEARBORN HEIGHTS, MI 48127-3287

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Mark 2000 Self-Inking Refill Ink - 2 Pack - Blue & Red - 25cc (0.9oz) ASIN: B0FLF7VX8H Sold by: Custom Product Creation DBA Rubber Stamp Creation Order # 114-2270727-3191421	1	$12.82	$12.82	0.000%
2	XFasten Extra Fine Point Pens 0.38mm 24-Pack Japanese-Style Fine Tip Gel Ink Ballpoint Pen Black, Smooth Ink Flow, Smudge-Free, Quick-Drying, No Smear for Journaling, Note-Taking, Office, and School ASIN: B0CTMJYSJV Sold by: Apipema Order # 114-2270727-3191421	1	$12.99	$12.99	0.000%

amazon business

Invoice

Invoice # **19QT-1QFP-4PGX**

	Description	Qty	Unit price	Item subtotal before tax	Tax
3	Paper Mate Flair Felt Tip Pens, Medium Point (0.7mm), Black, 12 Count - Teacher Supplies, Journaling, Note-Taking, Writing ASIN: B0006VO194 Sold by: Berry Solutions INC Order # 114-2270727-3191421	1	$14.28	$14.28	0.000%
4	Paper Mate Flair Felt Tip Pens, Medium Point (0.7mm), Blue, 12 Count - Teacher Supplies, Arts & Crafts, Back to School ASIN: B00006IFFJ Sold by: Amazon.com Services, Inc Order # 114-2270727-3191421	1	$14.50	$14.50	0.000%
5	Amazon Basics Everyday Paper Plates, 8.62 Inch, Disposable, 300 Count, Packaging May Vary ASIN: B0C2D2P54Y Sold by: Amazon.com Services, Inc Order # 114-2270727-3191421	1	$15.85	$15.85	0.000%
6	Amazon Basics Clasp Kraft Envelopes for Documents, Gummed Mailing Envelope, 9" x 12", 100-Pack ASIN: B07X11WZRJ Sold by: Amazon.com Services, Inc Order # 114-2270727-3191421	1	$15.99	$15.99	0.000%
7	Pilot G2 Premium Gel Roller Pens, Extra Fine Point 0.5 mm, Blue Ink Pens Extra Fine Point, Pack of 12 - Ideal for School, Journaling, and Office Writing ASIN: B00006JNJ9 Sold by: Amazon.com Services, Inc Order # 114-2270727-3191421	1	$16.56	$16.56	0.000%
8	Quality Park 6 x 9 Clasp Envelopes, Clasp and Gummed Closures for Storing or Mailing, 28 lb Kraft Paper, 100 per Box (QUA37855) ASIN: B0006ZH782 Sold by: Amazon.com Services, Inc Order # 114-2270727-3191421	1	$16.89	$16.89	0.000%
9	Sharpie Accent Tank-Style Highlighters, Assorted Colors, 4 Count - Back to School, Desk Supplies ASIN: B001MSD8C6 Sold by: Amazon.com Services, Inc Order # 114-2270727-3191421	1	$2.97	$2.97	0.000%

amazon business

Invoice

Invoice # **19QT-1QFP-4PGX**

	Description	Qty	Unit price	Item subtotal before tax	Tax
10	Promot Self Inking 2 Line Custom Stamp - Personalized Name Stamp for Office, Teacher, Address & Business Label Stamp - Choose Font, Ink Color, Pad, for Personal & Professional Use - Large ASIN: B0CN3R1GLR Sold by: The Rubber Stamp Factory Corp. Order # 114-1235471-4979404	3	$20.33	$60.99	0.000%
11	Promot Personalized Signature Stamp - Custom Self Inking Stamp with Your Handwritten Signature, Easy Stampers & Professional Impressions for Business, Legal, and Personal Documents (Large) ASIN: B0G1CSZW8F Sold by: The Rubber Stamp Factory Corp. Order # 114-1235471-4979404	4	$20.95	$83.80	0.000%
12	Promot Self Inking Stamp (Extra Large) - 3 Line Custom Stamp- Personalized Rubber Stamper for Name, Office, Business, Return Address or Personal- Refillable in Different Ink Colors & Customizable Font ASIN: B0FTT9PW8V Sold by: The Rubber Stamp Factory Corp. Order # 114-1235471-4979404	2	$23.24	$46.48	0.000%
13	Swiffer Duster Refill + 1 Handle (28 Ct.) Great ASIN: B07DJNKG5J Sold by: Rego Mart Inc Order # 114-2270727-3191421	1	$28.75	$28.75	0.000%
14	6 Pack Macarons Envelope Opener - Letter Opener Envelope Slitter with Safety Concealed Sharp Blade for Women,Men,Office Worker,Graduate Students.Mail Opener for Home,Office,Postal ASIN: B0DFPLHY9W Sold by: Vershki IKoreshki Llc Order # 114-2270727-3191421	1	$5.69	$5.69	0.000%
15	Sharpie Tank Highlighters, Chisel Tip, Assorted Fluorescent Colors, 12 Count - Back to School, Office, Teacher Supplies ASIN: B0C1HRM5JZ Sold by: Amazon.com Services, Inc Order # 114-2270727-3191421	1	$6.22	$6.22	0.000%

amazon business

Invoice

Invoice # **19QT-1QFP-4PGX**

	Description	Qty	Unit price	Item subtotal before tax	Tax
16	Amazon Basics Everyday Disposable Paper Bowls, 10 oz, Microwave Safe, Soak Proof, White, 70 Count ASIN: B0DN8C9MTN Sold by: Amazon.com Services, Inc Order # 114-2270727-3191421	1	$6.28	$6.28	0.000%
17	ZZTX Staple Remover Staple Puller Removal Tool for School Office Home 6 Pack ASIN: B07PK9CTW3 Sold by: Putian Zuzongtianxia Sporting Goods Co., Ltd Order # 114-2270727-3191421	1	$7.59	$7.59	0.000%
18	1InTheOffice Envelope Moistener (2 Pack) ASIN: B07D923HJQ Sold by: Cway Corp Order # 114-2270727-3191421	1	$7.79	$7.79	0.000%
19	Sharpie Permanent Markers, Ultra Fine Tip, Black, 12 Count - Quick Drying, Fade Resistant ASIN: B00006IFI3 Sold by: Amazon.com Services, Inc Order # 114-2270727-3191421	1	$8.29	$8.29	0.000%
20	AMUU Rubber Bands Trash Cans Large 120 Pack Size #117B big Elastic Bands for Office Supplies Trash Cans File Folders Litter Box Large Strong Rubber Bands (7" x 1/8" ASIN: B0BXSSYV3C Sold by: Shenzhen Xinwoyuan technology Co., Ltd. Order # 114-2270727-3191421	1	$8.49	$8.49	0.000%
21	Universal 46065VP Envelope Moistener with Adhesive, 2.2 oz Bottle, Clear, 4/Pack ASIN: B01LW23E41 Sold by: ULTIMATE MALL LLC Order # 114-2270727-3191421	1	$8.51	$8.51	0.000%
22	RIANCY Black Blue Red Gel Ink Pens, 0.35mm Extra Fine Point Smooth Writing Rollerball Pens, Japanese Style No Smudge Ballpoint Pen, Quick Drying for Journaling Office School Stationery Supplies 12Pcs ASIN: B0CK8GTQYG Sold by: Pujiang JiZheng Trade Co., LTD Order # 114-2270727-3191421	1	$9.49	$9.49	0.000%

amazon business

Invoice

Invoice # **19QT-1QFP-4PGX**

	Description	Qty	Unit price	Item subtotal before tax	Tax
23	OWLKELA 12 Rolls Transparent Tape Refills, Clear Tape, All-Purpose Transparent Glossy Tape for Office, Home, School ASIN: B08QMRQXSX Sold by: Suzhou Kezhe E-Commerce Co., Ltd. Order # 114-2270727-3191421	1	$9.69	$9.69	0.000%
24	Sharpie Permanent Markers, Ultra-Fine Point, Blue, 12 Count - Home, School, Office Supplies ASIN: B00006IFI5 Sold by: JA Wholesale LLC Order # 114-2270727-3191421	1	$9.79	$9.79	0.000%

Total before tax	$430.70
Tax	$0.00
Amount due	**$430.70**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1136-FMT7-J64L** | **June 15, 2026**

Invoice summary

Payment due by July 30, 2026

Item subtotal before tax	$ 93.17
Shipping & handling	$ 2.99
Promos & discounts	($ 8.09)
Total before tax	$ 88.07
Tax	$ 0.00
Amount due	**$ 88.07 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	10-Jun-2026
Purchased by	Megan Wolney
GL code	738-738-728

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Megan Wolney
24590 GEORGE ST
DEARBORN HEIGHTS, MI 48127-3116

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Avery Easy Peel Printable Address Labels with Sure Feed, 1" x 2-5/8" Customizable Stickers, White, 3,000 Blank Mailing Labels, Great for Mailing, Shipping, and More (5160) ASIN: B00006B8FZ Sold by: Amazon.com Services, Inc Order # 111-4695837-0849825	1	$25.19	$25.19	0.000%
2	Scott Paper Towels, Task Size, 30 Family Double Rolls (119 Sheets Per Roll) ASIN: B0G7698CQ8 Sold by: Amazon.com Services, Inc Order # 111-9635492-5137059	2	$33.99	$67.98	0.000%
3	Shipping & handling			$2.99	0.000%

amazon business

Invoice

Invoice # **1136-FMT7-J64L**

	Description	Qty	Unit price	Item subtotal before tax	Tax
4	Promotions & discounts			($8.09)	0.000%

Total before tax	$88.07
Tax	$0.00
Amount due	**$88.07**

FAQs

How is tax calculated?
Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?
Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?
You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1C3G-3NP4-HNKN** | **July 06, 2026**

Invoice summary

Payment due by August 20, 2026

Item subtotal before tax	$ 598.86
Shipping & handling	$ 2.99
Promos & discounts	($ 2.99)
Total before tax	$ 598.86
Tax	$ 0.00
Amount due	**$ 598.86 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	30-Jun-2026
Purchased by	Michelle Bianchi
GL code	101-426-728.000

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Michelle Bianchi
JUSTICE CENTER 25637 MICHIGAN AVE
DEARBORN HEIGHTS, MI 48125-1037

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Pentel EnerGel RTX Retractable Liquid Gel Pen, (0.7mm) Metal Tip, Medium Line,Assorted Ink, 8-Pk (BL77BP8M1) ASIN: B071S3FVRQ Sold by: Amazon.com Services, Inc Order # 111-8466888-9549048	1	$11.22	$11.22	0.000%
2	Scotch Magic Tape, Invisible, Home Office Supplies and Back to School Supplies for College and Classrooms, 6 Tape Rolls with Dispensers ASIN: B0000DH8HQ Sold by: Amazon.com Services, Inc Order # 111-0713569-9316242	2	$11.59	$23.18	0.000%

amazon business

Invoice

Invoice # **1C3G-3NP4-HNKN**

	Description	Qty	Unit price	Item subtotal before tax	Tax
3	Taja Sticky Notes, 36 Pads, 3x3 Inches Self-Stick Note Pads, Perfect for Office, Study, and Daily Life Organization - Bright ASIN: B0G5Q443RL Sold by: Xiamen Yuxi Bomboo Household Product Limited Order # 111-0713569-9316242	1	$11.99	$11.99	0.000%
4	Geyee 9 Pieces Telephone Message Sticky Notes Pads 4 x 5 Inch Assorted Neon Colors Sticky Notes Urgent Self Stick Notepads for Work Call, Office Supplies, 50 Sheets/Pack(Fluorescent Colors) ASIN: B0BLMDNQ5Q Sold by: ShenzhenshiShufangmaoyiyouxiangongsi Order # 111-2499325-8313050	1	$12.69	$12.69	0.000%
5	QuickStick Sticky Notes, 24 Pads, 1680 Sheets Total, 3x3 in Bright Neon Colors, 2X Super Sticky Self-Stick Note Pads for Office, School, Home, Bulk Pack 70 Sheets Per Pad, Strong Hold Memo Notes ASIN: B0H27KKKNJ Sold by: Matevosian enterprises inc Order # 111-2499325-8313050	1	$12.99	$12.99	0.000%
6	BIC Gelocity Quick Dry Assorted Colors Gel Pens, Medium Point (0.7 mm), School Supplies for Color-Coding Notes, with Full Grip, 12-Count Pack in Assorted Colors ASIN: B0744D6P4V Sold by: Amazon.com Services, Inc Order # 111-0713569-9316242	1	$13.69	$13.69	0.000%
7	Post-it Notes, 3 in x 3 in, 18 Sticky Notes Pads, 100 Sheets per Pad, The Iconic Canary Yellow Note, Back to School Supplies and Oce Products ASIN: B005TDHFEW Sold by: Amazon.com Services, Inc Order # 111-0713569-9316242	1	$13.94	$13.94	0.000%
8	Charms Blow Pop Lollipops - Individually Wrapped Dual Candy and Gum Suckers - Peanut Free, Gluten Free - Bulk Treat for Kids and Adults - Assorted Flavors, 100 Count (4 lb 1 oz.) ASIN: B003WECB5S Sold by: Amazon.com Services, Inc Order # 111-0713569-9316242	1	$13.97	$13.97	0.000%

amazon business

Invoice

Invoice # **1C3G-3NP4-HNKN**

	Description	Qty	Unit price	Item subtotal before tax	Tax
9	Clorox Disinfecting Wipes Variety Pack, Bleach-Free, Kills 99.9% of Germs and Viruses Including COVID-19, 75 Count, Pack of 4 ASIN: B0CYDBCSR7 Sold by: Amazon.com Services, Inc Order # 111-0713569-9316242	1	$16.62	$16.62	0.000%
10	Post-it Super Sticky Notes, 24 Sticky Note Pads, 3 x 3 in., Back to School Supplies, Office Products, 2X the Sticking Power, Supernova Neons Collection ASIN: B01D8F5FKS Sold by: Amazon.com Services, Inc Order # 111-0713569-9316242	1	$16.65	$16.65	0.000%
11	Pentel EnerGel RTX Retractable Liquid Gel Pens, (0.7mm), Assorted Colors, Ultimate Writing Pens, Best Writing Pens for Office, School and Journaling, Pack of 12 ASIN: B01N6ZP7F5 Sold by: Amazon.com Services, Inc Order # 111-0713569-9316242	1	$16.91	$16.91	0.000%
12	SUNEE 12 Pack Steno Pads 6x9 Inch, Gregg Rule, 60 Sheets, 6 Assorted Color Top Spiral Notebook, White Paper for School, University, College, Work and Office ASIN: B0BYDQWDBR Sold by: Apex Innovation Limited Order # 111-2499325-8313050	1	$17.09	$17.09	0.000%
13	Pentel EnerGel Deluxe RTX Retractable Liquid Gel Pen, Medium Line, Needle Tip, Blue Ink, Box of 12 (BLN77-C), 0.7mm needle ASIN: B002R0DYYK Sold by: Amazon.com Services, Inc Order # 111-2499325-8313050	1	$17.17	$17.17	0.000%
14	JEFURE 18 Pcs Transparent Tape with Dispenser, 0.7 x 1000 in Blue Core Clear Tape Rolls Bulk, Office Tape Refills for Desk, Craft, and Gift Wrapping ASIN: B0DXP9SKZT Sold by: Suzhou Simaite Electronic Commerce Co., Ltd. Order # 111-2499325-8313050	1	$17.45	$17.45	0.000%
15	Amazon Basics Surge Protector Power Strip, 6-Outlet with 200J Protection, Circuit Breaker, LED Indicator, On/Off Switch, Wall-Mounting, 2ft Extension Cord, White, 2-Pack ASIN: B00TP1BWMK Sold by: Amazon.com Services, Inc Order # 111-8466888-9549048	1	$17.50	$17.50	0.000%

amazon business

Invoice

Invoice # **1C3G-3NP4-HNKN**

	Description	Qty	Unit price	Item subtotal before tax	Tax
16	Amazon Basics 2-Ply Flex-Sheets Paper Towels, 12 Basics Rolls = 40 Regular Rolls, Everyday Value with 150 Sheets per Roll, Packaging May Vary ASIN: B09BWFX1L6 Sold by: Amazon.com Services, Inc Order # 111-8466888-9549048	1	$19.87	$19.87	0.000%
17	Pentel Energel Pearl Medium Point, 0.7mm Pens - Retractable, Metal Tip Pens in Assorted Colors, Pack of 12 ASIN: B0DK444N9H Sold by: Staples, Inc. Order # 111-4455142-2092254	1	$20.62	$20.62	0.000%
18	deli Gel Pens, 50 Pcs Retractable Pens Black Ink, Medium Point Pen 0.7mm, Smooth Writing, Fast Dry, No Bleed for Journaling Note Taking, Home School Office Supplies ASIN: B0DB1449VQ Sold by: Ningboshijichenguangshangmaofazhanyouxiangongsi Order # 111-2499325-8313050	1	$21.82	$21.82	0.000%
19	ECOEXTRA 16 oz Coffee Cups with Lids and Sleeves 100 Pack,White Leak-Proof Disposable Coffee Cups for Hot/Cold Beverages, Party Supplies, To-Go Paper Cups for Coffee, Tea, Office, Picnic ASIN: B0F1MX978V Sold by: Jinanjiaonidianzimaoyiyouxiangongsi Order # 111-2499325-8313050	1	$22.49	$22.49	0.000%
20	100% Compostable Paper Plates, Heavy Duty Disposable Plates [125-Pack] 9 Inch Plates - Eco-Friendly, Biodegradable Sugarcane Bagasse, Natural White 9" Sturdy Dinner Paper Plate Disposable ASIN: B09454YVH2 Sold by: STACK MAN INC Order # 111-0713569-9316242	1	$22.71	$22.71	0.000%
21	Ultra Duster Canned Air Industrial Strength 10oz 4 Pack Y ASIN: B07JRBR1MM Sold by: Staples, Inc. Order # 111-3715576-9278646	1	$24.89	$24.89	0.000%

amazon business

Invoice

Invoice # **1C3G-3NP4-HNKN**

	Description	Qty	Unit price	Item subtotal before tax	Tax
22	Pentel Energel 0.7 mm Rtx Retractable, 6 Black & 6 Blue Ink Pens Metal Tip, Medium Point Energel Liquid Gel Ink Pens 0.7 mm. Pack of 12 ASIN: B07WHV9YGW Sold by: ELG Corp Order # 111-2499325-8313050	1	$28.06	$28.06	0.000%
23	Wireless Charger Station,15W Desk Wireless Charging Stand 20W USB C Adapter for Apple iPhone 17 Pro/17/17/Air/16 Pro/16E/16 Plus/15/14/13,Samsung Galaxy S25/S24/S23/S22/Z Flip Fold/Note 20,Google etc ASIN: B0FQJG7BL5 Sold by: shenzhenshijuyunyingshengdianzishangwuyouxiangongs Order # 111-0713569-9316242	1	$28.99	$28.99	0.000%
24	Bulk Candy Variety Pack 5 LB, Individually Wrapped Assorted Chewy & Hard Candy Mix for Goodie Bags, Pinata, Candy Buffets, Party Favors, Office Bowls & Gifts ASIN: B0FBLCJJ1C Sold by: RNBF INC Order # 111-2499325-8313050	1	$33.97	$33.97	0.000%
25	Sharpie S-Gel Gel Pen, Medium Point, Black Ink, 36/Pack (2096180) ASIN: B0716TZR4W Sold by: Staples, Inc. Order # 111-3715576-9278646	1	$36.99	$36.99	0.000%
26	Kleenex Professional Facial Tissue, Bulk (21400), 2-Ply, White, Flat Boxed Format, Designed for Business (100 Tissues/Box, 36 Boxes, 3,600 Sheets/Case) ASIN: B0040ZOF2A Sold by: Amazon.com Services, Inc Order # 111-0713569-9316242	1	$56.59	$56.59	0.000%
27	Amazon Basics Low Odor Ultra Fine Tip Dry Erase Whiteboard Markers for Precise Writing, Thin Lines, Assorted Colors, 12-Pack ASIN: B0BLVTCZQ6 Sold by: Amazon.com Services, Inc Order # 111-0713569-9316242	1	$6.55	$6.55	0.000%
28	Clorox Healthcare Hydrogen Peroxide Cleaner Disinfectant, Bleach Free, 32 Fluid Ounces (Package May Vary) ASIN: B00C2UGRLM Sold by: Amazon.com Services, Inc Order # 111-0713569-9316242	2	$7.99	$15.98	0.000%

amazon business

Invoice

Invoice # **1C3G-3NP4-HNKN**

	Description	Qty	Unit price	Item subtotal before tax	Tax
29	Amazon Basics Disposable Clear Plastic Cutlery Set, Premium Quality, Strong, 192 Count, Large Combo Pack Forks, Spoons and Knives ASIN: B0CLH1VCLC Sold by: Amazon.com Services, Inc Order # 111-0713569-9316242	1	$8.57	$8.57	0.000%
30	BIC Gelocity Quick Dry Assorted Colors Gel Pens, Medium Point (0.7 mm), School Supplies for Color-Coding Notes, with Full Grip, 8-Count Pack in Assorted Colors ASIN: B01N5TKJBH Sold by: Amazon.com Services, Inc Order # 111-0713569-9316242	1	$8.75	$8.75	0.000%
31	(12 Pack) Lined Sticky Notes 4x6 in,Large Notepads with Lines,Ruled Stickies Super Sticking Power,Office School Memo Note Pads Bright Colors,Post on Windows Doors,Recyclable,Easy to Write on ASIN: B0D5M4D3NN Sold by: yuyaoqishengmujucailiaoyouxiangongsi Order # 111-2499325-8313050	1	$8.95	$8.95	0.000%
32	Shipping & handling			$2.99	0.000%
33	Promotions & discounts			($2.99)	0.000%

Total before tax	$598.86
Tax	$0.00
Amount due	**$598.86**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1C3G-3NP4-WKJX** | **July 06, 2026**

Invoice summary

Payment due by August 20, 2026

Item subtotal before tax	$ 121.65
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 121.65
Tax	$ 0.00
Amount due	**$ 121.65 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	02-Jul-2026
Purchased by	Theresa McArleton
GL code	101-691-728-000

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Theresa McArleton
1801 N BEECH DALY RD
DEARBORN HEIGHTS, MI 48127-3457

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Clorox Disinfecting Wipes Variety Pack, Bleach-Free, Kills 99.9% of Germs and Viruses Including COVID-19, 75 Count, Pack of 4 ASIN: B0CYDBCSR7 Sold by: Amazon.com Services, Inc Order # 112-4738463-7608220	1	$16.62	$16.62	0.000%
2	Franklin Sports MLB Professional Spike-Down Pitcher's Rubber, 24" ASIN: B013LPRASK Sold by: Amazon.com Services, Inc Order # 112-4738463-7608220	2	$29.99	$59.98	0.000%

amazon business

Invoice

Invoice # **1C3G-3NP4-WKJX**

	Description	Qty	Unit price	Item subtotal before tax	Tax
3	Neosporin Original First Aid Antibiotic Ointment for Wounds, Infection Protection Treatment, Germ-Killing Formula, Helps Minimize Appearance Of Scars for Minor Cuts, Scrapes, Burns, 1 Oz ASIN: B001ECQ778 Sold by: Amazon.com Services, Inc Order # 112-4738463-7608220	3	$8.59	$25.77	0.000%
4	Schwer 6 Pairs Gardening Gloves, Water-based PU Coating, Ultimate Environmental Safety, Comfortable and Breathable Garden Gloves for Men and Women, Working Gloves for DIY, Outdoor Activities, L ASIN: B0F1TVWW63 Sold by: Changzhou Ansir Safety Product Co.,Ltd Order # 112-4738463-7608220	1	$9.49	$9.49	0.000%
5	WZQH Leather Work Gloves for Men or Women. Large Glove for Gardening, Tig/Mig Welding, Construction, Chainsaw, Farm, Ranch, etc. Cowhide, Soft Lining, Utility, Firm Grip, Durable. Coffee-grey L ASIN: B0BPNNPF83 Sold by: Shenzhen Wanzi Technology Co., Ltd Order # 112-4738463-7608220	1	$9.79	$9.79	0.000%

Total before tax	$121.65
Tax	$0.00
Amount due	**$121.65**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1CG6-H9RF-377G** | **July 06, 2026**

Invoice summary

Payment due by August 20, 2026

Item subtotal before tax	$ 65.40
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 65.40
Tax	$ 0.00
Amount due	**$ 65.40 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	01-Jul-2026
Purchased by	John Danci
GL code	101-440-728.000

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

John Danci
PUBLIC WORKS DEPARTMENT
24600 VAN BORN RD
DEARBORN HEIGHTS, MI 48125-2006

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Oregon 5/32" (4.0 mm) Professional Chainsaw Chain Sharpening Round Files to Sharpen 1/4", 3/8" Low Profile Saw Chains, 12 Pack (70504) ASIN: B00004RB7P Sold by: Amazon.com Services, Inc Order # 113-0666433-7546645	1	$18.99	$18.99	0.000%
2	Oregon 13/64" (5.2mm) Professional Round Chainsaw Chain Sharpening Files for 3/8", .404" Stihl Chains, 12 Pack (70505) Black ASIN: B001SCM9US Sold by: Amazon.com Services, Inc Order # 113-0666433-7546645	1	$22.86	$22.86	0.000%

amazon business

Invoice

Invoice # **1CG6-H9RF-377G**

	Description	Qty	Unit price	Item subtotal before tax	Tax
3	"Oregon 12 Pack Chainsaw File Pack 7/32"" # 70502 Works On All Chainsaw Models With 3/8 And .404 Pitch Chains" ASIN: B000IBWUJK Sold by: Prime Source, Inc. Order # 113-0666433-7546645	1	$23.55	$23.55	0.000%

Total before tax	$65.40
Tax	$0.00
Amount due	**$65.40**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1FYP-HLPM-GNYG** | **June 26, 2026**

Invoice summary

Payment due by August 10, 2026

Item subtotal before tax	$ 231.58
Shipping & handling	$ 0.00
Promos & discounts	($ 1.70)
Total before tax	$ 229.88
Tax	$ 0.00
Amount due	**$ 229.88 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	23-Jun-2026
Purchased by	Megan Wolney
GL code	738.738.981

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Megan Wolney
24590 GEORGE ST
DEARBORN HEIGHTS, MI 48127-3116

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	NARUTO X BORUTO Ultimate Ninja STORM CONNECTIONS - XSX/XBX ASIN: B0BWPQKMN7 Sold by: MKB International, LLC Order # 114-0716621-9660237	1	$16.99	$16.99	0.000%
2	Jujutsu Kaisen Cursed Clash (PS5) ASIN: B0C9V92D1X Sold by: whole9yards usa llc Order # 114-0716621-9660237	1	$23.39	$23.39	0.000%

amazon business

Invoice

Invoice # **1FYP-HLPM-GNYG**

	Description	Qty	Unit price	Item subtotal before tax	Tax
3	Five Nights at Freddy's: Security Breach (PS5) ASIN: B09NQH9W2T Sold by: Karna Shop LLC Order # 114-0716621-9660237	1	$25.69	$25.69	0.000%
4	Gotham Knights Standard Edition - PlayStation 5 ASIN: B0B14284NW Sold by: A2Z Games Inc Order # 114-0716621-9660237	1	$26.39	$26.39	0.000%
5	Disney Epic Mickey: Rebrushed - Nintendo Switch ASIN: B0CW3LVC9H Sold by: Amazon.com Services, Inc Order # 114-0716621-9660237	1	$29.83	$29.83	0.000%
6	Cooking Mama: Cookstar Nintendo Switch - Nintendo Switch ASIN: B086379CHH Sold by: Tip-Top Games Source LLC Order # 114-0716621-9660237	1	$31.00	$31.00	0.000%
7	Super Mario RPG - Nintendo Switch (US Version) ASIN: B0C8VKNJ1B Sold by: Rock 30 Games, Inc Order # 114-0716621-9660237	1	$33.31	$33.31	0.000%
8	Windswept - Nintendo Switch ASIN: B0GQVLC3R6 Sold by: Amazon.com Services, Inc Order # 114-0716621-9660237	1	$34.99	$34.99	0.000%
9	Gigantosaurus Dino Sports - Xbox Series X ASIN: B0D3627TSD Sold by: U&I Entertainment, LLC Order # 114-0716621-9660237	1	$9.99	$9.99	0.000%
10	Promotions & discounts			($1.70)	0.000%

Total before tax	$229.88
Tax	$0.00
Amount due	**$229.88**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1GFW-V3TY-9V1K** | **June 29, 2026**

Invoice summary

Payment due by August 13, 2026

Item subtotal before tax	$ 16.99
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 16.99
Tax	$ 0.00
Amount due	**$ 16.99 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	25-Jun-2026
Purchased by	Megan Wolney
GL code	738.738.981

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Megan Wolney
24590 GEORGE ST
DEARBORN HEIGHTS, MI 48127-3116

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	NARUTO X BORUTO Ultimate Ninja STORM CONNECTIONS - XSX/XBX ASIN: B0BWPQKMN7 Sold by: MKB International, LLC Order # 114-0159579-0124214	1	$16.99	$16.99	0.000%

Total before tax	$16.99
Tax	$0.00
Amount due	**$16.99**

amazon business

Invoice

Invoice # **1GFW-V3TY-9V1K**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1GKW-MCGL-LLWK** | **June 26, 2026**

Invoice summary

Payment due by August 10, 2026

Item subtotal before tax	$ 46.98
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 46.98
Tax	$ 0.00
Amount due	**$ 46.98 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	23-Jun-2026
Purchased by	Sean Gibson
GL code	738-738-981

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Sean Gibson
24590 GEORGE ST
DEARBORN HEIGHTS, MI 48127-3116

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Logitech Brio 101 Full HD 1080p Webcam for Meetings, Streaming, Desktop, Laptop, PC - Built-in Mic, Shutter, Works with Zoom, Microsoft Teams, Nintendo Switch 2's new GameChat Mode, USB-A,-Black ASIN: B0BXGFFSL1 Sold by: Amazon.com Services, Inc Order # 111-6473825-1071416	2	$23.49	$46.98	0.000%

Total before tax	$46.98
Tax	$0.00
Amount due	**$46.98**

amazon business

Invoice

Invoice # **1GKW-MCGL-LLWK**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1GNF-CR16-YKFK** | **July 18, 2026**

Invoice summary

Payment due by September 01, 2026

Item subtotal before tax	$ 468.44
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 468.44
Tax	$ 0.00
Amount due	**$ 468.44 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	09-Jul-2026
Purchased by	Theresa McArleton
GL code	101-691-944-000

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Theresa McArleton
1801 N BEECH DALY RD
DEARBORN HEIGHTS, MI 48127-3457

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	MUXX.STIL Office Chair, Ergonomic Desk Chair with Adjustable Lumbar Support and Flip up Armrest, Breathable Mesh Computer Chair for Home Office, Black ASIN: B0B66JRT4T Sold by: zhengzhoushiteranwangluokejiyouxiangongsi Order # 112-1683536-2711434	1	$123.49	$123.49	0.000%
2	MUXX.STIL Office Chair, Ergonomic Desk Chair with Adjustable Lumbar Support and Flip up Armrest, Breathable Mesh Computer Chair for Home Office, Black ASIN: B0B66JRT4T Sold by: zhengzhoushiteranwangluokejiyouxiangongsi Order # 112-1683536-2711434	1	$123.49	$123.49	0.000%

amazon business

Invoice

Invoice # **1GNF-CR16-YKFK**

	Description	Qty	Unit price	Item subtotal before tax	Tax
3	DSV Standard Professional Window Squeegee | 2-in-1 Window Cleaner Sponge and Soft Rubber Strip With Telescopic Extension Pole 20" - 30"(50cm-76cm) | Adjustable To Clean From Multiple Angles ASIN: B081BBTYD6 Sold by: DSV AUTO CORPORATION Order # 112-1683536-2711434	1	$16.99	$16.99	0.000%
4	LINEXOR 25 Lbs Heavy Duty Baseball Field Dry Line Marker, Softball Field Chalker, 2" and 4" Wide Lines Adjustable, Green (25 Lbs Capacity) ASIN: B0GWZV9YK5 Sold by: zhousuzhen Order # 112-1683536-2711434	1	$170.99	$170.99	0.000%
5	Goo Gone Original Spray Gel Adhesive, Sticker Remover - Works on Ink, Sap, Tar, Decals, Bumper Stickers and more - 12 Oz, 2 Pack ASIN: B00S9YIQMS Sold by: 4FR LLC Order # 112-6832765-4426639	1	$18.79	$18.79	0.000%
6	Windex Glass and Window Cleaner Spray Bottle, Packaging Designed to Prevent Leakage and Breaking, Surface Cleaning Spray, Original Blue Scent, 23 Fl Oz ASIN: B0CF3BDBL2 Sold by: Amazon.com Services, Inc Order # 112-1683536-2711434	2	$2.85	$5.70	0.000%
7	Shower Squeegee Window Squeegee Cleaner for Shower Doors Glass, 2 in 1 Window Cleaning Tool Window Scrubber Handheld Squeegee for Car Windshield with Sponge and Rubber Squeegee, Green ASIN: B0CN2K5TJP Sold by: shen zhen shi fu lu ke ji you xian gong si Order # 112-1683536-2711434	1	$8.99	$8.99	0.000%

Total before tax	$468.44
Tax	$0.00
Amount due	**$468.44**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1GNH-P7NM-HRKW** | **July 06, 2026**

Invoice summary

Payment due by August 20, 2026

Item subtotal before tax	$ 163.68
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 163.68
Tax	$ 0.00
Amount due	**$ 163.68 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	30-Jun-2026
Purchased by	John Danci
GL code	101-440-728.000

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

John Danci
PUBLIC WORKS DEPARTMENT
24600 VAN BORN RD
DEARBORN HEIGHTS, MI 48125-2006

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Igloo 5 Gallon Seat Top Beverage Jug with spigot - (3 Container) ASIN: B07DGZ521P Sold by: Tulip Concepts LLC Order # 113-1896994-4868235	1	$116.70	$116.70	0.000%
2	Hosuly 30 Pack Cooling Towels, 40"x12" Ice Breathable Chilly Sweat Rag Microfiber Workout Rags for Gym Towels for Neck and Face for Yoga Golf Sport Running(Dark Blue) ASIN: B0BSL24LD6 Sold by: hefeiqiaogexinxikejiyouxiangongsi Order # 113-3518670-7840209	2	$23.49	$46.98	0.000%

amazon business

Invoice

Invoice # **1GNH-P7NM-HRKW**

Total before tax	$163.68
Tax	$0.00
Amount due	**$163.68**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1GQT-WGMY-XNXP** | **July 14, 2026**

Invoice summary

Payment due by August 28, 2026

Item subtotal before tax	$ 1,388.94
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 1,388.94
Tax	$ 0.00
Amount due	**$ 1,388.94 USD**

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	07-Jul-2026
Purchased by	John Danci
GL code	101-440-728.000

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

John Danci
PUBLIC WORKS DEPARTMENT
24600 VAN BORN RD
DEARBORN HEIGHTS, MI 48125-2006

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Portable Stop Sign with Base & Hardware (18 INCH) ASIN: B0G4N68YLR Sold by: EASTERN METAL OF ELMIRA, INC Order # 113-7749332-2736265	3	$213.99	$641.97	0.000%
2	Portable Stop Sign with Base & Hardware (36 INCH) ASIN: B0G4N7KB32 Sold by: EASTERN METAL OF ELMIRA, INC Order # 113-7749332-2736265	3	$248.99	$746.97	0.000%

amazon business

Invoice

Invoice # **1GQT-WGMY-XNXP**

Total before tax	$1,388.94
Tax	$0.00
Amount due	**$1,388.94**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1H9K-RPPN-3XHN** | **July 06, 2026**

Invoice summary

Payment due by August 20, 2026

Item subtotal before tax	$ 101.68
Shipping & handling	$ 2.99
Promos & discounts	($ 4.69)
Total before tax	$ 99.98
Tax	$ 0.00
Amount due	**$ 99.98 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	30-Jun-2026
Purchased by	John Danci
GL code	101-440-728.000

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

John Danci
PUBLIC WORKS DEPARTMENT
24600 VAN BORN RD
DEARBORN HEIGHTS, MI 48125-2006

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	AquaNPT Brass Fire Equipment Hose Nozzle, 1-1/2" NST (NH) Fire Hydrant Hose Nozzle, 10" Length, 1/2" Orifice (1.5" NH/NST) ASIN: B0F1TG7FND Sold by: Tuojiang Shanghai Shiye Youxian Gongsi Order # 113-6799726-7633010	1	$33.99	$33.99	0.000%

amazon business

Invoice

Invoice # **1H9K-RPPN-3XHN**

	Description	Qty	Unit price	Item subtotal before tax	Tax
2	Happy Tree 1-1/2" NST/NH Brass Fire Hose Spray Nozzle 85 gpm Fire Equipment Heavy Duty Industrial Jet Fog Nozzle 100 psi FHSN04B ASIN: B071WKFLG2 Sold by: Hangzhou Xiaozhan Electronic Technology Co.,Ltd Order # 113-1142416-0260224	1	$48.85	$48.85	0.000%
3	Crescent Nicholson Universal Handle | 21474U ASIN: B014IWD3OA Sold by: Amazon.com Services, Inc Order # 113-6799726-7633010	2	$9.42	$18.84	0.000%
4	Shipping & handling			$2.99	0.000%
5	Promotions & discounts			($4.69)	0.000%

Total before tax	$99.98
Tax	$0.00
Amount due	**$99.98**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1H47-GM7Y-LP3R** | **July 07, 2026**

Invoice summary

Payment due by August 21, 2026

Item subtotal before tax	$ 45.89
Shipping & handling	$ 0.00
Promos & discounts	($ 0.90)
Total before tax	$ 44.99
Tax	$ 0.00
Amount due	**$ 44.99 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	30-Jun-2026
Purchased by	John Danci
GL code	101-440-728.000

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

John Danci
PUBLIC WORKS DEPARTMENT
24600 VAN BORN RD
DEARBORN HEIGHTS, MI 48125-2006

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Husqvarna Genuine 596284601 File Handle 3/8" .325" ASIN: B08PCDMMRL Sold by: DAM Distributors LLC Order # 113-8117502-4613021	2	$13.95	$27.90	0.000%
2	AquaNPT Fire Hydrant Hose Adapter, 1-1/2" NST (NH) Female x 1-1/2" NPT Male Hex Nipple Fire Hose Coupling Fittings, Brass Water Equipment Connector (1.5" NST Female x 1.5" NPT Male) ASIN: B0F1TCHSHV Sold by: Tuojiang Shanghai Shiye Youxian Gongsi Order # 113-3706663-6855466	1	$17.99	$17.99	0.000%

amazon business

Invoice

Invoice # **1H47-GM7Y-LP3R**

	Description	Qty	Unit price	Item subtotal before tax	Tax
3	Promotions & discounts			($0.90)	0.000%

Total before tax	$44.99
Tax	$0.00
Amount due	**$44.99**

FAQs

How is tax calculated?
Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?
Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?
You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1HF4-33KP-7FGM** | **June 22, 2026**

Invoice summary

Payment due by August 06, 2026

Item subtotal before tax	$ 168.12
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 168.12
Tax	$ 0.00
Amount due	**$ 168.12 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	17-Jun-2026
Purchased by	Anthony C Smith
GL code	691-887

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Anthony C Smith
1801 N BEECH DALY RD
DEARBORN HEIGHTS, MI 48127-3457

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	ZHUOKECE Tennis Balls, 12 Pack 25% Low Compression Stage Tennis Ball for Beginners Youth Kids Training Practicing with Mesh Bag for Easy Transport (Red) ASIN: B0BKXR21B7 Sold by: Guangzhou Zhuoji Maoyi Youxiangongsi Order # 113-9739509-3132237	3	$20.26	$60.78	0.000%

amazon business

Invoice

Invoice # **1HF4-33KP-7FGM**

	Description	Qty	Unit price	Item subtotal before tax	Tax
2	Gamma Quick Kids 78 Training Tennis Balls for Kids & Beginners, Low-Compression Core Reduces Speed & Bounce, Great for Tennis Practice, USTA & ITF Approved for 10 & Under Tournaments, Box of 48 ASIN: B0CSTCJVV5 Sold by: Amazon.com Services, Inc Order # 113-9739509-3132237	1	$47.99	$47.99	0.000%
3	Tourna Low Compression Stage 2 Tennis Ball ASIN: B00AOJGFOM Sold by: Unique Sports Products, Inc Order # 113-9739509-3132237	1	$59.35	$59.35	0.000%

Total before tax	$168.12
Tax	$0.00
Amount due	**$168.12**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1HT9-WGM9-JPND** | **July 01, 2026**

Invoice summary

Payment due by August 15, 2026

Item subtotal before tax	$ 30.65
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 30.65
Tax	$ 0.00
Amount due	**$ 30.65 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	25-Jun-2026
Purchased by	Eileen Coleman
GL code	738-738-981

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Eileen Coleman
24602 VAN BORN RD
DEARBORN HEIGHTS, MI 48125-2006

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Amazon Basics Purple Washable School Glue Sticks for Classroom Supplies and Craft Projects, Dries Clear, 0.24-oz Stick, 60-Pack ASIN: B07H46MZWC Sold by: Amazon.com Services, Inc Order # 114-3069697-7275407	1	$13.63	$13.63	0.000%
2	Amazon Basics Disposable Red Plastic Party Cups, BPA-Free, 18oz, for Birthdays, BBQs and Events, 120 Count ASIN: B0D6SC4BCJ Sold by: Amazon.com Services, Inc Order # 114-3069697-7275407	1	$8.48	$8.48	0.000%

amazon business

Invoice

Invoice # **1HT9-WGM9-JPND**

	Description	Qty	Unit price	Item subtotal before tax	Tax
3	WLERIR Starship Series Spacecraft Keychains Made of Zinc Alloy are Durable and Long-Lasting(KC0045) ASIN: B0FWJ2GHDN Sold by: Xiamen Ruiguanghong Trading Co., Ltd Order # 114-3069697-7275407	1	$8.54	$8.54	0.000%

Total before tax	$30.65
Tax	$0.00
Amount due	**$30.65**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1JJH-RTHD-461J** | **June 29, 2026**

Invoice summary

Payment due by August 13, 2026

Item subtotal before tax	$ 144.66
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 144.66
Tax	$ 0.00
Amount due	**$ 144.66 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	23-Jun-2026
Purchased by	Megan Wolney
GL code	738-738-728

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Megan Wolney
24590 GEORGE ST
DEARBORN HEIGHTS, MI 48127-3116

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Avery TrueBlock File Folder Labels, 2/3" x 3-7/16", 1,500 Printable Labels, White, Permanent (5366) ASIN: B00004Z6JU Sold by: Amazon.com Services, Inc Order # 114-6131283-2038616	3	$24.92	$74.76	0.000%
2	Evita Derm Isopropyl Alcohol Grade 99% Anhydrous 4 Gallon ASIN: B01KK014F4 Sold by: Florida Laboratories, Inc. Order # 114-3100488-1281015	1	$69.90	$69.90	0.000%

Total before tax	$144.66
Tax	$0.00

amazon business

Invoice

Invoice # **1JJH-RTHD-461J**

Amount due	**$144.66**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1JV1-J9YD-NLT1** | **June 22, 2026**

Invoice summary

Payment due by August 06, 2026

Item subtotal before tax	$ 1,386.00
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 1,386.00
Tax	$ 0.00
Amount due	**$ 1,386.00 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	15-Jun-2026
Purchased by	Janet Lucas
GL code	300-728

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Janet Lucas
25637 MICHIGAN AVE
DEARBORN HEIGHTS, MI 48125-1037

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Oakley Mens OO9047 Ballistic M Frame 2.0 Strike Rectangular Sunglasses, Matte Black/Clear, 33 mm ASIN: B08BS5GSVQ Sold by: EUROOPTIC LTD Order # 111-7258532-3559440	2	$154.00	$308.00	0.000%
2	Oakley Mens OO9047 Ballistic M Frame 2.0 Strike Rectangular Sunglasses, Matte Black/Clear, 33 mm ASIN: B08BS5GSVQ Sold by: EUROOPTIC LTD Order # 111-7258532-3559440	3	$154.00	$462.00	0.000%

amazon business

Invoice

Invoice # **1JV1-J9YD-NLT1**

	Description	Qty	Unit price	Item subtotal before tax	Tax
3	Oakley Mens OO9047 Ballistic M Frame 2.0 Strike Rectangular Sunglasses, Matte Black/Clear, 33 mm ASIN: B08BS5GSVQ Sold by: EUROOPTIC LTD Order # 111-7258532-3559440	4	$154.00	$616.00	0.000%

Total before tax	$1,386.00
Tax	$0.00
Amount due	**$1,386.00**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1JVN-D6HL-GGMT** | **June 25, 2026**

Invoice summary

Payment due by August 09, 2026

Item subtotal before tax	$ 11.99
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 11.99
Tax	$ 0.00
Amount due	**$ 11.99 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	23-Jun-2026
Purchased by	Eileen Coleman
GL code	738-738-981

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Eileen Coleman
24602 VAN BORN RD
DEARBORN HEIGHTS, MI 48125-2006

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	USA 4th of July Puzzle for Adults 1000 Pieces, Patriotic American Flag Jigsaw Puzzle, Flower Floral Garden Boots Western Country America 250 Anniversary Puzzle ASIN: B0GWTBC7MB Sold by: Shenzhen Kangxian Import and Export Co., Ltd. Order # 114-5592328-5985011	1	$11.99	$11.99	0.000%

Total before tax	$11.99
Tax	$0.00
Amount due	**$11.99**

amazon business

Invoice

Invoice # **1JVN-D6HL-GGMT**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1KK3-L33J-YDLF** | **July 01, 2026**

Invoice summary

Payment due by August 15, 2026

Item subtotal before tax	$ 176.52
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 176.52
Tax	$ 0.00
Amount due	**$ 176.52 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	25-Jun-2026
Purchased by	Theresa McArleton
GL code	101-691-887

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Theresa McArleton
1801 N BEECH DALY RD
DEARBORN HEIGHTS, MI 48127-3457

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Champion Sports Pro Anchored Baseball Base Set With Welded Stanchion - For All Levels of Baseball and Softball - Set of 3 Heavy-Duty Bases and Anchors White ASIN: B0029VNLGS Sold by: Amazon.com Services, Inc Order # 112-1565233-8927428	1	$149.53	$149.53	0.000%
2	Dunzy 3 Pcs Crimped Style Baseball Ground Anchors for Baseball Bases, Silver ASIN: B0BQB7BS5G Sold by: HEFEI MAIXIU XINXIJISHU YOUXIANGONGSI Order # 112-1565233-8927428	1	$26.99	$26.99	0.000%

amazon business

Invoice

Invoice # **1KK3-L33J-YDLF**

Total before tax	$176.52
Tax	$0.00
Amount due	**$176.52**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1KNH-TPXN-NJ37** | **July 19, 2026**

Invoice summary

Payment due by September 02, 2026

Item subtotal before tax	$ 54.43
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 54.43
Tax	$ 0.00
Amount due	**$ 54.43 USD**

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	30-Jun-2026
Purchased by	Michelle Bianchi
GL code	101-426-728.000

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Michelle Bianchi
JUSTICE CENTER 25637 MICHIGAN AVE
DEARBORN HEIGHTS, MI 48125-1037

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Spartan Industrial - 6" X 12" (1000 Count) 2 Mil Clear Reclosable Zip Plastic Poly Bags with Resealable Lock Seal Zipper ASIN: B089N973FH Sold by: SHIPPD Order # 111-9997952-1357003	1	$54.43	$54.43	0.000%

Total before tax	$54.43
Tax	$0.00
Amount due	**$54.43**

FAQs

How is tax calculated?
Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?
Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?
You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1KX7-MKVV-WHDH** | **July 17, 2026**

Invoice summary

Payment due by August 31, 2026

Item subtotal before tax	$ 9.99
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 9.99
Tax	$ 0.00
Amount due	**$ 9.99 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	14-Jul-2026
Purchased by	Michelle Adkins
GL code	101.130.728.000

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Michelle Adkins
25637 MICHIGAN AVE
DEARBORN HEIGHTS, MI 48125-1037

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	RCP01051 Remote Control Compatible with ViewSonic Projector PJD5255 PJD5253 PJD5555W PJD5155 PJD5250 PJD5151 PJD5153 Replacement Controller with Batteries ASIN: B0CCRY9N3M Sold by: guangzhoutengchengshangmaoyouxiangongsi Order # 111-0777858-7631439	1	$9.99	$9.99	0.000%

Total before tax	$9.99
Tax	$0.00
Amount due	**$9.99**

amazon business

Invoice

Invoice # **1KX7-MKVV-WHDH**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1L74-9DNK-YLQM** | **July 15, 2026**

Invoice summary

Payment due by August 29, 2026

Item subtotal before tax	$ 216.25
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 216.25
Tax	$ 0.00
Amount due	**$ 216.25 USD**

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	13-Jul-2026
Purchased by	Kimberly J Comer
GL code	101-209-728.000

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Kimberly Comer
ASSESSING DEPARTMENT
6045 FENTON ST
DEARBORN HEIGHTS, MI 48127-3287

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Waykar Max 80 Pint/D(Standard 62Pint/D) Energy Star Home Dehumidifier for Spaces up to 5,000 Sq. Ft, Ideal for Basement, Bathroom and Large Room with Drain Hose, Portable, Auto Defrost and Self-Drying ASIN: B0C9THG48W Sold by: Amazon.com Services, Inc Order # 111-3601755-0010623	1	$190.39	$190.39	0.000%

amazon business

Invoice

Invoice # **1L74-9DNK-YLQM**

	Description	Qty	Unit price	Item subtotal before tax	Tax
2	16/3 White Extension Cord 10 FT, Indoor Extension Cord for Laptops, Coffee Makers, Office Home Appliances, 3 Prong Resistant Cable Flexible, 13A 125V 1625W ETL Listed ASIN: B0FDVRSZC3 Sold by: Yuyao Chengxiang Trading Co., Ltd. Order # 111-3601755-0010623	1	$7.48	$7.48	0.000%
3	Jovanssen White Correction Tape, 12 Pack, 13.13 Feet Correction Tape for School And Office, Easy To Use Applicator for Instant Corrections ASIN: B0CD7Y964Q Sold by: Shenzhen Jiewen Trading Co., Ltd. Order # 111-3601755-0010623	1	$8.49	$8.49	0.000%
4	[ETL Listed] Cable Matters 2-Pack 16 AWG 2 Prong Extension Cord 6 ft, 13A 3-Outlet Extension Cords with Tamper Guard, 13 Amp, 1625 Watts, White ASIN: B01MTYL3HS Sold by: Cable Matters Inc. Order # 111-3601755-0010623	1	$9.89	$9.89	0.000%

Total before tax	$216.25
Tax	$0.00
Amount due	**$216.25**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1LCY-HC7J-MFD1** | **June 25, 2026**

Invoice summary

Payment due by August 09, 2026

Item subtotal before tax	$ 13.99
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 13.99
Tax	$ 0.00
Amount due	**$ 13.99 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	23-Jun-2026
Purchased by	Dearborn Heights Libraries
GL code	738-738-981.00

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

CAROLYN SMITH
24602 VAN BORN RD
DEARBORN HEIGHTS, MI 48125-2006

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	The Florist on Amelia Island (Seven Sisters) ASIN: B0CK3K9FB3 Sold by: Amazon.com Services, Inc Order # 113-0586974-6332228	1	$13.99	$13.99	0.000%

Total before tax	$13.99
Tax	$0.00
Amount due	**$13.99**

FAQs

How is tax calculated?
Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?
Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?
You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1LFC-C7JG-QR49** | **June 22, 2026**

Invoice summary

Payment due by August 06, 2026

Item subtotal before tax	$ 69.98
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 69.98
Tax	$ 0.00
Amount due	**$ 69.98 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	19-Jun-2026
Purchased by	Sean Gibson
GL code	738-738-981

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Sean Gibson
24590 GEORGE ST
DEARBORN HEIGHTS, MI 48127-3116

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Homsorout Closet Organizers Bins 6 Packs - Large Closet Shelf Organizer with Handles, Fabric Trapezoid Storage Bins, Collapsible Storage Cubes for Clothes, Towels, Light Gray ASIN: B0BR7MSWN2 Sold by: changshashitingsenjinchukoumaoyiyouxianzerengongsi Order # 111-7238744-7587442	1	$29.99	$29.99	0.000%

amazon business

Invoice

Invoice # **1LFC-C7JG-QR49**

	Description	Qty	Unit price	Item subtotal before tax	Tax
2	Sakugi Storage Shelves Organizer - 5 Tier Metal Shelf Organizer with Metal Wheels and Adjustable Leveling Feet, Heavy Duty Garage Shelving for Kitchen, Pantry and Closet, 18.1"x12.6"x58.7", Black ASIN: B0FLJQLR6V Sold by: fuzhoushixiaohaoer shangmaoyouxiangongsi Order # 111-7238744-7587442	1	$39.99	$39.99	0.000%

Total before tax	$69.98
Tax	$0.00
Amount due	**$69.98**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1LV4-9GCQ-PYPY** | **July 10, 2026**

Invoice summary

Payment due by August 24, 2026

Item subtotal before tax	$ 36.79
Shipping & handling	$ 2.99
Promos & discounts	($ 2.99)
Total before tax	$ 36.79
Tax	$ 0.00
Amount due	**$ 36.79 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	08-Jul-2026
Purchased by	Saba Al-Hachami
GL code	738-738-981

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Saba Al-Hachami
24590 GEORGE ST
DEARBORN HEIGHTS, MI 48127-3116

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	VOISEN Paper Popcorn Bags,800 Packs 1oz Popcorn Bag Individual Servings, Pop Corn Bag Bulk for Poporn Machine,Movie Nights Pop Corn Bags ASIN: B0FRRT2SK4 Sold by: Hefei Chongyi Trading Co., Ltd. Order # 112-8070513-0449023	1	$36.79	$36.79	0.000%
2	Promotions & discounts			($2.99)	0.000%
3	Shipping & handling			$2.99	0.000%

Total before tax	$36.79
Tax	$0.00

amazon business

Invoice

Invoice # **1LV4-9GCQ-PYPY**

Amount due	**$36.79**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1LVD-6CGG-P4RV** | **July 01, 2026**

Invoice summary

Payment due by August 15, 2026

Item subtotal before tax	$ 433.18
Shipping & handling	$ 2.99
Promos & discounts	($ 2.99)
Total before tax	$ 433.18
Tax	$ 0.00
Amount due	**$ 433.18 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	30-Jun-2026
Purchased by	Sean Gibson
GL code	738-738-981

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Sean Gibson
24590 GEORGE ST
DEARBORN HEIGHTS, MI 48127-3116

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Anker USB C to Ethernet Adapter, Portable USB C Type-C 1-Gigabit Network Hub, 10/100/1000 Mbps,Network Adapter for MacBook Pro, iPad Pro 2019/2018, ChromeBook, XPS, Galaxy S9/S8, and More ASIN: B08CK9X9Z8 Sold by: FANTASIA TRADING LLC Order # 113-4032852-4049827	2	$18.98	$37.96	0.000%

amazon business

Invoice

Invoice # **1LVD-6CGG-P4RV**

	Description	Qty	Unit price	Item subtotal before tax	Tax
2	HumanCentric Dual VESA Mount Compatible with Dell OptiPlex Micro Mount, Supports VESA Dell Micro Mount Using Monitor Arm Wall Mount 100x100mm, Power Supply Holder Sold Separately, Part 101-2110 ASIN: B0CBCYBGFD Sold by: HumanCentric Ventures LLC Order # 113-0932436-8426631	10	$37.98	$379.80	0.000%
3	Cable Matters Mini USB to USB A Cable - 10ft, Mini B 2.0 Cable Compatible with PS3 Controller, Garmin Nuvi, GoPro Hero 3+, Blue Yeti/Snowball iCE Mic, TI-84+ CE, and More, Black ASIN: B0DNYD31FZ Sold by: Cable Matters Inc. Order # 113-0932436-8426631	2	$7.71	$15.42	0.000%
4	Shipping & handling			$2.99	0.000%
5	Promotions & discounts			($2.99)	0.000%

Total before tax	$433.18
Tax	$0.00
Amount due	**$433.18**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1M6T-QL73-HYK7** | **June 22, 2026**

Invoice summary

Payment due by August 06, 2026

Item subtotal before tax	$ 113.29
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 113.29
Tax	$ 0.00
Amount due	**$ 113.29 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	18-Jun-2026
Purchased by	Megan Wolney
GL code	738-738-728

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Megan Wolney
24590 GEORGE ST
DEARBORN HEIGHTS, MI 48127-3116

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Amazon Basics Dry-Erase Whiteboard Erasers with Soft Pile, for School, Office, Home, and Classroom, Black, 8-Pack ASIN: B07LFTZK9J Sold by: Amazon.com Services, Inc Order # 114-3186946-0509858	2	$13.38	$26.76	0.000%
2	Avery Printable Address Labels with Sure Feed, 1" x 2-5/8", Neon Magenta, Laser & Inkjet Compatible, 750 Blank Labels Total, Great for Branding, Mailing, Organizing, and More (5970) ASIN: B000093KZF Sold by: Staples, Inc. Order # 114-4221662-9157023	1	$15.28	$15.28	0.000%

amazon business

Invoice

Invoice # **1M6T-QL73-HYK7**

	Description	Qty	Unit price	Item subtotal before tax	Tax
3	Astrobrights Color Cardstock, 65 lb Cover Weight, 8.5 x 11, Solar Yellow, 250/Pack ASIN: B000095S4R Sold by: Amazon.com Services, Inc Order # 114-3186946-0509858	2	$19.69	$39.38	0.000%
4	EXPO Dry Erase Whiteboard Cleaning Spray, 8oz - Calendar, Organization, Essential Supplies for Office, School, Classroom, Teachers ASIN: B00006IBO5 Sold by: Amazon.com Services, Inc Order # 114-3186946-0509858	2	$2.99	$5.98	0.000%
5	EXPO Dry Erase Markers, Low Odor Ink, Assorted Fashion Colors, Chisel Tip, 36 Count - Easily Erases, Ideal for Classroom, Home, Office, Back to School, Teacher Supplies ASIN: B08WRK5Y5Q Sold by: Amazon.com Services, Inc Order # 114-3186946-0509858	1	$25.89	$25.89	0.000%

Total before tax	$113.29
Tax	$0.00
Amount due	**$113.29**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1M6W-VV3L-GPF3** | **July 13, 2026**

Invoice summary

Payment due by August 27, 2026

Item subtotal before tax	$ 74.48
Shipping & handling	$ 2.99
Promos & discounts	($ 2.99)
Total before tax	$ 74.48
Tax	$ 0.00
Amount due	**$ 74.48 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	07-Jul-2026
Purchased by	Sean Gibson
GL code	738-738-981

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Sean Gibson
24590 GEORGE ST
DEARBORN HEIGHTS, MI 48127-3116

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Anker USB C to Ethernet Adapter, Portable USB C Type-C 1-Gigabit Network Hub, 10/100/1000 Mbps,Network Adapter for MacBook Pro, iPad Pro 2019/2018, ChromeBook, XPS, Galaxy S9/S8, and More ASIN: B08CK9X9Z8 Sold by: FANTASIA TRADING LLC Order # 112-5121769-4233852	2	$15.53	$31.06	0.000%
2	Cable Matters Long 3-Pack USB Printer Cable - 15ft, USB A to B Cable, Compatible with Printer, External Hard Drive, Audio Interface, Scanner, MIDI Controller, MIDI Keyboard, Black ASIN: B00UNZ9QI4 Sold by: Cable Matters Inc. Order # 112-5938515-8577060	1	$17.95	$17.95	0.000%

amazon business

Invoice

Invoice # **1M6W-VV3L-GPF3**

	Description	Qty	Unit price	Item subtotal before tax	Tax
3	Cable Matters Short 3-Pack USB Printer Cable - 3ft, USB A to B Cable, Compatible with Printer, External Hard Drive, Audio Interface, Scanner, MIDI Controller, MIDI Keyboard, Black ASIN: B00UNZ9HLU Sold by: Cable Matters Inc. Order # 112-5938515-8577060	3	$8.49	$25.47	0.000%
4	Shipping & handling			$2.99	0.000%
5	Promotions & discounts			($2.99)	0.000%

Total before tax	$74.48
Tax	$0.00
Amount due	**$74.48**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1M7R-CDXH-V1JN** | **July 15, 2026**

Invoice summary

Payment due by August 29, 2026

Item subtotal before tax	$ 230.97
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 230.97
Tax	$ 0.00
Amount due	**$ 230.97 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	11-Jul-2026
Purchased by	Sean Gibson
GL code	101-258-728.000

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Sean Gibson
24590 GEORGE ST
DEARBORN HEIGHTS, MI 48127-3116

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	SANDISK 256GB Extreme PRO Dual Drive - Up to 1,000MB/s, USB Type-C, and USB Type-A, High-Performance Flash Drive - SDDDE1-256G-G46 ASIN: B0FY7GQT42 Sold by: Amazon.com Services, Inc Order # 113-8538375-5709017	3	$76.99	$230.97	0.000%

Total before tax	$230.97
Tax	$0.00
Amount due	**$230.97**

amazon business

Invoice

Invoice # **1M7R-CDXH-V1JN**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1M9H-YVGV-TK6V** | **July 09, 2026**

Invoice summary

Payment due by August 23, 2026

Item subtotal before tax	$ 344.97
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 344.97
Tax	$ 0.00
Amount due	**$ 344.97 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	07-Jul-2026
Purchased by	Kimberly J Comer
GL code	101-209-728.000

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Kimberly Comer
ASSESSING DEPARTMENT
6045 FENTON ST
DEARBORN HEIGHTS, MI 48127-3287

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	VIVO Corner Standing Desk, 75 x 63 inch Reversible L-Shaped Workstation, Electric Height Adjustment, Home, Office, and Reception Rooms, Black Table Top Black Frame, DESK-E3CTB-75 ASIN: B0C838KVV9 Sold by: CKnapp Sales, Inc. Order # 111-9641354-8373003	1	$328.99	$328.99	0.000%
2	2pcs Fluorescent Light Covers - Light Covers for Ceiling Lights Classroom Magnetic Light Filters for Office Home Hospitals 4 x 2 Feet (Cloud) ASIN: B0GKN4ZZ2V Sold by: Yiwu Harmony Daily Goods Co., Ltd. Order # 111-8025882-4071448	2	$7.99	$15.98	0.000%

amazon business

Invoice

Invoice # **1M9H-YVGV-TK6V**

Total before tax	$344.97
Tax	$0.00
Amount due	**$344.97**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1MGV-WKM4-TKPR** | **July 08, 2026**

Invoice summary

Payment due by August 22, 2026

Item subtotal before tax	$ 265.58
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 265.58
Tax	$ 0.00
Amount due	**$ 265.58 USD**

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	06-Jul-2026
Purchased by	Michelle Adkins
GL code	101.130.728.000

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Michelle Adkins
25637 MICHIGAN AVE
DEARBORN HEIGHTS, MI 48125-1037

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Williams Sound Pocketalker Ultra Hearing Amplifier | Easy-to-Use Hearing Amplifier for Seniors | Year Supply of Batteries | Amplified Sound Assistive Listening Device with Headphones for Elderly | Hearing Assist Earbuds ASIN: B00Q72Z5PU Sold by: Liberty Health Supply, llc Order # 113-5163385-4838657	1	$207.00	$207.00	0.000%
2	Williams Sound HED 027 Heavy-duty Folding Mono Headphones, Adult Size, 100mW Max Power Input, 3.5mm Plug, 39" Cord, Compatible with Williams AV Receivers and Pocketalkers, Black ASIN: B00B4WFRS8 Sold by: Harris Communications, Inc. Order # 113-5163385-4838657	2	$29.29	$58.58	0.000%

amazon business

Invoice

Invoice # **1MGV-WKM4-TKPR**

Total before tax	$265.58
Tax	$0.00
Amount due	**$265.58**

FAQs

How is tax calculated?
Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?
Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?
You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1MMQ-WD3D-4RMX** | **June 30, 2026**

Invoice summary

Payment due by August 14, 2026

Item subtotal before tax	$ 102.21
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 102.21
Tax	$ 0.00
Amount due	**$ 102.21 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	24-Jun-2026
Purchased by	Megan Wolney
GL code	738-738-728

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Megan Wolney
24590 GEORGE ST
DEARBORN HEIGHTS, MI 48127-3116

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Hamilco White Glossy Cardstock Paper 8.5x11-100lb Cover Heavyweight Card Stock for Laser Printers, Crafts, Invitations, Photo Cards & Brochures (50 Sheets) ASIN: B08C5HJG56 Sold by: Pros on Printing Corp Order # 114-4649831-3461060	2	$19.40	$38.80	0.000%
2	Rainbow Kraft-63004 Duo-Finish Kraft Paper Roll, 40 lb, 48 Inches x 200 Feet, White ASIN: B0062TMV0A Sold by: School Specialty, LLC Order # 114-4695121-0265833	1	$34.94	$34.94	0.000%

amazon business

Invoice

Invoice # **1MMQ-WD3D-4RMX**

	Description	Qty	Unit price	Item subtotal before tax	Tax
3	Westcott 55848 8-Inch Titanium-Bonded Scissors For Office and Home, Black/Gold, 4 Pack ASIN: B08839HD65 Sold by: Amazon.com Services, Inc Order # 114-4649831-3461060	3	$9.49	$28.47	0.000%

Total before tax	$102.21
Tax	$0.00
Amount due	**$102.21**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1MWR-K1VW-RDJK** | **July 01, 2026**

Invoice summary

Payment due by August 15, 2026

Item subtotal before tax	$ 7.99
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 7.99
Tax	$ 0.00
Amount due	**$ 7.99 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	29-Jun-2026
Purchased by	Megan Wolney
GL code	738-738-728

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Megan Wolney
24590 GEORGE ST
DEARBORN HEIGHTS, MI 48127-3116

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Amazon Basics No. 1 Paper Clips, Smooth, 1000 Count (10 Pack of 100), Silver ASIN: B074K8ZJ4B Sold by: Amazon.com Services, Inc Order # 114-0810068-6659402	1	$7.99	$7.99	0.000%

Total before tax	$7.99
Tax	$0.00
Amount due	**$7.99**

FAQs

How is tax calculated?
Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?
Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?
You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1N9R-V4RQ-9VFC** | **June 25, 2026**

Invoice summary

Payment due by August 09, 2026

Item subtotal before tax	$ 68.45
Shipping & handling	$ 2.99
Promos & discounts	($ 2.99)
Total before tax	$ 68.45
Tax	$ 0.00
Amount due	**$ 68.45 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	23-Jun-2026
Purchased by	Eileen Coleman
GL code	738-738-981

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Eileen Coleman
24602 VAN BORN RD
DEARBORN HEIGHTS, MI 48125-2006

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Neenah Index Cardstock, 8.5" x 11", 90 lb./163 gsm, White, 300 Sheets, Lightweight, 94 Brightness - EXTRA SHEETS, MORE VALUE! (91437) ASIN: B07D4YF3K4 Sold by: Amazon.com Services, Inc Order # 114-3924582-8401009	2	$14.17	$28.34	0.000%
2	Brawny Tear-A-Square 3-Ply Paper Towels, 12 XL Family Rolls = 30 Regular Rolls, Strong, Absorbent, and Durable with 3 Sheet Sizes (Quarter, Half, Full) ASIN: B0F5Z1W4Y1 Sold by: Amazon.com Services, Inc Order # 114-4992194-0350608	1	$24.99	$24.99	0.000%

amazon business

Invoice

Invoice # **1N9R-V4RQ-9VFC**

	Description	Qty	Unit price	Item subtotal before tax	Tax
3	GRUMBACHER Paint, 3 Fl Oz (Pack of 1), Sap Green ASIN: B00557D8WU Sold by: MI SHOPPING DEALS LLC Order # 114-4992194-0350608	1	$6.58	$6.58	0.000%
4	Smallbudi 168 PCS Small Paint Brushes Bulk, Flat & Round Tip Acrylic Paint Brush Set, Artist Paintbrushes for Acrylic Watercolor Canvas Face & Detail Painting, Art Craft Supplies for Kids Classroom ASIN: B0G255G5NJ Sold by: HONG KONG MINGDA TRADING CO., LIMITED Order # 114-4992194-0350608	1	$8.54	$8.54	0.000%
5	Shipping & handling			$2.99	0.000%
6	Promotions & discounts			($2.99)	0.000%

Total before tax	$68.45
Tax	$0.00
Amount due	**$68.45**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1NHQ-X9Y4-GGTY** | **June 29, 2026**

Invoice summary

Payment due by August 13, 2026

Item subtotal before tax	$ 626.42
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 626.42
Tax	$ 0.00
Amount due	**$ 626.42 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	25-Jun-2026
Purchased by	Michelle Adkins
GL code	101.130.728.000

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Michelle Adkins
25637 MICHIGAN AVE
DEARBORN HEIGHTS, MI 48125-1037

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	SUPEASY Desk File Organizer, Mesh Paper Tray Organizer with 4 Letter Trays and 2 Vertical File Holders, Desk Organizers and Accessories for Home Office, Black ASIN: B0FS6PW8NF Sold by: nanjingwenjiandianzishangwuyouxiangongsi Order # 113-7507318-7573064	1	$16.99	$16.99	0.000%

amazon business

Invoice

Invoice # **1NHQ-X9Y4-GGTY**

	Description	Qty	Unit price	Item subtotal before tax	Tax
2	Brother DCP-L2640DW Wireless Compact Monochrome Multi-Function Laser Printer with Copy and Scan, Duplex, Mobile, Black & White | Includes Refresh Subscription Trial(1), Works with Alexa ASIN: B0CPLFTPCV Sold by: Amazon.com Services, Inc Order # 113-7507318-7573064	3	$199.98	$599.94	0.000%
3	TERRO Outdoor Liquid Ant Bait Stakes 12-Pack - Ready-to-Use Ant Killer Traps for Household Ants including Acrobat, Crazy, Ghost and Little Black Ants, Weatherproof, T1813B ASIN: B0C3WM5G7H Sold by: Amazon.com Services, Inc Order # 113-7507318-7573064	1	$9.49	$9.49	0.000%

Total before tax	$626.42
Tax	$0.00
Amount due	**$626.42**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1NW9-JVMX-H6HQ** | **June 29, 2026**

Invoice summary

Payment due by August 13, 2026

Item subtotal before tax	$ 30.58
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 30.58
Tax	$ 0.00
Amount due	**$ 30.58 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	24-Jun-2026
Purchased by	Laurie Kupchick
GL code	101-956-728.050

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Laurie Kupchick
PENSION OFFICE
26155 RICHARDSON ST
DEARBORN HEIGHTS, MI 48127-1959

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Air Fryer Liners,125PCS Air Fryer Liner Disposable Paper Air Fryer Parchment Paper Liners Rectangular Air Fryer Accessories Baking Paper ASIN: B0BLT15XXM Sold by: Shenzhenshiyuanmengjiaqishangwufuwuyouxiangongsi Order # 114-6324938-1860236	2	$15.29	$30.58	0.000%

Total before tax	$30.58
Tax	$0.00
Amount due	**$30.58**

amazon business

Invoice

Invoice # **1NW9-JVMX-H6HQ**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1NWH-XXMF-1K9X** | **July 13, 2026**

Invoice summary

Payment due by August 27, 2026

Item subtotal before tax	$ 164.99
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 164.99
Tax	$ 0.00
Amount due	**$ 164.99 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	30-Jun-2026
Purchased by	Anthony C Smith
GL code	101-691-942.000

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Josie Hinojosa
4900 PARDEE AVE
DEARBORN HEIGHTS, MI 48125-2428

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	ASURION 2 Year B2B Appliance Protection Plan ($500 - $599.99) ASIN: B0D1768SVD Sold by: Asurion Services, LLC Order # 113-7124285-5161026	1	$164.99	$164.99	0.000%

Total before tax	$164.99
Tax	$0.00
Amount due	**$164.99**

FAQs

How is tax calculated?
Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?
Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?
You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1NXR-RDPG-YLHV** | **July 10, 2026**

Invoice summary

Payment due by August 24, 2026

Item subtotal before tax	$ 151.87
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 151.87
Tax	$ 0.00
Amount due	**$ 151.87 USD**

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	06-Jul-2026
Purchased by	John Danci
GL code	101-440-728.000

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

John Danci
PUBLIC WORKS DEPARTMENT
24600 VAN BORN RD
DEARBORN HEIGHTS, MI 48125-2006

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Quafwia 2 pcs Aluminum cam lock fittings (1-1/2" Part B) cam groove hose fitting camlock fittings, Male Adapter Female NPT Thread camlock fitting (1-1/2") ASIN: B0986ZZVN2 Sold by: Fuzhou Hengsheng Hardware Co.,Ltd. Order # 113-7770644-9249042	3	$17.00	$51.00	0.000%

amazon business

Invoice

Invoice # **1NXR-RDPG-YLHV**

	Description	Qty	Unit price	Item subtotal before tax	Tax
2	Quafwia 2 pcs Aluminum camlock Fittings (1-1/2" Type F) Cam & Groove Hose Fittings, cam Lock Fittings Male Adapter x Hose Shank cam Lock Fittings camlock Coupling (1-1/2") ASIN: B09B6W9RQ9 Sold by: Fuzhou Hengsheng Hardware Co.,Ltd. Order # 113-7770644-9249042	3	$18.43	$55.29	0.000%
3	SpringSpray 1-1/2" NPSH Aluminum Camlock Fitting Coupling With Heavy-Duty Industrial Fire Hose Nozzle Fire Equipment Constant Flow Fog Nozzle ASIN: B07YRZM1HZ Sold by: Hangzhou Yuhang Jinwumaoyishanghang Order # 113-7770644-9249042	2	$22.79	$45.58	0.000%

Total before tax	$151.87
Tax	$0.00
Amount due	**$151.87**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1PKP-PHQH-D6GK** | **June 24, 2026**

Invoice summary

Payment due by August 08, 2026

Item subtotal before tax	$ 9.99
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 9.99
Tax	$ 0.00
Amount due	**$ 9.99 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	23-Jun-2026
Purchased by	Dearborn Heights Libraries
GL code	738-738-981.00

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

CAROLYN SMITH
24602 VAN BORN RD
DEARBORN HEIGHTS, MI 48125-2006

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	An Unquiet Mind: A Memoir of Moods and Madness ASIN: 0679763309 Sold by: Amazon.com Services, Inc Order # 114-9864555-9075451	1	$9.99	$9.99	0.000%

Total before tax	$9.99
Tax	$0.00
Amount due	**$9.99**

FAQs

How is tax calculated?
Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?
Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?
You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1PQR-TTX9-D4LV** | **June 30, 2026**

Invoice summary

Payment due by August 14, 2026

Item subtotal before tax	$ 45.89
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 45.89
Tax	$ 0.00
Amount due	**$ 45.89 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	23-Jun-2026
Purchased by	Eileen Coleman
GL code	738-738-981

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Eileen Coleman
24602 VAN BORN RD
DEARBORN HEIGHTS, MI 48125-2006

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Jigsaw Puzzle 1000 Pieces for Beach Treasures Colorful Seashells Pebbles & Green Glass Bottle, Fun Challenging Family Puzzle with Letters on Back, for Adults, 27.5x19.7 Inch ASIN: B0GX58NFMK Sold by: shenzhenshihongtongtongkejiyouxiangongsi Order # 114-0515078-7513820	1	$10.24	$10.24	0.000%

amazon business

Invoice

Invoice # **1PQR-TTX9-D4LV**

	Description	Qty	Unit price	Item subtotal before tax	Tax
2	BraniacBits 100 Piece Puzzles for Kids 4-8 - Wildlife Birds Marine Dinosaurs Puzzle for Toddlers 3-5 Large Piece Puzzle for Seniors Adults Puzzles for Kids Ages 4-6 6-8 8-10 Educational Toys Gift ASIN: B0DY6F79LX Sold by: shenzhenshihongyouzhimaoyiyouxiangongsi Order # 114-0515078-7513820	1	$19.99	$19.99	0.000%
3	300 Piece Puzzles for Adults,Cute Dogs Jigsaw Puzzle for Adults Kids Seniors,Recycled Cardboard Dogs Large Piece Puzzle 300 Piece,Family Activity Great Gift for Family Friends 20.5 * 15 in ASIN: B0DJX42J8L Sold by: zhengzhouyishuomaoyiyouxiangongsi Order # 114-0515078-7513820	1	$7.59	$7.59	0.000%
4	Horse Puzzles 1000 Pieces for Adults, Colorful Animal Jigsaw Puzzles, Difficult Nature Landscape Painting Puzzle as Home Wall Art ASIN: B0F1YFBBTY Sold by: guangzhoushibeilekangyingeryongpinyouxiangongsi Order # 114-0515078-7513820	1	$8.07	$8.07	0.000%

Total before tax	$45.89
Tax	$0.00
Amount due	**$45.89**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1PV9-VFWD-41L1** | **July 01, 2026**

Invoice summary

Payment due by August 15, 2026

Item subtotal before tax	$ 68.61
Shipping & handling	$ 4.99
Promos & discounts	$ 0.00
Total before tax	$ 73.60
Tax	$ 0.00
Amount due	**$ 73.60 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	01-Jul-2026
Purchased by	AJ Wyatt-Moir
GL code	738-738-981

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

AJ Wyatt-Moir
24590 GEORGE ST
DEARBORN HEIGHTS, MI 48127-3116

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	JARLINK Clear Packing Tape (12 Rolls), Heavy Duty Packaging Tape for Shipping Packaging Moving Sealing, 2.7mil Thick, 1.88 inches Wide, 60 Yards Per Roll, 720 Total Yards ASIN: B07V68JCVF Sold by: SHENZHENSHI MINGRUI DIANZISHANGWU YOUXIANGONGSI Order # 111-9737247-4957826	3	$22.87	$68.61	0.000%
2	Shipping & handling			$4.99	0.000%

Total before tax	$73.60
Tax	$0.00

amazon business

Invoice

Invoice # **1PV9-VFWD-41L1**

Amount due	**$73.60**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1PWT-J7WP-DVV4** | **June 25, 2026**

Invoice summary

Payment due by August 09, 2026

Item subtotal before tax	$ 85.91
Shipping & handling	$ 0.00
Promos & discounts	($ 6.80)
Total before tax	$ 79.11
Tax	$ 0.00
Amount due	**$ 79.11 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	23-Jun-2026
Purchased by	Liz Sugg
GL code	101-371-728.000

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Liz Sugg
ATTN BUILDING DEPT 6045 FENTON ST
DEARBORN HEIGHTS, MI 48127-3287

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	seenda Wireless Mouse, 2.4G Noiseless Mouse with USB Receiver Portable Computer Mice for PC, Tablet, Laptop with Windows System (Olive Green) ASIN: B07TZTR1H5 Sold by: Shen Zhen Shi Xin Ni Da Ke Ji You Xian Gong Si Order # 112-9752215-6861840	1	$12.34	$12.34	0.000%

amazon business

Invoice

Invoice # **1PWT-J7WP-DVV4**

	Description	Qty	Unit price	Item subtotal before tax	Tax
2	TECKNET Wireless Mouse, 2.4G Ergonomic Optical Mouse, Computer Mouse for Laptop, PC, Computer, Chromebook, Notebook, 6 Buttons, 24 Months Battery Life, 2600 DPI, 5 Adjustment Levels - Pink ASIN: B0B7W736Z9 Sold by: TECHBLUE OCEAN PTE. LTD. Order # 112-9752215-6861840	1	$12.99	$12.99	0.000%
3	Aula F3099 Wireless Keyboard with Media Knob, Tri-Mode BT5.0/2.4GHz/USB-C Cute Creamy Keyboard with Number Pad, RGB Backlit Gaming Keyboard, Quiet Typing Pink Computer Keyboards for Office Laptop/PC ASIN: B0FPLVR4GZ Sold by: Shenzhenshi xingdongli technology Co.,Ltd Order # 112-9752215-6861840	1	$26.59	$26.59	0.000%
4	Aula F3099 Wireless Keyboard with Media Knob, Tri-Mode BT5.0/2.4GHz/USB-C Cute Creamy Keyboard with Number Pad, RGB Backlit Gaming Keyboard, Quiet Typing Green Computer Keyboards for Office Laptop/PC ASIN: B0FPLZFSVQ Sold by: Shenzhenshi xingdongli technology Co.,Ltd Order # 112-9752215-6861840	1	$33.99	$33.99	0.000%
5	Promotions & discounts			($6.80)	0.000%

Total before tax	$79.11
Tax	$0.00
Amount due	**$79.11**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1Q6L-WVP7-QG3H** | **July 17, 2026**

Invoice summary

Payment due by August 31, 2026

Item subtotal before tax	$ 23.47
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 23.47
Tax	$ 0.00
Amount due	**$ 23.47 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	14-Jul-2026
Purchased by	Eileen Coleman
GL code	738-738-981

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Eileen Coleman
24602 VAN BORN RD
DEARBORN HEIGHTS, MI 48125-2006

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Hospeco KL Waxed Kraft Receptacle Liner Bags, 500 Count - Moisture-Resistant Feminine Hygiene Waste Bags, Fits Sanitary Disposal Units, 7.5 x 10.5 x 3 in ASIN: B004NN5XV6 Sold by: Amazon.com Services, Inc Order # 114-9574654-1886652	1	$23.47	$23.47	0.000%

Total before tax	$23.47
Tax	$0.00
Amount due	**$23.47**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1QVK-4FG9-LJ7Q** | **June 26, 2026**

Invoice summary

Payment due by August 10, 2026

Item subtotal before tax	$ 167.92
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 167.92
Tax	$ 0.00
Amount due	**$ 167.92 USD**

Account # A25I1IKXQ3ALCO

Payment terms Net 45

Purchase date 24-Jun-2026

Purchased by Michael Mccaffery

GL code 738-738-981

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Michael Mccaffery
24590 GEORGE ST
DEARBORN HEIGHTS, MI 48127-3116

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Tatuo 36 Pcs 4th of July Pinwheels Blue American Flag Pinwheels Patriotic Pinwheels with Glowing Stickers Red White Blue Independence Day Pinwheels for July 4th Party Yard Garden Decoration ASIN: B0D5B1S4LS Sold by: SHENZHENSHI JIANYU WANG LUO KE JI YOU XIAN GONG SI Order # 111-5503056-3528258	8	$20.99	$167.92	0.000%

Total before tax	$167.92
Tax	$0.00
Amount due	**$167.92**

amazon business

Invoice

Invoice # **1QVK-4FG9-LJ7Q**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1RCT-13X9-FFJX** | **July 07, 2026**

Invoice summary

Payment due by August 21, 2026

Item subtotal before tax	$ 198.00
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 198.00
Tax	$ 0.00
Amount due	**$ 198.00 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	06-Jul-2026
Purchased by	Michelle Adkins
GL code	101.130.804.000

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Michelle Adkins
25637 MICHIGAN AVE
DEARBORN HEIGHTS, MI 48125-1037

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	IROGER Hearing Amplifier for Seniors, Personal Sound Amplifier, Smart Auto-Gain, Directional Microphone, Rechargeable Battery, Headphones & Earbuds Included ASIN: B0H3H7S6KB Sold by: iRoger Hearing Co., Limited Order # 113-5085383-6104209	2	$99.00	$198.00	0.000%

Total before tax	$198.00
Tax	$0.00
Amount due	**$198.00**

amazon business

Invoice

Invoice # **1RCT-13X9-FFJX**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1RH1-M7YP-YKX4** | **June 29, 2026**

Invoice summary

Payment due by August 13, 2026

Item subtotal before tax	$ 509.73
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 509.73
Tax	$ 0.00
Amount due	**$ 509.73 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	23-Jun-2026
Purchased by	Janet Lucas
GL code	300-728

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Janet Lucas
25637 MICHIGAN AVE
DEARBORN HEIGHTS, MI 48125-1037

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	BAND-AID Brand Adhesive Bandages Family Variety Pack, Wound Care for Minor Cuts, Scrapes & Burns, Helps Protect Against Dirt & Germs, Suitable for First Aid Kits, 5 Assorted Sizes, 280 Count ASIN: B001AJS1AQ Sold by: Amazon.com Services, Inc Order # 111-7387600-8832266	1	$12.37	$12.37	0.000%
2	Swiffer WetJet Solution Refill for Floor Mopping and Cleaning, All Purpose Multi Surface Floor Cleaning Solution, Fresh Citrus Scent, 1.25 Liters (2 Pack) ASIN: B0B78BT5V7 Sold by: Amazon.com Services, Inc Order # 111-7387600-8832266	1	$12.94	$12.94	0.000%

amazon business

Invoice

Invoice # **1RH1-M7YP-YKX4**

	Description	Qty	Unit price	Item subtotal before tax	Tax
3	6 Pack Multi-Function Electronic Timer - Magnetic Digital Timers Big LCD Display the Loud/Silent Switch Countdown Timer Extensively Use in Break Time, Cooking,Gym, Meeting, Classroom ASIN: B09J7YKK43 Sold by: SHENZHENSHI GENBAOLI KEJI YOUXIAN GONGSI Order # 111-7387600-8832266	1	$12.99	$12.99	0.000%
4	Clorox Disinfecting All-Purpose Cleaner 32 Oz and Bathroom Cleaner, Household Essentials, 30 Oz, Pack of 3 ASIN: B09PZLN5ZF Sold by: Amazon.com Services, Inc Order # 111-7387600-8832266	2	$14.12	$28.24	0.000%
5	Amazon Basics Low-Odor Dry Erase Whiteboard Markers, Chisel Tip, Quick-Dry, Black, 36-Pack ASIN: B0DNQ3MZQM Sold by: Amazon.com Services, Inc Order # 111-7387600-8832266	1	$17.59	$17.59	0.000%
6	First Aid Only 91248 OSHA-Compliant First Aid Kit, All-Purpose 50-Person Emergency First Aid Kit for Business, Worksite, Home, and Car, 260 Pieces ASIN: B08P27LHJ4 Sold by: Amazon.com Services, Inc Order # 111-7387600-8832266	4	$17.88	$71.52	0.000%
7	TV TOPVALUE 600 Pack 5 oz Paper Cups, Disposable Bathroom Mouthwash White Hot Drinking Cups for Home, School and Office ASIN: B09V2BFSCZ Sold by: hangzhouxinzhongdianzishangwuyouxianzerengongsi Order # 111-7387600-8832266	2	$25.64	$51.28	0.000%
8	Metrex CaviWipes Disinfecting Towelettes - Alcohol-Based Scent, Durable Non-Woven Disinfecting Wipes, Surface Cleaner for Healthcare Settings - 6" x 6-3/4", 160 Wipes, White, 4 Pack ASIN: B082S23GJ4 Sold by: Nice Brands LLC Order # 111-6572744-4857044	2	$39.55	$79.10	0.000%
9	Pure Life Purified Bottled Water, 24 Pack - Still Drinking Water Enhanced with Minerals for a Crisp Taste - 8 Fl Oz - Toy Story 5 Packaging Graphics ASIN: B00091S3K4 Sold by: Amazon.com Services, Inc Order # 111-7387600-8832266	1	$4.99	$4.99	0.000%

amazon business

Invoice

Invoice # **1RH1-M7YP-YKX4**

	Description	Qty	Unit price	Item subtotal before tax	Tax
10	Fabuloso 2X Multi-Purpose Cleaner, No Rinse Floor Cleaner, Long-Lasting Freshness, Lavender Scent, 169 fl oz ASIN: B0BZ6BPBPR Sold by: Staples, Inc. Order # 111-4288746-2890601	1	$49.82	$49.82	0.000%
11	AroCare Nitrile Gloves, Disposable Gloves, Comfortable, Powder Free, Latex Free | 100-1000 (Large, Case) ASIN: B08SJ6BFTD Sold by: AROSA TRADING Order # 111-6882438-8398640	2	$49.99	$99.98	0.000%
12	Lysol Disinfectant Spray, Sanitizing and Antibacterial Spray, For Disinfecting and Deodorizing, Crisp Linen, 12.5 Fl. Oz (Pack of 12) ASIN: B0040ZOQFG Sold by: PROTEK SUPPLIES INC Order # 111-7387600-8832266	1	$58.92	$58.92	0.000%
13	PGSONIC 20 Pack CR2450 3V Lithium Coin Battery ASIN: B08MT1TKM1 Sold by: Changzhou Niujie Dianchi Keji Youxian Gongsi Order # 111-7387600-8832266	1	$9.99	$9.99	0.000%

Total before tax	$509.73
Tax	$0.00
Amount due	**$509.73**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1RVC-HTCQ-VM34** | **June 18, 2026**

Invoice summary

Payment due by August 02, 2026

Item subtotal before tax	$ 386.45
Shipping & handling	$ 2.99
Promos & discounts	($ 4.89)
Total before tax	$ 384.55
Tax	$ 0.00
Amount due	**$ 384.55 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	15-Jun-2026
Purchased by	LizaJane Throne
GL code	738-738-981

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

LizaJane Throne
24590 GEORGE ST
DEARBORN HEIGHTS, MI 48127-3116

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Sistenia 200PCS Charms for Jewelry Making, Bulk Mixed Color Gold Metal Enamel Charms for Bracelets Keychain Making Cute Heart Pendants DIY Earring Necklaces Bag Fun Charm for Arts & Crafts Making Supplies ASIN: B0GR9NXP8C Sold by: JOYWILL INNOVATION LIMITED Order # 112-4629414-2688213	1	$11.75	$11.75	0.000%

amazon business

Invoice

Invoice # **1RVC-HTCQ-VM34**

	Description	Qty	Unit price	Item subtotal before tax	Tax
2	Crayola Air Dry Clay (5lbs), Teacher Supplies, Natural White Modeling Clay for Kids, Sculpting Material, Bulk Craft Supplies for Art Classrooms ASIN: B089T7PX27 Sold by: Amazon.com Services, Inc Order # 112-8321552-9429855	2	$13.58	$27.16	0.000%
3	JIALEEY 400 PCS Wholesale Bulk Lots Jewelry Making Charms Mixed Smooth Tibetan Silver Alloy Charms Pendants DIY for Bracelet Necklace Jewelry Making and Crafting ASIN: B09Y5VVQMX Sold by: Changzhou Lifeng Guanggao Chuanmei Youxian Gongsi Order # 112-4629414-2688213	1	$13.90	$13.90	0.000%
4	Cotton Swabs 2000ct(20 Pack),Double-Tipped Cotton Buds,Cotton Swabs with Wooden Sticks,Cotton Swabs for Ears,Makeup,Daily Cleaning ASIN: B0823PX9BW Sold by: Changsha Bixin Handicraft Co.,Ltd Order # 112-4629414-2688213	1	$13.99	$13.99	0.000%
5	lifetop 120PCS Painting Rocks, DIY Rocks Flat & Smooth Kindness Rocks for Arts, Crafts, Decoration, Medium/Small/Tiny Rocks for Painting,Hand Picked for Painting Rocks... ASIN: B07MLQP58J Sold by: fan Mei Chen Order # 112-4629414-2688213	2	$15.49	$30.98	0.000%
6	60PCS Small Hatching Dinosaur Eggs for Dinosaur Birthday Party Favors Graduation Goodie Treat Bag Stuffers Classroom Carnival Prizes Bulk Pinata Fillers Novelty Grow in Water Dino Egg with Toys Inside ASIN: B0BLXKSCXY Sold by: Guangzhou Feiming E-commerce Co.,Ltd Order # 112-8321552-9429855	1	$15.99	$15.99	0.000%
7	gobyhumm 50 Pieces Muslin Bags Cotton Drawstring Bags Sachet Bag for Home Supplies 4 * 6" ASIN: B0DZNBRFQJ Sold by: YiwushiBuyanzhiDianzishangwuyouxiangongsi Order # 112-4629414-2688213	2	$16.14	$32.28	0.000%

amazon business

Invoice

Invoice # **1RVC-HTCQ-VM34**

	Description	Qty	Unit price	Item subtotal before tax	Tax
8	120 Pcs Reusable Water Balls,Soft Soaker Splash Balloons for Outdoor Water Games,Pool and Beach Activities,Reusable Water Toys for Summer Fun and Party Favors ASIN: B0DPWQXX8D Sold by: changzhouzhuandaoledianzishangwuyouxiangongsi Order # 112-4629414-2688213	2	$16.99	$33.98	0.000%
9	Kimicare Kids Dinosaur Figures Toys, 18 Pcs Plastic Dinosaur Toys for Kids 3-5, STEM Educational Realistic Dinosaurs Figurine Playset for Toddlers, 5 to 7 Inch Dino Toy Birthday Gifts Boys Girls ASIN: B075JFHQVW Sold by: Xiamen Chuangchi Trading Co., Ltd Order # 112-4629414-2688213	2	$18.98	$37.96	0.000%
10	FlyFlag Air Dry Clay - 100 Colors, Ultra Light and Soft, Non-Toxic Modeling Clay for Kids with Tools and Tutorials, for Creative Play and Learning ASIN: B0BSG84SFL Sold by: FlyFlag LLC Order # 112-4629414-2688213	2	$19.94	$39.88	0.000%
11	Blueweenly 48 Sets Wooden Insect Craft Kit for Kids Paint Your Own 3D Bug Crafts DIY Butterfly Dragonfly Snail Unfinished Bug Party Favors for Preschool Spring Summer Birthday Party Supplies ASIN: B0GKFJWS59 Sold by: SHENZHENSHIYUHONGDIANZISHANGWUYOUXIANGONGSI Order # 112-4629414-2688213	2	$19.99	$39.98	0.000%
12	60 Pieces 4 Inch Blank Ceramic Coasters, Unglazed Ceramic Tiles Coasters, Ceramic Tiles with Cork Backing Pads for Painting, DIY Crafts, Mosaics, Square, White.by GNIEMCKIN ASIN: B0C6D69M41 Sold by: SHENZHENSENYANDIANZISHANGWUYOUXIANGONGSI Order # 112-4629414-2688213	2	$39.86	$79.72	0.000%

amazon business

Invoice

Invoice # **1RVC-HTCQ-VM34**

	Description	Qty	Unit price	Item subtotal before tax	Tax
13	SANNIX 156Pcs/6 Sets Letter Charms - ABC Alphabet Charms DIY Bracelets & Necklaces with 200Pcs Jump Rings for Jewelry Making, KC Gold ASIN: B0CSSRKHL4 Sold by: hefeikangchuidianzishangwuyouxiangongsi Order # 112-4629414-2688213	1	$8.88	$8.88	0.000%
14	Promotions & discounts			($4.89)	0.000%
15	Shipping & handling			$2.99	0.000%

Total before tax	$384.55
Tax	$0.00
Amount due	**$384.55**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1RWG-TFHC-CCHJ** | **July 13, 2026**

Invoice summary

Payment due by August 27, 2026

Item subtotal before tax	$ 139.52
Shipping & handling	$ 2.99
Promos & discounts	($ 2.99)
Total before tax	$ 139.52
Tax	$ 0.00
Amount due	**$ 139.52 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	12-Jul-2026
Purchased by	Sean Gibson
GL code	101-258-728.000

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Sean Gibson
24590 GEORGE ST
DEARBORN HEIGHTS, MI 48127-3116

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Logitech MK470 Slim Wireless Keyboard and Mouse Combo - Modern Compact Layout, Ultra Quiet, 2.4 GHz USB Receiver, Plug n' Play Connectivity, Compatible with Windows - Graphite ASIN: B07VD4Q84X Sold by: Amazon.com Services, Inc Order # 113-8635962-5117802	4	$34.88	$139.52	0.000%
2	Shipping & handling			$2.99	0.000%
3	Promotions & discounts			($2.99)	0.000%

Total before tax	$139.52
Tax	$0.00

amazon business

Invoice

Invoice # **1RWG-TFHC-CCHJ**

Amount due	**$139.52**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1RWY-XYCN-HDN6** | **June 30, 2026**

Invoice summary

Payment due by August 14, 2026

Item subtotal before tax	$ 8.31
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 8.31
Tax	$ 0.00
Amount due	**$ 8.31 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	24-Jun-2026
Purchased by	Laurie Kupchick
GL code	101-956-728.050

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Laurie Kupchick
PENSION OFFICE
26155 RICHARDSON ST
DEARBORN HEIGHTS, MI 48127-1959

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Amazon Basics 20-Pack AA Alkaline Batteries, 1.5 Volt, 10-Year Leak-Free Shelf Life, for Everyday and Household Devices ASIN: B00NTCH52W Sold by: Amazon.com Services, Inc Order # 114-0771997-8213837	1	$8.31	$8.31	0.000%

Total before tax	$8.31
Tax	$0.00
Amount due	**$8.31**

amazon business

Invoice

Invoice # **1RWY-XYCN-HDN6**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1RXD-VMXG-KG4Y** | **June 29, 2026**

Invoice summary

Payment due by August 13, 2026

Item subtotal before tax	$ 655.91
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 655.91
Tax	$ 0.00
Amount due	**$ 655.91 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	24-Jun-2026
Purchased by	AJ Wyatt-Moir
GL code	738-738-981

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

AJ Wyatt-Moir
24590 GEORGE ST
DEARBORN HEIGHTS, MI 48127-3116

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	PUNPUBA LED Tea Lights Candles- 100Pack Flameless Candles Realistic and Bright Flickering Long Lasting 200Hours for Holiday Celebration,Party, Home Decoration WarmWhite,Battery Operated ASIN: B0DQD5W7V5 Sold by: shenzhenshisanzhongwujinzhipinyouxiangongsi Order # 111-5749283-0732267	11	$19.19	$211.09	0.000%

amazon business

Invoice

Invoice # **1RXD-VMXG-KG4Y**

	Description	Qty	Unit price	Item subtotal before tax	Tax
2	PUNPUBA LED Tea Lights Candles- 100Pack Flameless Candles Realistic and Bright Flickering Long Lasting 200Hours for Holiday Celebration,Party, Home Decoration WarmWhite,Battery Operated ASIN: B0DQD5W7V5 Sold by: shenzhenshisanzhongwujinzhipinyouxiangongsi Order # 111-5749283-0732267	5	$19.19	$95.95	0.000%
3	MotiMind 100 Pcs White Tacky Glue Pens Bulk for Crafts Quick Dry Mini Glue Pens for Crafting Mini Tacky Bottles Sticks for DIY Arts and Crafts Projects (White) ASIN: B0DQY7X753 Sold by: SHENZHENSHIXINXINRONGKEJIYOUXIANGONGSI Order # 111-5749283-0732267	1	$27.54	$27.54	0.000%
4	MotiMind 100 Pcs White Tacky Glue Pens Bulk for Crafts Quick Dry Mini Glue Pens for Crafting Mini Tacky Bottles Sticks for DIY Arts and Crafts Projects (White) ASIN: B0DQY7X753 Sold by: SHENZHENSHIXINXINRONGKEJIYOUXIANGONGSI Order # 111-5749283-0732267	3	$27.54	$82.62	0.000%
5	MotiMind 100 Pcs White Tacky Glue Pens Bulk for Crafts Quick Dry Mini Glue Pens for Crafting Mini Tacky Bottles Sticks for DIY Arts and Crafts Projects (White) ASIN: B0DQY7X753 Sold by: SHENZHENSHIXINXINRONGKEJIYOUXIANGONGSI Order # 111-5749283-0732267	3	$27.54	$82.62	0.000%
6	POLYSELLS 1000 pcs 6x9 Inches Blue Poly Mailers Shipping Envelopes, Strong Adhesive Sealing, Waterproof, and Tear-resistant Postal Mailing Bags for Clothing, Books, and Accessories ASIN: B0CF1FKZ1L Sold by: DOUBLE J OF LC Order # 111-5749283-0732267	1	$28.49	$28.49	0.000%
7	Turbo Bee 1200Pack 4oz Disposable Paper Cups,Disposable Espresso Cups,Coffee Cups, Hot/Cold Beverage Drinking Cups for Party, Travel and Events ASIN: B0CWMVYSNT Sold by: wuyixianmeilisuyeyouxiangongsi Order # 111-5749283-0732267	2	$42.41	$84.82	0.000%

amazon business

Invoice

Invoice # **1RXD-VMXG-KG4Y**

	Description	Qty	Unit price	Item subtotal before tax	Tax
8	Vplus 2000 Pack 3 OZ Cold Clear Small Plastic Cups, 3 Ounce Disposable Measuring Tasting Sample Mouthwash Dessert Shot Cups for Bathroom, Party, Drinking ASIN: B09SFS9TY7 Sold by: hangzhouzhuofengdianzishangwuyouxiangongsi Order # 111-5749283-0732267	1	$42.78	$42.78	0.000%

Total before tax	$655.91
Tax	$0.00
Amount due	**$655.91**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1T6P-KVWG-1J4N** | **July 13, 2026**

Invoice summary

Payment due by August 27, 2026

Item subtotal before tax	$ 61.74
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 61.74
Tax	$ 0.00
Amount due	**$ 61.74 USD**

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	10-Jul-2026
Purchased by	Eileen Coleman
GL code	738-738-728

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Eileen Coleman
24602 VAN BORN RD
DEARBORN HEIGHTS, MI 48125-2006

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	(50 Rolls) 3 1/8 x 230 Thermal Paper Receipt Rolls (55 GSM Premium Quality German Paper) Fits All POS Cash Registers BPA Free - BuyRegisterRolls ASIN: B00PKHLY26 Sold by: E Merchant Investment Group LLC Order # 114-7091465-9185850	1	$61.74	$61.74	0.000%

Total before tax	$61.74
Tax	$0.00
Amount due	**$61.74**

amazon business

Invoice

Invoice # **1T6P-KVWG-1J4N**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1TFX-HC9K-9YPW** | **July 10, 2026**

Invoice summary

Payment due by August 24, 2026

Item subtotal before tax	$ 69.06
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 69.06
Tax	$ 0.00
Amount due	**$ 69.06 USD**

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	08-Jul-2026
Purchased by	Eileen Coleman
GL code	738-738-981

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Eileen Coleman
24602 VAN BORN RD
DEARBORN HEIGHTS, MI 48125-2006

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	favide 22 Pack 0.5mm 6-in-1 Multicolor Ballpoint Pen,6-Color Retractable Ballpoint Pens for Office School Supplies Students Children Gift,Kids Party Favors ASIN: B07DWNVB11 Sold by: Shenzhen Jingyuan Technology Co., Ltd Order # 114-0935300-4897818	1	$11.39	$11.39	0.000%

amazon business

Invoice

Invoice # **1TFX-HC9K-9YPW**

	Description	Qty	Unit price	Item subtotal before tax	Tax
2	24 Packs Bulk octopus Fidget Bubble Bulk Mini Pop Keychain Fidget for Teens and Kids, Birthday Party Favors Supplies Classroom summer Student gifts ASIN: B0BVMWG6LD Sold by: binyangxianshunhuabaihuodian Order # 114-0935300-4897818	1	$11.79	$11.79	0.000%
3	24PCS Transformable Fidget Spinners,Bulk Sensory Fidget Stress Relief Toys for Kids Boys Girls Age 8-13 Fingertip Gyros Party Favors Birthday Gifts for Teens Travel Toys ASIN: B0FMY8S6Q3 Sold by: Yongchun Jiayijin Trading Company Order # 114-0935300-4897818	1	$18.89	$18.89	0.000%
4	Fidget Spinner 24 Pack, Light up Sensory Fidget Toys Bulk Adults Kids with Autism ADHD, Kids Fidgets Party Favors Treasure Prize Box Toys for Classroom Glow Goodie Bags Stuffers Anxiety Stress Relief ASIN: B0GT9RMW5Q Sold by: Yiwushiliyangdianzishangwuyouxiangongsi Order # 114-0935300-4897818	1	$26.99	$26.99	0.000%

Total before tax	$69.06
Tax	$0.00
Amount due	**$69.06**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1TJH-W9YL-KQNF** | **June 30, 2026**

Invoice summary

Payment due by August 14, 2026

Item subtotal before tax	$ 779.98
Shipping & handling	$ 2.99
Promos & discounts	($ 2.99)
Total before tax	$ 779.98
Tax	$ 0.00
Amount due	**$ 779.98 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	29-Jun-2026
Purchased by	Dana Flamont
GL code	101-190-730.000

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Dana Flamont
6045 FENTON ST
DEARBORN HEIGHTS, MI 48127-3287

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	eufy Security 4G LTE Cam S330, 4K Cellular Solar Security Cameras Wireless Outdoor, Pan and Tilt, 4G and Wi-Fi Duo-Mode, AI Tracking, with SIM Card and 32GB SD Card, No WiFi, No Problem ASIN: B0CZ6KW4NP Sold by: Power Mobile Life LLC Order # 114-2901362-6267444	2	$169.98	$339.96	0.000%
2	Vasco V4 Language Translator Device | 112 Languages | Free Lifetime Internet in Almost 200 Countries | Black Onyx ASIN: B0B7SF2QJ3 Sold by: Vasco Electronics LLC Order # 114-3474891-7765802	1	$440.02	$440.02	0.000%
3	Shipping & handling			$2.99	0.000%

amazon business

Invoice

Invoice # **1TJH-W9YL-KQNF**

	Description	Qty	Unit price	Item subtotal before tax	Tax
4	Promotions & discounts			($2.99)	0.000%

Total before tax	$779.98
Tax	$0.00
Amount due	**$779.98**

FAQs

How is tax calculated?
Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?
Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?
You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1TLX-TLPK-NQNV** | **June 20, 2026**

Invoice summary

Payment due by August 04, 2026

Item subtotal before tax	$ 16.78
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 16.78
Tax	$ 0.00
Amount due	**$ 16.78 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	11-Jun-2026
Purchased by	Saba Al-Hachami
GL code	738-738-981

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Saba Al-Hachami
24590 GEORGE ST
DEARBORN HEIGHTS, MI 48127-3116

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	كعك ASIN: 9957040707 Sold by: GnhBos Inc., DBA AramediA Order # 112-6838394-2379455	1	$16.78	$16.78	0.000%

Total before tax	$16.78
Tax	$0.00
Amount due	**$16.78**

FAQs

How is tax calculated?
Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?
Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?
You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1TLX-TLPK-P1YT** | **June 20, 2026**

Invoice summary

Payment due by August 04, 2026

Item subtotal before tax	$ 40.83
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 40.83
Tax	$ 0.00
Amount due	**$ 40.83 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	18-Jun-2026
Purchased by	Eileen Coleman
GL code	738-738-981

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Eileen Coleman
24602 VAN BORN RD
DEARBORN HEIGHTS, MI 48125-2006

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Buffalo Games - Chuck Pinson - Cottage by the Sea - 1000 Piece Puzzle for Adults, Serene Lighthouse Jigsaw with Poster, Premium Scenic Puzzle for Game Nights ASIN: B07BV3MFTQ Sold by: Amazon.com Services, Inc Order # 114-7530495-5497843	1	$11.97	$11.97	0.000%
2	Nattork Jigsaw Puzzles 1000 Pieces for Adults, Families (Sea World) Pieces Fit Together Perfectly ASIN: B0C4WXQ3TJ Sold by: Ningbo Xiaowei Yunji Dianzi Shangwu youxiangongsi Order # 114-7530495-5497843	1	$8.99	$8.99	0.000%

amazon business

Invoice

Invoice # **1TLX-TLPK-P1YT**

	Description	Qty	Unit price	Item subtotal before tax	Tax
3	1000 Piece Puzzles for Adults, Autumn Landscape Jigsaw Puzzle, Villa and Dog Jigsaw Puzzles 1000 Pieces, Challenging Game Home Decor Birthday Party Gift Toy for Adults Kids Seniors, 28×20 in ASIN: B0DDT5GG1V Sold by: shenzhenqianjishunmaoyiyouxiangongsi Order # 114-7530495-5497843	1	$9.88	$9.88	0.000%
4	1000 Piece Puzzle for Adults - Summer Animals Puppies Jigsaw Puzzle, Plant Puzzle 1000 Pieces, Relaxing and Challenging Gift for Adults, 28×20 in ASIN: B0FFH5PHLG Sold by: linyixiankechuangdianzikejiyouxiangongsi Order # 114-7530495-5497843	1	$9.99	$9.99	0.000%

Total before tax	$40.83
Tax	$0.00
Amount due	**$40.83**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1TVH-36CC-CDRT** | **June 29, 2026**

Invoice summary

Payment due by August 13, 2026

Item subtotal before tax	$ 140.85
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 140.85
Tax	$ 0.00
Amount due	**$ 140.85 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	25-Jun-2026
Purchased by	AJ Wyatt-Moir
GL code	738-738-981

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

AJ Wyatt-Moir
24590 GEORGE ST
DEARBORN HEIGHTS, MI 48127-3116

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Yuxung 80000 Pcs Bulk Loose 6 mm Round Embroidery Sequins with Holes Rainbow Sequins for Crafts with Storage Box Spangles for Jewelry Making Sewing DIY Art(320 Grams) ASIN: B0CD1T8T62 Sold by: shenzhenshixizexuanmaoyiyouxiangongsi Order # 111-7743127-2861027	3	$14.99	$44.97	0.000%

amazon business

Invoice

Invoice # **1TVH-36CC-CDRT**

	Description	Qty	Unit price	Item subtotal before tax	Tax
2	Selizo Craft Gems Self Adhesive Rhinestones Stickers Jewel Stickers Craft Jewels Stick On Gems Bling Crystal Diamond Stickers for Crafts, Assorted Shapes, Sizes and Colors (658Pcs, 14 Sheets) ASIN: B07PVP8JPP Sold by: Shenzhen Ruihao E-commerce Co., Ltd Order # 111-7743127-2861027	12	$7.99	$95.88	0.000%

Total before tax	$140.85
Tax	$0.00
Amount due	**$140.85**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1V33-JPXK-Y63X** | **July 15, 2026**

Invoice summary

Payment due by August 29, 2026

Item subtotal before tax	$ 519.96
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 519.96
Tax	$ 0.00
Amount due	**$ 519.96 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	13-Jul-2026
Purchased by	Sean Gibson
GL code	101-258-728.000

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Sean Gibson
24590 GEORGE ST
DEARBORN HEIGHTS, MI 48127-3116

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Dell WD19 180W Docking Station (130W Power Delivery) USB-C, HDMI, Dual DisplayPort, Black ASIN: B07S3XHMP1 Sold by: Quiet Day Shopping LLC Order # 112-4604523-4201010	4	$129.99	$519.96	0.000%

Total before tax	$519.96
Tax	$0.00
Amount due	**$519.96**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1VGF-NRDJ-HHCC** | **July 02, 2026**

Invoice summary

Payment due by August 16, 2026

Item subtotal before tax	$ 17.34
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 17.34
Tax	$ 0.00
Amount due	**$ 17.34 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	01-Jul-2026
Purchased by	Eileen Coleman
GL code	738-738-981

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Eileen Coleman
24602 VAN BORN RD
DEARBORN HEIGHTS, MI 48125-2006

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Softsoap Moisturizing Liquid Hand Soap, Soothing Clean Aloe Vera - 7.5 Fl Oz (Pack of 6) ASIN: B079FV8QB9 Sold by: Amazon.com Services, Inc Order # 114-3342388-2773825	1	$7.44	$7.44	0.000%

amazon business

Invoice

Invoice # **1VGF-NRDJ-HHCC**

	Description	Qty	Unit price	Item subtotal before tax	Tax
2	RUSPEPA Reversible Wrapping Paper Roll, Mini Roll, Green & Light Pink Stripes and Diamond Pattern, Holiday Gift Wrap for Christmas, Birthday, Valentine's Day, Merry Market Gifts, 17 Inches x 16.4 Feet ASIN: B0FQCGFF1F Sold by: Xia Men FuPu Shang Pin Bao Zhuang You Xian Gong Si Order # 114-3342388-2773825	1	$9.90	$9.90	0.000%

Total before tax	$17.34
Tax	$0.00
Amount due	**$17.34**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1VHF-7CCJ-RKCX** | **July 15, 2026**

Invoice summary

Payment due by August 29, 2026

Item subtotal before tax	$ 17.98
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 17.98
Tax	$ 0.00
Amount due	**$ 17.98 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	13-Jul-2026
Purchased by	Saba Al-Hachami
GL code	738-738-981

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Saba Al-Hachami
24590 GEORGE ST
DEARBORN HEIGHTS, MI 48127-3116

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Night at the Museum [Blu-ray] ASIN: B000NOKJBS Sold by: Brad Ernst Order # 112-6941030-8773065	1	$17.98	$17.98	0.000%

Total before tax	$17.98
Tax	$0.00
Amount due	**$17.98**

FAQs

How is tax calculated?
Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?
Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?
You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1W6K-DCG1-QY49** | **July 19, 2026**

Invoice summary

Payment due by September 02, 2026

Item subtotal before tax	$ 250.23
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 250.23
Tax	$ 0.00
Amount due	**$ 250.23 USD**

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	12-Jul-2026
Purchased by	Sean Gibson
GL code	101-258-728.000

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Sean Gibson
24590 GEORGE ST
DEARBORN HEIGHTS, MI 48127-3116

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Klein Tools 32581 4-in-1 Electronics Screwdriver Set with 2 Slotted, 2 Phillips Precision Machined Bits, Ideal for Terminal Blocks ASIN: B01EOY7LTA Sold by: Amazon.com Services, Inc Order # 113-2177706-4655466	2	$11.97	$23.94	0.000%
2	DYMO Industrial Label Maker, Rhino 4200, Time-Saving Hot Keys, Prints Fast - Durable For Job Sites and Heavy-Duty Labeling Jobs ASIN: B005MR516Y Sold by: Amazon.com Services, Inc Order # 113-2177706-4655466	1	$123.99	$123.99	0.000%

amazon business

Invoice

Invoice # **1W6K-DCG1-QY49**

	Description	Qty	Unit price	Item subtotal before tax	Tax
3	METALLIXITY Pan Head Torx Security Screws Bolts (M6-1x20mm) 20Pcs, Button Torx Head Machine Screws 304 Stainless Steel - for Furniture Woodworking Project, Silver Tone ASIN: B0F2H7DWZ3 Sold by: GuangZhouXinLiChengWangLuoKeJiYouXianGongSi Order # 113-1068679-4901015	1	$2.74	$2.74	0.000%
4	Replacement Battery for for DYMO LabelManager 360D Rhino 5200 Rhino 4200 LabelManager 420P, 1759398 S0895840 W002856, Li-ion 7.40V 1600mAh / 11.84Wh ASIN: B08JQ677W1 Sold by: shenzhenshibaixintongtouzizixunyouxiangongsi Order # 113-2177706-4655466	1	$24.57	$24.57	0.000%
5	DYMO Label Maker LabelManager 280 Rechargeable Portable Label Maker Easy-to-Use One-Touch Smart Keys QWERTY Keyboard PC and Mac Connectivity For Home & Office Organization ASIN: B009NVTE5E Sold by: Amazon.com Services, Inc Order # 113-2177706-4655466	1	$74.99	$74.99	0.000%

Total before tax	$250.23
Tax	$0.00
Amount due	**$250.23**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1W16-3XK4-XX4X** | **July 13, 2026**

Invoice summary

Payment due by August 27, 2026

Item subtotal before tax	$ 87.25
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 87.25
Tax	$ 0.00
Amount due	**$ 87.25 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	09-Jul-2026
Purchased by	Theresa McArleton
GL code	101-691-944-000

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Theresa McArleton
1801 N BEECH DALY RD
DEARBORN HEIGHTS, MI 48127-3457

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Body Conditioning Gym Posters - Set of 7 Fitness Posters - Laminated Exercise Posters - EXTRA LARGE - 33" x 23.5" - Physical Training and Workouts - Includes Video Training Support ASIN: B00M780XAU Sold by: Daydream Education LLC Order # 112-2929731-7716241	1	$87.25	$87.25	0.000%

Total before tax	$87.25
Tax	$0.00
Amount due	**$87.25**

amazon business

Invoice

Invoice # **1W16-3XK4-XX4X**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1WJJ-6KFC-441V** | **June 26, 2026**

Invoice summary

Payment due by August 10, 2026

Item subtotal before tax	$ 15.90
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 15.90
Tax	$ 0.00
Amount due	**$ 15.90 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	25-Jun-2026
Purchased by	Eileen Coleman
GL code	738-738-981

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Eileen Coleman
24602 VAN BORN RD
DEARBORN HEIGHTS, MI 48125-2006

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Walrus Heavy Duty Vinyl Tablecloth with Flannel Backing Waterproof Oil-Proof Plastic Table Cloth Stain-Resistant Wipeable Rectangle or Square Table Cover for Indoor and Outdoor (Line,52x70 Inch) ASIN: B0F2H5X53G Sold by: Dongguan Haixiang Electronic Commerce Co., Ltd. Order # 114-4627615-1910654	1	$15.90	$15.90	0.000%

Total before tax	$15.90
Tax	$0.00
Amount due	**$15.90**

amazon business

Invoice

Invoice # **1WJJ-6KFC-441V**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1WJX-F3C4-W1XF** | **June 23, 2026**

Invoice summary

Payment due by August 07, 2026

Item subtotal before tax	$ 59.97
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 59.97
Tax	$ 0.00
Amount due	**$ 59.97 USD**

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	08-Jun-2026
Purchased by	John Danci
GL code	101-440-728.000

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

John Danci
PUBLIC WORKS DEPARTMENT
24600 VAN BORN RD
DEARBORN HEIGHTS, MI 48125-2006

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	xyocx Replacement Friction Disc/Clutch Lining 7280 64644 BFD24 for Woods or Bush Hog Woods 1220R 1315R 220R 255R 256R (Set of 2) ASIN: B0DQXYN5HK Sold by: nanchangchaojiashangmaoyouxiangongsi Order # 113-8298588-5654645	3	$19.99	$59.97	0.000%

Total before tax	$59.97
Tax	$0.00
Amount due	**$59.97**

amazon business

Invoice

Invoice # **1WJX-F3C4-W1XF**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1WQ6-QPJL-PLGD** | **July 01, 2026**

Invoice summary

Payment due by August 15, 2026

Item subtotal before tax	$ 168.94
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 168.94
Tax	$ 0.00
Amount due	**$ 168.94 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	25-Jun-2026
Purchased by	LizaJane Throne
GL code	738-738-981

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

LizaJane Throne
24590 GEORGE ST
DEARBORN HEIGHTS, MI 48127-3116

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Turbo Bee 600 Pack 12 oz Paper Bowls Bulk, Disposable Bowls Compostable, Heavy Duty Eco Friendly Bagasse Bowls, Leak Resistant, Microwave Safe for Catering, Party, Restaurant Use ASIN: B0G3PKP7RG Sold by: wuyixianmeilisuyeyouxiangongsi Order # 112-0258222-7734639	2	$33.59	$67.18	0.000%
2	Amazon Basics Resealable Double Zipper Sandwich Storage Bags for Food Storage, 300 Count (Previously Solimo) ASIN: B095PQ6SX7 Sold by: Amazon.com Services, Inc Order # 112-4807015-0049056	12	$8.48	$101.76	0.000%

amazon business

Invoice

Invoice # **1WQ6-QPJL-PLGD**

Total before tax	$168.94
Tax	$0.00
Amount due	**$168.94**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1WTX-R7R7-13FJ** | **July 10, 2026**

Invoice summary

Payment due by August 24, 2026

Item subtotal before tax	$ 391.90
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 391.90
Tax	$ 0.00
Amount due	**$ 391.90 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	08-Jul-2026
Purchased by	Sean Gibson
GL code	738-738-981

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Sean Gibson
24590 GEORGE ST
DEARBORN HEIGHTS, MI 48127-3116

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	HumanCentric Dual VESA Mount Compatible with Dell OptiPlex Micro Mount, Supports VESA Dell Micro Mount Using Monitor Arm Wall Mount 100x100mm, Power Supply Holder Sold Separately, Part 101-2110 ASIN: B0CBCYBGFD Sold by: HumanCentric Ventures LLC Order # 112-6980467-9417816	10	$39.19	$391.90	0.000%

Total before tax	$391.90
Tax	$0.00
Amount due	**$391.90**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1X4D-CPLQ-T1H7** | **July 06, 2026**

Invoice summary

Payment due by August 20, 2026

Item subtotal before tax	$ 19.58
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 19.58
Tax	$ 0.00
Amount due	**$ 19.58 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	01-Jul-2026
Purchased by	Michelle Bianchi
GL code	101-426-932.000

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Michelle Bianchi
JUSTICE CENTER 25637 MICHIGAN AVE
DEARBORN HEIGHTS, MI 48125-1037

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Red Line 60103 SI-1 Complete Fuel System Cleaner - 15 Ounce- Fuel Injector Cleaner and Carburetor Cleaner for Corrosion Prevention and Injector, Valve, and Combustion Chamber Deposit Removal ASIN: B000CPI5Z0 Sold by: R/A Hoerr Inc Order # 111-8272280-7495454	1	$16.60	$16.60	0.000%
2	Heet Iso-HEET Water Remover And Premium Fuel Line Antifreeze + Injector Cleaner Helps Increase Gas Mileage Improves Engine Performance Year Round Performance, 12 fl. oz. (28202), Red ASIN: B000V4HC7Y Sold by: Amazon.com Services, Inc Order # 111-8272280-7495454	1	$2.98	$2.98	0.000%

amazon business

Invoice

Invoice # **1X4D-CPLQ-T1H7**

Total before tax	$19.58
Tax	$0.00
Amount due	**$19.58**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1XCK-G31T-RP39** | **July 01, 2026**

Invoice summary

Payment due by August 15, 2026

Item subtotal before tax	$ 25.50
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 25.50
Tax	$ 0.00
Amount due	**$ 25.50 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	27-Jun-2026
Purchased by	Megan Wolney
GL code	738.738.981

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Megan Wolney
24590 GEORGE ST
DEARBORN HEIGHTS, MI 48127-3116

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Five Nights at Freddy's: Security Breach (PS5) ASIN: B09NQH9W2T Sold by: Amazon.com Services, Inc Order # 114-8721048-8110622	1	$25.50	$25.50	0.000%

Total before tax	$25.50
Tax	$0.00
Amount due	**$25.50**

FAQs

How is tax calculated?
Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?
Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?
You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1XDK-4NLD-WP71** | **June 22, 2026**

Invoice summary

Payment due by August 06, 2026

Item subtotal before tax	$ 250.56
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 250.56
Tax	$ 0.00
Amount due	**$ 250.56 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	15-Jun-2026
Purchased by	Dana Flamont
GL code	101-190-730.000

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Dana Flamont
6045 FENTON ST
DEARBORN HEIGHTS, MI 48127-3287

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	18x12 Inch REGISTER TO VOTE Lawn Yard Sign with Stake wb1s ASIN: B0GXZ8D35Y Sold by: 4 Less Co Order # 114-3085793-1377857	4	$13.76	$55.04	0.000%
2	Vispronet Vote Here Yard Sign - 23in x 17in Weather Resistant Vote Yard Sign with Stake, Double-Sided Election Decorations for Polling Locations, Political Corrugated Plastic Yard Signs ASIN: B08DDHMNFZ Sold by: Tex Visions, LLC Order # 114-5376840-7122660	8	$24.44	$195.52	0.000%

amazon business

Invoice

Invoice # **1XDK-4NLD-WP71**

Total before tax	$250.56
Tax	$0.00
Amount due	**$250.56**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1XFH-VDH4-VHG9** | **July 16, 2026**

Invoice summary

Payment due by August 30, 2026

Item subtotal before tax	$ 200.86
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 200.86
Tax	$ 0.00
Amount due	**$ 200.86 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	13-Jul-2026
Purchased by	Janet Lucas
GL code	300-728

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Janet Lucas
25637 MICHIGAN AVE
DEARBORN HEIGHTS, MI 48125-1037

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	upsimples 4x6 Picture Frame Set of 10, Display Pictures 3.5x5 with Mat or 4x6 Without, Multi Photo Frames Collage for Wall or Tabletop Display, Black ASIN: B09652HXBG Sold by: ShenZhen ChangHong E-commerce co., LTD Order # 112-1174168-1085001	1	$16.99	$16.99	0.000%

amazon business

Invoice

Invoice # **1XFH-VDH4-VHG9**

	Description	Qty	Unit price	Item subtotal before tax	Tax
2	EYMPEU 5x7 Picture Frames with Mat Black Wood Set of 15, Display 5 by 7 Photos with Mat or 6x8 Photos without Mat, Multi Matted Frames Bulk for Wall, Table Top ASIN: B0C69HM9X5 Sold by: EYMPEU INTERNATIONAL BUSINESS LIMITED Order # 112-1174168-1085001	1	$29.45	$29.45	0.000%
3	Streamlight 85177 CR123A Lithium Batteries, 3 V, 12 Count ASIN: B000IXCO8K Sold by: Amazon.com Services, Inc Order # 112-1174168-1085001	1	$32.45	$32.45	0.000%
4	Medium Dual 100% Lambs Wool Buffer Covers Fit 2.5"Dia x 3.5"High - TruePower, Sunpentown Shoe Polishers ASIN: B07MXQJY3N Sold by: Amazingly Frugal LLC Order # 112-1174168-1085001	2	$33.99	$67.98	0.000%
5	071 071H Black Toner Cartridge Replacement for Canon 071 071H ImageClass MF273dw MF272dw LBP122dw LBP121dn MF275dw MF274dn MF271dn MF270 LBP120 Printer (2-Pack, with Chip) ASIN: B0G7DMW9GR Sold by: Dreamfast Limited Order # 112-1174168-1085001	1	$53.99	$53.99	0.000%

Total before tax	$200.86
Tax	$0.00
Amount due	**$200.86**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1XPJ-KT7J-K6DW** | **July 16, 2026**

Invoice summary

Payment due by August 30, 2026

Item subtotal before tax	$ 29.96
Shipping & handling	$ 2.99
Promos & discounts	($ 2.99)
Total before tax	$ 29.96
Tax	$ 0.00
Amount due	**$ 29.96 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	15-Jul-2026
Purchased by	Emily Moran
GL code	738-738-981

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Emily Moran
24590 GEORGE ST
DEARBORN HEIGHTS, MI 48127-3116

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Jkopsnr 100 Sheets White Tissue Paper 20x14 Inches Tissue Paper for Gift Bags Wrapping Tissue Paper Bulk for DIY Crafts Birthday Baby Shower Festival Holidays Decorative ASIN: B0CGRGGR4N Sold by: dongguanshizeyunkejiyouxiangongsi Order # 112-7690558-9205005	2	$6.99	$13.98	0.000%

amazon business

Invoice

Invoice # **1XPJ-KT7J-K6DW**

	Description	Qty	Unit price	Item subtotal before tax	Tax
2	Jkopsnr 100 Sheets Brown Tissue Paper 20x14 Inches Tissue Paper for Gift Bags Wrapping Tissue Paper Bulk for DIY Crafts Birthday Halloween Holidays Decor ASIN: B0CRB9T6NP Sold by: dongguanshizeyunkejiyouxiangongsi Order # 112-2787116-5796253	2	$7.99	$15.98	0.000%
3	Shipping & handling			$2.99	0.000%
4	Promotions & discounts			($2.99)	0.000%

Total before tax	$29.96
Tax	$0.00
Amount due	**$29.96**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1Y4T-DNMP-LMYF** | **June 25, 2026**

Invoice summary

Payment due by August 09, 2026

Item subtotal before tax	$ 72.94
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 72.94
Tax	$ 0.00
Amount due	**$ 72.94 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	24-Jun-2026
Purchased by	Theresa McArleton
GL code	101-691-887-000

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Theresa McArleton
1801 N BEECH DALY RD
DEARBORN HEIGHTS, MI 48127-3457

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Get Bats Out Heavy Duty Toilet Plunger for Bathroom - Commercial & Industrial Plunger with High-Grade Suction Cup - Drain, Sink & Toilet Clog Remover - Flange Plunger with Red Handle ASIN: B00ODD5MD0 Sold by: Crocus One Order # 112-1648918-4844210	1	$21.95	$21.95	0.000%

amazon business

Invoice

Invoice # **1Y4T-DNMP-LMYF**

	Description	Qty	Unit price	Item subtotal before tax	Tax
2	ALPHA CAMP Heavy Duty Camping Chair 500LBS Capacity, Oversized Folding Chair for Heavy People, Padded Portable Outdoor Chair with Cooler Bag & Cup Holder for Camping, Fishing, Beach,Black,1PC ASIN: B07MD8HQL6 Sold by: ALPHA CAMP International Sports CO.,LTD Order # 112-1648918-4844210	1	$50.99	$50.99	0.000%

Total before tax	$72.94
Tax	$0.00
Amount due	**$72.94**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1YT7-7XJC-P3TT** | **July 10, 2026**

Invoice summary

Payment due by August 24, 2026

Item subtotal before tax	$ 438.75
Shipping & handling	$ 2.99
Promos & discounts	($ 2.99)
Total before tax	$ 438.75
Tax	$ 0.00
Amount due	**$ 438.75 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	08-Jul-2026
Purchased by	John Danci
GL code	101-440-728.000

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

John Danci
PUBLIC WORKS DEPARTMENT
24600 VAN BORN RD
DEARBORN HEIGHTS, MI 48125-2006

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Flambeau Outdoors 7415DM Marine Dry Box, 11" Low Profile, Orange ASIN: B07GC5BSCQ Sold by: Amazon.com Services, Inc Order # 113-7984457-4355461	1	$16.49	$16.49	0.000%
2	Telco Sales FVD Foreign Voltage Detector w/Pouch & Cond. Cap ASIN: B078HVJQ9W Sold by: GMES, LLC Order # 113-2547256-5462642	2	$167.14	$334.28	0.000%

amazon business

Invoice

Invoice # **1YT7-7XJC-P3TT**

	Description	Qty	Unit price	Item subtotal before tax	Tax
3	EITAI1860C Wearable Voltage Alarm Detector, 40V-1kV, Manufacturer Direct Sales, Non-Contact Induction, Sound & Light Alarm, Personal Voltage Detector, Safety Voltage Detector, V-Watch ASIN: B0DY52133Q Sold by: shenzhenshiyidianmaoyiyouxianzerengongsi Order # 113-8458960-8604260	1	$35.00	$35.00	0.000%
4	EITAI1860C Wearable Voltage Alarm Detector, 40V-1kV, Manufacturer Direct Sales, Non-Contact Induction, Sound & Light Alarm, Personal Voltage Detector, Safety Voltage Detector, V-Watch ASIN: B0DY52133Q Sold by: shenzhenshiyidianmaoyiyouxianzerengongsi Order # 113-8458960-8604260	1	$35.00	$35.00	0.000%
5	Skrfren 4 PCS Round File Handle, Chainsaw File Handle Files Cutting Tool Files Round Handles Replacement Accessories Plastic Nylon Handles for ChainsawFile Diameter 4mm-5mm 0.2 Inch Hole Saw Chain ASIN: B0FQP9RKLQ Sold by: zhengzhoushiErSuxinxijishuyouxiangongsi Order # 113-8458960-8604260	1	$7.99	$7.99	0.000%
6	HUAHAITGCH 10 Pack (12 x 0.8 Inch) Reusable Fastening Cable Straps Orange Color,Adjustable Multi-Purpose Hook and Loop Straps Nylon Cable Ties for Wire Cable Management Home Office Garage Organization ASIN: B0GCCB7WWG Sold by: shenzhenshihuahaiwangluokejiyouxiangongsi Order # 113-7984457-4355461	1	$9.99	$9.99	0.000%
7	Shipping & handling			$2.99	0.000%
8	Promotions & discounts			($2.99)	0.000%

Total before tax	$438.75
Tax	$0.00
Amount due	**$438.75**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **11PG-FK3W-FDJC** | **June 25, 2026**

Invoice summary

Payment due by August 09, 2026

Item subtotal before tax	$ 51.78
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 51.78
Tax	$ 0.00
Amount due	**$ 51.78 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	24-Jun-2026
Purchased by	AJ Wyatt-Moir
GL code	738-738-981

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

AJ Wyatt-Moir
24590 GEORGE ST
DEARBORN HEIGHTS, MI 48127-3116

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Astrobrights Mega Collection, Colored Paper, Bright Green, 625 Sheets, 24 lb/89 gsm, 8.5" x 11" - MORE SHEETS! (91622) ASIN: B07Q2N5NM5 Sold by: Amazon.com Services, Inc Order # 111-4791989-6310619	3	$17.26	$51.78	0.000%

Total before tax	$51.78
Tax	$0.00
Amount due	**$51.78**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **13CL-T4L6-FG4R** | **July 13, 2026**

Invoice summary

Payment due by August 27, 2026

Item subtotal before tax	$ 111.98
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 111.98
Tax	$ 0.00
Amount due	**$ 111.98 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	10-Jul-2026
Purchased by	Eileen Coleman
GL code	738.738.981

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Eileen Coleman
24602 VAN BORN RD
DEARBORN HEIGHTS, MI 48125-2006

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Ripeng 30 Pack Tension Rod Bulk Adjustable 28 to 48 Inch Spring Shower Curtain Rods Expandable White RV Tension Bars Cupboard Bars No Punching for Windows Bathroom Bedroom Kitchen Closet Wardrobes ASIN: B0C4L9QJJ6 Sold by: hefeizaiyuandianzikejiyouxiangongsi Order # 113-3142278-1346621	2	$55.99	$111.98	0.000%

Total before tax	$111.98
Tax	$0.00
Amount due	**$111.98**

amazon business

Invoice

Invoice # **13CL-T4L6-FG4R**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **13G3-KCWM-9JT1** | **July 15, 2026**

Invoice summary

Payment due by August 29, 2026

Item subtotal before tax	$ 123.48
Shipping & handling	$ 0.00
Promos & discounts	($ 1.44)
Total before tax	$ 122.04
Tax	$ 0.00
Amount due	**$ 122.04 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	13-Jul-2026
Purchased by	Emily Moran
GL code	738-738-981

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Emily Moran
24590 GEORGE ST
DEARBORN HEIGHTS, MI 48127-3116

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Supplement and Supply 1 Teaspoon (1/3 Tablespoon | 5 mL) Long Handle Plastic Measuring Spoon for Coffee, Protein Powder, Pet Food, Spices, Grains, Dry Goods - Food-Grade BPA-Free (Pack of 25) ASIN: B0769CQRX2 Sold by: Supplement and Supply, LLC Order # 112-5134953-5153805	2	$14.77	$29.54	0.000%

amazon business

Invoice

Invoice # **13G3-KCWM-9JT1**

	Description	Qty	Unit price	Item subtotal before tax	Tax
2	Greentainer 4-Piece Plastic Mixing Bowl Set with Lids for Kitchen, 67oz Lightweight Storage Bowls, Large Salad Bowls for Baking, Prepping, Cooking and Serving Food, Dishwasher & Microwave Safe ASIN: B0DPGZSWJT Sold by: nanjing jishengdu wangluokeji youxiangongsi Order # 112-5134953-5153805	2	$21.99	$43.98	0.000%
3	Qulltk 1200 Pcs Jump Rings for Jewelry Making Supplies, Necklace Repair Kit with Plier, Tweezer, Lobster Claw Clasps, Open Rings for Crafts & Keychains (1200Pcs Silver and Gold) ASIN: B0G2S96T5S Sold by: xiamenyangshanxuemaoyiyouxiangongsi Order # 112-5134953-5153805	2	$7.19	$14.38	0.000%
4	1800PCS FIVEIZERO Lobster Claw Clasps and Jump Rings Set - Gold and Silver Jewelry Clasps for Necklace, Bracelet, Keychains, and DIY Jewelry Making Supplies ASIN: B0DQ7ZZ1DM Sold by: Happin Co., Limited Order # 112-5134953-5153805	2	$8.80	$17.60	0.000%
5	Bamboo Cosmetic Spatulas (50 Pack) - Biodegradable Spatula for Creams, Skincare & Crafts | Essential Esthetician Supplies | Eco-Friendly Makeup Applicator for Lotion & Facial Use | Natural BPA Free ASIN: B0FCWY3B6C Sold by: DES TRADING & INVESTMENT Order # 112-5134953-5153805	2	$8.99	$17.98	0.000%
6	Promotions & discounts			($1.44)	0.000%

Total before tax	$122.04
Tax	$0.00
Amount due	**$122.04**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **13GL-T1NQ-LXX6** | **July 16, 2026**

Invoice summary

Payment due by August 30, 2026

Item subtotal before tax	$ 18.70
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 18.70
Tax	$ 0.00
Amount due	**$ 18.70 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	14-Jul-2026
Purchased by	Max Baydoun
GL code	101-223-728.000

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Max Baydoun
6045 FENTON ST
Comptroller
DEARBORN HEIGHTS, MI 48127-3287

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	STAPLES Retractable Ballpoint Pens, Medium Point 1.0mm, Black Ink, 12 Pack - Comfortable, SmoothWriting Pens for Everyday Office Use ASIN: B07Q8Y7CZG Sold by: Staples, Inc. Order # 111-8647053-0989846	2	$9.35	$18.70	0.000%

Total before tax	$18.70
Tax	$0.00
Amount due	**$18.70**

amazon business

Invoice

Invoice # **13GL-T1NQ-LXX6**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **13NW-1Y67-7XMY** | **July 02, 2026**

Invoice summary

Payment due by August 16, 2026

Item subtotal before tax	$ 69.96
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 69.96
Tax	$ 0.00
Amount due	**$ 69.96 USD**

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	30-Jun-2026
Purchased by	Megan Wolney
GL code	738-738-728

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Megan Wolney
24590 GEORGE ST
DEARBORN HEIGHTS, MI 48127-3116

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Kleenex Trusted Care Facial Tissues, 8 Flat Boxes, 200 Tissues per Box, 2-Ply, Packaging May Vary ASIN: B0CTD2XLX5 Sold by: Amazon.com Services, Inc Order # 114-6304892-9466617	4	$17.49	$69.96	0.000%

Total before tax	$69.96
Tax	$0.00
Amount due	**$69.96**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **13YT-P96W-9VM3** | **July 08, 2026**

Invoice summary

Payment due by August 22, 2026

Item subtotal before tax	$ 941.81
Shipping & handling	$ 0.00
Promos & discounts	($ 17.10)
Total before tax	$ 924.71
Tax	$ 0.00
Amount due	**$ 924.71 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	30-Jun-2026
Purchased by	Dana Flamont
GL code	101-190-818.000

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Dana Flamont
6045 FENTON ST
DEARBORN HEIGHTS, MI 48127-3287

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Ylzyxal Office Desk Chair, Ergonomic Computer Chair with Padded Flip-Up Arms and Adjustable Lumbar Support, PU Leather Executive Chair with Tilt Lock and 360° Swivel Rolling Wheels for Work, Study ASIN: B0F1CHX3D7 Sold by: Shenzhenshixinhuidianziyouxianzerengongsi Order # 114-8083884-4105064	1	$113.99	$113.99	0.000%

amazon business

Invoice

Invoice # **13YT-P96W-9VM3**

	Description	Qty	Unit price	Item subtotal before tax	Tax
2	Amazon Basics Heavy Duty Portable Folding Table, 6 ft, Indoor & Outdoor, Fold-in-Half Design with Carrying Handle, for Events, Easy Folding and Storage, Black ASIN: B0D1CB1R2S Sold by: Amazon.com Services, Inc Order # 114-8083884-4105064	6	$58.98	$353.88	0.000%
3	Amazon Basics Classic Puresoft PU Padded Mid-Back Office Desk Chair with Armrest, Easy Assembly, Sturdy Metal Base, Wheels, 275lb Support, 26"D x 23.75"W x 42"H, Black ASIN: B081H3Y5NW Sold by: Amazon.com Services, Inc Order # 114-3252172-1586624	6	$78.99	$473.94	0.000%
4	Promotions & discounts			($17.10)	0.000%

Total before tax	$924.71
Tax	$0.00
Amount due	**$924.71**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **14KL-CDQJ-4TKN** | **June 22, 2026**

Invoice summary

Payment due by August 06, 2026

Item subtotal before tax	$ 80.38
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 80.38
Tax	$ 0.00
Amount due	**$ 80.38 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	18-Jun-2026
Purchased by	Saba Al-Hachami
GL code	738-738-981

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Saba Al-Hachami
24590 GEORGE ST
DEARBORN HEIGHTS, MI 48127-3116

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	AZEN 120 Pack Lip Balm Bulk, Moisturizing Lip Balms for dry cracked lips, Mothers Day Gifts Easter Basket Stuffers - 12 Flavors ASIN: B0C27MHMJX Sold by: Nanjing Zhuoda Technology Co., Ltd Order # 112-5418624-2449861	1	$30.39	$30.39	0.000%

amazon business

Invoice

Invoice # **14KL-CDQJ-4TKN**

	Description	Qty	Unit price	Item subtotal before tax	Tax
2	KONEUK 120 Pack Collagen Essence Sheet Face Masks Skincare, Moisturizing & Hydrating Face Mask for Skin Care, Bulk Face Masks for All Skin Types, Spa Party Gifts for Women (12 Types x 10 Pcs) ASIN: B0F8NL9JB4 Sold by: Nanjing Yinghuicen Internation Logistics Co., Ltd Order # 112-5418624-2449861	1	$49.99	$49.99	0.000%

Total before tax	$80.38
Tax	$0.00
Amount due	**$80.38**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **14MC-KPNT-GW9N** | **June 25, 2026**

Invoice summary

Payment due by August 09, 2026

Item subtotal before tax	$ 49.66
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 49.66
Tax	$ 0.00
Amount due	**$ 49.66 USD**

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	24-Jun-2026
Purchased by	Eileen Coleman
GL code	738-738-728

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Eileen Coleman
24602 VAN BORN RD
DEARBORN HEIGHTS, MI 48125-2006

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	CAREGY 200 Pack Laminating Sheets, Hold 11 x 17 Inch Sheet, 3 Mil Clear Thermal Laminating Pouches 11.5 x 17.5 Inch Lamination Sheet Paper for Laminator, Round Corner ASIN: B0DWZTMJ28 Sold by: HE FEI YAN XI WANG LUO KE JI YOU XIAN GONG SI Order # 114-2897006-6753006	1	$29.92	$29.92	0.000%
2	Scotch Thermal Laminating Pouches, for Use with Thermal Laminators, 8.9 x 11.4 Inches, Letter Size Sheets, 100-Pack ASIN: B007VBXB48 Sold by: Amazon.com Services, Inc Order # 114-2897006-6753006	2	$9.87	$19.74	0.000%

amazon business

Invoice

Invoice # **14MC-KPNT-GW9N**

Total before tax	$49.66
Tax	$0.00
Amount due	**$49.66**

FAQs

How is tax calculated?
Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?
Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?
You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **14QT-NTN9-3TTM** | **July 09, 2026**

Invoice summary

Payment due by August 23, 2026

Item subtotal before tax	$ 29.99
Shipping & handling	$ 2.99
Promos & discounts	($ 2.99)
Total before tax	$ 29.99
Tax	$ 0.00
Amount due	**$ 29.99 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	01-Jul-2026
Purchased by	Sean Gibson
GL code	738-738-981

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Sean Gibson
24602 VAN BORN RD
DEARBORN HEIGHTS, MI 48125-2006

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Homsorout Closet Organizers Bins 6 Packs - Large Closet Shelf Organizer with Handles, Fabric Trapezoid Storage Bins, Collapsible Storage Cubes for Clothes, Towels, Light Gray ASIN: B0BR7MSWN2 Sold by: changshashitingsenjinchukoumaoyiyouxianzerengongsi Order # 113-6134749-5502646	1	$29.99	$29.99	0.000%
2	Shipping & handling			$2.99	0.000%
3	Promotions & discounts			($2.99)	0.000%

Total before tax	$29.99
Tax	$0.00

amazon business

Invoice

Invoice # **14QT-NTN9-3TTM**

Amount due	**$29.99**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **16JV-RL4D-RLKJ** | **July 11, 2026**

Invoice summary

Payment due by August 25, 2026

Item subtotal before tax	$ 11.34
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 11.34
Tax	$ 0.00
Amount due	**$ 11.34 USD**

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	23-Jun-2026
Purchased by	Eileen Coleman
GL code	738-738-981

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Eileen Coleman
24602 VAN BORN RD
DEARBORN HEIGHTS, MI 48125-2006

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Ceaco - Tracy Flickinger - Patriotic Collage - 1000 Piece Jigsaw Puzzle ASIN: B0DGJRFX8C Sold by: Amazon.com Services, Inc Order # 114-5787440-7494658	1	$11.34	$11.34	0.000%

Total before tax	$11.34
Tax	$0.00
Amount due	**$11.34**

amazon business

Invoice

Invoice # **16JV-RL4D-RLKJ**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **16JV-RL4D-W73L** | **July 11, 2026**

Invoice summary

Payment due by August 25, 2026

Item subtotal before tax	$ 11.98
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 11.98
Tax	$ 0.00
Amount due	**$ 11.98 USD**

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	10-Jul-2026
Purchased by	Eileen Coleman
GL code	738-738-728

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Eileen Coleman
24602 VAN BORN RD
DEARBORN HEIGHTS, MI 48125-2006

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	SUNEE Lined Spiral Journal Notebook for Women, 146 Pages College Ruled Hardcover Journaling Notebook for Work, Note Taking and Office School Supplies, A5 -Burgundy ASIN: B0DYCBH8LD Sold by: Apex Innovation Limited Order # 114-7726347-1172232	1	$5.99	$5.99	0.000%

amazon business

Invoice

Invoice # **16JV-RL4D-W73L**

	Description	Qty	Unit price	Item subtotal before tax	Tax
2	SUNEE Journaling Notebooks, A5 Lined Spiral Notebook for Women, 146 Pages College Ruled Hardcover Notebook for Work, Note Taking, Journaling and Office School Supplies, A5 - Haze Blue ASIN: B0DYCBMGH4 Sold by: Apex Innovation Limited Order # 114-7726347-1172232	1	$5.99	$5.99	0.000%

Total before tax	$11.98
Tax	$0.00
Amount due	**$11.98**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **16Q1-VTJP-X31H** | **July 06, 2026**

Invoice summary

Payment due by August 20, 2026

Item subtotal before tax	$ 87.97
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 87.97
Tax	$ 0.00
Amount due	**$ 87.97 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	01-Jul-2026
Purchased by	Theresa McArleton
GL code	101-691-728-000

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Theresa McArleton
1801 N BEECH DALY RD
DEARBORN HEIGHTS, MI 48127-3457

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Shappy 24 Pieces Base Plugs with Tassels Heavy Duty Rubber Baseball Anchor Plug for Baseball Field Drill Softball Accessories(Green) ASIN: B0CZDC3665 Sold by: ShenZhenShi HaiYan MaoYiYouXianGongSi Order # 112-1109024-5342601	1	$27.99	$27.99	0.000%
2	Franklin Sports MLB Professional Spike-Down Pitcher's Rubber, 24" ASIN: B013LPRASK Sold by: Amazon.com Services, Inc Order # 112-1109024-5342601	2	$29.99	$59.98	0.000%

amazon business

Invoice

Invoice # **16Q1-VTJP-X31H**

Total before tax	$87.97
Tax	$0.00
Amount due	**$87.97**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **16YD-N9QR-Q33F** | **June 30, 2026**

Invoice summary

Payment due by August 14, 2026

Item subtotal before tax	$ 137.26
Shipping & handling	$ 0.00
Promos & discounts	($ 1.20)
Total before tax	$ 136.06
Tax	$ 0.00
Amount due	**$ 136.06 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	24-Jun-2026
Purchased by	Laurie Kupchick
GL code	101-956-728.050

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Laurie Kupchick
PENSION OFFICE
26155 RICHARDSON ST
DEARBORN HEIGHTS, MI 48127-1959

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Hanging File Folders Legal Size, 50 Pack File Folders with 1/5 Cut Adjustable tabs, 2" Expansion, Reinforced Hanging Folders Legal Size, Designed for Legal and Law Office File Organization ASIN: B0G6JP3LVG Sold by: yiwushiyipinkejiyouxiangongsi Order # 114-4451687-9169027	3	$26.39	$79.17	0.000%
2	Amazon Basics Ultra Disposable Paper Bowls, 20 Oz, Microwave Safe, Soak Proof, Strong & Sturdy, White, 50 Count, Packaging May Vary ASIN: B0DN7Z7P17 Sold by: Amazon.com Services, Inc Order # 114-4451687-9169027	3	$3.98	$11.94	0.000%

amazon business

Invoice

Invoice # **16YD-N9QR-Q33F**

	Description	Qty	Unit price	Item subtotal before tax	Tax
3	Sharpie 27009 Pocket Style Highlighters, Chisel Tip, Fluorescent Pink, Box of 12 ASIN: B000V6WZ1A Sold by: Amazon.com Services, Inc Order # 114-4451687-9169027	1	$8.99	$8.99	0.000%
4	Mr. Clean Magic Eraser Sponge, All Purpose Cleaner, Cleaning Scrubber, Wall, Sneaker, Kitchen, Bathroom, Shower Cleaning Supplies, Melamine Sponge, Cleaning Pads, Whole Home Extra Durable, 12ct ASIN: B0FX5LB87M Sold by: Amazon.com Services, Inc Order # 114-4451687-9169027	2	$9.09	$18.18	0.000%
5	Remooble Non-Toxic Chalkboard Cleaner Spray & Microfiber Cleaning Cloth, 8 oz. ASIN: B0BHXCTQGP Sold by: Fourth Principle, LLC Order # 114-4451687-9169027	2	$9.49	$18.98	0.000%
6	Promotions & discounts			($1.20)	0.000%

Total before tax	$136.06
Tax	$0.00
Amount due	**$136.06**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **17KH-31KV-QVTK** | **July 01, 2026**

Invoice summary

Payment due by August 15, 2026

Item subtotal before tax	$ 259.68
Shipping & handling	$ 2.99
Promos & discounts	($ 2.99)
Total before tax	$ 259.68
Tax	$ 0.00
Amount due	**$ 259.68 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	30-Jun-2026
Purchased by	Rachel LaPointe
GL code	592-536-728.000

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Water Billing Department
6045 FENTON ST
DEARBORN HEIGHTS, MI 48127-3287

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Waykar 80 Pints Energy Star Dehumidifier for Spaces up to 5,000 Sq. Ft at Home, in Basements and Large Rooms with Drain Hose and 1.14 Gallons Water Tank ASIN: B0B5V2YZPZ Sold by: Amazon.com Services, Inc Order # 113-9705955-1941063	1	$229.99	$229.99	0.000%
2	New Resources Group Blue Dye Leak Tablets Toilet Detection Multi-Use Test Tracer 2-Packs Silent Leaks (100) ASIN: B0C3K22P6B Sold by: New Resources Group Inc Order # 113-5809286-6657040	1	$29.69	$29.69	0.000%
3	Shipping & handling			$2.99	0.000%
4	Promotions & discounts			($2.99)	0.000%

amazon business

Invoice

Invoice # **17KH-31KV-QVTK**

Total before tax	$259.68
Tax	$0.00
Amount due	**$259.68**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **17MT-1GV9-1F36** | **June 23, 2026**

Invoice summary

Payment due by August 07, 2026

Item subtotal before tax	$ 6.90
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 6.90
Tax	$ 0.00
Amount due	**$ 6.90 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	22-Jun-2026
Purchased by	Michael Mccaffery
GL code	738-738-981

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Michael Mccaffery
24590 GEORGE ST
DEARBORN HEIGHTS, MI 48127-3116

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	500 PCS 1.89" Patriotic 250th Independence Anniversary Stickers Roll Round American Flag Waterproof Decals Strong Adhesive Labels for Water Bottles Laptops 4th of July Party Decorations ASIN: B0GS51PC9P Sold by: Yiwu Jiyao E-commerce Co., Ltd. Order # 113-7391245-8977015	1	$6.90	$6.90	0.000%

Total before tax	$6.90
Tax	$0.00
Amount due	**$6.90**

amazon business

Invoice

Invoice # **17MT-1GV9-1F36**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **17WH-C1FC-3CG6** | **June 23, 2026**

Invoice summary

Payment due by August 07, 2026

Item subtotal before tax	$ 25.99
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 25.99
Tax	$ 0.00
Amount due	**$ 25.99 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	17-Jun-2026
Purchased by	John Danci
GL code	101-265-728.000

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

John Danci
PUBLIC WORKS DEPARTMENT
24600 VAN BORN RD
DEARBORN HEIGHTS, MI 48125-2006

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Large Custom Stencils | Enter Your Own Text | Mylar & Stainless Options 12x24 Inch Personalized Stencil for Spray Painting (12 Inch x 24 Inch) ASIN: B0B4VC8RVQ Sold by: Travis Miller LLC Order # 113-7122903-1619419	1	$25.99	$25.99	0.000%

Total before tax	$25.99
Tax	$0.00
Amount due	**$25.99**

amazon business

Invoice

Invoice # **17WH-C1FC-3CG6**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **17XL-Y1CQ-G3LF** | **June 30, 2026**

Invoice summary

Payment due by August 14, 2026

Item subtotal before tax	$ 183.24
Shipping & handling	$ 2.99
Promos & discounts	($ 6.21)
Total before tax	$ 180.02
Tax	$ 0.00
Amount due	**$ 180.02 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	24-Jun-2026
Purchased by	Laurie Kupchick
GL code	101-956-728.050

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Laurie Kupchick
PENSION OFFICE
26155 RICHARDSON ST
DEARBORN HEIGHTS, MI 48127-1959

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Amazon Basics Everyday Paper Plates, 10 Inch, Disposable, 150 Count, Packaging May Vary ASIN: B0C2CZJ1TK Sold by: Amazon.com Services, Inc Order # 114-3723574-7914625	2	$11.88	$23.76	0.000%
2	Clorox Disinfecting Wipes for Allergy Season, Bleach-Free, Multi-Surface Cleaner, Antibacterial, Fresh Scent & Crisp Lemon, 75 Count Each, Pack of 3 ASIN: B00HSC9F2C Sold by: Amazon.com Services, Inc Order # 114-3723574-7914625	2	$11.99	$23.98	0.000%

amazon business

Invoice

Invoice # **17XL-Y1CQ-G3LF**

	Description	Qty	Unit price	Item subtotal before tax	Tax
3	Dawn Powerwash Spray, Dish Soap, Dishwashing Liquid, Cleaning Supplies, Lemon, 1 Starter Kit + 3 Refills, 4 Units of 16oz (64oz) ASIN: B0BS4LQQNT Sold by: Amazon.com Services, Inc Order # 114-3723574-7914625	1	$13.96	$13.96	0.000%
4	Amazon Basics 2-Ply Flex-Sheets Paper Towels, 12 Basics Rolls = 40 Regular Rolls, Everyday Value with 150 Sheets per Roll, Packaging May Vary ASIN: B09BWFX1L6 Sold by: Amazon.com Services, Inc Order # 114-4451687-9169027	2	$19.42	$38.84	0.000%
5	Scrub Daddy Original (4) + Scrub Mommy Kitchen Sponges (4) - Scratch-Free Dish Scrubber - Multipurpose Kitchen Cleaning Sponges - BPA Free Polymer Foam - Stain & Odor Resistant (8 Pack) ASIN: B0CJVRH2CK Sold by: FB Select LLC Order # 114-3723574-7914625	1	$19.99	$19.99	0.000%
6	MASHI Digital Wall Clock, 16" Large Display Digital Clock with Remote Control, Auto-Dimming Wall Clock with Night Light, DST, Date Week,Temp for Living Room, Bedroom, Decor, for Elderly ASIN: B0D4LBJ8MQ Sold by: Hangzhou Mashi Technology Co., Ltd Order # 114-3723574-7914625	1	$25.49	$25.49	0.000%
7	Amazon Basics Everyday Paper Napkins, 400 Count ASIN: B0DPLRQBK4 Sold by: Amazon.com Services, Inc Order # 114-3723574-7914625	2	$4.24	$8.48	0.000%
8	Amazon Basics Retractable Gel Pens, Fine Point 0.7mm, Smooth Writing, Black, No Smudge, School and Office Supplies, 12-Pack ASIN: B0BZVGC5TZ Sold by: Amazon.com Services, Inc Order # 114-3723574-7914625	2	$6.97	$13.94	0.000%

amazon business

Invoice

Invoice # **17XL-Y1CQ-G3LF**

	Description	Qty	Unit price	Item subtotal before tax	Tax
9	Amazon Basics Disposable Clear Plastic Cutlery Set, Premium Quality, Strong, 192 Count, Large Combo Pack Forks, Spoons and Knives ASIN: B0CLH1VCLC Sold by: Amazon.com Services, Inc Order # 114-3723574-7914625	2	$7.40	$14.80	0.000%
10	Promotions & discounts			($6.21)	0.000%
11	Shipping & handling			$2.99	0.000%

Total before tax	$180.02
Tax	$0.00
Amount due	**$180.02**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **19C9-JN3F-FVQ7** | **July 13, 2026**

Invoice summary

Payment due by August 27, 2026

Item subtotal before tax	$ 41.84
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 41.84
Tax	$ 0.00
Amount due	**$ 41.84 USD**

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	04-Jul-2026
Purchased by	Sean Gibson
GL code	101-258-728.000

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Sean Gibson
24590 GEORGE ST
DEARBORN HEIGHTS, MI 48127-3116

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	NETGEAR 5-Port Gigabit PoE Switch (GS305P) - Unmanaged Essentials Switch with 4 x PoE+ Ports @ 63W, Desktop or Wall Mount ASIN: B0BTK552K2 Sold by: Amazon.com Services, Inc Order # 113-2698468-7801806	1	$41.84	$41.84	0.000%

Total before tax	$41.84
Tax	$0.00
Amount due	**$41.84**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **19D1-W6XV-QP3G** | **July 16, 2026**

Invoice summary

Payment due by August 30, 2026

Item subtotal before tax	$ 79.34
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 79.34
Tax	$ 0.00
Amount due	**$ 79.34 USD**

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	10-Jul-2026
Purchased by	Eileen Coleman
GL code	738-738-981

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Eileen Coleman
24602 VAN BORN RD
DEARBORN HEIGHTS, MI 48125-2006

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	YDYTOP Reusable Travel Utensils Set with Case, 12 Sets Wheat Straw Portable Knife Fork Spoons Cutlery, Eco-Friendly BPA Free Plastic Tableware for Kids Adults School Lunch Party Picnic and Camping ASIN: B0BHL9PW83 Sold by: YTechTimes TECHNOLOGY CO.,LIMITED Order # 114-7924252-7465810	1	$16.99	$16.99	0.000%

amazon business

Invoice

Invoice # **19D1-W6XV-QP3G**

	Description	Qty	Unit price	Item subtotal before tax	Tax
2	Solsew 20 Pieces Mini Travel Sewing Kit Bulk Portable Small Emergency Sewing Kit Mini Sewing Box for Traveler Hotel Charity Homeless Christmas Stocking Stuffer Gift ASIN: B0DLWPJFL2 Sold by: Hefeizhanlingxinxikejiyouxiangongsi Order # 114-7924252-7465810	1	$21.99	$21.99	0.000%
3	HERSHEY'S, KIT KAT and REESE'S Assorted Milk Chocolate Candy Variety Box, 27.3 oz (18 Pieces) ASIN: B005CUK20Q Sold by: Amazon.com Services, Inc Order # 114-7924252-7465810	1	$24.38	$24.38	0.000%
4	HOFASON Stocking Stuffers Christmas Bulk Gifts for Men, Pocket Pen Screwdriver Set 5 Pcs 8-in-1, Bulk Small Birthday Gifts Party Favors for Men Adults Dads, Multitool Pen Screwdriver Tool ASIN: B0GRTSW521 Sold by: HongKong SiuLam Electronics Limited Order # 114-7924252-7465810	2	$7.99	$15.98	0.000%

Total before tax	$79.34
Tax	$0.00
Amount due	**$79.34**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **19PF-LPTM-Y1J9** | **June 27, 2026**

Invoice summary

Payment due by August 11, 2026

Item subtotal before tax	$ 11.99
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 11.99
Tax	$ 0.00
Amount due	**$ 11.99 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	25-Jun-2026
Purchased by	Eileen Coleman
GL code	738-738-981

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Eileen Coleman
24602 VAN BORN RD
DEARBORN HEIGHTS, MI 48125-2006

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	BearBoss Brown Cardstock Paper 8.5x11 50 Sheets, Heavyweight 92lb Cover for Crafts DIY Cards Making ASIN: B0CNY71QPM Sold by: Shenzhen Pien Network Technology Co., Ltd. Order # 113-7833075-2953831	1	$11.99	$11.99	0.000%

Total before tax	$11.99
Tax	$0.00
Amount due	**$11.99**

amazon business

Invoice

Invoice # **19PF-LPTM-Y1J9**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **19W3-WF39-KR6K** | **June 26, 2026**

Invoice summary

Payment due by August 10, 2026

Item subtotal before tax	$ 106.45
Shipping & handling	$ 2.99
Promos & discounts	($ 2.99)
Total before tax	$ 106.45
Tax	$ 0.00
Amount due	**$ 106.45 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	24-Jun-2026
Purchased by	Michael Mccaffery
GL code	738-738-981

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Michael Mccaffery
24590 GEORGE ST
DEARBORN HEIGHTS, MI 48127-3116

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Infinite Pack 100 Clear Plastic Merchandise Bags with Handles 12"x15" | 1.25Mil Thick Glossy Retail Shopping Bags for Small Business, Boutique, Gifts for Shopping, Clothing, and Trade Show ASIN: B08H4JKSWS Sold by: INFINITE PACK LLC Order # 111-5824354-2804218	3	$12.83	$38.49	0.000%

amazon business

Invoice

Invoice # **19W3-WF39-KR6K**

	Description	Qty	Unit price	Item subtotal before tax	Tax
2	Two Pocket Folders, PANDRI 125 Pack 2 Pocket Folders, Letter Size Paper File Folder for School Office Home Business, Assorted 5 Colors ASIN: B0CC9FX6NM Sold by: SHENZHENSHIJIUSHIKEJIYOUXIANGONGSI Order # 111-6227955-6041028	2	$33.98	$67.96	0.000%
3	Promotions & discounts			($2.99)	0.000%
4	Shipping & handling			$2.99	0.000%

Total before tax	$106.45
Tax	$0.00
Amount due	**$106.45**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **133M-6CFC-F713** | **June 25, 2026**

Invoice summary

Payment due by August 09, 2026

Item subtotal before tax	$ 11.99
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 11.99
Tax	$ 0.00
Amount due	**$ 11.99 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	24-Jun-2026
Purchased by	AJ Wyatt-Moir
GL code	738-738-981

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

AJ Wyatt-Moir
24590 GEORGE ST
DEARBORN HEIGHTS, MI 48127-3116

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Cotton Swabs 2000ct (20 Pack), Double-Tipped Cotton Buds ASIN: B0823PX9BW Sold by: Changsha Bixin Handicraft Co.,Ltd Order # 111-8014690-1745838	1	$11.99	$11.99	0.000%

Total before tax	$11.99
Tax	$0.00
Amount due	**$11.99**

amazon business

Invoice

Invoice # **133M-6CFC-F713**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **141Y-H4WQ-D93P** | **July 13, 2026**

Invoice summary

Payment due by August 27, 2026

Item subtotal before tax	$ 93.98
Shipping & handling	$ 0.00
Promos & discounts	($ 5.73)
Total before tax	$ 88.25
Tax	$ 0.00
Amount due	**$ 88.25 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	02-Jul-2026
Purchased by	Sean Gibson
GL code	738-738-981

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Sean Gibson
24590 GEORGE ST
DEARBORN HEIGHTS, MI 48127-3116

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Sabrent USB 3.2 Type-C Tool-Free Enclosure for M.2 PCIe NVMe and SATA SSDs (EC-SNVE) ASIN: B08RVC6F9Y Sold by: RESALE TRADING LLC Order # 113-3076880-4149052	2	$23.65	$47.30	0.000%

amazon business

Invoice

Invoice # **141Y-H4WQ-D93P**

	Description	Qty	Unit price	Item subtotal before tax	Tax
2	UGREEN USB to USB C Adapter 3Pack, USB C Female to USB Male Adapter 10Gbps Type C Converter for iPhone 17 16 15 14 13 Plus Pro Max,iPad Air Mini 6 7,Samsung Galaxy S23 S24,iPad Air,Black ASIN: B0CY1Y3TSQ Sold by: AMERICA UGREEN LIMITED Order # 113-3076880-4149052	2	$6.43	$12.86	0.000%
3	UGREEN USB C to USB Adapter 4 Pack, 10Gbps USBC Male to USB 3.2 Female Adapter, Type C USB C Adapter for MacBook Pro,iMac,iPhone 17 16 15 Pro Max,iPad Pro, Thunderbolt 4, Samsung,Space Gray ASIN: B0DSK82JK8 Sold by: AMERICA UGREEN LIMITED Order # 113-3076880-4149052	2	$6.93	$13.86	0.000%
4	acer SD Card Reader USB C, Dual Slots USB 3.0 Type C to Micro SD Card Adapter, Memory Card Reader for MicroSD, SDHC, SDXC, Compatible with Laptop, PC, iPhone16/15, MacBook Pro/Air, iPad Pro, Android ASIN: B0DQ71G4G4 Sold by: Shenzhenshiboyekejiyouxiangongsi Order # 113-3076880-4149052	2	$9.98	$19.96	0.000%
5	Promotions & discounts			($5.73)	0.000%

Total before tax	$88.25
Tax	$0.00
Amount due	**$88.25**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **141Y-H4WQ-DYDH** | **July 13, 2026**

Invoice summary

Payment due by August 27, 2026

Item subtotal before tax	$ 230.97
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 230.97
Tax	$ 0.00
Amount due	**$ 230.97 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	09-Jul-2026
Purchased by	Sean Gibson
GL code	101-258-728.000

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Sean Gibson
24590 GEORGE ST
DEARBORN HEIGHTS, MI 48127-3116

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	SANDISK 256GB Extreme PRO Dual Drive - Up to 1,000MB/s, USB Type-C, and USB Type-A, High-Performance Flash Drive - SDDDE1-256G-G46 ASIN: B0FY7GQT42 Sold by: Amazon.com Services, Inc Order # 113-5797398-2868253	3	$76.99	$230.97	0.000%

Total before tax	$230.97
Tax	$0.00
Amount due	**$230.97**

amazon business

Invoice

Invoice # **141Y-H4WQ-DYDH**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **141Y-H4WQ-K3WP** | **July 13, 2026**

Invoice summary

Payment due by August 27, 2026

Item subtotal before tax	$ 575.65
Shipping & handling	$ 2.99
Promos & discounts	($ 2.99)
Total before tax	$ 575.65
Tax	$ 0.00
Amount due	**$ 575.65 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	10-Jul-2026
Purchased by	Sean Gibson
GL code	101-258-728.000

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Sean Gibson
24590 GEORGE ST
DEARBORN HEIGHTS, MI 48127-3116

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	UGREEN USB to USB C Adapter & USB C to USB Adapter Combo 4-Pack, 10Gbps Type C USBC Adapter Compatible with MacBook, iPhone 17/16/15, iPad, Samsung Galaxy, Apple Watch ASIN: B0F9YFLVJN Sold by: AMERICA UGREEN LIMITED Order # 112-3940374-7773818	10	$7.58	$75.80	0.000%

amazon business

Invoice

Invoice # **141Y-H4WQ-K3WP**

	Description	Qty	Unit price	Item subtotal before tax	Tax
2	Anker Prime Charger,160W 3-Port Compact GaN USB C Charger,Smart Display,Touch Control,Up to 140W Fast Charging for One Device,for MacBook Pro,Laptop,iPhone 17 Series(Cable Not Included,Non-Battery) ASIN: B0F9NK4M7Q Sold by: FANTASIA TRADING LLC Order # 112-1283689-6568250	5	$99.97	$499.85	0.000%
3	Shipping & handling			$2.99	0.000%
4	Promotions & discounts			($2.99)	0.000%

Total before tax	$575.65
Tax	$0.00
Amount due	**$575.65**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **143W-Y43X-HNN7** | **July 02, 2026**

Invoice summary

Payment due by August 16, 2026

Item subtotal before tax	$ 12.99
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 12.99
Tax	$ 0.00
Amount due	**$ 12.99 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	01-Jul-2026
Purchased by	Laurie Kupchick
GL code	101-956-728.050

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Laurie Kupchick
PENSION OFFICE
26155 RICHARDSON ST
DEARBORN HEIGHTS, MI 48127-1959

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	3M Double Sided Tape Heavy Duty Mounting Tape Strong Adhesive Tape Waterproof Foam Tape Picture Hanging Strips for LED Strip Light Indoor and Outdoor (0.39in X 10ft) ASIN: B09G64BRVY Sold by: Fatyfody International Trade Limited Order # 114-7373626-6729830	1	$12.99	$12.99	0.000%

Total before tax	$12.99
Tax	$0.00
Amount due	**$12.99**

amazon business

Invoice

Invoice # **143W-Y43X-HNN7**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **171W-K7XL-WFQR** | **July 14, 2026**

Invoice summary

Payment due by August 28, 2026

Item subtotal before tax	$ 51.99
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 51.99
Tax	$ 0.00
Amount due	**$ 51.99 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	13-Jul-2026
Purchased by	Brianna Garcia
GL code	101-371-728.000

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Brianna Garcia
6045 FENTON ST
BUILDING DEPARTMENT
DEARBORN HEIGHTS, MI 48127-3287

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	E-Z Ink 148A Toner Cartridge 4001n 4101fdw (with Chip) Replacement for HP 148A Toner Cartridge W1480A 148X W1480X to Use with HP LaserJet Pro 4001n 4101fdw 4001dn 4001dw 4101fdn 4101dw Printer(2Pack) ASIN: B0FJMBMR3L Sold by: PCHANNEL INC Order # 114-6941753-4174616	1	$51.99	$51.99	0.000%

Total before tax	$51.99
Tax	$0.00
Amount due	**$51.99**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **171W-K7XL-Y6DP** | **July 14, 2026**

Invoice summary

Payment due by August 28, 2026

Item subtotal before tax	$ 103.26
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 103.26
Tax	$ 0.00
Amount due	**$ 103.26 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	09-Jul-2026
Purchased by	Eileen Coleman
GL code	738-738-981

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Eileen Coleman
24602 VAN BORN RD
DEARBORN HEIGHTS, MI 48125-2006

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Famoby 10 Pack Multicolor Waterproof Phone Pouch,Cell Phone Waterproof Case Dry Bag,Protection Level: IP68,Beach Cruise for iPhone,Samsung,and More,Lanyard Included,(Fits Up to 8.3"),Multicolor 10Pack ASIN: B0BTVL4QKP Sold by: Shenzhen jizhihua xinxi keji Co.,Ltd Order # 113-8303230-7429869	1	$17.99	$17.99	0.000%

amazon business

Invoice

Invoice # **171W-K7XL-Y6DP**

	Description	Qty	Unit price	Item subtotal before tax	Tax
2	Suwimut Set of 6 Turkish Tea Glasses With Handle, Slim Waist Design and Thick Sole Prevent Tea from Getting Cold, 5 oz Small Clear Teacup Set Glass Coffee Cups for Espresso Coffee, Hot Chocolate ASIN: B0FVM4J9XQ Sold by: Hong Kong Yunshu Trading Co., Limited Order # 113-8303230-7429869	1	$20.98	$20.98	0.000%
3	Tape Measure 16 ft, 8 Pack Bulk Easy Read Measurement Tape, Self-Locking Measuring Tape Retractable 16 FT by 1 in ASIN: B0FPM3DDHQ Sold by: Nanjing Zhengyiheng Supply Management Co., Ltd Order # 113-8303230-7429869	1	$21.84	$21.84	0.000%
4	SNICKERS, TWIX, MILKY WAY & 3 MUSKETEERS Individually Wrapped Variety Pack Full Size Milk Chocolate Candy Bars Bulk Assortment, 33.31 oz, 18 Bars ASIN: B00B42NQC2 Sold by: Amazon.com Services, Inc Order # 113-8924941-9384212	1	$21.88	$21.88	0.000%
5	HOFASON 6 Pack Back Scratcher Fathers Day Dad Gifts, White Elephant Gifts for Adults, Stocking Stuffers for Men Women Teens, Prizes for Adults (Muti) ASIN: B07V2GPTB2 Sold by: HONGKONG MADOLLAR COMMERCE LIMITED Order # 113-8303230-7429869	1	$5.99	$5.99	0.000%
6	Magnetic Mini Small Bubble Level Tool Scope Square Pocket Long Stick On High Precision Horizontal (4pcs 1.6inch 40mmx17mmx15mm) ASIN: B0B15L4R19 Sold by: Chengdu Caiduoduo Technology Co., Ltd. Order # 113-8303230-7429869	1	$6.99	$6.99	0.000%
7	FUNFERY 100 Pcs White Organza Bags 4x6 in, Small Mesh Drawstring Gift Bags for Sachet, Jewelry, Candy, Wedding Favor, Easter Day ASIN: B0D41STSSP Sold by: NingBoWenFengKeJiYouXianGongSi Order # 113-8303230-7429869	1	$7.59	$7.59	0.000%

amazon business

Invoice

Invoice # **171W-K7XL-Y6DP**

Total before tax	$103.26
Tax	$0.00
Amount due	**$103.26**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **174P-CL46-RHKP** | **July 11, 2026**

Invoice summary

Payment due by August 25, 2026

Item subtotal before tax	$ 500.36
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 500.36
Tax	$ 0.00
Amount due	**$ 500.36 USD**

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	30-Jun-2026
Purchased by	Anthony C Smith
GL code	101-691-942.000

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Josie Hinojosa
4900 PARDEE AVE
DEARBORN HEIGHTS, MI 48125-2428

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	VEVOR Commercial Ice Maker Machine, 265 lbs/24h with 85 lbs Storage Capacity, Built-in/Freestanding/Under Counter, Stainless Steel Ice Maker with LED Display & Self-Cleaning, for Home Bar Restaurant ASIN: B0GRFJP6VV Sold by: Amazon.com Services, Inc Order # 113-1760359-3111446	1	$500.36	$500.36	0.000%

Total before tax	$500.36
Tax	$0.00
Amount due	**$500.36**

amazon business

Invoice

Invoice # **174P-CL46-RHKP**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

amazon business

Invoice

Invoice # **1631-XKVT-TWLD** | **July 10, 2026**

Invoice summary

Payment due by August 24, 2026

Item subtotal before tax	$ 9.18
Shipping & handling	$ 0.00
Promos & discounts	$ 0.00
Total before tax	$ 9.18
Tax	$ 0.00
Amount due	**$ 9.18 USD**

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name	Amazon Capital Services, Inc
Bank name	Wells Fargo Bank
ACH routing # (ABA)	121000248
Bank account # (DDA)	41630410407043796
SWIFT code (wire transfer)	WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your payment or send remittance details to ar-businessinvoicing@amazon.com. (This mailbox only accepts payment details. For help, contact customer support.)

Account #	A25I1IKXQ3ALCO
Payment terms	Net 45
Purchase date	30-Jun-2026
Purchased by	Megan Wolney
GL code	738-738-728

Registered business name

CITY OF DEARBORN HEIGHTS

Bill to

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Ship to

Megan Wolney
24590 GEORGE ST
DEARBORN HEIGHTS, MI 48127-3116

Invoice details

	Description	Qty	Unit price	Item subtotal before tax	Tax
1	Amazon Basics Wide Ruled Lined Writing Pads, 8.5" x 11.75", Canary, 12-Pack of 50 Perforated Sheets, Sturdy Backing ASIN: B00QSR9KFU Sold by: Amazon.com Services, Inc Order # 114-3830373-7023460	1	$9.18	$9.18	0.000%

Total before tax	$9.18
Tax	$0.00
Amount due	**$9.18**

amazon business

Invoice

Invoice # **1631-XKVT-TWLD**

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=G202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html?nodeId=T18ikShu13no6ZK3jZ

When will I get a refund for undelivered items?

You can expect to get your refund within 7 calendar days after we receive confirmation that your package was undeliverable (exclusions apply).

BAE NETWORKS

Bill To:
City of Dearborn Heights Attn: Mahdi Baydoun 6045 Fenton St Dearborn Heights, MI 48127-3287 United States

Date	Invoice
07/15/2026	C33194
Account	
City of Dearborn Heights	

Terms	Due Date	PO#	Reference	Tax ID
Net 15 days	07/30/2026			

Service Request Number	**2171450**
Summary	Order #3473 (#BAEQ6073): Duo Tokens
Billing Method	Actual Rates

Item	Amount
Downpayment Invoice	$1,808.00

Thank you for letting us serve you!

Questions? Contact us at billing@baenetworks.com or (248) 707-1040

Online payments: baenetworks.com/pay

Pay by mail: 1250 Stephenson Hwy, Troy, MI 48083

Invoice Subtotal:	$1,808.00
Sales Tax:	$0.00
Invoice Total:	**$1,808.00**
Payments:	$0.00
Credits:	$0.00
Balance Due:	**$1,808.00**

101-258-728.0010
Mahdi Bayd

BAE NETWORKS

Bill To:
City of Dearborn Heights Attn: Mahdi Baydoun 6045 Fenton St Dearborn Heights, MI 48127-3287 United States

Date	Invoice
07/13/2026	C33189
Account	
City of Dearborn Heights	

Terms	Due Date	PO#	Reference	Tax ID
Net 15 days	07/28/2026			
Ticket # 2169422 / Order #3472 (#BAEQ6071): CKL and JFK NVR Hard Drive Replacements				

Service Request Number	2169422
Summary	Order #3472 (#BAEQ6071): CKL and JFK NVR Hard Drive Replacements
Billing Method	Fixed Fee
Amount	$775.00

Item	Amount
Downpayment Invoice	$2,207.96

Thank you for letting us serve you!

Questions? Contact us at billing@baenetworks.com or (248) 707-1040

Online payments: baenetworks.com/pay

Pay by mail: 1250 Stephenson Hwy, Troy, MI 48083

Invoice Subtotal:	$2,207.96
Sales Tax:	$0.00
Invoice Total:	**$2,207.96**
Payments:	$0.00
Credits:	$0.00
Balance Due:	**$2,207.96**

Mahdi Baydoun

101-258-728.001

MO BAYDOUN
MAYOR

THERESA McARLETON
DIRECTOR

CITY OF DEARBORN HEIGHTS

Check Request

Date: 7/14/26

Account #: 691.884

Total Amount: $1,549

Payable to: Bianco Tours, Inc.

Purpose/Reason:
Firekeepers Casino 7-28-26 - 56 Passenger Bus

Please send back to P/R.
Bianco Tours, Inc.
12555 Universal Dr.
Taylor, MI. 48180

Approved by: _____

Theresa McArleton
Director

1801 N BEECH DALY. DEARBORN HEIGHTS MI 48127
(313) 791-3600 • WWW.DEARBORNHEIGHTSMI.GOV

BIANCO TOURS, INC.

12555 Universal Dr. - Taylor, MI. 48180
Office: (734) 946 7021 Fax: (734) 946 5370

Invoice/Contract Information

Inv. Date: 5/1/2026

Charter#: C 49779
2246

Contact: Ann

P.O.#:

City of Dearborn Heights
Attn: Bridget Olivito
1801 N Beech Daly Rd
Dearborn Hts, MI 48127

Deposit required: 0.00

Deposit due by: 5/1/2026

Balance due by: 7/14/2026

Invoice Charges

Qty	Depart Date / Time Return Date / Time	Description Pick-up Point	UnitPrice	Total Amount
1	7/28/2026 7:30 7/28/2026 18:15	56 Passenger Deluxe coach - Firekeepers Casino PICK UP POINT: Berwyn Senior Center / Eton Senior Rec Center	1,000.00	1,000.00
1		Out of County - PICK UP POINT:	549.00	549.00

Charter Contract - Please Read Carefully

IMPORTANT NOTE : The charter price is based on the information provided on this Contract. Any deviations may result in additional charges. A copy of the signed contract is required to reserve the motorcoach(es). All payment via CREDIT CARD will be subject to a 3-5% convenience fee. NOTE: A fee of $30.00 will be levied on returned checks. Please note that unless otherwise noted, the driver's overnight accommodations on overnight charters are to be provided by the chartering party. Driver gratuity is NOT included in the charter price.

Please sign and return one copy with your deposit. _____

Total: Invoice:	1,549.00
Total Rcvd:	0.00
Total Due:	1,549.00

Excelling in Service since 1979!

7/9/2026

Central Wayne County Sanitation Auth.
3850 Second St., Suite 170
Wayne, MI 48184
USA

Voice: 734-722-9980
Fax: 734-722-9985

INVOICE

Invoice Number: 5/26-HHLD-DH
Invoice Date: May 31, 2026
Page: 1
Duplicate

Bill To:
City of Dearborn Heights John Danci, DPW Director 6045 Fenton Dearborn Heights, MI 48127

Ship to:
City of Dearborn Heights John Danci, DPW Director 6045 Fenton Dearborn Heights, MI 48127

Customer ID	Customer PO	Payment Terms	
6261		Net 30 Days	
Sales Rep ID	**Shipping Method**	**Ship Date**	**Due Date**
	Airborne		6/30/26

Quantity	Item	Description	Unit Price	Amount
2,520.18		May, 2026 Household Disposal - 2,520.18 tons @ $20.25 per ton	20.25	51,033.65

GL# 101-200-810.000

Dumping fee @ landfill

7/6/26
John Danci

Subtotal	51,033.65
Sales Tax	
Total Invoice Amount	51,033.65
Payment/Credit Applied	
TOTAL	**51,033.65**

Check/Credit Memo No:

Central Wayne County Sanitation Auth.
3850 Second St., Suite 170
Wayne, MI 48184
USA

Voice: 734-722-9980
Fax: 734-722-9985

INVOICE

Invoice Number: 06/26-Admin-DH
Invoice Date: Jun 17, 2026
Page: 1
Duplicate

Bill To:
City of Dearborn Heights John Danci, DPW Director 6045 Fenton Dearborn Heights, MI 48127

Ship to:
City of Dearborn Heights John Danci, DPW Director 6045 Fenton Dearborn Heights, MI 48127

Customer ID	Customer PO	Payment Terms	
6261		Net 30 Days	
Sales Rep ID	**Shipping Method**	**Ship Date**	**Due Date**
	Airborne		7/17/26

Quantity	Item	Description	Unit Price	Amount
		June, 2026 Administration, Operating & Monofill GL # 101-200-810.000		6,428.00

7/6/26
John Danci

Subtotal	6,428.00
Sales Tax	
Total Invoice Amount	6,428.00
Payment/Credit Applied	
TOTAL	**6,428.00**

Check/Credit Memo No:

CENTRAL WAYNE COUNTY SANITATION AUTHORITY
ANALYSIS OF 2025/26 HOUSEHOLD TONNAGE
AS OF MAY 31, 2026
WITH PRIORITY ADJUSTMENTS

	BUDGETED HOUSEHOLD TONNAGE JULY THRU MAY, 2026	ACTUAL HOUSEHOLD TONNAGE JULY THRU MAY, 2026	INCREASE/ (DECREASE) IN TONNAGE	PERCENTAGE INCREASE/ (DECREASE) IN TONNAGE
DEARBORN HEIGHTS	23,120.65	27,267.33	4,146.68	17.93%
GARDEN CITY	13,037.03	11,536.53	(1,500.50)	-11.51%
INKSTER	9,421.14	10,127.19	706.05	7.49%
WAYNE	6,896.77	5,836.62	(1,060.15)	-15.37%
WESTLAND	27,816.52	23,747.20	(4,069.32)	-14.63%
TOTAL	**80,292.11**	**78,514.87**	**(1,777.24)**	**-2.21%**

	2025/26 BUDGETED HOUSEHOLD TONNAGE	PERCENTAGE INCREASE/ (DECREASE) BASED ON JULY THRU MAY 2026	PROJECTED INCREASE/ (DECREASE) IN TONNAGE	BUDGETED TONNAGE MINUS PROJECTED TONNAGE INCREASE/ (DECREASE)	COST OF PROJECTED TONNAGE AT RATE PER TON OF $20.25
DEARBORN HEIGHTS	25,480.00	17.93%	4,569.83	30,049.83	608,509.03
GARDEN CITY	14,399.00	-11.51%	(1,657.26)	12,741.74	258,020.31
INKSTER	10,426.00	7.49%	781.36	11,207.36	226,948.99
WAYNE	7,569.00	-15.37%	(1,163.48)	6,405.52	129,711.72
WESTLAND	30,883.00	-14.63%	(4,517.92)	26,365.08	533,892.87
TOTAL	**88,757.00**	**-2.21%**	**(1,987.47)**	**86,769.53**	**$1,757,082.91**

	2025/26 BUDGETED HOUSEHOLD AMOUNT	2025/26 HOUSEHOLD AMOUNT BASED ON PROJECTED TONNAGE	PROJECTED BUDGETED SAVINGS (DEFICIT)
DEARBORN HEIGHTS	515,970.00	608,509.03	(92,539.03)
GARDEN CITY	291,580.00	258,020.31	33,559.69
INKSTER	211,127.00	226,948.99	(15,821.99)
WAYNE	153,272.00	129,711.72	23,560.28
WESTLAND	625,381.00	533,892.87	91,488.13
TOTAL	**$1,797,330.00**	**$1,757,082.91**	**$40,247.09**

PROJECTED THREE YEAR TONNAGE AVERAGE FOR 2025/26	
YEAR	TONNAGE
2023/24	91,365.94
2024/25	87,682.14
2025/26	86,769.53
Total	265,817.61
Projected Three Year Tonnage Average	**88,605.87**

CITY OF DEARBORN

MISC DEPT. 3103
PO BOX 30516
LANSING, MI 48909-8016

INVOICE 0000101439

Customer No.	Invoice Amount
9000031	$36,984.62
Service Date	**Due Date**
03/04/2026	08/01/2026

CITY OF DEARBORN HEIGHTS
ATTN: DIIRECTOR OF PUBLIC WORKS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

PROPERTY ADDRESS (IF APPLICABLE):

7/13/26
John Danci

QUANTITY	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1.00	SEWAGE CHARGES GL# 592-537-929.000	$34,185.26	$34,185.26
1.00	WATER CHARGES GL# 592-537-928.000	2,799.36	$2,799.36

SERVICE DATES: 11/15/25 - 03/04/26

FOR QUESTIONS REGARDING THIS INVOICE, PLEASE CONTACT THE WATER DEPARTMENT AT (313) 943-3803

LATE CHARGES WILL BE CALCULATED, IF APPLICABLE, PER AGREEMENT.
FOR QUESTIONS REGARDING PAYMENT OF INVOICE, PLEASE CALL TREASURY AT (313)943-2045 FOR FURTHER ASSISTANCE.

INVOICE AMOUNT	$36,984.62
INVOICE CREDITS/ADJUSTMENTS	$0.00
PAYMENTS APPLIED	$0.00
INVOICE BALANCE	$36,984.62

PLEASE RETURN THIS PORTION WITH YOUR PAYMENT. THANK YOU

INVOICE 0000101439

MAKE CHECK PAYABLE TO:
CITY OF DEARBORN

Customer No.	Balance Due
9000031	$36,984.62
Service Date	**Due Date**
03/04/2026	08/01/2026

MAIL PAYMENTS TO:

CITY OF DEARBORN
MISC DEPT. 3103
PO BOX 30516
LANSING, MI 48909-8016

91 0000101439 00 003698462 000009000031 0

Dornbos Sign, Inc.
619 W Harris St

Charlotte MI 48813
USA
Phone 517-543-4000

INVOICE

Invoice Number:	INV87204
Invoice Date:	7/10/2026
Terms:	NET 30
Due Date:	8/9/2026
Amount Due:	**$2,563.42**

BILL TO

DEARBORN HEIGHTS DPW
EMAIL INVOICE: kwkupchick@dearbornheightsmi.gov
& rmunroe@dearbornheightsmi.gov

Attn: Rod Munroe

SHIP TO

DEARBORN HEIGHTS DPW
24600 VAN BORN

DEARBORN HEIGHTS MI 48125
USA-D
Attn: Rod Munroe

Ship Via: UPS PPD & ADD

PURCHASE ORDER NO.

