



City of Dearborn Heights

6045 FENTON • DEARBORN HEIGHTS, MICHIGAN 48127

Lynne M. Senia
City Clerk

TO: City Engineer Dib
FROM: City Clerk Senia *lms*
DATE: February 20, 2024
RE: Bid Award - City Owned Property Auction Services

The following is a copy of a motion adopted at the Regular Meeting of the Dearborn Heights City Council held on February 13, 2024:

24-059 Motion by Councilman Saab, seconded by Councilwoman Bryer to award the bid for City Owned Property Auction Services to BidCorp.com as detailed in the proposal. In addition, authorize the Mayor and Clerk to sign the necessary contract, and the Treasurer to process accordingly, as outlined in 7-B. Per City Engineer Dib communication dated February 6, 2024.

After further discussion, the motion was amended to reflect the following:

Motion by Councilman Saab, seconded by Councilwoman Bryer to refer back to Administration Item 7-B – Bid Award for City Owned Property Auction Services. Per City Engineer Dib communication dated February 6, 2024.

Ayes: Council Chairman Baydoun, Councilwoman Bryer, Councilman Constan, Councilman Saab, Councilman Wencel.

Nays: None.

Absent: Council Chair Pro Tem Ahmad, Councilwoman Malinowski Maxwell.

Motion adopted

LMS/gS

cc: Mayor
Treasurer
Comptroller
BidCorp.com
File

Approved for the Agenda of:	REFERRED BACK TO ADMINISTRATION
2/13/2024	Motion No. 24-059

7.B.



Building Department

TO: Honorable Mayor Bill Bazzi
Honorable City Council Members

FROM: Ali Dib, City Engineer

DATE: February 6, 2024

RE: City Engineer Dib - Bid Award - City Owned Property Auction Services

Re: Contract award for City Owned property auction services

The Engineering staff of the City of Dearborn Heights solicited public bids for City owned property auction services. The attached Request for Proposal (RFP) was publicly advertised by our procurement staff for three (3) weeks. A pre-bid meeting was held on January 20, 2023. Three proposals were submitted, and the staff recommend the award to the lowest responsive and qualified bidder (Bidcorp.com Inc).

This is a three (3) year contract and is intended to address the sale of all City owned properties including but not limited to, seized vehicles, personal property, as well as city owned real estate.

The auction services will be conducted online, and the vendor will be responsible for handling all related advertising, and coordinate showings as depicted in the attached proposal.

I respectfully request that your honorable council award the work to the lowest bidder (Bidcorp.com) as detailed in the attached proposal. Additionally, I respectfully request that your honorable Council authorize the Mayor and the Clerk to sign the necessary contract and the treasurer to process accordingly.

Respectfully
Ali M. Dib P.E.
City Engineer

Attachments:

1. Contract Award for City Owned Property Auction Services Council Letter
2. Dearborn Height's property auction RFP
3. Bids- city owned property auction services



Building & Engineering Department

Bill Bazzi
Mayor

Ali Dib, P.E.
City Engineer

February 1, 2024

To: Honorable Mayor Bill Bazzi
Honorable City Council

From: Ali M. Dib P.E.
City Engineer

Re: Contract award for City Owned property auction services

The Engineering staff of the City of Dearborn Heights solicited public bids for City owned property auction services. The attached Request for Proposal (RFP) was publicly advertised by our procurement staff for three (3) weeks. A pre-bid meeting was held on January 20, 2023. Three proposals were submitted, and the staff recommend the award to the lowest responsive and qualified bidder (Bidcorp.com Inc).

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I respectfully request that your honorable council award the work to the lowest bidder (Bidcorp.com) as detailed in the attached proposal. Additionally, I respectfully request that your honorable Council authorize the Mayor and the Clerk to sign the necessary contract and the treasurer to process accordingly.

Respectfully

Ali M. Dib P.E.
City Engineer

CITY OF DEARBORN HEIGHTS

Bill Bazzi Mayor



REQUEST FOR PROPOSAL

FOR

City owned property auction.

PROJECT NUMBER 2024-0001

Issue Date: January 8, 2024

Pre-proposal Meeting: January 16, 2024, at 1:00p.m., Local Time

Dearborn Heights City Hall

6045 Fenton Street

Dearborn Heights, MI 48127

Proposal Deadline: January 29, 2024 at 3:00 p.m., Local Time

Advertised on Bid-Net

Purchasing Contact: Mathew Paul, Buyer

Phone: (313) 791-3443

Email: mpaul@dearbornheightsmi.gov

Contract manager /City Engineer: Ali M. Dib P.E : ADib@dearbornheightsmi.gov

DESCRIPTION: Proposals are being solicited from professional firms to provide a turn- key online auction service related to the sale of surplus city owned properties.

RFP Instructions

1) PRE-PROPOSAL INFORMATION AND QUESTIONS: Each proposal that is received by the deadline will be evaluated on its merit and completeness of all requested information. In preparing proposals, Respondents are advised to rely only upon the contents of this RFP and accompanying documents and any written clarifications or addenda issued by the City of Dearborn Heights Purchasing Division. If a Respondent finds a discrepancy, error, or omission in the RFP package, or requires any written addendum thereto, the Respondent is requested to notify the Purchasing contact noted on the cover of this RFP, so that written clarification may be sent to all prospective Respondents.

THE CITY IS NOT RESPONSIBLE FOR ANY ORAL INSTRUCTIONS. All questions must be submitted in writing to the Purchasing contact before the Pre-Proposal Question Deadline indicated on the front of this document. No contact regarding this document with other City employees is permitted. All answers will be issued in the form of an addendum.

a) All questions must be submitted in writing to the Purchasing contact before the pre-proposal Question Deadline indicated on the front of this document.

b) No communication is permitted between Proposers and other City of Dearborn Heights Departments or Divisions prior to the award of the proposal unless sanctioned by the Purchasing Division.

2) PRE-PROPOSAL MEETING: A pre-proposal meeting concerning this RFP may be held. If so, the date, time and location will be indicated on the cover of this RFP. Staff will be available at this meeting to answer questions about this RFP. Attendance at the meeting is strongly encouraged.

3) RFP MODIFICATIONS/ADDENDA: Clarifications, modifications, or amendments may be made to this RFP at the discretion of the City. Any and all Addenda issued by the City will be posted as noted on the Cover Page of this document. It is the responsibility of the Respondent to obtain the available Addenda and acknowledge Addenda on the Proposal Form of this RFP. Failure to acknowledge Addenda may result in your proposal being deemed non-responsive and rejected without any further evaluation. If any changes are made to this RFP document by any party other than the City, the original RFP document and associated Addenda in the City's files shall take precedence.

4) PROPOSAL SUBMISSION: The Respondent must include the following items or the proposal may be deemed non-responsive:

i) All forms contained in this RFP, fully completed

ii) Evidence that the Minimum Qualifications listed in the Specifications/Scope of Work are met.

a) Proposals must be electronically uploaded to the MITN (www.mitn.info) website by the due date and time. Allow sufficient time to go through the uploading process. Submit a single file, in PDF, with a size limitation of 20MB. If the file size exceeds 20 MB, please upload in 20 MB increments. For assistance on how to upload, contact MITN directly at (800) 677-1997. The MITN system will not allow for late submittals and a submittal must be completed before the due date and time. This responsibility rests entirely with the Respondent, regardless of delays resulting from the uploading process.

b) Submission of a proposal establishes a conclusive presumption that the Respondent is thoroughly familiar with the Request for Proposal (RFP), and that the Respondent understands and agrees to abide by each and all of the stipulations and requirements contained therein. Businesses that have done work for the City of Dearborn Heights are not exempt from submitting required documents or meeting other requirements listed in this RFP.

c) All prices and notations must be filled in. If not offering on a line item, you must write in "N/A" or "No Offer." Mistakes may be crossed out and corrections must be initialed by the person(s) signing the bid.

d) All costs incurred in the preparation and presentation of the proposal is the Respondent's sole responsibility; no pre-proposal costs will be reimbursed to any Respondent. All documentation submitted with the proposal will become the property of the City of Dearborn Heights.

e) Proposals must be held firm for a minimum of 90 days.

5) WITHDRAWAL: Proposals may only be withdrawn by written notice prior to the date and time set for the opening of proposals. No Proposal may be withdrawn after the deadline for submission.

6) PRICING: In cases where discrepancies are found on the price page when computing the total amount on the price sheet, the unit price shall prevail.

7) REJECTION: The City reserves the right to reject any or all proposals, or to accept or reject any proposal in part, and to waive any minor informality or irregularity in proposals received if it is determined by the Purchasing Agent that the best interest of the City will be served by doing so. If all Proposals are rejected by the City, notice will be posted on the City's websites as noted on the Cover Page of this document. No Proposal will be considered from any person, firm or corporation in arrears or in default to the City on any contract, debt, or other obligation, or if the Respondent is debarred by the City from consideration for a contract award, or if Respondent has committed a violation of the City's Charter and/or Code of Ordinances which resulted in a termination of a contract or other material sanction within the five (5) years immediately preceding the date of issuance of this document.

8) PROCUREMENT POLICY: Procurement for the City will be handled in a manner providing fair opportunity to all businesses. This will be accomplished without abrogation or sacrifice of quality and as determined to be in the best interest of the City.

9) PROPOSAL SIGNATURES: Proposals must be signed by an authorized official of the Respondent. Each signature represents binding commitment upon the Respondent to provide the goods and/or services offered to the City if the Respondent is determined to be the most responsive and responsible Respondent. The resulting contract is not binding until fully executed by both parties should the contract require Council approval.

10) CONTRACT AWARD: The City reserves the right to award by item, group of items, or total proposal. The Respondent to whom the award is made will be notified at the earliest possible date. Tentative acceptance of the proposal, intent to recommend award of a contract and actual award of the contract will be provided by written notice sent to the Respondent at the address designated in the proposal. After a final award of the Agreement by the City of Dearborn Heights, the Contractor must execute and perform said Agreement upon full execution by both parties. The date on which the Agreement is signed by the City of Dearborn Heights marks the beginning of the Agreement and shall be binding.

11) NO RFP RESPONSE: For those Businesses who receive this RFP but who do not submit a response, it would help the City of Dearborn Heights if you would please return a notice of why you have chosen not to respond.

12) FOIA REQUIREMENTS: Proposals are subject to public disclosure after the deadline for submission in accordance with state law.

13) CITY SEAL USAGE – USE OF THE CITY SEAL WITH YOUR SUBMITTAL IS STRICTLY PROHIBITED BY ORDINANCE.

Request for Proposals
Dearborn Heights, online auction of city owned properties.

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A. TENTATIVE SCHEDULE

Key milestones for procurement are shown below. Proposers shall note that the dates provided are provided as a guideline only and are subject to change as the City deems them in its own best interests.

RFP Release	Monday January 8,2024
Pre-proposal meeting	Monday January 16,2024
Responses to RFP Due	Monday January 29,2024
Award Approved by City Council (tentative)	Tuesday February 13 ,2024

SCOPE OF WORK AND SPECIFICATIONS

1- Introduction: the city of Dearborn heights seeks a qualified auction service company to address the sale of city owned surplus property. Successful proposers must have verifiable experience providing a turn-key service auctioning off municipal surplus properties and understand the importance of properly marketing these types of auctions.

City owned property covered under this service may include but not limited to :

- 1- Real estate (parcels and/or residential or commercial structures).
- 2- Police seized property including vehicles or other assets.
- 3- Bidder shall photograph and inventory all assets going to auction. This includes real estate.
- 4- Bidder shall provide and place all necessary signage for real estate properties listed for sale.

5-Bidder must have a state of Michigan class D “licensed automotive dealer “and be able to process title work as needed.

6- Bidder will be responsible for securing the necessary “Buy/Sell” agreements between the city and the property purchasers and submit to a local title company for closing.

Submittal requirements:

Responses to this RFP must include:

- Brief written introduction.
- Firm history, experience, expertise, & current projects.
- Team member years of experience & areas of expertise.
- Summary and hyperlinks to recent public property auctions currently underway by proposers.
- Detailed description of available strategies to solicit public interest.
- Description of firm’s experience.

EVALUATION CRITERIA AND SUBMITTAL REQUIREMENTS :

1) EVALUATION: All proposals received will be evaluated by an Evaluation Team that consists of City representatives. The following factors will be considered in making the selection:

- a) Experience and Qualifications – (50 points)
- b) Capacity to Provide Full Scope – (25 points)
- d) Cost – (25 points)

Each proposal submitted in response to this RFP shall focus on these criteria. In addition, the Evaluation Team also may consider the past performance of the Respondent on other contracts with the City or other entities. The City reserves the right to make such additional investigations as it deems necessary and may require the submission of additional information.

2) GENERAL SUBMITTAL REQUIREMENTS:

a) **NUMBER OF COPIES:** The entire response must be uploaded to the Bid-Net. Do not submit a hardcopy. Allow sufficient time to upload to the website. It is preferred that one file, in PDF, be submitted with a single file size limitation of 20MB. The City is not responsible for failure to have the submittal uploaded in a timely manner.

b) **PROPOSAL FORMAT:** Each proposal should be prepared simply and economically. Responses shall be in the same order as the requirements are listed below to ensure the Evaluation Team is able to easily locate the information that is requested in this solicitation.

c) **PROPOSAL CONTENT:** The Respondent must include the following items or the proposal will be deemed non-responsive and rejected without any further evaluation.

- i) All general forms contained in this RFP, fully completed*:
- ii) A complete response to each of the Submittal Requirements in the next section, which are specific to the evaluation criteria.

d) **SUBMITTAL REQUIREMENTS:** Submit a complete response to each of the following items which are specific to the evaluation criteria:

a) Experience and Qualifications

- i) Describe the experience providing similar services
- ii) Describe the experience and qualifications of lead personnel.
- iii) Describe how you meet or exceed the Minimum Qualifications in this document.

iv) Provide at least 3 references for similar projects/contracts, including name of establishment, full address, dates of service, contact name and contact telephone number for reference checks.

e) Capacity to provide full scope:

i) Please list the equipment/assets your company owns or will rent which you intend to use to complete this work.

ii) Submit a detailed work plan (how you will approach the project as outlined in the scope of services). Submit a timeline, preferably in Gantt format.

f) Cost:

i) Complete the Cost Proposal Form included herein.

2) **SHORTLISTING:** The City may shortlist the Respondents based upon responses to the above items. If necessary, the City will conduct interviews/demonstrations. The City will notify each Respondent on the shortlist, if such presentation is required. These presentations will provide an opportunity for the Respondents to respond to questions posed by the Evaluation Team and to clarify their proposals through exhibition and discussion. The City will not reimburse oral presentation costs of any Respondent. The City reserves the right to modify scoring based on its findings from interviews/demonstrations

SPECIAL CONTRACT TERMS AND CONDITIONS

CONTRACT TERM: The fully executed contract is for a three year period renewable at the sole discretion of the City.

2. NEGOTIATION: Services, and prices listed in the Scope of Work and in the Respondent's response to this RFP may be subject to negotiation. Any agreements resulting from negotiation that differ from what is presented in this RFP or in the Respondent's response shall be documented and included as a part of the final contract.

3. INSURANCE SUBMISSION REQUIREMENTS: The successful Proposer (Contractor) must submit proof to the Purchasing Office that they meet all City of Dearborn Heights insurance requirements prior to receiving an executed contract and/or purchase order. Proof of insurance as stated below will be required no later than five (5) business days of request. An "Intent to Award" letter will serve as the request and will be faxed and/or emailed to the intended Contractor. To expedite the process, a copy of your current coverage may be submitted with your bid/proposal/quote. Prior to expiration dates of any required insurance, Contractor shall be responsible for providing proof of continuing coverage. Contractor's name as it appears in the bid documents must be listed as the named insured on the insurance certificate that is submitted.

4. INSURANCE REQUIREMENTS: The Contractor, at its own expense and in its own name, must provide and keep in force during the term of this Agreement the following types of insurance in not less than the amounts indicated below:

a) Commercial General Liability Coverage: Commercial General Liability Coverage including products/completed operations, contractual liability, and personal injury. This insurance shall be on a commercial insurance, occurrence form. The limit amount for this insurance shall be not less than \$1,000,000 per occurrence and \$2,000,000 aggregate.

b) Endorsement - Additional Insured: The certificate must contain, as an endorsement, the following language pertaining to the general liability coverage: "The City of Dearborn Heights, Michigan, its elected officials, officers, employees, boards, commissions, authorities, voluntary associations, and any other units operating under the jurisdiction of the City and within appointment of its operating budget including the City of Dearborn Heights are named as additional insured and said coverage shall be considered to be the primary coverage rather than any policies and insurance or self-insurance retention owned or maintained by the City of Dearborn Heights".

c) Workers Compensation Coverage: At a minimum, Workers Compensation Insurance as required by State of Michigan law, Michigan statutory coverage, or evidence of an exemption for sole proprietors or a State issued exemption for corporations, partnerships or LLCs who have three or less employees. Employer's Liability limits of \$500,000 each accident, \$500,000 disease policy limit and \$500,000 disease each employee.

d) Endorsement - Other: For the above General Liability and Workers Compensation insurance, the policy shall be endorsed to include a waiver of subrogation by the affording carrier in favor of the City of Dearborn.

e) Automobile Liability Coverage: If performance of this Contract requires use of motor vehicles licensed for highway use, Automobile Liability Coverage is required that shall cover all owned, non-owned, and hired automobiles with a limit of not less than \$1,000,000 combined single limit each accident.

f) Cancellation Clause: Cancellation clause shall state not less than thirty (30) days. It is incumbent upon the Contractor to affect all changes (additional insured, Primary/ noncontributory, and waiver of subrogation) indicated above to its insurance policy. Insurance must be with an insurance company or companies licensed to conduct business in the State of Michigan that has an A.M. Best Company rating of A-, VII or better and is satisfactory to the City of Dearborn Heights.

The demanded coverage that is to be afforded by the Contractor shall be primary and non-contributory in relationship to any and all insurance or self-administered SIR maintained and/or controlled by the City of Dearborn Heights and its budgeted subdivisions. The City reserves the right to require complete, certified copies of all required insurance policies at any time. Any contractors and/or subcontractors utilized by the awarded vendor must also comply with all of the City's insurance requirements. The awarded vendor is solely responsible for ensuring that all contractors and/or subcontractors comply with the City's insurance requirements.

5. KEY PERSONNEL AND SUBCONTRACTORS: It is essential that the Contractor provides adequate experienced personnel and subcontractors, capable of and devoted to the successful accomplishment of work to be performed under this contract. The Contractor must agree to assign specific individuals to the key positions.

a) The Contractor agrees that, once assigned to work under this contract, key personnel and subcontractors shall not be removed or replaced without written notice to the City.

b) If key personnel and subcontractors are not available for work under this contract for a continuous period exceeding thirty (30) calendar days, or are expected to devote substantially less effort to the work than initially anticipated, the Contractor shall immediately notify the City, and shall if needed, subject to the concurrence of the City, replace such personnel with personnel of substantially equal ability and qualifications.

c) The use of any subcontractor is subject to pre-approval by the City of Dearborn Heights Contract Administrator and Purchasing Department.

STANDARD TERMS AND CONDITIONS OF AGREEMENT

1) Assignment/Transfer: Assignment or transfer of this contract without written consent of the City of Dearborn Heights (Purchaser) may be construed by the Purchaser as a breach of contract sufficient to cancel this agreement at the discretion of the Purchaser.

2) Inspection: All goods and services shall be subject to inspection and approval by Purchaser at all reasonable times including inspection during manufacture. Inspection and approval by Purchaser at Contractor's (Seller's) plant does not preclude rejection for defects upon discovery by subsequent inspection. Any goods and services rejected by Purchaser shall be promptly repaired or replaced at Seller's expense. Any and all costs incurred by Purchaser in connection with the return of goods rejected by Purchaser as defective shall be at Seller's risk and expense.

3) FOB and Risk of Loss: All items must be FOB Destination and all freight charges must be included in the Proposal. Seller agrees to bear all risks of loss, injury or destruction of goods and materials ordered herein which occur prior to delivery and acceptance; and such loss, injury or destruction shall not release Seller from any obligation hereunder.

4) Warranty: Seller warrants that it has good and merchantable title to the goods sold hereunder and that said goods shall conform to the descriptions and applicable specifications and samples. Such goods shall be of good merchantable quality and fit for the known purposes for which sold, and are free and clear of all liens and encumbrances. Seller and Purchaser agree that this order does not exclude, or in any way limit, other warranties provided for in this agreement or by law.

5) Excise and Sales Tax: The prices herein must not include any Federal excise taxes or sales taxes imposed by any State or Municipal Government. Such taxes, if included, must be deducted by the Seller when submitting invoice for payment.

6) Invoices: Invoices for goods must be submitted on date of complete shipment. Invoices for services must be submitted within 45 days after completion of Services. Payment will be delayed if the invoice fails to reference PO number, ordering department, unit prices, quantities, totals, and a full description of the order that matches the PO.

