



City of Dearborn Heights
6045 FENTON • DEARBORN HEIGHTS, MICHIGAN 48127

Mo Baydoun
Council Chairman

Study Sessions and City Council Meetings shall be attended in person by City Council Members. Members of the public have the option of attending in person or virtually.

Purpose: 6:00 p.m. CITY COUNCIL REGULAR MEETING

Location: City Hall Council Chambers - 6045 Fenton

Date: Tuesday, March 12, 2024

Join Zoom Meeting

<https://us06web.zoom.us/j/82048024413?pwd=14da2swql8ltghp5RUtrXSJEonIH24.1>

Meeting ID: 820 4802 4413

Passcode: 607426

One tap mobile

+13092053325,,82415788624#,,,,*084385# US
+13126266799,,82415788624#,,,,*084385# US (Chicago)

Dial by your location

+1 301 715 8592 US (Washington DC)
+1 309 205 3325 US
+1 312 626 6799 US (Chicago)
+1 646 876 9923 US (New York)
+1 646 931 3860 US
+1 507 473 4847 US

+1 564 217 2000 US
+1 669 444 9171 US
+1 669 900 6833 US (San Jose)
+1 689 278 1000 US
+1 719 359 4580 US
+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)
+1 360 209 5623 US
+1 386 347 5053 US
+1 408 638 0968 US (San Jose)

Find your local number: <https://us06web.zoom.us/j/82048024413?pwd=14da2swql8ltghp5RUtrXSJEonIH24.1>

Persons who may wish to contact members of the City Council to provide input or to ask questions on any business that will come before the City Council at the meetings are to contact City Clerk Senia at 313-791-3434 or email at clerks@dearbornheightsmi.gov before 5:00 p.m. on the day of the meeting. For participation during the meeting, click on the Zoom link to enter the meeting room and raise your “zoom” hand to indicate that you have a question. You can also contact the WDHT-TV Staff at any of the above phone numbers.

Council Chairman: (313) 641-0100 • City Clerk: (313) 791-3435
mabaydoun@dearbornheightsmi.gov

**ORDER OF BUSINESS MARCH 12, 2024
REGULAR MEETING OF THE DEARBORN HEIGHTS CITY COUNCIL**

1. **CALL OF MEMBERS**

2. **PLEDGE OF ALLEGIANCE**

A Presentation by City Engineer Dib - Capital Projects Funding Plan

3. **AGENDA APPROVAL**

4. **APPROVAL OF MINUTES**

A Minutes from the Regular Meeting of February 29, 2024

B Minutes from the Special Meeting of March 5, 2024

5. **PUBLIC HEARINGS AND COMMENT ON AGENDA ITEMS**

6. **FUND TRANSFERS AND CURRENT CLAIMS**

A Claims and ACH/Wire Transfers 6-1 thru 6-56

7. **CONSIDERATION OF BIDS**

A City Engineer Dib - Bid Award - Water Distribution System Operator in Charge (S-1) Level Contract

B Interim Police Chief Swope - Bid Award - Subpoena Service Agreement

C Interim Police Chief Swope - Bid Award - Patrol Fleet Digital License Plates (DLP) Service Agreement

8. **REPORTS FROM MAYOR**

A AT&T Metro Act Permit Extension

B Fiscal Year 2022-2023 Financial Statement Audit Report

9. **REPORTS FROM CITY OFFICIALS**

A Councilman Wencel - New Positions: (2) Ordinance Officers and (1) Building Inspector

B REASSIGNED PRIOR TO MEETING: CURRENT CLAIM 6-56 ~~Interim Police Chief Swope – Reimbursement of Tuition~~

C Interim Police Chief Swope - Purchase & Payment - CellHawk Analytical Tool

D Parks & Recreation Director Sower - Amusement Ride Contract 2024-2028

10. **PETITIONS FROM CITIZENS**

11. **ORDINANCES AND RESOLUTIONS**

A City Council - Resolution Establishing a Public Safety Committee

12. **COMMUNICATIONS**

13. **NEW BUSINESS**

A Business License Renewal - Famous Auto Center

B Temporary Food Truck/Tent/Cart License Applications - Cooking with Nadad & (ADDED AT MEETING) The Beefy Cow LLC

C Festival License Application - Dearborn Heights Food Truck Park at 6828 Waverly

14. **MEMBERS OF THE PUBLIC**

A Comments from Council Members

B Announcements

C Public Comments

15. **ADJOURNMENT**

MINUTES FEBRUARY 29, 2024
REGULAR MEETING OF THE DEARBORN HEIGHTS CITY COUNCIL

24-083 The meeting was called to order at 6:02 p.m. by Council Chairman Mo Baydoun.

Roll Call showed the following:

Present: Council Chairman Mo Baydoun, Council Chair Pro Tem Hassan Ahmad, Councilwoman Nancy Bryer, Councilman Robert Constan, Councilman Hassan Saab, Councilman Tom Wencel.
 Absent: Councilwoman Denise Malinowski Maxwell.
 Also Present: City Clerk Senia, Mayor Bazzi, Building & Engineering Director Watland, City Engineer Dib, Comptroller Turner, Corporation Counsel Farinha, DPW Director Conrad, Emergency Management Coordinator Ankrapp, IT Director Cooper, Library Director McCaffery, Ordinance Enforcement & Animal Control Director Dishroon, Parks & Recreation Director Sower.

The Pledge of Allegiance was led by Rose Tripepi.

The City Council, led by Council Chair Pro Tem Ahmad, presented a Certificate of Appreciation to the Annapolis High School Black Student Union.

Wayne County Commissioner David Knezek gave a presentation regarding county activity related to the City.

24-084 Motion by Councilman Ahmad, seconded by Councilman Constan to approve the Agenda for the Regular Meeting of February 29, 2024 as submitted.

After further discussion, the motion was amended to reflect the following:

Motion by Councilman Ahmad, seconded by Councilman Constan to approve the Agenda for the Regular Meeting of February 29, 2024 as submitted, with the removal of Item 11-B – Warren Valley Golf Course Liquor License Transfer Resolution.

Motion adopted

24-085 Motion by Councilman Saab, seconded by Councilwoman Bryer to approve the Minutes for the Regular Meeting of February 13, 2024 as submitted, as outlined in 4-A.

Motion adopted

24-086 Motion by Councilman Saab, seconded by Councilman Constan to approve Current Claims and ACH/Wire Transfers 6-1 through 6-69 as submitted.

After further discussion, the motion was amended to reflect the following:

Motion by Councilman Saab, seconded by Councilman Constan to approve Current Claims and ACH/Wire Transfers 6-1 through 6-69 as submitted, **with the removal of Claims 6-27, 6-28, and 6-33.**

1	AJAX MATERIALS CORPORATION	6,387.20
2	AMAZON CAPITAL SERVICES	13,452.60
3	AMD ENGINEERING GROUP	16,000.00
4	BIDIGARE CONTRACCTORS, INC	22,969.07
5	BOUND TREE MEDICAL, LLC	3,443.02
6	BROADSPIRE SERVICES INC	11,482.40

7	CARR'S MOTORCOACH LLC	1,175.00
8	CARR'S MOTORCOACH LLC	1,550.00
9	CARR'S MOTORCOACH LLC	1,550.00
10	CARR'S MOTORCOACH LLC	1,700.00
11	CARR'S MOTORCOACH LLC	1,175.00
12	CARR'S MOTORCOACH LLC	1,050.00
13	CARR'S MOTORCOACH LLC	1,485.00
14	CARR'S MOTORCOACH LLC	1,050.00
15	CENTRAL WAYNE COUNTY SANITATION	7,952.00
16	CENTRAL WAYNE COUNTY SANITATION	43,992.19
17	CMP DISTRIBUTORS, INC.	2,456.00
18	DETROIT SALT COMPANY	5,559.50
19	DEWOLF AND ASSOCIATES	1,575.00
20	DOWNRIVER UTILITY WASTEWATER AUTH	58,719.20
21	EMERALD RICH LAWNS, INC.	1,780.40
22	ENZO'S CLEANING SOLUTIONS, LLC	1,569.15
23	ETNA SUPPLY	2,256.00
24	HOME DEPOT CREDIT SERVICES	3,169.36
25	K&E COMPOSTING	5,670.00
26	K9 ACADEMY TRAINING FACILITY	2,000.00
27	KODA GROUP INC.	1,650.00
28	KODA GROUP INC.	4,275.00
29	OAKLAND COMMUNITY COLLEGE	1,875.00
30	OAKLAND COUNTY TREASURERS	14,097.50
31	OGLETREE DEAKINS	12,457.50
32	PAT MILLIKEN FORD	2,577.36
33	PERF C/O SMIP	10,600.00
34	PROFESSIONAL POLICE TRAINING.COM	3,000.00
35	QUAD-TRAN OF MICHIGAN, INC.	7,684.00
36	QUAD-TRAN OF MICHIGAN, INC.	3,214.72
37	RAYNOR OVERHEAD DOOR CORP.	1,820.00
38	S & R EVENT RENTAL	4,628.38
39	STAPLES	4,187.32
40	STATE OF MICHIGAN – EGLE	5,000.00
41	TELEFLEX LLC	2,415.50
42	TIREHUB, LLC	3,397.65
43	WADE TRIM	1,452.50
44	WADE TRIM	2,550.00

45	WADE TRIM	3,725.00
46	WADE TRIM	3,982.50
47	WADE TRIM	7,476.00
48	WADE TRIM	12,578.75
49	WADE TRIM	8,886.25
50	WADE TRIM	35,025.30
51	WADE TRIM	10,073.40
52	WADE TRIM	16,527.50
53	WADE TRIM	5,201.88
54	WADE TRIM	1,545.80
55	WADE TRIM	8,642.50
56	WADE TRIM	26,885.73
57	WADE TRIM	4,982.50
58	WADE TRIM	14,663.20
59	WADE TRIM	26,316.88
60	WADE TRIM	12,492.50
61	WADE TRIM	5,080.00
62	WADE TRIM	1,450.00
63	WAYNE COUNTY	476,294.79
64	WAYNE COUNTY	4,500.00
65	WAYNE COUNTY	54,511.53
66	WAYNE COUNTY	476,294.79
67	WAYNE COUNTY	4,500.00
68	WAYNE COUNTY	104,144.67
69	WILLY BOWLES	7,280.00

Motion adopted

- 24-087** Motion by Councilman Ahmad, seconded by Councilman Saab to approve the purchase and payment of thirty-five (35) trees to replace trees removed from the Rights-of-Way by the DPW from CQC Landscaping who offered the lowest quote of \$20,825.00. In addition, authorize the Mayor and Comptroller or Clerk to sign the warrant upon receipt and authorize the Treasurer to issue payment. Funds for this purchase will be from Tree Removal Permit Account 101-000-283-440, as outlined in 7-A. Per DPW Director Conrad communication dated February 7, 2024.

Motion adopted

- 24-088** Motion by Councilman Ahmad, seconded by Councilman Saab to award the bid for the JFK Library Roof Repair to Newton Crane Roofing for a total of \$8,000.00 and authorize the Comptroller to return the bid bonds to the unsuccessful bidders. In addition, authorize the Mayor and Comptroller or Clerk to sign the necessary warrants and the Treasurer to issue payment from Account 738-738-931.000. Further, approve a budget amendment increasing this account by \$8,000.00 which will be drawn from the Library Balance, as outlined in 7-B. Per Library Director McCaffery communication dated February 15, 2024.

Motion adopted

24-089 Motion by Councilman Constan, seconded by Councilwoman Bryer to concur with the Mayoral appointment of Chastity Townsend to the Board of Review, term to expire January 2026. This is to fill a vacancy left by Jennifer Gross. In addition, concur with the Mayoral re-appointment of Nicole Miller to the Board of Review, term to expire January 2027. Further, approve the addition of an alternate position to the Board of Review to cover unexpected absences, and concur with the Mayoral appointment of Khalil Ajami to this position, term to expire January 2026, as outlined in 8-A. Per Mayor Bazzi communication dated February 20, 2024.

After further discussion the motion was amended to reflect the following:

Motion by Councilman Constan, seconded by Councilwoman Bryer to concur with the Mayoral appointment of Chastity Townsend to the Board of Review, term to expire January **2025**. This is to fill a vacancy left by Jennifer Gross. In addition, concur with the Mayoral re-appointment of Nicole Miller to the Board of Review, term to expire January 2027, as outlined in 8-A. Per Mayor Bazzi communication dated February 20, 2024.

Motion adopted

24-090 Motion by Councilman Saab, seconded by Councilman Constan to approve the following proposed salary increases:

1. Adjustment to the salary ranges for the specified director positions
2. Wage improvement for the specified non-union positions who have served for at least one (1) year

as outlined in the amended material for Item 8-B. Per Mayor Bazzi communication dated February 20, 2024.

Ayes: None.

Nayes: Council Chairman Baydoun, Council Chair Pro Tem Ahmad, Councilwoman Bryer, Councilman Saab, Councilman Constan, Councilman Wencel.

Absent: Councilwoman Malinowski Maxwell.

Motion defeated

24-091 Motion by Councilman Saab, seconded by Councilman Constan to approve the Food Truck Park as requested by the Building Department to comply with the City Ordinances for permitting and licenses, as outlined in 9-A. Per Building & Engineering Director Watland communication dated February 7, 2024.

Motion adopted

24-092 Motion by Councilman Ahmad, seconded by Councilman Constan to approve the purchase and payment of one (1) Canon XF605 4K UHD Pro Camcorder for WDHT as a replacement for aging equipment at a price not to exceed \$4,299.00 based on the lowest quote. In addition, authorize the Mayor and Comptroller or Clerk to sign the necessary warrants and the Treasurer to issue payment from PEG Funds Account #101-809-981.001, as outlined in 9-B. Per IT Director Cooper communication dated February 6, 2024.

Motion adopted

24-093 Motion by Councilwoman Bryer, seconded by Councilman Ahmad to approve the retention of services of the Grant Scout to develop a grant application for a MDNR Trust Fund Grant in the amount of \$5,000.00. This grant is for additional funding to complete the Van Houten Park Project and the Heather Lane Park Project. Funds for this will be taken from the Parks & Recreation budget Account #101-691-981.000, as outlined in 9-C. Per Parks & Recreation Director Sower communication dated February 15, 2024.

Motion adopted

24-094 Motion by Councilwoman Bryer, seconded by Councilman Constan to approve the Memorandum of Understanding (MOU) between the City of Dearborn Heights and MKR Investment, owners of the property located at 26615 Ford Road. This MOU governs the proposed use of the adjacent store that is part of the commercial parcel, as outlined in 9-D. Per Corporation Counsel Farinha communication dated February 20, 2024.

Ayes: None.

Nayes: Council Chairman Baydoun, Council Chair Pro Tem Ahmad, Councilwoman Bryer, Councilman Saab, Councilman Constan, Councilman Wencel.

Absent: Councilwoman Malinowski Maxwell.

Motion defeated

24-095 Motion by Councilman Saab, seconded by Councilwoman Bryer that Proposed Ordinance H-24-01, an ordinance of the City of Dearborn Heights to amend the Code of Ordinances to add Chapter 40 - Post-Construction Stormwater Management, be considered read for the first time, as outlined in 11-A. Per City Engineer Dib communication dated February 20, 2024.

After further discussion the motion was amended to reflect the following:

Motion by Councilman Saab, seconded by Councilwoman Bryer that Proposed Ordinance H-24-01, an ordinance of the City of Dearborn Heights to amend the Code of Ordinances to add Chapter 40 - Post-Construction Stormwater Management, be considered read for the first **and second** time, as outlined in 11-A. Per City Engineer Dib communication dated February 20, 2024.

Motion adopted

24-096 Motion by Councilman Ahmad, seconded by Councilman Constan to approve the temporary food truck/tent/cart license renewal for El-Sayed Meat On The Go, and the temporary food truck/tent/cart license application for BeiRock Taco Truck, as outlined in 13-A.

Motion adopted

24-097 Motion by Councilman Saab, seconded by Councilman Ahmad to approve the business license renewal for Famous Auto Center at 25996 Van Born, as outlined in 13-B.

After further discussion the motion was amended to reflect the following:

Motion by Councilman Saab, seconded by Councilman Ahmad to table the business license renewal for Famous Auto Center at 25996 Van Born until the next City Council Regular Meeting scheduled for March 12, 2024.

Motion adopted

24-098 Motion by Councilman Ahmad, seconded by Councilman Saab to adjourn the Dearborn Heights City Council Regular Meeting.

Motion adopted

The meeting adjourned at 9:33 p.m.

LYNNE M. SENIA
CITY CLERK

MO BAYDOUN
COUNCIL CHAIRMAN

GEORGANNE SEMENIUK
COUNCIL SECRETARY

MINUTES MARCH 5, 2024
SPECIAL MEETING OF THE DEARBORN HEIGHTS CITY COUNCIL

24-099 The meeting was called to order at 6:31 p.m. by Council Chairman Mo Baydoun.

Roll Call showed the following:

Present: Council Chairman Mo Baydoun, Council Chair Pro Tem Hassan Ahmad, Councilman Robert Constan, Councilman Hassan Saab, Councilman Tom Wencel.

Absent: Councilwoman Nancy Bryer, Councilwoman Denise Malinowski Maxwell.

Also Present: City Clerk Senia, Mayor Bazzi, City Engineer Dib, Corporation Counsel Farinha.

The Pledge of Allegiance was led by Councilman Robert Constan.

24-100 Motion by Councilman Ahmad, seconded by Councilman Saab to approve the Agenda for the Special Meeting of March 5, 2024 as submitted.

Motion adopted

24-101 Motion by Councilman Ahmad, seconded by Councilman Constan to move to a Closed Session at 6:46 p.m. so that the City Council may discuss the legal case of Dee Bee Harris v. City of Dearborn Heights, which may include the City Council, Mayor Bazzi, Corporation Counsel Farinha, City Engineer Dib, and Don Denault. Immediately following this Closed Session, the City Council will enter into a second Closed Session to discuss the legal case of VTP Canterbury v. Dearborn Heights which may include the City Council, Mayor Bazzi, City Engineer Dib, and Matthew Zalewski. Immediately following this Closed Session, the City Council will enter into a third Closed Session for the consideration of material exempt from discussion or disclosure by the Michigan Freedom of Information Act namely a written legal opinion from Special Legal Counsel Miotke regarding Act 78 review and investigation, which may include the City Council, Clerk Senia, and Special Legal Counsel Miotke.

A roll call vote was taken.

Ayes: Council Chairman Baydoun, Council Chair Pro Tem Ahmad, Councilman Saab, Councilman Constan, Councilman Wencel.

Nayes: None.

Absent: Councilwoman Bryer, Councilwoman Malinowski Maxwell.

Motion adopted

24-102 Motion by Councilman Ahmad, seconded by Councilman Constan to return to an Open Session at 8:02 p.m.

Motion adopted

24-103 Motion by Councilman Ahmad, seconded by Councilman Saab to authorize the City's legal counsel to resolve Case No. 23-4817-GC as proposed by Counsel in Closed Session, and to authorize the preparation and execution of all necessary paperwork in furtherance of that resolution.

Motion adopted

24-104 Motion by Councilman Saab, seconded by Councilman Ahmad to adjourn the Dearborn Heights City Council Special Meeting.

Motion adopted

The meeting adjourned at 8:03 p.m.

LYNNE M. SENIA
CITY CLERK

MO BAYDOUN
COUNCIL CHAIRMAN

GEORGANNE SEMENIUK
COUNCIL SECRETARY

Claims 3/12/2024			
Inv Ref#	Vendor	Inv Amt	Department
1	232 TRAINING SOLUTIONS, LLC.	\$ 4,000.00	Police
2	ALL SEASONS UNDERGROUND	\$ 19,800.00	DPW
3	ALLIED BUILDING SERVICES OF	\$ 9,075.00	DPW
4	AXON ENTERPRISE, INC.	\$ 2,784.00	Police
5	BIANCO TOURS, INC.	\$ 2,195.00	P&R
6	BROADSPIRE SERVICES INC	\$ 2,819.51	General
7	CITY OF DEARBORN	\$ 37,396.74	DPW
8	CITY OF DEARBORN	\$ 33,115.02	DPW
9	CITY OF LIVONIA	\$ 1,500.00	Police
10	CIVICPLUS LLC	\$ 2,429.10	Clerk
11	CONTRACTORS CONNECTION	\$ 3,013.65	DPW
12	DAVE'S CARPET & FURNITURE CLEANING	\$ 1,653.00	Fire
13	DAVE'S CARPET & FURNITURE CLEANING	\$ 2,325.00	Fire
14	DOMINION VOTING SYSTEMS, INC.	\$ 4,000.00	Clerk
15	DOWNRIVER UTILITY WASTEWATER AUTH	\$ 140,901.14	DPW
16	DUKE'S ROOT CONTROL INC.	\$ 13,284.96	DPW
17	DUKE'S ROOT CONTROL INC.	\$ 28,444.74	DPW
18	EJ USA, INC.	\$ 1,872.00	DPW
19	ENTERPRISE FM TRUST	\$ 2,312.94	Ordinance
20	ENTERPRISE FM TRUST	\$ 2,312.94	Ordinance
21	ENTERPRISE FM TRUST	\$ 2,312.94	Ordinance
22	ENTERPRISE FM TRUST	\$ 5,024.13	Fire
23	GREAT LAKES WATER AUTHORITY	\$ 692,044.81	DPW
24	GREAT LAKES WATER AUTHORITY	\$ 19,965.40	DPW
25	HYDROCORP	\$ 3,721.50	DPW
26	INTEGRITY BUSINESS SOLUTIONS	\$ 1,599.60	General
27	JARIR BOOKSTORE	\$ 2,867.99	Library
28	K&E COMPOSTING	\$ 17,995.00	DPW
29	LIMITLESS PHYSIO, LLC	\$ 1,506.62	General
30	LINEV SYSTEMS US, INC	\$ 6,009.60	Court
31	METRO AIRPORT TRUCK	\$ 5,845.89	DPW
32	MICHIGAN HUMANE SOCIETY	\$ 5,452.25	Ordinance
33	MICHIGAN MUNICIPAL RISK	\$ 15,722.81	General
34	NEW IMAGE BUILDING SERVICES, LLC	\$ 3,202.01	Library
35	PLANTE & MORAN PLLC	\$ 24,979.50	Comptroller
36	PLANTE & MORAN PLLC	\$ 48,495.00	Comptroller
37	PLANTE & MORAN PLLC	\$ 22,600.50	Comptroller
38	PLANTE & MORAN PLLC	\$ 24,476.25	Comptroller
39	PLANTE & MORAN PLLC	\$ 21,594.00	Comptroller
40	PLANTE MORAN	\$ 4,100.17	HR
41	PLANTE MORAN	\$ 25,400.00	HR
42	PRIORITY WASTE LLC	\$ 213,465.28	General
43	PROGRESSIVE MEDICAL LLC	\$ 1,725.00	General
44	URBAN TREE TRIMMING	\$ 5,500.00	DPW

45	VILLANOVA CONSTRUCTION	\$ 24,742.92	Build & Eng
46	VILLANOVA CONSTRUCTION	\$ 26,531.54	DPW
47	VILLANOVA CONSTRUCTION	\$ 158,960.00	Build & Eng
48	WAYNE COUNTY	\$ 18,664.36	DPW
49	WAYNE COUNTY	\$ 389,669.95	DPW
50	WAYNE COUNTY	\$ 113,816.68	DPW
51	KODA GROUP	\$ 1,650.00	Police
52	KODA GROUP	\$ 4,275.00	Police
53	Perf Co SMIP	\$ 10,600.00	Police
54	OGLETREE DEAKINS	\$ 4,840.00	Corp Counsel
55	OGLETREE DEAKINS	\$ 9,204.80	Corp Counsel
56	KEVIN SWOPE	\$ 3,380.00	Police
# of Invoices: 56 # Due: 56 Totals:		\$ 2,257,176.24	

232 Training Solutions, LLC.

26275 Drake Road
Farmington Hills, MI 48331
(248)417-2563

Invoice

Submitted on 02/13/2024

Invoice for

Dearborn Heights Police Department
25637 Michigan Avenue
Dearborn Heights, MI 48125

Payable to

232 Training Solutions, LLC

Invoice #

24-001

Project

De-Escalation / Critical Decision

Due date

3/12/2024

Description	Qty	Unit price	Total price
De-Escalation / Critical-Decision (03/05/23)	1	\$2,000.00	\$2,000.00
De-Escalation / Critical-Decision (03/12/23)	1	\$2,000.00	\$2,000.00
			\$0.00
			\$0.00

* 55 Officers attending

* 16 hours of training

Subtotal **\$4,000.00**

Adjustments **\$0.00**

\$4,000.00

OK TO PAY

City Training
101-300-962.000
A.C. Ken-Swope
2/26/24
Swope



Invoice

Allied Building Service Company of Detroit,
Inc.
1801 Howard Street
Detroit, MI 48216-1920
PH: (313) 230-0800

Invoice Date December 11, 2023	Page 1 of 1
Billing Cycle -	
Invoice Number 00328269	
Amount Due \$9,075.00	

CUSTOMER:

Dearborn Heights
6045 Fenton
Dearborn Heights, MI
48127

LOCATION:

City Hall - Dearborn Hgts
6045 Fenton st.
Dearborn Hts., MI
48127

Project 179568-WO231359	Terms net 30	Due Date January 10, 2024	Cust PO #
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Description	Qty	\$/ea	Total
FALL PMs	1.00	\$ 9,075.00	\$9,075.00
Comments:			sub-total: \$9,075.00
			sales tax: \$0.00
			total: \$9,075.00
			payments & credits: \$0.00
			balance due: \$9,075.00

O.K. for payment

2-22-24

101-265-818.000

Allied Building Services pays all required sales tax on materials used on this invoice at the time of purchase.
If you have any questions regarding this invoice, contact Kimberly Jackson (313-230-0787).

REMIT PAYMENT TO:

Allied Building Services of Detroit, Inc. | 1801 Howard Street, Detroit, MI 48216-1920 | PH: (313) 230-0800 | FAX: (313) 230-0810



City of Dearborn Heights

6045 FENTON • DEARBORN HEIGHTS, MICHIGAN 48127

Lynne M. Senia
CITY CLERK

TO: DPW Director Conrad
FROM: City Clerk Senia *ms*
DATE: January 3, 2022
RE: Bid Award - HVAC Maintenance Agreement

The following is a copy of a motion adopted at the Electronically Held Regular Meeting of the Dearborn Heights City Council held on December 28, 2021.

21-598 Motion by Councilman Baydoun, seconded by Councilman Abdel-Hak to award the bid for a new HVAC Maintenance Agreement to Allied Building Services as they are the lowest qualified bidder and authorize the Comptroller's Office to return all bid bonds to the unsuccessful bidders. In addition, approve the agreement with any final edits, as approved by Corporation Counsel Miotke and authorize the Mayor and Clerk to sign the agreement on behalf of the City. Furthermore, authorize the Mayor and the Comptroller to sign the warrant upon receipt and authorize the Treasurer to issue payment, as outlined in 7-A. Per DPW Director Conrad communication dated December 16, 2021.

Ayes: Council Chair Pro Tem Abdallah, Councilman Abdel-Hak, Councilman Baydoun, Councilman Constan, Councilman Wencel.

Nays: None.

Absent: Council Chairwoman Malinowski Maxwell, Councilman Muscat.

Motion adopted

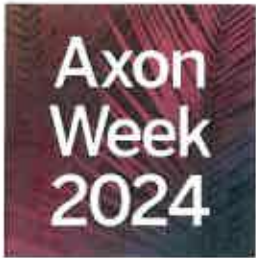
LMS/df

cc: Mayor
Treasurer
Comptroller
Purchasing
Allied Building Services
Miller Boldt, Inc.
Johnson Controls Detroit MI
File

COUNCIL APPROVED
PAYMENT BY ATTACHED
COUNCIL MOTION
DOES NOT NEED TO
GO ON AGENDA

Office: (313) 791-3430 • Fax: (313) 791-3431
lsenia@ci.dearborn-heights.mi.us





Dearborn Heights Police Department
25637 Michigan Ave
Dearborn Heights MI 48125

Axon Week 2024
events@axon.com
Please remit payments to:
Attn: Accounts Receivable - AW24
17800 N 85th St.
Scottsdale, AZ 85255

Primary Registrant (Nick Szopko)							
Order Date	Invoice #	Order Type	Item	Item Type	Amt Ordered	Amt Paid	Amt Due
Saturday, October 14, 2023	AW24-102023-16953-1783	Offline Charge	Friday Pulse Graph Certification	Session	\$199.00	\$199.00	\$0.00
Saturday, October 14, 2023	AW24-102023-16953-1783	Offline Charge	In-Person Axon Week 2024 Conference Admission	Admission Item	\$699.00	\$699.00	\$0.00
Saturday, October 14, 2023	AW24-102023-16953-1783	Offline Charge	Monday Force Science De-Escalation Instructor Course	Session	\$200.00	\$200.00	\$0.00
Friday, February 16, 2024	AW24-022024-16953-0064	Offline Charge	Friday Force Science Force Encounters Course	Session	\$200.00	\$0.00	\$200.00
Friday, February 16, 2024	AW24-022024-16953-0064	Offline Charge	Monday Axon Investigate Operator Course	Session	\$395.00	\$0.00	\$395.00
Friday, February 16, 2024	AW24-022024-16953-0065	Offline Refund	Friday Pulse Graph Certification	Session	\$-199.00	\$0.00	\$-199.00
Friday, February 16, 2024	AW24-022024-16953-0066	Offline Refund	Monday Force Science De-Escalation Instructor Course	Session	\$-200.00	\$0.00	\$-200.00
					Amt Ordered	Amt Paid	Amt Due
Total					\$1294.00	\$1098.00	\$196.00

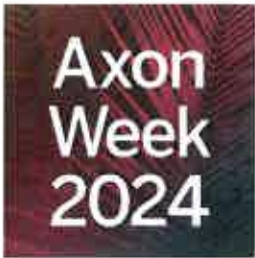
101- 300- 962.000

\$2,784. —

OK to pay
A.C. Kari Swope
2/26/24
Swope



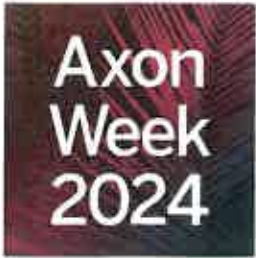
17800 N. 85th St. Scottsdale, AZ 85255



Dearborn Heights Police Department
25637 Michigan Ave
Dearborn Heights MI 48125

Axon Week 2024
events@axon.com
Please remit payments to:
Attn: Accounts Receivable - AW24
17800 N 85th St.
Scottsdale, AZ 85255

Primary Registrant (Kevin Campbell)							
Order Date	Invoice #	Order Type	Item	Item Type	Amt Ordered	Amt Paid	Amt Due
Tuesday, October 10, 2023	AW24-102023-16726-1748	Offline Charge	In-Person Axon Week 2024 Conference Admission	Admission Item	\$699.00	\$0.00	\$699.00
Tuesday, October 10, 2023	AW24-102023-16726-1748	Offline Charge	Monday Axon Investigate Operator Course	Session	\$395.00	\$0.00	\$395.00
Friday, February 16, 2024	AW24-022024-16726-0063	Offline Charge	Friday Force Science Force Encounters Course	Session	\$200.00	\$0.00	\$200.00
					Amt Ordered	Amt Paid	Amt Due
					Total	\$1294.00	\$0.00 \$1294.00



Dearborn Heights Police Department
25637 Michigan Ave
Dearborn Heights MI 48125

Axon Week 2024
events@axon.com
Please remit payments to:
Attn: Accounts Receivable - AW24
17800 N 85th St.
Scottsdale, AZ 85255

Primary Registrant (Shaun Pawlus)							
Order Date	Invoice #	Order Type	Item	Item Type	Amt Ordered	Amt Paid	Amt Due
Friday, February 16, 2024	AW24-022024-19933-0062	Offline Charge	Friday Force Science Force Encounters Course	Session	\$200.00	\$0.00	\$200.00
Monday, November 20, 2023	AW24-112023-19933-1996	Offline Charge	In-Person Axon Week 2024 Conference Admission	Admission Item	\$699.00	\$0.00	\$699.00
Monday, November 20, 2023	AW24-112023-19933-1996	Offline Charge	Monday Axon Investigate Operator Course	Session	\$395.00	\$0.00	\$395.00
					Amt Ordered	Amt Paid	Amt Due
				Total	\$1294.00	\$0.00	\$1294.00

BIANCO TOURS, INC.

12555 Universal Dr. – Taylor, MI. 48180
Office: (734) 946 7021 Fax: (734) 946 5370



Invoice/Contract Information

Inv. Date: 2/26/2024

Charter#: C 46731
9250

Contact: Sara

P.O.#:

Eton Senior Center
Attn: Abigail Brown - Trip Coordinator
4900 Pardee Road
Dearborn Heights, MI 48125

Deposit required: 0.00
Deposit due by: 2/26/2024
Balance due by: 4/9/2024

Invoice Charges

Qty	Depart Date / Time Return Date / Time	Description Pick-up Point	UnitPrice	Total Amount
1	5/9/2024 7:00 5/9/2024 18:30	40 Passenger Deluxe coach - Wayland, MI PICK UP POINT: Berwyn / Eton	2,152.00	2,152.00
1		Fuel Surcharge (subject to increase/decrease) - PICK UP POINT: 2% as of 2.26	43.00	43.00

691 884

Charter Contract – Please Read Carefully

IMPORTANT NOTE : The charter price is based on the information provided on this Contract. Any deviation to the length of the trip may result in additional charges. Your deposit, along with copies of the signed contract and charter terms, is required to reserve the motorcoach(es). Any payments via CREDIT CARD will be subject to a 3% convenience fee. NOTE: A fee of \$30.00 will be levied on returned checks. NO REFUND on cancellations received within 30 days of departure. Please note that unless otherwise noted, the driver's overnight accommodations on overnight charters are to be provided by the chartering party. Driver's gratuity is NOT included in the charter price.

Please sign and return one
copy with your deposit.

Total: Invoice: 2,195.00
Total Rcvd: 0.00
Total Due: 2,195.00

Excelling in Service since 1979!

2/26/2024

Broadspire®

BY CRAWFORD & COMPANY

PO Box 14350
Lexington, KY 40512-4350

Fax: (859) 550-2729

February 20, 2024

CIDEARH - CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HTS, MI 48127-3271

To Whom It May Concern:

Enclosed you will find supporting documentation related to a request for payment.

Client Program: DEARBORN HEIGHTS, MI, CITY OF

Client Program #: 030790

Broadspire Claim Number : 190178581-001

File Number :

Event Date : 9/28/2023

Insured Name : CITY OF DEARBORN HEIGHTS

Insured Address : 6045 FENTON ST

DEARBORN HEIGHTS, MI 48127

Claimant Name :

Payee Name : Broadspire Services, Inc.

Payee Address : PO Box 404579

Atlanta, GA 30384-4579

Voucher Number : 257905182

Transaction Date : 2/20/2024

Voucher Amount : \$2,819.51

Service From Date : 11/29/2023

Service To Date : 1/5/2024

If you have any questions or concerns, please contact the below.

Sincerely,

Lisa A Fular

PO Box 14350 Lexington, KY 40512-4350
(224) 278-1774

Approved 02/22/2024
Margaret H. Fular



CITY OF DEARBORN

MISC DEPT. 3103
PO BOX 30516
LANSING, MI 48909-8016

INVOICE 0000066579

Customer No.	Service Code	Invoice Amount
9000031	DPWWAT	\$37,396.74
Service Date	Invoice Date	Due Date
10/17/2023	02/15/2024	03/16/2024

CITY OF DEARBORN HEIGHTS
ATTN: DIRECTOR OF PUBLIC WORKS
6045 FENTON
DEARBORN HEIGHTS MI 48127

PROPERTY ADDRESS (IF APPLICABLE):
6045 FENTON

QUANTITY	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1.00	SEWAGE CHARGES	34,578.28	34,578.28
1.00	WATER CHARGES	2,818.46	2,818.46

SERVICE DATES: 06/22/2023 - 10/17/2023

FOR QUESTIONS REGARDING THIS INVOICE, PLEASE CONTACT THE WATER DEPARTMENT AT
(313) 943-3803

592-537-929.000 \$34,578.28

592-537-928.000 \$2,818.46

LATE CHARGES WILL BE CALCULATED, IF APPLICABLE, PER AGREEMENT.

FOR QUESTIONS REGARDING PAYMENT OF INVOICE, PLEASE CALL TREASURY AT (313) 943-2045
FOR FURTHER ASSISTANCE.

Ok to pay

[Signature]

INVOICE AMOUNT	\$37,396.74
INVOICE CREDITS/ADJUSTMENTS	\$0.00
PAYMENTS APPLIED	\$0.00
INVOICE BALANCE	\$37,396.74

PLEASE RETURN THIS PORTION WITH YOUR PAYMENT. THANK YOU



INVOICE 0000066579

MAKE CHECK PAYABLE TO:
CITY OF DEARBORN

Customer No.	Service Code	Balance Due
9000031	DPWWAT	\$37,396.74
Service Date	Invoice Date	Due Date
10/17/2023	02/15/2024	03/16/2024

MAIL PAYMENTS TO:

CITY OF DEARBORN
MISC DEPT. 3103
PO BOX 30516
LANSING, MI 48909-8016



91 0000066579 00 003739674 000009000031 2



CITY OF DEARBORN

MISC DEPT. 3103
PO BOX 30516
LANSING, MI 48909-8016

INVOICE 0000066580

Customer No.	Service Code	Invoice Amount
9000031	DPWWAT	\$33,115.02
Service Date	Invoice Date	Due Date
12/07/2023	02/15/2024	03/16/2024

CITY OF DEARBORN HEIGHTS
COMPTROLLER/ACCOUNTS PAYABLE
6045 FENTON
DEARBORN HEIGHTS MI 48127

PROPERTY ADDRESS (IF APPLICABLE):
6045 FENTON

QUANTITY	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1.00	SEWAGE CHARGES	31,297.86	31,297.86
1.00	WATER CHARGES	1,817.16	1,817.16

SERVICE DATES: 10/18/2023 - 12/07/2023

FOR QUESTIONS REGARDING THIS INVOICE, PLEASE CONTACT THE WATER DEPARTMENT AT
(313) 943-3803

592-537-929.000 \$31,297.86

592-537-928.000 \$1,837.16

LATE CHARGES WILL BE CALCULATED, IF APPLICABLE, PER AGREEMENT.

FOR QUESTIONS REGARDING PAYMENT OF INVOICE, PLEASE CALL TREASURY AT (313)943-2045
FOR FURTHER ASSISTANCE.

OK to pay
[Signature]

INVOICE AMOUNT \$33,115.02
INVOICE CREDITS/ADJUSTMENTS \$0.00
PAYMENTS APPLIED \$0.00
INVOICE BALANCE \$33,115.02

PLEASE RETURN THIS PORTION WITH YOUR PAYMENT. THANK YOU



INVOICE 0000066580

MAKE CHECK PAYABLE TO:
CITY OF DEARBORN

Customer No.	Service Code	Balance Due
9000031	DPWWAT	\$33,115.02
Service Date	Invoice Date	Due Date
12/07/2023	02/15/2024	03/16/2024

MAIL PAYMENTS TO:

CITY OF DEARBORN
MISC DEPT. 3103
PO BOX 30516
LANSING, MI 48909-8016



91 0000066580 00 003311502 000009000031 6

CITY OF LIVONIA

33000 Civic Center Drive
Livonia, Michigan 48154

(734) 466-2273



FEDERAL ID
386005820

INVOICE DATE 2024-00000021
02/05/2024

CUSTOMER # 4041

DEARBORN HEIGHTS POLICE DEPARTMENT
25637 MICHIGAN AVE

DEARBORN HEIGHTS MI 48125

TERMS: Payment due in 30 days unless
other arrangements are made. Please return
lower portion of invoice with payment.

DESCRIPTION	CHARGES
2024 WWCMFF Participation Fee	
Western Wayne County Mobile Field Force Team Participation Fee	\$1,500.00

OK TO PAY

101-300-818.000
AC. Kevin Swope
2/26/24
Swope

PAY ►
THIS AMOUNT

\$1,500.00

RETURN THIS PORTION WITH PAYMENT
PLEASE MAKE CHECKS PAYABLE TO THE CITY OF LIVONIA

Customer # 4041
Invoice # 2024-00000021

Amount Due: \$1,500.00



Invoice

Updated Remittance Address:
(FOR PAYMENTS ONLY)
CivicPlus LLC
PO Box 737311
Dallas TX 75373-7311

#290811
1/25/2024
PO #

Bill To
Lynne
Dearborn Heights Michigan
6045 Fenton Street
Dearborn Heights MI 48127

TOTAL DUE

\$2,429.10

Due Date: 2/24/2024

Terms	Due Date	PO #	Approving Authority
Net 30	2/24/2024		

Qty	Item	Start Date	End Date
108	Municode Pages	1/8/2024	1/8/2024
2	Municode No Charge Pages - Supp	1/8/2024	1/8/2024
4	Municode Images, Graphs & Tabular Matter - Supp	1/8/2024	1/8/2024
1	Municode Freight	1/8/2024	1/8/2024

Total \$2,429.10

Due \$2,429.10

To pay your invoice with a credit card [Click Here](#).

Approved for payment
Lynne M. Levin
101- 215 -818 .000
2/21/24

10 COPIES OF SUPPLEMENT 44 - TO CODE OF ORDINANCES

Please submit payment via ACH using the details below. Please send notification of ACH transmission via email to accounting@civicplus.com.

Bank Name	Account Name	Account Number	Routing Number
JPMorgan Chase	CivicPlus LLC	910320636	021000021



CONTRACTORS CONNECTION

2644 Auburn Road • Shelby Township, Michigan 48317
(586) 726-9690 / FAX: (586) 726-9692
www.contractorsconnectioninc.com

INVOICE

DATE	INVOICE #
2/26/2024	7182098

Reference this Number on all Checks/Correspondence

Bill To
DEARBORN HEIGHTS, CITY OF COMPTROLLER'S OFFICE 6045 FENTON DEARBORN HEIGHTS, MI 48127

Ship To
24600 VAN BORN DEARBORN HEIGHTS, MI 48125 <i>Water Department</i>

P.O. Number	Rep	Terms	Clerk	Via	F.O.B.	Due Date
DPW	BB	Net 30	BILL	OC	<i>Arrow Board Repair</i>	3/27/2024
Item Code	Description	Ordered	B.O.	Shipped	Price Each	Amount
100258	WANCO TAIL-LT, STOP,TURN&TAIL,LICENSE	1	0	1	21.55	21.55
100259	WANCO TAIL LT-STOP,TURN&TAIL,NO LICENSE	1	0	1	31.00	31.00
215875-0	WANCO WIRING HARNESS - TRAILER LIGHT 4 POLE VEHICLE CONNECT REPLACES 105061-003	1	0	1	92.35	92.35
105536	WANCO REAR TAIL LIGHT HARNESS (ARROWBOARD)	1	0	1	92.35	92.35
213243	WANCO RETRO FIT KIT FOR 15 LIGHT ARROWBOARD, CONTROL BOX (203782) & (15) LIGHTS (2001 & OLDER)	1	0	1	2,295.60	2,295.60
W-0002	WANCO 5-1/2" VISOR #100342-001	6	0	6	30.50	183.00
ELECT-CONN	MISC. ELECTRICAL CONNECTOR	4	0	4	0.95	3.80
LABOR	SHOP LABOR FOR REPAIRS / HOUR	3		3	98.00	294.00
REF SHOP JOB # 25984						
REPAIR WANCO ARROWBOARD MOS WTSP110-LSA VIN # 5F11S101311000422						

Account # 592-537-932,000

RECEIVED
BY: _____

PRINT
NAME: _____

Subtotal

Sales Tax (6.0%)

Total

Page 1
DELIVERY COPY



CONTRACTORS CONNECTION

2644 Auburn Road • Shelby Township, Michigan 48317
(586) 726-9690 / FAX: (586) 726-9692
www.contractorsconnectioninc.com

INVOICE

DATE	INVOICE #
2/26/2024	7182098

Reference this Number on all Checks/Correspondence

Bill To
DEARBORN HEIGHTS, CITY OF COMPTROLLER'S OFFICE 6045 FENTON DEARBORN HEIGHTS, MI 48127

Ship To
24600 VAN BORN DEARBORN HEIGHTS, MI 48125 <i>Water Department</i>

P.O. Number	Rep	Terms	Clerk	Via	F.O.B.	Due Date
DPW	BB	Net 30	BILL	CCI	<i>Arrow Board Repairs</i>	3/27/2024

Item Code	Description	Ordered	B.O.	Shipped	Price Each	Amount
-----------	-------------	---------	------	---------	------------	--------

INSTALLED NEW RETRO FIT
KIT FOR 15 LIGHT
ARROWBOARD, CONTROL
BOX (203792) & (15)
LIGHTS, TAIL LIGHTS &
WIRING HARNESS.
CHECKED BATTERIES OK
CHARGING SYSTEM OK.
TESTED UNIT OK.

Account # 592-537-932,000

OK to pay

Contact accounting@contractorsconnectioninc.com to receive invoices & statements by e-mail.

RECEIVED
BY: *[Signature]*

PRINT
NAME: _____

Subtotal	\$3,013.65
Sales Tax (6.0%)	\$0.00
Total	\$3,013.65

Dave's Carpet & Furniture Cleaning

6339 Sterling

Newport, MI 48166 US

+1 7342893036

michelle@davescleancarpets.com

www.davescleancarpets.com



INVOICE

BILL TO

Kimberly Maroncelli

Dearborn Heights Fire

Dept.

4500 S Telegraph Road

Dearborn Heights

INVOICE # 5737

DATE 02/06/2024

DUE DATE 03/07/2024

TERMS Net 30

ACTIVITY	AMOUNT
Carpet Cleaning	500.00
Training Room, Cpts Office, Day Room,, Locker Room , Bunk Room	
Tile services: Tile and Grout Cleaning	605.00
Shower Radio Room,, Kitchen Halls, Spa Bathroom	
Furniture Cleaning	245.00
Lazy Boy Chairs	
Furniture Cleaning	128.00
Dinning room and Training room chairs	
Matress Cleaning	175.00

BALANCE DUE

\$1,653.00

FEB 19 2024

O.K. To pay
(335-818)


Dave's Carpet & Furniture Cleaning

6339 Sterling

Newport, MI 48166 US

+1 7342893036

michelle@davescleancarpets.com

www.davescleancarpets.com



INVOICE

BILL TO

Kimberly Maroncelli

Dearborn Heights Fire Dpt

1999 N Beech Daly

Dearborn Height's

INVOICE # 5736

DATE 02/06/2024

DUE DATE 03/07/2024

TERMS Net 30

ACTIVITY	AMOUNT
Carpet Cleaning	500.00
TV Room, Trainig Room, Cpt. Dorms, Lieutenant's Office	
Tile services: Tile and Grout Cleaning	770.00
Entry, Kitchen, Dinning Room, Dorm Showers, Women Showers,	
Matress Cleaning	275.00
Furniture Cleaning	280.00
Lazy Boy Chairs	
Furniture Cleaning	500.00
Chairs dinning room, training room	

BALANCE DUE

\$2,325.00

FEB 19 2024

O.K. To pay
(335-818)
DJ

DOMINION
VOTING



P.O. Box #343
Broomfield CO 80038 United States
FED ID#27-0565149

Invoice Date	02/29/2024
Invoice #	DVS153197
Page	1

Bill To:

Dearborn Heights City, MI (Wayne County)
Lynne Senia
6045 Fenton Street
Dearborn Heights MI 48127

Ship To:

City of Dearborn Heights, MI (Wayne County)
Lynne Senia
6045 Fenton Street
Dearborn Heights MI 48127

Purchase Order No.		Customer ID	Salesperson ID	Shipping Method	Payment Terms	Req Ship Date	Master No.
		USMIDEARBO	LPATRICOLA	BEST WAY	Net 30	03/05/2024	63,465
Ordered	Shipped	B/O	Item Description		Discount	Unit Price	Ext. Price
2	2	0	On-site Services - Election Day (Presidential Primary Election Support)		\$0.00	\$2,000.00	\$4,000.00

Approved for payment

Lynne M. Senia

101-190-818.000

2/29/24

REMIT TO: Dominion Voting Systems, Inc. P.O. Box 538214 Atlanta, GA 30353-8214	COURIER ADDRESS: Dominion Voting Systems, Inc. Lockbox #538214 1669 Phoenix Parkway, Suite 210 College Park, GA 30349	Subtotal	\$4,000.00
		Tax	\$0.00
		Freight	\$0.00
		Trade Discount	\$0.00
		Total	\$4,000.00

Comments: SF0028029

Allen Park Belleville Brownstown Twp. Dearborn Heights Ecorse Lincoln Park	Downriver Utility Wastewater Authority 25605 Northline Road • Taylor, Michigan 48180	River Rouge Riverview Romulus Southgate Taylor Van Buren Twp. Wyandotte
---	--	--

INVOICE

City of Dearborn Heights
6045 Fenton Street
Dearborn Heights MI 48127

CUST #: 004
INVOICE #: 0000303072
SERVICE DATE: 02/01/2024
INVOICE DATE: 02/15/2024
DUE DATE: 03/16/2024

DESCRIPTION	QTY	UNIT PRICE	AMOUNT
SRF 5217-01 Principal	1.000		
SRF 5217-01 Interest	1.000	270.4000	270.40
SRF 5217-02 Principal	1.000		
SRF 5217-02 Interest	1.000	808.1200	808.12
SRF 5217-03 Principal	1.000		
SRF 5217-03 Interest	1.000	2,242.2700	2,242.27
SRF 5217-04 Principal	1.000	27,248.0000	27,248.00
SRF 5217-04 Interest	1.000	2,566.2000	2,566.20
SRF 5217-05 Principal	1.000	9,984.0000	9,984.00
SRF 5217-05 Interest	1.000	795.6000	795.60
SRF 5217-15 Principal	1.000	28,704.0000	28,704.00
SRF 5217-15 Interest	1.000	4,014.9200	4,014.92
SRF 5419-01 Principal	1.000	21,632.0000	21,632.00
SRF 5419-01 Interest	1.000	2,890.2900	2,890.29
SRF 5420-01 Principal	1.000	33,072.0000	33,072.00
SRF 5420-01 Interest	1.000	6,673.3400	6,673.34
Principal \$ 120,640.00 Interest \$ 20,261.14			
592-905-993.001 592-906-993.002			
April 1, 2024 SRF Bond Payments Allocation based on 5-year Avg Flow			
TOTAL INVOICE			140,901.14
Adjustments			0.00
Payments Applied			0.00
BALANCE DUE			140,901.14

Please mail payment to:
 PO Box 2146
 ATTN: Doug Drysdale
 Southgate, MI 48195
 (734) 493-2456
 DNS.FinancialSvcs@gmail.com

City of Dearborn Heights
 6045 Fenton Street
 Dearborn Heights MI 48127

ok to pay


CUST #: 004
INVOICE #: 0000303072
SERVICE DATE: 02/01/2024
INVOICE DATE: 02/15/2024
DUE DATE: 03/16/2024
AMOUNT DUES: 140,901.14



Downriver Utility Wastewater Authority
April 1, 2024 Bond Payments Due
Allocation by Community

Total Amount Due										Total			
	Allen Park	Ann Arbor	Dearborn Hills	Easton	Lincoln Park	Monroe	Northgate	Taylor	Van Meter	Wyandotte	TOTAL		
\$ Yr Avg Total Flow %	7.04%	1.05%	3.97%	4.15%	8.40%	12.90%	14.49%	17.48%	1.81%	1.24%	100.00%		
SF 5217-01													
2025 Facility Trust Bonds													
Principal													
Interest	\$ 457.60	\$ 68.25	\$ 258.05	\$ 270.40	\$ 559.00	\$ 838.50	\$ 937.85	\$ 1,138.20	\$ 117.65	\$ 806.65	\$ 6,500.00		
SF 5217-02													
2026 A Revenue Bonds													
Principal													
Interest	\$ 1,367.60	\$ 203.97	\$ 771.22	\$ 808.12	\$ 1,670.64	\$ 2,505.06	\$ 2,947.68	\$ 3,495.69	\$ 351.61	\$ 2,410.78	\$ 19,416.08		
SF 5217-03													
2026 A Revenue Bonds													
Principal													
Interest	\$ 3,794.61	\$ 565.96	\$ 2,141.21	\$ 2,141.21	\$ 4,615.48	\$ 6,953.30	\$ 7,377.88	\$ 8,349.79	\$ 875.60	\$ 6,689.08	\$ 53,900.74		
SF 5217-04													
2026 B Revenue Bonds													
Principal	\$ 46,512.00	\$ 5,877.50	\$ 21,003.50	\$ 27,748.00	\$ 56,330.00	\$ 84,495.00	\$ 94,538.10	\$ 114,684.00	\$ 11,855.50	\$ 81,285.50	\$ 655,000.00		
Interest	\$ 4,342.80	\$ 647.72	\$ 2,448.99	\$ 2,568.20	\$ 5,305.13	\$ 7,957.69	\$ 8,903.31	\$ 10,783.97	\$ 1,118.54	\$ 7,695.42	\$ 61,687.50		
SF 5217-05													
2026 C Revenue Bonds													
Principal	\$ 16,896.00	\$ 2,520.00	\$ 9,518.00	\$ 9,988.00	\$ 20,640.00	\$ 30,960.00	\$ 34,621.00	\$ 41,952.00	\$ 4,364.00	\$ 29,784.00	\$ 240,000.00		
Interest	\$ 1,346.40	\$ 200.81	\$ 758.26	\$ 755.60	\$ 1,644.75	\$ 2,474.13	\$ 2,759.74	\$ 3,343.05	\$ 340.16	\$ 2,373.41	\$ 19,125.00		
SF 5217-15													
2021 SF Right													
Principal	\$ 48,576.00	\$ 7,245.00	\$ 27,993.00	\$ 28,704.00	\$ 59,340.00	\$ 89,010.00	\$ 99,367.00	\$ 120,611.00	\$ 12,428.00	\$ 85,679.00	\$ 880,000.00		
Interest	\$ 6,794.67	\$ 2,073.18	\$ 3,031.54	\$ 4,074.97	\$ 8,300.06	\$ 12,450.10	\$ 13,906.74	\$ 16,370.36	\$ 1,746.87	\$ 11,977.19	\$ 96,511.38		
SF 5419-01													
Downriver SF 2023A													
Principal	\$ 39,608.00	\$ 5,460.00	\$ 20,444.00	\$ 21,851.00	\$ 44,720.00	\$ 67,880.00	\$ 76,016.00	\$ 90,895.00	\$ 9,412.00	\$ 64,532.00	\$ 570,000.00		
Interest	\$ 4,891.35	\$ 729.52	\$ 2,750.28	\$ 2,890.29	\$ 5,975.11	\$ 8,982.87	\$ 10,125.68	\$ 12,144.76	\$ 1,237.55	\$ 8,672.23	\$ 69,478.06		
SF 5419-01													
Downriver SF 2026													
Principal	\$ 55,968.00	\$ 8,147.50	\$ 31,561.50	\$ 33,072.00	\$ 66,370.00	\$ 102,555.00	\$ 114,718.50	\$ 138,865.00	\$ 14,360.50	\$ 98,659.50	\$ 795,000.00		
Interest	\$ 11,201.94	\$ 1,684.38	\$ 6,368.55	\$ 6,673.44	\$ 13,795.84	\$ 20,693.77	\$ 23,148.14	\$ 28,042.86	\$ 2,903.54	\$ 19,907.72	\$ 160,418.79		
TOTAL DUE	\$ 238,448.08	\$ 31,543.99	\$ 134,863.73	\$ 140,901.18	\$ 291,285.89	\$ 436,979.02	\$ 498,730.12	\$ 587,955.74	\$ 61,305.53	\$ 410,332.48	\$ 3,387,048.55		



INVOICE

Document Number
21631

Document Date
02/20/2024

Page
1/1

Customer No.
C-018153

Contact / Phone / Email
LEonard PARKER
313-791-6009
lparker@cl.dearborn-heights.mi.

Duke's Job Number
2981

PO Number

Payment Terms
Net 30

Shipping Type

FOB Point

Delivery Address
DEARBORN HEIGHTS, CITY
24600 VAN BORN
DEARBORN HEIGHTS MI 48125
USA

DEARBORN HEIGHTS, CITY
24600 Van Born Rd
Dearborn Heights MI 48125
USA

Invoice Remarks

Service Dates: February 5-11, 2024

Job Details

CCTV-2304-Dearborn Heights ER-2412

Description	Quantity	UoM	Price	Total
10" CCTV Only	546.6068		\$ 0.75	\$ 409.96
Emergency Response - Cleaning	25.75		\$ 250.00	\$ 6,437.50
Emergency Response - CCTV	25.75		\$ 250.00	\$ 6,437.50

Invoice Subtotal: **\$ 13,284.96**

Total Before Tax: **\$ 13,284.96**

Total Tax Amount: **\$ 0.00**

Total Amount: \$ 13,284.96

Balance Due: \$ 13,284.96

Ok to pay
RCL

Account # 592-540-818,030

Remittance Address

Duke's Root Control, Inc.
400 Airport Rd., Suite E
Elgin, IL 60123



Tax ID No.: 75-3026801

Website: www.dukes.com

Accounting

Phone: 800-447-6687

Fax: 315-475-4203

E-Mail: accounts@dukes.com



INVOICE

Document Number
21693

Document Date
02/22/2024

Page
1/1

Customer No.
C-018153

Contact / Phone / Email
LEONARD PARKER
313-791-6009
lparker@cl.dearborn-heights.mi.

Duke's Job Number
2981

PO Number

Payment Terms
Net 30

DEARBORN HEIGHTS, CITY
24600 Van Born Rd
Dearborn Heights MI 48125
USA

Shipping Type

FOB Point

Delivery Address
DEARBORN HEIGHTS, CITY
24600 VAN BORN
DEARBORN HEIGHTS MI 48125
USA

Invoice Remarks

Service Dates: February 12-18, 2024

Job Details

CCTV-2304-Dearborn Heights ER-2412

Description	Quantity	UoM	Price	Total
10" CCTV Only	1,612.1		\$ 0.75	\$ 1,209.09
8" CCTV Only	814.2		\$ 0.75	\$ 610.65
Emergency Response - Cleaning	53.25		\$ 250.00	\$ 13,312.50
Emergency Response - CCTV	53.25		\$ 250.00	\$ 13,312.50

Ok to pay
REL

Invoice Subtotal: **\$ 28,444.74**

Total Before Tax: **\$ 28,444.74**

Total Tax Amount: **\$ 0.00**

Total Amount: \$ 28,444.74

Balance Due: \$ 28,444.74

Account # 592-540-818,030

Remittance Address

Duke's Root Control, Inc.
400 Airport Rd., Suite E
Elgin, IL 60123



Tax ID No.: 75-3026801

Website: www.dukes.com

Accounting

Phone: 800-447-6687

Fax: 315-475-4203

E-Mail: accounts@dukes.com



EJ USA, Inc.
PO Box 644873
Pittsburgh, PA 15264-4873
800 626 4653

Invoice

110240010009

Invoice Date 02/20/24
Due Date 03/21/24
Order No. 0001666209
Customer No. 20018070
Customer PO DAVE B.
Job Name Yard / Stock
Job Number DTSTOCK

Bill To:

Ship To:

City of Dearborn Heights
Attention Accounts Payable
6045 Fenton Avenue
Dearborn Heights MI 48127

City of Dearborn Heights
DEPARTMENT OF PUBLIC WORKS
24600 Van Born - NO DELIVERIES BTWN
Dearborn Heights MI 48125

Line	Item No.	Description	Sales Price	Inv. Qty.	Amount
70	00942430	PRO# Carrier: TMS Integration only 8D7SEAL PLT BSHG ASY	117.00	16	1,872.00
<i>592-537.791.000</i> <i>OK to Pay</i> <i>PEL</i> ***Electronic payment fraud is on the rise. If EJ makes a banking change in the future it will be verbally communicated in advance. Please contact EJ immediately if you receive ANY notification of electronic payment changes.*** Please include the invoice number on all payment remittance information. For electronic payments, please send all remittance information to: americas.ar@ejco.com.					

Ordered By:
City of Dearborn Heights
Attention Accounts Payable
6045 Fenton Avenue
Dearborn Heights MI 48127

Payment Terms Net 30 Days
Delivery Terms Ex-Works
Delivery Date 02/20/24
Delivery Ticket 4160983
Delivery Method EJ Truck

Order Total	\$1,872.00
Tax	
Charges	

Thank you for your business. We are driven to deliver unparalleled customer service.

Pay this amount:
\$1,872.00 USD

A monthly finance charge will be added to any unpaid balance which is not paid when due. The finance charges are computed by a periodic rate of 1.5% per month (from and after the due date), which is an annual percentage rate of 18% applied to the unpaid balances after deducting payments made before the due dates and or credits. Payments received on account are applied against the amounts first due.

We hereby certify that these goods were produced in compliance with all applicable requirements of Sec. 6, 7, & 12 of the Fair Labor Standards Act, as amended, and of regulations and orders of the United States Department of Labor issued under Sec. 14 thereof.

Current Terms and Conditions are available at ejco.com

Please Remit To:
ACH Payment
PNC Bank
Routing Number: 021052053
Account Number: 45487629
americas.ar@ejco.com

Check Payment
EJ USA, Inc.
PO Box 644873
Pittsburgh, PA 15264-4873

Monthly Statement

Jan 5, 2024

Statement Number: 576941-010524

Customer Number: 576941

CITY OF DEARBORN HEIGHTS - CODE ENFORCE
6045 Fenton St
DEARBORN HEIGHTS, MI 48127-3287



FLEET MANAGEMENT

Billing Solutions Team

ARBilling@efleets.com

1-866-556-2864

January Bill

Combined Summary

Account	Previous Balance	Payments	Adjustments	New Charges	New Balance	Amount Due
Monthly Invoice	\$7,331.86	(\$4,625.88)	-	\$2,351.36	\$5,057.34	\$5,057.34

Total amount due: **\$5,057.34**

Total amount due: \$5,057.34

Payment is due upon receipt, late if not paid by 2024-01-20

Late payment warning: Past due items are subject to a Finance Charge of 1.5% per month (annual rate of 18%)

For additional billing details or to enroll in autopay, visit Billing » Statements at: <https://login.efleets.com>

Enterprise FM Trust, a Delaware statutory trust, is the owner of the vehicle covered by this Schedule. Enterprise FM Trust (not Enterprise Fleet Management) is and shall be deemed to be the Lessor of such vehicle under the Master Lease Agreement and shall have all rights and obligations of the Lessor under the Master Lease Agreement with respect to such vehicle. All rental and other payments owed by the Lessee with respect to such vehicle under the Master Lease Agreement shall be paid to Enterprise Fleet Management in its capacity as the servicer for Enterprise FM Trust. All references in Sections 11(a) (Insurance) and 12 (Indemnity) of the Master Lease Agreement to the "Lessor" shall include any servicer(s) and/or other agent(s) for or of Enterprise FM Trust.

The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by FM Trust, and are payable at the direction of FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.

Return Address:

CITY OF DEARBORN HEIGHTS - CODE ENFORCE
6045 Fenton St
DEARBORN HEIGHTS, MI 48127-3287

Statement Number **576941-010524**

Payment Due Date **2024-01-20**

Current Month Charges (FBN4938853) **\$2,312.94**

Other Charges** **\$2,744.40**

Total Amount Due **\$5,057.34**

Mail To:

Enterprise FM Trust
Enterprise Fleet Management Customer Billing
PO Box 800089
Kansas City, MO 64180-0089
United States

Amount Enclosed:

\$

Make check payable to:

ENTERPRISE FM TRUST

For additional payment options, visit
Billing » Statements at: <https://login.efleets.com>

** Other Charges include total of previous balances, finance charges, and adjustments less payments received

Your statement is continued on the next page.

Payments Received

Date	Cust Num	Type	Reference #	Total Payment	Paid To:	Monthly Invoices	Out of Cycle Invoices	Unapplied	Lease Prepayment
2023-12-05	576941	Check	0189993	(\$2,312.94)		(\$2,312.94)	-	-	-
2023-12-21	576941	Check	0190139	(\$2,312.94)		(\$2,312.94)	-	-	-
Payment Totals				(\$4,625.88)		(\$4,625.88)	-	-	-

Monthly Invoices

Previous Balance

\$7,331.86 +

Payments (2)

(\$4,625.88) -

New Finance Charges

\$38.42 +

Current Month Charges (FBN4938853)

\$2,312.94 +

New balance as of 2024-01-05

\$5,057.34

Finance Charges

Date	Customer	Vehicle	Customer Vehicle ID	Driver	Item ID	Charge
2024-01-03	576941	25HDSN'	Code Enforcement	#7	25HDSN-1223-X1	\$4.96
2024-01-03	576941	25HDV3'	Code Enforcement	#6	25HDV3-1223-X1	\$4.96
2024-01-03	576941	25HDV4'	Code Enforcement	#2	25HDV4-1223-X1	\$4.96
2024-01-03	576941	25HDV6'	Code Enforcement	#5	25HDV6-1223-X1	\$4.96
2024-01-03	576941	25HDV9'	Code Enforcement	#4	25HDV9-1223-X1	\$4.96
2024-01-03	576941	25HDVC'	Code Enforcement	#8	25HDVC-1223-X1	\$4.96
2024-01-03	576941	25HDVD'	Code Enforcement	#3	25HDVD-080823-Y4	\$0.37
2024-01-03	576941	25HDVD'	Code Enforcement	#3	25HDVD-0923-X4	\$3.33
2024-01-03	576941	25HDVD'	Code Enforcement	#3	25HDVD-1223-X1	\$4.96
Total Finance Charges:						\$38.42

For additional billing details and past charges or to enroll in autopay, visit [Billing » Statements at https://login.effcts.com](https://login.effcts.com)

Charge Summary

Customer: **576941** Customer Vehicle ID: **Code Enforcement** Vehicle: **25HDSN¹** YMM: **2022 FORD ESCA** Driver: **#7** Mos in Service: **20** Term: **60**

Date	Item ID	Charge Detail	Charge	Tax	Subtotal
2024/01/01-01/31	25HDSN-0124-MR	Lease Charge (Full Month): Rent	\$280.44	\$330.42	\$330.42
		Lease Charge (Full Month): Full Maintenance	\$49.98		

Vehicle Total:

\$330.42

Customer: **576941** Customer Vehicle ID: **Code Enforcement** Vehicle: **25HDV3¹** YMM: **2022 FORD ESCA** Driver: **#6** Mos in Service: **20** Term: **60**

Date	Item ID	Charge Detail	Charge	Tax	Subtotal
2024/01/01-01/31	25HDV3-0124-MR	Lease Charge (Full Month): Rent	\$280.44	\$330.42	\$330.42
		Lease Charge (Full Month): Full Maintenance	\$49.98		

Vehicle Total:

\$330.42

Customer: **576941** Customer Vehicle ID: **Code Enforcement** Vehicle: **25HDV4¹** YMM: **2022 FORD ESCA** Driver: **#2** Mos in Service: **20** Term: **60**

Date	Item ID	Charge Detail	Charge	Tax	Subtotal
2024/01/01-01/31	25HDV4-0124-MR	Lease Charge (Full Month): Rent	\$280.44	\$330.42	\$330.42
		Lease Charge (Full Month): Full Maintenance	\$49.98		

Vehicle Total:

\$330.42

Customer: **576941** Customer Vehicle ID: **Code Enforcement** Vehicle: **25HDV6¹** YMM: **2022 FORD ESCA** Driver: **#5** Mos in Service: **20** Term: **60**

Date	Item ID	Charge Detail	Charge	Tax	Subtotal
2024/01/01-01/31	25HDV6-0124-MR	Lease Charge (Full Month): Rent	\$280.44	\$330.42	\$330.42
		Lease Charge (Full Month): Full Maintenance	\$49.98		

Vehicle Total:

\$330.42

Statement Number: 576941-010524
Statement Date: 2024-01-05
Customer: CITY OF DEARBORN HEIGHTS - CODE ENFORCE
Invoice #: FBN4938853

Page 6 of 6
For additional billing details and past charges or to enroll in autopay,
visit Billing » Statements at <https://login.effets.com>

Charge Summary

Customer: **576941** Customer Vehicle ID: **Code Enforcement** Vehicle: **25HDV9'** YMM: **2022 FORD ESCA** Driver: **#4** Mos in Service: **20** Term: **60**

Date	Item ID	Charge Detail	Charge	Tax	Subtotal
2024/01/01-01/31	25HDV9-0124-MR	Lease Charge (Full Month): Rent	\$280.44	\$330.42	\$330.42
		Lease Charge (Full Month): Full Maintenance	\$49.98		

Vehicle Total: **\$330.42**

Customer: **576941** Customer Vehicle ID: **Code Enforcement** Vehicle: **25HDVC'** YMM: **2022 FORD ESCA** Driver: **#8** Mos in Service: **20** Term: **60**

Date	Item ID	Charge Detail	Charge	Tax	Subtotal
2024/01/01-01/31	25HDVC-0124-MR	Lease Charge (Full Month): Rent	\$280.44	\$330.42	\$330.42
		Lease Charge (Full Month): Full Maintenance	\$49.98		

Vehicle Total: **\$330.42**

Customer: **576941** Customer Vehicle ID: **Code Enforcement** Vehicle: **25HDVD'** YMM: **2022 FORD ESCA** Driver: **#3** Mos in Service: **20** Term: **60**

Date	Item ID	Charge Detail	Charge	Tax	Subtotal
2024/01/01-01/31	25HDVD-0124-MR	Lease Charge (Full Month): Rent	\$280.44	\$330.42	\$330.42
		Lease Charge (Full Month): Full Maintenance	\$49.98		

Customer Vehicle ID Total: **\$2,312.94** Vehicle Total: **\$330.42**

(Subtotal) Current Charges for Customer **576941:** **\$2,312.94**

(Total) Current Charges for Customer **576941:** **\$2,312.94**

Monthly Statement

Dec 6, 2023

Statement Number: 576941-120623

Customer Number: 576941

CITY OF DEARBORN HEIGHTS - CODE ENFORCE

6045 Fenton St

DEARBORN HEIGHTS, MI 48127-3287



FLEET MANAGEMENT

Billing Solutions Team

ARBilling@efleets.com

1-866-556-2864

December Bill

Combined Summary

Account	Previous Balance	Payments	Adjustments	New Charges	New Balance	Amount Due
Monthly Invoice	\$4,945.78	-	-	\$2,386.08	\$7,331.86	\$7,331.86

Total amount due: **\$7,331.86**

Total amount due: \$7,331.86

Payment is due upon receipt, late if not paid by 2023-12-20

Late payment warning: Past due items are subject to a Finance Charge of 1.5% per month (annual rate of 18%)

For additional billing details or to enroll in autopay, visit Billing » Statements at: <https://login.efleets.com>

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Return Address:

CITY OF DEARBORN HEIGHTS - CODE ENFORCE
6045 Fenton St
DEARBORN HEIGHTS, MI 48127-3287

Statement Number

576941-120623

Payment Due Date

2023-12-20

Current Month Charges (FBN4915031)

\$2,312.94

Other Charges**

\$5,018.92

Total Amount Due

\$7,331.86

Mail To:

Enterprise FM Trust
Enterprise Fleet Management Customer Billing
PO Box 800089
Kansas City, MO 64180-0089
United States

Amount Enclosed:

\$

Make check payable to:

ENTERPRISE FM TRUST

** Other Charges include total of previous balances, finance charges, and adjustments less payments received

For additional payment options, visit Billing » Statements at: <https://login.efleets.com>

Your statement is continued on the next page.

