



City of Dearborn Heights
6045 FENTON • DEARBORN HEIGHTS, MICHIGAN 48127

Mo Baydoun
Council Chairman

Study Sessions and City Council Meetings shall be attended in person by City Council Members. Members of the public have the option of attending in person or virtually.

Purpose: **6:00 p.m. CITY COUNCIL REGULAR MEETING**

Location: **City Hall Council Chambers - 6045 Fenton**

Date: **Tuesday, June 24, 2025**

Join Zoom Meeting

<https://us06web.zoom.us/j/86187265546?pwd=Dr0SWq8NQ9Hwj2mJypSKveyKVOafOy.1>

Meeting ID: 861 8726 5546

Passcode: 597121

One tap mobile

+13092053325,,86187265546#,,,,*597121# US
+13126266799,,86187265546#,,,,*597121# US (Chicago)

Dial by your location

+1 301 715 8592 US (Washington DC)
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+1 646 876 9923 US (New York)
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+1 507 473 4847 US

+1 564 217 2000 US
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+1 669 900 6833 US (San Jose)
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+1 719 359 4580 US
+1 253 215 8782 US (Tacoma)

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Persons who may wish to contact members of the City Council to provide input or to ask questions on any business that will come before the City Council at the meetings are to contact City Clerk Senia at (313)791-3434 or email at clerks@dearbornheightsmi.gov before 5:00 p.m. on the day of the meeting. To participate in the "Public Comments" portions of the meeting, click on the Zoom link to enter the meeting room, and raise your "Zoom" hand to indicate that you have a question or comment.

Council Chairman: (313) 641-0100 • City Clerk: (313) 791-3435
mabaydoun@dearbornheightsmi.gov

**ORDER OF BUSINESS JUNE 24, 2025
REGULAR MEETING OF THE DEARBORN HEIGHTS CITY COUNCIL**

1. **CALL OF MEMBERS**

2. **PLEDGE OF ALLEGIANCE**

3. **AGENDA APPROVAL**

4. **APPROVAL OF MINUTES**

A Minutes from the Special Meeting of June 11, 2025

B Minutes from the Regular Meeting of June 11, 2025

5. **PUBLIC HEARINGS AND PUBLIC COMMENT**

6. **FUND TRANSFERS AND CURRENT CLAIMS**

A Claims and ACH/Wire Transfers 6-1 thru 6-27, 6-29 thru 6-33, and 6-35 thru 6-60

7. **CONSIDERATION OF BIDS**

A City Engineer Dib - Bid Award - Bridge Design Services

B City Engineer Dib - Bid Award - Environmental & SHPO Bridge Assessments

8. **REPORTS FROM MAYOR**

9. **REPORTS FROM CITY OFFICIALS**

A Council Chairman Baydoun - Warren Valley Golf Course Parking Lot Agreement with Crestwood School District

B Building & Engineering Director Watland - Rezoning of 33-008-99-0009-000 Ann Arbor Trail - R1 to RM

C CEDD Director Saad - CDBG Annual Action Plan 2025-2026

D CEDD Director Saad - Update to Wade Trim Contractual Rate Schedule for FY 2024-2025

E City Engineer Dib - Asphalt Pavement Street Repair Program Contract Change Order #2

F City Engineer Dib - Van Houten Park Improvement Project: Change Order #1

G Comptroller's Office - Budget Amendments #1

H Library Director McCaffery - Library Budget Amendment

I Police Chief Haidar - Purchase & Payment - Police Department Mobile Radios

- J Police Chief Haidar - Purchase & Payment - Ammunition
- K Parks & Recreation Director Zbosnik - Purchase & Payment - Berwyn Senior Center & Eton Senior Center Air Conditioners
- L Tax Increment Finance Authority (TIFA) Chairman Emery - TIFA Audit Report - June 30, 2024
- M **ADDED AT MEETING** - City Council Budget Amendments

10. **PETITIONS FROM CITIZENS**

11. **ORDINANCES AND RESOLUTIONS**

- A Treasurer Hicks-Clayton - Electronic Signature Policy Resolution

12. **COMMUNICATIONS**

13. **NEW BUSINESS**

- A Business License Renewal - Applebees #8085

14. **MEMBERS OF THE PUBLIC**

- A Comments from Council Members
- B Announcements
- C Public Comments

15. **ADJOURNMENT**

MINUTES JUNE 11, 2025
SPECIAL MEETING OF THE DEARBORN HEIGHTS CITY COUNCIL

25-315 The meeting was called to order at 5:35 p.m. by Council Chairman Mo Baydoun.

Roll Call showed the following:

Present: Council Chairman Mo Baydoun, Council Chair Pro Tem Hassan Ahmad, Councilwoman Nancy Bryer, Councilwoman Denise Malinowski Maxwell, Councilman Hassan Saab.
 Absent: Councilman Robert Constan (arrived at 5:45 p.m.), Councilman Tom Wencel.
 Also Present: City Clerk Senia, Treasurer Hicks-Clayton, Chief of Staff Hernandez.

The Pledge of Allegiance was led by Chief of Staff Mariana Hernandez.

25-316 Motion by Councilman Ahmad, seconded by Councilman Saab to approve the Agenda for the Special Meeting of June 11, 2025, as submitted.

Motion adopted

25-317 Motion by Councilman Ahmad, seconded by Councilwoman Bryer to move to a Closed Session at 5:38 p.m. so that the City Council may discuss the legal case of Twardzik v. Dearborn Heights, which may include the City Council, Mayor Bazzi, Chief of Staff Hernandez, Corporation Counsel, and Carlito Young of Rosati, Schultz, Joppich, and Amtsbuechler PC.

A roll call vote was taken.

Ayes: Council Chairman Baydoun, Council Chair Pro Tem Ahmad, Councilwoman Bryer, Councilwoman Malinowski Maxwell, Councilman Saab.
 Nays: None.
 Absent: Councilman Constan, Councilman Wencel.

Motion adopted

Councilman Robert Constan arrived at 5:45 p.m.

25-318 Motion by Councilman Ahmad, seconded by Councilman Constan to return to an open session at 6:16 p.m.

Motion adopted

25-319 Motion by Councilman Ahmad, seconded by Councilwoman Bryer to concur with the recommendation of legal counsel in the case of Twardzik v. Dearborn Heights.

Motion adopted

25-320 Motion by Councilman Saab, seconded by Councilwoman Bryer to adjourn the Dearborn Heights City Council Special Meeting.

Motion adopted

The meeting adjourned at 6:17 p.m.

LYNNE M. SENIA
CITY CLERK

MO BAYDOUN
COUNCIL CHAIRMAN

GEORGANNE SEMENIUK
COUNCIL SECRETARY

MINUTES JUNE 11, 2025
REGULAR MEETING OF THE DEARBORN HEIGHTS CITY COUNCIL

25-321 The meeting was called to order at 6:18 p.m. by Council Chairman Mo Baydoun.

Roll Call showed the following:

Present: Council Chairman Mo Baydoun, Council Chair Pro Tem Hassan Ahmad, Councilwoman Nancy Bryer, Councilman Robert Constan, Councilwoman Denise Malinowski Maxwell, Councilman Hassan Saab.

Absent: Councilman Tom Wencel.

Also Present: City Clerk Senia, Treasurer Hicks-Clayton, Chief of Staff Hernandez, City Engineer Dib, DPW Director Danci, Fire Chief Brogan, IT Director Cooper, Library Director McCaffery, Parks & Recreation Director Zbosnik, Police Chief Haidar.

The Pledge of Allegiance was led by all of the Dearborn Heights Firefighters present.

Councilman Hassan Saab presented Raed Mourad with a Distinguished Service Award for his extensive work in the community, including serving on the Act 78 Board.

25-322 Motion by Councilman Saab, seconded by Councilman Ahmad to approve the Agenda for the Regular Meeting of June 11, 2025, as submitted.

Motion adopted

25-323 Motion by Councilman Saab, seconded by Councilwoman Bryer to approve the Minutes for the Special Meeting of May 27, 2025, as outlined in 4-A.

Motion adopted

25-324 Motion by Councilman Ahmad, seconded by Councilman Saab to approve the Minutes for the Regular Meeting of May 27, 2025, as outlined in 4-B.

Motion adopted

25-325 Motion by Councilman Saab, seconded by Councilman Constan to approve Current Claims and ACH/Wire Transfers 6-1 through 6-38, as submitted.

After further discussion, the motion was amended to reflect the following:

Motion by Councilman Saab, seconded by Councilman Constan to approve Current Claims and ACH/Wire Transfers 6-1 through 6-38, as submitted, with the removal of 6-36 and 6-37.

1	Allied Building Service	\$7,533.00
2	Artistic Landscaping	\$11,721.42
3	BAE Network	\$13,764.00
4	BAE Network	\$13,764.00
5	Bianco Tours	\$1,945.00
6	D & L Garden Center	\$2,099.95
7	Duke's Root Root Control	\$23,104.66

8	Duke's Root Root Control	\$31,895.46
9	Duke's Root Root Control	\$13,994.91
10	Great Lakes Water Authority	\$11,721.72
11	Great Lakes Water Authority	\$346,279.84
12	Health Joy	\$1,683.50
13	Health Joy	\$1,690.00
14	Health Joy	\$1,690.00
15	Health Joy	\$1,775.80
16	Health Joy	\$1,796.29
17	Home Depot	\$2,014.90
18	Hydro Corp	\$3,317.50
19	Jennifer Wyatt	\$3,047.29
20	Network Services Company	\$2,162.52
21	Quad Tran	\$4,463.61
22	Quad Tran	\$7,684.00
23	Shrader Tire & Oil	\$1,910.44
24	Silversmith Data	\$3,604.95
25	The Library Netwrok	\$9,354.63
26	Trent Wolter	\$1,750.00
27	Ulliance	\$1,939.80
28	Urban Tree Trimming	\$3,050.00
29	Urban Tree Trimming	\$3,050.00
30	Urban Tree Trimming	\$4,100.00
31	Village Ford	\$2,555.43
32	Village Ford	\$2,715.03
33	Wade Trim	\$7,480.00
34	Wayne County	\$4,200.00
35	Wayne County	\$4,200.00
36	Hussein Berro	\$10,623.14
37	Liette Saad	\$6,304.25
38	Saba Al-Hachami	\$3,337.49

Ayes: Council Chairman Baydoun, Council Chair Pro Tem Ahmad, Councilman Constan, Councilwoman Malinowski Maxwell, Councilman Saab.

Nays: Councilwoman Bryer.

Absent: Councilman Wencel.

Motion adopted

25-326 Motion by Councilman Saab, seconded Councilman Ahmad to approve Proposed Site #2A, and authorize the initiation of the Design Phase, as outlined in 9-A. Per City Engineer Dib communication dated June 5, 2025.

Ayes: Council Chair Pro Tem Ahmad, Councilwoman Bryer, Councilman Constan, Councilman Saab.

Nays: Council Chairman Baydoun, Councilwoman Malinowski Maxwell.

Absent: Councilman Wencel.

Motion adopted

Council Chairman Baydoun stepped out at 7:15 p.m.

- 25-327** Motion by Councilman Ahmad, seconded by Councilman Saab to approve Change Order #2 to the Drinking Water State Revolving Fund (DWSRF) 2024 Water Main Replacement Project in the amount of \$62,107.00, which represents additional costs accrued by the contractor for materials and effort that were unforeseen and not part of the original contract. The original contract includes all pay items that are part of the change order with the exception of the 2-inch service lead, as outlined in 9-B. Per City Engineer Dib communication dated June 3, 2025.

Motion adopted

Council Chairman Baydoun returned at 7:18 p.m.

- 25-328** Motion by Councilman Saab, seconded by Councilman Constan to approve the purchase agreement between the City and DTE Electric Company for a total cost of \$103,523.17, and authorize the Mayor and Clerk to sign the contract on behalf of the City. In addition, authorize the Mayor and Comptroller or Clerk to sign the necessary warrants, and the Treasurer to issue payment from the Street/Park Light GL Account 101-200-926.000. The remaining funds after the purchase will be \$350,777.83, as outlined in 9-C. Per City Engineer Dib communication dated June 3, 2025.

Motion adopted

- 25-329** Motion by Councilman Ahmad, seconded by Councilman Saab to approve the purchase and payment of (21) Dell Pro Micro QCM1250, (14) Dell Pro 16 Plus, and (14) Dell Pro Dock WD25 from Dell for a total cost of \$30,346.68. In addition, authorize the Mayor and Comptroller or Clerk to sign the necessary warrants, and the Treasurer to issue payment from Account 101-130-981.000. The funds remaining in the account after purchase will be \$7,653.32, as outlined in 9-D. Per IT Director Cooper and Court Administrator Adkins communication dated May 29, 2025.

Motion adopted

- 25-330** Motion by Councilman Saab, seconded by Councilman Constan to approve the purchase and payment of (2) Selectavend vending machines for the Richard A. Young Center from Sam's Club as the lowest quote of \$9,518.00. In addition, authorize the Mayor and Comptroller or Clerk to sign the necessary warrants, and the Treasurer to issue payment from Account #101-692-887.000. The remaining funds in the account after the purchase will be \$30.39, as outlined in 9-E. Per Parks & Recreation Director Zbosnik communication dated June 3, 2025.

Motion adopted

- 25-331** Motion by Councilman Constan, seconded by Councilman Saab to approve the 2025 Spirit Festival contract between the City and Antonio's, and authorize the Mayor and Clerk to sign the contract on behalf of the City, as outlined in 9-F. Per Parks & Recreation Director Zbosnik communication dated June 3, 2025.

After further discussion, the motion was amended to reflect the following:

Motion by Councilman Constan, seconded by Councilman Saab to refer back to Parks & Recreation Director Zbosnik and Corporation Counsel Item 9-F - Spirit Festival 2025 Contract with Antonio's, as outlined in 9-F. Per Parks & Recreation Director Zbosnik communication dated June 3, 2025.

Motion adopted

- 25-332** Motion by Councilman Ahmad, seconded by Councilman Constan to approve the extension for improvements to Central Park, as approved by Wayne County Commission on October 20, 2022 by Resolution Number 2022-737, extending the original agreement from June 30, 2025 to a term to end on March 31, 2026, for the completion of the improvement to Central Park. In addition, authorize the Mayor and Clerk to sign the agreement, as outlined in 9-G. Per Parks & Recreation Director Zbosnik communication dated June 3, 2025.

Motion adopted

- 25-333** Motion by Councilman Saab, seconded by Councilman Constan to approve the auction of Police Department vehicles through J & T Towing, a third-party auction house. These vehicles were purchased with Forfeiture Funds and once auctioned, the proceeds will be returned to Forfeiture Account GL 265-000-636-200, as outlined in 9-H. Per Police Chief Haidar communication dated June 3, 2025

Motion adopted

Council Chairman Baydoun excused himself at 7:43 p.m.

- 25-334** Motion by Councilman Constan, seconded by Councilman Saab to approve the budget amendments, as outlined in 9-I. Per Comptroller's Office communication dated June 5, 2025.

Decrease Accounts				
Account Description	GL Number	Current Budget	Amended Amount	Amended Budget
Street Lighting	101-200-926.000	\$1,450,000.00	\$(32,000.00)	\$1,418,000.00
Comptroller Salaries	101-223-706.000	\$390,929.00	\$(5,000.00)	\$385,929.00
Fire AFG Grant Reimbursement (Revenue)	101-000-635.001	\$930,110.00	\$(930,110.00)	\$-
Fire MEDC Grant Expenses	101-335-940.075	\$930,110.00	\$(930,110.00)	\$-
State Grants (SS4A) (Revenue)	101-000-549.000	\$513,324.00	\$(513,324.00)	\$-
Safe Streets For All	101-440-981.013	\$496,500.00	\$(496,500.00)	\$-
Safe Routes To School	101-440-981.014	\$145,780.00	\$(145,780.00)	\$-
Fire Department Clothing	101-335-713.000	\$43,350.00	\$(7,000.00)	\$36,350.00
Fire Department Motor Fuel	101-335-867.000	\$50,000.00	\$(4,000.00)	\$46,000.00
Fire Department Medical Supplies	101-335-730.020	\$75,000.00	\$(3,000.00)	\$72,000.00
	Total		(\$3,066,824.00)	
Increase Accounts				
Comptroller Part Time Salaries	101-223-707.100	\$-	\$5,000.00	\$5,000.00
Court Utilities	101-300-745.000	\$87,000.00	\$1,500.00	\$88,500.00
Fire Utilities	101-335-745.000	\$80,000.00	\$30,000.00	\$110,000.00
RAY Center Utilities	101-692-745.000	\$50,000.00	\$500.00	\$50,500.00
Fire Depratment Contractual Services	101-335-818.000	\$220,000.00	\$14,000.00	\$234,000.00
	Total		\$51,000.00	
Notes:				
- Fire AFG Grant and MEDC Expenditures not expected anymore. Net 0 effect on budget (Cancel each other out) - Safe Routes to School and Safe Streets For All budgeted in 2025-2026 Fiscal Year (Revenue and expense removed this year) - Utility budget amendment to cover outstanding expenses - Comptroller Part-Time amendment to temporarily assist with current duties due to vacancies in the department - Fire Department contractual services amendment needed to cover expected services before June 30th - NO fund balance used to cover expenses				

Motion adopted

25-335 Motion by Councilman Saab, seconded by Councilman Constan to approve the Business License Renewal for 342 Bar & Grill at 3932 Pelham, as outlined in 13-A.

Motion adopted

25-336 Motion by Councilman Saab, seconded by Councilman Constan to approve the Business License Renewal for Applebees #8085 at 26582 Ford, as outlined in 13-B.

After further discussion, the motion was amended to reflect the following:

Motion by Councilman Saab, seconded by Councilman Constan to table Item 13-B - Business License Renewal for Applebees #8085.

Motion adopted

25-337 Motion by Councilman Saab, seconded by Councilman Constan to approve the Business License Renewal for Connect Auto Sales LLC at 4413 S. Beech Daly, as outlined in 13-C.

Motion adopted

25-338 Motion by Councilman Saab, seconded by Councilman Constan to approve the Business License Renewal for Red Lobster Hospitality LLC at 6850 N. Telegraph, as outlined in 13-D.

Motion adopted

25-339 Motion by Councilman Saab, seconded by Councilman Constan to approve the Temporary Food Truck/Tent/Cart License Renewal Application for Burgeratti, as outlined in 13-E.

Motion adopted

25-340 Motion by Councilman Saab, seconded by Councilman Constan to approve the placement of a handicapped parking sign at 6064 N. Gulley, as outlined in 13-F.

Motion adopted

25-341 Motion by Councilman Saab, seconded by Councilman Constan to adjourn the Dearborn Heights City Council Regular Meeting.

Motion adopted

The meeting adjourned at 8:12 p.m.

LYNNE M. SENIA
CITY CLERK

MO BAYDOUN
COUNCIL CHAIRMAN

GEORGANNE SEMENIUK
COUNCIL SECRETARY

Claims 06/24/2025

Inv Ref#	Vendor	Inv Amt
1	Ajax Materials	\$ 7,600.90
2	Amazon	\$ 14,444.65
3	Applied Innovation	\$ 1,581.64
4	Artistic Landscaping	\$ 2,825.00
5	Artistic Landscaping	\$ 5,950.71
6	Bound Tree Medical	\$ 2,753.99
7	Bowles Brothers Services	\$ 7,875.00
8	Bratcher Electric	\$ 2,450.00
9	CDW Government	\$ 4,984.35
10	CDW Government	\$ 1,884.08
11	Central Wayne County Sanitation	\$ 4,212.68
12	Central Wayne County Sanitation	\$ 6,595.00
13	Central Wayne County Sanitation	\$ 65,740.65
14	CivicPlus	\$ 3,403.71
15	Downriver Utility Wastewater Authority	\$ 10,129.55
16	Downriver Utility Wastewater Authority	\$ 43,816.65
17	Downriver Utility Wastewater Authority	\$ 83,115.50
18	DTE Energy	\$ 1,640.72
19	DTE Energy	\$ 3,450.26
20	DTE Energy	\$ 7,154.98
21	Duke's Root Control	\$ 13,791.46
22	EJ USA	\$ 1,541.79
23	EJ USA	\$ 3,321.50
24	EJ USA	\$ 2,167.00
25	Gandol	\$ 2,225.00
26	Spectrum Training	\$ 3,000.00
27	Hoopla	\$ 2,243.99
28	Hussein Berro	\$ 10,623.14
29	IBEX Insurance	\$ 7,058.00
30	James W Statham	\$ 4,808.00
31	Johnson Controls	\$ 2,395.00
32	Jude Rariden	\$ 7,400.00
33	Konica Minolta	\$ 4,475.99
34	Lielle Saad	\$ 6,304.25
35	Michigan CAT	\$ 10,853.56
36	New Image Building	\$ 3,023.13
37	New Image Building	\$ 3,023.13
38	Ogletree Deakins	\$ 1,547.50
39	Ogletree Deakins	\$ 2,420.00
40	Ogletree Deakins	\$ 2,805.00
41	Ogletree Deakins	\$ 3,147.00
42	Ogletree Deakins	\$ 8,145.50
43	Plante & Moran	\$ 10,584.00
44	Priority Waste	\$ 230,872.32

45	RKA Petroleum	\$	14,758.97
46	Schoolcraft College	\$	4,500.00
47	Shanic Group	\$	4,281.70
48	Staples	\$	5,750.12
49	Stryker	\$	1,932.50
50	TMC Furniture	\$	4,997.20
51	Urban Tree Trimming	\$	4,600.00
52	Urban Tree Trimming	\$	1,600.00
53	Utility Support Solutions	\$	4,532.55
54	Wade Trim	\$	3,673.60
55	Wade Trim	\$	5,838.67
56	Wade Trim	\$	20,190.00
57	West Shore Services	\$	3,400.00
58	Detroit Princess Riverboat	\$	3,380.00
59	Tristar Stabtec Plus	\$	16,100.00
60	Gary T. Miotke	\$	67,350.00
# of Invoices: 59 # Due: 59 Totals:		\$	796,271.59

Ajax Materials Corporation

OFFICE:
1957 Crooks Road, Suite A
Troy, MI 48084
Phone: 248-244-3300
Fax: 248-244-0800

REMIT TO:
Ajax Materials Corporation
P.O. Box 7058
Troy, MI 48007
Phone: 248-244-3300
Fax: 248-244-0800

Sold To:

City of Dearborn Heights, DPW
6045 Fenton Avenue
Comptroller's Office
Dearborn Hgts., MI 48127

Date	Page	Invoice
06/06/25	1 of 1	314735
Customer #	Job #	Plant #
40501	10925	05

10925: UPM Delivery

Ticket #	Quantity	Prod #	Description	Price	Amount
06/03/25					
50100976	52.42 TON	098	UPM Cold Patch	145.000	7,600.90
Total	52.42	Plant: 05 Inkster			7,600.90
101-440-782.000 Submitted 6-9-25 OK TO Pay 6/9/25					
Sales Terms: Net 30 Days				Sales Tax	0.00
				Invoice Total	7,600.90

INVOICE

AMAZON INVOICE LIST

Date	Invoice Number	Amount	GL Number
4/30/2025	1Y4Q-46GV-7TK6	\$ 71.76	101-130-728.000
5/13/2025	17RG-RM4V-71MC	\$ 369.97	101-130-728.000
4/22/2025	13X1-RM76-1FVJ	\$ 29.98	101-692-728.000
4/27/2025	1LVN-TYFX-71JQ	\$ 62.22	101-692-728.000
5/12/2025	1PF6-JNL1-43MJ	\$ 22.88	101-190-730.000
5/13/2025	16TX-46PK-HFGC	\$ 16.98	101-190-730.000
5/15/2025	1NXP-K7XD-L3JG	\$ 23.08	101-190-730.000
4/28/2025	1RKF-FKFQ-6L6D	\$ 58.56	101-258-740.000
4/29/2025	1NHX-1PGV-6M1L	\$ 8.49	101-258-740.000
4/30/2025	1LQW-MC71-PGD1	\$ 16.13	101-258-740.000
5/14/2025	17N1-FQHM-JHP3	\$ 39.99	101-258-932.000
4/23/2025	1P1D-M469-66NN	\$ 10.86	101-300-728.000
4/28/2025	1XK9-P4GJ-4MGP	\$ 115.64	101-300-728.000
4/23/2025	1H4V-3C9T-YHJR	\$ 183.56	101-371-713.000
5/1/2025	1DWW-Y1J1-4PN3	\$ 129.52	101-426-728.000
5/8/2025	1GP6-CXR6-4PDN	\$ 32.35	101-426-728.000
5/8/2025	1LCX-H7D3-6FH1	\$ 219.99	101-426-728.000
5/5/2025	17YR-W1VW-6F17	\$ 20.98	101-426-932.000
5/7/2025	16VJ-3QVP-J7Q1	\$ 16.99	101-426-932.000
4/15/2025	1RFG-GNT9-Y7JY	\$ 564.91	101-691-728.000
4/20/2025	1CC3-GW19-4DNN	\$ 299.96	101-691-728.000
4/21/2025	1196-99KM-D9M9	\$ 403.96	101-691-728.000
4/30/2025	1WL7-9PM9-GMRJ	\$ 330.99	101-691-885.000
5/4/2025	19GM-RLTT-VQDY	\$ 205.14	101-691-885.000
5/4/2025	1YYV-G1PK-W6YR	\$ 660.77	101-691-885.000
5/11/2025	16YK-47RD-3R1H	\$ 150.94	101-691-885.000
5/11/2025	1T9V-Q1WM-9T1X	\$ 179.99	101-691-885.000
5/12/2025	17VP-QMKX-JTCC	\$ 249.56	101-691-885.000
5/17/2025	17N1-FQHM-C9WC	\$ 199.99	101-691-885.000
4/28/2025	1DQM-V9KX-HY3X	\$ 510.77	101-691-885.000
5/6/2025	16VJ-3QVP-H1D6	\$ 158.00	101-691-885.000
5/1/2025	1C3Q-NQ7Q-7JWF	\$ 323.69	101-691-887.000
4/23/2025	1F39-C1LM-FM3V	\$ 56.12	101-692-728.000
4/16/2025	1JH9-H4PX-FQCH	\$ 84.72	101-692-887.000
5/12/2025	1DMQ-HFHH-1VR1	\$ 49.99	101-956-728.050
5/3/2025	1HFP-6NCK-WG7W	\$ 44.27	592-536-728.000
5/5/2025	1KXQ-FFL6-H3XX	\$ 28.92	592-536-728.000
5/15/2025	1FT3-4H9G-9LWW	\$ 109.99	592-537-791.000
4/26/2025	1R3D-X4F7-1X9R	\$ 356.28	101-691-728.000
5/4/2025	1CN1-1PM4-71K6	\$ 252.59	101-691-728.000
5/11/2025	1QLY-G764-CQXW	\$ 137.47	101-691-728.000

5/13/2025	16TF-TR41-4WGM	\$	59.93	101-691-728.000
5/20/2025	166C-D1GQ-D3C9	\$	97.99	101-691-728.000
5/20/2025	1PXL-T7XN-D7H3	\$	97.99	101-691-728.000
4/29/2025	1LQW-MC71-6L96	\$	9.95	101-691-885.000
5/4/2025	1J4W-DTP1-VMN7	\$	32.03	101-691-885.000
5/21/2025	1HGH-63GP-4G41	\$	361.86	101-691-887-000
4/19/2025	1RJR-HKWK-3F79	\$	35.99	101-692-728.000
4/20/2025	1VQ7-YPWX-CQVD	\$	26.99	101-692-728.000
5/4/2025	11WT-YYKQ-RWWL	\$	265.00	101-692-728.000
5/14/2025	11Q7-P6KN-KT73	\$	34.90	101-692-728.000
5/19/2025	1NV4-C3DR-CXTP	\$	171.27	101-692-728.000
5/14/2025	1FV7-Y6WL-KTGT	\$	47.92	101-692-728.000
4/27/2025	1KPD-PGRW-41HP	\$	31.66	738-738-728.000
5/6/2025	16TF-HNMM-JFGP	\$	19.79	738-738-728.000
5/16/2025	16PR-L7NW-K7J7	\$	54.02	738-738-728.000
5/14/2025	1RCH-Q43N-KQKD	\$	102.26	738-738-728.000
5/12/2025	174F-YLWH-4XHQ	\$	26.83	738-738-886.000
4/18/2025	1NT7-G1P3-36CQ	\$	18.03	738-738-981.000
4/28/2025	1WQQ-LLXQ-6449	\$	18.03	738-738-981.000
5/12/2025	1H6L-GDPK-3YV6	\$	29.99	738-738-981.000
4/18/2025	179T-TD4M-KYVC	\$	54.45	738-738-728.000
4/21/2025	1G1T-FCD1-PQVL	\$	143.01	738-738-728.000
4/23/2025	133Y-MHWT-49CV	\$	37.98	738-738-728.000
4/27/2025	14FY-C7DV-1VTR	\$	51.15	738-738-728.000
4/27/2025	1LVN-TYFX-3P9T	\$	513.74	738-738-728.000
4/27/2025	1PPC-D17G-1V97	\$	111.43	738-738-728.000
4/28/2025	1V9Y-YTN4-49YF	\$	38.98	738-738-728.000
5/1/2025	1KY3-17GP-6MY6	\$	47.96	738-738-728.000
5/2/2025	19L3-146H-V7DH	\$	44.00	738-738-728.000
5/2/2025	1FGD-VXW6-YD4P	\$	79.02	738-738-728.000
5/2/2025	1WW9-DLND-14L9	\$	124.42	738-738-728.000
5/5/2025	16VJ-3QVP-4THR	\$	12.19	738-738-728.000
5/6/2025	1CHK-GV4M-CPDF	\$	29.95	738-738-728.000
5/6/2025	1YNJ-7PJQ-LX7D	\$	88.68	738-738-728.000
5/7/2025	17PX-FCTW-WNQC	\$	118.11	738-738-728.000
5/7/2025	1K46-PNLJ-KMY3	\$	139.30	738-738-728.000
5/7/2025	1KXQ-FFL6-WM9W	\$	113.84	738-738-728.000
5/7/2025	1WMR-9FFP-WCX7	\$	21.04	738-738-728.000
5/8/2025	1KQV-RFYC-RCL9	\$	31.62	738-738-728.000
5/8/2025	1X1K-X7K4-6VWL	\$	9.95	738-738-728.000
5/9/2025	1M3L-Q7M6-GT9W	\$	145.98	738-738-728.000
5/9/2025	1PLL-KNVJ-HY7Q	\$	251.79	738-738-728.000
5/12/2025	111G-3HQR-4VTD	\$	77.05	738-738-728.000
5/12/2025	1FQH-L3LP-4NTH	\$	99.33	738-738-728.000

5/12/2025	1JVR-V4MM-4NNH	\$	20.97	738-738-728.000
5/13/2025	1PHG-C4TX-4XFC	\$	9.98	738-738-728.000
5/15/2025	1RCJ-X3FH-QFJM	\$	102.48	738-738-728.000
5/18/2025	1HRW-WKR9-QQLV	\$	5.99	738-738-728.000
5/21/2025	1NPX-T7JM-FMCK	\$	55.42	738-738-728.000
5/14/2025	1FGC-MY9M-TTWD	\$	23.98	738-738-728.000
5/15/2025	19F6-YYQD-VRLR	\$	64.89	738-738-728.000
4/23/2025	133Y-MHWT-79L3	\$	1,429.50	738-738-808.000
4/24/2025	1C41-Y9FF-73MV	\$	52.56	738-738-808.000
4/26/2025	1M3R-47TY-491D	\$	695.80	738-738-808.000
5/1/2025	1GTF-91Y6-TVHW	\$	179.88	738-738-808.000
5/19/2025	17L4-JHFH-QQCL	\$	903.79	738-738-808.000
4/23/2025	1RJD-6MKC-7GTM	\$	18.99	738-738-886.000
4/29/2025	1MJQ-CN7Y-9LYJ	\$	28.59	738-738-931.000
5/8/2025	1J1C-RG1N-4GPV	\$	115.48	738-738-981.000
	Total	\$	14,444.65	

GL Number	Amount
101-130-728.000	\$ 441.73
101-190-730.000	\$ 62.94
101-258-740.000	\$ 83.18
101-258-932.000	\$ 39.99
101-300-728.000	\$ 126.50
101-371-713.000	\$ 183.56
101-426-728.000	\$ 381.86
101-426-932.000	\$ 37.97
101-691-728.000	\$ 2,271.08
101-691-885.000	\$ 2,019.36
101-691-885-000	\$ 668.77
101-691-887.000	\$ 323.69
101-691-887-000	\$ 361.86
101-692-728.000	\$ 730.39
101-692-887.000	\$ 84.72
101-956-728.050	\$ 49.99
592-536-728.000	\$ 73.19
592-537-791.000	\$ 109.99
738-738-728.000	\$ 2,876.41
738-738-808.000	\$ 3,261.53
738-738-886.000	\$ 45.82
738-738-931.000	\$ 28.59
738-738-981.000	\$ 181.53
Grand Total	\$ 14,444.65

APPLIED INNOVATION

24050 Northwestern Hwy Southfield, MI 48075
P: 248-473-6300 F: 616-554-6200

CONTRACT INVOICE

Invoice Number: 2811246

Invoice Date: 04/29/2025

Bill To: Caroline Kennedy Library
24590 George Ave
Dearborn Heights, MI 48127-3116
US

Customer: Caroline Kennedy Library of Dearborn Heights
24590 George St
Dearborn Heights, MI 48127-3116

To help improve our environment, Applied Innovation is now offering clients the option to receive and pay their Invoices electronically.
To signup, please email your customer number and accounts payable email address to AR@appliedinnovation.com Thank you!

Account No		Payment Terms	Due Date	Invoice Total	Balance Due	
CK03		Net 15 Days	05/14/2025	\$1,581.64	\$1,581.64	
Contract Number	Contact		Contract Amount	P.O. Number	Start Date	Exp. Date
CN5336-01			\$1,581.64		08/26/2016	
Remarks						

Summary:

Contract base rate charge for the 04/01/2025 to 04/30/2025 billing period	\$187.77 *
Contract Additional Pages charge for the 03/01/2025 to 03/31/2025 billing period	\$1,329.19 **
Connectivity Support	\$4.00
Freight	\$60.68
*Sum of equipment base charges **See Additional Pages details below	\$1,581.64

Detail:

Equipment Included under this contract

Kyocera/FS4200DN

Number	Serial Number	Base Charge	Location						
53389	LPD6447449	\$12.80	John F Kennedy Jr Library 24602 Van Born Rd Dearborn Heights, MI 48125-2006 Office						
Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Additional Pages
B\W Bus	53389 - B\W Bus	320,524 *	320,524		0	526	0	\$0.010920	\$0.00
* Estimated meter reading									\$0.00

HP/HPE40040

Number	Serial Number	Base Charge			Location				
182978	PHBCG62501	\$11.51			Caroline Kennedy Library of Dearborn Heights 24590 George Ave Dearborn Heights, MI 48127-3116 Back Office				
Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Additional Pages
B\W	182978 - B\W	1,748	1,961		213	437	0	\$0.026340	\$0.00
									\$0.00

Ricoh/IMC4500

6/4/2025 *CR TON* 738-738-813
122



24050 Northwestern Hwy Southfield, MI 48075
P: 248-473-6300 F: 616-554-6200

CONTRACT INVOICE

Invoice Number: 2811246

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24590 George Ave
Dearborn Heights, MI 48127-3116
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Account No	Payment Terms	Due Date	Invoice Total	Balance Due
CK03	Net 15 Days	05/14/2025	\$1,581.64	\$1,581.64

Number		Serial Number		Base Charge	Location				
100197		3129M640464		\$101.00	Caroline Kennedy Library of Dearborn Heights 24590 George Ave Dearborn Heights, MI 48127-3116 Back Office				
Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Additional Pages
B\W	100197 - B\W	142,221	145,513		3,292	3,000	292	\$0.010120	\$2.96
Color	100197 - Color	316,476	326,789		10,313	500	9,813	\$0.063250	\$620.67
									\$623.63

Kyocera/P3050dn

Number	Serial Number	Base Charge			Location				
79920	VL98106882	\$10.41			Caroline Kennedy Library of Dearborn Heights 24590 George Ave Dearborn Heights, MI 48127-3116 Circulation Desk				
Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Additional Pages
B\W	79920 - B\W Bus	22,301	22,452		151	526	0	\$0.019760	\$0.00
									\$0.00

Number	Serial Number	Base Charge	Location
83585-STORAGE	VL98910620	\$10.41	Caroline Kennedy Library of Dearborn Heights 24590 George Ave Dearborn Heights, MI 48127-3116 Staff Left

Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Additional Pages
B/W	B/W Ecosys P3050dn	59,059 *	59,059		0 ***	See Additional Pages details below			
* Estimated meter reading									\$0.00

* Estimated meter reading

Number	Serial Number	Base Charge			Location				
83586	VL98910623	\$10.41			Caroline Kennedy Library of Dearborn Heights 24590 George Ave Dearborn Heights, MI 48127-3116 Youth Reference				
Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Additional Pages
B\W	B/W Ecosys P3050dn	94,023	94,268		245 *** See Additional Pages details below				
									\$0.00



24050 Northwestern Hwy Southfield, MI 48075
P: 248-473-6300 F: 616-554-6200

CONTRACT INVOICE

Invoice Number: 2811246
Invoice Date: 04/29/2025

Bill To: Caroline Kennedy Library
24590 George Ave
Dearborn Heights, MI 48127-3116
US

Customer: Caroline Kennedy Library of Dearborn Heights
24590 George St
Dearborn Heights, MI 48127-3116

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Account No	Payment Terms	Due Date	Invoice Total	Balance Due
CK03	Net 15 Days	05/14/2025	\$1,581.64	\$1,581.64

Number	Serial Number	Base Charge	Location
83587	VL918910627	\$10.41	Caroline Kennedy Library of Dearborn Heights 24590 George Ave Dearborn Heights, MI 48127-3116 Adult Reference

Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Additional Pages
B\W	B/W Ecosys P3050dn	90,418	92,465		2,047 *** See Additional Pages details below				\$0.00

Number	Serial Number	Base Charge	Location
83588	VL918910632	\$10.41	John F Kennedy Jr Library 24602 Van Born Rd Dearborn Heights, MI 48125-2006

Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Additional Pages
B\W	B/W Ecosys P3050dn	38,569 *	38,569		0 *** See Additional Pages details below				\$0.00

* Estimated meter reading

Number	Serial Number	Base Charge	Location
83589	VL918910607	\$10.41	John F Kennedy Jr Library 24602 Van Born Rd Dearborn Heights, MI 48125-2006

Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Additional Pages
B\W	B/W Ecosys P3050dn	21,757 *	21,757		0 *** See Additional Pages details below				\$0.00

* Estimated meter reading

Ricoh/SPC440DN

Number	Serial Number	Base Charge	Location
54342	X686P500602	\$0.00	Caroline Kennedy Library of Dearborn Heights 24590 George Ave Dearborn Heights, MI 48127-3116 Print Release Station, before youth services room

Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Additional Pages
B\W Bus	54342 - B\W Bus	559,016	567,232		8,216	0	8,216	\$0.019550	\$160.62
Color Bus	54342 - Color Bus	123,461	128,449		4,988	0	4,988	\$0.109250	\$544.94
									\$705.56



24050 Northwestern Hwy Southfield, MI 48075
P: 248-473-6300 F: 616-554-6200

CONTRACT INVOICE

Invoice Number: 2811246
Invoice Date: 04/29/2025

Bill To: Caroline Kennedy Library
24590 George Ave
Dearborn Helghts, MI 48127-3116
US

Customer: Caroline Kennedy Library of Dearborn Heights
24590 George St
Dearborn Helghts, MI 48127-3116

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Account No	Payment Terms	Due Date	Invoice Total	Balance Due
CK03	Net 15 Days	05/14/2025	\$1,581.64	\$1,581.64

Additional Pages Details

Meter Group	Total Copies	Covered Copies	Billable	Rate	Total
B/W Ecosys P3050dn	2,292	2,630	0	\$0.010920	\$0.00
				Base Amount:	\$0.00
					\$0.00
Meter Type	Equip. Number	Serial Number	Begin	End	Copies
B\W	83585-STORAGE	VLY8910620	59,059	59,059	0
B\W	83586	VLY8910623	94,023	94,268	245
B\W	83587	VLY8910627	90,418	92,465	2,047
B\W	83588	VLY8910632	38,569	38,569	0
B\W	83589	VLY8910607	21,757	21,757	0
Total Grouped Additional Pages Charges:					\$0.00
Total Grouped Base Charges:					\$0.00
Total Meter Group Charges:					\$0.00

➔ Mail Payments to:

Applied Innovation
7718 Solution Center
Chicago, IL 60677-7007

Questions? Call 1-800-521-0983

Invoice SubTotal	\$1,581.64
Tax:	\$0.00
Invoice Total	\$1,581.64
Balance Due:	\$1,581.64

ARTISTIC LANDSCAPING & LAWN SERVICE

Invoice

5477 W.BROOKSIDE DR
DEARBORN HEIGHTS, MI 48125
(313) 404-5999

Date	Invoice #
4/23/2025	14600

Bill To
CITY OF DEARBORN HEIGHTS 6045 FENTON DEARBORN HEIGHTS, MI 48127

Ship To
6854 FENTON DEARBORN HEIGHTS, MI 48127

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	NET 10 DAYS		4/23/2025			

Quantity	Item Code	Description	Price Each	Amount
1	COURT ORDER C...	COURT ORDER CLEAN UP @ 25901 HANOVER CASE # X041328A-C	2,825.00	2,825.00
Approved  Date <u>6-3-25</u> Use Grass Cutting GL				

Total \$2,825.00

ARTISTIC LANDSCAPING & LAWN SERVICE

5477 W.BROOKSIDE DR
DEARBORN HEIGHTS, MI 48125
(313) 404-5999

Invoice

Date	Invoice #
6/1/2025	14685

Bill To
CITY OF DEARBORN HEIGHTS 6045 FENTON DEARBORN HEIGHTS, MI 48127

Ship To
DPW PROPERTIES/ CITY OWNED DEARBORN HEIGHTS, MI 48127

P.O. Number		Terms	Rep	Ship	Via	F.O.B.	Project	
		NET 10 DAYS		6/1/2025				
Quantity	Item Code	Description				Price Each	Amount	
1	2025 CONTRACT	2025 GRASS CUTTING CONTRACT FOR ALL DPW PROPERTY COVERED IN CONTRACT CITY OWNED , FEMA, CAPP, CUT WEEK 5-26-25 101-440-818.000 OK TO PAY				4,285.71	4,285.71	
37	ADDITIONAL PR...					45.00	1,665.00	
						John Hi 6/4/25		
						Total		\$5,950.71



Correspondence Address:
5000 Tuttle Crossing Blvd
Dublin, OH 43016
PHONE: (800) 533-0523
FAX: (800) 257-5713
www.boundtree.com

Please Remit To:
BOUND TREE MEDICAL, LLC.
23537 Network Place
Chicago, IL 60673-1235

Invoice

Invoice	85778546
Date	05/21/2025
Page	1 of 1
Account #	101332

TIN# 31-1739487

Customer DEA License No:

CITY OF DEARBORN HEIGHTS
1999 N BEECH DALY RD
DEARBORN HEIGHTS, MI 48127-3487

Ship To: SHIP001
CITY OF DEARBORN HEIGHTS
1999 N BEECH DALY RD
FIRE STATION HEADQUARTERS ATTN: LISA
MARTIN
DEARBORN HEIGHTS, MI 48127-3487

PO Number	Sales Order Number	Account Manager	Shipping Method	Ship Date	Payment Terms		
	106164099	W WAITE	NO FRT	05/21/2025	NET 30		
Item #	Description	Ordered	Shipped	B/O	Unit Price	UOM	Ext Price
*****THE FOLLOWING ITEMS SHIPPED FROM:*****							
13 1033 COLLINS RD SUITE A GREENWOOD, IN 46143 BTM Distributor License No: 5306007111							
3611-01260	Resusci Anne QCPR	1	1	0	\$2,753.99	EA	\$2,753.99
JUN 10 2025 O.K. to pay (335-730-020) Tracking Numbers: 453317601571 Note: * Indicates taxable item							

Correspondence and inquiries can be sent to:
5000 Tuttle Crossing Blvd
Dublin, OH 43016

Merchandise	2,753.99
Misc	0.00
Tax	0.00
Freight	0.00
Trade Discount	0.00
Deposit	0.00
Total	2,753.99

INVOICE

Bowles Brothers Services, INC.
22198 Merriman Rd.
New Boston, MI 48164

willybowles@msn.com
+1 (734) 341-9913



Bill to
City of Dearborn Heights
6045 Fenton Street
Dearborn, MI 48127 USA

Ship to
City of Dearborn Heights
6045 Fenton Street
Dearborn, MI 48127 USA

Invoice details

Invoice no.: 1364
Terms: Net 30
Invoice date: 05/30/2025
Due date: 07/01/2025

#	Date	Product or service	Description	Qty	Rate	Amount
1.	05/15/2025	SAND	Ticket 6452- Sand delivered to DPW	35	\$15.00	\$525.00
2.	05/15/2025	SAND	Ticket 6453- Sand delivered to DPW	35	\$15.00	\$525.00
3.	05/19/2025	SAND	Ticket 6454- Sand delivered to DPW	35	\$15.00	\$525.00
4.	05/19/2025	SAND	Ticket 6457- Sand delivered to DPW	35	\$15.00	\$525.00
5.	05/19/2025	SAND	Ticket 6455- Sand delivered to DPW	35	\$15.00	\$525.00
6.	05/19/2025	SAND	Ticket 6456- Sand delivered to DPW	35	\$15.00	\$525.00
7.	05/20/2025	SAND	Ticket 6472- Sand delivered to DPW	35	\$15.00	\$525.00
8.	05/20/2025	SAND	Ticket 6473- Sand delivered to DPW	35	\$15.00	\$525.00
9.	05/20/2025	SAND	Ticket 6474- Sand delivered to DPW	35	\$15.00	\$525.00
10.	05/28/2025	SAND	Ticket 6475- Sand delivered to DPW	35	\$15.00	\$525.00
11.	05/28/2025	SAND	Ticket 6476- Sand delivered to DPW	35	\$15.00	\$525.00
12.	05/28/2025	SAND	Ticket 6477- Sand delivered to DPW	35	\$15.00	\$525.00
13.	05/29/2025	SAND	Ticket 6478- Sand delivered to DPW	35	\$15.00	\$525.00
14.	05/29/2025	SAND	Ticket 6479- Sand delivered to DPW	35	\$15.00	\$525.00

Total**\$7,875.00**

GL# 592-536-818.000


6/6/25

Bratcher Electric, Inc.

35728 Van Born Rd.
Wayne, MI 48184

INVOICE

Invoice #: 39629
Invoice Date: 6/11/2025
P.O. Number:

Terms

Due on receipt

Bill To:

City of Dearborn Heights Comptroller
6045 Fenton
Dearborn Heights, MI 48127

Location:

City of Dearborn Heights Comptroller
6045 Fenton
Dearborn Heights, MI 48127

PROMPT PAYMENT IS ALWAYS APPRECIATED

Description	Amount
FINAL PAYMENT FOR ELECTRICAL SERVICES FOR 2025 SUMMERFEST.	2,450.00
 691-891	
THANK YOU, MIKE BRATCHER	

PLEASE INCLUDE INVOICE NUMBER ON YOUR CHECK

SERVICE or FINANCE CHARGES are applicable on
past due accounts at the rate of 1.5% per month on
amounts 30 days past due

www.bratcherelectric.com

734-722-0037

Total	\$2,450.00
Payments/Credits	\$0.00
Balance Due	\$2,450.00

REMIT PAYMENT TO: _____

INVOICE

ACH INFORMATION:
THE NORTHERN TRUST
80 SOUTH LASALLE STREET
CHICAGO, IL 60676

E-mail Remittance To: gcshremittance@cdw.com
ROUTING NO.: 071000182
ACCOUNT NAME: CDW GOVERNMENT
ACCOUNT NO.: 91057



CDW Government
75 Remittance Drive, Suite 1515
Chicago, IL 60675-1515

RETURN SERVICE REQUESTED



INVOICE NUMBER	INVOICE DATE	CUSTOMER NUMBER
AE1N84W	05/09/25	3194710
SUBTOTAL	SHIPPING	SALES TAX
\$4,984.35	\$0.00	\$0.00
DUE DATE		AMOUNT DUE
06/08/25		\$4,984.35

185 1 MB 0.622 E0188X 10250 014329405198 S2 P10810768 0001:0001



CITY OF DEARBORN HTS
ACCTS PAYABLE
6045 FENTON ST
DEARBORN HEIGHTS MI 48127-3287



CDW Government
75 Remittance Drive
Suite 1515
Chicago, IL 60675-1515

PLEASE RETURN THIS PORTION WITH YOUR PAYMENT

INVOICE DATE	INVOICE NUMBER	PAYMENT TERMS				DUE DATE
05/09/25	AE1N84W	Net 30 Days				06/08/25
ORDER DATE	SHIP VIA	PURCHASE ORDER NUMBER				CUSTOMER NUMBER
04/23/25	DROP SHIP-GROUND	MDC UPDATES 2025				3194710
ITEM NUMBER	DESCRIPTION	QTY ORD	QTY SHIP	QTY B/O	UNIT PRICE	TOTAL
4769302	BROTHER 3YR PREMIER SVC Manufacturer Part Number: 207803-001 Electronic distribution - NO MEDIA	35	35	0	142.41	4,984.35

OK TO PAY
265-330-831.265
Motion 25.227 - Attached

GO GREEN!

CDW is happy to announce that paperless billing is now available! If you would like to start receiving your invoices as an emailed PDF, please email CDW at paperlessbilling@cdw.com. Please include your Customer number or an Invoice number in your email for faster processing.

REDUCE PROCESSING COSTS AND ELIMINATE THE HASSLE OF PAPER CHECKS!

Begin transmitting your payments electronically via ACH using CDW's bank and remittance information located at the top of the attached payment coupon. Email credit@cdw.com with any questions.

ACCOUNT MANAGER	SHIPPING ADDRESS:	SUBTOTAL	\$4,984.35
HARIS IMAMOVIC 847-465-8000 haris.imamovic@cdwg.com	CITY OF DEARBORN HEIGHTS ATTN:DAVID COOPER 25637 MICHIGAN AVE DEARBORN HEIGHTS MI 48125-1037	SHIPPING	\$0.00
SALES ORDER NUMBER		SALES TAX	\$0.00
1CH1QM4		AMOUNT DUE	\$4,984.35



Cage Code Number 1KH72
DUNS Number 02-618-7238
Unique Entity ID (SAM): PHZDZ88J8CMH
ISO 9001 and ISO 14001 Certified
CDW GOVERNMENT FEIN 36-4230110

HAVE QUESTIONS ABOUT YOUR ACCOUNT?
PLEASE EMAIL US AT credit@cdw.com
VISIT US ON THE INTERNET AT www.cdwg.com



City of Dearborn Heights

6045 FENTON • DEARBORN HEIGHTS, MICHIGAN 48127

Lynne M. Senia
City Clerk

MEETING TYPE: City Council Regular Meeting

MEETING DATE: April 22, 2025

AGENDA ITEM: Purchase & Payment - Dispatch Equipment

PRESENTED BY: IT Director Cooper & Police Chief Haidar

25-227 Motion by Councilman Constan, seconded by Councilman Ahmad to approve the purchase and payment of the following required equipment for police vehicles and Dispatch to remain CJIS compliant:

- (35) Dell Rugged Pro 14 laptops for a cost of \$67,655.35 from Dell
- (35) Havis DS-Dell 426 docks for a cost of \$22,906.45 from CDWG
- (35) Brother's RuggedJet RJ-423BL Printer for a cost of \$22,022.35 from CDWG
- (35) Brother's 10ft USB Cable for a cost of \$493.50 from CDWG
- (35) Brother's LB36692 Car Adapter for a cost of \$840.00 from CDWG
- (35) Brother's Assure Premier Service 3 Year Plan for a cost of \$4,984.35 from CDWG
- (35) Brother's Active Docking Mounting Station w/Power & USB for a cost of \$2,586.85 from CDWG
- (35) Honeywell VuQuest 3320g scanner kit for a cost of \$16,485.70 from CDWG *Partial*
- (5) Dell OptiPlex Tower Plus 7020 for a cost of \$6,171.10 from Dell for the Dispatch Center

In addition, authorize the Mayor and Comptroller or Clerk to sign the necessary warrants, and the Treasurer to issue payment from Federal Forfeiture Funds GL Account Number 265-330-831.265, as outlined in 9-G. Per City IT Director Cooper and Police Chief Haidar communication dated April 10, 2025.

Motion adopted

LMS/gs

Office: (313) 791-3430 • Fax: (313) 791-3401
lsenia@dearbornheightsmi.gov

REMIT PAYMENT TO:

INVOICE

ACH INFORMATION:

THE NORTHERN TRUST
60 SOUTH LASALLE STREET
CHICAGO, IL 60676

E-mail Remittance To: gachremittance@cdw.com

ROUTING NO.: 071000162
ACCOUNT NAME: CDW GOVERNMENT
ACCOUNT NO.: 91067



CDW Government
75 Remittance Drive, Suite 1515
Chicago, IL 60675-1515

RETURN SERVICE REQUESTED



INVOICE NUMBER	INVOICE DATE	CUSTOMER NUMBER
AD9RG3D	05/02/25	3194710
SUBTOTAL	SHIPPING	SALES TAX
\$1,884.08	\$0.00	\$0.00
DUE DATE		AMOUNT DUE
06/01/25		\$1,884.08

205 1 MB 0.622 E0181X 10253 D14302234806 S2 P10802304 0001:0001



CITY OF DEARBORN HTS
ACCTS PAYABLE
6045 FENTON ST
DEARBORN HEIGHTS MI 48127-3287

CDW Government
75 Remittance Drive
Suite 1515
Chicago, IL 60675-1515

PLEASE RETURN THIS PORTION WITH YOUR PAYMENT

INVOICE DATE	INVOICE NUMBER	PAYMENT TERMS				DUE DATE
05/02/25	AD9RG3D	Net 30 Days				06/01/25
ORDER DATE	SHIP VIA	PURCHASE ORDER NUMBER				CUSTOMER NUMBER
04/23/25	DROP SHIP-GROUND	MDC UPDATES 2025				3194710
ITEM NUMBER	DESCRIPTION	QTY ORD	QTY SHIP	QTY B/O	UNIT PRICE	TOTAL
5608250	HONEYWELL VUQUEST 3320G 2D SCAN BLK Manufacturer Part Number: 3320G-2USB-0EZDN Serial No: 25101N00F2 Serial No: 25101N011D Serial No: 25101N0184 Serial No: 25101N0171	35	4	23	471.02	1,884.08

OK TO PAY

265-330-831-265

motion

25-227 attached

GO GREEN!

CDW is happy to announce that paperless billing is now available! If you would like to start receiving your invoices as an emailed PDF, please email CDW at paperlessbilling@cdw.com. Please include your Customer number or an invoice number in your email for faster processing.

REDUCE PROCESSING COSTS AND ELIMINATE THE HASSLE OF PAPER CHECKS!

Begin transmitting your payments electronically via ACH using CDW's bank and remittance information located at the top of the attached payment coupon. Email credit@cdw.com with any questions.

ACCOUNT MANAGER	SHIPPING ADDRESS:	SUBTOTAL	\$1,884.08
HARIS IMAMOVIC 847-465-8000 haris.imamovic@cdwg.com	CITY OF DEARBORN HEIGHTS ATTN:DAVID COOPER 25837 MICHIGAN AVE DEARBORN HEIGHTS MI 48125-1037	SHIPPING	\$0.00
SALES ORDER NUMBER		SALES TAX	\$0.00
1CH1QM4		AMOUNT DUE	\$1,884.08



Cage Code Number 1KH72
DUNS Number 02-815-7235
Unique Entity ID (SAM): PHZDZ8J5CM1
ISO 9001 and ISO 14001 Certified
CDW GOVERNMENT FEIN 38-4230110

HAVE QUESTIONS ABOUT YOUR ACCOUNT?
PLEASE EMAIL US AT credit@cdw.com
VISIT US ON THE INTERNET AT www.cdwg.com

0001:0001

Page 1 of 1



City of Dearborn Heights

6045 FENTON • DEARBORN HEIGHTS, MICHIGAN 48127

Lynne M. Senia
City Clerk

MEETING TYPE: City Council Regular Meeting

MEETING DATE: April 22, 2025

AGENDA ITEM: Purchase & Payment - Dispatch Equipment

PRESENTED BY: IT Director Cooper & Police Chief Haidar

25-227 Motion by Councilman Constan, seconded by Councilman Ahmad to approve the purchase and payment of the following required equipment for police vehicles and Dispatch to remain CJIS compliant:

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- (35) Brother's RuggedJet RJ-423BL Printer for a cost of \$22,022.35 from CDWG
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- (35) Brother's LB36692 Car Adapter for a cost of \$840.00 from CDWG
- (35) Brother's Assure Premier Service 3 Year Plan for a cost of \$4,984.35 from CDWG
- (35) Brother's Active Docking Mounting Station w/Power & USB for a cost of \$2,586.85 from CDWG
- (35) Honeywell VuQuest 3320g scanner kit for a cost of \$16,485.70 from CDWG - *Partial*
- (5) Dell OptiPlex Tower Plus 7020 for a cost of \$6,171.10 from Dell for the Dispatch Center

In addition, authorize the Mayor and Comptroller or Clerk to sign the necessary warrants, and the Treasurer to issue payment from Federal Forfeiture Funds GL Account Number 265-330-831.265, as outlined in 9-G. Per City IT Director Cooper and Police Chief Haidar communication dated April 10, 2025.

Motion adopted

LMS/gs

Office: (313) 791-3430 • Fax: (313) 791-3401
lsenia@dearbornheightsmi.gov

Central Wayne County Sanitation Auth.

3850 Second St., Suite 170

Wayne, MI 48184

USA

Voice: 734-722-9980

Fax: 734-722-9985

INVOICE

Invoice Number: 04/25-COMP-DH

Invoice Date: Apr 30, 2025

Page: 1

Duplicate

Bill To:

City of Dearborn Heights
John Danci, DPW Director
6045 Fenton
Dearborn Heights, MI 48127

Ship to:

City of Dearborn Heights
John Danci, DPW Director
6045 Fenton
Dearborn Heights, MI 48127

Customer ID	Customer PO	Payment Terms	
6261		Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Airborne		5/30/25

Quantity	Item	Description	Unit Price	Amount
111.27		April, 2025 Compost disposal - 111.27 tons @ \$37.86 per ton	37.86	4,212.68
Subtotal				4,212.68
Sales Tax				
Total Invoice Amount				4,212.68
Payment/Credit Applied				
TOTAL				4,212.68

GL # 101-200-810.000 6/6/25

Check/Credit Memo No:

Central Wayne County Sanitation Auth.

3850 Second St., Suite 170

Wayne, MI 48184

USA

Voice: 734-722-9980

Fax: 734-722-9985

INVOICE

Invoice Number: 05/25-Admin-DH

Invoice Date: May 18, 2025

Page: 1

Duplicate

Bill To:

City of Dearborn Heights
John Danci, DPW Director
6045 Fenton
Dearborn Heights, MI 48127

Ship to:

City of Dearborn Heights
John Danci, DPW Director
6045 Fenton
Dearborn Heights, MI 48127

Customer ID	Customer PO	Payment Terms	
6261		Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Airborne		6/17/25

Quantity	Item	Description	Unit Price	Amount
		May, 2025 Administration, Operating & Monofill		6,595.00
				<i>Sh. Danci 6/6/25</i>
				<i>GL # 101-200-810.000</i>
Subtotal				6,595.00
Sales Tax				
Total Invoice Amount				6,595.00
Payment/Credit Applied				
TOTAL				6,595.00

Check/Credit Memo No:

Central Wayne County Sanitation Auth.

3850 Second St., Suite 170

Wayne, MI 48184

USA

Voice: 734-722-9980

Fax: 734-722-9985

INVOICE

Invoice Number: 04/25-HHLD-DH

Invoice Date: Apr 30, 2025

Page: 1

Duplicate

Bill To:

City of Dearborn Heights
John Danci, DPW Director
6045 Fenton
Dearborn Heights, MI 48127

Ship to:

City of Dearborn Heights
John Danci, DPW Director
6045 Fenton
Dearborn Heights, MI 48127

Customer ID	Customer PO	Payment Terms	
6261		Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Airborne		5/30/25

Quantity	Item	Description	Unit Price	Amount
3,376.51		April, 2025 Household Disposal - 3,376.51 tons @ \$19.47 per ton	19.47	65,740.65
 GL# 101-200-810.000				

Subtotal	65,740.65
Sales Tax	
Total Invoice Amount	65,740.65
Payment/Credit Applied	
TOTAL	65,740.65

Check/Credit Memo No:

**CENTRAL WAYNE COUNTY SANITATION AUTHORITY
ANALYSIS OF 2024/25 HOUSEHOLD TONNAGE
AS OF APRIL 30, 2025**

	BUDGETED HOUSEHOLD TONNAGE JULY THRU APRIL, 2025	ACTUAL HOUSEHOLD TONNAGE JULY THRU APRIL, 2025	INCREASE/ (DECREASE) IN TONNAGE	PERCENTAGE INCREASE/ (DECREASE) IN TONNAGE
DEARBORN HEIGHTS	20,788.59	24,074.86	3,286.27	15.82%
GARDEN CITY	11,738.29	6,962.77	(4,775.52)	-40.68%
INKSTER	8,448.62	6,289.91	(2,158.71)	-25.55%
WAYNE	6,185.46	7,749.70	1,564.24	25.29%
WESTLAND	24,866.63	22,817.51	(2,049.12)	-8.24%
TOTAL	72,025.59	67,894.75	(4,130.84)	-5.74%

	2024/25 BUDGETED HOUSEHOLD TONNAGE	PERCENTAGE INCREASE/ (DECREASE) BASED ON JULY THRU APRIL 20788.59	PROJECTED INCREASE/ (DECREASE) IN TONNAGE	BUDGETED TONNAGE MINUS PROJECTED TONNAGE INCREASE/ (DECREASE)	COST OF PROJECTED TONNAGE AT RATE PER TON OF \$19.47
DEARBORN HEIGHTS	25,480.00	15.82%	4,030.73	29,510.73	574,573.90
GARDEN CITY	14,399.00	-40.68%	(5,857.98)	8,541.02	166,293.59
INKSTER	10,426.00	-25.55%	(2,663.95)	7,762.05	151,127.09
WAYNE	7,569.00	25.29%	1,914.12	9,483.12	184,636.41
WESTLAND	30,883.00	-8.24%	(2,544.90)	28,338.10	551,742.90
TOTAL	88,757.00	-5.74%	(5,121.98)	83,635.02	\$1,628,373.88

	2024/25 BUDGETED HOUSEHOLD AMOUNT	2024/25 HOUSEHOLD AMOUNT BASED ON PROJECTED TONNAGE	PROJECTED BUDGETED SAVINGS (DEFICIT)
DEARBORN HEIGHTS	476,986.00	574,573.90	(97,587.90)
GARDEN CITY	269,549.00	166,293.59	103,255.41
INKSTER	195,175.00	151,127.09	44,047.91
WAYNE	141,892.00	184,636.41	(42,944.41)
WESTLAND	578,130.00	551,742.90	26,387.10
TOTAL	\$1,661,532.00	\$1,628,373.88	\$33,158.12

PROJECTED THREE YEAR TONNAGE AVERAGE FOR 2024/25	
YEAR	TONNAGE
2022/23	87,489.44
2023/24	91,385.94
2024/25	83,635.02
Total	262,490.40
Projected Three Year Tonnage Average	87,496.80



Invoice

Updated Remittance Address:
(FOR PAYMENTS ONLY)
CivicPlus LLC
PO Box 737311
Dallas TX 75373-7311

#336591

7/1/2025

Bill To

Georganne Semeniuk
City of Dearborn Heights, MI
6045 Fenton Street
Dearborn Heights MI 48127

TOTAL DUE

\$3,403.71

Due Date: 7/31/2025

Terms

Net 30

Customer

City of Dearborn Heights, MI

Approving Authority

Qty	Item	Start Date	End Date
1	Print Supplementation will begin with the ordinances received from the municipality on a semi-annual basis. February & August	7/1/2025	6/30/2026
1	Online Code Hosting	7/1/2025	6/30/2026
1	OrdBank Subscription	7/1/2025	6/30/2026
10	Printed Copies and Freight Included up to [10] copies	7/1/2025	6/30/2026
1	Full-Service Supplementation Subscription	7/1/2025	6/30/2026

Total \$3,403.71

Due \$3,403.71

To pay your invoice with a credit card [Click Here](#).

Acct # 101-215-818.000

Lyrene M. Loria

Please submit payment via ACH using the details below. Please send notification of ACH transmission via email to remittance@civicplus.com. That address is not monitored for other inquiries or notifications. For any other invoice questions or information, please contact us at accounting@civicplus.com.

Bank Name	Account Name	Account Number	Routing Number
JPMorgan Chase	CivicPlus LLC	910320636	021000021

Allen Park
Belleville
Brownstown Twp.
Dearborn Heights
Ecorse
Lincoln Park

Downriver Utility Wastewater Authority

25605 Northline Road • Taylor, Michigan 48180

River Rouge
Riverview
Romulus
Southgate
Taylor
Van Buren Twp.
Wyandotte

COMPUTATION OF MONTHLY WASTEWATER DISPOSAL CHARGES

FOR USE BY COMMUNITIES DISCHARGING TO MORE THAN ONE SEWER SYSTEM - ALLEN PARK, BROWNSTOWN TOWNSHIP,
DEARBORN HEIGHTS, ROMULUS AND VAN BUREN TOWNSHIP

Rate Year 2024 - 2025

MUNICIPALITY NAME:

City of Dearborn Heights

DUWA BILLING PERIOD:

May 2025

All units in MCF

A WATER SUPPLIED TO DUWA SERVICE AREA

- 1 Report the total volume of all customer water meter readings within just the DUWA service area. Only include water customers that also receive sewer service.

	Meter/Zonal/Area	Date of Reading	MCF
a			
b			
c			
d			

TOTAL WATER SUPPLIED TO DUWA SERVICE AREA

1,248.100

MCF X

110%

1,372.910

B ADDITIONS: WATER FROM OTHER SOURCES

- 1 Other metered sources

Report the total volume of all water from metered sources that is NOT included under item A, above. Do not include well water, which is reported under "FLAT RATE USER CHARGE". Submit details of these sources, indicating name of customer(s), and quantity discharged by each customer. *Ensure appropriate amounts agree to the units reported directly by the IPP Permitted users to DUWA's IPP Manager.

a	Flows from emergency connections (from neighboring communities' water supplies)	
b	Users with sewer flow in your community but water supply from another community	
c	Other flows such as ground water, surface water, river water, leachate	*
d	Discharge under an Industrial Pretreatment Permit (IPP) permit, including condensate and precipitation, etc.	*
e	Other	

Total Other Metered Sources

0.000

MCF X

110%

0.000

C DEDUCTIONS: Water purchased from Great Lakes Water Authority (GLWA) or Wyandotte Municipal Services (WMS) that is NOT discharged to the DUWA System

- 1 UNSEWERED CONNECTIONS FOR INDIVIDUAL RESIDENCES AND BUSINESSES

MCF X

110%

-

Report the total volume of all individual water meters for water sold to residences or businesses that do not receive sewer service because sewers are not available and/or because they are using septic tank systems. Submit summary total and indicate the source of your data.

EXEMPTIONS: Limited to exempted usage for Industrial Users having exemption permits issued by DUWA from July 1 through June 30 of each rate year. Exempted flows shall not exceed approved amount by DUWA. Contact System Manager or Accountant for current listing of industry and exemptable flows.

D

Industry Name #1	Total Flows	Exemption %	Exempt Flows
Example - ABC Industries		0%	-
		0%	-
		0%	-
TOTAL			-

MCF

-

Submit detailed list, indicating the exemption number and quantity for each meter exempted. Note: use 100% for any individual fully-exempted meters, otherwise, apply the exemption percentage noted in the approved exemption to only the exempted meter.

TOTAL ADJUSTED SEWERED WATER CONSUMPTION (A+B+C+D) in MCF

1,372.910

CHARGES

E WASTEWATER DISPOSAL CHARGES

Allen Park Belleville Brownstown Twp. Dearborn Heights Ecorse Lincoln Park	Downriver Utility Wastewater Authority 25605 Northline Road • Taylor, Michigan 48180	River Rouge Riverview Romulus Southgate Taylor Van Buren Twp. Wyandotte
---	--	---

COMPUTATION OF MONTHLY WASTEWATER DISPOSAL CHARGES
FOR USE BY COMMUNITIES DISCHARGING TO MORE THAN ONE SEWER SYSTEM - ALLEN PARK, BROWNSTOWN TOWNSHIP,
DEARBORN HEIGHTS, ROMULUS AND VAN BUREN TOWNSHIP
Rate Year 2024 - 2025

MUNICIPALITY NAME:	City of Dearborn Heights	DUWA BILLING PERIOD:	May 2025
Total Adjusted Sewered Water Consumption	1,372.910	MCF X	\$ 11.71
		Year 2 Phase-In 60%	\$ 16,076.78
			\$ 9,646.07

F FLAT RATE USER CHARGES

Units		Units X	\$10.90	\$	-
-------	--	---------	---------	----	---

Enter number of flat rate customers whose source of water is well water and who discharge wastewater to DUWA

G NONRESIDENTIAL USER FEES

1 Metered Water Consumption

For the purpose of this fee, a residential unit shall be defined as any structure designed and used for year-round habitation where average occupancy by the same person(s) was longer than 2 consecutive months during the previous year. Non-residential units will include any sewer premises that do not meet the above description.

2 Other metered water sources

This should equal the amount reported under B1 above, other than for residential units.

TOTAL NONRESIDENT USER FEES	316.000	MCF X	\$1.53	\$	483.48
-----------------------------	---------	-------	--------	----	--------

TOTAL AMOUNT DUE (E+F+G)	\$	10,129.55
---------------------------------	-----------	------------------

Preparer (please print name)	Mahdi Baydoun	Date:	6/12/2025
email address:		Phone:	

MAKE CHECKS PAYABLE TO: DOWNRIVER UTILITY WASTEWATER AUTHORITY

Questions? Please contact Doug Drysdale (734) 493-2456

Please send remittance and the signed original of this form plus supporting documentation to:

DUWA / Doug Drysdale, PO Box 2146, Southgate MI 48195

Email worksheet & supporting documentation to dns.financialsvcs@gmail.com

PENALTY ON LATE PAYMENT Report and payments are due within **45 days** from end of the month of Service. Late payment is subject to a penalty of 1% per month from due date and will be assessed and billed by the DUWA accountant, as necessary.

DEFINITION OF ACRONYMS

MCF Thousand cubic feet

IPP Industrial Pretreatment Program

NOTE: One Cubic Foot = 7.4805 Gallons
To convert gallons to cubic feet, multiply the total gallons by 0.13368

For Rates Effective – July 1, 2024

592-537-929.000
 OK to pay
 Mahdi Baydoun

Meter Usage by Class and Meter Size

Tuesday, June 17, 2025

1/1

Class: C

Meter Size:		Usage:	1
Meter Size:	1	Usage:	0
Meter Size:	2	Usage:	422
Meter Size:	3	Usage:	397
Meter Size:	4	Usage:	1641
Meter Size:	5	Usage:	682
Meter Size:	7	Usage:	17
Usage:			3160

Class: R

Meter Size:	1	Usage:	2709
Meter Size:	2	Usage:	6582
Meter Size:	3	Usage:	30
Usage:			9321

Report Total: 12481

Report Generated: 6/17/2025 9:40 AM
Report Options: Posted From: 5/1/2025 To: 5/31/2025
Advanced Filter: (Account.marked & 2 = 2)

Allen Park Belleville Brownstown Twp Dearborn Heights Ecorse Lincoln Park	Downriver Utility Wastewater Authority 25605 Northline Road • Taylor, Michigan 48180	River Rouge Riverview Romulus Southgate Taylor Van Buren Twp Wyandotte
--	--	--

COMPUTATION OF MONTHLY WASTEWATER DISPOSAL CHARGES
 FOR USE BY COMMUNITIES DISCHARGING TO MORE THAN ONE SEWER SYSTEM - ALLEN PARK, BROWNSTOWN TOWNSHIP,
 DEARBORN HEIGHTS, ROMULUS AND VAN BUREN TOWNSHIP
 Rate Year 2024 - 2025

MUNICIPALITY NAME:
 City of Dearborn Heights
 DUWA BILLING PERIOD:
 Mar 2025

All units in MCF

A

WATER SUPPLIED TO DUWA SERVICE AREA
 Report the total volume of all customer water meter readings within just the DUWA service area. Only include water customers that also receive sewer service.

	Meter/Zone/Area	Date of Reading	MCF		
a					
b					
c					
d					
	TOTAL WATER SUPPLIED TO DUWA SERVICE AREA		5,599.000	MCF X	110% 6,158.900

B

ADDITIONS: WATER FROM OTHER SOURCES
 Report the total volume of all water from metered sources that is NOT included under Item A, above. Do not include well water, which is reported under "FLAT RATE USER CHARGE". Submit details of these sources, indicating name of customer(s), and quantity discharged by each customer. *Ensure appropriate amounts agree to the units reported directly by the IPP Permitted users to DUWA's IPP Manager.