Item ID/Description	Quantity	UM	Price	Amount
MI-HW DRIVE RIV DRIVE RIVETS 3/8 *NO WASHER*	500	EA	$0.98	$490.00
MI-HW SET SCREW ST SET SCREW #SK56 5/16"X 3/8" STANDARD SET SCREW ZINC PLAT	500	EA	$0.10	$50.00
BR-990F 990F 5.5" CROSSPIECE BRACKET FLAT	250	EA	$7.90	$1,975.00

101-440-787.000
OK TO PAY
7-13-26

7/13/26
John Danci

Page 1 of 1

Subtotal:	$2,515.00
Freight	$48.42
Sales Tax:	$0.00
Total:	**$2,563.42**

DUKE'S
ROOTED IN INNOVATION

INVOICE

Document Number	Document Date	Page
43400	**07/13/2026**	**1/1**

Customer No.	Contact / Phone / Email
C-018153	**John Danci** **313-791-6000** **jadanci@dearbornheightsmi.gov**

Duke's Job Number	PO Number
6079	

Payment Terms
Net 60

Shipping Type	FOB Point

DEARBORN HEIGHTS, CITY
jadanci@dearbornheightsmi.gov
Dearborn Heights MI 48125
USA

Delivery Address
DEARBORN HEIGHTS, CITY
24600 VAN BORN
DEARBORN HEIGHTS MI 48125
USA

Invoice Remarks
Service Date: June 19-20, 2026

Job Details

Dearborn Heights 2025-2028 Sanitary Sewer Cleaning and Televising Inspection-3004

Description	Quantity	UoM	Price	Total
Cleaning 10-inch Sanitary Sewer or Less (6"-10")	**608.8**	**FT**	**$ 1.25**	**$ 761.00**
Cleaning 16 to 21-inch Sanitary Sewer	**321.4**	**FT**	**$ 1.75**	**$ 562.45**
Television Inspection Sanitary Sewer 21-inch or less (6"-21")	**930.2**	**FT**	**$ 1.50**	**$ 1,395.30**

Invoice Subtotal:	**$ 2,718.75**
Total Before Tax:	**$ 2,718.75**
Total Tax Amount:	**$ 0.00**
Total Amount:	**$ 2,718.75**
Balance Due:	**$ 2,718.75**

GL # 592-540-818.030

★ Structure #'s on back page ★

7/14/26
John Danci

Remittance Address
Duke's Root Control, Inc.
1707 N. Randall Road, Ste 180
Elgin, IL 60123

VISA mastercard. AMERICAN EXPRESS
All credit card charges will incur 3% convenience fee

Tax ID No.: 75-3026801
Website: www.dukes.com

Accounting
Phone: 800-447-6687
Fax: 315-475-4203
E-Mail: accounts@dukes.com

Duke's Root Control Summary Sheet

Contractor:	City of Dearborn Heights	Location:	Dearborn Heights, MI	Job Number:	
Start Date:	Monday, June 15, 2026	Finish Date:	Sunday, June 21, 2026	Contract/PO No:	
Attention to:	John Danci	Notes for Billing:	Dearborn Heights - Performed CCTV Inspections and Cleaning		
Email Address:	jadanci@dearbornheightsmi.gov		CCTV Inspections were conducted for the week of 6/15/26 to 6/21/2026		

	CCTV / FLUSH / MH	Price:	Qty:	Total:
1	Cleaning 10 inch Pipe or less (6/19), SA09NW036_SA09NW037	$ 1.25	92.80	$ 116.00
2	Cleaning 10 inch Pipe or less (6/19), SA09NW036_SA09NW037	$ 1.25	153.00	$ 191.25
3	Cleaning 16 inch to 21 inch Pipe (6/19) SA08SE058_SA08SE059	$ 1.75	321.40	$ 562.45
4	CCTV Inspection 21 inch Pipe or less (6/19), SA09NW036_SA09NW037	$ 1.50	92.80	$ 139.20
5	CCTV Inspection 21 inch Pipe or less (6/19), SA09NW036_SA09NW037	$ 1.50	153.00	$ 229.50
6	CCTV Inspection 21 inch Pipe or less (6/19), SA08SE058_SA08SE059	$ 1.50	321.40	$ 482.10
7	Cleaning 10 inch Pipe or less (6/20), SA09SE007_SA09SE011	$ 1.25	363.00	$ 453.75
8	CCTV Inspection 21 inch Pipe or less (6/20), SA09SE007_SA09SE011	$ 1.50	363.00	$ 544.50
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
			Total Profit:	$ 2,718.75

COSTS:	Rate	Qty:	Total:
Total Labor			$ -
Total Data and Admin			$ -
Total Expenses			$ -
			$ -
			$ -
		Total Cost:	$ -

TOTALS:	
Sub. Total:	$ 2,718.75
Total:	$ 2,718.75
Revenue:	$ 2,718.75
Cost:	$ -
Profit/Loss:	$ 2,718.75

Additional Info:

City of Dearborn Heights
6045 Fenton St.
Dearborn Heights, MI 48127
313-791-3400

DUKE'S
ROOTED IN INNOVATION

INVOICE

Document Number	Document Date	Page
43403	**07/13/2026**	**1/1**

Customer No.	Contact / Phone / Email
C-018153	**John Danci** **313-791-6000** **jadanci@dearbornheightsmi.gov**

Duke's Job Number	PO Number
6079	

Payment Terms
Net 60

Shipping Type	FOB Point

DEARBORN HEIGHTS, CITY
jadanci@dearbornheightsmi.gov
Dearborn Heights MI 48125
USA

Delivery Address
DEARBORN HEIGHTS, CITY
24600 VAN BORN
DEARBORN HEIGHTS MI 48125
USA

Invoice Remarks
Service Date: June 22-23, 2026

Job Details

Dearborn Heights 2025-2028 Sanitary Sewer Cleaning and Televising Inspection-3004

Description	Quantity	UoM	Price	Total
Cleaning 10-inch Sanitary Sewer or Less (6"-10")	**1,932.3**	**FT**	**$ 1.25**	**$ 2,415.38**
Television Inspection Sanitary Sewer 21-inch or less (6"-21")	**1,932.3**	**FT**	**$ 1.50**	**$ 2,898.45**

Invoice Subtotal:	**$ 5,313.83**
Total Before Tax:	**$ 5,313.83**
Total Tax Amount:	**$ 0.00**
Total Amount:	**$ 5,313.83**
Balance Due:	**$ 5,313.83**

GL # 592-540-818.030

★ Sewer + Storm structures on back page ★

7/14/26
John Danci

Remittance Address
Duke's Root Control, Inc.
1707 N. Randall Road, Ste 180
Elgin, IL 60123

VISA mastercard. AMERICAN EXPRESS
All credit card charges will incur 3% convenience fee

Tax ID No.: 75-3026801
Website: www.dukes.com

Accounting
Phone: 800-447-6687
Fax: 315-475-4203
E-Mail: accounts@dukes.com

Duke's Root Control Summary Sheet

Contractor:	City of Dearborn Heights	Location:	Dearborn Heights, MI	Job Number:	
Start Date:	Monday, June 22, 2026	Finish Date:	Sunday, June 28, 2026	Contract/PO No:	
Attention to:	John Danci	Notes for Billing:	Dearborn Heights - Performed CCTV Inspections and Cleaning		
Email Address:	jadanci@dearbornheightsmi.gov		CCTV Inspections were conducted for the week of 6/22/26 to 6/28/2026		

	CCTV / FLUSH / MH	Price:	Qty:	Total:
1	CCTV Inspection 21 inch Pipe or less (6/22), SA09NW035_SA09NW034	$ 1.50	209.60	$ 314.40
2	CCTV Inspection 21 inch Pipe or less (6/22), SA09NW036_SA09NW035	$ 1.50	188.30	$ 282.45
3	CCTV Inspection 21 inch Pipe or less (6/22), SA09NW036_SA09NW035	$ 1.50	23.70	$ 35.55
4	CCTV Inspection 21 inch Pipe or less (6/22), SA09NW035_SA09NW034	$ 1.50	10.00	$ 15.00
5	CCTV Inspection 21 inch Pipe or less (6/22), SA09NW032_SA09NW033	$ 1.50	71.40	$ 107.10
6	Cleaning 10 inch Pipe or less (6/22), SA09NW032_SA09NW033	$ 1.25	71.40	$ 89.25
7	Cleaning 10 inch Pipe or less (6/22), SA09NW035_SA09NW034	$ 1.25	209.60	$ 262.00
8	Cleaning 10 inch Pipe or less (6/22), SA09NW036_SA09NW035	$ 1.25	23.70	$ 29.63
9	Cleaning 10 inch Pipe or less (6/22), SA09NW036_SA09NW035	$ 1.25	188.30	$ 235.38
10	Cleaning 10 inch Pipe or less (6/22), SA09NW035_SA09NW034	$ 1.25	10.00	$ 12.50
11	CCTV Inspection 21 inch Pipe or less (6/23), SA09NW029_SA09NW030	$ 1.50	298.80	$ 448.20
12	CCTV Inspection 21 inch Pipe or less (6/23), SA09NW026_SA09NW027	$ 1.50	132.00	$ 198.00
13	CCTV Inspection 21 inch Pipe or less (6/23), SA09NW021_SA09NW028	$ 1.50	195.30	$ 292.95
14	CCTV Inspection 21 inch Pipe or less (6/23), SA09NW021_SA09NW028	$ 1.50	172.30	$ 258.45
15	CCTV Inspection 21 inch Pipe or less (6/23), SA09NW030_SA09NW031	$ 1.50	288.50	$ 432.75
16	CCTV Inspection 21 inch Pipe or less (6/23), SA09NW032_SA09NW033	$ 1.50	70.90	$ 106.35
17	CCTV Inspection 21 inch Pipe or less (6/23), SA09NW032_SA09NW033	$ 1.50	271.50	$ 407.25
18	Cleaning 10 inch Pipe or less (6/23), SA09NW032_SA09NW033	$ 1.25	271.50	$ 339.38
19	Cleaning 10 inch Pipe or less (6/23), SA09NW021_SA09NW028	$ 1.25	172.30	$ 215.38
20	Cleaning 10 inch Pipe or less (6/23), SA09NW029_SA09NW030	$ 1.25	298.80	$ 373.50
21	Cleaning 10 inch Pipe or less (6/23), SA09NW032_SA09NW033	$ 1.25	70.90	$ 88.63
22	Cleaning 10 inch Pipe or less (6/23), SA09NW026_SA09NW027	$ 1.25	132.00	$ 165.00
23	Cleaning 10 inch Pipe or less (6/23), SA09NW021_SA09NW028	$ 1.25	195.30	$ 244.13
24	Cleaning 10 inch Pipe or less (6/23), SA09NW030_SA09NW031	$ 1.25	288.50	$ 360.63
			Total Profit:	$ 5,313.83

	TOTALS:	
Sub. Total:	$	5,313.83
Total:	$	5,313.83
Revenue:	$	5,313.83
Cost:	$	-
Profit/Loss:	$	5,313.83

Additional Info:

City of Dearborn Heights
6045 Fenton St.
Dearborn Heights, MI 48127
313-791-3400

COSTS:	Rate	Qty:	Total:
Total Labor			$ -
Total Data and Admin			$ -
Total Expenses			$ -
			$ -
			$ -
		Total Cost:	$ -

DUKE'S
ROOTED IN INNOVATION

INVOICE

Document Number	Document Date	Page
43406	**07/14/2026**	**1/1**

Customer No.	Contact / Phone / Email
C-018153	**John Danci** **313-791-6000** **jadanci@dearbornheightsmi.gov**

Duke's Job Number	PO Number
6079	

Payment Terms
Net 60

Shipping Type	FOB Point

DEARBORN HEIGHTS, CITY
jadanci@dearbornheightsmi.gov
Dearborn Heights MI 48125
USA

Delivery Address
DEARBORN HEIGHTS, CITY
24600 VAN BORN
DEARBORN HEIGHTS MI 48125
USA

Invoice Remarks
Service Date: June 22-26, 2026

Job Details

Dearborn Heights 2025-2028 Sanitary Sewer Cleaning and Televising Inspection-3004

Description	Quantity	UoM	Price	Total
Cleaning 10-inch Sanitary Sewer or Less (6"-10")	**81.2**	**FT**	**$ 1.25**	**$ 101.50**
Cleaning 12 to 15-inch Sanitary Sewer	**479.6**	**FT**	**$ 1.25**	**$ 599.51**
Television Inspection Sanitary Sewer 21-inch or less (6"-21")	**560.8**	**FT**	**$ 1.50**	**$ 841.20**
Emergency Work	**40**		**$ 550.00**	**$ 22,000.00**

Invoice Subtotal:	**$ 23,542.21**
Total Before Tax:	**$ 23,542.21**
Total Tax Amount:	**$ 0.00**
Total Amount:	**$ 23,542.21**
Balance Due:	**$ 23,542.21**

GL # 592-540-818.030

★ Addresses + structure #'s on back page ★

7/14/26
John Danci

Remittance Address
Duke's Root Control, Inc.
1707 N. Randall Road, Ste 180
Elgin, IL 60123

VISA mastercard. AMERICAN EXPRESS
All credit card charges will incur 3% convenience fee

Tax ID No.: 75-3026801
Website: www.dukes.com

Accounting
Phone: 800-447-6687
Fax: 315-475-4203
E-Mail: accounts@dukes.com

Duke's Root Control Summary Sheet

Contractor:	City of Dearborn Heights	Location:	Dearborn Heights, MI	Job Number:	
Start Date:	Monday, June 22, 2026	Finish Date:	Sunday, June 28, 2026	Contract/PO No:	
Attention to:	John Danci	Notes for Billing:	Dearborn Heights - Performed CCTV Inspections and Cleaning		
Email Address:	jadanci@dearbornheightsmi.gov		CCTV Inspections were conducted for the week of 6/22/26 to 6/28/2026		

	CCTV / FLUSH / MH	Price:	Qty:	Total:
1	Emergency Work (6/22)	$ 550.00	8.00	$ 4,400.00
2	Cleaning 10 inch Pipe or less (6/22),DPW	$ 1.25	32.40	$ 40.50
3	Cleaning 10 inch Pipe or less (6/22),DPW	$ 1.25	48.80	$ 61.00
4	CCTV Inspection 21 inch Pipe or less (6/22), DPW	$ 1.50	32.40	$ 48.60
5	CCTV Inspection 21 inch Pipe or less (6/22), DPW	$ 1.50	48.80	$ 73.20
6	Emergency Work (6/23)	$ 550.00	8.00	$ 4,400.00
7	Cleaning 12 inch to 15 inch Pipe (6/23) 23300 N Brookside	$ 1.25	118.30	$ 147.88
8	Cleaning 12 inch to 15 inch Pipe (6/23) 23300 N Brookside	$ 1.25	123.60	$ 154.50
9	CCTV Inspection 21 inch Pipe or less (6/23), 23300 N Brookside	$ 1.50	123.60	$ 185.40
10	CCTV Inspection 21 inch Pipe or less (6/23), 23300 N Brookside	$ 1.50	118.30	$ 177.45
11	Emergency Work (6/24)	$ 550.00	8.00	$ 4,400.00
12	Emergency Work (6/25)	$ 550.00	8.00	$ 4,400.00
13	Emergency Work (6/26)	$ 550.00	8.00	$ 4,400.00
14	Cleaning 12 inch to 15 inch Pipe (6/26) SA08SW039_SA08SW040	$ 1.25	237.70	$ 297.13
15	CCTV Inspection 21 inch Pipe or less (6/26), SA08SW039_SA08SW040	$ 1.50	237.70	$ 356.55
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
			Total Profit:	$ 23,542.20

	TOTALS:	
	Sub. Total:	$ 23,542.20
	Total:	$ 23,542.20
	Revenue:	$ 23,542.20
	Cost:	$ -
	Profit/Loss:	$ 23,542.20

Additional Info:

COSTS:	Rate	Qty:	Total:
Total Labor			$ -
Total Data and Admin			$ -
Total Expenses			$ -
			$ -
			$ -
		Total Cost:	$ -

City of Dearborn Heights
6045 Fenton St.
Dearborn Heights, MI 48127
313-791-3400

DUKE'S
ROOTED IN INNOVATION

INVOICE

Document Number	Document Date	Page
43401	**07/13/2026**	**1/1**

Customer No.	Contact / Phone / Email
C-018153	**John Danci** **313-791-6000** **jadanci@dearbornheightsmi.gov**

Duke's Job Number	PO Number
6079	

Payment Terms
Net 60

Shipping Type	FOB Point

DEARBORN HEIGHTS, CITY
jadanci@dearbornheightsmi.gov
Dearborn Heights MI 48125
USA

Delivery Address
DEARBORN HEIGHTS, CITY
24600 VAN BORN
DEARBORN HEIGHTS MI 48125
USA

Invoice Remarks
Service Date: June 15-19, 2026

Job Details

Dearborn Heights 2025-2028 Sanitary Sewer Cleaning and Televising Inspection-3004

Description	Quantity	UoM	Price	Total
Cleaning 12 to 15-inch Sanitary Sewer	**617**	**FT**	**$ 1.25**	**$ 771.25**
Cleaning 12-inch Storm Sewer	**171.5**	**FT**	**$ 1.65**	**$ 282.98**
Television Inspection Sanitary Sewer 21-inch or less (6"-21")	**788.5**	**FT**	**$ 1.50**	**$ 1,182.75**
Emergency Work	**51**		**$ 550.00**	**$ 28,050.00**

GL # 592-540-818.030

★ Addresses + locations on back page ★

Invoice Subtotal:	**$ 30,286.98**
Total Before Tax:	**$ 30,286.98**
Total Tax Amount:	**$ 0.00**
Total Amount:	**$ 30,286.98**
Balance Due:	**$ 30,286.98**

7/14/26
John Danci

Remittance Address
Duke's Root Control, Inc.
1707 N. Randall Road, Ste 180
Elgin, IL 60123

VISA mastercard. AMERICAN EXPRESS
All credit card charges will incur 3% convenience fee

Tax ID No.: 75-3026801
Website: www.dukes.com

Accounting
Phone: 800-447-6687
Fax: 315-475-4203
E-Mail: accounts@dukes.com

Duke's Root Control Summary Sheet

Contractor:	City of Dearborn Heights	Location:	Dearborn Heights, MI	Job Number:	
Start Date:	Monday, June 15, 2026	Finish Date:	Sunday, June 21, 2026	Contract/PO No:	
Attention to:	John Danci	Notes for Billing:	Dearborn Heights - Performed CCTV Inspections and Cleaning		
Email Address:	jadanci@dearbornheightsmi.gov		CCTV Inspections were conducted for the week of 6/15/26 to 6/21/2026		

	CCTV / FLUSH / MH	Price:	Qty:	Total:
1	Emergency Work (6/15)	$ 550.00	8.00	$ 4,400.00
2	Emergency Work (6/16)	$ 550.00	8.00	$ 4,400.00
3	Cleaning 12 inch to 15 inch Pipe (6/16) 5 & 6 Cabri Lane	$ 1.25	131.00	$ 163.75
4	CCTV Inspection 21 inch Pipe or less (6/16), 5 & 6 Cabri Lane	$ 1.50	131.00	$ 196.50
5	Emergency Work (6/17)	$ 550.00	11.50	$ 6,325.00
6	Emergency Work (6/17)	$ 550.00	2.50	$ 1,375.00
7	Cleaning 12 inch to 15 inch Pipe (6/17) 6810/6811 Plainview	$ 1.25	204.90	$ 256.13
8	Cleaning 12 inch to 15 inch Pipe (6/17) DPW	$ 1.25	281.10	$ 351.38
9	CCTV Inspection 21 inch Pipe or less (6/17), 6810/6811 Plainview	$ 1.50	204.90	$ 307.35
10	CCTV Inspection 21 inch Pipe or less (6/17), DPW	$ 1.50	281.10	$ 421.65
11	Emergency Work (6/18)	$ 550.00	8.00	$ 4,400.00
12	Emergency Work (6/18)	$ 550.00	5.00	$ 2,750.00
13	Emergency Work (6/19)	$ 550.00	8.00	$ 4,400.00
14	CCTV Inspection 21 inch Pipe or less (6/19), Van Buren at Riverview	$ 1.50	21.60	$ 32.40
15	CCTV Inspection 21 inch Pipe or less (6/19), Catch Basins on Banner South of Dartmouth	$ 1.50	38.20	$ 57.30
16	CCTV Inspection 21 inch Pipe or less (6/19), Van Buren at Riverview	$ 1.50	19.00	$ 28.50
17	CCTV Inspection 21 inch Pipe or less (6/19), Van Buren at Riverview	$ 1.50	47.00	$ 70.50
18	CCTV Inspection 21 inch Pipe or less (6/19), Van Buren at Riverview	$ 1.50	22.20	$ 33.30
19	CCTV Inspection 21 inch Pipe or less (6/19), Catch Basins on Banner South of Dartmouth	$ 1.50	23.50	$ 35.25
20	Cleaning 12-inch Storm Sewer (6/19), Van Buren at Riverview	$ 1.65	19.00	$ 31.35
21	Cleaning 12-inch Storm Sewer (6/19), Catch Basins on Banner South of Dartmouth	$ 1.65	38.20	$ 63.03
22	Cleaning 12-inch Storm Sewer (6/19), Van Buren at Riverview	$ 1.65	22.20	$ 36.63
23	Cleaning 12-inch Storm Sewer (6/19), Van Buren at Riverview	$ 1.65	47.00	$ 77.55
24	Cleaning 12-inch Storm Sewer (6/19), Van Buren at Riverview	$ 1.65	21.60	$ 35.64
25	Cleaning 12-inch Storm Sewer (6/19), Catch Basins on Banner South of Dartmouth	$ 1.65	23.50	$ 38.78
				$ -
				$ -
			Total Profit:	$ 30,286.98

TOTALS:	
Sub. Total:	$ 30,286.98
Total:	$ 30,286.98
Revenue:	$ 30,286.98
Cost:	$ -
Profit/Loss:	$ 30,286.98

Additional Info:

City of Dearborn Heights
6045 Fenton St.
Dearborn Heights, MI 48127
313-791-3400

COSTS:	Rate	Qty:	Total:
Total Labor			$ -
Total Data and Admin			$ -
Total Expenses			$ -
			$ -
			$ -
		Total Cost:	$ -

EMS | MC | AccuMed Group

INVOICE

EMS Management & Consultants

PAGE 1
INVOICE #: TAG-006400
DATE: 06/30/2026

Invoice Questions: (800)948-7991
Or email: finance-AR@emsmc.com

BILL TO: Dearborn Heights Fire Department MI
1999 N Beech Daly
DEARBORN HEIGHTS, MI 48127

PAYMENT TERMS	DUE DATE	CUSTOMER ID	PURCHASE ORDER NO.
Net 45	08/14/2026	C-1536	

ITEM #	DESCRIPTION	RECEIPTS	RATE	AMOUNT
MANAGEMENT SERVICES	Billing Service Fee (EMS)	144,699.74	0.0650	$9,405.48
COLLECTION AGENCY ADJUSTMENT	Collection Agency Adjustment	-1,680.83	0.0650	$-109.25
			Subtotal	$9,296.23
			Payments/Credits	$0.00
			Total	$9,296.23

Billing Period: 06/01/2026 - 06/30/2081

Thank you for your continued business. We appreciate it very much
Please reference your Customer Number on your check.

Please remit payment to:
EMS Management & Consultants, Inc.
2540 Empire Drive Ste. 300
Winston-Salem, NC 27103

JUL 14 2026

O.K. to pay
Last F.Y.
(335-818)

CORRECTED INVOICE

From:

FIRST CHOICE MEDICAL GROUP PLLC
Tax ID: 473950064
Contract Number: 4704327296

Invoice ID: 36116C20203
Invoice Date: 03/18/2026
Original Invoice Date: 04/29/2024

Total Due: $1,553.00

To:

CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HEIGHTS MI 481273287

Please return top portion with payment to:

FIRST CHOICE MEDICAL GROUP PLLC
PO BOX 25678
BELFAST ME 049152007

Patient Name, Patient ID / Claim ID / Date	Provider Name / Procedure	DOB / Description	Amount
[redacted]			
08/12/2023	99204,GF	OFFICE/OUTPATIENT VISIT NEW L4	$212.00
08/12/2023	72040	X-RAY EXAM OF NECK CERVICAL SPINE 2-3	$66.00
08/12/2023	73030	X-RAY EXAM OF SHOULDER (LEFT)	$57.00
428574V20203	[redacted]	FNPBC	
08/15/2023	99213,GF	OFFICE/OUTPATIENT VISIT EST L3	$94.00
		Patient Subtotal:	**$429.00**
[redacted]			
07/12/2023	99213,25,GF	OFFICE/OUTPATIENT VISIT EST L3	$94.00
07/12/2023	S0630,59	REMOVAL OF SUTURES	$47.00
		Patient Subtotal:	**$141.00**
[redacted]			
01/05/2024	[redacted]	OFFICE/OUTPATIENT VISIT EST L3	$94.00
412813V20203			
12/16/2023	[redacted]	OFFICE/OUTPATIENT VISIT EST L3	$94.00
412814V20203			
12/28/2023	99213,GF	OFFICE/OUTPATIENT VISIT EST L3	$94.00
		Patient Subtotal:	**$282.00**
[redacted]			
09/03/2023	99204,GF	OFFICE/OUTPATIENT VISIT NEW L4	$212.00
09/03/2023	73600	X-RAY EXAM OF ANKLE	$54.00
09/03/2023	73620	X-RAY EXAM OF FOOT 2 VIEWS	$51.00
09/03/2023	L1902	ANKLE SUPPORT LACE UP	$102.00
385753V20203	[redacted]		
09/05/2023	99213,GF	OFFICE/OUTPATIENT VISIT EST L3	$94.00
		Patient Subtotal:	**$513.00**

GL # 101 - 221 - 817.000
sm 7/13/26

Patient Name, Patient ID Claim ID Date	Provider Name Procedure	DOB Description	Amount
[redacted]			
09/14/2023	99213	OFFICE/OUTPATIENT VISIT EST 1.3	$94.00
385756V20203 [redacted]			
09/26/2023	99213	OFFICE/OUTPATIENT VISIT EST 1.3	$94.00
		Patient Subtotal:	**$188.00**

Comments:
Total payment is due within 30 days of invoice receipt.
Please include the Invoice ID on your check.

Total Due: $1,553.00

OVERDUE INVOICE

From:

FIRST CHOICE MEDICAL GROUP PLLC
Tax ID: 473950064

Invoice ID: 36257C20203
Invoice Date: 09/05/2024
Original Invoice Date: 05/06/2024

Total Due: $2,225.50

To:

CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HEIGHTS MI 481273287

Please return top portion with payment to:

FIRST CHOICE MEDICAL GROUP PLLC
PO BOX 25678
BELFAST ME 049152007

Patient Name, Patient ID / Claim ID	Date	Provider Name / Procedure	DOB / Description	Amount
[redacted]				
	07/26/2023	99204,GF	OFFICE/OUTPATIENT VISIT NEW L4	$212.00
	07/26/2023	72100	X-RAY EXAM L-S SPINE 2/3 VWS	$67.00
	07/26/2023	73590	X-RAY EXAM OF LOWER LEG (LEFT)	$103.00
			Patient Subtotal:	**$382.00**
[redacted]				
	03/23/2023	99204,GF	OFFICE/OUTPATIENT VISIT NEW L4	$212.00
	03/23/2023	73590	X-RAY EXAM OF LOWER LEG (LEFT)	$103.00
350255V20203		[redacted]		
	03/30/2023	99213,GF	OFFICE/OUTPATIENT VISIT EST L3	$94.00
350256V20203		[redacted]		
	04/06/2023	99213,GF	OFFICE/OUTPATIENT VISIT EST L3	$94.00
			Patient Subtotal:	**$503.00**
[redacted]				
350258V20203		[redacted]		
	02/27/2023	99204,GF	OFFICE/OUTPATIENT VISIT NEW L4	$212.00
	02/27/2023	73562	X-RAY EXAM OF KNEE 3	$70.00
350259V20203		[redacted]		
	03/01/2023	99213,GF	OFFICE/OUTPATIENT VISIT EST L3	$94.00
			Patient Subtotal:	**$376.00**
[redacted]				
258988V20203		[redacted]		
	01/28/2021	99204,GF	OFFICE/OUTPATIENT VISIT NEW L4	$212.00
			Patient Subtotal:	**$212.00**

GL#101-221-817.000
SM 7/13/26

Patient Name, Patient ID / Claim ID / Date	Provider Name / Procedure	DOB / Description	Amount
[redacted]			
02/26/2021	99214,SA	OFFICE/OUTPATIENT VISIT EST L4	$138.00
		Patient Subtotal:	**$138.00**
[redacted]			
06/29/2023	99204,GF	OFFICE/OUTPATIENT VISIT NEW L4	$212.00
06/29/2023	73620	X-RAY EXAM OF FOOT	$51.00
365527V20203	[redacted]		
07/03/2023	99213,GF	OFFICE/OUTPATIENT VISIT EST L3	$94.00
		Patient Subtotal:	**$357.00**
[redacted]			
01/12/2022	99214,GF	OFFICE/OUTPATIENT VISIT EST L4	$138.00
[redacted]			
11/09/2021	99213,25,GF	OFFICE/OUTPATIENT VISIT EST L3	$94.00
11/09/2021	99070	METHOCARBAMOL 750MG 30 TABLETS	$20.00
Note: 72789-0041-30			
11/09/2021	WC700G	DISPENSE OF MEDICATION GENERIC	$5.50
Note: 72789-0041-30			
		Patient Subtotal:	**$257.50**

Comments:
Total payment is due within 30 days of invoice receipt.
Please include the Invoice ID on your check.

Total Due: **$2,225.50**

HENRY FORD HEALTH

INVOICE

Invoice #07072026 - 002
Date: July 7, 2026

Bill to:
Dearborn Heights Fire Dept
1999 N. Beach Daly
Dearborn Heights, MI 48127

Description	Qty	Rate	Amount
Registration Fee Alek Greiner- PSUM25	1	$100.00	$100.00
Tuition for Alek Greiner- PSUM25	1	$4,900.00	$4,900.00
		Balance Due:	$5,000.00

Make checks payable to: Genesys EMS Education

JUL 08 2026

O.K. to pay out of Training Budget per Chief Hall + DC Erickson (335-962)

D.C. Josh Erickson

Mail to:
Genesys EMS Education
ATTN: Rachel Norman
1000 Health Park Blvd.
Grand Blanc, MI 48439

If you have any questions concerning this invoice, please contact:
Rachel Norman at (810) 606-5859

TUITION CARD

Genesys EMS Education
1000 Health Park Blvd
Grand Blanc , MI 48439

Printed: 06/16/26

[redacted]

Status: Current
Program: PSUM
Paramedic Summer 2025
Start Date: 08/05/25
Birth Date: 11/23/95

DATE	ACCOUNT	SOURCE	CHECK#	DESCRIPTION	CHARGE	PAYMENT	BALANCE
08/01/25	REG FEE				100.00	0.00	100.00
08/01/25	PRGRM F				4,900.00	0.00	5,000.00

Halt

Need
TB
Fit test

INVOICE #1434

ISSUED: 07/08/2026

DUE: 07/08/2026

RECIPIENT:

City Of Dearborn Heights*
24600 Van Born Road
Dearborn Heights, Michigan 48125

SENDER:

Grays Outdoor Services
5920 Commerce Drive
Westland, Michigan 48185

Phone: 248-470-2316, 734-452-6046
Email: graysoutdoorpeople@yahoo.com
Website: https://graysoutdoorservices.com/

For Services Rendered

Product/Service	Description	Qty.	Unit Price	Total
Tree Removal	1523 John Daly Removal of large split willow tree	1	$3,500.00	$3,500.00

GL #101-440-818.000

City tree removal of limb

7/8/26
John Danci

Thank you for your business. Please contact us with any questions regarding this invoice.

Total	**$3,500.00**
Account balance	**$44,200.00**

Pay Now

INVOICE #1437

ISSUED: 07/13/2026

DUE: 07/13/2026

RECIPIENT:

City Of Dearborn Heights*
24600 Van Born Road
Dearborn Heights, Michigan 48125

SENDER:

Grays Outdoor Services
5920 Commerce Drive
Westland, Michigan 48185

Phone: 248-470-2316, 734-452-6046
Email: graysoutdoorpeople@yahoo.com
Website: https://graysoutdoorservices.com/

Large Oak Tree Removal

Product/Service	Description	Qty.	Unit Price	Total
Tree Removal	4485 Mayfair Removal of large oak tree in backyard. Extremely dangerous and split in the middle. No stump removal	1	$10,000.00	$10,000.00

GL # 101-440-818.000

Dangerous tree letter included and will be billed to property owner.

7/13/26
John Danci

Thank you for your business. Please contact us with any questions regarding this invoice.

Total	**$10,000.00**
Account balance	$54,200.00

Pay Now

INVOICE #1433

ISSUED: 07/07/2026

DUE: 07/07/2026

RECIPIENT:

City Of Dearborn Heights*
24600 Van Born Road
Dearborn Heights, Michigan 48125

SENDER:

Grays Outdoor Services
5920 Commerce Drive
Westland, Michigan 48185

Phone: 248-470-2316, 734-452-6046
Email: graysoutdoorpeople@yahoo.com
Website: https://graysoutdoorservices.com/

For Services Rendered

Product/Service	Description	Qty.	Unit Price	Total
07/04/2026				
Emergency Tree Removal	Emergency storm cleanup on Holiday 1813 Gulley Remove large tree of heaven off Gulley, remove broken maple tree, full clean up	1	$9,500.00	$9,500.00
07/06/2026				
Tree Removal with crane	7428 Drexel Removal of 60+" tree tipped over son 2 home with crane	1	$13,500.00	$13,500.00
Tree Removal with crane	5872 Rockland Removal of tree off house with crane	1	$3,800.00	$3,800.00
Tree lead removal	5859 Rockland Remove 3 large broken sycamore branches, complete cleanup	1	$550.00	$550.00
Tree Removal	26007 Midway Removal of 30" broken sycamore and debris on ground	1	$2,800.00	$2,800.00
Tree Lead Removal	26007 Midway Remove large sycamore lead off of power lines in road	1	$550.00	$550.00*

INVOICE #1433

ISSUED: 07/07/2026

DUE: 07/07/2026

Product/Service	Description	Qty.	Unit Price	Total
Tree trimming	5909 Norbourne Trim all dead wood, clean up of ground from large maple tree	1	$900.00	$900.00
Tree Removal	5909 Norbourne Removal of broken maple tree, complete cleanup	1	$1,900.00	$1,900.00
Tree Removal	5908 Norbourne Trim large maple tree, remove broken branches, removal of lead off home	1	$1,100.00	$1,100.00
Tree trimming	5916 Norbourne Trim maple tree, deadwood broken branches, complete cleanup	1	$700.00	$700.00
Tree Removal with crane	5752 Kinbury Removal of lead off home with crane, complete cleanup	1	$1,500.00	$1,500.00
07/07/2026				
Tree Removal	4009 Grindley Remove large maple lead over road from large maple tree above power box	1	$2,000.00	$2,000.00
Tree Removal	3965 Cornell Removal of fallen tree, complete cleanup	1	$1,900.00	$1,900.00

Total **$40,700.00**

* Non-taxable

Thank you for your business. Please contact us with any questions regarding this invoice.

Pay Now

GL # 101-440-731.000 - $10,000

GL # 101-440-818.000 - $30,700

* Storm damage support *

7/7/26

John Danci

HealthJoy

Invoice #2023111536

From

HealthJoy, LLC
PO Box 776932
Chicago, IL 60677-6932

Bill To

City of Dearborn Heights
6045 Fenton Street
Dearborn Heights, MI 48127
United States

Invoice Summary

Invoice Number	2023111536
Date	05/20/2026
Terms	Net 30
Due Date	06/19/2026
Amount Due (USD)	$ 1,857.76

Item / Description	Quantity	Rate	Amount
Navigation Platform Subscription Fee(s) for 05/01/2026 to 05/31/2026	272	4.20	1,142.40
Medical Bill Review Subscription Fee(s) for 05/01/2026 to 05/31/2026	272	0.53	144.16
General Medical Subscription Fee(s) for 05/01/2026 to 05/31/2026	272	2.10	571.20
	Amount Due (USD)		$ 1,857.76

For questions regarding this invoice, email us at **ar@healthjoy.com**

ACH Instructions:
Account Name: HealthJoy, LLC
Account Number: 0002684705
Routing Number: 071006486
Remittance Advice: ar@healthjoy.com

- For questions regarding billing and FAQs, visit https://go.healthjoy.com/invoicing-faqs
- Download a copy of our most recent Form W-9: https://go.healthjoy.com/W-9
- If you are exempt from sales tax, please send exemption certificate to salestax@healthjoy.com

GL# 101-200-716.000
SM 7/20/26

Invoice powered by Maxio, LLC. Subscription Management for B2B SaaS

Commercial Account

Remit payment and make checks payable to:
HOME DEPOT CREDIT SERVICES
DEPT. 32 - 2540608605
PO BOX 70293
PHILADELPHIA, PA 19176-0293

Commercial Account 6035 3225 4060 8605
Statement Date 06/28/26

View, manage and pay your account online at homedepot.com/mycommercialaccount

Invoices to Be Paid

IMPORTANT: To ensure accurate posting of your payment, please indicate which invoices you are paying by checking the appropriate box below. To apply a credit to an invoice, write in the invoice number of the debit transaction that you would like to have applied to, in the "Invoice Number" column next to the credit. Please remit entire Payment Page(s) when sending payment.

CURRENT ACTIVITY

Transaction Date	Invoice #	Original Invoice Amount	Amount Due	Payment Due Date	Check if Paying	Payment Amount (If less than Amount Due)
06/08/26	7521029	$43.74	$43.74	08/31/26	☑	$
06/12/26	3512991	$24.94	$24.94	08/31/26	☑	$
06/12/26	3945657	$1,379.97	$1,379.97	08/31/26	☑	$
06/15/26	544267	$22.58	$22.58	08/31/26	☑	$
06/16/26	9554624	$62.86	$62.86	08/31/26	☑	$

PREVIOUSLY BILLED OPEN ITEMS

Transaction Date	Invoice #	Original Invoice Amount	Amount Due	Payment Due Date	Check if Paying	Payment Amount (If less than Amount Due)
05/05/26	1512398	$53.88	$53.88	07/31/26	☐	$
05/05/26	1621714	$19.88	$19.88	07/31/26	☐	$

8605044

JUL 07 2026

O.K. to Pay (335.728)

Deputy chief Josh Gickson

Your Account Number is 6035 3225 4060 8605

P.O. Box 790420
St. Louis, MO 63179

Statement Enclosed

For proper credit, please write 6035 3225 4060 8605 on your check and enclose with this payment coupon.

Statement Date 06/28/26
Account Balance $1,607.85
Check here if paying all invoices ☐

Amount Enclosed: $ 1,534.09

Please see reverse side to change your address.
Make Checks Payable to

HOME DEPOT CREDIT SERVICES
DEPT. 32 - 2540608605
PO BOX 70293
PHILADELPHIA, PA 19176-0293

DEARBORN HTS FIRE DEPT
6045 FENTON
DEARBORN HEIGHTS, MI 48127-3287

03409 0000000 0160785 0000000 0603532254060860 5 2801

h05098 59662753.1 01014094 0-2

EOLR402A 5019 36 20260629 PG 4 OF 6

Easily manage your contact information

It's important we have your current contact information, so if anything changes (including your email or mailing address or phone number), please do one of the following to easily update your information:

- You can update your contact information by logging into your online account via the URL located in the **Questions About Your Account** section on the front of your statement, or
- Call the phone number located in the **Questions About Your Account** section on the front of your statement



T05098



PO BOX 790420
ST. LOUIS, MO 63179

Statement Enclosed

00008481 1 G3821996 DHF 00002465

DEARBORN HTS FIRE DEPT
6045 FENTON
DEARBORN HEIGHTS, MI 48127-3287

01014094 Q102
LOB 203



179 181 8

Commercial Account

ACCOUNT ACTIVITY STATEMENT

RETURN MAIL ADDRESS
PO BOX 790420
ST. LOUIS, MO 63179

Commercial Account:	**6035 3225 4060 8605**
Statement Date	06/28/26
Credit Line	$5,000
Credit Available	$3,392

Account Balance	**$1,607.85**

DEARBORN HTS FIRE DEPT
6045 FENTON
DEARBORN HEIGHTS, MI 48127-3287

Account Information

Please see Payment Page(s) for Amount Due and Payment Due Date(s)

Current Payments and Unapplied Payments	$0.00
Current Purchases and Debits	$1,534.09
Current Returns, Exchanges and Adjustments	$0.00
Previously Billed Invoices	$73.76

PAST DUE INVOICES

1-29 Days	30-59 Days	60-89 Days	90-119 Days	120-149 Days	150-179 Days	180+ Days
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

860502



BIG JOBS CALL FOR BIG EQUIPMENT

Large Equipment Delivery Available

Scan to Reserve Now

THE HOME DEPOT **RENTAL**

Effective 06/01/2026, commercial prepaid cards issued by other institutions are no longer allowed payment methods.

SAVE TIME AND MONEY BY PAYING YOUR INVOICES through The Home Depot Account Online
Account Online is your best resource to submit payments, add authorized buyers, manage your account, and maximize the value of your Commercial Account.
Go to homedepot.com/mycommercialaccount

CURRENT PURCHASES AND DEBITS

Date	Purchase Location/Description	Invoice #	Purchase Order/Job Name	Customer Agreement #	Amount	Due Date
06/08/26	THE HOME DEPOT DEARBORN HTS, MI	7521029	BUYER		$43.74	08/31/26
06/12/26	THE HOME DEPOT DEARBORN HTS, MI	3512991	STATIONSUPPLIES		$24.94	08/31/26
06/12/26	HOME DEPOT.COM 800-430-3376	3945657	WH34793621	WH34793621	$1,379.97	08/31/26
06/15/26	THE HOME DEPOT DEARBORN HTS, MI	544267	KALEBA		$22.58	08/31/26
06/16/26	THE HOME DEPOT LIVONIA, MI	9554624	MAXHQ		$62.86	08/31/26
				TOTAL	$1,534.09	

Questions About Your Account

ACCT MGR	HOME DEPOT CREDIT SERVICES
PHONE	1-800-395-7363 (TTY: 711)
FAX	1-877-969-6751
EMAIL	WWW.HOMEDEPOT.COM/MYCOMMERCIALACCOUNT

Send Billing Inquiries to:
HOME DEPOT CREDIT SERVICES
PO Box 790340
St. Louis, MO 63179-0340

Other Account and Payment Information

WHEN YOUR PAYMENT WILL BE CREDITED: If we receive your payment in proper form by 5 p.m. local time at the processing facility, it will be credited as of that day. Payments received in proper form after that time will be credited as of the next day. Allow 5 to 7 days for payments by regular mail to reach us. There may be a delay of up to 5 days in crediting a payment we receive that is not in proper form or not sent to the correct address. The correct address for regular mail is the address on the front of the payment coupon. The correct address for courier or express mail is shown in the Express Mail section.

PROPER FORM for payments sent by mail or courier.

For a payment to be in proper form, you should:

- **ENCLOSE** your check or money order. No cash, gift cards, or foreign currency please.
- **INCLUDE** the last four digits of your account number and name.

COPY FEE. We charge $5 for each copy of a billing statement that dates back 3 months or more. We add the fee to a balance of our choosing. We reserve the right to add this fee to balances subject to a higher annual percentage rate. We waive the fee if your request for the copy relates to a billing error or disputed purchase.

PAYMENT OTHER THAN BY MAIL:

- **Online Payments.** Go to the URL on Page 1 of your statement to make a payment. For security reasons, you may not be able to pay your entire New Balance the first time you make a payment online. The payment cutoff time for Online Bill Payments is 5 p.m. Eastern time. Payments received after 5 p.m. Eastern time will be credited as of the next day.
- **Phone.** Call the phone number on Page 1 of your statement to make a payment. We may process your payment electronically after we verify your identity. There is no fee for this service. The payment cutoff time for Phone Payments is 5 p.m. Eastern time. Payments received after 5 p.m. Eastern time will be credited as of the next day.
- **Express Payments.** Send payment by courier or express mail to: Attn: Prox Payment Dept, 400 White Clay Center Dr., Newark, DE 19711. Payment must be received in proper form, at the proper address, by 5 p.m. Eastern time in order to be credited as of that day. All payments received in proper form, at the proper address, after 5 p.m. Eastern time will be credited as of the next day.
- **In-Store Payments.** For your added convenience, payments can be made at The Home Depot® stores, with no service fee. Any payment in proper form accepted in-store will be credited as of that day. However, credit availability may be subject to verification of funds.

If you send an eligible check, you authorize us to complete your payment by electronic debit. If we do, the checking account will be debited in the amount on the check. We may do this as soon as the day we receive the check. Also, the check will be destroyed.

REPORT A LOST, STOLEN OR NEVER RECEIVED CARD IMMEDIATELY: Customer Service is available 24 hours a day, 7 days a week.

CUSTOMER SERVICE WRITTEN INQUIRY ADDRESS:
Home Depot Credit Services, P.O. Box 790340, St. Louis, MO 63179

EOLR402A 5019 36 20260629 PG 2 OF 6
205098
59662753.1 01016094 0-2

HP - 1420 - 0PRX - 0000 - - - - - G - - - P - 010

PREVIOUSLY BILLED INVOICES

Please submit payment for all past due amounts.

Date	Purchase Location/Description	Invoice #	Purchase Order/Job Name	Customer Agreement #	Amount	Due Date
05/05/26	THE HOME DEPOT DEARBORN HTS, MI	1512398	MITTS		$53.88	07/31/26
05/05/26	THE HOME DEPOT DEARBORN HTS, MI	1621714	HQ		$19.88	07/31/26
				TOTAL	$73.76	

PURCHASE HISTORY

Year to Date	$2,893.14
Life to Date	$114,593.74





SCHEDULED DELIVERY ON YOUR TERMS

Coordinate your project by choosing exact date, time window, and placement for your scheduled and bulk delivery orders at checkout.

THE HOME DEPOT Pro™

Schedule now

475



EDLR402A 5019 36 20260629 PG 3 OF 6 E05098 596627753.1 01014094 0-2

Commercial Account

Remit payment and make checks payable to:
HOME DEPOT CREDIT SERVICES
DEPT. 32 - 2540608605
PO BOX 70293
PHILADELPHIA, PA 19176-0293

INVOICE DETAIL

BILL TO:
Acct: 6035 3225 4060 8605
DEARBORN HTS FIRE DEPT

Amount Due:	Trans Date:	DUE DATE:	Invoice #:
$43.74	06/08/26	08/31/26	7521029
PO: BUYER		Store: 2710, DEARBORN HTS, MI	

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
ENERGIZER MAX AA 36-PACK	00005534710003600002	1.0000 PK	$21.87	$21.87
ENERGIZER MAX AA 36-PACK	00005534710003600002	1.0000 PK	$21.87	$21.87

Purchased by: BADALOW VASKIN
Customer #: 00011

SUBTOTAL	$43.74
TAX	$0.00
TOTAL	$43.74

BILL TO:
Acct: 6035 3225 4060 8605
DEARBORN HTS FIRE DEPT

Amount Due:	Trans Date:	DUE DATE:	Invoice #:
$24.94	06/12/26	08/31/26	3512991
PO: STATIONSUPPLIES		Store: 2710, DEARBORN HTS, MI	

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
DRANO MAX GEL CLOG REMOVER 128 OZ	00001271480000700007	1.0000 EA	$15.98	$15.98
HDX STAINLESS STEEL 3 PACK	10139583850000400020	1.0000 EA	$4.48	$4.48
HDX STAINLESS STEEL 3 PACK	10139583850000400020	1.0000 EA	$4.48	$4.48

Purchased by: BROGAN DAVID
Customer #: 00012

SUBTOTAL	$24.94
TAX	$0.00
TOTAL	$24.94

BILL TO:
Acct: 6035 3225 4060 8605
DEARBORN HTS FIRE DEPT

Amount Due:	Trans Date:	DUE DATE:	Invoice #:
$1,379.97	06/12/26	08/31/26	3945657
PO: WH34793621		Store: 8119, HOMEDEPOT.COM, 1-800-430-3376	

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
15000 BTU PORTABLE AC UNIT 3-IN-1 RE	10147323780001700007	3.0000 EA	$459.99	$1,379.97

Purchased by: VASKIN BADALOW
Customer #: 00011
Customer Agreement #: WH34793621

SUBTOTAL	$1,379.97
TAX	$0.00
TOTAL	$1,379.97

BILL TO:
Acct: 6035 3225 4060 8605
DEARBORN HTS FIRE DEPT

Amount Due:	Trans Date:	DUE DATE:	Invoice #:
$22.58	06/15/26	08/31/26	544267
PO: KALEBA		Store: 2710, DEARBORN HTS, MI	

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
TRUFUEL 4 CYCLE 110 OZ	10013936620003700012	1.0000 EA	$22.58	$22.58

Purchased by: BROGAN DAVID
Customer #: 00012

SUBTOTAL	$22.58
TAX	$0.00
TOTAL	$22.58

860505

This page intentionally left blank.

EDLR402A 5019 36 20260629 PG 5 OF 6 505098 59662753.1 01014094 0-2

Commercial Account

Remit payment and make checks payable to:
HOME DEPOT CREDIT SERVICES
DEPT. 32 - 2540608605
PO BOX 70293
PHILADELPHIA, PA 19176-0293

INVOICE DETAIL

BILL TO:
Acct: 6035 3225 4060 8605
DEARBORN HTS FIRE DEPT

Amount Due:	Trans Date:	DUE DATE:	Invoice #:
$62.86	06/16/26	08/31/26	9554624
PO: MAXHQ		Store: 2742, LIVONIA, MI	

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
5GAL WATER ONLY W/ EMPTY EXCHANGE	10087783940000900013	7.0000 EA	$8.98	$62.86

Purchased by: BADALOW VASKIN
Customer #: 00011

SUBTOTAL	$62.86
TAX	$0.00
TOTAL	$62.86

8605O6

This page intentionally left blank.

EOLR402A 5019 36 20260629 PG 6 OF 6 905098 59662753.1 01014094 0-2

HYDROCORP
5700 CROOKS ROAD, SUITE 100
TROY, MI 48098

HYDROCORP
THE SAFE WATER AUTHORITY®

City of Dearborn Heights
6045 Fenton Ave.
Dearborn Heights, MI 48127

INVOICE

Invoice #:	CI-12745
Invoice Date:	04/30/2026
Customer Number:	C000089
Job Number:	B987000
Terms:	DUE UPON RECEIPT

Cross Connection Control Program
Inspection and Reporting Services

ITEM	SERVICE DATES	AMOUNT
Labor (Recurring)	04/01/2026 - 04/30/2026	$3,317.50
	TOTAL	$3,317.50

Please remit payment to:
HydroCorp LLC
PO Box 932520
Cleveland, OH 44193

ACH Information:
PNC Bank
Account Number: 31315680
Routing Number: 021052053

Mahdi Boyd
592-536-818.000

Thank you for your business! Any questions, please contact Catherine Zhukov at ar@hydrocorpinc.com or 248-250-5028.

LIBERTY VOTE

Invoice Date	07/03/2026
Invoice #	LV164276
Page	1

P.O. Box 40005
Denver CO 80204 United States
FED ID#27-0565149

Bill To:

Dearborn Heights City, MI (Wayne County)
Lynne Senia
6045 Fenton Street
Dearborn Heights MI 48127

Ship To:

City of Dearborn Heights, MI (Wayne County)
Lynne Senia
6045 Fenton Street
Dearborn Heights MI 48127

Purchase Order No.	Customer ID	Salesperson ID	Shipping Method	Payment Terms	Req Ship Date	Master No.
	USMIDEARBO	LPATRICOLA	BEST WAY	Net 30	07/01/2026	74,171

Ordered	Shipped	B/O	Item Description	Discount	Unit Price	Ext. Price
19	19	0	08/01/26-07/31/27; ICX Classic Annual EMA - Avalue 15"	$0.00	$240.00	$4,560.00
6	6	0	08/01/26-07/31/27; ICP 12 Month EMA - 321C	$0.00	$375.00	$2,250.00
1	1	0	08/01/26-07/31/27; Local Jurisdiction EMS: Accumulation Only	$0.00	$750.00	$750.00

Please apply $980.00 credit.
See attached sheet w/ credit

Approved for payment
Lynne M. Senia
101-190-818.000

(Annual Maintenance Fee)

$6580.00

REMIT TO:
Liberty Vote USA Inc.
P.O. Box 538214
Atlanta, GA 30353-8214

COURIER ADDRESS:
Liberty Vote USA Inc.
Lockbox #538214
1669 Phoenix Parkway, Suite 210
College Park, GA 30349

Subtotal	~~$7,560.00~~
Tax	$0.00
Freight	$0.00
Trade Discount	$0.00
Total	~~$7,560.00~~

Comments: Coverage Period: 08/01/2026 - 07/31/2027
SF0038994

We accept returns or exchanges for non-service items within 30 days of purchase. Items must be unused, in original packaging, and accompanied by a receipt or proof of purchase. Customized items and consumables are not eligible. For more details, contact your Customer Success Manager.

STATEMENT OF ACCOUNT

LIBERTY VOTE

P.O. Box 40005
Denver CO, 80204

Customer:	USMIDEARBO
Date:	07/03/2026
Terms:	Net 30

Dearborn Heights City, MI (Wayne County)

Document #	Type	Date	Original Amt	Amt Remaining	Balance
DVS159436CR	Return	6/10/2025	($19,779.00)	($980.00)	($980.00)
				Total Due:	($980.00)

Current	31-60	61-90	91+
$0.00	$0.00	$0.00	($980.00)

REMIT TO:	COURIER ADDRESS:
Liberty Vote USA Inc. P.O. Box 538214 Atlanta, GA 30353-8214	Liberty Vote USA Inc. Lockbox #538214 1669 Phoenix Parkway, Suite 210 College Park, GA 30349

MacAllister CAT Michigan CAT

Service Dept.
19500 Dix-Toledo Rd.
Brownstown Twp., Michigan 48183

REMIT TO: **Michigan CAT**
Dept.# 77576
P.O. BOX 77000
Detroit, Michigan 48277-0576

To view and pay invoices online, go to:
https://secure.billtrust.com/Macallister/ig/signin

Account Number: 11354
CUSTOMER INVOICE

Service Dept.
19500 Dix-Toledo Rd.
Brownstown Twp., Michigan 48183
Phone: 734 479 5800 Fax 734 479 1299

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

SHIP TO
CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS MI 48127
Water Department

INVOICE NUMBER	INVOICE DATE	ORDER NUMBER	DOCUMENT DATE	CUSTOMER PO NUMBER		PAGE
SD18839345	07/07/2026	MS-WO-18644581	05/12/2026	26-400		1 OF 11
MAKE	MODEL	EQUIPMENT NUMBER	SERIAL NUMBER	METER READING	SHIP VIA	TAX
CATERPILLAR	420F2 APRQ	T-3	HWC03846	4006		MI

QUANTITY	ITEM	DESCRIPTION	UNIT PRICE	EXTENSION

SEG. 1 / INSPECT / MAINTENANCE
COMPLAINT: INSPECT MACHINE FOR PM SERVICE NEEDED
CAUSE: CUSTOMER REQUESTED
CORRECTION: INSPECT AND QUOTED

Service tech(s): Kyle Michael Hein

SEGMENT 1	TOTAL LABOR (FLAT-RATE)	364.00
	SEGMENT TOTAL	364.00

SEG. 2 / INSPECT / MACHINE
COMPLAINT: INSPECT / MACHINE
CAUSE: QUOTE PER REQUEST
CORRECTION: INSPECTED AND QUOTED MACHINE

Service tech(s): Marcel Bali , Kyle Michael Hein

SEGMENT 2	TOTAL LABOR (FLAT-RATE)	1,092.00
	SEGMENT TOTAL	1,092.00

SEG. 3 / CHECK / AIR CONDITIONER
COMPLAINT: CHECK / AIR CONDITIONER
CAUSE: REQUESTED
CORRECTION: RAN MACHINE CHECKED TEMPS AND PRESSURES

Service tech(s): Kyle Michael Hein

PARTS

1	3065618	VALVE - TXV	92.19	92.19

SEGMENT 3	TOTAL PARTS	92.19
	TOTAL LABOR (FLAT-RATE)	364.00
	SEGMENT TOTAL	456.19

MacAllister CAT Michigan CAT

Service Dept.
19500 Dix-Toledo Rd.
Brownstown Twp., Michigan 48183

REMIT TO: **Michigan CAT**
Dept.# 77576
P.O. BOX 77000
Detroit, Michigan 48277-0576
To view and pay invoices online, go to:
https://secure.billtrust.com/Macallister/ig/signin

Account Number: 11354
CUSTOMER INVOICE

Service Dept.
19500 Dix-Toledo Rd.
Brownstown Twp., Michigan 48183
Phone: 734 479 5800 Fax 734 479 1299

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS MI 48127

SHIP TO
CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS MI 48127

INVOICE NUMBER	INVOICE DATE	ORDER NUMBER	DOCUMENT DATE	CUSTOMER PO NUMBER	PAGE
SD18839345	07/07/2026	MS-WO-18644581	05/12/2026	26-400	2 OF 11

QUANTITY	ITEM	DESCRIPTION	UNIT PRICE	EXTENSION

SEG. 4 / REPAIR / FUEL SYSTEM

COMPLAINT:FUEL SYSTEM
CAUSE: SENSOR
CORRECTION: REPLACED SENSOR. RAN MACHINE AND COULD NOT REPLICATE FUEL LIGHT TESTED MACHINE AND OPERATES NORMAL.

Service tech(s): Marcel Bali , Kyle Michael Hein

PARTS

1	4236434	SENSOR GP-LE	163.45	163.45

SEGMENT 4	TOTAL PARTS	163.45
	TOTAL LABOR (FLAT-RATE)	364.00
	SEGMENT TOTAL	527.45

SEG. 5 / REPAIR DETERMINATION / RIDE CONTROL SYSTEM

COMPLAINT: REPAIR DETERMINATION / RIDE CONTROL SYSTEM
CAUSE: REQUESTED
CORRECTION: DROVE MACHINE AROUND WITH WEIGHT IN BUCKET. OPERATED RIDE CONTROL SWITCH AND FOUND LIFT CYLINDERS MOVED IN AND OUT AS BUMPS ARE HIT. FOUND NO CONCERNS WITH RIDE CONTROL AT THIS TIME.

Service tech(s): Kyle Michael Hein

SEGMENT 5	TOTAL LABOR (FLAT-RATE)	364.00
	SEGMENT TOTAL	364.00

SEG. 6 / REPAIR DETERMINATION / BOOM / REAR

COMPLAINT: REPAIR DETERMINATION / BOOM
CAUSE: LEAKING LINE AND SEIZED COUPLER
CORRECTION: VERIFIED COMPLAINT, BUCKET WOULD NOT SEPARATE FROM COUPLER. HOSE FOR CYLINDER LEAKS AND SECOND COUPLER LOCK IS SEIZED. WASH AND CLEANED COUPLER.

Service tech(s): Kyle Michael Hein

SEGMENT 6	TOTAL LABOR (FLAT-RATE)	182.00

MacAllister CAT Michigan CAT

Service Dept.
19500 Dix-Toledo Rd.
Brownstown Twp., Michigan 48183

REMIT TO: **Michigan CAT**
Dept.# 77576
P.O. BOX 77000
Detroit, Michigan 48277-0576
To view and pay invoices online, go to:
https://secure.billtrust.com/Macallister/ig/signin

Account Number: 11354
CUSTOMER INVOICE

Service Dept.
19500 Dix-Toledo Rd.
Brownstown Twp., Michigan 48183
Phone: 734 479 5800 Fax 734 479 1299

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS MI 48127

SHIP TO
CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS MI 48127

INVOICE NUMBER	INVOICE DATE	ORDER NUMBER	DOCUMENT DATE	CUSTOMER PO NUMBER	PAGE
SD18839345	07/07/2026	MS-WO-18644581	05/12/2026	26-400	3 OF 11

QUANTITY	ITEM	DESCRIPTION	UNIT PRICE	EXTENSION

SEGMENT TOTAL 182.00

SEG. 7 / REPAIR DETERMINATION / SWING FRAME

COMPLAINT: REPAIR DETERMINATION / SWING FRAME
CAUSE: WORN PINS AND BUSHINGS
CORRECTION: VERIFIED COMPLAINT, SWINGS CYLINDERS ARE LOOSE. CHECKED PINS AND BUSHINGS ON CYLINDER CAN. PINS AND BUSHINGS HAVE LOTS OF MOVEMENT.

Service tech(s): Kyle Michael Hein

SEGMENT 7 TOTAL LABOR (FLAT-RATE) 182.00
SEGMENT TOTAL 182.00

SEG. 9 / PERFORM / 4000 SERVICE HOUR MAINT

COMPLAINT: PREFORM 4000 HR SERVICE
CAUSE: PREVENTATIVE MAINTENANCE
CORRECTION: COMPLETED 4000 HR SERVICE AND TOOK SAMPLES OF FLUIDS. DRAINED ENGINE OIL, FRONT AND REAR AXLES, TRANSMISSION, HYDRAULIC TANK. REMOVED AND REPLACED ALL AIR FILTERS. REMOVED AND REPLACED AXLE BREATHERS AND TRANSMISSION BREATHER. FILLED FLUIDS TO CAPACITY RECOMMENDATIONS.

Service tech(s): Ian William Briscoe

PARTS

1	2M9780	SEAL O RING	1.66	1.66
1	2S4078	SEAL	2.62	2.62
6	6V6228	SEAL O RING	8.20	49.20
3	6V6228	SEAL O RING	8.20	24.60
1	7W2326	FILTER A	16.53	16.53
1	9G5127	BREATHER	13.66	13.66
1	9R9925	FILTER	5.77	5.77
1	1526144	PLUG	10.75	10.75
1	1979155	BREATHER	7.11	7.11
1	2112660	AIR FILTER	41.50	41.50
1	2385080	SEAL-O-RING	6.12	6.12
1	2535024	BREATHER	30.72	30.72
1	3466688	ELEMENT SEC	41.20	41.20

MacAllister CAT Michigan CAT

Service Dept.
19500 Dix-Toledo Rd.
Brownstown Twp., Michigan 48183

REMIT TO: **Michigan CAT**
Dept.# 77576
P.O. BOX 77000
Detroit, Michigan 48277-0576
To view and pay invoices online, go to:
https://secure.billtrust.com/Macallister/ig/signin

Account Number: 11354
CUSTOMER INVOICE

Service Dept.
19500 Dix-Toledo Rd.
Brownstown Twp., Michigan 48183
Phone: 734 479 5800 Fax 734 479 1299

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS MI 48127

SHIP TO
CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS MI 48127

INVOICE NUMBER	INVOICE DATE	ORDER NUMBER	DOCUMENT DATE	CUSTOMER PO NUMBER	PAGE
SD18839345	07/07/2026	MS-WO-18644581	05/12/2026	26-400	4 OF 11

QUANTITY	ITEM	DESCRIPTION	UNIT PRICE	EXTENSION
1	3608960	ELEMENT FUEL	27.79	27.79
1	3621163	ELEMENT-HYD	87.31	87.31
1	3625412	KIT DRAIN	18.60	18.60
1	3625412	KIT DRAIN	18.60	18.60
1	4178134	FILTER FRESH	54.70	54.70
1	4717003	FILTER HYD	30.20	30.20
1	4794133	ELEMENT-SEP(	40.13	40.13
1	5280585	ELEMENT AS	102.69	102.69
3	105419Q	BULK-CAT TRANS/DRIVE TRAIN OIL 30	3.26	9.78
17	105419Q	BULK-CAT TRANS/DRIVE TRAIN OIL 30	3.26	55.42
2	105419Q	BULK-CAT TRANS/DRIVE TRAIN OIL 30	3.26	6.52
2	105419Q	BULK-CAT TRANS/DRIVE TRAIN OIL 30	3.26	6.52
20	105970Q	BULK - CAT HYDO Advanced 10	4.58	91.60
32	105970Q	BULK - CAT HYDO Advanced 10	4.58	146.56
10	110210Q	BULK - 10W30 CAT DEO-ULS	3.45	34.50
1	6223149	CAT AXLE AND BRAKE OIL ADD, 12X1QT, CASE	51.98	51.98
9	OIL SAMPLE	WHITE CAP	14.27	128.43
1	COOLANT SAMPLE 2	COOLANT SAMPLE 2 (Level 2)	38.71	38.71

SEGMENT 9	TOTAL PARTS	1,201.48
	TOTAL LABOR (FLAT-RATE)	1,729.00
	SEGMENT TOTAL	2,930.48

SEG. 10 / R.D.I. & RESEAL / LOADER CONTROL VALVE

COMPLAINT: RESEAL CONTROL VALVE
CAUSE: FLUID LEAKS
CORRECTION: REMOVED LINES FROM CONTROL VALVE AND REMOVED FROM MACHINE. CLEANED AND STARTED DISASSEMBLY OF VALVE. ASSEMBLED CONTROL VALVE WITH NEW VALVES AND ORINGS. TORQUED BOLTS TO 26FT/LBS. INSTALLED VALVE AND STARTED CONNECTING HYDRAULIC LINES WITH NEW ORINGS. CLEAN WORK AREA FINISHED CONNECTING LINES TO CONTROL VALVE WITH NEW ORINGS.

Service tech(s): Ian William Briscoe

PARTS

5	3D2824	SEAL O RING	2.08	10.40
3	4J9535	SEAL O RING	1.35	4.05
9	6V8978	SEAL	2.12	19.08

MacAllister CAT Michigan CAT

Service Dept.
19500 Dix-Toledo Rd.
Brownstown Twp., Michigan 48183

REMIT TO: **Michigan CAT**
Dept.# 77576
P.O. BOX 77000
Detroit, Michigan 48277-0576
To view and pay invoices online, go to:
https://secure.billtrust.com/Macallister/ig/signin

Account Number: 11354
CUSTOMER INVOICE

Service Dept.
19500 Dix-Toledo Rd.
Brownstown Twp., Michigan 48183
Phone: 734 479 5800 Fax 734 479 1299

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS MI 48127

SHIP TO
CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS MI 48127

INVOICE NUMBER	INVOICE DATE	ORDER NUMBER	DOCUMENT DATE	CUSTOMER PO NUMBER	PAGE
SD18839345	07/07/2026	MS-WO-18644581	05/12/2026	26-400	5 OF 11

QUANTITY	ITEM	DESCRIPTION	UNIT PRICE	EXTENSION
15	7J9108	SEAL	1.47	22.05
4	9X2042	SCREW	1.16	4.64
2	9X3401	PIN	1.70	3.40
14	1641368	FASTENER-CLI	1.21	16.94
1	2271198	KIT-SEAL	178.57	178.57
1	3082889	KIT-PRIORITY	429.80	429.80
1	3082890	KIT-REGULATO	254.80	254.80
1	3303979	VALVE GP-RLF	240.57	240.57
1	3639102	VALVE GP-CON	1,244.91	1,244.91
1	3639103	VALVE GP-CON	1,357.26	1,357.26
1	4575451	KNOB	2.31	2.31
1	6291227	VALVE KT-SHU	201.20	201.20
MISCELLANEOUS				
1	Emergency Charges		20.12	20.12
1	Emergency Charges		0.23	0.23

SEGMENT 10

TOTAL PARTS		3,989.98
TOTAL LABOR (FLAT-RATE)		1,456.00
TOTAL MISC. CHARGES		20.35
TOTAL TAX EXEMPT MISC. CHARGES	20.35	
SEGMENT TOTAL		5,466.33

SEG. 11 / REPLACE / BEARINGS

COMPLAINT: REPLACE BEARINGS IN SWING DRIVE FRAME
CAUSE: PLAY IN FRAME LOOSE BEARINGS/PINS
CORRECTION: DISASSEMBLED DASH AND REMOVED AND REPLACED PRODUCT LINK CONTROLLER. CLEANED BORES OF PAINT AND SHIPPING GREASE. POWER-WASHED SWING FRAME. LAY DOWN BOOM AND STICK. REMOVED BOOM CYLINDER ROD END FROM SWING FRAME. DISCONNECTED AND REMOVED SWING CYLINDERS FROM MACHINE. DISCONNECTED ND CAPPED LINES ROUTED THROUGH THE BOOM. REMOVED BOOM AND STICK FROM MACHINE. CHECKED LOADER SIDE BEARINGS WITH PIN AND THERE IS PLAY. REMOVED 2 BEARINGS FROM TRACTOR HITCH FOR SWING FRAME AND INSTALLED NEW. REMOVED AND INSTALLED 6 BEARINGS ONTO SWING CYLINDERS. INSTALLED CYLINDERS AND MOUNTING PLATE. TORQUED TO SPEC. CONNECTED HYDRAULIC LINES. INSTALLED SWING FRAME WITH NEW PINS AND HARDWARE. INSTALLED PINS FOR SWING CYLINDERS INTO FRAME. PINNED BOOM TO SWING FRAME AND INSTALLED HARDWARE. INSTALLED HYDRAULIC LINE FROM CONTROL VALVE UP BOOM. INSTALLED BOOM CYLINDER WITH NEW PIN AND HARDWARE. CLEAN AND GREASE TRANSPORT LOCK. INSTALLED LOCK. DRIVE MACHINE TO STEAM BAY AND CLEAN NEAR SWING FRAME. CHECK FOR LEAKS AND OPERATION. NO LEAKS FOUND

MacAllister CAT Michigan CAT

Service Dept.
19500 Dix-Toledo Rd.
Brownstown Twp., Michigan 48183

REMIT TO: **Michigan CAT**
Dept.# 77576
P.O. BOX 77000
Detroit, Michigan 48277-0576
To view and pay invoices online, go to:
https://secure.billtrust.com/Macallister/ig/signin

Account Number: 11354
CUSTOMER INVOICE

Service Dept.
19500 Dix-Toledo Rd.
Brownstown Twp., Michigan 48183
Phone: 734 479 5800 Fax 734 479 1299

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS MI 48127

SHIP TO
CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS MI 48127

INVOICE NUMBER	INVOICE DATE	ORDER NUMBER	DOCUMENT DATE	CUSTOMER PO NUMBER	PAGE
SD18839345	07/07/2026	MS-WO-18644581	05/12/2026	26-400	6 OF 11

QUANTITY	ITEM	DESCRIPTION	UNIT PRICE	EXTENSION

ON CONTROL VALVE. ORDERED NEW TRANSPORT LOCK CABLE. INSPECTED MACHINE

Service tech(s): Marcel Bali , Ian William Briscoe , Robert Hough

PARTS

2	3B8489	ADAPTER STR	2.31	4.62
4	6V4364	RING	3.44	13.76
3	6V7687	LOCKNUT	2.48	7.44
2	7X0542	WASHER	5.91	11.82
2	8T4139	BOLT	1.33	2.66
1	8T4224	WASHER	0.47	0.47
2	8T4821	WASHER	2.33	4.66
1	8T4908	BOLT	0.56	0.56
3	8T7930	BOLT	6.47	19.41
2	9R0162	BEARING	44.56	89.12
4	9R0162	BEARING	44.56	178.24
2	9R7882	SPACER	1.36	2.72
4	9T2883	BEARING	40.88	163.52
1	1361122	BUSHING	16.98	16.98
2	1680480	BEARING-SLEE	35.18	70.36
1	1836084	BEARING	1.88	1.88
4	2136702	BEARING-SLEE	43.55	174.20
2	2201013	BEARING-SLEE	81.58	163.16
2	2370944	BEARING-SLEE	53.15	106.30
2	2375330	PIN	118.47	236.94
2	2744274	BEARING-SLEE	54.48	108.96
2	2807732	WASHER	50.08	100.16
1	3410597	FRAME AS	5,214.51	5,214.51
1	3419483	PIN-15	299.27	299.27
1	3419484	PIN AS-16	289.52	289.52
2	3419488	PIN-17	145.55	291.10
4	3630528	BEARING	82.84	331.36
1	6027893	PIN AS	233.05	233.05
1	6040169	CABLE AS	130.03	130.03
12	105970Q	BULK - CAT HYDO Advanced 10	4.58	54.96

SEGMENT 11 TOTAL PARTS 8,321.74

TOTAL LABOR (FLAT-RATE) 3,640.00

MacAllister CAT Michigan CAT

Service Dept.
19500 Dix-Toledo Rd.
Brownstown Twp., Michigan 48183

REMIT TO: **Michigan CAT**
Dept.# 77576
P.O. BOX 77000
Detroit, Michigan 48277-0576
To view and pay invoices online, go to:
https://secure.billtrust.com/Macallister/ig/signin

Account Number: 11354
CUSTOMER INVOICE

Service Dept.
19500 Dix-Toledo Rd.
Brownstown Twp., Michigan 48183
Phone: 734 479 5800 Fax 734 479 1299

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS MI 48127

SHIP TO
CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS MI 48127

INVOICE NUMBER	INVOICE DATE	ORDER NUMBER	DOCUMENT DATE	CUSTOMER PO NUMBER	PAGE
SD18839345	07/07/2026	MS-WO-18644581	05/12/2026	26-400	7 OF 11

QUANTITY	ITEM	DESCRIPTION	UNIT PRICE	EXTENSION

SEGMENT TOTAL 11,961.74

SEG. 12 / REPLACE / HOSES & LINES

COMPLAINT: REPLACE LINES AND HOSES
CAUSE: STRAINER AND TANK LEAKS
CORRECTION: REMOVED AND REPLACED 3 HYDRAULIC LINES TO QUICK COUPLER. STARTED REMOVING COMPONENTS TO REMOVE CAB TO GET TO CONTROL VALVE AND HYDRAULIC LINE REMOVED AND REPLACED BUCKET LINES WITH NEW CLAMPS AND ORINGS. REMOVED AND REPLACED AUX LINES. DISASSEMBLED CAB TO REMOVE TO GET TO HYDRAULIC LINE. REMOVED CAB FROM MACHINE. REMOVED AND REPLACED 2 LINES FROM HYDRAULIC TANK TO BRAKE MANIFOLD AND TANK TO STEERING ORBITAL. REMOVED AND REPLACE SUCTION HOSE FROM TANK TO PUMP DUE TO DRY ROTTING. INSTALLED CAB AND STARTED TO RECONNECT LINES. INSTALLED ROOF ONTO CAB. INSTALLED EXHAUST PIPE ONTO MACHINE. HOOKED UP HOOD LATCH. HOOKED UP HEATER CORE LINES. INSTALLED A/C LINES WITH NEW ORINGS. HOOKED UP PARKING BRAKE CABLE. PINNED LOADER CONTROL VALVE CONTROLS. INSTALLED PILOT LINES TO LEFT AND RIGHT HOE JOYSTICKS. HOOKED UP BOOM RELEASE CABLE. INSTALLED PANELS ON RIGHT SIDE JOYSTICK. FILL MACHINE WITH HYDRAULIC FLUID AND BLEED BRAKES. PURGED AIR OUT OF STEERING SYSTEM. CHECK FOR LEAKS, REMOVED 2 DAMAGED HOSES AND INSTALLED/ROUTED ONE LINE. DISCONNECTED HYDRAULIC LINES, ELECTRICAL CONNECTORS, PARKING CABLES TRANSPORT LOCK, LOADER CONTROLS AND HVAC LINES FROM CAB. REMOVED CAB MOUNTING BOLTS AND PUT CAB ON CRIBBING. INSPECTED MACHINE AND LOOKED UP PARTS FOR HYDRAULIC LEAK ON SUCTION STRAINER. INSTALLED NEW O RING ON STRAINER AND FILLED TANK WITH 16QTS OF OIL. CHECKED AFTER AN HOUR AND NO LEAK AT STRAINER. PLACED CAB BACK ONTO MACHINE AND TORQUE MOUNTING BOLTS. STARTED CONNECTING LINES AND HARNESSES FROM CAB TO MACHINE. WASHED OFF OIL AND CHECK FOR LEAKS AND GREASE MACHINE. RUN PSR AND PLACE IN WO.
RESULTANT DAMAGE: EXPANSION VALVE WAS STRIPPED TRYING TO INSTALL BY JACOB. ORDERED VALVE. FAULT CODE FOR LEFT JOYSTICK. REMOVED COVERS AND BLEW OUT CONNECTOR. ODE GONE.

Service tech(s): Ian William Briscoe , Marcel Bali

PARTS

2	3E8020	SCREW-TRUSS	2.95	5.90
1	5W3043	SEAL-O-RING	5.55	5.55
1	7F2122	SEAL-O-RING	6.11	6.11
6	7X0579	WASHER	0.85	5.10
2	8T4121	WASHER-HARD	0.65	1.30
1	8T4133	NUT	0.47	0.47
1	9R9901	FASTENER	1.24	1.24
4	9X2045	SCREW	1.35	5.40
1	9X2045	SCREW	1.35	1.35

MacAllister CAT Michigan CAT

Service Dept.
19500 Dix-Toledo Rd.
Brownstown Twp., Michigan 48183

REMIT TO: **Michigan CAT**
Dept.# 77576
P.O. BOX 77000
Detroit, Michigan 48277-0576
To view and pay invoices online, go to:
https://secure.billtrust.com/Macallister/ig/signin

Account Number: 11354
CUSTOMER INVOICE

Service Dept.
19500 Dix-Toledo Rd.
Brownstown Twp., Michigan 48183
Phone: 734 479 5800 Fax 734 479 1299

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS MI 48127

SHIP TO
CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS MI 48127

INVOICE NUMBER	INVOICE DATE	ORDER NUMBER	DOCUMENT DATE	CUSTOMER PO NUMBER	PAGE
SD18839345	07/07/2026	MS-WO-18644581	05/12/2026	26-400	8 OF 11

QUANTITY	ITEM	DESCRIPTION	UNIT PRICE	EXTENSION
6	9X2045	SCREW	1.35	8.10
1	9X7380	SEAL O RING	2.34	2.34
1	9X7383	SEAL O RING	2.59	2.59
1	9X7385	SEAL O RING	4.00	4.00
1	2042281	TIE-WRAP	2.17	2.17
1	2541098	STRAINER	60.31	60.31
1	3112501	HOSE AS	150.86	150.86
3	3611118	HOSE AS	221.98	665.94
1	3683051	HOSE AS	213.09	213.09
1	3948747	HOSE	167.80	167.80
2	4240567	HOSE AS.	274.12	548.24
1	4240568	HOSE AS.	199.46	199.46
1	4240569	HOSE AS.	240.83	240.83
4	4448386	GROMMET	29.94	119.76
5	4540097	FASTENER-CLI	3.63	18.15
101	4568510	HOSE BK	0.26	26.26
50	4568511	HOSE BK	0.34	17.00
16	105970Q	BULK - CAT HYDO Advanced 10	4.58	73.28
17	105970Q	BULK - CAT HYDO Advanced 10	4.58	77.86
16	105970Q	BULK - CAT HYDO Advanced 10	4.58	73.28
16	105970Q	BULK - CAT HYDO Advanced 10	4.58	73.28
17	105970Q	BULK - CAT HYDO Advanced 10	4.58	77.86
4	105970Q	BULK - CAT HYDO Advanced 10	4.58	18.32
4	105970Q	BULK - CAT HYDO Advanced 10	4.58	18.32
MISCELLANEOUS				
1	Emergency Charges		0.56	0.56

SEGMENT 12

TOTAL PARTS		2,891.52
TOTAL LABOR (FLAT-RATE)		3,640.00
TOTAL MISC. CHARGES		0.56
TOTAL TAX EXEMPT MISC. CHARGES	0.56	
SEGMENT TOTAL		6,532.08

SEG. 13 / REPLACE / QUICK COUPLER
COMPLAINT: QUICK COUPLER
CAUSE: LOCK MALFUNCTIONING

MacAllister CAT Michigan CAT

Service Dept.
19500 Dix-Toledo Rd.
Brownstown Twp., Michigan 48183

REMIT TO: **Michigan CAT**
Dept.# 77576
P.O. BOX 77000
Detroit, Michigan 48277-0576
To view and pay invoices online, go to:
https://secure.billtrust.com/Macallister/ig/signin

Account Number: 11354
CUSTOMER INVOICE

Service Dept.
19500 Dix-Toledo Rd.
Brownstown Twp., Michigan 48183
Phone: 734 479 5800 Fax 734 479 1299

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS MI 48127

SHIP TO
CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS MI 48127

INVOICE NUMBER	INVOICE DATE	ORDER NUMBER	DOCUMENT DATE	CUSTOMER PO NUMBER	PAGE
SD18839345	07/07/2026	MS-WO-18644581	05/12/2026	26-400	9 OF 11

QUANTITY	ITEM	DESCRIPTION	UNIT PRICE	EXTENSION

CORRECTION: INSPECTED THE COUPLER. REMOVED QUICK COUPLER FROM MACHINE. STARTED TO DISASSEMBLE. REMOVED H LINK FROM MACHINE. REMOVED BEARINGS. INSTALLED 4 BEARINGS INTO H LINK, REMOVED AND INSTALLED 4 BEARINGS IN BUCKET WITH NEW HARDWARE ON PINS. REMOVED AND REPLACED BEARING IN WEDGE. INSTALLED WEDGE ONTO QUICK COUPLER. INSTALLED LOCK CYLINDER. INSTALLED GUIDE ONTO MACHINE. REMOVED PINS FROM QUICK COUPLER, CLEANED PINS, PIN QUICK COUPLER TO MACHINE. CONNECT HYDRAULIC LINES. INSTALLED BUCKET ONTO QUICK COUPLER REMOVE LOCK AND ENSURE EVERYTHING IS MOVING PROPERLY. FOUND LOCK CABLE IS NOT MOVING FULLY. REMOVED MOUNTS FOR CABLE AND FOUND ROUTING FOR CABLE TO BE INCORRECT. RE-ROUTED CABLE AND MOUNTED. ADJUSTED CABLE AND LOCK HAS FULL MOVEMENT.
RESULTANT DAMAGE: WEDGE PIN SEIZED HAD TO DRILL OUT PIN SNAP RING WENT FLYING COULDN'T FIND. ORDERED NEW RING

Service tech(s): Marcel Bali , Ian William Briscoe , Kyle Michael Hein

PARTS

1	3B5319	COTTER PIN	2.08	2.08
3	3B5319	COTTER PIN	2.08	6.24
4	3B5319	COTTER PIN	2.08	8.32
2	4J1888	COTTER	3.27	6.54
2	4V2264	PUSH NUT	0.43	0.86
2	6V4364	RING	3.44	6.88
2	6V8344	RING	3.60	7.20
1	6V8344	RING	3.60	3.60
1	6V9274	BEARING	36.99	36.99
7	9R0158	WASHER	2.87	20.09
2	9R0162	BEARING	44.56	89.12
4	9R0162	BEARING	44.56	178.24
4	9R0170	BEARING	48.59	194.36
6	9R1502	WASHER	7.09	42.54
5	9R1510	WASHER	5.89	29.45
11	9R1510	WASHER	5.89	64.79
1	9X2043	SCREW	1.19	1.19
4	1114337	WASHER	1.21	4.84
1	1323778	PIN	160.26	160.26
1	1545278	PIN	191.35	191.35
2	2136687	BEARING-SLEE	37.12	74.24
1	2136690	GUIDE AS (RH	779.21	779.21
1	2136691	GUIDE AS (LH	772.78	772.78
1	2136698	PIN	216.39	216.39

MacAllister CAT Michigan CAT

Service Dept.
19500 Dix-Toledo Rd.
Brownstown Twp., Michigan 48183

REMIT TO: **Michigan CAT**
Dept.# 77576
P.O. BOX 77000
Detroit, Michigan 48277-0576
To view and pay invoices online, go to:
https://secure.billtrust.com/Macallister/ig/signin

Account Number: 11354
CUSTOMER INVOICE

Service Dept.
19500 Dix-Toledo Rd.
Brownstown Twp., Michigan 48183
Phone: 734 479 5800 Fax 734 479 1299

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS MI 48127

SHIP TO
CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS MI 48127

INVOICE NUMBER	INVOICE DATE	ORDER NUMBER	DOCUMENT DATE	CUSTOMER PO NUMBER	PAGE
SD18839345	07/07/2026	MS-WO-18644581	05/12/2026	26-400	10 OF 11

QUANTITY	ITEM	DESCRIPTION	UNIT PRICE	EXTENSION
2	2136703	BEARING	39.66	79.32
2	2207108	WASHER	1.84	3.68
1	3611110	PIN	79.26	79.26
1	3611111	RETAINER-SPR	3.02	3.02
1	3611111	RETAINER-SPR	3.02	3.02
1	3611126	PIN AS	96.79	96.79
1	3611141	SPRING	15.86	15.86
1	3611142	LOCK	175.69	175.69
1	3611143	SHAFT	115.80	115.80
1	4855232	INDICATOR GP	186.35	186.35
1	4855236	CAM	40.23	40.23
1	4855238	SPRING	32.14	32.14
1	5221680	RING RETAINI	0.48	0.48
MISCELLANEOUS				
1	Emergency Charges		4.02	4.02
1	Emergency Charges		77.92	77.92
1	Emergency Charges		18.64	18.64
1	Emergency Charges		77.28	77.28

SEGMENT 13

TOTAL PARTS		3,729.20
TOTAL LABOR (FLAT-RATE)		2,184.00
TOTAL MISC. CHARGES		177.86
TOTAL TAX EXEMPT MISC. CHARGES	177.86	
SEGMENT TOTAL		6,091.06

SUBTOTAL BEFORE TAXES **36,149.33**

Environmental charge	0.00
Michigan Non-tax Sales to Government and Non-profit Groups	0.00

MacAllister CAT Michigan CAT

Service Dept.
19500 Dix-Toledo Rd.
Brownstown Twp., Michigan 48183

REMIT TO: **Michigan CAT**
Dept.# 77576
P.O. BOX 77000
Detroit, Michigan 48277-0576
To view and pay invoices online, go to:
https://secure.billtrust.com/Macallister/ig/signin

Account Number: 11354
CUSTOMER INVOICE

Service Dept.
19500 Dix-Toledo Rd.
Brownstown Twp., Michigan 48183
Phone: 734 479 5800 Fax 734 479 1299

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS MI 48127

SHIP TO
CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS MI 48127

Water Department

INVOICE NUMBER	INVOICE DATE	ORDER NUMBER	DOCUMENT DATE	CUSTOMER PO NUMBER	PAGE
SD18839345	07/07/2026	MS-WO-18644581	05/12/2026	26-400	11 OF 11

QUANTITY	ITEM	DESCRIPTION	UNIT PRICE	EXTENSION

Repair and Refurbish Backhoe #3
and 4000 Operating Hour Service Visit

7/13/26
John Danci

Account # 592-536-732.000

36,149.33

The terms and conditions found at www.macallister.com/serviceterms ("Service Terms") are incorporated herein by this reference and apply to the provision of Services by MacAllister (as defined in the Service Terms). Please read carefully. This agreement includes an indemnification clause, a jury waiver, warranty disclaimers, and limitations of liability. By approving the Work Order orally, in writing, or otherwise, accepting or using the Equipment after the Services are performed, or making payment(s) to MacAllister for or related to the Services, Customer agrees to be bound by the Service Terms, even if this form has not been fully executed.

PAYMENT TERMS
Full payment due 30 days from invoice date A monthly Finance Charge of 1.00% (12% APR) will be added on all past due amounts.

For payment questions about this invoice please contact
Denise Wethington
Fax 1-866-473-4921
Voice 248-349-4800 Ext. 1486
Email DeniseWethington@MacAllister.com

CREDIT AMOUNT DO NOT PAY	0.00
PAY THIS AMOUNT	36,149.33

INVOICE

Oakland County
Fire Records Management
1200 N Telegraph
Pontiac, MI 48341

Customer ID:	CU000447
Invoice Number:	CI079759
Invoice Date:	06/30/2026
Due Date:	08/29/2026
Amount Due:	USD 1,955.50

Bill To:

CITY OF DEARBORN HEIGHTS
FIRE DEPT, ACCOUNTS PAYABLE
1999 N BEECH DALY
DEARBORN HEIGHTS, MI 48127

For billing questions, please call: Calvin Moy at 248-858-1037
Email: moyc@oakgov.com

Description - Goods and Services	Contract	Quantity	Unit Price	Amount
FRMS Department Fee (Non-OC), APR - JUN 2026		1	1,521.00	1,521.00
FRMS Fire Hall Fee (Non-OC), APR - JUN 2026		1	434.50	434.50
		Goods and Services Total		1,955.50

Sub Total:	**1,955.50**
Tax:	**0.00**
Amount Due:	**1,955.50**

PLEASE INCLUDE YOUR INVOICE NUMBER WHEN SUBMITTING PAYMENT.

JUL 08 2026

O.K. to pay
Last Fiscal Year
(335-818) D.C.
Josh Erickson

Please Remit Payments to:

Oakland County
Treasurers-Cash Acctg Bldg 12 E
1200 N Telegraph
Pontiac, MI 48341
United States of America

INVOICE

Oakland County
CLEMIS
1200 N Telegraph
Pontiac, MI 48341

Customer ID: CU000447
Invoice Number: CI079297
Invoice Date: 06/30/2026
Due Date: 08/29/2026
Amount Due: USD 15,439.50

Bill To:

CITY OF DEARBORN HEIGHTS
POLICE DEPT, ACCOUNTS PAYABLE
25637 MICHIGAN AVE
DEARBORN HEIGHTS, MI 48125

For billing questions, please call: Donna Sumanski at 248-858-0851
Email: suminskid@oakgov.com
Payments made easy. Visit https://mi.oakgov.com/form/general-billing to pay your Oakland County invoice

Description - Goods and Services	Quantity	UOM	Unit Price	Amount
CLEMIS Membership Usage Fee, APR - JUN 2026	1	Each	4,867.00	4,867.00
CLEMIS MDC Participation Fee, APR - JUN 2026	35	Each	273.50	9,572.50
CLEMIS Mug Capture Stn Maint, APR - JUN 2026	1	Each	1,000.00	1,000.00

Sub Total	**15,439.50**
Tax	**0.00**
Invoice Total	**15,439.50**

PLEASE INCLUDE YOUR INVOICE NUMBER WHEN SUBMITTING PAYMENT.

Contractual Svcs
101-300-818.000 7/14/26

Gruzowski

Please Remit Payments to:

Oakland County
Treasurers-Cash Acctg Bldg 12 E
1200 N Telegraph
Pontiac, MI 48341
United States of America

O'REILLY RANCILIO P.C.

~~July 2026~~ June 2026

MATTER	INVOICE DATE	INVOICE NO.	INVOICE AMOUNT
GENERAL COUNSEL			
	07/13/2026	7796	$2,816.00
WATER & SEWER			
	07/13/2026	7795	$528.00
LITIGATION - GENERAL			
LITIGATION - CLASS ACTION SEWER CLAIM			
LITIGATION - CLASS ACTION SEWER DISPOSAL CLAIM			
	07/13/2026	7801	$5,086.49
LITIGATION - PREMIER GROUP ASSOCIATES, LLC			
	07/13/2026	7803	$918.00
LITIGATION - MCMASTER			
	07/13/2026	7804	$270.00
LITIGATION - CLASS ACTION HEADLEE CLAIM	07/13/2026	7788	$2,528.85
LITIGATION - MAJID - 440 S GULLEY			
	07/13/2026	7805	$1,602.00
LITIGATION - PARK FOREST APARTMENTS	07/13/2026	7800	$288.00
LITIGATION - LED LION INC			
	07/13/2026	7797	$2,876.20
20TH DISTRICT COURT PROSECUTIONS	07/13/2026	7789	$2,287.50
LITIGATION - LORI DAVIS AND JOHN NRZGLOD			
	07/13/2026	7799	$1,746.00
TOTAL			$20,947.04

101-210-826.000

Hussen Saad 07/16/26
Asst. Corp. Counsel

O'REILLY RANCILIO P.C.
ATTORNEYS AT LAW

O'Reilly Rancilio

12900 Hall Road, Suite 350
Sterling Heights, MI 48313
O: (586) 726-1000

INVOICE

Number	7796
Date	7/13/2026
Matter	3070 - Dearborn Heights - General Counsel
Email	hksaad@dearbornheightsmi.gov

Bill To:

3091 - Dearborn Heights, City of
6045 Fenton
Dearborn Heights, MI 48127

Client ID: 25001 Matter: 1

Billing Timekeeper: DPD

	Billed By	Hours	Sub
6/5/2026 Phone conference with H. Dabajeh and meeting regarding upcoming meetings; review email re: same	AJH	0.90	$144.00
6/5/2026 Phone call with H. Dababneh, C. Smith, and A. Beydoun re: June 11, 2026 Planning Commission Meeting	AME	1.40	$224.00
6/8/2026 Prepare for upcoming ZBA meeting	AJH	0.30	$48.00
6/12/2026 Email to H. Dabajeh regarding ZBA meeting	AJH	0.20	$32.00
6/15/2026 Phone conference with H. Dabajeh	AJH	0.20	$32.00
6/16/2026 Email from M. Beydoun re: Planning Commission submission(s) (Ford Road 3 strip mall proposal); review Zoning Ordinance re: site plan approval duration for same	AME	0.30	$48.00
6/16/2026 Prepare for ZBA meeting	AJH	2.90	$464.00
6/17/2026 Prepare for ZBA meeting; phone conferences with H. Dabajeh regarding meeting materials and applications; review issue regarding side yard setbacks for long building	AJH	5.30	$848.00
6/17/2026 Review Zoning Ordinance re: increased side yard setback in RM	AME	0.50	$80.00

	Billed By	Hours	Sub
6/18/2026 Phone conferences with H. Dabajeh; prepare for ZBA meeting; attend ZBA meeting; call and leave voicemail for H. Dabajeh regarding question on quorum	AJH	5.20	$832.00
6/19/2026 Review ZBA meeting	AJH	0.40	$64.00
		17.60	$2,816.00

Total (USD)	$2,816.00
Paid	$0.00
Balance	$2,816.00
Total Outstanding	$2,816.00

O'REILLY RANCILIO P.C.
ATTORNEYS AT LAW

O'Reilly Rancilio

12900 Hall Road, Suite 350
Sterling Heights, MI 48313
O: (586) 726-1000

INVOICE

Number	7795
Date	7/13/2026
Matter	3069 - Dearborn Heights - Water & Sewer
Email	hksaad@dearbornheightsmi.gov

Bill To:

3091 - Dearborn Heights, City of
6045 Fenton
Dearborn Heights, MI 48127

Client ID: 25001 Matter: 3

Billing Timekeeper: DPD

	Billed By	Hours	Sub
6/16/2026 Ongoing review/analysis of sewer claim file and email to City re: investigation status and analysis (564 Rosemary)	DMP	1.00	$160.00
6/16/2026 Tele. conf with H. Saad re: status of claim and options to proceed (564 Rosemary)	DMP	0.30	$48.00
6/17/2026 Receipt and review of email from J. Danci re: contractors and work completed; research re: legal liability (564 Rosemary)	DMP	1.30	$208.00
6/19/2026 Review of claim; initial drafting of memorandum (564 Rosemary)	DMP	0.50	$80.00
6/19/2026 Email reply to attorney A. Cox re: water bill claim for 26235 Warren	DPD	0.20	$32.00
		3.30	**$528.00**

Total (USD)	$528.00
Paid	$0.00
Balance	$528.00
Total Outstanding	$528.00

I-7795

O'REILLY RANCILIO P.C.
ATTORNEYS AT LAW

O'Reilly Rancilio

12900 Hall Road, Suite 350
Sterling Heights, MI 48313
O: (586) 726-1000

INVOICE

Number	7799
Date	7/13/2026
Matter	60129 - Dearborn Heights - Litigation - Lori Davis and John Mrzyglod v Dearborn Heights
Email	hksaad@dearbornheightsmi.gov

Bill To:

2487 - Dearborn Heights, City of
6045 Fenton
Dearborn Heights, MI 48127

Client ID: 25003 Matter: 16

Billing Timekeeper: DPD

	Billed By	Hours	Sub
6/3/2026 Review entered orders for class certification and extending discovery	NDP	0.20	$36.00
6/7/2026 Emails with M. Baydoun re: cont. corporate representative deposition	NDP	0.20	$36.00
6/10/2026 Receipt and review of draft response to Plaintiff's Requests for Production of Documents	MDK	0.40	$72.00
6/11/2026 Emails with Plaintiff's counsel re: second notice of corporate representative deposition	NDP	0.40	$72.00
6/11/2026 Review second notice of corporate representative deposition notice; email to client re: notice	NDP	0.20	$36.00
6/22/2026 Emails re: responding to plaintiff's discovery requests	NDP	0.40	$72.00
6/23/2026 Emails with client re: discovery requests; review draft responses to discovery requests; prep answers to requests for admission	NDP	0.70	$126.00
6/23/2026 Review discovery issues and need for responses from client and deposition dates	MDK	0.40	$72.00
6/24/2026 Review objection from E. Kickham re: answer to Request for Admissions and responses to same	MDK	0.40	$72.00

	Billed By	Hours	Sub
6/24/2026 Emails re: discovery responses and deposition; prep answers to plaintiff's interrogatories and requests for production of documents	NDP	1.20	$216.00
6/24/2026 Emails with plaintiff's counsel re: discovery responses and deposition	NDP	0.30	$54.00
6/25/2026 Receipt of multiple emails from E. Kickham re: depositions of representatives and discovery answers	MDK	0.50	$90.00
6/25/2026 Receipt of answers to Plaintiff's interrogatories; continued preparation of responses	MDK	0.50	$90.00
6/25/2026 Review of answers to Plaintiff's request for admissions	MDK	0.40	$72.00
6/30/2026 Attend cont. corporate representative deposition	NDP	3.50	$630.00
		9.70	**$1,746.00**

Total (USD)	$1,746.00
Paid	$0.00
Balance	$1,746.00
Total Outstanding	$1,746.00

O'REILLY RANCILIO P.C.
ATTORNEYS AT LAW

O'Reilly Rancilio

12900 Hall Road, Suite 350
Sterling Heights, MI 48313
O: (586) 726-1000

INVOICE

Number	7800
Date	7/13/2026
Matter	60150 - Dearborn Heights - Litigation - Park Forest Apartments, LLC v Dearborn
Email	hksaad@dearbornheightsmi.gov

Bill To:

2487 - Dearborn Heights, City of
6045 Fenton
Dearborn Heights, MI 48127

Client ID: 25003 Matter: 17

Billing Timekeeper: DPD

	Billed By	Hours	Sub
6/2/2026 Finalize facilitation memorandum to G. Miotke and H. Saad; email to same	DPD	0.30	$54.00
6/9/2026 Closed session via microsoft teams	KCJ	0.40	$72.00
6/10/2026 Review closed session and analysis re: settlement	KCJ	0.40	$72.00
6/10/2026 Prepare correspondence to mediator R. Deneweth re: acceptance of settlement recommendation	DPD	0.30	$54.00
6/12/2026 Email to facilitator R. Deneweth re: response to mediator's recommendation	DPD	0.20	$36.00
		1.60	**$288.00**

Total (USD)	$288.00
Paid	$0.00
Balance	$288.00
Total Outstanding	$288.00

I-7800

O'REILLY RANCILIO P.C.
ATTORNEYS AT LAW

O'Reilly Rancilio

12900 Hall Road, Suite 350
Sterling Heights, MI 48313
O: (586) 726-1000

INVOICE

Number	7801
Date	7/13/2026
Matter	60199 - Dearborn Heights - Litigation - Class Action Sewage Disposal Claim
Email	hksaad@dearbornheightsmi.gov

Bill To:

2487 - Dearborn Heights, City of
6045 Fenton
Dearborn Heights, MI 48127

Client ID: 25003 Matter: 18

Billing Timekeeper: DPD

	Billed By	Hours	Sub
6/1/2026 Compiled relevant law into motion to oppose cert. of class	MSC	0.40	$36.00
6/1/2026 Completed and edited answer to oppose class cert.; review questions and exhibits	MSC	1.60	$144.00
6/1/2026 Located interrogatories for current potential class claim	MSC	0.30	$27.00
6/1/2026 Additional case law research pertaining to notice requirement of each plaintiff in potential class suit re: sewage class litigation; prepare memo re: same	MSC	1.90	$171.00
6/1/2026 Edit/update initial disclosures draft	CS	1.50	$270.00
6/1/2026 Draft first set of interrogatories and request for production of documents	CS	3.50	$630.00
6/1/2026 Receive, review, and respond to email from Stephanie Shockey regarding FOIA response	CS	0.50	$90.00
6/1/2026 Correspondence to John Dancl regarding opposing party's discovery request	CS	0.10	$18.00
6/1/2026 Reviewed and revised Brief in Response to Motion for Class Certification	KCJ	2.50	$450.00
6/2/2026 Continued case law research on notice requirements for sewer class actions	MSC	1.50	$135.00
6/2/2026 Finalize first set of interrogatories and requests for production of documents to Plaintiff	CS	0.50	$90.00

	Billed By	Hours	Sub
6/3/2026 Continued preparation of discovery materials	CS	0.50	$90.00
6/3/2026 Prepare for and attend Plaintiff's Motion for Class Certification	KCJ	1.50	$270.00
6/3/2026 Follow up re: Discovery requests to Plaintiff	KCJ	0.50	$90.00
6/4/2026 Receive and review deposition notice from opposing counsel	CS	0.20	$36.00
6/5/2026 Class action sewage memo research on notice requirements	MSC	1.70	$153.00
6/8/2026 Preparation of memo re: researched case law pertaining to notice requirements and attributes of sewage event claims	MSC	1.10	$99.00
6/16/2026 Reviewed Motion to Compel	KCJ	0.70	$126.00
6/17/2026 Send correspondence to Hussein Saad re discovery requests	CS	0.20	$36.00
6/18/2026 Reviewed emails re: Discovery Responses	KCJ	0.40	$72.00
6/19/2026 Continued research on class action sewage claim questions, continued preparation of memo re: same	MSC	4.00	$360.00
6/29/2026 Reviewed Discovery responses; reviewed documents produced and requested	KCJ	1.00	$180.00
		26.10	**$3,573.00**

Expenses

Expenses	Billed By	Price	Qty	Sub
6/19/2026 Westlaw Research	Mackenzie S Cassidy	$1,513.49	1.00	$1,513.49
		Expenses Total:	**1.00**	**$1,513.49**

Total (USD)	$5,086.49
Paid	$0.00
Balance	$5,086.49
Total Outstanding	$5,086.49

O'REILLY RANCILIO P.C.
ATTORNEYS AT LAW

O'Reilly Rancilio

12900 Hall Road, Suite 350
Sterling Heights, MI 48313
O: (586) 726-1000

INVOICE

Number	7803
Date	7/13/2026
Matter	60210 - Dearborn Heights - Litigation - Premier Group Associates, LLC
Email	hksaad@dearbornheightsmi.gov

Bill To:

2487 - Dearborn Heights, City of
6045 Fenton
Dearborn Heights, MI 48127

Client ID: 25003 Matter: 19

Billing Timekeeper: DPD

	Billed By	Hours	Sub
6/1/2026 Emails with DTE re: subpoena scope and response	KCJ	0.40	$72.00
6/9/2026 Closed Session via microsoft teams	KCJ	0.40	$72.00
6/9/2026 Reviewed emails from H Saad and Councilman Saab	KCJ	0.40	$72.00
6/17/2026 Emails with Attorney Mercier	KCJ	0.30	$54.00
6/17/2026 Received and reviewed Subpoena response from DTE	KCJ	0.50	$90.00
6/19/2026 Review emails from D Mercier; review DTE Subpoena response and Premier work records; email with D Mercier	KCJ	1.40	$252.00
6/19/2026 Receive and review subpoena response from DTE	CS	0.50	$90.00
6/24/2026 Phone conference and emails with H Saad re: Van Houten park, DTE inspection; emails with J Danci, T McCarleton	KCJ	1.00	$180.00
6/30/2026 Email with D Mercier re: requested depositions	KCJ	0.20	$36.00
		5.10	**$918.00**

Total (USD)	$918.00
Paid	$0.00
Balance	$918.00
Total Outstanding	$918.00

O'REILLY RANCILIO P.C.
ATTORNEYS AT LAW

O'Reilly Rancilio

12900 Hall Road, Suite 350
Sterling Heights, MI 48313
O: (586) 726-1000

INVOICE

Number	7804
Date	7/13/2026
Matter	60219 - Dearborn Heights - Litigation - McMaster
Email	hksaad@dearbornheightsmi.gov

Bill To:

2487 - Dearborn Heights, City of
6045 Fenton
Dearborn Heights, MI 48127

Client ID: 25003 Matter: 20

Billing Timekeeper: DPD

	Billed By	Hours	Sub
6/8/2026 Review opinion and order denying motion to dismiss	NDP	1.20	$216.00
6/22/2026 Review acknowledgement of remand	NDP	0.30	$54.00
		1.50	**$270.00**

Total (USD)	$270.00
Paid	$0.00
Balance	$270.00
Total Outstanding	$270.00

I-7804

O'REILLY RANCILIO P.C.
ATTORNEYS AT LAW

O'Reilly Rancilio

12900 Hall Road, Suite 350
Sterling Heights, MI 48313
O: (586) 726-1000

INVOICE

Number	7805
Date	7/13/2026
Matter	60500 - Dearborn Heights - Litigation - Majed - 440 S Gulley
Email	hksaad@dearbornheightsmi.gov

Bill To:

2487 - Dearborn Heights, City of
6045 Fenton
Dearborn Heights, MI 48127

Client ID: 25003 Matter: 21

Billing Timekeeper: DPD

	Billed By	Hours	Sub
6/4/2026 Review amended complaint and draft answer to amended complaint	CS	0.70	$126.00
6/9/2026 Reviewed and revised Answer/Affirmative Defenses	KCJ	1.50	$270.00
6/10/2026 Review docket re: pleadings filed prior	KCJ	0.40	$72.00
6/11/2026 Reviewed Motion for Summary Disposition	KCJ	0.70	$126.00
6/18/2026 Reviewed emails and pleadings filed prior to June 9; received and reviewed Pamar Initial Disclosures	KCJ	1.40	$252.00
6/18/2026 Send correspondence to all opposing counsel requesting documents filed before June 9, 2026	CS	0.20	$36.00
6/18/2026 Receive and review Wade Trim's Motion for Summary Disposition	CS	1.00	$180.00
6/24/2026 Draft initial disclosures	CS	2.50	$450.00
6/25/2026 Receive, review, and respond to correspondence from counsel for Pamar with initial disclosures attached	CS	0.20	$36.00
6/26/2026 Receive and review scheduling order	CS	0.30	$54.00
		8.90	**$1,602.00**

Total (USD)	$1,602.00
Paid	$0.00
Balance	$1,602.00
Total Outstanding	$1,602.00

O'REILLY RANCILIO P.C.
ATTORNEYS AT LAW

O'Reilly Rancilio

12900 Hall Road, Suite 350
Sterling Heights, MI 48313
O: (586) 726-1000

INVOICE

Number	7797
Date	7/13/2026
Matter	3113 - Dearborn Heights - Litigation - LED Lion Inc.
Email	hksaad@dearbornheightsmi.gov

Bill To:

19557 - Dearborn Heights, City of
6045 Fenton
Dearborn Heights, MI 48127

Client ID: 25003 Matter: 14

Billing Timekeeper: DPD

	Billed By	Hours	Sub
6/11/2026 Review opposing party's motion for summary disposition and supporting brief	CS	1.00	$180.00
6/15/2026 Begin drafting response and brief in support of response to opposing party's motion for summary disposition	CS	2.40	$432.00
6/16/2026 Continue drafting brief in support of response to motion for summary disposition	CS	2.00	$360.00
6/22/2026 Emails re: Settlement Conference; worked on Response to SD Motion	KCJ	0.50	$90.00
6/29/2026 Reviewed and revised Motion Response re: Summary Disposition; email with H Saad	KCJ	1.70	$306.00
6/29/2026 Review and edit response to motion for summary disposition	CS	2.00	$360.00
6/29/2026 Draft affidavit for Ali Baydoun regarding marquee sign inspection	CS	0.50	$90.00
6/30/2026 Finalizing and preparing Response to Motion for Summary Disposition for filing (including multiple correspondences to City regarding Affidavit of Ali Baydoun)	CS	2.50	$450.00
6/30/2026 Reviewed and revised Response Brief re: Motion for Summary Disposition; reviewed Affidavit and emails with H Saad and A Baydoun	KCJ	3.30	$594.00
		15.90	**$2,862.00**

Expenses

Expenses

	Billed By	Price	Qty	Sub
6/30/2026 FedEx	Teresa A. Walsh	$14.20	1.00	$14.20
		Expenses Total:	**1.00**	**$14.20**

Total (USD)	$2,876.20
Paid	$0.00
Balance	$2,876.20
Total Outstanding	$2,876.20

I-7797

O'REILLY RANCILIO P.C.
ATTORNEYS AT LAW

O'Reilly Rancilio

12900 Hall Road, Suite 350
Sterling Heights, MI 48313
O: (586) 726-1000

INVOICE

Number	7788
Date	7/13/2026
Matter	1885 - Dearborn Heights - Litigation / Class Action Headlee Claim
Email	hksaad@dearbornheightsmi.gov

Bill To:

2487 - Dearborn Heights, City of
6045 Fenton
Dearborn Heights, MI 48127

Client ID: 25003 Matter: 5

Billing Timekeeper: DPD

	Billed By	Hours	Sub
6/4/2026 Review and edit MSD response brief draft	MDK	1.00	$180.00
6/5/2026 Prep response to motion for summary disposition	NDP	4.90	$882.00
6/5/2026 File response to motion for summary disposition	NDP	0.40	$72.00
6/12/2026 Review plaintiff's reply brief; prep reply brief re: motion for summary disposition	NDP	4.20	$756.00
6/12/2026 Review and revise Draft Reply to Plaintiff's Response to Motion to Dismiss	MDK	1.30	$234.00
		11.80	**$2,124.00**

Expenses

Expenses	Billed By	Price	Qty	Sub
6/12/2026 Westlaw Research	Nathan D. Petrusak	$404.85	1.00	$404.85
		Expenses Total:	**1.00**	**$404.85**

Total (USD)	$2,528.85
Paid	$0.00
Balance	$2,528.85
Total Outstanding	$2,528.85

O'REILLY RANCILIO P.C.
ATTORNEYS AT LAW

O'Reilly Rancilio

12900 Hall Road, Suite 350
Sterling Heights, MI 48313
O: (586) 726-1000

INVOICE

Number	7789
Date	7/13/2026
Matter	2516 - Dearborn Heights - 20th District Court Prosecutions
Email	hksaad@dearbornheightsmi.gov

Bill To:

2704 - Dearborn Heights, City of

Client ID: 25002 Matter: 1

Billing Timekeeper: DPD

	Billed By	Hours	Sub
6/2/2026 District court prosecutions	AME	7.50	$1,125.00
6/4/2026 District Court Prosecution	SRR	7.75	$1,162.50
		15.25	**$2,287.50**

Total (USD)	$2,287.50
Paid	$0.00
Balance	$2,287.50
Total Outstanding	$2,287.50

I-7789

plante moran

Plante & Moran, PLLC
3000 Town Center
Suite 100
Southfield, MI 48075
Tel:+1 (248) 352-2500

INVOICE

City of Dearborn Heights
6045 Fenton
Dearborn Heights, MI 48127
United States of America

Date: 07/17/2026
Client No: 17784
Invoice No: 10726429
Page: 1

For Professional Services Rendered

For professional services rendered July 1 through July 15, 2026 as approved by City Council on October 25, 2022.

See attached work breakdown.

Total hours: 34

Work related to General Fund: 31.75 hours	101-223-817.000	6,381.75
Work related to Water/Sewer Fund: 2.25 hours	592-536-818.000	452.25

Please note adjustment for monthly fee increase. Per the terms of engagement letter monthly fee increases 3% effective July 2026.

Balance Due $6,834.00 USD

Mahdi Bayh

Remittance Information: *Please send all remittance information for electronic payments to Accounts.Receivable@plantemoran.com*

	ACH: *Preferred Payment Method*	**Wire Transfer:**	**Check:**
Bank	Bank of America	Bank of America	Plante & Moran PLLC 16060 Collections Center Drive Chicago, IL 60693
Routing/ABA#	071000039	026009593	
Bank Address	100 North Tryon Street Charlotte, NC 28202	222 Broadway New York, NY 10038	
Account Number	9890996003	9890996003	
Account Name	Plante & Moran, PLLC	Plante & Moran, PLLC	

Client Payment Portal: Client Payment Portal

Plante Moran, PLLC's Bill.com ID: 0173649476958972

PRAXITY

Date	Staff	Billable Transaction Memo	Hours
7/1/2026	Juli O'Bryant	Worked on Balancing June 2026 Audit Investment Accounts and started FY 26 Audit Cash Reports	3.00
7/2/2026	Juli O'Bryant	Continued working on balancing investments, created FY 27 Investment reports, emailed David Murray report on reconciling items, posted July 1, 2026 Interest Earned journal entries	3.25
7/9/2026	Kaitlyn Powers	call with Shaelyn to discuss dearborn heights audit items, tasks, and questions	0.25
7/10/2026	Shaelyn Martens	Audit Prep: Update Intergovernmental for SSR entry. Run a TB	0.75
7/13/2026	Kaitlyn Powers	call with Michelle discussing dearborn heights client related updates	0.25
7/13/2026	Michelle Lewis	Discussion on audit prep items	1.00
7/14/2026	Chris Dhespollari	comp absences	8.00
7/14/2026	Kaitlyn Powers	COMPTROLLER RELATED TIME - on site accounting assistance, updates and questions with Davi, client updates with Michelle, work through audit prep items with intern Chris Dhespollari, work through reconciling items and journal entries in chase water account and comerica general, walk through items updated with David, updates to general bank rec, entries between comerica water and chase water.	4.75
7/14/2026	Kaitlyn Powers	travel to/from dh	1.00
7/14/2026	Kaitlyn Powers	TREASURY RELATED TIME - on site accounting assistance, updates and questions with Hilal, investigate into reconciling items related to treasury processing, inquire on unjournalized receipts from late June through current - delay in journalizing	1.00
7/14/2026	Michelle Lewis	Audit prep, meeting with finance/treasury team on tasks, discussions on water rates and other issues	7.50
7/14/2026	Michelle Lewis	travel to/from dh	1.00
7/15/2026	Michelle Lewis	WS Study review - Bill to WS fund	2.25

plante moran

Plante & Moran, PLLC
3000 Town Center
Suite 100
Southfield, MI 48075
Tel:+1 (248) 352-2500

INVOICE

City of Dearborn Heights
6045 Fenton
Dearborn Heights, MI 48127
United States of America

Date: 07/17/2026
Client No: 17784
Invoice No: 10726425
Page: 1

For Professional Services Rendered

For professional services rendered June 26 through June 30, 2026 as approved by City Council on October 25, 2022.

See attached work breakdown.

Total hours: 35.5

Work related to General Fund: 32.25 hours

Work related to Water/Sewer Fund: 3.25 hours

101-223-817.000 6,288.75

592-536-818.000 633.75

Balance Due $6,922.50 USD

Remittance Information: *Please send all remittance information for electronic payments to Accounts.Receivable@plantemoran.com*

	ACH: *Preferred Payment Method*	**Wire Transfer:**	**Check:**
Bank	Bank of America	Bank of America	Plante & Moran PLLC 16060 Collections Center Drive Chicago, IL 60693
Routing/ABA#	071000039	026009593	
Bank Address	100 North Tryon Street Charlotte, NC 28202	222 Broadway New York, NY 10038	
Account Number	9890996003	9890996003	
Account Name	Plante & Moran, PLLC	Plante & Moran, PLLC	

Client Payment Portal: Client Payment Portal

Plante Moran, PLLC's Bill.com ID: 0173649476958972

PRAXITY™ Empowering Business Globally

Date	Staff	Billable Transaction Memo	Hours
6/17/2026	Michelle Lewis	Water rate study	1.75
6/18/2026	Michelle Lewis	Discussions with Lisa on property tax issues, review audit prep sections	1.25
6/23/2026	Michelle Lewis	Audit prep, discussions with Mahdi on deposition, discussions with finance/treasury team. work with Colleen on settlement amounts	8.25
6/23/2026	Michelle Lewis	travel to/from dh	1.00
6/25/2026	Michelle Lewis	Year end closing entries review, review audit prep sections	1.75
6/25/2026	Michelle Lewis	Water rate study	1.50
6/26/2026	Brian Camiller	engagement mgt	0.25
6/26/2026	Kaitlyn Powers	dearborn heights update call with Michelle regarding audit and bank recs and plan for next two weeks	0.50
6/26/2026	Michelle Lewis	planning discussion with Kaitlyn, discussions with Lisa on property tax, and with Mahdi on accounting items	2.75
6/29/2026	Kaitlyn Powers	COMPTROLLER - on site accounting assistance, bank reconciliations, assist Shaelyn with supervisory questions and audit prep, assist David with bank reconciliation and journal entry questions, work through general bank recs and investigating and identifying items not posted and BCBS corrections/EFTs needed, investigate general checks deposit scanned into Brownfield and discuss correcting entries with David, updating monthly variances in general bank recs and cleaning up general bank recs	5.50
6/29/2026	Kaitlyn Powers	travel to/from dh	1.00
6/29/2026	Kaitlyn Powers	TREASURY TIME - on site accounting assistance, work with Hilal on treasury items, time investigating reconciling items attributable to treasury processes and investigating variances	2.00
6/29/2026	Shaelyn Martens	Audit Prep Discussion and review of PBC list	0.25
6/29/2026	Shaelyn Martens	Audit Prep: GASB 101 review of what is needed, Fund Balance review of what is needed, GASB 75 review of what is needed, updated city council members	2.25
6/29/2026	Shaelyn Martens	Bank rec corrections and April Comerica	5.25
6/29/2026	Shaelyn Martens	Audit Prep Discussion	0.25

R&R Fire Truck Repair
295 Industrial Park Drive

Belleville, MI 48111
shop@rrfiretruck.com (248) 344-4443
BAR Number: F142033

Invoice: 74108

Date: 7/7/2026

Bill To

Dearborn Heights Fire Department*
1999 N. Beech Daly Road
Dearborn Heights, MI 48127
P: 313-791-3676 F: 313-791-3661

Remit Payment To

R&R Fire Truck Repair, Inc.
295 Industrial Park Drive
Belleville, MI 48111

Service Order	Terms	Due Date	Authorizer	Customer PO	Service Writer	Unit #
9405	Net 30	8/6/2026			Melton, Daniel	1203

Item	Description	Quantity	Rate	Amount
Drive to unit				
Labor	Drive to unit (Service Call) 4500 South Telegraph Road Southend Station, Dearborn Heights, MI - Assigned tech (s): Michael F - M272810	0.59000	$105.00	$61.95
			Subtotal	$61.95

Complaint: Check AC inoperative in cabin and patient compartment
Cause: Line leaking from AC compressor to condenser and cab blower motor is bad and plug is melted.

Labor	**Correction:**	5.00000	$175.00	$875.00

HVAC / A/C Line / Arrived at the station and checked unit for customers complaint.

Found no Freon in system. I found the AC line from compressor to condenser leaking and the blower motor inside the cab to be bad and melted the plug going to it. Called in parts request.

Located parts and drive to pick up. Two different dealers.

Called unit to shop for repair.

Evacuated a/c so I could remove discharge line to condenser. Removed air box so I could access it Easier.

Noticed the engine air filter is very dirty, I replaced it with a new one. Then worked on removing the line. Installed new line and vacuumed down system while I removed some trim pieces by the glove box so I could remove the 4x4 module then the blower motor, Installed the new blower motor. Installed the 4x4 module and trim pieces I removed. Then cut off old burnt pigtail and heat crimped new one on, A/C held a vacuum. Recharge and let it run, 56*on cab and 60 on patient. - Assigned tech(s):

Conner P - M271932, Michael F - M272810

Outside temp at testing time was 100 degrees. Good to go. - Completed: 7/2/2026 -

Assigned tech(s): Conner P - M271932, Michael F - M272810

Parts	Compressor to Condenser High side line - HC3Z-19972-AE	1.00000	$130.00	$130.00
Parts	Dash fan motor - FL3Z-19805-F	1.00000	$346.67	$346.67
Parts	Fan motor plug - 2Z-14S411-BHC	1.00000	$121.74	$121.74
Parts	Air Filter - 200679	1.00000	$80.95	$80.95

Parts	R134A Freon - ZX-3030	5.00000	$16.71	$83.55
			Subtotal	$1,637.91

Unit: 1203 **VIN:** 1FDUF4HT3KDA10910
2018 Ford/Medix F-450
Complete Unit: 125,100 Miles
Engine: 7,741 Hours

Labor	$936.95
Parts	$762.91
Shop Supplies	$32.33
Pre-Charge Subtotal	$1,732.19
Exempt (0% of $0.00)	$0.00
Total	$1,732.19
Payments & Credits	$0.00
Balance Due	$1,732.19

Lead Tech: Michael F - M272810

Technician Certificate ID: M272810 **Signature:**

JUL 08 2026

O.K. to pay
(335-932)
D.C. Josh Erickson

CERTIFICATION: All repairs and parts listed were performed in compliance with Michigan Auto Repair Act (P.A.300)

Authorized Representative: Ricke Rosselle

All parts are new unless otherwise stated. You are entitled by law to the return of all parts replaced, except those that are too heavy or large, and those required to be sent back to the manufacturer or distributor because of warranty work or an exchange agreement. You are entitled to inspect the parts that cannot be returned to you. Any warranties on the parts and accessories sold hereby are made by the manufacturer. You understand and agree that we make no warranties of any kind unless expressly stated in writing.

You hereby authorize us to perform the repair work set forth herein and to purchase the necessary materials and parts to perform such repair work. You agree that we are not responsible for loss or damage to your vehicle, or articles left in your vehicle, in case of fire, theft, or any other cause beyond our control, or for any delays caused by unavailability of parts or delays in part shipments by the supplier or transporter. In addition, you agree that we are not responsible for damage to your vehicle from freezing due to lack of antifreeze.

You hereby grant our employees permission to operate your vehicle on streets, highways, or elsewhere for the purpose of testing and/or inspection. You acknowledge and agree that an express mechanic's lien on your vehicle is granted to secure payment of this invoice for the repair work detailed herein.

If paid by Credit Card, a 3% fee wil be added.

R&R Fire Truck Repair
295 Industrial Park Drive
Belleville, MI 48111
shop@rrfiretruck.com
(248) 344-4443
BAR Number: F142033

Invoice: 74103
Date: 7/6/2026

1

Bill To
Dearborn Heights Fire Department*
1999 N. Beech Daly Road
Dearborn Heights, MI 48127
P: 313-791-3676 F: 313-791-3661

Remit Payment To
R&R Fire Truck Repair, Inc.
295 Industrial Park Drive
Belleville, MI 48111

Service Order	Terms	Due Date	Authorizer	Customer PO	Service Writer	Unit #
9433	Net 30	8/5/2026	David Brogan		Mitrovich, Larry	1231

Item	Description	Quantity	Rate	Amount
Complaint: Rebuild engine				
Cause: Internal engine deterioration.				
(Inspection)				
Labor	**Correction:** Accessories / Accessories Misc. / Started to disassemble engine. Got the fluids drained and wiring harnesses out of the way. Got the trans cooler lines disconnected and drive shaft out of the way. Got fan hub drive shaft out of the way. And got alternator removed. Remove oil pan, valve cover, rocker cover, and head. Start removing the rod caps and pistons. Noticed some grooving on the crack shaft journals. Start pulling main caps and all mains scored. Crank shaft will need polishing at a minimum to get the scratches out and measure for wear. Plans changed now. Will need to remove the engine and completely dismantle it to get the crank shaft out. Contacted Nate and advised what we found and what we need to do. Worked on removing all of the engine mounts and the bolts and wiring that is around. Had to drain trans and remove pan the the dipstick tube adapter was seized in the pan. Lift engine and transmission out of truck. Had to remove a the balancer flex plate and starter. Removed air compressor and its hoses. - Assigned tech(s): Conner P - M271932, Gonzalo C - M290215, Jason Rosselle, Jeffery F - M253897 Bagged and labeled all fasteners. Had to completely disassemble block to send it out to be hot tanked also with timing cover halves and earl pan Got the dirty engine parts mostly cleaned off after spending a few hours. Then worked on getting the wear rings off the crank snout and flywheel side and cleaned it out and inside. Got the crank and bearing set in, and then torqued up. Then got the blocked flipped. Cleaned out the liner bores and deck surface. - Assigned tech(s): Conner P - M271932, Gonzalo C - M290215, Jason Rosselle, Jeffery F - M253897 Got the liner protrusion checked and 4 liners set with o rings Got the other liners loaded and then prepped bell housing and deck for sealant. Installed bell housing and torques to spec. The. Got inner timing cover prepped for installation and block surface prepped. Installed inner timing cover and torqued to spec. Then got cylinder one and 6 piston loaded and installed in their according spots	124.63000	$150.00	$18,694.50

and torqued rod caps then set base time and installed the bull gear
Got pistons 2-5 installed and torqued up. - Assigned tech(s): Conner P - M271932, Gonzalo C - M290215, Jason Rosselle, Jeffery F - M253897
Cleaned up air compressor and mounted it and got water pump mounted. Then got ECM mounted and wiring roughly laded out. The got oil cooler base cleaned up and mounted. Cleaned inter timing cover mating surface - Assigned tech(s): Conner P - M271932, Gonzalo C - M290215, Jason Rosselle, Jeffery F - M253897
Cleaned the cylinder deck surface and got the new cylinder head prepped to install. Got cylinder head bolt washers cleaned and installed. Got cylinder head torqued down with new bolts. Got cam caps loaded with bearings and new o rings installed.

Got the cam installed and cam caps torqued. Then installed cam drive gear and torqued that to spec after i made a tool to hold the gear steady. Then checked the backlash of all the drive gears and everything was in spec, then got the rocker half cover prepped and got sealer on it and installed it and torqued all the fasteners. - Assigned tech(s): Conner P - M271932, Gonzalo C - M290215, Jason Rosselle, Jeffery F - M253897
Then. got the new injector wiring harness installed and torqued down. Ran overhead. Installed new valve cover gasket and insulators.

Installed front seal, front accessory covers. The installed trans and torques bell housing bolts and installed torque converter bolts and torqued them. And installed the alternator bracket. And bloc hangers.

Got oil pump prepped to install. Then got the oil pressure regulator and bypass installed and torqued up. - Assigned tech(s): Conner P - M271932, Gonzalo C - M290215, Jason Rosselle, Jeffery F - M253897
Got oil pan with new gasket and isolators installed Got engine installed in the truck. Then got all the mounts lined up, had to install the right hand inner clam shell due to it being removed due to space constraints. Then started to lay out all the wiring and started to install trans cooler lines and connecting wiring.
Replaced u-joints in fan drive shaft and installed with original hardware. greased 3pts.

Worked on getting CAC and radiator and all little hoses installed then worked on getting reserve tank set in. - Assigned tech(s): Conner P - M271932, Gonzalo C - M290215, Jason Rosselle, Jeffery F - M253897
Then got oil fill installed and dipstick installed and turbo drain and oil feed: Got starter in and battery cables ran where they should go. Got rad prepped to be flushed. Got blow by tube set in. - Assigned tech(s): Conner P - M271932, Gonzalo C - M290215, Jason Rosselle, Jeffery F - M253897
Got the rest of the new silicone hoses installed and then installed turbo, new flange gasket and new oil drain gasket. Then got exhaust down pipe installed and then all mounts tightened up. Got alternator installed. Installed new belts for it due to the old ones were cracked. Got the power steering pump installed. Filled engine with oil 42qts and pre filled oil filters and installed them. Installed new u joint at trans due to old one having bad caps.

Got all of the remaining radiator hoses and lines installed. - Assigned tech(s): Conner P - M271932, Gonzalo C - M290215, Jason Rosselle, Jeffery F - M253897
Installed new air cleaner and installed suction boot and tube. Then installed hot side discharge to CAC. Then installed new coolant filter. Them installed new batteries after cleaning the passenger side hanger because it was super crusty.

Got the rest of the filters installed got the transmission pan installed with new gasket. Hooked up the transmission linkage. and filled it up with 35 qts with new filter. Got the transmission dipstick secured and then cranked it over until it started. - Assigned tech (s): Conner P - M271932, Gonzalo C - M290215, Jason Rosselle, Jeffery F - M253897
Started and runs great.

Trans fluid leaking. Had to weld a pin hole in the dipstick tube.
Tie up all wiring and hoses and road test. Came back after an hour and checked for

	leaks and none found. Ready fore pump test. Good to go - Completed: 1/7/2026 - Assigned tech(s): Conner P - M271932, Gonzalo C - M290215, Jason Rosselle, Jeffery F - M253897			
Parts	Kit, Overhaul S60 - R23539737	1.00000	$4,447.46	$4,447.46
Parts	Inherent Core for Kit, Overhaul S60 - S50/S60OHKIT-C	1.00000	$600.01	$600.01
Parts	Dirty Core for Kit, Overhaul S60 - S50/S60OHKIT-C	-1.00000	$600.01	-$600.01
Parts	Clamp, Hose Silicone - 705-1213	5.00000	$8.32	$41.58
Parts	Gasket, Turbo Drain - 08929285	1.00000	$2.34	$2.34
Parts	Nut, Turbo Mounting - 11506101	4.00000	$1.58	$6.32
Parts	Bracket, L End - 23531605	1.00000	$562.19	$562.19
Parts	Washer, Engine Lifter - 08929169	4.00000	$4.50	$18.00
Parts	Gasket - 23516322	1.00000	$66.33	$66.33
Parts	Stud, Exhaust - 23507438	4.00000	$10.57	$42.27
Parts	Gasket - 08929102	1.00000	$72.24	$72.24
Parts	Tube, Turbo Pressure - 23539287	1.00000	$95.86	$95.86
Parts	Valve Assembly - 23512901	1.00000	$99.49	$99.49
Parts	Elbow Assembly - 23528691	1.00000	$153.98	$153.98
Parts	Water Pump - R23539929	1.00000	$659.46	$659.46
Parts	Inherent Core for Water Pump - S60WPMPNONEGR-C	1.00000	$325.01	$325.01
Parts	Dirty Core for Water Pump - S60WPMPNONEGR-C	-1.00000	$325.01	-$325.01
Parts	Seal - 23519651	1.00000	$87.64	$87.64
Parts	Seal - 23518355	1.00000	$81.71	$81.71
Parts	Isolator - 08929255	4.00000	$28.47	$113.87
Parts	Isolator - 23517242	10.00000	$9.97	$99.67
Parts	Cylinder Head S60 - R2355566	1.00000	$5,112.26	$5,112.26
Parts	Inherent Core for Cylinder Head S60 - S60CYLHD-C	1.00000	$2,641.50	$2,641.50
Parts	Dirty Core for Cylinder Head S60 - S60CYLHD-C	-1.00000	$2,641.50	-$2,641.50
Parts	Turbo, S60 EPA98 - R23528029	1.00000	$2,491.51	$2,491.51
Parts	Inherent Core for Turbo, S60 EPA98 - S50/60EPA98TURBO4294-C	1.00000	$750.02	$750.02
Parts	Dirty Core for Turbo, S60 EPA98 - S50/60EPA98TURBO4294-C	-1.00000	$750.02	-$750.02
Parts	Ring - 05234699	12.00000	$10.10	$121.20
Parts	Ring - 05234702	6.00000	$15.62	$93.70
Parts	Bolt P - 23530768	3.00000	$14.07	$42.20
Parts	Gasket - 8929102	1.00000	$98.74	$98.74
Parts	Oil Pump - R23505886	1.00000	$1,074.39	$1,074.39
Parts	Inherent Core for Oil Pump - S50/60OILPMP-C	1.00000	$267.51	$267.51
Parts	Dirty Core for Oil Pump - S50/60OILPMP-C	-1.00000	$267.51	-$267.51
Parts	Gasket - 8929347	1.00000	$2.98	$2.98
Parts	Bolt - 23504851	1.00000	$61.33	$61.33
Parts	Harness, Inj - 23513556	1.00000	$619.73	$619.73
Parts	Gasket - 8929302	1.00000	$3.82	$3.82
Parts	Gasket - 5117269	1.00000	$2.74	$2.74

Parts	Sublet (Crankshaft) - Sublet	1.00000	$482.81	$482.81
Parts	Bearing Kit, Lower End - 23531605	1.00000	$652.56	$652.56
Parts	Sealant, Anaerobic Gasket - G5770838	1.00000	$110.19	$110.19
Parts	Seal, Liner - 08929176	4.00000	$31.43	$125.74
Parts	Seal, Liner - 08929013	2.00000	$32.57	$65.13
Parts	Spacer - 08929504	4.00000	$57.28	$229.14
Parts	Bolt - 08929337	4.00000	$22.37	$89.47
Parts	Harness - 23513556	1.00000	$619.73	$619.73
Parts	O-Ring - 05234702	6.00000	$16.02	$96.10
Parts	O-Ring - 05234699	12.00000	$10.35	$124.20
Parts	O/C Gasket Kit - 23537789	1.00000	$55.35	$55.35
Parts	Seal Ring - 23505891	1.00000	$6.80	$6.80
Parts	Seal Ring - 23505892	1.00000	$6.64	$6.64
Parts	Sealant, Ultra Gray - 3164067	1.00000	$33.30	$33.30
Parts	Fitting, Fuel - 8929725	1.00000	$52.40	$52.40
Parts	Gasket, Transmission Pan - 23016681A	1.00000	$55.55	$55.55
Parts	Clamp, Silicone Hose - 705-1213	1.00000	$8.32	$8.32
Parts	U Joint - P369	2.00000	$29.78	$59.57
Parts	Hose, 90 Deg 2-3/4" - 90-275X10	2.00000	$78.74	$157.48
Parts	10# Large Diameter Radiator Cap - 703-1422	1.00000	$18.32	$18.32
Parts	Freeze Plug - 600-4012	2.00000	$8.70	$17.40
Parts	Gasket - Power Steering - 154916	1.00000	$6.70	$6.70
Parts	V-Belt - 25-9319	2.00000	$18.07	$36.13
Parts	8D Battery - 8D-MHD	2.00000	$276.18	$552.36
Parts	Series 1810 Spicer U-joints - 5-281X	1.00000	$109.60	$109.60
Parts	Gasket-NASB - 23016681AWEL	1.00000	$53.97	$53.97
Parts	5" Band Clamp / With Step Down SS - TLC500S	1.00000	$21.65	$21.65
Parts	Oil Filter - 1971	2.00000	$26.62	$53.23
Parts	RPM Gauge / 0-3000mph / Chrome Bezel - AT-30	1.00000	$193.16	$193.16
Parts	3/4"" Ball Valve Round Handle - 34BVR	1.00000	$32.53	$32.53
Parts	Sublet (Crankshaft) - SUBLET	1.00000	$240.00	$240.00
			Subtotal	$39,435.04

Unit: 1231 **VIN:** 4P1CT02P2TA000294
1996 Pierce Quantum
Complete Unit: 41,374 Miles
Engine: 10,841 Hours
Fire Pump: 0 Hours
Foam System: 0 Hours
Generator: 0 Hours

Labor	$18,694.50
Parts	$20,740.54
Shop Supplies	$50.00
Pre-Charge Subtotal	$39,485.04
Exempt (0% of $0.00)	$0.00
Total	$39,485.04
Payments & Credits	$0.00
Balance Due	$39,485.04

Lead Tech: Randall B - M226185

Technician Certificate ID: M226185

Signature:

JUL 07 2026

O.K. to pay
(335.932)

CERTIFICATION: All repairs and parts listed were performed in compliance with Michigan Auto Repair Act (P.A.300)

Authorized Representative: Ricke Rosselle

Deputy chief Josh Erickson

All parts are new unless otherwise stated. You are entitled by law to the return of all parts replaced, except those that are too heavy or large, and those required to be sent back to the manufacturer or distributor because of warranty work or an exchange agreement. You are entitled to inspect the parts that cannot be returned to you. Any warranties on the parts and accessories sold hereby are made by the manufacturer. You understand and agree that we make no warranties of any kind unless expressly stated in writing.

You hereby authorize us to perform the repair work set forth herein and to purchase the necessary materials and parts to perform such repair work. You agree that we are not responsible for loss or damage to your vehicle, or articles left in your vehicle, in case of fire, theft, or any other cause beyond our control, or for any delays caused by unavailability of parts or delays in part shipments by the supplier or transporter. In addition, you agree that we are not responsible for damage to your vehicle from freezing due to lack of antifreeze.

You hereby grant our employees permission to operate your vehicle on streets, highways, or elsewhere for the purpose of testing and/or inspection. You acknowledge and agree that an express mechanic's lien on your vehicle is granted to secure payment of this invoice for the repair work detailed herein.

If paid by Credit Card, a 3% fee wil be added.

Invoice Number:	0898532
Invoice Date:	07/05/26
Invoice Due Date:	08/04/26
Account Number:	0000864
Ship to Code:	1000

28340 Wick Road
Romulus, MI 48174
Phone: (800) 875-FUEL
orders@RKA.com

SOLD TO: Dearborn Heights Fire Dept
1999 N Beach Daly
Dearborn Heights, MI 48127

SHIP TO: Fire Dept
1999 N Beech Daly
Dearborn Heights, MI 48127-3487

Customer P.O.	Terms	Driver	Truck	Delivery Date	BOL Number
19-019	Net 30 Days		2458	07/05/26	BOL# 0000037898

Product		Delivered	Price per Unit	Amount
#2 Dyed Ultra Low Sulfur Diese		102.30	3.338400	341.52
#2 Ultra Low Sulfur Diesel		844.10	3.309100	2,793.21
FEDERAL LUST TAX DYED DIESEL			0.00100	0.10
MI ENVIRONMENTAL FEE DYE DSL			0.01000	1.02
FEDERAL SUPERFUND FEE DYED DSL			0.00429	0.44
FEDERAL LUST TAX DIESEL			0.00100	0.84
MI ENVIRONMENTAL FEE DIESEL			0.01000	8.44
FEDERAL SUPERFUND FEE DIESEL			0.00429	3.62

JUL 08 2026
O.K. to pay
(335-867)
D.C. Josh Erickson

SUBJECT TO CORRECTION OF CLERICAL ERRORS. A service charge of 1.5% will be assessed to your account on all past due balances.
"DYED DIESEL/KEROSENEFUEL, NONTAXABLEUSE ONLY, PENALTY FOR TAXABLE USE"

SUBTOTAL	3,149.19
SALES TAX	0.00
TOTAL	$3,149.19

SAK™

Pipeline Infrastructure. Solved.™

Progress Billing

From: SAK Construction, LLC
864 Hoff Road
OFallon, MO 63366

Remit To: P.O. Box 71129, Chicago, IL 60694-1129

To: City of Dearborn Heights
24600 Van Born Road
Dearborn Heights, MI 48125

Invoice #: 27650
Date: 04/30/26
Application #: 1
Invoice Due Date: 05/30/26
Payment Terms: Net 30 days

Contract: 25225.01 Dearborn Heights, MI - Sewer Infrastructure WO 1

Cont Item	Description	Contract Quantity	Unit Price	U/M	Contract Amount	Quantity This Period	Amount This Period	Quantity JTD	Amount JTD	% Compl
1	Dearborn Heights, MI - Sewer Infrastructure WO 1	0.00	$0.00	LS	$0.00	0.00	$0.00	0.00	$0.00	0.00%
02	8" CIPP Lining	619.00	$40.00	LF	$24,760.00	0.00	$0.00	0.00	$0.00	0.00%
03	10" CIPP Lining	3,542.00	$44.00	LF	$155,848.00	0.00	$0.00	0.00	$0.00	0.00%
04	12" CIPP Lining	1,941.00	$54.00	LF	$104,814.00	0.00	$0.00	0.00	$0.00	0.00%
05	15" CIPP Lining	777.00	$63.00	LF	$48,951.00	0.00	$0.00	0.00	$0.00	0.00%
06	18" CIPP Lining	897.00	$80.00	LF	$71,760.00	0.00	$0.00	0.00	$0.00	0.00%
07	21" CIPP Lining	1,068.00	$107.00	LF	$114,276.00	0.00	$0.00	0.00	$0.00	0.00%
08	24" CIPP Lining	584.00	$125.00	LF	$73,000.00	0.00	$0.00	0.00	$0.00	0.00%
09	Remove Protruding Laterals	3.00	$200.00	EA	$600.00	0.00	$0.00	0.00	$0.00	0.00%
10	Cleaning Sewer, 8"-24"	9,428.00	$6.00	LF	$56,568.00	3,826.00	$22,956.00	3,826.00	$22,956.00	40.58%
11	Root Removal, 8"-24", Less than 5% of Cross Section	9,428.00	$3.00	LF	$28,284.00	3,826.00	$11,478.00	3,826.00	$11,478.00	40.58%
12	TV Inspection of Sewer, 8"-24"	9,428.00	$5.00	LF	$47,140.00	3,826.00	$19,130.00	3,826.00	$19,130.00	40.58%

GL# 592-540-818.040

FY 25/26

Total Contract Amount: $726,001.00

Totals:	$53,564.00	$53,564.00
Less Retainage:	$0.00	$0.00
Less Previous Applications:		$0.00
Total Due This Invoice:	$53,564.00	$53,564.00

7/8/26

John Danci

Dearborn Heights 25225.01 April 2026 Invoice 27650

SAK ID	USMH	DSMH	Contract Dia/Height	Contract Length	Actual Size	Actual Length	Prep Date	Install Date	Intruding Lats Removed	Laterals Reinstated	Sewer Cleaning ($6.00/LF)	Heavy Cleaning ($5.00/LF)	Reaming ($3.00/LF)	Removing of Intruding Lateral ($200/EA)	CCTV ($5.00/LF)	8" CIPP ($40.00/LF)	10" CIPP ($44/LF)	12" CIPP ($54.00/LF)	15" CIPP ($63.00/LF)	18" CIPP ($80.00/LF)	21" CIPP ($107.00/LF)	24" CIPP ($125.00/LF)	Total
1	SA09NE018	SA09NE042	21	411	24	408	4/13/26				$ 2,448.00	$ 2,040.00	$ 1,224.00	$ -									$ 5,712.00
2	SA09SW088	SA09SW040	24	428							$ -	$ -	$ -	$ -									$ -
3	SA09SW032	SA09SW079	21	327	21	328	4/13/26				$ 1,968.00	$ 1,640.00	$ 984.00	$ -									$ 4,592.00
4	DELETE	DELETE									$ -	$ -	$ -	$ -									$ -
5	SA06SW058	SA06SW062	10	260							$ -	$ -	$ -	$ -									$ -
6	SA06SW055	SA06SW056	10	295	10	296	4/20/2026				$ 1,776.00	$ 1,480.00	$ 888.00	$ -									$ 4,144.00
7	SA06SW054	SA06SW055	10	311	10	313	4/17/2026				$ 1,878.00	$ 1,565.00	$ 939.00	$ -									$ 4,382.00
8	SA05SW035	SA05SW036	24	156	24	156	4/13/26				$ 936.00	$ 780.00	$ 468.00	$ -									$ 2,184.00
9	SA05SE060	SA05SE061	18	160	18	336	4/14/26				$ 2,016.00	$ 1,680.00	$ 1,008.00	$ -									$ 4,704.00
10	SA09SE046	SA09SE069	10	195	10	202	4/10/26				$ 1,212.00	$ 1,010.00	$ 606.00	$ -									$ 2,828.00
11	SA09SE010	SA09SE009	10	177	10	176	4/9/26				$ 1,056.00	$ 880.00	$ 528.00	$ -									$ 2,464.00
12	SA05SE055	SA05SE046	12	452	12	452	4/16/26				$ 2,712.00	$ 2,260.00	$ 1,356.00	$ -									$ 6,328.00
13	SA05SE059	SA05SE078	12	132							$ -	$ -	$ -	$ -									$ -
14	SA05SW037	SA05SW072	12	318							$ -	$ -	$ -	$ -									$ -
15	SA05SE020	SA05SE019	12	293							$ -	$ -	$ -	$ -									$ -
16	SA07NE074	SA07NE018	10	207	10	204	4/17/26				$ 1,224.00	$ 1,020.00	$ 612.00	$ -									$ 2,856.00
17	SA06SW015	SA06SW013	8	299							$ -	$ -	$ -	$ -									$ -
18	SA08SW020	SA08SW054	10	244							$ -	$ -	$ -	$ -									$ -
19	SA08SW083	SA08SW084	10	236							$ -	$ -	$ -	$ -									$ -
20	SA08SW057	SA08SW056	10	236							$ -	$ -	$ -	$ -									$ -
21	SA08SW094	SA08SW095	10	234							$ -	$ -	$ -	$ -									$ -
22	SA08SW095	SA08SW096	10	236							$ -	$ -	$ -	$ -									$ -
23	SA08SW038	SA08SW029	10	327							$ -	$ -	$ -	$ -									$ -
24	SA08SW054	SA08SW053	10	234							$ -	$ -	$ -	$ -									$ -
25	SA08SW063	SA08SW034	10	112							$ -	$ -	$ -	$ -									$ -
26	SA06SW084	SA08SW022	10	238							$ -	$ -	$ -	$ -									$ -
27	SA05SE013	SA05SE051	18	200	18	324	4/16/26				$ 1,944.00	$ 1,620.00	$ 972.00	$ -									$ 4,536.00
28	SA05SE045	SA05SE082	12	302							$ -	$ -	$ -	$ -									$ -
29	SA05SW121	SA05SW074	12	444							$ -	$ -	$ -	$ -									$ -
30	SA05SE011	SA05SE010	21	330	22	326	4/14/26				$ 1,956.00	$ 1,630.00	$ 978.00	$ -									$ 4,564.00
31	SA05SE011	SA05SE093	15	304	15	305	4/14/26				$ 1,830.00	$ 1,525.00	$ 915.00	$ -									$ 4,270.00
32	SA05NW081	SA05NW080	8	320							$ -	$ -	$ -	$ -									$ -
33	SA10NE028	SA10NE028A	15	50							$ -	$ -	$ -	$ -									$ -
34	SA10NE028	SA10NE037	15	423	15						$ -	$ -	$ -	$ -									$ -
35	SA05SE061	SA05SE062	18	179							$ -	$ -	$ -	$ -									$ -
Total									0	0	$ 22,956.00	$ 19,130.00	$ 11,478.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 53,564.00

Project Total	$ 53,564.00
Previously Billed	
Current Due (4/30/2026)	$ 53,564.00

Stericycle
We protect what matters.

Shred-it
A Stericycle Solution

INVOICE

Stericycle, Inc.
2355 Waukegan Road
Bannockburn, IL 60015

Tax ID:36-3640402

Customer ID: 1000401834
Customer Name: CITY OF DEARBORN HEIGHTS
Invoice Date: 06-26-2026
Invoice Number: 8014706911

CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HEIGHTS, MI 48127-3294
USA

How To Contact Us	Your Payment Is Due	Total Invoice Charge
Visit www.stericycle.com To pay a bill or explore other online tools visit mystericycle.com. Have a question? For Billing, Scheduling or Customer Service call 1-866-783-7422. Hours of operation Monday through Friday from 7 AM to 7 PM CST or visit MyStericycle.com.	**07-06-2026** Payment Terms: Net due in 10 days Late fees may apply	**$1,600.00**

Previous Balance		Payments		Adjustments		Current Invoice Charges		Total Account Balance Due
$1,094.02	+	($1,094.02)	+	$0.00	+	$1,600.00	=	$1,600.00

Important Messages

Stericycle has updated its Schedule of Ancillary Charges. For more information, please click the 'Fees' link on www.stericycle.com

Mahdi Bayat
101-265-932,000

Please detach the lower portion with payment (no cash or staples)

CUSTOMER ID	INVOICE DATE	INVOICE NO.	TOTAL INVOICE CHARGE
1000401834	06-26-2026	8014706911	$1,600.00
CHECK NO.		**AMOUNT ENCLOSED**	
-		$	

Be sure to write your customer ID on your check

Please log onto MyStericycle.com to make an electronic payment.

ADDRESSEE

CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HEIGHTS, MI 48127-3294
USA

REMIT TO

Stericycle, Inc.
28883 Network Place
Chicago, IL 60673-1288

028883 1000401834 0000008014706911 0000160000 7

Stericycle, Inc 1-866-783-7422

CITY OF DEARBORN HEIGHTS Customer ID 1000401834 Invoice # 8014706911 Invoice Date 06-26-2026

Details of Service

Details of Service Location: **Customer ID: 1000401834**

CITY OF DEARBORN HEIGHTS 6045 FENTON ST DEARBORN HEIGHTS, MI 48127-3294 **Customer Reference #:**

Description	Date	Proof of Service or Manifest	Customer PO	QTY	Rate	Amount
Select Purge Service | On-site (paper) Tote-large (96g/360l)	06-23-2026	8186368727		16.00		$325.00
Addl Container Rate						$1,275.00
					Sub Total	**$1,600.00**
					Site Total	**$1,600.00**

Invoice Sub Total	**$1,600.00**
Total Invoice Charge	**$1,600.00**

Notice to Customer

The orders listed in the above invoice list, which may include regulated medical, biomedical, or infectious wastes, have been or will be treated and/or handled and destroyed to change the character or composition so as to render the waste no longer infectious in accordance with all applicable local, state, and federal regulations and facility permits.

Superior Groundcover, Inc.
10588 Linden Dr NW
Grand Rapids, MI 49534-9647
6166697479
www.superiorgroundcover.com

Invoice 94336

BILL TO
City of Dearborn Heights
6045 Fenton
Dearborn Heights, MI 48127

DATE	PLEASE PAY	DUE DATE
07/10/2026	$2,450.00	07/10/2026

SITE LOCATION
Swapka 5499 McKinley St

	QTY	RATE	AMOUNT
DET - EWF Cubic Yards of Engineered Wood Fiber (tax paid)	70	17.50	1,225.00
EWF Application Cubic Yards of Engineered Wood Fiber Installed	70	17.50	1,225.00

We appreciate your business!

SUBTOTAL	2,450.00
TAX	0.00
TOTAL	2,450.00
TOTAL DUE	**$2,450.00**

THANK YOU.

691-818

Remit Payment to:
Superior Groundcover, Inc.
10588 Linden Dr. NW
Grand Rapids, MI 49534
OR
Pay your invoice at www.superiorgroundcover.com/pay-invoice/
There is a 3% convenience fee on all payments made by credit card.
All past due amounts are subject to a 1.5% finance charge added monthly.

Superior Groundcover, Inc.
10588 Linden Dr NW
Grand Rapids, MI 49534-9647
6166697479
www.superiorgroundcover.com

Invoice 94335

BILL TO
City of Dearborn Heights
6045 Fenton
Dearborn Heights, MI 48127

DATE	PLEASE PAY	DUE DATE
07/10/2026	$2,450.00	07/10/2026

SITE LOCATION
Central Park 1800 Kinloch St

	QTY	RATE	AMOUNT
DET - EWF Cubic Yards of Engineered Wood Fiber (tax paid)	70	17.50	1,225.00
EWF Application Cubic Yards of Engineered Wood Fiber Installed	70	17.50	1,225.00

We appreciate your business!

SUBTOTAL	2,450.00
TAX	0.00
TOTAL	2,450.00
TOTAL DUE	**$2,450.00**

THANK YOU.

691-818

Remit Payment to:
Superior Groundcover, Inc.
10588 Linden Dr. NW
Grand Rapids, MI 49534
OR
Pay your invoice at www.superiorgroundcover.com/pay-invoice/
There is a 3% convenience fee on all payments made by credit card.
All past due amounts are subject to a 1.5% finance charge added monthly.

URBAN Tree Trimming

5671 Trumbull
Detroit, MI 48208

Invoice

Date	Invoice #
7/7/2026	7156

Bill To
City of Dearborn Heights 6045 Fenton Dearborn Heights, MI 48127

Permit No.	Location	Terms
	MULTIPLE	Net 30

Quantity	Description	Rate	Amount
1	Tree Trimming - REMOVALS WE 7-5-26	4,450.00	4,450.00

101-440-820.000
SUBMITTED 7-7-26
OK. TO PAY

7/8/26
John Danci

	Total	$4,450.00

WK Ending	7/5/2026	Billing To:	John Danci-jadanci@dearbornheightsmi.gov	Dearborn Heights

City of Dearborn Heights Tree-Stump Removal/Trimming Billing

LABOR DATE	TREE/STUMP REMOVAL BILLING	Tree Removals				Tree Trimming		Stump Removal
		Regular MAINT		Emergency		Regular	Emergency	Regular
	ADDRESS / LOCATIONS / REMARKS	12"-36"	36"+	12"-36"	36"+	Any Size	Any Size	Any Size
		QTY	QTY	QTY	QTY	QTY	QTY	QTY
6/16/26B & 6/29/26	4124 GERTRUDE		1					1
6/23/2026 & 6/29/26	25555 BLOSSINGHAM		1					1
	TOTAL QUANTITY	0	2	0	0	0	0	2
	TOTAL $-Billing	$0.00	$4,100.00	$0.00	$0.00	$0.00	$0.00	$350.00
John Danci-jadanci@dearbornheightsmi.gov		$1,136.00	$2,050.00	$2,100.00	$4,000.00	$150.00	$300.00	$175.00

Total	$4,450.00

Customer Name	Customer ID
CITY OF DEARBORN HEIGHTS	17-78458-83000

Invoice Date	Service Period	Invoice Number
Jul 01, 2026	Jun 16, 2026 - Jun 30, 2026	0094062-2337-1

Your Bill is Due on: Jul 31, 2026

$17,462.65

GL # 101-440-818.000

7/13/26
John Danci

Manage Your Account

Visit wmsolutions.com

Log in to manage disposal records and tonnage reports. To pay a bill or explore other online tools, visit **wm.com/MyWM**. Have a question? Fill out the Contact Us Form at **WMSolutions.com** or contact Customer Service.

Customer Service
(800) 963-4776

Pay Online

Use **wm.com** for quick and easy payments.

AutoPay

Set up recurring payments with us at **wm.com/myaccount**

Payment Charges

If full payment of the invoiced amount is not received within your contractual terms, you may be charged a monthly late charge of 2.5% of the unpaid amount, with a minimum monthly charge of $5, or such late charge allowed under applicable law, regulation or contract.

Quick Bill Summary

Sent over 6/16 & 6/25

Previous Balance	$15,750.60
Payment	($2,010.14)
Adjustments	$0.00
Disposal	$3,722.19
Services	$0.00
Surcharges	$0.00
Taxes	$0.00
Late Charges	$0.00
Current Invoice Charges	**$3,722.19**
TOTAL ACCOUNT BALANCE	**$17,462.65**

Important Messages

***Notice regarding personal information - We collect personal information in conjunction with accounts and processing of payments. You may have certain rights regarding your personal information. To learn more about your rights, visit wm.com/privacy.

★ Street Sweeping disposal ★

Please detach and send the lower portion with payment (no cash or staples)

Customer ID	Invoice Number	Invoice Date	Due Date
17-78458-83000	0094062-2337-1	Jul 01, 2026	Jul 31, 2026

WASTE MANAGEMENT OF MICHIGAN, INC.
WOODLAND MEADOWS LANDFILL
PO BOX 3020
MONROE, WI 53566-8320
(800) 963-4776
TSCMIDWEST@WM.COM

Amount $ 3722.19

2337000177845883000000940620000037221900001746265 0

0001185 02 MB 0.67 **AUTO T8 0 9197 48127-328745 -C04-P01186-I1

I1336L52

CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HEIGHTS MI 48127-3287

Send Payments to:

WM CORPORATE SERVICES, INC.
AS PAYMENT AGENT
PO BOX 4648
CAROL STREAM, IL 60197-4648

Printed on recycled paper.

0001185-0000001-0002923

337-0004372-2337-3

Customer Name	Customer ID
CITY OF DEARBORN HEIGHTS	17-78458-83000

Invoice Date	Service Period	Invoice Number
Jul 01, 2026	Jun 16, 2026 - Jun 30, 2026	0094062-2337-1

DISPOSAL LOCATION	SERVICE LOCATION	CUSTOMER ID
WOODLAND MEADOWS LANDFILL 5900 HANNAN RD WAYNE MI 48184-1529 US	CITY OF DEARBORN HEIGHTS 6045 FENTON ST DEARBORN HEIGHTS MI 48127-3287 US	17-78458-83000 **PO#:**

DETAILS OF SERVICE — Jun 17, 2026

Vehicle: 111420 **Carrier:** Priority Waste **Ticket#:** 3204894

Profile#: 120189MI **Manifest#:** 6676102 **Generator:** CITY OF DEARBORN HEIGHTS

Container: **Ticket PO#:**

DESCRIPTION	QUANTITY	UOM	RATE	AMOUNT
Special Waste - Mixed	7.44	TON	$90.06	$670.05

TICKET TOTAL **$670.05**

DETAILS OF SERVICE — Jun 22, 2026

Vehicle: 111420 **Carrier:** Priority Waste **Ticket#:** 3207109

Profile#: 120189MI **Manifest#:** 6676104 **Generator:** CITY OF DEARBORN HEIGHTS

Container: **Ticket PO#:**

DESCRIPTION	QUANTITY	UOM	RATE	AMOUNT
Special Waste - Mixed	12.10	TON	$90.06	$1,089.73

TICKET TOTAL **$1,089.73**

DETAILS OF SERVICE — Jun 29, 2026

Vehicle: 111520 **Carrier:** Priority Waste **Ticket#:** 3210995

Profile#: 120189MI **Manifest#:** 6676106 **Generator:** CITY OF DEARBORN HEIGHTS

Container: **Ticket PO#:**

DESCRIPTION	QUANTITY	UOM	RATE	AMOUNT
Special Waste - Mixed	11.50	TON	$90.06	$1,035.69

TICKET TOTAL **$1,035.69**

DETAILS OF SERVICE — Jun 29, 2026

Vehicle: 111520 **Carrier:** Priority Waste **Ticket#:** 3211104

Profile#: 120189MI **Manifest#:** 6676105 **Generator:** CITY OF DEARBORN HEIGHTS

Container: **Ticket PO#:**

DESCRIPTION	QUANTITY	UOM	RATE	AMOUNT
Special Waste - Mixed	10.29	TON	$90.06	$926.72

TICKET TOTAL **$926.72**

CURRENT INVOICE CHARGES **$3,722.19**

0001185-0000002-0002924

Printed on recycled paper.

Wolverine Freightliner Eastside, Inc.

107 S. Groesbeck Hwy Mt. Clemens, MI 48043
586 783 2444

INVOICE

WW4318 Frame

City of Dearborn Heights
6045 Fenton St
Dearborn Heights, MI 48127

July 14, 2026

Customer PO #

QTY	1	2026	Freightliner M2 106	$6,300.00
			Shorten Frame & align axles	
		VIN:	1FVHCYFE9THWW4318	

GL # 592-536-818.000

★ Necessary modification work for a water department vehicle

CVR Fee	
Sales Tax	0
Title Fee	
Plate Fee	
F.E.T	0
Delivered Price	
Minus Rebates	
Minus Net Trade Value	
Cash On Delivery	
Minus Deposit	
NET DUE	**$6,300.00**

7/14/26
John Danci

Please remit to: **Wolverine Freightliner Eastside, Inc.**
107 S. Groesbeck Hwy
Mt. Clemens, MI 48043

1	Amazon	$ 21,113.03
2	BAE Networks	$ 1,808.00
3	BAE Networks	$ 2,207.96
4	Bianco Tours	$ 1,549.00
5	Central Wayne County Sanitation Authority	$ 51,033.65
6	Central Wayne County Sanitation Authority	$ 6,428.00
7	City Of Dearborn	$ 36,984.26
8	Dornbos Sign	$ 2,563.42
9	Duke's Root Control	$ 2,718.75
10	Duke's Root Control	$ 5,313.83
11	Duke's Root Control	$ 23,542.21
12	Duke's Root Control	$ 30,286.98
13	EMS-MC	$ 9,296.23
~~14~~	~~First Choice~~	~~$ 1,553.00~~
~~15~~	~~First Choice~~	~~$ 2,225.50~~
16	Genesys EMS Education	$ 5,000.00
17	Gray's Outdoor Services	$ 3,500.00
18	Gray's Outdoor Services	$ 10,000.00
19	Gray's Outdoor Services	$ 40,700.00
20	HealthJoy	$ 1,857.76
21	Home Depot	$ 1,534.09
22	Hydrocorp	$ 3,317.50
23	Liberty Vote	$ 6,580.00
24	Michigan Cat	$ 36,149.33
25	Oakland County	$ 1,955.50
26	Oakland County	$ 15,439.50
27	O'Reilly Rancilio	$ 20,947.04
28	Plante Moran	$ 6,834.00
29	Plante Moran	$ 6,922.50
30	R&R Fire Truck Repair	$ 1,732.19
31	R&R Fire Truck Repair	$ 39,485.04
32	RKA Petroleum	$ 3,149.19
33	SAK Construction LLC	$ 53,564.00
34	Stericycle	$ 1,600.00
35	Superior Groundcover	$ 2,450.00
36	Superior Groundcover	$ 2,450.00
37	Urban Tree Trimming	$ 4,450.00
38	WM Corporate Services	$ 3,722.19
39	Wolverine Freightliner Eastside	$ 6,300.00

Approved for the Agenda of:	APPROVED
7/27/2026	Motion No. 26-349

7.A.

Community Economic Development

TO: Honorable City Council Members

DATE: July 23, 2026

RE: CEDD Director Dabajeh - Request to award bid and sign contract for FEMA 4547.07 Demolition Program

Honorable Council:

After reviewing all submitted/certified bids by the Comptroller's Office, I hereby recommend that the City Council accept and approve the lowest and most qualified Bid Proposal for the Program year 2026 FEMA 4547.07 Demolition Program and award the bid to Inner City Contracting, in the amount of $73,629.00, subject to their timely submittal of all required documents to the CEDD per the instructions in the bid packet.

In addition, please authorize the Comptroller's Office to return all bid bonds to all other bidders.

Further, please authorize the Mayor and City Clerk to sign four (4) copies of the signature page of the contract.

Sincerely,
Director Hussein Dabajeh

Attachments:

1. Request to award the Bid

MO BAYDOUN
MAYOR

HUSSEIN M. DABAJEH
DIRECTOR

CITY OF DEARBORN HEIGHTS
DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT

To: Mayor and City Council

RE: Request to award bid and sign contract for FEMA 4547.07 Demolition Program

After reviewing all submitted/certified bids by the comptroller's office, I hereby recommend that the City Council accept and approve the lowest and most qualified Bid Proposal for the Program year 2026 FEMA 4547.07 Demolition Program
and award the bid to **Inner City Contracting.** in the amount of **$73,629.00** subject to their timely submittal of all required documents to the CEDD per the instructions in the bid packet.

In addition, please authorize the Comptroller's Office to return all bid bonds to all other bidders.

Also, please authorize the Mayor and City Clerk to sign four (4) copies of the signature page of the contract.

Sincerely,

Director Hussein Dabajeh

etc
environmental testing & consulting

July 14th, 2026

Mr. Hassan Bazzi
City of Dearborn Heights
Department of Community and Economic Development
26155 Richardson
Dearborn Heights, MI 48127

RE: RECOMMENDATION FOR AWARD FOR THE ABATEMENT AND DEMOLITION OF 24082 / 24348 HANOVER AND 24100 CURRIER PROJECT.

Dear Mr. Bazzi,

In accordance with Environmental Testing and Consulting's (ETC) contract with the City of Dearborn Heights, please allow this letter to serve as a formal recommendation for award of the Abatement and Demolition of 24082 / 24348 Hanover and 24100 Currier Project. For reference, I have attached a copy of the final bid summary document detailing each bidders costs. The overall low bidder is Inner City Contracting located out of Detroit, MI for $73,629.

ETC has reviewed the bid submission documents for compliance, SAM registration, verified current certification of the sub-contracted abatement firm, and had a conversation with Mr. Johnson to ensure that Inner City Contracting is confident with their proposed numbers and can complete the project within the specified timelines. ETC was assured that they have no limitations to the bid and can complete the work as specified. Further, I questioned him on whether Inner City Contracting could see any potential extras or changes to the project, and they indicated that nothing was apparent.

Given the above information, ETC recommends that this contract be awarded to Inner City Contracting.

If you have any questions or concerns regarding this correspondence, please contact me at (734) 955-6600 ext. 218.

Sincerely,
Environmental Testing & Consulting, Inc.

Jeremy Westcott
Managing Director
Enclosures

CITY OF DEARBORN HEIGHTS

PROJECT NAME : FEMA HOME DEMOLITION

Bid Publication Date:06/22/2026

Project Number: 06222026 -

	Bidder			Inner City		Mc Milian		Falcon		Adamo	
	Date:07/14/2026										
	Bid Bond			5.00%		5.00%		5.00%		5.00%	
	Description	**Unit**	**Qty.**	**U/P**	**Total**	**U/P**	**Total**	**U/P**	**Total**	**U/P**	**Total**
1	24082 Hanover	EA	1	$20,366.00	$20,366.00	$22,210.00	$22,210.00	$23,975.00	$23,975.00	$36,610.00	$36,610.00
2	24348 Hanover	EA	1	$29,513.00	$29,513.00	$30,210.00	$30,210.00	$41,375.00	$41,375.00	$45,640.00	$45,640.00
3	24100 Currier	EA	1	$23,750.00	$23,750.00	$24,500.00	$24,500.00	$22,975.00	$22,975.00	$41,850.00	$41,850.00
	TOTAL BID AMOUNT				**$73,629.00**		**$76,920.00**		**$88,325.00**		**$124,100.00**

Prepared By: Nehme Nehmi

Signature:

City of Dearborn Heights-Wayne County-Michigan
Bid Invitation For FEMA/Michigan State Police Guidelines
Demolition Contractor
To Demolish 3 Homes Located at: 24082 Hanover, 24348 Hanover and 24100 Currier, Dearborn Heights, MI. 48125

This Sealed Bid Invitation Is Conducted in Compliance with Part 2 CFR 200

Minorities, -Women's-Veterans-Disabled Persons-Business Owners Are Encouraged to Respond to This Bid

"This bid Will Be Awarded to the contractor that provides the overall best value"

This Bid is Time Completion Sensitive

Owner: City of Dearborn Heights
Comptroller Office/Community and Economic Development Department.
6045 Fenton
Dearborn Heights, MI 48127

Bid Published Date: Monday, June 22, 2026

There will be a mandatory-site visitation walkthrough on Thursday July 9, 2026 at 10:00 am. and a form to be signed. Potential bidders will meet at 24082 Hanover where the walkthrough will take 30 minutes and then proceed to the other two addresses for brief visits. This walkthrough will be conducted by Environmental Testing and Consulting along with the City of Dearborn Heights (CODH).

Quote Due/Opening Date and Time: Monday July 13, 2026, at 10:00 AM

Bid will be accepted through BIDNET only. Hand- delivered bids will not be accepted.

A- General information:

1- Bid documents will be available online through www.bidnet.com. Potential bidder may also request an electronic copy by email.

2- All questions regarding this bid should be addressed no later than 4PM July 9 to: hbazzi@dearbornheightsmi.go; and CC hmdabajeh@dearbornheightsmi.gov

3- Quotes pricing for demolition of the single-family residential homes listed below:

Homes	$ Price
1- 24082 Hanover, Dearborn Heights, MI 48125	$20,366
2- 24348 Hanover, Dearborn Heights, MI 48125	$29,513
3- 24100 Currier, Dearborn Heights, MI 48125	$23,750
4- Total $ Bid in numbers	$73,629
5- Total $ Bid in words	seventy-two thousand six hundred twenty-nine dollars

B- Bid terms and conditions

1- The bidder attest acknowledging and understanding the bid terms and conditions.
2- Any interpretations, corrections, changes and modifications to the bid documents shall disqualify the bid.
3- All blank forms shall be filled using blue ink pen and must be clear and readable.
4- Where so indicated by the makeup of the bid forms, sums shall be expressed in both words and figures, and in case of discrepancy between the two, the amount written in words in BLUE shall govern.
5- All supporting documentation of the bid shall become the property of the City of Dearborn Heights.

C- Required documents to be attached to the bid:

The bid will be disqualified if copies of the following documents are not included or provided in the bid response package.

1- A completed copy of the bid document (initial all 27 pages) must be initialed by the bidder.

2- A Valid State of Michigan General Contractor License

3- A Valid State of Michigan Asbestos Abatement License (Prime or sub-contractor)

4- A certificate for OSHA Lead Awareness Training

5- **Signed contract (Attached) by the contractor with the bidder filling all the required information.**

6- **Three recent (within two years) completed references for similar work including contact information and source of clean fill materials.)See next page)**

7- **5 % Bid bond and Performance bond must be included with the bid submission. Failure to provide the required bonds will result in the bid being considered non-responsive and therefore not eligible for consideration.**

D- **Required documents for bid winner prior to awarding the contract.**

1- **Certification the bid winner is not barred from contracting with federal funded projects**

2- **Verification that the contractor is properly registered on Sam.gov**

3- **Verification of the bid winner not in legal conflict or conflict of interest with the city (City responsibility)**

4- **Verification the bid winner doesn't owe the city any money (City responsibility)**

References

Bidder must provide three references for similar recent (within the last two years) work including sources of clean fill materials.

Reference #1:

Client Name: City of Detroit Office of Contracting and Procurement

Client Contact: Elisha Wright

Client E-mail: wrightel@detroitmi.gov

Client Phone #: 313-670-2732

Scope of Project: Demolition of 1000+ Structures both residental and commerical

Source of Clean Tested Fill Material: Catagory 3 Material, stockpiled and tested at Inner City Contracting LLC Yard

Reference #2:

Client Name: Wayne County Land Bank

Client Contact: Kelly Beals

Client E-mail: kbeals@waynecountymi.gov

Client Phone #: 313-967-3669

Scope of Project: Demolition of 9 Residental Structures

Source of Clean Tested Fill Material: Catagory 3 Material, stockpiled and tested at Inner City Contracting LLC Yard

Reference #3:

Client Name: Genesee County Land Bank Authority

Client Contact: Faith Finholm

Client E-mail: ffinholm@thelandbank.org

Client Phone #: 810-257-3088

Scope of Project: Demolition of 200+ Structures both residental and commerical

Source of Clean Tested Fill Material: Catagory 2 Material from Sand and gravel pit (Holly)

TABLE OF CONTENTS

SECTION 1 ..... INSTRUCTION TO QUOTERS

SECTION 2..... GENERAL CONTRACT CONDITIONS

SECTION 3..... TECHNICAL SPECS. BUILDING DEMO

SECTION 4..... TECHNICAL SPECS SITE PREP

APPENDICES

APPENDIX A ..... Additional Non-Discrimination Provisions

APPENDIX B ..... Example Contract

APPENDIX C..... Fill Material Testing / Documentation Requirements

APPENDIX D - I ..... ETC Survey Reports

SECTION 1
INSTRUCTIONS TO QUOTERS

Quoter Representations

1.1 By making this Quote, the Quoter represents that he has read and acknowledges contents of Quote Package and understands the Quoting Documents and this Quote is made in accordance therewith.

Quoting Documents

1.2 Quoters shall use complete sets of Quoting Documents in preparing Quotes; the City of Dearborn Heights does not assume any responsibility for errors, omissions or misinterpretations resulting from the use of partial sets of Quoting Documents.

1.3 The City of Dearborn Heights making copies of the Quoting Documents available on the above terms do so only for the purpose of obtaining Quotes on demolition and does not confer a license or grant for any other use.

1.4 Quoter shall notify the City of Dearborn Heights of all ambiguities, inconsistencies, or errors, which they may discover upon examination of the Quoting Documents or of the site and local conditions.

1.5 Any interpretations, corrections, or changes of the Quoting Documents shall be made by Addendum and Quote Memorandum. Interpretations, corrections, or changes of the Quoting Documents made by any other manner will not be binding and Quoters shall not rely upon such interpretations, corrections and changes.

1.6 Addenda and a Quote Memorandum will be sent to all who are known by the City of Dearborn Heights to have a complete set of Quoting Documents.

1.7 All Blanks on the Quote form shall be filled manually in **BLUE** ink.

1.8 Where so indicated by the makeup of the Quote form, sums shall be expressed in both words and figures, and in case of discrepancy between the two, the amount written in words shall govern.

1.9 All interlineations, alterations or erasures shall be initialed by the signer of the Quote.

1.10 The Quote shall include the legal name of the Quoter and a statement that the Quoter is a sole proprietor, a partnership, a corporation or some other legal entity. The Quote shall be signed by person legally authorized to bind the Quoter to a contract. A Quote by a corporation shall further give the state of incorporation and have the corporate seal affixed. A Quote submitted by an agent shall have a current power of attorney attached certifying the agent's authority to bind the Quoter to a contract. A Quote by a corporation shall further give the state of incorporation and have the corporate seal affixed. A Quote submitted by an agent shall have a current power of attorney attached certifying the agent's authority to bind the Quoter.

1.11 Quotes received shall abide by all documents that have been prepared for the purpose of Quoting.

1.12 Quotes will only be accepted on the full scope of work outlined by this Quote package.

1.13 A Quote may not be modified, withdrawn or cancelled by the Quoter after the stipulated time period and date designated for receipt of Quotes, and each Quoter, and each Quoter so agrees in submitting his Quote.

General Conditions

1.14 Questions are to be directed to hbazzi@dearbornheightsmi.gov; CC hmdabajeh@dearbornheightsmi.gov. For the purposes of this "DEMOLITION QUOTE PACKAGE", a person or entity submitting a "Quote" or bid is a "Quoter". Also, a "Quoter" selected to perform the work by the City of Dearborn Heights is the "Contractor".

1.15 No quote shall be accepted from, or contract awarded to any person, firm or corporation that is in arrears or is in default to the City of Dearborn Heights upon any debt or contract, or that is in default as surety or otherwise, or failed to perform faithfully any previous contract with the City of Dearborn Heights.

1.16 All costs incurred in the preparation and presentation of this quote in any way whatsoever shall be wholly absorbed by the Quoter. All supporting documentation shall become the property of the City of Dearborn Heights, unless requested otherwise at the time of submission. Michigan FOIA requires the disclosure, upon request, of all public records that are not exempt from disclosure under Section 13 of the Act, which are subject to disclosure under the Act; therefore, confidentiality of information submitted in response to this Request for Quotes is not assured.

1.17 The City of Dearborn Heights reserves the right to reject any and all quotes, to waive any informality in the quote received and to accept any quote or part thereof, which it shall deem to be most favorable to the interests of the City of Dearborn Heights.

1.18 Contractor shall take all necessary measures to prevent damage to the serviced property and other areas adjacent to work completed. Should damage occur as a result of the Contractor's work, the Contractor is responsible for the repair and/or replacement of the damaged area; otherwise, the City of Dearborn Heights shall repair and/or replace the damage area and charge the Contractor or deduct the amount from the Contractor's invoice.

1.19 Any and all Contractors and subcontractors will be held responsible for the safety of their employees and any unsafe acts or conditions that may cause injury or damage to any persons or property within and around the work site area under any contract resulting from acceptance of any quote.

1.20 Any and all Contractors and subcontractors performing services for the City are required and will comply with all Occupational, Safety, and Health Administration (OSHA), State and City Safety and Occupational Health Standards and any other applicable rules and regulations.

1.21 Either party may, at any time during the life of any contract resulting from the acceptance of any Quote, terminate the contract by giving ten (10) days written notice to the other party of its intention to terminate the contract and an opportunity for consultation prior to termination. In the event of a termination, the City of Dearborn Heights obligation shall only be to reimburse the Contractor for services actually rendered up to the point of notification of termination.

1.22 The City of Dearborn Heights reserves the right to split or abstract any or all quotes and award multiple contracts from the same quotation, based on price, availability and service when in its judgment it best serves the City of Dearborn Heights.

1.23 Quotes to receive consideration shall be received prior to the specified time of opening as designated within this quote package. No late quotes will be accepted. The City of Dearborn Heights reserves the right to postpone the due date for its own convenience. Contractors are requested to complete the furnished Quote Form as no other may be accepted. Quotes are considered received when in the possession of the City of Dearborn Heights. Quotes shall be sealed when submitted.

1.24 The City of Dearborn Heights is exempt from all sales, excise and transportation taxes.

1.25 The selected Contractor shall comply with all Federal, State and local laws, ordinances, policies and regulations required for this project.

1.26 **No faxed quotes will be accepted.** All information requested herein shall be submitted with the quote; failure to do so may result in rejection of the quote as non-responsive and/or incomplete.

1.27 Acceptance of a quote and approval of the award of a contract shall not constitute a formed contract and the acceptance of a quote and award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City of Dearborn Heights.

1.28 It shall be the Quoter's responsibility to make inquiry as to the changes or addenda issued. All such changes or addenda shall become a part of the contract and all Quoters shall be bound by such changes or addenda.

1.29 The City of Dearborn Heights reserves the right to waive any informalities, or immaterial omissions or defects not involving price, time or changes in the work and to reject any or all quotes, if to do so is deemed in the best interest of the City of Dearborn Heights. In no event will an award be made until all necessary investigations are made as to the responsibility and qualifications of the Quoter to whom it is proposed to make such award. Any contract awarded to a person or company who is discovered to have been in

default or disqualified at the time of the awarding of the contract shall be voidable at the discretion of the City of Dearborn Heights. In the case of error in the extension of prices in the quote or other arithmetical error, the unit price shall govern. All quantities stated, unless indicated otherwise are estimates and the City of Dearborn Heights reserves the right to increase or decrease the quantity at the unit price proposed as best fits its needs.

1.30 The Contractor shall be required to perform and complete the proposed work in a thorough and workmanlike manner and to furnish all necessary labor, tools, equipment, material and supplies, except as may otherwise be specified as "furnished by the City of Dearborn Heights."

1.31 The Contractor shall not subcontract any or all portions of the work unless the City of Dearborn Heights grants prior written approval. Any Contractor, as approved, shall be bound by the terms and conditions of any contract resulting from acceptance of any Quote. All work shall meet with the approval of the City of Dearborn Heights as confirming to the provisions and requirements of any contract resulting from acceptance of any Quote.

1.32 All items in this quote package must be completed with a response. Quoters not responding to any of the specifications or questions may be classified as unresponsive. The response must follow the format outlined in this quote package. Supplemental information may be attached.

1.33 The Contractor shall coordinate his/her work with others performing work within the common or adjoining areas so as to avoid conflicts in maintaining traffic operations or hindering the orderly progress of the other contract work.

1.34 If the awarded Contractor should neglect to perform the work properly or fail to perform any provision of any contract resulting from acceptance of any Quote, the City of Dearborn Heights, ten (10) days after providing written notice to the Contractor may without prejudice to any other remedy, make good such deficiencies and may deduct the cost thereof from the payment due to the Contractor plus twenty (20%) percent for failure to perform.

1.35 Should the awarded Contractor abandon this project or if they should be adjudged bankrupt or if their performance of any contract resulting from acceptance of any Quote is unnecessarily or unreasonably delayed; or if they should make a general assignment for the benefit of their creditors or if a receiver should be appointed on account of their insolvency or if they should persistently or repeatedly fail to fulfill portions of the contract requirements, the City of Dearborn Heights shall have the right to cancel the contract with ten (10) days written notice.

1.36 Quoters acknowledge that all Quotes submitted in response to this request for proposals are considered to be under evaluation until contract award. The contracting officer, City of Dearborn Heights staff, and others involved with this request for quotes process are restricted from giving any information relative to the quotes or the "progress" of the

evaluation during this time, except as described in other areas of this Request for Quotes and as required to administer the evaluation process.

Acceptance of Quote Award

1.37 It is the intent of City of Dearborn Heights to award a Contract to the lowest most responsive and responsible Quoter,

1.38 Quoters to whom award of a Contract is under consideration may be required to submit to City of Dearborn Heights, upon request, a properly executed AIA Document A305, "Quoter's Qualification Statement".

1.39 After the Quotes are received, tabulated and evaluated by City of Dearborn Heights, the apparent low Quoter may meet with City of Dearborn Heights for the purposes of determining any contract overlaps or omissions.

1.40 The Contractor on this project must comply with FEMA/ Michigan State Police Contract provisions, Nondiscrimination, Equal Employment Opportunity, Affirmative Action, Section 3 requirements, Anti-Kickback Act, Federal Occupational Safety and Health Act and Department of Labor Standards and Regulations as set forth in the Contract Bid Documents.

Discrimination Prohibited

Any and all Contractors agree to be bound by the following requirements. The Contractor shall not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, condition or privileges of employment on a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, or marital status pursuant to the Elliot Larsen Civil Rights Act, 1976, P.A. 453. The Contractor shall also comply with the provisions of the Michigan Handicappers Civil Rights Act, 1976, P.A. 220 and the Federal Rehabilitation Act of 1973, P.A. 93-112, 87 Stat. 394, which require that no employee or client or otherwise qualified handicapped individual shall, solely by reason of his/her handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal Assistance. No person shall, on the grounds of race, creed, color, sex, age, national origin, height, weight, handicap, or marital status be excluded from participation in, be denied the proceeds of, or be subject to discrimination in the performance of any contract resulting from acceptance of any Quote. The Contractor shall comply with all applicable regulations promulgated pursuant to the Civil Rights Act of 1964 as amended. Any and all Contractors also agree to be bound by the requirements set forth in Appendix D which is attached hereto and incorporated herein.

Prohibition of Political and Religious Activity

There shall be no religious worship, instruction or proselytization as part of, or in connection with, the performance of any contract resulting from acceptance of any Quote. None of the funds, materials, property or services under any contract resulting from acceptance from any Quote shall be used in the performance of this agreement for any partisan political activity, including lobbying, as specified in Federal Circular A-122 Cost Principles for Nonprofit Organizations – lobbying revisions, or to further the election, defeat, recall, impeachment,

appointment or dismissal of any candidate for or from any public office.

The above general requirements shall be incorporated into any contract resulting from acceptance of any Quote. The contract shall be binding on the parties thereto and their respective successors or assigns.

The undersigned, on behalf of the under named, hereby declares, warrants, represents, acknowledges and/or agrees that he/she has carefully read and examined the instructions and specifications pertaining to and all disclaimers made regarding this Quote, that he/she will furnish said items with such specifications for the price set forth in this Quote, that is not a contract, that submission of a Quote creates no contractual rights on the part of the undersigned and under named or gives them standing to challenge any decision made regarding this Quote, that if this Quote is ultimately rejected or not accepted the undersigned and under named have no recourse and have, in any event, knowingly and voluntarily waived their rights, if any, thereto.

The undersigned agrees to the provisions of the Quote documents and hereby affixes authorized signatures representing (check one):

_____ An individual doing business

_____ A Partnership

__X__ A Corporation

_____ A Sole proprietor

_____ Other

Signature(s): Curtis Johnson

Title: Managing Member

Name of Firm: Inner City Contracting, LLC

Address: 18715 Grand River Avenue

Detroit,Mi,48223

Telephone #: 313-402-9178

Cell # 810 701 8124

END OF SECTION

SECTION 2
GENERAL CONDITIONS OF CONTRACT

The following terms and conditions shall be incorporated into any contract resulting from the acceptance of any Quote:

THE RIGHTS AND RESPONSIBILITIES OF THE CITY OF DEARBORN HEIGHTS

2.1 ACCESS TO THE WORK

City of Dearborn Heights representatives shall have access at all times to the work for purposes of inspection, whenever said work is in preparation or progress; and the Contractor shall provide proper facilities for such access.

2.2 CHANGE

City of Dearborn Heights without invalidating the Contract may order the Contractor do additional work or make changes by altering, adding to, or deducting from the work via written Change order signed by an authorized representative only.

2.3 DO WORK OR TERMINATE

City of Dearborn Heights may, after ten (10) days written send a notice to the Contractor, take over completion of the job or terminate the Contractor's employment if the Contractor fails or refuses to furnish sufficient materials and/or workman to execute the work properly; if the Contractor shall be adjudged bankrupt; if the Contractor should make a general assignment for the benefit of his creditor; if the Contractor should be appointed on account of the Contractor's insolvency; if the Contractor should fail to make prompt payments to subcontractors; if the Contractors should persistently disregard laws, ordinances or instructions of the City of Dearborn Heights or if the Contractor substantially violates any provision of the Contract.

2.4 WITHHOLDING PAYMENT

Payments due may be withheld because of defective work not remedied, liens filed, damage by the Contractor to others which have not been adjusted, or the Contractor's failure to make payment properly to subcontractor.

THE RIGHTS AND RESPONSIBILITIES OF THE CONTRACTORS:

2.5 ACCESS TO WORK

The Contractor shall permit and facilitate observation of the work by his/her agents and public authorities at all times.

2.6 CHANGE AND EXTRA WORK

The Contractor shall permit and facilitate observation of the work by his/her agents and public authorities at all times.

2.7 CLEAN-UP

The Contractor and each subcontractor shall at all times keep the premises free from the accumulation of waste material or rubbish caused by his employees or work; and at the

completion of work, he shall remove all debris from the work site, as well as all equipment.

2.8 EXAMINATION OF PREMISES

The Contractor shall examine site before submitting Quote, compare the specifications with any work in place, and inform himself of all conditions, including other work, if any being performed. Failure to visit site will in no way relieve the successful Contractor from the necessity of furnishing materials or performing work that may be required to complete work in accordance with the specifications required within this document.

2.9 GUARANTEE

Neither the final certificate nor payment nor any provision in the Contract Document shall relieve the Contractor's responsibility for faulty materials or workmanship. Guarantee: The Contractor shall be responsible for all work under this contract and shall leave all systems in perfect operating condition. The Contractor shall regulate, replace, and/or repair at his own expense any defective workmanship, material, and/or equipment which may become apparent within one year after date of final acceptance of the work.

2.10 INSURANCE

The Contractor shall not commence work under this contract until he has obtained all insurance required under this paragraph, with such insurance having been approved by the City of Dearborn Heights; nor shall the Contractor allow any subcontractor to begin work on his subcontractor until appropriate insurance of the subcontractor has been obtained and approved by the City of Dearborn Heights.

2.11 WORKMAN'S COMPENSATION INSURANCE

The Contractor shall procure and shall maintain during the life of this contract insurance for all of his employees who will be engaged in work on the project under this contract, and in case of any such work sublet, the Contractor shall require each subcontractor similarly to provide insurance for all of that subcontractor's employees who will be engaged in such work.

2.12 CONTRACTOR'S PUBLIC LIABILITY AND PROPERTY DAMAGE INSURANCE

The Contractor shall produce and shall maintain during the life of this contract Liability Insurance in an amount not less than $1,000,000 per person and $2,000,000 per occurrence. Contractor shall also provide a 100% performance bond at time of contract award. The City of Dearborn Heights shall be named as an additional insured. The Certificate of Insurance shall provide a 30-day notice of cancellation.

2.13 CONTRACTOR'S INSURANCE

Contractor's insurance shall include indemnification of City of Dearborn Heights as required in Paragraph 2.15 below.

2.14 SUBCONTRACTOR'S PUBLIC LIABILITY AND PROPERTY DAMAGE INSURANCE

The Contractor shall require each of his subcontractors to procure and to maintain, during the life of his contract, subcontractor's Insurance of the type specified in Paragraph 2.12 above, in the amount approved by the City of Dearborn Heights.

2.15 GENERAL LIABILITIES

The Contractor and each subcontractor shall indemnify and same harmless the City of Dearborn Heights and its accounts from and against all losses and all claims, demands, payments, suits, actions, recoveries, and judgments of every nature and description brought or recovered against him, by reason of any act or omission of said Contractor, his agent or employees, in the execution of the work or in the guarding of it.

2.16 PROOF OF INSURANCE

The Contractor shall furnish the City of Dearborn Heights with satisfactory proof of carriage of the insurance required.

2.17 PROTECTION

The Contractor shall protect the work in progress, adjacent property, and materials delivered to the job.

2.18 SUBLETTING

The Contractor shall not execute an agreement with any subcontractor or permit any subcontractor to perform any work included in this contract until he has received the written approval of such subcontract from the City of Dearborn Heights. The Contractor shall be responsible for allocating portions of the work to his subcontractors, if any. The Contractors is in no way relieved from the complete performance of the work and/or any part of the work. The sections of the specifications are not intended to control or limit the Contractor in dividing the work, or to limit the work performed by any trade. The Contractor shall pay subcontractors on account of work performed to the extent of the subcontractor's interest therein, as well as a just share of any insurance money received.

2.19 SUPERVISION

The Contractor shall maintain at all times a competent foreman to provide supervision and to fully complete the job with undue delay.

THE RIGHTS AND RESPONSIBILITIES OF THE SUBCONTRACTOR

2.20 DEFINED

The term "subcontractor" as used in these documents is a person, firm, partnership, or corporation which has a direct contract with the Contractor for labor only or material and labor. Each subcontractor shall be considered to be an employee of the Contractor and the Contractor shall be responsible for the work of the subcontractor. Each subcontractor shall comply with all applicable conditions, provisions and requirements of these contract documents. No contractual relationship is created by these documents between any subcontractor and the City of Dearborn Heights. No obligation is implied or may be inferred that the work be sublet as divided in the Specifications.

2.21 CLEAN UP

The Contractor and Subcontractor shall remove all rubbish, debris and excess materials

resulting from the demolition found on the work site whether created by the demolition activities or otherwise, throughout the duration of the contract. Such debris shall be removed immediately and legally disposed of by the Contractor, at no additional cost to the City of Dearborn Heights. All debris must be removed within 5 days of the razing of the building. Each day after the day 5th day the Contractor shall pay $100.00 per day as liquidated damages until the debris has been removed.

2.22 GUARANTEE

The subcontractor shall submit the City of Dearborn Heights a one (1) year guarantee in writing if requested by the City of Dearborn Heights. Guarantee applies whether the City of Dearborn Heights requests it or not.

2.23 INSURANCE

Maintain insurance and protect the City of Dearborn Heights.

PERMITS, LICENSES AND REGULATIONS

2.24 INSPECTION AND PERMIT

The Contractor shall obtain and pay for all permits, licenses, and inspections as required; give all notices, pay all fees, and comply in every respect with Laws, Ordinances, Rules and Regulations which apply to the job. The City of Dearborn Heights will obtain necessary utility clearances from the appropriate entities.

2.25 LAWS AND ORDINANCES

The Contractor shall comply with all Rulings and Requirements of all authorities, which have jurisdiction over this property and protect the City of Dearborn Heights from damages, which arise from violations thereof. If requirement of the Contract Documents are at variance with Laws, Ordinances Regulations or Codes, the Contractor should not proceed with work, until the City of Dearborn Heights clarifies discrepancy.

MATERIAL AND WORKMANSHIP

2.26 CASH ALLOWANCE

The Contractor shall include in the Contract Sum all costs required to fully perform the work. No demands for expenses or profits other than those included in the Contract Sum shall be allowed.

2.27 QUALITY, MATERIAL AND WORKMANSHIP

It is intended that a high standard of workmanship shall apply.

2.28 REMOVAL OF IMPROPER WORK

Remove all improper work after it has been classified as such by the inspecting governing authority. Any cost caused by defective or ill-timed work shall be borne by Contractor.

LEGAL REQUIREMENTS

2.29 DISPUTES

All disputes arising under this contract, except those covered by the Federal Labor Standards, whether involving law or fact or both, shall within ten (10) days of commencement of the dispute, be presented by the Contractor to the City of Dearborn Heights for decision. All papers pertaining to claims shall be filed in quadruplicate. Such notice shall state the facts insufficient detail to identify the claim together with its character and scope. In the meantime, the Contractor shall proceed with the work as directed. Any claim not presented within the time limit specified shall be deemed to have been waived, except that if the claim is of a continuing nature, the claim will be considered only for a period commencing ten (10) days prior to the receipt by the City of Dearborn Heights of notice thereof.

2.30 After due investigation and consideration of each claim, the City of Dearborn Heights will reach a conclusion, and will state a decision there within. Such a decision will be in writing and will be sent to the Contractor by registered mail, return receipt requested.

2.31 If the Contractor does not agree with any decision made by the City of Dearborn Heights, he shall in no case allow the dispute to delay the work but shall promptly notify the City of Dearborn Heights of said disagreement in writing, and he may then accept the matter in question from the final release.

2.32 ASSIGNMENT

The Contractor shall not assign or transfer, whether by assignment or novation, any of its rights, duties, benefits, obligations, liabilities or responsibilities under this contract without the prior written consent of the City of Dearborn Heights. No assignment or novation of this contract, whatsoever, shall be valid unless the assignment or novation expressly provides that the assignment of any of the Contractor's rights or benefits under the contract is subject to a prior lien for labor performed, services rendered and materials, tools and equipment supplied for the persons, firms, or corporations rendering such labor or services or supplying such materials, tools or equipment.

2.33 DAMAGES

Contractor agrees that he/she will sustain all losses or damages arising from the action of the elements, the nature of the work to be done under this contract, or from any unforeseen obstructions or encumbrances on the line of the work which may be encountered in the prosecution of the work, until the work is finally accepted.

2.34 The Contractor shall indemnify and save harmless the City of Dearborn Heights from any claims for property damage or loss, personal injury or death as a result of any work conducted under this contract.

END OF SECTION

SECTION 3
TECHNICAL SPECIFICATIONS
RESIDENTIAL BUILDING DEMOLITION

The following specifications shall be incorporated as standards for the performance of any work to be completed pursuant to any contract resulting from the acceptance of any Quote:

DESCRIPTION/SCOP OF WORK

3.1 The work covered under this section includes but is not limited to the following:

a. Removal and proper disposal of the indicated buildings and structures, including foundations, basement walls and pool structure (if applicable);
b. Removal of shrubs, trees, tree stumps etc. as defined by the City of Dearborn Heights (including all Sycamore trees and other items as marked onsite or drawing);
c. Filling and properly compacting with industry standard basements and voids with documented clean fill (if applicable);
d. Source of fill material and documented environmental testing proving the fill material is not contaminated (10 Michigan Metals, VOCs, SVOCs, etc.) must be presented to Environmental Testing and Consulting (ETC) for approval at least two weeks prior to arrival at the site. If the contractor cannot provide this documentation, ETC will conduct the sampling at the expense of the Contractor of soil materials they identify for fill. See Appendix A for rules regarding testing fill materials.
e. Contractor shall conduct a "dust free" demolition with adequate wetting;
f. Contractor is responsible for supplying clean water to support such requirement.
g. Contractor shall provide topsoil, grading and seeding of site, including compaction and compaction testing to 95%.
h. Contractor responsible for proper disposal of all debris;
i. Contractor responsible for filing 10-day notification to MDEQ and completing form EQ5661;
j. Contractor responsible for providing (1) photograph of each site prior to demolition and (1) photograph of each site after demolition. Digital images are acceptable and can be provided by Contractor via flash storage, CD, or email with each location labeled by address;
k. Contractor must replace the house sidewalk;
l. Contractor must remove, install curb, fill with dirt, and seed with grass the house approach;
m. Contractor must remove the fence alongside the creek;
n. Contractor must remove and recycle / dispose of all hazards materials (asbestos, lead, hazardous material inventory) identified in the attached ETC reports according to all applicable laws and regulations.
o. Contractor must follow the demolition consultant/project manager/project engineer directions at all times.
p. Any work discovery must be submitted to the project consultant for approval accordingly;
q. Contractor must plant native plants/shrubs alongside the area within 8 feet of the Creek edge. Native planting must be approved by ETC prior to installation.

r. Appendix's A, B, C, D; E, and F are part of this bid specifications/Scope.

3.2 All work will conform to the following Federal Requirements:

- 24 CFR 570.061 – Equal Opportunity and Fair Housing
- 24 CFR 570.602 – Affirmative Marketing
- 24 CFR 570.603 – Davis Bacon Wage Rates for Projects with 8 or more units
- 24 CFR 570.604 – Environmental Review
- 24 CFR 570.605 – National Flood Insurance Program
- 24 CFR 570.606 – Displacement, Relocation and Acquisition
- 24 CFR 570.607 – Lead Based Paint
- 24 CFR 570.608 – Debarred, Ineligible or Suspended Contractors
- 24 CFR 570.611 – Conflict of Interest
- 24 CFR 85.36 – (Cities and Counties) and 24 CFR 84-40-48 (Non-Profits) – Procurement
- 40 CFR 61 – National Emission Standards for Hazardous Air Pollutants
- Executive Order 12372

All work must abide by all NSP Guidelines, Section 3 Guidelines and HUD Regulations

PRE-DEMOLITION REQUIREMENTS

3.3 Contractor shall register with the City of Dearborn Heights at the Building and Engineering Department with proof of licenses and required insurance.

3.4 Contractor shall secure all permits from the City of Dearborn Heights Building and Engineering Department and all regulatory agencies of the State of Michigan.

3.5 Contractor shall specify the location of the dump site for the remains of the demolition.

ASBESTOS ABATEMENT AND HAZARDOUS MATERIALS

3.6 Full abatement/removal/disposal of all hazardous materials (both friable and non-friable asbestos) is required prior to demolition activities commencing.

3.7 Removal of all asbestos and hazardous materials from the subject structure(s). Asbestos Containing Material (ACM) and Hazardous Materials (Hazmat) Inspection Reports, done in **5-17- 2026** are attached to this RFP.

3.8 All recommendations made by the Environmental Testing and Consulting to be completed per Inspection reports conducted in **5-17- 2026.**

3.9 Proper disposal of all asbestos and hazardous materials located on the subject properties. Disposal of all materials is to meet all local, state and federal regulations pertaining to disposal of asbestos and other hazardous materials.

3.10 **All buildings are scheduled for demolition. Debris must be adequately disposed of in a Type II (general refuse) landfill that is licensed to accept asbestos containing material and hazardous materials, pursuant to applicable state and federal**

regulations. The debris can be handled in bulk. Contractor must provide the City of Dearborn Heights / ETC with copies of landfill manifests indicating debris was properly disposed in a Type II landfill.

3.11 All additional rubbish, debris and other waste materials whatsoever, found on the work site, whether created by the abatement activities or otherwise, throughout the duration of the contract shall be removed and legally disposed of by the Contractor, at no additional cost to the City of Dearborn Heights.

3.12 Do not bury, embed, abandon, or otherwise conceal on the work site in any manner, any materials, unless specifically authorized by the City of Dearborn Heights, in writing, to do so.

3.13 Clearance inspections to ensure that asbestos and hazardous materials have been properly removed is required.

If Contractor does not properly remove all asbestos and hazardous materials as identified in the NESHAP Renovation / Demolition Inspection of Asbestos Containing Materials report done **5-17-2026** as attached to this RFP, he/she shall, at the discretion of the building official of jurisdiction or the assigned manager, do all work required to uncover, expose or otherwise prove compliance with the requirements of the contract, and at no additional cost to the City of Dearborn Heights.

3.14 All work is to be done in accordance with the National Emission Standards for Hazardous Air Pollutants (NESHAP) requirements, the Michigan Occupational Safety and Health Administration regulations (MIOSHA) and any other applicable federal, state or local laws, regulations and ordinances.

SCHEDULE OF DEMOLITION WORK

3.15 The City of Dearborn Heights will provide a signed contract and a Notice to Proceed on or before **7-29-2026**, and reserves the right to order the Contractor to perform the demolition work in such an order, which would be in its discretion the most advantageous to the City of Dearborn Heights. Under no circumstance will the Contractor be permitted to begin work on a property for which he/she has not received a Notice to Proceed.

3.16 Contractor shall commence work on **7-29-2026**

3.17 Contractor shall complete all the work by **8-28-2026**. Failure to commence or complete work within the specified time will result in the termination of the contract or assessment of liquidated damages in the amount of **$500.00 (Five hundred dollars)** per calendar day for each day of contract violation of completion date of **8-28- 2026**. The total amount shall be deducted from the contractor payments. The city has the right to waive all or part of the liquidated damages.

OCCUPANCY

3.18 Structures to be demolished will be discontinued in use and vacated prior to start of work. Further, structures will have been deemed "Unsafe Structures" by the local Building Official. Should the Contractor find a structure occupied or in use, he shall immediately notify the City of Dearborn Heights and temporarily stop work on that structure until instructed to continue by the City of Dearborn Heights.

3.19 The City of Dearborn Heights assumes no responsibility for the actual condition of the structures to be demolished.

PARTIAL REMOVAL

3.20 Items of salvable value to the Contractor may be removed from structure as work progresses. Salvaged items must be transported from the site as they are removed. Storage or sale of removed items by the contractor on the site will not be permitted.

EXPLOSIVES

3.21 Use of explosives will not be permitted.

TRAFFIC

3.22 Conduct demolition and removal of debris to ensure minimum interference with streets, alleys, sidewalks and other adjacent occupied or used facilities.

3.23 Do not close or obstruct streets, alleys, walks or other occupied or used facilities without written permission from the City of Dearborn Heights. Provide alternate routes around the closed or obstructed traffic ways as directed by the City of Dearborn Heights.

3.24 Contractor shall conduct demolition operations and the removal of debris to ensure minimum interference with streets, walks, and other adjacent occupied or used facilities.

3.25 The Contractor shall maintain traffic in the demolition area and provide a traffic director if necessary.

3.26 The Contractor shall supply, install, and maintain traffic cones and warning lights as necessary to maintain vehicular and pedestrian traffic.

PROTECTION

3.27 The Contractor shall execute the work so as to prevent injury to adjacent buildings, structures, other facilities and persons. Ensure safe passage of persons around area of demolition. The Contractor shall provide and maintain any additional barricades, warning lights and signs, danger signals, and/or temporary covered passageways as are necessary for the protection of life and property.

3.28 The Contractor shall provide any necessary interior and/or exterior shoring, bracing or support to prevent movement, settlement or collapse of structures to be demolished or adjacent facilities to remain.

3.29 No demolition materials shall be dropped to any point lying outside the exterior walls of the structure unless the area is effectively protected.

3.30 The Contractor shall supply, install, and maintain barricades or fences as necessary to keep people, animals, or vehicles from excavations or equipment.

DAMAGES

3.31 Promptly repair damages caused to adjacent facilities by demolition operations at no cost to the City of Dearborn Heights.

3.32 Sidewalk is to remain. Approach and driveway are to be removed and replaced with soil / seed as stated elsewhere. Should adjacent property, streets, sidewalks, catch basins, manholes, utility poles or other facilities be damaged in any manner, Contractor shall promptly repair / replace the damaged items.

UTILITY CHARGES

3.33 The City of Dearborn Heights shall arrange for the termination of utility service and removal of utilities for each building to be demolished. The Contractor shall not proceed until written confirmation has been submitted to the City of Dearborn Heights that all utilities have been disconnected from each property.

3.34 The water service to each building scheduled for demolition will be disconnected at the stop box.

3.35 Contractor is responsible for temporary electric and water service as required to complete all abatement and demolition items.

3.36 The Contractor shall preserve, in an operating condition, all active utilities traversing the project area. Repairs to utilities damaged as a result of the work performed under this contract shall be in accordance with the requirements of the City of Dearborn Heights, and the utility company involved, and shall be done at no expense to the City of Dearborn Heights.

POLLUTION CONTROLS

3.37 All buildings to be raised have been inspected for Hazardous Materials. It is the Contractors responsibility to coordinate the abatement, removal and clearance of hazardous materials. Inspection report(s) can be viewed in the Appendix of this document or by request to the City of Dearborn Heights.

3.38 All demolition debris shall be properly disposed of in accordance with local, state, and federal law. The debris can be handled in bulk. Contractor must provide the City of Dearborn Heights with landfill manifests indicating debris was properly disposed.

3.39 Do not allow water to cause hazardous conditions such as ice, flooding or pollution. All water must be contained within the property boundaries.

3.40 Clean adjacent structures and improvements of dust, dirt, and debris caused by

demolition operations, or as directed by the governing building official. Return adjacent areas to conditions existing prior to start of work. Debris shall be hosed down during demolition to limit air pollution.

3.41 Burning on site will not be permitted.

BUILDING DEMOLITION

3.42 Demolish all buildings and completely remove from site. Locate demolition equipment throughout structure and remove materials so as not to impose excessive loads on supporting walls, floors or framing. Use such methods as required to complete specified work within the limitations of all governing regulations. Proceed with demolition in a systematic and safe manner. Contractor is responsible for method of demolition and consequences resulting therefrom.

3.43 Completely demolish and remove from site all foundations, foundation walls, basements, partial basements, cellars and other belowground structures as they are encountered, and at no additional cost to the City of Dearborn Heights.

3.44 Sewer Line Cap: Not Applicable

DISPOSAL OF DEMOLITION MATERIALS

3.45 All rubbish, debris and other waste materials whatsoever, found on the work site, whether created by the demolition activities or otherwise, throughout the duration of the contract shall be removed and legally disposed of by the Contractor, at no additional cost to the City of Dearborn Heights.

3.46 Do not bury, embed, abandon, or otherwise conceal on the work site in any manner, any materials, unless specifically authorized by the City of Dearborn Heights, in writing, to do so.

FILL MATERIAL, FILLING BASEMENTS AND VOIDS

It shall be the responsibility of the Contractor to completely fill all below grade areas and voids in accordance with the following requirements:

3.47 ***Note***Prior to backfilling and grading, the Contractor shall call for an open hole inspection by the Building Department.

3.48 The Contractor shall provide a clean, dry, granular fill material free from blue clay, sod, wood, brickbat, debris, trash, frozen materials, contamination, roots and other organic matter and /or other extraneous material. Use satisfactory soil materials consisting of sand, yellow sand, clay, clean dirt free from all debris.

3.49 Backfill shall be placed in uniform layers not exceeding 12 inches in depth, when measured loose and compacted to 95% compaction. (Prior to placement of fill materials, ensure that areas to be filled are free of standing water, trash, debris and frozen materials). Each 12 inch layer must be compaction tested and documented by contractors onsite compaction testing firm.

3.50 Backfill shall be placed and graded to meet existing grades and rainwater to ensure that it will not dump on adjacent residential properties.

3.51 The Contractor shall place a minimum of four inches of topsoil over the complete project and shall spread Class A grass seed at a rate of 100 pounds over the new top-soiled area.

SITE GRADING

3.52 The Contractor shall be responsible for grading each site so as to match the existing grades of adjacent properties with relatively even contours and gentle slopes, and in any event, so as to prevent excessive ponding or soil erosion.

3.53 The Contractor shall ensure that final grades provide ample depth of topsoil, in accordance with Section 4.6, so as to facilitate the growth of a healthy lawn.

INSPECTION REQUIREMENTS

3.54 The Contractor will be required to obtain inspection and approval of work in progress for each itemized property at each of the following points of progress:

a. Onsite monitoring during all asbestos and hazardous material abatement. (ETC)
b. Final visual and air clearance for each home after abatement ensuring all asbestos and hazardous materials have been properly removed. (ETC)
c. Fill material testing results to be provided for approval at least two weeks before fill is to arrive on site. (ETC)
d. Structure down, debris removed, ready for fill; (CODH)
e. Site graded – acceptability of soils, compaction and grades verified prior to finishing site work; (ETC / CODH)
f. Native plants installed and protected. (ETC)
g. Final inspection – required to verify completion and acceptability of all work as specified herein, and to certify Contractor's fulfillment of responsibility with respect to performance of work at such site. (ETC / CODH)
h. The city or ETC may provide site inspections at any time during the demolition process and a thru f clearances must be issued during work in progress.

3.55 It is the responsibility of the Contractor to coordinate and arrange for the above referenced inspections in accordance with normal procedures for obtaining inspections.

3.56 If Contractor does not properly obtain any of the required inspections, he shall, at the discretion of the building official of jurisdiction, do all work required to uncover, expose or otherwise prove compliance with the requirements of the contract, and at no additional cost to the City of Dearborn Heights.

EQUIPMENT

3.57 The equipment furnished by the Contractor must be in good repair and shall be at all times.

3.58 All equipment shall comply with all current MIOSHA safety standards and maintained to these standards.

END OF SECTION

SECTION 4
TECHNICAL SPECIFICATIONS
SITE PREPARATION

The following specifications shall be incorporated as standards for the performance of any work to be completed pursuant to any contract resulting from the acceptance of any Quote:

DESCRIPTION OF WORK

4.2 The work covered under this section includes, but is not limited to, the following:

a. Protection of existing street trees (with the exception of trees identified to be removed as part of the demolition).
b. Removal of trees and other vegetation.
c. Removing above ground improvements.
d. Removing below-grade improvements.