7) Payment Terms: Payment will be 2%/10, Net 30 unless otherwise specified by the City of Dearborn Heights.

8) IRS Form W-9: Seller must have on file with the City of Dearborn Heights an IRS Form W-9 before Purchaser will issue any payment to Seller.

9) Compliance with Laws: Contractor represents and warrants that the performance of this order and the furnishing of goods or services required shall be in accordance with the applicable standards, and in compliance with federal, State of Michigan and the city of Dearborn Heights laws, rules, regulations, resolutions, and ordinances including but not limited to the Fair Labor Standards Act, the Equal Employment Opportunity rules and regulations, the Transportation Safety Act and the Occupational Safety and Health Acts.

10) Amendments: No amendment, modification or supplement to this contract shall be binding unless it is in writing and signed by authorized representatives of the parties

11) Termination: When in the City of Dearborn Heights best interest, the City may unilaterally cancel this agreement at any time, whether or not the Contractor is in default of any of its obligations hereunder. Under any such cancellation, the Contractor agrees to waive any claim for damages, including loss of anticipated profit on account hereof. However, the City of Dearborn Heights agrees that the Contractor shall be paid for items and/or services already accepted by the City, but in no event shall the City of Dearborn Heights be liable for any loss of profits on the order or portion thereof so terminated. Either party may terminate this agreement at any time for the failure of the other to comply with any of its material terms and conditions.

12) Waiver of Breach: No waiver by either party of any breach of any of the covenants or conditions herein contained performed by the other party shall be construed as a waiver of any succeeding breach of this same or of any other covenant or condition.

13) Records and Right to Audit: Contractor's "records" shall upon reasonable notice be open to inspection and subject to audit and/or reproduction at during normal business working hours. The City's representative or an outside representative engaged by City may perform such audits. The City or its designee may conduct such audits or inspections throughout the term of this contract and for a period of three years after final payment or longer if required by law. a. Contractor's "records" as referred to in this contract shall include any and all information, materials and data of every kind and character, including without limitation, records, books, papers, documents, subscriptions, recordings, agreements, purchase orders, leases, contracts, commitments, arrangements, notes, daily diaries, superintendent reports, drawings, receipts, vouchers and memoranda, and any and all other agreements, sources of information and matters that may in the City's judgment, have any bearing on or pertain to any matters, rights, duties or obligations under or covered by any Contract Document. Such records shall include (hard copy, as well as computer readable data if it can be made available), written policies and procedures; time sheets; payroll registers; cancelled checks; subcontract files (including proposals of successful and unsuccessful proposers, proposal recaps, etc.); original estimates; estimating work sheets; correspondence; change order files (including documentation covering negotiated settlements); back charge logs and supporting documentation; general ledger entries detailing cash and trade discounts earned, insurance rebates and dividends; and any other contractor records which may have a bearing on matters of interest to the City in connection with rite contractor's dealings with the City (all foregoing hereinafter referred to as "records") to the extent necessary to adequately permit evaluation and verification of:

a) contractor compliance with contract requirements, b) compliance with the City's Charter and policies, and c) compliance with provisions for pricing change orders, invoices or claims submitted by the contractor or his payees.

b. Contractor shall require all payees (examples of payees include subcontractors, insurance agents, material suppliers, etc.) to comply with the provisions of this article by incurring the requirements hereof in a written contract agreement between Contractor and payee. Such requirements to include flow-down right of audit provisions in contracts with payees will also apply to Subcontractors and Sub-Subcontractors, material suppliers, etc. Contractor will cooperate fully and will cancel Related Parties and all of Contractor's subcontractors (including those entering into lump sum subcontracts) to cooperate fully in furnishing or in making available to the City from time to time whenever requested in an expeditious manner any and all such information, materials and data.

c. The City's authorized representative or designee shall have reasonable access to the Contractor's facilities, shall be allowed to interview all current or former employees to discuss matters pertinent to the performance of this contract and shall be provided adequate and appropriate work space, in order to conduct audits in compliance with this article.

d. If an audit inspection or examination in accordance with this Article, discloses overpricing or overcharges (of any nature) by the contractor to the City more than one-half of one percent (.5%) of the total contract billings the reasonable actual cost of the City's audit shall be reimbursed to the City by the Contractor. Any adjustments and/or payments which must be made as a result of any such audit or inspection of the contractor's invoices and/or records shall be made within a reasonable amount of time (not to exceed 90 days) from presentation of the City's findings to Contractor.

14) Complete Agreement: The parties agree that the conditions of purchase stated herein or attachments hereto set forth their entire agreement and there are no promises or understandings other than those stated herein, and that any prior negotiations between the Purchaser and Seller or terms or conditions of sales set forth in the Seller's quotation or order or sales acknowledgement shall not constitute a part of the agreement between the Purchaser and Seller concerning this purchase. The term "agreement" as used in this clause shall include any future written amendments, modifications, or supplements made in accordance herewith.

15) Liability and Indemnity: Contractor agrees to protect, defend, reimburse, indemnify and hold the City of Dearborn, its officers, affiliates, employees and agents harmless at all times from and against any and all claims, liabilities, expenses, losses, demands, damages, fines and causes of action of every kind and character made, incurred, sustained or initiated by any party hereto, any party acquiring any interest hereunder, any agent or employee of any party hereto, any third or other party whomsoever, or any governmental agency, arising out of, incident to, or in connection with this contract, or in the performance, nonperformance or purported performance of the work or services or breach of the terms hereof, except when the City of Dearborn Heights is solely at fault. The City of Dearborn Heights is mindful that this demand for indemnity is more extensive than the corresponding liability coverage that the insurance industry may afford to satisfy this indemnification request.

16) Records: The City of Dearborn Heights reserves the right to inspect all vendor documents relating to this agreement for up to three (3) years after expiration.

17) Insurance: The Contractor, at its own expense and in its own name must provide and keep in force during the term of this Agreement, insurance coverage with limits not less than indicated in the Special Instructions, Terms and Conditions must comply with Federal, State of Michigan, and the city of Dearborn Heights Rules and regulations.

18) Noncompliance: Failure to deliver in accordance with specifications will be cause for the City of Dearborn Heights to cancel the contract or any part thereof and purchase on the open market, charging any additional cost to the Contractor.

19) Protection of Resident Workers: The City of Dearborn Heights supports the Immigration and Nationality Act (INA) which includes provisions addressing employment eligibility, employment verification and non-discrimination. The contractor is held responsible to establish appropriate

procedures and controls so no services under this contract will be performed by any worker who is not legally eligible to perform such services. The City of Dearborn Heights shall have the right to terminate the contract if the City determines that the contractor has failed to perform satisfactorily with respect to its employment practices in support of INA.

20) Non-Discrimination Clause: The proposer agrees not to discriminate against any employee or applicant for employment, to be employed in the performance of such contract, with respect to hire, tenure, terms, conditions or privileges, of employment, or any matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, or marital status. Breach of this covenant may be regarded as material breach of the contract as provided for in Act 220 and Act 453 of the Public Acts of 1976, as amended, entitled "Michigan Handicapper's Civil Rights Act" and the Michigan Elliott Larson Civil Rights Act." The proposer further agrees to require similar provisions from any subcontractors, or suppliers.

21) Subcontracting: The use of a subcontractor is subject to the written approval of the Corporation Counsel of the City of Dearborn Heights.

22) Use of the City Seal: Contractors are prohibited from using the official Seal of the City of Dearborn Heights in this Proposal or in any other manner.

23) Legal Proceedings: Any legal proceedings shall be resolved in Michigan courts.

24) Federally Funded Purchases: Purchases using federal funds are subject to eligibility verifications through the System for Award Management (SAM) prior to award.

REQUIRED SUBMITTAL FORMS

The Following forms are required :

- 1- Proposal form
- 2- Exceptions and alternatives form
- 3-cost proposal form
- 4-verifications of minimum qualifications form
- 5-Business information questioner
- 6-Sub-Contractors form

PROPOSAL FORM

Failure to complete this form may result in your Proposal being deemed non-responsive and rejected without any further evaluation.

OFFER TO: CITY OF DEARBORN HEIGHTS :

The Undersigned hereby offers and agrees to furnish the goods and/or services in compliance with all terms, scope of work, conditions, specifications, and addenda in the Request for Proposal.

ADDENDA:

The undersigned has read, understands and is fully cognizant of the Information to Respondents, Offer, and all Exhibits thereto, together with any written addendum issued in connection with any of the above. The undersigned hereby acknowledges receipt of the following addendum(s): _____, _____, _____ (write "none" if none). In addition, the undersigned has completely and appropriately filled out all required forms.

OBLIGATION:

The undersigned, by submission of this Offer, hereby agrees to be obligated, if the Offer is accepted by the City of Dearborn Heights to enter into a Contract to provide the stated goods and/or services for the term as stated herein in accordance with the Scope of Work, Specifications, and Terms and Conditions, together with any written Addenda as specified above and any negotiated terms. If this offer is accepted and signed by the City of Dearborn Heights this RFP document, together with any written Addenda and any negotiated terms shall be (collectively) the contract.

COMPLIANCE:

The undersigned hereby accepts all administrative requirements of the RFP and will be in compliance with such requirements. By submitting this Proposal Form, the Respondent represents that:

1. The Respondent is in compliance with any applicable provisions of the City of Dearborn Heights Charter and Code of Ordinances.
2. If awarded a contract to operate the Concession or provide the goods or Services required in the RFP, the Respondent will comply with the City's Charter and Code of Ordinances. These documents can be found on the City of Dearborn Heights website on the City Clerk's page.

NON-COLLUSION:

The undersigned, by submission of this Proposal Form and other required forms, hereby declares that this Proposal is made without collusion with any other business making any other Proposal, or which otherwise would make a Proposal.

PERFORMANCE GUARANTEE:

The undersigned further agrees that if awarded the Contract, it will submit to the City any required type of guarantee (i.e. irrevocable letter of credit or cash deposit).

SUBMITTAL REQUIREMENTS: The undersigned certifies it has attached a complete response to each of the submittal requirements listed in the Evaluation Criteria and Submittal Requirements section of this RFP.

No proposal may be accepted which has not been signed in the appropriate space below:

Company Name:-----

Address -----

Contact Person -----

Phone -----

Fax -----

Email -----

Signature of Person Authorized to sign -----

Title -----

Date-----

ACCEPTANCE OF OFFER (To be completed by the city of Dearborn Heights)

Mayor's signature _____

Date _____

City Clerk's signature _____

Date _____

EXCEPTIONS AND ALTERNATIVES FORM

Failure to complete this form may result in your Proposal being deemed nonresponsive and rejected without any further evaluation.

Proposers are to comply with all requirements of this solicitation, otherwise the proposal may be deemed nonresponsive.

Exceptions may be considered if they are presented with the proposal and if the City determines that the exception does not materially alter the intent of this solicitation or that it exceeds the requirements of this solicitation.

---- -No Exceptions Taken

-----Exceptions Taken – See attached*

*Please note that if any exceptions are taken, all required information must be submitted as an attachment

Except as may be indicated above, Proposer is in complete agreement with this entire solicitation including any proposed terms, conditions and business arrangements described herein.

By _____

(Authorized Signature)

Date _____

(Title) _____

COST PROPOSAL FORM

Failure to complete this form may result in your Proposal being deemed non-responsive and rejected without any further evaluation.

Total Not-To-Exceed Cost: \$ _____

VERIFICATION OF MINIMUM QUALIFICATIONS FORM

Failure to complete this form may result in your Proposal being deemed non-responsive and rejected without further evaluation.

1. Provide references that will support the minimum qualification of: "Respondent must have a minimum of three similar projects in the last five years as requested in the Minimum Qualifications section. References must demonstrate at least five years of experience and must reflect work of a repetitive nature.

A- Client Name:

Title:

Client Contact E-mail

Contact Phone Number:

Services performed from and to (dates): _____

B-Client Name:

Title:

Client Contact

Contact Phone Number:

Services performed from and to (dates): _____

C-Client Name:

Title:

Client Contact E-mail

Contact Phone Number:

Services performed from and to (dates): _____

D- Client Name:

Title:

Client Contact E-mail

Contact Phone Number:

Services performed from and to (dates): _____

BUSINESS INFORMATION QUESTIONNEER

Failure to complete this form may result in your Proposal being deemed nonresponsive and rejected without any further evaluation.

NAME OF COMPANY _____

PRINCIPAL OFFICE ADDRESS _____

TELEPHONE NUMBER _____

DUNS# AND/OR CCR (if applicable)# _____

FORM OF OWNERSHIP (Check One)

Corporation ()

LLC ()

Joint Venture ()

State of Incorporation/Registration

Date of Incorporation/Registration

Partnership () If Partnership, select one of the following: Limited () or General () Individual ()

LIST OF PARTNERS, PRINCIPALS, CORPORATE OFFICERS OR OWNERS

Names : _____

Titles: _____

LIST OF CORPORATE DIRECTORS

Principal Business Affiliation

Name: _____

Other Than Respondent Directorship: _____

HAS YOUR COMPANY OPERATED UNDER ANY DIFFERENT NAMES IN THE PAST FIVE (5) YEARS? **YES / NO**
IF YES, PLEASE IDENTIFY THE NAME(S) UNDERWHICH YOUR COMPANY HAS OPERATED:

SUBCONTRACTORS FORM

Failure to complete this form may result in your Proposal being deemed nonresponsive and rejected without any further evaluation.

Are there any subcontractors to be utilized under this contract?

YES - You must complete both pages.

NO - You must complete only this page.

ACKNOWLEDGED BY _____

FIRM _____

AUTHORIZED REPRESENTATIVE _____

TITLE _____

SIGNATURE _____

DATE _____

SUBCONTRACTORS FORM (Continued)

(If you have more than one Subcontractor, make additional copies as needed)

Prime Contractor

State relationship, if any, between Prime Contractor and each Subcontractor:

NOTE: Both the Prime Contractor/Consultant and Subcontractor must sign this form appropriately.

Subcontractor:

Fed Tax ID _____

Address: _____

P.O. Box _____

City: County State Zip: _____

Phone:() _____

Fax:() _____

Owners/Partners/Corporate Directors/Principal Stockholders (>5% stock holdings):

Work to perform: _____

Subcontract Amount \$ _____

Percent of Contract % _____

ACKNOWLEDGED BY: _____

I acknowledge that all the above information has been completely filled out and is true.

SUBCONTRACTOR Authorized Signature _____

Name & Title Date _____

I acknowledge that all the above information has been completely filled out and is true.

PRIME CONTRACTOR Authorized Signature Name & Title Date _____

CITY OF DEARBORN HEIGHTS



Name of Bid: City Owned Property Auction Services

Bid Date 1/29/2024

Bidder	Bid Deposit	Bid Amount	Notes
Bidcorp.com, Inc 2512 West Grand Boulevard, Suite 306 Detroit, MI 48208		No Cost to City	Non Real Estate Auctions- 8% Buyer Fee Real Estate Auctions – 8% Buyer Fee+ Other Charges
Biddergy LLC (Biddergy.Com) 1919 E Kilgore Service Road Kalamazoo, MI 49001		3% Seller's Fee	
Chuck Cryderman & Associates, LLC 73600 Church Street Armada, Michigan 48005		No Cost to City	Misc Items Buyer Fee – 10% Auto, turuck & Equipments – 10% Buyer Fee Real Estate – 7% Buyer Fee



Response to
REQUEST FOR PROPOSAL
for
Dearborn Heights Michigan
City Owned Property Auction Services
PROJECT NUMBER 2024-0001

January 28, 2024

City of Dearborn Heights
6045 Fenton
Dearborn Heights, MI 48127

Re: City of Dearborn Heights RFP for City Owned Property Auction Services Project Number 2024-0001

Dear Mathew,

Bidcorp.com, Inc. is presenting this response to your request for proposal for online auctioning services for the City of Dearborn Heights.

Bidcorp.com, Inc. has been providing successful online governmental auctions for 24 years. We are woman owned, minority owned, and a woman lead Michigan based company with our headquarters in the City of Detroit.

We are pleased to offer cutting-edge technology at the lowest price in the industry for your needs. Our most seasoned staff has been with the company from inception, with the next being with us for 14 years. We are engaged with the primary goal of providing an affordable, safe, and secure arena for our clients to auction surplus items and real property via an online auction. We are proud to say 99% of our auctions posted on Bidcorp.com receive bids and are consummated at or above their reserve price.

Among the many municipalities we serve, some of our diverse current clients include Oakland County, Central Michigan University, Saginaw Township, Sault Area Public Schools, and Huron County Road Commission. We are confident that we meet and will exceed your online auction services requirements outlined in the RFP. We hold the necessary approvals and licenses to effectuate the services for the City of Dearborn Heights.

To see what your new online auction store will look like, **we have already created it for you with some test auctions!** Please go to dearbornheights.bidcorp.com and logon with these credentials:

Mathew Paul, User ID: DearbornHeight and Password: Heights123

Ali M. Dib, User ID: HeightsDearborn and Password: Dearborn456

In your dearbornheights.bidcorp.com account, click on the videos in the test auctions for the **Suburban** and the **Land** in your custom Store to see how the videos can be custom made.

Sincerely,



President, Bidcorp.com, Inc.

kstepanski@bidcorp.com

(248) 679-6907

2512 West Grand Boulevard, Suite 306

Detroit, MI 48208

Bidcorp.com, Inc. is a MI Corporation, FEIN 38-3569864

Youtube video about Bidcorp.com: <https://www.youtube.com/watch?v=KnjWeKAJ1e8>

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RFP Forms

PROPOSAL FORM

Failure to complete this form may result in your Proposal being deemed non-responsive and rejected without any further evaluation.

OFFER TO: CITY OF DEARBORN HEIGHTS :

The Undersigned hereby offers and agrees to furnish the goods and/or services in compliance with all terms, scope of work, conditions, specifications, and addenda in the Request for Proposal.

ADDENDA:

The undersigned has read, understands and is fully cognizant of the Information to Respondents, Offer, and all Exhibits thereto, together with any written addendum issued in connection with any of the above. The undersigned hereby acknowledges receipt of the following addendum(s): None, _____ (write "none" if none). In addition, the undersigned has completely and appropriately filled out all required forms.

OBLIGATION:

The undersigned, by submission of this Offer, hereby agrees to be obligated, If the Offer is accepted by the City of Dearborn Heights to enter into a Contract to provide the stated goods and/or services for the term as stated herein in accordance with the Scope of Work, Specifications, and Terms and Conditions, together with any written Addenda as specified above and any negotiated terms. If this offer is accepted and signed by the City of Dearborn Heights this RFP document, together with any written Addenda and any negotiated terms shall be (collectively) the contract.

COMPLIANCE:

The undersigned hereby accepts all administrative requirements of the RFP and will be in compliance with such requirements. By submitting this Proposal Form, the Respondent represents that:

1. The Respondent is in compliance with any applicable provisions of the City of Dearborn Heights Charter and Code of Ordinances.
2. If awarded a contract to operate the Concession or provide the goods or Services required in the RFP, the Respondent will comply with the City's Charter and Code of Ordinances. These documents can be found on the City of Dearborn Heights website on the City Clerk's page.

NON-COLLUSION:

The undersigned, by submission of this Proposal Form and other required forms, hereby declares that this Proposal is made without collusion with any other business making any other Proposal, or which otherwise would make a Proposal.

PERFORMANCE GUARANTEE:

The undersigned further agrees that if awarded the Contract, it will submit to the City any required type of guarantee (i.e. irrevocable letter of credit or cash deposit).

SUBMITTAL REQUIREMENTS: The undersigned certifies it has attached a complete response to each of the submittal requirements listed in the Evaluation Criteria and Submittal Requirements section of this RFP.

No proposal may be accepted which has not been signed in the appropriate space below:

Company Name: BIDCORP.COM, INC

Address 2512 W. GRAND BOULEVARD
SUITE 306
DETROIT, MI 48208

Contact Person KIMBERLY STEPANSKI

Phone 248-679-6907

Fax 248-436-3414

Email kstepanski@bidcorp.com

Signature of Person Authorized to sign *Kimberly Stepanski*

Name Kimberly Stepanski

Title President

Date January 28, 2024

ACCEPTANCE OF OFFER (To be completed by the city of Dearborn Heights)

Mayor's signature _____

Date _____

City Clerk's signature _____

Date _____

EXCEPTIONS AND ALTERNATIVES FORM

Failure to complete this form may result in your Proposal being deemed nonresponsive and rejected without any further evaluation.

Proposers are to comply with all requirements of this solicitation, otherwise the proposal may be deemed nonresponsive.

Exceptions may be considered if they are presented with the proposal and if the City determines that the exception does not materially alter the intent of this solicitation or that it exceeds the requirements of this solicitation.