1	Other metered sources				
	Flows from emergency connections (from neighboring communities' water supplies)				
	Users with sewer flow in your community but water supply from another community				
	Other flows such as ground water, surface water, river water, leachate		*		
	Discharge under an Industrial Pretreatment Permit (IPP) permit, including condensate and precipitation, etc.		*		
	Other				
	Total Other Metered Sources	0.000	MCF X	110%	0.000

C

DEDUCTIONS: Water purchased from Great Lakes Water Authority (GLWA) or Wyandotte Municipal Services (WMS) that is NOT discharged to the DUWA System

1 UNSEWERED CONNECTIONS FOR INDIVIDUAL RESIDENCES AND BUSINESSES

Report the total volume of all individual water meters for water sold to residences or businesses that do not receive sewer service because sewers are not available and/or because they are using septic tank systems. Submit summary total and indicate the source of your data.

D
 EXEMPTIONS: Limited to exempted usage for Industrial Users having exemption permits issued by DUWA from July 1 through June 30 of each rate year. Exempted flows shall not exceed approved amount by DUWA. Contact System Manager or Accountant for current listing of industry and exemptable flows.

Industry Name #1	Total Flows	Exemption %	Exempt Flows		
Example - ABC Industries		0%	-		
		0%	-		
		0%	-		
TOTAL			-	MCF	-

Submit detailed list, indicating the exemption number and quantity for each meter exempted. Note: use 100% for any individual fully-exempted meters, otherwise, apply the exemption percentage noted in the approved exemption to only the exempted meter.

TOTAL ADJUSTED SEWERED WATER CONSUMPTION (A+B+C+D) in MCF
 6,158.900

CHARGES
 WASTEWATER DISPOSAL CHARGES

Allen Park Belleville Brownstown Twp Dearborn Heights Ecorse Lincoln Park	Downriver Utility Wastewater Authority 25605 Northline Road • Taylor, Michigan 48180	River Rouge Riverview Romulus Southgate Taylor Van Buren Twp Wyandotte
--	--	--

COMPUTATION OF MONTHLY WASTEWATER DISPOSAL CHARGES
FOR USE BY COMMUNITIES DISCHARGING TO MORE THAN ONE SEWER SYSTEM - ALLEN PARK, BROWNSTOWN TOWNSHIP,
DEARBORN HEIGHTS, ROMULUS AND VAN BUREN TOWNSHIP
Rate Year 2024 - 2025

MUNICIPALITY NAME: City of Dearborn Heights DUWA BILLING PERIOD: Mar 2025

Total Adjusted Sewered Water Consumption 6,158.900 MCF X \$ 11.71 \$ 72,120.72
 Year 2 Phase-In 60% \$ 43,272.43

F **FLAT RATE USER CHARGES**
 Units Units X \$10.90 \$ -

Enter number of flat rate customers whose source of water is well water and who discharge wastewater to DUWA

G **NONRESIDENTIAL USER FEES**

1 **Metered Water Consumption**

For the purpose of this fee, a residential unit shall be defined as any structure designed and used for year-round habitation where average occupancy by the same person(s) was longer than 2 consecutive months during the previous year. Non-residential units will include any sewered premises that do not meet the above description.

2 **Other metered water sources**

This should equal the amount reported under B1 above, other than for residential units.

TOTAL NONRESIDENT USER FEES 355.700 MCF X \$1.53 \$ 544.22

TOTAL AMOUNT DUE (E+F+G) \$ 43,816.65

Preparer (please print name) Mahdi Baydorn Date: 6/12/2025
 email address: _____ Phone: _____

MAKE CHECKS PAYABLE TO: DOWNRIVER UTILITY WASTEWATER AUTHORITY

Questions? Please contact Doug Drysdale (734) 493-2456

Please send remittance and the signed original of this form plus supporting documentation to:

DUWA / Doug Drysdale, PO Box 2146, Southgate MI 48195

Email worksheet & supporting documentation to dns.financialsvcs@gmail.com

Report and payments are due within **45 days** from end of the month of Service. Late payment is subject to a penalty of 1% per month from due date and will be assessed and billed by the DUWA accountant, as necessary.

PENALTY ON LATE PAYMENT

DEFINITION OF ACRONYMS

MCF Thousand cubic feet
 IPP Industrial Pretreatment Program

NOTE: One Cubic Foot = 7.4805 Gallons
To convert gallons to cubic feet, multiply the total gallons by 0.13368

For Rates Effective – July 1, 2024

592-537-929.000
 OK to pay
 Mahdi Baydorn

Meter Usage by Class and Meter Size

Tuesday, June 17, 2025

1/1

Class:

Meter Size:	2	Usage:	26
		Usage:	26

Class: C

Meter Size:		Usage:	1
Meter Size:	1	Usage:	0
Meter Size:	2	Usage:	823
Meter Size:	3	Usage:	423
Meter Size:	4	Usage:	1600
Meter Size:	5	Usage:	697
Meter Size:	7	Usage:	13
		Usage:	3557

Class: R

Meter Size:		Usage:	12
Meter Size:	1	Usage:	11729
Meter Size:	2	Usage:	40079
Meter Size:	3	Usage:	587
		Usage:	52407

Report Total: 55990

Report Generated: 6/17/2025 9:31 AM

Report Options: Posted From: 3/1/2025 To: 3/31/2025

Advanced Filter: (Account.marked & 2 = 2)

Allen Park Belleville Brownstown Twp. Dearborn Heights Dearborn Lincoln Park	Downriver Utility Wastewater Authority 25005 Northline Road • Taylor, Michigan 48180	River Rouge Riverview Romulus Southgate Taylor Van Buren Twp. Wyandotte
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COMPUTATION OF MONTHLY WASTEWATER DISPOSAL CHARGES
FOR USE BY COMMUNITIES DISCHARGING TO MORE THAN ONE SEWER SYSTEM - ALLEN PARK, BROWNSTOWN TOWNSHIP, DEARBORN HEIGHTS, ROMULUS AND VAN BUREN TOWNSHIP
Rate Year 2024 - 2025

MUNICIPALITY NAME:	City of Dearborn Heights	DUWA BILLING PERIOD:	Apr 2025
--------------------	--------------------------	----------------------	----------

All units in MCF

A WATER SUPPLIED TO DUWA SERVICE AREA

1 Report the total volume of all customer water meter readings within just the DUWA service area. Only include water customers that also receive sewer service.

	Meter/Zone/Area	Date of Reading	MCF
a			
b			
c			
d			
TOTAL WATER SUPPLIED TO DUWA SERVICE AREA			10 674.100

MCF X 110% **11,741.510**

B ADDITIONS: WATER FROM OTHER SOURCES

1 **Other metered sources**

Report the total volume of all water from metered sources that is NOT included under Item A, above. Do not include well water, which is reported under "FLAT RATE USER CHARGE". *Submit details of these sources, indicating name of customer(s), and quantity discharged by each customer. *Ensure appropriate amounts agree to the units reported directly by the IPP Permitted users to DUWA's IPP Manager.*

a	Flows from emergency connections (from neighboring communities' water supplies)		
b	Users with sewer flow in your community but water supply from another community		
c	Other flows such as ground water, surface water, river water, leachate		*
d	Discharge under an Industrial Pretreatment Permit (IPP) permit, including condensate and precipitation, etc.		*
e	Other		
Total Other Metered Sources		0.000	MCF X 110% 0.000

C DEDUCTIONS: Water purchased from Great Lakes Water Authority (GLWA) or Wyandotte Municipal Services (WMS) that is NOT discharged to the DUWA System

1 **UNSEWERED CONNECTIONS FOR INDIVIDUAL RESIDENCES AND BUSINESSES**

	MCF X 110% -
--	---------------------

Report the total volume of all individual water meters for water sold to residences or businesses that do not receive sewer service because sewers are not available and/or because they are using septic tank systems. *Submit summary total and indicate the source of your data.*

D EXEMPTIONS: Limited to exempted usage for Industrial Users having exemption permits issued by DUWA from July 1 through June 30 of each rate year. Exempted flows shall not exceed approved amount by DUWA. Contact System Manager or Accountant for current listing of industry and exemptable flows.

Industry Name #1	Total Flows	Exemption %	Exempt Flows
Example - ABC Industries		0%	-
		0%	-
		0%	-
TOTAL			-

MCF **-**

Submit detailed list, indicating the exemption number and quantity for each meter exempted. Note: use 100% for any individual fully-exempted meters, otherwise, apply the exemption percentage noted in the approved exemption to only the exempted meter.

TOTAL ADJUSTED SEWERED WATER CONSUMPTION (A+B+C+D) in MCF	11,741.510
--	-------------------

CHARGES

E WASTEWATER DISPOSAL CHARGES

Allen Park
Belleville
Brownstown Twp.
Dearborn Heights
E. Coker
Lincoln Park

Downriver Utility Wastewater Authority

25605 Northline Road • Taylor, Michigan 48180

River Rouge
Riverview
Romulus
Southgate
Taylor
Van Buren Twp.
Wyandotte

COMPUTATION OF MONTHLY WASTEWATER DISPOSAL CHARGES

FOR USE BY COMMUNITIES DISCHARGING TO MORE THAN ONE SEWER SYSTEM - ALLEN PARK, BROWNSTOWN TOWNSHIP,
DEARBORN HEIGHTS, ROMULUS AND VAN BUREN TOWNSHIP

Rate Year 2024 - 2025

MUNICIPALITY NAME:

City of Dearborn Heights

DUWA BILLING PERIOD:

Apr 2025

Total Adjusted Sewered Water Consumption

11,741.510

MCF X

\$ 11.71

\$ 137,493.08

Year 2 Phase-In 60%

\$ 82,495.85

F FLAT RATE USER CHARGES

Units

Units X

\$10.90

\$ -

Enter number of flat rate customers whose source of water is well water and who discharge wastewater to DUWA

G NONRESIDENTIAL USER FEES

1 Metered Water Consumption

For the purpose of this fee, a residential unit shall be defined as any structure designed and used for year-round habitation where average occupancy by the same person(s) was longer than 2 consecutive months during the previous year. Non-residential units will include any sewered premises that do not meet the above description.

2 Other metered water sources

This should equal the amount reported under B1 above, other than for residential units.

TOTAL NONRESIDENT USER FEES

405.000

MCF X

\$1.53

\$ 619.65

TOTAL AMOUNT DUE (E+F+G) \$ 83,115.50

Preparer (please print name)

Mahdi Baydoun

Date:

6/12/2025

email address:

Phone:

MAKE CHECKS PAYABLE TO: DOWNRIVER UTILITY WASTEWATER AUTHORITY

Questions? Please contact Doug Drysdale (734) 493-2456

Please send remittance and the signed original of this form plus supporting documentation to:

DUWA / Doug Drysdale, PO Box 2146, Southgate MI 48195

Email worksheet & supporting documentation to dns.financialsvcs@gmail.com

Report and payments are due within 45 days from end of the month of Service. Late payment is subject to a penalty of 1% per month from due date and will be assessed and billed by the DUWA accountant, as necessary.

PENALTY ON LATE PAYMENT

DEFINITION OF ACRONYMS

MCF

Thousand cubic feet

IPP

Industrial Pretreatment Program

NOTE: One Cubic Foot = 7.4805 Gallons

To convert gallons to cubic feet, multiply the total gallons by 0.13368

For Rates Effective - July 1, 2024

592-537-929,000
ok to pay
Mahdi Baydoun

Meter Usage by Class and Meter Size

Tuesday, June 17, 2025

1/1

Class:

Meter Size:	2	Usage:	10
		Usage:	10

Class: C

Meter Size:		Usage:	2
Meter Size:	1	Usage:	0
Meter Size:	2	Usage:	489
Meter Size:	3	Usage:	560
Meter Size:	4	Usage:	2100
Meter Size:	5	Usage:	880
Meter Size:	7	Usage:	19
		Usage:	4050

Class: R

Meter Size:	1	Usage:	1344
Meter Size:	2	Usage:	100318
Meter Size:	3	Usage:	1019
		Usage:	102681

Report Total: 106741

Report Generated: 6/17/2025 9:32 AM

Report Options: Posted From: 4/1/2025 To: 4/30/2025

Advanced Filter: (Account.marked & 2 = 2)

Overhead Relocation of Streetlight Equipment Billing Agreement

I/We, the undersigned, hereby agree to reimburse DTE the sum of \$1,640.72. This reimbursement will be made prior to the actual start of construction.

In return for the above, DTE agrees to relocate one span of overhead streetlight wire in order to accommodate a new strain pole and mast arm near the intersection of Beech Daly Rd. and Lawrence Ave.

Requested work to be performed on Work Order 75188193. When direct construction costs exceed those estimated due to unforeseen difficulties, the Customer will be invoiced for the difference.

Notwithstanding anything herein to the contrary, the installation, ownership and maintenance of electric services and the rates, fees, and charges to be made shall be subject to and in accordance with the orders, rules and regulations adopted and approved by the Michigan Public Service Commission.

Please sign and return this agreement along with payment. You will be mailed back a copy of this agreement after the document has been counter-signed by DTE supervision.

Accepted (Customer)

Signature _____

Name _____

Date _____

Accepted (DTE)

Signature 

Name Bill Bazzi

Date 6-16-2025

SEMCOG Beech Daly
Safe Routes to School
p1- 440-981.014

Exhibit A to Master Agreement

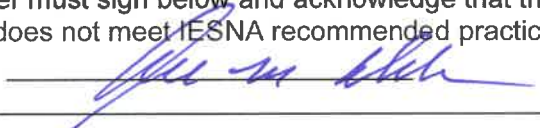
Purchase Agreement

This Purchase Agreement (this "Agreement") is dated as of March 20, 2025 between DTE Electric Company ("Company") and City of Dearborn Heights ("Customer").

This Agreement is a "Purchase Agreement" as referenced in the Master Agreement for Municipal Street Lighting dated October 20, 2021 (the "Master Agreement") between Company and Customer. All of the terms of the Master Agreement are incorporated herein by reference. In the event of an inconsistency between this Agreement and the Master Agreement, the terms of this Agreement shall control.

Customer requests Company to furnish, install, operate and maintain street lighting equipment as set forth below:

1. DTE Work Order Number:	1. 75131798 If this is a conversion or replacement, indicate the Work Order Number for current installed equipment: N/A	
2. Location where Equipment will be installed:	City Hall Parking lot and George St, as more fully described on the map attached hereto as <u>Attachment 1</u> .	
3. Total number of lights to be installed:	11	
4. Description of Equipment to be installed (the " <u>Equipment</u> "):	Replace (5) 400W Mercury Vapor Cobra Heads to (5) 136W LED Roadway Leotek Fixtures on code 06 posts. This is an underground fed job. Replace (6) 400W High Pressure Sodium Cobra Heads to (6) 136W LED Roadway Fixtures. This is an underground fed job.	
5. Estimated Total Annual Lamp Charges	\$4,156.35 101 - 200 - 926.00	
6. Estimated Total Annual Post Charges if selected	<u>\$0.00</u>	
7. Annual Finance Charge if selected	See paragraph 14 below	<u>\$ 0.00</u>
8. Computation of Contribution in aid of Construction (" <u>CIAC Amount</u> ")	Total estimated construction cost, including labor, materials, and overhead:	<u>\$3,450.26</u>
	Revenue credit:	<u>\$0.00</u>
	CIAC Amount (cost minus revenue)	<u>\$3,450.26</u>
	Credit for Post Charge, if selected	<u>\$0.00</u>
9. Payment of CIAC Amount:	Due promptly upon execution of this Agreement <u>\$3,450.26</u>	
10. Term of Agreement	5 years. Upon expiration of the initial term, this Agreement shall continue on a month-to-month basis until terminated by mutual written consent of the parties or by either party with thirty (30) days prior written notice to the other party.	
Special Financing Options are available – Please read stipulations within agreement and if desired check the appropriate box below:	If Post Charge "box" is checked the Customer agrees to following term:	

Post Charge Option ☐ Finance Option ☐	10 years. Upon expiration of the initial term, this Agreement shall continue on a month-to-month basis until terminated by mutual written consent of the parties or by either party with thirty (30) days prior written notice to the other party.
11. Does the requested Customer lighting design meet IESNA recommended practices?	(Check One) ☐ YES ☒ NO If "No", Customer must sign below and acknowledge that the lighting design does not meet IESNA recommended practices 
12. Customer Address for Notices:	6045 Fenton St Dearborn Heights, MI 48127 Ali Dib

SIGN HERE

13. Special Order Material Terms:

All or a portion of the Equipment consists of special order material: (check one) ☐ YES ☒ NO

If "Yes" is checked, Customer and Company agree to the following additional terms.

A. Customer acknowledges that all or a portion of the Equipment is Special Order Materials ("SOM") and not Company's standard stock. Customer will purchase and stock replacement SOM and spare parts as provided in Section B below. When replacement equipment or spare parts are installed from Customer's inventory, Company will credit Customer in the amount of the then-current material cost of Company standard street lighting equipment in lieu of which the SOM is being used. Customer has up to twenty-four (24) months from the time Company uses, or takes possession of, such Customer SOM to seek reimbursement from Company.

B. Customer will maintain an inventory of at least ____ posts and ____ luminaires and any other materials agreed to by Company and Customer, and will replenish the stock by ordering materials no later than thirty (30) calendar days after the materials are drawn from inventory. Costs of initial inventory are included in this Agreement. If Customer fails to maintain the required inventory, Company, after 30 days' notice to Customer, may (but is not required to) order replacement SOM and Customer will reimburse Company for its costs (including the labor costs associated with Company's management of the supply chain for the SOM) no later than thirty (30) calendar days after receipt of Company's invoice for such costs. Customer acknowledges that failure to maintain required inventory could result in extended outages due to SOM lead times.

C. The inventory will be stored at _____. Access to Customer's inventory site must be provided between the hours of 9:00a.m. to 4:00p.m., Monday through Friday with the exceptions of federal Holidays. If Company is unable to access the site during such hours for any reason, Company: (i) shall be relieved from any obligation or commitment to complete the work as scheduled; and (ii) may, at its option, procure the inventory itself and have Customer to reimburse Company's costs for doing so. Customer shall name an authorized representative to contact regarding inventory: levels, access, usage, transactions, and provide the following contact information to Company:

Name: _____ Title: _____

Phone Number: _____ Email: _____

Customer will immediately notify Company of any changes in the Authorized Customer Representative. Customer must comply with SOM manufacturer's recommended inventory storage guidelines and practices. Damaged SOM will not be installed by Company.

D. In the event that SOM is damaged by a third party, Company may (but is not required to) pursue a damage claim against such third party for all of Company's costs incurred because of the claim, including all labor and replacement materials. Company will notify Customer as to whether Company will pursue such claim within a reasonable time of the SOM being damaged.

E. In the event that SOM becomes obsolete, discontinued, or incompatible with Company's infrastructure, Customer shall select new alternate SOM that is compatible with Company's then-existing infrastructure. If Customer does not select compatible alternate SOM, Company reserves the right to select compatible SOM that is, in its reasonable judgment, substantially similar, or replace the SOM with standard materials, in either case being entitled to

reimbursement from Customer for Company's costs in providing such transition of supply (including internal overhead and labor costs).

F. Should Customer experience, in Company's reasonable judgment, excessive LED equipment failures that are not supported by LED manufacturer warranties, Company will replace the LED equipment with other Company supported Solid State or High Intensity Discharge luminaires at Company's discretion. The full cost to complete these replacements to standard street lighting equipment will be the responsibility of Customer.

14. Special Financing Options

A. Post Charge Option:

For new underground-fed installations of 5 lights or more after May 1, 2019, which require investment in excess of three times the annual revenue at the prevailing rate at the time of installation, the Customer may elect to pay a post charge for each increment of \$1,000 investment required above three times the annual revenue.

Effective February, 6 2025 - For each increment of \$1,000 of investment which exceeds three times the annual revenue at the prevailing rate at the time of installation, add to rate per year an additional **\$84.96**.

B. Finance Charge Option:

As an alternative, where the required contribution exceeds \$10,000, upon agreement of the Customer and the Company, the Customer will pay an additional annual charge of the Company's weighted average cost of capital (7.05%) times the contribution amount in lieu of the cash contribution.

Company and Customer have executed this Purchase Agreement as of the date first written above.

Company:

DTE Electric Company

By: _____

Name: _____

Title: _____

Date: _____

Customer:

City of Dearborn Heights

By:  _____

Name: Bill Bazzi

Title: Mayer

Date: 6/16/2025

 SIGN HERE

12080 Dixie
Redford, MI 48239



Friday, June 13, 2025

Ali Dib
City Engineer
6045 Fenton
Dearborn Heights, MI 48127

Regarding: 1634 N Beech Daly

Enclosed are two (2) copies of the Accounts Receivable Agreement for your signature. The payment for this work is \$7,154.98 based on:

CHARGE FOR OH 25KVA 120/240 SINGLE PHASE XFMR AND LABOR.

Please return the signed agreement to me with a check made payable to DTE Energy. Keep the "Customer Copy" document for your records. To ensure proper credit, the Agreement number should be indicated on your remitted check. When we receive the signed agreement and your check, we will proceed to schedule the work.

If you have any questions regarding this job, please feel free to contact me at the phone number or e-mail address indicated below.

Sincerely,

Shane P Gessner
Associate Planner
734-693-0578
shane.gessner@dteenergy.com

enclosures:
Two copies of the Accounts Receivable Agreement

Accounts Receivable Agreement
No. 75345127



"DTE Energy" and "Customer" make this agreement for consideration of the promises in the Agreement.

"DTE Energy" is:

The DTE Energy Company
12080 Dixie
Redford, MI 48239

"Customer" is:

Ali Dib
City Engineer
6045 Fenton
Dearborn Heights, MI 48127

Background Statement: Customer requests DTE Energy to perform the work indicated below in the vicinity of 1634 N Beech Daly . To do this, DTE Energy requires that payment be made in the amount indicated below. Under Michigan Public Service Commission rules, DTE Energy is permitted to require payment before performing this work.

**DTE Energy and Customer agree to the following terms:
See details of this contract under the Terms and Conditions section**

Payment for the requested work is \$7,154.98.

The type of work to be performed:

CHARGE FOR OH 25KVA 120/240 SINGLE PHASE XFMR AND LABOR.

In return for the above payment, The DTE Energy Company agrees to perform the requested work, providing all necessary permits and rights-of-way can be secured. This job will not be scheduled until DTE Energy receives payment for the above work.

Notwithstanding anything herein to the contrary, the installation, ownership, and maintenance of electric services and the rates, fees, and charges to be made shall be subject to and in accordance with the orders and rules and regulations adopted and approved from time to time by the Michigan Public Service Commission.

101-200-926.000

DTE Energy:(sign) Mary Peters/s Title: Supervisor Date: 6-13-2025
Mary F Peters
Customer:(sign) [Signature] (print) BILL BAZZ Date: 6/16/25
(sign) _____ (print) _____ Date: _____

Terms and Conditions
Accounts Receivable Agreement

1. **MPSC Rules** - This Agreement is subject to the Michigan Public Services Commission ("MPSC") Rules, including but not limited to, Rule C6.1, "Extension of Service", Rule C6.2, "Overhead Extension Policy", Rule C6.3, "Underground Distribution Systems"; and Rule C6.5 "Miscellaneous Customer Requests", which are incorporated herein by reference.
2. **Description of Work** - DTE Energy or one of its contractors shall install or remove the underground or overhead conductors and any associated overhead or underground equipment required for the request, (collectively, the "Work"). DTE Energy will only install electric service and is not responsible for any other utility service including, but not limited to, cable television, or other communication services. Customer shall contact those companies responsible for the installation of services other than electrical service.
3. **Customer Staking Requirements**
 - a. Prior to commencement of the Work, Customer shall visually identify, by either exposing or clearly staking through the use of flags or other appropriate identification device, all private underground property, including but not limited to:

a. private electrical lines b. sprinkler systems c. invisible fences d. swimming pool hardware e. septic tanks and fields f. fiber optic lines g. security systems h. heated sidewalk and driveway equipment	i. burial sites of pets j. geothermal systems k. private water mains and lines l. solar power equipment m. privately owned gas n. propane and petroleum lines o. any other underground equipment not previously listed.
--	---
 - b. If Customer refuses the route suggested by DTE Energy for the Work and requests an alternative route, which is mutually agreed to by Customer and DTE Energy, Customer shall stake the alternative route as provided in paragraph 3(a) above.
 - c. If Customer fails to clearly stake all private underground property, then Customer releases DTE Energy from any and all liability for property damage related to the installation, operation or maintenance of the Work, including, but not limited to, loss of trees, shrubs or other landscape.
4. **Total Payment** - By executing this Agreement, Customer agrees to pay DTE Energy the "Total Payment" calculated on page 1 of this agreement.
5. **Termination prior to Commencement of Work** - If Customer fails to complete any obligations under this Agreement within six (6) months from the date DTE Energy receives full payment or the Total payment, then, upon written notice, DTE Energy may cancel this Agreement and a refund may be issued to Customer, less all reasonable costs incurred by DTE Energy.
6. **Failure to Execute Agreement; Changes to Agreement:** If the Customer fails to execute this Agreement and pay the Total payment due to DTE Energy within six (6) months of the date of this Agreement, then this Agreement shall become null and void. Further, Customer shall not make any changes to this Agreement, including but not limited to handwritten changes or striking any language. In the event Customer makes any changes to this Agreement without the specific written consent of DTE Energy, then this Agreement shall become null and void.
7. **Damages and Limitation on Liability** - If Customer, its contractors, agents, and/or employees cause damage to the Work, then Customer shall reimburse DTE Energy for all costs related to that damage. DTE Energy reserves the right to retain portions of the Refundable Construction Advance to offset such damages.

DTE Energy's sole liability to Customer, its employees, agents, subcontractors and to all other persons arising out of or related to the performance of the Work, whether in contract, under any claims warranty, in tort, or otherwise shall be limited to either DTE Energy repairing or replacing the Work at its own expense or, at DTE Energy's option, refund the money paid for the Work. The foregoing shall be Customer's sole remedy. In no event will DTE Energy or its contractors be liable under this Agreement or under any cause of action relating to the subject matter of this Agreement, whether based on contract, warranty, tort (including negligence), strict liability, indemnity or otherwise, for any incidental or consequential damages including but not limited to loss of use, interest charges, inability to operate full capacity, lost profits or other similar claims of Customer.
8. **Set Off** - DTE Energy shall be entitled at any time to set off any sums owing by Customer or any of Customer's affiliated companies with common ownership, to DTE Energy or any of DTE Energy's affiliated companies, against sums payable by DTE Energy.
9. **Assignment and Notices** - Customer shall not assign this Agreement without DTE Energy's prior written consent. All notices required by this Agreement must be in writing and sent by U.S. mail or delivered in person to the addresses listed on page 1 of this Agreement.
10. **Saving Clause** - Each term and condition of this Agreement is deemed to have an independent effect and the invalidity of any partial or whole paragraph or section shall not invalidate the remaining paragraphs or sections. The obligation to perform all of the terms and conditions shall remain in effect regardless of the performance of any invalid term by the other party.

11. Governing Law and Jurisdiction - This Agreement shall be construed in accordance with the law of the State of Michigan, without regard to conflict of law principals. The parties agree that any action with respect to this Agreement shall be brought in a court of competent jurisdiction located in the State of Michigan and the parties hereby submit themselves to the exclusive jurisdiction and venue of such court for the purpose of such action.

12. Entire Agreement - This Agreement together with the DTE Energy Rate Book on file with the MPSC, the Electrical Service Installation Guide, which is available at:

www.dteenergy.com/businessCustomers/buildersContractors/electricService/standards.html

and, if applicable, the Certificate of Grade (referred to herein collectively, as the "Contract Documents") constitutes the entire Agreement between the parties regarding this transaction. Any agreements, negotiations or understanding of the parties prior to or contemporaneous to the date of the Agreement, whether written or oral, are superseded hereby. In the event of a conflict between the Contract Documents, then the Contract Document shall control in the order stated above.



Accounts Receivable Agreement
No. 75345127

"DTE Energy" and "Customer" make this agreement for consideration of the promises in the Agreement.

"DTE Energy" is:

The DTE Energy Company
12080 Dixie
Redford, MI 48239

"Customer" is:

Ali Dib
City Engineer
6045 Fenton
Dearborn Heights, MI 48127

Background Statement: Customer requests DTE Energy to perform the work indicated below in the vicinity of 1634 N Beech Daly . To do this, DTE Energy requires that payment be made in the amount indicated below. Under Michigan Public Service Commission rules, DTE Energy is permitted to require payment before performing this work.

**DTE Energy and Customer agree to the following terms:
See details of this contract under the Terms and Conditions section**

Payment for the requested work is \$7,154.98.

The type of work to be performed:

CHARGE FOR OH 25KVA 120/240 SINGLE PHASE XFMR AND LABOR.

In return for the above payment, The DTE Energy Company agrees to perform the requested work, providing all necessary permits and rights-of-way can be secured. This job will not be scheduled until DTE Energy receives payment for the above work.

Notwithstanding anything herein to the contrary, the installation, ownership, and maintenance of electric services and the rates, fees, and charges to be made shall be subject to and in accordance with the orders and rules and regulations adopted and approved from time to time by the Michigan Public Service Commission.

DTE Energy:(sign) Mary Peters/s Title: Supervisor Date: 6-13-2025
Mary F Peters

Customer:(sign) [Signature] (print) Bill Bazzani Date: 6/14/25
(sign) _____ (print) _____ Date: _____

Terms and Conditions
Accounts Receivable Agreement

1. **MPSC Rules** - This Agreement is subject to the Michigan Public Services Commission ("MPSC") Rules, including but not limited to, Rule C6.1, "Extension of Service", Rule C6.2, "Overhead Extension Policy", Rule C6.3, "Underground Distribution Systems"; and Rule C6.5 "Miscellaneous Customer Requests", which are incorporated herein by reference.
2. **Description of Work** - DTE Energy or one of its contractors shall install or remove the underground or overhead conductors and any associated overhead or underground equipment required for the request, (collectively, the "Work"). DTE Energy will only install electric service and is not responsible for any other utility service including, but not limited to, cable television, or other communication services. Customer shall contact those companies responsible for the installation of services other than electrical service.
3. **Customer Staking Requirements**
 - a. Prior to commencement of the Work, Customer shall visually identify, by either exposing or clearly staking through the use of flags or other appropriate identification device, all private underground property, including but not limited to:

a. private electrical lines b. sprinkler systems c. invisible fences d. swimming pool hardware e. septic tanks and fields f. fiber optic lines g. security systems h. heated sidewalk and driveway equipment	i. burial sites of pets j. geothermal systems k. private water mains and lines l. solar power equipment m. privately owned gas n. propane and petroleum lines o. any other underground equipment not previously listed.
--	---
 - b. If Customer refuses the route suggested by DTE Energy for the Work and requests an alternative route, which is mutually agreed to by Customer and DTE Energy, Customer shall stake the alternative route as provided in paragraph 3(a) above.
 - c. If Customer fails to clearly stake all private underground property, then Customer releases DTE Energy from any and all liability for property damage related to the installation, operation or maintenance of the Work, including, but not limited to, loss of trees, shrubs or other landscape.
4. **Total Payment** - By executing this Agreement, Customer agrees to pay DTE Energy the "Total Payment" calculated on page 1 of this agreement.
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7. **Damages and Limitation on Liability** - If Customer, its contractors, agents, and/or employees cause damage to the Work, then Customer shall reimburse DTE Energy for all costs related to that damage. DTE Energy reserves the right to retain portions of the Refundable Construction Advance to offset such damages.

DTE Energy's sole liability to Customer, its employees, agents, subcontractors and to all other persons arising out of or related to the performance of the Work, whether in contract, under any claims warranty, in tort, or otherwise shall be limited to either DTE Energy repairing or replacing the Work at its own expense or, at DTE Energy's option, refund the money paid for the Work. The foregoing shall be Customer's sole remedy. In no event will DTE Energy or its contractors be liable under this Agreement or under any cause of action relating to the subject matter of this Agreement, whether based on contract, warranty, tort (including negligence), strict liability, indemnity or otherwise, for any incidental or consequential damages including but not limited to loss of use, interest charges, inability to operate full capacity, lost profits or other similar claims of Customer.
8. **Set Off** - DTE Energy shall be entitled at any time to set off any sums owing by Customer or any of Customer's affiliated companies with common ownership, to DTE Energy or any of DTE Energy's affiliated companies, against sums payable by DTE Energy.
9. **Assignment and Notices** - Customer shall not assign this Agreement without DTE Energy's prior written consent. All notices required by this Agreement must be in writing and sent by U.S. mail or delivered in person to the addresses listed on page 1 of this Agreement.
10. **Saving Clause** - Each term and condition of this Agreement is deemed to have an independent effect and the invalidity of any partial or whole paragraph or section shall not invalidate the remaining paragraphs or sections. The obligation to perform all of the terms and conditions shall remain in effect regardless of the performance of any invalid term by the other party.

11. Governing Law and Jurisdiction - This Agreement shall be construed in accordance with the law of the State of Michigan, without regard to conflict of law principals. The parties agree that any action with respect to this Agreement shall be brought in a court of competent jurisdiction located in the State of Michigan and the parties hereby submit themselves to the exclusive jurisdiction and venue of such court for the purpose of such action.

12. Entire Agreement - This Agreement together with the DTE Energy Rate Book on file with the MPSC, the Electrical Service Installation Guide, which is available at:

www.dteenergy.com/businessCustomers/buildersContractors/electricService/standards.html

and, if applicable, the Certificate of Grade (referred to herein collectively, as the "Contract Documents") constitutes the entire Agreement between the parties regarding this transaction. Any agreements, negotiations or understanding of the parties prior to or contemporaneous to the date of the Agreement, whether written or oral, are superseded hereby. In the event of a conflict between the Contract Documents, then the Contract Document shall control in the order stated above.

CUSTOMER COPY



INVOICE

DEARBORN HEIGHTS, CITY
24600 Van Born Rd
Dearborn Heights MI 48125
USA

Document Number
34244

Document Date
05/31/2025

Page
1/1

Customer No.
C-018153

Contact / Phone / Email
LEonard PARKER
313-791-6009
lparker@dearbornheightsmi.gov

Duke's Job Number
2981

PO Number

Payment Terms
Net 30

Shipping Type

FOB Point

Delivery Address
DEARBORN HEIGHTS, CITY
24600 VAN BORN
DEARBORN HEIGHTS MI 48125
USA

Invoice Remarks
Service Date: May 12-18, 2025

Job Details
Dearborn Heights ER

Description	Quantity	UoM	Price	Total
12" CCTV Only	656.8		\$ 0.75	\$ 492.61
18" CCTV Only	238.8		\$ 0.75	\$ 179.10
8" CCTV Only	993		\$ 0.75	\$ 744.75
Emergency Response - Cleaning	24.75		\$ 250.00	\$ 6,187.50
Emergency Response - CCTV	24.75		\$ 250.00	\$ 6,187.50

Invoice Subtotal: **\$ 13,791.46**

Total Before Tax: **\$ 13,791.46**

Total Tax Amount: **\$ 0.00**

Total Amount: \$ 13,791.46

Balance Due: \$ 13,791.46

Account # 592-540-818, 030

[Signature] 6/6/25

Remittance Address

Duke's Root Control, Inc.
400 Airport Rd., Suite E
Elgin, IL 60123



Tax ID No.: 75-3026801

Website: www.dukes.com

Accounting

Phone: 800-447-6687

Fax: 315-475-4203

E-Mail: accounts@dukes.com

U.S. - PIPETEK SUMMARY SHEET									
Contractor:		City of Dearborn Heights		Location:		Dearborn Heights, MI		Job Number:	
Start Date:		Monday, May 12, 2025		Finish Date:		Sunday, May 24, 2025		Contract/PO No:	
Attention to:		Leonard Parker		Notes for Billing:		Dearborn Heights - Performed CCTV Inspections and Cleaning			
Email Address:		lparker@cityofdearbornheights.mi.us				CCTV Inspections were conducted for the week of 5/12/25 - 5/18/25			
		CCTV / FLUSH / NH		Price:	Qty:	Total:			
1	CCTV Sewer Inspection, 8 inch Pipe	\$ 0.75	993.00	\$ 744.75					
2	CCTV Sewer Inspection, 12 inch Pipe	\$ 0.75	656.80	\$ 482.60					
3	CCTV Sewer Inspection, 18 inch Pipe	\$ 0.75	238.80	\$ 179.10					
4	Emergency Work (5/14/2025), CCTV Crew, Riverdale	\$ 250.00	8.50	\$ 2,125.00					
5	Emergency Work (5/14/2025), Vector Cleaning Crew, Riverdale	\$ 250.00	8.50	\$ 2,125.00					
6	Emergency Work (5/16/2025), CCTV Crew, Lehigh	\$ 250.00	8.00	\$ 2,000.00					
7	Emergency Work (5/16/2025), Vector Cleaning Crew, Lehigh	\$ 250.00	8.00	\$ 2,000.00					
8	Emergency Work (5/16/2025), CCTV Crew, Norfolk	\$ 250.00	8.25	\$ 2,062.50					
9	Emergency Work (5/16/2025), Vector Cleaning Crew, Norfolk	\$ 250.00	8.25	\$ 2,062.50					
10		\$ -		\$ -					
11		\$ -		\$ -					
12		\$ -		\$ -					
13		\$ -		\$ -					
14		\$ -		\$ -					
15		\$ -		\$ -					
16		\$ -		\$ -					
17		\$ -		\$ -					
18		\$ -		\$ -					
19		\$ -		\$ -					
20		\$ -		\$ -					
21		\$ -		\$ -					
22		\$ -		\$ -					
Total Profit:				\$ 13,791.45					
Total Labor									
Total Data and Admin									
Total Expenses									
Total Cost:				\$ -					
Additional Info:									
City of Dearborn Heights									
6045 Fenton St.									
Dearborn Heights, MI 48127									
313-791-3400									
Revenue:				\$ 13,791.45					
Cost:				\$ -					
Profit/Loss:				\$ 13,791.45					
Total Cost:				\$ -					

Wednesday, May 14, 2025					
ER# 1	8059 Riverdale	CCTV Footage	Cleaning Footage	Diameter	Onsite 7:30 Offsite 4:00 Billed Hours 8.5
	SA04NW099_SA04NW033	164.8	164.8	12	
	SA04NW098_SA04NW099	80.5	80.5	12	
	SA04NW033_SA04NW088	238.8	238.8	18	
	12" CCTV (Linear Feet)	245.3			
	18" CCTV (Linear Feet)	238.8			
	Emergency Cleaning (# of Hours)	8.5			
	Emergency CCTV (# of Hours)	8.5			

Friday, May 16, 2025					
ER# 1	2544 Lehigh	CCTV Footage	Cleaning Footage	Diameter	Onsite 7:30 Offsite 3:30 Billed Hours 8
	ST32NW050_SA32NW070	268.6	268.6	8	
	SA32NW070_SA32NW064	149.1	149.1	8	
	SA32NW025_SA32NW090	289.9	289.9	8	
	SA32NW090_SA32NW064	285.4	285.4	8	
	8" CCTV (Linear Feet)	993			
	Emergency Cleaning (# of Hours)	8			
	Emergency CCTV (# of Hours)	8			

Friday, May 16, 2025					
ER# 2	Norfolk Storm	CCTV Footage	Cleaning Footage	Diameter	Onsite 7:30 Offsite 3:45 Billed Hours 8.25
	ST29SW035_ST29SW003	367.1	367.1	12	



ej

EJ USA, Inc.
PO Box 644873
Pittsburgh, PA 15264-4873
800 626 4653

// Copy //

Invoice

110240083088

Invoice Date 10/30/2024
Due Date 11/29/2024
Order No 0001761510
Customer No 20018070
Your Order No 25-130
Your Reference CPU Carl
Job Number S2

Bill to:
City of Dearborn Heights
Attention Accounts Payable
6045 Fenton Avenue
Dearborn Heights, MI, 48127

Ship to:
City of Dearborn Heights
DEPARTMENT OF PUBLIC WORKS
24600 Van Born - NO DELIVERIES BTWN
11AM & 12PM (LUNCH) OR AFTER 3PM
Dave 734-578-8909
Dearborn Heights, MI, 48125

Line	Item Number	Description	Sales Price (USD)	Inv Qty	Amount (USD)
10	00949103	5BR-DFD3 VLV SEAT ADAPTER	513.93	1.00	513.93
20	00949103	5BR-DFD3 VLV SEAT ADAPTER	513.93	2.00	1,027.86

Ordered By:
City of Dearborn Heights
Attention Accounts Payable
6045 Fenton Avenue
Dearborn Heights, MI, 48127

Payment Terms Net 30 Days
Delivery Terms Ex-Works
Delivery Date 10/30/2024
Delivery Ticket 4579299
Delivery Method Customer Truck

Order Total \$1,541.79

Thank you for your business. We are driven to deliver unparalleled customer service.

Pay this amount
\$ 1,541.79 USD
By 11/29/2024

A monthly finance charge will be added to any unpaid balance which is not paid when due. The finance charges are computed by a periodic rate of 1.6% per month (from and after the due date), which is an annual percentage rate of 18% applied to the unpaid balances after deducting payments made before the due dates and or credits. Payments received on account are applied against the amounts first due.

We hereby certify that these goods were produced in compliance with all applicable requirements of Sec 6,7, &12 of the Fair Labor Standards Act, as amended, and of regulations and orders of the United States Department of Labor issued under Sec 14 thereof.

Current Terms and Conditions are available at ejco.com

Please Remit To:
ACH Payment
PNC Bank
Routing Number: 021052053
Account Number: 45487629
americas.ar@ejco.com

Check Payment:
EJ USA, Inc.
PO Box 644873
Pittsburgh, PA 15264-4873

6L# 592-534-791.000

6/10/25

Unpaid as of signature
date



ej

EJ USA, Inc.
PO Box 644873
Pittsburgh, PA 15264-4873
800 626 4653

// Copy //

Invoice

110250010528

Invoice Date 02/24/2025
Due Date 03/26/2025
Order No 0001777738
Customer No 20018070
Your Order No DAVE B
Your Reference Matthew Paul
Job Number S2

Bill to:
City of Dearborn Heights
Attention Accounts Payable
6045 Fenton Avenue
Dearborn Heights, MI, 48127

Ship to:
City of Dearborn Heights
DEPARTMENT OF PUBLIC WORKS
24600 Van Born - NO DELIVERIES BTWN
11AM & 12PM (LUNCH) OR AFTER 3PM
Dave 734-578-8909
Dearborn Heights, MI, 48125

Line	Item Number	Description	Sales Price (USD)	Inv Qty	Amount (USD)
10	99180103	AY 5615WB CURB BX MINN W/BUSH	64.93	50.00	3,246.50
	FRGHT	Freight Charge			75.00

Ordered By:	Payment Terms	Net 30 Days	Order Total	\$3,246.50
City of Dearborn Heights	Delivery Terms	Ex-Works	Charges	\$75.00
Attention Accounts Payable	Delivery Date	02/24/2025		
6045 Fenton Avenue	Delivery Ticket	4695385		
Dearborn Heights, MI, 48127	Delivery Method	EJ Truck		

Thank you for your business. We are driven to deliver unparalleled customer service.

Pay this amount
\$ 3,321.50 USD
By 03/26/2025

A monthly finance charge will be added to any unpaid balance which is not paid when due. The finance charges are computed by a periodic rate of 1.5% per month (from and after the due date), which is an annual percentage rate of 18% applied to the unpaid balances after deducting payments made before the due dates and or credits. Payments received on account are applied against the amounts first due.

We hereby certify that these goods were produced in compliance with all applicable requirements of Sec 6,7, &12 of the Fair Labor Standards Act, as amended, and of regulations and orders of the United States Department of Labor issued under Sec 14 thereof.

Current Terms and Conditions are available at ejco.com

Please Remit To:
ACH Payment
PNC Bank
Routing Number: 021052053
Account Number: 45487629
americas.ar@ejco.com

Check Payment:
EJ USA, Inc.
PO Box 644873
Pittsburgh, PA 15264-4873

GL# 592-539-791.000

Unpaid as of signature
date

[Signature]
6/10/25

Page 1 of 1

INVOICE

EMPCO, Inc.

1740 W. Big Beaver Rd., Ste. 200

Troy, MI 48084

info@empco.net

(248) 528-8060



Bill to

City of Dearborn Heights - HR

Attn: Dujuan Fisher

6045 Fenton

Dearborn Heights, MI 48127

Invoice details

Invoice no.: 45519

Invoice date: 06/12/2025

Due date: 06/30/2025

#	Product or service	Description	Qty	Rate	Amount
1.	Police W Custom	Custom Written Exam Development - Police Captain 50 question exam	1	\$2,100.00	\$2,100.00
2.	--P W Cust Per Candidate	Per Candidate Fee	2	\$21.00	\$42.00
3.	Written Exam Shipping	Shipping and Handling	1	\$25.00	\$25.00

Total

\$2,167.00

Make Checks payable to Empco, Inc.

A handwritten signature in blue ink, appearing to be "JFC", is written over a horizontal line.



Gandol Inc.
27455 Goddard Rd
Romulus, MI 48174-2601
Ph. (734) 941-4000
Fax (734) 941-3299

Invoice

Date	Invoice #
6/12/2025	2214085

Bill To
City of Dearborn Heights 6045 Fenton Dearborn Heights, MI 48127

Ship To
Water Department Attn: Chris 313-791-6022

P.O. No.	Terms	Due Date	Rep	Ship Date
	Net 30	7/12/2025	BC	6/10/2025

Item	Description
NONSTOCK	INNER DOOR REPLACEMENT
DYNABOLT5	CHM 16G RHR 30 70 3H /ASA/ P&D HINGE SIDE PACR WELDED FRAME 1" JABMS & HEAD
MUTE	LONG DYNABOLT S10H135RT
3070LL3	MUTE
24X30L	3070 LL3 18GA CECO DOOR
23X29TEMP	LABOR TO INSTALL 24X30 LITE
TAPE	23X29 CLEAR TEMP GLASS 1/4" THICK
24X30L	#440 GLAZING TAPE 50' ROLL
26DBNRP	LABOR TO INSTALL 24X30 LITE
AU4608 26D YALE CLSRM LOCK	BB 1279 4.5X4.5 26D NRP HINGES
5801AL	AU4608 26D YALE CLASSROOM LOCK
DOOR INSTALL	5801 ALUM YALE CLOSER
QUAD	LABOR TO INSTALL ALL MATERIALS
NONSTOCK	OSI QUAD GRAY CAULK
	MISC. INSTALLATION MATERIALS

GL# 592-536-818.000

Disclaimer: Material only quotes are for the supply of the materials as seen above only. Gandol Inc. does not supply misc. fasteners unless noted above. Pricing valid 30 days unless otherwise noted. Additional charges applicable for the following: delivery (curbside only), on-site consultations, shop drawings, labeling of delivered material, etc. Installations involving Customer Provided Openings must be done to specifications and dimensions as provided by Gandol Inc. Once opening dimensions have been confirmed as Correct by You, the customer, alterations to openings will be charged at a rate of \$130.00 per hour plus any materials used. No Retainage on Material Supply Only Orders. There is a 15% restocking fee on all unused material returned for credit in its original condition. No returns on merchandise beyond 30 days. No refunds on special orders. Bounced checks will be charged a 10% fee. All credit card payments are charged a 3.9% fee.

Due to Changing Market Conditions Gandol Inc Excludes All Cost Related to Unforeseen Tariffs or Other Unknown International Expense Levied Upon Goods or Services Quoted Above, Any Additional Cost Incurred Not Included Above Will Be the Sole Responsibility of the Purchaser. Cost to be Confirmed at Time of Order for Approval Prior to Order Being Placed, Final Price to be Adjusted Accordingly.

Subtotal	\$2,225.00
Sales Tax (6.0%)	\$0.00
Total	\$2,225.00

Shirley
6/16/25

Spectrum Training Solutions
6135 Whispering Meadows Drive
White Lake Twp, MI 48383
248.763.8633



INVOICE No. 847

07 JAN 2025

INVOICE

BILL TO

Dearborn Hts Fire Department
Attn: Nate Kean
1999 N. Beech Daly Rd.
Dearborn Heights, MI 48127

Qty	Description	Unit Price	Total
3	Special Needs Training - 2 Hours	\$1,000	\$3,000
	Training Dates: Tuesday, June 10, 2025 @ 10:00 - 12:00 Wednesday, June 11, 2025 @ 10:00 - 12:00 Friday, June 13, 2025 @ 10:00 - 12:00		

SUBTOTAL

TOTAL DUE 6/10/2025

\$3,000

Note: This invoice includes up to 20 personnel per session.

Please make checks payable to:

Spectrum Training Solutions:
6135 Whispering Meadows Drive
White Lake Twp, MI 48383

Handwritten signature: DJ Brown

JUN 12 2025

O.K. to pay
(335.962)



P.O. Box 820 Holland, OH 43528
800-875-2785

Dearborn Heights City
Libraries (MI)
Digital Account
24590 George Street
Dearborn Heights MI 48127

Invoice # 507258184
Customer # 2000018140
Customer Ref #
Payment Terms: Terms: 30 Days Net
Page 1 of 1

Month Ending 05/31/2025

Description	Quantity	Extended Amount
Digital Audiobook	573	1,564.87
Digital BingePass	23	69.27
Digital Comics	23	46.69
Digital Ebook	172	289.47
Digital Movie	40	91.65
Digital Music	31	46.69
Digital Television	77	135.35
Amount Due :	939	2,243.99
Total Due in USD :		2,243.99

738-718 - 7020
OK TOOD
12
6/10/2025

To view and/or download transactional data for the above charges, please login to your account at
<https://midwesttape.com>

Remit ACH/wire payments to:

Beneficiary Bank: Key Bank
Beneficiary Bank Routing Number: 021052053
Beneficiary Account Name: Midwest Tape LLC
Beneficiary Account #: 14628438

Remit check payments to:
Midwest Tape, LLC
P.O. Box 715733
Cincinnati, OH 45271-5733

Federal ID# 37-1499686

For questions on your invoice, please email us at accountsreceivable@hoopladigital.com



CLIENT: 100304

INSURANCE INVOICE #: 129

27750 Stansbury Blvd Ste 100
Farmington Hills MI 48334
248-538-0470

www.ibexins.com

City of Dearborn Heights
6045 Fenton St.
Dearborn Heights MI 48127

INVOICE AMOUNT: 7,058.00
TOTAL BALANCE DUE: 7,058.00

6/5/2025 1

DATE DUE	TRANSACTION INFORMATION	AMOUNT
07/05/2025	AUDIT DEBIT EFFECTIVE: 07/01/2022 EWC009643 MEC EXCESS WC 07/01/2022 THRU 07/01/2023 22/23 EXSS WORK COMP AUDIT	7,058.00
	INVOICE AMOUNT	7,058.00
		
		101-200-724.000
	TOTAL BALANCE DUE:	7,058.00

Midwest Employers Casualty Company

Audit Statement

Insured: City of Dearborn Heights
Policy No.: EWC009643
Policy Term: 07/01/2021 to 07/01/2023

SUMMARY OF BOTH YEARS

Audit Period	Earned Premium	Flat Charges	Total Premium
07/01/2021 to 07/01/2022	\$93,423	\$0	\$93,423
07/01/2022 to 07/01/2023	\$100,461	\$0	\$100,461
Total Earned Premium	\$193,884	\$0	\$193,884
Less Premium Collected			\$186,826
Additional (Return) Premium Due			\$7,058

INVOICE

DATE April 18, 2025

AE

[illegible]

Page 70 of 788



JOHNSON CONTROLS
Building Efficiency
Federal ID 39-0380010

ORIGINAL INVOICE

Invoice #: 1-135783030765 Invoice Date: 05/21/2025
PO #/Auth: Service Request: 1-135704216389
Customer WO#: SR Type: L&M
Customer Acct: 1016931 Branch Name: JOHNSON CONTROLS DETROIT MI CB - 0N16

Bill To:
CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS MI 48127

Service Site:
CITY OF DEARBORN HEIGHTS
25637 MICHIGAN AVE ,
DEARBORN HEIGHTS MI 48125

Contractor/License Information :
Requested By: Chris Dishon
Phone: 7347751574

Proposal : RTU 1 condenser fan blade
and mount
Proposal Date: 05/02/2025
Accepted By: Chris Dishon

Service Requested: RTU 1 condenser fan blade and mount
(Work Scope) Provide labor and material to install new fan blade motor and mount on rooftop one. Circuit 1

101-300-932.00

Service Provided: Requested PO
Picked up required parts and arrived on site. Began dismantling the old motor mount.
Removed the motor and disassembled the old mount. Installed the new motor mount and
new fan blade. Secured all components and tightened all fasteners. Verified installation and
stability. Job complete.
Thank you for your business.

Jh Di 6/6/25

Total Quote Price	\$2,395.00
Sales Tax	\$0.00
Total Amount Due	USD \$2,395.00

Direct Billing Inquiries (866) 866-0888

Terms: Unless otherwise agreed in the contract between Johnson Controls and Customer, payment shall be due full upon receipt, and interest shall be due at a rate of 1.5% per month (18% annually) on invoices not timely paid along with any other recoverable costs of collection.

Disposable, Environmental & Usage (DEU) fee listed on this invoice may include charges for one or more of the following miscellaneous: Electrical, pneumatic, welding supplies, hardware materials, cleaning supplies, or refrigerant reclaim disposal. A lump sum charge was applied rather than itemizing usage.

We hereby certify that these goods are produced in compliance with all applicable requirements of sections 6, 7 and 12 of the Fair Labor Standards Act of 1938, as amended, and of regulations and orders of the Administrator of the Wage and Hour Division issued under section 14 thereof.



JOHNSON CONTROLS
Building Efficiency
Federal ID 39-0380010

ORIGINAL INVOICE

Invoice #:	1-135783030765	Invoice Date:	05/21/2025
PO #/Auth:		Service Request:	1-135704216399
Customer WO#:		SR Type:	L&M
Customer Acct:	1016931	Branch Name:	JOHNSON CONTROLS DETROIT MI CB - 0N16

John Doe 6/6/25

Please reference our Invoice Number and amount with your payment and send ONLY to the address on this invoice.

Payment Terms: NET 30
Direct Billing Inquiries: (866) 866-0888

Remit Payment To:
JOHNSON CONTROLS
PO BOX 730088
DALLAS, TX, 75373-0088

To Remit Via Credit Card:

Due to increasing credit card processing costs, we impose a surcharge* on the total transaction amount on credit card transactions of 2.6%, which is not greater than our credit card processing fee. We do not surcharge debit cards.

*Due to statutory restrictions, we do not impose a surcharge on customers located in Connecticut, Maine, Massachusetts, New York or Colorado.

To Remit Via ACH Wire Transfers:

JP Morgan Chase
One Chase Manhattan Plaza
New York, NY 10005
Credit to: Johnson Controls Inc.
ABA# 071-000013 Depositor Acct #55-14347
Type of Account: Checking
co-cashappusa@jci.com

INVOICE#: 1-135783030765
AMOUNT DUE: USD \$2,395.00

INVOICE

DATE 06/09/2025

DUE DATE 07/08/2025

BILL TO:

Chief David Brogan

City of Dearborn Heights

Fire Department

DESCRIPTION/RATE

Consulting:

Department Specific Promotional Assessment Center for Deputy Chief:

Competencies' construction	\$2,500
In-Basket construction	\$1,000
Candidate interview with outside assessors	\$2,400
Orientation/Administration	\$1,500

TOTAL: \$7,400 

Please make check payable to:

Jude Rariden
12761 S. 22nd Street
Vicksburg, Mi. 49097

Thank you,
Jude Rariden, Ph.D.

INVOICE SCHEDULE - June 4, 2025

INVOICE NUMBER	INVOICE AMOUNT	ADJUSTED AMOUNT	NOTES
500572915	75.45	75.45	
500572578	8.08	8.08	
500208441	14.89	14.89	
500208343	5.55	5.55	
500208097	13.95	13.95	
500723479	8.00	8.00	
500723386	17.66	17.66	
500723485	96.00	96.00	
500723574	54.14	54.14	
800723772	23.37	23.37	
500723945	12.79	12.79	
500723947	18.92	18.92	
500724026	2.65	2.65	
500724112	15.53	15.53	
500733817	54.00	54.00	
500771549	14.71	14.71	
500771579	13.84	13.84	
500771583	15.21	15.21	
500771926	10.89	10.89	
500772032	9.00	9.00	
500772124	19.62	19.62	
500785411	42.62	42.62	
500784877	31.24	31.24	
500772131	7.12	7.12	
500772406	29.05	29.05	
500723659	5.03	5.03	
500723757	14.74	14.74	
500723373	10.43	10.43	
9010295770	82.89	82.89	
9010333685	82.89	82.89	
500637531	82.89	82.89	
501336955	28.39	28.39	
501336480	27.53	27.53	
501324237	9.14	9.14	
501322008	20.38	20.38	
501321932	12.89	12.89	
501321928	18.18	18.18	
501321850	61.29	61.29	
501321658	13.59	13.59	
501321385	31.57	31.57	
501321176	16.06	16.06	
501282430	54.00	54.00	
501271131	44.49	44.49	
501271130	7.14	7.14	
501271038	48.64	48.64	
501270884	288.38	288.38	
501270794	19.43	19.43	
501270792	64.49	64.49	
501270690	3.83	3.83	
501270686	15.07	15.07	
501271034	8.18	8.18	
501586278	804.14	804.14	
501270874	12.48	12.48	
501270958	14.30	14.30	
501271223	16.51	16.51	
295801716	34.00	30.00	Adjustment for Shipping & Handling charged in error
296399131	34.00	30.00	Adjustment for Shipping & Handling charged in error
296908691	34.00	30.00	Adjustment for Shipping & Handling charged in error
297408360	34.00	30.00	Adjustment for Shipping & Handling charged in error
297964735	34.00	30.00	Adjustment for Shipping & Handling charged in error
500444968	34.00	30.00	Adjustment for Shipping & Handling charged in error
295801901	34.00	30.00	Adjustment for Shipping & Handling charged in error
296399132	34.00	30.00	Adjustment for Shipping & Handling charged in error

Mail With Check !!!!

INVOICE SCHEDULE - June 4, 2025

INVOICE NUMBER	INVOICE AMOUNT	ADJUSTED AMOUNT	NOTES
296909864	34.00	30.00	Adjustment for Shipping & Handling charged in error
297407876	34.00	30.00	Adjustment for Shipping & Handling charged in error
297964834	34.00	30.00	Adjustment for Shipping & Handling charged in error
500444675	34.00	30.00	Adjustment for Shipping & Handling charged in error
501568114	34.00	34.00	Adjustment for Shipping & Handling charged in error
501567574	34.00	34.00	
502083125	804.14	804.14	
501823357	16.02	16.02	
501823361	68.55	68.55	
501823457	20.60	20.60	
501823559	42.74	42.74	
501823839	14.16	14.16	
501823934	24.39	24.39	
501824024	242.54	242.54	
501824026	5.08	5.08	
501830798	54.00	54.00	
501862570	23.70	23.70	
501862941	19.10	19.10	
501863151	13.75	13.75	
501863155	20.90	20.90	
501863225	16.01	16.01	
501863325	12.24	12.24	
501863332	48.30	48.30	
501863818	18.88	18.88	
501874268	3.91	3.91	
501874269	3.91	3.91	
501874351	29.56	29.56	
501874442	9.66	9.66	
502059839	2.60	2.60	
	<u>\$ 4,523.99</u>	<u>\$ 4,475.99</u>	

→ pay this amount
Mahdi Bayh



Maintenance

KONICA MINOLTA
ORIGINAL
INVOICE

Invoice No: 500572915

Payment Due Date: 03/25/2025

Invoice Date: 02/23/2025

Payment Terms: NET 30 DAYS

Bill / Mail To:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEDEARBORN HGTS MI 48127-3287

1092766

Payer:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEDEARBORN HGTS MI 48127-3287

1092766

Purchase Order Number		Equipment Location	
		1092766	
Customer Contract	Contract Coverage Dates	CITY OF DEARBORN HEIGHTS Main 6045 FENTON DEARBORN HEIGHTS MI 48127-3287	
AEPA IFB#013.1	02/24/2024-02/23/2025	CTY	
Invoice Description / Comments			
Monthly invoice for Maintenance agreement covering the billing period of 02/01/2025 - 02/23/2025. Includes labor, parts, drums, staples and supplies. Excludes paper.			
Summary of Invoice Charges			
Quantity Unit Charge Bill Amount			
*BIZHUB C754E PRINTER/COPIER A2X0017007014 1			
Current Meter	Previous Meter	Meter Usage	Allowable Svc. Crd Agg Cred Up to Tier
449,522	448,722	800	0 0 0 999,999,999
B&W Meter			800 0.00936 7.49
Current Meter	Previous Meter	Meter Usage	Allowable Svc. Crd Agg Cred Up to Tier
248,754	247,674	1,080	0 0 0 999,999,999
Color Meter			1,080 0.06295 67.99
OK to Pay 101-258-725001			
Non-Taxable Amount: 41.51			
Taxable Amount: 33.97			
Invoice Sub Total: 75.48			
Tax Total: 0.00			
Invoice TOTAL: \$ 75.48			

PLEASE DETACH THE FORM BELOW AND RETURN WITH YOUR PAYMENT OR SEE CREDIT CARD INFORMATION ON BACK

Please pay online at www.MyKMBS.com using your payer id #1092766
or remit payment to:

KONICA MINOLTA BUSINESS SOLUTIONS
USA INC
DEPT. CH 19188
PALATINE, IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 500572915

Payment Due Date: 03/25/2025

Pay This Amount: \$ 75.48

For Administrative Use Only:

40052013

Maintenance
OISD-MI 6

1092766
61526218

500572915

A2X0017007014
R12



Maintenance

KONICA MINOLTA
ORIGINAL
INVOICE

Invoice No: 500572578

Payment Due Date: 03/25/2025

Invoice Date: 02/23/2025

Payment Terms: NET 30 DAYS

Bill / Mail To:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HGTS MI 48127-3287

1092766

Payer:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HGTS MI 48127-3287

1092766

Purchase Order Number		Equipment Location							
		1092766							
Customer Contract	Contract Coverage Dates	CITY OF DEARBORN HEIGHTS Assessor 6045 FENTON DEARBORN HEIGHTS MI 48127-3287 <i>ASR</i>							
AEPA IFB#013.1	02/24/2024-02/23/2025								
Invoice Description / Comments									
Monthly invoice for Maintenance agreement covering the billing period of 02/01/2025 - 02/23/2025. Includes labor, parts, drums, staples and supplies. Excludes paper.									
Summary of Invoice Charges									
		Quantity	Unit Charge	Bill Amount					
*BIZHUB 287		A7AH011004436	1						
Current Meter	Previous Meter	Meter Usage	Allowable	Svc. Crd	Agg Cred	Up to Tier			
222,053	221,190	863	0	0	0	999,999,999	863	0.00936	8.08
Total Meter									
<i>OK to pay</i> <i>101-258-728</i>									
								Non-Taxable Amount:	4.44
								Taxable Amount:	3.64
								Invoice Sub Total:	8.08
								Tax Total:	0.00
								Invoice TOTAL:	<u>\$ 8.08</u>

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or remit payment to:

KONICA MINOLTA BUSINESS SOLUTIONS
USA INC
DEPT. CH 19188
PALATINE, IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 500572578

Payment Due Date: 03/25/2025

Pay This Amount: \$ 8.08

For Administrative Use Only:

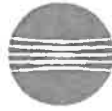
40052013

Maintenance
OISD-MI 6

1092766
61526142

500572578

A7AH011004436
R12



Maintenance

Invoice No: 500208441

Invoice Date: 01/31/2025

Payment Due Date:	03/02/2025
Payment Terms:	NET 30 DAYS

Bill / Mail To:
DEARBORN HEIGHTS PARKS AND REC DEPT
1801 N BEECH DALY RD
DEARBORN HEIGHTS MI 48127-3457

1635870

Payer:	1092766
CITY OF DEARBORN HEIGHTS	
6045 FENTON ST	
DEDEARBORN HGTS MI 48127-3287	

Purchase Order Number					Equipment Location					1079438		
Customer Contract AEPA IFB#013.1					Contract Coverage Dates 07/13/2024-07/12/2025					CITY OF DEARBORN HEIGHTS. Berwyn 26155 RICHARDSON DEARBORN HEIGHTS MI 48127-1959		B2u
Invoice Description / Comments												
Monthly invoice for Maintenance agreement covering the billing period of 01/01/2025 - 01/31/2025. Includes labor, parts, drums, staples and supplies. Excludes paper.												
Summary of Invoice Charges												
					Quantity		Unit Charge		Bill Amount			
*BIZHUB 224E					A61H011010173		1					
SHIPPING & HANDLING FEE							1		4.00		4.00	
Current Meter	Previous Meter	Meter Usage	Allowable	Svc. Crd	Agg Cred	Up to Tier						
203,297	202,240	1,057	0	0	0	999,999,999	1,057	0.01030	10.89			
Total Meter												
OK to Pay JD 101-258-720												
										Non-Taxable Amount:		8.19
										Taxable Amount:		6.70
										Invoice Sub Total:		14.89
										Tax Total:		0.00
										Invoice TOTAL:		\$ 14.89

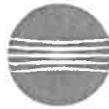
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Please pay online at www.MyKMBS.com using your payer id #1092766
or remit payment to:

KONICA MINOLTA BUSINESS SOLUTIONS
USA INC
DEPT. CH 19188
PALATINE, IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 500208441**Payment Due Date:** 03/02/2025**Pay This Amount: \$ 14.89**



Maintenance

Invoice No: 500208343

Invoice Date: 01/31/2025

KONICA MINOLTA
ORIGINAL
INVOICE

Payment Due Date: 03/02/2025
Payment Terms: NET 30 DAYS

Bill / Mail To:
DEARBORN HEIGHTS PARKS AND REC DEPT
1801 N BEECH DALY RD
DEARBORN HEIGHTS MI 48127-3457

1635870

Payer: 1092766
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HGTS MI 48127-3287

Purchase Order Number		Equipment Location	
		1093510	
Customer Contract	Contract Coverage Dates	CITY OF DEARBORN HEIGHTS 5400 MCKINLEY DEARBORN HEIGHTS MI 48125-2553 <i>RAY</i>	
AEPA IFB#013.1	10/06/2024-10/05/2025		
Invoice Description / Comments			
Monthly invoice for Maintenance agreement covering the billing period of 01/01/2025 - 01/31/2025. Includes labor, parts, drums, staples and supplies. Excludes paper.			
Summary of Invoice Charges		Quantity	Unit Charge
*BIZHUB 227		A7AK011001603	1
SHIPPING & HANDLING FEE		1	4.00
Current Meter	Previous Meter	Meter Usage	Allowable
118,369	118,219	150	0
Total Meter			
		Svc. Crd	Agg Cred
		0	0
		Up to Tier	999,999,999
		150	0.01030
			1.55
		Non-Taxable Amount:	3.05
		Taxable Amount:	2.50
		Invoice Sub Total:	5.55
		Tax Total:	0.00
		Invoice TOTAL:	\$ 5.55

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KONICA MINOLTA BUSINESS SOLUTIONS
USA INC
DEPT. CH 19188
PALATINE, IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 500208343

Payment Due Date: 03/02/2025

Pay This Amount: \$ 5.55

For Administrative Use Only:

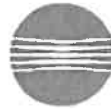
40052013

Maintenance
OISD-MI 6

1092766
61345883

500208343

A7AK011001603
R12



Maintenance

KONICA MINOLTA
ORIGINAL
INVOICE

Invoice No: 500208097

Payment Due Date: 03/02/2025

Invoice Date: 01/31/2025

Payment Terms: NET 30 DAYS

Bill / Mail To:
DEARBORN HEIGHTS PARKS AND REC DEPT
1801 N BEECH DALY RD
DEARBORN HEIGHTS MI 48127-3457

1635870

Payer: 1092766
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HGTS MI 48127-3287

Purchase Order Number		Equipment Location 1079435	
Customer Contract		Contract Coverage Dates	
AEPA IFB#013.1		07/13/2024-07/12/2025	
Invoice Description / Comments			
Monthly invoice for Maintenance agreement covering the billing period of 01/01/2025 - 01/31/2025. Includes labor, parts, drums, staples and supplies. Excludes paper.			
Summary of Invoice Charges			
		Quantity	Unit Charge
**BIZHUB 224E		A61H011010987 1	
SHIPPING & HANDLING FEE		1	4.00
			4.00
Current Meter	Previous Meter	Meter Usage	Allowable
227,065	226,099	966	0
Total Meter			0
		Svc. Crd	Agg Cred
		0	0
		Up to Tier	999,999,999
		966	0.01030
			9.95
Non-Taxable Amount: 7.67			
Taxable Amount: 6.28			
Invoice Sub Total: 13.95			
Tax Total: 0.00			
Invoice TOTAL: \$ 13.95			

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or remit payment to:

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USA INC
DEPT. CH 19188
PALATINE, IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 500208097

Payment Due Date: 03/02/2025

Pay This Amount: \$ 13.95

For Administrative Use Only

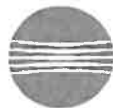
40052013

Maintenance
OISD-MI 6

1092766
61304712

500208097

A61H011010987
R12



Maintenance

KONICA MINOLTA
ORIGINAL
INVOICE

Invoice No: 500723479

Invoice Date: 02/28/2025

Payment Due Date: 03/30/2025

Payment Terms: NET 30 DAYS

Bill / Mail To:
CITY OF DEARBORN HEIGHTS
KRISSEY LASLO
6045 FENTON
DEARBORN HEIGHTS MI 48127-3287

1092766

Payer:
CITY OF DEARBORN HEIGHTS
KRISSEY LASLO
6045 FENTON
DEARBORN HEIGHTS MI 48127-3287

1092766

Purchase Order Number		Equipment Location		1092766	
Customer Contract		Contract Coverage Dates		CITY OF DEARBORN HEIGHTS CITY HALL - CLERK 6045 FENTON ST DEARBORN HEIGHTS MI 48127-3294	
AEPA IFB#013.1		05/11/2024-05/10/2025		CLK ELE	
Invoice Description / Comments					
Monthly invoice for Maintenance agreement covering the billing period of 02/01/2025 - 02/28/2025. Includes labor, parts, drums, staples and supplies. Excludes paper.					
Summary of Invoice Charges				Quantity	Unit Charge
*BIZHUB 754E PRINTER/COPIER				A55V017006435	1
SHIPPING & HANDLING FEE					1
					8.00
					8.00
Current Meter	Previous Meter	Meter Usage	Allowable	Svc. Crd	Agg Cred
792,746	792,746	0	0	0	0
Total Meter					999,999,999
					0
					0.01079
					0.00
				Non-Taxable Amount:	4.40
				Taxable Amount:	3.60
				Invoice Sub Total:	8.00
				Tax Total:	0.00
				Invoice TOTAL:	\$ 8.00

OK to pay
101-258-728

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KONICA MINOLTA BUSINESS SOLUTIONS
USA INC
DEPT. CH 19188
PALATINE, IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 500723479

Payment Due Date: 03/30/2025

Pay This Amount: \$ 8.00

For Administrative Use Only:

40052013

Maintenance
OISD-MI 6

1092766
61421688

500723479

A55V017006435
R12



Maintenance

KONICA MINOLTA
ORIGINAL
INVOICE

Invoice No: 500723386

Payment Due Date: 03/30/2025

Payment Terms: NET 30 DAYS

Invoice Date: 02/28/2025

Bill / Mail To:
 CITY OF DEARBORN HEIGHTS
 6045 FENTON ST
 DEARBORN HGTS MI 48127-3287

1092766

Payer:
 CITY OF DEARBORN HEIGHTS
 6045 FENTON ST
 DEARBORN HGTS MI 48127-3287

1092766

Purchase Order Number		Equipment Location		1092766	
Customer Contract		Contract Coverage Dates		CITY OF DEARBORN HEIGHTS Assessor 6045 FENTON DEARBORN HEIGHTS MI 48127-3287	
AEPA IFB#013.1		02/24/2025-02/23/2026		ASR	
Invoice Description / Comments					
Monthly invoice for Maintenance agreement covering the billing period of 02/24/2025 - 02/28/2025. Includes labor, parts, drums, staples and supplies. Excludes paper.					
Summary of Invoice Charges				Quantity	Unit Charge
*BIZHUB 287				A7AH011004436	1
Current Meter	Previous Meter	Meter Usage	Allowable	Svc. Crd	Agg Cred
223,768	222,053	1,715	0	0	0 999,999,999
Total Meter					1,715 0.01030 17.66
				OK to pay 101-258-728.00	
				Non-Taxable Amount: 9.71 Taxable Amount: 7.95 Invoice Sub Total: 17.66 Tax Total: 0.00 Invoice TOTAL: \$ 17.66	

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 or remit payment to:

KONICA MINOLTA BUSINESS SOLUTIONS
 USA INC
 DEPT. CH 19188
 PALATINE, IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 500723386

Payment Due Date: 03/30/2025

Pay This Amount: \$ 17.66

For Administrative Use Only:

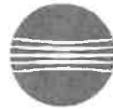
40052013

Maintenance
 OISD-MI 6

1092766
 61526142

500723386

A7AH011004436
 R12



Maintenance

KONICA MINOLTA
ORIGINAL
INVOICE

Invoice No: 500723485

Payment Due Date: 03/30/2025

Payment Terms: NET 30 DAYS

Invoice Date: 02/28/2025

Bill / Mail To:
 CITY OF DEARBORN HEIGHTS
 6045 FENTON ST
 DEARBORN HGTS MI 48127-3287

1092766

Payer:
 CITY OF DEARBORN HEIGHTS
 6045 FENTON ST
 DEARBORN HGTS MI 48127-3287

1092766

Purchase Order Number						Equipment Location				1092766						
Customer Contract AEPA IFB#013.1						Contract Coverage Dates 02/24/2025-02/23/2026						CITY OF DEARBORN HEIGHTS Main 6045 FENTON DEARBORN HEIGHTS MI 48127-3287				CTH
Invoice Description / Comments																
Monthly invoice for Maintenance agreement covering the billing period of 02/24/2025 - 02/28/2025. Includes labor, parts, drums, staples and supplies. Excludes paper.																
Summary of Invoice Charges																
Quantity																
Unit Charge																
Bill Amount																
*BIZHUB C754E PRINTER/COPIER																
A2X0017007014																
1																
Current Meter																
Previous Meter																
Meter Usage																
Allowable																
Svc. Crd																
Agg Cred																
Up to Tier																
450,331																
449,522																
809																
0																
0																
0																
999,999,999																
809																
0.01030																
8.33																
B&W Meter																
Current Meter																
Previous Meter																
Meter Usage																
Allowable																
Svc. Crd																
Agg Cred																
Up to Tier																
250,020																
248,754																
1,266																
0																
0																
0																
999,999,999																
1,266																
0.06925																
87.67																
Color Meter																
Non-Taxable Amount:																
52.80																
Taxable Amount:																
43.20																
Invoice Sub Total:																
96.00																
Tax Total:																
0.00																
Invoice TOTAL:																
\$ 96.00																

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KONICA MINOLTA BUSINESS SOLUTIONS
 USA INC
 DEPT. CH 19188
 PALATINE, IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 500723485

Payment Due Date: 03/30/2025

Pay This Amount: \$ 96.00

For Administrative Use Only:

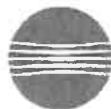
40052013

Maintenance
 OISD-MI 6

1092766
 61526218

500723485

A2X0017007014
 R12



Maintenance

Invoice No: 500723772

Invoice Date: 02/28/2025

KONICA MINOLTA
ORIGINAL
INVOICE

Payment Due Date: 03/30/2025
Payment Terms: NET 30 DAYS

Bill / Mail To:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HGTS MI 48127-3287

1092766

Payer:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HGTS MI 48127-3287

1092766

Purchase Order Number		Equipment Location		1079439																					
Customer Contract		Contract Coverage Dates		CITY OF DEARBORN HEIGHTS Firestation 1999 BEECH DALY RDD DEARBORN HEIGHTS MI 48127 <i>FHQ</i>																					
AEPA IFB#013.1		06/20/2024-06/19/2025																							
Invoice Description / Comments																									
Monthly invoice for Maintenance agreement covering the billing period of 02/01/2025 - 02/28/2025. Includes labor, parts, drums, staples and supplies. Excludes paper.																									
Summary of Invoice Charges																									
<table border="1"><thead><tr><th></th><th>Quantity</th><th>Unit Charge</th><th>Bill Amount</th></tr></thead><tbody><tr><td>*BIZHUB 368</td><td>A9HJ011003511 1</td><td></td><td></td></tr><tr><td>SHIPPING & HANDLING FEE</td><td>1</td><td>4.00</td><td>4.00</td></tr></tbody></table>						Quantity	Unit Charge	Bill Amount	*BIZHUB 368	A9HJ011003511 1			SHIPPING & HANDLING FEE	1	4.00	4.00									
	Quantity	Unit Charge	Bill Amount																						
*BIZHUB 368	A9HJ011003511 1																								
SHIPPING & HANDLING FEE	1	4.00	4.00																						
<table border="1"><thead><tr><th>Current Meter</th><th>Previous Meter</th><th>Meter Usage</th><th>Allowable</th><th>Svc. Crd</th><th>Agg Cred</th><th>Up to Tier</th></tr></thead><tbody><tr><td>187,726</td><td>185,657</td><td>2,069</td><td>0</td><td>0</td><td>0</td><td>999,999,999</td></tr><tr><td>Total Meter</td><td></td><td></td><td></td><td></td><td></td><td></td></tr></tbody></table>					Current Meter	Previous Meter	Meter Usage	Allowable	Svc. Crd	Agg Cred	Up to Tier	187,726	185,657	2,069	0	0	0	999,999,999	Total Meter						
Current Meter	Previous Meter	Meter Usage	Allowable	Svc. Crd	Agg Cred	Up to Tier																			
187,726	185,657	2,069	0	0	0	999,999,999																			
Total Meter																									
<table border="1"><tbody><tr><td>2,069</td><td>0.00936</td><td>19.37</td></tr></tbody></table>					2,069	0.00936	19.37																		
2,069	0.00936	19.37																							
<i>[Signature]</i> <table border="1"><tbody><tr><td>Non-Taxable Amount:</td><td>12.85</td></tr><tr><td>Taxable Amount:</td><td>10.52</td></tr><tr><td>Invoice Sub Total:</td><td>23.37</td></tr><tr><td>Tax Total:</td><td>0.00</td></tr><tr><td>Invoice TOTAL:</td><td>\$ 23.37</td></tr></tbody></table>					Non-Taxable Amount:	12.85	Taxable Amount:	10.52	Invoice Sub Total:	23.37	Tax Total:	0.00	Invoice TOTAL:	\$ 23.37											
Non-Taxable Amount:	12.85																								
Taxable Amount:	10.52																								
Invoice Sub Total:	23.37																								
Tax Total:	0.00																								
Invoice TOTAL:	\$ 23.37																								

PLEASE DETACH THE FORM BELOW AND RETURN WITH YOUR PAYMENT OR SEE CREDIT CARD INFORMATION ON BACK

Please pay online at www.MyKMBS.com using your payer id #1092766
or remit payment to:

KONICA MINOLTA BUSINESS SOLUTIONS
USA INC
DEPT. CH 19188
PALATINE, IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 500723772

Payment Due Date: 03/30/2025

Pay This Amount: \$ 23.37

For Administrative Use Only:

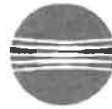
40052013

Maintenance
OISD-MI 6

1092766
61526145

500723772

A9HJ011003511
R12



Maintenance

KONICA MINOLTA
ORIGINAL
INVOICE

Invoice No: 500723945

Payment Due Date: 03/30/2025

Payment Terms: NET 30 DAYS

Invoice Date: 02/28/2025

Bill / Mail To:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HGTS MI 48127-3287

1092766

Payer:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HGTS MI 48127-3287

1092766

Purchase Order Number		Equipment Location		1092766																																																	
Customer Contract		Contract Coverage Dates		CITY OF DEARBORN HEIGHTS Comptroller 6045 FENTON DEARBORN HEIGHTS MI 48127-3287 WTB																																																	
AEPA IFB#013.1		12/08/2024-12/07/2025																																																			
Invoice Description / Comments																																																					
Monthly invoice for Maintenance agreement covering the billing period of 02/01/2025 - 02/28/2025. Includes labor, parts, drums, staples and supplies. Excludes paper.																																																					
Summary of Invoice Charges																																																					
<table border="1"><thead><tr><th colspan="6"></th><th>Quantity</th><th>Unit Charge</th><th>Bill Amount</th></tr></thead><tbody><tr><td colspan="6">*BIZHUB 227</td><td>A7AK011008467</td><td>1</td><td></td><td></td></tr><tr><td>Current Meter</td><td>Previous Meter</td><td>Meter Usage</td><td>Allowable</td><td>Svc. Crd</td><td>Agg Cred</td><td>Up to Tier</td><td></td><td></td><td></td></tr><tr><td>174,983</td><td>173,617</td><td>1,366</td><td>0</td><td>0</td><td>0</td><td>999,999,999</td><td>1,366</td><td>0.00936</td><td>12.79</td></tr><tr><td colspan="10">Total Meter</td></tr></tbody></table>											Quantity	Unit Charge	Bill Amount	*BIZHUB 227						A7AK011008467	1			Current Meter	Previous Meter	Meter Usage	Allowable	Svc. Crd	Agg Cred	Up to Tier				174,983	173,617	1,366	0	0	0	999,999,999	1,366	0.00936	12.79	Total Meter									
						Quantity	Unit Charge	Bill Amount																																													
*BIZHUB 227						A7AK011008467	1																																														
Current Meter	Previous Meter	Meter Usage	Allowable	Svc. Crd	Agg Cred	Up to Tier																																															
174,983	173,617	1,366	0	0	0	999,999,999	1,366	0.00936	12.79																																												
Total Meter																																																					
							Non-Taxable Amount: 7.03																																														
							Taxable Amount: 5.76																																														
							Invoice Sub Total: 12.79																																														
							Tax Total: 0.00																																														
							Invoice TOTAL: \$ 12.79																																														

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or remit payment to:

KONICA MINOLTA BUSINESS SOLUTIONS
USA INC
DEPT. CH 19188
PALATINE, IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 500723945

Payment Due Date: 03/30/2025

Pay This Amount: \$ 12.79

For Administrative Use Only

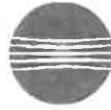
40052013

Maintenance
OISD-MI 6

1092766
61526141

500723945

A7AK011008467
R12



Maintenance

KONICA MINOLTA
ORIGINAL
INVOICE

Invoice No: 500724026

Payment Due Date: 03/30/2025

Payment Terms: NET 30 DAYS

Invoice Date: 02/28/2025

Bill / Mail To:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEDEARBORN HGTS MI 48127-3287

1092766

Payer:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEDEARBORN HGTS MI 48127-3287

1092766

Purchase Order Number		Equipment Location		1701633																																																	
Customer Contract		Contract Coverage Dates		CITY OF DEARBORN HEIGHTS FIRE DEPT Firestation 4500 S TELEGRAPH RD DEARBORN HEIGHTS MI 48125-1935 FSI																																																	
AEPA IFB#013.1		12/08/2024-12/07/2025																																																			
Invoice Description / Comments																																																					
Monthly invoice for Maintenance agreement covering the billing period of 02/01/2025 - 02/28/2025. Includes labor, parts, drums, staples and supplies. Excludes paper.																																																					
Summary of Invoice Charges																																																					
<table border="1"><thead><tr><th colspan="6"></th><th>Quantity</th><th>Unit Charge</th><th>Bill Amount</th></tr></thead><tbody><tr><td colspan="6">*BIZHUB 227</td><td>A7AK011008427</td><td>1</td><td></td><td></td></tr><tr><td>Current Meter</td><td>Previous Meter</td><td>Meter Usage</td><td>Allowable</td><td>Svc. Crd</td><td>Agg Cred</td><td>Up to Tier</td><td></td><td></td><td></td></tr><tr><td>31,217</td><td>30,934</td><td>283</td><td>0</td><td>0</td><td>0</td><td>999,999,999</td><td>283</td><td>0.00936</td><td>2.65</td></tr><tr><td colspan="7">Total Meter</td><td></td><td></td><td></td></tr></tbody></table>											Quantity	Unit Charge	Bill Amount	*BIZHUB 227						A7AK011008427	1			Current Meter	Previous Meter	Meter Usage	Allowable	Svc. Crd	Agg Cred	Up to Tier				31,217	30,934	283	0	0	0	999,999,999	283	0.00936	2.65	Total Meter									
						Quantity	Unit Charge	Bill Amount																																													
*BIZHUB 227						A7AK011008427	1																																														
Current Meter	Previous Meter	Meter Usage	Allowable	Svc. Crd	Agg Cred	Up to Tier																																															
31,217	30,934	283	0	0	0	999,999,999	283	0.00936	2.65																																												
Total Meter																																																					
							Non-Taxable Amount: 1.46 Taxable Amount: 1.19 Invoice Sub Total: 2.65 Tax Total: 0.00 Invoice TOTAL: \$ 2.65																																														

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KONICA MINOLTA BUSINESS SOLUTIONS
USA INC
DEPT. CH 19188
PALATINE, IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 500724026

Payment Due Date: 03/30/2025

Pay This Amount: \$ 2.65

For Administrative Use Only

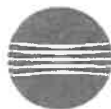
40052013

Maintenance
OISD-MI 6

1092766
61526219

500724026

A7AK011008427
R12



Maintenance

Invoice No: 500724112

Invoice Date: 02/28/2025

KONICA MINOLTA
ORIGINAL
INVOICE

Payment Due Date: 03/30/2025
Payment Terms: NET 30 DAYS

Bill / Mail To:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HGTS MI 48127-3287

1092766

Payer:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HGTS MI 48127-3287

1092766

Purchase Order Number		Equipment Location		1482357																														
Customer Contract		Contract Coverage Dates		CITY OF DEARBORN HEIGHTS 25637 MICHIGAN AVENUE DEARBORN HEIGHTS MI 48125-1037 FOIA																														
AEPA IFB#013.1		06/19/2024-06/18/2025																																
Invoice Description / Comments																																		
Monthly invoice for Maintenance agreement covering the billing period of 02/01/2025 - 02/28/2025. Includes labor, parts, drums, staples and supplies. Excludes paper.																																		
Summary of Invoice Charges																																		
<table border="1"><thead><tr><th></th><th>Quantity</th><th>Unit Charge</th><th>Bill Amount</th></tr></thead><tbody><tr><td>**BIZHUB 287</td><td>A7AH011003743 1</td><td></td><td></td></tr><tr><td>SHIPPING & HANDLING FEE</td><td>1</td><td>4.00</td><td>4.00</td></tr><tr><td><table border="1"><thead><tr><th>Current Meter</th><th>Previous Meter</th><th>Meter Usage</th><th>Allowable</th><th>Svc. Crd</th><th>Agg Cred</th><th>Up to Tier</th></tr></thead><tbody><tr><td>130,670</td><td>129,438</td><td>1,232</td><td>0</td><td>0</td><td>0</td><td>999,999,999</td></tr></tbody></table></td><td>1,232</td><td>0.00936</td><td>11.53</td></tr></tbody></table>						Quantity	Unit Charge	Bill Amount	**BIZHUB 287	A7AH011003743 1			SHIPPING & HANDLING FEE	1	4.00	4.00	<table border="1"><thead><tr><th>Current Meter</th><th>Previous Meter</th><th>Meter Usage</th><th>Allowable</th><th>Svc. Crd</th><th>Agg Cred</th><th>Up to Tier</th></tr></thead><tbody><tr><td>130,670</td><td>129,438</td><td>1,232</td><td>0</td><td>0</td><td>0</td><td>999,999,999</td></tr></tbody></table>	Current Meter	Previous Meter	Meter Usage	Allowable	Svc. Crd	Agg Cred	Up to Tier	130,670	129,438	1,232	0	0	0	999,999,999	1,232	0.00936	11.53
	Quantity	Unit Charge	Bill Amount																															
**BIZHUB 287	A7AH011003743 1																																	
SHIPPING & HANDLING FEE	1	4.00	4.00																															
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Current Meter	Previous Meter	Meter Usage	Allowable	Svc. Crd	Agg Cred	Up to Tier																												
130,670	129,438	1,232	0	0	0	999,999,999																												
				Non-Taxable Amount: 8.54																														
				Taxable Amount: 6.99																														
				Invoice Sub Total: 15.53																														
				Tax Total: 0.00																														
				Invoice TOTAL: \$ 15.53																														

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or remit payment to:

KONICA MINOLTA BUSINESS SOLUTIONS
USA INC
DEPT. CH 19188
PALATINE, IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 500724112

Payment Due Date: 03/30/2025

Pay This Amount: \$ 15.53

For Administrative Use Only

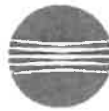
40052013

Maintenance
OISD-MI 6

1092766
61524788

500724112

A7AH011003743
R12



Maintenance

Invoice No: 500733817

Invoice Date: 02/28/2025

Payment Due Date: 03/30/2025
Payment Terms: NET 30 DAYS

Bill / Mail To:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HGTS MI 48127-3287

Payer:	1092766
CITY OF DEARBORN HEIGHTS	
6045 FENTON ST	
DEARBORN HGTS MI 48127-3287	

Purchase Order Number		Equipment Location		1092766
		CITY OF DEARBORN HEIGHTS 6045 FENTON ST DEARBORN HGTS MI 48127-3287		BLO
Customer Contract	Contract Coverage Dates			
	05/01/2023-04/30/2026			
Invoice Description / Comments				
Monthly invoice for Maintenance agreement covering the billing period of 02/01/2025 - 02/28/2025.				
Summary of Invoice Charges		Quantity	Unit Charge	Bill Amount
HP DESIGNJET T2600 36-IN PS MFP PRINTER		CN28PCH00T 1	54.00	54.00
				
		Non-Taxable Amount: 29.70 Taxable Amount: 24.30 Invoice Sub Total: 54.00 Tax Total: 0.00 Invoice TOTAL: \$ 54.00		

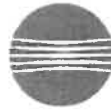
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or remit payment to:

KONICA MINOLTA BUSINESS SOLUTIONS
USA INC
DEPT. CH 19188
PALATINE, IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 500733817**Payment Due Date:** 03/30/2025**Pay This Amount: \$ 54.00**



Maintenance

KONICA MINOLTA
ORIGINAL
INVOICE

Invoice No: 500771926

Payment Due Date: 03/30/2025

Invoice Date: 02/28/2025

Payment Terms: NET 30 DAYS

Bill / Mail To:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HGTS MI 48127-3287

1092766

Payer:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HGTS MI 48127-3287

1092766

Purchase Order Number		Equipment Location		1092766																																	
Customer Contract		Contract Coverage Dates		CITY OF DEARBORN HEIGHTS 6045 FENTON ST DEARBORN HGTS MI 48127-3287 <i>CLK</i>																																	
083116-KON		12/07/2020-12/06/2025																																			
Invoice Description / Comments																																					
Monthly invoice for Maintenance agreement covering the billing period of 02/01/2025 - 02/28/2025. Includes labor, parts, drums, staples and supplies. Excludes paper.																																					
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	Quantity	Unit Charge	Bill Amount																																		
EIZHUB 750I	ACV7011000057 1																																				
<table border="1"><thead><tr><th>Current Meter</th><th>Previous Meter</th><th>Meter Usage</th><th>Allowable</th><th>Svc. Crd</th><th>Agg Cred</th><th>Up to Tier</th></tr></thead><tbody><tr><td>276,910</td><td>275,064</td><td>1,846</td><td>0</td><td>0</td><td>0</td><td>999,999,999</td></tr><tr><td>Total Meter</td><td></td><td></td><td></td><td></td><td></td><td></td></tr></tbody></table>	Current Meter	Previous Meter	Meter Usage	Allowable	Svc. Crd	Agg Cred	Up to Tier	276,910	275,064	1,846	0	0	0	999,999,999	Total Meter							1,846	0.00590	10.89													
Current Meter	Previous Meter	Meter Usage	Allowable	Svc. Crd	Agg Cred	Up to Tier																															
276,910	275,064	1,846	0	0	0	999,999,999																															
Total Meter																																					
Non-Taxable Amount: 5.99 Taxable Amount: 4.90 Invoice Sub Total: 10.89 Tax Total: 0.00 Invoice TOTAL: \$ 10.89																																					

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KONICA MINOLTA BUSINESS SOLUTIONS
USA INC
DEPT. CH 19188
PALATINE, IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 500771926

Payment Due Date: 03/30/2025

Pay This Amount: \$ 10.89

For Administrative Use Only

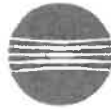
40161654

Maintenance
M/M NO PO 2

1092766
62152561

500771926

ACV7011000057
R21



Maintenance

KONICA MINOLTA
ORIGINAL
INVOICE

Invoice No: 500772032

Payment Due Date: 03/30/2025

Payment Terms: NET 30 DAYS

Invoice Date: 02/28/2025

Bill / Mail To:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HGTS MI 48127-3287

1092766

Payer:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HGTS MI 48127-3287

1092766

Purchase Order Number		Equipment Location		1092766					
Customer Contract		Contract Coverage Dates		CITY OF DEARBORN HEIGHTS City Hall- Clerk 6045 FENTON DEARBORN HEIGHTS MI 48127-3287 MAH					
083116-KON		10/20/2021-10/19/2026							
Invoice Description / Comments									
Monthly invoice for Maintenance agreement covering the billing period of 02/01/2025 - 02/28/2025. Includes labor, parts, drums, staples and supplies. Excludes paper.									
Summary of Invoice Charges									
Quantity Unit Charge Bill Amount									
*BIZHUB 3601 + DF-714 AC77013000786 1									
Current Meter	Previous Meter	Meter Usage	Allowable	Svc. Crd	Agg Cred	Up to Tier			
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Total Meter									
								Non-Taxable Amount:	4.95
								Taxable Amount:	4.05
								Invoice Sub Total:	9.00
								Tax Total:	0.00
								Invoice TOTAL:	\$ 9.00

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or remit payment to:

KONICA MINOLTA BUSINESS SOLUTIONS
USA INC
DEPT. CH 19188
PALATINE, IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 500772032

Payment Due Date: 03/30/2025

Pay This Amount: \$ 9.00

For Administrative Use Only

40161654

Maintenance
M/M NO PO 2

1092766
62159021

500772032

AC77013000786
R21



Maintenance

Invoice No: 500772124

Invoice Date: 02/28/2025

KONICA MINOLTA ORIGINAL INVOICE

Payment Due Date: 03/30/2025**Payment Terms:** NET 30 DAYS

Bill / Mail To:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HGTS MI 48127-3287

1092766

Payer: 1092766
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HGTS MI 48127-3287

Purchase Order Number					Equipment Location					1092766
					CITY OF DEARBORN HEIGHTS					BLD
Customer Contract					Contract Coverage Dates					
083116-KON					10/20/2021-10/19/2026					
Invoice Description / Comments Monthly invoice for Maintenance agreement covering the billing period of 02/01/2025 - 02/28/2025. Includes labor, parts, drums, staples and supplies. Excludes paper.										
Summary of Invoice Charges										
*BIZHUB 360I + DF-714					AC77013000688					1
Current Meter	Previous Meter	Meter Usage	Allowable	Svc. Crd	Agg Cred	Up to Tier				
79,915	77,522	2,393	0	0	0	999,999,999	2,393	0.00820	19.62	
Total Meter										
										
									Non-Taxable Amount:	10.79
									Taxable Amount:	8.83
									Invoice Sub Total:	19.62
									Tax Total:	0.00
									Invoice TOTAL:	\$ 19.62

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or remit payment to:

KONICA MINOLTA BUSINESS SOLUTIONS
USA INC
DEPT. CH 19188
PALATINE, IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 500772124**Payment Due Date:** 03/30/2025**Pay This Amount: \$ 19.62**

For Administrative Use Only:

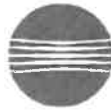
40161654

Maintenance
M/M NO PO 2

1092766
62159018

500772124

AC77013000688
R21



Maintenance

Invoice No: 500785411

Invoice Date: 02/28/2025

KONICA MINOLTA ORIGINAL INVOICE

Payment Due Date:	04/14/2025
Payment Terms:	NET 45 DAYS

Bill / Mail To:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEDEARBORN HGTS MI 48127-3287

1092766

Payer:	1092766
CITY OF DEARBORN HEIGHTS	
6045 FENTON ST	
DEARBORN HGTS MI 48127-3287	

Purchase Order Number					Equipment Location		1092766	
					CITY OF DEARBORN HEIGHTS		TRS	
					CTH - TRS OFFICE			
Customer Contract			Contract Coverage Dates		6045 FENTON ST			
171-1800000000365			11/30/2023-11/29/2027		DEARBORN HEIGHTS MI 48127-3287			
Invoice Description / Comments								
Monthly invoice for Maintenance agreement covering the billing period of 02/01/2025 - 02/28/2025. Includes labor, parts, drums, staples and supplies. Excludes paper.								
Summary of Invoice Charges					Quantity	Unit Charge	Bill Amount	
EIZHUB 4020i 42 PPM MONO AIO					ACER011007329	1		
Current Meter	Previous Meter	Meter Usage	Allowable	Svc. Crd	Agg Cred	Up to Tier		
12,060	10,970	1,090	0	0	0	999,999,999	1,090	0.03910
Total Meter								42.62
								
							Non-Taxable Amount: 23.44 Taxable Amount: 19.18 Invoice Sub Total: 42.62 Tax Total: 0.00 Invoice TOTAL: \$ 42.62	

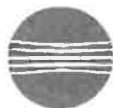
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Please pay online at www.MyKMBS.com using your payer id #1092766
or remit payment to:

KONICA MINOLTA BUSINESS SOLUTIONS
USA INC
DEPT. CH 19188
PALATINE, IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 500785411**Payment Due Date: 04/14/2025****Pay This Amount: \$ 42.62**



Maintenance

KONICA MINOLTA
ORIGINAL
INVOICE

Invoice No: 500723757

Payment Due Date: 03/30/2025

Payment Terms: NET 30 DAYS

Invoice Date: 02/28/2025

Bill / Mail To:
DEARBORN HEIGHTS PARKS AND REC DEPT
1801 N BEECH DALY RD
DEARBORN HEIGHTS MI 48127-3457

1635870

Payer:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HGTS MI 48127-3287

1092766

Purchase Order Number		Equipment Location		1079438
Customer Contract		Contract Coverage Dates		CITY OF DEARBORN HEIGHTS Berwyn 26155 RICHARDSON DEARBORN HEIGHTS MI 48127-1959 <i>REC BRW</i>
AEPA IFB#013.1		07/13/2024-07/12/2025		
Invoice Description / Comments				
Monthly invoice for Maintenance agreement covering the billing period of 02/01/2025 - 02/28/2025. Includes labor, parts, drums, staples and supplies. Excludes paper.				
Summary of Invoice Charges			Quantity	Unit Charge
*BIZHUB 224E			A61H011010173	1
SHIPPING & HANDLING FEE			1	4.00
Current Meter	Previous Meter	Meter Usage	Allowable	Svc. Crd
204,340	203,297	1,043	0	0
Total Meter				
			0 999,999,999	1,043
			0.01030	10.74
			<i>[Signature]</i>	
			Non-Taxable Amount:	8.11
			Taxable Amount:	6.63
			Invoice Sub Total:	14.74
			Tax Total:	0.00
			Invoice TOTAL:	\$ 14.74

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KONICA MINOLTA BUSINESS SOLUTIONS
USA INC
DEPT. CH 19188
PALATINE, IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 500723757

Payment Due Date: 03/30/2025

Pay This Amount: \$ 14.74

For Administrative Use Only

40052013

Maintenance
OISD-MI 6

1092766
61304711

500723757

A61H011010173
R12



Maintenance

KONICA MINOLTA
ORIGINAL
INVOICE

Invoice No: 500723373

Payment Due Date: 03/30/2025

Invoice Date: 02/28/2025

Payment Terms: NET 30 DAYS

Bill / Mail To:
DEARBORN HEIGHTS PARKS AND REC DEPT
1801 N BEECH DALY RD
DEARBORN HEIGHTS MI 48127-3457

1635870

Payer:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HGTS MI 48127-3287

1092766

Purchase Order Number		Equipment Location 1079435	
Customer Contract AEPA IFB#013.1		Contract Coverage Dates 07/13/2024-07/12/2025	
		CITY OF DEARBORN HEIGHTS ETON SENIOR CENTER 4900 PARDEE AVE DEARBORN HEIGHTS MI 48125-2428 <i>REC ESC</i>	
Invoice Description / Comments			
Monthly invoice for Maintenance agreement covering the billing period of 02/01/2025 - 02/28/2025. Includes labor, parts, drums, staples and supplies. Excludes paper.			
Summary of Invoice Charges		Quantity	Unit Charge
*BIZHUB 224E		A61H011010987	1
SHIPPING & HANDLING FEE		1	4.00
Current Meter	Previous Meter	Meter Usage	Allowable
227,689	227,065	624	0
Total Meter			0
		Svc. Crd	Agg Cred
		0	0
		Up to Tier	999,999,999
		624	0.01030
			6.43
		Non-Taxable Amount:	5.74
		Taxable Amount:	4.69
		Invoice Sub Total:	10.43
		Tax Total:	0.00
		Invoice TOTAL:	\$ 10.43

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USA INC
DEPT. CH 19188
PALATINE, IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 500723373

Payment Due Date: 03/30/2025

Pay This Amount: \$ 10.43

For Administrative Use only

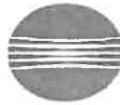
40052013

Maintenance
OISD-MI 6

1092766
61304712

500723373

A61H011010987
R12



Maintenance

KONICA MINOLTA
**ORIGINAL
SUMMARY DETAIL**

Payment Due Date: 03/01/202
Payment Terms: NET 30 DAY

Invoice No: 9010295770

Invoice Date: 01/30/2025

Bill / Mail To: 1092766
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HGTS MI 48127-3287

Payer: 1092766
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HGTS MI 48127-3287

JFK

Summary of Invoice Charges							Quantity	Unit Charge	Bill Amount
Invoice 500145211							Unit Contract: 62679606		
**BIZHUB C284e COPIER/PRINTER							A5C2011001358	1	
SHIPPING & HANDLING FEE								1	6.00
									6.00
Current Meter	Previous Meter	Meter Usage	Allowable	Svc. Crd	Aggregate Credits	Tier Range			
2,295	1,795	500	0	0	0	999,999,999	500	0.01400	7.00
B&W Meter									
Current Meter	Previous Meter	Meter Usage	Allowable	Svc. Crd	Aggregate Credits	Tier Range			
501	1	500	0	0	0	999,999,999	500	0.13977	69.89
Color Meter									
							Non-Taxable Amount:		45.59
							Taxable Amount:		37.30
							Invoice Sub Total:		82.89
							Tax Total:		0.00
							Invoice Total:		\$ 82.89

Invoice Description / Comments

Monthly invoice for Maintenance agreement covering the billing period of 12/24/2024 - 01/23/2025.
Includes drums, staples and supplies. Excludes labor, parts, and paper.

Purchase Order Number		Equipment Location	1321911
		CITY OF DEARBORN HEIGHTS 24602 VAN BORN RD DEARBORN HEIGHTS MI 48125-2006	
Customer Contract	Contract Coverage Dates		
	12/17/2024-12/16/2025		

Sort by: MACHINE DESCRIPTION
Sort Value: BIZHUB C284e COPIER/PRINTER
Sort Meter Usage Sub Total: 1,000

Non-Taxable Amount: 45.59
Taxable Amount: 37.30
Sort Invoice Sub Total: 82.89
Sort Tax Total: 0.00
Sort Invoice Total: \$ 82.89



Maintenance

KONICA MINOLTA

**ORIGINAL
SUMMARY DETAIL**

Payment Due Date: 03/29/202
Payment Terms: NET 30 DAY

Invoice No: 9010333685

Invoice Date: 02/27/2025

Bill / Mail To: 1092766
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HGTS MI 48127-3287

Payer: 1092766
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HGTS MI 48127-3287

JFK

Summary of Invoice Charges							Quantity	Unit Charge	Bill Amount
Invoice 500637531							Unit Contract: 62679606		
**BIZHUB C284e COPIER/PRINTER							A5C2011001358	1	
SHIPPING & HANDLING FEE							1	6.00	6.00
Current Meter	Previous Meter	Meter Usage	Allowable	Svc. Crd	Aggregate Credits	Tier Range			
2,795	2,295	500	0	0	0	999,999,999	500	0.01400	7.00
B&W Meter									
Current Meter	Previous Meter	Meter Usage	Allowable	Svc. Crd	Aggregate Credits	Tier Range			
1,001	501	500	0	0	0	999,999,999	500	0.13977	69.89
Color Meter									
Non-Taxable Amount:									45.59
Taxable Amount:									37.30
Invoice Sub Total:									82.89
Tax Total:									0.00
Invoice Total:									\$ 82.89
Invoice Description / Comments									
Monthly invoice for Maintenance agreement covering the billing period of 01/24/2025 - 02/23/2025. Includes drums, staples and supplies. Excludes labor, parts, and paper.									
Purchase Order Number							Equipment Location		
							1321911		
							CITY OF DEARBORN HEIGHTS		
							24602 VAN BORN RD		
Customer Contract							DEARBORN HEIGHTS MI 48125-2006		
Contract Coverage Dates									
							12/17/2024-12/16/2025		
Non-Taxable Amount:									45.59
Taxable Amount:									37.30
Sort Invoice Sub Total:									82.89
Sort Tax Total:									0.00
Sort Invoice Total:									\$ 82.89
Sort by: MACHINE DESCRIPTION									
Sort Value: BIZHUB C284e COPIER/PRINTER									
Sort Meter Usage Sub Total:							1,000		

Fed Tax# 13-1921089
Corporate Duns No 00-170-7322
KM UEI - QKYPZQL5VZ32



Page 1 / 1

Maintenance

Invoice No: 500637531

KONICA MINOLTA
ORIGINAL
INVOICE

Payment Due Date: 03/29/2025
Payment Terms: NET 30 DAYS

Invoice Date: 02/27/2025

Bill / Mail To:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HGTS MI 48127-3287

1092766

Payer:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HGTS MI 48127-3287

1092766

Purchase Order Number		Equipment Location	
		1321911	
Customer Contract	Contract Coverage Dates	CITY OF DEARBORN HEIGHTS 24602 VAN BORN RD DEARBORN HEIGHTS MI 48125-2006 JFK	
	12/17/2024-12/16/2025		
Invoice Description / Comments			
Monthly invoice for Maintenance agreement covering the billing period of 01/24/2025 - 02/23/2025. Includes drums, staples and supplies. Excludes labor, parts, and paper.			
Summary of Invoice Charges			
		Quantity	Unit Charge
			Bill Amount
*BIZHUB C284e COPIER/PRINTER		A5C2011001358	1
SHIPPING & HANDLING FEE		1	6.00
Current Meter	Previous Meter	Meter Usage	Allowable
2,795	2,295	500	0
B&W Meter			0
Current Meter	Previous Meter	Meter Usage	Allowable
1,001	501	500	0
Color Meter			0
		Up to Tier	Agg Cred
		999,999,999	999,999,999
		Quantity	Unit Charge
		500	0.01400
		500	0.13977
		Non-Taxable Amount:	45.59
		Taxable Amount:	37.30
		Invoice Sub Total:	82.89
		Tax Total:	0.00
		Invoice TOTAL:	\$ 82.89

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USA INC
DEPT. CH 19188
PALATINE, IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 500637531

Payment Due Date: 03/29/2025

Pay This Amount: \$ 82.89

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40073229

2

Maintenance
M/M-2 2

1092766
62679606

500637531
9010333685

A5C2011001358
R39



Maintenance

Invoice No: 501336955

Invoice Date: 03/31/2025

KONICA MINOLTA ORIGINAL INVOICE

Payment Due Date: 05/15/2025

Payment Terms: NET 45 DAYS

Bill / Mail To:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEDEARBORN HGTS MI 48127-3287

1092766

Payer:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEDEARBORN HGTS MI 48127-3287

1092766

Purchase Order Number				Equipment Location				1092766	
Customer Contract				Contract Coverage Dates				CITY OF DEARBORN HEIGHTS 6045 FENTON ST DEARBORN HGTS MI 48127-3287	
171-1800000000365				11/30/2023-11/29/2027				TR25	
Invoice Description / Comments									
Monthly invoice for Maintenance agreement covering the billing period of 03/01/2025 - 03/31/2025. Includes labor, parts, drums, staples and supplies. Excludes paper.									
Summary of Invoice Charges									
BIZHUB 4020i 42 PPM MONO AIO				ACER011007265		1			
Current Meter	Previous Meter	Meter Usage	Allowable	Svc. Crd	Agg Cred	Up to Tier			
9,379	8,653	726	0	0	0	999,999,999	726	0.03910	28.39
Total Meter									
OK to Pay 28 101-258-726									
Non-Taxable Amount:								15.61	
Taxable Amount:								12.78	
Invoice Sub Total:								28.39	
Tax Total:								0.00	
Invoice TOTAL:								\$ 28.39	

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USA INC
DEPT. CH 19188
PALATINE, IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 501336955**Payment Due Date:** 05/15/2025**Pay This Amount: \$ 28.39**



Maintenance

Invoice No: 501336480

Invoice Date: 03/31/2025

KONICA MINOLTA
ORIGINAL
INVOICE

Payment Due Date: 05/15/2025**Payment Terms:** NET 45 DAYS

Bill / Mail To:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEDEARBORN HGTS MI 48127-3287

1092766

Payer:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEDEARBORN HGTS MI 48127-3287

1092766

Purchase Order Number					Equipment Location					1092766
					CITY OF DEARBORN HEIGHTS CTH - TRS OFFICE 6045 FENTON ST DEARBORN HEIGHTS MI 48127-3287					TRS
Customer Contract			Contract Coverage Dates							
171-1800000000365			11/30/2023-11/29/2027							
Invoice Description / Comments										
Monthly invoice for Maintenance agreement covering the billing period of 03/01/2025 - 03/31/2025. Includes labor, parts, drums, staples and supplies. Excludes paper.										
Summary of Invoice Charges							Quantity	Unit Charge	Bill Amount	
BIZHUB 4020i 42 PPM MONO AIO							ACER011007329	1		
Current Meter	Previous Meter	Meter Usage	Allowable	Svc. Crd	Agg Cred	Up to Tier				
12,764	12,060	704	0	0	0	999,999,999	704	0.03910	27.53	
Total Meter										
							OK to Pay ID 101-258-728			
							Non-Taxable Amount: 15.14 Taxable Amount: 12.39 Invoice Sub Total: 27.53 Tax Total: 0.00 Invoice TOTAL: \$ 27.53			

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USA INC
DEPT. CH 19188
PALATINE, IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 501336480**Payment Due Date:** 05/15/2025**Pay This Amount: \$ 27.53**



Maintenance

KONICA MINOLTA
ORIGINAL
INVOICE

Payment Due Date: 04/30/2025
Payment Terms: NET 30 DAYS

Invoice No: 501324237

Invoice Date: 03/31/2025

Bill / Mail To:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEDEARBORN HGTS MI 48127-3287

1092766

Payer:
CITY OF DEARBORN HEIGHTS
24600 VAN BORN RD
DEDEARBORN HGTS MI 48127-3287

1092766

Purchase Order Number		Equipment Location 1093542	
Customer Contract		Contract Coverage Dates	
AEPA BID #017-B		08/16/2024-08/15/2025	
Invoice Description / Comments			
Monthly invoice for Maintenance agreement covering the billing period of 03/01/2025 - 03/31/2025. Includes labor, parts, drums, staples and supplies. Excludes paper.			
Summary of Invoice Charges			
Quantity Unit Charge Bill Amount			
**BIZHUB 368 A9HJ011006389 1			
Current Meter	Previous Meter	Meter Usage	Allowable Svc. Crd Agg Cred Up to Tier
116,593	115,616	977	0 0 0 999,999,999
Total Meter			977 0.00936 9.14
Non-Taxable Amount: 5.03			
Taxable Amount: 4.11			
Invoice Sub Total: 9.14			
Tax Total: 0.00			
Invoice TOTAL: \$ 9.14			

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or remit payment to:

KONICA MINOLTA BUSINESS SOLUTIONS
USA INC
DEPT. CH 19188
PALATINE, IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 501324237

Payment Due Date: 04/30/2025

Pay This Amount: \$ 9.14

For Administrative Use Only

40163185

Maintenance
OISD-MI 45

1092766
61597833

501324237

A9HJ011006389
R30



Maintenance

KONICA MINOLTA
ORIGINAL
INVOICE

Payment Due Date: 04/30/2025
Payment Terms: NET 30 DAYS

Invoice No: 501322008

Invoice Date: 03/31/2025

Bill / Mail To:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEDEARBORN HGTS MI 48127-3287

1092766

Payer:
CITY OF DEARBORN HEIGHTS
25637 MICHIGAN AVENUE
DEDEARBORN HGTS MI 48127-3287

1092766

Purchase Order Number		Equipment Location 1482357							
		CITY OF DEARBORN HEIGHTS 25637 MICHIGAN AVENUE DEARBORN HEIGHTS MI 48125-1037 ORD							
Customer Contract	Contract Coverage Dates								
083116-KON	10/26/2021-10/25/2026								
Invoice Description / Comments									
Monthly invoice for Maintenance agreement covering the billing period of 03/01/2025 - 03/31/2025. Includes labor, parts, drums, staples and supplies. Excludes paper.									
Summary of Invoice Charges									
		Quantity	Unit Charge	Bill Amount					
**BIZHUB 360I + DF-714		AC77013000676	1						
Current Meter	Previous Meter	Meter Usage	Allowable	Svc. Crd	Agg Cred	Up to Tier			
71,373	68,888	2,485	0	0	0	999,999,999	2,485	0.00820	20.38
Total Meter									
Non-Taxable Amount: 11.21 Taxable Amount: 9.17 Invoice Sub Total: 20.38 Tax Total: 0.00 Invoice TOTAL: \$ 20.38 <i>OK to Pay</i> <i>101-258-728</i>									

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KONICA MINOLTA BUSINESS SOLUTIONS
USA INC
DEPT. CH 19188
PALATINE, IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 501322008

Payment Due Date: 04/30/2025

Pay This Amount: \$ 20.38

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40161654

Maintenance
M/M NO PO 2

1092766
62159020

501322008

AC77013000676
T21



Maintenance

KONICA MINOLTA
ORIGINAL
INVOICE

Invoice No: 501321932

Payment Due Date: 04/30/2025

Invoice Date: 03/31/2025

Payment Terms: NET 30 DAYS

Bill / Mail To:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HGTS MI 48127-3287

1092766

Payer:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HGTS MI 48127-3287

1092766

Purchase Order Number		Equipment Location 1092766	
Customer Contract		Contract Coverage Dates	
083116-KON		10/26/2021-10/25/2026	
Invoice Description / Comments Monthly invoice for Maintenance agreement covering the billing period of 03/01/2025 - 03/31/2025. Includes labor, parts, drums, staples and supplies. Excludes paper.			
Summary of Invoice Charges			
		Quantity	Unit Charge
**BIZHUB 360i + DF-714		AC77013000627	1
Current Meter	Previous Meter	Meter Usage	Allowable Svc. Crd
140,123	138,551	1,572	0 0
Total Meter			
		Agg Cred	Up to Tier
		0 999,999,999	1,572
			0.00820
			12.89
		Non-Taxable Amount:	7.09
		Taxable Amount:	5.80
		Invoice Sub Total:	12.89
		Tax Total:	0.00
		Invoice TOTAL:	\$ 12.89

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KONICA MINOLTA BUSINESS SOLUTIONS
USA INC
DEPT. CH 19188
PALATINE, IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 501321932

Payment Due Date: 04/30/2025

Pay This Amount: \$ 12.89

For Administrative Use Only

40161654

Maintenance
M/M NO PO 2

1092766
62159019

501321932

AC77013000627
T21



Maintenance

KONICA MINOLTA
ORIGINAL
INVOICE

Invoice No: 501321928

Payment Due Date: 04/30/2025

Invoice Date: 03/31/2025

Payment Terms: NET 30 DAYS

Bill / Mail To:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HGTS MI 48127-3287

1092766

Payer:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HGTS MI 48127-3287

1092766

Purchase Order Number		Equipment Location		1092766					
		CITY OF DEARBORN HEIGHTS Comptroller 6045 FENTON DEARBORN HEIGHTS MI 48127-3287 <i>BLD</i>							
Customer Contract	Contract Coverage Dates								
083116-KON	10/20/2021-10/19/2026								
Invoice Description / Comments									
Monthly invoice for Maintenance agreement covering the billing period of 03/01/2025 - 03/31/2025. Includes labor, parts, drums, staples and supplies. Excludes paper.									
Summary of Invoice Charges									
		Quantity	Unit Charge	Bill Amount					
**BIZHUB 360I + DF-714		AC77013000688	1						
Current Meter	Previous Meter	Meter Usage	Allowable	Svc. Crd	Agg Cred	Up to Tier			
82,132	79,915	2,217	0	0	0	999,999,999	2,217	0.00820	18.18
Total Meter									
<i>OK to Pay</i> <i>101-258-928</i>									
								Non-Taxable Amount:	10.00
								Taxable Amount:	8.18
								Invoice Sub Total:	18.18
								Tax Total:	0.00
								Invoice TOTAL:	\$ 18.18

PLEASE DETACH THE FORM BELOW AND RETURN WITH YOUR PAYMENT OR SEE CREDIT CARD INFORMATION ON BACK

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or remit payment to:

KONICA MINOLTA BUSINESS SOLUTIONS
USA INC
DEPT. CH 19188
PALATINE, IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 501321928

Payment Due Date: 04/30/2025

Pay This Amount: \$ 18.18

For Administrative Use Only

40161654

Maintenance
M/M NO PQ 2

1092766
62159018

501321928

AC77013000688
T21



Maintenance

KONICA MINOLTA
ORIGINAL
INVOICE

Invoice No: 501321850

Payment Due Date: 04/30/2025

Payment Terms: NET 30 DAYS

Invoice Date: 03/31/2025

Bill / Mail To:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HGTS MI 48127-3287

1092766

Payer:
CITY OF DEARBORN HEIGHTS
25637 MICHIGAN AVE
DEARBORN HGTS MI 48127-3287

1092766

Purchase Order Number		Equipment Location	
		1141733	
Customer Contract	Contract Coverage Dates	CITY OF DEARBORN HEIGHTS 25637 MICHIGAN AVE DEARBORN HEIGHTS MI 48125-1037 <i>POL Inv</i>	
083116-KON	01/14/2021-01/13/2026		
Invoice Description / Comments			
Monthly invoice for Maintenance agreement covering the billing period of 03/01/2025 - 03/31/2025. Includes labor, parts, drums, staples and supplies. Excludes paper.			
Summary of Invoice Charges			
Current Meter 39,411 B&W Meter Previous Meter 38,750 Meter Usage 661 Allowable 0 Svc. Crd 0 Agg Cred 0 Up to Tier 999,999,999			

AA2J013001495

1

Quantity

661

Unit Charge

0.00770

Bill Amount

5.09

PLEASE DETACH THE FORM BELOW AND RETURN WITH YOUR PAYMENT OR SEE CREDIT CARD INFORMATION ON BACK

Please pay online at www.MyKMBS.com using your payer id #1092766
or remit payment to:

KONICA MINOLTA BUSINESS SOLUTIONS
USA INC
DEPT. CH 19188
PALATINE, IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 501321850

Payment Due Date: 04/30/2025

Pay This Amount: \$ 61.29

For Administrative Use Only

40161654

Maintenance
M/M NO PO 2

1092766
62167112

501321850

AA2J013001495
T21



Maintenance

Invoice No: 501321658

Invoice Date: 03/31/2025

KONICA MINOLTA ORIGINAL INVOICE

Payment Due Date: 04/30/2025**Payment Terms:** NET 30 DAYS

Bill / Mail To:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEDEARBORN HGTS MI 48127-3287

1092766

Payer:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEDEARBORN HGTS MI 48127-3287

1092766

Purchase Order Number					Equipment Location					1092766
Customer Contract					Contract Coverage Dates					CITY OF DEARBORN HEIGHTS City Hall- Clerk 6045 FENTON DEARBORN HEIGHTS MI 48127-3287
083116-KON					10/20/2021-10/19/2026					
Invoice Description / Comments										
Monthly invoice for Maintenance agreement covering the billing period of 03/01/2025 - 03/31/2025. Includes labor, parts, drums, staples and supplies. Excludes paper.										
Summary of Invoice Charges							Quantity	Unit Charge	Bill Amount	
**BIZHUB 360I + DF-714							AC77013000786	1		
Current Meter	Previous Meter	Meter Usage	Allowable	Svc. Crd	Agg Cred	Up to Tier				
92,712	91,055	1,657	0	0	0	999,999,999	1,657	0.00820	13.59	
Total Meter										
							OK to Pay 101-258-928			
							Non-Taxable Amount: 7.47 Taxable Amount: 6.12 Invoice Sub Total: 13.59 Tax Total: 0.00 Invoice TOTAL: \$ 13.59			



Maintenance

Invoice No: 501321385**Invoice Date:** 03/31/2025

KONICA MINOLTA ORIGINAL INVOICE

Payment Due Date: 04/30/2025

Payment Terms: NET 30 DAYS

Bill / Mail To:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HGTS MI 48127-3287

1092766

Payer:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEDEARBORN HGTS MI 48127-3287

1092766

Purchase Order Number					Equipment Location					1092766
					CITY OF DEARBORN HEIGHTS 6045 FENTON ST DEARBORN HGTS MI 48127-3287					CLIC
Customer Contract			Contract Coverage Dates							
083116-KON			12/07/2020-12/06/2025							
Invoice Description / Comments										
Monthly invoice for Maintenance agreement covering the billing period of 03/01/2025 - 03/31/2025. Includes labor, parts, drums, staples and supplies. Excludes paper.										
Summary of Invoice Charges							Quantity	Unit Charge	Bill Amount	
BIZHUB 750I							ACV7011000057	1		
Current Meter	Previous Meter	Meter Usage	Allowable	Svc. Crd	Agg Cred	Up to Tier				
282,260	276,910	5,350	0	0	0	999,999,999	5,350	0.00590	31.57	
Total Meter										
							OK to Pay 101-258-728			
							Non-Taxable Amount: 17.36 Taxable Amount: 14.21 Invoice Sub Total: 31.57 Tax Total: 0.00 Invoice TOTAL: \$ 31.57			

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or remit payment to:

KONICA MINOLTA BUSINESS SOLUTIONS
USA INC
DEPT. CH 19188
PALATINE, IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 501321385**Payment Due Date:** 04/30/2025**Pay This Amount: \$ 31.57**



Maintenance

Invoice No: 501321176

Invoice Date: 03/31/2025

KONICA MINOLTA
ORIGINAL
INVOICE

Payment Due Date: 04/30/2025**Payment Terms:** NET 30 DAYS

Bill / Mail To:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEDEARBORN HGTS MI 48127-3287

1092766

Payer:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEDEARBORN HGTS MI 48127-3287

1092766

Purchase Order Number					Equipment Location					1079436
					CITY OF DEARBORN HEIGHTS 26155 RICHARDSON DEARBORN HEIGHTS MI 48127-1959					PEN
Customer Contract			Contract Coverage Dates							
083116-KON			10/23/2020-10/22/2025							
Invoice Description / Comments										
Monthly invoice for Maintenance agreement covering the billing period of 03/01/2025 - 03/31/2025. Includes labor, parts, drums, staples and supplies. Excludes paper.										
Summary of Invoice Charges							Quantity	Unit Charge	Bill Amount	
BIZHUB 360I							AC78011000046	1		
Current Meter	Previous Meter	Meter Usage	Allowable	Svc. Crd	Agg Cred	Up to Tier				
108,682	106,724	1,958	0	0	0	999,999,999	1,958	0.00820	16.06	
Total Meter										
							OK to Pay 101-258-728			
							Non-Taxable Amount: 8.83 Taxable Amount: 7.23 Invoice Sub Total: 16.06 Tax Total: 0.00 Invoice TOTAL: \$ 16.06			

PLEASE DETACH THE FORM BELOW AND RETURN WITH YOUR PAYMENT OR SEE CREDIT CARD INFORMATION ON BACK.

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or remit payment to:

KONICA MINOLTA BUSINESS SOLUTIONS
USA INC
DEPT. CH 19188
PALATINE, IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 501321176**Payment Due Date:** 04/30/2025**Pay This Amount: \$ 16.06**



Maintenance

KONICA MINOLTA
ORIGINAL
INVOICE

Invoice No: 501282430

Payment Due Date: 04/30/2025

Invoice Date: 03/31/2025

Payment Terms: NET 30 DAYS

Bill / Mail To:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HGTS MI 48127-3287

1092766

Payer:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HGTS MI 48127-3287

1092766

Purchase Order Number		Equipment Location 1092766		
		CITY OF DEARBORN HEIGHTS 6045 FENTON ST DEARBORN HGTS MI 48127-3287 <i>B-L-D</i>		
Customer Contract	Contract Coverage Dates			
	05/01/2023-04/30/2026			
Invoice Description / Comments				
Monthly invoice for Maintenance agreement covering the billing period of 03/01/2025 - 03/31/2025.				
Summary of Invoice Charges		Quantity	Unit Charge	Bill Amount
HP DESIGNJET T2600 36-IN PS MFP PRINTER		CN28PCH00T 1	54.00	54.00
<i>OK to Pay</i> <i>JE</i> <i>101-258-7251</i>				
		Non-Taxable Amount:		29.70
		Taxable Amount:		24.30
		Invoice Sub Total:		54.00
		Tax Total:		0.00
		Invoice TOTAL:		\$ 54.00

PLEASE DETACH THE FORM BELOW AND RETURN WITH YOUR PAYMENT OR SEE CREDIT CARD INFORMATION ON BACK

Please pay online at www.MyKMBS.com using your payer id #1092766
or remit payment to:

KONICA MINOLTA BUSINESS SOLUTIONS
USA INC
DEPT. CH 19188
PALATINE, IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 501282430

Payment Due Date: 04/30/2025

Pay This Amount: \$ 54.00

For Administrative Use Only

40073229

Maintenance
MTH-MTH 12

1092766
62485434

501282430

CN28PCH00T
R39

KONICA MINOLTA ORIGINAL INVOICE

Payment Due Date: 04/30/2025
Payment Terms: NET 30 DAYS

Invoice Date: 03/31/2025

Bill / Mail To:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEDEARBORN HGTS MI 48127-3287

1092766

Payer: 1092766
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HGTS MI 48127-3287

Purchase Order Number					Equipment Location					1092766
					CITY OF DEARBORN HEIGHTS					TRS
Customer Contract			Contract Coverage Dates		Treasurer					
AEPA IFB#013.1			12/08/2024-12/07/2025		6045 FENTON DEARBORN HEIGHTS MI 48127-3287					
Invoice Description / Comments										
Monthly invoice for Maintenance agreement covering the billing period of 03/01/2025 - 03/31/2025. Includes labor, parts, drums, staples and supplies. Excludes paper.										
Summary of Invoice Charges										
					Quantity	Unit Charge	Bill Amount			
**BIZHUB 368					A9HJ011003523	1				
Current Meter	Previous Meter	Meter Usage	Allowable	Svc. Crd	Agg Cred	Up to Tier				
537,195	532,442	4,753	0	0	0	999,999,999	4,753	0.00936	44.49	
Total Meter										
							OK to Pay 101-258-926			
							Non-Taxable Amount: Taxable Amount: Invoice Sub Total: Tax Total: Invoice TOTAL:			
							24.47 20.02 44.49 0.00 \$ 44.49			

PLEASE DETACH THE FORM BELOW AND RETURN WITH YOUR PAYMENT OR SEE CREDIT CARD INFORMATION ON BACK

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or remit payment to:

KONICA MINOLTA BUSINESS SOLUTIONS
USA INC
DEPT. CH 19188
PALATINE, IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 501271131**Payment Due Date: 04/30/2025****Pay This Amount: \$ 44.49**



Maintenance

Invoice No: 501271038

Invoice Date: 03/31/2025

KONICA MINOLTA ORIGINAL INVOICE

Payment Due Date:	04/30/2025
Payment Terms:	NET 30 DAYS

Bill / Mail To:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEDEARBORN HGTS MI 48127-3287

1092766

Payer:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEDEARBORN HGTS MI 48127-3287

1092766

Purchase Order Number					Equipment Location					1092766	
Customer Contract AEPA IFB#013.1					Contract Coverage Dates 12/08/2024-12/07/2025					CITY OF DEARBORN HEIGHTS Human Resources 6045 FENTON DEARBORN HEIGHTS MI 48127-3287	
Invoice Description / Comments											
Monthly invoice for Maintenance agreement covering the billing period of 03/01/2025 - 03/31/2025. Includes labor, parts, drums, staples and supplies. Excludes paper.											
Summary of Invoice Charges							Quantity	Unit Charge	Bill Amount		
**BIZHUB C458							A79M011008441	1			
Current Meter	Previous Meter	Meter Usage	Allowable	Svc. Crd	Agg Cred	Up to Tier					
254,016 B&W Meter	253,332	684	0	0	0 999,999,999		684	0.00936	6.40		
Current Meter	Previous Meter	Meter Usage	Allowable	Svc. Crd	Agg Cred	Up to Tier					
70,902 Color Meter	70,261	641	0	0	0 999,999,999		641	0.06589	42.24		
							OK to pay 101-258-728				
							Non-Taxable Amount: 26.75 Taxable Amount: 21.89 Invoice Sub Total: 48.64 Tax Total: 0.00 Invoice TOTAL: \$ 48.64				

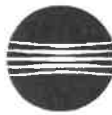
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KONICA MINOLTA BUSINESS SOLUTIONS
USA INC
DEPT. CH 19188
PALATINE, IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 501271038**Payment Due Date:** 04/30/2025**Pay This Amount: \$ 48.64**



Maintenance

Invoice No: 501270884

Invoice Date: 03/31/2025

KONICA MINOLTA
ORIGINAL
INVOICE

Payment Due Date: 04/30/2025

Payment Terms: NET 30 DAYS

Bill / Mail To:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HGTS MI 48127-3287

1092766

Payer:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HGTS MI 48127-3287

1092766

Purchase Order Number		Equipment Location	
		1092766	
Customer Contract	Contract Coverage Dates	CITY OF DEARBORN HEIGHTS Main 6045 FENTON DEARBORN HEIGHTS MI 48127-3287 <i>CTY</i>	
AEPA IFB#013.1	02/24/2025-02/23/2026		
Invoice Description / Comments			
Monthly invoice for Maintenance agreement covering the billing period of 03/01/2025 - 03/31/2025. Includes labor, parts, drums, staples and supplies. Excludes paper.			
Summary of Invoice Charges			
Quantity Unit Charge Bill Amount			
**BIZHUB C754E PRINTER/COPIER A2X0017007014 1			
Current Meter	Previous Meter	Meter Usage	Allowable Svc. Crd Agg Cred Up to Tier
451,167 B&W Meter	450,331	836	0 0 0 999,999,999 836 0.01030 8.61
Current Meter	Previous Meter	Meter Usage	Allowable Svc. Crd Agg Cred Up to Tier
254,060 Color Meter	250,020	4,040	0 0 0 999,999,999 4,040 0.06925 279.77
<i>ok to pay</i> <i>101-258-728</i>			
Non-Taxable Amount: 158.61			
Taxable Amount: 129.77			
Invoice Sub Total: 288.38			
Tax Total: 0.00			
Invoice TOTAL: \$ 288.38			

PLEASE DETACH THE FORM BELOW AND RETURN WITH YOUR PAYMENT OR SEE CREDIT CARD INFORMATION ON BACK

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or remit payment to:

KONICA MINOLTA BUSINESS SOLUTIONS
USA INC
DEPT. CH 19188
PALATINE, IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 501270884

Payment Due Date: 04/30/2025

Pay This Amount: \$ 288.38

For Administrative Use Only

40052013

Maintenance
OISD-MI 6

1092766
61526218

501270884

A2X0017007014
R12



Maintenance

KONICA MINOLTA
ORIGINAL
INVOICE

Invoice No: 501270794

Invoice Date: 03/31/2025

Payment Due Date: 04/30/2025

Payment Terms: NET 30 DAYS

Bill / Mail To:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEDEARBORN HGTS MI 48127-3287

1092766

Payer:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEDEARBORN HGTS MI 48127-3287

1092766

Purchase Order Number		Equipment Location							
		1079439							
Customer Contract	Contract Coverage Dates	CITY OF DEARBORN HEIGHTS Firestation 1999 BEECH DALY RDD DEARBORN HEIGHTS MI 48127 <i>FHQ</i>							
AEPA IFB#013.1	06/20/2024-06/19/2025								
Invoice Description / Comments									
Monthly invoice for Maintenance agreement covering the billing period of 03/01/2025 - 03/31/2025. Includes labor, parts, drums, staples and supplies. Excludes paper.									
Summary of Invoice Charges		Quantity	Unit Charge	Bill Amount					
**BIZHUB 368		A9HJ011003511	1						
SHIPPING & HANDLING FEE		1	4.00	4.00					
Current Meter	Previous Meter	Meter Usage	Allowable	Svc. Crd	Agg Cred	Up to Tier			
189,375	187,726	1,649	0	0	0	999,999,999	1,649	0.00936	15.43
Total Meter									
								Non-Taxable Amount:	10.69
								Taxable Amount:	8.74
								Invoice Sub Total:	19.43
								Tax Total:	0.00
								Invoice TOTAL:	\$ 19.43

OK to Pay
101-258-528

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or remit payment to:

KONICA MINOLTA BUSINESS SOLUTIONS
USA INC
DEPT. CH 19188
PALATINE, IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 501270794

Payment Due Date: 04/30/2025

Pay This Amount: \$ 19.43

For Administrative Use Only

40052013

Maintenance
OISD-MI 6

1092766
61526145

501270794

A9HJ011003511
R12



Maintenance

KONICA MINOLTA
ORIGINAL
INVOICE

Invoice No: 501271034

Payment Due Date: 04/30/2025

Invoice Date: 03/31/2025

Payment Terms: NET 30 DAYS

Bill / Mail To:
CITY OF DEARBORN HEIGHTS
KRISSEY LASLO
6045 FENTON
DEARBORN HEIGHTS MI 48127-3287

1092766

Payer:
CITY OF DEARBORN HEIGHTS
KRISSEY LASLO
6045 FENTON
DEARBORN HEIGHTS MI 48127-3287

1092766

Purchase Order Number		Equipment Location	
		1092766	
Customer Contract	Contract Coverage Dates	CITY OF DEARBORN HEIGHTS CITY HALL - CLERK 6045 FENTON ST DEARBORN HEIGHTS MI 48127-3294	
AEPA IFB#013.1	05/11/2024-05/10/2025	CLC Elec	
Invoice Description / Comments			
Monthly invoice for Maintenance agreement covering the billing period of 03/01/2025 - 03/31/2025. Includes labor, parts, drums, staples and supplies. Excludes paper.			
Summary of Invoice Charges		Quantity	Unit Charge
*BIZHUB 754E PRINTER/COPIER		A55V017006435	1
SHIPPING & HANDLING FEE		1	8.00
			8.00
Current Meter	Previous Meter	Meter Usage	Allowable
792,763	792,746	17	0
Total Meter			0
		Svc. Crd	Agg Cred
		0	0
		Up to Tier	999,999,999
		17	0.01079
			0.18
		Non-Taxable Amount: 4.50	
		Taxable Amount: 3.68	
		Invoice Sub Total: 8.18	
		Tax Total: 0.00	
		Invoice TOTAL: \$ 8.18	

OK to Pay
[Signature]

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KONICA MINOLTA BUSINESS SOLUTIONS
USA INC
DEPT. CH 19188
PALATINE, IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 501271034

Payment Due Date: 04/30/2025

Pay This Amount: \$ 8.18

For Administrative Use Only

40052013

Maintenance
OISD-MI 6

1092766
61421688

501271034

A55V017006435
R12

 L_{top} **Invoice No:** 501586278**Payment Due Date:** 05/28/2025**Payment Terms:** NET 45 DAYS

Invoice Date: 04/13/2025

Bill / Mail To:
CITY OF DEARBORN HEIGHTS
25637 MICHIGAN AVE
DEARBORN HEIGHTS MI 48125-1037

Payer: 1141733
CITY OF DEARBORN HEIGHTS
25637 MICHIGAN AVE
DEARBORN HEIGHTS MI 48125-1037

Purchase Order Number		Equipment Location		1079437
		CITY OF DEARBORN HEIGHTS PARKS & RECREATION 1801 N BEECH DALY RD DEARBORN HEIGHTS MI 48127-3457		REC Caw
Customer Contract	Contract Coverage Dates			
171-1800000000365	11/14/2024-11/13/2029			
Invoice Description / Comments				
Monthly invoice for Ltop agreement covering the billing period of 03/14/2025 - 04/13/2025. Includes labor, parts, drums, staples and supplies. Excludes paper.				
Summary of Invoice Charges				
	Quantity	Unit Charge	Bill Amount	
C7511 COLOR COPIER/PRINTER W/ DF-713	ADXD011001132 1	716.78	716.78	
BIZHUB SECURE	1	5.53	5.53	
WORKING TABLE WT-608	1	1.26	1.26	
FK-514 FAX KIT (1st & 2nd LINE)	1	7.19	7.19	
LU-205 LARGE CAPACITY TRAY	1	37.55	37.55	
FS-540 SD 100-SHEET BOOKLET FINISHER	1	30.69	30.69	
FU-519	1	2.23	2.23	
PWRFILTER W PREMIUM INRUSH 120V/20A	1	2.91	2.91	
OK to Pay 101-258-1728				
Invoice Sub Total:			804.14	
Tax Total:			0.00	
Invoice TOTAL:			\$ 804.14	

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Please pay online at www.MyKMBS.com using your payer id #1141733 or remit payment to:

KONICA MINOLTA BUSINESS SOLUTIONS
USA INC
DEPT. CH 19188
PALATINE, IL 60055-9188

Payer ID: 1141733

Invoice Nbr: 501586278**Payment Due Date: 05/28/2025****Pay This Amount: \$ 804.14**



Maintenance

KONICA MINOLTA
ORIGINAL
INVOICE

Invoice No: 501270874

Payment Due Date: 04/30/2025

Payment Terms: NET 30 DAYS

Invoice Date: 03/31/2025

Bill / Mail To:
DEARBORN HEIGHTS PARKS AND REC DEPT
1801 N BEECH DALY RD
DEARBORN HEIGHTS MI 48127-3457

1635870

Payer:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HGTS MI 48127-3287

1092766

Purchase Order Number		Equipment Location	
		1079438	
Customer Contract	Contract Coverage Dates	CITY OF DEARBORN HEIGHTS Berwyn 26155 RICHARDSON DEARBORN HEIGHTS MI 48127-1959 <i>Rec BRW</i>	
AEPA IFB#013.1	07/13/2024-07/12/2025		
Invoice Description / Comments			
Monthly invoice for Maintenance agreement covering the billing period of 03/01/2025 - 03/31/2025. Includes labor, parts, drums, staples and supplies. Excludes paper.			
Summary of Invoice Charges		Quantity	Unit Charge
*BIZHUB 224E		A61H011010173	1
SHIPPING & HANDLING FEE		1	4.00
			4.00
Current Meter	Previous Meter	Meter Usage	Allowable
205,163	204,340	823	0
Total Meter			0
Svc. Crd	Agg Cred	Up to Tier	
0	0	0	999,999,999
		823	0.01030
			8.48
			<i>OK to Pay</i> <i>101-258-928</i>
Non-Taxable Amount:			6.86
Taxable Amount:			5.62
Invoice Sub Total:			12.48
Tax Total:			0.00
Invoice TOTAL:			\$ 12.48

PLEASE DETACH THE FORM BELOW AND RETURN WITH YOUR PAYMENT OR SEE CREDIT CARD INFORMATION ON BACK

Please pay online at www.MyKMBS.com using your payer id #1092766
or remit payment to:

KONICA MINOLTA BUSINESS SOLUTIONS
USA INC
DEPT. CH 19188
PALATINE, IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 501270874

Payment Due Date: 04/30/2025

Pay This Amount: \$ 12.48

For Administrative Use Only

40052013

Maintenance
OISD-MI 6

1092766
61304711

501270874

A61H011010173
R12



Maintenance

KONICA MINOLTA
ORIGINAL
INVOICE

Invoice No: 501270958

Payment Due Date: 04/30/2025

Invoice Date: 03/31/2025

Payment Terms: NET 30 DAYS

Bill / Mail To:
DEARBORN HEIGHTS PARKS AND REC DEPT
1801 N BEECH DALY RD
DEARBORN HEIGHTS MI 48127-3457

1635870

Payer:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HGTS MI 48127-3287

1092766

Purchase Order Number		Equipment Location 1093510																																																															
		CITY OF DEARBORN HEIGHTS 5400 MCKINLEY DEARBORN HEIGHTS MI 48125-2553 <i>REC BROJ RAY</i>																																																															
Customer Contract	Contract Coverage Dates																																																																
AEPA IFB#013.1	10/06/2024-10/05/2025																																																																
Invoice Description / Comments																																																																	
Monthly invoice for Maintenance agreement covering the billing period of 03/01/2025 - 03/31/2025. Includes labor, parts, drums, staples and supplies. Excludes paper.																																																																	
Summary of Invoice Charges																																																																	
<table border="1"><thead><tr><th colspan="7"></th><th>Quantity</th><th>Unit Charge</th><th>Bill Amount</th></tr></thead><tbody><tr><td colspan="7">*BIZHUB 227</td><td>A7AK011001603</td><td>1</td><td></td><td></td></tr><tr><td colspan="7">SHIPPING & HANDLING FEE</td><td></td><td>1</td><td>4.00</td><td>4.00</td></tr><tr><td>Current Meter</td><td>Previous Meter</td><td>Meter Usage</td><td>Allowable</td><td>Svc. Crd</td><td>Agg Cred</td><td>Up to Tier</td><td colspan="3"></td></tr><tr><td>119,469</td><td>118,469</td><td>1,000</td><td>0</td><td>0</td><td>0</td><td>999,999,999</td><td>1,000</td><td>0.01030</td><td>10.30</td></tr><tr><td colspan="7">Total Meter</td><td colspan="3"></td></tr></tbody></table>											Quantity	Unit Charge	Bill Amount	*BIZHUB 227							A7AK011001603	1			SHIPPING & HANDLING FEE								1	4.00	4.00	Current Meter	Previous Meter	Meter Usage	Allowable	Svc. Crd	Agg Cred	Up to Tier				119,469	118,469	1,000	0	0	0	999,999,999	1,000	0.01030	10.30	Total Meter									
							Quantity	Unit Charge	Bill Amount																																																								
*BIZHUB 227							A7AK011001603	1																																																									
SHIPPING & HANDLING FEE								1	4.00	4.00																																																							
Current Meter	Previous Meter	Meter Usage	Allowable	Svc. Crd	Agg Cred	Up to Tier																																																											
119,469	118,469	1,000	0	0	0	999,999,999	1,000	0.01030	10.30																																																								
Total Meter																																																																	
							<i>OK to Pay</i> <i>JE</i>																																																										
							Non-Taxable Amount: 7.86																																																										
							Taxable Amount: 6.44																																																										
							Invoice Sub Total: 14.30																																																										
							Tax Total: 0.00																																																										
							Invoice TOTAL: \$ 14.30																																																										

PLEASE DETACH THE FORM BELOW AND RETURN WITH YOUR PAYMENT OR SEE CREDIT CARD INFORMATION ON BACK

Please pay online at www.MyKMBS.com using your payer id #1092766
or remit payment to:

KONICA MINOLTA BUSINESS SOLUTIONS
USA INC
DEPT. CH 19188
PALATINE, IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 501270958

Payment Due Date: 04/30/2025

Pay This Amount: \$ 14.30

For Administrative Use Only

40052013

Maintenance
OISD-MI 6

1092766
61345883

501270958

A7AK011001603
R12



Maintenance

KONICA MINOLTA
ORIGINAL
INVOICE

Invoice No: 501271223

Payment Due Date: 04/30/2025

Invoice Date: 03/31/2025

Payment Terms: NET 30 DAYS

Bill / Mail To:
DEARBORN HEIGHTS PARKS AND REC DEPT
1801 N BEECH DALY RD
DEARBORN HEIGHTS MI 48127-3457

1635870

Payer:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HGTS MI 48127-3287

1092766

Purchase Order Number		Equipment Location	
		1079435	
Customer Contract	Contract Coverage Dates		
AEPA IFB#013.1	07/13/2024-07/12/2025		
Invoice Description / Comments		CITY OF DEARBORN HEIGHTS ETON SENIOR CENTER 4900 PARDEE AVE DEARBORN HEIGHTS MI 48125-2428 <i>REC BROF ESC</i>	
Monthly invoice for Maintenance agreement covering the billing period of 03/01/2025 - 03/31/2025. Includes labor, parts, drums, staples and supplies. Excludes paper.			
Summary of Invoice Charges		Quantity	Unit Charge
**BIZHUB 224E		A61H011010987	1
SHIPPING & HANDLING FEE		1	4.00
			4.00
Current Meter	Previous Meter	Meter Usage	Allowable
228,904	227,689	1,215	0
Total Meter			0
Svc. Crd	Agg Cred	Up to Tier	
0	0	0	999,999,999
			1,215
			0.01030
			12.51
		Non-Taxable Amount:	9.08
		Taxable Amount:	7.43
		Invoice Sub Total:	16.51
		Tax Total:	0.00
		Invoice TOTAL:	\$ 16.51

OK to Pay

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or remit payment to:

KONICA MINOLTA BUSINESS SOLUTIONS
USA INC
DEPT. CH 19188
PALATINE, IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 501271223

Payment Due Date: 04/30/2025

Pay This Amount: \$ 16.51

For Administrative Use Only

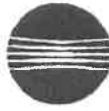
40052013

Maintenance
OISD-MI 6

1092766
61304712

501271223

A61H011010987
R12



Maintenance

Page 1 / 1

Invoice No: 295801716

Invoice Date: 09/10/2024

ORIGINAL INVOICE

Payment Due Date: 10/10/2024**Payment Terms:** NET 30 DAYS

Bill / Mail To: 1092766
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HEIGHTS MI 48127-3287

Payer: 1092766
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HEIGHTS MI 48127-3287