4.3 Perform the work in this section in accordance with the General Provision of the Contract and the requirements of Section 3 as they pertain to:

a. Traffic
b. Protection
c. Damages
d. Utility Services
e. Pollution Controls
f. Disposal of Materials

REMOVAL OF TREES AND OTHER VEGITATION

4.4 Unless specifically indicated to remain, remove all trees, shrubs, grass and other vegetation, improvements or other obstructions as they may exist on each of the properties itemized in the quote package. Removal includes digging out fences, stumps and roots. Disposal shall be in accordance with the Requirements of Section 3.44-49. Please consult City staff to determine trees and vegetation to be removed

TOPSOIL

4.5 Strip, stockpile, import or export topsoil as is necessary to provide uniform layer of at least four (4) inch depth, of topsoil cover, over all disturbed areas. Topsoil is defined as friable clay loam reasonably free of subsoil, clay lumps, stones and other objects over 1" in diameter, and without weeds, roots and other objectionable materials.

REMOVING ABOVE-GROUND IMPROVEMENTS

4.6 Demolish and remove from site all aboveground improvements including, but not limited to, sheds, mailbox, garages, walks, driveways, storage tanks, fencing, etc., unless specifically indicated to remain.

REMOVING BELOW-GROUND IMPROVEMENTS

4.7 In the event that the Contractor should encounter any under-ground tanks, Contractor shall remove and dispose of them in an appropriate manner. The resulting voids shall be filled as per the requirements of Section 3.46-49.

4.8 The Contractor will not be required to remove abandoned pipes or utilities, except as required to fully perform the demolition work.

GROUND GRASS SEEDING

4.9 The demotion sites shall be Hydroseeded using grass seeds appropriate for Michigan weather.

4.10 All demolition sites with grass installation shall be watered, maintained and warranted for 60 days after project completion. A $500.00 (Five hundred) retention amount will be held by the city for each site and will be paid immediately upon 60-day satisfactory inspection by the demolition project manager.

4.11 Should installation occur during winter months, contractor may be required to return during appropriate spring conditions to complete final seeding, watering maintenance and warranty.

END OF SECTION

Appendix A – Additional Non-Discrimination Provisions

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereafter referred to as the "contractor") agrees as follows:

1. Compliance with Regulations: The contractor shall comply with the Regulations relative to non-discrimination in Federally-assisted programs of the Department of Transportation, Title 49, code of Federal Regulations, Part 21 as they may be amended from time to time (hereafter referred to as the "Regulations") which are incorporated herein by reference and made a part of this contract.

2. Non-discrimination: The contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulation, including employment practices when the contractor covers a program set forth in Appendix B of the Regulations.

3. Solicitations for Subcontracts, Including Procurements of Materials and Equipment: In all solicitations either by competitive bidding or negotiation made by the contactor for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the contractor of the contractor's obligations under this contract and the Regulations relative to non-discrimination on the grounds of race, color, or national origin.

4. Information and Reports: The contractor shall provide all information and reports required by the Regulations, or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the City of Dearborn Heights to be pertinent to ascertain compliance with such Regulations or directives. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information, the contractor shall so certify to the State highway department, or the Federal Highway Administration as appropriate, and shall set forth what efforts it has made to obtain the information.

5. Sanctions for Non-compliance: In the event of the contractor's non-compliance with the non-discrimination provisions of this contract the City of Dearborn Heights shall impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to:

(a) Withholding of payments to the contractor under the contract until the contractor complies, and/or

(b) Cancellation, termination, or suspension of the contract, in whole or in part.

CJ

6. Incorporation of Provisions: The contractor shall include the provisions of paragraphs (1) through (6) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the City of Dearborn Heights may direct as a means of enforcing such provision including sanctions for non-compliance: Provided, however, that, in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the contractor may request the City of Dearborn Heights to enter into such litigation to protect the interests of the City and, in addition, the contractor may request the State highway department to enter into such litigation to protect the interests of the State and/or the United States to enter into such litigation to protect the interest of the United States.

CITY OF DEARBORN HEIGHTS
FEMA MITIGATION GRANT
RESIDENTIAL HOME DEMOLITION AND GROUND RESTORATION AGREEMENT

ARTICLE I – PARTIES OF AGREEMENT:

This agreement ("Agreement") is entered into the date executed below, between the City of Dearborn Heights, hereafter referred to as "City", and Inner City Contracting, LLC ..... hereafter referred to as "Contractor", with its principal offices located .18715 Grand River Avenue, Detroit, Mi 48223 This Agreement formalizes the understanding between the City and Contractor, (the "Parties") stemming from the City's request for proposals for Residential Home Demolition Agreement issued **July 29, 2026.**

This agreement is subject to all terms and conditions of the Residential Home Demolition Oversight Bid Package with Section 4 as part of this agreement. Attached as Appendix A.

ARTICLE II - WORK TO BE PERFORMED (Bid Package):

A. Except as otherwise provided herein, Contractor shall furnish all labor, material, tools, equipment, supervision, and services necessary to properly execute and complete the demolition work at property in the city of Dearborn Heights, located at **24100 Currier and 24082 Hanover, and 24348 Hanover,** the work shall be performed by Contractor in good and workman like manner strictly in accordance with the City's specifications as stated in this agreement and attachments. The work of this contract will commence no later than **August 28, 2026.**

ARTICLE III- TERMS INCORPORATED BY REFERENCE

This Agreement incorporates the City's Demolition scope of work and the demolition bid terms and conditions specifications, and the Contractor's Proposal as submitted by reference ("Contract Documents"). Contractor shall be bound by the terms of the Agreement between the City and Contractor and all documents incorporated therein.

ARTICLE IV - COMPENSATION:

Contractor agrees that the prices set forth in its Proposal shall be the used to compensate Contractor. The total accepted bid amount ("Compensation") for the demolition of the structures on the properties identified in Article II, A, above is ..... ($) Dollars, subject to the provisions discussed in Article V, below.

The cost of demolishing each parcel is as follows:

24100 Currier: .....

24082 Hanover: .....

24348 Hanover: .....

ARTICLE V - PAYMENTS:

A) INVOICES - The Contractor will be paid on a regular basis, no later than forty-five (30) days after receipt of proper invoices, certifications, and progress reports.

B) PAYMENT - Payments will be made on a reimbursement basis for services and work actually and satisfactorily performed, subject to 10% being withheld pending final completion and acceptance of the work.

C) FINAL PAYMENT - A final payment consisting of the unpaid balance of the contract price shall be made within ten (10) days after the following occurs (a) full completion of the work by contractor, (b) final acceptance of the work by the City.

ARTICLE VI - SPECIAL REQUIREMENTS:

A) SCHEDULE - Time is the essence of this Agreement and work shall be performed in accordance with the Demolition Specifications and the Proposal. Contractor agrees to commence work under this Agreement after a pre-construction meeting has been held and to punctually and diligently perform all parts of its work.

If the Contractor is behind in the work hereunder, fails or refuses to supply sufficient workmen, or to deliver materials or equipment on schedule, and delays progress of the work; or if the different parts thereof are not commenced, performed, finished and delivered on time, City shall have the right to direct the Contractor to furnish additional labor and expedite deliveries of material and equipment at contractor's cost and expense. If such additional labor is not available, City has the right to require Contractor at the Contractor's cost, to work overtime or additional shifts (and/or weekends and holidays) to such an extent as will be sufficient to speed up and complete its work in accordance with a progress schedule.

If City incurs any cost associated with the Contractor's delay with respect to the completion dates identified in Article II, the Contractor is to reimburse City for all costs associated with Contractor's delay including any liquidated damages assessed against City.

ARTICLE VII - CHANGES:

A) Definitions- Change Order: A written order signed and issued by the Comptroller and also by any other officer authorized to sign and issue the original Agreement, directing the Parties to make changes to the Scope of Work Article of this Agreement.

Contract Modification: Any written alteration in specifications, delivery point, rate of delivery, period of performance, price, quantity, or other provision of the Agreement accomplished by mutual action of the parties to the Agreement.

B) The city may request changes to the Scope of Work/Services to be furnished or performed by the Contractor under the Agreement, as well as changes in the time of performance of the Agreement.

All such changes shall be authorized by with Change Order or Contract Modification, as those terms are defined in this Agreement.

C) Contractor acknowledges that any change in the Agreement price represents full compensation for all costs associated with the change request, including delay costs, impacts, acceleration, disruption, consequential damages and any other costs of any nature.

D) No action, conduct, omission, prior failure or course of dealing by the City shall act to waive, modify, change or alter the requirement that Contract Modifications must be in writing and signed by the Owner and the Contractor. The Contractor further acknowledges that Change Orders and Contract Modifications are the exclusive method for effecting any change to the Agreement.

ARTICLE VIII - SUBLETTING - ASSIGNMENT:

No part of this order, nor any interest or monies due therein, may be assigned, sublet or transferred without the City's written consent and/or approval of the assignment. Contractor is liable to City for all acts and omissions of its subcontractors, assignees or transferees.

ARTICLE IX - TERMINATION:

City shall have the right to terminate this Agreement with or without cause, for the convenience of City. In the event of termination for the City's convenience, compensation to Contractor shall be made on the same basis as that provided for in the Agreement between City and Contractor or Contract Documents, or in the absence of applicable provisions, then based on the percentage of the work completed as of the date of termination. In no event shall the Contractor be entitled to anticipated profits.

ARTICLE X - INDEMNITY AND RESPONSIBILITY:

Contractor specifically obligates itself to the City in the following respects (and this agreement is made upon such express condition) to wit.

A) To indemnify City, including its elected officials, employees, volunteers, and representatives against and save them harmless from any and all claims, suits, liability, expense, including attorney's fees or damage for alleged or actual infringement or violation of any patent or patent right arising in connection with this Agreement and anything done thereunder.

B) To protect, hold free and harmless defend and indemnify City including its including its elected officials, employees, volunteers, and representatives from all liability, penalties, costs, losses, damages, expenses, causes of action, claims or judgments, including attorney's fees resulting from injury or death sustained by any person (including Contractor's employees) or damage to property of any kind, which injury, death or damage arises out of or is in any way connected with the performance of work under this contract, except that said agreement shall not be applicable to injury, death or damage to property arising from the sole negligence or willful misconduct of Owner, its elected officials, employees, volunteers, and representatives who are directly responsible to the Contractor. This indemnification agreement shall extend to all claims of this contract asserted after termination, for whatever reason.

C) To warrant and guarantee the work and materials covered by this Agreement and agrees to make good, at its expense, any defect in materials or workmanship, including the restoration of work of other

subcontractors that has been affected. To indemnify City for any loss that may be caused by breach of said warranty and guarantee.
D) To obtain and pay for all permits, licenses and official inspections made necessary by its work and to comply with all laws, ordinances and regulations bearing on its work and the conduct thereof.

E) To be fully and exclusively responsible for, and to pay when due, any and all applicable contribution allowances of other payments or deductions, however termed, required by union labor agreements or required by law now or hereafter in force.

Contractor shall indemnify City against, and save it harmless from any and all loss, damages, costs, expenses and attorney's fees suffered or incurred on account of any breach of the aforesaid obligations and covenants, and any other provisions or covenant of this Agreement. At any time before final settlement of adjudication of any loss, damage, liability, claim, demand, suit or cause of action for which Contractor in this Agreement agrees to indemnity and save harmless the City.

ARTICLE XI - CLEAN-UP:

Contractor shall clean up and remove all rubbish and debris caused by its operations and employees. Otherwise, after a (48) Hour written Notice, City shall proceed with this work and charge the Contractor for all costs associated with the clean-up, plus a 10% mark-up for overhead and profit.

ARTICLE XII- SAFETY:

Contractor shall carry on its work in a safe manner, in accordance with the regulations of the latest revised edition of the Manual of Accident Prevention in Construction of the Associated General Contractors of America, Inc., for the protection of persons and property at the site, and Contractor agrees to abide by all applicable Federal, State and Local laws, ordinances, regulations, standards and rules having reference to safety. Contractor agrees to be solely responsible for the protection and safety of its workmen, for the final selection of safety methods, means and safeguards, for the daily inspection of the work area, and for the instruction of its workmen on safety, including attending and/or conducting safety meetings at least once a week.

ARTICLE XIII - EQUAL EMPLOYMENT OPPORTUNITY:

A) Employment Law Compliance. The Contractor shall, where applicable, employ others within the regulations of all Federal, State and Local laws and ordinances and regulations relating to minimum wages, social security, unemployment insurance, and worker's compensation. Pursuant to the Elliott-Larsen Civil Rights Act, Public Act 453 of 1976, as amended, and the Persons with Disabilities Civil Rights Act, Public Act 220 of 1976, as amended, the Contractor shall not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, marital status, or a disability unrelated to the individual's ability to perform the duties of a particular job or position. Breach of this covenant may be regarded as a material breach of this Agreement. To the extent they apply to the Contractor, the Contractor shall also comply with the provisions of Title VII of the Civil Rights Act of 1964, regulations promulgated pursuant to Title VII of the Civil Rights Act of 1964, the Age Discrimination in Employment Act of 1967, the Americans

with Disabilities Act of 1990, the Rehabilitation Act of 1973, the Civil Rights Act of 1991, and any other federal or Michigan law prohibiting discrimination. To the extent required by law, the Contractor shall post in conspicuous places, available to employees and applicants for employment, notices provided by the appropriate governmental agency(ies) setting forth the fact that the Contractor is an "Equal Opportunity Employer" and the appropriate non-discrimination provisions.

B) Title VI Plan Compliance. To the extent the undertakings in the Agreement are related to the requirements of Appendix A to this Agreement, the Contractor also agrees to be bound by the requirements of Appendix A as they apply to a "contractor".

C) During the performance of this Agreement, the Contractor, for itself, its members, officers, directors, and employees in interest agrees as follows:

Non-discrimination: The Contractor with regard to the Services to be performed under this Agreement shall not discriminate on grounds prohibited by federal, state or local constitution, law, statute or ordinance in:

1. The selection and retention of subcontractors or the procurement of materials and leases of equipment.
2. The Contractor agrees that it will not discriminate against any person, employee, consultant or applicant for employment with respect to his/her hire tenure, terms, conditions, or privileges or employment or hire of employees, consultants or applicants for employment.

D) Solicitations for Subcontractors: In all solicitations made by the Contractor for work to be performed under a subcontract, each potential subcontractor shall be notified by the Contractor of the Contractor's obligations under this Agreement, and the regulations relative to non-discrimination.

E) Sanctions for Noncompliance: In the event of noncompliance with the non-discrimination provisions of this Agreement and the City's Non-Discrimination Clause, the City shall impose such sanctions as it may determine to be appropriate, including, but not limited to:

1. Withholding of payments to the Contractor under this Agreement until the Contractor complies; and/or
2. cancellation, termination or suspension of this Agreement, in whole or in part; and/or
3. The imposition of liquidated damages (not a penalty) in the amount of $500.00 per day, for each day that the Contractor shall fail to comply with said requirements, as determined by the Comptroller, in consultation with the City.

ARTICLE XVI - DEFAULT:

A) If the Contractor:

1. fails to supply complete labor, materials, equipment and supervision in sufficient time and quantity to meet the City's progress schedule as it may be modified; causes stoppage or delay of, or interference with the project;

2. fails to promptly pay its subcontractors (if applicable), laborers, suppliers, materialmen and/or employees for work on the project.
3. fails to pay worker's compensation or other employee benefits, withholding or any other taxes.

4. fails to comply with the safety provisions of this Agreement or with any safety order, regulation or requirement of any governing authority having jurisdiction over this project.

5. makes unauthorized changes in supervisory personnel.

6. fails in the performance or observance of any of the provisions of this contract.

7. files a voluntary petition in bankruptcy or is adjudicated insolvent.

8. obtains an order for relief under Section 301 of the Bankruptcy Code.

9. files any petition or fails to contest any petition filed seeking any reorganization or similar relief under any laws relating to bankruptcy, insolvency or other relief of debtors;

10. seeks or consents to or is acquiescent in the appointment of any trustee, receiver or liquidator of any of its assets or property; makes an assignment for the benefit of creditors; or makes an admission, in writing, of its inability to pay its debts as they became due,

Then City, after giving the Contractor written or oral (subsequently confirmed in writing) notice of such default and forty-eight (48) hours within which to cure such default, shall have the right to exercise any one or more of the following remedies:

1) Require that Contractor utilize, at its own expense, additional labor, overtime labor (including Saturday and Sunday work) and additional shifts as necessary to overcome the consequences of any delay attributable to Contractor's default.

2) Remedy the default by whatever means City may deem necessary or appropriate, including, but not limited to, correcting, furnishing, performing or otherwise completing the work, or any part thereof, by itself or through others (utilizing where appropriate any materials and equipment previously purchased for that purpose by Contractor) and deducting the cost thereof from any monies due or to become due to Contractor hereunder:

a) After giving Contractor an additional forty-eight (48) hours written (or oral, subsequently confirmed in writing) notice, terminate this Contract, without thereby waiving or releasing any rights or remedies against Contractor or its sureties, and, by itself or through others, take possession of the work, and all materials, equipment, facilities, tools, scaffolds and appliances of Contractor relating to the work, for the purposes of costs and other damages under the contract and for the breach thereof; and

b) Recover from Contractor all costs incurred by City to complete the work plus a 10% mark-up for overhead and profit, and further recover from Contractor all losses, damages, penalties and fines, whether actual or liquidated, direct or consequential, and all reasonable attorneys' fees

suffered or incurred by City by reason of, or as a result of, Contractor's default.

ARTICLE XV- INSURANCE:

Before Contractor does any work at, or prepares to deliver material to, the construction site, the Contractor shall provide, to the City, a Certificate of Insurance, issued by a financially responsible insurance company licensed to write insurance in the State of Michigan, evidencing coverage in amounts not less than required by specifications or as follows:

A) Workers' Compensation: to the extent and at least the minimum amount required by the laws of the state in which work is to be performed.

B) Commercial General, Professional and Automobile Liability: in the amount of One Million Dollars ($1,000,000.00) for any one occurrence, and Two Million Dollars ($2,000,000.00) aggregate. The coverage shall apply to all work and activities performed by Contractor with respect to the Scope of Work/Services for the given Project. In addition, Contractor shall provide a statement from its insurer(s) noting that the work and activities to be performed by the Contractor with respect to the project, is not excluded from coverage.

C) No payments will be made to the Contractor until current certificates of insurance have been received and approved. Insurance companies, named insured and policy forms shall be subject to the City's approval. In the event the coverage evidenced by any such Certificate is canceled or reduced, Contractor shall procure and furnish to Owner before the effective date of such cancellation, new Certificates conforming to the above requirements. Until evidence of conformity is received, services and related payments will be suspended.

D) Hold Harmless Agreement: Contractor shall assume liability and indemnify City from and against any liability and all loss, costs, damages, expenses, including attorney fees, on account of claims per personal injury, including death, sustained by any person or persons whosoever, including employees of Contractor, and for injury to or destruction of property of a person or organization, including loss of use thereof, arising out of the performance of the work under this agreement, excepting only such matters caused solely and exclusively by the fault or negligence of Owner.

If applicable, the subcontractor shall have its own insurance company naming Contractor and the City as Additional Insured with the following clause added: "The insurance afforded to the Additional Insured is Primary Insurance. If the additional insured has other insurance which is applicable to the loss on an excess or contingent basis, the amount of the company's liability under this policy shall not be reduced by the existence of such other insurance."

Each of the above required Certificates shall provide that the coverage therein afforded shall not be canceled or reduced except by written notice to City given at least thirty (30) days prior to the effective date of such cancellation or reduction.

ARTICLE XVI- TAXES AND CONTRIBUTIONS:

The Contractor hereby accepts and assumes exclusive liability for and shall indemnify, protect and save harmless the City from and against the payment of:

A) All contributions, taxes or premiums (including interest and penalties thereon) which may be payable under the Unemployment Insurance Law of any State, the Federal Social Security Act, Federal, State, County and/or Municipal Tax Withholding Act, Federal, State, County and/or Municipal Tax Withholding Laws, or any other law, measured upon the payroll of or required to be withheld from employees, by whomsoever employed or engaged in the work to be performed and furnished under this agreement.

B) All sales, use, personal property and other taxes (including interest and penalties thereon) required by any Federal, State, County, Municipal or other law to be paid or collected by the Contractor or any of its vendors or any other person or persons acting for, through or under it or any of them, by reason of the performance of the work or the acquisition, ownership, furnishing or use of any materials, equipment, supplies, labor, services or other items for or in connection with the work.

C) All pension, welfare, vacation, annuity and other union benefit contributions payable, under or in connection with respect, to all persons; by whomsoever employed or engaged in the work to be performed and furnished under this Agreement.

ARTICLE XVII – MISCELLANEOUS:

A) Failure of a party to insist on the strict performance of this Agreement shall not constitute waiver of any breach of the Agreement.
B) The Contractor agrees that it is not, and will not become, in arrears to the City upon any contract, debt, or obligation to the City, including real property and personal property taxes.
C) The singular shall include the plural, the plural the singular, and the use of any gender shall be applicable to all genders.
D) If any provision of this Agreement or the application thereof to any person or circumstances shall, to any extent, be judicially determined to be invalid or unenforceable, the remainder of this Agreement, or the application of such provisions to person or circumstances other than those to which it is invalid or unenforceable, shall not be affected thereby, and each provision of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

ARTICLE XVIII - GENERAL:

Except as otherwise provided in Article III, this Agreement contains all of the agreements of the parties hereto with respect to any matter covered or mentioned in this Agreement, and no other agreement or understanding shall be effective for any purpose. No provision of this Agreement may be amended or added to except by an agreement in writing signed by the parties hereto.

The Contractor represents and agrees that it has carefully examined and understands this Agreement and the other Contract Documents as provided in Article III, has investigated the nature, locality and site of the work, and that it enters into this Agreement on the basis of its own examination, investigation and evaluation of all such matters and not in reliance upon any opinions or representations of the City, or of any of their respective officers, agents, servants or employees.

No waiver by the City of any provision of this Agreement shall be deemed to be waived of any other provisions hereof or of any subsequent breach by Contractor of the same or any other provision.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized officers or agents as of the date first above written.

CITY OF DEARBORN HEIGHTS ("City")

By: MO Baydoun

Its: Mayor

Signature:

Dated: _____

Inner City Contracting, LLC
("Contractor")

By: Curtis Johnson

Its: Managing Member

Signature: Curtis Johnson

Dated: 7-13-26

Federal Tax ID#: 27-1554535

CITY OF DEARBORN HEIGHTS ("City")

By: Lynne Senia

Its: City Clerk

Signature:

Dated: _____

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 7/15/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Cindy Balfour
VTC Insurance Group Troy Office 1175 W. Long Lake Ste. 200 Troy MI 48098-4960	PHONE (A/C, No, Ext): (248) 828-3377 FAX (A/C, No): (248) 828-3741 E-MAIL ADDRESS: cbalfour@vtcins.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: Michigan Millers Mutual Ins Co	14508
INSURER B: Safety National Casualty Corporation	15105
INSURER C: ACE American Insurance Company	22667
INSURER D: Princeton Excess & Surplus Lines Ins Co	10786
INSURER E: Travelers Prop. Casualty Co of America	25674
INSURER F: StarStone Specialty Insurance Company	44776

INSURED
Inner City Contracting LLC
18715 Grand River Avenue
Detroit MI 48223

COVERAGES **CERTIFICATE NUMBER:** 25-26 Master w/26-27 WC **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR X Contractual X X,C,U Included GEN'L AGGREGATE LIMIT APPLIES PER: POLICY X PRO-JECT LOC OTHER:	X	Y	C0557316	11/15/2025	11/15/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 300,000 $ 10,000 $ 1,000,000 $ 2,000,000 $ 2,000,000
A	AUTOMOBILE LIABILITY X ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS X HIRED AUTOS X NON-OWNED AUTOS	X	Y	V0515429	11/15/2025	11/15/2026	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
A	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED X RETENTION $ 10,000			L0304689	11/15/2025	11/15/2026	EACH OCCURRENCE AGGREGATE	$ 2,000,000 $ 2,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N N/A If yes, describe under DESCRIPTION OF OPERATIONS below		Y	INNER-C	5/1/2026	4/30/2027	X PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 1,000,000 $ 1,000,000 $ 1,000,000
D	4X2 Excess Liability			82A3FF0005502-00	11/15/2025	11/15/2026	4,000,000 Occ/4,000,000 Agg	
F	2X6 Excess Liability			CSX90957098P-00	11/15/2026	11/15/2027	2,000,000 Occ/2,000,000 Agg	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Additional Insured: City of Dearborn Heights

CERTIFICATE HOLDER

Hbazzi@dearbornheightsmi.gov

City of Dearborn Heights, Community
& Economic Development Department
6045 Fenton St
Dearborn Heights, MI 48127

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Alan Chandler/CBALFO

© 1988-2014 ACORD CORPORATION. All rights reserved.

COMMENTS/REMARKS

C) ACE American Insurance Company NAIC#22667
Policy Number: G73533879
Effective 11/15/2025 Expiration 11/15/2026
Pollution Liability
Limit $5,000,000 Per Occurrence // $5,000,000 Aggregate

E) Travelers Property Casualty Co of America NAIC#25674
Policy Number: 6604X201741
Effective 11/15/2025 Expiration 11/15/2026
Installation Floater:
$500,000 Any Single Location
$1,000,000 Per Disaster
$500,000 Temporary Location coverage
$500,000 In Transit coverage

Where required by written contract, the above referenced entities are add'l insureds for General Liability (GL) & Pollution Liability as respects to ongoing & completed operations on a primary & non-contributory basis and add'l insured with respects to Automobile liability. GL, Pollution Liability, Auto & Workers Comp policies include waivers of subrogation on behalf of the additional insured as required by written contract and where allowed by law. Umbrella/Excess liability coverage follows form over GL, Auto & Employers Liability.

OFREMARK

COPYRIGHT 2000, AMS SERVICES INC.

License Information:
Residential Builder Company 2102206779

Licensee Detail

License Type: Residential Builder Company
License Number: 2102206779
License State: MI
Business Type: Residential Builder Company
Business Name: INNER CITY CONTRACTING LLC
Number of Sites:
Business License Expiration Date:
License Issue Date: 03/11/2014
License Expiration Date: 05/31/2029
License Status: Issued
DBA:

Type:
Name:
Title:

MICHIGAN DEPARTMENT OF
LABOR AND ECONOMIC OPPORTUNITY

Individual | Contractor | Training Provider | Project Notification | Scheduled Asbestos Training Courses

Contractor Profile for INNER CITY CONTRACTING, LLC

Name and Address

Name INNER CITY CONTRACTING, LLC
Address 18715 GRAND RIVER AVENUE
DETROIT, MI 48223
Phone 313-402-9178

License Information

Licence Type	ID#	Status	Expiration Date
Type II (5 + employees)	C53656	Apprvd - Full	2/9/2027

New Search

MI.gov | Asbestos Program - Verify and Search | Asbestos Program | Policies

Copyright 2026 State of Michigan

A 360training® Company

CERTIFICATE OF COMPLETION

This certifies that

Connor Doll

has successfully completed the course

Lead Awareness Online Training

Course Duration	Completion Date	Certificate #
1.5	04/02/2026	000041348407

Scan to Verify

Samantha Montalbano, Chief Operating Officer

This certificate is non-transferable and expires 2 year from the date of issuance and/or completion.

6504 Bridge Point Parkway, Suite 100 | Austin, TX 78730 | 360training.com

TRIM ALONG LINE

FOLD

A 360training® Company

This certifies that

Connor Doll

has successfully completed the course

Lead Awareness Online Training

Samantha Montalbano, Chief Operating Officer

Completion date: 04/02/2026

Valid for 2 years from this date

This is your pocket card which may be used as proof of training completion. This training program is intended to provide supplementary job safety training and is not required or approved by any regulatory authority. Please check Federal, State, and local regulations for additional training requirements related to your specific job.

Scan to Verify

Questions? support@360training.com

6504 Bridge Point Parkway, Suite 100 | Austin, TX 78730 | 360training.com

FOLD

TRIM ALONG LINE

A 360training® Company

CERTIFICATE OF COMPLETION

This certifies that

gregery joseph

has successfully completed the course

Lead Awareness Online Training

Course Duration	Completion Date	Certificate #
1.5	04/02/2026	000041344444

Scan to Verify

Samantha Montalbano, Chief Operating Officer

This certificate is non-transferable and expires 2 year from the date of issuance and/or completion.

6504 Bridge Point Parkway, Suite 100 | Austin, TX 78730 | 360training.com

TRIM ALONG LINE

FOLD

A 360training® Company

This certifies that

gregery joseph

has successfully completed the course

Lead Awareness Online Training

Samantha Montalbano, Chief Operating Officer

Completion date: 04/02/2026

Valid for 2 years from this date

This is your pocket card which may be used as proof of training completion. This training program is intended to provide supplementary job safety training and is not required or approved by any regulatory authority. Please check Federal, State, and local regulations for additional training requirements related to your specific job.

Scan to Verify

Questions? support@360training.com

6504 Bridge Point Parkway, Suite 100 | Austin, TX 78730 | 360training.com

FOLD

TRIM ALONG LINE

A 360training® Company

CERTIFICATE OF COMPLETION

This certifies that

John Blake

has successfully completed the course

Lead Awareness Online Training

Course Duration	Completion Date	Certificate #
1.5	04/02/2026	000041349405

Scan to Verify

Samantha Montalbano, Chief Operating Officer

This certificate is non-transferable and expires 2 year from the date of issuance and/or completion.

6504 Bridge Point Parkway, Suite 100 | Austin, TX 78730 | 360training.com

TRIM ALONG LINE

FOLD

A 360training® Company

This certifies that

John Blake

has successfully completed the course

Lead Awareness Online Training

Samantha Montalbano, Chief Operating Officer

Completion date: 04/02/2026
Valid for 2 years from this date

This is your pocket card which may be used as proof of training completion. This training program is intended to provide supplementary job safety training and is not required or approved by any regulatory authority. Please check Federal, State, and local regulations for additional training requirements related to your specific job.

Scan to Verify

Questions? support@360training.com
6504 Bridge Point Parkway, Suite 100 | Austin, TX 78730 | 360training.com

FOLD

TRIM ALONG LINE

MDHHS
Michigan Department of Health & Human Services

This certifies that

MWV Environmental Services, Inc.

in accordance to the Michigan Lead Abatement Act of 1998 is recognized as a certified

LEAD ABATEMENT FIRM

C-001257

This certification permits the Lead Abatement Firm named above to perform lead-based paint abatement in the State of Michigan until

December 31, 2026

Lead Certification and Compliance Assurance Section Manager

2/3/2026

Authority: P.A. 368 of 1978, as amended

United States Environmental Protection Agency

This is to certify that

LEAD-SAFE EPA CERTIFIED FIRM

MWV Environmental Services, Inc.

has fulfilled the requirements of the Toxic Substances Control Act (TSCA) Section 402, and has received certification to conduct lead-based paint renovation, repair, and painting activities pursuant to 40 CFR Part 745.89

In the Jurisdiction of:

All EPA Administered States, Tribes, and Territories

This certification is valid from the date of issuance and expires April 15, 2031

NAT-F330620-1
Certification #

April 01, 2026
Issued On

Marc Edmonds, Supervisor
Existing Chemicals Risk Management Branch 2.

United States Environmental Protection Agency

This is to certify that

MWV Environmental Services, Inc.

has fulfilled the requirements of the Toxic Substances Control Act (TSCA) Section 402, and has received certification to conduct lead-based paint activities pursuant to 40 CFR Part 745.226

In the Jurisdiction of:

All EPA Administered Lead-based Paint Activities Program States, Tribes and Territories

This certification is valid from the date of issuance and expires April 15, 2029

LBP-F330620-1

Certification #

April 01, 2026

Issued On

Marc Edmonds, Supervisor

Existing Chemicals Risk Management Branch 2.

Contractor Number
C48939

Expiration Date
6/3/2027

State of Michigan

Department of Labor and Economic Opportunity

MWV Environmental Services, Inc.

has satisfactorily met the requirements of Michigan Public Act 135 of 1986, as amended, and is hereby recognized as a

LICENSED ASBESTOS ABATEMENT CONTRACTOR

Type II (5 + employees)

The issuance of this license does not ensure that asbestos indemnification insurance coverage has been acquired by the licensee. This license is nontransferable.

MIO 3003 (03/2019)
Authority: Michigan Public Act 135 of 1986, as amended

184324

MWV Environmental Services, Inc.
18407 Weaver Street
Detroit, MI 48228

The Michigan Department of Labor and Economic Opportunity (LEO) has reviewed and approved your application for a Michigan Asbestos Abatement Contractors License. The License Certificate is valid for a period of one year.

The Department is requiring each licensed asbestos abatement contractor to notify the Department of any asbestos abatement project exceeding 10 linear feet or 15 square feet of friable asbestos containing material. This notification must reach the office of the Asbestos Program at least 10 days before the beginning of each project. If for any reason there are revisions or modifications to a notification, your company must notify LEO by FAX (517.284.7700), telephone, or email (asbestos@michigan.gov). If the revision is via telephone, your company must follow-up with a formal written revision.

Please be advised, your company must continue to maintain records of post-abatement air monitoring results. LEO can and may request these post asbestos abatement monitoring results periodically. Please be reminded that any additional or new employees must be accredited before they engage in any asbestos abatement activities.

To apply for renewal of this license, please submit an application no sooner than 90 days and no later than 30 days before the license expires. The Department must also be notified of any address or ownership changes. Project notifications and questions regarding your license should be directed to the Michigan Department of Labor and Economic Opportunity, MIOSHA Asbestos Program, P.O. Box 30671, Lansing, Michigan 48909, 517.284.7698.

Dan W. Maki

Dan W. Maki
Director

NMSDC | National Minority Supplier Development Council | Advancing Economic Impact Together

This certificate attests that the below mentioned company is an NMSDC-Certified Minority Business Enterprise(MBE):

MWV Environmental Services, Inc.

MI668799
Certificate Number

08-25-2025
Issuance Date

08-31-2026
Expiration Date

Ying McGuire
CEO and President
NMSDC

562910
NAICS Codes

72154039,76101602
UNSPSC Codes

Supporting Regional Affiliate: Michigan MSDC

WBENC
WOMEN'S BUSINESS ENTERPRISE NATIONAL COUNCIL

JOIN FORCES. SUCCEED TOGETHER.

HEREBY GRANTS
WOMAN OWNED SMALL BUSINESS (WOSB) CERTIFICATION TO

MWV Environmental Services, Inc. DBA MI

The identified small business is an eligible WOSB for the WOSB Program, as set forth in 13 C.F.R. part 127 and has been certified as such by an SBA approved Third Party Certifier pursuant to the Third Party Agreement, dated June 30, 2011. and available at www.sba.gov/wosb.

The WOSB Certification expires on the date herein unless there is a change to the SBA's regulation that makes the WOSB ineligible or there is a change in the WOSB that makes the WOSB ineligible. If either occurs. this WOSB Certification is immediately invalid. The WOSB must not misrepresent its certification status to any other party, including any local or State government or contracting official or the Federal government or any of its contracting officials.

Majority Female Owner: Katrenia Moncrief
NAICS: 562910 UNSPSC: 76101602
Certification Number: WOSB171515
Renewal Date: August 29, 2026
WOSB Regulation Expiration Date: 8/29/2027

Great Lakes Women's Business COUNCIL

Michelle Richards, Great Lakes Women's Business Council President

Jill Sasso, WBENC Chief Operating Officer

LaKesha White, Sr. Vice President, Certification

WBENC

WOMEN'S BUSINESS ENTERPRISE NATIONAL COUNCIL

JOIN FORCES. SUCCEED TOGETHER.

hereby grants

National Women's Business Enterprise Certification

to

MWV Environmental Services, Inc.

who has successfully met WBENC's standards as a Women's Business Enterprise (WBE).
This certification affirms the business is woman-owned, operated and controlled and is valid through the date herein.

Certification Granted: August 29, 2017
Expiration Date: August 29, 2026
WBENC National Certification Number: WBE1701678

WBENC National WBE Certification was processed and validated by Great Lakes Women's Business Council, a WBENC Regional Partner Organization.

Authorized by Michelle Richards, President
Great Lakes Women's Business Council

Great Lakes Women's Business COUNCIL

NAICS: 562910
UNSPSC: 76101602

Center for Women & Enterprise · WBEC FLORIDA · Women's Business · Women's Business Council · WBEC METRONY · WBEC · WBEA · WBEC EAST · WBEC ORV · WBEC PACIFIC · WBDC · WBEC SOUTH · WBEC WEST

NVBDC CERTIFIED
VETERAN OWNED BUSINESS

NATIONAL VETERAN BUSINESS DEVELOPMENT COUNCIL

CERTIFICATION

is hereby granted to:

MWV Environmental Services Inc.

The National Veteran Business Development Council certifies that the named entity has met all criteria established to be recognized as a Veteran Owned Business (VOB)

Jeff King, Director of Certification

VETERAN BUSINESS DEVELOPMENT COUNCIL NON-PROFIT SEAL MICHIGAN 2013

June 04, 2026
Date Earned

June 14, 2027
Date Expires

Y4N4N3V0
Certificate Code

562910
NAICS Codes

SAM.GOV

INNER CITY CONTRACTING LLC

Unique Entity ID	CAGE / NCAGE	Purpose of Registration
JL4BB8RTDDE3	**895H5**	**All Awards**
Registration Status	Expiration Date	
Active Registration	**Mar 11, 2027**	
Physical Address	Mailing Address	
18715 Grand River AVE **Detroit, Michigan 48223-2214** **United States**	**18715 Grand River AVE** **Detroit, Michigan 48223-2214** **United States**	

Business Information

Doing Business as	Division Name	Division Number
(blank)	**(blank)**	**(blank)**
Congressional District	State / Country of Incorporation	URL
Michigan 12	**Michigan / United States**	**www.innercitycontracting.com**

Registration Dates

Activation Date	Submission Date	Initial Registration Date
Mar 13, 2026	**Mar 11, 2026**	**Feb 13, 2019**

Entity Dates

Entity Start Date	Fiscal Year End Close Date
Apr 23, 2009	**Dec 31**

Immediate Owner

CAGE	Legal Business Name
(blank)	**(blank)**

Highest Level Owner

CAGE	Legal Business Name
(blank)	**(blank)**

Executive Compensation

In your business or organization's preceding completed fiscal year, did your business or organization (the legal entity to which this specific SAM record, represented by a Unique Entity ID, belongs) receive both of the following: 1. 80 percent or more of your annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements and 2. $25,000,000 or more in annual gross revenues from U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?

No

Does the public have access to information about the compensation of the senior executives in your business or organization (the legal entity to which this specific SAM record, represented by a Unique Entity ID, belongs) through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986?

Not Selected

Proceedings Questions

Is your business or organization, as represented by the Unique Entity ID on this entity registration, responding to a Federal procurement opportunity that contains the provision at FAR 52.209-7, subject to the clause in FAR 52.209-9 in a current Federal contract, or applying for a Federal grant opportunity which contains the award term and condition described in 2 C.F.R. 200 Appendix XII?

No

Does your business or organization, as represented by the Unique Entity ID on this specific SAM record, have current active Federal contracts and/or grants with total value (including any exercised/unexercised options) greater than $10,000,000?

Not Selected

Within the last five years, had the business or organization (represented by the Unique Entity ID on this specific SAM record) and/or any of its principals, in connection with the award to or performance by the business or organization of a Federal contract or grant, been the subject of a Federal or State (1) criminal proceeding resulting in a conviction or other acknowledgment of fault; (2) civil proceeding resulting in a finding of fault with a monetary fine, penalty, reimbursement, restitution, and/or damages greater than $5,000, or other acknowledgment of fault; and/or (3) administrative proceeding resulting in a finding of fault with either a monetary fine or penalty greater than $5,000 or reimbursement, restitution, or damages greater than $100,000, or other acknowledgment of fault?

Not Selected

Exclusion Summary

Active Exclusions Records?

N

SAM Search Authorization

I authorize my entity's non-sensitive information to be displayed in SAM public search results:

Yes

Entity Types

Business Types

Entity Structure
Corporate Entity (Not Tax Exempt)

Entity Type
Business or Organization

Organization Factors
Limited Liability Company

Profit Structure
For Profit Organization

Socio-Economic Types

Minority-Owned Business
Self Certified Small Disadvantaged Business
Black American Owned

Check the registrant's Reps & Certs, if present, under FAR 52.212-3 or FAR 52.219-1 to determine if the entity is an SBA-certified HUBZone small business concern. Additional small business information may be found in the SBA's Dynamic Small Business Search if the entity completed the SBA supplemental pages during registration.

Financial Information

Accepts Credit Card Payments
No

Debt Subject To Offset
No

EFT Indicator
0000

CAGE Code
895H5

Electronic Funds Transfer

Account Type
Checking

Routing Number
*******73**

Lock Box Number
(blank)

Financial Institution
HUNTINGTON NATIONAL BANK

Account Number
*******12**

Automated Clearing House

Phone (U.S.)
3132725031

Email
(blank)

Phone (non-U.S.)
(blank)

Fax
(blank)

Remittance Address

Inner City Contracting, LLC
18701 Grand River
Detroit, Michigan 48223
United States

Taxpayer Information

EIN
*****4535**

Type of Tax
Applicable Federal Tax

Taxpayer Name
Inner City Contracting LLC

Tax Year (Most Recent Tax Year)
2024

Name/Title of Individual Executing Consent
President

TIN Consent Date
Mar 11, 2026

Address
18701 Grand River AVE
Detroit, Michigan 48223

Signature
Curtis Johnson

Points of Contact

Accounts Receivable POC

Ashleigh Lajoice

support@innercitycontracting.com
3132725033

Electronic Business

Jeff Brady
jbrady@innercitycontracting.com
2487626029

18715 Grand River AVE
Detroit, Michigan 48223
United States

Gerald Durocher
jr@innercitycontracting.com
3132725033

18715 Grand River AVE
Detroit, Michigan 48223
United States

Government Business

Jeff Brady
jbrady@innercitycontracting.com
2487626029

18715 Grand River AVE
Detroit, Michigan 48223
United States

Service Classifications

NAICS Codes

Primary	NAICS Codes	NAICS Title
Yes	**237990**	**Other Heavy And Civil Engineering Construction**
	237110	**Water And Sewer Line And Related Structures Construction**
	238910	**Site Preparation Contractors**

Size Metrics

IGT Size Metrics

Annual Revenue (from all IGTs)
(blank)

Worldwide

Annual Receipts (in accordance with 13 CFR 121)
$24,800,000.00

Number of Employees (in accordance with 13 CFR 121)
79

Location

Annual Receipts (in accordance with 13 CFR 121)
(blank)

Number of Employees (in accordance with 13 CFR 121)
(blank)

Industry-Specific

Barrels Capacity
(blank)

Megawatt Hours
(blank)

Total Assets
(blank)

Electronic Data Interchange (EDI) Information

This entity did not enter the EDI information

Disaster Response

Yes, this entity appears in the disaster response registry.

Yes, this entity require bonding to bid on contracts.

Bonding Levels	Dollars
Construction Aggregate	**$30,000,000.00**
Construction Per Contract	**$10,000,000.00**

States
Indiana
Michigan
Ohio

Counties
(blank)

Metropolitan Statistical Areas
(blank)

AIA Document A310™ – 2010

Bid Bond

CONTRACTOR:
(Name, legal status and address)
Inner City Contracting, LLC
18715 Grand River Avenue
Detroit, MI 48223

SURETY:
(Name, legal status and principal place of business)
Nationwide Mutual Insurance Company
One West Nationwide Blvd., 1-14-301
Columbus, OH 43215-2220

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:
(Name, legal status and address)
City of Dearborn Heights
6045 Fenton
Dearborn Heights, MI 48127
BOND AMOUNT: Five Percent (5%) of Amount Bid

PROJECT:
(Name, location or address, and Project number, if any)
FEMA Home Demolition 24082 Hanover, 24348 Hanover, 24100 Currier - Demolition Bid Packet 4547-0070-MI

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this **13th** day of **July, 2026**

(Witness)	**Inner City Contracting, LLC** *(Principal)* *(Seal)*
	(Title)
(Witness)	**Nationwide Mutual Insurance Company** *(Surety)* *(Seal)*
	Susan L Small - Attorney-in-Fact *(Title)*

Init.

AIA Document A310™ – 2010. Copyright © 1963, 1970 and 2010 by The American Institute of Architects. All rights reserved. WARNING: This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law. This document was created on 01/27/2012 07:23:12 under the terms of AIA Documents-on-Demand™ order no. 2006397483 , and is not for resale. This document is licensed by The American Institute of Architects for one-time use only, and may not be reproduced prior to its completion.

Bond Number: N/A

Power of Attorney

KNOW ALL MEN BY THESE PRESENTS THAT:

Nationwide Mutual Insurance Company, an Ohio corporation

hereinafter referred to severally as the "Company" and collectively as "the Companies" does hereby make, constitute and appoint:
ALAN P CHANDLER; JEFFREY A CHANDLER; JOHN L BUDDE; KRISTA L POCKET; ROBERT TROBEC; SUSAN L SMALL; WENDY L HINGSON

each in their individual capacity, its true and lawful attorney-in-fact, with full power and authority to sign, seal, and execute on its behalf on the date thereof any and all: (i)bonds and undertakings; (ii) Proposal Bonds; (iii) Letters of Surety; (iv) Consent of Surety; and (v) other obligatory instruments of similar nature, in penalties not exceeding the sum of

UNLIMITED

and to bind the Company thereby, as fully and to the same extent as if such instruments were signed by the duly authorized officers of the Company; and all acts of said Attorney pursuant to the authority given are hereby ratified and confirmed.

This power of attorney is made and executed pursuant to and by authority of the following resolution duly adopted by the board of directors of the Company:

"RESOLVED, that the president, or any vice president be, and each hereby is, authorized and empowered to appoint attorneys-in-fact of the Company, and to authorize them to execute and deliver on behalf of the Company any and all bonds, forms, applications, memorandums, undertakings, recognizances, transfers, contracts of indemnity, policies, contracts guaranteeing the fidelity of persons holding positions of public or private trust, and other writings obligatory in nature that the business of the Company may require; and to modify or revoke, with or without cause, any such appointment or authority; provided, however, that the authority granted hereby shall in no way limit the authority of other duly authorized agents to sign and countersign any of said documents on behalf of the Company."

"RESOLVED FURTHER, that such attorneys-in-fact shall have full power and authority to execute and deliver any and all such documents and to bind the Company subject to the terms and limitations of the power of attorney issued to them, and to affix the seal of the Company thereto; provided, however, that said seal shall not be necessary for the validity of any such documents."

This power of attorney is signed and sealed under and by the following bylaws duly adopted by the board of directors of the Company.

Execution of Instruments. Any vice president, any assistant secretary or any assistant treasurer shall have the power and authority to sign or attest all approved documents, instruments, contracts, or other papers in connection with the operation of the business of the company in addition to the chairman of the board, the chief executive officer, president, treasurer or secretary; provided, however, the signature of any of them may be printed, engraved, or stamped on any approved document, contract, instrument, or other papers of the Company.

IN WITNESS WHEREOF, the Company has caused this instrument to be sealed and duly attested by the signature of its officer the 23rd day of October, 2025.

Antonio C. Albanese, Vice President of Nationwide Mutual Insurance Company

ACKNOWLEDGMENT

SEAL

STATE OF OHIO COUNTY OF FRANKLIN: ss
On this 23rd day of October, 2025, before me came the above-named officer for the Company aforesaid, to me personally known to be the officer described in and who executed the preceding instrument, and he acknowledged the execution of the same, and being by me duly sworn, deposes and says, that he is the officer of the Company aforesaid, that the seal affixed hereto is the corporate seal of said Company, and the said corporate seal and his signature were duly affixed and subscribed to said instrument by the authority and direction of said Company.

Karen L. Kam
Notary Public, State of Ohio
No. 2018-RE-719756
Commission Expires July 7, 2023

Notary Public
My Commission Expires
July 7, 2023

CERTIFICATE

I, Lezlie F. Chimienti, Assistant Secretary of the Company, do hereby certify that the foregoing is a full, true and correct copy of the original power of attorney issued by the Company; that the resolution included therein is a true and correct transcript from the minutes of the meetings of the boards of directors and the same has not been revoked or amended in any manner; that said Antonio C. Albanese was on the date of the execution of the foregoing power of attorney the duly elected officer of the Company, and the corporate seal and his signature as officer were duly affixed and subscribed to the said instrument by the authority of said board of directors; and the foregoing power of attorney is still in full force and effect.

IN WITNESS WHEREOF, I have hereunto subscribed my name as Assistant Secretary, and affixed the corporate seal of said Company this 13th day of July 2026.

Assistant Secretary

BDJ 1(10-25)00

Approved for the Agenda of:	REFERRED BACK
7/27/2026	Motion No. 26-350

7.B.

Water Billing

TO: Honorable Mayor Mo Baydoun

Honorable City Council Members

FROM: Rachel Lapointe, Director

DATE: July 23, 2026

RE: Water Billing Director LaPointe - Water Bill Printing Bids

Honorable Council.

The Water Billing Department is requesting your review and approval of a one-year contract (with two one-year renewal options) for printing water bills, notices and other communications.

Attachments:

1. Bid Presentation Letter
2. Bid Comparison Sheet
3. Renkim Bid
4. WolverineSolutionsGroup Bid
5. Arista Bid
6. MoonlightBPO Bid
7. InfoSend Bid
8. IVS bid
9. OneSource Bid
10. The Master's Touch Bid
11. Lineage Connect Bid

MO BAYDOUN
MAYOR

RACHEL LaPOINTE
DIRECTOR

CITY OF DEARBORN HEIGHTS
WATER BILLING DEPARTMENT

Honorable City Council,

The Water Billing Department is requesting your review and approval of a one year contract (with two one year renewal options) for printing services of water bills, notices and other communications.

We recommend **Wolverine Solutions Group** as the approved vendor.

Outsourcing printing will help the city save money and allow staff additional time to better serve customers and focus on other important tasks. The department has consistently faced a heavy workload and limited time, and we look forward to completing essential tasks that have previously been difficult to accomplish.

Current Bill Design- one sided, perforated paper, color ink.

Renkim Cooperation	$	117,567.72
Pre_Sort Center of Stockholm (IVS)	$	42,364.35
City's Current Annual Cost	***$***	***37,085.16***
The Master's Touch	$	24,848.25
Moonlight BPO	$	24,280.29
InfoSend Inc	$	19,651.42
Meridian Cooperative	$	19,168.65
One Source	$	17,393.78
Wolverine Solutions Group	**$**	**16,745.82**
Lineage Connect	$	12,069.15

CITY OF DEARBORN HEIGHTS

PROJECT NAME : Comprehensive Printing and Mailing Service

Date: 7/7/2026

Project Number: 11142025

	Bidder				InfoSend Inc				Lineage Connect		Meridian Cooperative		Moonlight BPO		One Source		Pre_Sort Center of Stockholm		Renkim Cooperation		The Master's Touch				Wolverine Solution		
	Bid Bond																										
	Description	Unit	QTY From	Qty. To	U/P_1	U/P_2	Total _1	Total_2	U/P	Total	U/P	Total	U/P	Total	U/P	Total	U/P	Total	U/P	Total	U/P_1	U/P_2 options	Total_1	Total-2	U/P	Min. Order	Total
1	Residential Water Bill – Option 1 -127,350 est. per year -Color, 8½×11, bottom perforated, single-sided -Printed, folded, inserted into #10 envelope with return envelope	EA	1	127,350	$0.1384	N/A	$17,625.24	N/A	$0.085	$10,824.75	$0.135	$17,192.25	0.1710	$21,776.85	$0.1225	15600.38	$0.2930	37,313.55	$0.8280	$105,445.80	$0.1750	-	$22,286.2500		$0.1300		$16,555.5000
1-a	Set up / Plate fee				waived				N/A		$150/hour		0.0000	$0.00	$500.0000		$125.0000		included		None	-			$0.0000		
1-b	Min. Order Charge				N/A				$100.000		$500.000	$500.00	0.0000	$0.00	$50.0000		$300.0000		N/A		$150.0000	-			$250.0000		
2	**Residential Water Bill – Option 2 - 127,350 est. per year -Color, 8½×11, bottom perforated, double-sided -Printed, folded, inserted into #10 envelope with return envelope**	EA	1	127,350	$0.1424		$18,134.64	N/A	$0.099	$12,607.65	$0.145	$18,465.75	0.1810	$23,050.35	$0.1251	15931.49	$0.3290	41,898.15	$0.9380	$119,454.30	$0.1750	-	$22,286.2500		$0.1350		$17,192.2500
2-a	Set up / Plate fee				waived				N/A		$150/Hour		0.0000	$0.00	$500.0000		$125.0000		included		None	-			$0.0000		
2-b	Min. Order Charge				N/A				$100.000		$500.000	$500.00	0.0000	$0.00	$50.0000		$300.0000		N/A		$150.0000	-			$250.0000		
3	**Commercial Water Bill – Option 1 14,640 est. per year -Color, 8½×11, bottom perforated, single-sided -Printed, folded, inserted into #10 envelope with return envelope**	EA	1	14,640	$0.1384		$2,026.18	N/A	$0.085	$1,244.40	$0.135	$1,976.40	0.1710	$2,503.44	$0.1225	1793.40	$0.3450	5,050.80	$0.8280	$12,121.92	$0.1750	$0.2200	$2,562.0000	$3,220.8000	$0.0130		$190.3200
																					If printed & mailed with residemtial	If printed as separate mailing					
3-a	Set up / Plate fee				waived				N/A		$150/Hour		0.0000	$0.00	$500.0000		$75.0000		included		None	None			$0.0000		
3-b	Min. Order Charge				N/A				$100.000		$500.000	$500.000	0.0000	$0.00	$50.0000		$300.0000		N/A		$150.0000	$150.0000			$250.0000		
4	**Commercial Water Bill – Option 2 14,640 est. per year -Color, 8½×11, bottom perforated, double-sided -Printed, folded, inserted into #10 envelope with return envelope**	EA	1	14,640	$0.1424		$2,084.74	N/A	$0.099	$1,449.36	$0.145	$2,122.80	0.1810	$2,649.84	$0.1251	1831.46	$0.3950	5,782.80	$0.9380	$13,732.32	$0.1750	$0.2200	$2,562.0000	$3,220.8000	$0.1350		$1,976.4000
																					If printed & mailed with residemtial	If printed as separate mailing					
4-a	Set up / Plate fee				waived				N/A		$150/hr		0.0000		$500.0000		$75.0000		included		None	None			$0.0000		
4-b	Min. Order Charge				N/A				$100.000		$500.000	$500.000	0.0000		$50.0000		$300.0000		N/A		$150.0000	$150.0000			$250.0000		
	Option 1: Total 1-3						**$19,651.42**			**$12,069.15**		**$19,168.65**		**$24,280.29**		**$17,393.78**		**$42,364.35**		**$117,567.72**			**$24,848.25**				**$16,745.82**
	Option 2: Total 2-4						**$20,219.38**			**$14,057.01**		**$20,588.55**		**$25,700.19**		**$17,762.95**		**$47,680.95**		**$133,186.62**			**$24,848.25**				**$19,168.65**
5	**Post Cards, 4x6, Color, double-sided**																										
5-a	Set Up/Base fee	LS	1		$150.00			$150.00	$75.000	$75.00	$150/hr		45.0000	$45.00	$150.0000	150.00	$300.0000	300.00	included	$0.00	None		$0.0000		$0.0000	$450.0000	$0.0000
5-b		EA	1	999	$300.0000	Small Batch Fee	$300.00	N/A	$0.120	$119.88	$0.140	$139.86	0.1572	$157.04	$0.1250	124.88	$0.3790	378.62	$0.8385	$837.66	150/job		$150.0000		$585/Lot		$585.0000
5-c		EA	1000	4,999	$300/under 2500	0.145 ea/above 2500	$300.00	$724.86	$0.080	$399.92	$0.140	$699.86	0.1572	$785.84	$0.0750	374.93	$0.2220	1,109.78	$0.8385	$4,191.66	$0.1500		$749.8500		$885/Lot	$450.0000	$885.0000
5-d		EA	5000	24,999	$.12/ea for 5000-9999	$.10/ea for above 10000	$1,199.88	$2,499.90	$0.070	$1,749.93	$0.140	$3,499.86	0.1250	$3,124.88	$0.0550	1374.95	$0.1520	3,799.85	$0.8385	$20,961.66	$0.1000		$2,499.9000		$1565/Lot	$450.0000	$1,565.0000
5-e		EA	25000+		to be quoted upon request				$0.056	$1,400.00	$0.110	$2,750.00	0.1250	$3,125.00	$0.0490	1225.00	$0.1440	3,600.00	$0.8385	$20,962.50	$0.0800		$2,000.0000		$0.0600	$450.0000	$1,500.0000
6	**Ad Hoc / One-Off Mailing, 8½×11, color, single-sided**																										
6-a	Set Up/Base fee	LS	1		$150.00		$150.00	N/A	$50.000	$50.00	$150/hr		45.0000	$45.00	$250.0000	250.00	$300.0000	300.00	included	$0.00	None		None		$125.0000	$250.0000	$125.0000
6-b		EA	1	999	$300.0000	Small Batch Fee	$300.00	N/A	$0.110	$109.89	$0.135	$134.87	0.1430	$142.86	$0.2500	249.75	$0.6100	609.39	$0.8280	$827.17	180/job		$180.0000		$0.1300		$129.8700

6-c		EA	1000	4,999	$300 under 2500	$0.2257/ea above 2500	$300.00	$1,128.27	$0.085	$424.92	$0.135	$4,999.14	0.1430	$714.86	$0.1500	749.85	$0.4300	2,149.57	$0.8280	$4,139.17	$0.1500	$180 Min	$749.8500		$0.1300		$649.8700
6-d		EA	5000	24,999	$0.2057/ea for up to 9999	$.1857/ea for 10000 and above	$2,056.79	$4,642.31	$0.085	$2,124.92	$0.135	$3,374.87	0.1430	$3,574.86	$0.1250	3124.88	$0.3700	9,249.63	$0.8280	$20,699.17	$0.1200		$2,999.8800		$0.1300		$3,249.8700
6-e		EA	25000+		to be quoted upon request				**$0.850**	**$21,250.00**	$0.115	$2,875.00	0.1430	$3,575.00	$0.1100	2750.00	$0.3300	8,250.00	$0.7700	$19,250.00	$0.1100		$2,750.0000		$0.1300		$3,250.0000
7	**Ad Hoc / One-Off Mailing, 8½×11, color, double-sided**																									
7-a	Set Up/Base fee	LS	1		$150.00		$150.00	N/A	$50.000	$50.00	$150/hr		45.0000	$45.00	$250.0000	250.00	$300.0000	300.00	included	$0.00	None		None		$150.0000	$250.0000	$150.0000
7-b		EA	1	999	$300.0000	Small Batch Fee	$300.00	N/A	$0.150	$149.85	$0.145	$144.86	0.1660	$165.83	$0.2750	274.73	$0.6500	649.35	$0.9380	$937.06	180/job		$180.0000		$0.1350		$134.8650
7-c		EA	1000	4,999	$300 under 2500	$0.2457/ea above 2500	$300.00	$1,228.25	$0.085	$424.92	$0.145	$724.86	0.1660	$829.83	$0.1650	824.84	$0.4700	2,349.53	$0.9380	$4,689.06	$0.1500	$180 Min	$749.8500		$0.1350		$674.8650
7-d		EA	5000	24,999	$.2257/ea for up to 9999	$.2057/ea for 10000 and above	$2,256.77	$5,142.29	$0.085	$2,124.92	$0.145	$3,624.86	0.1660	$4,149.83	$0.1350	3374.87	$0.4100	10,249.59	$0.9380	$23,449.06	$0.1200		$2,999.8800		$0.1350		$3,374.8650
7-e		EA	25000+		to be quoted upon request				**$0.850**	**$21,250.00**	$0.125	$3,125.00	0.1660	$4,150.00	$0.1250	3125.00	$0.3700	9,250.00	$0.8800	$22,000.00	$0.1100		$2,750.0000		$0.1350		$3,375.0000
8	**Ad Hoc / One-Off Mailing, 8½×11, B&W, single-sided**																									
8-a	Set Up/Base fee	LS	1		$150.00		$150.00	N/A	$50.000	$50.00	$150/hr		45.0000	$45.00	$250.0000	250.00	$300.0000	300.00	included	$0.00	None		None		$150.0000	$250.0000	$150.0000
8-b		EA	1	999	$300.0000	Small Batch Fee	$300.00	N/A	$0.100	$99.90	$0.135	$134.87	0.1300	$129.87	$0.2350	234.77	$0.5700	569.43	$0.8080	$807.19	180/job		$180.0000		$0.1100		$109.8900
8-c		EA	1000	4,999	$300 under 2500	$0.1857/ea above 2500	$300.00	$937.31	$0.075	$374.93	$0.135	$674.87	0.1300	$649.87	$0.1500	749.85	$0.3650	1,824.64	$0.8080	$4,039.19	$0.1500	$180 Min	$749.8500		$0.1100		$549.8900
8-d		EA	5000	24,999	$.1657/ea for up to 9999	$.1457/ea for 10000 and above	$1,656.83	$3,642.35	$0.075	$1,874.93	$0.135	$3,374.87	0.1300	$3,249.87	$0.1250	3124.88	$0.3000	7,499.70	$0.8080	$20,199.19	$0.1200		$2,999.8800		$0.1100		$2,749.8900
8-e		EA	25000+		to be quoted upon request				**$0.700**	**$17,500.00**	$0.115	$2,875.00	0.1300	$3,250.00	$0.1100	2750.00	$0.2900	7,250.00	$0.7500	$18,750.00	$0.1100		$2,750.0000		$0.1100		$2,750.0000
9	**Ad Hoc / One-Off Mailing, 8½×11, B&W, double-sided**																									
9-a	Set Up/Base fee	LS	1		$150.00		$150.00	N/A	$50.000	$50.00	$150/hr		45.0000	$45.00	$250.0000	250.00	$300.0000	300.00	included	$0.00	None		None		$150.0000	$250.0000	$150.0000
9-b		EA	1	999	$300.0000	Small Batch Fee	$300.00	N/A	$0.110	$109.89	$0.145	$144.86	0.1340	$133.87	$0.2500	249.75	$0.6050	604.40	$0.8980	$897.10	180/job		$180.0000		$0.1150		$114.8850
9-c		EA	1000	4,999	$300 under 2500	$0.2057/ea above 2500	$300.00	$1,028.29	$0.085	$424.92	$0.145	$724.86	0.1340	$669.87	$0.1650	824.84	$0.3800	1,899.62	$0.8980	$4,489.10	$0.1500	$180 Min	$749.8500		$0.1150		$574.8850
9-d		EA	5000	24,999	$.1857/ea for up to 9999	$.1657/ea for 10000 and above	$1,856.81	$4,142.33	$0.085	$2,124.92	$0.145	$3,624.86	0.1340	$3,349.87	$0.1350	3374.87	$0.3300	8,249.67	$0.8980	$22,449.10	$0.1200		$2,999.8800		$0.1150		$2,874.8850
9-e		EA	25000+		to be quoted upon request				**$0.700**	**$17,500.00**	$0.125	$3,125.00	0.1340	$3,350.00	$0.1250	3125.00	$0.3200	8,000.00	$0.8400	$21,000.00	$0.1100		$2,750.0000		$0.1150		$2,875.0000
Optional:																										
10	Rush / expedited handling surcharge				TBD				$200.000		N/A		75.0000		$150.0000		$125.0000		included		N/A				$250.00/10t	Mail 48 hours or less	
11	Additional insert per piece (e.g., flyer added to envelope)				.01/EA				$0.050		$0.100		included		$0.019/0.025	If inserts prvided by One source / Dearborn	$0.2875		$0.0750		$0.0030				0.008/ea	Print is additional	
12	Data processing / variable data handling fee				$0.0100				$0.005		included		included		$0.0000		included		included		included				$0.0000	included in set up	
13	NCOA / address verification processing fee				$0.3/HIT				$0.005		included		included		$0.0000		included		$0.0100		No charges for even 48 months				$0.2500	Per Updated record	
14	Reprinting due to City-provided file error				SAME AS ORIGINAL				Actual Cost				cost is same as original print file		see quotation		City pays for reprint		printing & postage		20% Discount				per pricing table		
15	Reprinting due to vendor error				N/C				No Cost				free		$0.0000		vendor will reprint no charge		reprint and mail would be on Remkin		No charges at all				0 +/_	Based on Error	
16	Other (please describe any other services or options you provide):				SEE QUOTATION FOR PROPOSED SERVICES								N/A				see below remark				0.18/record				$0.621/Ea Please Refer to quotation quotation		
REMARKS					#Total is always based on the Max qty value				For item 16, please check quotation Items 5-8, Total is based on the Max. qty		For item 10- 16, please check quotation Items 5-9, Total based on the Max. qty		#For item 16, please check quotation. #Items 5-9, Total is based on the Max. qty		#For item 16, please check quotation. #For quantity below 999, please check minimum order in quotation #Items 5-8, Total is based on the Max.		#for item 16, informational mailers, marketing materials, kitting, assembly, warehousing/storage, inventory control, mailing services #Items 5-8, Total is based on the Max. qty		#Item 16: Secure email,sms,mms,certified mail, custom reporting,document design,customer servic				#Items 5-8, Total is based on the Max. qty		

PART II — BID RESPONSE FORM

Complete all sections. Return this entire document as your bid response.

A. VENDOR INFORMATION

Company Name:	Renkim Corporation
Mailing Address:	13333 Allen Rd
City, State, ZIP:	Southgate, Mi 48195
Primary Contact:	Bobbie Blue
Title:	Director of Business Development
Phone:	517-281-2284
Email:	bblue@renkim.com
Website:	www.renkim.com
Years in Business:	44

B. PRICING

All prices must be per-piece unless otherwise noted. Unit pricing must exclude postage — postage is advanced by the vendor and billed as a separate pass-through line item on monthly invoices. Enter N/A if a field does not apply.

B.1 Standard Service Pricing

Service	Unit Price (per piece)	Setup / Plate Fee	Min. Order Charge	Notes / Assumptions
Residential Water Bill – Option 1 -127,350 est. per year -Color, 8½×11, bottom perforated, **single-sided** **-**Printed, folded, inserted into #10 envelope with return envelope	$0.828	included	n/a	Includes printing, folding,insert,presort
Residential Water Bill – Option 2 -127,350 est. per year -Color, 8½×11, bottom perforated, **double-sided** **-**Printed, folded, inserted into #10 envelope with return envelope	$0.938	included	n/a	Includes printing, folding,insert,presort
Commercial Water Bill – Option 1 14,640 est. per year -Color, 8½×11, bottom perforated, **single-sided** **-**Printed, folded, inserted into #10 envelope with return envelope	$0.828	included	n/a	Includes printing, folding,insert,presort
Commercial Water Bill – Option 2 14,640 est. per year -Color, 8½×11, bottom perforated, **double-sided** **-**Printed, folded, inserted into #10 envelope with return envelope	$0.9380	included	n/a	Includes printing, folding,insert,presort

B.2 Postcard and Ad Hoc Mailing Pricing

For postcards and ad hoc / one-off mailings, fill in all that apply. If you offer tiered pricing, use the quantity ranges below.

Service	Setup / Base Fee	Per Piece 1–999	Per Piece 1,000–4,999	Per Piece 5,000–24,999	Per Piece 25,000+
Postcard, 4×6, color, double-sided	included	$0.8385	$0.8385	$0.8385	$0.8385
Ad Hoc / One-Off Mailing, 8½×11, color, **single-sided**	included	$0.8280	$0.8280	$0.8280	$0.7700
Ad Hoc / One-Off Mailing, 8½×11, color, **double-sided**	included	$0.9380	$0.9380	$0.9380	$0.8800
Ad Hoc / One-Off Mailing, 8½×11, B&W, **single-sided**	included	$0.8080	$0.8080	$0.8080	$0.7500
Ad Hoc / One-Off Mailing, 8½×11, B&W, **double-sided**	included	$0.8980	$0.8980	$0.8980	$0.8400

B.3 Additional Services and Surcharges

List any additional fees that may apply. Enter $0.00 or N/A if not applicable.

Item	Price / Rate	Notes
Rush / expedited handling surcharge	included	
Additional insert per piece (e.g., flyer added to envelope)	$0.075	
Data processing / variable data handling fee	included	
NCOA / address verification processing fee	$0.01	
Reprinting due to City-provided file error	printing and postage	
Reprinting due to vendor error	reprint and mail would be on us	
Other (please describe any other services or options you provide):	Type text here	Secure email,sms,mms,certified mail, custom reporting,document design,customer service

C. TURNAROUND TIME AND SCHEDULING

Turnaround time is measured from the City's final approval of the digital proof to USPS drop/acceptance. Specify business days.

C.1 Standard Turnaround Time by Service Type

Service	Standard Turnaround (business days)	Maximum Capacity per Run
Residential Water Bill	1	1mm
Commercial Water Bill	1	1mm
Postcard, 4×6	1	1mm
Ad Hoc / One-Off Mailing	2	n/a

C.2 Rush / Expedited Service

Do you offer rush / expedited turnaround?	☑ Yes ☐ No
If yes, minimum rush turnaround time (business days):	2 - 3 business days
Maximum advance notice required for scheduling a rush job:	2 - 3 business days

C.3 File Submission Cutoffs

File submission cutoff time to ensure same-day processing start:	3:00 pm EST
What happens if a file is received after the cutoff?	exceptions can be made or next day processing
Can you accommodate same-day proof approval and next-day processing?	☑ Yes ☐ No

D. PROOFING, APPROVAL, AND FILE SUBMISSION WORKFLOW

D.1 Proofing Process

Do you provide a digital proof before every print run?	☑ Yes ☐ No
Format of digital proof provided:	Secure PDF (hard copy available on request)
How many rounds of revisions are included before additional charges apply?	Reasonable revisions included: charges only apply for major scope changes
What is the typical time from file submission to proof delivery?	Typically within one business day, often same day for standard jobs
What is your process when the City requests a change after approving a proof?	Production is paused if possible, revisions made, and a new proof is issued for approval.

D.2 Online Portal / File Submission

Do you provide an online portal for file submission, proofing, and job tracking?	☑ Yes ☐ No
Portal name / URL (or describe if proprietary):	Renkim Vision - secured proprietary client portal
What functions does the portal support?	File upload, proofing, job tracking, document archive, mail tracking
Can the City view real-time status of a job in production?	☑ Yes ☐ No
What file formats do you accept for submission?	PDF, CSV, JSON, TXT, Excel, and other standard formats
How are files transmitted to your facility (beyond the portal)?	SFTP, encrypted email, API
Dedicated account rep assigned to this contract?	☑ Yes ☐ No
How will the City communicate change requests or special instructions?	Through a dedicated account manager via email, or Renkim Vision

E. DATA SECURITY AND PRIVACY

How is the City's customer data secured in transit and at rest?	Data is encrypted using PGP in trnsit and Townsend encryption while stored and prcessed
Do you hold any data security certifications (SOC 2, ISO 27001, etc.)?	SOC 2 Type II PCI DSS Certified
How long do you retain the City's customer data after a job is complete?	Client data is retained for 45 days unless otherwise specified by contract
What is your policy and procedure in the event of a data breach?	Formal Inciodent Security Response Team (SIRT) detects, contains,investigates, notifies,and mediates incidents
Will any subcontractors or third parties have access to the City's data?	☑ Yes ☐ No
If yes, identify subcontractors and describe data handling agreements:	IDI may preform approved hygiene services, all vendors undergo due dilligence

F. MAIL PROCESSING AND POSTAGE

Do you hold an active USPS bulk mail entry unit (BMEU) permit?	☑ Yes ☐ No
Can you process mailings under the City's postage permit account?	☑ Yes ☐ No
Do you provide a USPS acceptance / postage manifest after each drop?	☐ Yes ☑ No
Is CASS certification / address validation included in your standard service?	☑ Yes ☐ No
Do you offer NCOA (National Change of Address) processing?	☑ Yes ☐ No
Do you offer IMB (Intelligent Mail Barcode) tracking?	☑ Yes ☐ No
How do you handle and report returned / undeliverable pieces to the City?	Returned mail is reported back through return files and provided with applicable USPS reason codes

G. REFERENCES

Provide a minimum of three (3) references from current or recent clients with similar scope (municipal utility billing preferred).

Reference 1

Organization:	City of Wyandotte
Contact Name:	Heather Zagor
Phone / Email:	734-324-7190 hzagor@wyoandottemi.gov
Services Provided:	Water bills, Tax assesment, cable bills
Approx. Annual Volume:	240,000

Reference 2

Organization:	City of Southgate
Contact Name:	Doug Drysdale
Phone / Email:	734-258-3074 ddrysdale@southgatemi.gov
Services Provided:	Tax assessment, water bills
Approx. Annual Volume:	120,000

Reference 3

Organization:	City of St. Clair Shores
Contact Name:	Vicky Shipman
Phone / Email:	586-447-3357 vickys@scsmi.net
Services Provided:	Tax assessment, water bills
Approx. Annual Volume:	180,000

H. EXCEPTIONS AND DEVIATIONS

List any exceptions or deviations from the specifications or terms in this RFB. If none, state “None.” The City reserves the right to reject bids with material exceptions. You may also use this space to note any other comments.

Section	Exception / Deviation	Proposed Alternative
n/a		

I. CERTIFICATION AND SIGNATURE

By signing below, the authorized representative of the vendor certifies that:

- All information provided in this bid response is true, accurate, and complete.
- The vendor has the legal authority and capacity to enter into a contract with the City of Dearborn Heights.
- The vendor has read, understands, and agrees to the terms and conditions set forth in this RFB.
- The pricing provided is firm for a minimum of ninety (90) days from the bid submission deadline.
- No collusion or conflict of interest exists with respect to this bid.

Authorized Signature:	
Printed Name:	Bobbie Blue
Title:	Director of Business Development
Date:	06/29/26

WOLVERINE SOLUTIONS GROUP

Printing and Mailing Services — Water Bills and Related Mailings

Submitted To:

City of Dearborn Heights
RFP Intent to Bid: 07.2026
Rachel LaPointe, rclapointe@dearbornheightsmi.gov

Due Date: 07/02/2026 4:00 PM

Submitted By:
Stacey Blue | Senior Sales Executive
313.871.3547 | sblue@wolverinemail.com | wolverinemail.com
1601 Clay Street, Detroit, MI 48211

Structure: city
RFP Category: Utility Statements

Table of Contents

Executive Introduction 4
Our Founding Commitment and Evolution 5
Why Wolverine Is the Right Partner 6
Company Overview & Qualifications 7
Management Summary 7
Qualifications 7
Experience 8
Wolverine Highlights 10
Corporate Capacity 10
Staffing 11
Security, Compliance & Certifications 12
Confidentiality & Cybersecurity Framework 13
Data Transmission Security 13
Data at Rest & Access Controls 13
Physical & Production Security 13
Network & Endpoint Security 13
Data Retention & Destruction 13
Workforce Accountability 13
Project Understanding & Approach 15
Understanding of the Project 15
Proposed Implementation Plan 17
Implementation Timeline (6 Weeks) 18
Project Deliverables 19
Post Go-Live Support & Customer Service 20
Customer Service & Issue Escalation 20
Production Cutover Plan 21
Disaster Recovery & Business Continuity 21
Wolverine Connect™ Client Portal 22
Portal Walkthrough 28
WSG Electronic Payments Platform 33
Secure, Flexible & Full-Featured 33
Reach Customers on Their Own Terms 33
The WSG Platform Advantage 34
Reporting, Administration & Integration 35
Security & Compliance 35

Pricing & Project Timeline 37
Frequently Asked Questions 38
Assumptions & Closing Statement 40
Assumptions 40

Executive Introduction

Dear Evaluation Committee,

On behalf of Wolverine Solutions Group, it is our privilege to present this formal response to your Request for Proposal. We appreciate the opportunity to be considered as your strategic partner for the secure, accurate, and timely printing and mailing of Water Bills and Related Mailings, communications that are foundational to public trust and operational effectiveness within any municipality or utility district.

WHY WOLVERINE

48+ years serving government agencies, municipalities & all other regulated industries

Detroit-based | Capacity: 1.5+ million documents per day

SOC 2 Type II Certified • FSC Certified • USPS Seamless Acceptance • PCI-DSS Aligned

Proprietary Wolverine Connect™ portal: real-time visibility, proofing, tracking & reporting

Single-source, end-to-end solution, no subcontractors for any core services

Unmatched Experience in Transactional Communications

Since our founding in 1978, Wolverine Solutions Group has remained focused on a singular mission: delivering compliant, timely, and high-integrity print and mail communications for clients with mission-critical requirements. We have worked with cities, counties, state agencies, healthcare providers, financial institutions, and utility companies to streamline document production and eliminate risk from the communication chain.

Our decades of experience have taught us that every client has different needs, and every file has different complexities. We maintain a highly adaptable workflow capable of handling virtually any data format, variable logic rule set, or billing structure, whether you use a legacy billing platform, a modern ERP, or a third-party billing integrator.

Scalable Infrastructure with High-Volume Output

Wolverine operates secure, high-capacity production facilities in Southeast Michigan, with the infrastructure to produce between 1.5 million and 2.5 million critical documents per day. We own the entire workflow end-to-end, controlling quality, timing, and final delivery of every job. All outbound mail is dropped at the USPS Metroplex facility in Pontiac, Michigan, one of the largest USPS mail processing and distribution centers in the Midwest, ensuring faster in-home delivery windows and stronger predictability for billing cycles across the country.

Our Founding Commitment and Evolution

Wolverine Solutions Group was founded in 1978 with a singular focus: to provide mission-critical print and mail services to clients for whom accuracy and timeliness are non-negotiable. In nearly five decades of continuous operation, that focus has never wavered. What has changed is the sophistication of our technology, the depth of our compliance framework, and the breadth of industries we serve, but the core commitment to getting it right, every time, remains unchanged.

Over the decades, Wolverine has grown from a regional print and mail provider into one of the most trusted transactional communications partners in the Midwest. We have invested consistently in people, technology, and infrastructure, not to grow for growth's sake, but to ensure that we can always meet the escalating demands of the clients who depend on us. Today, our facilities span more than 250,000 square feet across three secure production locations in Southeast Michigan, our workforce is experienced and specialized, and our technology infrastructure is purpose-built for the kind of high-stakes, high-volume work that utilities and municipalities require.

We have served clients in virtually every regulated industry: electric, gas, and water utilities; municipalities and county governments; state agencies; healthcare networks; financial institutions; insurance providers; and nonprofit organizations. Each of these relationships has deepened our understanding of what it means to handle sensitive data responsibly, produce documents with zero margin for error, and deliver communications within tight regulatory windows. That accumulated expertise is what we bring to this engagement.

Technology-Driven Transparency Through Wolverine Connect™

Wolverine Connect is our proprietary, client-facing production dashboard providing authorized users real-time access to project status, job proofs, production logs, and mail tracking data. Key features include:

- Online proofing and approval with full version history and change logs
- Real-time production tracking, from file receipt through USPS induction
- Piece-level mail tracking via Intelligent Mail Barcode (IMb) technology
- Historical job data for audit, trend analysis, and constituent inquiries

View our Wolverine Connect introductory video:

https://youtu.be/1VjaTD_-j5I

A Strategic Partner for Long-Term Success

Many of our clients have been with us for 10, 15, and even 40+ years; not because of long-term contracts, but because of the trust we have earned. We approach every new relationship with the intention of making your operations smoother, your communications more effective, and your internal team more empowered. Our onboarding process includes a dedicated project manager, technical analyst, and client success representative from day one.

Why Wolverine Is the Right Partner

When evaluating responses to this RFP, the city should be looking for a partner that demonstrates not only technical capability, but operational maturity, and a genuine understanding of the critical communications environment. Wolverine Solutions Group delivers on all fronts.

Experience that is directly applicable. We have managed complex programs for municipalities throughout Michigan and across the country for decades. We are intimately familiar with the complexities of multi-cycle mailings, exception handling, complex letter workflows, and the operational cadence that municipalities depend on to maintain revenue continuity.

Infrastructure that eliminates single points of failure. Wolverine owns and operates two geographically separate production facilities, ensuring that no single disruption can compromise your billing cycle. Our redundant equipment, immutable cloud-based backups, and documented recovery procedures mean that continuity is not aspirational; it is engineered.

Technology that sets us apart. Wolverine Connect, our proprietary client portal, gives clients real-time visibility into every stage of the production lifecycle. This is not a third-party tracking tool bolted onto our process; it is a platform we built and continue to enhance based on direct client feedback, because we believe that transparency is the foundation of every strong partnership.

A culture of accountability. Wolverine is privately held, which means our leadership is directly involved in client relationships. We do not have layers of bureaucracy between our executive team and the clients we serve. When you have a question, a concern, or a time-sensitive need, you will have a direct line to the people who can act on it immediately.

Sincerely,

Stacey Blue
Senior Sales Executive
Wolverine Solutions Group
313.871.3547 Direct
313.399.7772 Mobile
sblue@wolverinemail.com

Company Overview & Qualifications

Management Summary

Legal Name	Wolverine Mailing, Packaging, Warehouse, Inc.
DBA	Wolverine Solutions Group
Address	1601 Clay Street, Detroit, MI 48211
Website	www.wolverinemail.com
Main Phone	(313) 873-6800
Primary Contact	Stacey Blue, Senior Sales Executive
Direct Phone	(313) 871-3547
Email	sblue@wolverinemail.com
Founded	1978
Facilities	Three secure facilities | 250,000+ sq ft combined
Daily Capacity	1.5 to 2.5 million pieces per day
FEIN	38-2233061
D&B Number	09-160-7481

Wolverine Solutions Group is a nationally respected leader in high-volume business-critical communications. We operate in-house across three full shifts with no reliance on third-party subcontractors for core services.

Qualifications

Our team brings deep expertise in managing transactional documents across key disciplines:

- Data processing and variable data composition
- High speed inkjet web and cut-sheet printing capabilities
- Document integrity management and chain-of-custody procedures
- High-speed mail insertion and postal logistics
- Client program management and regulated compliance workflows

Experience

Wolverine Solutions Group has extensive experience supporting counties, cities, appraisal districts, and assessment offices across the United States with reliable, accurate, and secure printing and mailing of government documents. Since 1978, Wolverine has partnered with public sector organizations to produce annual Tax Statements, Notices of Assessment, Personal Property Returns, Utility Statements, and a wide range of statutory communications that require absolute precision and predictable service. Our long-standing municipal portfolio demonstrates our ability to manage programs of every size, from high-volume jurisdictions processing hundreds of thousands of records to smaller municipalities generating fewer than ten thousand statements each year.

Wolverine's production environment is built for both scale and flexibility. Our facilities operate with the capacity to produce between one million and two million printed and mailed pieces per day across multiple high-speed inkjet web presses, sheet-fed production presses, and automated inserting platforms. This capacity allows Wolverine to comfortably manage peak seasonal workloads associated with assessor cycles while maintaining full-service levels for year-round government clients. At the same time, our ability to dynamically allocate equipment, staffing, and workflows ensures that smaller municipal customers receive the same level of attention, accuracy, and turnaround time as large jurisdictions.

Our experience includes handling complex data structures from government systems, including text-based tax data, state-mandated form templates, and multi-page PDF outputs. Wolverine uses enterprise-grade workflow software, secure data-exchange platforms, and industry-leading hardware to ensure that every document is processed correctly, matched accurately, printed cleanly, and mailed according to the precise timing needed for taxpayer notification requirements. We routinely process projects that involve multi-color forms, tri-fold mailers, window envelopes with official tax markings, nested informational inserts, and strict statutory deadlines. Each job proceeds through layered integrity checks, automated barcode matching, color and layout quality controls, and full audit tracking.

Wolverine's ability to scale is supported by our investment in advanced technology, including high-speed inserters with intelligent match verification, G7-certified print systems, and secure SOC 2 Type II audited data processes. These capabilities allow us to maintain accuracy, speed, and reliability across programs of any size. Whether the Utility Statements requires the production of more than one hundred thousand Notices of Assessment or a smaller volume of less than ten thousand tax statements, Wolverine is equipped to deliver consistent quality, dependable capacity, and a seamless client experience.

Wolverine's expertise aligns directly with the requirements outlined in the City of Dearborn Heights RFP. We understand the importance of accurate data processing, secure file handling, on-time delivery, and strict adherence to statutory communication deadlines. Our team manages government programs every year that follow similar cycles, similar technical requirements, and similar expectations for efficiency and flawless execution. Wolverine Solutions Group is confident in its ability to deliver a full-service municipal print-and-mail program that meets or exceeds the expectations of City of Dearborn Heights.

Our production environment supports:

- Multiple high-speed inkjet web presses, sheet-fed presses, and automated inserting platforms
- Complex data structures including text-based billing data, state-mandated templates, and multi-page PDFs
- Multi-color forms, tri-fold mailers, window envelopes, nested informational inserts, and strict statutory deadlines
- G7-certified print systems with SOC 2 Type II audited data processes

Wolverine Highlights

Corporate Capacity

Wolverine maintains the stability necessary to support a multi-year engagement of this size and scope. Key capacity highlights:

- Three production facilities in Southeast Michigan (Detroit + Sterling Heights + Taylor) totaling 250,000+ sq ft
- Fully in-house operations: print, insert, postal processing, data handling, and QC, with no need for subcontractors
- Infrastructure that accommodates print and mail cycles of any size and scope
- Daily printing capacity of over 3,750,000 documents
- Average daily mail quantity of 1,500,000 to 2,500,000 communications
- Built-in redundancy across print and inserting lines to rebalance quickly during overlaps or surges
- USPS Optional Procedures and Seamless Acceptance certification; faster mail entry, fewer delays

Staffing

Each client program is supported by a structured team aligned to their unique requirements:

Role	Responsibilities & Availability
Project Manager	Single point of contact throughout implementation; owns timeline, communication, milestone tracking, risk/issue management, and all project artifacts. Available 8 AM–5 PM EST.
Technical Lead	Oversees system integration, XML data mapping, composition logic, and infrastructure configuration. Primary liaison with BWL IT and CIS teams.
Integration Specialists	Hands-on configuration of data workflows, XML mapping, and testing support. Validate data structures and troubleshoot end-to-end processing.
QA Lead & Analysts	Develop and execute comprehensive test plans across document outputs, file return processes, print workflows, and system integrations. Document all results.
Production Manager	Oversee all print and mail activities; ensure daily processing, quality control, and SLA compliance. Manages production staff and operators.
Postal Operations Lead	Presort optimization, USPS Seamless Acceptance compliance, mail.dat documentation, NCOA/CASS oversight, and quarterly postal performance reviews.
Client Services Manager	Primary post-go-live liaison; manages day-to-day communication, coordinates requests, and oversees issue resolution and account performance.
Senior Account Leadership	Executive oversight, program governance, and escalation point for operational, compliance, or scheduling matters.

All dedicated resources supporting your engagement will be based in Michigan (Eastern Time Zone) and available during business hours of 8:00 AM–6:00 PM EST without exception.

Security, Compliance & Certifications

Certifications Overview

Certification	Description & Relevance
SOC 2 Type II	Annual independent third-party attestation confirming the effectiveness of Wolverine's controls across security, availability, processing integrity, confidentiality, and privacy. Updated annually; available to BWL under mutual NDA.
FSC® Certified	Certified sustainable material sourcing. Wolverine is authorized to apply the FSC logo to printed materials upon request, supporting BWL's sustainability objectives.
SBE Certified	Certified Small Business Enterprise, supporting public sector supplier diversity requirements.
USPS Seamless Acceptance	Awarded only to mailers demonstrating exceptional accuracy, compliance, and operational integrity. Allows direct mail entry into the USPS network without manual verification, faster induction, fewer delays, real-time monitoring.
USPS Full-Service IMb	Intelligent Mail Barcode tracking from point of entry through final delivery scan. Provides complete postal traceability and supports piece-level visibility in Wolverine Connect.
PCI-DSS Aligned	All payment processing components operate within a PCI-compliant environment. Sensitive financial data protected through tokenization, encryption, and secure authentication.
NIST Cybersecurity Framework	Wolverine's cybersecurity controls align with NIST guidance for identifying, protecting, detecting, responding to, and recovering from security events.
Municipal / State Licensing	Wolverine will promptly secure any Board- or State-specific licenses, permits, or registrations required upon contract award.

Confidentiality & Cybersecurity Framework

Wolverine Solutions Group maintains a comprehensive confidentiality and cybersecurity framework built to protect sensitive customer, billing, and operational data throughout the entire print and mail lifecycle. Security is not a feature or an add-on at Wolverine, it is embedded into every layer of our people, processes, and technology.

Data Transmission Security

- All client data received through secure, encrypted transfer methods including SFTP with controlled authentication and access restrictions
- Data in transit protected using SFTP (SSH, AES-256 or better) or FTPS (TLS 1.2 or better)
- All inbound data files received from clients are PGP-encrypted; all outbound files returned to clients are also PGP-encrypted

Data at Rest & Access Controls

- Data at rest protected using AES-256 encryption within secure, access-controlled environments
- Role-based access controls ensure employees access only the data required for their specific job functions
- User access reviewed regularly and adjusted as roles change or access is no longer required
- Multi-factor authentication enforced on all client-facing and production systems

Physical & Production Security

- Production areas access-controlled, monitored, and restricted to authorized personnel
- Printed materials containing customer data handled within secure production zones with documented chain-of-custody
- Exception documents and reprints tracked and reconciled to prevent unauthorized duplication or disclosure

Network & Endpoint Security

- Layered network security including firewalls, malware protection, intrusion detection, and continuous monitoring
- Regular system updates, patch management, and vulnerability testing to maintain a hardened environment
- All security incidents governed by a formal incident response process: containment, investigation, communication, and corrective action

Data Retention & Destruction

- All relevant data retained based on client retention needs
- Automated lifecycle management ensures data is securely stored for the required duration and then systematically purged
- Secure deletion and controlled archival processes prevent data from being retained beyond required periods

Workforce Accountability

- All employees bound by confidentiality agreements
- Ongoing security awareness training and internal audits reinforce confidentiality obligations

Technology Standards & Data Requirements

Wolverine fully meets and exceeds expected technology standards:

- All sensitive data is encrypted at rest (AES-256) and in transit (SFTP/SSH or TLS 1.2+)
- Encryption on all files received from and returned to clients
- Data retention: (up to) 365 days with automated lifecycle management and secure purging
- Batch process automation with built-in failure/anomaly handling, monitoring, and alerting
- Redundant systems and well-defined operational procedures ensuring high availability
- Barcode recommendation: 2D barcodes over AIAG B-3 linear formats; greater data density, smaller footprint, and support for advanced QC including piece-level integrity tracking, automated document matching, and full job reconciliation
- Enterprise postal processing and composition software platforms

Project Understanding & Approach

Understanding of the Project

Wolverine Solutions Group understands that the city is seeking a reliable, secure, and experienced partner to provide end-to-end print and mail production services for residential and commercial water billing communications, as well as various ad hoc mailings and postcard campaigns. These communications serve as a critical link between the city and its utility customers, making accuracy, timeliness, data security, and postal efficiency essential components of a successful program.

Based on our review of the RFP, the city requires a vendor capable of receiving print-ready files, producing high-quality full-color documents, performing all required finishing services including folding and perforating, inserting return envelopes and additional materials as directed, and preparing mail for USPS acceptance. The selected vendor must also provide address hygiene services, including CASS certification and National Change of Address (NCOA) processing, while ensuring compliance with all applicable USPS regulations. In addition, the city seeks a secure and efficient workflow that includes electronic proofing, online job management capabilities, and transparent tracking throughout the production process.

We recognize that the city's residential and commercial water bills are recurring customer communications that must be processed accurately and delivered within established schedules. Any delay, production error, or data integrity issue can negatively impact customer service, payment collection, and public confidence. As such, the city requires a production partner with proven operational controls, redundant production capabilities, rigorous quality assurance procedures, and extensive experience managing high-volume municipal billing programs.

Wolverine Solutions Group is uniquely qualified to fulfill these requirements. For nearly five decades, we have provided secure print and mail solutions for local governments, counties, utilities, school districts, special districts, and other public-sector organizations throughout the United States. Our organization currently supports approximately 85 counties and nearly 700 cities, townships, villages, school districts, and governmental entities with critical communications including utility bills, tax statements, assessment notices, election materials (including election ballots, absentee voter mailing, and voter registration cards), invoices, notices, and other time-sensitive documents.

We understand that the city will provide customer data containing personally identifiable information and that maintaining the confidentiality, integrity, and security of this information is paramount. Wolverine utilizes documented security controls, restricted-access production environments, secure file transfer protocols, role-based system permissions, and comprehensive quality control procedures designed to protect sensitive customer information throughout the production and mailing process. We fully understand that city data may only be used for the purpose of fulfilling the requirements of this contract and must be handled in accordance with all applicable privacy and security requirements.

We further understand the importance of postal optimization and compliance. Our team manages millions of mail pieces annually and maintains extensive expertise in USPS regulations, postal preparation requirements, address quality management, and postage optimization strategies. We maintain active USPS mailing capabilities and can utilize either our permits or the city's permit structure, depending on the city's preference. All mailings are prepared in accordance with current USPS standards and verified through established quality control procedures prior to acceptance.

Ultimately, Wolverine Solutions Group views this engagement as more than a print and mail project. We view it as a partnership focused on ensuring the city's residents and businesses receive accurate, professional, and timely communications while providing city staff with responsive customer service, operational transparency, and confidence that every mailing is executed correctly. Our experience supporting mission-critical municipal communications positions us to deliver a secure, efficient, and dependable solution that meets the city's expectations today and scales with its future needs.

Proposed Implementation Plan

Work Plan Overview

Wolverine's proposed implementation is organized into four phases designed to build sequentially, minimize risk, and ensure a fully tested, smooth go live. A dedicated Project Manager oversees all phases as the single point of accountability.

Phase 1 — Due Diligence

Wolverine collaborates directly with clients to gather all critical information before any production or automation begins:

- Collect file types, data structures, and naming conventions for seamless integration
- Review current invoice templates, statement layouts, inserts, and supplemental documents
- Evaluate production schedules, delivery timelines, and communication preferences
- Establish secure SFTP endpoints, encrypted directories, SOC 2 controls, and file-transfer monitoring

Phase 2 — Automation Build

All requirements documented, Wolverine configures automated workflows for speed and precision:

- Build transformation scripts, mapping documents, barcode logic, insert rules, and reporting structures
- Create business rules ensuring accuracy in variable data printing and intelligent inserting
- Integrate USPS-certified address verification and postal optimization tools
- Configure e-billing HTML templates, tracking, bounce handling, and test lists

Phase 3 — User Acceptance Testing

Client confirms the solution meets all operational, technical, and design expectations before go-live:

- Generate test files simulating client data; produce sample bills, envelopes, and inserts for review
- Verify formatting, accurate data mapping, and compliance with client branding requirements
- Test barcoding, postal optimization, and file processing logic
- Board provides feedback; revisions incorporated until full satisfaction is achieved
- USPS validation: IMb readability, CASS, forwarding logic

Phase 4 — Go Live & Stabilization

First official live data files processed through automated workflows:

- Operations and client service teams monitor every aspect of the first production runs
- Real-time job visibility through Wolverine Connect for the Board throughout
- Daily alignment calls during transition period with the Project Manager
- Heightened QC staffing on print, insert, and metering lines; close USPS tracking monitoring

Implementation Timeline (6 Weeks)

Phase 1: Project Initiation & Discovery Weeks 1–2

- Kickoff meeting & stakeholder alignment
- Requirements gathering & data review
- Project plan finalization
- Secure file transfer channel setup

Phase 2: Design & Architecture Weeks 3

- Data mapping & transformation logic
- Document composition design & bill template refinements
- System architecture & integration design
- Technical specifications & documentation

Phase 3: Build & Configuration Week 4

- Template development & system configuration
- Secure file transfer setup & PGP key exchange
- Wolverine Connect configuration
- Electronic presentment platform setup

Phase 4: Testing & Validation Week 5

- Unit testing, integration testing, and UAT
- Physical print & insert sample testing with Board approval
- E-billing and USPS validation tests
- Joint validation sessions across Dev, Test, and Prod environments

Phase 5: Production Readiness & Cutover Week 6

- Final system validation & production environment configuration
- Cutover planning, execution & go-live approval
- Client staff training on Wolverine Connect and presentment tools

Phase 6: Go-Live & Stabilization Week 6

- Initial production runs with enhanced monitoring
- Daily alignment calls & issue resolution
- Transition to fully steady-state operations

Project Deliverables

Wolverine will deliver a complete and structured set of project artifacts, documentation, and trained systems in fulfillment of all deliverables outlined the city. The following table confirms Wolverine's commitment to each required deliverable:

Deliverable	Wolverine's Approach
Project Kickoff Meeting with Presentation	Conducted immediately upon contract execution; covers objectives, scope, timeline, roles, and protocols
Project Management Plan & Schedule	Formal plan developed by assigned Project Manager; includes milestones, deliverables, go-live dates, and resource assignments
Qualified Project Manager & Standard PM Artifacts	Dedicated PM produces Project Charter, Scope Document, detailed Project Plan/Schedule, Risk & Issues Log, Communication Plan, and weekly Status Reports
Bi-Weekly Status Reports During Implementation	Formal written status reports delivered on schedule; includes progress, risks, issues, and upcoming activities
Technical Specification Document / XML Schema	Developed in collaboration with BWL IT and CIS teams; covers data mapping, composition specs, and integration
Design Documents (Network Diagrams)	Network diagrams, data flow diagrams, and system architecture documentation developed and reviewed
Systems Configured in Dev, Test, and Prod Environment	Each environment configured and validated through joint validation sessions
Technical Documentation, Software Configuration	Comprehensive documentation of all software configuration components
Technical Documentation, Equipment Configuration	Comprehensive documentation of all production equipment configuration
Test Plan with Input / Data Requirements	Full test plan developed; includes scenarios, data inputs, expected outputs, and validation criteria; joint sessions across all environments
System Test Results	All test results documented and provided to client; all defects tracked through resolution prior to go-live approval
User Documentation	Step-by-step guides and reference materials for all system components including Wolverine Connect
Production Transition Plan	Detailed cutover plan with tasks, responsibilities, timing, dependencies, and contingency measures
Production Transition Training Sessions	Hands-on training sessions for client staff covering all operational workflows and system functionality
Web Portal (Wolverine Connect)	Fully configured per all requirements including tracking and reporting
User Training for Web Portal	Structured training in live virtual, in-person, or pre-recorded formats; ongoing support through dedicated Client Services

Post Go-Live Support & Customer Service

Post Go-Live Support Plan

Wolverine's post go-live support is structured in two phases:

Stabilization Period (Days 1–60): Heightened monitoring of all workflows; data intake, file-to-PDF generation, file returns, print/mail production, and electronic presentment. Daily or weekly status meetings per client. Dedicated technical and operational resources for rapid issue resolution.

Steady-State Operations (Duration of Contract): Dedicated Client Services Manager as primary contact. Ongoing monitoring, production management, reporting/analytics, troubleshooting, and quarterly performance reviews. Support for document messaging updates, performance tuning, and process improvement initiatives.

SUPPORT HOURS & ESCALATION

All dedicated resources available 8:00 AM–6:00 PM EST, Monday–Friday

Defined escalation path: Client Services Rep → Senior Operations / Account Leadership → Executive

All issues documented, root-cause analyzed, and confirmed resolved with follow-up to prevent recurrence

Customer Service & Issue Escalation

Wolverine's customer service model emphasizes direct access, continuity of personnel, and defined escalation paths:

- Every client has a named Account Manager and Client Services Representative, no general support queues
- Self-service visibility via Wolverine Connect for routine inquiries (status, proofs, tracking)
- Issues escalated at the lowest appropriate level; critical issues receive immediate executive attention
- Trends in inquiries and production exceptions reviewed regularly for continuous improvement

Production Cutover Plan

Wolverine's cutover plan ensures a seamless, zero-disruption transition to live operations:

- Formal readiness assessment to review all defects resolved and formal approvals obtained before cutover
- Final end-to-end validation using production-level data across all workflows
- Dedicated resources across project management, technical operations, and production teams engaged throughout initial run
- Real-time validation checkpoints: file integrity, document accuracy, piece counts, mail induction confirmation
- Pre-defined contingency and rollback procedures; alternative workflows activated if unexpected issues arise
- Post-cutover review with client to evaluate performance and confirm all objectives met

Disaster Recovery & Business Continuity

Recovery Time Objective	Recovery Point Objective
< 4 Hours	**< 15 Minutes**

Infrastructure

- Dual production facilities (Detroit + Sterling Heights + Taylor, MI), geographically separated
- 250,000+ sq ft combined production capacity
- Fully immutable, cloud-based backups, cannot be altered, overwritten, or deleted once created
- Continuous replication of print-ready files, job control data, and production configurations
- Documented recovery procedures with cross-trained personnel for operational continuity

Wolverine Connect™ Client Portal

Wolverine Connect is our secure, web-based client portal providing transparency, control, and reporting across the entire print and mail lifecycle. No special software installation required, accessible via any modern browser on desktop, tablet, or mobile. All activity is time-stamped and logged for audit purposes.

Feature	Capability
Role-Based Logins & MFA	Configurable permissions per user; multi-factor authentication; encrypted transmission; session timeout; IP monitoring; comprehensive audit logging
Executive Dashboards	High-level production cycle status, volume summaries, postage metrics, USPS delivery statistics, and exception reporting, at a glance
Online Proofing & Approval	Secure electronic review and approval of print-ready files; time-stamped audit trail; production does not begin until approval is recorded
Real-Time Production Visibility	Continuous status tracking from data receipt through mail induction; time-stamped milestones; eliminates need for manual status inquiries
USPS Mail Tracking	IMb-based delivery visibility: mail entry confirmation, USPS processing activity, delivery performance trends, and in-home timing statistics
Reporting & Data Export	Production summaries, volume tracking, postage analysis, performance metrics; filterable by date/cycle; exportable for financial reconciliation and audits
Admin User Management	Add, modify, and offboard client users; manage permissions; all access changes fully auditable
Bill Messaging Updates	Client staff can independently update bill messaging within approved, controlled regions, no vendor change request required
User Training & Support	Live virtual sessions, on-site when appropriate, and pre-recorded training available; ongoing support via dedicated Account Manager and Client Services Rep

Wolverine Connect

Client Portal

Our secure, web-based platform provides municipalities and public agencies with real-time transparency, proofing workflows, and mail lifecycle visibility, all in one intuitive interface.

Secure by Design
MFA, encrypted transmission, role-based access, and full audit logging.

Real-Time Visibility
Live production status from data receipt through USPS mail induction.

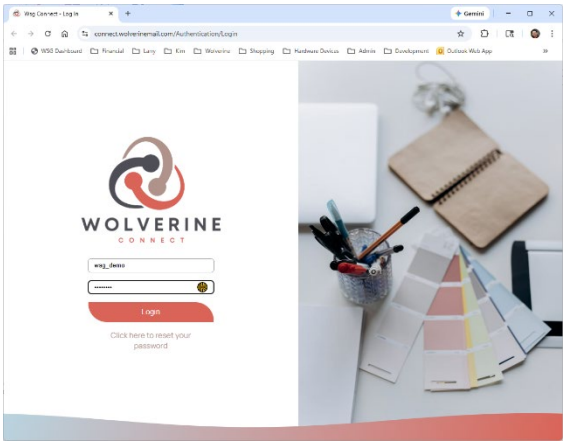
No Software Required
Browser-based on desktop, tablet, or mobile, nothing to install.

Wolverine Connect is our secure, web-based client portal designed to provide transparency, control, and reporting across the entire print and mail lifecycle. Developed specifically for high-volume transactional environments, the platform gives municipalities and public agencies real-time visibility into production activity, proofing workflows, and mail movement. No special software installation is required the portal is accessible through any modern browser on desktop, tablet, or mobile devices. All activities are time-stamped and logged, providing a documented record for audit purposes.

01 User-Based Logins & Role Controls

Wolverine Connect utilizes role-based user authentication to ensure that access aligns with each individual's responsibilities. User permissions are configured to control visibility and authority levels across the platform, allowing organizations to maintain internal security policies while providing appropriate operational access.

The login process is straightforward and secure, and users are guided through a clear dashboard upon entry. This structured access model supports accountability, data protection, and operational efficiency.

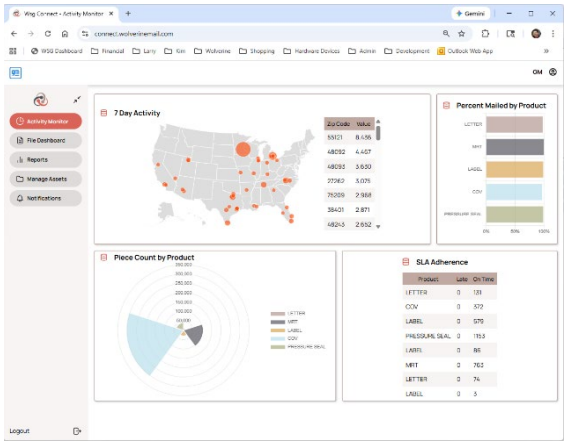


Login & authentication screen

02 Multi-Factor Authentication & Security

Security is foundational within Wolverine Connect. The portal supports multi-factor authentication to provide an additional layer of protection beyond traditional credentials. Authentication methods can be configured to align with client security standards and IT policies.

Additional safeguards include encrypted data transmission, enforced role-based access controls, session timeout management, IP monitoring, and comprehensive audit logging, ensuring sensitive customer data remains protected while maintaining a smooth user experience.



Activity monitor, volume, product mix & SLA adherence

03 Executive-Level Dashboards

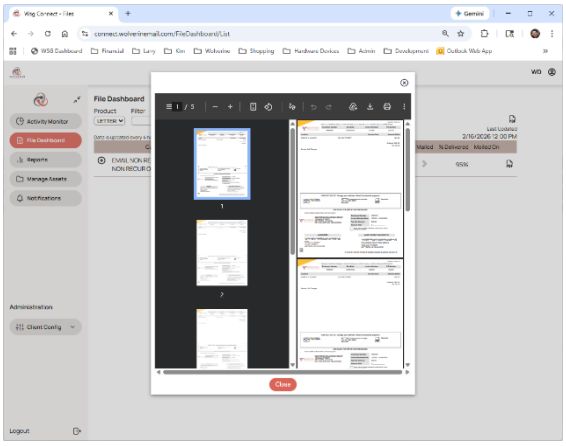
Wolverine Connect includes executive dashboards designed to provide leadership with immediate, high-level program insight without requiring detailed operational navigation.

Dashboards display production cycle status, volume summaries, postage metrics, USPS delivery performance statistics, and exception reporting in a clear, visual format. This consolidated view allows decision-makers to quickly evaluate program performance and operational trends at a glance.

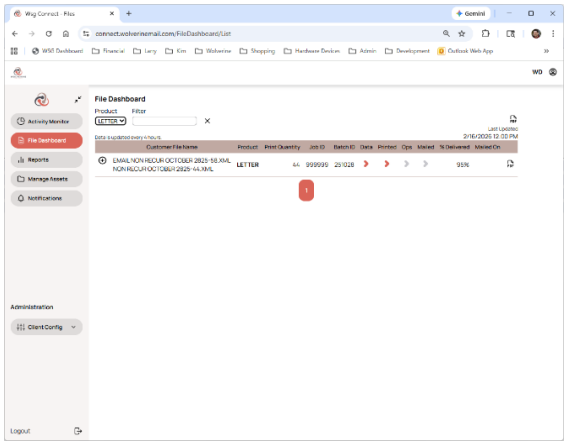
04 Online Proofing & Approval

Wolverine Connect provides secure online proofing capabilities that allow clients to review and approve documents electronically prior to production. Proofs are presented within the portal in a format that is easy to review, zoom, and navigate.

Approvals are completed directly within the system and are time-stamped and logged, creating a documented audit trail. Production does not begin until approval is recorded, ensuring compliance with internal review requirements.



File Dashboard, inline document proofing & review



File Dashboard, live production status per billing cycle

05 Real-Time Production Visibility

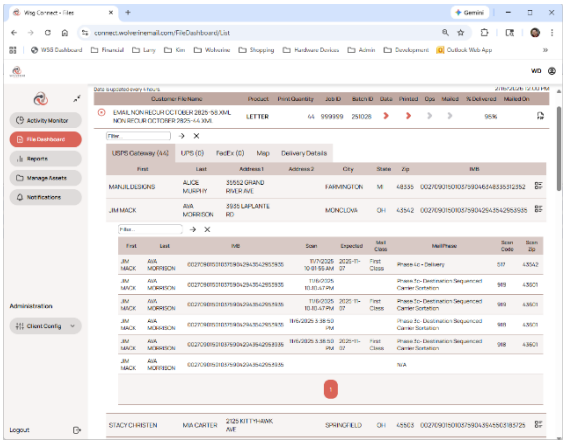
The platform provides continuous visibility into each production cycle from data receipt through mail induction. Clients can confirm file receipt, monitor proof status, track production progress, and view mail induction milestones in real time.

Status indicators are clearly displayed, making it easy for users to determine exactly where a job stands in the workflow. Each production event is time-stamped and recorded, eliminating uncertainty and reducing manual status inquiries.

06 USPS Mail Tracking & Delivery Statistics

Where Intelligent Mail Barcode tracking is applied, Wolverine Connect provides postal visibility from induction through delivery scans. Clients can monitor mail entry confirmation, USPS processing activity, delivery performance trends, and in-home timing statistics by billing cycle.

This information is presented in an easy-to-understand format that supports improved forecasting and enhanced customer service responsiveness.



USPS Gateway, IMB tracking from induction to delivery

08 User Training & Ongoing Support

07 Reporting & Data Export

Wolverine Connect includes robust reporting tools that allow clients to generate and export operational data. Reporting capabilities include production summaries, volume tracking, postage analysis (future release), and performance metrics by billing cycle.

Reports can be filtered by date range or production cycle and exported in standard formats to support financial reconciliation, internal reporting, and audit preparation.

Wolverine provides comprehensive user training for all authorized personnel. Training can be conducted live virtually, in person, or through pre-recorded sessions accessible at any time.

Ongoing support is available through the dedicated Account Manager and Client Services Representative, ensuring confident adoption across operational, financial, IT, and executive teams.

Summary

Wolverine Connect delivers a secure, user-friendly platform that combines online proofing, real-time production visibility, executive dashboards, and postal tracking within a single interface. Supported by structured training and dedicated client service, the system promotes transparency, accountability, and operational efficiency across every billing cycle.

- Secure role-based access & MFA
- Executive dashboards & KPI views
- Real-time production status
- No software installation required
- Online proofing with audit trail
- USPS IMB mail tracking
- Reporting & data export tools
- Structured training & dedicated support

WOLVERINE SOLUTIONS GROUP

Electronic Payment & Presentment Platform

A complete walkthrough of the WSG secure client payment portal — from login to receipt, and everything in between.

wolverinemail.com | Detroit, MI | (313) 873-6800

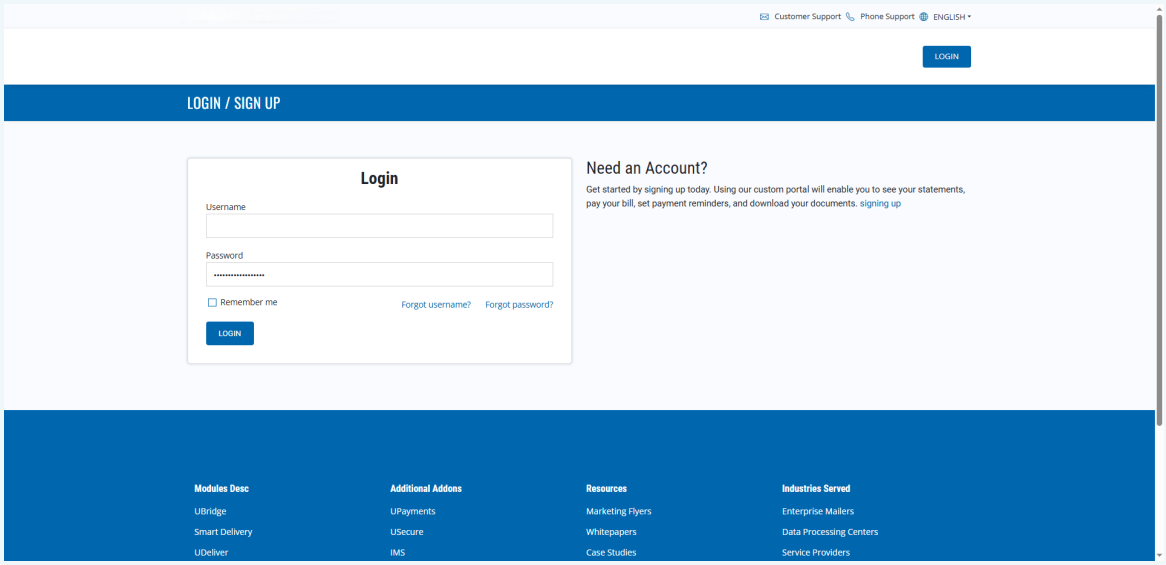
Portal Walkthrough

The following pages provide a step-by-step walkthrough of the Wolverine Solutions Group secure electronic payment and presentment portal. Each screen is designed to provide utility customers with a seamless, intuitive experience, from initial login through final receipt. The platform is fully PCI-compliant, browser-based, and requires no software installation.

PCI Compliant	Multi-Method	Any Device	Real-Time
End-to-end secure payment processing	Credit, debit, ACH, check & more	Desktop, tablet, and mobile ready	Instant confirmations & receipts

1 Secure Login & Account Access

PCI-compliant portal entry with self-service enrollment



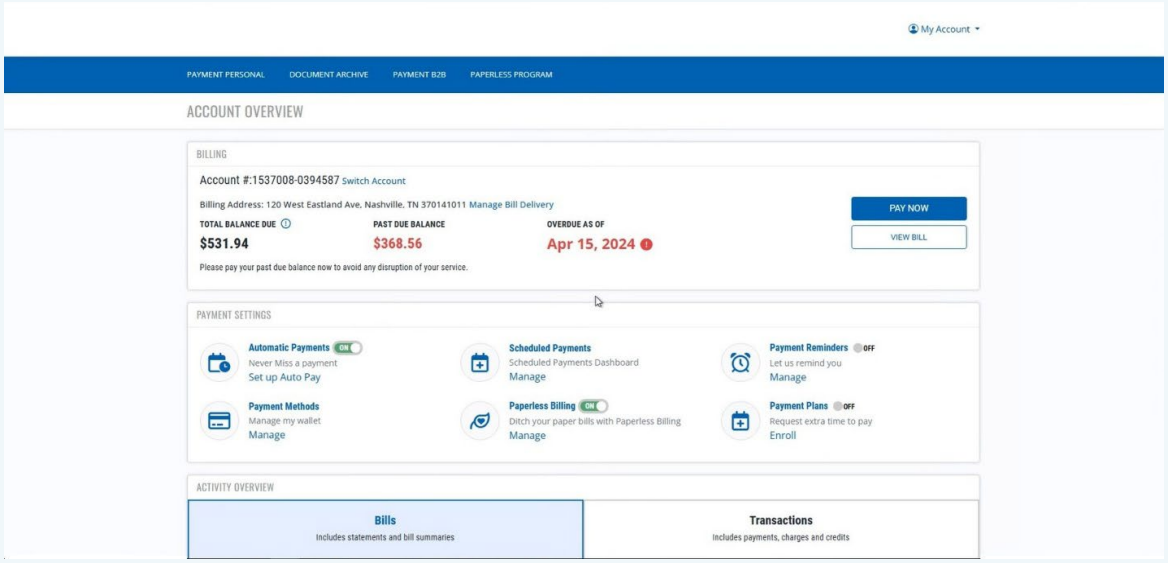
Customers access the portal through a secure, branded login screen that supports both returning users and new account registration. The sign-up flow is streamlined, customers who enroll gain immediate access to their statements, payment history, and billing preferences without requiring phone or in-person interaction.

The portal supports single sign-on, multi-factor authentication, and language preferences, ensuring accessibility and security for all customer segments.

- ✓ Secure username & password login
- ✓ New account self-enrollment
- ✓ Multi-factor authentication support
- ✓ Language & accessibility options
- ✓ Forgot username / password recovery
- ✓ Customer support links on-screen

2 Full Account Overview & Control Center

Billing summary, settings, schedules, and payment preferences in one view



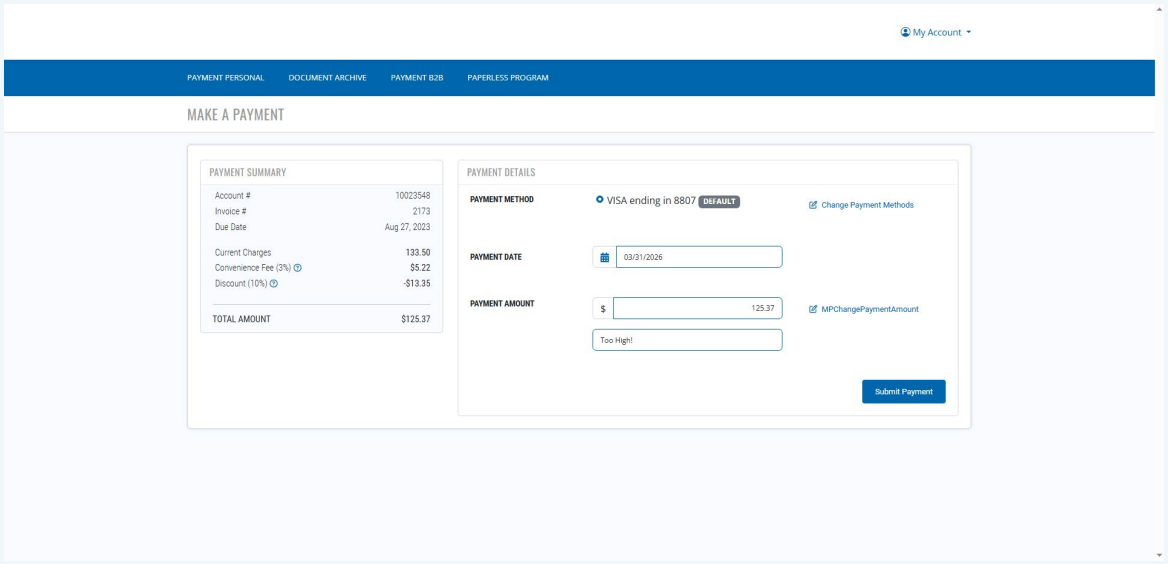
Once logged in, customers land on a comprehensive account dashboard that displays their current balance, past-due balance, and next due date at a glance. From this single screen, customers can manage every aspect of their billing relationship, no phone calls are required.

The dashboard surfaces six key control panels: Automatic Payments, Payment Methods, Scheduled Payments, Paperless Billing, Payment Reminders, and Payment Plans. Each can be toggled and configured independently to match the customer's preferences.

- ✓ Total & past-due balance display
- ✓ One-click "Pay Now" button
- ✓ Automatic payment enrollment
- ✓ Scheduled payments dashboard
- ✓ Paperless billing toggle
- ✓ Payment reminder configuration
- ✓ Payment plan enrollment
- ✓ Bills & transactions activity view

3 Make a Payment

Flexible payment methods with stored wallet and real-time amount validation



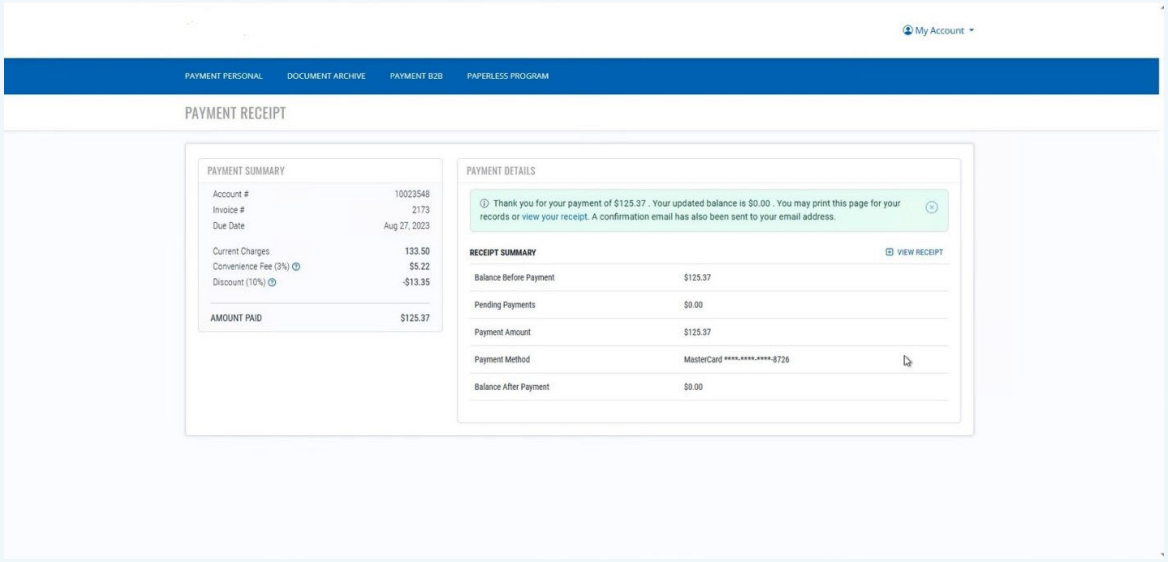
The payment screen presents a clean, two-panel layout: a Payment Summary on the left confirms account number, invoice number, due date, current charges, convenience fee, and any applicable discounts, so customers always know exactly what they are paying before submitting.

On the right, customers select their payment method from stored cards or add a new one, choose a payment date, and enter or adjust the payment amount. The system validates input in real time, flagging any issues before submission.

- ✓ Credit card payments (Visa, MC, Amex, Discover)
- ✓ ACH / eCheck bank transfers
- ✓ Stored card electronic wallet
- ✓ Partial & full payment options
- ✓ Convenience fee disclosure
- ✓ Early pay discount application
- ✓ Future-dated payment scheduling
- ✓ Real-time amount validation

4 Instant Payment Receipt — On-Screen

Visual confirmation displayed immediately upon successful payment



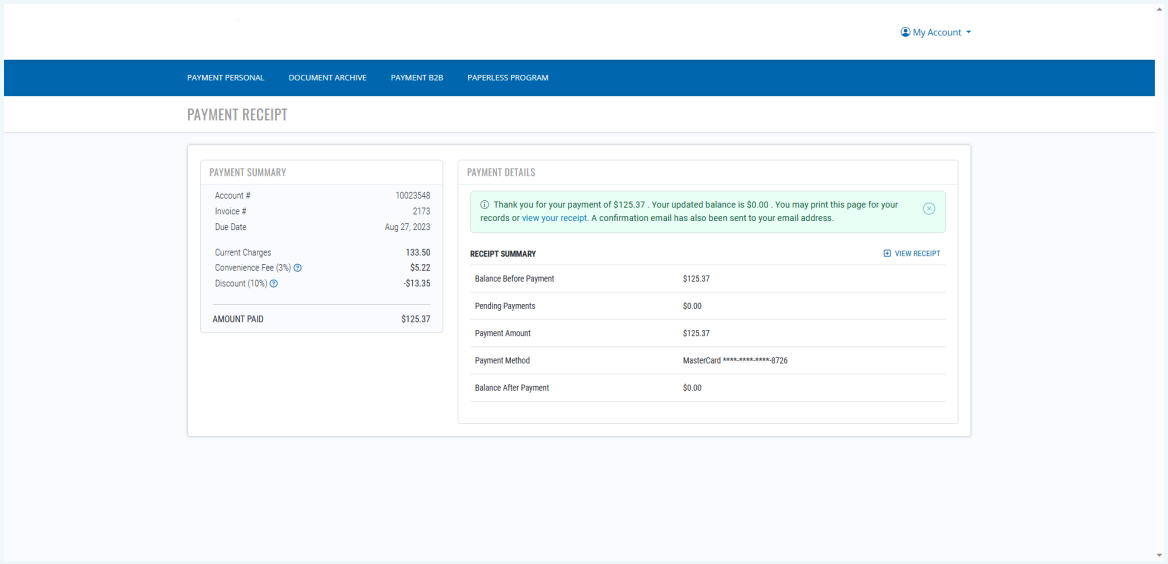
Immediately upon payment submission, customers receive a full on-screen receipt that confirms every detail of the transaction. The receipt is structured in two panels: Payment Summary (charges, fees, discounts, and amount paid) and Payment Details (balance before payment, payment amount, payment method used, and updated balance after payment).

A success confirmation banner at the top of the screen guides customers to print the receipt or view a formatted version. A confirmation email is simultaneously dispatched to the customer's email address on file.

- ✓ Instant on-screen receipt display
- ✓ Balance before & after payment shown
- ✓ Full payment method confirmation
- ✓ Printable receipt format available
- ✓ Automatic email confirmation sent
- ✓ Linked to transaction history

5 Detailed Receipt View & Document Archive

Complete transaction record with archive access and email delivery



The detailed receipt view presents the complete transaction record in a structured, easy-to-read format. Customers can view the receipt inline, print it directly, or access it later through the Document Archive tab, which stores all past statements and receipts for reference.

Every receipt is permanently stored in the customer's account archive, ensuring a complete, auditable payment history is always accessible. This reduces inbound customer service calls and gives customers the documentation they need for their own records.

- ✓ Full itemized receipt on demand
- ✓ Balance before & after confirmed
- ✓ Masked payment method shown for security
- ✓ View Receipt button for formatted view
- ✓ Stored permanently in document archive
- ✓ Accessible from any device at any time

WSG Electronic Payments Platform

ONE SIMPLE SOLUTION — FOR A BETTER CUSTOMER EXPERIENCE

Customers today expect bill payment solutions that are simple, convenient, and fast. Wolverine Solutions Group answers that demand with a powerful electronic bill presentment and payment (EBPP) platform that adds full-scale ePayment functionality to your existing utility billing operation, with no costly or time-consuming IT intervention required.

The WSG payment platform is designed to generate, deliver, and receive payments automatically across multiple channels. It receives and adjusts PDFs and structured data files from your current billing system, making it compatible with virtually any existing infrastructure. This is a new revenue stream and a new level of service for your customers, deployed on your timeline.

"Wolverine's integrated payment processing helps utilities get paid faster, better manage cash flow, and provide customers with the convenience and security they expect."

Secure, Flexible & Full-Featured

With so many digital payment methods available credit cards, debit cards, ACH, mobile wallets, and more, utilities must offer variety to meet customer expectations. The WSG payment platform is a secure, PCI-compliant solution that supports multiple payment methods and delivers electronic bills, invoices, or notices through each customer's preferred channel: print, email, or text.

Additional payment capabilities include partial payments, over-payments, future and recurring payments, one-time guest payments, convenience and service fees, late fees, and discounts, giving both the utility and the customer maximum flexibility in managing their account.

✓ Secure PCI-compliant payment processing	✓ Quick deployment, no heavy IT lift
✓ Collect payments via web, mobile, SMS & IVR	✓ Convenience fees & service fees
✓ Direct integration with payment processors	✓ Fast approvals & structured onboarding
✓ Credit card & ACH / eCheck payments	✓ Payment late fees & early discounts
✓ Low processing rates & transparent fees	✓ Extensive reporting dashboard
✓ Future-dated & recurring payments	✓ Payment credits & balance adjustments
✓ User-friendly payment interface	✓ Store up to 10 payment types per customer
✓ One-time guest payment option	✓ Payment plan enrollment & management

Reach Customers on Their Own Terms

The WSG payment platform is more than a simple e-Presentment solution. As customer payment preferences continue to evolve, our platform provides a secure payment processing environment that focuses on end-user convenience, communicating with and receiving payments from customers through the channel they prefer, whether that is print, email, or SMS text.

Preference management is built directly into the platform. Every customer account carries linked communication and billing preferences, ensuring that each interaction is routed correctly without manual intervention. Customers who prefer paper continue to receive printed statements. Customers who prefer digital get email or text notifications with a secure payment link. Both can pay online, by phone, or through a mobile device.



Email Delivery

- Branded HTML bill notifications
- Secure payment link included
- Delivery & open tracking
- Automated due-date reminders
- Paperless enrollment management



SMS / Text

- Text-to-pay short codes
- Balance due notifications
- Payment confirmation texts
- Opt-in / opt-out management
- Integrates with IVR systems



Print & Mail

- Physical statement production
- QR code for online payment
- Return envelope included
- USPS First Class delivery
- Intelligent Mail tracking

The WSG Platform Advantage

Wolverine's electronic payment platform integrates directly with leading payment gateways and processors, including FIS/Worldpay and First American Payment Systems, ensuring competitive processing rates and broad payment network access. The platform is deployed once and scales across multiple billing cycles, customer segments, and delivery channels without rebuilding.

1	Quickly add EBPP, e-Bill, or payment processing with full site branding and security, without costly IT projects.
2	Easily send electronic bills, invoices, or notices through each customer's preferred channel (print, email, or text).
3	Securely receive payments on your customers' behalf through a PCI-compliant environment.
4	Reduce DSO and streamline the Revenue Cycle Management process through automation and real-time reporting.
5	Set up the application once and deploy it across multiple customer segments and delivery channels simultaneously.
6	Expand your service portfolio, utility billing, collection notices, payment plans, and e-presentment in one platform.

Reporting, Administration & Integration

The WSG platform includes a comprehensive reporting dashboard that gives administrators real-time visibility into bill presentment and payment activity across the entire portfolio. Reports can be filtered by date range, billing cycle, payment method, or customer segment and exported in standard formats to support financial reconciliation, audit preparation, and operational review.

Payment and notification data is transmitted securely back to the utility's Customer Information System (CIS) in real time or on a scheduled basis, ensuring that account balances, payment status, and delivery preferences remain synchronized without manual data entry. Our implementation team works directly with your IT and billing staff to configure workflows, define business rules, and test integration points before go-live.

✓ Real-time payment activity dashboard	✓ Role-based admin access controls
✓ Transaction reporting by cycle or date range	✓ Audit log for all system activity
✓ Postage & delivery cost tracking	✓ Custom report exports (CSV, PDF)
✓ Exception and failed-payment reporting	✓ Payment gateway reconciliation
✓ CIS integration for automatic account updates	✓ Chargeback & dispute management tools

Security & Compliance

Security is foundational to the WSG payment platform. Every component, from data transmission to payment processing to document storage, is governed by strict security controls aligned with industry standards for regulated utility environments.

PCI DSS Compliance All payment card data is handled in a fully PCI-compliant environment using industry-standard encryption, tokenization, and secure authentication protocols. Cardholder data is never stored on Wolverine's production systems.	**SOC 2 Type II Certified** Wolverine's broader infrastructure, including data intake, processing, and storage, is governed by our SOC 2 Type II certification, providing independent attestation of our security, availability, and confidentiality controls.
Encrypted Data Transmission All data, billing files, payment data, and customer information, is transmitted using encrypted SFTP or HTTPS protocols with role-based access controls and session monitoring.	**Tokenization & Stored Wallet** Payment method tokens replace raw card data in all stored records. Customers can securely save up to 10 payment methods in their digital wallet without exposing sensitive account data.

One Platform. Every Channel. Zero Gaps.

Wolverine Solutions Group delivers seamless, fully integrated electronic bill presentment and payment solution that grows with your utility, from basic PDF delivery to a full-featured, multi-channel payment ecosystem with automated notifications, recurring billing, and real-time reporting.

Stacey Blue | Senior Sales Executive

313.871.3547 Direct | 313.399.7772 Mobile | sblue@wolverinemail.com

wolverinemail.com



Pricing & Project Timeline

One-Time Implementation Investment

TOTAL ONE-TIME IMPLEMENTATION COST: $0.00 (Implementation Costs Waived)

Includes: Project Management & Governance • Requirements Gathering • Technical Design & Architecture • Data Mapping • Document Template Design • Integration Setup • Environment Setup • QA & Testing • UAT Support • Training • Production Deployment Support

Notes:

- Postage is billed at actual USPS rates at time of mailing
- Volume assumptions based on provided estimates; pricing may be tiered based on actual volumes (for variance greater than 30% from RFP)
- Fee adjustments no more than once every 12 months based on CPI, beginning second anniversary of Agreement; 90-day written notice

Frequently Asked Questions

What resources does your organization have to support high-volume municipal print and mail programs?

Wolverine operates large-scale, secure facilities with high-speed full-color variable data print platforms, 20+ high-speed intelligent inserting systems supporting selective insertion and variable page counts, and USPS-certified presort/postal optimization software. Our experienced team (programmers, data analysts, postal specialists, production supervisors, QA personnel, client services) fully supports municipal and utility billing environments without reliance on subcontractors.

What is your standard process and timeline from receipt of data to mail induction?

Upon secure receipt of data via encrypted transfer, files are logged and immediately validated through automated integrity checks. Address hygiene, presort optimization, and document composition are performed. Proofs are generated for electronic client approval. Following approval, documents move directly into print, insert, and mail preparation. Mail is typically inducted into USPS within one business day; same-day processing is available when data is transmitted and approved early.

What document design, programming, and composition capabilities do you provide?

Our platform supports full-color layouts, conditional messaging, dynamic tables, usage charts, graphs, branding elements, and data-driven formatting. Layouts auto-adjust based on field values, account attributes, or billing conditions. We support accumulation of totals, grouping logic, aggregation, suppression rules, multi-account consolidation, multiple meter presentation, and selective envelope suppression.

How do you ensure billing accuracy and quality control?

QA is embedded at every stage: automated file balancing, dollar total reconciliation, page count verification, barcode validation, insert matching, and envelope integrity checks, complemented by manual QC at every phase. Spoiled documents and reprints are logged and reconciled. Exception reporting confirms all records are accounted for before mail induction.

What security measures protect customer data?

Encrypted file transfer (SFTP/SSH, AES-256), role-based access controls, network monitoring, secure production zones, controlled document handling, and employee confidentiality agreements. Backups are fully immutable. Documented retention and destruction policies enforced per contractual requirements. SOC 2 Type II audited.

Do you provide online proofing, tracking, and job visibility?

Yes, via Wolverine Connect. Clients review and approve proofs electronically, confirm data receipt, monitor production milestones, and track mail induction status. The portal also offers document archiving, downloadable PDFs, role-based access, and detailed production history. IMb reporting provides delivery progress visibility.

Can you support selective inserting and conditional messaging?

Yes. Selective insertion is controlled through account-level data indicators. Multiple conditional message zones can be populated dynamically for service alerts, promotions, high-usage alerts, payment reminders, or regulatory disclosures. Messaging updates occur at each billing cycle, subject to production cutoffs and proof approval.

How do you manage address certification and postal optimization?

All records processed through USPS-approved CASS certification and NCOA. Mail presorted for optimal discounts and delivery efficiency. Non-certifiable address reporting provided within agreed timelines. Postal specialists continuously monitor programs and promotions to reduce costs and improve delivery performance.

What insert and enclosure capabilities do you offer?

Full-service printing and intelligent insertion for formats from partial sheet inserts to full-page inserts. Insert inventory tracked and reconciled per production cycle. Electronic files are preferred for optimal quality. Insert deadlines coordinated during implementation to align with production schedules and SLAs.

How is client service handled?

Every client has a dedicated Account Manager and Client Services Representative, never routed through a general queue. Wolverine Connect provides real-time self-service for routine inquiries. The dedicated team manages special requests, schedule adjustments, and escalations, and remains available throughout business hours for relationship-driven support.

What is your typical production capacity and turnaround time?

We routinely manage high-volume transactional programs processed daily, weekly, and monthly. Infrastructure supports same-day or next-business-day production following client approval. High page-count, variable page, and oversized formats are supported through automated workflows that maintain postal compliance while minimizing manual handling.

What disaster recovery and business continuity measures are in place?

Dual geographically separated production facilities (250,000+ sq ft combined). Immutable cloud-based backups with continuous replication. RTO: < 4 hours. RPO: < 15 minutes. Redundant infrastructure, documented response plans, and cross-trained personnel ensure continuity under any conditions.

Assumptions & Closing Statement

Assumptions

Artwork & Templates

- Envelope artwork, logos, and seals supplied in high-resolution, print-ready formats
- All mandated forms and templates provided in PDF or other print-ready formats

Data & File Inputs

- Complete data layouts and data dictionaries supplied prior to implementation
- Data files delivered within established timelines; address data complete, current, and accurate

Scheduling & Approvals

- Annual mailing calendar provided or created jointly
- Proofs reviewed promptly; written approval required before production, time is of the essence

Postage & Billing

- A pre-funded postage escrow account established prior to first mail drop (unless utilizing client permit)
- Billing based on actual quantities produced and mailed
- Actual postage invoiced based on qualifications per mail drop

System Credentials

- All login credentials, naming conventions, and directory paths required for upload processes provided in advance

Closing Statement

Wolverine Solutions Group appreciates the opportunity to respond to the City of Dearborn Heights request for proposal. We are confident that our 48+ years of experience, our scalable infrastructure, our commitment to compliance, quality, and service, and our geographic presence make us uniquely qualified and a highly dependable partner.

Our fully integrated, end-to-end solution eliminates the inefficiencies and risks of multi-vendor environments. By managing data intake, document composition, print and mail production, and electronic presentment within a single organization, we provide complete accountability and unmatched responsiveness. Through Wolverine Connect, your team will have real-time insight into every stage of the process, reducing uncertainty and empowering your team to serve constituents with confidence.

WOLVERINE SOLUTIONS GROUP — AT A GLANCE

48+ years delivering mission-critical communications for utilities, municipalities & regulated industries

Detroit-based; mail inducted at USPS Metroplex in Pontiac, MI

SOC 2 Type II • USPS Seamless Acceptance • FSC Certified • PCI-DSS Aligned • NIST Framework

Single-source solution: data intake → composition → print & mail → electronic presentment

Wolverine Connect™: real-time production visibility, proofing, reporting, and admin controls

Redundant Capacity • RTO < 4 hours • RPO < 15 minutes • Immutable cloud backups

Sincerely,



Stacey Blue
Senior Sales Executive
Wolverine Solutions Group
313.871.3547 Direct
313.399.7772 Mobile
sblue@wolverinemail.com

PRINTING SYSTEMS

Michigan Election Clients

Michigan Counties | Cities | Townships | Election Jurisdictions Served

The following represents a selection of election jurisdictions served by Printing Systems across Michigan. **Printing Systems is a wholly owned subsidiary of Wolverine Solutions Group**. These long-standing client relationships reflect our commitment to accuracy, reliability, and responsive service at every level of government.

24	96	91	211
Michigan Counties	Michigan Cities	Michigan Townships	Total Michigan Jurisdictions

Michigan Counties (24)

– Berrien County	– Clinton County	– Emmet County	– Genesee County
– Gladwin County	– Grand Traverse County	– Hillsdale County	– Huron County
– Ingham County	– Iosco County	– Kalamazoo County	– Kent County
– Lapeer County	– Macomb County	– Monroe County	– Muskegon County
– Oakland County	– Otsego County	– Ottawa County	– Roscommon County
– Saginaw County	– Shiawassee County	– Tuscola County	– Washtenaw County

Michigan Cities (96)

– City of Adrian	– City of Allen Park	– City of Ann Arbor
– City of Auburn Hills	– City of Bay City	– City of Benton Harbor
– City of Birmingham	– City of Bloomfield Hills	– City of Brighton
– City of Canton	– City of Cedar Springs	– City of Center Line
– City of Chelsea	– City of Clawson	– City of Dearborn Heights
– City of DeWitt	– City of East Grand Rapids	– City of Eastpointe
– City of Farmington	– City of Farmington Hills	– City of Fenton
– City of Flat Rock	– City of Flint	– City of Frankenmuth
– City of Fraser	– City of Garden City	– City of Grand Haven
– City of Grand Rapids	– City of Grandville	– City of Grosse Pointe Park
– City of Harper Woods	– City of Hazel Park	– City of Highland Park
– City of Holland	– City of Howell	– City of Hudsonville
– City of Huntington Woods	– City of Ionia	– City of Iron Mountain
– City of Jackson	– City of Kentwood	– City of Lathrup Village
– City of Livonia	– City of Lowell	– City of Madison Heights
– City of Marquette	– City of Marysville	– City of Milan
– City of Monroe	– City of Mount Clemens	– City of Mount Morris
– City of Mount Pleasant	– City of Muskegon	– City of Muskegon Heights

– City of New Baltimore	– City of Niles	– City of North Muskegon
– City of Northville	– City of Norton Shores	– City of Novi
– City of Oak Park	– City of Owosso	– City of Plymouth
– City of Pontiac	– City of Port Huron	– City of Richmond
– City of Rochester	– City of Rochester Hills	– City of Rockford
– City of Romulus	– City of Roseville	– City of Royal Oak
– City of Saline	– City of Sault Ste. Marie	– City of South Lyon
– City of Southfield	– City of Southgate	– City of St. Clair
– City of St. Clair Shores	– City of St. Johns	– City of St. Joseph
– City of Sterling Heights	– City of Swartz Creek	– City of Traverse City
– City of Trenton	– City of Troy	– City of Utica
– City of Walled Lake	– City of Warren	– City of Wayne
– City of Westland	– City of Whitehall	– City of Wixom
– City of Wyandotte	– City of Ypsilanti	– City of Zeeland

Michigan Townships & Charter Townships (91)

– Algoma Township	– Alpine Township	– Ann Arbor Township
– Argentine Township	– Atlas Township	– Bath Charter Township
– Benton Charter Township	– Berlin Charter Township	– Bloomfield Charter Township
– Brandon Charter Township	– Brighton Charter Township	– Brownstown Charter Township
– Buena Vista Charter Township	– Cannon Township	– Canton Charter Township
– Carrollton Township	– Chesterfield Charter Township	– Clinton Charter Township
– Coloma Charter Township	– Commerce Charter Township	– Davison Township
– DeWitt Charter Township	– East Bay Township	– East China Charter Township
– Fenton Charter Township	– Flint Charter Township	– Fort Gratiot Charter Township
– Gaines Charter Township	– Garfield Charter Township	– Genesee Charter Township
– Georgetown Township	– Grand Blanc Township	– Grand Haven Charter Township
– Green Oak Charter Township	– Grosse Ile Township	– Hamburg Township
– Hampton Charter Township	– Harrison Charter Township	– Highland Charter Township
– Holland Charter Township	– Huron Charter Township	– Independence Charter Township
– Kalamazoo Township	– Lake Charter Township	– Larkin Charter Township
– Lincoln Charter Township	– Lyon Charter Township	– Macomb Township
– Monroe Charter Township	– Montrose Charter Township	– Mount Morris Charter Township
– Mundy Charter Township	– Muskegon Charter Township	– Niles Charter Township
– Northfield Township	– Northville Charter Township	– Oakland Charter Township
– Oceola Township	– Orion Charter Township	– Oscoda Charter Township
– Oshtemo Township	– Owosso Charter Township	– Oxford Charter Township
– Peninsula Township	– Pere Marquette Charter Township	– Pittsfield Charter Township
– Plymouth Charter Township	– Port Huron Township	– Portsmouth Charter Township
– Putnam Township	– Richfield Township	– Robinson Township
– Royal Oak Charter Township	– Salem Township	– Scio Township
– Shelby Charter Township	– Spring Lake Township	– Springfield Charter Township
– St. Joseph Charter Township	– Sumpter Township	– Superior Charter Township
– Texas Township	– Tittabawassee Township	– Tyrone Township
– Union Charter Township	– Washington Charter Township	– Waterford Charter Township
– Watertown Charter Township	– West Bloomfield Charter Township	– White Lake Charter Township

50 Years of Election Experience. Nearly a Half Billion Ballots Printed.

Because every vote, every voice, and every community counts.

CITY OF DEARBORN HEIGHTS

Water Billing Department

REQUEST FOR BIDS

Printing and Mailing Services — Water Bills and Related Mailings

Issue Date:	June 18, 2026
Bid Submission Deadline:	**July 2, 2026, 4:00 P.M. EST**
Questions Deadline:	June 25, 2026, 5:00 P.M. EST
Submit Bids To:	bidnetdirect.com/mitn/city-of-dearborn-heights
Contact / Questions:	Rachel LaPointe, Director of Water Billing, 313-791-3456, rclapointe@dearbornheightsmi.gov

PART I — RFB TERMS AND SPECIFICATIONS

1. PURPOSE AND OVERVIEW

The City of Dearborn Heights Water Billing Department invites sealed bids from qualified vendors to provide comprehensive printing and mailing services for water bills, annual notices, postcards, and other related mailings. The awarded contract will be for an initial one (1) year term with the option to renew for up to two (2) additional one-year terms, subject to satisfactory performance and mutual agreement.

The City of Dearborn Heights serves approximately 1,200 commercial customers who are billed monthly and approximately 21,250 residential customers billed every two months. The Water Billing Department currently handles all printing needs in-house and seeks to outsource the regular bill printing and mailing to a qualified contractor, with an option to perform additional print and mail jobs as needed.

The Water Billing department utilizes BS&A software for utility billing and Neptune water meters. Bills need to be printed in compliance with our bank, JP Morgan Chase. Our bills are currently printed on white 8 ½ x 11” paper, bottom third perforated, single sided, color, and mailed in a #10 windowed envelope with a #9 return envelope (currently preprinted).

2. SCOPE OF SERVICES

The selected vendor shall provide all printing, finishing, inserting, and postal preparation services described below. Vendor unit pricing does not include postage. The vendor shall advance postage on behalf of the City and bill it as a separate pass-through line item on monthly invoices at actual USPS rates with no markup.

Description	Frequency	Est. Annual Qty	Current Specs
Residential water bill — printed, folded, inserted with return envelope, and mailed.	Every 2 months	127,350	Color, 8½×11, bottom perforated, single sided
Commercial water bill — printed, folded, inserted with return envelope, and mailed.	Monthly	14,640	Color, 8½×11, bottom perforated, single sided
Ad hoc/One-off mailings — printed, folded, inserted, and mailed.	Variable	Variable	Color, 8½×11, single or double sided
Postcard mailing — printed and mailed.	Variable	Variable	Color, 4×6, double sided

2.1 Standard Services Required

- Full-color professional printing on standard or specified stock
- Folding and perforating per specification
- Inserting with return envelopes or other inserts as directed by the City
- CASS-certified address processing and USPS NCOA (National Change of Address) compliance
- Postal-drop preparation, including bulk mail sorting, metering, and USPS acceptance
- Digital proof provided to the City for approval before every print run
- Secure, online portal for file submission, proof approval, and job tracking

2.2 File Submission Requirements

The City will supply print-ready design files. The vendor must accept files in PDF format at minimum. The City's data files contain customer personal information and must be treated as confidential.

3. GENERAL REQUIREMENTS

- The vendor must hold an active USPS bulk mail entry permit or demonstrate the ability to use the City's permit.
- All work must comply with applicable USPS regulations for Standard Mail and First-Class Mail.
- All customer data provided by the City must be handled in compliance with applicable privacy laws. Data shall not be used for any purpose other than fulfilling this contract.
- The City reserves the right to perform quality control inspections at the vendor's facility prior to award and at any time during the contract period.

4. BID SUBMISSION REQUIREMENTS

All bids must be submitted in writing and must include a completed copy of the Bid Response Form (Part II of this document). Incomplete submissions may be disqualified.

Submission must also include:

- Cover letter on company letterhead
- Completed Bid Response Form (Part II)
- Minimum three (3) references from similar municipal or governmental clients
- Sample prints / samples of comparable work
- Signed Bid Certification (Section 4 of the Response Form)

5. EVALUATION CRITERIA

Bids will be evaluated on the following criteria. The City reserves the right to award to the vendor offering the best overall value, which may not necessarily be the lowest price.

Criterion	Weight
Pricing — total cost across estimated annual volumes	40%
Experience and qualifications (municipal or comparable clients)	25%
Turnaround time, reliability, and capacity	20%
Proofing process, portal capability, and workflow quality	10%
Data security practices and certifications	5%

6. TERMS AND CONDITIONS

6.1 Contract Term

Initial term of one (1) year from the date of award, with up to two (2) additional one-year renewal options.

6.2 Confidentiality and Data Security

The vendor shall maintain strict confidentiality of all City customer data. Data may not be shared with or sold to third parties. The vendor shall provide a written data security policy upon request and notify the City within 24 hours of any suspected data breach.

6.3 Indemnification

The vendor shall indemnify, defend, and hold harmless the City from any claims, losses, or damages arising from the vendor's performance or failure to perform under this contract.

6.4 Right to Reject

The City reserves the right to reject any or all bids, waive informalities, and award the contract in the best interest of the City.

6.5 Contract Termination

Either party may terminate the contract with thirty (30) days written notice. The City may terminate immediately for cause, including but not limited to failure to meet turnaround requirements, data breach, or quality deficiencies.

6.7 Payment Terms and Invoicing

The vendor shall submit invoices on a monthly basis for all services rendered during the prior calendar month. Each invoice must separately itemize: (a) print and mail services by job, including job description, piece count, unit price, and extended total; and (b) postage costs as a pass-through line item, supported by USPS postage manifests or equivalent USPS acceptance documentation. Postage will be reimbursed at actual cost with no markup.

Payment terms are Net 30 from the City's receipt of a complete, accurate invoice with all required supporting documentation. Invoices that are incomplete or lack required documentation may be returned, and the 30-day period will not begin until a corrected invoice is received. Invoices should be submitted to the City of Dearborn Heights Water Billing Department at the address designated in the executed contract.

6.8 Contract Agreement

Upon award, the City of Dearborn Heights and the selected vendor shall execute a written contract governing the services described in this RFB. The parties may use either: (a) the City's standard contract for services, which is provided in the bid documents; or (b) the vendor's standard service agreement, provided it is reviewed and approved by the City and is consistent with the terms, specifications, and requirements of this RFB. In the event of any conflict between the vendor's service agreement and the terms of this RFB, the terms of this RFB shall prevail. The City reserves the right to require modifications to any vendor-provided agreement prior to execution.

PART II — BID RESPONSE FORM

Complete all sections. Return this entire document as your bid response.

A. VENDOR INFORMATION

Company Name:	
Mailing Address:	
City, State, ZIP:	
Primary Contact:	
Title:	
Phone:	
Email:	
Website:	
Years in Business:	

B. PRICING

All prices must be per-piece unless otherwise noted. Unit pricing must exclude postage — postage is advanced by the vendor and billed as a separate pass-through line item on monthly invoices. Enter N/A if a field does not apply.

B.1 Standard Service Pricing

Service	Unit Price (per piece)	Setup / Plate Fee	Min. Order Charge	Notes / Assumptions
Residential Water Bill – Option 1 -127,350 est. per year -Color, 8½×11, bottom perforated, **single-sided** **-**Printed, folded, inserted into #10 envelope with return envelope				
Residential Water Bill – Option 2 -127,350 est. per year -Color, 8½×11, bottom perforated, **double-sided** **-**Printed, folded, inserted into #10 envelope with return envelope				
Commercial Water Bill – Option 1 14,640 est. per year -Color, 8½×11, bottom perforated, **single-sided** **-**Printed, folded, inserted into #10 envelope with return envelope				
Commercial Water Bill – Option 2 14,640 est. per year -Color, 8½×11, bottom perforated, **double-sided** **-**Printed, folded, inserted into #10 envelope with return envelope				

B.2 Postcard and Ad Hoc Mailing Pricing

For postcards and ad hoc / one-off mailings, fill in all that apply. If you offer tiered pricing, use the quantity ranges below.

Service	Setup / Base Fee	Per Piece 1–999	Per Piece 1,000–4,999	Per Piece 5,000–24,999	Per Piece 25,000+
Postcard, 4×6, color, double-sided					
Ad Hoc / One-Off Mailing, 8½×11, color, **single-sided**					
Ad Hoc / One-Off Mailing, 8½×11, color, **double-sided**					
Ad Hoc / One-Off Mailing, 8½×11, B&W, **single-sided**					
Ad Hoc / One-Off Mailing, 8½×11, B&W, **double-sided**					

B.3 Additional Services and Surcharges

List any additional fees that may apply. Enter $0.00 or N/A if not applicable.

Item	Price / Rate	Notes
Rush / expedited handling surcharge		
Additional insert per piece (e.g., flyer added to envelope)		
Data processing / variable data handling fee		
NCOA / address verification processing fee		
Reprinting due to City-provided file error		
Reprinting due to vendor error		
Other (please describe any other services or options you provide):		

C. TURNAROUND TIME AND SCHEDULING

Turnaround time is measured from the City's final approval of the digital proof to USPS drop/acceptance. Specify business days.

C.1 Standard Turnaround Time by Service Type

Service	Standard Turnaround (business days)	Maximum Capacity per Run
Residential Water Bill		
Commercial Water Bill		
Postcard, 4×6		
Ad Hoc / One-Off Mailing		

C.2 Rush / Expedited Service

Do you offer rush / expedited turnaround?	☐ Yes ☐ No
If yes, minimum rush turnaround time (business days):	
Maximum advance notice required for scheduling a rush job:	

C.3 File Submission Cutoffs

File submission cutoff time to ensure same-day processing start:	
What happens if a file is received after the cutoff?	
Can you accommodate same-day proof approval and next-day processing?	☐ Yes ☐ No

D. PROOFING, APPROVAL, AND FILE SUBMISSION WORKFLOW

D.1 Proofing Process

Do you provide a digital proof before every print run?	☐ Yes ☐ No
Format of digital proof provided:	
How many rounds of revisions are included before additional charges apply?	
What is the typical time from file submission to proof delivery?	
What is your process when the City requests a change after approving a proof?	

D.2 Online Portal / File Submission

Do you provide an online portal for file submission, proofing, and job tracking?	☐ Yes ☐ No
Portal name / URL (or describe if proprietary):	
What functions does the portal support?	
Can the City view real-time status of a job in production?	☐ Yes ☐ No
What file formats do you accept for submission?	
How are files transmitted to your facility (beyond the portal)?	
Dedicated account rep assigned to this contract?	☐ Yes ☐ No
How will the City communicate change requests or special instructions?	

E. DATA SECURITY AND PRIVACY

How is the City's customer data secured in transit and at rest?	
Do you hold any data security certifications (SOC 2, ISO 27001, etc.)?	
How long do you retain the City's customer data after a job is complete?	
What is your policy and procedure in the event of a data breach?	
Will any subcontractors or third parties have access to the City's data?	☐ Yes ☐ No
If yes, identify subcontractors and describe data handling agreements:	

F. MAIL PROCESSING AND POSTAGE

Do you hold an active USPS bulk mail entry unit (BMEU) permit?	☐ Yes ☐ No
Can you process mailings under the City's postage permit account?	☐ Yes ☐ No
Do you provide a USPS acceptance / postage manifest after each drop?	☐ Yes ☐ No
Is CASS certification / address validation included in your standard service?	☐ Yes ☐ No
Do you offer NCOA (National Change of Address) processing?	☐ Yes ☐ No
Do you offer IMB (Intelligent Mail Barcode) tracking?	☐ Yes ☐ No
How do you handle and report returned / undeliverable pieces to the City?	

G. REFERENCES

Provide a minimum of three (3) references from current or recent clients with similar scope (municipal utility billing preferred).

Reference 1

Organization:	
Contact Name:	
Phone / Email:	
Services Provided:	
Approx. Annual Volume:	

Reference 2

Organization:	
Contact Name:	
Phone / Email:	
Services Provided:	
Approx. Annual Volume:	

Reference 3

Organization:	
Contact Name:	
Phone / Email:	
Services Provided:	
Approx. Annual Volume:	

H. EXCEPTIONS AND DEVIATIONS

List any exceptions or deviations from the specifications or terms in this RFB. If none, state “None.” The City reserves the right to reject bids with material exceptions. You may also use this space to note any other comments.

Section	Exception / Deviation	Proposed Alternative

I. CERTIFICATION AND SIGNATURE

By signing below, the authorized representative of the vendor certifies that:

- All information provided in this bid response is true, accurate, and complete.
- The vendor has the legal authority and capacity to enter into a contract with the City of Dearborn Heights.
- The vendor has read, understands, and agrees to the terms and conditions set forth in this RFB.
- The pricing provided is firm for a minimum of ninety (90) days from the bid submission deadline.
- No collusion or conflict of interest exists with respect to this bid.

Authorized Signature:	
Printed Name:	
Title:	
Date:	

Docusign Envelope ID: FAB8DB25-B3BD-862D-819B-A2E14F6619F4

July 1, 2026

City of Dearborn Heights Water Billing Department
6045 Fenton St.
Dearborn Heights, MI 48127

We understand that the City of Dearborn Heights Water Billing Department aims to adopt a more proactive and cohesive approach to serving its customers. This includes leveraging state-of-the-art technology provided by Arista Information Systems, which will consist of:

- Bill Print and Mail (BPM) Processing Service

The City of Dearborn Heights Water Billing Department currently handles all printing in-house, serving approximately 1,200 commercial customers billed monthly and 21,250 residential customers billed bi-monthly. The Department's goal is to outsource its regular bill printing and mailing — along with annual notices, postcards, and other related mailings — to a qualified contractor, reducing the impact on workflow while increasing the functionality and security of its current processes. Arista's BPM Processing Service is designed to integrate with your existing BS&A billing software and Neptune meter data, maintaining your current bill format — single-sided color printing on 8½ x 11" paper with bottom-third perforation, mailed in a #10 windowed envelope with a preprinted #9 return envelope — while meeting JP Morgan Chase's required compliance standards.

For decades, Arista Information Systems has been a leading authority in multichannel delivery solutions, helping utilities modernize how they communicate with the customers they serve. Today, Arista remains an industry leader, empowering utilities to deliver insightful, high-quality customer interactions across multiple channels.

We are pleased to provide the enclosed proposal from Arista Information Systems, outlining the following resources for your department. Under this agreement, Arista will:

- Facilitate implementation
- Provide training resources
- Provide ongoing support
- Accommodate additional print and mail jobs as needed, beyond regular bill cycles

Thank you for this opportunity to partner with the City of Dearborn Heights Water Billing Department. We are committed to serving our customers above and beyond industry standards and are prepared to support the initial one-year term, with the option to renew for up to two additional years, based on satisfactory performance. We look forward to your feedback and to speaking with you soon.

Kindest regards,

Mary Ellen Warta
Business Development Director
Phone: (404) 917-5010 | Email: maryellenw@meridian.coop

Docusign Envelope ID: FAB8DB25-B3BD-862D-819B-A2E14F6619F4

PART II — BID RESPONSE FORM

Complete all sections. Return this entire document as your bid response.

A. VENDOR INFORMATION

Company Name:	Arista Information Systems
Mailing Address:	2200 Northmont Parkway, Suite100
City, State, ZIP:	Duluth, GA 30096
Primary Contact:	Mary Ellen Warta
Title:	Business Development Director
Phone:	404-917-5010
Email:	maryellenw@meridian.coop
Website:	www.aristainfo.com
Years in Business:	50

Docusign Envelope ID: FAB8DB25-B3BD-862D-819B-A2E14F6619F4

B. PRICING

All prices must be per-piece unless otherwise noted. Unit pricing must exclude postage — postage is advanced by the vendor and billed as a separate pass-through line item on monthly invoices. Enter N/A if a field does not apply.

B.1 Standard Service Pricing

Service	Unit Price (per piece)	Setup / Plate Fee	Min. Order Charge	Notes / Assumptions
Residential Water Bill – Option 1 -127,350 est. per year -Color, 8½×11, bottom perforated, **single-sided** **-**Printed, folded, inserted into #10 envelope with return envelope	$.135	$150/hour	$500	
Residential Water Bill – Option 2 -127,350 est. per year -Color, 8½×11, bottom perforated, **double-sided** **-**Printed, folded, inserted into #10 envelope with return envelope	$.145	$150/hour	$500	
Commercial Water Bill – Option 1 14,640 est. per year -Color, 8½×11, bottom perforated, **single-sided** **-**Printed, folded, inserted into #10 envelope with return envelope	$.135	$150/hour	$500	
Commercial Water Bill – Option 2 14,640 est. per year -Color, 8½×11, bottom perforated, **double-sided** **-**Printed, folded, inserted into #10 envelope with return envelope	$.145	$150/hour	$500	

Docusign Envelope ID: FAB8DB25-B3BD-862D-819B-A2E14F6619F4

B.2 Postcard and Ad Hoc Mailing Pricing

For postcards and ad hoc / one-off mailings, fill in all that apply. If you offer tiered pricing, use the quantity ranges below.

Service	Setup / Base Fee	Per Piece 1–999	Per Piece 1,000–4,999	Per Piece 5,000–24,999	Per Piece 25,000+
Postcard, 4×6, color, double-sided	$150/hour	$.14	$.14	$.14	$.11
Ad Hoc / One-Off Mailing, 8½×11, color, **single-sided**	$150/hour	$.135	$.135	$.135	$.115
Ad Hoc / One-Off Mailing, 8½×11, color, **double-sided**	$150/hour	$.145	$.145	$.145	$.125
Ad Hoc / One-Off Mailing, 8½×11, B&W, **single-sided**	$150/hour	$.135	$.135	$.135	$.115
Ad Hoc / One-Off Mailing, 8½×11, B&W, **double-sided**	$150/hour	$.145	$.145	$.145	$.125

B.3 Additional Services and Surcharges

List any additional fees that may apply. Enter $0.00 or N/A if not applicable.

Item	Price / Rate	Notes
Rush / expedited handling surcharge		Not available
Additional insert per piece (e.g., flyer added to envelope)	$.010	Third party inserts
Data processing / variable data handling fee	$0.00	Included
NCOA / address verification processing fee	$0.00	Included
Reprinting due to City-provided file error		same pricing but will be invoiced for services rendered printing
Reprinting due to vendor error		vendor will absorb costs for printing error
Other (please describe any other services or options you provide):		
PDF Archive Service	$.01 per image	
Electronic Bill Payment and Processing (EBPP) Fee Schedule		
Credit Card Merchant ID Initial Setup (one time)	$400	
E-Check Initial Setup (one time)	$400	
Initial EBPP Setup (one time)	$1,500	
Monthly EBPP Service	$300	
Suppressed Account (per BPM pricing above)	$0.07 per statement	
Interactive Voice Response (IVR) Fee Schedule		
Credit Card Merchant ID Initial Setup (one time)	$400	
E-Check Initial Setup (one time)	$400	
Initial IVR Setup (one time)	$1,500	
Lockbox (prcing upon request)		
Premium Communications		
Outbound Text	$0.03	
Inbound Text	$0.01	
Initial Setup Fee (one time)	$500.00	

Docusign Envelope ID: FAB8DB25-B3BD-862D-819B-A2E14F6619F4

C. TURNAROUND TIME AND SCHEDULING

Turnaround time is measured from the City's final approval of the digital proof to USPS drop/acceptance. Specify business days.

C.1 Standard Turnaround Time by Service Type

Service	Standard Turnaround (business days)	Maximum Capacity per Run
Residential Water Bill	1	None
Commercial Water Bill	1	None
Postcard, 4×6	1	None
Ad Hoc / One-Off Mailing	1	None

C.2 Rush / Expedited Service

Do you offer rush / expedited turnaround?	☐ Yes X No
If yes, minimum rush turnaround time (business days):	
Maximum advance notice required for scheduling a rush job:	

C.3 File Submission Cutoffs

File submission cutoff time to ensure same-day processing start:	We do not offer same day processing but do provide 24 business hour turn times
What happens if a file is received after the cutoff?	
Can you accommodate same-day proof approval and next-day processing?	☐ Yes X No

Docusign Envelope ID: FAB8DB25-B3BD-862D-819B-A2E14F6619F4

D. PROOFING, APPROVAL, AND FILE SUBMISSION WORKFLOW

D.1 Proofing Process

Do you provide a digital proof before every print run?	☐ X Yes ☐ No
Format of digital proof provided:	PDF
How many rounds of revisions are included before additional charges apply?	3
What is the typical time from file submission to proof delivery?	< 1 hour
What is your process when the City requests a change after approving a proof?	If able to be halted in production and has not been submitted to the USPS, the mailing is deleted or destroyed depending on the current status. Any printed documents are shredded. The mailing is billed for services for the amount of produced material but not for the postage.

D.2 Online Portal / File Submission

Do you provide an online portal for file submission, proofing, and job tracking?	☐ Yes X No
Portal name / URL (or describe if proprietary):	ftp.aristainfo.com
What functions does the portal support?	FTP and SFTP
Can the City view real-time status of a job in production?	☐ Yes X No
What file formats do you accept for submission?	Any fixed position or delimited files, XML, PDF
How are files transmitted to your facility (beyond the portal)?	SFTP
Dedicated account rep assigned to this contract?	☐ X Yes ☐ No
How will the City communicate change requests or special instructions?	via email

Docusign Envelope ID: FAB8DB25-B3BD-862D-819B-A2E14F6619F4

E. DATA SECURITY AND PRIVACY

How is the City's customer data secured in transit and at rest?	transfer by SFTP
Do you hold any data security certifications (SOC 2, ISO 27001, etc.)?	No
How long do you retain the City's customer data after a job is complete?	45 days
What is your policy and procedure in the event of a data breach?	We have a documented Incident Response Plan and Business Continuity Plan in case of a cybersecurity incident, which governs incident classification, handling procedures, detection and reporting, documentation, communication protocols.
Will any subcontractors or third parties have access to the City's data?	☐ Yes X No
If yes, identify subcontractors and describe data handling agreements:	

Docusign Envelope ID: FAB8DB25-B3BD-862D-819B-A2E14F6619F4

F. MAIL PROCESSING AND POSTAGE

Do you hold an active USPS bulk mail entry unit (BMEU) permit?	☐ X Yes ☐ No	
Can you process mailings under the City's postage permit account?	☐ Yes X No	
Do you provide a USPS acceptance / postage manifest after each drop?	☐ Yes X No	No, however, we do send a breakdown at processing time.
Is CASS certification / address validation included in your standard service?	☐ X Yes ☐ No	
Do you offer NCOA (National Change of Address) processing?	☐ X Yes ☐ No	
Do you offer IMB (Intelligent Mail Barcode) tracking?	☐ X Yes ☐ No	
How do you handle and report returned / undeliverable pieces to the City?	If the address is deemed completely invalid, the document is programmatically separated and can be returned to the City via USPS, UPS or digitally.	

Docusign Envelope ID: FAB8DB25-B3BD-862D-819B-A2E14F6619F4

G. REFERENCES

Provide a minimum of three (3) references from current or recent clients with similar scope (municipal utility billing preferred).

Reference 1

Organization:	Village of Newberry
Contact Name:	Amanda Kitzman
Phone / Email:	906-293-5681 / wladminoffice1@newberrymi.gov
Services Provided:	bill, print and mailing services
Approx. Annual Volume:	18,000

Reference 2

Organization:	City of St. Charles
Contact Name:	Angelina DeRosa
Phone / Email:	630-377-4426 / aderisa@stcharlesil.gov
Services Provided:	bill, print and mailing services
Approx. Annual Volume:	147,600

Reference 3

Organization:	City of Winston-Salem
Contact Name:	Ricky Ruvio
Phone / Email:	(336) 747-7423 / rickyr@cityofws.org
Services Provided:	bill, print and mailing services
Approx. Annual Volume:	888,000

Docusign Envelope ID: FAB8DB25-B3BD-862D-819B-A2E14F6619F4

H. EXCEPTIONS AND DEVIATIONS

List any exceptions or deviations from the specifications or terms in this RFB. If none, state “None.” The City reserves the right to reject bids with material exceptions. You may also use this space to note any other comments.

Section	Exception / Deviation	Proposed Alternative
C.1	Postcard 4 x 6	Postcard 4.25 x 5.5
Purpose and Overview	#9 return envelopes are currently preprinted #10 windowed envelope	#8 5⁄8 single window standard envelope #10 double windowed envelope

Docusign Envelope ID: FAB8DB25-B3BD-862D-819B-A2E14F6619F4

I. CERTIFICATION AND SIGNATURE

By signing below, the authorized representative of the vendor certifies that:

- All information provided in this bid response is true, accurate, and complete.
- The vendor has the legal authority and capacity to enter into a contract with the City of Dearborn Heights.
- The vendor has read, understands, and agrees to the terms and conditions set forth in this RFB.
- The pricing provided is firm for a minimum of ninety (90) days from the bid submission deadline.
- No collusion or conflict of interest exists with respect to this bid.

Authorized Signature:	Signed by: John Stack 5190909409474 02...
Printed Name:	John Stack
Title:	Senior VP & Chief Financial Officer
Date:	7/2/2026

Docusign Envelope ID: FAB8DB25-B3BD-862D-819B-A2E14F6619F4

Appendix

Sample Bill Formats & Communication Materials

The following pages contain representative samples of bill formats, envelope layouts, and customer communication materials produced by Arista Information Systems for other utility clients.

Carroll EMC

155 N Hwy 113
Carrollton, GA 30117
Phone: 770-832-3552
www.carrollemc.com

Account Information	
Account Name	SAMPLE
Telephone	
Service Address	123 MAIN ST
Account Number	123-001

Current Month's Usage	Total Amount Due
Previous Reading: 7891 Present Reading: 7936 kWh Usage: 45 kWh Service Period 04/26/22 through 05/04/22	**-$90.15** Bill Date: 05/04/22 Due & payable upon receipt **Due Date: May 18, 2022**

Past Due Balance	$56.00
Current Month's Charges	$12.94
Tax	$0.91
Other Deposit	-$160.00
Current Bill Due	-$146.15
Total Amount Due	**-$90.15**
After 05/18/22 Pay	**-$90.15**
FINAL BILL	
Total Roundup Contribution For Previous Year	$0.59

Payment Options

Auto Bank Draft
Auto Credit Card Draft
Online
Mobile App
PaySite™ Kiosks
Phone
Mail

Power Cost Adjustment (PCA) of $0.0229 per kwh includes $0.0042 interest during construction. Check CEMC's website to see if you're eligible for unclaimed capital credits.

For more information or to chat live with a Member Services Representative, please visit carrollemc.com.

To report a power outage, call 1-877-9-OUTAGE

Find ways to reduce your monthly usage and see if you qualify for our available discounts by visiting carrollemc.com.

PLEASE DETACH AND RETURN BOTTOM PORTION WITH PAYMENT – RETAIN TOP PORTION FOR YOUR RECORDS

GA00340G

Carroll EMC

Carroll EMC
155 N Hwy 113
Carrollton, GA 30117
Return Service Requested

Account Number	123-001
Total Amount Due	**-$90.15**
Past Due After	May 18, 2022
Total If Paid After Due Date	-$90.15

FINAL BILL

**********SNGLP

SAMPLE
PO BOX 123
CHARLOTTE NC 28234

1
1

CARROLL EMC
155 N HIGHWAY 113
CARROLLTON GA 30117-7501

01007 0021 3 0000000000 0000000000 0000000000 0

Docusign Envelope ID: FAB8DB25-B3BD-862D-819B-A2E14F6619F4

True Natural Gas

EMC Coweta-Fayette

RELYCO Security Resources

SAMPLE
123 MAIN ST
NEWNAN GA 30263

Palmetto Office
807 Collinsworth Road
Palmetto, GA 30268

Newnan Office
14 Hospital Road
Newnan, GA 30263

Fayette District Office
103 Sumner Road
Fayetteville, GA 30214

Service Location: 123 MAIN ST
Phone Number:

Customer Service
Monday - Friday, 8:00 a.m. to 5:00 p.m.
770-502-0226
www.utility.org

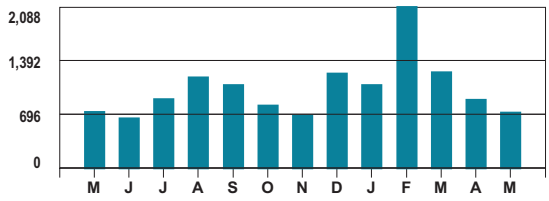
Your Account Number	Statement Date	Total Due Now	Due Date
123456001	05/06/2022	$90.36	05/26/2022

BILL IS DELINQUENT AFTER DUE DATE

Explanation of Charges

Previous Amount Due		$113.20
Payment Received on 04/16/2022		$-118.48
Previous Credit Balance		**$-5.28**
Current Charges		
KWH Usage Charges		$76.08
Power Cost Adj	0.018500	$13.30
Sales Tax		$6.26
Total Electric Charges		$95.64

KWH History



Payment options include:

Automatic Bank Draft
Automatic Credit Card Draft
Phone
Credit Card
E-Check
Internet

TOTAL AMOUNT DUE **$90.36**

After Due Date Pay **$94.56**

Current bill due date does not apply to previous balance due date.

Late Payment Notice: If payment is not made by the due date, balances on electric accounts will incur a 5% charge.

Return Check Fee: Account will be charged a $25.00 fee if your check is returned from the bank unpaid.

Meter Reading Information

Meter Number	Service From	Service To	Days of Service	Begin Read	End Read	KWH Used	Multiplier
1234567	04/03/2022	05/03/2022	30	32,559	33,278	719	1

Cycle	Rate	Bill Type
705	1	Normal

Message Center: We are happy to have you as a customer.
May is electric safety month. Take a look at this month's Powelines for information you can use.

KEEP THIS STATEMENT FOR YOUR RECORDS

PLEASE DETACH AND RETURN THIS PORTION WITH A CHECK OR MONEY ORDER MADE PAYABLE TO COWETA-FAYETTE EMC.
PLEASE DO NOT ENCLOSE CASH.

GA01030F
705

EMC Coweta-Fayette

807 Collinsworth Rd
Palmetto, GA 30268
770-502-0226
Return Service Requested

Account Number	123456001
Total Due	$90.36
Due Date	05/26/2022
Past Due After	05/26/2022
After Due Date Pay	$94.56

**********AUTO**5-DIGIT 30263

SAMPLE
123 MAIN ST
NEWNAN GA 30263

21
4645

COWETA-FAYETTE EMC
SEDC
PO BOX 530812
ATLANTA GA 30353-0812

01022 001 6 0000000000 000009036 000009456 8

Docusign Envelope ID: FAB8DB25-B3BD-862D-819B-A2E14F6619F4

Payment Options

Mail - Check or Money Order
Branches - In Person (night drop available)
Bank Draft
Credit Card - By phone, in person or over the internet
Credit Card Draft

Payment Assistance

Ga. Department of Human Resources
Low Income Energy Assistance Program
1-877-423-4746

Salvation Army
1-800-25SHARE

Contact customer service for names of local organizations which may provide assistance.

Medical Emergency

Service shall not be disconnected for nonpayment of a bill to a residential customer who has a serious illness which would be aggravated by said disconnection, provided the customer notifies the company of this condition in writing or orally, with a written statement within ten (10) days thereafter from a physician, county board of health, hospital, or clinic identifying the illness, its expected duration and certifying the illness would be aggravated by such discontinuance. Each certification form will be valid for the shorter of the length of such medical condition or one (1) month from the date of certification form. Upon expiration, the customer may file a second certification form which will renew the postponment period. No further renewals of the postponement period will be allowed.

Billing Disputes

If you think your bill is incorrect, or if you need more information about your bill, there are three (3) methods you can contact our office:

Mail: Coweta Fayette EMC
Attention: Customer Service Supervisor
807 Collinsworth Road
Palmetto, Georgia 30268

Fax: 770-251-9788
Email: CustomerService@utility.org

You must notify us within thirty (30) days of the date your bill was produced. You may phone us but doing so will not preserve your rights. In your letter, provide the following information:

- Your name and your Coweta Fayette EMC electric and Natural Gas account number(s)
- The amount in question
- What is believed to be incorrect or what information is desired

You do not have to pay the amount in question while we are investigating your request. Our customer service center can be reached by dialing local 770-502-0226 and selecting option two (2).

Reporting Power Outages

Before contacting Coweta Fayette EMC concerning a power outage check your fuses or breakers, also contact neighbors if possible to insure there are no local issues. Call our 24 hour service at 770-502-0226 and select option one (1) from our main menu for automated services. Once you are connected to the automated services system, select option one (1) to report a power outage. If your telephone number is recognized an outage ticket will be opened automatically. If your telephone number is not recognized, you will be required to enter your account number. To make sure we have your current phone number you can contact customer service during normal business hours to verify.

Docusign Envelope ID: FAB8DB25-B3BD-862D-819B-A2E14F6619F4

MAY 2022 A Newsletter From

powerlines

EMC Coweta-Fayette True Natural Gas RELYCO Security Resources

SHE DID EVERYTHING RIGHT



Mary was having a good time hanging out with a friend. Realizing a storm was brewing, she pulled the weather card and used it as an excuse not to leave. As teens often do, Mary led with her most compelling reason. "Oh no, I can't come home right now. It's dangerous," referring to the half-hour drive.

Her mom, however, was not buying what Mary was selling. Karen Gehrig's maternal instinct kicked in, and like moms everywhere, she wanted her daughter home before the skies opened. Mary reluctantly headed home around 9 p.m.

On any other evening, 17-year-old Mary's protest about coming home mixed with a smidge of teenage attitude might have been nothing out of the ordinary. Everyone in the family would be safe and sound and come morning, they would make small talk over breakfast. However, on this night, the evening unfolded in a way that no one would have anticipated.

Her ride home started fine. It was raining, but nothing Mary couldn't handle. "I've never really been afraid to drive in storms; I'm pretty good with them," she explained.

But as she got closer to home, things took a turn for the worse. Mary recalls that many cars had pulled off to the side of the road due to low visibility caused by torrential rains, but since she was almost home, she thought she would keep going.

However, the storm took a drastic turn and got so bad that she was driving blind.

After she made one of her last turns onto a county road, she said that flashes of lightning illuminated glimpses of white lines in the distance, but she could not tell what they were. As she got closer, she realized that there was nothing small about the linear obstructions strewn across the roadway.

"By the time I realized it's on the road, it's big and I was not going to (be able to) drive over it. I was like, I am going to hit this," Mary recalls. She slammed on the brakes and her car struck whatever was in the road. She said her next thought was, "Oh my gosh, what did I do."

What she hit was a massive, high-voltage transmission power line that was no longer hanging in its proper place. The wrath of the storm had damaged several structures and brought down large lines. Mother Nature's fury bent many of the transmission structures in half due to the wind shear.

Although transmission towers are designed to withstand all kinds of conditions, many were irreversibly damaged due to the storm system which became more volatile than originally forecasted.

"You're looking at all these towers, and they're doing toe touches," said Chris Gehrig, Mary's dad.

After Mary's car came to a stop, she says it began malfunctioning and was rendered undrivable. It was a life-changing moment that could have gone either way, depending on what she did next.

Fortunately, Mary's next thought was to call her parents.

"When we learned that she had hit a power line," her dad Chris recalls, he told Mary in no uncertain terms to, "Stay put. Don't move. Don't do anything. Call 9-1-1." Luckily, her phone's charge lasted an hour or so after she hit the power line.

Fire chief Rich Schock, who was on the scene that night, said, "Those are large transmission lines with a lot of volts in them, and this could get bad fast."

Although Mary experienced a full range of emotions while waiting in her car, she could not get out and first responders could not approach it until it was confirmed that the power lines were deenergized.

If Mary would have gotten out, which she admits she did consider doing at one point, her body could have become the path to ground for the stray voltage and she could have been electrocuted. However, Mary stayed put, and the Gehrigs hope that others will learn from her experience. Her family is quick to credit everyone involved with her safe recovery.

"I think Mary did everything right," Schock said, since Mary stayed inside the vehicle until it was safe to get out.

After returning home in the early morning hours, "She was very happy, probably happier than I've ever seen her, to be home and see us," her mom Karen said.

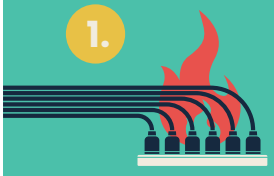
"I feel like that energy and that fritz of 'this could be the end,' it helps you appreciate things so much more," Mary said. "Now, I drive slower. I'm more cautious, especially in the dark. I appreciate my friends and parents more. Having that kind of death-defying moment, it gets to the core of you; it gets to your heart real quick."

To watch Mary's story and to learn more, visit SafeElectricity.org.

Docusign Envelope ID: FAB8DB25-B3BD-862D-819B-A2E14F6619F4

ELECTRICITY 101

To stay safe around electricity, start with these **SEVEN** basic tips:



1. **DON'T OVERLOAD OUTLETS OR CIRCUITS**
Plugging in too many items or drawing too much power on a circuit can cause overheating, fire, and damage to devices.



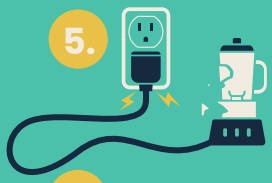
2. **DON'T USE FAULTY ELECTRICAL CORDS OR PLUGS**
Do not use cords that look frayed, worn or cracked. Do not use broken plugs. Never remove the grounding pin from a three-pronged plug.



3. **HAVE YOUR ELECTRICIAN'S NUMBER IN YOUR PHONE**
Most electrical repairs or installations are not DIY projects. Hire an expert to avoid serious injury or wiring problems.



4. **BE CAREFUL AROUND H_2O**
Never use electricity while standing in damp or wet conditions. Keep all electrical devices away from water, including cell phones that are charging.



5. **EVALUATE YOUR APPLIANCES**
Do not use appliances in disrepair. Older or broken appliances can overheat, start a fire, and cause serious injuries.



6. **TEST YOUR GFCIs**
Outlets near a water source should be equipped with GFCIs, which help prevent shock and electrocution caused by ground faults. Test monthly to make sure they are working.



7. **MAKE SURE YOUR HOME IS UP TO CODE**
Your home should be properly wired and electrically sound. Contact a reputable electrician to evaluate your home.

EMC Coweta-Fayette

Safe Electricity.org®



The President's Message

Chris Stephens
CEO

Electricity lights homes and businesses and keeps appliances and equipment running smoothly. During Electrical Safety Month, we want to share some electrical safety tips to help you avoid hazards both inside and outdoors.

Staying safe on the road

Downed power lines can happen because of wind, storms, animals or an auto accident/collision.

1. If you see a downed power line, call 9-1-1 to report it and stay in your car. You cannot tell by looking or listening if the power line is deenergized. Wait in your vehicle until an electric utility crew member says it is safe to get out.

2. Do not drive over a downed power line. Doing so could cause a domino effect and bring down other lines, poles and equipment.

3. The only time you should exit is if your vehicle or cab is on fire. If this is the case, make a solid jump from the car or cab without touching it, landing with both feet together. Then, hop away with your feet together as far as you can.

Staying safe outside

When working outside, be aware of overhead and underground power lines.

1. Keep at least 10 feet away from overhead power lines. Keep any items you are carrying or using, such as long poles or other extended equipment, 10 feet away from power lines at all times.

2. Make sure all outside outlets are ground-fault circuit interrupter (GFCI) protected.

3. Before digging, call 8-1-1. Buried lines such as electric, gas, water, sewer and other lines bring services indoors. Besides the dangers of coming in contact with a gas or electric line, fines due to damage are the responsibility of the homeowner or landowner.

4. When you see lightning, take shelter inside the house, shop or a hard-topped vehicle for protection. Stay away from high places, and do not take shelter under an isolated tree. Stay away from items that conduct electricity, such as metal fences. If you are swimming or in a hot tub, get out.

Staying safe inside

With so many people working from home, the workplace and where you live can be one and the same. This means more devices are plugged into outlets or circuits that may not be able to handle the load.

1. Have a qualified electrician/licensed contractor check for hazards if you notice the following: dimming lights, a sizzling or buzzing sound, the smell of warm plastic, a switch plate that feels warm or looks scorched, sparks when plugging in or unplugging items or circuits that trip often.

2. When working with electrical equipment inside the house or shop, be aware that electrical equipment can spark when flammable vapors, gases or dust are present.

3. Do not overstretch a cord or use frayed or damaged cords.

4. During storms, lightning can enter homes through corded phones, televisions, radios or computers. Lightning can also travel through plumbing, so do not take a bath, shower or wash dishes when you see lightning strikes. If possible, unplug appliances and electronics before the storm, including cell phones that are charging via electricity. Surges caused by lightning can damage electronics and appliances.

For more information on electrical safety, visit SafeElectricity.org or utility.org.

BOARD OF DIRECTORS
James W. Fulton, III, Chairman • J. Neal Shepard, Vice Chairman • Daniel C. Langford, Jr., Secretary-Treasurer
Therol Brown • Donald Harris • Ross Henry • James Lee Hunter • Alice J. Mallory
Mildred A. Winkles

POWER*lines* • Editor: Chellie Phillips • 807 Collinsworth Road, Palmetto, GA 30268

North Georgia EMC

A Touchstone Energy® Cooperative

Power with Purpose

1850 Cleveland Hwy | PO Box 1407 | Dalton GA 30722-1407
Calhoun: 706-629-3160 | Dalton: 706-259-9441
Fort Oglethorpe: 706-866-2231 | Trion: 706-734-7341

Account Number	123456789
Member Name	JOHN Q SAMPLE
Home Phone	(336) 776-1105
Cell Phone	(678) 473-1885
Service Address	FAIRCHILD RD
Rate	22 - Residential
Billing Period - 30 Days	01/22/19 to 02/21/19
Multiplier	40
Usage For This Period Last Year	12040
Previous Reading on 01/22/19	6647
Current Reading on 02/21/19	6952
Energy Usage in kilowatt-hours (kWh)	**12200**

Account subject to disconnection if payment is not received prior to the due date. Late payment fees are applicable after listed due date.

Bill Information	
Bill Date	02/21/19
Prior Balance	1,293.00
Payment Received on 02/12/19	-1,293.00
Energy Charge $0.06866/kWh X 12200 kWh	837.65
TVA Power Generation Fuel Charge $0.02127/kWh X 12200 kWh	259.49
TVA Grid Access Charge $0.00500/kWh X 12200 kWh	61.01
Demand Charge $1.50000/kW X 43.480 kW	65.22
System Support Fee	23.50
State/Local Sales Tax	87.28
Operation Round-Up	0.85

Learn how 100% of your ORU contribution benefits local agencies or opt out by visiting www.ngemc.com/ORU

Your Year to Date ORU Contribution is $6.54

Payment Options

Bank Draft / E-Check
www.NGEMC.com
My NGEMC Account App
Self-Service Kiosks
Cash, Check or Money Order
Credit or Debit Card
Lobby / Drive Thru / Drop Box / Phone

Detailed explanation of charges at www.ngemc.com/Mybill

TO BE PAID BY DRAFT

Total Current Charges Due By 02/28/19	1,335.00
Combined Total Due	1,335.00

Power with Purpose

Return this portion with payment. Keep top portion for your records. GA09070G

TOTAL DUE	**1,335.00**
Previous Balance	0.00
Current Charges - Due By 02/28/19	1,335.00
Total After 02/28/19	1,335.00
Account Number	123456789
Payment Amount Enclosed	

123456789

NORTH GEORGIA EMC
PO BOX 1407
DALTON GA 30722-1407

TEMP-RETURN SERVICE REQUESTED

**********SNGLP

JOHN Q SAMPLE
1105 FAIRCHILD RD
WINSTON SALEM NC 27105-4527

1
1

NORTH GEORGIA EMC
SEDC
PO BOX 530812
ATLANTA GA 30353-0812

01011 00123456789 5 0000000000 000133500 000133500 4

Walton EMC
Customer-Owned Electric Power
770-267-2505

EMC Security Every Moment Counts™
emcsecurity.com

GEORGIA PROUD Walton GAS
Toll Free 1-866-WEMCGAS

To Make a Payment call (770) 267-8409

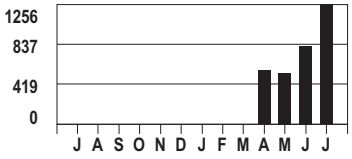
To Report a Power Outage call (770)267-2505

Statement Date	Due Date	Amount Due
07/09/22	**08/01/22**	**171.25**

Previous Budget Balance	171.25
Payment(s)	-171.25
Balance Forward	0.00
Account Balance as of 07/09/22	53.62
Current Charges	205.52
Total Amount Due	**171.25**

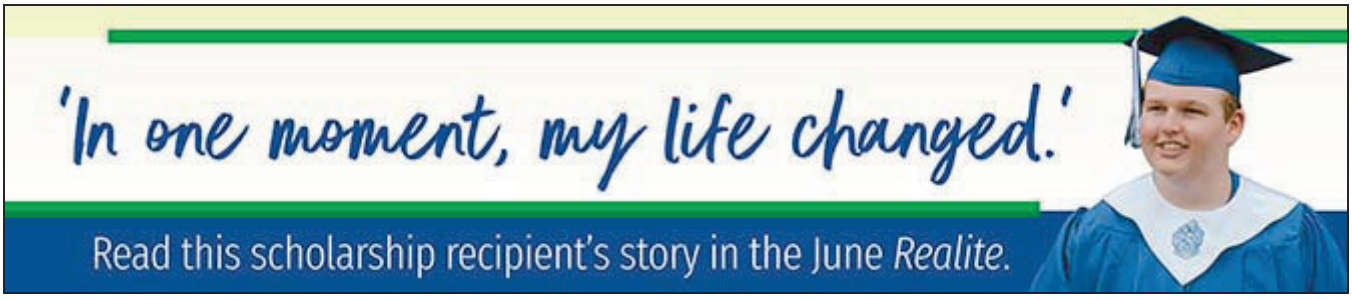
Thank you for your business.

Electric Service
Budget



Svc Loc: 123 MAIN ST **SAMPLE**
Account: 70001 **Meter: 882** **Residential**

FROM	TO	DAYS	LAST READ	CURRENT	MULT	PCA	KWH	AMOUNT
06/03/22	07/03/22	30	17695	18951	1	0.035	1256	172.63
1 Wood Pole							0	3.75
2 100W Equiv LED OH OL							110	17.50
Taxes								11.64
Current Electric Charges								205.52
Previous Budget Balance								171.25
Thank You For Your Payment 06/29/22								-171.25
Actual Account Balance								53.62
Total Budget Amount Due (Automatically Drafted)								**171.25**



Please detach and return this portion with payment. GA00350F

Walton EMC
Customer-Owned Electric Power
PO Box 1347
Monroe GA 30655-1347
Address Service Requested

Account Number	Due Date	Amount Due
70001	**08/01/22**	**171.25**

AUTOMATICALLY DRAFTED

Enter Amount Paid _____

☐ I would like to participate in Operation Round Up

Please make checks payable to:

WALTON EMC
PO BOX 1347
MONROE GA 30655-1347

**********AUTO**5-DIGIT 30052

SAMPLE
123 MAIN ST
LOGANVILLE GA 30052-2403

34
7056

0000000000 70001 00000017125 00000017125 5

Docusign Envelope ID: FAB8DB25-B3BD-862D-819B-A2E14F6619F4

708

CARROLL ELECTRIC COOPERATIVE CORPORATION
PO BOX 4000
BERRYVILLE AR 72616-4000
ADDRESS SERVICE REQUESTED

Presorted
First Class Mail
US Postage Paid
Mailed from Zipcode 30096
Permit # 7006

SHUT-OFF NOTICE

Our records show your account is past due and becomes subject to disconnect after the "LAST DAY TO PAY" shown on this notice unless the AMOUNT PAST DUE is paid in full or you take other appropriate action. SEE REVERSE SIDE.

If a collector accepts payment due, or customer requests that a collector be dispatched, a collection fee will be added to the amount due. When service is disconnected a reconnect fee will be added when service is reconnected.

DATE BILL BECAME PAST DUE	12/06/2021
PAYMENTS APPLIED THROUGH	12/06/2021
COLLECTION FEE	$40.00
RECONNECT FEE (Normal Work Hours)	$60.00
RECONNECT FEE (After Work Hours)	$75.00

DATE MAILED	12/06/2021
ACCOUNT NUMBER	12345-001
CYCLE 22	
AMOUNT PAST DUE	$120.40
**** LAST DAY TO PAY**	12/15/2021

SERVICE LOCATION
123 MAIN ST

**********AUTO**5-DIGIT 72756

SAMPLE 708 2
123 MAIN ST
ROGERS AR 72756

YOU MAY QUALIFY TO PAY YOUR BILL IN INSTALLMENTS AND AVOID SHUT-OFF BUT YOU MUST CONTACT THE COOPERATIVE BUSINESS OFFICE BY THE CLOSE OF BUSINESS ON THE LAST DAY TO PAY PRINTED ON THIS NOTICE AND ASK FOR A DELAYED PAYMENT AGREEMENT.

Any residential customer who has a serious medical condition, or is 65 or older, or is handicapped may contact the Cooperative about qualifying for delaying suspension.

You may contact the Cooperative for the names of federal, state, and local bill payment assistance agencies.

GENERAL INFORMATION

Please contact the office most convenient to you or call 1-800-432-9720 if you have questions about your account, or wish to make payment arrangements. You may also pay your bill at any of these locations. When paying by mail please send payment with this notice to: Carroll Electric Cooperative Corporation, PO Box 4000, Berryville, AR 72616. The address and telephone number of Carroll Electric Cooperative Corporation offices are listed below.

TOLL FREE 1-800-432-9720

Berryville	Bentonville	Jasper	Huntsville
PO Box 4000	PO Box 329	PO Box 389	PO Box 280
Berryville AR 72616	Bentonville AR 72712	Jasper AR 72641	Huntsville AR 72740
870-423-2161	479-273-2421	870-446-5114	479-738-2217

OFFICE HOURS

8:00 a.m. - 4:30 p.m. Monday through Friday.
EMERGENCY SERVICE 24 HOURS EVERY DAY.
A night deposit box is available at each office.

If you cannot resolve your inquiry with Carroll Electric Cooperative Corporation, you may contact:

The Arkansas Public Service Commission
PO Box 400, 1000 Center Street
Little Rock AR 72203
1-800-482-1164 or 501-682-1718

Docusign Envelope ID: FAB8DB25-B3BD-862D-819B-A2E14F6619F4

Docusign Envelope ID: FAB8DB25-B3BD-862D-819B-A2E14F6619F4



PO BOX 487
REIDSVILLE GA 30453-0487

Phone: 800-342-0134
Fax: 912-557-4396

Address Service Requested

70

Presorted
First Class Mail
US Postage Paid
Mailed from Zipcode 30096
Permit # 7006

**********SNGLP

SAMPLE JOHN Q
1234 MAIN ST
LUDOWICI GA 31316

70 1

Docusign Envelope ID: FAB8DB25-B3BD-862D-819B-A2E14F6619F4

Important Reminder

According to our records, your account is no longer current. Your account will become subject to disconnection after the "Last Day to Pay" shown on this notice.

Please contact us at **1-800-342-0134** or log into your member account at **www.canoocheeemc.com** to verify your account balance if you believe that you are receiving this notice in error.

Date Mailed: 02/21/2020

Account Number: 12345-001

Last Day to Pay: 03/03/2020

CEMC is an equal opportunity provider and employer.

Docusign Envelope ID: FAB8DB25-B3BD-862D-819B-A2E14F6619F4

1

Heartland REMC
4563 E MARKLE RD
MARKLE IN 46770

Temp-Return Service Requested

Presorted
First-Class Mail
US Postage Paid
Mailed From
ZIP Code 30096
Permit # 7006



0001234567

**********AUTO**5-DIGIT 46701

SAMPLE
123 MAIN ST
ALBION IN 46701

1
1



Docusign Envelope ID: FAB8DB25-B3BD-862D-819B-A2E14F6619F4

CITY OF DEARBORN HEIGHTS

Water Billing Department

06182026 – Comprehensive Printing and Mailing Service

Submitted by: Ellen Koch
Moonlight BPO LLC



Moonlight BPO LLC

1114 West Fourth Plain Blvd
Vancouver, WA 98660
www.moonlightbpo.com
541-382-8402

June 29, 2026

Rachel LaPointe
Director of Water Billing
City of Dearborn Heights Water Billing Department
rclapointe@dearbornheightsmi.gov

Re: Request for Bids — Printing and Mailing Services, Water Bills and Related Mailings

Dear Ms. LaPointe,

Moonlight BPO LLC is pleased to submit this proposal in response to the City of Dearborn Heights' Request for Bids for printing and mailing services supporting the Water Billing Department. With 41 years in business, Moonlight BPO has built a track record of reliable, secure, and high-quality print and mail fulfillment for utility billing and municipal clients, and we are well positioned to support the City's residential and commercial water bill printing, postcard mailings, and ad hoc mailing needs.

As a women-owned business holding SOC 2 Type II certification, Moonlight BPO places data security and confidentiality at the center of how we operate. Our secure, customized client portal supports file submission, digital proofing, and real-time job tracking, and our standard turnaround time of 24–48 hours from proof approval to USPS drop allows the City to maintain consistent, predictable billing cycles. We also offer rush/expedited service for time-sensitive mailings and hold an active USPS bulk mail entry permit.

We welcome the opportunity to discuss our qualifications further and to support the City of Dearborn Heights as a long-term printing and mailing partner. Please find our completed Bid Response Form enclosed.

Sincerely,

Ellen Koch
Vice President
Moonlight BPO LLC
ellen@moonlightbpo.com | 541-382-8402

BID RESPONSE FORM

City of Dearborn Heights — Printing and Mailing Services, Water Bills and Related Mailings

A. Vendor Information

Company Name:	Moonlight BPO LLC
Mailing Address:	1114 West Fourth Plain Blvd
City, State, ZIP:	Vancouver, WA 98660
Primary Contact:	Ellen Koch
Title:	Vice President
Phone:	541-382-8402
Email:	ellen@moonlightbpo.com
Website:	www.moonlightbpo.com
Years in Business:	41 years

B. Pricing

All prices must be per-piece unless otherwise noted. Unit pricing must exclude postage. Pricing to be completed by Moonlight BPO prior to submission.