☒ -No Exceptions Taken

-----Exceptions Taken -- See attached*

*Please note that if any exceptions are taken, all required information must be submitted as an attachment

Except as may be indicated above, Proposer is in complete agreement with this entire solicitation including any proposed terms, conditions and business arrangements described herein.

By Kimberly Stepanski

(Authorized Signature)

Date Kimberly Stepanski

(Title) President

COST PROPOSAL FORM

Failure to complete this form may result in your Proposal being deemed non-responsive and rejected without any further evaluation.

Total Not-To-Exceed Cost: Zero Cost to the City, as outlined below.

Non-Real Estate Auctions:

Bidcorp.com will charge the winning bidder/buyer 8% of the winning bidder's price, not including sales tax. Therefore, the City's fee is zero on non-real estate auction items. No other fees apply to the City.

There is never a cost to the City to add, change, cancel, or relist an auction listing. BidCorp.com earns the 8% fee only on successfully completed auctions. This is when auction items are paid for and picked up by the winning bidder.

Real Estate Auctions:

Bidcorp.com will charge the winning bidder/buyer 8% of the winning bidder's price. This 8% fee includes the Keller Williams sales/brokerage commission. Therefore, the City's fee is zero on their real estate auctions.

Additional fees will apply to the bidder/buyer as such:

Buyer shall pay all buyer and seller closing costs directly to the Title company as outlined on their Closing Disclosure (HUD) which may include:

- Title Company Closing fee (est. \$500)
- Wiring fee (if requested) (est. \$40)
- Recording fee (est. \$30)
- Keller Williams Compliance fee (est. \$395)
- Property Transfer Tax (variable \$ based on transfer tax rate and price)
- Title Policy (if requested, variable \$ based on property)

Again, there is never a cost to add, change, cancel, or relist an auction listing. BidCorp.com earns the 8% fee only on successfully completed auctions. This is when the Title Company closes the transaction. If the bidder does not consummate the real estate transaction, no fees are charged to the City for that auction. All real estate sales are subject to acceptance and approval by the City of Dearborn Heights.

Our cost proposal is zero cost to the City. It is at the sole discretion of the City to absorb any of the costs listed above on an auction-by-auction basis at their choosing.

VERIFICATION OF MINIMUM QUALIFICATIONS FORM

Failure to complete this form may result in your Proposal being deemed non-responsive and rejected without further evaluation.

1. Provide references that will support the minimum qualification of: "Respondent must have a minimum of three similar projects in the last five years as requested in the Minimum Qualifications section. References must demonstrate at least five years of experience and must reflect work of a repetitive nature.

A- Client Name: Huron County Road Commission - Tom Hentschl

Title: Procurement

Client Contact E-mail nhentschl@comcast.net

Contact Phone Number: 989 269 6404

Services performed from and to (dates): December 23, 2011 to Present

B-Client Name: Sault Area Public Schools - Eric Galen

Title: Procurement

Client Contact egalen@eupschools.org

Contact Phone Number: 906 632 5670

Services performed from and to (dates): July 30, 2015 - Present

C-Client Name: Oakland County - John Coons

Title: Auction Coordinator

Client Contact E-mail oauction@oakgov.com

Contact Phone Number: 248 858 1015

Services performed from and to (dates): April 11, 2009 - Present

D- Client Name:

Title:

Client Contact E-mail

Contact Phone Number:

BUSINESS INFORMATION QUESTIONNEER

Failure to complete this form may result in your Proposal being deemed non responsive and rejected without any further evaluation.

NAME OF COMPANY BIDCORP.COM, INC.
PRINCIPAL OFFICE ADDRESS 2512 W. Grand Boulevard, Suite 306, Detroit MI 48208
TELEPHONE NUMBER 248 679 6907
DUNS# AND/OR CCR (if applicable)# Federal ID# 383569864
FORM OF OWNERSHIP (Check One)

Corporation ☒

LLC ()

Joint Venture ()

State of Incorporation/Registration Michigan

Date of Incorporation/Registration September 13, 2000

Partnership () If Partnership, select one of the following: Limited () or General () Individual () N/A

LIST OF PARTNERS, PRINCIPALS, CORPORATE OFFICERS OR OWNERS

Names: Kimberly Stepanski Maurice Banks Trevor Wisniewski

Titles: President Treasurer Secretary

LIST OF CORPORATE DIRECTORS Chairman of the Board of Directors - Kimberly Stepanski
Board of Director Members: Kimberly Stepanski, Maurice Banks,
Principal Business Affiliation Trevor Wisniewski

Name: N/A

Other Than Respondent Directorship: N/A

HAS YOUR COMPANY OPERATED UNDER ANY DIFFERENT NAMES IN THE PAST FIVE (5) YEARS? NO
IF YES, PLEASE IDENTIFY THE NAME(S) UNDER WHICH YOUR COMPANY HAS OPERATED:

SUBCONTRACTORS FORM

Failure to complete this form may result in your Proposal being deemed non responsive and rejected without any further evaluation.

Are there any subcontractors to be utilized under this contract?

YES - You must complete both pages.

☒ NO - You must complete only this page.

ACKNOWLEDGED BY Kimberly Stepanski

FIRM BidCorp.com, INC.

AUTHORIZED REPRESENTATIVE Kimberly Stepanski

TITLE President/Chairman of the Board

SIGNATURE Kimberly Stepanski

DATE January 27, 2024

Experience providing similar services

Bidcorp.com has been providing online auction services for State and Local governmental agencies since 1999. We embrace the latest technology while consistently providing our services at the lowest cost in the industry. Our online auction software is time tested and trusted.

We currently auction miscellaneous surplus items throughout the entire state of Michigan. Items include but are not limited to real estate, planes, construction equipment, vehicle parts, tools, lawn mowers, automobiles, boats, trucks, trailers, street sweepers, fire trucks, desks, chairs, etc.

Any and all surplus items a government agency may have whether small or big, we've auctioned it all.

A sample of our clients:

- 1) From 1999 through this past year, we held the State of Michigan contract providing surplus goods auction services throughout the entire state of Michigan.
- 2) Since 2009 we have provided Oakland County with auction services for all their surplus items.
- 3) We have assisted MDOT Land Sales providing real estate auction services throughout the state of Michigan.
- 4) We have contracted with the Detroit Public Schools, providing full-service online auction services for public schools throughout the City of Detroit.

A hyperlink to active auctions on Bidcorp can be viewed at www.bidcorp.com.

To see what your new online auction store will look like, **we have already created it for you with some test auctions! Please go to dearbornheights.bidcorp.com and logon with these credentials:**

Mathew Paul, User ID: DearbornHeight and Password: Heights123

Ali M. Dib, User ID: HeightsDearborn and Password: Dearborn456

Got to your Store on Bidcorp.com at: <https://dearbornheights.bidcorp.com/>

Click on the videos in the test auctions for the Suburban and the Land in your custom Store to see how the videos can be custom made.

Samples of real estate and surplus items previously auctioned by Bidcorp.com follow on the next pages:

Land Auctions:










[All Auctions](#)
[Featured](#)
[Private](#)
[New](#)
[Ending](#)
[Closed](#)
[Locations](#)
[Categories](#)

[About](#)
[Help](#)
[All Stores](#)

#67059 | Tract 1610 - (vacant) 64th Street, Byron Township, Kent County, MI

Sold by MI Dept of Transportation











Final Bid:
\$310,100.00

No Reserve 34 Bids

Ended

Start Time: February 16, 2022 at 12:00 PM

End Time: March 3, 2022 at 12:20 PM
Snipe Proof: Ending extended

[1 Image](#)

Item Overview

- # Listing ID #67059
- Sold by MI Dept of Transportation
- Posted under Vacant Land
- This is a **snipe proof** auction
- 1,227 page views

Pricing & Payments

- Administrative Fee of \$2,500.00
- There is no sales tax on this item
- Total with taxes + fees is \$312,600.00
- Payment methods include Money Order, Cashiers Check

* Total above reflects the current bid only.

Pick-Up Only

- Shipping not available
- Buyer must pick-up item
- Item is located in Grandville, MI

Description

Tract 1610 is vacant land located on 64th Street west of Wilson Avenue and North of M-8 in Byron Township, Kent County, Michigan.

MDOT Control Section 41064, Parcels 221 Pt C and 229 Pt B
Tax ID: 41-21-00-400-081 and 41-21-00-400-082

Tract 1610 contains 4.33 acres, more or less.

Please **post** any questions regarding the **property** at the end of the auction **page**.

Attachments


[Tract 1610 - Survey - Parcel 221 Pt C.pdf](#)
[Tract 1610 - Survey - Parcel 221 Pt C](#)



Search Auctions



All Auctions featured Private New Ending Closed Locations Categories

About Help All Stored

#64021 | Tract 1463 - (vacant) Orchard Lake Road, West Bloomfield Township, Oakland County, MI

Sold by MI Dept of Transportation



Final Bid:

\$695,100.00

No Reserve

30 Bids

Ended

Start Time: March 24, 2021 at 12:00 PM

End Time: April 7, 2021 at 12:00 PM

Snipe Proof! May be extended

Item Overview

- # Listing ID #64021
- Sold by MI Dept of Transportation
- Posted under Vacant Land
- This is a snipe proof auction
- 753 page views

Pricing & Payments

- Administrative Fee of \$2,500.00
- There is no sales tax on this item
- Total with taxes + fees is \$697,600.00
- Payment methods include Money Order, Cashiers Check

*Total above reflects the current bid only

Pick-Up Only

- Shipping not available
- Buyer must pick-up item
- Item's pick-up address is (vacant) Orchard Lake Road West Bloomfield Township, MI 48322

Description

Tract 1463 is located at (vacant) Orchard Lake Road, West Bloomfield Township, Oakland County, Michigan.

MDOT Control Section 03082, Parcel 23; Property Tax ID: 03-18-35-301-009 & 03-18-35-301-010

The tract is more or less rectangular in shape and contains 2.72 acres +/-, subject to an existing 0.00 acre +/- easement granted to the Oakland County Water Resource Commission. The easement runs east-west across the northern edge of the tract.

Please post any questions regarding the property at the end of the auction page.

Attachments



Tract 1463 - aerial parcel map.pdf
Tract 1463 - Aerial Parcel Map

#62895 | Tract 1541 - (vacant) Dixie Hwy, Waterford Twp, Oakland County, Michigan *Relisted*

Sold by MI Dept of Transportation



Final Bid:

\$58,900.00

No Reserve

128 Bids

Ended

Start Time: November 12, 2020 at 12:00 PM

End Time: November 23, 2020 at 12:00 PM

Snipe Proof: Ending extended

Item Overview

- # Listing ID #62895
- Sold by MI Dept of Transportation
- Posted under Vacant Land
- This is a snipe proof auction
- 712 page views

Pricing & Payments

- Administrative fee of 2% (\$1,178.00)
- There is no sales tax on this item
- Total with taxes + fees is \$60,078.00
- Payment methods include Money Order, Cashiers Check

* Total above reflects the current bid only

Pick-Up Only

- Shipping not available
- Buyer must pick-up item
- Item is located in Waterford Twp, MI

Description

Tract 1541 is located at (vacant) 4202 Dixie Highway, Waterford Township, Oakland County, Michigan.

M/DOT Control Section 63503, Parcel 200 Pt A; Property Tax ID: 63-13-10-437-005 & 63-13-10-437-013

The tract is zoned C2, Small Business and is located along the shores of the Clinton River (aka Loon Lake) with approximately 243 feet of road frontage. The site is partially cleared and partially wooded. See attached survey for more details.

No permanent structure of any kind can be built that encroaches upon the easement area.

Bidders should make their own inquiries with Waterford Township regarding allowable uses and any zoning or permit requirements. The Michigan Department of Transportation makes no representations, warranties, or claims, expressed or implied, as to fitness for purpose or conditions on the ground. The successful bidder agrees to accept the property in its "as-is" condition.

Attachments

- Tract 1541 aerial parcel map.pdf
- Tract 1541 aerial parcel map

Vehicle Auctions:



Search Auctions



[All Auctions](#) [Featured](#) [Private](#) [New](#) [Ending](#) [Closed](#) [Locations](#) [Categories](#)

[About](#) [Help](#) [All Stores](#)

#73071 | 2016 Ford F250SD 4DR 4WD Pickup Truck 158,365 Miles S6739

Sold by MiBid Internet Auctions



Final Bid:

\$15,001.00

No Reserve

43 Bids

Ended

Start Time: September 12, 2023 at 8:25 AM

End Time: September 19, 2023 at 8:45 AM

Snipe Proof: Ending extended



Item Overview

- # Listing ID #73071
- Sold by MiBid Internet Auctions
- Posted under Passenger Vehicles
- This is a snipe proof auction
- 1,013 page views

Pricing & Payments

- Item surcharge of 3% (\$450.03)
- Sales tax of 0% (\$927.00)
- Total with taxes + fees is \$10,378.09
- Payment methods include Money Order, Cashiers Check, Visa / Mastercard, Discover, Cash

*Total above reflects the current bid only

Pick-Up Only

- Shipping not available
- Buyer must pick-up item no later than September 25 at 3:00PM
- Item's pick-up address is 3111 W. St. Joseph Street, Building 000 Lansing, MI 48917

#72689 | Tow Out 2017 BMW R1200 RTP Police Motorcycle 34,854 Miles S8504

Sold by MiBid Internet Auctions



Final Bid:

\$4,200.00

No Reserve

23 Bids

Ended

Start Time: August 5, 2023 at 8:00 AM

End Time: August 14, 2023 at 8:00 AM

Snipe Proof: May be extended

Item Overview

- # Listing ID #72689
- Sold by MiBid Internet Auctions
- Posted under Motorcycles
- This is a snipe proof auction
- 731 page views

Pricing & Payments

- Item surcharge of 3% (\$126.00)
- Sales tax of 4% (\$259.56)
- Total with taxes + fees is \$4,585.56
- Payment methods include Money Order, Cashiers Check, Visa / Mastercard, Discover, Cash

** Total above reflects the current bid only

Pick-Up Only

- Shipping not available
- Buyer must pick-up item no later than August 13 at 3:00PM
- Item's pick-up address is 3111 W. St. Joseph Street, Building 600 Lansing, MI 48917

Announcement

Welcome to MiBid, the State of Michigan's online auction site!

Beginning Wednesday, Oct. 4, the State of Michigan surplus program will move to a new online location. Please visit Michigan.gov/Surplus for more information.

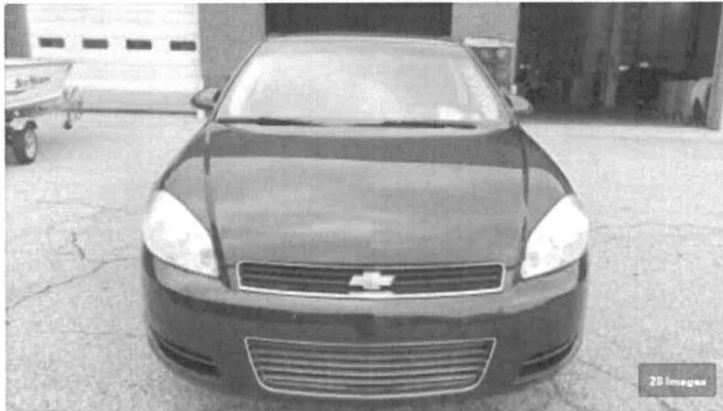
Appointments are required for inspection, payment, and pick-up of all MiBid items. Please contact our office at 517-241-4259 to schedule an appointment.

Payment for auctions must be made in the form of cash (exact amount), Cashier's check, Certified check, Money Order, Visa, MasterCard, or Discover. All checks must be made payable to the State of Michigan. State Surplus no longer accepts personal checks, business checks, or credit card checks of any kind.

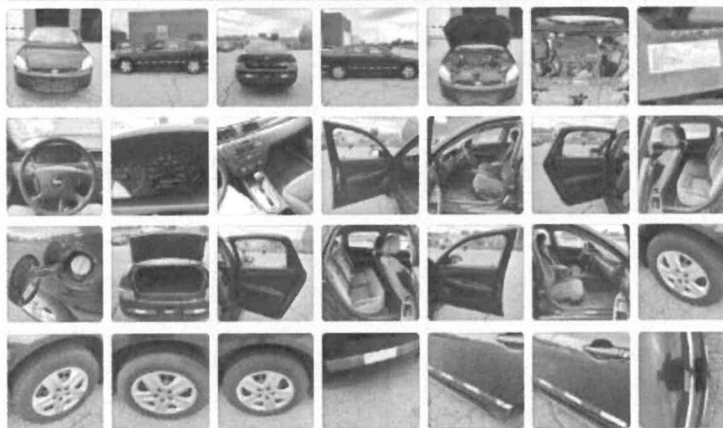
Please review the MiBid Terms & Conditions before placing a bid. Be sure your account stays in good standing by abiding to posted removal dates and times listed for each auction.

#73023 | 2010 Chevrolet Impala 4DR FWD Sedan 50,348 Miles M9354

Sold by MiBid Internet Auctions



28 Images



Final Bid:

\$6,800.00

No Reserve

31 Bids

Ended

Start Time: September 5, 2023 at 8:20 AM

End Time: September 13, 2023 at 8:20 AM

Snipe Proof: May be extended

Item Overview

- # Listing ID #73023
- Sold by MiBid Internet Auctions
- Posted under Passenger Vehicles
- This is a snipe proof auction
- 1,000 page views

Pricing & Payments

- Item surcharge of 3% (\$204.00)
- Sales tax of 6% (\$420.24)
- Total with taxes + fees is \$7,424.24
- Payment methods include Money Order, Cashiers Check, Visa / Mastercard, Discover, Cash

* Total above reflects the current bid only.

Pick-Up Only

- Shipping not available
- Buyer must pick-up item no later than September 19 at 3:00PM
- Item's pick-up address is 3111 W. St. Joseph Street, Building 600 Lansing, MI 48917

Announcement

Welcome to MiBid, the State of Michigan's online auction site!

Beginning Wednesday, Oct. 4, the State of Michigan surplus program will move to a new online location. Please visit Michigan.gov/Surplus for more information.

Appointments are required for inspection, payment, and pick-up of all MiBid items. Please contact our office at 517-241-4859 to schedule an appointment.

Other Auctions:



[All Auctions](#)
[Featured](#)
[Private](#)
[New](#)
[Ending](#)
[Closed](#)
[Locations](#)
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#72990 | Mich Craft Aluminum Canoe

Sold by MiBid Internet Auctions



[f](#)
[t](#)
[G+](#)
[p](#)
[in](#)







Final Bid:

\$255.00

No Reserve

17 Bids

Ended

Start Time: September 1, 2023 at 8:20 AM

End Time: September 8, 2023 at 8:20 AM

Snipe Proof: May be extended

Item Overview

- # Listing ID #72990
- Sold by MiBid Internet Auctions
- Posted under Boating
- This is a snipe proof auction
- 322 page views

Pricing & Payments

- Item surcharge of 3% (\$7.65)
- Sales tax of 6% (\$15.78)
- Total with taxes + fees is \$278.41
- Payment methods include Money Order, Cashiers Check, Visa / Mastercard, Discover, Cash

* Total above reflects the current bid only

Pick-Up Only

- Shipping not available
- Seller must pick-up item no later than September 14 at 3:00PM
- Item's pick-up address is 3111 W. St. Joseph Street, Building 600 Lansing, MI 48917

Announcement

Welcomes to MiBid, the State of Michigan's online auction site!

Beginning Wednesday, Oct. 4, the State of Michigan surplus program will move to a new online location. Please visit Michigan.gov/Surplus for more information.

Appointments are required for inspection, payment, and pick-up of all MiBid items. Please contact our office at 517-241-4659 to schedule an appointment.

Payment for auctions must be made in the form of cash (exact amount), Cashier's check, Certified check, Money Order, Visa, MasterCard, or Discover. All checks must be made payable to the State of Michigan. State Surplus no longer accepts personal checks, business checks, or credit card checks of any kind.

Please review the MiBid Terms & Conditions before placing a bid. Be sure your account stays in good standing by abiding to posted removal dates and times listed for each auction.