Purchase Order Number		Equipment Location		1092766
Customer Contract	Contract Coverage Dates	CITY OF DEARBORN HEIGHTS 6045 FENTON ST DEARBORN HEIGHTS MI 48127-3287		
	07/17/2024-07/16/2025	CLK		
Invoice Description / Comments				
Monthly invoice for Maintenance agreement covering the billing period of 08/11/2024 - 09/10/2024. Includes labor, parts, drums, and supplies. Excludes staples and paper.				
Summary of Invoice Charges		Quantity	Unit Charge	Bill Amount
HP LASERJET ENTERPRISE M406	PHBBG69219	1	30.00	30.00
SHIPPING & HANDLING FEE		1	4.00	4.00
OK to Pay 101-258-925				
Non-Taxable Amount:				18.70
Taxable Amount:				15.30
Invoice Sub Total:				34.00
Tax Total:				0.00
Invoice TOTAL:				\$ 34.00

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or remit payment to:

KONICA MINOLTA BUSINESS SOLUTIONS
USA INC
DEPT. CH 19188
PALATINE IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 295801716**Payment Due Date: 10/10/2024****Pay This Amount: \$ 34.00**



Maintenance

Page 1 / 1

Invoice No: 296399131

Invoice Date: 10/10/2024

ORIGINAL INVOICE

Payment Due Date: 11/09/2024**Payment Terms:** NET 30 DAYS

Bill / Mail To: 1092766
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HEIGHTS MI 48127-3287

Payer: 1092766
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HEIGHTS MI 48127-3287

Purchase Order Number		Equipment Location		1092766
		CITY OF DEARBORN HEIGHTS 6045 FENTON ST DEARBORN HEIGHTS MI 48127-3287		CLK
Customer Contract	Contract Coverage Dates			
	07/17/2024-07/16/2025			
Invoice Description / Comments				
Monthly invoice for Maintenance agreement covering the billing period of 09/11/2024 - 10/10/2024. Includes labor, parts, drums, and supplies. Excludes staples and paper.				
Summary of Invoice Charges		Quantity	Unit Charge	Bill Amount
HP LASERJET ENTERPRISE M406	PHBBG69219	1	30.00	30.00
SHIPPING & HANDLING FEE		1	4.00	4.00
OK to pay 101-258-027				
Non-Taxable Amount:				18.70
Taxable Amount:				15.30
Invoice Sub Total:				34.00
Tax Total:				0.00
Invoice TOTAL:				\$34.00

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or remit payment to:

KONICA MINOLTA BUSINESS SOLUTIONS
USA INC
DEPT. CH 19188
PALATINE IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 296399131**Payment Due Date: 11/09/2024****Pay This Amount: \$ 34.00**

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40073229

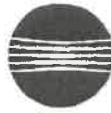
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Maintenance
MPS FLAT 10

1092766
62630195

296399131
9010150968

PHBBG69219
B39



KONICA MINOLTA

Page 1 / 1

Maintenance

Invoice No: 296908691

**ORIGINAL
INVOICE**

Payment Due Date: 12/10/2024

Invoice Date: 11/10/2024

Payment Terms: NET 30 DAYS

Bill / Mail To: 1092766
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HEIGHTS MI 48127-3287

Payer: 1092766
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HEIGHTS MI 48127-3287

Purchase Order Number		Equipment Location 1092766		
Customer Contract		Contract Coverage Dates		
		07/17/2024-07/16/2025		
CITY OF DEARBORN HEIGHTS 6045 FENTON ST DEARBORN HEIGHTS MI 48127-3287 <i>CLK</i>				
Invoice Description / Comments				
Monthly invoice for Maintenance agreement covering the billing period of 10/11/2024 - 11/10/2024. Includes labor, parts, drums, and supplies. Excludes staples and paper.				
Summary of Invoice Charges				
		Quantity	Unit Charge	Bill Amount
HP LASERJET ENTERPRISE M406	PHBBG69219	1	30.00	30.00
SHIPPING & HANDLING FEE		1	4.00	4.00
				<i>OIC to Pay</i> <i>101-258-5728</i>
Non-Taxable Amount:				18.70
Taxable Amount:				15.30
Invoice Sub Total:				34.00
Tax Total:				0.00
Invoice TOTAL:				\$ 34.00

PLEASE DETACH THE FORM BELOW AND RETURN WITH YOUR PAYMENT OR SEE CREDIT CARD INFORMATION ON BACK

\$30

Please pay online at www.MyKMBS.com using your payer id #1092766
or remit payment to:

KONICA MINOLTA BUSINESS SOLUTIONS
USA INC
DEPT. CH 19188
PALATINE IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 296908691

Payment Due Date: 12/10/2024

Pay This Amount: \$ 34.00

For Administrative Use Only

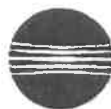
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Maintenance
MPS FLAT 10

1092766
82630195

296908691
9010193527

PHBBG69219
R39



Maintenance

KONICA MINOLTA

Page 1 / 1

Invoice No: 297408360

**ORIGINAL
INVOICE**

Payment Due Date: 01/09/2025

Invoice Date: 12/10/2024

Payment Terms: NET 30 DAYS

Bill / Mail To: 1092766
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEDEARBORN HGTS MI 48127-3287

Payer: 1092766
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEDEARBORN HGTS MI 48127-3287

Purchase Order Number		Equipment Location 1092766	
		CITY OF DEARBORN HEIGHTS	
Customer Contract	Contract Coverage Dates	6045 FENTON ST	
	07/17/2024-07/16/2025	DEDEARBORN HGTS MI 48127-3287 <i>CLK</i>	
Invoice Description / Comments			
Monthly invoice for Maintenance agreement covering the billing period of 11/11/2024 - 12/10/2024. Includes labor, parts, drums, and supplies. Excludes staples and paper.			
Summary of Invoice Charges		Quantity	Unit Charge Bill Amount
HP LASERJET ENTERPRISE M406	PHBBG69219	1	30.00 30.00
SHIPPING & HANDLING FEE		1	4.00 4.00
		<i>OK to pay</i> <i>101-258-726</i>	
		Non-Taxable Amount:	18.70
		Taxable Amount:	15.30
		Invoice Sub Total:	34.00
		Tax Total:	0.00
		Invoice TOTAL:	\$ 34.00

PLEASE DETACH THE FORM BELOW AND RETURN WITH YOUR PAYMENT OR SEE CREDIT CARD INFORMATION ON BACK *\$30*

Please pay online at www.MyKMBS.com using your payer id #1092766
or remit payment to:

KONICA MINOLTA BUSINESS SOLUTIONS
USA INC
DEPT. CH 19188
PALATINE IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 297408360

Payment Due Date: 01/09/2025

Pay This Amount: \$ 34.00

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40073229
10

Maintenance
MPS FLAT 10

1092766
62630195

297408360
9010233544

PHBBG69219
R39



Maintenance

Invoice No: 297964735

Invoice Date: 01/10/2025**Payment Due Date:** 02/09/2025**Payment Terms:** NET 30 DAYS

Bill / Mail To:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEDEARBORN HGTS MI 48127-3287

1092766

Payer:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HGTS MI 48127-3287

1092766

Purchase Order Number		Equipment Location		1092766
		CITY OF DEARBORN HEIGHTS 6045 FENTON ST DEARBORN HGTS MI 48127-3287		CLK
Customer Contract	Contract Coverage Dates			
	07/17/2024-07/16/2025			
Invoice Description / Comments				
Monthly invoice for Maintenance agreement covering the billing period of 12/11/2024 - 01/10/2025. Includes labor, parts, drums, and supplies. Excludes staples and paper.				
Summary of Invoice Charges				
		Quantity	Unit Charge	Bill Amount
HP LASERJET ENTERPRISE M406	PHBBG69219	1	30.00	30.00
SHIPPING & HANDLING FEE		1	4.00	4.00
OK to pay 101-258-728				
Non-Taxable Amount:				18.70
Taxable Amount:				15.30
Invoice Sub Total:				34.00
Tax Total:				0.00
Invoice TOTAL:				\$ 34.00

PLEASE DETACH THE FORM BELOW AND RETURN WITH YOUR PAYMENT OR SEE CREDIT CARD INFORMATION ON BACK

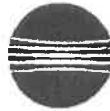
Please pay online at www.MyKMBS.com using your payer id #1092766
or remit payment to:

KONICA MINOLTA BUSINESS SOLUTIONS
USA INC
DEPT. CH 19188
PALATINE, IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 297964735**Payment Due Date:** 02/09/2025**Pay This Amount: \$ 34.00**

Fed Tax# 13-1921089
Corporate Duns No 00-170-7322
KM UEI - QKYFZQLSVZ32



Page 1 / 1

Maintenance

Invoice No: 500444968

KONICA MINOLTA
ORIGINAL
INVOICE

Payment Due Date: 03/12/2025

Payment Terms: NET 30 DAYS

Invoice Date: 02/10/2025

Bill / Mail To:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEDEARBORN HGTS MI 48127-3287

1092766

Payer:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEDEARBORN HGTS MI 48127-3287

1092766

Purchase Order Number		Equipment Location	
		1092766	
Customer Contract	Contract Coverage Dates	CITY OF DEARBORN HEIGHTS 6045 FENTON ST DEDEARBORN HGTS MI 48127-3287 <i>CLK</i>	
	07/17/2024-07/16/2025		
Invoice Description / Comments			
Monthly invoice for Maintenance agreement covering the billing period of 01/11/2025 - 02/10/2025. Includes labor, parts, drums, and supplies. Excludes staples and paper.			
Summary of Invoice Charges			
	Quantity	Unit Charge	Bill Amount
HP LASERJET ENTERPRISE M406	PHBBG69219 1	30.00	30.00
SHIPPING & HANDLING FEE	1	4.00	4.00
			<i>OK to pay</i> <i>JE</i> <i>101-258-728</i>
Non-Taxable Amount:			18.70
Taxable Amount:			15.30
Invoice Sub Total:			34.00
Tax Total:			0.00
Invoice TOTAL:			\$ 34.00

PLEASE DETACH THE FORM BELOW AND RETURN WITH YOUR PAYMENT OR SEE CREDIT CARD INFORMATION ON BACK

Please pay online at www.MyKMBS.com using your payer id #1092766
or remit payment to:

KONICA MINOLTA BUSINESS SOLUTIONS
USA INC
DEPT. CH 19188
PALATINE, IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 500444968

Payment Due Date: 03/12/2025

Pay This Amount: \$ 34.00

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40073229
10

Maintenance
MPS FLAT 10

1092766
62630195

500444968
9010315944

PHBBG69219
R39



Maintenance

Page 1 / 1

Invoice No: 295801901

Invoice Date: 09/10/2024

ORIGINAL INVOICE

Payment Due Date: 10/10/2024**Payment Terms:** NET 30 DAYS

Bill / Mail To: 1092766
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HEIGHTS MI 48127-3287

Payer: 1092766
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HEIGHTS MI 48127-3287

Purchase Order Number		Equipment Location		1092766
		CITY OF DEARBORN HEIGHTS 6045 FENTON ST DEARBORN HEIGHTS MI 48127-3287		BLO
Customer Contract	Contract Coverage Dates			
	08/07/2024-08/06/2025			
Invoice Description / Comments				
Monthly invoice for Maintenance agreement covering the billing period of 08/11/2024 - 09/10/2024. Includes labor, parts, drums, and supplies. Excludes staples and paper.				
Summary of Invoice Charges		Quantity	Unit Charge	Bill Amount
HP LASERJET 4101 ALL-IN-ONE	CNCRR69254	1	30.00	30.00
SHIPPING & HANDLING FEE		1	4.00	4.00
		OK to Pay 101-258-728		
		Non-Taxable Amount: 18.70 Taxable Amount: 15.30 Invoice Sub Total: 34.00 Tax Total: 0.00 Invoice TOTAL: \$ 34.00		

PLEASE DETACH THE FORM BELOW AND RETURN WITH YOUR PAYMENT OR SEE CREDIT CARD INFORMATION ON BACK

Please pay online at www.MyKMBS.com using your payer id #1092766
or remit payment to:

KONICA MINOLTA BUSINESS SOLUTIONS
USA INC
DEPT. CH 19188
PALATINE IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 295801901**Payment Due Date: 10/10/2024**

Pay This Amount: \$ 34.00

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40073229
10

Maintenance
MPS FLAT 10

1092766
62638750

295801901
9010106105

CNCR69254
R39



Maintenance

Page 1 / 1

Invoice No: 296399132**Invoice Date:** 10/10/2024

ORIGINAL INVOICE

Payment Due Date: 11/09/2024**Payment Terms:** NET 30 DAYS

Bill / Mail To: 1092766
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HEIGHTS MI 48127-3287

Payer: 1092766
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HEIGHTS MI 48127-3287

Purchase Order Number		Equipment Location		1092766
		CITY OF DEARBORN HEIGHTS 6045 FENTON ST DEARBORN HEIGHTS MI 48127-3287		BDA
Customer Contract	Contract Coverage Dates			
	08/07/2024-08/06/2025			
Invoice Description / Comments				
Monthly invoice for Maintenance agreement covering the billing period of 09/11/2024 - 10/10/2024. Includes labor, parts, drums, and supplies. Excludes staples and paper.				
Summary of Invoice Charges		Quantity	Unit Charge	Bill Amount
HP LASERJET 4101 ALL-IN-ONE	CNCRR69254	1	30.00	30.00
SHIPPING & HANDLING FEE		1	4.00	4.00
		OK to Pay 101-258-725		
		Non-Taxable Amount: 18.70 Taxable Amount: 15.30 Invoice Sub Total: 34.00 Tax Total: 0.00 Invoice TOTAL: \$ 34.00		



KONICA MINOLTA

Page 1 / 1

Invoice Date: 11/10/2024

ORIGINAL INVOICE

Payment Terms: NET 30 DAYS

Bill / Mail To: 1092766
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HEIGHTS MI 48127-3287

Payer: 1092766
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HEIGHTS MI 48127-3287

Purchase Order Number		Equipment Location		1092766
Customer Contract	Contract Coverage Dates	CITY OF DEARBORN HEIGHTS 6045 FENTON ST DEARBORN HEIGHTS MI 48127-3287		
	08/07/2024-08/06/2025			
Invoice Description / Comments				
Monthly invoice for Maintenance agreement covering the billing period of 10/11/2024 - 11/10/2024. Includes labor, parts, drums, and supplies. Excludes staples and paper.				
Summary of Invoice Charges		Quantity	Unit Charge	Bill Amount
HP LASERJET 4101 ALL-IN-ONE	CNCRR69254	1	30.00	30.00
SHIPPING & HANDLING FEE		1	4.00	4.00
		OK to Pay 101-258-7258		
		Non-Taxable Amount: 18.70 Taxable Amount: 15.30 Invoice Sub Total: 34.00 Tax Total: 0.00 Invoice TOTAL: \$34.00		

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USA INC
DEPT. CH 19188
PALATINE IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 296909864**Payment Due Date: 12/10/2024**

For Administrative Use Only

40073229

10

Maintenance

MPS FLAT 10

1092766

62638750

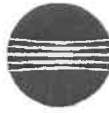
296909864

9010193527

CNCBB69354

B39

Pay This Amount: \$ 34.00



KONICA MINOLTA

Page 1 / 1

Maintenance

Invoice No: 297407876

**ORIGINAL
INVOICE**

Payment Due Date: 01/09/2025

Invoice Date: 12/10/2024

Payment Terms: NET 30 DAYS

Bill / Mail To: 1092766
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEDEARBORN HGTS MI 48127-3287

Payer: 1092766
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEDEARBORN HGTS MI 48127-3287

Purchase Order Number		Equipment Location 1092766		
		CITY OF DEARBORN HEIGHTS 6045 FENTON ST DEDEARBORN HGTS MI 48127-3287		
Customer Contract	Contract Coverage Dates			
	08/07/2024-08/06/2025			
Invoice Description / Comments				
Monthly invoice for Maintenance agreement covering the billing period of 11/11/2024 - 12/10/2024. Includes labor, parts, drums, and supplies. Excludes staples and paper. <i>BWD</i>				
Summary of Invoice Charges		Quantity	Unit Charge	Bill Amount
HP LASERJET 4101 ALL-IN-ONE	CNCRR69254	1	30.00	30.00
SHIPPING & HANDLING FEE		1	4.00	4.00
		<i>OK to Pay</i> <i>101-258-928</i>		
		Non-Taxable Amount: 18.70		
		Taxable Amount: 15.30		
		Invoice Sub Total: 34.00		
		Tax Total: 0.00		
		Invoice TOTAL: \$34.00		

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or remit payment to:

KONICA MINOLTA BUSINESS SOLUTIONS
USA INC
DEPT. CH 19188
PALATINE IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 297407876

Payment Due Date: 01/09/2025

Pay This Amount: \$ 34.00

For Administrative Use Only

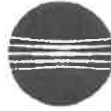
40073229
10

Maintenance
MPS FLAT 10

1092766
62638750

297407876
9010233544

CNCRR69254
R39



Maintenance

Invoice No: 297964834

Invoice Date: 01/10/2025

Payment Due Date:	02/09/2025
Payment Terms:	NET 30 DAYS

Bill / Mail To:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEDEARBORN HGTS MI 48127-3287

Payer:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEDEARBORN HGTS MI 48127-3287

Purchase Order Number		Equipment Location		1092766
Customer Contract		Contract Coverage Dates		
		CITY OF DEARBORN HEIGHTS 6045 FENTON ST DEARBORN HGTS MI 48127-3287		BLD
		08/07/2024-08/06/2025		
Invoice Description / Comments				
Monthly invoice for Maintenance agreement covering the billing period of 12/11/2024 - 01/10/2025. Includes labor, parts, drums, and supplies. Excludes staples and paper.				
Summary of Invoice Charges				
		Quantity	Unit Charge	Bill Amount
HP LASERJET 4101 ALL-IN-ONE	CNCRR69254	1	30.00	30.00
SHIPPING & HANDLING FEE		1	4.00	4.00
Non-Taxable Amount: 18.70 Taxable Amount: 15.30 Invoice Sub Total: 34.00 Tax Total: 0.00 Invoice TOTAL: \$ 34.00				

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Please pay online at www.MyKMBS.com using your payer id #1092766
or remit payment to:

KONICA MINOLTA BUSINESS SOLUTIONS
USA INC
DEPT. GH 19188
PALATINE, IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 297964834**Payment Due Date:** 02/09/2025**Pay This Amount: \$ 34.00**



Maintenance

Invoice No: 500444675

Invoice Date: 02/10/2025**Payment Due Date:** 03/12/2025**Payment Terms:** NET 30 DAYS

Bill / Mail To:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEDEARBORN HGTS MI 48127-3287

1092766

Payer:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEDEARBORN HGTS MI 48127-3287

1092766

Purchase Order Number		Equipment Location		1092766
Customer Contract	Contract Coverage Dates	CITY OF DEARBORN HEIGHTS 6045 FENTON ST DEARBORN HGTS MI 48127-3287		
	08/07/2024-08/06/2025			
Invoice Description / Comments				
Monthly invoice for Maintenance agreement covering the billing period of 01/11/2025 - 02/10/2025. Includes labor, parts, drums, and supplies. Excludes staples and paper.				
Summary of Invoice Charges				
		Quantity	Unit Charge	Bill Amount
HP LASERJET PRO MFP 4101 MONO	CNCRR69254	1	30.00	30.00
SHIPPING & HANDLING FEE		1	4.00	4.00
OK to Pay 101-258-928				
Non-Taxable Amount:				18.70
Taxable Amount:				15.30
Invoice Sub Total:				34.00
Tax Total:				0.00
Invoice TOTAL:				\$ 34.00

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USA INC
DEPT. CH 19188
PALATINE, IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 500444675**Payment Due Date:** 03/12/2025**Pay This Amount: \$ 34.00**

For Administrative Use Only

40073229

10

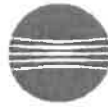
Maintenance
MPS FLAT 10

1092766
62638750

500444675
9010315944

CNCRR69254
R39

Fed Tax# 13-1921089
Corporate Duns No 00-170-7322
KM UEI - QKYFZQL5VZ32



Page 1 / 1

Maintenance

Invoice No: 501568114

Invoice Date: 04/10/2025

KONICA MINOLTA ORIGINAL INVOICE

Payment Due Date:	05/10/2025
Payment Terms:	NET 30 DAYS

Bill / Mail To:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEDEARBORN HGTS MI 48127-3287

1092766

Payer: CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEDEARBORN HGTS MI 48127-3287

Purchase Order Number		Equipment Location		1092766
		CITY OF DEARBORN HEIGHTS 6045 FENTON ST DEARBORN HGTS MI 48127-3287		BLA
Customer Contract	Contract Coverage Dates			
	08/07/2024-08/06/2025			
Invoice Description / Comments				
Monthly invoice for Maintenance agreement covering the billing period of 03/11/2025 - 04/10/2025. Includes labor, parts, drums, and supplies. Excludes staples and paper.				
Summary of Invoice Charges				
		Quantity	Unit Charge	Bill Amount
HP LASERJET PRO MFP 4101 MONO	CNCRR69254	1	30.00	30.00
SHIPPING & HANDLING FEE		1	4.00	4.00
OK to Pay 101-258-928				
Non-Taxable Amount:				18.70
Taxable Amount:				15.30
Invoice Sub Total:				34.00
Tax Total:				0.00
Invoice TOTAL:				\$ 34.00

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DEPT. CH 19188
PALATINE, IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 501568114**Payment Due Date: 05/10/2025****Pay This Amount: \$ 34.00**

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40073229

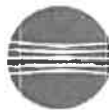
10

Maintenance
MPS FLAT 10

1092766
62638750

501568114
9010398646

CNCRR69254
R39



Ltop

Invoice No: 502083125

Invoice Date: 05/13/2025

KONICA MINOLTA
ORIGINAL
INVOICE

Payment Due Date: 06/27/2025

Payment Terms: NET 45 DAYS

Bill / Mail To:
CITY OF DEARBORN HEIGHTS
25637 MICHIGAN AVE
DEARBORN HEIGHTS MI 48125-1037

1141733

Payer:
CITY OF DEARBORN HEIGHTS
25637 MICHIGAN AVE
DEARBORN HEIGHTS MI 48125-1037

1141733

Purchase Order Number		Equipment Location	
		1079437	
Customer Contract	Contract Coverage Dates	CITY OF DEARBORN HEIGHTS PARKS & RECREATION 1801 N BEECH DALY RD DEARBORN HEIGHTS MI 48127-3457 <i>CAN</i>	
171-1800000000365	11/14/2024-11/13/2029		
Invoice Description / Comments			
Monthly Invoice for Ltop agreement covering the billing period of 04/14/2025 - 05/13/2025. Includes labor, parts, drums, staples and supplies. Excludes paper.			
Summary of Invoice Charges			
	Quantity	Unit Charge	Bill Amount
C7511 COLOR COPIER/PRINTER W/ DF-713	ADXD011001132 1	716.78	716.78
BIZHUB SECURE	1	5.53	5.53
WORKING TABLE WT-508	1	1.26	1.26
FK-514 FAX KIT (1st & 2nd LINE)	1	7.19	7.19
LU-205 LARGE CAPACITY TRAY	1	37.55	37.55
FS-540 SD 100-SHEET BOOKLET FINISHER	1	30.69	30.69
RU-519	1	2.23	2.23
PWRFILTER W PREMIUM INRUSH 120V/20A	1	2.91	2.91
			<i>OK to pay</i> <i>101-25-928</i>
Invoice Sub Total:			804.14
Tax Total:			0.00
Invoice TOTAL:			\$ 804.14

PLEASE DETACH THE FORM BELOW AND RETURN WITH YOUR PAYMENT OR SEE CREDIT CARD INFORMATION ON BACK

Please pay online at www.MyKMBS.com using your payer id #1141733
or remit payment to:

KONICA MINOLTA BUSINESS SOLUTIONS
USA INC
DEPT. CH 19188
PALATINE, IL 60055-9188

Payer ID: 1141733

Invoice Nbr: 502083125

Payment Due Date: 06/27/2025

Pay This Amount: \$ 804.14

For Administrative Use Only

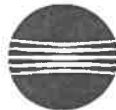
40173515

Ltop
M/M NO PQ 6

1141733
82890341

502083125

ADXD011001132
R25



Maintenance

Invoice No: 501823357

Invoice Date: 04/30/2025

KONICA MINOLTA
ORIGINAL
INVOICE

Payment Due Date: 05/30/2025

Payment Terms: NET 30 DAYS

Bill / Mail To:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEDEARBORN HGTS MI 48127-3287

1092766

Payer:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEDEARBORN HGTS MI 48127-3287

1092766

Purchase Order Number		Equipment Location		1092766	
Customer Contract		Contract Coverage Dates		CITY OF DEARBORN HEIGHTS Comptroller 6045 FENTON DEARBORN HEIGHTS MI 48127-3287	
AEPA IFB#013.1		12/08/2024-12/07/2025		WTB	
Invoice Description / Comments					
Monthly invoice for Maintenance agreement covering the billing period of 04/01/2025 - 04/30/2025. Includes labor, parts, drums, staples and supplies. Excludes paper.					
Summary of Invoice Charges				Quantity	Unit Charge
**BIZHUB 227				A7AK011008467	1
Current Meter	Previous Meter	Meter Usage	Allowable	Svc. Crd	Agg Cred
177,458	175,746	1,712	0	0	0
Total Meter			999,999,999		
				1,712	0.00936
				16.02	
				Non-Taxable Amount: 8.81	
				Taxable Amount: 7.21	
				Invoice Sub Total: 16.02	
				Tax Total: 0.00	
				Invoice TOTAL: \$ 16.02	

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USA INC
DEPT. CH 19188
PALATINE, IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 501823357

Payment Due Date: 05/30/2025

Pay This Amount: \$ 16.02

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40052013

Maintenance
OISD-MI 6

1092766
61526141

501823357

A7AK011008467
R12



Maintenance

KONICA MINOLTA
ORIGINAL
INVOICE

Invoice No: 501823361

Payment Due Date: 05/30/2025

Invoice Date: 04/30/2025

Payment Terms: NET 30 DAYS

Bill / Mail To:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HGTS MI 48127-3287

1092766

Payer:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HGTS MI 48127-3287

1092766

Purchase Order Number		Equipment Location							
		1092766							
Customer Contract	Contract Coverage Dates	CITY OF DEARBORN HEIGHTS Human Resources 6045 FENTON DEARBORN HEIGHTS MI 48127-3287 <i>HRD</i>							
AEPA IFB#013.1	12/08/2024-12/07/2025								
Invoice Description / Comments									
Monthly invoice for Maintenance agreement covering the billing period of 04/01/2025 - 04/30/2025. Includes labor, parts, drums, staples and supplies. Excludes paper.									
Summary of Invoice Charges									
		Quantity	Unit Charge	Bill Amount					
**BIZHUB C458		A79M011008441	1						
Current Meter	Previous Meter	Meter Usage	Allowable	Svc. Crd	Agg Cred	Up to Tier			
254,765 B&W Meter	254,016	749	0	0	0	999,999,999	749	0.00936	7.01
Current Meter	Previous Meter	Meter Usage	Allowable	Svc. Crd	Agg Cred	Up to Tier			
71,836 Color Meter	70,902	934	0	0	0	999,999,999	934	0.06589	61.54
								Non-Taxable Amount:	37.71
								Taxable Amount:	30.84
								Invoice Sub Total:	68.55
								Tax Total:	0.00
								Invoice TOTAL:	\$ 68.55

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USA INC
DEPT. CH 19188
PALATINE, IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 501823361

Payment Due Date: 05/30/2025

Pay This Amount: \$ 68.55

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40052013

Maintenance
OISD-MI 6

1092766
61526144

501823361

A79M011008441
R12



Maintenance

Invoice No: 501823457

Invoice Date: 04/30/2025

KONICA MINOLTA
ORIGINAL
INVOICE

Payment Due Date: 05/30/2025

Payment Terms: NET 30 DAYS

Bill / Mail To:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HGTS MI 48127-3287

1092766

Payer:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HGTS MI 48127-3287

1092766

Purchase Order Number		Equipment Location	
		1482357	
Customer Contract	Contract Coverage Dates	CITY OF DEARBORNHEIGHTS 25637 MICHIGAN AVENUE DEARBORN HEIGHTS MI 48125-1037 <i>Pol Folk</i>	
AEPA IFB#013.1	06/19/2024-06/18/2025		
Invoice Description / Comments			
Monthly invoice for Maintenance agreement covering the billing period of 04/01/2025 - 04/30/2025. Includes labor, parts, drums, staples and supplies. Excludes paper.			
Summary of Invoice Charges		Quantity	Unit Charge
**BIZHUB 287		A7AH011003743	1
SHIPPING & HANDLING FEE		1	4.00
			4.00
Current Meter	Previous Meter	Meter Usage	Allowable
133,626	131,853	1,773	0
Total Meter			0
Svc. Crd	Agg Cred	Up to Tier	
0	0	0	999,999,999
		1,773	0.00936
			16.60
			Non-Taxable Amount:
			11.33
			Taxable Amount:
			9.27
			Invoice Sub Total:
			20.60
			Tax Total:
			0.00
			Invoice TOTAL:
			\$ 20.60

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KONICA MINOLTA BUSINESS SOLUTIONS
USA INC
DEPT. CH 19188
PALATINE, IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 501823457

Payment Due Date: 05/30/2025

Pay This Amount: \$ 20.60

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40052013

Maintenance
OISD-MI 6

1092766
61524788

501823457

A7AH011003743
R12

Maintenance

Invoice No: 501823559

Invoice Date: 04/30/2025

KONICA MINOLTA ORIGINAL INVOICE

Payment Due Date: 05/30/2025

Payment Terms: NET 30 DAYS

Bill / Mail To:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEDEARBORN HGTS MI 48127-3287

1092766

Payer:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEDEARBORN HGTS MI 48127-3287

1092766

Purchase Order Number						Equipment Location				1092766
						CITY OF DEARBORN HEIGHTS Treasurer 6045 FENTON DEARBORN HEIGHTS MI 48127-3287				TR5
Customer Contract			Contract Coverage Dates							
AEPA IFB#013.1			12/08/2024-12/07/2025							
Invoice Description / Comments										
Monthly invoice for Maintenance agreement covering the billing period of 04/01/2025 - 04/30/2025. Includes labor, parts, drums, staples and supplies. Excludes paper.										
Summary of Invoice Charges						Quantity	Unit Charge	Bill Amount		
**BIZHUB 368						A9HJ011003523	1			
Current Meter	Previous Meter	Meter Usage	Allowable	Svc. Crd	Agg Cred	Up to Tier				
541,761	537,195	4,566	0	0	0	999,999,999	4,566	0.00936	42.74	
Total Meter										
							Non-Taxable Amount:		23.51	
							Taxable Amount:		19.23	
							Invoice Sub Total:		42.74	
							Tax Total:		0.00	
							Invoice TOTAL:		\$ 42.74	

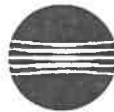
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Please pay online at www.MyKMBS.com using your payer id #1092766
or remit payment to:

KONICA MINOLTA BUSINESS SOLUTIONS
USA INC
DEPT. CH 19188
PALATINE, IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 501823559**Payment Due Date: 05/30/2025****Pay This Amount: \$ 42.74**



Maintenance

KONICA MINOLTA
ORIGINAL
INVOICE

Payment Due Date: 05/30/2025
Payment Terms: NET 30 DAYS

Invoice No: 501823839

Invoice Date: 04/30/2025

Bill / Mail To:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEDEARBORN HGTS MI 48127-3287

1092766

Payer:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEDEARBORN HGTS MI 48127-3287

1092766

Purchase Order Number		Equipment Location		1079439	
Customer Contract		Contract Coverage Dates		CITY OF DEARBORN HEIGHTS Firestation 1999 BEECH DALY RDD DEARBORN HEIGHTS MI 48127	
AEPA IFB#013.1		06/20/2024-06/19/2025		FHQ	
Invoice Description / Comments					
Monthly invoice for Maintenance agreement covering the billing period of 04/01/2025 - 04/30/2025. Includes labor, parts, drums, staples and supplies. Excludes paper.					
Summary of Invoice Charges				Quantity	Unit Charge
*BIZHUB 368				A9HJ011003511	1
SHIPPING & HANDLING FEE				1	4.00
Current Meter	Previous Meter	Meter Usage	Allowable	Svc. Crd	Agg Cred
190,460	189,375	1,085	0	0	0
Total Meter					999,999,999
				1,085	0.00936
					10.16
				Non-Taxable Amount:	7.79
				Taxable Amount:	6.37
				Invoice Sub Total:	14.16
				Tax Total:	0.00
				Invoice TOTAL:	\$ 14.16

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or remit payment to:

KONICA MINOLTA BUSINESS SOLUTIONS
USA INC
DEPT. CH 19188
PALATINE, IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 501823839

Payment Due Date: 05/30/2025

Pay This Amount: \$ 14.16

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40052013

Maintenance
OISD-MI 6

1092766
61526145

501823839

A9HJ011003511
R12

KONICA MINOLTA ORIGINAL INVOICE

Payment Terms: NET 30 DAYS

Bill / Mail To:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HGTS MI 48127-3287

Payer:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEDEARBORN HGTS MI 48127-3287

1092766

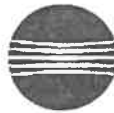
Purchase Order Number						Equipment Location 1092766			
						CITY OF DEARBORN HEIGHTS Assessor 6045 FENTON DEARBORN HEIGHTS MI 48127-3287			
Customer Contract			Contract Coverage Dates						
AEPA IFB#013.1			02/24/2025-02/23/2026			ASR			
Invoice Description / Comments									
Monthly invoice for Maintenance agreement covering the billing period of 04/01/2025 - 04/30/2025. Includes labor, parts, drums, staples and supplies. Excludes paper.									
Summary of Invoice Charges						Quantity	Unit Charge	Bill Amount	
**BIZHUB 287						A7AH011004436	1		
Current Meter	Previous Meter	Meter Usage	Allowable	Svc. Crd	Agg Cred	Up to Tier			
232,397	230,029	2,368	0	0	0	999,999,999	2,368	0.01030	24.39
Total Meter									
							Non-Taxable Amount:	13.41	
							Taxable Amount:	10.98	
							Invoice Sub Total:	24.39	
							Tax Total:	0.00	
							Invoice TOTAL:	\$ 24.39	

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or remit payment to:

KONICA MINOLTA BUSINESS SOLUTIONS
USA INC
DEPT. CH 19188
PALATINE, IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 501823934**Payment Due Date:** 05/30/2025**Pay This Amount: \$ 24.39**



Maintenance

KONICA MINOLTA
ORIGINAL
INVOICE

Invoice No: 501824024

Invoice Date: 04/30/2025

Payment Due Date: 05/30/2025

Payment Terms: NET 30 DAYS

Bill / Mail To:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEDEARBORN HGTS MI 48127-3287

1092766

Payer:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEDEARBORN HGTS MI 48127-3287

1092766

Purchase Order Number		Equipment Location							
		1092766							
Customer Contract	Contract Coverage Dates	CITY OF DEARBORN HEIGHTS Main 6045 FENTON DEARBORN HEIGHTS MI 48127-3287 <i>CTY</i>							
AEPA IFB#013.1	02/24/2025-02/23/2026								
Invoice Description / Comments									
Monthly invoice for Maintenance agreement covering the billing period of 04/01/2025 - 04/30/2025. Includes labor, parts, drums, staples and supplies. Excludes paper.									
Summary of Invoice Charges		Quantity	Unit Charge	Bill Amount					
**BIZHUB C754E PRINTER/COPIER		A2X0017007014	1						
Current Meter	Previous Meter	Meter Usage	Allowable	Svc. Crd	Agg Cred	Up to Tier			
453,953 B&W Meter	451,167	2,786	0	0	0	999,999,999	2,786	0.01030	28.70
Current Meter	Previous Meter	Meter Usage	Allowable	Svc. Crd	Agg Cred	Up to Tier			
257,148 Color Meter	254,060	3,088	0	0	0	999,999,999	3,088	0.06925	213.84
								Non-Taxable Amount:	133.39
								Taxable Amount:	109.15
								Invoice Sub Total:	242.54
								Tax Total:	0.00
								Invoice TOTAL:	\$ 242.54

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or remit payment to:

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USA INC
DEPT. CH 19188
PALATINE, IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 501824024

Payment Due Date: 05/30/2025

Pay This Amount: \$ 242.54

For Administrative Use Only

40052013

Maintenance
OISD-MI 6

1092766
61526218

501824024

A2X0017007014
R12

KONICA MINOLTA
ORIGINAL
INVOICE

Payment Terms: NET 30 DAYS**Invoice Date:** 04/30/2025

1092766

Payer:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEDEARBORN HGTS MI 48127-3287

1092766

FSI

Please pay online at www.MyKMBS.com using your payer id #1092766
or remit payment to:

KONICA MINOLTA BUSINESS SOLUTIONS
USA INC
DEPT. CH 19188
PALATINE, IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 501824026**Payment Due Date:** 05/30/2025**Pay This Amount: \$ 5.08**

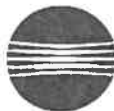
KONICA MINOLTA ORIGINAL INVOICE

Payment Terms: NET 30 DAYS

Payer:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEDEARBORN HGTS MI 48127-3287

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Page 150 of 788



Maintenance

Invoice No: 501862570

Invoice Date: 04/30/2025

KONICA MINOLTA
ORIGINAL
INVOICE

Payment Due Date: 05/30/2025

Payment Terms: NET 30 DAYS

Bill / Mail To:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEDEARBORN HGTS MI 48127-3287

1092766

Payer:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEDEARBORN HGTS MI 48127-3287

1092766

Purchase Order Number		Equipment Location							
		1092766							
Customer Contract	Contract Coverage Dates	CITY OF DEARBORN HEIGHTS 6045 FENTON ST DEDEARBORN HGTS MI 48127-3287 CLK							
083116-KON	12/07/2020-12/06/2025								
Invoice Description / Comments									
Monthly invoice for Maintenance agreement covering the billing period of 04/01/2025 - 04/30/2025. Includes labor, parts, drums, staples and supplies. Excludes paper.									
Summary of Invoice Charges		Quantity	Unit Charge						
BIZHUB 750I		ACV7011000057	1						
Current Meter	Previous Meter	Meter Usage	Allowable	Svc. Crd	Agg Cred	Up to Tier			
286,277	282,260	4,017	0	0	0	999,999,999	4,017	0.00590	23.70
Total Meter									
								Non-Taxable Amount:	13.03
								Taxable Amount:	10.67
								Invoice Sub Total:	23.70
								Tax Total:	0.00
								Invoice TOTAL:	\$ 23.70

PLEASE DETACH THE FORM BELOW AND RETURN WITH YOUR PAYMENT OR SEE CREDIT CARD INFORMATION ON BACK

Please pay online at www.MyKMBS.com using your payer id #1092766
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KONICA MINOLTA BUSINESS SOLUTIONS
USA INC
DEPT. CH 19188
PALATINE, IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 501862570

Payment Due Date: 05/30/2025

Pay This Amount: \$ 23.70

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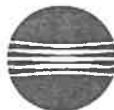
40161654

Maintenance
M/M NO PO 2

1092766
62152561

501862570

ACV7011000057
R21



Maintenance

KONICA MINOLTA
ORIGINAL
INVOICE

Invoice No: 501862941

Payment Due Date: 05/30/2025

Invoice Date: 04/30/2025

Payment Terms: NET 30 DAYS

Bill / Mail To:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HGTS MI 48127-3287

1092766

Payer:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HGTS MI 48127-3287

1092766

Purchase Order Number		Equipment Location							
		1079436							
Customer Contract	Contract Coverage Dates	CITY OF DEARBORN HEIGHTS 26155 RICHARDSON DEARBORN HEIGHTS MI 48127-1959 PEN							
083116-KON	10/23/2020-10/22/2025								
Invoice Description / Comments									
Monthly invoice for Maintenance agreement covering the billing period of 04/01/2025 - 04/30/2025. Includes labor, parts, drums, staples and supplies. Excludes paper.									
Summary of Invoice Charges		Quantity	Unit Charge						
BIZHUB 360I		AC78011000046	1						
Current Meter	Previous Meter	Meter Usage	Allowable	Svc. Crd	Agg Cred	Up to Tier			
111,011	108,682	2,329	0	0	0	999,999,999	2,329	0.00820	19.10
Total Meter									
								Non-Taxable Amount:	10.50
								Taxable Amount:	8.60
								Invoice Sub Total:	19.10
								Tax Total:	0.00
								Invoice TOTAL:	\$ 19.10

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KONICA MINOLTA BUSINESS SOLUTIONS
USA INC
DEPT. CH 19188
PALATINE, IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 501862941

Payment Due Date: 05/30/2025

Pay This Amount: \$ 19.10

For Administrative Use Only

40161654

Maintenance
M/M NO PO 2

1092766
62132951

501862941

AC78011000046
R21



Maintenance

Invoice No: 501863151

Invoice Date: 04/30/2025

KONICA MINOLTA
ORIGINAL
INVOICE

Payment Due Date: 05/30/2025

Payment Terms: NET 30 DAYS

Bill / Mail To:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEDEARBORN HGTS MI 48127-3287

1092766

Payer:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEDEARBORN HGTS MI 48127-3287

1092766

Purchase Order Number		Equipment Location							
		1092766							
Customer Contract	Contract Coverage Dates	CITY OF DEARBORN HEIGHTS Comptroller 6045 FENTON DEARBORN HEIGHTS MI 48127-3287 BLD							
083116-KON	10/20/2021-10/19/2026								
Invoice Description / Comments									
Monthly invoice for Maintenance agreement covering the billing period of 04/01/2025 - 04/30/2025. Includes labor, parts, drums, staples and supplies. Excludes paper.									
Summary of Invoice Charges		Quantity	Unit Charge						
*BIZHUB 360I + DF-714		AC77013000688	1						
Current Meter	Previous Meter	Meter Usage	Allowable	Svc. Crd	Agg Cred	Up to Tier			
83,809	82,132	1,677	0	0	0	999,999,999	1,677	0.00820	13.75
Total Meter									
								Non-Taxable Amount:	7.56
								Taxable Amount:	6.19
								Invoice Sub Total:	13.75
								Tax Total:	0.00
								Invoice TOTAL:	\$ 13.75

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USA INC
DEPT. CH 19188
PALATINE, IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 501863151

Payment Due Date: 05/30/2025

Pay This Amount: \$ 13.75

For Administrative Use Only

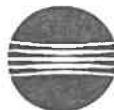
40161654

Maintenance
M/M NO PO 2

1092766
62159018

501863151

AC77013000688
R21



Maintenance

Invoice No: 501863155

Invoice Date: 04/30/2025

KONICA MINOLTA
ORIGINAL
INVOICE

Payment Due Date: 05/30/2025

Payment Terms: NET 30 DAYS

Bill / Mail To:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HGTS MI 48127-3287

1092766

Payer:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HGTS MI 48127-3287

1092766

Purchase Order Number		Equipment Location	
		1482357	
Customer Contract	Contract Coverage Dates	CITY OF DEARBORNHEIGHTS 25637 MICHIGAN AVENUE DEARBORN HEIGHTS MI 48125-1037 ORD	
083116-KON	10/26/2021-10/25/2026		
Invoice Description / Comments			
Monthly invoice for Maintenance agreement covering the billing period of 04/01/2025 - 04/30/2025. Includes labor, parts, drums, staples and supplies. Excludes paper.			
Summary of Invoice Charges			
		Quantity	Unit Charge
**BIZHUB 360I + DF-714		AC77013000676	1
Current Meter	Previous Meter	Meter Usage	Allowable
73,922	71,373	2,549	0
Total Meter			
Svc. Crd	Agg Cred	Up to Tier	
0	0	0	999,999,999
			2,549
			0.00820
			20.90
			Non-Taxable Amount:
			11.49
			Taxable Amount:
			9.41
			Invoice Sub Total:
			20.90
			Tax Total:
			0.00
			Invoice TOTAL:
			\$ 20.90

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or remit payment to:

KONICA MINOLTA BUSINESS SOLUTIONS
USA INC
DEPT. CH 19188
PALATINE, IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 501863155

Payment Due Date: 05/30/2025

Pay This Amount: \$ 20.90

For Administrative Use Only

40161654

Maintenance
M/M NO PO 2

1092766
62159020

501863155

AC77013000676
R21

KONICA MINOLTA ORIGINAL INVOICE

Payment Due Date:	05/30/2025
Payment Terms:	NET 30 DAYS

Invoice Date: 04/30/2025

Bill / Mail To:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEDEARBORN HGTS MI 48127-3287

1092766

Payer:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HGTS MI 48127-3287

1092766

Purchase Order Number						Equipment Location 1092766			
						CITY OF DEARBORN HEIGHTS Treasurer 6045 FENTON DEARBORN HEIGHTS MI 48127-3287			
Customer Contract 083116-KON			Contract Coverage Dates 10/26/2021-10/25/2026			COM			
Invoice Description / Comments									
Monthly invoice for Maintenance agreement covering the billing period of 04/01/2025 - 04/30/2025. Includes labor, parts, drums, staples and supplies. Excludes paper.									
Summary of Invoice Charges						Quantity	Unit Charge	Bill Amount	
**BIZHUB 360I + DF-714						AC77013000627	1		
Current Meter	Previous Meter	Meter Usage	Allowable	Svc. Crd	Agg Cred	Up to Tier			
142,076	140,123	1,953	0	0	0	999,999,999	1,953	0.00820	16.01
Total Meter									
							Non-Taxable Amount:	8.81	
							Taxable Amount:	7.20	
							Invoice Sub Total:	16.01	
							Tax Total:	0.00	
							Invoice TOTAL:	\$ 16.01	

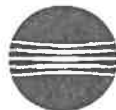
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USA INC
DEPT. CH 19188
PALATINE, IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 501863225**Payment Due Date: 05/30/2025****Pay This Amount: \$ 16.01**



Maintenance

Invoice No: 501863325

Invoice Date: 04/30/2025

KONICA MINOLTA
ORIGINAL
INVOICE

Payment Due Date: 05/30/2025

Payment Terms: NET 30 DAYS

Bill / Mail To:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HGTS MI 48127-3287

1092766

Payer:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HGTS MI 48127-3287

1092766

Purchase Order Number		Equipment Location							
		1092766							
Customer Contract	Contract Coverage Dates	CITY OF DEARBORN HEIGHTS City Hall- Clerk 6045 FENTON DEARBORN HEIGHTS MI 48127-3287 <i>MAY</i>							
083116-KON	10/20/2021-10/19/2026								
Invoice Description / Comments									
Monthly invoice for Maintenance agreement covering the billing period of 04/01/2025 - 04/30/2025. Includes labor, parts, drums, staples and supplies. Excludes paper.									
Summary of Invoice Charges		Quantity	Unit Charge						
**BIZHUB 360I + DF-714		AC77013000786	1						
Current Meter	Previous Meter	Meter Usage	Allowable	Svc. Crd	Agg Cred	Up to Tier			
94,205	92,712	1,493	0	0	0	999,999,999	1,493	0.00820	12.24
Total Meter									
								Non-Taxable Amount:	6.73
								Taxable Amount:	5.51
								Invoice Sub Total:	12.24
								Tax Total:	0.00
								Invoice TOTAL:	\$ 12.24

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USA INC
DEPT. CH 19188
PALATINE, IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 501863325

Payment Due Date: 05/30/2025

Pay This Amount: \$ 12.24

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40161654

Maintenance
M/M NO PO 2

1092766
62159021

501863325

AC77013000786
R21



Maintenance

Invoice No: 501863332

Invoice Date: 04/30/2025

KONICA MINOLTA
ORIGINAL
INVOICE

Payment Due Date: 05/30/2025

Payment Terms: NET 30 DAYS

Bill / Mail To:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HGTS MI 48127-3287

1092766

Payer:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HGTS MI 48127-3287

1092766

Purchase Order Number		Equipment Location							
		1141733							
Customer Contract	Contract Coverage Dates	CITY OF DEARBORN HEIGHTS 25637 MICHIGAN AVE DEARBORN HEIGHTS MI 48125-1037 <i>POL INV</i>							
083116-KON	01/14/2021-01/13/2026								
Invoice Description / Comments									
Monthly invoice for Maintenance agreement covering the billing period of 04/01/2025 - 04/30/2025. Includes labor, parts, drums, staples and supplies. Excludes paper.									
Summary of Invoice Charges		Quantity	Unit Charge	Bill Amount					
**BIZHUB C360I WITH DF-714		AA2J013001495	1						
Current Meter	Previous Meter	Meter Usage	Allowable	Svc. Crd	Agg Cred	Up to Tier			
40,597 B&W Meter	39,411	1,186	0	0	0	999,999,999	1,186	0.00770	9.13
Current Meter	Previous Meter	Meter Usage	Allowable	Svc. Crd	Agg Cred	Up to Tier			
19,421 Color Meter	18,653	768	0	0	0	999,999,999	768	0.05100	39.17
								Non-Taxable Amount:	26.56
								Taxable Amount:	21.74
								Invoice Sub Total:	48.30
								Tax Total:	0.00
								Invoice TOTAL:	\$ 48.30

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USA INC
DEPT. CH 19188
PALATINE, IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 501863332

Payment Due Date: 05/30/2025

Pay This Amount: \$ 48.30

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40161654

Maintenance
M/M NO PO 2

1092766
62167112

501863332

AA2J013001495
R21



Maintenance

Invoice No: 501863818

Invoice Date: 04/30/2025

KONICA MINOLTA
ORIGINAL
INVOICE

Payment Due Date: 05/30/2025

Payment Terms: NET 30 DAYS

Bill / Mail To:
 CITY OF DEARBORN HEIGHTS
 6045 FENTON ST
 DEARBORN HGTS MI 48127-3287

1092766

Payer:
 CITY OF DEARBORN HEIGHTS
 6045 FENTON ST
 DEARBORN HGTS MI 48127-3287

1092766

Purchase Order Number				Equipment Location 1093542			
Customer Contract		Contract Coverage Dates		CITY OF DEARBORN HEIGHTS 24600 VAN BORN RD DEARBORN HEIGHTS MI 48125-2006 <i>DPW</i>			
AEPA BID #017-B		08/16/2024-08/15/2025					
Invoice Description / Comments							
Monthly invoice for Maintenance agreement covering the billing period of 04/01/2025 - 04/30/2025. Includes labor, parts, drums, staples and supplies. Excludes paper.							
Summary of Invoice Charges				Quantity	Unit Charge	Bill Amount	
**BIZHUB 368				A9HJ011006389	1		
Current Meter	Previous Meter	Meter Usage	Allowable	Svc. Crd	Agg Cred	Up to Tier	
118,610	116,593	2,017	0	0	0	999,999,999	
Total Meter							
						Non-Taxable Amount:	10.38
						Taxable Amount:	8.50
						Invoice Sub Total:	18.88
						Tax Total:	0.00
						Invoice TOTAL:	\$ 18.88

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KONICA MINOLTA BUSINESS SOLUTIONS
 USA INC
 DEPT. CH 19188
 PALATINE, IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 501863818

Payment Due Date: 05/30/2025

Pay This Amount: \$ 18.88

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40163185

Maintenance
 OISD-MI 45

1092766
 61597833

501863818

A9HJ011006389
 R30



Maintenance

Invoice No: 501874268

Invoice Date: 04/30/2025

KONICA MINOLTA
ORIGINAL
INVOICE

Payment Due Date: 06/14/2025

Payment Terms: NET 45 DAYS

Bill / Mail To:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HGTS MI 48127-3287

1092766

Payer:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEARBORN HGTS MI 48127-3287

1092766

Purchase Order Number		Equipment Location	
		1141733	
Customer Contract	Contract Coverage Dates	CITY OF DEARBORN HEIGHTS EMERGENCY MANAGER 25637 MICHIGAN AVE DEARBORN HEIGHTS MI 48125-1037 <i>POL Adm</i>	
171-1800000000365	11/25/2024-11/24/2028		
Customer Codes			
1. EMERGENCY MANAGER		3.	
2.		4.	
Invoice Description / Comments			
Monthly invoice for Maintenance agreement covering the billing period of 04/01/2025 - 04/30/2025. Includes labor, parts, drums, staples and supplies. Excludes paper.			
Summary of Invoice Charges			
		Quantity	Unit Charge
BIZHUB 4000i 42 PPM MONO SFP		ACET011017931	1
Current Meter	Previous Meter	Meter Usage	Allowable
1,555	1,455	100	0
Total Meter			
		Svc. Crd	Agg Cred
		0	0
		Up to Tier	
		0 999,999,999	
		100	0.03910
			3.91
		Non-Taxable Amount:	2.15
		Taxable Amount:	1.76
		Invoice Sub Total:	3.91
		Tax Total:	0.00
		Invoice TOTAL:	\$ 3.91

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KONICA MINOLTA BUSINESS SOLUTIONS
USA INC
DEPT. CH 19188
PALATINE, IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 501874268

Payment Due Date: 06/14/2025

Pay This Amount: \$ 3.91

For Administrative Use Only

40173515

Maintenance
M/M NO PO 1

1092766
62671112

501874268

ACET011017931
R35

Maintenance

Invoice No: 501874269

Invoice Date: 04/30/2025

KONICA MINOLTA ORIGINAL INVOICE

Payment Due Date: 06/14/2025

Payment Terms: NET 45 DAYS

Bill / Mail To:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEDEARBORN HGTS MI 48127-3287

1092766

Payer:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEDEARBORN HGTS MI 48127-3287

1092766

Purchase Order Number					Equipment Location		1141733					
Customer Contract					Contract Coverage Dates					CITY OF DEARBORN HEIGHTS DISPATCH (CLEMIS) 25637 MICHIGAN AVE DEARBORN HEIGHTS MI 48125-1037		
171-1800000000365					11/25/2024-11/24/2028							
Customer Codes												
1. DISPATCH (CLEMIS)												
2.												
Invoice Description / Comments												
Monthly invoice for Maintenance agreement covering the billing period of 04/01/2025 - 04/30/2025. Includes labor, parts, drums, staples and supplies. Excludes paper.												
Summary of Invoice Charges												
										Quantity	Unit Charge	Bill Amount
BIZHUB 4000i 42 PPM MONO SFP										ACET011017929	1	
Current Meter	Previous Meter	Meter Usage	Allowable	Svc. Crd	Agg Cred	Up to Tier						
1,718	1,618	100	0	0	0	999,999,999	100	0.03910	3.91			
Total Meter												

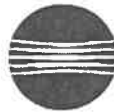
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or remit payment to:

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USA INC
DEPT. CH 19188
PALATINE, IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 501874269**Payment Due Date:** 06/14/2025**Pay This Amount: \$ 3.91**



Maintenance

KONICA MINOLTA
**ORIGINAL
INVOICE**

Payment Due Date: 06/14/2025
Payment Terms: NET 45 DAYS

Invoice No: 501874351

Invoice Date: 04/30/2025

Bill / Mail To:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEDEARBORN HGTS MI 48127-3287

1092766

Payer:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEDEARBORN HGTS MI 48127-3287

1092766

Purchase Order Number		Equipment Location							
		1092766							
Customer Contract	Contract Coverage Dates	CITY OF DEARBORN HEIGHTS 6045 FENTON ST DEDEARBORN HGTS MI 48127-3287 TBS							
171-1800000000365	11/30/2023-11/29/2027								
Invoice Description / Comments									
Monthly invoice for Maintenance agreement covering the billing period of 04/01/2025 - 04/30/2025. Includes labor, parts, drums, staples and supplies. Excludes paper.									
Summary of Invoice Charges		Quantity	Unit Charge						
BIZHUB 4020i 42 PPM MONO AIO		ACER011007265	1						
Current Meter	Previous Meter	Meter Usage	Allowable	Svc. Crd	Agg Cred	Up to Tier			
10,135	9,379	756	0	0	0	999,999,999	756	0.03910	29.56
Total Meter									
								Non-Taxable Amount:	16.26
								Taxable Amount:	13.30
								Invoice Sub Total:	29.56
								Tax Total:	0.00
								Invoice TOTAL:	\$ 29.56

PLEASE DETACH THE FORM BELOW AND RETURN WITH YOUR PAYMENT OR SEE CREDIT CARD INFORMATION ON BACK

Please pay online at www.MyKMBS.com using your payer id #1092766
or remit payment to:

KONICA MINOLTA BUSINESS SOLUTIONS
USA INC
DEPT. CH 19188
PALATINE, IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 501874351

Payment Due Date: 06/14/2025

Pay This Amount: \$ 29.56

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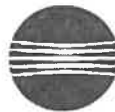
40173515

Maintenance
M/M NO PO 1

1092766
62542651

501874351

ACER011007265
R35



Maintenance

Invoice No: 501874442

Invoice Date: 04/30/2025

KONICA MINOLTA
ORIGINAL
INVOICE

Payment Due Date: 06/14/2025

Payment Terms: NET 45 DAYS

Bill / Mail To:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEDEARBORN HGTS MI 48127-3287

1092766

Payer:
CITY OF DEARBORN HEIGHTS
6045 FENTON ST
DEDEARBORN HGTS MI 48127-3287

1092766

Purchase Order Number		Equipment Location							
		1092766							
Customer Contract	Contract Coverage Dates	CITY OF DEARBORN HEIGHTS CTH - TRS OFFICE 6045 FENTON ST DEARBORN HEIGHTS MI 48127-3287 TRS							
171-1800000000365	11/30/2023-11/29/2027								
Invoice Description / Comments									
Monthly invoice for Maintenance agreement covering the billing period of 04/01/2025 - 04/30/2025. Includes labor, parts, drums, staples and supplies. Excludes paper.									
Summary of Invoice Charges		Quantity	Unit Charge						
BIZHUB 4020i 42 PPM MONO AIO		ACER011007329	1						
Current Meter	Previous Meter	Meter Usage	Allowable	Svc. Crd	Agg Cred	Up to Tier			
13,011	12,764	247	0	0	0	999,999,999	247	0.03910	9.66
Total Meter									
								Non-Taxable Amount:	5.31
								Taxable Amount:	4.35
								Invoice Sub Total:	9.66
								Tax Total:	0.00
								Invoice TOTAL:	\$ 9.66

PLEASE DETACH THE FORM BELOW AND RETURN WITH YOUR PAYMENT OR SEE CREDIT CARD INFORMATION ON BACK

Please pay online at www.MyKMBS.com using your payer id #1092766
or remit payment to:

KONICA MINOLTA BUSINESS SOLUTIONS
USA INC
DEPT. CH 19188
PALATINE, IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 501874442

Payment Due Date: 06/14/2025

Pay This Amount: \$ 9.66

For Administrative Use Only

40173515

Maintenance
M/M NO PO 1

1092766
62541421

501874442

ACER011007329
R35



Maintenance

KONICA MINOLTA
ORIGINAL
INVOICE

Invoice No: 502059839

Payment Due Date: 06/09/2025

Invoice Date: 05/10/2025

Payment Terms: NET 30 DAYS

Bill / Mail To:
CITY OF DEARBORN HEIGHTS
KRISSEY LASLO
6045 FENTON
DEARBORN HEIGHTS MI 48127-3287

1092766

Payer:
CITY OF DEARBORN HEIGHTS
KRISSEY LASLO
6045 FENTON
DEARBORN HEIGHTS MI 48127-3287

1092766

Purchase Order Number		Equipment Location 1092766							
		CITY OF DEARBORN HEIGHTS CITY HALL - CLERK 6045 FENTON ST DEARBORN HEIGHTS MI 48127-3294 <i>CLERK ELE</i>							
Customer Contract	Contract Coverage Dates								
AEPA IFB#013.1	05/11/2024-05/10/2025								
Invoice Description / Comments									
Monthly invoice for Maintenance agreement covering the billing period of 05/01/2025 - 05/10/2025. Includes labor, parts, drums, staples and supplies. Excludes paper.									
Summary of Invoice Charges									
		Quantity	Unit Charge	Bill Amount					
**BIZHUB 754E PRINTER/COPIER		A55V017006435 1							
SHIPPING & HANDLING FEE		1	2.58	2.58					
Current Meter	Previous Meter	Meter Usage	Allowable	Svc. Crd	Agg Cred	Up to Tier			
792,789	792,787	2	0	0	0	999,999,999	2	0.01079	0.02
Total Meter									
				Non-Taxable Amount:		1.43			
				Taxable Amount:		1.17			
				Invoice Sub Total:		2.60			
				Tax Total:		0.00			
				Invoice TOTAL:		\$ 2.60			

PLEASE DETACH THE FORM BELOW AND RETURN WITH YOUR PAYMENT OR SEE CREDIT CARD INFORMATION ON BACK

Please pay online at www.MyKMBS.com using your payer id #1092766
or remit payment to:

KONICA MINOLTA BUSINESS SOLUTIONS
USA INC
DEPT. CH 19188
PALATINE, IL 60055-9188

Payer ID: 1092766

Invoice Nbr: 502059839

Payment Due Date: 06/09/2025

Pay This Amount: \$ 2.60

For Administrative Use Only

40052013

Maintenance
OISD-MI 6

1092766
61421688

502059839

A55V017006435
R12



REMIT TO: Michigan CAT
Dept.# 77576
P.O. BOX 77000
Detroit, MI 48277-0576

MICHIGAN CAT
SALES OPERATIONS
19500 DIX-TOLEDO RD.
BROWNSTOWN TWP. MI
48183

Ph 734-479-5800
Fax 734-479-1299

Account Number: 11354
CUSTOMER ORIGINAL INVOICE

SOLD TO
CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS MI 48127

SHIP TO

INVOICE NUMBER	INVOICE DATE	ORDER NUMBER	CUSTOMER PO NUMBER	PAGE
ES17467869	06/16/2025	MS-SLS-17373626		1/1
QTY	ITEM	DESCRIPTION	UNIT PRICE	EXTENSION

CITY OF DEARBORN HEIGHT - SOURCEWELL NUMBER 163405
SOURCEWELL CONTRACT NUMBER - 011723-CAT

SEGMENT 1

EQUIPMENT

1	CATERPILLAR WORK TOOLS BHL B8S SN:HA807704 ID#:99876P	10,853.56	10,853.56
1	0P0070		
1	5329208	BACKHOE LOADER WORK TOOLS	
1	5679320	HAMMER, B8S	
1	5706298	BRACKET, BHL 45-50MM, LG	
		LINES, B6-B8 HAMMER, BHL	

WARRANTY

Standard Manufacturer's Service Agreement.

SEGMENT TOTAL 10,853.56

SUBTOTAL BEFORE TAXES

MICHIGAN NON-TAXABLE SALES 10,853.56
TO GOVERNMENT AND 0.00
NON-PROFIT GROUPS

GL # 592-537-981.000

Capital outlay H2O

John Di 6/16/25

Michigan CAT is dedicated to serving you and we appreciate your business!

PAYMENT TERMS

Pay in full 10 days after invoice date

CREDIT AMOUNT	
DO NOT PAY	
PAY THIS AMOUNT	10,853.56

24800 Novi Road, Novi, MI 48375 | Phone: (248) 349-4800

Equipment Sales and Security Agreement between Michigan CAT ("Seller:") and

DATE: 5-15-025	CUST #:	SSN or FED ID #:	SALESMAN: Paul Mackin
BUYER'S NAME: John Danci		COMPANY: City of Dearborn Heights	
ADDRESS 1: 24600 Van Born Road		ADDRESS 2:	COUNTY: Wayne
CITY: Dearborn Heights	STATE: MI	ZIP: 48125	PHONE: FAX:
SALES CONTACT:		SUPPORT CONTACT:	POINT OF POSESSION:

QTY	UNIT #	MAKE, MODEL, DESCRIPTION	SERIAL NUMBER	CASH PRICE
		Caterpillar B8S Hammer to fit NEW CAT 420	TBD	\$10,853.56
		*includes Cone & Chisel Points, Charging Kit, Bracket, Hyd Lines, Pins		
		CPU Brownstown Yard		

Delivered *[Signature]* 6/16/25

FINANCIAL ARRANGEMENTS:		GL# 592-538-791.000
PO#		TOTAL CASH PRICE

BUYER WARRANTS THE FOLLOWING TRADE-INS AND ALL ADDITIONAL SECURITY ARE FREE & CLEAR OF ALL LIENS AND ENCUMBRANCES

YEAR	MFGR	MODEL	SERIAL NUMBER	TRADE ALLOWANCE
		None		

- I. Total Trade Allowance
- II. Less Amount Owed To:
- III. Net Trade Allowance (I-II)
- IV. Other (Specify)
- V. Trade Down Payment (Transfer \$ to item 3 at right)

1. CASH DOWN PAYMENT	
2. RENT APPLIED	
3. TRADE DOWN PAYMENT (item V at left)	
4. TOTAL DOWN PAYMENT	
5. UNPAID CASH PRICE	
6. STATE SALES TAX @	
7. CASH DUE ON DELIVERY (5+6)	\$10,853.56

FINANCING: This sale is contingent on Buyer's ability to qualify for and obtain financing for payment terms of "Lease" or "Installment Sale Contract" as described above within 45 days execution from date of this agreement, which Buyer agrees to apply for immediately and accept promptly, including providing current financial statements or other financial or operational information required to obtain financing. In the event financing is not obtained, Buyer shall be charged rental on a monthly basis at Seller's current published rental rate effective from date of receipt of equipment by Buyer and Buyer agrees to pay such charges within 30 days from date of invoice.

DEMOS: Demos are limited to 2 days unless otherwise specified in writing. After 2 days, Buyer will be charged rental on a monthly basis at Seller's current published rental rate and Buyer agrees to pay such charges within 30 days from date of invoice.

WARRANTY: BUYER BUYS THE EQUIPMENT WITH THE FOLLOWING WARRANTY

- ☐ AS IS, WHERE IS
 ☐ SPECIAL-Attached
 ☒ STANDARD
 ☐ EXTENDED PT
 ☐ EXTENDED PT + H
 ☐ PREMIER

BUYER ACKNOWLEDGES AND AGREES THAT EACH UNIT OF EQUIPMENT (a) IS THE SIZE, DESIGN AND MODEL SELECTED BY BUYER, (b) SUITABLE FOR BUYER'S INTENDED PURPOSES AND (c) CONTAINS ALL SAFETY FEATURES DEEMED NECESSARY BY BUYER. BUYER ACKNOWLEDGES THAT SELLER IS NOT THE MANUFACTURER OF THE EQUIPMENT AND DOES NOT MAKE AND IS NOT AUTHORIZED TO GIVE ANY OTHER WARRANTY. THE WARRANTY PROVIDED ABOVE IS THE SOLE WARRANTY, IS EXPRESSLY IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, OR THE CONDITION, QUALITY, DESCRIPTION OF DURABILITY OF THE EQUIPMENT. SELLER ASSIGNS TO BUYER, TO THE EXTENT ASSIGNABLE, ANY WARRANTIES OF THE EQUIPMENT BY ITS MANUFACTURER, PROVIDED THAT ANY ACTION TAKEN BY BUYER BY REASON THEREOF SHALL BE AT THE EXPENSE OF BUYER. IN THE EVENT THAT SELLER HAS ASSUMED ANY RESPONSIBILITIES WHATSOEVER, SELLER'S SOLE OBLIGATION AND BUYER'S SOLE REMEDY FOR BREACH OF SUCH WARRANTY, IS SELLER'S PROVIDING OF PARTS AND SERVICE THE SELLER DETERMINES ARE REQUIRED FOR PERFORMANCE OF THE WARRANTY.

SELLER'S ACCEPTANCE: This Equipment Sales and Security Agreement shall be effective only upon acceptance by an Officer of Seller, which shall be signified by Seller's Officer's execution hereof. Buyer has read and agrees to all of the terms and conditions and the "Additional Terms" on the reverse side of this Equipment Sales and Security Agreement by signing of this Agreement.

IN WITNESS WHEREOF, the parties have executed this Equipment Sales and Security Agreement this _____
If Buyer is a corporation, this individual signing this Agreement on its behalf warrants that it is authorized by authority of its Board of Directors.

Accepted By _____ Date 5/15/25
 Title _____
 Prepared By *Paul Mackin*
 Michigan CAT

Accepted By _____ Date _____
 Signed **X**
 Title (Officer, Partner, Owner, Member) _____

Buyer

SALES COPY

Rev. 4/28/08



New Image Building Services, LLC
1405 Combermere
Troy MI 48083
248-817-4907

INVOICE NO.	133727
DATE	04/01/25

CUSTOMER

Accounts Payable
City Of Dearborn Heights
The Caroline Kennedy Library
24590 George Street
Dearborn Heights, MI 48127

SERVICE LOCATION

Caroline Kennedy Library/Parent Crew
24590 George St
Dearborn Heights, MI 48127-3116

TERMS: Net 30 Days - Mail Invoice	CUSTOMER NO. 1046000	JOB NO. 1046001	P.O. NO.	
Description	Quantity	Unit of Measure	Price	Amount
April Monthly Services				
Cleaning Services - Caroline Kennedy Library	1.00	Month	2,019.43	2,019.43
Cleaning Services - John F. Kennedy Library	1.00	Month	1,003.70	1,003.70
4/10/2025 Troy - 778-818 C. T. Smith 172				
Please remit payment to: New Image Building Services, LLC 1405 Combermere Troy, MI 48083				
If paying by CHECK, include INVOICE # on Memo Line of Check			Sub-Total	3,023.13
Send ACH Payments: CIBC Bank USA			Sales Tax	
Account Number: 2875802 / Routing Number: 0710-0648-6			TOTAL	\$3,023.13
EIN 85-3416644				



New Image Building Services, LLC
1405 Combermere
Troy MI 48083
248-817-4907

INVOICE NO.	133839
DATE	05/01/25

CUSTOMER

Accounts Payable
City Of Dearborn Heights
The Caroline Kennedy Library
24590 George Street
Dearborn Heights, MI 48127

SERVICE LOCATION

Caroline Kennedy Library/Parent Crew
24590 George St
Dearborn Heights, MI 48127-3116

TERMS: Net 30 Days - Mail Invoice		CUSTOMER NO. 1046000	JOB NO. 1046001	P.O. NO.	
Description		Quantity	Unit of Measure	Price	Amount
May Monthly Services					
Cleaning Services - Caroline Kennedy Library		1.00	Month	2,019.43	2,019.43
Cleaning Services - John F. Kennedy Library		1.00	Month	1,003.70	1,003.70
6/10/25 778-778-818 certified					
Please remit payment to: New Image Building Services, LLC 1405 Combermere Troy, MI 48083					
If paying by CHECK, include INVOICE # on Memo Line of Check Send ACH Payments: CIBC Bank USA Account Number: 2875802 / Routing Number: 0710-0648-6 EIN 85-3416644			Sub-Total		3,023.13
			Sales Tax		
			TOTAL		\$3,023.13



Submit Via E-Mail Only –
Do Not Send Hard Copy

OGLETREE, DEAKINS, NASH,
SMOAK & STEWART, P.C.

Attorneys at Law

Administrative Office
50 International Drive
Patewood IV, Suite 300
Greenville, SC 29615
Telephone: (864) 241-1801

November 15, 2024

Mariana Hernandez
Chief of Staff / FOIA Coordinator
City of Dearborn Heights, MI
6045 Fenton
Dearborn Heights, MI 48127
mhernandez@dearbornheightsmi.gov

PERSONAL AND CONFIDENTIAL

Bill No. 91429787
Client.Matter # 092580.000001

Re: City of Dearborn Heights, MI Labor Negotiations

For professional services rendered through October 31, 2024, in connection with the above-referenced matter as outlined on the attached detailed billing sheets:

Fees \$797.50
Expenses..... \$750.00
Total Due This Bill.....\$1,547.50

Dwight Fisher

<u>Wire Payments</u>			<u>ACH Payments</u>			<u>Check Payments</u>		
TD Bank NA	ABA #:	0311-0126-6	TD Bank	ABA #:	053902197	PO Box 89		
300 Delaware Ave	Account #:	7100526246	102 South Main St	Account #:	7100526246	Columbia, SC 29202		
Wilmington, Delaware 19801	Swift Code:	NRTHUS33XXX	Greenville, SC 29601					

For Wire Payments, Credit To: Ogletree Deakins Nash Smoak & Stewart and include bill number(s).

For ACH Payments, Credit To: Ogletree Deakins and include bill numbers(s).

For Check Payments, make payable to Ogletree Deakins and include bill number(s).

Federal Tax ID: 57-1044820 / UEI#: HJ1HV7QNBAM8

Payable upon receipt. Direct inquiries to the billing attorney or the Account Services Department (864) 241-1801.