B.1 Standard Service Pricing

Service	Unit Price (per piece)	Setup / Plate Fee	Min. Order Charge	Notes
Residential Water Bill – Option 1 (single-sided)	$0.171	$0.00	$0.00	
Residential Water Bill – Option 2 (double-sided)	$0.181	$0.00	$0.00	
Commercial Water Bill – Option 1 (single-sided)	$0.171	$0.00	$0.00	
Commercial Water Bill – Option 2 (double-sided)	$0.181	$0.00	$0.00	

B.2 Postcard and Ad Hoc Mailing Pricing

Service	Setup Fee	1–999	1,000–4,999	5,000–24,999	25,000+
Postcard, 4×6, color, double-sided	$45.00	$0.1572	$0.1572	$0.125	$0.125
Ad Hoc, 8½×11, color, single-sided	$45.00	$0.143	$0.143	$0.143	$0.143

Ad Hoc, 8½×11, color, double-sided	$45.00	$0.166	$0.166	$0.166	$0.166
Ad Hoc, 8½×11, B&W, single-sided	$45.00	$0.130	$0.130	$0.130	$0.130
Ad Hoc, 8½×11, B&W, double-sided	$45.00	$0.134	$0.134	$0.134	$0.134

B.3 Additional Services and Surcharges

Rush / expedited handling surcharge:	$75.00
Additional insert per piece:	Included
Data processing / variable data handling fee:	Included in the per piece price
NCOA / address verification processing fee:	Included in the per piece price
Reprinting due to City-provided file error:	Cost would be the same as the original print file and would only be the costs of the production stage it was in at the time.
Reprinting due to vendor error:	$0.00 – Moonlight BPO bears full cost of any vendor-caused reprint
Other:	N/A

C. Turnaround Time and Scheduling

C.1 Standard Turnaround Time by Service Type

Service	Standard Turnaround (business days)	Maximum Capacity per Run
Residential Water Bill	1–2 business days (24–48 hrs) from proof approval	100,000
Commercial Water Bill	1–2 business days (24–48 hrs) from proof approval	100,000
Postcard, 4×6	1–2 business days from proof approval	100,000
Ad Hoc / One-Off Mailing	1–2 business days from proof approval	100,000

C.2 Rush / Expedited Service

Offer rush / expedited turnaround?	Yes
Minimum rush turnaround time:	Same business day, subject to file submission cutoff (see C.3)

Maximum advance notice required for scheduling a rush job:	4 hours

C.3 File Submission Cutoffs

File submission cutoff for same-day processing start:	10 am PST
What happens if a file is received after the cutoff:	Production processing begins next business day
Can accommodate same-day proof approval and next-day processing?	Yes

D. Proofing, Approval, and File Submission Workflow

D.1 Proofing Process

Digital proof provided before every print run?	Yes
Format of digital proof provided:	PDF proof via secure client portal
Revision rounds included before additional charges apply:	3 rounds
Typical time from file submission to proof delivery:	Once the file is processed through Moonlight's system the proof is available within 3-5 minutes.
Process when City requests a change after approving a proof:	Moonlight has a ticket system that allows a client to submit an urgent ticket for the change or call your dedicated CSR.

D.2 Online Portal / File Submission

Online portal for submission, proofing, and job tracking?	Yes
Portal name / URL:	Moonlight BPO Secure Client Portal (proprietary)
Portal functions supported:	File upload, proof review/approval, real-time job status, job history, user maintenance, web proofing, search records, report printing.
Can the City view real-time status of a job in production?	Yes
File formats accepted for submission:	PDF (Searchable & editable),
How files are transmitted beyond the portal:	Secure SFTP

Dedicated account rep assigned to this contract?	Yes
How City will communicate change requests / special instructions:	Dedicated account rep, portal messaging, Moonlight client ticket system, email, phone.

E. Data Security and Privacy

How City data is secured in transit and at rest:	Encryption in transit (TLS) and at rest, access controls.
Data security certifications:	SOC 2 Type II certified; Moonlight BPO is also a certified women-owned business
Data retention period after a job is complete:	Moonlight's standard retention is 90 days. There is an option for longer retention times for a small fee.
Policy and procedure in the event of a data breach:	Moonlight BPO maintains a documented Incident Response Plan to address any suspected or confirmed data breach. In the event of a breach, we immediately contain the incident, assess its scope and impact, preserve evidence, notify affected clients without undue delay, and comply with all applicable legal and contractual notification requirements. We conduct a thorough root cause analysis, implement corrective actions to prevent recurrence, and provide ongoing communication until the incident is fully resolved. If you'd like, I can also tailor this response to emphasize your **SOC 2 Type II, HIPAA, and PCI DSS** compliance, which is often beneficial for public-sector and healthcare RFPs.
Will subcontractors/third parties access City data?	No
If yes, subcontractors and data handling agreements:	N/A

F. Mail Processing and Postage

Active USPS bulk mail entry unit (BMEU) permit?	Yes
Can process mailings under the City's postage permit account?	Yes
USPS acceptance / postage manifest provided after each drop?	Yes
CASS certification / address validation included?	Yes
NCOA (National Change of Address) processing offered?	Yes

IMB (Intelligent Mail Barcode) tracking offered?	Yes
How returned / undeliverable pieces are handled and reported:	Bad address and NCOA reports are available to our clients on their web portal. We work with our clients on their preference for undeliverable mail. We can shred them or return them to you.

G. References

Reference 1 – Organization:	Foothills Utilities – Water
Contact Name:	Kajean Ricci
Phone / Email:	928-304-8961/ kricci@foothillsutilities.com
Services Provided:	Water statements, Past Due Notices, Rate Change Letters. postcards
Approx. Annual Volume:	150,120

Reference 2 – Organization:	Citrus Heights Water District
Contact Name:	Dana Mellado
Phone / Email:	916-735-7713/ dmellado@chwd.com
Services Provided:	Water statements, Past Due Notices, Rate Change Letters, Postcards
Approx. Annual Volume:	61,992

Reference 3 – Organization:	City of Rohnert Park
Contact Name:	Cheri Hawkins
Phone / Email:	707-585-6730/ chawkins@rpcity.org
Services Provided:	Utility bills, dog & business licenses, past due notices, postcards, shut-off notices
Approx. Annual Volume:	149,856

H. Exceptions and Deviations

None.

I. Certification and Signature

By signing below, the authorized representative of the vendor certifies that all information provided in this bid response is true, accurate, and complete; that the vendor has the legal authority and capacity to enter into a contract with the City of Dearborn Heights; that the vendor

has read, understands, and agrees to the terms and conditions set forth in this RFB; that the pricing provided is firm for a minimum of ninety (90) days from the bid submission deadline; and that no collusion or conflict of interest exists with respect to this bid.

Authorized Signature:	Ellen Koch
Printed Name:	Ellen Koch
Title:	Vice President
Date:	07/01/2026



InfoSend, Inc. Response to:

City of Dearborn Heights
Water Billing Department
Request for Bids
Printing and Mailing Services — Water Bills and Related Mailings

Due: July 2, 2026 - 4:00 P.M. EST

Attention:
Rachel LaPointe
Director of Water Billing,
rclapointe@dearbornheightsmi.gov

Provided By:
Tim Zombik
Territory & Direct Communications Sales Manager
O: 800.955.9330 x 273
M: 817.800.2199
tim.z@infosend.com

Table of Contents

Cover Letter ____ 3

PART II — BID RESPONSE FORM ____ 5

A. VENDOR INFORMATION ____ 5

B. PRICING ____ 6

C. TURNAROUND TIME AND SCHEDULING ____ 12

D. PROOFING, APPROVAL, AND FILE SUBMISSION WORKFLOW ____ 13

E. DATA SECURITY AND PRIVACY ____ 27

F. MAIL PROCESSING AND POSTAGE ____ 30

G. REFERENCES ____ 34

H. EXCEPTIONS AND DEVIATIONS ____ 36

I. CERTIFICATION AND SIGNATURE ____ 37

Samples ____ 38

InfoSend Response to Scope of Services & General Requirements ____ 50

2. SCOPE OF SERVICES ____ 50

3. GENERAL REQUIREMENTS ____ 51

Cover Letter

Cover letter on company letterhead

July 2, 2026

City of Dearborn Heights - Water Billing Department
Request for Bids - Printing and Mailing Services — Water Bills and Related Mailings

To the Review Team:

InfoSend, Inc. is pleased to present this response to the City of Dearborn Heights. InfoSend, Inc., founded in 1996, is a privately held California corporation with a mission to provide the best possible Customer Communications Management (CCM) platform while still maintaining a client-focused company culture. Now delivering more than 300 million print and electronic documents annually across multiple channels, InfoSend proudly maintains an industry best client retention and satisfaction rate.

InfoSend has never accepted investment from Private Equity or Venture Capital firms. The company was founded with capital provided by its CEO, and all growth since has been funded through bank financing and reinvested profits. This consistent ownership structure has given our clients a uniquely stable, long-term partner.

For more than 30 years, our focus has been delivering high-quality service and support that foster enduring client relationships. While many competitors pursue rapid market share by pricing services at or near cost—only to later sell to investment firms—InfoSend has taken a different path. We offer competitive yet sustainable pricing, ensuring quality service, minimal risk of ownership change, and protection from the service declines that often follow cost-cutting by new owners.

InfoSend provides a comprehensive outsourced bill printing, mailing, and eBilling/payments setup to over 900 clients nationwide. InfoSend's team is confident that our offering and benefits presented herein will provide the **City of Dearborn Heights** and its customers with the greatest value in the market today. InfoSend meets or exceeds the requirements specified in the scope of work, and additional to quoting services pertaining to the requirements we have also included supplemental information about our processing setup, data security, and bill print/mail solution. We propose to provide print and mail services for the **City of Dearborn Heights** from our **Downers Grove, Illinois** facility without the use of subcontractors for any portion of the production, including disaster recovery. InfoSend has four production facilities strategically positioned across the country and has provided detail on each location in this response document.

Key Advantages of InfoSend

- Company culture prioritizes client satisfaction, leading to industry best client retention and satisfaction rate.
- Over 230 employees across multiple states, with high employee retention ensuring clients are handled with consistent knowledge and care.
- Wholly owned and operated out of 4 regional production facilities. We never use subcontractors to sub excess printing volume out to other vendors.
- Modern Electronic Billing, Payment and Presentment platform, with PCI-Level 1 certification, IVR and SMS.
- Specializes in supporting more than 700 utility clients nationwide, out of our 900+ clients.
- InfoSend is CIS agnostic and has interfaced with more than 50 different CIS platforms, including **BS&A.**
- 30+ years of expertise working with the USPS, guaranteeing the lowest cost presort and most efficient setup, never marking up postage from USPS rates.
- Excellent account management tools and personnel with continued attention to cost savings.
- No need to order preprinted stock, due to our full color duplex variable printing capabilities and customer targeted messaging.
- We manufacture our own #10 outgoing and #9 return envelopes
- Capacity to handle both high-volume and low-volume, specialized print and mailing requests with fast turn-around times.
- PCI DSS Level 1 Compliant and SOC 2 Type I & II Audited as well as other regulatory compliance.

Summary

The InfoSend solution is a complete, proven technology practice that includes print/finish/mail services, and an enhanced print and delivery process. InfoSend provides unequalled technical support, based on our proven experience and significant investment in staff and R&D roadmap. We believe that efficiencies can be improved by introducing new thoughts and ideas. We are proud to say that in 30 years we have never had a public agency client discontinue services with InfoSend due to programming, production, quality, customer service, or operational issues. We think that makes us pretty unique in our industry.

InfoSend's Customer Communications Management (CCM) platform distributes critical documents across multiple channels, including InfoSend's own manufacturing environments in Texas, California, Illinois, and Florida for Data Processing, Printing and Mailing (DPPM). InfoSend's hosted Electronic Billing, Presentment and Payment (EBPP) applications drive the customer remittance process with web, IVR, SMS and Bank BillPay payments. The cloud-based, Software as a Service (SaaS) approach allows InfoSend to refine offerings without client-side installed software or maintenance, as well as providing for flexible integrations to existing systems or vendors.

InfoSend is capable and eager to meet the requirements as laid out in this proposal, leveraging our experience and focus on client satisfaction. Further, the commitment to evolving the services ensures that a partnership with InfoSend will help your organization evolve with the continually changing landscape of consumer communication, interaction, and payments.

Thank you for the opportunity.



Russ Rezai
President
russ.r@infosend.com
O. 714.993.2690 x 233

Tim Zombik
Territory & Direct Communications Sales Manager
tim.z@infosend.com
O: 800.955.9330 x 273
M: 817.800.2199

PART II — BID RESPONSE FORM

A. VENDOR INFORMATION

PART II — BID RESPONSE FORM

Complete all sections. Return this entire document as your bid response.

A. VENDOR INFORMATION

Company Name:	InfoSend, Inc.
Mailing Address:	HQ: 4240 E. La Palma Ave. Primary Production Facility: 1406 Centre Circle
City, State, ZIP:	HQ: Anaheim, CA 92807 Primary Production Facility: Downers Grove, IL 60515
Primary Contact:	Tim Zombik
Title:	Territory & Direct Communications Sales Manager
Phone:	Office: 800.955.9330 x 273 Mobile: 817.800.2199
Email:	tim.z@infosend.com
Website:	www.infosend.com
Years in Business:	30

B. PRICING

B. PRICING

All prices must be per-piece unless otherwise noted. Unit pricing must exclude postage — postage is advanced by the vendor and billed as a separate pass-through line item on monthly invoices. Enter N/A if a field does not apply.

B.1 Standard Service Pricing

Service	Unit Price (per piece)	Setup / Plate Fee	Min. Order Charge	Notes / Assumptions
Residential Water Bill – Option 1 -127,350 est. per year -Color, 8½×11, bottom perforated, **single-sided** **-**Printed, folded, inserted into #10 envelope with return envelope	$0.1384	Waived	N/A	Price based on 21,500 residential bills every other month and 1,200 commercial bills every month. Using custom #10 window and custom #9 non window envs per samples
Residential Water Bill – Option 2 -127,350 est. per year -Color, 8½×11, bottom perforated, **double-sided** **-**Printed, folded, inserted into #10 envelope with return envelope	$0.1424	Waived	N/A	Price based on 21,500 residential bills every other month and 1,200 commercial bills every month. Using custom #10 window and custom #9 non window envs per samples
Commercial Water Bill – Option 1 14,640 est. per year -Color, 8½×11, bottom perforated, **single-sided** **-**Printed, folded, inserted into #10 envelope with return envelope	$0.1384	Waived	N/A	Price based on 21,500 residential bills every other month and 1,200 commercial bills every month. Using custom #10 window and custom #9 non window envs per samples
Commercial Water Bill – Option 2 14,640 est. per year -Color, 8½×11, bottom perforated, **double-sided** **-**Printed, folded, inserted into #10 envelope with return envelope	$0.1424	Waived	N/A	Price based on 21,500 residential bills every other month and 1,200 commercial bills every month. Using custom #10 window and custom #9 non window envs per samples

B.2 Postcard and Ad Hoc Mailing Pricing

For postcards and ad hoc / one-off mailings, fill in all that apply. If you offer tiered pricing, use the quantity ranges below.

Service	Setup / Base Fee	Per Piece 1–999	Per Piece 1,000–4,999	Per Piece 5,000–24,999	Per Piece 25,000+
Postcard, 4×6, color, double-sided	$150.00	Small batch fee - $300.00	Under 2,500 pieces Small batch fee - $300.00, 2,500-4,999 = $0.145ea	5,000-9,999 pieces = $0.12ea 10,000 – 24,900 pieces = $0.10ea	To be quoted upon request based on quantity
Ad Hoc / One-Off Mailing, 8½×11, color, **single-sided**	$150.00	Small batch fee - $300.00	Under 2,500 pieces Small batch fee - $300.00, 2,500-4,999 = $0.2257ea	5,000-9,999 pieces = $0.2057ea 10,000 – 24,900 pieces =$0.1857ea	To be quoted upon request based on quantity
Ad Hoc / One-Off Mailing, 8½×11, color, **double-sided**	$150.00	Small batch fee - $300.00	Under 2,500 pieces Small batch fee - $300.00, 2,500-4,999 = $0.2457ea	5,000-9,999 pieces = $0.2257ea 10,000 – 24,900 pieces = $0.2057ea	To be quoted upon request based on quantity
Ad Hoc / One-Off Mailing, 8½×11, B&W, **single-sided**	$150.00	Small batch fee - $300.00	Under 2,500 pieces Small batch fee - $300.00, 2,500-4,999 = $0.1857ea	5,000-9,999 pieces = $0.1657ea 10,000 – 24,900 pieces = $0.1457ea	To be quoted upon request based on quantity
Ad Hoc / One-Off Mailing, 8½×11, B&W, **double-sided**	$150.00	Small batch fee - $300.00	Under 2,500 pieces Small batch fee - $300.00, 2,500-4,999 = $0.2057ea	5,000-9,999 pieces = $0.1857ea 10,000 – 24,900 pieces = $0.1657ea	To be quoted upon request based on quantity

**Ad hoc letter mailings include using the same #10 window envelope as the billing statements

B.3 Additional Services and Surcharges

List any additional fees that may apply. Enter $0.00 or N/A if not applicable.

Item	Price / Rate	Notes
Rush / expedited handling surcharge	TBD	Charge, if any, based on a case by case basis, based on specifics
Additional insert per piece (e.g., flyer added to envelope)	$0.01 each	Machine inserting fee
Data processing / variable data handling fee	$0.01	This fee is included in statement package price for statements
NCOA / address verification processing fee	$0.30 per hit	Per address changed/updated
Reprinting due to City-provided file error	Same as original cost	
Reprinting due to vendor error	N/C	
Other (please describe any other services or options you provide): **In addition to the products and services priced above and on the Pricing Detail included below, InfoSend also offers a wide-variety of eServices.** ***eBilling** ***Electronic Payments and Presentment** ***IVR Platform** ***SMS Platform**	*Pricing for eServices varies based on client-specific requirements and shall be provided upon request.	Please see included Pricing Detail for all other services with itemized pricing.

InfoSend Data Processing, Print and Mail Pricing

Client Volume Assumptions & Cycles
The City of Dearborn Heights serves approximately 1,200 commercial customers who are billed monthly and approximately 21,250 residential customers billed every two months. Residential water bill: 127,350/year Commercial water bill: 14,640/year One-off mailings: Varies Postcards: Varies

Document Production Summary	
Residential & Commercial Water Bills – Single-Sided Package includes: Data processing, one printed page up to 4/0 ink, custom outgoing #10 single window envelope, custom #9 return non window envelope	**$0.1384 per document**
Residential & Commercial Water Bills – Double-Sided Package includes: Data processing, one printed page up to 4/4 ink, custom outgoing #10 window envelope, custom #9 return non window envelope	**$0.1424 per document**
Residential & Commercial Water Bills – Single-Sided Package includes: Data processing, one printed page up to 4/0 ink, InfoSend outgoing #10 envelope, InfoSend #9 return envelope	**$0.124 per document**
Residential & Commercial Water Bills – Double-Sided Package includes: Data processing, one printed page up to 4/4 ink, InfoSend outgoing #10 envelope, InfoSend #9 return envelope	**$0.1284 per document**

Finished mail pieces are delivered to the USPS **within one (1) business day.** If electronic PDF samples (proofs) are requested then the mailing will be completed within one day of sample approval. File upload deadline for next-day mailing is 3:00PM local time at the production facility designated for your account. If samples are required then they must be approved by 5:30PM local time for the file to be mailed by the next business day.

The below provides the components of the summary price given above. All pricing is based on "Client Volume Assumptions" listed and excludes applicable sales tax.

Data Processing	
Setup Fee - Express PDF Input Files	$0.00 (Waived during initial install)
Setup Fee – Data Only Input Files	$0.00 (Waived during initial install)
Document Re-Design Fee	$0.00 (Waived during initial install)
Data Processing Fee (per document)	**$0.01**

Printing and Mailing Service	
Residential & Commercial Water Bills - Printing & Mailing Fee with up to 4/0 Ink	**$0.051**
Residential & Commercial Water Bills - Printing & Mailing Fee with up to 4/4 Ink	**$0.055**
USPS Postage	**Pass-through** A postage deposit will be required prior to starting service.
Print Color Options (colors per side) *	$0.051 for up to 4/0 printing $0.055 for up to 4/4 printing
Inline Insert Print Fee*	$0.05 Black printing $0.055 Color printing
Batch Fee (per mailing batch under 200 mail pieces)	$5.00
Excess Pages Handwork Surcharge (per mail piece)	$0.35

Address Updates – per "hit" (address that gets updated)	$0.30 NCOA $0.30 ACS
*Prices assume normal ink/toner coverage for business documents. Flood coating the entire page in color or other types of extremely high coverage designs may cost more or not be technically feasible. Extremely high coverage designs can cause content to bleed through to the other side of the page or to cause the page to curl too much to work properly with high-speed mail inserting equipment.	
The postage deposit is subject to ongoing review and may be adjusted at any time to account for changes to Client average mailing volume or changes to USPS postage rates with at least thirty (30) days' written notice to Client.	

Materials*	
Standard 8.5" x 11" Paper Stock (per sheet)	**$0.016**
Standard Double Window Outgoing #10 Envelope	**$0.025**
Standard Single Window Return #9 Envelope	**$0.022**
Custom #10 single window envelope per sample provided	$0.0327
Custom #9 non window envelope per sample provided	$0.0287
Outgoing Flat Envelope – used for mail pieces with excess pages	$0.17
*InfoSend reserves the right to increase paper, form, and envelope fees as needed, with thirty (30) days' written notice to Client, in the event of extraordinary increases to the cost of paper. If the parties are unable to reach agreement on the proposed increase, either party may terminate the Agreement without penalty.	

Insert Services	
InfoSend Produced	Quoted based on specification
Envelope Messaging (Snipes)	Quoted based on specification
Electronic Inserts	$0.010
Inserting Fee Fee to insert an InfoSend produced or Client provided marketing or informational insert. Client provided (drop-shipped) inserts must be professionally packaged and ready for usage. If folding is required then additional fees apply based on folding requirements. Minimum fee is $0.01 per insert for folding. If inserts are not professionally packaged and damaged in shipment or require additional labor to prepare for inserting then additional fees can apply. Per item fee assumes the insert will be included in all mail pieces. Selective inserting is available but requirements must be reviewed on a case-by-case basis to determine if additional fees will apply for setup and handling.	$0.010 per insert

Optional Document Services	
Print Image Archiving (Per Document Image), with included USPS mail tracking	$0.010 - For 12 Months of Retention $0.015 - For 18 Months of Retention $0.020 - For 24 Months of Retention $0.025 - For 36 Months of Retention
Print Image Archive API Monthly Support Fee	$100.00
Final Doc Transfer (FDT)	Option 1: $0.015 per document. One PDF will be provided per batch with multiple documents in it. InfoSend standard batch file format provides account and page numbers for each record in the batch. Option 2: $0.025 per document. Each document will be provided in a separate PDF file. A custom batch file format can be provided if the InfoSend standard format will not work.
Professional Services Rate (per hour)	$205.00
Returned Mail Handling	$0.35 per reported returned mail piece
Remit Tracking	$50.00 monthly support fee

Fee Explanations

Data Processing

- **Setup Fee - Express PDF Input:** Requires a final composed PDF is uploaded to InfoSend for processing. Clients maintain control of document look and feel, but InfoSend designs a program to parse the necessary data from the PDF.
- **Setup Fee - Data Only Input:** Requires the client provide a flat data extract, InfoSend creates, hosts and maintains an application to generate documents. Existing document design is copied.
- **Document Re-Design Fee:** Using the "Data Only Input" method, InfoSend's Client Services Team assists in redesigning the format of printed documents to improve communications or to take advantage of new printing capabilities.
- **Data Processing Fee:** Per document image that is processed by the InfoSend system for output.

Printing and Mailing Service

- **Print Fee:** Price includes baseline number of colors printed on the front and back of the document. All variable and static images are dynamically imaged onto white form with a perforation.
- **Postage:** Clients are invoiced for the exact postage used. Leveraging InfoSend's USPS compliance and expertise, clients are provided the lowest possible USPS automated rates when client batches qualify.
- **Optional Color Upgrades:** Different options are available at different prices. Numbers fewer than 4 equal individual colors, 4 equals full color. The number 1 means black or grey. All sheets are billed at the same rate; the price for the sheet with the highest number of colors is the applicable fee. **4 equals CMYK (full color).**
- **Batch Fee:** Assessed to cover InfoSend costs when batches transferred to InfoSend fall below threshold.
- **Inline Insert Print Fee:** Price for inserts printed on demand as additional pages. Allows for more dynamic customer messaging without the extra pre-production lead time and overhead.
- **Excess Pages Handwork Surcharge:** Surcharge is assessed per mail piece (not per page). This surcharge only applies to multiple page bills that have too many pages to be inserted into a #10 envelope by machine. This surcharge covers the necessary manual labor required to process these mail pieces.
- **Address Updates – NCOALink or ACS:** Per reported update. InfoSend electronically reports the addresses it received in your data that need to be updated because the customer filed a Change of Address Report with the USPS. Cost is per update.

Materials

- **Paper Stock:** White paper stock with or without perforation. Paper is 8.5x11" and 24lb. Price includes all inventory costs. A larger 8.5x14" format is available at a higher material cost and higher printing cost.
- **Outgoing #10 Envelope:** #10 InfoSend Standard Double Window Outgoing Envelope. Includes security tint printed on the inside of the paper stock and clear film that prevent the contents of the envelope from being viewed. Sourced with sustainably logged paper (SFI).
- **Return #9 Envelope:** #9 InfoSend Standard Single Window Return Envelope. Includes the same security tint and SFI paper as the #10.
- **Outgoing Flat Envelope:** Single window envelope, only used for multiple page statements that do not fit in the #10 envelope.

Insert Services

- **InfoSend Produced Inserts:** Utilizing InfoSend printing and/or design services, inserts can be produced by InfoSend. Price quoted on request.
- **Envelope Messaging (Snipes):** Custom messages and images can be printed onto the standard InfoSend #10 double window envelope as a more cost-effective alternative to pre-manufactured custom envelopes. The price depends on the artwork – number of colors and whether it prints on one or both sides of the envelope, as well as order quantity. Price is quoted upon request.
- **Electronic Inserts:** Fee per digital image of a physically produced insert included in the PDF copy of a document. Ensures that client representatives and client customers can get the same information in the electronic bill as would go out physically.
- **Inserting Fee:** Client provided or InfoSend produced inserts to be included with InfoSend produced mail. Additional fee applies if insert arrives at InfoSend but requires folding prior to insertion. Setup fees may apply for programming selective inserting. InfoSend-printed inserts are quoted upon request.

Optional Document Services

- **Enhanced Print Quality:** The baseline print image quality for transactional documents such as statements and invoices is 600 x 600 DPI. Work produced from InfoSend's Anaheim facility can be printed at an enhanced image quality at an additional cost. This option uses high-definition pigment ink & variable drop sizes to achieve a perceived 1200 x 1200 DPI image quality.
- **Print Image Archiving:** Fee per document to process, index, and store a document as a PDF for a set number of months. PDFs are securely accessed using an InfoSend website application, and includes USPS mail tracking for all outbound First Class mailed documents. Setup fees may apply depending on configuration needs.
- **Print Image Archive API Monthly Support Fee:** A flat monthly support fee to provide API access to documents in the InfoSend Print Image Archive. InfoSend will work with the designated third parties that a client chooses, and provide support and open access to API calls on a monthly basis.
- **Final Doc Transfer FTP:** Each completed InfoSend batch is indexed and transferred to you via FTP or SFTP to store on your own network. InfoSend's standard Batch File format is one PDF per batch with an XML companion file providing meta data and page numbers. If the client requires a custom scheme, including individual PDFs per each image in a batch, the Custom fee applies. Note: setup fees may also apply for some custom setups.
- **Professional Services Fee:** Per hour and performed only upon request for customizations made to processing program or document format after go-live. Work is only started after receiving client approval of a formal quote.
- **Returned Mail Handling:** InfoSend will provide electronic reporting of mail that is returned by USPS, saving clients the hassle of receiving and opening returned mail to update records. All records which are not delivered will be securely destroyed and recycled after reporting.
- **Remit Tracking:** For clients utilizing the Print Image Archiving service, InfoSend can also track inbound mail from customers utilizing an included remittance stub in the outbound mail. With Remit Tracking clients will be able to see when a customer responded to the original mail piece, as well as get a daily report of inbound mail with an estimated value of payment remittances based on the outbound mail.

C. TURNAROUND TIME AND SCHEDULING

C. TURNAROUND TIME AND SCHEDULING

Turnaround time is measured from the City's final approval of the digital proof to USPS drop/acceptance. Specify business days.

C.1 Standard Turnaround Time by Service Type

Service	Standard Turnaround (business days)	Maximum Capacity per Run
Residential Water Bill	1 business day	
Commercial Water Bill	1 business day	
Postcard, 4×6	7 business days	
Ad Hoc / One-Off Mailing	7 business days	

C.2 Rush / Expedited Service

Do you offer rush / expedited turnaround?	☑ Yes ☐ No
If yes, minimum rush turnaround time (business days):	This is dependent on the specifications of the project
Maximum advance notice required for scheduling a rush job:	This timing is based on available bandwidth at the time of the request.

C.3 File Submission Cutoffs

File submission cutoff time to ensure same-day processing start:	See Pricing Detail included within our response
What happens if a file is received after the cutoff?	Mails 2nd business day
Can you accommodate same-day proof approval and next-day processing?	☑ Yes ☐ No

D. PROOFING, APPROVAL, AND FILE SUBMISSION WORKFLOW

D.1 Proofing Process

Do you provide a digital proof before every print run?	☑ Yes ☐ No
Format of digital proof provided:	PDF
How many rounds of revisions are included before additional charges apply?	Any changes to statements that require programming are billed at our Professional Services rate. Any changes to ad hoc mailings are dependent on whether we are making the changes or if the city is making the changes.
What is the typical time from file submission to proof delivery?	PDF proofs are available to view through our portal within 1 hour of file submission for utility statements Proof times for ad hoc mailing varies
What is your process when the City requests a change after approving a proof?	For statement uploads InfoSend's CS department accepts requests to cancel entire batches or pull select documents from a batch as a standard function of the department. Ad hoc mailings are treated on a case by case basis and is dependent on what stage the job is when the change is requested. Please refer to the following pages for additional information.

D.2 Online Portal / File Submission

Do you provide an online portal for file submission, proofing, and job tracking?	☑ Yes ☐ No
Portal name / URL (or describe if proprietary):	www.infosend.com
What functions does the portal support?	The InfoSend website allows clients on a 24/7 basis to upload, view, approve, control messaging on output, as well as interact with InfoSend Client Services.
Can the City view real-time status of a job in production?	☑ Yes ☐ No
What file formats do you accept for submission?	InfoSend's Data Processing platform is completely adaptable to client output, accepting both data-only text files (e.g., flat files, csv, XML, etc.) and print-output PDF files.
How are files transmitted to your facility (beyond the portal)?	InfoSend's Customer Communications Management (CCM) platform is designed to securely and efficiently accept, process and output client data to customers in a reliable and transparent manner. Please refer to this same item below for details, and a workflow diagram, of InfoSend's process.
Dedicated account rep assigned to this contract?	☑ Yes ☐ No
How will the City communicate change requests or special instructions?	All issues or questions reported to support can be tracked via an online support ticket. Account Managers can provide support via telephone, email or the online support ticket tool that can be accessed by logging into www.infosend.com

D.1 Proofing Process

Do you provide a digital proof before every print run?

Yes.

Sample Approval: This optional workflow allows clients to download a sample of the output, with an included Process Summary report of the input/output counts, inserts to be included, suppressions and a postage estimate. The sample file can contain the entire output or a subset based on client criteria. Upon approval, the sample output is released for production and distribution by InfoSend.



Format of digital proof provided:

PDF proofs of every bill uploaded into the system will be available for the City to approve before printing.

How many rounds of revisions are included before additional charges apply?

Once a file has successfully been rendered, clients have the option to review a sample file containing a PDF output of the documents. Sample outputs can contain a percentage of or the complete output and includes a Process Summary report cover page which lists details on the output work to be performed by InfoSend. Clients are provided the option to either reject and resend their data file with corrections or approve the batch. Once files are approved, an email confirmation of the approval is sent, and the output is released to the manufacturing environment for distribution.

If revisions require programming work, they are billed at our Professional Services fee. If there are changes/revisions on the City's side, then you can reupload a new file at no charge.

What is the typical time from file submission to proof delivery?

Online proofs are available within an hour from uploading for statements. Proof timing varies for ad hoc mailings.

What is your process when the City requests a change after approving a proof?

For statement uploads InfoSend's CS department accepts requests to cancel entire batches or pull select documents from a batch as a standard function of the department. Ad hoc mailings are treated on a case by case basis and is dependent on what stage the job is when the change is requested.

File Cancellation and Document Pull Request Procedures
InfoSend's CS department accepts requests to cancel entire batches or pull select documents from a batch as a standard function of the department. This request can be placed through InfoSend's online website support ticketing system, via email, or by calling the 800 number. The request is then documented by the CS team and communicated to the InfoSend production departments through our internal systems.

1. **File Cancellation**: These requests are typically submitted to InfoSend just after file transfer but before printing. InfoSend's CS personnel will immediately change the status of the Job to prevent any further progression through the InfoSend manufacturing environment and remove the Job batch from the queue. Clients utilizing the Sample Approval workflow will have the option to cancel their own job, which will then be removed from the queue.
2. **Pull Document Requests:** These requests are typically submitted by the Client after the file is processed and prior to mailing. Ideally, these requests would be submitted to the CS team prior to the mail piece receiving the "Quality Control" timestamp in the website's client-facing job tracking system. Once the job has been marked as completing Quality Control, it will be moved into Mail Preparation. For this reason, Pull Document Requests made after the job has passed through QC should be communicated directly via phone call to ensure that they are

handled immediately to minimize the chance that the piece is processed for mailing. The document to be pulled will then be intercepted after the document is printed. Pulled documents can either be recycled or returned to the Client.

D.2 Online Portal / File Submission

Do you provide an online portal for file submission, proofing, and job tracking?

Yes.

A key component InfoSend's Customer Communications Management (CCM) platform is the full web administration provided to clients on www.infosend.com. The InfoSend website allows clients on a 24/7 basis to upload, view, approve, control messaging on output, as well as interact with InfoSend Client Services.

Portal name / URL (or describe if proprietary):

InfoSend's website is fully hosted at www.infosend.com.

What functions does the portal support?

InfoSend.com Web Administration Highlights

- **Secure SaaS Cloud Solution:** Secure, hosted, infosend.com website allows clients to administer their InfoSend applications, as well as user roles and permissions from any modern web browser 24/7.
- **File Submission and Job Tracking**: Providing transparency into each file received as it progresses through data processing and manufacturing by InfoSend. Also allows clients to securely upload files via the web.
- **Sample Approval:** Optional workflow, allowing clients to view output and approve prior to manufacturing and distribution.
- **Message Manager:** Allows clients to self-administer ad-hoc and scheduled messaging on customer-facing output.
- **Insert Management:** Allows clients to requests additional materials be included with output, such as flyers, buck slips, newsletters etc.
- **Print Image Archive and Mail Tracking:** Allows clients to view images of each document produced, reprint or email the document, as well as view USPS delivery tracking information for qualified documents.
- **Support Tracking:** Allows clients to open tickets and securely communicate with InfoSend staff on change requests or issues.
- **Reporting:** Reports on the details of each client Job are posted to the website for secure viewing and download.

InfoSend.com Web Administration

A key component InfoSend's Customer Communications Management (CCM) platform is the full web administration provided to clients on www.infosend.com. The InfoSend website allows clients on a 24/7 basis to upload, view, approve, control messaging on output, as well as interact with InfoSend Client Services.

Secure SaaS Cloud Solution

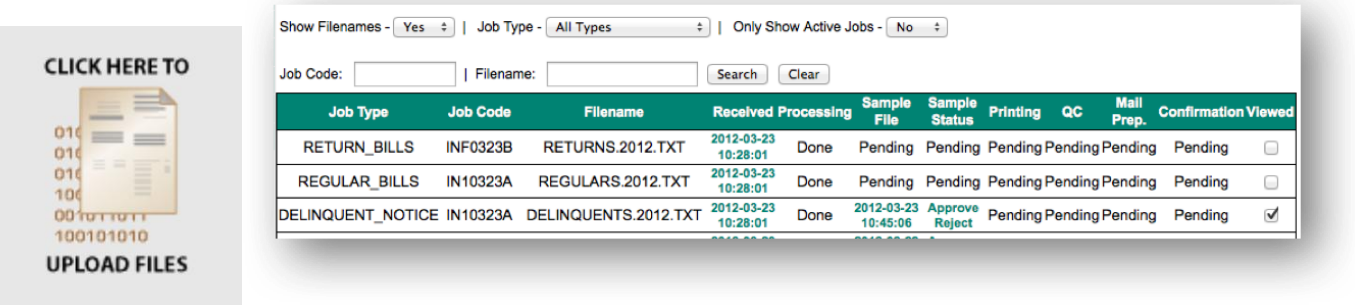
InfoSend's website is fully hosted at www.infosend.com and does not require clients install any software beyond a modern web browser (Chrome, Firefox, Internet Explorer, Safari, etc.). The solution utilizes the latest encryption technology required to ensure communications are unable to be intercepted or accidentally exposed. All sessions occur over HTTPS with TLS encryption, and each client user must be uniquely registered to an email address by an Administrator.

The website provides options to set both user roles and permissions, ensuring only the appropriate level of access is granted to the user at the client organization.

File Submission and Job Tracking

Clients are able to upload files directly to InfoSend over the HTTPS connection, allowing users to send the input data for InfoSend processing on demand (note: PGP file encryption and secure FTP also available).

All status on the fulfillment of client output is displayed via the online tool: confirmation of receipt, processing status, sample file and approval status (optional), printing, quality control, mail prep and confirmation of distribution. Clients are able to check the "Viewed" box to confirm that the batch was reviewed internally.



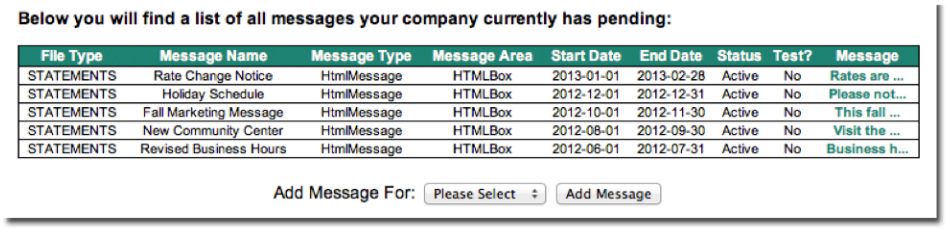
Sample Approval

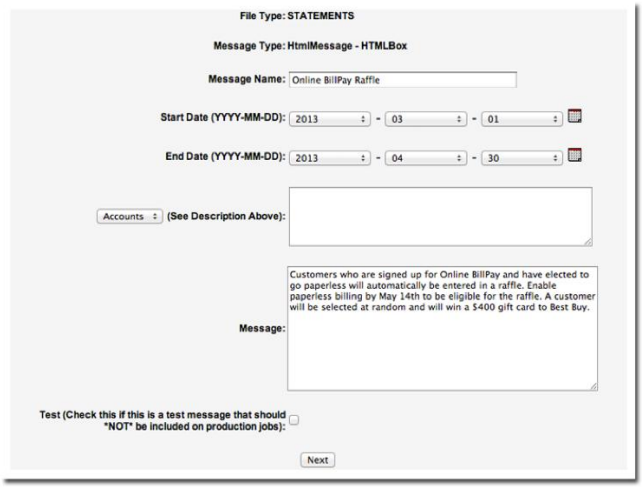
This optional workflow allows clients to download a sample of the output, with an included Process Summary report of the input/output counts, inserts to be included, suppressions, and a postage estimate. The sample file can contain the entire output or a subset based on client criteria. Upon approval, the sample output is released for production and distribution by InfoSend.



Message Manager

This free account management tool is a custom-built web-based application that allows clients to control the messages that print on output. Clients can schedule the messages months or even years in advance, as well as set criteria to assign unique messages to different types of customers, or even to individual accounts. A PDF preview displays the message in the actual font that will be used.





Insert Management

The Insert Management tool is designed for clients to control what additional materials will be included with the standard output. Clients may request InfoSend-produced inserts as well as schedule drop-shipped inserts from within the tool. The tool also provides the history of all insert requests for client reference.

Here is a list of the last 50 insert requests made by your organization.

Show All Inserts

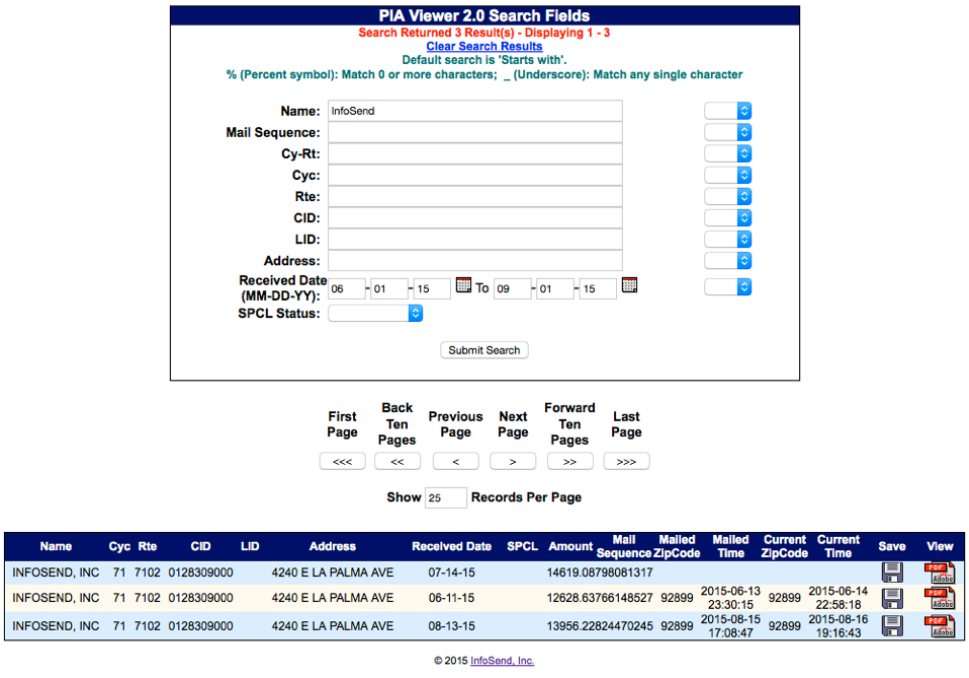
Insert Name	Run Date	Request Submitted On	Insert Status	Programs	Insert Type	Details
*** June 2012 EU Today Newsletter	2012-05-25 to 2012-06-25	2012-05-18 16:04:21	Insert is Approved and Active	INF	Drop Shipped	View
*** May 2012 Electric Dispatch	2012-04-25 to 2012-05-24	2012-04-30 07:27:32	Insert is Approved and Active	INF	Drop Shipped	View
*** May 2012 EU insert	2012-05-03 to 2012-06-01	2012-04-04 12:05:06	Insert is Approved and Active	INF	InfoSend Produced	View

Print Image Archive and Mail Tracking

This optional service is a document archiving tool used by client customer service representatives to download PDF copies of any document that InfoSend produces. This web application allows authorized users to query the database by customer name, account number, or up to **three other custom fields**. Clients can also email documents directly to customers from the application.

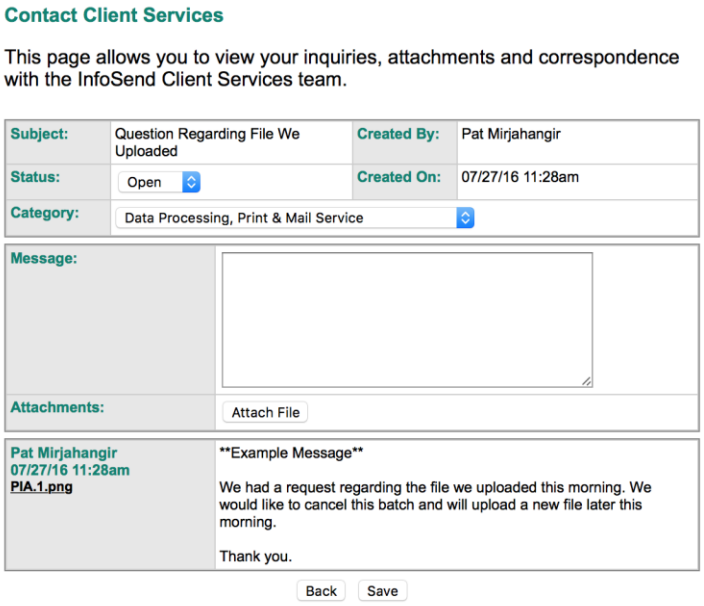
Clients who purchase the Print Image Archive service automatically get Mail Tracking at no additional cost. The USPS data is provided via the IMB Tracing service, where all qualified mail with an Intelligent Mail Barcode that is scanned at a sort facility is logged. This data provides insight into the estimated delivery time frame of mail to the customer. *Only available with mail sent using 1st Class Postage, and not available in some cases with postcard mailings.*

Example Search and Results:



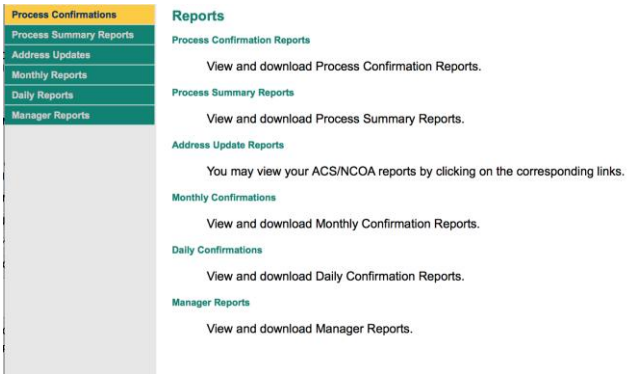
Support Tracking

This tool allows clients to submit change or support requests directly to InfoSend staff via a secure, transparent ticketing system. Clients are able to include file attachment securely, and receive responses from InfoSend staff. The tool allows multiple client contacts to collaborate on the request, and email alerts are sent anytime an update has been made by clients or InfoSend. The tool shows historical requests and allows filtration by Issue Category, as well as the Status of Open or Closed.



Reporting

InfoSend's standard reporting automatically posts report files to the secure website for client retrieval. The typical standard reports include the Process Summary, Process Confirmation and Address update reports. Clients may choose to download the reports at any time.



Can the City view real-time status of a job in production?

Yes.

Data Processing, Print and Mail Reporting Highlights

- **File Transmission and Processing**: InfoSend provides key reports during file transmission, after data processing, and upon file completion so clients are informed throughout the entire process.
- **Process and Postage Summary:** For clients utilizing the Sample Approval workflow, a Process Summary report is presented with details on the work to be performed, along with an estimate of postage.
- **Job Tracking Tool:** As client batches are processed, InfoSend provides a web tool with real-time and historical information when a file has achieved a stage of production.
- **Address Update:** InfoSend provides a full suite of address updates, including National Change of Address (NCOA) reports.

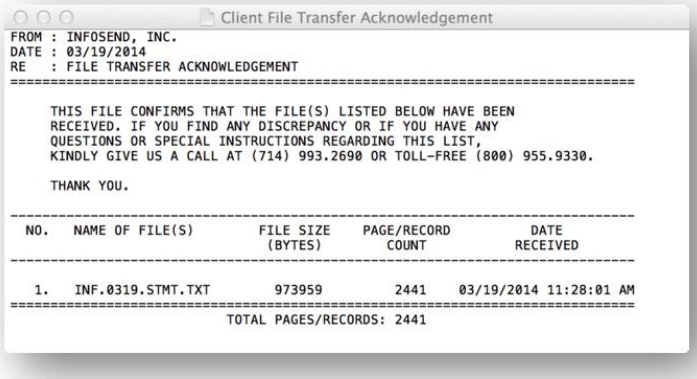
Data Processing, Print and Mail Reporting

InfoSend's Customer Communications Management (CCM) platform provides clients with the necessary reports to reconcile and receive updates throughout the Data Processing, Print and Mail (DPPM) process. InfoSend standard reporting workflow is provided by default, and is able to provide certain reports in a variety of methods including text files, comma delimited files, HTML formatted reports and in some cases, PDFs.

All reports are available either through the InfoSend website and can also be emailed or transmitted via secure FTP. In addition, clients have the capability of assigning internal contacts that have permissions to access/receive reports.

File Transfer Acknowledgement Report

Upon client upload of a data file for processing, InfoSend will send the File Transfer Acknowledgement Report as certification of receipt of the file. The File Transfer Acknowledgement Report provides information about the file name, byte size, page/record count and file receipt date. This report is posted to InfoSend's secure web portal for viewing and is also commonly emailed to designated client staff members.



Client File Transfer Acknowledgement

```
FROM : INFOSEND, INC.
DATE : 03/19/2014
RE   : FILE TRANSFER ACKNOWLEDGEMENT
================================================================================

     THIS FILE CONFIRMS THAT THE FILE(S) LISTED BELOW HAVE BEEN
     RECEIVED. IF YOU FIND ANY DISCREPANCY OR IF YOU HAVE ANY
     QUESTIONS OR SPECIAL INSTRUCTIONS REGARDING THIS LIST,
     KINDLY GIVE US A CALL AT (714) 993.2690 OR TOLL-FREE (800) 955.9330.

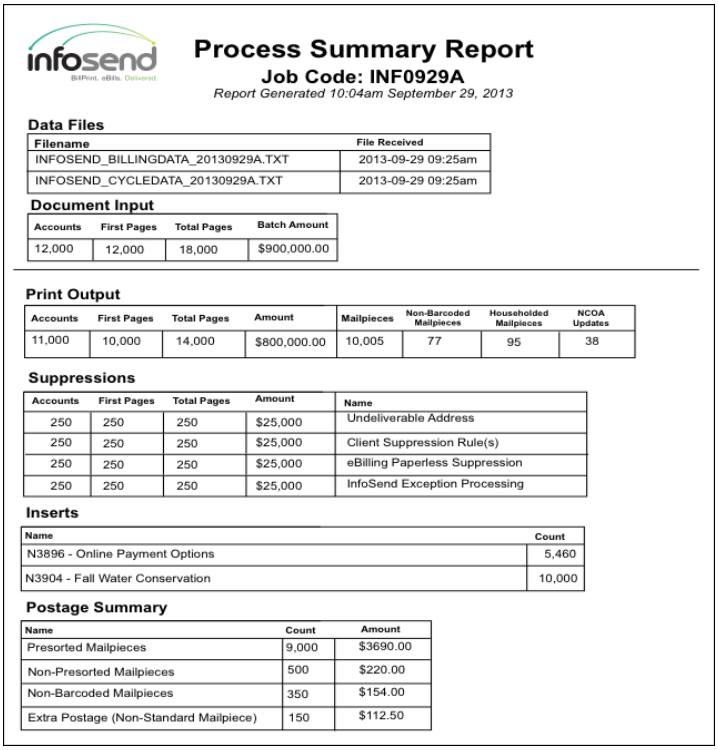
     THANK YOU.

--------------------------------------------------------------------------------
  NO.   NAME OF FILE(S)         FILE SIZE     PAGE/RECORD          DATE
                                 (BYTES)        COUNT           RECEIVED
--------------------------------------------------------------------------------

   1.   INF.0319.STMT.TXT         973959         2441    03/19/2014 11:28:01 AM
================================================================================
                          TOTAL PAGES/RECORDS: 2441
```

Process Summary Report

The Process Summary Report is a detailed PDF document that summarizes key data points contained within a document run batch. If a client chooses to review sample files prior to printing, the Process Summary Report will be included as a cover page within each set of samples. It is also posted to InfoSend's "Reports" tab of the web portal in PDF form. The Process Summary Report details important information such as data files that were included within the job, document details such as page count and batch amount if documents are bills, print output information, suppressions, inserts included, and USPS presort counts and estimated postage.



infosend
BillPrint. eBills. Delivered.

Process Summary Report

Job Code: INF0929A

Report Generated 10:04am September 29, 2013

Data Files

Filename	File Received
INFOSEND_BILLINGDATA_20130929A.TXT	2013-09-29 09:25am
INFOSEND_CYCLEDATA_20130929A.TXT	2013-09-29 09:25am

Document Input

Accounts	First Pages	Total Pages	Batch Amount
12,000	12,000	18,000	$900,000.00

Print Output

Accounts	First Pages	Total Pages	Amount	Mailpieces	Non-Barcoded Mailpieces	Householded Mailpieces	NCOA Updates
11,000	10,000	14,000	$800,000.00	10,005	77	95	38

Suppressions

Accounts	First Pages	Total Pages	Amount	Name
250	250	250	$25,000	Undeliverable Address
250	250	250	$25,000	Client Suppression Rule(s)
250	250	250	$25,000	eBilling Paperless Suppression
250	250	250	$25,000	InfoSend Exception Processing

Inserts

Name	Count
N3896 - Online Payment Options	5,460
N3904 - Fall Water Conservation	10,000

Postage Summary

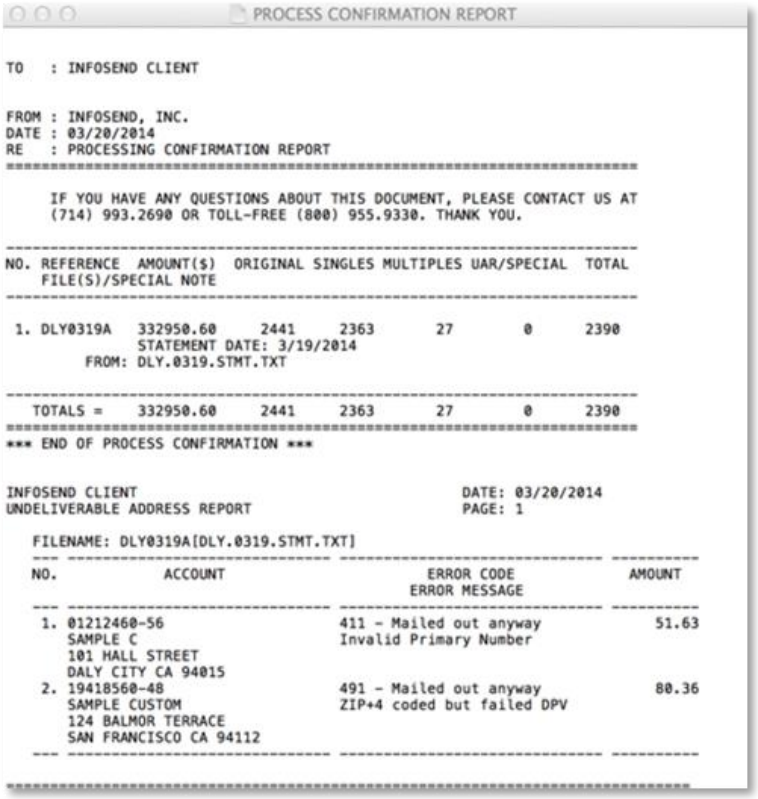
Name	Count	Amount
Presorted Mailpieces	9,000	$3690.00
Non-Presorted Mailpieces	500	$220.00
Non-Barcoded Mailpieces	350	$154.00
Extra Postage (Non-Standard Mailpiece)	150	$112.50

Process Confirmation Report

The Process Confirmation Report is emailed to designated client staff members as well as posted to the reports section of the web portal after documents have been completed for mailing and released to the USPS. This report provides

confirmation that InfoSend has released a job's mail pieces to the USPS for mailing. The Process Confirmation Report can be created in one of three different formats: plain text, XML or HTML.

This report provides the name of the file(s) mailed along with a detailed mail count. For statements, invoices and other financial documents, the total dollar amount is also provided. Additional information can be provided after the "totals" section of the report. For example, addresses that could not be verified for delivery point validation can be listed at the end of this report.



PROCESS CONFIRMATION REPORT

```
TO   : INFOSEND CLIENT

FROM : INFOSEND, INC.
DATE : 03/20/2014
RE   : PROCESSING CONFIRMATION REPORT
================================================================================

     IF YOU HAVE ANY QUESTIONS ABOUT THIS DOCUMENT, PLEASE CONTACT US AT
     (714) 993.2690 OR TOLL-FREE (800) 955.9330. THANK YOU.

--------------------------------------------------------------------------------
NO. REFERENCE  AMOUNT($)  ORIGINAL SINGLES MULTIPLES UAR/SPECIAL  TOTAL
    FILE(S)/SPECIAL NOTE
--------------------------------------------------------------------------------

 1. DLY0319A   332950.60     2441     2363       27        0      2390
               STATEMENT DATE: 3/19/2014
          FROM: DLY.0319.STMT.TXT

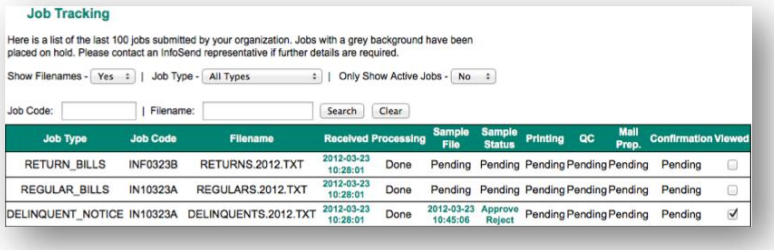
--------------------------------------------------------------------------------
   TOTALS =    332950.60     2441     2363       27        0      2390
================================================================================
*** END OF PROCESS CONFIRMATION ***


INFOSEND CLIENT                                  DATE: 03/20/2014
UNDELIVERABLE ADDRESS REPORT                     PAGE: 1

   FILENAME: DLY0319A[DLY.0319.STMT.TXT]
   --- ------------------------- ------------------------------ ----------
   NO.            ACCOUNT                    ERROR CODE            AMOUNT
                                           ERROR MESSAGE
   --- ------------------------- ------------------------------ ----------
    1. 01212460-56                411 - Mailed out anyway           51.63
       SAMPLE C                   Invalid Primary Number
       101 HALL STREET
       DALY CITY CA 94015
    2. 19418560-48                491 - Mailed out anyway           80.36
       SAMPLE CUSTOM              ZIP+4 coded but failed DPV
       124 BALMOR TERRACE
       SAN FRANCISCO CA 94112
   --- ------------------------- ------------------------------ ----------
```

Job Tracking Tool

The Job Tracker provides the current status of jobs as it progresses through InfoSend's data processing and print production departments. The Job Tracking tool contains details such as job type, number of component files that are contained within the job, file receipt timestamps, sample files that may be downloaded and the status of printing/quality control/mail preparation. Once a file has been completed for mailing and mail pieces have been released to the USPS a timestamp of file completion confirmation will be provided. InfoSend provides a history of the past 100 jobs that were processed through the system.



Job Tracking

Here is a list of the last 100 jobs submitted by your organization. Jobs with a grey background have been placed on hold. Please contact an InfoSend representative if further details are required.

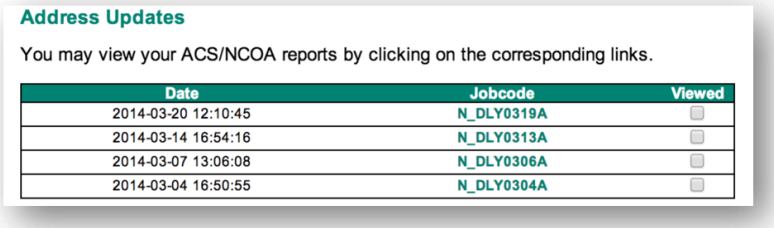
Show Filenames - Yes | Job Type - All Types | Only Show Active Jobs - No

Job Code: | Filename: Search Clear

Job Type	Job Code	Filename	Received	Processing	Sample File	Sample Status	Printing	QC	Mail Prep.	Confirmation	Viewed
RETURN_BILLS	INF0323B	RETURNS.2012.TXT	2012-03-23 10:28:01	Done	Pending	Pending	Pending	Pending	Pending	Pending	☐
REGULAR_BILLS	IN10323A	REGULARS.2012.TXT	2012-03-23 10:28:01	Done	Pending	Pending	Pending	Pending	Pending	Pending	☐
DELINQUENT_NOTICE	IN10323A	DELINQUENTS.2012.TXT	2012-03-23 10:28:01	Done	2012-03-23 10:45:06	Approve Reject	Pending	Pending	Pending	Pending	☑

Address Update Report

Address Updates including NCOALink hits or ACS updates are provided in InfoSend's reporting section. The ACS/NCOALink report is available in three formats: plain text comma delimited, XML or HTML. Most address update reports are either comma delimited or XML formatted so that InfoSend's clients can automate the process of loading updates into their customer information system.



Address Updates

You may view your ACS/NCOA reports by clicking on the corresponding links.

Date	Jobcode	Viewed
2014-03-20 12:10:45	N_DLY0319A	☐
2014-03-14 16:54:16	N_DLY0313A	☐
2014-03-07 13:06:08	N_DLY0306A	☐
2014-03-04 16:50:55	N_DLY0304A	☐



	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
1	MailSequenc	MailerID	JobCode	AccountNum	OAddr1	OAddr2	OCity	OSt	OZip	MAddr1	MAddr2	MCity	MSt	MZip	COAType	Reason
2	700003880	107315	INF0307A	000000-01	123 Water St		WOODLAND	CA	91364	123 Water St		Woodland Hi	CA	91367-4545	NCOA	
3	700004170	107315	INF0307A	000000-02	4240 E La Palma		LOS ANGELE	CA	90011-5518	4240 E La Palma		Los Angeles	CA	90011-3329	NCOA	
4	700004156	107315	INF0307A	000000-03	5454 Main St		LOS ANGELE	CA	90011-3721	5454 Main St		LOS ANGELE	CA	90011-3721	UAA	491:ZIP+4 coded but failed DPV because of invalid primary
5	700004182	107315	INF0307A	000000-04	456 Water St		TORRANCE	CA	90501	456 Water St		TORRANCE	CA	90501	UAA	411:Invalid Primary Number
6	700004080	107315	INF0307A	000000-05	124 Water St		LOS ANGELE	CA	90013	124 Water St		LOS ANGELE	CA	90013	UAA	491:ZIP+4 coded but failed DPV because of invalid primary
7	700004048	107315	INF0307A	000000-06	4241 E La Palma		LONG BEACH	CA	90802	4241 E La Palma		LONG BEACH	CA	90802	UAA	491:ZIP+4 coded but failed DPV because of invalid primary
8	700003938	107315	INF0307A	000000-07	5455 Main St		LOS ANGELE	CA	90007	5455 Main St		LOS ANGELE	CA	90007	RETURN-UAA	V - Vacant
9	700003967	107315	INF0307A	000000-07	5455 Main St		LOS ANGELE	CA	90007	5455 Main St		LOS ANGELE	CA	90007	RETURN-COA	
10																

What file formats do you accept for submission?

InfoSend's Data Processing platform is completely adaptable to client output, accepting both data-only text files (e.g., flat files, csv, XML, etc.) and print-output PDF files.

How are files transmitted to your facility (beyond the portal)?

InfoSend Data Process Flow

InfoSend's Customer Communications Management (CCM) platform is designed to securely and efficiently accept, process and output client data to customers in a reliable and transparent manner. The data flow for InfoSend entails:

1. **Client Input-Data Transfer and Acknowledgement**
2. **Data Processing and Validation**
3. **Document Composition and Sample Approval**
4. **Printing**
5. **Quality Control**
6. **Mailing and Electronic Distribution**
7. **Confirmation and Reporting**

1. Client Input-Data Transfer and Acknowledgement

- **Secure File Upload Options:** On a 24/7 basis, data files can be sent to InfoSend via FTP or SFTP or clients can also log in to InfoSend's secure website and upload files using the HTTPS file upload method. Optionally, and depending on client security requirements, password protected or PGP/GPG encryption can be utilized on the files. When a file is received, it is automatically time-stamped and logged in InfoSend's Job Tracking database.
- **Duplicate File Prevention:** All data transfers are checked against an archive of file-level hashes and if a match is found, the system will detect the file as a duplicate. If a duplicate is detected, the processing program is halted and a warning is generated, calling for immediate follow up by InfoSend support personnel.
- **Multi-File Inputs:** InfoSend's system can be configured to create batches based on multiple source files, as well as wait a predetermined amount of time for more client records to be transferred before beginning the batch processing.
- **Process Confirmation:** Successfully transferred files are identified by client input type, resulting in a confirmation receipt sent.

2. Data Processing and Validation

- **File Integrity:** Each of InfoSend's programs is custom made to work with the clients' specific data file format. Incomplete or erroneous data will result in a program halt, issuing a warning that is escalated to InfoSend support personnel for immediate follow up.
- **Data Checks:** InfoSend programs are set up to check for individual data fields and halt if criteria are not met--for example if a date field contains a value older than an acceptable threshold. All data check halts issue a warning and escalation to InfoSend support personnel.

3. Document Composition and Sample Approval

- **Job Batch Creation:** InfoSend's system will take validated input data and begin processing by assigning a unique production Job Code specific to the client input file(s). This Job Code identifies and accompanies the output through InfoSend's processing.
- **Document Layout and Business Logic:** The input data is rendered by the InfoSend application, resulting in the layout defined during the implementation. Any client defined special business logic conditions are applied at this time.
- **USPS & Special Messaging:** During processing, the system will also validate customer mailing addresses, optionally apply National Change of Address (NCOA) updates, and perform record suppression based on client-defined criteria. The system also performs USPS pre-sorting of records, applying the Intelligent Mail Barcode (IMB) and ensuring the records are in the correct order to maximize postal efficiency. Additionally, InfoSend's CCM platform will check the database for any scheduled messages or inserts to be included with the output.
- **Rendered Output and Sample Review:** Once a file has successfully been rendered, clients have the option to review a sample file containing a PDF output of the documents. Sample outputs can contain a percentage of or the complete output and includes a Process Summary report cover page which lists details on the output work to be performed by InfoSend. Clients are provided the option to either reject and resend their data file with corrections or approve the batch. Once files are approved, an email confirmation of the approval is sent, and the output is released to the manufacturing environment for distribution.

4. Printing

- **Job Priority:** Jobs are printed on an as-received basis, with jobs requiring the shortest turnaround time given priority. InfoSend is committed to meeting the agreed upon mail turnaround times for all clients simultaneously and is staffed and equipped accordingly.
- **Operator Controls:** Once a sample file batch has been approved for printing, files are sent to the print production queue. InfoSend's unique Central Print program monitors print jobs in the production department, prohibiting a job from being printed more than once, and provides operator controls including timestamps of printing time and other tracking metrics. InfoSend production staff with appropriate permissions are granted access to queued files.
- **Job Ticket:** A job ticket is attached during processing to each production run. A job ticket contains information such as printing specifications, form type, envelope options, and whether an insert should accompany the file. The job ticket is printed in our production department and remains with a job until it is released to the USPS for mailing.

5. Quality Control

- **Dedicated Workflow and Staffing:** InfoSend's emphasis on quality and customer satisfaction requires a dedicated step and operator role in the process to validate the printed output. This step in the process takes place after printing but before distribution. Each job is thoroughly checked a minimum of 4 times for general alignment, printing, color or mailing address block issues which would result in problematic processing or mailing: before printing, after printing, upon delivery to the QC department and finally upon delivery to the mailing department.
- **Uniquely Tailored QC Program:** InfoSend has an internally developed workflow that provides onscreen prompts to QC personnel, requesting they check for bill specific information (such as customer name, account number, address) on randomly selected pages throughout the batch. These onscreen prompts are customized to the client's data and ensure the integrity of data throughout the batch before releasing for distribution.

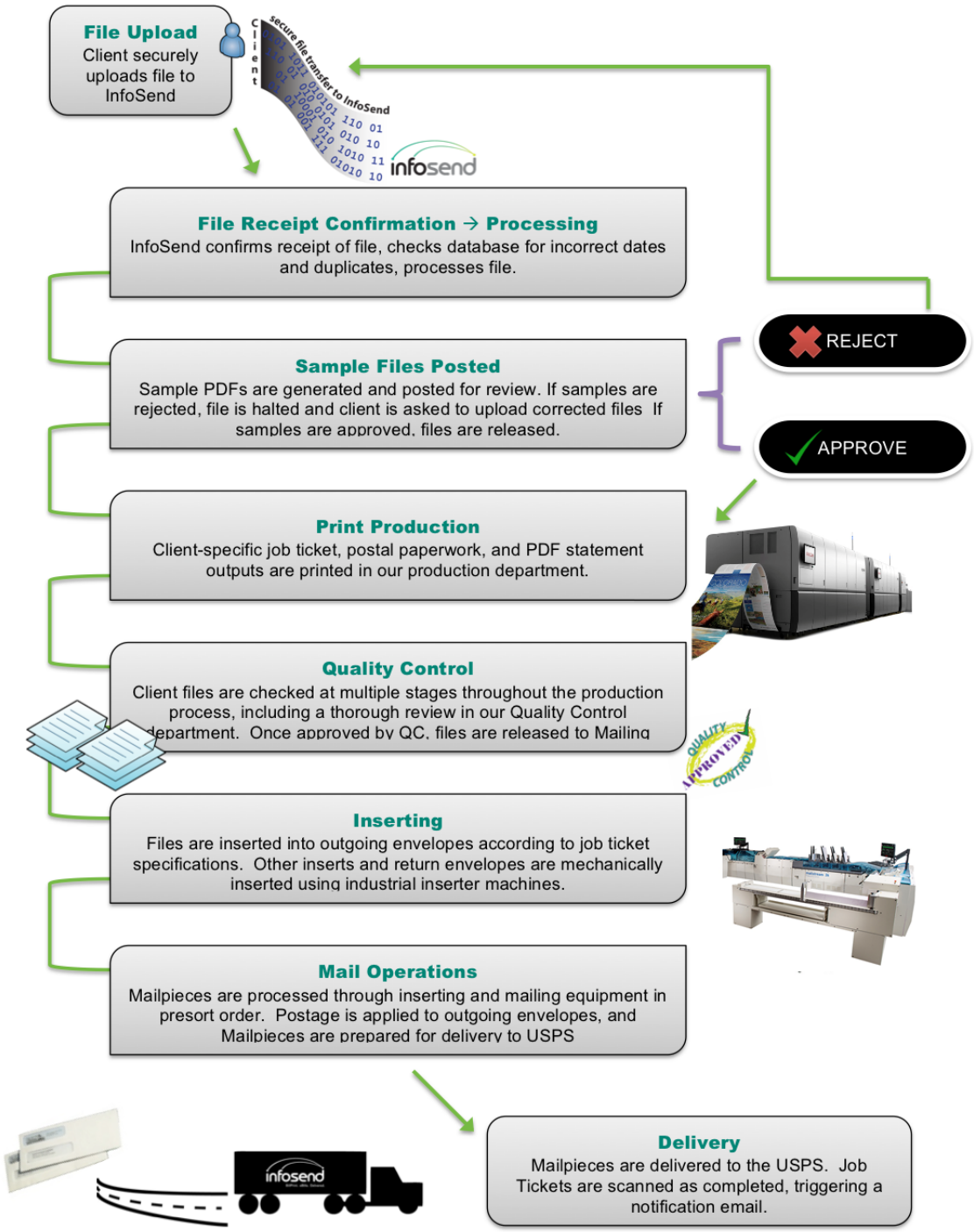
6. Mailing and Electronic Distribution

- **Mailing Department:** Once a job has gone through Quality Control, it is released to the printing department for fulfillment. All printed pages are matched to the correct materials per the Job Ticket and inserted into the envelope for mailing. Mail that has been inserted is then delivered to the USPS with the appropriate postal paperwork for the USPS to validate prior to induction. Upon delivery to the USPS, either at the onsite Detached Mail Unit (DMU) or local distribution center, the job batch is scanned as completed by an InfoSend operator.
- **Electronic, Multi-Channel Distribution:** Upon completion of the job batch, InfoSend's CCM platform begins the electronic distribution of customer records to the InfoSend archive, hosted eBusiness system, back to the client, or other third-party distribution networks.

7. Confirmation and Reporting

- **Process Confirmation:** Once InfoSend has completed the distribution of the client job batch, a confirmation receipt is sent to the client with details on the job batch execution. This receipt serves as the final notification regarding the input data received.
- **Reporting:** InfoSend's platform also provides robust reporting back to clients on the output services performed. InfoSend offers detailed address update and suppression reporting, as well as customized, detailed breakdown of the fulfillment.

Data Processing Workflow Diagram:



Dedicated account rep assigned to this contract?

Absolutely!

InfoSend's mission to provide the industry-best support requires excellence and attention to detail within the Client Services (CS) department. InfoSend has designed support around extensive procedural controls to ensure client output is handled accurately and issues are addressed expeditiously. If InfoSend is awarded this contract, we will at that point assign a dedicated Account Manager to work on the implementation project. This Account Manager will remain the main point of contact throughout the implementation and will also be available after go-live for ongoing maintenance or improvement projects.

How will the City communicate change requests or special instructions?

InfoSend Client Services Support Highlights

- Dedicated Account Manager from implementation also assigned to monitor and provide support.
- Dedicated Support Staff for reviewing and responding to incoming issues.
- Multiple communication channels available for client preference: web support ticketing tool, email, and phone.
- Proactive support initiated by InfoSend staff when client data issues are detected by InfoSend Quality Control processes.
- Issues tracked via InfoSend CRM tool, ensuring full resolution before the ticket can be closed.

InfoSend Client Services Support

InfoSend's mission to provide the industry-best support requires excellence and attention to detail within the Client Services (CS) department. InfoSend has designed support around extensive procedural controls to ensure client output is handled accurately and issues are addressed expeditiously. The following describes InfoSend's standard support coverage, the services that are included as part of annual software support, a listing of call priorities and an outline of escalation procedures.

InfoSend offers emergency an after-hours support line. An after-hours answering service is available 24/7/365. The answering service contacts InfoSend employees sequentially until one receives and acknowledges the call. Requests can be answered within 4 hours. InfoSend provides escalation phone number and contacts during the implementation. After-hours support may be billable. Please note, with the extensive support hours and support channels available, the after-hours answering service being used is extremely rare. Please see typical support channels overview below:

Support Channels and Availability

InfoSend provides the following methods to be reached to initiate a support request:

- 800 Toll-Free Telephone support: (800) 955-9330
- Email via support@infosend.com
- Free electronic access 24 x 7 at www.infosend.com with the following online benefits:
    - Log, track & close support requests
    - View & update support requests
    - Access published documentation
    - Access available downloads
    - Download reports
    - View Job Tracking statistics
    - Download sample files in PDF format

Standard hours of support are from 6:00 AM Pacific to 6:00 PM Pacific, Monday through Friday, excluding designated statutory holidays. Weekend assistance is available and must be scheduled in advance and in most cases is billable.

InfoSend recognizes the below holidays and will be closed should they fall on a weekday.

- New Year's Day
- Memorial Day

- Independence Day
- Labor Day
- Thanksgiving Day
- Christmas Day

Inbound Support Ticketing, Escalation, and Resolution Workflow

All issues or questions reported to support can be tracked via an online support ticket. Account Managers can provide support via telephone, email or the online support ticket tool that can be accessed by logging into www.infosend.com.

1. **Contact Dedicated Account Manager**: Each web submission, call or email is handled with personal support. Clients receive support by contacting their dedicated Account Manager. If the client's dedicated contact is not available, the support request will be handled by another cross-trained Account Manager or Senior Account Manager. This representative will be your liaison through the support process, giving you a single point of contact for issue resolution.
2. **Request Logging:** Each support request can be logged using InfoSend's online Support Ticket Tool. Support Ticket requests are assigned a unique ID and can be viewed by both InfoSend Support and the client's authorized representatives. Support Ticket requests are archived and can be filtered by open and closed requests.
3. **Escalation Procedure:** InfoSend staff will internally escalate any required internal technical or operational resources to ensure that quality issues are resolved quickly and completely the first time. All necessary modifications are thoroughly tested before being applied to client applications to ensure that the final product meets quality expectations.
4. **Ticket Resolution:** Once an issue has been resolved, clients are notified of the solution and allowed to review new sets of samples to approve any changes. Extra attention is paid to the new job throughout our production, quality control and mailing process. When all parties confirm that the job is meeting quality expectations through every step in the process, we will approve and release the job for completion.
5. **Client Satisfaction**: Any concerns or questions around the support being provided may be escalated to the Client Services Director.

Proactive File Halt, Validation Error and Quality Control Support Procedures

InfoSend's data processing platform is designed to validate client data and will halt if any anomalies or incomplete data is detected. In addition, InfoSend's dedicated QC process will review all printed outputs to check for issues caused by client data. When issues are detected:

1. **Alert Notification:** InfoSend's internal system will automatically place the Job on hold, open a ticket and alert the CS department via an internal alert system, identifying the client and type of output.
2. **Assessment and Follow Up:** InfoSend's CS personnel will assess and then follow up with the relevant client contacts to notify of the issue.
3. **Resolution:** CS personnel will work with the client on how to address the data, either with a new data file or with programming adjustments.

File Cancellation and Document Pull Request Procedures

InfoSend's CS department accepts requests to cancel entire batches or pull select documents from a batch as a standard function of the department. This request can be placed through InfoSend's online website support ticketing system, via email, or by calling the 800 number. The request is then documented by the CS team and communicated to the InfoSend production departments through our internal systems.

1. **File Cancellation**: These requests are typically submitted to InfoSend just after file transfer but before printing. InfoSend's CS personnel will immediately change the status of the Job to prevent any further progression through the InfoSend manufacturing environment and remove the Job batch from the queue. Clients utilizing the Sample Approval workflow will have the option to cancel their own job, which will then be removed from the queue.
2. **Pull Document Requests:** These requests are typically submitted by the Client after the file is processed and prior to mailing. Ideally, these requests would be submitted to the CS team prior to the mail piece receiving the "Quality

Control" timestamp in the website's client-facing job tracking system. Once the job has been marked as completing Quality Control, it will be moved into Mail Preparation. For this reason, Pull Document Requests made after the job has passed through QC should be communicated directly via phone call to ensure that they are handled immediately to minimize the chance that the piece is processed for mailing. The document to be pulled will then be intercepted after the document is printed. Pulled documents can either be recycled or returned to the Client.

E. DATA SECURITY AND PRIVACY

E. DATA SECURITY AND PRIVACY

How is the City's customer data secured in transit and at rest?	All data files can be PGP encrypted during transfer, and all web traffic utilizes HTTPS, ensuring secure communications both ways. Data is stored with both encryption at rest and extensive compensating controls.
Do you hold any data security certifications (SOC 2, ISO 27001, etc.)?	Yes. InfoSend's systems, security processes, and practices are currently subject to the rules and regulations of multiple laws and/or audit types: •Payment Card Industry Data Security Standard (PCI DSS) •Health Insurance Portability and Accountability Act (HIPAA) •Statement on Standards for Attestation Engagements (SSAE 18) with SOC 1 & 2 Reporting •Gramm-Leach-Bliley Act (GLBA) •Fair and Accurate Credit Transactions Act of 2003 (FACTA)
How long do you retain the City's customer data after a job is complete?	InfoSend keeps the 'untouched' source files for 12 months in Receive Archive. We convert the flies and store those locally for 1 month, then 12 months encrypted.
What is your policy and procedure in the event of a data breach?	Please refer to the following pages for details regarding InfoSend's security procedures and incident protocols.
Will any subcontractors or third parties have access to the City's data?	☐ Yes ☑ No
If yes, identify subcontractors and describe data handling agreements:	Not applicable

InfoSend Security Procedures Highlights

- InfoSend employs industry best practices while complying with numerous regulatory requirements for protecting client data.
- Compliant and/or audited by third parties for PCI-DSS Level 1, HIPAA, SSAE18, GLBA and FACTA.
- All Facility Physical Premises Secured
- Secure Encrypted Data Transfer and Storage Practices
- Secure Segmentation of Client Data
- Secure Disposal of Client Data
- Firewalls and Web Application Security
- Background Checks and Drug Tests for All New Employees
- Annual Security Policy and Awareness Training for Employees
- Formal Suspected Breach Escalation, Review and Notification Process

Incident Response Plan

InfoSend's Incident Response Plan is a component of our Information Security Policy, which is confidential and proprietary. InfoSend will provide our detailed Incident Response Plan upon execution of a non-disclosure agreement. InfoSend has a Computer Incident Response Team (CIRT) comprised of both management and information security employees responsible for implementation of our Incident Response Plan in response to cyber-attacks that includes the following components:

- Detection
- Confinement
- Establishment of Emergency Business Continuity Plan
- Analysis of Intrusion/Forensic Investigation
- Post Forensic Recovery from the Intrusion
- Ensure Proper Security of the System & Network
- Restore Affected Services
- Implement Mandated Reporting
- Update Security Policy to Reflect Lessons Learned

InfoSend's non-confidential Security Procedures are provided below.

InfoSend Security Procedures

InfoSend's Customer Communications Management (CCM) platform is responsible for processing and distributing consumer communications. As such, physical infrastructure, data and computing environment security and safety are paramount to protecting consumer information on behalf of clients. InfoSend's systems, security processes, and practices are currently subject to the rules and regulations of multiple laws and/or audit types:

- Payment Card Industry Data Security Standard **(PCI DSS)**
- Health Insurance Portability and Accountability Act **(HIPAA)**
- Statement on Standards for Attestation Engagements **(SSAE 18)** with SOC 1 & 2 Reporting
- Gramm-Leach-Bliley Act **(GLBA)**
- Fair and Accurate Credit Transactions Act of 2003 **(FACTA)**

InfoSend approaches the risk of data breach via the following methodologies:

1. **All Facility Physical Premises Secured:** All InfoSend facilities are locked and protected at all times, with access requiring security authorization by InfoSend. InfoSend employees have issued I.D. cards that must be worn at all times. Guests are strictly monitored and chaperoned.
2. **Secure Encrypted Data Transfer and Storage Practices:** All data files can be PGP encrypted during transfer, and all web traffic utilizes HTTPS, ensuring secure communications both ways. Data is stored with both encryptions at rest and extensive compensating controls.

3. **Secure Segmentation and Disposal of Client Data:** Data is segmented between each InfoSend customer to ensure no commingling or erroneous joining can occur. All programs and workflows are custom-tailored to the client, ensuring program failure and employee notification in the event data is somehow manually entered into a workflow.
4. **Secure Disposal of Client Data:** All client data, whether digital or printed is disposed of securely.
5. **Firewalls and Web Application Security:** InfoSend limits traffic to and from each facility to business essentials, and employs numerous technologies to detect and thwart intrusion attempts. InfoSend regularly undergoes penetration tests with outside vendors.
6. **Background Checks and Drug Tests for All New Employees**: All InfoSend employee identities are verified and checked for criminal history before acceptance. In addition, employees are administered and must pass a drug test before hiring.
7. **Annual Security Policy and Awareness Training for Employees:** All InfoSend employees are given training on security procedures and risks at least annually, ensuring awareness and compliance.
8. **Formal Suspected Breach Escalation, Review and Notification Process**: All employees are trained to report and escalate suspected breaches or breach attempts to their manager immediately.

Physical Security Details

InfoSend facilities employ physical site security measures such as zoned and controlled access, cameras, alarms and other theft deterrents. In addition, InfoSend ensures that only approved personnel handle client information and materials. Buildings are locked at all times with approved personnel access controlled by key cards. All visitors are required to sign a visitor log, wear a visitor badge and will be escorted while in the building. Additionally, InfoSend maintains a West Coast Headquarters and a Midwest facility for business continuity, as well as to support the growing needs of our customers. These production facilities are located in Anaheim, CA, Downers Grove, IL, Fort Worth, TX and Fort Myers, FL. Each facility operates with mirrored processes and compatible equipment. InfoSend has a tested disaster recovery plan and a secure off-site data center.

Systems Hardening

InfoSend performs the following systems hardening functions:

- System-wide security policies protect data from internal and external threats
- New users must change system-generated passwords upon the first login
- Real-time HTTP and HTTPS application layer security inspection
- Require special characters and minimum length security passwords
- Vendor-supplied default or guest accounts are protected or deleted
- Start-up passwords must be created in a manner that is not predictable
- Anti-virus definitions are updated automatically as they become available to protect client data from viruses, Trojan horses, worms, etc.
- Anti-virus software is installed on each Windows PC, and on the corporate mail server
- Process hardening through use of SELinux
- Live log analysis and file integrity scanning
- Install and maintain the most recent service packs
- Monitor security rollout packages, install patches as needed
- Remove unnecessary applications
- Remove unnecessary services and default settings
- Monitor security rollout packages, install patches as needed

Continuous Improvement

In an effort to continue core operations and provide the excellent support our clients rely on, InfoSend understands the importance of continued improvement of our security practices. Security is at the forefront of this improvement process. Through our extensive research and proactive measures, InfoSend clients can be assured that their data is protected and handled with the highest industry-standard measures of care.

F. MAIL PROCESSING AND POSTAGE

F. MAIL PROCESSING AND POSTAGE

Do you hold an active USPS bulk mail entry unit (BMEU) permit?	☑ Yes ☐ No Please refer to the following pages for additional information.
Can you process mailings under the City's postage permit account?	☑ Yes ☐ No Please refer to the following pages for additional information.
Do you provide a USPS acceptance / postage manifest after each drop?	☑ Yes ☐ No Please refer to the following pages for additional information.
Is CASS certification / address validation included in your standard service?	☑ Yes ☐ No Please refer to the following pages for additional information.
Do you offer NCOA (National Change of Address) processing?	☑ Yes ☐ No Please refer to the following pages for additional information.
Do you offer IMB (Intelligent Mail Barcode) tracking?	☑ Yes ☐ No Please refer to the following pages for additional information.
How do you handle and report returned / undeliverable pieces to the City?	Please refer to the following pages for additional information.

Do you hold an active USPS bulk mail entry unit (BMEU) permit?

USPS Seamless Acceptance
InfoSend manages USPS compliance by maintaining regulatory and processing standards as a Full-Service provider of the USPS, and has been certified as a Seamless Acceptance provider for verifying mail electronically for acceptance. InfoSend meets all mail piece design standards for document design internally, as well as maintains a USPS business relationship account status with the USPS. InfoSend maintains USPS quality data compliance utilizing USPS-approved CASS/Pave, presorting, and move update software (BCC Software) to perform address hygiene, achieve optimal postal discounts, and apply move updates along with associated reporting.

Detached Mailing Unit (DMU)
InfoSend's Anaheim headquarters and Downers Grove facilities are designated as a USPS Detached Mail Unit (DMU). Having DMU status means that outbound First-Class Mail is inspected by USPS employees located at the production facility, removing the need for mail to be inspected after delivery to the USPS. Mail that is presorted at InfoSend's facility is directly entered into the postal distribution system, expediting mail delivery times and increasing the volume of mail InfoSend can induct daily while reducing overhead.

Can you process mailings under the City's postage permit account?

Yes.

InfoSend can accommodate applying postage expenses against the City's permit should the City desire to manage the postal account. InfoSend, however, would be happy to manage the postage account using an InfoSend permit to relieve the City of monitoring available postage funds. InfoSend only requires a postage deposit prior to the first production run. Postage will then be invoiced, even if in excess of the supplied deposit, and the postage deposit will be replenished and available for future production runs. InfoSend has presented pricing options for using our standard cost-saving envelopes in which an InfoSend permit imprint will be presented. With these envelopes, it is required to use InfoSend's postal permit. This will save the City the additional expense of requiring custom envelopes.

Do you provide a USPS acceptance / postage manifest after each drop?

Yes.

The Process Confirmation Report is emailed to designated client staff members as well as posted to the reports section of the web portal after documents have been completed for mailing and released to the USPS. This report provides confirmation that InfoSend has released a job's mail pieces to the USPS for mailing. The Process Confirmation Report can be created in one of three different formats: plain text, XML or HTML.

This report provides the name of the file(s) mailed along with a detailed mail count. For statements, invoices and other financial documents, the total dollar amount is also provided. Additional information can be provided after the "totals" section of the report. For example, addresses that could not be verified for delivery point validation can be listed at the end of this report.

Is CASS certification / address validation included in your standard service?

Yes.

Coding Accuracy Support System (CASS)
InfoSend processes each client file through United States Postal Service (USPS) certified and approved software to ensure the Coding Accuracy Support System (CASS) routine is run. The CASS system improves the accuracy of carrier routes, 5-digit ZIP, ZIP + 4, performing Delivery Point Validation (DPV) on mail pieces, and digitally presorts the order of mail for USPS efficiency. Utilizing CASS certification allows InfoSend to obtain the maximum presort postage discounts for client mailings.

Do you offer NCOA (National Change of Address) processing?

Yes.

USPS Move Updates

InfoSend ensures that clients comply with the USPS Move Update requirements. Mailers must use a USPS-approved method to keep the client's customer address database up to date to qualify for presort discounts. Per USPS requirements, clients must update the addresses in the database using the information that is reported back by the USPS. Failure to update addresses within the USPS's deadline will result in the loss of presort postage discounts.

InfoSend offers two move update services that are compliant with the USPS:

1. **Address Change Service (ACS):** When this option is selected, the USPS forwards client mail to the new address and records the action in its database. InfoSend retrieves this information weekly and sends clients an electronic report of the forwards.
2. **NCOALink Service**: With this option, InfoSend uses the NCOALink database to find the new addresses during data processing. The new addresses can be printed on documents before they are mailed, or printed as-is and forwarded to the new address by the USPS.

In either scenario, clients receive electronic reports of the new addresses after each batch is mailed. If a client elects to have the USPS forward the mail, the addresses must be updated within 90 days.

Do you offer IMB (Intelligent Mail Barcode) tracking?

Yes.

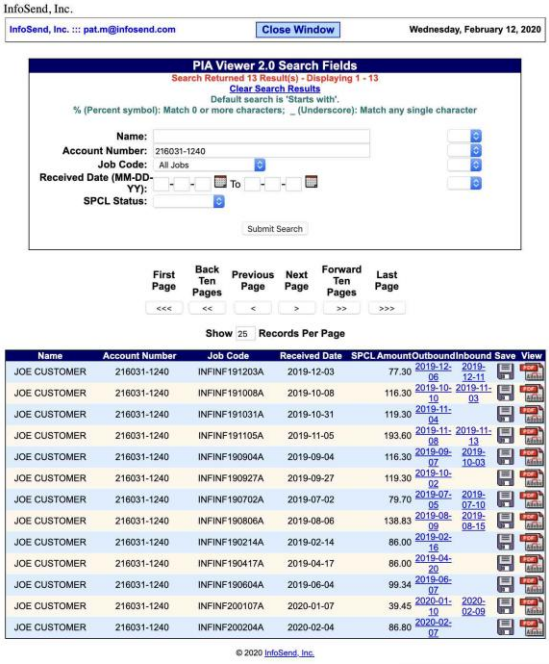
Full-Service with Intelligent Mail Barcode (IMb)

In 2009, the USPS introduced the cost-saving Full-Service mailing option using the Full-Service Intelligent Mail barcode. The Full-Service option provides a number of benefits for qualifying mail pieces. One of the most significant is a postage discount of $0.005 on each qualifying mail piece below the normal lowest pre-sort 5-digit postage rate. InfoSend, by default, will implement the Full-Service Intelligent Mail barcode within client documents produced, saving clients many thousands of dollars in postage costs.

Mail Tracking

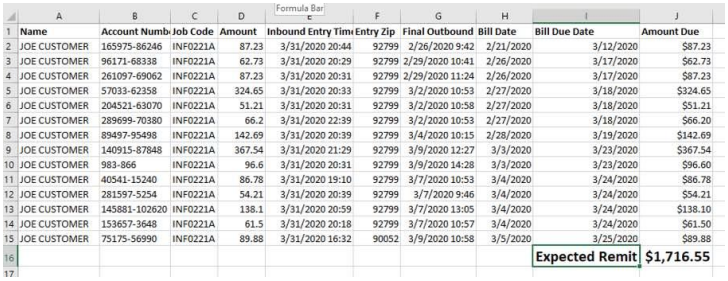
All clients using the hosted Print Image Archive from InfoSend are automatically given Mail Tracking. With Mail Tracking, the USPS data is provided via the IMb Tracing™ service, where all qualified mail with an Intelligent Mail Barcode that is scanned at a sort facility is logged. This data provides insight into the estimated delivery time frame of mail to the customer. *Only available with mail sent using 1st Class Postage, and not available in some cases with postcard mailings.*

Example PIA Search Screen with Mail Tracking Results:



Remit Tracking

For clients utilizing the Print Image Archiving service, InfoSend can also track inbound mail from customers utilizing an included remittance stub in the outbound mail. With Remit Tracking, clients will be able to see when a customer responded to the original mail piece, as well as get a daily report of inbound mail with an estimated value of payment remittances based on the outbound mail, assisting with cashflow expectations.



	A	B	C	D	E	F	G	H	I	J
1	Name	Account Numb	Job Code	Amount	Inbound Entry Time	Entry Zip	Final Outbound	Bill Date	Bill Due Date	Amount Due
2	JOE CUSTOMER	165975-86246	INF0221A	87.23	3/31/2020 20:44	92799	2/26/2020 9:42	2/21/2020	3/12/2020	$87.23
3	JOE CUSTOMER	96171-68338	INF0221A	62.73	3/31/2020 20:29	92799	2/29/2020 10:41	2/26/2020	3/17/2020	$62.73
4	JOE CUSTOMER	261097-69062	INF0221A	87.23	3/31/2020 20:31	92799	2/29/2020 11:24	2/26/2020	3/17/2020	$87.23
5	JOE CUSTOMER	57033-62358	INF0221A	324.65	3/31/2020 20:33	92799	3/2/2020 10:53	2/27/2020	3/18/2020	$324.65
6	JOE CUSTOMER	204521-63070	INF0221A	51.21	3/31/2020 20:31	92799	3/2/2020 10:58	2/27/2020	3/18/2020	$51.21
7	JOE CUSTOMER	289699-70380	INF0221A	66.2	3/31/2020 22:39	92799	3/2/2020 10:53	2/27/2020	3/18/2020	$66.20
8	JOE CUSTOMER	89497-95498	INF0221A	142.69	3/31/2020 20:39	92799	3/4/2020 10:15	2/28/2020	3/19/2020	$142.69
9	JOE CUSTOMER	140915-87848	INF0221A	367.54	3/31/2020 21:29	92799	3/9/2020 12:27	3/3/2020	3/23/2020	$367.54
10	JOE CUSTOMER	983-866	INF0221A	96.6	3/31/2020 20:31	92799	3/9/2020 14:28	3/3/2020	3/23/2020	$96.60
11	JOE CUSTOMER	40541-15240	INF0221A	86.78	3/31/2020 19:10	92799	3/7/2020 10:53	3/4/2020	3/24/2020	$86.78
12	JOE CUSTOMER	281597-5254	INF0221A	54.21	3/31/2020 20:39	92799	3/7/2020 9:46	3/4/2020	3/24/2020	$54.21
13	JOE CUSTOMER	145881-102620	INF0221A	138.1	3/31/2020 20:59	92799	3/7/2020 13:05	3/4/2020	3/24/2020	$138.10
14	JOE CUSTOMER	153657-3648	INF0221A	61.5	3/31/2020 20:18	92799	3/7/2020 10:57	3/4/2020	3/24/2020	$61.50
15	JOE CUSTOMER	75175-56990	INF0221A	89.88	3/31/2020 16:32	90052	3/9/2020 10:58	3/5/2020	3/25/2020	$89.88
16									Expected Remit	$1,716.55
17										

How do you handle and report returned / undeliverable pieces to the City?

Return Mail Processing Service

InfoSend's Return Mail Processing Service provides clients with the option to not receive and process mail physically returned by the USPS. By having InfoSend handle the processing and reporting of returned mail, client staff time is freed for more valuable duties.

The process for InfoSend's Return Mail Processing Service is simple.

- InfoSend receives electronic return records form USPS when Undeliverable-As-Addressed (UAA) mail is processed and detected at USPS sorting centers.
- This information is matched with the original mailing, and is used to generate a detailed report of the returned pieces, including the reported reason for return. All UAA mail detected by USPS is destroyed at the processing facility.
- The electronic process form USPS catches the vast majority of the pieces, USPS does not guarantee that it will catch 100% of UAA records. For this reason, InfoSend also offers a service to process the physical returned mail.
- When using the physical return mail service, InfoSend will send the mail with the return address replaced with a USPS PO Box that is managed by InfoSend.
- This PO Box is checked on a regular basis, and any return mail is brought back to our facility and scanned and processed for reporting. These scanned pieces are matched to the original mailing records, and included in the return mail report which contains the USPS electronic returns.
- This allows us to provide all return mail information in a single report, as it becomes available through either USPS reporting, or the return of the physical mail pieces.

Immediate return on investment (ROI) is available to any client utilizing this service, as the headache of receiving and opening returned mail is handled expertly by InfoSend in an efficient and cost-effective manner.

G. REFERENCES

Minimum three (3) references from similar municipal or governmental clients

G. REFERENCES

Provide a minimum of three (3) references from current or recent clients with similar scope (municipal utility billing preferred).

Reference 1

Organization:	Huron Charter Township, MI
Contact Name:	Stephanie Pelfrey, Clerk
Phone / Email:	734-753-9376 x 123 / spelfrey@hurontownship-mi.gov
Services Provided:	Data Processing Print and Mail
Approx. Annual Volume:	62,400

Reference 2

Organization:	Oakland County, MI
Contact Name:	Nancy Basch, Business Systems Manager
Phone / Email:	248.804.2383 / baschn@oakgov.com
Services Provided:	Data Processing Print and Mail, Print Image Archiving
Approx. Annual Volume:	450,000

Reference 3

Organization:	City of Hamtramck, MI
Contact Name:	Rodney Johnson, Director of Public Services
Phone / Email:	313-800-5233 Ext. 312 / rjohnson@hamtramckcity.com
Services Provided:	Data Processing Print and Mail
Approx. Annual Volume:	110,400

References Additional Information

Huron Charter Township, MI	734-753-9376 x 123
22950 Huron River Drive	Stephanie Pelfrey, Clerk
New Boston, MI 48164	spelfrey@hurontownship-mi.gov

- **Contracted Since**: 2022
- **Billing System**: BS&A
- **Volume**: Approximately 5,200 Mail Pieces Monthly
- **InfoSend Products Used**: Data Processing Print and Mail

Oakland County, MI	248.804.2383
One Public Works Drive	Nancy Basch, Business Systems Manager
Waterford, MI 48328	baschn@oakgov.com

- **Contracted Since:** 2015
- **Billing System:** Harris Northstar
- **Volume:** 37,500 Monthly
- **InfoSend Products Used:** Data Processing Print and Mail, Print Image Archiving

City of Hamtramck, MI	313-800-5233 Ext. 312
3401 Evaline	Rodney Johnson, Director of Public Services
Hamtramck, MI 48212	rjohnson@hamtramckcity.com

"InfoSend's services were a big improvement from what we were using in the past. We now have two-sided bill printing, bills in color, and most important, we have a new updated bill presentation that went over well with our residents. InfoSend provided great assistance with helping us through the process of developing our new water bill format." - Rodney Johnson, Director of Public Services

- **Contracted Since:** 2018
- **Billing System**: BS&A
- **Volume**: 9,200 Mail Pieces Monthly
- **InfoSend Products Used**: Data Processing Print and Mail

H. EXCEPTIONS AND DEVIATIONS

H. EXCEPTIONS AND DEVIATIONS

List any exceptions or deviations from the specifications or terms in this RFB. If none, state “None.” The City reserves the right to reject bids with material exceptions. You may also use this space to note any other comments.

Section	Exception / Deviation	Proposed Alternative
Section: 6.3 Indemnification	Minor revisions to the proposed language by adding "third-party" and "to the extent" and replacing "performance or failure to perform" with "negligent acts or omissions, willful misconduct, or material breach". These revisions preserve the Vendor's responsibility for its own acts while clarifying the intended scope of the indemnity.	"The Vendor shall indemnify, defend, and hold harmless the City from any third-party claims, losses, or damages to the extent arising from the Vendor's negligent acts or omissions, willful misconduct, or material breach of this Contract."

I. CERTIFICATION AND SIGNATURE

Signed Bid Certification (Section 4 of the Response Form)

I. CERTIFICATION AND SIGNATURE

By signing below, the authorized representative of the vendor certifies that:

- All information provided in this bid response is true, accurate, and complete.
- The vendor has the legal authority and capacity to enter into a contract with the City of Dearborn Heights.
- The vendor has read, understands, and agrees to the terms and conditions set forth in this RFB.
- The pricing provided is firm for a minimum of ninety (90) days from the bid submission deadline.
- No collusion or conflict of interest exists with respect to this bid.

Authorized Signature:	
Printed Name:	Russ Rezai
Title:	President
Date:	06/25/2026

Samples

Sample prints / samples of comparable work

InfoSend Document Design Services for Utilities

InfoSend provides document composition services for **hundreds of utilities nationwide**. InfoSend's Account Managers are trained in the use of various graphic design tools which are leveraged to create your documents. The Account Manager assigned to this project will work with the client's project team to create outputs which meet the high standards expected by our clients. Wherever possible we will look to provide suggestions to improve the look, feel, readability, and/or response rate for your custom communications using our extensive experience in a wide-variety of industries. All of the graphic design work for your projects will be conducted in-house at InfoSend allowing for us to maintain a high level of quality and responsiveness to your requirements.

InfoSend maintains a wide array of printing and finishing equipment necessary to handle transactional and promotional document production, including:

- Grayscale and full-color laser printers
- Full-Color Inkjet printer
- High-capacity offline folding equipment
- High-capacity industrial cutting equipment
- Variable speed mail inserting equipment
- Proprietary and licensed software solutions for processing data, creating client outputs, maintaining USPS compliance
- Full compliance with any OCR, barcode or remittance specification, including lockbox testing with the delivery of production samples prior to Go-Live.

Often InfoSend will consult to provide clients with best practices and design options which leverage the data and printing technology to their fullest. InfoSend's design team can assist in making sure a utility statement has information hierarchy, appropriate use of color and white space, as well as innovative graphics.

Utility Bill Design Highlights:

- Information hierarchy based on customer feedback, ensuring Amount Due and Due Date are very clear. Amount Due is placed strategically in multiple locations.
- Color schemes are utilized to enhance labeling of various services and/or charges.
- Usage and historical information are given prime real estate.
- A dynamic message area for clients to place customizable messages to all customers or customers falling under specified criteria.
- Graphs utilizing multiple colors to communicate the various charges that lead to the total.
- Backside of the bill utilized to communicate details of charges and payment options, labeled with different colors by channel.
- We offer multilingual support and are able to present bills in multiple languages.

Simplex Statement

City of Colleyville
Utility Billing
P.O. Box 1016
Colleyville, TX 76034-1016

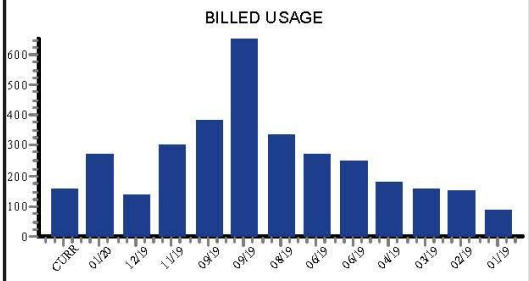
Utility Bill

OFFICE HOURS: 8:00 a.m. - 5:00 p.m. Monday - Friday with the exception of holidays.
An after-hours deposit is located in back foyer of City Hall 100 Main Street
AFTER HOURS EMERGENCY: (817) 743.4522 (after hours fee may apply) **CUSTOMER SERVICE - BILLING INQUIRIES: (817) 503.1020**
GARBAGE/RECYCLE CUSTOMER SERVICE: (972) 392.9300
Residential yearly sewer calculations based on DEC., JAN., FEB., Water Usage. Pay by phone @ 844-207-7417 or online at colleyville.com

Customer Name	Service Address
SAMPLE, JOHN	123 SAMPLE RIDGE STREET

Bill Number	Bill Date	Account Number - Customer Number	Due Date
123456	02/15/2020	0123456 - 789000	3/1/2020

Description	Previous Read Date	Current Read Date	Previous Meter Reading in 1,000 Gallons	Current Meter Reading in 1,000 Gallons	Usage in 1,000 Gallons	Rates Per 1,000 Gallons	Charge
WATER-RESIDENTIAL	1/2/2020	1/31/2020	139.8	155.4	15.6		
BASE RATE							13.46
VOLUMETRIC RATE					15.6	4.32	67.39
SEWER-RESIDENTIAL							
BASE RATE							10.37
VOLUMETRIC RATE					11.8	3.12	36.82
UTILITY CAPITAL PROJECTS RATE							2.72
GARBAGE & RECYCLING SERVICE							14.46
CURBSIDE H.H.W. & E. WASTE							0.55
GARBAGE/RECYCLE/H.H.W. TAX							1.24
DRAINAGE-RESIDENTIAL							7.00
VOLUNTARY PARK/LIBRARY FUND							4.00



To avoid a 10% penalty, amount is due in our office by 5:00 P.M. on or before due date.
Services are subject to disconnection with a previous balance.

Total Current Billing	158.01
Previous Balance	368.99
Penalty/Adjustments	0.00
Deposits	0.00
Less Payments Received	368.99
Total Amount Due	**$158.01**

REMINDER: CONSERVE WATER. 2020 UPCOMING SEWER CALCULATIONS BASED ON YOUR DECEMBER, JANUARY AND FEBRUARY WATER USAGE.

Please detach and return bottom portion with your payment include account number on your check

CITY OF COLLEYVILLE
100 Main St
Colleyville, TX 76034

UTILITY BILL REMIT PORTION

Service Address	Bill Number	Account # - Customer #	Due Date	Amount Due
123 SAMPLE RIDGE STREET	123456	0123456 - 789000	3/1/2020	$158.01

CYV0214B AUTO 5-DIGIT 76034
7000004444 00.0024.0112 4344/1

SAMPLE, JOHN
123 SAMPLE RIDGE STREET
COLLEYVILLE TX 76034-1016

Please remit and make checks payable to:

CITY OF COLLEYVILLE
P.O. BOX 1016
COLLEYVILLE, TX 76034-1016

00001011010000000101100000110011

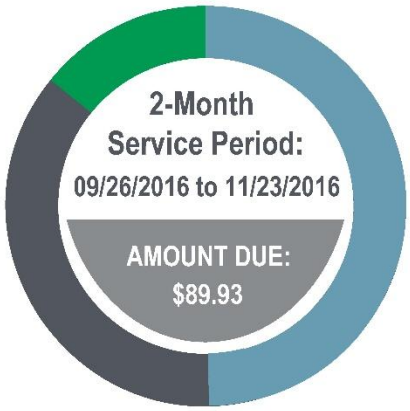
Duplex Statement Front

Cucamonga Valley® Water District

Service Beyond Expectation

UTILITY SERVICES STATEMENT

Customer Name	Account Number	Service Address	Statement Date	Due Date
John Doe	999999-99999	1234 First Ave	12/06/2016	12/27/2016



WATER
$43.64

OUTSIDE AGENCY CHARGES
$34.83
Breakdown of charges on reverse

SEWER
$11.46

USAGE HISTORY



USAGE INFORMATION

METER #: 12345678 METER SIZE: 3/4"

Days of Service	Current Read	Previous Read
58	20	15

2014 Usage (Units)	2015 Usage (Units)	Current Usage (Units)
29	5	5

1 Unit = 748 gallons

Please fold on perforation before tearing and return bottom portion with your payment.

Cucamonga Valley® Water District

Service Beyond Expectation

CUCAMONGA VALLEY WATER DISTRICT
10440 ASHFORD ST.
P.O BOX 638
RANCHO CUCAMONGA, CA 91729-0638

CURRENT CHARGES	PAST DUE BALANCE	AMOUNT DUE
$89.93		$89.93
DUE BY: 12/27/2016	DUE IMMEDIATELY	AMOUNT PAID

ACCOUNT INFORMATION

ACCOUNT NUMBER: 999999-99999

SERVICE ADDRESS: 1234 First Ave

Additional Information on Reverse

Please Make Checks Payable and Remit to

JOHN DOE
1234 E STREET
TUCSON, AZ 85730-1647

CUCAMONGA VALLEY WATER DISTRICT
PO BOX 51788
LOS ANGELES, CA 90051-6088

00000001200002345600000012345

Duplex Statement Back

Previous Activity

Last Bill:	$98.48
Payment:	-$98.48
Late Fee / Other:	$0.00
Balance Forward (Due Immmediately):	$0.00

Billing Detail

WATER	Monthly Service Charge	$35.46
	Tier 1 (0-10 Units) 5 units @ $ 1.60	$8.00
	Water Subtotal	**$43.64**
OUTSIDE AGENCY	MWD Surcharge 5 Units @ $0.11	$0.55
	IEUA Sewer Treatment Charge	$34.28
	Outside Agency Subtotal	**$34.83**
SEWER	CVWD Sewer Collect Fee	$11.46
	CVWD Sewer Subtotal	**$11.46**
TOTAL AMOUNT DUE:		**$89.93**

Cucamonga Valley Water District
10440 Ashford St.
P.O Box 638
Rancho Cucamonga, CA 91730

Office Hours
Monday – Thursday: 7:30 AM - 5:30 PM
Friday: 7:30 AM – 4:30 PM

Pay by Phone / Billing Inquiries:	(909) 476-7265
Customer Service:	(909) 944-6000
24 Hour Emergency Service:	**(909) 987-2591**
Pay Online at: CVWDwater.com	

MESSAGE CENTER

Past Due Bills/Late Fees
A delinquency charge of $3.00 or 0.5% of the bill whichever is greater, will be assessed to those accounts in which payments have not been received by the close of business on the designated due date.

In addition, customers who receive a Disconnection Notice will be assessed a $5.00 charge. Please be aware that any service that is disconnected will be restored only after the full amounts are paid, which includes the past due balance, late charges, processing charges and deposit.

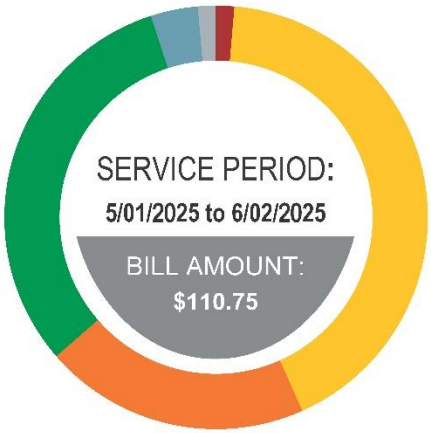
Statement with Insert – Page 1

Rate Class: RESIDENTIAL
Cycle/Route: 02-05

CITY OF KILLEEN UTILITY COLLECTIONS
BILLING STATEMENT

CUSTOMER NAME	ACCOUNT NUMBER
JOHN Q JONES	123456-789012

SERVICE ADDRESS	STATEMENT DATE	DUE DATE
1234 FIRST ST	01/14/2026	01/30/2026



Breakdown of Charges on Reverse

WATER	WASTEWATER	SOLID WASTE	IRRIGATION
$ 18.08	$ 20.76	$ 17.63	$ 0.00

DRAINAGE FEE	STREET MAINTENANCE	OTHER CHARGES	PAST DUE BALANCE
$ 5.08	$ 5.70	$ 1.45	$ 132.05

IMPORTANT MESSAGES

ALL PAYMENTS MUST BE RECEIVED BY 5:00 PM CST FOR SAME DAY CREDIT

Pay Online @ www.KilleenTexas.gov

Pay by Phone (254) 220-4183
Office – 210 West Avenue C, Killeen, Texas

Utility Collections email: UtilityBilling@KilleenTexas.gov

Solid Waste issues or concerns email Solid Waste: SW-Info@KilleenTexas.gov

USAGE INFORMATION

Service Period: 11/12/2025 - 12/11/2025 Days: 29

Svc	Meter Number	Mult	Units	Current	Previous	Usage	Prior Year Usage
W	92742377	1	HGAL	949	920	29	24

PAYMENT PLAN INFORMATION

PAYMENT PLAN NUMBER:	123456789
PAYMENT PLAN TOTAL:	$132.05
AMOUNT NEXT DUE:	$132.05
NEXT DUE DATE:	05/03/2024

Please fold on perforation before tearing and return bottom portion with your payment.

City of Killeen - Utility Collections
P.O BOX 549
Killeen, TX 76540-0549

CURRENT CHARGES	PAST DUE BALANCE	PAYMENTS/ADJUSTMENTS
$68.74	$132.05	$-90.00
OPTIONAL DONATIONS	Due date applies to current charges only.	DUE BY 1/30/2026
Senior Citizen: _____		$110.79
Youth Services: _____		
Animal Services: _____		

ACCOUNT NUMBER: 123456-789012
SERVICE ADDRESS: 1234 FIRST ST

INF1031M
2000000058 2/9

JOHN Q JONES
12334 FIRST ST
KILLEEN, TX 76543-4966

Additional Payment Options on Reverse

Please Make Checks Payable and Remit to

CITY OF KILLEEN - UTILITY COLLECTIONS
PO BOX 549
KILLEEN, TX 76540-0549

00012357500010280800011075

Statement with Insert – Page 2

Billing Detail

Water		
Minimum Water Charge		$15.04
Consumption Charge: **Total**	29 GAL	$3.04
Water		**$18.08**
Wastewater		
Min Wastewater Chg:	29 GAL	$20.76
Total Wastewater		**$20.76**
Solid Waste		
Garbage Coll (64 Gal)	03/07/24 - 04/05/24	$17.63
Total Solid Waste		**$17.63**
Street Maintenance		
Street Maint Fee		$5.70
Total Wastewater		**$5.70**
Drainage Utility		
Drainage Utility Fee Total		$5.08
Drainage Utility Fee		**$5.08**
Other Charges		
Sales Tax		$1.45
Total Other Charges		**$1.45**

All bills are due a minimum of fifteen (15) days from the billing date.

A penalty will be assessed to accounts not paid by 5:00 pm (CST) on the due date .

If there is a past due balance shown on the bill your service may be subject to disconnection and additional fees.

Payment extensions are available by contacting our office at (254)501-7800 or utilitybilling@killeentexas.gov.

If service is disconnected for non-payment of charges a reconnection fee is required.

Fees and rates can be found online at www.killeentexas.gov.

Utility Collections email: UtilityBilling@KilleenTexas.gov

Solid Waste issues or concerns email Solid Waste at: SW-Info@KilleenTexas.gov

Current Charges	**$68.70**
Previous Charges	**$132.05**
Payments:	$0.00
Adjustments:	$-90.00
Total Amount Due	**$110.75**

*** Includes Past Due Amount**

Important Message:

UPDATE YOUR CONTACT INFORMATION

Submit in person or by mail

Mailing Address **Apt/Unit/Ste**

City **State** **Zip**

Cell Phone **Home Phone**

Email Address

Pay Online @ www.KilleenTexas.gov

Pay by Phone (254) 220-4183
In Office – 210 West Avenue C, Killeen, Texas

Utility Collections email: UtilityBilling@KilleenTexas.gov

CITY INSIGHT

www.KilleenTexas.gov March 2026 (254) 501-7600

New mayor sworn in

Riakos Adams was officially sworn in as mayor on Saturday, February 21.

Adams assumed the role after previous mayor Debbie Nash-King resigned the position earlier in the month.





Upcoming election

City of Killeen Municipal Elections will be held on May 2, 2026. Early voting will be held April 20-April 28, with no voting on April 21 or weekends.

Early Voting Polling Locations
(lugares de votación para votación anticipada)

Killeen City Hall
101 North College Street

Jackson Professional Learning Center
902 Rev R A Abercrombie Drive

Lions Park Senior Center
1700-B E. Stan Schlueter Loop

Election Day Polling Locations
(lugares de votación el día de las elecciones)

Precincts #106/116/117/201/211
Rancier Middle School
3301 Hilliard Avenue

Precincts#109/110/204/406/410
Utility Collections
210 W. Avenue C

Precincts #203/208/209/210/214/215/217
Cedar Valley Elementary School
4801 Chantz Drive

Precincts #205/207
Jackson Professional Learning Center
902 Rev R A Abercrombie Drive

Precincts#206/408/409/419/420
Killeen Lions Park Senior Center
1700-B E. Stan Schlueter Loop

Precincts #404/412/415
Palo Alto Middle School
2301 W. Elms Road

Precincts #401/405/414
Robert M. Shoemaker High School
3302 Clear Creek Road
Killeen, TX 76549

Precincts #402/413
Roy J. Smith Middle School
6000 Brushy Creek Drive
Killeen, TX 76549

For more information visit
www.killeentexas.gov/election

Happy retirement



Deanna Frazee is retiring as Director of Library Services.

Since joining the City in the early 1990s, Deanna helped transform the library system into a vital hub for lifelong learning.

She oversaw the grand opening of the Copper Mountain Branch Library, expanded access to digital tools such as cloudLibrary and Mango Languages, and launched signature events, including LEGO Day, which now draws nearly 2,000 attendees each year. But it's not the numbers she'll miss most.

"My favorite part has always been hearing the kids coming out of story time," she said. "That joy is what makes this work so meaningful."

In her retirement, Deanna looks forward to playing dominoes with the senior crowd and staying involved in civic causes. Her career may be wrapping up, but her impact continues with every story read, every child inspired, and every community member welcomed into the world of learning.

Current Student REGISTRATION for the 2026-2027 School Year

Parents of Current KISD Students,

It's time to complete registration documents for the upcoming school year through Home Access Center.

Transfer requests must be completed annually during the registration process.

If your child is not returning for the upcoming school year, let us know in the registration form.

All forms can be completed online at:

www.killeenisd.org/hac

REGISTRATION REQUIREMENTS

- **Proof of Residency**
  Current utility bill, housing order (military housing only), homeowner insurance policy, or mortgage statement.
- **Submit one registration per child**

Registration kiosks are available at all campuses for assistance.

Save the Date!

Pk4-Kindergarten Roundup:

- April 9, 2026: 4:30 p.m. - 7:30 p.m.
- April 10, 2026: 9 a.m. – 12 p.m.
- April 11, 2026: 8 a.m. - 1 p.m.

At All Killeen ISD Campuses

REGISTRATION OPENS:

FEBRUARY 09, 2026

COMPLETE REGISTRATION BY: MARCH 13, 2026

KILLEEN INDEPENDENT SCHOOL DISTRICT

SCAN HERE



Follow Us! @killeen.isd @killeenISD_ @killeen_ISD @killeenisd_

KILLEEN TEXAS

HOUSEHOLD HAZARDOUS WASTE COLLECTION EVENT



Accepting:
Fluorescent bulbs, petroleum products, pesticides, household cleaners, paint (10 gal), antifreeze, used oil (5 gal), batteries, and more.

KILLEEN SPECIAL EVENTS CENTER
3301 S WS YOUNG DRIVE
SATURDAY, APRIL 11, 2026
9:00 A.M. TO 2:00 P.M.

LEARN MORE AT KILLEENTEXAS.GOV/RECYCLE

RODEO KILLEEN 2026

79th Annual Killeen Rodeo
Rodeo Killeen
MAY 14–16, 2026



EXPERIENCE THE HEART-POUNDING THRILLS OF RODEO WHILE HONORING THE TIMELESS SPIRIT AND TRADITION OF THE WILD WEST.

May 14 - Military Appreciation Night
May 15 - City of Killeen Employee Night
May 16 - Educator Night

FOR MORE INFORMATION ON TICKETS & EVENTS, VISIT THE OFFICIAL RODEO KILLEEN FACEBOOK PAGE

Awarded WPRA 2025 Medium Rodeo of the Year & 2025 Best Footing Texas Circuit

2

Standalone Mailing

Join our COMMUNITY FUND PROGRAM



This voluntary program rounds up the utility bills of participating members to the next highest dollar.

The average member contribution is just $6 per year and cannot exceed $11.88. It's only pennies per month, but with your support the dollars add up.

We are pleased to partner locally, with Community Fund contributions going to charitable organizations in Bonita Springs and Estero.

Over the past four years, we have raised and distributed over $4,600 to help our neighbors in need. With your help, we can do even more.

By joining, your SMALL CHANGE can make a BIG IMPACT on our community.

HOW IT WORKS:

- Opt into the program at **www.BSU.us/communityfund** or by contacting Customer Service at **customerservice@bsu.us** or **239-992-0711**.
- Each month, we will round your monthly utility to the next dollar. For example: a $40.65 bill will round up to $41.00 and $0.35 will go toward the Community Fund.

Together, we can make a change.

SCAN HERE

Bonita Springs Utilities, Inc.

Together, we are BSU

www.BSU.us • 239-992-0711

Únase a nuestro
PROGRAMA DE FONDO COMUNITARIO



Este programa voluntario redondea las facturas de servicios públicos de los miembros participantes al siguiente dólar más alto.

La contribución promedio de los miembros es de solo $6 por año y no puede exceder los $11.88. Son solo centavos por mes, pero con su apoyo, los dólares se suman.

Nos complace asociarnos localmente, con contribuciones del Fondo Comunitario destinadas a organizaciones benéficas en Bonita Springs y Estero.

En los últimos cuatro años, hemos recaudado y distribuido más de $4,600 para ayudar a nuestros vecinos necesitados. Con su ayuda, podemos hacer aún más.

Al unirse, su PEQUEÑO CAMBIO puede tener un GRAN IMPACTO en nuestra comunidad.

CÓMO FUNCIONA:

- Opte por el programa en **www.BSU.us/communityfund** o poniéndose en contacto con el servicio al Cliente en **customerservice-bsu.us** o **239-992-0711**.
- Cada mes, redondearemos su utilidad mensual al siguiente dólar. Por ejemplo: Si su factura es de $40.65 lo redondearemos a $41.00 y $0.35 se destinará al Fondo Comunitario.

Juntos, podemos hacer un cambio.

ESCANEA AQUÍ

Bonita Springs Utilities, Inc.

Juntos, somos BSU

www.BSU.us • 239-992-0711

Postcards


COMING SOON!
New ways to pay your Roseville utility bill
WASTEWATER
WATER
SOLID WASTE
ELECTRIC


ROSEVILLE UTILITIES WILL SOON LAUNCH
a new customer information portal that will give you increased access to information for your utility services. One immediate change, once the new site goes live, is how you pay.
1 If you pay your utility bill online or through automatic payments, you will need to create a new online account and set up a new payment method when the new system is launched.
2 With this new billing system, all customers will receive paper statements in the mail until an online account is created and you select the paperless option.
MORE INFORMATION WILL COME OVER THE NEXT MONTH.
You can also sign up to receive specific updates by email from your
ROSEVILLE
CALIFORNIA
Utilities
Roseville Utility Billing

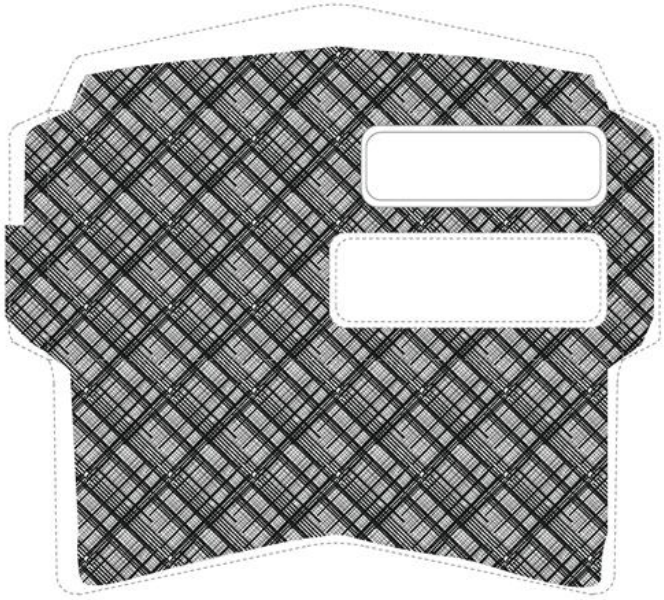
InfoSend Standard #10 and #9 Envelopes

We have provided pricing for both standard and custom envelopes. Benefits for using standard InfoSend envelopes, including InfoSend indicia, include reduced cost and availability. Additionally, since there won't be a need to store custom envelopes in our warehouse, the City won't be liable for any unused custom inventory. Our standard and reliable outgoing #10 and return #9 envelopes are predominantly manufactured and stocked by InfoSend and have strategically placed windows which allow client logos to be visible for the customer prior to opening, as well as tinting to ensure data privacy.

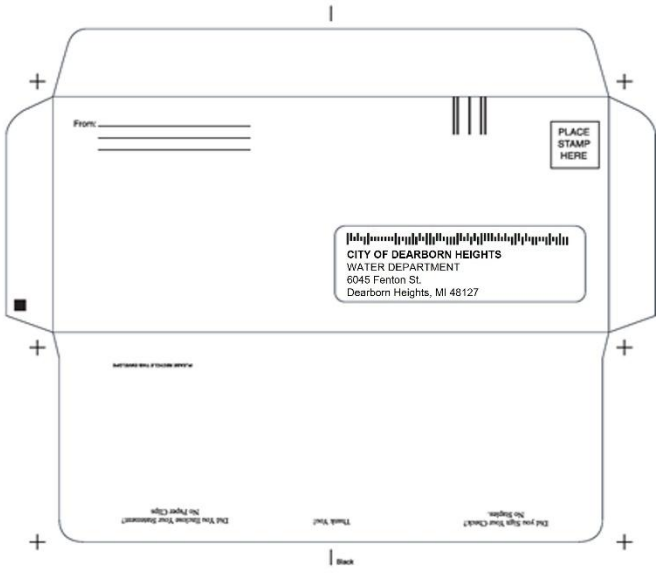
For all clients that use standard envelopes, InfoSend's standard double-window #10 and single-window #9 envelopes are manufactured using paper sourced from Sustainable Forestry Initiative (SFI)-certified forests; there is no additional cost associated with this sustainable sourcing. Please visit www.sfiprogram.org for more information.* Finally, InfoSend, by default, will implement the Full-Service Intelligent Mail barcode within client documents produced, saving clients many thousands of dollars in postage costs.

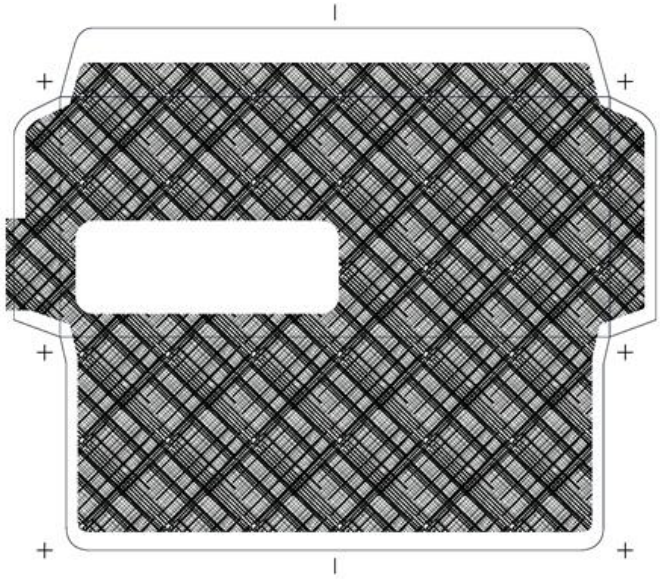
Standard #10 Envelope





Standard #9 Envelope





InfoSend Response to Scope of Services & General Requirements

2. SCOPE OF SERVICES

The selected vendor shall provide all printing, finishing, inserting, and postal preparation services described below. Vendor unit pricing does not include postage. The vendor shall advance postage on behalf of the City and bill it as a separate pass-through line item on monthly invoices at actual USPS rates with no markup.

Description	Frequency	Est. Annual Qty	Current Specs
Residential water bill — printed, folded, inserted with return envelope, and mailed.	Every 2 months	127,350	Color, 8½×11, bottom perforated, single sided
Commercial water bill — printed, folded, inserted with return envelope, and mailed.	Monthly	14,640	Color, 8½×11, bottom perforated, single sided
Ad hoc/One-off mailings — printed, folded, inserted, and mailed.	Variable	Variable	Color, 8½×11, single or double sided
Postcard mailing — printed and mailed.	Variable	Variable	Color, 4×6, double sided

Get to Know InfoSend - A Reliable Partner

InfoSend has provided business process outsourcing services since 1996, handling the processing and distribution of over 300 million critical documents annually for industries throughout the United States. Utilizing the most current technology, InfoSend's Customer Engagement platform offers a single source provider to reach customers with effective and timely interactions.

InfoSend's Customer Communications Management (CCM) platform distributes critical documents across multiple channels, including InfoSend's own manufacturing environments in California, Texas, Illinois, and Florida for Data Processing, Printing and Mailing (DPPM). InfoSend's hosted Electronic Billing, Presentment and Payment (EBPP) applications drive the customer remittance process with web, IVR, SMS, and Bank BillPay payments. The cloud-based, Software as a Service (SaaS) approach allows InfoSend to refine offerings without client-side installed software or maintenance, as well as providing for flexible integrations to existing systems or vendors.

Integrity is at the core of InfoSend, with a goal to retain and provide complete satisfaction for each client. InfoSend has over 230 employees across multiple states, and the company culture has led to high employee retention, affording clients familiarity and quality service. From our internal operations to how we support our valuable clients, InfoSend's client-focused service has led to an industry-leading client retention and satisfaction rate.

2.1 Standard Services Required

- **Full-color professional printing on standard or specified stock**
- **Folding and perforating per specification**
- **Inserting with return envelopes or other inserts as directed by the City**
- **CASS-certified address processing and USPS NCOA (National Change of Address) compliance**
- **Postal-drop preparation, including bulk mail sorting, metering, and USPS acceptance**
- **Digital proof provided to the City for approval before every print run**
- **Secure, online portal for file submission, proof approval, and job tracking**

InfoSend - A Complete Customer Engagement Provider

- **Billing & Payments**
- **Multi-Channel Customer Engagement: Web, Mobile, Print, Bank BillPay**
- **Unparalleled Client Support**



Services Overview

InfoSend is a client-focused provider of comprehensive Customer Engagement and Billing solutions.

- **Single Source Vendor:** InfoSend provides a comprehensive set of solutions to manage the interaction with customers online and with printed materials.
- **Customer Communications Management (CCM) Platform:** Multi-channel distribution of documents through USPS, eBilling, Mobile, Online Hosted Archive, API, FTP, Bank Networks and more.
- **Electronic Billing, Payment, and Presentment (EBPP) Platform**: Online Customer Engagement with web, IVR and SMS notifications and payments. All solutions are mobile-ready, with PCI-Level 1 certification so clients avoid third-party audits.
- **Dynamic Customer Messaging:** Automated and ad hoc targeted customer messaging capabilities, with dedicated Direct Communications department for production and distribution of marketing, informational inserts, postcard and special mailings.
- **Data Processing, Print, and Mail (DPPM) Environment**: Nationwide, secure manufacturing environments that maintain accuracy, reliability, USPS compliance and postage savings.
- **Secure and Compliant:** InfoSend's process design and operating environment are maintained and audited against strict standards to protect client and customer privacy.

2.2 File Submission Requirements

The City will supply print-ready design files. The vendor must accept files in PDF format at minimum. The City's data files contain customer personal information and must be treated as confidential.

InfoSend supports this requirement. InfoSend's Data Processing platform is completely adaptable to client output, accepting both data-only text files (e.g., flat files, csv, XML, etc.) and print-output PDF files. InfoSend is dedicated to preserving the confidentiality, integrity, and accessibility of the City's confidential data at all times.

3. GENERAL REQUIREMENTS

The vendor must hold an active USPS bulk mail entry permit or demonstrate the ability to use the City's permit.

InfoSend meets this requirement.

All work must comply with applicable USPS regulations for Standard Mail and First-Class Mail.

InfoSend meets this requirement.

All customer data provided by the City must be handled in compliance with applicable privacy laws. Data shall not be used for any purpose other than fulfilling this contract.

InfoSend meets this requirement.

The City reserves the right to perform quality control inspections at the vendor's facility prior to award and at any time during the contract period.

InfoSend meets this requirement.

PART II — BID RESPONSE FORM

Complete all sections. Return this entire document as your bid response.

A. VENDOR INFORMATION

Company Name:	Integrated Voting Systems Inc
Mailing Address:	930 Lafayette RD, Suite S
City, State, ZIP:	Medina, OH 44256
Primary Contact:	Greg Butler
Title:	Business Unit Manager
Phone:	330-413-7291
Email:	greg@integravote.com
Website:	integravote.com
Years in Business:	25

B. PRICING

All prices must be per-piece unless otherwise noted. Unit pricing must exclude postage — postage is advanced by the vendor and billed as a separate pass-through line item on monthly invoices. Enter N/A if a field does not apply.

B.1 Standard Service Pricing

Service	Unit Price (per piece)	Setup / Plate Fee	Min. Order Charge	Notes / Assumptions
Residential Water Bill – Option 1 -127,350 est. per year -Color, 8½×11, bottom perforated, **single-sided** **-**Printed, folded, inserted into #10 envelope with return envelope	$.293	$125 per mailing	$300 Min	
Residential Water Bill – Option 2 -127,350 est. per year -Color, 8½×11, bottom perforated, **double-sided** **-**Printed, folded, inserted into #10 envelope with return envelope	$.329	$125 per mailing	$300 Min	
Commercial Water Bill – Option 1 14,640 est. per year -Color, 8½×11, bottom perforated, **single-sided** **-**Printed, folded, inserted into #10 envelope with return envelope	$.345	$75 per mailing	$300 min	
Commercial Water Bill – Option 2 14,640 est. per year -Color, 8½×11, bottom perforated, **double-sided** **-**Printed, folded, inserted into #10 envelope with return envelope	$.395	$75 per mailing	$300 min	

B.2 Postcard and Ad Hoc Mailing Pricing

For postcards and ad hoc / one-off mailings, fill in all that apply. If you offer tiered pricing, use the quantity ranges below.

Service	Setup / Base Fee	Per Piece 1–999	Per Piece 1,000–4,999	Per Piece 5,000–24,999	Per Piece 25,000+
Postcard, 4×6, color, double-sided	$300/Min	$.379	$.222	$.152	$.144
Ad Hoc / One-Off Mailing, 8½×11, color, **single-sided**	$300/Min	$.61	$.43	$.37	$.33
Ad Hoc / One-Off Mailing, 8½×11, color, **double-sided**	$300/Min	$.65	$.47	$.41	$.37
Ad Hoc / One-Off Mailing, 8½×11, B&W, **single-sided**	$300/Min	$.57	$.365	$.30	$.29
Ad Hoc / One-Off Mailing, 8½×11, B&W, **double-sided**	$300/Min	$.605	$.38	$.33	$.32

B.3 Additional Services and Surcharges

List any additional fees that may apply. Enter $0.00 or N/A if not applicable.

Item	Price / Rate	Notes
Rush / expedited handling surcharge	$125.00	Dependent on quantity
Additional insert per piece (e.g., flyer added to envelope)	$.02875	
Data processing / variable data handling fee	Included	
NCOA / address verification processing fee	Included	
Reprinting due to City-provided file error	City pays for reprint	
Reprinting due to vendor error	vendor will reprint no charge	
Other (please describe any other services or options you provide):	Informational mailers, marketing materials, kitting, assembly, warehousing/Storage, inventory control, mailing services	

C. TURNAROUND TIME AND SCHEDULING

Turnaround time is measured from the City's final approval of the digital proof to USPS drop/acceptance. Specify business days.

C.1 Standard Turnaround Time by Service Type

Service	Standard Turnaround (business days)	Maximum Capacity per Run
Residential Water Bill	3 days	30,000
Commercial Water Bill	3 days	30,000
Postcard, 4×6	3 days	30,000
Ad Hoc / One-Off Mailing	3 days	N/A

C.2 Rush / Expedited Service

Do you offer rush / expedited turnaround?	☑ Yes ☐ No
If yes, minimum rush turnaround time (business days):	Dependent on proof approval timing and quantity
Maximum advance notice required for scheduling a rush job:	As much time as possible and will be dependent on proof approval timing and quantity

C.3 File Submission Cutoffs

File submission cutoff time to ensure same-day processing start:	If an approved file (proofs approved) 2 days
What happens if a file is received after the cutoff?	We will schedule production as soon as we receive an approved file.
Can you accommodate same-day proof approval and next-day processing?	☑ Yes ☐ No

D. PROOFING, APPROVAL, AND FILE SUBMISSION WORKFLOW

D.1 Proofing Process

Do you provide a digital proof before every print run?	☑ Yes ☐ No
Format of digital proof provided:	PDF
How many rounds of revisions are included before additional charges apply?	N/A
What is the typical time from file submission to proof delivery?	2 days
What is your process when the City requests a change after approving a proof?	We stop production, make the change and start over. We will charge for any records that have been through production.

D.2 Online Portal / File Submission

Do you provide an online portal for file submission, proofing, and job tracking?	☑ Yes ☐ No
Portal name / URL (or describe if proprietary):	We use an FTP site for secure file submission and proofing. Do not have a portal for job tracking
What functions does the portal support?	The FTP site can support file submissions, PDF'S, Excel and word documents
Can the City view real-time status of a job in production?	☐ Yes ☑ No
What file formats do you accept for submission?	xl, pdf, csv, txt
How are files transmitted to your facility (beyond the portal)?	We use an FTP secure site
Dedicated account rep assigned to this contract?	☑ Yes ☐ No
How will the City communicate change requests or special instructions?	Contacting Greg Butler

E. DATA SECURITY AND PRIVACY

How is the City's customer data secured in transit and at rest?	Secure FTP site
Do you hold any data security certifications (SOC 2, ISO 27001, etc.)?	
How long do you retain the City's customer data after a job is complete?	As long as the city would like
What is your policy and procedure in the event of a data breach?	Contact the city and begin an investigation
Will any subcontractors or third parties have access to the City's data?	☐ Yes ☑ No
If yes, identify subcontractors and describe data handling agreements:	N/A

F. MAIL PROCESSING AND POSTAGE

Do you hold an active USPS bulk mail entry unit (BMEU) permit?	☑ Yes ☐ No
Can you process mailings under the City's postage permit account?	☑ Yes ☐ No
Do you provide a USPS acceptance / postage manifest after each drop?	☑ Yes ☐ No
Is CASS certification / address validation included in your standard service?	☑ Yes ☐ No
Do you offer NCOA (National Change of Address) processing?	☑ Yes ☐ No
Do you offer IMB (Intelligent Mail Barcode) tracking?	☑ Yes ☐ No
How do you handle and report returned / undeliverable pieces to the City?	We can ship pieces back to city, after the rest of the mail is mailed.

G. REFERENCES

Provide a minimum of three (3) references from current or recent clients with similar scope (municipal utility billing preferred).

Reference 1

Organization:	Franklin County MO, Collectors
Contact Name:	Doug Trentmann
Phone / Email:	dtrentmann@franklinmo.gov, 636-583-6353
Services Provided:	Print and Mail of Business and personal tax bills
Approx. Annual Volume:	120,000

Reference 2

Organization:	Franklin County MO, Assessor
Contact Name:	Elizabeth Hellman
Phone / Email:	liz.hellmann@franklinmo.gov, (636) 584-6240
Services Provided:	Print and Mail of Business and personal tax bills
Approx. Annual Volume:	55,000

Reference 3

Organization:	St Charles County
Contact Name:	Erik Hart
Phone / Email:	ehart@sccmo.org, 636-949-7900 ext. 7432
Services Provided:	Print and mail tax bills
Approx. Annual Volume:	170,000

H. EXCEPTIONS AND DEVIATIONS

List any exceptions or deviations from the specifications or terms in this RFB. If none, state “None.” The City reserves the right to reject bids with material exceptions. You may also use this space to note any other comments.

Section	Exception / Deviation	Proposed Alternative
	None	

I. CERTIFICATION AND SIGNATURE

By signing below, the authorized representative of the vendor certifies that:

- All information provided in this bid response is true, accurate, and complete.
- The vendor has the legal authority and capacity to enter into a contract with the City of Dearborn Heights.
- The vendor has read, understands, and agrees to the terms and conditions set forth in this RFB.
- The pricing provided is firm for a minimum of ninety (90) days from the bid submission deadline.
- No collusion or conflict of interest exists with respect to this bid.

Authorized Signature:	Greg Butler
Printed Name:	Greg Butler
Title:	Business Unit Manager
Date:	7/2/26

Proposal for:

City of Dearborn Heights
Printing and Mailing Services – Water Bills and Related Mailings
Due Date: July 2, 2026 @ 4:00PM

Presented to:

Presented by:

ONESOURCE

OneSource

900 Asbury Drive
Buffalo Grove, IL 60089

614-565-0022
dave.moore@onlyonesource.com
www.onlyonesource.com

ONESOURCE

July 2, 2026

City of Dearborn Heights Water Billing Department
Rachel LaPointe, Director of Water Billing
24600 Van Born Rd
Dearborn Heights, MI 48125

RE: Request for Bids: Printing & Mailing Services – Water Bills and Related Mailings

Dear Ms. LaPointe:

One2One Communications LLC dba OneSource is pleased to submit this proposal to the City of Dearborn Heights for comprehensive printing and mailing services for water bills, annual notices, postcards, and related mailings.

OneSource understands that the City is transitioning from in-house production to an outsourced model for approximately 127,350 residential water bills annually, 14,640 commercial water bills annually, and variable ad hoc mailings and postcards. This transition requires more than a print vendor. It requires a reliable municipal communications partner that can protect customer data, meet billing schedules, produce accurate payment-compatible documents, provide secure proofing and job tracking, manage USPS preparation, and support the City's Water Billing Department with responsive day-to-day service.

OneSource is uniquely qualified for this work because we specialize in mission-critical transactional print and mail programs for utilities, municipalities, tax offices, courts, public agencies, and other organizations where accuracy, security, timing, and postal compliance are essential. Our approach is built around one standard: the perfect piece, every time.

Our proposal provides:

- Full-color bill printing on 8½" x 11" stock with bottom-third perforation.
- Folding, inserting, #10 outbound envelope processing, and #9 return envelope insertion.
- Support for single-sided and double-sided bill formats.
- CASS-certified address processing and NCOA compliance.
- USPS presort, metering, acceptance, and postage documentation.
- Digital proofing before each print run.

ONESOURCE

- Secure file submission, proof approval, and job tracking through OneSource's online workflow.
- Dedicated account management, production support, and escalation coverage.
- Strong data security practices, including secure transmission, encryption, controlled access, confidentiality controls, and breach notification procedures.
- Capacity to meet the City's recurring residential and commercial billing cycles while also supporting postcards, annual notices, and ad hoc mailings.

Please feel free to contact any of our references. References are provided later in this proposal document. If you experience difficulty reaching a reference, please let us know and we will be happy to assist with an introduction. We encourage you to ask our references any questions—particularly regarding their service experience with OneSource. We are confident you will find that clients of all sizes and across various industries consistently speak positively about our responsiveness, quality, and partnership approach.

Should you have any questions regarding this proposal, please feel free to contact me at mike.martinez@onlyonesource.com, or Dave Moore at dave.moore@onlyonesource.com or 614-565-0022. Both of us are authorized to make representations and bind the firm on behalf of OneSource.

OneSource accepts the City's RFB requirements and is prepared to execute the City's standard agreement or a mutually acceptable service agreement consistent with the RFB. We appreciate the opportunity to support the City of Dearborn Heights and look forward to delivering a dependable, secure, and cost-effective solution for the Water Billing Department.

Best Regards,

Miguel A Martinez Jr
CEO

Mike Martinez,
Chief Executive Officer
OneSource

ONESOURCE

EXECUTIVE SUMMARY

The City of Dearborn Heights Water Billing Department is seeking a qualified vendor to assume responsibility for water bill printing and mailing currently performed in-house. OneSource proposes a complete, turnkey solution that will reduce City staff production burden, improve production consistency, strengthen data security, provide transparent proofing and tracking, and ensure timely USPS entry.

OneSource's solution directly aligns with the City's evaluation criteria:

Evaluation Area	City Weight	OneSource Strength
Pricing	40%	Competitive per-piece pricing, no postage markup, transparent monthly invoicing, and scalable pricing for recurring and ad hoc work.
Experience and Qualifications	25%	Extensive experience producing municipal, utility, tax, court, government, and transactional mailings.
Turnaround, Reliability, Capacity	20%	High-volume production platform, documented quality controls, one-business-day standard after proof approval where applicable, and rush support.
Proofing, Portal, Workflow	10%	Secure online file submission, digital proofing, approval tracking, job status visibility, and dedicated account support.
Data Security	5%	Confidential handling, secure transmission, encryption, access controls, SOC 2-aligned practices, and 24-hour breach notification commitment.

OneSource's recommended approach is to implement the Dearborn Heights program through a structured onboarding process that includes file testing, bill layout confirmation, JP Morgan Chase payment compliance verification, envelope/window testing, postal testing, proof workflow setup, production schedule confirmation, and parallel approval before the first live run.

This proposal is designed to give the City confidence that OneSource can provide a smooth transition from in-house production to outsourced bill print and mail services while maintaining quality, control, accountability, and responsiveness.

ONESOURCE

UNDERSTANDING OF THE CITY'S REQUIREMENTS

OneSource understands that the City of Dearborn Heights:

- Serves approximately 1,200 commercial customers billed monthly.
- Serves approximately 21,250 residential customers billed every two months.
- Uses BS&A utility billing software.
- Uses Neptune water meters.
- Requires bills to comply with JP Morgan Chase payment processing requirements.
- Currently prints bills on white 8½" x 11" paper, in color, single-sided, with a bottom-third perforation.
- Mails bills in a #10 window envelope with a #9 return envelope.
- Requires support for future additional print and mail jobs, including annual notices, ad hoc mailings, and 4" x 6" postcards.
- Requires CASS and NCOA processing, USPS postal preparation, metering, acceptance, and postage documentation.
- Requires a digital proof before each print run.
- Requires a secure online portal for file submission, proof approval, and job tracking.
- Requires strict confidentiality and data security for customer information.
- Requires postage to be advanced by the vendor and billed as an actual-cost pass-through with no markup.

OneSource's response is built specifically around these operating requirements.

ONESOURCE

WHY ONESOURCE IS THE BEST-VALUE CHOICE

Municipal and Utility Billing Expertise

OneSource has deep experience producing recurring, data-driven communications for municipalities, utilities, taxing authorities, courts, and public agencies. These programs require more than attractive printing. They require secure file handling, accurate variable data processing, postal optimization, production controls, proofing discipline, and reliable deadline performance.

For the City of Dearborn Heights, OneSource will apply proven workflows used for utility statements, tax bills, jury summons, payment notices, government notices, and other critical public-sector mailings.

A Turnkey Production Model

OneSource will provide all required services under one coordinated workflow:

1. Secure file receipt.
2. Automated file logging and validation.
3. PDF/data review.
4. Address hygiene processing.
5. CASS/NCOA processing.
6. Bill composition or print-ready file processing.
7. Digital proof generation.
8. City review and approval.
9. Full-color printing.
10. Perforation and folding.
11. Inserting with return envelope and optional inserts.
12. USPS presort, metering, and postal preparation.
13. USPS drop/acceptance.
14. Manifest and postage documentation.
15. Job completion reporting.
16. Monthly invoice with service and postage detail.

ONESOURCE

Secure Workflow and Customer Data Protection

The City's files contain customer personal information. OneSource treats that information as confidential and uses secure transmission, controlled access, encryption, production controls, and retention practices designed for sensitive transactional data.

Data will only be used to perform the contracted services. It will not be sold, shared, reused, or accessed for any unrelated purpose.

Reliability and Capacity

The City's annual volumes are well within OneSource's normal production capacity. The recurring residential cycle, monthly commercial cycle, and variable ad hoc mailings can be scheduled without disrupting other work. OneSource's production environment is designed for time-sensitive mailings that must be accurate, traceable, and accepted by USPS on schedule.

Portal, Proofing, and Transparency

OneSource will provide a secure workflow for file submission, digital proof review, approval, production status, job communication, and tracking. The City will have a dedicated account representative and backup support, ensuring that questions, schedule changes, special instructions, and ad hoc requests are handled promptly.

ONESOURCE

SCOPE OF SERVICES RESPONSE

Residential Water Bills

OneSource will print, fold, insert, and mail residential water bills every two months. Services include:

- Full-color printing.
- 8½" x 11" bill format.
- Bottom-third perforation.
- Single-sided or double-sided option.
- Folding to fit #10 outbound envelope.
- Insertion of #9 return envelope.
- Optional insertion of City-provided or OneSource-printed inserts.
- CASS/NCOA address processing.
- USPS presort and postal preparation.
- Metering/postage processing.
- USPS acceptance documentation.
- Digital proof before every run.

Estimated annual quantity: 127,350 pieces.

Commercial Water Bills

OneSource will print, fold, insert, and mail commercial water bills monthly. Services include the same quality, proofing, postal, and security controls used for residential bills.

Estimated annual quantity: 14,640 pieces.

Ad Hoc / One-Off Mailings

OneSource will support variable ad hoc mailings, including:

- Annual water-related notices.
- Delinquency notices.
- Public information mailings.

- Program announcements.
- Customer education mailings.
- Single-sided and double-sided letters.
- Color and black-and-white formats.
- Optional inserts.
- Variable or static mailing files.
- USPS First-Class or Marketing Mail, as directed by the City and as permitted by USPS regulations.

Postcards

OneSource will support 4” x 6” double-sided full-color postcard mailings, including:

- Printing.
- Addressing.
- CASS/NCOA processing.
- Postal sorting.
- Metering or permit preparation.
- USPS acceptance.
- Postage documentation.

ONESOURCE

PRODUCTION WORKFLOW

Step 1 — File Receipt

The City will submit files through OneSource's secure portal or approved secure file transfer method. OneSource will accept PDF at minimum and can also support additional production formats as mutually agreed.

Upon receipt, OneSource will confirm file receipt and begin intake review.

Step 2 — File Validation

OneSource will validate files for:

- File completeness.
- Expected page count.
- Record count.
- Print readiness.
- Address positioning.
- Payment coupon position.
- Barcode and scan-line placement, if applicable.
- Window envelope alignment.
- Return envelope requirements.
- Color and print specifications.
- Perforation placement.
- USPS mailing compatibility.

Any discrepancy will be reported to the City before production proceeds.

Step 3 — Address Processing

OneSource will perform address hygiene services, including:

- CASS-certified address validation.
- NCOA processing.
- USPS-compatible presort preparation.

- Identification of non-certified or problematic addresses.
- Reporting to the City as requested.

Step 4 — Proofing

OneSource will provide a digital proof before each print run. The proof will allow the City to confirm:

- Layout.
- Address placement.
- Payment coupon location.
- Perforation position.
- Return address.
- Mail panel.
- Color.
- Required messaging.
- Insert handling.
- Overall presentation.

No production run will proceed without City approval.

Step 5 — Printing

Upon proof approval, OneSource will print the job using professional production equipment appropriate for utility billing and transactional mail. Production will include color printing, accurate page sequence, perforation, and folding.

Step 6 — Inserting

Bills will be folded and inserted into #10 outbound envelopes with #9 return envelopes. Optional additional inserts will be added as directed by the City.

OneSource's insertion process includes production controls to reduce the risk of misfeeds, missing inserts, sequence errors, or incorrect envelope matches.

Step 7 — Postal Preparation and USPS Acceptance

OneSource will prepare mail according to applicable USPS requirements. Services include:

- Sorting.
- Metering or permit preparation.
- Intelligent Mail Barcode support.
- USPS acceptance.
- Postage documentation.
- Manifest or equivalent USPS acceptance report.

Postage will be advanced by OneSource and billed to the City as a separate pass-through line item at actual USPS rates with no markup.

Step 8 — Completion Reporting and Invoicing

After each mailing, OneSource will provide job-level documentation, including piece count, production date, mail date, and postage support. Monthly invoices will itemize services by job and identify postage separately.

ONESOURCE

TURNAROUND TIME, RELIABILITY, AND CAPACITY

Standard Turnaround

OneSource proposes the following standard turnaround measured from final City approval of the digital proof to USPS drop/acceptance:

Service	Standard Turnaround	Maximum Capacity Per Run
Residential Water Bill	1 business day after proof approval	100,000+ pieces per run
Commercial Water Bill	1 business day after proof approval	100,000+ pieces per run
Postcard, 4” x 6”	2 business days after proof approval, depending on quantity	100,000+ pieces per run
Ad Hoc / One-Off Mailing	1–3 business days after proof approval, depending on complexity and quantity	100,000+ pieces per run

Rush / Expedited Service

OneSource offers rush and expedited service when production schedules and USPS acceptance timing allow.

- Rush service available: Yes
- Minimum rush turnaround: Same day or next business day after final proof approval, subject to file receipt time, job complexity, and material availability
- Advance notice preferred: As much notice as possible; OneSource will make every reasonable effort to accommodate urgent City needs

File Submission Cutoff

Recommended file submission cutoff for same-day processing start: 8:00 a.m. Eastern Time.

Files received after the cutoff will still be reviewed the same day when possible. If same-day intake is not feasible, the file will be processed the next business day. Same-day proof approval and next-day production can be accommodated for standard recurring billing files.

ONESOURCE

PROOFING, APPROVAL, AND PORTAL WORKFLOW

Digital Proofing

OneSource will provide a digital proof before every print run.

Requirement	OneSource Response
Digital proof before every run	Yes
Proof format	PDF proof through secure portal or secure email/workflow, as approved by the City
Included revisions	Standard revisions related to pre-production proofing are included; material redesign or City-requested scope changes may be handled under approved change control
Typical file-to-proof timing	Same business day for standard recurring files received before cutoff; otherwise next business day
Changes after approval	OneSource will pause production if possible, document the requested change, confirm impact to schedule/cost, issue a revised proof, and require City approval before production resumes

Online Portal

OneSource will provide a secure online portal or secure workflow for file submission, proofing, approval, and job tracking.

Portal functions include:

- Secure file submission.
- Proof delivery.
- Proof review.
- Approval documentation.
- Job status visibility.
- Special instruction communication.
- Historical job information.



- Reporting access, where applicable.
- Secure communication with OneSource support.

The City will be assigned a dedicated account representative and backup contact. Change requests and special instructions may be communicated through the portal, email, phone, or documented ticket/work order process.

ONESOURCE

DATA SECURITY AND PRIVACY

OneSource understands that Dearborn Heights customer data must be protected at all times. Our data security practices include:

- Secure file transmission through portal, SFTP, or other approved encrypted method.
- Encryption for data in transit.
- Encryption or protected storage for data at rest.
- Role-based access controls.
- Limited access to authorized personnel with a business need.
- Confidentiality obligations for personnel.
- Secure production environment.
- Access logging and monitoring.
- Data used only for contract performance.
- No sale, reuse, or unauthorized sharing of City data.
- Secure deletion or retention according to the agreed retention schedule.
- Written data security policy available upon request.
- Breach notification to the City within 24 hours of a suspected data breach, consistent with the RFB requirement.

Security Certification

OneSource maintains security practices appropriate for sensitive transactional print and mail programs. OneSource can provide documentation regarding SOC 2 certification or applicable security controls upon request.

Data Retention

OneSource will retain City production files only for the period required to support production, quality assurance, reprints, audit needs, and mutually agreed operational requirements. Retention and secure deletion procedures will be finalized during implementation and documented in the operating procedures.

Subcontractors

OneSource does not require subcontractors to access City customer data for standard bill printing, inserting, and mailing services. If any subcontractor or third party is proposed for a specific service, OneSource will identify the party in advance and ensure appropriate confidentiality and data handling protections are in place.

ONESOURCE

MAIL PROCESSING AND POSTAGE

OneSource will provide complete USPS processing support.

Requirement	OneSource Response
Active USPS bulk mail capability	Yes
Ability to process under City permit	Yes, if directed and authorized by the City
USPS acceptance/postage manifest after each drop	Yes
CASS certification/address validation included	Yes
NCOA processing offered	Yes
IMB tracking offered	Yes
Returned/undeliverable handling	OneSource will support reporting of returned/undeliverable mail through USPS-approved processes and provide reporting to the City as requested

Postage will be billed at actual USPS rates with no markup and supported by USPS manifest or equivalent acceptance documentation.

ONESOURCE

QUALITY ASSURANCE PLAN

OneSource's quality assurance program is designed to prevent errors before they occur and detect exceptions before mail is released.

Pre-Production Controls

- File receipt confirmation.
- Record count validation.
- Page count validation.
- Proof review.
- Envelope window testing.
- Perforation alignment testing.
- Coupon/remittance review.
- Insert requirement confirmation.
- Postal class confirmation.
- Approval documentation.

Production Controls

- Job ticket creation.
- Production staging review.
- Material verification.
- Print quality inspection.
- Perforation and fold verification.
- Insert matching controls.
- Sampling during production.
- Operator signoffs.
- Supervisor review.
- Mail tray and USPS documentation verification.

Post-Production Controls

- Final piece count reconciliation.
- Spoilage tracking.
- Reprint controls.
- USPS acceptance documentation.
- Job completion notice.
- Invoice support documentation.

OneSource will correct any vendor-caused production error at no additional cost to the City.

ONESOURCE

IMPLEMENTATION PLAN

OneSource recommends a structured implementation process to minimize risk and ensure a smooth transition from in-house production.

Phase 1 — Kickoff and Requirements Confirmation

- Confirm City contacts and OneSource contacts.
- Review RFB requirements.
- Confirm production schedule.
- Confirm residential and commercial billing cycles.
- Confirm BS&A export process.
- Confirm PDF/data file format.
- Confirm JP Morgan Chase payment processing requirements.
- Confirm envelope specifications.
- Confirm return envelope specifications.
- Confirm postage method.
- Confirm proofing workflow.
- Confirm reporting and invoicing expectations.

Phase 2 — File and Layout Testing

- Receive sample files.
- Validate print-ready PDF format.
- Confirm 8½” x 11” layout.
- Confirm bottom-third perforation.
- Confirm address block/window alignment.
- Confirm remittance coupon alignment.
- Confirm scan-line or payment processing requirements.
- Confirm color output.
- Confirm single-sided and double-sided options.

- Confirm envelope insertion requirements.

Phase 3 — Postal and Address Processing Setup

- Establish CASS/NCOA process.
- Confirm permit/metering approach.
- Confirm USPS class for each mailing type.
- Confirm IMB usage.
- Confirm manifest and postage reporting.

Phase 4 — Portal and Approval Workflow Setup

- Create City user access.
- Define user roles.
- Train City staff on file upload and proof approval.
- Establish proof approval cutoffs.
- Establish change request procedures.
- Establish emergency contact process.

Phase 5 — Test Run / Parallel Review

- Produce test proof.
- Conduct City review.
- Verify envelope window alignment.
- Verify folding and perforation.
- Verify payment coupon.
- Verify return envelope insertion.
- Verify postal documentation.
- Resolve any final adjustments.

Phase 6 — Go-Live

- Process first live file.
- Provide digital proof.



- Produce after approval.
- Enter mail with USPS.
- Provide completion documentation.
- Conduct post-run review with the City.

Phase 7 — Ongoing Account Management

- Recurring schedule monitoring.
- Monthly invoice review.
- Periodic performance review.
- Continuous improvement recommendations.
- Support for ad hoc mailings and postcards.

ONESOURCE

STAFFING AND ACCOUNT MANAGEMENT

OneSource will assign a dedicated support structure to the City of Dearborn Heights.

Role	Responsibility
Executive Sponsor	Senior-level accountability and escalation support
Account Manager	Primary day-to-day contact for the City
Backup Account Manager	Continuity when primary contact is unavailable
Production Manager	Production scheduling and manufacturing oversight
Data Processing / Programming Support	File intake, validation, data processing, and workflow support
Postal Specialist	USPS preparation, CASS/NCOA, postal documentation
Quality Assurance Lead	Production quality controls and exception resolution

The City will never be left to navigate a generic support queue for critical billing work. OneSource's model provides direct access to knowledgeable personnel who understand the City's program.

ONESOURCE

BUSINESS CONTINUITY AND DISASTER RECOVERY

OneSource maintains business continuity procedures designed to protect time-sensitive customer communications.

Key elements include:

- Redundant production planning.
- Backup staffing.
- Documented job specifications.
- Secure file retention for approved production windows.
- Reprint capability.
- Equipment maintenance procedures.
- Alternate scheduling procedures.
- Incident escalation.
- Communication plan for delays or disruptions.
- Priority handling for municipal billing work.

In the event of a production disruption, OneSource will immediately notify the City, identify the impact, provide corrective options, and prioritize completion of the City's mailing.

ONESOURCE

VALUE-ADDED SERVICES

In addition to the RFB's required services, OneSource can provide optional value-added capabilities, including:

- Bill redesign support.
- Back-of-bill messaging.
- Targeted customer messaging.
- Inserts and bill stuffers.
- Selective insert logic.
- PDF archiving.
- Electronic presentment support.
- Email and SMS notification options.
- Return mail reporting.
- IMB tracking reporting.
- Postage optimization recommendations.
- USPS promotion monitoring.
- Document accessibility improvements.
- Seasonal or annual notice support.
- Customer communication planning.

These capabilities allow the City to use OneSource not only as a production vendor but as a strategic communications partner.

ONESOURCE

RESPONSE FORM CONTENT

Vendor Information

Field	Response
Company Name	One2One Communications LLC dba OneSource
Mailing Address	900 Asbury Drive
City, State, ZIP	Buffalo Grove, IL m60089
Primary Contact	Dave Moore
Title	Senior Vice President of Sales
Phone	614-565-0022
Email	dave.moore@onlyonesource.com
Website	www.onlyonesource.com
Years in Business	23 years.

Pricing

OneSource's pricing for the City of Dearborn's Printing and Mailing Services has been included in the City of Dearborn's Required Forms that are included in our proposal.

Turnaround Time and Scheduling - Standard Turnaround

Service	Standard Turnaround	Maximum Capacity
Residential Water Bill	1 business day after proof approval	100,000+ pieces per run
Commercial Water Bill	1 business day after proof approval	100,000+ pieces per run
Postcard, 4" x 6"	2 business days after proof approval, depending on quantity	100,000+ pieces per run

Ad Hoc / One-Off Mailing	1–3 business days after proof approval, depending on complexity	100,000+ pieces per run

Turnaround Time and Scheduling - Expedited Service

- Rush service offered: Yes
- Minimum rush turnaround: Same day or next business day after proof approval, subject to file receipt, materials, postal timing, and job complexity
- Maximum advance notice required: As much notice as possible; OneSource will make every reasonable effort to accommodate urgent City needs

File Submission Cutoffs

Question	Response
File submission cutoff for same-day processing start	8:00 a.m. Eastern Time
What happens after cutoff?	OneSource will process same day when feasible; otherwise the file will begin processing the next business day.
Can OneSource accommodate same-day proof approval and next-day processing?	Yes

Proofing, Approval, and File Submission Workflow - Proofing Process

Question	Response
Digital proof before every run?	Yes
Format of digital proof	PDF proof through secure portal or approved secure workflow
Rounds of revisions included	Standard pre-production proof revisions included; material changes outside original specifications may be quoted if required

Typical time from file submission to proof	Same business day for standard files received before cutoff; otherwise next business day
Process for change after approval	OneSource will pause production if possible, document the change, confirm schedule/cost impact, issue a revised proof, and require renewed City approval

Online Portal / File Submission

Question	Response
Online portal provided?	Yes
Portal name / URL	OneSource secure client portal for sFTP is ftp.onlyonesource.com with access credentials established during implementation OneSource secure client portal for proofing is docproof.onlyonesource.com and OneSource secure client portal for job tracking is
Portal functions	File upload, proof review, approval, job tracking, reporting, special instructions, and secure communication
Real-time job status visibility	Yes
Accepted file formats	PDF at minimum; additional formats may be supported upon review
Transmission beyond portal	SFTP, secure email where appropriate, or other mutually approved encrypted transfer method
Dedicated account representative	Yes
Change requests / special instructions	Through portal, email, phone, or documented work order/ticket process

ONESOURCE

Data Security and Privacy

Question	Response
How is City data secured in transit and at rest?	Data is transmitted through secure portal, SFTP, or approved encrypted method. Access is restricted to authorized personnel. Data is protected using encryption, access controls, confidentiality procedures, and secure production practices.
Certifications	OneSource can provide SOC 2 certification/control documentation or applicable security documentation upon request.
Data retention after job completion	Retained for 45 – 60 days as required for production, quality assurance, reprints, audit, and agreed operational needs; securely deleted according to agreed retention schedule.
Data breach procedure	Per SOC 2 guidelines, OneSource will investigate immediately, contain the issue, notify the City within 24 hours of suspected breach, document impact, and coordinate corrective action.
Will subcontractors access City data?	No for standard bill printing and mailing services.
If yes, identify subcontractors	Not applicable unless a future City-approved special service requires a third party.

Mail Processing and Postage

Question	Response
Active USPS bulk mail entry capability?	Yes
Can process under City postage permit?	Yes, if authorized by the City
USPS acceptance/postage manifest after each drop?	Yes

CASS certification/address validation included?	Yes
NCOA processing offered?	Yes
IMB tracking offered?	Yes
Returned/undeliverable handling	OneSource will support USPS-approved return mail handling and provide reporting of undeliverable pieces as requested by the City.

References

OneSource has provided three current or recent municipal, utility, or government references with similar scope in the City of Dearborn's required forms.

Exceptions and Deviations

Section	Exception / Deviation	Proposed Alternative
All Sections	None	OneSource accepts the RFB requirements and will work with the City to finalize mutually acceptable operating procedures and contract terms consistent with the RFB.

Compliance Matrix

RFB Requirement	OneSource Response
Provide printing and mailing services for water bills and related mailings	Comply
Residential bills every two months	Comply
Commercial bills monthly	Comply
Ad hoc mailings	Comply
4" x 6" postcards	Comply
Full-color professional printing	Comply
8½" x 11" bill printing	Comply

Bottom-third perforation	Comply
Folding	Comply
Inserting with return envelopes	Comply
CASS-certified address processing	Comply
NCOA compliance	Comply
Postal-drop preparation	Comply
Bulk mail sorting	Comply
Metering	Comply
USPS acceptance	Comply
Digital proof before every print run	Comply
Secure online portal	Comply
Accept PDF files at minimum	Comply
Treat customer data as confidential	Comply
Active USPS bulk mail capability or City permit support	Comply
USPS regulations for Standard Mail and First-Class Mail	Comply
Data used only for contract fulfillment	Comply
Facility inspection rights	Comply
Monthly invoices	Comply
Postage billed separately at actual cost with no markup	Comply
USPS documentation supporting postage	Comply
Net 30 terms	Comply
24-hour suspected breach notification	Comply
One-year initial term with two optional one-year renewals	Comply

No material exceptions Comply

CONCLUSION

OneSource is prepared to deliver a secure, accurate, and reliable outsourced water bill printing and mailing program for the City of Dearborn Heights. Our proposal provides the City with the complete services required in the RFB, a proven municipal production workflow, strong account support, transparent proofing and reporting, USPS expertise, and a commitment to protecting customer data.

The City's Water Billing Department can expect a smooth transition, responsive support, accurate production, timely mail entry, and dependable execution for residential bills, commercial bills, postcards, annual notices, and other related mailings.

OneSource appreciates the opportunity to submit this proposal and stands ready to serve as the City of Dearborn Heights' trusted print and mail partner.

PART II — BID RESPONSE FORM

Complete all sections. Return this entire document as your bid response.

A. VENDOR INFORMATION

Company Name:	One2One Communications LLC dba OneSource
Mailing Address:	900 Asbury Drive
City, State, ZIP:	Buffalo Grove, IL 60089
Primary Contact:	Dave Moore
Title:	Senior Vice President of Sales
Phone:	614-565-0022
Email:	dave.moore@onlyonesource.com
Website:	www.onlyonesource.com
Years in Business:	23 years

B. PRICING

All prices must be per-piece unless otherwise noted. Unit pricing must exclude postage — postage is advanced by the vendor and billed as a separate pass-through line item on monthly invoices. Enter N/A if a field does not apply.

B.1 Standard Service Pricing

Service	Unit Price (per piece)	Setup / Plate Fee	Min. Order Charge	Notes / Assumptions
Residential Water Bill – Option 1 -127,350 est. per year -Color, 8½×11, bottom perforated, **single-sided** **-**Printed, folded, inserted into #10 envelope with return envelope	$0.1225	$500.00	$50.00	
Residential Water Bill – Option 2 -127,350 est. per year -Color, 8½×11, bottom perforated, **double-sided** **-**Printed, folded, inserted into #10 envelope with return envelope	$0.1251	$500.00	$50.00	
Commercial Water Bill – Option 1 14,640 est. per year -Color, 8½×11, bottom perforated, **single-sided** **-**Printed, folded, inserted into #10 envelope with return envelope	$0.1225	$250.00	$50.00	
Commercial Water Bill – Option 2 14,640 est. per year -Color, 8½×11, bottom perforated, **double-sided** **-**Printed, folded, inserted into #10 envelope with return envelope	$0.1251	$250.00	$50.00	

B.2 Postcard and Ad Hoc Mailing Pricing

For postcards and ad hoc / one-off mailings, fill in all that apply. If you offer tiered pricing, use the quantity ranges below.

Service	Setup / Base Fee	Per Piece 1–999	Per Piece 1,000–4,999	Per Piece 5,000–24,999	Per Piece 25,000+
Postcard, 4×6, color, double-sided	$150.00	$0.125 $50.00 minimum	$0.075	$0.055	$0.049
Ad Hoc / One-Off Mailing, 8½×11, color, **single-sided**	$250.00	$0.25 $75.00 minimum	$0.15	$0.125	$0.11
Ad Hoc / One-Off Mailing, 8½×11, color, **double-sided**	$250.00	$0.275 $75.00 minimum	$0.165	$0.135	$0.125
Ad Hoc / One-Off Mailing, 8½×11, B&W, **single-sided**	$250.00	$0.235 $75.00 minimum	$0.15	$0.125	$0.11
Ad Hoc / One-Off Mailing, 8½×11, B&W, **double-sided**	$250.00	$0.25 $75.00 minimum	$0.165	$0.135	$0.125

B.3 Additional Services and Surcharges

List any additional fees that may apply. Enter $0.00 or N/A if not applicable.

Item	Price / Rate	Notes
Rush / expedited handling surcharge	$150.00	
Additional insert per piece **(e.g., flyer added to envelope)**	$0.019 $0.025	If OneSource provides inserts. If Dearborn provides inserts.
Data processing / variable data handling fee	$0.00	
NCOA / address verification processing fee	$0.00	
Reprinting due to City-provided file error	See Notes	Same pricing as in B.2. for each application.
Reprinting due to vendor error	$0.00	
Other (please describe any other services or options you provide):		
Additional Programming after implementation	$160.00	Per hour
Archive PDF File back to Dearborn	$0.015	Per image
Host Archive PDF Images	$200.00 monthly + $0.015 per image	
eStatement Presentment	$0.05 per e-Statement	

C. TURNAROUND TIME AND SCHEDULING

Turnaround time is measured from the City's final approval of the digital proof to USPS drop/acceptance. Specify business days.

C.1 Standard Turnaround Time by Service Type

Service	Standard Turnaround (business days)	Maximum Capacity per Run
Residential Water Bill	1 business day after proof approval	100,000+ pieces per production run
Commercial Water Bill	1 business day after proof approval	100,000+ pieces per production run
Postcard, 4×6	2 business days after proof approval, depending on quantity	100,000+ pieces per production run
Ad Hoc / One-Off Mailing	1–3 business days after proof approval, depending on complexity	100,000+ pieces per production run

C.2 Rush / Expedited Service

Do you offer rush / expedited turnaround?	√ Yes ☐ No
If yes, minimum rush turnaround time (business days):	>1 day
Maximum advance notice required for scheduling a rush job:	1 day

C.3 File Submission Cutoffs

File submission cutoff time to ensure same-day processing start:	8:00AM Eastern time
What happens if a file is received after the cutoff?	Best effort to meet same-day delivery to USPS.
Can you accommodate same-day proof approval and next-day processing?	√ Yes ☐ No

D. PROOFING, APPROVAL, AND FILE SUBMISSION WORKFLOW

D.1 Proofing Process

Do you provide a digital proof before every print run?	√ Yes ☐ No
Format of digital proof provided:	PDF
How many rounds of revisions are included before additional charges apply?	Unlimited
What is the typical time from file submission to proof delivery?	➢ 1 day
What is your process when the City requests a change after approving a proof?	Written email or telephone call requesting the change with the specific changes documented. If caught before production, no cost. If caught after production begins, the cost of what has been produced.

D.2 Online Portal / File Submission

Do you provide an online portal for file submission, proofing, and job tracking?	√ Yes ☐ No
Portal name / URL (or describe if proprietary):	ftp.onlyonesource.com – SFTP .url docproof.onlyonesource.com – Proofing .url onesource.trackntrace.com – Job tracking .url
What functions does the portal support?	OneSource Doc Proof is for test and live proofing. OneSource Job Tracking is for job tracking.
Can the City view real-time status of a job in production?	√ Yes ☐ No
What file formats do you accept for submission?	All formats.
How are files transmitted to your facility (beyond the portal)?	Secure FTP.
Dedicated account rep assigned to this contract?	√ Yes ☐ No
How will the City communicate change requests or special instructions?	Via email or telephone call with dedicated account manager.

E. DATA SECURITY AND PRIVACY

How is the City's customer data secured in transit and at rest?	Data is transmitted through secure portal, SFTP, or approved encrypted method. Access is restricted to authorized personnel. Data is protected using encryption, access controls, confidentiality procedures, and secure production practices. In transit, it is moved via sFTP and moved directly into processing. We don't move it any other time. Any data retained for backup is encrypted, wrote once, and stored using Veaam Cloud Connect.
Do you hold any data security certifications (SOC 2, ISO 27001, etc.)?	SOC 2
How long do you retain the City's customer data after a job is complete?	60 days
What is your policy and procedure in the event of a data breach?	We follow the SOC 2 standard. If there is a data breach, we would, after confirming the scope, reach out to any affected party and explain: 1) the nature of the breach. 2) what was impacted 3) steps that we took or are taking to remediate the breach 4) what the resolution is/was.
Will any subcontractors or third parties have access to the City's data?	☐ Yes ☑ No
If yes, identify subcontractors and describe data handling agreements:	No subcontractors will be used.

F. MAIL PROCESSING AND POSTAGE

Do you hold an active USPS bulk mail entry unit (BMEU) permit?	√ Yes ☐ No
Can you process mailings under the City's postage permit account?	√ Yes ☐ No
Do you provide a USPS acceptance / postage manifest after each drop?	√ Yes ☐ No
Is CASS certification / address validation included in your standard service?	√ Yes ☐ No
Do you offer NCOA (National Change of Address) processing?	√ Yes ☐ No
Do you offer IMB (Intelligent Mail Barcode) tracking?	√ Yes ☐ No
How do you handle and report returned / undeliverable pieces to the City?	Either go ahead and mail the undeliverable pieces or have them sorted out and returned to the City of Dearborn or address update processing.

G. REFERENCES

Provide a minimum of three (3) references from current or recent clients with similar scope (municipal utility billing preferred).

Reference 1

Organization:	Denver Water
Contact Name:	Matt Larson
Phone / Email:	303-628-6073 matt.larson@denverwater.org
Services Provided:	Utility (water) billing statements and service letters. Customer since 2012.
Approx. Annual Volume:	2,640,000 mailed documents.

Reference 2

Organization:	Boston Water & Sewer
Contact Name:	Michael Conway
Phone / Email:	617-989-7485 conwaymw@bwsc.org
Services Provided:	Utility (water) billing statements. Customer since 2023.
Approx. Annual Volume:	960,000 mailed documents

Reference 3

Organization:	DuPage County, IL Public Works
Contact Name:	Cheryl Rivera
Phone / Email:	630-427-3549 cheryl.rivera@dupagecounty.gov
Services Provided:	New customer. Utility bills, reminder notices, disconnect notices scheduled for August 1, 2026.
Approx. Annual Volume:	324,000 mailed documents.

H. EXCEPTIONS AND DEVIATIONS

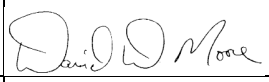
List any exceptions or deviations from the specifications or terms in this RFB. If none, state “None.” The City reserves the right to reject bids with material exceptions. You may also use this space to note any other comments.

Section	Exception / Deviation	Proposed Alternative
None	None	

I. CERTIFICATION AND SIGNATURE

By signing below, the authorized representative of the vendor certifies that:

- All information provided in this bid response is true, accurate, and complete.
- The vendor has the legal authority and capacity to enter into a contract with the City of Dearborn Heights.
- The vendor has read, understands, and agrees to the terms and conditions set forth in this RFB.
- The pricing provided is firm for a minimum of ninety (90) days from the bid submission deadline.
- No collusion or conflict of interest exists with respect to this bid.

Authorized Signature:	
Printed Name:	David Moore
Title:	Senior Vice President of Sales
Date:	06/30/2026

DENVER WATER

BILLING DATE	ACCOUNT NUMBER	
4/20/2026	000000	
CUSTOMER ID	DUE DATE	AMOUNT DUE
10000	May 11, 2026	$46.03

Account Summary

Previous Balance		39.99
Payment Received - 4/1/26	*Thank You*	-39.99
Current Charges		46.03
Please pay this amount		**$46.03**

Payments must be received and posted to the account by 5/18/26 to avoid a delinquency charge. A 5% delinquency charge (maximum $250.00) will apply to any unpaid balance on the next billing cycle after the charge is incurred.

STREET PKWY

Water Charges

RATE: Residential Water (Inside City)
AVERAGE WINTER CONSUMPTION *(calculated using Jan-Mar bills)*: *2,000* Gallons
BILLING PERIOD: *3/21/2026 - 4/20/2026* **DAYS:** *31*

METER NO.	CURRENT READ -	PREVIOUS READ	x MULTIPLIER =	CONSUMPTION
389170	2,875	2,872	1000	3,000 Gal

Consumption Charge *(3,000 Gallons) 0.00 0.00%*

	Tier 1	Tier 2	Tier 3	
1,000 Gals	0-5*	6-20	Over 20	
1,000 Gals used	3			
Price per 1,000	x $3.02	$5.44	$7.25	
Charge	$9.06		=	9.06

**Tier 1 minimum allowance is 5,000 gallons.*

Fixed Monthly Charge, 5/8" meter	20.91
Water Charges	**$29.97**

Sewer Charges - Wastewater Management Division

RATE: Sewer Residential **WINTER CONSUMPTION:** 1,000 Gallons

Winter consumption = 1.00 thousand gallons	
Consumption Charges (unit minimum)	16.06
Sewer Charges	**$16.06**

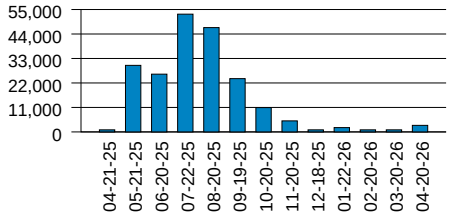
• For questions about your sewer charges please contact Wastewater Management Division at wmdcustomerservice@denvergov.org or call us at 303-446-3500.

PLEASE KEEP THIS PORTION FOR YOUR RECORDS.

PLEASE RETURN THIS PORTION WITH YOUR PAYMENT.

denverwater.org

Monthly Consumption



	Apr 2025	Apr 2026
Total gallons used	1,000	3,000
Days in billing period	32	31
Average daily use (gallons)	31	97

This graph shows your consumption water use for each month. Use only what you need and save water and money.

Questions About Your Bill?
¿Preguntas Sobre Su Cuenta?

WATER *Monday - Friday* **303-893-2444** *7:30 a.m. - 5:30 p.m.*
SEWER *Monday - Friday* **303-446-3500** *7:30 a.m. - 4:00 p.m.*

Visit Us Online
WATER
www.denverwater.org/contact
SEWER
www.denvergov.org/wastewatermanagement
Email: wmdcustomerservice@denvergov.org

Denver Water, Correspondence
1600 W. 12th Ave.
Denver, CO 80204-3412

Wastewater Management Division
2000 W. 3rd Ave.
Denver, CO 80223-1027

DENVER WATER

SERVICE ADDRESS
1234 STREET PKWY

ACCOUNT NUMBER
00000

DUE DATE
May 11, 2026

AMOUNT DUE
$46.03

Please enter amount enclosed
$

Write account number on check and make payable to Denver Water

1 1 AV 0.584
*******AUTO**SCH 5-DIGIT 178623 1 # 1
000001
SAMPLE A SAMPLE
1234 STREET PKWY
DENVER, CO 80000-0000

To pay your bill online go to myaccount.denverwater.org or mail payment to:

DENVER WATER
PO BOX 1234
DENVER, CO 80000-0000

00 000000 00000000000046030

DENVER WATER

BILLING DATE	ACCOUNT NUMBER		
4/20/2026	000000		
CUSTOMER ID	DUE DATE	AMOUNT DUE	
10000	May 11, 2026	$46.03	

Online Account Management and Payment Options

We accept payment from: Checking/Savings Account, ATM/Debit, Visa, MasterCard, or Discover cards.

Manage your account at **myaccount.denverwater.org**
View/update account information, pay your bill, sign up and manage automatic payments and E-Bill.

Pay By Phone: 1-800-556-0292 Free automated service with step-by-step instructions.

Pay In Person: Payments can be made in cash or with a PIN-based debit card (at participating locations). To find a location near you, visit **denverwater.org/payinperson**

Pay By Mail: Send check or money order to: PO Box 173343, Denver, CO 80217-3343. Write account number on check and make payable to Denver Water.

After Hours Emergency Service

Water: 303-628-6801 (After hours 5:30 p.m. - 7:30 a.m.)
Sewer: 303-446-3400 (After hours 4:00 p.m. - 7:30 a.m.)

Available weekends and holidays.

Fixed Monthly Charge

Based on meter size and covers the cost of billing and maintaining the water distribution service.

Returned Check Fee

A fee of $21 will be charged for all checks returned unpaid by the bank.

Electronic Check Conversion

When you provide a check as payment, you authorize Denver Water either to use the information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. When we use information from your check to make an electronic fund transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution.

Wastewater Management Division

Sanitary sewage service is provided by the Wastewater Management Division, Department of Transportation & Infrastructure, City and County of Denver. Rates are established by ordinance and revenues are restricted to the operation, maintenance, construction renewal and replacement of the sanitary sewage system.

Neglect, failure or refusal to pay the rates, charges or fees fixed by the Division for the connection with and use of the sanitary sewer system may result in a lien being filed upon the real property served. **Denver Revised Municipal Code Section 56-96(e)**.

Rules, regulations and rates of the Wastewater Management Division are available on our website: www.denvergov.org/wastewatermanagement

Denver is a member of the Metro Water Recovery District. By contract with the city, Metro treats all Denver sewage in full conformity with all Federal and State laws.

Boston Water and Sewer Commission

View and Pay your Bill Online
At www.bwsc.org/my-account
Activation Code ABCDEF

For Pay-by-Phone
(844) 470-5881

For Questions Call Customer Service
(617) 989-7800

ACCOUNT SUMMARY

Account Number	123456789	Previous Total	$2,321.86
Customer		Payments Received	$2,321.86 CR
SAMPLE A SAMPLE		Open Amount Due	$0.00
1234 MAIN ST		Current Charges	$2,295.37
BOSTON, MA 12345		**Total**	**$2,295.37**
		Please Pay	**$2,295.37**
Previous Bill Date	03/16/2026		
Current Bill Date	**04/15/2026**		
Due Date	05/20/2026		

Payments must be received by 05/20/2026 to avoid delinquency charges.
All past due balances are subject to accrued delinquency charges.

Esta cuenta (bill) es muy importante y puede afectar su servicio de agua.
Por favor traduzcala inmediatamente.

252

CURRENT TRANSACTIONS

SERVICE CHARGES	
Sewer	$1,230.22
Water	$1,015.10
Stormwater Charge (2 ERU)	$18.12
Fire Pipe Size 4" Quantity 1 (03/09/2026 - 04/08/2026)	$31.93
TOTAL SERVICE CHARGES	**$2,295.37**
TOTAL CURRENT CHARGES	**$2,295.37**

PAYMENTS RECEIVED

04/07/2026 Payment	$2,321.86 CR
TOTAL PAYMENTS RECEIVED	**$2,321.86 CR**

OTHER

SPECIAL MESSAGES

Stormwater runoff is water from rain or other precipitation that does not soak into the ground. As stormwater flows over hard surfaces, it collects trash, sediment, and pollutants like motor oil and fertilizer. BWSC offers credits and grant funding for property owners with an approved stormwater system that minimizes pollution from entering waterways. For more information www.bwsc.org/stormwater-grant-and-credit -program
BWSC meters are scheduled to be read daily by an automatic meter reading system.

Please provide your account number on all correspondence.

Please return this portion of the bill with your payment.

Boston Water and Sewer Commission

Account Number	Due Date	Please Pay	Amount Paid
123456789	05/20/2026	$2,295.37	

MAKE CHECKS PAYABLE TO
BOSTON WATER AND SEWER

Contact Customer Service for Address Change

1 1 AV 0.588 1 178630
*******AUTO**SCH 5-DIGIT 178630 1 # 1 S000001

T00000
SAMPLE A SAMPLE
1234 MAIN ST
BOSTON, MA 12345

BOSTON WATER AND SEWER COMMISSION
P.O. BOX 55466
BOSTON, MA 02205-5466

Failure to pay the past due balance may result in any and all appropriate legal action.

CONSUMPTION SHOWN IN CUBIC FEET (CF)
1 CF = 7.481 Gallons (GAL)

CURRENT CONSUMPTION

Water Service

Meter Number	Reading Date	Reading
123456789	03/02/2026	489290 Actual
	04/02/2026	501180 Actual

Usage

Current Service Period (31 Days)	11890 CF
	88943 GAL

CONSUMPTION HISTORY

Reading Date	Consumption	Reading Date	Consumption
04/02/2026	11890	09/01/2025	5440
03/02/2026	11170	07/31/2025	5810
02/01/2026	8530	07/01/2025	4800
01/04/2026	9150	06/01/2025	6980
12/02/2025	10730	05/05/2025	9590
10/30/2025	9460	04/01/2025	7910
10/01/2025	6680	03/03/2025	8740

SERVICE MAY BE TERMINATED IF PAST DUE AMOUNT REMAINS UNPAID (Combined Water, Sewer & Stormwater Accounts)

LIENS MAY ATTACH TO PROPERTIES IF PAST DUE AMOUNTS REMAIN UNPAID (Stormwater Only Accounts)

Boston Water and Sewer Commission (BWSC) | Customer Service

Website: www.bwsc.org | Phone: (617) 989-7800 | Offices & Mailing Address: 980 Harrison Ave. Boston, MA 02119

Right to Water Service During Serious Illness

Please call BWSC. Within seven (7) days of the call, your physician or the Public Health Commission must forward to BWSC a written certificate explaining the medical condition. You must also fill out BWSC's Certificate of Financial Hardship and return within seven (7) days. The Certificate of Financial Hardship form is available on our website and at our offices. You may seek assistance by calling or visiting BWSC Customer Service offices.

Payment Plans

If you cannot pay your bill in full, you may work out a payment plan with BWSC. You may seek assistance by calling or visiting BWSC Customer Service offices.

Right to Service for Senior Citizens

If you reside at the premises, all residents in your house or building are 65 years of age or older, and a financial hardship exists, your water service may not be terminated for failure to pay a past due bill. You may seek assistance by calling or visiting BWSC Customer Service offices.

Discounts for Senior Citizens and the Disabled

Homeowners 65 years of age and older or fully disabled homeowners, living in structures with one to four dwelling units are eligible for a discount on their water bills for that structure and property. The discount of 30% is applied to water, sewer and stormwater charges. The Discount Application form is available on our website and at our offices. You may seek assistance by calling or visiting BWSC Customer Service offices.

Stormwater Only Bills

Stormwater Only accounts will receive bills issued twelve times per year based upon the impervious area for your property. The Commission will routinely update the impervious areas for properties and parcels located within the City of Boston.

Right to Dispute Your Bill

To dispute a bill, you must contact BWSC Customer Service within 30 days of the billing date. BWSC will notify you in writing of the result of its review and your right to request an informal conference.

If you need any assistance in filing a dispute, wish to request a hearing, or receive further information, call or visit BWSC Customer Service offices.

For a more detailed statement of your rights, you may consult a copy of the Billing, Termination and Appeals (BT&A) Regulations on our website or at BWSC Customer Service offices.

Rates

Water and sewer rate schedules and stormwater charges schedules are published on our website. These rates are established by a vote of BWSC's Board of Commissioners following a public hearing. Approximately two thirds of the total rate charges are used to pay the Massachusetts Water Resources Authority (MWRA) and the costs of its federally mandated environmental projects.

A DELINQUENCY CHARGE WILL BE ADDED FOR ANY AMOUNT NOT PAID WITHIN THE DUE DATE. THAT CHARGE IS CALCULATED AT THE DAILY RATE OF .03836% (NOMINAL ANNUAL PERCENTAGE RATE OF 14%).

Estimated Bills

Water, sewer and stormwater bills are issued twelve times per year. If an actual meter read is not obtained for water and sewer charges, an estimated read will be based on your usage history. Your monthly bill will indicate an estimated meter read. Any variance due to an estimated read will be corrected when an actual meter read is obtained.

CITY OF LONGMONT

Customer: SAMPLE A SAMPLE

Account No: 0000000

Service Address:
1234 ST APT 123

Bill date: 04/20/26

Last account balance:	$60.64
Thank you for paying:	$0.00
Balance DUE NOW	$60.64
Current charges	
Due 05-14-2026	$63.60
TOTAL DUE	**$124.24**

PAY ONLINE
www.LongmontColorado.gov
PAY BY PHONE 303-651-8800
BILLING INQUIRIES 303-651-8664

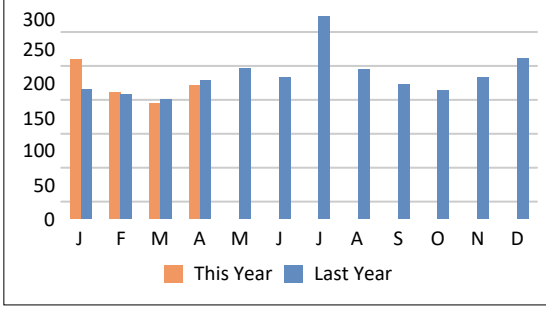
FOR SERVICE INQUIRIES

Longmont Power & Communications:
303-651-8386
To report a power outage: 303-776-0011
Water/wastewater: 303-651-8468
Trash/recycling: 303-651-8416

ELECTRIC SERVICES

Electric subtotal	$20.93
Monthly service fee	$17.50
City Tax	$1.36
TOTAL ELECTRIC SERVICE	$39.79

Electric usage (kWh)



SEE BACK FOR USAGE DETAILS

OTHER SERVICES

Parks Greenway Maintenance Fee	$2.00
Storm Drainage Charge	$18.85
Waste Management Fee	$2.96
TOTAL OTHER SERVICES	**$23.81**

Save time, save money!
View and pay your utility bill online

Sign up at **LongmontColorado.gov** for online utility billing. Receive your bill by email and pay with a credit or debit card through our secure online payment system.

CITY OF LONGMONT
STATEMENT FOR UTILITY SERVICES

Utility Billing Division
MAIL SERVICING
TOWNPLACE, VA 12345

Customer: SAMPLE A SAMPLE
Account No: 000000
Service Address: 1234 ST APT 123

Your previous balance (DUE NOW)		$60.64
Current charges	**Due 05-14-2026**	**$63.60**
Total Due		$124.24

Amount Enclosed $

CITY OF LONGMONT UTILITY BILLING
1234 MAIN STREET
LONGMONT,CO 80000-0000

SAMPLE A SAMPLE
PO BOX 123
LONGMONT CO 80501-0800

00000000124242

ELECTRIC USAGE DETAIL

Residential Energy Charges 03/14/26 to 04/10/26	USAGE IN KWH	RATE	COST
Meter 12345678			
Non-Summer Residential Energy Rate			
Tier 1	198	0.10570	20.93
ELECTRIC SUBTOTAL			$20.93

Longmont utility customers enjoy among the highest quality utility services and lowest overall utility bills in Colorado!



All utility charges include franchise fees paid to the City of Longmont General Fund:
Electric - 8.64% Water - 2.04% Sanitary Sewer - 4.16%

City of South Jordan
1600 W Towne Center Dr
South Jordan, UT 84095
(801) 446-HELP (4357)

CITY OF SOUTH JORDAN

UTILITY BILL

Pay Online at: **www.sjc.utah.gov**

SERVICE DETAILS

Account Number: **123456**
Customer Number: **123456**
Customer Name: **SAMPLE A SAMPLE**

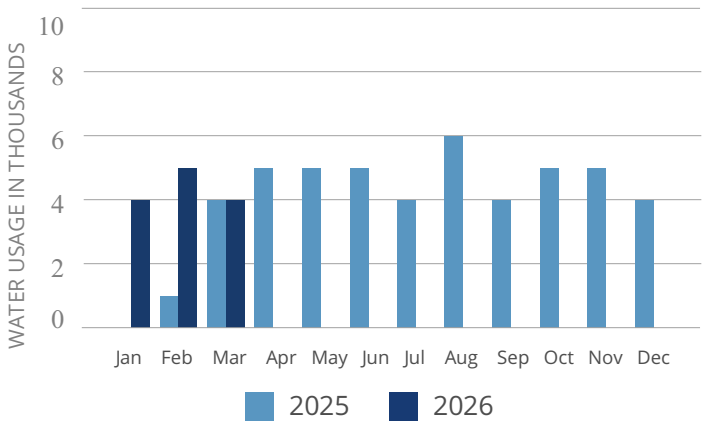
Service Address: **1234 MAIN ST**
Bill Number: **123456**
Billing Date: **03/31/26**

CHARGE DETAILS

Service	*Quantity*	*Charge*
WATER BASE 2" METER	1	$37.00
NON-SF 2" WATER USAGE	1	$8.84
COMMERCIAL STORM WATER	4	$39.48
RETURN PAYMENT FEE	1	$20.00

Current Charges	$105.32
Previous Balance	$172.85
Payments Received	($85.32)
Adjustments	$4.37
TOTAL DUE	**$197.22**
Due Date:	**04/26/2026**

WATER USAGE



Monitor your water usage with the **Water Use Portal:**
https://www.sjc.utah.gov/327/My-Water_Use

METER READING

Meter #: 1234567890
Current Monthly Usage: **4 kgal**
Days: 29
Read Dates: 02/16/26 - 03/17/26
Read Code: ACTUAL
Beginning: 66 **Ending:** 70

BUDGET BILL MESSAGE

Interested in budget billing?
Scan here to enroll.

Detach and return the portion below with your payment

City of South Jordan
1600 W Towne Center Dr
South Jordan, UT 84095
(801) 446-HELP (4357)

Customer Name: **SAMPLE A SAMPLE**
Service Address: **1234 MAIN ST ANYTOWN, US 12345**

Account# - Customer#: **1234567890**
Bill#: **123456**
Payment Due Date: **04/26/2026**
Amount Due: **$197.22**

Please write your **Account #** and **Customer #** on your check and enclose this portion of the bill with your payment

1 1 AV 0.588
**********AUTO**5-DIGIT 177915 1 1
SAMPLE A SAMPLE

000001

Round it up for Art

Scan here to Round it up for Art

☐ **One-Time** Round it up for Art: $_____

☐ **Monthly** Round it up for Art
OR
Monthly Art Contribution:
☐ $1 ☐ $3 ☐ $5 ☐ $10 ☐ $_____

Total amount enclosed: $ _____

00042026500000l

SOUTH JORDAN CITY CONTACT INFO

Website: www.sjc.utah.gov

Email: billing@sjc.utah.gov

Phone: 801-446-HELP (4357)

In Person: 1600 W Towne Center Dr

Office Hours: **M-Th:** 8 AM - 6 PM

F: 8 AM - 12 PM

Email Utility Billing at billing@sjc.utah.gov to:

- Update your contact info (i.e. email, phone #)
- Update name due to life events (i.e. marriage)
- Questions regarding the customer portal
- Questions regarding your bill

CITY MESSAGES

PLEASE VISIT OUR WEBSITE AT WWW.SJC.UTAH.GOV

PAY ONLINE OR BY PHONE

You can pay 24 hours a day by:

- Going Online: **https://ipn2.paymentus.com/cp/sjut**
- Calling our IVR: **1-833-347-2111**

AUTO-PAYMENTS AND PAPERLESS BILLING

Visit the customer portal to sign up to have your payment withdrawn automatically each month, or to go paperless and receive your bills through email. To enroll, visit **https://ipn2.paymentus.com/cp/sjut**

CUSTOMER FORMS

https://www.sjc.utah.gov/314/Utility-Billing
Forms Include:

- Update Utility Account Contact Information
- Termination of Service (moving out)
- Budget Billing Information

LATE FEES

A service charge of 5% of the remaining balance shall be assessed and charged on all delinquent accounts, with a minimum charge of $.50.

Follow us on:

Sign up for Text & Email updates: **sjc.utah.gov/newsletter**

CONTACT INFORMATION CHANGES

Email Address

Billing Address

City | State | Zip Code

Day Phone | Cell Phone

Name

Effective Date

WOW!
internet + tv + phone

contact information
customer service & billing:
chat: wowway.com/chat
1-866-496-9669

for service at...
1234 MAIN ST
ANYTOWN, US 12345

Account Name .....SAMPLE A SAMPLE
Account Number 123456789
Customer Phone .....(555) 555-5555
Billing Date .....April 21, 2026

WOW! News

If you haven't already, go green and switch to paperless statements today! Paperless statements are easily accessible, secure, and best of all - free. Paper statements are subject to a $4 per month fee which is subject to change without notice. As a courtesy, new customers get the Paper Statement Fee waived in the first 3 months of service. To sign up, visit the Billing Center section of Account Manager at login.wowway.com.

ACCOUNT SNAPSHOT

Last Bill $11.73
New Charges - See Below $253.17
Total Amount Due $264.90
Payment Due Date .....Upon Receipt

NEW CHARGES SUMMARY

WOW! Services & Bundles $153.99
Additional WOW! Internet Services $1.00
Additional WOW! Cable TV Services $63.52
Additional WOW! Products & Services $4.00
Other Charges & Credits $10.00
Taxes, Surcharges & Fees $20.66
Total New Charges **$253.17**

Our records indicate that your account is past due. Failure to pay may result in collection fees and interruption of services. If payment has been made, please accept our thanks.

PLEASE NOTE: Payments that are not received by the due date are subject to a $10.00 Late Fee.

57

WOW!
PO BOX 1234
CAROL STREAM, IL 60000-0000

To pay by phone, call 1-866-496-9669.
To pay online, visit login.wowway.com.

Please detach and enclose this coupon with your payment.

Do not send cash. Make checks payable to WOW!

