

MINUTES JULY 8, 2025
REGULAR MEETING OF THE DEARBORN HEIGHTS CITY COUNCIL

25-375 The meeting was called to order at 6:37 p.m. by Council Chairman Mo Baydoun.

Roll Call showed the following:

Present: Council Chairman Mo Baydoun, Council Chair Pro Tem Hassan Ahmad, Councilwoman Nancy Bryer, Councilman Robert Constan, Councilwoman Denise Malinowski Maxwell, Councilman Hassan Saab, Councilman Tom Wencel.

Absent: None.

Also Present: City Clerk Senia, Treasurer Hicks-Clayton, Assessor Comer, Building & Engineering Director Watland, City Engineer Dib, DPW Director Danci, Fire Chief Brogan, Human Resource Director Fisher, IT Director Cooper, Library Director McCaffery, Ordinance Enforcement & Animal Control Director Lafeve, Parks & Recreation Director Zbosnik.

The Pledge of Allegiance was led by Councilman Tom Wencel.

25-376 Motion by Councilman Ahmad, seconded by Councilman Saab to approve the Agenda for the Regular Meeting of July 8, 2025 as submitted.

Motion unanimously adopted

25-377 Motion by Councilman Constan, seconded by Councilman Saab to approve the Minutes for the Regular Meeting of June 24, 2025, as outlined in 4-A.

Motion unanimously adopted

25-378 Motion by Councilman Ahmad, seconded by Councilman Saab to approve the Minutes for the Special Meeting of July 1, 2025, as outlined in 4-B.

Motion unanimously adopted

25-379 Motion by Councilman Saab, seconded by Councilman Ahmad to approve Current Claims and ACH/Wire Transfers 6-1 through 6-16 and 6-18 through 6-40, as submitted.

After further discussion, the motion was amended to reflect the following:

Motion by Councilman Saab, seconded by Councilman Ahmad to approve Current Claims and ACH/Wire Transfers 6-1 through 6-16 and 6-18 through 6-40, as submitted, with the removal of 6-34, 6-35, and 6-38.

1	Applied Innovation	\$1,581.64
2	Artistic Landscaping	\$11,901.42
3	Artistic Landscaping	\$6,163.41
4	Artistic Landscaping	\$2,530.76
5	Bidigaire Contractors	\$874,748.25
6	BRYX	\$6,000.00
7	BSB Communications	\$4,666.74
8	Downriver Utility Wastewater Authority	\$70,694.00
9	EMS Management & Consultants	\$11,185.84
10	Eskill	\$5,000.00

11	Great Lakes Water Authority	\$11,721.72
12	Healthjoy	\$1,775.80
13	Hoopla	\$2,209.41
14	Hussein Berro	\$10,623.14
15	Interstate Batteries of SE MI	\$2,559.03
16	Jurist Law	\$16,500.00
18	Michigan Cat	\$10,853.56
19	Michigan Humane Society	\$6,999.00
20	MMRMA	\$10,992.62
21	MMRMA	\$11,077.38
22	OpenSpot Theatre LLC	\$1,800.00
23	Park Place Catering	\$2,240.00
24	Perkins Law Group	\$4,335.00
25	Perkins Law Group	\$5,015.00
26	Printing Systems Inc	\$3,616.02
27	Printing Systems Inc	\$7,576.66
28	R8R Fire Truck Repair	\$3,784.39
29	Restore A Floor	\$2,300.00
30	RKA Petroleum	\$14,758.97
31	Shield Security Consultants and Protective Services	\$1,890.00
32	Southeastern Equipment	\$207,934.39
33	Upper Level Graphics	\$6,590.00
34	Urban Tree Trimming	\$1,600.00
35	Urban Tree Trimming	\$4,600.00
36	Vector Solutions	\$11,644.60
37	Wayne County ESD	\$2,500.00
38	Amazon	\$14,788.41
39	Plante & Moran	\$27,310.50
40	Keep Creating	\$7,000.00

Motion unanimously adopted

MOTION #25-380 RESCINDED JULY 22, 2025 VIA MOTION #25-406

25-380—Motion by Councilman Ahmad, seconded by Councilwoman Bryer to award the bid for Commercial Appraisal Services to Frohm & Widmer, Inc. for a total cost not to exceed \$14,000.00 and return the bid bonds to the unsuccessful bidders. In addition, authorize the Mayor and Clerk to sign the contract on behalf of the City, and authorize the Mayor and Comptroller or Clerk to sign the necessary warrants and the Treasurer to issue payment from Account 101-200-817.000, of which the current budget is \$25,000.00, as outlined in 7-A. Per Assessor Comer communication dated July 1, 2025.