Statement Number: 576941-120623
Statement Date: 2023-12-06
Customer: CITY OF DEARBORN HEIGHTS - CODE ENFORCE
Invoice#: FBN4915031

Monthly Invoices

Previous Balance	\$4,945.78 +
Payments	\$0.00 +
New Finance Charges	\$73.14 +
Current Month Charges (FBN4915031)	\$2,312.94 +
New balance as of 2023-12-06	\$7,331.86

Finance Charges

Date	Customer	Vehicle	Customer Vehicle ID	Driver	Item ID	Charge
2023-12-04	576941	25HDSN'	Code Enforcement	#7	25HDSN-1023-X2	\$4.96
2023-12-04	576941	25HDSN'	Code Enforcement	#7	25HDSN-1123-X1	\$4.96
2023-12-04	576941	25HDV3'	Code Enforcement	#6	25HDV3-1023-X2	\$4.96
2023-12-04	576941	25HDV3'	Code Enforcement	#6	25HDV3-1123-X1	\$4.96
2023-12-04	576941	25HDV4'	Code Enforcement	#2	25HDV4-1023-X2	\$4.96
2023-12-04	576941	25HDV4'	Code Enforcement	#2	25HDV4-1123-X1	\$4.96
2023-12-04	576941	25HDV6'	Code Enforcement	#5	25HDV6-1023-X2	\$4.96
2023-12-04	576941	25HDV6'	Code Enforcement	#5	25HDV6-1123-X1	\$4.96
2023-12-04	576941	25HDV9'	Code Enforcement	#4	25HDV9-1023-X2	\$4.96
2023-12-04	576941	25HDV9'	Code Enforcement	#4	25HDV9-1123-X1	\$4.96
2023-12-04	576941	25HDVC'	Code Enforcement	#8	25HDVC-1023-X2	\$4.96
2023-12-04	576941	25HDVC'	Code Enforcement	#8	25HDVC-1123-X1	\$4.96
2023-12-04	576941	25HDVD'	Code Enforcement	#3	25HDVD-080823-Y3	\$0.37
2023-12-04	576941	25HDVD'	Code Enforcement	#3	25HDVD-0923-X3	\$3.33
2023-12-04	576941	25HDVD'	Code Enforcement	#3	25HDVD-1023-X2	\$4.96
2023-12-04	576941	25HDVD'	Code Enforcement	#3	25HDVD-1123-X1	\$4.96
Total Finance Charges:						\$73.14

For additional billing details and past charges or to enroll in autopay, visit [Billing » Statements at https://login.efleets.com](https://login.efleets.com)

 **AutoPay** is now available!
Simplify and automate your monthly invoice payment
Enroll today by visiting [Billing » Statements at https://login.efleets.com](https://login.efleets.com)

Statement Number: 576941-120623
Statement Date: 2023-12-06
Customer: CITY OF DEARBORN HEIGHTS - CODE ENFORCE
Invoice #: FBN4915031

For additional billing details and past charges or to enroll in autopay, visit [Billing » Statements at https://login.effets.com](https://login.effets.com)

Charge Summary

Customer: **576941** Customer Vehicle ID: **Code Enforcement** Vehicle: **25HDSN'** YMM: **2022 FORD ESCA** Driver: **#7** Mos in Service: **19** Term: **60**

Date	Item ID	Charge Detail	Charge	Tax	Subtotal
2023/12/01-12/31	25HDSN-1223-MR	Lease Charge (Full Month): Rent	\$280.44	\$330.42	\$330.42
		Lease Charge (Full Month): Full Maintenance	\$49.98		
		Vehicle Total:			\$330.42

Customer: **576941** Customer Vehicle ID: **Code Enforcement** Vehicle: **25HDTV3'** YMM: **2022 FORD ESCA** Driver: **#6** Mos in Service: **19** Term: **60**

Date	Item ID	Charge Detail	Charge	Tax	Subtotal
2023/12/01-12/31	25HDTV3-1223-MR	Lease Charge (Full Month): Rent	\$280.44	\$330.42	\$330.42
		Lease Charge (Full Month): Full Maintenance	\$49.98		
		Vehicle Total:			\$330.42

Customer: **576941** Customer Vehicle ID: **Code Enforcement** Vehicle: **25HDTV4'** YMM: **2022 FORD ESCA** Driver: **#2** Mos in Service: **19** Term: **60**

Date	Item ID	Charge Detail	Charge	Tax	Subtotal
2023/12/01-12/31	25HDTV4-1223-MR	Lease Charge (Full Month): Rent	\$280.44	\$330.42	\$330.42
		Lease Charge (Full Month): Full Maintenance	\$49.98		
		Vehicle Total:			\$330.42

Customer: **576941** Customer Vehicle ID: **Code Enforcement** Vehicle: **25HDTV6'** YMM: **2022 FORD ESCA** Driver: **#5** Mos in Service: **19** Term: **60**

Date	Item ID	Charge Detail	Charge	Tax	Subtotal
2023/12/01-12/31	25HDTV6-1223-MR	Lease Charge (Full Month): Rent	\$280.44	\$330.42	\$330.42
		Lease Charge (Full Month): Full Maintenance	\$49.98		
		Vehicle Total:			\$330.42

Charge Summary

Customer: 576941		Customer Vehicle ID: Code Enforcement	Vehicle: 25HDV9'	YMM: 2022 FORD ESCA	Driver: #4	Mos in Service: 19	Term: 60
Date	Item ID	Charge Detail	Charge	Tax	Subtotal		
2023/12/01-12/31	25HDV9-1223-MR	Lease Charge (Full Month): Rent	\$280.44		\$330.42		
		Lease Charge (Full Month): Full Maintenance	\$49.98				
		Vehicle Total:			\$330.42		
Customer: 576941		Customer Vehicle ID: Code Enforcement	Vehicle: 25HDVC'	YMM: 2022 FORD ESCA	Driver: #8	Mos in Service: 19	Term: 60
Date	Item ID	Charge Detail	Charge	Tax	Subtotal		
2023/12/01-12/31	25HDVC-1223-MR	Lease Charge (Full Month): Rent	\$280.44		\$330.42		
		Lease Charge (Full Month): Full Maintenance	\$49.98				
		Vehicle Total:			\$330.42		
Customer: 576941		Customer Vehicle ID: Code Enforcement	Vehicle: 25HDVD'	YMM: 2022 FORD ESCA	Driver: #3	Mos in Service: 19	Term: 60
Date	Item ID	Charge Detail	Charge	Tax	Subtotal		
2023/12/01-12/31	25HDVD-1223-MR	Lease Charge (Full Month): Rent	\$280.44		\$330.42		
		Lease Charge (Full Month): Full Maintenance	\$49.98				
		Vehicle Total:			\$330.42		
Customer Vehicle ID Total:		\$2,312.94		Vehicle Total:			
		(Subtotal) Current Charges for Customer		576941:		\$2,312.94	
		(Total) Current Charges for Customer		576941:		\$2,312.94	

Monthly Statement

Feb 4, 2024

Statement Number: 576941-020424

Customer Number: 576941

February Bill



FLEET MANAGEMENT

Billing Solutions Team

ARBilling@efleets.com

1-866-556-2864

CITY OF DEARBORN HEIGHTS - CODE ENFORCE

6045 Fenton St

DEARBORN HEIGHTS, MI 48127-3287

Combined Summary

Account	Previous Balance	Payments	Adjustments	New Charges	New Balance	Amount Due
Monthly Invoice	\$5,057.34	-	-	\$2,386.08	\$7,443.42	\$7,443.42
Total amount due:						\$7,443.42

Total amount due: \$7,443.42

Payment is due upon receipt, late if not paid by 2024-02-26

For additional billing details or to enroll
in autopay, visit Billing » Statements at:
<https://login.efleets.com>

Late payment warning: Past due items are subject to a
Finance Charge of 1.5% per month (annual rate of 18%)

Approved

101-426-867,000

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Return Address:

CITY OF DEARBORN HEIGHTS - CODE ENFORCE
6045 Fenton St
DEARBORN HEIGHTS, MI 48127-3287

Statement Number

576941-020424

Payment Due Date

2024-02-20

Current Month Charges (FBN4963032)

\$2,312.94

Other Charges**

\$5,130.48

Total Amount Due

\$7,443.42

Mail To:

Enterprise FM Trust
Enterprise Fleet Management Customer Billing
PO Box 800089
Kansas City, MO 64180-0089
United States

Amount Enclosed:

\$

Make check payable to:

ENTERPRISE FM TRUST

** Other Charges include total of previous balances, finance charges,
and adjustments less payments received

For additional payment options, visit
Billing » Statements at: <https://login.efleets.com>

Your statement is continued on the next page.

Appendix

Appendix A

Statement Number: 576941-020424
Statement Date: 2024-02-04
Customer: CITY OF DEARBORN HEIGHTS - CODE ENFORCE
Invoice#: FBN4963032

Monthly Invoices

Previous Balance	\$5,057.34 +
Payments	\$0.00 +
New Finance Charges	\$73.14 +
Current Month Charges (FBN4963032)	\$2,312.94 +
New balance as of 2024-02-04	\$7,443.42

Finance Charges

Date	Customer	Vehicle	Customer Vehicle ID	Driver	Item ID	Charge
2024-02-02	576941	25HDSN1	Code Enforcement	#7	25HDSN-0124-X1	\$4.96
2024-02-02	576941	25HDSN1	Code Enforcement	#7	25HDSN-1223-X2	\$4.96
2024-02-02	576941	25HDV31	Code Enforcement	#6	25HDV3-0124-X1	\$4.96
2024-02-02	576941	25HDV31	Code Enforcement	#6	25HDV3-1223-X2	\$4.96
2024-02-02	576941	25HDV41	Code Enforcement	#2	25HDV4-0124-X1	\$4.96
2024-02-02	576941	25HDV41	Code Enforcement	#2	25HDV4-1223-X2	\$4.96
2024-02-02	576941	25HDV61	Code Enforcement	#5	25HDV6-0124-X1	\$4.96
2024-02-02	576941	25HDV61	Code Enforcement	#5	25HDV6-1223-X2	\$4.96
2024-02-02	576941	25HDV91	Code Enforcement	#4	25HDV9-0124-X1	\$4.96
2024-02-02	576941	25HDV91	Code Enforcement	#4	25HDV9-1223-X2	\$4.96
2024-02-02	576941	25HDVC1	Code Enforcement	#8	25HDVC-0124-X1	\$4.96
2024-02-02	576941	25HDVC1	Code Enforcement	#8	25HDVC-1223-X2	\$4.96
2024-02-02	576941	25HDVD1	Code Enforcement	#3	25HDVD-0124-X1	\$4.96
2024-02-02	576941	25HDVD1	Code Enforcement	#3	25HDVD-080823-Y5	\$0.37
2024-02-02	576941	25HDVD1	Code Enforcement	#3	25HDVD-0923-X5	\$3.33
2024-02-02	576941	25HDVD1	Code Enforcement	#3	25HDVD-1223-X2	\$4.96
Total Finance Charges:						\$73.14

For additional billing details and past charges or to enroll in autopay, visit Billing » Statements at <https://login.effels.com>

 **AutoPay** is now available!
Simplify and automate your monthly invoice payment
Enroll today by visiting Billing » Statements at: <https://login.effels.com>

Charge Summary

Customer: 576941		Customer Vehicle ID: Code Enforcement	Vehicle: 25HDSN1	YMM: 2022 FORD ESCA	Driver: #7	Mos in Service: 21	Term: 60
Date	Item ID	Charge Detail	Charge	Tax	Subtotal		
2024/02/01-02/29	25HDSN-0224-MR	Lease Charge (Full Month): Rent	\$280.44		\$330.42		
		Lease Charge (Full Month): Full Maintenance	\$49.98				
			Vehicle Total:		\$330.42		
Customer: 576941		Customer Vehicle ID: Code Enforcement	Vehicle: 25HDV31	YMM: 2022 FORD ESCA	Driver: #6	Mos in Service: 21	Term: 60
Date	Item ID	Charge Detail	Charge	Tax	Subtotal		
2024/02/01-02/29	25HDV3-0224-MR	Lease Charge (Full Month): Rent	\$280.44		\$330.42		
		Lease Charge (Full Month): Full Maintenance	\$49.98				
			Vehicle Total:		\$330.42		
Customer: 576941		Customer Vehicle ID: Code Enforcement	Vehicle: 25HDV41	YMM: 2022 FORD ESCA	Driver: #2	Mos in Service: 21	Term: 60
Date	Item ID	Charge Detail	Charge	Tax	Subtotal		
2024/02/01-02/29	25HDV4-0224-MR	Lease Charge (Full Month): Rent	\$280.44		\$330.42		
		Lease Charge (Full Month): Full Maintenance	\$49.98				
			Vehicle Total:		\$330.42		
Customer: 576941		Customer Vehicle ID: Code Enforcement	Vehicle: 25HDV61	YMM: 2022 FORD ESCA	Driver: #5	Mos in Service: 21	Term: 60
Date	Item ID	Charge Detail	Charge	Tax	Subtotal		
2024/02/01-02/29	25HDV6-0224-MR	Lease Charge (Full Month): Rent	\$280.44		\$330.42		
		Lease Charge (Full Month): Full Maintenance	\$49.98				
			Vehicle Total:		\$330.42		

Charge Summary

Customer: 576941		Customer Vehicle ID: Code Enforcement	Vehicle: 25HDV9¹	YMM: 2022 FORD ESCA	Driver: #4	Mos in Service: 21	Term: 60
Date	Item ID	Charge Detail	Charge	Tax	Subtotal		
2024/02/01-02/29	25HDV9-0224-MR	Lease Charge (Full Month): Rent	\$280.44		\$330.42		
		Lease Charge (Full Month): Full Maintenance	\$49.98				
			Vehicle Total:		\$330.42		
Customer: 576941		Customer Vehicle ID: Code Enforcement	Vehicle: 25HDVC¹	YMM: 2022 FORD ESCA	Driver: #8	Mos in Service: 21	Term: 60
Date	Item ID	Charge Detail	Charge	Tax	Subtotal		
2024/02/01-02/29	25HDVC-0224-MR	Lease Charge (Full Month): Rent	\$280.44		\$330.42		
		Lease Charge (Full Month): Full Maintenance	\$49.98				
			Vehicle Total:		\$330.42		
Customer: 576941		Customer Vehicle ID: Code Enforcement	Vehicle: 25HDVD¹	YMM: 2022 FORD ESCA	Driver: #3	Mos in Service: 21	Term: 60
Date	Item ID	Charge Detail	Charge	Tax	Subtotal		
2024/02/01-02/29	25HDVD-0224-MR	Lease Charge (Full Month): Rent	\$280.44		\$330.42		
		Lease Charge (Full Month): Full Maintenance	\$49.98				
Customer Vehicle ID Total:			\$2,312.94				
			Vehicle Total:		\$330.42		
			(Subtotal) Current Charges for Customer		576941:		
					\$2,312.94		
			(Total) Current Charges for Customer 576941:		\$2,312.94		

Monthly Statement

Feb 4, 2024

Statement Number: 577071-020424

Customer Number: 577071

CITY OF DEARBORN HEIGHTS - FIRE DEPARTM

6045 Fenton St

DEARBORN HEIGHTS, MI 48127-3287



FLEET MANAGEMENT

Billing Solutions Team

ARBilling@efleets.com

1-866-556-2864

FEB 27 2024

*O.K. to pay
(101,335-981.00)*

Bill Brown

Combined Summary

Account	Previous Balance	Payments	Adjustments	New Charges	New Balance	Amount Due
Monthly Invoice	\$29,508.13	-	(\$29,508.13)	\$5,024.13	\$5,024.13	\$5,024.13
Unapplied Payments	-	(\$6,082.10)	\$6,082.10	-	-	-
Out of Cycle Invoices*	-	-	\$22,720.08	(\$22,720.08)	-	-

*Out of cycle charges incurred in the current month are not reflected in the Amount Due.
Any unpaid out of cycle charges from the prior month are reflected in the Amount Due.

Total amount due: \$5,024.13

Total amount due: \$5,024.13

Payment is due upon receipt, late if not paid by 2024-02-20

For additional billing details or to enroll
in autopay, visit Billing » Statements at:
<https://login.efleets.com>

Late payment warning: Past due items are subject to a
Finance Charge of 1.5% per month (annual rate of 18%)

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Please return bottom portion with your payment

Return Address:

CITY OF DEARBORN HEIGHTS - FIRE DEPARTM
6045 Fenton St
DEARBORN HEIGHTS, MI 48127-3287

Statement Number	577071-020424
Payment Due Date	2024-02-20
Current Month Charges (FBN4963033)	\$5,024.13
Other Charges**	\$0.00
Total Amount Due	\$5,024.13

Mail To:

Enterprise FM Trust
Enterprise Fleet Management Customer Billing
PO Box 800089
Kansas City, MO 64180-0089
United States

Amount Enclosed:

\$

Make check payable to:

ENTERPRISE FM TRUST

** Other Charges include total of previous balances, finance charges,
and adjustments less payments received

FEB 27 2024

For additional payment options, visit
Billing » Statements at: <https://login.efleets.com>

Payments Received

Date	Cust Num	Type	Reference #	Total Payment	Paid To:	Monthly Invoices	Out of Cycle Invoices	Unapplied	Lease Prepayment
2024-01-10	577071	Check	0190304	(\$6,082.10)		-	-	(\$6,082.10)	-
Payment Totals				(\$6,082.10)		-	-	(\$6,082.10)	-

Adjustments

Date	Item ID	Type	Adjustment	To: Monthly Invoices	Out of Cycle Invoices	Unapplied	Lease Prepayments
2024/01/16-01/26	Multiple		(\$705.95)	(\$29,508.13)	\$22,720.08	\$6,082.10	-
		Adjustment Totals	(\$705.95)	(\$29,508.13)	\$22,720.08	\$6,082.10	-

*To review other adjustments, visit
Billing » Statements at: <https://login.fleets.com>

Statement Number: 577071-020424

Statement Date: 2024-02-04

Customer: CITY OF DEARBORN HEIGHTS - FIRE DEPARTM

Invoice#: FBN4963033

Monthly Invoices

Previous Balance	\$29,508.13 +
Payments	\$0.00 +
Adjustments	(\$29,508.13) -
Current Month Charges (FBN4963033)	\$5,024.13 +
New balance as of 2024-02-04	\$5,024.13

For additional billing details and past charges or to enroll in autopay, visit Billing » Statements at <https://login.effels.com>

 **AutoPay** is now available!

Simplify and automate your monthly invoice payment

Enroll today by visiting Billing » Statements at: <https://login.effels.com>

Statement Number: 577071-020424
Statement Date: 2024-02-04
Customer: CITY OF DEARBORN HEIGHTS - FIRE DEPARTM
Invoice #: FBN4963033

For additional billing details and past charges or to enroll in autopay, visit [Billing » Statements at https://login.effels.com](https://login.effels.com)

Charge Summary

Customer: 577071		Customer Vehicle ID: -	Vehicle: 22K32G¹	YMM: 2018 FORD F-15	Driver: Adam Kowalski	Mos in Service: 76	Term: 80
Date	Item ID	Charge Detail		Charge	Tax	Subtotal	
2024/02/01-02/29	22K32G-0224-MR	Lease Charge (Full Month): Rent		\$348.65	\$405.19	\$405.19	
		Lease Charge (Full Month): Full Maintenance		\$56.54			
		Vehicle Total:				\$405.19	
Customer: 577071		Customer Vehicle ID: -	Vehicle: 22K32W¹	YMM: 2018 FORD F-15	Driver: Max Mitts	Mos in Service: 76	Term: 80
Date	Item ID	Charge Detail		Charge	Tax	Subtotal	
2024/02/01-02/29	22K32W-0224-MR	Lease Charge (Full Month): Rent		\$343.95	\$400.49	\$400.49	
		Lease Charge (Full Month): Full Maintenance		\$56.54			
		Vehicle Total:				\$400.49	
Customer: 577071		Customer Vehicle ID: -	Vehicle: 22VXMT¹	YMM: 2019 FORD ESCA	Driver: Anthony Cerroni	Mos in Service: 62	Term: 72
Date	Item ID	Charge Detail		Charge	Tax	Subtotal	
2024/02/01-02/29	22VXMT-0224-MR	Lease Charge (Full Month): Rent		\$337.96	\$400.73	\$400.73	
		Lease Charge (Full Month): Full Maintenance		\$62.77			
		Vehicle Total:				\$400.73	
Customer: 577071		Customer Vehicle ID: -	Vehicle: 23GDG9¹	YMM: 2020 FORD EXPE	Driver: Battalion Chief	Mos in Service: 49	Term: 60
Date	Item ID	Charge Detail		Charge	Tax	Subtotal	
2024/02/01-02/29	23GDG9-0224-MR	Lease Charge (Full Month): Rent		\$852.74	\$893.72	\$893.72	
		Lease Charge (Full Month): Full Maintenance		\$40.98			
		Vehicle Total:				\$893.72	

Charge Summary

Customer: 577071		Customer Vehicle ID: -	Vehicle: 26L8DF¹	YMM: 2023 FORD F-25	Driver: Please Provide	Mos in Service: 7	Term: 60
Date	Item ID	Charge Detail		Charge	Tax	Subtotal	
2024/02/01-02/29	26L8DF-0224-MR	Lease Charge (Full Month): Rent		\$755.48	\$804.25	\$804.25	
		Lease Charge (Full Month): Full Maintenance		\$48.77			
Customer: 577071		Customer Vehicle ID: -	Vehicle: 26RB9Z¹	YMM: 2023 FORD F-25	Driver: Please Provide	Vehicle Total:	\$804.25
Date	Item ID	Charge Detail		Charge	Tax	Subtotal	
2024/02/01-02/29	26RB9Z-0224-MR	Lease Charge (Full Month): Rent		\$755.48	\$804.25	\$804.25	
		Lease Charge (Full Month): Full Maintenance		\$48.77			
Customer: 577071		Customer Vehicle ID: -	Vehicle: 26RKXT¹	YMM: 2023 FORD EDGE	Driver: David Brogan	Vehicle Total:	\$804.25
Date	Item ID	Charge Detail		Charge	Tax	Subtotal	
2024/02/01-02/29	26RKXT-0224-MR	Lease Charge (Full Month): Rent		\$610.63	\$657.75	\$657.75	
		Lease Charge (Full Month): Full Maintenance		\$47.12			
Customer: 577071		Customer Vehicle ID: -	Vehicle: 26RL46¹	YMM: 2023 FORD EDGE	Driver: Vaskin Badalow	Vehicle Total:	\$657.75
Date	Item ID	Charge Detail		Charge	Tax	Subtotal	
2024/02/01-02/29	26RL46-0224-MR	Lease Charge (Full Month): Rent		\$610.63	\$657.75	\$657.75	
		Lease Charge (Full Month): Full Maintenance		\$47.12			
Customer: 577071		Customer Vehicle ID: -	Vehicle Total:		(Subtotal) Current Charges for Customer 577071 :		\$657.75
							\$5,024.13
							\$5,024.13

Unapplied Payments

Amounts shown have been received but not fully applied at the time of this statement. Unapplied payments do not reduce the Amount Due. Your Client Account Coordinator will contact you regarding any outstanding unapplied payments.

Date	Type	Reference #	Amount	Applied Amount	Balance Remaining
2024-01-16	Check	0190304	(\$6,082.10)	\$6,082.10	-
Total unapplied balance remaining:					\$0.00

Out of Cycle Invoices

- These invoices are included for reference only and have been billed separately
- Only unpaid balances from previous months will count toward the amount due for this month's regular billing cycle
- Out of cycle invoices are expected to be paid within the month they are received
- Any unpaid charges are carried forward as previous balances on the following month's statement
- Corrections to your statement may also be shown. You will not receive a separate invoice for any statement corrections
- Please reach out to Billing Solutions if you have any questions

Previous Balance	\$0.00 +
Payments	\$0.00 +
Adjustments	\$22,720.08 +
New Charges	(\$22,720.08) -
New balance as of 2024-02-04	\$0.00

Customer: 577071	Item ID: 29346097-OT	Vehicle: 22K2ZM1	YMM: 2017 FORD F-25	Driver: Mike Beer	Mos in Service: 70	Term: 72
Date	Customer Vehicle ID	Charge Detail	Charge	Tax	Subtotal	
2024/01/16		GAIN ON SETTLED UNIT	(\$22,720.08)		(\$22,720.08)	
				Vehicle Total:	(\$22,720.08)	

Out of cycle invoices for customer 577071: (\$22,720.08)



www.glwater.org

INDUSTRIAL WASTE CONTROL BILL

Account Name	DEARBORN HEIGHTS
Account Number	300-0291-S
Billing Date	02/19/2024
Due Date	04/04/2024

Billing Inquiries: (313) 965-9775

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

REMIT TO:
Great Lakes Water Authority
Attn: Treasury
P.O. Box 441370
Detroit, MI 48244-1370

PREVIOUS INVOICE BALANCE	\$23,146.99
ADJUSTMENTS	\$0.00
PAYMENTS APPLIED	\$(13,164.29)

PREVIOUS AMOUNT DUE	\$9,982.70
---------------------	------------

CURRENT CHARGES

01/01/2024 to 01/31/2024

COUNT	METER SIZE	RATE	CHARGE
3	5/8"	\$3.64	\$10.92
226	3/4"	\$5.46	\$1,233.96
281	1"	\$9.10	\$2,557.10
72	1 1/2"	\$20.02	\$1,441.44
89	2"	\$29.12	\$2,591.68
20	3"	\$52.78	\$1,055.60
9	4"	\$72.80	\$655.20
4	6"	\$109.20	\$436.80

592-536-928.000

OK to Pay

NUMBER OF METERS 704

TOTAL CURRENT CHARGES	\$9,982.70
-----------------------	------------

TOTAL DUE	\$19,965.40
-----------	-------------

PLEASE DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT

Account Name	Account Number	Due Date	Amount Due
DEARBORN HEIGHTS	300-0291-S	04/04/2024	\$19,965.40

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

AMOUNT REMITTED \$

REMIT TO: Great Lakes Water Authority
Attn: Treasury
P.O. Box 441370
Detroit, MI 48244-1370

24 300029119 000001996540 9



WATER INVOICE

www.glwater.org

Account Name	DEARBORN HEIGHTS
Account Number	100-0291-W
Billing Date	02/23/2024
Due Date	04/08/2024

Billing Inquiries: (313) 965-9775

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

PREVIOUS BALANCE			\$1,356,097.88
ADJUSTMENTS AND PAYMENTS APPLIED			\$(1,013,913.93)
PREVIOUS AMOUNT DUE			\$342,183.95
CURRENT CHARGES			
Charges for the Month of JANUARY 2024 - Usage Detail by Meter on Page 2			
WATER USAGE CHARGE	16173.606 MCF	\$8.53 Commodity Charge	\$137,960.86
WATER FIXED MONTHLY CHARGE			\$211,900.00
TOTAL CURRENT CHARGES			349,860.86
TOTAL DUE			\$692,044.81

PAYMENT OPTIONS

By Check
GREAT LAKES WATER AUTHORITY
ATTN: TREASURY
P.O. BOX 441370
DETROIT, MI 48244-1370
Please include remittance with check

By Wire
ABA #: 042000013
Account #: 130121405893
Attn: GLWA TREASURY
Email remittance information to
treasury@glwater.org

By ACH
ABA #: 021052053
Account #: 88136631
Attn: GLWA TREASURY
Email remittance information to
treasury@glwater.org

592-537-928.000

Ok to pay

PLEASE DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT IF BY CHECK

Account Name	Account Number	Due Date	Amount Due
DEARBORN HEIGHTS	100-0291-W	04/08/2024	\$692,044.81

6045 FENTON
DEARBORN HEIGHTS, MI 48127

You may access your meter data at the WAMR Portal
wamr.glwater.org

Obtain a user login by calling (313) 267-1474 or by email at
wamr@glwater.org

AMOUNT REMITTED \$

REMIT TO: Great Lakes Water Authority
Attn: Treasury
P.O. Box 441370
Detroit, MI 48244-1370

24 100029123 000069204481 6

City of Dearborn Heights

100-0291-W

METER INFO		PREVIOUS		CURRENT		CONSUMPTION	
SITE ID	DATE	READING	DATE	READING	CONSUMPTION	MCF	
DH01A	01/01/24	152143	02/01/24	152144	1	0.10	
DH01B	01/01/24	79926	02/01/24	79958	32	3.20	
DH02A	01/01/24	111680	02/01/24	111685	5	0.18	
DH03A	01/01/24	5801569	02/01/24	5958266	156697	5533.76	
DH10A	01/01/24	385287	02/01/24	385431	144	14.40	
DH10B	01/01/24	36548	02/01/24	36548	0	0.00	
DH11A	01/01/24	37850	02/01/24	37853	3	0.30	
DH11B	01/01/24	19085	02/01/24	19114	29	2.90	
DH12A	01/01/24	18053372	02/01/24	18354058	300686	10618.73	

TOTAL CONSUMPTION (MCF): 16173.606

Consumption may be reported per hundred cubic feet or cubic meters depending on the type of meter installed. GLWA converts billed consumption for all member partners to thousands of cubic feet (MCF) using the following conversion factors.

Unit Conversion Calculation

Cubic Meters (CM) X .035315 = Thousand(s) of Cubic Feet (MCF)

Hundred(s) of Cubic Feet (CCF) X 10 = Thousand(s) of Cubic Feet (MCF)

City of Dearborn Heights
 6045 Fenton Ave.
 Dearborn Heights, MI 48127

Ship to: DEARBORN HEIGHTS, MI (N/R)
 24600 VAN BORN
 DEARBORN HEIGHTS, MI 48125

Contact: ROBERT CONRAD
 313-791-3440

CROSS CONNECTION CONTROL PROGRAM
 INSPECTION & REPORTING SERVICES - OCTOBER 2023

PO NUMBER:

Job Comment: MCC 2 YRS 05/23-04/25

Invoice Comment:

HydroCorp Clients can use this 50% off Coupon on all courses at: <http://safewateredu.com>
 Enter Coupon Code: Hydroclient

Item Code	Description	UM	Quantity	Price	Amount
M-MI-MUNI	MUNICIPAL - MICHIGAN	EACH	1.00	3,721.50	3,721.50

592-537-818.000
 ok to pay


Net Invoice:	3,721.50
Freight:	0.00
Sales Tax:	0.00
Invoice Total:	3,721.50



INTEGRITY BUSINESS SOLUTIONS
26107 SHERWOOD AVE

WARREN MI 48091
PHONE: 586-755-2075 FAX: 586-755-2021

INVOICE

INVOICE NUMBER 2558542-0

INVOICE DATE 02/23/24

ACCOUNT NUMBER 450980 DEPT #

DEPT NAME

ROUTE 2STH SEQ 500500

BILLTO ADDRESS				SHIPTO ADDRESS						
CITY OF DEARBORN HEIGHTS COMPTROLLER'S OFFICE 6045 FENTON DEARBORN HEIGHTS MI 48127 313-791-3440				CITY OF DEARBORN HEIGHTS COMPTROLLERS OFFICE 6045 FENTON DEARBORN HEIGHTS MI 48127						
SHORT PO	CUSTOMER PURCHASE ORDER	SALESPERSON		TERMS			PAYCODE	ORDER TAKER		
24-232	PO #24-232	DWAYNE BISHOP JEFF		NET 30 DAYS			CHARGE	PTBB		
ITEM NUMBER	MFG	ITEM DESCRIPTION			UM	ORD QTY	B/O QTY	SHIP QTY	SELL PRICE	EXTEND PRICE
18511	ITG	PAPER,8.5X11,10RM/CT			CT	40		40	39.990	1599.60
Done & 2/29/24 101-200-728.000									Subtotal	1599.60
									Tax	
									Total	1599.60

REMIT TO:

INTEGRITY BUSINESS SOLUTIONS
4740 TALON CT SE STE 8
GRAND RAPIDS MI 49512



City Libraries

Bill Bazzi
Mayor

Michael McCaffery
Director

TO: Cyndi King, Comptroller
FROM: Michael McCaffery, Library Director
DATE: February 10, 2024
RE: Check Request

We require checks made out to the following:

Payable to:	Amount	Program/Item	Date of event
Jarir Bookstore	\$2,867.99	Arabic language Books	Books arrived 2/5/24

Charge to account- 738-738-886.000

Please mail the check directly to:

Jarir Bookstore
11107 Brookhurst Street
Garden Grove, CA 92840

738-738-808
CK TO JARIR
ADP


Thanks for your time,



Michael McCaffery
Director, Dearborn Heights City Libraries

2/26/2024

City of Dearborn Heights Libraries

John F. Kennedy Jr. Library
24602 Van Born Road
Dearborn Heights, MI 48127
313/791-6050 • Fax 313/791-6051
313/791-3801

Caroline Kennedy Library
24590 George Street
Dearborn Heights, MI 48127
313/791-3800 • Fax

Jarir Bookstore

11107 Brookhurst Street
 Garden Grove, CA 92840
 Tel: 714.539.8100 Fax: 714.539.8130

Invoice

Date	Invoice #
1/24/2024	45994

Bill To
Caroline Kennedy Library Lynn Skazalski 24590 George Street Dearborn Heights MI 48127 3137913824 Iskazalski@ci.dearborn-heights

Ship To
Caroline Kennedy Library Lynn Skazalski 24590 George Street Dearborn Heights MI 48127 3137913824 Iskazalski@ci.dearborn-heights

Terms	Ship Via	Purchase Order No.	
Net 30	Federal Express		
Description	Qty	Rate	Amount
Damikah Iiwis (Zahrah al-Thalji) 9786140123465	1	14.95	14.95
A'ba'ah Ghanimah 9786140322431	1	19.00	19.00
Arba' Tadhakir lil-Hurub 9786140134898	1	11.95	11.95
Ard al-Alwan 9786140135109	1	14.95	14.95
Arini al-Dunya bi-Ainayk 9786140106239	1	16.95	16.95
Arjuk Uqutulini 9786140127326	1	18.95	18.95
A'w: al-Jiniral la Yansi Kilabah 9786140105324	1	14.50	14.50
Awghad Yadhakun 9786144258163	1	15.00	15.00
Baad Sira Tawil Ma' Khayal 9786140135260	1	11.95	11.95
Bahthan 'an Watan 9786140126381	1	21.95	21.95
Banat al-Yansun 9781961420007	1	17.85	17.85
Billy Summers 9786140135413	1	29.95	29.95
Damua al-Zarafah 9789953873831	1	14.00	14.00
Fada' ka-al-Qafas 9781855164598	1	10.00	10.00
Fata al-Ukhra 9786140135246	1	22.00	22.00
Fumbi 9786140322448	1	22.00	22.00
Ghiwayat al-Samt 9789938941753	1	12.00	12.00
Ghusn Hasha 9786140134539	1	14.95	14.95
Hadatha fi Sabya 9786140322318	1	19.50	19.50
Halat 'Ajab 9789933604769	1	18.95	18.95
Hayat Muntahiat al-Salahia 9781961420229	1	16.50	16.50
Hin Mashayt fi al-Zullam 9786140135093	1	16.95	16.95
		Subtotal	
		Sales Tax (0.0%)	
		Total	

Jarir Bookstore

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Terms	Ship Via	Purchase Order No.	
Net 30	Federal Express		
Description	Qty	Rate	Amount
Hub 9786140322240	1	23.00	23.00
Hudhud... Ina Haki 9786140321458	1	20.00	20.00
Hulm la Yadurr Ahadan? 9786140116498	1	14.50	14.50
I'tirafat Adam al-Matrud min al-Jannah 9781961420137	1	16.25	16.25
Inahum Yintazarun al-Fajr 9786140322226	1	22.50	22.50
Irhabi 20 9781855166806	1	17.00	17.00
Ishq Wara' al-Aswar al-Aliyah 9786140322325	1	14.00	14.00
Janazah al-Mariyah 9789933635176	1	13.95	13.95
Kalba Alati Tajarat ala Hilmi 9789948471257	1	11.50	11.50
Khadima 9786140135383	1	19.95	19.95
La Ana Tansa Ta'aish 9789920657334	1	22.00	22.00
Laylat al-Qadr NA	1	9.00	9.00
Mahkumun bi-al- Amal 9786144325537	1	8.50	8.50
Makhatif Akhnatun 9781961420083	1	17.00	17.00
Maktabatna al-Saghir fi Tehran 9789920657419	1	21.00	21.00
Malva 9786140320437	1	21.00	21.00
Mashru' Umma 9789933655976	1	18.95	18.95
Ma'zafat Sama'a 9789948803348	1	11.95	11.95
Meridian 9782843091742	1	22.95	22.95
Mudhakirat A'id min Layl: Thuna'iyat al-Intihar 9786140134690	1	21.00	21.00
Nahr al-Aslirar 9781961420021	1	17.85	17.85
Narayama	1	6.95	6.95
		Subtotal	
		Sales Tax (0.0%)	
		Total	

Jarir Bookstore

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Invoice

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Ship To
Caroline Kennedy Library Lynn Skazalski 24590 George Street Dearborn Heights MI 48127 3137913824 Iskazalski@ci.dearborn-heights

Terms	Ship Via	Purchase Order No.	
Net 30	Federal Express		
Description	Qty	Rate	Amount
Qabl 'an Tabruda al-Qahwah 9786140131958	0	17.00	0.00
Qubba (The Dome) 9789948471288	1	14.95	14.95
Quicksilver 9786140135253	1	21.95	21.95
Sammun fii al-Hawa 9786140321977	1	14.00	14.00
Sayyad Yazhar Faj'atan 9789948471059	1	25.50	25.50
Sharun bi-la Nihayah 9786140134867	1	12.95	12.95
Sir Ikhtifa Agatha Christie 9786140134980	1	24.95	24.95
Sirat al-Zil: Nusus 'an Akhar Huwa Anta 9789953362083	1	10.00	10.00
Tajirah al-Kharz 9789948471080	1	22.95	22.95
Ta'mur 'ila Amrika (The Plot Against America) 9789933655068	1	24.00	24.00
Tuyur al-Humr 9789933617417	1	19.95	19.95
Urfiyus: Masrahiyah min Thalathah Fusul 9781961420144	1	14.75	14.75
Urjuhah 9781855165298	1	12.00	12.00
Ustadh al «Ghu» (The Master of Go) 9789953682341	1	10.00	10.00
Wada'an Hemingway (Adiós, Hemingway) 9789933617158	1	14.95	14.95
Wajh al-Akhir lil-Zill 9786140322301	1	17.00	17.00
Washa'ij Ma' 9786140322455	1	22.00	22.00
Wikalat al-Tahriyat al-Nisa'iyah al-Owala 9789953871523	1	14.00	14.00
Zorba al-Brazili 9786140321618	1	28.00	28.00
100 Sirr li-Najah: Tamarinun Fa'alah li Hayat Najihah 9786144585481	1	13.00	13.00
Al-Alaf Dimagh 9786140134720	1	19.95	19.95
		Subtotal	
		Sales Tax (0.0%)	
		Total	

Jarir Bookstore

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Terms	Ship Via	Purchase Order No.	
Net 30	Federal Express		
Description	Qty	Rate	Amount
Aql al-Rasin 9786140133464	1	13.95	13.95
A'sr al-Dhahabii lil-'Atirak 9786140131996	1	22.00	22.00
Bertrand Russell, 'Eaduu al-Quwat al-Lawa'iat: Dirasat 9781961420052	1	17.85	17.85
Dawlat Bayn Dinayn: Deen al-A'Imaniyyin wa-al-Mutadayinin 9781961420175	1	26.55	26.55
Hazz al-Sa'id: al-qawa'id al-10 lil-najah fi al-hayah wa-al-'amal 9789920657402	1	10.00	10.00
I'nayat al-'Arab bi-Ansabihi wa-Sabqhum fi-Hifziha wa-Dabtiha Sa'ir al-Umam	1	18.00	18.00
Insan al-Mahdur 9789953680613	1	19.95	19.95
Janna al-Tamul: Turuq Tamul al-wai 9786140101982	1	10.95	10.95
Lubab al-Mantiq 9786144330838	1	22.00	22.00
Metaphysica, al-Hayat al-Mawt wa-al-Khulud 9786144429563	1	15.95	15.95
Mustaqbal al-Tib: Kayf Natamta bi-Hayat A'twal 9786140133648	1	8.95	8.95
Mutamarrid: Muhammad Ali 9789953689692	1	14.95	14.95
Ouch! Mudhakkirat Multabisah 9786144699249	1	18.95	18.95
Qafazat Mukhmiliyah Qadhray: Farina 9786140126978	1	24.95	24.95
Qamhat al-Nar: Nisa fi Layali al-Hurub 9789953212777	1	12.00	12.00
Rahhalat al-Urubbiyyun fi al-Iraq	1	12.00	12.00
Sahhah al-Nafsiyah: Manzur Dinami Takamuli lil-Numu fi al-Bayt wa-al-Madrasah 9789953681535	1	22.50	22.50
		Subtotal	
		Sales Tax (0.0%)	
		Total	

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Terms	Ship Via	Purchase Order No.	
Net 30	Federal Express		
Description	Qty	Rate	Amount
Shafaq al-Awthan: awl Kayf Yatafalsaf al-Insan bi-al-Mitraqa 9781961420076	1	17.45	17.45
Tasliyat al-Atfal al-Sighar wa Taw'iyatuhum 9789953375809	1	20.00	20.00
Aduniyada 9786140322172	1	25.50	25.50
Awraq La Tahtariq 9781961420106	1	15.49	15.49
Najamat Maryam wa Akhawatuha al-Hazinat 9781961420069	1	10.85	10.85
A'mal al-Kamilah: Mustafa Lutfi al-Manfaluti 9789953428710	1	34.95	34.95
Amira wa-al-Bazala' 9789948471110	1	13.95	13.95
Amira wa-al-Hidha' 9789948471127	1	13.95	13.95
Buthayna wa-al-Wahsh 9786140133907	0	14.95	0.00
Fata al-Thari 9786140133716	0	13.95	0.00
I'sabat Muntasaf al-Layl 9786140133679	1	17.95	17.95
Juliette fi Baris 9789948471202	1	15.95	15.95
Kanz al-Hikayat: al-Batal Khalidu 9786144229699	1	9.95	9.95
Kanz al-Hikayat: al-Bitriq al-Haiyab 9786144229644	1	9.95	9.95
Kanz al-Hikayat: al-Dhib al-Latif 9786144229675	1	9.95	9.95
Kanz al-Hikayat: Al-Qunfudh al-Saghir 9786144229590	1	9.95	9.95
Kanz al-Hikayat: Ana Akbaru Minki ! 9786144229620	1	9.95	9.95
Kanz al-Hikayat: Haffar wa-Taiyar 9786144229668	1	9.95	9.95
Kanz al-Hikayat: Kis al-Kanz 9786144229637	1	9.95	9.95
Kanz al-Hikayat: Law Kunt Ghayr ma 'Ana ... 9786144229729	1	9.95	9.95
Kanz al-Hikayat: Sanjub Mashghul 9786144229606	1	9.95	9.95
		Subtotal	
		Sales Tax (0.0%)	
		Total	

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Date	Invoice #
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Ship To
Caroline Kennedy Library Lynn Skazalski 24590 George Street Dearborn Heights MI 48127 3137913824 Iskazalski@ci.dearborn-heights

Terms	Ship Via	Purchase Order No.	
Net 30	Federal Express		
Description	Qty	Rate	Amount
Kanz al-Hikayat: Wazifa li-al-Fila Jamila 9786144229712	1	9.95	9.95
Kul Shay'in Yabda bi-Hulm 9786144631263	1	14.95	14.95
Ma'a al-Bahhar al-Saghir 1 9786144630839	1	14.95	14.95
Ma'a al-Bahhar al-Saghir 2 9786144630846	1	14.95	14.95
Nasa'ih Tim: al-Yawm al-Awal fi-al-Rawdat 6287005010812	1	12.95	12.95
Nasa'ih Tim: Hal 'Anta Dayiman Ghadabanu? 6287005010782	1	12.95	12.95
Nasa'ih Tim: Hal Anta Khayif min al-Zalami? 6287005010799	1	12.95	12.95
Nasa'ih Tim: Tifi Jadid Qadim! 6287005010805	1	12.95	12.95
Qafi: Mithaq daw al-Qamr - Vol 2 9789948238256	1	12.95	12.95
Silsilat Nasimah: Shukran 9789953496702	1	8.95	8.95
Tati Tati Taht Janahati 9786144391082	1	16.50	16.50
As'ilat wa-Ajwibat Tarifat a'n...al-Hayawanat 9786140500068	1	17.00	17.00
As'ilat wa-Ajwibat Tarifat a'n...al-Muhitat 9786140500075	1	17.00	17.00
As'ilat wa-Ajwibat Tarifat a'n...Kawkab al-'Ard 9786140500129	1	17.00	17.00
A'ghniyat Hubb Mazayafa 9786140134140	1	19.95	19.95
Shab Sharluk Hulmz: al-Thalaj al-Aswad (Black Ice) 9786140114838	1	17.95	17.95
Shab Sharluk Hulmz: Burudat al-Qabr (Stone Cold) 9786140115262	1	16.50	16.50
Shab Sharluk Hulmz: Niran al-Tamrud (Rebel Fire) 9786140114470	0	16.50	0.00
Shab Sharluk Hulmz: Sahabatu al-Mawt (Death Cloud)	1	16.50	16.50
		Subtotal	
		Sales Tax (0.0%)	
		Total	

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Caroline Kennedy Library Lynn Skazalski 24590 George Street Dearborn Heights MI 48127 3137913824 lskazalski@ci.dearborn-heights

Terms	Ship Via	Purchase Order No.	
Net 30	Federal Express		
Description	Qty	Rate	Amount
Thulathia al-Jamaa (3 vol)	0	47.50	0.00
World Best Sellers: Sherlock Holmes (Dual En-Ar)	1	9.95	9.95
Adat al-Saba lil Murahiqin al-Akthar Faaliyah	1	18.00	18.00
2nd page			0.00
A'id ila Haifa 9786589097891	1	9.95	9.95
Ala Nar Hadia 9786144721995	1	15.95	15.95
Alim Laysa Lana 9786589097792	1	13.50	13.50
A'n al Rijal wa-Banadiq 9786589097846	1	10.95	10.95
Ardh al-Burtaqal al-Hazin 9786589097877	1	10.95	10.95
Ashiq 9786589097822	1	11.95	11.95
Berlin: Nihaya al-Ashrinat al-Sawda 9786144722022	1	14.95	14.95
Buka Bayn Yaday Azrael 9789957394486	1	13.50	13.50
Diyar 9789953889436	1	14.50	14.50
Dostoyevsky: Al-Mathal wa-Qissat 'Alima 9786144721841	1	13.95	13.95
Dostoyevsky: Batal al-Saghir - wa Qisas Ukhra 9786144721896	1	10.50	10.50
Dostoyevsky: Zawj al-Abadi 9786144721858	1	9.95	9.95
Funduq Constantiniya 9789957394646	1	17.95	17.95
Hadathum a'n al-Ma'rik wa a'n Muluk wa a'n al-Fila 9786144721957	1	8.95	8.95
Hubbun 'Arafahu al-Rumi 9786144585580	1	10.50	10.50
Iqtali'u al-Bara'im Iqtilu al-Awlad 9786144585559	1	15.95	15.95
Ka'ajras Ba'idah ... 9786144585757	1	14.50	14.50
		Subtotal	
		Sales Tax (0.0%)	
		Total	

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Invoice

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Terms	Ship Via	Purchase Order No.	
Net 30	Federal Express		
Description	Qty	Rate	Amount
Lahi: Ferdows Katib al-Ajuz 9786144585788	1	12.95	12.95
Ma Tabqa Lakum 9786589097884	1	11.95	11.95
Madinah Mashura 9789922630588	1	11.95	11.95
Makhtuta Wujdat fi Accra 9789953887760	1	12.50	12.50
Maktaba al-Akhira 9789938941777	1	14.95	14.95
Mawt Sarir 12 9786589097860	1	13.50	13.50
Nar wa l'Iqaa 2 : Saqr Quraysh 9789957393908	1	21.95	21.95
Qamis al-Masruq 9786589097808	1	10.95	10.95
Rami al-Saham 9786144585467	1	16.50	16.50
Rasail al-Qitat 9786140124783	1	19.95	19.95
Rijal fi-al-Shams 9786589097907	1	11.95	11.95
Sawt al-Naim 9789957394288	1	18.95	18.95
Sayid al-'Amid fi Qal'atih 9789938941715	1	15.95	15.95
Sha'ir wa al-Malik 9789957394639	1	14.95	14.95
Shay al-Akhir 9786589097815	1	12.95	12.95
Taghriba al-Filistiniya (2 vol) 9789957394707 / 9789957394691	1	38.95	38.95
Taratil al-Khulud wa-al-Fana 9789957393984	1	14.95	14.95
Umm Sa'ad 9786589097914	1	9.95	9.95
Psychologiya al-Hub al-Mufarat 9789957394585	1	22.50	22.50
Psychologiya al-Lum 9789957394523	1	14.95	14.95
Psychologiya al-Shu'r bi-Dhanb 9789957394592	1	15.95	15.95
Psychologiya Mashair al-Ghira 9789957394615	1	16.95	16.95
Subtotal			
Sales Tax (0.0%)			
Total			

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Tel: 714.539.8100 Fax: 714.539.8130

Invoice

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1/24/2024	45994

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Terms	Ship Via	Purchase Order No.	
Net 30	Federal Express		
Description	Qty	Rate	Amount
Qalaq al-Nafsi 9789957394554	1	12.95	12.95
Ardh Ajiba 9789922961767	1	16.50	16.50
Dhaka al-Atifi 9789957394608	1	16.95	16.95
Difa'at al-Dhat al-Nafsiya 9789957394547	1	15.95	15.95
Idarat al-Hajj ila Mecca 9786140133990	1	28.95	28.95
Iktashaf Masha'arak 9789957394578	1	14.95	14.95
Ma Wara al-Ghadab 9789957394561	1	17.95	17.95
Tawafiq al-Nafsi 9789957394530	1	17.95	17.95
Wa Asbahtu 9786144693056	1	28.95	28.95
Ma Biki ya Luna? 9789948471042	1	7.95	7.95
Subtotal Of Above Items			2,717.99
Shipping and Processing 775026913664	1	150.00	150.00
		Subtotal	\$2,867.99
		Sales Tax (0.0%)	\$0.00
		Total	\$2,867.99

Invoice

K&E Composting

6875 McClements Rd

Brighton

MI

48114

OK TO PAY
2-26-24

101-440-818.000
RM

[Signature]

BILL TO:

Comptroller's Office

City of Dearborn Heights

6045 Fenton

Dearborn Heights, MI 48127

INVOICE #

1

DATE

12/28/23

ITEMS	DESCRIPTION	QUANTITY	PRICE	TAX	AMOUNT
7383	Leaf Disposal	140	\$13.50	0.00%	\$1,890.00
7384	Leaf Disposal	140	\$13.50	0.00%	\$1,890.00
7385	Leaf Disposal	140	\$13.50	0.00%	\$1,890.00
7386	Leaf Disposal	140	\$13.50	0.00%	\$1,890.00
7387	Leaf Disposal	140	\$13.50	0.00%	\$1,890.00
7388	Leaf Disposal	140	\$13.50	0.00%	\$1,890.00
7389	Leaf Disposal	140	\$13.50	0.00%	\$1,890.00
7390	Leaf Disposal	70	\$13.50	0.00%	\$945.00
7391	Leaf Disposal	140	\$13.50	0.00%	\$1,890.00
7392	Leaf Disposal	140	\$13.50	0.00%	\$1,890.00

NOTES:

TOTAL

\$17,955.00



PO Box 14350
Lexington, KY 40512-4350

Fax: (859) 550-2729

February 6, 2024

CIDEARH - CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HTS, MI 48127-3271

To Whom It May Concern:

Enclosed you will find supporting documentation related to a request for payment.

Client Program: DEARBORN HEIGHTS, MI, CITY OF

Client Program #: 030790

Broadspire Claim Number : 190178553-001
File Number :
Event Date : 10/1/2023
Insured Name : CITY OF DEARBORN HEIGHTS
Insured Address : 6045 FENTON ST
DEARBORN HEIGHTS, MI 48127
Claimant Name :
Payee Name : Limitless Physio, LLC
Payee Address : 1136 S Rochester Rd Ste C
Rochester Hills, MI 48307-3117
Voucher Number : 257694593
Transaction Date : 2/6/2024
Voucher Amount : \$1,506.62
Service From Date : 11/27/2023
Service To Date : 12/20/2023

If you have any questions or concerns, please contact the below.

Sincerely,

Lisa A Fular
PO Box 14350 Lexington, KY 40512-4350
(224) 278-1774

Approved 2/7/2024
Miguel H. Huet

*COMMERCIAL INVOICE

**BILL TO:**

City of Dearborn Heights - MI
25637 Michigan Avenue
Dearborn Heights, MI 48125

INVOICE DATE

01 December 2023

INVOICE NUMBER

20230288

SHIP FROM:

LINEV SYSTEMS US Inc
13631 Poplar Circle
CONROE TX 77304
UNITED STATES

SHIP TO:

25637 Michigan Avenue
Dearborn Heights, MI 48125

****INVOICE DUE DATE**

31 December 2023

PO Number

Quote # EF112023DMI

Description	Quantity	Unit Price	Tax	Amount USD
Annual Service Contract - BV5030CA For Serial Number: 040 Terms of Service: 11/21/23 - 11/20/24	1.00	6,009.60	Tax Exempt	6,009.60

Invoice Sub-Total USD 6,009.60

Sales Tax
USD 0.00

Total Invoice Amount USD 6,009.60

* Subject to LINEV Terms and Conditions found at <https://linevsystems.us/terms-and-conditions/>

**Late payments subject to late fees

Payment Instructions

Bank Name CHASE BANK
Account Name LINEV Systems US, Inc.
Account Type Business Checking
ROUTING/ABA No. 267084131
Account No. 899507391

Payment by Check

LINEV Systems US, Inc.
13631 Poplar Circle
Conroe, TX 77304

OK to pay
#130-932
Michele Adkins
2-21-24

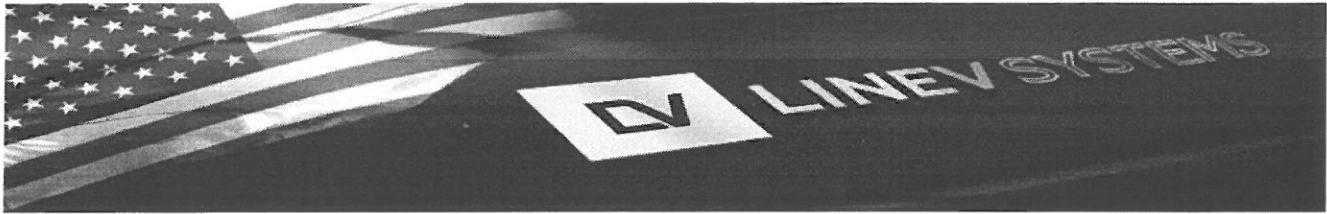
Credit Card Payments incur a 3% Processing Fee

Please call 936-235-4003 to render Credit Card details

RECEIVED
20TH DISTRICT COURT
DEARBORN HEIGHTS, MI
2024 FEB 21 PM 6:40

LINEV Systems US, Inc.

13631 Poplar Circle	Tech Support: 844.989.6789	Sales Inquiries: 936.588.2064	www.linevsystems.com
Conroe, TX 77304	support@linevsystems.com	sales@linevsystems.com	info@linevsystems.com



13631 Poplar Circle
 Conroe, TX 77304
 Phone: 936.588.2064
 Emily Fain
efain@linevsystems.com

DATE	11/20/2023
QUOTE #	EF112023DMI
VALID UNTIL	12/20/2023

CUSTOMER

Michelle Adkins
 City of Dearborn Heights
 25637 Michigan Avenue
 Dearborn Heights, MI 48125
madkins@ci.dearborn-heights.mi.us

TERMS

Payment: Net 30 Days
 Warranty: Receipt of PO +
 Terms: 12 mos

ITEMS	QTY	UNIT PRICE	AMOUNT
BV5030CA - ANNUAL EXTENDED WARRANTY	1	\$ 6,009.60	\$ 6,009.60
S/N 040			
WARRANTY INCLUDES			
ANNUAL PREVENTATIVE MAINTENANCE VISIT			
TECHNICAL SUPPORT			
PARTS AND SHIPPING			
LABOR			
TECHNICIAN TRAVEL			
SOFTWARE UPGRADES			
30% DISCOUNT ON HARDWARE UPGRADES			

TERMS AND CONDITIONS

- These prices do not include sales tax, if applicable.
- Purchase Orders shall be written to:
Linev Systems US, Inc., 13631 Poplar Circle, Conroe, TX 77304
- Late fees may be applied to past due invoices.

Subtotal	\$ 6,009.60
Shipping	
Tax rate	0%
Tax due	\$ -
TOTAL	\$ 6,009.60

CUSTOMER #: DE2040
UNIT# 32

566130



INVOICE

13385 Inkster Road • Taylor, Michigan 48180
Phone (734) 941-1801 • Fax (734) 941-9120

CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HGTS., MI 48127

PAGE 1

HOME: CONT:313-791-6010
BUS: 313-791-6010 CELL:

SERVICE ADVISOR: 464 NEEDHAM COURTNIIE

COLOR	YEAR	MAKE/MODEL	VIN	LICENSE	MILEAGE IN/OUT	TAG	
	12	INTERNATIONAL WORKST	1HTJTSKN8CJ550936		54824/54824	T32	
DEL DATE	PROD. DATE	WARR. EXP.	PROMISED	PQ. NO.	RATE	PAYMENT	INV. DATE
01JAN12 DD			17:00 11DEC23	24-055	170.00	CHG	08JAN24
R.O. OPENED		READY	OPTIONS: DLR:01305-0298				

LINE	OPCODE	TECH	TYPE	HOURS	LIST	NET	TOTAL
------	--------	------	------	-------	------	-----	-------

A C.A C.S REGEN LIGHT IS ON CHECK FOR POSSIBLE CODES AND ADVISE

E05 ENGINE ELECTRICAL REPAIR

287 MAKI, MICHAEL LIC#: M237250

CT2 21.00

99 CT2 5.50

547 BARJAKARAVICH, DOLLIE LIC#: M294862

CT2 1.00

27.50

1 338914 DPF/ CLEAN AND CHECK

2 86-ENV-G-INT GASKET/DPF

1 3626423C1 DPF/PRESS SENSOR

PARTS: 914.49 LABOR: 4675.00 OTHER: 0.00 TOTAL LINE A: 5589.49

54824 INSTALLED THE LAP TOP AND THE CODE IS CALLING FOR A REGEN AT LEVEL 2 TRIED TO PERFORM A REGEN BUT IT KICK OUT OF IT IT CALL IT AT THE SOOT LEVEL TOO HIGH , PULLED THE DPF OFF FROM THE TRUCK AND SENT OUT FOR CLEANING, ONCE BACK INSTALLED THE DPF AND TRIED TO REGEN AGAIN STILL SAYING IT WAS TOO HIGH WENT THROUGH THE TROUBLE SHOOTING AND IT LAST STEP SAID TO REPLACE THE DPF DIFFERENTIAL PRESSURE SENSOR THAT IT COULD BE DEFECTIVE. R/R THE SENSOR AND THEN PERFORMED ANOTHER REGEN THIS TIME IT WENT THROUGH COMPLETELY ALL THE CODES WENT INACTIVE CLEARED OUT THE CODES AND HAD THE TRUCK TEST DRIVEN

B STEAM CLEAN OUTSIDE, ENGINE COMPARTMENT, INSIDE CHASSIS, FULL INTERIOR DETAILING

DETAIL STEAM CLEAN OUTSIDE, ENGINE COMPARTMENT, INSIDE CHASSIS, FULL INTERIOR DETAILING

99 CT2 1.00

PARTS: 0.00 LABOR: 170.00 OTHER: 0.00 TOTAL LINE B: 170.00

CUSTOMER PAY MISC SUPPLIES FOR REPAIR ORDER

Ok to pay 86.40
RC

Account # 101.440.932.000

ORIGINAL ESTIMATE SUMMARY			DESCRIPTION	TOTALS
PARTS LABOR TOTAL			LABOR AMOUNT	4845.00
AUTHORIZED ADDITIONS			PARTS AMOUNT	914.49
PARTS LABOR TOTAL			GAS, OIL, LUBE	0.00
			SUBLET AMOUNT	0.00
			MISC. CHARGES	86.40
			TOTAL CHARGES	5845.89
			LESS INSURANCE	0.00
			SALES TAX	0.00
			PLEASE PAY THIS AMOUNT	5845.89

ALL REPAIRS AND PARTS LISTED WERE FURNISHED IN COMPLIANCE WITH THE MICHIGAN AUTO REPAIR ACT P.A.300



Michigan
Humane

INVOICE # DH 2401

City of Dearborn Heights
Attn: Bill Dishroon
25637 Michigan Avenue
Dearborn Heights, MI 48125

Animal handling contract for month ending **January 31, 2024**

Total # of additional court billable days:	-
Boarding rate per billable day:	\$ 55.00
	<u>\$ -</u>

Flat Rate Boarding Fees = \$ 5,726.25

Sick Injured Wildlife billable days:	1.00
Boarding Rate per billable day:	\$ 55.00
Sick/Injured Wildlife Boarding Fees=	<u>\$ 55.00</u>

Number of wildlife litters:	0.00
Fee per wildlife litter:	\$ 85.00
Wildlife litter fees =	<u>\$ -</u>

Healthy Wildlife billable days	0.00
Boarding Rate per billable day	\$ 85.00
Healthy Wildlife Fees	<u>\$ -</u>

Rabies testing fees =	\$ -
Total =	<u>\$ 5,781.25</u>

Less

Pick-up Fees	\$ 77.00
Boarding Fees	<u>\$ 252.00</u>
	\$ 329.00

Total Due = \$ 5,452.25

Approved _____
Date 2/22/24

101-426-806,000

Animal ID	Species	Outcome Type	Outcome Date	Intake Type	Intake Subtype	Intake Date	Intake Contract Jurisdiction	Outcome Person Name	Out Street Address	Out Unit Number	Out City	Out Province	Out Postal Code	Out Email	Out Home Phone	Out Cell Phone
A0050252817	Dog	Adoption	1/6/2024 1:08 PM	Transfer In	ACO Stray w/out ID no bite his	1/12/2024 8:57 AM	Dearborn Heights	Mamdi Tumul	5749 Kingsbury Street		Dearborn Heights	MI	48127			
A0050302521	Cat	Adoption	1/6/2024 1:08 PM	Transfer In	ACO Stray w/out ID no bite his	1/12/2024 3:37 PM	Dearborn Heights									
A00503032533	Dog	Return to Owner/Guardian	1/13/2024 3:17 PM	Transfer In	ACO Stray w/out ID no bite his	1/12/2024 3:48 PM	Dearborn Heights									
A0050306075	Dog	Adoption	1/4/2024 2:24 PM	Stray	Without ID no bite history	1/12/2024 1:46 PM	Dearborn Heights									
A0050308289	Cat	Adoption	1/27/2024 2:39 PM	Stray	Without ID no bite history	1/2/2024 4:30 PM	Dearborn Heights									
A0050405805	Dog	Adoption	1/12/2024 1:54 PM	Stray	Without ID no bite history	1/3/2024 5:35 PM	Dearborn Heights									
A0050501649	Cat	Adoption	1/23/2024 3:41 PM	Transfer In	ACO Stray w/out ID no bite his	1/4/2024 3:41 PM	Dearborn Heights									
A0050502995	Dog	Euthanasia	2/2/2024 3:03 PM	Stray	Without ID no bite history	1/4/2024 5:56 PM	Dearborn Heights									
A0050506223	Cat	Adoption	2/2/2024 3:03 PM	Stray	Without ID no bite history	1/5/2024 1:26 PM	Dearborn Heights									
A0050506668	Cat	Adoption	1/18/2024 4:09 PM	Transfer In	ACO Stray w/out ID no bite his	1/5/2024 2:09 PM	Dearborn Heights									
A0050507018	Opposum	Euthanasia	1/18/2024 4:09 PM	Transfer In	ACO Wildlife no bite history	1/8/2024 3:29 PM	Dearborn Heights	Ashley Gaye	15016 Sorrento		Detroit	MI	48227	efrainrivera198@gmail.com		(313) 632-0195
A00505074297	Cat	Adoption	1/17/2024 1:04 PM	Stray	Without ID no bite history	1/9/2024 12:12 PM	Dearborn Heights									
A00505076468	Cat	Adoption	1/18/2024 8:05 PM	Stray	Without ID no bite history	1/9/2024 3:07 PM	Dearborn Heights									
A00508083535	Dog	Adoption	2/1/2024 2:24 PM	Stray	Without ID no bite history	1/10/2024 4:06 PM	Dearborn Heights									
A00508084504	Cat	Adoption	1/17/2024 5:09 PM	Stray	Without ID no bite history	1/10/2024 5:39 PM	Dearborn Heights									
A0050807943	Dog	Adoption	1/24/2024 12:30 PM	Stray	Abandonment no bite history	1/12/2024 12:47 PM	Dearborn Heights									
A0050905080	Dog	Adoption	2/2/2024 4:52 PM	Stray	Without ID no bite history	1/12/2024 2:16 PM	Dearborn Heights									
A0050905499	Cat	Adoption	2/2/2024 4:52 PM	Stray	Without ID no bite history	1/16/2024 7:55 AM	Dearborn Heights									
A005107289	Dog	Adoption	2/2/2024 12:31 PM	Transfer In	Without ID no bite history	1/16/2024 12:36 PM	Dearborn Heights									
A0051109223	Cat	Adoption	1/25/2024 4:02 PM	Stray	Without ID no bite history	1/16/2024 1:15 PM	Dearborn Heights									
A0051109691	Dog	Adoption	2/1/2024 5:08 PM	Transfer In	ACO Stray w/out ID no bite his	1/18/2024 5:01 PM	Dearborn Heights	Ashley Gaye	15016 Sorrento		Detroit	MI	48227	efrainrivera198@gmail.com		(313) 632-0195
A0051125528	Cat	Adoption	2/1/2024 5:08 PM	Stray	Without ID no bite history	1/18/2024 5:01 PM	Dearborn Heights									
A005131381	Cat	Adoption	2/1/2024 5:08 PM	Stray	Without ID no bite history	1/19/2024 4:41 PM	Dearborn Heights									
A005131386	Cat	Adoption	2/1/2024 5:08 PM	Stray	Without ID no bite history	1/19/2024 4:41 PM	Dearborn Heights									
A005133773	Cat	Adoption	1/23/2024 3:26 PM	Stray	Without ID no bite history	1/20/2024 1:09 PM	Dearborn Heights									
A005133782	Cat	Adoption	1/30/2024 3:06 PM	Stray	Without ID no bite history	1/20/2024 1:09 PM	Dearborn Heights									
A005153953	Dog	Adoption	2/1/2024 6:02 PM	Transfer In	ACO Stray w/out ID no bite his	1/24/2024 12:27 PM	Dearborn Heights									
A005154800	Dog	Adoption	2/1/2024 5:33 PM	Stray	Without ID no bite history	1/24/2024 2:26 PM	Dearborn Heights									
A005163333	Cat	Adoption	2/1/2024 5:01 PM	Transfer In	Without ID no bite history	1/25/2024 4:55 PM	Dearborn Heights									
A005163396	Cat	Adoption	1/31/2024 3:07 PM	Transfer In	ACO Stray w/out ID bite hist	1/25/2024 5:01 PM	Dearborn Heights									
A005167893	Cat	Adoption	1/31/2024 3:07 PM	Transfer In	ACO Stray w/out ID no bite his	1/26/2024 1:51 PM	Dearborn Heights	Ashley Gaye	15016 Sorrento		Detroit	MI	48227	efrainrivera198@gmail.com		(313) 632-0195
A005170290	Cat	Adoption	1/30/2024 4:57 PM	Transfer In	ACO Stray w/out ID no bite his	1/26/2024 5:38 PM	Dearborn Heights									
A005179685	Cat	Adoption	1/30/2024 4:57 PM	Stray	Without ID no bite history	1/29/2024 12:52 PM	Dearborn Heights									
A005180218	Dog	Return to Owner/Guardian	1/30/2024 1:31 PM	Transfer In	ACO Stray w/out ID no bite his	1/29/2024 1:38 PM	Dearborn Heights									
A005193768	Cat	Adoption	2/1/2024 1:06 PM	Transfer In	ACO Stray w/out ID no bite his	1/31/2024 12:18 PM	Dearborn Heights									
A005193806	Cat	Adoption	2/1/2024 1:06 PM	Transfer In	ACO Stray w/out ID no bite his	1/31/2024 12:22 PM	Dearborn Heights									
A005197456	Cat	Adoption	2/1/2024 1:06 PM	Transfer In	ACO Stray w/out ID no bite his	1/31/2024 4:33 PM	Dearborn Heights									

ELECTRIC CHOICE' PROGRAM INVOICE

M.M.R.M.A C/O SCHNEIDER ELECTRIC

JANUARY 2024

THE FOLLOWING IS A BREAKDOWN OF THE ATTACHED ELECTRIC UTILITY BILL, PLEASE APPROVE YOUR DEPARTMENT'S PORTION OF THE BILL AND RETURN TO THE COMPTROLLER'S OFFICE ASAP

1999 BEECH DALY
FIRE HQ
101-335-745.000

\$3,534.18



DEPT HEAD SIGNATURE

5400 McKINLEY
RICHARD A.YOUNG CTR
101-692-745.000

\$3,251.96



DEPT HEAD SIGNATURE

26155 RICHARDSON
BERWYN
101-691-943.000

\$2,550.52



DEPT HEAD SIGNATURE

6045 FENTON
CITY HALL
101-265-745.000

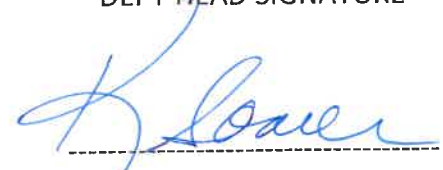
\$2,938.94



DEPT HEAD SIGNATURE

4750 PARDEE
ETON CENTER
101-691-942.000

\$913.96



DEPT HEAD SIGNATURE

GENERAL FUND = \$13,189.56

ELECTRIC CHOICE PROGRAM INVOICE

M.M.R.M.A C/O SCHNEIDER ELECTRIC

JANUARY 2024

THE FOLLOWING IS A BREAKDOWN OF THE ATTACHED ELECTRIC UTILITY BILL, PLEASE APPROVE YOUR DEPARTMENT'S PORTION OF THE BILL AND RETURN TO THE COMPTROLLER'S OFFICE ASAP

WATER FUND

24600 VAN BORN

DPW/WATER

592-536-745.000

\$2,533.25

A handwritten signature in black ink, appearing to be 'M.R.', is written over a horizontal line.

DEPT HEAD SIGNATURE

	M.M.R.M.A PROGRAM, JANUARY 2024			
	Estimated	Actual/Adj		
	JAN 2024	DEC 2023	Total	
1999 Beech Daly Rd N	\$3,119.31	\$414.87	\$3,534.18	
5400 McKinley a/c 19272	\$3,278.79	(\$26.83)	\$3,251.96	
26155 Richardson	\$2,278.69	\$271.83	\$2,550.52	
24600 Van Born (Water)	\$2,188.42	\$344.83	\$2,533.25	
6045 Fenton	\$2,613.58	\$325.36	\$2,938.94	
4750 Pardee	\$940.40	(\$26.44)	\$913.96	
Total	\$14,419.19	\$1,303.62	\$15,722.81	

Electric Choice Program Invoice

Michigan Municipal Risk Management Authority
 c/o Schneider Electric
 12121 Wickchester
 Suite 100
 Houston, TX 77079
 (713) 554-1604

City of Dearborn Heights
ATTN: Donald Barrow
 6045 Fenton
 Dearborn Heights, MI 48127

Invoice Period: **Jan-2024**
 Payment Due Date: **3/8/2024**
 Account Number: **1000**
 Account Name: **City of Dearborn Heights**
 Invoice Number: **MMRMA-D24011014**
 Invoice Closing Date: **2/15/2024**
 Purchase Order:

**If you have questions regarding this bill, please call Jeanne King
 at Schneider Electric at 713.554.1604**

For outages, please call 1-800-457-4545.

Previous Balance	Payments	New Charges	New Balance
\$ 21,190.80	\$ 9,634.67	\$ 15,722.81	\$ 27,278.94

PAYMENTS		
Payment on	2/2/2024	\$ 9,634.67
		\$ -
TOTAL PAYMENTS		\$ 9,634.67

NEW CHARGES		
Est Charges	Jan-2024	\$ 14,419.19
Actual / Adj	Dec-2023	\$ 1,303.62
TOTAL NEW CHARGES		\$ 15,722.81

You have saved \$ **86.58 (0.69%)** for the month of **Dec-2023** with the Electric Customer Choice Program.
 Cumulative Savings on Electric Choice \$ **397,461.04 (12.55%)**.

Detach and return with your payment

Please include your account number on your check

Account Name: **City of Dearborn Heights**
 Local Utility: **Detroit Edison**
MAKE CHECK PAYABLE TO: Michigan Municipal Risk Management Authority ECP
MAIL YOUR PAYMENT TO:

Department #234101
 Michigan Municipal Risk Management
 Authority ECP
 P.O. Box 67000
 Detroit, MI 48267-2341



Invoice Period: **Jan-2024**
 Invoice Number: **MMRMA-D24011014**
 Payment Due Date: **3/8/2024**
 Account Number: **1000**

PAY THIS AMOUNT **\$ 27,278.94**

AMOUNT ENCLOSED

**If payment of Previous Balance has been submitted please disregard the New Balance
 and pay the New Charges only.
 Thank you!**

CONFIDENTIAL

MMRMA Electric Choice Program
Estimated Electric Charge Calculation Detail
(Based on Historical Data) — Page 2 of 6

Member = Local Utility = Billing Period =					City of Dearborn Heights Detroit Edison Jan-2024									
					Supplier Charges							Total Supplier Cost (\$)		
					Supplier Bill Cycle		Volumes		Peak or Total					
Facility Name	Facility Address	Utility Acct.#	Meter #	Rate Schedule	Bill Start Date	Bill End Date	Hourly Peak Demand(kw)	Total Usage(kwh)	Peak or Total Usage(kwh)	Total Demand (\$)	Total Energy (\$)	Total Supplier (\$)		
1999 Beech Daly Rd N	1999 Beech Daly Rd N	9100-4074-9079	1999767	D4	1/17/2024	2/14/2024	-	15,168	15,168	\$ -	\$ 1,514.96	\$ 1,514.96		
5400 McKinley	5400 McKinley	9100-4074-8428	8355771	D4	1/12/2024	2/10/2024	-	16,511	16,511	\$ -	\$ 1,512.33	\$ 1,512.33		
26155 Richardson	26155 Richardson	9100-4074-8329	8355455	D4	1/25/2024	2/25/2024	-	8,901	8,901	\$ -	\$ 899.56	\$ 899.56		
24600 Van Born Rd Bldg West	24600 Van Born Rd Bldg	9100-4074-8626	8355462	D4	1/12/2024	2/10/2024	-	10,144	10,144	\$ -	\$ 935.00	\$ 935.00		
6045 Fenton	6045 Fenton	9100-4074-9186	3399390	D3	1/17/2024	2/14/2024	-	15,863	15,863	\$ -	\$ 1,569.15	\$ 1,569.15		
4750 Pardee	4750 Pardee	9100-0737-3335	9536500	D3	1/12/2024	2/9/2024	-	5,325	5,325	\$ -	\$ 488.58	\$ 488.58		
Total								71,912	71,912	\$ -	\$ 6,919.58	\$ 6,919.58		

CONFIDENTIAL

MMRMA Electric Choice Program
Estimated Electric Charge Calculation Detail
(Based on Historical Data) — Page 3 of 6

			Utility Charges									
			Utility Bill Cycle		Volumes		Rates		Total Utility Cost (\$)			
			Bill Start Date	Bill End Date	30 Minute Peak Demand(kw)	Total Usage(kwh)	Monthly Cust Chg (\$/mo)	System Use Charge (\$/kw)	Surcharges (\$)	Total Utility Charges (\$)	Total Supplier and Utility Charges (\$)	
Member =	City of Dearborn Heights											
Local Utility =	Detroit Edison											
Billing Period =	Jan-2024											
Facility Name	Facility Address	Utility Acct.#										
1999 Beech Daly Rd N	1999 Beech Daly Rd N	9100-4074-9079	1/17/2024	2/14/2024	39	15,168	\$ 13.67	\$ 21.80	\$ 597.98	\$ 1,604.35	\$ 3,119.31	
5400 McKinley	5400 McKinley	9100-4074-8428	1/12/2024	2/10/2024	44	16,511	\$ 13.67	\$ 21.80	\$ 650.91	\$ 1,766.46	\$ 3,278.79	
26155 Richardson	26155 Richardson	9100-4074-8329	1/25/2024	2/25/2024	40	8,901	\$ 13.67	\$ 21.80	\$ 350.92	\$ 1,379.13	\$ 2,278.69	
24600 Van Born Rd Bldg West	24600 Van Born Rd Bldg	9100-4074-8626	1/12/2024	2/10/2024	32	10,144	\$ 13.67	\$ 21.80	\$ 399.90	\$ 1,253.42	\$ 2,188.42	
6045 Fenton	6045 Fenton	9100-4074-9186	1/17/2024	2/14/2024	86	15,863	\$ 11.25	\$ 3.42	\$ 53.28	\$ 1,044.43	\$ 2,613.58	
4750 Pardee	4750 Pardee	9100-0737-3335	1/12/2024	2/9/2024	39	5,325	\$ 11.25	\$ 3.42	\$ 17.89	\$ 451.82	\$ 940.40	
Total						71,912			\$ 2,070.88	\$ 7,499.61	\$ 14,419.19	

CONFIDENTIAL

MMRMA Electric Choice Program

Actual Adjustment Calculation
(Based on Bill Data) — Page 4 of 6

Member = City of Dearborn Heights
Local Utility = Detroit Edison
Usage Period = Various

Month	Facility Name	Facility Address	Utility Acct #	Utility Meter #	Supplier Charges				
					Supplier Bill Cycle		Volumes		Total Supplier Cost (\$)
					Bill Start Date	Bill End Date	Peak or Total Usage(kwh)	Total Energy (\$)	Total Supplier (\$)
Dec-2023									
	1999 Beech Daly Rd N	1999 Beech Daly Rd N	9100-4074-9079	1999767	12/15/2023	1/16/2024	15,018	\$ 1,499.95	\$ 1,499.95
	5400 McKinley	5400 McKinley	9100-4074-8428	8355771	12/12/2023	1/11/2024	16,348	\$ 1,497.36	\$ 1,497.36
	26155 Richardson	26155 Richardson	9100-4074-8329	8355455	12/22/2023	1/24/2024	8,813	\$ 890.66	\$ 890.66
	24600 Van Born Rd Bldg W	24600 Van Born Rd Bldg W	9100-4074-8626	8355462	12/12/2023	1/11/2024	10,043	\$ 925.73	\$ 925.73
	6045 Fenton	6045 Fenton	9100-4074-9186	3399390	12/15/2023	1/16/2024	15,705	\$ 1,553.60	\$ 1,553.60
	4750 Pardee	4750 Pardee	9100-0737-3335	9536500	12/12/2023	1/11/2024	5,272	\$ 483.74	\$ 483.74
Total Adjustment							71,200	\$ 6,851.04	\$ 6,851.04

Note: Billing Detail in Bold italics represents anticipated usage and charges.