#71694 | 2009 Lund Alaskan Aluminum V-Bottom Boat (MC4728)

Sold by MiBid Internet Auctions



26 Images



Final Bid:

\$8,306.00

No Reserve

42 Bids

Ended

Start Time: May 5, 2023 at 8:00 AM

End Time: May 12, 2023 at 8:45 AM

Snipe Proof: Ending extended

Item Overview

- Listing ID #71694
- Sold by MiBid Internet Auctions
- Posted under Boating
- This is a snipe proof auction
- 1,816 page views

Pricing & Payments

- Item surcharge of 3% (\$249.18)
- Sales tax of 6% (\$513.31)
- Total with taxes + fees is \$9,068.49
- Payment methods include Money Order, Cashiers Check, Visa / Mastercard, Discover, Cash

*Total above reflects the current bid only

Pick-Up Only

- Shipping not available
- Buyer must pick-up item no later than May 18 at 3:00PM
- Item's pick-up address is 3111 W. St. Joseph Street, Building 600 Lansing, MI 48917

#72640 | Two (2) LG 42in Plasma TVs #1

Sold by MiBid Internet Auctions



Final Bid:

\$116.00

No Reserve

27 Bids

Ended

Start Time: August 2, 2023 at 8:00 AM

End Time: August 9, 2023 at 8:10 AM
Snipe Proof: Ending extended

Item Overview

- # Listing ID: #72640
- Sold by MiBid Internet Auctions
- Posted under Electronics
- This is a snipe proof auction
- 159 page views

Pricing & Payments

- Item surcharge of 3% (\$3.48)
- Sales tax of 0% (\$7.17)
- Total with taxes + fees is \$126.65
- Payment methods include Money Order, Cashiers Check, Visa / Mastercard, Discover, Cash

*Total above reflects the current bid only

Pick-Up Only

- Shipping not available
- Buyer must pick-up item no later than August 15 at 3:00PM
- Item's pick-up address is 3111 W. St. Joseph Street, Building 800 Lansing, MI 48917

Announcement

Welcome to MiBid, the State of Michigan's online auction site!

Beginning Wednesday, Oct. 4, the State of Michigan surplus program will move to a new online location. Please visit Michigan.gov/Surplus for more information.

Appointments are required for inspection, payment, and pick-up of all MiBid items. Please contact our office at 517-241-4859 to schedule an appointment.



Two Cub Cadet Push Mowers



Status:	Listing ID:	Current Bid:	Bids:	End Time:
ENDED	#72511	\$300.00	19	Jul 28, 2023 at 8:00 AM



Five (5) Pairs of Oakley Sunglasses



Status:	Listing ID:	Current Bid:	Bids:	End Time:
ENDED	#72322	\$56.00	2	Jul 28, 2023 at 8:00 AM



1985 Dynaweld 32TE 8-Wheel Tandem Axle Trailer (098990)



Status:	Listing ID:	Current Bid:	Bids:	End Time:
ENDED	#72474	\$4,400.00	31	Jul 27, 2023 at 8:35 AM



One Pallet of Automotive Seats and Consoles



Status:	Listing ID:	Current Bid:	Bids:	End Time:
ENDED	#72472	\$76.00	10	Jul 27, 2023 at 8:20 AM



2007 V-800 Legend Touring Snowmobile Offsite: (Benzie County)-Beulah, MI



Status:	Listing ID:	Current Bid:	Bids:	End Time:
ENDED	#72455	\$2,025.00	24	Jul 27, 2023 at 8:15 AM



Two Pallets of Used Vehicle Gun Racks/Mounts



Status:	Listing ID:	Current Bid:	Bids:	End Time:
ENDED	#72471	\$560.00	16	Jul 27, 2023 at 8:15 AM



Fifteen (15) Solid Oak Doors Offsite: Ionia, MI



Status:	Listing ID:	Current Bid:	Bids:	End Time:
ENDED	#72446	\$735.00	16	Jul 27, 2023 at 8:15 AM

Experience and qualification of lead personnel



Kimberly Stepanski, Chairman, President, Owner - Kimberly became a licensed Attorney in the State of Michigan in 1995. She has served as the Housing Attorney with Legal Services of Eastern Michigan. She was the Director of the Michigan Pension Rights Project and an Attorney for the Legal Hotline for Michigan Seniors with Elder Law of Michigan. Kimberly has been with BidCorp.com since 2012. Kimberly is a graduate of Saginaw Valley State University with a Bachelors of Degree, and the Thomas M. Cooley Law School with a Juris Doctor.



Maurice Banks, Director, Treasurer, Owner - Maurice has been a licensed Realtor for 23 years. Maurice is a cross-functional executive with more than 20 years of experience leading company-wide financial and sales initiatives. He is an accomplished leader with an exemplary career history in supporting business development strategies through effective implementation. As an executive he has shown an ability to manage and develop teams, establish, and maintain key B2B relationships, and launch profitable business ventures. Maurice has a Bachelor of Science in Accounting from King's College and a Master of Science in Finance from Walsh College.



Trevor Wisniewski, Director, Sales - Trevor has held his Realtor license with Keller Williams for 22 years. Over the past 30+ years Trevor has started several businesses, real estate investment businesses, internet-based businesses, and a registered Broker Dealer that is a member of the Chicago Stock Exchange. Trevor has a Bachelor of Science in Business Administration from Central Michigan University and a Master of Science in International Securities, Investment and Banking from Reading University, England.



Matt Clark, Consultant - Matt was the founder of Waypoint Arts - a web design and development company specializing in customized web solutions. Prior to launching his business, Matt had been building websites for various groups and businesses for the better part of a decade; a passion that grew from his early days at the University of Michigan. Matt had worked for General Electric as a programmer and managing IT security projects for GE Healthcare.

Key Personnel Organizational Structure:

Kimberly Stepanski
President, Chairman, Owner
|
Maurice Banks
Director, Treasurer, Owner
|
Trevor Wisniewski
Director, Sales
|
Matt Clark
Consultant

Bidcorp.com is a Licensed Automotive Dealer, Class D.

Trevor and Maurice hold Realtor Licenses for 20+ years.

How we Meet/Exceed Minimum Qualifications

Bidcorp.com has been providing online auction services for State and Local governmental agencies for 24 years. Our online auction software is time tested and trusted. Bidcorp.com is a Licensed Automotive Dealer, Class D and has experience facilitating Title work. Trevor and Maurice hold Realtor Licenses with Keller Williams, and each have over 20 years of real estate experience.

Our auction experience includes but is not limited to real estate, planes, construction equipment, vehicle parts, tools, lawn mowers, automobiles, boats, trucks, trailers, street sweepers, fire trucks, desks, chairs, etc.

Our online auction software is extremely flexible. Specifically, we offer the ability to:

- Conduct Private auctions aimed at a specific group of bidders
- Conduct Public auctions aimed at everyone - all bidders
- Have multiple line items per lot (ex. parts)
- Have one (1) asset per listing (ex. vehicles)
- Have multiple lots per auction (ex. 7 line items for equipment and 5 line items for vehicles)
- Add sales tax to applicable winning bids
- Structure an auction for various scenarios such as
 - o List specific times for public viewing and different times for pick-up
 - o List multiple locations and complete descriptions including terms of sale
 - o Multiple starting and ending times
 - o Provide auction detail and summary data
 - o Detailed reporting and records in electronic form
- The Ability to stop and cancel auctions, move to the next highest bidder, and retract offers.

Here are more details on our Online Auction Platform:

We can provide you with audit trail reports that record the user ID and date/time stamp for all auction transactions, thus you can audit all transactions in detail.

Bidcorp.com will provide the City complete records of all transactions to include the identification of each item sold, the name of the successful bidder, including the complete address, phone number, email address and sale amount of the item(s) won.

BidCorp.com provides integrated reporting functionality. Many of our clients require specific reporting requirements and we can custom build reports to meet your unique needs at no charge.

Below is a sample of a standard report:

The screenshot shows a web browser window with the URL [https://dearbornheights.bidcorp.com/...](https://dearbornheights.bidcorp.com/). The page features a navigation bar with the Bidcorp logo, a search bar labeled "Search Auctions", and various icons. Below the navigation bar, there are links for "All Auctions", "Featured", "Private", "New", "Ending", "Closed", "Locations", "Categories", "Help", and "All Stores". The main content area is titled "Report Generator" and contains three sections: "Listing End Dates" with "From" and "To" date pickers, "Add Fields" with checkboxes for "Winning price", "Price, with taxes and fees", "Buyer's name", "Listing's bid count", "Buyer's contact details", and "Private listings only", and "Download Option" with a checkbox for "Download as a CSV file (Excel use)". A "Generate Report" button is located at the bottom of the form.

All bids and payments to an auction are immediately emailed to the bidder informing them of their bidding status, winning, out-bid, or paid. They also have Alerts at the top of each page next to their profile which are real-time. The City has the same functionality on the Sellers side of Bidcorp.com. Once an item is sold the Buyer and Seller receive an email on the completed auction (certificate of sale) including pick up information and payment information.

For non-real estate auctions a "PAID" email is generated after the customer pays online via our PayPal or Credit Card provider for your account with Bidcorp.com. Alternatively, if the Buyer pays the City directly in person at pick up, a paper receipt will be provided and the auction will be marked as PAID in the online system generating the "PAID" email.

Bidcorp.com maintains inventory of all items, past and present, listed for sale, items sold, items not sold, canceled, etc. The City will have online

access to all of their auction data. We are able to generate reports and send them to the City as well. This data includes all data on the bidding of the items, including but not limited to: bids received and the winning bid amount.

Technical support, Help Desk, Maintenance of online site, and back- up system to cover emergencies:

Bidcorp.com fully supports our online auction platform at our cost for our clients. All technical support and help desk requests are addressed immediately by one of our support staff and/or your dedicated account representative.

Our website has a HELP section that covers most support related topics for users to read and follow at their own accord. In addition, sellers and bidders are encouraged to email or call us for support.

Support requests are accepted in the form of phone calls and emails. BidCorp.com will assign a dedicated BidCorp.com account representative that you can call or email at any time for support. You will have the mobile phone number for your dedicated account representative. Your representative is available to you 7AM - 8PM 7 days a week. Bidders can contact BidCorp.com via email and our 800 number for support.

Telephone support: Monday - Sunday 7am-8pm.

Email support: Monday - Sunday 24/7.

Real Estate Listings will have the Cell Phone of Trevor and/or Maurice who will field all real estate listings questions.

BidCorp.com has the necessary hardware, virus software, backup software and tools to minimize any downtime impact on your business. Currently we run at 100% uptime. Our servers and systems are monitored in real-time, and our IT staff are electronically alerted of any issues. All maintenance on our software is performed throughout the year as updates and enhancements are required.

We have controls in place to reduce the prevalence of duplicate user accounts using unique usernames and email addresses. We also monitor bidder's accounts to reduce foul play and we deactivate accounts per our client's request. We only allow authorized entities to post auctions on Bidcorp.com and review every user that registers to sell on Bidcorp.com.

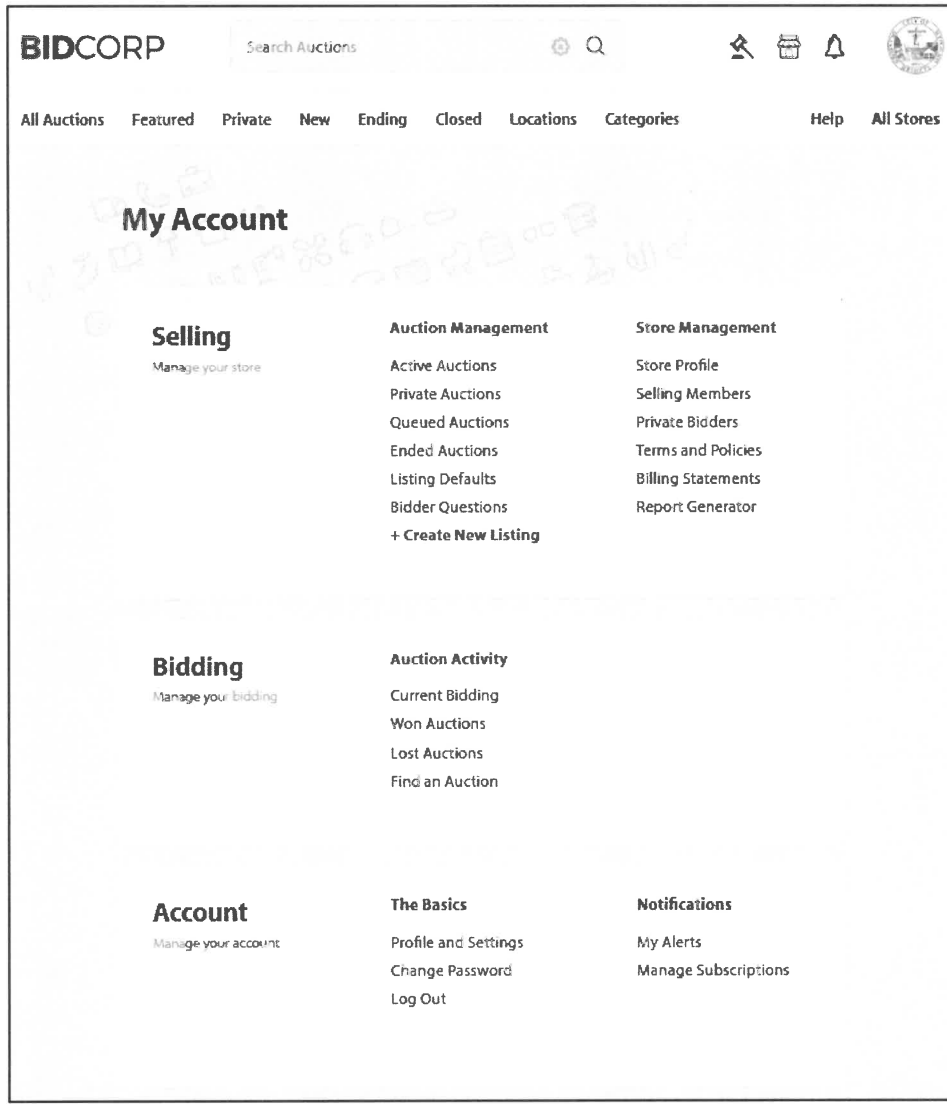
Training and instruction:

We will provide your staff with on-site training of BidCorp.com and the process. We will attend all necessary meetings to fully implement the internet online auction services. In addition, we are available anytime for the on-site training session, refresher training, or new employee training, and attendance for any scheduled meetings.

Your Auction Account:

Our control panel allows the management of your auction operations and customization of your auction settings for your Auctions. We have placed all the most important tools in a single location for ease of use. In addition, we are proud of the many configurable settings that can improve the

efficiency during the auction management process, including Auction Defaults, which allows the creation of presets that automatically complete parts of the auction entry form to save time.



On Bidcorp.com, we can create a customized Storefront for your organization. A "Store" on Bidcorp.com is where you can highlight only your items up for auction, excluding all the other auction items listed by other sellers on Bidcorp.com. We have already created a sample **City of Dearborn Heights Sellers Account Main Page "DearbornHeights.bidcorp.com"**. We can customize your store with pop-up notifications and more:

<https://www.dearbornheightsmi.gov>

Phone Number
(313) 791-3400

Phone Extension

U.S. and Canada Only



Store Announcement

Your Store Announcements will appear on every listing's page above the item's description

B I U

Welcome to the Auction Site for the City of Dearborn Heights!

Here you will be able to bid on City owned surplus items and City owned real estate!



Copyright and Footer Disclaimer

Add your Store's own copyright or disclaimer information that'll appear on the footer of every page

Copyright Entity
City of Dearborn Heights

All bids on auctions are contractual obligations per the Terms of Use.

660 characters left

Sections



Store Logo



Name and Description



Public Contact Details



Store Announcement

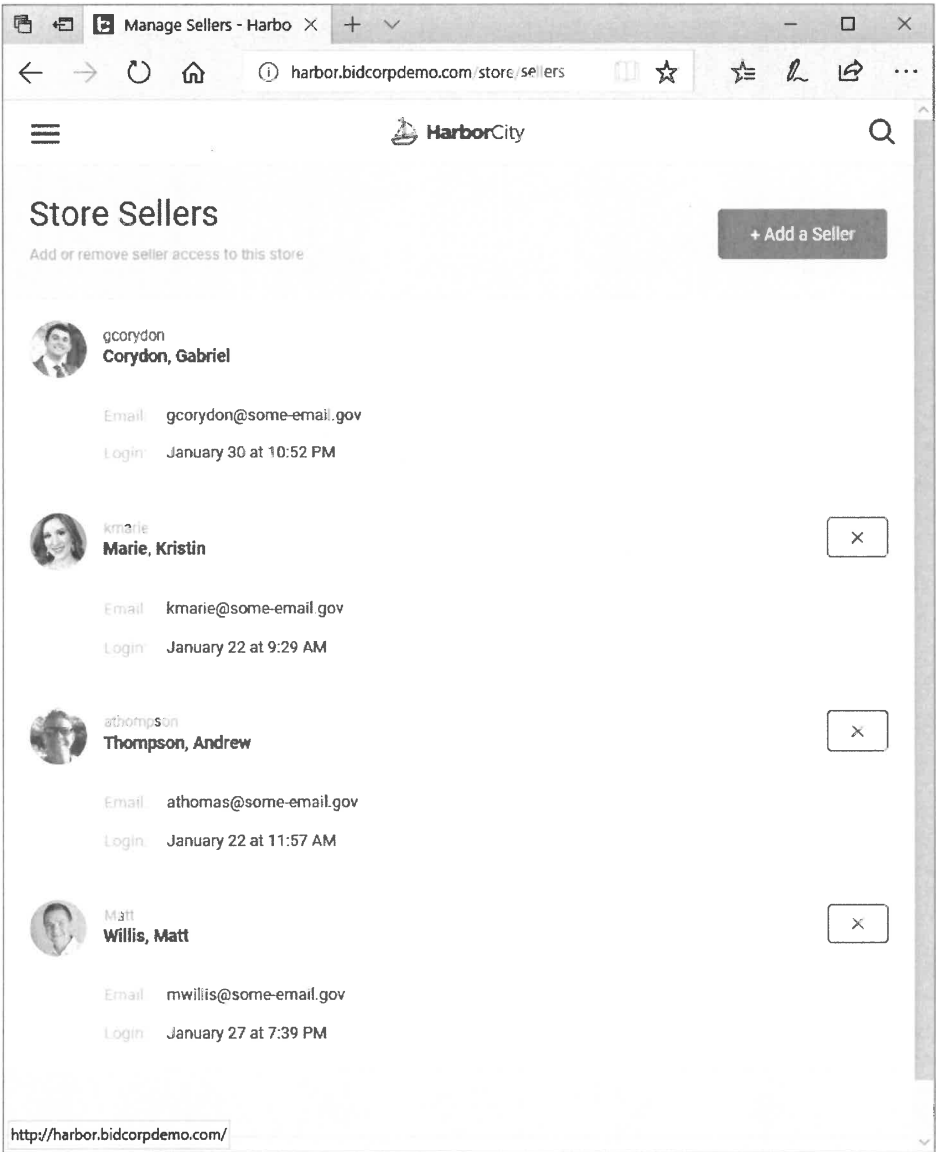


Copyright and
Disclaimer

We have the ability to create announcements which will pop-up on top of all of your live actions. See above "Store Announcement".

In addition, we have the ability to add additional disclaimers, custom to your auctions, that will appear on all your live auctions. As an example, specifying your rules for bidding, pickup, additional terms, closing terms, etc. Please note, BidCorp.com has created the appropriate language in our user agreement and disclaimers to the bidders. When a bid is entered on your auction, it is a legally binding contract and can be used to hold bidders accountable for their bidding actions.

We can grant any of your employees at the City access to create a User Id on DearbornHeights.bidcorp.com, so they will have access to all of the Auction data:



Once we have your Store set up the way you would like it, and your users approved, we can begin listing your auctions. We have two types of auctions we may post, 1) Private Auctions, and 2) Public Auctions. And each of these types of auctions can be set up as either a normal "Auction" or set as a "Buy It Now" price.

Private auctions are where you limit the auction to a set audience. For example, in Michigan all MDOT heavy equipment must first be offered to County Road Commissions to bid on. That would be a private auction in which when posted, all County Road Commissions would be alerted to the private auction for bidding. This auction would only be available for the private audience that you choose. If there are no bidders for the private auction, then you have the ability to easily re-post that auction to the public. Many government entities require this two-tiered bidding system. These auctions can be set as a normal auction, with or without a minimum reserve price, to the highest bidder or set at a "buy-it-now" price.

Public auctions are automatically posted on your own Store website DearbornHeights.bidcorp.com and posted on the main Bidcorp.com website. Public auctions are viewable by everyone and are available for anyone to bid on. These auctions can be set as a normal auction, with or without a minimum reserve price, to the highest bidder or set at a "buy-it-now" price.

All of our Auctions can be snipe-proof auctions. This feature automatically extends the end time of an auction by 5 minutes if a bid is placed on the auction during the last 5 minutes. This prevents bidders from swooping in and grabbing an item at the last second, and ensures every potential bidder has an opportunity to win an auction. It is your option to make your auction snipe-proof or not.

We accommodate both video and images on the auction listings to better sell your item. Pictures and video are a snap to upload. We will take pictures and videos of your items (and real estate) and upload it instantly to the auction listing from our smart phone.

Auction Listing Data. When we create your auctions, there are many details and options to choose from as outlined in the next series of screen shots.

Create Listing

 Listing Settings

- ☐ Import **default settings** ?
- ☐ This is a **private listing**
- ☐ Make this a **featured item** ?