After further discussion, the motion was amended to reflect the following:

Motion by Councilman Ahmad, seconded by Councilman Saab to award the bid for Commercial Appraisal Services to Judeh & Associates Inc. for a total cost not to exceed \$10,000.00 and return the bid bonds to the unsuccessful bidders. In addition, authorize the Mayor and Clerk to sign the contract on behalf of the City, and authorize the Mayor and Comptroller or Clerk to sign the necessary warrants and the Treasurer to issue payment from Account 101-200-817.000, of which the current budget is \$25,000.00, as outlined in 7-A. Per Assessor Comer communication dated July 1, 2025.

Ayes: Council Chairman Baydoun, Council Chair Pro Tem Ahmad, Councilman Constan, Councilman Saab.

Nays: Councilwoman Bryer, Councilwoman Malinowski Maxwell, Councilman Wencel.

Absent: None.

Motion adopted.

- 25-381** Motion by Councilman Saab, seconded Councilwoman Bryer to approve the Ordinance Department vehicle 36-month lease agreement between the City and BLANK and authorize the Mayor to sign the agreement on behalf of the City. In addition, authorize the Mayor and Comptroller or Clerk to sign the necessary warrants, and the Treasurer to issue payment from Account 101-426-818.000, of which the current budget is \$37,500.00. In addition, provided the Mayor also authorizes any such payment as a necessary expense, the City Council authorizes warrants to be issued from GL Account 101-426-818.000 for the payment of these services, as outlined in 7-B. Per Ordinance Enforcement & Animal Control Director Lafave communication dated July 1, 2025.

After further discussion, the motion was amended to reflect the following:

Motion by Councilman Saab, seconded Councilwoman Bryer to approve the Ordinance Department vehicle 36-month lease agreement between the City and Taylor Ford for the 2025 Ford Escape All Wheel Drive Active, VIN number ending in 5219, at \$480.00/month for a 36-month lease, and authorize the Mayor to sign the agreement on behalf of the City. In addition, authorize the Mayor and Comptroller or Clerk to sign the necessary warrants, and the Treasurer to issue payment from Account 101-426-818.000, of which the current budget is \$37,500.00, as outlined in 7-B. Per Ordinance Enforcement & Animal Control Director Lafave communication dated July 1, 2025.

Motion unanimously adopted

- 25-382** Motion by Councilman Saab, seconded by Councilman Ahmad to grant permission to Crestwood High School to hold their Annual Homecoming Parade on Friday, October 3, 2025 at 5:30 p.m. with staging to begin at 5:00 p.m., as outlined in 8-A. Per Mayor Bazzi communication dated July 1, 2025.

Motion unanimously adopted

- 25-383** Motion by Councilman Saab, seconded by Councilwoman Bryer to authorize the Mayor and Comptroller or Clerk to sign the necessary warrants, and the Treasurer to issue payment for the signed contracts for the Drinking Water State Revolving Fund and the Clean Water State Revolving Fund projects, as outlined in 9-A. Per City Engineer Dib communication dated July 1, 2025.

After further discussion, the motion was amended to reflect the following:

Motion by Councilman Saab, seconded by Councilman Ahmad to refer to a study session Item 9-A – Drinking Water State Revolving Fund & Clean Water State Revolving Fund Project Payments.

Ayes: Council Chair Pro Tem Ahmad, Councilwoman Malinowski Maxwell, Councilman Saab, Councilman Wencel.

Nays: Council Chairman Baydoun, Councilwoman Bryer, Councilman Constan.

Absent: None.

Motion adopted

Council Chairman Baydoun stepped out at 8:22 p.m.

- 25-384** Motion by Councilman Saab, seconded by Councilwoman Bryer to approve the following amendments to the Fire Department Budget and Comptroller's Office Budget, as outlined in 9-B. Per Comptroller's Office communication dated July 1, 2025.

Department:	Fire Department				
Account Description	GL Number	Current Budget	Amended Amount	Amended Budget	Remaining Balance
Fire Grant Expenses	101-335-940.075	\$40,000.00	\$125,184.00	\$165,184.00	\$165,184.00
Fire Grant Revenue	101-000-635.000	\$41,000.00	\$125,184.00	\$166,184.00	\$166,184.00
Notes: Fire Department Gear Grant. Revenue and expenses offset. No fund balance used					

Department:	Comptroller				
Account Description	GL Number	Current Budget	Amended Amount	Amended Budget	Remaining Balance
Salaries	101-223-706.000	\$386,287.00	(\$20,000.00)	\$366,287.00	\$366,287.00
Part Time	101-223-707.100	\$ -	\$20,000.00	\$20,000.00	\$20,000.00
Notes: Part-Time employee to cover vacant position responsibilities. No fund balance used					

Ayes: Council Chair Pro Tem Ahmad, Councilwoman Bryer, Councilman Constan, Councilwoman Malinowski Maxwell, Councilman Saab, Councilman Wencel.