Account Name	SAMPLE A SAMPLE
Account Number	123456789
Customer Phone	(555) 555-5555
Billing Date	April 21, 2026
Total Amount Due	**$264.90**
Payment Due Date	**Upon Receipt**

AMOUNT ENCLOSED..... $

1 1 AB 0.632
********AUTO**ALL FOR AADC 600 178632 1 # 1

SAMPLE A SAMPLE
1234 MAIN ST
ANYTOWN, US 12345

L00000

WOW!
PO BOX 1234
CAROL STREAM, IL 60000-1234

00101001000026490

contact information
customer services & billing:
chat: wowway.com/chat
1-866-496-9669

Account Name ..... SAMPLE A SAMPLE
Account Number 123456789
Billing Date ..... April 21, 2026

WOW! SERVICES & BUNDLES

04/20-05/19 WOW! Bundle Plan	$153.99
HBO	$10.00
Medium Cable Plan	$90.00
Internet 300	$53.99
Total WOW! Services & Bundles	**$153.99**

ADDITIONAL WOW! INTERNET SERVICES

04/20-05/19 Network Enhancement Fee	$1.00

The Network Enhancement Fee, which is not a government tax or fee, recovers some of the costs associated with Network improvements, security and maintenance and is in addition to other charges associated with WOW! Internet services.

04/20-05/19 Customer Owned Modem	$0.00
Total Additional WOW! Internet Services	$1.00

ADDITIONAL WOW! CABLE TV SERVICES

04/20-05/19 HD Receiver	$10.00
04/20-05/19 HD Digital Adapter	$2.00
04/20-05/19 2 HD Digital Adapter	$4.00
04/20-05/19 Broadcast TV Fee	$38.82

The Broadcast TV Fee, which is not a government tax or fee, recovers costs associated with retransmitting television broadcast signals and is in addition to other charges associated with WOW! Cable services.

04/20-05/19 Sports Surcharge	$8.70

Offsets some of the costs WOW! must pay to sports programming networks.

Total Additional WOW! Cable TV Services	$63.52

ADDITIONAL WOW! PRODUCTS & SERVICES

04/20-05/19 Paper Statement Fee	$4.00
Total Additional WOW! Products & Services	$4.00

OTHER CHARGES & CREDITS

04/21 Late Fee	$10.00
Total Other Charges & Credits	$10.00

TAXES, SURCHARGES & FEES

04/20	Sales Tax	$1.12
04/20	FCC Reg Fee	$0.12
04/20	Local Communications Services Tax	$8.44
04/20	Communications Services Tax	$10.98
Total Taxes, Surcharges & Fees		$20.66

WOW! CABLE TV SERVICE ALL-IN SUMMARY

Cable TV All-In $147.52
Includes: HBO, Medium Cable Plan, Broadcast TV Fee, Sports Surcharge

Based on your current pricing, this is the Cable TV programming portion.

Sign up for automatic payments!

When you enroll in automatic payments, you'll never worry about paying your monthly WOW! bill on time. No stamps. No check writing. No phone calls. No stress. Instead, your bill will be paid automatically using the bank account or credit card of your choice. Checking, savings, credit, debit - whatever works best for you! Sign-up today at **login.wowway.com**. Note: If you haven't registered your WOW! Account, you'll need to do so to enroll in automatic payments. Don't worry - it only takes a few moments!

ELECTRONIC CHECK CONVERSION
When you pay your bill by check, you authorize us to either use the information from your check to make a one-time electronic funds transfer (EFT) from your account or to process the payment as a check transaction. When we use information from your check to make an EFT, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from the bank. If your payment is returned unpaid, you agree to pay a fee of up to $30. Returned checks may be represented electronically.

Closed captioning concerns: For immediate assistance call 1-866-496-9669 or email wow_techsupport@wowinc.com. For Closed Captioning written complaints: Gary Nilsen, Senior Vice President, 6050 Knology Way, Columbus, GA 31909 or email wow_techsupport@wowinc.com. All other inquiries will go unanswered.

We provide service to you on a month to month basis, which means that we may change services, rates, fees and discounts at any time with notice to you, and you may cancel your services at any time without penalty. If we have agreed to a promotion period, service rates and discounts are subject to change after the period (e.g. 12 months), as reflected on this billing statement. Other charges, including Broadcast TV Fee, Sports Surcharge, Network Enhancement Fee, and equipment rental, are subject to change anytime.

If your complaint is not solved after you have contacted your provider, please contact FL Division of Consumer Services PO Box 6700 Tallahassee, FL 32399-6700 (800) 435-7352 FCC Code: FL1154

THE MASTER'S TOUCH, LLC

SPOKANE PRODUCTION FACILITY
1405 N ASH ST
SPOKANE WA 99201-2805
PHONE (509) 326-7475

ARIZONA PRODUCTION FACILITY #1
132 W JULIE DR
TEMPE AZ 85283-2876
PHONE (800) 301-1347

ARIZONA PRODUCTION FACILITY #2
404 WEST GUADALUPE RD
TEMPE, AZ 85283-3598
PHONE (800) 301-1347

HAWAII BRANCH OFFICE
MISSOURI BRANCH OFFICE
PHONE (800) 301-1347

ADMINISTRATION OFFICE
206 W. JULIE DR, STE 104
TEMPE, AZ 85283-2895
PHONE (800) 301-1347





www.themasterstouch.com

Dear Rachel LaPointe and the City of Dearborn Heights Selection Team,

On behalf of The Master's Touch, LLC, I am pleased to submit our response to the City of Dearborn Heights' Request for Bids for Printing and Mailing Services – Water Bills and Related Mailings, due Thursday, July 2, 2026.

The Master's Touch, LLC takes a unique approach to how we provide our print and mail services, with an emphasis on a thorough and collaborative process with our clients, ensuring clarity, efficiency, and quality at every stage. With decades of experience delivering these exact services to hundreds of clients nationwide and throughout Michigan, we are fully equipped to meet all requirements from day one.

To add value to the County's proposal, we offer:

- **Eliminating Return and Undeliverable Mail:** Is your goal simply to mail your statements, or to ensure they're actually delivered? According to USPS statistics, nearly 12% of customer statements are returned as undeliverable. At The Master's Touch, LLC, our proprietary software and address-validation processes reduce that number to an average of just 3%, helping you significantly cut down on return mail and improve delivery success.

- **Guaranteed Turnaround Times:** While some clients initially view an out-of-state vendor as a disadvantage, The Master's Touch, LLC turns it into a distinct advantage. Our West Coast location and time zone actually provide Dearborn Heights with more flexibility: your team can send files and approve proofs later in the day your time, while still providing us ample time to complete production and meet all deadlines.

Even though we're located in a different time zone, our staff is fully available during all of the City's business hours to ensure seamless communication and responsiveness. And when it comes to delivery speed, your mail will reach residents just as fast, if not faster, than with any local provider. We can make that promise confidently based on our proven experience mailing for the City of Saginaw, Michigan, whose geographic proximity and postal logistics closely mirror Dearborn Heights. Through that partnership, we've consistently demonstrated that our mail reaches residents just as quickly than mail sent from within the same state.

- **Free Rebrand Design Services:** The Master's Touch, LLC has on-staff form designers who can help refine and optimize bill layouts using our state-of-the-art printing capabilities. This complimentary service allows Dearborn Heights to create custom, visually engaging statements that draw attention to key information, improve readability, reinforce branding, and enhance the overall design by incorporating elements such as logos, bar graphs, and colored section headings.

THE MASTER'S TOUCH, LLC™

SPOKANE PRODUCTION FACILITY
1405 N ASH ST
SPOKANE WA 99201-2805
PHONE (509) 326-7475

ARIZONA PRODUCTION FACILITY #1
132 W JULIE DR
TEMPE AZ 85283-2876
PHONE (800) 301-1347

ARIZONA PRODUCTION FACILITY #2
404 WEST GUADALUPE RD
TEMPE, AZ 85283-3598
PHONE (800) 301-1347

HAWAII BRANCH OFFICE
MISSOURI BRANCH OFFICE
PHONE (800) 301-1347

ADMINISTRATION OFFICE
206 W. JULIE DR, STE 104
TEMPE, AZ 85283-2895
PHONE (800) 301-1347

We are eager for the opportunity to serve Dearborn Heights and demonstrate why The Master's Touch, LLC is the right partner for your printing and mailing needs. Thank you for your consideration.



Jim Cote, President

(800) 301-1347

masters@themasterstouch.com

PART II — BID RESPONSE FORM

Complete all sections. Return this entire document as your bid response.

A. VENDOR INFORMATION

Company Name:	The Master's Touch, LLC
Mailing Address:	206 W. Julie Drive, Suite 104
City, State, ZIP:	Tempe, AZ, 85283
Primary Contact:	Jim Coté
Title:	President
Phone:	(800) 301-1347
Email:	masters@themasterstouch.com
Website:	www.themasterstouch.com
Years in Business:	32

B. PRICING

All prices must be per-piece unless otherwise noted. Unit pricing must exclude postage — postage is advanced by the vendor and billed as a separate pass-through line item on monthly invoices. Enter N/A if a field does not apply.

B.1 Standard Service Pricing

Service	Unit Price (per piece)	Setup / Plate Fee	Min. Order Charge	Notes / Assumptions
Residential Water Bill – Option 1 -127,350 est. per year -Color, 8½×11, bottom perforated, **single-sided** **-**Printed, folded, inserted into #10 envelope with return envelope	$.175	None	$150.00	
Residential Water Bill – Option 2 -127,350 est. per year -Color, 8½×11, bottom perforated, **double-sided** **-**Printed, folded, inserted into #10 envelope with return envelope	$.175	None	$150.00	
Commercial Water Bill – Option 1 14,640 est. per year -Color, 8½×11, bottom perforated, **single-sided** **-**Printed, folded, inserted into #10 envelope with return envelope	$.175 OR $.22	None None	$150.00 $150.00	If printed and mailed with residential If printed as a separate mailing
Commercial Water Bill – Option 2 14,640 est. per year -Color, 8½×11, bottom perforated, **double-sided** **-**Printed, folded, inserted into #10 envelope with return envelope	$.175 OR $.22	None None	$150.00 $150.00	If printed and mailed with residential If printed as a separate mailing

B.2 Postcard and Ad Hoc Mailing Pricing

For postcards and ad hoc / one-off mailings, fill in all that apply. If you offer tiered pricing, use the quantity ranges below.

Service	Setup / Base Fee	Per Piece 1–999	Per Piece 1,000–4,999	Per Piece 5,000–24,999	Per Piece 25,000+
Postcard, 4×6, color, double-sided	None	$150.00/Job	$.15 each	$.10 each	$.08 each
Ad Hoc / One-Off Mailing, 8½×11, color, **single-sided**	None	$180.00/Job	$180.00 min $.15 each	$.12 each	$.11 each
Ad Hoc / One-Off Mailing, 8½×11, color, **double-sided**	None	$180.00/Job	$180.00 min $.15 each	$.12 each	$.11 each
Ad Hoc / One-Off Mailing, 8½×11, B&W, **single-sided**	None	$180.00/Job	$180.00 min $.15 each	$.12 each	$.11 each
Ad Hoc / One-Off Mailing, 8½×11, B&W, **double-sided**	None	$180.00/Job	$180.00 min $.15 each	$.12 each	$.11 each

B.3 Additional Services and Surcharges

List any additional fees that may apply. Enter $0.00 or N/A if not applicable.

Item	Price / Rate	Notes
Rush / expedited handling surcharge	N/A	
Additional insert per piece (e.g., flyer added to envelope)	$.003 each for inserting	We can also print your inserts and prefer to do so.
Data processing / variable data handling fee	Included	
NCOA / address verification processing fee	No charge for even 48 month NCOA	
Reprinting due to City-provided file error	20% discount	
Reprinting due to vendor error	No charge at all	
Other (please describe any other services or options you provide): eNotices - paperless statements	$.018/record	Entire data file is available for any who wish to subscribe

C. TURNAROUND TIME AND SCHEDULING

Turnaround time is measured from the City's final approval of the digital proof to USPS drop/acceptance. Specify business days.

C.1 Standard Turnaround Time by Service Type

Service	Standard Turnaround (business days)	Maximum Capacity per Run
Residential Water Bill	Same day or next day, negotiable	50,000 pieces
Commercial Water Bill	Same day or next day, negotiable	5,000 pieces
Postcard, 4×6	Same day or next day, negotiable	50,000 pieces
Ad Hoc / One-Off Mailing	Same day or next day, negotiable	50,000 pieces

C.2 Rush / Expedited Service

Do you offer rush / expedited turnaround?	☑ Yes ☐ No
If yes, minimum rush turnaround time (business days):	Same day
Maximum advance notice required for scheduling a rush job:	Before 3pm EST for same day

C.3 File Submission Cutoffs

File submission cutoff time to ensure same-day processing start:	3pm EST
What happens if a file is received after the cutoff?	We will still try to print and mail the same day, but will mail the next day if it's impossible.
Can you accommodate same-day proof approval and next-day processing?	☑ Yes ☐ No

D. PROOFING, APPROVAL, AND FILE SUBMISSION WORKFLOW

D.1 Proofing Process

Do you provide a digital proof before every print run?	☑ Yes ☐ No
Format of digital proof provided:	PDF, includes full file, not a random sampling
How many rounds of revisions are included before additional charges apply?	Unlimited for a new setup, three for an existing template
What is the typical time from file submission to proof delivery?	1-4 hours for inital setup, 15-30 minutes for each subsequent run
What is your process when the City requests a change after approving a proof?	We print all documents on demand rather than using preprinted templates, allowing changes to be made at no additional cost right up until production begins. If a job has already been printed, we can accommodate revisions by reprinting the affected pieces; however, additional printing charges will apply.

D.2 Online Portal / File Submission

Do you provide an online portal for file submission, proofing, and job tracking?	☑ Yes ☐ No
Portal name / URL (or describe if proprietary):	Proprietary, see below for description
What functions does the portal support?	Data upload, proofing, job status, reports
Can the City view real-time status of a job in production?	☑ Yes ☐ No
What file formats do you accept for submission?	Any
How are files transmitted to your facility (beyond the portal)?	SFTP
Dedicated account rep assigned to this contract?	☑ Yes ☐ No
How will the City communicate change requests or special instructions?	Through the account rep via email or telephone

E. DATA SECURITY AND PRIVACY

How is the City's customer data secured in transit and at rest?	See main space below
Do you hold any data security certifications (SOC 2, ISO 27001, etc.)?	Yes, SOC 2, Type 2
How long do you retain the City's customer data after a job is complete?	As long as the city requires it, but we typically hold the data for no more than 90 days for most clients
What is your policy and procedure in the event of a data breach?	Our policy is to notify affected clients immediately upon discovery of a suspected or confirmed data breach and begin immediate containment and remediation efforts. We investigate the incident, implement corrective actions, and keep the client informed throughout the resolution process.
Will any subcontractors or third parties have access to the City's data?	☐ Yes ☑ No
If yes, identify subcontractors and describe data handling agreements:	N/A - The Master's Touch, LLC does not use subcontractors

E.1: In today's landscape of constant digital threats, we recognize that strong network security is just as critical as physical safeguards. To protect our business and clients' sensitive information, we employ a comprehensive set of cybersecurity measures, including advanced Intrusion Prevention System (IPS) firewalls that actively scan for and block potential threats, alerting administrators of any suspicious activity.

For secure data transfer between Dearborn Heights and The Master's Touch, LLC, we utilize a Secure FTP (SFTP) account. Additionally, data can be encrypted using PGP for an added layer of protection. Upon receipt, data is immediately purged from the SFTP account, and within our network, it is decrypted for processing and re-encrypted when stored on NAS devices. After a print job is completed, data can be purged automatically or retained based on the client's preference. Access to storage is restricted to essential personnel only, and all access logs are monitored and securely maintained.

To further protect our network, external access is restricted by multi-factor authentication (MFA) without exceptions. Data backups between our Tempe and Spokane facilities ensure job continuity, but high-security data is excluded from these backups for enhanced protection.

Although we have a strong security framework in place, we recognize that no system is completely immune to potential breaches. To offer our clients additional peace of mind, we carry an industry-leading $5,000,000 cyber insurance policy to cover any unforeseen damages from a security incident. This level of coverage surpasses that of any other vendor in the print and mail industry, reinforcing our commitment to safeguarding client data and maintaining the highest security standards.

F. MAIL PROCESSING AND POSTAGE

Do you hold an active USPS bulk mail entry unit (BMEU) permit?	☑ Yes ☐ No
Can you process mailings under the City's postage permit account?	☑ Yes ☐ No
Do you provide a USPS acceptance / postage manifest after each drop?	☑ Yes ☐ No
Is CASS certification / address validation included in your standard service?	☑ Yes ☐ No
Do you offer NCOA (National Change of Address) processing?	☑ Yes ☐ No
Do you offer IMB (Intelligent Mail Barcode) tracking?	☑ Yes ☐ No
How do you handle and report returned / undeliverable pieces to the City?	At the City's discretion, we can either mail, forward, or not mail any undeliverable pieces, all at no charge. We also provide the City with a report after each mailing identifying CASS and NCOA exceptions. These reports are provided in Excel and PDF formats at no charge.

G. REFERENCES

Provide a minimum of three (3) references from current or recent clients with similar scope (municipal utility billing preferred).

Reference 1

Organization:	City of Saginaw, MI
Contact Name:	Julie Olgine
Phone / Email:	989-759-2189 / jolgine@saginaw-mi.com
Services Provided:	Printing and mailing of utility bills
Approx. Annual Volume:	170,000+ pieces

Reference 2

Organization:	Rochester Hills, MI
Contact Name:	Linda Osiecki
Phone / Email:	248-841-2581 / osieckil@rochesterhills.org
Services Provided:	Printing and mailing of tax statements
Approx. Annual Volume:	35,000+ pieces

Reference 3

Organization:	Ramsey County, MN
Contact Name:	Tammi Vaith
Phone / Email:	651-266-2015 / Tammi.Vaith@co.ramsey.mn.us
Services Provided:	Printing and mailing of tax statements
Approx. Annual Volume:	475,000+ pieces

H. EXCEPTIONS AND DEVIATIONS

List any exceptions or deviations from the specifications or terms in this RFB. If none, state “None.” The City reserves the right to reject bids with material exceptions. You may also use this space to note any other comments.

Section	Exception / Deviation	Proposed Alternative
None	None	None

Spokane County
PUBLIC WORKS

(509) 477-3604

MONTHLY STATEMENT OF SEWER CHARGES

SERVICE ADDRESS	ACCOUNT NUMBER	BILLING MONTH	DATE DUE
12345 ST	XXXXXXXXXXX	02/01/2025	02/25/2025

Sewer Service Fees	61.76
Capital Facilities Rate	
General Facilities Charge:	.00
Construction and Finance Costs:	.00

Late Payment Charges	
Penalty:	.00
Interest:	.00
Lien Total	.00
Return Payment Fee	.00
Total Current Charges	**61.76**

Previous Balance	Current Charges	Late Charges	Return Payment Fee	Payments Received	Adjustments	Total Amount Due
61.76	61.76	.00	.00	-61.76	.00	**61.76**

THIS BILL IS DUE AND PAYABLE AND WILL BE DELINQUENT AFTER THE DUE DATE

MESSAGE

Payment is due by the 25th of the month. See reverse for payment options.

The sewer service fee rate includes a utility tax assessed by the City of Spokane and will be remitted to them.

2-18-25_v2

Please fold on perforation BEFORE tearing

Spokane County
PUBLIC WORKS
PO BOX 2355
SPOKANE, WA 99210-2355

RETURN THIS STUB WITH YOUR PAYMENT IN ENVELOPE PROVIDED.

SERVICE ADDRESS	
12345 STREET	
ACCOUNT NUMBER	**BILLING MONTH**
XXXXXXXXXX	02/01/2025
DATE DUE	**PAY THIS AMOUNT**
02/25/2025	**61.76**
AMOUNT PAID $	

SEWER BILL ENCLOSED

WRITE ACCOUNT NUMBER ON CHECK.
MAKE CHECKS PAYABLE TO:

1/1 6744

6744*19**G50**0.6115**1/2*********AUTOMIXED AADC 852
JOHN DOE
12345 STREET
SPOKANE WA

SPOKANE COUNTY ENVIRONMENTAL SERVICES
PO BOX 2355
SPOKANE WA 99210-2355

04874212071400061767

TERMS USED ON BILL. **Terms are summarized; see Spokane County code for complete definition.**

The monthly bill may include one or more of the following:

- **Operation & Maintenance** – Daily operation and maintenance of the collection system facilities such as, pump stations, interceptor sewer, and treatment plants. Commercial rates are based on water consumption excluding irrigation.
- **Wastewater Treatment Plant Charge** – Future capacity expansion and upgrades required at the regional treatment facilities.
- **General Facilities Charge** – The cost of construction of sewage transmission facilities and the regional treatment plant capacity.
- **Construction and Finance Charges** – The cost to construct the sewage system in your area.
- **Late Payment Charges** – Payments not received within the billing due date will receive a late payment fee. A 10% penalty of latest billed amount and 8% interest will accrue on unpaid charges on the entire unpaid balance.
- **Return Payment Fee** – A $25.00 return fee is assessed for each payment returned unpaid to the County.
- **Lien Total** – Any account exceeding 60 days delinquent are subject to lien. 60 days after lien the County may begin foreclosure actions.

Note: Payments received will apply to the oldest charges first. Prepaid amounts will apply as a credit to the account. At ownership change, it is the buyer and seller's responsibility to arrange payment. All charges remain with property.

PAYMENT OPTIONS. See our website for additional details/instructions www.spokanecounty.org/es

By Phone	Online	By Mail	In Person – PAYMENTS ONLY
1-866-315-6352 *Vendor fees apply* (ACH, VISA, MASTERCARD, DISCOVER) *- Instructions-* Press 1 - Spokane County Press 2 - NO customer number Enter 12-digit sewer account number *(no slash)* Enter the **first 4** digits of mailing zip code	**www.spokanecounty.org/es/pay** **E-pay** or **Just Pay it** *Vendor fees apply* (ACH, VISA, MASTERCARD, DISCOVER) *You may also use your Banks bill-pay system. Contact your Bank for details.*	**Spokane County Sewer Billing** **P.O. Box 2355** **Spokane, WA 99210-2355** Submit: Sewer bill Stubs along with a **check or money order** payable to: Environmental Services	**Treasurer's Office** and **Drop Box** (Cash, Check or Money Order ONLY) Spokane County Courthouse 1116 W Broadway Ave. Mon – Fri 8:30am – 4:00pm Closed weekends & holidays **Account Assistance is not available at this location - see below.**

CONTACT US.

Hours of operation	Account Assistance	Special Handling Payments
Mon – Thurs 7:30am – 4:00pm **Fri** 7:30am –12:00pm Closed weekends & holidays	**Phone: (509) 477-3604** Hearing impaired TTY: (509) 477-7133 Special keyboard req. **Email:** Sewerbilling@spokanecounty.org **Website:** www.spokanecounty.org/es Visit 'Sewer Billing Forms' for address changes and other useful documents.	Contact our office for instruction before submitting payments for payoffs, prepayments, and partial payments for: Capital Facilities Rates (CFR) General Facilities Charges (GFC) Special Connection Charges (SCC)

EMERGENCY: If you are experiencing a sewer emergency at your residence or business and Spokane County provides service to your property, please call: (509) 477-1984 for emergencies only.

Please fold on perforation BEFORE tearing

Please:

- **Do not send cash through the mail.**
- Do not staple, tape or paperclip check to the bill stub.
- Enclose the bill stub and write your account number on your check.
- Enclose the bill stub with the address showing through the return envelope window.
- If paying multiple bills, include all bill stubs with written amount paid for each account.
- **Address/ownership changes**, contact Sewer Billing at (509) 477-3604 or **www.spokanecounty.org/2138/Forms**

1/1 6744

DO NOT WRITE IN THIS SPACE

The City of Blue Springs Missouri

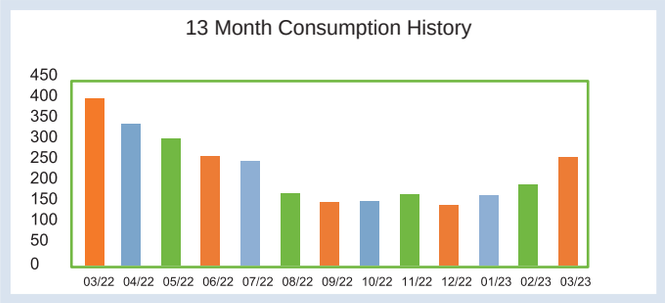
City of Blue Springs Utility Billing
903 W. Main St.
Blue Springs, MO 64015

Account Number		Bill Date
123456789		03/31/2023
Billing Service Period		Service Duration
02/17/2023 TO 03/21/2023		32
Service Address		
1234 SW ANYWHERE ST		

JOHN Q PUBLIC
1234 SW ANYWHERE ST
BLUE SPRINGS MO 64014

816-228-0220 24 hour, Pay-by-Phone Line
816-622-4444 Customer Service
www.bluespringsgov.com

Service	Prior Reading	Current Reading	Consumption	Service Amount
Balance Forward - PLEASE PAY IMMEDIATELY	51219	51480	261	**$27.02**
WATER RES				$26.86
SEWER-RESIDENTIAL RES				$25.16
TAX RES				$0.27
FOR BILLING INQUIRIES PLEASE CALL 816-622-4444 BETWEEN 8:00 A.M. AND 5:00 P.M M - F, OR EMAIL US AT water@bluespringsgov.com	**TOTAL AMOUNT DUE BY**		**04/28/2023**	**$79.31**
	IF PAID AFTER		**04/28/2023**	**$87.24**



CITY BULLETIN BOARD:

WINTER SEWER AVERAGING SEASON BEGINS WITH THE JANUARY 2023 BILLING FOR RESIDENTIAL CUSTOMERS. BE PROACTIVE AND FIX ANY LEAKING TOILETS OR ISSUES NOW TO REDUCE YOUR 2023 AVERAGE. **MORE INFORMATION ON BACK

CURRENT CHARGES ARE DUE ON OR BEFORE THE DUE DATE - SHOULD ANY "BALANCE FORWARD" BE PRESENT IT IS DUE IMMEDIATELY AND COULD BE SUBJECT TO ADDITIONAL PENALIZATION OR DISCONNECTION

Previous Balance Due Immediately

Please fold on perforation BEFORE tearing

6-20-24_v3

JOHN Q PUBLIC 123 SW ANYWHERE ST

RETURN THIS PORTION WITH YOUR PAYMENT. DO NOT SEND CASH.

***Make Check Payable To*: Blue Springs Water Dept.**

Account Number
123456789

- Pay your bill online at www.bluespringsgov.com
- 24 Hour Pay-By-Phone Line (816) 228-0220
- In person at Blue Springs City Hall, 903 W. Main Street
- After Hours Drop Box, located to the right of the main entrance.

Payment must be RECEIVED, NOT POSTMARKED, by the due date to avoid a late payment charge.

BALANCE FORWARD	$27.02
CURRENT AMOUNT DUE 04/28/2023	$52.29
TOTAL AMOUNT DUE	$79.31
IF RECEIVED AFTER 04/28/2023	$87.24

AMOUNT PAID

CITY OF BLUE SPRINGS UTILITY BILLING
PO BOX 219253
KANSAS CITY, MO 64121-9253

0000001308000000079315

I. CERTIFICATION AND SIGNATURE

By signing below, the authorized representative of the vendor certifies that:

- All information provided in this bid response is true, accurate, and complete.
- The vendor has the legal authority and capacity to enter into a contract with the City of Dearborn Heights.
- The vendor has read, understands, and agrees to the terms and conditions set forth in this RFB.
- The pricing provided is firm for a minimum of ninety (90) days from the bid submission deadline.
- No collusion or conflict of interest exists with respect to this bid.

Authorized Signature:	
Printed Name:	Jim Coté
Title:	President
Date:	6/30/26

LINEAGE MAILING SERVICES LLC
DBA LINEAGE CONNECT
PROPOSAL FOR THE CITY OF DEARBORN HEIGHTS, MICHIGAN
RFB PRINTING AND MAILING SERVICES, WATER BILLS AND RELATED MAILINGS
DUE DATE: JULY 2, 2026

Lineage Connect
1700 Broadway Blvd
Kansas City, MO 64108
www.trustlineage.com/connect

Jason Hansen, General Manager, jhansen@trustlineage.com, 816-756-2733

Contents

COVER LETTER, LETTER OF TRANSMITTAL **3**
LETTER FROM THE OWNER **7**
PART II, BID RESPONSE FORM **8**
B. PRICING **9**
C. TURNAROUND TIME AND SCHEDULING **12**
D. PROOFING, APPROVAL, AND FILE SUBMISSION WORKFLOW **13**
E. DATA SECURITY AND PRIVACY **14**
F. MAIL PROCESSING AND POSTAGE **16**
G. REFERENCES **17**
H. EXCEPTIONS AND DEVIATIONS **18**
I. CERTIFICATIONS AND SIGNATURE **19**
LINEAGE CONNECT SCOPE OF SERVICES **20**
LINEAGE DETAILED IMPLEMENTATION PLAN **21**
PERSONNEL AND PROFESSIONAL QUALIFICATONS **28**
SUPPORTING DOCUMENTS **36**
PRINTING CAPABILITIES 36
LINEAGE CONNECT DISASTER RECOVERY PROGRAM 37
LINEAGE CONNECT: FULL SERVICE SEAMLESS MAIL PROVIDER AND DMU 40
W-9 41
CERTIFICATE OF INSURANCE 42
E-VERIFY 43
STATE OF MISSOURI CERTIFICATE OF GOOD STANDING 44
SAMPLES 45

COVER LETTER, LETTER OF TRANSMITTAL

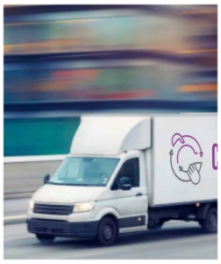
Dear City of Dearborn Heights Selection Committee, **July 2, 2026**

Lineage Connect submits our proposal for RFB Printing and Mailing Services- Water Bills and Related Mailings, bringing extensive expertise in high-volume critical document operations exceeding 3 million pieces monthly and comprehensive USPS compliance knowledge. We understand the critical importance of delivering accurate, timely, and secure notices that supports municipal operations.

Trusted Partner

Lineage Connect has established itself as a **trusted national partner** for government entities across the United States, delivering reliable mail services with proven longevity and substantial volume capacity. Our extensive government relationships span from the Midwest to the East Coast and Southeast, including over 10 years of comprehensive outbound mail and disaster recovery services for the State of Kansas, over 10 years of presort and lettershop mailings for the City of Kansas City, MO, 8 years of critical tax statement processing for Platte County, MO, and valued partnerships with municipalities including Macomb Township, MI, the City of Narragansett, RI, and Palm Beach County, FL, along with over 30 other state, county, and city government customers throughout the nation. We manage a comprehensive range of critical communications including court summons, tax documents, utility billing, and daily, weekly, and monthly operational mail. Our expertise extends beyond government services to non-profit and healthcare organizations, where we deliver crucial documents such as checks, lab results, and healthcare notifications, and we provide specialized check printing services for major corporations like Dairy Farmers of America and Mazuma Credit Union.

Company Profile: Lineage Connect, a member of the Lineage family of companies, is a leading mailing partner specializing in comprehensive mail outsourcing and in-house mail equipment and processing throughout the United States. Established in 2013 and strengthened through strategic acquisitions, including Strahm Automation & Mailing (est. 1913) in 2021, Lineage Connect combines over 110 years of expertise in operations, data processing, sales, and customer service to process 40 million mail pieces annually for customers nationwide. Headquartered in the Downtown Kansas City Crossroads district, with a secondary production and disaster recovery location in Topeka, KS, Lineage Connect offers a start-to-finish solution encompassing account management, data processing, mail production, mail sorting, and mail distribution, ensuring a streamlined and efficient process.



Lineage Connect brings over a century of mail production expertise, proven government experience, and a full suite of secure, in-house services that directly align with the City of Dearborn Height's needs. We manage every stage of critical communication, from address management and digital printing to letter presorting, certified mailing, and lettershop production, all within our own monitored facilities using no subcontractors. Our 2025 investment of more than $2 million in new technology, combined with advanced tools such as Accuzip, Quadient, PrintReach, and high-speed Canon, Ricoh, Konica/Minolta, and HP printers, ensures reliable, accurate, and efficient bill production. We also maintain strict mail integrity through camera-based inspection, detailed production tracking, and comprehensive batch summaries that prevent errors and double-stuffing.

For the City of Dearborn Heights, this means a dedicated, seasoned point of contact with direct access to management, production, data processing, and accounting, ensuring immediate response, transparent reporting, and full accountability across every billing cycle. Our team handles USPS compliance, postal statements, Form PS3600, invoicing, and continuous cost-savings opportunities, while our Help Desk ticketing system and regular production meetings keep communication proactive and issues resolved quickly. With secure facilities, HIPAA and USPS compliance, and a strong commitment to municipal customers, Lineage Connect is well qualified to serve as the City's trusted partner for billing, notices, and critical citizen communications.

The Perfect Balance - Enterprise Capabilities with White-Glove Service

At Lineage Connect, we've created something truly special: enterprise-scale capabilities combined with personal attention and agility of a small business**.** Our proven track record demonstrates this balance perfectly. We successfully manage high-volume operations while maintaining the ability to adapt quickly to changing requirements and provide immediate solutions when needs arise. This means you receive world-class performance with personalized service attention from a small business**.**

Full-Service Seamless USPS Provider with DMU Authorization

Our USPS-authorized Detached Mail Unit (DMU) status establishes Lineage Connect as a full-service USPS provider**,** meaning we handle every aspect of your critical document processing with the authority and capabilities of an official postal facility. This provides:

- **Streamlined Processing**: Direct USPS integration eliminates bottlenecks and reduces processing time
  Enhanced Security: Documents remain within USPS chain of custody throughout the entire process
- **Maximum Efficiency and Postage Savings**: Direct postal acceptance optimizes timing & reduces costs
- • **Expedited Service**: Priority processing capabilities for urgent communications
- **Advanced Tracking**: Enhanced visibility into delivery status and timing

Enterprise-Grade Security for Sensitive Government Data

Understanding that local governments handle highly sensitive citizen information, information security is paramount in everything we do. Our comprehensive security protocols and certifications include:

- **Secure Data Transmission**: Advanced encryption protocols and secure FTP systems protect sensitive data during transmission. **SOC 2 TYPE II, SOC 1 TYPE II.**
- **Data Protection & Compliance**: Strict handling procedures with controlled access, secure storage, and comprehensive audit trails
- **Physical Security**: Controlled access facilities with security monitoring and authorized personnel only
- **Chain of Custody**: Detailed documentation and secure handling from data receipt through final delivery

Critical Document Excellence - Complete Lifecycle Management

Our comprehensive approach to mission-critical municipal communications encompasses:

- **Document Creation & Formatting**: Expert assistance with design and data formatting for optimal efficiency and postal compliance
- **Premium Quality Printing**: State-of-the-art equipment and rigorous quality control ensuring professional appearance
- **Efficient Processing**: Streamlined workflows delivering maximum efficiency with zero-error standards
- **On-Time Delivery Guarantee**: Reliable, punctual delivery with flexibility for urgent requests
- **Complete Mail Tracking**: Full visibility from production through delivery with real-time updates

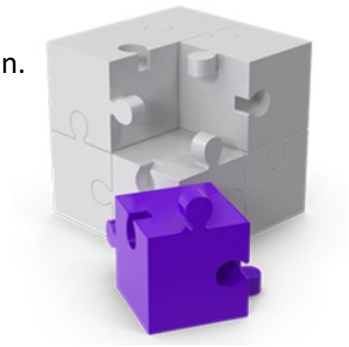
Cutting-Edge Technology & Proven Government Experience

We stay at the forefront of industry innovation with advanced postal software including Accuzip for NCOA and CASS certification, ensuring maximum postage savings. Our secure technology platform, combined with DMU status, creates exceptional service delivery that consistently exceeds expectations. In 2025, we invested $2.5million in equipment alone, and another million dollars in 2026.

Universal Data Processing Excellence:
Lineage Connect's Quadient Inspire data processing tool seamlessly handles diverse file formats from any CIS provider, whether the data arrives as XML, TXT, or PDF formats from Cayenta, OpenGov, QDS, Tyler, Harris, and many others. Our platform-independent approach allows us to map and process customer data files regardless of the originating software, since the core data structure remains consistent across municipal platforms. Our experienced data processing team defines fields, sets formatting rules, and ensures data integrity through our proven methodology, making the originating software system irrelevant to our capabilities. Whether the City continues with its current systems or transitions to new platforms in the future, our universal processing capabilities provide complete flexibility and uninterrupted service delivery.

Deep Dive Discovery & Collaborative Planning:
We begin with a comprehensive Kickoff meeting, bringing together key City stakeholders and our dedicated team. This is not a superficial introduction but a deep-dive discovery session to understand your specific workflows, pain points, and objectives. We will establish clear lines of communication, define roles and responsibilities, and build a collaborative framework for the entire project lifecycle. This collaborative environment, facilitated by an assigned Project Manager and Designated Account Manager, is the foundation for our successful partnership.

Lineage Connect Headquarters: Downtown Kansas City, MO, Crossroads District
1700 Broadway Blvd, Kansas City, MO, 64108
All City of Dearborn Heights projects to be serviced through our Kansas City location.
Secondary Location: Topeka, KS
540 NW Tyler Ct, #101, Topeka, KS, 66608
Corporate Structure: Individual LLC, Lineage Mailing Services LLC
dba Lineage Connect. Richard Williams, second-generation owner.
Incorporated: State of New York, 12/19/12
Website: www.trustlineage.com
EIN (Tax ID): 46-1602681
Authorized Representative: Jason Hansen, General Manager
Phone: 816-756-2733
Email: jhansen@trustlineage.com



"...I wanted to extend my heartfelt thanks for your continued support and excellent service. Lineage has always provided remarkable reliable service, consistently delivering printed products on time. The attention to detail your team speaks volumes. The dedication and professionalism are greatly appreciated."
Chrissy Rossow, Project Manager, Mazuma Credit Union

True Partnership Approach

What makes Lineage Connect special is our genuine commitment to becoming your strategic partner and trusted advisor. Our collaborative approach delivers:

- **Proactive Solutions**: We identify opportunities to enhance efficiency, improve quality & reduce costs
- **Expert Consultation**: Document design, mailing best practices, and regulatory compliance guidance
- **Immediate Responsiveness**: Direct access to decision-makers who understand your specific needs
- **Customized Solutions**: Perfectly aligned with your operational requirements and security standards
- **Comprehensive Communication**: Detailed reporting and tracking updates throughout every project
- **Proven Results Nationwide**: partnering with city, county, state governments, as well as healthcare and financial customers

Our Comprehensive Capabilities:

- **Enterprise-Scale Operations**: Processing jobs exceeding 200,000 pieces daily, 3 million per month
- **Advanced Security Infrastructure**: Data protection designed for sensitive government information
- **Full-Service USPS Integration**: DMU authorization providing direct processing and enhanced security
- **Quality Assurance**: Rigorous control processes ensuring standards for accuracy and appearance
- **Strategic Location Advantage**: Facilities in Topeka and Kansas City with full DMU capabilities
- **Flexible Integration**: Multiple secure transmission options with comprehensive verification

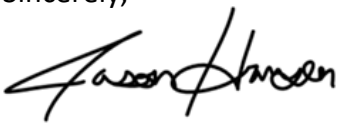
The Solution You've Been Seeking

Lineage Connect represents a refreshing alternative where you don't have to choose between operational excellence and personal service, or between security and efficiency. We've proven that the most effective solution combines the reliability and technological sophistication of large-scale operations with responsiveness, flexibility, and genuine attention that creates lasting partnerships.

- I am fully authorized to make representations and pricing decisions on behalf of Lineage Mailing Services LLC dba Lineage Connect. This includes representations in discussions, presentations, negotiations, and all such representations are warranted as reliable inducements that may be incorporated into any subsequent contract.
- Lineage Mailing Services dba Lineage Connect has not been involved in any litigation and/or has not been disqualified by any agency because of performance.

Thank you for considering Lineage Connect as your strategic partner in critical communications. We look forward to hearing from the City of Dearborn Heights.

Sincerely,



Jason Hansen, General Manager
Phone: 816-756-2733, Email: jhansen@trustlineage.com
Address: Lineage Connect, 1700 Broadway Blvd, Kansas City, MO 64108

LETTER FROM THE OWNER

Dear City of Dearborn Heights Leadership, **July 2, 2026**

I understand that choosing a partner for your Utility communications isn't just about capabilities, it's about trust, reliability, and genuine commitment to your community's needs. As a second-generation owner of Lineage, my family has been serving organizations like yours for over four decades. I have personally dedicated my career to one simple principle: treating our customers as if they were family. You entrust us with your most important communications to your citizens, and we take that responsibility very seriously.

Whether it's a utility billing statement, a tax notice that funds vital community programs, every document we manage is treated with care. We understand that these documents impact people's lives. While other companies chase every market opportunity, we've deliberately focused our expertise, technology, and entire operational philosophy around the unique requirements of government, financial, and healthcare organizations. We understand the regulatory compliance demands that your organizations face, the security standards you must maintain, and the public accountability that drives every decision you make.

As a second-generation business owner, I've learned that true success isn't measured by how many clients we serve, but by how well we serve each one. That's why our team knows your staff by name, why we answer our phones personally, and why we view challenges as opportunities to prove our partnership rather than obstacles to avoid.

When you work with Lineage Connect, you're not just getting a vendor, you're gaining a trusted partner who understands that your success in serving citizens is our success. You have my personal commitment that your project will receive meticulous attention, specialized expertise, and unwavering dedication that your community deserves.

I look forward to the opportunity to serve the City of Dearborn Heights, and to building a partnership that will serve your citizens for many years to come.

Respectfully yours,



Richard Williams

Owner, President / CEO, Lineage

Second-Generation To Commitment Excellence

LINEAGE

PART II, BID RESPONSE FORM

PART II — BID RESPONSE FORM

Complete all sections. Return this entire document as your bid response.

A. VENDOR INFORMATION

Company Name:	Lineage Mailing Services dba Lineage Connect
Mailing Address:	1700 Broadway Blvd
City, State, ZIP:	Kansas City, MO 64108
Primary Contact:	Jason Hansen
Title:	General Manager
Phone:	816-756-2733
Email:	LmsBids@trustlineage.com
Website:	www.trustlineage.com
Years in Business:	over 100years, Lineage Connect since 2013

B. PRICING

All prices must be per-piece unless otherwise noted. Unit pricing must exclude postage — postage is advanced by the vendor and billed as a separate pass-through line item on monthly invoices. Enter N/A if a field does not apply.

B.1 Standard Service Pricing

Service	Unit Price (per piece)	Setup / Plate Fee	Min. Order Charge	Notes / Assumptions
Residential Water Bill – Option 1 -127,350 est. per year -Color, 8½×11, bottom perforated, **single-sided** **-**Printed, folded, inserted into #10 envelope with return envelope	$0.085	NA	$100	
Residential Water Bill – Option 2 -127,350 est. per year -Color, 8½×11, bottom perforated, **double-sided** **-**Printed, folded, inserted into #10 envelope with return envelope	$0.099	NA	$100	
Commercial Water Bill – Option 1 14,640 est. per year -Color, 8½×11, bottom perforated, **single-sided** **-**Printed, folded, inserted into #10 envelope with return envelope	$0.085	NA	$100	
Commercial Water Bill – Option 2 14,640 est. per year -Color, 8½×11, bottom perforated, **double-sided** **-**Printed, folded, inserted into #10 envelope with return envelope	$0.099	NA	$100	

B.2 Postcard and Ad Hoc Mailing Pricing

For postcards and ad hoc / one-off mailings, fill in all that apply. If you offer tiered pricing, use the quantity ranges below.

Service	Setup / Base Fee	Per Piece 1–999	Per Piece 1,000–4,999	Per Piece 5,000–24,999	Per Piece 25,000+
Postcard, 4×6, color, double-sided	$75	$0.120	$0.080	$0.070	$0.056
Ad Hoc / One-Off Mailing, 8½×11, color, **single-sided**	$50	$0.110	$0.085	$0.085	$0.85
Ad Hoc / One-Off Mailing, 8½×11, color, **double-sided**	$50	$0.150	$0.085	$0.085	$0.85
Ad Hoc / One-Off Mailing, 8½×11, B&W, **single-sided**	$50	$0.100	$0.075	$0.075	$0.70
Ad Hoc / One-Off Mailing, 8½×11, B&W, **double-sided**	$50	$0.110	$0.085	$0.085	$0.70

B.3 Additional Services and Surcharges

List any additional fees that may apply. Enter $0.00 or N/A if not applicable.

Item	Price / Rate	Notes
Rush / expedited handling surcharge	$200	
Additional insert per piece (e.g., flyer added to envelope)	$.05	Customer Provided Stock
Data processing / variable data handling fee	$0.005/record	
NCOA / address verification processing fee	$0.005/record	
Reprinting due to City-provided file error	Actual Cost	Actual Cost incurred
Reprinting due to vendor error	No Cost	

Other (please describe any other services or options you provide):

Cost for paper, print, and inserting it into the envelope			
Size	Print	1 side	2 Side
1/3 Page	Black	$0.021	$0.025
1/3 Page	Color	$0.025	$0.031
Full Page	Black	$0.035	$0.040
Full Page	Color	$0.061	$0.075

Overflow Pages for households or business requiring more than 6 pages.	
Hand work to insert overflow 7 or more pages per envelope	$ 0.35
9X12 envelope	$ 0.15

C. TURNAROUND TIME AND SCHEDULING

Turnaround time is measured from the City's final approval of the digital proof to USPS drop/acceptance. Specify business days.

C.1 Standard Turnaround Time by Service Type

Service	Standard Turnaround (business days)	Maximum Capacity per Run
Residential Water Bill	2	100,000
Commercial Water Bill	2	100,000
Postcard, 4×6	2	100,000
Ad Hoc / One-Off Mailing	2	100,000

C.2 Rush / Expedited Service

Do you offer rush / expedited turnaround?	☑ Yes ☐ No
If yes, minimum rush turnaround time (business days):	3 Days
Maximum advance notice required for scheduling a rush job:	More notices is better, Rush orders are based on production availability.

C.3 File Submission Cutoffs

File submission cutoff time to ensure same-day processing start:	8:00 AM Central
What happens if a file is received after the cutoff?	The File will be processed after received and sent to production queue and processed in order based on jobs in queue.
Can you accommodate same-day proof approval and next-day processing?	☑ Yes ☐ No

D. PROOFING, APPROVAL, AND FILE SUBMISSION WORKFLOW

D.1 Proofing Process

Do you provide a digital proof before every print run?	■ Yes ☐ No
Format of digital proof provided:	PDF
How many rounds of revisions are included before additional charges apply?	2
What is the typical time from file submission to proof delivery?	4 hours
What is your process when the City requests a change after approving a proof?	Customer Success Manager works with the Data Processing team to ensure that changes are made and new proofs provided back based on work queue.

D.2 Online Portal / File Submission

Do you provide an online portal for file submission, proofing, and job tracking?	☐ Yes ■ No Proofs are provided via Secure FTP with Email Notifications
Portal name / URL (or describe if proprietary):	NA
What functions does the portal support?	NA
Can the City view real-time status of a job in production?	☐ Yes ■ No Not currently, Lineage is evaluating software and solutions to provide this capability.
What file formats do you accept for submission?	PDF/Text/CSV/Flat files are acceptable
How are files transmitted to your facility (beyond the portal)?	Secure FTP site
Dedicated account rep assigned to this contract?	■ Yes ☐ No
How will the City communicate change requests or special instructions?	Your Customer Success Rep will be your primary point of contact for all needs and special requests.

E. DATA SECURITY AND PRIVACY

How is the City's customer data secured in transit and at rest?	**In transit.** Client data is transmitted to Lineage over SFTP and encrypted to PGP encryption standards; files are received already encrypted, and the Data Processor decrypts them using a private key held only by authorized processing personnel. **At rest.** Customer data is encrypted at rest, with access to encryption keys restricted to authorized personnel only. All customer data is logically separated within the Lineage environment, and data servers and storage devices (including hard drives and cloud storage) are protected by layered security and encryption. Data is retained per a standard 90-day policy (or a client-specific period), after which it is securely removed and disposed of monthly.
Do you hold any data security certifications (SOC 2, ISO 27001, etc.)?	SOC 1 Type2 and SOC 2 Type 2
How long do you retain the City's customer data after a job is complete?	The city will set the retention policy. Lineage provides up to 90 days at no additional charge.
What is your policy and procedure in the event of a data breach?	**Governing policy.** Lineage maintains a documented data breach response policy that lays out communication plans, roles, and responsibilities for handling a breach (control CA-10). This sits alongside a separate incident response plan that is maintained and reviewed at least annually (CA-38). "Data breach and incident response" is identified as one of the company's key security life-cycle areas, with procedures reviewed annually and authorized by senior management. **Detection and reporting.** Potential incidents are surfaced through daily SIEM monitoring, intrusion detection, firewall and event-log review, and endpoint agents that alert on malicious activity. Security incidents and other IT problems are reported to the help desk, tracked with a ticket, and monitored until resolved. **Evaluation and response.** Events are evaluated to determine whether they constitute a security incident, and Lineage executes its defined incident response program to understand, contain, remediate, and communicate the incident (mapped to trust services criteria CC7.2–CC7.5). The information security team — the IT Specialist and Data Processing Manager — leads this, and may reclassify data, reassess risk, or adjust the response plan as part of resolution. **Communication and notification.** An Emergency Response Team coordinates communication with authorities and manages media relations during a crisis. The COOP plan specifies the mechanics: internal notification by email distribution list, Microsoft Teams, text, and phone based on urgency; customer notification through Hubspot, with a key-customer contact list kept in accessible cloud storage; all media/PR routed through a single designated team member, with no employee statements without ownership approval; and 911 / relevant authorities contacted as needed. Proposed changes that present a security risk also trigger employee and user-entity notifications under change

	management. **Recovery and risk transfer.** Recovery activities are defined under the incident recovery criteria, supported by 11:11 Systems' backup and disaster-recovery capability (nightly local backups copied to an off-site Dallas data center, with the ability to virtualize critical systems). Lineage also carries cyber security insurance to mitigate financial losses from security incidents (CA-13).
Will any subcontractors or third parties have access to the City's data?	☐ Yes ☒ No
If yes, identify subcontractors and describe data handling agreements:	NA

F. MAIL PROCESSING AND POSTAGE

Do you hold an active USPS bulk mail entry unit (BMEU) permit?	☑ Yes ☐ No
Can you process mailings under the City's postage permit account?	☑ Yes ☐ No
Do you provide a USPS acceptance / postage manifest after each drop?	☑ Yes ☐ No
Is CASS certification / address validation included in your standard service?	☑ Yes ☐ No
Do you offer NCOA (National Change of Address) processing?	☑ Yes ☐ No
Do you offer IMB (Intelligent Mail Barcode) tracking?	☑ Yes ☐ No
How do you handle and report returned / undeliverable pieces to the City?	Lineage Connect prevents undeliverable mail through CASS-certified address standardization and NCOA processing before printing. After mailing, USPS Address Correction Service (ACS) with full-service Intelligent Mail Barcodes captures delivery problems electronically, eliminating most physical returned mail. When returned pieces do occur, we are able to provide the City with a consolidated electronic file of returned and undeliverable addresses in CSV or fixed-delimited text format via secure SFTP. The report includes the account ID, original address, delivery outcome, forwarding address (if available), USPS reason code, and recommended action. Physical undeliverable pieces are then securely destroyed. We are able to customize this process depending on how the city would like to receive this data.

G. REFERENCES

Provide a minimum of three (3) references from current or recent clients with similar scope (municipal utility billing preferred).

Reference 1

Organization:	City of Lee's Summit, MO	City of Liberty, MO
Contact Name:	Joe San Nicolas	Vicki McClure
Phone / Email:	816-969-1910 JoeSanNicolas@cityofls.net	816-439-4455 vmcclure@libertymo.gov
Services Provided:	20K Utility Bill Print/Mail, daily print Lockbox compliant, Multi-format	All outbound mail including Utilities and Lettershop Services
Approx. Annual Volume:	$96,000 yr 2025 – present	$70,000 yr 2014 - present

Reference 2

Organization:	Jackson County, MO	Mazuma Credit Union
Contact Name:	Karen Schultze	Chrissy Rossow
Phone / Email:	816-881-3038 KSchulze@jacksongov.org	913-574-5000 christine.rossow@mazuma.org
Services Provided:	500k tax & 300k assessment statements SFTP, IMB, CASS, NCOA	Daily and Monthly statement printing SFTP, IMB CASS, NCOA
Approx. Annual Volume:	$520,000 yr 2020 - present	$500,000 yr 2015 - present

Reference 3

Organization:	State of Kansas
Contact Name:	Sherita Clifton
Phone / Email:	785-296-7276, Sherita.clifton@ks.gov
Services Provided:	9 million mail items produced each year. Daily mail processing of all mail produced by Kansas Department of Administration
Approx. Annual Volume:	$1,200,000 yr 2014 - present

H. EXCEPTIONS AND DEVIATIONS

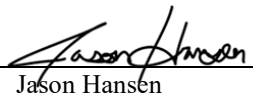
List any exceptions or deviations from the specifications or terms in this RFB. If none, state “None.” The City reserves the right to reject bids with material exceptions. You may also use this space to note any other comments.

Section	Exception / Deviation	Proposed Alternative
None		

I. CERTIFICATION AND SIGNATURE

By signing below, the authorized representative of the vendor certifies that:

- All information provided in this bid response is true, accurate, and complete.
- The vendor has the legal authority and capacity to enter into a contract with the City of Dearborn Heights.
- The vendor has read, understands, and agrees to the terms and conditions set forth in this RFB.
- The pricing provided is firm for a minimum of ninety (90) days from the bid submission deadline.
- No collusion or conflict of interest exists with respect to this bid.

Authorized Signature:	
Printed Name:	Jason Hansen
Title:	General Manager
Date:	7/2/26

LINEAGE CONNECT SCOPE OF SERVICES

2. Scope of Services

Lineage Connect shall provide all printing, finishing, inserting, and postal preparation services described below. Vendor unit pricing does not include postage. Lineage Connect shall advance postage on behalf of the City of Dearborn Heights and bill it as a separate pass-through line item on monthly invoices at actual USPS rates with no markup.

2.1 Commitment to all Specifications

- Residential water bill: printed, folded, inserted with return envelope, and mailed every 2 months. Estimated annual quantity: 127,350. Specifications: color, 8½×11, bottom perforated, single sided.
- Commercial water bill: printed, folded, inserted with return envelope, and mailed monthly. Estimated annual quantity: 14,640. Specifications: color, 8½×11, bottom perforated, single sided.
- Ad hoc/One-off mailings: printed, folded, inserted, and mailed on a variable frequency and quantity. Specifications: color, 8½×11, single or double sided.
- Postcard mailing: printed and mailed on a variable frequency and quantity. Specifications: color, 4×6, double sided.

2.2 Standard Services Offered by Lineage Connect

- Full-color professional printing on standard or specified stock
- Folding and perforating per specification
- Inserting with return envelopes or other inserts as directed by the City
- CASS-certified address processing and USPS NCOA (National Change of Address) compliance
- Postal-drop preparation, including bulk mail sorting, metering, and USPS acceptance
- Digital proof provided to the City for approval before every print run
- Secure file transmission process, including secure FTP or SFTP, for file submission, proof approval, and job tracking

2.3 File Submission Requirements

Lineage Connect complies with all requirements and will provide a secure file transmission process, including secure FTP (SFTP) to ensure all data submitted by the City is protected.

---

3. General Requirements

- Lineage Connect holds an active USPS bulk mail entry permit or is able to use the City's permit
- All work complies with USPS regulations for Standard Mail and First-Class Mail.
- All customer data provided by the City will be handled in compliance with applicable privacy laws.
- The City may inspect the Lineage Connect's facility at anytime.

LINEAGE DETAILED IMPLEMENTATION PLAN

There is no transition risk, no learning curve, and no operational disruption, only reliable, timely service you should expect. Lineage Connect will work with the City to establish a timelines that works for your staff and projects. Timelines range from 3 weeks to to 5 weeks depending on the City requirements. Your Account Manager along with Sabrina Schall, Project Manager, will support initial set-up ensuring your communications remain accurate, secure, and uninterrupted.

Implementation Plan

WEEK 1-2: Discovery and Planning - Laying a Solid Foundation

Key Activities:

- Review current XML-based billing process from CIS provider
- Analyze existing document templates and envelope specifications
- Assess current postage optimization strategies
- Document special requirements for multi-statement consolidation
- Establish project communication protocols



Days 1-4: Project Initiation & Deep Dive Discovery

Kick-off Meeting and Departmental Assignment:

During the project kick-off meeting, Lineage Connect will dedicate time to thoroughly address each of these specifications.

- Review each specification in detail with the City team to ensure a clear and shared understanding of the requirements.
- Establish clear communication channels and protocols for ongoing collaboration throughout the project.
- Assign specific responsibility for each requirement to the appropriate department within Lineage Connect. For example:
    - **Data Management & Security Team:** Responsible for data receipt, processing, formatting, security protocols.
    - **Design Team:** Responsible for Document design, customization, template creation, and proof generation.
    - **Production Team:** Responsible for printing, mailing, envelope insertion, and scanline accuracy.
    - **IT Team:** Responsible for SFTP server setup, data archiving, and technical support.
    - **Account Management Team:** Responsible for overall project coordination, communication with City staff, and ensuring that all requirements are met.

By proactively addressing these specifications and assigning clear responsibilities to our dedicated team,

Lineage Connect is confident that we can provide the City with exceptional printing and mailing services.

- **Data Security Audit:** Reviewing the City's current data security protocols to identify potential integration points and ensure seamless compatibility with our enhanced security measures.
- **File Specification & Sample Data Review:** Thorough examination of file specifications, including data formats, field definitions, and encoding requirements. We'll also request sample data sets for testing and mapping purposes.
- **Document Template & Envelope Specifications:** Detailed analysis of existing document templates and envelope specifications (where applicable) to ensure compliance with the City's branding and USPS regulations. We will provide design recommendations to optimize readability and postal efficiency. We will also review specifications for any variations required to accommodate additional inserts.

Day 4: Technical Infrastructure Assessment

Our team will conduct a comprehensive review of your current data security protocols, file specifications, and integration requirements. With our postal and digital print knowledge, we will identify optimization opportunities while ensuring seamless compatibility with existing systems.

Days 5-6: Technical Infrastructure & Secure Data Transmission

- **Dedicated SFTP Server Deployment:** Implementing a dedicated, highly secure SFTP (Secure File Transfer Protocol) server, IP whitelisting, and encryption in transit and at rest. A dedicated SFTP server solution provides the city with secure, reliable, and customizable platform for exchanging sensitive data, helping to protect valuable information, meet regulatory requirements, and ensure confidentiality and integrity of sensitive data. It's not just about file transfer; it's about safeguarding the organization.

- **Data Mapping Configuration:** Expert configuration of data mapping between Dearborn Heights's CIS platform and our processing system. This involves creating a detailed mapping document that outlines the transformation and translation of data fields to ensure accuracy and consistency. Our Data Processing team utilizes the Quadient Inspire data processing tool to define fields, set formatting rules, and ensure data integrity, with data logically separated within our environment.



- **CASS Certification Setup & Address Validation:** We will configure our CASS (Coding Accuracy Support System) certified software to standardize and validate all addresses, maximizing deliverability and minimizing undeliverable mail. This includes address correction to ensure compliance with USPS regulations. By ensuring addresses are accurate and up to date, you'll see a significant reduction in returned mail, saving on postage and printing costs. Accurate addressing also

contributes to faster delivery times and ensures that your residents receive their utility and tax bills promptly, improving customer satisfaction and reducing late payments.

- **USPS IMB (Intelligent Mail Barcode) Integration:** We will implement USPS Intelligent Mail Barcode (IMB) tracking for enhanced mail visibility and accountability. Our USPS IMB Integration implements advanced tracking for enhanced mail visibility and accountability from origin to delivery. This technology encodes critical information including the mailer's unique ID, specific delivery point down to an 11-digit ZIP Code, and tracking details into a single, compact barcode applied to each mail piece. USPS scans these barcodes at various points in the postal process, providing near real-time visibility into the journey of mail from acceptance to delivery. This provides the City with valuable insights into delivery progress, allowing for proactive monitoring and issue resolution.

Day 6-10: Initial Design & Customization

- **Document Format Design:** Designing document formats that are not only compliant with specifications but also optimized for readability and user understanding is a top priority. This includes careful font selection, strategic layout optimization, and the use of color to highlight key information, ensuring your customers can easily understand their charges and due dates. Lineage Connect is happy to provide expert recommendations and assist City staff with any basic design formats at no charge, leveraging our experience to enhance clarity and improve the overall customer experience. Our goal is to create documents that are both informative and user-friendly, minimizing confusion and streamlining payment processes.

- **Variable Messaging Configuration:** Developing a robust process for incorporating variable back-of-bill or document messaging provided by the City. This includes establishing a clear workflow for message submission, review, and approval, as well as automated insertion of the appropriate message based on predefined criteria. This also encompasses the process for integrating and managing any occasional inserts.

- **Report Format Design:** Designing report formats that are both informative and actionable. This includes processing reports with detailed statistics on document production, mailing, and undeliverable addresses, as well as undeliverable address reports with reasons for non-delivery. We will tailor reports to highlight key metrics related to delinquency notices and any supplemental mailings.

Week 3: Testing and Implementation - Rigorous Testing for Flawless Execution

System Integration and Data Mapping

Our Customer Success team will handle customer file maintenance, USPS compliance documentation, and database configuration. We will create detailed data mapping between your CIS platform and our processing system, ensuring accurate field translation and formatting consistency.

Days 6-11: Development and Testing - End-to-End System Validation



- **Print & Mail Production Workflow Development:** Developing streamlined and automated document print and mail production workflow. This includes configuring our high-speed printing equipment, envelope insertion machines, and mail sorting systems for optimal efficiency. Our system will be configured to handle the increased complexity and variable content arising from any additional inserts.
- **Envelope Insertion Process Configuration:** Configuring the envelope insertion process to selectively include return envelopes for customers with balances due, further optimizing costs and minimizing waste. The system will be capable of accurately inserting the occasional inserts as needed (when applicable).
- **Advanced Camera System:** The integrated camera system provides real-time quality assurance by capturing and verifying the serial number of each document during insertion, ensuring complete traceability and accuracy. The system validates that each envelope contains the correct documents according to predefined job specifications, while simultaneously monitoring proper material folding, alignment, and insertion sequence to maintain consistent quality standards and regulatory compliance.
- **Data Security Protocol Testing:** Conducting rigorous data security protocol testing, including penetration testing and vulnerability scanning, to identify and address any potential security weaknesses. Our comprehensive testing and remediation process provides you with the assurance that we are continuously working to protect your data with the highest standards of quality and care.

Days 7-14: Quality Assurance - Precision and Accuracy

- **Comprehensive Test Run with Sample Data:** Conducting a comprehensive test run with sample data to simulate the entire document printing and mailing process. This includes generating document proofs, inserting them into envelopes, and verifying the accuracy of the data and formatting.
- **Document Proof Submission and Approval Process:** Establishing a clear and efficient document proof submission and approval process. This includes providing both digital and physical proofs for City staff to review and approve.
- **Scanline Functionality Verification:** Working with the City's banking partners (when applicable) to verify the accuracy and functionality of the scanline on documents, ensuring seamless payment processing.

- **Mail Tracking System Integration:** Integrating our mail tracking system with the USPS Intelligent Mail Barcode (IMB) to provide real-time visibility into the delivery status of mail pieces.

Day 15: Final Implementation & Production

- **Adjustments Based on Feedback:** Making any necessary adjustments to the bill/document format, data mapping, or production workflow based on feedback from Dearborn Heights staffing.
- **Finalize Production Schedule:** Finalizing the production schedule in close coordination with staff to ensure that all documents are printed and mailed by the required date.



- **Production Quality Control and Verification:** Our quality control process includes Standard Operating Procedures enforced at all production stages with quality checks performed before releasing to the next department and a final QC check before releasing to USPS. Our Lettershop Lead & Quality Control Specialist oversees these comprehensive processes. Our post-production tracking includes daily reconciliation where Lineage's Accounting department reconciles USPS Customer Mail Reports with the Postal One dashboard to ensure all processed jobs were mailed.

- **Disaster Recovery Documentation and Emergency Procedures:** Completing comprehensive disaster recovery documentation and emergency procedures to ensure business continuity in the event of unforeseen circumstances. This includes data backup and recovery plans, as well as procedures for alternate printing and mailing facilities. This isn't just a document we file away, it's a living plan that's actively tested and updated. We conduct regular simulations and drills to ensure our team is fully prepared and that our systems can seamlessly transition to backup facilities if needed. Our proactive approach to disaster recovery demonstrates our unwavering commitment to providing uninterrupted service, giving you the assurance that Lineage Connect is prepared for any eventuality and will keep your essential communications flowing, no matter what.

Post-Implementation Support: Continuous Monitoring and Optimization

- **Designated Account Representative:** A designated Customer Success Account Manager will be the City's single point of contact, building a strong partnership by understanding their evolving needs and proactively identifying opportunities for improvement. Sabrina Schall will continue to monitor progress through weekly meetings and check-ins, reflecting Lineage Connect's hands-on approach to fostering strong, lasting customer relationships.

- **Service Review Meetings:** Monthly meetings with City staff to review performance, identify opportunities for optimization, and address concerns, ensuring continuous improvement and a strong, collaborative partnership.
- **Quarterly Security and Compliance Reviews:** Conduct quarterly security and compliance reviews to ensure that our systems and processes are up to date with the latest security threats and regulatory requirements.
- **Continuous Improvement Program:** Implementing a continuous improvement program to identify and implement new technologies and processes that can further enhance the efficiency and effectiveness of our services.



- **Customer Satisfaction Surveys:** We regularly solicit feedback through satisfaction surveys, ensuring their perspectives directly inform our service improvements and contribute to an exceptional experience.

Production Workflow Configuration:

• Configure high-speed printing equipment for color duplex processing
• Set up intelligent systems, advanced camera system
• Establish mail sorting and presort processing workflows
• Implement inventory management

Support:

• **Assigned Lineage Connect Staff:** Dedicated Account Manager (TBD) for a single point of contact daily. Project Manager assignment to your account to ensure successful and timely onboarding.
• **Immediate Response:** Technical support available during business hours with <1 day response for critical issues
• **Weekly Project Meetings:** Sabrina Schall, Project Manager, conducts regular meetings or as-needed sessions to address ongoing requirements
• **Proactive Updates:** Regular account updates and problem-solving for client concerns

Technical Infrastructure:
• High-speed printing and insertion equipment (when applicable)
• Advanced camera systems for quality control
• Secure data centers with geographic redundancy
• CASS-certified processing software
• Real-time tracking and reporting systems

A Service Model Optimized for Speed, Clarity, and Continuity

In critical production environments, the differentiator is how often how efficiently a provider resolves exceptions, implements changes, and communicates status. Lineage Connect's operating philosophy is to combine robust process controls with a highly responsive partnership model, so the City receives the stability of an enterprise provider with the attentiveness typically associated with a smaller, service-first organization.

This approach enables:

- Clear ownership and an effective escalation path
- Rapid adjustments for format changes, inserts, messaging variations, and policy updates
- Transparent performance reporting and continuous improvement focus
- Consistent, proactive communication aligned to your billing cycle

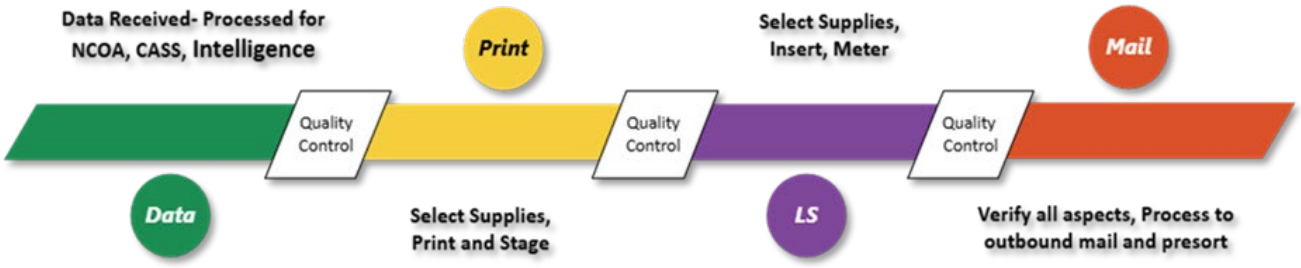
The Better Choice: Enterprise Performance with Partner-Level Service

Lineage Connect delivers both sophisticated capabilities and personalized service. Supported by proven government experience, high-volume production capacity, USPS DMU authorization, and a security posture designed for sensitive municipal data.

If awarded the opportunity, we will deliver:

- Reliable, compliant, high-quality production at scale
- Full visibility through tracking and actionable reporting
- Proactive optimization focused on deliverability and postage savings
- Dedicated support with a single point of contact and an experienced Project Manager empowered to coordinate across all departments on your behalf

We appreciate your consideration and welcome the opportunity to review your current workflow, service objectives, and transition timeline in greater detail. Lineage Connect is prepared to be not only a qualified provider, but the most accountable and operationally aligned partner for your program.



PERSONNEL AND PROFESSIONAL QUALIFICATONS



Your Dedicated Small Business Partner with Enterprise Capabilities

Lineage Connect's 57-member specialized team combines the personal touch of a small business partner with the robust capabilities of an enterprise operation. Unlike large corporations where you become just another account number, our team knows your name, answers phones personally, and builds genuine relationships that drive results. Our six Customer Success Team Members serve as your dedicated municipal advocates who understand your unique challenges and work proactively to exceed your expectations while maintaining strict USPS and HIPPA compliance documentation.

Agile Partnership Excellence: As your small business partner, we pivot quickly to create customized solutions that large competitors simply cannot match. Our thirteen Production Team Members, thirteen Presort/Mail Processing specialists, and six Data Processing experts provide enterprise-level technical expertise while maintaining the flexibility to adapt rapidly to your changing municipal requirements. When you call, you reach people who know your projects, understand your deadlines, and are personally invested in your success.

Personal Service, Professional Results: Every team member embodies Lineage's core values of Integrity, Growth, Family Culture, Pursuit of Excellence, and Compassion, in direct, personal interactions with you. We don't just process your mail, we actively collaborate with you to identify cost savings opportunities, process improvements, and innovative solutions because your success is our success. Your dedicated Account Manager brings years of specialized experience in customer service, account management, and postal operations while maintaining the personal relationships that only a dedicated small business partner can provide.

Security & Compliance Commitment: Every employee undergoes comprehensive training in data security and compliance, maintains strict confidentiality agreements, and completes thorough background checks because we understand that municipal trust is earned through consistent, reliable performance and unwavering integrity.

Bottom Line: With Lineage Connect, you gain a small business partner who knows your name, understands your unique needs, and responds with the agility only a dedicated municipal partner can provide, all while delivering enterprise-level capabilities and measurable results. We transform business critical communications from creation to distribution through strategic partnerships and tailored solutions while maintaining the highest security standards, recognizing that we are entrusted with sensitive citizen data and are dedicated to ensuring exceptional service delivery to your constituents.

Our Team

Lineage Connect is proud of the exceptional team that brings deep and far-reaching experience to everything we do. Our people are more than just a resume, they embody our commitment to true teamwork and cohesion. We've built a culture where synergy thrives through genuine care for one another, dedication to our company goals, and an unwavering focus on delivering exceptional value to our customers. It's this combination of expertise, integrity, and collaborative spirit that sets us apart.

Full resumes available upon request.

Jason Hansen - Professional Summary

General Manager

Jason brings 25+ years of comprehensive experience in print technology solutions, sales leadership, and customer success management across enterprise-level organizations. Currently serving as General Manager at Lineage Connect, he leads high-performing teams focused on delivering exceptional client experiences while driving retention and growth in alignment with Lineage's mission of "transforming business critical communications from creation to distribution".

Key Qualifications:

• **Industry Leadership**: 25+ years of progressive leadership roles with industry giants including HP, Lexmark, and premier print technology organizations since 1999

• **Enterprise Solutions**: Proven expertise in designing and implementing comprehensive print solutions for healthcare systems, manufacturing operations, and in-house print shops

• **Government Contracting**: Extensive experience working with government entities to ensure contract compliance and regulatory adherence

• **Team Leadership**: Directs Sales and Customer Success teams, ensuring alignment with Lineage's core values of integrity, growth, family culture, pursuit of excellence, and compassion,

• **Technical Foundation**: Computer Science degree from Missouri University of Science and Technology providing strong analytical and problem-solving capabilities

• **Customer Success Excellence**: Focuses on delivering measurable business outcomes through strategic client relationship management and retention strategies

Education: Bachelor of Science in Computer Science, Missouri University of Science and Technology

Jason's extensive background in enterprise print technology solutions, government contract management, and customer success leadership makes him exceptionally qualified to drive sales growth and ensure customer success for complex business communications and document delivery solutions.

Brian Killingworth - Professional Summary

Operations Director

Brian brings 20+ years of comprehensive experience in Manufacturing operations, federal payment processing, healthcare entrepreneurship, and financial services across enterprise-level organizations, high-growth startups, and military operations.

Key Qualifications:

• **Print & Mail Operations Expertise**: Currently directs end-to-end operations across Kansas City, MO and Topeka, KS facilities, overseeing Print and Lettershop Operations, Presort Processing, data processing, mail inserting, Transportation departments, internal and external mail commingling processes, USPS compliance requirements, postal operations optimization with experience.

•**Processing & Compliance Leadership:** Directed a division managing 5+ trillion in annual ACH transactions, 80+million federal checks, and sensitive interagency operations across 25+ federal agencies; maintained rigorous fraud mitigation, investigative support, and compliance standards

• **Entrepreneurship:** Founded and scaled Heart of America Pharmacy to nearly $10M annual revenue in three years; scaled Concordia Healthcare from $3M to $19M.

• **Enterprise Operations & P&L Leadership:** Directed a 40-person unionized federal division and multi-site healthcare networks (9 pharmacies, 4 call centers); delivered $1.4M+ in Treasury operational savings, $2.5M+ annual postage optimization, led technology modernization, CRM systems, and KPI dashboards.

• **Military Leadership Excellence:** U.S. Army Combat Veteran and Staff Sergeant; led personnel and $2M+ in assets under high-pressure conditions; graduated top 10% in Army Leadership School; completed eight months of successful combat missions in Iraq; promoted ahead of peers for exceptional leadership.

Education: U.S. Army Leadership School: Graduated top 10%; Executive Leadership: U.S. Treasury Commissioner's Award (2024); Technical Proficiency: Led Brigade Command Team to first place in the Army "Tough As Diamonds" competition; Professional Development: Extensive experience designing training programs, performance coaching frameworks, and workforce development initiatives across federal, healthcare, and military environments.

Sabrina Schall - Professional Summary (Assigned Project Manager for the Dearborn Heights)

Experienced Project Management & Executive Customer Success Manager

Sabrina brings 19+ years of comprehensive experience in project management, client relationship management, and team leadership within the print, mail, and document delivery industry. Currently serving as Executive Customer Success Manager and Project Manager at Lineage Connect, she successfully manages a 6-member Customer Success team across 3 locations while overseeing complex, multi-phase projects with strict deadlines and regulatory requirements.

Key Qualifications:

• **Team Leadership**: Manages cross-functional teams and coordinates between multiple departments (production, data processing, sales, presort, transportation)

• **Project Management Expertise**: 8+ years managing concurrent projects for clients with 30+ simultaneous jobs, each with unique specifications, materials, and schedules

• **Process Improvement**: Successfully implemented new order processing software and streamlined invoicing procedures across departments

• **Client Management**: Proven track record managing large client portfolios with complex, time-sensitive document delivery requirements with expertise in client retention and exceptional customer support,

• **Industry Knowledge**: Deep expertise in USPS mailing regulations, print production, project estimating, and managing client inventory with accurate job ticket instructions

• **Operations Coordination**: Works closely with Production, Presort, and Transportation teams to support client needs and communicate production requirements

Education: Bachelor of Science in Graphic Communications, University of Northern Iowa

Sabrina's extensive background in managing complex document campaigns, ensuring regulatory compliance, and leading customer success initiatives makes her exceptionally qualified to oversee project management and customer success operations for government document delivery solutions.

Pat Atkins - Professional Summary

Data Processing Manager

Pat brings 30+ years of comprehensive experience in data processing, IT management, and automated mailing systems within the print and document delivery industry. Currently serving as Data Processing Manager at Lineage Connect, he manages and directs IT, Data Processing, and Programming operations while working closely with clients and all departments to facilitate streamlined automated mailing project design and workflow through production, supporting Lineage's mission of "transforming business critical communications from creation to distribution".

Key Qualifications:

• **Industry Leadership**: 30+ years of specialized experience in the print and mailing industry since 1992, with extensive tenure at Strahm Automation and continued leadership through the Lineage acquisition

• **Data Management Excellence**: Establishes and enforces comprehensive data management policies, procedures, and standards while overseeing data quality, integrity, and security protocols

• **Process Optimization**: Identifies and implements improvements in data processing workflows, automation measures, and efficiency-enhancing solutions while ensuring compliance with data privacy regulations

• **Team Leadership**: Supervises and mentors data processing staff, delegates complex tasks, and fosters collaborative work environments aligned with Lineage's core values of integrity, growth, family culture, pursuit of excellence, and compassion

• **System Management**: Oversees maintenance and upgrades of data processing systems, troubleshoots complex technical issues, and collaborates with IT teams on system development and integration

• **Cross-Departmental Collaboration**: Serves as liaison between technical teams and departments, communicating data-related information to stakeholders and meeting diverse organizational data needs
Education: Bachelor of Science in Accounting and Business Administration, University of Kansas
Pat's extensive background in data processing management, automated mailing systems, and cross-functional collaboration makes him exceptionally qualified to oversee complex data operations and ensure seamless integration between technical systems and business operations for government and commercial document delivery solutions.

Lisa Rashid - Professional Summary

Presort Supervisor

Lisa brings 16+ years of comprehensive experience in mail production, presort operations, and team leadership within the print and mailing industry. Currently serving as Presort Supervisor at Lineage Mailing, she manages end-to-end processing of inbound and outbound mail while coordinating workflows across production, customer service, and transportation departments.

Key Qualifications:
• **Mail Production Leadership**: Currently manages comprehensive presort operations including metering department oversight, parcel processing, and sortation of letters and flats with focus on accuracy and timeliness
• **USPS Compliance Expertise**: Deep knowledge of USPS mailing standards, Full-Service Platinum Certification (FSPC) procedures, postal deadline compliance, and direct communication with USPS DMU Verifiers
• **Team Leadership Excellence**: Extensive experience supervising large teams including training programs, coaching, performance evaluations, disciplinary actions, and cross-functional coordination for improved efficiency
• **Quality Control Management**: Proven expertise in QC inspections, equipment operation (Master Loader, Presort systems), and process improvement initiatives across multiple mail production areas
• **Operations Coordination**: Successfully manages workflow planning, scheduling, shift turnover communication, and coordination between production, customer service, and transportation teams
• **Equipment Proficiency**: Advanced skills in inkjet printing, mail sorting, hand inserting, metering equipment, and machine operation with focus on optimizing equipment use and workflow processes
Education: High School Diploma, Southwest High School, Kansas City, MO
Lisa's extensive background in mail production supervision, USPS compliance management, and team leadership makes her exceptionally qualified to oversee complex presort operations and ensure seamless mail processing workflows for government and commercial document delivery solutions.

Anthony Rios - Professional Summary

Experienced Production & Operations Management Leader

Anthony brings over 15 years of comprehensive experience in production management, operations leadership, and team development within manufacturing, print/mail processing, and warehouse operations. Currently serving as Production Supervisor at Lineage Connect, he successfully oversees end-to-end print and mail operations while ensuring quality assurance, safety compliance, and on-time delivery across complex operational environments.

Key Qualifications:

• **Operations Leadership:** Manages comprehensive print and mail operations including machine maintenance, operator training, and safety compliance while coordinating with transportation, presort, and data processing teams

• **Process Optimization:** 15+ years developing and implementing operational strategies that drive efficiency, maintain quality standards, and ensure timely delivery of critical communications

• **Team Development:** Builds and develops high-performing production teams through effective training, onboarding, and performance management while living out core values of Integrity, Growth, Family Culture, Pursuit of Excellence, and Compassion

• **Cross-Functional Collaboration:** Works closely with Production, Presort, Transportation, and Customer Success teams to support client needs and communicate production requirements

• **Quality Assurance:** Maintains rigorous standards for accuracy, compliance, and performance through data analytics, metric tracking, and continuous improvement initiatives

• **Industry Expertise:** Deep knowledge of print production workflows, mail processing operations, warehouse management, and regulatory compliance requirements

• **Performance Management:** Proven track record managing high-volume operations with focus on on-time delivery, cost optimization, and exceptional customer support

Education: High School Diploma, Kansas City High School, Kansas City, MO

Anthony's extensive background in production excellence, operational leadership, and commitment to quality makes him exceptionally qualified to ensure seamless execution of complex government document production and delivery projects while maintaining the highest standards of accuracy, compliance, and customer satisfaction.

Rosie Gonzalez - Professional Summary

Lettershop Lead & Quality Control Specialist

Rosie brings extensive experience in lettershop operations, quality control management, and production leadership within the print and mailing industry. Starting as an Inserter Operator at Strahm Automation and advancing to Lettershop Lead and Quality Control Specialist at Lineage Connect, she enforces Standard Operating Procedures across all production stages while ensuring quality compliance and directing workflow operations.

Key Qualifications:

• **Production Leadership**: Enforces Standard Operating Procedures at all stages of production throughout the Lettershop floor, ensuring consistent operational excellence and workflow efficiency

• **Quality Control Excellence**: Performs comprehensive quality checks on all jobs before releasing to next department and conducts final QC inspections before USPS release, maintaining high standards of accuracy and compliance
• **USPS Compliance Expertise**: Extensive knowledge of USPS guidelines and client compliance documentation requirements, ensuring adherence to postal standards and regulatory requirements
• **Team Direction & Coordination**: Directs all production operators with their daily workflow while collaborating with Production, Presort, and Transportation teams to support client needs
• **Career Advancement**: Demonstrated professional growth from Inserter Operator to Lettershop Lead, showcasing commitment to continuous improvement and skill development
• **Client Relations Management**: Deep understanding of client expectations and requirements, facilitating seamless project execution from creation through distribution
Rosie's comprehensive background in lettershop operations, quality control systems, and USPS compliance, combined with her proven track record of advancement and leadership development, makes her exceptionally qualified to oversee complex production operations and ensure seamless workflow coordination for government and commercial document delivery solutions.

Lineage Connect Security Team - Professional Summary

Comprehensive Security Operations Team

Lineage Connect's Security Team brings extensive expertise in cybersecurity management, compliance oversight, and risk mitigation within the print and document delivery industry. Led by Information Technology personnel with Jayce Cox serving as the primary security officer, the team oversees comprehensive security operations while ensuring protection of both company and customer data in alignment with Lineage's mission of "transforming business critical communications from creation to distribution" and core values of Integrity, Growth, Family Culture, Pursuit of Excellence, and Compassion.

Key Qualifications:
• **Security Leadership**: Primary security officer oversight of all security operations with comprehensive responsibility for cybersecurity program management and threat mitigation
• **Compliance Excellence**: Maintains validated security framework through annual SOC 1 Type 2 and SOC 2 Type 2 audits, ensuring HIPAA compliance and adherence to relevant privacy standards
• **Advanced Security Infrastructure**: Implements multiple layers of protection including CrowdStrike endpoint security, enterprise firewall management, and regular vulnerability assessments
• **Real-Time Monitoring**: Employs Security Information and Event Management (SIEM) technology and advanced monitoring systems to identify and address potential threats in real-time
• **Governance & Training**: Security Committee governance structure comprised of IT, Data Processing, and Senior Management representatives establishing security policies while providing mandatory annual security awareness training for all employees

• **Risk Management**: Maintains comprehensive cyber security insurance coverage to mitigate financial risks from potential security incidents while ensuring business continuity

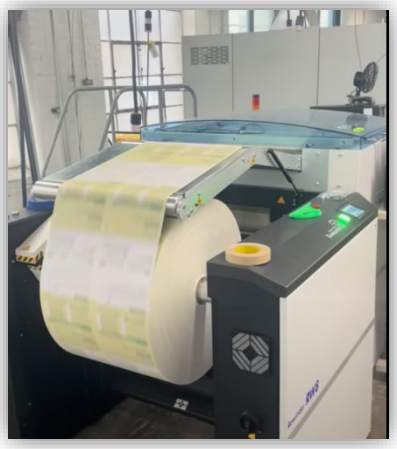
Lineage Connect's Security Team's comprehensive background in cybersecurity management, regulatory compliance, and advanced threat detection makes them exceptionally qualified to protect sensitive government and commercial document delivery operations while maintaining the highest standards of data security and business continuity.

SUPPORTING DOCUMENTS

PRINTING CAPABILITIES

Lineage Connect maintains an extensive network of printing equipment and resources to support the City of Dearborn Height's printing and mailing needs. The printers and capabilities outlined below represent just a sample of our comprehensive production infrastructure







Primary Printers(32K per hour)

- Color cut sheet
- Mono cut sheet
- Color Roll to Roll
- Hunkler finishing

Backup Printers (15K per hour)

- Color Cutsheet KC
- Color Cut sheet Topeka



LINEAGE CONNECT DISASTER RECOVERY PROGRAM

Purpose & Objectives

The Disaster Recovery Plan establishes guidelines for recovery from disasters affecting Lineage Connect operations. The plan is staged based on disaster severity and aims to:

- Identify pre-disaster procedures and ensure recovery materials are available
- Assign specific recovery responsibilities to key individuals
- Serve as a point of reference during recovery operations
- Enable fast and successful recovery with concise, manageable procedures

The objectives of this plan are: To identify pre-disaster procedures to ensure all materials needed to recover from a disaster are available. This plan will be used to monitor disaster testing as well as actual disaster recovery. To assign specific recovery responsibilities to key individuals. This distribution of responsibility allows quick implementation and control of each recovery project.

Key Redundancies

System	Redundancy Measure
Network	Two dedicated fiber optic lines from different ISPs with automatic failover
Data Backup	Hosted local and cloud backup via 11:11 Systems Inc.; nightly backups copied to off-site Dallas, TX data center with virtualization capability for critical systems
Telephone	Cloud-based VOIP (Spectrum Business) with cell phone forwarding and failover to satellite Topeka, KS facility
Electrical Power	On-site diesel generator (48-hour runtime) with automatic startup and battery backups (15-minute coverage) for vital systems

Network: Lineage Connect has two dedicated fiber optic lines from two different ISPs. This allows for automatic failover if the primary ISP goes down. Data Backup: Lineage Connect utilizes hosted local and cloud backup services provided by 11:11 Systems Inc. Nightly backups are created locally at the LC facility and are copied to an off-site 11:11 owned and operated data center in Dallas, TX.

The on-site diesel-powered generator is equipped to run the entire facility for up to 48 hours before needing to be re-fueled. The generator will come online automatically within a minute of a grid failure.

Recovery Time Objectives (RTO)

If able to operate in place: Critical IT infrastructure: Within 4 hours of a disaster declaration. Critical Print and lettershop production: Within 12 hours of a disaster declaration.

If unable to operate in place (failover to backup vendors necessary): Critical IT infrastructure: Within 6 hours of a disaster declaration. Failover to backup print and lettershop vendors: Within 24 hours of a disaster declaration.

Disaster Recovery Teams

Lineage Connect has established specialized teams with defined roles:

1. **Executive Team** – Provides executive-level decisions and authority to declare disasters
2. **Disaster Recovery Team** – Directs recovery operations and coordinates all internal activities
3. **Site Recovery Team** – Assesses physical facility status, safety, and usability
4. **Network and IT Applications Recovery Team** – Restores IT infrastructure and cloud systems
5. **Hardware Recovery Team** – Evaluates equipment damage and manages repair/replacement
6. **Production Outsourcing Team** – Coordinates with regional partners for production continuity
7. **Customer Communication Team** – Communicates with clients within 6 hours of disaster
8. **Production and Transportation Team** – Re-establishes production environment and logistics

The Disaster Recovery Team will establish the emergency command center where damage assessment and recovery operations will be directed.

Communication to clients is to be made via email or phone within 6 hours of the initial disaster with updates provided within a reasonable period of time until normal service is restored for the client.

Production Continuity Options

Lineage Connect maintains multiple operational alternatives to ensure uninterrupted service:

- **Dual-office capability** – Work can be moved between Kansas City, MO and Topeka, KS facilities
- **Regional partner network** – Partnerships with local print and mail production vendors for outsourcing
- **Equipment redundancy** – Ability to repair, replace, or relocate equipment as needed

Lineage Connect has 2 offices and can move work between these offices as needed. Partners in the region are also able to assist in both the production of digital print work, as well as the mail production work.

Plan Maintenance

The Disaster Recovery Plan is:

- Updated as procedures and business requirements change
- Distributed to all disaster recovery team members for residence storage
- Maintained in multiple locations (front desk, Operations Director's office, server room, disaster recovery tote)
- Master copy maintained by Data Processing Manager with periodic updates

All members of the disaster recovery team and their alternates are issued one copy of this document to be kept at their residence. Additional copies will be kept at the Lineage Mailing Services location in Kansas City, MO at the front desk, in Operation Director's office, in the Disaster Recovery tote in the Boiler Room basement and the Server Room.

This comprehensive program ensures that Lineage Connect can restore business operations quickly following disasters such as hurricanes, floods, fires, or other disruptive events, maintaining service quality and delivery timelines for clients.

SECURE FACILITIES WITH DUAL-LOCATION ARCHITECTURE GEOGRAPHICALLY REDUNDANT

Geographically Distributed, Consistently Secure Operations

To ensure uninterrupted service excellence and maximum data security for the City of Dearborn Height's critical operations, we maintain two strategically located, fully redundant facilities: our primary headquarters in Kansas City, Missouri, and our secure backup facility in Topeka, Kansas. This geographic distribution provides operational resilience while maintaining uniform security standards across all locations.

Both facilities are SOC 2 Type II compliant, demonstrating that our security controls have been independently audited and validated to operate effectively over an extended period. This certification verifies our commitment to the five Trust Services Categories- security, availability, processing integrity, confidentiality, and privacy, essential for protecting sensitive municipal data.



Dual-Location Security Standards:

• Identical Security Protocols: Both Kansas City and Topeka facilities implement identical SOC 2 Type II controls, ensuring that whether your billing data is processed at our headquarters or backed up at our Topeka facility, it receives the same enterprise-grade protection

• Independent Audited Compliance: Each location undergoes rigorous SOC 2 Type II audits, evaluating the design and operating effectiveness of controls to confirm consistent, scheduled execution of security procedures

• Controlled Access & Monitoring: Both facilities feature restricted access areas, continuous security monitoring, and authorized personnel-only environments, with detailed audit trails documenting every interaction with your sensitive billing information

• Seamless Failover Capability: Our redundant architecture guarantees business continuity, if circumstances require transitioning your work to our Topeka backup facility, your data maintains the same SOC 2 Type II security standards without interruption

This dual-location, dual-certified approach provides municipal customers with the highest level of assurance that your ratepayers' sensitive information is protected by independently validated, enterprise-grade security infrastructure.

LINEAGE CONNECT: FULL SERVICE SEAMLESS MAIL PROVIDER AND DMU

As a USPS-Authorized Detached Mail Unit (DMU), a USPS HQ Managed Account, and a Full-Service Seamless Mail Provider, Lineage Connect offers unparalleled advantages for customers managing high-volume mailing projects, such as utility, tax, critical document, printing and distribution. Our unique designations and capabilities ensure exceptional efficiency, reliability, and cost savings, delivering superior mailing solutions tailored to your business needs. Key Benefits:

1. **Faster Mail Processing and Delivery**
   Our DMU status enables us to verify and accept mail directly at our facility, bypassing traditional postal processing steps. Combined with our Full-Service Seamless Mail Provider capabilities, we streamline the entire mailing process—from preparation to entry—ensuring faster delivery times and quicker receipt by your recipients. High density mail to primary population of statement recipients.
2. **Guaranteed Compliance with USPS Standards**
   We utilize National Change of Address (NCOA) services and adhere to USPS Seamless Acceptance standards to ensure all addresses, sorting, and documentation meet stringent USPS requirements. This minimizes delays, reduces return rates, and enhances the accuracy of your mailings.
3. **Cost Savings Through Full-Service Seamless Mailing**
   As a Full-Service Seamless Mail Provider, we leverage USPS automation and integration tools, such as Intelligent Mail Barcode (IMb) and electronic documentation, to qualify for maximum postage discounts. This reduces your mailing costs while maintaining high quality service, providing significant savings for large-scale projects.
4. **Direct Access to USPS Expertise**
   Our USPS HQ Managed Account status, with a Dedicated Account Manager and Business Service Network (BSN) representative, ensures seamless communication with USPS experts. This enables rapid problem resolution, tailored optimization of mailing strategies, and access to exclusive USPS insights, ensuring your projects run smoothly.
5. **Exclusive Access to Specialized USPS Resources**
   Our trusted partnership with USPS, reinforced by our Full-Service Seamless Mail Provider status, grants access to premium tools, services, and support reserved for high-tier accounts. This ensures your mailing projects benefit from cutting-edge solutions and industry-leading expertise.
6. **Simplified Mailing Process with Seamless Integration**
   Our Full-Service Seamless Mail Provider status allows us to integrate directly with USPS systems, automating mail preparation, verification, and entry. This eliminates manual processes, reduces errors, and saves you time, making your mailing operations more efficient and hassle-free.
7. **Reliable, Scalable Solutions for Your Business**
   Our DMU infrastructure, Seamless Acceptance capabilities, and HQ Managed Account status enable us to handle projects of any size with precision. Whether you're mailing thousands or millions of pieces, we provide consistent, high-quality service tailored to your needs.

By partnering with Lineage Connect, you benefit from faster, more reliable mail delivery, reduced costs through postage discounts and process efficiencies, and unparalleled support. All backed by our direct connection to USPS resources and systems.

W-9

Form **W-9** (Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See *Specific Instructions* on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

Lineage Mailing Services LLC

2 Business name/disregarded entity name, if different from above.

dba Strahm, Lineage Connect

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor ☐ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☑ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . P

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☐ Other (see instructions)

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any)

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

5 Address (number, street, and apt. or suite no.). See instructions.

1700 Broadway Blvd

Requester's name and address (optional)

6 City, state, and ZIP code

Kansas City, MO 64108

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–			–				

or

Employer identification number

4	6	–	1	6	0	2	6	8	1

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person [signature] Date 3/1/2026

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

Cat. No. 10231X Form **W-9** (Rev. 3-2024)

CERTIFICATE OF INSURANCE

This is a sample certificate. Lineage will provide an actual COI meeting all City insurance requirements.

Client#: 2339702 70WILLIHOL2

ACORD **CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY) 5/16/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: NC Certificate Team
McGriff, a MMA LLC Company 550 S Caldwell St. Suite 1500 Charlotte, NC 28202 704 954-3000	PHONE (A/C, No, Ext): FAX (A/C, No): 888-751-3197 E-MAIL ADDRESS: NCCertificateTeam@mcgriff.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Travelers Indemnity Co of America	25666
INSURER B : Travelers Indemnity Company	25658
INSURER C : Travelers Property Casualty Co of Amer	25674
INSURER D : Phoenix Insurance Company	25623
INSURER E :	
INSURER F :	

INSURED
Lineage Mailing Services LLC
1700 Broadway Blvd
Kansas City, MO 64108

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY PRO-JECT LOC OTHER:	X	X	Y6309X501799TIA24	12/31/2024	12/31/2025	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$1,000,000 $300,000 $5,000 $1,000,000 $3,000,000 $2,000,000
D	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY X HIRED AUTOS ONLY SCHEDULED AUTOS X NON-OWNED AUTOS ONLY			BAA28034142414G	12/31/2024	12/31/2025	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$1.000.000
B	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED X RETENTION $10000			CUPA28594462414	12/31/2024	12/31/2025	EACH OCCURRENCE AGGREGATE	$8,000,000 $8,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N: N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A	X	UBA69338632414G	12/31/2024	12/31/2025	X PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$1,000,000 $1,000,000 $1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
RE: Utility Bill Printing & Mailing Services.
Draper City, its officers, officials, employees, and volunteers are Additional insured on the General Liability and Auto Liability if required by written/executed contract before a loss on a primary and non contributory basis. Waiver of Subrogation applies to the General Liability, Auto Liability and Workers Compensation if required by contract and where permitted by law. Thirty (30) day notice of cancellation,
(See Attached Descriptions)

CERTIFICATE HOLDER

Sample Company
Sample Address
Sample Address

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Scott D. Burns

© 1988-2015 ACORD CORPORATION. All rights reserved.

ACORD 25 (2016/03) 1 of 2 The ACORD name and logo are registered marks of ACORD
#S37306766/M36195200 JAW

E-VERIFY





Company ID Number: 1729358

Information Required for the E-Verify Program Information relating to your Company:	
Company Name	Lineage Mailing Services
Company Facility Address	1700 Broadway Kansas City, MO 64108
Company Alternate Address	
County or Parish	JACKSON
Employer Identification Number	461602681
North American Industry Classification Systems Code	541
Parent Company	
Number of Employees	20 to 99
Number of Sites Verified for	2 site(s)

STATE OF MISSOURI CERTIFICATE OF GOOD STANDING

STATE OF MISSOURI

Denny Hoskins
Secretary of State

CORPORATION DIVISION
CERTIFICATE OF GOOD STANDING

I, DENNY HOSKINS, Secretary of State of the STATE OF MISSOURI, do hereby certify that the records in my office and in my care and custody reveal that

LINEAGE MAILING SERVICES LLC

using in Missouri the name

LINEAGE MAILING SERVICES LLC
FL1433619

a NEW YORK entity was created under the laws of this State on the 24th day of August, 2020, and is Active, having fully complied with all requirements of this office.

IN TESTIMONY WHEREOF, I hereunto set my hand and cause to be affixed the GREAT SEAL of the State of Missouri. Done at the City of Jefferson, this 21st day of August, 2025.

Denny Hoskins
Secretary of State

Certification Number: CERT-08212025-0169

LIBERTY UTILITY SERVICES

City Hall •101 E. Kansas St. • Liberty, MO 64068
8 a.m.–4:30 p.m., Monday through Friday (except holidays)
816.439.4460 https://libertymissouri.watersmart.com

STATEMENT

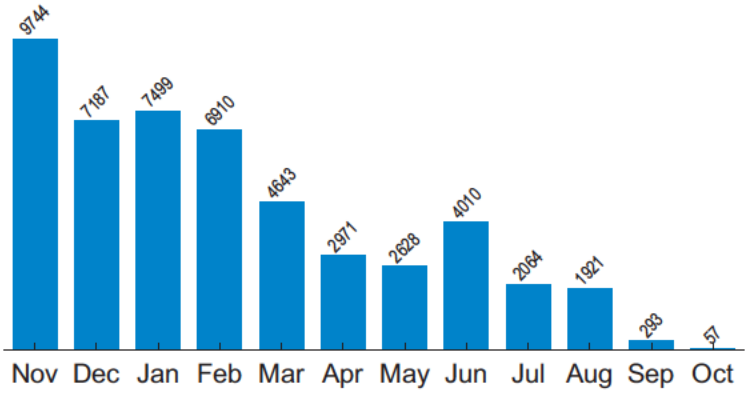
KEEP THIS PORTION FOR YOUR RECORDS

Meter Reading Detail for: [redacted]

From	To	Previous Reading	Present Reading	Usage
10/30/2024	11/15/2024	254425	254508	83

Customer Name	[redacted]
Account Number	[redacted]
Bill Date	**11/25/2024**
Amount Due Now ***Final***	**$15.57**
Due Date	**12/20/2024**
After Due Date Pay	**$15.57**

Water Consumption History (gallons)



Previous Balance	145.95
Adjustments	-150.00
Water	12.28
Wastewater	17.29
Solid Waste	-10.07
Tax	0.12
Current Charges	19.62
Pay This Amount	**$15.57**

Any Accounts with an unpaid previous balance will have until 12/09/2024 to pay the amount owed and avoid disconnection. News and Events http://www/libertymissouri.gov/utility-bill-insert. Pay your utility bill by calling (855) 495-0704 or online >> www.liberty.missouri.watersmart.com. In addition to paying your utility bill, many other City services are available online >>www.libertymissouri.gov/OnlineServices. City Hall closed 11/28, 11/29, and 12/25. Trash will be delayed one day due to Thanksgiving and Christmas.

PLEASE DETACH AND RETURN WITH YOUR PAYMENT TO ENSURE PROPER CREDIT

City Hall
101 E. Kansas St.
Liberty, MO 64068

[redacted]

Account Number	[redacted]	
Service Address	[redacted]	
Make check payable to: CITY OF LIBERTY	Bill Date	Amount Due
	11/25/2024	$15.57
	DUE DATE	**AMOUNT ENCLOSED**
	12/20/2024	
		Final

ADDRESSEE

[redacted]

00001

REMIT TO

City of Liberty
P.O. Box 801737
Kansas City, MO 64180-1737

City of Liberty missouri

LIBERTY UTILITY SERVICES
Finance Department

RETAIN THIS PORTION

QUESTIONS?

For more information about your utility rates or bill:

call 816.439.4460
email cycle1@libertymo.gov
visit www.libertymissouri.gov/Finance

If you have questions or issues regarding your solid waste collection or curbside recycling, please call Republic Services at 816.254.1470.

HOURS & LOCATION

8 a.m. - 4:30 p.m. Monday through Friday
(except holidays)

Liberty City Hall
101 East Kansas St.
Liberty, MO 64068

DETACH AND INCLUDE BELOW COUPON WITH PAYMENT IN RETURN ENVELOPE

Please mail check to: City of Liberty
P.O. Box 801737
Kansas City, MO 64180-1737

OR pay your bill online: https://libertymissouri.watersmart.com

OR pay by phone: (855) 495-0704

OR drop off your payment:

1) Drop box on Missouri Street across from the Liberty Police Department available 24/7.
2) Drop box in the Liberty Community Center (1600 S. Withers Rd.) available during regular business hours.

TEAR HERE

THANK YOU!

1. Detach this payment coupon.
2. Place coupon and payment in the enclosed envelope.
3. Make sure mailing address shows through window.
4. Do not mail cash.

TAX BILL

01

2024 JOINT GOVERNMENTAL REAL PROPERTY TAX STATEMENT

Property Account #:

Pay your bill online at: payments.jacksongov.org

PIN #: 1462220

ACCOUNT VALUE	
DESCRIPTION	2024
Market Value Total	$22,630
Taxable Value Total	$2,716
Assessed Value Total	$2,716

TCA: 111
Lender:
Location: NO ADDRESS ASSIGNED BY COUNTY

00001

TAX DISTRIBUTION

AGENCY	LEVY	AMOUNT
FORT OSAGE SCHOOL R-I	6.2500	169.74
FIRE DISTRICT - FORT OSAGE	1.4925	40.54
JACKSON COUNTY	0.5056	13.73
MID-CONTINENT LIBRARY	0.3152	8.56
METRO JUNIOR COLLEGE	0.1806	4.91
MENTAL HEALTH	0.0974	2.65
BOARD OF DISABLED SERVICES	0.0732	1.99
STATE BLIND PENSION	0.0300	0.81
Total Levy Rate	**8.9445**	

TAXES AND SPECIAL ASSESSMENTS

YEAR	DESCRIPTION	AMOUNT BILLED	BALANCE DUE
2024	A/V Principal-Agricultural	242.93	242.93
		Total for Tax Year 2024	**$242.93**
		Total for All Tax Years	**$242.93**

01110

Description of Property

RNG-30 TWP-51 SEC-17 ALL OF TH PT OF SEC NOT IN RIVER (ACCRETIONS)

IMPORTANT:PLEASE DO NOT SEPARATE IF PAYING IN PERSON

(IF PAYING BY MAIL, PLEASE RETURN THIS PORTION AND MAKE CHECK PAYABLE TO: "JACKSON COUNTY COLLECTOR")

YOU MAY PAY YOUR TAXES ONLINE BEFORE 12/31/2024 AT: PAYMENTS.JACKSONGOV.ORG

BALANCES LISTED BELOW IF PAID AFTER 12/31 OF THE YEAR OF THE DELINQUENCY WILL CHANGE IF LEGAL ACTION IS INITIATED FOR THE COLLECTION OF DELINQUENT TAXES.

TAX YEAR	TOTAL DUE	CUMULATIVE DUE
2024	$242.93	$242.93

2024 YEAR IF PAID AFTER 12/31/2024:

JAN	266.30	JUL	289.91
FEB	270.24	AUG	293.85
MAR	274.17	SEP	297.78
APR	278.11	OCT	301.72
MAY	282.04	NOV	305.65
JUN	285.98	DEC	309.59

DELINQUENT AFTER DECEMBER 31, 2024 **TOTAL TAXES AND ASSESSMENTS DUE: $242.93**

Jackson County Collector
P O Box 219747
Kansas City, MO 64121-9747

00180003010000000001 210000000000 220000000000 230000000000 000000000024293 0

Pay On-Line by E-CHECK, CREDIT or DEBIT CARD at: payments.jacksongov.org

THE ONLINE PAYMENT WEBSITE WILL CLOSE AT 11:40 P.M. ON DECEMBER 31 AND PAYMENT WILL BE LATE IF MADE AFTER THE WEBSITE REOPENS IN THE NEW YEAR.

1. Business hours: The Jackson County Courthouse and the Historic Truman Courthouse are open 8 AM – 5 PM, M – F, excluding holidays observed by Jackson County. Visit www.jacksongov.org for a list of holidays observed. **All County locations will be closed on December 24, 2024.**
2. Make check or money order to: **Jackson County Collector** and include your **PROPERTY ACCOUNT NUMBER**.
3. Paying by Mail? **Payment will be late if postmarked after December 31.**
   - Tear off the **Payment Coupon** below and include with your payment.
4. Paying in Person?
   - Bring the **ENTIRE BILL** (top and bottom) with payment to one of these locations:

     Jackson County Courthouse
     415 E. 12th St, Suite 100
     Kansas City, MO 64106

     Historic Truman Courthouse
     112 W. Lexington Ave, Suite 114
     Independence, MO 64050
5. Paying Late? **Interest, penalties, and fees will accrue if payment is late.** If paying late, see your account information online at www.jacksongov.org or call (816) 881-3232 for total amount due at the time your payment will be received. Persons paying late risk being included on the annual published top 50 delinquent taxpayers list.
6. We do accept partial payments. Interest, penalties, and fees will accrue on any unpaid amount the first day each month if not paid on or before December 31. Partial payments cannot be made online.
7. **RECEIPTS will only be mailed upon request.** To check the status of your payment or obtain current and prior year receipts visit www.jacksongov.org and click on "tax receipts". You may also email Collections@jacksongov.org using "Receipt Request" in the subject line and include your property account number(s) in the email.

REAL ESTATE TAXES

The property owner is responsible for obtaining and paying the bill prior to December 31. **If property is mortgaged and your mortgage payments include taxes,** please forward this **ENTIRE BILL** to your loan company with a note of explanation.

COUNTY PROPERTY TAX PROGRAMS FOR SENIORS AGED 62 YEARS OR OLDER

1. SENIOR PROPERTY TAX CREDIT PROGRAM ("Tax Freeze"): Seniors can qualify to have all future years' real property tax bills on their primary residence credited to reduce the amount due to the frozen year's tax amount. The initial year's application is due by 12/31 and will "freeze" that year's amount due going forward.

To enroll, a Senior Property Tax Program Application is available online or at the offices listed above. See our website at: https://jacksongov.org/seniortaxcredit for more information and the online application.

2. SENIOR QUAD PROGRAM: Seniors can qualify to pay real property taxes on their primary residence in **four equal installments.** The first installment must be paid by December 31 of the applicable tax year and subsequent installments must be paid on or before February 28, May 31, and August 31 of the following year.

To enroll, a Senior Citizen Quad Payment Plan Application is available at the offices listed above or may be printed online at: https://www.jacksongov.org/Government/Departments/Collection/Tax-Payment-Methods/Senior-Quad-Payment-Program. **Failure to pay on time will result in accrual of interest, penalties, and fees retroactively to January 1 and possible removal from the program.**

QUESTIONS? For individual personal property tax questions call (816) 881-1330. For business personal property tax questions call (816) 881-4672. For real property tax questions call (816) 881-3530. For general tax questions, call (816) 881-3232. For questions related to a pending BOE appeal, call (816) 881-3309. Telephones are staffed during the business hours described in #1 above.

Payment Coupon

Return this portion with payment

The online payment website will close at 11:40 P.M. on December 31. Taxes paid online after the website reopens in the New Year will accrue interest, penalties and fees pursuant to Missouri statutes.

SAVE TIME AND PAY CONVENIENTLY ON-LINE AT: payments.jacksongov.org

Tax statements are mailed as a convenience to the taxpayer, but failure to receive a tax statement does not relieve the taxpayer of the obligation to pay the taxes when due. Mo. Revised Statutes 52.240.

CHANGE OF ADDRESS:

NAME _____

STREET _____ APT # _____

CITY _____ STATE _____ ZIP _____

2023 Reassessment Notice

ASSESSMENT DEPARTMENT
Jackson County Courthouse
415 East 12th Street, Suite 1M
Kansas City, Missouri 64106-2752

25087

PARCEL:
PROPERTY CLASS:
SITUS:

TCA CODE: 001

87110

Your real property has been reassessed as required by Missouri Statutes. Market Value represents an estimate of value as of January 1, 2023. The final estimate of value will not be effective until the assessment roll is certified on July 1, 2023.

	PRIOR YEAR		CURRENT YEAR	
Classification	**2022 Market Value**	**2022 Assessed Value**	**2023 Market Value**	**2023 Assessed Value**
Agricultural (12%)	$ 0	$ 0	$ 0	$ 0
Residential (19%)	$ 362,000	$ 68,780	$ 526,000	$ 99,940
Commercial (32%)	$ 0	$ 0	$ 0	$ 0

Reassessment of your property included an exterior physical inspection. Residential properties may have the right to request an interior inspection if the value increased by 15% or more; AND your home is not new construction and valued for the first time or you have not made improvements.

You may file a formal appeal with the Jackson County Board of Equalization (BOE). By state statute, appeals must be submitted on or before the filing deadline, **Monday, July 10, 2023**. The BOE may be reached at 1-816-881-3309.

BOE Appeals and residential interior inspections may be requested at: **www.jacksongov.org/boeappeals** or by calling 1-877-895-9675.

An appeal to the BOE may result in an increase, a decrease, or no change in valuation.

July 10, 2023 **Deadline for filing an appeal of 2023 valuation to the BOE**

Market Value X Classification % = Assessed Value X Tax Levy (as determined by City, School District, etc.) **= estimated tax bill**

The abated property summary and the complete list of tax abatements will be available for the public's inspection on the county website.

2-25087-50173

2023 Notice
Your Estimated Tax Levy (tax rate) and Estimated Tax Bill

Parcel # 30-530-17-08-00-0-10-009		TCA: 001	Property Address: 221 W 48TH ST UNIT 1002					
Taxing Authority	***Contact***	***Purpose of Tax***	***Prior Year (2022)***		***Estimated 2023***		***Maximum Allowable Tax Levy***	***Percentage of Your Total Tax Bill***
			Tax Levy	***Your Tax***	***Tax Levy***	***Your Est. Tax***		
KANSAS CITY SCHOOL DISTRICT 33	816-418-7994	ARTICLE X SECTION 11(g)	2.3921	$1,645.29	2.6230	$2,621.43	2.6230	32.68%
KANSAS CITY SCHOOL DISTRICT 33	816-418-7994	OPERATING	2.5678	$1,766.13	2.3369	$2,335.50	3.7500	29.12%
CITY - KANSAS CITY	816-513-1117	HEALTH-TEMP	0.1856	$127.66	0.1750	$174.90	0.2200	2.18%
CITY - KANSAS CITY	816-513-1117	DEBT SERVICE	0.4600	$316.39	0.4800	$479.71	0.9801	5.98%
CITY - KANSAS CITY	816-513-1117	HEALTH	0.4220	$290.25	0.3973	$397.06	0.5000	4.95%
CITY - KANSAS CITY	816-513-1117	MUSEUM	0.0168	$11.56	0.0158	$15.79	0.0200	0.20%
CITY - KANSAS CITY	816-513-1117	GENERAL FUND	0.6074	$417.77	0.5718	$571.46	1.0000	7.12%
HANDICAPPED WORKSHOP	816-363-2000	GENERAL FUND	0.0836	$57.50	0.0740	$73.96	0.1000	0.92%
KANSAS CITY LIBRARY	816-701-3515	GENERAL FUND	0.5543	$381.25	0.4977	$497.40	0.5644	6.20%
METRO JUNIOR COLLEGE	816-604-1317	GENERAL FUND	0.2028	$139.49	0.1896	$189.49	0.2700	2.36%
MENTAL HEALTH	816-842-7055	GENERAL FUND	0.1113	$76.55	0.0986	$98.54	0.1330	1.23%
JACKSON COUNTY	816-881-3509	ROAD & BRIDGE	0.0718	$49.38	0.0666	$66.56	0.3500	0.83%
JACKSON COUNTY	816-881-3509	HEALTH	0.1647	$113.28	0.1503	$150.21	0.3200	1.87%
JACKSON COUNTY	816-881-3509	GENERAL FUND	0.2455	$168.85	0.2200	$219.87	0.3500	2.74%
JACKSON COUNTY	816-881-3509	PARKS	0.1100	$75.66	0.0996	$99.54	0.1600	1.24%
STATE OF MISSOURI BLIND PENSION	573-751-2326	BLIND PENSION	0.0300	$20.63	0.0300	$29.98	0.0300	0.37%
Replacement Tax (Commercial Only)			1.4370	$0.00	1.4370	$0.00		
Total			***8.2257***	***$5,657.64***	***8.0262***	***$8,021.40***		

Your 2023 estimated tax levy is 8.0262.

Your 2023 estimated tax liability is $8,021.40. (THIS NOTICE IS NOT A TAX BILL)

This is an **estimated tax bill** based on the reassessed value as determined by the Assessment Department and the **projected tax levies** (or rates) provided by each taxing jurisdiction. Actual tax bills will be issued later this year and will include your property assessment and the final tax rates set by each of the various taxing jurisdictions listed above. Questions related to the value of your property should be directed to the Assessment Department or the BOE as directed on page one of this Notice. The Department of Collection cannot answer questions related to value.
Each taxing jurisdiction listed above will hold a Tax Rate Hearing prior to establishing their final 2023 tax rate. You can contact them at the number listed above to inquire as to the time and date of that public hearing.
2023 Tax Bills will be mailed by December 1, 2023. All tax payments are due on or before December 31, 2023 to avoid late fees and interest.
Qualifying Senior Citizens have the option to make their payment in four installments. To learn more about this Senior Quad payment program visit: **www.jacksongov.org/collections** or contact the Collection Department at **SeniorApplication@Jacksongov.org.**
On the tax bills sent later this year a small number of properties will be subject to additional taxes or assessments assessed for a Community Improvement District (CID), a Neighborhood Improvement District (NID), a Transportation Development District (TDD), etc.

mazuma®

INQUIRIES TO:
7260 W. 135th St.
Overland Park, KS 66223
(913) 574-5000

STATEMENT OF ACCOUNTS
FROM: 11/01/24
TO: 11/30/24

[redacted]

Account Number [redacted]

Switch to paperless billing.
Sign-up for e-statements.

If you have any comments regarding our operations please contact: Supervisory Committee, 7260 W. 135th St., Overland Park, KS. 66223

DATE Post	Effective	TRANSACTION DESCRIPTION	AMOUNT	BALANCE
11/01	ID 0000	PRIMARY SHARE ACCOUNT Balance Forward		1.00
		Joint Owner: [redacted]		
11/30		Ending Balance		1.00
		Dividends Paid Year to Date	0.06	
		Dividends Paid In 2023	0.04	
11/01	ID 0030	CLASSIC CHECKING Balance Forward		2.19
11/30		Ending Balance		2.19
		Dividends Paid Year to Date	0.00	
		Dividends Paid In 2023	0.00	

	Total For This Period	Total Year-to-Date
Total Returned Item Fees (NSF - Unpaid)	0.00	0.00
Total Overdraft Fees (NSF - Paid)	0.00	0.00

Total Dividends Paid Year to Date	0.06
Total Dividends Paid in 2023	0.04

Account Balance Summary

Total Shares	Balance
PRIMARY SHARE ACCOUNT	1.00
CLASSIC CHECKING	2.19
	3.19

Total Loans	Balance

01110

NCUA

TAX INFORMATION

The amount of dividends received as shown on this statement is reportable as "Interest Earned" on your Income Tax Return.
Forms 1099 will be mailed to members. If dividends are $10.00 or more, the amount of dividends will be reported to the Internal Revenue Service.
PLEASE RETAIN THIS PORTION OF THE STATEMENT FOR YOUR RECORDS
THE "FINANCE CHARGE" IS INCLUSIVE OF ALL COSTS FOR THE CREDIT INCLUDING WHAT PREVIOUSLY WAS TERMED "INTEREST" IT IS COMPUTED AT THE TIME A PAYMENT IS RECEIVED BY MULTIPLYING THE LOAN BALANCE BY THE NUMBER OF DAYS IT HAS BEEN OUTSTANDING BY THE PERIODIC RATE AS SHOWN ON THE FACE OF THE STATEMENT.
LOAN BALANCE DOES NOT INCLUDE INTEREST. INTEREST DUE IS COMPUTED BY MULTIPLYING THE LOAN BALANCE BY THE PERIODIC RATE PER DAY AS SHOWN ON THE STATEMENT AND THEN MULTIPLYING THE RESULT BY THE NUMBER OF DAYS FROM THE LAST LOAN TRANSACTION TO THE CURRENT DATE.

In Case of Errors or Inquiries About Your Statement of Loan Account

The Federal Truth in Lending Act requires prompt correction of mistakes on your open-end loan statement.

1. If you want to preserve your rights under the Act, here's what to do if you think your statement of account is wrong or if you need more information about an item:
   a. Write on the statement of account or other sheet of paper (you may telephone your inquiry but doing so will not preserve your rights under this law) the following:
      i. Your name and account number.
      ii. A description of the error and an explanation (to the extent you can explain) why you believe it is an error. If you only need more information, explain the item you are not sure about and, if you wish, ask for evidence of the transaction such as a copy of the credit request voucher. Do not send in your copy of any document unless you have a duplicate copy for your records.
      iii. The dollar amount of the suspected error.
      iv. Any other information (such as your address) which you think will help the credit union to identify you or the reason for your complaint or inquiry.
   b. Send your notice of statement error to the address on your statement of account which is listed after the words: "Send Inquiries To:" or similar wording. Mail it as soon as you can, but in any case, early enough to reach the credit union within 60 days after the statement was mailed or otherwise delivered to you.
2. The credit union must acknowledge all letters pointing out possible errors within 30 days of receipt, unless the credit union is able to correct your statement during that 30 days. Within 90 days after receiving your letter, the credit union must either correct the error or explain why the credit union believes the statement was correct. Once the credit union has explained the statement, the credit union has no further obligation to you even though you still believe that there is an error, except as provided in paragraph 5 below.
3. After the credit union has been notified, neither the credit union nor an attorney nor a collection agency may send you collection letters or take other collection action with respect to the amount in dispute; but periodic statements may be sent to you, and the disputed amount can be applied against your credit limit. You cannot be threatened with damage to your credit rating or sued for the amount in question, nor can the disputed amount be reported to a credit bureau or to other creditors as delinquent until the credit union has answered your inquiry. However, you remain obligated to pay the parts of your outstanding balance not in dispute.
4. If it is determined that the credit union has made a mistake on your statement, you will not have to pay any finance charges on any disputed amount. If it turns out that the credit union has not made an error, you will have to pay finance charges on the amount in dispute, and you will have to make up any missed minimum or required payments on the disputed amount. Unless you have agreed that your statement was correct, the credit union must send you a written notification of what you owe, and if it is determined that the credit union did make a mistake on your statement, you must be given the time to pay which you normally are given to pay undisputed amounts before any more finance charges or late payment charges on the disputed amount can be charged to you.
5. If the credit union's explanation does not satisfy you and you notify the credit union in writing within 10 days after you receive its explanation that you still refuse to pay the disputed amount, the credit union may report you to credit bureaus and other creditors and may pursue regular collection procedures. But the credit union must also report that you think you do not owe the money, and the credit union must let you know to whom such reports were made. Once the matter has been settled between you and the credit union, the credit union must notify those to whom the credit union reported you as delinquent of the subsequent resolution.
6. If the credit union does not follow these rules, the credit union is not allowed to collect the first $50 of the disputed amount and finance charges, even if the statement turns out to be correct.

In Case of Errors or Questions About Your Electronic Transfers

Telephone us at 913-574-5000 or write us at 7260 W. 135th St., Overland Park, KS 66223 as soon as you can, if you think your statement or receipt is wrong or if you need more information about a transfer listed on the statement or receipt. We must hear from you no later than 60 days after we sent the FIRST statement on which the problem or error appeared.

1) Tell us your name and account number (if any).
2) Describe the error or the transfer you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information.
3) Tell us the dollar amount of the suspected error.

If you tell us orally, we may require that you send us your complaint or question in writing within 10 business days.

We will tell you the results of our investigation within 10 business days after we hear from you and will correct any error promptly. If we need more time, however, we may take up to 45 days to investigate your complaint or question. If we decide to do this, we will recredit your account within 10 business days for the amount you think is in error, so that you will have the use of the money during the time it takes us to complete our investigation. If we ask you to put your complaint or question in writing and we do not receive it within 10 business days, we may not recredit your account.

If we decide that there was no error, we will send you a written explanation within 3 business days after we finish our investigation. You may ask for copies of the documents that we used in our investigation. Member's accounts are not transferable except as allowed by 12CFR S204.2(f) (1) (iv).

USE THIS FORM TO BALANCE YOUR DRAFT REGISTER

REPORT ANY ERROR WITHIN 10 DAYS OR ACCOUNT CONSIDERED CORRECT. ALL ITEMS SUBJECT TO FINAL PAYMENT

1. ENTER THE ENDING BALANCE SHOWN ON THE FRONT OF THIS STATEMENT $_____
2. ADD DEPOSITS MADE TOO LATE TO APPEAR ON THIS STATEMENT

AMOUNT	
$	
TOTAL	

+$_____

3. ADD TOTALS FOR NUMBER ONE AND TWO ABOVE..... =$_____

4. **SUBTRACT DRAFTS WRITTEN BUT NOT SHOWN ON STATEMENT.**

NUMBER	AMOUNT		NUMBER	AMOUNT	
	$			$	
				TOTAL	-$ _____

5. THIS BALANCE SHOULD EQUAL THE FINAL BALANCE SHOWN IN YOUR DRAFT REGISTER **AFTER** DEDUCTING ANY SERVICE CHARGE AND ADDING ANY DIVIDEND $ ==========

ASSESSED VALUE NOTICE - TAX YEAR 2023

ASSESSMENT DEPARTMENT

Jackson County, Missouri
Business Personal Property
415 E 12th St 1M
Kansas City, MO 64106

****THIS IS NOT A TAX BILL****

DATE: June 15, 2023

00001

ACCOUNT (PARCEL) NO:

PROPERTY CLASS: **Personal Property – Business**

SITUS:

CURRENT ASSESSED VALUE: $ 9,448

TCA CODE: 066

The Assessment Department has placed an assessed value on your property as indicated above. The assessed value is based on the most current information available to us. If you have any questions, you may call the Assessment Department Business Personal Property unit at (816) 881-4672 to discuss those questions before filing an appeal with the Jackson County Board of Equalization.

If you disagree with the 2023 valuation of the account number listed, you may file an appeal with the Jackson County Board of Equalization (BOE). **By resolution of the BOE, an appeal must be filed on or before July 10, 2023. This BOE filing deadline applies to everyone filing a BOE appeal regarding any and all business personal property valuation(s).** For information concerning the procedure for filing a BOE appeal, you may visit: **www.jacksongov.org/boeappeals** or contact the BOE at: 816-881-3309. An appeal to the BOE may result in an increase, a decrease, or no change in valuation.

01110

If you disagree with the 2023 valuation of the account after a decision is rendered by the BOE in a BOE appeal, you may appeal that BOE decision to the **Missouri State Tax Commission (STC)**. Such an STC appeal must be filed **on or before September 30, 2023**, or 30 days after the date of the BOE's decision, whichever is later. An appeal to the STC may result in an increase, a decrease, or no change in valuation.

Your tax bill will be calculated based on the following formula. The tax levy is set in autumn of each year by local school board, city council, county legislature and other taxing jurisdictions.

Market Value		Classification Percent		Assessed Value		Levy based on "per hundred" of Assessed Value		Tax Bill
Value	x	$33^{1}/_{3}$% (personal property)	=	Value	x	Levy	=	Taxes

Approved for the Agenda of:	APPROVED with AMENDMENT
7/27/2026	Motion No. 26-351

8.A.

Mayor's Office

TO: Honorable Mayor Mo Baydoun

Honorable City Council Members

FROM: Mohamad Baydoun, Mayor

DATE: July 23, 2026

RE: Mayor Baydoun - Keller Williams Exclusive Listing Agreements and CMAs for the Sale of City Owned Properties

Honorable Council:

Attached for your review and approval are exclusive listing agreements and comparative market analysis (CMAs) between the City of Dearborn Heights and Keller Williams for the sale of the following City-owned properties:
26005 Currier
3916 Cornell
5365 Campbell
5720 Huron

Further, please authorize the Mayor and Clerk to sign the agreements on behalf of the City.

Respectfully,
Mayor Mo Baydoun

Attachments:

1. 26005 Currier LISTING CONTRACT
2. 26005 Currier CMA
3. 1-web-or-mls-DJI_20260703110117_0001_D
4. 2-web-or-mls-DJI_20260703110123_0002_D
5. 3-web-or-mls-DJI_20260703110138_0003_D
6. 4-web-or-mls-DJI_20260703110150_0004_D
7. 5-web-or-mls-DJI_20260703110201_0005_D
8. 6-web-or-mls-DJI_20260703110211_0006_D
9. 7-web-or-mls-DJI_20260703110221_0007_D
10. 8-web-or-mls-DSC04489_1
11. 9-web-or-mls-DSC04489
12. 10-web-or-mls-DSC04494_1
13. 11-web-or-mls-DSC04494
14. 12-web-or-mls-DSC04499

15. 13-web-or-mls-DSC04504
16. 14-web-or-mls-DSC04511
17. 15-web-or-mls-DSC04516
18. 16-web-or-mls-DSC04521
19. 17-web-or-mls-DSC04525
20. 18-web-or-mls-DSC04529
21. 19-web-or-mls-DSC04533
22. 20-web-or-mls-DSC04538
23. 21-web-or-mls-DSC04542
24. 22-web-or-mls-DSC04546
25. 23-web-or-mls-DSC04551
26. 24-web-or-mls-DSC04554
27. 25-web-or-mls-DSC04558
28. 26-web-or-mls-DSC04562
29. 27-web-or-mls-DSC04567
30. 28-web-or-mls-DSC04572
31. 3916 Cornell Exclusive Listing
32. 3916_Cornell_St_Seller
33. 3916 Cornell 1
34. 3916 Cornell 2
35. 3916 Cornell 3
36. 3916 Cornell 4
37. 3916 Cornell 5
38. 3916 Cornell 6
39. 3916 Cornell 7
40. 3916 Cornell 8
41. 3916 Cornell 9
42. 3916 Cornell 10
43. 3916 Cornell 11
44. 3916 Cornell 12
45. 3916 Cornell 13
46. 3916 Cornell 14
47. 3916 Cornell 15
48. 3916 Cornell 16
49. 3916 Cornell 17
50. 3916 Cornell 18
51. 3916 Cornell 19
52. 3916 Cornell 20
53. 3916 Cornell 21
54. 3916 Cornell 22
55. 3916 Cornell 23
56. 3916 Cornell 24
57. 3916 Cornell 25
58. 3916 Cornell 26
59. 3916 Cornell 27
60. 3916 Cornell 28
61. 3916 Cornell 29
62. 3916 Cornell 30
63. 3916 Cornell 31
64. 3916 Cornell 32
65. 3916 Cornell 33
66. 5365 Campbell Exclusive Contract

67. 5365_Campbell_St_Seller
68. 5365 Campbell 1
69. 5365 Campbell 2
70. 5365 Campbell 3
71. 5365 Campbell 4
72. 5365 Campbell 5
73. 5365 Campbell 6
74. 5365 Campbell 7
75. 5365 Campbell 8
76. 5365 Campbell 9
77. 5365 Campbell 10
78. 5365 Campbell 11
79. 5365 Campbell 12
80. 5365 Campbell 13
81. 5365 Campbell 14
82. 5365 Campbell 15
83. 5365 Campbell 16
84. 5365 Campbell 17
85. 5365 Campbell 18
86. 5720 Huron Exclusive Listing
87. 5720_Huron_St_Seller
88. 5720 Huron 1
89. 5720 Huron 2
90. 5720 Huron 3
91. 5720 Huron 4
92. 5720 Huron 5
93. 5720 Huron 6
94. 5720 Huron 7
95. 5720 Huron 8
96. 5720 Huron 9
97. 5720 Huron 10
98. 5720 Huron 11
99. 5720 Huron 12
100. 5720 Huron 13
101. 5720 Huron 14
102. 5720 Huron 15
103. 5720 Huron 16
104. 5720 Huron 17
105. 5720 Huron 18
106. 5720 Huron 19
107. 5720 Huron 20
108. 5720 Huron 21
109. 5720 Huron 22
110. 5720 Huron 23
111. 5720 Huron 24
112. 5720 Huron 25
113. 5720 Huron 26
114. 5720 Huron 27
115. 5720 Huron 28
116. 5720 Huron 29
117. 5720 Huron 30
118. 5720 Huron 31

Exclusive Listing Contract
(Designated Agency)

Contract Date: 07/01/2026 through Expiration on 07/01/2027 at 11:59 PM Listing Broker Office: Keller Williams Legacy ("Brokerage Firm") Address of Firm: 22371 W Village Dr, Dearborn MI 48124
Designated Agent(s): Michael M Phillips
("Designated Agent") Designated Agent's Email Address: mike_phillips@kw.com Designated Agent's Phone # (313) 403-0011 Supervisory Broker(s): Michael Phillips ("Supervisory Broker")Seller(s): City of Dearborn Heights
("Seller") Seller's Home Address(es): _____ Seller's Email Address(es): _____
Seller's Phone Number(s): _____

1. **AGREEMENT**: In consideration of the agreement of Brokerage Firm to market Seller's property (the "Property") and to use its best efforts to find a buyer, Seller gives Brokerage Firm the exclusive right to offer for sale and to sell the Property for the listing period stated above. In consideration for exclusive sale rights, Brokerage Firm agrees to use reasonable efforts to sell the Property, to present the Property to other REALTOR® companies through a multiple listing service and to engage in marketing efforts to expose the Property. **Brokerage Firm and Seller hereby designate the agent(s) listed above as Seller's Designated Agent.**
2. **PROPERTY**: The property is located in the ☐ Village, ☐ Township, ☑ City of Dearborn Heights,
   County of Wayne, Michigan
   Street Address: 26005 Currier St

   Legal Description
   31M2372 LOT 2372 WATSONIA PARK SUB NO. 3 T2S R10E L57 P28 WCR

   Property Tax ID # : 33040032372000
   The property includes all buildings; all gas, oil, and mineral rights owned by Seller; all fixtures and improvements (unless rented) including but not limited to the following: built-in appliances, lighting fixtures, plumbing fixtures, water softener, heating fixtures, electrical fixtures, permanently attached generators, fuel tanks, antennas/satellite dishes and accessories, wired smart home devices, remote controls for built-in devices, attached TV mounting brackets, attached mirrors, attached shelving, window shades and blinds, awnings, shutters, curtain and drapery rods, ceiling fans, attached floor covering, attached fireplace doors and screens, garage door openers and controls, screens, storm windows and doors, landscaping, fences, all equipment for inground pool, invisible inground fencing and related equipment, mailboxes; and

   But does not include : _____
3. **YEAR BUILT**: 1938 (check one):
   ☐ Seller represents and warrants that the Property was **built in 1978 or later** and that therefore the federally-mandated lead-based paint disclosure regulations **do not apply** to this Property.
   Or
   ☑ Seller represents and warrants that the Property was **built before 1978** and that therefore the federally-mandated lead-based paint disclosure regulations **do apply** to this Property. Seller

acknowledges that REALTOR® has provided Seller with a copy of "Responsibilities of Seller Under Lead-Based Paint Hazard Reduction Act" (MR Form L-2).

4. **PRICE/TERMS**: Brokerage Firm is authorized to sell the Property for the sum of $ 129,900.00 , subject to the following terms and conditions:

Listing Broker's compensation: Seller agrees to pay Listing Brokerage Firm a commission equal to 2% or $1,000.00 whichever is greater. Seller also agrees to pay buyer's agent commission of 1.5% or $1,000.00 whichever is greater.

OR at such other price and on such other terms and conditions as Seller may agree to in writing.

5. **LISTING BROKER'S COMPENSATION**: **Brokerage Firm's fee for services rendered is not set by law and is fully negotiable**. If during the term of this listing anyone produces a buyer ready, willing and able to purchase the Property at the listed price and terms or for any other price, terms or exchange to which Seller consents in writing, Seller agrees to pay Brokerage Firm a fee equal to commission equal to 2 % of the sale price. FURTHER, if within 6 months after the expiration of this agreement, Seller sells, trades or exchanges the Property to anyone introduced to the Property during the listing term, the stated compensation will be paid by Seller to Brokerage Firm, unless at the time of the sale, the Property is listed with another REALTOR® company. For purposes of this paragraph, "sale" shall include a subsequent sale pursuant to an option granted during the applicable period. It is also agreed that in the event of a trade or exchange, Brokerage Firm is authorized to represent and receive compensation from both parties to the transaction. In the event of litigation involving the compensation to be paid Brokerage Firm pursuant to this agreement, if Broker is the prevailing party, Seller shall reimburse Brokerage Firm for its reasonable attorneys' fees and expenses in connection with such litigation.

6. **COMPENSATION WITH BROKER PROCURING BUYER**: Property Owner acknowledges and agrees that Broker may receive offers that include a separate compensation to subagents, buyer/tenant agents and/or brokers, or other professionals (e.g., a real estate attorney) representing a buyer (Seller has no obligation to accept or pay compensation) and that such parties, even if compensated by Property Owner, will represent the interests of their buyer/tenant clients. ***Any such offer of compensation from Broker or Property Owner to any such third-party shall: (i) be in a separate arms-length conspicuously, written agreement between such parties and (ii) be made only with Property Owner's prior written approval and (iii) be provided to Property Owner in advance of any payment or agreement to pay; and (iv) clearly specify the amount or rate of any such payment.***

LISTING BROKER COMMISSION IS NOT SHARED OR PAID TO ANY OTHER BROKERAGE OR AGENT THAT BRINGS AN OFFER THAT THE SELLER CHOOSES TO NEGOTIATE. ___(Seller Initials)

7. **SELLER CONCESSIONS**: In addition to the compensation offered by Brokerage Firm pursuant to paragraph 6 above, if any, Seller ☐ **does** ☑ **does not** authorize Brokerage Firm to advise potential buyers and their agents that Seller may be willing to consider Seller concessions. This invitation is contingent upon all other terms of the offer being acceptable to Seller in their sole discretion. This invitation ☐ **shall** ☑ **shall not be disclosed in the MLS**.

8. **PARTICIPATION IN MULTIPLE LISTING SERVICE**: Seller authorizes Brokerage Firm to submit this listing to any multiple listing service or any other medium selected by Brokerage Firm and provide any such multiple listing service with a copy of this agreement, any changes to this agreement and any post- closing information, including sales price information.

9. ~~**TITLE**: Seller represents the title to the Property to be good and marketable title and Seller will execute and deliver a Warranty Deed, Land Contract, or other instruments of assignment or conveyance as shall~~

~~be required. By agreement on a subsequent purchase agreement, Seller will provide at Seller's cost an owner's title insurance policy in the amount of the purchase price~~.

10. **DEFAULT**: If a sale is not consummated because of Seller's refusal to perform, then the total agreed upon compensation shall be due and payable upon such refusal. If a sale is not consummated because of the buyer's failure to perform and the deposit made is forfeited, Seller agrees that said deposit shall be applied first to reimburse Brokerage Firm for all expenses incurred by Brokerage Firm on Seller's behalf and that 50 % of the remainder of such deposit (but not in excess of the amount of the total agreed upon compensation) shall be retained by Brokerage Firm in full payment for services rendered in this transaction.
11. **MARKETING**: Brokerage Firm may photograph the Property and publish pictures, advertise the availability of the Property through any medium, place a "for sale" sign on the Property and remove other "for sale" signs and show the Property at reasonable hours. Seller acknowledges that the use of certain advertising will result in the contents of the Property being made known to third parties and consents to such advertising. Seller acknowledges that Brokerage Firm has limited control over third-party marketing of the Property.
12. **LOCKBOX ACCESS**: Seller authorizes a lockbox to be placed on the Property in order to permit showings of the Property by other real estate licensees and to enable service providers to perform services in conjunction with a proposed sale of the property.
13. **RELEASE**: Brokerage Firm is not responsible for the security of the Property. Seller releases and holds harmless Brokerage Firm and its agents and cooperating agents from any and all liability as a result of damage to the Property or damage to or loss of any personal property located within the Property occurring during any showing.
14. **INQUIRIES**: Seller agrees to refer to Brokerage Firm all inquiries received concerning the Property during the period of this agreement.
15. **ADDITIONAL OFFERS**: Once Seller and a buyer enter into a binding sales contract, Brokerage Firm shall not present to Seller any other offers unless Seller and Brokerage Firm otherwise agree in writing.
16. **PROFESSIONAL ADVICE**: Seller acknowledges and understands that Brokerage Firm, its agents, employees, and representatives are not acting as appraisers, builders, accountants, engineers, environmentalists, inspectors, surveyors, tax advisors, or attorneys in the context of this agreement or any future purchase agreement. Seller has been specifically advised to seek professional input or advice in these areas from those professionals as may be advisable and prudent.
17. **FIRPTA**: At closing, Seller shall provide an affidavit of nonforeign status and otherwise comply with the withholding provisions imposed by Section 1445 of the Internal Revenue Code of 1986, as amended.
18. **POSSESSION**: Possession to be given after close of the sale, subject to rights of present tenants, if any. An occupancy charge, if any, will be agreed upon by Seller and the buyer.
19. **HEIRS**: This agreement shall be binding on the heirs, personal representatives, administrators, executors, assigns and successors of Seller.
20. **NON-DISCRIMINATION**: It is agreed by Brokerage Firm and Seller, parties to this agreement, that as required by law, discrimination because of religion, race, color, national origin, age, sex, disability, familial status, marital status, sexual orientation, or gender identity or expression by said parties in respect to the sale or lease of the Property is PROHIBITED.

21. **LETTERS OF INTRODUCTION**: In the event a buyer submits an offer to purchase along with an introductory letter describing the Buyer and/or Buyer's reasons for submitting an offer on the Property, REALTOR®
☐ will ☑ will not forward such letter to Seller. Seller acknowledges that the consideration of the information contained in such a letter in evaluating the offer to purchase may violate federal and/or state fair housing laws.
22. **SHOWING PROPERTY/CONFLICT OF INTEREST**: Seller understands and agrees that as part of marketing the Property, Designated Agent will show potential buyers properties other than Seller's Property and provide such buyers with information on the selling prices in the area. Seller also understands and agrees that Designated Agent can show Seller's Property to, and obtain offers from, all prospective buyers, including buyers with whom Brokerage Firm has an agency relationship. If a potential buyer is represented by a designated agent within Brokerage Firm other than Designated Agent, Brokerage Firm and Supervisory Broker shall automatically be deemed disclosed consensual dual agents. If a particular buyer is represented by Designated Agent, Designated Agent shall notify both Seller and the buyer. Designated Agent shall act as a consensual disclosed dual agent of both Seller and the buyer

    In all cases, Brokerage Firm shall be entitled to the total compensation provided herein. **Designated Agent will preserve any confidential information obtained during another agency relationship or in a prior or pending transaction or business relationship. Seller acknowledges and agrees that the preservation of this confidential information shall not constitute a breach of any fiduciary duty owed by Designated Agent to Seller.**
23. **INDEMNIFICATION**: Seller shall indemnify and hold harmless Brokerage Firm and Brokerage Firm's agents and cooperating brokers and agents from any and all liability for any reason as a result of injury to person(s) or damage or loss to property arising out of the showing of the Property, including but not limited to, reasonable attorneys' fees and costs.
24. **REPRESENTATIONS**: Seller hereby acknowledges that Brokerage Firm is relying upon the representations, whether oral or written, made by Seller with respect to the Property. Seller warrants to Brokerage Firm that any representations Seller has made or shall hereafter make are true and Designated Agent is authorized to make such representations to prospective buyers.
25. **UNPLATTED LANDS**: If this is an unplatted parcel, Seller agrees to grant to the buyer the right to make _____division(s) under the Land Division Act. (Insert"all," "zero"or a specific number, as appropriate.)

If this parcel is a new division (check one):

☐ Seller represents that this division has been approved by the local municipality;
or

☐ Municipal approval of the division is required.

26. **SELLER DISCLOSURE**: Seller agrees to provide the buyer a "Seller's Disclosure Statement" prior to accepting a Buy and Sell Agreement from the buyer, unless the transaction is exempt under Michigan law. Seller agrees to indemnify and hold harmless Brokerage Firm and its agents and cooperating agents, from any liability arising as a result of Seller's failure to comply with Seller's disclosure obligations at law, including, but not limited to, reasonable attorneys' fees and costs.

27. **HOME SURVEILLANCE**: Seller understands that use of an audio surveillance device during showings, open houses or inspections of the Property may result in a violation of state and/or federal criminal wiretapping statutes.
28. **LIMITATION**: Seller and Brokerage Firm agree that any and all claims or lawsuits between the parties relating to this agreement must be filed no more than six (6) months after the date of termination of this agreement. The parties waive any statute of limitations to the contrary.
29. **ELECTRONIC COMMUNICATIONS**: The parties agree that this agreement, any amendment or modification of this agreement and/or any written notice or communication in connection with this agreement may be delivered by electronic mail via the contact information set forth above. Any such communication shall be deemed delivered at the time it is sent or transmitted. The parties agree that the electronic signatures and initials shall be deemed to be valid and binding upon the parties as if the original signatures or initials were present in the documents in the handwriting of each party.
30. **MERGER**: This agreement constitutes the entire agreement between the parties, and any prior agreements, whether oral or written, have been merged and integrated into this agreement.
31. **SIGNATORIES/COUNTERPARTS**: The undersigned Seller represents that all parties in title are a signatory on this agreement. This agreement may be signed in any number of counterparts.
32. **Transaction fee:** Seller Agrees to pay a transaction fee of $ 0.00 to Keller Williams Legacy Upon Closing.
33. **Other:** Seller will execute and deliver a Covenant Title. By agreement on a subsequent purchase agreement, Seller will provide at Seller's cost an owner's title insurance policy in the amount of the purchase price
34. **CANCELLATION**: This agreement can be CANCELLED or REVOKED only by mutual consent in writing.
35. **RECEIPT**: Seller has read this agreement and acknowledges receipt of a completed copy of this agreement. Accepted by:

Keller Williams Legacy _____ _____

(Brokerage Firm) (Seller)

_____ _____

(Designated Agent) (Seller)

26005 Currier St
Dearborn Heights, MI 48125



KELLER WILLIAMS LEGACY

22371 W Village Dr
Dearborn, MI 48124

Copyright 2026 Realtors Property Resource® LLC. All Rights Reserved.
Information is not guaranteed. Equal Housing Opportunity.

26005 Currier St, Dearborn Heights, MI 48125

Off Market / Public Record • Sold Date: 8/24/2023, Public Record

CMA Value

$129,900

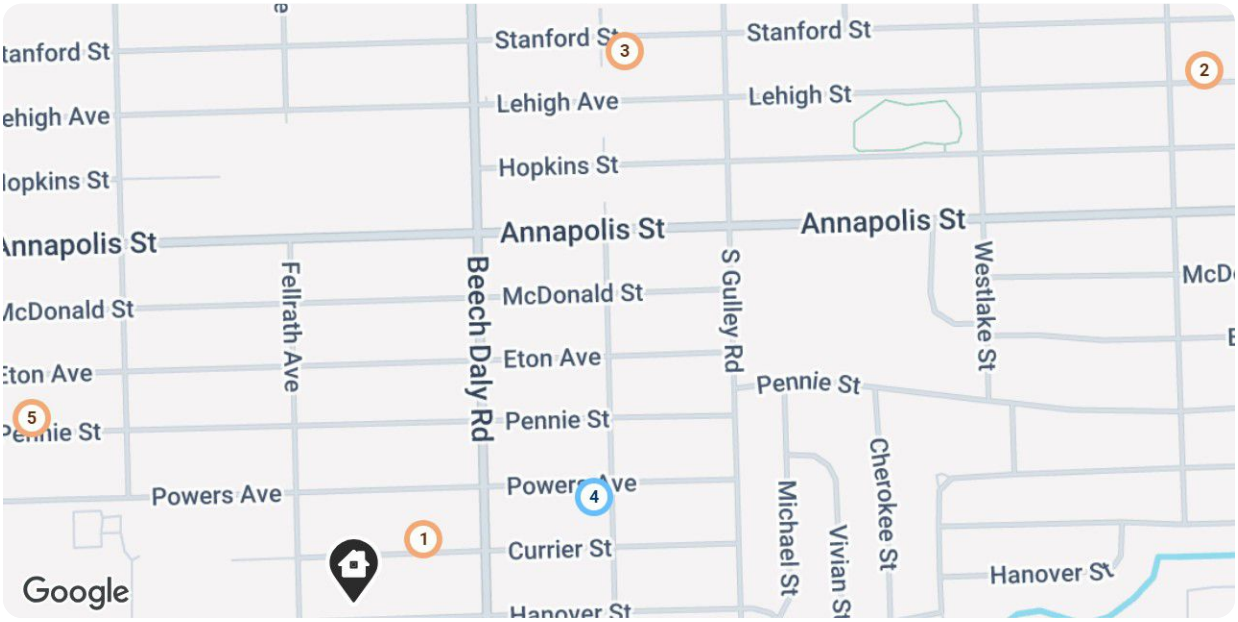
CMA Range

$95K $130K

Last Edited 7/6/2026 Price per Sq Ft $116

CMA

Comp Property Summary



Legend

- Subject Property
- Active For Sale
- Closed

This report contains data and information that is publicly available and/or licensed from third parties and is provided to you on an "as is" and "as available" basis. The information is not verified or guaranteed. Neither this report nor the estimated value of a property is an appraisal of the property. Any valuation shown in this report has been generated by use of proprietary computer software that assembles publicly available property records and certain proprietary data to arrive at an approximate estimate of a property's value. Some portions of this report may have been provided by an RPR user; RPR is not responsible for any content provided by its users. RPR and its information providers shall not be liable for any claim or loss resulting from the content of, or errors or omissions in, information contained in this report.

Copyright 2026 Realtors Property Resource® LLC. All Rights Reserved.
Information is not guaranteed. Equal Housing Opportunity.

26005 Currier St, Dearborn Heights, MI 48125

Comp Property Adjustments

				
Address	**26005 Currier St** **Dearborn Heights, MI 48125**	**25906 Currier St** **Dearborn Heights, MI 48125**	**24426 Lehigh St** **Dearborn Heights, MI 48125**	**25521 Stanford St** **Dearborn Heights, MI 48125**
Status	Subject Property	1 Closed	2 Closed	3 Closed
MLS ID	–	26019940	26010625	20261021381
Proximity		0.07 Mi. E	0.97 Mi. NE	0.57 Mi. NE
Value	–	$155,000	$165,000	$155,000
Date	–	6/18/2026 Closed Date	5/19/2026 Closed Date	6/2/2026 Closed Date
Days in RPR	–	15	27	29
Price per Sq Ft	–	$170	$179	$176
Adjusted Result **Adjusted $/sqft**				
Bedrooms	2	4	4	3
Total Baths	1	1	1	1
Total Rooms	–	11	7	7
Living Area	1,116	913	922	880
Building Area	1,116	913	922	880
Lot Size	5,663 sq ft	0.25 acres	5,227 sq ft	5,227 sq ft
Year Built	1938	1945	1949	1943
Property Type	Single Family	Single Family	Single Family	Single Family
Property Subtype	Bungalow (Residential)	Single Family Residence	Single Family Residence	Residential
Listing Broker	–	*Courtesy of Wonderful World Realty, LLC*	*Courtesy of Howard Hanna Real Estate*	*Courtesy of RE/MAX Team 2000*
Description	–	Spacious 4 bedroom home including 2 first floor bedrooms. New carpet on 2nd floor. The beautiful updated kitchen has stylish frameless birch cabinets, granite countertops, a dishwasher, and soffits...	Step into comfort and style with this charming 4-bedroom bungalow that's bursting with upgrades and personality! the kitchen is gleaming with granite countertops, soft-close cabinetry, and a pantry. T...	3 bedroom bungalow with basement and two car garage. Newer carpet, updated kitchen, rec room, all appliances included.. Seller to provide certificate of occupancy.

Highlighted fields were changed by agent to reflect knowledge of this property.

Copyright 2026 Realtors Property Resource® LLC. All Rights Reserved.
Information is not guaranteed. Equal Housing Opportunity.

26005 Currier St, Dearborn Heights, MI 48125

Comp Property Adjustments

			
Address	**26005 Currier St** **Dearborn Heights, MI 48125**	**25613 Powers Ave** **Dearborn Heights, MI 48125**	**26396 Pennie St** **Dearborn Heights, MI 48125**
Status	Subject Property	4 Active	5 Closed
MLS ID	–	20261026018	20261019916
Proximity		0.25 Mi. E	0.35 Mi. W
Value	–	$155,900	$95,000
Date	–	4/17/2026 List Date	4/17/2026 Closed Date
Days in RPR	–	80	3
Price per Sq Ft	–	$118	$88
Adjusted Result **Adjusted $/sqft**			
Bedrooms	2	3	2
Total Baths	1	1	1
Partial Baths	–	–	1
Total Rooms	–	7	6
Living Area	1,116	1,320	1,080
Building Area	1,116	1,320	1,080
Lot Size	5,663 sq ft	5,662 sq ft	4,791 sq ft
Year Built	1938	1949	1944
Property Type	Single Family	Single Family	Single Family
Property Subtype	Bungalow (Residential)	Residential	Residential
Listing Broker	–	*Listing Courtesy of Real Estate 3000 Inc*	*Courtesy of Moving The Mitten RE Group Inc*
Description	–	Clean and move in condition....1 1/2 bungalow in a great neighborhood.. Freshly painted... New carpeting....stove and refrigerator stay.. Immediate occupancy lockbox easy…	A great opportunity to build equity with this 2 bedroom, 1.5 bath ranch home. Large living room. Full basement. Fenced backyard. Large wood deck. Newer roof. 1 car detached garage. The city of dearborn heights…

Highlighted fields were changed by agent to reflect knowledge of this property.

Copyright 2026 Realtors Property Resource® LLC. All Rights Reserved.
Information is not guaranteed. Equal Housing Opportunity.

26005 Currier St, Dearborn Heights, MI 48125

Pricing Strategy

CMA Value

$129,900

CMA Range

$95K — **$130K**

Last Edited 7/6/2026 **Price per Sq Ft** $116

Pricing Strategy

CMA Summary

This section compares the prices of 5 agent-selected properties near the subject property.

Average of Comps	**$163,159**
Adjustments	–
Recommended Price	**$129,900** (or $116 per sq ft)

About RPR

- RPR® is the nation's largest property database, exclusively for REALTORS®. It empowers REALTORS® to help buyers and sellers make informed decisions, backed by a real estate database covering more than 160 million residential and commercial properties in the United States.
- RPR is a wholly owned subsidiary of the National Association of REALTORS® and a member benefit to REALTORS®.
- RPR's data sources range from MLSs and county-level tax and assessment offices, to the U.S. Census and FEMA, to specialty data set providers such as Esri (consumer data), Niche (school information) and Precisely (geographic boundaries).

Learn More

For more information about RPR, please visit RPR's public website: **https://blog.narrpr.com**

Copyright 2026 Realtors Property Resource® LLC. All Rights Reserved.
Information is not guaranteed. Equal Housing Opportunity.





















































Exclusive Listing Contract
(Designated Agency)

Contract Date: 07/01/2026 through Expiration on 07/01/2027 at 11:59 PM Listing Broker Office: Keller Williams Legacy ("Brokerage Firm") Address of Firm: 22371 W Village Dr, Dearborn MI 48124
Designated Agent(s): Michael M Phillips
("Designated Agent") Designated Agent's Email Address: mike_phillips@kw.com Designated Agent's Phone # (313) 403-0011 Supervisory Broker(s): Michael Phillips ("Supervisory Broker")Seller(s): City of Dearborn Heights
("Seller") Seller's Home Address(es): _____ Seller's Email Address(es): _____
Seller's Phone Number(s): _____

1. **AGREEMENT**: In consideration of the agreement of Brokerage Firm to market Seller's property (the "Property") and to use its best efforts to find a buyer, Seller gives Brokerage Firm the exclusive right to offer for sale and to sell the Property for the listing period stated above. In consideration for exclusive sale rights, Brokerage Firm agrees to use reasonable efforts to sell the Property, to present the Property to other REALTOR® companies through a multiple listing service and to engage in marketing efforts to expose the Property. **Brokerage Firm and Seller hereby designate the agent(s) listed above as Seller's Designated Agent.**
2. **PROPERTY**: The property is located in the ☐ Village, ☐ Township, ☑ City of Dearborn Heights,
   County of Wayne, Michigan
   Street Address: 3916 Cornell St

   Legal Description
   33D439 LOT 439 AND E 1/2 ADJ VAC ALLEY DEARBORN PARK SUB NO. 1 T2S R10E L39 P67 WCR

   Property Tax ID # : 33046010439000
   The property includes all buildings; all gas, oil, and mineral rights owned by Seller; all fixtures and improvements (unless rented) including but not limited to the following: built-in appliances, lighting fixtures, plumbing fixtures, water softener, heating fixtures, electrical fixtures, permanently attached generators, fuel tanks, antennas/satellite dishes and accessories, wired smart home devices, remote controls for built-in devices, attached TV mounting brackets, attached mirrors, attached shelving, window shades and blinds, awnings, shutters, curtain and drapery rods, ceiling fans, attached floor covering, attached fireplace doors and screens, garage door openers and controls, screens, storm windows and doors, landscaping, fences, all equipment for inground pool, invisible inground fencing and related equipment, mailboxes; and
   But does not include : _____
3. **YEAR BUILT**: 1950 (check one):
   ☐ Seller represents and warrants that the Property was **built in 1978 or later** and that therefore the federally-mandated lead-based paint disclosure regulations **do not apply** to this Property.
   Or
   ☑ Seller represents and warrants that the Property was **built before 1978** and that therefore the federally-mandated lead-based paint disclosure regulations **do apply** to this Property. Seller

acknowledges that REALTOR® has provided Seller with a copy of "Responsibilities of Seller Under Lead-Based Paint Hazard Reduction Act" (MR Form L-2).

4. **PRICE/TERMS**: Brokerage Firm is authorized to sell the Property for the sum of $ 109,900.00 , subject to the following terms and conditions:

Listing Broker's compensation: Seller agrees to pay Listing Brokerage Firm a commission equal to 2% or $1,000.00 whichever is greater. Seller also agrees to pay buyer's agent commission of 1.5% or $1,000.00 whichever is greater.

OR at such other price and on such other terms and conditions as Seller may agree to in writing.

5. **LISTING BROKER'S COMPENSATION**: **Brokerage Firm's fee for services rendered is not set by law and is fully negotiable**. If during the term of this listing anyone produces a buyer ready, willing and able to purchase the Property at the listed price and terms or for any other price, terms or exchange to which Seller consents in writing, Seller agrees to pay Brokerage Firm a fee equal to commission equal to 2 % of the sale price. FURTHER, if within 6 months after the expiration of this agreement, Seller sells, trades or exchanges the Property to anyone introduced to the Property during the listing term, the stated compensation will be paid by Seller to Brokerage Firm, unless at the time of the sale, the Property is listed with another REALTOR® company. For purposes of this paragraph, "sale" shall include a subsequent sale pursuant to an option granted during the applicable period. It is also agreed that in the event of a trade or exchange, Brokerage Firm is authorized to represent and receive compensation from both parties to the transaction. In the event of litigation involving the compensation to be paid Brokerage Firm pursuant to this agreement, if Broker is the prevailing party, Seller shall reimburse Brokerage Firm for its reasonable attorneys' fees and expenses in connection with such litigation.

6. **COMPENSATION WITH BROKER PROCURING BUYER**: Property Owner acknowledges and agrees that Broker may receive offers that include a separate compensation to subagents, buyer/tenant agents and/or brokers, or other professionals (e.g., a real estate attorney) representing a buyer (Seller has no obligation to accept or pay compensation) and that such parties, even if compensated by Property Owner, will represent the interests of their buyer/tenant clients. ***Any such offer of compensation from Broker or Property Owner to any such third-party shall: (i) be in a separate arms-length conspicuously, written agreement between such parties and (ii) be made only with Property Owner's prior written approval and (iii) be provided to Property Owner in advance of any payment or agreement to pay; and (iv) clearly specify the amount or rate of any such payment.***

LISTING BROKER COMMISSION IS NOT SHARED OR PAID TO ANY OTHER BROKERAGE OR AGENT THAT BRINGS AN OFFER THAT THE SELLER CHOOSES TO NEGOTIATE. ___(Seller Initials)

7. **SELLER CONCESSIONS**: In addition to the compensation offered by Brokerage Firm pursuant to paragraph 6 above, if any, Seller ☐ **does** ☑ **does not** authorize Brokerage Firm to advise potential buyers and their agents that Seller may be willing to consider Seller concessions. This invitation is contingent upon all other terms of the offer being acceptable to Seller in their sole discretion. This invitation ☐ **shall** ☑ **shall not be disclosed in the MLS**.

8. **PARTICIPATION IN MULTIPLE LISTING SERVICE**: Seller authorizes Brokerage Firm to submit this listing to any multiple listing service or any other medium selected by Brokerage Firm and provide any such multiple listing service with a copy of this agreement, any changes to this agreement and any post- closing information, including sales price information.

9. ~~**TITLE**: Seller represents the title to the Property to be good and marketable title and Seller will execute and deliver a Warranty Deed, Land Contract, or other instruments of assignment or conveyance as shall~~

~~be required. By agreement on a subsequent purchase agreement, Seller will provide at Seller's cost an owner's title insurance policy in the amount of the purchase price~~.

10. **DEFAULT**: If a sale is not consummated because of Seller's refusal to perform, then the total agreed upon compensation shall be due and payable upon such refusal. If a sale is not consummated because of the buyer's failure to perform and the deposit made is forfeited, Seller agrees that said deposit shall be applied first to reimburse Brokerage Firm for all expenses incurred by Brokerage Firm on Seller's behalf and that 50 % of the remainder of such deposit (but not in excess of the amount of the total agreed upon compensation) shall be retained by Brokerage Firm in full payment for services rendered in this transaction.
11. **MARKETING**: Brokerage Firm may photograph the Property and publish pictures, advertise the availability of the Property through any medium, place a "for sale" sign on the Property and remove other "for sale" signs and show the Property at reasonable hours. Seller acknowledges that the use of certain advertising will result in the contents of the Property being made known to third parties and consents to such advertising. Seller acknowledges that Brokerage Firm has limited control over third-party marketing of the Property.
12. **LOCKBOX ACCESS**: Seller authorizes a lockbox to be placed on the Property in order to permit showings of the Property by other real estate licensees and to enable service providers to perform services in conjunction with a proposed sale of the property.
13. **RELEASE**: Brokerage Firm is not responsible for the security of the Property. Seller releases and holds harmless Brokerage Firm and its agents and cooperating agents from any and all liability as a result of damage to the Property or damage to or loss of any personal property located within the Property occurring during any showing.
14. **INQUIRIES**: Seller agrees to refer to Brokerage Firm all inquiries received concerning the Property during the period of this agreement.
15. **ADDITIONAL OFFERS**: Once Seller and a buyer enter into a binding sales contract, Brokerage Firm shall not present to Seller any other offers unless Seller and Brokerage Firm otherwise agree in writing.
16. **PROFESSIONAL ADVICE**: Seller acknowledges and understands that Brokerage Firm, its agents, employees, and representatives are not acting as appraisers, builders, accountants, engineers, environmentalists, inspectors, surveyors, tax advisors, or attorneys in the context of this agreement or any future purchase agreement. Seller has been specifically advised to seek professional input or advice in these areas from those professionals as may be advisable and prudent.
17. **FIRPTA**: At closing, Seller shall provide an affidavit of nonforeign status and otherwise comply with the withholding provisions imposed by Section 1445 of the Internal Revenue Code of 1986, as amended.
18. **POSSESSION**: Possession to be given after close of the sale, subject to rights of present tenants, if any. An occupancy charge, if any, will be agreed upon by Seller and the buyer.
19. **HEIRS**: This agreement shall be binding on the heirs, personal representatives, administrators, executors, assigns and successors of Seller.
20. **NON-DISCRIMINATION**: It is agreed by Brokerage Firm and Seller, parties to this agreement, that as required by law, discrimination because of religion, race, color, national origin, age, sex, disability, familial status, marital status, sexual orientation, or gender identity or expression by said parties in respect to the sale or lease of the Property is PROHIBITED.

21. **LETTERS OF INTRODUCTION**: In the event a buyer submits an offer to purchase along with an introductory letter describing the Buyer and/or Buyer's reasons for submitting an offer on the Property, REALTOR®
☐ will ☑ will not forward such letter to Seller. Seller acknowledges that the consideration of the information contained in such a letter in evaluating the offer to purchase may violate federal and/or state fair housing laws.
22. **SHOWING PROPERTY/CONFLICT OF INTEREST**: Seller understands and agrees that as part of marketing the Property, Designated Agent will show potential buyers properties other than Seller's Property and provide such buyers with information on the selling prices in the area. Seller also understands and agrees that Designated Agent can show Seller's Property to, and obtain offers from, all prospective buyers, including buyers with whom Brokerage Firm has an agency relationship. If a potential buyer is represented by a designated agent within Brokerage Firm other than Designated Agent, Brokerage Firm and Supervisory Broker shall automatically be deemed disclosed consensual dual agents. If a particular buyer is represented by Designated Agent, Designated Agent shall notify both Seller and the buyer. Designated Agent shall act as a consensual disclosed dual agent of both Seller and the buyer

    In all cases, Brokerage Firm shall be entitled to the total compensation provided herein. **Designated Agent will preserve any confidential information obtained during another agency relationship or in a prior or pending transaction or business relationship. Seller acknowledges and agrees that the preservation of this confidential information shall not constitute a breach of any fiduciary duty owed by Designated Agent to Seller.**
23. **INDEMNIFICATION**: Seller shall indemnify and hold harmless Brokerage Firm and Brokerage Firm's agents and cooperating brokers and agents from any and all liability for any reason as a result of injury to person(s) or damage or loss to property arising out of the showing of the Property, including but not limited to, reasonable attorneys' fees and costs.
24. **REPRESENTATIONS**: Seller hereby acknowledges that Brokerage Firm is relying upon the representations, whether oral or written, made by Seller with respect to the Property. Seller warrants to Brokerage Firm that any representations Seller has made or shall hereafter make are true and Designated Agent is authorized to make such representations to prospective buyers.
25. **UNPLATTED LANDS**: If this is an unplatted parcel, Seller agrees to grant to the buyer the right to make _____division(s) under the Land Division Act. (Insert"all," "zero"or a specific number, as appropriate.)

If this parcel is a new division (check one):

☐ Seller represents that this division has been approved by the local municipality;
or

☐ Municipal approval of the division is required.

26. **SELLER DISCLOSURE**: Seller agrees to provide the buyer a "Seller's Disclosure Statement" prior to accepting a Buy and Sell Agreement from the buyer, unless the transaction is exempt under Michigan law. Seller agrees to indemnify and hold harmless Brokerage Firm and its agents and cooperating agents, from any liability arising as a result of Seller's failure to comply with Seller's disclosure obligations at law, including, but not limited to, reasonable attorneys' fees and costs.

27. **HOME SURVEILLANCE**: Seller understands that use of an audio surveillance device during showings, open houses or inspections of the Property may result in a violation of state and/or federal criminal wiretapping statutes.
28. **LIMITATION**: Seller and Brokerage Firm agree that any and all claims or lawsuits between the parties relating to this agreement must be filed no more than six (6) months after the date of termination of this agreement. The parties waive any statute of limitations to the contrary.
29. **ELECTRONIC COMMUNICATIONS**: The parties agree that this agreement, any amendment or modification of this agreement and/or any written notice or communication in connection with this agreement may be delivered by electronic mail via the contact information set forth above. Any such communication shall be deemed delivered at the time it is sent or transmitted. The parties agree that the electronic signatures and initials shall be deemed to be valid and binding upon the parties as if the original signatures or initials were present in the documents in the handwriting of each party.
30. **MERGER**: This agreement constitutes the entire agreement between the parties, and any prior agreements, whether oral or written, have been merged and integrated into this agreement.
31. **SIGNATORIES/COUNTERPARTS**: The undersigned Seller represents that all parties in title are a signatory on this agreement. This agreement may be signed in any number of counterparts.
32. **Transaction fee:** Seller Agrees to pay a transaction fee of $ 0.00 to Keller Williams Legacy Upon Closing.
33. **Other:** Seller will execute and deliver a Covenant Title. By agreement on a subsequent purchase agreement, Seller will provide at Seller's cost an owner's title insurance policy in the amount of the purchase price
34. **CANCELLATION**: This agreement can be CANCELLED or REVOKED only by mutual consent in writing.
35. **RECEIPT**: Seller has read this agreement and acknowledges receipt of a completed copy of this agreement. Accepted by:

Keller Williams Legacy _____ _____

(Brokerage Firm) (Seller)

_____ _____

(Designated Agent) (Seller)

3916 Cornell St
Dearborn Heights, MI 48125



(313) 752-0000

Copyright 2026 Realtors Property Resource® LLC. All Rights Reserved.
Information is not guaranteed. Equal Housing Opportunity.

3916 Cornell St, Dearborn Heights, MI 48125

Off Market / Public Record • Sold Date: 8/4/2021, Public Record

CMA Value

$110,265

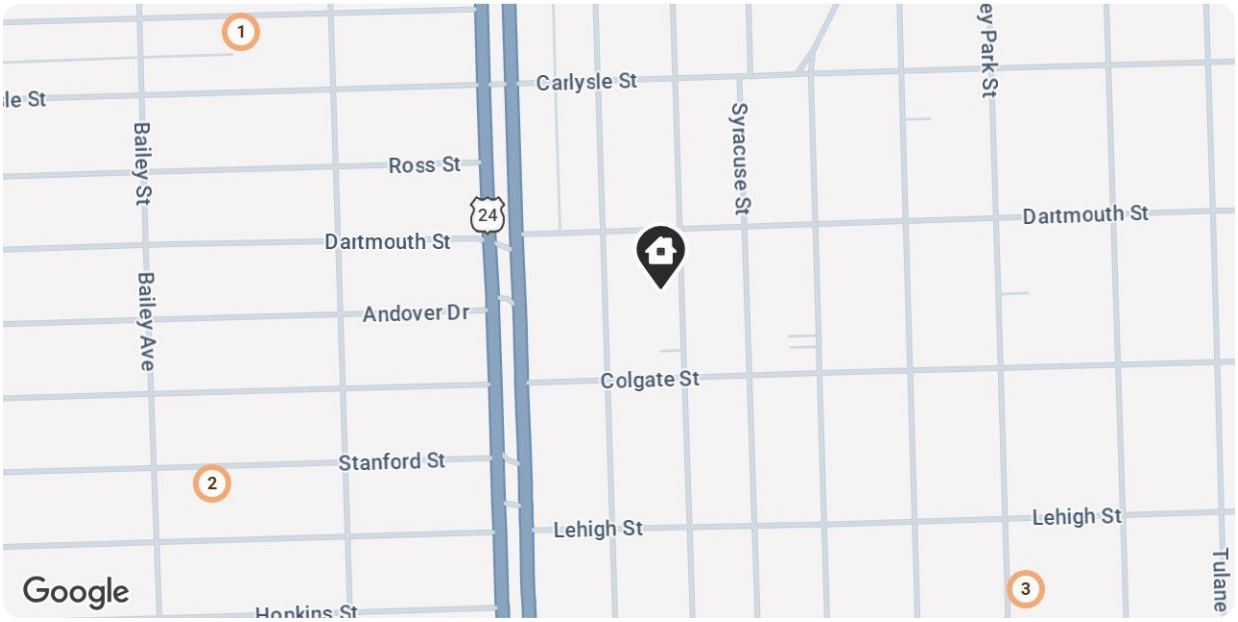
CMA Range

$118 $168.9K

Last Edited 6/30/2026 **Price per Sq Ft** $76

CMA

Comp Property Summary



Legend

- Subject Property
- Closed

This report contains data and information that is publicly available and/or licensed from third parties and is provided to you on an "as is" and "as available" basis. The information is not verified or guaranteed. Neither this report nor the estimated value of a property is an appraisal of the property. Any valuation shown in this report has been generated by use of proprietary computer software that assembles publicly available property records and certain proprietary data to arrive at an approximate estimate of a property's value. Some portions of this report may have been provided by an RPR user; RPR is not responsible for any content provided by its users. RPR and its information providers shall not be liable for any claim or loss resulting from the content of, or errors or omissions in, information contained in this report.

Copyright 2026 Realtors Property Resource® LLC. All Rights Reserved.
Information is not guaranteed. Equal Housing Opportunity.

3916 Cornell St, Dearborn Heights, MI 48125

Comp Property Adjustments

				
Address	**3916 Cornell St** **Dearborn Heights, MI 48125**	**24411 Union St** **Dearborn, MI 48124**	**24409 Stanford St** **Dearborn Heights, MI 48125**	**4457 Grindley Park St** **Dearborn Heights, MI 48125**
Status	Subject Property	1 Closed	2 Closed	3 Closed
MLS ID	–	20251058644	20251035088	20261010205
Proximity		0.4 Mi. W	0.42 Mi. W	0.41 Mi. SE
Value	–	$118	$129,900	$125,000
Date	–	3/3/2026 Closed Date	4/30/2026 Closed Date	6/18/2026 Closed Date
Days in RPR	–	51	174	97
Price per Sq Ft	–	–	$117	$112
Adjusted Result **Adjusted $/sqft**				
Bedrooms	3	2	3	3
Total Baths	1	1	1	1
Total Rooms	–	5	6	7
Living Area	1,444	1,136	1,107	1,115
Building Area	1,444	1,136	1,107	1,115
Lot Size	7,405 sq ft	5,662 sq ft	0.25 acres	9,147 sq ft
Year Built	1950	1940	1949	1943
Property Type	Single Family	Single Family	Single Family	Single Family
Property Subtype	Single Family Residential	Residential	Residential	Residential
Listing Broker	–	*Courtesy of ARE Homes, LLC*	*Courtesy of Downriver Property Experts LLC*	*Courtesy of RE/MAX Innovation*
Description	–	Welcome to this cozy dearborn ranch with 2 bedrooms and 1 bath...hardwood floors in the living room and bedrooms. Large eat in kitchen. Deep back yard with a 2-car detached...	Fenced-in country lot in the city. Located on a quiet tree-lined street. Luxury plank flooring through out home. All the majors are updated and has a rental c of o. Extra large primary bed rm. Cozy breezeway....	Dearborn heights cape code home with rare 225 ft deep lot. This home is ideal for investment rental portfolio business. Can also make for a great home. Located in the heart of a thriving economic...

Copyright 2026 Realtors Property Resource® LLC. All Rights Reserved.
Information is not guaranteed. Equal Housing Opportunity.

3916 Cornell St, Dearborn Heights, MI 48125

Pricing Strategy

CMA Value

$110,265

CMA Range

$118 **$168.9K**

Last Edited 6/30/2026 **Price per Sq Ft** $76

Copyright 2026 Realtors Property Resource® LLC. All Rights Reserved.
Information is not guaranteed. Equal Housing Opportunity.

3916 Cornell St, Dearborn Heights, MI 48125

Pricing Strategy

This chart compares the high, low and median price of homes in various listing statuses in the subject property's ZIP code to help determine the asking price for the subject property. The prices of the Selected Comps are closed prices where available.

	Selected Comps	For Sale or For Lease Listings	Pending Sales	Distressed	Expired Listings	Closed
Lowest Price	$118	$1,300	$115,000	$126,140	$1,300	$90,000
Median Price	$125,000	$185,000	$169,900	$191,670	$148,390	$189,750
Highest Price	$129,900	$299,900	$450,000	$280,000	$899,900	$410,000
Median Price per sq.ft.	$112	$146	$163	$169	$162	$179
Median Days in RPR	120	34	32	–	126	34

Sold Price Comparison

This section compares prices for 37 properties in the subject property's ZIP code with a similar number of beds and baths, sold within the past 90 days.

	Sold Price	Price Per Sq. Ft.
Lowest Price	$75,000	$84
Median Price	$160,000	$155
Highest Price	$220,000	$218

CMA Summary

This section compares the prices of 3 agent-selected properties near the subject property.

Average of Comps	**$110,265**
Adjustments	–
Result of CMA Analysis	**$110,265** (or $76 per sq ft)

Refined Value Summary

This section uses property characteristics, home improvements made, and market conditions.

Original Estimated Value	**$180,000**
Changes Based on Home Facts	–
Home Improvement Adjustments	–
Needed Improvement Adjustments	–
Market Condition Adjustments	–
Estimate + Adjustments	**$180,000** (or $125 per sq ft)

Copyright 2026 Realtors Property Resource® LLC. All Rights Reserved.
Information is not guaranteed. Equal Housing Opportunity.































































Exclusive Listing Contract
(Designated Agency)

Contract Date: 07/01/2026 through Expiration on 07/01/2027 at 11:59 PM Listing Broker Office: Keller Williams Legacy ("Brokerage Firm") Address of Firm: 22371 W Village Dr, Dearborn MI 48124
Designated Agent(s): Michael M Phillips
("Designated Agent") Designated Agent's Email Address: mike_phillips@kw.com Designated Agent's Phone # (313) 403-0011 Supervisory Broker(s): Michael Phillips ("Supervisory Broker")Seller(s): City of Dearborn Heights
("Seller") Seller's Home Address(es): _____ Seller's Email Address(es): _____
Seller's Phone Number(s): _____

1. **AGREEMENT**: In consideration of the agreement of Brokerage Firm to market Seller's property (the "Property") and to use its best efforts to find a buyer, Seller gives Brokerage Firm the exclusive right to offer for sale and to sell the Property for the listing period stated above. In consideration for exclusive sale rights, Brokerage Firm agrees to use reasonable efforts to sell the Property, to present the Property to other REALTOR® companies through a multiple listing service and to engage in marketing efforts to expose the Property. **Brokerage Firm and Seller hereby designate the agent(s) listed above as Seller's Designated Agent.**
2. **PROPERTY**: The property is located in the ☐ Village, ☐ Township, ☑ City of Dearborn Heights,
   County of Wayne, Michigan
   Street Address: 5365 Campbell St

   Legal Description
   34H1931 LOT 1931 DEARBORN HOMES SUB NO. 7 T2S R10E L48 P27 WCR

   Property Tax ID # : 33051031931000
   The property includes all buildings; all gas, oil, and mineral rights owned by Seller; all fixtures and improvements (unless rented) including but not limited to the following: built-in appliances, lighting fixtures, plumbing fixtures, water softener, heating fixtures, electrical fixtures, permanently attached generators, fuel tanks, antennas/satellite dishes and accessories, wired smart home devices, remote controls for built-in devices, attached TV mounting brackets, attached mirrors, attached shelving, window shades and blinds, awnings, shutters, curtain and drapery rods, ceiling fans, attached floor covering, attached fireplace doors and screens, garage door openers and controls, screens, storm windows and doors, landscaping, fences, all equipment for inground pool, invisible inground fencing and related equipment, mailboxes; and

   But does not include : _____
3. **YEAR BUILT**: 1936 (check one):
   ☐ Seller represents and warrants that the Property was **built in 1978 or later** and that therefore the federally-mandated lead-based paint disclosure regulations **do not apply** to this Property.
   Or
   ☑ Seller represents and warrants that the Property was **built before 1978** and that therefore the federally-mandated lead-based paint disclosure regulations **do apply** to this Property. Seller

acknowledges that REALTOR® has provided Seller with a copy of "Responsibilities of Seller Under Lead-Based Paint Hazard Reduction Act" (MR Form L-2).

4. **PRICE/TERMS**: Brokerage Firm is authorized to sell the Property for the sum of $ 129,900.00 , subject to the following terms and conditions:

Listing Broker's compensation: Seller agrees to pay Listing Brokerage Firm a commission equal to 2% or $1,000.00 whichever is greater. Seller also agrees to pay buyer's agent commission of 1.5% or $1,000.00 whichever is greater.

OR at such other price and on such other terms and conditions as Seller may agree to in writing.

5. **LISTING BROKER'S COMPENSATION**: **Brokerage Firm's fee for services rendered is not set by law and is fully negotiable**. If during the term of this listing anyone produces a buyer ready, willing and able to purchase the Property at the listed price and terms or for any other price, terms or exchange to which Seller consents in writing, Seller agrees to pay Brokerage Firm a fee equal to commission equal to 2 % of the sale price. FURTHER, if within 6 months after the expiration of this agreement, Seller sells, trades or exchanges the Property to anyone introduced to the Property during the listing term, the stated compensation will be paid by Seller to Brokerage Firm, unless at the time of the sale, the Property is listed with another REALTOR® company. For purposes of this paragraph, "sale" shall include a subsequent sale pursuant to an option granted during the applicable period. It is also agreed that in the event of a trade or exchange, Brokerage Firm is authorized to represent and receive compensation from both parties to the transaction. In the event of litigation involving the compensation to be paid Brokerage Firm pursuant to this agreement, if Broker is the prevailing party, Seller shall reimburse Brokerage Firm for its reasonable attorneys' fees and expenses in connection with such litigation.

6. **COMPENSATION WITH BROKER PROCURING BUYER**: Property Owner acknowledges and agrees that Broker may receive offers that include a separate compensation to subagents, buyer/tenant agents and/or brokers, or other professionals (e.g., a real estate attorney) representing a buyer (Seller has no obligation to accept or pay compensation) and that such parties, even if compensated by Property Owner, will represent the interests of their buyer/tenant clients. ***Any such offer of compensation from Broker or Property Owner to any such third-party shall: (i) be in a separate arms-length conspicuously, written agreement between such parties and (ii) be made only with Property Owner's prior written approval and (iii) be provided to Property Owner in advance of any payment or agreement to pay; and (iv) clearly specify the amount or rate of any such payment.***

LISTING BROKER COMMISSION IS NOT SHARED OR PAID TO ANY OTHER BROKERAGE OR AGENT THAT BRINGS AN OFFER THAT THE SELLER CHOOSES TO NEGOTIATE. ___(Seller Initials)

7. **SELLER CONCESSIONS**: In addition to the compensation offered by Brokerage Firm pursuant to paragraph 6 above, if any, Seller ☐ **does** ☑ **does not** authorize Brokerage Firm to advise potential buyers and their agents that Seller may be willing to consider Seller concessions. This invitation is contingent upon all other terms of the offer being acceptable to Seller in their sole discretion. This invitation ☐ **shall** ☑ **shall not be disclosed in the MLS**.

8. **PARTICIPATION IN MULTIPLE LISTING SERVICE**: Seller authorizes Brokerage Firm to submit this listing to any multiple listing service or any other medium selected by Brokerage Firm and provide any such multiple listing service with a copy of this agreement, any changes to this agreement and any post- closing information, including sales price information.

9. ~~**TITLE**: Seller represents the title to the Property to be good and marketable title and Seller will execute and deliver a Warranty Deed, Land Contract, or other instruments of assignment or conveyance as shall~~

~~be required. By agreement on a subsequent purchase agreement, Seller will provide at Seller's cost an owner's title insurance policy in the amount of the purchase price~~.

10. **DEFAULT**: If a sale is not consummated because of Seller's refusal to perform, then the total agreed upon compensation shall be due and payable upon such refusal. If a sale is not consummated because of the buyer's failure to perform and the deposit made is forfeited, Seller agrees that said deposit shall be applied first to reimburse Brokerage Firm for all expenses incurred by Brokerage Firm on Seller's behalf and that 50 % of the remainder of such deposit (but not in excess of the amount of the total agreed upon compensation) shall be retained by Brokerage Firm in full payment for services rendered in this transaction.
11. **MARKETING**: Brokerage Firm may photograph the Property and publish pictures, advertise the availability of the Property through any medium, place a "for sale" sign on the Property and remove other "for sale" signs and show the Property at reasonable hours. Seller acknowledges that the use of certain advertising will result in the contents of the Property being made known to third parties and consents to such advertising. Seller acknowledges that Brokerage Firm has limited control over third-party marketing of the Property.
12. **LOCKBOX ACCESS**: Seller authorizes a lockbox to be placed on the Property in order to permit showings of the Property by other real estate licensees and to enable service providers to perform services in conjunction with a proposed sale of the property.
13. **RELEASE**: Brokerage Firm is not responsible for the security of the Property. Seller releases and holds harmless Brokerage Firm and its agents and cooperating agents from any and all liability as a result of damage to the Property or damage to or loss of any personal property located within the Property occurring during any showing.
14. **INQUIRIES**: Seller agrees to refer to Brokerage Firm all inquiries received concerning the Property during the period of this agreement.
15. **ADDITIONAL OFFERS**: Once Seller and a buyer enter into a binding sales contract, Brokerage Firm shall not present to Seller any other offers unless Seller and Brokerage Firm otherwise agree in writing.
16. **PROFESSIONAL ADVICE**: Seller acknowledges and understands that Brokerage Firm, its agents, employees, and representatives are not acting as appraisers, builders, accountants, engineers, environmentalists, inspectors, surveyors, tax advisors, or attorneys in the context of this agreement or any future purchase agreement. Seller has been specifically advised to seek professional input or advice in these areas from those professionals as may be advisable and prudent.
17. **FIRPTA**: At closing, Seller shall provide an affidavit of nonforeign status and otherwise comply with the withholding provisions imposed by Section 1445 of the Internal Revenue Code of 1986, as amended.
18. **POSSESSION**: Possession to be given after close of the sale, subject to rights of present tenants, if any. An occupancy charge, if any, will be agreed upon by Seller and the buyer.
19. **HEIRS**: This agreement shall be binding on the heirs, personal representatives, administrators, executors, assigns and successors of Seller.
20. **NON-DISCRIMINATION**: It is agreed by Brokerage Firm and Seller, parties to this agreement, that as required by law, discrimination because of religion, race, color, national origin, age, sex, disability, familial status, marital status, sexual orientation, or gender identity or expression by said parties in respect to the sale or lease of the Property is PROHIBITED.

21. **LETTERS OF INTRODUCTION**: In the event a buyer submits an offer to purchase along with an introductory letter describing the Buyer and/or Buyer's reasons for submitting an offer on the Property, REALTOR®
☐ will ☑ will not forward such letter to Seller. Seller acknowledges that the consideration of the information contained in such a letter in evaluating the offer to purchase may violate federal and/or state fair housing laws.
22. **SHOWING PROPERTY/CONFLICT OF INTEREST**: Seller understands and agrees that as part of marketing the Property, Designated Agent will show potential buyers properties other than Seller's Property and provide such buyers with information on the selling prices in the area. Seller also understands and agrees that Designated Agent can show Seller's Property to, and obtain offers from, all prospective buyers, including buyers with whom Brokerage Firm has an agency relationship. If a potential buyer is represented by a designated agent within Brokerage Firm other than Designated Agent, Brokerage Firm and Supervisory Broker shall automatically be deemed disclosed consensual dual agents. If a particular buyer is represented by Designated Agent, Designated Agent shall notify both Seller and the buyer. Designated Agent shall act as a consensual disclosed dual agent of both Seller and the buyer

    In all cases, Brokerage Firm shall be entitled to the total compensation provided herein. **Designated Agent will preserve any confidential information obtained during another agency relationship or in a prior or pending transaction or business relationship. Seller acknowledges and agrees that the preservation of this confidential information shall not constitute a breach of any fiduciary duty owed by Designated Agent to Seller.**
23. **INDEMNIFICATION**: Seller shall indemnify and hold harmless Brokerage Firm and Brokerage Firm's agents and cooperating brokers and agents from any and all liability for any reason as a result of injury to person(s) or damage or loss to property arising out of the showing of the Property, including but not limited to, reasonable attorneys' fees and costs.
24. **REPRESENTATIONS**: Seller hereby acknowledges that Brokerage Firm is relying upon the representations, whether oral or written, made by Seller with respect to the Property. Seller warrants to Brokerage Firm that any representations Seller has made or shall hereafter make are true and Designated Agent is authorized to make such representations to prospective buyers.
25. **UNPLATTED LANDS**: If this is an unplatted parcel, Seller agrees to grant to the buyer the right to make _____division(s) under the Land Division Act. (Insert"all," "zero"or a specific number, as appropriate.)

If this parcel is a new division (check one):

☐ Seller represents that this division has been approved by the local municipality;
or

☐ Municipal approval of the division is required.

26. **SELLER DISCLOSURE**: Seller agrees to provide the buyer a "Seller's Disclosure Statement" prior to accepting a Buy and Sell Agreement from the buyer, unless the transaction is exempt under Michigan law. Seller agrees to indemnify and hold harmless Brokerage Firm and its agents and cooperating agents, from any liability arising as a result of Seller's failure to comply with Seller's disclosure obligations at law, including, but not limited to, reasonable attorneys' fees and costs.

27. **HOME SURVEILLANCE**: Seller understands that use of an audio surveillance device during showings, open houses or inspections of the Property may result in a violation of state and/or federal criminal wiretapping statutes.
28. **LIMITATION**: Seller and Brokerage Firm agree that any and all claims or lawsuits between the parties relating to this agreement must be filed no more than six (6) months after the date of termination of this agreement. The parties waive any statute of limitations to the contrary.
29. **ELECTRONIC COMMUNICATIONS**: The parties agree that this agreement, any amendment or modification of this agreement and/or any written notice or communication in connection with this agreement may be delivered by electronic mail via the contact information set forth above. Any such communication shall be deemed delivered at the time it is sent or transmitted. The parties agree that the electronic signatures and initials shall be deemed to be valid and binding upon the parties as if the original signatures or initials were present in the documents in the handwriting of each party.
30. **MERGER**: This agreement constitutes the entire agreement between the parties, and any prior agreements, whether oral or written, have been merged and integrated into this agreement.
31. **SIGNATORIES/COUNTERPARTS**: The undersigned Seller represents that all parties in title are a signatory on this agreement. This agreement may be signed in any number of counterparts.
32. **Transaction fee:** Seller Agrees to pay a transaction fee of $ 0.00 to Keller Williams Legacy Upon Closing.
33. **Other:** Seller will execute and deliver a Covenant Title. By agreement on a subsequent purchase agreement, Seller will provide at Seller's cost an owner's title insurance policy in the amount of the purchase price
34. **CANCELLATION**: This agreement can be CANCELLED or REVOKED only by mutual consent in writing.
35. **RECEIPT**: Seller has read this agreement and acknowledges receipt of a completed copy of this agreement. Accepted by:

Keller Williams Legacy
(Brokerage Firm)

(Seller)

(Designated Agent)

(Seller)

5365 Campbell St
Dearborn Heights, MI 48125



KELLER WILLIAMS LEGACY

22371 W Village Dr
Dearborn, MI 48124

Copyright 2026 Realtors Property Resource® LLC. All Rights Reserved.
Information is not guaranteed. Equal Housing Opportunity.

5365 Campbell St, Dearborn Heights, MI 48125

Off Market / Public Record • Sold Date: 8/14/2019, Public Record

CMA Value

$129,900

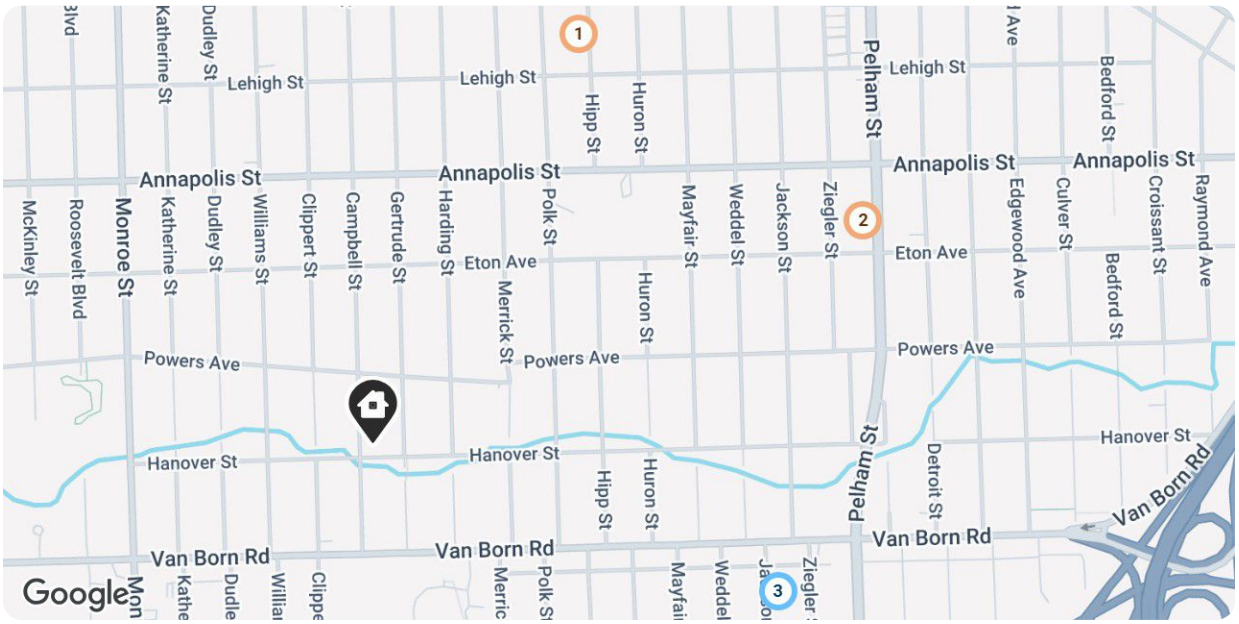
CMA Range

$95K $130K

Last Edited 7/6/2026 Price per Sq Ft $76

CMA

Comp Property Summary



Legend

- Subject Property
- Active For Sale
- Closed

This report contains data and information that is publicly available and/or licensed from third parties and is provided to you on an "as is" and "as available" basis. The information is not verified or guaranteed. Neither this report nor the estimated value of a property is an appraisal of the property. Any valuation shown in this report has been generated by use of proprietary computer software that assembles publicly available property records and certain proprietary data to arrive at an approximate estimate of a property's value. Some portions of this report may have been provided by an RPR user; RPR is not responsible for any content provided by its users. RPR and its information providers shall not be liable for any claim or loss resulting from the content of, or errors or omissions in, information contained in this report.

Copyright 2026 Realtors Property Resource® LLC. All Rights Reserved.
Information is not guaranteed. Equal Housing Opportunity.

5365 Campbell St, Dearborn Heights, MI 48125

Comp Property Adjustments

				
Address	**5365 Campbell St** **Dearborn Heights, MI 48125**	**4204 Hipp St** **Dearborn Heights, MI 48125**	**4670 Pelham St** **Dearborn Heights, MI 48125**	**5849 Jackson St** **Taylor, MI 48180**
Status	Subject Property	1 Closed	2 Closed	3 Active
MLS ID	–	20261034133	20261021742	26024369
Proximity		0.57 Mi. NE	0.7 Mi. E	0.59 Mi. E
Value	–	$95,000	$120,000	$149,900
Date	–	6/5/2026 Closed Date	6/12/2026 Closed Date	5/22/2026 List Date
Days in RPR	–	6	59	45
Price per Sq Ft	–	$73	$94	$96
Adjusted Result **Adjusted $/sqft**				
Bedrooms	3	4	4	4
Total Baths	1	1	1	2
Total Rooms	–	8	8	7
Living Area	1,707	1,296	1,272	1,566
Building Area	1,707	1,296	1,272	1,566
Lot Size	4,792 sq ft	5,227 sq ft	3,920 sq ft	5,227 sq ft
Year Built	1936	1925	1958	1939
Property Type	Single Family	Single Family	Single Family	Single Family
Property Subtype	Single Family Residential	Residential	Residential	Single Family Residence
Listing Broker	–	*Courtesy of John Graham Realty, LLC*	*Courtesy of RE/MAX Leading Edge*	*Listing Courtesy of Premier One Group Inc.*
Description	–	Opportunity knocks!! great potential! four bedroom bungalow with a huge, extra deep garage at a really great price!! harwood floors and oak kitchen. 2 bedrooms, a large sitting room and full bath up....	â??looking for your first home? this move-in ready 4-bedroom colonial is a great place to start! the living room is bright and welcoming with hardwood floors and a big bay window that lets in tons o...	Beautiful home with many updates already completed.

Copyright 2026 Realtors Property Resource® LLC. All Rights Reserved.
Information is not guaranteed. Equal Housing Opportunity.

5365 Campbell St, Dearborn Heights, MI 48125

Pricing Strategy

CMA Value

$129,900

CMA Range

$95K **$130K**

Last Edited 7/6/2026 **Price per Sq Ft** $76

Copyright 2026 Realtors Property Resource® LLC. All Rights Reserved.
Information is not guaranteed. Equal Housing Opportunity.

5365 Campbell St, Dearborn Heights, MI 48125

Pricing Strategy

This chart compares the high, low and median price of homes in various listing statuses in the subject property's ZIP code to help determine the asking price for the subject property. The prices of the Selected Comps are closed prices where available.

	Selected Comps	For Sale or For Lease Listings	Pending Sales	Distressed	Expired Listings	Closed
Lowest Price	$95,000	$1,300	$159,900	$126,470	$1,300	$90,000
Median Price	$120,000	$184,950	$207,400	$190,965	$150,000	$195,000
Highest Price	$149,900	$299,900	$450,000	$270,000	$899,900	$410,000
Median Price per sq.ft.	$94	$177	$170	$173	$158	$186
Median Days in RPR	45	37	40	–	126	34

Sold Price Comparison

This section compares prices for 36 properties in the subject property's ZIP code with a similar number of beds and baths, sold within the past 90 days.

	Sold Price	Price Per Sq. Ft.
Lowest Price	$75,000	$84
Median Price	$159,500	$154
Highest Price	$220,000	$233

CMA Summary

This section compares the prices of 3 agent-selected properties near the subject property.

Average of Comps	**$149,647**
Adjustments	–
Recommended Price	**$129,900** (or $76 per sq ft)

Copyright 2026 Realtors Property Resource® LLC. All Rights Reserved.
Information is not guaranteed. Equal Housing Opportunity.































Exclusive Listing Contract
(Designated Agency)

Contract Date: 07/01/2026 through Expiration on 07/01/2027 at 11:59 PM Listing Broker Office: Keller Williams Legacy ("Brokerage Firm") Address of Firm: 22371 W Village Dr, Dearborn MI 48124
Designated Agent(s): Michael M Phillips
("Designated Agent") Designated Agent's Email Address: mike_phillips@kw.com Designated Agent's Phone # (313) 403-0011 Supervisory Broker(s): Michael Phillips ("Supervisory Broker")Seller(s): City of Dearborn Heights
("Seller") Seller's Home Address(es): _____ Seller's Email Address(es): _____
Seller's Phone Number(s): _____

1. **AGREEMENT**: In consideration of the agreement of Brokerage Firm to market Seller's property (the "Property") and to use its best efforts to find a buyer, Seller gives Brokerage Firm the exclusive right to offer for sale and to sell the Property for the listing period stated above. In consideration for exclusive sale rights, Brokerage Firm agrees to use reasonable efforts to sell the Property, to present the Property to other REALTOR® companies through a multiple listing service and to engage in marketing efforts to expose the Property. **Brokerage Firm and Seller hereby designate the agent(s) listed above as Seller's Designated Agent.**
2. **PROPERTY**: The property is located in the ☐ Village, ☐ Township, ☑ City of Dearborn Heights,
   County of Wayne, Michigan
   Street Address: 5720 Huron St

   Legal Description
   34N852 LOT 852 ALSO E 1/2 ADJ VAC ALLEY DEARBORN HOMES SUB NO. 4 T2S R10E L45 P2 WCR

   Property Tax ID # : 33052020852000
   The property includes all buildings; all gas, oil, and mineral rights owned by Seller; all fixtures and improvements (unless rented) including but not limited to the following: built-in appliances, lighting fixtures, plumbing fixtures, water softener, heating fixtures, electrical fixtures, permanently attached generators, fuel tanks, antennas/satellite dishes and accessories, wired smart home devices, remote controls for built-in devices, attached TV mounting brackets, attached mirrors, attached shelving, window shades and blinds, awnings, shutters, curtain and drapery rods, ceiling fans, attached floor covering, attached fireplace doors and screens, garage door openers and controls, screens, storm windows and doors, landscaping, fences, all equipment for inground pool, invisible inground fencing and related equipment, mailboxes; and
   But does not include : _____
3. **YEAR BUILT**: 1923 (check one):
   ☐ Seller represents and warrants that the Property was **built in 1978 or later** and that therefore the federally-mandated lead-based paint disclosure regulations **do not apply** to this Property.
   Or
   ☑ Seller represents and warrants that the Property was **built before 1978** and that therefore the federally-mandated lead-based paint disclosure regulations **do apply** to this Property. Seller

acknowledges that REALTOR® has provided Seller with a copy of "Responsibilities of Seller Under Lead-Based Paint Hazard Reduction Act" (MR Form L-2).

4. **PRICE/TERMS**: Brokerage Firm is authorized to sell the Property for the sum of $ 119,900.00 , subject to the following terms and conditions:

Listing Broker's compensation: Seller agrees to pay Listing Brokerage Firm a commission equal to 2% or $1,000.00 whichever is greater. Seller also agrees to pay buyer's agent commission of 1.5% or $1,000.00 whichever is greater.