Atlanta • Austin • Berlin (Germany) • Birmingham • Boston • Charleston • Charlotte • Chicago • Cleveland • Columbia • Columbus • Dallas • Denver • Detroit Metro • Greenville • Houston
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Mariana Hernandez
Chief of Staff / FOIA Coordinator
City of Dearborn Heights, MI
6045 Fenton
Dearborn Heights, MI 48127
mhernandez@dearbornheightsmi.gov

Re: City of Dearborn Heights, MI Labor Negotiations

For professional services rendered through October 31, 2024

Date	Initials	Description	Hours	Amount
10/02/24	CRM	Multiple electronic communications with administration regarding upcoming POAM labor arbitration over employee suspension.	0.30	82.50
10/10/24	CRM	Video conference with labor relations team regarding upcoming POAM arbitrations concerning employee assignment and employee suspension.	0.40	110.00
10/10/24	CRM	Electronic communication to Arbitrator regarding closure of POAM arbitration concerning employee assignment.	0.10	27.50
10/29/24	CRM	Preparation for arbitration concerning POAM employee suspension, including preparation of witness outlines and analysis of multiple Reports on Reprimand.	1.90	522.50
10/31/24	CRM	Phone conversation with legal team regarding strategy for POAM employee suspension arbitration.	0.20	55.00
Total Services:			2.90	797.50

Timekeeper Summary

Timekeeper	Initials	Title	Rate	Hours	Amount
Christopher R. Mikula	CRM	Shareholder	275.00	2.90	797.50

Expenses

Description	Amount
VENDOR: James W. Statham INVOICE#: 10142024 DATE: 10/14/2024	750.00
James W. Statham - Cancellation Fee for Hearing - on 10/10/24	
Total Expenses	750.00

TOTAL FEES	\$797.50
TOTAL EXPENSES	\$750.00
TOTAL THIS BILL	\$1,547.50



In addition to using paper checks, were you aware we can accept your remittances via three other payment methods? We encourage you to select the most convenient option, even if it's different from what you normally use. If you have a question about any of these payment methods or amounts owed, please send your inquiry to paymentremittance@ogletree.com. We promise you will receive a prompt response. Thank you!

1. ACH Payment Instructions

ABA # 053902197

Account # 7100526246

Credit to: Ogletree Deakins Nash Smoak & Stewart

ACH – use CTX file Format & include invoice numbers

2. Wire Instructions (Within the USA)

ABA # 0311-0126-6

Account # 7100526246

Credit to: Ogletree Deakins Nash Smoak & Stewart

Wire Instructions (Outside the USA)

ABA # 0311-0126-6

Account # 7100526246

Swift Code # NRTHUS33XXX

Credit to: Ogletree Deakins Nash Smoak & Stewart

Would you like to receive our bills by email? Send your request to Billing2@ogletreedeakins.com

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Nashville • New Orleans • New York City • Oklahoma City • Orange County • Paris (France) • Philadelphia • Phoenix • Pittsburgh • Portland, ME • Portland, OR • Raleigh
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OGLETREE, DEAKINS, NASH,
SMOAK & STEWART, P.C.

Attorneys at Law

Administrative Office
50 International Drive
Patewood IV, Suite 300
Greenville, SC 29615
Telephone: (864) 241-1801

September 18, 2024

Mariana Hernandez
Chief of Staff / FOIA Coordinator
City of Dearborn Heights, MI
6045 Fenton
Dearborn Heights, MI 48127
mhernandez@dearbornheightsmi.gov

PERSONAL AND CONFIDENTIAL

Bill No. 91372845
Client.Matter # 092580.000001

Re: City of Dearborn Heights, MI Labor Negotiations

For professional services rendered through August 31, 2024, in connection with the above-referenced matter as outlined on the attached detailed billing sheets:

Fees\$2,420.00
Expenses.....\$0.00

Total Due This Bill.....\$2,420.00

DuJuan Fisher

<u>Wire Payments</u>			<u>ACH Payments</u>			<u>Check Payments</u>		
TD Bank NA	ABA #:	0311-0126-6	TD Bank	ABA #:	053902197	PO Box 89		
300 Delaware Ave	Account #:	7100526246	102 South Main St	Account #:	7100526246	Columbia, SC 29202		
Wilmington, Delaware 19801	Swift Code:	NRTHUS33XXX	Greenville, SC 29601					

For Wire Payments, Credit To: Ogletree Deakins Nash Smoak & Stewart and include bill number(s).

For ACH Payments, Credit To: Ogletree Deakins and include bill numbers(s).

For Check Payments, make payable to Ogletree Deakins and include bill number(s).

Federal Tax ID: 57-1044820 / UEI#: HJ1HV7QNBAM8

Payable upon receipt. Direct inquiries to the billing attorney or the Account Services Department (864) 241-1801.

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Indianapolis • Kansas City • Las Vegas • London (England) • Los Angeles • Memphis • Mexico City (Mexico) • Miami • Milwaukee • Minneapolis • Montréal (Canada) • Morristown
Nashville • New Orleans • New York City • Oklahoma City • Orange County • Paris (France) • Philadelphia • Phoenix • Pittsburgh • Portland, ME • Portland, OR • Raleigh
Richmond • Salt Lake City • St Louis • St. Thomas • Sacramento • San Antonio • San Diego • San Francisco • Seattle • Stamford • Tampa • Toronto (Canada) • Torrance • Tucson • Washington

Mariana Hernandez
Chief of Staff / FOIA Coordinator
City of Dearborn Heights, MI
6045 Fenton
Dearborn Heights, MI 48127
mhernandez@dearbornheightsmi.gov

Re: City of Dearborn Heights, MI Labor Negotiations

For professional services rendered through August 31, 2024

Date	Initials	Description	Hours	Amount
06/19/24	CRM	Continue analyzing and updating of draft collective bargaining agreement with tentative agreement revisions received from IAFF's attorney.	5.30	1,457.50
08/06/24	CRM	Electronic communications with client and American Arbitration Association regarding POAM employee arbitration matter.	0.20	55.00
08/13/24	CRM	Analyze Circuit Court order, Court of Appeals briefing, and Court of Appeals order regarding terminated POAM employee.	0.80	220.00
08/13/24	CRM	Electronic communication to Roger Farinha summarizing Circuit Court order and Court of Appeals order regarding terminated POAM employee.	0.20	55.00
08/21/24	CRM	Electronic communication to management team regarding upcoming labor arbitration for POAM employee.	0.10	27.50
08/22/24	CRM	Review and respond to electronic communication from Mayor Bazzi regarding Act 78 hearing for employee.	0.30	82.50
08/23/24	CRM	Electronic communication to labor relations team regarding January POAM arbitration.	0.10	27.50
08/26/24	CRM	Electronic communications with Wayne County Mediation Tribunal Association regarding mediation for dismissed litigation matter from 2023.	0.20	55.00
08/27/24	CRM	Legal research regarding potential defenses to new MDCR charge received by the City.	1.20	330.00
08/27/24	CRM	Electronic communication to Cameron Eggly regarding new MDCR charge received by the City and next steps for addressing same.	0.40	110.00
Total Services:			8.80	2,420.00

Timekeeper Summary

Timekeeper	Title	Rate	Hours	Amount
Christopher R. Mikula	Shareholder	275.00	8.80	2,420.00

TOTAL FEES	\$2,420.00
TOTAL EXPENSES	\$0.00
TOTAL THIS BILL	\$2,420.00



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OGLETREE, DEAKINS, NASH,
SMOAK & STEWART, P.C.

Attorneys at Law

Administrative Office
50 International Drive
Patewood IV, Suite 300
Greenville, SC 29615
Telephone: (864) 241-1801

March 30, 2025

Mariana Hernandez
Chief of Staff / FOIA Coordinator
City of Dearborn Heights, MI
6045 Fenton
Dearborn Heights, MI 48127
mhernandez@dearbornheightsmi.gov

PERSONAL AND CONFIDENTIAL

Bill No. 91533853
Client.Matter # 092580.000001

Re: City of Dearborn Heights, MI Labor Negotiations

For professional services rendered through February 28, 2025, in connection with the above-referenced matter as outlined on the attached detailed billing sheets:

Fees\$2,805.00
Expenses.....\$0.00
Total Due This Bill.....\$2,805.00

DuJuan Fisher

<u>Wire Payments</u>			<u>ACH Payments</u>			<u>Check Payments</u>		
TD Bank NA	ABA #:	0311-0126-6	TD Bank	ABA #:	053902197	PO Box 89		
300 Delaware Ave	Account #:	7100526246	102 South Main St	Account #:	7100526246	Columbia, SC 29202		
Wilmington, Delaware 19801	Swift Code:	NRTHUS33XXX	Greenville, SC 29601					

For Wire Payments, Credit To: Ogletree Deakins Nash Smoak & Stewart and include bill number(s).
For ACH Payments, Credit To: Ogletree Deakins and include bill numbers(s).
For Check Payments, make payable to Ogletree Deakins and include bill number(s).
Federal Tax ID: 57-1044820 / UEI#: HJ1HV7QNBAM8

Payable upon receipt. Direct inquiries to the billing attorney or the Account Services Department (864) 241-1801.

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Mariana Hernandez
Chief of Staff / FOIA Coordinator
City of Dearborn Heights, MI
6045 Fenton
Dearborn Heights, MI 48127
mhernandez@dearbornheightsmi.gov

Re: City of Dearborn Heights, MI Labor Negotiations

For professional services rendered through February 28, 2025

Date	Initials	Description	Hours	Amount
02/06/25	CRM	Electronic communication to City representatives regarding interactive process with police officer employee.	0.30	82.50
02/12/25	LH	Review legal authority pertaining to terminations for physical misconduct to be referenced in post hearing brief.	2.20	605.00
02/13/25	CRM	Conference with human resources office and counsel regarding COAM employee work restrictions.	0.30	82.50
02/19/25	CRM	Preparation of ADA interactive process letter, job descriptions, and physician questionnaire for Sergeant on leave of absence.	2.10	577.50
02/26/25	CRM	Initial analysis of internal complaint by police employee.	0.80	220.00
02/26/25	CRM	Electronic communication to human resources team regarding process for internal investigation into complaint by police employee.	0.10	27.50
02/27/25	CRM	Review and respond to letter from Police Sergeant regarding ADA medical accommodations.	2.20	605.00
02/28/25	LH	Review notes from arbitration hearing and case documents and continue to prepare post hearing brief.	2.20	605.00
Total Services:			10.20	2,805.00

Timekeeper Summary

Timekeeper	Initials	Title	Rate	Hours	Amount
Christopher R. Mikula	CRM	Shareholder	275.00	5.80	1,595.00
Lauren D. Harrington	LH	Associate	275.00	4.40	1,210.00

TOTAL FEES	\$2,805.00
TOTAL EXPENSES	\$0.00
TOTAL THIS BILL	\$2,805.00



Submit Via E-Mail Only –
Do Not Send Hard Copy

OGLETREE, DEAKINS, NASH,
SMOAK & STEWART, P.C.

Attorneys at Law

Administrative Office
50 International Drive
Patewood IV, Suite 300
Greenville, SC 29615
Telephone: (864) 241-1801

August 20, 2024

Mariana Hernandez
Chief of Staff / FOIA Coordinator
City of Dearborn Heights, MI
6045 Fenton
Dearborn Heights, MI 48127
mhernandez@dearbornheightsmi.gov

PERSONAL AND CONFIDENTIAL

Bill No. 91345833
Client.Matter # 092580.000001

Re: City of Dearborn Heights, MI Labor Negotiations

For professional services rendered through July 31, 2024, in connection with the above-referenced matter as outlined on the attached detailed billing sheets:

Fees\$2,915.00
Expenses.....\$232.00
Total Due This Bill.....\$3,147.00

DuJuan Fisher

<u>Wire Payments</u>			<u>ACH Payments</u>			<u>Check Payments</u>		
TD Bank NA	ABA #:	0311-0126-6	TD Bank	ABA #:	053902197	PO Box 89		
300 Delaware Ave	Account #:	7100526246	102 South Main St	Account #:	7100526246	Columbia, SC 29202		
Wilmington, Delaware 19801	Swift Code:	NRTHUS33XXX	Greenville, SC 29601					

For Wire Payments, Credit To: Ogletree Deakins Nash Smoak & Stewart and include bill number(s).

For ACH Payments, Credit To: Ogletree Deakins and include bill numbers(s).

For Check Payments, make payable to Ogletree Deakins and include bill number(s).

Federal Tax ID: 57-1044820 / UEI#: HJ1HV7QNBAM8

Payable upon receipt. Direct inquiries to the billing attorney or the Account Services Department (864) 241-1801.

Atlanta • Austin • Berlin (Germany) • Birmingham • Boston • Charleston • Charlotte • Chicago • Cleveland • Columbia • Columbus • Dallas • Denver • Detroit Metro • Greenville • Houston
Indianapolis • Kansas City • Las Vegas • London (England) • Los Angeles • Memphis • Mexico City (Mexico) • Miami • Milwaukee • Minneapolis • Montréal (Canada) • Morristown
Nashville • New Orleans • New York City • Oklahoma City • Orange County • Paris (France) • Philadelphia • Phoenix • Pittsburgh • Portland, ME • Portland, OR • Raleigh
Richmond • Salt Lake City • St Louis • St. Thomas • Sacramento • San Antonio • San Diego • San Francisco • Seattle • Stamford • Tampa • Toronto (Canada) • Torrance • Tucson • Washington

Mariana Hernandez
Chief of Staff / FOIA Coordinator
City of Dearborn Heights, MI
6045 Fenton
Dearborn Heights, MI 48127
mhernandez@dearbornheightsmi.gov

Re: City of Dearborn Heights, MI Labor Negotiations

For professional services rendered through July 31, 2024

Date	Initials	Description	Hours	Amount
07/07/24	CRM	Analyze comments from negotiation team regarding IAFF revised contract and prepare summary to negotiation team regarding same.	1.90	522.50
07/15/24	CRM	Attendance at meeting with labor relations team to discuss IAFF tentative agreement.	0.40	110.00
07/15/24	CRM	Attendance at additional meeting with labor relations team to discuss IAFF tentative agreement.	0.30	82.50
07/15/24	CRM	Electronic communication to IAFF attorney regarding tentative agreement and ratification process.	0.10	27.50
07/18/24	CRM	Review and respond to questions from bargaining team regarding collective bargaining tentative agreement.	0.60	165.00
07/18/24	CRM	Additional communications with bargaining team regarding collective bargaining tentative agreement.	0.40	110.00
07/18/24	CRM	Phone conversation with bargaining team regarding collective bargaining tentative agreement.	0.20	55.00
07/22/24	CRM	Research and respond to question regarding employee personnel issue.	0.50	137.50
07/23/24	CRM	Preparation for and attendance at City Council meeting to discuss IAFF tentative agreement.	2.00	550.00
07/24/24	CRM	Research regarding Wayne County Circuit Court and Michigan Court of Appeals decisions concerning police officer employee charged with assault.	0.40	110.00
07/24/24	CRM	Multiple electronic communications with City representatives and arbitration agency regarding police officer arbitration hearing.	0.20	55.00
07/30/24	CRM	Analyze investigation file received from former	3.30	907.50

Date	Initials	Description	Hours	Amount
		Chief of Police regarding POAM grievance and prepare case chronology in preparation for upcoming arbitration.		
07/30/24	CRM	Electronic communication to Chief of Police regarding witnesses needed for POAM arbitration.	0.30	82.50
		Total Services:	10.60	2,915.00

Timekeeper Summary

Timekeeper	Title	Rate	Hours	Amount
Christopher R. Mikula	Shareholder	275.00	10.60	2,915.00

Expenses

Description	Amount
VENDOR: Dean & Fulkerson, P.C. INVOICE#: 1114 DATE: 7/29/2024	130.00
Dean & Fulkerson, P.C. - Arbitrator Services - on 07/29/24	
Vendor: County Court Clerk; Invoice#: 07312024; Date: 7/31/2024 - Court Records	102.00
Total Expenses	232.00

TOTAL FEES	\$2,915.00
TOTAL EXPENSES	\$232.00
TOTAL THIS BILL	\$3,147.00



Submit Via E-Mail Only –
Do Not Send Hard Copy

OGLETREE, DEAKINS, NASH,
SMOAK & STEWART, P.C.

Attorneys at Law

Administrative Office
50 International Drive
Patewood IV, Suite 300
Greenville, SC 29615
Telephone: (864) 241-1801

February 16, 2025

Mariana Hernandez
Chief of Staff / FOIA Coordinator
City of Dearborn Heights, MI
6045 Fenton
Dearborn Heights, MI 48127
mhernandez@dearbornheightsmi.gov

PERSONAL AND CONFIDENTIAL

Bill No. 91510187
Client.Matter # 092580.000001

Re: City of Dearborn Heights, MI Labor Negotiations

For professional services rendered through January 31, 2025, in connection with the above-referenced matter as outlined on the attached detailed billing sheets:

Fees\$7,947.50
Expenses.....\$198.00
Total Due This Bill.....\$8,145.50

DuJuan Fisher

<u>Wire Payments</u>			<u>ACH Payments</u>			<u>Check Payments</u>		
TD Bank NA	ABA #:	0311-0126-6	TD Bank	ABA #:	053902197	PO Box 89		
300 Delaware Ave	Account #:	7100526246	102 South Main St	Account #:	7100526246	Columbia, SC 29202		
Wilmington, Delaware 19801	Swift Code:	NRTHUS33XXX	Greenville, SC 29601					

For Wire Payments, Credit To: Ogletree Deakins Nash Smoak & Stewart and include bill number(s).

For ACH Payments, Credit To: Ogletree Deakins and include bill numbers(s).

For Check Payments, make payable to Ogletree Deakins and include bill number(s).

Federal Tax ID: 57-1044820 / UEI#: HJ1HV7QNBAM8

Payable upon receipt. Direct inquiries to the billing attorney or the Account Services Department (864) 241-1801.

Atlanta • Austin • Berlin (Germany) • Birmingham • Boston • Charleston • Charlotte • Chicago • Cleveland • Columbia • Columbus • Dallas • Denver • Detroit Metro • Greenville • Houston
Indianapolis • Kansas City • Las Vegas • London (England) • Los Angeles • Memphis • Mexico City (Mexico) • Miami • Milwaukee • Minneapolis • Montréal (Canada) • Morristown
Nashville • New Orleans • New York City • Oklahoma City • Orange County • Paris (France) • Philadelphia • Phoenix • Pittsburgh • Portland, ME • Portland, OR • Raleigh
Richmond • Salt Lake City • St Louis • St. Thomas • Sacramento • San Antonio • San Diego • San Francisco • Seattle • Stamford • Tampa • Toronto (Canada) • Torrance • Tucson • Washington

Mariana Hernandez
Chief of Staff / FOIA Coordinator
City of Dearborn Heights, MI
6045 Fenton
Dearborn Heights, MI 48127
mhernandez@dearbornheightsmi.gov

Re: City of Dearborn Heights, MI Labor Negotiations

For professional services rendered through January 31, 2025

Date	Initials	Description	Hours	Amount
01/07/25	CRM	Phone conversation with attorney for POAM regarding confidentiality order requested for upcoming labor arbitration.	0.10	27.50
01/08/25	CRM	Phone conference with POAM attorney and arbitrator regarding City's request for a protective order regarding investigation materials to be discussed at upcoming arbitration.	0.30	82.50
01/09/25	CRM	Attendance at arbitration preparation meeting at police headquarters regarding POAM arbitration.	2.90	797.50
01/09/25	CRM	Phone conversation with witness regarding POAM arbitration.	0.30	82.50
01/09/25	CRM	Phone conversation with POAM attorney regarding investigation evidence to be introduced at upcoming arbitration.	0.20	55.00
01/10/25	CRM	Prepare personnel records, confidential records, and letter regarding same, for production to POAM attorney in advance of upcoming labor arbitration.	2.20	605.00
01/10/25	CRM	Preparation of witness subpoenas for upcoming POAM labor arbitration.	1.20	330.00
01/14/25	CRM	Finalize document production to POAM attorney for labor arbitration.	0.40	110.00
01/15/25	CRM	Multiple electronic communications with City administration team regarding strategy and subpoenas for upcoming POAM labor arbitration.	0.30	82.50
01/16/25	CRM	Prepare outline of questions to cover with witness during arbitration preparation meeting for upcoming POAM arbitration.	1.00	275.00
01/16/25	CRM	Attend witness preparation meeting for upcoming POAM arbitration.	1.00	275.00
01/16/25	CRM	Preparation for POAM labor arbitration, including	3.60	990.00

Date	Initials	Description	Hours	Amount
		preparation of witness outlines and multiple exhibits to be used during hearing.		
01/16/25	CRM	Preparation of opening statement for POAM labor arbitration.	0.70	192.50
01/17/25	CRM	Attendance at POAM labor arbitration.	7.00	1,925.00
01/17/25	LH	Attend labor arbitration involving Dearborn Heights police department and Paul Graf and notes relevant to drafting post hearing brief.	6.50	1,787.50
01/31/25	CRM	Outlining of post arbitration brief for POAM matter.	1.20	330.00
		Total Services:	28.90	7,947.50

Timekeeper Summary

Timekeeper	Initials	Title	Rate	Hours	Amount
Christopher R. Mikula	CRM	Shareholder	275.00	22.40	6,160.00
Lauren D. Harrington	LH	Associate	275.00	6.50	1,787.50

Expenses

Description	Amount
Computer Research	2.00 @ 99.00 ea. 198.00
Total Expenses	198.00

TOTAL FEES	\$7,947.50
TOTAL EXPENSES	\$198.00
TOTAL THIS BILL	\$8,145.50



Plante & Moran, PLLC
3000 Town Center
Suite 100
Southfield, MI 48075
Tel: +1 (248) 352-2500

INVOICE

City of Dearborn Heights
6045 Fenton
Dearborn Heights, MI 48127
United States of America

Date: 05/28/2025
Client No: 17784
Invoice No: 10465491
Page: 1

For Professional Services Rendered

For professional services rendered May 16 through May 27, 2025 as approved by City Council on October 25, 2022. 10,584.00

See attached work breakdown.

Plante Moran's fiscal year end is June 30th. We would greatly appreciate receiving your payment by June 28th to assist us in meeting our cash collections requirement by our fiscal year end deadline. Thank you in advance for your assistance!

Balance Due \$10,584.00 USD

OK to pay
Mahdi Bayd
101-223-817,000

Remittance Information: Please send all remittance information for electronic payments to Accounts.Receivable@plantemoran.com

	ACH: Preferred Payment Method	Wire Transfer:
Bank	Bank of America	Bank of America
Routing/ABA#	071000039	026009593
Bank Address	100 North Tryon Street Charlotte, NC 28202	222 Broadway New York, NY 10038
Account Number	9890996003	9890996003
Account Name	Plante & Moran, PLLC	Plante & Moran, PLLC
Client Payment Portal:	https://www.plantemoran.com/client-payment-portal	
Plante Moran, PLLC's Bill.com ID: 0173649476958972		

Check:
Plante & Moran PLLC
16060 Collections Center
Drive
Chicago, IL 60693



Date	Staff	Memo	Hours
5/16/2025	Kaitlyn Powers	COMPTROLLER - updates to tax and chase water bank recs for journal entries/items posted, look at reconciling items	0.25
5/16/2025	Michelle Lewis	Budget related work, discussions with treasurer, other staff	2.75
5/17/2025	Brian Camiller	project management	0.25
5/19/2025	Juli O'Bryant	Worked on May 2025 Journal Entries	1.25
5/19/2025	Kaitlyn Powers	travel from home to client less base (40 minutes less 20 minute base) and client to home less base (48 minutes less 20 minutes base)	0.75
5/19/2025	Kaitlyn Powers	COMPTROLLER TIME on site accounting assistance working through chase water and comerica water bank reconciliations, reconciling items, investigating bank activity, journal entries, update previous month bank recs dec to april for cleared reconciling items and add additional identified items, updates with Mahdi and Michelle	3.50
5/19/2025	Kaitlyn Powers	TREASURY TIME - on site accounting assistance investing reconciling items for water bank accounts and tax bank account, work with Colleen to get additional tax receipts journalized, email treasury regarding DWRF and SRF amounts that still need to be transferred, review tpa transfer journal supports. update reconciling items for water bank recs, review gl detail and deposits to work through reconciling items and entries needed for reconciling items and returned items, updates with Lisa and Colleen, chase water and comerica water bank recs update dec to april for reconciling items	2.75
5/19/2025	Michelle Lewis	Budget, journal entry review, discussions with various city staff on accounting matters	7.50
5/19/2025	Michelle Lewis	Travel to/from DH	1.00
5/20/2025	Juli O'Bryant	Prepared Journal Entries	2.25
5/20/2025	Kaitlyn Powers	COMPTROLLER time - follow up on reconciling items and journal entries in BS&A	0.25
5/21/2025	Kaitlyn Powers	COMPTROLLER TIME - working session call with Juli to work through general and water bank rec items, work through journal entries in BS&A, go back month by month and clear old reconciling items and update monthly variances, emails to client on items needed and questions and water payment rollbacks needed, update water bank recs	1.25
5/21/2025	Juli O'Bryant	Posted Journal Entries Worked on Comerica Water, Chase Water and General Bank Rec's Worked with Kaitlyn Powers on clearing reconciling items on the bank rec's and sending emails to client for assistance in posting JE's Updated Reconciling Items reports for each bank account	9.50
5/21/2025	Kaitlyn Powers	TREASURY TIME - work through reconciling items for water bank accounts and general bank accounts, working session call with Juli O'Bryant on general and water bank recs and items, review journal supports on treasury memo site. update reconciling items for general and water bank recs, review gl detail and deposits to work through reconciling items and entries needed for reconciling items and returned items, calls with Lisa to update on email requests and what transfers need to be done and discuss question on bank deposit slip no charge for chase water, reverse journal entry for deposit slip charge	1.50
5/22/2025	Juli O'Bryant	Started working on April 2025 General Fund Bank Rec	7.50
5/23/2025	Juli O'Bryant	Worked on General Fund - April & March 2025 Bank Rec's Posted Reconciling Item journal entries	3.00
5/23/2025	Michelle Lewis	Review journal entries, etc.	1.50
5/26/2025	Juli O'Bryant	Worked on posting journal entries and March & April Bank Rec's for General Fund (7191)	4.25
5/27/2025	Juli O'Bryant	Posted journal entries and continued reconciling General, Chase & Comerica Water accounts	4.50
5/27/2025	Kaitlyn Powers	follow up with Juli O'Bryant	0.25
5/27/2025	Kaitlyn Powers	follow up with Juli O'Bryant	0.25



Invoice

Your Total Due: \$461,744.64

45000 River Ridge Drive, Suite # 200
Clinton Township, MI 48038
Phone (586) 228-1200

CITY OF DEARBORN HEIGHTS
6045 FENTON ST
ATTENTION CONTROLLERS OFFICE, MI 48127

Invoice # INV983173

Account # PW00016714

Date: 5/15/2025

Master PO #

Payment Term: 30 Days Net

Due Date: 6/14/2025

Reference #	Date	Service	PO #	Material	Rate	QTY	Amount	Total
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Service Site: CITY OF DEARBORN HEIGHTS (PW00016714)
6045 FENTON ST ATTENTION CONTROLLERS OFFICE, MI 48127

ORD19676	06/01/2025 to 06/30/2025	Monthly Waste Service to Municipality			10.08	22,904.0 000	230,872.3 2	230,872.32
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Payments to:
Priority Waste, LLC
45000 River Ridge Drive, Suite #
200
Clinton Township, MI 48038

	Invoice Totals
Subtotal	230,872.32
Tax	0.00
Current Invoice Charges	230,872.32

Account Balance Breakdown

Credits / Payments	Current	1-30 Days	31-60 Days	61-90 Days	Over 90 Days	Total Outstanding
\$0.00	\$461,744.64	\$0.00	\$0.00	\$0.00	\$0.00	\$461,744.64

(Please cut along the line and return bottom portion with your payment)

Invoice #: INV983173
Date: 5/15/2025
Account #: PW00016714
Amount Due: \$461,744.64
Amount Paid:

Priority Waste, LLC
45000 River Ridge Drive, Suite # 200
Clinton Township, MI 48038

A Convenience Fee of 3.1% will be
charged on all card payments



My Account

Prioritywaste-portal.amcsplatform.com



Autopay

Create Account & Login
Prioritywaste-portal.amcsplatform.com
or call (586) 228-1200



Pay Your Bill Online

Prioritywaste.com/Online-bill-pay



Pay Your Bill by Phone

(586) 288-1200 or (855) WASTE-65 toll free



28340 Wick Road
Romulus, MI 48174
Phone: (800) 875-FUEL
orders@RKA.com

Invoice Number: 0833489
Invoice Date: 06/12/25
Invoice Due Date: 07/12/25
Account Number: 0001630
Ship to Code: 2000

SOLD TO: City of Dearborn Heights DPW
24600 Van Born Road
Dearborn Heights, MI 48125-2006

SHIP TO: Dept of Public Works
24600 Vanborn Road
Dearborn Heights, MI 48125-2006

Customer P.O.	Terms	Driver	Truck	Delivery Date	BOL Number
18-169	Net 30 Days		2486	06/12/25	BOL# 0000032416
Product			Delivered	Price per Unit	Amount
#2 Dyed Ultra Low Sulfur Diese			6,046.80	2.423600	14,655.02

FEDERAL LUST TAX DYED DIESEL	0.00100	6.05
FEDERAL OIL SPILL DYE DIESEL	0.00214	12.94
MI ENVIRONMENTAL FEE DYE DSL	0.01000	60.47
FEDERAL SUPERFUND FEE DYED DSL	0.00405	24.49

Account # 592-536-867,000

\$ 14,758.97

Jh Di
6/16/25

SUBJECT TO CORRECTION OF CLERICAL ERRORS. A service charge of 1.5% will be assessed to your account on all past due balances.
"DYED DIESEL/KEROSENEFUEL, NONTAXABLEUSE ONLY, PENALTY FOR TAXABLE USE"

SUBTOTAL	14,758.97
SALES TAX	0.00
TOTAL	\$14,758.97

Detail by Student

Student: 0966473 Kokoiy, Serkoat Student Total: 750.00
 SSN: Ref No:

Section	Section Title	Credits	Term	Start	End	Status
CESP-0063-03	Emergency Vehicle Op - In		2025/02	05/12/25	05/16/25	New
Charge Description		Net Charges				
TCPS	CES Tuition					750.00
Student Total						750.00

Student: 0708524 Thompson, Justin E. Student Total: 750.00
 SSN: ###-##-3173 Ref No:

Section	Section Title	Credits	Term	Start	End	Status
CESP-0063-03	Emergency Vehicle Op - In		2025/02	05/12/25	05/16/25	New
Charge Description		Net Charges				
TCPS	CES Tuition					750.00
Student Total						750.00

Student: 0503638 Zaarour, Hassan M. Student Total: 750.00
 SSN: ###-##-1767 Ref No:

Section	Section Title	Credits	Term	Start	End	Status
CESP-0063-03	Emergency Vehicle Op - In		2025/02	05/12/25	05/16/25	New
Charge Description		Net Charges				
TCPS	CES Tuition					750.00
Student Total						750.00

Payment Due 4,500.00

Please include sponsor number with payment.
 Questions? Call Student Accounts at 734-462-4586 or
 email studentaccounts@schoolcraft.edu
 Payments can be made free of charge by calling our
 Cashier's Office at 734-462-4449.

OK TO PAY
 101-300-962.010 - State Training

Schoolcraft College
18600 HAGGERTY ROAD
Livonia, MI 48152

302

Sponsor: 0854698
Sponsorship: 4811
AR Type: 3314
Start & End: 05/05/25 to 06/23/25
Term: 2025/02

Page: 1
Contract: /02 CESP0063 03
Bill No: 0000004933
Amount Due: 4,500.00

Bill to: DEARBORN HEIGHTS POLICE DEPARTMENT
25637 Michigan Ave
Dearborn Heights, MI 48125

Printed: 05/22/2025

Detail by Student

Student: 0817982 Glowacki, Keith S.
SSN: ###-##-5849 Ref No:

Student Total: 750.00

Section	Section Title	Credits	Term	Start	End	Status
CESP-0063-03	Emergency Vehicle Op - In		2025/02	05/12/25	05/16/25	New
Charge Description		Net Charges				
TCPS CES Tuition		750.00				
Student Total		750.00				

Student: 0384283 Herr, Dustin J.
SSN: ###-##-5976 Ref No:

Student Total: 750.00

Section	Section Title	Credits	Term	Start	End	Status
CESP-0063-03	Emergency Vehicle Op - In		2025/02	05/12/25	05/16/25	New
Charge Description		Net Charges				
TCPS CES Tuition		750.00				
Student Total		750.00				

Student: 0754769 Karls, Robert S.
SSN: Ref No:

Student Total: 750.00

Section	Section Title	Credits	Term	Start	End	Status
CESP-0063-03	Emergency Vehicle Op - In		2025/02	05/12/25	05/16/25	New
Charge Description		Net Charges				
TCPS CES Tuition		750.00				
Student Total		750.00				

Dearborn Heights Summer Fest

Summary of Contract Costs

I.	Commercial General Liability -	\$ 3,058.00	
II.	Liquor Liability -	\$ 524.00	
III.	Terrorism General Liability	\$ 61.00	☐ Do not Elect
IV.	Terrorism Liquor Liability	\$ 1.00	☐ Do not Elect
V.	Risk Management	\$ 637.70	

Festival Contracted Costs (Choose Below):

 ☒ Elect Terrorism - \$ 4,281.70

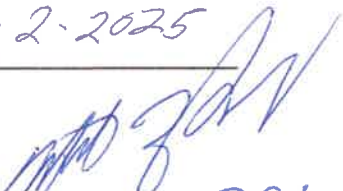
☐ Decline Terrorism - \$ 4,219.70

If you decide to "Decline Terrorism" sign and date pages 8 & 9.

Accepted by: 

Authorized Signature

Date: 6-2-2025


691-891-000



Staples
ATTN: FSSC
500 Staples Dr
Framingham, MA 01702

Federal ID:04-3390816

Total Staples Batch Payment - 5750.12

CITY OF DEARBORN HEIGHTS

MATTHEW PAUL

6045 FENTON

DEARBORN HEIGHTS, MI 48127

Summary Number 7003240290

Credit Memo Invoice	Credit Memo Amount
6018737745	-\$104.98
Order Number	Issued Date
7645087159-001-001	12/04/2024
Bill To	Customer Account
1071230	DET 1834062

Original invoice

6016819575

Ordered By	Order Date
ANTHONY SMITH	11/20/2024
Deliver To	Ship-to ID
ANTHONY SMITH	REC CENTER

Ship-to Name

CITY OF DEARBORN HEIGHTS

Credit Memo

Budget Center	BC Description
RECCTR	
PO Number	PO Description
110624REC	
PO Release	PO Release Description

Shipping Address

1801 N BEECH DALY RD,DEARBORN HEIGHTS,MI,48127

Line	Item Number	Description/LIBC	Cust SKU	UOM	Qty	Unit Price	Extended Price	Tax Amount	Total
13	24488115	PICKUP/NO RESHIP/CREDIT BRO LC6063PKS STD CMY INK 3PK	24488115	PK	2	-\$52.49	-\$104.98	\$0.00	-\$104.98
								Subtotal: -\$104.98	
								Freight/Other: \$0.00	
								Tax (\$0.00%): \$0.00	
								Total: -\$104.98	

Please Remit All Payments To:

ACH	Check
Wells Fargo Account: 4654634682 Routing: 121000248 ARRemittance@Staples.com	Staples PO Box 660409 Dallas, TX 75266-0409

For invoice and payment related inquiries please call 888-753-4103

Page: 1

Page 196 of 788



Staples
ATTN: FSSC
500 Staples Dr
Framingham, MA 01702

Federal ID:04-3390816

CITY OF DEARBORN HEIGHTS
MATTHEW PAUL
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Summary Number 7003674727

Credit Memo Invoice	Credit Memo Amount
---------------------	--------------------

6021433806	-\$118.39
------------	-----------

Order Number	Issued Date
--------------	-------------

7648678122-001-001	01/11/2025
--------------------	------------

Bill To	Customer Account
---------	------------------

1071230	DET 1834062
---------	-------------

Original invoice

6020824385

Ordered By	Order Date
------------	------------

LISA HICKS CLAYTON	01/02/2025
--------------------	------------

Deliver To	Ship-to ID
------------	------------

LISA HICKS CLAYTON	TREASURER
--------------------	-----------

Ship-to Name

CITY OF DEARBORN HEIGHTS

Credit Memo

Budget Center	BC Description
---------------	----------------

TREASURER

PO Number	PO Description
-----------	----------------

PO Release	PO Release Description
------------	------------------------

Shipping Address

6045 FENTON,DEARBORN HEIGHTS,MI,48127

Line	Item Number	Description/LIBC	Cust SKU	UOM	Qty	Unit Price	Extended Price	Tax Amount	Total
6	170052	PICKUP/NO RESHIP/CREDIT CALC UNIVERSAL RIBBON	170052	CT	1	-\$118.39	-\$118.39	\$0.00	-\$118.39
								Subtotal: -\$118.39	
								Freight/Other: \$0.00	
								Tax (\$0.00%): \$0.00	
								Total: -\$118.39	

Please Remit All Payments To:

ACH

Wells Fargo
Account: 4654634682 Routing: 121000248
ARRemittance@Staples.com

Check

Staples
PO Box 660409
Dallas, TX 75266-0409

For invoice and payment related inquiries please call 888-753-4103

Page: 1

Page 197 of 788



Staples
ATTN: FSSC
500 Staples Dr
Framingham, MA 01702

Federal ID:04-3390816

CITY OF DEARBORN HEIGHTS

MATTHEW PAUL

6045 FENTON

DEARBORN HEIGHTS, MI 48127

Summary Number 7003797226

Credit Memo Invoice	Credit Memo Amount
---------------------	--------------------

6022100808	-\$66.69
------------	----------

Order Number	Issued Date
--------------	-------------

7648058830-003-001	01/22/2025
--------------------	------------

Bill To	Customer Account
---------	------------------

1071230	DET 1834062
---------	-------------

Original invoice

6019696502

Ordered By	Order Date
------------	------------

JENNIFER PAXTON	01/16/2025
-----------------	------------

Deliver To	Ship-to ID
------------	------------

JENNIFER PAXTON	COURT
-----------------	-------

Ship-to Name

CITY OF DEARBORN HEIGHTS

Credit Memo

Budget Center	BC Description
---------------	----------------

COURT

PO Number	PO Description
-----------	----------------

PO Release	PO Release Description
------------	------------------------

Shipping Address

25637 MICHIGAN AVE,DEARBORN HEIGHTS,MI,48125

Line	Item Number	Description/LIBC	Cust SKU	UOM	Qty	Unit Price	Extended Price	Tax Amount	Total
1	24584922	REFUND ITEM MOUNT-IT MOBILE PRNTR STD BK	24584922	EA	1	-\$66.69	-\$66.69	\$0.00	-\$66.69

Subtotal: -\$66.69

Freight/Other: \$0.00

Tax (\$0.00%): \$0.00

Total: -\$66.69

Please Remit All Payments To:

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Account: 4654634682 Routing: 121000248
ARRemittance@Staples.com

Check

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Dallas, TX 75266-0409

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500 Staples Dr
Framingham, MA 01702

Federal ID:04-3390816

CITY OF DEARBORN HEIGHTS
MATTHEW PAUL
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Summary Number 7004591811

Invoice Number	Invoice Amount
6027245136	\$60.86
Invoice Date	Due Date
03/22/2025	04/21/2025
Order Number	Terms
7654137866-000-001	Net 30 Days
Bill To	Customer Account
1071230	DET 1834062

Ordered By	Order Date
KIMBERLY MARONCELLI	03/20/2025
Deliver To	Approved By
KIMBERLY MARONCELLI	
Ship-to ID	
FIRE HQ	
Ship-to Name	
CITY OF DEARBORN HEIGHTS	

Detail Invoice

Budget Center	BC Description
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FIREHQ

PO Number	PO Description
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PO Release	PO Release Description
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Shipping Address

1999 N BEECH DALY RD,DEARBORN HEIGHTS,MI,48127

Line	Item Number	Description/LIBC	Cust SKU	UOM	Qty	Unit Price	Extended Price	Tax Amount	Total
1	24337402	32GB PINSTRIPE USB 5 PK	24337402	PK	1	\$18.59	\$18.59	\$0.00	\$18.59
2	187021	CLASP ENV BRN KRAFT 9X12 -100	187021	BX	1	\$8.29	\$8.29	\$0.00	\$8.29
3	886428	BAGASSE LEGAL PADS 5X8	886428	DZ	1	\$19.46	\$19.46	\$0.00	\$19.46
4	154120	STPLS PAD GLUE LTR WH 12PK	154120	DZ	1	\$14.52	\$14.52	\$0.00	\$14.52

Subtotal: \$60.86
Freight/Other: \$0.00
Tax (\$0.00%): \$0.00
Total: \$60.86

Please Remit All Payments To:

ACH	Check
Wells Fargo Account: 4654634682 Routing: 121000248 ARRemittance@Staples.com	Staples PO Box 660409 Dallas, TX 75266-0409

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CITY OF DEARBORN HEIGHTS
MATTHEW PAUL
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Summary Number 7004674832

Invoice Number	Invoice Amount
6027749141	\$29.62
Invoice Date	Due Date
03/27/2025	04/26/2025
Order Number	Terms
7654555111-000-001	Net 30 Days
Bill To	Customer Account
1071230	DET 1834062

Ordered By	Order Date
STEPHANIE SHOCKEY	03/26/2025
Deliver To	Approved By
STEPHANIE SHOCKEY	
Ship-to ID	
MAYOR	
Ship-to Name	
CITY OF DEARBORN HEIGHTS	

Detail Invoice

Budget Center	BC Description
---------------	----------------

MAYOR

PO Number	PO Description
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PO Release	PO Release Description
------------	------------------------

Shipping Address

6045 FENTON,DEARBORN HEIGHTS,MI,48127

Line	Item Number	Description/LIBC	Cust SKU	UOM	Qty	Unit Price	Extended Price	Tax Amount	Total
1	478887	BOX FILE LTR/LGL WHITE 12/CT	478887	CT	1	\$22.46	\$22.46	\$0.00	\$22.46
2	219244	ROUND STIC GRIP ASST 36/PK	219244	PK	1	\$5.17	\$5.17	\$0.00	\$5.17
3	127878	PAPMATE BP STIC MED BLK DZ	127878	DZ	1	\$1.99	\$1.99	\$0.00	\$1.99

Subtotal: \$29.62

Freight/Other: \$0.00

Tax (\$0.00%): \$0.00

Total: \$29.62

Please Remit All Payments To:

ACH

Check

Wells Fargo
Account: 4654634682 Routing: 121000248
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CITY OF DEARBORN HEIGHTS
MATTHEW PAUL
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Summary Number 7004768366

Invoice Number	Invoice Amount
6028530107	\$151.90
Invoice Date	Due Date
04/02/2025	05/02/2025
Order Number	Terms
7654924944-000-001	Net 30 Days
Bill To	Customer Account
1071230	DET 1834062

Ordered By	Order Date
ANTHONY SMITH	04/01/2025
Deliver To	Approved By
ANTHONY SMITH	
Ship-to ID	
REC CENTER	
Ship-to Name	
CITY OF DEARBORN HEIGHTS	

Detail Invoice

Budget Center	BC Description
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RECCTR

PO Number	PO Description
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PO Release	PO Release Description
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Shipping Address

1801 N BEECH DALY RD,DEARBORN HEIGHTS,MI,48127

Line	Item Number	Description/LIBC	Cust SKU	UOM	Qty	Unit Price	Extended Price	Tax Amount	Total
1	24337427	BROTHER LC3013 HY CMY 3PK	24337427	PK	2	\$27.92	\$55.84	\$0.00	\$55.84
2	24337422	BROTHER LC3011Y YELLOW INK	24337422	EA	2	\$7.12	\$14.24	\$0.00	\$14.24
3	901561	MOISTENER FNGRTIP 3/8OZ 3/PK	901561	PK	1	\$2.40	\$2.40	\$0.00	\$2.40
4	324791	8.5X11 COPY PAPER CS IP	324791	CT	1	\$36.99	\$36.99	\$0.00	\$36.99
5	1949018	CLOROX WIPES VALUE PK 3/75CT	1949018	PK	1	\$11.91	\$11.91	\$0.00	\$11.91
6	469833	AVY INK LBL 10UP 25-2 X 4	469833	PK	4	\$7.63	\$30.52	\$0.00	\$30.52

Subtotal: \$151.90

Freight/Other: \$0.00

Tax (\$0.00%): \$0.00

Total: \$151.90

Please Remit All Payments To:

ACH

Check

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Account: 4654634682 Routing: 121000248
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CITY OF DEARBORN HEIGHTS
MATTHEW PAUL
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Summary Number 7004778722

Invoice Number	Invoice Amount
6028594435	\$988.35
Invoice Date	Due Date
04/03/2025	05/03/2025
Order Number	Terms
7655067637-000-002	Net 30 Days
Bill To	Customer Account
1071230	DET 1834062

Ordered By	Order Date
JENNIFER PAXTON	04/02/2025
Deliver To	Approved By
JENNIFER PAXTON	
Ship-to ID	
COURT	
Ship-to Name	
CITY OF DEARBORN HEIGHTS	

Detail Invoice

Budget Center	BC Description
COURT	
PO Number	PO Description
PO Release	PO Release Description

Shipping Address
25637 MICHIGAN AVE,DEARBORN HEIGHTS,MI,48125

Line	Item Number	Description/LIBC	Cust SKU	UOM	Qty	Unit Price	Extended Price	Tax Amount	Total
2	924252	BIC BU3 BP RT BLACK 18PK	924252	PK	4	\$4.96	\$19.84	\$0.00	\$19.84
3	24592454	BROTHER OEM DR830 DRUM UNIT	24592454	EA	3	\$139.99	\$419.97	\$0.00	\$419.97
5	469106	AVY LSR LBL 20UP 250-1X4	469106	BX	1	\$57.09	\$57.09	\$0.00	\$57.09
6	846026	DURACELL COPPERTOP AAA 20PK	846026	PK	3	\$16.96	\$50.88	\$0.00	\$50.88
7	867251	IBM WRTR &WHEELWRTR SUPER	867251	EA	4	\$7.33	\$29.32	\$0.00	\$29.32
8	24513029	BROTHER LC401XL3PKS CMY INK3PK	24513029	PK	2	\$37.12	\$74.24	\$0.00	\$74.24
9	24513027	BROTHER LC401XLBKS HY BLK INK	24513027	EA	3	\$23.99	\$71.97	\$0.00	\$71.97
10	24422203	HP 215A BLACK TONER CART	24422203	EA	3	\$44.63	\$133.89	\$0.00	\$133.89
11	2002710	HP 952XL HY YELLOW INK CART	2002710	EA	2	\$41.24	\$82.48	\$0.00	\$82.48
12	1566931	DAWN ORIGINAL BLUE 70OZ	1566931	EA	2	\$9.64	\$19.28	\$0.00	\$19.28
14	1678495	POST-IT TABS 1X1.5 R/G/B 66PK	1678495	PK	2	\$4.15	\$8.30	\$0.00	\$8.30
15	462642	POST-IT 1IN DUR TAB P/G/O 66PK	462642	PK	2	\$4.15	\$8.30	\$0.00	\$8.30
16	517899	SCOTCH-BRITE SCRUB SPONGE	517899	PK	1	\$2.62	\$2.62	\$0.00	\$2.62
17	24390991	KNIVES MED DUTY PLASTIC 300PK	24390991	PK	1	\$10.17	\$10.17	\$0.00	\$10.17

Subtotal: \$988.35
Freight/Other: \$0.00
Tax (\$0.00%): \$0.00
Total: \$988.35

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ACH	Check
Wells Fargo Account: 4654634682 Routing: 121000248 ARRemittance@Staples.com	Staples PO Box 660409 Dallas, TX 75266-0409

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Federal ID:04-3390816

CITY OF DEARBORN HEIGHTS
MATTHEW PAUL
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Summary Number 7004790845

Invoice Number	Invoice Amount
6028665032	\$137.97

Invoice Date	Due Date
04/04/2025	05/04/2025

Order Number	Terms
7655067637-000-001	Net 30 Days

Bill To	Customer Account
1071230	DET 1834062

Ordered By	Order Date
JENNIFER PAXTON	04/02/2025

Deliver To	Approved By
JENNIFER PAXTON	

Ship-to ID
COURT

Ship-to Name
CITY OF DEARBORN HEIGHTS

Detail Invoice

Budget Center	BC Description
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COURT

PO Number	PO Description
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PO Release	PO Release Description
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Shipping Address

25637 MICHIGAN AVE,DEARBORN HEIGHTS,MI,48125

Line	Item Number	Description/LIBC	Cust SKU	UOM	Qty	Unit Price	Extended Price	Tax Amount	Total
1	24581750	MI-1105 BACK CUSHION	24581750	EA	3	\$45.99	\$137.97	\$0.00	\$137.97

Subtotal: \$137.97

Freight/Other: \$0.00

Tax (\$0.00%): \$0.00

Total: \$137.97

Please Remit All Payments To:

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Wells Fargo
Account: 4654634682 Routing: 121000248
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CITY OF DEARBORN HEIGHTS
MATTHEW PAUL
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Summary Number 7004790845

Invoice Number	Invoice Amount
6028665034	\$172.44

Invoice Date	Due Date
04/04/2025	05/04/2025

Order Number	Terms
7910298594-000-002	Net 30 Days

Bill To	Customer Account
1071230	DET 1834062

Ordered By	Order Date
LISA HICKS CLAYTON	04/03/2025

Deliver To	Approved By
LISA HICKS CLAYTON	

Ship-to ID
TREASURER

Ship-to Name
CITY OF DEARBORN HEIGHTS

Detail Invoice

Budget Center	BC Description
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TREASURER

PO Number	PO Description
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PO Release	PO Release Description
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Shipping Address

6045 FENTON,DEARBORN HEIGHTS,MI,48127

Line	Item Number	Description/LIBC	Cust SKU	UOM	Qty	Unit Price	Extended Price	Tax Amount	Total
2	493340	SWINGLINE STANDARD STAPLES 5PK	493340	BX	3	\$9.45	\$28.35	\$0.00	\$28.35
3	912000	BILL STRAP 1000 KFT YW	912000	PK	2	\$14.69	\$29.38	\$0.00	\$29.38
4	659416	BAG CURRENCY 5 STRAP 250	659416	PK	1	\$33.39	\$33.39	\$0.00	\$33.39
5	791422	SEB REMAN HP 27X HY BLK TONER	791422	EA	1	\$81.32	\$81.32	\$0.00	\$81.32

Subtotal: \$172.44

Freight/Other: \$0.00

Tax (\$0.00%): \$0.00

Total: \$172.44

Please Remit All Payments To:

ACH

Wells Fargo
Account: 4654634682 Routing: 121000248
ARRemittance@Staples.com

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CITY OF DEARBORN HEIGHTS
MATTHEW PAUL
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Summary Number 7004808058

Invoice Number	Invoice Amount
6028750367	\$19.78
Invoice Date	Due Date
04/05/2025	05/05/2025
Order Number	Terms
7910298594-000-001	Net 30 Days
Bill To	Customer Account
1071230	DET 1834062

Ordered By	Order Date
LISA HICKS CLAYTON	04/03/2025
Deliver To	Approved By
LISA HICKS CLAYTON	
Ship-to ID	
TREASURER	
Ship-to Name	
CITY OF DEARBORN HEIGHTS	

Detail Invoice

Budget Center	BC Description
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TREASURER

PO Number	PO Description
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PO Release	PO Release Description
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Shipping Address

6045 FENTON,DEARBORN HEIGHTS,MI,48127

Line	Item Number	Description/LIBC	Cust SKU	UOM	Qty	Unit Price	Extended Price	Tax Amount	Total
1	2633114	7COINENV-3.5X6.5-BRWNKFT-50	2633114	PK	2	\$9.89	\$19.78	\$0.00	\$19.78

Subtotal: \$19.78
Freight/Other: \$0.00
Tax (\$0.00%): \$0.00
Total: \$19.78

Please Remit All Payments To:

ACH	Check
Wells Fargo Account: 4654634682 Routing: 121000248 ARRemittance@Staples.com	Staples PO Box 660409 Dallas, TX 75266-0409

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Federal ID:04-3390816

CITY OF DEARBORN HEIGHTS
MATTHEW PAUL
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Summary Number 7004848705

Invoice Number	Invoice Amount
6028966797	\$22.46
Invoice Date	Due Date
04/09/2025	05/09/2025
Order Number	Terms
7655232143-000-001	Net 30 Days
Bill To	Customer Account
1071230	DET 1834062

Ordered By	Order Date
SHANNON SHEPARD	04/08/2025
Deliver To	Approved By
SHANNON SHEPARD	
Ship-to ID	
COMPTROLLER	
Ship-to Name	
CITY OF DEARBORN HEIGHTS	

Detail Invoice

Budget Center	BC Description
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COMPTROLLER

PO Number	PO Description
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PO Release	PO Release Description
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Shipping Address

6045 FENTON,DEARBORN HEIGHTS,MI,48127

Line	Item Number	Description/LIBC	Cust SKU	UOM	Qty	Unit Price	Extended Price	Tax Amount	Total
1	478887	BOX FILE LTR/LGL WHITE 12/CT	478887	CT	1	\$22.46	\$22.46	\$0.00	\$22.46

Subtotal: \$22.46
Freight/Other: \$0.00
Tax (\$0.00%): \$0.00
Total: \$22.46

Please Remit All Payments To:

ACH	Check
Wells Fargo Account: 4654634682 Routing: 121000248 ARRemittance@Staples.com	Staples PO Box 660409 Dallas, TX 75266-0409

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Federal ID:04-3390816

CITY OF DEARBORN HEIGHTS
MATTHEW PAUL
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Summary Number 7004859569

Invoice Number	Invoice Amount
6029036362	\$73.73
Invoice Date	Due Date
04/10/2025	05/10/2025
Order Number	Terms
7655067637-000-003	Net 30 Days
Bill To	Customer Account
1071230	DET 1834062

Ordered By	Order Date
JENNIFER PAXTON	04/02/2025
Deliver To	Approved By
JENNIFER PAXTON	
Ship-to ID	
COURT	
Ship-to Name	
CITY OF DEARBORN HEIGHTS	

Detail Invoice

Budget Center	BC Description
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COURT

PO Number	PO Description
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PO Release	PO Release Description
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Shipping Address

25637 MICHIGAN AVE,DEARBORN HEIGHTS,MI,48125

Line	Item Number	Description/LIBC	Cust SKU	UOM	Qty	Unit Price	Extended Price	Tax Amount	Total
4	HWL-HCE840B	HEATERHEATGENIUSCERAMIC	24562851	EA	1	\$55.19	\$55.19	\$0.00	\$55.19
13	MMM-686F50WH3IN	POSTIT 3 FILING TABS WHITE	803228	PK	3	\$6.18	\$18.54	\$0.00	\$18.54

Subtotal: \$73.73

Freight/Other: \$0.00

Tax (\$0.00%): \$0.00

Total: \$73.73

Please Remit All Payments To:

ACH

Wells Fargo
Account: 4654634682 Routing: 121000248
ARRemittance@Staples.com

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CITY OF DEARBORN HEIGHTS

MATTHEW PAUL

6045 FENTON

DEARBORN HEIGHTS, MI 48127

Summary Number 7004889038

Invoice Number	Invoice Amount
6029197454	\$185.09
Invoice Date	Due Date
04/12/2025	05/12/2025
Order Number	Terms
7655575364-000-001	Net 30 Days
Bill To	Customer Account
1071230	DET 1834062

Ordered By	Order Date
JOHN Danci	04/11/2025
Deliver To	Approved By
JOHN Danci	
Ship-to ID	
WATER	
Ship-to Name	
CITY OF DEARBORN HEIGHTS	

Detail Invoice

Budget Center	BC Description
WATER	
PO Number	PO Description
101-440-728.000	
PO Release	PO Release Description

Shipping Address
24600 VAN BORN RD,DEARBORN HEIGHTS,MI,48125

Line	Item Number	Description/LIBC	Cust SKU	UOM	Qty	Unit Price	Extended Price	Tax Amount	Total
1	24145604	MESH PAPER TRAY	24145604	EA	1	\$30.79	\$30.79	\$0.00	\$30.79
2	24394105	RCYCL DLX DESKTOP ORGANIZER	24394105	EA	1	\$16.19	\$16.19	\$0.00	\$16.19
3	497017	STENO BOOK WHITE 6X9 12102	497017	DZ	1	\$10.08	\$10.08	\$0.00	\$10.08
4	586996	BOOK STENO GREGG 4/PK OD	586996	PK	1	\$15.90	\$15.90	\$0.00	\$15.90
5	105809	STICKIES 3X3 REC YLW12PK	105809	DZ	2	\$2.29	\$4.58	\$0.00	\$4.58
6	1182803	HP 62XL HY BLACK INK	1182803	EA	1	\$40.22	\$40.22	\$0.00	\$40.22
7	266262	RECYCLED 1/5 STD GRN HANG-50PK	266262	BX	1	\$17.34	\$17.34	\$0.00	\$17.34
8	24406127	WIRELESS COMBO MK 470	24406127	EA	1	\$49.99	\$49.99	\$0.00	\$49.99

Subtotal: \$185.09
Freight/Other: \$0.00
Tax (\$0.00%): \$0.00
Total: \$185.09

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ACH	Check
Wells Fargo Account: 4654634682 Routing: 121000248 ARRemittance@Staples.com	Staples PO Box 660409 Dallas, TX 75266-0409

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CITY OF DEARBORN HEIGHTS
MATTHEW PAUL
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Summary Number 7004920200

Invoice Number	Invoice Amount
6029389035	\$100.19
Invoice Date	Due Date
04/15/2025	05/15/2025
Order Number	Terms
7655633085-000-002	Net 30 Days
Bill To	Customer Account
1071230	DET 1834062

Ordered By	Order Date
LISA HICKS CLAYTON	04/13/2025
Deliver To	Approved By
LISA HICKS CLAYTON	
Ship-to ID	
TREASURER	
Ship-to Name	
CITY OF DEARBORN HEIGHTS	

Detail Invoice

Budget Center	BC Description
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TREASURER

PO Number	PO Description
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PO Release	PO Release Description
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Shipping Address

6045 FENTON,DEARBORN HEIGHTS,MI,48127

Line	Item Number	Description/LIBC	Cust SKU	UOM	Qty	Unit Price	Extended Price	Tax Amount	Total
1	1227825	5 12 COIN 1000CT	1227825	CT	1	\$100.19	\$100.19	\$0.00	\$100.19

Subtotal: \$100.19
Freight/Other: \$0.00
Tax (\$0.00%): \$0.00
Total: \$100.19

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ACH	Check
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Federal ID:04-3390816

CITY OF DEARBORN HEIGHTS
MATTHEW PAUL
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Summary Number 7004920200

Invoice Number	Invoice Amount
6029389036	\$259.95
Invoice Date	Due Date
04/15/2025	05/15/2025
Order Number	Terms
7655640064-000-001	Net 30 Days
Bill To	Customer Account
1071230	DET 1834062

Ordered By	Order Date
KIMBERLY MARONCELLI	04/14/2025
Deliver To	Approved By
KIMBERLY MARONCELLI	
Ship-to ID	
FIRE HQ	
Ship-to Name	
CITY OF DEARBORN HEIGHTS	

Detail Invoice

Budget Center	BC Description
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FIREHQ

PO Number	PO Description
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PO Release	PO Release Description
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Shipping Address

1999 N BEECH DALY RD,DEARBORN HEIGHTS,MI,48127

Line	Item Number	Description/LIBC	Cust SKU	UOM	Qty	Unit Price	Extended Price	Tax Amount	Total
1	2758187	HP 202A BLACK	2758187	EA	1	\$59.63	\$59.63	\$0.00	\$59.63
2	483636	EXPO CHISEL LO STARTER SET	483636	EA	2	\$5.24	\$10.48	\$0.00	\$10.48
3	414342	CERTIFICATE COVER LINEN LOOK	414342	PK	2	\$8.59	\$17.18	\$0.00	\$17.18
4	24462171	HP 212A BLACK LJ TONER	24462171	EA	1	\$150.10	\$150.10	\$0.00	\$150.10
5	217919	RECORD BK 12.2X7.2 300 PG BLK	217919	EA	3	\$7.52	\$22.56	\$0.00	\$22.56

Subtotal: \$259.95
Freight/Other: \$0.00
Tax (\$0.00%): \$0.00
Total: \$259.95

Please Remit All Payments To:

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Wells Fargo Account: 4654634682 Routing: 121000248 ARRemittance@Staples.com	Staples PO Box 660409 Dallas, TX 75266-0409

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Page: 1
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Federal ID:04-3390816

CITY OF DEARBORN HEIGHTS
MATTHEW PAUL
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Summary Number 7004920200

Invoice Number	Invoice Amount
6029389037	\$25.28
Invoice Date	Due Date
04/15/2025	05/15/2025
Order Number	Terms
7655633085-000-001	Net 30 Days
Bill To	Customer Account
1071230	DET 1834062

Ordered By	Order Date
LISA HICKS CLAYTON	04/13/2025
Deliver To	Approved By
LISA HICKS CLAYTON	
Ship-to ID	
TREASURER	
Ship-to Name	
CITY OF DEARBORN HEIGHTS	

Detail Invoice

Budget Center	BC Description
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TREASURER

PO Number	PO Description
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PO Release	PO Release Description
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Shipping Address

6045 FENTON,DEARBORN HEIGHTS,MI,48127

Line	Item Number	Description/LIBC	Cust SKU	UOM	Qty	Unit Price	Extended Price	Tax Amount	Total
2	24341276	HEAVY DUTY VIEW 1 IN WE 4PK	24341276	CT	1	\$25.28	\$25.28	\$0.00	\$25.28

Subtotal: \$25.28
Freight/Other: \$0.00
Tax (\$0.00%): \$0.00
Total: \$25.28

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ACH	Check
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CITY OF DEARBORN HEIGHTS
MATTHEW PAUL
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Summary Number 7004929936

Invoice Number	Invoice Amount
6029452605	\$88.99
Invoice Date	Due Date
04/16/2025	05/16/2025
Order Number	Terms
7655800117-000-001	Net 30 Days
Bill To	Customer Account
1071230	DET 1834062

Ordered By	Order Date
ANTHONY SMITH	04/15/2025
Deliver To	Approved By
ANTHONY SMITH	
Ship-to ID	
REC CENTER	
Ship-to Name	
CITY OF DEARBORN HEIGHTS	

Detail Invoice

Budget Center	BC Description
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RECCTR

PO Number	PO Description
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PO Release	PO Release Description
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Shipping Address

1801 N BEECH DALY RD,DEARBORN HEIGHTS,MI,48127

Line	Item Number	Description/LIBC	Cust SKU	UOM	Qty	Unit Price	Extended Price	Tax Amount	Total
1	324791	8.5X11 COPY PAPER CS IP	324791	CT	1	\$36.99	\$36.99	\$0.00	\$36.99
2	271674	SHARPIE 36CT FINE BLACK BOX	271674	PK	1	\$28.79	\$28.79	\$0.00	\$28.79
3	442901	BIC ROUNDSTIC BP MED BLK 60	442901	PK	2	\$8.49	\$16.98	\$0.00	\$16.98
4	487908	TAPE STAPLES 3/4X1296 12PK	487908	PK	1	\$6.23	\$6.23	\$0.00	\$6.23

Subtotal: \$88.99
Freight/Other: \$0.00
Tax (\$0.00%): \$0.00
Total: \$88.99

Please Remit All Payments To:

ACH	Check
Wells Fargo Account: 4654634682 Routing: 121000248 ARRemittance@Staples.com	Staples PO Box 660409 Dallas, TX 75266-0409



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CITY OF DEARBORN HEIGHTS
MATTHEW PAUL
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Summary Number 7005015063

Invoice Number	Invoice Amount
6029964485	\$182.97
Invoice Date	Due Date
04/24/2025	05/24/2025
Order Number	Terms
7656248377-000-001	Net 30 Days
Bill To	Customer Account
1071230	DET 1834062

Ordered By	Order Date
JOHN Danci	04/23/2025
Deliver To	Approved By
JOHN Danci	
Ship-to ID	
WATER	
Ship-to Name	
CITY OF DEARBORN HEIGHTS	

Detail Invoice

Budget Center	BC Description
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WATER

PO Number	PO Description
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PO Release	PO Release Description
------------	------------------------

Shipping Address

24600 VAN BORN RD,DEARBORN HEIGHTS,MI,48125

Line	Item Number	Description/LIBC	Cust SKU	UOM	Qty	Unit Price	Extended Price	Tax Amount	Total
1	135848	STAPLES 8.5X11 COPY CS	135848	CT	3	\$60.99	\$182.97	\$0.00	\$182.97

Subtotal: \$182.97
Freight/Other: \$0.00
Tax (\$0.00%): \$0.00
Total: \$182.97

Please Remit All Payments To:

ACH	Check
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CITY OF DEARBORN HEIGHTS
MATTHEW PAUL
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Summary Number 7005213978

Invoice Number	Invoice Amount
6031460107	\$382.77
Invoice Date	Due Date
05/06/2025	06/05/2025
Order Number	Terms
7656916571-000-002	Net 30 Days
Bill To	Customer Account
1071230	DET 1834062

Ordered By	Order Date
JENNIFER PAXTON	05/02/2025
Deliver To	Approved By
JENNIFER PAXTON	
Ship-to ID	
COURT	
Ship-to Name	
CITY OF DEARBORN HEIGHTS	

Detail Invoice

Budget Center	BC Description
COURT	
PO Number	PO Description
PO Release	PO Release Description
Shipping Address	
25637 MICHIGAN AVE,DEARBORN HEIGHTS,MI,48125	

Line	Item Number	Description/LIBC	Cust SKU	UOM	Qty	Unit Price	Extended Price	Tax Amount	Total
15	24636238	12IN ABLE FAN EVERGREEN	24636238	EA	1	\$75.99	\$75.99	\$0.00	\$75.99
26	24411492	LEXMARK C330H40 H HY YEL TNR	24411492	EA	2	\$153.39	\$306.78	\$0.00	\$306.78
Subtotal: \$382.77									
Freight/Other: \$0.00									
Tax (\$0.00%): \$0.00									
Total: \$382.77									

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ACH	Check
Wells Fargo Account: 4654634682 Routing: 121000248 ARRemittance@Staples.com	Staples PO Box 660409 Dallas, TX 75266-0409



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CITY OF DEARBORN HEIGHTS
MATTHEW PAUL
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Summary Number 7005246907

Invoice Number	Invoice Amount
6031666317	\$75.99
Invoice Date	Due Date
05/09/2025	06/08/2025
Order Number	Terms
7656916571-001-001	Net 30 Days
Bill To	Customer Account
1071230	DET 1834062

Ordered By	Order Date
JENNIFER PAXTON	05/07/2025
Deliver To	Approved By
JENNIFER PAXTON	
Ship-to ID	
COURT	
Ship-to Name	
CITY OF DEARBORN HEIGHTS	

Detail Invoice

Budget Center	BC Description
COURT	
PO Number	PO Description
PO Release	PO Release Description
Shipping Address	
25637 MICHIGAN AVE,DEARBORN HEIGHTS,MI,48125	

Line	Item Number	Description/LIBC	Cust SKU	UOM	Qty	Unit Price	Extended Price	Tax Amount	Total
29	24636238	12IN ABLE FAN EVERGREEN	24636238	EA	1	\$75.99	\$75.99	\$0.00	\$75.99

Subtotal: \$75.99
Freight/Other: \$0.00
Tax (\$0.00%): \$0.00
Total: \$75.99

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CITY OF DEARBORN HEIGHTS

MATTHEW PAUL

6045 FENTON

DEARBORN HEIGHTS, MI 48127

Summary Number 7005181728

Invoice Number	Invoice Amount
6031296930	\$1,048.88
Invoice Date	Due Date
05/03/2025	06/02/2025
Order Number	Terms
7656916571-000-001	Net 30 Days
Bill To	Customer Account
1071230	DET 1834062

Ordered By	Order Date
JENNIFER PAXTON	05/02/2025
Deliver To	Approved By
JENNIFER PAXTON	
Ship-to ID	
COURT	
Ship-to Name	
CITY OF DEARBORN HEIGHTS	

Detail Invoice

Budget Center	BC Description
COURT	
PO Number	PO Description
PO Release	PO Release Description
Shipping Address	

25637 MICHIGAN AVE,DEARBORN HEIGHTS,MI,48125

Line	Item Number	Description/LIBC	Cust SKU	UOM	Qty	Unit Price	Extended Price	Tax Amount	Total
1	150912	STAPLES CARBON PAPER 8.5X11 10	150912	BX	1	\$35.19	\$35.19	\$0.00	\$35.19
2	573945	LABELS MULTIPURPOSE 1/2X1 3/4	573945	BX	2	\$19.29	\$38.58	\$0.00	\$38.58
3	473866	VISION ELITE BLUEISH BLK	473866	EA	6	\$1.74	\$10.44	\$0.00	\$10.44
4	2621342	VISION ELITE PRPL RLR BALL PEN	2621342	EA	4	\$1.65	\$6.60	\$0.00	\$6.60
5	587296	PEN RBALL VSNELT FN RD	587296	EA	4	\$1.65	\$6.60	\$0.00	\$6.60
6	780353	PAPERMATE FLAIR MED GRN 12	780353	DZ	1	\$11.89	\$11.89	\$0.00	\$11.89
7	24411471	LEX C331HM0 H HYMG RET PRG TNR	24411471	EA	2	\$98.66	\$197.32	\$0.00	\$197.32
8	24422205	HP 215A MAGENTA TONER CART	24422205	EA	2	\$48.19	\$96.38	\$0.00	\$96.38
9	24401674	BROTHER TN6602PK HYBLK TNR 2PK	24401674	PK	1	\$97.65	\$97.65	\$0.00	\$97.65
10	752465	OPTIMA 20 ELECTRIC STAPLER	752465	EA	1	\$68.19	\$68.19	\$0.00	\$68.19
11	582170	HD ELECTRIC PENCIL SHARPENER	582170	EA	1	\$16.61	\$16.61	\$0.00	\$16.61
12	814333	WIPE LYSOL SANITIZING CITRUS 6	814333	CT	2	\$27.19	\$54.38	\$0.00	\$54.38
13	209882	AVY LSR LBL 3000PK 1X2 5/8	209882	BX	1	\$32.69	\$32.69	\$0.00	\$32.69
14	24422208	HP 215A CYAN TONER CART	24422208	EA	2	\$48.19	\$96.38	\$0.00	\$96.38
16	2763712	HONEYWELL ON THE GO PRSNAL FAN	2763712	EA	4	\$11.99	\$47.96	\$0.00	\$47.96
17	2102357	HONEYWELL MINI TOWER TABLE FAN	2102357	EA	2	\$30.04	\$60.08	\$0.00	\$60.08



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CITY OF DEARBORN HEIGHTS
MATTHEW PAUL
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Summary Number 7005181728

Invoice Number	Invoice Amount
6031296930	\$1,048.88
Invoice Date	Due Date
05/03/2025	06/02/2025
Order Number	Terms
7656916571-000-001	Net 30 Days
Bill To	Customer Account
1071230	DET 1834062

Ordered By	Order Date
JENNIFER PAXTON	05/02/2025
Deliver To	Approved By
JENNIFER PAXTON	
Ship-to ID	
COURT	
Ship-to Name	
CITY OF DEARBORN HEIGHTS	

Detail Invoice

Budget Center	BC Description
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COURT

PO Number	PO Description
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PO Release	PO Release Description
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Shipping Address

25637 MICHIGAN AVE,DEARBORN HEIGHTS,MI,48125

Line	Item Number	Description/LIBC	Cust SKU	UOM	Qty	Unit Price	Extended Price	Tax Amount	Total
18	24405550	PERK LUNCHEON NAPKIN 400CT	24405550	PK	2	\$3.45	\$6.90	\$0.00	\$6.90
19	485720	FILE BANDS	485720	EA	2	\$11.09	\$22.18	\$0.00	\$22.18
20	281303	PERF LEGAL PAD 8.5X14 WHT	281303	DZ	2	\$14.49	\$28.98	\$0.00	\$28.98
21	24419918	TR AC PRFPAD LGL YLW WR 12PK	24419918	PK	1	\$34.91	\$34.91	\$0.00	\$34.91
22	DEF-29101CR	STORAGE,CADDY,CNSTR,SM,WH	DEF29101CR	EA	2	\$3.59	\$7.18	\$0.00	\$7.18
23	DEF-29301CR	STORAGE,CADDY,CNSTR,LG,WH	DEF-29301CR	EA	1	\$9.14	\$9.14	\$0.00	\$9.14
24	1190098	STAPLES 36X48 FLATPILE CHAIRMA	1190098	EA	1	\$26.99	\$26.99	\$0.00	\$26.99
25	2711273	ADVIL SINUS CONGESTN/PAIN 50BX	2711273	EA	1	\$14.05	\$14.05	\$0.00	\$14.05
27	1869806	SCENTED OIL HAWAIIAN BLSSM EA	1869806	EA	3	\$3.67	\$11.01	\$0.00	\$11.01
28	908297	FEBREZE FABRIC W/GAIN 23OZ	908297	EA	2	\$5.30	\$10.60	\$0.00	\$10.60

Subtotal: \$1,048.88
Freight/Other: \$0.00
Tax (\$0.00%): \$0.00
Total: \$1,048.88

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CITY OF DEARBORN HEIGHTS
MATTHEW PAUL
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Summary Number 7005246907

Invoice Number	Invoice Amount
6031666318	\$217.32
Invoice Date	Due Date
05/09/2025	06/08/2025
Order Number	Terms
7910705743-000-002	Net 30 Days
Bill To	Customer Account
1071230	DET 1834062

Ordered By	Order Date
JENNIFER PAXTON	05/08/2025
Deliver To	Approved By
JENNIFER PAXTON	