Nays: None.

Absent: Council Chairman Baydoun.

Motion adopted

Council Chairman Baydoun returned at 8:28 p.m.

- 25-385** Motion by Councilwoman Bryer, seconded by Councilman Saab to approve the Software and Services Agreement for BS&A Cloud between the City and BS&A Software for a cost not to exceed \$348,390.00, and authorize the Mayor and Clerk to sign the contract on behalf of the City. In addition, authorize the Mayor and Comptroller or Clerk to sign the necessary warrants per the payment schedule, and the Treasurer to issue payment from Account 101-258-728.001. Additionally, authorize the Comptroller to issue the attached Budget Amendments to cover these new expenses, as outlined in 9-C. Per DoIT Director Cooper communication dated June 17, 2025.

Department:	IT Department				
Account Description	GL Number	Current Budget	Amended Amount	Amended Budget	Remaining Balance
IT Services	101-258-728.001	\$460,000.00	\$134,000.00	\$594,000.00	\$594,000.00
Mayor's Office Part Time	101-171-707.100	\$24,720.00	(\$1,500.00)	\$23,220.00	\$23,220.00
Mayor's Office Travel & Education	101-171-960.000	\$3,500.00	(\$500.00)	\$3,000.00	\$3,000.00
Elections Part Time	101-190-707.100	\$190,000.00	(\$5,000.00)	\$185,000.00	\$185,000.00
Elections Materials & Supplies	101-190-730.000	\$25,000.00	(\$1,000.00)	\$24,000.00	\$24,000.00
General Gov't Insurance Buyout	101-200-716.002	\$90,000.00	(\$3,000.00)	\$87,000.00	\$87,000.00
General Gov't Workers Comp	101-200-724.000	\$500,000.00	(\$16,000.00)	\$484,000.00	\$484,000.00
General Gov't Supplies	101-200-728.000	\$113,000.00	(\$11,000.00)	\$102,000.00	\$102,000.00
General Gov't Professional Services	101-200-817.000	\$25,000.00	(\$5,000.00)	\$20,000.00	\$20,000.00
General Gov't Contractual Services	101-200-818.000	\$72,000.00	(\$3,000.00)	\$69,000.00	\$69,000.00
General Gov't City Owned Properties	101-200-949.000	\$75,000.00	(\$22,000.00)	\$53,000.00	\$53,000.00
Corporation Counsel Salaries	101-210-706.000	\$204,765.00	(\$5,000.00)	\$199,765.00	\$199,765.00

Comptroller Training	101-223-962.000	\$12,500.00	(\$12,000.00)	\$500.00	\$500.00
Human Resources Training	101-226-962.000	\$12,000.00	(\$1,500.00)	\$10,500.00	\$10,500.00
Treasurer's Office Contractual Services	101-253-818.000	\$65,000.00	(\$2,000.00)	\$63,000.00	\$63,000.00
IT Department Repairs & Maintenance	101-258-931.000	\$25,000.00	(\$2,000.00)	\$23,000.00	\$23,000.00
IT Department Capital Outlay	101-258-981.000	\$35,000.00	(\$3,000.00)	\$32,000.00	\$32,000.00
Building Maintenance Motor Fuel	101-265-867.000	\$25,000.00	(\$5,000.00)	\$20,000.00	\$20,000.00
Fire Department Contractual Services	101-335-818.000	\$220,000.00	(\$2,500.00)	\$217,500.00	\$217,500.00
Building Department Part Time	101-371-707.100	\$61,404.00	(\$1,000.00)	\$60,404.00	\$60,404.00
Building Department Contractual Services	101-371-818.000	\$35,000.00	(\$2,000.00)	\$33,000.00	\$33,000.00
Ordinance Contractual Services	101-426-818.000	\$37,500.00	(\$3,000.00)	\$34,500.00	\$34,500.00
Highway Department Motor Fuel	101-440-867.000	\$45,000.00	(\$2,000.00)	\$43,000.00	\$43,000.00
Recreation Department Utilities	101-691-745.000	\$105,000.00	(\$20,000.00)	\$85,000.00	\$85,000.00
Recreation Department Contractual Services	101-691-818.000	\$40,000.00	(\$5,000.00)	\$35,000.00	\$35,000.00
Notes: BS&A Cloud Conversion Cost Amendment. No fund balance used					

Motion unanimously adopted

- 25-386** Motion by Councilman Ahmad, seconded by Councilman Saab to approve the extension of the agreement between the City and the Dearborn Heights DPW Supervisors Association on a day-to-day basis until a new agreement is reached and approved, as outlined in 9-D. Per Human Resource Director Fisher communication dated July 3, 2025.