Note: Red numerals indicate amount manually adjusted; negative numbers are in parentheses.

CONFIDENTIAL

MMRMA Electric Choice Program

Member =
Local Utility =
Usage Period =

City of Dearborn Heights
Detroit Edison
Various

Actual Adjustment Calculation
(Based on Bill Data) — Page 5 of 6

Month	Facility Name	Facility Address	Utility Acct #	Utility Charges				
				Utility Bill Cycle		Volumes		Total Utility Cost
				Bill Start Date	Bill End Date	30 Minute Peak Demand(kw)	Total Usage(kwh)	Total Utility Charges (\$)
Dec-2023								
	1999 Beech Daly Rd N	1999 Beech Daly Rd N	9100-4074-9079	12/15/2023	1/16/2024	39	15,018	\$ 1,057.33
	5400 McKinley	5400 McKinley	9100-4074-8428	12/12/2023	1/11/2024	44	16,348	\$ 1,154.04
	26155 Richardson	26155 Richardson	9100-4074-8329	12/22/2023	1/24/2024	40	8,813	\$ 1,058.11
	24600 Van Born Rd Bldg W	24600 Van Born Rd Bldg Wes	9100-4074-8626	12/12/2023	1/11/2024	32	10,043	\$ 875.26
	6045 Fenton	6045 Fenton	9100-4074-9186	12/15/2023	1/16/2024	86	15,705	\$ 1,036.80
	4750 Pardee	4750 Pardee	9100-0737-3335	12/12/2023	1/11/2024	39	5,272	\$ 444.19
Total Adjustment							71,200	\$ 5,625.73

Note: Billing Detail in Bold italics represents anticipated usage and charges.

Note: Red numerals indicate amount manually adjusted; negative numbers are in parentheses.

CONFIDENTIAL

MMRMA Electric Choice Program

Member =
Local Utility =
Usage Period =

City of Dearborn Heights
Detroit Edison
Various

Actual Adjustment Calculation
(Based on Bill Data) — Page 6 of 6

				TOTAL		
				Total Supplier and Utility Charges (\$)	Less: Prior Estimates (\$)	Adjustment Amount (\$)
Month	Facility Name	Facility Address	Utility Acct #			
Dec-2023	1999 Beech Daly Rd N	1999 Beech Daly Rd N	9100-4074-9079	\$ 2,557.28	\$ (2,142.41)	\$ 414.87
	5400 McKinley	5400 McKinley	9100-4074-8428	\$ 2,651.40	\$ (2,678.23)	\$ (26.83)
	26155 Richardson	26155 Richardson	9100-4074-8329	\$ 1,948.77	\$ (1,676.94)	\$ 271.83
	24600 Van Born Rd Bldg W	24600 Van Born Rd Bldg We	9100-4074-8626	\$ 1,800.99	\$ (1,456.16)	\$ 344.83
	6045 Fenton	6045 Fenton	9100-4074-9186	\$ 2,590.40	\$ (2,265.04)	\$ 325.36
	4750 Pardee	4750 Pardee	9100-0737-3335	\$ 927.93	\$ (954.37)	\$ (26.44)
Total Adjustment				\$ 12,476.77	\$ (11,173.15)	\$ 1,303.62

Note: Billing Detail in Bold italics represents anticipated usage and charges.

Note: Red numerals indicate amount manually adjusted; negative numbers are in parentheses.



New Image Building Services, LLC
1405 Combermere
Troy MI 48083
248-817-4907

INVOICE NO.	131612 - Revised
DATE	02/01/24

CUSTOMER

Accounts Payable
City Of Dearborn Heights
The Caroline Kennedy Library
24590 George Street
Dearborn Heights, MI 48127

SERVICE LOCATION

Caroline Kennedy Library/Parent Crew
24590 George St
Dearborn Heights, MI 48127-3116

TERMS: Net 30 Days - Mail Invoice	CUSTOMER NO. 1046000	JOB NO. 1046001	P.O. NO.	
Description	Quantity	Unit of Measure	Price	Amount
Cleaning Services - Caroline Kennedy Library	1.00	Month	1,905.12	1,905.12
Cleaning Services - John F. Kennedy Library	1.00	Month	946.89	946.89
Vacuum Cleaners and Bags	1.00	each	350.00	350.00
2/24/2024 248-817-4907 OUTSTANDING PAID				
Please remit payment to: New Image Building Services, LLC 1405 Combermere Troy, MI 48083				
If paying by CHECK, include INVOICE # on Memo Line of Check Send ACH Payments: CIBC Bank USA Account Number: 2875802 / Routing Number: 0710-0648-6 EIN 85-3416644			Sub-Total	3,202.01
			Sales Tax	
			TOTAL	\$3,202.01



Plante & Moran, PLLC
3000 Town Center
Suite 100
Southfield, MI 48075
Tel: +1 (248) 3522500

INVOICE

City of Dearborn Heights
6045 Fenton
Dearborn Heights, MI 48127
United States of America

Date: 11/28/2023
Client No: 17784
Invoice No: 10124657
Page: 1

For Professional Services Rendered

For professional services rendered through November 8, 2023 as approved by City Council on October 25, 2022. 24,979.50

Work performed includes bank reconciliations, audit prep, GASB87, fixed assets, CVTRS reports, and client communication.

Staff: 136.5 hours

Balance Due	<u>\$24,979.50 USD</u>
-------------	------------------------

2/19/24 Dave E. [Signature]
101-223-817.000

Remittance Information:

Check:

Plante & Moran PLLC
16060 Collections Center
Drive
Chicago, IL 60693

Bank
Routing/ABA#
Bank Address

Account Number
Account Name

Wire Transfer:

Bank of America
026009593
100 West 33rd Street
New York, NY 10001

9890996003
Plante & Moran, PLLC

ACH:

Bank of America
071000039
1401 Elm Street 2nd Floor
Dallas, TX 75202

9890996003
Plante & Moran, PLLC



Client Payment Portal:

<https://www.plantemoran.com/client-payment-portal>



Plante & Moran, PLLC
3000 Town Center
Suite 100
Southfield, MI 48075
Tel: +1 (248) 3522500

INVOICE

City of Dearborn Heights
6045 Fenton
Dearborn Heights, MI 48127
United States of America

Date: 02/01/2024
Client No: 17784
Invoice No: 10160976
Page: 1

For Professional Services Rendered

For professional services rendered December 20, 2023 through January 27, 2024 as approved by City Council on October 25, 2022. 48,495.00

Work performed includes bank reconciliations, various journal entries, audit management, single audit research, year-end reporting, training City staff re: cash receipts, client meetings and other communication

Staff: 265 hours

Balance Due

\$48,495.00 USD

2/19/24 *Plante & Moran*

101-223-817,000

Remittance Information:

Check:

Plante & Moran PLLC
16060 Collections Center
Drive
Chicago, IL 60693

Bank
Routing/ABA#
Bank Address

Account Number
Account Name

Wire Transfer:

Bank of America
026009593
100 West 33rd Street
New York, NY 10001

9890996003
Plante & Moran, PLLC

ACH:

Bank of America
071000039
1401 Elm Street 2nd Floor
Dallas, TX 75202

9890996003
Plante & Moran, PLLC



Client Payment Portal:

<https://www.plantemoran.com/client-payment-portal>



Plante & Moran, PLLC
3000 Town Center
Suite 100
Southfield, MI 48075
Tel: +1 (248) 3522500

INVOICE

City of Dearborn Heights
6045 Fenton
Dearborn Heights, MI 48127
United States of America

Date: 11/28/2023
Client No: 17784
Invoice No: 10124667
Page: 1

For Professional Services Rendered

For professional services rendered through November 26, 2023 as approved by City Council on October 25, 2022. 22,600.50

Work performed includes bank reconciliations, audit prep, GASB87, fixed assets, CVTRS reports, and client communication.

Staff: 123.5 hours

Balance Due

\$22,600.50 USD

2/19/24 *Deirdre Ezz*
101-223-817.000

Remittance Information:

Check:

Plante & Moran PLLC
16060 Collections Center
Drive
Chicago, IL 60693

Bank
Routing/ABA#
Bank Address

Account Number
Account Name

Wire Transfer:

Bank of America
026009593
100 West 33rd Street
New York, NY 10001

9890996003
Plante & Moran, PLLC

ACH:

Bank of America
071000039
1401 Elm Street 2nd Floor
Dallas, TX 75202

9890996003
Plante & Moran, PLLC



Client Payment Portal:

<https://www.plantemoran.com/client-payment-portal>



Plante & Moran, PLLC
3000 Town Center
Suite 100
Southfield, MI 48075
Tel: +1 (248) 3522500

INVOICE

City of Dearborn Heights
6045 Fenton
Dearborn Heights, MI 48127
United States of America

Date: 02/28/2024
Client No: 17784
Invoice No: 10176756
Page: 1

For Professional Services Rendered

For professional services rendered February 7 through February 27, 2024 as approved by City Council on October 25, 2022.

24,476.25

Work performed includes bank reconciliations, journal entries, tax distribution, department budget meetings, budget preparation, W&S rate study, on-site accounting assistance, client meetings and other communication.

Staff: 133.75 hours

Balance Due

\$24,476.25 USD

Deven Ezy
101-223-817,000

Remittance Information:

Check:

Plante & Moran PLLC
16060 Collections Center
Drive
Chicago, IL 60693

Bank
Routing/ABA#
Bank Address

Account Number
Account Name

Wire Transfer:

Bank of America
026009593
100 West 33rd Street
New York, NY 10001

9890996003
Plante & Moran, PLLC

ACH:

Bank of America
071000039
1401 Elm Street 2nd Floor
Dallas, TX 75202
9890996003
Plante & Moran, PLLC



Client Payment Portal:

<https://www.plantemoran.com/client-payment-portal>



Plante & Moran, PLLC
3000 Town Center
Suite 100
Southfield, MI 48075
Tel: +1 (248) 3522500

INVOICE

City of Dearborn Heights
6045 Fenton
Dearborn Heights, MI 48127
United States of America

Date: 02/28/2024
Client No: 17784
Invoice No: 10176749
Page: 1

For Professional Services Rendered

For professional services rendered January 28 through February 6, 2024 as approved by City Council on October 25, 2022.

21,594.00

Work performed includes bank reconciliations, journal entries, tax distribution, budget preparation, on-site accounting assistance, client meetings and other communication.

Staff: 118 hours

Balance Due

\$21,594.00 USD

Davey E M
101-223-817,000

Remittance Information:

Check:

Plante & Moran PLLC
16060 Collections Center
Drive
Chicago, IL 60693

Bank
Routing/ABA#
Bank Address

Account Number
Account Name

Wire Transfer:

Bank of America
026009593
100 West 33rd Street
New York, NY 10001
9890996003
Plante & Moran, PLLC

ACH:

Bank of America
071000039
1401 Elm Street 2nd Floor
Dallas, TX 75202
9890996003
Plante & Moran, PLLC



Client Payment Portal:

<https://www.plantemoran.com/client-payment-portal>



Plante Moran Group Benefit Advisors II,
LLC

3000 Town Center
Suite 100
Southfield, MI 48075
Tel: +1 (248) 3522500

INVOICE

City of Dearborn Heights
6045 Fenton
Dearborn Heights, MI 48127
United States of America

Date: 02/14/2024
Client No: 17784
Invoice No: 10169996
Page: 1

For Professional Services Rendered

Completion, printing, mailing, and e-filing of Tax Year 2023 Forms 1094-C and 1095-C as required by the Affordable Care Act 9,300.00

Credit for previous overpayment -5,199.83

Balance Due \$4,100.17 USD

101-226-818.000

Approved 02/20/2024

Margaret H. Felt

Remittance Information:

Check:

PM Group Benefit Advisors II, LLC
3000 Town Center
Suite 100
Southfield, MI 48075

Bank
Routing/ABA#
Bank Address
Account Number
Account Name

Wire Transfer:

Bank of America
026009593
100 West 33rd Street
New York, NY 10001
8666041219
Plante Moran Group Benefit Advisors II, LLC

ACH:

Bank of America
071000039
1401 Elm Street 2nd Floor
Dallas, TX 75202
8666041219
Plante Moran Group Benefit Advisors II, LLC

An affiliate of
plante moran

Client Payment Portal: <https://www.plantemoran.com/client-payment-portal>



Plante Moran Group Benefit Advisors II,
LLC

3000 Town Center
Suite 100
Southfield, MI 48075
Tel: +1 (248) 3522500

INVOICE

City of Dearborn Heights
6045 Fenton
Dearborn Heights, MI 48127
United States of America

Date: 02/14/2024
Client No: 17784
Invoice No: 10169717
Page: 1

For Professional Services Rendered

Quarterly invoice for ongoing health and welfare benefits consulting services.

25,400.00

Balance Due

\$25,400.00 USD

101-226-818.000

Approval 02/20/2024
Margaret Hylton

Remittance Information:

Check:

PM Group Benefit Advisors
II, LLC
3000 Town Center
Suite 100
Southfield, MI 48075

Bank
Routing/ABA#
Bank Address
Account Number
Account Name

Wire Transfer:

Bank of America
026009593
100 West 33rd Street
New York, NY 10001
8666041219
Plante Moran Group Benefit
Advisors II, LLC

ACH:

Bank of America
071000039
1401 Elm Street 2nd Floor
Dallas, TX 75202
8666041219
Plante Moran Group Benefit
Advisors II, LLC

An affiliate of
**plante
moran**

Client Payment Portal: <https://www.plantemoran.com/client-payment-portal>



PRIORITY
INNOVATE ★ OPERATE
www.prioritywaste.com

Invoice

45000 River Ridge Drive, Suite # 200
Clinton Township, MI 48038
Phone (586) 228-1200

CITY OF DEARBORN HEIGHTS
6045 FENTON ST
ATTENTION CONTROLLERS OFFICE, MI 48127

Invoice # INV223993
Account # PW00016714
Date: 2/15/2024
Master PO #
Payment Type: All
Payment Term: 30 Days Net
Due Date: 3/16/2024

Reference #	Date	Service	PO #	Material Profile	Rate	QTY	Amount	Total
Service Site: CITY OF DEARBORN HEIGHTS (PW00016714) 6045 FENTON ST ATTENTION CONTROLLERS OFFICE, MI 48127								
ORD19676	03/01/2024 to 03/31/2024	Monthly Waste Service Municipality 95 Gallon Cart/Bin		MSW	9.32	22,904.000	213,465.28 0	213,465.28

Payments to: Priority Waste, LLC 45000 River Ridge Drive, Suite # 200 Clinton Township, MI 48038		Invoice Totals
	Subtotal	213,465.28
	Tax	0.00
	Current Charges	213,465.28

----- ✂ -----
(Please cut along the line and return with your payment)

By paying this invoice, Customer agrees to be bound by the terms and conditions of the Service Agreement posted at www.PriorityWaste.com

Invoice #: INV223993

Date: 2/15/2024

Account #: PW00016714

Priority Waste, LLC
45000 River Ridge Drive, Suite # 200
Clinton Township, MI 48038

A Convenience Fee of 3.1% will be
charged on all credit card payments

101-260-810.000

Ok to pay



PO Box 14350
Lexington, KY 40512-4350
Fax: (859) 550-2729

February 19, 2024

CIDEARH - CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HTS, MI 48127-3271

To Whom It May Concern:

Enclosed you will find supporting documentation related to a request for payment.

Client Program: DEARBORN HEIGHTS, MI, CITY OF

Client Program #: 030790

Broadspire Claim Number : 186685954-001
File Number :
Event Date : 1/24/2014
Insured Name : CITY OF DEARBORN HEIGHTS
Insured Address : FIRE
6045 FENTON ST
DEARBORN HEIGHTS, MI 48127
Claimant Name : 
Payee Name : PROGRESSIVE MEDICAL
Payee Address : PO BOX 85001
ORLANDO, FL 32885-0000
Voucher Number : 257870333
Transaction Date : 2/19/2024
Voucher Amount : \$1,725.00
Service From Date : 5/2/2023
Service To Date : 5/24/2023

If you have any questions or concerns, please contact the below.

Sincerely,

Lisa A Fular
PO Box 14350 Lexington, KY 40512-4350
(224) 278-1774

Approved 2/20/2024
Margaret H. Fular



5671 Trumbull
Detroit, MI 48208

Invoice

Date	Invoice #
2/15/2024	4370

Bill To
City of Dearborn Heights 6045 Fenton Dearborn Heights, MI 48127

Permit No.		Location	
Quantity	Description	Rate	Amount
1	WORK PERFORMED WE 2-11-24 <i>OK To Pay RM 2-19-24 101-440-820.000</i> 	5,500.00	5,500.00
		Total	\$5,500.00

WK Ending	2/11/2024	Billing To: Red Munroe mmunroe@dearbornheightsmi, Dearborn Heights										
		City of Dearborn Heights Tree-Stump Removal/Trimming Billing										
LABOR DATE	E/STUMP REMOVAL BIL	ADDRESS / LOCATIONS / REMARKS	Tree Removals				Tree Trimming		Stump Removal			
			Regular MAINT		Emergency		Regular	Emergency	Regular	Emergency		
			12"-36" QTY	36"+ QTY	12"-36" QTY	36"+ QTY	Any Size QTY	Any Size QTY	Any Size QTY	Any Size QTY		
2/7/2024		6904 Cronin									1	
2/7/2024		5720 Amboy									4	
2/7/2024		6240 Shadowlawn									1	
2/7/2024		6241 Rockland									1	
2/7/2024		6242 Kinloch									1	
2/7/2024		7017 Centralia									1	
2/7/2024		5665 Evangeline									1	
2/7/2024		6990 Nightingale									1	
2/7/2024		6850 Kingsbury									1	
2/7/2024		5942 Kingsbury									1	
2/8/2024		5901 Kingsbury									1	
2/8/2024		6477 Lafayette									1	
2/8/2024		6483 Vernon									1	
2/8/2024		5903 Mayburn									1	
2/8/2024		20360 Williamsburg									1	
2/8/2024		20268 Old Colony									1	
2/8/2024		20348 Williamsburg									1	
2/8/2024		20530 River Oaks									1	
2/8/2024		5733 Heritage Ct									1	
2/8/2024		5718 Heritage Ct									1	
2/8/2024		26440 Cecile									2	
2/8/2024		26443 Simone									1	
2/8/2024		26516 Lawrence									1	
2/8/2024		25839 Shirley Ln									1	
2/5/2024		4101 Academy									2	



INVOICE

TO: City of Dearborn Heights
6045 Fenton
Dearborn Heights, MI 48127

DATE: Nov 10, 2023
JOB#: 23-V058
INV#: 107687

ATTN: Eric (Rick) Watland

CUST.ID#: C0112

TERMS Net 30 Days

JOB: 2023 City Concrete - Group 4 PURCHASE ORDER #:

DESCRIPTION	EXTENSION
2023 City Concrete Replacement Program. Remove & replace 4" thick & 6" thick concrete in group 4 area. See attached address breakdown list.	24,742.92
 BUILDING & ENGINEERING DEPARTMENT APPROVED  DATE <u>2 Dec 24</u> 101-371-967,000	
TOTAL DUE THIS INVOICE	\$ 24,742.92

Villanova Construction Co., Inc.

20765 Parker St., Farmington Hills, MI. 48336 Phone:248-476-5122 Fax:248-476-5011



City of Dearborn Heights

6045 FENTON • DEARBORN HEIGHTS, MICHIGAN 48127

Lynne M. Senia
City Clerk

TO: Building & Engineering Director Watland
FROM: City Clerk Senia *lms*
DATE: February 20, 2023
RE: Bid Award - Dearborn Heights Sidewalk Replacement Program 2023

The following is a copy of a motion adopted at the Regular Meeting of the Dearborn Heights City Council held on February 14, 2023.

23-061 Motion by Councilman Muscat, seconded by Councilman Ahmad to award the bid for the Dearborn Heights Sidewalk Replacement Program 2023 to Villanova Construction Co. Inc. as the lowest responsive bidder, and authorize the Comptroller's Office to return all bid bonds to the unsuccessful bidders. In addition, authorize Corporation Counsel to prepare a contract, and authorize the Mayor and Clerk to sign the contract on behalf of the City, as outlined in 7-A. Per Mayor Bazzi communication dated February 6, 2023.

Ayes: Council Chairman Abdallah, Council Chair Pro Tem Muscat, Councilman Ahmad, Councilman Baydoun, Councilwoman Bryer, Councilman Constan, Councilman Wencel.
Nays: None.
Absent: None.

Motion unanimously adopted

LMS/gs

cc: Mayor
Treasurer
Comptroller
Corporation Counsel
Villanova Construction Co. Inc.
Caesar Building & Remodeling
Built by Bryan
Decima LLC
File

Office: (313) 791-3430 • Fax: (313) 791-3401
lsenia@dearbornheightsmi.gov

ob #	Date Completed	Invoice #	Group	Home Address	Street Name	Zip Code	Sidewalk Program or DPW Work	# of Sidewalk Slabs	4" Slab Width (ft/in)	4" Slab Length (ft/in)	4" Thick Conc Sidewalk Sq Ft	# of Driveway Slabs	6" Slab Width (ft/in)	6" Slab Length (ft/in)	6" Thick Conc Walk/Approach Sq Ft	COMMENTS
-V058	11/10/2023	107687	4	4506	ACADEMY	48125	NEW 2022	3	5' 0"	14' 10"	74.17		1"	1"	0.00	
-V058	11/10/2023	107687	4	4652	ACADEMY	48125	NEW 2023	1	5' 0"	5' 0"	25.00		1"	1"	0.00	
-V058	11/10/2023	107687	4	23901	ANNAPOLIS	48125	NEW 2023	4	5' 0"	16' 4"	81.67		1"	1"	0.00	All slabs are along West Point
-V058	11/10/2023	107687	4	23901	ANNAPOLIS	48125	NEW 2023	1	5' 0"	5' 6"	27.50		1"	1"	0.00	All slabs are along West Point
-V058	11/10/2023	107687	4	4153	CORNELL	48125	NEW 2023	1	5' 0"	5' 0"	25.00		1"	1"	0.00	
-V058	11/10/2023	107687	4	4160	Lincoln	48125	NEW 2023	1	1"	1"	0.00	1	5' 0"	5' 0"	25.00	Added by Abbot on 11/9/23
-V058	11/10/2023	107687	4	4703	LINCOLN	48125	OLD 2022 -	1	5' 0"	5' 11"	29.58		1"	1"	0.00	
-V058	11/10/2023	107687	4	4703	LINCOLN	48125	OLD 2022 -	1	5' 0"	7' 6"	37.50		1"	1"	0.00	
-V058	11/10/2023	107687	4	4016	MADISON	48125	NEW 2023	2	5' 0"	10' 5"	52.08		1"	1"	0.00	
-V058	11/10/2023	107687	4	4632	MADISON	48125	NEW 2023	1	5' 0"	5' 0"	25.00		1"	1"	0.00	
-V058	11/10/2023	107687	4	4114	PARDEE	48125	NEW 2023	2	5' 0"	8' 10"	44.17		1"	1"	0.00	
-V058	11/10/2023	107687	4	4137	PARDEE	48125	NEW 2023	2	5' 0"	10' 0"	50.00		1"	1"	0.00	Go around tree & grind stump down to make slab 4" Thick
-V058	11/10/2023	107687	4	3906	PARKER	48125	NEW 2023	1	5' 0"	5' 0"	25.00		1"	1"	0.00	
-V058	11/10/2023	107687	4	4044	PARKER	48125	NEW 2023	1	5' 0"	5' 0"	25.00		1"	1"	0.00	
-V058	11/10/2023	107687	4	4102	PARKER	48125	NEW 2023	1	5' 0"	5' 0"	25.00		1"	1"	0.00	
-V058	11/10/2023	107687	4	4102	PARKER	48125	NEW 2023	1	5' 0"	5' 0"	25.00		1"	1"	0.00	
-V058	11/10/2023	107687	4	4401	SYRACUSE	48125	NEW 2023	1	5' 0"	5' 0"	25.00		1"	1"	0.00	
-V058	11/10/2023	107687	4	4401	SYRACUSE	48125	NEW 2023	1	5' 0"	6' 0"	30.00		1"	1"	0.00	
-V058	11/10/2023	107687	4	4401	SYRACUSE	48125	NEW 2023	2	5' 0"	9' 10"	49.17		1"	1"	0.00	
-V058	11/10/2023	107687	4	4417	SYRACUSE	48125	NEW 2023	1	5' 0"	5' 0"	25.00		1"	1"	0.00	
-V058	11/10/2023	107687	4	4711	SYRACUSE	48125	NEW 2023	2	5' 0"	10' 0"	50.00		1"	1"	0.00	
-V058	11/10/2023	107687	4	4101	TULANE	48125	NEW 2023	1	5' 0"	5' 11"	29.58		1"	1"	0.00	
-V058	11/10/2023	107687	4	4101	TULANE	48125	NEW 2023	1	5' 0"	4' 8"	23.33		1"	1"	0.00	
-V058	11/10/2023	107687	4	4202	TULANE	48125	NEW 2023	1	5' 0"	5' 0"	25.00		1"	1"	0.00	
-V058	11/10/2023	107687	4	4402	TULANE	48125	NEW 2023	1	5' 0"	5' 2"	25.83		1"	1"	0.00	
-V058	11/10/2023	107687	4	4402	TULANE	48125	NEW 2023	1	5' 0"	5' 1"	25.42		1"	1"	0.00	
-V058	11/10/2023	107687	4	4415	TULANE	48125	NEW 2023	1	5' 0"	5' 0"	25.00		1"	1"	0.00	
-V058	11/10/2023	107687	4	4431	TULANE	48125	NEW 2023	1	5' 0"	5' 0"	25.00		1"	1"	0.00	
-V058	11/10/2023	107687	4	4487	TULANE	48125	NEW 2023	1	5' 0"	5' 0"	25.00		1"	1"	0.00	
-V058	11/10/2023	107687	4	4499	TULANE	48125	NEW 2023	2	5' 0"	10' 2"	50.83		1"	1"	0.00	
-V058	11/10/2023	107687	4	4499	TULANE	48125	NEW 2023	1	5' 0"	4' 9"	23.75		1"	1"	0.00	
-V058	11/10/2023	107687	4	4507	TULANE	48125	NEW 2023	3	5' 0"	15' 5"	77.08		1"	1"	0.00	
-V058	11/10/2023	107687	4	3902	VASSAR	48125	NEW 2023	1	5' 0"	5' 5"	27.08		1"	1"	0.00	Slab is along Dartmouth
-V058	11/10/2023	107687	4	3914	VASSAR	48125	NEW 2023	1	5' 0"	5' 2"	25.83		1"	1"	0.00	
-V058	11/10/2023	107687	4	3937	VASSAR	48125	NEW 2023	2	5' 0"	10' 10"	54.17		1"	1"	0.00	
-V058	11/10/2023	107687	4	3937	VASSAR	48125	NEW 2023	2	5' 0"	10' 0"	50.00		1"	1"	0.00	
-V058	11/10/2023	107687	4	3937	VASSAR	48125	NEW 2023	1	5' 0"	5' 0"	25.00		1"	1"	0.00	
-V058	11/10/2023	107687	4	4114	VASSAR	48125	NEW 2023	0	1"	1"	0.00	2	5' 0"	10' 0"	50.00	In front of approach
-V058	11/10/2023	107687	4	3956	WEST POINT	48125	NEW 2023	1	5' 0"	5' 0"	25.00		1"	1"	0.00	
-V058	11/10/2023	107687	4	3966	WEST POINT	48125	NEW 2023	2	5' 0"	10' 0"	50.00		1"	1"	0.00	
-V058	11/10/2023	107687	4	4450	WEST POINT	48125	NEW 2023	1	5' 0"	5' 2"	25.83		1"	1"	0.00	Only remove & replace slabs with orange dots - Do not do flags marked with Arrows!
-V058	11/10/2023	107687	4	4465	WEST POINT	48125	NEW 2023	1	5' 0"	4' 8"	23.33		1"	1"	0.00	
-V058	11/10/2023	107687	4	4682	WEST POINT	48125	NEW 2023	1	5' 0"	4' 10"	24.17		1"	1"	0.00	
-V058	11/10/2023	107687	4	4683	WEST POINT	48125	NEW 2023	2	5' 0"	10' 0"	50.00		1"	1"	0.00	
-V058	11/10/2023	107687	4		WEST POINT & ANNAPOLIS - NW Corner	48125	NEW 2023	3	5' 4"	9' 10"	52.44		1"	1"	0.00	Handicap Ramp - Do not install ADA stencil
			4	4132	MADISON	48125	NEW 2023	3	1"	1"	0.00		1"	1"	0.00	Site Deleted by Rick
			4	4508	MCKINLEY	48125	NEW 2023	3	1"	1"	0.00	2	1"	1"	0.00	Site Deleted by Rick
			4	4154	PARDEE	48125	NEW 2023	0	1"	1"	0.00	1	1"	1"	0.00	Site Deleted by Rick
			4	4403	TULANE	48125	NEW 2023	2	1"	1"	0.00		1"	1"	0.00	Site Deleted by Rick
			4	4037	VASSAR	48125	NEW 2023	6	1"	1"	0.00		1"	1"	0.00	Site Deleted by Rick
			4	3995	WEST POINT	48125	NEW 2023	1	1"	1"	0.00		1"	1"	0.00	Site Deleted by Rick
			4	4403	WEST POINT	48125	NEW 2023	1	1"	1"	0.00		1"	1"	0.00	Site Deleted by Rick

1539.53

75.00

2023 City Sidewalk Concrete Program	Square Ft.	Price/SF	Sub-Total Cost
4"	1539.53	\$ 15.00	\$ 23,092.92
6"	75.00	\$ 22.00	\$ 1,650.00
		TOTAL	\$ 24,742.92



Re: GL #'S; Payments for Water and Highway Concrete Repairs

Kari McKinnon <KMckinnon@dearbornheightsmi.gov>

Tue 5/2/2023 11:07 AM

To: Robert L. Conrad <RConrad@dearbornheightsmi.gov>

Cc: Eric Watland <EWatland@dearbornheightsmi.gov>

Thank you! I will notify you of the addresses once the work has been completed!

Kari McKinnon

Office Manager

Building & Engineering Department

City of Dearborn Heights

(313) 791-3470



From: Robert L. Conrad <RConrad@dearbornheightsmi.gov>

Sent: Tuesday, May 2, 2023 10:46 AM

To: Kari McKinnon <kmckinnon@dearbornheightsmi.gov>

Cc: Eric Watland <ewatland@dearbornheightsmi.gov>; Cynthia A. King <cking@dearbornheightsmi.gov>

Subject: RE: GL #'S; Payments for Water and Highway Concrete Repairs

Kari

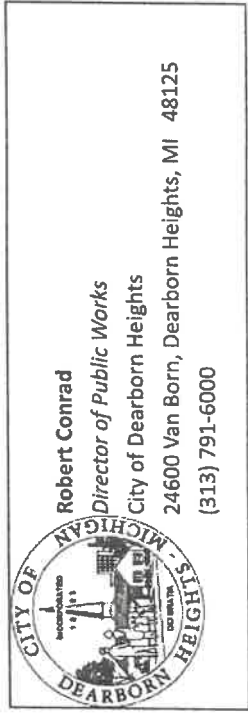
The GL numbers for Water Breaks and Highway repairs are as follows.

Water Repairs - GL Account # 592-537-818-000

Highway Repairs - GL Account # 101-440-880.000

We also need a location and cost for the Highway repairs for our ACT 51 reporting.

Thanks,



#	Qty Changed
1	Added Address
0	Removed Address

Job #	Date Completed	Invoice #	Group	Home Address	Street Name	Zip Code	Sidewalk Program or DPW Work	# of Sidewalk Slabs	4" Slab Width (ft/in)	4" Slab Length (ft/in)	4" Thick Conc Sidewalk Sq Ft	# of Driveway Slabs	6" Slab Width (ft/in)	6" Slab Length (ft/in)	6" Thick Conc Walk/Approach Sq Ft	COMMENTS
23-V058	11/10/2023		4	4145	LINCOLN	48125	DPW	1	5' 0"	4' 8"	23.33	2	5' 0"	9' 8"	48.33	
23-V058	11/10/2023		4	4632	MADISON	48125	DPW	1	5' 0"	5' 0"	25.00		1"	1"	0.00	
23-V058	11/10/2023		4	4925	MADISON	48125	DPW	3	5' 0"	14' 0"	70.00		1"	1"	0.00	
23-V058	11/10/2023		4	4925	MADISON	48125	DPW	1	5' 0"	7' 0"	35.00		1"	1"	0.00	
23-V058	11/10/2023		4	4925	MADISON	48125	DPW		1"	1"	0.00	2	5' 0"	9' 8"	48.33	Sidewalk In Front of Approach
23-V058	11/10/2023		4	4925	MADISON	48125	DPW		1"	1"	0.00		12' 4"	19' 6"	240.50	Approach
23-V058	11/10/2023		4	5649	MADISON	48125	DPW	3	5' 0"	15' 2"	75.83		1"	1"	0.00	
23-V058	11/10/2023		4	5649	MADISON	48125	DPW		9' 0"	9' 0"	81.00		1"	1"	0.00	Slab within driveway
23-V058	11/10/2023		4	4129	PARKER	48125	DPW		5' 0"	5' 0"	25.00		1"	1"	0.00	
23-V058	11/10/2023		4	4129	PARKER	48125	DPW		1"	1"	0.00		10' 3"	14' 0"	143.50	Odd Shaped approach work
23-V058	11/10/2023		4	4515	PARKER	48125	DPW		5' 0"	6' 8"	33.33		1"	1"	0.00	Slab is along Annapolis
23-V058	11/10/2023		4	4401	SYRACUSE	48125	DPW	3	5' 0"	14' 6"	72.50		1"	1"	0.00	
23-V058	11/10/2023		4	3968	TULANE	48125	DPW	3	5' 0"	15' 0"	75.00		1"	1"	0.00	
23-V058	11/10/2023		4	4402	TULANE	48125	DPW	1	6' 0"	8' 9"	52.50		1"	1"	0.00	Handicap Ramp - Do not install ADA Stencil
23-V058	11/10/2023		4	4402	TULANE	48125	DPW	8	5' 0"	40' 4"	201.67		1"	1"	0.00	Grind Roots
23-V058	11/10/2023		4	4186	VASSAR	48125	DPW	1	3' 3"	1' 6"	4.88		1"	1"	0.00	This flag is small & By road
23-V058	11/10/2023		4	4186	VASSAR	48125	DPW	4	3' 6"	18' 6"	64.75		1"	1"	0.00	Sidewalk going up to house
23-V058	11/10/2023		4	4186	VASSAR	48125	DPW	5	5' 0"	22' 10"	114.17		1"	1"	0.00	Make sidewalk straight - Do not follow old walk
23-V058	11/10/2023		4	4186	VASSAR	48125	DPW		1"	1"	0.00		5' 0"	2' 4"	11.67	Portion of Walk that extends above approach is 6" thick
23-V058	11/10/2023		4	4194	VASSAR	48125	DPW		5' 0"	13' 2"	65.83		5' 0"	3' 8"	18.33	Portion of Walk that extends above approach is 6" thick
			4	4515	PARKER (ANNAPOLIS)	48125	DPW		1"	1"	0.00		1"	1"	0.00	This work is already done
			4	5113	Tulane	48125	DPW		1"	1"	0.00		1"	1"	0.00	Site Deleted By Rick

1019.79

510.67

DPW Concrete	Square Ft.	Price/SF	Sub-Total Cost
4"	1019.79	\$ 15.00	\$ 15,296.88
6"	510.67	\$ 22.00	\$ 11,234.67
		TOTAL	\$ 26,531.54

VILLANOVA

INVOICE

TO: City of Dearborn Heights
6045 Fenton
Dearborn Heights, MI 48127

DATE: Jan 3, 2024

JOB#: 23-V058

INV#: 107761

ATTN: Eric (Rick) Watland

CUST.ID#: C0112

TERMS Net 30 Days

JOB: Sidewalk Program - City Walk

PURCHASE ORDER #:

DESCRIPTION	EXTENSION
Remove & replace 4" & 6" thick concrete sidewalk and approach work. See attached cost breakdown.	176,623.14
please pay and Hold 10% <u>158,960</u> Thank you Eric Watland 2-1524 101-371-967.000 Pay 158,960.00 Hold 17,663.14	
TOTAL DUE THIS INVOICE	\$ 176,623.14

Villanova Construction Co., Inc.

20765 Parker St., Farmington Hills, MI. 48336 Phone:248-476-5122 Fax:248-476-5011



City of Dearborn Heights
6045 FENTON • DEARBORN HEIGHTS, MICHIGAN 48127

Lynne M. Senia
City Clerk

TO: Building & Engineering Director Watland
FROM: City Clerk Senia *lms*
DATE: February 20, 2023
RE: Bid Award - Dearborn Heights Sidewalk Replacement Program 2023

The following is a copy of a motion adopted at the Regular Meeting of the Dearborn Heights City Council held on February 14, 2023.

23-061 Motion by Councilman Muscat, seconded by Councilman Ahmad to award the bid for the Dearborn Heights Sidewalk Replacement Program 2023 to Villanova Construction Co. Inc. as the lowest responsive bidder, and authorize the Comptroller's Office to return all bid bonds to the unsuccessful bidders. In addition, authorize Corporation Counsel to prepare a contract, and authorize the Mayor and Clerk to sign the contract on behalf of the City, as outlined in 7-A. Per Mayor Bazzi communication dated February 6, 2023.

Ayes: Council Chairman Abdallah, Council Chair Pro Tem Muscat, Councilman Ahmad, Councilman Baydoun, Councilwoman Bryer, Councilman Constan, Councilman Wencel.

Nays: None.

Absent: None.

Motion unanimously adopted

LMS/gS

cc: Mayor
Treasurer
Comptroller
Corporation Counsel
Villanova Construction Co. Inc.
Caesar Building & Remodeling
Built by Bryan
Decima LLC
File

Office: (313) 791-3430 • Fax: (313) 791-3401
lsenia@dearbornheightsmi.gov

Invoice Number
316840

Invoice Date
02/12/24

COUNTY OF WAYNE

Warren C. Evans - County Executive
500 Griswold, Detroit, Michigan 48226

Invoice



Send Remittance to:

Wayne County
Environmental Services Division
400 Monroe, Suite 300
Detroit, Michigan 48226

Customer:

City of Dearborn Heights
6045 Fenton
Dearborn Heights MI 48127

Customer Number

500005

Direct Inquiries to:

Telephone (313) 224-4658

Environmental Services Division

Line No.	Due Date	Description of Item, Material, Services or Work	Amount
001	03/13/24	INTEREST DUE DE CSO RETENTION BASIN 1A SRF PROGRAM - #5430-01 Acct # 44090.581001 Cash Acct # 596.010290	1,692.10
002	03/13/24	INTEREST DUE DE CSO SCADA IMPROV SRF PROGRAM 5430-02 44090.581001 Cash Acct # 596.010290	16,972.26
OK to pay DEL			
Please Pay This Amount =>			\$ 18,664.36

Return Remittance Copy of Invoice with Payment

Invoice Number
316840

Invoice Date
02/12/24

Invoice Number
316845

Invoice Date
02/12/24

COUNTY OF WAYNE

Warren C. Evans - County Executive
500 Griswold, Detroit, Michigan 48226

Invoice



Send Remittance to:

Wayne County
Environmental Services Division
400 Monroe, Suite 300
Detroit, Michigan 48226

Customer:

City of Dearborn Heights
6045 Fenton
Dearborn Heights MI 48127

Customer Number

500005

Direct Inquiries to:

Telephone (313) 224-4658

Environmental Services Division

Line No.	Due Date	Description of Item, Material, Services or Work	Amount
001	03/13/24	PRINCIPAL DUE ECPAD 2014 SERIES BOND Acct# 821.186820 Cash Acct# 821.010020	228,504.15
002	03/13/24	INTEREST DUE ECPAD 2014 SERIES BOND Acct# 54788.581001 Cash Acct# 821.010020	5,998.23
003	03/13/24	PRINCIPAL DUE ECPAD SRF 2010 Series SRF PROGRAM #5349-01 Acct# 821.186823 Cash Acct# 821.010020	141,746.00
004	03/13/24	INTEREST DUE ECPAD SRF 2010 Series SRF PROGRAM #5349-01 Acct# 54787.581001 Cash Acct# 821.010020	13,421.57
<i>OK to pay</i> 			
Please Pay This Amount =>			\$ 389,669.95

Return Remittance Copy of Invoice with Payment

Invoice Number
316845

Invoice Date
02/12/24

Invoice Number
316957

Invoice Date
02/15/24

COUNTY OF WAYNE

Warren C. Evans - County Executive
500 Griswold, Detroit, Michigan 48226

Invoice



Send Remittance to:

Wayne County
Environmental Services Division
400 Monroe, Suite 300
Detroit, Michigan 48226

Customer:

City of Dearborn Heights
6045 Fenton
Dearborn Heights MI 48127

Customer Number

500005

Direct Inquiries to:

Telephone (313) 224-4658

Environmental Services Division

Line No.	Due Date	Description of Item, Material, Services or Work	Amount
001	03/16/24	PRINCIPAL DUE ROUGE VALLEY STCAP SRF PROGRAM # 5350-01 54004.581000 598.009000	73,542.80
002	03/16/24	INTEREST DUE ROUGE VALLEY STCAP SRF PROGRAM # 5350-01 54004.581001 598.009000	7,974.86
003	03/16/24	INTEREST DUE ROUGE VALLEY STCAP SRF PROGRAM 5402-01 54004.581001 598.009000	1,746.80
004	03/16/24	PRINCIPAL DUE ROUGE VALLEY STCAP SRF PROGRAM # 5702-01 54004.581000 598.009000	21,054.00
005	03/16/24	INTEREST DUE ROUGE VALLEY STCAP SRF PROGRAM # 5702-01 54004.581001 598.009000	3,116.50
006	03/16/24	INTEREST DUE ROUGE VALLEY STCAP SRF PROGRAM # 5748-01 54004.581001 598.009000	6,381.72
<i>Ok to pay</i> <i>REL</i>			
Please Pay This Amount =>			\$ 113,816.68

Return Remittance Copy of Invoice with Payment

Invoice Number
316957

Invoice Date
02/15/24

DATE	ACTIVITY	QTY	RATE	AMOUNT
11/22/2023	Process Service Hassan Abdallah	1	75.00	75.00
11/24/2023	Process Service Abbas Ali El-Mestrah	1	75.00	75.00
11/24/2023	Process Service Ofc L. Owens	1	0.00	0.00
11/28/2023	Process Service Nicolette Averytte	1	75.00	75.00

TOTAL DUE

\$1,275.00

Paul V. / 04 Jan 24
Vanderplow
\$ 1650. -

101-300-818.000

Koda Group Inc.
23756 Michigan Ave Ste 300
Dearborn, MI 48124 US
(248) 914-2861
info@koda-is.com
http://www.Koda-is.com

BILL TO
Kevin Swope
Dearborn Heights Police
Department

INVOICE 3298

DATE 11/28/2023

DUE DATE 12/28/2023

DATE	ACTIVITY	QTY	RATE	AMOUNT
11/03/2023	Process Service Hassan Al-Busharif	1	75.00	75.00
11/03/2023	Process Service Aya Al-Busharif	1	75.00	75.00
11/03/2023	Process Service Asmaa Al-Shaibani	1	75.00	75.00
11/03/2023	Process Service Abbas Al-Shaibani	1	75.00	75.00
11/03/2023	Process Service Samira Hamed	1	75.00	75.00
11/03/2023	Process Service Abraham Al-Khateeb	1	75.00	75.00
11/04/2023	Process Service Malek Fehme	1	75.00	75.00
11/04/2023	Process Service Mustafa Alhilfi	1	75.00	75.00
11/15/2023	Process Service Geoffrey French -MSP	1	75.00	75.00
11/22/2023	Process Service Huda Sharhan	1	75.00	75.00
11/22/2023	Process Service Jersey Mike's	1	75.00	75.00
11/22/2023	Process Service Marwa Thaer Al-Hachami	1	75.00	75.00
11/22/2023	Process Service Rawan Al-Hachami	1	75.00	75.00
11/22/2023	Process Service Noha Haidar	1	75.00	75.00

Koda Group Inc.
23756 Michigan Ave Ste 300
Dearborn, MI 48124 US
(248) 914-2861
info@koda-is.com
http://www.Koda-is.com

BILL TO
Kevin Swope
Dearborn Heights Police
Department

INVOICE 3318

DATE 12/20/2023

DUE DATE 01/19/2024

DATE	ACTIVITY	QTY	RATE	AMOUNT
12/19/2023	subpoena services Subpoena Services Christopher Lloyd	1	75.00	75.00
12/19/2023	subpoena services Subpoena Services Diane Sorrano	1	75.00	75.00
12/19/2023	subpoena services Subpoena Services Eric Kusnir	1	75.00	75.00
12/19/2023	subpoena services Subpoena Services Geoffrey French	1	75.00	75.00
12/19/2023	subpoena services Subpoena Services Tyler Butkin	1	75.00	75.00

TOTAL DUE

\$375.00

DATE	ACTIVITY	QTY	RATE	AMOUNT
✓ 10/30/2023	subpoena services Subpoena Services Louai Ghanem	1	75.00	75.00
✓ 10/30/2023	subpoena services Subpoena Services Hassan Khreis	1	75.00	75.00
✓ 10/30/2023	subpoena services Subpoena Services Hass Soudah	1	75.00	75.00
✓ 10/30/2023	subpoena services Subpoena Services Emily Smith	1	75.00	75.00
✓ 10/30/2023	subpoena services Subpoena Services Carol Gilland	1	75.00	75.00

TOTAL DUE

\$3,975.00

Paid 14-Dec-23 - Vanderplow
 Contractual Services
 101-300-818.000 4,275. —

DATE	ACTIVITY	QTY	RATE	AMOUNT
✓ 09/15/2023	subpoena services Subpoena Services Cassie Hammerle	1	75.00	75.00
✓ 09/15/2023	subpoena services Subpoena Services Kandice Burgandy Gibson	1	75.00	75.00
✓ 10/02/2023	subpoena services Subpoena Services Fatimah Abdullah	1	75.00	75.00
✓ 10/02/2023	subpoena services Subpoena Services Terri Mosakowski	1	75.00	75.00
✓ 10/02/2023	subpoena services Subpoena Services Patrick Gaglin	1	75.00	75.00
✓ 10/02/2023	subpoena services Subpoena Services Hadi Moussa El- Achkar	1	75.00	75.00
✓ 10/02/2023	subpoena services Subpoena Services Ebonique Diggins	1	75.00	75.00
✓ 10/02/2023	subpoena services Subpoena Services Courtney Christina-Chole Lightner	1	75.00	75.00
✓ 10/02/2023	subpoena services Subpoena Services Mark Vandervest (MSP)	1	75.00	75.00
✓ 10/02/2023	subpoena services Subpoena Services Sanarya Ahmed Ali Amam	1	75.00	75.00
✓ 10/02/2023	subpoena services Subpoena Services Majd Saleh Alsaied	1	75.00	75.00
✓ 10/02/2023	subpoena services Subpoena Services Anisha Tawakaly	1	75.00	75.00
✓ 10/02/2023	subpoena services Subpoena Services Zainab Murray	1	75.00	75.00
✓ 10/06/2023	subpoena services Subpoena Services Sgt. J. Dotter - Ann Arbor PD	1	75.00	75.00
✓ 10/06/2023	subpoena services Subpoena Services Sgt. T. Ciochon	1	75.00	75.00
✓ 10/06/2023	subpoena services Subpoena Services Sgt. C. Papalexis - Green Oak PD	1	75.00	75.00
✓ 10/06/2023	subpoena services Subpoena Services C/O Lindy Sue Thompson	1	75.00	75.00
✓ 10/06/2023	subpoena services Subpoena Services C/O Keith Ashby	1	75.00	75.00

DATE	ACTIVITY	QTY	RATE	AMOUNT
✓ 10/06/2023	subpoena services Subpoena Services Christ Dale Goforth	1	75.00	75.00
✓ 10/06/2023	subpoena services Subpoena Services Zachary K. Lessnau	1	75.00	75.00
✓ 10/06/2023	subpoena services Subpoena Services Gabriel K. Lessnau	1	75.00	75.00
✓ 10/06/2023	subpoena services Subpoena Services Ofc. Ouza	1	75.00	75.00
✓ 10/06/2023	subpoena services Subpoena Services Ofc. Tyler Bultin	1	75.00	75.00
✓ 10/06/2023	subpoena services Subpoena Services Ofc. Christopher Lloyd	1	75.00	75.00
✓ 10/06/2023	subpoena services Subpoena Services Jay Thelen - MSP	1	75.00	75.00
✓ 10/06/2023	subpoena services Subpoena Services Ofc. Joel Barlow - Huron TWP PD	1	75.00	75.00
✓ 10/20/2023	subpoena services Subpoena Services Rosealeta Falconer	1	75.00	75.00
✓ 10/20/2023	subpoena services Subpoena Services Nesrin Amsi	1	75.00	75.00
✓ 10/20/2023	subpoena services Subpoena Services Jennifer Susan Mierzejewski	1	75.00	75.00
✓ 10/20/2023	subpoena services Subpoena Service Matthew Thomas Watson	1	75.00	75.00
✓ 10/20/2023	subpoena services Subpoena Services Faten Hamed	1	75.00	75.00
✓ 10/20/2023	subpoena services Subpoena Services Said Faraj	1	75.00	75.00
✓ 10/20/2023	subpoena services Subpoena Services Hamidou Camara	1	75.00	75.00
✓ 10/20/2023	subpoena services Subpoena Services Charity Zakira Kemp	1	75.00	75.00
✓ 10/30/2023	subpoena services Subpoena Services Freddie Harshbarger	1	75.00	75.00
✓ 10/30/2023	subpoena services Subpoena Services Stephen Koren	1	75.00	75.00

Koda Group Inc.
23756 Michigan Ave Ste 300
Dearborn, MI 48124 US
(248) 914-2861
info@koda-is.com
http://www.Koda-is.com

BILL TO

Kevin Swope
Dearborn Heights Police
Department

INVOICE 3274

DATE 11/02/2023

DUE DATE 12/02/2023

DATE	ACTIVITY	QTY	RATE	AMOUNT
✓ 08/30/2023	subpoena services Subpoena Services Mortaja Alqased	1	75.00	75.00
✓ 08/30/2023	subpoena services Subpoena Services Brandy Busher	1	75.00	75.00
✓ 08/30/2023	subpoena services Subpoena Services Abdulmallick Khalid	1	75.00	75.00
✓ 08/30/2023	subpoena services Subpoena Services Ian Robert- Jesse Pangman	1	75.00	75.00
✓ 09/12/2023	subpoena services Subpoena Services Patrick Gaglin	1	75.00	75.00
✓ 09/12/2023	subpoena services Subpoena Services Terri Mosakowski	1	75.00	75.00
✓ 09/12/2023	subpoena services Subpoena Services Kevin Ryan	1	75.00	75.00
✓ 09/12/2023	subpoena services Subpoena Services Roger Chapman	1	75.00	75.00
✓ 09/15/2023	subpoena services Subpoena Services Ali Mohammad Naserdean	1	75.00	75.00
X 09/15/2023	subpoena services Subpoena Services OIC: D/LT. Michael Guzowski	1	75.00	75.00
X 09/15/2023	subpoena services Subpoena Services Ofc. K. Glowacki	1	75.00	75.00
X 09/15/2023	subpoena services Subpoena Services Ofc. T. Jasman	1	75.00	75.00

Koda Group Inc.
23756 Michigan Ave Ste 300
Dearborn, MI 48124 US
(248) 914-2861
info@koda-is.com
http://www.Koda-is.com

BILL TO

Kevin Swope
Dearborn Heights Police
Department

INVOICE 3311

DATE 12/11/2023

DUE DATE 01/10/2024

DATE	ACTIVITY	QTY	RATE	AMOUNT
11/30/2023	subpoena services Subpoena Services T. Faust	1	75.00	75.00
11/30/2023	subpoena services Subpoena Services N. O'Donnell	1	75.00	75.00
11/30/2023	subpoena services Subpoena Services K. Przywara	1	75.00	75.00
11/30/2023	subpoena services Subpoena Services J. Esposito	1	75.00	75.00

TOTAL DUE

\$300.00

Paul U... 14 DEC 23
101-300-818.000



To: Mayor Bill Bazzi

Cc: Chief Jerrod Hart

From: Kevin Swope
Director of Police Operations

Subject: SMIP Program 2024

Date: 11/20/2023

Mayor Bazzi and Chief Hart,

I am requesting authorization to attend the Senior Management Institute for Police Program session 92 which takes place July 7, 2023 through July 25, 2023 in Boston, MA. This executive level educational program was developed by the Police Executive Research Forum. I have attached information related to the educational program to this memo. There is no doubt that this prestigious program will instruct me on many important lessons and leadership principles which will benefit the City of Dearborn Heights. The opportunity to join the SMIP program is something that is coveted amongst law enforcement executives as only a small group of law enforcement executives can attend each year. The cost to attend this program is \$11,400 which will be paid from the police forfeiture account. The cost includes training, lodging, parking, and meals. I appreciate any consideration you give this request. Thank you.

A handwritten signature in black ink, appearing to read "Kevin Swope", written in a cursive style.

Director Kevin Swope



Why SMIP

The policing profession is changing as never before. Today's police executives face challenges that did not exist a decade ago, or even a year ago. Recruiting and retention challenges, stubbornly high violent crime rates, communities' concerns about police use of force and calls for reform measures, the worsening opioid crisis, increasing homelessness, constantly evolving domestic terror threats, and the implications of cybercrimes stemming from new technologies – all of these represent new and difficult challenges for police leaders.

Communities expect more from their police departments in terms of de-escalation strategies and critical thinking, appropriate use of force, procedural justice, accountability, and transparency. Police executives seeking to employ new technologies such as facial recognition and drones are often faced with public scrutiny over privacy and other concerns. Issues related to officer wellness, mental health and police suicides are also taking on new prominence. Today's recruits differ in significant ways from previous generations in how they view their careers and what they want to achieve, and recruitment is becoming more difficult. Chiefs and Sheriffs must find new ways to address these issues and deliver a wider scope of services, often with fewer resources. *The very nature of leadership in policing is changing.*

Our goal with SMIP is to ensure that the instruction reflects the best thinking about the changes that are taking place in the field. The SMIP curriculum is continually updated, and the SMIP faculty has the experience and wisdom to prepare attendees to address the current and future challenges in policing. The SMIP program is always informed by recommendations of previous SMIP attendees as well as the leading practitioners and academics who participate in PERF's conferences.

Program Overview

SMIP is a program of the Police Executive Research Forum that provides senior police

executives with intensive training in the latest management concepts and practices used in business and government. It also features discussions of the most challenging issues facing law enforcement executives today.

A demanding three-week course, SMIP brings together a faculty from top universities, successful law enforcement chief executives, and subject matter experts from the private sector. It is designed for **mid- to upper-level police executives who ultimately will lead police agencies** throughout the United States and other participating countries. SMIP's curriculum addresses the issues that demand the attention of today's forward-thinking law enforcement leaders. Classes normally are held at the Boston University School of Law, where participants learn and reside in the university's classrooms and residence hall.

The SMIP Value Proposition

SMIP brings together leading thinkers in corporate and public management to provide intensive training in the latest management theories and practice, innovative solutions to organizational problems, and discussion of important issues in managing public service organizations effectively. The program's goal is to give police managers the same quality of management education available to other leaders in the public and private sectors.

As a developmental program for the profession's current and future leaders, SMIP focuses on leadership and executive development. **The curriculum is much more conceptual than technical and requires participants to think in broad terms about their agencies' environment and operations. Readings and class discussions stimulate critical thinking and problem-solving.**

Participants emerge with an understanding of advanced management practices and effective leadership. They also develop an enhanced awareness of the management methods and resources necessary for fulfilling current or future responsibilities. By sharing individual management experiences and exchanging ideas during group discussions, participants gain confidence in their managerial abilities and develop sources of consultation, advice and support that will endure well beyond the course.

Upon registering to SMIP, attendees are offered free PERF membership for the remainder of the calendar year, and a registration fee waiver for PERF's next Annual Meeting. The extensive resources of PERF and SMIP are available to participants after the course. This commitment has helped make SMIP a national center for the education and training of the future leaders of policing.

What the Course Is All About

SMIP gives participants a clear understanding of general management theory, policy development, planning processes, and organizational behavior. Among the topics covered are diversity, political management, organizational strategy, performance management, organizational change, leadership, managerial problem-solving, strategy implementation, leadership communications, career planning, negotiation, the budgeting process, critical incident response, media relations, officer wellness, and new policing strategies and innovations.

The program requires extensive reading with classroom discussion of the issues presented in the readings. Participants are encouraged to apply the concepts and issues presented within their own organizations. Because of the program's intensity and daily group study, **all participants are required to reside on campus for the program's duration**, except weekends.

Because many participants have already completed post-graduate studies, SMIP does not offer college credit. However, former participants have been awarded graduate credit by colleges they attended upon presentation of the SMIP objectives and course curriculum.

Individual Commitment

SMIP is a very demanding, fast-paced, reading-intensive program that requires considerable commitment and hard work in class and after class through independent and group study assignments. Each day, participants will be called upon in class to offer their perspectives on the issues presented in the assigned cases and readings. A lack of preparedness will result not only in diminished success of the individual, but it can also impact the progress of the entire class. Keeping up with assignments and teamwork is essential.

Qualifications for Individual Attendance

Enrollment is limited. To qualify for SMIP, you must be the chief executive or a senior manager in your agency (lieutenant or above, or professional civilian staff equivalent) with significant responsibility for major agency activities. **A four-year college degree—or the accumulation of 120 credit hours—from an accredited college or university is required.**

The Online Application Process

Beginning October 2, SMIP applications will be accepted on the PERF website. SMIP tuition is set at \$11,150. Tuition covers instruction, materials, planned events, lodging and meals throughout the program. A \$550 credit card deposit is required to submit an online application. In the event an applicant is not accepted, the deposit will be promptly credited back to the card upon which the charge was made. Otherwise, deposits are non-refundable. If accepted, the balance of tuition is due and must be paid by check within 45 days of acceptance notification.

Cancellations

If an accepted applicant needs to cancel their registration, they must let PERF know in writing as soon as possible. SMIP seats are transferable, and it is preferable that the agency find a replacement rather than forfeit the seat. If an applicant needs to cancel and no qualified replacement can be found:

- Prior to 90 days of the start of the applicant's session, PERF will issue a full tuition refund.
- Between 30 – 90 days of the start of the applicant's session, PERF will issue a tuition refund, minus the \$550 deposit.
- 30 days or less from the start of the applicant's session, PERF will not be able to issue a tuition refund.*

**PERF will consider each late cancellation on a case-by-case basis, especially in the event of an agency, health, or family emergency.*

SMIP Scholarships

PERF is excited to announce that we are offering SMIP scholarships again for the 2024 program to agencies and individuals who qualify. This scholarship is intended to benefit agencies that couldn't otherwise send members to SMIP. Each scholarship will cover tuition (\$11,150.00) and flights to/from Boston.

Please read the criteria below to see if you or your agency qualify for a scholarship.

- The applicant's agency must not have sent a member to SMIP within the last 5 years (since the 2018 program).
- The applicant must meet the basic requirements to attend SMIP (achieved the rank of lieutenant or above (or a civilian equivalent) and have a bachelor's degree (or the equivalent of 120-credit hours).
- The applicant must provide a one-page letter of recommendation from the head of their agency. If the applicant is a chief, then they must have a letter of recommendation from their city manager.
- The applicant must provide a brief professional bio, including professional goals, such as the desire to become a chief or a member of a command staff.
- The applicant must submit a brief memo describing a current professional challenge or a challenge their agency is facing and describing how SMIP would assist them in overcoming that challenge.
- The applicant must become a PERF member if they are not one already.

After an initial review of applications, PERF will conduct phone interviews with scholarship finalists.

Please send all application materials to Gabi Sereboff at gsereboff@policeforum.org by Friday, November 17th.

If you have questions, please contact Matt Harman at mharman@policeforum.org or at 202-454-8302.

SMIP Graduates Can Get Credit Toward a Master's Degree

Graduates of SMIP can now get transfer credit toward an M.S. in Law Enforcement & Public Safety Leadership from the University of San Diego. [Click here](#) for details.

For More Information

Questions should be directed to **Senior Principal Matt Harman** at 202-454-8302 (direct), 301-785-4019 (cell/text), or mharman@policeforum.org or **Senior Principal Dan Alioto** at 202-454-8337 (direct) or dalioto@policeforum.org

The Senior Management Institute for Police (SMIP) and the Police Executive Research Forum (PERF) are not affiliated with Boston University. Although SMIP is scheduled to occur on the campus of Boston University, the use of University facilities and/or property does not constitute or imply the endorsement or support of SMIP or PERF by Boston University.



POLICE EXECUTIVE
RESEARCH FORUM

Police Executive Research Forum

Remittance Address:

PO Box 418044

Boston, MA 02241

(202) 466-7820 fax (202) 466-7826

October 6, 2023

Invoice No: 209359407

INVOICE

SMIP Attendee:

Name	Kevin Swope
Organization	Dearborn Heights Police Department
Address	25637 Michigan Ave
	Dearborn Heights, Michigan 48116
SMIP Session	Session 92: July 7th - July 25th

Please pay the **BALANCE DUE** by check within 45 days. The check should be payable to *Police Executive Research Forum*, with the name of the participant and agency in the memo section, and sent to:

PERF c/o SMIP

PO Box 418044

Boston, MA 02241-8044

Description	Amount
Session 92: July 7th - July 25th	\$11,150.00
Parking	Parking - \$250.00
Kevin Swope	
Dearborn Heights Police Department	
Please make checks payable in U.S. funds	
Subtotal	\$11,400.00
Amount Paid to Date	\$800.00
Balance Due	\$10,600.00

PLEASE CONTACT GABRIELLE SEREBOFF AT gsereboff@Policeforum.org or (202) 454-8343 WITH ANY QUESTIONS



POLICE EXECUTIVE RESEARCH FORUM

SENIOR MANAGEMENT INSTITUTE FOR POLICE (SMIP) GENERAL INFORMATION SMIP 2024: SESSIONS 90-93

Congratulations on being selected to attend the Senior Management Institute for Police (SMIP). The enclosed general information will assist you in planning for your arrival, stay, coursework, and departure. Our aim is to make SMIP as enjoyable and meaningful as possible. PERF and Boston University representatives will be available, on-site, before and during your session to answer any questions that may arise outside of the areas covered below. Also, we will send you additional information as we get closer to your SMIP session.

Any questions you may have in the interim should be directed to Matt Harman at (202) 454-8302 (direct), (301) 785-4019 (cell/text), or mharman@policeforum.org, or Dan Alioto at (202) 454-8337 (direct) or dalioto@policeforum.org.

PROGRAM DATES AND RESIDENCE LOCATION

Session 90 – Sunday, June 2 – Thursday, June 20, 2024

Session 91 – Monday, June 3 – Friday, June 21, 2024

Session 92 – Sunday, July 7 – Thursday, July 25, 2024

Session 93 – Monday, July 8 – Friday, July 26, 2024

Student Residence Hall

The Student Village at 10 Buick Street, Boston, MA 02215

(This is your residence hall and the location where you check in.)

ARRIVING AND DEPARTING

The following may be useful in making travel arrangements.

Arrival on Campus

All participants should plan to check in to the dorm Boston University's campus no later than 12:30 pm on your session's Orientation Day (listed below). If flying, plan to arrive at Boston's Logan Airport **no later than 11:00 am**. Flights are often delayed so you may wish to arrive the day before your orientation. There is no additional lodging cost if you arrive a day early, but you should have indicated the day of your arrival in your online application. Please note that program meals start with dinner after your session's orientation, which takes place at 2:00 pm on the first day of your session. If you arrive early, you are on your own for meals until then. If the day of your planned arrival changes from what you indicated on your application, please let either Matt Harman or Dan Alioto know well before arrival (see contact information above). There is no need to inform us of arrival time changes unless your arrival on campus will be delayed.

Orientation Session & Welcome Reception

Our orientation session will take place at **2:00 pm** on:

- **Sunday, June 2 – Session 90**
- **Monday, June 3 – Session 91**
- **Sunday, July 7 – Session 92**
- **Monday, July 8 – Session 93**

You will be given the location and directions to orientation closer to the start of your session.

Graduation

The SMIP program will end by **1:30 pm** on:

- **Thursday, June 20 – Session 90**
- **Friday, June 21 – Session 91**
- **Thursday, July 25 – Session 92**
- **Friday, July 26 – Session 93**

The last class session ends at noon that day. We will then adjourn to a "Graduation Luncheon and Awards Ceremony." Every participant is expected to see the program through to its conclusion. **Please do not make reservations for a flight that departs earlier than 4:30 pm on graduation day.**

If someone other than you will be making your travel arrangements, please be sure they are aware of this schedule. Every year someone misses graduation because they or the person arranging travel did not understand this. In the event you absolutely must depart prior to the official end of SMIP, please arrange for your **agency head** to officially notify PERF in advance. If there are no flights to your destination that late in the day, and you need to stay on campus until the next morning, there is no cost to stay in the residence hall the extra night. However, program meals end with the graduation luncheon and everyone must check out of the residence hall by 11:00 am the next day. You should have indicated

on your online application if you plan to stay until the next morning; if your plans change, please notify Matt Harman in advance.

Personal or Department Automobiles

Boston University is located in the city and is very convenient to mass transit. There is little use for a car in Boston. Most SMIP participants who bring cars find they do not use them during their stay at SMIP.

Renting a car for your three weeks at SMIP is completely unnecessary. Near the campus and in most downtown locations, legal street parking is very hard to find. Public parking lots are expensive. Boston and the BU campus can be very congested, and parking is difficult to find. Police vehicles are not exempt from tickets and towing (it has happened in the past).

If you do plan to drive, the campus has secure parking spaces that can be procured at a cost of \$250 for the full three weeks of the program. If you plan to bring a vehicle and park on campus, you must make arrangements in advance. Please do not approach the BU campus police or other local police departments about parking on their lots. With over 200 of us on campus when sessions overlap, the number of police vehicles driven to SMIP demands that we park in the designated lot. If your parking plans change from what you indicated on your online application, you must let Matt Harman know before arrival. Once PERF takes custody of parking passes a few days before your session starts, they cannot be returned or refunded. **Parking passes will only be issued at check-in if pre-arranged and pre-paid.**

OUTWARD BOUND

This year, PERF will feature one day at Thompson Island Outward Bound Professional (OB). OB is an experiential program that will encourage attendees to apply what's been taught in the classroom to structured and supervised leadership building activities. Each activity and after-action review is focused on amplifying participants' effectiveness in leadership roles. OB is located on Thompson Island in the Boston Harbor Islands National Park.

Attendees should be prepared to spend a day outdoors with their session. The level of physical activity will vary depending on the exercise and role, but OB is designed for participants of all ages and physical abilities. Every attendee will be able to participate in some manner with their classmates. PERF recommends that SMIP attendees plan to pack comfortable clothes and footwear for their session's day at OB. PERF will provide more information on the OB day at SMIP, but for background on OB's adult programs, please visit their website [here](#).

MEALS AND SNACKS

Provided Meals

Meals will be provided, at no additional cost, starting with dinner after orientation and ending with the Graduation Luncheon on your final day. All provided meals will be served in the Boston University cafeteria or provided by PERF and BU Catering. Those of you arriving early or staying late will find various restaurants and fast-casual establishments within the Boston University area. During the program, three meals are provided Monday through Friday. Brunch and dinner will be offered on weekends rather than three meals. Mealtimes will be listed on the class schedule provided at orientation.

There will be one dinner early in the program that is not covered by SMIP, due to a planned SMIP event. Please account for this if your agency is providing a per diem.

Dining Out

In the event you would like to enjoy an occasional meal out, there is a wide variety of restaurants within a few blocks of the campus. Boston is home to many *exceptional* restaurants, though some are out of walking distance from the campus.

Daily Breaks

Each class day, there will be morning and afternoon breaks during which refreshments will be provided. Breaks will provide sufficient time for using the restroom and returning phone calls and text messages.

Convenience Stores

There are small markets all over the BU campus. There is a well-stocked market/sandwich shop in your residence hall, but in the summer it is closed in the evening. Also, a CVS Pharmacy, Target, and Star Market grocery store are within walking distance of the dorm.

VISITORS

Boston and the surrounding area is a great place to vacation, and many attendees have family and/or friends join them in Boston for some sightseeing. June and July are ideal months for visiting Boston, but it is highly recommended that any visitors come before or after, ***but not during***, your SMIP session. This is not to discourage weekend visitors; just be aware that there are still reading assignments to be completed for Monday morning. Most attendees find that during their three weeks in Boston they become sufficiently familiar with the city, and the attractions that would interest their families or guests, that they become excellent tour guides. Thus, the best time for visitors is after SMIP.

Overnight guests and pets are not permitted in the residence hall. Only SMIP attendees and registered PERF staff/faculty are permitted in the 10 Buick Street residence hall after 11:00 pm. Building security requires all guests to sign in and surrender their driver's license. Guests are permitted until 11:00 pm. Campus authorities will look for anyone who has not picked up their license and signed out by 11:00 pm. Please be respectful of the fact that you share the common areas of your suite with three other attendees to whom this is also home. **Neither attendees nor their guests can be accommodated in the residence hall before or after SMIP.**

Visitor Accommodations

In the event you plan to have guests meet you in Boston, there are a number of hotels not too far from the Boston University campus. The Commonwealth Hotel is owned by BU and is located at the east end of the campus (by Fenway Park), about two miles from your dorm. The Doubletree and Hyatt hotels in Cambridge are close by and may be less costly. There are also hotels in the neighboring city of Brookline. The Omni Parker House is a great old but restored hotel in the heart of Boston that *sometimes* offers great deals. Generally though, accommodations near downtown Boston can be very expensive.

Additionally, several dozen colleges and universities in Boston will be holding commencement exercises in early June, making rooms sometimes difficult to find and very costly. You may find the best deals online. Use the 700 block of Commonwealth Avenue, Boston, MA 02215 as the base location for your search of nearby hotels. Since the “T” (mass transit system) is so convenient, you may find more economical rooms away from the city center but still on the “T” routes.

Guests at Graduation

You are welcome to have family members or other guests join you at the Graduation Luncheon and Awards Ceremony, with adequate notice. There is no cost for this. Please limit graduation guests to two people.

FIREARMS

Firearms security is a major issue with the university administration. **Firearms are strictly prohibited by Boston University policy.** The Boston University Police Department understands this may raise a problem for those driving a police vehicle to SMIP. Therefore, they have offered to make secure weapon lock boxes at their facility available to sworn officials attending SMIP. Please utilize these lock boxes. Do not keep weapons in cars or rooms on campus. The campus police headquarters is located on Harry Agganis Way, one block west of our residence hall. If you plan to bring a firearm, please let both the BU Police Department and Matt Harman or Dan Alioto know.

PRE-SESSION READINGS

If you chose to receive your pre-session readings digitally, PERF will email you several links to the PERF publications. If you opted for hard copies, you will receive these in the mail. Regardless of your choice, PERF will send these materials to you about four weeks before your session starts, and you should read these materials before attending SMIP.

FOR MORE INFORMATION AND QUESTIONS

PERF will send you additional logistical information as we get closer to your session. We also plan to host several informational calls to go over more program details and answer any questions you may have. However, should you have any questions prior to those calls or your arrival, please contact Matt Harman at (202) 454-8302 (direct), (301) 785-4019 (mobile/text), or mharman@policeforum.org, or Dan Alioto at (202) 454-8337 (direct) or dalioto@policeforum.org.

We look forward to seeing you in Boston.