 Notifications

- ☐ All sellers receive notifications
- ☐ Notifications to me only

Listing Basics

 Time & Duration

- Start this listing immediately**

Sections

- Settings
- Listing Basics
- Time & Duration
- Pricing Details
- Payment Methods
- Shipping & Pick-Up
- Item Location
- Media Upload

Start Date

Start Time

Duration

☐ Make this auction **snipe proof**

Pricing Details

☐ Standard Auction
☐ Immediate Purchase (Buy Now)

Payment Methods

☐ Money Order
☐ Cashiers Check
☐ Personal Check (Max \$200)

☐ Visa / Mastercard
☐ American Express
☐ Discover

☐ Cash (Exact change only)
☐ Other

Shipping & Pick-Up

☐ Shipping **not available** (Pick-up only)
☐ Shipping **only to U.S.** locations
☐ **International** shipping available

☐ Buyer can **pick up** item

Item Location

☐ Specify item's **street address** (Required only for pick-up)

Location Zip

Provide a zip code for city look-up

Sections

- Settings
- Listing Basics
- Time & Duration
- Pricing Details
- Payment Methods
- Shipping & Pick-Up
- Item Location
- Media Upload

☐ Specify item's **street address** (Required only for pick-up)

Location Zip

Provide a zip code for city look-up



Media Upload

Drop Files or
Click to Upload

Your images, videos, and attachments begin uploading
automagically!

100 MB limit for videos / 40 MB limit for all other media

By submitting this listing, you reaffirm your acceptance of BidCorp's [Terms and Conditions](#) and the information provided for this listing is accurate to the best of your knowledge.

Submit Listing

Preview Listing

Cancel

Sections



Settings



Listing Basics



Time & Duration



Pricing Details



Payment Methods



Shipping & Pick-Up



Item Location



Media Upload

All bids on auctions are contractual obligations per the Terms of Use.

Once your auctions are live, Bidcorp.com and all the users of your store are able to view and manage all of the auctions easily:

Active Auctions - Harbo

harbor.bidcorpdemo.com/store/

Active Auctions

596 Auctions

Sort: Time - Newly Listed



5,000 sq ft Beach Front House / Confiscated / LOW RESERVE!

Status:	Listing ID	Current Bid	Bids	Time Left
ACTIVE	#72276	\$150,100.00	20	12 days, 13 hours

- View Listing
- Edit Listing
- Relist Item
- Cancel Listing



2016 Hatchback Car / Black / LOW MILES: 39,000

Status:	Listing ID	Current Bid	Bids	Time Left
ACTIVE	#72268	\$10,800.00	19	16 days, 11 hours



Mid-Sized Sailboat (36FT)

Status:	Listing ID	Current Bid	Bids	Time Left
ACTIVE	#72246	\$12,800.00	9	11 days, 18 hours



Lot of 5 Professional Cameras and Lens | Excellent Condition!

Status:	Listing ID	Current Bid	Bids	Time Left
ACTIVE	#72244	\$2,275.00	17	26 days, 18 hours



Used Smartphone / 4.7-inch display / 128GB / GREAT CONDITION

Status:	Listing ID	Current Bid	Bids	Time Left
ACTIVE	#72243	\$78.99	19	2 days, 18 hours

http://harbor.bidcorpdemo.com/#

Privacy Terms Help Contact Jobs

When you click on an auction above you can see it live with real-time bidding updates, bidding history, and bidder questions:

Lot of 5 Professional Ca

harbor.bidcorpdemo.com/auction

HarborCity

Lot of 5 Professional Cameras and Lens | Excellent Condition!

#72244 • Sold by Harbor City



11 Images

Current Bid:

\$2,275.00

No Reserve

17 Bids

Maximum Bid

Bid

Enter \$2,300.00 or more

Time Left:

26 days, 18 hours

Start Time:

January 12, 2018 at 5:55 PM

End Time:

February 26, 2018 at 5:55 PM

Snipe Proof: May be extended

Item Overview

Pricing & Payments

Pick-Up & Shipping

Listing ID #72244

Sold by Harbor City

Posted under Cameras

This is a snipe proof auction

Total with taxes + fees is **\$2,411.50**
Calculation will adjust when bid increases

Sales tax of 6%

There are no premiums on this item

Shipping not available

Buyer must pick-up item within 7 days by 2:30PM

Item is located in Crystal Beach, FL

Bidders can submit questions directly on your auction page. Bidder questions will be easily answered within your City account and on the actual auction's page:

Bidder Questions - Hart X + - □ X

← → ↺ 🏠 ⓘ harbor.bidcorpdemo.com/store/ 📖 ☆ ☆≡ ✍️ 📄 ...

☰ HarborCity 🔍

Open Questions 6 Total

	apeto8 asked about #72243 – Used Smartphone / 4.7-inch display / 128GB / GREAT CONDITION 13 days ago	x
	esmothy asked about #72245 – Vintage-Looking Wood Bookcase 13 days ago	x
	jkeggs asked about #72244 – Lot of 5 Professional Cameras and Lens (Excellent Condition! 13 days ago	x
	jkeggs asked about #72268 – 2016 Hatchback Car / Black / LOW MILES. 39,000 13 days ago	x
	esmothy asked about #72276 – 5,000 sq ft Beach Front House / Confiscated / LOW RESERVE! 13 days ago	x
	apeto8 asked about #72245 – Vintage-Looking Wood Bookcase 13 days ago	x

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Auction Bidding:

All bidders agree to the terms and conditions of BidCorp.com. Fraudulent bidders are deactivated on our site and monitored to verify they do not re-register. If a bidder defaults, we will contact you and ask if you want to re-list the item or offer it to the next highest bidder.

On the main website of BidCorp.com, or at your own Store website domain, **DearbornHeights.bidcorp.com**, bidders can view auction items in real-time on the main page. Bidders can search for auctions using the Search function at the top of the page, by Category or Location at the right, or sort all your auctions illustrated below:

The screenshot displays the HarborCity Surplus Auctions website interface. The browser window shows the URL 'harbor.bidcorpdemo.com/'. The website header includes the HarborCity logo, a search bar, and navigation links: 'All Auctions', 'New Today', 'Ending Soon', 'Private', 'Stores', and 'More ...'. A user profile for 'Hi Gabriel!' is visible in the top right corner.

The main section is titled 'Featured Auctions' and shows 538 auctions. The items are displayed in a grid view, sorted by 'Time - Newly Listed'. The following items are featured:

- 5,000 sq ft Beach Front House / Confiscated / LOW RESERVE!**
Hilton Head Island, SC
Price: \$150,100.00
20 Bids
12 days, 12 hours
527 Views
- 2016 Hatchback Car / BI**
Los Angeles, CA
Price: \$10,800.00
19 Bids
18 days, 11 hours
529 Views
- Lot of 5 Professional Cameras and Lens | Excellent Condition!**
Crystal Beach, FL
Price: \$2,275.00
17 Bids
78 days, 17 hours
800 Views
- Mid-Sized Sailboat (36FT)**
Clearwater, FL
Price: \$12,800.00
9 Bids
11 days, 17 hours
757 Views

On the right side, there are filters for 'Categories' and 'Locations'. The 'Categories' list includes Boating (19), Cameras (16), Passenger Vehicles (34), Residential Real Estate (6), and Telephones and Systems (33). The 'Locations' list includes Clearwater, FL (32), Crystal Beach, FL (33), Hilton Head Island, SC (36), and Los Angeles, CA (21).

Once the bidder finds an auction they would like to bid on, they can simply enter their maximum bid amount and click "Bid".

2016 Hatchback Car / B

harbor.bidcorpdemo.com/auctions/2016-hatchback-car-black-low-miles-39-0

HarborCity Search Auctions

All Auctions New Today Ending Soon Private Stores More ...

Hi Gabriell

2016 Hatchback Car / Black / LOW MILES: 39,000

#72268 • Sold by Harbor City



1 Image

Current Bid:
\$10,800.00
No Reserve 19 Bids

Maximum Bid
15,000 **Bid**

Enter a bid (0.00 - 15,000)

Time Left:
16 days, 10 hours

Start Time: January 13, 2018 at 11:09 AM

End Time: February 16, 2018 at 11:09 AM
Bidder Proof: May be extended

Item Overview

Listing ID #72268

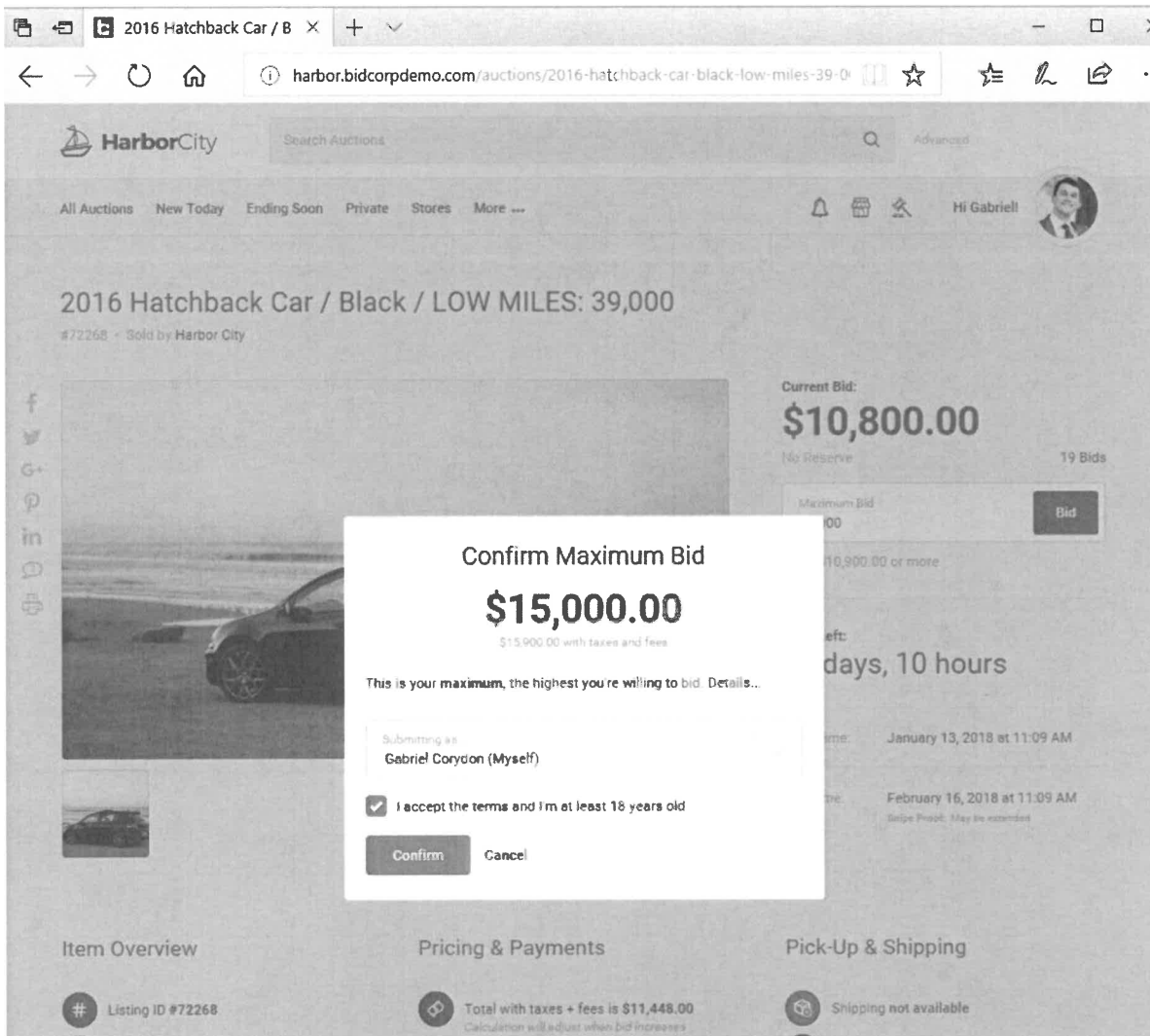
Pricing & Payments

Total with taxes + fees is \$11,448.00
Calculation will adjust when bid increases

Pick-Up & Shipping

Shipping not available

A disclaimer will be displayed to confirm they accept the terms and conditions. They must agree and click "Confirm":



Proxy bidding is a feature that is used on all your auctions. This means that a bidder can submit a maximum bid amount and our system will act as a proxy bidder in their absence, placing updated bids for them while trying to keep the bid price as low as possible. This way, when they are bidding, you do not have to be at the computer every minute monitoring your competition.

All bids are immediately emailed to the seller and the bidder informing them of their bidding status (winning or out-bid). They also have alerts at the top of the page next to their profile which are real-time on every page they are on in the system.

Bidders may elect to receive a notification email when an item is listed in a category to which they have subscribed and have interest (this is just a sample of the categories):

Subscriptions - HarborCity

harbor.bidcorpdemo.com/alerts/si

My Subscriptions

Want to know when new listings are posted and when they're ending? Select from our categories below to get daily updates from our sellers here on BidCorp.

☐ Subscribe to all categories

☐ Air Sparge and Soil Vapor Extraction Treatment System	☐ Aircraft
☐ Artwork and Collectibles	☐ Appliances
☒ Automotive and Transportation Equipment and Supplies	☐ ATVs
☐ Books	☐ Bicycles
☐ Buildings-Pole Barns-Garages-Houses	☐ Boating
☐ Bus - Public Transportation	☐ Building and Construction Equipment and Supplies
☐ Clocks and Timepieces	☒ Cameras
☒ Commercial Real Estate	☐ Clothing
☐ Communications and AV Equipment and Supplies	☐ Commodities
☐ E-Z Go's/Gators	☐ Computers and Supplies
☐ Electrical Equipment & Supplies	☐ Ditch Grates
☐ Exercise Equipment	☐ Education Supplies
☐ Farm Vehicles and Trailers	☒ Electronics
☐ Federal Firearms License Dealers Only Gun Sale	☐ Farm Equipment
☒ Fire Equipment	☐ Farming Equipment
☐ Firewood and Saw Logs	☐ File Cabinets
☐ Furniture	☐ Fire Vehicles and Fire Equipment
☐ Golf/Utility Carts	☐ Food Products and Equipment
	☐ Generators

Bidders receive real-time alerts as to their bidding; winning bids, outbid notices, paid, etc. In the bidders account they can view Current Bidding, Won Auctions, Lost Auctions, and Find an Auction. This way they can manage their bids effectively and be notified of any changes to the auction.

The screenshot shows a web browser window with the address bar displaying `harbor.bidcorpdemo.com/auctions/bidding`. The page header includes the HarborCity logo, a search bar, and navigation links for 'All Auctions', 'New Today', 'Ending Soon', 'Private', 'Stores', and 'More ...'. A user profile for 'Hi Gabriell' is visible in the top right corner.

The main content area is titled 'Current Bidding' and shows '518 Auctions'. A sidebar on the left lists 'Current Bids', 'Won Auctions', and 'Lost Auctions'. The main list displays a 2016 Honda Civic with a current bid of \$12,100.00 and 16 days, 10 hours left. The table below shows the details for this auction.

Bid Status	Listing ID	Current Bid	Bids	Time Left
HIGHEST	#72268	\$12,100.00	20	16 days, 10 hours

At the bottom of the page, there is a link to `http://harbor.bidcorpdemo.com/alerts` and a footer with links for 'Privacy', 'Terms', 'Help', 'Contact', and 'Jobs'.

Other Operational Responsibilities

With regard to the bidding operations, payments, and software management, Bidcorp.com acknowledges and complies with the following and shall:

- Provide and maintain the software utilized that includes inventory control and all aspects of the asset's online auction process.
- Provide all maintenance and upgrades to the hardware and software that the Contractor provides over the term of the contract. All maintenance and upgrades shall be provided at no cost to the City of Dearborn Heights.
- Supply all operating software and applications needed for the auction site to function.
- Provide all maintenance and support, including email and telephone support needed to operate the auction site.
- Provide all security systems, anti-virus and firewalls capable of preventing the hacking of any auction information from the auction servers, capable of preventing the assimilation or distribution of viruses and other programs and capable of preventing any bidder from learning the identity of any other bidder.
- Have and maintain an active Michigan Class D Vehicle Dealer License.
- Have staff that will maintain an active Michigan Realtors License.
- If the City requires, we will provide a method of collecting payments from bidders for surplus items. We agree to accept, at minimum, payment via Pay Pal, wire transfer, cash and/or credit card.
- All real estate auctions will be consummated by a Title Company. The Title Company will disburse real estate auction sale proceeds to the City outlined on the Closing Disclosure (HUD) at closing.
- We will provide this service in accordance with the terms of the executed contract and under the rules, regulations, and supervision of the City.

Provide at least 3 references

VERIFICATION OF MINIMUM QUALIFICATIONS FORM

Failure to complete this form may result in your Proposal being deemed non-responsive and rejected without further evaluation.

1. Provide references that will support the minimum qualification of: "Respondent must have a minimum of three similar projects in the last five years as requested in the Minimum Qualifications section. References must demonstrate at least five years of experience and must reflect work of a repetitive nature.

A- Client Name: Huron County Road Commission - Tom Hentschl

Title: Procurement

Client Contact E-mail nhentschl@comcast.net

Contact Phone Number: 989 269 6404

Services performed from and to (dates): December 23, 2011 to Present

B-Client Name: Sault Area Public Schools - Eric Galen

Title: Procurement

Client Contact egalen@eupschools.org

Contact Phone Number: 906 632 5670

Services performed from and to (dates): July 30, 2015 - Present

C-Client Name: Oakland County - John Coons

Title: Auction Coordinator

Client Contact E-mail oauction@oakgov.com

Contact Phone Number: 248 858 1015

Services performed from and to (dates): April 11, 2009 - Present

D- Client Name:

Title:

Client Contact E-mail

Contact Phone Number:

List of equipment/assets we have to complete this work

Equipment:

Bidcorp.com has its proprietary software (www.bidcorp.com) and servers hosted with Amazon Web Service (AWS). Our email platform is hosted with Google.

Bidcorp.com employees that will be facilitating the auctions have their own vehicles and equipment for video and audio capturing of auction item details. Owners/Directors hold real estate licenses through Keller Williams.

Detailed work plan

Summary:

Bidcorp.com will provide Turn-Key auction services for your real estate and other auction items. Bidcorp.com staff will take pictures & videos, create the auction description, market, and list all of your auctions on dearbornheights.bidcorp.com and on www.bidcorp.com. Non-real estate winning bidder payment options are at the discretion of the City: 1) Bidcorp.com can collect payment from the winning bidder and remit the funds to the City, or 2) the winning bidder can pay the City directly. Real estate winning bidders will pay the title company at closing and funds will be disbursed to the City at closing.

We hold a Class D Dealer License and have experience processing Title Work.

We hold Realtor Licenses through Keller Williams. All real estate auctioned will be listed on the MLS through Keller Williams. All closings will be handled by a Title Company that will come directly to the City's offices to close the transactions.

Marketing:

BidCorp.com will advertise your auction items. We will create, manage, and provide, at our cost, marketing within the City, throughout the State of Michigan, and throughout the USA. This marketing will include, but is not limited to, press releases, newspapers, radio, and social media.

For real estate, additional targeted outreach and advertising will be employed through:

- The National Real Estate Investors Network which has a reach of over 1,000,000+ followers.
- The Meet-up Network reaching 50,000+ real estate investors.
- The Real Estate Investors Associations (REIA) throughout Michigan.
- Listed on the MLS and disseminated to 100's of real estate websites.
- Keller Williams "For Auction" sign installed in the yard of property.
- Directional "For Auction" signs placed around the neighborhoods.
- Open Houses - We will conduct open houses at the City's discretion.
- Showings - We will organize and oversee showings on the properties.

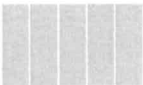
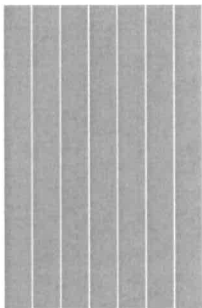
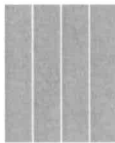
Please find below two (2) step-by-step detailed work plans. The first is for Real Estate Auctions, and the second is for Other Auction Items.

Sample Dates are illustrated. The auctions will begin at the City's discretion.