Ship-to ID

COURT

Ship-to Name

CITY OF DEARBORN HEIGHTS

Detail Invoice

Budget Center BC Description

COURT

PO Number PO Description

PO Release PO Release Description

Shipping Address

25637 MICHIGAN AVE,DEARBORN HEIGHTS,MI,48125

Line	Item Number	Description/LIBC	Cust SKU	UOM	Qty	Unit Price	Extended Price	Tax Amount	Total
2	24597370	CLEAR BUMPERS 1/2 IN 40/PACK	24597370	PK	1	\$6.19	\$6.19	\$0.00	\$6.19
3	MAS-00972	BIG FOOT DOORSTOP GRAY	331315	PK	2	\$6.39	\$12.78	\$0.00	\$12.78
4	703715	BATTERY AAALKALINE 20PK	703715	PK	6	\$9.32	\$55.92	\$0.00	\$55.92
5	752465	OPTIMA 20 ELECTRIC STAPLER	752465	EA	1	\$68.19	\$68.19	\$0.00	\$68.19
6	24513029	BROTHER LC401XL3PKS CMY INK3PK	24513029	PK	2	\$37.12	\$74.24	\$0.00	\$74.24

Subtotal: \$217.32

Freight/Other: \$0.00

Tax (\$0.00%): \$0.00

Total: \$217.32

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CITY OF DEARBORN HEIGHTS
MATTHEW PAUL
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Summary Number 7005246907

Credit Memo Invoice	Credit Memo Amount
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6031666319	-\$75.99
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Order Number	Issued Date
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7656916571-002-001	05/09/2025
--------------------	------------

Bill To	Customer Account
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1071230	DET 1834062
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Original invoice

6031460107

Ordered By	Order Date
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JENNIFER PAXTON	05/07/2025
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Deliver To	Ship-to ID
------------	------------

JENNIFER PAXTON	COURT
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Ship-to Name

CITY OF DEARBORN HEIGHTS

Credit Memo

Budget Center	BC Description
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COURT

PO Number	PO Description
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PO Release	PO Release Description
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Shipping Address

25637 MICHIGAN AVE,DEARBORN HEIGHTS,MI,48125

Line	Item Number	Description/LIBC	Cust SKU	UOM	Qty	Unit Price	Extended Price	Tax Amount	Total
15	24636238	REFUND ITEM 12IN ABLE FAN EVERGREEN	24636238	EA	1	-\$75.99	-\$75.99	\$0.00	-\$75.99

Subtotal: -\$75.99

Freight/Other: \$0.00

Tax (\$0.00%): \$0.00

Total: -\$75.99

Please Remit All Payments To:

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Wells Fargo
Account: 4654634682 Routing: 121000248
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CITY OF DEARBORN HEIGHTS
MATTHEW PAUL
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Summary Number 7005302906

Invoice Number	Invoice Amount
6031956709	\$69.30
Invoice Date	Due Date
05/14/2025	06/13/2025
Order Number	Terms
7657481525-000-001	Net 30 Days
Bill To	Customer Account
1071230	DET 1834062

Ordered By	Order Date
MAX BAYDOUN	05/12/2025
Deliver To	Approved By
MAX BAYDOUN	
Ship-to ID	
COMPTROLLER	
Ship-to Name	
CITY OF DEARBORN HEIGHTS	

Detail Invoice

Budget Center	BC Description
COMPTROLLER	
PO Number	PO Description
PO Release	PO Release Description
Shipping Address	
6045 FENTON,DEARBORN HEIGHTS,MI,48127	

Line	Item Number	Description/LIBC	Cust SKU	UOM	Qty	Unit Price	Extended Price	Tax Amount	Total
1	686741	FILE STORAGE CHECK 706	686741	EA	10	\$6.93	\$69.30	\$0.00	\$69.30

Subtotal: \$69.30
Freight/Other: \$0.00
Tax (\$0.00%): \$0.00
Total: \$69.30

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ACH	Check
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CITY OF DEARBORN HEIGHTS
MATTHEW PAUL
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Summary Number 7005343091

Invoice Number	Invoice Amount
6032218048	\$151.95
Invoice Date	Due Date
05/17/2025	06/16/2025
Order Number	Terms
7910705743-000-001	Net 30 Days
Bill To	Customer Account
1071230	DET 1834062

Ordered By	Order Date
JENNIFER PAXTON	05/08/2025
Deliver To	Approved By
JENNIFER PAXTON	
Ship-to ID	
COURT	
Ship-to Name	
CITY OF DEARBORN HEIGHTS	

Detail Invoice

Budget Center	BC Description
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COURT

PO Number	PO Description
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PO Release	PO Release Description
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Shipping Address

25637 MICHIGAN AVE,DEARBORN HEIGHTS,MI,48125

Line	Item Number	Description/LIBC	Cust SKU	UOM	Qty	Unit Price	Extended Price	Tax Amount	Total
1	PFX-435013BLU	FOLDER 4350 1/3BLU INT LGL	060310	BX	5	\$30.39	\$151.95	\$0.00	\$151.95

Subtotal: \$151.95
Freight/Other: \$0.00
Tax (\$0.00%): \$0.00
Total: \$151.95

Please Remit All Payments To:

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CITY OF DEARBORN HEIGHTS
MATTHEW PAUL
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Summary Number 7005591936

Invoice Number	Invoice Amount
6033981551	\$841.68
Invoice Date	Due Date
06/05/2025	07/05/2025
Order Number	Terms
7658908455-000-001	Net 30 Days
Bill To	Customer Account
1071230	DET 1834062

Ordered By	Order Date
JENNIFER PAXTON	06/04/2025
Deliver To	Approved By
JENNIFER PAXTON	
Ship-to ID	
COURT	
Ship-to Name	
CITY OF DEARBORN HEIGHTS	

Detail Invoice

Budget Center	BC Description
COURT	
PO Number	PO Description
PO Release	PO Release Description

Shipping Address
25637 MICHIGAN AVE,DEARBORN HEIGHTS,MI,48125

Line	Item Number	Description/LIBC	Cust SKU	UOM	Qty	Unit Price	Extended Price	Tax Amount	Total
1	2763712	HONEYWELL ON THE GO PRSNAL FAN	2763712	EA	1	\$11.99	\$11.99	\$0.00	\$11.99
2	108985	SF4 SPEEDPOINT STAPLES 5000CT	108985	BX	15	\$7.49	\$112.35	\$0.00	\$112.35
6	642248	POST-IT 1INSIGNHERE PKW/ARROWS	642248	PK	8	\$7.62	\$60.96	\$0.00	\$60.96
7	751544	POST IT FLAGS 1 PORT PACK	751544	PK	4	\$5.78	\$23.12	\$0.00	\$23.12
8	318865	POST-IT PURPLE TAPE FLAGS 2PK	318865	PK	3	\$3.32	\$9.96	\$0.00	\$9.96
9	803426	POST-IT DUR IND TABS 2X1.5 WE	803426	PK	5	\$4.20	\$21.00	\$0.00	\$21.00
10	1265773	SHARPIE FINE RED 36-CT	1265773	PK	1	\$21.58	\$21.58	\$0.00	\$21.58
13	24462055	TAPE MOUNTING CLEAR 1INX150IN	24462055	RL	2	\$11.02	\$22.04	\$0.00	\$22.04
14	464050	BATTERY ALKALINE AA 36PK	464050	PK	2	\$38.29	\$76.58	\$0.00	\$76.58
15	846026	DURACELL COPPERTOP AAA 20PK	846026	PK	2	\$16.96	\$33.92	\$0.00	\$33.92
16	24422203	HP 215A BLACK TONER CART	24422203	EA	2	\$44.63	\$89.26	\$0.00	\$89.26
18	2434241	HP 19A IMAGING DRUM (CF219A)	2434241	EA	2	\$68.06	\$136.12	\$0.00	\$136.12
19	24422208	HP 215A CYAN TONER CART	24422208	EA	2	\$48.19	\$96.38	\$0.00	\$96.38
20	24422200	HP 215A YELLOW TONER CART	24422200	EA	2	\$48.19	\$96.38	\$0.00	\$96.38
21	2102357	HONEYWELL MINI TOWER TABLE FAN	2102357	EA	1	\$30.04	\$30.04	\$0.00	\$30.04
Subtotal: \$841.68									
Freight/Other: \$0.00									
Tax (\$0.00%): \$0.00									
Total: \$841.68									

Please Remit All Payments To:	
ACH	Check
Wells Fargo Account: 4654634682 Routing: 121000248 ARRemittance@Staples.com	Staples PO Box 660409 Dallas, TX 75266-0409



Staples
ATTN: FSSC
500 Staples Dr
Framingham, MA 01702

Federal ID:04-3390816

CITY OF DEARBORN HEIGHTS
MATTHEW PAUL
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Summary Number 7005591936

Invoice Number	Invoice Amount
6033981553	\$152.01
Invoice Date	Due Date
06/05/2025	07/05/2025
Order Number	Terms
7658908455-000-002	Net 30 Days
Bill To	Customer Account
1071230	DET 1834062

Ordered By	Order Date
JENNIFER PAXTON	06/04/2025
Deliver To	Approved By
JENNIFER PAXTON	
Ship-to ID	
COURT	
Ship-to Name	
CITY OF DEARBORN HEIGHTS	

Detail Invoice

Budget Center	BC Description
---------------	----------------

COURT

PO Number	PO Description
-----------	----------------

PO Release	PO Release Description
------------	------------------------

Shipping Address

25637 MICHIGAN AVE,DEARBORN HEIGHTS,MI,48125

Line	Item Number	Description/LIBC	Cust SKU	UOM	Qty	Unit Price	Extended Price	Tax Amount	Total
17	2435455	HP CF217AC BLACK CONTRACT TONR	2436551	EA	3	\$50.67	\$152.01	\$0.00	\$152.01

Subtotal: \$152.01
Freight/Other: \$0.00
Tax (\$0.00%): \$0.00
Total: \$152.01

Please Remit All Payments To:

ACH	Check
Wells Fargo Account: 4654634682 Routing: 121000248 ARRemittance@Staples.com	Staples PO Box 660409 Dallas, TX 75266-0409

For invoice and payment related inquiries please call 888-753-4103



Staples
ATTN: FSSC
500 Staples Dr
Framingham, MA 01702

Federal ID:04-3390816

CITY OF DEARBORN HEIGHTS
MATTHEW PAUL
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Summary Number 7005659616

Invoice Number	Invoice Amount
6034352535	\$132.41
Invoice Date	Due Date
06/11/2025	07/11/2025
Order Number	Terms
7659092916-000-001	Net 30 Days
Bill To	Customer Account
1071230	DET 1834062

Ordered By	Order Date
KIMBERLY MARONCELLI	06/09/2025
Deliver To	Approved By
KIMBERLY MARONCELLI	
Ship-to ID	
FIRE HQ	
Ship-to Name	
CITY OF DEARBORN HEIGHTS	

Detail Invoice

Budget Center BC Description

FIREHQ

PO Number PO Description

PO Release PO Release Description

Shipping Address

1999 N BEECH DALY RD,DEARBORN HEIGHTS,MI,48127

Line	Item Number	Description/LIBC	Cust SKU	UOM	Qty	Unit Price	Extended Price	Tax Amount	Total
1	24316180	HP 48A BLACK TONER	24316180	EA	1	\$45.70	\$45.70	\$0.00	\$45.70
2	2758180	HP 202A YELLOW	2758180	EA	1	\$70.32	\$70.32	\$0.00	\$70.32
3	24629163	BLACK/WHITE TAPE 12MM 2PK	917881	EA	1	\$16.39	\$16.39	\$0.00	\$16.39

Subtotal: \$132.41

Freight/Other: \$0.00

Tax (\$0.00%): \$0.00

Total: \$132.41

Please Remit All Payments To:

ACH

Wells Fargo
Account: 4654634682 Routing: 121000248
ARRemittance@Staples.com

Check

Staples
PO Box 660409
Dallas, TX 75266-0409

For invoice and payment related inquiries please call 888-753-4103

Page: 1

Page 224 of 788



Staples
ATTN: FSSC
500 Staples Dr
Framingham, MA 01702

Federal ID:04-3390816

CITY OF DEARBORN HEIGHTS
MATTHEW PAUL
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Summary Number 7005659616

Invoice Number	Invoice Amount
6034352536	\$257.40
Invoice Date	Due Date
06/11/2025	07/11/2025
Order Number	Terms
7659201270-000-001	Net 30 Days
Bill To	Customer Account
1071230	DET 1834062

Ordered By	Order Date
ANTHONY SMITH	06/10/2025
Deliver To	Approved By
ANTHONY SMITH	
Ship-to ID	
REC CENTER	
Ship-to Name	
CITY OF DEARBORN HEIGHTS	

Detail Invoice

Budget Center	BC Description
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RECCTR

PO Number	PO Description
-----------	----------------

PO Release	PO Release Description
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Shipping Address

1801 N BEECH DALY RD,DEARBORN HEIGHTS,MI,48127

Line	Item Number	Description/LIBC	Cust SKU	UOM	Qty	Unit Price	Extended Price	Tax Amount	Total
1	125328	SHARPIE FINE PERM BLACK 12/DZ	125328	DZ	1	\$12.69	\$12.69	\$0.00	\$12.69
2	24618201	AY26 AAG DAYMNDR HORZ 8X11 W	24618201	EA	1	\$28.99	\$28.99	\$0.00	\$28.99
3	24618222	AY26 AAG LGPRINT DP 22X17 M	24618222	EA	1	\$11.99	\$11.99	\$0.00	\$11.99
4	330628	BRITE LINER NON GRIP 5 PK AST	330628	PK	1	\$2.32	\$2.32	\$0.00	\$2.32
5	324791	8.5X11 COPY PAPER CS IP	324791	CT	4	\$36.99	\$147.96	\$0.00	\$147.96
6	512215	SPLS 11X17 COPY CS	512215	CT	1	\$53.45	\$53.45	\$0.00	\$53.45

Subtotal: \$257.40

Freight/Other: \$0.00

Tax (\$0.00%): \$0.00

Total: \$257.40

Please Remit All Payments To:

ACH	Check
Wells Fargo Account: 4654634682 Routing: 121000248 ARRemittance@Staples.com	Staples PO Box 660409 Dallas, TX 75266-0409

For invoice and payment related inquiries please call 888-753-4103

Page: 1

Page 225 of 788



Staples
ATTN: FSSC
500 Staples Dr
Framingham, MA 01702

Federal ID:04-3390816

CITY OF DEARBORN HEIGHTS
MATTHEW PAUL
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Summary Number 7005659616

Invoice Number	Invoice Amount
6034352537	\$21.04
Invoice Date	Due Date
06/11/2025	07/11/2025
Order Number	Terms
7659201270-000-002	Net 30 Days
Bill To	Customer Account
1071230	DET 1834062

Ordered By	Order Date
ANTHONY SMITH	06/10/2025
Deliver To	Approved By
ANTHONY SMITH	
Ship-to ID	
REC CENTER	
Ship-to Name	
CITY OF DEARBORN HEIGHTS	

Detail Invoice

Budget Center	BC Description
RECCTR	
PO Number	PO Description
PO Release	PO Release Description
Shipping Address	
1801 N BEECH DALY RD,DEARBORN HEIGHTS,MI,48127	

Line	Item Number	Description/LIBC	Cust SKU	UOM	Qty	Unit Price	Extended Price	Tax Amount	Total
7	019710	HOT SPLS MENU POUCH 3MIL 25PK	019710	PK	1	\$21.04	\$21.04	\$0.00	\$21.04

Subtotal: \$21.04
Freight/Other: \$0.00
Tax (\$0.00%): \$0.00
Total: \$21.04

Please Remit All Payments To:	
ACH	Check
Wells Fargo Account: 4654634682 Routing: 121000248 ARRemittance@Staples.com	Staples PO Box 660409 Dallas, TX 75266-0409



Staples
ATTN: FSSC
500 Staples Dr
Framingham, MA 01702

Federal ID:04-3390816

CITY OF DEARBORN HEIGHTS
MATTHEW PAUL
6045 FENTON
DEARBORN HEIGHTS, MI 48127

Summary Number 7005681021

Invoice Number	Invoice Amount
6034481984	\$265.84
Invoice Date	Due Date
06/13/2025	07/13/2025
Order Number	Terms
7658908455-000-003	Net 30 Days
Bill To	Customer Account
1071230	DET 1834062

Ordered By	Order Date
JENNIFER PAXTON	06/04/2025

Deliver To	Approved By
JENNIFER PAXTON	

Ship-to ID

COURT

Ship-to Name

CITY OF DEARBORN HEIGHTS

Detail Invoice

Budget Center BC Description

COURT

PO Number PO Description

PO Release PO Release Description

Shipping Address

25637 MICHIGAN AVE,DEARBORN HEIGHTS,MI,48125

Line	Item Number	Description/LIBC	Cust SKU	UOM	Qty	Unit Price	Extended Price	Tax Amount	Total
3	967777	DESK ORGANIZER W/ SMRTPHN HOLD	967777	EA	1	\$18.85	\$18.85	\$0.00	\$18.85
4	938939	PENCIL CUP W/USB HUB BLK	938939	EA	1	\$26.33	\$26.33	\$0.00	\$26.33
5	482618	MDNGHT BLK WOOD MONITOR RISER	482618	EA	2	\$53.69	\$107.38	\$0.00	\$107.38
11	915646	MDNGHT BLK WOOD INCLINE SORTER	915646	EA	1	\$62.39	\$62.39	\$0.00	\$62.39
12	2097858	VICTOR TECH LEGAL LETTER TRAY	2097858	EA	1	\$50.89	\$50.89	\$0.00	\$50.89

Subtotal: \$265.84

Freight/Other: \$0.00

Tax (\$0.00%): \$0.00

Total: \$265.84

Please Remit All Payments To:

ACH

Wells Fargo
Account: 4654634682 Routing: 121000248
ARRemittance@Staples.com

Check

Staples
PO Box 660409
Dallas, TX 75266-0409

1941 Stryker Way, Suite A
Portage, MI 49002 USA

Invoice

9209308316

Bill to: 20102429

237368-9.15 0 12958-1.1 1oz

DEARBORN HEIGHTS FIRE DEPT
ATTN: ACCOUNTS PAYABLE DEPARTMENT
1999 N BEECH DALY RD
DEARBORN HEIGHTS MI 48127 - 3487

Customer Information

Invoice # 9209308316
Invoice Date 05/20/2025
Currency USD
Payer Number 20102429
Payer Name DEARBORN HEIGHTS FIRE DEPT

Ship to

20102429

DEARBORN HEIGHTS FIRE DEPT
1999 N BEECH DALY RD
DEARBORN HEIGHTS MI 48127-3487

Remit to :

Electronic Payments:

JPMorgan Chase
ABA 071000013 (ACH)
Account: 1035237
ABA 021000021 (WIRE)
SWIFT Code: CHASUS33XXX

Checks:

Stryker Sales, LLC
21343 NETWORK PLACE
CHICAGO IL 60673-1213
USA

For product related inquiries please contact:
Stryker Medical Customer Service: 800-327-0770
For accounts and billing related inquiries please contact:
Stryker account receivable: 800-733-2383(Option 2)

Please transmit in CTX format. If CTX is not possible, please send remittance information by email to EFTpayments@stryker.com

Header Information

Customer PO QN 11098329 CodeStat 5.14
Payment Terms Net due in 30 days Payment Due Date 06/19/2025
Terms of Delivery PCO
ORIGIN

Item	Item#/GTIN	Description	Quantity / Unit	Unit Price	Extended Price
1	11600-000031 GTIN: 00883873766347	CODE-STAT 12 DATA REVIEWSEAT LICENSE Serial Number <i>Dif</i>	1 PC	1,932.50	1,932.50
<i>JUN 10 2025</i> <i>O.K. to pay</i> <i>(335-730-020)</i>					Item Total 1,932.50
Gross Amount					1,932.50





TMC Furniture Inc.

119 E. Ann St.
Ann Arbor, MI 48104
United States
Phone: 734-622-0080
Fax: 734-622-0088

Invoice

Sold To: Dearborn Heights Library
24590 George St.
Dearborn Heights, MI 48127
United States

Ship To: Dearborn Heights Library
24590 George St.
Dearborn Heights, MI 48127
United States

Invoice Number: 62401
Invoice Date: 04/02/2025
Customer: DEAR100
Order No: 18078

Salesman: House Account
Terms: Net 15 Days
Packing List: 10176
PO Number: Q17573

Thank you for your order!
MI-Dearborn Heights Library

<u>Item</u>	<u>Quantity</u>	<u>Description</u>	<u>Revision</u>	<u>Unit Price</u>	<u>Amount</u>
1	1	CWSCA3660LA20XP29 - Wheatland Series Arc Carrel - Double-Faced Starter Dimensions: 36 in. W x 58 in. D; 29 in. Work Surface Height Panel Material: 1 in. Maple Plywood Composite Panel Panel Edge Material: .125 in. Maple Edgebanding 20 Top Material: Premium Particle Board w/ TMC Standard Laminate Top Laminate: Plonite Honey Maple WM8322-T Edge Material: .125 in. Maple Edgebanding 20 Edge Finish: Light Oak 23 Cut-Out Design: None Leg: Plover 29 in. H - Bent Plywood w/ Adjustable Leveler Leg Finish: Light Oak 23 MISC: (2) Standard 3 in. Dia Grommets A-G3 [Black, Plastic] - Price Included		\$2,498.4000/ EA	\$2,498.40

6/10/2025
TJH-MH-93200

OK TO SHIP
M

<u>Item</u>	<u>Quantity</u>	<u>Description</u>	<u>Revision</u>	<u>Unit Price</u>	<u>Amount</u>
2	1	CWACA3660LA20XP29 - Wheatland Series Arc Carrel - Double-Faced Adder Dimensions: 36 in. W x 58 in. D; 29 in. Work Surface Height Panel Material: 1 in. Maple Plywood Composite Panel Panel Edge Material: .125 in. Maple Edgebanding 20 Top Material: Premium Particle Board w/ TMC Standard Laminate Top Laminate: Pionite Honey Maple WM8322-T Edge Material: .125 in. Maple Edgebanding 20 Edge Finish: Light Oak 23 Cut-Out Design: None Leg: Plover 29 in. H – Bent Plywood w/ Adjustable Leveler Leg Finish: Light Oak 23 MISC: (2) Standard 3 in. Dia Grommets A-G3 [Black, Plastic] - Price Included		\$2,098.8000/ EA	\$2,098.80

Sub-total:	\$4,597.20
Sales Tax:	\$0.00
Shipped Via Dayton Freight:	\$400.00
Invoice Total:	\$4,997.20
Paid To Date:	\$0.00
Balance Due:	\$4,997.20



5671 Trumbull
Detroit, MI 48208

Invoice

Date	Invoice #
6/11/2025	5920

Bill To
City of Dearborn Heights 6045 Fenton Dearborn Heights, MI 48127

Permit No.		Location	Terms
		DEARBORN HEIGHTS	Net 30
Quantity	Description	Rate	Amount
1	Tree Trimming - WORK PERFORMED WEEK ENDING 6-1-25 101-440-820.000 OK TO PAY 6-11-25	4,600.00	4,600.00
		<i>John Di</i> 6/12/25	
		Total	\$4,600.00

City of Dearborn Heights Tree-Stump Removal/Trimming Billing

[illegible]

John Danci-jadanci@dearbornheightsmi.gov

\$1,136.00

\$2,050.00	\$2,100.00
------------	------------

\$4,000.00	\$150.00
------------	----------

\$300.00

\$175.00

Total	\$4,600.00
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5671 Trumbull
Detroit, MI 48208

Invoice

Date	Invoice #
6/11/2025	5921

Bill To
City of Dearborn Heights 6045 Fenton Dearborn Heights, MI 48127

Permit No.		Location	Terms
		DEARBORN HEIGHTS	Net 30
Quantity	Description	Rate	Amount
1	Tree Trimming - WORK PERFORMED WEEK ENDING 6-8-25 101-440-820.000 OK TO PAY 6-11-25	1,600.00	1,600.00
		<i>fh Di</i> 6/12/25	
		Total	\$1,600.00

WK Ending	6/8/2025	Billing To:	John Danci-jadanci@dearbornheightsmi.gov	Dearborn Heights
City of Dearborn Heights Tree-Stump Removal/Trimming Billing				

LABOR DATE	TREE/STUMP REMOVAL BILLING ADDRESS / LOCATIONS / REMARKS	Tree Removals				Tree Trimming		Stump Removal
		Regular MAINT		Emergency		Regular	Emergency	Regular
		12"-36" QTY	36"+ QTY	12"-36" QTY	36"+ QTY	Any Size QTY	Any Size QTY	Any Size QTY
6/2/2025	3959 Detroit St					2		
6/3/2025	26060 Wilson Dr							1
6/3/2025	8510 Arnold						2	
6/4/2025	6150 Fairwood St							1
6/4/2025	6162 Fairwood St							1
6/4/2025	6124 Cambridge St							1
TOTAL QUANTITY		0	0	0	0	2	2	4
TOTAL \$-Billing		\$0.00	\$0.00	\$0.00	\$0.00	\$300.00	\$600.00	\$700.00

John Danci-jadanci@dearbornheightsmi.gov \$1,136.00 \$2,050.00 \$2,100.00 \$4,000.00 \$150.00 \$300.00 \$175.00

Total \$1,600.00

★ JPW Technologies

Emergency Meter reading equipment repair

Thank you for your order

Hi DAVID,

Thanks for your order. It's on-hold until we confirm that payment has been received.

Payment Instructions:

Please find detailed payment instructions below. Your order will be processed promptly once payment has been received.

If you have any questions or need assistance, please don't hesitate to contact our support team at support@utilitysupport.com.

Check

For payments by check, please remit payment to:

Utility Support Solutions
Attn: Order# 21518
PO Box 67
Haddon Heights, NJ 08035

ACH

For quicker processing, please send payment via ACH to the account details below:

Account Name: JPW Technologies
RTN / Routing #: 031201360
Bank Name: TD Bank, NA
Account No: 7856227561
Account Type: Checking
Email for Remittance: ar@utilitysupport.com

Wire Transfer

For fastest processing, please remit payment via Wire to the below beneficiary details:

Beneficiary Name: JPW Technologies

Beneficiary Address: 11 E Taylor Ave. Audubon, NJ 08106

Bank Name: TD Bank, NA

Bank Address: 500 White Horse Pike Haddon Heights, NJ 08035

Routing Number (ABA Number): 031101266

Account Number: 7856227561

Account Type: Checking

SWIFT Code: NRTHUS33XXX

Reference: Order# 21518

[Order #21518] (June 6, 2025)

Product	Quantity	Price
Neptune Advantage II - Repair - Flat Rate Repair Type: Flat Rate Serial #: J041420001 Problem description: UNIT IS NOT WORKING Manufacturer: Neptune Model: Advantage II	1	\$842.00
Neptune Advantage II - Repair - Flat Rate Repair Type: Flat Rate Serial #: J1062719001 Problem description: UNIT IS NOT WORKING Manufacturer: Neptune Model: Advantage II	1	\$842.00
Neptune Advantage II - Repair - Flat Rate Repair Type: Flat Rate Serial #: AG005675 Problem description: UNIT IS NOT WORKING Manufacturer: Neptune	1	\$842.00

Product	Quantity	Price
Model: Advantage II		
Neptune Advantage II - Repair - Flat Rate		
Repair Type: Flat Rate		
Serial #: J1021920001		
Problem description: UNIT IS NOT WORKING	1	\$842.00
Manufacturer: Neptune		
Model: Advantage II		
DAP CE5320 - Repair - Flat Rate		
Repair Type: Flat Rate		
Serial #: FW05299		
Problem description: UNIT IS NOT WORKING PROPERLY,AND THE SCREEN FREEZES SOMETIME	1	\$1,052.00
Manufacturer: DAP		
Model: CE5320		
Subtotal:		\$4,420.00
Repair Return Shipping:		FedEx Standard Overnight: \$112.55
Tax:		\$0.00
Payment method:		Check, ACH, or Wire Transfer
Total: GL# 592-539-791.000		\$4,532.55

Billing address

DAVID BOROWSKI
CITY OF DEARBORN HEIGHTS MI.

Shipping address

DAVID BOROWSKI
CITY OF DEARBORN HEIGHTS MI.

Sh Di
6/6/25

24600 VAN BORN RD
DEARBORN HEIGHTS, MI 48125

24600 VAN BORN RD
DEARBORN HEIGHTS, MI 48125

17345788909

dborowski@dearbornheightsmi.gov

We look forward to fulfilling your order soon.

US phone number
856-546-0111

info@uss.com

AU phone number
1300 956 523

utilitysupport.com

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1 2 3 4 5 6 7 8 9 10 11 12



**WADE
TRIM**

1621 Euclid Avenue, Suite 900, Cleveland, OH 44115
216.363.0300 • 800.482.2864 • www.wadetrtrim.com

INVOICE

Terms: Net 30 Days
1.5% Per Month After 30 Days
18% Annual Rate

ACH payments accepted. Send inquiries to remit@wadetrtrim.com

Remit Payment To: Wade Trim, 25251 Northline Road, Taylor, MI 48180

Attention: Mariana Hernandez
City of Dearborn Heights
6045 Fenton Avenue
Dearborn Heights, MI 48127

Invoice : 2036651
Invoice Date : 6/13/2025
Project : DHT262501E
Project Name : Dearborn Heights FundingScout
Services

For Professional Services Rendered Through 5/30/2025

	Fee	% Complete	Billings		
			To Date	Previous	Current
1 - Meetings	8,000.00	23.47	1,877.60	887.20	990.40
2 - Services	22,000.00	38.39	8,445.80	7,332.60	1,113.20
	Fee	Available	Billings		
			To Date	Previous	Current
3 - As Needed	18,300.00	11,531.25	8,338.75	6,768.75	1,570.00
Rate Labor		1,570.00			

Current Billings 3,673.60
Amount Due This Bill 3,673.60

Total Fee : 48,300.00
To Date Billings : 18,662.15
Total Remaining : 29,637.85

Outstanding Receivables	Invoice Number	Date	Amount	Balance Due
	2036304	5/9/2025	7,266.95	7,266.95
				7,266.95

OK to pay
Mariana H
101-200.818.000

3 - HUD EDI 2024 Fire Station		
Rate Labor		
Class / Employee	Hours	Amount
Project Specialist IV/Manager		
Wayne R Hofmann	2.00	410.00
Total Rate Labor		410.00
4 - 2025 SEMCOG Planning Assistance Grant		
Rate Labor		
Class / Employee	Hours	Amount
Project Specialist II		
Jeffrey L Kart	5.00	750.00
Project Specialist IV/Manager		
Wayne R Hofmann	2.00	410.00
Total Rate Labor		1,160.00
Total Bill Task: 4 - 2025 SEMCOG Planning Assistance Grant		1,160.00
Total Project: DHT262501E - Dearborn Heights FundingScout Services		1,570.00



25251 Northline Road, Taylor, MI 48180
734.947.9700 • 800.482.2864 • www.wadetrim.com

INVOICE

Terms: Net 30 Days
1.5% Per Month After 30 Days
18% Annual Rate

ACH payments accepted. Send inquiries to remit@wadetrim.com

Remit Payment To: Wade Trim, 25251 Northline Road, Taylor, MI 48180

Attention: Ali Dib
City Engineer
City of Dearborn Heights
24600 Van Born
Dearborn Heights, MI 48125

Invoice : 2036118
Invoice Date : 5/5/2025
Project : DHT262103T
Project Name : 2023 Paving Project Change Order-
24 Roads-Midway,
Syracuse, Annapolis, Mayfair,
Evangeline

For Professional Services Rendered For 3/29/2025 Through 4/25/2025

		Billings				
		Fee	Available	To Date	Previous	Current
		160,000.00	112,838.47	53,000.20	47,161.53	5,838.67
Rate Labor	5,550.00					
Unit Rate Expense	288.67					
Current Billings						5,838.67
Amount Due This Bill						5,838.67

Total Fee : 160,000.00
To Date Billings : 53,000.20
Total Remaining : 106,999.80

Ali Dib
203-203-880.300

200 - Survey

Rate Labor Class	Hours	Rate	Amount
Survey Technician III	1.00	85.0000	85.00
Survey Technician VI	8.00	130.0000	1,040.00
Total Rate Labor			1,125.00
Unit Rate Expenses Account / Unit	Quantity	Rate	Amount
Equipment Usage Charges			
Advanced Survey Equipment & Vehicle	8.00	30.0000	240.00
Total Unit Rate Expenses			240.00
Total Bill Task: 200 - Survey			1,365.00

300 - Construction Engineering

Rate Labor Class	Hours	Rate	Amount
Construction Technician IV	2.00	115.0000	230.00
Engineer III	3.00	140.0000	420.00
Engineer IV	10.00	160.0000	1,600.00
Professional Engineer II	14.50	150.0000	2,175.00
Total Rate Labor			4,425.00
Unit Rate Expenses Account / Unit	Quantity	Rate	Amount
Construction Vehicle Charges			
Daily Vehicle Charge	0.50	97.3400	48.67
Total Unit Rate Expenses			48.67
Total Bill Task: 300 - Construction Engineering			4,473.67

Total Project: DHT262103T - 2023 Paving Project Change Order-24 Roads-Midway,
Syracuse,Annapolis,Mayfair, Evangeline

5,838.67



City of Dearborn Heights

6045 FENTON • DEARBORN HEIGHTS, MICHIGAN 48127

Lynne M. Senia

City Clerk

TO: City Engineer Dib
FROM: City Clerk Senia *lms*
DATE: August 29, 2024
RE: 2023 Street Paving Repair Contract - Change Order #1 - Addition of (5) Streets to Existing Contract

The following is a copy of a motion adopted at the Regular Meeting of the Dearborn Heights City Council held on August 27, 2024:

24-403 Motion by Councilwoman Bryer, seconded by Councilman Saab to approve Change Order #1 to the 2023 Street Repair Program to include five (5) additional streets, as outlined in 9-C. Per City Engineer Dib communication dated August 20, 2024.

After further discussion, the motion was amended to reflect the following:

Motion by Councilwoman Bryer, seconded by Councilman Saab to approve Change Order #1 to the 2023 Street Repair Program to include five (5) additional streets, as outlined in 9-C. In addition, with the approval of this contract, the contractor is to fill any form work that is removed within three (3) weeks. Anything outside of the three (3) week period is a \$10,000.00 penalty per week, per occurrence, until it is complete. Per City Engineer Dib communication dated August 20, 2024.

Ayes: Council Chairman Baydoun, Council Chair Pro Tem Ahmad, Councilwoman Bryer, Councilman Constan, Councilwoman Malinowski Maxwell, Councilman Saab, Councilman Wencel.

Nays: None.

Absent: None.

Motion unanimously adopted

LMS/gs

cc: Mayor
Treasurer
Comptroller
Wade Trim
Mark Anthony Contracting
File



**WADE
TRIM**

25251 Northline Road, Taylor, MI 48180
734.947.9700 • 800.482.2864 • www.wadetrim.com

INVOICE

Terms: Net 30 Days
1.5% Per Month After 30 Days
18% Annual Rate

ACH payments accepted. Send inquiries to remit@wadetrim.com

Remit Payment To: Wade Trim, 25251 Northline Road, Taylor, MI 48180

Attention: Ali Dib
City Engineer
City of Dearborn Heights
24600 Van Born
Dearborn Heights, MI 48125

Invoice : 2036037
Invoice Date : 4/21/2025
Project : DHT100525T
Project Name : General Engineering Services

For Professional Services Rendered For 3/1/2025 Through 3/28/2025

		Billings				
		Fee	Available	To Date	Previous	Current
		50,000.00	37,706.25	32,483.75	12,293.75	20,190.00
Rate Labor	20,190.00					

Current Billings 20,190.00 ✓
Amount Due This Bill 20,190.00

Outstanding Receivables	Invoice Number	Date	Amount	Balance Due
	2035585	3/20/2025	7,480.00	7,480.00
				7,480.00

100 - As-Needed Services**Rate Labor**

<i>Class / Employee</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
CADD Technician VI			
Kacey W Bentley	9.00	125.0000	1,125.00
Engineer III			
Christina M Jaenisch	2.00	135.0000	270.00
Martin Hoemke	10.00	135.0000	1,350.00
Total Engineer III	12.00		1,620.00
Engineer IV			
Johnny L Leverette	7.00	160.0000	1,120.00
Engineering Technician IV			
William J Candey	6.50	130.0000	845.00
Professional Engineer II			
Andrew J Kaspor	55.00	150.0000	8,250.00
Professional Engineer III			
Jonathan P Bixby	1.00	165.0000	165.00
Professional Engineer IV			
Bridget Bienkowski	8.00	195.0000	1,560.00
Professional Engineer V			
Vaughn C Martin	20.00	215.0000	4,300.00
Project Aide III			
Chanequa R Hills	0.50	115.0000	57.50
Denise L Smith	2.50	115.0000	287.50
Total Project Aide III	3.00		345.00
Senior Professional			
Lori J Pawlik	2.00	215.0000	430.00
Martin Parker Jr	2.00	215.0000	430.00
Total Senior Professional	4.00		860.00
Total Rate Labor			20,190.00
Total Bill Task: 100 - As-Needed Services			20,190.00

Total Project: DHT100525T - General Engineering Services

20,190.00

Wade Trim

Remit To:
25251 Northline Road • Taylor, MI 48180
734.947.9700 • FAX: 734.947.1380 • www.wadetrim.com

INVOICE

TERMS: Net 30 days
1.5% Per Month after 30 days
18% ANNUAL RATE

City of Dearborn Heights
6045 Fenton Avenue
Dearborn Heights, MI 48127

Invoice Date : 4/21/2025
Invoice # : 2036037
Project # : DHT100525T

Attention: Mr. Ali Dib, City Engineer

Engineering Assistance as Requested from 3/1/2025 through 3/28/2025

Hours	Rate	Amount
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Task 145-General Services

Assist DPW in MS4 Permit Requirements & Application

Professional Engineer V	3.00	\$215.00	\$645.00
Total			\$645.00

Fire Station Location Feasibility Support

Senior Professional	4.00	\$215.00	\$860.00
Engineer III	2.00	\$135.00	\$270.00
Total			\$1,130.00

Ann Arbor Trail Plan & Specification package

Professional Engineer V	4.00	\$215.00	\$860.00
Professional Engineer IV	8.00	\$195.00	\$1,560.00
Professional Engineer II	55.00	\$150.00	\$8,250.00
CADD Technician VI	9.00	\$125.00	\$1,125.00
Engineering Technician IV	6.50	\$130.00	\$845.00
Project Aide III	0.50	\$115.00	\$57.50
Engineer IV	7.00	\$160.00	\$1,120.00
Total			\$13,817.50

Assist DPW in Miss Dig Requests, Mapping & Support

Engineer III	10.00	\$135.00	\$1,350.00
Project Aide III	2.50	\$115.00	\$287.50
Professional Engineer III	1.00	\$165.00	\$165.00
Total			\$1,802.50

NPDES Support

Professional Engineer V	3.00	\$215.00	\$645.00
Total			\$645.00

Weekly Progress meetings

Professional Engineer V	8.00	\$215.00	\$1,720.00
Total			\$1,720.00

CRS FEMA Support

Professional Engineer V	2.00	\$215.00	\$430.00
Total			\$430.00

Amount Due \$20,190.00



West Shore Services, Inc.

6620 Lake Michigan Dr.
Allendale, MI 49401

Phone # 616-895-4347
Fax # 616-895-7158

INVOICE

Date	Invoice #
4/21/2025	33410

PAST DUE

Bill To
CITY OF DEARBORN HEIGHTS 6045 FENTON DEARBORN HEIGHTS, MI 48125

Ship To

P.O. Number	Project Name		Terms	
	Annual Siren Maintenance		Net 30	
Item	Quantity	Description	Rate	Amount
PM - 2001	8	Job #6250175 2025 Annual inspection and maintenance of the Dearborn Heights outdoor warning sirens. Dates Served: 04/16/2025 & 04/17/2025 ANNUAL INSPECTION & PREVENTATIVE MAINTENANCE ON FEDERAL 2001 OUTDOOR WARNING SIREN (S) **Please Note - Site #4 - 1999 Beech Daly - has a tree that will need to be cut down before next years preventative maintenance.** <i>OK to pay</i> <i>Abiana H</i> 101-305-817.000 - 1977.56 101-200-818.000 - 1422.44	425.00	3,400.00
*** Effective July 1, 2014, we will be adding a 3% fee for all Credit Card payments. ***			Subtotal	\$3,400.00
			Sales Tax (6.0%)	\$0.00
			Payments/Credits	\$0.00
			Balance Due	\$3,400.00

CHECK REQUEST

DATE: 4/30/2025

ACCOUNT: 691-884

TOTAL AMOUNT: \$3,380.00

PAYABLE TO: Detroit Princess Riverboat

PURPOSE: Senior Trip on June 23, 2025 for Firework
Dinner Cruise

REMARK: Please return check to P & R.

Cheryl- Please mail check to:
Detroit Princess Riverboat
P.O. Box C
Grand Ledge, MI 48837

Thank you!

Emergency Pay added to agenda 6/24/25

Approved By:



Director



Detroit Princess Riverboat
P.O. Box C
Grand Ledge, MI 48837
Phone: 877-338-2628

DATE: 4/29/2025
FOR: 6/23/2025

Dearborn Heights Senior
Bridget Olivito
1801 N. Beech Daly
Dearborn Heights, MI 48127
313-408-0803 bolivito@dearbornheightsmi.gov

DESCRIPTION	AMOUNT
26 Adult Fireworks Event Tickets @ \$130.00 per guest (a \$5.00 per guest gratuity is included in the cost per ticket)	\$3,380.00
Total Due	TOTAL \$3,380.00

If you have questions or concerns please contact Cindy at 517-627-2154 or Cindy@DetroitPrincess.com

THANK YOU FOR YOUR BUSINESS!

Help needed for a check for Seniors Fireworks Cruise

From Martin Zbosnik <mzbosnik@dearbornheightsmi.gov>

Date Mon 6/16/2025 5:57 PM

To Mahdi I. Baydoun <mibaydoun@dearbornheightsmi.gov>; Mariana Hernandez <mhernandez@dearbornheightsmi.gov>

 2 attachments (127 KB)

Check request Invoice 1 for Detroit Princess 6-23-2025 - Copy.pdf; Dearborn Heights Seniors 6-23-25 Invoice.pdf;

I need assistance with getting a check for the Senior Fireworks Cruise on the Detroit River on Monday. This somehow fell through the cracks and have 26 seniors signed up the fireworks cruise on the Detroit Princess for Monday. The check amount is for \$3,380 but is tied to revenue, no sure on approval process in this case. The second part is they need the check as soon as possible . Is this possible or do we refund their money?

Please let me know as soon as possible.



Martin Zbosnik Jr., Director of Parks & Recreation

Dearborn Heights Parks & Recreation

1801 N. Beech Daly Rd, Dearborn Heights, 48127

(313) 791-3605 (Office)

LEGAL CONFIDENTIAL: This E-mail (including attachments) is covered by the Electronic Communications Privacy Act, 18 U.S.C. §§ 2510-2521. The information and/or documents in this message are privileged and confidential, for use only by the intended recipient. If you are not the intended recipient, any disclosure, distribution, use or copying of the contents of this message is prohibited. If you have received this message in error, please notify us immediately and delete this message from your system.

TRiSTAR STABTEC PLUS

15780 Fullerton Ave, Detroit, MI 48227
Phone: (313) 558-6666 | Email: tristarstabtecplus@gmail.com

MUNICIPAL SERVICE PROPOSAL

Prepared for: City of Dearborn Heights – Department of Public Works
Date: 06/09/2025
Proposal #: DHPW 1

PROPOSED SERVICES & RATES

Service	Rate	Details
Concrete Milling & Cutting	\$5.00/sq.ft.	4" depth
Debris Removal	\$50.00/ton	Includes hauling
Jet Patching	\$11.00/sq.ft.	Includes traffic control, dust suppression, sealer, and color matching

SAMPLE PROJECT SCOPE

Work Area: 1,000 sq.ft. (2 segments of 2' x 250')
Materials: Color-matched to existing roadway
Debris Estimate: 2 tons

COST ESTIMATE

Item	Calculation	Amount
Concrete Milling	1,000 sq.ft. × \$5.00	\$5,000.00

Debris Removal	2 tons × \$50.00	\$100.00
Jet Patching	1,000 sq.ft. × \$11.00	\$11,000.00
Total Estimated Cost		\$16,100.00

PROPOSAL DETAILS

- ✓ 24-hour project turnaround
- ✓ DOT-compliant materials
- ✓ 5-year warranty on jet patching

Validity: 30 days from proposal date

203-203-8800.300


Jad Taleb
 Project Manager, TriStar Stabtec Plus

"Building resilient infrastructure through precision and partnership."

GARY T. MIOTKE

Attorney At Law

6828 Park Avenue

Allen Park, MI 48101

Phone: (313) 388-4809

FAX: (313) 388-8428

Email: gmiotke@miotkelawoffice.com

June 17, 2025

SENT VIA EMAIL ONLY

Honorable City Council
c/o Council Chair Mo Baydoun
City of Dearborn Heights
6045 Fenton
Dearborn Heights, MI 48127

Re: Statement for Attorney Fees for Special Legal Counsel for January 2024 through April 2025

Dear City Council Members:

This letter is (a) a detailed summary of the legal services I performed on behalf of the Dearborn Heights City Council as Special Legal Counsel and (b) a request for payment of the attorney fees stemming from these services. It covers **sixteen (16) months, namely from January, 2024 through April, 2025**. To assist in your review, this letter starts with a table summarizing the charges for each month which is followed by the detailed monthly summaries of the services performed.

The total amount of the attorney fees that are due and that I am requesting to be paid for this 16-month period is **Sixty-Seven Thousand Three Hundred Fifty (\$67,350.00) Dollars.**¹

I. TABLE SUMMARIZING CHARGES BY MONTH

MONTH AND YEAR	ATTORNEY FEES DUE
January 2024	\$2,430.00
February 2024	\$15,270.00
March 2024	\$8,320.00
April 2024	\$3,160.00
May 2024	\$6,660.00
June 2024	\$5,230.00
July 2024	\$2,060.00
August 2024	\$3,140.00
September 2024	\$0.00

¹ Costs and expenses will be separately billed given that they are mostly related to the Swope, et al v. City case.

October 2024	\$130.00
November 2024	\$1,200.00
December 2024	\$2,400.00
January 2025	\$5,700.00
February 2025	\$3,240.00
March 2025	\$6,610.00
April 2025	\$1,800.00
TOTAL ATTORNEY FEES DUE	\$67,350.00

OK to PAY
101-101-826,101
M. H. Baydoun
\$

II. DETAILED MONTHLY SUMMARIES OF SERVICES PERFORMED

JANUARY 2024 ATTORNEY FEES

<u>DATE</u>	<u>SERVICES RENDERED</u>	<u>TIME</u>
1/25/24	Review documents re: communications between City officials. Research/draft email to Council Chair Baydoun. Telephone to Council Chair Baydoun (2). Draft revised email to Council Chair Baydoun.	1.6
1/26/24	Telephone to Council Chair Baydoun.	0.25
1/28/24	Research and notes re: Mayor's non-compliance with City Council's resolution and requests. Online review of Circuit Court records re: attorneys.	2.4
1/29/24	Telephone message to City Clerk Senia re: Police Union's collective bargaining agreements. Telephone message to Attorney Tomasi. Telephone from same. Listen to voicemail from POAM Business Agent Garbowski. Telephone message to same. Telephone from same. Review Council Chair Baydoun email. Draft reply email. Research re: payment of compensation to illegally employed persons.	2.4
1/30/24	Review Council Chair Baydoun email re: illegally employed persons. Draft reply email. Review files. Notes. Telephone message to Council Chair Baydoun. Telephone to City Clerk Senia. Telephone from Council Chair Baydoun. Telephone to same. Telephone message to Councilman Wencel. Telephone from same. Draft email to Council Chair Baydoun.	1.1

1/31/24	Telephone from Council Chair Baydoun re: Swope, et al v. City. Review PACER records. Review of lawsuit. Telephone to Council Chair Baydoun. Telephone from City Clerk Senia. Review and research re: Open Meetings Act and City Charter. Research re: FLSA and illegal compensation. Telephone from City Clerk Senia. Continued lawsuit review. Telephone from Council Chair Baydoun. Telephone to Councilman Constan. Telephone from same. Review email re: Special Meeting.	4.4
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TOTAL HOURS CHARGED:	12.15
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JANUARY 2024 ATTORNEY FEES	=	TOTAL HOURS CHARGED x
		\$200.00 per hour
	=	12.15 x \$200.00
	=	\$2,430.00

FEBRUARY 2024 ATTORNEY FEES

<u>DATE</u>	<u>SERVICES RENDERED</u>	<u>TIME</u>
2/1/24	Texts with Council Chair Baydoun re: Corporation Counsel Farinha email. Telephone from Council Chair Baydoun. Review email from same. Review Corporation Counsel Farinha email re: Special Meeting. Research/draft reply email. Continue research/draft on email to Council Chair Baydoun re: illegal compensation and related issues. Draft email to Corporation Counsel Farinha re: "cease and desist" warning. Review email from same. Review and draft email to Corporation Counsel Farinha re: City Council members rights under City Charter Sections 6.13 and 18.2. Review Mayor Bazzi email. Review Council Chair Baydoun email and link. Review Preliminary Injunction Order re: Swope, et al v. City. Telephone conference with Council Chair Baydoun. Draft emails to Council Chair Baydoun re: Preliminary Injunction and Special Meeting. Research/draft email to City Council members.	8.4

2/2/24	Forward/draft emails to Attorney Turfe. Forward/draft email to City Council and Attorney Turfe. Travel to and attend meeting with Council Chair Baydoun, Attorney Dakhlallah, and Attorney Turfe. Travel to office.	2.7 (2.3 No Charge)
2/5/24	Review files re: resolutions for City Council. Start research/draft of resolutions re: City Council intervention in lawsuit and investigation re: lawsuits involving Act 78. Related research re: Mayor's "objections" or not veto/veto.	5.5 (1.0 No Charge)
2/6/24	Continued research/draft Intervention Resolution and Act 78 Investigation Resolution. Telephone message to Council Chair Baydoun. Continued research/draft of resolutions.	7.3 (3.6 No Charge)
2/7/24	Continued research/draft of Intervention Resolution and Act 78 Investigation Resolution.	10.0 (5.0 No Charge)
2/8/24	Draft email to Council Chair Baydoun re: Intervention Resolution. Finalize Act 78 Investigation resolution and draft email to Council Chair Baydoun. Telephone from City Clerk Senia. Telephone from Council Chair Baydoun. Draft email to City Clerk Senia. Continued research/draft of second opinion email re: Special Legal Counsel.	6.7 (1.7 No Charge)
2/9/24	Continued research/draft second opinion email re: Mayor's memo re: Special Legal Counsel/Motion 24-025.	6.4 (3.2 No Charge)
2/10/24	Continued research/draft second opinion email re: Special Legal Counsel/Motion 24-025 and re: Mayor's memo re: Motion 24-017.	8.1 (4.0 No Charge)
2/11/24	Continued research/draft second opinion emails re: Mayor's memos re: Special Legal Counsel/Motion 24-025 and re: Motion 24-017.	5.1 (2.5 No Charge)
2/11/24	Finalize draft of second opinion re: Special Legal Counsel/Motion 24-025. Send same. Telephone to Council Secretary. Review emails and attachments from Council Chair Baydoun. Telephone to same.	2.1

2/13/24	Telephone to Attorney Stewart re: Swope, et al v. City. Telephone Council Chair Baydoun. Attend City Council Meeting. Confer with Council Chair Baydoun.	5.4
2/14/24	Telephone to City Clerk Senia re: Act 78 Investigation. Notes. Telephone message to Attorney Turfe. Telephone to Attorney Surowy. Telephone to Attorney Flood. Notes. Telephone to Council Chair Baydoun.	1.3
2/15/24	Telephone from Attorney Stewart re: Swope, et al v. City. Telephone to Attorney Turfe. Draft email to same. Telephone to City Clerk Senia. Review Attorney Turfe email. Review Council Secretary emails and attachments. Research FRCP 24 re: intervention.	3.8 (0.7 No Charge)
2/16/24	Telephone from Attorney Turfe re: Swop, et al v. City and other issues. Review files and notes.	0.8 (0.4 No Charge)
2/17/24	Continued research/draft second opinion re: Mayor's memo re: Motion 24-017.	3.9 (1.9 No Charge)
2/18/24	Continued research/draft second opinion re: Mayor's memo re: Motion 24-017.	8.1 (4.0 No Charge)
2/19/24	Continued research/draft second opinion emailer: Mayor's memo re: Motion 24-017.	6.8 (3.4 No Charge)
2/20/24	Continued research/draft second opinion email re: Mayor's memo re: Motion 24-017. Review PACER records re: Swope, et al v. City. Telephone message to Attorney Surowy re: Act 78 Investigation. Telephone message to Attorney Flood re: same. Review files re: resolutions. Telephone from Attorney Surowy. Draft email to same. Draft email to Attorney Flood. Review Council Secretary email and attachments.	1.6

2/21/24	Review email and attachments from Attorney Mikula. Telephone to Attorney Surowy. Review Corporation Counsel Farinha email. Review Council Chair Baydoun emails. Telephone message to Attorney Flood. Draft emails to Council Chair Baydoun and Attorney Turfe.	0.7
2/22/24	Review file re: Act 78 Investigation. Telephone to Attorney Flood's office. Message to Attorney Flood.	0.25
2/24/24	Continued research/draft of second opinion re: Mayor's memo re: Motion 24-017.	8.2 (4.1 No Charge)
2/25/24	Continued research/draft of second opinion email re: Mayor's memo re: Motion 24-017.	4.1 (2.0 No Charge)
2/26/24	Continued research/draft of second opinion email re: Mayor's memo re: Motion 24-017. Telephone message to Attorney Flood re: Act 78 Investigation. Telephone message Attorney Surowy re: Act 78 Investigation.	1.6
2/27/24	Continued research/draft of second opinion email re: Mayor's memo re: Motion 24-017. Telephone message to Attorney Flood re: Act 78 Investigation.	3.4 (1.6 No Charge)
2/28/24	Listen to voicemail from Attorney Flood re: Act 78 Investigation. Telephone message to same. Telephone to Attorney Stewart re: Swope, et al v. City. Telephone to Council Chair Baydoun. Telephone from same. Attempt telephone to Attorney Turfe. Messages with Attorney Flood. Telephone from Attorney Turfe. Draft email to same.	1.0 (0.4 No Charge)

2/29/24	Review email and attachment re: Act 78 Investigation. Draft reply email. Telephone to Council Chair Baydoun. Draft email to same. Review attachment in depth. Telephone from Council Chair Baydoun and Council Chair Pro Tem Ahmad. Review materials. Research/draft email to Council Chair Baydoun. Telephone to City Clerk Senia. Telephone message to Attorney Flood. Telephone from same. Review file. Draft Appearance for Swope, et al v. City. Efile same. Telephone message to Attorney Stewart. Telephone to Attorney McNamara. Telephone message to Attorney Grysko (2). Await call. Telephone to Judge Goldsmith's Chambers. Telephone to Attorney Stewart's assistant. Telephone to Judge Goldsmith's Chambers. Review RCF Notice. Review Attorney Stewart email. Telephone to same. Continued review and research re: Mayor's memo re: Motions.	4.9
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TOTAL HOURS CHARGED:	76.35
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FEBRUARY 2024 ATTORNEY FEES	=	TOTAL HOURS CHARGED x
		\$200.00 per hour
	=	76.35 x \$200.00
	=	\$15,270.00

MARCH 2024 ATTORNEY FEES

<u>DATE</u>	<u>SERVICES RENDERED</u>	<u>TIME</u>
3/1/24	Telephone to "Brooke" of Attorney Flood's office re: Act 78 Investigation. Telephone from Council Chair Baydoun and Council Pro Tem Ahmad. Continued research/draft of second opinion email re: Mayor's memo re: Motion 24-017.	1.9 (0.9 No Charge)
3/2/24	Continued research/draft second opinion email re: Mayor's memo re: Motion 24-017. Review Attorney Turfe email and attachment. Draft reply email.	4.1 (2.5 No Charge)
3/3/24	Telephone from Council Chair Baydoun.	0.25

3/4/24	Telephone message to Attorney Surowy re: Act 78 Investigation. Telephone to Attorney Flood's assistant Brooke re: Act 78 Investigation. Continued research/draft of second opinion email re: Mayor's memo re: Motion 24-017.	3.2 (1.5 No Charge)
3/5/24	Telephone to Brooke at Attorney Flood's office re: Act 78 Investigation. Confer with Brooke. Confer with Attorney Simowski. Research/draft legal opinion re: Closed Session. Review Corporation Counsel Farinha email. Research/draft reply. Review reply. Draft reply. Attend City Council Special Meeting and Closed Session.	3.6
3/6/24	Review Corporation Counsel Farinha email. Telephone message Attorney Simowski and Attorney Surowy re: Act 78 Investigation. Telephone to MERC and Denise Hinneberg of MERC re: information for second opinion email re: Mayor's memo re: Motion 24-017. Research. Review Ms. Hinneberg email. Draft reply. Continued research/draft of second opinion email re: Mayor's memo re: Motion 24-017. Telephone to Council Chair Baydoun. Continued research/drafts.	5.8 (2.5 No Charge)
3/6/24	Review Attorney Turfe email and attachment re: Swope, et al v. City. Telephone conference with Attorneys Turfe and Dakhallallah.	1.0 No Charge
3/7/24	Continued research/draft second opinion re: Mayor's memo re: Motion 24-017. Confer with City Clerk Senia. Review original Charter booklet. Review MERC employee Hinneberg email. Draft reply email. Telephone message to Attorney Simowski re: Act 78 Investigation. Telephone message to Attorney Surowy re: Act 78 Investigation. Review Attorney Simowski email. Draft reply. Telephone from Attorney Surowy. Continued research/draft second opinion email re: Motion 24-017.	6.6 (2.8 No Charge)
3/7/24	Review draft from Attorney Turfe of motion to intervene re: Swope, et al v. City. Notes.	0.6 No Charge

3/8/24	Continued research/draft second opinion email re: Mayor's memo re: Motion 24-017. Telephone message to Attorney Simowski re: Act 78 Investigation. Review email from same. Continued research/draft second opinion email re: Motion 24-017.	9.9 (4.8 No Charge)
3/8/24	Review Attorney Dakhallallah email re: Swope, et al v. City.	0.25 No Charge
3/9/24	Continued research /draft second opinion email re: Mayor's memo re: Motion 24-017.	7.8 (3.9 No Charge)
3/9/24	Review emails from Councilman Saab and Corporation Counsel Farinha.	0.25 No Charge
3/10/24	Complete research and continue draft of second opinion email re: Mayor's memo re: Motion 24-017.	1.9 (0.9 No Charge)
3/11/24	Finalize draft of second opinion email re: Mayor's memo re: Motion 24-017 and send. Draft email to Attorney Simowski re: Act 78 Investigation. Continued research and notes re: Motion and Brief to Intervene re: Swope, et al v. City.	2.8
3/11/24	Draft emails to Attorneys Dakhallallah and Turfe. Draft email to City Clerk Senia, Corporation Counsel Farinha, Council Chair Baydoun, Mayor Bazzi, and Chief of Staff Hernandez re: correction to online City Charter Section.	1.0 No Charge
3/12/24	Review ECF Notice and City's Answer and Affirmative Defenses re: Swope, et al v. City. Telephone message to Attorney Stewart, Attorney Turfe, and Council Chair Baydoun. Forward opinion email to Councilman Constan. Telephone message to Attorney Surowy re: Act 78 Investigation. Telephone message to Attorney Simowski re: Act 78 Investigation. Telephone form Council Chair Baydoun. Telephone form Attorney Stewart.	1.5
3/13/24	Review Attorney Turfe emails re: Motion to Intervene. Review Council Chair Baydoun emails. Draft reply emails.	0.3 No Charge

3/14/24	Review Attorney Turfe email re: Swope, et al v. City. Review ECF Notice and Order. Calendar. Review file. Attend meeting with Council Chair Baydoun and Attorneys Dakhallallah and Turfe. Notes. Research re: intervention as a defendant. Telephone message to Attorney Stewart. Telephone from same. Continued research re: intervention as defendant. Draft email to Attorneys Dakhallallah and Turfe.	3.2 (1.6 No Charge)
3/15/24	Draft email to Attorney Stewart re: Swope, et al v. City. Forward/draft email to Attorneys Dakhallallah and Turfe. Review Attorney Stewart email. Draft reply email.	0.7 (0.1 No Charge)
3/18/24	Review Attorney Grysko email re: Swope, et al v. City.	0.1
3/19/24	Review Attorney Stewart's email re: Swope, et al v. City. Draft reply email.	0.25
3/20/24	Telephone from Council Chair Baydoun re: Swope, et al v. City Motion to Intervene. Draft email to Attorneys Dakhallallah and Turfe. Review Attorney Dakhallallah email. Forward/draft email to Council Chair Baydoun. Review Attorney Stewart emails. Draft reply email to Attorney Stewart. Forward/draft email to Council Chair Baydoun.	1.4 (0.7 No Charge)
3/21/24	Review Attorney Stewart email. Telephone message to Council Chair Baydoun. Forward/draft email to same. Telephone from same. Telephone to same. Draft email to Attorney Stewart. Telephone message to Attorney Stewart. Telephone to her assistant Crystal. Review Attorney Stewart emails.	0.7
3/22/24	Review email from Attorney Grysko re: Swope, et al v. City. Start draft of reply email. Review Attorney Stewart emails, ECF Notice, and Joint Discovery Plan. Draft reply email to Attorney Stewart. Continue draft of email to Attorney Grysko. Review Attorney Stewart email. Complete draft of email to Attorney Grysko. Forward/draft email to Council Chair Baydoun.	4.2

3/25/24	Telephone from Council Chair Baydoun. Telephone to City Clerk Senia. Messages with same. Draft emails to Council Chair Baydoun and Attorneys Dakhlallah and Turfe. Telephone from City Clerk Senia. Telephone message to Attorney Stewart. Review Attorney Turfe email and attachments. Review Judge Goldsmith's Practice Guidelines. Draft reply email to Attorney Turfe. Telephone to Attorney Grysko. Review Attorney Stewart email. Draft reply.	1.5 (0.75 No Charge)
3/26/24	Review email and attachments from Attorney Turfe re: Swope, et al v. City Motion to Intervene. Telephone from Attorney Stewart. Telephone from Council Chair Baydoun. Attend City Council Special Meeting and Closed Session. Telephone to Attorney Turfe. Draft text incorporation into Motion to Intervene and email to Attorney Turfe. Review email from same. Message to same. Telephone from Council Chair Baydoun. Review Attorney Turfe email and attachments. Notes. Telephone to Attorney Turfe. Review email and attachments from same. Draft reply email. Review ECF Notices and Motion and Brief to Intervene to Council Chair Baydoun.	4.7 (2.5 No Charge)
3/27/24	Review ECF Notice and Appearance re: Swope, et al v. City. Telephone message to Attorney Stewart. Telephone from same.	0.6
3/28/24	Review ECF Notice and Minute Entry re: Telephonic Status Conference re: Swope, et al v. City. Telephone from Council Chair Baydoun. Draft email to City Council members.	0.25
3/29/24	Review email and attachment from Attorney Stewart re: Swope, et al v. City.	0.1
TOTAL HOURS CHARGED:		41.6

MARCH 2024 ATTORNEY FEES	=	TOTAL HOURS CHARGED x
	=	\$200.00 per hour
	=	41.6 x \$200.00
	=	\$8,320.00

APRIL 2024 ATTORNEY FEES

<u>DATE</u>	<u>SERVICES RENDERED</u>	<u>TIME</u>
4/3/24	Review ECF Notice and Case Management and Scheduling Order re: Swope, et al v. City.	0.1
4/5/24	Forward/draft email and Attorney Stewart letter to City Council members. Draft email to Attorney Stewart. Forward/draft email to Council Chair Baydoun and Attorney Turfe. Telephone message to Attorney Stewart. Review reply email from same.	1.8
4/8/24	Review Detective Lieutenant Guzowski email.	0.1 No Charge
4/9/24	Review ECF Notice re: Swope, et al v. City and Plaintiff's Response and Brief in Opposition to City Council's Motion to Intervene. Review Local rules. Calendar filing of Reply Brief. Telephone from Council Chair Baydoun. Draft email to Attorneys Dakhllallah and Turfe.	0.4 (0.1 No Charge)
4/9/24	Review Open Meetings Act re: closed session. Public comments statement.	0.2
4/11/24	Research re: Reply Brief re: City Council's Motion to Intervene re: Swope, et al v. City.	0.5
4/14/24	Review Council Chair Pro Tem Ahmad's email re: unlawful response to traffic stop.	0.1
4/15/24	Review Council Chair Baydoun email re: Swope, et al v. City. Draft reply email.	0.4 (0.3 No Charge)
4/16/24	Texts with Attorney Turfe re: Swope, et al v. City. Review email and attachment from same. Review file. Notes. Telephone conference with same. Further review and research. Draft additions to reply brief. Messages with Attorney Turfe. Review ECF Notice as filed.	6.3 (2.2 No Charge)
4/18/24	Review City Council Agenda.	0.1 No Charge

4/22/24	Telephone to Council Chair Baydoun re: 4/23/24 Meeting and Swope, et al v. City. Telephone to City Clerk Senia. Review City Council Agenda and City Charter Section 5.15. Telephone to City Clerk Senia.	0.6
4/23/24	Review Council Secretary email and link. Telephone from Council Chair Baydoun, City Clerk Senia, and Council Chair Pro Tem Ahmad.	0.3
4/23/24	Attend City Council Meeting. Confer with Council Chair Baydoun, Council Chair Pro Tem Ahmad, and Councilwoman Malinowski-Maxwell.	2.7
4/23/24	Message with Attorney Turfe re: Swope, et al v. City. Telephone to same.	0.3 No Charge
4/24/24	Listen to voicemail message from Starr Kincaid of MMRMA re: Swope, et al v. City. Telephone to same. Telephone message to Council Chair Baydoun. Telephone from same.	1.2
4/29/24	Confer with Attorney Stewart re: Swope, et al v. City.	0.1
4/29/24	Attend City Council Study Session Budget Meeting. Confer with certain City Council members.	3.4
4/30/24	Confer with Attorney Stewart re: Swope, et al v. City. Review Attorney Stewart and Attorney Grysko emails.	0.3
TOTAL HOURS CHARGED:		15.8

APRIL 2024 ATTORNEY FEES	=	TOTAL HOURS CHARGED x
		\$200.00 per hour
	=	15.8 x \$200.00
	=	\$3,160.00

MAY 2024 ATTORNEY FEES

<u>DATE</u>	<u>SERVICES RENDERED</u>	<u>TIME</u>
5/1/24	Draft reply email to attorney email string re: Swope, et al v. City.	0.5

5/1/24	Telephone from Attorney Dennis Harris re: IB Electric v. City, et al. Draft email to Council Chair Baydoun, Mayor Bazzi, City Clerk Senia, and City Treasurer Hicks-Clayton. Review emails from Mayor Bazzi, City Treasurer Hicks-Clayton, and Roger Farinha.	0.8
5/2/24	Review Attorney Stewart email re: Swope, et al v. City.	0.1
5/2/24	Telephone message to City Clerk Senia re: Resolution re: pay records. Telephone to City Treasurer Hicks-Clayton. Telephone from City Clerk Senia.	0.7
5/2/24	Draft email to Mayor Bazzi re: IB Electric v. City, et al. Review Roger Farinha email.	0.4
5/3/24	Review file re: Swope, et al v. City. Start draft of email seeking concurrence.	0.25
5/6/24	Telephone message to Attorney Stewart re: Swope, et al v. City. Telephone message to Attorney Grysko. Complete draft of email to Attorney Grysko and Stewart seeking concurrence. Review Attorney Stewart email.	0.6
5/6/24	Review files re: Pay Records Resolution. Telephone to Council Chair Baydoun. Start research/draft of Pay Records Resolution. Draft email to Council Chair Baydoun and Council Chair Pro Tem Ahmad.	1.9
5/7/24	Listen to voicemail from City Clerk Senia re: addition of proposed Resolution to agenda. Review City Charter. Telephone to City Clerk Senia. Message to Council Chair Baydoun.	0.25
5/7/24	Review Attorney Grysko email re: Swope, et al v. City. Draft reply email. Telephone to Councilman Saab.	0.25
5/8/24	Telephone from Attorney Grysko and Attorney Brown re: Swope, et al v. City. Notes.	0.4

5/9/24	Review Attorney Stewart's email re: Swope, et al v. City. Review ECF Notice and order. Research.	1.4
5/10/24	Messages with Attorney Turfe re: Swope, et al v. City. Telephone to Attorney Turfe (2). Telephone conference with Council Chair Baydoun.	0.5 No Charge
5/10/24	Review and notes re: Swope, et al v. City. Telephone conferences with Council Chair Baydoun. Review ECF Notice and Order of Substitution. Review ECF Notices and "Motion" and Corrected Motion for Sanctions. Telephone to Attorney Hunt.	1.6
5/13/24	Review ECF Notice and Appearance of Attorney Hunt re: Swope, et al v. City. Research/draft re: Supplemental Brief re: City Council's Motion to Intervene. Review ECF Notice and Appearance of Attorney Farrell. Research/draft change to Supplemental Brief.	2.2
5/13/24	Review Attorney Turfe email and attachment re: Swope, et al v. City. Draft reply email. Review reply. Draft reply email.	0.5 No Charge
5/14/24	Review file re: Swope, et al v. City. Telephone conference with Attorney Turfe.	0.25 No Charge
5/14/24	Review ECF Notice and Appearance of Attorney Brown re: Swope, et al v. City. Telephone from Council Chair Baydoun.	0.25
5/15/24	Review file re: Swope, et al v. City re: Plaintiff's Motion for Order to Show Cause, etc. Telephone to 20 th Court. Notes. Telephone to Councilman Saab. Notes. Draft email to Attorneys Hunt and Farrell. Review reply email. Draft reply email. Review records from 20 th District Court. Review ECF Notice and Stipulated Order re: Motion for Leave to File Amended Complaint. Calendar. Review ECF Notices and Plaintiff's Supplemental Brief, City Council's Supplemental Brief, City's Supplemental Brief, and City's Corrected Supplemental Brief all re: Motion to Intervene. Review and draft email to Attorneys Hunt and Farrell. Forward/draft email to Council Chair Baydoun.	2.6

5/16/24	Review Attorney Hunt's email re: Swope, et al v. City. Draft reply email. Review emails and draft reply.	0.5
5/16/24	Review City Council Agenda and backup. Draft update Resolution and email to Council Chair Baydoun and Council Chair Pro Tem Ahmad. Review reply email. Draft reply.	0.4
5/17/24	Telephone conference with Council Chair Baydoun re: Swope, et al v. City. Notes. Telephone conference with Attorney Hunt. Telephone conference with Council Chair Baydoun. Review Attorney Hunt email. Draft reply. Forward/draft email to Council Chair Baydoun and Councilman Saab. Telephone to Council Chair Baydoun. Review reply emails. Draft reply email. Draft reply email to Attorney Hunt. Review email from Attorney Hunt. Draft email. Review ECF Notices, Appearance of Attorney Prescott, and Farinha's "Conditional" Motion to Intervene. Telephone conferences with Council Chair Baydoun and Councilman Saab. Review Councilman Saab email. Draft email to Councilman Saab and Council Chair Baydoun.	3.9
5/18/24	Review files and City Council video re: Swope, et al v. City. Notes. Telephone from Councilman Saab. Telephone to same. Notes. Review email and attachments from same. Confer with Office Manager re: photos/video.	2.4
5/20/24	Review ECF Notice and Stipulated Order Extending Filing Dates re: Motion for Order to Show Cause and Sanctions. Calendar. Review City Clerk Senia email. Draft reply email.	0.25
5/21/24	Review files re: Swope, et al v. City. Draft email to Attorney Hunt. Forward/draft emails to Council Chair Baydoun and Councilman Saab. Telephone from Council Chair Baydoun.	1.7
5/21/24	Attend meeting and Zoom meeting with Council Chair Baydoun, Councilman Saab, Attorney Hunt, and Attorney Farrell re: Swope, et al v. City.	2.1

5/21/24	Attend and comment at City Council Special Meeting.	0.1
5/27/24	Review email and attachment from Attorney Hunt re: Swope, et al v. City. Forward/draft email to Councilman Saab and Council Chair Baydoun. Telephone to Councilman Saab. Review email and attachment from Councilman Saab. Telephone to same.	0.4
5/28/24	Review file re: Swope, et al v. City. Start draft of changes to statement. Telephone to Councilman Saab. Edit statement further and complete draft of changes. Draft email to Councilman Saab. Telephone to Council Chair Baydoun. Draft email to Attorney Hunt. Telephone message to same. Telephone from Attorney Hunt. Telephone to Councilman Saab. Review Attorney Hunt email and attachment. Telephone conference with Councilman Saab. Draft email to same. Review emails from Councilman Saab. Draft email to Attorney Hunt. Telephone conference with same. Edit proposed statement and draft email to Attorney Hunt. Conference call with Councilman Saab, Attorney Hunt, and Attorney Farrell. Review Attorney Hunt email and attachment. Review ECF Notice, Response and Brief of City opposing Plaintiff's motion for leave to file Amended Complaint. Review Councilman Saab email and attachment. Telephone conference with Attorney Hunt. Draft email to Attorney Hunt and Attorney Farrell. Review ECF Notice, Response, and Brief of City opposing Plaintiff's Motion for Sanctions, etc.	4.9
5/28/24	Telephone to Council Chair Baydoun re: City Council Meeting and budget resolution. Message to City Clerk Senia. Telephone conference with City Clerk Senia. Review online budget resolution. Research/draft revised budget resolution. Draft email to Council Chair Baydoun and City Clerk Senia. Review emails of City Clerk Senia. Attend via Zoom portions of the City Council Meeting re: proposed training for Director/Interim Chief.	2.2

5/30/24	Review email string from Councilman Saab re: investigation. Draft reply email to same and Council Chair Baydoun. Review Councilman Saab email.	0.25
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TOTAL HOURS CHARGED:	33.30
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MAY 2024 ATTORNEY FEES	=	TOTAL HOURS CHARGED x
		\$200.00 per hour
	=	33.3 x \$200.00
	=	\$6,660.00

JUNE 2024 ATTORNEY FEES

<u>DATE</u>	<u>SERVICES RENDERED</u>	<u>TIME</u>
6/3/24	Review Charles Blackwell email re: City pay records resolution.	0.1
6/4/24	Review ECF Notices, Reply Brief re: Plaintiff's Motion for Leave to File Amended Complaint, and Reply re: Motion for Sanctions re: Swope, et al v. City.	0.3
6/10/24	Review email string pertinent to Swope, et al v. City.	0.1
6/10/24	Review City Clerk Senia email and attachment re: Roger Farinha.	0.1
6/10/24	Review email and attachment from Charles Blackwell re: his FOIA request like the City Council's request for City Pay Records.	0.1
6/11/24	Telephone from Council Chair Pro Tem Ahmad re: City Council Meeting issues. Draft Updated Revised Budget Resolution and email. Telephone conference City Clerk Senia. Telephone conference Council Chair Baydoun. Telephone message to same. Telephone form same. Draft possible motion re: I.B. Electric and email to Council Chair Baydoun, Council Chair Pro Tem Ahmad, and City Clerk Senia.	1.5

6/13/24	Research/draft email to City Council re: Attorney Prescott letter. Research/draft email to Attorney Prescott. Forward/draft email to City Council.	2.0
6/15/24	Review Attorney Prescott's email re: Roger Farinha. Draft reply email. Review reply email. Draft reply email. Forward/draft email to Council Chair Baydoun. Review reply email. Forward/draft email to Attorney Hunt.	2.8
6/16/24	Forward/draft emails to Attorney Dakhllallah and Attorney Turfe.	0.2 No Charge
6/17/24	Review Attorney Hunt email re: Swope, et al v. City. Draft reply email.	0.6
6/17/24	Research City Charter, Michigan Uniform Budgeting and Accounting Act, and Michigan Constitution re: unauthorized payment of bonus to H.R. Director. Telephone messages to Michigan Department of Treasury Local Government contact and Local Audit and Finance Division. Telephone from Karyna Garlitos of Michigan Department of Treasury. Notes. Telephone message to Council Chair Baydoun.	2.2
6/17/24	Telephone conferences with Council Chair Baydoun re: City budget for Fiscal Year 2024/25. Review file. Draft email to Council Chair Baydoun.	1.6
6/18/24	Communications with City Council members at City Council Meeting via Zoom.	0.1
6/20/24	Telephone from Karyna Garlitos of Michigan Department of Treasury re: payment of an unauthorized bonus. Review email from same. Telephone to Council Chair Baydoun. Telephone from same and Council Chair Pro Tem Ahmad. Review email and attachment from Council Chair Pro Tem Ahmad. Review messages from Council Chair Baydoun. Research re: confidentiality of tax information and adoption of interim budget. Draft email to Council Chair Baydoun and Council Chair Pro Tem Ahmad. Draft email to Council Chair Baydoun re: these matters.	3.7

6/21/24	Review Council Chair Pro Tem Ahmad email.	0.1 No Charge
6/24/24	Review Council Chair Baydoun email and attachments. Telephone from City Clerk Senia. Telephone from Council Chair Baydoun. Draft email to same.	1.25
6/25/24	Draft email to Council Chair Baydoun and City Clerk Senia re: budget motion. Review Council Chair Baydoun email.	0.2
6/26/24	Telephone message to Council Chair Baydoun re: budget and related pay record issues. Telephone from same. Review Council Secretary email. Draft reply email to same.	0.4
6/27/24	Review City Clerk Senia email re: budget motion. Messages with Council Chair Baydoun. Telephone from same.	0.25
6/27/24	Research/draft email to City Council re: City budget issues. Review Council Chair Baydoun email.	4.2
6/28/24	Telephone conference with City Clerk Senia re: motion wording. Draft email to same and Council Chair Baydoun.	0.25
6/28/24	Attend City Council Meeting and assist with final budget motion.	3.5
6/29/24	Telephone with Council Chair Baydoun re: response to email. Draft email to Council Chair Baydoun.	0.9
TOTAL HOURS CHARGED:		26.15
JUNE 2024 ATTORNEY FEES	=	TOTAL HOURS CHARGED x
	=	\$200.00 per hour
	=	26.15 x \$200.00
	=	\$5,230.00

JULY 2024 ATTORNEY FEES

<u>DATE</u>	<u>SERVICES RENDERED</u>	<u>TIME</u>
7/2/24	Telephone to Council Chair Baydoun re: Resolution and form to State re: unauthorized pay.	0.1
7/3/24	Telephone from Council Chair Baydoun re: Michigan Department of Treasury resolution and form. Review emails and attachments from same. Research/draft resolution, form, and email. Telephone to City Clerk Senia.	1.4
7/8/24	Review email string and attachment re: I.B. Electric. Start draft of email to Council Chair Baydoun and Council Chair Pro Tem Ahmad. Review additional email string. Complete draft of email to Council Chair Baydoun and Council Chair Pro Tem Ahmad.	0.6
7/10/24	Telephone to City Council Secretary re: Resolution re: Sending Information to Michigan Department of Treasury. Telephone to Council Chair Baydoun. Telephone message to Councilman Saab. Telephone from same. Draft email to Michigan Department of Treasury. Forward/draft email to Council Chair Baydoun. Review email form Michigan Department of Treasury.	1.1
7/10/24	Telephone to Council Chair Baydoun re: other matters and 7/9/24 Council Meeting issues. Telephone message to Attorney Hunt re: Swope, et al v. City. Review Councilman Saab email. Telephone conference with same. Telephone from Council Chair Baydoun. Review email from same. Review email from Council Chair Pro Tem Ahmad. Draft email to Attorney Hunt. Telephone to Council Chair Baydoun. Forward draft email to City Council members.	1.8
7/11/24	Review and draft email to Council Chair Baydoun re: FOIA request re: 7/8/24 Council Meeting. Review Council Chair Pro Tem Ahmad email and Council Chair Baydoun email.	0.8

7/11/24	Telephone from Attorney Hunt re: Swope, et al v. City and 7/9/24 Council Meeting. Review Councilman Saab email.	0.3
7/12/24	Review Roger Farinha email re: 7/9/24 Council Meeting. Review Attorney Hunt email. Review Councilman Saab email.	0.25
7/14/24	Review file re: Swope, et al v. City. Draft email to Attorney Hunt.	0.4
7/15/24	Telephone from Council Chair Baydoun re: Swope, et al v. City and other issues. Review file. Draft email to Council Chair Baydoun.	0.5
7/15/24	Telephone conference with Council Chair Baydoun re: Swope, et al v. City. Review and draft email to Council Chair Baydoun. Review reply email. Draft reply email.	2.2
7/16/24	Review City Council Secretary email and attachment re: City Council Motion 24-332.	0.1
7/18/24	Telephone conference with Council Chair Baydoun re: Swope, et al v. City and FOIA request.	0.25
7/19/24	Review Council Chair Baydoun email and attachments re: FOIA request.	0.25
7/23/24	Telephoen to Council Chair Baydoun re: Swope, et al v. City. Draft email to Attorney Hunt.	0.25
TOTAL HOURS CHARGED:		10.3
JULY 2024 ATTORNEY FEES	=	TOTAL HOURS CHARGED x
		\$200.00 per hour
	=	10.3 x \$200.00
	=	\$2,060.00

AUGUST 2024 ATTORNEY FEES

<u>DATE</u>	<u>SERVICES RENDERED</u>	<u>TIME</u>
8/7/24	Review and research re: possible motion re: related to City Council meetings. Draft email to Council Chair Baydoun and Council Chair Pro Tem Ahmad. Review Council Chair Pro Tem Ahmad email re: motion. Review and draft reply email. Review reply email.	1.2
8/7/24	Review ECF Notice and Motion and Brief for Immediate Consideration re: Swope, et al v. City.	0.25
8/8/24	Telephone to Council Chair Baydoun re: Swope, et al v. City.	0.1
8/12/24	Review file re: Swope, et al v. City. Research/draft Response and Brief re: City's Motion for Immediate Consideration. Telephone from Council Chair Baydoun. Telephone to Council Chair Baydoun. Telephone to same. Complete research/draft of Brief.	2.9
8/22/24	Telephone from Council Chair Baydoun re: City Council Meeting and proposed motion related to City Council meetings. Review email from same. Review opinion. Telephone to Council Chair Baydoun. Research and review for City Council Meeting.	3.9
8/13/24	Review and research re: Attorney DeNault opinion re: term of Corporation Counsel and City Assessor. Research and notes for attendance at City Council Meeting. Attend City Council meeting.	5.9 0.7 No Charge for Public comment time
8/14/24	Review City Council Chair email string from Attorney Hunt re: Swope, et al v. City. Research/draft email to Attorney Hunt. Edit Response and Brief re: City's Motion for Immediate Consideration. Efile same. Review ECF Notice.	1.9
8/20/24	Telephone from Council Chair Baydoun re: update on various matters.	0.25
TOTAL HOURS CHARGED:		15.7

AUGUST 2024 ATTORNEY FEES	=	TOTAL HOURS CHARGED x
		\$200.00 per hour
	=	15.7 x \$200.00
	=	\$3,140.00

SEPTEMBER 2024 ATTORNEY FEES

<u>DATE</u>	<u>SERVICES RENDERED</u>	<u>TIME</u>
	No hours billed for this month.	