OR at such other price and on such other terms and conditions as Seller may agree to in writing.

5. **LISTING BROKER'S COMPENSATION**: **Brokerage Firm's fee for services rendered is not set by law and is fully negotiable**. If during the term of this listing anyone produces a buyer ready, willing and able to purchase the Property at the listed price and terms or for any other price, terms or exchange to which Seller consents in writing, Seller agrees to pay Brokerage Firm a fee equal to commission equal to 2 % of the sale price. FURTHER, if within 6 months after the expiration of this agreement, Seller sells, trades or exchanges the Property to anyone introduced to the Property during the listing term, the stated compensation will be paid by Seller to Brokerage Firm, unless at the time of the sale, the Property is listed with another REALTOR® company. For purposes of this paragraph, "sale" shall include a subsequent sale pursuant to an option granted during the applicable period. It is also agreed that in the event of a trade or exchange, Brokerage Firm is authorized to represent and receive compensation from both parties to the transaction. In the event of litigation involving the compensation to be paid Brokerage Firm pursuant to this agreement, if Broker is the prevailing party, Seller shall reimburse Brokerage Firm for its reasonable attorneys' fees and expenses in connection with such litigation.

6. **COMPENSATION WITH BROKER PROCURING BUYER**: Property Owner acknowledges and agrees that Broker may receive offers that include a separate compensation to subagents, buyer/tenant agents and/or brokers, or other professionals (e.g., a real estate attorney) representing a buyer (Seller has no obligation to accept or pay compensation) and that such parties, even if compensated by Property Owner, will represent the interests of their buyer/tenant clients. ***Any such offer of compensation from Broker or Property Owner to any such third-party shall: (i) be in a separate arms-length conspicuously, written agreement between such parties and (ii) be made only with Property Owner's prior written approval and (iii) be provided to Property Owner in advance of any payment or agreement to pay; and (iv) clearly specify the amount or rate of any such payment.***

LISTING BROKER COMMISSION IS NOT SHARED OR PAID TO ANY OTHER BROKERAGE OR AGENT THAT BRINGS AN OFFER THAT THE SELLER CHOOSES TO NEGOTIATE. ___(Seller Initials)

7. **SELLER CONCESSIONS**: In addition to the compensation offered by Brokerage Firm pursuant to paragraph 6 above, if any, Seller ☐ **does** ☑ **does not** authorize Brokerage Firm to advise potential buyers and their agents that Seller may be willing to consider Seller concessions. This invitation is contingent upon all other terms of the offer being acceptable to Seller in their sole discretion. This invitation ☐ **shall** ☑ **shall not be disclosed in the MLS**.

8. **PARTICIPATION IN MULTIPLE LISTING SERVICE**: Seller authorizes Brokerage Firm to submit this listing to any multiple listing service or any other medium selected by Brokerage Firm and provide any such multiple listing service with a copy of this agreement, any changes to this agreement and any post- closing information, including sales price information.

9. ~~**TITLE**: Seller represents the title to the Property to be good and marketable title and Seller will execute and deliver a Warranty Deed, Land Contract, or other instruments of assignment or conveyance as shall~~

~~be required. By agreement on a subsequent purchase agreement, Seller will provide at Seller's cost an owner's title insurance policy in the amount of the purchase price~~.

10. **DEFAULT**: If a sale is not consummated because of Seller's refusal to perform, then the total agreed upon compensation shall be due and payable upon such refusal. If a sale is not consummated because of the buyer's failure to perform and the deposit made is forfeited, Seller agrees that said deposit shall be applied first to reimburse Brokerage Firm for all expenses incurred by Brokerage Firm on Seller's behalf and that 50 % of the remainder of such deposit (but not in excess of the amount of the total agreed upon compensation) shall be retained by Brokerage Firm in full payment for services rendered in this transaction.
11. **MARKETING**: Brokerage Firm may photograph the Property and publish pictures, advertise the availability of the Property through any medium, place a "for sale" sign on the Property and remove other "for sale" signs and show the Property at reasonable hours. Seller acknowledges that the use of certain advertising will result in the contents of the Property being made known to third parties and consents to such advertising. Seller acknowledges that Brokerage Firm has limited control over third-party marketing of the Property.
12. **LOCKBOX ACCESS**: Seller authorizes a lockbox to be placed on the Property in order to permit showings of the Property by other real estate licensees and to enable service providers to perform services in conjunction with a proposed sale of the property.
13. **RELEASE**: Brokerage Firm is not responsible for the security of the Property. Seller releases and holds harmless Brokerage Firm and its agents and cooperating agents from any and all liability as a result of damage to the Property or damage to or loss of any personal property located within the Property occurring during any showing.
14. **INQUIRIES**: Seller agrees to refer to Brokerage Firm all inquiries received concerning the Property during the period of this agreement.
15. **ADDITIONAL OFFERS**: Once Seller and a buyer enter into a binding sales contract, Brokerage Firm shall not present to Seller any other offers unless Seller and Brokerage Firm otherwise agree in writing.
16. **PROFESSIONAL ADVICE**: Seller acknowledges and understands that Brokerage Firm, its agents, employees, and representatives are not acting as appraisers, builders, accountants, engineers, environmentalists, inspectors, surveyors, tax advisors, or attorneys in the context of this agreement or any future purchase agreement. Seller has been specifically advised to seek professional input or advice in these areas from those professionals as may be advisable and prudent.
17. **FIRPTA**: At closing, Seller shall provide an affidavit of nonforeign status and otherwise comply with the withholding provisions imposed by Section 1445 of the Internal Revenue Code of 1986, as amended.
18. **POSSESSION**: Possession to be given after close of the sale, subject to rights of present tenants, if any. An occupancy charge, if any, will be agreed upon by Seller and the buyer.
19. **HEIRS**: This agreement shall be binding on the heirs, personal representatives, administrators, executors, assigns and successors of Seller.
20. **NON-DISCRIMINATION**: It is agreed by Brokerage Firm and Seller, parties to this agreement, that as required by law, discrimination because of religion, race, color, national origin, age, sex, disability, familial status, marital status, sexual orientation, or gender identity or expression by said parties in respect to the sale or lease of the Property is PROHIBITED.

21. **LETTERS OF INTRODUCTION**: In the event a buyer submits an offer to purchase along with an introductory letter describing the Buyer and/or Buyer's reasons for submitting an offer on the Property, REALTOR®
☐ will ☑ will not forward such letter to Seller. Seller acknowledges that the consideration of the information contained in such a letter in evaluating the offer to purchase may violate federal and/or state fair housing laws.
22. **SHOWING PROPERTY/CONFLICT OF INTEREST**: Seller understands and agrees that as part of marketing the Property, Designated Agent will show potential buyers properties other than Seller's Property and provide such buyers with information on the selling prices in the area. Seller also understands and agrees that Designated Agent can show Seller's Property to, and obtain offers from, all prospective buyers, including buyers with whom Brokerage Firm has an agency relationship. If a potential buyer is represented by a designated agent within Brokerage Firm other than Designated Agent, Brokerage Firm and Supervisory Broker shall automatically be deemed disclosed consensual dual agents. If a particular buyer is represented by Designated Agent, Designated Agent shall notify both Seller and the buyer. Designated Agent shall act as a consensual disclosed dual agent of both Seller and the buyer

    In all cases, Brokerage Firm shall be entitled to the total compensation provided herein. **Designated Agent will preserve any confidential information obtained during another agency relationship or in a prior or pending transaction or business relationship. Seller acknowledges and agrees that the preservation of this confidential information shall not constitute a breach of any fiduciary duty owed by Designated Agent to Seller.**
23. **INDEMNIFICATION**: Seller shall indemnify and hold harmless Brokerage Firm and Brokerage Firm's agents and cooperating brokers and agents from any and all liability for any reason as a result of injury to person(s) or damage or loss to property arising out of the showing of the Property, including but not limited to, reasonable attorneys' fees and costs.
24. **REPRESENTATIONS**: Seller hereby acknowledges that Brokerage Firm is relying upon the representations, whether oral or written, made by Seller with respect to the Property. Seller warrants to Brokerage Firm that any representations Seller has made or shall hereafter make are true and Designated Agent is authorized to make such representations to prospective buyers.
25. **UNPLATTED LANDS**: If this is an unplatted parcel, Seller agrees to grant to the buyer the right to make _____division(s) under the Land Division Act. (Insert"all," "zero"or a specific number, as appropriate.)

If this parcel is a new division (check one):

☐ Seller represents that this division has been approved by the local municipality;
or

☐ Municipal approval of the division is required.

26. **SELLER DISCLOSURE**: Seller agrees to provide the buyer a "Seller's Disclosure Statement" prior to accepting a Buy and Sell Agreement from the buyer, unless the transaction is exempt under Michigan law. Seller agrees to indemnify and hold harmless Brokerage Firm and its agents and cooperating agents, from any liability arising as a result of Seller's failure to comply with Seller's disclosure obligations at law, including, but not limited to, reasonable attorneys' fees and costs.

27. **HOME SURVEILLANCE**: Seller understands that use of an audio surveillance device during showings, open houses or inspections of the Property may result in a violation of state and/or federal criminal wiretapping statutes.
28. **LIMITATION**: Seller and Brokerage Firm agree that any and all claims or lawsuits between the parties relating to this agreement must be filed no more than six (6) months after the date of termination of this agreement. The parties waive any statute of limitations to the contrary.
29. **ELECTRONIC COMMUNICATIONS**: The parties agree that this agreement, any amendment or modification of this agreement and/or any written notice or communication in connection with this agreement may be delivered by electronic mail via the contact information set forth above. Any such communication shall be deemed delivered at the time it is sent or transmitted. The parties agree that the electronic signatures and initials shall be deemed to be valid and binding upon the parties as if the original signatures or initials were present in the documents in the handwriting of each party.
30. **MERGER**: This agreement constitutes the entire agreement between the parties, and any prior agreements, whether oral or written, have been merged and integrated into this agreement.
31. **SIGNATORIES/COUNTERPARTS**: The undersigned Seller represents that all parties in title are a signatory on this agreement. This agreement may be signed in any number of counterparts.
32. **Transaction fee:** Seller Agrees to pay a transaction fee of $ 0.00 to Keller Williams Legacy Upon Closing.
33. **Other:** Seller will execute and deliver a Covenant Title. By agreement on a subsequent purchase agreement, Seller will provide at Seller's cost an owner's title insurance policy in the amount of the purchase price
34. **CANCELLATION**: This agreement can be CANCELLED or REVOKED only by mutual consent in writing.
35. **RECEIPT**: Seller has read this agreement and acknowledges receipt of a completed copy of this agreement. Accepted by:

Keller Williams Legacy
(Brokerage Firm)

(Seller)

(Designated Agent)

(Seller)

5720 Huron St
Dearborn Heights, MI 48125



(313) 752-0000

RPR 7/6/2026

Copyright 2026 Realtors Property Resource® LLC. All Rights Reserved.
Information is not guaranteed. Equal Housing Opportunity.

5720 Huron St, Dearborn Heights, MI 48125

Off Market / Public Record • Sold Date: 8/14/2019, Public Record

CMA Value

$119,900

CMA Range

$100K $130K

Last Edited 7/6/2026 Price per Sq Ft $107

Property Information

Legal Description

Parcel Number	33 052 02 0852 000	**County**	Wayne County
City/Municipality/Township	DEARBORN HEIGHTS CITY	**Census Tract**	261635728.004023
Carrier Route	C005	**Abbreviated Description**	SEC:02 DIST:33 CITY/MUNI/TWP:DEARBORN HEIGHTS CITY SUBD:DEARBORN HOMES NO 4 34N852 LOT 852 ALSO E 1/2 ADJ VAC ALLEY DEARBORN HOMES SUB NO. 4 T2S R10E L45 P2 WCR
Current Use	Single Family Residential		

Photos

Historical Photos





This report contains data and information that is publicly available and/or licensed from third parties and is provided to you on an "as is" and "as available" basis. The information is not verified or guaranteed. Neither this report nor the estimated value of a property is an appraisal of the property. Any valuation shown in this report has been generated by use of proprietary computer software that assembles publicly available property records and certain proprietary data to arrive at an approximate estimate of a property's value. Some portions of this report may have been provided by an

Copyright 2026 Realtors Property Resource® LLC. All Rights Reserved.
Information is not guaranteed. Equal Housing Opportunity.

5720 Huron St, Dearborn Heights, MI 48125

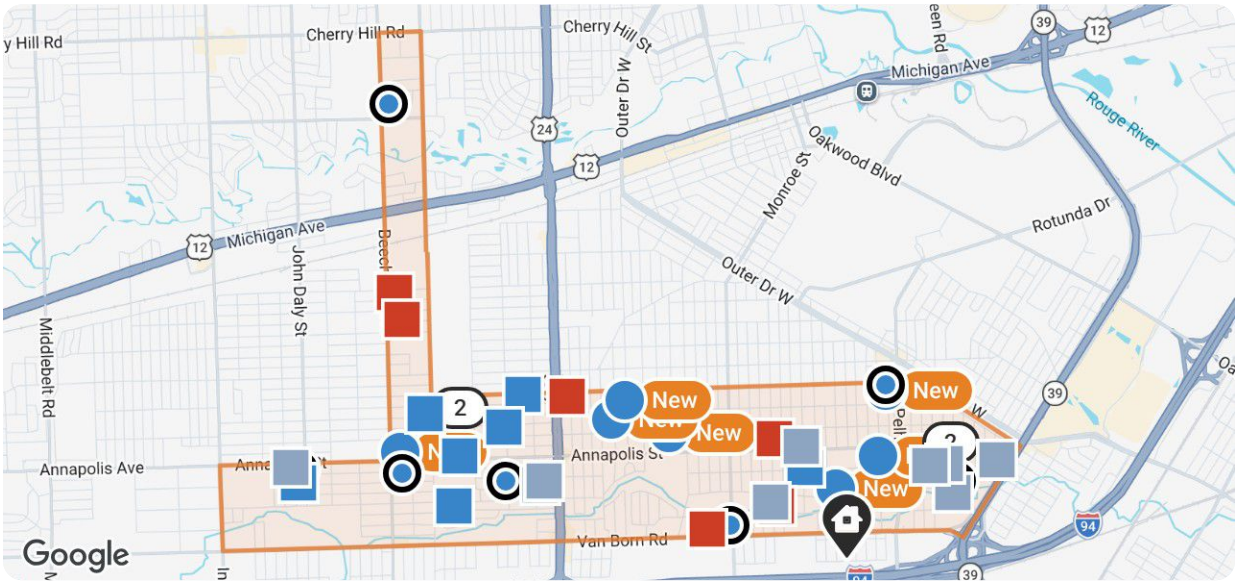
Market Activity

Market Activity Filters

Sort Order: Date
Maximum Properties Per Change Type: 8
Change Types: New Listings, Pending, Expired, Closed, Distressed
Property Types: Single Family
Property Features: Sale Price: Any, Lease Price: Any, Beds: Any, Baths: Any, Living Area: Any, Lot Size (acre): Any, Year Built: Any

Summary

For Sale Activity in the Last 12 Months



Legend

- Subject Property
- For Sale
- For Sale Pending
- Distressed For Sale or Lease
- Distressed Pending
- Recently Closed
- Distressed
- Closed, Hold, Withdrawn, Expired, or Canceled

	Agent Selected Comps	New	Pending	Closed	Distressed	Expired
Number of Properties	5	8	8	8	8	8
Lowest Listing Price / Est.Value	$99,000	$149,900	$125,000	$120,000	$104,000	$104,900
Median Listing Price / Est.Value	$115,900	$224,950	$187,000	$168,500	$162,545	$167,500
Highest Listing Price / Est.Value	$126,000	$299,000	$425,000	$310,000	$249,800	$275,000
Median Living Area (sqft)	1,124	1,169	1,219	961	1,070	1,106
Median Price / sqft	$99	$177	$156	$182	$158	$158
Average Days in RPR	53	5	31	45	19	170
Median Days in RPR	42	5	24	6	19	175
Median Age	71	79	69	71	71	79
Source	Listings	Listings	Listings	Public Records & Listings	Public Records & Listings	Listings

Copyright 2026 Realtors Property Resource® LLC. All Rights Reserved.
Information is not guaranteed. Equal Housing Opportunity.

5720 Huron St, Dearborn Heights, MI 48125

CMA

Comp Property Adjustments

				
Address	**5720 Huron St** **Dearborn Heights, MI 48125**	**4924 Pelham St** **Dearborn Heights, MI 48125**	**5646 Mayfair St** **Dearborn Heights, MI 48125**	**5455 Mayfair St** **Dearborn Heights, MI 48125**
Status	Subject Property	1 Closed	2 Closed	3 Closed
MLS ID	–	20251055217	–	20251029192
Proximity		0.42 Mi. NE	0.07 Mi. E	0.13 Mi. NE
Value	–	$120,000	$100,000	$99,000
Date	–	1/5/2026 Closed Date	10/22/2025 Closed Date	12/12/2025 Closed Date
Days in RPR	–	38	–	46
Price per Sq Ft	–	$110	$97	$92
Adjusted Result **Adjusted $/sqft**				
Bedrooms	3	3	3	2
Total Baths	1	1	1	1
Total Rooms	–	7	–	6
Living Area	1,116	1,092	1,026	1,080
Building Area	1,116	1,092	1,026	1,080
Lot Size	5,227 sq ft	3,920 sq ft	5,227 sq ft	10,018 sq ft
Year Built	1923	1956	1969	1936
Property Type	Single Family	Single Family	Single Family	Single Family
Property Subtype	Single Family Residential	Residential	Single Family Residential	Residential
Listing Broker	–	*Courtesy of Century 21 Curran & Oberski*	–	*Courtesy of Wilbanks Real Estate*
Description	–	Welcome to 4924 pelham! this charming 3-bedroom dearborn heights ranch offers fresh paint…	–	Investor special! nice corner double lot in a great neighborhood. Very spacious bedrooms, 1st-…

Copyright 2026 Realtors Property Resource® LLC. All Rights Reserved.
Information is not guaranteed. Equal Housing Opportunity.

5720 Huron St, Dearborn Heights, MI 48125

Comp Property Adjustments

				
Address	**5720 Huron St** **Dearborn Heights, MI 48125**	**20313 Powers Ave** **Dearborn Heights, MI 48125**	**4484 Detroit St** **Dearborn Heights, MI 48125**	**5710 Detroit St** **Dearborn Heights, MI 48125**
Status	Subject Property	4 Closed	5 Closed	6 Closed
MLS ID	–	–	20251026502	20261002116
Proximity		0.22 Mi. NE	0.61 Mi. NE	0.38 Mi. E
Value	–	$117,000	$110,000	$126,000
Date	–	3/5/2026 Closed Date	10/10/2025 Closed Date	6/23/2026 Closed Date
Days in RPR	–	–	15	112
Price per Sq Ft	–	$113	$98	$112
Adjusted Result **Adjusted $/sqft**				
Bedrooms	3	2	3	3
Total Baths	1	1	1	1
Total Rooms	–	–	6	8
Living Area	1,116	1,032	1,124	1,124
Building Area	1,116	1,032	1,124	1,124
Lot Size	5,227 sq ft	4,792 sq ft	10,018 sq ft	5,227 sq ft
Year Built	1923	1941	1947	1956
Property Type	Single Family	Single Family	Single Family	Single Family
Property Subtype	Single Family Residential	Single Family Residential	Residential	Residential
Listing Broker	–	–	*Courtesy of RE/MAX Leading Edge*	*Courtesy of Keller Williams Advantage*
Description	–	–	Welcome to this 1-story ranch in dearborn heights built in 1947, offering 1,124 sqft of living space with 3 bedrooms and 1 bathroom. The home features an attached 2-car garage for your convenience. Step…	This is a short sale - approved at $126,000. Price not negotiable. Nestled in the heart of dearborn heights, this inviting ranch offers an excellent opportunity for first-time buyers and…

Copyright 2026 Realtors Property Resource® LLC. All Rights Reserved.
Information is not guaranteed. Equal Housing Opportunity.

5720 Huron St, Dearborn Heights, MI 48125

Comp Property Adjustments

		
Address	**5720 Huron St** **Dearborn Heights, MI 48125**	**5481 Edgewood St** **Dearborn Heights, MI 48125**
Status	Subject Property	7 Closed
MLS ID	–	20251035428
Proximity		0.53 Mi. E
Value	–	$115,900
Date	–	9/17/2025 Closed Date
Days in RPR	–	–
Price per Sq Ft	–	$99
Adjusted Result **Adjusted $/sqft**		
Bedrooms	3	3
Total Baths	1	1
Total Rooms	–	8
Living Area	1,116	1,172
Building Area	1,116	1,172
Lot Size	5,227 sq ft	5,227 sq ft
Year Built	1923	1955
Property Type	Single Family	Single Family
Property Subtype	Single Family Residential	Residential
Listing Broker	–	*Courtesy of Elite Realty*
Description	–	–

Copyright 2026 Realtors Property Resource® LLC. All Rights Reserved.
Information is not guaranteed. Equal Housing Opportunity.

5720 Huron St, Dearborn Heights, MI 48125

Pricing Strategy

CMA Value

$119,900

CMA Range

$100K **$130K**

Last Edited 7/6/2026 **Price per Sq Ft** $107

Copyright 2026 Realtors Property Resource® LLC. All Rights Reserved.
Information is not guaranteed. Equal Housing Opportunity.

Pricing Strategy

This chart compares the high, low and median price of homes in various listing statuses in the subject property's ZIP code to help determine the asking price for the subject property. The prices of the Selected Comps are closed prices where available.

	Selected Comps	For Sale or For Lease Listings	Pending Sales	Distressed	Expired Listings	Closed
Lowest Price	$99,000	$1,300	$12,000	$102,000	$1,300	$20,000
Median Price	$115,900	$67,500	$184,900	$190,350	$150,000	$189,750
Highest Price	$126,000	$325,000	$450,000	$270,000	$899,900	$410,000
Median Price per sq.ft.	$99	$177	$163	$173	$159	$183
Median Days in RPR	46	80	40	–	133	34

Sold Price Comparison

This section compares prices for 36 properties in the subject property's ZIP code with a similar number of beds and baths, sold within the past 90 days.

	Sold Price	Price Per Sq. Ft.
Lowest Price	$75,000	$84
Median Price	$159,500	$154
Highest Price	$220,000	$233

CMA Summary

This section compares the prices of 7 agent-selected properties near the subject property.

Average of Comps	**$114,948**
Adjustments	–
Recommended Price	**$119,900** (or $107 per sq ft)

Refined Value Summary

This section uses property characteristics, home improvements made, and market conditions.

Original Estimated Value	**$163,000**
Changes Based on Home Facts	–
Home Improvement Adjustments	–
Needed Improvement Adjustments	–
Market Condition Adjustments	–
Estimate + Adjustments	**$163,000** (or $146 per sq ft)

Copyright 2026 Realtors Property Resource® LLC. All Rights Reserved.
Information is not guaranteed. Equal Housing Opportunity.


5720

PIZZA
BUSCH LIGHT










5720


5720


5720




































RHEEM
RUDD
DEFENDER





Approved for the Agenda of:	APPROVED with AMENDMENT
7/27/2026	Motion No. 26-352

8.B.

Mayor's Office

TO: Honorable Mayor Mo Baydoun

Honorable City Council Members

FROM: Mohamad Baydoun, Mayor

DATE: July 23, 2026

RE: Mayor Baydoun - Purchase Offers for City Owned Properties

Honorable Council:

Attached for your review and approval is a purchase offer for 5128 Harding and three (3) purchase offers for 24501 Ann Arbor Trail as well as a broker recommendation letter, which are both City-owned properties. Further, authorize the Mayor and Clerk to sign the agreements on behalf of the City.

Respectfully,
Mayor Mo Baydoun

Attachments:

1. 5128 Harding Offer Revised_Redacted
2. broker reccomendation revised
3. 24501 Ann Arbor Trail offer 1 REVISED_Redacted
4. Revised 24501 Ann Arbor Trail Offer 2
5. 24501 Ann Arbor Trail. NEW OFFER 3_Redacted

DigiSign Verified - 0e316736-8e54-432c-aed3-9f5648c17d57

VACANT REAL ESTATE PURCHASE AND SALE AGREEMENT

Seller Name: City of Dearborn Heights
Seller Address: 6045 Fenton Dearborn Heights Mi 48127

Seller Phone:
Seller Email:

Listing Broker: Keller Williams Legacy
Listing Broker Address:

Listing Broker Phone:
Listing Broker Email: mike_phillips@kw.com

Purchaser Name(s): Stefan Graziano
Purchaser Address:

Purchaser Phone:
Purchaser Email: [redacted]

Selling Broker Name(s): Keller Williams Legacy
Selling Broker Address: 22371 W Village Dr Dearborn MI 48124

Selling Broker Phone: (313) 289-1117
Selling Broker Email: maria_iuliano@kw.com

☑ Listing Broker and its designated salespeople are agents for the
- ☑ Seller
- ☐ Purchaser
- ☐ Seller and Purchaser (Dual).

☑ Purchaser and Seller acknowledge that this **is an in-house transaction** in which Purchaser and Seller are each represented by different designated salespeople or the same salespeople.

1. **AGREEMENT TO SELL.** Seller agrees to sell and Purchaser agrees to purchase all of Seller's right, title and interest in and to the real property located in the ☐ Village ☐ Township ☑ City of DearbornHeights, County of Wayne, Michigan and commonly known as (street address) 5128 Harding St (zip code) 48125 further described as: covenant SG

[Legal Description] 34J2162 LOT 2162 AND E 1/2 ADJ VAC ALLEY DEARBORN HOMES SUB NO. 8 T2S R10E L49 P76 WCRSPLIT ON 10/30/03 FROM 33 051 04 2162 000 INTO 33 051 04 2162 300, 33 051 04 2163 300;
[Property Tax ID] 33051042162300;

©Realcomp II Ltd. 2025

Created by Maria Iuliano with SkySlope® Forms

DigiSign Verified - 0e316736-8e54-432c-aed3-9f5648c17d57

(the "Property"), together herein with any riparian and mineral rights owned by Seller, all lot splits, any fixtures, improvements and appurtenances in or on the Property (unless specifically excluded herein), and any wells or septic systems now on the Property; subject to the existing building and use restrictions, easements, and zoning ordinances, if any, of record, in accordance with the terms and subject to the conditions set forth in this Vacant Real Estate Purchase and Sale Agreement (the "Agreement").

☑ The Property is not on a private road.

☐ The Property is on a private road and Seller hereby discloses the private road's existence. Purchaser acknowledges that there ☐ is ☐ is not a private road maintenance agreement in force and effect. Purchaser(s) further acknowledges that the roadway is not maintained by a public authority.

2. **PURCHASE PRICE.** Purchaser agrees to pay Seller the sum of Thirty thousand and 00/100 (U.S.) Dollars ($30,000.00) (the "Purchase Price").

3. **PAYMENT AND DEED.** Seller shall deliver to Purchaser a ~~warranty~~ covenant deed containing good and marketable, fully insurable, fee simple title to Purchaser upon tender of the Purchase Price by cashier's check or by wire transfer of immediately available funds. SG

4. **FINANCING CONTINGENCY.**

This Agreement ☐ is ☑ is not contingent upon Purchaser's ability to secure a mortgage in the amount of $_____. Purchaser shall pay all mortgage costs, prepaid items, and adjustments. Purchaser shall apply for a mortgage, at its own expense, within ten (10) calendar days from the date of this Agreement. If a firm commitment for the specified mortgage cannot be obtained within twenty (20) days from the date this Agreement, this Agreement shall be null and void and the Deposit (as hereinafter defined) shall be returned to Purchaser. The parties agree that if the appraised value of the Property is less than the Purchase Price, Purchaser may declare this Agreement null and void and the Deposit shall be returned to Purchaser.

5. **FLOOD INSURANCE.** Purchaser may, at its expense, obtain a Floodplain Certification within twenty (20) calendar days from the date of this Agreement. If the Certification discloses that the Property is in a Special Flood Hazard Area, Purchaser may notify Seller, in writing, within five (5) days from the date of the Certification, that Purchaser declares this Agreement null and void and the Deposit shall be returned to Purchaser. Failure to notify Seller that the Property is in a Special Flood Hazard Area within this time period shall constitute a waiver of Purchaser's right to terminate the Agreement under this paragraph. Purchaser agrees to obtain a policy of flood insurance if required to do so by its mortgage lender.

6. **SURVEY CONTINGENCY.** This offer ☑ is ☐ is not contingent upon Purchaser's review and approval of a ☐ new ☑ existing staked boundary survey by a registered land surveyor at the Purchaser's expense within twenty (20) days from date of this Agreement. If Seller does not receive written notice from Purchaser of its dissatisfaction regarding such survey

DigiSign Verified - 0e316736-8e54-432c-aed3-9f5648c17d57

within five (5) days from Purchaser's receipt of the survey, this contingency will be considered satisfied and this Agreement shall be binding without regard to said survey. If Seller does receive a written notice of objection within the time period provided, Purchaser may declare this Agreement null and void and the Deposit shall be returned to Purchaser.

7. **EARNEST MONEY DEPOSIT**. Upon execution of this Agreement, Purchaser shall deposit with Listing Broker $1,000.00 in the form of a check, money order, cashier's check or certified funds ("Deposit"). The Deposit shall be held in accordance with the laws of the State of Michigan and applied to the Purchase Price at closing. The Deposit shall be disbursed ONLY in accordance with either: (a) the terms hereof; (b) a fully executed mutual release; or (c) an order from a court pursuant to which a civil action has determined to whom the Deposit must be paid.

8. **CLOSING**. Subject to all conditions herein, closing of the transaction contemplated by this Agreement shall take place on or before 08/21/2026 at the office of the Selling Broker or other mutually agreed-upon location. Seller shall pay all state, county and municipal transfer taxes and other costs required to convey clear title as more particularly set forth in Section 17 of this Agreement.

9. **PROPERTY INSPECTION**. (Note: Inspections required by FHA, VA, lenders or municipalities are not made for, nor should they be relied upon by, Purchaser.)

This Agreement is contingent upon Purchaser's due diligence and property inspections which may include, but not limited to, new home construction layout, percolation test, flood plain, general soil conditions, environmental assessments, health, safety, zoning, surveys, infestations, well and septic systems, water test and any other inspection(s) or research deemed necessary by Purchaser, and at Purchaser's expense, within twenty (20) calendar days after the date of this Agreement (the "Inspection Period"). If Purchaser is dissatisfied with any items determined by results of testing or investigation, Purchaser shall present Seller with a notice of dissatisfaction within five (5) calendar days of receiving final results, and declare this Agreement null and void, and the Deposit shall be returned to Purchaser.

Seller agrees that Purchaser or its contractors shall be permitted access to the Property to conduct any, and all test(s) outlined above or as otherwise set forth herein. Purchaser agrees to restore the Property to its original condition immediately after said testing. Further, Purchaser agrees not to remove, destroy or damage any trees or conduct any test that will damage or diminish the value of the Property. This provision also shall encompass the percolation test. Purchaser shall be solely responsible for any and all damage to the Property as a result of any and all inspection(s) of the Property authorized by or conducted by Purchaser. Purchaser shall pay for any and all necessary repairs to restore the Property to its condition prior to inspection(s) or shall reimburse Seller for the actual cost of such restoration.

10. **LAND SPLITS**: If the transaction contemplated hereby requires the split of land from a larger parcel, Seller agrees to immediately obtain approval or variance, at its expense, from the proper governmental agency and warrants that the split does not interfere with the Michigan Land Division Act. The time allotted for approvals or variance shall not exceed twenty (20) calendar days or, at Purchaser's option, Purchaser may declare this Agreement

©Realcomp II Ltd. 2025

DigiSign Verified - 0e316736-8e54-432c-aed3-9f5648c17d57

null and void and the Deposit shall be returned to Purchaser. Purchaser acknowledges if the Property is to be split, it is the Purchaser's sole responsibility to verify, in writing with the local municipality, the requirements that are to be met to legally split the Property.

SG

~~11. **MUNICIPALITY INSPECTION.** If the municipality in which the Property is located requires an inspection prior to closing and/or occupying, Seller shall pay for the inspection and any repairs required to obtain the written approval of the municipality.~~

12. **WETLANDS.** Purchaser acknowledges that wetlands may exist on theProperty and it is Purchaser's sole responsibility to confirm with all governing agencies as to the existence of any restrictions regarding building or property use.

13. **SEWAGE/SEPTIC SYSTEM** (if applicable). This Agreement is subject to Seller obtaining approval from the _n/a_____ County Health Department for the construction of a conventional septic system. Said approval is to be completed within twenty (20) calendar days of the date of this Agreement and, if not approved by the County Health Department, this Agreement may be declared null and void by Purchaser and the Deposit shall be returned to Purchaser. If determined by a percolation test that an engineered septic field must be installed, Purchaser shall secure an estimate of costs within five (5) calendar days of the receipt of percolation test results. If Purchaser is dissatisfied with the estimated costs, Purchaser shall present Seller with a notice of dissatisfaction within five (5) calendar days of receiving final results, which shall render this Agreement null and void and all earnest money deposit shall be immediately returned to Purchaser.

14. **UNDERGROUND STORAGE TANKS.** SELECT ONE: **Municipality Exempt**

☐ Seller states to the best of its knowledge that the Property does not have any underground or above ground storage tanks.

☐ Seller states there is an underground/above ground storage tank(s) on the Property and further agrees to have the ground surrounding the tank(s) evaluated for soil contamination within twenty (20) calendar days of date of this Agreement. If it is determined that soil is contaminated and costs for cleanup exceed $_____, Purchaser may declare this Agreement null and void and the Deposit shall be returned to Purchaser.

15. **WATER/WELL** (if applicable). This Agreement is subject to Purchaser obtaining satisfactory water and well test results in accordance with the following (SELECT ONE)

Municipality Exempt

☐ There is no existing well on the Property. Purchaser shall arrange for well drilling and testing to be performed by licensed and insured contractor at Purchaser's expense within twenty (20) calendar days of the date of this Agreement. If satisfactory test results are not obtained, or after documented attempts there is not potable water available at the site, at Purchaser's option and discretion, Purchaser may declare this Agreement null and void and the Deposit shall be returned to Purchaser.

☐ There is an existing well on the Property. Seller shall contact the _____ County Health Department to inspect the well within five (5) days of the date of this Agreement. In the event that the water test and well test performed by the County results in a report which

DigiSign Verified - 0e316736-8e54-432c-aed3-9f5648c17d57

is unsatisfactory to Purchaser, Purchaser may declare this Agreement null and void and the Deposit shall be returned to Purchaser.

☐ Purchaser waives any inspections of the existing well, if any, and understands that it is accepting the well in an "As Is" condition. Further, Purchaser agrees to hold Listing Broker and Selling Broker harmless from any problems that may occur with the well at any future date.

16. **ENVIRONMENTAL CONDITIONS.** (SELECT ONE) **Municipality Exempt**

☐ Seller states to the best of its knowledge the Property is free of any and does not contain any pollution, contamination or other environmental hazards, which shall include, but not limited to, those provided under the Federal Compressive Environmental Response, Compensation and Liability Act (Superfund Law of December, 1980).

☐ Seller makes no representation as to any pollution, contamination or other environmental hazards. Purchaser acknowledges it has been advised to obtain a report by a qualified person or firm concerning the nature and extent of hazardous substance. In the event the Property is found to be environmentally defective or contaminated, Purchaser may declare this Agreement null and void and the Deposit shall be returned to Purchaser.

17. **TITLE INSURANCE.** **seller to provide covenant deed** SG

A. Seller shall order an Owner's Policy of title insurance and furnish to Purchaser a Commitment of Title Insurance to be issued without standard exceptions within twenty (20) calendar days of this Agreement. After closing, a Policy of Title Insurance, at Seller's sole cost, without standard exceptions (unless waived by Purchaser in accordance with this Agreement), will be issued in the amount of the Purchase Price, bearing the date of closing and guaranteeing title in condition required for performance of this Agreement. The Title Commitment shall be "marked up" at closing insuring title through the date of recording. Title Insurance has been recommended by the Selling and Listing Broker(s).

B. If objection to the title is made, based upon a written opinion of Purchaser's attorney that the title is not in the condition required for performance of this Agreement, Seller shall have ten (10) calendar days from the date it is notified in writing of the particular defects claimed, to either: (a) remedy the title; (b) obtain the required title insurance; or (c) refund the Deposit in full termination of this Agreement. If Seller remedies the title or obtains the title insurance within the time specified, Purchaser shall complete the sale within fifteen (15) calendar days of written notification or the date of closing set forth in Section 8 of this Agreement whichever is later. If Seller is unable to remedy the title or obtain title insurance within the time specified, Purchaser may declare this Agreement null and void and the Deposit shall be returned to Purchaser.

C. Seller and Purchaser shall equally pay the customary closing fees charged by the title insurance company which supervises the closing.

DigiSign Verified - 0e316736-8e54-432c-aed3-9f5648c17d57

D. CLOSING DISBURSEMENTS.

i. Seller and Purchaser instruct Purchaser's lender, closing and/or escrow agents that wire instructions and other nonpublic personal information must be conveyed by encrypted email, overnight courier, U.S. Mail or hand delivery only.

ii. **Seller and Purchaser understand, acknowledge and agree that compensation and/or commissions, if any, paid to the Listing and/or Selling Broker in connection with this transaction are not set by law, are fully negotiable and have been negotiated between the applicable parties in an arms-length agreement.** Further, (SELECT ALL THAT APPLY)

☑ Seller understands, acknowledges and agrees that it has negotiated an arms-length agreement for commission and/or compensation with the Lising Broker which is set forth in the Listing Agreement between Seller and Listing Broker, as amended.

☐ Purchaser understands, acknowledges and agrees that it has negotiated an arms-length agreement for commission and/or compensation with the Selling Broker which is set forth in the Purchaser Agency Agreement between Purchaser and the Selling Broker, as amended.

☐ Seller and Purchaser understand, acknowledge and agree that they have negotiated an arms-length agreement for commission and/or compensation with the Listing and/or Selling Broker(s), which amounts are set forth on the attached Schedule of Agreed-Upon Compensation.

18. **TAXES/ASSESSMENTS/DUES.** **government owned, tax exempt** SG

A. All taxes which have become a lien on the Property as of the closing date shall be paid by Seller, except that: (a) all current property taxes shall be prorated and adjusted between Seller and Purchaser as of the closing date on a due-date basis, without regard to lien date, as if paid in advance (e.g., taxes due July 1 will be treated as if paid for the period July 1 through the following June 30, and taxes due December 1 will be treated as if paid for the period December 1 through the following November 30). Current Homeowners, Subdivision or Condominium Association dues and assessments, if any, shall also be prorated between Seller and Purchaser as of the closing date on a due date basis. Capital or lateral charges and assessments which have become a lien on the Property as of the closing date, whether or not recorded, shall be paid by Seller at closing on the closing date. Capital and lateral charges and assessments which have not become a lien on the Property as of the closing date shall be paid by Purchaser. Purchaser may pay the full amount or, if permitted by the levying municipality, assume the charge or assessment.

DigiSign Verified - 0e316736-8e54-432c-aed3-9f5648c17d57

B. The final water and sewage charges shall be prorated and adjusted between Seller and Purchaser as of the date on which Seller vacates the Property and surrenders the keys to Listing Broker or the closing date, whichever is later. Listing Broker shall retain and hold in escrow a minimum of $200.00 from the amount due Seller at closing for these charges. When the final water bill or reading is received and after water and sewer bills are verified paid, any unused portion shall be returned to Seller.

19. **OCCUPANCY**. Seller shall remove all personal property and refuse from the land and shall vacate the Property ☑ at closing OR ☐ by 5:00 P.M. ____ calendar days after the closing. Listing and Selling Brokers and their salespeople have no obligation to ensure the condition of the Property or that the Property is vacated on the date specified.

20. **PROPERTY MAINTENANCE**. Until the keys are surrendered, Seller shall maintain the land and other property in the same condition as of the date on which Seller accepts this Agreement. Purchaser reserves the right to walk through the Property within forty-eight (48) hours of the scheduled closing to verify that the Property was maintained pursuant to this Agreement. If Purchaser is not satisfied that the Property is in the same condition as existed on the date on which Seller accepted this Agreement, Purchaser shall notify Seller, in writing, within two (2) calendar days following the walk through, that Purchaser requests Seller to remedy the defects. Failure to notify Seller of a defect within this time-period shall constitute a waiver of this paragraph by Purchaser and it shall accept the Property "AS IS". If Seller is timely notified of a defect, it shall repair or provide for repair to eliminate the defect within two (2) calendar days. Seller's failure to eliminate the defect within the time provided shall be an event of default under this Agreement. In such event, Purchaser may pursue all available legal and equitable remedies and: (a) consummate the transaction; or (b) terminate this Agreement and the Deposit shall be returned. Listing and Selling Brokers and their salespeople have no obligation to ensure the condition of the Property or that the Property is vacated on the date specified.

21. **DEFAULT**. Failure to perform its obligations hereunder by Seller or Purchaser shall be an event of default under this Agreement. If Purchaser defaults, Seller may, at Seller's option, pursue all available legal and equitable remedies or terminate this Agreement and declare a forfeiture of the Deposit as liquidated damages. If Seller defaults, Purchaser may, at Purchaser's option, (a) pursue all available legal and equitable remedies, including, but not limited to, specific performance of this Agreement, or (b) terminate the Agreement and receive a refund of the Deposit. Seller and Purchaser agree that Listing and Selling brokers and their salespeople shall not be made parties to any action taken to enforce or terminate this Agreement.

22. **MISCELLANEOUS**. This Agreement shall be construed, interpreted and the rights of the parties determined in accordance with the laws of the State of Michigan and the parties' consent to the jurisdiction of the courts of the State of Michigan for all purposes hereunder. This Agreement constitutes the entire agreement between the parties pertaining to the subject matter hereof and supersedes all prior arrangements, understandings, negotiations and discussions, whether oral or written, of the parties. No amendment, supplement, modification, waiver or termination of this Agreement shall be binding unless in writing and executed by the party against whom enforcement is sought. No waiver of any of the

 ©Realcomp II Ltd. 2025

DigiSign Verified - 0e316736-8e54-432c-aed3-9f5648c17d57

provisions of this Agreement shall be deemed or shall constitute a waiver of any other provisions hereof (whether or not similar), nor shall such waiver constitute a continuing waiver unless otherwise expressly provided. All of the terms and provisions of this Agreement shall be binding upon and shall inure to the benefit of the parties hereto and their respective successors and permitted assigns. Except as otherwise expressly provided herein, nothing herein is intended to confer upon any person, other than the parties, and their respective successors and permitted assigns, any rights or remedies whatsoever. This Agreement may be executed in one (1) or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one (1) and the same document. Any electronic signature hereon shall be given the same force and effect as an original signature. Time shall be deemed to be of the essence of this Agreement. The captions inserted herein are inserted only as a matter of convenience and in no way define, limit, construe, affect or describe the scope or intent of this Agreement. Wherever herein the singular is used, the same shall include the plural, and the masculine gender shall include the feminine and neuter genders and vice versa, whenever the context so requires. The parties hereto have participated in the drafting, preparation and negotiation of this Agreement. Each and all of the parties acknowledges such participation and negotiation in order to avoid the application of any rule construing contractual language against the drafter thereof and agrees that the provisions of this Agreement shall be construed without prejudice to the party who actually memorialized this Agreement in final form. If any one or more of the provisions of this Agreement, or the applicability of any such provision to a specific situation, shall be held invalid or unenforceable, such provision shall be modified to the minimum extent necessary to make it or its application valid or enforceable, and the validity and enforceability of all other provisions of this Agreement and all other applications of any such provision shall not be affected thereby. As used herein, "person" means any individual, partnership, corporation, limited liability company, limited partnership, trust, unincorporated association, governmental body or other entity; "affiliate" means any person controlling, controlled by or under common control with the referenced person; and "control" and its correlatives means the possession, directly or indirectly, of the power to direct or cause the direction of the management and policies of such person, whether through ownership of voting securities or other interests, by Agreement or otherwise.

23. **ADDITIONAL TERMS.** **Buyer has waived due diligence contingency period.**

_____

_____

_____.

24. **GENERAL PROVISIONS.**

A. Seller and Purchaser acknowledge that Listing and Selling Brokers and their salespeople are not parties to this Agreement.
B. Listing and Selling Brokers and their salespeople specifically disclaim any responsibility for the condition of the Property or for the performance of this Agreement by the parties.
C. Seller and Purchaser acknowledge notice that Listing and Selling Brokers may accept a fee or other consideration for the placement of an abstract, mortgage, loan, life, fire,

DigiSign Verified - 0e316736-8e54-432c-aed3-9f5648c17d57

theft, flood, title or other casualty or hazard insurance or home warranty arising from this transaction and expressly consent thereto as required by Rule 339.22321 of the Michigan Administrative Code.

D. **This is a legal and binding document, and both Seller and Purchaser acknowledge that they have been advised to consult an attorney to protect their interests in this transaction. Where the transaction involves financial matters, tax consequences or other areas of expertise, the parties acknowledge that they have been advised to seek the advice of their accountant, financial adviser and other consultants with appropriate experience.**

E. Listing and Selling Brokers and their salespeople are not experts in the areas of law, tax, financing, surveying, structural conditions, hazardous materials, and/or engineering and all such expertise is hereby disclaimed.

25. **EXPIRATION**. This terms offered hereunder shall remain irrevocable until withdrawn in writing by Purchaser OR until _____, on (date) Until Withdrawn, whichever is first to occur (the "Expiration Date"). If Seller does not accept the terms of this Agreement on or before the Expiration Date, then this Agreement shall be null and void and of no force or effect and the Deposit made by Purchaser shall be returned forthwith.

Remainder of page blank; signature page follows.

©Realcomp II Ltd. 2025

DigiSign Verified - 0e316736-8e54-432c-aed3-9f5648c17d57

PURCHASER SIGNATURE: By its signature below, Purchaser makes the forgoing offer to purchase and acknowledges receipt of a copy of this Agreement.

Signature: Stefan Graziano
Print Name: Stefan Graziano
Date: 07/16/2026

Signature: _____
Print Name: _____
Date: _____

SELLER ACCEPTANCE: By its signature below, Seller agrees to accept this offer to purchase and acknowledges receipt of a copy of this Agreement. Seller directs that no further offers be presented after acceptance of this offer.

Signature: _____
Print Name: City of Dearborn Heights
Date: _____

Signature: _____
Print Name: _____
Date: _____

COUNTER OFFER: In the event Seller makes any written changes in any of the terms and conditions of the offer presented by Purchaser, such changed terms and conditions shall constitute a counter offer by Seller to Purchaser, which shall remain valid until _____ , on (date) _____, unless earlier withdrawn in writing, and shall require acceptance by Purchaser by initialing each change including date and time. By its signature below, Purchaser hereby acknowledges receipt of a copy of Seller's signed acceptance of this Agreement.

Signature: _____
Print Name: City of Dearborn Heights
Date: _____

Signature: _____
Print Name: _____
Date: _____

©Realcomp II Ltd. 2025

DigiSign Verified - 0e316736-8e54-432c-aed3-9f5648c17d57

Notice and Disclaimer: This copyrighted form is provided as a service by Realcomp II Ltd. to its subscribers. Prior to its use, this form and each of its provisions should be thoroughly reviewed by the user of this form to ensure that each section is appropriate for the anticipated transaction. Realcomp II Ltd. is not responsible for the use or misuse of this form or for any representation, covenant or warranty made in connection with this form. By making this form available, Realcomp II Ltd. is not undertaking the practice of law or otherwise providing legal advice. It is always recommended to consult with a licensed and qualified attorney for legal guidance tailored to a specific transaction. No attorney client relationship, principal agent relationship or any other relationship is created by the dissemination of this form or its receipt by a subscriber or other user and any claim to the contrary is hereby expressly disclaimed.

DigiSign Verified - 0e316736-8e54-432c-aed3-9f5648c17d57

MICHIGAN REALTORS®

EQUAL HOUSING OPPORTUNITY

BUYER'S BROKER COMPENSATION ADDENDUM

ADDENDUM to Purchase Agreement between

Buyer Stefan Graziano

and Seller City of Dearborn Heights

for Property known as 5128 Harding St, Dearborn Heights, MI 48125 .

The following provisions are included in and supersede any conflicting language in the Purchase Agreement.

In addition to any other amount(s) which Seller has agreed to pay under other provisions of the Purchase Agreement, at closing, Seller shall pay, on Buyer's behalf, the sum of $ 1,000.00 OR _____ % of the Purchase Price to Keller Williams Legacy (Buyer's Broker).

All other terms and conditions of the Purchase Agreement remain in full force and effect.

Stefan Graziano 07/16/2026			
Buyer Signature	Date	Seller Signature	Date
Buyer Signature	Date	Seller Signature	Date

Disclaimer: This form is provided as a service of the Michigan REALTORS®. Please review both the form and details of the particular transaction to ensure that each section is appropriate for the transaction. The Michigan REALTORS® is not responsible for use or misuse of the form, for misrepresentation, or for warranties made in connection with the form.

© 2024 Michigan Realtors®

Created by Maria Iuliano with SkySlope® Forms

DigiSign Verified - 0e316736-8e54-432c-aed3-9f5648c17d57

kw LEGACY
KELLERWILLIAMS.

AFFILIATED BUSINESS ARRANGEMENT DISCLOSURE

This is to give you notice that Keller Williams Legacy has a business relationship with the following entities. As a result of these relationships, this referral may provide Keller Williams Legacy with a financial benefit.

V1 Title Agency, LLC is an affiliated company. You are not required to use this affiliated business entity as a condition of the purchase, sale or refinance of the subject property. There are other settlement service providers available that provide similar services at competitive rates. You are free to inquire with other providers to determine that you are receiving the best value. Premium rates are filed by each Title Insurance Underwriter with the State of Michigan Office of Financial and Insurance Regulation. The estimated charge for the title company affiliated with Keller Williams Legacy is as follows:

Title Insurance Premium: State of Michigan Rates-refer to chart

Title Exam & Closing Fee: $350-$575

Title Search Fee: $150+

Acknowledgment

I/We have read this disclosure form, and understand that Keller Williams Legacy has a business relationship with the above service providers and that Keller Williams Legacy is referring me/us to purchase the above-described settlement services from the providers identified above and may receive a financial benefit or other benefit as a result of this referral.

Stefan Graziano 07/21/2026 _____

Buyer Date Seller Date

_____ _____

Buyer Date Seller Date

Created by Linda Charara with SkySlope® Forms

CITY OF DEARBORN HEIGHTS

Broker Recommendation Memorandum

To: Office of the Mayor and Dearborn Heights City Council
From: Michael M. Phillips, Listing Agent — Keller Williams Legacy
Date: July 27, 2026
Re: Sale Recommendation — 24501 Ann Arbor Trail, Dearborn Heights, MI 48127

Market Activity & Property Condition

The property was listed at an asking price of $240,000. The listing generated strong early activity — eight showings within the first four days — and has produced three written offers to date, all included below.

Buyer feedback from showings was consistently negative regarding the physical condition of the building, with prospective buyers citing the need for major structural repair and renovation. Each purchase agreement accepts the property in AS-IS condition, which is consistent with that feedback. The NADCO offer has since been revised to meet the full asking price of $240,000; the Taha and Salame offers remain below asking.

Offer Comparison

Term	Offer 1 — Taha Properties LLC	Offer 2 — NADCO Properties LLC	Offer 3 — Nasser Salame
Purchase Price	$125,000	$240,000 (full asking)	$221,500
Earnest Money Deposit	$10,000	$20,000 (submitted with offer)	$50,000 (within 1 day of acceptance)
Financing	Cash; proof of funds on file	Cash sale	Cash sale
Closing Date	On or before 7/31/2026	On or before 8/31/2026	On or before 8/31/2026
Inspection Contingency	None stated	Waived (0-day period)	Waived (0-day inspection period); as-is (Sec. 16)
Buyer's Broker Compensation	1.5% = $1,875	1.5% = $3,600	1.5% = $3,322.50
Stated Intended Use	Office, showroom, and equipment/material storage, subject to zoning	Not stated	Not stated
Title / Escrow	Not specified	V1 Title Agency	Title work: V1 Title Agency. EMD held in escrow by RE/MAX Team 2000.

Note: *Per City policy, buyer's broker compensation is standardized at 1.5% of the purchase price and applies equally to all three offers; it is not a differentiating factor. The Salame agreement's Buyer's Broker Compensation Addendum sets 1.5% (to RE/MAX Team 2000), which supersedes a residual "3%" reference in the body of that agreement; that residual reference should be conformed to 1.5%.*

Analysis

- **Price.** NADCO's revised offer of $240,000 is the highest and meets the full asking price — exceeding Salame ($221,500) by $18,500 and Taha ($125,000) by $115,000. Even after buyer-

broker compensation, NADCO returns the most to the City (approximately $236,400 net at the 1.5% rate).

- **Earnest Money.** Salame's $50,000 deposit is the largest of the three (vs. NADCO's $20,000 and Taha's $10,000), the strongest single indicator of buyer commitment. NADCO's $20,000 is now submitted with the offer (up front), rather than after acceptance, and remains double Taha's.
- **Contingency Risk.** Both NADCO and Salame waive the inspection period (0-day) and take the property as-is, reducing the likelihood of post-acceptance renegotiation or withdrawal. Offer 1 (Taha) states no contingencies, but its cover message identifies the buyer's intended use as an office, showroom, and equipment/material storage facility — the City should confirm with counsel that this use is permitted under current zoning before relying on that offer as contingency-free.
- **Broker Compensation.** All three offers are at the City's standardized 1.5% buyer-broker compensation, so it is not a differentiating factor among them.
- **Escrow & Title.** For the Salame offer, the earnest money deposit is held in escrow by RE/MAX Team 2000; because it is a cash transaction, title work will be handled solely by V1 Title Agency.
- **Closing Timeline.** Taha would close approximately one month sooner (7/31/2026) than NADCO and Salame (each on or before 8/31/2026). This is a minor consideration absent a specific City need for an earlier closing.

Recommendation

Based on purchase price and net return to the City, I recommend the City accept the revised Offer 2 from NADCO Properties LLC at $240,000 — the full asking price and the highest of the three offers. NADCO's cash terms, waived inspection contingency, and $20,000 earnest money deposit provide a strong, low-contingency path to closing. While the Salame offer carries a larger earnest deposit, its price is $18,500 lower. Prior to acceptance, I recommend the City's counsel confirm there are no outstanding title, zoning, or use restrictions affecting the property, consistent with standard closing due diligence.

Respectfully submitted,

Michael M. Phillips
Listing Agent, Keller Williams Legacy

DigiSign Verified - 04269b52-e27b-4b54-b278-a7dc33bbc33a

RE/MAX Leading Edge

COVER SHEET

Contract Date: 07/19/2026
Closing Date: 07/31/2026

BUYER INFORMATION

Buyer 1: Taha Properties LLC Marital Status: _____ Email: [redacted]
Buyer 2: _____ Marital Status: _____ Email: _____
Street Address: _____ City: _____ State: _____ Zip: _____
Home: _____ Cell 1: _____ Cell 2: _____
Attorney: _____ Phone: _____
Charges owing: $_____ For: _____ Home warranty: ☐YES ☐NO $_____

SELLER INFORMATION

Seller 1: CITY OF DEARBORN Heights Marital Status: _____ Email: _____
Seller 2: _____ Marital Status: _____ Email: _____
Address: _____ City: _____ State: _____ Zip: _____
Phone: _____ Cell 1: _____ Cell 2: _____
Seller's Attorney: _____ Phone: _____
Post-closing address: _____
Charges owing: $_____ For: _____ Home warranty: ☐YES ☐NO $_____

PROPERTY INFORMATION

MLS NUMBER: 20261054906 List Price: $ 240,000.00 Start Date: 07/16/2026 End Date: _____
Type of Property: ☐ Residential ☐ Multi-Family ☐ Condo ☑ Commercial ☐ Vacant Land ☐ Other _____
Address: 24501 Ann Arbor Trail City: Dearborn Heights State: MI Zip: 48127 County: Wayne
Described as: 05C111 TO 113 317C LOTS 111 TO 113 INCL ALSO N 1/2 ADJ VAC ALLEY ALSO LOT 317 EXC W 79.26FT THEREOF ALSO S 1/2 ADJ VAC ALLEY GREATER DETROIT NEW CITY PARK SUB T2S R10E L54 P60 WCR
Appliances: None

SALE INFORMATION: Sale Price: $ 125,000.00 EMD: $ 10,000.00 Seller Concession: $_____
Commission paid on: $_____ Commission Total: 1.5% % OR $_____ Flat Fee
Listing Broker Commission: _____ % OR $_____ Flat Fee Selling Broker Commission: _____ % OR $_____ Flat Fee

Land Contract Holder: _____ Phone: _____ Email: _____
Address: _____ City: _____ State: _____ Zip: _____

Homeowner Assoc. Company Name: _____ Dues: _____
Phone: _____ Fax: _____ Email: _____

SELLING BROKER INFORMATION

Selling Broker: RE/MAX Leading Edge Office ID: 392273
Broker Address: 25050 Ford Rd City: DEARBORN HEIGHTS State: MI Zip: 48127
Phone: 48127 Cell: [redacted] Email: ali@abdallahteam.com
Agent Name: Ali M Abdallah Agent ID: 287772
Brokerage Service Fee: ☐YES ☐NO $_____ Broker Buyer Fee: ☐YES ☐NO $_____ Referral Fee: ☐ YES ☐ NO $_____

LISTING BROKER INFORMATION

Listing Broker: Keller Williams Legacy Office ID: 416803
Broker Address: 22371 West Village City: Dearborn State: MI Zip: 48124
Phone: (313) 403-0011 Cell: _____ Email: mike_phillips@kw.com
Agent Name: Michael Phillips Agent ID: 291483
Brokerage Service Fee: ☐YES ☐NO $_____ Broker Buyer Fee: ☐YES ☐NO $_____ Referral Fee: ☐ YES ☐ NO $_____

TITLE COMPANY

Closing Company: TBD Contact: _____
Address: _____ City: _____ State: _____ Zip: _____
Phone: _____ Fax: _____ Email: _____

LENDING INFORMATION

Lending Institution Name: Cash Contact: _____
Address: _____ City: _____ State: _____ Zip: _____
Phone: _____ Cell: _____ Email: _____

SPECIAL INSTRUCTIONS:

DigiSign Verified - 04269b52-e27b-4b54-b278-a7dc33bbc33a

RE/MAX Leading Edge

☑ 25050 Ford Rd, Dearborn Hts, MI 48127 • Office: (313) 277-7777
☐ 6301 Michigan Ave, Detroit, MI 48210 • Office (313) 730-6554
☐ 7500 N Canton, Canton, MI 48187 • Office (734) 404-8800

Commercial Contract to Purchase

OFF. ID 392273 DATE: 07/19/2026 OFF. ID 416803 MLS# 20261054906

SELLING BROKER RE/MAX Leading Edge LISTING BROKER Keller Williams Legacy

SELLING AGENT Ali M Abdallah ID# 287772 LISTING AGENT Michael Phillips ID# 291483

EMAIL ali@abdallahteam.com P (313) 721-1217 EMAIL mike_phillips@kw.com p (313) 403-0011

1.PROPERTY: THE UNDERSIGNED hereby offers and agrees to purchase the following land situated in the Village/Township/City of Dearborn Heights, County of Wayne, Zip 48127, Michigan, being known as 24501 Ann Arbor Trail,

Described as: 05C111 TO 113 317C LOTS 111 TO 113 INCL ALSO N 1/2 ADJ VAC ALLEY ALSO LOT 317 EXC W 79.26FT THEREOF ALSO S 1/2 ADJ VAC ALLEY GREATER DETROIT NEW CITY PARK SUB T2S R10E L5 4 P60 WCR

or ☑ see attached legal description as **Exhibit A**, together with Seller's interest in all easements, appurtenances, land division rights, timber, air, oil, gas and mineral, subsurface, riparian, and all other rights and interests pertaining to such property, and together with all buildings, structures and other physical improvements situated on such property (collectively, the "Real Property").

Place an "X" in the appropriate box(es) below. If box(es) is/are marked with an "X", Seller shall provide the requested lists to purchaser during the due diligence period. If items are not provided by the completion of the due diligence period, then at Purchaser's option, this offer shall be null and void and EMD shall be returned to Purchaser immediately upon request.

☐ Check here if sale includes any equipment or personal property and attach list as **Exhibit B**. A bill of sale shall be executed at closing.

☐ Check here if sale includes any tenant leases and attach list and current rent roll as **Exhibit C**. An assignment of leases shall be executed at closing.

☐ Check here if sale includes any licenses, permits or other intangible property and attach list as **Exhibit D**. An assignment shall be executed at closing.

The Real Property, together with any of the foregoing are collectively the "Property."

2. PRICE: Purchaser agrees to pay therefore, the sum of One hundred twenty-five thousand and 00/100 Dollars ($ 125,000.00) in consideration for which Seller will provide a ~~warranty~~ deed subject to the existing building and use restrictions, easements, zoning ordinances, and rights of way if any, upon the following conditions: covenant

3. METHOD OF PAYMENT: All money shall be paid in U.S. funds by wired funds, certified, cashiers or a licensed title company check acceptable to closing agent. **SALE SHALL BE CONSOMMATED BY THE FOLLOWING METHOD SPECIFIED IN PARAGRAPH A, B, C AND OR ADDENDUM, Check one:**

AT covenant

☑ **A. CASH SALE.** Delivery of the ~~usual~~ Deed Conveying a marketable title. Payment of purchase money is to be made in cash or certified check.

☐ **B. MORTGAGE OR THIRD-PARTY FINANCING.** Delivery of the usual Deed conveying a marketable title Payment of purchase money is to be made in cash or certified check. This Offer is contingent upon the purchaser being able to secure a mortgage in the amount of $_____ and pay $_____ Down plus mortgage cost, prepaid items, and adjustments in cash. Purchaser agrees to apply for such mortgage within _____ days from acceptance of this offer at his own expense. Purchaser agrees that in connections with said application to lender he/she shall promptly comply with lender's request for necessary information required to process the loan application. If a commitment for such mortgage cannot be obtained within _____ days from date of acceptance, at the Seller's option, this Offer can be declared null, and void and deposit shall be returned. Should Seller wish to exercise this option, Seller must do so in writing. It is further agreed that said written notice may be hand delivered, electronic delivery and/or mailed to Purchaser's real estate agent.

☐ **C. SALE ON LAND CONTRACT OR SELLER FINANCED. Check here ☐ if attaching a LAND CONTRACT ADDENDUM**

4. OCCUPANCY: The Seller shall deliver, and the Purchaser shall accept possession of said property, subject to rights of the tenants. If the Seller occupies the property, it shall be vacated on or before 0 days after closing. From the day immediately after closing, through and including the day vacating the property as agreed, SELLER SHALL PAY the sum of $ 0.00 per day. The Broker/Designated Escrow Agent shall retain from the amount due Seller at closing the sum of $ 0.00 as security for said occupancy charge, paying to the Purchaser the amount due to him and returning to the Seller the unused portion as determined by date property is vacated and keys surrendered to Broker. Broker/Designated escrow agent has no obligation or otherwise for seeing that the premises are vacated on the date specified of for the condition of the premises, etc. but is only acting as an escrow agent for holding of the occupancy escrow funds.

5. EARNEST MONEY DEPOSIT: Purchaser is tendering with offer $ 10,000.00 in the form of ☐ money order, ☐ cashier's check, ☐ wire transfer, ☑ personal check, ☐ certified funds. An additional $ 0.00 shall be deposited with Broker/Designated Escrow Agent by Purchaser within 1 days after Purchaser's receipt of an accepted offer making total earnest money on deposit $ 10,000.00. All monies shall be held by Broker/Designated Escrow Agent in accordance with rules and regulations of the Michigan Department of Labor and Economic Growth, Act No. 112, P.A. of 1960 Sect. 13 (j), and applied to purchase price at closing. If offer made is not acceptable by Seller, earnest money shall be refunded to Purchaser. Broker, by signing below, hereby acknowledges receipt of earnest money. All earnest monies shall be disbursed according to terms and conditions contained herein, or according to the terms in a mutual release agreement, when signed by all parties to this Agreement, or by a court order.

Purchaser acknowledges receipt of Earnest Money Deposit Receipt and Agreement. Designated escrow agent: Remax Leading Edge.

ACKNOWLEDGMENT OF Initial DEPOSIT-Received By Ali M Abdallah (Agent Signature) 07/19/2026 (Date Received)

Purchaser Initials AT / _____ Seller Initials _____ / _____

DigiSign Verified - 04269b52-e27b-4b54-b278-a7dc33bbc33a

6. TITLE EVIDENCE AND SURVEY: Seller agrees to furnish Purchaser a Commitment of Title Insurance prior to closing, and after closing, a policy of title insurance without standard exceptions in the amount of the purchase price, bearing date later than the acceptance hereof and guaranteeing the title in the condition required for performance of this agreement, providing Purchaser agrees to obtain and pay for a survey by a registered land surveyor. If for any reason, Purchaser does not obtain a survey, the Policy of Title Insurance will be issued with standard exceptions and Purchaser agrees to hold Broker harmless. Broker recommends that Purchaser obtain survey. Title Commitment shall be "marked up" at closing insuring through date of recording. Purchaser will use Tbd for all of Purchaser's title policy and closing.

7. TITLE OBJECTION: If objection to the title is made, based upon a written opinion of Purchaser's attorney that the title is not in the condition required for performance hereunder, the Seller shall have 30 days from the date he/she is notified in writing of the particular defects claimed either (a) to remedy the title, or (b) to obtain title insurance as required above, or (c) to refund deposit in full termination of this agreement if unable to remedy the title or obtain title insurance. If the Seller remedies the title or obtains such title commitment within the time specified, the Purchaser agrees to complete the sale within 10 days of written notification thereof. If the Seller is unable to remedy the title or obtain title insurance within the time specified, the deposit shall be refunded forthwith in full termination of this agreement.

8. FOREIGN INVESTMENT IN REAL PROPERTY TAX ACT (FIRPTA): If the sales price of residence exceeds $300,000, parties to this agreement to be bound by (FIRPTA) requirements and must complete addendum for (FIRPTA).

9. DEFAULT: In the event of legally inexcusable failure to perform by the Purchaser, Seller may, at his/her option, elect to seek to enforce the terms hereof, or to make a declaration of forfeiture and seek to retain the deposit as liquidated damages. In the event of legally inexcusable failure to perform by the Seller, the Purchaser may, at his/her option, elect to enforce the terms hereof or demand and seek a refund of his/her entire deposit in full termination of this agreement. As required by law, if Broker is holding deposit Broker shall hold deposit until dispute is resolved by: written mutual consent, arbitration, or court of law.

10. TAXES/PRORATIONS/WATER: All taxes and assessments which have become a lien upon the land, whether recorded or not recorded at the date of closing, shall be paid by the Seller. Current taxes, if any, shall be prorated and adjusted as of the date of closing in accordance with the due date basis of the municipality or taxing unit in which the property is located. Interest and rents shall be prorated and adjusted as of the date of closing. Broker/designated escrow agent shall retain from the amount due Seller at closing, a minimum of Three Hundred Dollars ($300) for water charges. When final water bill is received, all water adjustments shall be made from the date of possession.

11. ASSESSMENTS: Seller shall discharge in full all public authority charges confirmed by said municipality or taxing unit(s) (special assessments, water, sewer, paving charges, etc.) which are currently due and payable. Purchaser is responsible for other assessments including, but not limited to, capital and lateral charges (assessed, but value not yet determined) which are confirmed and become due and payable after closing.

12. TIME AND PLACE OF CLOSING: If this offer is accepted by the Seller and if title can be conveyed in the condition required hereunder, the Purchaser agrees to complete the sale within ten (10) days after delivery of the commitment for title insurance. However, if the sale is to be consummated in accordance with a cash sale with new mortgage or a sale to an existing mortgage, then closing will be as soon as the mortgage application is approved, a closing date obtained from the lender, and if applicable, final inspection of the property approved by the Veteran Administration or Federal Housing Administration. Closing of the sale shall take place at a location designated by the mortgage lender or at a place designated by the Listing Broker. Closing to occur on or before 07/31/2026. Purchaser shall not be deemed in default of this Agreement for any delay beyond the agreed upon closing date due to reasons associated with Truth in Lending and /or federal disclosure requirements related to Purchaser's Good Faith Estimate or Closing Disclosure.

13. FINAL WALK-THROUGH INSPECTION: Purchaser may (recommended by Broker), on the day before closing date or any other time agreeable to the parties, walk through the Property solely to verify that Seller has made repairs required and has maintained the property. No other issues may be raised as a result of the walk-through inspection.

14. TRANSFER TAX: State and County Transfer Tax shall be paid by the Seller unless exempt by law.

15. SELLER TO MAINTAIN: Seller is responsible to keep property in like condition as of date of this Offer, maintaining grounds and providing routine maintenance of heating/air conditioning, sewer, septic, wells, plumbing, electrical systems and any included appliances and equipment until property is vacated and keys are surrendered by Seller. Seller is responsible to keep all systems in working order until vacating, except for any conditions that may have been disclosed in Seller's Disclosure Statement or conditions discovered by Purchaser as part of any inspections made by or on behalf of Purchaser where Purchaser accepted such conditions. In the event property herein has been winterized, it shall be the obligation and expense of Seller to de-winterize property prior to closing. Seller agrees to leave property broom-clean, and the attic, crawl space, yard, garage, shed and any outbuildings free of debris and any personal property, at exchange or possession.

16. ENVIRONMENTAL: To the best of Seller's knowledge, there are no areas of the Property where hazardous substances or hazardous wastes, as such terms are defined by applicable Federal, State, and local statutes and regulations, are present in quantities in violation of applicable law. No claim has been made against Seller with regard to hazardous substances or wastes with respect to the Property.

17. DUE DILIGENCE: Purchaser shall have the right at Purchaser's expense to conduct a Phase I environmental site assessment during the Inspection Period. If any Phase II subsurface investigation is required or recommended, Purchaser and Seller shall attempt to agree upon the nature and extent of any Phase II activities and which party shall bear the cost. If Purchaser and Seller are unable to agree within 10 days, then either party may, upon notice to the other, terminate the Agreement, in which event the Deposit shall be refunded to Purchaser and neither party shall have any further liability thereunder (except for those obligations which, by their terms, survive termination). Purchaser agrees to repair and restore any damage to the Property caused by Purchaser's investigations or testing, at Purchaser's sole expense. Purchaser shall defend, indemnify and hold Seller harmless from all costs, expenses and liabilities arising out of Purchaser's inspection of the Property, including that of Purchaser's employees, agents, consultants, or contractors performing said inspection.

18. CERTIFICATE OF OCCUPANCY: If applicable, the Seller will order and pay for necessary inspections and repairs, if any, in order to obtain a Certificate of Occupancy from the municipality prior to closing at no cost to Purchaser. If Purchaser assumes any of these responsibilities, see Addendum.

19. AS-IS STRUCTURE: Purchaser understands that he/she is purchasing a USED structure in an AS IS condition. Purchaser acknowledges that he/she has inspected the premises and is satisfied with the physical conditions thereof. Neither Seller, RE/MAX LEADING EDGE, its Broker and/or its salespersons make any express or implied warranties of habitability or good workmanlike construction. This Offer supersedes any and all other understanding and agreements and constitutes the entire Offer between the parties hereto (it being understood that the Brokers are not parties to this agreement) No oral representations of any person shall be considered a part hereof.

DigiSign Verified - 04269b52-e27b-4b54-b278-a7dc33bbc33a

20. DUE DILIGENCE CONTINGENCY. Purchaser shall have 0 days after receipt of fully accepted copy of this Agreement executed by Seller ("Inspection Period") to inspect and obtain the following items (place an "X" next to all that apply):

☐ Purchaser's ability to obtain acceptable financing from a financial institution of its choice.

☐ Purchaser's physical inspection of all aspects of the Property which shall include but not be limited to plumbing, electrical and HVAC systems, roof and any other portions of the Property.

☐ Purchaser's satisfaction with the results of an environmental site assessment.

☐ Purchaser making soil tests, borings and any other engineer and architectural tests Purchaser desires.

☐ Purchaser's satisfaction that the Property is properly zoned or can be rezoned to permit Purchaser's proposed development and use.

☐ Purchaser receiving preliminary site plan approval.

☐ Purchaser obtaining a survey of the Property ("Survey").

☐ Purchaser receiving and approving all leases and obtaining a satisfactory estoppel certificate from each tenant.

☐ Purchasing conducting any other due diligence desired by Purchaser.

☐ Purchaser obtaining any federal, state, or other governmental approval or quasi-governmental environmental or tax incentives, inducements, allowances, or similar benefits (by way of example, and not in limitation of the foregoing, any Brownfield classification or any Brownfield tax and/or grant reimbursements) with respect to the Property.

All due diligence shall be performed by Purchaser at Purchaser's sole expense. Prior to expiration of the Inspection Period, if Purchaser notifies Seller that, in Purchaser's sole discretion, the Property is unsuitable for Purchaser's intended purposes, then Seller and the Escrow Agent shall return the Deposit to Purchaser, and neither party shall have any further rights or obligations under this Agreement, except for any obligations which, by the terms of this Agreement are intended to survive termination. In the event Purchaser does not provide Seller with written notice of termination prior to the expiration of the Inspection Period, then the Deposit shall be non-refundable (unless Seller defaults), Purchaser shall be deemed to be satisfied with its inspections of the Property and this contingency shall be deemed fulfilled. Seller, at no expense to Seller, shall cooperate with Purchaser in providing reasonable access to the Property for Purchaser to perform its due diligence, and in obtaining all approvals desired or required from any federal, state or local government ("Governmental Approvals"), provided that no Governmental Approvals shall be binding upon Seller or the Property if Purchaser fails to close. Said Governmental Approvals shall be obtained during the Inspection Period unless the parties hereafter agree in writing that additional time is required to obtain them. Purchaser shall repair any damage to the Property caused by Purchaser or its agents, and Purchaser shall defend and indemnify and hold Seller harmless against any liability, loss, damage, cost or expense arising from any of Purchaser's due diligence activities; and these obligations of Purchaser shall survive termination of this Agreement. Within 5 business days after execution of this Agreement, Seller will provide Purchaser with copies of all title policies, surveys, leases, environmental reports, studies, site plans, certificates of occupancy and other documentation in the possession or control of Seller, which is material to Purchaser's decision whether to purchase the Property.

21. NOTICE TO PURCHASER AND SELLER: RE/MAX LEADING EDGE, their agents and employees, make no representations to the Purchasers with respect to the information contained on MLS listing ticket. Any information that is pertinent to Purchaser's decision to purchase said property should be verified. Any verification is to be completed during the inspection time period. Purchaser understands that information received from other inspections required by FHA, VA, or Municipalities should not be relied upon in their totality as the only source for determining to purchase or the property's condition. The Purchaser has been afforded the right to independent inspections of the property and the Purchaser affirms that the property is being purchased "AS IS" and hereby knowingly waives, releases, and relinquishes any and all claims of action against RE/MAX LEADING EDGE, its officers, directors, employees and Independent Sales Associates. Purchaser and Seller recognize and agree that the Broker and Sales Associates involved in this transaction are not parties to this Agreement. The Broker and Sales Associates specifically disclaim any responsibility for the condition of the property or for the performance of the Agreement by the parties. RE/MAX Leading Edge assume no liability for performance of any inspections or statements on Sellers Disclosure Form. It is further understood that no promises have been made other than those that are in writing and signed by all parties involved. NO VERBAL AGREEMENTS ARE BINDING.

22. PRIVATE ROADS: Seller represents that property IS NOT on a private road. If property is located on a private road, Seller shall provide Purchaser with a separate document providing notice that private road is not required to be maintained by County Board of Road Commissioners (per M.C.L.A. 560.261 [P.A. 1967 No. 2887]).

23. MISCELLANEOUS:

A. **Facsimile/Electronic Authority**: Parties agree that this offer, any counteroffer, or acceptance, may be delivered by use of facsimile/electronic authority with dated signatures, and that initials and modifications shall be deemed valid and binding upon the parties as if original signatures.

B. **Binding Agreement**: If two or more persons execute this agreement as Purchaser(s) or Seller(s) their obligations hereunder shall be joint and several and the covenants herein shall bind and inure to the benefit of the heirs, personal representatives, executors, administrators, successors, and assigns of the respective parties.

C. **Entire Agreement:** The parties agree that this agreement and any referenced addendums contain the entire agreement between Seller and Purchaser, and there are no agreements, representations, statements, or understandings, which have been relied upon by the parties, which are not stated in this agreement. All parties agree to hold Broker(s) involved in this transaction harmless for disputes between Purchaser and Seller. Brokers/Agents are not acting as appraisers, builders, accountants, environmentalists, inspectors, or lawyers.

D. **Advertising**: Seller(s) and Purchaser(s) further consent that Broker may use their names and property photos in any future advertising or for public relations purposes.

E. **Grammar and Syntax:** The grammar and syntax used in this agreement shall be construed to give proper meaning and consistency to its content. Thus, "or" means "and/or," the singular may be construed to include the plural, the plural the singular, and the use of any gender or tense may be construed to include all genders and tenses.

F. **Governing Law**: This agreement shall be governed by and construed according to the law of the State of Michigan, the state in which the property is located.

G. **Fee**: Purchaser(s) and Seller(s) hereby acknowledge that Broker may, when permitted by law, accept a fee or consideration with regard to the placement of an abstract, loan or mortgage, life, fire, theft, flood, title or any other casualty or hazard insurance or home warranty arising from this transaction and expressly consent thereto as required by Rule 328.22321 of the Michigan Administrative Code.

24. TIME IS OF THE ESSENCE: All Parties agree that time is of the essence in performance of this Contract to Purchase and timeframes shall be met as specified within the appropriate paragraph. All extensions of timeframes must be in writing and agreed upon by both Purchaser(s) and Seller(s).

25. SEVICE FEE: Purchaser(s) agree to pay a **$399.00** fee at closing to RE/MAX Leading Edge to comply with applicable federal and state laws regarding disclosures, document storage and retention. Any additional commission charged shall be specified in the contract between Purchaser and Selling Broker.

Purchaser Initials AT _____ / _____ Seller Initials _____ / _____

DigiSign Verified - 04269b52-e27b-4b54-b278-a7dc33bbc33a

26. LEGAL COUNSEL RECOMMENDATION: Broker recommend that all parties to this agreement retain an attorney to protect their interest in this transaction and or seek the advice of their accountant or financial advisor.

27. AGENCY RELATIONSHIP: Purchaser(s) and Seller(s) acknowledge that they have received the Disclosure Regarding Real Estate Agency Relationship. All parties to this agreement have been made aware of the agency relationships with the real estate Broker(s) involve in this transaction.

28. COMPENSATION (place an "X" where applicable): ☑ Seller, ☐ Purchaser agrees and shall pay the real estate broker(s) involved in this transaction a combined broker commission of $ 1.5% AT, with $ 5,750.00 paid to Remax Leading Edge and $_____ paid to _____ at closing. The parties acknowledge that other than the parties' real estate agents disclosed herein this Commercial Contract to Purchase, no other real estate brokers, salespersons, or agents are involved in this transaction and the parties hereby indemnify and hold each other harmless from any and all such claims for broker commission fees. All brokers and their agents specifically disclaim responsibility for the condition of the Property and performance of this Agreement. The parties each hereby, and by closing shall be deemed to, waive, and release any and all claims and causes of action against all named brokers, their officers, directors, managers, members, employees and agents. The parties each hereby grant all named brokers the right to record a lien against the property to secure a payment of their commission including, without limitation, the right to record the lien under Michigan's Commercial Real Estate Broker Lien Act. All named brokers are third party beneficiaries of this agreement. Broker commissions are not set by law and are fully negotiable.

29. ADDITIONAL CONDITIONS (if any):

The Property is being sold AS IS. Buyer accepts responsibility for cleaning the Property, removing all clutter and personal property remaining after closing, and completing all repairs required by the City to obtain a Certificate of Occupancy or Certificate of Compliance. Buyer is a licensed builder. The Property will be used as an office, showroom, and for the storage of the Buyer's equipment and materials, subject to all applicable zoning ordinances and governmental regulations.

30. TIME LIMIT: This offer is valid until _____ Time _____a.m. _____ p.m. Purchase(s) may withdraw offer if Seller does not accept offer in writing within this TIME LIMIT.

31. EXECUTION OF INSTRUMENT: By the execution of this instrument, the Purchaser hereby makes offer with terms and conditions contained herein. Purchaser acknowledges receipt of a copy of this Agreement also acknowledges receipt of the Michigan Seller's Disclosure statement, the Lead-Based Paint Disclosure, and the booklet "Protect Your Family from Lead in Your Home," if applicable or see additional conditions.

IN PRESENCE OF:

Ali M Abdallah
SELLING AGENT:

I.D.# 287772 DATE: 07/19/2026

Ali Taha 07/19/2026
PURCHASER: DATE

PURCHASER: DATE

32. COUNTEROFFER AND TIME LIMIT: In the event Seller makes any written change in any of the terms and conditions of the offer presented such changed terms and conditions shall constitute a COUNTEROFFER by Seller and shall be valid until _____at ___a.m. ___ p.m., and shall require acceptance by the Purchaser by initialing each change before such date and time. If said Counteroffer is not accepted within the limit of date and time and delivered to the listing office, this offer shall be null and void and all deposit monies refunded.

33. ACCEPTANCE: By affixing his/her signature hereto, Seller hereby agrees to the terms and conditions contained herein. Seller acknowledges receipt of a copy of Agreement. Seller further agrees that Listing Broker and Selling Broker listed on Page #1 of this agreement have procured this Agreement and have brought about this sale. Seller hereby directs that no further offers be presented after acceptance of this offer. The foregoing offer is accepted, and the undersigned agree to sell the described premises on the terms stated. Seller further hereby agrees to pay the REALTOR/BROKER for services rendered a commission as set forth in the MLS (Multi Listing Service), which shall be due and payable at the time set in said offer for the consummation of the sale.

LISTING AGENT:

I.D.# 291483 DATE: _____

SELLER: DATE

SELLER: DATE

34. ACKNOWLEDGEMENT: Purchaser acknowledges and accepts the agreement as accepted by the Seller. Purchaser shall also initial all changes in the case of a Seller COUNTEROFFER.

SELLING AGENT:

I.D.#_____ DATE: _____

PURCHASER: DATE

PURCHASER: DATE

DigiSign Verified - 04269b52-e27b-4b54-b278-a7dc33bbc33a

RE/MAX LEADING EDGE

☑ 25050 Ford Rd, Dearborn Hts, MI 48127 • Office: (313) 277-7777
☐ 6301 Michigan Ave, Detroit, MI 48210 • Office (313) 730-6554
☐ 7500 N Canton, Canton, MI 48187 • Office (734) 404-8800

EQUAL HOUSING OPPORTUNITY

EXCLUSIVE BUYER AGENCY CONTRACT

BROKER: RE/MAX LEADING EDGE Agent: Ali M Abdallah Date: 07/19/2026

FIRM ADDRESS: 25050 Ford Rd DEARBORN HEIGHTS MI 48127

BUYER/CLIENT(S) NAME 1: Taha Properties LLC 2: _____

BUYER/CLIENT'S ADDRESS: _____ Phone: _____

1. PURPOSE: Buyer has employed the services of Broker to assist Buyer in purchasing real estate. Broker's services shall include, but not be limited to, consulting with regarding the desirability of particular properties and the availability of financing, formulating acquisition strategies, and negotiating purchase agreements. Client acknowledges that Broker is not acting as an attorney, tax advisor, surveyor, structural engineer, or property inspector, and that Client should contact professionals on these matters.

2. SCOPE OF EXECLUSIVE AGENCY. Broker and Client agree that Broker shall act as Buyer's Exclusive Agent in connection with Buyer's possible purchase of the following (" Desired Property").

☐ Any real property located in Michigan

☑ The following specific property(ies) only. (Insert Addresses)

24501 Ann Arbor Trail _____

_____ _____

_____ _____

3. EXCLUSIVE AGENT: Client agrees that during the term of this Agreement any and all inquiries and/or negotiations on behalf of Client relating to the acquisition of any Desired Property shall be through Broker.

4. TERM /CANCELLATION: This Agreement is entered into on this date 07/19/2026 and shall expire at midnight on 07/19/2027. This Agreement may be cancelled only by the mutual consent of the parties in writing.

5. COMPENSATION OF BROKER: **Brokerage Firm's fee for services rendered is not set by law and is fully negotiable.** Broker may not receive compensation for brokerage services provided to Buyer from any source that exceeds the amount agreed upon herein or in a subsequent written agreement between Broker and Buyer. In consideration for the services to be performed under the agreement, Buyer agrees to pay Broker as follows (check as applicable):

(A) ☐ **Retainer fee:** Client will pay Broker a non-refundable Retainer fee of $_____, due and payable upon execution of this Agreement. The Retainer fee shall be applied against any commission owed to Broker.

(B) ☐ **Hourly Fee:** Buyer will pay Broker an Hourly Fee of $ _____ for services performed under this agreement due and payable upon receipt of invoice(s) from Broker. The Hourly Fee shall be applied against any commission owed to Broker.

(C) ☐ **Flat Fee.** In the event Buyer contracts to purchase the Desired Property, Buyer will pay Broker a Flat Fee equal to $ _____. The Flat Fee is due and payable upon closing; provided, however, that if the transaction does not close because of any default on the part of the Buyer, the Flat Fee shall become immediately due and payable. The Flat Fee obligation shall apply to any purchase agreements executed during the term of this agreement, or during any extension of this agreement. The Flat Fee obligation will also apply to purchase agreements executed within_____ months after the expiration or other termination of this agreement, if the property acquired was presented to Buyer during the term of this agreement. If the seller fails to close with no fault on the part of the Client, then the Flat Fee shall be waived. If the transaction does not close because of any fault on the part of the Client, the Flat Fee shall NOT be waived and shall become immediately due and payable.

(D) ☑ **Compensation Fee.** In the event Buyer contracts to purchase the Desired Property, Buyer will pay Broker a Compensation Fee equal to $_____, or 3 % of the purchase price. The Compensation Fee is due and payable upon closing; provided however, that if the transaction does not close because of any default on the part of the Buyer, the Compensation Fee shall become immediately due and payable. The Compensation Fee obligation shall apply to any purchase agreements executed during the term of this agreement, or during any extension of this agreement. The Compensation Fee obligation will also apply to purchase agreements executed within 12 months after the expiration or other termination of this agreement, if the property acquired was presented to Buyer during the term of this agreement.

AT / _____
(Buyer's Initial)

DigiSign Verified - 04269b52-e27b-4b54-b278-a7dc33bbc33a

6. COMPENSATION CREDIT: Buyer will receive a credit against any amount owed pursuant to paragraph 5 above for any compensation paid to Broker by the Seller or the Seller's listing broker.

7. Terms of Brokerage Fees:
The Brokerage Fee is due and payable upon closing. The Brokerage Fee shall apply to any purchase agreement executed during the term of this agreement, or during any extension of this agreement. The Brokerage Fee will also apply to purchase agreements executed within 12 months after the expiration of this agreement, if the property acquired was presented to Client through the services of Broker. If a Seller fails to close with no fault on the part of Client, then the Brokerage Fee shall be waived. If the transaction does not close because of any fault on the part of the Client, the Brokerage Fee shall NOT be waived and shall become immediately due and payable.

8. BROKERAGE SERVICE FEE: Purchaser agrees to pay Broker a $399.00 fee at closing to comply with applicable Federal and State laws regarding disclosures, document storage and retention.

9. DISCLOSURE OF BROKER'S ROLE: At the time of any initial contact, Broker shall inform all prospective Sellers and their agents that Broker is acting as an agent for the purchaser. **Broker will preserve any confidential information obtained during another agency relationship or in a prior or pending transaction or business relationship. Buyer acknowledges and agrees that the preservation of this confidential information shall not constitute a breach of any fiduciary duty owed to Buyer.**

10. CONFLICT OF INTEREST (PURCHASERS): Buyer acknowledges that Broker may represent other buyers desirous of purchasing property similar to the Desired Property. Buyer acknowledges and agrees that Broker may show more than one buyer the same property, and may prepare offers on the same property for more than one buyer. Broker shall preserve any confidential information disclosed by any buyer-client and shall not disclose the existence of, or the terms of, any offer prepared on behalf of one buyer to another buyer. In the event Broker works for two competing buyer-clients in connection with any specific property, Broker will be working equally for both buyer-clients and without the full range of fiduciary duties owed by a buyer's agent to a buyer. In this situation, the competing buyer-clients are giving up their rights to undivided loyalty and will be owed only limited duties of disclosure, obedience and confidentiality.

11. CONFLICT OF INTEREST (SELLERS): **In the event Buyer becomes interested in a property listed by Broker (check as applicable):**

☐ This agreement shall automatically terminate only with regard to that seller's property (but shall continue as to all other real property) and Broker shall continue the agency relationship with the seller where the agency relationship was terminated pursuant to this paragraph. Any fees previously paid to Broker by Buyer pursuant to this agreement shall be returned to Buyer at closing.

☑ Broker shall act as disclosed dual agent of both Buyer and the seller. In such event, Broker shall be entitled to any fees owed by Buyer pursuant to this agreement.

☐ Broker shall act as a transaction coordinator to facilitate the transaction, and not as an agent for either Buyer or the seller. In such event, Broker shall be entitled to any fees owed by Buyer pursuant to this agreement.

12. BUYER DISCLOSURE: Buyer agrees to disclose to Broker relevant personal and financial information to assure Broker that Buyer has the ability to complete any transaction which is the subject of this agreement. Buyer hereby grants to Broker, the authority to disclose such information as Broker deems necessary, or appropriate, in order to influence the decision of a seller to accept an offer from Buyer.

13. LEASING or OPTIONING: This agreement shall also apply to situations where Buyer wishes to lease or option property. In those situations, the terms used in this agreement shall be automatically changed as appropriate, so that the term "purchase" shall mean "lease," "rent", or "option", and the term "Seller" shall mean "Lessor," "Landlord", or "Optionor", and the term "Buyer" shall mean "Lessee," "Tenant", or "Optionee."

14. COST OF SERVICES OR PRODUCTS OBTAINED FROM OUTSIDE SOURCES: Broker will not obtain or order products or services from outside sources (e.g. surveys, soil tests, title reports, inspections) without the prior consent of Buyer. Buyer agrees to pay for all costs for products or services so obtained, regardless of whether or not the Buyer purchases Desired Property.

15. INDEMNIFICATION OF BROKER: Client agrees to indemnify Broker, and to hold Broker harmless for any and all costs or damage arising out of the action of the Buyer, provided Broker is not at fault, including, but not limited to, attorney's fees reasonably incurred by Broker.

16. FEES: Purchaser(s) hereby acknowledges notice of the fact that Broker may accept a fee or consideration with regard to the placement of a loan or mortgage, life, fire, theft, flood, title, or other casualty or hazard insurance, arising from this transaction and expressly consent thereto as required by Rule 339.22321 of the Michigan Administrative Code.

AT / _____
(Buyer's Initial)

DigiSign Verified - 04269b52-e27b-4b54-b278-a7dc33bbc33a

17. NON-DISCRIMINATION: It is agreed by Broker, Purchaser(s) and parties to this agreement, that as required by law, discrimination because of religion, race, color, national origin, age, sex, handicap, familial, or marital status by said parties in respect to the purchase of the Desired Property is prohibited.

18. CONDITION OF PROPERTY: Client is not relying on Broker to determine the suitability of any desired Property for the Client's purposes or regarding the environmental condition of the Desired Property.

19. LIMITATION: Client and Broker agree that any and all claims or lawsuits between the parties to this agreement must be filed no more than six (6) months after the date of termination of this agreement. The parties waive any statute of limitations to the contrary.

20. ENTIRE AGREEMENT: This Agreement constitutes the entire agreement between the parties, and any prior agreements, whether oral or written, have been merged and integrated into this Agreement.

21. CANCELLATION: This agreement may be CANCELLED or REVOKED only by mutual consent of the parties in writing.

22. OTHER: _____

23. ELECTRONIC COMMUNICATION: The parties agree that this agreement, any amendment or modification of this agreement and/or any written notice or communication in connection with this agreement may be delivered by electronic mail via the contact information set forth above. Any such communication shall be deemed delivered at the time it is sent or transmitted. The parties agree that the electronic signatures and initials shall be deemed to be valid and binding upon the parties as if the original signatures or initials were present in the documents in the handwriting of each party.

24. RECEIPT: Client has read this Agreement and acknowledges receipt of a completed copy of this Agreement.

BROKER: RE/MAX LEADING EDGE

Print Client Name: Taha Properties LLC Signature: Ali Taha 07/19/2026
Date

Print Client Name: _____ Signature: _____
Date

Print Agent Name: _____ Signature: _____
Date

A REAL ESTATE BROKER IS QUALIFIED TO ADVISE ON REAL ESTATE.
IF YOU DESIRE LEGAL ADVICE, CONSULT YOUR ATTORNEY

DigiSign Verified - 04269b52-e27b-4b54-b278-a7dc33bbc33a

Disclosure Regarding Real Estate Agency Relationships

Before you disclose confidential information to a real estate licensee regarding a real estate transaction, you should understand what type of agency relationship you have with that licensee. A real estate transaction is a transaction involving the sale or lease of any legal or equitable interest in real estate consisting of not less than 1 or not more than 4 residential dwelling units or consisting of a building site for a residential unit on either a lot as defined in section 102 of the land division act, 1967 PA 288, MCL 560.102, or a condominium unit as defined in section 4 of the condominium act, 1978 PA 59, MCL 559.104.

(1) An agent providing services under any service provision agreement owes, at a minimum, the following *duties* to the client:

(a) The exercise of reasonable care and skill in representing the client and carrying out the responsibilities of the agency relationship.

(b) The performance of the terms of the service provision agreement.

(c) Loyalty to the interest of the client.

(d) Compliance with the laws, rules, and regulations of this state and any applicable federal statutes or regulations.

(e) Referral of the client to other licensed professionals for expert advice related to material matters that are not within the expertise of the licensed agent. **A real estate licensee does not act as an attorney, tax advisor, surveyor, appraiser, environmental expert, or structural or mechanical engineer and you should contact professionals on these matters.**

(f) An accounting in a timely manner of all money and property received by the agent in which the client has or may have an interest.

(g) Confidentiality of all information obtained within the course of the agency relationship, unless disclosed with the client's permission or as provided by law, including the duty not to disclose confidential information to any licensee who is not an agent of the client.

(2) A real estate broker or real estate salesperson acting pursuant to a service provision agreement shall provide the following *services* to his or her client:

(a) When the real estate broker or real estate salesperson is representing a seller or lessor, the marketing of the client's property in the manner agreed upon in the service provision agreement.

(b) Acceptance of delivery and presentation of offers and counteroffers to buy, sell, or lease the client's property or the property the client seeks to purchase or lease.

(c) Assistance in developing, communicating, negotiating, and presenting offers, counteroffers, and related documents or notices until a purchase or lease agreement is executed by all parties and all contingencies are satisfied or waived.

(d) After execution of a purchase agreement by all parties, assistance as necessary to complete the transaction under the terms specified in the purchase agreement.

(e) For a broker or associate broker who is involved at the closing of a real estate or business opportunity transaction, furnishing, or causing to be furnished, to the buyer and seller, a complete and detailed closing statement signed by the broker or associate broker showing each party all receipts and disbursements affecting that party.

Michigan law requires real estate licensees who are acting as agents of sellers or buyers of real property to advise the potential sellers or buyers with whom they work of the nature of their agency relationship.

SELLER'S AGENTS

A seller's agent, under a listing agreement with the seller, acts solely on behalf of the seller. A seller can authorize a seller's agent to work with subagents, buyer's agents and/or transaction coordinators. A subagent of the seller is one who has agreed to work with the listing agent, and who, like the listing agent, acts solely on behalf of the seller. Seller's agents and their subagents will disclose to the seller known information about the buyer which may be used to the benefit of the seller.

Created by Ali M Abdallah with SkySlope® Forms

DigiSign Verified - 04269b52-e27b-4b54-b278-a7dc33bbc33a

Individual services may be waived by the seller through execution of a limited service agreement. Only those services set forth in paragraph (2)(b), (c), and (d) above may be waived by the execution of a limited service agreement.

BUYER'S AGENTS

A buyer's agent, under a buyer's agency agreement with the buyer, acts solely on behalf of the buyer. A subagent of the buyer is one who has agreed to work with the buyer's agent with who, like the buyer's agent, acts solely on behalf of the buyer. Buyer's agents and their subagents will disclose to the buyer known information about the seller which may be used to benefit the buyer.

Individual services may be waived by the buyer through execution of a limited service agreement. Only those services set forth in paragraph (2)(b), (c), and (d) above may be waived by the execution of a limited service agreement.

DUAL AGENTS

A real estate licensee can be the agent of both the seller and the buyer in a transaction, but only with the knowledge and informed consent, in writing, of both the seller and the buyer.

In such a dual agency situation, the licensee will not be able to disclose all known information to either the seller or the buyer. As a dual agent, the licensee will not be able to provide the full range of fiduciary duties to the seller or the buyer.

The obligations of a dual agent are subject to any specific provisions set forth in any agreement between the dual agent, the seller and the buyer.

TRANSACTION COORDINATOR

A transaction coordinator is a licensee who is not acting as an agent of either the seller or the buyer, yet is providing services to complete a real estate transaction. The transaction coordinator is not an agent for either party and therefore owes no fiduciary duty to either party.

DESIGNATED AGENCY

A buyer or seller with a designated agency agreement is represented only by agents specifically named in the agreement. Any agents of the firm not named in the agreement do not represent the buyer or seller. The named "designated" agent acts solely on behalf of his or her client and may only share confidential information about the client with the agent's supervisory broker who is also named in the agreement. Other agents in the firm have no duties to the buyer or seller and may act solely on behalf of another party in the transaction.

LICENSEE DISCLOSURE (Check one)

I hereby disclose that the agency status of the licensee named below is:

_____ Seller's agent

_____ Seller's agent – limited service agreement

☑ Buyer's agent

_____ Buyer's agent – limited service agreement

_____ Dual agent

_____ Transaction coordinator (A licensee who is not acting as an agent of either the seller or the buyer.)

_____ None of the above

AFFILIATED LICENSEE DISCLOSURE (Check one)

☑ Check here if acting as a designated agent. Only the licensee's broker and a named supervisor broker have the same agency relationship as the licensee named below. If the other party in a transaction is represented by an affiliated licensee, then the licensee's broker and all named supervisory brokers shall be considered disclosed consensual dual agents.

_____ Check here if not acting as a designated agent. All affiliated licensees have the same agency relationship as the licensee named below.

DigiSign Verified - 04269b52-e27b-4b54-b278-a7dc33bbc33a

Further, this form was provided to the buyer or seller before disclosure of any confidential information.

Ali M Abdallah
Licensee Ali M Abdallah

07/19/2026
Date

Licensee

Date

ACKNOWLEDGMENT

By signing below, the parties acknowledge that they have received and read the information in this agency disclosure statement and acknowledge that this form was provided to them before the disclosure of any confidential information. **THIS IS NOT A CONTRACT.**

The undersigned _____DOES_☑_DOES NOT have an agency relationship with any other real estate licensee. If an agency relationship exists, the undersigned is represented as _____ SELLER _☑_ BUYER.

Ali Taha
Potential Buyer/Seller (circle one) Taha Properties LLC

07/19/2026
Date

Potential Buyer/Seller (circle one)

Date

Disclaimer This form is provided as a service of Michigan Realtors®. Please review both the form and details of the particular transaction to ensure that each section is appropriate for the transaction. Michigan Realtors® is not responsible for use or misuse of the form, for misrepresentation, or for warranties made in connection with the form.

Form K ©1995 Michigan Realtors®, revised 06/2011. Ph. 800.454.7842 Fax 517.334.5568

DigiSign Verified - 04269b52-e27b-4b54-b278-a7dc33bbc33a

RE/MAX Leading Edge

☐ 25050 Ford Rd, Dearborn Hts, MI 48127 ● Office: (313) 277-7777
☐ 6301 Michigan Ave, Detroit, MI 48210 ● Office (313) 730-6554
☐ 7500 N Canton, Canton, MI 48187 ● Office (734) 404-8800

AFFILIATED BUSINESS ARRANGEMENT DISCLOSURE

This is to give you a notice that RE/MAX Leading Edge has a business relationship with the following entities. As a result of these relationships, this referral may provide RE/MAX Leading Edge with a financial benefit.

Estates Title is an affiliated company. You are not required to use this affiliated business entity as a condition of the purchase, sale or refinance of the subject property. There are other settlement service providers available that provide similar services at competitive rates. You are free to inquire with other providers to determine that you are receiving the best value. Premium rates are filed by each Title Insurance Underwriter with the State of Michigan of Financial and Insurance Regulation. The estimated charge for the title company affiliated with RE/MAX Leading Edge is as follow:

Title Insurance Premium: State of Michigan Rates- Refer to chart

Title Exam & Closing Fee: $250-$575

Title Search Fee: $150+

Acknowledgment:

I/We have read this disclosure form, and understand that RE/MAX Leading Edge has a business relationship with the above service providers and that RE/MAX Leading Edge is referring me/us to purchase the above described settlement services from the providers identified above and may receive a financial benefit or other benefit as a result of this referral.

Ali Taha 07/19/2026

Buyer: Date

Seller: Date

Buyer: Date

Seller: Date

kw LEGACY
KELLERWILLIAMS

PURCHASE AGREEMENT

DATE: 07/27/2026

LISTING BROKER: Keller Williams Legacy		SELLING BROKER	
LISTING AGENT Michael M Phillips		SELLING AGENT	
AGENT ID# 416804	OFFICE ID# 416803	AGENT ID#	OFFICE ID#
EMAIL mike_phillips@kw.com		EMAIL	

1. **PROPERTY DESCRIPTION**: The undersigned Buyer hereby offers and agrees to purchase Property located in Michigan, City/Township/Village of Dearborn Heights County of Wayne Tax ID# _____
Legal description 05C111 TO 113 317C LOTS 111 TO 113 INCL ALSO N 1/2 ADJ VAC ALLEY ALSO LOT 31
Also commonly known as 24501 Ann Arbor Trail Zip 48127.
Street Address

Property described above shall include all available sub surface and mineral rights, all fixtures, improvements and appurtenances now in or on Property, including all built-in appliances/equipment, shelving, cabinets, all lighting fixtures, ceiling fans, attached carpeting, all window treatments and hardware, attached mirrors, hard-wired telephone system and instruments designed for the system, television antennae, satellite dishes (if owned) and complete rotor equipment, storm doors, storm windows, screens, awnings, garage door openers and transmitters, water softeners and security systems (if owned), mailboxes, fences, fireplace inserts, doors, screens, gas logs, grates, gas attachments and equipment, attached humidifiers, all landscaping, fuel in tanks, central vacuum and attachments, and

Items specifically excluded in the Listing Agreement or MLS publication must be listed hereafter, or they will be deemed included in the sale:

2. **PRICE**: Buyer agrees to pay the sum of Two hundred forty thousand and 00/100 Dollars ($ 240,000.00) in consideration for which Seller will provide a ~~warranty~~ covenant deed subject to existing building and use restrictions and easements and rights of way of record.

3. **METHOD OF PAYMENT** Cashiers check, wired funds, or such other funds acceptable to the closing agent. Sale shall be completed by the following method: (Mark only the box that applies.)

☑ **A. CASH SALE.** Delivery of the ~~Warranty~~ covenant Deed conveying marketable title and payment of the purchase price.

☐ **B. CASH SALE WITH NEW MORTGAGE.** Agreement contingent upon Buyer securing a _____ mortgage, not contingent upon sale or closing of other assets, in the amount of $_____ and paying $_____ as down payment plus mortgage costs, prepaid items, adjustments and flood insurance (if required) by lender. Buyer agrees to apply for such mortgage at buyers own expense within ___calendar days from final acceptance of this Agreement. If a mortgage commitment conditioned only upon marketable title and satisfactory survey (if required) is not delivered to Listing Broker within ___calendar days from date of agreement, the Seller may declare Agreement void. Buyer further agrees that the buyer will comply with all requirements and requests by the lender and provide for true and accurate information required to process loan application, any inaccurate, false, or otherwise preventing the lender from issuing a commitment is a default.

☐ **C. SALE BY LAND CONTRACT/MORTGAGE ASSUMPTION/SELLER FINANCING.**
(See appropriate land contract financing addendum attached and made a part hereof.)

4. **EARNEST MONEY DEPOSIT:** Buyer is depositing with broker $ 20,000.00 in the form of a check, money order, cashiers check or wire. An additional sum of $_____ shall be deposited within _____ calendar days of acceptance by Seller, making the total earnest money deposit $ 20,000.00. Total sums deposited will be deemedthe Earnest Money Deposit to be held in accordance with the laws of the State of Michigan and applied to the purchase price at closing. The Earnest Money Deposit shall be disbursed ONLY in accordance with either: (a) the terms hereof; (b) a fully executedmutual release; or (c) until a civil action has determined to whom the deposit must be paid. If offer made is not accepted by Seller, the Earnest Money Deposit shall be returned to Buyer.

5. **ACKNOWLEDGEMENT OF EARNEST MONEY DEPOSIT:** Received by: KELLER WILLIAMS LEGACY
Company Name

_____ _____
Agent Signature

6. **CLOSING:** Subject to all conditions herein, closing shall take place on or before 08/31/2026 at Listing Office or other mutually agreed-upon location. Seller shall pay all state and county transfer taxes and costs required to convey clear title. Buyer shall be deemed in default if this agreement is not consummated on or before the closing date.

Buyer(s) Initials

Seller(s) Initials

Created by Michael M Phillips with zipLogix® Forms

POSSESSION: Seller shall deliver possession to Buyer ☑ at closing or ☐ by 12:00 Noon ____ days after closing (closing to apply if no choice is made.) If possession is not delivered at closing, from and including day of closing, through date of vacating property, SELLER SHALL PAY the sum of $_____per day. Designated escrow agent shall retain from amount due Seller the sum of 1 ½ times daily fee, times total days for occupancy and an additional $_____ in escrow for damages after possession is delivered. Seller shall be entitled to any unused portion of occupancy fee and damage escrow as determined by date Property is vacated and keys surrendered to ☑ Buyer ☐ Listing Broker ☐ Selling Broker. Seller is legally obligated to deliver possession as specified herein. If Seller FAILS to deliver possession as specified herein, Seller shall pay TWICE the daily occupancy fee per day and may be liable for cost of eviction, actual attorney fees, damages and other costs incurred by Buyer in obtaining possession and collecting any amount due. Real Estate Brokers are no responsible for possession, condition of the property after possession, or any other matters relating to possession..

7. **AVAILABILITY OF HOME PROTECTION PLANS:** Buyer and Seller acknowledge having been advised of availability of home protection plans.

8. **SEWER AND WATER CHARGES:** Seller agrees to pay for all sewer and water charges to date of ☑ CLOSING ☐ POSSESSION (possession will apply if no choice has been made.) Designated escrow agent shall retain from amount due Seller at closing $300.00, or 1 ½ times of the current water bill, whichever is greater for final water and sewer charges. After water and sewer bills are verified paid, any unused portion shall be returned to Seller.

9. **TITLE EVIDENCE AND SURVEY:** Seller agrees to order title insurance upon acceptance of offer and to furnish Buyer a commitment of Title Insurance to be issued without standard exceptions. Buyer to secure and pay for a survey, if required by the title company to remove the standard exceptions. After closing, a Policy of Title Insurance, at sellers sole cost, without standard exceptions will be issued in the amount of purchase price, bearing date of closing or later guaranteeing title in condition required for performance of this Agreement. **Title Commitment shall be "marked up" at closing insuring through date of recording.**
V1 Title Agency to Issue Mortgage Title Insurance
Title Insurance has been recommended by the real estate broker(s).

10. **TITLE OBJECTIONS:** If objection to title is made, based upon written notice that title is not in the marketable condition required for performance hereunder, Seller shall have 30 calendar days from date notified in writing of particular defects claimed, to either: (a) remedy title; or (b) obtain title insurance satisfactory to Buyer. Buyer agrees to complete sale within 10 calendar days of written notification that the title has been remedied or by date specified in this Agreement if later. If Seller is unable or unwilling to remedy title within time specified, Buyer will waive requirement in writing within 10 calendar days of written notification thereof, or Agreement may be declared null and void at the Buyers option.

11. **TAXES:** All property taxes due and payable on or before date of closing shall be paid by Seller. Current taxes shall be prorated and adjusted as of date of closing in accordance with due date of municipality or taxing unit(s) in which Property is located.Buyer acknowledges that Property taxes are subject to change. If taxes are not paid in advance, see addendum made a part hereof. Seller shall pay transfer taxes and other costs required to convey title. Buyer shall pay all costs for recording the warranty deed.

12. **ASSESSMENTS:** Seller shall discharge in full all public authority charges confirmed by municipality or taxing unit(s) (special assessments, water, sewer, paving charges, etc.) which are currently due and payable. Buyer is responsible for other assessments including, but not limited to, capital and lateral charges (assessed, but value not yet determined) which are confirmed and become due and payable after closing.

13. **CONDOMINIUM/HOMEOWNERS ASSOCIATION ASSESSMENTS:** Current dues shall be prorated to date of closing. Any delinquent condominium/homeowner association dues/assessments/liens shall be paid by Seller at closing. Any and all dues/assessments/liens confirmed and becoming due and payable after closing will be paid by Buyer. (See Condominium Addendum made a part hereof if applicable). Buyer has had an opportunity to review any and all HOA by-laws and is satisfied with the terms and conditions required by the HOA.

14. **MAINTENANCE OF PROPERTY:** Seller is responsible for keeping Property in substantially the same condition as of date of Agreement. Seller is responsible to maintain grounds and keep all systems in working order until Property is vacated and keys are surrendered by the Seller except for the conditions disclosed in Seller's Disclosure Statement or conditions discovered by the Buyer as part of inspections. In the event Property has been winterized, it shall be the obligation and expense of Seller to de-winterize Property prior to closing. Seller agrees to leave Property broom-clean and free of debris and personal property.

15. **UTILITIES:** Seller shall order final billings on all utilities (gas, electric, etc.) as of the day of possession and Seller shall pay final billings. Seller shall not direct any utilities to be disconnected. Buyer agrees to inform all utility companies of ownership and to assume and pay all billings from day of taking possession.

16. **RISK OF LOSS:** Seller is responsible for any damage to the Property, except for normal wear and tear until the closing or possession, whichever is later.. If there is damage that Seller is unable or unwilling to repair or to arrange and pay to be repaired, Buyer has the option to cancel this Agreement and the Earnest Money Deposit shall be immediately refunded to Buyer or Buyer

can proceed with the closing and deduct from the purchase price a fair and reasonable estimate of the cost to repair the Property and assume the responsibility for the repair, thereby releasing Seller.

17. **SELLER DISCLOSURE STATEMENT:**

_____ Buyer has received the Seller's Disclosure Statement prior to writing this offer to purchase.
Buyers Initials

LEAD-BASED PAINT DISCLOSURE/INSPECTION: (For residential housing built prior to 1978)

_____ Buyer acknowledges that prior to signing this Agreement, Buyer has received and reviewed a copy of the Lead-Base Disclosure Statement.

18. **DEFAULT:**

A. **BUYER:** In the event Buyer fails to close this transaction in the time and manner provided as stated in Section 6 of this agreement, Seller may elect to enforce the terms hereof, declare the sale void, and retain Earnest Money Deposit (per paragraph 4) as liquidated damages and/or seek all available legal or equitable remedies.

B. **SELLER:** In the event Seller fails to fulfill obligations set forth herein or fails to close this transaction in the time and manner provided, Buyer may elect to enforce terms herein, declare sale void, be entitled to refund of Earnest Money Deposit (per paragraph 4), and/or seek all available legal or equitable remedies.

19. **FEES:** Buyer agrees to pay closing fees charged by lender and/or title company and a transaction fee of $ 0.00 at closing.

20. **TIME LIMIT:** Buyer is making this offer valid until _____ on _____ or it is considered null and void.

21. **ADDITIONAL DOCUMENTS ATTACHED:** The Seller's Disclosure Statement, Lead Based Paint Disclosure, Agency Relationship Disclosure, plus the following checked items are also attached hereto.

☐ FHA/VA Addendum	☐ Unplatted Land Addendum	☐ Contingency Sales Agreement
☐ Swimming Pool Addendum	o Private Road Addendum	o Condominium Addendum
☐ Additional (General) Conditions	o Well & Septic Addendum	o _____
☐ Financing Addendum	☐ Vacant Land Addendum	o _____

22. **FLOOD INSURANCE:** Buyer may, at his expense, obtain a Floodplain Certification within n/a calendar days from the date Seller's acceptance of this Agreement. If the Certification discloses that the property is in a Special Flood Hazard Area, Buyer may notify Seller, in writing, within n/a days from the date of the Certification that Buyer declares this Agreement null and void and the deposit shall be returned to the Buyer. Failure to notify Seller that the property is in a Special Flood Hazard Area within this same time period shall constitute a waiver of Buyers right to terminate this agreement under this paragraph and Buyer agrees to obtain a policy of flood insurance if required to do so by the mortgage lender.

23. **WELL AND SEPTIC SYSTEM INSPECTION:** See attached addendum made a part hereof, if applicable.

24. **PROPERTY INSPECTION/DUE DILIGENCE CONTINGENCY: Note: Inspections required by FHA, VA, lenders, or municipalities are not made for, nor should they be relied upon by Buyer as to the condition or habitability of the property.** Broker(s) recommend that Buyer conduct an independent inspection(s) by a licensed 3rd party inspector or research deemed necessary by Buyer, including: structural integrity, foundation inspection, municipal research of records, condition of mechanical systems, environmental status, health or safety conditions, surveys or infestation. **To ensure intended use of premises it is recommended that Buyer research:** square footage; building and use restrictions; easements; ordinances; regulations; school district; and/or property tax status. The Buyer **MUST** notify Seller, in writing, within 0 calendar days from date of final acceptance of Agreement that Buyer is dissatisfied with results of any investigation, and elects to terminate this agreement. In the event the buyer DOES NOT notify the seller within the days provided in this section, then this Agreement shall be binding with no further investigation period. In the event the parties are negotiating purchase price, repair credits, or seller repairs, the buyer still reserves the sole decision to declare this agreement null and void at any time prior to a mutually accepted amendment to this agreement.

If Buyer(s) notify the seller within the time period allowed for investigation, that the Buyer is dissatisfied with the results of the investigation at the buyers sole discretion, the buyer reserves the right to do one or more of the following.

A. Present to Seller an amendment for mutual agreement (1) that cites a list of repairs and/or conditions to be remedied, (2) a credit requested by the buyer.
B. Present to Seller a Notice of Dissatisfaction with due diligence which shall render Agreement null and void, in which case the Seller agrees to execute a mutual release within 2 calendar days. In the event the Seller fails to execute a mutual release the seller waives the right, and the escrow holder is authorized to release the Buyers deposit.
C. In the event the buyer and seller are unable to reach an Agreement to Buyer's proposal made under A Buyer shall either elect to proceed with transaction by waiving this contingency in writing, or declare Agreement void by election of B.

Buyer: Does_____ **Does Not** AA desire to have Property Inspection.
Buyer Initials Buyer Initials

25. **LIABILITY OF BUYER FOR DAMAGE:** Buyer shall be solely responsible for any and all damage to Property as a result of any and all inspection(s) of Property authorized by or conducted by Buyer. Buyer shall pay for any and all necessary repairs to restore Property to its condition prior to inspection(s) or shall reimburse Seller for actual cost of such restoration.

26. **MUNICIPAL INSPECTIONS:** If a municipal inspection are required by local ordinance, state or federal law, or buyers lending institution. Seller agrees to complete any and all repairs required by municipality, provided repairs do not exceed $ n/a . In the event the municipal inspection requires the buyer to accept certain items in AS-IS condition, the buyer agrees to assume those items and execute any municipal. If Seller does not complete all repairs requiredby municipality, Buyer may assume the additional costs to complete repairs, or Buyer may declare this Agreement void.

27. **BUYER ACCEPTANCE OF CONDITION: AS IS CONDITION**: After closing this transaction, Buyer shall be deemed to have accepted the condition of the Property in AS-IS condition with no warranties expressed or implied.

28. **TIME FOR LEGAL ACTION:** Buyer and Seller agree that any legal action against either party or against Broker(s) or their agents related to the condition of the Property or arising out of the provisions of this Agreement or any services rendered or not rendered must be brought within the shorter of (a) the time provided by law, or (b) one (1) year after the Closing, or be forever barred.

29. **SHOWINGS:** Seller agrees not to allow the Property to be shown after the inspection contingency is removed or has expired.

30. **FOREIGN INVESTMENT IN REAL PROPERTY TAX ACT (FIRPTA):** If the sale price of the Property exceeds $300,000.00, the parties to this Agreement will be bound by FIRPTA requirements and must complete the addendum for FIRPTA.

31. **This is a legal and binding document, and both Buyer and Seller acknowledge that they have been advised to consult an attorney to protect their interests in this transaction. Where the transaction involves financial and tax consequences, the parties acknowledge that they have been advised to seek the advice of their accountant or financial adviser.**

32. **DISCLAIMER OF BROKER(S) AND RELEASE:** Broker(s) and Broker(s)¶ agents specifically disclaim responsibility for the condition of Property and/or for performance of Agreement by the parties. Parties acknowledge that they are not relying on any representation or warranties that may have been made other than those in writing, and the parties waive and release and relinquish any and all claims or causes of action against the Broker(s), their officers, directors, employees and/or their agents for the condition of the Property or the performance of this Agreement by the parties. Broker(s) and its agents are not experts in the areas of law, tax, financing, surveying, structural conditions, hazardous conditions, or engineering, and Buyer acknowledges that Buyer has been advised to seek professional advice from experts in these areas. Any action brought against the brokers that is fails to survive or is dismissed, the party bringing the action will pay all reasonable attorney fees incurred by the Broker(s).

33. **FINAL WALK-THROUGH PRIOR TO CLOSING:** Buyer reserves the right to walk through Property within 48 hours prior to closing to determine whether terms of Agreement have been met.

34. **ENTIRE AGREEMENT:** This Agreement supersedes any and all understandings and agreements and constitutes the entire agreement between the parties and no oral representations or statements shall be considered a part hereof.

35. **TIME IS OF THE ESSENCE:** Buyer and Seller understand that no extensions of time limits contained herein are expected or agreed to unless specified in writing and signed by both Buyer and Seller. Time is of the essence.

36. **SUCCESSORS AND ASSIGNS**: This Agreement shall bind the personal representatives, administrators, successors and assigns of the parties.

37. **FACSIMILE/ELECTRONIC AUTHORITY:** As an Alternative to physical delivery, the parties agree that this Agreement, any amendment or modification of this agreement and/or any written notice of communication in connection with the agreement may be delivered to the Seller in care of the Listing Agent and the Buyer in care of the Seller Agent via electronic mail or by facsimile via the contact information set forth above. Any such communication shall be deemed delivered at the time it is sent or transmitted. Seller represents and warrants that an electronic email address has been provided to the Listing Agent from which

Seller may receive electronic mail. Buyer represents and warrants that an electronic email address has been provided to Selling Agent from which Buyer may receive electronic mail. The parties agree that the electronic signatures and initials shall be deemed to be valid and binding upon the parties as if the original signatures or initials were present in the documents in the handwriting of each party. All electronic means of signature or Initials by any party must be accompanied with a certificate.

38. **MISCELLANEOUS:**

A. **Amendment:** The parties agree that this Agreement may not be altered, amended, modified, or otherwise changed, except by a duly executed written agreement between the parties.

B. **Headings:** The headings contained in this Agreement are for reference purposes only and shall not affect in any way the meaning or interpretation of this Agreement.

C. **Grammar and Syntax:** The grammar and syntax used in this Agreement shall be construed to give proper meaning and the use of any gender or tense may be construed to include all genders and tenses.

D. **Governing Law:** This Agreement shall be governed by and construed according to the laws of the State of Michigan, the state in which the Property is located.

39. **ADDITIONAL TERMS AND CONDITIONS WHICH WILL SUPERCEDE ANY LANGUAGE ABOVE:**

Full legal description: 317 EXC W 79.26FT THEREOF ALSO S 1/2 ADJ VAC ALLEY GREATER DETROIT NEW CITY PARK SUB T2S R10E L54 P60 WCR

BUYER SIGNATURE AND ACKNOWLEDGMENT OF RECEIPT: Buyer hereby makes this offer with terms and conditions contained herein and acknowledges receiving a copy of this Agreement.

BUYER NADCO PROPERTIES LLC (Please Print) BUYER _____ (Signature)

BUYER _____ (Please Print) BUYER _____ (Signature)

WITNESS _____ DATE _____

SELLER SIGNATURE: Seller hereby agrees to terms and conditions contained herein. Seller acknowledges receiving a copy of this Agreement.

SELLER City of Dearborn Heights (Please Print) SELLER _____ (Signature)

SELLER _____ (Please Print) SELLER _____ (Signature)

WITNESS _____ DATE _____

BUYER ACKNOWLEDGMENT OF ACCEPTANCE: Buyers signature below acknowledges receipt of Seller's Signed acceptance of this Agreement and constitutes a final acceptance of Sellers Counteroffer (if any changes were made by the Seller, thereby making this Agreement a counteroffer).

BUYER _____ (Please Print) BUYER _____ (Signature)

BUYER _____ (Please Print) BUYER _____ (Signature)

WITNESS _____ DATE _____

MLS # _____

Authe DigiSign Verified - e1e3962f-f9f6-4004-8aca-86490d4940ac

COMMERCIAL REAL ESTATE PURCHASE AND SALE AGREEMENT

Seller Name: City of Dearborn Heights
Seller Address: 6045 6045 Fenton St, Dearborn Heights MI 48127
Seller Phone:
Seller Email:

Listing Broker Name(s): Michael M Phillips
Listing Broker Address: 22371 W Village Dr, Ste 1, Dearborn Heights MI 48127
Listing Broker Phone: (313) 561-0900
Listing Broker Email: mike_phillips@kw.com

Purchaser Name(s): Nasser Salame
Purchaser Address:
Purchaser Phone:
Purchaser Email: Nasser Salame

Selling Broker Name(s): Victor F Fawaz
Selling Broker Address: 23676 Park Street Dearborn Wayne 48185
Selling Broker Phone: (313) 561-0900
Selling Broker Email: victorfawaz@gmail.com

☐ Seller and Purchaser are represented by the same agent (Dual Agency).

☑ Seller and Purchaser acknowledge that this is an in-house transaction in which the Purchaser and Seller are each represented by different designated agents or the same agents within the same brokerage.

RECITALS

A. Purchaser desires to purchase from Seller and Seller desires to sell and convey to Purchaser the following:

(i) the approximately .22 acre parcel of real property situated at 24501 Ann Arbor Trail, Dearborn Heights, Michigan, described on **Exhibit A** attached hereto, together with any and all easements, rights-of-way, tenements, hereditaments, appurtenances, licenses and privileges thereto belonging or in any way appertaining thereto (collectively, the "Land");

(ii) the buildings, structures, fixtures and other improvements on the Land, including specifically without limitation, that certain building(s) aggregating 3030 in square feet located thereon (the "Improvements", together with the Land herein called the "Real Property"); and

(iii) all of Seller's right, title and interest in and to all fixtures, machinery, equipment and other personal property owned by Seller and located upon the Land or within the Improvements, used exclusively in connection with the operation of the Land and the Improvements (the "Personal Property", together with the Land and the Improvements herein called the "Property") but specifically excluding that personal property set forth on **Schedule 1** attached hereto and made a part hereof (together the "Excluded Assets").

Created by Victor F Fawaz with SkySlope® Forms

Authe DigiSign Verified - e1e3962f-f9f6-4004-8aca-86490d4940ac

B. Seller and Purchaser desire to establish the terms, covenants and conditions upon which Seller will sell and Purchaser will purchase the Property.

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained in this Agreement and of the benefits to be derived therefrom, the receipt of which is severally acknowledged, Seller and Purchaser hereby agree as follows:

1. Purchase Price. The total price for the purchase of the Property hereunder (the "Purchase Price") shall be Two hundred twenty-one thousand five hundred and 00/100 U.S. Dollars ($221,500.00) and shall be payable as follows:

(a) Within 1 days after the Effective Date (as hereinafter defined), Purchaser shall deposit with RE/MAX Team 2000 (the "Title Company") (as hereinafter defined), as escrow agent (the "Escrow Agent"), having an address of 23676 Park Street, Attention: Admin, the sum of Fifty thousand and 00/100 U.S. Dollars ($50,000.00) (the "Deposit") to be held by the Escrow Agent for application to the Purchase Price upon consummation of the transaction as set forth herein. In the event the sale is consummated as contemplated hereunder, the Deposit shall be applied against the Purchase Price due at Closing.

(b) On the date established pursuant to Section 12 (the "Closing Date") for the closing of the transaction contemplated hereby (the "Closing"), Purchaser shall pay to Seller the Purchase Price, adjusted to reflect all prorations made pursuant to Section 13 and the allocation of closing costs pursuant to Section 14 and otherwise as provided in any other section of this Agreement, less the Deposit (together with any interest accrued thereon).

(c) If applicable, the allocation of the Purchase Price shall be x for the Land, x for the Improvements and x for the Personal Property.

2. Evidence of Title; Survey.

(a) Seller shall, within 30 days after the Effective Date, furnish or cause to be furnished to Purchaser a commitment dated subsequent to the Effective Date for the issuance of an ALTA fee owner's policy of title insurance for the Real Property in the amount of the Purchase Price (the "Title Commitment") issued by the Title Company. The Title Commitment shall be accompanied by legible copies of all documents noted as exceptions to title.

(b) Purchaser may elect to have an ALTA survey of the Land prepared by a registered land surveyor in accordance with the current "Minimum Standard Detail Requirements for Land Title Surveys" jointly adopted and established by ALTA and ACSM (the "Survey") The Survey shall be certified to Purchaser, the Title Company and Purchaser's lender, if any. The cost of the Survey shall be a ☑ Purchaser ☐ Seller expense.

(c) Within 2 days after Purchaser receives the Title Commitment and the Survey, if applicable, Purchaser shall notify Seller of any objection to the title to the Real Property, including any matters of survey. Seller shall have 3 (3) days from the date it is notified in writing of the particular defects claimed to (i) remedy the defects or (ii) notify Purchaser that it does not intend to remedy the defects, in which case Purchaser shall elect by written notice to Seller given within five (5) days after receiving such notice or the date when such notice was due to either (w) waive such defect or defects and proceed with the purchase of the Property in accordance with the terms herewith or (x) terminate this Agreement by written notice to Seller, in which event Purchaser shall be entitled to a refund of the Deposit, and the parties shall have no further obligations to each other hereunder except such that expressly survive the termination of this Agreement. Seller's failure to give such notice shall be deemed Seller's election not to remedy

Authe DigiSign Verified - e1e3962f-f9f6-4004-8aca-86490d4940ac

such defects. In the event that Purchaser has not (y) objected to title or survey within the time period set forth above, or (z) terminated this Agreement within the time set forth above, Purchaser shall be deemed to have elected to accept the condition of title to the Property and matters of survey, waive such objections, and proceed to Closing. Exceptions to title shown on the Title Commitment or matters shown on the Survey to which Purchaser has not objected to as provided hereunder, or which Purchaser has waived or deemed to have waived, are herein called "Permitted Encumbrances".

3. Possession. Possession of the Property shall be delivered to Purchaser on the Closing Date, subject only to the rights of tenants under the Leases (as hereinafter defined) and the Permitted Exceptions.

4. Representations and Warranties.

(a) Seller represents and warrants to Purchaser as of the Effective Date as follows:

A. Seller Type:

☐ Seller (i) is a ☐ limited liability company ☐ for-profit corporation ☐ non-profit corporation ☑ Municipality, validly existing and in good standing in the State of _____ (ii) is authorized to transact business and is in good standing in the state in which the Property is located, and (iii) has the power, right and authority to enter into this Agreement and the instruments referenced herein and to consummate the transactions contemplated hereby.

☐ Seller is an individual residing in the state of _____ and has the power, right and authority to enter into this Agreement and the instruments referenced herein and to consummate the transactions contemplated hereby.

B. All requisite action (corporate, company, trust, partnership or otherwise) has been taken by Seller in connection with entering into this Agreement and the instruments referenced herein and the consummation of the transactions contemplated hereby. No consent of any partner, shareholder, member, creditor, investor, and to the best of Seller's knowledge, judicial or administrative body, authority or other party is required which has not been obtained to permit Seller to enter into this Agreement and consummate the transaction contemplated hereby.

C. There is no litigation pending or to Seller's knowledge threatened to prevent Seller from entering into this Agreement and selling the Property.

D. The individuals executing this Agreement and the instruments referenced herein on behalf of Seller have the legal power, right and actual authority to bind Seller to the terms and conditions hereof and thereof.

E. Neither the execution and delivery of this Agreement and documents referenced herein, nor the incurrence of the obligations set forth herein, nor the consummation of the transactions herein contemplated, nor referenced herein conflict with or result in the material breach of any terms, conditions or provisions of or constitute a default under, any bond, note, or other evidence of indebtedness or any contract, lease or other agreements or instruments to which Seller is a party, except for any of the same which will be discharged at the Closing on the Closing Date.

F. Except for tenant leases ("Leases") entered into in the normal course of operating the Property, there are no other leases or occupancy agreements to which Seller is a party affecting the Property.

Authe DigiSign Verified - e1e3962f-f9f6-4004-8aca-86490d4940ac

G. Seller has marketable fee simple title to the Property. There is no option to purchase, right of first refusal to purchase or agreement for the sale and purchase of all or any portion of the Property to any person or entity other than Purchaser. On the Closing Date, Seller shall not be indebted to any contractor, mechanic, materialmen, laborer, architect or engineer for any materials or any work performed, in connection with the Property for which any lien could be claimed against the Property and Seller shall not have had any work undertaken at or on the Property for at least 120 days prior to the Closing Date.

H. Except as set forth in the environmental reports listed on **Exhibit B**, which have been delivered to Purchaser, to Seller's knowledge, Seller has received no written notification that any governmental authority has determined that there is any violation of any environmental statutes, ordinances or regulations affecting the Property. Seller shall inform Purchaser of any hazardous material and the existence of the any underground storage tanks or other structures which are or may be located at the Property.

I. Seller is not a "foreign person" as defined in Section 1445(f)(3) of the Internal Revenue Code of 1986 and regulations promulgated thereunder, and Seller will furnish to Purchaser, at Closing, an appropriate affidavit to this effect.

J. Seller has not received prior to the Effective Date any written notification from any governmental or public authority that the Property is in violation of any applicable fire, health, building, use, occupancy or zoning law where such violation remains outstanding and, if not addressed, would have a material adverse effect on the use of the Property as currently operated.

K. Seller has no knowledge of any encroachments of buildings, structures or improvements, located on the Property onto adjoining property, or any encroachments of buildings, structures or improvements located on adjoining property onto the Property, or that any improvements on the Property encroach on any easements located on the Property.

L. All information furnished to Purchaser by Seller in connection with the Property is complete and correct to the best of Seller's knowledge and Seller has not failed to disclose any information of which it has knowledge which is material to the Property or the physical condition thereof.

(b) Purchaser represents and warrants to Seller as of the Effective Date as follows:

A. Purchaser type:

☑ Purchaser (i) is a ☐ limited liability company ☐ for-profit corporation ☐ non-profit corporation ☑ resident of the city of DBN Heights, validly existing and in good standing in the State of MI (ii) is authorized to transact business and is in good standing in the state in which the Property is located, and (iii) has the power, right and authority to enter into this Agreement and the instruments referenced herein and to consummate the transactions contemplated hereby.

☑ Purchaser is an individual residing in the state of Michigan and has the power, right and authority to enter into this Agreement and the instruments referenced herein and to consummate the transactions contemplated hereby.

B. All requisite action (corporate, company, trust, partnership or otherwise) has been taken by Purchaser in connection with entering into this Agreement and the instruments referenced herein and the consummation of the transactions contemplated hereby. No consent of any partner, shareholder, member, creditor, investor, or, to the best of Purchaser's knowledge, judicial or

Authe DigiSign Verified - e1e3962f-f9f6-4004-8aca-86490d4940ac

administrative body, authority or other party is required which has not been obtained to permit Purchaser to enter into this Agreement and consummate the transaction contemplated hereby.

C. The individuals executing this Agreement and the instruments referenced herein on behalf of Purchaser have the legal power, right and actual authority to bind Purchaser to the terms and conditions hereof and thereof.

D. Neither the execution and delivery of this Agreement and documents referenced herein, nor the incurrence of the obligations set forth herein, nor the consummation of the transactions herein contemplated, nor referenced herein conflict with or result in the material breach of any terms, conditions or provisions of or constitute a default under, any bond, note, or other evidence of indebtedness or any contract, lease or other agreements or instruments to which Purchaser is a party.

(c) The foregoing representations and warranties of Seller and Purchaser shall be continuing and shall be true and correct on and as of the Closing Date with the same force and effect as if made on that date. Each of Seller and Purchaser shall indemnify and hold harmless the other party from and against any and all loss, liability, damage or expense (including reasonable attorneys' fees) resulting from any misrepresentation or a breach of any warranty by such party hereunder which is not true and correct on and as of the Closing Date.

5. Inspection and Investigation by Purchaser.

(a) Subject to the terms and conditions of this Section 5, Purchaser and its agents, at Purchaser's sole cost and expense, shall have _zero_ (_0_) days from the Effective Date (the "Inspection Period") to review Seller's Materials (as hereinafter defined) and to inspect and investigate or cause to be inspected and investigated, all aspects and condition of the Property, and may enter the Property and make such surveys, soil borings, environmental assessments, ground water tests, wetland and/or endangered species studies, flood plain study, and other tests as Purchaser may deem necessary or desirable, to determine its suitability for Purchaser's intended use (the "Due Diligence").

(b) Notwithstanding the foregoing, Purchaser shall not perform any physically intrusive testing at the Property, including, without limitation, a Phase II environmental assessment before having obtained the prior written consent of Seller for such testing, which consent is at Seller's sole discretion. Seller shall have the right to have a representative present (and in the case of environmental testing, to obtain split samples at Seller's cost). Purchaser shall promptly deliver to Seller, at Purchaser's expense, copies of all reports, studies and tests regarding the Property that it develops, possesses or obtains ("Purchaser's Materials"). In the event that Seller withholds its consent to such testing, then Purchaser may, but will have no obligation to, terminate this Agreement and Purchaser shall receive a refund of the Deposit by delivering written notice to Seller on or before the expiration of the Inspection Period.

(c) Purchaser shall indemnify, protect, defend and hold harmless Seller and its partners, parents, subsidiaries, affiliates, trustees, beneficiaries, employees, officers, directors, shareholders, members, managers, advisors and other agents and their respective partners, trustees, beneficiaries, employees, officers, directors and shareholders and their respective successors and assigns (collectively, the "Seller Parties") from and against any and all liabilities, demands, actions, causes of action, suits, claims, losses, damages, costs and expenses suffered or incurred by any of the Seller Parties as a result of any Due Diligence. The provisions of this subsection (c) shall survive the Closing and the termination of this Agreement.

Authe DigiSign Verified - e1e3962f-f9f6-4004-8aca-86490d4940ac

(d) Within zero (0) days after the Effective Date, the environmental reports identified on **Exhibit B** attached hereto and made a part hereof (collectively, the "Environmental Reports"), the most recent plans, drawings, environmental permits, and municipal approvals pertaining to the Property, if any, in Seller's possession, the most recent survey of the Property, if any, and the Leases (collectively, "Seller's Materials"), shall be made available to Purchaser on a mutually agreed upon date at Seller's offices for inspection and copying, or at Seller's option, shall be copied and provided to Purchaser.

(e) If for any reason Purchaser is unsatisfied with the results of its Due Diligence, then Purchaser may terminate this Agreement by giving written notice to Seller at any time on or before the expiration of the Inspection Period, in which case this Agreement shall be terminated, Purchaser shall be entitled to a refund of the Deposit, and Purchaser and Seller shall have no obligations hereunder other than as expressly survive the termination of this Agreement. If this Agreement is terminated pursuant to the provisions of this Section, Purchaser shall return to Seller all of the Seller's Materials and a copy of the Purchaser's Materials.

6. Conditions Precedent.

(a) Purchaser's Conditions. The obligation of Purchaser to proceed to consummate this transaction shall be conditioned upon satisfaction of each of the following conditions precedent on or prior to the dates provided below:

A. At Closing, Seller shall convey marketable fee simple title to the Property to Purchaser, subject only to Permitted Encumbrances, as evidenced by delivery of an ALTA owners policy of title insurance (or the Title Commitment marked up by the Title Company to be effective as of the date of the recording of the deed) in the amount of the Purchase Price, without standard exceptions, insuring Purchaser as owner of fee simple title to the Property.

B. Seller shall have delivered to Purchaser all of the items required to be delivered to Purchaser under Section 7(a) on the Closing Date.

C. All of Seller's representations and warranties contained in this Purchase Agreement shall be true and correct as of the Effective Date and as of the Closing Date, and Seller shall not on the Closing Date have failed to satisfy, observe or perform any condition or agreement on its part to be satisfied, observed or performed under the terms and conditions of this Agreement.

D. The Property shall be in the same condition on the Closing Date as it is on the Effective Date, subject to reasonable wear, tear and natural deterioration between the Effective Date and the Closing Date. The vacancy level of the Property on the Closing Date will be less than zero (0) percent.

E. Other: none

If any of the foregoing conditions are not satisfied by the dates set forth above, Purchaser may, but will have no obligation to, terminate this Agreement by written notice to Seller, in which case Purchaser shall be entitled to a refund of the Deposit and the parties shall have no further obligations to each other hereunder, except as expressly set forth herein. In the event that Purchaser fails to deliver written notice to Seller terminating this Agreement by the dates set forth above, or the Purchaser fails to terminate this Agreement pursuant to Section 5(e) herein, then the parties shall proceed to Closing and disposition of the Deposit shall be governed by Sections 10, 11 and/or 12, as applicable.

Authe DigiSign Verified - e1e3962f-f9f6-4004-8aca-86490d4940ac

(b) Seller's Conditions. The obligation of Seller to proceed to consummate this transaction shall be conditioned upon satisfaction of each of the following conditions precedent on or prior to the dates provided below:

A. Seller shall have received the Purchase Price at the Closing, adjusted pursuant to and payable in the manner set forth in this Agreement.

B. Purchaser shall have delivered to Seller all of the items required to be delivered to Seller under Section 7(b) on the Closing Date.

C. All of Purchaser's representations and warranties contained in this Purchase Agreement shall be true and correct as of the Effective Date and as of the Closing Date, and Purchaser shall not on the Closing Date have failed to reasonably satisfy, observe or perform any condition or agreement on its part to be satisfied, observed or performed under the terms and conditions of this Agreement.

If any of the foregoing conditions is not reasonably satisfied by the dates set forth above, Seller may terminate this Agreement by written notice to Purchaser, in which case Seller shall be entitled to receive the Deposit and the parties shall have no further obligations to each other hereunder, except as expressly set forth herein. In the event that Seller fails to deliver written notice to Purchaser terminating this Agreement by the dates set forth above, the parties shall proceed to Closing and disposition of the Deposit shall be governed by Sections 10, 11 and/or 12, as applicable.

D. Other: _____

7. Documents to be Furnished on Closing Date.

(a) On the Closing Date, Seller shall deliver to Purchaser the following documents, each of which shall be in a form reasonably satisfactory to Purchaser and its counsel:

A. ☑ A ~~warranty deed~~ covenant deed to the Property in recordable form, subject to Permitted Encumbrances. ☐ Other: _____

B. A bill of sale conveying the Personal Property (excluding the Excluded Assets) without warranty of title or use and without warranty, express or implied, as to merchantability and fitness for any purpose.

C. An assignment and assumption agreement (the "Assignment and Assumption of Leases") in which Seller shall assign to Purchaser and Purchaser shall assume all of Seller's interest as landlord in all Leases pursuant to which any portion of the Property is used or occupied by any person other than Seller and by which (i) Seller shall indemnify, defend and hold harmless Purchaser from and against any and all claims pertaining to the Leases arising prior to the Closing Date and (ii) Purchaser shall assume all obligations under the Leases and shall indemnify, defend and hold harmless Seller from and against any and all claims pertaining to the Leases arising from and after the Closing, including without limitation, claims made by tenants with respect to tenants' security deposits to the extent paid, credited or assigned to Purchaser by Seller.

D. An assignment and assumption agreement (the "Assignment and Assumption of Agreements") in which Seller shall assign to Purchaser and Purchaser shall assume all Seller's interest in the following for the contracts Purchaser wishes to assume: (i) all service, utility or other contract or commitment (if assignable) affecting the Property which extends beyond the Closing Date and (ii) all assignable existing warranties and guaranties relating to the Property (collectively, the "Contracts").

Authe DigiSign Verified - e1e3962f-f9f6-4004-8aca-86490d4940ac

E. A notice to each tenant under the Leases informing such tenant of the sale of the Property to Purchaser and of the assignment to Purchaser of Seller's interest as landlord under the Leases and of Purchaser's assumption of Seller's obligation as landlord under the Leases (including, if applicable, Purchaser's assumption of Seller's obligations with respect to any security deposits) and directing that all rent and other sums payable after the Closing under each such Lease shall be paid as set forth in the notice.

F. Copies of the Leases, the Contracts and any licenses or permits in the possession or control of Seller, together with such leasing and property files and records which are material in connection with the continuous operation, leasing and maintenance of the Property.

G. A current rent roll of the Property, setting forth with respect to each Lease and each month-to-month tenancy the name of the current tenant, the agreed-upon rental rate and rate for other items such as covered parking, the amount of the security deposit, if any, the status of rent and other amounts due, and whether a default exists.

H. Any other documents required by this Agreement or reasonably requested by Purchaser or the Title Company in order to consummate the transaction contemplated hereby.

(b) On the Closing Date, Purchaser shall deliver to Seller the following documents, each of which shall be in a form reasonably satisfactory to Seller and its counsel:

A. The Purchase Price.

B. The Assignment and Assumption of Leases and the Assignment and Assumption of Agreements duly executed by Purchaser.

C. Any other documents required by this Agreement or reasonably requested by Seller or the Title Company in order to consummate the transaction contemplated hereby.

8. Obligations of Seller Prior to Closing. During the period commencing on the Effective Date and ending on the Closing Date, Seller shall:

(a) Operate the Property in the same manner and maintain the Property in substantially the same condition as on the Effective Date, in compliance with all laws, statutes, ordinances, rules and regulations applicable thereto, subject to reasonable wear, tear and natural deterioration between the Effective Date hereof and the Closing Date.

(b) Pay all costs and expenses and discharge all liabilities, obligations and claims arising out of its ownership of the Property.

(c) Not enter into any new tenant lease or modification of any tenant lease other than in the normal course of operating the Property or grant any person an option or right of first refusal to purchase the Property.

(d) Furnish to Purchaser within _zero_____ (_0__) days after receipt by Seller any and all notices of proposed assessments, or any proposed action under or violation of any law, statute, ordinance, rule or regulation affecting all or any portion of the Property.

(e) Pay when due and before any penalties and interest attach all real estate and utility bills, insurance premiums and other charges applicable to all or any portion of the Property.

AuthenDigiSign Verified - e1e3962f-f9f6-4004-8aca-86490d4940ac

9. Loss by Fire, Other Casualty or Condemnation.

(a) In the event that prior to the Closing any of the Property is destroyed or suffers material damage, Purchaser shall have the right, but not the obligation, exercisable by giving notice to Seller within _zero0_ (_0_) days after receiving written notice of such damage or destruction, either (i) to terminate this Agreement, or (ii) to accept the Property in its then current condition and to proceed with the Closing with an abatement or reduction of the Purchase Price in the amount of the deductible provided for in the applicable insurance policy or policies, and to receive all insurance proceeds paid, together with an assignment of all of Seller's rights to any insurance proceeds payable, by reason of such damage or destruction, net of Seller's actual out-of-pocket cost of restoration. If Purchaser elects to proceed under clause (ii) above, Seller shall not compromise, settle or adjust any claims to such proceeds without Purchaser's prior written consent and, if Seller's casualty insurer shall at any time after such election deny coverage in whole or in part, the Purchase Price shall be adjusted in favor of the Purchaser in the amount of such denied coverage.

(b) In the event that prior to Closing there is any non-material damage to the Property, Seller shall repair such damage prior to the Closing, and any cash proceeds of insurance in excess of the cost of repair shall be paid over to Seller at Closing. For purposes of completing any repairs under this Section 9(b), Seller may by notice to Purchaser defer the Closing for a reasonable time to allow such repairs to be made by Seller; provided, however, that in such event Purchaser may elect by notice to Seller to close and accept the Property in its then condition and Seller shall assign and pay over to Purchaser all proceeds of insurance (net of moneys already expended for repair) together with such additional funds, if any, as shall be required fully to pay the costs thereof as the same are incurred.

(c) In the event that prior to the Closing all or any material portion of the Property is subject to a taking by public authority, Purchaser shall have the right, but not the obligation, exercisable by giving notice to Seller within _zero_ (_0_) days after receiving notice of such taking, either (i) to terminate this Agreement, or (ii) to accept the Property in its then condition, without a reduction in the Purchase Price, and to receive an assignment of all of Seller's rights to any condemnation award payable by reason of such taking, including without limitation any payments in respect thereof, theretofore or thereafter received by Seller. If Purchaser elects to proceed under clause (ii) above, Seller shall not compromise, settle or adjust any claims to such award without Purchaser's prior written consent, which shall not be unreasonably withheld, delayed or conditioned.

(d) In the event that prior to the Closing any non-material portion of the Property is subject to a taking, Purchaser shall accept the Property in its then current condition and proceed with the Closing and shall be entitled to an assignment of all of Seller's rights to any award in connection with such taking, including without limitation any payments in respect thereof, theretofore or thereafter received by Seller. In the event of any such non-material taking, Seller shall not compromise, settle or adjust any claims to such award without Purchaser's prior written consent, which shall not be unreasonably withheld, delayed or conditioned.

(e) Seller shall give Purchaser prompt notice of any material damage to or destruction of the Property or the institution of any proceedings for condemnation of all or any portion of the Property. If Purchaser terminates this Agreement pursuant to this Section 9, the Deposit shall be returned to Purchaser.

10. Purchaser's Remedies Upon Default. In the event (a) Purchaser discovers prior to the Closing Date that any representation or warranty of Seller contained in this Agreement is false or misleading and Seller shall not cure such breach on or before _zero_ (_0_) days after Seller's receipt of written notice from Purchaser of such breach, or (b) Seller without legal excuse fails to keep or perform any covenant, agreement or obligation to be kept or performed by Seller under this Agreement, Purchaser may, but shall not be obligated to, terminate this Agreement by written

Authe DigiSign Verified - e1e3962f-f9f6-4004-8aca-86490d4940ac

notice to Seller and recover damages or enforce specific performance of this Agreement, in addition to any other remedy available to Purchaser at law or in equity. In the event this Agreement is terminated by Purchaser pursuant to this Section 10, in addition to Purchaser's other rights and remedies at law or in equity, the Deposit shall be immediately returned to Purchaser.

11. Seller's Remedy upon Default. If Purchaser, without legal excuse, (a) fails to consummate the purchase of the Property contemplated by this Agreement by the Closing Date or (b) is in material breach of any of its representations, warranties, covenants or obligations under this Agreement and Purchaser shall not have cured such breach on or before zero (___) days after Purchaser's receipt of written notice from Seller of such breach, Seller may, but shall not be obligated to, terminate this Agreement by written notice to Purchaser, and the parties shall be relieved of all further obligations and liabilities hereunder, except as otherwise expressly set forth herein, and Seller shall be entitled to the Deposit (which shall be immediately paid by Escrow Agent to Seller) as full liquidated damages for such failure or breach by Purchaser, and not as a penalty, the parties hereto acknowledging that it is impossible to estimate more precisely the damages which might be suffered by Seller upon Purchaser's default, and that the liquidated damage amount set forth in this Section 10 represents both parties' best efforts to approximate such potential damages. The right to retain the Deposit as full liquidated damages is Seller's sole and exclusive remedy in the event of default hereunder by Purchaser.

12. Closing. Purchaser and Seller shall close (the "Closing") this transaction on or before 08/31/2026 (the "Closing Date") on a mutually agreed upon date and time. The Closing shall take place at the offices of the Title Company or at another mutually agreeable location.

13. Prorations, Security Deposits

(a) All city, county and/or state ad valorem property taxes shall be prorated between Purchaser and Seller as of the Closing Date on a due date basis, with taxes being deemed paid in advance, and all assessments on the Property, whether or not due in installments, shall be prorated between Purchaser and Seller on the Closing Date.

(b) Rents (including all payments due under the Leases and month-to-month tenancies) and payments under the Contracts shall be prorated as of the Closing Date. Rents and other payments which are due and payable but uncollected as of the Closing Date shall be assumed to be uncollectable, and the amount actually collected by the Purchaser after the Closing Date shall be paid to Seller as such are collected. Purchaser shall have no duty to Seller to collect delinquent rents, including any obligation to commence legal proceedings. This agreement shall survive the Closing.

(c) Gas, electricity and other utility charges, all charges for public water and sewer service, shall be prorated as of the Closing Date as customarily prorated in the area in which the Property is located.

(d) Security deposits or other tenants' credits which Seller is obligated under the Leases and the month-to-month tenancies to repay shall be assigned to Purchaser at Closing.

covenant deed

14. Closing Costs. ☑ Purchaser shall pay the cost of recording the deed conveying the Property to Purchaser. Seller shall pay for all documentary, intangible, transfer and other taxes with respect to the ~~warranty deed~~, the premium for the owner's policy of title insurance to be issued to Purchaser at Closing, and all recording costs other than the cost of recording (i) the ~~warranty deed~~ covenant deed or (ii) instruments required by Purchaser's lender, if any. Any closing fees charged by the Title Company shall be shared equally by Purchaser and Seller.

1.5% commission

☑ Other: Seller is responsible for ~~3% commission~~ payable to Selling Broker.

Authe DigiSign Verified - e1e3962f-f9f6-4004-8aca-86490d4940ac

15. Brokers. Purchaser and Seller each represent and warrant to the other that there has been no involvement of any broker in this transaction other than listed above. Seller agrees to pay the broker(s) involved in this transaction a brokerage fee as specified in a separate commission or listing agreement. ☑ Other: broker Compensation Addendum attached. Each party shall indemnify and hold harmless the other party with respect to the claims of any other real estate broker who may have dealt with such party in connection with this transaction.

16. "As Is" Sale. Other than as expressly set forth herein, Seller makes no representations or warranties with respect to the Property, including without limitation, its suitability for Purchaser's intended use. In the event the Closing shall occur, except as otherwise specifically set forth herein, Purchaser shall accept the Property at Closing in its "as is" condition.

17. Binding Effect; Assignment. This Agreement shall bind the parties and their respective successors and permitted assigns. Neither party to this Agreement may assign all or any of its rights or obligations hereunder without the prior written consent of the other party.

18. Additional Documents. Each party agrees to execute any additional documents reasonably requested by the other party to carry out the intent of this Agreement.

19. Notices. Notices shall be deemed as given on the day thereof if sent by hand delivery, or three (3) days after sent by registered or certified mail, postage prepaid, or one (1) day after sent by a nationally recognized overnight delivery service, to Seller or Purchaser, as the case may be, and addressed as follows:

If to Purchaser:
Nasser Salame
C/O Victor Fawaz
RE/MAX Team 2000

With a Copy to:
Victor Fawaz
RE/MAX Team 2000
victorfawaz@gmail.com

If to Seller:
_____
_____
_____

With a copy to:
_____
_____
_____

20. Third Parties. Nothing in this Agreement, express or implied, is intended to confer upon any person, other than the parties hereto and their respective successors and permitted assigns, any rights or remedies whatsoever.

21. Headings. The headings of this Agreement are for purposes of reference only and shall not limit or define the meaning of any provisions of this Agreement.

Authe DigiSign Verified - e1e3962f-f9f6-4004-8aca-86490d4940ac

22. Saturdays, Sundays and Holidays. Whenever in this Agreement it is provided that notice must be given or an act performed or payment made on a certain date, if such date falls on a Saturday, Sunday or holiday the date for the notice of performance or payment shall be the next following business day.

23. Waiver. No waiver of any of the provisions of this Agreement shall be deemed or shall constitute a waiver of any other provisions, whether or not similar, nor shall any waiver be a continuing waiver. No waiver shall be binding unless executed in writing to the party making the waiver.

24. Severability. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provisions of this Agreement shall remain in full force and effect and shall in no way be affected, impaired or invalidated.

25. Integration. This Agreement constitutes the entire agreement and understanding between the parties hereto relating to the sale and purchase of the Property.

26. Survival. This Agreement shall not be merged into any instruments or documents executed and delivered at the Closing but shall survive the Closing and the representations and warranties and covenants made herein shall remain in full force and effect.

27. Offer. This Agreement shall constitute an offer by Purchaser to Seller open for acceptance by Seller until 5:00 p.m. EST on _____ by which time a counterpart of the Agreement, duly executed by Seller, must have been actually received by Purchaser by email or in person; and if not so given this offer shall expire and be rendered null and void and of no further force or effect.

28. Future Divisions/Lot Splits. Seller agrees that any remaining land divisions or splits for the Property permitted by the laws of the State of Michigan or elsewhere shall be conveyed by Seller to Purchaser at Closing and Seller shall have no claim to any divisions or splits of the Property.

29. Time of the Essence. Time is of the essence of this Agreement.

30. General Provisions.

(a) Seller and Purchaser acknowledge that Listing and Selling Brokers and their salespeople are not parties to this Agreement.

(b) Listing and Selling Brokers and their salespeople specifically disclaim any responsibility for the condition of the Property or for the performance of this Agreement by the parties.

(c) Seller and Purchaser acknowledge notice that Listing and Selling Brokers may accept a fee or other consideration for the placement of an abstract, mortgage, loan, life, fire, theft, flood, title or other casualty or hazard insurance arising from this transaction and expressly consent thereto as required by Rule 339.22321 of the Michigan Administrative Code.

(d) **This is a legal and binding document, and both Seller and Purchaser acknowledge that they have been advised to consult an attorney to protect their interests in this transaction and to advise as to the validity and marketability of title to the Property, questions regarding permitted use(s) of the Property and tax and assessment matters. Where the transaction involves financial matters, tax consequences or other areas of expertise, the parties acknowledge that they have been advised to seek the advice of their accountant, financial adviser and other consultants with appropriate experience.**

AuthenDigiSign Verified - e1e3962f-f9f6-4004-8aca-86490d4940ac

(e) Listing and Selling Brokers and their salespeople are not experts in the areas of law, tax, financing, surveying, structural conditions, hazardous materials, and/or engineering and all such expertise is hereby disclaimed.

[signatures on following page]

Authe DigiSign Verified - e1e3962f-f9f6-4004-8aca-86490d4940ac

By signing below, Purchaser acknowledges having read and received a copy of this Purchase Agreement and agrees that it making the offer set forth herein.

PURCHASER:

By: Nasser M Salame 07/27/26

Its: Nasser M Salame

Seller accepts this Agreement on this _____ day of _____ at _____ (AM/PM)
☐with the following conditions: _____
_____
_____
_____
_____
_____
_____
or ☐ without qualifications.

By signing below, Seller acknowledges having received and read a copy of this Agreement. If this Agreement is signed by Seller without any modification, the acceptance date stated above shall be the effective date ("Effective Date") of this Agreement.

If additional conditions are stipulated herein by Seller, Seller gives Purchaser until the _____ of _____ at _____ (AM/PM) to provide its written acceptance of the additional conditions stated herein; and if not so given the counter-offer shall expire and be rendered null and void and of no further force or effect

SELLER:

By: _____

Its: _____

© Realcomp II Ltd. 20254

AuthenticDigiSign Verified - e1e3962f-f9f6-4004-8aca-86490d4940ac

Purchaser acknowledges receipt of Seller's acceptance of Purchaser's offer. If the acceptance was subject to changes from Purchaser's offer, Purchaser agrees to accept the Agreement with those changes by signing below. If this Agreement is signed by Purchaser below, then the date stated below shall become the Effective Date of this Agreement.

Purchaser has accepted this Agreement with Seller's changes on this _____ day of _____ at _____ (AM/PM)

PURCHASER:

By: _____

Its: _____

EXHIBITS and SCHEDULES

SCHEDULE 1	EXCLUDED ASSETS
EXHIBIT A	LEGAL DESCRIPTION
EXHIBIT B	ENVIRONMENTAL REPORTS
EXHIBIT C	EQUIPMENT LEASES, SERVICE CONTRACTS

Notice and Disclaimer: This copyrighted form is provided as a service by Realcomp II Ltd. to its subscribers. Prior to its use, this form and each of its provisions should be thoroughly reviewed by the user of this form to ensure that each section is appropriate for the anticipated transaction. Realcomp II Ltd. is not responsible for the use or misuse of this form or for any representation, covenant or warranty made in connection with this form. By making this form available, Realcomp II Ltd. is not undertaking the practice of law or otherwise providing legal advice. It is always recommended to consult with a licensed and qualified attorney for legal guidance tailored to a specific transaction. No attorney client relationship, principal agent relationship or any other relationship is created by the dissemination of this form or its receipt by a subscriber or other user and any claim to the contrary is hereby expressly disclaimed.

AuthenticDigiSign Verified - e1e3962f-f9f6-4004-8aca-86490d4940ac

MICHIGAN REALTORS®

EQUAL HOUSING OPPORTUNITY

BUYER'S BROKER COMPENSATION ADDENDUM

ADDENDUM to Purchase Agreement between

Buyer Nasser Salame

and Seller City of Dearborn Heights

for Property known as 24501 Ann Arbor Trail, DearbornHeightsCity_Wayne, MI 48127 .

The following provisions are included in and supersede any conflicting language in the Purchase Agreement.

In addition to any other amount(s) which Seller has agreed to pay under other provisions of the Purchase Agreement, at closing, Seller shall pay, on Buyer's behalf, the sum of $ _____ OR 1.5 % of the Purchase Price to RE/MAX Team 2000 (Buyer's Broker).

All other terms and conditions of the Purchase Agreement remain in full force and effect.

AuthentiSIGN

Nasser M Salame 07/27/26

Buyer Signature Date

Seller Signature Date

Buyer Signature Date

Seller Signature Date

Disclaimer: This form is provided as a service of the Michigan REALTORS®. Please review both the form and details of the particular transaction to ensure that each section is appropriate for the transaction. The Michigan REALTORS® is not responsible for use or misuse of the form, for misrepresentation, or for warranties made in connection with the form.

© 2024 Michigan Realtors®

Created by Victor F Fawaz with SkySlope® Forms

Approved for the Agenda of:	REFERRED TO A STUDY SESSION
7/27/2026	Motion No. 26-353

Community Economic Development

TO: Honorable Mayor Mo Baydoun

Honorable City Council Members

FROM: Hussein Dabajeh, Director

DATE: July 23, 2026

RE: CEDD Director Dabajeh - 2026-2030 Five Year Consolidated Plan, 2026-2027 Annual Action Plan for CDBG

Honorable Council,

I respectfully request your approval of the **2026–2030 Five-Year Consolidated Plan** and the **2026/2027 Annual Action Plan** for the Community Development Block Grant (CDBG) Program.

The Five-Year Consolidated Plan is a requirement of the U.S. Department of Housing and Urban Development (HUD) for entitlement communities and establishes the City's strategic framework for addressing housing, community development, homelessness, public infrastructure, and special needs over the next five years. The Annual Action Plan serves as the first-year implementation document and identifies the specific projects, funding priorities, and objectives that will be undertaken during Program Year 2026/2027.

For the 2026 program year, the City has been awarded **$995,901** in Community Development Block Grant funding through HUD. These federal funds will be utilized to support eligible activities that primarily benefit low- and moderate-income residents, including code enforcement, public improvements, public services, economic development activities, and administration of the Community Development Block Grant Program.

The Consolidated Plan was developed through an extensive planning process that included analysis of current demographic and housing data, consultation with public agencies, nonprofit organizations, housing providers, community stakeholders, and City departments. The planning process also incorporated public hearings, a 30-day public comment period, and community input to identify the City's highest priority housing and community development needs. Those priorities include affordable housing, homelessness prevention, neighborhood stabilization, code enforcement, public infrastructure improvements, ADA accessibility, senior services, public safety, and services for low- and moderate-income residents and individuals with special needs.

The Plan establishes four overarching goals that will guide the City's use of CDBG funding over the next five years:

- Improve the quality, availability, and accessibility of affordable housing.

- Reduce homelessness and support homelessness prevention initiatives.
- Enhance the quality of life within low- and moderate-income neighborhoods through public services, infrastructure improvements, code enforcement, and community development activities.
- Expand services and resources for seniors and other special needs populations.

Approval of the Consolidated Plan and Annual Action Plan will authorize the City to submit these documents to HUD in accordance with federal requirements and will allow the City to continue receiving and administering Community Development Block Grant funding for the 2026 program year.

Thank you for your consideration.

Respectfully submitted,

Hussein M. Dabajeh
Director
Community & Economic Development

Attachments:

1. 2026 - 2030 Con Plan_Draft for Council_07142026

July 28, 2026

2026 - 2030 Five Year Consolidated Plan
Annual Action Plan for CDBG Program Year 2026/2027 - DRAFT

For Submission to the U.S. Department of Housing & Urban Development

EQUAL HOUSING OPPORTUNITY

Table of Contents

Executive Summary 7

ES-05 Executive Summary 7

The Process 15

PR-05 Lead & Responsible Agencies 15

PR-10 Consultation 17

PR-15 Citizen Participation 21

Needs Assessment 24

NA-05 Overview 24

NA-10 Housing Needs Assessment 27

NA-15 Disproportionately Greater Need: Housing Problems 40

NA-20 Disproportionately Greater Need: Severe Housing Problems 46

NA-25 Disproportionately Greater Need: Housing Cost Burdens 51

NA-30 Disproportionately Greater Need: Discussion 54

NA-35 Public Housing 56

Section 504 Needs Assessment 62

NA-40 Homeless Needs Assessment 64

NA-45 Non-Homeless Special Needs Assessment 68

NA-50 Non-Housing Community Development Needs 72

Housing Market Analysis 73

MA-05 Overview 73

MA-10 Number of Housing Units – 91.210(a) & (b) (2) 75

MA-15 Housing Market Analysis: Cost of Housing – 91.210(a) 78

MA-20 Housing Market Analysis: Condition of Housing – 91.210(a) 82

MA-25 Public and Assisted Housing – 91.210(b) 87

MA-30 Homeless Facilities and Services – 91.210(c) 89

MA-35 Special Needs Facilities and Services – 91.210(d) 93

MA-40 Barriers to Affordable Housing – 91.210(e) 97

MA-45 Non-Housing Community Development Assets – 91.215 (f) 99

MA-50 Needs and Market Analysis Discussion 108

DRAFT

MA-60 Broadband Needs of Housing 110
MA-65 Hazard Mitigation 110
Strategic Plan 112
SP-05 Overview 112
SP-10 Geographic Priorities 117
SP-25 Priority Needs 120
SP-30 Influence of Market Conditions 121
SP-35 Anticipated Resources 122
SP-40 Institutional Delivery Structure 125
SP-45 Goals Summary 129
SP-50 Public Housing Accessibility and Involvement 130
SP-55 Barriers to Affordable Housing 131
SP-60 Homelessness Strategy 133
SP-65 Lead based paint Hazards 134
SP-70 Anti-Poverty Strategy 136
SP-80 Monitoring 137
Annual Action Plan 140
AP-15 Expected Resources 140
AP-20 Annual Goals and Objectives 143
AP-35 Projects 144
AP-38 Project Summary 147
AP-50 Geographic Distribution 148
AP-55 Affordable Housing 149
AP-60 Public Housing 150
AP-65 Homeless and Other Special Needs Activities 153
AP-75 Barriers to Affordable Housing 156
AP-85 Other Actions 158
AP-90 Program Specific Requirements 162
Citizen Participation Plan 164
Citizen Participation Plan 164

DRAFT

Consolidated Plan – Five Year Plan 165
Annual Action Plan 167
Substantial Amendments 168
Performance Reports 170
Assessment of Fair Housing (AFH) 171
Citizen Involvement During Emergency Situation 172
Consultation 173
Complaints/Comments/Grievances 173
Public Hearings/Public Notices 174
Access to Information 175
Technical Assistance 175
Anti-Displacement 176
Use of the Plan 176
Appendix 178
Maps
Public Participation
SF 424
Certifications

DRAFT

Tables & Maps

Table 1 – Responsible Agencies 15
Table 2 – Agencies, groups, organizations who participated 19
Table 3 – Other Consultations & Coordination 20
Table 4 – Citizen Participation Outreach 21
Table 5 – 2026 HUD Income Limits 25
MAP 1 – Low- and Moderate-Income Areas by Census Block Groups 26
Table 6 – Housing Needs Assessment Demographics 28
Table 7 – Total Households Table 29
Table 8 – Housing Problems Table 32
Table 9 – Housing Problems 2 33
Table 10 – Cost Burden > 30% 35
Table 11 – Cost Burden > 50% 36
Table 12 – Crowding Information 37
Table 13 – Disproportionally Greater Need 0 - 30% AMI 42
Table 14 – Disproportionally Greater Need 30 - 50% AMI 43
Table 15 – Disproportionally Greater Need 50 - 80% AMI 44
Table 16 – Disproportionally Greater Need 80 - 100% AMI 45
Table 17 – Severe Housing Problems 0 - 30% AMI 47
Table 18 – Severe Housing Problems 30 - 50% AMI 48
Table 19 – Severe Housing Problems 50 - 80% AMI 49
Table 20 – Severe Housing Problems 80 - 100% AMI 50
Table 21 – Greater Need: Housing Cost Burdens AMI 52
Table 22 – Public Housing by Program Type 58
Table 23 – Characteristics of Public Housing Residents by Program Type 59
Table 24 – Race of Public Housing Residents by Program Type 60
Table 25 – Ethnicity of Public Housing Residents by Program Type 61
Table 26 – Homeless Needs Assessment 65
Table 27 – Homelessness by Racial and Ethnic Group 67
Table 28 – Residential Properties by Unit Number 75
Table 29 – Unit Size by Tenure 76

DRAFT

Table 30 – Cost of Housing 78
Table 31 – Rent Paid 78
Table 32 – Housing Affordability 79
Table 33 – Monthly Rent 80
Table 34 – Condition of Units 83
Table 35 – Year Unit Built 84
Table 36 – Risk of Lead-Based Paint 84
Table 37 – Vacant Units 85
Table 38 – Total Number of Units by Program Type 87
Table 39 – Public Housing Condition 88
Table 40 – Facilities and Housing Targeted to Homeless Households 90
Table 41 – Business Activity 100
Table 42 – Labor Force 101
Table 43 – Occupations by Sector 102
Table 44 – Travel Time 102
Table 45 – Educational Attainment by Employment Status 103
Table 46 – Educational Attainment by Age 104
Table 47 – Median Earnings in the Past 12 Months 104
Table 48 – Concentrations of Households with Housing Problems 108
Table 49 – Geographic Priority Areas 119
Table 50 – Priority Needs Summary 120
Table 51 – Influence of Market Conditions 121
Table 52 – Anticipated Resources 123
Table 53 – Institutional Delivery Structure 125
Table 54 – Homeless Prevention Services Summary 126
Table 55 – Goals Summary 129
Table 56 – Anticipated Resources 141
Table 57 – Goals Summary Information 143
Table 58 – Goal Descriptions 144
Table 59 – Project Information 145
Table 60 – Project Summary Information 148

DRAFT

Table 61 – Geographic Distribution 148
Table 62 – One Year Goals for Affordable Housing by Support Requirement 150
Table 63 – One Year Goals for Affordable Housing by Support Type 150
Table 64 – Available Program Income 162
Table 65 – Other CDBG Requirements 163

DRAFT

Executive Summary



ES-05 Executive Summary

INTRODUCTION

The City of Dearborn Heights, MI, has completed the planning process for the 2026-2030 Five-Year Consolidated Plan (Consolidated Plan) as required by the U.S. Department of Housing and Urban Development (HUD). The purpose of the Consolidated Plan is to identify goals, objectives, and strategies for addressing housing and community development needs, including those of the homeless and other special needs populations. The Consolidated Plan guides the use of City resources to address these needs over a five-year period. Over the past five-year period, the City received an average annual allocation of approximately $979,700 in Community Development Block Grant (CDBG) funds. This amount totaled approximately $4.89 million over the previous five-years.

The Consolidated Plan is developed in a manner specified by HUD, and the City has followed the prescribed format in completing the plan. The Consolidated Plan was developed using HUD and U.S. Census data for demographics and housing, input from public meetings, City Council meetings, and past program performance. During the planning process, the City conducted public meetings with citizens and stakeholders, meetings and consultation with non-profit groups, and two public hearings. The purpose of this process was to receive citizen input on the current housing and community development needs of the City.

There are four major areas of focus in the Consolidated Plan: Housing, Homelessness, Non-Housing Community Development, and Non- Homeless Special Needs. The Consolidated Plan process requires the City of Dearborn Heights to identify priority needs for each area and prepare an Annual Action Plan to address the priorities. For every priority, there are goals, objectives and strategies established to measure progress. The citizen input was critical in developing the goals, objectives and strategies of this Consolidated Plan.

DRAFT

This Consolidated Plan not only presents goals to address the priority needs of the City, but also to address the statutory goals established by Federal law:

Decent Housing:

- Assist homeless persons to obtain affordable housing
- Assist persons at risk of becoming homeless
- Retain affordable housing stock
- Increase the availability of affordable housing in standard condition to low- and moderate-income families, particularly to economically disadvantaged persons (and without discrimination on the basis of race, religion, color, sex, familial status, national origin, or disability)
- Increase the supply of supportive housing which includes structural features and services to enable persons with special needs (including persons with HIV/AIDS) to live in dignity and independence
- Provide affordable housing that is accessible to job opportunities.

A Suitable Living Environment:

- Improve the safety and livability of neighborhoods Increase access to quality public and private facilities and services.

Expanded Economic Opportunities:

- Job creation and retention for low-income persons
- Availability of mortgage financing for low-income persons at reasonable rates using nondiscriminatory lending practices
- Empowerment and self-sufficiency for low-income persons to reduce generational poverty in federally assisted housing.

DRAFT

SUMMARY OF THE OBJECTIVES AND OUTCOMES IDENTIFIED IN THE PLAN NEEDS ASSESSMENT OVERVIEW

The Five-Year Consolidated Plan identifies four goals, along with corresponding objectives and strategies, to address the City of Dearborn Heights housing and community development needs. These goals are summarized as follows:

GOAL: HOUSING

To improve quality, availability, and accessibility of affordable housing to persons of low- and moderate income throughout the City of Dearborn Heights.

Objective 1:

Provide rehabilitation assistance to income eligible homeowners so that they may be able to remain in their homes comfortably and continue to afford to live there without the structure deteriorating, with priority for 0 to 80 percent of median family income.

Objective 2:

Encourage affordable homeownership opportunities for low- and moderate-income homebuyers.

Objective 3:

Seek collaboration with non-profit agencies in addressing major housing issues, whenever possible.

Objective 4:

Encourage the development of new programs that improve or increase the City's affordable housing stock, prioritizing support to those that draw from a diversity of funding sources.

Objective 5:

Affirmatively further fair housing objectives by encouraging increased housing choices and opportunities both within and outside of areas of minority and low-income concentrations.

DRAFT

GOAL: HOMELESSNESS

Work to reduce homelessness in the City by supporting programs that help to create economic opportunities and supply homeless prevention services.

Objective 1:

Partner with programs serving the homeless population in Dearborn Heights and within Wayne County, placing priority on those programs that draw from a diversity of funding sources.

Objective 2:

Support programs that serve to prevent homelessness, such as legal services, food pantries, emergency assistance, and employment services.

GOAL: COMMUNITY AND ECONOMIC DEVELOPMENT

To enhance the living environment for persons in low- and moderate-income areas through public service and public improvement activities.

Objective 1:

Fund supportive service programming for residents of low- and moderate-income and provide opportunities for citizen participation.

Objective 2:

Provide financial support to organizations offering public services and counseling programs for lower income persons.

Objective 3:

Prevent and eliminate blight within designated low- and moderate-income areas and throughout the City of Dearborn Heights.

DRAFT

Objective 4:

Improve physical conditions within designated low- and moderate-income areas through code enforcement.

Objective 5:

Support neighborhood improvements, housing and development efforts in targeted areas with public infrastructure and public facility improvements with particular emphasis on drainage, water improvements, streets, sidewalks, parks, and facilities providing priority services.

Objective 6:

Make neighborhoods safer through crime prevention and neighborhood watch activities.

Objective 7:

Eliminate ADA barriers at public parks and facilities.

Objective 8:

Support the preservation or restoration of places and structures of historical significance.

GOAL: NON-HOMELESS SPECIAL NEEDS

Expand the accessibility and coordination of social services to Dearborn Heights low- and moderate-income and special needs populations.

Objective 1:

Support non-profit and faith-based organizations that provide services and outreach programs for populations with special needs.

DRAFT

Objective 2:

To provide technical assistance to human services organizations to develop programs and build organizational capacity to address priority needs within the community.

Objective 3:

Support programs that provide basic needs assistance to special needs populations including, but not limited to, frail/elderly, at-risk youth, disabled, persons living with HIV/AIDS, severe mental illness, and persons with alcohol/drug addiction.

EVALUATION OF PAST PERFORMANCE

The previous five years have shown significant progress in the City's efforts to implement HUD entitlement programs. The City is in compliance with HUD regulations and continues to deliver housing and community development services in an efficient manner.

The Community and Economic Development Department (CEDD) is a City Department that works to improve the quality of life for City residents and to revitalize neighborhoods by providing decent and safe affordable housing. The CEDD is in charge of implementing the CDBG program.

The CEDD also offers an array of housing programs and services providing the foundation needed to aid in promoting homeownership and/or sustainable neighborhoods such as the Home Rehabilitation Program. Additionally, the City funds Code Enforcement and Public Works activities through the CDBG program, as follows:

Code Enforcement and Blight Removal

Funds have been used to support code enforcement and blight removal activities in lower income areas and eligible areas in an effort to reduce slum/blight to stabilize neighborhoods, create a safe environment for residents, and preserve the City's affordable housing stock. These programs include all quality-of-life ordinance enforcement activities such as minimum housing codes; demolish unsafe, non-compliant structures, and clean-up debris, weedy lots, and abandoned/junk vehicles. This initiative is part of the City's Strategic Plan, to improve the quality of life in the City's neighborhoods for the benefit of all residents.

DRAFT

Public Works

Funds have been used to replace water mains, park improvements, and do facility upgrades to City facilities such as the City's Senior Centers. These initiatives will continue to be part of the City's Strategic Plan to invest in community infrastructure and continue to enhance neighborhoods through physical improvement and public works.

The City has been successful in implementing these programs in the past and anticipates the continuation of such programs in the future. The City will use CDBG funds to make these programs successful and to meet the goals and objectives identified in the Consolidated Plan.

SUMMARY OF CITIZEN PARTICIPATION PROCESS AND CONSULTATION PROCESS

Comments and concerns raised during the citizen participation process were taken into consideration when developing the Consolidated Plan's goals, objectives, and strategies. The Consolidated Plan is a collaborative process that involves discussions with stakeholders and meetings with the public to determine areas of need. As part of this process, the City sought to identify the priority needs and strategies to address those needs. Priority needs were identified based on available housing data, public input, stakeholder consultation, public meetings, and past program performance. In addition, the City consulted with Out-Wayne County, City Departments, and the Mayor's Office and City Council to identify priority needs and develop corresponding strategies.

SUMMARY OF PUBLIC COMMENTS

Based on input and data received through an extensive citizen participation process, the following summarizes the public comments. Although there are many issues that the public felt are important, there are a few items that were stressed throughout the meeting as being of the highest priority:

- Infrastructure improvements
- Blight elimination
- Housing rehabilitation and affordability
- Code Enforcement
- Park Improvements and maintenance
- ADA Accessibility
- Public Safety
- Senior Services and Facilities

SUMMARY OF COMMENTS OR VIEWS NOT ACCEPTED AND THE REASONS FOR NOT ACCEPTING THEM

All comments received by the City of Dearborn Heights were considered and are, generally or specifically, addressed by the Strategic Plan and/or Annual Action Plan. Documentation of all comments received is included as an attachment (PDF format) to the Five-Year Consolidated Plan submittal.

SUMMARY

The Five-Year Consolidated Plan for years 2026-2030 identifies goals, objectives and strategies to address the City's housing and community development needs. These needs were identified through an extensive citizen participation process that involved neighborhood residents, service providers and other community partners. The Consolidated Plan guides the City's use of CDBG resources through four goals. These goals are summarized as Housing, Homelessness, Non-Homeless Special Needs, and Community and Economic Development. Over the next five years, Dearborn Heights will continue to deliver housing and community development services through housing programs, code enforcement and public works, as well as through partnerships with an array of public service providers.

DRAFT



PR-05 Lead & Responsible Agencies

AGENCY/ENTITY RESPONSIBLE FOR PREPARING/ADMINISTERING THE CONSOLIDATED PLAN

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

TABLE 1: RESPONSIBLE AGENCIES

Agency Role	Name	Department/Agency
Lead Agency	City of Dearborn Heights	Community and Economic Development Department (CEDD)

Table 1 – Responsible Agencies

NARRATIVE

The City of Dearborn Heights, MI, is the lead agency responsible for overseeing the development of the Five-Year Consolidated Plan and Annual Action Plan. The Community and Economic Development Department is the internal department that is responsible for the day-to-day administration of CDBG funding.

The development of the Consolidated Plan and Annual Action Plan was based on the previous Consolidated Plan and a number of other studies, plans and reports that have been prepared in recent years. Some of the primary documents included the City of Dearborn Heights Master Plan and the Out-Wayne County 10-Year Plan to End Homelessness, among others.

To maximize citizen participation, staff along with a consultant (Wade Trim, Inc.) conducted outreach through a series of public notices, hearings, and meetings. As part of these efforts, low- and moderate-income residents, as well as service providers, were encouraged to provide input on the Consolidated Plan and Annual Action Plan.

DRAFT

CONSOLIDATED PLAN PUBLIC CONTACT INFORMATION

Inquiries, comments or complaints concerning the Consolidated Plan, any amendments, or performance reports, can be conveyed by contacting City staff at:

City of Dearborn Heights
Community and Economic Development Department
26155 Richardson Street
Dearborn Heights, MI 48127
Telephone: (313) 791-3500
Fax: (313) 791-3501
Business hours: 8:00 a.m. – 5:00 p.m., Monday through Thursday.

Complaints and related comments on the programs may also be offered at the public hearings. Written responses to all written complaints may also be made to the Detroit Field Office of the U.S. Department of Housing and Urban Development (HUD) at the following address:

U.S. Department of Housing and Urban Development
Community Planning and Development Division
McNamara Federal Building
477 Michigan Avenue
Detroit, MI 48226
Phone: 313-226-7900
Fax: 313-226-5611 or 313-226-3197
TTY: 313-226-6899

DRAFT

PR-10 Consultation

SUMMARY OF THE JURISDICTION'S ACTIVITIES TO ENHANCE COORDINATION BETWEEN PUBLIC AND ASSISTED HOUSING PROVIDERS AND PRIVATE AND GOVERNMENTAL HEALTH, MENTAL HEALTH AND SERVICE AGENCIES

Institutional coordination of the Consolidated Plan establishes a unified vision for community development. The City uses a collaborative process to shape various programs into effective, coordinated strategies. This process also facilitates the opportunity for planning and citizen participation to take place in a comprehensive context, attempting to reduce duplication of effort at the local level.

The City will implement this Consolidated Plan in coordination with public, private, and nonprofit agencies. Nonprofit agencies may include, but are not limited to, service providers and community housing development organizations. Private sector partners may include, but are not limited to, local financial institutions, developers, and local businesses. The City works closely with its partners to design programs that address identified needs.

Table 2 outlines the types of agencies and organizations consulted throughout the program year and during the development of the City of Dearborn Heights Consolidated Plan and Annual Action Plan. Organizations consulted included the Michigan State Housing Development Authority (MSHDA), Out-Wayne County Homeless Services Coalition, City Departments, and the City of Dearborn Heights Mayor's Office and City Council, among others.

DESCRIBE COORDINATION WITH THE CONTINUUM OF CARE AND EFFORTS TO ADDRESS THE NEEDS OF HOMELESS PERSONS (PARTICULARLY CHRONICALLY HOMELESS INDIVIDUALS AND FAMILIES, FAMILIES WITH CHILDREN, VETERANS, AND UNACCOMPANIED YOUTH) AND PERSONS AT RISK OF HOMELESSNESS

The City coordinated with the Out-Wayne County Homeless Services Coalition, and the HUD exchange system to obtain information related to homelessness within the City of Dearborn Heights. This consultation was pivotal in preparing the Needs Assessment and Strategic Plan components of the Consolidated Plan.

DRAFT

DESCRIBE CONSULTATION WITH THE CONTINUUM(S) OF CARE THAT SERVES THE JURISDICTION'S AREA IN DETERMINING HOW TO ALLOCATE ESG FUNDS, DEVELOP PERFORMANCE STANDARDS AND EVALUATE OUTCOMES, AND DEVELOP FUNDING, POLICIES AND PROCEDURES FOR THE ADMINISTRATION OF HMIS.

The City of Dearborn Heights does neither receives nor administers an Emergency Solutions Grant (ESG). Consultation with the Continuum of Care (CoC) included research with Out-Wayne County documents and plans, and public hearings and notices. The Out-Wayne County Homeless Services Coalition, the area's CoC, assists in the operation and administration of the region's Homeless Management Information System (HMIS).

Out-Wayne County Homeless Services Coalition serves as the area's CoC lead agency and has been working collaboratively for 20 years to provide seamless services to individuals and families who are homeless or at-risk of homelessness. Out-Wayne practices a "no wrong door" approach to service delivery. Wayne Metropolitan Community Action Agency serves as the Housing Assessment and Resource Agency (HARA) and provides a prompt, appropriate and consistent response to those experiencing a housing crisis. All Out-Wayne County residents must have access to stable living environment and supportive services that promote and encourage housing choice and stability.

The Out-Wayne County Homeless Services Coalition**,** which serves as the CoC for the City, has posted the goal of eliminating homelessness in the Out-Wayne County area.

In order to expand and improve the services offered to homeless individuals and families in Dearborn Heights, the City encourages local providers to seek funding opportunities at the Federal, State, and local levels. If, during the upcoming year, additional funds for homeless assistance and prevention become available, the City will work cooperatively with eligible applicants to obtain such funding. Recent economic times have fostered an increase of at-risk homelessness among families above those normally served by programs in the Out-Wayne County Homeless Services Coalition CoC (<50% area median income (AMI)).

DRAFT

TABLE 2: AGENCIES, GROUPS, ORGANIZATIONS AND OTHERS WHO PARTICIPATED IN THE PROCESS AND CONSULTATIONS

Agency/Group/ Organization	Agency/Group/ Organization Type	What section of the Plan was addressed by Consultation?	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?
Amity Foundation	Housing/Homelessness	Housing Needs/Strategic Plan	Funding Proposal
Fair Housing Center of Metro Detroit	Fair Housing	Fair Housing	Consultation/ Funding Proposal
Leaders Advancing and Helping Communities	Children/Education	Needs Assessment/Strategic Plan	Consultation/ Funding Proposal
Lennon Center	Health	Needs Assessment/Strategic Plan	Consultation/ Funding Proposal
MSHDA	Housing	Housing Needs/Strategic Plan	Internet Research/Referrals
Out-Wayne County Homeless Services Coalition	Homelessness	Needs Assessment/ Strategic Plan	Consultation
Plymouth Housing Commission	Housing	Housing Needs/Strategic Plan	Internet Research/Referrals
Salvation Army	Food Assistance/Utility and Housing Services	Housing Needs/Strategic Plan	Funding Proposal
Wayne Metro Community Action Agency	Housing/Homelessness /Non-Homeless Special Needs	Needs Assessment/Strategic Plan	Referrals/Website
Vista Maria	Homelessness	Needs Assessment/Strategic Plan	Funding Proposal /Referrals/Website

Table 2 – Agencies, groups, organizations who participated

IDENTIFY ANY AGENCY TYPES NOT CONSULTED AND PROVIDE RATIONALE FOR NOT CONSULTING

Not applicable.

DESCRIBE COOPERATION AND COORDINATION WITH OTHER PUBLIC ENTITIES, INCLUDING THE STATE AND ANY ADJACENT UNITS OF GENERAL LOCAL GOVERNMENT, IN THE IMPLEMENTATION OF THE CONSOLIDATED PLAN (91.215(L))

The City actively partners with many local non-profit community agencies. The City also works with Wayne County and local developers to support the goals of the provision of affordable, safe, and sanitary housing; a suitable living environment; and expanded economic opportunities for low- and moderate-income persons within the City.

At a minimum, implicit in these goals is the City's commitment to providing coordinated community, housing, and supportive services to its lower income residents. These services are provided through partnerships with government and quasi-government agencies, as well as respective planning efforts shown in **Table 3**. Dearborn Heights will continue to encourage building partnerships between governments, lenders, builders, developers, real estate professionals, and advocates for low-income persons. Dearborn Heights will continue to work with the building industry, banking industry, real estate industry, social service providers, and other community groups to promote the development of affordable housing and related housing services.

Many of the programs and activities that will be carried out by the City during the next five (5) years will involve coordination with a number of agencies and organizations.

TABLE 3: OTHER CONSULTATIONS & COORDINATION

Organization/Agency	Coordination
Out-Wayne Continuum of Care	Homeless Needs Assessment
Dearborn Heights City Departments	Public Hearing/Coordination/Action Plan Involvement

Table 3 – Other Consultations & Coordination

DRAFT

PR-15 Citizen Participation

SUMMARY OF CITIZEN PARTICIPATION PROCESS/EFFORTS MADE TO BROADEN CITIZEN PARTICIPATION

The development of the Consolidated Plan requires extensive citizen participation. For the 2026-2030 Consolidated Plan, Dearborn Heights, MI, underwent an in-depth citizen participation process. HUD requires local jurisdictions to provide for citizen participation which encourages the development of the Consolidated Plan in cooperation with residents from every walk of life. In particular, HUD believes it is important to obtain the views of residents who live in CDBG Eligible Areas, as well as service providers who deliver services to low-income and special needs residents.

The following section describes the public participation process that was completed for the Dearborn Heights, MI, 2026-2030 Consolidated Plan. A summary of the public participation process is shown in **Table 4**.

TABLE 4: CITIZEN PARTICIPATION OUTREACH

Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons
Public Hearing #1	Non-Targeted/Broad Community	November 12, 2025	A presentation was given to the public regarding the Consolidated Plan and CDBG Program. No comments received.	N/A
Public Hearing #2	Non-Targeted/Broad Community	May 29, 2026	No comments received.	N/A
30 Day Public Comment Period	Draft document made available	April 29, 2026 – May 29, 2026	No comments received.	N/A
City Council Public Meeting	Non-Targeted/Broad Community	July 28, 2026	City Council Approval of Consolidated plan and Action Plan	N/A

Table 4 – Citizen Participation Outreach

SUMMARIZE CITIZEN PARTICIPATION PROCESS AND HOW IT IMPACTED GOAL-SETTING

Comments and concerns raised during the citizen participation process were taken into consideration when developing the Consolidated Plan's goals, objectives and strategies. The Consolidated Plan is a

collaborative process that involves interviews with stakeholders and meetings with the public to determine areas of need. As part of this process, the City sought to identify the priority needs and strategies to address those needs. Priority needs were identified based on available housing data, public input, non-profit agency meetings, and past program performance. In addition, the City consulted with various City Departments to identify priority needs and develop corresponding strategies. Complete summaries and minutes of the meetings are included in the Appendix to this document.

Housing Strategy

Housing strategies were determined by using housing data provided by HUD and the U.S. Census Bureau. Customized HUD data is available to help communities evaluate housing and homeless needs. Complete summaries of this data are available in the Needs Assessment and Market Analysis section, as the Appendix to this document. Also, the City utilized past performance and demand of the Housing Rehabilitation to influence the City's housing strategy.

In addition, the City has a long and successful history of administering numerous housing programs and meeting housing needs. Several housing programs, particularly housing rehabilitation activities, have been underway for many years and provide good value to the community. In general, housing programs receive emphasis in Dearborn Heights due to the large, ongoing need for housing services.

Homeless Strategy

Homeless strategies were developed in several ways. First, the City consulted online Out-Wayne County Homeless Services Coalition data as well as others to obtain the latest point-in-time counts of the homeless population. The Out-Wayne County Homeless Services Coalition is the lead agency for homeless services and represents agencies that implement homeless services. The City also utilized data from HUD that details homelessness.

Community Development Strategy

Community Development strategies were determined through, community meetings, meetings with staff, input at public meetings, and review of current planning activities. The City is working to leverage other planning efforts with funding opportunities where possible.

DRAFT

Non-Housing Special Needs

Non-Housing Special Needs were determined through coordination with service providers, City staff, HUD data and surveys. As with the homeless and housing areas, HUD and the Census provide data on Special Needs populations. In addition, there are service providers that are knowledgeable about Special Needs populations and were able to provide valuable information.

DRAFT

Needs Assessment



NA-05 Overview

NEEDS ASSESSMENT OVERVIEW

The Needs Assessment section of the Five-Year Consolidated Plan identifies Dearborn Heights's communitywide housing and community development needs. Data from the Comprehensive Housing Affordability Strategy (CHAS) database and the U.S. Census Bureau's American Community Survey (ACS) database are referenced in this section. Additionally, this section is supported with data from the local Public Housing Authority and other documentation from Dearborn Heights and its partners.

The Needs Assessment section evaluates the demand for housing and community development assistance by the following income groups based on Area Median Income (AMI):

- Extremely Low Income (60% of the Section 8 Very Low-Income Limits)
- Very Low Income (30%-50% AMI)
- Low Income (50%-80% AMI)

AMI is based on the 2026 HUD Income Limits Documentation System, which is outlined in **Table 5**.

DRAFT

TABLE 5: 2026 HUD INCOME LIMITS

FY 2026 Income Limit Area	Median Income	FY 2026 Income Limit Category	1 Person	2 Persons	3 Persons	4 Persons	5 Persons	6 Persons	7 Persons	8 Persons
Detroit-Warren-Livonia, MI HUD Metro FMR Area	$104,800	Extremely Low (*)	$22,050	$25,200	$28,350	$33,000	$38,680	$44,360	$50,040	$55,720
		Very Low (50%)	$36,700	$41,950	$47,200	$52,400	$56,600	$60,800	$65,000	$69,200
		Low (80%)	$58,700	$67,100	$75,500	$83,850	$90,600	$97,300	$104,000	$110,700

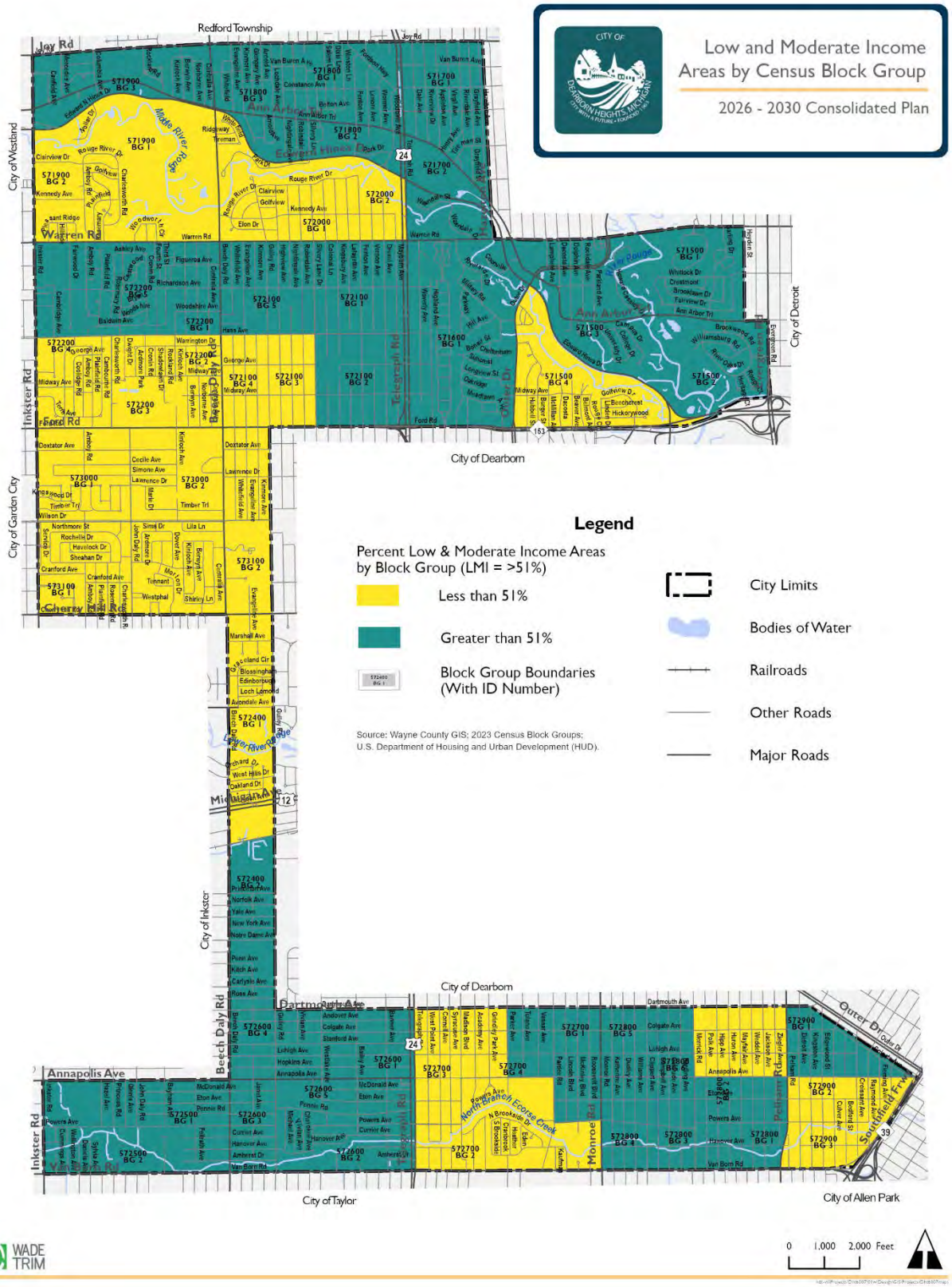
Source: *2026 HUD Income Limits Documentation System effective May 1, 2026; *Calculated as 30/50ths (60 %) of the Section 8 very low-income limits*

Table 5 – 2026 HUD Income Limits

As an Entitlement Community the threshold for a block group to be considered low- or moderate-income is 51%. **Map 1** shows the 2020 Census Block Groups where 51% or more of the population is within the low- or moderate-income limit categories. According to HUD FY2024 Low- and Moderate-Income Summary Data (LMISD), there are approximately 29,330 persons of low- or moderate income within the jurisdiction as whole, which represents 53.2% of Dearborn Heights's estimated population (55,145) for that year according to the HUD-provided LMISD. HUD's FY 2024 LMISD data is based on 2016-2020 ACS data for the FY 2024 Entitlement CDBG Grantees.

DRAFT

MAP 1 – Low- and Moderate-Income Areas by Census Block Groups



NA-10 Housing Needs Assessment

SUMMARY OF HOUSING NEEDS

The data in the Housing Needs Assessment subsection provides the estimated number and type of households in need of housing assistance by income level, tenure type (owner or renter), household type, and housing problem (cost burdened, severely cost burdened, substandard housing, overcrowding, or geographic concentration of racial/ethnic groups). This section also integrates the needs identified during consultation and public outreach.

The Housing Needs Assessment includes the following sections:

1. Summary of Housing Needs
2. Demographics
3. Number of Households
4. Housing Problems 1
5. Housing Problems 2
6. Cost Burden > 30%
7. Cost Burden > 50%
8. Crowding Table (More than One Person Per Room)
9. Additional Housing Needs Narrative

This subsection also describes the characteristics of the Dearborn Heights's households and housing stock.

Demographics

Table 6 displays the population, number of households, and median income for the base year and most recent year, and the percentage of change over time. This data shows an overall population growth over the last 25 years, from 58,264 in the year 2000 to 61,771 at the time of the 2020-2024 ACS, an estimated 6% increase in population.

However, the number of households declined by 1,671 households from 23,913 households in the year 2000 to 22,242 households at the time of the 2020-2024 ACS. This represents a decrease of about 7% during this 25-year period.

DRAFT

Table 6 also identifies an estimated 25% increase in the median income, from $48,222 to $60,391. In 2020, the median income was $50,987 (according to the 2016-2020 ACS). In recent years, the median income has increased at a very high rate compared to the increase rates from years prior.

TABLE 6: HOUSING NEEDS ASSESSMENT DEMOGRAPHICS

	Base Year	Most Recent Year	
	2000 Census	2020-2024 ACS	Percent Change
Population	58,264	61,771	6%
Households	23,913	22,242	-7%
Median Income	$48,222	$60,391	25%

Source: *2000 Census (base year), 2020-2024 American Community Survey 5-Year Estimates (most recent year)*

Table 6 – Housing Needs Assessment Demographics

NUMBER OF HOUSEHOLDS AND TYPES

Table 7 shows the number and type of households by HUD Adjusted Median Family Income (HAMFI). The default data source is the 2016-2020 CHAS database, developed by HUD.

The highest number of households is in the greater than 100% HAMFI group with 7,025 households. The second highest is the >50-80% HAMFI group (4,435). Over 3,500 households (3,760) or approximately 18.6% of all households in Dearborn Heights earn below 30% of HAMFI.

Small family households are households with two to four members. The highest number of small family households is within the >100% HAMFI group (3,170). The second-highest number of small family households is within the >50-80% HAMFI group (1,475). Over 1,000 households (1,165) or approximately 14.8% of small family households in Dearborn Heights earn below 30% of HAMFI.