TASK	ASSIGNED TO	START	END
Determine Beginning Auction Price, Listing Dates, and Timing			
Provide the City a Comparative Market Analysis (CMA) for the properties	Maurice & Trevor	3/4/24	3/8/24
Consult with the City to determine minimum acceptable sale amounts	Maurice & Trevor / City	3/11/24	3/15/24
Determine the timing of all property auctions (i.e. 45 per month, April - June) (or all 130 at one time)	Maurice & Trevor / City	3/11/24	3/15/24
Determine Auction length (days) to provide buyers with time for bidding and due diligence	Maurice & Trevor / City	3/11/24	3/15/24
Inventory all Properties going to Auction	Maurice & Trevor	3/11/24	3/15/24
Forms to Be Completed for Real Estate Transactions - All properties			
Disclosure Regarding Real Estate Agency Relationship	Maurice & Trevor / City	3/18/24	3/28/24
Exclusive Right to Sell	Maurice & Trevor / City	3/18/24	3/28/24
Complete the MLS Listing data sheet	Maurice & Trevor	3/18/24	3/28/24
Seller's Disclosure Statement (if applicable)	Maurice & Trevor / City	3/18/24	3/28/24
Lead Based Paint Disclosure Statement (if applicable)	Maurice & Trevor / City	3/18/24	3/28/24
Showing Instructions (if applicable)	Maurice & Trevor	3/18/24	3/28/24
Any other forms deemed necessary by the City	Maurice & Trevor / City	3/18/24	3/28/24
Execution			
Visit property(s) to be auctioned. Take Pictures and Videos	Maurice & Trevor	3/29/24	3/31/24
Real Estate for Auction sign placed in yard of property(s) with our contact phone number and website	Maurice & Trevor	3/29/24	3/31/24
Various "Real Estate for Auction" signs around the neighborhoods	Maurice & Trevor	3/29/24	3/31/24
Conduct Advertising for auctioned property(s)	Maurice & Trevor	3/29/24	4/19/24
Submit property(s) on the MLS as "Coming Soon" to gather interest	Maurice & Trevor	3/29/24	4/8/24
Turn property(s) live for sale on the MLS with a minimum bid	Maurice & Trevor	4/9/24	4/19/24
Properties are Live for Auction on Bidcorp.com with pictures and videos - (example for 10 days)	Maurice & Trevor	4/9/24	4/19/24
Conduct Open Houses for property(s) (if applicable)	Maurice & Trevor	4/9/24	4/19/24
Schedule and conduct Showings for property(s) (if applicable)	Maurice & Trevor	4/9/24	4/19/24
Field questions from potential buyers/bidders	Maurice & Trevor	4/9/24	4/19/24
Pre-prepare closing package/documents for all property(s) being auctioned	Maurice & Trevor / Title Company	4/9/24	4/19/24
Completion			
Contact winning buyer/bidder of property(s) sold	Maurice & Trevor	4/19/24	4/20/24
Meet with winning buyer/bidder to complete a Buy/Sell agreement for the property	Maurice & Trevor	4/19/24	4/23/24
Meet with the City to complete the Buy/Sell agreement for the property	Maurice & Trevor / City	4/19/24	4/23/24
Submit final documents, executed Buy/Sell agreement, to title company	Maurice & Trevor	4/20/24	4/23/24
Schedule closing date(s) with City, Buyer, and Title company	Maurice & Trevor / Title Company / City / Buyer	4/21/24	4/26/24
Close all transactions through Title company	Maurice & Trevor / Title Company	4/26/24	5/15/24
Provide Buyer with Change of Utilities information (if necessary)	Maurice & Trevor	4/26/24	5/15/24

GANTT CHART - REAL ESTATE AUCTIONS

Mar 4, 2024							Mar 11, 2024							Mar 18, 2024							Mar 25, 2024							Apr 1, 2024							Apr 8, 2024							Apr 15, 2024							Apr 22, 2024						
4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S



Dearborn Heights

Real Estate Auctions (parcels and/or residential or commercial structures)

TASK

Determine Beginning Auction Price, Listing Dates, and Timing

Provide the City a Comparative Market Analysis (CMA) for the properties

- We will prepare CMAs based on MLS data for properties being auctioned

Consult with the City to determine minimum acceptable sale amounts

- Using the CMAs and local market knowledge, we will determine the Starting Bid amounts for Each property.

Determine the timing of all property auctions (i.e. 45 per month, April - June) (or all 130 at one time)

- We will guide the City as to 1) Auction Best Practices, 2) determine how many properties to list at a time, 3) spacing out of auctions to account for closings, and 4) time frame to complete all auctions.

Determine Auction length (days) to provide buyers with time for bidding and due diligence

- We will guide the City on the length of auctions held in order to create more interest in the auctions and provide for showings, open houses, and buyer due diligence.

Inventory all Properties going to Auction

- Our software is designed to provide detailed Inventory / Auction reporting data to the City.

Forms to Be Completed for Real Estate Transactions - All properties

Disclosure Regarding Real Estate Agency Relationship – Form required by Board for listing

Exclusive Right to Sell - Form required by Board for listing

Complete the MLS Listing data sheet - Form required to enter the property on the MLS

Seller's Disclosure Statement (if applicable) - Form required by Board for listing

Lead Based Paint Disclosure Statement (if applicable) - Form required by Board for listing

Showing Instructions (if applicable) – Form to be completed if not vacant land

Any other forms deemed necessary by the City

Execution

Visit property(s) to be auctioned. Take Pictures and Videos

Real Estate for Auction sign placed in yard of property(s) with our contact phone number and website

Various "Real Estate for Auction" signs around the neighborhoods

- These will include Open House signs, directional signs, and auction signs

Conduct Advertising for auctioned property(s)

- Per our Marketing Plan previously outlined:

- Advertise on the MLS,

- Press Release

- Newspaper

- radio

- Many forms of social media via Agent accounts, Bidcorp accounts, and Keller Williams.

- Notify the National Real Estate Investors Network, Meet-up, and REIAs.

Submit property(s) on the MLS as "Coming Soon" to gather interest

-This technique allows Realtors to be informed that these properties will be listed for auction soon. It creates a great buzz and generates a lot of interest.

Turn property(s) live for sale on the MLS with a minimum bid

-This is when the properties will be Live on Auction.

-Notify the National Real Estate Investors Network and the Real Estate Investors Association.

Properties are Live for Auction on Bidcorp.com with pictures and videos - (example for 10 days)

-Based on City input, we will list the properties for auction for a set number of days. All while continuing to market them to the public.

Conduct Open Houses for property(s) (if applicable)

-We will conduct open houses for the properties being auctioned.

Schedule and conduct Showings for property(s) (if applicable)

-We will conduct private showings at buyers request.

Field questions from potential buyers/bidders

-Our names and cell phones will be on the sign in the yard for potential buyers to call us with any questions they may have.

Pre-prepare closing package/documents for all property(s) being auctioned

-We will prepare in advance the Buy/Sell agreement and any pre-title work we can complete prior to the auction completion. This will allow us to close quicker.

Completion

Contact winning buyer/bidder of property(s) sold

-Bidcorp.com will automatically notify us and the winning bidder via email. We will also call the winning bidder to set a time to sign the Buy/Sell agreement and any other real estate required documents.

Meet with winning buyer/bidder to complete a Buy/Sell agreement for the property

Meet with the City to complete the Buy/Sell agreement for the property

Submit final documents, executed Buy/Sell agreement, to title company

Schedule closing date(s) with City, Buyer, and Title company

Close all transactions through the Title company

Provide Buyer with Change of Utilities information (if necessary)

Sample Dates are Illustrated. All auctions will begin at the City's discretion through the year.

TASK	ASSIGNED TO	START	END
Determine Beginning Auction Price, Listing Dates, and Timing			
Inventory items going to Auction	Maurice & Trevor	3/23/24	3/28/24
Determine the timing of auctions (i.e. 10 at a time, scheduled out over the year)	Maurice & Trevor / City	3/23/24	3/28/24
Determine Auction length (days) to provide buyers with time for bidding and due diligence	Maurice & Trevor / City	3/23/24	3/28/24
Consult with the City to determine minimum acceptable sale amounts	Maurice & Trevor / City	3/23/24	3/28/24
Execution			
Take Pictures and Videos of the items going to Auction	Maurice & Trevor	3/29/24	3/31/24
Conduct Advertising for auctioned items	Maurice & Trevor	3/29/24	4/19/24
List the items for Auction on Bidcorp.com with descriptions, pictures and videos - (example for 10 days)	Maurice & Trevor	4/9/24	4/19/24
Schedule and conduct viewing/inspection of items	Maurice & Trevor	4/9/24	4/19/24
Field questions from potential buyers/bidders	Maurice & Trevor	4/9/24	4/19/24
Completion			
Contact winning bidder/buyer of items sold	Maurice & Trevor	4/19/24	4/20/24
Collect money from winning bidder/buyer	Maurice & Trevor	4/19/24	4/23/24
Schedule date and time for Buyer to pick up auction item	Maurice & Trevor	4/19/24	4/23/24
Submit final auction sale details/documents to City of Items sold at auction	Maurice & Trevor	4/20/24	4/23/24
Process Title work for vehicles	Maurice & Trevor	4/20/24	4/26/24
Buyer to pick up their won auction item	Maurice & Trevor / City	4/23/24	5/3/24

GANTT CHART - OTHER AUCTION ITEMS

Dearborn Heights

All Other Surplus Items (Police seized property, vehicles, and other assets)

TASK

Determine Beginning Auction Price, Listing Dates, and Timing

Inventory all Properties going to Auction

- Our software is designed to provide detailed Inventory / Auction reporting data to the City.

Determine the timing of auctions (i.e. 10 at a time, scheduled out over the year)

- We will guide the City as to 1) Auction Best Practices, 2) determine how many properties to list at a time, 3) spacing out of auctions to account for closings, and 4) time frame to complete all auctions.

Determine Auction length (days) to provide buyers with time for bidding and due diligence

- We will guide the City on the length of auctions held in order to create more interest in the auctions and provide for item viewing, inspection, and buyer due diligence.

Consult with the City to determine minimum acceptable sale amounts

- Determine the minimum bid amount for the auction item

Execution

Take Pictures and Videos of the items going to Auction

Conduct Advertising for auctioned items

- Per our Marketing Plan previously outlined:
- We will mention the "other items" in the MLS property listings.
- Press Release
- Newspaper
- Radio
- Many forms of social media via Agent accounts, Bidcorp accounts, and Keller Williams.

List the items for Auction on Bidcorp.com with pictures and videos - (example for 10 days)

- Based on City input, we will list the surplus items for auction for a set number of days. All while continuing to market them to the public.

Schedule and conduct viewing/inspection of items

- We will coordinate the viewing and inspection of auction items.

Field questions from potential buyers/bidders

- The Bidcorp.com help desk will field all calls from bidders with questions on surplus items.

Completion

Contact winning bidder/buyer of items sold

- Bidcorp.com will automatically notify us and the winning bidder via email.

Collect money from winning bidder/buyer.

- If the City request, we can collect the money and remit to the City, or the Bidder can pay directly to the City.

Schedule date and time for Buyer to pick up auction item

- Coordinate the date and time for the winning bidder to pick up their item.

Submit final auction sale details/documents to City of items sold at auction.

- Provide the City with detailed reports of all completed auction items.

Process Title work for vehicles

- If the item is a vehicle, we will prepare and process the title work.

Buyer to pick up their won auction item

COST PROPOSAL FORM

Failure to complete this form may result in your Proposal being deemed non-responsive and rejected without any further evaluation.

Total Not-To-Exceed Cost: Zero Cost to the City, as outlined below.

Non-Real Estate Auctions:

Bidcorp.com will charge the winning bidder/buyer 8% of the winning bidder's price, not including sales tax. Therefore, the City's fee is zero on non-real estate auction items. No other fees apply to the City.

There is never a cost to the City to add, change, cancel, or relist an auction listing. BidCorp.com earns the 8% fee only on successfully completed auctions. This is when auction items are paid for and picked up by the winning bidder.

Real Estate Auctions:

Bidcorp.com will charge the winning bidder/buyer 8% of the winning bidder's price. This 8% fee includes the Keller Williams sales/brokerage commission. Therefore, the City's fee is zero on their real estate auctions.

Additional fees will apply to the bidder/buyer as such:

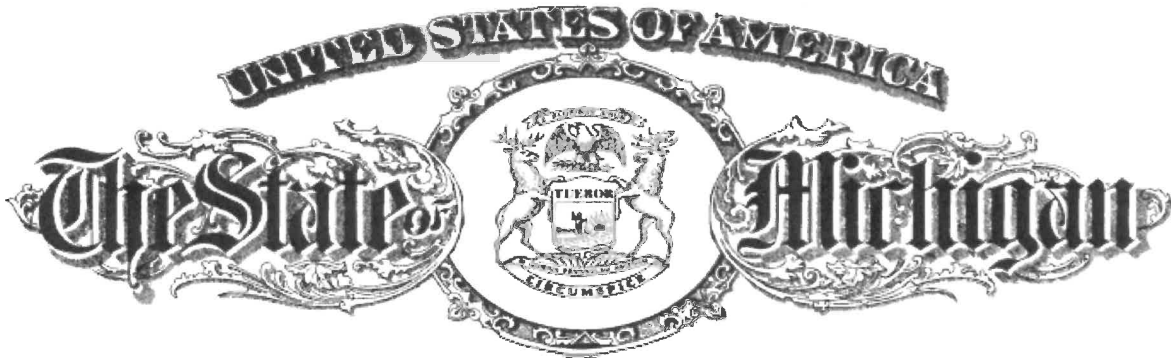
Buyer shall pay all buyer and seller closing costs directly to the Title company as outlined on their Closing Disclosure (HUD) which may include:

- Title Company Closing fee (est. \$500)
- Wiring fee (if requested) (est. \$40)
- Recording fee (est. \$30)
- Keller Williams Compliance fee (est. \$395)
- Property Transfer Tax (variable \$ based on transfer tax rate and price)
- Title Policy (if requested, variable \$ based on property)

Again, there is never a cost to add, change, cancel, or relist an auction listing. BidCorp.com earns the 8% fee only on successfully completed auctions. This is when the Title Company closes the transaction. If the bidder does not consummate the real estate transaction, no fees are charged to the City for that auction. All real estate sales are subject to acceptance and approval by the City of Dearborn Heights.

Our cost proposal is zero cost to the City. It is at the sole discretion of the City to absorb any of the costs listed above on an auction-by-auction basis at their choosing.

LARA Certificate



Department of Licensing and Regulatory Affairs

Lansing, Michigan

This is to Certify That

BIDCORP.COM, INC.

*was validly incorporated on September 13, 2000 as a Michigan DOMESTIC PROFIT CORPORATION,
and said corporation is validly in existence under the laws of this state.*

*This certificate is issued pursuant to the provisions of 1972 PA 284 to attest to the fact that the corporation
is in good standing in Michigan as of this date and is duly authorized to transact business and for no other
purpose.*

*This certificate is in due form, made by me as the proper officer, and is entitled to have full faith and credit
given it in every court and office within the United States.*



Sent by electronic transmission

Certificate Number: 24010566903

*In testimony whereof, I have hereunto set my hand,
in the City of Lansing, this 28th day of January, 2024.*

Linda Clegg, Director

Corporations, Securities & Commercial Licensing Bureau

Verify this certificate at: URL to eCertificate Verification Search <http://www.michigan.gov/corpverifycertificate>.

Form W-9 (Rev. October 2018) Department of the Treasury Internal Revenue Service	Request for Taxpayer Identification Number and Certification ▶ Go to www.irs.gov/FormW9 for instructions and the latest information.	Give Form to the requester. Do not send to the IRS.
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Print or type. See Specific Instructions on page 3.	<table style="width: 100%;"> <tr> <td colspan="2">1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. BIDCORP.COM, INC</td> </tr> <tr> <td colspan="2">2 Business name/disregarded entity name, if different from above</td> </tr> <tr> <td style="width: 65%;"> 3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. ☐ Individual/sole proprietor or single-member LLC ☒ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate ☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. ☐ Other (see instructions) ▶ _____ </td> <td style="width: 35%;"> 4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ (Applies to accounts maintained outside the U.S.) </td> </tr> <tr> <td colspan="2">5 Address (number, street, and apt. or suite no.) See instructions. 2512 W Grand Boulevard, Suite 306</td> </tr> <tr> <td colspan="2">6 City, state, and ZIP code Detroit, MI 48208</td> </tr> <tr> <td colspan="2">7 List account number(s) here (optional)</td> </tr> <tr> <td colspan="2">Requester's name and address (optional) City of Dearborn Heights 6045 Fenton Dearborn Heights, MI 48127</td> </tr> </table>	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. BIDCORP.COM, INC		2 Business name/disregarded entity name, if different from above		3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. ☐ Individual/sole proprietor or single-member LLC ☒ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate ☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. ☐ Other (see instructions) ▶ _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ (Applies to accounts maintained outside the U.S.)	5 Address (number, street, and apt. or suite no.) See instructions. 2512 W Grand Boulevard, Suite 306		6 City, state, and ZIP code Detroit, MI 48208		7 List account number(s) here (optional)		Requester's name and address (optional) City of Dearborn Heights 6045 Fenton Dearborn Heights, MI 48127	
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7 List account number(s) here (optional)															
Requester's name and address (optional) City of Dearborn Heights 6045 Fenton Dearborn Heights, MI 48127															

Part I Taxpayer Identification Number (TIN)																			
Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a TIN</i> , later.	<table style="width: 100%;"> <tr> <td colspan="2">Social security number</td> </tr> <tr> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> </tr> <tr> <td colspan="2">OR</td> </tr> <tr> <td colspan="2">Employer identification number</td> </tr> <tr> <td style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">3</td> <td style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">8</td> </tr> <tr> <td style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">-</td> <td style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">3</td> </tr> <tr> <td style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">5</td> <td style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">6</td> </tr> <tr> <td style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">9</td> <td style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">8</td> </tr> <tr> <td style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">6</td> <td style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">4</td> </tr> </table>	Social security number				OR		Employer identification number		3	8	-	3	5	6	9	8	6	4
Social security number																			
OR																			
Employer identification number																			
3	8																		
-	3																		
5	6																		
9	8																		
6	4																		
Note: If the account is in more than one name, see the instructions for line 1. Also see <i>What Name and Number To Give the Requester</i> for guidelines on whose number to enter.																			

Part II Certification	
Under penalties of perjury, I certify that:	
1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and	
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest and dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and	
3. I am a U.S. citizen or other U.S. person (defined below); and	
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.	
Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.	

Sign Here	Signature of U.S. person ▶ <i>Kimberly Stepanski</i>	Date ▶ <i>1-27-24</i>
------------------	--	-----------------------

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
 - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.

Class D Dealer License

MICHIGAN DEPARTMENT OF STATE

VEHICLE DEALER LICENSE

Class D

To deal as a broker in the sale of new and used vehicles

This vehicle dealer license is issued to the dealer named below by the Secretary of State under the authority in Section 248 of the Michigan Vehicle Code (MCL 257.248).

BIDCORP COM INC
2804 ORCHARD LAKE RD STE 207
KEEGO HARBOR MI 48320-1449

LICENSE NUMBER: D001374
LICENSE EXPIRES: 12/31/2024

Real Estate Licenses

Department of Licensing and Regulatory Affairs

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[Home](#) [Licenses](#) [Enforcement](#)

[Advanced Search](#)

Licensed Professional Information: Real Estate Salesperson 6501311783

Licensee Detail

License Type:	Real Estate Salesperson	License Number:	6501311783
Name:	Trevor James Wisniewski		
License Issue Date:	07/19/2002	License Expiration Date:	07/19/2025
License Status:	Active	County:	Oakland

Broker License Number:	6505312114	Broker License Status:	Active
Broker Name:	Curtis-Botsford Real Estate LLC		
City:	Farmington Hills		
State:	MI		
ZIP Code:	48334		

Department of Licensing and Regulatory Affairs

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[Home](#) [Licenses](#) [Enforcement](#)

[Advanced Search](#)

Licensed Professional Information: Real Estate Salesperson 6501303330

Licensee Detail

License Type: Real Estate Salesperson

License Number: 6501303330

Name: Maurice Earl Banks

License Issue Date: 04/04/2001

License Expiration Date: 04/04/2025

License Status: Active

County: Oakland

**Broker License
Number:** 6505312114

**Broker License
Status:** Active

Broker Name: Curtis-Botsford Real
Estate LLC

City: Farmington Hills

State: MI

ZIP Code: 48334

Biddergy LLC

CITY OF DEARBORN HEIGHTS

Bill Bazzi Mayor



REQUEST FOR PROPOSAL

for

City Owned Property Auction Services

PROJECT NUMBER 2024-0001

Issue Date: January 8, 2024

Pre-proposal Meeting: Tuesday, January 16, 2024, at 1:00p.m., Local Time

Dearborn Heights City Hall

6045 Fenton Street

Dearborn Heights, MI 48127

Proposal Deadline: Monday, January 29, 2024 at 3:00 p.m., Local Time

Advertised on Bid-Net

Purchasing Contact: Mathew Paul, Buyer

Phone: (313) 791-3443

Email: mpaul@dearbornheightsmi.gov

Contract manager /City Engineer: Ali M. Dib P.E : ADib@dearbornheightsmi.gov

PROPOSAL FORM

Failure to complete this form may result in your Proposal being deemed non-responsive and rejected without any further evaluation.