Motion unanimously adopted

Councilman Ahmad stepped out at 8:50 p.m.

- 25-387** Motion by Councilwoman Bryer, seconded by Councilman Constan to approve the following amendments to the Library Budget:

- Increase \$107,000 to Revenue Line 738-000-548 (Grants) (Changes from \$0 to \$107,000)
- Increase \$107,000 to Expense Line 738-738-808 (Awarded Grants) (Changes from \$0 to \$107,000)
- Increase \$163,000 to Revenue Line 738-000-686 (State Aid/Penal Fines) (Changes from \$100,000 to \$263,000)
- Increase \$163,000 to Expense Line 738-738-981 (Capital Outlay) (Changes from \$285,740 to \$448,740)

Revenue from these lines will be used to make early literacy kits, acquire foreign language materials, improve and add PC infrastructure (Grants) and help remodel the bathroom (Additional State Aid), as outlined in 9-E. Per Library Director McCaffery communication dated July 1, 2025.

Ayes: Council Chairman Baydoun, Councilwoman Bryer, Councilman Constan, Councilwoman Malinowski Maxwell, Councilman Saab, Councilman Wencel.

Nays: None.

Absent: Council Chair Pro Tem Ahmad.

Motion adopted

25-388 Motion by Councilman Constan, seconded by Councilwoman Bryer to authorize the payment for books for reading kits from Book Depot for a cost not to exceed \$26,000.00, to be paid from Account 738-738-808. This will be funded completely through the 13th District Grant, which has funds remaining to cover all cost for the project, as outlined in 9-F. Per Library Director McCaffery communication dated July 1, 2025.

Ayes: Council Chairman Baydoun, Councilwoman Bryer, Councilman Constan, Councilwoman Malinowski Maxwell, Councilman Saab, Councilman Wencel.

Nays: None.

Absent: Council Chair Pro Tem Ahmad.

Motion adopted

25-389 Motion by Councilwoman Bryer, seconded by Councilman Saab to adopt the Collection of CSO Basin SRF 5430-02 Funds Resolution, resolving the following:

Let It Be Resolved, the administration has not resolved this matter. The City Council, by adoption of the resolution, the Treasurer will be the point of contact. Furthermore, grant the Treasurer the authorization to pursue and collect the funds from Wayne County, reaching a resolution for the City of Dearborn Height by resolution on July 8, 2025,

as outlined in 11-A. Per Treasurer Hicks-Clayton communication dated July 1, 2025.

After further discussion, the motion was amended to reflect the following:

Motion by Councilwoman Bryer, seconded by Councilman Saab to adopt the Collection of CSO Basin SRF 5430-02 Funds Resolution, resolving the following:

Let It Be Resolved, the administration has not resolved this matter. The City Council, by adoption of the resolution, the Treasurer, Comptroller and Clerk will be the points of contact. Furthermore, grant the Treasurer the authorization to pursue and collect the funds from Wayne County, reaching a resolution for the City of Dearborn Height by resolution on July 8, 2025,

as outlined in 11-A. Per Treasurer Hicks-Clayton communication dated July 1, 2025.

Ayes: Council Chairman Baydoun, Councilwoman Bryer, Councilman Constan, Councilwoman Malinowski Maxwell, Councilman Saab, Councilman Wencel.

Nays: None.

Absent: Council Chair Pro Tem Ahmad.

Motion adopted

25-390 Motion by Councilman Saab, seconded by Councilman Wencel to suspend the rules.

Ayes: Council Chairman Baydoun, Councilwoman Bryer, Councilman Constan, Councilwoman Malinowski Maxwell, Councilman Saab, Councilman Wencel.

Nays: None.

Absent: Council Chair Pro Tem Ahmad.

Motion adopted

Councilman Ahmad returned at 9:01 p.m.

25-391 Motion by Councilman Saab, seconded by Councilman Wencel to rescind City Council Motion 25-326 for the location of the Beech Daly new fire station.

Motion unanimously adopted

25-392 Motion by Councilman Baydoun, seconded by Councilman Wencel to allow City Council Members to assess the City-owned property at the corner of Van Born Road and Academy Street.

Motion unanimously adopted

25-393 Motion by Councilman Saab, seconded by Councilman Ahmad to adjourn the Dearborn Heights City Council Regular Meeting.

Motion unanimously adopted

The meeting adjourned at 9:50 p.m.

LYNNE M. SENIA
CITY CLERK

MO BAYDOUN
COUNCIL CHAIRMAN

GEORGANNE SEMENIUK
COUNCIL SECRETARY