February 12, 2024

Mariana Hernandez
Chief of Staff / FOIA Coordinator
City of Dearborn Heights, MI
6045 Fenton
Dearborn Heights, MI 48127
mhernandez@dearbornheightsmi.gov

PERSONAL AND CONFIDENTIAL

Bill No. 91179184
Client.Matter # 092580.000001

Re: City of Dearborn Heights, MI Labor Negotiations

For professional services rendered through January 31, 2024, in connection with the above-referenced matter as outlined on the attached detailed billing sheets:

Fees	\$4,840.00
Expenses.....	\$0.00
Total Due This Bill.....	\$4,840.00

*Approved 3/5/2024
101-210-826.000*

Wire Payments			ACH Payments		Check Payments
TD Bank NA	ABA #:	0311-0126-6	TD Bank	ABA #:	053902197
300 Delaware Ave	Account #:	7100526246	102 South Main St	Account #:	7100526246
Wilmington, Delaware 19801	Swift Code:	NRTHUS33XXX	Greenville, SC 29601		PO Box 89 Columbia, SC 29202

Credit to Ogletree Deakins Nash Smoak & Stewart / Please include bill numbers / Federal Tax ID: 57-1044820 / UEI#: HJ1HV7QNBAM8

Payable upon receipt. Direct inquiries to the billing attorney or the Account Services Department (864) 241-1801.
If you would like to receive your bills via e-mail, please notify FinOps@ogletreedeakins.com

Mariana Hernandez
Chief of Staff / FOIA Coordinator
City of Dearborn Heights, MI
6045 Fenton
Dearborn Heights, MI 48127
mhernandez@dearbornheightsmi.gov

Re: City of Dearborn Heights, MI Labor Negotiations

For professional services rendered through January 31, 2024

Date	Initials	Description	Hours	Amount
01/03/24	CRM	Multiple electronic communications with POAM and City officials regarding special conference meeting concerning union employee.	0.10	27.50
01/03/24	CRM	Analyze City Council Items 11A and 11B in preparation for upcoming meeting on November 9, 2024.	0.30	82.50
01/05/24	CRM	Multiple electronic communications with Chief Hart and police directors regarding information request from POAM for upcoming labor arbitration.	0.20	55.00
01/05/24	CRM	Phone conversation with Roger Farinha regarding resolutions to be addressed at upcoming City Council meeting.	0.30	82.50
01/09/24	CRM	Preparation for and attendance at City Council meeting to discuss Agenda Item 11(A).	3.50	962.50
01/11/24	CRM	Analyze Wayne County Circuit Court docket for information regarding criminal case pending against POAM grievant.	0.20	55.00
01/12/24	CRM	Electronic communication to POAM's attorney regarding confidentiality of information to be exchanged for upcoming labor arbitration.	0.10	27.50
01/16/24	CRM	Initial analyzing of investigation file and preparation of same for production to POAM attorney for use in upcoming labor arbitration.	0.70	192.50
01/16/24	CRM	Electronic communication to Chief Hart summarizing POAM request to adjourn upcoming labor arbitration and recommendation regarding same.	0.20	55.00
01/16/24	CRM	Phone conversation with POAM attorney regarding POAM request to adjourn upcoming labor arbitration.	0.10	27.50

Date	Initials	Description	Hours	Amount
01/16/24	CRM	Electronic communication to POAM attorney setting forth terms of stipulation to adjournment of upcoming labor arbitration.	0.20	55.00
01/18/24	CRM	Analyze POAM tentative agreement in preparation for special conference meeting regarding letter of understanding.	0.30	82.50
01/18/24	CRM	Phone conversation with Margaret Hazlett in preparation for special conference meeting regarding letter of understanding.	0.40	110.00
01/19/24	CRM	Attendance at special conference meeting with POAM regarding letter of understanding, including preparation for same.	3.20	880.00
01/22/24	CRM	Electronic communication to Mayor Bazzi and police department administration regarding POAM grievance concerning detectives.	0.20	55.00
01/22/24	CRM	Electronic communication to Mayor Bazzi and police department administration regarding POAM arbitration demand concerning non bargaining unit employees performing bargaining unit work.	0.20	55.00
01/25/24	CRM	Legal research and email summarizing same to Margaret Hazlett regarding FMLA question.	1.10	302.50
01/26/24	CRM	Electronic communication to COAM Business Agent regarding arbitrator selection for grievance no. 23-322.	0.10	27.50
01/30/24	CRM	Preparation for and attendance at labor negotiations with firefighters union.	3.90	1,072.50
01/30/24	CRM	Legal research regarding potential violations of the Public Employment Relations Act for use in labor negotiations with firefighters.	1.90	522.50
01/31/24	CRM	Finalize MERC submission regarding firefighter bargaining.	0.40	110.00
Total Services:			17.60	4,840.00

Timekeeper Summary

Timekeeper	Title	Rate	Hours	Amount
Christopher R. Mikula	Shareholder	275.00	17.60	4,840.00

TOTAL FEES	\$4,840.00
TOTAL EXPENSES	\$0.00
TOTAL THIS BILL	\$4,840.00



Submit Via E-Mail Only –
Do Not Send Hard Copy

OGLETREE, DEAKINS, NASH,
SMOAK & STEWART, P.C.

Attorneys at Law

Administrative Office
50 International Drive
Patewood IV, Suite 200
Greenville, SC 29615
Telephone: (864) 241-1801
Facsimile: (864) 241-1908
www.ogletreedeakins.com

November 8, 2023

Mariana Hernandez
Chief of Staff / FOIA Coordinator
City of Dearborn Heights, MI
6045 Fenton
Dearborn Heights, MI 48127
mhernandez@dearbornheightsmi.gov

PERSONAL AND CONFIDENTIAL

Bill No. 91102826
Client.Matter # 092580.000001
12

Re: City of Dearborn Heights, MI Labor Negotiations

For professional services rendered through October 31, 2023, in connection with the above-referenced matter as outlined on the attached detailed billing sheets:

Fees \$9,020.00
Expenses..... \$184.80
Total Due This Bill..... \$9,204.80

Approved 3/5/2024
101-210-826.000

<u>Wire Payments</u>			<u>ACH Payments</u>		<u>Check Payments</u>
TD Bank NA	ABA #:	0311-0126-6	TD Bank	ABA #:	053902197
300 Delaware Ave	Account #:	7100526246	102 South Main St	Account #:	7100526246
Wilmington, Delaware 19801	Swift Code:	NRTHUS33XXX	Greenville, SC 29601		
					PO Box 89 Columbia, SC 29202

Credit to Ogletree Deakins Nash Smoak & Stewart / Please include bill numbers / Federal Tax ID: 57-1044820 / UEI#: HJ1HV7QNBAM8

Payable upon receipt. Direct inquiries to the billing attorney or the Account Services Department (864) 241-1801.
If you would like to receive your bills via e-mail, please notify FinOps@ogletreedeakins.com

Atlanta • Austin • Berlin (Germany) • Birmingham • Boston • Charleston • Charlotte • Chicago • Cleveland • Columbia • Columbus • Dallas • Denver • Detroit Metro • Greenville • Houston
Indianapolis • Kansas City • Las Vegas • London (England) • Los Angeles • Memphis • Mexico City (Mexico) • Miami • Milwaukee • Minneapolis • Montréal (Canada) • Morristown
Nashville • New Orleans • New York City • Oklahoma City • Orange County • Paris (France) • Philadelphia • Phoenix • Pittsburgh • Portland, ME • Portland, OR • Raleigh
Richmond • Salt Lake City • St Louis • St Thomas • Sacramento • San Antonio • San Diego • San Francisco • Seattle • Stamford • Tampa • Toronto (Canada) • Torrance • Tucson • Washington

Mariana Hernandez
Chief of Staff / FOIA Coordinator
City of Dearborn Heights, MI
6045 Fenton
Dearborn Heights, MI 48127
mhernandez@dearbornheightsmi.gov

Re: City of Dearborn Heights, MI Labor Negotiations

For professional services rendered through October 31, 2023

Date	Initials	Description	Hours	Amount
10/02/23	CRM	Final preparation of reasonable accommodation letter for employee on leave and electronic communication to Margaret Hazlett with instructions regarding same.	0.70	192.50
10/03/23	CRM	Attendance at labor negotiations with firefighters bargaining unit.	7.80	2,145.00
10/05/23	CRM	Preparation of revised proposal to DHPEA bargaining unit regarding retiree healthcare.	1.40	385.00
10/05/23	CRM	Preparation of employment agreement for Margaret Hazlett.	1.90	522.50
10/12/23	CRM	Attendance at negotiations preparation meeting for IAFF with Margaret Hazlett, Cyndi King, and Chief Brogan.	6.00	1,650.00
10/13/23	CRM	Revising of comprehensive counter-proposal to IAFF to incorporate items discussed during strategy meeting with Margaret Hazlett, Cyndi King, and Chief Brogan.	1.20	330.00
10/17/23	CRM	Attendance at additional bargaining preparation meeting for IAFF negotiations with Margaret Hazlett, Cyndi King, and Chief Brogan.	4.40	1,210.00
10/19/23	CRM	Final preparation of City proposal to IAFF for October 24, 2023 bargaining meeting.	2.10	577.50
10/24/23	CRM	Attendance at negotiations with IAFF, including preparation and debrief meetings.	4.50	1,237.50
10/24/23	CRM	Legal research regarding MERC decisions for bargaining issue.	1.80	495.00
10/25/23	CRM	Electronic communication to Mayor Bazzi and Margaret Hazlett summarizing legal research regarding bargaining issue.	0.90	247.50
10/31/23	CRM	Electronic communications with IAFF attorney and	0.10	27.50

Date	Initials	Description	Hours	Amount
		MERC Mediator regarding collective bargaining negotiations.		
		Total Services:	32.80	9,020.00

Timekeeper Summary

Timekeeper	Title	Rate	Hours	Amount
Christopher R. Mikula	Shareholder	275.00	32.80	9,020.00

Expenses

Description	Amount
Computer Research-Westlaw	184.80
Total Expenses	184.80

TOTAL FEES	\$9,020.00
TOTAL EXPENSES	\$184.80
TOTAL THIS BILL	\$9,204.80

Approved for the Agenda of:	
3/12/2024	Motion No.

9.B.



Police Department

TO: Honorable Mayor Bill Bazzi
Honorable City Council Members

FROM: Jerrod Hart, Police Chief

DATE: February 20, 2024

RE: Interim Police Chief Swope - Reimbursement of Tuition

SEE ATTACHED

Attachments:

1. SWOPE_Kevin tuition reimbursement



POLICE DEPARTMENT

Jerrold Hart
Chief of Police

Bill Bazzi
Mayor



To: Mayor Bill Bazzi

From: Kevin Swope
Acting Chief of Police

Date: February 19, 2024

Re: College Course Reimbursement

I am requesting to be reimbursed \$3,380 for college courses that I registered for and successfully completed with the required grade. I obtained initial approval to register for these courses on 10/31/23 (see attached memo). I have attached the Columbia Southern University grade reports and proof of payment to this memo.

Judicial Process	\$845
Liberal Arts Math	\$845
United States Government	\$845
Victimology	<u>\$845</u>
	<u>\$3,380</u>

Kevin Swope

CONCUR

Dearborn Heights Police Department 25637 Michigan Ave. Dearborn Heights, Michigan 48125
Phone (313) 277-6770 Fax (313)-277-5146
Email dhpd@ci.dearborn-heights.mi.us

You Are Here ➤ [Home \(/student/\)](#) / [My Account \(/student/my-account/\)](#) / [Payment History \(/student/my-account/payments/\)](#)

🔒 Logged In : Kevin Swope  (vin.swope) (/student/my-account/) / [LOGOUT \(/Account/Logout/\)](#)

Payment History

[My Account \(/student/my-account/\)](#) [Financial Aid \(/student/my-account/fa/\)](#) [Payment History](#)

[Email History \(/student/my-account/communication/\)](#) [Requests \(/student/my-account/requests/\)](#)

[Notifications \(/student/my-account/notifications/\)](#) [Institutional Documents Needed \(/student/my-account/institutionalDocs/\)](#)

Current Account Information

Account Status
(o) - Current
Account Balance
0.00

Payment History

Below, you will find an overview of your account history. Please contact our Student Accounts office at 877-323-4472 or accounting@columbiasouthern.edu (mailto:accounting@columbiasouthern.edu) if you have any questions or concerns.

To get a copy of an Authorization Agreement for Automatic Deposits form click here (<http://www.columbiasouthern.edu/downloads/pdf/form/deposit-authorization.pdf>).

To submit an online payment click here ([/student/forms/account/online-payment/](#)).

To request a receipt, email Student Accounts at sa-receipts@columbiasouthern.edu (mailto:sa-receipts@columbiasouthern.edu) or call 877-323-4472.

Date	Description	Charges	Payments	Running Balance	Term Code
12/04/20...	Course Fee CMJ 3307 Payment 0628		35.00 ✖	0.00	3A24
12/04/20...	Course Fee CMJ 3307 - Victimology	35.00		35.00	3A24
12/04/20...	Course Fee POL 2301 Payment 0628		35.00 ✖	0.00	3A24
12/04/20...	Course Fee POL 2301 - United States Government	35.00		35.00	3A24
12/04/20...	Tuition for CMJ 3307 - Victimology 0628		810.00 ✖	0.00	3A24
12/04/20...	Tuition for CMJ 3307 - Victimology - Victimology	810.00		810.00	3A24
12/04/20...	Tuition for POL 2301 - United States Government 0628		810.00 ✖	0.00	3A24
12/04/20...	Tuition for POL 2301 - United States Government - United States Government	810.00		810.00	3A24
11/01/2023	Course Fee CMJ 3304 Payment 0614		35.00 ✖	0.00	3B24
11/01/2023	Course Fee CMJ 3304 - Judicial Process	35.00		35.00	3B24
11/01/2023	Course Fee MAT 1301 Payment 0614		35.00 ✖	0.00	3B24
11/01/2023	Course Fee MAT 1301 - Liberal Arts Math	35.00		35.00	3B24
11/01/2023	Tuition for CMJ 3304 - Judicial Process 0613		810.00 ✖	0.00	3B24
11/01/2023	Tuition for CMJ 3304 - Judicial Process - Judicial Process	810.00		810.00	3B24
11/01/2023	Tuition for MAT 1301 - Liberal Arts Math 0613		810.00 ✖	0.00	3B24
11/01/2023	Tuition for MAT 1301 - Liberal Arts Math - Liberal Arts Math	810.00		810.00	3B24

GRADE REPORT

Kevin Swope

STUDENT SERVICE REPRESENTATIVE: Dave Bossler

STUDENT NUMBER: [REDACTED] **DATE PRINTED:** 02/15/2024 **PROFESSOR:** Bruno, Lisa

PROGRAM ENROLLED: S B.S. Criminal Justice Administration

COURSE	COURSE TITLE	HOURS	GRADE	START DATE	COMPLETION DATE
CMJ 3304	Judicial Process	3	A	11/08/2023	01/16/2024

Course Detail

Unit #	Unit Name	Grade
1	Unit I Discussion Board	100 A
2	Unit II Live Lecture	100 A
3	Unit III PowerPoint Presentation	100 A
4	Unit IV Journal	100 A
5	Unit V Discussion Board	100 A
6	Unit VI Live Lecture	100 A
7	Unit VII Essay	80 A
8	Unit VIII Journal	95 A

Course Grade: 97 A

GRADE REPORT

Kevin Swope

STUDENT SERVICE REPRESENTATIVE: Dave Bossler

STUDENT NUMBER: [REDACTED] **DATE PRINTED:** 02/15/2024 **PROFESSOR:** Mullen, Sheana

PROGRAM ENROLLED: B.S. Criminal Justice Administration

COURSE	COURSE TITLE	HOURS	GRADE	START DATE	COMPLETION DATE
MAT 1301	Liberal Arts Math	3	A	11/08/2023	01/16/2024

Course Detail

Unit #	Unit Name	Grade
1	Unit I Discussion Board	100 A
2	Unit I Homework	100 A
3	Unit II Live Lecture	100 A
4	Unit II Homework	100 A
5	Unit III Journal	100 A
6	Unit III Homework	100 A
7	Unit IV Assignment	100 A
8	Unit IV Homework	100 A
9	Unit V Discussion Board	100 A
10	Unit V Homework	100 A
11	Unit VI Live Lecture	100 A
12	Unit VI Homework	100 A
13	Unit VII Journal	100 A
14	Unit VII Homework	100 A
15	Unit VIII Assessment	79 C

Course Grade: 96 A

GRADE REPORT

Kevin Swope

STUDENT SERVICE REPRESENTATIVE: Dave Bossler

STUDENT NUMBER: [REDACTED] **DATE PRINTED:** 02/15/2024 **PROFESSOR:** Wright, Christopher

PROGRAM ENROLLED: CS B.S. Criminal Justice Administration

COURSE	COURSE TITLE	HOURS	GRADE	START DATE	COMPLETION DATE
CMJ 3307	Victimology	3	A	12/06/2023	02/13/2024

Course Detail

Unit #	Unit Name	Grade
1	Unit I Discussion Board	100 A
2	Unit II Live Lecture	100 A
3	Unit III PowerPoint Presentation	84 E
4	Unit IV Journal	100 A
5	Unit V Discussion Board	100 A
6	Unit VI Live Lecture	100 A
7	Unit VII Assignment	98 A
8	Unit VIII Journal	100 A

Course Grade: 96 A

GRADE REPORT

Kevin Swope

STUDENT SERVICE REPRESENTATIVE: Dave Bossler

STUDENT NUMBER: [REDACTED] **DATE PRINTED:** 02/15/2024 **PROFESSOR:** Trzop, Peter

PROGRAM ENROLLED: B.S. Criminal Justice Administration

COURSE	COURSE TITLE	HOURS	GRADE	START DATE	COMPLETION DATE
POL 2301	United States Government	3	A	12/06/2023	02/15/2024

Course Detail

Unit #	Unit Name	Grade
1	Unit I Discussion Board	100 A
2	Unit II Live Lecture	100 A
3	Unit III Assessment	87 B
4	Unit IV Journal	88 B
5	Unit V Discussion Board	100 A
6	Unit VI Live Lecture	100 A
7	Unit VII PowerPoint Presentation	90 A
8	Unit VIII Journal	97 A

Course Grade: 94 A

Approved for the Agenda of:	APPROVED
3/12/2024	Motion No. 24-110

7.A.



Building Department

TO: Honorable Mayor Bill Bazzi
Honorable City Council Members

FROM: Ali Dib, City Engineer

DATE: March 5, 2024

RE: City Engineer Dib - Bid Award - Water Distribution System Operator in Charge (S-1) Level Contract

Re: Contract award for Water distribution system Operator in charge (S-1) level

The Engineering staff of the City of Dearborn Heights solicited public bids for the City's public water distribution system operation. The "operator-in-charge "will be fully responsible for our water quality testing, water system's conveyance as well as the gathering and reporting of water quality samples and test results both to the state and to our residents (Annual Consumer Confidence Reports, CCR).

This solicitation was publicly advertised on Bid-Net as well as our website, three bids were received (tally sheet attached), and Hennessey Engineers were the lowest qualified bidders.

This is a three (3) year contract and is intended to address the city's water distribution compliance needs.

I respectfully request that your Honorable Council award the work to the lowest bidder (Hennessey Engineers) as detailed in the attached proposal. Additionally, I respectfully request that your Honorable Council authorize the Mayor and the Clerk to sign the necessary contract and the comptroller and treasurer to pay accordingly.

Respectfully,
Ali M. Dib, P.E.
City Engineer

Attachments:

1. Dib Contract Award for Water Distribution System Operator in Charge S-1 Level



Building & Engineering Department

Bill Bazzi
Mayor

Ali Dib, P.E.
City Engineer

February 22, 2024

To: Honorable Mayor Bill Bazzi
Honorable City Council

From: Ali M. Dib P.E.
City Engineer

Re: Contract award for Water distribution system Operator in charge (S-1) level

The Engineering staff of the City of Dearborn Heights solicited public bids for the City's public water distribution system operation. The "operator-in-charge" will be fully responsible for our water quality testing, water system's conveyance as well as the gathering and reporting of water quality samples and test results both to the state and to our residents (Annual Consumer Confidence Reports, CCR).

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This is a three (3) year contract and is intended to address the city's water distribution compliance needs.

I respectfully request that your honorable council award the work to the lowest bidder (Hennessey Engineers) as detailed in the attached proposal. Additionally, I respectfully request that your honorable Council authorize the Mayor and the Clerk to sign the necessary contract and the comptroller and treasurer to pay accordingly.

Respectfully

Ali M. Dib P.E.
City Engineer

CITY OF DEARBORN HEIGHTS

Name of Bid:

Water Distribution System Operator (S-1) Services

Bid Date

2/21/2024



Bidder	Bid Deposit	Bid Amount	Notes
Hennessey Engineers 13500 Reeck Road Southgate, MI 48195	N/A	\$1,700.00/Month	
Benesch 1155 Brewery Park Blvd, Suite 240 Detroit, MI 48207	N/A	\$13,932.00/Month	
Metro Consulting Associates 4534 Five Mile Road Plymouth, MI 48170	N/A	\$15,600.00/Month	



Contact:
Vice President
John Hennessey, P.E.
Phone: (734) 759-1600
jjhennessey@hengineers.com

City of Dearborn Heights, Michigan

Request for Proposal Water Distribution System Operator S-1

Project Number 2024-003
February 21, 2024

Community Foundations Built With Optimism





February 21, 2024

Mr. Ali M. Dib, PE, City Engineer
City of Dearborn Heights
6045 Fenton
Dearborn Heights, MI 48127

Re: Request for Proposals City of Dearborn Heights Water Distribution System Operator S-1

Mr. Dib:

As a Women Business Enterprise (WBE) firmly rooted in Southeast Michigan, Hennessey Engineers has had the pleasure of serving more than 25 local communities. Our positive impact over the past 50 years has strengthened communities and improved living conditions. We are pleased to submit our qualifications to provide Water Distribution System services to the City of Dearborn Heights. ✓

ACCOMPLISHED PROFESSIONALS

Our project team is led by Steve Svireff, a talented professional who served the City of Taylor for more than 25 years in the Municipal Water and Sewer Department. Steve is currently the Operator in Charge (OIC) in Dearborn Heights and had a lead role in the process of selecting a meter vendor. He'll work with Ahmad Ali, a highly qualified construction engineering professional with extensive experience working with local municipalities on lead service line replacement programs. ✓

COMMUNITY FOUNDATIONS BUILT WITH OPTIMISM

Hennessey aggressively pursues grant funding for all our communities. Since 2010, Hennessey has secured over \$100 million of infrastructure funding through a combination of County / State grants, DWRP and SRF Low Interest Loans and Federal / HUD Grant funds.

COMMUNICATORS + COLLABORATORS

We know the value of community engagement and communication early in a project. Our primary goal is to build trust and long-term partnerships with the communities we serve.

AVAILABLE + RESPONSIVE

We are always reachable by phone, text, and email and will respond within 24 hours or sooner to any question or concern. In addition, our team will meet with City of Dearborn Heights administration and departments often to keep everyone up to date on the status of all projects.

It would be an honor to work with and for the residents of the City of Dearborn Heights. Please feel free to contact me anytime at (734) 341-1788.

Sincerely,

A handwritten signature in black ink, appearing to read 'John Hennessey'.

John Hennessey, PE
Vice President

Table of Contents

Required Forms

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-------------------	----------

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• Our Team	13

Capacity to Provide Full Scope	18
• Equipment / Assets	18
• Work Plan + Timeline	19

PROPOSAL FORM

Failure to complete this form may result in your Proposal being deemed non-responsive and rejected without any further evaluation.

OFFER TO: CITY OF DEARBORN HEIGHTS :

The Undersigned hereby offers and agrees to furnish the goods and/or services in compliance with all terms, scope of work, conditions, specifications, and addenda in the Request for Proposal.

ADDENDA:

The undersigned has read, understands and is fully cognizant of the Information to Respondents, Offer, and all Exhibits thereto, together with any written addendum issued in connection with any of the above. The undersigned hereby acknowledges receipt of the following addendum(s): None, _____, _____ (write "none" if none). In addition, the undersigned has completely and appropriately filled out all required forms.

OBLIGATION:

The undersigned, by submission of this Offer, hereby agrees to be obligated, if the Offer is accepted by the City of Dearborn Heights to enter into a Contract to provide the stated goods and/or services for the term as stated herein in accordance with the Scope of Work, Specifications, and Terms and Conditions, together with any written Addenda as specified above and any negotiated terms. If this offer is accepted and signed by the City of Dearborn Heights this RFP document, together with any written Addenda and any negotiated terms shall be (collectively) the contract.

COMPLIANCE:

The undersigned hereby accepts all administrative requirements of the RFP and will be in compliance with such requirements. By submitting this Proposal Form, the Respondent represents that:

1. The Respondent is in compliance with any applicable provisions of the City's Charter and Code of Ordinances.
2. If awarded a contract to operate the Concession or provide the goods or Services required in the RFP, the Respondent will comply with the City's Charter and Code of Ordinances. These documents can be found on the City of Dearborn Heights website on the City Clerk's page.

NON-COLLUSION:

The undersigned, by submission of this Proposal Form and other required forms, hereby declares that this Proposal is made without collusion with any other business making any other Proposal, or which otherwise would make a Proposal.

PERFORMANCE GUARANTEE:

The undersigned further agrees that if awarded the Contract, it will submit to the City any required type of guarantee (i.e. irrevocable letter of credit or cash deposit).

SUBMITTAL REQUIREMENTS: The undersigned certifies it has attached a complete response to each of the submittal requirements listed in the Evaluation Criteria and Submittal Requirements section of this RFP.

No proposal may be accepted which has not been signed in the appropriate space below:

Company Name: Hennessey Engineers

Address 13500 Reeck Road
Southgate, MI 48195

Contact Person ----- John Hennessey -----
Phone (734) 759-1600 -----
Fax (734) 282-6566 -----
Email jjhennessey@hengineers.com -----

Signature of Person Authorized to sign  -----
Title Vice President -----
Date February 21, 2024 -----

ACCEPTANCE OF OFFER (To be completed by the city of Dearborn Heights)

Mayor's signature _____

Date _____

City Clerk's signature _____

Date _____

EXCEPTIONS AND ALTERNATIVES FORM

Failure to complete this form may result in your Proposal being deemed non responsive and rejected without any further evaluation.

Proposers are to comply with all requirements of this solicitation, otherwise the proposal may be deemed non responsive.

Exceptions may be considered if they are presented with the proposal and if the City determines that the exception does not materially alter the intent of this solicitation or that it exceeds the requirements of this solicitation.

X -No Exceptions Taken



-----Exceptions Taken – See attached*

*Please note that if any exceptions are taken, all required information must be submitted as an attachment

Except as may be indicated above, Proposer is in complete agreement with this entire solicitation including any proposed terms, conditions and business arrangements described herein.

By 

(Authorized Signature)

Date February 21, 2024

(Title) Vice President

COST PROPOSAL FORM

Failure to complete this form may result in your Proposal being deemed non-responsive and rejected without any further evaluation.

Total Not-To-Exceed Cost: \$ 1,700.00 /month (for the entire three-year period)



VERIFICATION OF MINIMUM QUALIFICATIONS FORM

Failure to complete this form may result in your Proposal being deemed non-responsive and rejected without further evaluation.

1. Provide references that will support the minimum qualification of: "Respondent must have a minimum of three similar projects in the last five years as requested in the Minimum Qualifications section. References must demonstrate at least five years of experience and must reflect work of a repetitive nature.

A- Client Name:	City of Dearborn Heights
Title:	Director Robert Conrad Department of Public Works (248) 924-4084 rconrad@ci-dearborn-heights.mi.us
Client Contact E-mail	UCMR 5 Services 2023, 2024
Contact Phone Number:	PRV Installation 2022-2024
Services performed from and to (dates): _____	Lead / Copper Testing 2022-2024
B-Client Name:	
Title:	City of Lincoln Park
Client Contact	Director John Kozuh Department of Public Services (313) 215-4109 jkozuh@citylp.com
Contact Phone Number:	UCMR 5 Services 2023, 2024
Services performed from and to (dates): _____	PRV Installation 2022-2024
C-Client Name:	
Title:	Lead / Copper Testing 2022-2024
Client Contact E-mail	
Contact Phone Number:	City of River Rouge
Services performed from and to (dates): _____	Water Superintendent Kelli Onufrak Department of Public Works (313) 842-4803 konufrak@cityofriverrouge.com
D- Client Name:	UCMR 5 Services 2023, 2024
Title:	PRV Installation 2022-2024
Client Contact E-mail	
Contact Phone Number:	City of Hamtramck
Services performed from and to (dates): _____	Director William Diamond Department of Public Works (586) 822-3822 wdiamond@hamtramckcity.com
	Sewer Relief Improvement Plan

BUSINESS INFORMATION QUESTIONNEER

Failure to complete this form may result in your Proposal being deemed nonresponsive and rejected without any further evaluation.

NAME OF COMPANY Hennessey Engineers

PRINCIPAL OFFICE ADDRESS 13500 Reeck Road, Southgate, MI 48195

TELEPHONE NUMBER (734) 759-1600

DUNS# AND/OR CCR (if applicable)# 096315528

FORM OF OWNERSHIP (Check One)

Corporation (☒)

LLC ()

Joint Venture ()

State of Incorporation/Registration Michigan

Date of Incorporation/Registration 1974

Partnership () If Partnership, select one of the following: Limited () or General () Individual ()

LIST OF PARTNERS, PRINCIPALS, CORPORATE OFFICERS OR OWNERS

Names: Joan Hennessey, CPA John Hennessey, PE

Titles: President Vice President

LIST OF CORPORATE DIRECTORS

Principal Business Affiliation

Name: N/A

Other Than Respondent Directorship: N/A

HAS YOUR COMPANY OPERATED UNDER ANY DIFFERENT NAMES IN THE PAST FIVE (5) YEARS? YES / **NO**
IF YES, PLEASE IDENTIFY THE NAME(S) UNDER WHICH YOUR COMPANY HAS OPERATED:

SUBCONTRACTORS FORM

Failure to complete this form may result in your Proposal being deemed non responsive and rejected without any further evaluation.

Are there any subcontractors to be utilized under this contract?

YES - You must complete both pages.

☒ NO - You must complete only this page.

ACKNOWLEDGED BY _____

FIRM **Hennessey Engineers** _____

AUTHORIZED REPRESENTATIVE **John Hennessey, PE** _____

TITLE **Vice President** _____

SIGNATURE  _____

DATE **February 21, 2024** _____

SUBCONTRACTORS FORM (Continued)

(If you have more than one Subcontractor, make additional copies as needed)

Prime Contractor

State relationship, if any, between Prime Contractor and each Subcontractor:

NOTE: Both the Prime Contractor/Consultant and Subcontractor must sign this form appropriately.
Subcontractor:

Fed Tax ID _____

Address: _____

P.O. Box _____

City: County State Zip: _____

Phone:() _____

Fax:() _____

Owners/Partners/Corporate Directors/Principal Stockholders (>5% stock holdings):

Work to perform: _____

Subcontract Amount \$ _____

Percent of Contract % _____

ACKNOWLEDGED BY: _____

I acknowledge that all the above information has been completely filled out and is true.

SUBCONTRACTOR Authorized Signature _____

Name & Title Date _____

I acknowledge that all the above information has been completely filled out and is true.

PRIME CONTRACTOR Authorized Signature Name & Title Date _____

Who We Are



HEADQUARTERS

13500 Reek Road
Southgate, MI 48195
(734) 759-1600

400 North Main Street, Suite 303
Milford, MI 48381
(248) 684-1033

www.hengineers.com

Hennessey Engineers (Hennessey) is a civil engineering firm focused on improving the quality of life for Southeast Michigan communities. As a Women Business Enterprise (WBE), and as a Disadvantaged Business Enterprise (DBE) with the Michigan Department of Transportation (MDOT), we have had the pleasure of serving more than 25 local municipalities, dozens of County and State agencies, as well as, multiple developers and private entities. Established in 1972, our positive impact for more than 50 years, has strengthened communities, improved living conditions, and elevated the quality of life for countless residents.

In 2023, Hennessey Engineers acquired Access Engineering, Inc., a small DBE firm whose practice centered on work zone traffic design, roadway design, and traffic engineering. This addition to our team enhances our services portfolio, strengthens our partnership capabilities, and expands our geographical reach.

We take pride in providing superior civil engineering, surveying, transportation engineering, construction engineering, materials testing, and program management services to our well-respected clients.

Hennessey Engineers is a privately owned corporation licensed to operate in the State of Michigan. Its principals are President Joan E. Hennessey, C.P.A., and Vice President John J. Hennessey, P.E.

Community foundations
built with optimism

Why Choose Us?



SEASONED PROFESSIONALS

Our team of seasoned professionals brings years of hard-earned experience and hands-on knowledge to each project. The trust we have in our team allows them the autonomy to respond quickly and move a project forward. When you work with Hennessey, you work directly for the people that can make your project successful. We pride ourselves on bringing in projects on time and within budget.

TRUST AND LONG-TERM PARTNERSHIPS

With every new project, Hennessey brings ideas and a road map to get there. By partnering with our clients, we provide insight and actionable project plans, based on our technical expertise and local familiarity. Our work improves existing infrastructure and energizes communities.

COMMUNITY ENGAGEMENT

At Hennessey, we are proud to be a part of the communities we help build. That's why communication and collaboration are so important to us. We stay in close contact with your staff, your residents, and your businesses to make sure everyone knows what is expected and when.

MUNICIPAL CLIENTS

Dozens of municipalities in Southeast Michigan appreciate the care and service that Hennessey Engineers provides. For decades, Hennessey has been the "go to" municipal engineer of choice. From our Southgate and Milford offices, our team of 60+ experts have successfully provided municipal engineering services that have left a long-lasting positive impact on dozens of communities. We execute quality, cost efficient projects within the designated schedule and budget.

CDBG-FUNDED PROJECTS

In addition to our municipal engineering services, Hennessey Engineers has teamed with multiple communities to provide civil engineering and program management services for CDBG-funded projects. We take pride in the uniqueness of our vision and methodology, and with a C.P.A. as President, fiscal responsibility and accountability are our number one priority.

Our Work Speaks For Itself



We understand the City of Dearborn Heights is seeking a highly qualified Water Distribution System Operator S-1 that they can trust to deliver needed services to its residents. We know Hennessey Engineers is the right choice for your city. With nearly 50 years of experience focusing on municipal engineering services that serve dozens of municipalities in Southeast Michigan, Hennessey brings local knowledge, industry expertise, and a committed staff to ensure each project is successful.

Steven Svireff and Ahmad Ali will lead this effort. Both have strong backgrounds in maintaining and operating water, wastewater, and sewer systems.

As a firm, Hennessey Engineers has extensive experience working with municipalities to review, analyze, and update master plans for sanitary sewers, water mains, roads, and storm water management and providing municipal improvement programs with estimates of cost. We have recently updated Capital Improvement Plans in St. Clair Shores, Lincoln Park, Hamtramck, and Garden City.

Our team works effectively and efficiently with a wide range of public agencies such as Macomb County Public Works Office, Oakland County, Wayne County,

Oakland County Water Resources Commissioner's Office, Michigan Department of Transportation, Federal Highway Administration, Michigan Department of Environmental Quality, Great Lakes Water Authority, City of Detroit, and many more. We work well with these agencies because we believe communication and collaboration are the bedrock of every successful project.

We believe working hand-in-hand with the City of Dearborn Heights and its Water Departments will serve the community best by being an extension of your team. Our role should be seamless and our team well integrated for maximum results.

Hennessey Engineers also has a great deal of experience working on federally funded projects and have managed numerous CDBG projects for several communities.

Our team is ready and able to begin working with your team on elevating the City of Dearborn Heights into the future. We are eager to begin.



CIVIL ENGINEERING

Civil Engineering continues to be the mainstay of Hennessey's service offerings. As with other engineering disciplines, the practice of civil engineering continues to evolve as technology advances. Our highly trained staff, coupled with the latest technologies, enables us to provide an array of creative and cost-effective civil engineering services.

MUNICIPAL ENGINEERING

- Infrastructure Evaluation and Rehabilitation
- Capital Improvement Planning and Budgeting
- Project Evaluation and Feasibility Studies
- Water Distribution System Design and Evaluation
- Sanitary and Storm Sewer Design and Evaluation
- Design of Municipal Buildings and Facilities
- Roadway and Pavement Systems Design
- Construction Administration and Quality Control Testing
- Site Plan Review and Inspection

RESIDENTIAL, COMMERCIAL, & INDUSTRIAL SITE DEVELOPMENT

- Project Feasibility Studies & Cost Analysis
- Conceptual Design/Site Planning
- Engineering for Site Utilities, Drainage and Paving
- Environmental Studies and Permitting
- Construction Management Services

STREET & HIGHWAY ENGINEERING

- Primary and Secondary Roadway Evaluation and Rehabilitation
- Roadway Geometrics and Intersection Design
- Traffic Studies and Planning
- Pavement and Sub-base Design
- Pavement Overlay and Resurfacing Design

WATER DISTRIBUTION SYSTEMS

- Elevated Tank Design
- Network Analysis
- Booster Station Design
- Meter Pits and Appurtenances
- Well Design
- Storm Drainage & Flood Control
- NPDES Permitting

STORM SEWER SYSTEM DESIGN FOR ROADWAYS AND SITE DEVELOPMENT

- Retention / Detention Basin Design
- Open Channel Improvements / Bank Stabilization
- Energy Dissipation Systems

Our Services

WATER DISTRIBUTION + ANALYSIS

Hennessey Engineers developed an expertise in providing engineering services for all facets of municipal water distribution, analysis and remediation. Our work experience includes assisting our clients in studying their existing systems, and developing capital improvement programs to provide the highest quality of water distribution to the residents of Southeast Michigan.

Our work experience includes:

- Water Main Replacement Design
- Water Distribution Modeling
- Booster Station Design
- Meter Chamber Design
- Water Pressure Analysis
- Rate Studies
- Rehabilitation Programs
- Asset Management Planning/Reporting

STORM WATER MANAGEMENT

Hennessey Engineers understands the importance of appropriate storm water management issues as they relate to functionality of roadways and parking areas and maintaining high water quality within a watershed. Throughout our history we have completed thousands of drainage design systems to enhance the operation of an existing structure or model the impact on a watershed of a proposed improvement. Hennessey has also incorporated best management practices for example, installing rain gardens bio swales and detention systems for new developments. In addition, several of Hennessey's engineers are certified soil erosion inspector and storm water operators through the MDEQ.

Our work experience that would be provided to the City of Dearborn Heights would include:

- Storm Sewer Design
- MS4 and NPDES Permitting
- Best Management Practices
- Capacity Analysis
- Watershed Analysis
- Detention/Forebay Design
- Storm Water Operator Services
- Soil Erosion and Sediment Inspections



FIFTH UNREGULATED CONTAMINANT MONITORING RULE (UCMR 5)

The Safe Drinking Water Act (SDWA) requires that once every five years the Environmental Protection Agency (EPA) issue a list of unregulated contaminants to be monitored by public water systems (PWSs). The fifth Unregulated Contaminant Monitoring Rule (UCMR 5) was published on December 17, 2021. UCMR 5 requires sample collection for 30 chemical contaminants between 2023 and 2025 using analytical methods developed by the EPA and consensus organizations. This action provides the agency and other interested parties with scientifically valid data on the national occurrence of these contaminants in drinking water. UCMR 5 provides new data that will improve the agency's understanding of the frequency that 20 per- and polyfluoroalkyl substances (PFAS) and lithium are found in the nation's drinking water systems, and at what levels. The monitoring data on PFAS and lithium will help the EPA make determinations about future regulations and other actions to protect public health under SDWA.

Hennessey Engineers is currently assisting the Cities of Dearborn Heights, Lincoln Park, and River Rouge with UCMR 5 services (2023, 2024). We are responsible for setting up the Central Data Exchange (CDX) with the EPA to provide timely and accurate information and we are responsible for the collection and shipment of water samples to a qualified EPA-approved third-party laboratory.

City of Dearborn Heights

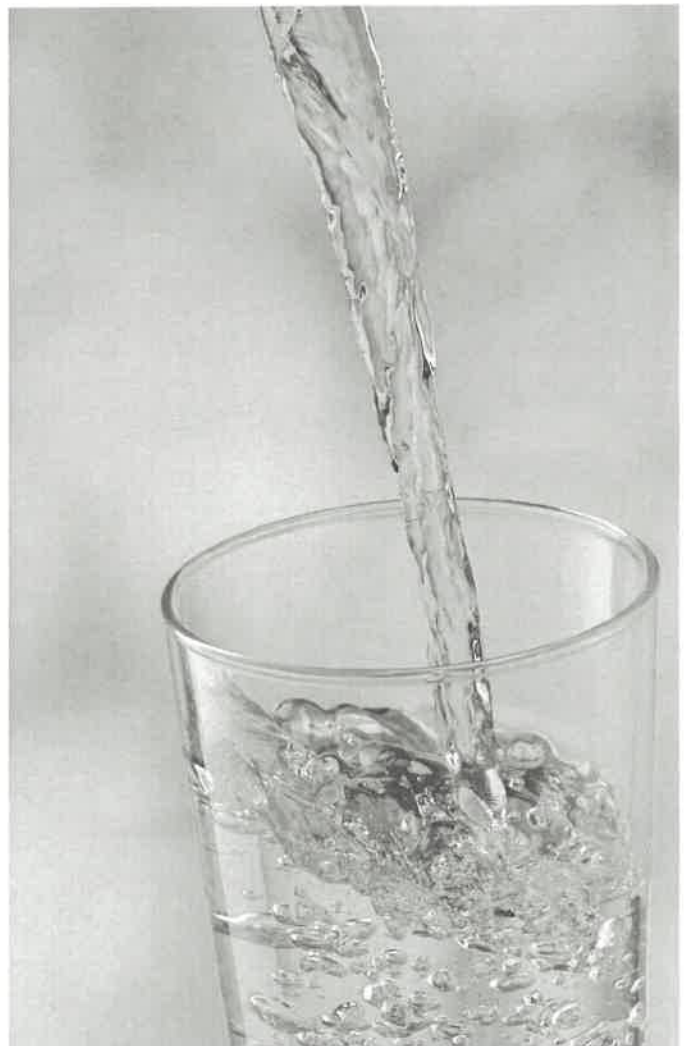
Director Robert Conrad
Department of Public Works
24600 Van Born Road
Dearborn Heights, MI 48125
(248) 924-4084
rconrad@ci-dearborn-heights.mi.us

City of Lincoln Park

Director John Kozuh
Department of Public Services
500 Southfield Road
Lincoln Park, MI 48146
(313) 215-4109
jkozuh@citylp.com

City of River Rouge

Water Superintendent Kelli Onufrak
Department of Public Works
10600 West Jefferson Avenue
River Rouge, MI 48218
(313) 842-4803
konufrak@cityofriverrouge.com



Our Projects

PERMANENT PRESSURE REDUCING VALVE (PRV) INSTALLATION

Pressure-reducing valves decrease the incoming high pressure of water into a lower and safer pressure for water distribution systems. They are normally installed on the main water line just outside the city water meter vaults. PRVs protect pipes from bursting. They also help conserve water and save on utility bills. They extend the lifespan of the water distribution system.

Hennessey Engineers designed and engineered PRV assemblies in the Cities of Dearborn Heights, Lincoln Park, and River Rouge and is currently performing installation of the pressure-reducing valves to reduce water pressure in their city water distribution systems.

Years: 2022, 2023, 2024

City of Dearborn Heights

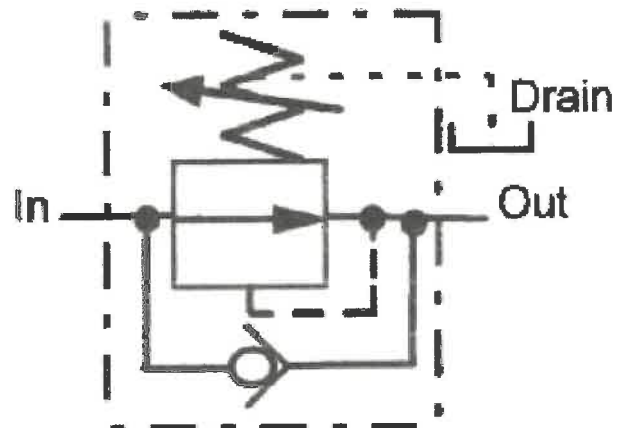
Director Robert Conrad
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konufrak@cityofriverrouge.com



LEAD and COPPER TESTING

The purpose of the Lead and Copper Rule (LCR) is to protect public health by minimizing lead and copper levels in drinking water. Lead and copper enter drinking water mainly from corrosion of lead and copper containing plumbing materials. The rule establishes action levels (AL) for lead and copper based on a 90th percentile level of tap water samples. An action level exceedance is not a violation but triggers other requirements to minimize exposure to lead and copper in drinking water, including water quality parameter monitoring, corrosion control treatment, source water monitoring/treatment, public education, and lead service line replacement. All community water supplies and nontransient noncommunity water supplies are subject to the LCR requirements.

Hennessey Engineers annually tests the Cities of Dearborn Heights and Lincoln Park at various residential locations with lead service lines. The sampling is done between June 1 and September 31.

Years: 2022, 2023, 2024

City of Dearborn Heights

Director Robert Conrad
Department of Public Works
24600 Van Born Road
Dearborn Heights, MI 48125
(248) 924-4084
rconrad@ci-dearborn-heights.mi.us

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Director John Kozuh
Department of Public Services
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Lincoln Park, MI 48146
(313) 215-4109
jkozuh@citylp.com





MASTER PLAN IMPROVEMENT PROJECTS

CWSRF + DWSRF Grants for Master Improvement Plans in Garden City

Client Contact: Brad Ohman
Department of Public Works for the City of Garden City
(734) 776-0372
brado@gardencitymi.org

Clean Water State Revolving Fund (CWSRF) Grant Sanitary Master Plan Improvement Project Phase 1: Sanitary Sewer Cleaning and CCTV Investigation

Timeline for Phase 1 + Phase 2: 2012-2018
Total Grant Amount: \$600,000

The project consisted of the cleaning and closed circuit television investigation of sanitary sewers ranging from 10 inches to 72 inches in diameter within the City's wastewater collection system. Hennessey Engineers prepared grant applications and supporting documents to successfully secure a SAW grant through MDEQ to complete this work.

Clean Water State Revolving Fund (CWSRF) Grant Sanitary Master Plan Improvement Project Phase 2: Sanitary Sewer Cured-in-Place Pipe Lining Program

Total Grant Amount: \$5,000,000

This project consisted of 60,000 lineal feet of full length cured-in-place lining of sanitary sewers through the City that were deemed in poor condition from the sanitary sewer cleaning and televising program.

Drinking Water State Revolving Fund (DWSRF) Grant Water Main Master Plan Improvement Project

Timeline: 2023-2025
Total Grant Amount: \$7,000,000

Hennessey Engineers modeled the existing water main system and identified several critical areas to complete water main loops to improve water pressure and reliability. We targeted areas of aging infrastructure and frequent breaks to ultimately prepare a Master Plan of phased improvements.

Hennessey Engineers prepared a DWSRF grant application package to EGLE resulting in a \$7,000,000 grant award. The grant improvement project includes Distribution System Materials Inventory (DSMI), lead water service replacements, 5,000 lineal feet of new water main and 10,000 lineal feet of replacement water main. Construction is planned for the summer of 2024 through March 2025.

SANITARY SEWER SYSTEMS

Sewer Relief Improvement Plan for the City of Hamtramck

The City of Hamtramck installed a Relief Sewer System for the southern portion of the City in 2016 as the first phase to relieve basement flooding. Through an analysis of the sewer system, it was found that the City's existing combined sewer is grossly undersized to handle wet weather flows during most wet weather events due to frequent sewer surcharging, basement backups, and occasional street-level flooding. Based upon flow monitoring and hydraulic modeling completed as part of the S2 grant program, it has been proposed, as a long-term solution, to install a relief sewer system directing excess flows towards the Conant-Mount Elliott Tunnel installed by the Detroit Water and Sewerage Department (DWSD) in 1957. This will also allow the City to maximize the capacity available in the Denton Relief Sewer installed in the 1980s.

Client Contact: William Diamond
Department of Public Works Director
(586) 822-3822
wdiamond@hamtramckcity.com

Sewer Relief Phase 1B

Construction Cost: \$10 million
Corresponding Design Cost: \$266,000
Inspection Cost: Currently in Design
Project Administration Cost: Currently in Design

Design of a new relief sewer consisting of 1,671 linear feet of 60-inch diameter relief sewer via open cut will be installed from the intersection of Lumpkin and Goodson east to an existing stub in the existing diversion chamber at Joseph Campau and Goodson. A 10-foot x 20-foot junction chamber will be installed over the existing Lumpkin sewer at the intersection of Goodson and Lumpkin. Full-depth road reconstruction HMA surface with a concrete curb, sidewalk, storm sewer, and a new 12-inch water main to be installed via directional drill within the Goodson Right-of-way from Joseph Campau to Lumpkin.

A new relief sewer consisting of 1,073 linear feet of 36-inch relief sewer will be installed via open cut along Joseph Campau from the existing junction chamber at Goodson and Joseph Campau's intersection to the north, south of Lehman St. A 12-foot diameter junction chamber will be installed over the existing Joseph Campau shallow ("high egg") sewer. Full-depth road reconstruction and sidewalk replacement will be on the East side of Joseph Campau and a mill and replacement on the east side of Joseph Campau.



Sewer Relief Phase 2

Construction Cost: \$45 million
Corresponding Design Cost: \$2,120,500
Inspection Cost: Currently in Design
Project Administration Cost: Currently in Design

Phase 2 will further increase relief to the Jos Campau sewers and Lumpkin sewer and reduce basement flooding. This phase will include the installation of an 8-foot diameter Conant Mount Elliot Tunnel Extension along Caniff to Brombach, Three laterals tie into this extension beginning with a 4" diameter sanitary sewer head north along Gallagher St to Casmere. The second lateral is a 6-foot diameter sewer that heads north along McKay street to Carpenter. The third lateral is a 5-foot diameter sewer that heads South along Brombach to Yemens, then turns West to Lumpkin.

This area currently discharges into the two main sewers in the City, the Joseph Campau Upper and Lumpkin sewer. The Lumpkin sewer discharges to the Clay Arm of the Woodward combined sewer owned by the Detroit Water and Sewerage Department (DWSD) south of Denton and west of the General Motors Poletown assembly plant. The Joseph Campau Upper sewer runs down Joseph Campau and discharges into the Denton Sewer which is a tributary to the DWSD's Conant Mount Elliot (CME) sewer. This will relieve both the Lumpkin and Joseph Campau Upper sewers. This project is currently in the preliminary design stages.



Martin District Sewer Separation for the City of St. Clair Shores

Client Contact: Chris Rayes
(586) 889-5424
crrayes@hengineers.com

Construction Cost: \$24 million
Hydraulic Metering and Modeling Cost: \$184,323
Inspection Cost: Currently in Design
Project Administration Cost: Currently in Design

Performed combined sewer metering of the Martin Sewer District at 11 selected locations for the development of a comprehensive sewer separation phasing plan. Meters were in place for 8 weeks and data collection was collected weekly. Hydraulic modeling was performed to include dry weather flow re-allocation, and the initial SSOAP analysis was conducted utilizing the flow monitoring study in late 2021/early 2022. An evaluation of the conceptual relief sewer alternatives with the calibrated and updated hydraulic model was performed and right sizing of these alternatives was updated. A hydraulic analysis report for the proposed storm sewers was prepared to include the review of background data, model development and calibration process, preliminary hydraulic analysis of relief sewer alternative, and preliminary conceptual layout of the selected alternative.

WATER MAINS

2022-2024 Water Main Project for the City of Hamtramck

Client Contact: William Diamond
(586) 822-3822
wdiamond@hamtramckcity.com

Construction Cost: \$3.6 million
Corresponding Design Cost: \$109,325
Inspection Cost: \$126,213 / Testing \$12,383
Project Administration Cost: \$37,150

Three Water main replacement projects and one Water Main Looping project.

- Project 1 Installation of 1,600 linear feet of 8-inch water main via directional drill along Caniff Street, between Conant and Buffalo Street.
- Project 2 installation of 2,100 linear feet of 12" pipe bursting of an existing 10" water main along Caniff Street, between Joseph Campau and Conant.
- Project 3 Replacement of 350 linear feet of 10" water main (via pipe bursting), along with the addition of roughly 752 linear feet of 10" water main along Dan Street from Joseph Campau east into Veterans Park via directional drill.
- Project 4 Installation of 227 linear feet of 24" water main, via open cut, along Joseph Campau and Denton (West) heading south to Denton (East), and the installation of a new 12" water main from the proposed 24" water main in Joseph Campau and heading East for approximately 485 linear feet.



Water Distribution Asset Management Program for the City of Lincoln Park

Client Contact: John Kozuh
(313) 215-4109
jkozuh@lpcity.com

Construction Cost: \$322,533
Design/Consulting Cost: \$164,959
Inspection Cost: \$171,216
Project Administration Cost: \$3,928

An in-depth assessment of the water main distribution network is being performed to further breakdown each section of water main to include location identifier of each valve and hydrant in the distribution system to determine age, size, and type of pipe, along with current maintenance records to determine the Probability of Failure (POF) and Consequence of Failure (COF) to establish a city wide water main maintenance and replacement plan over the next 5 through 20-years.

A Distribution material service inventory is being conducted at 357 randomly selected locations through potholing and visual inspection at 3 locations (Inside the home at the meter, 18-inches minimum from the stop box towards the home and a minimum of 18-inches from the stop box to main to determine the type of service line material (Lead, Galvanized or Copper) to provide a 95% confidence curve of the type of water service line material throughout the city. Each location is being documented with photos and via spreadsheet.



STEVEN SVIREFF

Senior Project Supervisor

Construction Inspection / S-1 Water Distribution Operator

Steven joined Hennessey Engineers in 2021 with a strong background in maintaining and operating water, wastewater, and sewer systems. For 25 years, he served with the City of Taylor Municipal Water and Sewer Department as a general foreman. Steve understands municipal, county, and federal requirements and ensures his team of contractors complies with these standards.

Steve has a deep knowledge of MS4 stormwater permit development, fire hydrant flow testing for hydraulic flow modeling, water loss surveys, and on-site inspection of water main installations.

EDUCATION

Gabriel Richard High School, 1989
Riverview, MI

Michigan Institute of Aeronautics
Ypsilanti, MI
Airframe and Power Plant License

LICENSING &

CERTIFICATIONS

S-1 Water Distribution License
State of Michigan

D-4 Wastewater License
State of Michigan

Backflow Assembly Tester License
State of Michigan

SELECT EXPERIENCE

City of Dearborn Heights

Fifth Unregulated Contaminant Monitoring Rule (UCMR 5) Services

- Set up Central Data Exchange (CDX) with Environmental Protection Agency (EPA)
- Provide timely and accurate information
- Collect and ship water samples to qualified EPA laboratory

Years: 2023, 2024

Permanent Pressure Reducing Valve (PRV) Installation

Performed installation of PRV to reduce water pressure in city distribution system.

Years: 2022, 2023, 2024

Lead + Copper Testing

Annually performs tests for the Cities of Dearborn Heights and Lincoln Park at various residential locations with lead service lines. The sampling is done between June 1 and September 31.

Years: 2022, 2023, 2024

Water Meter Comparison

Researched and compared water meter equipment and software programs. Graded meters against each other so City could select the best product.

Year: 2022

Contact:

Director Robert Conrad
Department of Public Works
24600 Van Born Road
Dearborn Heights, MI 48125
(248) 924-4084
rconrad@ci-dearborn-heights.mi.us

Our Team



City of Lincoln Park

Fifth Unregulated Contaminant Monitoring Rule (UCMR 5) Services

- Set up Central Data Exchange (CDX) with Environmental Protection Agency (EPA)
- Provide timely and accurate information
- Collect and ship water samples to qualified EPA laboratory

Years: 2023, 2024

Permanent Pressure Reducing Valve (PRV) Installation

Performed installation of PRV to reduce water pressure in city distribution system.

Years: 2022, 2023, 2024

Lead + Copper Testing

Conducted distribution material service inventory at hundreds of locations to determine the type of service line material.

Provided photos and spreadsheet to EGLE.

Years: 2022, 2023, 2024

Contact:

Director John Kozuh
Department of Public Services
500 Southfield Road
Lincoln Park, MI 48146
(313) 215-4109
jkozuh@citylp.com

City of River Rouge

Fifth Unregulated Contaminant Monitoring Rule (UCMR 5) Services

- Set up Central Data Exchange (CDX) with Environmental Protection Agency (EPA)
- Provide timely and accurate information
- Collect and ship water samples to qualified EPA laboratory

Years: 2023, 2024

Permanent Pressure Reducing Valve (PRV) Installation

Performed installation of PRV to reduce water pressure in city distribution system.

Years: 2022, 2023, 2024

Contact:

Water Superintendent Kelli Onufrak
Department of Public Works
10600 West Jefferson Avenue
River Rouge, MI 48218
(313) 842-4803
konufrak@cityofriverrouge.com

City of Taylor

Meter Reading and Commercial Water Meter Change Out (2015-2018)

- Oversaw the replacement of 2,200 commercial meters 1 1/2" and larger
- Responsible for the change out and data collection of 1,100 3/4" & 1" Meters
- Oversaw the replacement of 22,238 end points from drive by to a fixed base tower system
- Inspected the replacement of large meters in vaults
- Vetted data collected from end points
- Project cost: \$5 Million total

Water Main Rehabilitation Program (2008-2020)

- Oversaw the replacement and installation of watermain distribution infrastructure
- Responsible for design changes in the field
- Assisted in the location and design of the project
- Project cost: \$2.2 Million a year; \$26.4 Million in total

Sewer Grant/Sewer Lining (2017-2020)

- Coordinated with contractor and property owner for access to manhole
- Locate manholes
- Inspected sewer repairs
- Assist with field alterations.
- Project cost: \$9 Million in relining

State and Federal Reporting Requirements (2006-2021)

- CCR
- Pumpage
- Cross Connection
- Revised Total Coliform rule
- Revised Lead/Copper
- Stage two disinfectant by-product
- DSMI
- Lead line replacement





AHMAD ALI

Construction Operations Manager / Safety Officer

Ahmad is an experienced and loyal Hennessey team member. His expertise in construction operations has served clients since 1984. Ahmad attends pre-construction meetings, coordinates construction with contractors, schedules required construction testing (i.e. water main bacteriological testing, density and concrete, QC/QA testing) and prepares punch list items. Ahmad assigns Hennessey staff to various construction sites to monitor construction ordinances, compliance to design plans, and municipalities' engineering specifications. He monitors the construction site and reviews construction inspectors' daily reports, and acts as liaison between the general contractor, owner, and municipality.

EDUCATION

Bachelor of Science, Civil Engineering, 1982
Wayne State University

Master of Science, Civil Engineering, 1986
Wayne State University

Ahmad's involvement begins at the pre-construction meeting and ends with the completion of the project. He has overseen more than \$30M of public water operation system projects for municipal clients. In his 38-year career at Hennessey Engineers, he has overseen over \$500 million in roads, sewer, water main and private development projects. He is also Safety Officer and is responsible for implementing Hennessey's safety manual and program.

SELECT EXPERIENCE

City of Dearborn Heights

Permanent Pressure Reducing Valve (PRV) Installation

Performed installation of PRV to reduce water pressure in city distribution system.

Years: 2022, 2023, 2024

Contact:

Director Robert Conrad
Department of Public Works
24600 Van Born Road
Dearborn Heights, MI 48125
(248) 924-4084
rconrad@ci-dearborn-heights.mi.us

City of Lincoln Park

Permanent Pressure Reducing Valve (PRV) Installation

Performed installation of PRV to reduce water pressure in city distribution system.

Years: 2022, 2023, 2024

Contact:

Director John Kozuh
Department of Public Services
500 Southfield Road
Lincoln Park, MI 48146
(313) 215-4109
jkozuh@citylp.com

Our Team

Old Goddard Road Reconstruction

City of Lincoln Park - Old Goddard Road Reconstruction

The project involved pavement removal and replacement of approximately one-third of a mile of road. Ahmad was responsible to implement the MDOT with federal aid assistance administered through MDOT's Field Manager program, which was used for preparation and maintenance of the necessary paperwork required by the State.

City of River Rouge

Permanent Pressure Reducing Valve (PRV) Installation

Performed installation of PRV to reduce water pressure in city distribution system.

Years: 2022, 2023, 2024

Contact:

Water Superintendent Kelli Onufrak
Department of Public Works
10600 West Jefferson Avenue
River Rouge, MI 48218
(313) 842-4803
konufrak@cityofriverrouge.com

City of Allen Park

Enterprise / I-94 Reconstruction Project

This project consisted of a concrete overlay on the roadway and highway entrance ramp through and economic giant funded by MDOT. Ahmad was responsible for construction administration with affected areas' businesses, including Frito Lay, Ford Truck, and Smirnoff.

City of Riverview

Sanitary Sewer Evaluation Survey Project

Sanitary sewer evaluation survey project used to achieve the City of Riverview's desired I/I elimination. During the construction phase, Ahmad was responsible for coordination with the individual residents to disconnect the roof drain and edge drain lines under their basement floors in addition to overseeing the construction of the main sewer line to the treatment plant.



Capacity to Provide Full Scope

EQUIPMENT / ASSETS

Hennessey Engineers will provide its own software, printers, plotters, and vehicles for the City of Dearborn Heights Water Distribution System Operator S-1 Services.



Capacity to Provide Full Scope

Water Distribution Operation System Work Plan + Timeline

Working with City of Dearborn Heights administration, Hennessey Engineers will deliver Water Distribution Operation System services by:

- Providing an individual with EGLE S1 Water Distribution Operator certification,
- Working with the City of Dearborn Heights Water Department to perform Lead and Copper Testing,
- Working with the City of Dearborn Heights Water Department to perform system EGLE Stage 2 Compliance Testing,
- Creating and submitting an EGLE Pumpage Report each March 31st, and
- Preparing an annual Consumer Confidence Report (CCR) and publicizing it to citizens before July 1st of each year.

Hennessey Engineers services do not include third party expenses (i.e. laboratory testing fees) or more in-depth studies that may be required by EGLE (i.e. preparation of contingency plans, reliability studies, etc.) These will be presented in a proposal under separate cover on an as-needed basis. We understand that this is a three-year contract.

EGLE Stage 2 DBP Testing

Consists of quarterly draws in March, June, September, and December of each year. Hennessey Engineers will collect samples, transport them to the third-party laboratory for analysis, and report the results to EGLE.

Lead and Copper Testing

Hennessey Engineers will provide services to assist the City of Dearborn Heights in collecting lead and copper samples from June to September each year.

Pumpage Report

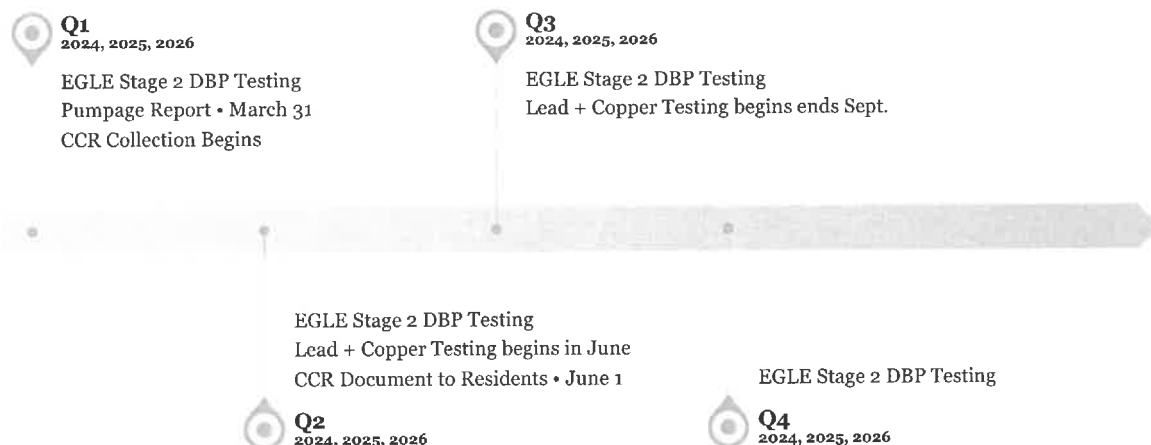
Hennessey Engineers will collect pumpage data and complete the required reporting to EGLE. The Pumpage Report will be completed by March 31 of each year.

Consumer Confidence Report (CCR)

Hennessey Engineers will collect all necessary information to complete the CCR by May of each year. This will allow ample time to get the document to residents by June 1 of each year.

City of Dearborn Heights

Water Distribution System Project





Hennessey Engineers Listens, Analyzes, Takes Action

The City of Dearborn Heights is made up of key stakeholders moving the city forward with an eye toward improving its public infrastructure. Hennessey Engineers will be an integral part of your team. By listening to the City of Dearborn Heights' administration, and its community members, Hennessey Engineers will bring actionable plans and solutions, no matter how challenging.

The Hennessey team listed in this Request for Proposal is THE TEAM that you will see at city council meetings, department meetings, and in the street with the community. They will readily provide anyone who requests it with their contact information - their personal cell phone number, email address, and office contact information. If a stakeholder does not reach a team member immediately, they will get a response within 24 hours! We understand how important it is to keep an open line of communication and respond to concerns in a timely manner.

Working with the City of Dearborn Heights will be a personal experience. We listen. We care. We provide the best possible service and municipal engineering expertise. Our primary goal is to create and maintain a long-term partnership with the City of Dearborn Heights. That will not occur if our team is unresponsive. It will happen if we communicate well and collaborate with your team.

Communicating with the City of Dearborn Heights Administration + Departments

This Hennessey Engineers team will meet with your staff twice per month to review project highlights, listen to questions, respond, and set up action plans. As a team, our success relies on trust, open dialogue, and accurate information.

Communicating with City of Dearborn Heights Residents + Businesses

When it is time to notify citizens about significant phases of the project, Hennessey Engineers will deliver flyers to each household and business detailing what will happen, when it will happen, and the action residents and business owners must take to assist the construction process and stay safe. These documents clearly list contact information so residents can contact Hennessey Engineers with questions or concerns.

Approved for the Agenda of:	APPROVED with Amendment
3/12/2024	Motion No. 24-111

7.B.



Police Department

TO: Honorable Mayor Bill Bazzi
Honorable City Council Members

FROM: Jerrod Hart, Police Chief

DATE: March 5, 2024

RE: Interim Police Chief Swope - Bid Award - Subpoena Service Agreement

Honorable Council:

Please see the attached, for your approval.

Respectfully Submitted,

Kevin Swope
Interim Police Chief

Attachments:

1. Koda Group Agreement 2023

MEMORANDUM



To: Jerrod S. Hart
Chief of Police

From: Kevin M. Swope *KS*
Director of Police Operations

Subject: Recommendations – Subpoena Service

Date: June 5, 2023

*Approved
6/5/2023
JH*

To increase operational efficiency and ensure witness / victim follow up on Dearborn Heights Police Department criminal cases at the 20th District Court, I believe it is essential to contract with a 3rd party company to assist serving subpoenas. This should be a priority for the City of Dearborn Heights due to the importance of making sure that justice is served in criminal cases brought forth by the prosecutor's office. I have contacted multiple companies and received quotes for their services. I requested that these companies personally serve each person and there must be at least 3 attempts to do so. I also made sure that the companies will serve documents in every city including the City of Detroit since some companies stated that they would not serve residential addresses within the City of Detroit. The information on each quote is summarized below. I have also attached the correspondence sent by each company to this memo.

<u>Company</u>	<u>Cost Per Document</u>	<u>Attempts</u>	<u>Mileage Fee</u>
Michigan Process Pro	\$100	3 in 10 Days	.65 a Mile
Goble Process Servers	\$65	5 in 10 Days	Over 20 Miles .75
Koda Group Inc.	\$75	5 in 10 Days	None

After reviewing the quotes and information, I recommend that we select Koda Group Inc to fulfill this emergency service. Koda Group Inc supplied the quote to the Department in a professional manner which included all necessary documents including liability insurance. The other companies stated that they did not provide liability insurance for their process serving staff. The costs associated with Koda Group Inc are \$25 dollars lower than the highest bid and \$10 more than the lowest bid. The lowest bid did charge a mileage fee and Koda Group Inc does not.

Michigan Process Pro - Price List/Service - Dearborn Heights Police Department

Net 30 Terms - Account on file

Standard

\$100.00/ Three attempts over ten days

Rush

\$197.00/ Three attempts over three days

- Extra \$75.00 for highly volatile serve (Domestic violence, PPO, Restraining Order)
- .65 Cents/ Mileage - miles recorded by Process Servers

Why Us?

With our state of the art software you will enjoy benefits such as:

- **Accuracy:** Our software uses GPS tracking to record the location and time of service. This information is then stored in a secure database, which can be accessed by clients and process servers. This helps to ensure that service is properly served and documented, which can be important in case of a dispute.
- **Transparency:** We provide clients with real-time visibility into the service process. Clients can see where process servers are located, who they have attempted to serve, and when they have made attempts. This helps to give you peace of mind knowing that their case is being handled properly.
- **Proof:** Our servers take photos of each attempt, taking notes of anything they notice on or at the property. E.g. People they talked to (neighbors), cars in the driveway, trash cans picked up or left out. Etc.
- **Online Portal:** You will be able to upload new serve documents at any time and check how many serves have been attempted, as well as view any pictures taken at the address or any notes taken for the attempts.

Process service

Jennifer Goble <jennifer@isaacgoble.com>

Fri 6/2/2023 1:18 PM

To: Kevin M. Swope <kmswope@dearbornheightsmi.gov>

Caution: This is an external email. Please take care when clicking links or opening attachments.

Kevin,

It was a pleasure speaking with you today. I can offer a flat fee for most subpoenas for \$65 . If it is more than 20 miles away , I charge 1 mileage fee roundtrip plus the \$65 and I offer 5 attempts for that price including getting proof of service notarized (my signature) . I can bill you monthly. Any questions please give me a call. Please email me subpoenas for service. I look forward to working with you 😊

Jennifer Goble
Isaac & Jennifer Goble Process Servers
32612 Donnelly St
Garden City, MI 48135
248-607-2422
<http://www.isaacgoble.com>
Service with a smile !

We take the following payment forms besides checks made out to Jennifer Goble or cash :

Zelle @ 248-607-2422
Cash App @ \$Joopster
PayPal @ isaacgoble@yahoo.com
Venmo @ Jennifer-Goble-20
Chime @ \$ Jennifer-Goble-3

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
P.O. BOX 30018
LANSING, MI 48909-7518

*Please tell us about your licensing experience by
completing our anonymous survey at:
www.michigan.gov/larasurvey*

KODA GROUP INC
200 NORTH CENTER STREET
NORTHVILLE MI 48167

INQUIRIES REGARDING THIS LICENSE

Please provide your license number on all correspondence, and
when contacting the Department.
www.Michigan.gov/CommercialLicensing

Corporations, Securities & Commercial Licensing Bureau
Department of Licensing and Regulatory Affairs
P.O. Box 30018
Lansing, MI 48909 Telephone: (517) 241-9221

GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CORPORATIONS, SECURITIES & COMMERCIAL LICENSING BUREAU
SECURITY GUARD AGENCY LICENSE

QUALIFYING OFFICER: GILBERT, TIMOTHY JON

KODA GROUP INC
200 CENTER ST N
NORTHVILLE MI 48167

STATE OF MICHIGAN-DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CORPS, SECURITIES & COMM LIC BUR
SECURITY GUARD AGENCY
LICENSE

Q0: GILBERT, TIMOTHY JON

KODA GROUP INC
200 CENTER ST N
NORTHVILLE MI 48167

LICENSE NO.	EXPIRATION DATE	
3801208044	03/31/2025	2395150417

COMPLAINT INFORMATION

The issuance of this license or permit should not be
construed as a waiver or dismissal of any complaints or
violations pending against the licensee, its agents,
employees or qualifying officer.

LICENSE NO.
3801208044

EXPIRATION DATE
3/31/2025

2395150417

THIS DOCUMENT IS DULY ISSUED
UNDER THE LAWS OF THE STATE OF
MICHIGAN

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
P.O. BOX 30018
LANSING, MI 48909-7518

Please tell us about your licensing experience by
completing our anonymous survey at:
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KODA GROUP INC
200 NORTH CENTER STREET
NORTHVILLE MI 48167

INQUIRIES REGARDING THIS LICENSE

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www.Michigan.gov/CommercialLicensing

Corporations, Securities & Commercial Licensing Bureau
Department of Licensing and Regulatory Affairs
P.O. Box 30018
Lansing, MI 48909 Telephone: (517) 241-9221

STATE OF MICHIGAN-DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CORPS, SECURITIES & COMM LIC BUR
PROFESSIONAL INVESTIGATOR AGENCY
LICENSE

Q0: GILBERT, TIMOTHY JON

KODA GROUP INC
36350 FORD RD
WESTLAND MI 48185

LICENSE NO. 3701206919 EXPIRATION DATE 07/31/2024 2376040300

COMPLAINT INFORMATION

The issuance of this license or permit should not be
construed as a waiver or dismissal of any complaints or
violations pending against the licensee, its agents,
employees or qualifying officer.

GRETCHEN WHITNER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CORPORATIONS, SECURITIES & COMMERCIAL LICENSING BUREAU
PROFESSIONAL INVESTIGATOR AGENCY LICENSE

Q541221

QUALIFYING OFFICER: GILBERT, TIMOTHY JON

KODA GROUP INC
36350 FORD RD
WESTLAND MI 48185

LICENSE NO.
3701206919

EXPIRATION DATE
7/31/2024

2376040300

THIS DOCUMENT IS DULY
ISSUED UNDER THE LAWS OF
THE STATE OF MICHIGAN



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/4/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The Campbell Group 4808 Broadmoor Ave SE Kentwood MI 49512	CONTACT NAME: Program Security PHONE (A/C, No, Ext): 616-541-1425 E-MAIL : security@thecampbellgrp.com ADDRESS: security@thecampbellgrp.com	FAX (A/C, No): 800-847-3129
INSURED Koda Group Inc. Koda Investigative Services 200 N. Center St. Northville MI 48167	INSURER(S) AFFORDING COVERAGE INSURER A: Conifer Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	NAIC # 29734

COVERAGES

CERTIFICATE NUMBER: 265350312

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD: WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PROJECT ☐ LOC OTHER:		CICP024890	3/4/2023	3/4/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 PROFESSIONAL E&O \$ Included COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY					
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☐ N/A				PER STATUTE ☐ OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

Verification of Insurance

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

Print or type
See Specific Instructions on page 2.