OFFER TO: CITY OF DEARBORN HEIGHTS :

The Undersigned hereby offers and agrees to furnish the goods and/or services in compliance with all terms, scope of work, conditions, specifications, and addenda in the Request for Proposal.

ADDENDA:

The undersigned has read, understands and is fully cognizant of the Information to Respondents, Offer, and all Exhibits thereto, together with any written addendum issued in connection with any of the above. The undersigned hereby acknowledges receipt of the following addendum(s): **NONE**, _____, _____ (write "none" if none). In addition, the undersigned has completely and appropriately filled out all required forms.

OBLIGATION:

The undersigned, by submission of this Offer, hereby agrees to be obligated, if the Offer is accepted by the City of Dearborn Heights to enter into a Contract to provide the stated goods and/or services for the term as stated herein in accordance with the Scope of Work, Specifications, and Terms and Conditions, together with any written Addenda as specified above and any negotiated terms. If this offer is accepted and signed by the City of Dearborn Heights this RFP document, together with any written Addenda and any negotiated terms shall be (collectively) the contract.

COMPLIANCE:

The undersigned hereby accepts all administrative requirements of the RFP and will be in compliance with such requirements. By submitting this Proposal Form, the Respondent represents that:

1. The Respondent is in compliance with any applicable provisions of the City of Dearborn Heights Charter and Code of Ordinances.
2. If awarded a contract to operate the Concession or provide the goods or Services required in the RFP, the Respondent will comply with the City's Charter and Code of Ordinances. These documents can be found on the City of Dearborn Heights website on the City Clerk's page.

NON-COLLUSION:

The undersigned, by submission of this Proposal Form and other required forms, hereby declares that this Proposal is made without collusion with any other business making any other Proposal, or which otherwise would make a Proposal.

PERFORMANCE GUARANTEE:

The undersigned further agrees that if awarded the Contract, it will submit to the City any required type of guarantee (i.e. irrevocable letter of credit or cash deposit).

SUBMITTAL REQUIREMENTS: The undersigned certifies it has attached a complete response to each of the submittal requirements listed in the Evaluation Criteria and Submittal Requirements section of this RFP.

No proposal may be accepted which has not been signed in the appropriate space below:

Company Name: **Biddergy LLC (Biddergy.com)**

Address **1919 E Kilgore Service Road**
Kalamazoo, MI 49001

Contact Person: **Ed Ouellette**

Phone **269-317-4803**

Fax **269-903-2591**

Email **eouellette@biddergy.com**



Signature of Person Authorized to sign **Ed Ouellette**

Title **President**

Date **1-29-24**

ACCEPTANCE OF OFFER (To be completed by the city of Dearborn Heights)

Mayor's signature _____

Date _____

City Clerk's signature _____

Date _____

EXCEPTIONS AND ALTERNATIVES FORM

Failure to complete this form may result in your Proposal being deemed nonresponsive and rejected without any further evaluation.

Proposers are to comply with all requirements of this solicitation, otherwise the proposal may be deemed nonresponsive.

Exceptions may be considered if they are presented with the proposal and if the City determines that the exception does not materially alter the intent of this solicitation or that it exceeds the requirements of this solicitation.

X No Exceptions Taken

-----Exceptions Taken – See attached*

*Please note that if any exceptions are taken, all required information must be submitted as an attachment

Except as may be indicated above, Proposer is in complete agreement with this entire solicitation including any proposed terms, conditions and business arrangements described herein.

By Ed Ouellette



(Authorized Signature)

Date 1-29-24

(Title) President

COST PROPOSAL FORM

Failure to complete this form may result in your Proposal being deemed non-responsive and rejected without any further evaluation.

Total Not-To-Exceed Cost: 3% seller's fee

A handwritten signature in black ink, appearing to be "E. J. [unclear]".

VERIFICATION OF MINIMUM QUALIFICATIONS FORM

Failure to complete this form may result in your Proposal being deemed non-responsive and rejected without further evaluation.

1. Provide references that will support the minimum qualification of: "Respondent must have a minimum of three similar projects in the last five years as requested in the Minimum Qualifications section. References must demonstrate at least five years of experience and must reflect work of a repetitive nature.

A- Client Name: City of Battle Creek / Nils Vos

Title: Senior Buyer / Purchasing

Client Contact E-mail npvos@battlecreekmi.gov

Contact Phone Number: 269-966-3381 x 1363

Services performed from and to (dates): City Surplus Online Auctions / 2015 - current

B-Client Name: City of Madison Heights / Dan Yamarino

Title: Motorpool Supervisor

Client Contact E-mail danyamarino@madison-heights.org

Contact Phone Number: 248-709-8921

Services performed from and to (dates): City Surplus Online Auctions / 2022 - current

C-Client Name: City of Ypsilanti / David Canter

Title: DPW Office Manager

Client Contact E-mail dcanter@cityofypsilanti.com

Contact Phone Number: 734-483-1421 x 222

Services performed from and to (dates): City Surplus Online Auctions / 2022 - current

D- Client Name: City of Muskegon / Joe Buckingham

Title: Fleet Supervisor

Client Contact E-mail joe.buckingham@shorelinecity.com

Contact Phone Number: 231-724-4100

Services performed from and to (dates): City Surplus Online Auctions / 2016 - current

BUSINESS INFORMATION QUESTIONNEER

Failure to complete this form may result in your Proposal being deemed non responsive and rejected without any further evaluation.

NAME OF COMPANY **Biddergy LLC**

PRINCIPAL OFFICE ADDRESS **1919 E Kilgore Service Road, Kalamazoo, MI 49001**

TELEPHONE NUMBER **269-903-2590**

DUNS# AND/OR CCR (if applicable)# **013903868**

FORM OF OWNERSHIP (Check One)

Corporation ()

LLC (**X**)

Joint Venture ()

State of Incorporation/Registration **Michigan**

Date of Incorporation/Registration **1-20-2009**

Partnership () If Partnership, select one of the following: Limited () or General () Individual ()

LIST OF PARTNERS, PRINCIPALS, CORPORATE OFFICERS OR OWNERS

Names : **James Dally / Ed Ouellette**

Titles: **CEO / President**

LIST OF CORPORATE DIRECTORS

Principal Business Affiliation

Name: **Ed Ouellette / President**

Other Than Respondent Directorship: _____

HAS YOUR COMPANY OPERATED UNDER ANY DIFFERENT NAMES IN THE PAST FIVE (5) YEARS? **NO**
IF YES, PLEASE IDENTIFY THE NAME(S) UNDER WHICH YOUR COMPANY HAS OPERATED:

SUBCONTRACTORS FORM

Failure to complete this form may result in your Proposal being deemed non responsive and rejected without any further evaluation.

Are there any subcontractors to be utilized under this contract?

YES - You must complete both pages.

NO - You must complete only this page.

ACKNOWLEDGED BY **Ed Ouellette**

FIRM **Biddergy LLC**

AUTHORIZED REPRESENTATIVE **Ed Ouellette**

TITLE **President**

SIGNATURE



DATE **1-29-2024**

**Kalamazoo**

1919 E Kilgore Service Rd
Kalamazoo, MI 49001
P (269) 903-2590
F (269) 903-2591

Metro Detroit

32115 Block St
Garden City, MI 48135
P (734) 744-8586
F (734) 744-8587

Las Vegas

4724 Mitchell St Ste F
North Las Vegas, NV 89081
P (702) 780-4798
F (269) 903-2591

January 29th, 2024

Mr. Mathew Paul
City of Dearborn Heights
6045 Fenton Street
Dearborn Heights, MI 48127

Re: Request For Proposal - Project # 2024-0001 - City Owned Property Auction Services

Dear Mr. Paul,

On behalf of Team Biddergy, thank you for the opportunity to submit our response to the (RFP) referenced above. We are pleased to be able to respond with the high level of skills, experience and desire that will be required to make this process a success for all stakeholders.

We bring to the table a tremendous amount of experience auctioning off municipal like items and understand the importance of properly marketing these type of auctions. We can assure you that you will be truly satisfied with our truly "turn-key" process and the amount of exposure our auctions receive. We work with local & national radio stations, television channels, newspapers, internet search optimization companies, and trade organizations to assure proper branding. To date, we currently have buyers and sellers from all 50 States and from over 200 Countries.

We look forward to an opportunity to work with the City of Dearborn Heights. Please do not hesitate to contact us should you have any questions or concerns in relation to our proposal.

Sincerely,

A handwritten signature in black ink, appearing to read "Ed Ouellette", written in a cursive style.

Ed Ouellette
President

Firm Qualifications Experience & Strengths

Advantages of Biddergy.com -

- Biddergy.com handles the entire auction process from cradle to grave truly setting us apart from any other provider. This “turn-key” approach has been embraced by clients throughout the United States. Our onsite auction team has traveled throughout the Midwest and as far as Florida to perform auctions.
- Biddergy.com owns its own fleet of equipment to move just about any asset.



- Biddergy.com’s online auctions are open for bidding one day with bidding starting at 8:00am to 8:00pm on that designated day. All items are still viewable prior to the auction online. This allows Biddergy.com to market this auction truly as an event. This has proven to build excitement thereby creating more bidding activity. This also allows Biddergy.com to host specific like asset auctions or specific onsite facility liquidation auctions. This has also proven to be a success when seeking a news story for the auction.
- Biddergy.com has a specially trained staff that handle industry specific “turn-key” auctions. This allows our team to properly arrange, group, and market like assets for best value.
- Biddergy.com owns and operates its own auction software thereby not having to rely on a third party provider. Biddergy.com’s servers are hosted by Liquidweb of Lansing, MI. Liquid web featured clientele includes GM, Detroit Zoo, MTV, MSU, Home Depot, American Cancer Society, and many more!
- Biddergy.com understands the need of transparency. All past auctions are viewable by visiting Biddergy.com.
- Biddergy.com is a member and contributor to the following organizations.



County Road Association of MICHIGAN



Firm Qualifications Experience & Strengths

Biddergy.com has proven to provide higher auction results because of its strategic marketing department.

- Biddergy.com handles all legal advertising and ad creation. Biddergy.com employs some of the best marketing / advertising individuals in the area, all in-house. Biddergy.com also offers internships to all of the local Universities.
- On average, Biddergy.com's website receives 2,000,000 page views per month.
- Biddergy.com's team will assess each asset and make any recommendations to minimum bids placed on an asset to assure maximum recovery for its clients.
- Biddergy.com has completed several "high profile" auctions and has been featured on such major media networks as:



THE HUFFINGTON POST

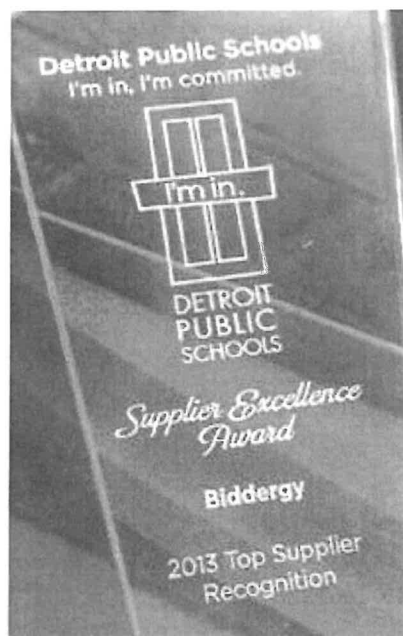


AP Associated Press

- Biddergy.com received the "Supplier Excellence of the Year Award" from Detroit Public Schools. This award was presented by Emergency Manager Jack Martin.



DETROIT PUBLIC SCHOOLS



Firm Qualifications Experience & Strengths

Typical clients Biddergy.com serves includes the following:

Financial Institutions	Public Schools	Municipalities	Court Officers
General Public	Receiverships	Private Corporations	Public Corporations
Bankruptcy Trustees	Nonprofits	Associations	Governmental Agencies

Because of our diverse clientele, Biddergy.com has sold just about any asset.

Buyer Base

Biddergy.com's website receives on average 2 million views per month. A typical auction receives 1,000 to 5,000 participants. Complete auction analytics can be provided after each event.

Knowledge of Asset Groups

Biddergy.com has experience in selling just about every item that the City of Dearborn Heights has identified as Surplus.

Aeronautical Equipment

Biddergy.com recently liquidated a complete terminal for the Kalamazoo Battle Creek International Airport. Items ranged from generators to pump trucks. Items were sold to buyers around the world including fire trucks to Vietnam.

Police Interceptors / Fire Trucks / Rescue Vehicles

Biddergy.com has worked with municipalities across the Midwest in selling fleets of surplus emergency vehicles. Items have been shipped throughout the world. Biddergy.com has sold just about every type of emergency vehicle in existence.

Heavy Equipment / Specialty Trucks

Biddergy.com has liquidated construction companies, electrical contractors, landscapers, and other various industry specific providers that utilize specialty equipment. Our team understands the proper methods to expose these type of items in the marketplace thereby achieving maximum recovery.

Maintenance Equipment / Furniture / Electronics / Miscellaneous

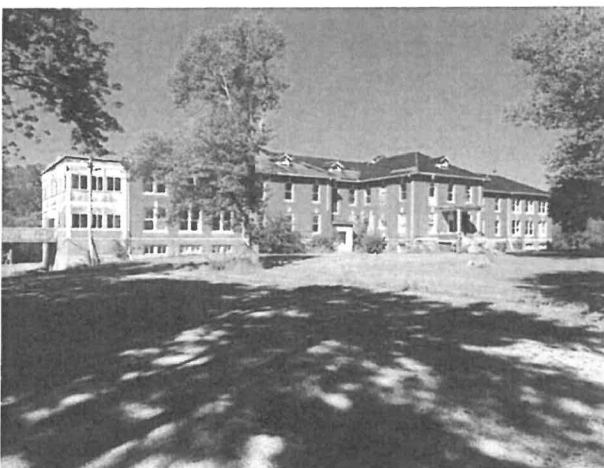
Biddergy.com's staff have the knowledge to properly identify each item from dispatch equipment, to furniture to brake presses. Biddergy.com sells thousands of these type of general items per month in its weekly auctions.

Firm Qualifications Experience & Strengths

Real Estate

Biddergy.com has auctioned hundreds of properties throughout Michigan. From financial institutions to private parties, Biddergy.com's team has the knowledge and tools available to properly market such assets. Biddergy.com's team member and Associate Broker, Steve Sielatycki, Esq., has oversaw a wide range of transactions including most complicated tax credit / environmental remediation deals.

Past Real Estate Auctions





Firm Qualifications

Proposed Team Members on Project

James Dally

Chief Executive Officer / Member

As Biddergy.com CEO for the past 15 years, Mr. Dally has a tremendous amount of experience in leading companies from a variety of industries including early childhood education, real estate development, ecommerce, and sustainable building products. Mr. Dally's educational background includes a bachelor's degree in Construction Technology from Ferris State University.

Ed Ouellette

President

As Biddergy.com President for the past 15 years, Mr. Ouellette is responsible for the overall operations of the organization with prior related experience from a variety of industries and fields ranging from operations to sales and marketing. Mr. Ouellette's educational background includes a bachelor's degree in Secondary Education from Western Michigan University.

Derek Rizor

VP / Sales

Mr. Rizor is responsible for the overall management of all municipal auctions / clients. His accomplishments to Biddergy include obtaining hundreds of new municipal clients in Michigan along. Other accomplishments include building and maintaining Biddergy.com's sales team. His educational background includes a bachelor's degree in Finance and Commercial Business Law.

Steve Sielatcki, Esq.

Real Estate Broker

Mr. Sielatcki is responsible for all real estate transactions and auctions with Biddergy.com as a licensed broker in the State of Michigan. His educational background includes a finance and law degree from the University of Michigan.

Jeff Blett

General Manager

Mr. Blett is responsible for the overall management of all scheduling, customer service, fleet service, security, and hourly staff. He brings several years of general management experience from a wide range of industries including multi-unit restaurant chains to automotive service. His educational background includes a bachelor's degree in Business Management from Western Michigan University.

Multi Municipality Auctions

Biddergy.com currently holds multi municipality auctions monthly in addition to its weekly auctions at all auction centers. These consist of various items from vehicles to seized assets. All past auctions are viewable by visiting our website and clicking on MENU then PAST AUCTIONS.

December 2023 Multi Municipality Auction



Lot AZ4548 - (2011) Freightliner M2 106 Truck w/ Leach 16 Cu. Yd Packer
Body - 84,228 Miles

12/19/2023 E1

Sold \$47,200.00

Ended



Lot V12283 - (2015) T550 Bobcat Only 2,235 Hours

12/19/2023 E1

Sold \$34,200.00

Ended



Lot A60762 - (2017) Ford F150 SuperCab 4WD - 44,280 Miles

12/19/2023 E1

Sold \$20,602.00

Ended



Lot 420386 - (2006) Chevrolet C5500 Dump Truck with Plow - 89,958 Miles

12/19/2023 E1

Sold \$13,500.00

Ended



Lot 733036 - (2019) Dodge Charger Police AWD - 59,779 Miles

12/19/2023 E1

Sold \$12,800.00

Ended



Lot 303330 - (1992) BMY M923A2 5 Ton 6x6 Transport Truck - 28,943 Miles

12/19/2023 E1

Sold \$11,200.00

Ended



Lot 151471 - (1994) AM General 1 1/4 Ton 4x4 M998A1 Humvee - 43,037 Miles

12/19/2023 E1

Sold \$11,000.00

Ended

Firm Qualifications

Past Clients

Since 2009, Biddergy.com has provided “turn-key” online auction services unlike no others in the industry. From complete liquidations to single item sales, Biddergy.com is rapidly growing due to its unique “turn-key” approach and proven higher return on investment.

Some of our most recent clients who we have conducted online auctions for include:



Firm Qualifications Experience & Strengths

Marketing / Advertising

Excellent marketing / advertising provides the highest return on surplus assets. Biddergy.com has been featured on such national media as the Huffington Post, NBC, and CBS!



Recent Press

 **City surplus items up for auction**

Fire truck and police cars from Battle Creek up for auction



Online auction will sell contents of Muskegon Heights' M.L. King Elementary School

Detroit Public Schools district auctioning off dump trucks, backhoes



Kzoo Co. to auction off items from former courthouse



Check out cars, trucks, grow lights and more up for auction online

Firm Qualifications

MICHIGAN Current Municipal Clients

Transit	Municipal	Municipal	Municipal
Metro (Kalamazoo)	Bloomfield Township	Lawrence	Emmet County
Battle Creek Transit	Muskegon	Lawton	Clinton County
TCATA (Benton Harbor)	Holland	Mattawan	Crawford County
MAX (Holland)	Kalamazoo	Schoolcraft	Eaton County
Adrian Dial-A-Ride	Battle Creek	Sturgis	Paw Paw
Allegan County Transportation	Jackson	Livonia PD	Hillsdale County
Barry County Transit	Albion	Van Buren Twp	Huron County
Cass County Transit	East Lansing	North Muskegon	Ionia County
Dowagiac Dial-A-Ride	Eaton Rapids	Spring Lake	Kalamazoo County
Interurban Transit Authority	Charlotte	Ferrysburg	Kent County
Ionia Dial-A-Ride	Hastings	Lake Odessa	Montmorency County
Lenawee Transportation	Three Rivers	Cassopolis	Osceola County
Straits Regional Ride	Constantine	Dowagiac	Ottawa County
	St. Joseph	Edwardsburg	Roscommon County
Michigan State Police Drug Teams	East Grand Rapids	Imlay City	Van Buren County
MANTIS	Portland	Portage	
SWET	Brighton	Niles	
JNET	Oak Park	Pinckney	
RHINO	Madison Heights	Springfield	
LAWNET	Northville	Westland	
TCM	Plymouth	Allegan County	
SSCENT	Ypsilanti	Alpena County	
	Saline	Barry County	
	Williamston	Bay County	
	Fraser	Berrien County	
	Southgate	Cass County	
	Dundee	Calhoun County	
	Saginaw	Charlevoix County	
	Paw Paw	Cheboygan County	

Chuck Cryderman
& Associates

PROPOSAL FORM

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OFFER TO: CITY OF DEARBORN HEIGHTS :

The Undersigned hereby offers and agrees to furnish the goods and/or services in compliance with all terms, scope of work, conditions, specifications, and addenda in the Request for Proposal.

ADDENDA:

The undersigned has read, understands and is fully cognizant of the Information to Respondents, Offer, and all Exhibits thereto, together with any written addendum issued in connection with any of the above. The undersigned hereby acknowledges receipt of the following addendum(s): None (write "none" if none). In addition, the undersigned has completely and appropriately filled out all required forms.

OBLIGATION:

The undersigned, by submission of this Offer, hereby agrees to be obligated, if the Offer is accepted by the City of Dearborn Heights to enter into a Contract to provide the stated goods and/or services for the term as stated herein in accordance with the Scope of Work, Specifications, and Terms and Conditions, together with any written Addenda as specified above and any negotiated terms. If this offer is accepted and signed by the City of Dearborn Heights this RFP document, together with any written Addenda and any negotiated terms shall be (collectively) the contract.