TOTAL HOURS CHARGED:	0.0
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SEPTEMBER 2024 ATTORNEY FEES	=	TOTAL HOURS CHARGED x
		\$200.00 per hour
	=	0.0 x \$200.00
	=	\$0.00

OCTOBER 2024 ATTORNEY FEES

<u>DATE</u>	<u>SERVICES RENDERED</u>	<u>TIME</u>
10/11/24	Review email and attachments from Attorney Rahal re: Sobh Notice of Claim. Draft reply email. Forward/draft email to City officials. Review reply email. Draft reply email.	0.25
10/30/24	Review ECF Notice re: ADR Status Conference re: Swope, et al v. City. Telephone to Attorney Hunt.	0.4

TOTAL HOURS CHARGED:	0.65
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OCTOBER 2024 ATTORNEY FEES	=	TOTAL HOURS CHARGED x
		\$200.00 per hour
	=	0.65 x \$200.00
	=	\$130.00

NOVEMBER 2024 ATTORNEY FEES

<u>DATE</u>	<u>SERVICES RENDERED</u>	<u>TIME</u>
11/8/24	Telephone message to Attorney Hunt re: Swope, et al v. City. Telephone message to Council Chair Baydoun. Telephone from Council Chair Baydoun.	0.3

11/12/24	Review ECF Notice and Notice of Hearing re: Swope, et al v. City. Telephone to Council Chair Baydoun. Forward/draft email to same.	0.25
11/13/24	Review email and attachments from Council Chair Baydoun re: command officers MERC UCF Case.	0.25
11/20/24	Review file, ECF Notices, Witness Lists, and Exhibit Lists. Review files and prepare for Hearing. Travel to and appear for Hearing. Post meeting discussions with City Council members, and others. Travel to office.	5.2
11/24/24	Telephone message to Council Chair Baydoun.	0.1 No Charge
11/26/24	Draft email to City Council members. Review reply email. Draft reply email.	0.3 No Charge

TOTAL HOURS CHARGED:	6.0
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NOVEMBER 2024 ATTORNEY FEES	=	TOTAL HOURS CHARGED x
	=	\$200.00 per hour
	=	6.0 x \$200.00
	=	\$1,200.00

DECEMBER 2024 ATTORNEY FEES

<u>DATE</u>	<u>SERVICES RENDERED</u>	<u>TIME</u>
12/10/24	Draft email to Attorney Hunt re: Swope, et al v. City. Review reply email.	0.1
12/13/24	Review ECF Notice and Opinion and Order re: Swope, et al v. City case. Telephone to Council Chair Baydoun. Draft email to City Council members. Telephone from Council Chair Baydoun.	0.4
12/17/24	Review files. Telephone message to Attorney Hunt. Telephone message to Attorney Grysko.	0.1
12/18/24	Telephone from Attorney Hunt re: Swope, et al v. City.	0.3

12/21/24	Review ECF Notice and Amended Complaint and Demand for Jury Trial re: Swope, et al v. City. Notes.	0.4
12/22/24	Review drafts of Answer and Affirmative Defenses and Motion to Set Aside preliminary Injunction re: Swope, et al v. City. Research/draft changes to same generally and Answers to Affirmative Defenses in particular.	2.3
12/23/24	Continued research/draft/notes re: Affirmative Defenses re: Swope, et al v. City. Telephone message to Attorney Grysko. Telephone message to Attorney Hunt. Listen to voicemail from same. Telephone to same. Telephone message to Attorney Grysko. Continued research/notes/draft Motion to Set Aside Preliminary Injunction Order. Review ECF Notice and Motion and Brief as filed.	7.8
12/24/24	Draft email to City Council Chair Baydoun re: Swope, et al v. City.	0.1
12/27/24	Review Attorney Stempien email re: Swope, et al v. City. Review Attorney Hunt email. Draft reply email.	0.1
12/30/24	Review emails re: Swope, et al v. City. Draft reply. Review reply and attachment. Draft reply. Review emails and ECF Notice and Motion as filed.	0.4
TOTAL HOURS CHARGED:		12.0
DECEMBER 2024 ATTORNEY FEES = TOTAL HOURS CHARGED x		
= \$200.00 per hour		
= 12.0 x \$200.00		
= \$2,400.00		

JANUARY 2025 ATTORNEY FEES

<u>DATE</u>	<u>SERVICES RENDERED</u>	<u>TIME</u>
1/3/25	Review ECF Notices and Notices of Hearing re: Motion to Extend and Motion for Sanctions re: Swope, et al v. City. Draft email to City Council members.	0.25

1/6/25	Review Attorney Brown email re: Swope, et al v. City. Review file. Start draft of reply email. Review Attorney Hunt email. Telephone to Attorney Hunt. Draft email to Attorney Hunt and Attorney Brown. Review reply email.	0.5
1/7/25	Review Responses and Briefs of the Plaintiffs and the City to City Council's Motion to Set Aside Preliminary Injunction re: Swope, et al v. City. Research.	0.5
1/8/25	Start notes and research re: Reply Brief for City Council's Motion to Set Aside Preliminary Injunction re: Swope, et al v. City.	4.6
1/9/25	Telephone to Council Chair Baydoun re: Swope, et al v. City.	0.1 No Charge
1/10/25	Review ECF Notices re: Swope, et al v. City. Draft email to City Council members. Review Councilman Saab email. Draft reply email. Review and notes re: Reply Brief.	2.8
1/12/25	Continue research/draft Reply Brief re: City Council's Motion to Set Aside Preliminary Injunction re: Swope, et al v. City.	5.8
1/13/25	Complete research for Reply Brief re: City Council's Motion to Set Aside Preliminary Injunction re: Swope, et al v. City. Draft Unsworn Declaration for Council Chair Baydoun. Review email and attachments from Attorney Brown. Review Judge Goldsmith's Case Management Order and Guidelines re: scheduling. Review ECF Notice. Draft email to City Council members. Review Councilman Saab email. Draft reply email. Complete draft of Reply Brief. Review Councilman Ahmad email. Draft reply email. Draft email to Council Chair Baydoun. Telephone conference Council Chair Baydoun. Edit Unsworn Declaration. Edit Reply Brief. Efile Reply Brief. Review ECF Notice and Reply Brief as filed.	6.3
1/14/25	Review file re: Hearing for Swope, et al v. City. Travel to appear for Hearing. Travel to office. Review ECF Notice and Minute Entry.	2.5

1/14/25	Services while attending City Council Meeting.	0.25
1/16/25	Review email and attachment from Council Secretary Semeniuk re: proposed Ordinance.	0.1
1/17/25	Review Attorney Hunt emails and attachments re: Swope, et al v. City. Review Attorney Brown emails. Draft reply emails. Telephone from Council Chair Baydoun.	0.8
1/20/25	Review materials, City Code, and online materials re: Veteran Affairs Commission Ordinance. Research/draft ordinance. Draft email to Council Chair Baydoun.	1.7
1/22/25	Draft email to City Council re: Swope, et al v. City. Review reply emails. Draft reply emails. Telephone to Council Chair Baydoun.	0.3
1/23/25	Telephone conference with Council Chair Baydoun re: Swop, et al v. City and Police Department issues.	0.25
1/24/25	Review Councilman Saab email and attachment re: possible lawsuit. Telephone from same.	0.3 No Charge
1/24/25	Review Attorney Brown email and attachment re: Swope, et al v. City. Calendar.	0.25
1/27/25	Review Councilman Ahmad email and attachment. Telephone to Council Chair Baydoun. Telephone message to same.	0.25
1/28/25	Review email and attachment from Council Chair Pro Tem Ahmad re: hostile work environment. Attend City Council Meeting. Post Meeting discussions re: motion re: special legal counsel for Interim Police Chief Farhat.	5.3 4.3 No Charge
1/29/25	Review Council Secretary Semeniuk emails re: motion re: special legal counsel for Interim Police Chief Farhat. Review file.	0.1
1/31/25	Telephone from Hussein Farhat and Attorney Akeel re: City Council motion. Draft email to Council Secretary Semeniuk re: same.	0.25

TOTAL HOURS CHARGED:	28.5
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JANUARY 2025 ATTORNEY FEES	=	TOTAL HOURS CHARGED x
	=	\$200.00 per hour
	=	28.5 x \$200.00
	=	\$5,700.00

FEBRUARY 2025 ATTORNEY FEES

<u>DATE</u>	<u>SERVICES RENDERED</u>	<u>TIME</u>
2/4/25	Review Hassane Jamal email about final payout and Motion 24-330. Review Council Secretary Semeniuk emails and attachments re: Motion 24-330. Draft reply email to Mr. Jamal.	0.25
2/4/25	Review Council Secretary Semeniuk email and attachment re: Motion 25-055 re: Short-Term Rentals.	0.1
2/4/25	Review Council Chair Pro Tem Ahmad's email re: Hussein Farhat. Draft reply email.	0.1
2/5/25	Review Hassane Jamal email re: Motion 24-330. Review Mayor Bazzi email. Review Mr. Jamal email. Review Council Chair Baydoun email.	0.25
2/7/25	Review email and attachments from Attorney Grysko re: Swope, et al v. City.	0.25
2/10/25	Draft email to Council Secretary Semeniuk re: Sort-Term Rentals. Review email and attachment from City Clerk Senia.	0.25
2/10/25	Review file re: Swope, et al v. City and Motion 24-330. Draft email to Council Chair Baydoun and Council Chair Pro Tem Ahmad re: Closed Session. Review email from Council Chair Pro Tem Ahmad. Telephone conference with Council Chair Baydoun. Draft email to City Clerk Senis. Review reply email. Review Council Chair Baydoun email. Review City Clerk Senia email.	0.5

2/11/25	Research/draft opinion letter re: City Council Special Meeting and Closed Session. Review Attorney Hunt email re: same. Draft reply email.	0.8
2/11/25	Attend City Council Special Meeting and Closed Session. Notes.	1.0
2/12/25	Review emails from Council Chair Baydoun and Roger Farinha re: Special Meeting and Closed Session. Draft emails to Attorney Grysko and Attorney Hunt. Telephone message to Attorney Hunt. Telephone from same. Review email and attachments from Attorney Hunt.	0.8
2/13/25	Review City Clerk Senia email re: Veteran's Affairs Commission.	0.1
2/15/25	Review Attorney Hunt email and attachments re: Swope, et al v. City.	1.2
2/19/25	Listen to voicemail from Attorney Hunt re: Swope, et al v. City. Telephone to same. Draft email to Council Chair Baydoun. Telephone from same.	0.3
2/19/25	Telephone from City Clerk Senia re: proposed Veteran Affairs Commission Ordinance. Review email and attachments from Council Secretary Semeniuk.	0.25
2/20/25	Review file re: Veteran Affairs Commission Ordinance. Research/draft amended Ordinance. Draft email to City Clerk Senia. Review reply email.	1.4
2/20/25	Draft email to City Clerk Senia and Council Secretary Semeniuk re: Special Meeting and Closed Session re: Swope, et al v. City. Review reply email. Telephone to Council Secretary Semeniuk. Draft reply email. Review City Clerk Senia email.	0.3
2/20/25	Review Mayor Bazzi's video update and notes. Review and research re: electioneering using governmental resources. Research/draft Resolution re: Unlawful Electioneering. Draft email to City Clerk Senia and Council Secretary Semeniuk.	2.6

2/21/25	Telephone to Judge Goldsmith's Case Manager re: Swope, et al v. City. Telephone from same.	0.25
2/22/25	Review files re: Swope, et al v. City. Research/draft Preliminary Objections and Responses to Plaintiff's Discovery, Proof of Service, and letter. Draft email to other attorneys.	3.0
2/24/25	Review Attorney Brown email and attachment re: Swope, et al v. City. Review file. Draft reply email.	0.3
2/25/25	Review Attorney Brown email re: Swope, et al v. City. Draft reply email.	0.1
2/25/25	Attend City Council Closed Session in person re: Swope, et al v. City. Attend via Zoom portion of City Council Meeting re: Resolution Against Electioneering and Short-Term Rental Ordinance.	2.1

TOTAL HOURS CHARGED:	16.2
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FEBRUARY 2025 ATTORNEY FEES	=	TOTAL HOURS CHARGED x
		\$200.00 per hour
	=	16.2 x \$200.00
	=	\$3,240.00

MARCH 2025 ATTORNEY FEES

<u>DATE</u>	<u>SERVICES RENDERED</u>	<u>TIME</u>
3/1/25	Review materials online and otherwise re: Short-Term Rental Ordinance. Review and research re: other governmental units having similar ordinances. Notes.	3.3
3/3/25	Telephone from City Clerk Senia re: Short-Term Rental Ordinance.	0.25
3/4/25	Start research/draft of proposed Short-Term Rental Ordinance.	5.7
3/4/25	Review email and attachments from City Council Chair Pro Tem Ahmad re: The Led Lion, Inc. v. City lawsuit. Draft reply email.	0.9

3/5/25	Complete research/draft of Short-Term Rental Ordinance.	4.1
3/5/25	Review Hassane Jamal email re: Council Motion re: CDBG employee pay. Draft reply email.	0.1
3/6/25	Edit and finalize Short-Term Rental Ordinance. Draft letter to City Council and email to Council Chair Baydoun and City Clerk Senia.	2.1
3/6/25	Telephone to City Clerk Senia re: Council Motion re: CDBG employee pay. Research/draft proposed Resolution and email to Council Chair Baydoun and City Clerk Senia.	2.2
3/7/25	Review ECF Notice and Notice of Hearing re: Swope, et al v. City. Telephone to Judge Goldsmith's Case Manager. Telephone from same. Calendar.	0.25
3/10/25	Review ECF Notice and Plaintiffs' Motion to Compel re: Swope, et al v. City. Calendar. Telephone to Council Chair Baydoun.	0.5
3/11/25	Telephone to City Clerk Senia re: Agenda Items. Review file. Draft email to same. Attend City Council Meeting re: CDBG Resolution and Short-Term Rental Ordinance.	0.6
3/12/25	Review Attorney Brown email re: Swope, et al v. City. Draft reply email. Review reply email.	0.25
3/14/25	Review Attorney Grysko email re: Swope, et al v. City.	0.1
3/18/25	Review email from Judge Goldsmith's Law Clerk re: Swope, et al v. City. Review ECF Notice and Notice of Hearing. Review files. Research/draft draft of Response and Brief to Plaintiffs' Motion to Compel.	5.3
3/18/25	Telephone from Hassane Jamal re: Motion re: CDBG employee pay.	0.25

3/19/25	Review file re: motion re: CDBG employee pay claim. Telephone message to Council Chair Baydoun. Draft email to same. Review Council Chair Pro Tem Ahmad email. Draft reply. Telephone to same.	0.5
3/19/25	Review email and attachments from Council Chair Baydoun re: Local Civic Organization forms.	0.1
3/20/25	Finalize Response and Brief Opposing Plaintiffs' Motion to Compel. Review ECF Notice and documents as filed re: Swope, et al v. City. Appear for Hearing re: Motion for Sanctions, etc. Draft email to City Council.	2.2
3/21/25	Review ECF Notices and Order re: Swope, et al v. City.	0.1
3/23/25	Review file re: Swope, et al v. City. Notes re: discovery.	1.3
3/24/25	Review ECF Notice and Order re: Swope, et al v. City. Telephone message to Attorney Hunt. Calendar dates. Telephone from Attorney Hunt.	0.25
3/24/25	Review information re: Crestwood High School Alumni Association and charitable solicitation license. Telephone to Mary Averill. Draft email to same. Telephone to Council Chair Baydoun.	0.3
3/25/25	Review email and attachments from Mary Averill re: Crestwood High School Alumni Association.	0.25
3/26/25	Review Attorney Brown email re : Swope, et al v. City. Draft reply email. Review reply email.	0.5
3/26/25	Review email and attachment from Mary Averill re: Crestwood High School Alumni Association. Telephone to same. Draft email to Council Chair Baydoun. Telephone message to City Clerk Senia. Telephone from same.	0.6

4/6/25	Review Hassane Jamal email re: CDBG pay issue. Draft reply email.	0.1
4/7/25	Review Hassane Jamal email re: CDBG pay issue.	0.1
4/7/25	Review Attorney Brown email re: Swope, et al v. City.	0.1
4/8/25	Telephone to Council Chair Baydoun re: Swope, et al v. City and other issues. Review Attorney Brown email. Review Judge Roberts' email. Review Magistrate Judge Majzoub emails. Review Attorney Brown emails.	0.4
4/8/25	Review Councilwoman Malinowski-Maxwell email re: CDBG pay issue.	0.1 No Charge
4/8/25	Attendance and services City Council Meeting based on City Council requests re: Short-Term Rentals Ordinance and Assessor Agreement.	0.25
4/9/25	Review emails from Council Chair Baydoun and Councilman Saab re: re: Swope, et al v. City. Draft reply email. Review reply email from Council Chair Baydoun. Telephone to Councilman Saab. Draft email to Attorney Brown. Forward/draft email to City Council members.	0.5
4/9/25	Review email from Earlene Baggett-Hayes re: Swope, et al v. City. Review Asimina Dayne email. Review Attorney Brown emails and attachments. Draft reply email.	0.3
4/10/25	Review Attorney Hunt emails re: Swope, et al v. City. Calendar. Review Attorney Turfe email. Draft email to Attorney Hunt and Attorney Turfe. Review Attorney Hunt email. Conference call with Attorney Hunt and Attorney Turfe.	1.4
4/11/25	Review Attorney Brown email re: Swope, et al v. City.	0.1

4/14/25	Review Attorney Hunt email re: Swope, et al v. City. Review Earlene Baggett-Hayes email. Review Attorney Hunt email. Review Attorney Brown email. Review Attorney Hunt email. Review Attorney Brown email. Draft email to City Council members. Review reply emails from Councilman Saab and Councilwoman Malinowski-Maxwell.	0.5
4/14/25	Review Mary Averill email re: Crestwood High School Alumni Association. Telephone from City Clerk Senia. Draft email to Mary Averill. Review reply email.	0.25
4/14/25	Review text from Council Chair Baydoun re: proposed POAM CBA and meeting. Telephone to same. Research/draft email to Council Chair Baydoun.	0.7
4/17/25	Review Paralegal Matthew K. email and attachment re: Swope, et al v. City.	0.1
4/18/25	Review ECF Notice re: Swope, et al v. City.	0.1
4/21/25	Review Attorney Brown email re: Swope, et al v. City. Research/draft reply email re: discovery due dates. Draft reply email re: scheduling. Review emails from Attorney Brown and Attorney Hunt.	0.5
4/22/25	Review emails from Kelly Thweatt and Attorney Brown re: Swope, et al v. City.	0.1
4/23/25	Review email from council Chair Baydoun re: Mayor's "Allegations" email. Telephone from Councilman Saab. Draft reply email to Council Chair Baydoun.	0.25
4/23/25	Review email and letter from Attorney Amanda Stanek re: Swope, et al v. City. Forward/draft email to City Council members.	0.25
4/24/25	Draft email to City Council members re: proposed CBA with POAM.	0.8 No Charge

4/25/25	Research, notes, and edits to draft of City Council's discovery responses re: Swope, et al v. City. Review Attorney Hunt's email, attachment, and links re: City's discovery responses and Subpoena to South Haven. Review Attorney Turfe email and attachment.	1.2
4/28/25	Review Attorney Brown email re: Swope, et al v. City.	0.1
4/29/25	Review files re: Swope, et al v. City. Draft email to opposing counsel.	0.3
4/29/25	Review City Clerk Senia email and attachment re: Crestwood High School Alumni Association.	0.1
4/30/25	Review Attorney Brown email re: Swope, et al v. City. Draft reply email. Telephone to Attorney Hunt. Review Attorney Brown email.	0.5
TOTAL HOURS CHARGED:		9.0

APRIL 2024 ATTORNEY FEES	=	TOTAL HOURS CHARGED x
		\$200.00 per hour
	=	9.0 x \$200.00
	=	\$1,800.00

I hope that the foregoing and the payment of Sixty-Seven Thousand Three Hundred Fifty (\$67,350.00) Dollars for this 16-month period meet with your approval. If you have any questions regarding the charges included, please feel free to contact me at your convenience. Thank you.

Very truly yours,



GARY T. MIOTKE

GTM/ceem

Approved for the Agenda of:	APPROVED
6/24/2025	Motion No. 25-347

7.A.



Mayor's Office

TO: Honorable Mayor Bill Bazzi
Honorable City Council Members

FROM: Ali Dib, City Engineer

DATE: June 17, 2025

RE: City Engineer Dib - Bid Award - Bridge Design Services

Motion to award the bid for Bridge Design Services for Polk and Hipp Bridges to Wade Trim for [\$AMOUNT] and return the bid bonds to the unsuccessful bidders. In addition, authorize the Mayor and Clerk to sign the contract on behalf of the City. Furthermore, authorize the Mayor and Comptroller or Clerk to sign the necessary warrants, and the Treasurer to issue payment from Fiscal year 2025-2026 GL Account 592-536-924.592.

Attachments:

1. Bridge Design Score Sheet (corrected)
2. RFQ - Bridge Design Services
3. Wade Trim Proposal
4. Benesch RFQ - Bridge Design Services
5. Anderson RFQ - Bridge Design Services
6. Michael Baker RFQ - Bridge Design Services

CITY OF DEARBORN HEIGHTS RFQ SCORE SHEET

RFQ Name: Bridge Design Services: Hipp and Polk Street Over Ecorse Creek



Item	Weight	Benesh	Wade Trim	Anderson	Michael Baker
Experience of Firm	40	30	35	30	30
CDBG Experience	10	5	10	10	10
Current Capacity	30	20	25	20	25
References	20	0	15	15	15
Schedule	20	0	15	10	15
Geographic Proximity to City	10	10	10	7	10
	Total Score	65	110	92	105

The City of Dearborn Heights

Bill Bazzi Mayor



REQUEST FOR QUALIFICATIONS

Bridge Design Services: Hipp and Polk Street over Ecorse Creek

Issue Date: 3/17/2025

Pre-proposal Question Deadline: April 3th, 2025, at 12 p.m., Local Time

Proposal Deadline: April 9th, 2025, at 11:00 a.m., Local Time

Purchasing Contact: Mahdi Baydoun, Email: mibaydoun@dearbornheightsmi.gov

Project Specifications questions contact: Ali M. Dib P.E, City Engineer, Email: adib@dearbornheightsmi.gov

DESCRIPTION: This Request for Qualification (RFQ) is intended to procure engineering services for the following CDBG funded project:

Replacement of two bridges over the Ecorse Creek at Hipp and Polk Streets.

RFQ Instructions

The City of Dearborn Heights ("the City"), Michigan is seeking a proposal from qualified firms to performance design engineering and develop construction documents for the replacement of two bridges carrying Hipp and Polk Streets over Ecorse Creek. The project has been approved for Community Development Block Grant Disaster Recovery Funds (CDBG-DR.)

BACKGROUND

This project will replace two bridges will be replaced along the Ecorse Creek at Hipp (Figure 1) and Polk Streets. Although officially classified as bridges, these structures are dual steel pipe culverts with earthen fill. Compared to other bridges along Ecorse Creek, these structures are not the best design to handle high flows and the flashy nature of the waterway.

Both bridges have been identified in bridge inspection reports as needing replacement with a single-span culvert or bridge that properly accommodates the hydraulics of the creek. Although both bridges are rated in fair/good condition, the waterway upstream, in between, and downstream of these bridges are in poor condition due collection of sediment and debris.

The dual culvert design of these bridges has resulted in erosion voids in earthen fill due to high-water events along the creek, creating a "catch" for debris and dead vegetation. This design exacerbates blockages and drainage issues during flooding events along the creek. The project will replace these bridges with a single-span culvert that is designed to better handle creek flows and avoid blockages currently experienced at these locations.



Hipp Street over Ecorse Creek



Polk Street over Ecorse Creek

PROJECT LOCATION

The bridges carry Hipp and Polk Streets over the Ecorse Creek in the City of Dearborn Heights. A location map can be found in Exhibit A.

SERVICES REQUESTED

The scope of services to be performed by the consultant, at a MINIMUM, should include:

Task 1: Soil and Topographic Survey

The consultant shall collect all soil and topographic information necessary to design the project and prepare plans, specifications, and estimates to MDOT specifications. All soil tests shall conform to MDOT and American Society for Testing and Materials (ASTM) specifications.

Services will include:

- Establish property lines and existing rights-of-way, based upon existing descriptions and physical field evidence.
- Collect topographic data and provide a location map for the project area including connecting streets. The consultant will include utility locations, topography, buildings, fence lines, trees, and other physical features.
- Establish and witness survey center line alignment to serve as control throughout the project.
- Establish sufficient benchmarks, based on USGS data, to construct the project.
- Determine utility locations in conjunction with utility owners. The survey shall locate all underground utilities from the information available.
- Provide the legal description of the easements, if needed.

Task 2: Prepare Final Construction plans, specifications, and engineer's estimate.

The consultant shall coordinate the structural concept with the City Engineer and prepare the Preliminary Plan and Cost Estimate. The consultant shall prepare all documents necessary to bid the project. The Design Services requested shall conform to current standards of all applicable governing agencies standards and specifications. Plans and specifications shall be prepared by the consultant and submitted to the City for review and comment prior to the finalization of any plan documents. The final documents for this project shall include all required information needed for a complete project, ready to use.

The consultant shall prepare all necessary construction permit applications. The preparation shall include, not necessarily limited to, the following:

- SHPO Clearance
- MDEQ permit application.
- MDOT permit application.
- Preliminary plans
- Preliminary Construction Cost Estimate

PROPOSAL SUBMISSION

Responses to this RFQ may be hand-delivered or mailed to the attention of Mahdi Baydoun, at 6045 Fenton Street, Dearborn Heights, MI 48127. Alternatively, responses may also be emailed to Mahdi Baydoun at mibaydoun@dearbornheightsmi.gov.

QUESTIONS

Questions related to this solicitation must be directed to Mahdi Baydoun at: mibaydoun@dearbornheightsmi.gov.

Request for Qualification Statements

The following information should be included under the title “Request for Qualification Statements for Engineering Services for the Bridge Design Services: Hipp and Polk Street over Ecorse Creek”:

- 1) Name of Respondent.
- 2) Respondent address.
- 3) Respondent telephone number.
- 4) Respondent federal tax identification number.
- 5) Name, title, address, telephone number fax number, and email address of contact person authorized to contractually obligate the Respondent.

Contents of Qualifications Submittal

Respondents should letter and number responses exactly as the questions are presented herein. Interested Respondents are invited to submit qualifications that contain the following information:

- i) Introduction (transmittal letter).
- ii) Background and Experience.
- iii) Specialized Knowledge.
- iv) Personnel/Professional Qualifications.

1) Introduction (transmittal letter)

By signing the letter, the Respondent certifies that the signatory is authorized to bind the Respondent. The RFQ response should include:

- A brief statement of the Respondent’s understanding of the scope of the work to be performed.
- A certification that the Respondent has not had a record of substandard work within the last five years.
- A certification that the Respondent has not engaged in any unethical practices within the last five years.
- A certification that, if awarded the contract, the Respondent acknowledges its complete responsibility for the entire contract, including payment of all charges resulting from the

contract.

- Any other information that the Respondent feels is appropriate.
- The signature of an individual who is authorized to provide information of this nature in the name of the Respondent submitting the qualifications.

2) Background and Experience

Respondents should:

- Describe any prior engagements in which Respondent's firm assisted a governmental entity in dealings with CDBG and any other projects relating to CDBG. Respondent should include all examples of work on similar projects as described in Part One. Respondent should provide a list of completed CDBG projects. Preference is for the types of projects like those described in Part One. Respondent should provide the names, phone numbers, and emails of contact persons in the organizations for whom any projects referenced in this section were conducted. Respondent should include written references (letters or forms are acceptable) from previous clients attesting to the quality of work and compliance with performance schedules. Respondent cites in this section.
- Describe the firm's workload and current capacity to accomplish the work in the required time.
- Describe any issue the characteristics of which would be uniquely relevant in evaluating the experience of Respondent's firm to handle the proposed project(s).
- Describe Respondent's firm's presence in and commitment to Michigan.
- Provide current information on professional errors and omissions coverage carried by Respondent's firm, including amount of coverage.
- The City reserves the right to request any additional information to assure itself of a Respondent's financial status.

3) Specialized Knowledge

Respondents should:

- Describe their knowledge and experience in the types of projects described in Part One.
- Describe their knowledge of HUD's requirements for the CDBG award.

4) Personnel/Professional Qualifications

Respondents should:

- Identify staff members who would be assigned to act for Respondent's firm in key management and field positions providing the services described in Part One: Scope of Services, and the functions to be performed by each.
- Include resumes or curriculum vitae of each such staff member designated above, including name, position, telephone number, fax number, email address, education, and years and type of experience. Describe, for each such person, the projects relevant to CDBG on which they have worked.
- Estimate the number of persons to be assigned to this project, indicating the number working in Michigan and the number working elsewhere.

SELECTION PROCESS

The City of Dearborn Heights shall evaluate each potential contractor in terms on its:

- a) Professional qualifications necessary for satisfactory performance of required services;
- b) Specialized experience and technical competence in the type of work required;
- c) Capacity to accomplish the work in the required time;
- d) Past performance on contract with Government agencies and private industry in terms of cost control, quality of work, and compliance with performance schedules; and
- e) Location in the general geographical area of the project and knowledge of the locality of the project; provided, that application of this criterion leaves an appropriate number of qualified firms, given the nature and size of the project.

Respondents will be evaluated based on the written material submitted and according to the following factors: *

- | | |
|--|---------|
| 1. Experience of the firm with this type of project(s) as described in Part One. | 40 pts. |
| 2. Experience of the firm with other types of CDBG projects. | 10 pts. |
| 3. Current capacity to accomplish the work in the required time. | 30 pts. |
| 4. Reference from other clients attesting to firms: | |
| a. Quality of work. | 20 pts. |
| b. Compliance with performance schedules. | 20 pts. |
| 5. Geographic proximity to Dearborn Heights. | 10 pts. |

In the event of a tie, oral interviews will be held with those firms. As a result of the interviews, the City of Dearborn Heights will determine which firm will be selected to enter contract negotiations. Unsuccessful firms will be notified as soon as possible.

Questions should be addressed to Mahdi Baydoun, mibaydoun@dearbornheightsmi.gov

GENERAL INFORMATION

Only one point of contact is offered to respondents for this procurement, and all questions and communication must be accomplished exclusively by email submission of questions to the contact identified above. No other direct or indirect contact is to be made during this RFQ period with the procurement contact or with any other member of the City concerning this project.

1. Proposed Award

The award, if any, shall be made by contract to be executed by the City and the Consultant whose proposal is deemed to be in the best interest of the City. The decision of the City of whether to make the award and which proposal is in the best interest of the City shall be final.

2. Signature of Responsible Party

No organization may assign or transfer any legal or equitable interest in his proposal after the date and hour set for the receipt of proposals.

3. Company's Rights Reserved

The City reserves the right to accept or reject any or all proposals in whole or in part, to waive any irregularities in any proposal, and to accept the proposal which is most advantageous to the City and to re-advertise if desired. the City reserves the right to negotiate with any Consultant.

4. Conflict of Interest

The Consultant agrees that it presently has no interest and shall acquire no interest, direct or indirect, that would conflict in any manner or degree with the performance of its services hereunder. The Consultant further agrees that, in the performance of the agreement, no person having any such interest shall be employed.

5. Ownership and Disclosure

All documents and materials prepared pursuant to this proposal are the property of the City and may also be provided to the CDBG-DR office. the City shall have the unrestricted authority to publish, disclose, distribute, and otherwise use, in whole or in part, any reports, data, or other materials prepared under this process. To the extent anything is provided to CDBG-DR, the provisions of Michigan public records law will apply.

6. Insurance Requirements

The Consultant shall maintain, at its expense, during the term of any contract statutory workman's compensation insurance, automobile liability insurance, commercial general liability insurance, and professional liability insurance.

The Consultant will provide, upon request, the Certificates of Insurance documenting the coverage.

7. Independent Contractor Relationship

The Consultant shall perform any services related to any contract resulting from this RFQ as an independent contractor, and as such, shall have and maintain complete control over all its employees, agents, and operations. Neither the Consultant nor anyone employed by it shall represent, act, purport to act, or be deemed to be the agent, representative, employee, or servant of the City.

8. Equal Opportunity

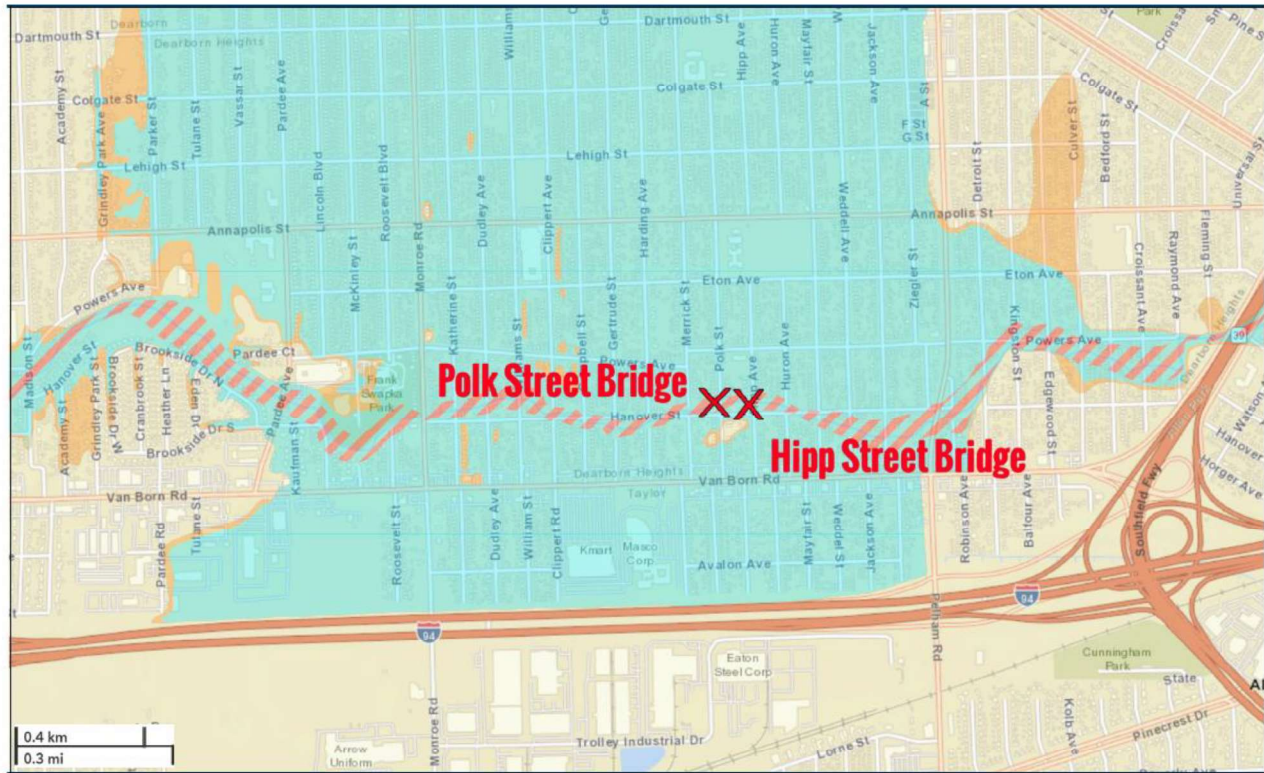
the City is an Equal Opportunity Employer and prohibits, in accordance with the law, discrimination based on race, sex, sexual identity or expression, gender origin or identity, national origin, religion, disability, or age.

Exhibit A: Project Location



Location Map - FEMA Flood Hazard Overlay

City of Dearborn Heights



**MEDC
GRANTS ADMINISTRATION
COMMUNITY DEVELOPMENT BLOCK GRANT
PROGRAM**

CONTRACT SPECIAL PROVISIONS

The following CDBG Contract Special Provisions should be used with all construction contracts, and professional service contracts, where CDBG funds are being used in whole or in part.

CONTRACT SPECIAL PROVISIONS

1. **Definitions:** For purposes of this Contract, the following terms shall have the meanings set forth below:
 - (a) **"Assistance"** means the CDBG grant funds provided, or to be provided, to the Grantee by the State, pursuant to the Grant Award Agreement.
 - (b) **"CDBG"** means Community Development Block Grant.
 - (c) **"Contract"** means the contractual agreement between the Owner and the Contractor to which these Contract Special Provisions have been incorporated and made a part thereof.
 - (d) **"Contractor"** means the contractor whose services are retained pursuant to the Contract.
 - (e) **"Grantee"** means the unit of local government designated as the recipient of the Assistance in the Grant Award and signing the acceptance provision of the Grant Award.
 - (f) **"HUD"** means U.S. Department of Housing and Urban Development, which is the federal agency that awards and has authority over CDBG funding to the State.
 - (g) **"Owner"** means the Grantee or Subrecipient, as applicable.
 - (h) **"Project"** means the project for which the services of the Contractor have been retained pursuant to the Contract which are funded, in whole or in part, with CDBG funds.
 - (i) **"State"** means the State of Michigan, or that agency, agency division, or Office of State government which has been delegated the responsibility for administering the CDBG program for the State of Michigan, as appropriate.
 - (k) **"Labor Surplus Area"** means a civil jurisdiction that has an unemployment rate at least 20% above the average unemployment rate for all states, the District of Columbia, and Puerto Rico during the previous two calendar years. The Department of Labor issues the labor surplus area list on a fiscal year basis.
2. **Prime Contractor Responsibilities:** The Contractor is required to assume sole responsibility for the complete effort and enforcement of laws and regulations under this Contract. The Owner will consider the Contractor to be the sole point of contact with regard to contractual matters. All contractors, including subcontractors must be registered in SAM and eligible to receive federal contracts.
3. **Federal and State Laws:** The Contractor agrees to comply with all CDBG requirements as well as other federal and state laws, regulations, or Executive Orders. The State reserves the right to add or delete terms and conditions of this Contract as may be required by revisions and additions or changes in the requirements, regulations, and laws governing the CDBG Program.

4. **Procurement and Contracting:** In accordance with 2 CFR Part 200, the cost plus a percentage of cost and percentage of construction cost methods of contracting shall not be used. This provision shall supersede any conflicting provision in an executed contract document or agreement funded in whole or in part with CDBG funds.
5. **Ownership:** Ownership of all real or personal property, acquired in whole or in part with CDBG funds for use on this Project, shall be vested in the Grantee, unless otherwise authorized by the State. When the Grantee determines that the property is no longer required for the purposes of this Project, the Grantee must notify the State and obtain approval for disposition of the property in accordance with applicable guidelines.
6. **Copyright:** Except as otherwise provided in the terms and conditions of this Contract, the Contractor paid through this Contract is free to copyright any books, publications or other copyrightable materials developed in the course of the Project and under this Contract. However, HUD and the State reserve a royalty-free, non-exclusive and irrevocable license to reproduce, publish or otherwise use and to authorize others to use, for Federal government and State purposes:

(a) the copyright in any work developed under this Contract; and

(b) any rights of copyright to which a subcontractor purchases ownership with grant support.

The Federal government's rights and the State's rights identified above must be conveyed to the publisher and the language of the publisher's release form must insure the preservation of these rights.

7. **Reporting Requirements:** The Contractor agrees to complete and submit all reports, in such form and according to such schedule, as may be required by the State or HUD. Further, the Contractor agrees to require any subcontractors to submit reports that may be required and to incorporate such language in its agreements. Failure to meet deadlines with the required information could result in sanctions.
8. **Access to Records:** All records with respect to all matters covered by this Contract shall be made available at any time for audit and inspection by HUD, the State or the Grantee or their representatives upon their request.
9. **Maintenance of Records:** Records for non-expendable property purchased totally or partially with Federal funds must be retained for five years after final close-out of the grant. All other pertinent contract records including financial records, supporting documents and statistical records shall be retained for a minimum of five years after the final close-out report. However, if any litigation, claim, or audit is started before the expiration of the five-year period, then records must be retained for five years after the litigation, claim or audit is resolved.
10. **Confidential Information:** Any reports, information, data, etc., given to, prepared by, or assembled by the Contractor under this Contract, which the Grantee or the State requests to be kept confidential, shall not be made available to any individual or organization by the Contractor without prior written approval of the Grantee or the State, as applicable.

11. **Reporting of Fraudulent Activity:** If at any time during the term of this Contract anyone has reason to believe by whatever means that, under this or any other program administered by the State, a recipient of funds has improperly or fraudulently applied for or received benefits, monies or services pursuant to this Contract or any other contract, such information shall be reported immediately to the appropriate authorities.
12. **Political Activity:** None of the funds, materials, property or services provided directly or indirectly under this Contract shall be used for any partisan political activity, or to further the election or defeat of any candidate for public office or otherwise.
13. **Conflicts of Interest and Ethical Standards:** The following provisions regarding “conflicts of interest” apply to the use and expenditure of CDBG funds by the Grantee and its subrecipients, including the Contractor.

In the procurement of supplies, equipment, construction and services, the more restrictive conflict of interest provisions of the State of Michigan Ethics laws, or of the Contractor shall apply.

In cases not governed by the above, such as the acquisition and disposition of real property and the provision of CDBG assistance to individuals, businesses and other private entities, the following provisions shall apply.

Except for eligible administrative or personnel costs, the general rule is that no person who is an employee, agent, consultant, officer, or elected or appointed official of the State or a unit of general local government or any designated public agencies or subrecipient which are receiving CDBG funds who exercise or have exercised any function or responsibilities with respect to CDBG activities assisted herein or are in a position to participate in a decision making process or gain inside information with regard to such activities, may obtain a financial interest or benefit from the activity, or have an interest in any contract, subcontract or agreement with respect thereto, or the proceeds thereunder either for themselves or those with whom they have family or business ties during their tenure or for one year thereafter. Exceptions may be granted by the State on a case by case basis as requested upon full disclosure in writing.

Should any governmental entity, contractor, subcontractor, employee or official know or perceive any breach of ethical standards or conflict of interest under the CDBG grant awarded to the Grantee or any other CDBG grant, they shall immediately notify in writing the MEDC. If the State finds any circumstances that may give rise to a breach of ethical standards or conflict of interest, under any grant, they shall notify the participating governmental entity and the State Ethics Commission as appropriate. The State may undertake any administrative remedies it deems appropriate, where there is a breach of ethical standards or conflict of interest under the regulations governing the CDBG Program and the State policies.

14. **Applicable Law:** In addition to the applicable Federal laws and regulations, this Contract is also made under and shall be construed in accordance with the laws of the State. By execution of this Contract, the Contractor agrees to submit to the jurisdiction of the State for all matters arising or to arise hereunder, including but not limited to performance of said Contract and payment of all licenses and taxes of whatever kind or nature applicable hereto.

15. **Limitation of Liability:** The Contractor will not assert in any legal action by claim or defense, or take the position in any administrative or legal procedures that he is an agent or employee of the Owner. This provision is not applicable to contracts for CDBG administration services where the Contractor is a Council of Government. The State shall not be liable for failure on the part of the Grantee or any other party to perform all work in accordance with all applicable laws and regulations. The Grantee agrees to defend, indemnify, and hold harmless the State from and against all claims, demands, judgments, damages, actions, causes of actions, injuries, administrative orders, consent agreement and orders, liabilities, penalties, costs, and expenses of any kind whatsoever, including, without limitation, claims arising out of loss of life, injury to persons, property, or business or damage to natural resources in connection with the activities of the Grantee and any other third parties in a contractual relationship with the Grantee, or a subsidiary, whether or not occasioned wholly or in part by any condition, accident, or event caused by any act or omission of the State as a result of the Assistance.
16. **Legal Services:** No attorney-at-law shall be engaged through the use of any funds provided under this Contract in any legal action or proceeding against the State, the Grantee, any local public body or any political subdivision.
17. **Contract:** If any provision in this Contract shall be held to be invalid or unenforceable, the remaining portions shall remain in effect. In the event such invalid or unenforceable provision is considered an essential element of this Contract, the parties shall promptly negotiate a replacement provision, which addresses the intent of such provision.
18. **Amendments:** Any changes to this Contract affecting the scope of work of the Project must be approved, in writing, by the Owner and the Contractor and shall be incorporated in writing into this Contract. Any amendments of the original contract must have written approval by the State prior to execution.
19. **Termination for Convenience:** This Contract may be terminated for convenience in accordance with 2 CFR Part 200.
20. **Sanctions:** If the Contractor fails or refuses to comply with the provisions set forth herein, the State or Owner may take any or all of the following actions: cancel, terminate or suspend in whole or in any part the contract, or refrain from extending any further funds to the Contractor until such time as the Contractor is in full compliance.
21. **Subcontracting:** If any part of the work covered by this Contract is to be subcontracted, the Contractor shall identify the subcontracting organization and the contractual arrangements made therewith to the Owner and to the State. All subcontracts must be approved by the Owner and the State to insure they are not debarred or suspended by the Federal or State governments and to insure the Owner and the State understand the arrangements.
22. **Subcontracting with Small and Minority Firms, Women's Business Enterprise and Labor Surplus Areas:** It is national policy to award a fair share of contracts to disadvantaged business enterprises (DBEs), small business enterprises (SBEs), minority business enterprises (MBEs) and women's business enterprises (WBEs). Accordingly, affirmative steps must be taken to assure that DBEs, SBEs, MBEs and WBEs are utilized when possible as sources of supplies, equipment, construction and services. Affirmative steps shall include the following:

- (a) Including qualified DBEs, SBEs, MBEs and WBEs on solicitation lists;
- (b) Assuring that DBEs, SBEs, MBEs and WBEs are solicited whenever they are potential sources;
- (c) Whenever economically feasible, dividing total requirements into smaller tasks or quantities so as to permit maximum participation by DBEs, SBEs, MBEs and WBEs;
- (d) Where the requirement permits, establishing delivery schedules which will encourage participation by DBEs, SBEs, MBEs and WBEs;
- (e) Using the services and assistance of the Small Business Administration, Minority Business Development Agency, the State Office of Small and Minority Business Assistance, the U.S. Department of Commerce and the Community Services Administration as required; and
- (f) Requiring the subcontractor, if any, to take the affirmative actions outlined in (1) – (5) above.

23. **Debarment Certification:** The Contractor must comply with Executive Orders 12549 and 12689 regarding Federal debarment and suspension regulations prior to entering into a financial agreement for any transaction as outlined below.

- (a) Any procurement contract for goods and services, regardless of type, expected to equal or exceed the Federal procurement small purchase threshold (which is \$250,000 and is cumulative amount from all federal funding sources).
- (b) Any procurement contract for goods and services, regardless of amount, under which the Contractor will have a critical influence on or substantive control over the transaction.

In addition, no contract may be awarded to any contractors who are ineligible to receive contracts under any applicable regulations of the State.

24. **Equal Employment Opportunity:** The Contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the State.

In carrying out the Project, the Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The Contractor must take affirmative action to insure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, or national origin. Such action shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor shall post in conspicuous places, available to employees and applicants for employment, notices to be provided by the State setting forth the provisions of this non-discrimination clause. The Contractor shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin. The Contractor will, in all solicitations or advertisements for employees by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin. The Contractor shall incorporate the foregoing requirements of this paragraph in all of its subcontracts for

the Project unless exempted by rules, regulations, or orders of the State issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor.

The Contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided by the State advising the said labor union or workers' representatives of the Contractor's commitment under this Section and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The Contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by the rules, regulations, and orders of the State, or pursuant thereto, and will permit access to its books, records, and accounts by HUD and the State for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

In the event of the Contractor's noncompliance with the non-discrimination clauses of this Contract or with any of such rules, regulations, or orders, this Contract may be canceled, terminated or suspended in whole or in part and the Contractor may be declared ineligible for further State government contracts or federally assisted construction contract procedures authorized in Executive Order 11246 of September 24, 1965, or by rules, regulations, or orders of the State, or as otherwise provided by law.

25. **Age Discrimination:** In accordance with 45 CFR, Parts 90 and 91, the Contractor agrees there shall be no bias or age discrimination as to benefits and participation under this Contract.
26. **Section 109 of the Housing and Community Development Act of 1974:** No person in the United States shall on the grounds of race, color, national origin or sex be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with funds made available under the CDBG program of the State.
27. **Section 504 of the Rehabilitation Act of 1973, as amended:** The Contractor agrees that no otherwise qualified individual with disabilities shall, solely by reason of his disability, be denied the benefits, or be subjected to discrimination including discrimination in employment, any program or activity that receives the benefits from the Assistance.
28. **Section 3, Compliance and Provision of Training, Employment and Business Opportunities:** The work to be performed under this Contract is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, (12 USC § 1701u). The purpose of Section 3 is to ensure that employment and other economic opportunities generated by HUD assistance or HUD-assisted projects covered by Section 3 shall, to the greatest extent feasible be directed to low and very low-income persons, particularly persons who are recipients of HUD assistance for housing.

The parties to this said Contract agree to comply with HUD's regulations in 24 CFR Part 135, which implement Section 3. As evidenced by their execution of this Contract, the parties to this Contract certify that they are under no contractual or other impediment that would prevent them from complying with the 24 CFR Part 135 regulations.

The contractor agrees to send to each labor organization or representative of workers with which the Contractor has a collective bargaining agreement or other understanding, if any, a notice advising the organization or workers' representative of the contractor's commitments under this Section 3 clause, and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the Section 3 preference, shall set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions; the qualifications for each; and the name and location of person(s) taking applications for each of the positions; and the anticipated date the work shall begin. The Contractor agrees to include this Section 3 clause in every subcontract subject to compliance with regulations in 24 CFR Part 135, and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this Section 3 clause, upon a finding that the subcontractor is in violation of the regulations in 24 CFR Part 135. The Contractor will not subcontract with any subcontractor where the Contractor has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR Part 135.

The Contractor will certify that any vacant employment positions including training positions, that are filled (1) after the Contractor is selected but before this Contract has been executed, and (2) with persons other than those to whom the regulations of 24 CFR Part 135 require employment opportunities to be directed, were not filled to circumvent the Contractor's obligations under 24 CFR Part 135.

The Contractor agrees to submit such reports as required to document compliance with 24 CFR Part 135. Noncompliance with the regulations in 24 CFR Part 135 may result in sanctions, termination of this Contract for default, and debarment or suspension from future HUD assisted contracts.

29. **Lead-Based Paint:** The construction or rehabilitation of residential structures with any portion of the Assistance is subject to the HUD Lead-Based Paint regulations found at 24 CFR Part 35. Any grants or loans made by the Grantee for the rehabilitation of residential structures with any portion of the Assistance shall be made subject to the provisions for the elimination of lead-based paint hazards under subpart B of said regulations, and the Grantee shall be responsible for the inspections and certifications required under Section 35.14(f) thereof.
30. **Compliance with Air and Water Acts:** (Applicable to construction contracts and related subcontracts exceeding \$100,000) This Contract is subject to the requirements of the Clean Air Act, as amended, 42 USC § 7401 et seq., the Federal Water Pollution Control Act (Clean Water Act), as amended, 33 USC § 1251 et seq., and the regulations of the Environmental Protection Agency with respect to 40 CFR Part 15, as amended from time to time. In particular, the following are required:
- (a) A stipulation by the Contractor or subcontractor that any facility to be utilized in the performance of any nonexempt contract or subcontract is not listed on the List of Violating Facilities, issued by the Environmental Protection Agency (EPA) pursuant to 40 CFR § 15.20.
 - (b) Agreement by the Contractor to comply with all the requirements of Section 114 of the Clean Air Act, as amended (42 USC § 7414) and Section 308 of the Federal Water Pollution Control Act, as amended (33 USC § 1318) relating to inspection, monitoring, entry, reports and information, as well as all other requirements specified in said Sections 114 and 308, and all regulations and guidelines issued thereunder.

- (c) A stipulation that as a condition of award of contract prompt notice will be given of any notification received from the Director, Office of Federal Activities, EPA, indicating that a facility utilized or to be utilized for the contract under consideration is to be listed on the EPA list of Violating Facilities.
- (d) Agreement by the Contractor that the Contractor will include or cause to be included the criteria and requirements in these subparagraphs (1) through (4), in every nonexempt subcontract and requiring that the Contractor will take such action as the State may direct as a means of enforcing such provisions.

In no event shall any amount of the Assistance be utilized with respect to a facility which has given rise to a conviction under section 113(c)(1) of the Clean Air Act or Section 309(c) of the Federal Water Pollution Control Act.

31. **Federal Labor Standards Provisions:** *(Applicable to construction contracts in excess of \$2,000 or residential rehabilitation contracts involving more than eight units)*

The Project or program to which the construction work covered by this Contract pertains is being assisted by the United States of America and the Federal Labor Standards Provisions as set forth on Attachment 1 are included in this Contract pursuant to the provisions applicable to such Federal assistance. These provisions must be complied with or sanctions will be instituted.

ATTACHMENT 1

U.S. Department of Housing and Urban Development, Office of Labor Relations form HUD4010 (06/2009)
ref. Handbook 1344.1

A. 1. (i) Minimum Wages. All laborers and mechanics employed or working upon the site of the work will be paid unconditionally and not less often once a week, and without subsequent deduction or rebate on any account (except such payroll deductions as are permitted by regulations issued by the Secretary of Labor under the Copeland Act (29 CFR Part 3), the full amount of wages and bona fide fringe benefits (or cash equivalents thereof) due at time of payment computed at rates not less than those contained in the wage determination of the Secretary of Labor which is attached thereto and made a part thereof, regardless of any contractual relationship which may be alleged to exist between the contractor and such laborers and mechanics. Contributions made or costs reasonably anticipated for bona fide fringe benefits under Section I(b)(2) of the Davis-Bacon Act on behalf of laborers or mechanics are considered wages paid to such laborers or mechanics, subject to the provisions of 29 CFR 5.5 (a)(1)(iv); also, regular contributions made or costs incurred for more than a weekly period (but not less often than quarterly) under plans, funds, or programs, which cover the particular weekly period, are deemed to be constructively made or incurred during such weekly period.

Such laborers and mechanics shall be paid the appropriate wage rate and fringe benefits on the wage determination for the classification of work actually performed, without regard to skill, except as provided in 29 CFR 5.5(a)(4). Laborers or mechanics performing work in more than one classification may be compensated at the rate specified for each classification of the time actually work therein: Provided, That the employer's payroll records accurately set forth the time spent in each classification in which work is performed. The wage determination (including any additional classification an wage rates conformed under 29 CFR 5.5(a)(1)(ii) and the Davis-Bacon poster (WH-1321) shall be posted at all times by the contractor and its subcontractors at the site of the work in a prominent and accessible, place where it can be easily seen by the workers.

(ii) (a) Any class of laborers or mechanics which is not listed in the wage determination and which is to be employed under the contract shall be classified in conformance with the wage determination. HUD shall approve an additional classification and wage rate and fringe benefits therefore only when the following criteria have been met:

- (1)** The work to be performed by the classification requested is not performed by a classification in the wage determination; and
- (2)** The classification is utilized in the area by the construction industry; and
- (3)** The proposed wage rate, including any bona fide fringe benefits, bears a reasonable relationship to the wage rates contained in the wage determination.

(b) If the contractor and the laborers and mechanics to be employed in the classification (if known), or their representatives, and HUD or its designee agree on the classification and wage rate (including the amount designated for fringe benefits where appropriate), a report of the action taken shall be sent by HUD or its designee to the Administrator of the Wage and Hour Division, Employment

Standards Administration, U.S. Department of Labor, Washington, D.C. 20210. The Administrator, or an authorized representative, will approve, modify, or disapprove every additional classification action within 30 days of receipt and so advise HUD or its designee within the 30-day period that additional time is necessary. (Approved by the Office of Management and Budget under OMB Control Number 12150140.)

(c) In the event the contractor, the laborers or mechanics to be employed in the classification or their representatives, and HUD or its designee do not agree on the proposed classification and wage rate (including the amount designated for fringe benefits, where appropriate), HUD or its designee shall refer the questions, including the views of all interested parties and the recommendation of HUD or its designee, to the Administrator for determination. The Administrator, or an authorized representative, will issue a determination within 30 days of receipt and so advise HUD or its designee or will notify HUD or its designee within the 30day period that additional time is necessary. (Approved by the Office of Management and Budget under OMB Control Number 1214-0140.)

(d) The wage rate (including fringe benefits where appropriate) determined pursuant to subparagraphs (1)(ii)(b) or (c) of this paragraph, shall be paid to all workers performing work in the classification under this contract from the first day on which work is performed in the classification.

(iii) Whenever the minimum wage rate prescribed in the contract for a class of laborers or mechanics includes a fringe benefit which is not expressed as an hourly rate, the contractor shall either pay the benefit as stated in the wage determination or shall pay another bona fide fringe benefit or an hourly cash equivalent thereof.

(iv) If the contractor does not make payments to a trustee or other third person, the contractor may consider as part of the wages of any laborer or mechanic the amount of any costs reasonably anticipated in providing bona fide fringe benefits under a plan or program, Provided, That the Secretary of Labor has found, upon the written request of the contractor, that the applicable standards of the Davis-Bacon Act have been met. The Secretary of Labor may require the Contractor to set aside in a separate account assets for the meeting of obligations under the plan or program. (Approved by the Office of Management and Budget under OMB Control Number 1215-0140.)

2. Withholding. HUD or its designee shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld from the contractor under this contract or any other Federal contract with the same prime contractor, or any other Federal-assisted contract subject to Davis-Bacon prevailing wage requirements, which is held by the same prime contractor so much of the accrued payments or advances as may be considered necessary to pay laborers and mechanics, including apprentices, trainees and helpers, employed by the contractor or any subcontractor the full amount of wages required by the contract. In the event of failure to pay any laborer or mechanic, including any apprentice trainee or helper, employed or working on the site of the work, all or part of the wages required by the contract, HUD or its designee may, after written notice to the contractor, sponsor, applicant, or owner, take such action as may be necessary to cause the suspension or any further payment, advance, or guarantee of funds until such violations have ceased. HUD or its designee may, after written notice to the contractor, disburse such amounts withheld for an on account of the contractor or subcontractor to the respective employees to whom they are due. The Comptroller General shall make such disbursements in the case of direct Davis-Bacon Act contracts.

3. (i) Payrolls and basic records. Payrolls and basic records relating thereto shall be maintained by the contractor during the course of the work preserved for a period of three years thereafter for all laborers and mechanics working at the site of the work. Such records shall contain the name, address, and social security number of each such worker, his or her correct classification, hourly rates of wages paid (including rates of contributions or costs anticipated for bona fide fringe benefits or cash equivalents thereof of the types described in Section I (b)(2)(B) of the Davis-Bacon Act), daily and weekly number of hours worked, deductions made and actual wages paid. Whenever the Secretary of Labor has found under 29 CFR 5.5 (a)(1)(iv) that the wages of any laborer or mechanic include the amount of any costs reasonably anticipated in providing benefits under a plan or program described in Section I(b)(2)(B) of the Davis-Bacon Act, the contractor shall maintain records which show that the commitment of provide such benefits is enforceable, that the plan or program is financially responsible, and that the plan or program has been communicated in writing to the laborers or mechanics affected, and records which show the costs anticipated or the actual cost incurred in providing such benefits. Contractors employing apprentices and trainee programs, the registration of the apprentices and trainees, and the ratios and wage rates prescribed in the applicable programs. (Approved by the Office of Management and Budget under OMB Control Numbers 1215-0140 and 1215-0017.)

(ii) (a) the contractor shall submit weekly for each week in which any contract work is performed a copy of all payrolls to HUD or its designee if the agency is a party to the contract, but if the agency is not such a party, the contractor will submit the payrolls to the applicant sponsor, or owner, as the case may be, for transmission to HUD or its designee. The payrolls submitted shall set out accurately and completely all of the information required to be maintained under 29 CFR 5.5(a)(3)(i). This information may be submitted in any form desired. Optional Form WH-347 is available for this purpose and may be purchased from the Superintendent of Documents (Federal Stock Number 029-005-00014-1), U.S. Government Printing Office, Washington, DC 20402. The prime contractor is responsible for the submission of copies of payrolls by all subcontractors. (Approved by the Office of Management and Budget Under OMB Control Number 1215-0129.)

(b) Each payroll submitted shall be accompanied by a "Statement of Compliance," signed by the contractor or subcontractor or his or her agent who pays for supervises the payment of the persons employed under the contract and shall certify the following:

(1) That the payroll for the payroll period contains the information required to be maintained under 29 CFR 5.5 (a)(3)(i) and that such information is correct and complete;

(2) That each laborer or mechanic (including each apprentice, and trainee) employed on the contract during the payroll period has been paid the full weekly wages earned, without rebate, either directly or indirectly, and that no deductions have been made either directly or indirectly from the full wages earned, other than permissible deductions as set forth in 29 CFR Part 3;

(3) That each laborer or mechanic has been paid not less than the applicable wage rates and fringe benefits or cash equivalents for the classification of work performed, as specified in the applicable wage determination incorporated into the contract.

(c) The weekly submission of a properly executed certification set forth on the reverse side of Optional Form WH-347 shall satisfy the requirement for submission of the "Statement of Compliance" required by subparagraph A.3.(ii)(b).

(d) The falsification of any of the above certifications may subject the contractor or subcontractor to civil or criminal prosecution under Section 1001 of Title 18 and Section 231 of Title 31 of the United States Code.

(iii) The contractor or subcontractor shall make the records required under subparagraph A.3.(i) available for inspection, copying, or transcription by authorized representatives of HUD or its designee or the Department of Labor, and shall permit such representatives to interview employees during working hours on the job. If the contractor or subcontractor fails to submit the required records or to make them available, HUD or its designee may, after written notice to the contractor, sponsor, applicant or owner, take such action as may be necessary to cause the suspension of any further payment, advance, or guarantee of funds. Furthermore, failure to submit the required records upon request or to make such records available may be grounds for debarment action pursuant to 29 CFR 5.12.

4. Apprentices and Trainees.

(i) Apprentices. Apprentices will be permitted to work at less than the predetermined rate for the work they perform when they are employed pursuant to and individually registered in a bona fide apprenticeship program registered with the U.S. Department of Labor, Employment Training Administration, Office of Apprenticeship Training, Employer and Training Services, or with a State Apprenticeship Agency recognized by the Office, or if a person is employed in his first 90 days of probationary employment as an apprentice in such an apprenticeship program, who is not individually registered in the program, but who has been certified by the Office of Apprenticeship Training, Employer and Labor Services or a State Apprenticeship Agency (where appropriate) to be eligible for probationary employment as an apprentice. The allowable ratio of apprentices to journeymen in any craft classification shall not be greater than the ratio permitted to the contractor as to his entire work force under the registered program. Any worker listed on a payroll at an apprentice wage rate, who is not registered or otherwise employed as state above, shall be paid not less than the applicable wage rate on the wage determination for the classification of work actually performed. In addition, any apprentice performing work on the job site in excess of the ration permitted under the registered program shall be paid not less than the applicable wage rate on the wage determination for the work actually performed. Where a contractor is performing construction on a project in a locality other than that in which its program is registered, the ratios and wage rates (expressed in percentages of the journeyman's hourly rate) specified in the contractor's or subcontractor's registered program shall be observed. Every apprentice must be paid at not less than the rate specified in the registered program for the apprentice's level of progress, expressed as a percentage of the journeymen hourly rate specified in the applicable wage determination. Apprentices shall be paid fringe benefits in accordance with the provisions of the apprenticeship program. If the apprenticeship program does not specify fringe benefits, apprentices must be paid the full amount of fringe benefits listed on the wage determination for the applicable classification. If the Administrator determines that a different practice prevails for the applicable apprentice classification, fringes shall be paid in accordance with that determination. In the event the Office of Apprenticeship Training, Employer and Labor Services, or a State Apprenticeship Agency recognized by the Office, withdraws approval of an apprenticeship program, the contractor will no longer be permitted to utilize apprentices at less than the applicable predetermined rate for the work performed until an acceptable program is approved.