Name (as shown on your income-tax return)

Koda Group Inc

Business name/disregarded entity name, if different from above

Check appropriate box for federal tax classification:

☐ Individual/sole proprietor ☐ C Corporation ☒ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶

☐ Exempt payee

☐ Other (see instructions) ▶

Address (number, street, and apt. or suite no.)

200 North Center Street

City, state, and ZIP code

Northville, MI 48167

Requester's name and address (optional)

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note: If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number

			-					
--	--	--	---	--	--	--	--	--

Employer identification number

3	5	-	2	5	2	9	5	7	5
---	---	---	---	---	---	---	---	---	---

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

Certification Instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

Sign
Here

Signature of
U.S. person ▶

Date ▶

01/23/2013

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

ENGAGEMENT AGREEMENT

We, the Dearborn Heights Police Department, hereafter, referred to as the Client, the undersigned, agree to employ the services of Koda Group, Inc and affiliate agencies hereafter referred to as the Agency.

The agency and agents of the agency agree to conduct services for the Client to serve summons, subpoenas or other legal documents that are requested of the Client. All information will be maintained as private and confidential within the Agency.

*The Client agrees, and it is understood, that the client shall be solely responsible for the compensation to the Agency, and the services provided to the Client or its agents, will be at a flat rate of \$75.00 per document.

1.) The Client agrees, specifically for these assignments, in which case the actual costs paid will be charged. The taking of depositions and court ordered or requested testimony shall be considered as part of investigative services and will be payable at the hourly rate of \$65.00 an hour.

2.) The Client attests that the information provided to the Agency is the most accurate best-known information by the Client and attests that he/she has not misrepresented self, or organization or purpose for requesting the services. The agency reserves the right to refuse service to the client for any issues of security, safety, unlawful, unethical, or immoral reasons. The Client represents that the information provided by the Agency shall be used in a lawful manner.

3.) In consideration of the foregoing terms the Agency shall under its best efforts and attempts, but at times may have to seek alternate services. The client also understands and acknowledges that there is no guarantee on the outcome of the case or results from the assignments.

Client Name:	BILL BAZZI		
Address:	6045 Fenton Dearborn Heights, MI 48127		
Phone:	313 791 3490	E-Mail:	BBAZZI@dearbornheightsmi.gov

Client Signature:  Date: 6/5/23

Agency Representative: Timothy J. Gilbert

Title: Private Investigator/Process Service

Approved for the Agenda of:	DEFEATED
3/12/2024	Motion No. 24-112

7.C.



Police Department

TO: Honorable Mayor Bill Bazzi
Honorable City Council Members

FROM: Jerrod Hart, Police Chief

DATE: February 28, 2024

RE: Interim Police Chief Swope - Bid Award - Patrol Fleet Digital License Plates (DLP) Service Agreement

Council members,

I am requesting approval for the acquisition of equipment and services to support Digital License Plates for the Police Department patrol vehicles. We have 32 vehicles.

The Digital License Plate program is provided by Reviver of Granite Bay, CA.

The program provides a multitude of fleet tracking capabilities that DHPD command can use to monitor activity to enable another layer of officer safety and risk mitigation efforts.

I am recommending the three (3) year service agreement for this program. The pricing is as follows:

- I. Year one (1); \$7,794.56
- II. Year two (2); \$7,378.56
- III. Year three (3): \$7,378.56

Attempts were made to obtain competing bids for equipment and services. It was determined that there are no other vendors for this service. Therefore, the department will request the use of a sole source vendor to procure this equipment/service.

I am requesting a motion to authorize the mayor and the comptroller to sign the warrant and expend this payment from the police contractual services account, 101-300-818.000, and authorize the treasurer to pay from this account.

This effort was not included in the annual budget and I am requesting a budget amendment to include within its operating parameters.

Respectfully,

Kevin Swope
Interim Police Chief

Attachments:

1. Patrol Fleet Digital License Plates

MEMORANDUM



To: Kevin Swope
Chief of Police (Acting)

From: Paul D. Vanderplow
Director, Support Services

Subject: Request for acquisition of
Patrol Fleet Digital License Plates (DLP)

Date: 28-Feb-24

APPROVED Kevin Swope
2/28/24

This memorandum will serve to request the acquisition of equipment and services to support Digital License Plates (DLP) for the Police Department's Patrol Vehicles (32 Vehicles).

The Digital License Plate program is provided by Reviver of Granite Bay, CA

<https://reviver.com>

This program provides a multitude of fleet tracking capabilities which DHPD Command can use to monitor vehicle activity to enable another layer of officer safety and risk mitigation efforts.



Exemplar photo of a Reviver Digital License Plate

Characteristics of the DLP include:

RPlate

Tamper-proof digital license plate installed on fleet vehicles.

- Streamlined Vehicle Registration & Compliance
- Integrated Telematics
- Personalized Brand Messages

RFleet Dashboard

Single portal to manage, track, and optimize fleet utilization

- DMV-Approved, Future-Proofed Technology
- Proven ROI & Efficiency Improvements
- 24/7/365 Customer Support

Integrated Telematics

- Real-Time Location Monitoring
- Geofencing with Alerts
- Trip & Mileage Tracking with Alerts
- API Integrates Seamlessly with Existing Fleet Management Systems

Batch Registration Renewal

- Fleet-Wide Registration in Single Transaction
- Batch by Cost Center or other Accounting Needs
- Streamlined Compliance via Digital Tag Auto-Updating
- Renew & Pay via Admin Dashboard

Safety Notices and Alerts

- Maintenance & Mileage Alerts
- Upcoming Registration Renewal Alerts
- Geofence Alerts Vehicle Motion Alerts
- Arrival & Departure Alerts

DHPD is committed to full accountability for Department actions and assets. As shown by the program characteristics, the DLP program will allow a two-fold monitoring platform for its fleet: Officer Accountability and Fleet Asset Management.

MEMORANDUM

DHPD is recommending a three-(3) year service agreement for this program.

The fiscal impact to the department is summarized as follows:

Item	Quantity	Frequency	Unit/Price	Year 1	Year 2	Year 3
				Line Total	Line Total	Line Total
Hard Wired DLP	32	Month	\$10.57	\$4,058.88	\$4,058.88	\$4,058.88
Digital Compliance Service	32	Annual	\$53.76	\$1,720.32	\$1,720.32	\$1,720.32
Rplate Location Services	32	Annual	\$49.98	\$1,599.36	\$1,599.36	\$1,599.36
Provisioning	32	One Time	\$13.00	\$416.00		
Year Total				<u>\$7,794.56</u>	<u>\$7,378.56</u>	<u>\$7,378.56</u>

(Official quote #20240227-104555303 from vendor is attached.)

The Department attempted to obtain competing bids for equipment and services. Through independent market research, it was determined that there are no other vendors for this service, therefore, the Department will request the use of a sole source vendor to procure this equipment/service.

This service is fully approved and sanctioned by the State of Michigan Secretary of State.

This effort was not included in the yearly budget plan as the Department was not made aware of its potential until after Fiscal Year submissions. Therefore, the Department is requesting a budget amendment to include within its operating parameters.

If you have any questions as to the equipment/service or this budget submission, please contact Paul Vanderplow, Director, Support Service at (313) 719-1972 or via email at pdvanderplow@dearbornheightsmi.gov.

REVIVER

4170 Douglas Blvd
Suite 200
Granite Bay, CA 95746
United States

#20240227-104555303

Expires
March 12, 2024

Alex Dimitrijevic
alex.dimitrijevic@reviver.com

Prepared for
Dearborn Heights Police Department

Paul Vanderplow
Director, Support Services
pdvanderplow@dearbornheightsmi.gov
+13137191972

Products & Services	Billing Frequency	Quantity	Unit price	Price
Hard Wired DLP 36-mo	Monthly	32	\$10.57/ month	\$338.24/ month
Digital Compliance Services	Annually	32	\$53.76/ year	\$1,720.32/ year for 3 years
Rplate Location Services	Annually	32	\$49.98/ year	\$1,599.36/ year for 3 years
Turn-key Provisioning		32	\$13.00	\$416.00 for 1 month

Subtotals

Monthly subtotal	\$338.24 / month
Annual subtotal	\$3,319.68
One-time subtotal	\$416.00
Total	\$4,073.92

Purchase Terms

INVOICING

Reviver will provide two different invoice types:

1. Hardware invoice – this invoice will be sent to the customer after the delivery of the digital plates to the customer's location. Terms will be based on Net 30 which means that the customer will have 30 days to pay from the hardware invoice date.
2. Services invoice – this invoice will be sent at the same time as the Hardware invoice with 60-day terms. The first 30 days will serve as a grace period to allow the customer to install the plates on their vehicles. The next 30 days will serve as the time to allow payment processing. These terms essentially give the customer a total of 60 days to pay the initial service invoice. All following invoices will be sent monthly based on Net 30 payment terms.

SHIPPING

The DLPs will be shipped once the customer provides either the registration cards or the VIN numbers for all the vehicles in its fleet.

TAXES & FEES

The above pricing does not include applicable sales tax and other fees as may be required by law. Such costs will be reflected in your final invoice total. For credit card transactions, there will be an additional convenience fee equal to 3% of the total amount.

WARRANTY

The Digital License Plate is covered under Reviver's Manufacturer's Warranty. This warrants that the plate would be free from defects from the date of purchase until the end of the defined term and does not cover accidental damage. The warranty does not cover the use of stolen RPlates, deliberate damage, cosmetic damage that does not hinder the performance of the product, neglect, commercial use, any unauthorized installation, repair, or service performed, or any other abuse or misuse of the product, or any use not in accordance with the [Reviver Terms of Use policy](https://reviver.com/terms-of-service/) that you can review by visiting <https://reviver.com/terms-of-service/>. For additional items not covered please visit <https://reviver.com/warranty/> and review the section "What does the warranty NOT cover?".

TERMINATION

Should the Lessee elect to terminate the lease before the end of the defined term, the Lessee shall pay the Lessor the following on the date of the early termination:

- All unpaid periodic lease payments that have accrued up to the date of termination.
- The remaining balance of any unpaid installation costs.
- Fifty percent of the remaining depreciable balance of the Rplate is based on a ten-year useful life using the straight-line methodology.

Installation Terms

INSTALLATION

The Installation quote, if applicable, is an estimate and the actual cost will be confirmed prior to installation. The installation service will be invoiced upon completion of installation.

PAYMENT

The installation services are due based on Net 30-day payment terms.

CANCELLATIONS AND RESCHEDULING

If the customer needs to cancel or reschedule a job, customer agrees to work with the assigned technician to cancel/reschedule the installation(s). If a customer cancels the job less than 24 hours before the scheduled time, the customer will be billed for the full amount of the estimated installation of \$300.

Signature _____

Date _____

Printed name _____

Approved for the Agenda of:	APPROVED
3/12/2024	Motion No. 24-113

8.A.



Mayor's Office

TO: Honorable Mayor Bill Bazzi
Honorable City Council Members

FROM: Bill Bazzi, Mayor

DATE: March 5, 2024

RE: AT&T Metro Act Permit Extension

Honorable Council Members:

Attached is a Metro Act Permit Extension for AT&T along with the original contract. Please authorize the City Clerk and the Mayor to sign this document.

Attachments:

1. City of Dearborn Heights Original Permit December 31, 2003
2. City of Dearborn Heights MI Fully Exe 5 yr extension of ROW Permit 1.2.24

**METRO Act
Unilateral Form
Revised 12/06/02**

**RIGHT-OF-WAY
TELECOMMUNICATIONS PERMIT**

This permit shall be considered to have been issued on December 31, 2003 by the City of Dearborn Heights, whose address is 6045 Fenton Avenue, Dearborn Heights, MI 48127.

1 Definitions

- 1.1 Date of Issuance shall mean the date set forth above.
- 1.2 Manager shall mean Municipality's Director of the Building and Engineering Department or his or her designee.
- 1.3 METRO Act shall mean the Metropolitan Extension Telecommunications Right-of Way oversight Act, Act No. 48 of the Public Acts of 2002, as amended.
- 1.4 Municipality shall mean the City of Dearborn Heights, a Michigan municipal corporation.
- 1.5 Permit shall mean this document.
- 1.6 Permittee shall mean **Michigan Bell Telephone Company d/b/a SBC**, organized under the laws of the State of Michigan, whose address is **444 Michigan Ave., Detroit, MI 48226**.
- 1.7 Public Right-of-Way shall mean the area on, below, or above a public roadway, highway, street, alley, easement, or waterway, to the extent Municipality has the ability to grant the rights set forth herein. Public Right-of-Way does not include a federal, state, or private right-of-way.
- 1.8 Telecommunications Facilities or Facilities shall mean the Permittee's equipment or personal property, such as copper and fiber cables, lines, wires, switches, conduits, pipes, and sheaths, which are used to or can generate, receive, transmit, carry, amplify or provide telecommunication services or signals. Telecommunication Facilities or Facilities do not include antennas, supporting structures for antennas, equipment shelters or houses, and any ancillary equipment and miscellaneous hardware used to provide federally licensed commercial mobile service as defined in Section 332(d) of Part I of Title III of the Communications Act of 1934, Chapter 652, 48 Stat. 1064, 47 U.S.C. 332 and further defined as commercial mobile radio service in 47 CFR 20.3, and service provided by any wireless, two-way communications device.

1.9 Term shall have the meaning set forth in Part 7.

2 Grant

2.1 Municipality hereby issues a permit under the METRO Act to Permittee for access to and ongoing use of the Public Right-of-Way identified on Exhibit A to construct, install and maintain Telecommunication Facilities on the terms set forth herein.

2.1.1 Exhibit A may be modified by Manager upon written request by Permittee.

2.1.2 Any decision of Manager on a request by Permittee for a modification may be appealed by Permittee to Municipality's legislative body.

2.2 Overlashing. Permittee shall not allow the wires or any other facilities of a third party to be overlashed to the Telecommunication Facilities without Municipality's prior written consent. Municipality's right to withhold written consent is subject to the authority of the Michigan Public Service Commission under Section 361 of the Michigan Telecommunications Act, MCL § 484.2361.

2.3 Nonexclusive. The rights granted by this Permit are nonexclusive. Municipality reserves the right to approve, at any time, additional permits for access to and ongoing usage of the Public Right-of-Way by telecommunications providers and to enter into agreements for use of the Public Right-of-Way with and grant franchises for use of the Public Right-of-Way to telecommunications providers, cable companies, utilities and other providers.

3 Contacts, Maps and Plans

3.1 Permittee Contacts. The names, addresses and the like for engineering and construction related information for Permittee and its Telecommunication Facilities are as follows:

3.1.1 The address, e-mail address, phone number and contact person (title or name) at Permittee's local office (in or near Municipality) is, 54 N. Mill St., Box 32, Pontiac, MI 48342; SBC.com (corporate website); Phone: (248) 975-4780; Fax: (248) 975-4733; _____, Phone: (248) _____; Fax: (248) 975-4075.

3.1.2 If Permittee's engineering drawings, as-built plans and related records for the Telecommunication Facilities will not be located at the preceding local office, the location address, phone number and contact person (title or department) for them is **the same as stated above**.

3.1.3 The name, title, address, e-mail address and telephone numbers of Permittee's engineering contact person(s) with responsibility for the design, plans and construction of the Telecommunication Facilities is the same as stated above.

3.1.4 The address, phone number and contact person (title or department) at Permittee's home office/regional office with responsibility for engineering and construction related aspects of the Telecommunication Facilities is the same as stated above.

3.1.5 Permittee shall at all times provide Manager with the phone number at which a live representative of Permittee (not voice mail) can be reached 24 hours a day, seven (7) days a week, in the event of a public emergency.

3.1.6 Permittee shall immediately notify Municipality in writing as set forth in Part 12 of any inaccuracies or changes in the preceding information.

3.2 Route Maps. Within ninety (90) days after the substantial completion of new Facilities in a Municipality, a provider shall submit route maps showing the location of the Telecommunication Facilities to both the Michigan Public Service Commission and to the Municipality, as required under Section 6(7) of the METRO Act, MCLA 484.3106(7).

3.3 As-Built Records. Permittee, without expense to Municipality, shall, upon forty-eight (48) hours notice, give Municipality access to all "as-built" maps, records, plans and specifications showing the Telecommunication Facilities or portions thereof in the Public Right-of-Way. Upon request by Municipality, Permittee shall inform Municipality as soon as reasonably possible of any changes from previously supplied maps, records, or plans and shall mark up maps provided by Municipality so as to show the location of the Telecommunication Facilities.

4 Use of Public Right-of-Way

4.1 No Burden on Public Right-of-Way. Permittee, its contractors, subcontractors, and the Telecommunication Facilities shall not unduly burden or interfere with the present or future use of any of the Public Right-of-Way. Permittee's aerial cables and wires shall be suspended so as to not endanger or injure persons or property in or about the Public Right-of-Way. If Municipality reasonably determines that any portion of the Telecommunication Facilities constitutes an undue burden or interference, due to changed circumstances, Permittee, at its sole expense, shall modify the Telecommunication Facilities or take such other actions as Municipality may determine is in the public interest to remove or alleviate the burden, and Permittee shall do so within a reasonable time period. Municipality will attempt to require all occupants of a pole or conduit whose facilities are a

burden to remove or alleviate the burden concurrently.

- 4.2 No Priority. This Permit does not establish any priority of use of the Public Right-of-Way by Permittee over any present or future permittees or parties having agreements with Municipality or franchises for such use. In the event of any dispute as to the priority of use of the Public Right-of-Way, the first priority shall be to the public generally, the second priority to Municipality, the third priority to the State of Michigan and its political subdivisions in the performance of their various functions, and thereafter as between other permit, agreement or franchise holders, as determined by Municipality in the exercise of its powers, including the police power and other powers reserved to and conferred on it by the State of Michigan.
- 4.3 Restoration of Property. Permittee, its contractors and subcontractors shall immediately (**subject to seasonal work restrictions**) restore, at Permittee's sole expense, in a manner approved by Municipality, any portion of the Public Right-of-Way that is in any way disturbed, damaged, or injured by the construction, installation, operation, maintenance or removal of the Telecommunication Facilities to a reasonably equivalent (or, at Permittee's option, better) condition as that which existed prior to the disturbance. In the event that Permittee, its contractors or subcontractors fail to make such repair within a reasonable time, Municipality may make the repair and Permittee shall pay the costs Municipality incurred for such repair.
- 4.4 Marking. Permittee shall mark the Telecommunication Facilities as follows: Aerial portions of the Telecommunication Facilities shall be marked with a marker on Permittee's lines on alternate poles which shall state Permittee's name and provide a toll-free number to call for assistance. Direct buried underground portions of the Telecommunication Facilities shall have (1) a conducting wire placed in the ground at least several inches above Permittee's cable (**if such cable is nonconductive**); (2) at least several inches above that, a continuous colored tape with a statement to the effect that there is buried cable beneath; and (3) stakes or other appropriate above ground markers with Permittee's name and a toll-free number indicating that there is buried telephone cable below. Bored underground portions of the Telecommunication Facilities shall have a conducting wire at the same depth as the cable and shall not be required to provide the continuous colored tape. Portions of the Telecommunication Facilities located in conduit, including conduit of others used by Permittee, shall be marked at its entrance into and exit from each manhole and handhole with Permittee's name and a toll-free telephone number.
- 4.5 Tree Trimming. Permittee may trim trees upon and overhanging the Public Right-of-Way so as to prevent the branches of such trees from coming into contact with the Telecommunication Facilities, consistent with any standards adopted by Municipality. Permittee shall dispose of all trimmed materials.

Permittee shall minimize the trimming of trees to that essential to maintain the integrity of the Telecommunication Facilities. Except in emergencies, all trimming of trees in the Public Right-of-Way shall have the advance approval of Manager.

- 4.6 Installation and Maintenance. The construction and installation of the Telecommunication Facilities shall be performed pursuant to plans approved by Municipality. The open cut of any Public Right-of-Way shall be coordinated with the Manager or his designee. Permittee shall install and maintain the Telecommunication Facilities in a reasonably safe condition. If the existing poles in the Public Right-of-Way are overburdened or unavailable for Permittee's use, or the facilities of all users of the poles are required to go underground then Permittee shall, at its expense, place such portion of its Telecommunication Facilities underground, unless Municipality approves an alternate location. Permittee may perform maintenance on the Telecommunication Facilities without prior approval of Municipality, provided that Permittee shall obtain any and all permits required by Municipality in the event that any maintenance will disturb or block vehicular traffic or are otherwise required by Municipality.
- 4.7 Pavement Cut Coordination. Permittee shall coordinate its construction and all other work in the Public Right-of-Way with Municipality's program for street construction and rebuilding (collectively "Street Construction") and its program for street repaving and resurfacing (except seal coating and patching) (collectively, "Street Resurfacing").
- 4.7.1 The goals of such coordination shall be to encourage Permittee to conduct all work in the Public Right-of-Way in conjunction with or immediately prior to any Street Construction or Street Resurfacing planned by Municipality.
- 4.8 Compliance with Laws. Permittee shall comply with all laws, statutes, ordinances, rules and regulations regarding the construction, installation, and maintenance of its Telecommunication Facilities, whether federal, state or local, now in force or which hereafter may be promulgated. Before any installation is commenced, Permittee shall secure all necessary permits, licenses and approvals from Municipality or other governmental entity as may be required by law, including, without limitation, all utility line permits and highway permits. Permittee shall comply in all respects with applicable codes and industry standards, including but not limited to the National Electrical Safety Code (latest edition adopted by Michigan Public Service Commission) and the National Electric Code (latest edition). Permittee shall comply with all zoning and land use ordinances and historic preservation ordinances as may exist or may hereafter be amended.
- 4.9 Street Vacation. If Municipality vacates or consents to the vacation of Public

Right-of-Way within its jurisdiction, and such vacation necessitates the removal and relocation of Permittee's Facilities in the vacated Public Right-of-Way, Permittee shall, as a condition of this Permit, consent to the vacation and remove its Facilities at its sole cost and expense when ordered to do so by Municipality or a court of competent jurisdiction. Permittee shall relocate its Facilities to such alternate route as Municipality, applying reasonable engineering standards, shall specify.

- 4.10 Relocation. If Municipality requests Permittee to relocate, protect, support, disconnect, or remove its Facilities because of street or utility work, or other public projects, Permittee shall relocate, protect, support, disconnect, or remove its Facilities, at its sole cost and expense, including where necessary to such alternate route as Municipality, applying reasonable engineering standards, shall specify. The work shall be completed within a reasonable time period.
- 4.11 Public Emergency. Municipality shall have the right to sever, disrupt, dig-up or otherwise destroy Facilities of Permittee if such action is necessary because of a public emergency. If reasonable to do so under the circumstances, Municipality will attempt to provide notice to Permittee. Public emergency shall be any condition which poses an immediate threat to life, health, or property caused by any natural or man-made disaster, including, but not limited to, storms, floods, fire, accidents, explosions, water main breaks, hazardous material spills, etc. Permittee shall be responsible for repair at its sole cost and expense of any of its Facilities damaged pursuant to any such action taken by Municipality.
- 4.12 Miss Dig. If eligible to join, Permittee shall subscribe to and be a member of "MISS DIG," the association of utilities formed pursuant to Act 53 of the Public Acts of 1974, as amended, MCL § 460.701 et seq., and shall conduct its business in conformance with the statutory provisions and regulations promulgated thereunder.
- 4.13 Underground Relocation. If Permittee has its Facilities on poles of Consumers Energy, Detroit Edison or another electric or telecommunications provider and Consumers Energy, Detroit Edison or such other electric or telecommunications provider relocates its system underground, then Permittee shall relocate its Facilities underground in the same location at Permittee's sole cost and expense.
- 4.14 Identification. All personnel of Permittee and its contractors or subcontractors who have as part of their normal duties contact with the general public shall wear on their clothing a clearly visible identification card bearing Permittee's name, their name and photograph. Permittee shall account for all identification cards at all times. Every service vehicle of Permittee and its contractors or subcontractors shall be clearly identified as such to the public, such as by a magnetic sign with Permittee's name and telephone number.

5 Indemnification

- 5.1 Indemnity. Permittee shall defend, indemnify, protect, and hold harmless Municipality, its officers, agents, employees, elected and appointed officials, departments, boards, and commissions from any and all claims, losses, liabilities, causes of action, demands, judgments, decrees, proceedings, and expenses of any nature (collectively "claim" for this Part 5) (including, without limitation, attorneys' fees) arising out of or resulting from the acts or omissions of Permittee, its officers, agents, employees, contractors, successors, or assigns, but only to the extent such acts or omissions are related to the Permittee's use of or installation of facilities in the Public Right-of-Way and only to the extent of the fault or responsibility of Permittee, its officers, agents, employees, contractors, successors and assigns.
- 5.2 Notice, Cooperation. Municipality will notify Permittee promptly in writing of any such claim and the method and means proposed by Municipality for defending or satisfying such claim. Municipality will cooperate with Permittee in every reasonable way to facilitate the defense of any such claim. Municipality will consult with Permittee respecting the defense and satisfaction of such claim, including the selection and direction of legal counsel.
- 5.3 Settlement. Municipality will not settle any claim subject to indemnification under this Part 5 without the advance written consent of Permittee, which consent shall not be unreasonably withheld. Permittee shall have the right to defend or settle, at its own expense, any claim against Municipality for which Permittee is responsible hereunder.

6 Insurance

- 6.1 Coverage Required. Prior to beginning any construction in or installation of the Telecommunication Facilities in the Public Right-of-Way, Permittee shall obtain insurance as set forth below and file certificates evidencing same with Municipality. Such insurance shall be maintained in full force and effect until the end of the Term. In the alternative, Permittee may satisfy this requirement through a program of self-insurance, acceptable to Municipality, by providing reasonable evidence of its financial resources to Municipality. Municipality's acceptance of such self-insurance shall not be unreasonably withheld.
- 6.1.1 Commercial general liability insurance, including Completed Operations Liability, Independent Contractors Liability, Contractual Liability coverage, railroad protective coverage and coverage for property damage from perils of explosion, collapse or damage to underground utilities, commonly known as XCU coverage, in an amount not less than Five Million Dollars (\$5,000,000).

- 6.1.2 Liability insurance for sudden and accidental environmental contamination with minimum limits of Five Hundred Thousand Dollars (\$500,000) and providing coverage for claims discovered within three (3) years after the term of the policy.
- 6.1.3 Automobile liability insurance in an amount not less than One Million Dollars (\$1,000,000).
- 6.1.4 Workers' compensation and employer's liability insurance with statutory limits, and any applicable Federal insurance of a similar nature.
- 6.1.5 The coverage amounts set forth above may be met by a combination of underlying (primary) and umbrella policies so long as in combination the limits equal or exceed those stated. If more than one insurance policy is purchased to provide the coverage amounts set forth above, then all policies providing coverage limits excess to the primary policy shall provide drop down coverage to the first dollar of coverage and other contractual obligations of the primary policy, should the primary policy carrier not be able to perform any of its contractual obligations or not be collectible for any of its coverages for any reason during the Term, or (when longer) for as long as coverage could have been available pursuant to the terms and conditions of the primary policy.
- 6.2 Additional Insured. Municipality shall be named as an additional insured on all policies (other than worker's compensation and employer's liability). All insurance policies shall provide that they shall not be canceled, modified or not renewed unless the insurance carrier provides thirty (30) days prior written notice to Municipality. Permittee shall annually provide Municipality with a certificate of insurance evidencing such coverage. All insurance policies (other than environmental contamination, workers' compensation and employer's liability insurance) shall be written on an occurrence basis and not on a claims made basis.
- 6.3 Qualified Insurers. All insurance shall be issued by insurance carriers licensed to do business by the State of Michigan or by surplus line carriers on the Michigan Insurance Commission approved list of companies qualified to do business in Michigan. All insurance and surplus line carriers shall be rated A+ or better by A.M. Best Company.
- 6.4 Deductibles. If the insurance policies required by this Part 6 are written with retainages or deductibles in excess of \$50,000, they shall be approved by Manager in advance in writing. Permittee shall indemnify and save harmless Municipality from and against the payment of any deductible and from the payment of any premium on any insurance policy required to be furnished hereunder.
- 6.5 Contractors. Permittee's contractors and subcontractors working in the Public

Right-of-Way shall carry in full force and effect commercial general liability, environmental contamination liability, automobile liability and workers' compensation and employer liability insurance which complies with all terms of this Part 6. In the alternative, Permittee, at its expense, may provide such coverages for any or all its contractors or subcontractors (such as by adding them to Permittee's policies).

- 6.6 **Insurance Primary.** Permittee's insurance coverage shall be primary insurance with respect to Municipality, its officers, agents, employees, elected and appointed officials, departments, boards, and commissions (collectively "them"). Any insurance or self-insurance maintained by any of them shall be in excess of Permittee's insurance and shall not contribute to it (where "insurance or self-insurance maintained by any of them" includes any contract or agreement providing any type of indemnification or defense obligation provided to, or for the benefit of them, from any source, and includes any self-insurance program or policy, or self-insured retention or deductible by, for or on behalf of them).

7 **Term**

- 7.1 **Term.** The term ("Term") of this Permit shall be until the earlier of:

- 7.1.1 **Five Years (5)** [five years or less] from the Date of Issuance; or
- 7.1.2 When the Telecommunication Facilities has not been used to provide telecommunications services for a period of one hundred and eighty (180) days by Permittee or a successor or an assignee of Permittee; or
- 7.1.3 When Permittee, at its election and with or without cause, delivers written notice of termination to Municipality at least one-hundred and eighty (180) days prior to the date of such termination; or
- 7.1.4 Upon either Permittee or Municipality giving written notice to the other of the occurrence or existence of a default by the other party under Sections 4.8, 6, 8 or 9 of this Permit and such defaulting party failing to cure, or commence good faith efforts to cure, such default within sixty (60) days (or such shorter period of time provided elsewhere in this Permit) after delivery of such notice; or
- 7.1.5 Unless Manager grants a written extension, one year from the Date of Issuance if prior thereto Permittee has not started the construction and installation of the Telecommunication Facilities within the Public Right-of-Way and two years from the Date of Issuance if by such time construction and installation of the Telecommunication Facilities is not complete.

8 Performance Bond or Letter of Credit

- 8.1 Municipal Requirement. Municipality may require Permittee to post a bond (or letter of credit) as provided in Section 15(3) of the METRO Act, as amended [MCL § 484.3115(3)].

9 Fees

- 9.1 Establishment; Reservation. The METRO Act shall control the establishment of right-of-way fees. The parties reserve their respective rights regarding the nature and amount of any fees which may be charged by Municipality in connection with the Public Right-of-Way.

10 Removal

- 10.1 Removal; Underground. As soon as practicable after the Term, Permittee or its successors and assigns shall remove any underground cable or other portions of the Telecommunication Facilities from the Public Right-of-Way which has been installed in such a manner that it can be removed without trenching or other opening of the Public Right-of-Way. Permittee shall not remove any underground cable or other portions of the Telecommunication Facilities which requires trenching or other opening of the Public Right-of-Way except with the prior written approval of Manager. All removals shall be at Permittee's sole cost and expense.

10.1.1 For purposes of this Part 10, "cable" means any wire, coaxial cable, fiber optic cable, feed wire or pull wire.

- 10.2 Removal; Above Ground. As soon as practicable after the Term, Permittee, or its successor or assigns at its sole cost and expense, shall, unless waived in writing by Manager, remove from the Public Right-of-Way all above ground elements of its Telecommunication Facilities, including but not limited to poles, pedestal mounted terminal boxes, and lines attached to or suspended from poles.

- 10.3 Schedule. The schedule and timing of removal shall be subject to approval by Manager. Unless extended by Manager, removal shall be completed not later than twelve (12) months following the Term. Portions of the Telecommunication Facilities in the Public Right-of-Way which are not removed within such time period shall be deemed abandoned and, at the option of Municipality exercised by written notice to Permittee as set forth in Part 12, title to the portions described in such notice shall vest in Municipality.

- 11 Assignment. Permittee may assign or transfer its rights under this Permit, or the persons or entities controlling Permittee may change, in whole or in part, voluntarily; involuntarily, or by operation of law, including by merger or consolidation, change in the

ownership or control of Permittee's business, or by other means, subject to the following:

11.1 No such transfer or assignment or change in the control of Permittee shall be effective under this Permit, without Municipality's prior approval (not to be unreasonably withheld), during the time period from the Date of Issuance until the completion of the construction of the Telecommunication Facilities in those portions of the Public Right-of-Way identified on Exhibit A.

11.2 After the completion of such construction, Permittee must provide notice to Municipality of such transfer, assignment or change in control no later than thirty (30) days after such occurrence; provided, however,

11.2.1 Any transferee or assignee of this Permit shall be qualified to perform under its terms and conditions and comply with applicable law; shall be subject to the obligations of this Permit, including responsibility for any defaults which occurred prior to the transfer or assignment; shall supply Municipality with the information required under Section 3.1; and shall comply with any updated insurance and performance bond requirements under Sections 6 and 8 respectively, which Municipality reasonably deems necessary, and

11.2.2 In the event of a change in control, it shall not be to an entity lacking the qualifications to assure Permittee's ability to perform under the terms and conditions of this Permit and comply with applicable law; and Permittee shall comply with any updated insurance and performance bond requirements under Sections 6 and 8 respectively, which Municipality reasonably deems necessary.

11.3 Permittee may grant a security interest in this Permit, its rights thereunder or the Telecommunication Facilities at any time without notifying Municipality.

12 Notices

12.1 Notices. All notices under this Permit shall be given as follows:

12.1.1 If to Municipality, to its Manager as defined and at the address on Page 1.

12.1.2 If to Permittee, to **54 N. Mill Street, Box 3, Pontiac, MI 48342**.

12.2 Change of Address. Permittee and Municipality may change its address or personnel for the receipt of notices at any time by giving notice thereof to the other as set forth above.

13 Other items

- 13.1 No Cable, OVS. This Permit does not authorize Permittee to provide commercial cable type services to the public, such as "cable service" or the services of an "open video system operator" (as such terms are defined in the Federal Communications Act of 1934 and implementing regulations, currently 47 U.S.C. §§ 522 (6), 573 and 47 CFR § 76.1500).
- 13.2 Effectiveness. This Permit shall become effective when Permittee has provided any insurance certificates and bonds required in Parts 6 and 8, and signed the acknowledgement of receipt, below.
- 13.3 Authority. This Permit satisfies the requirement for a permit under Section 5 of the METRO Act [MCL 484.3105].
- 13.4 Interpretation and Severability. The provisions of this Permit shall be liberally construed to protect and preserve the peace, health, safety and welfare of the public, and should any provision or section of this Permit be held unconstitutional, invalid, overbroad or otherwise unenforceable, such determination/holding shall not be construed as affecting the validity of any of the remaining conditions of this Permit. If any provision in this Permit is found to be partially overbroad, unenforceable, or invalid, Permittee and Municipality may nevertheless enforce such provision to the extent permitted under applicable law.
- 13.5 Governing Law. This Permit shall be governed by the laws of the State of Michigan.

City of Dearborn Heights, Municipality

By: Stephen B. Kissinger
Stephen B. Kissinger

Its: Director of Building and Engineering

Date: 1/15/04

Acknowledgement of Receipt: Permittee acknowledges receipt of this Permit granted by Municipality.

Michigan Bell Telephone d.b.a SBC, Permittee

By: Robert Mezianek

Its: Director - Operations MichC&E

Date: 1-30-04

Exhibit A

Public Right-of-Way to be Used by Telecommunication Facilities

All existing facilities assumed in all Existing Rights of Way in Municipality shown on the "SBC Route Maps for PA 48" CD-ROM disc dated October 2003 that was to have been submitted with the Application, which is considered part of this Permit and Exhibit.

When received, Municipality's acceptance of the described CD-ROM disc, which shows Rights-of-Way but not the location of Permittee's existing facilities within those Rights-of-Way is not a waiver of or acknowledgement that the CD-ROM satisfies the requirement in Section 2.3 of the Application to, "Attach route maps showing the location of Applicant's existing and proposed facilities in the public right-of-way." or the statutory basis for that language under Section 6(5) of the METRO Act . If it is later determined by the MPSC or a court of competent jurisdiction in a final order or judgment that is binding on Permittee, that the CD-ROM disc does not satisfy the requirements of Section 6(5) of the METRO Act, Municipality reserves the right to require Permittee to submit an amended Route Map that conforms to the requirements of such an order or judgment.

Exhibit B

Bond

Letter of Credit to be submitted with Construction Permits at time of Specific Application

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**METROPOLITAN EXTENSION TELECOMMUNICATIONS
RIGHTS-OF-WAY OVERSIGHT ACT PERMIT EXTENSION**

Lynne M. Senia
City Clerk
City of Dearborn Heights
6045 Fenton
Dearborn Heights, MI 48071

RE: Extension of existing METRO Act Permit - C r o w n C a s t l e F i b e r , L L C

Ms. Senia,

Please allow this letter agreement to serve as an extension to the existing Metropolitan Extension Telecommunications Rights-Of-Way Oversight Act ("METRO Act") Permit issued by the City of Dearborn Heights, Wayne County, Michigan to Crown Castle Fiber, L.L.C. ("Crown Castle"), previously Fiber Technologies Networks, L.L.C, which expires on June 11, 2019. This extension is for a term of five (5) years and shall expire on June 11, 2029.

If this extension term is agreeable, please sign both copies of the extension letter agreement in the place provided below and return to Crown Castle. Upon receipt Crown Castle will acknowledge and return one copy for the City's records.

We appreciate the City's cooperation and attention to this matter. If you have any questions or concerns, please do not hesitate to contact me at (724) 754-8107 or Macey.Davis@crowncastle.com.

Permit Extension granted by the municipality.

By: _____
Bill Bazzi
City Mayor
City of Dearborn Heights
Date: _____

Crown Castle Fiber, LLC acknowledges receipt of this METRO Act Permit extension by the City of Dearborn Heights.

By: _____
Maureen Whitfield
Director, Permitting and Utilities –
Central Region
Crown Castle Fiber, LLC
Date: _____

Approved for the Agenda of:	APPROVED
3/12/2024	Motion No. 24-114

8.B.



Mayor's Office

TO: Honorable Mayor Bill Bazzi
Honorable City Council Members

FROM: Bill Bazzi, Mayor

DATE: January 16, 2024

RE: Fiscal Year 2022-2023 Financial Statement Audit Report

Honorable City Council
City of Dearborn Heights

Dear Council Members:

Attached is the Fiscal Year 2022-2023 Single Audit Report completed by Alan C. Young. Please receive, note and file this report.

Sincerely,

Bill Bazzi
Mayor

Attachments:

1. City of Dearborn Heights FA 2023 final

CITY OF DEARBORN HEIGHTS, MICHIGAN

**FINANCIAL REPORT
WITH
SUPPLEMENTARY INFORMATION**

JUNE 30, 2023

CITY OF DEARBORN HEIGHTS, MICHIGAN

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CITY OF DEARBORN HEIGHTS, MICHIGAN

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Alan C. Young & Associates, P.C.

CERTIFIED PUBLIC ACCOUNTANTS AND CONSULTANTS

7310 Woodward Ave, Suite 740
Detroit, MI 48202

(313) 873-7500 (Tel.)
(313) 873-7502 (Fax)
www.alancyoung.com

INDEPENDENT AUDITOR'S REPORT

To the City Council
City of Dearborn Heights, Michigan

Report on the Audit of the Financial Statements

Opinions

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Dearborn Heights, Michigan (the City) as of and for the year for the year ended, June 30, 2023, and the related notes to the financial statements which collectively comprise the City's basic financial statements as listed in the table of contents.

In our opinion, the financial statements present fairly, in all material respects, the respective financial position of the governmental activities, the business type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City as of June 30, 2023 and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the City and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

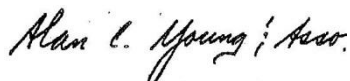
Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and the other required supplementary information as identified in the table of contents be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquires of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The combining non-major fund financial statements and the combining fiduciary fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. The combining non-major fund financial statements and the combining fiduciary fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, based on our audit, the procedures performed as described above, the information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report on December 27, 2023, on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal controls over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the City's internal control over financial reporting and compliance.



Detroit, Michigan
December 27, 2023

CITY OF DEARBORN HEIGHTS, MICHIGAN

Management's Discussion and Analysis June 30, 2023

Our discussion and analysis of the City of Dearborn Heights, Michigan (the "City" or "Dearborn Heights") financial performance provides an overview of the City's financial activities for the fiscal year ended June 30, 2023. Please read it in conjunction with the City's financial statements.

FINANCIAL HIGHLIGHTS

- Property taxes related to governmental operations are the number one revenue source for the City. Property tax revenue decreased by \$753,000 due to a decrease in the Public Act 345 millage.
- State-shared revenue is the City's second largest source of revenue. State-shared revenue has decreased significantly since 2002, although it has seen increases over the last few years. State-shared revenue decreased approximately \$265,000 (in the Corporate Fund) for the fiscal year ended June 30, 2023. This is due to a positive adjustment received in FY22 due to results of the recent national census. Ignoring that adjustment, state shared revenue continues to increase at approximately the rate of inflation.
- Charges for city services decreased approximately \$359,000 as compared to last fiscal year. The decrease within this revenue line item is due to a reduction in revenue in rescue runs.
- Public safety expenses have increased by approximately \$7,593,000 due to the pension contribution now being included in the public safety department, when it had previously been recorded in general government.
- As noted above, the decrease to general government is due to the reallocation of expenditures to public safety.
- The Police department entered into a multi-year contract to purchase in-car and body cameras for \$1.2 million. The payments will be made by using drug forfeiture funds.
- Both of the City's pension systems' asset values rebounded during fiscal year 2023 with investment gains during the year, resulting in a decrease to the City's unfunded pension and OPEB liability, from approximately \$210 million in fiscal year 2022 to approximately \$186 million as of June 30, 2023.

USING THIS ANNUAL REPORT

This annual report consists of a series of financial statements. The statement of net position and the statement of activities provide information about the activities of the City as a whole and present a longer-term view of the City's finances. This longer-term view uses the accrual basis of accounting so that it can measure the cost of providing services during the current year and whether the taxpayers have funded the full cost of providing government services.

The fund financial statements present a short-term view; they tell the reader how the taxpayers' resources were spent during the year, as well as how much is available for future spending. Fund financial statements also report the City's operations in more detail than the government-wide financial statements by providing information about the City's most significant funds. The fiduciary fund statements provide financial information about activities for which the City acts solely as a trustee or agent for the benefit of those outside of the government.

GOVERNMENT-WIDE OVERALL FINANCIAL ANALYSIS

As noted earlier, net position over time may serve as a useful indicator of a government's financial position. In the case of the city, liabilities and deferred inflows exceeded assets and deferred outflows of resources by approximately \$998,000 at the close of the most recent fiscal year.

CITY OF DEARBORN HEIGHTS, MICHIGAN

Management's Discussion and Analysis (Continued) June 30, 2023

REPORTING THE CITY AS A WHOLE

The following table shows the net position of the City as of June 30, 2023 and 2022:

	Governmental Activities		Business-Type Activities		Total	
	2023	2022	2023	2022	2023	2022
Assets						
Current and Other Assets	\$ 60,979,496	\$ 44,513,988	\$ 44,789,613	\$ 48,910,144	\$ 105,769,109	\$ 93,424,132
Capital Assets	84,295,941	82,461,770	104,728,676	98,096,872	189,024,617	180,558,642
Total Assets	145,275,437	126,975,758	149,518,289	147,007,016	294,793,726	273,982,774
Deferred Outflows of Resources	20,262,137	37,989,192	2,043,082	3,688,225	22,305,219	41,677,417
Liabilities						
Current Liabilities	21,309,262	18,753,997	5,084,273	3,835,350	26,393,535	22,589,347
Long-term Liabilities:						
Due Within One Year:						
Compensated Absences	2,679,106	3,963,579	90,844	67,668	2,769,950	4,031,247
Provision for General and Medical Claims	581,838	578,413	123,578	41,155	705,416	619,568
Worker's Compensation	148,026	99,184	-	-	148,026	99,184
Lease Liability	32,019	39,572	-	-	32,019	39,572
Current Portion of Long-term Debt	1,267,598	1,024,500	1,854,481	1,954,069	3,122,079	2,978,569
Due in More than One Year:						
Compensated Absences	6,876,960	5,243,824	271,196	270,677	7,148,156	5,514,501
Provision for General and Medical Claims	348,503	111,824	198,588	202,802	547,091	314,626
Worker's Compensation	67,105	112,853	-	1	67,105	112,854
Net Pension Liability	70,983,429	79,229,440	3,212,381	3,325,265	74,195,810	82,554,705
Total OPEB Liability	105,326,190	118,739,372	6,923,111	7,850,932	112,249,301	126,590,304
Lease Liability	79,622	111,643	-	-	79,622	111,643
Long-term Debt	6,617,470	6,971,138	26,609,000	28,550,817	33,226,470	35,521,955
Total Liabilities	216,317,128	234,979,339	44,367,452	46,098,736	260,684,580	281,078,075
Deferred Inflows of Resources	53,191,186	51,781,840	4,220,964	4,761,445	57,412,150	56,543,285
Net Position						
Net Investment in Capital Assets	76,432,450	74,503,889	87,430,011	90,097,792	163,862,461	164,601,681
Restricted	23,104,836	17,855,804	2,061,199	2,189,495	25,166,035	20,045,299
Unrestricted	(203,508,026)	(214,155,922)	13,481,745	7,547,773	(190,026,281)	(206,608,149)
Total Net Position (Deficit)	\$ (103,970,740)	\$ (121,796,229)	\$ 102,972,955	\$ 99,835,060	\$ (99,778,5)	\$ (21,961,169)

The City's combined net position increased from approximately \$(21,961,000) to approximately \$(998,000).

CITY OF DEARBORN HEIGHTS, MICHIGAN

Management's Discussion and Analysis (Continued) June 30, 2023

REPORTING THE CITY AS A WHOLE (Continued)

The following tables shows the changes in net position for the years ended June 30, 2023 and 2022:

	Governmental Activities		
	2023	2022	Change
Revenue			
Program Revenue:			
Charges for Services	\$ 3,251,236	\$ 3,610,723	\$ (359,487)
Operating Grants	15,888,497	8,977,560	6,910,937
Capital Grants	12,145,843	2,931,850	9,213,993
General Revenue:			
Property Taxes	32,159,402	32,912,093	(752,691)
State-shared Revenue	7,906,809	8,171,594	(264,785)
Investment Earnings	723,066	117,328	605,738
Franchise Fees and Miscellaneous	3,453,171	3,194,151	259,020
Total Revenue	75,528,024	59,915,299	15,612,725
Program Expenses			
General Government	13,818,399	17,221,160	(3,402,761)
Public Safety	26,816,527	19,223,501	7,593,026
Public Works	8,704,739	7,462,265	1,242,474
Community and Economic Development	1,330,160	1,344,093	(13,933)
Other	6,342,776	3,405,712	2,937,064
District Court	(581,381)	(147,618)	(433,763)
Debt Service	1,271,315	261,875	1,009,440
Total Expenses	57,702,535	48,770,988	8,931,547
Change in Net Position	17,825,489	11,144,311	6,681,178
Net Position (Deficit) - Beginning of Year	(121,796,229)	(132,940,540)	11,144,311
Net Position (Deficit) - End of Year	\$ (103,970,740)	\$ (121,796,229)	\$ 17,825,489

Reviewing the above governmental activities chart, it can be noted that total revenue increased by approximately 26 percent, while total expenses increased by approximately 18 percent. The revenue increase was primarily caused by an increase in increased Federal ARPA funding.

CITY OF DEARBORN HEIGHTS, MICHIGAN

Management's Discussion and Analysis (Continued) June 30, 2023

REPORTING THE CITY AS A WHOLE (Continued)

	Business-type Activities		
	2023	2022	Change
Revenue			
Program Revenue-Charges for Services	\$ 26,450,805	\$ 26,291,396	\$ 159,409
Capital Grants	-	360,042	(360,042)
General Revenue:			
Property Tax Revenue	-	30,964	(30,964)
Investment Income	475,666	227	475,439
Total Revenue	26,926,471	26,682,629	243,842
Expenses	23,788,576	22,802,100	986,476
Change in Net Position	3,137,895	3,880,529	(742,634)
Net Position - Beginning of Year	99,835,060	95,954,531	3,880,529
Net Position - End of Year	\$ 102,972,955	\$ 99,835,060	\$ 3,137,895

Business-type activities revenue increased by 0.9 percent, while expenses increased approximately 4.3 percent. The increase in revenue is due primarily to increased investment income, while the increase in expenses is primarily due to expenses related to the 2021 flooding as well as an increase in sewer lining expenses.

FINANCIAL ANALYSIS OF INDIVIDUAL FUNDS

As noted earlier, the City uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The focus of the City's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the City's financing requirements. In particular, unrestricted fund balance may serve as a useful measure of a government's net resources available for discretionary use, as it represents the portion of the fund balance that has not yet been limited to use for a particular purpose by an external party. Uncommitted or unassigned fund balance provides further information about the resources that have not been constrained by either the City Council or a group or individual that has been delegated authority to assign resources for use for particular purposes by the City Council.

Within the governmental funds, the Corporate Fund is the most significant to understanding the City's financial activities. In addition, the Water and Sewer Fund is a significant enterprise activity for the City.

CORPORATE FUND BUDGETARY HIGHLIGHTS

The Corporate Fund accounts for all police, fire, public works, planning and zoning, and administrative functions of the City. The budget is essentially a maintenance budget, which means it usually increases modestly from year to year. The budget is monitored closely and amended when needed.

Actual expenditures exceeded the budget for personnel, civil service and the fire department. In total, the corporate fund expenditures were approximately \$3.1 million less than the final budget.

CITY OF DEARBORN HEIGHTS, MICHIGAN

Management's Discussion and Analysis (Continued) June 30, 2023

Capital Assets And Debt Administration

At the end of fiscal year 2023, the City (excluding component units) had approximately \$189 million (net of depreciation) invested in a broad range of capital assets, including buildings, police and fire equipment, infrastructure, and water and sewer lines. The debt balance related to the acquisition and construction of these assets at June 30, 2023 was approximately \$36.3 million. Additional information regarding capital assets and related debt is available in the notes to the financial statements.

Economic Factors and Next Year's Budgets and Rates

For fiscal year 2024, the City has reduced the Public Act 345 millage that is restricted to paying the retirement costs of the Police and Fire departments.

For the fiscal year ended June 30, 2024, state-shared revenue will increase by 2 to 3 percent according to the Governor's adopted budget for the State of Michigan).

There are significant capital needs for the Water and Sewer system. The City issued \$25 million of bonds in fiscal year 2021 to provide funding for many of these projects. Through June 30, 2023, the City has spent approximately \$14 million of this money. The remaining funding will be spent in the next fiscal year on CSO projects.

The City of Dearborn Heights has received over \$24 million from the federal government from the American Rescue Plan Act ("ARPA"). The City recognized \$10 million of this in the Corporate Fund in FY23 as revenue loss replacement. The City has not yet finalized a decision as to how to spend the remaining grant funding, but it is likely the funds will be spent on water and/or sewer infrastructure. Per the terms of the grant, the City will need to commit the funds prior to December 31, 2024 and fully expend the funds by December 31, 2026.

Over the last several years, the City has implemented several cost containment strategies related to staff headcount, fringe benefits, and other operational efficiencies. These programs continue into fiscal year 2024. The City is also in process of negotiating labor contracts. The results of those negotiations cannot be estimated at this time.

CONTACTING THE CITY'S FINANCIAL MANAGEMENT

This financial report is intended to provide our citizens, taxpayers, customers, and investors with a general overview of the City's finances and to show the City's accountability for the money it receives. If you have questions about this report or need additional information, we welcome you to contact the City's comptroller's office at 6045 Fenton, Dearborn Heights, Michigan 48127 or via the City's website.

CITY OF DEARBORN HEIGHTS, MICHIGAN

Statement of Net Position June 30, 2023

	Primary Government			Component Units
	Governmental Activities	Business-Type Activities	Total	
ASSETS				
Cash and Cash Equivalents (Note 3)	\$ 46,018,241	\$ 21,291,948	\$ 67,310,189	\$ 3,530,506
Receivables:				
Property Taxes Receivable	8,463	-	8,463	-
Customers	-	10,052,997	10,052,997	-
Other Receivables	774,136	179,744	953,880	-
Due from Other Governments	5,894,198	-	5,894,198	-
Due from Fiduciary Funds	3,810,822	-	3,810,822	-
Due from Primary Government (Note 5)	-	-	-	2,654,227
Leases Receivable (Note 13)	2,702,070	-	2,702,070	-
Internal Balances	374,904	(374,904)	-	-
Inventory	-	405,056	405,056	-
Prepaid Expenses	937,713	8,756	946,469	-
Restricted Assets	21,577	13,226,016	13,247,593	-
Right to Use Leased Assets (Note 12)	108,615	-	108,615	-
Capital Assets: (Note 4)				
Assets not Subject to Depreciation	11,476,003	9,900,922	21,376,925	2,771,156
Assets Subject to Depreciation - Net	72,819,938	94,827,754	167,647,692	12,094,680
Other Assets	328,757	-	328,757	819
Total Assets	145,275,437	149,518,289	294,793,726	21,051,388
Deferred Outflows of Resources				
Pensions (Note 8)	16,194,358	485,298	16,679,656	-
Deferred OPEB (Note 9)	4,067,779	1,557,784	5,625,563	-
Total Deferred Outflows of Resources	20,262,137	2,043,082	22,305,219	-
LIABILITIES				
Accounts Payable	2,177,753	3,883,723	6,061,476	110,097
Due to Other Governmental Units	-	500	500	-
Due to Component Units (Note 5)	2,650,255	-	2,650,255	-
Refundable Deposits, Bonds, etc.	-	206,108	206,108	-
Accrued Liabilities and Other	2,129,236	993,942	3,123,178	43,385
Due to Primary Government	-	-	-	3,972
Accrued Interest	37,555	-	37,555	-
Unearned Revenue	14,314,463	-	14,314,463	-
Noncurrent Liabilities:				
Due within One Year:				
Compensated Absences (Note 6)	2,679,106	90,844	2,769,950	-
Provision for General and Medical Claims (Note 7)	581,838	123,578	705,416	-
Worker's Compensation (Note 7)	148,026	-	148,026	-
Lease Liability (Note 13)	32,019	-	32,019	-
Current Portion of Long-term Debt (Note 6)	1,267,598	1,854,481	3,122,079	1,025,000
Due in More than One Year:				
Compensated Absences (Note 6)	6,876,960	271,196	7,148,156	-
Provision for General and Medical Claims (Note 7)	348,503	198,588	547,091	-
Worker's Compensation (Note 7)	67,105	-	67,105	-
Net Pension Liability (Note 8)	70,983,429	3,212,381	74,195,810	-
Net OPEB Liability (Note 9)	105,326,190	6,923,111	112,249,301	-
Lease Liability (Note 12)	79,622	-	79,622	-
Long-term Debt (Note 6)	6,617,470	26,609,000	33,226,470	7,805,000
Total Liabilities	216,317,128	44,367,452	260,684,580	8,987,454
Deferred Inflows of Resources				
Leases (Note 13)	2,621,301	-	2,621,301	-
Pension (Note 8)	1,592,576	147,555	1,740,131	-
OPEB (Note 9)	48,977,309	4,073,409	53,050,718	-
Total Deferred Inflows of Resources	53,191,186	4,220,964	57,412,150	-
Net Position (Deficit)				
Net Investment in Capital Assets	76,432,450	87,430,011	163,862,461	6,035,836
Restricted for:				
Roads	9,436,304	-	9,436,304	-
Debt Service	-	2,061,199	2,061,199	-
Construction Code Fees	443,583	-	443,583	-
Grants	290,271	-	290,271	-
Drug Enforcement	1,922,413	-	1,922,413	-
Traffic Immobilization	167,387	-	167,387	-
Library	3,818,235	-	3,818,235	-
Capital Projects	38,262	-	38,262	-
Opioid Settlement	310,191	-	310,191	-
CDBG	239,653	-	239,653	-
Sanitation Levy Reserves	2,972,188	-	2,972,188	-
Cable PEG Fees	1,065,568	-	1,065,568	-
Transportation - SMART	277,081	-	277,081	-
Act 345 Levy	2,363,353	-	2,363,353	-
Unrestricted (Deficit)	(203,508,026)	13,481,745	(190,026,281)	6,028,098
Total Net Position (Deficit)	\$ (103,970,740)	\$ 102,972,955	\$ (997,785)	\$ 12,063,934

The accompanying notes to financial statements are an integral part of this statement.

CITY OF DEARBORN HEIGHTS, MICHIGAN

Statement of Activities For The Year Ended June 30, 2023

	Program Revenues				Net (Expense) Revenue and Charges in Net Position			
	Expenses (Recoveries)	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Primary Government			Component Units
					Governmental Activities	Business-Type Activities	Total	
Functions/Programs								
Primary Government:								
Governmental Activities:								
General Government	\$ 13,818,399	\$ 185,387	\$ -	\$ -	\$ (13,633,012)	\$ -	\$ (13,633,012)	\$ -
Public Safety	26,816,527	3,021,028	3,831,136	-	(19,964,363)	-	(19,964,363)	-
Public Works	8,704,739	44,821	7,418,451	12,145,843	10,904,376	-	10,904,376	-
Community and Economic Development	1,330,160	-	3,428,286	-	2,098,126	-	2,098,126	-
Recreation and Culture	6,342,776	-	68,211	-	(6,274,565)	-	(6,274,565)	-
District Court	(581,381)	-	-	-	581,381	-	581,381	-
Interest and Other Long-Term Debt	128,902	-	-	-	(128,902)	-	(128,902)	-
Total Governmental Activities	<u>56,560,122</u>	<u>3,251,236</u>	<u>14,746,084</u>	<u>12,145,843</u>	<u>(26,416,959)</u>	<u>-</u>	<u>(26,416,959)</u>	<u>-</u>
Business-type Activities:								
Water and Sewer	23,788,576	26,450,805	-	-	-	2,662,229	2,662,229	-
Total Primary Government	<u>\$ 80,348,698</u>	<u>\$ 29,702,041</u>	<u>\$ 14,746,084</u>	<u>\$ 12,145,843</u>	<u>(26,416,959)</u>	<u>2,662,229</u>	<u>(23,754,730)</u>	<u>-</u>
Component Units								
Tax Incremental Financing Authority	1,303,603	-	49,000	-	-	-	-	(1,254,603)
Brownfield Redevelopment Authority	20,062	-	-	-	-	-	-	(20,062)
Total Component Units	<u>\$ 1,323,665</u>	<u>\$ -</u>	<u>\$ 49,000</u>	<u>\$ -</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(1,274,665)</u>
General Revenues:								
Property Taxes					32,159,402	-	32,159,402	2,483,288
Unrestricted State-shared Revenue					7,906,809	-	7,906,809	-
Unrestricted Investment Income					723,066	475,666	1,198,732	120,281
Cable Franchise Fees					752,904	-	752,904	-
Other Miscellaneous Income					2,700,267	-	2,700,267	171,497
Total General Revenue					<u>44,242,448</u>	<u>475,666</u>	<u>44,718,114</u>	<u>2,775,066</u>
Change in Net Position					17,825,489	3,137,895	20,963,384	1,500,401
Net Position (Deficit) - Beginning of the Year					<u>(121,796,229)</u>	<u>99,835,060</u>	<u>(21,961,169)</u>	<u>10,563,533</u>
Net Position (Deficit) - End of Year					<u>\$ (103,970,740)</u>	<u>\$ 102,972,955</u>	<u>\$ (997,785)</u>	<u>\$ 12,063,934</u>

The accompanying notes to financial statements are an integral part of this statement.

CITY OF DEARBORN HEIGHTS, MICHIGAN

Governmental Fund Balance Sheet June 30, 2023

	Corporate Fund	Non-Major Governmental Funds	Total Funds
Assets:			
Cash and Cash Equivalents (Note 3)	\$ 29,220,367	\$ 16,797,874	\$ 46,018,241
Receivables:			
Property Taxes Receivable	8,463	-	8,463
Other Receivables	524,825	249,311	774,136
Due from Other Governments	4,275,926	1,618,272	5,894,198
Due from Fiduciary Funds	3,810,822	-	3,810,822
Due from Other Funds (Note 5)	2,650,120	2,289,476	4,939,596
Due from Component Unit	3,972	-	3,972
Leases (Note 13)	2,702,070	-	2,702,070
Prepays	937,713	-	937,713
Restricted Assets	-	21,577	21,577
Other Assets	304,800	23,957	328,757
Total Assets	\$ 44,439,078	\$ 21,000,467	\$ 65,439,545
Liabilities and Fund Balances			
Liabilities:			
Accounts Payable	\$ 1,520,157	\$ 657,596	\$ 2,177,753
Due to Component Units (Note 5)	2,654,227	-	2,654,227
Due to Other Funds (Note 5)	714,261	3,850,431	4,564,692
Accrued Liabilities and Other	1,772,147	357,089	2,129,236
Unearned Revenue	14,314,463	-	14,314,463
Total Liabilities	20,975,255	4,865,116	25,840,371
Deferred Inflows of Resources			
Unavailable Revenue	3,017,414	249,311	3,266,725
Leases (Note 13)	2,621,301	-	2,621,301
Total Deferred Inflows of Resources	5,638,715	249,311	5,888,026
Fund Balances:			
Nonspendable- MMRMA Deposits	222,925	-	222,925
Nonspendable-Prepaid Expenses	937,713	-	937,713
Restricted:			
Roads	-	9,436,304	9,436,304
Cable PEG Fees	1,065,568	-	1,065,568
Transportation - SMART	277,081	-	277,081
Drug Enforcement	-	1,922,413	1,922,413
Grants	-	290,271	290,271
Sanitation Levy	2,972,188	-	2,972,188
Act 345 Levy	2,363,353	-	2,363,353
Housing Commission	-	-	-
Traffic Immobilization	-	167,387	167,387
Library	-	3,818,235	3,818,235
Capital Projects	-	38,262	38,262
Opioid Settlement	-	60,880	60,880
Construction Code Fees	443,583	-	443,583
City Deposits	-	1,708	1,708
Committed - Building Authority	-	150,580	150,580
Unassigned	9,542,697	-	9,542,697
Total Fund Balances	17,825,108	15,886,040	33,711,148
Total Liabilities, Deferred Inflows of Resources and Fund Balances	\$ 44,439,078	\$ 21,000,467	\$ 65,439,545

The accompanying notes to financial statements are an integral part of this statement.

CITY OF DEARBORN HEIGHTS, MICHIGAN

Reconciliation of the Balance Sheet To the Statement of Net Position June 30, 2023

Fund Balance Reported in Governmental Funds \$ 33,711,148

Amounts Reported for Government Activities in the Statement
of Net Position are Different Because:

Capital Assets used in Governmental Activities are not
Financial Resources and are not Reported in the Funds. 84,295,941

Receivables that are not collected soon after year end are not
available to pay for current period expenditures and, therefore, are
reported as unavailable revenue in the funds 3,266,725

Bonds payable are not due and payable in the current period and are
not reported in the funds (7,885,068)

Accrued interest is not due and payable in the current period and is not
reported in the funds (37,555)

Right to use Leased Assets are not Financial Resources and are not
included in the funds

Right to use Leased Assets at Historical Cost 185,912
Accumulated Amortization (77,297)
Lease Liability (111,641)

Some employee fringe benefits are payable over a long period of
years and do not represent a claim on current financial resources;
therefore, they are not reported as fund liabilities:

Employee Compensated Absences (9,556,066)
Pension Benefits (70,983,429)
Retiree Health Care Benefits (105,326,190)

Pension and OPEB-related deferred inflows and outflows are not
current financial resources and are not reported in the funds (30,307,748)

General and medical insurance liability is not included as a liability of the funds (930,341)

Workers' compensation liability is not included as a liability of the funds (215,131)

Net Position of Governmental Activities \$ (103,970,740)

The accompanying notes to financial statements are an integral part of this statement.

CITY OF DEARBORN HEIGHTS, MICHIGAN

Governmental Funds Statement of Revenues, Expenditures and Changes in Fund Balances Year Ended June 30, 2023

	Corporate Fund	Non-Major Governmental Funds	Total
Revenues:			
Property Taxes	\$ 29,716,782	\$ 2,442,620	\$ 32,159,402
Intergovernmental:			
Federal Grants	10,375,133	3,428,286	13,803,419
State Sources	8,374,261	7,593,296	15,967,557
Charges for Services	1,957,813	-	1,957,813
Fines and Forfeitures	2,456,011	283,153	2,739,164
Licenses and Permits	2,145,843	-	2,145,843
Interest Income	276,500	446,566	723,066
Other Revenue:			
Other Miscellaneous Income	2,700,267	68,211	2,768,478
Cable Revenue	752,904	-	752,904
Total Revenue	58,755,514	14,262,132	73,017,646
Expenditures:			
Current Services:			
General Government	14,319,730	119,163	14,438,893
Public Safety	28,834,952	62,541	28,897,493
Public Works	3,875,056	4,541,846	8,416,902
Community and Economic Development	9,790	1,545,636	1,555,426
Other:			
Library	-	2,136,269	2,136,269
Recreation and Culture	4,332,680	-	4,332,680
Other Capital Outlay	-	1,480,249	1,480,249
Debt Service	716,496	554,819	1,271,315
Total Expenditures	52,088,704	10,440,523	62,529,227
Excess of Revenues over Expenditures	6,666,810	3,821,609	10,488,419
Other Financing Sources			
Installment Purchase Proceeds	-	1,142,413	1,142,413
Total Other Financing Sources	-	1,142,413	1,142,413
Net Change in Fund Balances	6,666,810	4,964,022	11,630,832
Fund Balances - Beginning of Year	11,158,298	10,922,018	22,080,316
Fund Balances - End of Year	\$ 17,825,108	\$ 15,886,040	\$ 33,711,148

The accompanying notes to financial statements are an integral part of this statement.

CITY OF DEARBORN HEIGHTS, MICHIGAN

Reconciliation of the Statement of Revenues, Expenditures and Changes In Fund Balances of Governmental Funds to the Statement of Activities Year Ended June 30, 2023

Net Change in Fund Balances Reported in Governmental Funds \$ 11,630,832

Amounts Reported for Governmental Activities in The
Statement of Activities Are Different Because:

Governmental Funds Report Capital Outlays As Expenditures;
however, in the Statement of Activities, these costs are allocated
over their estimated useful lives as depreciation:

Capital Outlay	8,988,019	
Depreciation Expense	(7,153,848)	
Total		1,834,171

Governmental funds report expenditures for pension and other postemployment benefits as they make contributions; in the statement of activities, the OPEB cost is recognized as contributions are required, and the change in net pension liability does not require the use of current financial resources	2,330,383
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Receipt of new debt issued is a revenue in the governmental funds but not in the statement of activities (where it increases long term debt)	(1,142,413)
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Repayment of bond principal is an expenditure in the governmental funds but not in the statement of activities (where it reduces long-term debt)	1,252,983
---	-----------

Revenue is recorded in the statement of activities when earned; it is not reported in the funds until collected or collectible within 60 days of year end	2,510,378
--	-----------

Amortization for Right to use Leased Assets	(41,537)
Principal payment on right to Use Leased assets	39,574

Change in accumulated employee sick and vacation pay and other similar expenses reported in the statement of activities do not require the use of current resources and, therefore, are not reported in the fund statements until they com due for payment	(348,663)
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Claims and similar costs that do not use current financial resources are not reported as expenditures in the governmental funds	(243,198)
--	-----------

Interest expense is recognized in the government-wide statements as it accrues	2,979
--	-------

Change in Net Position of Governmental Activities \$ 17,825,489

The accompanying notes to financial statements are an integral part of this statement.

CITY OF DEARBORN HEIGHTS, MICHIGAN

Proprietary Funds Statement of Net Position June 30, 2023

	Enterprise Fund Water and Sewer Fund
Assets:	
Current Assets:	
Cash and Cash Equivalents	\$ 21,291,948
Receivables:	
Customers	10,052,997
Other Receivables	179,744
Due from Other Funds (Note 5)	155,812
Inventory	405,056
Prepaid Expenses	8,756
Total Current Assets	32,094,313
Non-Current Assets:	
Restricted Assets	13,226,016
Capital Assets (Note 4)	104,728,676
Total Noncurrent Assets	117,954,692
Total Assets	150,049,005
Deferred Outflow of Resources	
Pensions (Note 8)	485,298
Deferred OPEB Costs (Note 9)	1,557,784
Total Deferred Outflow of Resources	2,043,082
Liabilities:	
Current Liabilities:	
Accounts Payable	3,883,723
Due to Other Governmental Units	500
Due to Other Funds	530,716
Refundable Deposits, Bonds, etc.	206,108
Accrued Liabilities and Other	993,942
Compensated Absences (Note 6)	90,844
Provision for General and Medical Claims (Note 7)	123,578
Current Portion of Long-term Debt (Note 6)	1,854,481
Total Current Liabilities	7,683,892
Noncurrent Liabilities	
Compensated Absences (Note 6)	271,196
Provision for General and Medical Claims (Note 7)	198,588
Net Pension Liability (Note 8)	3,212,381
Net OPEB Liability (Note 9)	6,923,111
Long-term Debt (Note 6)	26,609,000
Total Noncurrent Liabilities	37,214,276
Total Liabilities	44,898,168
Deferred Inflows of Resources	
Pension (Note 8)	147,555
OPEB (Note 9)	4,073,409
Total Deferred Inflows of Resources	4,220,964
Net Position:	
Net Investment in Capital Assets	87,430,011
Restricted:	
Debt Service	2,061,199
Unrestricted	13,481,745
Total Net Position	\$ 102,972,955

The accompanying notes to financial statements are an integral part of this statement.

CITY OF DEARBORN HEIGHTS, MICHIGAN

Proprietary Funds Statement of Revenue, Expenses and Changes in Net Position Year Ended June 30, 2023

	Enterprise Fund Water and Sewer Fund
Operating Revenues	
Water and Sewer Services	\$ 24,176,928
Other Operating Revenue	2,273,877
Total Operating Revenues	<u>26,450,805</u>
Operating Expenses	
Water and Sewage Disposal Charges	11,979,483
Transmission and Distribution Expense	966,454
Billing and Administrative Costs	3,824,028
Other Operating Expenses	3,095,126
Depreciation	3,329,654
Total Operating Expenses	<u>23,194,745</u>
Operating Income	<u>3,256,060</u>
Non-Operating Revenue (Expense)	
Interest Earned on Investments	475,666
Interest Expense	(593,831)
Total Non-Operating Revenue (Expense)	<u>(118,165)</u>
Change in Net Position	3,137,895
Net Position - Beginning of Year	<u>99,835,060</u>
Net Position - End of Year	<u><u>\$ 102,972,955</u></u>

The accompanying notes to financial statements are an integral part of this statement.

CITY OF DEARBORN HEIGHTS, MICHIGAN

Proprietary Funds Statement of Cash Flows Year Ended June 30, 2023

	Enterprise Fund Water and Sewer Fund
Cash Flows from Operating Activities	
Receipts from Customers	\$ 26,488,701
Payments for Interfund Services and Reimbursements	(104,015)
Payments to Suppliers	(15,537,595)
Payment to Employees	(2,936,376)
Claims	78,208
Net Cash Provided by Operating Activities	<u>7,988,923</u>
Cash Flows from Capital and Related Financing Activities	
Purchase of Capital Assets (Direct Purchases by the City)	(9,961,458)
Principal and Interest Paid on Long-term Debt	(2,520,054)
Net Cash Used in Capital and Related Financing Activities	<u>(12,481,512)</u>
Cash Flows from Investing Activities- Unrestricted Interest Received (Directly by the City) on Investments held by the City	<u>475,666</u>
Net Decrease in Cash and Cash Equivalents	<u>(4,016,923)</u>
Cash and Cash Equivalents - Beginning of Year	<u>36,473,688</u>
Cash and Cash Equivalents - End of Year	<u><u>\$ 32,456,765</u></u>
Classification of Cash and Cash Equivalents	
Cash and Investments	\$ 21,291,948
Restricted Cash	11,164,817
Total Cash and Cash Equivalents	<u><u>\$ 32,456,765</u></u>
Reconciliation of Operating Income to Net Cash from Operating Activities:	
Operating Income	\$ 3,256,060
Adjustments to Reconcile Operating Income to Net Cash from Operating Activities:	
Depreciation	3,214,472
Change in Assets and Liabilities	
Receivables	153,078
Due to and from Other Funds	(104,015)
Inventory	21,859
Prepaid Expenses	7,984
Accrued Liabilities and Other	852,421
Accounts Payable and Refundable Deposits	444,899
Estimated Claims Liability	78,208
Deferred Outflow of Resources - Pensions	434,859
Deferred Outflow of Resources - Deferred OPEB Costs	1,210,284
Net Pension Liability	(112,884)
Net OPEB Liability	(927,821)
Deferred Inflow of Resources - Pensions	(147,635)
Deferred Inflow of resources - OPEB	(392,846)
Net Cash Provided by Operating Activities	<u><u>\$ 7,988,923</u></u>

Noncash Investing, Capital, and Financing Activities – During the year ended June 30, 2023, Wayne County, Michigan used approximately \$500,000 of deposits held on behalf of the City to retire debt and pay interest costs.

The accompanying notes to financial statements are an integral part of this statement.

CITY OF DEARBORN HEIGHTS, MICHIGAN

Fiduciary Funds Statement of Fiduciary Net Position June 30, 2023

	Pension and Other Employee Benefits	Custodial Funds	Total Fiduciary Funds
ASSETS			
Cash and Cash Equivalents	\$ 8,587,143	\$ 43,159	\$ 8,630,302
Investments:			
U.S. Government Securities	5,926,383	-	5,926,383
Stocks	75,794,147	-	75,794,147
Bonds	2,462,829	-	2,462,829
Real Estate	1,873,397	-	1,873,397
Mutual Funds	138,080,565	-	138,080,565
Receivables - Other Receivables	1,951,182	-	1,951,182
Prepaid Expenses	1,353,573	-	1,353,573
Total Assets	236,029,219	43,159	236,072,378
LIABILITIES			
Accounts Payable	77,668	43,159	120,827
Due to Primary Government	3,810,822	-	3,810,822
Collateral for Securities Lending (Note 3)	1,941,744	-	1,941,744
Total Liabilities	5,830,234	43,159	5,873,393
Net Position - Restricted			
Pension	223,383,324	-	223,383,324
Postemployment Benefits Other than Pension	6,815,661	-	6,815,661
Total Net Position	\$ 230,198,985	\$ -	\$ 230,198,985

The accompanying notes to financial statements are an integral part of this statement.