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NON-COLLUSION:

The undersigned, by submission of this Proposal Form and other required forms, hereby declares that this Proposal is made without collusion with any other business making any other Proposal, or which otherwise would make a Proposal.

PERFORMANCE GUARANTEE:

The undersigned further agrees that if awarded the Contract, it will submit to the City any required type of guarantee (i.e. irrevocable letter of credit or cash deposit).

SUBMITTAL REQUIREMENTS: The undersigned certifies it has attached a complete response to each of the submittal requirements listed in the Evaluation Criteria and Submittal Requirements section of this RFP.

No proposal may be accepted which has not been signed in the appropriate space below:

Company Name: CHUCK CRYDERMAN & ASSOCIATES, LLC

Address 73600 Church Street
 Armada, Michigan 48005

Contact Person CHARLES P. CRYDERMAN

Phone: 586-784-8890

Fax: 586-784-8894

Email: charlespcryderman@yahoo.com

Signature of Person Authorized to sign:

By: Charles P. Cryderman

Charles P. Cryderman

Title: Manager

Date: January 27, 2024

ACCEPTANCE OF OFFER (To be completed by the city of Dearborn Heights)

Mayor's signature _____

Date _____

City Clerk's signature _____

Date _____

EXCEPTIONS AND ALTERNATIVES FORM

Failure to complete this form may result in your Proposal being deemed nonresponsive and rejected without any further evaluation.

Proposers are to comply with all requirements of this solicitation, otherwise the proposal may be deemed nonresponsive.

Exceptions may be considered if they are presented with the proposal and if the City determines that the exception does not materially alter the intent of this solicitation or that it exceeds the requirements of this solicitation.

 X No Exceptions Taken

-----Exceptions Taken – See attached*

*Please note that if any exceptions are taken, all required information must be submitted as an attachment

Except as may be indicated above, Proposer is in complete agreement with this entire solicitation including any proposed terms, conditions and business arrangements described herein.

By Charles P. Cryderman

Charles P. Cryderman

(Authorized Signature)

Date: January 27, 2024

(Title): Manager – Chuck Cryderman & Associates, LLC

COST PROPOSAL FORM

Failure to complete this form may result in your Proposal being deemed non-responsive and rejected without any further evaluation.

Total Not-To-Exceed Cost: \$ ZERO COST TO CITY

We propose a Buyer Fee of ten (10%) percent for Miscellaneous Items

A Buyer Fee of ten (10%) percent for Autos, Trucks and Equipment

A Buyer Fee of seven (7%) for the sale of real estate

The applicable percentage is to be applied to the high bid price for each item.

VERIFICATION OF MINIMUM QUALIFICATIONS FORM

Failure to complete this form may result in your Proposal being deemed non-responsive and rejected without further evaluation.

1. Provide references that will support the minimum qualification of: "Respondent must have a minimum of three similar projects in the last five years as requested in the Minimum Qualifications section. References must demonstrate at least five years of experience and must reflect work of a repetitive nature.

A- Client Name: MACOMB COUNTY MICHIGAN – DEBBIE GUNN

Title: WAREHOUSE SERVICES MANAGER / MACOMB COUNTY PURCHASING

Client Contact E-mail: Debbie.gunn@macombgov.org

Contact Phone Number: 586-469-6208

Services performed from and to (dates): Year 1990 to present

B-Client Name: STATE OF MICHIGAN, TREASURY DEPARTMENT, UNCLAIMED PROPERTY – TERRY STANTON

Title: STATE ADMINISTRATIVE MANAGER, UNCLAIMED PROPERTY

Client Contact E-mail: stantont@michigan.gov

Contact Phone Number: 517-930-5807

Services performed from and to (dates): Year 2000 to present

C-Client Name: HURON-CLINTON METRO PARKS – A.J. FRAZHER

Title: INVENTORY COORDINATOR / CENTRAL STORES SUPERVISOR

Client Contact E-mail: aj.frazher@metroparks.com

Contact Phone Number: 810-224-0958

Services performed from and to (dates): Year 1996 to present

D- Client Name: RAY TOWNSHIP OF MACOMB COUNTY, MI – JOSEPH JARZYNA

Title: TOWNSHIP SUPERVISOR

Client Contact E-mail: supervisor@raytwp.org

Contact Phone Number: 586-749-5191

Services performed from and to (dates): October 2023 – January 2024

BUSINESS INFORMATION QUESTIONEER

Failure to complete this form may result in your Proposal being deemed non responsive and rejected without any further evaluation.

NAME OF COMPANY: CHUCK CRYDERMAN & ASSOCIATES, LLC

PRINCIPAL OFFICE ADDRESS: 73600 Church St., Armada, MI. 48005

TELEPHONE NUMBER: 586-784-8890

DUNS# AND/OR CCR (if applicable)# N/A

FORM OF OWNERSHIP (Check One)

Corporation ()

LLC (X)

Joint Venture ()

State of Incorporation/Registration: Michigan I.D. #801155070

Date of Incorporation/Registration: January 17, 2001

Partnership () If Partnership, select one of the following: Limited () or General () Individual ()

LIST OF PARTNERS, PRINCIPALS, CORPORATE OFFICERS OR OWNERS

Names : Charles P. Cryderman

Titles: Manager / Member

LIST OF CORPORATE DIRECTORS

Principal Business Affiliation

Name: N/A

Other Than Respondent Directorship: N/A

HAS YOUR COMPANY OPERATED UNDER ANY DIFFERENT NAMES IN THE PAST FIVE (5) YEARS? **NO**
IF YES, PLEASE IDENTIFY THE NAME(S) UNDER WHICH YOUR COMPANY HAS OPERATED:

SUBCONTRACTORS FORM

Failure to complete this form may result in your Proposal being deemed non responsive and rejected without any further evaluation.

Are there any subcontractors to be utilized under this contract?

NO - You must complete only this page.

ACKNOWLEDGED BY: Charles P. Cryderman

FIRM: Chuck Cryderman & Associates, LLC

AUTHORIZED REPRESENTATIVE: Charles P. Cryderman

TITLE: Member / Manager

SIGNATURE Charles P. Cryderman

DATE: January 27, 2024

INTRODUCTION: Chuck Cryderman & Associates, LLC has been offering Auction Services since 1973. Charles P. Cryderman is the Auctioneer. Charles has a background in the agricultural business. He has expanded his expertise to auto sales, real estate, antiques, construction and farm equipment and is recognized as an expert in these areas. Mr. Cryderman has put together a team that has taken on specialty roles in the areas of computers, computer software and operations, photography, graphics and advertising.

HISTORY: As mentioned above the company was formed in 1973. Prior to that time, Mr. Cryderman worked for several auctioneers gaining experience in auction sales. Since that time we have handled sales for individuals, farming operations, corporations, courts and government entities. We have handled the sales of all types of items. We have sold items in many different locations, done sales in a diverse number of situations. We have specialized in online sales that reaches a very large range of customers and developed a large base of purchasing customers.

EXPERIENCE: Our Sales have included many different items. Almost anything you can imagine. Farm Equipment, Construction Equipment, Autos, Trucks, Fire Apparatus, Firearms, Coins, Jewelry, Collectibles, Stolen and Recovered items, Personal items, Household items and much more. We have been tasked with sales involving cattle and equine, holding sales for National Organizations in these areas. We have done work for Bankruptcy Court/Trustees, multiple government entities and had to accomplish these sales under a wide range of conditions. We have had experience in a wide range of items and situations.

EXPERTISE: We value our customers' goals. We can draw the most qualified Buyers to the Auction. We are very good at matching the right buyers to the right sale. We have maintained a direct mail, email list of over 20,000 past customers. If there is a specialty sale we know how to pinpoint the marketing to the right buying public. The key to a successful sale is to invite as many of the right people to the table as possible. We handle a large number of real estate sales and have been very successful at reaching or exceeding the customers goal for the sale prices. We have and do handle a large number of municipal sales, holding annual sales for Macomb County, Huron-Clinton Metro Parks, State of Michigan – Treasury – Unclaimed property, City of Warren, City of New Baltimore and for additional municipalities on an as needed basis. This gives us a customer base that follows our Auction Calendar to participate in these municipal sales from around the United States.

CURRENT PROJECTS: As mentioned above we hold annual sales for Macomb County, Huron-Clinton Metro Parks, the State of Michigan – Treasury – Unclaimed property, City of Warren, and City of New Baltimore. We just finished a sale for Ray Township in Macomb County consisting of real estate, a collection of autos and various parts, etc. We currently at this writing have a sale in progress for Ira Township in St. Clair County, with items contributed from the City of New Baltimore and Richmond-Lenox Ambulance Authority. We are conducting approximately one sale per week for various customers. Our auction calendar is available at crydermanauctions.com

SUMMARY OF PAST AUCTIONS: This link will go to our most recent past auction calendar <https://www.auctionzip.com/cgi-bin/auctionlist.cgi?past=1> We have handled a large number of automobiles, trucks, road maintenance equipment, lawn care, golf maintenance equipment, golf

carts, stolen and recovered, unclaimed property and much more just for the municipalities we have worked for in the past year. We also have done a large number of real estate sales in the past year that included large vacant parcels for development, large farm acreage, lots, houses, industrial buildings and commercial buildings.

STRATEGY TO SOLICIT: We have a large customer base that follows our auction calendar. We email current auctions to over 20,000 past customers on a twice-weekly basis. Specialty sales are customized to reach the most customers having an interest in the items to be sold. We have a large following for municipal and real estate sales. Our real estate sales are marketed to investors as well as home buyers. We maintain two websites for the promotion of our auctions and conduct print advertising where it is deemed to reach the best customers for that sale. Print media includes, but not limited to, newspapers, trade journals, online forums and in some cases direct mail.

RESPONSE TO SUBMITTAL REQUIREMENTS

D) a. EXPERIENCE and QUALIFICATIONS:

- Our Sales have included many different items. Almost anything you can imagine. Farm Equipment, Construction Equipment, Autos, Trucks, Fire Apparatus, Firearms, Coins, Jewelry, Collectibles, Stolen and Recovered items, Personal items, Household items and much more. We have been tasked with sales involving cattle and equine, holding sales for National Organizations in these areas. We have done work for the Bankruptcy Court/Trustees, multiple government entities and had to accomplish these sales under a wide range of conditions and circumstances. We currently are under contract to hold annual auction sales for several municipalities. Chuck Cryderman & Associates, LLC, is not only an Auction Company but is also a licensed State of Michigan Real Estate Brokerage. Chuck Cryderman & Associates, LLC holds a Class D Vehicle Dealer License with the State of Michigan.

D) i) DESCRIPTION OF EXPERIENCE:

- We currently hold multiple municipal auctions in a calendar year. The description of the items you would like to sell are similar to what we are all ready doing. We are set up to handle these type of sales, have the customer base to generate the best prices and we know how to get people to your sale. We work with the personnel in each municipal organization to meet their unique needs. We have the capability to organize the sale, advertise the sale, conduct the sale and account for the items specific to the needs of the customer. If you have multiple departments selling items in your sale and need specific accounting, we can and have handled that. As an example, if you have items in your sale that need to be with the Police Department, Fire Department, DPW, etc. those items can be assigned and accounted for to them. Our auction software and computer expertise can make the process seamless with the least possible stress for our clients. We have a ready made customer list of approximately 20,000 former buyers that stay informed of our sales. We have customers who follow us specifically for the type of items you propose to offer. Our goal is to reach the highest price possible for our client and to do so by bringing as many qualified buyers to the table as possible and doing it in a fair and transparent manner.

D) ii) EXPERIENCE AND QUALIFICATIONS OF LEAD PERSONNEL:

- Charles P. Cryderman holds an Associate Real Estate Broker License with the State of Michigan and is the Principal Broker of Chuck Cryderman & Associates, LLC, which as an Auction Company is also a licensed State of Michigan Real Estate Brokerage He has been accepted and appointed as an Expert Witness in cases involving the auction process and valuation. Mr. Cryderman has been active in the Auction field since 1972. Chuck Cryderman & Associates, LLC holds a Class D Vehicle Dealer License with the State of Michigan.
- Gary M. Berry, Auctioneer, has been in the Auction Field since 1965. He has held positions with numerous Auto Auction Companies in the United States and Canada. He operated his own Auction House in Rochester, Michigan. He has joined Chuck Cryderman & Associates, LLC since 2001. His area of expertise is with automobiles,

jewelry, antiques and real estate. Gary holds a Real Estate Sales license with Chuck Cryderman & Associates, LLC. Gary also operates as a Auction Set Up Specialist, photographer and operates the social media and web site for the organization.

- Luke Williams is the primary set up specialist, computer and software specialist. Luke is responsible for the cataloging of items, final review of all photos, posting the items for sale in the catalog. He describes the items and has a wide range of knowledge for equipment, autos, trucks, firearms and more. Luke handles our web site, posts the social media and is the primary person for the setup and the operation of the online sales.
- Cec Ball is responsible for the advertising of each sale including but not limited to Flyer content and set up, print media information, placing of the advertisement and media contracts. Cec is the primary administrative person, Office Manager and oversees all contracts, data entry, and printed materials.
- Harold Cummings is licensed as an Associate Real Estate Broker with Chuck Cryderman & Associates, LLC and is primarily responsible for the real estate sales. He is responsible for accurately describing the real estate, producing our Property Information Packets for our customers, obtaining Title Commitments, producing the necessary real estate disclosures, contracts and overseeing the purchase process and closing of the real estate properties. Licensed since 1972 in the State of Michigan and additionally operating his own brokerage firm. He has a wide range of experience in the sale and leasing of residential, commercial, industrial and multiple real estate properties. Harold and Chuck Cryderman work together to value real estate properties.

D) iii) MEET OR EXCEED MINIMUM QUALIFICATIONS:

- You are asking for a qualified Auction Firm. We have many years of experience handling municipal sales such as you request. We have a long standing track record of satisfied customers. We are licensed with the State of Michigan as required to handle real estate and vehicle sales. We meet or exceed your insurance requirements. An Accord Certificate from our Agent will be provided upon request. We encourage you to contact our references provided for current municipal customers. There are additional references that can be provided if you so desire.

D) iv) REFERENCES:

- Client Name: MACOMB COUNTY MICHIGAN – DEBBIE GUNN
Title: WAREHOUSE SERVICES MANAGER / MACOMB COUNTY PURCHASING
Client Contact E-mail: Debbie.gunn@macombgov.org
Contact Phone Number: 586-469-6208
Services performed from and to (dates): Year 1990 to present
- Client Name: STATE OF MICHIGAN, TREASURY DEPARTMENT, UNCLAIMED PROPERTY – TERRY STANTON
Title: STATE ADMINISTRATIVE MANAGER, UNCLAIMED PROPERTY
Client Contact E-mail: stantont@michigan.gov
Contact Phone Number: 517-930-5807
Services performed from and to (dates): Year 2000 to present
- Client Name: HURON-CLINTON METRO PARKS – A.J. FRAZHER
Title: INVENTORY COORDINATOR / CENTRAL STORES SUPERVISOR
Client Contact E-mail: aj.frazher@metroparks.com

- Contact Phone Number: 810-224-0958
 Services performed from and to (dates): Year 1996 to present
- Client Name: RAY TOWNSHIP OF MACOMB COUNTY, MI – JOSEPH JARZYNA
 Title: TOWNSHIP SUPERVISOR
 Client Contact E-mail: supervisor@raytwp.org
 Contact Phone Number: 586-749-5191
 Services performed from and to (dates): October 2023 – January 2024
 - Additional references available upon request.

E) CAPACITY TO PROVIDE FULL SCOPE:

- i) **EQUIPMENT / ASSETS;** Chuck Cryderman & Associates, LLC owns all the necessary equipment and assets to conduct any and all types of auction sales. We have the qualified personnel, computer equipment, laptop computers, tablets, mobile devices for internet service, wireless clerking devices, printers, cameras, tables, chairs, tags, copiers, office supplies, fans, parking and directional signs, caution tape, construction cones, mats, an office trailer, equipment trailers and trucks required to conduct any sale anywhere.
- ii) **WORK PLAN:**
 - Contact from the City they wish to have a sale of surplus property. Equipment, real estate, vehicles, miscellaneous. Preferably this would be done 4 – 6 weeks prior to actually holding the auction sale. A sale date would be chosen based on calendar availability. This time frame allows for set up, photos and proper advertising of the upcoming sale.
 - Shortly after contact from the city, within 7 days and a minimum of 4 weeks prior to sale or as soon as sale items are available pictures for advertising purposes would be created. Announcement of the planned sale with pictures would be made available on our Auction Calendar web site. **crydermanauctions.com** and **garymberry.com** This would be a general overview of the planned sale. An advertising campaign would be organized and implemented based on the items to sell. A sale flyer is created, Social media advertising is begun, promotional websites are posted and emails created and sent. This would take place between seven to fourteen days of the city notifying us they are ready for a sale.
 - A minimum of three weeks prior to the sale all items should be ready for sale and organized. Cataloging of the items would begin, which requires lotting or numbering the items, photos and descriptions created and uploading to our auction software. This process can be done on site. This allows for the creation of the auction sale site online, the auction catalog, all terms and conditions set and set up for the auction sale. Registration and bidding may begin as soon as this process is complete. This process should be completed, optimally, a minimum of ten days prior to auction sale day. In the case of a real estate sale a Property Information Packet is created giving information on the property, all terms and conditions of the sale, disclosure information, copies of the Purchase Agreement, Title Commitment if available and a schedule for Open House and inspection. Typically, this is done within ten days prior to the sale of the real estate. We try to accommodate anyone who misses a scheduled showing of the real estate an opportunity to view the property as necessary.
 - Seven to ten days prior to the sale date pre-bidding would begin. This gives the public an opportunity to become familiar with the site and become familiar with the bidding process. This especially helps new bidders or bidders who have not bid in a while. Also

during this time frame at least two days should be set aside for inspection of the sale items. Our personnel would be available to monitor the inspections by the public during set and advertised times. In the case of vehicles, it is usually beneficial to have a city mechanic on hand to start vehicles as necessary. The public would not be allowed to drive any vehicle at any time.

- Day of sale. This is a set date and times. Inspection is usually allowed for a shorter period to accommodate anyone who has not had a chance to view the items or real estate. Pre-bidding has already been taking place, so sale date starts out with bids on items. The sale is monitored by our personnel and Buyers are assisted as necessary. Sale day ends with the bidding complete. Although we have an established end time, our software allows us to have a SOFT CLOSE. This means that prior to the set closing time, bids on an item or real estate can be extended by a set time to allow continued bidding. This prevents Sniping or someone trying to cast a bid at the last moment. Bidding will continue under the soft close setup until all Buyers are satisfied that they have placed their highest bid or won the item. This keeps the process open and transparent. It is not unusual for a sale that is supposed to close at 4 p.m. to run much later as people vie for items. Our software also has a feature that allows a bidder to place their maximum bid amount into the bid process. The software will then bid for them in the increments set as someone outbids them up to their maximum bid amount. All bidders are updated via email on their bid status throughout the sale. When the sale has ended and all bidding is completed, invoices are emailed out to the successful bidders.
- We normally conduct the auction sales on a Saturday, those sales allow for check out (payment for their items) and pick up the Monday and Tuesday following. We normally allow two days for check out depending on the size of the sale. If the sale is held during the week, check out can begin the following day. Automobile Titles would need to be available and signed for transfer. We collect all funds and normally accept cash, a Michigan bank check personal or business, credit cards (MasterCard, VISA, Discover) or bank transfer. Automobile Titles are not transferred to the Buyer if they pay by check. They are allowed to take the vehicle, but the Title is not transferred until the check clears. Out of State Buyers are not allowed to pay by check.
- In the case of a real estate sale. The high bidder signs a purchase agreement stating the bid price, plus buyer fee and all terms and conditions. They will also leave a deposit equal to ten (10%) of the contract price. Terms of the sale state that the Seller can accept, reject or counter the bid price with 48 to 72 hours following the sale. This means that the city is not selling the real estate at an absolute auction sale. The city may accept the price, counter it or reject the sale. Once accepted closing takes place thirty (30) days following acceptance. We handle all details of the purchase and closing. Contracts for real estate sale are available for review upon request.
- Within ten (10) to fourteen (14) days following the auction all collection and auditing of the sale should be accomplished and the proceeds of the sale can be transferred to the city. In the case of a real estate sale, proceeds are transferred at closing.
- Sale is now complete and all parties are to be satisfied.

F) COST:

- We propose there is no cost to the City of Dearborn Heights for our services. We have been operating our municipal sales with a Buyer Fee. This process has been very successful and satisfactory to our Clients. We would propose a Buyer Fee of ten (10%) percent for vehicles and equipment. A Buyer Fee of ten (10%) percent for miscellaneous items. A Buyer Fee of seven (7%) percent for real estate sales. The Buyer Fee percentage would be applied to each applicable item sold.