Large family households are households that have five or more members. Again, the highest number of large family households is within the >100% HAMFI group (1,105). The second-highest number of large family households is within the 0-30% HAMFI group (625), which represents 24.5% of large family households.

Table 7 also provides data on households that contain at least one person considered to be elderly. The data suggest that among income groups, the largest number of households with a person 62-74 years of

age is within the >100% HAMFI income group (1,710). The largest number of households with a person 75 years or older is within the >50-80% HAMFI income group (910). Approximately 810 households with least one person 62 years or older, and an estimated 820 households have at least one person 75 years or older, earn below 30% of HAMFI.

Finally, data provided **Table 7** shows the number of households with one or more children 6 years old or younger. Among the household income groups identified, the highest number of households with children 6 years or younger is within the >50-80% HAMFI income category (974). The second highest number of households with children 6 years old or younger is within the >0-30% HAMFI group (880).

TABLE 7: TOTAL HOUSEHOLDS TABLE

	0-30% HAMFI	>30-50% HAMFI	>50-80% HAMFI	>80-100% HAMFI	>100% HAMFI
Total Households *	3,760	2,680	4,435	2,310	7,025
Small Family Households *	1,165	1,065	1,475	965	3,170
Large Family Households *	625	280	395	145	1,105
Household contains at least one person 62-74 years of age	810	500	1,090	590	1,710
Household contains at least one person age 75 or older	820	540	910	470	585
Households with one or more children 6 years old or younger *	880	690	974	480	300

**the highest income category for these family types is >80% HAMFI*

Source: *HUD IDIS Output, December 2025: 2016-2020 CHAS*

Table 7 – Total Households Table

HOUSING NEEDS SUMMARY TABLES FOR SEVERAL TYPES OF HOUSING PROBLEMS

Housing Problems 1

Table 8 displays the number of households with housing problems by tenure and HUD Adjusted Median Family Income (HAMFI) according to the 2016-2020 Comprehensive Housing Affordability Strategy (CHAS) data developed by HUD.

As defined by HUD, housing problems include:

- Substandard housing lacking complete plumbing facilities

- Substandard housing lacking complete kitchen facilities
- Overcrowded households with 1.01 to 1.5 people per room, excluding bathrooms, porches, foyers, halls, or half-rooms
- Households with housing cost burden greater than 30% of income

As shown in **Table 8**, among the "housing problem" categories, households within Dearborn Heights are most commonly impacted by severe housing cost burden (greater than 50% of income) and housing cost burden (greater than 30% of income).

The first housing problem, substandard housing, is defined as a household without hot and cold piped water, a flush toilet and a bathtub or shower, and kitchen facilities that lack a sink with piped water, a range or stove, or a refrigerator. **Table 8** identifies 50 renter households and 10 owner households that live in substandard housing.

The second housing problem identified is households living in overcrowded conditions. There are two forms of overcrowding defined by HUD and identified in **Table 8**:

1. Severely overcrowded is defined as a household having complete kitchens and bathrooms but housing more than 1.51 persons per room excluding bathrooms, porches, foyers, halls, or half-rooms.
2. Overcrowded is defined as a household having complete kitchens and bathrooms but housing more than 1.01 to 1.5 persons per room excluding bathrooms, porches, foyers, halls, or half-rooms

As shown in **Table 8**, 260 renter households are experiencing some form of overcrowding while 190 owner occupied households are experiencing some form of overcrowding.

The final housing problem identified is cost burden. Cost burden is a fraction of a household's total gross income spent on housing costs. For renters, housing costs include rent paid by the tenant plus utilities. For owners, housing costs include mortgage payment, taxes, insurance, and utilities. Cost burden is broken into two categories based on severity:

- Severe housing cost burden greater than 50% of income
- Housing cost burden greater than 30% of income

DRAFT

As shown in **Table 8**, regardless of renter or owner tenure, more households within the 0-30% AMI group are experiencing some form of cost burden than those households with higher incomes. Approximately 175 renters have a cost burden greater than 30% of income and over 1,060 renters have a cost burden greater than 50% of income. Approximately 390 owners have a cost burden greater than 30% of income and, similarly, 1,015 owners have a cost burden greater than 50% of income.

Overall, 2,675 households in Dearborn Heights are experiencing a cost burden greater than 30% of income and 2,730 households are experiencing a cost burden greater than 50% of income. Owners and renters both appear to be greatly affected by the cost of housing within the Dearborn Heights. Of the 5,405 households experiencing a cost burden of some kind, 2,985 (55%) are owners.

DRAFT

TABLE 8: HOUSING PROBLEMS TABLE (HOUSEHOLDS WITH ONE OF THE LISTED NEEDS)

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
Substandard Housing - Lacking complete plumbing or kitchen facilities	15	15	10	10	50	10	0	0	0	10
Severely Overcrowded - With >1.51 people per room (and complete kitchen and plumbing)	15	0	0	0	15	0	10	0	0	10
Overcrowded - With 1.01-1.5 people per room (and none of the above problems)	170	15	50	10	245	115	35	10	20	180
Housing cost burden greater than 50% of income (and none of the above problems)	1,060	230	50	0	1,340	1,015	270	90	15	1,390
Housing cost burden greater than 30% of income (and none of the above problems)	175	405	475	25	1,080	390	630	510	65	1,595
Zero/negative Income (and none of the above problems)	85	0	0	0	85	375	0	0	0	375

Source: *HUD IDIS Output, December 2025: 2016-2020 CHAS*

Table 8 – Housing Problems Table

Housing Problems 2

Table 9 displays the number of households with no housing problems, one or more housing problems, and negative income by tenure and HUD Area Median Income (AMI). The Default Data Source is the 2016-2020 Comprehensive Housing Affordability Strategy (CHAS) data developed by HUD.

As the data reveals in **Table 9**, renters and owners in the 0-30% AMI group experience the highest occurrence of one or more of the four housing problems when compared to other income groups. A total of 2,400 households below 30% AMI experience some form of housing problem. More renter households than renter households (1,260 and 1,140, respectively) in the 0-30% AMI group have one or more of the four housing problems.

TABLE 9: HOUSING PROBLEMS 2 (HOUSEHOLDS WITH ONE OR MORE SEVERE HOUSING PROBLEMS: LACKS KITCHEN OR COMPLETE PLUMBING, SEVERE OVERCROWDING, SEVERE COST BURDEN)

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
Having 1 or more of four housing problems	1,260	265	110	20	1,655	1,140	315	100	35	1,590
Having none of four housing problems	400	615	1,405	665	3,085	960	1,490	2,820	1,590	6,860
Household has negative income, but none of the other housing problems	0	0	0	0	0	0	0	0	0	0

Source: *HUD IDIS Output, December 2025: 2016-2020 CHAS*

Table 9 – Housing Problems 2

Cost Burden > 30% and > 50%

Tables 10 and 11 display the number of households with housing cost burdens greater than 30% of income and greater than 50% of income, respectively, by household type, tenure, and household income (expressed as a percentage of Area Median Income (AMI)). The Default Data Source is the 2016-2020 Comprehensive Housing Affordability Strategy (CHAS) data developed by HUD.

Households are broken into four categories:

- Small related – Family households with two to four related members
- Large related – Family households with five or more related members
- Elderly – A household whose head, spouse, or sole member is a person who is at least 62 years of age
- Other – All other households

As shown in **Table 10**, "Small Related" households are experiencing the highest degree of housing cost burden greater than 30% of income. Approximately 2,230 "Small Related" households have a cost burden greater than 30% of income. Additionally, 1,672 "Elderly" households have a cost burden greater than 30% of income. Comparatively, "Large Related" households have the lowest degree of cost burden.

For renter households, the 0% - 30% AMI Income group has the most households (1,425) with a cost burden greater than 30% of income. Among household owners, the 0% - 30% AMI group has the most households (1,520) with a cost burden greater than 30% of income.

DRAFT

TABLE 10: COST BURDEN > 30%

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
Small Related	540	305	175	1,020	515	315	280	1,110
Large Related	305	105	85	495	230	95	90	415
Elderly	315	74	109	498	700	319	155	1,174
Other	265	180	160	605	75	180	64	319
Total need by income	**1,425**	**664**	**529**	**2,618**	**1,520**	**909**	**589**	**3,018**

Source: *HUD IDIS Output, December 2025: 2016-2020 CHAS*

Table 10 – Cost Burden > 30%

As shown in **Table 11**, when compared to other types of households, more "Elderly" households are experiencing severe cost burden greater than 50% of income. Approximately 848 "Small Related" households experience a cost burden greater than 50% of income. Most of these are owners (549). Additionally, 630 "Small Related" households have a cost burden greater than 50% of income. Comparatively, "Large Related" households have the lowest degree of cost burden.

For renter households, the 30% - 50% AMI income group has the most households (299) with a cost burden greater than 50% of income. Among owner households, the 0% - 30% AMI group has the most households (1,105) with a cost burden greater than 50% of income.

DRAFT

TABLE 11: COST BURDEN > 50%

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
Small Related	0	0	115	115	400	115	0	515
Large Related	0	0	30	30	190	50	25	265
Elderly	195	54	50	299	470	39	40	549
Other	0	245	45	290	45	0	0	45
Total need by income	**195**	**299**	**240**	**734**	**1,105**	**204**	**65**	**1,374**

***Source**: HUD IDIS Output, December 2025: 2016-2020 CHAS*

Table 11 – Cost Burden > 50%

Crowding

Table 12 displays the number of households that are overcrowded, defined as households with more than one person per room, excluding bathrooms, porches, foyers, halls, or half-rooms. The data is displayed by household type, tenure, and household income (expressed as a percentage of Area Median Income (AMI)). The Default Data Source is 2016-2020 Comprehensive Housing Affordability Strategy (CHAS) data developed by HUD.

As shown in **Table 12**, overcrowding is most prevalent in single family households. Approximately 245 single family renter households and 160 owner-occupied single family homes experience overcrowding.

When accounting for income, extremely low income (>0-30% AMI) renter and owner households experience the highest number of crowded households, with 185 and 115 households, respectively. For all household types among renters, issues with overcrowding seem to generally decrease as income increases.

DRAFT

TABLE 12: CROWDING INFORMATION (MORE THAN ONE PERSON PER ROOM)

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
Single family households	170	15	50	10	245	105	45	10	0	160
Multiple, unrelated family households	15	0	0	0	15	10	0	0	20	30
Other, non-family households	0	0	0	0	0	0	0	0	0	0
Total need by income	**185**	**15**	**50**	**10**	**260**	**115**	**45**	**10**	**20**	**190**

Source: *HUD IDIS Output, December 2025: 2016-2020 CHAS*

Table 12 – Crowding Information

DESCRIBE THE NUMBER AND TYPE OF SINGLE PERSON HOUSEHOLDS IN NEED OF HOUSING ASSISTANCE.

A significant housing cost burden is associated with an increased risk of homelessness.

Non-homeless small-related households have a significant cost burden when compared to other household types particularly for the 0-30% AMI category. Additionally, there are a number of "Elderly" households that suffer from cost burden and severe cost burden, which may be comprised of single persons in Dearborn Heights.

According to the most recent homeless census, or annual point-in-time (PIT) survey conducted on January 31, 2024, there are 109 homeless persons in the Continuum of Care that are in households without children and may need housing assistance.

ESTIMATE THE NUMBER AND TYPE OF FAMILIES IN NEED OF HOUSING ASSISTANCE WHO ARE DISABLED OR VICTIMS OF DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT AND STALKING.

According to the 2020-2024 ACS 5-Year Estimates, approximately 9,209 people or 15% of the population in Dearborn Heights is estimated to have a disability. While the majority of disabled persons (3,861 people) are over the age of 64 years, a high number (3,579) of persons between the ages of 35 and 64 years are disabled. Elderly populations are also likely to live on reduced income and experience housing cost burden.

According to the Michigan State Police Crime Statistics, there were 23,168 instances of reported domestic violence in Wayne County in 2024. This represents approximately 1.31% of the total Wayne County population. Applying this percentage to Dearborn Heights, there may be an estimated 809 victims of domestic violence and related incidents in the City. Countywide, the majority of victims of domestic violence are women (73.3%). It should be noted that reported incidents of domestic violence are widely recognized as an undercount, as many survivors do not report abuse due to fear, stigma, safety concerns, or lack of access to support and reporting systems.

WHAT ARE THE MOST COMMON HOUSING PROBLEMS?

By far, the most common housing problem in Dearborn Heights is cost burden, for both renter and owner households. In Dearborn Heights, substandard housing (lacking complete plumbing or kitchen facilities) is more of a problem for owner households; however, as is the case with overcrowded housing (1.01-1.5 people per room) and severely overcrowded housing (more than 1.5 people per room), these issues affect renters and owners similarly. None of these problems are as significant or widespread as cost burden and severe cost burden.

ARE ANY POPULATIONS/HOUSEHOLD TYPES MORE AFFECTED THAN OTHERS BY THESE PROBLEMS?

Households earning less than 80% AMI are experiencing higher rates of cost burden than those households with higher incomes. More owners are experiencing cost burden than renters; however, cost burden is still a significant problem for renters, especially among those households earning less than 30% AMI. Comparisons of cost burden by type of household show that while “Other” and “Large Related” households are the least affected by cost burden and severe cost burden, small related and elderly household types are more affected. Substandard and overcrowded housing is most common

DRAFT

among owners and renters earning less than 80% AMI, though is not a significant problem. Single family households are more affected by crowding than households with multiple, unrelated members or other non-family households.

DESCRIBE THE CHARACTERISTICS AND NEEDS OF LOW-INCOME INDIVIDUALS AND FAMILIES WITH CHILDREN (ESPECIALLY EXTREMELY LOW-INCOME) WHO ARE CURRENTLY HOUSED BUT ARE AT IMMINENT RISK OF EITHER RESIDING IN SHELTERS OR BECOMING UNSHELTERED 91.205(C)/91.305(C)). ALSO DISCUSS THE NEEDS OF FORMERLY HOMELESS FAMILIES AND INDIVIDUALS WHO ARE RECEIVING RAPID RE-HOUSING ASSISTANCE AND ARE NEARING THE TERMINATION OF THAT ASSISTANCE

Those at imminent risk of homelessness or nearing termination of assistance are in need of additional resources similar to those of already homeless individuals, including other housing assistance and references from non-profits and housing providers, self-sufficiency training and case management, access to healthcare and mental health counseling, job training, and legal guidance.

IF A JURISDICTION PROVIDES ESTIMATES OF THE AT-RISK POPULATION(S), IT SHOULD ALSO INCLUDE A DESCRIPTION OF THE OPERATIONAL DEFINITION OF THE AT-RISK GROUP AND THE METHODOLOGY USED TO GENERATE THE ESTIMATES.

Not applicable.

SPECIFY PARTICULAR HOUSING CHARACTERISTICS THAT HAVE BEEN LINKED WITH INSTABILITY AND AN INCREASED RISK OF HOMELESSNESS.

The most recent homeless census for the Dearborn, Dearborn Heights, Westland/Wayne County Continuum of Care, or annual point-in-time (PIT) survey, was conducted on January 31, 2024. The total number of homeless people counted during the annual PIT survey was 224. Of the 224 homeless persons counted, 115 were persons in households with adults and children and 109 were persons in households with only adults. There were 23 chronically homeless individuals reported. There were five (5) unaccompanied youth reported between the ages of 18-24.

Because of the transient nature of homelessness, it is often difficult to locate homeless persons or to follow-up with much-needed services and support.

DRAFT

DISCUSSION

While the population increased and number of households decreased modestly in Dearborn Heights over the last 25 years, the median income increased drastically. Over half (53.8%) of the City's households earn less than 80% HAMFI, and approximately 18.6% of the City's households earn less than 30% HAMFI (based on 2016-2020 CHAS data). Low- and moderate- income populations continue to experience higher rates of housing problems, such as housing cost burden and overcrowding. As a result, these populations have an increased risk of homelessness.

NA-15 Disproportionately Greater Need: Housing Problems

INTRODUCTION

A disproportionately greater need exists when the members of racial or ethnic groups at a certain income level experience housing problems at a greater rate (10 percentage points or more) than the income level as a whole. For example, assume that 60% of all low-income households within a jurisdiction have a housing problem and 70% of low-income Hispanic households have a housing problem. In this case, low-income Hispanic households have a disproportionately greater need.

Per the regulations at 91.205(b)(2), 91.305(b)(2), and 91.405, a grantee must provide an assessment for each disproportionately greater need identified. Although the purpose of these tables is to analyze the relative level of need for each race and ethnic category, the data also provide information for the jurisdiction as a whole that can be useful in describing overall need.

Again, as defined by HUD, housing problems include:

- Substandard housing lacking complete plumbing facilities
- Substandard housing lacking complete kitchen facilities
- Overcrowded households with 1.01 to 1.5 people per room, excluding bathrooms, porches, foyers, halls, or half-rooms
- Households with housing cost burden greater than 30% of income

The Disproportionately Greater Needs: Housing Problems section covers the following:

- Introduction
- Disproportionately Greater Need—Housing Problems 0-30% Area Median Income (AMI)

- Disproportionately Greater Need—Housing Problems 30-50% AMI
- Disproportionately Greater Need—Housing Problems 50-80% AMI
- Disproportionately Greater Need—Housing Problems 80-100% AMI
- Discussion

This section has four tables that capture the number of housing problems by income, race, and ethnicity. Each table provides data for a different income level (0–30%, 30–50%, 50–80%, and 80–100% AMI). The default data source is the 2016-2020 Comprehensive Housing Affordability Strategy (CHAS) data developed by HUD.

0% - 30% OF AREA MEDIAN INCOME

Of all the income levels within the Dearborn Heights, households within the 0-30% AMI category have the highest percentage of households with one or more of four housing problems. Approximately 79% of households in this income category have housing problems.

As shown in **Table 13**, when considering race, 77% of White households in the 0-30% AMI income group have one or more of four housing problems and 88% of Black/African American households in the 0-30% AMI income group have one or more of four housing problems. Approximately 84% of Asian households in the 0-30% AMI income group have one or more of four housing problems. When considering ethnicity and this income category, 81% of Hispanic households have one or more of four housing problems. Compared to the City as a whole, no households earning 0-30% AMI have a disproportionate need for assistance.

DRAFT

TABLE 13: DISPROPORTIONALLY GREATER NEED 0 - 30% AMI

Housing Problems	Has one or more of four housing problems*		Has none of the four housing problems*		Household has no/negative income, but none of the other housing problems		Total Households
	Total	%	Total	%	Total	%	
Jurisdiction as a whole	2,970	79%	790	21%	0	0%	3,760
White	2,315	77%	675	23%	0	0%	2,990
Black / African American	400	88%	55	12%	0	0%	455
Asian	130	84%	25	16%	0	0%	155
American Indian, Alaska Native	0	0%	0	0%	0	0%	0
Pacific Islander	0	0%	0	0%	0	0%	0
Hispanic	80	81%	19	19%	0	0%	99

Source: *HUD IDIS Output, December 2025: 2016-2020 CHAS*

**The four housing problems are:* *1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than one person per room, 4.Cost Burden greater than 30%*

Table 13 – Disproportionally Greater Need 0 - 30% AMI

30% - 50% OF AREA MEDIAN INCOME

Of all the income levels within the Dearborn Heights, households within the 30-50% AMI category have the second-highest percentage of households with one or more of four housing problems. Approximately 60% of households in this income category have housing problems.

As shown in **Table 14**, when considering race, 55% of White households in the 30-50% AMI income group have one or more of four housing problems and 93% of Black/African American households in the 30-50% AMI income group have one or more of four housing problems. Additionally, 100% of Asian households in the 30-50% AMI income group have one or more of four housing problems. When considering ethnicity and this income category, 44% of Hispanic households have one or more of four housing problems. The data show that Black/African American and Asian households earning 30-50% AMI have a disproportionate need for assistance.

DRAFT

TABLE 14: DISPROPORTIONALLY GREATER NEED 30 - 50% AMI

Housing Problems	Has one or more of four housing problems*		Has none of the four housing problems*		Household has no/negative income, but none of the other housing problems		Total Households
	Total	%	Total	%	Total	%	
Jurisdiction as a whole	1,615	60%	1,070	40%	0	0%	2,685
White	1,220	55%	990	45%	0	0%	2,210
Black / African American	340	93%	25	7%	0	0%	365
Asian	10	100%	0	0%	0	0%	10
American Indian, Alaska Native	0	0%	0	0%	0	0%	0
Pacific Islander	0	0%	0	0%	0	0%	0
Hispanic	35	44%	45	56%	0	0%	80

Source: *HUD IDIS Output, December 2025: 2016-2020 CHAS*

**The four housing problems are:* *1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than one person per room, 4.Cost Burden greater than 30%*

Table 14 – Disproportionally Greater Need 30 - 50% AMI

50% - 80% OF AREA MEDIAN INCOME

Of all the income levels within the Dearborn Heights, households within the 50%-80% AMI category have the third-highest percentage of households with one or more of four housing problems. Approximately 27% of households in this income category have housing problems.

As shown in **Table 15**, when considering race, 22% of White households in the 50-80% AMI income group have one or more of four housing problems and 60% of Black/African American households in the 50-80% AMI income group have one or more of four housing problems. Additionally, 33% of Asian households in the 50-80% AMI income group have one or more of four housing problems. When considering ethnicity and this income category, 22% of Hispanic households have one or more of four housing problems. The data show that Black/African American households earning 50-80% AMI have a disproportionate need for assistance.

TABLE 15: DISPROPORTIONALLY GREATER NEED 50 - 80% AMI

Housing Problems	Has one or more of four housing problems*		Has none of the four housing problems*		Household has no/negative income, but none of the other housing problems		Total Households
	Total	%	Total	%	Total	%	
Jurisdiction as a whole	1,195	27%	3,240	73%	0	0%	4,435
White	785	22%	2,775	78%	0	0%	3,560
Black / African American	320	60%	215	40%	0	0%	535
Asian	15	33%	30	67%	0	0%	45
American Indian, Alaska Native	0	0%	0	0%	0	0%	0
Pacific Islander	0	0%	0	0%	0	0%	0
Hispanic	60	22%	215	78%	0	0%	275

Source: *HUD IDIS Output, December 2025: 2016-2020 CHAS*

**The four housing problems are:* *1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than one person per room, 4.Cost Burden greater than 30%*

Table 15 – Disproportionally Greater Need 50 - 80% AMI

80% - 100% OF AREA MEDIAN INCOME

Of all the income levels within the Dearborn Heights, households within the 80%-100% AMI category have the lowest percentage of households with one or more of four housing problems. Approximately 6% of households in this income category have housing problems.

As shown in **Table 16**, when considering race, 7% of White households in the 80-100% AMI income group have one or more of four housing problems in the 80-100% AMI income group have one or more of four housing problems. Additionally, 18% of Asian households in the 80-100% AMI income group has one or more of four housing problems. The data show that Asian households earning 80-100% AMI have a disproportionate need for assistance.

DRAFT

TABLE 16: DISPROPORTIONALLY GREATER NEED 80 - 100% AMI

Housing Problems	Has one or more of four housing problems*		Has none of the four housing problems*		Household has no/negative income, but none of the other housing problems		Total Households
	Total	%	Total	%	Total	%	
Jurisdiction as a whole	145	6%	2,170	94%	0	0%	2,315
White	135	7%	1,880	93%	0	0%	2,015
Black / African American	0	0%	125	100%	0	0%	125
Asian	10	18%	45	82%	0	0%	55
American Indian, Alaska Native	0	0%	4	100%	0	0%	4
Pacific Islander	0	0%	0	0%	0	0%	0
Hispanic	0	0%	75	100%	0	0%	75

Source: *HUD IDIS Output, December 2025: 2016-2020 CHAS*

**The four housing problems are:* *1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than one person per room, 4.Cost Burden greater than 30%*

Table 16 – Disproportionally Greater Need 80 - 100% AMI

DISCUSSION

Of all households in the 0-30% AMI group, 79% have one or more of four housing problems. In terms of disproportionate need, the data show that no households in the 0-30% AMI group have a disproportionate need for assistance.

Of all households in the 30-50% AMI group, 60% have one or more of four housing problems. In terms of disproportionate need, the data show that Black/African American households and Asian households in the 30-50% AMI group have a disproportionate need for assistance (93% and 100% have one or more of four housing problems, respectively).

Of all households in the 50-80% AMI group, 27% have one or more of four housing problems. In terms of disproportionate need, the data show that Black/African American households in the 50-80% AMI group have a disproportionate need for assistance (60%).

Of all households in the 80-100% AMI group, 6% have one or more of four housing problems. In terms of disproportionate need, the data show that Asian households in the 80-100% AMI group have a disproportionate need for assistance (18% have one or more of four housing problems).

NA-20 Disproportionately Greater Need: Severe Housing Problems

INTRODUCTION

As noted in the previous section, a disproportionately greater need exists when the members of racial or ethnic group at an income level experience housing problems at a greater rate (10 percentage points or more) than the income level as a whole. Per the regulations at 91.205(b)(2), 91.305(b)(2), and 91.405, a grantee must provide an assessment for each disproportionately greater need identified.

Severe housing problems include:

- Severely overcrowded households with more than 1.5 persons per room, not including bathrooms, porches, foyers, halls, or half-rooms
- Households with severe cost burden of more than 50 percent of income

This section includes:

1. Introduction
2. Disproportionately Greater Need—Severe Housing Problems 0-30% AMI
3. Disproportionately Greater Need—Severe Housing Problems 30-50% AMI
4. Disproportionately Greater Need—Severe Housing Problems 50-80% AMI
5. Disproportionately Greater Need—Severe Housing Problems 80-100% AMI
6. Discussion

This section has four tables that capture the number of severe housing problems by income, race, and ethnicity. Each table provides data for a different income level (0–30%, 30–50%, 50–80%, and 80–100% AMI). The Default Data Source is the 2016-2020 Comprehensive Housing Affordability Strategy (CHAS) data developed by HUD.

DRAFT

0% - 30% OF AREA MEDIAN INCOME

Of all the income levels within the Dearborn Heights, households within the 0-30% AMI category have the highest percentage of households with severe housing problems. Approximately 64% of households in this income category have severe housing problems.

As shown in **Table 17**, when considering race, 62% of White households in the 0-30% AMI income group have severe housing problems and 73% of Black/African American households in the 0-30% AMI income group have severe housing problems. Additionally, 84% of Asian households in the 0-30% AMI income group have severe housing problems. When considering ethnicity and this income category, 48% of Hispanic households have severe housing problems. The data show that Asian households earning 0-30% AMI have a disproportionate need for assistance.

TABLE 17: SEVERE HOUSING PROBLEMS 0 - 30% AMI

Housing Problems	Has one or more of four severe housing problems*		Has none of the four severe housing problems*		Household has no/negative income, but none of the other housing problems		Total Households
	Total	%	Total	%	Total	%	
Jurisdiction as a whole	2,400	64%	1,360	36%	0	0%	3,760
White	1,855	62%	1,140	38%	0	0%	2,995
Black / African American	330	73%	125	27%	0	0%	455
Asian	130	84%	25	16%	0	0%	155
American Indian, Alaska Native	0	0%	0	0%	0	0%	0
Pacific Islander	0	0%	0	0%	0	0%	0
Hispanic	50	48%	55	52%	0	0%	105

Source: *HUD IDIS Output, December 2025: 2016-2020 CHAS*

**The four severe housing problems are: 1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4.Cost Burden over 50%*

Table 17 – Severe Housing Problems 0 - 30% AMI

30% - 50% OF AREA MEDIAN INCOME

Of all the income levels within the Dearborn Heights, households within the 30-50% AMI category have the second-highest percentage of households with severe housing problems. Approximately 22% of households in this income category have severe housing problems.

As shown in **Table 18,** when considering race, 18% of White households in the 30-50% AMI income group have severe housing problems and 45% of Black/African American households in the 30-50% AMI income group have severe housing problems. Additionally, 100% of Asian households in the 30-50% AMI income group have severe housing problems. The data show that Asian households and Asian households earning 30-50% AMI have a disproportionate need for assistance.

TABLE 18: SEVERE HOUSING PROBLEMS 30 - 50% AMI

Housing Problems	Has one or more of four severe housing problems*		Has none of the four severe housing problems*		Household has no/negative income, but none of the other housing problems		Total Households
	Total	%	Total	%	Total	%	
Jurisdiction as a whole	580	22%	2,105	78%	0	0%	2,685
White	405	18%	1,810	82%	0	0%	2,215
Black / African American	165	45%	200	55%	0	0%	365
Asian	10	100%	0	0%	0	0%	10
American Indian, Alaska Native	0	0%	0	0%	0	0%	0
Pacific Islander	0	0%	0	0%	0	0%	0
Hispanic	0	0%	80	100%	0	0%	80

Source: *HUD IDIS Output, December 2025: 2016-2020 CHAS*

**The four severe housing problems are: 1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4.Cost Burden over 50%*

Table 18 – Severe Housing Problems 30 - 50% AMI

50% - 80% OF AREA MEDIAN INCOME

Of all the income levels within the Dearborn Heights, households within the 50%-80% AMI category have the third-highest percentage of households with severe housing problems. Approximately 5% of households in this income category have severe housing problems.

As shown in **Table 19**, when considering race, 5% of White households in the 50-80% AMI income group have severe housing problems and 0% of Black/African American households in the 50-80% AMI income group have severe housing problems. The data show that no racial or ethnic group in the 50-80% AMI income group has a disproportionate need for assistance.

TABLE 19: SEVERE HOUSING PROBLEMS 50 - 80% AMI

Housing Problems	Has one or more of four severe housing problems		Has none of the four severe housing problems		Household has no/negative income, but none of the other housing problems		Total Households
	Total	%	Total	%	Total	%	
Jurisdiction as a whole	210	5%	4,225	95%	0	0%	4,435
White	195	5%	3,365	95%	0	0%	3,560
Black / African American	0	0%	525	100%	0	0%	525
Asian	0	0%	45	100%	0	0%	45
American Indian, Alaska Native	0	0%	0	0%	0	0%	0
Pacific Islander	0	0%	0	0%	0	0%	0
Hispanic	0	0%	275	100%	0	0%	275

Source: *HUD IDIS Output, December 2025, 2016-2020 CHAS*

**The four severe housing problems are: 1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4.Cost Burden over 50%*

Table 19 – Severe Housing Problems 50 - 80% AMI

80% - 100% OF AREA MEDIAN INCOME

Of all the income levels within the Dearborn Heights, households within the 80%-100% AMI category have the lowest percentage of households with severe housing problems. Approximately 2% of households in this income category have severe housing problems.

As shown in **Table 20**, when considering race, 2% of White households in the 80-100% AMI income group have severe housing problems and 0% of Black/African American households in the 80-100% AMI income group have severe housing problems. Approximately 18% of Asian households in this income group experience severe housing problems. When considering ethnicity and this income category, no Hispanic households have severe housing problems. Asian households earning 80-100% AMI have a disproportionate need for assistance.

TABLE 20: SEVERE HOUSING PROBLEMS 80 - 100% AMI

Housing Problems	Has one or more of four severe housing problems*		Has none of the four severe housing problems*		Household has no/negative income, but none of the other housing problems		Total Households
	Total	%	Total	%	Total	%	
Jurisdiction as a whole	55	2%	2,255	98%	0	0%	2,310
White	45	2%	1,970	98%	0	0%	2,015
Black / African American	0	0%	125	100%	0	0%	125
Asian	10	18%	45	82%	0	0%	55
American Indian, Alaska Native	0	0%	4	100%	0	0%	4
Pacific Islander	0	0%	0	0%	0	0%	0
Hispanic	0	0%	75	100%	0	0%	75

Source: *HUD IDIS Output, December 2025: 2016-2020 CHAS*

**The four severe housing problems are: 1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4.Cost Burden over 50%*

Table 20 – Severe Housing Problems 80 - 100% AMI

DISCUSSION

Of all households in the 0-30% AMI group, 64% have severe housing problems. In terms of disproportionate need, the data show that Asian households in the 0-30% AMI group have a disproportionate need for assistance (84%).

Of all households in the 30-50% AMI group, 22% have severe housing problems. In terms of disproportionate need, the data show that Asian households in the 30-50% AMI group have a disproportionate need for assistance (100% have one or more severe housing problems).

Of all households in the 50-80% AMI group, 5% have severe housing problems. In terms of disproportionate need, no race or ethnicity has a percentage of households with severe housing problems that is 10 percentage points greater than 5%. Although there may be a need for assistance, no race or ethnicity has a disproportionately greater need than the jurisdiction as a whole.

Of all households in the 80-100% AMI group, 2% have severe housing problems. In terms of disproportionate need, Asian households have a percentage of households with severe housing problems that is a disproportionately greater need than the jurisdiction as a whole (18%).

NA-25 Disproportionately Greater Need: Housing Cost Burdens

Again, a disproportionately greater need exists when the members of racial or ethnic group at an income level experience housing problems at a greater rate (10 percentage points or more) than the income level as a whole. Per the regulations at 91.205(b)(2), 91.305(b)(2), and 91.405, a grantee must provide an assessment for each disproportionately greater need identified.

This section includes:

1. Introduction
2. Disproportionately Greater Need—Housing Cost Burden
3. Discussion

DRAFT

Table 21 displays cost burden information for the Dearborn Heights and each racial and ethnic group, including no cost burden (less than 30%), cost burden (30-50%), severe cost burden (more than 50%), and no/negative income. The default data source for this data is the 2016-2020 Comprehensive Housing Affordability Strategy (CHAS) data developed by HUD.

As the data in **Table 21** suggests, a large number of households (5,874) are cost burdened within their current housing situation. White households have the highest number of cost burdened households (4,455). Black/African American households have the second-highest number of cost burdened households (1,060), and Hispanic households have the third-highest number of cost burdened households (180). A small number of Asian households (145) are also cost burdened. Of the households that are cost burdened, more than half are severely cost burdened. There are 2,969 households that are considered to be severely cost burdened (>50%) within Dearborn Heights, and 2,905 households considered to be cost burdened (30%-50%).

TABLE 21: GREATER NEED: HOUSING COST BURDENS AMI

Housing Cost Burden	No Cost Burden (<=30%)		Cost Burden (30-50%)		Severe Cost Burden (>50%)		No / Negative Income		Total Households
	Total	%	Total	%	Total	%	Total	%	
Jurisdiction as a whole	13,880	69%	2,905	14%	2,969	15%	460	2%	20,214
White	12,055	71%	2,185	13%	2,270	13%	395	2%	16,905
Black / African American	705	39%	570	32%	490	27%	40	2%	1,805
Asian	320	67%	15	3%	130	27%	10	2%	475
American Indian, Alaska Native	15	100%	0	0%	0	0%	0	0%	15
Pacific Islander	0	0%	0	0%	0	0%	0	0%	0
Hispanic	570	75%	130	17%	50	7%	14	2%	764

Source: *HUD IDIS Output, December 2025: 2016-2020 CHAS*

Table 21 – Greater Need: Housing Cost Burdens AMI

DISCUSSION

Within the Dearborn Heights, 69% of households do not presently experience cost burden, while 14% experience cost burden, 15% experience severe cost burden, and 2% have no/negative income.

Of all households within the Dearborn Heights, 14% are cost burdened (30-50%). Black/African American households experience a cost burden at a greater rate (10 percentage points higher or more) than the jurisdiction as a whole (32%).

Of all households within the Dearborn Heights, 15% experience severe cost burden (>50%). Black/African American households and Asian households experience a severe cost burden at a greater rate (10 percentage points higher or more) than the jurisdiction as a whole (27% each).

Of all households within the Dearborn Heights, 2% has no/negative income. No race or ethnicity experiences no/negative income at a greater rate (10 percentage points higher or more) than the jurisdiction as a whole.

DRAFT

NA-30 Disproportionately Greater Need: Discussion

INCOME CATEGORIES IN WHICH A RACIAL OR ETHNIC GROUP HAS DISPROPORTIONATELY GREATER NEED

As indicated in the previous sections, several racial or ethnic groups were identified as having a disproportionately greater housing need in comparison to income group as a whole. As detailed below, these include the Black/African American and Asian racial or ethnic groups.

The Black/African American group experiences a disproportionately greater need in terms of the following:

- Housing problems in the 30-50% AMI group (93% versus 60% as a whole)
- Housing problems in the 50-80% AMI group (60% versus 27% as a whole)
- Cost Burden in the 30-50% of Income (32% versus 14% as a whole)
- Severe Cost Burden >50% of Income (27% versus 15% as a whole)

The Asian group experiences a disproportionately greater need in terms of the following:

- Housing problems in the 30-50% AMI group (100% versus 60% as a whole)
- Housing problems in the 80-100% AMI group (18% versus 6% as a whole)
- Severe Housing problems in the 0-30% AMI group (84% versus 64% as a whole)
- Severe Housing problems in the 30-50% AMI group (100% versus 22% as a whole)
- Severe Housing problems in the 80-100% AMI group (18% versus 2% as a whole)
- Cost Burden greater than 50% of Income (27% versus 15% as a whole)
- Severe Cost Burden >50% of Income (27% versus 15% as a whole)

NEEDS NOT PREVIOUSLY IDENTIFIED

Based on data analysis and input received through the citizen participation process, the greatest housing needs are:

- Housing rehabilitation/accessibility improvements
- Code enforcement and elimination of blight
- Mortgage and rental assistance

DRAFT

ARE ANY OF THOSE RACIAL OR ETHNIC GROUPS LOCATED IN SPECIFIC AREAS OR NEIGHBORHOODS IN YOUR COMMUNITY?

Twenty-three (23) of the City's 38 Block Groups have a low- and moderate-income percentage of 51% or greater, signifying that approximately 60.5% of the City's neighborhoods are CDBG-eligible. These block groups are distributed throughout the City.

Some of the areas identified as having high concentrations of Black/African American population also have a high percentage of low- and moderate-income households. The data indicates a possible correlation between concentrations of low income and minority race. As indicated in the previous sections, a person's income status is a strong indicator for needing housing assistance through various public housing program types.

DRAFT

NA-35 Public Housing

INTRODUCTION

The Consolidated Plan must provide a concise summary of the needs of public housing residents. Information is collected through consultations with the public housing agency or agencies located within the jurisdiction's boundaries. The Public Housing portion of this report contains the following sections:

- Introduction
- Totals in Use
- Characteristics of Residents
- Race of Residents
- Ethnicity of Residents
- Additional Narrative

Dearborn Heights does not have a Public Housing Authority (PHA) within its limits and does not own or operate any public housing complexes. Moreover, Dearborn Heights does not administer any project-based, tenant-based, or special purpose vouchers. As a result, the needs of public housing are not addressed by the City. In the absence of a locally administered program, the City works cooperatively with Wayne County, the Michigan State Housing Development Authority (MSHDA), and private entities in the provision of public and subsidized housing within Dearborn Heights. Several PHAs administer vouchers in Wayne County and cover the Dearborn Heights area – including the Plymouth-Dearborn Heights Housing Commission.

Among other assistance, the Plymouth-Dearborn Heights Housing Commission administers the Section 8 Rental Assistance Program that provides financial rental assistance to eligible individuals and families based upon income. The amount paid for rent and utilities will generally not exceed 30% of income. Family income must be within HUD's guidelines for household size in order to qualify. Housing units must pass the Housing Quality Standards Inspection per guidelines established by HUD. This program typically has a waiting list.

The following data provided in this chapter covers several program types and types of vouchers in use. These vouchers are defined below:

- Certificate: The total number of Section 8 certificates administered by the Public Housing Authority (PHA).

- Mod-Rehab: The total number of units in developments that were funded under the moderate rehabilitation program administered locally by PHAs.
- Public Housing: The total number of units in developments operated by the PHAs within the jurisdiction.
- Total: The total number of Section 8 vouchers administered by the PHA (project based plus tenant based)
- Project Based: The total number of project-based Section 8 vouchers administered by the PHA
- Tenant Based: The total number of tenant-based Section 8 vouchers administered by the PHA.
- Special Purpose Veterans Affairs Supportive Housing: The HUD–Veterans Affairs Supportive Housing program combines Housing Choice Voucher rental assistance for homeless veterans with case management and clinical services provided by the U.S. Department of Veterans Affairs (VA).
- Special Purpose Family Unification Program: Family Unification Program funding is allocated through a competitive process; therefore, not all PHAs administer the program.
- Special Purpose Disabled: In this context, disabled includes non-elderly disabled, mainstream 1-year, mainstream 5-year, and nursing home transition.

TOTALS IN USE

Table 22 displays the number of vouchers and units by public housing program type. According to the PIH Information Center (PIC), there are 1,378 vouchers in use in Dearborn Heights. Additionally, there are 103 public housing units. Tenant-based vouchers are by far the most used program, with 1,232 vouchers currently in use. There are no project-based vouchers. According to PIC, there are 52 vouchers for the Family Unification Program and 94 vouchers for the disabled.

DRAFT

TABLE 22: PUBLIC HOUSING BY PROGRAM TYPE

	Program Type								
							Special Purpose Voucher		
	Certificate	Mod-Rehab	Public Housing	Total	Project - based	Tenant - based	Veterans Affairs Supportive Housing	Family Unification Program	Disabled*
# of units vouchers in use	0	0	103	1,378	0	1,232	0	52	94

**includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition*

Source: *HUD IDIS Output, December 2025: Public Information Center (PIC) Office of Public and Indian Housing (PIH)*

Table 22 – Public Housing by Program Type

CHARACTERISTICS OF RESIDENTS

Table 23 displays the characteristics of public housing residents by public housing program type. When analyzing the data there are several characteristics that correlate with a corresponding program type. When looking at Average Annual Income, persons with higher incomes tend to live in public housing units when compared to persons living in tenant-based programs which tend to have lower incomes. As expected, the average income for all programs is very low with the lowest average income at $12,732 for voucher assisted residents and the highest being $17,809 for public housing residents. The average household size is also very low (not more than three persons per household).

Elderly program participants comprise 19% of assisted residents and a large number of assisted families are disabled (31%). All families assisted are requesting accessibility features, as the number of families requesting accessibility features is equivalent to the total number of public housing units and vouchers in use. These data show that most families in need of housing assistance/vouchers are also disabled or in need of housing accessibility features. No HIV/AIDS participants or victims of domestic violence were counted.

DRAFT

TABLE 23: CHARACTERISTICS OF PUBLIC HOUSING RESIDENTS BY PROGRAM TYPE

	Program Type								
							Special Purpose Voucher		
	Certificate	Mod-Rehab	Public Housing	Total	Project-based	Tenant-based	Veterans Affairs Supportive Housing	Family Unification Program	Disabled*
Average Annual Income	0	0	17,809	12,732	0	12,827	0	13,149	0
Average length of stay	0	0	5	5	0	5	0	6	0
Average Household size	0	0	1	2	0	2	0	3	0
# Homeless at admission	0	0	0	0	0	0	0	0	0
# of Elderly Program Participants (>62)	0	0	103	176	0	151	0	3	0
# of Disabled Families	0	0	0	433	0	345	0	16	0
# of Families requesting accessibility features	0	0	103	1,378	0	1,232	0	52	0
# of HIV/AIDS program participants	0	0	0	0	0	0	0	0	0
# of DV victims	0	0	0	0	0	0	0	0	0

**includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition*

Source: *HUD IDIS Output, December 2025: Public Information Center (PIC) Office of Public and Indian Housing (PIH)*

Table 23 – Characteristics of Public Housing Residents by Program Type

RACE OF RESIDENTS

Table 24 displays the racial composition of residents for each public housing program. The data in **Table 24** show that the majority of public housing residents in the Dearborn Heights area are White (99%). Conversely, the majority of tenant-based vouchers are utilized by Black/African American residents (1,025 or 83%). Only 17% of tenant-based vouchers are utilized by residents of another race.

TABLE 24: RACE OF PUBLIC HOUSING RESIDENTS BY PROGRAM TYPE

Program Type									
							Special Purpose Voucher		
Race	Certificate	Mod-Rehab	Public Housing	Total	Project-based	Tenant-based	Veterans Affairs Supportive Housing	Family Unification Program	Disabled*
White	0	0	102	238	0	196	0	9	33
Black/African American	0	0	1	1,127	0	1,025	0	42	60
Asian	0	0	0	2	0	2	0	0	0
American Indian/Alaska Native	0	0	0	11	0	9	0	1	1
Pacific Islander	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0

**includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition*

Source: *HUD IDIS Output, December 2025: Public Information Center (PIC) Office of Public and Indian Housing (PIH)*

Table 24 – Race of Public Housing Residents by Program Type

ETHNICITY OF RESIDENTS

Table 25 displays the ethnic composition of residents for each assisted housing program. The ethnic groups defined as "Not Hispanic" utilize the majority (99%) of units or vouchers available. Residents reporting as "Hispanic" utilize less than 1% of the units or vouchers available.

TABLE 25: ETHNICITY OF PUBLIC HOUSING RESIDENTS BY PROGRAM TYPE

Program Type									
							Special Purpose Voucher		
Race	Certificate	Mod-Rehab	Public Housing	Total	Project-based	Tenant-based	Veterans Affairs Supportive Housing	Family Unification Program	Disabled*
Hispanic	0	0	2	3	0	3	0	0	0
Not Hispanic	0	0	101	1,375	0	1,229	0	52	94

**includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition*

Source: *HUD IDIS Output, December 2025: Public Information Center (PIC) Office of Public and Indian Housing (PIH)*

Table 25 – Ethnicity of Public Housing Residents by Program Type

DRAFT

Section 504 Needs Assessment

NEEDS OF PUBLIC HOUSING TENANTS AND APPLICANTS ON THE WAITING LIST FOR ACCESSIBLE UNITS

Elderly households are most in need of accessible units. Dearborn Heights is an older urban area that is characterized by single-family, detached homes. Because Dearborn Heights has a limited supply of rental properties, the City works with the surrounding community to provide housing assistance. The Plymouth-Dearborn Heights Housing Commission works to identify local landlords to supply housing and make appropriate referrals.

MOST IMMEDIATE NEEDS OF RESIDENTS OF PUBLIC HOUSING AND HOUSING CHOICE VOUCHER HOLDERS

Families identified as “Families with Disabilities” have an immediate need for public housing and tenant-based housing with improved accessibility. The number of disabled families assisted totals 433. In addition, 1,481 families (all of those assisted) are requesting accessibility features. These data show that most families in need of housing assistance are also disabled or in need of accessibility features. Additionally, 279 program participants are elderly (>62 years) and thus likely to need accessible units.

HOW DO THESE NEEDS COMPARE TO THE HOUSING NEEDS OF THE POPULATION AT LARGE

For Dearborn Heights, a resident’s income status are strong indicators for needing housing assistance through these various public housing programs. The average income for all public housing programs is very low (less than $18,000). Tenants and voucher holders, as well as applicants on waiting lists, are typically cost burdened and many are elderly and/or disabled. Due to their limited income, their housing needs include affordability, availability of assistance, accessibility improvements for the elderly and/or disabled, and Fair Housing options.

DISCUSSION

In the absence of a locally administered program, the City works cooperatively with the Plymouth Housing Commission, Wayne County, the Michigan State Housing Development Authority (MSHDA), and private entities in the provision of public and subsidized housing within Dearborn Heights. Several PHAs administer vouchers in Wayne County and cover the Dearborn Heights area – including the Plymouth Housing Commission. Among other assistance, the Plymouth Housing Commission administers the

DRAFT

Section 8 Rental Assistance Program that provides financial rental assistance to eligible individuals and families based upon income.

The data provided show that both White and Black/African American residents have a high demand for the identified program types. Among all racial and ethnic groups, tenant-based housing is the most common type of assistance. Families identified as “Families with Disabilities” have a high need for tenant-based housing, while at the same time being in need of improved accessibility within existing housing.

DRAFT

NA-40 Homeless Needs Assessment

INTRODUCTION

Meeting homelessness challenges in Dearborn Heights is a collaborative effort comprising numerous individuals, agencies and organizations. Dearborn Heights is within the Dearborn, Dearborn Heights, Westland/Wayne County Continuum of Care (CoC). The lead agency for collecting homeless data, conducting homeless needs assessments and developing community supported homelessness strategies is Out-Wayne County Homeless Services Coalition. Out-Wayne County supports the communities of Wayne County, including Dearborn Heights, and is the lead agency for the CoC. Most of the data utilized in this section of the Plan was gathered from HUD Exchange.

As a part of the Consolidated Plan process, the City coordinated with Out-Wayne County Homeless Services Coalition to obtain data related to the homeless population in Dearborn Heights. Out-Wayne County regularly conducts a homeless census where volunteers reach out to identify the homeless and have them complete a short survey to gather information about the number of homeless as well as the characteristics of this population. It should be noted that any homeless census is an undercount, because it is impossible to count locate every homeless person within geography as broad as Wayne County.

There are four federally defined categories under which individuals and families may qualify as homeless:

1. Literally homeless;
2. Imminent risk of homelessness;
3. Homeless under other Federal statues; and
4. Fleeing/attempting to flee domestic violence.

HOMELESS NEEDS ASSESSMENT

The most recent homeless census, or annual point-in-time (PIT) survey for the Dearborn, Dearborn Heights, Westland/Wayne County Continuum of Care (CoC0, was conducted January 31, 2024. The results of this survey are summarized in **Table 26**. The total number of homeless people counted during the survey was 224.

DRAFT

Of the 224 homeless persons counted in the CoC, 115 were persons in households with adults and children and 109 were persons in households with only adults. There were 23 chronically homeless individuals reported. There were also no unaccompanied children reported.

Because of the transient nature of homelessness, it is often difficult to locate homeless persons or to follow-up with much-needed services and support. It should also be noted that any estimate reported is an undercount, since it is impossible to locate every homeless individual in the area.

TABLE 26: HOMELESS NEEDS ASSESSMENT

Population	Estimate the # of persons experiencing homelessness on a given night		Estimate the # experiencing homelessness each year	Estimate the # becoming homeless each year	Estimate the # exiting homelessness each year	Estimate the # of days persons experience homelessness
	Sheltered	Unsheltered				
Persons in Households with Adult(s) and Child(ren)	115	0	N/A	N/A	N/A	N/A
Persons in Households with Only Children	0	0	N/A	N/A	N/A	N/A
Persons in Households with Only Adults	66	43	N/A	N/A	N/A	N/A
Chronically Homeless Individuals	10	13	N/A	N/A	N/A	N/A
Chronically Homeless Families	0	0	N/A	N/A	N/A	N/A
Veterans	18	0	N/A	N/A	N/A	N/A
Unaccompanied Child	3	2	N/A	N/A	N/A	N/A
Persons with HIV	0	0	N/A	N/A	N/A	N/A

Source: *2024 Point-in-Time Count: HUD Exchange – January 31, 2024; N/A – No data available.*

Table 26 – Homeless Needs Assessment

HOMELESS POPULATION TYPES INCLUDING CHRONICALLY HOMELESS INDIVIDUALS AND FAMILIES, FAMILIES WITH CHILDREN, VETERANS AND THEIR FAMILIES, AND UNACCOMPANIED YOUTH)

Chronically Homeless

HUD defines a person as chronically homeless if they have been homeless for one year or longer, or have had four or more episodes of homelessness within the past three years and have a disabling condition. National studies have found that when all costs are factored in, chronically homeless persons account for approximately 50 percent of the total expenditures for homeless services. This percent of expenditure is based on a national average of just fewer than 16% of all homeless persons being considered as chronically homeless. In the CoC, the percentage of chronically homeless persons is slightly lower. Of the total persons counted during the 2024 PIT, 10% of those surveyed, or 23 individuals, met the HUD definition of chronically homeless. It is unknown what percentage of these were veterans.

Families

Persons in families comprised a large segment of the overall homeless population counted by Out-Wayne County. Of the homeless counted, 115 persons were in families with children and 109 persons were in families with only adults. In total there were 29 households with children.

Veterans

The PIT reported 18 homeless veterans. Many veterans in Wayne County are struggling with disabilities that put them at-risk of homelessness, including drug or alcohol addiction.

Unaccompanied Youth

There were not any unaccompanied youth under the age of 18 reported. Unaccompanied youth between the ages of 18-24 accounted for approximately 2.2% or 5 of the 224 homeless persons that agreed to be surveyed.

FAMILIES IN NEED OF HOUSING ASSISTANCE

Persons in families comprised a large segment of the overall homeless population counted by Out-Wayne County. Of the homeless counted, 115 persons were in families with children and 109 persons were in families with only adults. In total there were 29 households with children.

DRAFT

NATURE AND EXTENT OF HOMELESSNESS BY RACIAL AND ETHNIC GROUP

Homelessness is not unique to a particular gender, race or ethnicity. **Table 27** provides demographic data regarding the homeless population in the CoC. Approximately 40% of those interviewed were women. The majority of those interviewed were males.

According to the 2024 PIT data collected by Out-Wayne County, the most commonly reported races were Black/African American, at nearly 51% of the homeless interviewed, and White persons represented about 36% of the homeless interviewed. About 12.9% reported as another race or more than one race, or Hispanic.

TABLE 27: HOMELESSNESS BY RACIAL AND ETHNIC GROUP

Race	Sheltered	Unsheltered
White	55	26
Black or African American	105	9
Asian	0	0
American Indian or Alaska Native	1	0
Pacific Islander	0	0
Multi-Racial	7	8
Ethnicity	**Sheltered**	**Unsheltered**
Hispanic	15	1
Not Hispanic	N/A	N/A

***Source**: 2024 Point-in-Time Count: HUD Exchange – January 31, 2024; N/A – No data available.*

Table 27 – Homelessness by Racial and Ethnic Group

NATURE AND EXTENT OF UNSHELTERED AND SHELTERED HOMELESSNESS

The total number of homeless people counted during the annual PIT survey was 224. Of the 224 homeless persons counted, 115 were persons in households with adults and children and 109 were persons in households with only adults. There were 23 chronically homeless individuals reported. There were not any unaccompanied children reported.

Because of the transient nature of homelessness, it is often difficult to locate homeless persons or to follow-up with much needed services and support. It is unknown what percent of these individuals are first-time homeless individuals and whether or not any of them are employed.

DISCUSSION

Based on the January 31, 2024, PIT survey conducted by Out-Wayne County, the homeless population of the Dearborn, Dearborn Heights, Westland/Wayne County CoC is approximately 224 individuals. A number of organizations in Dearborn Heights provide temporary, transitional, and permanent supportive housing for Dearborn Heights area families in need of assistance. These include but are not limited to First Step, COTS: Coalition on Temporary Shelter, Salvation Army, Wayne County Family Center, and Out-Wayne County.

NA-45 Non-Homeless Special Needs Assessment

INTRODUCTION

A broad category that applies to any population that is presumed to be low to moderate income and in need of public services, non-homeless special needs include those of the mentally ill, developmentally disabled, at-risk youth, elderly, and other groups such as persons with HIV/AIDS. These special needs are often addressed by non-profit agencies, usually in coordination with Dearborn Heights or Wayne County. Understanding the characteristics of its special needs populations will help Dearborn Heights to better evaluate public facilities and services directed toward such needs.

CHARACTERISTICS OF SPECIAL NEEDS POPULATIONS

Elderly & Frail Elderly

According to HUD's Comprehensive Housing Affordability Strategy (CHAS), HUD defines "elderly" as individuals over the age of 62 and "frail elderly" as individuals over the age of 75. According to the 2020-2024 ACS 5-Year Estimates, there are approximately 4,096 individuals over the age of 75 living in Dearborn Heights. Due to age, the frail elderly may be unable to care for themselves adequately and may have one or more disabilities or need assistance to perform the routine activities of daily life. There are 12,283 individuals over the age of 62.

Youth and Young Adults

Approximately 15,550 children live in Dearborn Heights. According to the 2020-2024 ACS 5-Year Estimates, 25.2% of Dearborn Heights's population is less than 18 years of age. Of the population less than 18 years of age, approximately 31.7% or 4,934 children are living in poverty.

DRAFT

Physically & Developmentally Disabled

According to the 2020-2024 ACS 5-Year Estimates, disabilities are categorized into six types: hearing difficulty, vision difficulty, cognitive ability, ambulatory difficulty, self-care difficulty, and independent living difficulty. According to the 2020-2024 ACS 5-Year Estimates, approximately 9,209 or 15.0% of people in Dearborn Heights are estimated to have a disability. While the majority of disabled persons (3,861 people) are over 64 years of age, a high number of disabled persons are between 35-64 years (3,579).

Mental Illness & Substance Abuse

HUD, in the Comprehensive Housing Affordability Strategy (CHAS) manual, defines severe mental illness as a persistent mental or emotional impairment that significantly limits a person's ability to live independently. According to the national statistics, approximately one percent of the adult population meets the definition of severely mentally ill. According to the 2020-2024 American Community Survey, Dearborn Heights has an estimated adult population (over 18 years of age) of approximately 46,221 persons. One percent of this population is 462 persons.

According to the Substance Abuse and Mental Health Services Administration (SAMHSA) 2011 National Survey of Substance Abuse Treatment Services, 200 persons per 100,000 population of adult age are in treatment for either an alcohol or drug abuse problem. Since Dearborn Heights is estimated to have an adult population (age 18 or older) of 46,221 persons, an estimated 92 individuals in Dearborn Heights may have a substance abuse problem.

Victims of Domestic Violence, Dating Violence, Sexual Assault and Stalking

According to the Michigan State Police Crime Statistics, there were 23,168 instances of reported domestic violence in Wayne County in 2024. This represents approximately 1.31% of the total Wayne County population. Applying this percentage to Dearborn Heights, there may be an estimated 809 victims of domestic violence and related incidents in the City. Countywide, the majority of victims of domestic violence are women (73.3%). It should be noted that reported incidents of domestic violence are widely recognized as an undercount, as many survivors do not report abuse due to fear, stigma, safety concerns, or lack of access to support and reporting systems.

DRAFT

HOUSING AND SUPPORTIVE SERVICE NEEDS AND DETERMINATION

Elderly & Frail Elderly

Within Dearborn Heights, much of the elderly population is concentrated in low- and moderate-income neighborhoods. The elderly and frail elderly typically need assistance with housing rehabilitation and home maintenance. Additionally, the elderly may need facilities and programming, such as those provided at senior centers.

The elderly are also susceptible to financial difficulties as well as to health problems, including those caused by poor nutrition. Organizations such as Meals-on-Wheels and the Emergency Food Assistance Program (offered at the Berwyn Senior Center and Eton Senior Center in Dearborn Heights) support elderly nutrition services. These types of organizations are critical in determining and meeting elderly and frail elderly service needs.

Youth and Young Adults

Youth and young adult services are a high priority need based on citizen feedback and on-going community needs. The City of Dearborn Heights offers a number of programs for youth and young adults, including those held at the Canfield Community Center and Richard A. Young Recreation Center, as well as various City parks. Currently, there are several agencies within Wayne County that provide programing for low- and moderate-income children, specifically. Supportive service needs for youth and young adults are determined by such providers.

Physically and Developmentally Disabled

Accessibility improvements and other supportive services, such as employment assistance, are typical needs of this population. Currently, there are several agencies within Wayne County that provide services for people with disabilities. Supportive service needs for the disabled are determined by such providers.

Mental Illness & Substance Abuse

Healthcare and mental health counseling are typical needs of this population. Currently there are several agencies in Wayne County that offer services to the mentally ill and substance abusers. Supportive service needs for the mentally ill and substance abusers are determined by such providers.

DRAFT

Victims of Domestic Violence, Dating Violence, Sexual Assault and Stalking

Family safety and advocacy for both adults and children are typical needs of this population. Currently there are several organizations in Wayne County that offer services to victims of domestic violence, dating violence, sexual assault, and stalking. Supportive service needs for victims of domestic violence are determined by such providers.

PUBLIC SIZE AND CHARACTERISTICS OF POPULATION WITH HIV / AIDS

The U.S. Center for Disease Control and Prevention (CDC) estimates that over one million adults and adolescents are living with HIV in the U.S., including those not yet diagnosed and those who have already progressed to AIDS. According to a report that was presented and prepared by the Michigan Department of Health and Human Services, Wayne County has an HIV prevalence of approximately 177 persons per 100,000 residents. Based on the population of Dearborn Heights, it can be estimated that there are approximately 109 individuals living with HIV within the City.

Persons who are HIV positive do not, simply by virtue of having the HIV antibody, require special housing. The State of Michigan Housing Opportunities for Persons with AIDS (HOPWA) does not offer any services in Dearborn Heights for persons living with the HIV/AIDS virus. Currently, there are no specific housing programs for persons living with HIV/AIDS; however, equal access to housing is a priority for Dearborn Heights.

DISCUSSION

Non-Homeless Special Needs is a broad category that applies to any population that is presumed to be low to moderate income and in need of public services. The category covers a large population, including the mentally ill, developmentally disabled, elderly, and other groups.

Services to address these needs are often provided by non-profit agencies, usually in coordination with the City of Dearborn Heights or Wayne County; however, many of these agencies are overburdened and continue to need funding assistance for service delivery.

DRAFT

NA-50 Non-Housing Community Development Needs

PUBLIC FACILITIES NEEDS

The community has identified the following public facility needs: improvements to the City's Senior Centers, accessibility improvements for the elderly and disabled (e.g. ADA access), and other public park enhancements and recreational opportunities in low- and moderate-income areas.

PUBLIC FACILITIES NEED DETERMINATION

These needs were determined by the Dearborn Heights Community & Economic Development (CEDD) Department based on citizen feedback and discussion of community needs.

PUBLIC IMPROVEMENTS NEEDS

The community has identified the following public improvement needs: public infrastructure – particularly water main replacement projects, sidewalk and street improvements, as well as lighting and streetscaping enhancements in low- and moderate-income areas. The age of Dearborn Heights's infrastructure systems is a concern and continued service provision, and public safety is a high priority for the City, particularly in terms of water service. Many sidewalks are in poor condition and lack accessibility features, and similarly roads need repaved or drainage improvements. Additionally, the community is in need of demolition and code enforcement (i.e., blight elimination efforts) in low- and moderate-income areas.

PUBLIC IMPROVEMENTS NEED DETERMINATION

These needs were determined by the Dearborn Heights Community & Economic Development (CEDD) Department based on citizen feedback and discussion of community needs.

PUBLIC SERVICES NEEDS

The community has identified the follow public service needs: youth services and programs, senior services and programs, and crime awareness/prevention programs.

PUBLIC SERVICES NEED DETERMINATION

These needs were determined by the Dearborn Heights Community & Economic Development (CEDD) Department based on citizen feedback and discussion of community needs.

DRAFT

Housing Market Analysis



MA-05 Overview

HOUSING MARKET ANALYSIS OVERVIEW

The purpose of the Market Analysis is to provide a clear picture of the environment in which Dearborn Heights must administer its programs over the course of the Consolidated Plan. In conjunction with the Needs Assessment, the Market Analysis will provide the basis for the Strategic Plan and the programs and projects to be administered. Most of the data tables in this section are populated with a default data set based on the most recent data available. Additional data has been obtained from various sources, including more current American Community Survey (ACS) estimates and local data from Dearborn Heights and Wayne County. This section covers the following broad topics:

- *General Characteristics of the Housing Market:* The general characteristics of the City's housing market, including supply, demand, and condition and cost of housing, are described in the following sections: Number of Housing Units (MA-10); Cost of Housing (MA-15); and, Condition of Housing (MA-20).
- *Lead-based Paint Hazards:* The Condition of Housing (MA-10) section provides an estimate of the number of housing units within Dearborn Heights that are occupied by low- or moderate-income families that contain lead-based paint hazards.
- *Public and Assisted Housing:* A description and identification of the public housing developments and public housing units in Dearborn Heights is provided in the Public and Assisted Housing (MA-25) section. This narrative details the physical condition of such units, the restoration and revitalization needs, Section 504 needs, and the public housing agency's strategy for improving the management and operation of public housing and the living conditions of low- and moderate-income families in public housing.
- *Assisted Housing:* The information collected in the Number of Housing Units (MA-10) section describes the number and targeting (income level and type of family served) of units currently assisted by local, state, or Federally funded programs and an assessment of whether any such units are expected to be lost from the assisted housing inventory for any reason, such as expiration of Section 8 contracts.

DRAFT

- *Facilities, Housing, and Services for Homeless Persons:* A brief inventory of facilities, housing, and services that meet the needs of homeless persons within the City is provided in the Homeless Facilities and Services (MA-30) section. A particular emphasis is given to chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth. The inventory includes services directly targeted to homeless persons, as well as mainstream services, such as health, mental health, and employment services to the extent those services are used to complement services targeted to homeless persons.
- *Special Need Facilities and Services:* The Special Needs Facilities and Services (MA-35) section describes the housing stock available to serve persons with disabilities and other low-income persons with special needs, including persons with HIV/AIDS and their families. The section further describes the facilities and services that assist persons who are not homeless, but who require supportive housing and programs for ensuring that persons returning from mental and physical heath institutions receive appropriate supportive housing.
- *Barriers to Affordable Housing:* This section (MA-40) provides an assessment of the regulatory barriers to affordable housing that exist within Dearborn Heights. These regulatory barriers may include tax policies, land use controls, zoning ordinances, building codes, fees and charges, growth limits, and policies that affect the return on residential investment.
- *Non-Housing Community Development Assets:* Section MA-45 provides an overview of the assets that support neighborhood stability and quality of life beyond housing to identify existing non-housing assets and gaps that influence housing choice, access to opportunity, and overall community well-being for low- and moderate-income populations in Dearborn Heights.
- *Needs and Market Analysis Discussion:* This section (MA-50) synthesizes the findings from the broader housing market analysis and needs assessment. It highlights key trends, constraints, and disparities in the housing market and community development conditions, and explains how market conditions affect housing affordability, availability, and access to services.
- *Broadband Needs of Housing:* Section MA-60 provides a description of the broadband needs of housing in Dearborn Heights. The MA-60 Broadband Needs of Housing section include a brief description of the city's need for broadband wiring and service connection and the need for increased competition among internet service providers.
- *Hazard Mitigation:* Section MA-65 provides a general analysis of the region's vulnerability to natural hazard risks, particularly the vulnerability of housing occupied by low- and moderate-income households to increased natural hazards associated with climate change.

MA-10 Number of Housing Units – 91.210(a) & (b) (2)

INTRODUCTION

The total number of housing units in Dearborn Heights decreased slightly over the past decade. The City had a total of 24,068 housing units at the time of the 2010 U.S. Census and, based on 2020-2024 ACS estimates, the City currently has 23,808 housing units. Between 2000 and 2010, the total number of housing units in the City grew by less than 1%; however, since 2010, the number of housing units has decreased by approximately 1%.

TABLE 28: RESIDENTIAL PROPERTIES BY NUMBER OF UNITS

Property Type	Number	%
1, detached	20,674	86.8%
1, attached	410	1.7%
2-4 apartments	590	2.5%
5-9 apartments	773	3.2%
10-19 apartments	199	0.8%
20 or more apartments	816	3.4%
Mobile home or other type of housing	288	1.5%
Total	22,242	100%

Source: *2020-2024 ACS*

Table 28 – Residential Properties by Unit Number

As shown in **Table 28**, default data from the 2020-2024 ACS show that most residential properties are single units (88.5%). Single-unit properties are either detached structures (86.8%) or attached structures (1.7%). Residential properties are further categorized into properties within 2-4 unit structures (2.5%), properties within 5-9-unit structures (3.2%), properties with 10-19-unit structures (0.8%), and properties with 20 or more apartments (1.5%). These categories comprise over 98% of the City's housing stock. The remainder of residential properties in the City is classified as mobile home, boat, RV, van, etc. (1.5%).

DRAFT

TABLE 29: UNIT SIZE BY TENURE

	Owners		Renters	
	Number	%	Number	%
No bedroom	25	0.2%	123	1.9%
1 bedroom	125	0.8%	1,558	23.7%
2 or 3 bedrooms	12,738	81.3%	4,584	69.8%
4 or more bedrooms	2,782	17.8%	307	4.7%
Total	15,670	100%	6,572	100%

Source: *2020-2024 ACS*

Table 29 – Unit Size by Tenure

As shown in **Table 29,** there are an estimated 22,242 occupied housing units within the City. Of this total, 15,670 are owner-occupied and 6,572 are renter-occupied. Of all owner-occupied units, most contain 2 or 3 bedrooms (81.3%). Only a small number of owner-occupied units have 1 bedroom or less (about 1%). There are a large percentage of units that have 4 or more bedrooms (over 17%). Of all renter-occupied units, most contain 2 or 3 bedrooms (69.8%). In contrast to owner-occupied units, a significant percentage of renter-occupied units have 1 bedroom (nearly 24%). Only a small percentage of renter-occupied units are without bedrooms (1.9%) or have 4 or more bedrooms (4.7%).

DESCRIBE THE NUMBER AND TARGETING (INCOME LEVEL/TYPE OF FAMILY SERVED) OF UNITS ASSISTED WITH FEDERAL, STATE, AND LOCAL PROGRAMS.

As was noted earlier in Section NA-35, the Michigan State Housing Development Authority (MSHDA) has been charged with the responsibility of the administration of housing programs for low-income persons. The operations of the MSHDA are funded through annual appropriations provided by the U.S. Department of Housing and Urban Development (HUD).

According to the Office of Public and Indian Housing (PIH) Public Information Center (PIC), the following number and type of voucher units are available within Dearborn (see also **Table 38**):

- 103 total public housing units available
- 1,378 total vouchers available (tenant-based plus special purpose)

DRAFT

PROVIDE AN ASSESSMENT OF UNITS EXPECTED TO BE LOST FROM THE AFFORDABLE HOUSING INVENTORY FOR ANY REASON, SUCH AS EXPIRATION OF SECTION 8 CONTRACTS.

Some units assisted with Federal, state, or local programs may be lost from the inventory during the five-year planning period; however, because Dearborn Heights does not administer public housing or Section 8 vouchers, the City is unaware of any expiring contacts.

DOES THE AVAILABILITY OF HOUSING UNITS MEET THE NEEDS OF THE POPULATION?

A shortage of affordable housing may exist for very low-, low-, and moderate-income households in Dearborn Heights. While affordability is a concern for any tenure, more renter-occupied units are considered affordable than owner-occupied units. This may be due, in part, to the lack of housing-type diversity within Dearborn Heights. This affordable housing deficiency is more fully documented in the next section (MA-15).

DESCRIBE THE NEED FOR SPECIFIC TYPES OF HOUSING:

Generally, the City is lacking a diverse distribution of housing types. Most housing units in the City are units within single-unit, detached structures (88%), while 10% are within multiple-unit structures. This distribution does not provide a diverse selection of housing for low- and moderate-income residents. In terms of housing unit size, the predominant unit size is 2 or 3 bedrooms, with few smaller or larger size units available (see **Table 28** and **Table 29**). It is important to note that in Dearborn, according to the 2020-2024 ACS, larger units (4 or more bedrooms) tend to be occupied by owners while smaller units (one or no bedrooms) tend to be occupied by renters. These trends may indicate a lack of larger units available for rental, or point to affordability concerns as unit size increases.

DISCUSSION

A shortage of affordable housing may exist for very low-, low-, and moderate-income households in Dearborn Heights; and given the City's housing stock profile, there is a lack of diversity of housing types within the City. Many of these units are within single-unit, detached structures and many of these units are owner-occupied. The MSHDA, among other housing providers, administers public housing and voucher programs within the City. Dearborn Heights is unaware of any contract expirations and/or losses of units during the five-year planning period.

DRAFT

MA-15 Housing Market Analysis: Cost of Housing – 91.210(a)

INTRODUCTION

This section provides an overall picture of housing costs within Dearborn Heights. Specifically, the section describes housing cost trends, rent trends, fair market rents, and affordability.

TABLE 30: COST OF HOUSING

	Base Year: 2019	Most Recent Year: 2024	% Change
Median Home Value	$113,800	$185,100	62.6%
Median Contract Rent	$845	$1,087	28.6%

Source: *2015-2019 ACS (Base Year), 2020-2024 ACS (Most Recent Year)*

Table 30 – Cost of Housing

TABLE 31: RENT PAID

Rent Paid	Number	%
Less than $500	344	5%
$500-999	714	11%
$1,000-1,499	3,161	48%
$1,500-1,999	1,606	24%
$2,000 or more	190	3%
No rent paid	557	8%
Total	6,572	100%

Source: *2020-2024 ACS*

Table 31 – Rent Paid

The costs of housing trends for Dearborn Heights are displayed in **Table 30**. According to the 2020-2024 ACS, the current median home value for Dearborn Heights is estimated to be $185,100. This figure represents a 62.6% increase from the 2015-2019 ACS estimated value of $113,800. Since the 2000 U.S. Census median home value of $110,200, values have fluctuated but have generally increased by approximately 3%. In recent years, inflation has caused costs and prices to rise significantly. Between the 2015-2019 ACS and the 2020-2024 ACS, the median contract rent within the City increased by nearly 29%, from $845 to $1,087. Since the year 2000, this represents a 76% increase from $619 to $1,087.

The distribution of estimated rents paid within Dearborn Heights is detailed in **Table 31**, according to 22020-2024 ACS data. Of all 6,572 rental units within the City, the majority (72%) have a rent between

$1,000 and $1,999. A small percentage of rental units have a rent less than $999 (16%) or over $2,000 (12%).

TABLE 32: HOUSING AFFORDABILITY

% Units affordable to Households	Renter	Owner
30% HAMFI	370	No Data
50% HAMFI	1,255	2,845
80% HAMFI	4,100	6,285
100% HAMFI	No Data	8,080
Total	**5,725**	**17,210**

Source: *2016-2020 CHAS*

Table 32 – Housing Affordability

The overall housing affordability within Dearborn is detailed in **Table 32**. According to HUD, a unit is considered affordable if gross rent, including utilities, is no more than 30% of the household income. The table, based on 2016-2020 CHAS data, first divides households into four income ranges: less than or equal to 30% HUD Adjusted Median Family Income (HAMFI), less than or equal to 50% HAMFI, less than or equal to 80% HAMFI, and less than or equal to 100% HAMFI. The table also separates housing units into either rental units or owner units.

For households with incomes less than or equal to 30% HAMFI, a total of 370 available rental units are considered to be affordable, while no data is available for owner units. For households with incomes less than or equal to 50% HAMFI, a total of 1,255 affordable rental units are available, while 2,845 affordable owner units are available. For households with incomes less than or equal to 80% HAMFI, a total of 4,100 affordable rental units are available, while 6,285 affordable owner units are available. Finally, for households with incomes less than or equal to 100% HAMFI, a total of 8,080 affordable owner units are available, while no data is provided for affordable rental units.

As noted previously in **Table 29**, an estimated 6,572 renter-occupied housing units are located within Dearborn Heights (2020-2024 ACS). Of this total, only about 5.6% of renter-occupied housing units are affordable to the lowest income households (less or equal to 30% AMFI) and 19.1% are affordable to households earning less than or equal to 50% AMFI. A much larger percentage (62.4%) of renter-occupied housing units are affordable to households earning less than or equal to 80% AMFI. In general, over 87% of renter-occupied units are affordable.

DRAFT

An estimated 15,670 owner-occupied housing units are located within Dearborn (see **Table 29**). Of this total, 18.1% are affordable to households earning less than or equal to 50% HAMFI, 40.1% are affordable to households earning less than or equal to 80% HAMFI, and 51.5% are affordable to households earning less than or equal to 100% HAMFI. In general, there are more affordable units than there are owners to occupy them.

TABLE 33: MONTHLY RENT

Monthly Rent ($)	Efficiency (no bedroom)	1 Bedroom	2 Bedroom	3 Bedroom	4 Bedroom
Fair Market Rent	$1,050	$1,170	$1,470	$1,800	$1,950
High HOME Rent	$991	$1,090	$1,378	$1,674	$1,827
Low HOME Rent	$883	$946	$1,136	$1,313	$1,465

Source: *HUD FY2026 FMR for Zip Code 48127 and FY2025 HOME Rents for Detroit-Warren-Livonia, MI MSA*

Table 33 – Monthly Rent

Table 33 shows HUD 2026 Fair Market Rents for zip code 48127 and HUD 2025 HOME Rents within the Detroit-Warren-Livonia Metropolitan Statistical Area (MSA). Fair Market Rents (FMRs) are gross rent estimates that include rent plus the cost of all tenant-paid utilities. FMRs are set to the dollar amount at which 40% of the standard-quality rental housing units are rented, excluding non-market rental housing (e.g. public housing). High HOME Rents are equal to the FMR or 30% of the adjusted income of a family whose income equals 65% AMI, whichever is lower. Low HOME Rents are equal to 30% of the adjusted income of a family whose income equals 50% AMI.

IS THERE SUFFICIENT HOUSING FOR HOUSEHOLDS AT ALL INCOME LEVELS?

A comparison of the total number of households at the various income levels (see **Table 7**) and the total number of affordable housing units available for the various income levels (see **Table 32**) can reveal surpluses or shortages of affordable housing.

There are 3,760 very low-income households earning 0-30% HAMFI in Dearborn Heights. Because only 370 affordable rental units are identified in the CHAS database, and an undetermined number of owner units are available, a significant shortage of affordable units likely exists within the City for very low-income households. There does not appear to be a shortage of affordable housing for low-income households. A total of 2,680 households in the City earn 30-50% HAMFI. According to the CHAS

database, 1,255 rental-units and 2,845 owner-units are available and affordable to this income group. There also appears to be sufficient affordable housing for moderate income households. A total of 4,435 households in the City earn 50-80% HAMFI. There are approximately 4,100 affordable rental units and 6,285 affordable owner-units available, according to the CHAS database. If affordable housing is unavailable, it is most likely going to affect renters.

HOW IS AFFORDABILITY OF HOUSING LIKELY TO CHANGE CONSIDERING CHANGES TO HOME VALUES AND/OR RENTS?

The estimated median home value within Dearborn Heights increased from $113,800 to $185,100 according to the 2020-2024 ACS, nearly a 63% increase in value. Over this same period, the City's contract rent increased almost 29% from $845 to $1,087.

The City's median household income has increased 25% between the 2000 Census and the 2020-2024 ACS. Home values and median contract rent have both increased drastically over the last five years as has contract rent. With rents increasing at a faster rate than incomes, housing may become unaffordable to renters. This, combined with the City's lack of smaller (<2 bedroom) housing units, could undermine affordability.

HOW DO HOME RENTS / FAIR MARKET RENT COMPARE TO AREA MEDIAN RENT? HOW MIGHT THIS IMPACT YOUR STRATEGY TO PRODUCE OR PRESERVE AFFORDABLE HOUSING?

The City's current median contract rent is estimated to be $1,087 (according to the 2020-2024 ACS). This median contract rent is lower than the Fair Market Rents and High HOME rents for all sizes except efficiency units. This rent rate is higher than efficiency units and 1-bedroom rates for low HOME rents, but is lower than low HOME rents for 2, 3, and 4-bedrooms.

DISCUSSION:

Within Dearborn, there is a potential shortage of units affordable to households of all income levels, especially for renters. While household incomes have increased slightly over time, the cost of renting has also increased. As housing costs outpace household incomes, housing may become less affordable to low- and moderate-income households.

DRAFT

MA-20 Housing Market Analysis: Condition of Housing – 91.210(a)

INTRODUCTION

This section describes the significant characteristics of the housing market in terms of supply, demand, condition, and the cost of housing. Additionally, it provides a summary of the housing stock available to serve persons with disabilities and persons with HIV/AIDS and their families.

DEFINITIONS

The following definitions pertain to this section:

- "Standard condition" – A housing unit that meets HUD Housing Quality Standards (HQS) and all applicable state and local codes.
- "Substandard condition but suitable for rehabilitation" – A housing unit that contains one or more housing condition (defined below), contains a lead-based paint hazard, and/or is condemned as unfit for human habitation but is both structurally and financially feasible to rehabilitate.
- "Substandard condition not suitable for rehabilitation" – A housing unit that contains one or more housing condition (defined below), contains a lead-based paint hazard, and/or is condemned as unfit for human habitation and is not structurally or financially feasible to rehabilitate.

Additionally, the term "abandoned vacant unit" is defined by HUD as:

- A housing unit that has been foreclosed upon and vacant for at least 90 days.
- A housing unit where no mortgage or tax payments have been made by the property owner for at least 90 days.
- A housing unit where a code enforcement inspection has determined that the property is not habitable and the owner has taken no corrective actions within 90 days of the notification of the deficiencies.

DRAFT

TABLE 34: CONDITION OF UNITS

Condition of Units	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
With one selected Condition	4,858	31%	2,889	44%
With two selected Conditions	118	1%	333	5%
With three selected Conditions	0	0%	0	0%
With four selected Conditions	0	0%	0	0%
No selected Conditions	10,694	68%	3,350	51%
Total	15,670	100%	6,572	100%

Source: *2020-2024 ACS*

Table 34 – Condition of Units

Table 34 shows the condition of occupied housing units within Dearborn Heights, with a breakdown of owner-occupied units and renter-occupied units. As defined by HUD, a housing "condition" includes the following:

- A housing unit that lacks complete plumbing facilities
- A housing unit that lacks complete kitchen facilities
- A housing unit with more than one person per room
- A housing unit with a cost burden greater than 30% of the occupant's household income

According to 2020-2024 ACS data, the majority (68%) of owner-occupied housing units have no housing conditions. Of the remaining owner-occupied housing units, a significant number feature one housing condition (31%). Only 118 owner-occupied units (less than 1%) have two housing conditions and no owner-occupied units have three or more housing conditions.

Of the estimated 6,572 renter-occupied housing units in the City, nearly half (44%) have one housing condition. Over half (51%) of renter-occupied units have no housing conditions. Only about 5% of renter-occupied units have two housing conditions. No renter-occupied housing units have three or more housing conditions.

DRAFT

TABLE 35: YEAR UNIT BUILT

Year Unit Built	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
2000 or later	676	4%	233	4%
1980-1999	781	5%	600	9%
1950-1979	11,773	75%	4,925	75%
Before 1950	2,440	16%	814	12%
Total	15,670	100%	6,572	100%

Source: *2020-2024 ACS*

Table 35 – Year Unit Built

The age of housing within Dearborn is detailed in **Table 35**, as supplied by the 2020-2024 ACS. Of the 15,670 owner-occupied housing units, the majority were built prior to 1980 with 11,773, or 75%, built between 1950 and 1979; and 2,440, or 16%, built before 1950. The remaining owner-occupied units were built after 1980.

Of the 6,572 renter-occupied housing units, the majority were built prior to 1980, with 4,925 or 75% built between 1950 and 1979; and 814 or 12% built before 1950. The remaining renter-occupied units were built after 1980, with 833 or 13% of renter-occupied units built after 1980.

TABLE 36: RISK OF LEAD-BASED PAINT HAZARD

Risk of Lead-Based Paint Hazard	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
Total Number of Units Built Before 1980	14,213	91%	5,739	87%
Housing Units built before 1980 with children present	410	3%	275	5%

Source: *2020-2024 ACS (Total Units) 2016-2020 CHAS (Units with Children present)*

Table 36 – Risk of Lead-Based Paint

The risk of lead-based paint hazards within Dearborn Heights is estimated in **Table 36**. Because the actual number of housing units in the City with lead-based paint is not available, an assumption must be made. For the purposes of this plan, a housing unit built before 1980 is presumed to have a higher risk of lead-based paint. Therefore, the table shows the total number of owner-occupied and renter-occupied units that were built before 1980, as well as those built before 1980 with children present. The data for this table is from the 2020-2024 ACS and 2016-2020 CHAS.

As shown in **Table 36**, 91% of owner-occupied housing units in the City were built prior to 1980, while 3% were built before 1980 and have children present. For renter-occupied housing units, 87% were built prior to 1980, while 5% were built prior to 1980 and have children present. Although there is a high percentage of housing units built before 1980, signifying a higher risk of lead-based paint, there is a low percentage of older housing units with children present.

TABLE 37: VACANT UNITS

	Suitable for Rehabilitation	Not Suitable for Rehabilitation	Total
Vacant Units	1,566	N/A	1,566
Abandoned Vacant Units	N/A	N/A	N/A
REO Properties	N/A	N/A	0
Abandoned REO Properties	N/A	N/A	N/A

***Source**: 2020-2024 ACS (Vacant Units);. Dearborn Heights, MI. Date accessed: January 2026*

Table 37 – Vacant Units

According to 2020-2024 ACS data, there are a total of 23,808 housing units within Dearborn Heights. Of these, 1,566 or 6.5% are vacant. As defined in the American Community Survey, a housing unit is vacant if no one is living in it at the time of interview. Units occupied at the time of interview entirely by persons who are staying two months or less and who have a more permanent residence elsewhere are considered to be temporarily occupied, and are classified as "vacant." It is unknown how many of these units are suitable or not suitable for rehabilitation.

NEED FOR OWNER AND RENTAL REHABILITATION

In terms of housing quality, 31% of owner-occupied housing units in the City have at least one housing condition, while 44% of renter-occupied housing units have at least one housing condition (see **Table 34**). Relative to the age of housing, 87% of the City's owner-occupied units were built prior to 1980, while 87% of renter-occupied units were built prior to 1980 (see **Table 35**). Although the exact number of homes with lead-based paint is not known, it is assumed that housing units in the City built prior to 1980 have a higher risk of lead-based paint hazards. Generally, these statistics point toward the need for Dearborn to facilitate both owner-unit and rental-unit rehabilitations within its jurisdiction.

ESTIMATED NUMBER OF HOUSING UNITS OCCUPIED BY LOW- OR MODERATE-INCOME FAMILIES WITH LBP HAZARDS

Table 36 notes that, in Dearborn, 14,213, owner-occupied housing units were built prior to 1980 and 5,739 renter-occupied housing units were built prior to 1980. These units are assumed to have a higher risk of lead-based paint hazards.

As of the 2020-2024 ACS, there are an estimated 22,242 occupied housing units within Dearborn Heights. Approximately 19,952 or over 89% of these occupied housing units are assumed to have a higher risk of lead-based paint hazards. According to 2016-2020 CHAS data, approximately 10,875 low- or moderate-income households (earning less than or equal to 80% HAMFI) reside in Dearborn Heights (53.81%). Therefore, it can be estimated that approximately 10,736 housing units may be occupied by low- and moderate-income families and may have a higher risk of lead-based paint hazards.

DISCUSSION

In terms of housing conditions, a greater percentage of renter-occupied units have housing conditions than owner-occupied units. The majority of the City's housing units were built prior to 1980. Due to the combination of housing conditions and unit age, there is a need for Dearborn to facilitate both owner-unit and rental-unit rehabilitations. It is estimated that approximately 19,952 housing units, or 89% of occupied housing units, may have a higher risk of lead-based paint hazards.

DRAFT

MA-25 Public and Assisted Housing – 91.210(b)

INTRODUCTION:

As was noted earlier in Section NA-35, the Michigan State Housing Development Authority (MSHDA) and the Plymouth-Dearborn Heights Housing Commission administers housing assistance for low- and very-low-income persons in the greater Dearborn Heights area. The operations of the MSHDA and the Plymouth-Dearborn Heights Housing Commission are funded through annual appropriations provided by U.S. Department of Housing and Urban Development.

TABLE 38: TOTALS NUMBER OF UNITS

Program Type									
				Vouchers					
							Special Purpose Voucher		
	Certificate	Mod-Rehab	Public Housing	Total	Project-based	Tenant-based	Veterans Affairs Supportive Housing	Family Unification Program	Disabled*
# of units vouchers available	0	0	108	1,489	0	0	0	832	892
# of accessible units	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

Source: *PIC (PIH Information Center)*
**includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition*

Table 38 – Total Number of Units by Program Type

DESCRIBE THE SUPPLY OF PUBLIC HOUSING DEVELOPMENTS:

The MSHDA and Plymouth-Dearborn Heights Housing Commission administer programs that deliver housing assistance to low- and very low-income persons in Wayne County and the Dearborn Heights area. These include public housing, tenant-based vouchers (i.e., Section 8), and special purpose voucher activities. Combined, these activities supply approximately 1,500 public or assisted housing units in the greater Dearborn Heights area.

DESCRIBE THE NUMBER AND PHYSICAL CONDITION OF PUBLIC HOUSING UNITS IN THE JURISDICTION, INCLUDING THOSE THAT ARE PARTICIPATING IN AN APPROVED PUBLIC HOUSING AGENCY PLAN:

Table 38 shows the total number of units currently assisted by local, state or federally funded programs. Approximately 100 public housing units are programmed within Dearborn Heights.

Table 38 notes that there are approximately 1,400 vouchers available, which are administered by the MSHDA and Plymouth-Dearborn Heights Housing Commission. These vouchers provide rental assistance to qualified very low-income families and very low-income elderly, disabled, handicapped and single persons. Vouchers typically cover 30% of adjusted gross income, total tenant payment or a payment standard. A security deposit, paid by the tenant, is required. There is typically a waiting list for such vouchers.

Dearborn Heights does not own or operate any public housing; therefore, **Table 39** is not applicable.

TABLE 39: PUBLIC HOUSING CONDITION

Public Housing Development	Average Inspection Score
N/A	N/A

Source: *N/A*

Table 39 – Public Housing Condition

DESCRIBE THE RESTORATION AND REVITALIZATION NEEDS OF PUBLIC HOUSING UNITS IN THE JURISDICTION:

Dearborn Heights does not own or operate any public housing; however, other housing providers in the community continuously seek to rehabilitate the supply of housing affordable to low- and very-low income persons.

DESCRIBE THE PUBLIC HOUSING AGENCY'S STRATEGY FOR IMPROVING THE LIVING ENVIRONMENT OF LOW- AND MODERATE-INCOME FAMILIES RESIDING IN PUBLIC HOUSING:

In terms of public housing, which is not administered by the City of Dearborn Heights, the mission of the MSHDA is to provide decent, safe, and sanitary housing, in compliance with program housing quality standards for very low income families, while ensuring that family rents are fair, reasonable, and affordable. In support of its mission, the MSHDA will continue to assess the condition of its public housing units and plan and implement physical modifications, as necessary, in accordance with PHA

plans. Moreover, the MSHDA establishes quality standards or enforces HUD quality standards for its public housing and assisted units.

The Plymouth-Dearborn Heights Housing Commission will continue to manage the tenant-based voucher program in an efficient and effective manner, assuring equal treatment of all recipients, and ensuring compliance with standards and regulations, in a fiscally responsible manner, and in cooperation with partner organizations, consistent with its Five-Year and Annual PHA plans.

DISCUSSION:

In the absence of a locally administered program, the City works cooperatively with Wayne County, the Michigan State Housing Development Authority (MSHDA), and private entities in the provision of public and subsidized housing within Dearborn Heights. Several PHAs administer vouchers in Wayne County and cover the Dearborn Heights area – including the Plymouth-Dearborn Heights Housing Commission. Among other assistance, the Plymouth-Dearborn Heights Housing Commission administers the Section 8 Rental Assistance Program that provides financial rental assistance to eligible individuals and families based upon income.

MA-30 Homeless Facilities and Services – 91.210(c)

INTRODUCTION

What is perhaps critical to the success of homeless services is the capacity to coordinate systems of care beyond sheltering, healthcare, mental health counseling, employment, etc. and the ability to follow a case through a myriad of providers to ensure that individual or family is transitioned out of homelessness.

Meeting homelessness challenges in Dearborn Heights is a collaborative effort comprising numerous individuals, agencies and organizations. The lead agency for collecting homeless data, conducting homeless needs assessments and developing community supported homelessness strategies is Out-Wayne County Homeless Services Coalition. Out-Wayne County supports the communities of Wayne County, including Dearborn Heights, and is the lead agency for the Continuum of Care (CoC). Out-Wayne County seeks to prevent, reduce and end homelessness.

DRAFT

Out-Wayne County is responsible for advancing community-wide efforts, including the Annual Point-In-Time (PIT) survey, which involves various partnering agencies. Most of the data utilized in this section of the Plan was gathered from Out-Wayne County or the HUD Exchange. Dearborn Heights is within the Dearborn, Dearborn Heights, Westland/Wayne County CoC. Data related to facilities and housing targeted to homeless households can be viewed in **Table 40**.

Beyond Out-Wayne County, the Wayne Metropolitan Community Action Agency serves as the Housing Assessment and Resource Agency (HARA) to provide rapid response to those experiencing a housing crisis.

TABLE 40: FACILITIES AND HOUSING TARGETED TO HOMELESS HOUSEHOLDS

	Emergency Shelter Beds		Transitional Housing Beds	Permanent Supportive Housing Beds	
	Year Round Beds (Current & New)	Voucher / Seasonal / Overflow Beds	Current & New	Current & New	Under Development
Households with Adult(s) and Child(ren)	73	28	46	275	N/A
Households with Only Adults	25	N/A	21	223	N/A
Chronically Homeless Households	N/A	N/A	N/A	360	N/A
Veterans	0	N/A	19	118	N/A
Unaccompanied Youth	0	N/A	0	0	N/A

Source: *HUD 2024 Continuum of Care Homeless Assistance Programs Housing Inventory Count Report, Dearborn, Dearborn Heights, Westland/Wayne County CoC; Accessed January 2026*

Table 40 – Facilities and Housing Targeted to Homeless Households

DESCRIBE MAINSTREAM SERVICES, SUCH AS HEALTH, MENTAL HEALTH, AND EMPLOYMENT SERVICES TO THE EXTENT THOSE SERVICES ARE USED TO COMPLEMENT SERVICES TARGETED TO HOMELESS PERSONS.

Several mainstream providers offer services to the homeless population as well low- and moderate-income populations. These providers include, but are not limited to, the following organizations:

Medical/Healthcare Resources

- *John D. Dingell VA Medical Center*, *4646 John R Street, Detroit, MI 48201:* Provides quality health care to homeless veterans through an outpatient program, as well as resource and referral.

Mental Health Resources

- *Detroit Wayne Mental Health Authority (DWMHA), 640 Temple, Detroit, MI 48201:* Mental health resource center for adults and children, as well as those with substance abuse issues.
- *Lincoln Behavioral Services, 14500 Sheldon Road #160, Plymouth, MI 48170:* A non-profit mental health center provides an array of mental health and substance abuse recovery programming.

Employment Resources

- *Downriver Community Conference, multiple Detroit area locations*: A resource center for job-seekers and employers designed to meet education, training, employment, or supportive service needs.

LIST AND DESCRIBE SERVICES AND FACILITIES THAT MEET THE NEEDS OF HOMELESS PERSONS, PARTICULARLY CHRONICALLY HOMELESS INDIVIDUALS AND FAMILIES, FAMILIES WITH CHILDREN, VETERANS AND THEIR FAMILIES, AND UNACCOMPANIED YOUTH. IF THE SERVICES AND FACILITIES ARE LISTED ON SCREEN SP-40 INSTITUTIONAL DELIVERY STRUCTURE OR SCREEN MA-35 SPECIAL NEEDS FACILITIES AND SERVICES, DESCRIBE HOW THESE FACILITIES AND SERVICES SPECIFICALLY ADDRESS THE NEEDS OF THESE POPULATIONS.

Several non-profit providers and faith-based organizations offer services to the homeless population, which include emergency shelter. These providers include, but are not limited to, the following organizations:

Wayne County Family Center (Lutheran Social Services of Michigan) – Provides emergency shelter and offers an array of services including job training, support groups, childcare, tutoring, and medical referrals. 30600 Michigan Avenue, Westland, MI 48185 [Capacity: 61 beds]

ChristNet Rotating Shelter – Consortium of local churches in Detroit and the surrounding suburbs that provide daytime and nighttime shelter seasonally (October through June) as needed. [Capacity: 30 beds]

First Step – Opened in 1978, First Step's Plymouth location offers free services for victims of domestic violence and sexual assault, including referrals for temporary emergency housing. Residents have the opportunity to participate in vital services, such as individual and group counseling, safety planning,

medical attention, housing referrals, and educational and recreational activities for children. 44567 Pinetree Drive, Plymouth, MI 48170. www.firststep-mi.org [Capacity: 80 beds]

Wayne Metropolitan Community Action Agency (Wayne Metro) – Wayne Metro Provides emergency shelter, safe haven, transitional housing, permanent supportive housing, rapid re-housing, and other housing for those in need. 32150 Dorsey, Westland, MI 48186 [Capacity: 1,389 beds, various facility locations and types]

Vista Maria – Founded by the Sisters of the Good Shepherd, Vista Maria provides services for victims of domestic violence and runaway and homeless youth. In addition to community-based and transitional housing programs, Vista Maria also offers a residential treatment program for girls on 37-acre campus in Dearborn Heights. 20651 West Warren Street Dearborn Heights, MI 48127 [Capacity: varies by program]

Starfish Family Services – Provides community programs, preschool, youth and parenting programs, as well as shelter and transitional housing for runaway and homeless youth ages 12-17 years. [Capacity: 12 beds]

Adult Comfort Living – Provides transitional housing, food, clothing, job training and placement. [Capacity: 3 beds]

Safe Step Communities – Safe Step provides housing for persons recovering from substance abuse and other addictions. 32715 Dorsey St., Westland, MI 48186 [Capacity: 15 beds]

Neighborhood Legal Services Michigan – Neighborhood Legal Services Michigan (NLSM) combats the immediate and long-lasting effects of poverty, and expands access to opportunity and justice in Michigan communities. Services include legal counsel and permanent supportive housing [Capacity: 174 beds]

Southwest Solutions – Provides community services, such as early childhood education, counseling and health/wellness, as well as homeless and veterans services (permanent supportive housing). [Capacity: 57 beds]

DRAFT

COTS: Coalition on Temporary Shelter – Opened in 1982, COTS' 24-hour emergency shelter operates at capacity throughout the year, providing programs and services for more than 800 men, women, and children daily in the Detroit area. COTS also assists families in reaching their housing, economic, health, education and career goals through coaching, mentorship and support. 26 Peterboro, Detroit, MI 48201. www.cotsdetroit.org [Capacity: Peterboro Facility, 57 beds]

Salvation Army – Provides temporary emergency shelter and transitional housing for the homeless in the greater Detroit area. [Capacity: Booth Shelter, 150 beds; Harbor Light Men's Shelter, 17 beds; Veteran's, 60 beds]

MA-35 Special Needs Facilities and Services – 91.210(d)

INTRODUCTION

This section describes facilities and services that assist persons who are not homeless but require supportive housing and programs. These populations may include elderly and frail elderly, persons with disabilities, persons with alcohol or drug addictions, persons with HIV/AIDS, or other groups. Such facilities and services include units that are barrier-free and physically accessible, units with on-site supportive services such as case management, counseling and healthcare, and units that are affordable to persons on a fixed or limited income.

INCLUDING THE ELDERLY, FRAIL ELDERLY, PERSONS WITH DISABILITIES (MENTAL, PHYSICAL, DEVELOPMENTAL), PERSONS WITH ALCOHOL OR OTHER DRUG ADDICTIONS, PERSONS WITH HIV/AIDS AND THEIR FAMILIES, PUBLIC HOUSING RESIDENTS AND ANY OTHER CATEGORIES THE JURISDICTION MAY SPECIFY, AND DESCRIBE THEIR SUPPORTIVE HOUSING NEEDS.

Elderly & Frail Elderly

The elderly, and particularly the frail elderly, require supportive housing, including units that are barrier-free and accessible to the disabled, units with on-site supportive services, and units that are affordable to persons on a fixed-income. The elderly population with housing needs continue to be an area of focus in Dearborn Heights. CDBG funds may be used to provide assistance with maintenance so that the elderly can remain in their homes for as long as possible. Those with fixed incomes, such as the elderly and disabled, are particularly hit hard with the increasing costs of gasoline. Not only the increased utility costs, but also increased food and other costs can leave them in a financial crisis.

There are not enough resources or funds to provide for this population; however, several organizations in Wayne County, such as The Senior Alliance and Wayne County Senior Citizens Services, provide support to this population.

Persons with Disabilities (Mental, Physical, Developmental)

Disabled persons require barrier-free housing that is also affordable. Accessibility retrofits tend to be expensive and homes with such features tend to be higher in value. In contrast, income levels for the disabled (mentally, physically or developmentally) tend to be lower than median area income, resulting in affordability concerns. While new multi-family units are required to have accessibility for such populations, older units tend to be lacking such features. Moreover, persons with mental or developmental disabilities often require supportive housing that includes on-site services.

Several organizations exist within Wayne County to serve this population, including the Disability Network of Wayne County and the Detroit Wayne Mental Health Authority.

Persons with Alcohol or Drug Addictions

Persons with addictions may require temporary housing and treatment. This type of housing can include beds for extended stay and counseling rooms for on-site services.

In Michigan, services for persons with alcohol or drug addictions are coordinated by the Office of Substance Abuse Services (OSAS) in the Michigan Department of Public Health through a network of 18 centers statewide. Additionally, there are several organizations within Wayne County that provide substance abuse services. These include Faith Recovery Center, Safe Step Communities, and Lincoln Behavioral Services Plymouth.

Persons with HIV/AIDS

Persons living with HIV/AIDS face particular challenges with regard to supportive housing. Many are experiencing physical disability, loss of employment, and lack of income resulting in a need for more stable housing. Dearborn Heights does not receive an annual allocation of Housing Opportunities for People with AIDS (HOPWA); however, several organizations exist within Wayne County to serve this

DRAFT

population, including the Ryan White Program, Wayne County Neighborhood Legal Services, Detroit Department of Health & Wellness Promotion, and the Michigan Dental Program, among others.

Other Groups

Persons leaving a violent domestic situation are often homeless at first. The availability of emergency and transitional housing is critical to prevent their return to such a situation. Most of the needs for this group are related to shelter and counseling. Runaway youth require similar housing and counseling services. In Wayne County, such services are provided by First Step, Covenant House Michigan, and the Runaway & Homeless Youth Regional Alliance.

DESCRIBE PROGRAMS FOR ENSURING THAT PERSONS RETURNING FROM MENTAL AND PHYSICAL HEALTH INSTITUTIONS RECEIVE APPROPRIATE SUPPORTIVE HOUSING

Households with mental or physical health issues face barriers to safe, decent and affordable housing. Often, persons with mental or physical issues are discharged from institutions, but are then unable to find independent housing that they can afford or reasonably maintain. A number of homeless people have been discharged from institutions with no other housing options.

Dearborn Heights will work with homeless service providers to implement a cohesive, community-wide discharge coordination policy that can be successfully implemented to ensure that persons being discharged from publicly funded agencies and institutions do not become homeless upon release.

DRAFT

SPECIFY THE ACTIVITIES THAT THE JURISDICTION PLANS TO UNDERTAKE DURING THE NEXT YEAR TO ADDRESS THE HOUSING AND SUPPORTIVE SERVICES NEEDS IDENTIFIED IN ACCORDANCE WITH 91.215(E) WITH RESPECT TO PERSONS WHO ARE NOT HOMELESS BUT HAVE OTHER SPECIAL NEEDS. LINK TO ONE-YEAR GOALS. 91.315(E)

Dearborn Heights seeks to assist low-income households with their housing and community development needs, and these programs may also be supportive to persons with special needs. These programs include:

- Community and Economic Development Department (CEDD), which provides referrals to agencies and programs to improve access to housing.
- Plymouth-Dearborn Heights Housing Commission, which gives the elderly priority status on waiting lists for assistance, and coordinates with Adult Protection Services/Department of Social Services on matters of intervention
- Berwyn Senior Center and Eton Senior Center, which provide an array of services and activities for the elderly residents of Dearborn Heights
- SMART Community Transit bus services, which provide transportation for the elderly and disabled
- CDBG-funded activities and other CEDD efforts, including housing rehabilitation, senior citizen assistance, and referrals to other supportive services providers

FOR ENTITLEMENT/CONSORTIA GRANTEES: SPECIFY THE ACTIVITIES THAT THE JURISDICTION PLANS TO UNDERTAKE DURING THE NEXT YEAR TO ADDRESS THE HOUSING AND SUPPORTIVE SERVICES NEEDS IDENTIFIED IN ACCORDANCE WITH 91.215(E) WITH RESPECT TO PERSONS WHO ARE NOT HOMELESS BUT HAVE OTHER SPECIAL NEEDS. LINK TO ONE-YEAR GOALS. (91.220(2))

See response, above (previous question and response).

DRAFT

MA-40 Barriers to Affordable Housing – 91.210(e)

DESCRIBE ANY NEGATIVE EFFECTS OF PUBLIC POLICIES ON AFFORDABLE HOUSING AND RESIDENTIAL INVESTMENT.

This section requires the jurisdiction to explain whether the cost of housing or the incentives to develop, maintain, or improve affordable housing are affected by public policies, particularly those of the local jurisdiction. Such policies include land use controls, zoning ordinances, building codes, and policies that affect the return on residential investment.

The City of Dearborn Heights will continue to avoid all barriers to affordable housing. In many municipalities, the following programs and policies have the potential for creating barriers to affordable housing, and thus are a matter of interest for the City:

1. ***Zoning Ordinances and Building Codes***
    - Zoning Ordinances – The City of Dearborn Heights Zoning Ordinance is free of barriers to affordable housing. It is a useful tool designed to promote the health, safety and welfare of its residents. It does not contain any restrictive, exclusionary zoning or excessive subdivision controls that would impose barriers to affordable housing.
    - Building Codes – The City adheres to the State guidelines and BOCA (Building Officials and Code Administrators) code books, designed to ensure that dwelling units are structurally sound and safe for their inhabitants. CABO (Council of American Building Officials) guidelines are used for one- and two-family dwelling units. Such building codes do not include any codes which are insensitive to the older housing stock of the City.

2. ***Development Fees***
    - The City does not impose an impact fee on developers seeking to take on projects within the municipality.

3. ***Permitting and Approval Systems***
    - The City does not utilize slow procedures that are burdensome and uncoordinated, nor does Dearborn Heights impose repetitive reviews that require developers to incur high costs and lose valuable time.

DRAFT

4. Manufactured and Modular Housing

- The City permits manufactured and modular housing as long as the development is consistent with the City's Zoning Ordinance and Master Plan. The Zoning Ordinance does not impose restrictive barriers on these types of new construction.

5. Redlining and Secondary Market Practices

- The practice of redlining and other secondary market practices are obvious barriers to affordable housing. Dearborn Heights does not partake in such practices

In general, Dearborn Heights will continue to work with non-profit housing developers and providers to increase the amount of affordable housing. The City will do this primarily through the Community and Economic Development Department (CEDD).

DRAFT

MA-45 Non-Housing Community Development Assets – 91.215 (f)

INTRODUCTION

The Consolidated Plan provides a concise summary of the City's priority non-housing community development needs that are eligible for assistance. The following section describes the economic development needs of Dearborn Heights.

This section also provides data regarding the local economic condition of the jurisdiction and compares the ability of the local work force to satisfy the needs of local businesses. Much of this data can be used to describe the level of housing demand in the local market.

This section discusses the following topics:

- Business by Sector
- Labor Force
- Occupations by Sector
- Travel Time to Work
- Educational Attainment
- Median Earnings in the Past 12 Months
- Additional Narrative

DRAFT

ECONOMIC DEVELOPMENT MARKET ANALYSIS

TABLE 41: BUSINESS ACTIVITY

Business by Sector	Number of Workers	Number of Jobs	Share of Workers	Share of Jobs	Jobs less workers
			%	%	%
Agriculture, Mining, Oil & Gas Extraction	65	0	0%	0%	0%
Arts, Entertainment, Accommodations	2,227	1,184	9%	13%	4%
Construction	1,438	302	6%	3%	-2%
Education and Health Care Services	5,556	2,170	22%	24%	2%
Finance, Insurance, and Real Estate	1,418	278	6%	3%	-2%
Information	464	30	2%	0%	-1%
Manufacturing	4,269	209	17%	2%	-14%
Other Services	1,125	520	4%	6%	1%
Professional, Scientific, Management	2,528	827	10%	9%	-1%
Public Administration	404	492	2%	5%	4%
Retail Trade	3,731	2,566	15%	28%	14%
Transportation and Warehousing, Utilities	1,671	330	7%	4%	-3%
Wholesale Trade	790	156	3%	2%	-1%
Total	25,686	9,064	100%	100%	-

Source: *2020-2024 ACS (Workers, Civilian employed 16-years and older), 2021 Longitudinal Employer-Household Dynamics (Jobs)*

Table 41 – Business Activity

Table 41 identifies workers and jobs within Dearborn Heights by sector. This information is divided into 13 sectors by number of workers, number of jobs and then calculations of the ratio of workers to jobs by business sector. According to the 2020-2024 ACS, there are 16,401 workers within all business sectors identified in Dearborn Heights. The number of jobs within all sectors is estimated to be 9,064 according to 2021 Longitudinal Employer-Household Dynamics data published by the U.S. Census Bureau.

The largest share of workers is within the Education and Health Care Services sector (19.3%) and Manufacturing sector (21.4%). Workers in the Retail Trade sector comprise 13.2% and workers in the Professional, Scientific, and Management sector (11.4%). Workers in the Agriculture, Mining, Oil and Gas Extraction sector and Information sector comprise the smallest percentage or workers (0.1%).

With regard to the share of jobs, the largest share of jobs is within the Retail Trade (28.3%). Jobs in the Education and Health Care Services sector (23.9%) and Arts, Entertainment, and Accommodations (13.1%) sectors are also well-represented. The Agriculture, Mining, Oil and Gas Extraction sector and Information sector account for the smallest percentages of jobs (0%).

By comparing the share of workers to share of jobs, it can be determined within which sectors there are deficiencies to be addressed. The calculation of "jobs less workers" is the percentage of jobs less the percentage of workers. A negative number reflects an oversupply of labor for the sector. As **Table 41** shows, within Dearborn Heights there are fewer jobs than workers within seven (7) business sectors: Construction; Finance, Insurance, and Real Estate; Information; Manufacturing; Professional, Scientific, and Management; Transportation and Warehousing; and Wholesale Trade. This means that workers in these business sectors may have more difficulty finding a job within the City that matches their skillset. In contrast, there may be more jobs than workers in three (3) business sectors: Arts, Entertainment, and Accommodations; Public Administration; and Retail Trade. This means that workers from outside Dearborn Heights may be meeting the needs of the local job market for these sectors.

TABLE 42: LABOR FORCE

Total Population in the Civilian Labor Force*	27,890
Civilian Employed Population 16 years and over	25,686
Unemployment Rate	4.6%
Unemployment Rate for Ages 16-24**	10.4%
Unemployment Rate for Ages 25-64	7.3%

Source: *2020-2024 ACS*
**Universe: population 16 years and over*
***Estimated average value*

Table 42 – Labor Force

Table 42 portrays the labor force within Dearborn Heights. According to the 2020-2024 ACS the total population within the City in the civilian labor force is 27,890. This number includes the number of civilian workers plus those actively seeking employment and does not include those who are not actively seeking employment.

The number of the civilian population 16 years and over who are employed totals 25,686. According to 2020-2024 ACS estimates, the City's unemployment rate is approximately 4.6%. The unemployment rate for ages 16-24 is higher than for the City as a whole. The unemployment rate for those between the ages of 16-24 is approximately 10.4% while for ages 25-65 the unemployment rate is equal to the Citywide unemployment rate at approximately 7.3%.

TABLE 43: OCCUPATIONS BY SECTOR

Occupations by Sector	Number of People*	Median Earnings ($)
Management, business and financial	9,088	$60,328
Farming, fisheries and forestry occupations	46	$5,809
Service	3,496	$25,313
Sales and office	6,219	$30,702
Construction, extraction, maintenance and repair**	1,985	$40,557
Production, transportation and material moving	4,852	$37,923

Source: *2020-2024 ACS*
**Universe: Civilian employed population 16 years and over with earnings (past 12 months)*
***Estimated average value*

Table 43 – Occupations by Sector

Table 43 displays occupations by Sector within Dearborn Heights according to the 2020-2024 ACS. Management, business, and financial occupations account for the largest number of occupations. The sales and office sector, and production, transportation and material moving sector are also well-represented. The least represented sector in Dearborn Heights is farming, fisheries, and forestry occupations (46 people). Of these occupations, median earnings are highest in the Management, Business, and Financial occupations, whereas median earnings are lowest in the farming, fisheries, and forestry occupations.

TABLE 44: TRAVEL TIME

Travel Time	Number*	Percentage
< 30 Minutes	15,127	69.2%
30-59 Minutes	5,865	26.8%
60 or More Minutes	877	4.0%
Total	21,869	100%

Source: *2020-2024 ACS*
**Universe: population not working at home*

Table 44 – Travel Time

As shown in **Table 44**, the vast majority of Dearborn Heights residents commute less than 30 minutes to work. A notable percentage travel 30-59 minutes with a small percentage commuting more than one hour.

DRAFT

EDUCATION:

TABLE 45: EDUCATIONAL ATTAINMENT BY EMPLOYMENT STATUS (POPULATION 16 AND OLDER)

Educational Attainment*	In Labor Force		Not in Labor Force
	Civilian Employed	Unemployed	
Less than high school graduate	1,379	138	1,457
High school graduate (includes equivalency)	5,241	620	2,760
Some college or Associate's degree	7,807	679	2,827
Bachelor's degree or higher	6,617	274	1,382

Source: *2020-2024 ACS*
**Universe: population 25 to 64 years (Civilian)*

Table 45 – Educational Attainment by Employment Status

Table 45 displays Educational Attainment by Employment Status. Within Dearborn Heights, the highest numbers of employed are those with some college or an associate degree and those with a bachelor's degree or higher. A significant number of employed also are a high school graduate. The highest numbers of unemployed are those high school graduates and those with some college or an associate's degree.

DRAFT

TABLE 46: EDUCATIONAL ATTAINMENT BY AGE

	Age*				
	18–24 yrs	25–34 yrs	35–44 yrs	45–65 yrs	65+ yrs
Less than 9th grade	100	166	244	588	742
9th to 12th grade, no diploma	626	770	353	853	807
High school graduate, GED, or alternative	1,300	1,875	1,734	5,012	3,883
Some college, no degree	1,581	1,816	1,859	3,553	1,947
Associate's degree	541	1,351	1,050	1,684	918
Bachelor's degree	970	2,335	1,268	1,528	834
Graduate or professional degree	167	1,182	813	1,147	624

Source: *2020-2024 ACS*
**Universe: population age 18 years and over*

Table 46 – Educational Attainment by Age

Table 46 shows Educational Attainment by Age. A significant population over the age of 18 (11%) in Dearborn Heights did not graduate from high school. A significant number of adults (53%) graduated from high school or have some college education but no college degree. Combined, nearly 65% of the population 18 years or older do not have a college degree.

TABLE 47: EDUCATIONAL ATTAINMENT – MEDIAN EARNINGS IN THE PAST 12 MONTHS

Educational Attainment	Median Earnings in the Past 12 Months ($)
Less than high school graduate	$30,860
High school graduate (includes equivalency)	$33,669
Some college or associate degree	$40,994
Bachelor's degree	$59,133
Graduate or professional degree	$75,083

Source: *2020-2024 ACS*
**Universe = population 25 years and over w/earnings*
***2024 inflation-adjusted dollars*

Table 47 – Median Earnings in the Past 12 Months

Table 47 identifies income over a 12-month period as it relates to educational attainment in Dearborn Heights. The data shown is based on 2020-2024 ACS estimates. Greater educational attainment strongly correlates with increased income over a 12-month period.

BASED ON THE BUSINESS ACTIVITY TABLE ABOVE, WHAT ARE THE MAJOR EMPLOYMENT SECTORS WITHIN YOUR JURISDICTION?

The major employment sectors in Dearborn Heights are Retail Trade; Education and Health Care Services; and Arts, Entertainment, Accommodations. Combined, these employment sectors represent over 60% of all available jobs in Dearborn Heights.

DESCRIBE THE WORKFORCE AND INFRASTRUCTURE NEEDS OF THE BUSINESS COMMUNITY:

The data show there may be more jobs than workers in three (3) business sectors: Arts, Entertainment, and Accommodations; Public Administration; and Retail Trade. This means that workers from outside Dearborn Heights may be meeting the needs of the local job market for these sectors.

Since a large percentage of Dearborn Heights's population lacks a college education, there may be a demand for adult basic education, workforce training and other education opportunities to better match the needs of employers with employees skilled in areas such as retail, services, administration, and construction. Administration jobs, in particular, typically require a bachelor's degree or higher, whereas jobs in the retail trade, hospitality, and construction sectors typically require a high school diploma or equivalency, some college or an associate degree. With that, there are a number of private and public educational institutions, as well as workforce training initiatives, available in Wayne County to address this need.

DESCRIBE ANY MAJOR CHANGES THAT MAY HAVE AN ECONOMIC IMPACT, SUCH AS PLANNED LOCAL OR REGIONAL PUBLIC OR PRIVATE SECTOR INVESTMENTS OR INITIATIVES THAT HAVE AFFECTED OR MAY AFFECT JOB AND BUSINESS GROWTH OPPORTUNITIES DURING THE PLANNING PERIOD. DESCRIBE ANY NEEDS FOR WORKFORCE DEVELOPMENT, BUSINESS SUPPORT OR INFRASTRUCTURE THESE CHANGES MAY CREATE.

A suburb of Detroit, Dearborn Heights competes for business development with other established and growing suburbs. Thus, the City must position itself to facilitate economic development. Neighborhood revitalization, technical support, and commercial/industrial rehabilitation are priorities for the City. Economic initiatives are also geared toward targeted and special needs populations to provide greater business and employment opportunities than otherwise might be available. Dearborn Heights will continue to support economic development through the implementation of the City's Tax Increment Finance Authority (TIFA) and the Brownfield Redevelopment Authority. Since 1986, the TIFA has

DRAFT

generated approximately $60 million for reinvestment. Associated with the TIFA, the City regularly publishes an available property list and market analysis to promote reinvestment.

HOW DO THE SKILLS AND EDUCATION OF THE CURRENT WORKFORCE CORRESPOND TO EMPLOYMENT OPPORTUNITIES IN THE JURISDICTION?

By comparing the share of workers to share of jobs, it can be determined within which sectors there are deficiencies to be addressed. The calculation of "jobs less workers" is the percentage of jobs less the percentage of workers. A negative number reflects an oversupply of labor for the sector. As **Table 41** shows, within Dearborn Heights there are fewer jobs than workers within seven (7) business sectors: Construction; Finance, Insurance, and Real Estate; Information; Manufacturing; Professional, Scientific, and Management; Transportation and Warehousing; and Wholesale Trade. This means that workers in these business sectors may have more difficulty finding a job within the City that matches their skillset. In contrast, there may be more jobs than workers in three (3) business sectors: Arts, Entertainment, and Accommodations; Public Administration; and Retail Trade. This means that workers from outside Dearborn Heights may be meeting the needs of the local job market for these sectors.

DESCRIBE ANY CURRENT WORKFORCE TRAINING INITIATIVES, INCLUDING THOSE SUPPORTED BY WORKFORCE INVESTMENT BOARDS, COMMUNITY COLLEGES AND OTHER ORGANIZATIONS. DESCRIBE HOW THESE EFFORTS WILL SUPPORT THE JURISDICTION'S CONSOLIDATED PLAN.

The following workforce training initiatives are available to residents of Dearborn Heights:

- *Wayne County Community College*
- *Detroit Regional Workforce Fund (United Way)*
- *Focus: HOPE*
- *Workforce Development at M-TEC*
- *SEMCA/Michigan Works!*
- *The Resource Network, Inc.*

These initiatives support the development of a skilled workforce to meet the employment demands of the market.

DRAFT

DOES YOUR JURISDICTION PARTICIPATE IN A COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY (CEDS)?

Yes, through the Southeast Michigan Council of Governments (SEMCOG) and the Metropolitan Affairs Coalition – "Increasing Shared Prosperity for a Resilient Economy" Report (March 2021), which includes Wayne County and its jurisdictions.

IF SO, WHAT ECONOMIC DEVELOPMENT INITIATIVES ARE YOU UNDERTAKING THAT MAY BE COORDINATED WITH THE CONSOLIDATED PLAN? IF NOT, DESCRIBE OTHER LOCAL/REGIONAL PLANS OR INITIATIVES THAT IMPACT ECONOMIC GROWTH.

As a suburb of Detroit, Dearborn Heights's opportunities for growth and reinvestment occur in the form of redevelopment. Several redevelopment efforts are either in progress or have been completed, particularly through the Tax Increment Finance Authority (TIFA) and Brownfield Redevelopment Authority.

The following are activities to attract more business and create more jobs in Dearborn Heights:

- *Business Improvement Program*
- *Available Properties List*
- *TIFA District Market Opportunities Analysis*

DISCUSSION

According to the 2020-2024 ACS, the Dearborn Heights labor force is comprised of approximately 25,686 people (civilian population aged 16 and older), approximately 4.6% are unemployed. The largest labor (i.e., workers) sectors in Dearborn Heights are education, healthcare, manufacturing, and retail trade.

Like in most cities, higher median earnings generally correlate with higher education. The highest median earnings in Dearborn Heights are in occupations such as management, business and financial, while the lowest median earnings are in farming and service occupations.

Over 64% of the population do not have a college degree. While there may be a need for workforce training, there are also several workforce training initiatives in Wayne County to meet this need.

DRAFT

Approximately 70% of Dearborn's population drives less than 30 minutes to get to work, and approximately 27% of Dearborn's population drives less than one hour to get to work. This means that most employees live locally or within the Dearborn region.

MA-50 Needs and Market Analysis Discussion

ARE THERE AREAS WHERE HOUSEHOLDS WITH MULTIPLE HOUSING PROBLEMS ARE CONCENTRATED? (INCLUDE A DEFINITION OF "CONCENTRATION")

In the past five years, the City focused the majority of its CDBG-funded activities in eligible block groups (i.e., areas of low- and moderate-income concentration). Generally, these same areas are also disproportionately affected by housing problems, such as overcrowding, substandard conditions, or significant cost burden.

According to the HUD CPD Maps tool, **Table 48** shows the Census Tracts that have concentrations of housing problems (i.e., more than half of extremely low income, low income, or moderate-income households residing therein have some type of housing problem):

TABLE 48: CONCENTRATIONS OF HOUSEHOLDS WITH HOUSING PROBLEMS

% of Households w/Housing Problems	Extremely Low Income Households	Low Income Households	Moderate Income Households
50-75%	5719, 5718, 5720, 5721, 5724, 5725, 5727, 5728	5715, 5717, 5719, 5730, 5731, 5724, 5725, 5726	N/A
>75%	5717, 5715, 5730, 5731, 5729, 5726	N/A	N/A

Source: *HUD CPD Maps, Accessed January 2026*

Table 48 – Concentrations of Households with Housing Problems

Because of the age of Dearborn's housing stock, housing problems are distributed throughout the City's limits. Geographically, housing problems affecting extremely low-income households are the most widespread. The majority of extremely low-income households have some type of housing problem, regardless of their location. Housing problems affecting low-income households are also widespread, but there are not any Census Tracts that have a concentration of housing problems greater than 75% within low-income and moderate-income households.

ARE THERE ANY AREAS IN THE JURISDICTION WHERE RACIAL OR ETHNIC MINORITIES OR LOW-INCOME FAMILIES ARE CONCENTRATED? (INCLUDE A DEFINITION OF "CONCENTRATION")

The lowest income areas of Dearborn Heights are most affected by housing problems and in need of community investment. Unfortunately, these areas are widespread. Twenty-three (23) of the City's 38 Block Groups have a low- and moderate-income percentage of 51% or greater, signifying that approximately 60% of the City's neighborhoods are CDBG-eligible. These block groups are distributed throughout the City.

WHAT ARE THE CHARACTERISTICS OF THE MARKET IN THESE AREAS/NEIGHBORHOODS?

The City's low- and moderate-income neighborhoods are characterized by low-density single-family homes with few multi-family housing options. Neighborhood-level commercial or other service activities are interspersed, particularly along the City's major corridors, such as Ford Road, Telegraph Road, and Inkster Road. Major nearby employment centers include downtown Detroit and larger suburbs; however, many of these employment centers are distant and, with limited transportation options, are difficult to access for transportation disadvantaged residents.

ARE THERE ANY COMMUNITY ASSETS IN THESE AREAS/NEIGHBORHOODS?

The City continues to coordinate with Wayne County on economic development activities to better market to, attract and retain businesses and develop the City's resident workforce. Like many communities, the community itself is a strong asset for economic development. Organization at the community-level combined with other means, including CDBG assistance, is the primary asset for positive change in Dearborn's low- and moderate-income neighborhoods.

ARE THERE OTHER STRATEGIC OPPORTUNITIES IN ANY OF THESE AREAS?

Strategic financial support of infrastructure, sidewalk and street improvements, blight elimination activities, and regular code enforcement may benefit these areas the most. Dearborn Heights may also have underutilized or vacant sites and/or brownfield redevelopment opportunities that could be pursued through the City's TIFA and Brownfield Redevelopment Authority initiatives.

DRAFT

MA-60 Broadband Needs of Housing

DESCRIBE THE NEED FOR BROADBAND WIRING AND CONNECTIONS FOR HOUSEHOLDS, INCLUDING LOW- AND MODERATE-INCOME HOUSEHOLDS AND NEIGHBORHOODS.

According to the Federal Communications Commission (FCC) Fixed Broadband Deployment Map, accessed in February 2026, nearly all of Dearborn Heights (99.98%) has access to fixed residential broadband providers. One impediment to broadband access within low- and moderate-income households is the ability to afford monthly fees along with purchasing of equipment (computers, smartphones, tablets, and routers). Additionally, spurred by the COVID-19 pandemic, the need for internet access to accommodate remote work, school, and virtual interaction has grown throughout the United States.

DESCRIBE THE NEED FOR INCREASED COMPETITION BY HAVING MORE THAN ONE BROADBAND INTERNET SERVICE PROVIDER SERVE THE JURISDICTION.

As stated above, according to the Federal Communications Commission (FCC) Fixed Broadband Deployment Map accessed in February 2026, Dearborn Heights has three (3) or more fixed residential broadband providers throughout city. Additionally, 99.98% of the city is covered by broadband internet access and there is already competition in the area.

MA-65 Hazard Mitigation

DESCRIBE THE JURISDICTION'S INCREASED NATURAL HAZARD RISKS ASSOCIATED WITH CLIMATE CHANGE.

According to the Climate Science Special Report Fourth National Climate Assessment, Midwest communities will see an increase in average temperature in both the winter months and summer months. Increased heat wave intensity and frequency, increased humidity, degraded air quality, and reduced water quality will increase public health risks.

Increases in precipitation are also likely. The City of Dearborn Heights currently has many areas within the City that reside within a FEMA designated 100-Year Floodplain. Also, given that the City of Dearborn Heights is located in Metro-Detroit, the City is largely developed and may experience greater risks of flooding due to the high amounts of impervious surface. Extreme rainfall events and flooding have

DRAFT

increased during the last century, and these trends are expected to continue, causing erosion, declining water quality, and negative impacts on transportation, agriculture, human health, and infrastructure.

DESCRIBE THE VULNERABILITY TO THESE RISKS OF HOUSING OCCUPIED BY LOW- AND MODERATE-INCOME HOUSEHOLDS BASED ON AN ANALYSIS OF DATA, FINDINGS, AND METHODS.

As mentioned above, as climate change progresses Midwest communities may see an increase in temperatures, increase in precipitation, and more extreme storm events. This poses a threat to all housing within Midwest communities. Housing located in proximity to waterways and floodplain area could be at risk of flood damage, especially in areas with high amounts of impervious surfaces. Major storms and high winds may pose a threat to housing as well. A large percentage of the City's LMI population reside in the south end of the City which contains more floodplain area than the north end. Extreme storm events may increase flooding hazards for these populations in the south end.

DRAFT

Strategic Plan



SP-05 Overview

STRATEGIC PLAN OVERVIEW

The Consolidated Plan process requires the City to identify priority needs and a Strategic Plan to meet those needs over the next five years. For every priority, there are goals and objectives established to measure progress, as well as strategies to address them. There are essentially four major topics of focus in the Consolidated Plan:

- Housing
- Homelessness
- Community Development
- Non-Homeless Special Needs

Housing Needs

The Housing topic is focused on the physical state and tenure of housing in the City of Dearborn Heights and ways that federal and local resources can be used to address housing issues. Based on input and data received through the public involvement process, the highest priorities identified by the public are:

- Home repair/housing rehabilitation
- Need for homeownership opportunities
- Need for accessible housing and accessibility improvements
- Need for safe and affordable low-income housing
- Demolition and clearance of blighted structures
- Emergency mortgage, rent, and utility assistance

Considering these priorities, the following draft goals and objectives are recommended:

DRAFT

GOAL: HOUSING

To improve quality, availability and accessibility of affordable housing to persons of low- and moderate income throughout the City of Dearborn Heights.

Objective 1:

Provide rehabilitation assistance to income eligible homeowners so that they may be able to remain in their homes comfortably and continue to afford to live there without the structure deteriorating, with priority for 0 to 80 percent of median family income.

Objective 2:

Encourage affordable homeownership opportunities for low- and moderate-income homebuyers.

Objective 3:

Seek collaboration with non-profit agencies in addressing major housing issues, whenever possible.

Objective 4:

Encourage the development of new programs that improve or increase the City's affordable housing stock, prioritizing support to those that draw from a diversity of funding sources.

Objective 5:

Affirmatively further fair housing objectives by encouraging increased housing choices and opportunities both within and outside of areas of minority and low-income concentrations.

Homelessness Needs

Meeting homelessness challenges in the City of Dearborn Heights is a collaborative effort comprising numerous individuals, agencies, and organizations. Out-Wayne County Homeless Services Coalition is the lead agency for collecting homeless data for the Continuum of Care. Out-Wayne County Homeless Services Coalition assists in conducting homeless needs assessments and developing community supported homelessness strategies in Wayne County. In developing priority homeless needs, the City of

DRAFT

Dearborn Heights did research through Out-Wayne County Homeless Services Coalition, as well as the general public through public meetings.

Based on input and the data received through the citizen participation process, the highest priorities identified are services such as:

- Rental assistance
- Foreclosure prevention
- Utility assistance
- Homeless services and prevention
- Increase capacity of service providers to assist the homeless.

Considering these priorities, the following draft goals and objectives are recommended:

GOAL: HOMELESSNESS

Work to reduce homelessness in the City by supporting programs that help to create economic opportunities and supply homeless prevention services.

Objective 1:

Partner with programs serving the homeless population in Dearborn Heights and within Wayne County, placing priority on those programs that draw from a diversity of funding sources.

Objective 2:

Support programs that serve to prevent homelessness, such as legal services, food pantries, emergency assistance, and employment services.

Non-Housing Community Development Needs

Non-Housing Community Development is a broad category of spending that covers many types of public facilities and improvements such as roads, sewer improvements, water improvements, wastewater improvements, lighting, drainage, community centers, parks, and virtually any other public project that benefits low- and moderate-income neighborhoods.

DRAFT

Based on the needs assessment, input received through the citizen participation process, including public meetings, the following community development needs were identified:

- Blight elimination
- Economic Development in neighborhoods and existing developments.
- Infrastructure Improvements (drainage/water, sidewalks, parks etc.)
- Recreational opportunities and improvements
- ADA accessibility
- Senior center assistance and senior services
- Code enforcement
- Crime prevention

Considering these priorities, the following draft goals and objectives are recommended:

GOAL: COMMUNITY AND ECONOMIC DEVELOPMENT

To enhance the living environment for persons in low- and moderate-income areas through public service and public improvement activities.

Objective 1:

Fund supportive service programming for residents of low- and moderate-income and provide opportunities for citizen participation.

Objective 2:

Provide financial support to organizations offering public services and counseling programs for lower income persons.

Objective 3:

Prevent and eliminate blight within designated low- and moderate-income areas and throughout the City of Dearborn Heights.

DRAFT

Objective 4:

Improve physical conditions within designated low- and moderate-income areas through code enforcement.

Objective 5:

Support neighborhood improvements, housing and development efforts in targeted areas with public infrastructure and public facility improvements with particular emphasis on drainage, water improvements, streets, sidewalks, parks, and facilities providing priority services.

Objective 6:

Make neighborhoods safer through crime prevention and neighborhood watch activities.

Objective 7:

Eliminate ADA barriers at public parks and facilities.

Objective 8:

Support the preservation or restoration of places and structures of historical significance.

Non-Homeless Special Needs

Non-Homeless Special Needs is a broad category that applies to any population that is presumed to be low- and moderate-income and in need of public services. The category covers a large population, including the mentally ill, developmentally disabled, elderly, and other groups. These specific services are often provided by non-profit agencies, usually in coordination with the City of Dearborn Heights or Wayne County.

Based on input and the data received through the citizen participation process, the highest priorities identified by the public are:

- Senior services
- ADA accessibility improvements to housing stock
- ADA accessibility improvements to public facilities, sidewalks and parks

Considering these priorities, the following draft goals and objectives are recommended:

GOAL: NON-HOMELESS SPECIAL NEEDS

Expand the accessibility and coordination of social services to Dearborn Heights low- and moderate-income and special needs populations.

Objective 1:

Support non-profit and faith-based organizations that provide services and outreach programs for populations with special needs.

Objective 2:

To provide technical assistance to human services organizations to develop programs and build organizational capacity to address priority needs within the community.

Objective 3:

Support programs that provide basic needs assistance to special needs populations including, but not limited to, frail/elderly, at-risk youth, disabled, persons living with HIV/AIDS, severe mental illness, and persons with alcohol/drug addiction.

SP-10 Geographic Priorities

GENERAL ALLOCATION PRIORITIES

Describe the basis for allocating investments geographically within the City.

The City of Dearborn Heights has designated low- and moderate-income geographic areas with the largest percentage of lower income households as the main focus for CDBG funds. The Community Block Grant Development (CDBG) program requires that each CDBG-funded activity must either principally benefit low- and moderate-income persons, aid in the prevention or elimination of slums or blight, or meet a community development need having a particular urgency. With respect to activities that benefit

all the residents of a given area, at least 51% of the area's residents must be low and moderate income. Some CDBG assisted activities, such as parks, neighborhoods, facilities, community centers and streets, serve an identified geographic area. These activities generally meet the low- and moderate-income principal benefit requirement if 51 percent of the residents in the activity's service area are low and moderate income. The City will allocate investments geographically to the City's low- and moderate-income areas and to individuals citywide based on income eligibility or special needs status.

The CDBG Low- and Moderate-Income Areas by Block Group Map shows the areas included. Each of these areas meets the eligibility requirements for low- and moderate-income benefit due to population of these block groups exceeds the 51% LMI threshold.

DRAFT

TABLE 49: GEOGRAPHIC AREA

1. Area Name: Low- and Moderate-Income Areas
Area Type: Local Target Area
Identify the neighborhood boundaries for this target area. The City of Dearborn Heights has many low- and moderate-income census block groups throughout the City. These areas are defined as Census Block Groups with a low- and moderate-income population of 51% or more.
Include specific housing and commercial characteristics of this target area. These areas are defined by mainly single-family residential housing. Commercial development is located along major corridors and is defined as mainly strip commercial.
How did your consultation and citizen participation process help you to identify this neighborhood as a target area? Throughout the public participation process the areas defined as low- and moderate-income areas were identified as areas that needed crime prevention, code enforcement, neighborhood improvements and rehabilitation.
Identify the needs in this target area. The needs of the low- and moderate-income areas in the City include the following: blight removal; housing rehabilitation; infrastructure improvements e.g. streets, sidewalks, water, and sewer; code enforcement to suppress further blight; and homeownership opportunities.
What are the opportunities for improvement in this target area? The opportunities for improvement in low- and moderate-income areas include, but are not limited to: Owner-Occupied Housing Rehabilitation, code enforcement; street, sidewalk and sewer replacements; public facilities improvements; and neighborhood clean-up.
Are there barriers to improvement in this target area? The barriers of improvement for low- and moderate-income areas include but are not limited to the following: lack of resources outside of entitlement and City general fund dollars, limited to no incentives for development as similar target areas, and lack of interest from private developers in the target area.

Table 49 – Geographic Priority Areas

DRAFT

SP-25 Priority Needs

The Five-Year Consolidated Plan must indicate the general priorities for allocating investment of available resources among different needs. Priority needs are those that will be addressed by the goals outlined in the Strategic Plan. For each priority, Dearborn Heights has indicated one or more populations to be served, as well as an assigned priority level indicating relative importance among the needs listed (see **Table 50**).

TABLE 50: PRIORITY NEEDS SUMMARY

Priority Need Name	Priority Level	Population	Geographic Areas	Goals Addressing
Housing Rehabilitation	Low	Low/Moderate Income and Special Needs	Citywide and Target Areas	Housing
Elimination of Slum and Blight	High	Low/Moderate Income	Citywide and Target Areas	Community and Economic Development
Code Enforcement	High	Low/Moderate Income	Citywide and Target Areas	Community and Economic Development
Increased Homeownership Opportunities	High	Low/Moderate Income and Special Needs	Citywide and Target Areas	Housing/Non-Homeless Special Needs
Affordable and Accessible Housing for Special Needs	High	Special Needs	Citywide and Target Areas	Housing/Non-Homeless Special Needs
Homeless Services and Prevention	High	Homeless	Citywide and Target Areas	Homelessness
Public Facilities and Infrastructure Improvements	High	Low/Moderate Income	Citywide and Target Areas	Community and Economic Development
Economic Development Opportunities	Low	Low/Moderate Income	Citywide and Target Areas	Community and Economic Development
Programs and services for low- and moderate-income residents	High	Low/Moderate Income	Citywide and Target Areas	Housing/ Community and Economic Development
Programs and services for special needs residents	High	Special Needs	Citywide and Target Areas	Housing/Non-Homeless Special Needs
ADA Accessibility at City Facilities and Parks	High	Special Needs	Citywide and Target Areas	Non-Homeless Special Needs
Public Safety/Crime Prevention	High	Low/Moderate Income	Citywide and Target Areas	Community and Economic Development
Senior Services and Facilities	High	Special Needs	Citywide	Community and Economic Development/ Non-Homeless Special Needs

Table 50 – Priority Needs Summary

SP-30 Influence of Market Conditions

TABLE 51: INFLUENCE OF MARKET CONDITIONS

Affordable Housing Type	Market Characteristics that will influence the use of funds available for housing type
Tenant Based Rental Assistance (TBRA)	Tenant-based vouchers are by far the most common voucher used in the City of Dearborn Heights. The average annual income of residents using TBRA is $12,827. This voucher continues to be critical for persons with extremely low incomes who are severely cost burdened. It is estimated that while approximately 1,232 TBRA vouchers are in use, nearly 2,880 households in Dearborn Heights have extremely low incomes.
TBRA for Non-Homeless Special Needs	Non-Homeless Special Needs populations have a high need for TBRA, while at the same time being in need of improved accessibility within housing. Approximately 496 disabled or elderly families receive TBRA. Due to their limited income, housing needs for those with non-homeless special needs include affordability, availability of assistance, accessibility improvements and Fair Housing options.
New Unit Production	A shortage of affordable housing exists for several income groups, including both renter and owner households earning less than 80% HAMFI. The current housing inventory lacks rental units to house persons with low- and extremely low- incomes (less than 50% HAMFI). Necessary demolition of ageing and unsafe structures has contributed to the loss of affordable rental units.
Rehabilitation	Many of renter-occupied housing units have at least one housing problem while a large number of owner-occupied housing units have at least one housing problem. Furthermore, the majority of housing units were built prior to 1980 and are more than 45 years old. Generally, these statistics point toward the need for the City of Dearborn Heights to facilitate both owner-unit and rental-unit rehabilitations to improve the condition of housing within its jurisdiction.
Acquisition, including preservation	Housing preservation/restoration within low- and moderate-income neighborhoods was identified during the citizen participation process with regard to the expense associated with preserving/restoring homes and obstacles to demolition in cases of ageing and unsafe structures.

Table 51 – Influence of Market Conditions

SP-35 Anticipated Resources

INTRODUCTION

The Five-Year Consolidated Plan must identify the federal, state, local and private resources expected to be available to the City to address priority needs and specific objectives identified in the Strategic Plan. These resources are summarized in **Table 52**.

The City of Dearborn Heights anticipates a total allocation of $995,901 in CDBG funding for the 2026 program year. Program income may be realized over the course of the 2026 program year and subsequent program years. These funds will be used for CDBG eligible activities consistent with the current goals and objectives identified in the Five-Year Consolidated Plan. CDBG funds will be used for housing and community development activities including, but not limited to public services, infrastructure improvements, code enforcement/blight removal, improve ADA accessibility, and administration of the City's CDBG program.

Other resources, such as private and non-Federal public sources may become available to the City during the program year. For CDBG leveraging, these include funding from State and Federal grant sources, City Departments (e.g. Public Works, Parks and Recreation, Code Enforcement, and Building), public or social service providers, or other sources. The City will also look to leverage funds, if available, from other agencies and programs against CDBG dollars.

The Annual Action Plan must summarize the City’s priorities and the specific goals it intends to initiate and/or complete within the first year of the Strategic Plan. These goals must be described in quantitative terms. The City of Dearborn Heights has selected goal outcome indicators and quantities based on the anticipated performance measures of the 2026 Annual Action Plan. See **Table 57**.

DRAFT

TABLE 52: ANTICIPATED RESOURCES

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of Consolidated Plan $	Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
CDBG	Public, Federal	Increasing Homeownership; Public Facility and Infrastructure Improvements; Public Services; Code Enforcement; Community Development: Planning & Administration	$995,901*	$0	$0	$995,901	$4,000,000	Additional resources for leveraging may include other State and Federal grant sources, City Departments (Public Works, Parks and Recreation, Building and Code Enforcement), public service providers or other sources of funding.

Table 52 – Anticipated Resources

*HUD FY2026 Allocation

Draft

EXPLAIN HOW FEDERAL FUNDS WILL LEVERAGE THOSE ADDITIONAL RESOURCES (PRIVATE, STATE AND LOCAL FUNDS), INCLUDING A DESCRIPTION OF HOW MATCHING REQUIREMENTS WILL BE SATISFIED.

The City will look to leverage funds, if available, from State and Federal grants sources, City Departments (e.g. Public Works, Parks and Recreation, Code Enforcement, and Building), public or social service providers, or other sources. The City will also look to leverage funds, if available, from other agencies and programs against CDBG dollars.

IF APPROPRIATE, DESCRIBE PUBLICALLY OWNED LAND OR PROPERTY LOCATED WITHIN THE JURISDICTION THAT MAY BE USED TO ADDRESS THE NEEDS IDENTIFIED IN THE PLAN.

In the past the City has actively worked to acquire homes that reside within the 100-year floodplain, near the Ecorse Creek, with the intention of demolishing structures to mitigate the impacts of frequent flooding in the City's south end. Historically this work has been completed with non-CDBG funds. The City will continue to seek funding sources to accomplish this goal.

DISCUSSION

Dearborn Heights anticipated funding allocation will address many of the City's goals, including housing, non-homeless special needs, community and economic development, and homelessness. The City is fortunate to have a network of public or social service providers to help address these goals through financial leveraging, as well as other Federal funding sources such as City Departments and other agency and program funding.

DRAFT

SP-40 Institutional Delivery Structure

EXPLAIN THE INSTITUTIONAL STRUCTURE THROUGH WHICH THE JURISDICTION WILL CARRY OUT ITS CONSOLIDATED PLAN INCLUDING PRIVATE INDUSTRY, NON-PROFIT ORGANIZATIONS, AND PUBLIC INSTITUTIONS.

The City of Dearborn Heights will have staff funded through CDBG administration dollars that will be dedicated to making sure the CDBG Program is administered fully. The City will also work with the following organizations throughout the implementation of the CDBG Program.

TABLE 53: INSTITUTIONAL DELIVERY STRUCTURE

Responsible Entity	Responsible Entity Type	Role	Geographic Area Served
Community and Economic Development Department	Government	Planning/Administration	Jurisdiction
Plymouth Housing Commission	Government	Public Housing/ Section 8	Region
Michigan State Housing Development Authority (MSHDA)	Government	Public Housing/ Section 8	Statewide
Wayne County	Government	Housing and Community Development	Wayne County, MI
Out-Wayne County Homeless Services Coalition	Non-Profit Organization	Homelessness	Wayne County, MI

Table 53 – Institutional Delivery Structure

ASSESS THE STRENGTHS AND GAPS OF THE INSTITUTIONAL DELIVERY STRUCTURE

Table 53 shows the institutional structure through which the City of Dearborn Heights will carry out its Strategic Plan. Although not every organization involved in the program of delivery is included in **Table 53**, the lead agency and other organizations presented show the breadth of delivery capacity within the City.

The lead agency for institutional delivery is the City of Dearborn Heights Community and Economic Development Department (CEDD), along with other City departments, the City Council and the Mayor's Office. These departments' carryout objectives related to housing and community development. Furthermore, there are multiple nonprofit organizations that provide a range of public services, from programs to reduce homelessness to programs for non-homeless special needs populations. The Out-Wayne County Homeless Services Coalition is the lead agency for collecting homeless data for the

Continuum of Care. The Out-Wayne County Homeless Services Coalition assists in conducting homeless needs assessments and developing community supported homelessness strategies in Wayne County. The City has a strong Institutional delivery system. A wide range of services are available in the community, including homelessness prevention services, street outreach services, supportive services, and other services such as youth programs (see **Table 54**). These programs are provided by nonprofit organizations and the Continuum of Care (CoC).

TABLE 54: AVAILABILITY OF SERVICES TARGETED TO HOMELESS PERSONS AND PERSONS WITH HIV AND MAINSTREAM SERVICES

Homelessness Prevention Services	Available in the Community	Targeted to Homeless	Targeted to People with HIV
Homelessness Prevention Services			
Counseling/Advocacy	X	X	
Legal Assistance	X	X	
Mortgage Assistance	X	X	
Rental Assistance	X	X	
Utilities Assistance	X	X	
Street Outreach Services			
Law Enforcement	X		
Mobile Clinics			
Other Street Outreach Services	X		
Supportive Services			
Alcohol & Drug Abuse	X		
Child Care	X		
Education	X		
Employment and Employment Training	X		
Healthcare	X		
HIV/AIDS			
Life Skills	X		
Mental Health Counseling	X		
Transportation	X		
Other			
Food Banks/Nutrition Programs	X	X	
Youth Programs	X		

Table 54 – Homeless Prevention Services Summary

DESCRIBE HOW THE SERVICE DELIVERY SYSTEM INCLUDING, BUT NOT LIMITED TO, THE SERVICES LISTED ABOVE MEET THE NEEDS OF HOMELESS PERSONS (PARTICULARLY CHRONICALLY HOMELESS INDIVIDUALS AND FAMILIES, FAMILIES WITH CHILDREN, VETERANS AND THEIR FAMILIES, AND UNACCOMPANIED YOUTH)

Meeting homelessness challenges in the City of Dearborn Heights is a collaborative effort comprising numerous individuals, agencies and organizations. The Out-Wayne County Homeless Services Coalition is the lead agency for collecting homeless data for the Continuum of Care (CoC). The Out-Wayne County Homeless Services Coalition assists in conducting homeless needs assessments and developing community supported homelessness strategies in Wayne County. The CoC for the area consists of more than 60 agencies. The Out-Wayne County Homeless Services Coalition is also responsible for advancing community-wide efforts, including the Annual Point-in-Time (PIT) survey conducted by the CoC, which involves various partnering organizations.

DESCRIBE THE STRENGTHS AND GAPS OF THE SERVICE DELIVERY SYSTEM FOR SPECIAL NEEDS POPULATION AND PERSONS EXPERIENCING HOMELESSNESS, INCLUDING, BUT NOT LIMITED TO, THE SERVICES LISTED ABOVE.

In order to improve the housing and community development delivery system in Dearborn Heights, better coordination between and amongst the public, non-profit and private agencies will be required. The programs and services that exist and that are available to residents in Dearborn Heights are extensive and varied. Further, all of the agencies identified exhibit a commitment to providing these services. However, the agencies that participate in the City's delivery system will need to operate in a more comprehensive and cohesive manner. At times, these services and programs are provided with little cooperation between and amongst the many other agencies that make up the housing and community development delivery system network which causes a duplication of services.

The City of Dearborn Heights the Consolidated Plan development process as an opportunity to bring together the public, non-profit, and private organizations that provide housing and community development services in Dearborn Heights. Through the City's Citizen Participation Plan, which was developed to maintain contact with the public, the City hopes to provide enough public forums and meetings throughout the year to create a greater awareness of housing and community development activities which may lead to better coordination over the next five years.

DRAFT

PROVIDE A SUMMARY OF THE STRATEGY FOR OVERCOMING GAPS IN THE INSTITUTIONAL STRUCTURE AND SERVICE DELIVERY SYSTEM TO ADDRESS PRIORITY NEEDS.

Although the City of Dearborn Heights coordinates with homeless and public service providers, better coordination between these agencies and with the public and private sector organizations will be a high priority during the next five years.

The City will utilize the following strategies to overcome gaps in the institutional structure and service delivery system for homeless prevention services:

- Support non-profit service providers that offer self-sufficiency training, medical care, mental health counseling, case management, and other activities to prevent and reduce homelessness.
- Assist the Out-Wayne County Homeless Services Coalition in their efforts to improve coordination between service providers.
- Continue to support programs that assist the homeless or those at risk of becoming homeless.

DRAFT

SP-45 Goals Summary

TABLE 55: FIVE-YEAR GOALS SUMMARY INFORMATION

Goal Name	Description	Category	Start Year	End Year	Objective	Outcome	Geographic Area	Priority Needs Addressed	Funding Allocated (Five-Year Total)	Goal Outcome Indicator	Quantity (Five-Year Total)	Unit of Measure (UoM)
Housing	To improve quality, availability and accessibility of affordable housing to persons of low- and moderate income throughout the City of Dearborn Heights.	Affordable Housing/Public Housing	2026	2030	Decent Housing	Affordability	Citywide	Housing Rehabilitation	**CDBG - $0**	No projects planned	0	N/A
Homelessness	Work to reduce homelessness in the City by supporting programs that help to create economic opportunities and supply homeless prevention services.	Homelessness	2026	2030	Decent Housing; Suitable Living Environment	Availability/ Accessibility	Citywide	Homeless Services and Prevention	**CDBG - $50,000**	Homeless Prevention	100	Persons Assisted
Community and Economic Development	To enhance the living environment for persons in low- and moderate-income areas through public service and public improvement activities.	Community Development	2026	2030	Suitable Living Environment; Creating Economic Opportunities	Sustainability	Low/Mod Income Areas/ Citywide	Elimination of Slum and Blight Code Enforcement Public Facilities and Infrastructure Economic Development Opportunities Programs and services for low- and moderate-income residents ADA Accessibility at City Facilities and Parks Public safety/Crime Prevention	**CDBG - $3,250,000**	Public Facility or Infrastructure Activities Other Than Low/ Moderate-Income Housing Benefit Public Service Activities Other Than Low/ Mod-Income Housing Benefit Housing Code Enforcement/Foreclosed Property Care Buildings Demolished	50,000 2,500 3,000 2	Persons Assisted Persons Assisted Household Housing Units Buildings
Non-Homeless Special Needs	Expand the accessibility and coordination of social services to Dearborn Heights low- and moderate- income and special needs populations.	Non-Homeless Special Needs	2026	2030	Suitable Living Environment	Availability/ Accessibility	Citywide	Programs and services for special needs population Senior Services and Facilities	**CDBG - $700,000**	Public Service Activities Other Than Low/Mod-Income Housing Benefit	81,025 (16,205 per year)	Persons Assisted
Program Administration	N/A	Program Administration	2026	2030	N/A	N/A	Citywide	Program Administration (Indirect Need)	**CDBG – $1,000,000**	N/A	N/A	N/A

Table 55 – Goals Summary

Note: Assumption made that the City will receive an annual allocation of $1,000,000 per year over the five-year Consolidated Plan term. Total resources of $5,000,000.. Values are estimates. 20% of CDBG Entitlement Grant will be reserved for Administration and Planning Activities and 15% will be reserved for public services.

ESTIMATE THE NUMBER OF EXTREMELY LOW-INCOME, LOW-INCOME, AND MODERATE-INCOME FAMILIES TO WHOM THE JURISDICTION WILL PROVIDE AFFORDABLE HOUSING AS DEFINED BY HOME 91.315(B)(2)

The Five-Year Consolidated Plan must summarize the City's priorities and the specific goals it intends to initiate and/or complete within the five-year term of the Strategic Plan. These goals must be described in quantitative terms. Dearborn Heights has selected funding allocations, goal outcome indicators and quantities using past and anticipated performance measures from its Annual Action Plans. These performance measures have been projected over the course of the five-year period to arrive at a total five-year funding allocation and quantity for each outcome indicator. See **Table 55**.

Based on previous implementation challenges, the City does not anticipate supporting housing rehabilitation or related housing projects for the 2026-2030 Consolidated Plan. Additional support for income-eligible non-homeless and special needs households may include rental assistance, mortgage assistance, and rehabilitation of existing units, as well as public service activities for low- and moderate-income housing benefit, which will be evaluated based on funding availability each program year.

SP-50 Public Housing Accessibility and Involvement

NEED TO INCREASE THE NUMBER OF ACCESSIBLE UNITS (IF REQUIRED BY A SECTION 504 VOLUNTARY COMPLIANCE AGREEMENT)

The number of disabled families getting assistance totals 433. In addition, 1,378 families are requesting accessibility features. This data shows that a high number of disabled families are in need of both housing assistance/vouchers and accessible units. Additionally, 176 program participants are elderly (>62 years) and may also need accessible units.

ACTIVITIES TO INCREASE RESIDENT INVOLVEMENTS

In the absence of a locally administered program, the City works cooperatively with Wayne County, the Michigan State Housing Development Authority (MSHDA), the Plymouth Housing Commission and private entities in the provision of public and subsidized housing within Dearborn Heights. Several PHAs administer vouchers in Wayne County and cover the Dearborn Heights area. Among other assistance, the Plymouth Housing Commission administers the Section 8 Rental Assistance Program that provides financial rental assistance to eligible individuals and families based upon income.

DRAFT

The Plymouth Housing Commission and other local housing agencies intend to continue promoting several resident initiatives. Dearborn Heights will work within its power to broaden public housing residents' knowledge of their rights, knowledge, HUD's perspective on issues, and various resident initiatives that can be explored and implemented at various points in time.

IS THE PUBLIC HOUSING AGENCY DESIGNATED AS TROUBLED UNDER 24 CFR PART 902?

No.

IF APPLICABLE, PLAN TO REMOVE THE 'TROUBLED' DESIGNATION

The local PHA, Plymouth Housing Commission, is not designated as troubled.

SP-55 Barriers to Affordable Housing

BARRIERS TO AFFORDABLE HOUSING

This section requires the jurisdiction to explain whether the cost of housing or the incentives to develop, maintain, or improve affordable housing are affected by public policies, particularly those of the local jurisdiction. Such policies include land use controls, zoning ordinances, building codes, and policies that affect the return on residential investment.

Dearborn Heights has identified various relevant public policies that could potentially affect the availability of affordable housing. In some cases, these public policies may be considered barriers to affordable housing, in which case the City will address strategies to eliminate or minimize such a negative effect on the affordable housing opportunities in Dearborn Heights.

STRATEGY TO REMOVE OR AMELIORATE THE BARRIERS TO AFFORDABLE HOUSING

The City of Dearborn Heights has reviewed the extent to which the cost or incentives to develop, maintain or improve affordable housing in the jurisdiction are affected by State or local policies. There are many barriers to affordable housing that may increase the costs, act as disincentives to development or create barriers to the production or maintenance of housing for low-income families. The City does not have any known "barriers to affordable housing" within its jurisdiction.

DRAFT

The City of Dearborn Heights will continue to avoid all barriers to affordable housing as it has in the past. In many municipalities, the following programs and policies have the potential for creating barriers to affordable housing, and thus are a matter of interest for Dearborn Heights:

- **Zoning Regulations**: Zoning Regulations: The City of Dearborn Heights Zoning Ordinance is free of barriers to affordable housing. It is a useful tool designed to promote the health, safety and welfare of its residents. It does not contain any restrictive, exclusionary zoning or excessive subdivision controls that would impose barriers to affordable housing.
- **Building Codes**: The City adheres to the State guidelines and BOCA (Building Officials and Code Administrators) code books, designed to ensure that dwelling units are structurally sound and safe for their inhabitants. CABO (Council of American Building Officials) guidelines are used for one- and two-family dwelling units. Such building codes do not include any codes which are insensitive to the older housing stock of the City.
- **Development Fees**: Dearborn Heights does not impose an impact fee on developers seeking to take on projects within the municipality.
- **Approval and Permitting Systems**: The City does not utilize slow procedures that are burdensome and uncoordinated, nor does Dearborn Heights impose repetitive reviews that require developers to incur high costs and lose valuable time.
- **Manufactured and Modular Housing**: The City permits manufactured and modular housing as long as the development is consistent with the City's Zoning Ordinance and Master Plan. The Zoning Ordinance does not impose restrictive barriers on these types of new construction.
- **Redlining and Secondary Market Practices**: Dearborn Heights does not partake in the use of such practice

DRAFT

SP-60 Homelessness Strategy

REACHING OUT TO HOMELESS PERSONS (ESPECIALLY UNSHELTERED PERSONS) AND ASSESSING THEIR INDIVIDUAL NEEDS

Homelessness is a complex problem that requires an emergency response. Risks such as loss of employment, domestic violence, low education attainment, mental health, and substance abuse all contribute to homelessness. Below is the strategy that the City will use to combat this issue.

The City of Dearborn Heights will work to reduce homelessness in the City by supporting programs that help to create economic opportunities and supply homeless prevention services. The Out-Wayne County Homeless Services Coalition is designated as the lead agency for the homeless services.

ADDRESSING THE EMERGENCY AND TRANSITIONAL HOUSING NEEDS OF HOMELESS PERSONS

The City alone does not have the ability to address this problem. In response, the City works with a number of homeless service providers to address this problem. Many referrals are made to the following organizations. However, there are a significant number of other, smaller service providers in the region.

HELPING HOMELESS PERSONS (ESPECIALLY CHRONICALLY HOMELESS INDIVIDUALS AND FAMILIES, FAMILIES WITH CHILDREN, VETERANS AND THEIR FAMILIES, AND UNACCOMPANIED YOUTH) MAKE THE TRANSITION TO PERMANENT HOUSING AND INDEPENDENT LIVING, INCLUDING SHORTENING THE PERIOD OF TIME THAT INDIVIDUALS AND FAMILIES EXPERIENCE HOMELESSNESS, FACILITATING ACCESS FOR HOMELESS INDIVIDUALS AND FAMILIES TO AFFORDABLE HOUSING UNITS, AND PREVENTING INDIVIDUALS AND FAMILIES WHO WERE RECENTLY HOMELESS FROM BECOMING HOMELESS AGAIN.

A City strategy for preventing and reducing homelessness is to promote and encourage the development of programs that facilitate the transition from homelessness into permanent housing. Many of these programs are operated by the CoC partnering agencies. The City will continue to provide referrals to these agencies as needed.

Local PHA partners provide a TBRA program that would provide a monthly rental subsidy for an eligible household for a specified period of time to enable the household to afford their housing. A tenant-based

DRAFT

rental subsidy program would provide the subsidy on behalf of an eligible tenant to an approved landlord for an approved rental unit which has an approved rent.

HELP LOW-INCOME INDIVIDUALS AND FAMILIES AVOID BECOMING HOMELESS, ESPECIALLY EXTREMELY LOW-INCOME INDIVIDUALS AND FAMILIES WHO ARE LIKELY TO BECOME HOMELESS AFTER BEING DISCHARGED FROM A PUBLICLY FUNDED INSTITUTION OR SYSTEM OF CARE, OR WHO ARE RECEIVING ASSISTANCE FROM PUBLIC AND PRIVATE AGENCIES THAT ADDRESS HOUSING, HEALTH, SOCIAL SERVICES, EMPLOYMENT, EDUCATION OR YOUTH NEEDS

Another of the City's strategies for reducing homelessness is to support non-profit service providers that offer self-sufficiency training, medical care, mental health counseling, case management, and other activities to prevent homelessness. Many of these non-profit service providers are CoC partnering agencies.

The non-homeless special needs populations include the elderly, mentally ill, developmentally disabled, physically disabled, substance abusers, and persons with HIV/AIDS or related diseases. The City and other non-profits will provide various types of assistance, primarily through supportive services, to persons with special needs in the community.

SP-65 Lead based paint Hazards

ACTIONS TO ADDRESS LBP HAZARDS AND INCREASE ACCESS TO HOUSING WITHOUT LBP HAZARDS

Lead was used as a pigment and drying agent in "alkyd" oil-based paint in most homes built before 1978. Lead may be present on any interior or exterior surface, particularly on woodwork, doors, and windows. In 1978, the U.S. Consumer Product Safety Commission lowered the legal maximum lead content in most kinds of paint to 0.06% (a trace amount). According to the Commission, about two-thirds of homes built before 1940, one-half of the homes built from 1940 to 1960, and a large number of homes built after 1960 contain heavily leaded paint. Given the age of the City's housing stock, lead paint is presumed to be present in most areas of the City.

The City of Dearborn Heights takes an active role in the prevention of childhood lead poisoning through housing-based approaches. Dearborn Heights housing programs reflect the strategies that were devised

by the Federal government. The CEDD informs families on the dangers of lead-based paint, especially its negative effects on young children. The staff also encourages families with young children to find housing that has been made lead free.

The City has taken great strides to address lead-based paint hazards before they have a negative effect on our residents. City staff informs its renters and homeowners of potential lead hazards when they come into the Housing Rehabilitation Program.

The Housing Rehabilitation Program addresses the issue of lead-based paint hazards during the inspection phase of a rehabilitation project. The applicant must sign and submit a statement that verifies that they have read, “Lead-Based Paint: A Threat to Your Children.” The pamphlet provides the homeowner with vital information on the dangers of lead-based paint.

The City will continue abate lead as part of the City Housing Rehabilitation Program.

HOW ARE THE ACTIONS LISTED ABOVE RELATED TO THE EXTENT OF LEAD POISONING AND HAZARDS?

Housing built before 1980 is presumed to have a higher risk of lead-based paint. In Dearborn Heights, 89% of housing units were built prior to 1980 present. For owner-occupied housing units, 91% were built prior to 1980 and for renter-occupied the percentage is lower at 87%. It can be estimated that a large percentage of these are housing units that are occupied by low- and moderate-income families.

Generally, these statistics point toward the need for Dearborn Heights to facilitate both owner-unit and rental-unit rehabilitations within its jurisdiction.

HOW ARE THE ACTIONS LISTED ABOVE INTEGRATED INTO HOUSING POLICIES AND PROCEDURES?

The City requires inspection of units undergoing rehabilitation through the Community and Economic Development housing programs. This inspection includes documentation of the year built, names and ages of the children living in the unit (if under 7 years), and whether or not the children have symptoms of elevated blood lead levels (EBL). If any child has symptoms, then all chewable surfaces up to five feet from the ground will be tested and abated (i.e., covered or removed).

DRAFT

For every rehabilitation project, the resident is given an educational pamphlet on the dangers of lead-based paint, including the age of homes affected, age group most susceptible, symptoms of EBL and whom to contact if symptoms are evident.

Each substandard housing unit to be rehabilitated is inspected and tested by a licensed inspector to identify lead-based paint hazards. A report with the rehabilitation approach and strategy to eliminate lead hazards is issued to the City's Community and Economic Development Department and the homeowner by the inspector(s).

SP-70 Anti-Poverty Strategy

JURISDICTION GOALS, PROGRAMS AND POLICIES FOR REDUCING THE NUMBER OF POVERTY-LEVEL FAMILIES

According to the 2020-2024 American Community Survey (ACS) estimates, 21.9% of people living in the City of Dearborn Heights are at poverty level or below. To combat this trend, Dearborn Heights and Wayne County has a number of agencies that provide public services to persons in poverty. These agencies typically provide services to other homeless and non-homeless special needs populations, as well as low- and moderate-income families. These services include housing, job/skills training and other assistance to promote self-sufficiency. Dearborn Heights will continue to support and collaborate with these agencies to meet the common goal of reducing poverty within the City.

HOW ARE THE JURISDICTION POVERTY REDUCING GOALS, PROGRAMS, AND POLICIES COORDINATED WITH THIS AFFORDABLE HOUSING PLAN

It is very important that Dearborn Heights continues to seek to provide services and programs that will improve their quality of living. Dearborn Heights programs are designed to reduce the number of poverty level households located within the City through the provision of public services, the creation of economic opportunities and the improvement of physical conditions in low-income areas.

Dearborn Heights will undertake the following actions to reduce poverty:

- Increase lead-based paint abatement to address child lead poisoning, which can affect future employment and earning capabilities

- Fund infrastructure improvements (street, water main, sidewalk, etc.) to enhance neighborhoods and increase property values, while raising the pride of the residents as well as encouraging the introduction of economic development into distressed areas
- Provide financial support to organizations offering supportive services to homeless families or those threatened with homelessness
- Provide assistance to organizations, which provide referrals to special needs persons, such as Wayne Metropolitan Community Action Agency and Plymouth Housing Commission
- Encourage economic development programs aimed at developing job training and employability skills
- Support youth and childcare programs, which will provide role models for children and allow parents to secure and keep employment

Dearborn Heights will pursue the following strategies to further mitigate and/or reduce poverty:

- Provide financial support to organizations offering necessary services, such as food, senior services and counseling programs for extremely-low income persons
- Continue to provide assistance to extremely low-income households in the improvement of their residences through the City's CDBG funded Housing Rehabilitation Program and make referrals to the Wayne County Weatherization Program
- Provide/increase homeownership programs to support homeownership and the accumulation of equity

SP-80 Monitoring

DESCRIBE THE STANDARDS AND PROCEDURES THAT THE JURISDICTION WILL USE TO MONITOR ACTIVITIES CARRIED OUT IN FURTHERANCE OF THE PLAN AND WILL USE TO ENSURE LONG-TERM COMPLIANCE WITH REQUIREMENTS OF THE PROGRAMS INVOLVED, INCLUDING MINORITY BUSINESS OUTREACH AND THE COMPREHENSIVE PLANNING REQUIREMENTS

The City of Dearborn Heights recognizes that monitoring of this Action Plan must be carried out on a regular basis to ensure that statutory and regulatory requirements are being met. Further, it is critical to confirm that information being reported to HUD through such mechanisms as the Integrated Disbursement and Information System (IDIS) is correct and complete. The City, through the Community and Economic Development Department, will make its best effort to monitor the success of selected

projects based on the updated rules and regulations. The CEDD staff also participate in ongoing training in all areas related to HUD service.

The Community and Economic Development Department will report progress for each project through the IDIS. The performance will be reported in the self-evaluation section of the CAPER. The City's Community and Economic Development staff will monitor all sub-recipients annually utilizing HUD guidelines. Sub-recipients will report program progress to the City on a quarterly basis. The quarterly reports will form the basis for ongoing monitoring and will be reviewed as part of the annual monitoring process. The objective of the sub-recipient monitoring will be to ensure reasonable project progress and accountability; ensure compliance with CDBG and other Federal requirements, and to evaluate organizational and project performance. Documentation will be maintained of all monitoring activities including reports of site visits, findings and correspondence, and resolution of any comments or findings.

As a means to effectively monitor the City's overall progress, assistance will be sought from a number of external sources including the non-profit agencies to which Dearborn Heights gives CDBG funding. Comments from these organizations will be solicited on the City's annual performance. It is intended that this monitoring plan will reinforce the communication network between the City and the various housing and human needs agencies participating directly in the implementation of the Action Plan or assisting in the provision of service supporting the Plan's strategies. The monitoring process will also ensure accountability, compliance and adequate progress from the various agencies funded as a part of the City's CDBG Program. The City of Dearborn Heights takes an active role in the prevention of childhood lead poisoning through housing-based approaches.

Dearborn Heights' program reflects the strategies that were devised by the Federal government:

- Emphasis on the home, rather than waiting for children to become poisoned
- Identification and reduction of lead-based paint hazards, rather than the elimination of all lead-based paint
- New requirements for all levels of government to promote lead-hazard reduction

The Housing Rehabilitation program is used to inform and assist the community at-large, as to the hazards of lead-based paint. This program is working towards the common goal of significantly reducing or eliminating lead-based paint hazards, and preventing childhood lead poisoning. The City will stay

current on the new legislation and will make any necessary modifications to our programs, in an effort to comply with changing lead-based paint regulations. Based on regulations that went into effect October 2000, the City made the necessary modifications to their programs to ensure compliance with the Department of Housing and Urban Development and the U.S. Congress.

The Housing Rehabilitation program currently complies with the regulations. The City will continue to encourage appropriate staff and participating contractors to attend training and obtain certification in "Lead-Based Paint Safe Work Practices" for City construction and rehabilitation projects.

DRAFT



AP-15 Expected Resources

INTRODUCTION

The Five-Year Consolidated Plan identifies the federal, state, local and private resources expected to be available to the City of Dearborn Heights to address priority needs and specific objectives identified in the Strategic Plan. These resources are summarized in **SP-35**.

Dearborn Heights anticipates a total allocation of $995,901 in CDBG funding for the 2026 program year. Additionally, the City anticipates no prior year or program income funding to be utilized in the 2026 program year. CDBG funds will be used for housing and community development activities such as code enforcement, public improvements, public services, and administration of the City's CDBG program.

Anticipated resources are summarized in **Table 56**.

DRAFT

TABLE 56: ANTICIPATED RESOURCES

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of Consolidated Plan $	Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
CDBG	Public – Federal	Admin and Planning, Public Services, Housing Activities, Public Facilities, Public/Park Improvements, Economic Development, Crime Prevention	$995,901*	$0	$0	$995,901	$4,000,000	Additional resources for leveraging may include other State and Federal grant sources, City Departments (Public Works, Parks and Recreation), public service providers or other sources of funding.

*HUD FY 2026 Allocation

Table 56 – Anticipated Resources

The Annual Action Plan must summarize the City's priorities and the specific goals it intends to initiate and/or complete within the first-year of the Strategic Plan. These goals must be described in quantitative terms. Dearborn Heights has selected goal outcome indicators and quantities based on the anticipated performance measures of the 2026 Annual Action Plan. See **Table 57 and Table 58**.

EXPLAIN HOW FEDERAL FUNDS WILL LEVERAGE THOSE ADDITIONAL RESOURCES (PRIVATE, STATE AND LOCAL FUNDS), INCLUDING A DESCRIPTION OF HOW MATCHING REQUIREMENTS WILL BE SATISFIED

The City will look to leverage funds, if available, from State and Federal grants, City Departments (e.g. Public Works, Parks and Recreation, Code Enforcement, and Building), public or social service providers, or other sources against CDBG dollars. The City will look to leverage funds, if available, from 3rd Party Developers, Public Housing Authorities, or other agencies and programs against CDBG dollars. The City shall assure that the requirements as it relates to non-federal share will be utilized as referenced in 24 CFR 570.201 (3) (g), for any project in which CDBG funding is used as the non-federal match. In the future, the City will continue to aggressively pursue funding from private, public, and federal sources to complete both our economic and community development needs.

IF APPROPRIATE, DESCRIBE PUBLICALLY OWNED LAND OR PROPERTY LOCATED WITHIN THE JURISDICTION THAT MAY BE USED TO ADDRESS THE NEEDS IDENTIFIED IN THE PLAN

In the past the City has actively worked to acquire homes that reside within the 100-year floodplain, near the Ecorse Creek, with the intention of demolishing structures to mitigate the impacts of frequent flooding in the City's south end. Historically this work has been completed with non-CDBG funds. The City will continue to seek funding sources to accomplish this goal.

DISCUSSION

Dearborn Heights anticipated funding allocation from will address many of the City's goals, including housing, non-homeless special needs, community and economic development, and homelessness. The City is fortunate to have a network of public or social service providers to help address these goals through financial leveraging, as well as other Federal funding sources such as City Departments and other agency and program funding.

DRAFT

AP-20 Annual Goals and Objectives

TABLE 57: GOALS SUMMARY INFORMATION

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator	Unit of Measure
1	Community & Economic Development	2026	2027	Non-Housing Community Development	Citywide and Target Area	ADA Accessibility at City Facilities and Parks, Public Facilities and Infrastructure Improvements, code enforcement, public safety, Programs and services for low and moderate income	$647,721	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	28,850 people assisted
2	Non-Homeless Special Needs	2026	2027	Non-Homeless Special Needs	Citywide	Senior services; Fair Housing	$149,000	Public Service Activity other than Low/Moderate Income Housing Benefit	16,205 people assisted
3	Program Administration	2026	2027	Program Administration	Citywide	Program Administration [Indirect Need]	$199,180	Other	0 Other

Table 57 – Goals Summary Information

DRAFT

TABLE 58: GOAL DESCRIPTIONS

1	Goal Name	Housing
	Goal Description	To improve quality, availability, and accessibility of affordable housing to persons of low- and moderate income throughout the City of Dearborn Heights. | CDBG - $0
2	Goal Name	Homelessness
	Goal Description	Work to reduce homelessness in the City by supporting programs that help to create economic opportunities and supply homeless prevention services. | CDBG - $0
3	Goal Name	Community & Economic Development
	Goal Description	To enhance the living environment for persons in low- and moderate-income areas through public service and public improvement activities. | CDBG - $647,721
4	Goal Name	Non-Homeless Special Needs
	Goal Description	Expand the accessibility and coordination of social services to Dearborn Heights low- and moderate- income and special needs populations. | CDBG - $149,000
5	Goal Name	Program Administration
	Goal Description	Program administration is required to implement the City's five (5) goals. Program administration addresses all outcomes, objectives and priority needs. | CDBG - $199,180

Table 58 – Goal Descriptions

AP-35 Projects

INTRODUCTION

The City's planned actions for the 2026 Annual Action Plan are intended to support housing and community development for the City's low- and moderate-income populations as well as the City's homeless and special needs groups.

The City will continue to operate its CDBG program through the Community and Economic Development Department, which will continue to provide funding for fair housing and blight prevention/elimination. These actions will further the goal of improving the availability and accessibility of affordable housing in Dearborn Heights.

As in the past, the City will continue to coordinate with public or social service providers to prevent homelessness and promote access to public services for special needs populations generally assumed to

be low- and moderate-income. During the 2026 program year, the City will fund activities that address the needs of the disabled, seniors, and at-risk youth.

Planned community development activities include ADA renovations at City Hall, Code Enforcement, sidewalk improvements, and potential public park facility upgrades.

The City's planned actions for the 2026 Annual Action Plan are summarized in **Table 59 and Table 60**.

TABLE 59: PROJECT INFORMATION

#	Project Name
1	Public Facilities Improvements
2	Fair Housing Center of Metro Detroit*
3	Public Services*
4	Code Enforcement
5	General Administration/Planning

Table 59 – Project Information

**Activities are public service – subject to 15% cap*

DRAFT

DESCRIBE THE REASONS FOR ALLOCATION PRIORITIES AND ANY OBSTACLES TO ADDRESSING UNDERSERVED NEEDS

The allocation priorities are focused on the five goals of the Strategic Plan: housing, homelessness, non-homeless special needs, community and economic development, and program administration. It is important to note that total funding for public services is capped at 15% of the total CDBG allocation. Total funding for activities related to administration is capped at 20% for CDBG.

Strategic Plan Goal	CDBG (% of Total Award)*
Program Administration:	$199,180 (20.0%)
Housing:	$0 (0.0%)
Homelessness:	$0 (0.0%)
Community and Economic Development	$647,721 (65.0%)
Non-Homeless Special Needs:	$149,000 (15.0%)

**Includes program income and prior year resources.*

The City of Dearborn Heights prioritizes funding for activities that benefit low- and moderate-income residents, address housing and community development needs, and support vulnerable populations. Priorities were established through data analysis, stakeholder consultation, and public input.

The primary obstacle to addressing underserved needs is limited funding relative to community demand. Rising costs, aging housing and infrastructure, and increasing demand for public and supportive services continue to strain available resources, requiring the City to strategically target investments where they can achieve the greatest impact.

DRAFT

AP-38 Project Summary

TABLE 60: PROJECT SUMMARY INFORMATION

1	Project Name	Public Facilities Improvements
	Target Area	Citywide
	Goals Supported	Community and Economic Development
	Needs Addressed	Public Facilities and Infrastructure Improvements
	Funding	CDBG: $647,721 ($115,000 for code enforcement, and $532,721 for other public facilities improvements)
	Description	Funds will be used for public facilities in eligible areas across the city, projects may include water/sewer main replacement, ADA accessibility, park improvements, community center improvements, tree planting, code enforcement, crime prevention, and sidewalk improvements.
	Planned Activities	Public Facility Improvements
2	Project Name	Fair Housing Center of Metro Detroit*
	Target Area	Citywide
	Goals Supported	Housing
	Needs Addressed	Affordable and Accessible Housing for Special Needs; Increased Homeownership Opportunities
	Funding	CDBG: $6,000
	Description	Provide funding to the Fair Housing Center of Detroit to assist the City with fair housing issues and complaints.
	Planned Activities	05J Fair Housing Activities. 3 persons assisted
3	Project Name	Public Services*
	Target Area	Citywide
	Goals Supported	Non-Homeless Special Needs
	Needs Addressed	Senior Services
	Funding	CDBG: $143,000
	Description	Provide support funding for operations at Berwyn and Eton Senior Centers.
	Planned Activities	Senior Services, youth services,
	Project Name	General Administration/Planning

4	Target Area	Citywide
	Goals Supported	Program Administration
	Needs Addressed	Program Administration
	Funding	CDBG: $199,180
	Description	General Administration/Planning/Staff Salaries
	Planned Activities	General Administration/Planning

Table 60 – Project Summary Information

AP-50 Geographic Distribution

DESCRIPTION OF THE GEOGRAPHIC AREAS OF THE ENTITLEMENT (INCLUDING AREAS OF LOW-INCOME AND MINORITY CONCENTRATION) WHERE ASSISTANCE WILL BE DIRECTED

For the 2026 Annual Action Plan, Dearborn Heights will direct assistance to low- and moderate-income areas and to persons citywide meeting the CDBG eligibility requirements for low- and moderate-income benefit.

See the Eligible Areas Map in the Appendix of this report for a graphical representation of Low- and Moderate-Income Areas locations.

TABLE 61: GEOGRAPHIC DISTRIBUTION

Target Area	Percentage of Funds
Low- and Moderate-Income Areas	100%

Table 61 – Geographic Distribution

RATIONALE FOR THE PRIORITIES FOR ALLOCATING INVESTMENTS GEOGRAPHICALLY

The City's rationale for allocating investments geographically is dependent upon the location of low- and moderate-income populations, which are scattered throughout the City as shown in the CDBG Eligible Areas Map.

The City of Dearborn Heights has designated low- and moderate-income geographic areas with the largest percentage of lower income households as the main focus for CDBG funds. The Community Block Grant Development (CDBG) program requires that each CDBG-funded activity must either principally

benefit low- and moderate-income persons, aid in the prevention or elimination of slums or blight, or meet a community development need having a particular urgency.

With respect to activities that benefit all the residents of a given area, at least 51% of the area's residents must be low and moderate income. Some CDBG assisted activities, such as parks, neighborhoods, facilities, community centers and streets, serve an identified geographic area. These activities generally meet the low- and moderate-income principal benefit requirement if 51% of the residents in the activity's service area are low and moderate income. The City will allocate investments geographically to the City's low- and moderate-income areas and to individuals citywide based on income eligibility or special needs status.

The CDBG Eligible Areas Map shows Census Block Groups that meet the low- and moderate-income area definition. Currently there are 23 Block Groups that meet or exceed these criteria in the City. These identified areas are scattered throughout the City with the largest concentration residing in the southern portion of the City. These same neighborhoods have the highest percentage of minority populations in the City. In addition, reports such as the Dearborn Heights Master Plan show that these areas are locations of higher property vacancies, blight, and code violations.

DISCUSSION

The City of Dearborn Heights has identified six (6) projects to implement the goals of the Strategic Plan during the first year of the 2026-2030 Consolidated Plan. These projects benefit low- and moderate-income persons Citywide and within the City's low- and moderate-income areas. Projects with Citywide benefit include crime prevention, housing rehab, and the City's administration of the CDBG program.

AP-55 Affordable Housing

INRODUCTION

As stated previously, the City places a high priority on providing homeownership opportunity in Dearborn Heights. This goal shall be addressed, primarily by local non-profit organizations and developers that construct new, modestly priced, affordable houses, or repair existing houses for resale to lower-income, first-time homebuyers. In addition, the City shall seek creative ways in which we can provide affordable housing opportunities and a means for obtaining such.

The Annual Action Plan must specify goals for the number of homeless, non-homeless, and special needs households to be supported within the program year. These numbers are shown in **Table 62** and are inclusive of the affordable housing activities shown in **Table 57**, in addition to other planned housing activities identified in **Table 59**. **Table 63** indicates the number of households to be supported through specific activities, including rental assistance, mortgage assistance, rehabilitation of existing units, or acquisition of existing units. For the purposes of this section, the term "affordable housing" is defined in the HOME regulations at 24 CFR 92.252 for rental housing and 24 CFR 92.254 for homeownership.

TABLE 62: ONE YEAR GOALS FOR AFFORDABLE HOUSING BY SUPPORT REQUIREMENT

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	0
Special Needs	0
Total	***0***

Table 62 – One Year Goals for Affordable Housing by Support Requirement

TABLE 63: ONE YEAR GOALS FOR AFFORDABLE HOUSING BY SUPPORT TYPE

One Year Goals for the Number of Households Supported Through:	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	***0***

Table 63 – One Year Goals for Affordable Housing by Support Type

DISCUSSION

The City will rely on various partners throughout the jurisdiction, and county in assisting its residents in obtaining affordable housing through programs.

AP-60 Public Housing

INTRODUCTION

The City of Dearborn Heights does not have a Public Housing Authority nor does the City own or operate any public housing. Additionally, the City of Dearborn Heights does not administer any Section 8 certificates. As a result, the needs of public housing are not within the scope of this Consolidated Plan. In

the absence of a locally administered program, the City works cooperatively with Wayne County, the Michigan State Housing Development Authority (MSHDA), the Plymouth Housing Commission and private entities in the provision of public and subsidized housing within Dearborn Heights.

This section of the Annual Action Plan describes what actions Dearborn Heights will take in the 2026 program year to carry out the public housing portion of the Strategic Plan. Below, the City has identified the manner in which the 2026 Annual Action Plan will address the needs of public housing during the program year.

ACTIONS PLANNED DURING THE NEXT YEAR TO ADDRESS THE NEEDS TO PUBLIC HOUSING

The Plymouth Housing Commission, Plymouth, Michigan currently administers the Section 8 rental program, on behalf of the City of Dearborn Heights, Michigan. Part 902 of CFR 91.220 will not apply. The City does not have a physical inventory of public housing units. However, should the Plymouth Housing Commission be designated as "troubled" by HUD, the City of Dearborn Heights would be prepared to implement a strategy to assist the agency with returning to operational efficiency.

The City will continue to provide Housing Referral Services through CDBG funding. These funds are utilized to provide assistance to people seeking rental units, the operation of housing rehabilitation programs and coordination of the agency's Section 8 rental program.

The City of Dearborn Heights continues to petition for Section 8 Housing Choice Vouchers, in an effort to expand the availability of rental assistance that the community is able to offer the extremely low, very low and low-income households. If successful, Dearborn Heights will offer greater assistance to persons in need of safe.

Plymouth Housing Commission manages two programs. One is Subsidized Low Income Housing for Seniors, the other is the Housing Choice Voucher (HCV) Program or commonly referred to as the Section 8 Program.

The subsidized building is Tonquish Creek Manor. It is a joint effort between the City of Plymouth and the Department of Housing and Urban Development (HUD) specifically designed for men and women ages 62 and over. It is a 104-unit apartment building that provides senior citizens an independent

DRAFT

lifestyle. You must be 62 years of age at the time of submitting an application. The 1-bedroom apartments are subsidized by HUD, therefore, the rent amount is based on individual income. Tonquish Creek Manor is located a few blocks away from downtown Plymouth.

The HCV program is a program that is governed by HUD to provide financial housing assistance to eligible low-income. Family income must be within HUD guidelines for household size in order to qualify. The rent for the apartment or house must be reasonable and must pass the HUD Housing Quality Standards.

Other available assistance includes the Section 8 Rental Assistance Program MSHDA administers that provides financial rental assistance to eligible individuals and families based upon income. The amount paid for rent and utilities will generally not exceed 30% of income. Family income must be within HUD's guidelines for household size in order to qualify. Housing units must pass the Housing Quality Standards Inspection per guidelines established by HUD. This program typically has a waiting list.

ACTIONS TO ENCOURAGE PUBLIC HOUSING RESIDENTS TO BECOME MORE INVOLVED IN MANAGEMENT AND PARTICIPATE IN HOMEOWNERSHIP

In the absence of a locally administered program, the City works cooperatively with Wayne County, the Plymouth Housing Commission, MSHDA and private entities in the provision of public and subsidized housing within Dearborn Heights. Several PHAs administer vouchers in Wayne County and cover the Dearborn Heights area. Dearborn Heights will continue to encourage and refer residents in need of housing to these programs.

IF THE PHA IS DESIGNATED AS TROUBLED, DESCRIBE THE MANNER IN WHICH FINANCIAL ASSISTANCE WILL BE PROVIDED OR OTHER ASSISTANCE

The Plymouth Housing Commission and MSHDA are not designated as troubled.

DISCUSSION

Affordable housing needs are met by multiple stakeholders within Dearborn Heights. The Plymouth Housing Commission and MSHDA are two entities that provide public housing vouchers in Dearborn Heights. The City will continue to make referrals to the Plymouth Housing Commission and MSHDA for residents in need of housing.

DRAFT

AP-65 Homeless and Other Special Needs Activities

INTRODUCTION

This section of the Annual Action Plan describes the City of Dearborn Heights one-year goal and the specific actions steps it will undertake in the program year to carry out the homeless strategy identified in the Strategic Plan. Additionally, this section addresses any activities related to the supportive housing needs of non-homeless populations.

DESCRIBE THE JURISDICTIONS ONE-YEAR GOALS AND ACTIONS FOR REDUCING AND ENDING HOMELESSNESS

A key component of the City's homeless strategy is to support critical housing and service activities of the Out-Wayne County Homeless Services Coalition and other service agencies located within the City of Dearborn Heights.

The City of Dearborn Heights will strive to work with partners that participate with the Out-Wayne County Homeless Services Coalition, a countywide consortium of homeless housing and service providers, City and county governments, and agency representatives. The Coalition's goal is to eliminate homelessness in the Out Wayne County area.

REACHING OUT TO HOMELESS PERSONS (ESPECIALLY UNSHELTERED PERSONS) AND ASSESSING THEIR INDIVIDUAL NEEDS

Homelessness is a complex problem that requires an emergency response. Risks such as loss of employment, domestic violence, low education attainment, mental health, and substance abuse all contribute to homelessness. Below is the strategy that the City will use to combat this issue.

The City of Dearborn Heights will work to reduce homelessness in the City by supporting programs that help to create economic opportunities and supply homeless prevention services.

ADDRESSING THE EMERGENCY SHELTER AND TRANSITIONAL HOUSING NEEDS OF HOMELESS PERSONS

The City of Dearborn Heights actively works to build relationships with area shelters and service providers. The CEDD is charged with the responsibility to gather information and make referrals for persons in need. Many referrals are made to the organizations like First Step, The Amity Foundation,

DRAFT

Wayne County Family Shelter, Out-Wayne County, Coalition On Temporary Shelter (COTS) and the Salvation Army.

HELPING HOMELESS PERSONS (ESPECIALLY CHRONICALLY HOMELESS INDIVIDUALS AND FAMILIES, FAMILIES WITH CHILDREN, VETERANS AND THEIR FAMILIES, AND UNACCOMPANIED YOUTH) MAKE THE TRANSITION TO PERMANENT HOUSING AND INDEPENDENT LIVING, INCLUDING SHORTENING THE PERIOD OF TIME THAT INDIVIDUALS AND FAMILIES EXPERIENCE HOMELESSNESS, FACILITATING ACCESS FOR HOMELESS INDIVIDUALS AND FAMILIES TO AFFORDABLE HOUSING UNITS, AND PREVENTING INDIVIDUALS AND FAMILIES WHO WERE RECENTLY HOMELESS FROM BECOMING HOMELESS AGAIN

The City alone does not have the ability to address this problem. In response, the City works with a number of homeless service providers to address this problem. Many referrals are made to the following organizations. However, there are a significant number of other, smaller service providers in the region; Out-Wayne County Homeless Services Coalition, The Amity Foundation, Salvation Army, Christnet, COTS, Wayne County Family Center, Detroit Rescue Mission Ministries, Veterans Haven, Wayne Metro, and First Step.

Also, the Southeast Michigan Emergency Shelters Hot Line – (800) 274-3583 – provides referrals to the many homeless shelters within the region such as those provided by the above-mentioned agencies.

HELPING LOW-INCOME INDIVIDUALS AND FAMILIES AVOID BECOMING HOMELESS, ESPECIALLY EXTREMELY LOW-INCOME INDIVIDUALS AND FAMILIES AND THOSE WHO ARE: BEING DISCHARGED FROM PUBLICLY FUNDED INSTITUTIONS AND SYSTEMS OF CARE (SUCH AS HEALTH CARE FACILITIES, MENTAL HEALTH FACILITIES, FOSTER CARE AND OTHER YOUTH FACILITIES, AND CORRECTIONS PROGRAMS AND INSTITUTIONS); OR, RECEIVING ASSISTANCE FROM PUBLIC OR PRIVATE AGENCIES THAT ADDRESS HOUSING, HEALTH, SOCIAL SERVICES, EMPLOYMENT, EDUCATION, OR YOUTH NEEDS

The City of Dearborn Heights provided referrals to many groups that assist with support services for lower income families and individuals. Services include section 8 assistance, support services, shelters, and job training.

The non-homeless special needs populations include the elderly, mentally ill, developmentally disabled, physically disabled, substance abusers, and persons with AIDS or related diseases. During the upcoming year, the City and other non-profits will provide various types of assistance, primarily through supportive services, to persons with special needs in the community.

Furthermore, the City will continue to work with homeless service providers and the Out-Wayne County Homeless Services Coalition to implement a cohesive, community-wide discharge coordination policy that can be successfully implemented to ensure that persons being discharged from publicly funded agencies and institutions do not become homeless upon release.

DISCUSSION

The City does not anticipate funding homeless activities with the 2026 CDBG award; however, the City has reserved $10,000 for potential homelessness activities. The City will continue to offer other assistance, advice, referrals, and coordination with agencies that provide day facilities, case management, job skills training, vocational tools and other homeless services.

DRAFT

AP-75 Barriers to Affordable Housing

INTRODUCTION

This section of the Annual Action Plan summarizes actions the City of Dearborn Heights will undertake during the program year to reduce barriers to affordable housing and influence whether the cost of housing or the incentives to develop, maintain, or improve affordable housing are affected by public policies, particularly those of the local jurisdiction. Such policies include land use controls, zoning ordinances, building codes, and policies that affect the return on residential investment.

ACTIONS IT PLANNED TO REMOVE OR AMELIORATE THE NEGATIVE EFFECTS OF PUBLIC POLICIES THAT SERVE AS BARRIERS TO AFFORDABLE HOUSING SUCH AS LAND USE CONTROLS, TAX POLICIES AFFECTING LAND, ZONING ORDINANCES, BUILDING CODES, FEES AND CHARGES, GROWTH LIMITATIONS, AND POLICIES AFFECTING THE RETURN ON RESIDENTIAL INVESTMENT

The City has several strategies that it utilizes to remove or ameliorate the negative effects of public policies that are barriers to affordable housing. In general, the City of Dearborn Heights will continue to work with non-profit and for-profit housing developers and providers to increase the amount of affordable housing.

DISCUSSION

Public policies can have a direct impact on barriers to affordable housing. Dearborn Heights has recognized this fact and is currently undergoing its own processes to expose any barriers or obstacles to developing affordable and fair housing. It is anticipated the documents such as the zoning and building codes and the City Master Plan do not create barriers to affordable housing as there are many affordable units within the City of Dearborn Heights.

The City of Dearborn Heights will continue to avoid all barriers to affordable housing. In many municipalities, the following programs and policies have the potential for creating barriers to affordable housing, and thus are a matter of interest for the City:

- ***Zoning Regulations***: The City of Dearborn Heights Zoning Ordinance is free of barriers to affordable housing. It is a useful tool designed to promote the health, safety and welfare of its residents. It does not contain any restrictive, exclusionary zoning or excessive subdivision controls that would impose barriers to affordable housing.

DRAFT

- ***Building Codes***: The City adheres to the State guidelines and BOCA (Building Officials and Code Administrators) code books, designed to ensure that dwelling units are structurally sound and safe for their inhabitants. CABO (Council of American Building Officials) guidelines are used for one- and two-family dwelling units. Such building codes do not include any codes which are insensitive to the older housing stock of the City.
- **Development Fees**: The City does not impose an impact fee on developers seeking to take on projects within the municipality.
- ***Approval and Permitting Systems***: The City does not utilize slow procedures that are burdensome and uncoordinated, nor does Dearborn Heights impose repetitive reviews that require developers to incur high costs and lose valuable time.
- ***Manufactured and Modular Housing***: The City permits manufactured and modular housing as long as the development is consistent with the City's Zoning Ordinance and Master Plan. The Zoning Ordinance does not impose restrictive barriers on these types of new construction.
- ***Redlining and Secondary Market Practices***: The City of Dearborn Heights does not partake in the use of such practices.

The City continues to have a concern to provide affordable and fair housing. The City is updating the Analysis of Impediments to Fair Housing Choice (AI) which provides an assessment of fair housing within the City and provides a variety of policies and plans to consider to be implemented. A description of these policies and regulations are provided within the Analysis of Impediments to Fair Housing (AI). Additionally, the City continues to work with the Fair Housing Center of Metropolitan Detroit to assist the City with fair housing issues and complaints.

See also SP-55, "Barriers to Affordable Housing" for more detailed explanations of strategies.

DRAFT

AP-85 Other Actions

INTRODUCTION

This section of the Annual Action Plan describes the City of Dearborn Heights' planned actions to carry out the following strategies outlined in the Strategic Plan:

- Foster and maintain affordable housing;
- Evaluate and reduce lead-based paint hazards;
- Reduce the number of poverty-level families;
- Develop institutional structure; and Enhance coordination.

In addition, the City has identified obstacles to meeting underserved needs and proposed actions to overcome those obstacles.

ACTIONS PLANNED TO ADDRESS OBSTACLES TO MEETING UNDERSERVED NEEDS

One obstacle to meeting underserved needs is the lack of resources. The City of Dearborn Heights plans to review alternative sources of funds to help address the needs of City residents. Efforts will be made to submit grant applications to Federal, state, and local resources. Specific grant applications could include HUD Programs, other Community Development Initiatives, infrastructure improvements, and neighborhood revitalization.

In addition, public service projects and/or programs that can be supported by CDBG funds are limited, yet create a large demand for funding. The City will continue to work with public service providers to expand services and become more of a resource for these providers.

Poverty levels have increased dramatically between 1990 and 2024 (5.4% to 21.9%). It can be assumed that between 1990 and 2024 that poverty has increased due to the "Great Recession" as well as the COVID-19 pandemic and more recent political and economic influences. Federal program funds being used are not designed to be anti-poverty programs, thus limiting the amount of resources available for such activities.

DRAFT

The improvements that occur within Community Development Block Grant eligible areas require that Section 3 area residents are used, when feasible. Dearborn Heights, however, is dependent on the availability of funding in order to accomplish infrastructure improvements.

The City, through the Consolidated Plan, shall seek to target federal funds, and other available resources, to residents that have traditionally not been served, or are underserved by previous programs. A strong emphasis will be placed on programmatic restructure that is not only compliant with changing rules and regulations, but make sense for today's economic climate, and ever-changing community structure.

ACTIONS PLANNED TO FOSTER AND MAINTAIN AFFORDABLE HOUSING

The City of Dearborn Heights continues to make concerted efforts to address barriers to affordable housing. In efforts to foster and maintain affordable housing, the City of Dearborn Heights plans to assist 14 owner-occupied households to rehabilitate their homes. This will be done through the City's Residential Rehabilitation Program.

As stated in the Five-Year Consolidated Plan Strategic Plan the City places a high priority on providing homeownership opportunity in Dearborn Heights. This goal is addressed, in part, by local non-profit organizations that construct new, modestly priced, affordable houses, or repair existing houses for resale to lower-income, first-time homebuyers. Many of these non-profit organizations also provide down payment assistance to facilitate the purchase of the homes.

ACTIONS PLANNED TO REDUCE LEAD-BASED PAINT HAZARDS

The City of Dearborn Heights has taken great strides to address lead-based paint hazards before they have a negative effect on our residents. The City informs its renters and homeowners of potential lead hazards when they come into the CEDD.

The Housing Rehabilitation Program addresses the issue of lead-based paint hazards during the inspection phase of a rehabilitation project. The applicant must sign and submit a statement that verifies that they have read, "Lead-Based Paint: A Threat to Your Children." The pamphlet provides the homeowner with vital information on the dangers of lead-based paint.

DRAFT

The CEDD complies with Federal Regulations. The City will make the necessary modifications to our programs to ensure continued compliance with HUD and the U.S. Congress. These regulations will supersede local regulations.

ACTIONS PLANNED TO REDUCE THE NUMBER OF POVERTY-LEVEL FAMILIES

According to the 2020-2024 American Community Survey (ACS) estimates, 21.9% of people living in the City of Dearborn Heights are below poverty level. The City of Dearborn Heights does not possess the capacity or manpower to directly improve the poverty status of its citizens. However, the City supports non-profit groups, County and State efforts to move low-income persons to economic self-sufficiency or to a maximum level of economic independence.

ACTIONS PLANNED TO DEVELOP INSTITUTIONAL STRUCTURE

The City has in place a strong institutional structure necessary to carry out its housing, community and economic development strategies. The City's Department of Community and Economic Development (CEDD) will administer the CDBG Program.

In conjunction with other City operating departments, the CEDD will also implement any public works project proposed by the 2026-2030 Consolidated Plan or any of the annual Action Plans.

Accordingly, the CEDD and the City's non-profit agencies have longstanding ties and an effective delivery system for social services to the youth, persons with special needs and low- and moderate-income residents The CEDD will integrate the public service activities and affordable housing proposed in the Action Plan with these on-going operations.