CITY OF DEARBORN HEIGHTS, MICHIGAN

Fiduciary Funds Statement of Changes in Fiduciary Net Position June 30, 2023

	Pension and Other Employee Benefits	Custodial Funds	Total Fiduciary Funds
Additions			
Investment Income:			
Interest and Dividends	\$ 6,705,257	\$ -	\$ 6,705,257
Net Increase in Fair Value of Investments	17,456,505	-	17,456,505
Investment-related Expenses	(389,148)	-	(389,148)
Net Investment Income	23,772,614	-	23,772,614
Contributions:			
Employer Contributions	13,259,813	-	13,259,813
Employee Contributions	556,322	-	556,322
Total Contributions	13,816,135	-	13,816,135
Property Tax Collections	-	46,106,826	46,106,826
District Court Fines and Fees	-	646,430	646,430
Total Additions	37,588,749	46,753,256	84,342,005
Deductions			
Benefit Payments	23,884,404	-	23,884,404
Administrative Expenses	11,089	-	11,089
Tax Distributions to Other Governments	-	46,106,826	46,106,826
District Court Collection Remitted to Others	-	646,430	646,430
Total Deductions	23,895,493	46,753,256	70,648,749
Net Change in Fiduciary Net Position	13,693,256	-	13,693,256
Net Position - Beginning of Year	216,505,729	-	216,505,729
Net Position - End of Year	<u>\$ 230,198,985</u>	<u>\$ -</u>	<u>\$ 230,198,985</u>

The accompanying notes to financial statements are an integral part of this statement.

CITY OF DEARBORN HEIGHTS, MICHIGAN

Component Units Statement of Net Position June 30, 2023

	Tax Increment Financing Authority	Brownfield Redevelopment Authority	Economic Development Corporation	Total
Assets:				
Current Assets:				
Cash and Cash Equivalents (Note 3)	\$ 3,261,152	\$ 269,354	\$ -	\$ 3,530,506
Due from Primary Government (Note 5)	2,654,227	-	-	2,654,227
Capital Assets				
Assets not Subject to Depreciation	2,771,156	-	-	2,771,156
Assets Subject to Depreciation - Net	12,094,680	-	-	12,094,680
Other Assets	29	-	790	819
Total Assets	20,781,244	269,354	790	21,051,388
Liabilities:				
Accounts Payable	90,035	20,062	-	110,097
Accrued Liabilities and Other	43,385	-	-	43,385
Due to Primary Government (Note 5)	-	3,972	-	3,972
Noncurrent Liabilities: (Note 6)				
Due Within One Year - Current Portion of Long-term Debt	1,025,000	-	-	1,025,000
Due in More than One Year - Long-term Debt	7,805,000	-	-	7,805,000
Total Liabilities	8,963,420	24,034	-	8,987,454
Net Position:				
Net Investment in Capital Assets	6,035,836	-	-	6,035,836
Unrestricted	5,781,988	245,320	790	6,028,098
Total Net Position	\$ 11,817,824	\$ 245,320	\$ 790	\$ 12,063,934

The accompanying notes to financial statements are an integral part of this statement.

CITY OF DEARBORN HEIGHTS, MICHIGAN

Component Units Statement of Activities June 30, 2023

Functions/Programs	Expenses	Program Revenue Operating Grant and Contribution	Net Revenue (Expense) and Changes in Net Position			Total
			Tax Increment Financing Authority	Brownfield Redevelopment Authority	Economic Development Corporation	
Tax Increment Financing Authority	\$ 1,303,603	\$ 49,000	\$ (1,254,603)	\$ -	\$ -	\$ (1,254,603)
Brownfield Redevelopment Authority	20,062	-	-	(20,062)	-	(20,062)
Total Component Units	1,323,665	49,000	(1,254,603)	(20,062)	-	(1,274,665)
General Revenues:						
Property Taxes			2,469,520	13,768	-	2,483,288
Unrestricted Investment Income			120,281	-	-	120,281
Other Miscellaneous Income			171,497	-	-	171,497
Total General Revenue			2,761,298	13,768	-	2,775,066
Change in Net Position			1,506,695	(6,294)	-	1,500,401
Net Position - Beginning of Year			10,311,129	251,614	790	10,563,533
Net Position - End of Year			<u>\$ 11,817,824</u>	<u>\$ 245,320</u>	<u>\$ 790</u>	<u>\$ 12,063,934</u>

The accompanying notes to financial statements are an integral part of this statement.

1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the City of Dearborn Heights, Michigan (the City) conform to accounting principles generally accepted in the United States of America (GAAP) as applicable to governmental units. The following is a summary of the significant accounting policies used by the City of Dearborn Heights:

Reporting Entity

The City of Dearborn Heights, Michigan is governed by an elected seven-member council. The accompanying financial statements present the City and its component units, entities for which the City is considered to be financially accountable. Although blended component units are legally separate entities, in substance, they are part of the City's operations. Each discretely presented component unit is reported in a separate column in the government-wide financial statements to emphasize that it is legally separate from the City (see discussion below for description).

Blended Component Units

The City Building Authority (the "Building Authority") is governed by a three-member board appointed by the City's governing body. Although it is legally separate from the City, the Building Authority is reported as if it were part of the primary government because its sole purpose is to finance and construct the City's public buildings.

Discretely Presented Component Units

The following component units are reported within the component units column to emphasize that they are legally separate from the City:

Tax Increment Finance Authority

The Tax Increment Finance Authority (TIFA) was formed under Act 450 of the Public Acts of 1980 to develop south Dearborn Heights. A development plan was adopted that is financed by property tax revenue. The TIFA's governing body, which consists of 11 individuals, is appointed by the mayor. Separately issued financial statements for the TIFA can be obtained at 25637 Michigan Avenue, Dearborn Heights, Michigan 48125.

Brownfield Redevelopment Authority

The Brownfield Redevelopment Authority (the "Authority") was created to identify and assist in the redevelopment of abandoned, underutilized, or contaminated parcels of property located in Dearborn Heights. The Authority's governing body, which consists of 11 individuals, is composed of the Tax Increment Finance Authority's board members. Currently, the Authority is in the preliminary stages of development and does not have separately issued financial statements.

Economic Development Corporation

The Economic Development Corporation (the "Corporation") was created to provide means and methods for the encouragement and assistance of industrial and commercial enterprises in relocating, purchasing, constructing, improving, or expanding within the City so as to provide needed services and facilities of such enterprises to the residents of the City. The Corporation's governing body, which consists of four individuals, is appointed by the mayor. This entity has not had activity in several years and does not have separately issued financial statements.

1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Fiduciary Component Units

The pension plans and the retiree health care plans are governed by the respective boards. Although the pension plans and retiree health care plans are legally separate from the City, they are reported as fiduciary component units because the City Council appoints certain members of the boards for the plans, the plans impose a financial burden on the City, and it would be misleading to exclude the plans from the statements.

Jointly Governed Organizations

Central Wayne County Sanitation Authority

The City is a member of the Central Wayne County Sanitation Authority (the "Sanitation Authority") and has appointed one member to the joint venture's governing board. The Sanitation Authority provides household refuse disposal services primarily for the benefit of constituents in the member municipalities. During the current fiscal year, the City contributed \$732,705 for sanitation costs passed through the Sanitation Authority, which is reported in the Corporate Fund's expenditures. The City does not have an equity interest in the Sanitation Authority. Complete financial statements for the Sanitation Authority can be obtained from the administrative offices at 3850 Second Street, Wayne, Michigan 48184.

Downriver Sewage Disposal System

The City, along with 12 other communities, jointly participates in the Downriver Sewage Disposal System (the "System"). On September 27, 2018, the System transferred from the County of Wayne, Michigan (the "County") to the Downriver Utility Wastewater Authority (DUWA). DUWA is a consortium formed in 2010 under Public Act 233 of 1955 to acquire and operate the sewer system. The same 12 communities that originally jointly participated in the System are now the members of DUWA and are effectively owners of the System.

The City's share of capital assets, restricted assets (for debt service), and related debt is recorded in the Water and Sewer Fund. During the year, the City accrued approximately \$5.3 million for operations of the system and paid approximately \$397,000 for debt service. The City is not aware of any circumstances that would cause an additional benefit or burden to the participating governments in the near future. Financial statements for the joint venture can be obtained from the administrative offices at 25605 Northline Road, Taylor, Michigan 48180.

Accounting and Reporting Principles

The City follows accounting principles generally accepted in the United States of America, as applicable to governmental units. Accounting and financial reporting pronouncements are promulgated by the Governmental Accounting Standards Board. The following is a summary of the significant accounting policies used by the City:

1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Report Presentation

Governmental accounting principles require that financial reports include two different perspectives - the government-wide perspective and the fund-based perspective. The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the primary government and its component units, as applicable. The government-wide financial statements are presented on the economic resources measurement focus and the full accrual basis of accounting. Property taxes are recognized as revenue in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. The statements also present a schedule reconciling these amounts to the modified accrual-based presentation found in the fund-based statements.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenue. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenue includes: (1) charges to customers or applicants for goods, services, or privileges provided; (2) operating grants and contributions; and (3) capital grants and contributions, including special assessments. Taxes, unrestricted intergovernmental receipts, and other items not properly included among program revenue are reported instead as general revenue.

As a general rule, the effect of interfund activity has been removed from the government-wide financial statements. Exceptions to this general rule occur when there are charges between the City's water and sewer function and various other functions. Eliminations of these charges would distort the direct costs and program revenue reported for the various functions concerned.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds, if any, are reported as separate columns in the fund financial statements.

Basis of Accounting

The governmental funds use the current financial resources measurement focus and the modified accrual basis of accounting. This basis of accounting is intended to better demonstrate accountability for how the City has spent its resources.

Expenditures are reported when the goods are received or the services are rendered. Capital outlays are reported as expenditures (rather than as capital assets) because they reduce the ability to spend resources in the future; conversely, employee benefit costs that will be funded in the future (such as pension and retiree health care-related costs or sick and vacation pay) are not counted until they come due for payment. In addition, debt service expenditures, claims, and judgments are recorded only when payment is due.

Revenue is not recognized until it is collected or collected soon enough after the end of the year that it is available to pay for obligations outstanding at the end of the year. For this purpose, the City considers amounts collected within 60 days of year end to be available for recognition. The following major revenue sources typically meet the availability criterion: state-shared revenue, state gas and weight tax revenue, district court fines, and interest associated with the current fiscal period. Conversely, special assessments and federal grant reimbursements will be collected after the period of availability; receivables have been recorded for these, along with a deferred inflow.

1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Basis of Accounting (Continued)

Proprietary funds and fiduciary funds, as applicable, use the economic resources measurement focus and the full accrual basis of accounting. Revenue is recorded when earned, and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Fund Accounting

The City accounts for its various activities in several different funds in order to demonstrate accountability for how it spends certain resources; separate funds allow the City to show the particular expenditures for which specific revenue is used. The various funds are aggregated into three broad fund types:

Governmental Funds

Governmental funds include all activities that provide general governmental services that are not business-type activities. Governmental funds can include the Corporate Fund, special revenue funds, debt service funds, capital project funds, and permanent funds. The City reports the following fund as a major governmental fund:

- The Corporate Fund is the primary operating fund. It accounts for all financial resources used to provide government services other than those specifically assigned to another fund.

A new fund was created during the year to account for the Opioid Settlements.

Proprietary Funds

Proprietary funds include enterprise funds, which provide goods or services to users in exchange for charges or fees. The City reports the following fund as a major enterprise fund:

- The Water and Sewer Fund provides water to customers and disposes of sanitary sewage in exchange for quarterly user charges.

Fiduciary Funds

Fiduciary funds include amounts held in a fiduciary capacity for others. These amounts are not used to operate the City's programs. Activities that are reported as fiduciary include the following:

- The pension trust funds account for the activities of the Police and Fire Retirement System and General Government Employees' Retirement System, which accumulate resources for pension benefit payments to qualified employees.
- The OPEB trust funds account for the activities of the Police and Fire and General Government Employees' retiree health care plans, which accumulate resources for health care benefit payments to qualified employees.
- The Tax Collection Fund accounts for deposits of moneys collected for property taxes that are due to other governmental units.
- The 20th District Court Fund accounts for moneys collected by the court related to fines that are subsequently returned or distributed to the County and the State of Michigan.

1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**Interfund Activity**

During the course of operations, the City has activity between funds for various purposes. Any residual balances outstanding at year end are reported as due from/to other funds and advances to/from other funds. While these balances are reported in fund financial statements, certain eliminations are made in the preparation of the government-wide financial statements. Balances between the funds included in governmental activities (i.e., the governmental and internal service funds) are eliminated so that only the net amount is included as internal balances in the governmental activities column. Similarly, balances between the funds included in business-type activities (i.e., the enterprise funds) are eliminated so that only the net amount is included as internal balances in the business-type activities column.

Furthermore, certain activity occurs during the year involving transfers of resources between funds. In fund financial statements, these amounts are reported at gross amounts as transfers in/out. While reported in fund financial statements, certain eliminations are made in the preparation of the government-wide financial statements. Transfers between the funds included in governmental activities are eliminated so that only the net amount is included as transfers in the governmental activities column. Similarly, balances between the funds included in business-type activities are eliminated so that only the net amount is included as transfers in the business-type activities column.

Specific Balances and Transactions**Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, demand deposits, and short-term investments with a maturity of three months or less when acquired.

Investments

Investments are reported at fair value or estimated fair value. Short-term investments are reported at cost, which approximates fair value. Securities traded on a national or international exchange are valued at the last reported sales price at current exchange rates.

Approximately \$27,000,000 or 12.6 percent, of the pension plan's investments that are subject to fair market valuation as of June 30, 2023 are not publicly traded and, therefore, do not always have readily determinable market values. Management's estimates of these values are based on information provided by investment managers, general partners, real estate advisors, and other means. Because alternative investments are not readily marketable, their estimated value is subject to uncertainty and, therefore, may differ significantly from the values that would have been used had a ready market for these securities existed. The difference could be material.

Inventories and Prepaid Items

Inventories are valued at cost, on a first-in, first-out basis. Certain payments to vendors reflect costs applicable to future fiscal years and are recorded as prepaid items in both government-wide and fund financial statements, when applicable.

1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)***Specific Balances and Transactions (Continued)*****Restricted Assets**

Restricted assets consist of deposits at the County being held for the construction and debt service of the City's sewer lines. The restricted assets result mainly from the issuance of debt and tax levies. Net position has been reserved for restricted assets. In the Water and Sewer Fund, restricted assets relate to reserves held at Downriver Utility Wastewater Authority, a joint venture of the City, and EPA tax levy funds held with the County. In addition, unspent bond proceeds of \$11,164,816 are restricted in the business- type funds.

Within the capital projects governmental fund, restricted assets relate to the unspent bond proceeds from a prior year's issuance.

Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items), are reported in the applicable governmental or business-type activities column in the government-wide financial statements. Capital assets are defined by the City as assets with an initial individual cost of more than \$5,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed, and a 10 percent salvage value is assumed. Donated capital assets are recorded at estimated acquisition value at the date of donation.

Infrastructure, intangibles, buildings, equipment, and vehicles are depreciated using the straight-line method over the following useful lives:

Capital Asset Class	Depreciable Life Years
Roads, sidewalks, and street signs	10-20
Water systems	50-75
Sewer systems	40-50
Buildings and building improvements	50
Machinery, furniture, equipment, and vehicles	5-15
Library books	3

Long-term Obligations

In the government-wide financial statements and the proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund-type statement of net position. Bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are expensed at the time they are incurred. In the fund financial statements, governmental fund types recognize bond issuances and premiums as other financing sources and bond discounts as other financing uses. The Corporate Fund and debt service funds are generally used to liquidate governmental long-term debt.

1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Specific Balances and Transactions (Continued)

Unearned Revenue

The majority of the unearned revenue relates to amounts in the Corporate Fund, which are associated with the proceeds from the American Rescue Plan Act.

Deferred Outflows/Inflows of Resources

In addition to assets, the statement of net position and/or balance sheet will sometimes report a separate section for deferred outflows of resources. This separate financial statement element represents a consumption of net position that applies to a future period and so will not be recognized as an outflow of resources (expense/expenditure) until then. The government reports deferred outflows related to pensions for the difference between projected and actual investment earnings, differences between projected and actual experiences, and changes in assumptions. The government reports deferred outflows related to the other postemployment benefit plans. See Note 8 and 9 for details.

In addition to liabilities, the statement of net position and/or balance sheet will sometimes report a separate section for deferred inflows of resources. This separate financial statement element represents an acquisition of net position that applies to a future period and so will not be recognized as an inflow of resources (revenue) until that time. The government reports deferred inflows related to pensions and OPEB for the difference between projected and actual experiences and changes in assumptions. The Corporate Fund also has recognized a deferred inflow for revenue that has not been received within 60 days of year end, as well as for lessor related receivables, as well as a deferred inflow related to their lease receivable under the provisions of GASB 87.

Net Position Flow Assumption

The City will sometimes fund outlays for a particular purpose from both restricted and unrestricted resources. In order to calculate the amounts to report as restricted net position and unrestricted net position in the government-wide and proprietary fund financial statements (as applicable), a flow assumption must be made about the order in which the resources are considered to be applied. It is the City's policy to consider restricted net position to have been depleted before unrestricted net position is applied.

Fund Balance Flow Assumptions

The City will sometimes fund outlays for a particular purpose from both restricted and unrestricted resources (the total of committed, assigned, and unassigned fund balance). In order to calculate the amounts to report as restricted, committed, assigned, and unassigned fund balance in the governmental fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the City's policy to consider restricted fund balance to have been depleted before using any of the components of unrestricted fund balance. Furthermore, when the components of unrestricted fund balance can be used for the same purpose, committed fund balance is depleted first, followed by assigned fund balance. Unassigned fund balance is applied last.

Fund Balance Policies

Fund balance of governmental funds is reported in various categories based on the nature of any limitations requiring the use of resources for specific purposes. The City itself can establish limitations on the use of resources through either a commitment (committed fund balance) or an assignment (assigned fund balance).

1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Specific Balances and Transactions (Continued)

Fund Balance Policies (Continued)

The committed fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the City's highest level of decision-making authority. The City Council is the highest level of decision-making authority for the City that can, by adoption of an ordinance prior to the end of the fiscal year, commit fund balance. Once adopted, the limitation imposed by the ordinance remains in place until a similar action is taken (the adoption of another ordinance) to remove or revise the limitation.

Amounts in the assigned fund balance classification are intended to be used by the government for specific purposes but do not meet the criteria to be classified as committed. The City Council retains the authority to make assignments as the authority has not been delegated. As such, the City Council may also assign fund balance as it does when appropriating fund balance to cover a gap between estimated revenue and appropriations in the subsequent year's appropriated budget. Unlike commitments, assignments generally exist only temporarily. In other words, an additional action does not normally have to be taken for the removal of an assignment. Conversely, as discussed above, an additional action is essential to either remove or revise a commitment.

Property Tax Revenue

Properties are assessed as of December 31. The related taxes become a lien on December 1 of the following year. Taxes are due on March 1, at which time penalties and interest are assessed.

The City's 2022 property tax revenue was levied and collectible on July 1, 2022 and is recognized as revenue in the year ended June 30, 2023 when the proceeds of the levy are budgeted and available for the financing of operations.

The 2022 adjusted taxable valuation of the City approximated \$1.493 billion, a portion of which is captured by the TIFA, on which taxes levied consisted of 7.5059 mills for operating purposes, 1.8460 mills for public safety expenditures, 0.9229 mills for solid waste expenditures, 7.5059 mills for Act 345 contributions, 2.0596 mills for sanitation expenditures, 1.7245 mills for library operations and debt service. This resulted in approximately \$11,104,000 for operating expenditures, \$2,615,000 for public safety expenditures, \$1,312,000 for solid waste expenditures, \$10,627,000 for Act 345 contributions (used for pension and retiree health care and other benefits), \$2,914,000 for sanitation expenditures, \$2,443,000 for library operations and debt service. These amounts are recognized in the financial statements as tax revenue, net of administrative fees and amounts captured by the TIFA, plus collection of delinquent tax revenue.

Pension

The City offers a defined benefit pension plan to its employees. The City records a net pension liability for the difference between the total pension liability calculated by the actuary and the pension plan's fiduciary net position. For the purpose of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the pension plan and additions to/deductions from the pension plan's fiduciary net position have been determined on the same basis as they are reported by the pension plan. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Specific Balances and Transactions (Continued)

Other Postemployment Benefit Costs

The City offers retiree health care benefits to retirees. The City records the total OPEB liability calculated by the actuary. For the purpose of measuring the OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position has been determined on the same basis as it is reported by the OPEB plans. For this purpose, benefit payments are recognized when due and payable in accordance with the benefit terms.

The net pension liability and total OPEB liability have generally been liquidated from the funds from which the individual employees' salaries are paid, which are primarily the Corporate and Water and Sewer funds.

Compensated Absences (Vacation and Sick Leave)

It is the City's policy to permit employees to accumulate earned but unused sick and vacation pay benefits. Sick pay is accrued for the estimated amount that the City will pay upon employment termination; vacation pay is accrued when incurred. Both of these are reported in the government-wide and proprietary fund financial statements. A liability for these amounts is reported in governmental funds only for employee terminations as of year end. Generally, the funds that report each employee's compensation are used to liquidate the obligations.

Proprietary Funds Operating Classification

Proprietary funds distinguish operating revenue and expenses from nonoperating items. Operating revenue and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenue of proprietary funds is charges to customers for sales or services. Operating expenses for these funds include the cost of sales or services and administrative expenses and may include depreciation on capital assets. All revenue and expenses not meeting this definition are reported as nonoperating revenue and expenses.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the period. Actual results could differ from those estimates.

Adoption of new Accounting Pronouncements

During the year, the City reviewed the implementation of the provisions of GASB 91, 94 and 96 – and concluded that the provisions thereof were not applicable or material and therefore no amounts pertaining to these have been recorded.

2) STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

Budgetary Information

Annual budgets are adopted for the Corporate Fund and all special revenue funds.

The budgets have been prepared in accordance with accounting principles generally accepted in the United States of America, with the following exceptions:

- Operating transfers have been included in revenue and expenditure categories, rather than other financing sources (uses).
- Reimbursements from other funds have been included in revenue, rather than a reduction of expenditures.

Any expenditures that exceed the budget must be approved by the City Council through a budget amendment. The City Council approves all budget amendments. All annual appropriations lapse at fiscal year end; encumbrances are not included as expenditures. The amount of encumbrances outstanding at June 30, 2023 has not been calculated.

The budget process begins in December and January with the comptroller's office budgeting the personnel and fringe benefits expense for all city employees and providing each department with a budget form to be completed by the department head. These forms are due back to the comptroller's office by late January. The comptroller's office then analyzes these amounts and calculates the total budget.

In February, the mayor's office schedules meetings with all major departments to review their proposed budgets, and the budgets are adjusted accordingly.

In late February and early March, the comptroller's office reviews the budget to verify that it balances. At this time, the mayor's office reschedules all major departments to complete a final review of the departmental budgets. After the final review, the comptroller's office organizes the final proposed budget to deliver to the City Council. The city charter requires that the City Council receive the proposed budget by April 1.

During April and May, the City Council reviews the budget with the department heads. City Council meetings, held in April and May, provide all interested citizens an open forum where their concerns can be heard. Upon review and a subsequent public hearing, the City Council adopts the proposed budget by resolution.

The budget must be adopted by the City Council by the first Monday in June. After the budget has been adopted, all budget amendments must be approved by the City Council. The City's budget is adopted in total.

A reconciliation of the General Fund budgetary comparison schedule to the fund-based statement of revenue, expenditures, and changes in fund balance is as follows:

	Total Revenue	Total Expenditures
Amounts Per Operating Statement	\$ 58,755,514	\$ 52,088,704
Reimbursements	3,880,213	3,880,213
Amounts Per Budget Statement	<u>\$ 62,635,727</u>	<u>\$ 55,968,917</u>

CITY OF DEARBORN HEIGHTS, MICHIGAN

Notes to the Financial Statements (Continued) June 30, 2023

2) STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY (Continued)

Excess of Expenditures Over Appropriations in Budgeted Funds

The City adopts the budget based on a total revenue and total expenditure basis. The Corporate Fund had budget overruns in the personnel, civil service and fire department categories for the year ended June 30, 2023. In total, the Corporate Fund expenditures were \$3,125,169 below the final budget.

Construction Code Fees

The City oversees building construction, in accordance with the State's Construction Code Act, including inspection of building construction and renovation to ensure compliance with the building codes. The City charges fees for these services. Beginning on January 1, 2000, the law requires that collection of these fees be used only for construction code costs, including an allocation of estimated overhead costs. A summary of the current year activity is as follows:

Cumulative Surplus at July 1, 2022		\$	370,208
Current Year Permit Revenue			1,427,905
Related Expenses:			
Direct Costs	1,083,624		
Estimated Indirect Costs	270,906		
			<u>1,354,530</u>
Current Year Surplus			<u>73,375</u>
Cumulative Surplus at June 30, 2023		\$	<u>443,583</u>

3) DEPOSITS AND INVESTMENTS

Michigan Compiled Laws Section 129.91 (Public Act 20 of 1943, as amended) authorizes local governmental units to make deposits and invest in the accounts of federally insured banks, credit unions, and savings and loan associations that have offices in Michigan. The law also allows investments outside the state of Michigan when fully insured. The local unit is allowed to invest in bonds, securities, and other direct obligations of the United States or any agency or instrumentality of the United States; repurchase agreements; bankers' acceptances of United States banks; commercial paper rated within the two highest classifications that matures no more than 270 days after the date of purchase; obligations of the State of Michigan or its political subdivisions that are rated as investment grade; and mutual funds composed of investment vehicles that are legal for direct investment by local units of government in Michigan.

The pension and OPEB trust funds are also authorized by Michigan Public Act 314 of 1965, as amended, to invest in certain reverse repurchase agreements, stocks, diversified investment companies, annuity investment contracts, real estate leased to public entities, mortgages, real estate (if the trust fund's assets exceed \$250 million), debt or equity of certain small businesses, certain state and local government obligations, and certain other specified investment vehicles. At June 30, 2023, the pension trust funds were in compliance with the investment portfolio composition requirements under Michigan Public Act 347 of 2012.

CITY OF DEARBORN HEIGHTS, MICHIGAN

Notes to the Financial Statements (Continued)

June 30, 2023

3) DEPOSITS AND INVESTMENTS (Continued)

The City has designated three banks for the deposit of its funds. The investment policy adopted by the board in accordance with Public Act 196 of 1997 has authorized investment in bonds and securities of the United States government and bank accounts and CDs but not the remainder of state statutory authority, as listed above. The City's deposits and investments are in accordance with statutory authority.

As permitted by state statutes, and under the provisions of a securities lending authorization agreement, the Police and Fire Retirement System trust fund lends securities to broker-dealers and banks for collateral that will be returned for the same securities in the future. The pension system's custodial bank manages the securities lending program and received U.S. equities as collateral. Borrowers are required to deliver collateral for each loan equal to no less than 100 percent of the market value of the loaned securities. During the year ended June 30, 2023, only United States currency was received as collateral.

The Police and Fire Retirement System did not impose any restrictions during the fiscal year on the amount of loans made on its behalf by the custodial bank. There were no failures by any borrowers to return loaned securities or pay distributions thereon during the fiscal year. Moreover, there were no losses during the fiscal year resulting from a default of the borrowers or the custodial bank.

The Police and Fire Retirement System and the borrower maintained the right to terminate all securities lending transactions on demand. The cash collateral received on each loan was invested, together with the cash collateral of other lenders, in an investment pool. Because these loans are terminable on demand, their duration does not generally match the maturity date of investments made with cash collateral. See interest rate risk and credit risk disclosures in the subsequent pages related to the cash collateral pool. The aggregate collateral held and the fair value of the underlying securities on loan for the Police and Fire Retirement System as of June 30, 2023 and June 30, 2022 were \$1,941,744 and \$215,781 respectively.

The City's cash and investments are subject to several types of risk, which are examined in more detail below:

Custodial Credit Risk of Bank Deposits

Custodial credit risk is the risk that, in the event of a bank failure, the City's deposits may not be returned to it. The City does not have a deposit policy for custodial credit risk. At year end, the City had bank deposits of \$60,238,760 (certificates of deposit and checking and savings accounts), of which \$58,804,975 was uninsured and uncollateralized. Of the total bank deposits, \$464,024 relates to component unit accounts; however, for purposes of FDIC coverage, the component units are combined with that of the City. The City believes that, due to the dollar amounts of cash deposits and the limits of FDIC insurance, it is impractical to insure all deposits. As a result, the City evaluates each financial institution with which it deposits funds and assesses the level of risk of each institution; only those institutions with an acceptable estimated risk level are used as depositories.

Interest Rate Risk

Interest rate risk is the risk that the value of investments will decrease as a result of a rise in interest rates. The City's investment policy does not restrict investment maturities, other than commercial paper, which can only be purchased with a 270-day maturity. At year end, the average maturities of investments are as follows:

Primary Government	Fair Value (\$000s)	Less Than 1 Year	1-5 Years	6-10 Years	More Than 10 Years
Pooled Investment	\$ 4,288	\$ -	\$ -	\$ -	\$ -
Commercial Paper	20,470	20,470	-	-	-
Total	<u>\$ 24,758</u>	<u>\$ 20,470</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

CITY OF DEARBORN HEIGHTS, MICHIGAN

Notes to the Financial Statements (Continued) June 30, 2023

3) DEPOSITS AND INVESTMENTS (Continued)

Credit Risk

State law limits investments in commercial paper to the top two ratings issued by nationally recognized statistical rating organizations. The City has no investment policy that would further limit its investment choices. As of year-end, the credit quality ratings of debt securities (other than the U.S. government) are as follows:

Investment	Fair Value (\$000s)	Rating	Rating Organization
Primary Government			
Pooled Investments	\$ 4,288	A1	-
Commercial Paper	20,470	A2	S&P
Total	<u>\$ 24,758</u>		

At year end, the City's component units had \$999,100 held in an investment pool with a credit rating by Moody's of A1. The component units also have commercial paper totaling approximately \$2,028,592 with a credit rating of A1 and A2 (also rated by Moody's). All investments held by the component units have maturities of less than a year.

4) CAPITAL ASSETS

Capital asset activity of the City's governmental and business-type activities was as follows:

Governmental Activities

Governmental Activities	Balance July 1, 2022	Additions	Deletions	Reclass	Balance June 30, 2023
Capital Assets not being Depreciated:					
Land	\$ 8,263,803	\$ -	\$ -	\$ -	\$ 8,263,803
Construction in Progress	1,974,755	1,350,416	(31,248)	(81,723)	3,212,200
Subtotal	<u>10,238,558</u>	<u>1,350,416</u>	<u>(31,248)</u>	<u>(81,723)</u>	<u>11,476,003</u>
Capital Assets being Depreciated:					
Roads, Sidewalks, and Street Signs	121,626,122	4,113,570	-	81,723	125,821,415
Buildings and Improvements	27,528,401	838,836	-	55,800	28,423,037
Machinery, Equipment, and Vehicles	15,455,969	2,612,213	-	-	18,068,182
Library Books	3,147,841	104,232	-	(55,800)	3,196,273
Right to Use Leased Asset	191,689	-	-	-	191,689
Subtotal	<u>167,950,022</u>	<u>7,668,851</u>	<u>-</u>	<u>81,723</u>	<u>175,700,596</u>
Less: Accumulated Depreciation for:					
Roads, Sidewalks, and Street Signs	70,256,836	4,595,010	-	-	74,851,846
Buildings and Improvements	12,025,974	596,872	-	-	12,622,846
Machinery, Equipment, and Vehicles	10,322,143	1,834,470	-	-	12,156,613
Library Books	2,930,168	127,496	-	-	3,057,664
Right to Use Leased Asset	41,537	41,537	-	-	83,074
Subtotal	<u>95,576,658</u>	<u>7,195,385</u>	<u>-</u>	<u>-</u>	<u>102,772,043</u>
Net Capital Assets being Depreciated	<u>72,373,364</u>	<u>473,466</u>	<u>-</u>	<u>81,723</u>	<u>72,928,553</u>
Net Capital Assets	<u>\$ 82,611,922</u>	<u>\$ 1,823,882</u>	<u>\$ (31,248)</u>	<u>\$ -</u>	<u>\$ 84,404,556</u>

CITY OF DEARBORN HEIGHTS, MICHIGAN

Notes to the Financial Statements (Continued) June 30, 2023

4) CAPITAL ASSETS (Continued)

Business-type Activities

Water & Sewer Fund:	Balance July 1, 2022	Additions	Reclass	Balance June 30, 2023
Capital Assets not being Depreciated:				
Land	\$ 451,171	\$ -	\$ -	\$ 451,171
Construction in Progress	1,260,372	8,294,644	(105,265)	9,449,751
Subtotal	1,711,543	8,294,644	(105,265)	9,900,922
Capital Assets being Depreciated:				
Flow Right Asset	3,407,171	-	-	3,407,171
Water System	38,347,840	129,137	105,265	38,582,242
Sewer System	115,692,344	1,222,107	-	116,914,451
Buildings and Improvements	838,720	-	-	838,720
Equipment, Vehicles, Furniture, and Fixtures	9,094,973	315,570	-	9,410,543
Subtotal	167,381,048	1,666,814	105,265	169,153,127
Less: Accumulated Depreciation for:				
Flow Right Asset	213,551	85,179	-	298,730
Water System	14,004,384	701,775	-	14,706,159
Sewer System	48,418,755	2,235,365	-	50,654,120
Buildings and Improvements	563,050	11,962	-	575,012
Equipment, Vehicles, Furniture, and Fixtures	7,795,979	295,373	-	8,091,352
Subtotal	70,995,719	3,329,654	-	74,325,373
Net Capital Assets being Depreciated	96,385,329	(1,662,840)	105,265	94,827,754
Net Capital Assets	\$ 98,096,872	\$ 6,631,804	\$ -	\$ 104,728,676

Capital asset activity for the City's component units was as follows:

Component Units

	Balance July 1, 2022	Additions	Disposals	Balance June 30, 2023
Capital Assets not being Depreciated:				
Land	\$ 2,771,156	\$ -	\$ -	\$ 2,771,156
Subtotal	2,771,156	-	-	2,771,156
Capital Assets being Depreciated:				
Roads and Sidewalks	22,244,570	298,524	-	22,543,094
Building and Improvements	5,000,000	-	-	5,000,000
Subtotal	27,244,570	298,524	-	27,543,094
Less: Accumulated Depreciation for:				
Roads and Sidewalks	10,007,169	441,245	-	10,448,414
Building and Improvements	5,000,000	-	-	5,000,000
Subtotal	15,007,169	441,245	-	15,448,414
Net Capital Assets being Depreciated	12,237,401	(142,721)	-	12,094,680
Net Capital Assets	\$ 15,008,557	\$ (142,721)	\$ -	\$ 14,865,836

Depreciation expense was charged to programs of the primary government as follows:

Governmental Activities:	
General Government	\$ 846,169
Public Safety	1,202,351
Public Works	4,808,834
Recreation and Culture	296,494
Total Governmental Activities	\$ 7,153,848
Business-type Activities - Water and Sewer	\$ 3,329,654
Component Unit Activities - TIFA	\$ 441,245

CITY OF DEARBORN HEIGHTS, MICHIGAN

Notes to the Financial Statements (Continued) June 30, 2023

4) CAPITAL ASSETS (Continued)

Construction Commitments

The City has various active construction projects at year end where the City has a contractual obligation with a third party for construction and design work. At year end, the City's outstanding commitments with vendors for these projects were as follows:

	Contract Total	Spent to Date	Remaining Commitment
<u>Water Main Replacement Program:</u>			
CSO-L42 Separation	\$ 11,809,232	\$ 8,127,996	\$ 3,681,236
<u>Street Repair Program:</u>			
Major Street Repair Program	1,059,968	494,989	564,979
Local Street Repair Program	2,311,622	2,261,622	50,000
Totals	<u>\$ 15,180,822</u>	<u>\$ 10,884,607</u>	<u>\$ 4,296,215</u>

5) INTERFUND RECEIVABLES, PAYABLES, AND TRANSFERS

The composition of interfund balances is as follows:

Due to/from Other Funds

Receivable Fund	Payable Fund	Amount
Corporate Fund	Community Development Block Grant Fund	\$ 99,073
	Major Streets Fund	738,380
	Local Streets Fund	900,056
	MIDC	74,526
	Library Fund	323,334
	Total Corporate Fund	2,135,369
Other Nonmajor Governmental Funds	Corporate Fund	558,449
	Community Development Block Grant Fund	103
	Total Other Nonmajor Governmental Funds	558,552
Corporate Fund	Water and Sewer Fund	514,776
Due to Community Development Block Grant Fund	Water and Sewer Fund	15,866
Water and Sewer Fund	Corporate Fund	155,812
	Total	<u>\$ 530,642</u>
Receivable	Payable	Amount
Corporate Fund	Brownfield Redevelopment Authority	\$ 3,947
Tax Increment Financing Authority	Corporate Fund	2,654,227
TIFA Brownsfield	Escrow-General	25
Escrow-General	Water and Sewer Fund	74
	Total	<u>\$ 2,658,273</u>

These balances result from the time lag between the dates that goods and services are provided or reimbursable expenditures occur, transactions are recorded in the accounting system, and payments between funds are made.

Transactions between the Primary Government and Component Units

The Building Authority nonmajor special revenue fund contributed \$49,000 to the TIFA component unit for current year debt service payments. The TIFA component unit contributed \$235,243 to the Library nonmajor special revenue fund for current year debt service payments. The Major Streets Fund transferred \$1,000,000 to the Local Streets Fund for road projects. There was also a transfer of \$6,516 out of the Housing Commission Fund into the CDBG Fund to close out the Housing Commission Fund.

CITY OF DEARBORN HEIGHTS, MICHIGAN

Notes to the Financial Statements (Continued)

June 30, 2023

6) LONG-TERM DEBT

The City issues bonds to provide for the acquisition and construction of major capital facilities. General obligation bonds are direct obligations and pledge the full faith and credit of the City. County contractual agreements and installment purchase agreements are also general obligations of the government. Special assessment bonds provide for capital improvements that benefit specific properties and will be repaid from amounts levied against those properties benefited from the construction. In the event that a deficiency exists because of unpaid or delinquent special assessments at the time a debt service payment is due, the City is obligated to provide resources to cover the deficiency until other resources (such as tax sale proceeds or a reassessment of the City) are received.

Governmental Activities	Interest Rate Ranges	Matures	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
Bonds and Contracts Payable:							
Direct Borrowings and Direct Placements:							
Act 99- Phone and Copier System	2.53%	2023	\$ 59,219	\$ -	\$ (29,500)	\$ 29,719	\$ 29,719
Act 99- Trash and Recycling Containers	2.25%	2026	1,049,126	-	(201,000)	848,126	205,000
2022 Spartan Smeal Pumper			558,897	-	(110,000)	448,897	110,000
Act 99- Fire Truck	3.37%	2023	248,396	-	(124,000)	124,396	124,396
Axon Body Cameras and in Car Cameras	0.00%	2027	-	1,142,413	(228,483)	913,930	228,483
Total Direct Borrowings and Direct Placements							
Principal Outstanding			1,915,638	1,142,413	(692,983)	2,365,068	697,598
Other Debt:							
Building Authority							
Refunding Bonds	2.00%- 3.00%	2028	1,160,000	-	(185,000)	975,000	185,000
Library Bonds	2.00%-4.00%	2033	4,920,000	-	(375,000)	4,545,000	385,000
Total Other Debt Principal Outstanding			6,080,000	-	(560,000)	5,520,000	570,000
Total Bonds and Contracts Payable			7,995,638	1,142,413	(1,252,983)	7,885,068	1,267,598
Accrued Compensated Absences			9,207,403	1,633,136	(1,284,473)	9,556,066	2,679,106
Total Governmental Activities Long-term Debt			<u>\$ 17,203,041</u>	<u>\$ 2,775,549</u>	<u>\$ (2,537,456)</u>	<u>\$ 17,441,134</u>	<u>\$ 4,516,704</u>

Business-type Activities	Interest Rate Ranges	Matures	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
Bonds and Contracts Payable							
Direct Borrowings and Direct Placements:							
Street Sweeper	2.70%	2023	\$ 199,584	\$ -	\$ (99,123)	\$ 100,461	\$ 100,461
State Revolving Loan Funds	2.25%	2032	1,930,611	-	(204,923)	1,725,688	163,530
State Revolving Loan Funds	2.50%	2029	165,368	-	(15,000)	150,368	15,000
State Revolving Loan Funds	2.50%	2032	1,432,996	-	(100,000)	1,332,996	100,000
WIFIA Loan	-		756,840	-	(34,410)	722,430	16,767
Disposal Completion Bonds	4.50%-5.125%	2029	665,253	-	(97,543)	567,710	102,185
Ecorse Creek Pollution- Level 2	2.50%	2030	1,209,451	-	(138,202)	1,071,249	141,746
Ecorse Creek Pollution- Level 1	N/A		148,880	-	(148,880)	-	-
Improvement Bonds	1.75%-5.25%	2023	446,144	-	(217,623)	228,521	227,967
DUWA Senior Lien	5.00%	2023	2,238,084	-	(107,019)	2,131,065	56,925
DUWA Junior Lien	5.00%	2037	148,400	-	(3,500)	144,900	144,900
Total Direct Borrowings and Direct Placements							
Principal Outstanding			9,341,611	-	(1,166,223)	8,175,388	1,069,481
Other Debt:							
Capital Improvements LTGO Bonds	3.00%	2041	19,090,000	-	(760,000)	18,330,000	785,000
Capital Improvements LTGO Bonds-Premium			2,073,275	-	(115,182)	1,958,093	-
Total Bonds and Contracts Payable			30,504,886	-	(2,041,405)	28,463,481	1,854,481
Accumulated Compensated Absences			338,345	23,695	-	362,040	90,844
Total Business-type Activities Long-term Debt			<u>\$ 30,843,231</u>	<u>\$ 23,695</u>	<u>\$ (2,041,405)</u>	<u>\$ 28,825,521</u>	<u>\$ 1,945,325</u>

Component Unit	Interest Rate Ranges	Matures	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
Bonds and Contracts Payable-Other debt - 2016 Tax Increment Development Refunding Bonds	2.00%-2.63%	2031	\$ 9,835,000	\$ -	\$ (1,005,000)	\$ 8,830,000	\$ 1,025,000

CITY OF DEARBORN HEIGHTS, MICHIGAN

Notes to the Financial Statements (Continued) June 30, 2023

6) LONG-TERM DEBT (Continued)

Debt Service Requirements to Maturity

Annual debt service requirements to maturity for the above bonds and note obligations are as follows:

Governmental Activities					
Years Ending June 30,	Direct Borrowings and Direct Placements		Other Debt		Total
	Principal	Interest	Principal	Interest	
2024	\$ 697,597	\$ 25,649	\$ 570,000	\$ 194,219	\$ 1,487,465
2025	548,482	16,721	590,000	176,425	1,331,628
2026	552,483	10,164	605,000	157,150	1,324,797
2027	566,506	3,431	625,000	137,388	1,332,325
2028	-	3,430	645,000	115,375	763,805
2029-2033	-	-	2,485,000	297,700	2,782,700
Total	<u>\$ 2,365,068</u>	<u>\$ 59,395</u>	<u>\$ 5,520,000</u>	<u>\$ 1,078,257</u>	<u>\$ 9,022,720</u>
Business-Type Activities					
Years Ending June 30,	Direct Borrowings and Direct Placements		Other Debt		Total
	Principal	Interest	Principal	Interest	
2024	\$ 1,069,481	\$ 242,142	\$ 785,000	\$ 549,900	\$ 2,646,523
2025	617,205	218,922	805,000	526,350	2,167,477
2026	633,670	202,234	830,000	502,200	2,168,104
2027	663,623	184,790	855,000	477,300	2,180,713
2028	669,547	196,664	880,000	451,650	2,197,861
2029-2033	2,217,661	584,925	4,815,000	1,845,630	9,463,216
2034-2038	1,105,325	323,929	5,585,000	1,078,950	8,093,204
2039-2043	859,671	132,804	3,775,000	228,750	4,996,225
2044-2048	113,643	25,539	-	-	139,182
Thereafter	225,562	19,832	-	-	245,394
Total	<u>\$ 8,175,388</u>	<u>\$ 2,131,781</u>	<u>\$ 18,330,000</u>	<u>\$ 5,660,730</u>	<u>\$ 34,297,899</u>
Component Unit Activities					
Years Ending June 30,	Direct Borrowings and Direct Placements		Other Debt		Total
	Principal	Interest	Principal	Interest	
2024	\$ -	\$ -	\$ 1,025,000	\$ 183,868	\$ 1,208,868
2025	-	-	1,045,000	163,168	1,208,168
2026	-	-	1,065,000	142,068	1,207,068
2027	-	-	1,090,000	120,518	1,210,518
2028	-	-	1,110,000	97,825	1,207,825
2029-2033	-	-	3,495,000	134,878	3,629,878
Total	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 8,830,000</u>	<u>\$ 842,325</u>	<u>\$ 9,672,325</u>

Defeased Debt

In previous years, the City defeased certain bonds by placing the proceeds of new bonds in an irrevocable trust to provide for all future debt service payments on the old bonds. Accordingly, the trust accounts' assets and liabilities for the defeased bonds are not included in the basic financial statements. At June 30, 2023, bonds outstanding of approximately \$ 15.765 million are considered defeased.

CITY OF DEARBORN HEIGHTS, MICHIGAN

Notes to the Financial Statements (Continued) June 30, 2023

7) RISK MANAGEMENT

The City is exposed to various risks of loss related to property loss, torts, errors and omissions, and employee injuries (workers' compensation), as well as medical benefits provided to employees. The City participates in the Michigan Municipal Risk Management Authority (the "Authority") for claims relating to general liability and auto liability, auto physical damage, and property loss claims; the City is self-insured for a majority of its health care costs and all workers' compensation claims within certain limits. Settled claims relating to the commercial insurance have not exceeded the amount of insurance coverage in any of the past five fiscal years.

The Michigan Municipal Risk Management Authority (the "Risk Authority") risk pool program operates as a claims servicing pool for amounts up to member retention limits and operates as a common risk-sharing management program for losses in excess of member retention amounts. Although premiums are paid annually to the Risk Authority that it uses to pay claims up to the retention limits, the ultimate liability for those claims remains with the City.

The City estimates the liability for workers' compensation and general liability and medical claims that have been incurred through the end of the fiscal year, including claims that have been reported and those that have not yet been reported. Changes in the estimated liability for the past two fiscal years were as follows:

	General and Medical Liability		Worker's Compensation	
	2023	2022	2023	2022
Estimated Liability - Beginning of Year	\$ 934,194	\$ 1,077,018	\$ 212,038	\$ 335,287
Estimated Claims Incurred, Including				
Changes in Estimates	642,073	278,564	91,163	119,542
Claim Payments	(323,760)	(421,388)	(88,070)	(242,791)
Estimated Liability - End of Year	<u>\$ 1,252,507</u>	<u>\$ 934,194</u>	<u>\$ 215,131</u>	<u>\$ 212,038</u>

8) PENSION PLANS

Plan Description

The City of Dearborn Heights, Michigan provides a monthly retirement benefit (with alternative lump-sum payment options) to employees who meet the eligibility requirements, including age and years of service. The benefits are provided through the General Government Employees' Retirement System, a single- employer plan administered by the City of Dearborn Heights Pension Board, and the Police and Fire Retirement System, a single-employer plan administered by the City of Dearborn Heights Pension Board.

The financial statements of each pension system are included in these financial statements as a pension and other employee benefit trust fund (a fiduciary fund).

Management of the plan is vested in the pension board, which consists of five members elected by plan members and appointed by the City.

Benefits Provided

The General Government Employees' Retirement System and the Police and Fire Retirement System provide retirement, disability, and death benefits.

Effective July 1, 2017, police patrol members of the Police and Fire Retirement System may purchase an additional 12 months of service credits at a rate of 24.5 percent of the member's current base pay. This time shall be paid for in accordance with Section 10(D) and shall be at no cost to the City.

8) PENSION PLANS (Continued)

Police patrol members in the bargaining unit as October 1, 2017 but before January 1, 2018 included in the DROP program and members who enter the DROP or retire from active employment after July 1, 2018 will receive a guaranteed 13th check payment after being retired for at least five years or five years after entering the DROP program. Police patrol members retired between October 1, 2017 and hired after December 31, 2017 will not have a guaranteed 13th check.

General Government Employees' Retirement System

Retirement benefits for general plan members are calculated as 2.5 percent of the member's average monthly compensation for each year of credited service up to a maximum of 30 years of credited service. General plan members with 10 years of credited service are eligible to retire at age 55 and are also eligible for nonduty disability benefits after 10 years of credited service and for duty-related disability benefits upon hire. Disability retirement benefits are determined in the same manner as retirement benefits but are payable immediately without an actuarial reduction and are calculated using a minimum of 15 years of credited service for duty disabilities only. Preretirement death benefits are payable to the spouse of a married employee who has 10 or more years of credited service or who has met the age and service requirement for normal or early retirement. The amount of the benefit is equal to 60 percent of the employee's accrued normal retirement benefit reduced for payment prior to age 62 (reduced by 0.5 percent for each year or fraction that the spouse is more than 5 years younger than the employee). Upon death of an employee or upon eligibility for duty disability retirement, the surviving spouse and children under age 18 will receive monthly pensions equal in the aggregate to the benefit payable to the employee prior to his/her death. Upon the death of a retiree who retired under normal or early retirement, the surviving spouse will receive a benefit equal to 60 percent of the normal or early retirement benefit the retiree was receiving (reduced by 0.5 percent for each year or fraction that the spouse is more than 5 years younger than the employee). A plan member who leaves city service after 5 years of credited service may withdraw his or her contributions, plus any accumulated interest. A supplemental payment may be made to current and future retirees who have been retired for at least 5 full years.

Benefit terms provide for annual cost of living adjustments to each member's retirement allowance subsequent to the member's retirement date. The annual adjustments are paid from the supplemental annuity fund in the form of a 13th check.

Police and Fire Retirement System

Retirement benefits for police and fire plan members are calculated as 2.8 percent of the member's final 5-year average of highest compensation (in the last 10 years of service) times the member's first 25 years of service, plus 5 percent at 25 years of service, plus 1 to 1.5 percent for years in excess of 25 years of service (with certain maximum benefit provisions set forth in the plan documents). Fire plan members with 25 years of service are eligible to retire at age 50 or at age 55 with 20 years of service. Police plan members with 25 years of service are eligible to retire at age 50 (or prior to age 50 with city approval). Effective July 1, 2009, police members' eligibility was modified to 25 years of service only. All plan members are eligible for nonduty disability benefits after 5 years of service and for duty-related disability benefits upon hire. Duty disability retirement benefits are determined in the same manner as retirement benefits, including credit for the period of receipt of a disability pension. Nonduty disability retirement benefits are determined in the same manner as accrued normal retirement benefits if disability occurs after age 55; otherwise, they are subject to modification, as outlined in the plan provisions. Upon death of an employee, the surviving spouse and children under age 18 will receive monthly pensions equal to that which would have been paid under the provisions of the Workers' Compensation Act, with no minimum service requirement. Upon the death of a nonduty employee, the benefit provided to the surviving spouse varies depending on years of service credited. Upon death of a retiree who retired under normal or early retirement, the surviving spouse will receive a benefit equal to 60 percent of the normal or early retirement benefit the retiree was receiving or, alternatively, may elect an actuarial equivalent 100 percent or 50 percent survivor benefit. A plan member who leaves city service after 10 years of credited service may withdraw his or her contributions, plus any accumulated interest.

CITY OF DEARBORN HEIGHTS, MICHIGAN

Notes to the Financial Statements (Continued) June 30, 2023

8) PENSION PLANS (Continued)

Benefit terms provide for annual cost of living adjustments to each member's retirement allowance subsequent to the member's retirement date. The annual adjustments are paid from the bonus fund in the form of a 13th check.

Members Covered by Benefit Terms

At the June 30, 2023 measurement date, the following members were covered by the benefit terms:

	General Government Employees Retirement System	Police and Fire Retirement System
Inactive Plan Members or Beneficiaries Currently Receiving Benefits	119	258
Inactive Plan Members Entitled to but not yet Receiving Benefits	25	14
Active Plan Members	117	114
Terminated Vested	54	0
Total Employees Covered by the Plan	315	386

Contributions

Article 9, Section 24 of the State of Michigan constitution requires that financial benefits arising on account of employee service rendered in each year be funded during that year. Accordingly, the pension board retains an independent actuary to determine the annual contribution. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by plan members during the year with an additional amount to finance any unfunded accrued liability. Contribution requirements of plan members are established and may be amended by the board of trustees in accordance with the city charter, union contracts, and plan provisions.

For the year ended June 30, 2023, the City's average contribution rate for general plan members was 28.8 percent of covered payroll. For police and fire members, the average active member contribution rate was 11.9 percent of annual pay, and the City's average contribution rate was 51.91 percent of covered payroll.

Net Pension Liability

The components of the net pension liability of the City at June 30, 2023 were as follows:

	General Government Employees Retirement System	Police and Fire Retirement System	Total
Total Pension Liability	\$ 55,806,068	\$ 241,773,066	\$ 297,579,134
Plan Fiduciary Net Position	(39,744,133)	(183,639,191)	(223,383,324)
City's Net Pension Liability	\$ 16,061,935	\$ 58,133,875	\$ 74,195,810

The City has chosen to use June 30, 2023 as its measurement date for the net pension liability. The June 30, 2023 reported net pension liability was determined using a measure of the total pension liability and the pension net position as of June 30, 2023. The June 30, 2023 total pension liability reported by the Police and Fire Retirement System was determined by an actuarial valuation performed as of that date. The June 30, 2023 total pension liability reported by the General Government Employees' Retirement System was determined as of June 30, 2022, rolled forward to June 30, 2023.

CITY OF DEARBORN HEIGHTS, MICHIGAN

Notes to the Financial Statements (Continued) June 30, 2023

8) PENSION PLANS (Continued)

Changes in the net pension liability during the measurement year were as follows:

General Government Employees' Retirement System

Change in Net Pension Liability	Increase (Decrease)		
	Total Pension Liability	Plan Net Position	Net Pension Liability
Balance at July 1, 2022	\$ 54,888,877	\$ 38,262,521	\$ 16,626,356
Changes for the Year:			
Service Cost	711,740	-	711,740
Interest	3,757,611	-	3,757,611
Differences between expected and actual experience	288,765	-	288,765
Contributions - Employer	-	1,545,064	(1,545,064)
Contributions - Employee	-	9,260	(9,260)
Net Investment Income	-	3,723,106	(3,723,106)
Benefit Payments, Including Refunds	(3,840,925)	(3,840,925)	-
Administrative Expenses	-	(3,070)	3,070
Miscellaneous Changes	-	48,177	(48,177)
Net Changes	917,191	1,481,612	(564,421)
Balance at June 30, 2023	\$ 55,806,068	\$ 39,744,133	\$ 16,061,935

Police and Fire Retirement System

Change in Net Pension Liability	Increase (Decrease)		
	Total Pension Liability	Plan Net Position	Net Pension Liability
Balance at July 1, 2022	\$ 239,663,559	\$ 173,735,210	\$ 65,928,349
Changes for the Year:			
Service Cost	2,383,912	-	2,383,912
Interest	16,219,649	-	16,219,649
Differences between expected and actual experience	(1,350,681)	-	(1,350,681)
Contributions - Employer	-	5,800,135	(5,800,135)
Contributions - Employee	-	529,587	(529,587)
Net Investment Income	-	18,472,529	(18,472,529)
Benefit Payments, Including Refunds	(15,143,373)	(15,143,373)	-
Administrative Expenses	-	(23,762)	23,762
Miscellaneous Other	-	268,865	(268,865)
Net Changes	2,109,507	9,903,981	(7,794,474)
Balance at June 30, 2023	\$ 241,773,066	\$ 183,639,191	\$ 58,133,875

Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

For the year ended June 30, 2023, the City recognized pension expense of \$871,698 and \$6,788,969 for the General Government Employees' Retirement System and Police and Fire Retirement System, respectively.

CITY OF DEARBORN HEIGHTS, MICHIGAN

Notes to the Financial Statements (Continued)

June 30, 2023

8) PENSION PLANS (Continued)

At June 30, 2023, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	General Government Employees' Retirement System		Police and Fire Retirement System		Total	
	Deferred Outflows of Resources	Deferred Inflows of Resources	Deferred Outflows of Resources	Deferred Inflows of Resources	Deferred Outflows of Resources	Deferred Inflows of Resources
Difference between expected and actual experience	\$ 280,499	\$ (386,297)	\$ 3,968,046	\$ (1,001,956)	\$ 4,248,545	\$ (1,388,253)
Changes in Assumptions	-	(351,878)	-	-	-	(351,878)
Net difference between projected and actual earnings on pension plan investments	2,146,530	-	10,284,581	-	12,431,111	-
Total	\$ 2,427,029	\$ (738,175)	\$ 14,252,627	\$ (1,001,956)	\$ 16,679,656	\$ (1,740,131)

Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Years Ending June 30	General Government Employees Retirement System	Police and Fire Retirement System	Total
2024	\$ (70,792)	\$ 4,087,464	\$ 4,016,672
2025	115,958	1,289,150	1,405,108
2026	1,868,324	9,196,250	11,064,574
2027	(224,636)	(1,322,193)	(1,546,829)
Total	\$ 1,688,854	\$ 13,250,671	\$ 14,939,525

Actuarial Assumptions

The total pension liability in each actuarial valuation was determined using the following actuarial assumptions.

	General Government Employees Retirement System	Police and Fire Retirement System
Inflation	2.50%	2.25%
Salary Increases (Including Inflation)	Experience-based rates	3.00% - 5.00%
Investment Rate of Return (Net of Investment Expenses)	7.00%	7.00%
Mortality Rates	A version of the Pub-2010 tables with generational mortality improvement using scale MP-2020	A version of the Pub-2010 tables with generational mortality improvement using scale MP-2019

8) PENSION PLANS (Continued)**Discount Rate****General Government Employees' Retirement System**

The discount rate used to measure the total pension liability was 7.00 percent. The projection of cash flows used to determine the discount rate assumed that employee contributions will be made at the current contribution rate and that city contributions will be made at rates equal to the difference between actuarially determined contribution rates and the employee rate.

Police and Fire Retirement System

The discount rate used to measure the total pension liability was 7.00 percent. The projection of cash flows used to determine the discount rate assumed that employee contributions will be made at the current contribution rate and that city contributions will be made at rates equal to the difference between actuarially determined contribution rates and the employee rate.

Projected Cash Flows**General Government Employees' Retirement System**

Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return as of June 30, 2023 for each major asset class included in the pension plan's target asset allocation, as disclosed in the investment note, are summarized in the following table:

Asset Class	Long-term Expected Real Rate of Return	Target Allocation
Equity	6.75%	59.00%
Fixed income	5.75%	32.00%
Alternative	4.75%	9.00%

Police and Fire Retirement System

Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

8) PENSION PLANS (Continued)

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return as of June 30, 2023 for each major asset class included in the pension plan's target asset allocation, as disclosed in the investment footnote, are summarized in the following table:

Asset Class	Long-term Expected Real Rate of Return	Target Allocation
U.S. Large-cap Equities	5.80%	23.00%
U.S. Mid-cap Equities	6.20%	14.50%
U.S. Small-cap Equities	5.40%	7.50%
International Equities	4.80%	15.50%
Emerging Market Equities	6.00%	7.00%
Cash	1.10%	2.50%
U.S. Investment-grade Fixed Income	1.40%	3.50%
International Investment Grade Fixed Income	1.20%	0.50%
Emerging-market Fixed Income	4.30%	5.00%
Global High-yield Fixed Income	3.00%	5.50%
Alternative Fixed Income	6.40%	6.50%
Real Estate/REIT	4.00%	4.50%
Domestic MLPs	5.10%	1.50%
Alternative	10.50%	3.00%
Total		100.00%

Investment Rate of Return

The pension plans' policy in regard to the allocation of invested assets is established and may be amended by the pension board by a majority vote of its members. It is the policy of the pension board to pursue an investment strategy that manages risk through the prudent diversification of the portfolio across a broad selection of distinct asset classes. The pension plans' investment policy discourages the use of cash equivalents, except for liquidity purposes, and aims to refrain from dramatically shifting asset class allocations over short time spans.

Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The following presents the net pension liability of the City, calculated using the blended discount rate of 7.00 percent for the General Government Employees' Retirement System and Police and Fire Retirement System, as well as what the City's net pension liability (asset) would be if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage point higher than the current rate:

	1 Percentage Point Decrease	Current Discount Rate	1 Percentage Point Increase
Net Pension Liability of the General Government Employees Retirement System	\$ 22,156,335	\$ 16,061,935	\$ 10,916,672
Net Pension Liability (Asset) of the Police and Fire Retirement System	80,503,649	58,133,875	39,710,373

CITY OF DEARBORN HEIGHTS, MICHIGAN

Notes to the Financial Statements (Continued) June 30, 2023

8) PENSION PLANS (Continued)

Concentrations

At June 30, 2023, the General Government Employees' Retirement System and Fire and Police Retirement System plans held approximately 35 percent and 35 percent of their investment portfolios in equity securities, respectively. The General Government Employees' OPEB and Police and Fire OPEB plans held approximately 37 percent of their investment portfolios in equity securities.

For the year ended June 30, 2023, the annual money-weighted rate of return on the General Government Employees' Retirement System and Police and Fire Retirement System pension plan investments, net of pension plan investment expense, was 9.74 percent and 11.23 percent, respectively. The money-weighted rate of return expresses investment performance, net of investment expense, adjusted for the changing amounts actually invested.

Pension Plan Reserves

General Government Employees' Retirement System

In accordance with the plan documents, the following reserves are required to be set aside within the pension plan:

The retiree reserve is to be computed annually by the actuary as the present value of estimated benefit payments for all current retirees. The amounts reserved may be used solely to pay monthly retiree benefit payments.

The employee reserve is credited as employee contributions are received throughout the year; the plan maintains a record of the amount contributed by each employee. The 7.00 percent assumed rate of return is applied to all assets for the purpose of the actuarial valuation. For any employee who terminates before vesting in the pension plan, the employee's balance is returned to him or her; for those who stay until retirement, the balance is transferred into the retiree reserve. The employer reserve account is used to account for the residual net position balance in the pension plan after funding the above two reserves.

The balances of the reserve accounts at June 30, 2023 are as follows:

	Required Reserve	Amount Funded
Retiree Reserve	\$ 35,424,536	\$ 35,424,536
Employee Reserve	117,167	117,167
Employer and Supplemental Benefit Reserve	4,202,430	4,202,430
Total	<u>\$ 39,744,133</u>	<u>\$ 39,744,133</u>

Police and Fire Retirement System

In accordance with the plan documents, the following reserves are required to be set aside within the pension plan:

The retiree reserve is to be computed annually by the actuary as the present value of estimated benefit payments for all current retirees. The amounts reserved may be used solely to pay monthly retiree benefit payments.

CITY OF DEARBORN HEIGHTS, MICHIGAN

Notes to the Financial Statements (Continued) June 30, 2023

8) PENSION PLANS (Continued)

Police and Fire Retirement System (Continued)

The employee reserve is credited as employee contributions are received throughout the year; the plan maintains a record of the amount contributed by each employee and credits interest annually at a rate of 2.0 percent. For any employee who terminates before vesting in the pension plan, the employee's balance is returned to him or her; for those who stay until retirement, the balance is transferred into the retiree reserve.

The employer reserve account is used to account for the residual net position balance in the pension plan after funding the above two reserves.

The balances of the reserve accounts at June 30, 2023 are as follows:

	Required Reserve	Amount Funded
Retiree Reserve	\$ 201,152,973	\$ 201,152,973
Employee Reserve	4,507,120	4,507,120
Employer and Supplemental Benefit Reserve	(22,020,902)	(22,020,902)
Total	<u>\$ 183,639,191</u>	<u>\$ 183,639,191</u>

Police and Fire Retirement System - Deferred Retirement Option Program (DROP)

The City offers certain employees the ability to continue services and be paid a salary after they are fully vested; this program credits the employee for benefit payments that would have been paid and pays the employee out with interest at 5 percent after the employee has fully retired (discontinued providing employee services to the City). At June 30, 2023, the plan has \$47,717,592 accumulated in DROP accounts.

9) OTHER POST EMPLOYMENT BENEFIT PLANS

Plan Descriptions

The City provides retiree health care benefits to certain full-time employees upon retirement, in accordance with labor contracts.

The benefits are provided through the General Government Employees' OPEB Trust, a single-employer defined benefit plan administered by the City, and the Police and Fire OPEB Trust, a single-employer defined benefit plan administered by the City. The benefits are provided under collective bargaining agreements. The plans do not issue separate stand-alone financial statements.

The financial statements of the OPEB plans are included in these financial statements as a retiree health care trust fund (a fiduciary fund).

Management of the plans is vested in the pension boards, which consists of seven members - three elected by plan members; three appointed by the City; and the city treasurer, who serves as an ex officio member.

CITY OF DEARBORN HEIGHTS, MICHIGAN

Notes to the Financial Statements (Continued) June 30, 2023

9) OTHER POST EMPLOYMENT BENEFIT PLANS (Continued)

Benefits Provided

The City includes pre-Medicare retirees and their dependents in its insured health care plan, with partial contributions required by some of the participants. The City has no obligation to make contributions in advance of when the insurance premiums are due for payment (in other words, this may be financed on a pay-as-you-go basis). The costs of administering the plans are borne by the City's Corporate Fund.

Effective July 1, 2017, members hired after April 2011 will receive a maximum \$5,000 health care stipend in retirement. Additionally, new DROP participants will contribute to health care in accordance with Public Act 152.

Members Covered by Benefit Terms

The following members were covered by the benefit terms:

	General Government Employees OPEB Trust	Police and Fire OPEB Trust
Inactive Plan Members Currently Receiving Benefits	118	213
Active Plan Members	124	142
Total Plan Members	242	355

Contributions

Retiree health care costs are paid by the City on a pay-as-you-go basis. The City has no obligation to make contributions in advance of when the insurance premiums are due for payment. For the fiscal year ended June 30, 2023, the City made payments for postemployment health benefit premiums of \$1,981,653 to the General Government Employees' OPEB trust and \$4,398,998 to the Police and Fire OPEB trust.

Net OPEB Liability

The City chooses a date for each OPEB plan to measure its net OPEB liability (NOL). This is based on the measurement date of each OPEB plan, which may be based on a comprehensive valuation as of that date or based on an earlier valuation that has used procedures to roll the information forward to the measurement date. See below for dates chosen by the City:

	General Government Employees OPEB Trust	Police and Fire OPEB Trust
Measurement Date used for the City NOL	June 30, 2023	June 30, 2023
Based on a Comprehensive Actuarial Valuation as of	June 30, 2023	June 30, 2023

CITY OF DEARBORN HEIGHTS, MICHIGAN

Notes to the Financial Statements (Continued) June 30, 2023

9) OTHER POST EMPLOYMENT BENEFIT PLANS (Continued)

Changes in the net OPEB liability during the measurement year were as follows:

General Government Employees' OPEB Trust

Change in Total OPEB Liability	Increase (Decrease)		
	Total OPEB Liability	Plan Net Position	Net OPEB Liability
Balance at July 1, 2022	\$ 36,083,027	\$ 1,357,754	\$ 34,725,273
Changes for the Year			
Service Cost	1,321,176	-	1,321,176
Interest	1,539,164	-	1,539,164
Differences between Expected and Actual Experience	(4,111,430)	-	(4,111,430)
Changes in Assumptions	(636,731)	-	(636,731)
Contributions - Employer	-	1,974,919	(1,974,919)
Net Investment Income	-	243,816	(243,816)
Benefit Payments, Including Refunds	(1,530,647)	(1,530,647)	-
Administrative Expenses	-	(2,734)	2,734
Net Changes	(3,418,468)	685,354	(4,103,822)
Balance at June 30, 2023	\$ 32,664,559	\$ 2,043,108	\$ 30,621,451

The plan's fiduciary net position represents 6.25 percent of the total OPEB liability.

Police and Fire OPEB Trust

Change in Net Pension Liability	Increase (Decrease)		
	Total OPEB Liability	Plan Net Position	Net OPEB Liability
Balance at July 1, 2022	\$ 95,015,276	\$ 3,150,245	\$ 91,865,031
Changes for the Year:			
Service Cost	2,205,186	-	2,205,186
Interest	3,997,480	-	3,997,480
Differences between Expected and Actual Experience	(8,908,024)	-	(8,908,024)
Changes in Assumptions	(1,782,347)	-	(1,782,347)
Contributions - Employer	-	5,180,305	(5,180,305)
Net Investment Income	-	571,671	(571,671)
Benefit Payments, Including Refunds	(4,127,167)	(4,127,167)	-
Administrative Expenses	-	(2,500)	2,500
Net Changes	(8,614,872)	1,622,309	(10,237,181)
Balance at June 30, 2023	\$ 86,400,404	\$ 4,772,554	\$ 81,627,850

The plan's fiduciary net position represents 5.5 percent of the total OPEB liability.

OPEB Expense and Deferred Outflows of Resources and Deferred Inflows on Resources Related to OPEB

For the year ended June 30, 2023, the City recognized OPEB expense recovery of \$4,120,127 and \$5,806,966 for the General Government Employees' OPEB and Police and Fire OPEB plans, respectively.

CITY OF DEARBORN HEIGHTS, MICHIGAN

Notes to the Financial Statements (Continued) June 30, 2023

9) OTHER POST EMPLOYMENT BENEFIT PLANS (Continued)

At June 30, 2023, the City reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	General Government Employees OPEB		Police and Fire OPEB		Total	
	Deferred Outflows of Resources	Deferred Inflows of Resources	Deferred Outflows of Resources	Deferred Inflows of Resources	Deferred Outflows of Resources	Deferred Inflows of Resources
Difference between Expected and Actual Experience	\$ -	\$ (17,010,500)	\$ 1,637,556	\$ (19,740,925)	\$ 1,637,556	\$ (36,751,425)
Changes in Assumptions	1,268,652	(2,609,823)	1,077,106	(11,905,269)	2,906,208	(14,515,092)
Net difference between projected and actual earnings on OPEB Plan Investments	-	(38,928)	-	(103,024)	-	(141,952)
Changes in Allocation of Liability	1,642,249	(1,642,249)	-	-	1,642,249	(1,642,249)
Total	\$ 2,910,901	\$ (21,301,500)	\$ 2,714,662	\$ (31,749,218)	\$ 5,625,563	\$ (53,050,718)

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

Years Ending June 30	General Government Employees OPEB Trust	Police and Fire OPEB Trust	Total
2024	\$ (4,941,985)	\$ (6,677,455)	\$ (11,619,440)
2025	(5,339,431)	(7,520,186)	(12,859,617)
2026	(3,778,007)	(6,944,259)	(10,722,266)
2027	(3,539,816)	(6,110,928)	(9,650,744)
2028	(791,360)	(1,781,729)	(2,573,089)
	\$ (18,390,599)	\$ (29,034,557)	\$ (47,425,156)

Actuarial Assumptions

The total OPEB liability in each actuarial valuation was determined using the following actuarial assumptions:

	General Government Employees' OPEB Trust	Police and Fire OPEB Trust
Healthcare Inflation	Medicare: 5.50% decreasing 0.25% per year to a 4.50% long term rate Non-Medicare: 7.25% decreasing 0.25% per year to a 4.50% long term rate	Medicare: 5.50% decreasing 0.25% per year to a 4.50% long term rate Non-Medicare: 7.25% decreasing 0.25% per year to a 4.50% long term rate
Salary Increases (Including Inflation)	3.25%	3.25%
Investment Rate of Return (Net of Investment Expenses)	6.85%	6.85%
Mortality Rates	A version of the Pub-2010 mortality tables with future mortality improvement projected generationally using scale MP-2020	A version of the Pub-2010 mortality tables with future mortality improvement projected generationally using scale MP-2020

9) OTHER POST EMPLOYMENT BENEFIT PLANS (Continued)**Discount Rate**

The discount rate used to measure the total OPEB liability was 4.35 percent. The projection of cash flows used to determine the discount rate assumed that employee contributions will be made at the current contribution rate and that city contributions will be made at rates equal to the difference between actuarially determined contribution rates and the employee rate.

Based on those assumptions, the General Government Employees' OPEB plan's fiduciary net position and the Police and Fire OPEB plan's fiduciary net position were not projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the discount rate was determined by blending the long-term expected rate of return on OPEB plan investments 7.30 percent with the current yield for 20-year, tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher, which currently stands between 3.65 - 4.13 percent (as referenced in Bond Buyer Go 20- Bond Municipal Bond Index and S&P Municipal Bond 20-year High Grade Rate Index, June 30, 2023).

Investment Rate of Return

The long-term expected rate of return on OPEB plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of OPEB plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and adding expected inflation. Best estimates of arithmetic real rates of return as of the June 30, 2023 measurement date for each major asset class included in the OPEB plan's target asset allocation, as disclosed in the investment footnote, are summarized in the following tables:

General Government Employees' OPEB Trust

<u>Asset Class</u>	<u>Long-term Expected Real Rate of Return</u>
US Large Cap Equity	8.20%
US Small Cap Equity	7.80%
International Equity	7.20%
Emerging Market Equity	8.40%
Cash	3.50%
US Investment Grade Fixed Income	3.80%
Emerging Market Fixed Income	6.70%
High Yield Global Fixed Income	5.40%
Private/Alt. Debt Fixed Income	8.80%
Domestic MLPs	7.50%

CITY OF DEARBORN HEIGHTS, MICHIGAN

Notes to the Financial Statements (Continued)

June 30, 2023

9) OTHER POST EMPLOYMENT BENEFIT PLANS (Continued)

Police and Fire OPEB Trust

Asset Class	Long-term Expected Real Rate of Return
US Large Cap Equity	8.20%
US Small Cap Equity	7.80%
International Equity	7.20%
Emerging Market Equity	8.40%
Cash	3.50%
US Investment Grade Fixed Income	3.80%
Emerging Market Fixed Income	6.70%
High Yield Global Fixed Income	5.40%
Private/Alt. Debt Fixed Income	8.80%
Domestic MLPs	7.50%

Sensitivity of the Total OPEB Liability to Changes in the Discount Rate

The following presents the net OPEB liability of the City, calculated using the discount rate of 4.35 percent, as well as what the City's net OPEB liability would be if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage point higher than the current rate:

	1 Percentage Point Decrease (3.35%)	Current Discount Rate (4.35%)	1 Percentage Point Increase (5.35%)
Net OPEB Liability of the General Government			
Employees OPEB Trust	\$ 34,681,944	\$ 30,261,451	\$ 26,109,004
Net OPEB Liability of the Police and Fire OPEB Trust	92,442,887	81,627,850	69,598,985

Sensitivity of the Total OPEB Liability to Changes in the Healthcare Cost Trend Rate

The following presents the net OPEB liability of the City, calculated using the health care cost trend rate of 7.0 percent, as well as what the City's net OPEB liability would be if it were calculated using a health care cost trend rate that is 1 percentage point lower or 1 percentage point higher than the current rate:

	1 Percentage Point Decrease (6.00%)	Current Discount Rate (7.00%)	1 Percentage Point Increase (8.00%)
Net OPEB Liability of the General Government			
Employees OPEB Trust	\$ 25,600,159	\$ 30,261,451	\$ 25,404,580
Net OPEB Liability of the Police and Fire OPEB Trust	68,242,548	81,627,850	94,367,612

Assumption Changes

Since the prior measurement date, the discount rate was updated from 4.20 percent to 4.35 percent.

CITY OF DEARBORN HEIGHTS, MICHIGAN

Notes to the Financial Statements (Continued) June 30, 2023

9) OTHER POST EMPLOYMENT BENEFIT PLANS (Continued)

Investment Policy

The OPEB plan's policy in regard to the allocation of invested assets is established and may be amended by the OPEB board by a majority vote of its members. It is the policy of the OPEB board to pursue an investment strategy that manages risk through the prudent diversification of the portfolio across a broad selection of distinct asset classes. The OPEB plan's investment policy discourages the use of cash equivalents, except for liquidity purposes, and aims to refrain from dramatically shifting asset class allocations over short time spans. The following was the OPEB board's adopted asset allocation policy as of June 30, 2023:

General Government Employees' OPEB Trust

Asset Class	Target Allocation
US Large Cap Equity	40.50%
US Small Cap Equity	6.35%
International Equity	15.25%
Emerging Market Equity	7.50%
Cash	0.95%
US Investment Grade Fixed Income	7.60%
Emerging Market Fixed Income	3.90%
High Yield Global Fixed Income	11.50%
Private/Alt. Debt Fixed Income	5.00%
Domestic MLPs	1.45%
Total	100.00%

Police and Fire OPEB Trust

Asset Class	Target Allocation
US Large Cap Equity	40.50%
US Small Cap Equity	6.35%
International Equity	15.25%
Emerging Market Equity	7.50%
Cash	0.95%
US Investment Grade Fixed Income	7.60%
Emerging Market Fixed Income	3.90%
High Yield Global Fixed Income	11.50%
Private/Alt. Debt Fixed Income	5.00%
Domestic MLPs	1.45%
Total	100.00%

CITY OF DEARBORN HEIGHTS, MICHIGAN

Notes to the Financial Statements (Continued) June 30, 2023

9) OTHER POST EMPLOYMENT BENEFIT PLANS (Continued)

Rate of Return

For the year ended June 30, 2023, the annual money-weighted rate of return on OPEB plan investments, net of OPEB plan investment expense, was 16.55 and 16.69 percent for the Police and Fire OPEB plan and the General Government Employees' OPEB plan, respectively. The money-weighted rate of return expresses investment performance, net of investment expense, adjusted for the changing amounts actually invested.

10) DEFINED BENEFIT PENSION AND RETIREE HEALTH CARE PLANS CONDENSED FINANCIAL STATEMENTS

The following are condensed financial statements for the retirement systems as follows:

	General Government Employees Retirement System	Police and Fire Retirement System	General Government Employees OPEB Trust	Police and Fire OPEB Trust
Statement of Net Position				
Cash and Investments	\$ 39,387,845	\$ 186,520,958	\$ 2,043,108	\$ 4,772,553
Other Assets	356,288	2,948,467	-	-
Liabilities	-	(5,830,234)	-	-
Net Position	\$ 39,744,133	\$ 183,639,191	\$ 2,043,108	\$ 4,772,553
Statement of Changes in Net Position				
Investment Income - Net of Expenses	\$ 3,772,092	\$ 19,184,838	\$ 244,010	\$ 571,672
Contributions	1,554,324	5,881,160	1,981,653	4,398,998
Benefit Payments	(3,841,734)	(15,162,018)	(1,535,867)	(3,344,785)
Administrative Expenses	(3,070)	-	(4,441)	(3,576)
Net Change in Net Position	\$ 1,481,612	\$ 9,903,980	\$ 685,355	\$ 1,622,309

11) FAIR VALUE MEASUREMENTS

The City categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the assets. Level 1 inputs are quoted prices in active markets for identical assets, Level 2 inputs are significant other observable inputs, and Level 3 inputs are significant unobservable inputs. Investments that are measured at fair value using net asset value per share (or its equivalent) as a practical expedient are not classified in the fair value hierarchy below.

In instances where inputs used to measure fair value fall into different levels in the fair value hierarchy, fair value measurements in their entirety are categorized based on the lowest level input that is significant to the valuation. The City's assessment of the significance of particular inputs to these fair value measurements requires judgment and considers factors specific to each asset.

CITY OF DEARBORN HEIGHTS, MICHIGAN

Notes to the Financial Statements (Continued) June 30, 2023

11) FAIR VALUE MEASUREMENTS (Continued)

The City has the following recurring fair value measurements as of June 30, 2023:

	Fair Value Measurement Using			
	Quoted Prices in Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)	Balance at June 30, 2023
Asset-backed Securities	\$ -	\$ 69,921	\$ -	\$ 69,921
ADR	-	92,128	-	92,128
Closed-end MF - Equity	27,705,214	-	-	27,705,214
Closely Held Equity	-	-	6,610,431	6,610,431
Common Stock	67,552,484	-	-	67,552,484
Corporate Bonds	-	2,298,810	-	2,298,810
Foreign Stock	2,047,939	-	-	2,047,939
Mortgage-backed Securities	-	4,491	-	4,491
Open-end MF - Fixed Income Tax	77,592,451	-	-	77,592,451
Partnership Alternative Investments	-	-	3,534,065	3,534,065
Real Estate Investment Trusts	-	-	1,873,397	1,873,397
U.S. Government Obligations	2,387,827	-	-	2,387,827
Total Investments	\$ 177,285,915	\$ 2,465,350	\$ 12,017,893	191,769,158
Investments Measured at NAV				
CIF-Equity				3,619,822
Total Investments Measured at NAV				3,619,822
Total Investments Measured at Fair Value				<u>\$ 195,388,980</u>

Debt and equity securities classified in Level 1 are valued using prices quoted in active markets for those securities.

The fair value of asset and mortgage-backed securities and corporate bonds at June 30, 2023 was determined primarily based on Level 2 inputs. The City estimates the fair value of these investments using other inputs, such as interest rates and yield curves, that are observable at commonly quoted intervals.

The fair value of collective investment fund equities, closely held equity, corporate bond funds, and publicly traded partnerships at June 30, 2023 was determined primarily based on Level 3 inputs. The City estimates the fair value of these investments using the City's own estimates using pricing models, discounted cash flow methodologies, or similar techniques taking into account the characteristics of the asset.

There are no limitations or restrictions on participant withdrawals for the investment pools that are recorded at amortized cost.

At June 30, 2023, the investments measured at NAV have no unfunded commitments or redemption rules.

CITY OF DEARBORN HEIGHTS, MICHIGAN

Notes to the Financial Statements (Continued) June 30, 2023

12) LEASE LIABILITY

The City has recorded their lease for office space as a right to use leased asset. The right to use lease asset is amortized on a straight-line basis over the terms of the related lease.

The City has entered into an agreement for lease of a building. The lease agreement qualifies as other than short term lease under GASB 87 and therefore, has been recorded at the present value of the future minimum lease payments as of the date of its inception.

The future minimum lease obligations and the net present value of these minimum leases as of June 30, 2023, were as follows:

Year	Principal Amount	Interest Amount	Total
2024	\$ 32,019	\$ 3,859	\$ 35,878
2025	31,172	2,618	33,790
2026	27,283	1,390	28,673
2027	21,167	426	21,593
Total	<u>\$ 111,641</u>	<u>\$ 8,293</u>	<u>\$ 119,934</u>

13) LEASE RECEIVABLE

The City leases several of its assets to various organizations. The lease period ends at various times over several years. Under the provision of GASB 87, an initial lease receivable was recorded in the amount of \$3,006,119 as of July 1, 2022, along with a deferred inflow of resources. As of June 30, 2023 the value of lease receivable was \$2,702,070. The City receives yearly rent payments totaling \$146,626. The rent revenue for the year was \$192,409 and corresponding interest revenue was \$90,701. The value of the deferred inflow of the lease payments at the year end was \$ 2,621,301.

14) UPCOMING ACCOUNTING PRONOUNCEMENTS

In June 2022, the Governmental Accounting Standards Board issued Statement No. 101, *Compensated Absences*, which updates the recognition and measurement guidance for compensated absences under a unified model. This statement requires that liabilities for compensated absences be recognized for leave that has not been used and leave that has been used but not yet paid in cash or settled through noncash means and establishes guidance for measuring a liability for leave that has not been used. It also updates disclosure requirements for compensated absences. The provisions of this statement are effective for the City's financial statements for the year ending June 30, 2025.

15) SUBSEQUENT EVENTS

We examined subsequent events through December 27 2023, the date the report was available to be issued.

Subsequent to year-end, the City approved a collective bargaining agreement between the City and the Dearborn Heights Police Officers Association. This agreement includes increases in compensation. These increases will also impact future pension costs for the City.

REQUIRED SUPPLEMENTARY INFORMATION

CITY OF DEARBORN HEIGHTS, MICHIGAN

Required Supplementary Information Budgetary Comparison Schedule – Corporate Fund June 30, 2023

	Original Budget	Amended Budget	Actual	Variance with Amended Budget
Revenue				
Property Taxes	\$ 30,028,082	\$ 30,028,082	\$ 29,716,782	\$ (311,300)
State-shared Revenue and Grants:				
Federal Grants	387,130	387,130	10,375,133	9,988,003
State Sources	7,484,909	7,484,909	8,374,261	889,352
Charges for Services	2,002,400	2,002,400	1,957,813	(44,587)
Fines and Forfeitures	3,191,250	3,191,250	2,456,011	(735,239)
Licenses and Permits	4,544,111	4,544,111	2,145,843	(2,398,268)
Interest Income	-	-	276,500	276,500
Other Revenue:				
Reimbursements	4,122,060	4,122,060	3,880,213	(241,847)
Other Miscellaneous Income	4,242,367	4,242,367	2,700,267	(1,542,100)
Cable Revenue	872,100	872,100	752,904	(119,196)
Total Revenue	56,874,409	56,874,409	62,635,727	5,761,318
Expenditures - Current				
Current Services:				
General Government:				
Legislative	96,506	96,506	94,041	2,465
Executive	401,830	401,830	365,700	36,130
Comptroller's Office	562,272	562,272	411,473	150,799
General Government	11,413,828	11,559,628	11,152,650	406,978
Treasurer	585,368	574,368	486,619	87,749
Assessing	331,096	356,096	351,240	4,856
Board of Appeals	3,153	3,153	1,941	1,212
Clerk	445,470	445,451	399,503	45,948
Elections	260,965	260,984	209,512	51,472
Personnel	331,760	338,760	413,475	(74,715)
Employees Pension Commission	298,141	304,141	245,631	58,510
Civil Service Commission	26,938	26,938	21,209	5,729
Civil Service - Act No. 78	52,695	52,695	56,000	(3,305)
Data Processing	448,925	468,925	361,828	107,097
Public Safety:				
Police Department	14,810,675	14,683,175	14,244,772	438,403
Fire Department	10,732,328	10,151,128	10,377,433	(226,305)
Protective Inspection	1,411,089	1,218,589	1,100,473	118,116
Judicial	2,292,408	2,147,408	2,039,493	107,915
Corporation Counsel	342,000	513,925	372,665	141,260
Ordinance	750,089	754,484	700,116	54,368
Public Works:				
Building Maintenance	1,530,833	1,567,833	1,532,507	35,326
Sanitation	3,450,000	3,450,000	3,320,241	129,759
Highways, Streets and Bridges	3,227,535	3,380,535	2,651,429	729,106
Commission	7,370	10,370	9,790	580
Cable TV	787,965	787,965	157,807	630,158
Other	1,503,471	4,261,238	4,174,873	86,365
Debt Service	715,689	715,689	716,496	807
Total Expenditures	56,820,399	59,094,086	55,968,917	3,125,169
Net Change in Fund Balance	54,010	(2,219,677)	6,666,810	8,886,487
Fund Balance, Beginning of Year	11,158,298	11,158,298	11,158,298	-
Fund Balance, End of Year	\$ 11,212,308	\$ 8,938,621	\$ 17,825,108	\$ 8,886,487

CITY OF DEARBORN HEIGHTS, MICHIGAN

Required Supplementary Information General Government Employees' Retirement System Schedule of Changes in the City Net Pension Liability and Related Ratios Last Ten Fiscal Years

	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014
Total Pension Liability										
Service Cost	\$ 711,740	\$ 720,321	\$ 856,632	\$ 697,271	\$ 611,390	\$ 709,424	\$ 802,393	\$ 632,181	\$ 589,762	\$ 497,213
Interest	3,757,611	3,704,562	3,831,083	3,594,570	3,531,025	3,119,464	2,919,405	3,017,800	2,845,638	2,747,066
Differences between Expected and Actual Experience	288,765	127,850	(1,545,191)	2,550,911	309,579	1,355,395	2,637,378	(825,743)	152,265	2,634,974
Changes in Assumptions	-	-	(1,407,511)	-	-	(2,543,927)	(1,042,904)	2,333,552	1,930,049	-
Benefit Payments, including Refunds	(3,840,925)	(3,731,687)	(3,709,689)	(3,605,215)	(3,569,088)	(3,510,151)	(3,377,352)	(3,326,657)	(3,317,015)	(3,440,584)
Net Change in Total Pension Liability	917,191	821,046	(1,974,676)	3,237,537	882,906	(869,795)	1,938,920	1,831,133	2,200,699	2,438,669
Total Pension Liability - Beginning of Year	54,888,877	54,067,831	56,042,507	52,804,970	51,922,064	52,791,859	50,852,939	49,021,806	46,821,107	44,382,438
Total Pension Liability - End of Year	<u>\$ 55,806,068</u>	<u>\$ 54,888,877</u>	<u>\$ 54,067,831</u>	<u>\$ 56,042,507</u>	<u>\$ 52,804,970</u>	<u>\$ 51,922,064</u>	<u>\$ 52,791,859</u>	<u>\$ 50,852,939</u>	<u>\$ 49,021,806</u>	<u>\$ 46,821,107</u>
Plan Fiduciary Net Position										
Contributions - Employer	\$ 1,545,064	\$ 1,667,373	\$ 1,591,402	\$ 1,204,313	\$ 1,091,515	\$ 1,005,503	\$ 904,328	\$ 782,306	\$ 842,786	\$ 587,546
Contributions - Member	9,260	28,530	73,881	5,496	67,134	28,173	-	52,625	12,334	46,839
Net Investment Income	3,723,106	(6,876,860)	11,483,651	(35,520)	2,540,777	2,973,703	4,192,367	(490,247)	1,599,295	6,059,689
Administrative Expenses	(3,070)	(452)	(2,486)	(46,677)	(29,123)	(9,867)	-	(109)	-	-
Benefit Payment, including Refunds	(3,840,925)	(3,731,687)	(3,709,689)	(3,605,215)	(3,569,088)	(3,510,151)	(3,377,352)	(3,326,657)	(3,317,015)	(3,558,707)
Other	48,177	115,321	-	-	-	-	6,053	10,531	(28,677)	-
Net Change in Plan Fiduciary Net Position	1,481,612	(8,797,775)	9,436,759	(2,477,603)	101,215	487,361	1,725,396	(2,971,551)	(891,277)	3,135,367
Plan Fiduciary Net Position - Beginning of Year	38,262,521	47,060,296	37,623,537	40,101,140	39,999,925	39,512,564	37,787,168	40,758,719	41,649,996	38,514,629
Plan Fiduciary Net Position - End of Year	<u>\$ 39,744,133</u>	<u>\$ 38,262,521</u>	<u>\$ 47,060,296</u>	<u>\$ 37,623,537</u>	<u>\$ 40,101,140</u>	<u>\$ 39,999,925</u>	<u>\$ 39,512,564</u>	<u>\$ 37,787,168</u>	<u>\$ 40,758,719</u>	<u>\$ 41,649,996</u>
City's Net Pension Liability - Ending	<u>\$ 16,061,935</u>	<u>\$ 16,626,356</u>	<u>\$ 7,007,535</u>	<u>\$ 18,418,970</u>	<u>\$ 12,703,830</u>	<u>\$ 11,922,139</u>	<u>\$ 13,279,295</u>	<u>\$ 13,065,771</u>	<u>\$ 8,263,087</u>	<u>\$ 5,171,111</u>
Plan Fiduciary Net Position as a Percent of Total Pension Liability	71.22%	69.71%	87.04%	67.13%	75.94%	77.04%	74.9%	74.3%	83.1%	89.0%
Covered Payroll	\$ 6,177,430	\$ 5,867,559	\$ 5,908,967	\$ 5,540,294	\$ 5,091,786	\$ 4,715,753	\$ 5,005,340	\$ 5,227,945	\$ 4,635,607	\$ 4,644,175
City's Net Pension Liability as a Percent of Covered Payroll	260.01%	283.36%	118.59%	332.45%	249.50%	252.82%	265.30%	249.92%	178.25%	111.35%

CITY OF DEARBORN HEIGHTS, MICHIGAN

Required Supplementary Information Police and Fire Retirement System Schedule of Changes in the Net Pension Liability and Related Ratios Last Ten Fiscal Years

	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014
Total Pension Liability										
Service Cost	\$ 2,383,912	\$ 2,296,708	\$ 2,066,460	\$ 1,573,588	\$ 1,412,365	\$ 1,258,966	\$ 1,112,327	\$ 1,094,183	\$ 1,031,111	\$ 1,004,200
Interest	16,219,649	15,068,995	17,040,842	14,908,013	14,591,231	13,286,569	13,202,158	12,856,071	12,261,841	12,037,075
Changes in Benefit Terms			-	-	-	1,350,162	-	-	-	-
Differences Between Expected and Actual Experience	(1,350,681)	7,482,698	702,511	4,781,293	3,370,573	4,941,596	5,058,549	4,430,262	1,509,406	-
Changes in Assumptions		-	-	3,995,315	-	-	-	-	3,883,047	-
Benefit Payments, including Refunds	(15,143,373)	(15,169,322)	(14,367,339)	(14,084,682)	(13,393,285)	(12,922,605)	(11,563,419)	(10,888,291)	(13,290,041)	(9,746,166)
Other	-	-	-	-	-	-	(848,598)	-	-	-
Net Change in Total Pension Liability	2,109,507	9,679,079	5,442,474	11,173,527	5,980,884	7,914,688	6,961,017	7,492,225	5,395,364	3,295,109
Total Pension Liability - Beginning of Year	<u>239,663,559</u>	<u>229,984,480</u>	<u>224,542,006</u>	<u>213,368,479</u>	<u>207,387,595</u>	<u>199,472,907</u>	<u>192,511,890</u>	<u>185,019,665</u>	<u>179,624,301</u>	<u>176,329,192</u>
Total Pension Liability - End of Year	<u>\$ 241,773,066</u>	<u>\$ 239,663,559</u>	<u>\$ 229,984,480</u>	<u>\$ 224,542,006</u>	<u>\$ 213,368,479</u>	<u>\$ 207,387,595</u>	<u>\$ 199,472,907</u>	<u>\$ 192,511,890</u>	<u>\$ 185,019,665</u>	<u>\$ 179,624,301</u>
Plan Fiduciary Net Position										
Contributions - Employer	\$ 5,800,135	\$ 5,620,690	\$ 5,251,467	\$ 4,064,641	\$ 3,838,635	\$ 3,595,919	\$ 3,181,017	\$ 3,008,614	\$ 6,796,498	\$ 6,340,593
Contributions - Member	529,587	648,011	813,050	645,965	430,163	575,054	344,374	491,119	498,200	486,849
Net Investment Income	18,472,529	(38,233,320)	59,351,605	(936,617)	8,790,624	15,411,544	22,430,165	(4,998,994)	3,448,028	30,199,954
Administrative Expenses	(23,762)	(162,942)	(133,016)	(59,311)	(517,957)	(21,277)	(29,106)	(31,006)	(32,965)	(540,644)
Benefit Payment, including Refunds	(15,143,373)	(15,169,322)	(14,367,339)	(14,084,682)	(13,393,285)	(12,922,605)	(11,563,419)	(10,888,291)	(13,081,626)	(13,005,066)
Other	268,865	154,167	100,539	(37,756)	54,951	60,340	12,339	36,301	(147,331)	-
Net Change in Plan Fiduciary Net Position	9,903,981	(47,142,716)	51,016,306	(10,407,760)	(796,869)	6,698,975	14,375,370	(12,382,257)	(2,519,196)	23,481,686
Plan Fiduciary Net Position - Beginning of Year	<u>173,735,210</u>	<u>220,877,926</u>	<u>169,861,620</u>	<u>180,269,380</u>	<u>181,066,249</u>	<u>174,367,274</u>	<u>159,991,904</u>	<u>172,374,161</u>	<u>174,893,357</u>	<u>151,411,671</u>
Plan Fiduciary Net Position - End of Year	<u>\$ 183,639,191</u>	<u>\$ 173,735,210</u>	<u>\$ 220,877,926</u>	<u>\$ 169,861,620</u>	<u>\$ 180,269,380</u>	<u>\$ 181,066,249</u>	<u>\$ 174,367,274</u>	<u>\$ 159,991,904</u>	<u>\$ 172,374,161</u>	<u>\$ 174,893,357</u>
City's Net Pension Liability - Ending	<u>\$ 58,133,875</u>	<u>\$ 65,928,349</u>	<u>\$ 9,106,554</u>	<u>\$ 54,680,386</u>	<u>\$ 33,099,099</u>	<u>\$ 26,321,346</u>	<u>\$ 25,105,633</u>	<u>\$ 32,519,986</u>	<u>\$ 12,645,504</u>	<u>\$ 4,730,944</u>
Plan Fiduciary Net Position as a Percent of Total Pension Liability	76.33%	72.49%	96.04%	75.65%	84.49%	87.31%	87.41%	83.11%	93.17%	97.37%
Covered Payroll	\$ 10,337,853	\$ 10,748,545	\$ 9,354,590	\$ 7,989,490	\$ 8,985,517	\$ 7,229,460	\$ 6,517,359	\$ 6,188,918	\$ 5,637,835	\$ 6,016,818
City's Net Pension Liability as a Percent of Covered Payroll	562.34%	613.37%	97.35%	684.40%	368.36%	364.08%	385.21%	525.46%	224.30%	78.63%

Required Supplementary Information

General Government Employees' Retirement System Schedule of City Contributions

Last Ten Fiscal Years

Years Ended June 30

Notes to General Government Employees Retirement System Schedule of City Contributions

Valuation Date Actuarially determined contribution rates are calculated as of the June 30, 2022 valuation date.

Methods and Assumptions used to Determine Contribution Rates:

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CITY OF DEARBORN HEIGHTS, MICHIGAN

Required Supplementary Information Police and Fire Retirement System Schedule of City Contributions Last Ten Fiscal Years Years Ended June 30

	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014
Actuarially Determined Contribution	\$ 5,186,935	\$ 5,121,511	\$ 4,681,467	\$ 3,509,641	\$ 3,178,635	\$ 2,935,919	\$ 2,511,017	\$ 2,343,614	\$ 2,822,883	\$ 2,585,170
Contributions in Relation to the Actuarially Determined Contribution	<u>5,186,935</u>	<u>5,121,511</u>	<u>4,681,467</u>	<u>3,509,641</u>	<u>3,178,635</u>	<u>2,935,919</u>	<u>2,511,017</u>	<u>2,343,614</u>	<u>3,472,886</u>	<u>2,585,170</u>
Contribution Deficiency	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 650,003</u>	<u>\$ -</u>
Covered Payroll	\$ 10,337,853	\$ 10,748,463	\$ 9,354,590	\$ 7,989,490	\$ 8,985,517	\$ 7,229,460	\$ 6,517,359	\$ 5,227,945	\$ 5,637,835	\$ 6,016,818
Contributions as a Percentage of Covered Payroll	50.17%	47.65%	50.04%	43.93%	35.38%	40.61%	38.53%	14.96%	61.60%	42.97%

Notes to Police and Fire Retirement System Schedule of City Contributions

Actuarial Valuation Information relative to the determination of Contributions:

Valuation Date	Actuarially determined contribution rates are calculated as of the June 30 each year, which is the beginning of the fiscal year in which contributions are reported.
Methods and Assumptions used to Determine Contribution Rates:	
Actuarial Cost Method	Entry age normal
Amortization Method	Level of percentage of payroll, closed
Remaining Amortization Period	18 years
Asset Valuation Method	5-year smoothed market
Inflation	2.25%
Salary Increase	3% to 5% including inflation
Investment Rate of Return	7.00%
Retirement Age	Experience-based table of rates are specific to the type of eligibility condition
Mortality	A version of the Pub-2010 tables with generational mortality improvement using scale MP-2019
Other Information	Balances of DROP accounts are included in plan fiduciary net position. The balances of these DROP accounts as of June 30, 2022 were \$45,373,780. Active employees (including DROP participants) who were members of the Police Officer's Association of Michigan/Dearborn Police Officers Association of Michigan/Dearborn Police Officers Association during the period from July 1, 2017 through December 31, 2017 shall be eligible for an Annual Police Patrol Officers Bonus (Nondiscretionary Bonus).

CITY OF DEARBORN HEIGHTS, MICHIGAN

Required Supplementary Information
General Government Employees' Retirement System Schedule of Investment Returns
Last Ten Fiscal Years
Years Ended June 30

	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014
Annual Money-weighted Rate of Return, Net of Investment Expense	9.74%	-16.23%	32.34%	-0.46%	6.98%	7.66%	11.70%	-1.30%	3.90%	14.90%

CITY OF DEARBORN HEIGHTS, MICHIGAN

Required Supplementary Information
Police and Fire Retirement System Schedule of Investment Returns
Last Ten Fiscal Years
Years Ended June 30

	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014
Annual Money-weighted Rate of Return, Net of Investment Expense	11.23%	-17.87%	35.81%	-0.71%	4.54%	9.26%	14.30%	-2.90%	1.90%	19.80%

CITY OF DEARBORN HEIGHTS, MICHIGAN

Required Supplementary Information Schedule of Changes in the Total OPEB Liability and Related Ratios Last Six Fiscal Years

	2023*	2022*	2021*	2020*	2019	2018
Total OPEB Liability						
Service Cost	\$ -	\$ -	\$ -	\$ -	\$ 3,613,510	\$ 4,418,740
Interest	-	-	-	-	6,435,527	7,459,013
Changes in Benefit Terms	-	-	-	-	-	(20,227,512)
Differences between Expected and Actual Experience	-	-	-	-	(2,090,659)	(12,557,294)
Changes in Assumptions	-	-	-	-	9,503,879	(14,986,131)
Benefit Payments, including Refunds	-	-	-	-	(6,100,053)	(4,639,479)
Net Change in Total OPEB Liability	-	-	-	-	11,362,204	(40,532,663)
Total OPEB Liability - Beginning of Year	-	-	-	-	165,700,259	206,232,922
Total OPEB Liability - End of Year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 177,062,463</u>	<u>\$ 165,700,259</u>
Plan Fiduciary Net Position						
Contributions - Employer	\$ -	\$ -	\$ -	\$ -	\$ 6,100,053	\$ 4,639,479
Benefit Payment, including Refunds	-	-	-	-	(6,100,053)	(4,639,479)
Net Change in Plan Fiduciary Net Position	-	-	-	-	-	-
Plan Fiduciary Net Position - Beginning of Year	-	-	-	-	-	-
Plan Fiduciary Net Position - End of Year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Net OPEB Liability	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 177,062,463</u>	<u>\$ 165,700,259</u>
Plan Fiduciary Net Position as a Percent of Total Pension Liability	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Covered-employee Payroll	\$ -	\$ -	\$ -	\$ -	\$ 13,233,971	\$ 11,199,009
Net OPEB Liability as a Percent of Covered-employee Payroll	0.00%	0.00%	0.00%	0.00%	1337.94%	1479.60%

*During the fiscal year ended June 30, 2020, the City established two OPEB plans and trusts - the General Government Employees' OPEB Plan and the Police and Fire OPEB Plan. As a result, the schedule of changes in the total OPEB liability and related ratios have been broken out in the subsequent pages.

CITY OF DEARBORN HEIGHTS, MICHIGAN

Required Supplementary Information General Government Employees' Schedule of Changes in the Net OPEB Liability and Related Ratios Last Four Fiscal Years

	2023	2022	2021	2020*
Total OPEB Liability				
Service Cost	\$ 1,321,176	\$ 1,938,644	\$ 1,885,902	\$ 2,072,295
Interest	1,539,164	1,755,892	1,838,327	2,033,344
Differences between Expected and Actual Experience	(4,111,430)	(13,158,892)	(3,148,391)	(9,378,050)
Changes in Assumptions	(636,731)	(3,118,820)	1,324,429	298,692
Benefit Payments, including Refunds	(1,530,647)	(1,760,436)	(1,575,314)	(1,551,268)
Net Change in Total OPEB Liability	(3,418,468)	(14,343,612)	324,953	(6,524,987)
Total OPEB Liability - Beginning of Year	<u>36,083,027</u>	<u>50,426,639</u>	<u>50,101,686</u>	<u>56,626,673</u>
Total OPEB Liability - End of Year	<u>\$ 32,664,559</u>	<u>\$ 36,083,027</u>	<u>\$ 50,426,639</u>	<u>\$ 50,101,686</u>
Plan Fiduciary Net Position				
Contributions - Employer	\$ 1,974,919	\$ 2,205,336	\$ 2,048,264	\$ 2,024,134
Net Investment Income	243,816	(280,616)	266,114	(2,156)
Administrative Expenses	(2,734)	(6,593)	(5,044)	(4,667)
Benefit Payment, including Refunds	(1,530,647)	(1,760,436)	(1,575,314)	(1,551,268)
Net Change in Plan Fiduciary Net Position	685,354	157,691	734,020	466,043
Plan Fiduciary Net Position - Beginning of Year	<u>1,357,754</u>	<u>1,200,063</u>	<u>466,043</u>	<u>-</u>
Plan Fiduciary Net Position - End of Year	<u>\$ 2,043,108</u>	<u>\$ 1,357,754</u>	<u>\$ 1,200,063</u>	<u>\$ 466,043</u>
Net OPEB Liability - Ending	<u>\$ 30,621,451</u>	<u>\$ 34,725,273</u>	<u>\$ 49,226,576</u>	<u>\$ 49,635,643</u>
Plan Fiduciary Net Position as a Percent of Total Pension Liability	6.25%	3.76%	2.38%	93.00%
Covered-employee Payroll	\$ 4,550,753	\$ 8,674,512	\$ 5,538,582	\$ 5,351,287
Net OPEB Liability as a Percent of Covered-employee Payroll	672.89%	400.31%	888.79%	927.55%

*During the fiscal year ended June 30, 2020, the City established the General Government Employees' OPEB Trust. As a result, the applicable OPEB liability from prior years has been allocated to this trust. This schedule is being built prospectively until 10 years of data becomes available.

CITY OF DEARBORN HEIGHTS, MICHIGAN

Required Supplementary Information Police and Fire Schedule of Changes in the Net OPEB Liability and Related Ratios Last Four Fiscal Years

	2023	2022	2021	2020*
Total OPEB Liability				
Service Cost	\$ 2,205,186	\$ 1,953,317	\$ 1,882,426	\$ 1,973,332
Interest	3,997,480	4,050,724	4,378,619	4,252,692
Differences between Expected and Actual Experience	(8,908,024)	(17,006,671)	3,275,112	(2,228,549)
Changes in Assumptions	(1,782,347)	(8,467,769)	(9,179,050)	(555,827)
Benefit Payments, including Refunds	(4,127,167)	(4,662,080)	(2,565,459)	(2,521,331)
Net Change in Total OPEB Liability	(8,614,872)	(24,132,479)	(2,208,352)	920,317
Total OPEB Liability - Beginning of Year	<u>95,015,276</u>	<u>119,147,755</u>	<u>121,356,108</u>	<u>120,435,790</u>
Total OPEB Liability - End of Year	<u>\$ 86,400,404</u>	<u>\$ 95,015,276</u>	<u>\$ 119,147,756</u>	<u>\$ 121,356,107</u>
Plan Fiduciary Net Position				
Contributions - Employer	\$ 5,180,305	\$ 5,724,313	\$ 3,627,692	\$ 3,583,564
Net Investment Income	571,671	(642,010)	616,485	5,780
Administrative Expenses	(2,500)	(4,652)	(10,394)	(1,663)
Benefit Payment, including Refunds	(4,127,167)	(4,662,080)	(2,565,459)	(2,521,331)
Net Change in Plan Fiduciary Net Position	1,622,309	415,571	1,668,324	1,066,350
Plan Fiduciary Net Position - Beginning of Year	<u>3,150,245</u>	<u>2,734,674</u>	<u>1,066,350</u>	<u>-</u>
Plan Fiduciary Net Position - End of Year	<u>\$ 4,772,554</u>	<u>\$ 3,150,245</u>	<u>\$ 2,734,674</u>	<u>\$ 1,066,350</u>
Net OPEB Liability - Ending	<u>\$ 81,627,850</u>	<u>\$ 91,865,031</u>	<u>\$ 116,413,082</u>	<u>\$ 120,289,757</u>
Plan Fiduciary Net Position as a Percent of Total Pension Liability	5.52%	3.32%	2.30%	0.88%
Covered-employee Payroll	9,563,564	\$ 4,962,509	\$ 7,049,966	\$ 6,811,561
Net OPEB Liability as a Percent of Covered-employee Payroll	853.53%	1851.18%	1651.26%	1765.96%

*During the fiscal year ended June 30, 2020, the City established the Police and Fire OPEB Trust. As a result, the applicable OPEB liability from prior years has been allocated to this trust. This schedule is being built prospectively until 10 years of data becomes available.

CITY OF DEARBORN HEIGHTS, MICHIGAN

Required Supplementary Information Schedule of OPEB Contributions Last Ten Fiscal Years Years Ended June 30

	2023	2022	2021	*2020	2019	2018	2017	2016	2015	2014
Actuarially Determined Contribution	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,983,925	\$ 13,119,306	\$ 12,638,402	\$ 10,565,915
Contributions in Relation to the Actuarially Determined Contribution	-	-	-	-	-	-	5,777,612	4,978,865	4,567,766	5,193,837
Contribution Deficiency	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (8,206,313)</u>	<u>\$ (8,140,441)</u>	<u>\$ (8,070,636)</u>	<u>\$ (5,372,078)</u>
Covered Payroll	-	-	-	-	-	-	12,467,969	12,104,825	11,752,257	11,674,708
Contributions as a Percentage of Covered Payroll	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	46.34%	41.13%	38.87%	44.49%

* During the fiscal year ended June 30, 2022, the City established two OPEB trusts - the General Government Employees' OPEB Trust and the Police and Fire OPEB Trust. As a result, the Schedule of OPEB contributions will now be reported under separate trusts

Notes to Schedule of Contributions

Actuarial Valuation Information relative to the determination of Contributions:

Valuation Date	Actuarially determined contribution rates are calculated as of the July 1 for the upcoming fiscal year. Covered -employee payroll is as of the June 30 of the prior fiscal year.
Methods and Assumptions used to Determine Contribution Rates:	
Actuarial Cost Method	Entry age normal
Amortization Method	Level of percentage of payroll, closed
Remaining Amortization Period	28 years
Health Care Cost Trend Rates	7.5 percent decreasing 0.5 percent to ultimate 4.5%
Salary Increase	3.5% to 4.5%
Investment Rate of Return	6.75%
Mortality	Pub-2010 mortality tables fully generation using scale MP-2019
Other Information	The City's funding policy is to treat costs on a pay-as-you -go basis and make prefunding contributions of \$1.5 million until the trust is sufficient to pay all future benefits payments.

CITY OF DEARBORN HEIGHTS, MICHIGAN

Required Supplementary Information General Government Employees' Schedule of OPEB Contributions Last Four Fiscal Years Years Ended June 30

	2023	2022	2021	2020*
Actuarially Determined Contribution	\$ 2,888,193	\$ 3,487,721	\$ 3,581,052	\$ 3,958,570
Contributions in Relation to the Actuarially Determined Contribution	1,974,919	2,205,336	2,048,264	2,024,134
Contribution Deficiency	<u>\$ (913,274)</u>	<u>\$ (1,282,385)</u>	<u>\$ (1,532,788)</u>	<u>\$ (1,934,436)</u>
Covered-employee Payroll	\$ 4,550,753	\$ 8,674,512	\$ 5,538,582	\$ 5,351,287
Contributions as a Percentage of Covered-employee Payroll	43.39%	25.42%	39.98%	37.83%

*The City established a new trust during the year ended June 30, 2020. As such, previous years' contributions are not applicable. This schedule is being built prospectively until 10 years of data becomes available.

Notes to Schedule of Contributions

Actuarial Valuation Information relative to the determination of Contributions:

Valuation Date	Actuarially determined contribution rates are calculated as of July 1 for the upcoming fiscal year. Covered-employee payroll is as of June 30 of the prior fiscal year.
Methods and Assumptions used to Determine Contribution Rates:	
Actuarial Cost Method	Entry age normal
Amortization Method	Level of percentage of payroll, closed
Remaining Amortization Period	28 years
Health Care Cost Trend Rates	7.25% percent decreasing 0.25 percent to ultimate 4.5 percent
Salary Increase	3.25 percent
Investment Rate of Return	6.85 percent
Mortality	Pub-2010 mortality tables fully generation using scale MP-2019
Other Information	The City's funding policy is to treat costs on a pay-as-you-go basis and make combining prefunding contributions of \$1.5million until both OPEB trusts are sufficient to pay all future benefit payments.

CITY OF DEARBORN HEIGHTS, MICHIGAN

Required Supplementary Information Police and Fire Schedule of OPEB Contributions Last Three Fiscal Years Years Ended June 30

	2023	2022	2021	2020*
Actuarially Determined Contribution	\$ 6,664,288	\$ 6,485,519	\$ 7,176,627	\$ 7,006,999
Contributions in Relation to the Actuarially Determined Contribution	<u>5,180,305</u>	<u>5,724,313</u>	<u>3,627,692</u>	<u>3,583,564</u>
Contribution Deficiency	<u>\$ (1,483,983)</u>	<u>\$ (761,206)</u>	<u>\$ (3,548,935)</u>	<u>\$ (3,423,435)</u>
Covered-employee Payroll	\$ 9,563,564	\$ 4,962,509	\$ 7,049,966	\$ 6,811,561
Contributions as a Percentage of Covered-employee Payroll	54.17%	115.35%	51.46%	52.61%

*The City established a new trust during the year ended June 30, 2020. As such, previous years' contributions are not applicable. This schedule is being built prospectively until 10 years of data becomes available.

Notes to Police and Fire Schedule of OPEB Contributions

Actuarial Valuation Information relative to the determination of Contributions:

Valuation Date

Actuarially determined contribution rates are calculated as of the July 1 for the upcoming fiscal year. Covered-employee payroll is as of June 30 of the prior fiscal year.

Methods and Assumptions used to Determine Contribution Rates:

Actuarial Cost Method
Amortization Method
Remaining Amortization Period
Health Care Cost Trend Rates
Salary Increase
Investment Rate of Return
Mortality

Entry age normal
Level of percentage of payroll, closed
28 years
7.25% percent decreasing 0.25 percent to ultimate 4.5 percent
3.25 percent
6.85 percent
Pub-2010 mortality tables fully generation using scale MP-2019
The City's funding policy is to treat costs on a pay-as-you-go basis and make combining prefunding contributions of \$1.5million until both OPEB trusts are sufficient to pay all future benefit payments.

Other Information

CITY OF DEARBORN HEIGHTS, MICHIGAN

Required Supplementary Information Schedule of General Government Employees' OPEB Trust Investment Returns Last Four Fiscal Years Years Ended June 30

	2023	2022	2021	2020*
Annual Money-weighted Rate of Return, Net of Investment Expense	16.55%	-21.91%	32.20%	-0.38%

*This schedule is being built prospectively until 10 years of data becomes available.

CITY OF DEARBORN HEIGHTS, MICHIGAN

Required Supplementary Information Schedule of Police and Fire OPEB Trust Investment Returns Last Four Fiscal Years Years Ended June 30

	<u>2022</u>	<u>2022</u>	<u>2021</u>	<u>2020*</u>
Annual Money-weighted Rate of Return, Net of Investment Expense	16.69%	-21.79%	33.32%	0.74%

*This schedule is being built prospectively until 10 years of data becomes available.

Pension Information

Benefit Changes

Police and Fire Retirement System

Effective July 1, 2017, police patrol members may purchase an additional 12 months of service credits at a rate of 24.5 percent of the members' current base pay.

Members currently in the DROP program and members who enter the DROP or retire from active employment after July 1, 2017 will receive a guaranteed 13th check payment after being retired for at least five years or five years after entering the DROP program. Current retirees will not have a guaranteed 13th check.

Changes in Assumptions

General Government Employees' Retirement System

Over the years, the actuarial assumptions were updated as follows:

2021 - The discount rate was updated from 6.95 percent to 7.00 percent. In addition, Pub-2010 tables with generational mortality improvement using scale MP-2020 was used to determine pension liability.

2018 - The discount rate was updated from 6.07 percent to 6.95 percent. In addition, the inflation assumption was updated to 3.00 percent (decrease of 1.25 percent).

2017 - The discount rate was updated from 5.89 percent to 6.07 percent.

2016 - The discount rate was updated from 6.33 percent to 5.89 percent.

2015 - The mortality rates were updated to be based on the RP-2014 Healthy Mortality Table.

Police and Fire Retirement System

In 2020, mortality rates were updated to be based on a version of the Pub-10 tables with generational mortality improvement using scale MP-2019 was used to determine total pension liability.

In 2015, the mortality rates were updated to be based on the RP-2014 Blue Collar Healthy Annuitant Mortality Table for males and females, with two-dimensional, fully generational improvements using the MP-2014 Mortality Improvement Scale (projected from 2014).

OPEB Information

Benefit Changes

Effective July 1, 2017, members hired after April 2011 will receive a maximum \$5,000 health care stipend in retirement. Additionally, new DROP participants will contribute to health care in accordance with Public Act 152.

Changes in Assumptions

In 2023, the discount rate was updated to 4.35 percent.

In 2021, the discount rate was decreased from 3.59 percent to 3.41 percent.

In 2019, the discount rate was updated from 3.87 percent to 3.51 percent.

In 2018, changes in actuarial assumptions included a decrease in the inflation rate (2.75 percent) and discount rate (3.87 percent) and an increase in the payroll growth rate range (3.50-4.50 percent).

OTHER SUPPLEMENTARY INFORMATION

CITY OF DEARBORN HEIGHTS, MICHIGAN

Other Supplementary Information Combining Balance Sheet Nonmajor Governmental Funds June 30, 2023

	Special Revenue Funds												Nonmajor Capital Project Fund	
	Major Street	Local Streets	Drug Enforcement	Miscellaneous Grants	Community Development Block Grant Fund	Building Authority	Opioid Settlement Fund	Housing Commission	Traffic Immobilization	Library	MIDC Special Assessment	City Deposits Fund	Capital Projects	Total Nonmajor Governmental Funds
Assets:														
Cash and Investments	\$ 8,121,444	\$ 2,007,684	\$ 1,800,987	\$ -	\$ 183,785	\$ -	\$ -	\$ -	\$ 167,387	\$ 4,255,199	\$ -	\$ 261,388	\$ -	\$ 16,797,874
Due from Other Governmental Units	866,211	344,318	-	-	407,743	-	-	-	-	-	-	-	-	1,618,272
Due from Other Funds	-	1,698,274	95,972	50,618	15,866	150,580	60,880	-	-	103	130,088	70,410	16,685	2,289,476
Other Receivables	-	-	-	-	-	-	249,311	-	-	-	-	-	-	249,311
Restricted Assets	-	-	-	-	-	-	-	-	-	-	-	-	21,577	21,577
Other Assets	7,532	7,532	-	-	-	-	-	-	-	8,793	-	100	-	23,957
Total Assets	\$ 8,995,187	\$ 4,057,808	\$ 1,896,959	\$ 50,618	\$ 607,394	\$ 150,580	\$ 310,191	\$ -	\$ 167,387	\$ 4,264,095	\$ 130,088	\$ 331,898	\$ 38,262	\$ 21,000,467
Liabilities:														
Accounts Payable	\$ 250,471	\$ 12,789	\$ 21,060	\$ -	\$ 267,172	\$ -	\$ -	\$ -	\$ -	\$ 96,783	\$ 9,048	\$ 273	\$ -	\$ 657,596
Due to Other Funds	2,453,375	900,056	-	-	99,176	-	-	-	-	323,298	74,526	-	-	3,850,431
Accrued Liabilities and Other	-	-	-	-	1,393	-	-	-	-	25,779	-	329,917	-	357,089
Total Liabilities	2,703,846	912,845	21,060	-	367,741	-	-	-	-	445,860	83,574	330,190	-	4,865,116
Deferred Inflows	-	-	-	-	-	-	249,311	-	-	-	-	-	-	249,311
Fund Balances:														
Restricted:														
Roads	6,291,341	3,144,963	-	-	-	-	-	-	-	-	-	-	-	9,436,304
Drug Enforcement	-	-	1,875,899	-	-	-	-	-	-	-	46,514	-	-	1,922,413
Grants	-	-	-	50,618	239,653	-	-	-	-	-	-	-	-	290,271
Traffic Immobilization	-	-	-	-	-	-	-	-	167,387	-	-	-	-	167,387
Library	-	-	-	-	-	-	-	-	-	3,818,235	-	-	-	3,818,235
Capital Projects	-	-	-	-	-	-	-	-	-	-	-	-	38,262	38,262
Opioid Settlement	-	-	-	-	-	-	60,880	-	-	-	-	-	-	60,880
City Deposits	-	-	-	-	-	-	-	-	-	-	-	1,708	-	1,708
Committed- Capital Projects	-	-	-	-	-	150,580	-	-	-	-	-	-	-	150,580
Unassigned	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Fund Balance	6,291,341	3,144,963	1,875,899	50,618	239,653	150,580	60,880	-	167,387	3,818,235	46,514	1,708	38,262	15,886,040
Total Liabilities and Fund Balance	\$ 8,995,187	\$ 4,057,808	\$ 1,896,959	\$ 50,618	\$ 607,394	\$ 150,580	\$ 310,191	\$ -	\$ 167,387	\$ 4,264,095	\$ 130,088	\$ 331,898	\$ 38,262	\$ 21,000,467

CITY OF DEARBORN HEIGHTS, MICHIGAN

Other Supplementary Information Combining Statement of Revenues, Expenditures, and Changes in Fund Balances Nonmajor Governmental Funds For Year Ended June 30, 2023

	Special Revenue Funds												Nonmajor Capital Project Fund	
	Major Streets	Local Streets	Drug Enforcement	Miscellaneous Grants	Community Development Block Grant	Building Authority	Opioid Settlement Fund	Housing Commission	Traffic Immobilization	Library	MDC Special Assessment	City Deposits Fund	Capital Projects	Total Nonmajor Governmental Funds
Revenues:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,442,620	\$ -	\$ -	\$ -	\$ 2,442,620
Property Taxes	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Intergovernmental	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Federal grants	-	-	1,137,832	-	2,290,454	-	-	-	-	-	-	-	-	3,428,286
State sources	5,106,309	2,028,989	59,051	-	-	-	-	-	-	268,859	130,088	-	-	7,593,296
Fines and forfeitures	-	-	-	-	-	137,080	-	-	8,238	137,835	-	-	-	283,153
Interest income	209,225	69,452	1,552	-	-	-	-	-	-	164,278	-	1,442	617	446,566
Other Revenue	-	-	100	-	-	-	60,880	-	-	5,734	-	1,497	-	68,211
Total Revenues	5,315,534	2,098,441	1,198,535	-	2,290,454	137,080	60,880	-	8,238	3,019,326	130,088	2,939	617	14,262,132
Expenditures														
Current services:														
General Government	-	-	-	-	-	-	-	-	-	-	117,932	1,231	-	119,163
Public Safety	-	-	62,541	-	-	-	-	-	-	-	-	-	-	62,541
Public works	2,254,245	2,287,601	-	-	-	-	-	-	-	-	-	-	-	4,541,846
Community and Economic Development	-	-	-	31,816	1,513,708	-	-	-	-	-	-	-	112	1,545,636
Recreation and Culture	-	-	-	-	-	49,000	-	12	-	2,087,257	-	-	-	2,136,269
Other Capital Outlay	-	-	1,480,249	-	-	-	-	-	-	-	-	-	-	1,480,249
Debt Service	-	-	-	-	-	-	-	-	-	554,819	-	-	-	554,819
Total Expenditures	2,254,245	2,287,601	1,542,790	31,816	1,513,708	49,000	-	12	-	2,642,076	117,932	1,231	112	10,440,523
Other Financing Source (Uses)														
Transfers In	-	1,000,000	-	-	6,516	-	-	-	-	-	-	-	-	1,006,516
Transfers Out	(1,000,000)	-	-	-	-	-	-	(6,516)	-	-	-	-	-	(1,006,516)
Installment Purchase Proceeds	-	-	1,142,413	-	-	-	-	-	-	-	-	-	-	1,142,413
Total Other Financing Source (Uses)	(1,000,000)	1,000,000	1,142,413	-	6,516	-	-	(6,516)	-	-	-	-	-	1,142,413
Net Change in Fund Balances	2,061,289	810,840	798,158	(31,816)	783,262	88,080	60,880	(6,528)	8,238	377,250	12,156	1,708	505	4,964,022
Fund Balances - Beginning of Year	4,230,052	2,334,123	1,077,741	82,434	(543,609)	62,500	-	6,528	159,149	3,440,985	34,358	-	37,757	10,922,018
Fund Balances - End of Year	\$ 6,291,341	\$ 3,144,963	\$ 1,875,899	\$ 50,618	\$ 239,653	\$ 150,580	\$ 60,880	\$ -	\$ 167,387	\$ 3,818,235	\$ 46,514	\$ 1,708	\$ 38,262	\$ 15,886,040

CITY OF DEARBORN HEIGHTS, MICHIGAN

Other Supplementary Information Combining Statement of Net Position Fiduciary Funds For Year Ended June 30, 2023

	Pension and Other Employee Benefit Trust Funds					Custodial Funds			
	General Government Employees Retirement System	Police and Fire Retirement System	General Government Employees OPEB Trust	Police and Fire OPEB Trust	Total	20th District Court Fund	Tax Collection Fund	Total	Total Fiduciary Funds
Assets:									
Cash and Cash Equivalents	\$ 2,281,951	\$ 6,248,107	\$ 15,354	\$ 41,731	\$ 8,587,143	\$ 43,159	\$ -	\$ 43,159	\$ 8,630,302
Investments:									
U.S. Government Securities	1,687,052	4,239,331	-	-	5,926,383	-	-	-	5,926,383
Stocks	12,942,750	62,851,397	-	-	75,794,147	-	-	-	75,794,147
Bonds	1,011,029	1,451,800	-	-	2,462,829	-	-	-	2,462,829
Real Estate	388,691	1,484,706	-	-	1,873,397	-	-	-	1,873,397
Mutual Funds	21,076,372	110,245,617	2,027,754	4,730,822	138,080,565	-	-	-	138,080,565
Receivables	49,124	1,902,058	-	-	1,951,182	-	-	-	1,951,182
Prepaid Expenses	307,164	1,046,409	-	-	1,353,573	-	-	-	1,353,573
Total Assets	39,744,133	189,469,425	2,043,108	4,772,553	236,029,219	43,159	-	43,159	236,072,378
Liabilities:									
Accounts Payable	-	77,668	-	-	77,668	43,159	-	43,159	120,827
Due to Primary Government	-	3,810,822	-	-	3,810,822	-	-	-	3,810,822
Collateral for Securities Lending	-	1,941,744	-	-	1,941,744	-	-	-	1,941,744
Total Liabilities	-	5,830,234	-	-	5,830,234	43,159	-	43,159	5,873,393
Net Position - Restricted									
Pension	39,744,133	183,639,191	-	-	223,383,324	-	-	-	223,383,324
Postemployment Benefits other than Pension	-	-	2,043,108	4,772,553	6,815,661	-	-	-	6,815,661
Total Net Position	\$ 39,744,133	\$ 183,639,191	\$ 2,043,108	\$ 4,772,553	\$ 230,198,985	\$ -	\$ -	\$ -	\$ 230,198,985

CITY OF DEARBORN HEIGHTS, MICHIGAN

Other Supplementary Information Combining Statement of Changes in Fiduciary Net Position Fiduciary Funds For Year Ended June 30, 2023

	Pension and Other Employee Benefit Trust Funds					Custodial Funds			
	General Government Employees Retirement System	Police and Fire Retirement System	General Government Employees OPEB Trust	Police and Fire OPEB Trust	Total	20th District Court Fund	Tax Collection Fund	Total	Total Fiduciary Funds
Additions									
Investment Income (Loss):									
Interest and Dividends	\$ 1,222,210	\$ 5,264,804	\$ 64,871	\$ 153,372	\$ 6,705,257	\$ -	\$ -	\$ -	\$ 6,705,257
Net Increase in Fair Value of Investments	2,549,882	14,309,182	179,140	418,301	17,456,505	-	-	-	17,456,505
Investment-related Expenses	-	(389,148)	-	-	(389,148)	-	-	-	(389,148)
Net Investment Income	<u>3,772,092</u>	<u>19,184,838</u>	<u>244,011</u>	<u>571,673</u>	<u>23,772,614</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>23,772,614</u>
Contributions:									
Employer Contributions	1,545,064	5,334,098	1,981,653	4,398,998	13,259,813	-	-	-	13,259,813
Employee Contributions	9,260	547,062	-	-	556,322	-	-	-	556,322
Total Contributions	<u>1,554,324</u>	<u>5,881,160</u>	<u>1,981,653</u>	<u>4,398,998</u>	<u>13,816,135</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>13,816,135</u>
Property Tax Collections	-	-	-	-	-	-	46,106,826	46,106,826	46,106,826
District Court Fines and Fees	-	-	-	-	-	646,430	-	646,430	777,799
Total Additions	<u>5,326,416</u>	<u>25,065,998</u>	<u>2,225,664</u>	<u>4,970,671</u>	<u>37,588,749</u>	<u>646,430</u>	<u>46,106,826</u>	<u>46,753,256</u>	<u>84,342,005</u>
Deductions									
Benefit Payments	3,841,734	15,162,018	1,535,867	3,344,785	23,884,404	-	-	-	23,884,404
Administrative Expenses	3,070	-	4,442	3,577	11,089	-	-	-	11,089
Tax Distributions to Other Governments	-	-	-	-	-	-	46,106,826	46,106,826	46,106,826
District Court Collections Remitted to Others	-	-	-	-	-	646,430	-	646,430	646,430
Total Deductions	<u>3,844,804</u>	<u>15,162,018</u>	<u>1,540,309</u>	<u>3,348,362</u>	<u>23,895,493</u>	<u>646,430</u>	<u>46,106,826</u>	<u>46,753,256</u>	<u>70,648,749</u>
Net Increase in Fiduciary Net Position	<u>1,481,612</u>	<u>9,903,980</u>	<u>685,355</u>	<u>1,622,309</u>	<u>13,693,256</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>13,693,256</u>
Net Position - Beginning of Year	<u>38,262,521</u>	<u>173,735,211</u>	<u>1,357,753</u>	<u>3,150,244</u>	<u>216,505,729</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>216,505,729</u>
Net Position - End of Year	<u>\$ 39,744,133</u>	<u>\$ 183,639,191</u>	<u>\$ 2,043,108</u>	<u>\$ 4,772,553</u>	<u>\$ 230,198,985</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 230,198,985</u>



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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the City Council
City of Dearborn Heights, Michigan

We have audited in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Dearborn Heights, Michigan (the City) as of and for the year for the year ended, June 30, 2023, and the related notes to the financial statements which collectively comprise the City's basic financial statements and issued our report dated December 27, 2023.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) as a basis for designing the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of The City's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of The City's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies, and therefore, material weaknesses or significant deficiencies may exist that have not been identified. However, as described in the accompanying schedule of findings and questioned cost, we identified certain deficiencies in internal control that we consider to be a significant deficiency.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiency described in the accompanying schedule of findings and questioned cost as Finding 2023-001 to be a significant deficiency.

**Independent Auditor's Report on Internal Control
Over Financial Reporting and on Compliance and
Other Matters Based on an Audit of Financial
Statements Performed in Accordance
With Government Auditing Standards
(Continued)**

Report on Compliance and Other Matters

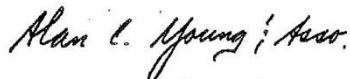
As part of obtaining reasonable assurance about whether the City's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance or other matters that is required to be reported under *Government Auditing Standards* and is identified as item 2023-002.

The City's Response to Findings

Government Auditing Standards requires the auditor to perform limited procedures to the City's response to the findings identified in our audit is described in Exhibit A. The City's response was not subjected by the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the City's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Detroit, Michigan
December 27, 2022

Reference Number	Finding
2023-001	Finding Type – Significant Deficiency Criteria – Management should be able to substantiate all balances reported on the City’s financial statements, including cost allocations, fees between funds, and charges to restricted sources. Condition –The City does not have an appropriate mechanism in place for ensuring that the level of cost allocations between the funds is appropriate. Context – As noted in previous years, the allocation of insurance and retiree health care expenses between the Corporate Fund and the Water and Sewer Fund, as well as the allocation of indirect charges related to construction code fees, is based on old allocations. An annual fee is charged to the police and fire pension trust fund for services provided by the Corporate Fund, with no documented basis to support the amount charged. Cause – The City has based the allocations of insurance and retiree health care expenses on the Water and Sewer Fund budget. The indirect charges related to the construction code fees and police and fire pension trust fund charge have been carried over for many years. The overall allocation methodology should be updated to ensure that the funds benefiting from the costs incurred are paying the appropriate amounts. Effect – The Water and Sewer Fund and the Library Fund may not be paying their full share of expenses (or could be overpaying for these items) related to the costs of insurance and retiree health care. Indirect charges included in construction code fees could be incorrect. Recommendation – We recommend that a more formal process and system be put in place for insurance and retiree health care cost allocations for the Water and Sewer Fund, the service fee charged to the police and fire pension trust fund, and the indirect charges for the construction code fees, as well as any other area for which the City does not have an up-to-date cost allocation. View of Responsible Official and Corrective Action Plan – The allocation of insurance and retiree health care expenses was corrected in fiscal year 2022; however, other overhead allocations to funds and departments still need to be addressed. The City will look into hiring an external consultant to devise and implement a complete strategy and process for allocating costs appropriately

Reference Number	Finding
2023-002	Finding Type – Material noncompliance with laws and regulations Criteria – 2CFR 200.318(a) outlines the auditee’s responsibility to use its own documented procurement procedures, which reflect applicable state, local, and tribal laws and regulations, provided that the procurements conform to applicable federal law and the standards identified in 2 CFR 200.318 Condition –The City did not adopt its own documented procurement procedures, as required by 2 CFR 200.318(a). Context – The City continued to enter into contracts under the existing procurement procedures, which do not include required procurement procedure changes under the Uniform Guidance, as outlined in 2CFR 200.318(a). Cause – The City’s existing procurement procedures do not include recognition of the required procurement procedure changes under the Uniform Guidance, as outlined in 2 CFR 200.318(a). Effect – The City’s existing procurement procedures do not comply with the Uniform Guidance, as outlined in 2 CFR 200.318(a). The City’s issue relates to the lack of documented procurement procedures, as the City’s intent is to continue with its existing more restrictive procurement procedures. Recommendation – The City should adopt its own documented procurement procedures, as required by 2 CFR 200.318(a). View of Responsible Official and Corrective Action Plan – The City Council has taken steps to approve a review of the charter. The City Attorney is also looking into amending the ordinances to satisfy Council’s desires as well as comply with federal regulations. The City has also drafted a procurement policy in accordance with 2 CFR 200 which is under review and will be approved by the Mayor in FY 2023-24. However, due to the restrictive nature of the charter, some aspects of the policy will not be able to enforced until the charter is revisited.

Approved for the Agenda of:	APPROVED
3/12/2024	Motion No. 24-115

9.A.



City Council

TO: Honorable City Council Members

FROM: Councilman Wencel

DATE: March 5, 2024

RE: Councilman Wencel - New Positions: (2) Ordinance Officers and (1) Building Inspector

SEE ATTACHED

Attachments:

1. 03-12-24 Item 9-A Councilman Wencel Proposal



City Council

Approved for the Agenda of:	APPROVED with Amendment
2/13/2024	Motion No. 24-074

9.M.

NOTE:

THIS PAGE IS REFERENCE MATERIAL FOR ITEM 9-A.

THIS ITEM WAS ORIGINALLY PART OF THE
FEBRUARY 14, 2024 CITY COUNCIL MEETING

TO: Honorable City Council Members

FROM: Tom Wencel

DATE: February 6, 2024

RE: Councilman Wencel - New Positions: (2) Ordinance Officers and (1) Building Inspector

Motion to direct the administration to hire two (2) full-time ordinance officers whose job description would be solely for ordinance enforcement of rental properties. Secondly, direct the administration to hire one (1) full-time inspector whose job description would be solely to inspect and enforce building code issues of rental properties.

Attachments:

None



City of Dearborn Heights

6045 FENTON • DEARBORN HEIGHTS, MICHIGAN 48127

Lynne M. Senia
City Clerk

TO: Councilman Wencel
FROM: City Clerk Senia *lms*
DATE: February 20, 2024
RE: New Positions: (2) Ordinance Officers and (1) Building Inspector

The following is a copy of a motion adopted at the Regular Meeting of the Dearborn Heights City Council held on February 13, 2024:

24-074 Motion by Councilman Saab, seconded by Councilman Wencel to direct the Administration to hire two (2) full-time ordinance officers whose job description would be solely for ordinance enforcement of rental properties. Secondly, direct the administration to hire one (1) full-time inspector whose job description would be solely to inspect and enforce building code issues of rental properties, as outlined in 9-M. Per Councilman Wencel communication dated February 6, 2024.

After further discussion, the motion was amended to reflect the following:

Motion by Councilman Saab, seconded by Councilman Wencel to direct the Administration to hire two (2) full-time ordinance officers whose job description would be solely for ordinance enforcement of rental properties. Secondly, direct the administration to hire one (1) full-time inspector whose job description would be solely to inspect and enforce building code issues of rental properties, as outlined in 9-M. This motion is subject to amending the budget to fund the positions, and, if required, the provision of an actuary report, and for this to be presented to the City Council by the next Regular City Council Meeting scheduled for Thursday, February 29, 2024. Per Councilman Wencel communication dated February 6, 2024.

Ayes: Council Chairman Baydoun, Councilwoman Bryer, Councilman Constan, Councilman Saab, Councilman Wencel.

Nays: None.

Absent: Council Chair Pro Tem Ahmad, Councilwoman Malinowski Maxwell.

Motion adopted

LMS/gS

cc: City Council
Mayor
Treasurer
Comptroller
Human Resources
Ordinance
Building
TPOAM Union
Carpenters Union
File

Office: (313) 791-3430 • Fax: (313) 791-3401
lsenia@dearbornheightsmi.gov

Fw: ORDINANCE OFFICERS

Thomas G. Wencel <TGWencel@dearbornheightsmi.gov>

Tue 3/5/2024 1:01 PM

To: Lynne Senia <LSenia@dearbornheightsmi.gov>

Cc: Mo Baydoun <MABaydoun@dearbornheightsmi.gov>

 1 attachments (16 KB)

Cost of 3 FTE Ordinance Dept w Fringes.Feb 2024.xlsx;

Here is the monies needed to adjust the budget for hiring 3 new ordinance officers. Please put my motion from a few meetings ago back on our March 12th meeting

From: Margaret M. Hazlett <MHazlett@dearbornheightsmi.gov>

Sent: Wednesday, February 28, 2024 4:50 PM

To: Thomas G. Wencel <tgwencel@dearbornheightsmi.gov>

Cc: Bill Bazzi <bbazzi@dearbornheightsmi.gov>; Robert J. Constan <rjconstan@dearbornheightsmi.gov>; Denise D. Maxwell <ddmaxwell@dearbornheightsmi.gov>; Nancy A. Bryer <nabryer@dearbornheightsmi.gov>; Hassan Saab <hsaab@dearbornheightsmi.gov>; Hassan M. Ahmad <hmahmad@dearbornheightsmi.gov>; Mo Baydoun <mabaydoun@dearbornheightsmi.gov>

Subject: RE: ORDINANCE OFFICERS

Hello Councilman Wencel,

Attached is a spreadsheet to illustrate the cost of a full time employee in the Ordinance Department. I've also included the projected costs for the following fiscal year as we have a negotiated increase for the positions.

Please let me know if you have any questions.

Margaret Hazlett
HR Director
City of Dearborn Heights
(313) 791-3424

From: Thomas G. Wencel <TGWencel@dearbornheightsmi.gov>

Sent: Wednesday, February 28, 2024 1:18 PM

To: Margaret M. Hazlett <MHazlett@dearbornheightsmi.gov>

Subject: ORDINANCE OFFICERS

Hello Director,

Please send me, so I can have it for tomorrow's meeting, the cost to the city (the amount the budget would have to be amended) to hire 3 three ordinance officers.

THANKS, TOM

Ordinance Officer	2023/2024	2024/2025
Base Pay	\$ 47,680.00	\$ 48,135.00
Fringe Costs^ (59%)	\$ 28,131.20	\$ 28,399.65
Total Per 1 FTE	\$ 75,811.20	\$ 76,534.65
Total* for 3 FTE	\$ 227,433.60	\$ 229,603.95
*Employee cost only, does not include vehicle/equipment expense		
^ Fringe Cost includes benefits/pension/FICA		

Approved for the Agenda of:	DEFEATED
3/12/2024	Motion No. 24-116

9.C.



Police Department

TO: Honorable Mayor Bill Bazzi
Honorable City Council Members

FROM: Jerrod Hart, Police Chief

DATE: February 27, 2024

RE: Interim Police Chief Swope - Purchase & Payment - CellHawk Analytical Tool

Council members,

I am requesting authorization to approve the purchase of CellHawk. This is an analytical toolset for use by the Data Analyst and the Detective Bureau.

CellHawk is a professionally built software program that ingests call data records (CDRs) and geolocated data to accurately visualize evidence in seven analysis modes.

The software is designed and maintained by LeadsOnline. The company consists of cellular technology software experts and former law enforcement professionals.

The cost is \$5,995.00 for the third-tier service package, covering service dates from March 15, 2024, through March 14, 2025.

I am requesting a motion to authorize the mayor and comptroller to sign the warrant and expend this payment from the federal forfeiture account, 265-330-830-060, and authorize the treasurer to pay from this account.

Respectfully submitted,

Kevin Swope
Interim Police Chief

Attachments:

1. CellHawk Analytical tool

MEMORANDUM



To: Kevin Swope
Chief of Police (Acting)

From: Paul D. Vanderplow
Director, Support Services

Subject: Implementation of CellHawk analytical tool

Date: 27-Feb-24

This memorandum will serve to request the implementation of the "CellHawk" analytical toolset for use by the Department, specifically Data Analyst Eshoo and the members of the Detective Bureau. The Dearborn Heights Police Department has adopted an analytical approach to crime suppression and investigation. The primary method of analytical capability is through exploitation of information gleaned from Internet of Things (IOT) devices emitting transmission signals.

For background, CellHawk is a professionally built software program that ingests Call Data Records (CDRs) and geolocated data to accurately visualize evidence in seven analysis modes.

The software is designed and maintained by LeadsOnline. The company is comprised of cellular technology software experts and experienced former law enforcement professionals whose depth of experience in both Development and Client Support.

The system provides fully customizable graphical representations of cell tower locations on several map underlays. These representations align with best practice recommendations from industry thought leaders, such as the FBI and Scientific Working Group on Digital Evidence. Moreover, CellHawk's animation mode provides a superior mapping product that is more sophisticated, user-friendly, and customizable than what is available via free-to-law-enforcement platforms like Google Earth Pro. The program provides link analysis to highlight connections between locations and people, timeline analysis to show changes in usage patterns, and frequency analysis to prioritize people and locations. CellHawk will plot device pings received in real time from network providers in response to legal process or exigency, where priority of life allows for data access in advance of a legal request. In addition, LeadsOnline provides in-depth technical support and training, and can even connect agencies with experts available to provide peer review, author work products, and provide courtroom testimony. *(Detailed information as to the capabilities of this product offering is attached to the request.)*

Based upon the requirements, independent information/cost assembly, the program office finds this is the only platform on the market as of this submission that meets the needs of the Department.

The Department requests the ability to expend \$5,995 of Asset Forfeiture Funds for the CellHawk Tier 3 Service Package spanning the service dates of 15-Mar-24 to and including 14-Mar-25.

Approved
A.C. Ker-Lupe
2/26/24



CELLHAWK
POWERED BY LEADSONLINE

The technological advancements achieved over the past two decades have transformed how people communicate. As a result, cellular and geolocated data is now an indispensable source of information for investigators. Capitalizing upon society's widespread reliance on mobile devices, investigators can use the data collected from them to gain vital insights into the suspect and victim's location and communication history, associations with persons of interest, and deviations from daily routines that illuminate a crucial connection and move the case forward. This data improves the speed and success of an investigation by generating new leads, uncovering unexpected relationships, and revealing deception/validating information shared during an interview. Leveraging this intelligence is a simple process, but it can make the difference in moving a case from "cold" to "closed."

When a mobile device connects to a carrier's spider web of cellular towers, the carrier captures precise information about that event in the form of a "Call Detail Record" (CDR). In response to a legal demand, the network provider will return a report in a spreadsheet format that contains all Call Detail Records for the target device. This report now becomes a key piece of evidence for the investigator, who uses it to map the cell tower locations with which that mobile device connected, complete with timestamps of when those connections took place. In addition, if the investigator's toolset includes a sophisticated analytics capability, he can mine the evidence for insights that go well beyond simple cell tower mapping. Considering that some carriers do not provide location information for certain types of activity like text messaging, organizations that incorporate both mapping and Advanced Analysis are following Best Practices.

Here are a few examples of the type of casework solved using CDRs and geo-located data:

Use Cases for Analyzing Mobile Device Locations:

- Locate missing persons
- Recover fugitives
- Prioritize/deprioritize suspects
- Identify a suspect and victim's proximity to each other
- Estimate speed and/or route of travel
- Identify time windows associated with crime events
- Identify previously unknown home-bases or hideouts
- Visualize frequented locations to establish baseline behaviors and deviations from normal patterns of life
- Corroborate evidence with other data streams like CCTV, ALPRs, ankle bracelets, or social media



Use Cases for Data Mining through Advanced Analytics:

- Discover unknown accomplices or additional victims
- Identify closest associates vs. contacts that crop up around a crime window
- Identify normal “patterns of life” vs. patterns associated with capering
- Visualize communication pathways between individuals (one-sided vs. mutual) and preferred communication modes (text vs. voice)
- Apply user-defined filters to weed out “chaff” events to get answers to very case-specific questions
- Gain insight into whether a phone may have run out of battery, been powered off, or put into airplane mode vs. a sudden event like a hammer smash or submersion in water

Use cases for Google GeoFences and Tower Dumps:

- Identify suspect(s) when no suspect is known. Tower Dumps find phone numbers connected to a target location at a given time by “dumping” all cell towers servicing the target location. GeoFences allow an investigator to draw a closed shape on the map and investigate all devices that Google shows as active in the area during that time.

CellHawk is a professionally built software program that ingests CDRs and geolocated data to accurately visualize evidence in seven analysis modes. The software is designed and maintained by LeadsOnline, one of the most long-standing and reputable service providers in the industry. The company is comprised of cellular technology software experts and experienced former law enforcement professionals whose depth of experience in both Development and Client Success make CellHawk well-positioned to exceed the product and support needs of the law enforcement community.

The system provides fully customizable graphical representations of cell tower locations on several map underlays. These representations align with best practice recommendations from industry thought leaders, such as the FBI and Scientific Working Group on Digital Evidence. Moreover, CellHawk’s animation mode provides a superior mapping product that is more sophisticated, user-friendly, and customizable than what is available via free-to-law-enforcement platforms like Google Earth Pro. The program provides link analysis to highlight connections between locations and people, timeline analysis to show changes in usage patterns, and frequency analysis to prioritize people and locations. CellHawk will plot device pings received in real time from network providers in response to legal process or exigency, where priority of life allows for data access in advance of a legal request. In addition, LeadsOnline provides in-depth technical support and training, and can even connect agencies with experts available to provide peer review, author work products, and provide courtroom testimony.