The City's CEDD will continue to coordinate with various community groups to determine objectives and goals through the public participation process. These groups play a vital role in implementing the Five-Year Consolidated Plan and the Annual Action Plans, annual Performance Reviews, and any proposed Substantial Amendments. All stakeholders are welcomed and encouraged to participate in the implementation of this Consolidated Plan and Action Plan.

DRAFT

ACTIONS PLANNED TO ENHANCE COORDINATION BETWEEN PUBLIC AND PRIVATE HOUSING AND SOCIAL SERVICE AGENCIES

Dearborn Heights will continue to coordinate with the following agencies to develop an effective institutional structure and enhance inter-agency coordination:

The Plymouth Housing Commission and MSHDA maintain and administer housing vouchers in Wayne County along with other PHAs. Although funding for public housing authorities may be reduced these agencies continue to provide housing-related activities, such as rental assistance, rehabilitation and new construction, for low-income persons.

The local nonprofit organizations in Dearborn Heights provide a number of affordable housing and supportive services. These organizations typically have a specific target population that they serve, and accordingly possess a level of knowledge and expertise that is invaluable. The continuation and expansion of such services by aggressively seeking additional funding will be encouraged over the next year. In addition, better coordination between these agencies and with the public and private sector organizations will continue to be a high priority.

DISCUSSION

The City's actions planned to address obstacles to meeting underserved needs include activities in support of special needs assistance for victims of domestic violence, at-risk families and youth, the disabled, elderly, those with mental health issues. Additionally, the City's actions to foster and maintain affordable housing include continued funding of programs and agencies that further the affordable housing goals of the City.

Lead-based paint will hazards will continue to be evaluated, environmental testing conducted, and educational materials made available to families at-risk of exposure. Institutional structure will continue to be developed through continued coordination with the Wayne County, Out-Wayne County, Plymouth Housing Commission, MSHDA, and other State and local agencies. Dearborn Heights will continue to foster inter-agency coordination with the public service agencies in the community.

DRAFT

AP-90 Program Specific Requirements

INTRODUCTION

This section addresses the program-specific requirements for the Annual Action Plan.

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG) REFERENCE 24 CFR 91.220. (I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the **Table 59**. **Table 64** identifies any program income that is available for use that is included in projects to be carried out.

TABLE 64: AVAILABLE PROGRAM INCOME

Available Program Income	Amount
1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	$0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan	$0
3. The amount of surplus funds from urban renewal settlements	$0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	$0
5. The amount of income from float-funded activities	$0
Total Program Income	***$0***

Table 64 – Available Program Income

TABLE 65: OTHER CDBG REQUIREMENTS

Available Program Income	Amount
1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low- and moderate-income (for year 2026) *Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low- and moderate-income. Specify the years covered that include this Annual Action Plan.*	100.0%

Table 65 – Other CDBG Requirements

DISCUSSION

The City of Dearborn Heights anticipates $0 in program income to be available during the program year. As shown in **Table 65** the City has not identified funds for urgent need activities at this time; however, the percentage of overall benefit to low- and moderate-income persons is expected to be 100%. The City of Dearborn Heights has calculated the percentage of overall benefit based on the first program year (2026).

DRAFT

Citizen Participation Plan



Citizen Participation Plan

The City of Dearborn Heights recognizes that citizen participation is a very important part of the consolidated planning process. To better guide the City's outreach in gaining citizen input, the City has developed a Citizen Participation Plan. The City of Dearborn Heights Citizen Participation Plan is designed to create opportunities for citizens to be involved in the development of the Consolidated Plan, annual Action Plans, the implementation of substantial amendments, the Assessment of Fair Housing and annual performance reporting.

INTRODUCTION

In accordance with 24 CFR Section 91.105, the City of Dearborn Heights Community and Economic Development Department, in coordination with other City Departments and City Officials, has prepared a Citizen Participation Plan to explain the opportunity all residents have to participate in the process of preparing the Consolidated Plan.

The overall goal of the Consolidated Plan is to utilize federal, state and local funding in a coordinated manner to promote the development of viable communities. Viable communities are described as meeting the residents' needs in regards to affordable and decent housing; a safe and suitable living environment; and adequate economic opportunities, particularly for low- and moderate-income persons.

Citizen participation will be encouraged by the City of Dearborn Heights and the Community and Economic Development Department in the development of the Consolidated Plan, the Annual Action Plan, any Substantial Amendments to the Plan and Performance Reports by providing notice to the residents and local organizations through various media methods including newspapers, websites, direct mailing and emailing.

DRAFT

The Citizen Participation Plan will outline the process used to encourage the active participation of all residents of the City of Dearborn Heights – especially low-income residents, minorities, non-English speaking residents, the disabled and HIV/ AIDS victims. Also, the Citizen Participation Plan sets forth the policies and procedures to be used for citizen participation.

Consolidated Plan – Five Year Plan

PUBLIC HEARINGS

In accordance with the Department of Housing and Urban Development (HUD) requirements, the Community and Economic Development Department will hold a minimum of two public hearings for public input for the Consolidated Plan, prior to its proposed adoption by the City Council for submission to HUD. In addition, the Community and Economic Development Department will hold a public workshop to gather input from the public, community stakeholders and City Officials.

PUBLIC NOTICE

The Community and Economic Development Director, in coordination with the City Council will establish the time and location of all public hearings.

The City will publish a notice of availability of the proposed Consolidated Plan / Annual Action Plan for review in a newspaper of general circulation serving the low- and moderate-income areas. The date of the publication will be the beginning of a 30-day public comment period at the end of which the public hearing on the proposed plan will also be held.

The City shall publish a draft copy of the Consolidated Plan (including the first Annual Action Plan) to be available during the 30-day comment period so citizens have an opportunity to review and provide comments. A summary shall be published in a local newspaper.

The summary will describe the contents and purpose of the Consolidated Plan, and will include a list of locations where copies of the entire proposed Consolidated Plan may be examined.

COMMENT PERIOD

Prior to the City Council approval of the Consolidated Plan, a 30-day public comment period shall be held as required by HUD. During the 30-day period, the Community and Economic Development

DRAFT

Department will receive written comments on the proposed plan from the public and will later include those comments along with their responses in the Plan.

Copies of the draft Consolidated Plan will be available for viewing at the following locations:

- **City of Dearborn Heights**
  Community & Economic Development Department
  26155 Richardson
- **City of Dearborn Heights**
  Clerk's Office
  6045 Fenton
- **Caroline Kennedy Library**
  24590 George
- **John F. Kennedy, Jr. Library**
  24602 Van Born Road
- **City of Dearborn Heights Website**
  www.ci.dearborn-heights.mi.us

Copies of the plan will also be available to citizens or groups that request it from the City of Dearborn Heights Community and Economic Development Department.

The City of Dearborn Heights CEDD has responsibility for the Consolidated Plan. All public comments shall be reviewed and taken into consideration by the CEDD. The City Council authorizes final publication of the Consolidated Plan and Annual Action Plan and submission of the Consolidated Plan and Annual Action Plan to HUD.

SUBMISSION OF THE PLAN

Following approval by the City Council, the Plan will be submitted to HUD along with certifications of compliance with program requirements. HUD approves the Plan following a 45-day review period, unless the submission is incomplete or lacks all required certifications of program compliance.

DRAFT

Annual Action Plan

Each program year, as a part of the Consolidated Planning Process, the City of Dearborn Heights must develop an Annual Action Plan that identifies sources of funding, statement of objectives, description of projects, graphic distribution, monitoring of sub-recipients, and results of past efforts.

PUBLIC HEARINGS

In accordance with HUD requirements, the Community and Economic Development Department will hold a minimum of two public hearings for public input for the Annual Action Plan, prior to its proposed adoption by the City Council for submission to HUD.

The Community and Economic Development Department shall hold a minimum of one public hearing to receive and review public input prior to the adoption of the Annual Action Plan. In a local newspaper of general circulation, the Community and Economic Development Department will publish a summary of the proposed Action Plan for public comment. The notice will give all pertinent information as to where the Plan is available for public examination, including address and hours of availability. A public notice shall be published in a local newspaper no less than 10 days prior to the hearing date to notify the public of their opportunity to attend the hearing and provide comment.

COMMENT PERIOD

A 30-day comment period of the Draft Action Plan will be established for public review prior to submission to the City of Dearborn Heights City Council for final consideration and adoption.

Copies of the draft Action Plan will be available for viewing at the following locations:

- **City of Dearborn Heights**
  Community & Economic Development Department
  26155 Richardson
- **City of Dearborn Heights**
  Clerk's Office
  6045 Fenton
- **Caroline Kennedy Library**
  24590 George

DRAFT

- **John F. Kennedy, Jr. Library**
  24602 Van Born Road
- **City of Dearborn Heights Website**
  www.ci.dearborn-heights.mi.us

The Community and Economic Development Department will provide copies of the Annual Action Plan to interested citizens and organizations, upon request.

Once the Annual Action Plan has been approved by the City Council and submitted to HUD, a 45-day HUD review period will commence.

Substantial Amendments

If there are changes because of legislative authority or HUD causes changes in rules, regulations and guidelines which impact the Community Development Block Grant Program, said changes will supersede any/all of the provisions contained in this Citizen Participation Plan. In addition, any general or substantial amendment to any portion of the Consolidated Plan will follow HUD prescribed notice and comment period requirements.

Prior to action by the City Council to amend a Final Program Year Statement, a minimum of seven-day notice of such proposed action shall be published in the Official City newspaper to provide citizens an opportunity to comment on such proposed changes in its use of funds.

Prior to the submission of any substantial change in the proposed use of funds, citizens will have reasonable notice of, and the opportunity to comment on, the proposed amendment using the citizen participation methods outlined in this Plan and/or other methods that result in effective notice and comment. Substantial amendments may be made up to six times per program year.

A substantial amendment to the Consolidated Plan occurs when one of the following decisions needs to be made:

- The funding of new eligible activities not previously described in the published Final Statement including published Alternate budget activities.

DRAFT

- Substantial change in the targeted beneficiaries, purpose, scope and location of an activity. For example, if an activity is mainly targeted to benefit Senior Citizen Housing, a Final Statement Published Amendment would be required before those funds could be utilized for a non-Senior Housing group. If certain streets and sidewalks are targeted for paving in the Published Final Statement, adding or deleting said streets would be considered a "substantial change".
- Not considered a "substantial change" would be line item program year budget changes from one previously published activity to another previously published budget activity, provided the aggregate amount of line item transfers would not exceed 25 percent of the annual entitlement of the program year involved plus amounts budgeted for contingencies.
- Any other changes required by Federal Law and Regulations.

PUBLIC HEARINGS

The Community and Economic Development Director will establish the time and location of all public hearings. Substantial Amendments for CDBG activities shall require approval by the City of Dearborn Heights City Council. The Community and Economic Development Department shall hold a minimum of one public hearing for public input on any Substantial Amendments. Prior to amending its Consolidated Plan for a new activity or a substantial change, the City will publish a notice of the substantial change in area newspapers. A public notice shall be published in a local newspaper no less than 10 days prior to the hearing date to notify the public of their opportunity to attend the hearing and provide comment.

COMMENT PERIOD

The public shall be given an opportunity to comment on any Substantial Amendments made to the City's Consolidated Plan or Annual Action Plan. After proper notice is given, a 30-day public review period will be required to obtain public comment prior to City Council approval.

Copies of the draft Substantial Amendments will be available for viewing at the Community and Economic Development Department. Copies of the Amendments to interested citizens and organizations will be made available upon request.

DRAFT

Performance Reports

Each year the City will issue a Performance Report showing the progress it has made in carrying out its Strategic Plan and Action Plan.

The Performance Report, or the Consolidated Annual Performance and Evaluation Report (CAPER), will include a description of the resources available, the investment of those resources, where those resources were spent geographically, persons assisted (including the racial and ethnic status of persons assisted), actions taken to further fair housing, and other actions indicated in the Strategic Plan and Action Plan. The City must send HUD a CAPER by September 30th or within 90 days of the close of the program year. The City of Dearborn Heights' program year begins on July 1 and ends on June 30.

PUBLIC HEARINGS

The Community and Economic Development Director will establish the time and location of all public hearings.

The City will hold a minimum of one public hearing to consider any comments or views of citizens in relation to the published Performance Report. A public notice shall be published in a local newspaper no less than 10 days prior to the hearing date to notify the public of their opportunity to attend the hearing and provide comment.

COMMENT PERIOD

The City will receive comments and make all Performance Reports available to the public at least 15 days prior to submission to HUD. The City will consider any comments or views of citizens received in writing or orally at public hearings in preparing the final version of Performance Reports.

A summary of these comments will be attached to the Performance Report, upon completion of the final version to be submitted to HUD. HUD conducts a 15-day review of the Performance Report after submission.

Copies of the draft CAPER will be available for viewing by the Community and Economic Development Department. Copies of the CAPER will be provided to interested citizens and organizations, upon request.

DRAFT

Assessment of Fair Housing (AFH)

PUBLIC HEARINGS

In accordance with the Department of Housing and Urban Development (HUD) requirements, a minimum of one public hearing shall be held for public input for the AFH, prior to the draft document being made available for 30-day public comment. An additional public hearing shall be held within the noticed 30-day public comment period and prior to adoption by the City Council.

PUBLIC NOTICE

The Community and Economic Development staff will establish the time and location of all public hearings and meetings related to the Community Development Block Grant Program.

The City will publish a notice of availability of the proposed AFH for review in a newspaper of general circulation serving the low and moderate income areas. The date of the publication will be the beginning of a 30 day public comment period at the end of which the public hearing on the proposed plan will also be held.

The City shall publish a draft copy of the AFH to be available during the 30 day comment period so citizens have an opportunity to review and provide comments. A summary shall be published in a local newspaper. A summary of the sections of the AFH will also be published.

The summary will describe the contents and purpose of the AFH, and will include a list of locations where copies of the entire proposed AFH may be examined.

COMMENT PERIOD

Prior to the Dearborn Heights City Council approval of the AFH, a 30 day public comment period shall be held as required by HUD. During the 30 day period, the Community and Economic Development Department will receive written comments on the proposed plan from the public and will later include those comments along with their responses in the Plan.

Copies of the draft AFH will be available for viewing at the following locations:

- **City of Dearborn Heights**

  Community & Economic Development Department

DRAFT

26155 Richardson

- **City of Dearborn Heights**

  Clerk's Office

  6045 Fenton
- **Caroline Kennedy Library**

  24590 George
- **John F. Kennedy, Jr. Library**

  24602 Van Born Road
- **City of Dearborn Heights Website**

  www.ci.dearborn-heights.mi.us

Copies of the plan will also be available to citizens or groups that request it from the Dearborn Heights Community and Economic Development Department.

The Dearborn Heights City Council, as the elected authority of the citizens of Dearborn Heights, has responsibility for the AFH. All public comments shall be reviewed and taken into consideration by the Council. The Dearborn Heights City Council authorizes final publication of the AFH and submission of the AFH to HUD.

SUBMISSION OF THE PLAN

Following approval by the Dearborn Heights City Council, the Plan will be submitted to HUD along with certifications of compliance. HUD approves the Plan following a review period, unless the submission is incomplete or lacks all required certifications of program compliance.

Citizen Involvement During Emergency Situation

In the event that the conditions or urgent needs of a national, state, or local emergency limit the City's ability to carry-out the citizen participation process outlined in this Citizen Participation Plan (such as a natural disaster, infectious disease outbreak such as COVID 19, or other event that is declared an emergency by local, state, or federal officials); the City hereby establishes expedited procedures for citizen involvement. These expedited procedures may apply to all HUD-related plans and reporting documents, including the Consolidated Plan, Annual Action Plan, CAPER, Fair Housing reports, and substantial amendments.

- Any required public notice and comment period may be reduced to five (5) days in duration, or the minimum number of days advised by any HUD waiver of citizen participation requirements.
- If in-person public hearings are not allowed for health and safety reasons cited by national, state, or local authorities, public hearing requirements may be met with virtual public hearings if such virtual hearings provide:
    - Reasonable notification and access for citizens,
    - Timely responses from local officials to all citizen questions and issues, and
    - Public access to all questions and responses.
- Documents and reports should be made available for public review as defined within the City's current Citizen Participation Plan. In the event that conditions prohibit hard-copy distribution of documents and reports, the City will make such materials available upon request.

HUD may issue further or alternative guidance for citizen participation during a national, state, or local emergency event, in which case such guidance from HUD will supersede and replace the expedited process outlined herein.

Consultation

During the development of the AFH and/or Consolidated Plan year the City Dearborn Heights will make every effort to consult with other public and private agencies that provide assisted housing, health services, and social services, including those focusing on services to children, elderly persons, persons with disabilities, persons with HIV/AIDS and their families, and homeless persons. The agencies may include local Public Housing Authorities and the local Continuum of Care. Dearborn Heights shall also consult with community-based and regionally-based organizations that represent protected class members and organizations that enforce fair housing laws when preparing both the AFH and the Consolidated Plan. Consultation will also include coordination with regional government agencies in addition to adjacent units of general local government and local government agencies. This includes local government agencies with metropolitan-wide planning and transportation responsibilities.

Complaints/Comments/Grievances

The City's Community and Economic Development Director or designee will provide a timely written response to complaints, comments, and grievances, within 15 working days, where practicable.

Public Hearings/Public Notices

The City of Dearborn Heights Community and Economic Development Department will host, at a minimum, two public hearings every year of the 5-Year Consolidated Planning term. Typically, these hearings will consist of a meeting to announce the availability of technical assistance and funding for the current program year. A second public hearing will be held later in the program year, once the draft plan is ready for public review, to solicit comments on the strategies and proposed use of funds and to review program performance. Public hearings will be conveniently scheduled and located for people who will benefit from program funds, and will be accessible to persons with special needs.

The City of Dearborn Heights is required to provide adequate advance notice of public hearings. There shall be advance public notice once a federally required document is available for public review, such as the proposed Annual Action Plan, Five-Year Consolidated Plan, AFH any proposed Substantial Amendment to the Action Plan or Consolidated Plan, and the Annual Performance Report.

In addition, there shall be advance public notice of all public hearings, and public meetings related to the funds or planning process covered by this Citizen Participation Plan.

A translator will be provided at the prior written request of an individual or organization representing non-English speaking persons. Written requests must be made to the City of Dearborn Heights Community and Economic Development Department, a minimum of five business days prior to hearing dates.

To insure that adequate advance notice of public hearings is provided to citizens or other interested parties, the City will take the following actions:

- The City will publish a notice of public hearing in the local weekly newspaper, 10 days prior to the day of the public hearing, to allow interested residents to attend.
- Notices will be printed in readable size and placed in the general section of the newspaper. The notices will provide complete summary information on the purpose of the meeting, the date, time, and location. They shall provide a name and telephone number for persons who may have questions about the meeting / hearing, along with information regarding accessibility for the disabled.
- This information will also be disseminated in public buildings throughout the City.

DRAFT

Access to Information

Citizens, public agencies and other interested parties, including those most affected, will have the opportunity to receive information, review and submit comments on any proposed submission concerning any of the following documents:

- The proposed and final Annual Action Plans
- The proposed and final 5-year Consolidated Plan
- Proposed and final Substantial Amendments to either an Annual Action Plan or the 5-year Consolidated Plan
- Annual Performance Reports
- The Citizens Participation Plan
- Assessment of Fair Housing

Copies of the previously identified documents will be available from the Community and Economic Development Department. Copies of documents will also be available to citizens or groups that request it from the Community and Economic Development Department.

All correspondence, records, written proposals, minutes of the public hearings and meetings will be retained in the Community and Economic Development Department and by the City Clerk. Any pertinent information such as written proposals from a citizens group, etc., will be presented to the Community and Economic Development staff for review and consideration. If assistance in reading or obtaining program records is needed, the Community and Economic Development Department should be contacted at 313-791-3500 or interested parties can access records at the Community and Economic Development Department at 26155 Richardson, Dearborn Heights, Michigan 48127.

Interested parties may also access many of the program documents at the City of Dearborn Heights website, www.ci.dearborn-heights.mi.us.com.

Technical Assistance

Technical assistance will be provided to citizens, citizen groups, nonprofit organizations and agencies that need such assistance in developing project proposals. Such assistance is available upon request from the Community and Economic Development Department. Anyone needing technical assistance

DRAFT

should contact the City of Dearborn Heights Community and Economic Development Department at 313-791-3500.

Anti-Displacement

The City does not have, nor does it anticipate funding any activities that will displace any residents or businesses. If displacement does occur, the residents or businesses displaced would be entitled to compensation and / or assistance under applicable federal laws. Should the need for displacement ever arise, the City will officially notify the residents or businesses expected to be displaced as soon as practicable following approval of the activity. The notice will include a description of the proposed action, a discussion of how the resident or business owner might be affected, and information concerning their rights and benefits.

Notwithstanding the aforementioned statement, the City has been required by Public Law 98-181 to prepare a Plan for minimizing the displacement of persons as a result of CDBG funded activities and for assisting persons involuntarily displaced as a result of said activities. A copy of this plan is on file and available for review at the Community and Economic Development Department, 26155 Richardson, Monday through Thursday between 8:00 a.m. and 5:00 p.m. In addition, the City's Anti-Displacement policy is provided to every applicant of the Housing Rehabilitation Program.

Use of the Plan

Dearborn Heights will follow this Citizen Participation Plan in the development of the Consolidated Plan, any substantial amendments to the Consolidated Plan, Annual Action Plan, Assessment of Fair Housing and the Annual Performance Report.

For more information regarding the Consolidated Plan or other related documents, or to submit your comments:

> Inquiries, comments or complaints concerning the Consolidated Plan, any amendments, or performance reports, can be conveyed by contacting City staff at:
>
> *City of Dearborn Heights*
>
> *Community and Economic Development Department*
>
> *26155 Richardson*

DRAFT

Dearborn Heights, MI 48127

Telephone: (313) 791-3500

Fax: (313) 791-3501

CEDD@ci.dearborn-heights.mi.us

Business hours: 8:00 a.m. – 5:00 p.m., Monday through Thursday.

Complaints and related comments on the programs may also be offered at the public hearings. Written responses to all written complaints may also be made to the Detroit Field Office of the

U.S. Department of Housing and Urban Development (HUD) at the following address:

U.S. Department of Housing and Urban Development

Community Planning and Development Division

McNamara Federal Building

477 Michigan Avenue

Detroit, MI 48226

Phone: 313-226-7900

Fax: 313-226-5611 or 313-226-3197

TTY: 313-226-6899

DRAFT

Appendix

1. Maps
2. Public participation
3. SF 424
4. Certifications

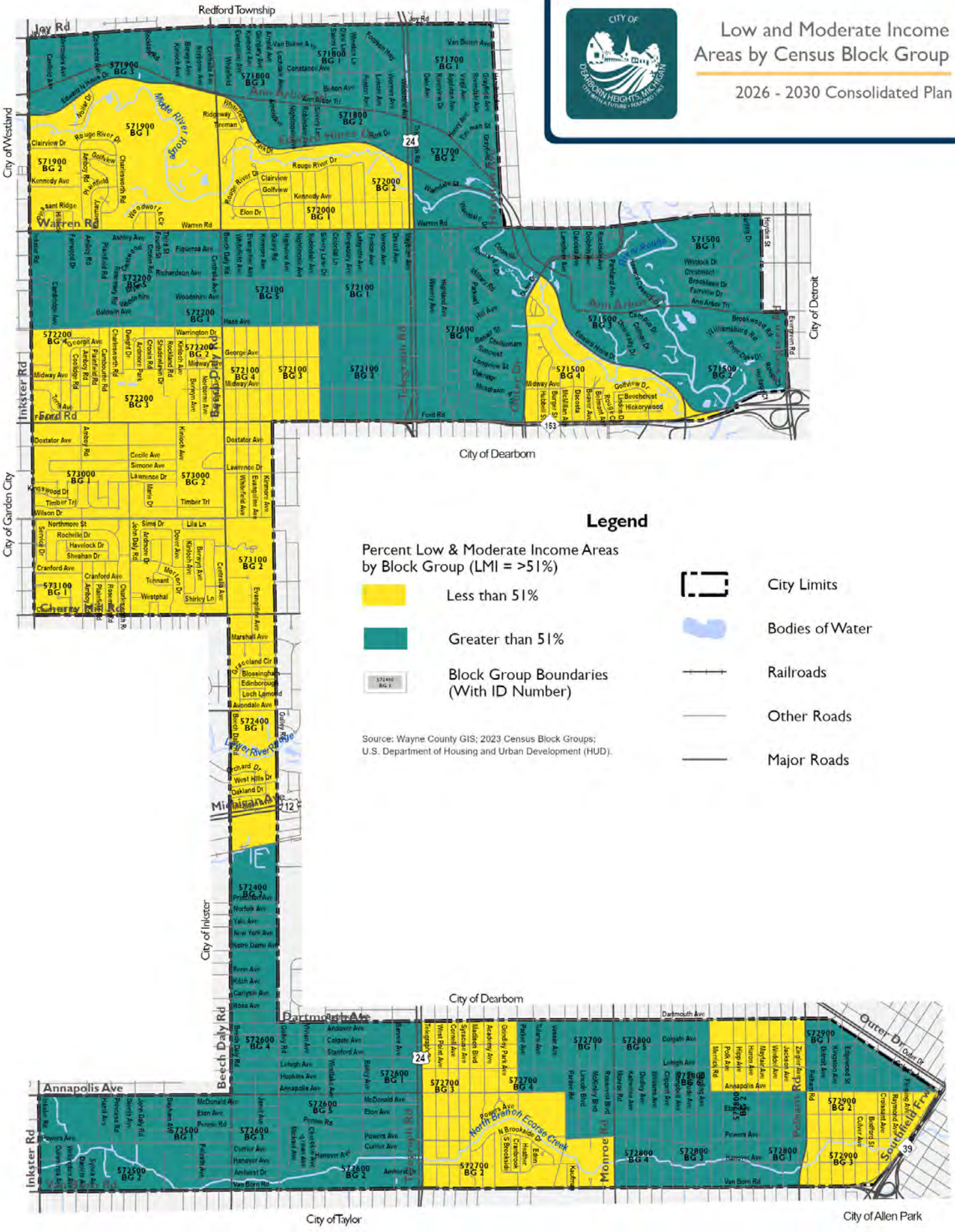
DRAFT

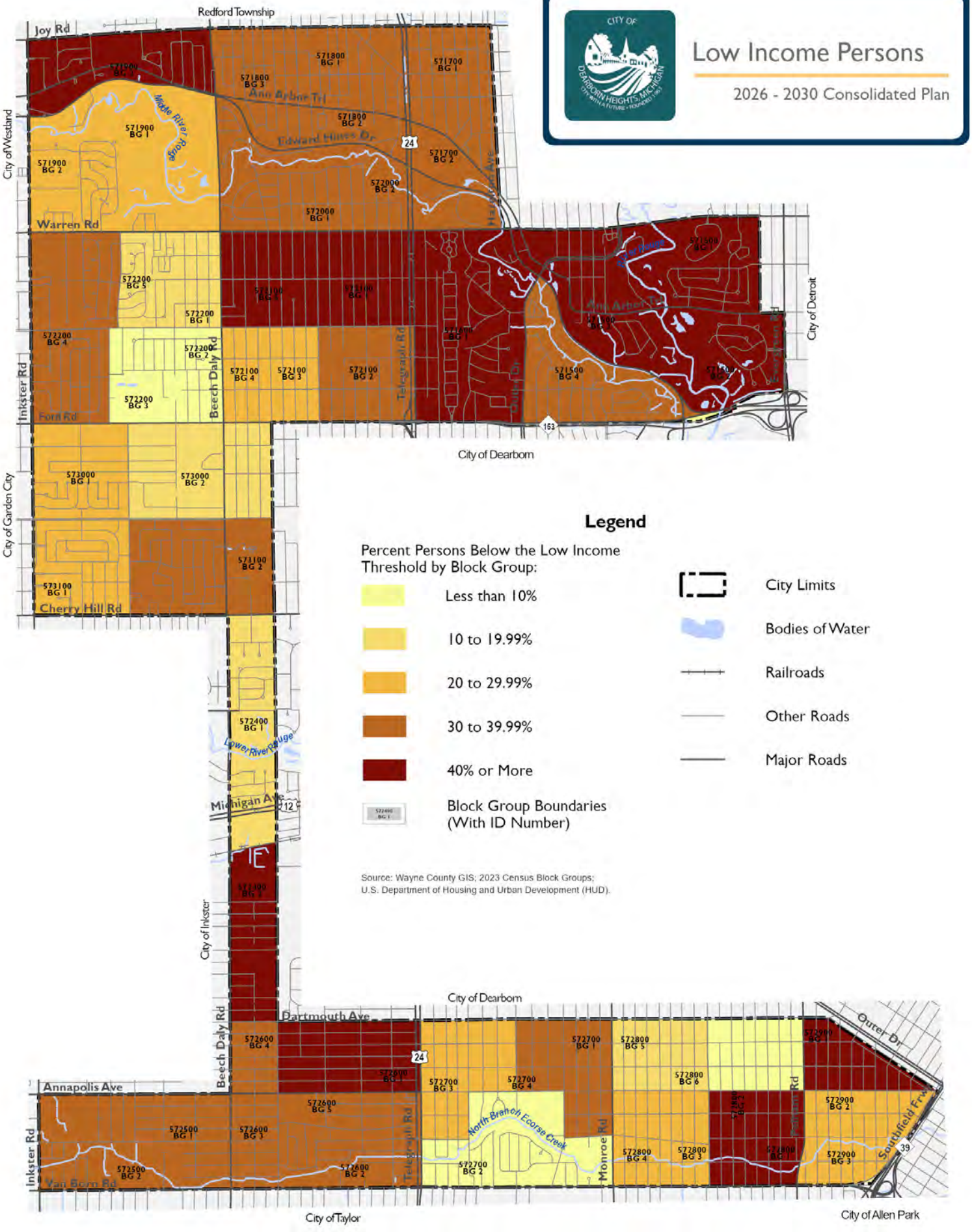
Maps

DRAFT

Low and Moderate Income Areas by Census Block Group

2026 - 2030 Consolidated Plan



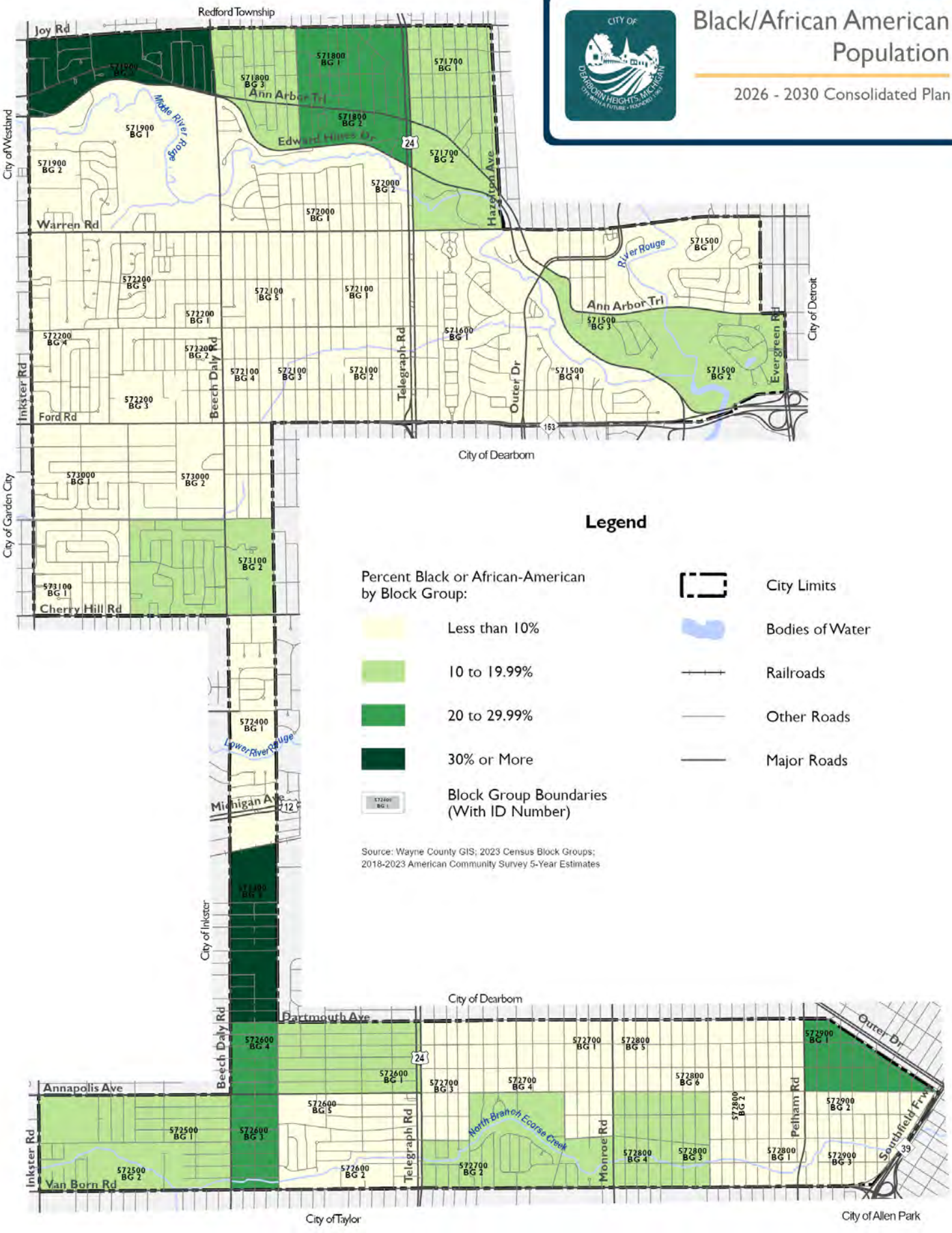


Low Income Persons

2026 - 2030 Consolidated Plan

Black/African American Population

2026 - 2030 Consolidated Plan



Legend

Percent Black or African-American by Block Group:

- Less than 10%
- 10 to 19.99%
- 20 to 29.99%
- 30% or More
- Block Group Boundaries (With ID Number)

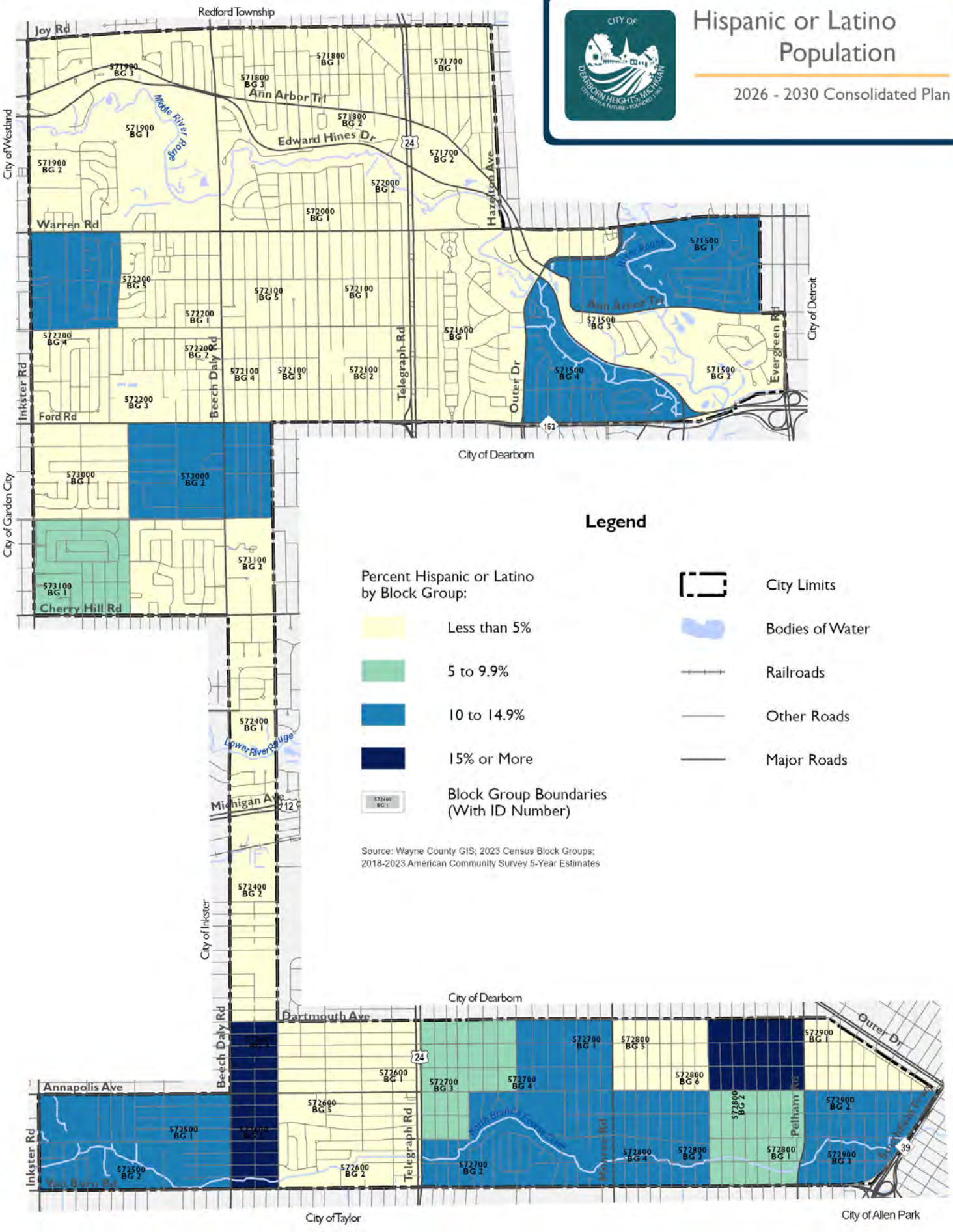
- City Limits
- Bodies of Water
- Railroads
- Other Roads
- Major Roads

Source: Wayne County GIS; 2023 Census Block Groups; 2018-2023 American Community Survey 5-Year Estimates

0 1,000 2,000 Feet

Hispanic or Latino Population

2026 - 2030 Consolidated Plan



Public Participation

DRAFT

City of Dearborn Heights
Community Development Block Grant (CDBG)
2026-2030 Consolidated Plan, 2026 Annual Action Plan & 2026 Update to Analysis of Impediments to Fair Housing Choice
Notice of CDBG Public Hearing #1

The City of Dearborn Heights is developing its **Consolidated Plan** for **PR2026-2030 from July 1, 2026 to June 30, 2031**, its **Annual Action Plan** for **PY2026-2027 from July 1, 2026 to June 30, 2027** for CDBG funding. The City is also updating its **Analysis of Impediments to Fair Housing Choice (2026).**

The Community and Economic Development Department (CEDD) encourages all parties to participate at a **PUBLIC HEARING** on **Wednesday, November 12, 2025 at 4:15 P.M. at the Berwyn Senior Center located at 26155 Richardson St, Dearborn Heights 48126**

The city will provide technical assistance to citizens and groups representative of persons of low and moderate income that request such assistance in developing. funding request proposals and in the review of program activities and program performance. In addition, the City will make adequate provisions to assist non-English speaking residents in interpreting program opportunities and provisions on a case-by-case basis, as well as provide auxiliary aides and services for individuals with disabilities.

Special accommodations or other requests/comments must be e-mailed to lsaad@dearbornheightsmi.gov or in writing to the CEDD Director - 26155 Richardson, Dearborn Heights, Michigan, 48127 **ATTN: PY2026-2030 Consolidated Plan Public Hearing #1.** The Request for special accommodations must be made with reasonable advance notice.

This notice requires minimum 10 calendar days waiting period from time of publishing before conducting the public hearing on **Wednesday, November 12, 2025, at 4:15 P.M. at the Berwyn Senior Center located at 26155 Richardson St, Dearborn Heights 48126.**

Lielle Saad, Director
City of Dearborn Heights
Community and Economic Development Department

Published by The News Herald on November 2, 2025.

2026-2030 Consolidated Plan & Analysis of Impediments to Fair Housing Choice

Public Hearing - November 12, 2025

Berwyn Senior Center, 26155 Richardson Dearborn Heights, MI 48127

Speaker and Presenter: Community & Economic Development Director Lielle Saad

Present: Director Saad, Program Coordinator Patty Mahon, Project Coordinator Hassan Bazzi

No Attendees

***4:15pm-Meeting is called to order**

*Director Saad introduced herself and welcomed all to the meeting. She explained the purpose of the hearing and gave the overview of the upcoming Five-Year-Consolidated Plan and invited public comment as she explained the city's long-term priorities for housing, infrastructure and neighborhood investment.

She explained how the city must submit this plan in order to continue receiving CDBG and other HUD funding. She states how the city will invest in federal resources between 2026 to 2030. She also explained that the funding will be for housing rehabilitation, infrastructure improvements, such as roads, sidewalks, sewer systems. Also, for public facility enhancements, public services and expanding fair housing opportunities.

* Director Saad proceeds to talk about the public survey which was launched in fall which she expressed is part of the outreach process. The survey allows residents, business owners, service providers and other stakeholders to engage their thoughts on topics such as housing needs, homeless services, public and social services, community and economic development priorities, along with public safety fair housing and accessibility concerns.

She explained how residents which way they prefer to receive information, whether it be through social media, website, flyers, newspapers, or community meetings and wants to know if information is available in languages most commonly spoken in the community, such as English, Arabic and Spanish.

*Director Saad continued discussing responses that were received from the residents, and their concerns were for affordable and well-maintained housing, youth and senior programming, public safety improvements, such as better lighting on streets, traffic management, police visibility throughout the neighborhoods, infrastructure repairs, like sidewalks, parks spaces and roads. Also blight removal to stabilize neighborhoods and increase property value.

*Director Saad discusses the Fair Housing & Equal Opportunity included in the Consolidated Plan. The Fair Housing Act reports which examine barriers that could possibly prevent residents from accessing

housing of their choice must be in compliance, which is why HUD requires entitlement communities such as Dearborn Heights to have the analysis completed.

The Analysis of Impediments to Fair Housing Choice helps identify where the disparities exist. It allows cities to implement targeted actions such as expanding partnerships with fair housing organizations, increase education and outreach for tenants' rights, and promotes diverse housing opportunities.

*Director Saad states that this hearing marks opportunities for public input and also that consultants Wade Trim will help incorporate the community feedback with survey results into a draft Consolidated Plan and analysis of Impediments.

She explains the 30-day period the draft is made available for public review and comments, and that the final plan will be presented to city council for approval. Once adopted, it is submitted to HUD to start the 2026 program year.

*Director Saad opens the floor for anyone who may questions or feedback.

*No attendees, no questions were asked.

She closed the meeting thanking Mayor Baydoun, the City Council and everyone who participated in the community survey.

4:30 pm meeting is adjourned

Prepared by Program Coordinator Patty Mahon

AFFIDAVIT OF PUBLICATION

39949 Garfield Rd., Suite D, Clinton Twp., MI 48038

City of Dearborn Heights
Attention: Nicole Buchman
6045 FENTON
Dearborn Heights, MI 48127

STATE OF MICHIGAN
COUNTY OF WAYNE

The undersigned, **NOELLE KLOMP** being duly sworn he/she is the principal clerk of **News Herald**, published in the English language for the dissemination of local or transmitted news and intelligence of a general character, which are duly qualified newspapers, and the annexed hereto is a copy of certain order, notice, publication or advertisement of:

30 Day Comment

Published in the following edition(s)
News Herald: 29 Apr 2026

Noelle Klomp

Signature of Principle Clerk | **Name of Principle Clerk**

Sworn to and subscribed before me this 29 Apr 2026,

JENNIFER A MOSHER
NOTARY PUBLIC - STATE OF MICHIGAN
COUNTY OF MACOMB
My Commission Expires August 29, 2029
Acting in the County of _____

Notary Public, State of Michigan
Acting in Oakland County

Advertiser Name / ID: City of Dearborn Heights / 261170 - Ad ID: 65977-261341 - PO: - Affidavit ID: 15892

CITY OF DEARBORN HEIGHTS
COMMUNITY AND ECONOMIC DEVELOPMENT DEPARTMENT
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
2026-2030 CONSOLIDATED PLAN DRAFT
PUBLIC NOTICE OF 30-DAY PUBLIC COMMENT PERIOD
& PUBLIC HEARING

ELECTRONIC COPY OF THE PROPOSED CDBG 2026-2030 CONSOLIDATED PLAN AND 2026 ANNUAL ACTION PLAN DRAFT WILL BE PUBLISHED ON THE CITY OF DEARBORN HEIGHTS WEBSITE UNDER THE COMMUNITY AND ECONOMIC DEVELOPMENT DEPARTMENT (CEDD) SECTION, AND HARD COPIES WILL BE AVAILABLE **APRIL 29, 2026 THROUGH MAY 29, 2026,** FOR PUBLIC REVIEW AT THE FOLLOWING LOCATIONS:

- JFK JR. LIBRARY, 24602 VAN BORN RD., DEARBORN HEIGHTS, MI. 48125
- CAROLINE KENNEDY LIBRARY, 24590 GEORGE, DEARBORN HEIGHTS, MI. 48127
- MAYOR'S OFFICE, 6045 FENTON, DEARBORN HEIGHTS, MI. 48127
- CLERK'S OFFICE, 6045 FENTON, DEARBORN HEIGHTS, MI. 48127
- CEDD OFFICE 26155 RICHARDSON, DEARBORN HEIGHTS, MI., 48127

THE CITY PROPOSES THE FOLLOWING DRAFT BUDGET:

#	PROJECT NAME	PROPOSED ALLOCATION
1	PUBLIC FACILITIES IMPROVEMENTS – SIDEWALKS IMPROVEMENTS & PARKS IMPROVEMENTS	$532,721
2	FAIR HOUSING CENTER OF METRO DETROIT (Public Service)	$6,000
3	PUBLIC SERVICES (15% CAP)	$143,000
4	CODE ENFORCEMENT	$115,000
5	GENERAL ADMINISTRATION/PLANNING (20% CAP)	$199,180
TOTAL ALLOCATION*		$995,901

*HUD FY2026 ALLOCATION

THE CITY OF DEARBORN HEIGHTS WILL HOLD A PUBLIC HEARING ON **MONDAY, MAY 11TH** AT **4:00PM** AT **THE COUNCIL CHAMBERS INSIDE THE DEARBORN HEIGHTS CITY HALL LOCATED AT 6045 FENTON, DEARBORN HEIGHTS, MI 48127** THE CITY SEEKS INPUT FROM INTERESTED PARTIES ON THE PROPOSED BUDGET AND PRIORITIES IDENTIFIED IN THE 2026-2030 CONSOLIDATED PLAN & 2026 ANNUAL ACTION PLAN.

PERSONS WITH DISABILITIES WHO REQUIRE SPECIAL ACCOMMODATIONS SHOULD CONTACT: 313-791-3500, OR BY EMAILING: PMAHON@DEARBORNHEIGHTSMI.GOV
SUBJECT: PY 26-30 CON PLAN. ADVANCE NOTICE IS REQUIRED.

WRITTEN COMMENTS ON THE ABOVE PROPOSED BUDGET & PLAN WILL BE RECEIVED BY HAND DELIVERY IN A SEALED ENVELOPE ADDRESSED TO: CEDD PROGRAM SPECIALIST - SUBJECT: COMMENT-26-30 CON PLAN DRAFT THROUGH **MAY 29, 2026, AT 5:00 P.M.** AT THE DEARBORN HEIGHTS - CEDD OFFICE LOCATED AT: 6045 FENTON, DEARBORN HEIGHTS, MI, 48127.

OR BY EMAILING: SFERGUSON@DEARBORNHEIGHTSMI.GOV
SUBJECT: COMMENT – 26-30 CON PLAN.

THIS PUBLIC NOTICE REQUIRES MINIMUM 30 DAYS COMMENT PERIOD FROM PUBLISHED DATE & 10 CALENDAR DAYS WAITING PERIOD BEFORE CONDUCTING THE PUBLIC HEARING ON **MONDAY, MAY 11TH** AT **4:00PM** AT **6045 FENTON ST., DEARBORN HEIGHTS, MI 48127**

HUSSEIN DABAJEH, DIRECTOR

PUBLISHED BY NEWS HERALD ON: WEDNESDAY, APRIL 29, 2026
COMMENT PERIOD ENDS MAY 29, 2026, AT 5:00 PM.

Advertiser Name / ID: City of Dearborn Heights / 261170 - Ad ID: 65977-261341 - PO: - Affidavit ID: 15892

Q1 What do you think are the City's major housing or community development concerns for the next 5 years?

Answered: 55 Skipped: 19

ANSWER CHOICES	RESPONSES	
Priority Concern 1	100.00%	55
Priority Concern 2	92.73%	51
Priority Concern 3	83.64%	46

#	PRIORITY CONCERN 1	DATE
1	Elderly property tax	5/19/2026 6:47 PM
2	Road repair	2/14/2026 2:05 PM
3	"Slum Lords"	1/23/2026 3:29 PM
4	Renter inspection	12/22/2025 10:13 AM
5	Housing ordinance enforcement	11/5/2025 8:58 PM
6	Not enough housing units for the Increasing population	10/7/2025 9:36 AM
7	Affordable Housing/Rents	9/26/2025 10:25 AM
8	Housing to aging citizens	9/24/2025 8:56 AM
9	Rentals and air b&b	9/23/2025 8:19 AM
10	Tax dollars, not enough people to ensure the city codes are followed.	9/22/2025 6:01 PM
11	Low income housing	9/22/2025 1:28 PM
12	Size of homes approved for the areas of the city are off balance	9/22/2025 11:12 AM
13	More/Better Parks	9/22/2025 8:18 AM
14	No more bed and breakfast or Verbos	9/21/2025 6:20 PM
15	blight at rental properties	9/21/2025 9:54 AM
16	Encourage more home ownership v. rental of existing properties.	9/20/2025 10:41 AM
17	Reckless driving	9/19/2025 9:45 AM
18	Too many large homes being built	9/19/2025 4:30 AM
19	Cleaning up the city	9/19/2025 2:43 AM
20	Blight	9/18/2025 7:17 PM
21	Housing Rebilatation	9/18/2025 1:21 PM
22	Ecorse creek	9/17/2025 9:48 PM
23	Ecorse creek	9/17/2025 8:03 PM
24	Proper traffic enforcement	9/17/2025 7:22 PM
25	Section 8	9/17/2025 6:58 PM
26	Cleaner Streets, Street Sweeping	9/17/2025 4:14 PM
27	Affordable housing for ALL	9/17/2025 3:17 PM

28	Flooding	9/17/2025 3:20 PM
29	Affordable housing	9/17/2025 1:58 PM
30	Lighting	9/17/2025 1:58 PM
31	Up to code new construction	9/17/2025 1:14 PM
32	People not taking care of their property	9/17/2025 12:04 PM
33	Too many rundown rentals	9/17/2025 9:42 AM
34	Police	9/17/2025 8:57 AM
35	Homes are allowed to look like crap now. No ordinance in the 48125 area	9/17/2025 8:16 AM
36	Introducing traffic calming	9/17/2025 7:56 AM
37	Blight	9/17/2025 7:52 AM
38	Less homes built on flood zones	9/17/2025 7:18 AM
39	City spending	9/17/2025 7:02 AM
40	Slum lords problems	9/17/2025 6:46 AM
41	Housing availability	9/17/2025 6:32 AM
42	Keep a running record of landlords and rental property companies	9/16/2025 10:00 PM
43	Flooding	9/16/2025 9:11 PM
44	Not enough affordable housing options for purchase	9/16/2025 9:05 PM
45	Reckless drivers in the neighborhoods and main roads.	9/16/2025 8:05 PM
46	Make landlords responsible for their properties	9/16/2025 4:07 PM
47	Code enforcement	9/16/2025 3:33 PM
48	Controlling the rental population by having homes inspected	9/16/2025 3:15 PM
49	Code enforcement businesses	9/16/2025 3:13 PM
50	Residents taking care of the properties	9/16/2025 2:28 PM
51	Hi Texas	9/16/2025 2:29 PM
52	speeding, traffic concerns	9/16/2025 2:07 PM
53	Over populated streets can't handle more housing	9/16/2025 2:00 PM
54	Too many rental properties	9/16/2025 1:39 PM
55	Inability to develop large apartment complexes due to height restrictions	9/16/2025 1:08 PM
#	**PRIORITY CONCERN 2**	**DATE**
1	Streets turning into used cars sales lots	5/19/2026 6:47 PM
2	Litter clean up along highways	2/14/2026 2:05 PM
3	New exercise equipment in Senior centers	1/23/2026 3:29 PM
4	Roads infrastructure	12/22/2025 10:13 AM
5	Park improvements	11/5/2025 8:58 PM
6	Affordability	10/7/2025 9:36 AM
7	Traffic	9/26/2025 10:25 AM
8	Cost of housing to aging residents	9/24/2025 8:56 AM
9	People unable to maintain their homes. Then the neighborhood starts going down	9/22/2025 6:01 PM

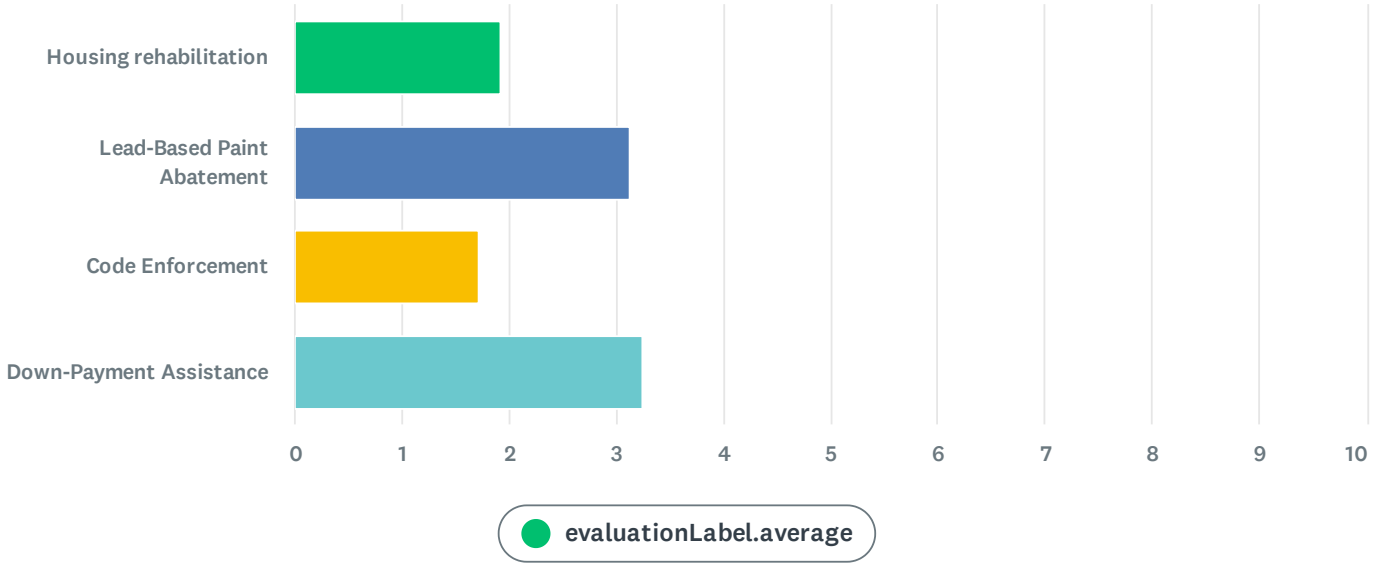
10	Affordable housing	9/22/2025 1:28 PM
11	Updates to city parks areas to walk or sit at play equipment	9/22/2025 11:12 AM
12	Better businesses	9/22/2025 8:18 AM
13	All parks deserve upgrades	9/21/2025 6:20 PM
14	blight at owner occupied properties	9/21/2025 9:54 AM
15	Code enforcement. It seems non-existent today.	9/20/2025 10:41 AM
16	Speeding	9/19/2025 9:45 AM
17	Nothing should be built on the golf course	9/19/2025 4:30 AM
18	Getting Bazzi out	9/19/2025 2:43 AM
19	Roads	9/18/2025 7:17 PM
20	Code inforcement	9/18/2025 1:21 PM
21	Enough police and firemen	9/17/2025 9:48 PM
22	Lower taxes for seniors	9/17/2025 8:03 PM
23	Street services; snow shoveling, street cleaning, etc	9/17/2025 7:22 PM
24	Renters	9/17/2025 6:58 PM
25	Better lighting on streets	9/17/2025 4:14 PM
26	Stop making changes that only benefit the Arabic population	9/17/2025 3:17 PM
27	Cost of flood insurance	9/17/2025 3:20 PM
28	Lack of trust between mayor, police and citizens	9/17/2025 1:58 PM
29	Side Streets	9/17/2025 1:58 PM
30	Flood mitigation	9/17/2025 1:14 PM
31	Homeless begging on street corners	9/17/2025 12:04 PM
32	Too many mansions in neighborhood of normal size homes	9/17/2025 9:42 AM
33	Law and ordinance enforcement	9/17/2025 8:57 AM
34	Parks are boring. Have to go to Dearborn for pools, equipment, and maintained parks	9/17/2025 8:16 AM
35	Safer, multi-use roads	9/17/2025 7:56 AM
36	Mega houses	9/17/2025 7:52 AM
37	More homes removed from flood zones	9/17/2025 7:18 AM
38	Crime	9/17/2025 7:02 AM
39	City only having one inspector.	9/17/2025 6:46 AM
40	Road quality	9/17/2025 6:32 AM
41	Limit the number of rental properties that can be owned/operated	9/16/2025 10:00 PM
42	Blight	9/16/2025 9:11 PM
43	Too many rentals and not enough owner occupied homes	9/16/2025 9:05 PM
44	Blight	9/16/2025 8:05 PM
45	Make people follow ordinance s	9/16/2025 4:07 PM
46	Educating new drivers on responsibilities for following all driving rules	9/16/2025 3:15 PM
47	Blight/abandoned properties	9/16/2025 3:13 PM

48	Water pureness and it's cost	9/16/2025 2:28 PM
49	lack of cultural (arts, music, theater, etc) outlets	9/16/2025 2:07 PM
50	Low income housing bringing more crime	9/16/2025 2:00 PM
51	lack of middle housing EX: Duplexes, fourplexes, living spaces above commercial	9/16/2025 1:08 PM
#	**PRIORITY CONCERN 3**	**DATE**
1	Issuing semi circle driveway permits without considering neighbors parking spaces	5/19/2026 6:47 PM
2	Loans for home repair	2/14/2026 2:05 PM
3	Safety and beautification of parks	1/23/2026 3:29 PM
4	Community centers	11/5/2025 8:58 PM
5	Property maintenance enforcement I say	10/7/2025 9:36 AM
6	park recreational spaces/sports fields	9/26/2025 10:25 AM
7	Lack of larger homes in South Dearborn Heights.	9/22/2025 6:01 PM
8	Slumlords	9/22/2025 1:28 PM
9	Turn the golf course into a beautiful park for everyone to enjoy	9/22/2025 11:12 AM
10	Slow down traffic	9/22/2025 8:18 AM
11	Blight	9/21/2025 6:20 PM
12	ordinance enforcement	9/21/2025 9:54 AM
13	Renovation of roofs, sidings, doors & windows & landscaping	9/20/2025 10:41 AM
14	Marijuana	9/19/2025 9:45 AM
15	Neighborhood Police patrols	9/18/2025 7:17 PM
16	Down payment assistance	9/18/2025 1:21 PM
17	No or limited renters	9/17/2025 9:48 PM
18	Ticket people that dont take care of property	9/17/2025 8:03 PM
19	Car noise/speed enforcement	9/17/2025 7:22 PM
20	Bad landlord	9/17/2025 6:58 PM
21	Residential rezoning from R1 to RM - do not like	9/17/2025 4:14 PM
22	Use abandoned properties for housing properties	9/17/2025 3:17 PM
23	Blight	9/17/2025 3:20 PM
24	Blight	9/17/2025 1:58 PM
25	Water/Sewage	9/17/2025 1:58 PM
26	Insuring safety of old construction	9/17/2025 1:14 PM
27	Not enough community resources or activities	9/17/2025 12:04 PM
28	Neighborhoods look trashy	9/17/2025 9:42 AM
29	Cleanliness and blight removal	9/17/2025 8:57 AM
30	Roads are horrible, especially near the creek.	9/17/2025 8:16 AM
31	Remove R1 zoning and parking requirements	9/17/2025 7:56 AM
32	Taxes	9/17/2025 7:52 AM
33	Less rentels	9/17/2025 7:18 AM

34	Honesty from government	9/17/2025 7:02 AM
35	Landlords not being held accountable	9/17/2025 6:46 AM
36	Parks, recreation, and library services	9/17/2025 6:32 AM
37	Refresh, rebuild and improve our city parks	9/16/2025 10:00 PM
38	Str	9/16/2025 9:11 PM
39	Would love to see more developed space for community gatherings	9/16/2025 9:05 PM
40	Sweep the streets more often	9/16/2025 4:07 PM
41	Educating the community on environmental responsibilities	9/16/2025 3:15 PM
42	Code enforcement residential	9/16/2025 3:13 PM
43	Too many fast food trucks	9/16/2025 2:28 PM
44	decimating the natural environment	9/16/2025 2:07 PM
45	Low income housing a blight issue	9/16/2025 2:00 PM
46	lack of new smaller housing due to lack of fiscal return to developers	9/16/2025 1:08 PM

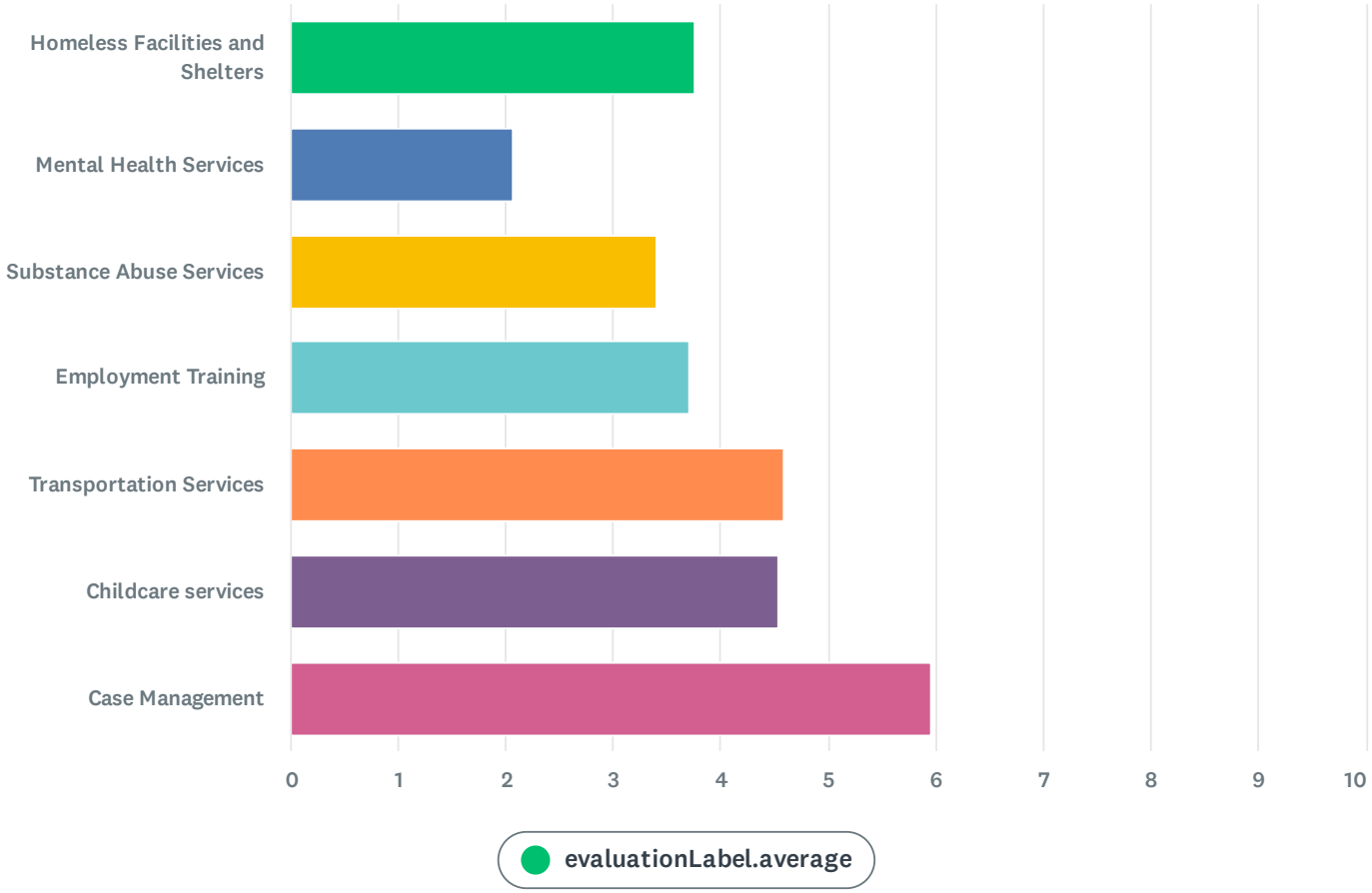
Q2 71 responses

Please rank the need for the following Housing activities from low to high priority (rank 1 is the highest priority):



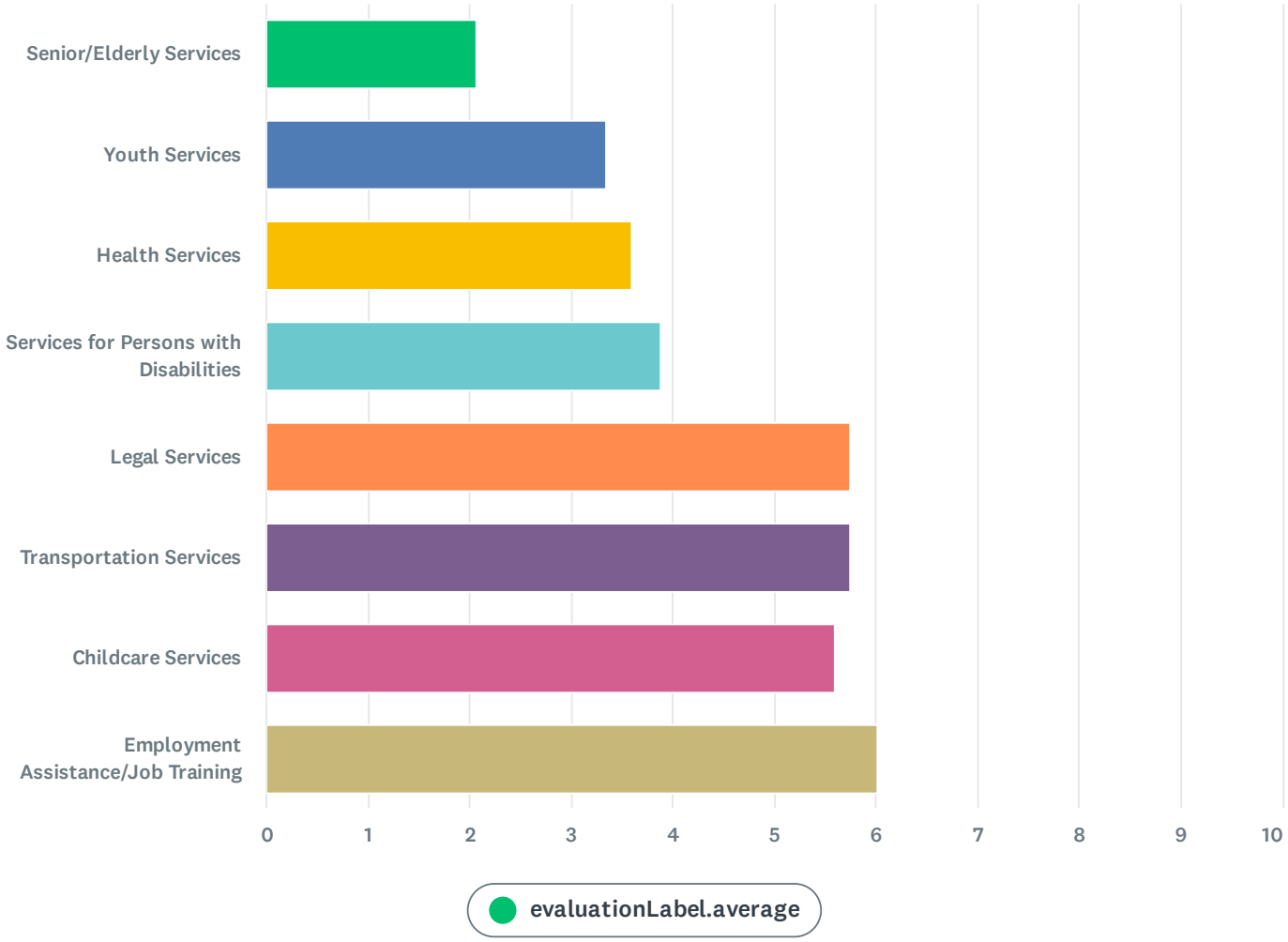
Q3 73 responses

Please rank the need for the following Homeless services activities (rank 1 is highest priority):



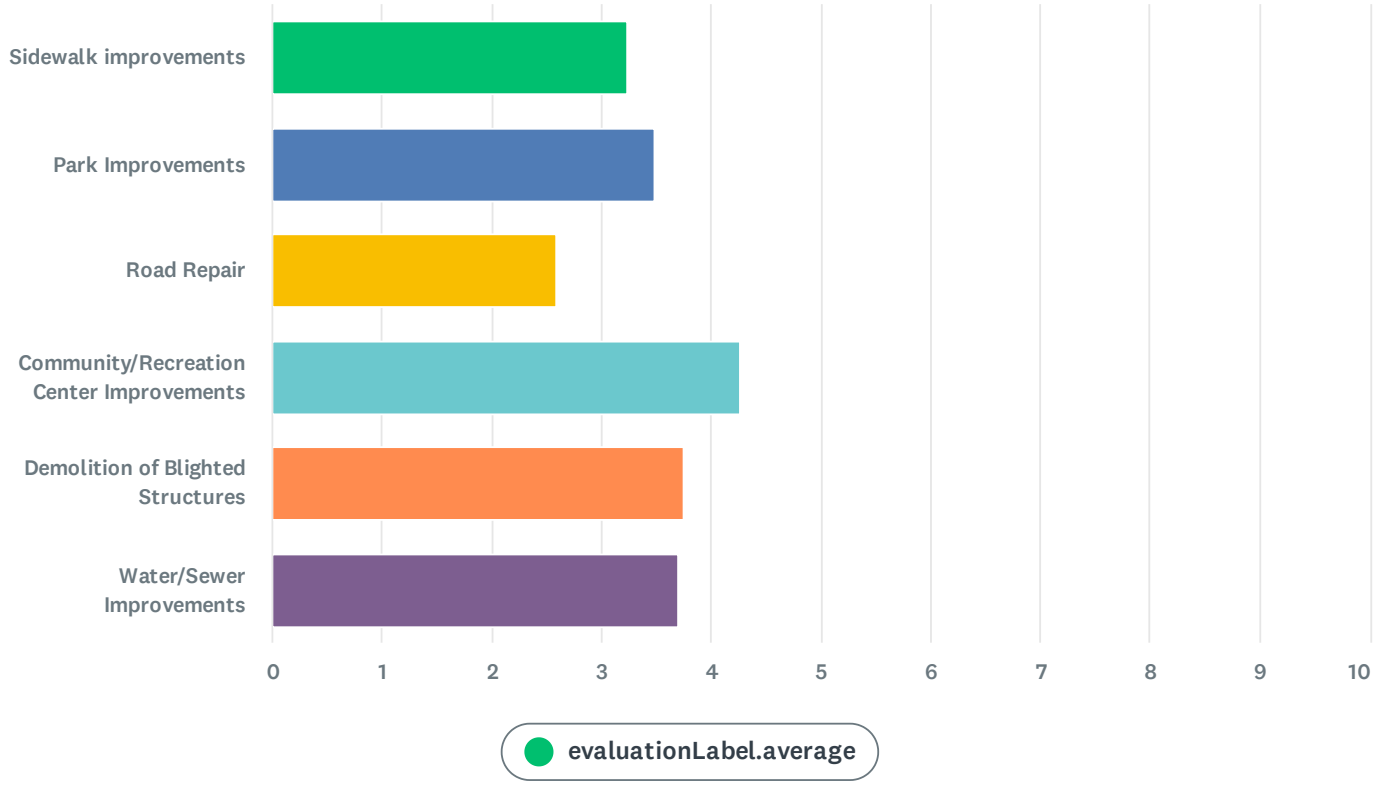
Q4 68 responses

Please rank the need for the following Public/Social Service activities (rank 1 is highest priority)



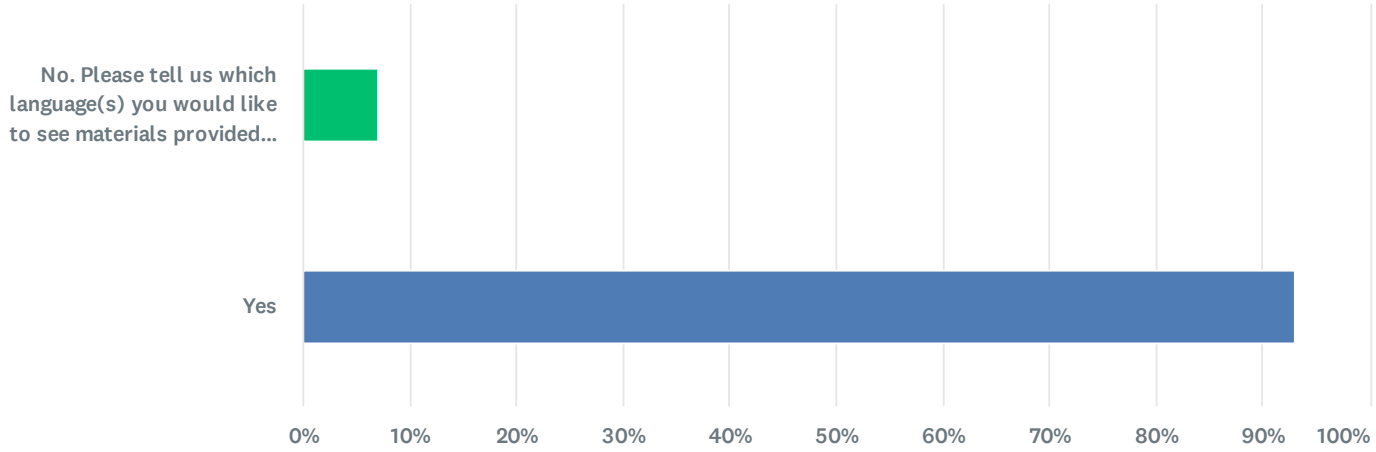
Q5 71 responses

Please rank the need for the following Community and Economic Development activities (rank 1 is the highest priority):



Q6 71 responses

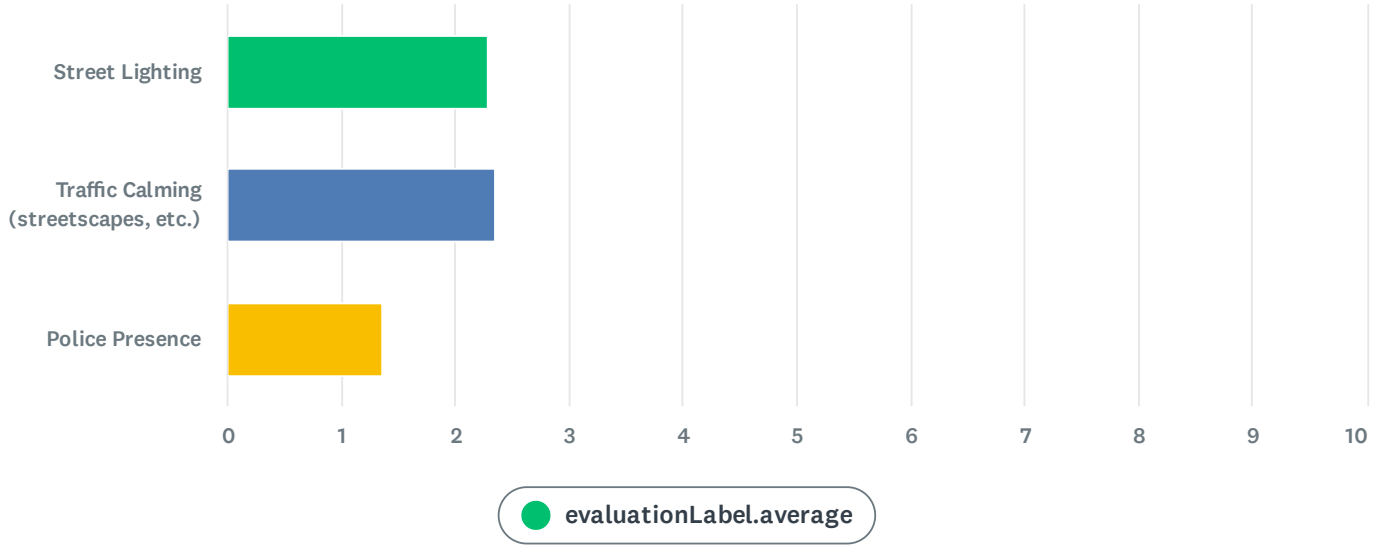
Do you feel that information about City housing and community development programs is available in the language your household speaks at home?



#	NO. PLEASE TELL US WHICH LANGUAGE(S) YOU WOULD LIKE TO SEE MATERIALS PROVIDED IN.	DATE
1	Haven't seen anything about it. Needs to be in more places than where you have it now.	9/26/2025 10:25 AM
2	Everyone should speak English	9/19/2025 1:47 PM
3	Arabic	9/19/2025 2:43 AM
4	English	9/17/2025 6:58 PM
5	English only	9/17/2025 3:17 PM

Q7 66 responses

Please rank the importance of the following public safety improvements to your neighborhood's quality of life:



Q8 Are there any other public safety improvements not listed above that would improve your neighborhood's quality of life?

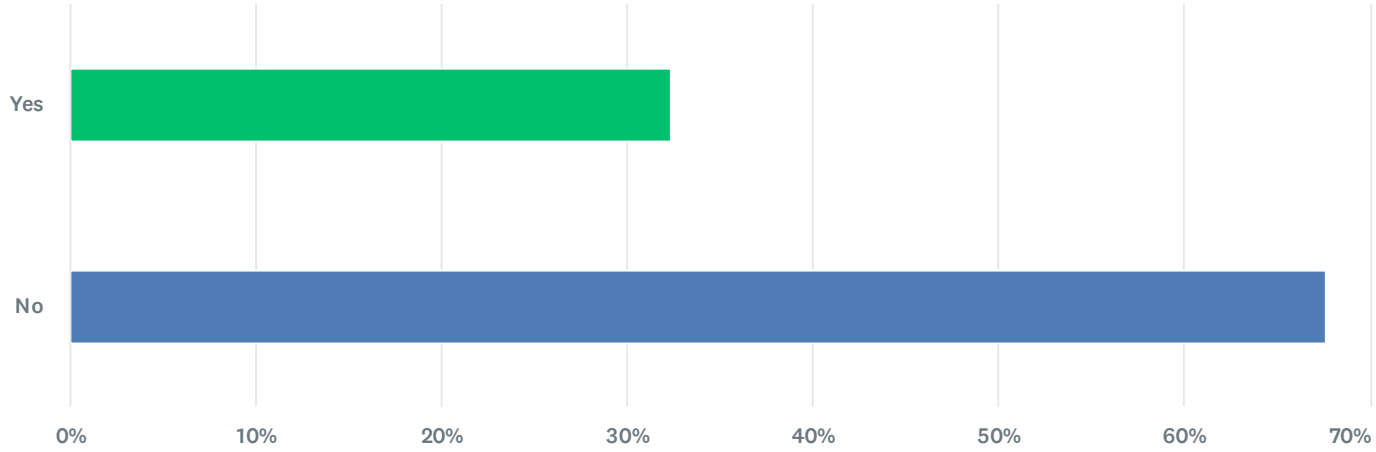
Answered: 37 Skipped: 37

#	RESPONSES	DATE
1	Speed bumps needed on sheahan/Plainfield	5/19/2026 6:47 PM
2	Tinted windows in cars prohibit other drivers and pedestrians from knowing if they were seen by that tinted window driver. It’s illegal and dangerous and should be an offense in the city of Dearborn Heights. Seeing the driver of cars at intersections is essential to understand the whole situation.	11/5/2025 8:58 PM
3	Too many people running stop signs and not obeying traffic signs. Would like to see more cameras at intersections and near our schools that would photo license plates and warnings sent out for this unsafe behaviors by young and older drivers alike.	9/26/2025 10:25 AM
4	Stop signs are continually ignored. Raise the ticket price, so the parents don't just pay and forget. Real pain to the wallet needs to be felt.	9/23/2025 8:19 AM
5	Fully staffed and fully equipped Police, Fire, EMS, and DPW.	9/22/2025 8:54 PM
6	Police to help maintain speed limits on the side streets. The city could add more police by giving more tickets to people that do not drive safely. The city of Taylor is known for traffic tickets, it supports their police force.	9/22/2025 6:01 PM
7	Traffic violation enforcement	9/21/2025 9:54 AM
8	speed bumps	9/20/2025 10:46 PM
9	Code enforcement would make for safer children's play.	9/20/2025 10:41 AM
10	Neighborhood lights	9/19/2025 2:43 AM
11	Landlord governance	9/18/2025 1:21 PM
12	Ordinance	9/17/2025 6:58 PM
13	Take better care of the empty fields	9/17/2025 6:07 PM
14	Control and cite all the rowdy Arab kids who disrespect women and rules, I moved due to this afternoon 20 years	9/17/2025 3:17 PM
15	Traffic laws and noise enforcement	9/17/2025 3:20 PM
16	Litter especially around businesses.	9/17/2025 1:58 PM
17	More police	9/17/2025 12:04 PM
18	Traffic enforcement	9/17/2025 12:05 PM
19	Tear down a mansion that's been vacant for over a year	9/17/2025 9:42 AM
20	Police enforcing speed laws!	9/17/2025 8:57 AM
21	Noise ordinances and Speed bumps on some side streets.	9/17/2025 8:32 AM
22	Get rid of slumlords and scrappy Air BnB. Enforce ordinance. So many broken down cars on the street. Clean out the creek. Now that trees are down, the garbage IN the creek is more obvious. Actually CARE about south DH. Stop talking and show you care. Tired of being ignored and now the neighborhood looks like it belongs in Detroit, with broken cars in streets and driveways, garbage in yards, people turning garages into living spaces without permits, trees being cut down for no reason except esthetics (and done on weekends), overgrown grass, unusable sidewalks because of bushes, and come winter so many unshoveled walks and driveways	9/17/2025 8:16 AM

23	Expanded traffic calming measures, such as speed bumps, raised crosswalks, striped crosswalks	9/17/2025 7:56 AM
24	Start ticketing the parking across sidewalks, giant campers, obstructed sidewalks with overgrown weeds and bushes	9/17/2025 7:52 AM
25	Speed humps, lighted stop signs	9/17/2025 7:18 AM
26	Actual cops that patrol our streets. Speeding needs to stop.in neighborhoods	9/17/2025 6:46 AM
27	Traffic control including stop signs	9/17/2025 6:09 AM
28	Traffic policing in the neighborhoods	9/17/2025 5:47 AM
29	Speed humps, lighted stop signs, blinking school zone signs, traffic cameras	9/16/2025 10:00 PM
30	More police presence for reckless drivers. Neighbors have called the police for reckless driving in our sub and the police never come.	9/16/2025 8:05 PM
31	Stop sign on all corners around schools	9/16/2025 4:07 PM
32	Heather lane park could be checked on more often in the summertime. The grass is often overgrown and teenagers tend to congregate there knowing they won't be chased away. The only improvements I've seen done in years past have been by non-profits and groups such as the Boy Scouts. The trees only seem to be trimmed when DTE sends a company out.	9/16/2025 3:13 PM
33	Residents and guests respecting the stop signs and traffic signals	9/16/2025 2:28 PM
34	More police	9/16/2025 2:29 PM
35	The blight is out of control neighbors letting weeds grow into neighbors fence should be addressed. Too many drug attics on the corners pan handling. Trees too low over sidewalks and streets. Cars in excess speeds especially Ford road and side streets. Flooding in basements.	9/16/2025 2:00 PM
36	Hire more police officers and stop taking 6 months to hire more. They need staffing levels like in 2018.	9/16/2025 1:39 PM
37	Lack of safe, walkable community. Driving is nearly a requirement to move around the city. Cycling is completely unsafe.	9/16/2025 1:08 PM

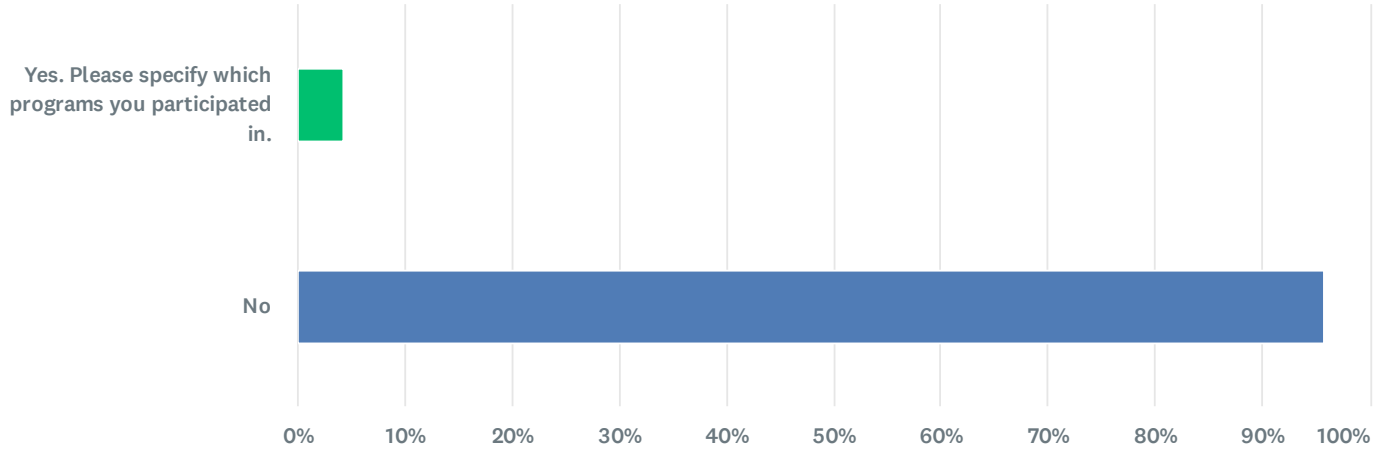
Q9 71 responses

Before this survey, had you heard of the Community Development Block Grant (CDBG) program?



Q10 72 responses

Have you ever participated in or benefited from a CDBG-funded program or project (for example, housing rehab, park improvements, senior services, etc.)?



#	YES. PLEASE SPECIFY WHICH PROGRAMS YOU PARTICIPATED IN.	DATE
1	No	9/21/2025 6:20 PM
2	Senior services	9/21/2025 9:54 AM
3	We had several home improvements in 2009 which included roof, driveway, HVAC, porch & kitchen countertops.	9/20/2025 10:41 AM

Q11 What is the greatest challenge facing your neighborhood today? Please indicate which neighborhood your response pertains to.

Answered: 64 Skipped: 10

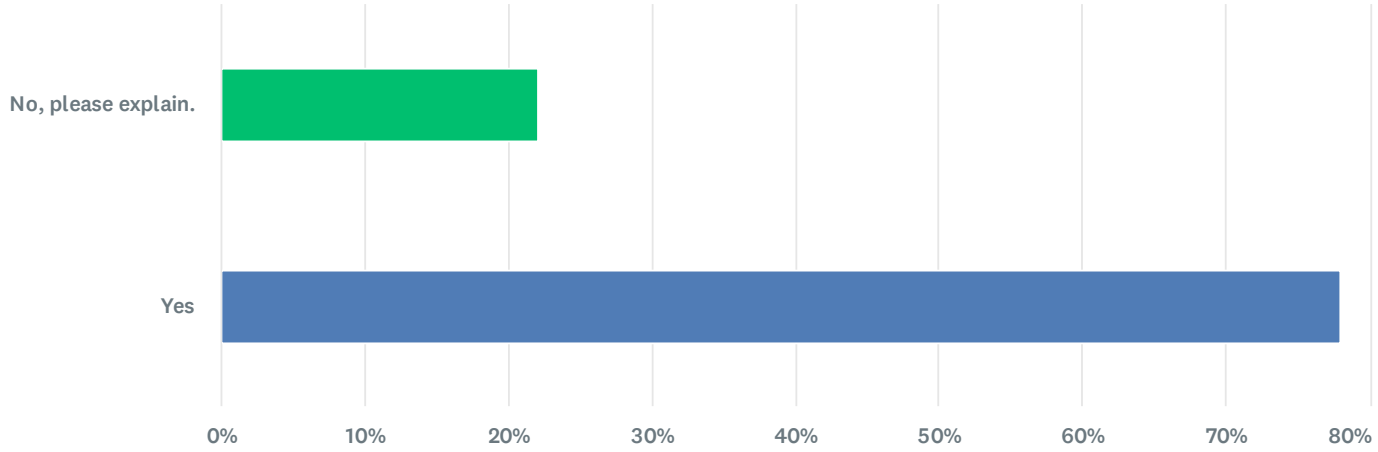
#	RESPONSES	DATE
1	Speeding and too many cars with improper license plates. Sheahan/Plainfield	5/19/2026 6:47 PM
2	Theft, dyracuse st	2/14/2026 2:05 PM
3	Vandalism of cars	1/23/2026 3:29 PM
4	Road infrastructure and police presence	12/22/2025 10:13 AM
5	Some properties are not kept tidy. I don't expect perfection but yard junk and extra debris attracts rodents. Additionally, some properties are in disrepair. I understand that financially, repairs may not be possible. However, for example, a fence that is falling down would be an inexpensive fix by removing it since it is not serving its purpose anyway.	11/5/2025 8:58 PM
6	Cars parking across sidewalks, making it dangerous for pedestrians to walk down sidewalk. North Dearborn Heights.	10/7/2025 9:36 AM
7	Blight	9/29/2025 8:17 AM
8	Beech Daly an Warrren area Changing footprint of the neighborhoods-Ranch home becoming monstrous colonials with no backyard space. What are the plans for the golf course, sell the land and open it up to Colonial style house development so the city can grow cosmetically not hap hazzardly.	9/26/2025 10:25 AM
9	Code enforcement for blighted properties. Services for disabled persons and lack of youth recreational facilities	9/24/2025 1:16 PM
10	Lack of police presence in all areas of the city, not just one particular area.	9/24/2025 8:56 AM
11	Blught	9/23/2025 6:05 PM
12	More police, Crime, speeding, flooding, just need to feel like residents are heard.	9/23/2025 8:19 AM
13	N/A	9/22/2025 8:54 PM
14	South Dearborn Heights. People do not maintain their property. Just drive around our neighbor and you will see, cars parked on the lawn, grass not cut, dog feces everywhere, garbage bins in front of the house when its not garbage day, did I mention dog feces in yards which causes RATs. Dearborn hgts has gone down hill the past 6 years.	9/22/2025 6:01 PM
15	Drivers not following the law making it unsafe for children to play and travel in their own neighborhood.	9/22/2025 1:28 PM
16	Blight and rats near the Ecorse drainage system Southfield,vanborn Pelham Monroe Annapolis area	9/22/2025 11:12 AM
17	In my neighborhood both traffic laws and blight are high needs. People Do not follow traffic laws often speeding through neighborhoods and don't take care of their properties, therefore decreasing property value around them.	9/21/2025 6:20 PM
18	Too many rentals and property upkeep	9/21/2025 9:54 AM
19	Military Park Neighborhood … ordinances not being addressed properly .. sidewalks need to be fixed tons are uneven lifted or broken hard to walk or push strollers down them … and the speeding down the streets and flying thru stop signs are out of control	9/20/2025 10:46 PM
20	Code enforcement & police presence - Warren & Telegraph area.	9/20/2025 10:41 AM
21	Turning into the ghetto Vassar st.	9/19/2025 1:47 PM

22	Reckless driving	9/19/2025 9:45 AM
23	Alot of rentals not taken care of. Ford rd gulley area	9/19/2025 4:30 AM
24	Blight	9/19/2025 2:43 AM
25	Overbuilding for neighborhood, speeders, lack of police presence	9/18/2025 7:17 PM
26	Too many rentals, south dearborn heights	9/18/2025 1:21 PM
27	Vehicles running stop signs & rental properties not being kept up.	9/17/2025 11:23 PM
28	Blight on Tulane street	9/17/2025 9:48 PM
29	Speeding issues Ford Road, Warren Ave.	9/17/2025 8:03 PM
30	School traffic, traffic noise, and traffic safety	9/17/2025 7:22 PM
31	Crime,ordinance, no police patrolling, schools not teaching	9/17/2025 6:58 PM
32	Lighting, speeding, loud music from cars passing. Zone 4. South end Dearborn-Heights	9/17/2025 6:07 PM
33	Rezoning R1 to RM, Ann Arbor Trl and Beech Daly neighborhood	9/17/2025 4:14 PM
34	New imagrants abusing the system with city halls approval. No free rides period	9/17/2025 3:17 PM
35	Speeding, not stopping at stop signs, loud exhaust and loud music.	9/17/2025 3:20 PM
36	Speeding and lack of regard for street signs.	9/17/2025 1:58 PM
37	Knowing what resources are out there and accessing them.	9/17/2025 1:14 PM
38	People don't take care of their properties and lack of enforcement	9/17/2025 12:04 PM
39	Theft	9/17/2025 12:05 PM
40	A half built vacant mansion that no one takes care of just sitting there as an eye sore for over a year	9/17/2025 9:42 AM
41	Speeding, disobeying traffic signs, blight. Property ow era not caring for their property. Rats and other non-domestic animals.	9/17/2025 8:57 AM
42	Stray cats and pit bulls not leashed. Brookside subdivision.	9/17/2025 8:32 AM
43	Blight, lack of following ordinance east of Pelham all the way to the southfield	9/17/2025 8:16 AM
44	Sylvan Lanes. 100% speeding. Our neighbors car was hit by a speeder just the other week	9/17/2025 7:56 AM
45	Blight	9/17/2025 7:52 AM
46	Blight crime and slum lords	9/17/2025 7:18 AM
47	Brookside subdivision needs more of a consistent police presence to prevent crimes	9/17/2025 7:02 AM
48	Slum lords, police	9/17/2025 6:46 AM
49	Lack of traffic enforcement, north end off Warren	9/17/2025 6:32 AM
50	Urgent needs for roads repair and the need for speed bumps	9/17/2025 6:13 AM
51	Following the city ordiences all neighborhoods	9/17/2025 6:09 AM
52	Traffic speeders Stanford Street between Beech Daly and Telegraph.	9/17/2025 5:47 AM
53	Speeding, lack of parks, blight Neighborhood of District 7 schools north of Annapolis, east of Monroe	9/16/2025 10:00 PM
54	Police protection	9/16/2025 9:11 PM
55	Blight	9/16/2025 9:05 PM
56	Reckless drivers in the sub - Pinow sub- Ann Arbor trial between beech and inkster	9/16/2025 8:05 PM
57	Too many rentals. And no responsible landlords	9/16/2025 4:07 PM
58	Crime and lack of police presence	9/16/2025 3:15 PM

59	lack of accountability (observing ordinance) and theft from property.	9/16/2025 3:13 PM
60	Language barrier. Universal neighborhoods.	9/16/2025 2:28 PM
61	Speeding and traffic accidents on Ford Rd. Healthy trees cut down for no good reason, too much concrete allowed on residential lots destroying our natural environment. North of Ford, off of Golfview.	9/16/2025 2:07 PM
62	Weeds growing over fence line, drug dealers the whole neighborhood knows people are selling drugs out of a house bit police seem to do nothing as we watch for years. Also multiple families living in someone's section 8 and living for years we need a 2 year limit on section 8!	9/16/2025 2:00 PM
63	Flooding, and poverty. Mckinley and Bedford st	9/16/2025 1:53 PM
64	Lack of third spaces and accessing them without a vehicle.	9/16/2025 1:08 PM

Q12 68 responses

Do you feel that all people in Dearborn Heights have equal access to housing opportunities, regardless of race, national origin, religion, sex, family status, or disability?



#	NO, PLEASE EXPLAIN.	DATE
1	Property taxes are too high for the elderly. Being taxed out of my house	5/19/2026 6:48 PM
2	People living in some areas Learn about and understand opportunities available, Other others are not aware.	10/7/2025 9:37 AM
3	unable to determine	9/21/2025 9:55 AM
4	Rich or poor	9/19/2025 2:44 AM
5	Seems permits favor certain populations.	9/18/2025 7:18 PM
6	.	9/17/2025 7:22 PM
7	It is all about the Arab population nowadays	9/17/2025 3:20 PM
8	Racism	9/17/2025 1:59 PM
9	The north end of the city is looked at closer	9/17/2025 12:06 PM
10	The rich AirBnB and slumlords keep buying houses. So who knows how long your neighbor will be in because its a temp home. No more actual home owners because normal people can't afford to outbid these people.	9/17/2025 8:18 AM
11	Homes are so expensive and property taxes are outrageous	9/17/2025 6:14 AM
12	Opportunities don't exist for everyone across the board.	9/16/2025 2:30 PM
13	They might have equal access but I believe not all races are welcome.	9/16/2025 2:08 PM
14	Not sure	9/16/2025 2:02 PM
15	I feel everyone besides the White people get special Treatment. White people are kicked to the side and told if they complain about it they must be racist.	9/16/2025 2:00 PM

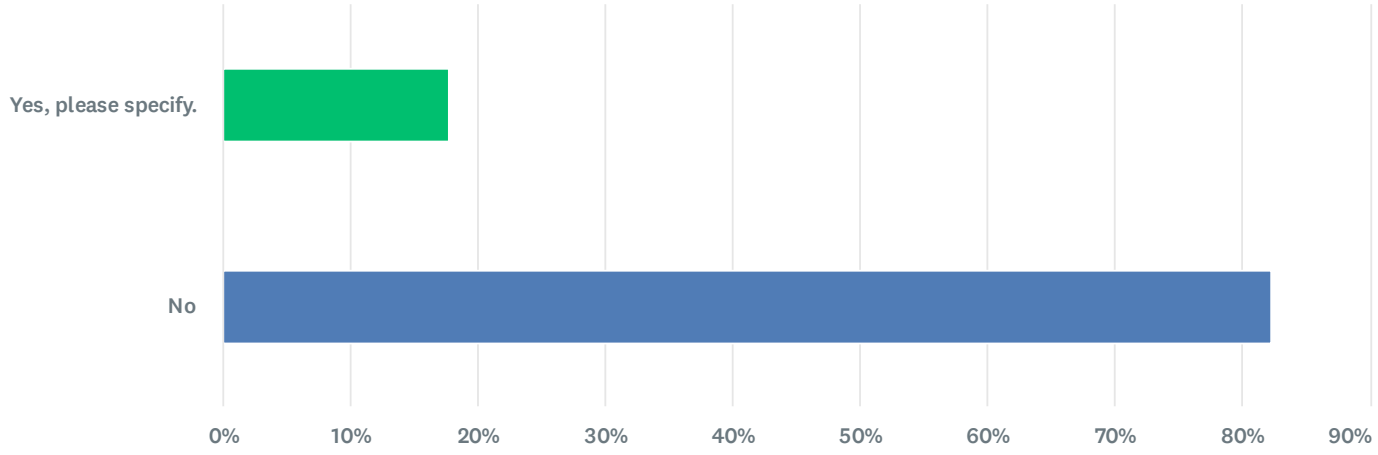
Q13 Please share any experiences or concerns related to housing discrimination in your community.

Answered: 15 Skipped: 59

#	RESPONSES	DATE
1	I do not have any.	11/5/2025 8:59 PM
2	N/A	9/22/2025 6:04 PM
3	None	9/22/2025 8:18 AM
4	Dont kmow of any personally	9/19/2025 4:32 AM
5	N/a	9/18/2025 1:22 PM
6	.	9/17/2025 7:22 PM
7	Everyone who owns is selling because the decline in everything	9/17/2025 7:00 PM
8	Arab men and boys have no respect for women at all. I literally got into a fight defending 4 Arab women being disrespected and the Arab owner sided with the disrespectful scumbags	9/17/2025 3:20 PM
9	None	9/17/2025 3:20 PM
10	Homes only show to Lebanese	9/17/2025 1:59 PM
11	None	9/17/2025 7:18 AM
12	N/a	9/17/2025 5:48 AM
13	None at this time	9/16/2025 3:16 PM
14	A concern that non minority people get a chance at housing as well	9/16/2025 2:02 PM
15	All the housing is taken up by the blacks and Arabs.	9/16/2025 2:00 PM

Q14 68 responses

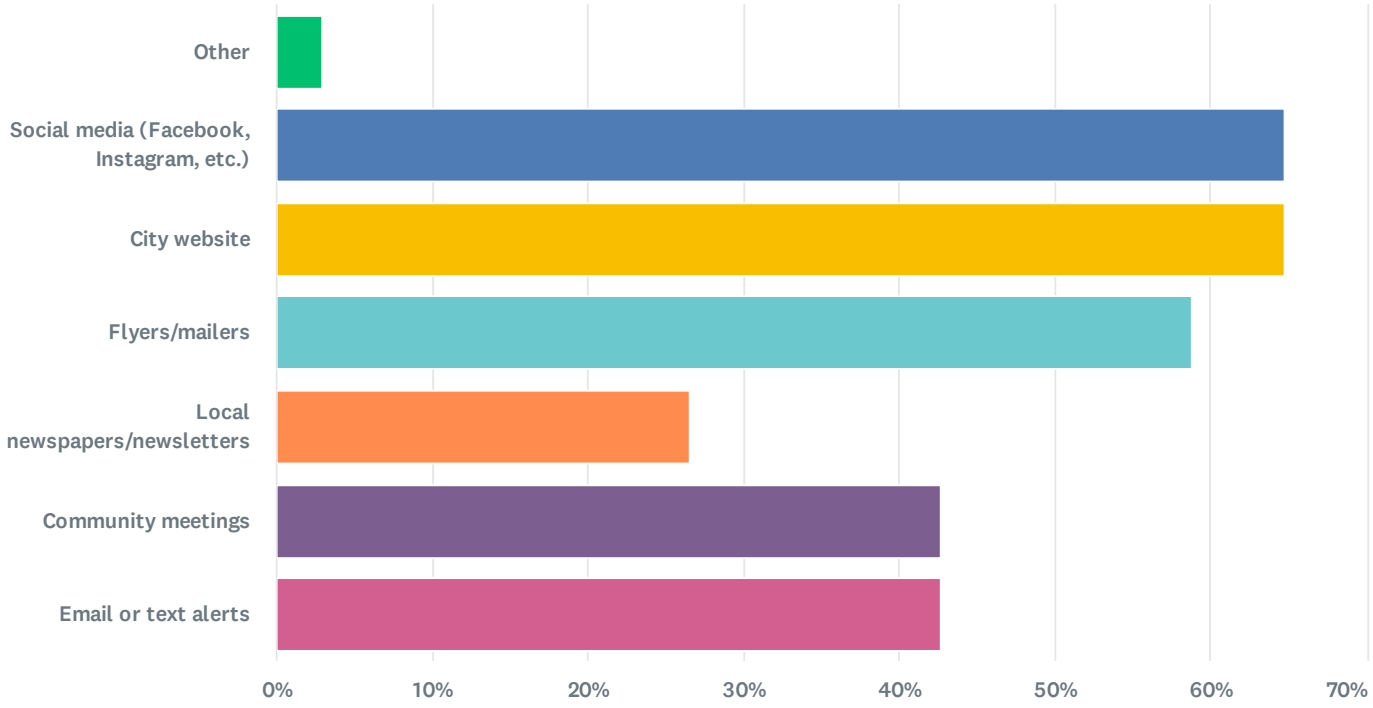
Do you feel your housing choices are limited to certain areas or neighborhoods?



#	YES, PLEASE SPECIFY.	DATE
1	Affordability	10/7/2025 9:37 AM
2	Financial limitations	9/22/2025 1:30 PM
3	Money	9/19/2025 2:44 AM
4	Price is to high for what the house looks like	9/17/2025 6:08 PM
5	Some areas are in flood zones	9/17/2025 2:01 PM
6	Not in DH	9/17/2025 1:59 PM
7	The rent is prohibitive if there's rentals available- more so on the northside.	9/17/2025 1:16 PM
8	North end is being priced out	9/17/2025 12:06 PM
9	We do not have a healthy mix of single family, duplex, apartments, townhomes	9/17/2025 7:56 AM
10	Prices of homes	9/17/2025 7:18 AM
11	Cost of homes	9/16/2025 8:06 PM
12	Most new homes and housing projects are large single family homes or "luxury" apartments.	9/16/2025 1:09 PM

Q15 68 responses

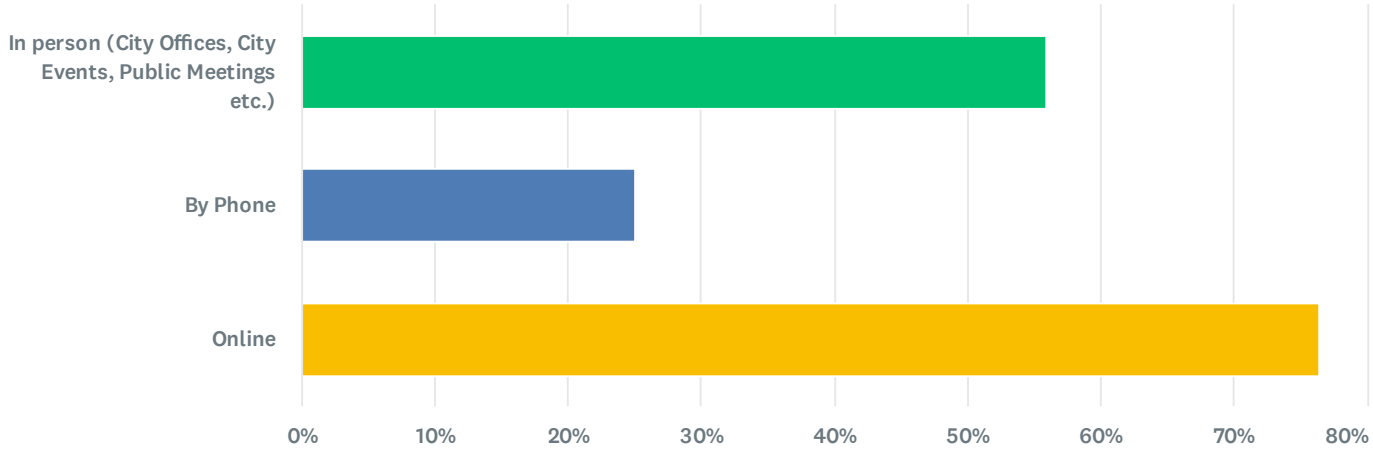
What is the best way for the City to share information about housing and community development programs with you? (check all that apply)



#	OTHER	DATE
1	City TV channel	9/17/2025 2:02 PM
2	Make sure the community facing depts.(parks and rec, library, and police) have the info to give people.	9/17/2025 1:19 PM

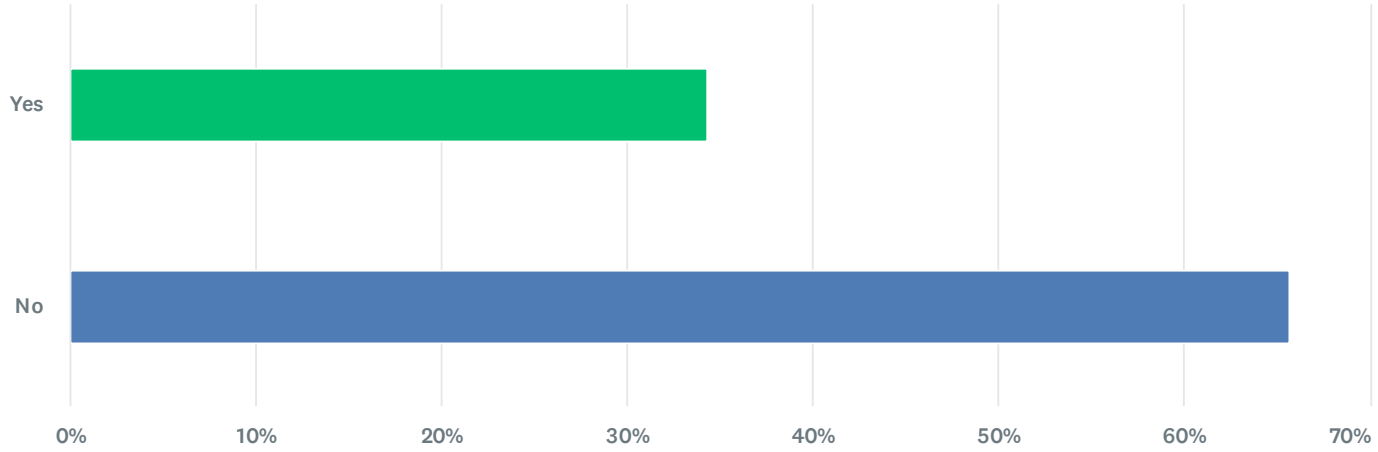
Q16 68 responses

How do you access City services and information? Check all that apply.



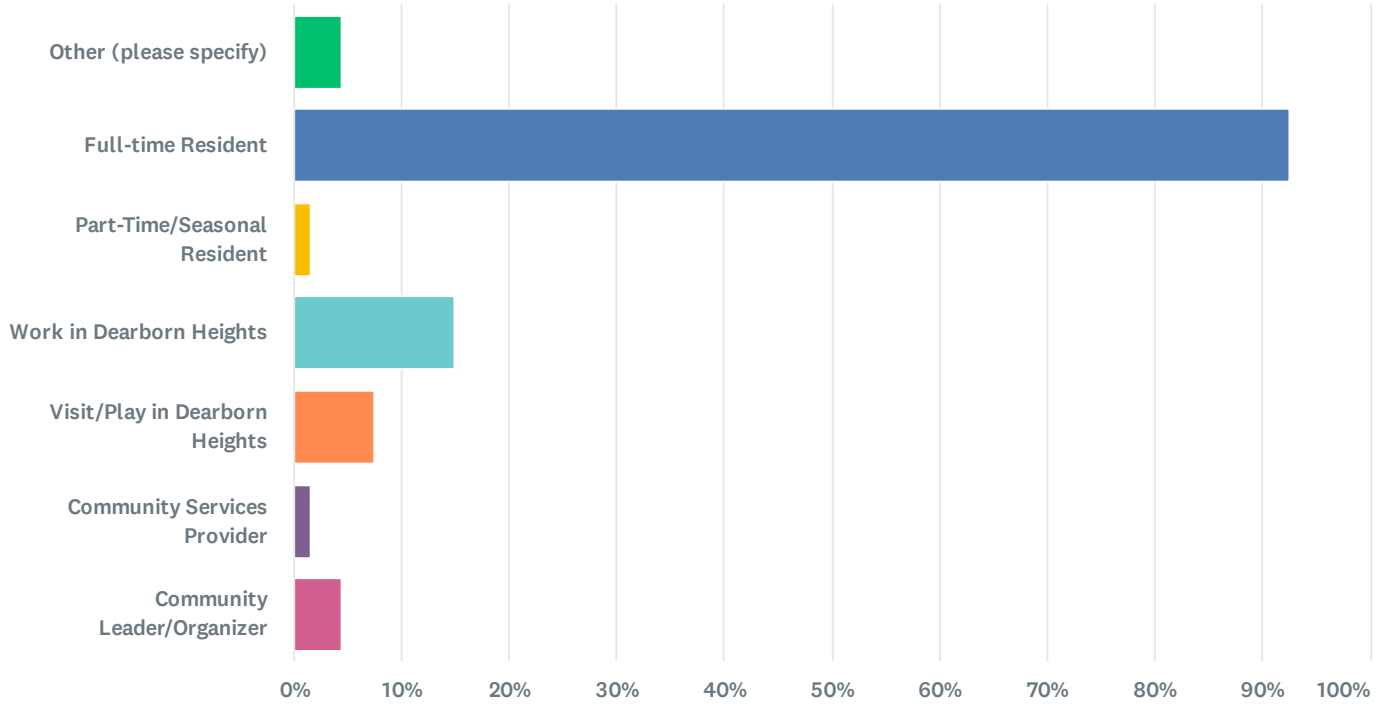
Q17 67 responses

Have you experienced any challenges accessing City websites, online applications, or digital resources?



Q18 67 responses

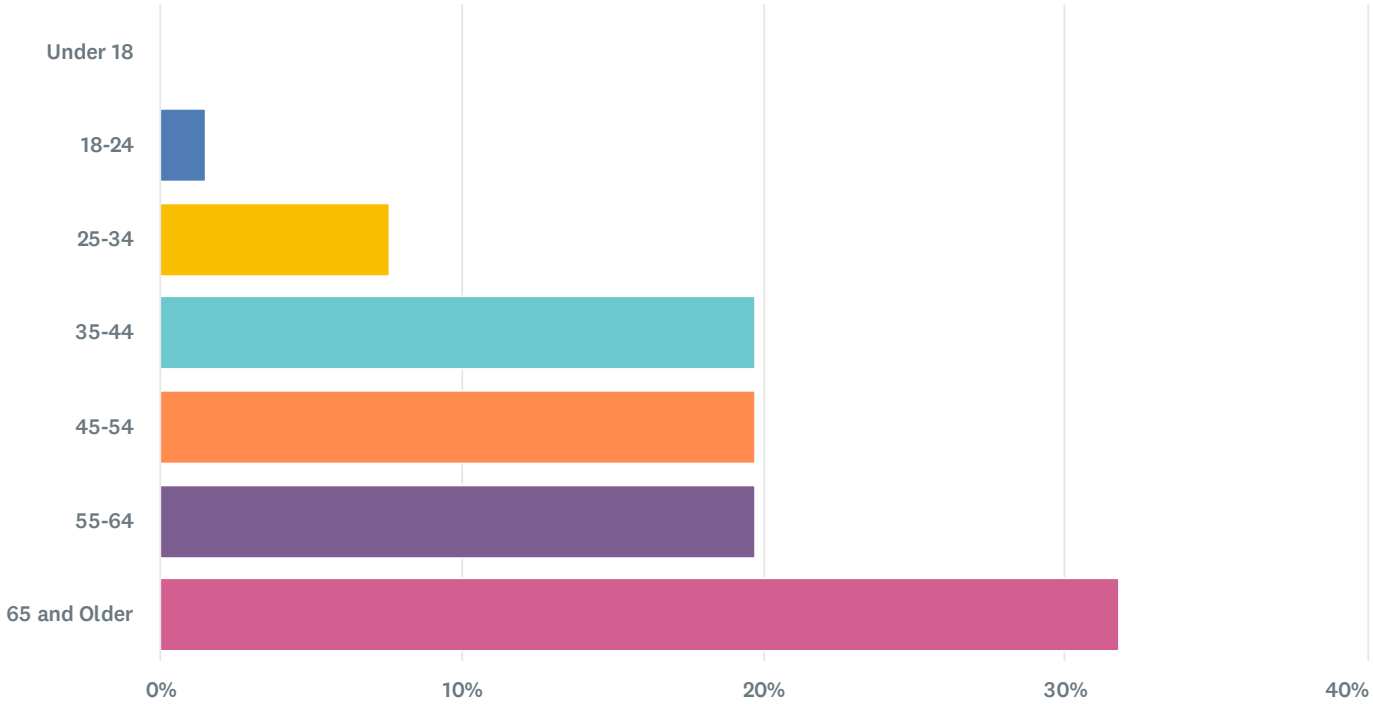
What is your relationship to the City of Dearborn Heights? Select all that apply.



#	OTHER (PLEASE SPECIFY)	DATE
1	Dearborn resident	9/22/2025 8:20 AM
2	Patronize as many city businesses as possible.	9/16/2025 2:32 PM
3	I live in Dearborn Hgts but there really isn't much to DO here!	9/16/2025 2:10 PM

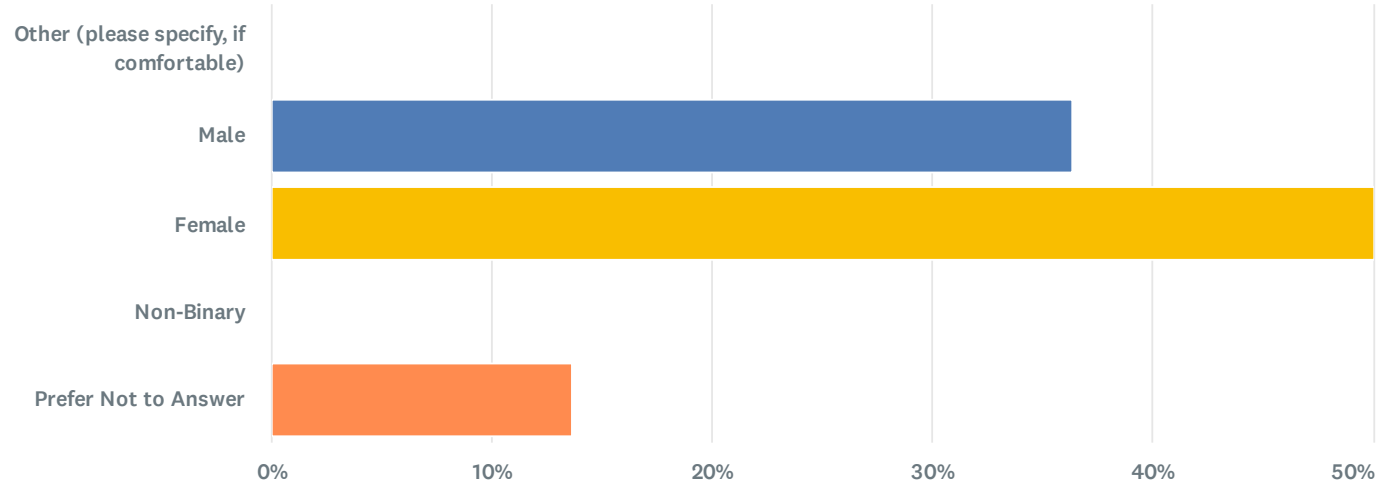
Q19 66 responses

What is your age?



Q20 66 responses

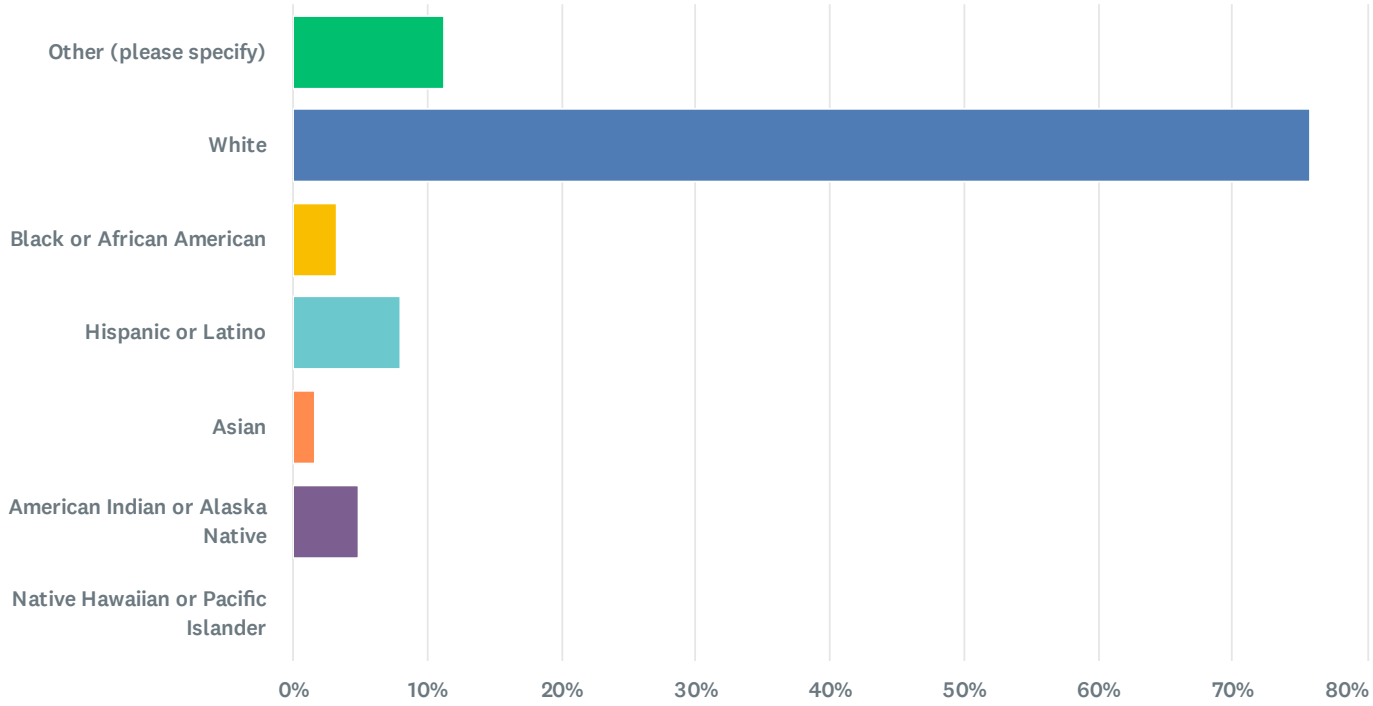
What is your gender?



#	OTHER (PLEASE SPECIFY, IF COMFORTABLE)	DATE
	There are no responses.	

Q21 62 responses

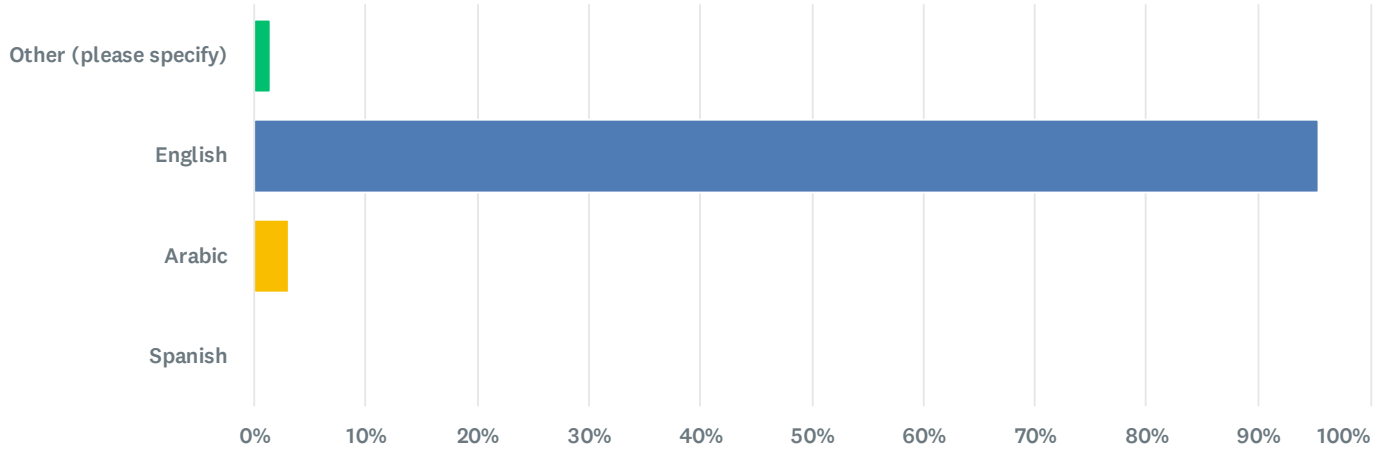
What is your race or ethnicity? Select all that apply.



#	OTHER (PLEASE SPECIFY)	DATE
1	Middle eastern	5/19/2026 6:49 PM
2	None of your business	9/18/2025 7:19 PM
3	Middle Eastern	9/17/2025 7:23 PM
4	Romanian	9/17/2025 6:10 PM
5	N/A	9/17/2025 8:34 AM
6	Maltese	9/17/2025 6:48 AM
7	Lebanese	9/17/2025 6:16 AM

Q22 66 responses

What is the primary language spoken at home?



#	OTHER (PLEASE SPECIFY)	DATE
1	Romanian	9/17/2025 6:10 PM

AFFIDAVIT OF PUBLICATION

39949 Garfield Rd., Suite D, Clinton Twp., MI 48038

City of Dearborn Heights
Attention: Nicole Buchman
6045 FENTON
Dearborn Heights, MI 48127

STATE OF MICHIGAN
COUNTY OF WAYNE

The undersigned, **NOELLE KLOMP** being duly sworn he/she is the principal clerk of **News Herald**, published in the English language for the dissemination of local or transmitted news and intelligence of a general character, which are duly qualified newspapers, and the annexed hereto is a copy of certain order, notice, publication or advertisement of:

30 Day Comment

Published in the following edition(s)
News Herald: 29 Apr 2026

Noelle Klomp

Signature of Principle Clerk | **Name of Principle Clerk**

Sworn to and subscribed before me this 29 Apr 2026,

JENNIFER A MOSHER
NOTARY PUBLIC - STATE OF MICHIGAN
COUNTY OF MACOMB
My Commission Expires August 29, 2029
Acting in the County of _____

Notary Public, State of Michigan
Acting in Oakland County

Advertiser Name / ID: City of Dearborn Heights / 261170 - Ad ID: 65977-261341 - PO: - Affidavit ID: 15892

CITY OF DEARBORN HEIGHTS
COMMUNITY AND ECONOMIC DEVELOPMENT DEPARTMENT
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
2026-2030 CONSOLIDATED PLAN DRAFT
PUBLIC NOTICE OF 30-DAY PUBLIC COMMENT PERIOD
& PUBLIC HEARING

ELECTRONIC COPY OF THE PROPOSED CDBG 2026-2030 CONSOLIDATED PLAN AND 2026 ANNUAL ACTION PLAN DRAFT WILL BE PUBLISHED ON THE CITY OF DEARBORN HEIGHTS WEBSITE UNDER THE COMMUNITY AND ECONOMIC DEVELOPMENT DEPARTMENT (CEDD) SECTION, AND HARD COPIES WILL BE AVAILABLE **APRIL 29, 2026 THROUGH MAY 29, 2026,** FOR PUBLIC REVIEW AT THE FOLLOWING LOCATIONS:

- JFK JR. LIBRARY, 24602 VAN BORN RD., DEARBORN HEIGHTS, MI. 48125
- CAROLINE KENNEDY LIBRARY, 24590 GEORGE, DEARBORN HEIGHTS, MI. 48127
- MAYOR'S OFFICE, 6045 FENTON, DEARBORN HEIGHTS, MI. 48127
- CLERK'S OFFICE, 6045 FENTON, DEARBORN HEIGHTS, MI. 48127
- CEDD OFFICE 26155 RICHARDSON, DEARBORN HEIGHTS, MI., 48127

THE CITY PROPOSES THE FOLLOWING DRAFT BUDGET:

#	PROJECT NAME	PROPOSED ALLOCATION
1	PUBLIC FACILITIES IMPROVEMENTS – SIDEWALKS IMPROVEMENTS & PARKS IMPROVEMENTS	$532,721
2	FAIR HOUSING CENTER OF METRO DETROIT (Public Service)	$6,000
3	PUBLIC SERVICES (15% CAP)	$143,000
4	CODE ENFORCEMENT	$115,000
5	GENERAL ADMINISTRATION/PLANNING (20% CAP)	$199,180
TOTAL ALLOCATION*		$995,901

*HUD FY2026 ALLOCATION

THE CITY OF DEARBORN HEIGHTS WILL HOLD A PUBLIC HEARING ON **MONDAY, MAY 11TH** AT **4:00PM** AT **THE COUNCIL CHAMBERS INSIDE THE DEARBORN HEIGHTS CITY HALL LOCATED AT 6045 FENTON, DEARBORN HEIGHTS, MI 48127** THE CITY SEEKS INPUT FROM INTERESTED PARTIES ON THE PROPOSED BUDGET AND PRIORITIES IDENTIFIED IN THE 2026-2030 CONSOLIDATED PLAN & 2026 ANNUAL ACTION PLAN.

PERSONS WITH DISABILITIES WHO REQUIRE SPECIAL ACCOMMODATIONS SHOULD CONTACT: 313-791-3500, OR BY EMAILING: PMAHON@DEARBORNHEIGHTSMI.GOV
SUBJECT: PY 26-30 CON PLAN. ADVANCE NOTICE IS REQUIRED.

WRITTEN COMMENTS ON THE ABOVE PROPOSED BUDGET & PLAN WILL BE RECEIVED BY HAND DELIVERY IN A SEALED ENVELOPE ADDRESSED TO: CEDD PROGRAM SPECIALIST - SUBJECT: COMMENT-26-30 CON PLAN DRAFT THROUGH **MAY 29, 2026, AT 5:00 P.M.** AT THE DEARBORN HEIGHTS - CEDD OFFICE LOCATED AT: 6045 FENTON, DEARBORN HEIGHTS, MI, 48127.

OR BY EMAILING: SFERGUSON@DEARBORNHEIGHTSMI.GOV
SUBJECT: COMMENT – 26-30 CON PLAN.

THIS PUBLIC NOTICE REQUIRES MINIMUM 30 DAYS COMMENT PERIOD FROM PUBLISHED DATE & 10 CALENDAR DAYS WAITING PERIOD BEFORE CONDUCTING THE PUBLIC HEARING ON **MONDAY, MAY 11TH** AT **4:00PM** AT **6045 FENTON ST., DEARBORN HEIGHTS, MI 48127**

HUSSEIN DABAJEH, DIRECTOR

PUBLISHED BY NEWS HERALD ON: WEDNESDAY, APRIL 29, 2026
COMMENT PERIOD ENDS MAY 29, 2026, AT 5:00PM.

Advertiser Name / ID: City of Dearborn Heights / 261170 - Ad ID: 65977-261341 - PO: - Affidavit ID: 15892

SF 424

To Be Inserted

DRAFT

Certifications

To Be Inserted

DRAFT

Approved for the Agenda of:	APPROVED with AMENDMENT
7/27/2026	Motion No. 26-354

9.B.

Comptroller's Office

TO: Honorable Mayor Mo Baydoun

Honorable City Council Members

FROM: Mahdi Baydoun, Comptroller

DATE: July 27, 2026

RE: Comptroller Baydoun - Purchase of Foreclosed Properties First Right of Refusal

Motion to approve the purchase or rejection of the foreclosed properties offered by Wayne County, of which the City has the first right of refusal, not to exceed the fair market values (FMV) listed in the attached document. In addition, authorize the Mayor and Comptroller or Clerk to sign the necessary warrants, and the Treasurer to issue payment from Account 101-200-949.000

Attachments:

1. Foreclosed Properties - First Right of Refusal

Sale No.		Description	FMV	Min Bid Price
Y 1084	33-038-02-0829-000	0 KITCH DEARBORN HEIGHTS	$18,800.00	$4,604.22
29C829 LOT 829 DEARBORN GROVE SUB NO. 1 T2S R10E L42 P22 WCR				
Y 1085	33-038-02-0895-000	0 S BEECH DALY DEARBORN HEIGHTS	$19,600.00	$1,726.88
29C895 LOT 895 DEARBORN GROVE SUB NO. 1 T2S R10E L42 P22 WCR				
Y 1086	33-038-02-0896-000	3651 S BEECH DALY DEARBORN HEIGHTS	$168,000.00	$23,599.53
29C896 LOT 896 DEARBORN GROVE SUB NO. 1 T2S R10E L42 P22 WCR				
Y 1087	33-039-01-0166-000	4949 PRINCESS DEARBORN HEIGHTS	$104,800.00	$8,115.95
31G166 LOT 166 AND ADJ VAC E 10 FT OF STREET BURNETT BLVD SUB T2S R10E L43 P36 WCR				
Y 1088	33-041-02-1010-000	0 ANNAPOLIS DEARBORN HEIGHTS	$13,600.00	$3,531.31
32B1010 1011A LOT 1010 ALSO LOT 1011 EXCEPT THE W 10 FT THEREOF DEARBORN TELEGRAPH SUB NO. 3 T2S R10E L57 P44 WCR				
Y 1089	33-041-02-1029-000	24677 HOPKINS DEARBORN HEIGHTS	$116,000.00	$10,696.15
32B1029 LOT 1029 DEARBORN TELEGRAPH SUB NO. 3 T2S R10E L57 P44 WCR				
Y 1090	33-043-01-0436-000	25435 ANNAPOLIS DEARBORN HEIGHTS	$98,600.00	$17,912.82
32H436 437 438 LOTS 436 437 AND 438 ALSO N 1/2 ADJ VAC ALLEY ROUGELVANIA SUB NO. 2 T2S R10E L55 P33 WCR				
Y 1091	33-043-01-0658-000	0 S GULLEY DEARBORN HEIGHTS	$19,600.00	$3,724.96
32H658 LOT 658 AND E 1/2 ADJ VAC ALLEY ROUGELVANIA SUB NO. 2 T2S R10E L55 P33 WCR				
Y 1092	33-044-01-0020-000	0 ANNAPOLIS DEARBORN HEIGHTS	$10,000.00	$1,498.89
32J20 LOT 20 AND N 1/2 ADJ VAC ALLEY WATSONS TELEGRAPH SUB T2S R10E L52 P68 WCR				
Y 1093	33-044-01-0144-000	0 ETON DEARBORN HEIGHTS	$22,400.00	$1,878.85
32J144 LOT 144 ALSO N 1/2 ADJ VAC ALLEY WATSONS TELEGRAPH SUB T2S R10E L52 P68 WCR				
Y 1094	33-045-02-0043-000	4419 ROOSEVELT DEARBORN HEIGHTS	$158,600.00	$16,138.06
33B43 LOT 43 SOUTHLAND SUB T2S R10E L41 P40 WCR				
Y 1095	33-046-02-0414-003	4417 MADISON DEARBORN HEIGHTS	$160,400.00	$11,503.16
33E414C 414D N 40 FT OF LOT 414 GRINDLEY PARK SUB T2S R10E L34 P72 TO 74 WCR				
Y 1096	33-047-03-0005-000	4642 PARKER DEARBORN HEIGHTS	$117,400.00	$33,313.54
33J5 LOT 5 DEARBORNDALE GARDENS SUB T2S R10E L69 P4 WCR				

Please note that the stated minimum bid price may be adjusted for additional costs incurred prior to sale related to the maintenance, repair, or remediation of the property under MCL 211.78m.

* A Parcel with an asterisk indicates that a claim for surplus proceeds was filed and therefore it will be sold for the higher of the minimum bid or Fair Market Value.

FMV indicated is subject to further verification.

The Legal Description and Tax Identifier specify the Property.

The street address is provided as additional information and is not guaranteed to be accurate by the Treasurer. Revised 7/6/2026

Sale No.		Description	FMV	Min Bid Price
Y 1097	33-050-02-0112-002	4021 CAMPBELL DEARBORN HEIGHTS	$147,800.00	$16,336.89
34D112B 34D113 S 14.79 FT OF LOT 112 ALSO LOT 113 ALSO W 1/2 ADJ VAC ALLEY FORDSON HEIGHTS SUB T2S R10E L40 P6 WCR				
Y 1098	33-051-04-2124-000	4662 MERRICK DEARBORN HEIGHTS	$160,200.00	$9,812.76
34J2124 LOT 2124 ALSO E 1/2 ADJ VAC ALLEY DEARBORN HOMES SUB NO. 8 T2S R10E L49 P76 WCR				

Please note that the stated minimum bid price may be adjusted for additional costs incurred prior to sale related to the maintenance, repair, or remediation of the property under MCL 211.78m.

* A Parcel with an asterisk indicates that a claim for surplus proceeds was filed and therefore it will be sold for the higher of the minimum bid or Fair Market Value.

FMV indicated is subject to further verification.

The Legal Description and Tax Identifier specify the Property.

The street address is provided as additional information and is not guaranteed to be accurate by the Treasurer. Revised 7/6/2026

Approved for the Agenda of:	APPROVED
7/27/2026	Motion No. 26-355

9.C.

Comptroller's Office

TO: Honorable Mayor Mo Baydoun

Honorable City Council Members

FROM: Mahdi Baydoun, Comptroller

DATE: July 23, 2026

RE: Comptroller Baydoun - Tentative Agreement between the City of Dearborn Heights and Police Supervisors Association

Motion to approve the Tentative Agreement between the City of Dearborn Heights and the Police Supervisors Association for a collective bargaining
agreement to expire June 30, 2028. Further, authorize the Mayor and Clerk to sign the completed contract on behalf of the City when all the changes are incorporated into the document.

Attachments:

1. Signed TA - Police Supervisors Association

DEARBORN HEIGHTS POLICE SUPERVISORS ASSOCIATION
TENTATIVE AGREEMENT
July 1, 2024 – June 30, 2028

A new four (4) year Collective Bargaining Agreement for the term of July 1st, 2024, through June 30th, 2028, incorporating all terms of the 2021-2024 Agreement, except as modified below:

1. Article 11.1.E.1
   a. The promotional examination process for eligible members shall consist of a written exam portion which shall be weighted at ~~50%~~ **60%** written and ~~50%~~ **40%** oral.

2. Wages, effective July 1st, 2024:
   a. Across-the-board differential increases. Replace Article 16.1 (Annual Base Salary):
      i. A. Commencing upon ratification of this Agreement by the Union and the City Council, the City shall adjust the base wage rate of the bargaining unit members as follows:
         1. 7/1/2027-6/30/2028: Differential Increase on the *last day* of contract (6/30/2028):
            a. Sergeant: 122% (3% increase)
            b. Lieutenant: 129% (3% increase)
            c. Captain: 137% (3% increase)

         *All percentages shall be above the highest paid patrol officer's base wage, not including special assignment or stipend pay.

3. Article 16.5: Strike out / Replace under Article 11 with new subsection .6, as follows:
   a. A newly promoted Sergeant shall complete a six (6) month probationary period, during which time their immediate supervisor of at least one rank higher shall complete monthly probationary reports.

4. Article 18.1 (add section A), as follows:
   a. When a police supervisor works one of the five (5) listed holidays, he/she shall be paid one and one half (1 ½) times his/her straight-time rate for the hours worked – unless working a leave work on that holiday, in which case he/she shall be paid double (2) times his/her straight-time rate for the hours worked - in addition to the holiday pay provided herein:
      i. New Year's Day
      ii. Independence Day
      iii. Thanksgiving Day

iv. Christmas Day
v. EID*

*Add to list of holidays paid in 18.1

5. Article 19: Overtime and Court Time Compensation
    a. 19.2.A.: In lieu of overtime compensation as provided above, at the election of the police supervisor, compensatory time in the ratio of 1.5 hours of compensatory time for 1.0 hours of overtime shall be allowed. A police supervisor shall not accumulate more than ~~three hundred twenty (320)~~ **four hundred (400)** hours of compensatory time. ~~Upon ratification of the new collective bargaining agreement in 2022, the City will pay out all supervisors' compensatory time banks that exceed 320 hours as of the date of ratification~~. **The use of compensatory time shall be at the request of the employee and subject to approval based on operational needs. Compensatory time shall not be unreasonably denied, nor shall employees be required to use compensatory time in lieu of scheduled work.**
    b. Replace Article 19.2.E, as follows:
        i. Effective upon ratification, members whose compensatory time banks exceed 320 hours shall have twelve (12) hours of unused compensatory time paid out monthly. Upon the election of the supervisor, the extra four (4) hours worked per pay period (for road patrol) may be taken as four (4) hours of overtime or six (6) hours of compensatory time. Only a maximum of 144 hours of paid out compensatory time from this section will count towards the member's FAC.

6. Article 20 (Vacations) .6 (furlough works)
    a. An employee shall be allowed to schedule furlough work days and receive compensatory time **for up to one hundred twenty (120) furlough hours (ten (10) furlough days on 12-hour shifts and fifteen (15) furlough days* on 8-hour shifts)** ~~time up to sixty (60) hours~~ **at a rate of** ~~time and one half~~ **two (2) times worked, not to exceed contractual compensatory time bank maximums and not to exceed 240 hours of compensatory time in total.** (Example: twelve (12) hours furlough work equals ~~eighteen (18)~~ **twenty-four (24)** hours compensatory time. Eight (8) hours furlough work equals ~~twelve (12)~~ **sixteen (16)** hours compensatory time).
        i. *Personnel assigned to 8-hour shifts would be permitted to work 15 furlough work days up to a total of 240 CT hours within their anniversary year. If the employee chooses to work more than 10 furlough work days, the remaining amount must be in uniform in a marked patrol vehicle to act as supplementary patrol and will not be counted toward shift minimums.

b. For members who have already completed furlough work days within their anniversary year prior to the signing of this contract, they will be compensated with the difference of the time they worked. For example, if an employee has already worked one furlough day within their anniversary year prior to the signing of this contract and received 18 hours of compensatory time, they would be given an additional six (6) hours of compensatory time.

7. Article 23: Insurance
   a. 23.3.D.3 - Increase maximum stipend for current DHPSA members to seventy percent (70%) of that retiree's chosen post-retirement healthcare premium cost plan (up to a maximum of twelve thousand ($12,000) dollars for supervisors in the union as of ratification date. All future union members will revert back to the current contribution amount ($7,000), or whatever the DHPOA's CBA stipulates as the contribution amount, whichever is greater.

8. The below provisions shall expire in full on June 30th, 2028, and shall not continue as a status quo condition, and shall have no force or effect beyond that date unless expressly renewed through a successor collective bargaining agreement.
   a. Overtime expenditures incurred for the purpose of maintaining daily minimum staffing levels and emergency call-in coverage shall be capped per fiscal quarter as follows:
      i. July 1st, 2026 through June 30th, 2027: $100,000 per fiscal quarter.
      ii. July 1st, 2027 through June 30th, 2028: $110,000 per fiscal quarter.
      The fiscal quarter shall be defined as July 1-September 30, October 1-December 31, January 1-March 31, and April 1-June 30. Any usued funds remaining at the end of a fiscal quarter(s) shall roll over and be added to the available overtime cap for the subsequent quarter within the same fiscal year.
   b. In the event the quarterly overtime cap – including any rolled-over funds – is exhausted prior to the end of the applicable quarter, all additional overtime hours worked for the remainder of that quarter shall be compensated at a rate of two (2) hours of compensatory time for each one (1) hour worked, in lieu of cash overtime payment. At the commencement of each new fiscal quarter, overtime compensation shall revert to the standard overtime pay provisions outlined in the contract, subject to the applicable quarterly cap. The City shall provide quarterly reporting of overtime expenditures to the Union.

9. Article 28: Hours
   a. 28.12: Road Patrol Division minimum personnel standards shall be as follows:
      <u>Twelve (12) Hour Shifts:</u>

(0630-1830) ~~3 supervisors~~ **1 Lieutenant / 2 Sergeants.** 2 supervisors on duty to maintain the shift

(1830-0630) ~~3 supervisors~~ **1 Lieutenant / 2 Sergeants.** 2 supervisors on duty to maintain the shift

b. Should a Lieutenant not be working, a Sergeant shall be designated OIC and be paid one (1) hour of OT, prorated for the amount of time they are OIC with a minimum of .25 hours (i.e. if a Lieutenant works 10 out of 12 hours and a Sergeant is OIC for the remaining two hours, s/he will receive .25 hours OT, etc.).

One (1) supervisor shall be allowed furlough per platoon per shift.

10. **[THIS IS IN CURRENT CONTRACT, WILL JUST BE ENFORCED IMMEDIATELY]**
    a. 22.2: Those members with over 225 sick days (1,800 hours) will be paid down to that amount at the contractual rate of ½ day.
    b. 22.9: Supervisors who attain maximum accumulation of sick days may, at their option, use or schedule off, with reasonable notice, the excess earned sick day per month without any recourse from the City provided the excess sick day accumulation does not fall below the maximum days earned and does not cause overtime to be scheduled.
11. ADD SECTION:
    a. Compensatory hours in excess of 240 hours may be converted to furlough time up to forty-eight (48) hours (six (6) full days for eight-hour shifts or four (4) full days for twelve-hour shifts) 30 days prior to the employee's anniversary to be credited for the following year. In addition, an employee shall be allowed to purchase an unlimited amount of furlough time for the express purpose of adding that time to their furlough bank, up to a maximum of 244 hours.
    b. Compensatory hours in excess of 240 hours may be converted to sick time up to forty-eight (48) hours (six (6) sick days), not to exceed the maximum amount (1800 hours/225 days), 30 days prior to the employee's anniversary.
        i. Section 11.b. is subject to an agreement with the Chief over the new sick time policy. Should an agreement not be made, then 11.b. will be removed. If an agreement is reached with the Chief of Police, then this agreement shall be in the form of a Letter of Understanding which will be codified into the following contract.

Converted time may not be converted back

12. LOU concerning Lieutenant ranking to be incorporated should contract be ratified prior to promotions.
13. Add section:

a. DHPSA will follow the reserve program structure as outlined in the DHPOA contract. If positions/assignments required by the reserve program as outlined in the DHPOA contract cannot be filled by that bargaining unit, then those assignments will be offered to members of the DHPSA. There will be no additional restrictions or requirements outside of the contractually agreed-upon reserve program in the DHPOA.

14. $500 signing bonus to be paid on 7/1/2027 to each member.

7/13/2026

NICK SZOPO
DHPSA PRESIDENT
7/16/2026

Approved for the Agenda of:	APPROVED
7/27/2026	Motion No. 26-356

9.D.

Mayor's Office

TO: Honorable Mayor Mo Baydoun

Honorable City Council Members

FROM: Gary Miotke, Corporation Council

DATE: July 23, 2026

RE: Corporation Counsel Miotke - Revision to Policy Regarding Public Comment at City Council Meetings

Motion to adopt—effective immediately—the revised Policy Regarding Public Comment at City Council Meetings as presented by Gary T. Miotke, Dearborn Heights Corporation Counsel and attached to his email to Council Chair Ahmad dated July 24, 2026.

Attachments:

1. July 23 2026 Updated Third Revised POLICY REGARDING PUBLIC COMMENT

POLICY REGARDING PUBLIC COMMENT AT CITY COUNCIL MEETINGS

Generally

This Policy Regarding Public Comment at City Council Meetings ("Policy") is being adopted to ensure compliance with the Open Meetings Act and with City Charter Section 6.7. This Policy shall be considered to be part of the City Council's rules of order pursuant to City Charter Section 6.9 and is to be incorporated into the City's Policies and Procedures Manual upon adoption. This Policy shall take precedence to any policy, procedure, rule of order, or other requirement adopted by the City to the extent that there is any conflict between this Policy and the conflicting policy, procedure, rule of order, or other requirement.

A member of the public who violates these rules or any other applicable rules established by the Council may be directed by the Council Chair to comply with the rules. If the member of the public continues to violate the rules, the Council Chair may direct him or her to end his or her comments. A member of the public shall comply with the Council Chair's orders. A member of the public shall not be excluded from a meeting otherwise open to the public except for a breach of peace actually committed at the meeting.

Public Comment at Regular or Special Council Meetings

Members of the public shall have a reasonable opportunity to be heard at any regular meeting of the Council or at any special meeting of the Council on matters within the Council's jurisdiction. Members of the public may address the Council under the rules established by the Council including this Policy.

The time of a Council meeting where members of the public may address the Council shall be known as public comment. Public comment shall take place during Council meetings at the time or times specified in the agenda for the meeting. Members of the public shall not comment in general during a meeting or participate in a meeting unless specifically permitted to do so by the Council.

The Council may temporarily modify or suspend any of the requirements of this Policy regarding "Public Comment at Regular or Special Council Meetings". To temporarily modify or suspend any of these requirements, two-thirds of the Council's members present at the meeting must vote to temporarily modify or suspend any such requirement or requirements. The modification or suspension of any of these requirements shall only be effective for the meeting at which the requirement has or the requirements have been modified or suspended.

The agendas for Regular and Special Council Meetings shall provide members of the public with one (1) opportunity to participate in public comment at Regular and Special Council Meetings subject to the requirements and restrictions of this Policy.

The opportunity for members of the public to participate in public comment shall take place at item 5 of the agenda which had been designated on agendas in the past as "5. **PUBLIC HEARINGS AND COMMENT ON AGENDA ITEMS**". Pursuant to this Policy, the agendas

for Regular and Special Council Meetings shall hereafter designate item 5. as "5. **PUBLIC HEARINGS AND COMMENT**".

During the time dedicated to this agenda item 5, members of the public may make public comments as permitted below for "Comments" and/or for "Announcements". A member of the public shall have up to three (3) minutes to address the Council regardless of the type or types of public comment the member of the public makes. A member of the public shall not be limited to only making one type of public comment or to only addressing one matter.

To ensure compliance with the Open Meetings Act and with City Charter Section 6.7, any City Council member, City elected official, City appointed official, City employee, or person otherwise affiliated with the City shall be allowed to participate in public comment under "5. **PUBLIC HEARINGS AND COMMENT**". This opportunity for the City-affiliated person to participate shall be in addition to any opportunities to participate in the meeting that the person might otherwise have as permitted by law and/or by this Policy.

The prior version of this Policy had provided members of the public with other opportunities to participate in public comment with the opportunities having taken place at item 14 of the agenda which had been designated in the past as "14. **MEMBERS OF THE PUBLIC**". Pursuant to this Policy, the agendas for Regular and Special Council Meetings shall hereafter designate item 14 as "14. **OTHER COMMENTS**". During the time dedicated to this agenda item 14, members of the public shall no longer be allowed to make public comments either of the type described as "Announcements" or of the type described as "Comments".

Hereafter, comments at regular or special Council meetings under item "14. **OTHER COMMENTS**" shall be divided into two sections, one for "Comments from Council Members" and the other for "Announcements". The only persons who may participate as part of "Comments from Council Members" under item 14 of the agenda are members of the Council, the Mayor pursuant to City Charter Section 5.3(e), and/or anyone the Council or the Council Chair allows to participate. The only persons who may participate as part of "Announcements" under item 14 of the agenda are members of the Council, other City elected officials, City appointed officials, City employees, or persons otherwise affiliated with the City. Apart from members of the Council and the Mayor, City elected officials, City appointed officials, City employees, or persons otherwise affiliated with the City shall only make public comments related to their City duties if they make public comments under item 14 of the agenda either as a part of "Comments from Council Members" or as a part of "Announcements".

Generally, there are two (2) types of public comments at regular or special Council meetings, namely "Announcements" and "Comments".

"Announcements" is the type of public comment intended to let persons make others aware of things of general interest to the City. This type of public comment is not intended to ensure compliance with the Open Meetings Act or with City Charter Section 6.7. Rather, it is intended to let persons publicize events, activities, happenings, or things that may be of interest to the City or to those who live or work in the City. Some examples of items that may be appropriately raised as "Announcements" are updates from public officials concerning information relating to their duties and to the City; announcements from City civic, charitable, educational, or community organizations about their activities or events; and other such statements notifying others of something of general interest to the City.

The procedure for addressing the Council related to "Announcements" shall be as follows. One or more members of the public may address the Council in making an announcement. Each member of the public who wants to address the Council shall state his or

her name. Plus, if applicable to the particular announcement to be made, each such member of the public shall also state his or her title and the organization he or she represents. Thereafter, the member or members of the public will make the announcement about the thing or things of general interest to the City. Other than if the announcement is made under agenda item 5., there shall be no prescribed allotment of time for any person to make any announcement. However, only the amount of time needed to make the particular announcement shall be made available to and used by the person or persons making the announcement. The Council Chair in his or her discretion shall determine and limit the time available to and used by the person or persons making the announcement to ensure that the requirements in the preceding sentence are upheld.

"Comments" is the type of public comment intended to let persons speak about things they want to speak about whether or not those things are of general interest to the City. While the things spoken about may be of general interest to the City, and may even be of the type that they may have been appropriately addressed to the Council as "Announcements", the "Comments" type of public comment is intended to ensure compliance with the Open Meetings Act and with City Charter Section 6.7. Accordingly, the scope of things that may be spoken about under "Comments" is extremely broad. For purposes of illustration only, and not for purposes of limitation, some examples of items typically raised as "Comments" are a person's agreement or disagreement with a particular City policy, a person's praise or criticism of how the City addressed a particular problem, a person's observations and opinions about what happened at a Council meeting, and a person's questions and concerns about how his or her problem may have been or should be addressed by the City.

Although the scope of things that may be spoken about as "Comments" is extremely broad, a person's speech and actions while making "Comments" to the Council as part of public comment are not without limits. In addition to any other applicable legal requirements, a person shall not engage in profane, obscene, or criminal speech or actions while making "Comments" to the Council as part of public comment. Moreover, a person shall not commit a breach of peace while making "Comments" to the Council as part of public comment.

The procedure for addressing the Council while making "Comments" to the Council as part of public comment shall be as follows. Any member of the public who wants to address the Council shall begin doing so by stating his or her name, the street he or she lives on, and the municipality in which he or she resides. He or she shall have up to three (3) minutes to address the Council, unless the Council, any member of the Council, a City elected or appointed official, or a City employee or contractor uses part of his or her allotted time by asking a question or questions or making a comment or comments. To the extent that a member of the public's allotted time is used by someone else affiliated with the City as noted in the preceding sentence, then the member of the public's time shall be extended to provide him or her the full three (3) minutes to address the Council.

Public Comment at Council Study Sessions

Council study sessions differ significantly from regular or special Council meetings in various ways. Most significantly, the Council does not convene such meetings for the purpose of rendering a decision on public policy. Also, study sessions are not specifically noted in the Charter. Further, study sessions are much more informal than regular or special Council meetings. Moreover, the purpose for convening a study session can vary from being purely an opportunity for the Council to gather information to being an opportunity for the Council to

deliberate toward rendering a decision on public policy even though the Council will not actually render a decision on public policy at the meeting.

Depending on the purpose and conduct of a study session, members of the public may or may not be allowed to comment at the study session. If the study session is convened for the purpose of only gathering information, and the study session is conducted such that no deliberations take place toward a decision on public policy, then members of the public will not have an opportunity to be heard unless the Council otherwise decides to entertain public comment.

If the study session is convened for the purpose of deliberating toward a decision on public policy, or if deliberations toward a decision on public policy take place regardless of the study session's purpose, then the public shall have a reasonable opportunity to be heard at the study session. Notably, public comment at Council study sessions shall not include an "Announcements" section. Instead, public comment at Council study sessions shall only include a "Comments" section as described above under the heading "Public Comment at Regular or Special Council Meetings". Further, the rules noted above under the heading "Public Comment at Regular or Special Council Meetings" and applicable to the "Comments" section of public comment shall apply to public comment at study sessions except in three (3) respects.

First, a member of the public addressing the Council shall have up to two (2) minutes to address the Council.

Second, the timing and sequence of public comment will be determined to maximize its utility to the Council in the discretion of the Chair. Public comment may take place at various points throughout the study session or may take place at a prescribed point during the study session. In the absence of a prescribed part of the study session at which public comment may take place, public comment will be allowed just before the study session is ended.

Third, if a member of the public's comments will count against his or her allotted time, then the member of the public must be informed of this fact prior to the time that he or she addresses the Council.

Approved for the Agenda of:	APPROVED with AMENDMENT
7/27/2026	Motion No. 26-357

9.E.

Police Department

TO: Honorable Mayor Mo Baydoun

Honorable City Council Members

FROM: Michael Guzowski, Police Chief

DATE: July 23, 2026

RE: Police Chief Guzowski - Sale of Firearms

Honorable Mayor
Honorable Council Members

The police department requests to use Dakota Technical LLC to refurbish and sell 12 (twelve) police department MP5 submachine guns (see attached list).

Dakota Tactical LLC will receive a brokerage fee of 20% for each firearm sold, plus all refurbishment costs. These firearms have not been used by the police department in any capacity for several years.

The police department will retain final say over the sales price of each firearm, which will be transferred to Dakota Tactical LLC one at a time.

I am requesting Council authorization to sell these firearms. Money received from the sale will be deposited into the Federal Forfeiture account, 265-000-636.200.

Respectfully,

Attachments:

1. Dakota Tactical - Sale of firearms

DAKOTA TACTICAL

3/30/2026

Sgt. Kevin Campbell
City of Dearborn Heights Police Department
25637 Michigan Ave
Dearborn Heights, MI 48125
313-277-7708

Dear Sgt. Campbell,

This letter serves as our agreement for the disposition of your Heckler & Koch MP5 submachine guns. For weapons that are lawfully transferable—meaning NFA-registered firearms eligible for transfer pursuant to the ATF National Firearms Act Handbook, Chapter 9, Section 9.2 ("Only previously registered firearms may be lawfully transferred")—your department will transfer one firearm at a time to Dakota Tactical LLC for refurbishment and sale. Dakota Tactical shall receive a brokerage fee of twenty percent (20%) of the sales price of each weapon, plus all refurbishment costs. The City of Dearborn Heights Police Department retains sole discretion and final authority over the sales price of each weapon.

For MP5s that are not lawfully transferable, Dakota Tactical LLC shall destroy them in accordance with BATF&E-approved procedures. Proof of destruction and receiver remnants containing each weapon's serial number may be returned to the City of Dearborn Heights Police Department or retained by Dakota Tactical LLC for record-keeping. Any salvaged parts classified as non-controlled items under applicable BATF&E guidance shall be retained by Dakota Tactical LLC and purchased from the City at a mutually agreed-upon price, documented in writing prior to destruction. These salvaged parts will be used in the servicing, repair, and support of Dakota Tactical LLC's law-enforcement customers and general commercial operations. All salvaged parts are accepted as-is and without warranty, and Dakota Tactical LLC assumes sole responsibility and liability for their performance and use.

Acceptance and execution of this agreement by authorized parties below.

Dakota Tactical LLC

Joseph F. Stoppiello, sole member

City of Dearborn Heights Police Department

Sgt. Kevin Campbell

DAKOTA TACTICAL · 7495 BONDA DRIVE · CANTON, MI 48187 · (734)837-7321
WWW.DAKOTATACTICAL.COM

Weapon	Model	Suppressor Serial #	Ser. #
MP5 H&K	MP5K 9MM	NONE	109XX
MP5 H&K	MP5K 9MM	NONE	109XX
MP5	9MM	NONE	62-358XXX
MP5	9MM	NONE	C326XX
MP5	9MM	NONE	62-349XXX
MP5	9MM	NONE	62-348XXX
MP5	9MM	NONE	C326XXX
MP5	9MM	NONE	C326XXX
MP5	9MM	NONE	62-358XXX
MP5	9MM SUPPRESSED	* 002313	6399XXX
MP5	9MM	NONE	C320XX
MP5	9MM	NONE	C3260XX

CITY OF DEARBORN HEIGHTS APPLICATION FOR TEMPORARY FOOD TRUCK/TENT/CART LICENSE APPLICATION

Building Department requirements must be met before Business License can be issued

NAME OF APPLICANT YVETTE SZUFNARA PHONE # 313-318-1540

APPLICANT ADDRESS [redacted]

CITIZENSHIP U

DRIVERS LICENSE # [redacted]

BUSINESS NAME Glizzies & More PHONE # 313-318-1540

LOCATION WITHIN THE CITY (ADDRESS & ZIPCODE) 3976 PELHAM ST. 48125

TYPE OF VEHICLE TO BE USED [redacted]
(if applicable) (if applicable)

HAS THE ABOVE PERSON EVER BEEN CONVICTED OF:

A FELONY: YES _____ NO X A MISDEMEANOR: YES _____ NO X

IF YES, BRIEFLY STATE REASON (S) _____

The applicant voluntarily and knowingly is signing this application with full admission and acknowledgment that operating the food truck and/or tent is not in violation of any terms or conditions of probation or parole, if applicable, and is signing under pains and penalties of perjury.

SIGNATURE: Yvette Szufnara **DATE:** 7/14/26

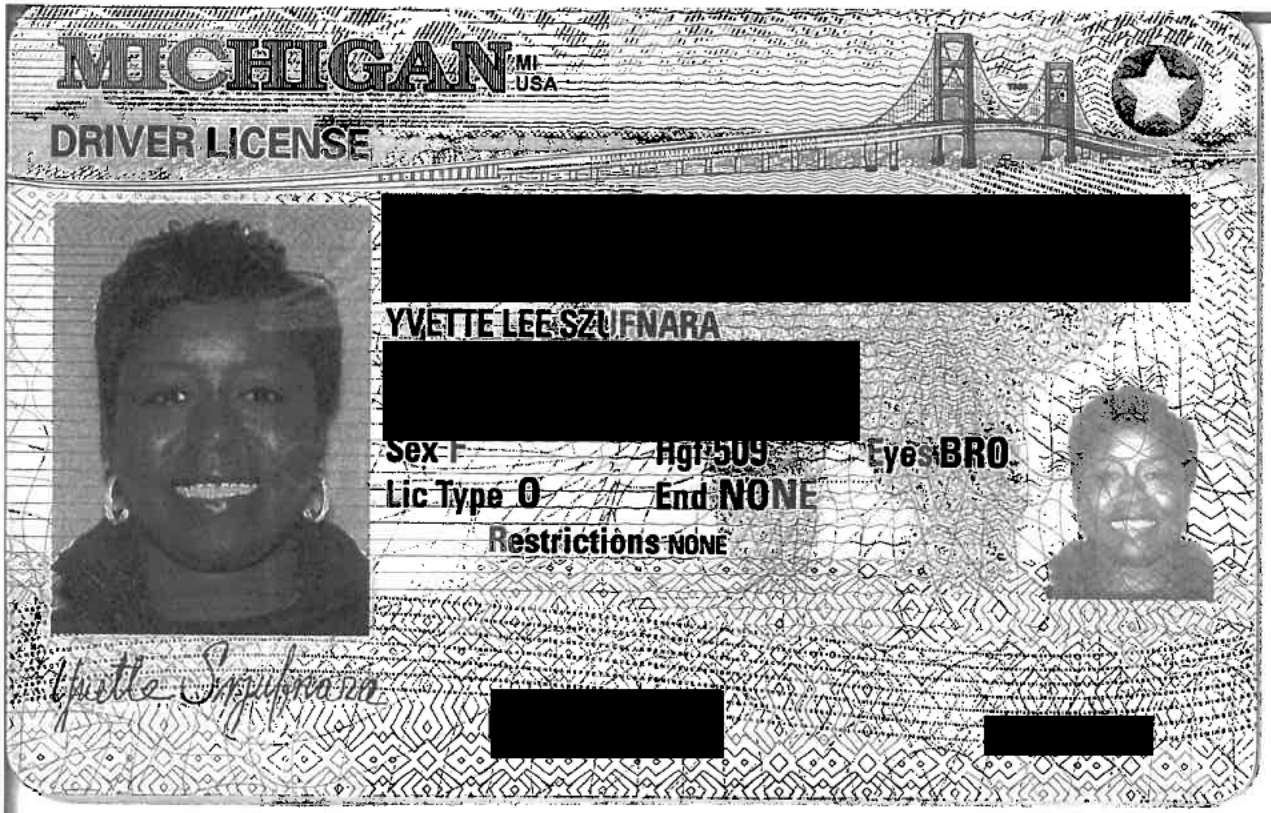
FOR CLERK'S OFFICE USE ONLY

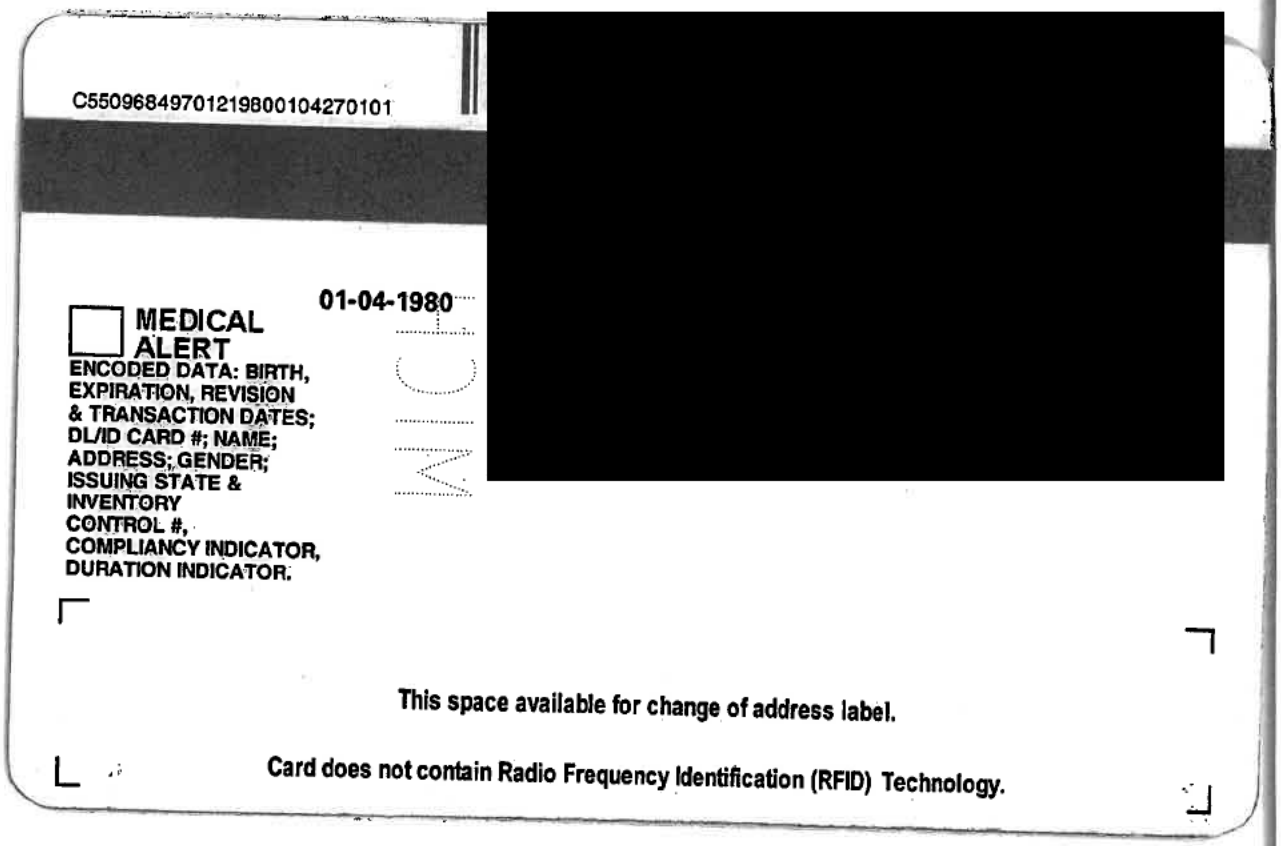
BACKGROUND CHECK:

APPROVED BY: _____ DISSAPPROVED BY: _____

DATE: _____ DEPARTMENT REMARKS: _____

PLEASE SEE NEXT PAGE FOR ADDITIONAL REQUIREMENTS


MICHIGAN MI USA
DRIVER LICENSE
[redacted]
YVETTE LEE SZUFNARA
[redacted]
Sex F Hgt 509 Eye BRO
Lic Type O End NONE
Restrictions NONE
[redacted]
[redacted]


C550968497012198001042701O1
01-04-1980
MEDICAL ALERT
ENCODED DATA: BIRTH, EXPIRATION, REVISION & TRANSACTION DATES; DL/ID CARD #; NAME; ADDRESS; GENDER; ISSUING STATE & INVENTORY CONTROL #, COMPLIANCY INDICATOR, DURATION INDICATOR.
[redacted]
This space available for change of address label.
Card does not contain Radio Frequency Identification (RFID) Technology.

Invoice #:	License #:	License Type:	Application Date:	Expiration Date:
00016022	BL-26-000015306	BUSINESS LICENSE	07/14/2026	01/10/2027

Fee Items	Amount
TRANSIENT MERCHANT 180 DAYS 150.00	$150.00

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127
Phone : 313-791-3410

Received From: GLIZZIES & MORE
YVETTE SZUFNARA
Date: 07/14/2026 Time: 12:18:27 PM
Posting Date: 07/14/2026
Receipt: 1216596
Cashier: ebunker

ITEM REFERENCE	AMOUNT
BL BUSINESS LICENSING 00016022	$150.00
SUB-TOTAL	$150.00
Total Tendered:	$150.00
ORDER #: pi_3Tt92N2ciJEt2igD0ekoecbk	
Credit Card Type Visa	
CC Processing Fee	$4.92
GENERAL FUND CC	
Grand Total:	$154.92
Change:	$0.00

Signature

PAID
CITY OF DEARBORN HEIGHTS
JUL 14 2026
BY _____ CK # _____

Billing/Invoice Date: 07/14/2026
Total Due: $150.00

11:24

ICHAT
INTERNET CRIMINAL HISTORY ACCESS TOOL

Information Provided

Name : Yvette Lee Szufnara
Date of Birth : Jan 04, 1980
Gender : Female
Race : Black
Reason : Licensing
Amount Paid : $10.00
Order Date : 6/4/2026 11:15:45 AM
Miscellaneous No :

A SEARCH OF MICHIGAN'S CRIMINAL HISTORY FILE HAS NOT LOCATED A CRIMINAL RECORD THAT EXACTLY MATCHES THE INFORMATION THAT YOU HAVE PROVIDED.

DATE PRINTED:6/4/2026 Page 1

pps.michigan.gov

CITY OF DEARBORN HEIGHTS / ELECTRICAL PERMIT APPLICATION

Department of Building and Engineering
6045 Fenton Ave., Dearborn Heights, MI 48127
PHONE #: 313-791-3470 / building.dept@dearbornheightsmi.gov

Applicant is: CONTRACTOR _____ OR HOMEOWNER _____ DATE: 7/11/26

Address of Work: 3976 Pelham EMAIL: [redacted]

Homeowner: SHAMAN PHONE #: 313-318-1540

Contractor Business Name: Glizzies 2 Home PHONE #: _____

Licenseholder / Applicant Name: YVETTE SHAMAN SIGNATURE: [signature]

FIXTURES	FEE	NO.	TOTAL	FIXTURES	FEE	NO.	TOTAL
BASE FEE	$60.00	1	$60.00	GENERATOR : INCLUDE KW _____	$35		
100 AMP SERVICE	$40			LOW VOLTAGE / ALARM INSTALLATION	$50		
101 TO 200 AMP SERVICE	$60			MINOR WIRING	$30		
OVER 200 AMP PRIMARY SERVICE	$70			MOTORS / FRACTIONAL H.P.	$30		
1 - 25 LIGHT FIXTURES / SOCKETS	$35			NEON LIGHTS (PER 25')	$30		
ADDITIONAL SET OF LIGHT FIXTURES/ SOCKETS	$25			POOL / SPA	$30		
AC / IAC / FURNACE **(CIRCLE ONE)**	$30			SERVICE CABLE: TOP - BOTTOM - RISE - METER	$40		
ADDITIONAL INSPECTIONS	$50			SIGN CONNECTION (EACH SIGN)	$40		
(AYCT) CARNIVAL / FESTIVAL / OUTDOOR EVENT / FOOD TRUCK	$120			SOLAR PANEL SERVICE	$50		
CIRCUITS	$20			SPACE HEAT / RANGES / OVEN (EACH)	$20		
DISHWASHER	$20			TEMP SERVICE WITH ROUGH INSPECTION	$50		
ELECTRIC CAR CHARGER	$35			WATER HEATER	$30		
FIRE ALARMS (COMMERCIAL - PER 5)	$65						
GARBAGE DISPOSAL	$20			**TOTAL PERMIT FEE:**	180.00		

Section 23A of the State Construction Code Act of 1972, Act No. 230 of the Public Act of 1972, being Section 125.1523A of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential structure. Violators of Sec. 23A are subject to civil fines.

CB 7/13/26

****ALL PERMITS MAILED IN BY CONTRACTORS MUST INCLUDE A SELF-ADDRESSED STAMPED ENVELOPE FOR THE PERMIT TO BE MAILED TO YOU.**

$75 FEE: MISSED INSPECTION / RE-INSPECTION / ADDT'L INSPECTION AFTER PERMIT ISSUED

EFFECTIVE: 12/1/2023

The Vinery
bp

Expires: 04/30/2027

Issued To: **GLIZZIES & MORE**

[redacted]

State of Michigan

Department of Agriculture & Rural Development

Bureau of Food Safety and Animal Health

SST-4882-363319

FOOD SERVICE - SPECIAL TRANSITORY FOOD UNIT

Display for Public View

Responsible Party and Address:

GLIZZIES & MORE

[redacted]

Dr. Tim Boring
Director

Issued by the Michigan Department of Agriculture and Rural Development to operate a Food Service Establishment in accordance with provisions of Act 92, P.A. of 2000, as amended.

This license is not transferrable.

Failure to post in a conspicuous place is a misdemeanor. (See Section 4119)

Notify the Local Health Department before a change of ownership. (See Section 4123)

Direct Inquiries to the Wayne County Public Health

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 06/28/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hiscox Inc. 5 Concourse Parkway Suite 2150 Atlanta GA, 30328	**CONTACT NAME:** **PHONE** (A/C, No, Ext): (888) 202-3007 **FAX** (A/C, No): **E-MAIL ADDRESS:** contact@hiscox.com
INSURED Glizzies & More [redacted]	**INSURER(S) AFFORDING COVERAGE** / **NAIC #** INSURER A : Hiscox Insurance Company Inc — 10200 INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY [ ] PRO-JECT [ ] LOC OTHER:			P106.858.184.1	06/28/2026	06/28/2027	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 100,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 2,000,000
	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ $ $ $
	UMBRELLA LIAB [ ] OCCUR EXCESS LIAB [ ] CLAIMS-MADE DED RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N [ ] N / A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ $ $

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Mary J Boyd

© 1988-2015 ACORD CORPORATION. All rights reserved.

The ACORD name and logo are registered marks of ACORD

Private Property Hot Dog Cart Letter of Permission

PROPERTY OWNER AUTHORIZATION

Date: 7/14/26

To: _____

Subject: Property Owner Consent for Mobile Hot Dog Vending

I, [Norman Shamoun], am the lega owner/authorized representative of the property located at [3976 Pelham St] in Michigan]. I hereby grant [Yvette Szutra], owner of [Glizzys n more], explicit permission to operate a mobile hot dog cart on the aforementioned premises.

Terms of Authorization

Authorized Operating Hours:
[Monday through Saturday, 10:00 AM to 6:00 PM]

Operating Location:
[3976 Pelham St]

Duration:
This permission is valid from [7/1/26] to [Until Revoked] (or until revoked in writing by the property owner).

I understand that the vendor is responsible for securing all necessary Wayne County Health Department permits, licenses, and following all local [Dearborn Heights] zoning ordinances.

Property Owner Contact Information
Phone: [248-444-5444]
Email: [Vinery market sp]gmail.com

Signature of Property Owner: [signature]

Date: 7/15/26

NOTARY ACKNOWLEDGMENT
(Required to be completed by a Notary Public)

State of Michigan, County of Wayne

On this 15th day of July, 2026 before me, the undersigned Notary Public, personally appeared [Norman Shamoun], known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument, and acknowledged that they executed the same for the purposes therein contained.

Notary Public Signature: [signature]

My Commission Expires: March 8, 2027

Acting in the County of: Wayne

(Place Notary Stamp/Seal Here)

LASHONDRA POTTER
Notary Public - State of Michigan
County of Wayne
My Commission Expires Mar 8, 2027
Acting in the County of Wayne

CITY OF DEARBORN HEIGHTS
DEPARTMENT OF BUILDING and ENGINEERING
6045 Fenton — Dearborn Heights, MI 48127 — 277-7306

BOND APPLICATION No. 5481

DATE 7/11/26

LOCATION 3976 Pelham

LOT NO. & SUBDIVISION

NAME Glizzies & More / Yvette Szufnara PHONE NO. 313-318-1540

ADDRESS 3976 Pelham.

TYPE OF BOND Food Truck AMOUNT OF BOND $ 500.00

BOND WILL BE FORFEITED (2) YEARS FROM DATE OF ISSUE IF ITEMS OUTSTANDING.

RECEIPT NO.

DISPOSITION OF BOND AS FOLLOWS:

CITY OF DEARBORN HEIGHTS
Date Entered 07/01/2026 10:07:25 AM
Posting Date: 07/01/2026
Ref BUILDING DEPT RECEIPTS
Receipt 1213787
Amount $500.00

DIRECTOR OF PUBLIC WORKS | CLERK NN | PERMITTEE

FORM NO. 49-1019 ORIGINAL

CITY OF DEARBORN HEIGHTS

Department of Building and Engineering
6045 Fenton • Dearborn Heights, MI 48127
313-791-3470 • building.dept@dearbornheightsmi.gov

DATE 7/1/26 CLERK NN

NAME Glizzies & More / Yvette Szufnara

QUAN.	DESCRIPTION /ADDRESS	AMOUNT
	BUILDING	
	PLUMBING	
	ELECTRICAL	
	HEATING	
	REFRIG.	
	SIGN	
	DEMO	
	UTILITY / DISRUPT.	
	FIRE SUPRESS.	
1	FOOD TRUCK	180
	SIDEWALK / CURB / APPR.	
	ONLINE SVC. FEE	
	PLAN REVIEW ☐ REGIS. ☐	
	PC ☐ ZBA ☐ DEMO ☐	
	MISC. RENTAL REGIS.	
	C/O: RES. ☐ COMM'L ☐ RENTAL ☐	
	VACANT OCCUPIED	
	DATE TIME	
	JOB ADDRESS:	
	3976 Pelham	

$180.00

No. 233110

CITY OF DEARBORN HEIGHTS
Date Entered 07/01/2026 15:17:26
BM
Planning Dept 07/01/2026
May BUILDING DEPT
Receipt 121775
Permit Sign-Off

CITY OF DEARBORN HEIGHTS APPLICATION FOR TEMPORARY FOOD TRUCK/TENT/CART LICENSE APPLICATION

Building Department requirements must be met before Business License can be issued

NAME OF APPLICANT INTIZAR KHAN PHONE # 313-455-2125

APPLICANT AD [redacted]

CITIZENSHIP [redacted]

DRIVERS LICEN [redacted]

BUSINESS NAME Little Bites BBQ Tasteful PHONE # 313-455-2125

LOCATION WITHIN THE CITY (ADDRESS & ZIPCODE) Van Born & Pelham Dearborn Heights 48127

TYPE OF VEHICLE TO BE USED FORD E350 (if applicable) VEHICLE PLATE # [redacted] (if applicable)

HAS THE ABOVE PERSON EVER BEEN CONVICTED OF:

A FELONY: YES ____ NO (circled) A MISDEMEANOR: YES ____ NO (circled)

IF YES, BRIEFLY STATE REASON (S) ____

The applicant voluntarily and knowingly is signing this application with full admission and acknowledgment that operating the food truck and/or tent is not in violation of any terms or conditions of probation or parole, if applicable, and is signing under pains and penalties of perjury.

SIGNATURE: [signature] DATE: 07/16/2026

FOR CLERK'S OFFICE USE ONLY

BACKGROUND CHECK:

APPROVED BY: ____ DISSAPPROVED BY: ____

DATE: ____ DEPARTMENT REMARKS: ____

PLEASE SEE NEXT PAGE FOR ADDITIONAL REQUIREMENTS

Invoice #:	License #:	License Type:	Application Date:	Expiration Date:
00016026	BL-26-000015310	BUSINESS LICENSE	07/16/2026	01/12/2027

Fee Items	Amount
TRANSIENT MERCHANT 180 DAYS 150.00	$500.00

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127
Phone : 313-791-3410

Received From: 00016026%BI
Date: 07/16/2026 Time: 1:40:52 PM
Posting Date: 07/16/2026
Receipt: 1217631
Cashier: bdkelly

ITEM REFERENCE	AMOUNT
BL BUSINESS LICENSING 00016026	$500.00
TOTAL	$500.00
CHECKS 199	$500.00
Total Tendered:	$500.00
Change:	$0.00

PAID
CITY OF DEARBORN HEIGHTS
JUL 16 2026
BY BK CK # 150

Billing/Invoice Date: 07/16/2026

Total Due: $500.00

LITTLE BITES BIG TASTE INC
[redacted]

4:32

apps.michigan.gov/h

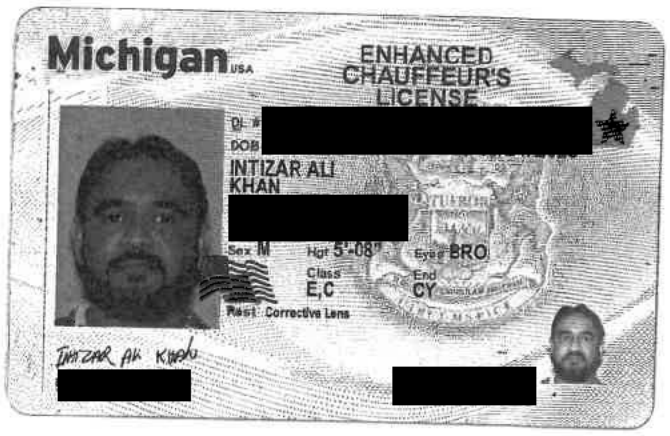
ICHAT

Information Provided

Name	: Intizar Ali Khan
Date of Birth	: Mar 21, 1979
Gender	: Male
Race	: Asian or Pacific Islander
Reason	: Licensing
Amount Paid	: $10.00
Order Date	: 10/16/2025 4:26:43 PM
Miscellaneous No	:

A SEARCH OF MICHIGAN'S CRIMINAL HISTORY FILE HAS NOT LOCATED A CRIMINAL RECORD THAT EXACTLY MATCHES THE INFORMATION THAT YOU HAVE PROVIDED.




Michigan USA
ENHANCED CHAUFFEUR'S LICENSE
DL #
DOB
INTIZAR ALI
KHAN
Sex M
Hgt 5'-08"
Eyes BRO
Class E,C
End CY
Rest: Corrective Lens
INTIZAR ALI KHAN

CITY OF DEARBORN HEIGHTS / ELECTRICAL PERMIT APPLICATION

Department of Building and Engineering
6045 Fenton Ave., Dearborn Heights, MI 48127
PHONE #: 313-791-3470 / building.dept@dearbornheightsmi.gov

Applicant is: CONTRACTOR _____ OR HOMEOWNER _____ DATE: 10/29/25

Address of Work: Lot # 33055021101001 EMAIL: _____

Homeowner: Intizar Khan PHONE #: 313 455 2125

Contractor Business Name: _____ PHONE #: _____

Licenseholder / Applicant Name: ~~Seamless Kitchen~~ / Intizar Khan SIGNATURE: _____

FIXTURES	FEE	NO.	TOTAL	FIXTURES	FEE	NO.	TOTAL
BASE FEE	$60.00	1	$60.00	GENERATOR : INCLUDE KW _____	$35		
100 AMP SERVICE	$40			LOW VOLTAGE / ALARM INSTALLATION	$50		
101 TO 200 AMP SERVICE	$60			MINOR WIRING	$30		
OVER 200 AMP PRIMARY SERVICE	$70			MOTORS / FRACTIONAL H.P.	$30		
1 - 25 LIGHT FIXTURES / SOCKETS	$35			NEON LIGHTS (PER 25')	$30		
ADDITIONAL SET OF LIGHT FIXTURES/ SOCKETS	$25			POOL / SPA	$30		
AC / IAC / FURNACE (CIRCLE ONE)	$30			SERVICE CABLE: TOP - BOTTOM - RISE - METER	$40		
ADDITIONAL INSPECTIONS	$50			SIGN CONNECTION (EACH SIGN)	$40		
CARNIVAL / FESTIVAL / OUTDOOR EVENT / FOOD TRUCK	$120	1	120	SOLAR PANEL SERVICE	$50		
CIRCUITS	$20			SPACE HEAT / RANGES / OVEN (EACH)	$20		
DISHWASHER	$20			TEMP SERVICE WITH ROUGH INSPECTION	$50		
ELECTRIC CAR CHARGER	$35			WATER HEATER	$30		
FIRE ALARMS (COMMERCIAL - PER 5)	$65						
GARBAGE DISPOSAL	$20			**TOTAL PERMIT FEE:**	180		

Section 23A of the State Construction Code Act of 1972, Act No. 230 of the Public Act of 1972, being Section 125.1523A of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential structure. Violators of Sec. 23A are subject to civil fines.

****ALL PERMITS MAILED IN BY CONTRACTORS MUST INCLUDE A SELF-ADDRESSED STAMPED ENVELOPE FOR THE PERMIT TO BE MAILED TO YOU.**

7/13/26

$75 FEE: MISSED INSPECTION / RE-INSPECTION / ADDT'L INSPECTION AFTER PERMIT ISSUED

EFFECTIVE: 12/1/2023

28563643

LARA
LICENSING AND REGULATORY AFFAIRS

STATE OF MICHIGAN
CSCL/CD- 2500 - DOMESTIC PROFIT
CORPORATION ANNUAL REPORT

Corporations Division Administrator
FILED
Doc #: 28563643
Filed Date: 5/15/2026

C0780-2956 05/15/2026 Received by Michigan Corporations Division

DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS PROFIT CORPORATION ANNUAL REPORT
Required by Section 911, Act 284, Public Act of 1972

Corporation Information

The present name of the corporation is:	LITTLE BITE BIG TASTE, INC.
The identification number assigned by the Bureau is:	802937193
Annual Report Filing Year	2026

☒ On behalf of the corporation, I certify that no changes have occurred in required information since the previously filed report.

The name of the resident agent at the registered office is:
SAMINA KHAN

Address
[redacted]

Purpose
No changes were selected for this annual report.

Officers and Directors
Current officers and directors are listed below:

Title	Full Name	Address
President	SAMINA KHAN	[redacted]
Secretary	SAMINA KHAN	
Treasurer	SAMINA KHAN	
Director	SAMINA KHAN	

Attestations

☒ I understand that the information I enter into the online system is public information and will appear online and on copy requests exactly as I enter it into the system.

☒ I have been authorized by the business entity to file this document online.

☒ I, HEREBY SWEAR AND/OR AFFIRM, under penalty of law, including criminal prosecution, that the facts contained in this document are true. I certify that I am signing this document as the person(s) whose signature is required, or as an agent of the person(s) whose signature is required, who has authorized me to place his/her signature on this document.

Signature

Authorized Agent	*SAMINA KHAN*	*MOHAMED SIDDIQUE*	*05/15/2026*
Signer's Capacity	On behalf of	Sign Here	Date

From :

Samina Khan

To,

To whom it may Concern

It is certify that I am writing this letter To give Permission Intizar Ali Khan To Park Food Truck in my LOT.# 33055021101001.

OWNER

Samina Khan



VEHICLE OR EQUIPMENT CERTIFICATE OF INSURANCE

DATE (MM/DD/YYYY): 07/14/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

This form is used to report coverages provided to a single specific vehicle or equipment. Do not use this form to report liability coverage provided to multiple vehicles under a single policy. Use ACORD 25 for that purpose.

PRODUCER
StateFarm
MUHAMMAD TABBISH
24528 FORD RD
DEARBORN HEIGHTS, MI 48127

CONTACT NAME: MUHAMMAD TABBISH
PHONE (A/C, No, Ext): 3135616200 **FAX (A/C, No):** 3135635429
E-MAIL ADDRESS: MUHAMMAD.TABBISH.VAB89L@STATEFARM.COM
PRODUCER CUSTOMER ID #:

INSURED
LITTLE BITE BIG TASTE INC
[redacted]

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : State Farm Mutual Automobile Insurance Company	25178
INSURER B : State Farm Fire and Casualty Company	25143
INSURER C :	
INSURER D :	
INSURER E :	

DESCRIPTION OF VEHICLE OR EQUIPMENT

YEAR	MAKE / MANUFACTURER	MODEL	BODY TYPE	VEHICLE IDENTIFICATION NUMBER
2015	FORD	E350	STEP VAN	[redacted]
DESCRIPTION			**VEHICLE/EQUIPMENT VALUE**	**SERIAL NUMBER**
FOOD TRUCK			$	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICY(IES) OF INSURANCE LISTED BELOW HAS/HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD(S) INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICY(IES) DESCRIBED HEREIN IS/ARE SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICY(IES).

INSR LTR	ADD'L INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS	
Y	Y	[X] VEHICLE LIABILITY	D57 9896-C20-22A	09/20/2025	09/20/2027	COMBINED SINGLE LIMIT	$ 1,000,000
						BODILY INJURY (Per person)	$ 1,000,000
						BODILY INJURY (Per accident)	$ 1,000,000
						PROPERTY DAMAGE	$ 1,000,000
Y	Y	GENERAL LIABILITY [X] OCCURRENCE [ ] CLAIMS MADE	D57 9896-C20-22A	09/20/2025	09/20/2027	EACH OCCURENCE	$ 1,000,000
						GENERAL AGGREGATE	$ 2,000,000
							$

INSR LTR	LOSS PAYEE	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS / DEDUCTIBLE	
Y	Y	[X] VEH COLLISION LOSS	D57 9896-C20-22A	09/20/2025	09/20/2027	[x] ACV [ ] AGREED AMT [ ] STATED AMT	$ LIMIT / $ 500 DED
Y	Y	[X] VEH COMP [ ] VEH OTC	D57 9896-C20-22A	09/20/2025	09/20/2027	[x] ACV [ ] AGREED AMT [ ] STATED AMT	$ LIMIT / $ 500 DED
Y	Y	EQUIPMENT [ ] BASIC [X] BROAD [ ] SPECIAL	D57 9896-C20-22A	09/20/2025	09/20/2027	[x] ACV [ ] AGREED AMT [ ] RC [ ] STATED AMT	$ LIMIT / $ 500 DED

REMARKS (INCLUDING SPECIAL CONDITIONS / OTHER COVERAGES) (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

PROOF OF INSURANCE

ADDITIONAL INTEREST

Select one of the following:

[X] The additional interest described below has been added to the policy(ies) listed herein by policy number(s).
[ ] A request has been submitted to add the additional interest described below to the policy(ies) listed herein by policy number(s).

VEHICLE / EQUIPMENT INTEREST: [ ] LEASED [ ] FINANCED

NAME AND ADDRESS OF ADDITIONAL INTEREST
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HEIGHTS MI 48127

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

DESCRIPTION OF THE ADDITIONAL INTEREST
[X] ADDITIONAL INSURED [ ] LOSS PAYEE
[ ] LENDER'S LOSS PAYEE

LOAN / LEASE NUMBER

AUTHORIZED REPRESENTATIVE
Completed by an authorized State Farm representative.
If signature is required, please contact a State Farm agent.

© 1997-2015 ACORD CORPORATION. All rights reserved.

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127
Phone : 313-791-3410

Received From:
Date: 10/29/2025 Time: 11:14:45 AM
Posting Date: 10/29/2025
Receipt: 1177355
Cashier: ealshaebi

ITEM REFERENCE	AMOUNT
4500 BUILDING DEPT RECEIPTS	
BUILDING DEPT RECEIPTS	$180.00
TOTAL	$180.00
CASH COMERICA	$180.00
Total Tendered:	$180.00
Change:	$0.00

CITY OF DEARBORN HEIGHTS

Department of Building and Engineering
6045 Fenton • Dearborn Heights, MI 48127
313-791-3470 • building.dept@dearbornheightsmi.gov

DATE 10/29/25 CLERK EO

NAME [illegible]

QUAN.	DESCRIPTION /ADDRESS	AMOUNT
	BUILDING	
	PLUMBING	
	ELECTRICAL	
	HEATING	
	REFRIG.	
	SIGN	
	DEMO	
	UTILITY / DISRUPT.	
	FIRE SUPRESS.	
1	FOOD TRUCK 23035021101001	180
	SIDEWALK / CURB / APPR.	
	ONLINE SVC. FEE	
	PLAN REVIEW ☐ REGIS. ☐	
	PC ☐ ZBA ☐ DEMO ☐	
	MISC. RENTAL REGIS.	
	C/O: RES. ☐ COMM'L ☐ RENTAL ☐	
	VACANT OCCUPIED	
	DATE TIME	
	JOB ADDRESS:	

No. 231606

180

CITY OF DEARBORN HEIGHTS

DEPARTMENT OF BUILDING and ENGINEERING

6045 Fenton — Dearborn Heights, MI 48127 — 277-7306

BOND APPLICATION

No. 5461

DATE _____

LOCATION _____

LOT NO. & SUBDIVISION _____

NAME _____ PHONE NO. _____

ADDRESS _____

TYPE OF BOND _____ AMOUNT OF BOND $ _____

BOND WILL BE FORFEITED (2) YEARS FROM DATE OF ISSUE IF ITEMS OUTSTANDING.

RECEIPT NO. _____

DISPOSITION OF BOND AS FOLLOWS:

_____

_____

_____

_____ _____ _____

DIRECTOR OF PUBLIC WORKS CLERK PERMITTEE

FORM NO. 49-1019

PERMITTEE

_____

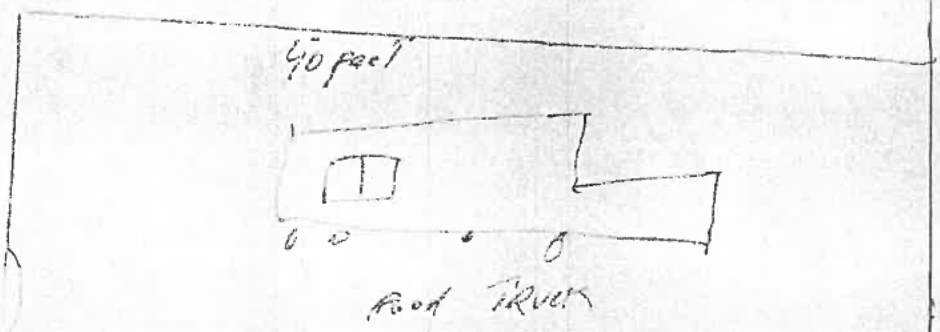
CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127
Phone : 313-791-3410

Received From:
Date: 10/29/2025 Time: 11:17:24 AM
Posting Date: 10/29/2025
Receipt: 1177357
Cashier: ealshaabi

ITEM REFERENCE	AMOUNT
2491 STREET PROTECTION BONDS	$500.00
STREET PROTECTION BONDS	
TOTAL	$500.00
CASH COMERICA	$500.00
Total Tendered:	$500.00
Change:	$0.00

New Review

Little bit Big today

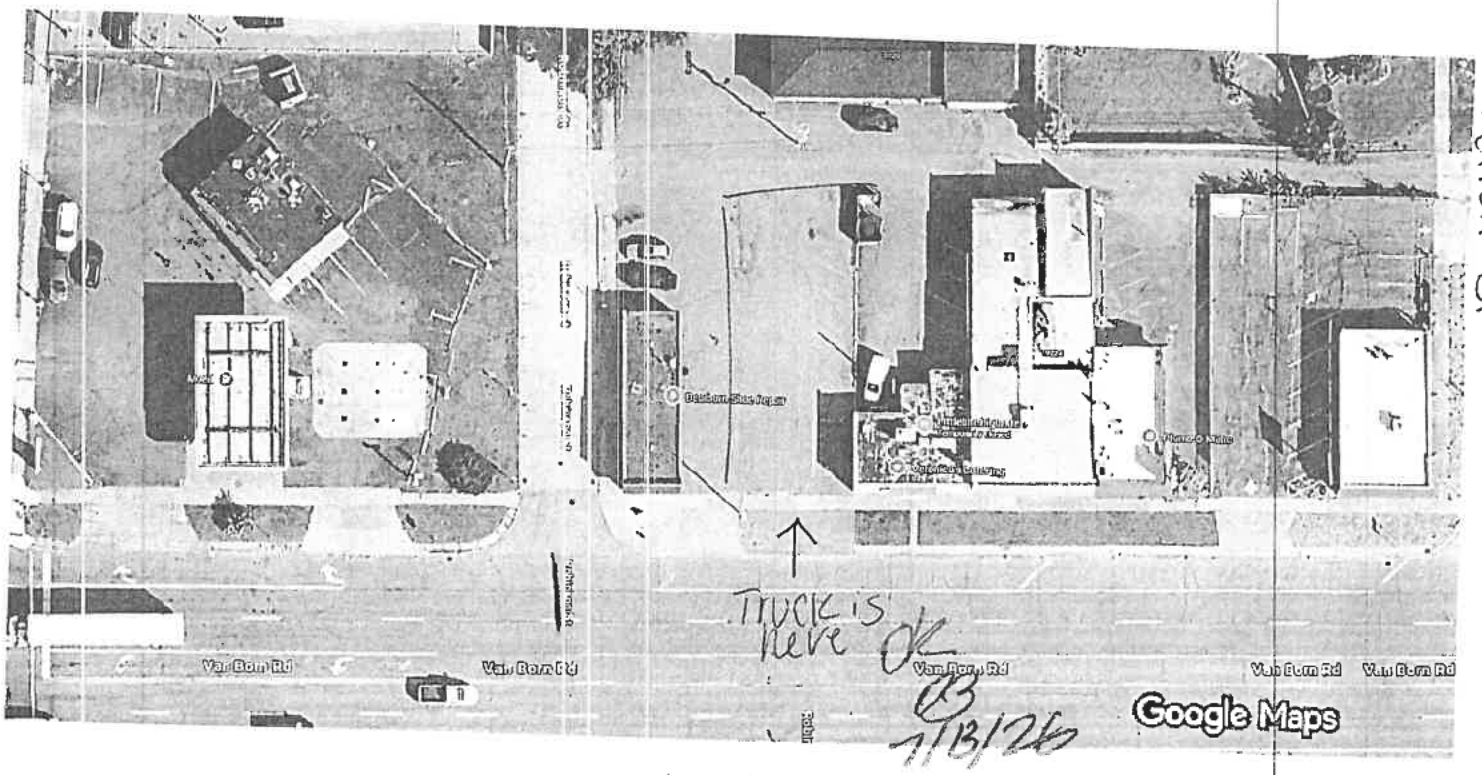


104 Feet

VAN BORN

Google Maps

google maps



Imagery ©2026 Airbus, Maxar Technologies, Map data ©2026 20 ft

Hours ▾ All filters

Results ⓘ

Share

Google Detroit

4.2 ★★★★☆ (207)

Corporate office · ♿ · 5.2

Henry St

Open 24 hours

"Tight security."

Website Directions

Google Ann Arbor

4.2 ★★★★☆ (224)

Corporate office · ♿ · 23C0

Traverwood Dr

Open 24 hours

Website Directions