In summary, CellHawk is a proven product being used by thousands of investigators across the country. It will allow DHPD to achieve faster results and greater success in the following ways:

- 1) CellHawk unburdens investigators from manually mapping locations and manipulating spreadsheet data, which is labor-intensive, time consuming, and prone to error,
- 2) CellHawk processes the evidence in a way that preserves the chain of custody, provides dynamic reporting, and depicts the graphical data in a way that is manually repeatable,
- 3) CellHawk's location information can be replicated with simple tools like a printed map, protractor, and marker, it makes the results independently verifiable by the investigator. This facilitates overcoming Daubert/Frye objections and allows the evidence to be easily admitted, articulated, and understood during trial.

Most importantly, use of the CellHawk program will significantly improve our investigations by analyzing all available evidence, not just the subset of data that the investigator had the time or energy to process manually.



Real Time Crime • CellHawk • Toolbox

QUOTE

6900 Dallas Parkway, Suite 825
Plano, Texas 75024-4200

CUSTOMER:

Dearborn Heights Police Department - CLEMIS
25637 Michigan Ave.
Dearborn Heights, MI 48125

Date: 2/22/2024
Quote#: Q-7985-4
Terms: Quote Only
Agency ID: 7985

Service Dates:

3/15/2024 – 3/14/2025

DESCRIPTION	TOTAL
CellHawk Agency Service Package Up to 10 Users Unlimited Records Unlimited Support Team Access Plus Over 30 One-Hour On-Demand Training Webinars on the Technology & Relevant Topics	\$5,995
Thank you for your interest in LeadsOnline! Please contact your LeadsOnline representative to move forward with this quote. We accept Checks, Credit Cards, and EFT/ACH Payments	Total: \$5,995

LeadsOnline may include a purchase order number on Customer's invoice solely for Customer's internal payment and record keeping processes. Any terms within any purchase order provided to LeadsOnline in response to a quote, order form, invoice or otherwise will not modify or enlarge the obligations or liabilities of either party. If Customer cannot agree to receive Services without material changes to these terms, please contact your LeadsOnline representative for a revised quote or invoice.

Update Your Billing Contact Information:

www.leadsonline.com/update

Download our W-9:

www.leadsonline.com/w9

Please call (800) 311-2656 or email accounting@leadsonline.com should you have any questions about this quote.

Approved for the Agenda of:	APPROVED
3/12/2024	Motion No. 24-117

9.D.



Parks & Recreation

TO: Honorable Mayor Bill Bazzi
Honorable City Council Members

FROM: Kim Sower, Director

DATE: March 4, 2024

RE: Parks & Recreation Director Sower - Amusement Ride Contract 2024-2028

Honorable City Council,

I am requesting approval of the Mid America Shows agreement as attached. The contract has been reviewed and approved by Corporation Counsel. Moreover, I am requesting the Honorable City Council authorize the Mayor and City Clerk to sign the contract on behalf of the City.

Attachments:

1. MID-AMERICA SHOWS - Final 2-27-2024

MID-AMERICA SHOWS

AGREEMENT FOR AMUSEMENT ATTRACTION RIDES, CONCESSIONS, CONFECTIONS

2024-2028

This agreement made and entered into on February 27, 2024, by and between MID AMERICA SHOWS DELAWARE, L.L.C. of 109 S. Main Street, Farmland, Indiana, Party of the First Part and the CITY OF DEARBORN HEIGHTS, Party of the Second Part; WITNESSETH:

The Party of the First Part hereby agrees to furnish the Party of the Second Part the following Amusement Attraction Rides, Arcade, Confections and Concessions during the Dearborn Heights Summer Fest to be held in Dearborn Heights, Michigan from June 5-9, 2024, June 4-8, 2025, June 10-14, 2026, June 9-13, 2027, and June 7-11, 2028; dates inclusive.

RIDES: A mixture of Spectacular, Major and Kiddie rides, to include a Gondola Wheel.

CONCESSIONS: Arcade Games, Confections, Concessions and/or Direct Sales

It is understood and agreed between both Parties that "Confections" consist of popcorn, caramel corn, cotton candy, candy apples, snow cones and drinks. "DIRECT SALES" include but is not limited to jewelry, novelties, lemon shakes, drinks, fudge, candy, snow cones, waffles, elephant ears, French fries, doughnuts, pizza, sausage, dog on a stick, foot long hot dogs, hamburgers, and other food of every description. The number and types of GAMES, CONFECTIONS, CONCESSIONS and/or DIRECT SALES that the First Party will furnish is to be determined by the First Party in consultation and agreement with the Second Party unless otherwise noted. The First Party agrees not to offer live animals or fish as prizes in games or direct sales.

The Party of the Second Part hereby grants the Party of the First Part the exclusive privilege for all rides, inflatable amusements, shows and concessions of every description as noted above with the following exceptions: The Party of the Second Part may contract with civic organizations to operate concessions of every description, and with businesses and individuals as long as they do not offer concessions, activities or services offered by the Party of the First Part. The Party of the Second Part may also contract with a local food establishment to provide Arabic food concessions.

The Party of the First Part agrees to pay the Party of the Second Part the sum(s) of Twenty-Seven Percent (27%) of the total gross receipts of rides, One Hundred Dollars (\$100.00) per confection and/or Direct Sale, Seventy-Five Dollars (\$75.00) per game, Five Hundred Dollars (\$500.00) per festival for special events, Two Hundred Dollars (\$200.00) per festival for advertising, Five Hundred Dollars (\$500.00) per festival for the cost of cable television advertising campaign and Five Hundred Dollars (\$500.00) per festival for use of electric for living quarters. The Party of the First Part also agrees to furnish a minimum of six (6) portable toilets for the carnival at each festival. The need for additional portable toilets will be evaluated at the end of each festival and adjusted accordingly. The Party of the First Part also agrees to furnish a thirty-yard rubbish container at each festival.

The settlement is to be made on a mutually agreed upon schedule. Any Federal, State, County or City amusement and/or sales tax and credit card fees or surcharges are not to be considered gross income. First Party will deduct zero percent from the gross income before computing privilege due Second Party and for this consideration, the Party of the First Part will furnish general liability insurance on the

attractions furnished by the First Party with limits on One Million Dollars {\$1,000,000.00) protecting both parties. The Party of The First Part will add the Party of The Second Part as a named insured with equal shared protection. A copy of such shall be presented to The Party of The Second Part prior to signing of this Agreement.

The Party of the Second Part agrees to furnish satisfactory locations for attractions and related transportation equipment furnished by the First Party at Canfield Community Center, 1801N. Beech Daly Road, Dearborn Heights, Michigan 48127 and to assume the expense and responsibility of furnishing water, police protection, lavatory facilities and necessary licenses and permits for all attractions furnished by the First Party. Further, it is agreed First Party is solely responsible for cleanliness of the premises occupied by the First Party and the Second Party is solely responsible for the cleanliness of the premises occupied by Second Party during and at the closing of the event.

The Party of the First Part shall not assign this agreement in whole or part without the prior written consent of the Party of the Second Part in each instance. The consent of the Party of the Second Part to any assignment shall not constitute a waiver of the necessity for consent to any subsequent assignment. The prohibition shall be construed to include a prohibition against any assignment by bankruptcy or insolvency proceeding of any sort, in any Jurisdiction. Notwithstanding any agreed upon assignment, the Party of the First Part shall remain fully liable for performance of this agreement and shall not be released from performing any of this agreement's terms, covenants and conditions, for any reason whatsoever.

It is mutually agreed by both Parties hereto that this agreement will be extended and remain in effect covering the 2029 and 2030 Dearborn Heights Summer Festivals unless either Party notifies the other via Certified Mail of its Intent not to exercise its option to extend this agreement into 2029 and 2030. The Party of the First Part will receive notification no later than August 15, 2028, at the following address: P.O. Box 429, 109 S. Main Street, Farmland, Indiana 47340. The Party of The Second Part will receive notice to The

City Clerk Dearborn Heights 6045 Fenton Street, Dearborn Heights 48125 no later than August 15th, 2028.

The approval to continue this Agreement is agreed to by both Parties to depend on the approval of The Dearborn Heights City Council. In the event this agreement is in fact extended, it is mutually agreed by both First and Second Parties hereto that the dates of the 2029 and 2030 festivals will be June 6-10, 2029, and June 5-9, 2030: dates inclusive.

Advertising to be furnished as follows: The Party of the First Part agrees to furnish a Thirty (30) second commercial for the aforementioned cable television advertising campaign, subject to final written approval by the Party of the Second Part.

The Parties hereto shall not be held liable for any damages arising under this contract in case of truck accidents or delays, or collision, epidemics, strikes, embargos, fires, cyclones, floods, war or government regulations prohibiting the operation of amusements; or any act of Providence over which the Parties have no control.

The Party of The First Part shall not contribute or cause any environmental hazard to the Party of The Second Part in Performance of Party of The First Part contractual obligations herein.

It is expressly understood that there are no verbal agreements or understandings not covered by this agreement; any change or amendment to this contract must be made in writing, and this contract must be signed or approved by The City of Dearborn Heights through its designated Officials the Mayor and City Clerk and by Mid America Shows Delaware, L.L.C. DANNY R. HUSTON and BLAKE HUSTON and/or their successor, replacement, appointee, or designated responsible party by a court of law in any jurisdiction. Any bankruptcy filing by The Party of The First Part shall add secured creditors to include The City of Dearborn Heights with notice for any appointed Bankruptcy Receiver appointed in any Jurisdiction.

Any and all litigation matters whether filed in Federal, State or local courts and/ or any Arbitration under said rules of The American Arbitration Association shall be in the Jurisdiction of the State of Michigan.

If any part of this Agreement shall be determined to be invalid or not in effect it shall not invalidate any other term, condition, or responsibility identified in the other part(s) of this Agreement which shall remain valid and in effect and the Agreement shall continue with the invalid part stricken.

IN WITNESS WHEREOF, the Parties hereunto have set their hands the day and year first above written. All Parties signing this Agreement state under oath that they have the legal authority to sign on behalf of their:

WITNESS:	MID-AMERICA SHOWS DELAWARE, LLC.
_____	Blake Huston, Vice President

	Party of the First Part
	Danny Huston, President

	Party of the First Part
	CITY OF DEARBORN HEIGHTS
WITNESS:	Bill Bazzi, Mayor
_____	_____
	Party of the Second Part
	Lynne Senia, City Clerk

	Party of the Second Part

Resolution to Establish a Public Safety Committee

WHEREAS, the safety and well-being of pedestrians within the City of Dearborn Heights are of paramount concern to the City Council and the community at large; and

WHEREAS, the need to investigate, address, and enhance pedestrian safety, as well as other aspects of public safety, has been identified as a critical component of the city's commitment to its residents; and

WHEREAS, the establishment of a dedicated Public Safety Committee would facilitate a focused and systematic investigation into matters pertaining to the public safety of pedestrians and other relevant safety concerns within the city; and

WHEREAS, such a committee would be empowered to report back to the City Council with concerns, suggestions, and actionable recommendations on how to address identified safety issues through ordinances and/or resolutions, thereby enabling the City Council to relay this information to the city administration for further action;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Dearborn Heights that:

1. ****Establishment of Committee****:

-A Public Safety Committee ("the Committee") is hereby established to investigate matters pertaining to the public safety of pedestrians and other related safety concerns within the city.

2. ****Committee Membership****:

- The Committee shall consist of the following members, who are residents of Dearborn Heights and of legal voting age, demonstrating a commitment to public safety and a willingness to serve the community in this capacity:

- Margaret King, appointed as the chairperson.
- Rachel LaPointe.
- Mohammed Janny.
- Zouher Abdel-Hak.
- Tim Emery

- These appointments signify the City Council's intent to ensure a diverse and representative committee. Any further appointments or replacements shall be proposed by the committee and approved by the city council chairman/chairwoman.

3. ****Committee Responsibilities****:

The Committee is charged with the responsibility of:

- Investigating elements of pedestrian safety, including but not limited to crosswalk safety, pedestrian signals and timing, sidewalk conditions, traffic calming measures, street lighting, and enforcement of traffic laws.
- Collecting and analyzing data on pedestrian accidents and injuries to identify high-risk areas and trends.
- Gathering community input and feedback on pedestrian safety concerns and suggestions for improvements.
- Reporting findings, concerns, suggestions, and recommendations for improvements to the City Council.

4. ****Powers of the Committee****:

-The Committee shall have the power to:

- Request and review documents, records, and other materials relevant to pedestrian safety and public safety concerns. Requests may be made to any department, organization, or individual who may hold the information sought..
 - Summon and interview witnesses, experts, and city officials to gather testimony and insights related to public safety issues.
 - Conduct public hearings, forums and events to engage with the community and gather diverse perspectives on safety issues.
 - Make recommendations to the City Council based on their findings, including proposed changes to policies, practices, or city ordinances to improve public safety.
 - Work collaboratively with city departments, law enforcement, and community organizations to address public safety concerns.
- These powers are granted to ensure the Committee has the necessary authority to conduct a thorough and impactful investigation into public safety matters.

5. ****Reporting and Accountability****:

- The Committee is tasked with reporting back to the City Council on a regular basis, ensuring timely communication of findings and recommendations.

-The Committee is instructed to work with the city IT department to create an official committee email and a committee page on the city website. The email will facilitate communication and record keeping and the dashboard will enhance the committee's accountability to the public.

6. ****Directive for Administration Cooperation****:

- All city administration departments and personnel are hereby directed to cooperate fully with the Public Safety Committee in its efforts to investigate public safety concerns. This includes, but is not limited to, providing access to documents and data, making available personnel for interviews, and facilitating the Committee's requests for information and assistance in a timely and supportive manner.

- The city administration is further directed to act promptly on recommendations made by the Committee and approved by the City Council, to ensure the effective implementation of measures aimed at enhancing public safety.

7. ****Implementation of Recommendations****:

- The City Council will review the Committee's reports and relay relevant information and recommendations to the city administration for further consideration and action.

BE IT FURTHER RESOLVED that this resolution takes effect immediately upon its adoption, signifying the City Council's commitment to enhancing public safety and the quality of life for all residents of Dearborn Heights.

BUSINESS LICENSE RENEWAL APPLICATION

NO. BL-23-000012726

City of Dearborn Heights

6045 Fenton, Dearborn Heights, MI 48127
(313)791-3430



13-A

Approved for
the Agenda of:

03-12-24

THE FOLLOWING LICENSE(S):

AUTO NEW/USED COUNCIL APPROVAL 65.00

BUSINESS

FAMOUS AUTO CENTER
25996 VAN BORN
DEARBORN HEIGHTS, MI 48125

TOTAL \$65.00

CURRENT LICENSE EXPIRES ON: **April 04, 2024**

You may renew your license by mail by returning this form prior to the expiration date with your check or money order in the indicated amount payable to the City of Dearborn Heights. Do not send cash! If you renew more than 7 days late you will be assessed a penalty fee in the amount of 25% of your total license fee.

Leyane M. Loria
City Clerk

13-B

Approved for
the Agenda of:

02-29-24

TABLED

Motion No.
24 - 097

☒ At the present time, you are current on both personal property taxes and water, therefore your license is renewable

☐ At the present time you are delinquent on your water bill in the amount of \$ and must pay this amount in full before renewing your license.

☐ At the present time you are delinquent on your personal property taxes in the amount of \$ and must pay this amount in full before renewing your license.

THE FAILURE TO SECURE A VALID BUSINESS LICENSE IS A VIOLATION OF CHAPTER 8 OF THE CODE OF ORDINANCES AND WILL RESULT IN A CLASS D MUNICIPAL INFRACTION BEING ISSUED.

PLEASE NOTE THE LATE FEE IS 25%

DO YOU HAVE AN ALARM SYSTEM? IS YOUR INFORMATION UP TO DATE?

If you have a security alarm for your business, an alarm registration is required by City ordinance. There is no cost to register your alarm. You may call our office at (313)791-3430 to obtain a copy of the alarm registration form, or print one from the Clerk's page on the Dearborn Heights City website: clerks.dearbornheightsmi.gov

FAMOUS AUTO CENTER
MOHAMAD BEYDOUN
25996 VAN BORN
DEARBORN HEIGHTS, MI 48125

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127
Phone : 313-791-3410

Received From: FAMOUS AUTO CENTER
Date: 02/15/2024 Time: 2:15:24 PM
Posting Date: 02/15/2024
Receipt: 1079302
Cashier: mnoureddin

ITEM REFERENCE	AMOUNT
BL BUSINESS LICENSING 00014130	\$65.00
TOTAL	\$65.00
CHECKS 5354	\$65.00
Total Tendered:	\$65.00
Change:	\$0.00

Invoice #:	License #:	License Type:	Application Date:	Expiration Date:
00014130	BL-24-000013450	BUSINESS LICENSE	02/15/2024	04/04/2025

Fee Items	Amount
AUTO NEW/USED COUNCIL APPROVAL 65.00	\$65.00

PAID
CITY OF DEARBORN HEIGHTS

FEB 15 2024

BY _____ CK # _____

FAMOUS AUTO CENTER
25996 VAN BORN
DEARBORN HEIGHTS, MI 48125

Billing/Invoice Date: 02/15/2024
Total Due: \$65.00



CITY OF DEARBORN HEIGHTS

APPLICATION FOR TEMPORARY

FOOD TRUCK/TENT/CART LICENSE APPLICATION

NAME OF APPLICANT Ali Keaik

BUSINESS NAME Cookingwithnadak LLC DBA Keaik's PHONE # 313-679-9937

LOCATION WITHIN THE CITY (ADDRESS & ZIP CODE) WARREN & N SILVERLY LN Parcel ID: 33 00501 0549 000
(EMPTY LOT)

TYPE OF VEHICLE TO BE USED 2004 Workhorse VEHICLE PLATE # BD 30580
(if applicable) (if applicable)

HAS THE ABOVE PERSON EVER BEEN CONVICTED OF:

A FELONY: YES _____ NO X A MISDEMEANOR: YES _____ NO X

IF YES, BRIEFLY STATE REASON (S) _____

The applicant voluntarily and knowingly is signing this application with full admission and acknowledgment that operating the food truck and/or tent is not in violation of any terms or conditions of probation or parole, if applicable, and is signing under pains and penalties of perjury.

SIGNATURE: [Signature] DATE: 02-26-2024

FOR CLERK'S OFFICE USE ONLY

BACKGROUND CHECK:

APPROVED BY: _____ DISSAPPROVED BY: _____

DATE: _____ DEPARTMENT REMARKS: _____

PLEASE SEE NEXT PAGE FOR ADDITIONAL REQUIREMENTS

Fee Items	Amount
TRANSIENT MERCHANT 45 DAYS 150.00	\$150.00

PAID
CITY OF DEARBORN HEIGHTS

MAR 06 2024

BY _____ CK # _____

Billing/Invoice Date: 03/06/2024
Total Due: \$150.00

COOKINGWITHNADAK LLC
713 MAYBURN ST
DEARBORN, MI 48128



CITY OF DEARBORN HEIGHTS
1045 FENTON
DEARBORN HEIGHTS, MI 48127
Phone : 313-791-3410

Received From: COOKINGWITHNADAK LLC
Date: 03/06/2024 Time: 12:22:28 PM
Posting Date: 03/06/2024
Receipt: 1083618
Cashier: mroureddin

ITEM REFERENCE	AMOUNT
BL BUSINESS LICENSING	\$150.00
00014179	\$150.00
SUB-TOTAL	\$150.00
Total Tendered:	
ORDER #: 152373537	
Credit Card Type Visa	\$4.50
CC Processing Fee	\$154.50
GENERAL FUND CC XXXXXXXXXXXXX9112	
Grand Total:	\$0.00

Change:

Signature



ICHAT

INTERNET CRIMINAL HISTORY ACCESS TOOL

SEARCH BY NAME



Information Provided

Name : Ali Mohamed Keaik

Date of Birth :

Gender :

Race :

Reason :

Amount Paid :

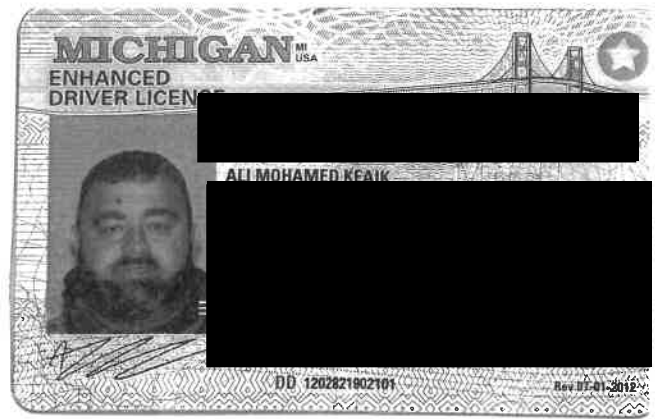
Order Date :

Miscellaneous No :

A SEARCH OF MICHIGAN'S CRIMINAL HISTORY FILE HAS NOT LOCATED A CRIMINAL RECORD
THAT EXACTLY MATCHES THE INFORMATION THAT YOU HAVE PROVIDED.

DATE PRINTED:3/6/2024

Page 1



CITY OF DEARBORN HEIGHTS
DEPARTMENT OF BUILDING and ENGINEERING

BOND APPLICATION

No. 5435

6045 Fenton — Dearborn Heights, MI 48127 — 277-7306

DATE

3/4/24

LOCATION

Parcel # 33-005-11-0549-000

LOT NO. & SUBDIVISION

Kcaik's Ford Truck - LA11 Kcaik's Ford Truck

NAME

ALL KCAIK

ADDRESS

TYPE OF BOND

Crash Pond - Cleanup

AMOUNT OF BOND \$

500.00

BOND WILL BE FORFEITED (2) YEARS FROM DATE OF ISSUE IF
ITEMS OUTSTANDING.

RECEIPT NO.

DISPOSITION OF BOND AS FOLLOWS:

CITY OF DEARBORN HEIGHTS
Data Entered 01/04/2024 1:55:03 PM
Posting Date 03/04/2024
Ref STREET PROTECTION PERMITS
Receipt 108319
Amount \$500.00

DIRECTOR OF PUBLIC WORKS

CLERK

PERMITTEE

FORM NO. 49-1019

CONTROLLER'S

CITY OF DEARBORN HEIGHTS

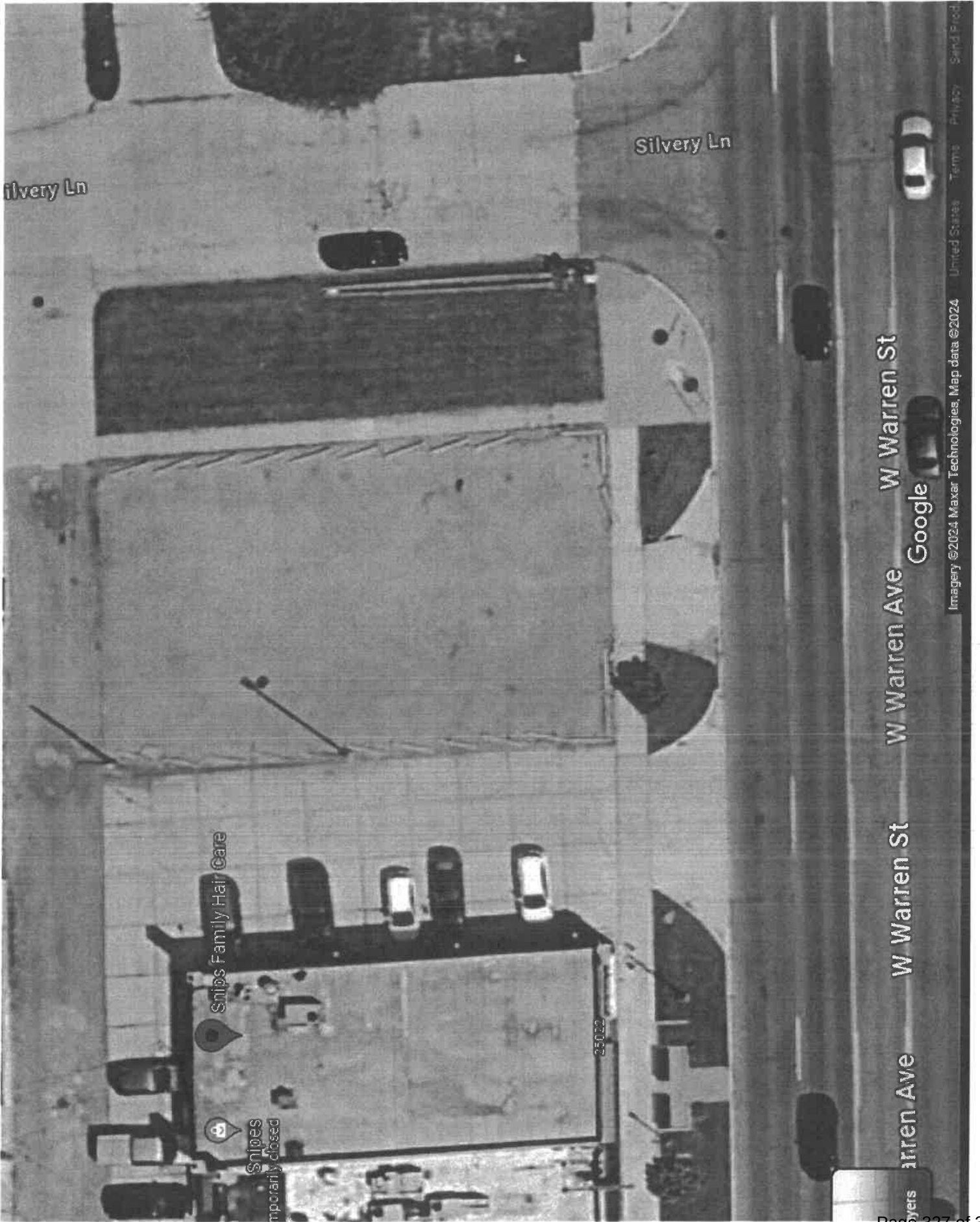
Department of Building and Engineering
6045 Fenton • Dearborn Heights, MI 48127
313-791-3470

DATE 3/4/24 CLERK JC

NAME Kaeik's Food Truck (Aikaeik)

QUAN.	DESCRIPTION / ADDRESS	AMOUNT
	BUILDING	
	PLUMBING	
<u>1</u>	ELECTRICAL	<u>180</u>
	HEATING	
	REFRIG.	
	SIGN	
	DEMO	
	UTILITY / DISRUPT.	
	FIRE SUPPRESS.	
	SIDEWALK / CURB / APPR.	
	PLAN REVIEW ☐ REGIS. ☐	
	PC ☐ ZBA ☐ DEMO ☐	
	MISC. RENTAL REGIS.	
	C/O: RES. ☐ COMM'L ☐ RENTAL ☐	
	VACANT OCCUPIED	
	DATE TIME	
	JOB ADDRESS: <u>33-005-11-0549-000</u>	
		<u>180</u>

No. 223227



Imagery ©2024 Maxar Technologies, Map data ©2024 United States Terms Privacy Send Feedback

W Warren St

W Warren Ave

W Warren St

Warren Ave

Snips Family Hair Care

Snips temporarily closed

Google

LARA Corporations Online Filing System

Department of Licensing and Regulatory Affairs

ID Number: 802576765

[Request certificate](#)

[Return to Results](#)

[New search](#)

Summary for: COOKINGWITHNADAK LLC

The name of the DOMESTIC LIMITED LIABILITY COMPANY: COOKINGWITHNADAK LLC

Entity type: DOMESTIC LIMITED LIABILITY COMPANY

Identification Number: 802576765

Date of Organization in Michigan: 01/07/2021

Purpose: All Purpose Clause

Term: 01/07/2031

The name and address of the Resident Agent:

Resident Agent Name: NADA KEAIK

Street Address:

Apt/Suite/Other:

City:

Registered Office Mailing address:

P.O. Box or Street Address:

Apt/Suite/Other:

City:

Act Formed Under: 023-1993 Michigan Limited Liability Company Act

Acts Subject To: 023-1993 Michigan Limited Liability Company Act

Managed By:

Members

View filings for this business entity:

ALL FILINGS

ANNUAL REPORT/ANNUAL STATEMENTS

CERTIFICATE OF CORRECTION

CERTIFICATE OF CHANGE OF REGISTERED OFFICE AND/OR RESIDENT AGENT

RESIGNATION OF RESIDENT AGENT

CERTIFICATE OF ASSUMED NAME

[View filings](#)

Comments or notes associated with this business entity:

lot 12 33005010549 0002

WARREN & N SYLVEN LANE

100 FT length x 50 FT width residential w/ all

ALLEY

ALLEY

ALLEY

50 FT

10 FT from Alley

Foot track 27 FT

Table

Table

Table

ORANGE CONES

ORANGE CONES

100 FT

PARKING

PARKING

PARKING

PARKING

PARKING

W. WARREN



BUILDING & ENGINEERING DEPARTMENT

APPROVED

DATE

3-5-24



N. SYLVEN LANE

State of Michigan
Department of Agriculture &
Rural Development
Food and Dairy Division

Expires: 04/30/2024

Issued To: KEAICS #2
713 MAYBURN ST
DEARBORN MI 48128-1647

Responsible Party and Address:

COOKING WITH NADAK
713 MAYBURN ST
DEARBORN MI 48128-1647



Issued by the Michigan Department of Agriculture and Rural Development to operate a Food Service Establishment in accordance with provisions of Act 92, P.A. of 2000, as amended.

This license is not transferable.

Failure to post in a conspicuous place is a misdemeanor. (See Section 4119)

Notify the Local Health Department before a change of ownership. (See Section 4123)

Direct Inquiries to the Detroit Health Department

Kathleen Angerer
Acting Director

SST-4982-351899
FOOD SERVICE - SPECIAL
TRANSITORY FOOD UNIT
Display for Public View

State of Michigan
Department of Agriculture &
Rural Development
Food and Dairy Division

Expires: 04/30/2024

Issued To: KEAICS #2
713 MAYBURN ST
DEARBORN MI 48128-1647

Responsible Party and Address:

COOKING WITH NADAK
713 MAYBURN ST
DEARBORN MI 48128-1647



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Direct Inquiries to the Detroit Health Department

Kathleen Angerer
Acting Director

SST-4982-351899
FOOD SERVICE - SPECIAL
TRANSITORY FOOD UNIT
Display for Public View



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05/22/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER: ATB Insurance Agency 13747 W Warren Ave Dearborn MI 48126	INSURED: Bushra A Phone: 313-684-0800 Fax: 313-684-0802 Email: bushraahab@atbinsurance.com
INSURED: Cooking with Nails K LLC 713 MAYBURN ST Dearborn MI 48126	INSURER A: Scottsdale Insurance Company
	INSURER B:
	INSURER C:
	INSURER D:
	INSURER E:
	INSURER F:

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PRIOR CLAIMS.

LINE	TYPE OF INSURANCE	INSURANCE PERIOD	POLICY NUMBER	POLICY EFF DATE	POLICY EXPIRATION DATE	LIMITS
A	COMMERCIAL GENERAL LIABILITY CLAIMS-MADE / OCCUR		CPS7000073	04/27/2023	04/27/2024	EACH OCCURRENCE: \$1,000,000 DAMAGE TO RENTED PREMISES (Per occurrence): \$100,000 MED EXP (Per one person): \$5,000 PERSONAL & ADVERTISING: \$1,000,000 GENERAL AGGREGATE: \$2,000,000 PRODUCTS - COMPOUND: \$2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: POLICY / LOC					
	OTHER:					
	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY / SCHEDULED AUTOS HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Per accident): \$ BODILY INJURY (Per person): \$ BODILY INJURY (Per accident): \$ PROPERTY DAMAGE (Per accident): \$
	UMBRELLA / EXCESS / RETENTIONS					EACH OCCURRENCE: \$ AGGREGATE: \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/OWNER EXCLUDED? (Mandatory in MI) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			PER STATUTE / OTHER: \$ EL EACH ACCIDENT: \$ EL DISMEMBERMENT - PER EMPLOYEE: \$ EL DISMEMBERMENT - POLICY LIMIT: \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER For Informational Purpose	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE: Bushra Sahab
---	---

LOT ID 33 005 110549 000
P : 313-525-1113

February 26th 2024

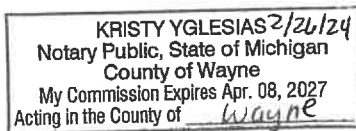
To Whom It May Concern;

I Nemer Hamad give permission to Cookingwithnadak LLC, DBA Keaiks Food Truck to park and operate his food truck on the lot located on W Warren & Silvery Lane, Dearborn Heights (LOT ID 33 005 110549 000)

Sincerely,



Nemer Hamad
P: 313-525-1113



Kristy Yglesias

By: Kristy Yglesias, Notary Public

wayne

OWNER 25032 / NWST Mount LLC (Warren)

Cloud 9 - night
25022
25024 Warren -
own bus - night door

paid 3/14/24
\$27328

CITY OF DEARBORN HEIGHTS / ELECTRICAL PERMIT APPLICATION

Department of Building and Engineering
6045 Fenton Ave., Dearborn Heights, MI 48127
PHONE #: 313-791-3470 / building.dept@dearbornheightsmi.gov

Applicant is: CONTRACTOR OR HOMEOWNER ☒
Address of Work: PAI (11) ID: 33-005-11-0599-000-33-005-01-0549-000
Homeowner: Avi Keaik (Keaik's Food Truck)
Contractor Business Name: Next to 25024 Warren
Licenseholder / Applicant Name: Avi Keaik (Keaik's Food Truck)
DATE: 02-26-2024
EMAIL: akeaik1977@hotmail.com
PHONE #: 313-629-9937
PHONE #: 313-923-4484
SIGNATURE: [Signature]

FIXTURES	FEE	NO.	TOTAL	FIXTURES	FEE	NO.	TOTAL
BASE FEE	\$60.00	1	\$60.00	GENERATOR : INCLUDE KW	\$35		
100 AMP SERVICE	\$40			LOW VOLTAGE / ALARM INSTALLATION	\$50		
101 TO 200 AMP SERVICE	\$60			MINOR WIRING	\$30		
OVER 200 AMP PRIMARY SERVICE	\$70			MOTORS / FRACTIONAL H.P.	\$30		
1 - 25 LIGHT FIXTURES / SOCKETS	\$35			NEON LIGHTS (PER 25')	\$30		
ADDITIONAL SET OF LIGHT FIXTURES/ SOCKETS	\$25			POOL / SPA	\$30		
AC / IAC / FURNACE (CIRCLE ONE)	\$30			SERVICE CABLE: TOP - BOTTOM - RISE - METER	\$40		
ADDITIONAL INSPECTIONS	\$50			SIGN CONNECTION (EACH SIGN)	\$40		
CARNIVAL / FESTIVAL / OUTDOOR EVENT / FOOD TRUCK	\$120		110.00	SOLAR PANEL SERVICE	\$50		
CIRCUITS	\$20			SPACE HEAT / RANGES / OVEN (EACH)	\$20		
DISHWASHER	\$20			TEMP SERVICE WITH ROUGH INSPECTION	\$50		
ELECTRIC CAR CHARGER	\$35			WATER HEATER	\$30		
FIRE ALARMS (COMMERCIAL - PER 5)	\$65						
GARBAGE DISPOSAL	\$20			TOTAL PERMIT FEE:		180	

Section 23A of the State Construction Code Act of 1972, Act No. 230 of the Public Act of 1972, being Section 125.1523A of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential structure. Violators of Sec. 23A are subject to civil fines.

**ALL PERMITS MAILED IN BY CONTRACTORS MUST INCLUDE A SELF-ADDRESSED STAMPED ENVELOPE FOR THE PERMIT TO BE MAILED TO YOU.

\$75 FEE: MISSED INSPECTION / RE-INSPECTION / ADDTL INSPECTION AFTER PERMIT ISSUED

EFFECTIVE: 12/1/2023

Council 3/12/24

CITY OF DEARBORN HEIGHTS APPLICATION FOR TEMPORARY FOOD TRUCK/TENT/CART LICENSE APPLICATION

NAME OF APPLICANT Ibrahim Abouzenni

BUSINESS NAME The Beefy Cow LLC PHONE # _____

LOCATION WITHIN THE CITY (ADDRESS & ZIP CODE) 26305 Ford Rd, Dearborn Hts, MI, 48127

TYPE OF VEHICLE TO BE USED N/A VEHICLE PLATE # N/A
(if applicable) (if applicable)

HAS THE ABOVE PERSON EVER BEEN CONVICTED OF:

A FELONY: YES _____ NO X A MISDEMEANOR: YES _____ NO X

IF YES, BRIEFLY STATE REASON (S) _____

The applicant voluntarily and knowingly is signing this application with full admission and acknowledgment that operating the food truck and/or tent is not in violation of any terms or conditions of probation or parole, if applicable, and is signing under pains and penalties of perjury.

SIGNATURE:  DATE: 3/15/24**FOR CLERK'S OFFICE USE ONLY**

BACKGROUND CHECK:

APPROVED BY: G. Semenish DISSAPPROVED BY: _____DATE: 3-12-24 DEPARTMENT REMARKS: _____

PLEASE SEE NEXT PAGE FOR ADDITIONAL REQUIREMENTS

Invoice #:	License #:	License Type:	Application Date:	Expiration Date:
00014195	BL-24-000013515	BUSINESS LICENSE	03/12/2024	09/12/2024
Fee Items				Amount
TRANSIENT MERCHANT 180 DAYS 150.00				\$150.00

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127
Phone : 313-791-3410

Received From: THE BEEFY COW LLC
IBRAHIM ABOLZENNI
Date: 03/12/2024 Time: 4:15:42 PM
Posting Date: 03/12/2024
Receipt: 1084586
Cashier: sweekly

PAID
CITY OF DEARBORN HEIGHTS

MAR 12 2024

ITEM REFERENCE	AMOUNT
BL BUSINESS LICENSING	
00014195	\$150.00
TOTAL	\$150.00
CASH COMERICA	\$150.00
Total Tendered:	\$150.00
Change:	\$0.00

BY _____ CK # _____

THE BEEFY COW LLC
6966 FAIRWOOD DR.
DEARBORN HEIGHTS, MI 48127

Billing/Invoice Date: 03/12/2024
Total Due: \$150.00





ICHAT

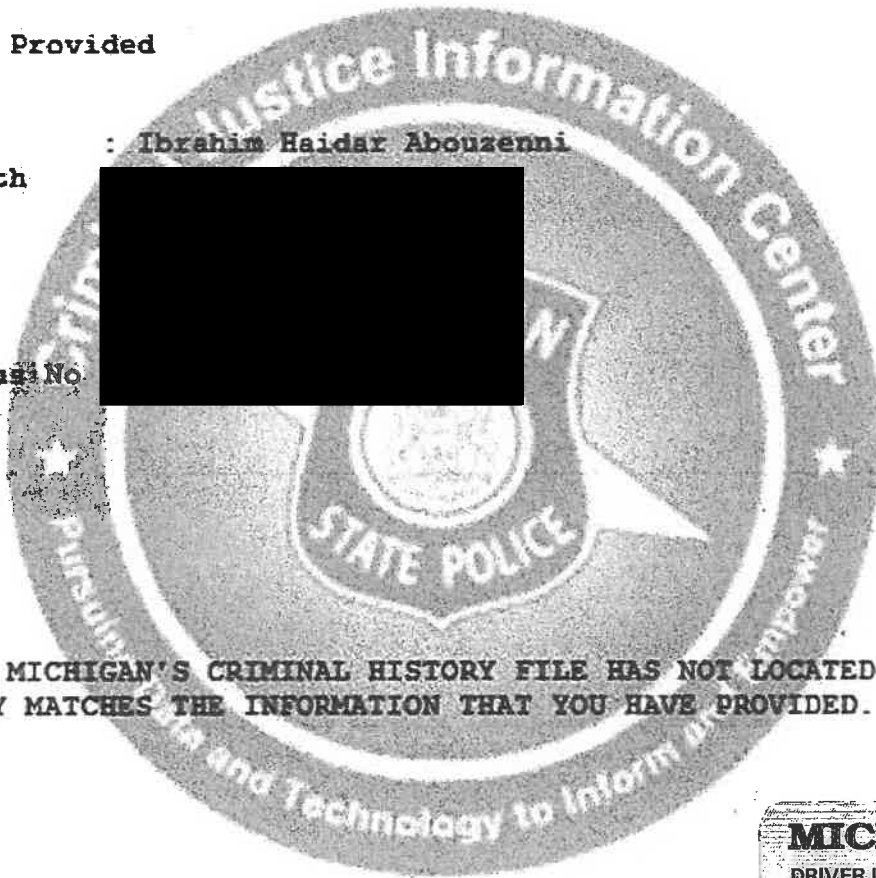
INTERNET CRIMINAL HISTORY ACCESS TOOL

BRING IT TO YOU BY



Information Provided

Name : Ibrahim Haidar Abouzenni
Date of Birth [REDACTED]
Gender [REDACTED]
Race [REDACTED]
Reason [REDACTED]
Amount Paid [REDACTED]
Order Date [REDACTED]
Miscellaneous No. [REDACTED]



A SEARCH OF MICHIGAN'S CRIMINAL HISTORY FILE HAS NOT LOCATED A CRIMINAL RECORD THAT EXACTLY MATCHES THE INFORMATION THAT YOU HAVE PROVIDED.

DATE PRINTED: 3/6/2024

Page 1



CITY OF DEARBORN HEIGHTS / ELECTRICAL PERMIT APPLICATION

Department of Building and Engineering

6045 Fenton Ave., Dearborn Heights, MI 48127

PHONE #: 313-791-3470 / building.dept@dearbornheights.mi.gov

Applicant is: CONTRACTOR OR HOMEOWNER

Address of Work: 26305 Ford Rd Dearborn Hts MI

Homeowner:

Contractor Business Name: The Beery Law LLC

Licenseholder / Applicant Name: Ibrahim Abouzeem

DATE: March 5th 2024

EMAIL:

PHONE:

PHONE #:

SIGNATURE: 

FIXTURES	FEE	NO.	TOTAL	FIXTURES	FEE	NO.	TOTAL
BASE FEE	\$60.00	1	\$60.00	GENERATOR : INCLUDE KW	\$35		
100 AMP SERVICE	\$40			LOW VOLTAGE / ALARM INSTALLATION	\$50		
101 TO 200 AMP SERVICE	\$60			MINOR WIRING	\$30		
OVER 200 AMP PRIMARY SERVICE	\$70			MOTORS / FRACTIONAL H.P.	\$30		
1 - 25 LIGHT FIXTURES / SOCKETS	\$35			NEON LIGHTS (PER 25)	\$30		
ADDITIONAL SET OF LIGHT FIXTURES/ SOCKETS	\$25			POOL / SPA	\$30		
AC / IAC / FURNACE (CIRCLE ONE)	\$30			SERVICE CABLE: TOP - BOTTOM - RISE - METER	\$40		
ADDITIONAL INSPECTIONS	\$50			SIGN CONNECTION (EACH SIGN)	\$40		
CARNIVAL / FESTIVAL / OUTDOOR EVENT / FOOD TRUCK	\$120	1	\$120.00	SOLAR PANEL SERVICE	\$50		
CIRCUITS	\$20			SPACE HEAT / RANGES / OVEN (EACH)	\$20		
DISHWASHER	\$20			TEMP SERVICE WITH ROUGH INSPECTION	\$50		
ELECTRIC CAR CHARGER	\$35			WATER HEATER	\$30		
FIRE ALARMS (COMMERCIAL - PER 5)	\$65						
GARBAGE DISPOSAL	\$20						
				TOTAL PERMIT FEE:	\$180.00		

Section 23A of the State Construction Code Act of 1972, Act No. 230 of the Public Act of 1972, being Section 125.1523A of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential structure. Violators of Sec. 23A are subject to civil fines.

****ALL PERMITS MAILED IN BY CONTRACTORS MUST INCLUDE A SELF-ADDRESSED STAMPED ENVELOPE FOR THE PERMIT TO BE MAILED TO YOU.**

\$75 FEE: MISSED INSPECTION / RE-INSPECTION / ADDTL INSPECTION AFTER PERMIT ISSUED

EFFECTIVE: 12/1/2023

DATE 3-11-24

LOCATION 26305 Ford

LOT NO. & SUBDIVISION

NAME The Beefy Cow/Ibrahim Abouzenni

PHONE

ADDRESS

TYPE OF BOND Clean up / Cash

AMOUNT OF BOND \$ 500

BOND WILL BE FORFEITED (2) YEARS FROM DATE OF ISSUE IF ITEMS OUTSTANDING.

RECEIPT NO.

DISPOSITION OF BOND AS FOLLOWS:

CITY OF DEARBORN HEIGHTS
Permit Entered 03/11/2024 3:59:56 PM
Posting Date: 03/11/2024
Ref STREET PROTECTION BONDS
Receipt 1084314
Amount \$500.00

DIRECTOR OF PUBLIC WORKS

CLERK

PERMITTEE

FORM NO. 49-1019

ORIGINAL

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127
Phone : 313-791-3410

Received From:
Date: 03/11/2024
Posting Date: 03/11/2024
Receipt: 1084314
Cashier: mnouredin
Time: 3:59:56 PM

ITEM REFERENCE	AMOUNT
2491 STREET PROTECTION BONDS	\$500.00
STREET PROTECTION BONDS	\$500.00
TOTAL	\$500.00
CASH COMERICA	\$500.00
Total Tendered:	\$500.00
Change:	\$0.00

CITY OF DEARBORN HEIGHTS

Department of Building and Engineering
6045 Fenton • Dearborn Heights, MI 48127
313-791-3470

DATE 3-11-24

CLERK KM

NAME

The Beefy Cow

QUAN.	DESCRIPTION / ADDRESS	AMOUNT
	BUILDING	
	PLUMBING	
1	ELECTRICAL 26305 Ford	180
	HEATING	
	REFRIG.	
	SIGN	
	DEMO	
	UTILITY / DISRUPT.	
	FIRE SUPPRESS.	
	FOOD TRUCK	
	SIDEWALK / CURB / APPR.	
	PLAN REVIEW ☐ REGIS. ☐	
	PC ☐ ZBA ☐ DEMO ☐	
	MISC. RENTAL REGIS.	
	C/O: RES. ☐ COMM'L ☐ RENTAL ☐	
	VACANT OCCUPIED	
	DATE TIME	
	JOB ADDRESS:	

No. 223304

CITY OF DEARBORN HEIGHTS
Date Entered 03/11/2024 4:00:13 PM
Posting Date: 03/11/2024
Ref BUILDING DEPT RECEIPTS
Receipt 1084315
Amount \$180.00

180



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/08/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER K&K Insurance Group, Inc. 1712 Magnavox Way Fort Wayne IN 46804	CONTACT NAME: MM – Concessionaires, Exhibitors & Vendors PHONE (A/C, No, Ext): 1-800-328-2317 FAX (A/C, No): 1-260-459-5502 E-MAIL ADDRESS: info@eventinsurance-kk.com PRODUCER CUSTOMER ID:														
INSURED Beefy Cow LLC 51162 Scarborough Rd Canton, MI 48188 A Member of the Sports, Leisure & Entertainment RPG	<table><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A: Markel Insurance Company</td><td>38970</td></tr><tr><td>INSURER B:</td><td></td></tr><tr><td>INSURER C:</td><td></td></tr><tr><td>INSURER D:</td><td></td></tr><tr><td>INSURER E:</td><td></td></tr><tr><td>INSURER F:</td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Markel Insurance Company	38970	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
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COVERAGES**CERTIFICATE NUMBER:** W02642993**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS																								
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:	X		M1RPG0000000280600	03/14/2024 12:01 AM EDT	04/13/2024 12:01 AM	<table><tr><td>EACH OCCURRENCE</td><td>\$1,000,000</td></tr><tr><td>DAMAGE TO RENTED PREMISES (Ea Occurrence)</td><td>\$300,000</td></tr><tr><td>MED EXP (Any one person)</td><td>\$5,000</td></tr><tr><td>PERSONAL & ADV INJURY</td><td>\$1,000,000</td></tr><tr><td>GENERAL AGGREGATE</td><td>\$5,000,000</td></tr><tr><td>PRODUCTS – COMP/OP AGG</td><td>\$1,000,000</td></tr><tr><td>PROFESSIONAL LIABILITY</td><td></td></tr><tr><td>BODILY INJURY TO PARTICIPANTS</td><td></td></tr><tr><td>COMBINED SINGLE LIMIT (Ea accident)</td><td></td></tr><tr><td>BODILY INJURY (Per person)</td><td></td></tr><tr><td>BODILY INJURY (Per accident)</td><td></td></tr><tr><td>PROPERTY DAMAGE (Per accident)</td><td></td></tr></table>	EACH OCCURRENCE	\$1,000,000	DAMAGE TO RENTED PREMISES (Ea Occurrence)	\$300,000	MED EXP (Any one person)	\$5,000	PERSONAL & ADV INJURY	\$1,000,000	GENERAL AGGREGATE	\$5,000,000	PRODUCTS – COMP/OP AGG	\$1,000,000	PROFESSIONAL LIABILITY		BODILY INJURY TO PARTICIPANTS		COMBINED SINGLE LIMIT (Ea accident)		BODILY INJURY (Per person)		BODILY INJURY (Per accident)		PROPERTY DAMAGE (Per accident)	
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	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☐ RETENTION						<table><tr><td>EACH OCCURRENCE</td><td></td></tr><tr><td>AGGREGATE</td><td></td></tr></table>	EACH OCCURRENCE		AGGREGATE																					
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AGGREGATE																															
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/ EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y / N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					<table><tr><td>☐ PER STATUTE ☐ OTHER</td><td></td></tr><tr><td>E.L. EACH ACCIDENT</td><td></td></tr><tr><td>E.L. DISEASE – EA EMPLOYEE</td><td></td></tr><tr><td>E.L. DISEASE – POLICY LIMIT</td><td></td></tr></table>	☐ PER STATUTE ☐ OTHER		E.L. EACH ACCIDENT		E.L. DISEASE – EA EMPLOYEE		E.L. DISEASE – POLICY LIMIT																	
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EXCESS MEDICAL																															

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Booth Operations of the Named Insured; # of Trailers: 1

Event Name: Holy Month; Event Date: 03/14/2024 to 04/12/2024

The certificate holder is added as an additional insured, but only for liability caused, in whole or in part, by the acts or omissions of the named insured.

CERTIFICATE HOLDER

City of Dearborn Heights
6045 Fenton
Dearborn Heights, MI 48127
(Owner/Lessor of Premises)

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Scott Finkbeiner

Coverage is only extended to U.S. events and activities.

** NOTICE TO TEXAS INSURED: The Insurer for the purchasing group may not be subject to all the insurance laws and regulations of the State of Texas

IMAM SAYED
HASSAN QAZWINI
RELIGIOUS LEADER



ISLAMIC INSTITUTE
OF AMERICA

City of Dearborn Heights,
Dearborn heights, MI 48127

To Whom It May Concern;

The Islamic Institute of America (IIA) is granting permission to operate as a Food Stand at the IIA property, 26305 Ford Road, Dearborn Heights, MI 48127.

This will occur during the Holy Month of Ramadan which begins on March 10, 2024.

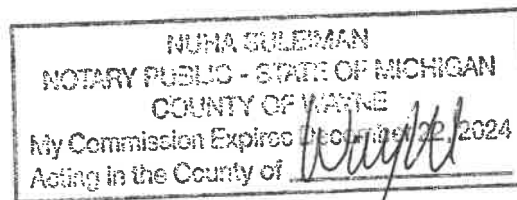
Thank You

Linda Bazzi

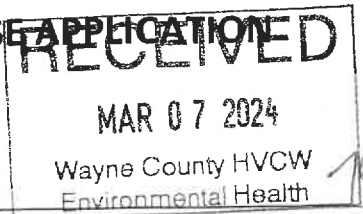
Linda Bazzi

Islamic Institute of America

Board of Operations, Advisor



MICHIGAN TEMPORARY FOOD ESTABLISHMENT LICENSE APPLICATION

**APPLICANT/BUSINESS CONTACT INFORMATION:**

Organization/Business Name: The Beefy Cow LLC
 Main Contact: Ibrahim Abouzenni Email: iabouzenni@gmail.com
 Mailing Address: 51162 Scarborough Rd City: Canton State: MI Zip: 48182
 Primary Phone: (313) 815-4631 Cell Phone: (313) 815-4631 Fax: N/A
 Alternative Contact: Name: Tarik Bazzi Phone: (313) 447-9414

PUBLIC EVENT INFORMATION: Name of Public Event: Ramadan

Food Service Start Date: 3/29/24 Serving Start Time: 10:00 AM/PM
 Ending Date: 4/12/24 End Time: 10:00 AM/PM
 When will food preparation begin? Date: 3/14/24 Starting Time: 12:00 AM/PM
 Event Location (Name & Address): 26305 Ford Rd
 Event Coordinator Name: Ibrahim Abouzenni Phone: (313) 815-4631

If Applicable, Non Profit Tax ID #: _____

**I AM AWARE THAT EACH BOOTH MUST BE PROPERLY EQUIPPED AND READY TO OPERATE BY THE TIME INDICATED,
AND THAT FAILURE TO DO SO MAY RESULT IN DENIAL OF MY LICENSE.**

Applicant Name (Print) Ibrahim AbouzenniApplicant Signature: [Signature] Date: 3/7/24

Estimated Number of Meals to be Served Each Day: _____

EQUIPMENT LIST:

Identify equipment used at your temporary food establishment. Check all boxes that apply.

A Hand Wash Station

- ☐ Large insulated container with a spigot, warm water, hand soap, paper towels and a large catch bucket
- ☐ Hand sink
- ☐ Self-contained portable unit
- ☐ Other _____

B Cooking/Reheating Equipment

- ☒ Grill/BBQ
- ☐ Fryer
- ☐ Oven
- ☐ Roaster
- ☐ Other _____

C Cold/Hot Holding Equipment

- ☒ Ice chest/cooler with ice
- ☐ Refrigerator
- ☐ Freezer
- ☐ Steam table
- ☒ Grill/BBQ
- ☐ Chafing dish w/ fuel
- ☐ Slow cooker/roaster
- ☐ Other _____

D Floor/Overhead Protection*

- ☐ Food is prepared & served indoors
- ☐ Floors are cleanable and Impermeable
- Describe: _____
- ☒ Canopy/tent
- ☐ Screening
- ☐ Other _____

E Cleaning/Sanitizing

- ☒ Three basins to wash (dish soap), rinse (clear water) and sanitize (sanitizer)
- ☒ Extra utensils
- ☒ Bucket with sanitizing solution and wiping cloth(s)
- ☒ Sanitizer

F Other

- ☐ Chemical test strips to test sanitizer solution
- ☐ Metal stem thermometer
- ☒ Gloves
- ☒ Hair restraints
- ☒ Electricity available
- ☒ Water source (circle all that apply)
 Municipal/City Water Well Bottled

*If extensive food handling occurs, it must be done in a fully enclosed space.

FOOD PREPARATION AND MENU:

Only food and beverage items listed will be approved to serve.
Approval for any changes must be requested before the event.

Food	G Food Source (place/facility where food is purchased)	H Off-Site Prep Yes/No	I On-Site Prep Yes/No	J Transport to event? (Hot or Cold, What type of equipment for transport)	K Cold holding equipment used at event?	L Cooking/reheating equipment used? Final cook/reheat temperature?	M Cooling?	N Hot holding equipment used?
Example:								
Hamburger	Jane's Food Service	No	Yes	Cold, Ice Chest	On-site refrigerator	Grill, 155 °F	No	Steam table
Briset	Creekstone	Yes	Yes	Hot,	N/A	Grill	No	N/A
Buns	GFS / Costco	No	Yes	Cold, cooler	Cooler	N/A	N/A	N/A
Cheesecake	GFS / Costco	No	Yes	Cold, cooler	Cooler	N/A	N/A	N/A
Pickles	GFS / Costco	No	No	Cold, cooler	Cooler	N/A	N/A	N/A
Bbq Sauce	GFS / Costco	No	No	Cold, cooler	Cooler	N/A	N/A	N/A
Mul n cheese	GFS / Costco	No	Yes	Cold, cooler	Cooler	Heater	N/A	Heater
For filling	GFS / Costco	No	No	Cold, cooler	Cooler	N/A	N/A	N/A
Cheese Swiss	GFS / Costco	No	No	Cold, cooler	Cooler	N/A	N/A	N/A

*1 - IF FOODS ARE MADE OFF-SITE, PLEASE FILL OUT ADDENDUM A (COMMISSARY AGREEMENT)

*2 - IF YOU PLAN TO COOL ANY FOOD, CONTACT YOUR INSPECTOR TO DISCUSS THE METHOD YOU WOULD USE.

FOR LOCAL HEALTH DEPARTMENT USE:

Notes:

Amount Paid: \$321.00

Receipt Number: D243 007820

Pd for 4 weeks on one transaction



CITY OF DEARBORN HEIGHTS

Business License Application

Please Print Clearly and Legibly

MAR 5 PM 4:14

Date of Application

BUSINESS INFORMATION

Name of Business:

Dearborn Heights Food truck Park "Festival"

Business Address:

6828 Waverly

City:

Dbrn Hts

Zip Code:

48127

Phone Number:

313-995-0770

BUSINESS OWNER INFORMATION

Business Owner:

Wesley Isa

Phone Number:

Owner Address

WHICH ADDRESS WOULD YOU LIKE USED FOR MAILING PURPOSES?

☐

BUSINESS ADDRESS

☒

OWNER ADDRESS

DESCRIPTION OF BUSINESS ACTIVITY

Festival Foodtrucks:

Tuesday March 12 - April 30th

SIGNATURE OF APPLICANT



NOTICE

Prior to the issuance of a business license the **WATER BILL** and **PERSONAL PROPERTY TAX** for the property must be paid up-to-date or be on an acceptable payment plan. In addition, there must be a current **CERTIFICATE OF OCCUPANCY** on the building (this document can be obtained from the Building Department).

6045 FENTON
DEARBORN HEIGHTS, MI 48127
Phone : 313-791-3410

Received From:

DEARBORN HEIGHTS FOOD TRUCK PARK "FE

WESAM ISSA

Date: 03/06/2024

Time: 4:15:52 PM

Posting Date: 03/06/2024

Receipt: 1083724

Cashier: weekly

ITEM REFERENCE AMOUNT

BL BUSINESS LICENSING

00014182 \$250.00

TOTAL \$250.00

CASH COMERICA \$250.00

Total Tendered: \$250.00

Change: \$0.00

Invoice #:
00014182

License #:
BL-24-000013502

License Type:
BUSINESS LICENSE

Application Date:
03/06/2024

Expiration Date:
04/30/2024

Fee Items

Amount

CARNIVAL/CIRCUS/FESTIVAL 250.00

\$250.00

PAID
CITY OF DEARBORN HEIGHTS

MAR 06 2024

BY _____ CK # _____

Billing/Invoice Date:

03/06/2024

Total Due:

\$250.00

DEARBORN HEIGHTS FOOD TRUCK PARK "FES



94 2024-0091

all 3-6-24

CITY OF DEARBORN HEIGHTS / ELECTRICAL PERMIT APPLICATION

Department of Building and Engineering

6045 Fenton Ave., Dearborn Heights, MI 48127

PHONE #: 313-791-3470 / building.dept@dearbornheightsmi.gov

Applicant is: CONTRACTOR OR HOMEOWNER

Homeowner:

Contractor Business Name:

Licenseholder / Applicant Name:

DATE: 3-6-24

EMAIL: WESTNANCIA@YAHOO.COM

PHONE #: 313-995-0770

PHONE #:

SIGNATURE:

FIXTURES	FEE	NO.	TOTAL	FIXTURES	FEE	NO.	TOTAL
BASE FEE	\$60.00	1	\$60.00	GENERATOR : INCLUDE KW	\$35		
100 AMP SERVICE	\$40			LOW VOLTAGE / ALARM INSTALLATION	\$50		
101 TO 200 AMP SERVICE	\$60			MINOR WIRING	\$30		
OVER 200 AMP PRIMARY SERVICE	\$70			MOTORS / FRACTIONAL H.P.	\$30		
1 - 25 LIGHT FIXTURES / SOCKETS	\$35			NEON LIGHTS (PER 25')	\$30		
ADDITIONAL SET OF LIGHT FIXTURES/ SOCKETS	\$25			POOL / SPA	\$30		
AC / IAC / FURNACE (CIRCLE ONE)	\$30			SERVICE CABLE: TOP - BOTTOM - RISE - METER	\$40		
ADDITIONAL INSPECTIONS	\$50			SIGN CONNECTION (EACH SIGN)	\$40		
CARNIVAL / FESTIVAL / OUTDOOR EVENT / FOOD TRUCK	\$120		120	SOLAR PANEL SERVICE	\$50		
CIRCUITS	\$20			SPACE HEAT / RANGES / OVEN (EACH)	\$20		
DISHWASHER	\$20			TEMP SERVICE WITH ROUGH INSPECTION	\$50		
ELECTRIC CAR CHARGER	\$35			WATER HEATER	\$30		
FIRE ALARMS (COMMERCIAL - PER 5)	\$65						
GARBAGE DISPOSAL	\$20						
				TOTAL PERMIT FEE:			180.00

Section 23A of the State Construction Code Act of 1972, Act No. 230 of the Public Act of 1972, being Section 125.1523A of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential structure. Violators of Sec. 23A are subject to civil fines.

**ALL PERMITS MAILED IN BY CONTRACTORS MUST INCLUDE A SELF-ADDRESSED STAMPED ENVELOPE FOR THE PERMIT TO BE MAILED TO YOU.

\$75 FEE: MISSED INSPECTION / RE-INSPECTION / ADD'L INSPECTION AFTER PERMIT ISSUED

camp food truck park permit for Ramadan

EFFECTIVE: 12/1/2023

Expires: 04/30/2024

Issued To: HKJ EVENTS LLC
2 [REDACTED]
0 [REDACTED]

Responsible Party and Address:

HKJ EVENTS LLC
2 [REDACTED]
0 [REDACTED]

State of Michigan
Department of Agriculture &
Rural Development
Food and Dairy Division

SST-4063-256451

**FOOD SERVICE - SPECIAL
TRANSITORY FOOD UNIT**

Display for Public View



Kathleen
Angerer
Acting Director

Issued by the Michigan Department of
Agriculture and Rural Development to
operate a Food Service Establishment in
accordance with provisions of Act 32,
P.A. of 2000, as amended.

This license is not transferable.

Failure to post in a conspicuous place is
a misdemeanor. (See Section 4119.)

Notify the Local Health Department
before a change of ownership. (See
Section 4123.)

Shield included in the Oakland County
Health Division.

Expires: 04/30/2024

Issued To: AUNTIE ANNES MI 144
23341 FORD RD
DEARBORN MI 48128-1258

Responsible Party and Address:

G & J VENTURES LLC
8235 HONEYTREE BLVD APT 564
CANTON MI 48187-4173

State of Michigan

Department of Agriculture &
Rural Development
Food and Dairy Division

SST-4063-352485

**FOOD SERVICE - SPECIAL
TRANSITORY FOOD UNIT**

Display for Public View



Dr. Tim Boring
Director

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Direct Inquiries to the Oakland County Health Division

Expires: 04/30/2024

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DEARBORN MI 48128-1258

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Direct inquiries to the Oakland County
Health Division

Expires: 04/30/2024

Issued To: **SELENAS CUISINE**
33432 MINA DR
STERLING HEIGHTS MI 48312-
6648

State of Michigan
Department of Agriculture &
Rural Development
Food and Dairy Division

SST-4982-263588

FOOD SERVICE - SPECIAL
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Direct Inquiries to the Detroit Health
Department

Responsible Party and Address:

SELENAS CUISINE LLC
33432 MINA DR
STERLING HEIGHTS MI 48312-6648

Dr. Tim Boring
Director

Expires: 04/30/2024

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Food and Dairy Division

SST-4982-263588

FOOD SERVICE - SPECIAL
TRANSITORY FOOD UNIT

Display for Public View



Issued by the Michigan Department of
Agriculture and Rural Development to
operate a Food Service Establishment in
accordance with provisions of Act 92,
P.A. of 2000, as amended.

This license is not transferable.

Failure to post in a conspicuous place is
a misdemeanor. (See Section 4119)

Notify the Local Health Department
before a change of ownership. (See
Section 4123)

Direct Inquiries to the Detroit Health
Department

Responsible Party and Address:

SELENAS CUISINE LLC
33432 MINA DR
STERLING HEIGHTS MI 48312-6648

Dr. Tim Boring
Director

Expires: 04/30/2024

Issued To: **SELENAS CUISINE**
33432 MINA DR
STERLING HEIGHTS MI 48312-6648

State of Michigan

Department of Agriculture &
Rural Development
Food and Dairy Division

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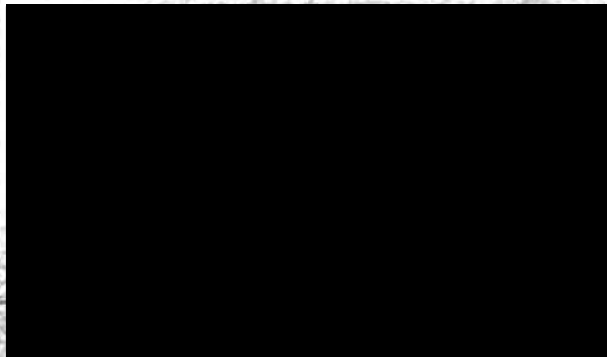
SELENAS CUISINE LLC
33432 MINA DR
STERLING HEIGHTS MI 48312-6648

MICHIGAN MI USA

DRIVER LICENSE
NOT FOR FEDERAL



HASSAN MAHDI MAATOUK



[Handwritten signature]

DOT 1260228310440

Exp 01-21-2011



CERTIFICATE OF LIABILITY INSURANCE

NOTE: CERTIFICATE
8/23/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER, AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policyholder must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER MARLIN INSURANCE AGENCY 24623 FORD RD DEARBORN, MI 48126	Phone: 313-433-0194 Fax: 313-433-0194	INSURED PEAFIN STRIPS LLC 5901 COULTER ST DEARBORN, MI 48126	INSURANCE LIAB
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COVERAGES CERTIFICATE RTR TYPE: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE COVERAGE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, ENDORSEMENTS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

TYPE OF INSURANCE	POLICY NUMBER	POLICY DATE	POLICY PERIOD	LIMITS
☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS MADE ☒ COMB	011178732	01/01/2023	01/01/2024	EACH OCCURRENCE 1,000,000 POLICY LIMIT 1,000,000 MED PAY 100,000 PERSONAL & ADJUTORY 1,000,000 PERSONAL AUTOMOBILE 1,000,000 PRODUCTS - COMBINED 1,000,000
☒ AUTOMOBILE LIABILITY ☐ AUTO ONLY ☐ COMBINED ☐ AUTO ONLY ☐ AUTO ONLY				COMBINED SINGLE LIMIT 1,000,000 BODILY INJURY 1,000,000 BODILY INJURY 1,000,000 PROPERTY DAMAGE 1,000,000
☐ MARINE LIABILITY ☐ MARINE LIAB ☐ COAST GUARD ☐ MARINE LIAB ☐ COAST GUARD				EACH OCCURRENCE 1,000,000 POLICY LIMIT 1,000,000
☐ AIRCRAFT LIABILITY ☐ AIRCRAFT LIABILITY ☐ AIRCRAFT LIABILITY ☐ AIRCRAFT LIABILITY ☐ AIRCRAFT LIABILITY				EACH OCCURRENCE 1,000,000 POLICY LIMIT 1,000,000

DESCRIPTION OF OPERATIONS: LOCATIONS: VEHICLES (CHECK ONE, Additional Details Attached, may be updated if any change is required)
TOWS TRAILER
The City of Dearborn, Michigan, its elected officials, officers, employees, boards, commissions, authorities, voluntary associations, and any other units operating under the jurisdiction of the City and within appointment of its operating budget are named as additional insured and said coverage shall be considered to be the primary coverage other than any policies and insurances or self-insurance retentions named or maintained by the City of Dearborn.

CERTIFICATE HOLDER Additional Insured CITY OF DEARBORN 1881 MICHIGAN AVE DEARBORN, MI 48126	CANCELLATION SHOULD ANY OF THE ABOVE POLICIES BE CANCELLED OR REVOKED BY THE ISSUING INSURER, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
--	--

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Please sign in to your Sign in

FOOD ESTABLISHMENT INSPECTION REPORT

Based on an evaluation this day, the items marked below are violations of the Michigan Food Law. Violations cited in this report shall be corrected within the time frames specified below, but within a period not to exceed 10 calendar days for priority or priority foundation items (§§-405.11) or 90 days for core items (§§-406.11). Failure to comply with this notice may result in license suspension and/or other legal action. You have the right to appeal any violations listed.

HUDA HAMOUD
PIMPIN SHRIMP
8901 COULTER ST
DEARBORN, MI 48126
Person In Charge (PIC): Huda Hamoud

SST 4882 PR22-22 03/02/2023 3:20:24 PM
Last Routine:

Establishment Phone: 313-264-4239

INSPECTION TYPE:
Plan Review/Pre-Open
Seating Capacity

Manager Certified	Yes
License Posted	Yes
Antichoking Poster	Yes
Non-Smoking Signs	Yes
On-site Water/Sewer	No
Seasonal	No

Violation Category	Repeat	Violation Description/Remarks/Correction Schedule	Correct By	Corrected
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Priority

5-203.14 Priority		A PLUMBING SYSTEM shall be installed to preclude backflow of contaminants into the water supply system at each point of use at the FOOD ESTABLISHMENT by providing an air gap or installing an APPROVED backflow prevention device. (P)		03/02/23
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Location: STFU UNIT

03/02/2023
03/02/2023

03/02/2023 OBSERVED THAT THE HAND SINK DRAIN LINE IS DIRECTLY ATTACHED TO THE 3-COMPARTMENT DRAIN LINE.

THE DRAIN LINES FROM THE HAND SINK MUST BE SEPARATED FROM THE 3-COMPARTMENT DRAIN LINES TO PREVENT BACK FLOW CONTAMINATION FROM THE HAND SINK TO THE 3-COMPARTMENT BASINS.

OPERATOR SEPARATED DRAIN LINES AT INSPECTION.

CORRECTED.

Core

6-202.15 Core		Outer openings of a FOOD ESTABLISHMENT shall be protected against the entry of insects and rodents. Unless otherwise allowed by law.		05/31/23
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Item(s): Outer opening(s)
Location: STFU UNIT
Problem(s): Not tight-fitting
Correction(s): Repair/replace to meet requirements above.

03/02/2023 OBSERVED THAT SERVING WINDOW IS NOT SELF-CLOSING.

OUTER OPENINGS MUST BE SELF-CLOSING TO PREVENT PEST ENTRY.

PROVIDE MAGNETIC CURTAINS AT SERVICE WINDOWS.

Page 1 of 2

SST 4882 PR22-22 PIMPIN SHRIMP

03/02/2023 4:09:16 PM

Violation Category	Repeat	Violation Description/Remarks/Correction Schedule	Correct By	Corrected
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Closing Comments:

THIS IS A PRE-OPENING INSPECTION FOR A SHRIMP BASED FOOD TRAILER OPERATING AS A SPECIAL TRANSITORY FOOD UNIT.(S.T.F.U)

THIS FOOD TRAILER IS APPROVED TO OPERATE.

CFM-
SERV SAFE
HUDA HAMOUD
CERTIFICATE NUMBER: 21802715
EXPIRED: 3/3/27

CORE VIOLATION CORRECTION WILL BE VERIFIED AT ROUTINE INSPECTION.

HWT- 12KW 6L/MIN HOT WATER FLOW RATE.

EMAIL: HHAMOUD23@HOTMAIL.COM

REPORT SUMMARY: This Facility was inspected by WILMA JACKSON, a representative from Wayne County Health Department, on 03/02/2023 to determine the level of compliance with Michigan Food Law.

MICHIGAN MI
USA

**ENHANCED
DRIVER LICENSE**



[Handwritten signature]

HUDA IBRAHIM HAMOUD

DD 1204272418144

Rev 07-01-2012

Building and Engineering Department
6045 Fenton Ave
Dearborn Heights, MI 48127

Phone: (313) 791-3470
email: building.dept@dearbornheightsmi.gov

Hours: Monday-Thursday
8:00 am - 5:00 pm
website: www.dearbornheightsmi.gov

6828 WAVERLY Location
33 020 02 0087 300

I & C INVESTMENT GROUP, LLC Owner
1619 WHITEFIELD
DEARBORN HEIG MI 48127

Issued: 03/06/24 Expire Date: 03/06/25

Work must start within 6 mo. or permit will expire

**CALL BETWEEN 9:00 AM AND 2:00 PM TO SCHEDULE
AN INSPECTION FOR THE NEXT BUSINESS DAY;
FINALS WILL BE IN 2-3 BUSINESS DAYS**

Contractor

Work Description

Clerk sbywalec

Valuation

\$0

OUTDOOR EVENT, FOOD TRUCK,
TEMPORARY FOOD TRUCK PARK EVENT FOR RAMADAN

MUST CONFORM TO STATE CODES AND CITY ORDINANCES

Permit Item

Work Type

Item Total

**BASE FEE	Standard Item	\$60.00
CARNIVAL/FESTIVAL/OUTDOO	Standard Item	\$120.00

A \$75.00 REINSPECTION FEE WILL BE CHARGED FOR ANY INSPECTION THAT IS:

INCOMPLETE, FAILED, OR NOT READY FOR INSPECTION.

**CALL BETWEEN 9:00A.M. AND 2:00P.M. TO SCHEDULE AN INSPECTION
FOR THE NEXT BUSINESS DAY; FINALS WILL BE IN 2-3 BUSINESS
DAYS**

Fee Total: \$180.00

Amount Paid: \$180.00

Balance Due: **\$0.00**

I agree this permit is only for the work described, and does not grant permission for additional or related work which requires separate permits. I understand that this permit will expire, and become null and void if work is not started within 180 days, or if work is suspended or abandoned for a period of 180 days at any time after work has commenced; and, that I am responsible for assuring all required inspections are requested in conformance with the applicable code. I hereby certify that the proposed work is authorized by the owner, and that I am authorized by the owner to make this application as his authorized agent. I agree to conform to all applicable laws of the State of Michigan and the local jurisdiction. All information on the permit application is accurate to the best of my knowledge.

Payment of permit fee constitutes acceptance of the above terms.

**NOTICE: DUE TO SEASONAL WORK LOADS,
INSPECTIONS MAY TAKE UP TO FIVE (5) WORKING DAYS TO PERFORM.**

**ALL NEW 2ND FLOOR PLUMBING MUST HAVE A WATER
TEST PERFORMED ON ALL WATER & WASTE LINES**