(ii) Trainees. Except as provided in 29 CFR 5.16, trainees will not be permitted to work at less than the predetermined rate for work performed unless they are employed pursuant to and individually registered in a program which has received prior approval, evidenced by formal certification by the U.S. Department of Labor, Employment and Training Administration. The ratio of trainees to journeymen on the job site shall not be greater than permitted under the plan approved by the Employment and Training Administration. Every Trainee must be paid at not less than the rate specified in the approved program for the trainee's level of progress, expressed as a percentage of the journeyman hourly rate specified in the applicable wage determination. Trainees shall be paid fringe benefits in accordance with the provisions of the trainee program. If the trainee program does not mention fringe benefits, trainees shall be paid the full amount of fringe benefits listed on the wage determination unless the Administrator of the Wage and Hour Division determines that there is an apprenticeship program associated with the corresponding journeyman wage rate on the wage determination which provides for less than full fringe benefits for apprentices. Any employee listed on the payroll at a trainee rate who is not registered and participating in a training plan approved by the Employment and Training Administration shall be paid not less than the applicable wage rate on the wage determination for the work actually performed. In addition, any trainee performing work on the job site in excess of the ratio permitted under the registered program shall be paid not less than the applicable wage rate on the wage determination for the work actually performed. In the event the Employment and Training Administration withdraws approval of a training program, the contractor will no longer be permitted to utilize trainees at less than the applicable predetermined rate for the work performed until an acceptable program is approved.

(iii) Equal employment opportunity. The utilization of apprentices, trainees and journeymen under 29 CFR Part 5 shall be in conformity with the equal employment opportunity requirements of Executive Order 11246, as amended, and 29 CFR Part 30.

5. Compliance with Copeland Act requirements. The contractor shall comply with the requirements of 29 CFR Part 3 which are incorporated by reference in this contract.

6. Subcontracts. The contractor or subcontractor will insert in any subcontracts the clauses contained in subparagraphs 1 through 11 of this paragraph A and such other clauses as HUD or its designee may by appropriate instructions require, and a copy of the applicable prevailing wage decision, and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all the contract clauses in this paragraph.

7. Contract termination; debarment. A breach of the contract clauses in 29 CFR 5.5 may be grounds for termination of the contract and for debarment as a contractor and a subcontractor as provided in 29 CFR 5.12.

8. Compliance with Davis-Bacon and Related Act Requirements. All rulings and interpretations of the Davis-Bacon and Related Acts contained in 29 CFR Parts 1, 3, and 5 are herein incorporated by reference in this contract.

9. Disputes concerning labor standards. Disputes arising out of the labor standards provisions of this contract shall not be subject to the general disputes clause of this contract. Such disputes shall be resolved in accordance with the procedures of the Department of Labor set forth in 29 CFR Parts 5, 6, and 7. Disputes within the meaning of this clause include disputes between the contractor (or any

if its subcontractors) and HUD or its designee, the U.S. Department of Labor, or the employees or their representatives.

10. (i) Certification of Eligibility. By entering into this contract the contractor certifies that neither it (nor he or she) nor any person or firm who has an interest in the contractor's firm is a person or firm ineligible to be awarded Government contracts by virtue of Section 3(a) of the Davis-Bacon Act or 29 CFR 5.12(a)(1) or to be awarded HUD contracts or participate in HUD programs pursuant to 24 CFR Part 24.

(ii) No part of this contract shall be subcontracted to any person or firm ineligible for award of a government contract by virtue of Section 3(a) of the Davis-Bacon Act or 29 CFR 5.12(a)(1) or to be awarded HUD contracts or participate in HUD programs pursuant to 24 CFR Part 24.

(iii) The penalty for making false statements is prescribed in the U.S. Criminal Code, 18 U.S.C. 1001. Additionally, U.S. Criminal Code, Section 1010, Title 18, U.S.C., "Federal Housing Administration transactions", provided in part: "Whoever, for the purpose of . . . influencing in any way the action of such Administration..... makes, utters or publishes any statement knowing the same to be false..... shall be fined not more than \$5,000 or imprisoned not more than two years, or both."

11. Complaints, Proceedings, or Testimony by Employees. No laborer or mechanic to whom the wage, salary, or other labor standards provisions of this Contract are applicable shall be discharged or in any other manner discriminated against by the Contractor or any subcontractor because such employee has filed any complaint or instituted or caused to be instituted any proceeding or has testified or is about to testify in any proceeding under or relating to the labor standards applicable under this Contract to his employer.

B. Contract Work Hours and Safety Standards Act. The provisions of this paragraph B are applicable only where the amount of the prime contract exceeds \$100,000. As used in this paragraph, the terms "laborers" and "mechanics" include watchmen and guards.

(1) Overtime Requirements. No Contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of 40 hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of 40 hours in such workweek.

(2) Violation; liability for unpaid wages; liquidated damages. In the event of any violation of the clause set forth in subparagraph (1) of this paragraph, the contractor and any subcontractor responsible therefore shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violations of the clause set forth in subparagraph (1) of this paragraph, in the sum of \$10 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of 40 hours without payment of the overtime wages required by the clause set forth in subparagraph (1) of this paragraph.

(3) Withholding for unpaid wages and liquidated damages. HUD or its designee shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the contractor or subcontractor under any such contract, or any other Federal contract with the same prime contract, or any other Federally-assisted contract subject to the Contract Work Hours and Safety Standards Act which is held by the same prime contractor such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in subparagraph (2) of this paragraph.

(4) Subcontracts. The contractor or subcontractor shall insert in any subcontracts the clauses set forth in subparagraph (1) through (4) of this paragraph and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime Contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in subparagraphs (1) through (4) of this paragraph.

C. Health and Safety. The provisions of this paragraph C are applicable only where the amount of the prime contract exceeds \$100,000.

(1) No laborer or mechanic shall be required to work in surroundings or under working conditions which are unsanitary, hazardous, or dangerous to this health and safety as determined under construction safety and health standards promulgated by the Secretary of Labor by regulation.

(2) The Contractor shall comply with all regulations issued by the Secretary of Labor pursuant to Title 29 Part 1926 and failure to comply may result in imposition of sanctions pursuant to the Contract Work Hours and Safety Standards Act, 40 USC 3701 et. seq.

(3) The Contractor shall include the provisions of this paragraph in every subcontract so that such provisions will be binding on each subcontractor. The Contractor shall take such action with respect to any subcontract as the Secretary of Housing and Urban Development or the Secretary of Labor shall direct as a means of enforcing such provisions.



Request for Qualifications for Bridge Design Services Hipp and Polk Streets over Ecorse Creek

CITY OF DEARBORN HEIGHTS, MI

Respondent Information

Wade Trim Associates, Inc. • 25251 Northline Rd, Taylor, MI 48180
734.947.9700 • fax 833.837.0723 • Fed Tax ID No. 38-1802386

Authorized Signer

Rebecca Smith, PE • Senior Vice President • rsmith@wadetrim.com
555 Saginaw St #201, Flint, MI 48502 • 810.348.2561 • fax 833.837.0723

EMAIL SUBMISSION | APRIL 9, 2025



SECTION 1: INTRODUCTION (TRANSMITTAL LETTER)

April 9, 2025

Mr. Mahdi Baydoun
City of Dearborn Heights
6045 Fenton Street
Dearborn Heights, MI 48127

Re: Request for Qualification Statements for Engineering Services
Bridge Design Services: Hipp and Polk Street over Ecorse Creek

Dear Mr. Baydoun and Selection Committee Members:

It has been a pleasure to help the City of Dearborn Heights successfully secure over \$27M in federal funding for critical stormwater improvement projects through Wade Trim's FundingScout process. At this time, the City is ready to make use of the Community Development Block Grant - Disaster Recovery (CDBG-DR) monies it received to replace two, dual steel pipe culverts that are exacerbating blockages and drainage issues along Ecorse Creek.

Having completed your Citywide Stormwater and Flood Mitigation Master Plan, Wade Trim is acutely aware of the critical need to help reduce flooding wherever possible. Therefore, our design work for the replacement of the Hipp and Polk bridges will focus on accommodating the hydraulics of the creek, while conforming to all governing standards and the City's preferences. We have worked with numerous local agencies, including MDOT, and have used the MDOT project delivery system – notably, their specification system for state and federally funded projects.

Project Manager and Lead Bridge Engineer, Leon Solowjow, Jr, PE, will lead the work, bringing 3 decades of diverse technical and management experience in the structural/transportation industry. His comprehensive knowledge of AASHTO LRFD, LFD, and AREMA Bridge Design Specifications and current DOT design practices, standards, and specifications will yield successful final documents for competitive bidding and quality construction.

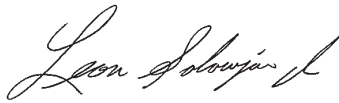
RFQ Transmittal Letter Requirements

- The City wishes to replace two bridges (i.e., dual steel pipe culverts) across the Ecorse River as approved by HUD for Community Development Block Grant Disaster Recovery (CDBG-DR) Fund. The scope of work includes performing design engineering and developing construction documents for the Hipp and Polk Street Bridges.
- Wade Trim meets the appropriate state licensing requirements to provide services in the State of Michigan. In addition, our staff have the necessary registrations and certifications, as required by the State of Michigan, to perform in their respective roles as identified in the organizational chart.
- Wade Trim has not had a record of substandard work within the last five years.
- Wade Trim has not engaged in any unethical practices within the last five years.
- If awarded the contract, and upon mutual negotiation and agreement thereof, Wade Trim shall acknowledge responsibility to perform in accordance with the requirements of the contract, including payment of any applicable charges for which Wade Trim agrees to be directly responsible for resulting from the contract.
- Wade Trim has been serving the City of Dearborn Heights since 1968.

As your ongoing CDBG consultant, we will continue to be a resource for the City to navigate administration and reporting requirements. We strive to understand the City's specific needs and challenges deeply, and value the relationship and communication we share before, during, and after projects.

Our team is ready to assist the City in strengthening your infrastructure, addressing flooding, and improving the quality of life for your citizens.

Sincerely,



Leon Solowjow, Jr, PE
Project Manager
Lead Bridge Engineer



Vaughn Martin, PE
Client Representative
Authorized Signatory

WADE TRIM BY THE NUMBERS



99 YEARS PROVIDING
MUNICIPAL ENGINEERING



700+ TEAM
MEMBERS



1926 YEAR
ESTABLISHED



1968 YEAR WADE TRIM
STARTED SERVING
DEARBORN HEIGHTS



23 OFFICES ACROSS 9 STATES
(HQ IN MICHIGAN)



137 ENGINEERING NEWS-
RECORD TOP 500
DESIGN FIRMS

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INTRODUCTION (TRANSMITTAL LETTER)

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SECTION 4

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BACKGROUND AND EXPERIENCE

Wade Trim has been designing roadway, water, and sewer projects since we were established in 1926 to serve communities throughout southeast Michigan. Today, our services include much more. We offer a range of specialized engineering services — traffic, transportation, structural, stormwater, flood mitigation & control, and wastewater. This engineering expertise is complemented with survey, landscape architecture, planning, and construction oversight to meet the complete needs of clients like the City of Dearborn Heights.

The way we work has also evolved. We have embraced advanced design technologies to strengthen and streamline engineering processes and workflows. Digitalization applications, like Building Information Modeling (BIM) and reality capture, have transformed our ability to visualize, collaborate, and make decisions using real-time information. We are using advanced hydraulic modeling to create realistic simulations of fluid motion to optimize design parameters and performance. We are helping our clients understand the power of these technologies and how they can be used to maximize the value of infrastructure investments.

Today, we continue to build relationships based on our commitment to excellence. Wade Trim now employs more than 700 engineering, planning, surveying, and landscape architecture professionals and support staff in 23 offices in nine states.

List of Completed CDBG Projects

Wade Trim brings in-depth experience providing services related to HUD and Community Development Block Grant (CDBG) requirements. For over 40 years, we have successfully completed CDBG-funded projects for many communities in Michigan, Ohio, Indiana, Arizona, and Florida. A list of our prior work assisting government entities in dealings with HUD and CDBG projects and certifications is featured in **Exhibit 1**.

EXHIBIT 1 COMPLETED CDBG PROJECTS

WADE TRIM HAS PROVIDED COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) SERVICES FOR SEVERAL CLIENTS:

- | | |
|------------------------------|---------------------------|
| City of Dearborn Heights, MI | City of Michigan City, IN |
| City of Dearborn | City of Lorain, OH |
| Canton Township, MI | City of Sandusky, OH |
| City of Flint, MI | City of Douglas, AZ |
| City of Kalamazoo, MI | City of Sierra Vista, AZ |
| City of Lansing, MI | City of Clearwater, FL |
| City of Livonia, MI | City of Gainesville, FL |
| Macomb County, MI | Hillsborough County, FL |
| City of Portage, MI | City of Largo, FL |
| City of Saginaw, MI | Lee County, FL |
| City of Taylor, MI | Manatee County, FL |
| Traverse City, MI | Pinellas County, FL |
| Redford Township, MI | Sarasota County, FL |
| Wayne County, MI | Village of Wellington, FL |
| City of Westland, MI | City of Denison, TX |

In addition, Wade Trim provides assistance related to administering CDBG, Neighborhood Stabilization Programs (NSP) and other programs, as well as Tax Increment Financing (TIF), Brownfield Redevelopment Authority, and Downtown Development Authority-related services. Wade Trim's experience in securing and certifying millions of funding dollars from regional, state, and federal agencies will provide added value to the City.

Similar Projects and References

Examples of our work on similar projects, with references, are presented below, beginning on page 7.

Workload and Current Capacity

Wade Trim strives to deliver projects on schedule, but projects are routinely at the mercy of funding, regulatory, and other influences beyond the control of the client. As a mid-sized engineering consultant, we have the depth of resources to smooth out periods of high demand by utilizing personnel from other offices. We also recognize the need to commit the staff mentioned in this proposal to this effort.

The highlighted staff in this statement of qualifications are committed to the project, but if we need a replacement, we will discuss the change with the City before implementation. The Wade Trim promise, is a promise to our clients to be responsive, reliable and resourceful during project completion, as shown in **Exhibit 2**.

The most time intensive components of the project will be sizing the proposed bridges economically, while also meeting hydraulic demands and the need for structural integrity and constructibility. Our local project manager and lead bridge engineer, Leon Solowjow, Jr, PE, will lead the efforts. Leon will be able to dedicate 30% of his time to this project, which will be more than adequate. He will be responsible for assigning deliverable deadlines for team members to meet the project schedule. Leon's experience with bridge design projects and with the City of Dearborn Heights makes him the ideal project manager for this effort.

Our approach to staffing has allocated the scope of work across our team to complete the project deliverables efficiently in a nine-month schedule, per the CDBG-DR grant application. Wade Trim is confident in our ability to complete the project on a nine-month schedule, per the CDBG-DR grant application.

Unique Characteristics

Wade Trim is prequalified by MDOT in a full range of design, construction, and survey services. Here is a short list of our prequalifications relative to the bridge design services for Hipp and Polk Street over Ecorse Creek:

- Design: Bridges
- Design: Bridges: Load Rating
- Design: Bridges: Railroad
- Design: Bridges: Safety Inspection
- Design: Bridges: Scoping
- Design: Hydraulics I and II
- Design: Landscape Architecture
- Design: Roadway + Complex and Intermediate
- Design: Traffic: Work Zone Maintenance of Traffic
- Design: Traffic: Work Zone Mobility & Safety
- Design: Utilities: Municipal
- Construction Eng.: Bridges & Anc. Structures
- Construction Eng.: Roadway
- Construction Eng.: Local Agency Program
- Construction Inspection: Bridges & Anc. Structures
- Surveying: Hydraulics
- Surveying: Right-of-Way
- Surveying: Road Design
- Surveying: Structure
- Many other categories

EXHIBIT 2



RESPONSIVE

We will act quickly and positively, adapting our work approach to meet the needs of the project.

RELIABLE

We will collaborate closely with clients, advising and earning trust with each deliverable.

RESOURCEFUL

We will seek creative solutions, delivering technical excellence to the project's challenges.

Michigan Presence & Commitment

Wade Trim has been involved in improving roadways in Michigan for municipalities, counties, and MDOT for nearly a century. Wade Trim opened its original office nearly 100 years ago in Michigan and has grown to a total of seven offices across the state, as shown in **Exhibit 3**. Our Taylor office is only 7 miles away from the City and offers transportation and traffic design, construction, and survey staff members who can support every phase of a project. We value strong relationships and work closely with our clients to provide solutions and incorporate projects into the fabric of each community.

Insurance Coverage

An insurance certificate explaining our professional errors and omissions coverage is included on page 13.

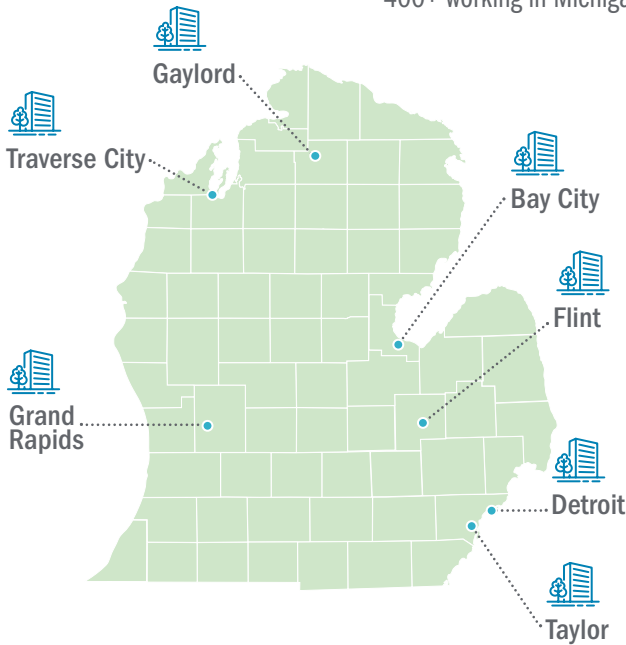
Additional Information

Wade Trim acknowledges that the City reserves the right to request additional information to assure itself of our financial status.

EXHIBIT 3

WADE TRIM'S MICHIGAN OFFICES

400+ working in Michigan





Wayne County Department of Public Services, MI

Merriman Road over Tarabusi Drain Bridge Replacement

Wade Trim provided design services for the replacement of a three-span, continuous flat concrete slab bridge built in 1964. The existing structure had a length of 64' with no skew. The abutments are pile-supported, cast-in-place retaining walls, and the piers are cast-in-place, concrete piles with concrete pile caps. Due to the poor condition of the flat slab and the substructure's inability to carry current design loads, the bridge – originally slated for a superstructure replacement – became a replacement project. The replacement structure consists of a 64' single span with spread box beams (27" x 48") to carry the 64' clear roadway width and two 6' sidewalks. The engineers designed the bridge per current AASHTO LRFD standards using the MDOT HL-93 Modified loading. A hydraulic analysis was also completed to confirm adequate hydraulic capacity and to address scour. The abutments are pile-supported, cantilevered concrete retaining walls with pile-supported, 90° return walls.

CLIENT CONTACT

Ali Aljawad, MS, CE, PE
Division Construction Engineer
734.858.2764
Aaljawad@waynecountymi.gov

YEAR COMPLETED 2023

SIMILAR TEAM (KEY/PROJECT STAFF)

Leon Solowjow, Jr.; Bob Breen; Alysia Lorincz; Lori Pawlik; Tom Wheeler; Scott Bliss; Mandi Spence; Kyle Krause; Phoebe Glazko; Bridget Bienkowski

RELEVANCE

- Bridge Design, Plans & Specifications
- Hydraulic Analysis
- Scour Countermeasures
- Permitting | Streambank Stabilization
- MOT Design | Engineer's Estimate
- Conforms to All Governing Standards



Wayne County Department of Public Services, MI

Middlebelt Road over Bell Creek Bridge Replacement

Wade Trim provided design services for the replacement of a 1930s two-span bridge that consisted of mixed substructure and superstructure due to widening in the mid-1960s. With a number of structural and functional deficiencies, bridge replacement was selected to meet current AASHTO LRFD standards. The replacement structure consists of a 73'-6" single span with spread box beams (27" x 48") with pile-supported CIP concrete curtainwall abutments. The clear roadway width was increased from 60'-5" to 64', and sidewalks were retained on both sides. The structure was skewed 20° for improved alignment with the waterway through the bridge. Due to high traffic volumes, the structure was constructed by part-width. Scour countermeasures consisted of riprap around and along the abutments and wingwalls. Load Resistance Factor Rating (LRFR), HL-93 truck loads, and Michigan legal loads were analyzed per FHWA and MDOT requirements.

CLIENT CONTACT

Ali Aljawad, MS, CE, PE
Division Construction Engineer
734.858.2764
Aaljawad@waynecountymi.gov

YEAR COMPLETED 2023

SIMILAR TEAM (KEY/PROJECT STAFF)

Leon Solowjow, Jr.; Bob Breen; Alysia Lorincz; Lori Pawlik; Tom Wheeler; Scott Bliss; Mandi Spence; Kyle Krause; Phoebe Glazko; Bridget Bienkowski

RELEVANCE

- Bridge Design, Plans & Specifications
- Hydraulic Analysis
- Scour Countermeasures
- Permitting
- Streambank Stabilization
- MOT Design
- Engineer's Estimate
- Engineer's Estimate
- Conforms to All Governing Standards

CLIENT CONTACT

Ali Aljawad, MS, CE, PE
Division Construction Engineer
734.858.2764
Aaljawad@waynecountymi.gov

YEAR COMPLETED 2024

SIMILAR TEAM (KEY/PROJECT STAFF)

Leon Solowjow, Jr.; Bob Breen; Alysia Lorincz; Lori Pawlik; Tom Wheeler; Scott Bliss; Mandi Spence; Kyle Krause; Phoebe Glazko; Bridget Bienkowski

RELEVANCE

- Bridge Design, Plans & Specifications
- Hydraulic Analysis
- Scour Countermeasures
- Permitting ■ Streambank Stabilization
- MOT Design ■ Engineer's Estimate
- Conforms to All Governing Standards



After



Before

Wayne County Department of Public Services, MI

Meridian Road over Thorofare Canal Bridge Replacement

Wayne County selected Wade Trim to provide design services for the replacement of a single-span, concrete-encased, steel beam arched bridge built in 1929. The existing structure had a length of 69'-5" with a 45° skew. The replacement structure consists of an 80' single span with 33"-deep steel Press-Brake Formed Tub Girders (PBFTG), cast-in-place reinforced concrete abutments, and wingwalls on pile-supported footings. The steel tub girders were chosen as the most feasible and economical superstructure type for transport to Grosse Ile. Access to Grosse Ile is load-restricted and any other type of beam would require barge delivery and then separate transport to the bridge site, significantly increasing the construction cost. The new structure increases the waterway opening through the bridge and incorporates a shared-use path on the east side. Additional work consisted of reconstruction of bridge approaches and guardrail replacement. Scour countermeasures consisted of riprap around and along the abutments and wingwalls. Meridian Road from Grosse Ile Parkway to Island Drive was rehabilitated with concrete pavement patching and an HMA overlay. Close coordination and communication with the owner and stakeholders played a vital role in the success of this project.



Wayne County Department of Public Services, MI

East River Road over North Hickory Canal, Structure Replacement

The 1936 three-span, concrete slab bridge supporting East River Road over the North Hickory Canal was the only point of vehicular entry connecting the residents of Hickory and Meso Islands to the main island of Grosse Ile. Wade Trim designed the replacement – a 65' single-span structure – utilizing current AASHTO LRFD specifications and MDOT guidelines. The soil conditions on the site made for a challenging design since the area was prone to global instability due to existing soft clay and organic soils overlying relatively shallow bedrock. Several types of foundation systems were evaluated, and a spread foundation system resulted in the most feasible and economical solution. The new structure features 21" x 48" spread box beams that accommodate two lanes and sidewalks. Its adequate size improved the hydraulic capacity and floodway.

CLIENT CONTACT

Ali Aljawad, MS, CE, PE
Division Construction Engineer
734.858.2764
Aaljawad@waynecountymi.gov

YEAR COMPLETED 2022

SIMILAR TEAM (KEY/PROJECT STAFF)

Leon Solowjow, Jr.; Bob Breen; Alysia Lorincz; Lori Pawlik; Tom Wheeler; Mandi Spence; Bridget Bienkowski

RELEVANCE

- Bridge Design, Plans & Specifications
- Geotechnical Evaluations
- Improved Hydraulic Capacity and Floodway
- Identical Scope of Services



Wayne County Department of Public Services, MI

Waltz Road Bridge Replacement Over Huron River

In 2017, Wade Trim was retained by Wayne County to design a replacement structure for Waltz Road Bridge. The bridge was lengthened to a 2-span bridge with an overall length of 220 feet to help with hydraulic efficiency. It consists of two lanes of traffic, a 10-foot multi-use path on one side, and a 6-foot walk on the other. The superstructure consists of 48-inch by 49-inch precast concrete bulb-tee beams supporting a 9-inch deck. To minimize the impact on the river, the bridge was constructed as a pile bent. Wade Trim performed the required load rating of the proposed Waltz Road Bridge using Load Resistance Factor Rating (LRFR) per FHWA and MDOT requirements. HL-93 truck loads were analyzed for Federal Inventory and Operating Ratings and Michigan legal loads were analyzed for Michigan Operating Ratings.

CLIENT CONTACT

Ali Aljawad, MS, CE, PE
Division Construction Engineer
734.858.2764
Aaljawad@waynecountymi.gov

YEAR COMPLETED 2019

SIMILAR TEAM

Leon Solowjow, Jr.; Bob Breen;
Mandi Spence; Bridget Bienkowski

RELEVANCE

- Located in Dearborn Heights
- Bridge Design, Plans & Specifications
- Hydraulic Analysis
- Scour Countermeasures
- Permitting
- MOT Design
- Conforms to All Governing Standards



Wade Trim provided design and construction engineering services for a 32-foot single-span timber bridge on Poquette Road over the Sturgeon River in Otsego County. The new structure replaced a 10'-diameter steel culvert, improving the site and reconnecting over 8 miles of upstream habitat for this blue ribbon trout stream.

Multiple Locations

Other Recent Bridge Replacement Projects in Michigan

WAYNE COUNTY

- Baseline Road over CSX Railroad Bridge
- Beech Daly over Middle Rouge River
- Elba Drive over Elba Canal
- Gibraltar Road over Silver Creek
- Greenfield Road over Rouge River
- Huron River Drive over Huron River
- Industrial Road over Dix Avenue
- Jefferson/Conrail Bridge Replacement
- Lilley Road over Lower Huron River
- Six Mile over Middle Rouge River
- Swan Drive over Swan Canal
- Warren Avenue over Middle Rouge River

OTSEGO COUNTY

- Poquette Road Bridge over Sturgeon River

GENESSEE COUNTY

- Beecher Road over Misteguay Creek
- Lippincott Blvd over Kearsley Creek

MIDLAND COUNTY

- Letts Road Culvert Replacement

Wade Trim's Errors and Omissions Coverage is outlined below in green and is called "Professional Liability".



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
6/28/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Ames & Gough 8300 Greensboro Dr. Suite 980 McLean VA 22102	CONTACT NAME: PHONE (A/C, No, Ext): 703-827-2277 FAX (A/C, No): 703-827-2279 E-MAIL ADDRESS: admin@amesgough.com														
INSURED Wade Trim Group, Inc., its subsidiaries & Wade Trim NY, PC 25251 Northline Road Taylor MI 48180	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: left;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: left;">NAIC #</th> </tr> <tr> <td>INSURER A : Arch Insurance Company, A+ XV</td> <td>11150</td> </tr> <tr> <td>INSURER B : Continental Insurance Company A(XV)</td> <td>35289</td> </tr> <tr> <td>INSURER C : Travelers Property Casualty Company of America, A+</td> <td>25674</td> </tr> <tr> <td>INSURER D : Continental Casualty Company (CNA) A, XV</td> <td>20443</td> </tr> <tr> <td>INSURER E : Travelers Casualty & Surety Co. of America A++, XV</td> <td>31194</td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Arch Insurance Company, A+ XV	11150	INSURER B : Continental Insurance Company A(XV)	35289	INSURER C : Travelers Property Casualty Company of America, A+	25674	INSURER D : Continental Casualty Company (CNA) A, XV	20443	INSURER E : Travelers Casualty & Surety Co. of America A++, XV	31194	INSURER F :	
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INSURER E : Travelers Casualty & Surety Co. of America A++, XV	31194														
INSURER F :															

COVERAGES

CERTIFICATE NUMBER: 1745462935

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ Contractual Liab GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PRO-JECT ☒ LOC OTHER:		ZAGLB1854402	7/1/2024	7/1/2025	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COM/OP AGG \$ 4,000,000 \$
A	☒ AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ☐ NON-OWNED AUTOS		ZACAT1849702	7/1/2024	7/1/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☒ RETENTION \$ 10,000		7034724218	7/1/2024	7/1/2025	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☒ Y ☒ N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	ZAWCI1837802	7/1/2024	7/1/2025	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
CDE	Excess Umbrella (First Layer) Prof. Liability (Incl Pollution) Excess Prof. Liability		EX-7S149981 AEH591913816 107868976	7/1/2024 7/1/2024 7/1/2024	7/1/2025 7/1/2025 7/1/2025	Occurrence/Aggregate 10,000,000 Per Claim/Aggregate \$5,000,000 Per Claim/Aggregate \$5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Workers Compensation (NY) Policy #ZAWCI1837902/ Company: Arch Insurance Company / Effective: July 1, 2024 - July 1, 2025
 \$1,000,000 Each Accident/ \$1,000,000 Disease Each Employee / \$1,000,000 Policy Limit

Excess Umbrella (Second Layer) Policy #ECO (25) 67936139/ Company: The Ohio Casualty Insurance Company / Effective: July 1, 2024 - July 1, 2025
 \$5,000,000 Occurrence/Aggregate

CERTIFICATE HOLDER

For Proposal Purposes Only United States	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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ACORD 25 (2014/01)

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SPECIALIZED KNOWLEDGE

Knowledge and Experience with Similar Projects

Bridge Design

Wade Trim's bridge engineers balance construction quality with the human and economic requirements of a project. Whether a new bridge, replacement or rehabilitation, the project will benefit from our engineers who coordinate design, planning, and engineering to create an aesthetically pleasing, financially sound, and environmentally sensitive project. Wade Trim bridge engineers strive to provide our clients with quality projects produced on time and within budget.

Our bridge design services include inspection, scoping, and load rating; rehabilitation and replacement designs; new bridge structures; and stream stability and scour evaluations. Wade Trim brings extensive experience on various bridge projects from single-span culverts to multi-span and multi-girder structures.

Transportation Planning and Design

Wade Trim has experience in providing street and highway planning and design services customized to clients' needs and specifications. We have worked with numerous local agencies, including MDOT, and have used the MDOT project delivery system, including their specification system for state and federally funded projects.

Traffic Engineering

Wade Trim traffic engineers are involved in traffic operations, safety management, traffic signal optimization, and design of traffic control devices for roadways and intersections. They are experienced with meeting all requirements in the current edition of the Michigan Manual of Uniform Traffic Control Devices (MMUTCD). They have experience designing maintenance of traffic plans for a wide variety of infrastructure projects, signals, signing markings, healthy street initiatives, crash studies, traffic modeling, and simulations for projects throughout Michigan.

Bridge Experience with Dearborn Heights

In 1989, a Master Plan was developed for bridge improvements encompassing the City's 35 bridges, built mostly in the 1930s and 1940s as public works projects. The majority of these structures cross Ecorse Creek, with a few over Rouge River branches. The Master Plan identified the bridge conditions and those in need of replacement due to deteriorating and unsafe conditions. Over 8 years, 11 bridges were removed, 5 bridges were replaced with new structures, and 2 bridges were replaced with pedestrian bridges. Every 2 years, Wade Trim inspects the City's bridges – which includes the Hipp and Polk structures – as required by the Local Bridge Program administered by MDOT.

Stormwater Management

When stormwater management is done well, open ditches, streams, and rivers are cleaner, flood risks are reduced and quality of life increases. Wade Trim has vast experience with flood mitigation and control that will add value to overall project goals for the replacement of the Hipp and Polk Street bridges over Ecorse Creek.

Dearborn Heights Citywide Stormwater and Flood Mitigation Master Plan

Experiencing severe flooding that resulted in a federally declared disaster in 2021, the City of Dearborn Heights wanted to evaluate local solutions to prevent repetitive flooding issues. Wade Trim developed a successful Michigan High Water grant application to secure a \$306,000 grant for the City to fund a citywide stormwater and flood mitigation master plan. The master plan identified citywide solutions, with a particular focus on the hydraulics of Ecorse Creek. This resulted in recommendations for storage, capacity, and green infrastructure solutions throughout the community.

Funding

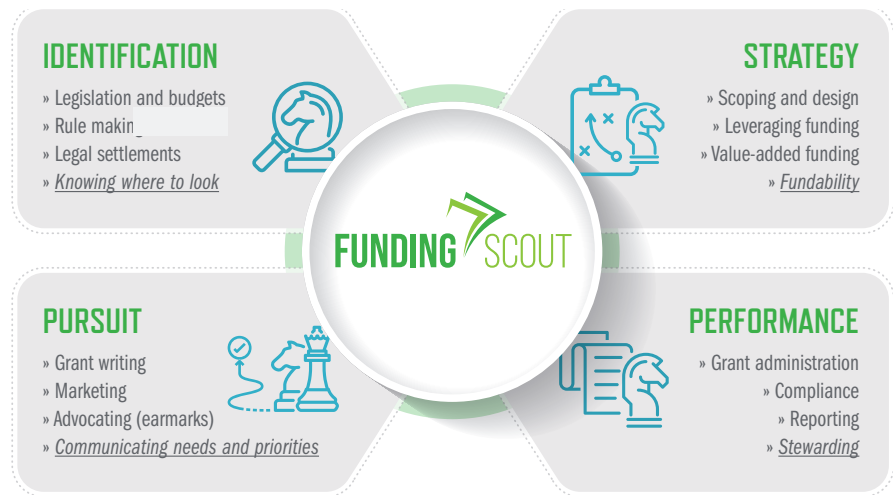
Wade Trim's legacy as a municipal consultant includes connecting clients with federal and state funding opportunities. Indeed, our funding process, FundingScout – highlighted in **Exhibit 4**, helped Wade Trim secure CDBG-DR funds for the City of Dearborn Heights for this project.

As a continuing FundingScout client of Wade Trim, the City has been able to secure over \$27M in federal funding successfully for future stormwater improvements associated with the master plan. Wade Trim recognizes the need to mitigate flooding wherever possible. For the replacement of the Hipp and Polk bridges, design will focus on accommodating the hydraulics of Ecorse Creek to minimize blockages and improve drainage.

Knowledge of HUD Requirements

As a CDBG-DR funded project, the City must maintain compliance with HUD requirements and complete regular reporting to the Michigan Economic Development Corporation. Wade Trim has experience working on HUD-funded infrastructure projects and also assisting dozens of communities to develop and implement their CDBG programs, including the City of Dearborn Heights. Our team will be available to assist the City in meeting HUD requirements and serve as a technical resource for the City throughout our contract.

EXHIBIT 4 FundingScout Process



Wade Trim worked together with the City of Dearborn Heights to complete the first three stages of the FundingScout process. As we move into the PERFORMANCE stage, our experience and familiarity with grant administration, compliance, and reporting will be valuable.

In addition to more typical program administration duties, Wade Trim has provided services to research statutory and regulatory questions surrounding project compliance and coordinate resolution of compliance issues.

PERSONNEL/PROFESSIONAL QUALIFICATIONS

Staff Members

As shown in this section of the proposal, Wade Trim has staff available with experience providing services related to project management, transportation design, specifications, hydraulics/hydrology, constructability, and grant administration. These professionals have completed many projects with elements similar to the services requested by the City of Dearborn Heights. Staff members who will be assigned in key management and task leadership positions are shown in our Organizational Chart in **Exhibit 5**.

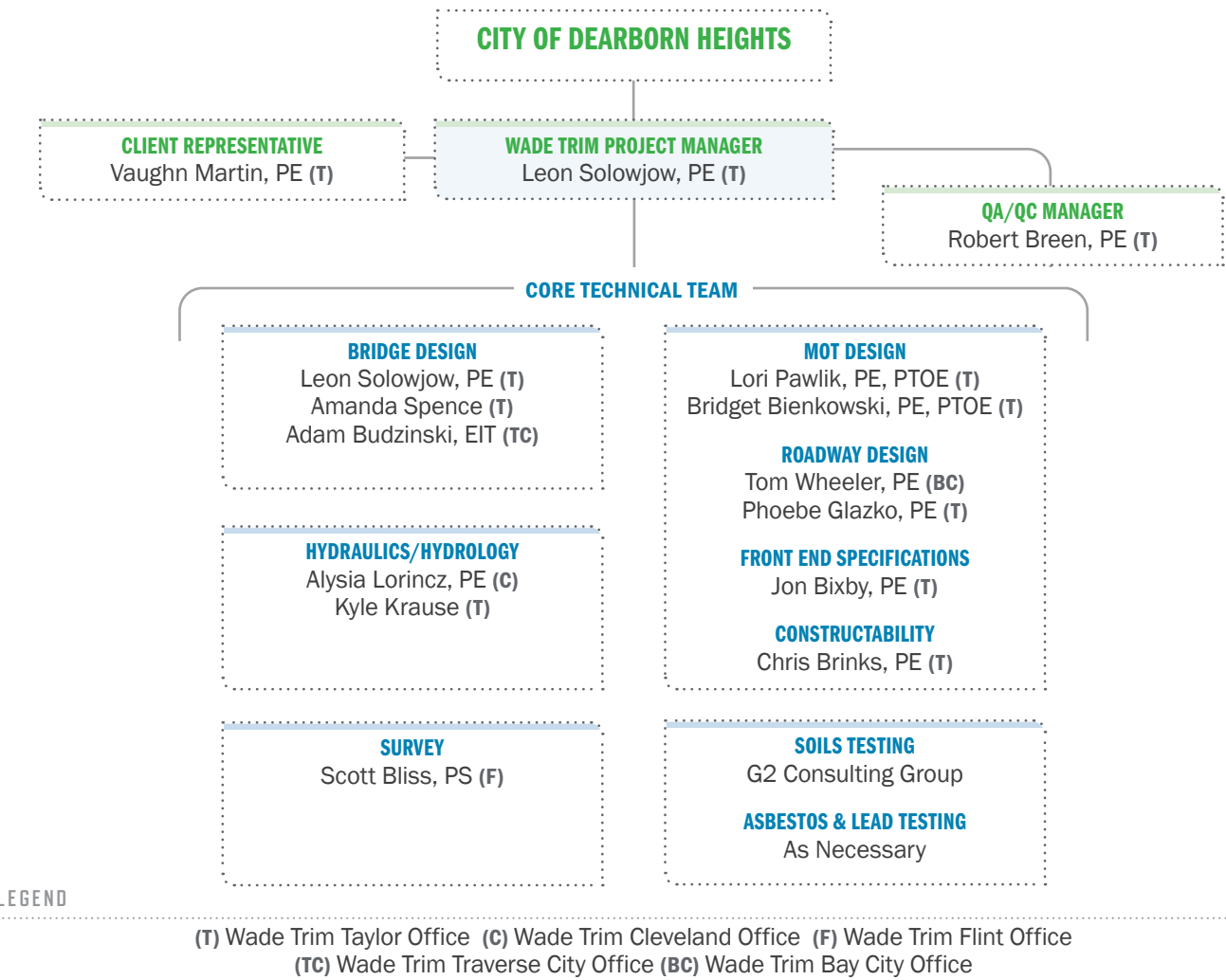
Resumes

Resumes, including all details specified in your Request for Qualifications, start on page 17.

Number and Location of Staff

Wade Trim will provide the full range of engineering disciplines required to complete this project. We estimate that 15-20 personnel will be assigned to this project. All staff members will work in Michigan with the exception of one person – our specialized Hydraulics/Hydrology engineer Alysia Lorincz, PE, who sits in our Cleveland office.

EXHIBIT 5 Organizational Chart





Leon Solowjow, PE
PROJECT MANAGER

COMPANY



EDUCATION

- MS, Civil Engineering - Structural, Wayne State University
- BS, Civil Engineering, Michigan State University

OFFICE LOCATION

- Taylor, MI

CONTACT INFORMATION

- P: 734.968.1814
- F: 833.837.0723
- E: Isolowjow@wadetrim.com

YEARS OF EXPERIENCE

- 34 years

REGISTRATION

- Professional Engineer: MI

QUALIFICATIONS

- 3 decades of diverse technical and management experience in the structural / transportation industry
- Comprehensive knowledge of AASHTO LRFD, LFD, and AREMA Bridge Design Specifications and current DOT design practices, standards, and specifications
- Certified FHWA-NHI Bridge Inspector since 1999

PROJECT EXPERIENCE

MERRIMAN RD OVER TARABUSI DRAIN, WAYNE CO DPS, DETROIT, MI | Project Manager for the replacement of a three-span concrete slab bridge built in 1964. The existing structure had a length of 64'-0" with no skew. The replacement structure consists of a 64'-0" single span with spread box beams (27" by 48") with CIP concrete abutments on pile-supported footings. The structure is not skewed and maintains the waterway width through the bridge. Work included reconstruction of approaches and guardrail replacement.

MIDDLEBELT RD BRIDGE OVER BELL CREEK, WAYNE CO DPS, DETROIT, MI | Project Manager for the replacement of a two-span, half-concrete slab/half-prestressed concrete beam bridge built in 1930 and widened in 1962. The existing structure was 63-feet-long with no skew. The replacement consisted of a 73'-6" single span with spread box beams (27" by 48") with pile-supported CIP concrete curtainwall abutments. The structure was skewed 20° for improved alignment with the waterway through the bridge.

MERIDIAN RD BRIDGE OVER THOROFARE CANAL, WAYNE CO DPS, DETROIT, MI | Project Manager for a bridge replacement and resurfacing of Meridian Road from Grosse Ile Parkway to Island Drive. The replacement structure consisted of an 80' single span with 33"-deep steel Press-Brake Formed Tub Girders (PBFTG), cast-in-place reinforced concrete abutments, and wingwalls on pile-supported footings. Work included intersection improvements and traffic signal upgrades.

SIX MILE RD OVER UPPER ROUGE RIVER, WAYNE CO DPS, DETROIT, MI | Project Manager for the development of plans, specifications, and estimates for a dual road resurfacing and bridge replacement project. The recommended replacement structure was a 36' single-span structure over the Upper Rouge River. This structure spans the width of the watercourse, aligned similarly to the existing bridge. Work included full staging plans, traffic signals, and ADA and MOT compliance.

EAST RIVER RD OVER NORTH HICKORY CANAL, STRUCTURE REPLACEMENT, WAYNE CO DPS, DETROIT, MI | Project Manager and Lead Bridge Engineer for the replacement of a 1945, 3-span, reinforced concrete slab bridge. The replacement structure was lengthened (65') and widened (41'-2" out-to-out) to meet current design standards. The superstructure consisted of 21' x 48' prestressed box beams with cast-in-place concrete abutments on spread foundations.



Vaughn Martin, PE
| CLIENT REPRESENTATIVE

COMPANY



EDUCATION

| BS, Civil and Environmental Engineering, Wayne State University

OFFICE LOCATION

| Taylor, MI

CONTACT INFORMATION

| P: 734.285.7173
| F: 833.837.0723
| E: vmartin@wadetrim.com

YEARS OF EXPERIENCE

| 25 years

REGISTRATION

| Professional Engineer: MI, TX

QUALIFICATIONS

| 2.5 decades of experience including hydraulic- and hydrology-related studies of sanitary sewers, water mains, system capacity evaluations, and utility network studies as well as sanitary sewer, water main, stormwater control, grading, and roadway designs
| Site plan and engineering review services for the Cities of Dearborn Heights, New Baltimore, Romulus, Plymouth, and Van Buren Township

PROJECT EXPERIENCE

MULTIPLE PROJECTS FOR THE CITY OF DEARBORN HEIGHTS, MI | Ecorse Creek Aerial Survey; Citywide Stormwater and Flood Mitigation Plan; FundingScout Grant Coordination Services; 2023 Bridge Inspections; Building Department Engineering Services; Water Main Design and Partial Lead Service Line Replacement; Clean Water State Revolving Fund Project Plan; CSO L-42 Construction Engineering; City Wide School Pedestrian Crossing Improvements Program; Ford Road and Amboy Street Sanitary Design; Beech Daily Road Non-motorized Crossing Design; Inspection Paving Program (Sub-Project); DWSRF Water Main; L41 Sanitary Sewer Separation Project; Lower Rouge CSO Design CSO Area L-41.

2020-2021 STREET CONSTRUCTION INSPECTION SERVICES MAJOR ROADS, CITY OF DEARBORN HEIGHTS, MI | Project Manager for the removal and replacement of concrete roadway with integral curb and gutter for five residential streets (approximately one mile), including Arnold Ave, Lochdale Ave, Kinmore Ave, Nightingale Ave, and Lila Ln. Replaced sidewalk ramps within project limits to meet ADA requirements as well as structure frames and cover, driveways and miscellaneous storm sewer.

VINING RD AND ECORSE RD IMPROVEMENTS, CITY OF ROMULUS, MI | Project Manager for Vining Road development, including 0.5 miles of boulevard road extension, sanitary sewer, water main, stormwater control, and drain relocation design. There are three drainage districts within the project area. Wade Trim performed a hydraulic evaluation and designed drainage improvements to meet the Wayne County Storm Water Ordinance. Segments of the McGee Drain (125 feet) and Ecorse Creek (357 feet) were relocated, and two box culverts were designed for the crossing under Vining Road. Wade Trim also worked closely with the County on a drain enclosure for 600 feet of the Black Creek as part of the new intersection at Smith and Ecorse.

ARCHER BRIDGE UTILITIES, HARRISON TOWNSHIP, MI | Project Engineer responsible for design of the water main rehabilitation as part of Macomb County Department of Road's replacement of the Archer Drive, North Lakeshore Drive, and South Lakeshore Drive bridges in Harrison Township.



Robert Breen, PE
| QA/QC

COMPANY



EDUCATION

| BS, Civil Engineering,
University of Detroit Mercy

OFFICE LOCATION

| Taylor, MI

CONTACT INFORMATION

| P: 734.464.4373
| F: 833.837.0723
| E: rbreen@wadetrim.com

YEARS OF EXPERIENCE

| 49 years

REGISTRATION

| Professional Engineer

QUALIFICATIONS

- | Bridge Discipline Lead at Wade Trim with decades of experience in bridge design, inspection, scoping, and construction assistance
- | Has managed more than 65 bridge reconstruction and rehabilitation projects and conducted more than 200 bridge inspections at the state and local levels
- | Provides project management and review, design, and checking of MDOT interstate and local agency bridges and culverts

PROJECT EXPERIENCE

MERRIMAN RD OVER TARABUSI DRAIN, WAYNE COUNTY DEPARTMENT PUBLIC SERVICES, DETROIT, MI.

| QA/QC Manager for the replacement of a three-span concrete slab bridge built in 1964. The existing structure had a length of 64'-0" with no skew. The replacement structure consists of a 64'-0" single span with spread box beams (27" by 48") with CIP concrete abutments on pile-supported footings. The structure is not skewed and maintains the waterway width through the bridge.

MIDDLEBELT RD BRIDGE OVER BELL CREEK, WAYNE COUNTY DEPARTMENT PUBLIC SERVICES, DETROIT, MI.

| QA/QC Manager for the replacement of this two-span mixed, half-concrete slab and half-prestressed concrete beam bridge built in 1930 and widened in 1962. The existing structure had a length of 63'-0" with no skew. The replacement structure consisted of a 73'-6" single span with spread box beams (27" by 48") with pile-supported CIP concrete curtainwall abutments. The structure was skewed 20 degrees for an improved alignment with the waterway. Additional work consisted of reconstruction of bridge approaches and guardrail replacement.

EAST RIVER RD OVER NORTH HICKORY CANAL, STRUCTURE REPLACEMENT, WAYNE COUNTY DEPARTMENT PUBLIC SERVICES, DETROIT, MI.

| QA/QC Manager for the replacement of a three-span, reinforced concrete slab bridge constructed in 1945. The replacement structure was lengthened and widened to meet current design standards. The superstructure consists of 21-inch by 48-inch prestressed box beams with cast-in-place concrete abutments on spread foundations. Additional work consisted of bridge approaches, HMA roadway, and guardrail replacement.

BEECH DALY RD OVER MIDDLE ROUGE RIVER SUPERSTRUCTURE REPLACEMENT, WAYNE COUNTY DEPARTMENT PUBLIC SERVICES, DETROIT, MI.

| QA/QC Manager for the superstructure replacement. Additional work consisted of substructure modifications for the new cross slope, road approaches, and new guardrail. The proposed superstructure was a cast-in-place concrete slab approximately 1 foot, 6 inches thick. A full closure was used during construction as part-width was not feasible.

LILLEY RD OVER LOWER HURON RIVER, STRUCTURE REPLACEMENT, WAYNE COUNTY DEPARTMENT PUBLIC SERVICES, DETROIT, MI.

| Project Manager and QA/QC Engineer for the replacement of a 90-foot, single-span pony truss built in 1924. The replacement structure was lengthened (110 feet) and widened (47'-4" out-to-out) to meet current design standards. The superstructure consisted of 48" x 49" Bulb-Tee Beams with cast-in-place concrete abutments with pile foundations. Additional work consisted of bridge approaches, guardrail replacement, and HMA roadway.



Amanda Spence

BRIDGE DESIGN TECHNICIAN

COMPANY



EDUCATION

BS, CADD Manufacturing,
Eastern Michigan University

OFFICE LOCATION

Taylor, MI

CONTACT INFORMATION

P: 734-289-1366
F: 833.837.0723
E: aspence@wadetrim.com

YEARS OF EXPERIENCE

25 years

QUALIFICATIONS

- Over 2 decades of experience as a CADD Technician
- Proficient in AutoCad, Autocad MEP, Mechanical Desktop, MicroStation, ProjectWise, Microsoft Visual Basic, and Microsoft Office Suite
- Experience with numerous bridge inspections and scoping projects, including annual projects for the City of Dearborn Heights, MI

PROJECT EXPERIENCE

MERRIMAN RD OVER TARABUSI DRAIN, WAYNE CO DPS, DETROIT, MI | Project Designer for the replacement of a three-span concrete slab bridge built in 1964. The existing structure had a length of 64'-0" with no skew. The replacement structure consists of a 64'-0" single span with spread box beams (27" by 48") with CIP concrete abutments on pile-supported footings. The structure is not skewed and maintains the waterway width through the bridge. Work included reconstruction of approaches and guardrail replacement.

MIDDLEBELT RD BRIDGE OVER BELL CREEK, WAYNE CO DPS, DETROIT, MI | Project Designer for the replacement of a two-span, half-concrete slab/half-prestressed concrete beam bridge built in 1930 and widened in 1962. The existing structure was 63-feet-long with no skew. The replacement consists of a 73'-6" single span with spread box beams (27" by 48") with pile-supported CIP concrete curtainwall abutments. The structure was skewed 20° for improved alignment with the waterway through the bridge. Work included reconstruction of approaches and replacement of guardrail.

MERIDIAN RD BRIDGE OVER THOROFARE CANAL, WAYNE CO DPS, DETROIT, MI | Lead Designer for the replacement of a single-span concrete encased steel beam arched bridge built in 1929. The replacement structure consists of an 80' single span with 33"-deep steel Press-Brake Formed Tub Girders (PBFTG), cast-in-place reinforced concrete abutments, and wingwalls on pile-supported footings.

SIX MILE RD OVER UPPER ROUGE RIVER, WAYNE CO DPS, DETROIT, MI | Project Designer for a dual bridge replacement and road resurfacing project. The recommended replacement structure is a 36' single-span structure over the Upper Rouge River. This structure will span the width of the watercourse, aligned similarly to the existing bridge. Low beam elevation will be maintained or improved depending on the hydraulic analysis. Work includes full staging plans, traffic signals, and ADA and MOT compliance.

EAST RIVER RD OVER NORTH HICKORY CANAL, STRUCTURE REPLACEMENT, WAYNE CO DPS, DETROIT, MI | Project Designer for the replacement of a 1945, 3-span, reinforced concrete slab bridge. The replacement structure was lengthened (65') and widened (41'-2" out-to-out) to meet current design standards. The superstructure consists of 21' x 48' prestressed box beams with cast-in-place concrete abutments on spread foundations.



Adam Budzinski, EIT
| BRIDGE DESIGN

COMPANY



EDUCATION

| BS, Civil Engineering,
Michigan Technological
University

OFFICE LOCATION

| Traverse City, MI

CONTACT INFORMATION

| P: 231.420.1565
| F: 833.837.0723
| E: abudzinski@wadetrim.com

YEARS OF EXPERIENCE

| 3 years

REGISTRATION

| EIT, MI

QUALIFICATIONS

| 3 years of experience with a variety of bridge, transportation, and utilities projects for municipalities throughout Michigan, including design, inspection, and scoping services
| Passed the PE Exam in 2024; applying for licensure once experience requirement is met (2026)

PROJECT EXPERIENCE

SWAN DR OVER SWAN CANAL BRIDGE REPLACEMENT, WAYNE CO DPS, DETROIT, MI

Structural Engineer responsible for the design of the foundation and substructure for this bridge replacement. Also designed the deck and deck reinforcing. Performed CAD work as part of plan development.

GIBRALTAR RD OVER SILVER CREEK BRIDGE REPLACEMENT, WAYNE CO DPS, DETROIT, MI

Structural Engineer performing CAD work in development of plans and quantity takeoffs for structure replacement. Also responsible for reviewing structure layout and site work.

ELBA DR OVER ELBA CANAL BRIDGE REPLACEMENT, WAYNE CO DPS, DETROIT, MI

Structural Engineer performing a check of part-width construction plan, reinforcement design, and quantities.

GREENFIELD RD OVER ROUGE RIVER DECK REPLACEMENT, WAYNE CO DPS, DETROIT, MI

| Structural Engineer performing tasks such as assessing the condition of the substructure for this project; designing the substructure repairs including replacement of pier caps and backwalls; developing deck slab and screed; designing temporary supports; and review of construction specifications.

BRIDGE INSPECTION SERVICES, WAYNE CO. DPS, DETROIT, MI.

| Performed bridge inspection services.

GALLUP PARK VEHICLE AND PEDESTRIAN BRIDGE DESIGN, CITY OF ANN ARBOR, MI

Engineer for construction of a two-span bridge over the Huron River in Gallup Park that features one vehicular lane and two, 10-foot-wide pedestrian paths. Project includes existing bridge demolition, pile driving into the riverbed for the center pier utilizing barges, installation of cofferdams and precast concrete elements, working under high water table conditions, and public site safety measures.

BIG BRIDGE SCOPING EVERGREEN OVER I-96 & CSX RR & M64/M38 OVER ONTONAGON RIVER

| Engineer responsible for bridge scoping for two structures managed within MDOT's Big Bridge Inventory: Evergreen over I-96 & CSX Railroad (19 spans, 92.4 feet wide and 1,346.1 feet long) and M-64/M-38 over the Ontonagon River (13 spans, 57.2 feet wide and 1,696.5 feet long). Each structure and its surroundings were completely inspected to sufficiently locate, identify, and quantify each deficiency type. Prepared detailed scoping report.



Alysia Lorincz, PE

HYDRAULICS/HYDROLOGY

COMPANY



EDUCATION

- ME, Master of Engineering, Practice Oriented, Case Western Reserve University
- BS, Civil Engineering, Case Western Reserve University

OFFICE LOCATION

- Cleveland, OH

CONTACT INFORMATION

- P: 440.309.8403
- F: 833.837.0723
- E: alorincz@wadetrim.com

YEARS OF EXPERIENCE

- 29 years

REGISTRATION

- Professional Engineer: MI, OH, TX, FL

QUALIFICATIONS

- Expert in delineation of drainage areas, hydraulic and scour studies, catch basin spacing, design of storm sewer, ditches, and culverts, and applying BMPs for post-construction stormwater runoff
- Managed roadway drainage design for MDOT interstate projects in southeast Michigan up to \$57M

PROJECT EXPERIENCE

EAST RIVER RD OVER NORTH HICKORY CANAL, STRUCTURE REPLACEMENT, WAYNE CO DPS, DETROIT, MI

Project Lead responsible for hydraulic and scour analysis. Supported project goals in line with the replacement of a three-span reinforced concrete slab bridge built in 1945. The replacement structure consisted of a 65'-0" single span with spread box beams (21"x48") with CIP concrete abutments on spread foundations. Due to the unsuitable soil strata, sectioned cofferdams were used to remove the organic material, as well as use of flowable fill for a tremie seal and construction of the abutments and wingwalls. Additional work consisted of bridge approaches, HMA roadway, and guardrail replacement.

MERRIMAN RD OVER TARABUSI DRAIN, WAYNE CO DPS, DETROIT, MI

Responsible for the hydraulics and scour analysis of a bridge reconstruction consisting of superstructure replacement, bearing replacement, substructure patching, and roadway approach work. Plans, specifications, and estimate documents were prepared to MDOT LAP and County standards.

MIDDLEBELT RD BRIDGE OVER BELL CREEK, WAYNE CO DPS, DETROIT, MI

Project Engineer responsible for hydraulic and scour analysis for the replacement of an existing two-span bridge into a single 65' span over the watercourse. The bridge also includes extending the length of the bridge into proposed roadway, widening the existing road, and replace existing current road approaches and guardrails. The bridge will also be set to a skew to improve the current hydraulic site conditions.

LETTS RD CULVERT REPLACEMENT, MIDLAND CO ROAD COMMISSION, SANFORD, MI.

Drainage Engineer for three-sided pre-cast concrete box culvert replacement project including roadway rehabilitation and widening to include shoulders, guardrail replacement and drain cleanout. Wade Trim provided structural design, scour analysis and civil roadway design services. A HEC-RAS model that was prepared for the scour analysis and countermeasure design which was completed per HEC-18 and HEC-23, respectively.

ALLEN RD OVER BLAKELY DRAIN, WAYNE CO DPS, DETROIT, MI

Engineer in charge of hydraulics and scour analysis. Phase I of this project included investigation and design. Investigation included bridge width in conjunction with sidewalks on either side of the bridge. With a 45 MPH speed on the road, barriers, and a pedestrian rail along the bridge, fascia are needed. Project goals also included minimizing any impacts to the existing ditch along the northeast quadrant, performing soil borings at each of the four quadrants of the bridge, as well as minimizing traffic detouring.



Lori Pawlik, PE, PTOE
| MOT DESIGN

COMPANY



EDUCATION

- | MS, Civil Engineering, Wayne State University
- | BS, Civil Engineering, Wayne State University

OFFICE LOCATION

- | Taylor, MI

CONTACT INFORMATION

- | P: 734.282.0862
- | F: 833.837.0723
- | E: lpawlik@wadetrim.com

YEARS OF EXPERIENCE

- | 25 years

REGISTRATION

- | Professional Engineer: MI, OH, TX, FL, KY
- | Professional Traffic Operations Engineer

QUALIFICATIONS

- | 25 years of experience conducting traffic engineering, highway design, multimodal network design, and transportation planning projects
- | Expertise in preparing maintenance of traffic, permanent non-freeway and freeway signing, and pavement marking plans

PROJECT EXPERIENCE

EAST RIVER RD OVER NORTH HICKORY CANAL, STRUCTURE REPLACEMENT, WAYNE CO

DPS, DETROIT, MI | Lead Traffic Engineer responsible for development of maintenance of traffic plans for the replacement of this three-span reinforced concrete slab bridge built in 1945. The replacement structure consisted of a 65'-0" single span with spread box beams (21"x48") with CIP concrete abutments on spread foundations.

BEECH DALY RD OVER MIDDLE ROUGE RIVER SUPERSTRUCTURE REPLACEMENT, WAYNE CO DPS, DETROIT, MI

| Lead Traffic Engineer responsible for development of maintenance of traffic plans for the superstructure replacement. Additional work consisted of substructure modifications for the new cross slope, road approaches and new guardrail. The proposed superstructure is a cast-in-place concrete slab approximately 1'-6" thick. A full closure was utilized during construction since part-width was not feasible.

MERRIMAN RD OVER TARABUSI DRAIN, WAYNE CO DPS, DETROIT, MI | Lead Traffic Engineer responsible for development of maintenance of traffic plans for the replacement of a three-span concrete slab bridge built in 1964. The replacement structure consists of a 64'-0" single span with spread box beams (27" by 48") and CIP concrete abutments on pile-supported footings.

MIDDLEBELT RD BRIDGE OVER BELL CREEK, WAYNE CO DPS, DETROIT, MI | Lead Traffic Engineer responsible for development of maintenance of traffic plans for the replacement of a two-span, half-concrete slab/half-prestressed concrete beam bridge built in 1930 and widened in 1962. The replacement structure consists of a 73'-6" single span with spread box beams (27" by 48") with pile-supported CIP concrete curtainwall abutments.

MERIDIAN RD BRIDGE OVER THOROFARE CANAL, WAYNE CO DPS, DETROIT, MI | Lead Traffic Engineer responsible for development of maintenance of traffic plans for a bridge replacement and resurfacing of Meridian Road from Grosse Ile Parkway to Island Drive.

SIX MILE RD OVER UPPER ROUGE RIVER, WAYNE CO DPS, DETROIT, MI | Lead Traffic Engineer responsible for development of maintenance of traffic plans for a dual road resurfacing and bridge replacement project. The recommended replacement structure is a 36' single-span structure over the Upper Rouge River. Work includes full staging plans, traffic signals, and ADA and MOT compliance.



Tom Wheeler, PE
ROADWAY DESIGN

COMPANY



EDUCATION

BS, Civil (Transportation)
Engineering, Western
Michigan University

OFFICE LOCATION

Bay City, MI

CONTACT INFORMATION

P: 989.737.2281
F: 833.837.0723
E: twheeler@wadetrim.com

YEARS OF EXPERIENCE

12 years

QUALIFICATIONS

- 12 years of experience in the design of transportation projects throughout Michigan, including MDOT urban and rural arterial reconstruction and resurfacing projects, along with multiple MDOT Local Agency Program (LAP) projects
- Experienced in designing roadway geometrics, open and closed drainage systems, ADA compliant sidewalks, guardrails, utility coordination, quantity estimates, and plan specification and preparation
- Prepared several design exceptions and variances for both MDOT and MDOT LAP projects where existing constraints impacted design

PROJECT EXPERIENCE

MERRIMAN RD OVER TARABUSI DRAIN, WAYNE CO DPS, DETROIT, MI | Lead Roadway Engineer for the replacement of this three-span concrete slab bridge built in 1964. The existing structure had a length of 64'-0" with no skew. The replacement structure consists of a 64'-0" single span with spread box beams (27" by 48") with CIP concrete abutments on pile-supported footings. The structure is not skewed and maintains the waterway width through the bridge. Due to traffic demands, the structure was built by part-width. Additional work consisted of reconstruction of bridge approaches and guardrail replacement.

MIDDLEBELT RD BRIDGE OVER BELL CREEK, WAYNE CO DPS, DETROIT, MI | Lead Roadway Engineer for the replacement of this two-span mixed, half-concrete slab and half-prestressed concrete beam bridge built in 1930 and widened in 1962. The existing structure had a length of 63 with no skew. The replacement structure consists of a 73'-6" single span with spread box beams (27" by 48") with pile-supported CIP concrete curtainwall abutments. The structure was skewed 20° for an improved alignment with the waterway through the bridge. Due to traffic demands, the structure was built by part-width. Additional work consisted of reconstruction of bridge approaches and guardrail replacement.

GREENFIELD RD OVER ROUGE RIVER DECK REPLACEMENT, WAYNE CO DPS, DETROIT, MI | Lead Roadway Engineer for approach roadway for this 5-span deck replacement that requires roadway reconstruction to achieve improvements to the road and bridge profile and blend the roadway into the bridge deck cross slope. Further improvements include minor upgrades to the existing storm sewer and new guardrail.

MERIDIAN RD BRIDGE OVER THOROFARE CANAL, WAYNE CO DPS, DETROIT, MI |

GIBRALTAR RD OVER SILVER CREEK BRIDGE REPLACEMENT, WAYNE CO DPS, DETROIT, MI |

ELBA DR OVER ELBA CANAL-BRIDGE REPLACEMENT, WAYNE CO DPS, DETROIT, MI |

WARREN AVE OVER MIDDLE ROUGE RIVER BRIDGE REPLACEMENT, WAYNE CO DPS, DETROIT, MI |

SWAN DR OVER SWAN CANAL BRIDGE REPLACEMENT, WAYNE CO DPS, DETROIT, MI |



Jon Bixby, PE

FRONT END SPECIFICATIONS

COMPANY



EDUCATION

- BSE, Civil Engineering, University of Michigan

OFFICE LOCATION

- Taylor, MI

CONTACT INFORMATION

- P: 248.840.3175
- F: 833.837.0723
- E: jbixby@wadetrim.com

YEARS OF EXPERIENCE

- 13 years

REGISTRATION

- Professional Engineer: MI

QUALIFICATIONS

- 13 years of experience working on collaborative, multi-disciplinary projects that include public utility design and other underground assets
- Adeptly guides clients through complex utility coordination and permitting processes
- Writes State Revolving Fund (SRF) project plans

PROJECT EXPERIENCE

MULTIPLE PROJECTS FOR THE CITY OF DEARBORN HEIGHTS, MI | Beech Daily Road Non-motorized Crossing Design; L41 Sanitary Sewer Separation Project; General Engineering Services; DWSRF Meter Replacement; DWSRF Water Main

CLEAN WATER STATE REVOLVING FUND (SRF) PROJECT PLAN, CITY OF DEARBORN HEIGHTS, MI | Assisted the City of Dearborn Heights with the State's low-interest loan application for clean water projects. The purpose of the proposed project is to eliminate CSOs in the L-41 CSD district between Beech Daly and Gulley. Project construction will involve removing or abandoning select storm and sanitary pipes that currently empty into the combined sewer system and replacing them with newly constructed pipes and structures. Responsibilities included analyzing three principal alternatives: CSO basin construction, CSO storage tunnel construction, and sewer separation as well as regional and no-action alternatives. Considered the impact on archaeological, historical, and cultural resources, initiating contact with the State Historic Preservation Office (SHPO), the Tribal Historic Preservation Office (THPO), and other federal cross-cutting agencies. Coordinated a public hearing with the City and other relevant agencies to make sure citizens' voices would be heard.

DRINKING WATER SRF PROJECT PLAN, CITY OF DEARBORN HEIGHTS, MI | Assisted the City of Dearborn Heights in applying for the State's low-interest loan for drinking water projects. The scope of the project is to replace approximately 2,000 lead service lines, 22,100 obsolete meters, and 3 miles of aging water main piping throughout Dearborn Heights' water system. Responsibilities included evaluating the existing environment of the full community while analyzing the replacement alternative against regional and no-action alternatives. The project plan discussed the impact of the proposed work on the environment and society including the effect on floodplains, wetlands, endangered species, and traffic. Considered the impact on archaeological, historical, and cultural resources, initiating contact with SHPO, THPO, and other federal cross-cutting agencies. Lastly, coordinated a public hearing with the City and other relevant agencies to hear from citizens.

STATE & HILL STREETS IMPROVEMENTS PROJECT, CITY OF ANN ARBOR, ANN ARBOR, MI.

| Provided design support within a team of 10+ designers. Contacted MISS DIG to determine utility owners within the project area and worked with a team of surveyors to make sure existing utilities were included on the topographic survey. Also worked with raw Trimble data to compile a comprehensive structure list and utilized GIS shapefiles to expedite labeling of surveyed structures. Project of the Year award winner in 2024 from the APWA, Michigan Chapter, Downriver Branch.



Chris Brinks, PE
| **CONSTRUCTABILITY**

COMPANY



EDUCATION

| BS, Civil Engineering,
University of Michigan

OFFICE LOCATION

| Taylor, MI

CONTACT INFORMATION

| P: 734.355.8978
| F: 833.837.0723
| E: cbrinks@wadetrim.com

YEARS OF EXPERIENCE

| 40 years

REGISTRATION

| Professional Engineer: MI

QUALIFICATIONS

- | Decades of extensive experience reviewing construction documents during the plan development stage, with a primary focus on constructability, use of proper pay items, and pay item quantities
- | Formerly with the Wayne County Field Engineering Office and responsible for the construction administration of numerous MDOT LAP projects annually
- | In addition to having direct field experience, he also served on the committee for writing and editing Wayne County Special Provisions for approximately 15 years

PROJECT EXPERIENCE

SIBLEY ROAD IMPROVEMENTS [TELEGRAPH TO RACHO], WAYNE CO DPS, DETROIT, MI. | Construction Project Manager/Engineer for 1.03 miles of concrete pavement reconstruction and widening, storm sewer, culvert replacement, concrete driveway, curb, gutter sidewalk and ramps, signing and pavement markings on Sibley Road, east of Telegraph Road (US-24) to east of Racho Road, Wayne County. This is an MDOT LAP project.

DINGELL DRIVE OVER EUREKA ROAD - BRIDGE, PATCHING, AND LIGHTING REPLACEMENT, WAYNE CO AIRPORT AUTHORITY, DETROIT, MI. | Construction Project Manager for full construction engineering services on Dingell Drive and associated ramps through Detroit Metropolitan Airport including bridge rehabilitation (two precast concrete I-beam replacements and partial deck replacement, superstructure and substructure patching and approach pavement replacement), significant concrete removal and replacement, concrete patching, street lighting replacement and wayward signing improvements.

WEST WARREN [OUTER DRIVE WEST TO HEYDEN], WAYNE CO DPS, DETROIT, MI. | Construction Project Manager for full construction engineering services for 0.74 miles of hot mix asphalt cold milling and resurfacing, concrete pavement repair, sidewalk ramps, signing and pavement markings in the cities of Dearborn Heights and Detroit. This is an MDOT Local Agency project.

VAN BORN ROAD-INKSTER TO BEECH DALY, WAYNE CO DPS, DETROIT, MI. | Construction Project Manager for full construction engineering services for two separate contracts on Van Born Road: Venoy to 300' East of Merriman consisting of 0.8 Miles of HMA milling and resurfacing, and Inkster to Beech Daly consisting of 1.1 miles of HMA milling and resurfacing. These projects also included ADA sidewalk ramp upgrades, curb patching, concrete pavement patching, concrete pavement, guardrail upgrades, drainage structure adjustments, reconstructing structures, ditching and ditch cleanout, conditioning existing pavement, signing and pavement markings.

VAN HORN ROAD IMPROVEMENTS [INKSTER TO ARSENAL] CONSTRUCTION SERVICES, WAYNE CO DPS, DETROIT, MI. | Engineer for 0.71 miles of hot mix asphalt reclamation and resurfacing, concrete box culvert, driveway, sidewalk and ramps, signing and pavement markings on Van Horn Road from Inkster Road to Arsenal Road. This is an MDOT LAP Project.



Scott Bliss, PS
| SURVEY

COMPANY



EDUCATION

| BS, Surveying Engineering,
Ferris State University

OFFICE LOCATION

| Flint, MI

CONTACT INFORMATION

| P: 810.627.8289
| F: 833.837.0723
| E: sbliss@wadetrim.com

YEARS OF EXPERIENCE

| 18 years

REGISTRATION

| Professional Surveyor: MI, PA

QUALIFICATIONS

- | 18 years of experience overseeing multiple crews and providing large-scale topographic, ALTA, and boundary surveys as well as high precision control networks
- | Extensive experience working with DTE, AT&T, and other utilities
- | Technical Survey Lead for Civil 3D processing and 3D modeling with expertise in Leica/Trimble survey and laser scanning equipment, MicroStation Power GEOPAK, and laser scanning software packages

PROJECT EXPERIENCE

CULVERT ASSET LOCATION AND CONDITION ASSESSMENT FOR TRANSPORTATION ASSET MANAGEMENT SYSTEM [TAMS], MDOT, LANSING, MI

| Survey Field Coordinator for location, attribution, and condition assessment for culverts located within MDOT routes in Osceola County. Culvert locations were determined by using existing location data in the ArcGIS Collector mobile application, as well as visually locating new or unknown culverts. A Zeno 20 was used to input each culvert end location with sub-meter accuracy. Condition assessments were then performed on the culvert elements. The condition assessments consisted of culvert end element, culvert interior, and verification of supplemented and previously collected data. Asset location and condition assessments were performed on 348 known culverts and 28 new/found culverts for a total of 376 culverts along 284 lane miles within Osceola County. In addition, ArcGIS dashboards were developed to track culvert locations, material type, and condition assessment.

CATHERINE AND MILLER STREETS AND DIVISION STREET BIKEWAY, ANN ARBOR DOWNTOWN DEVELOPMENT AUTHORITY, ANN ARBOR, MI

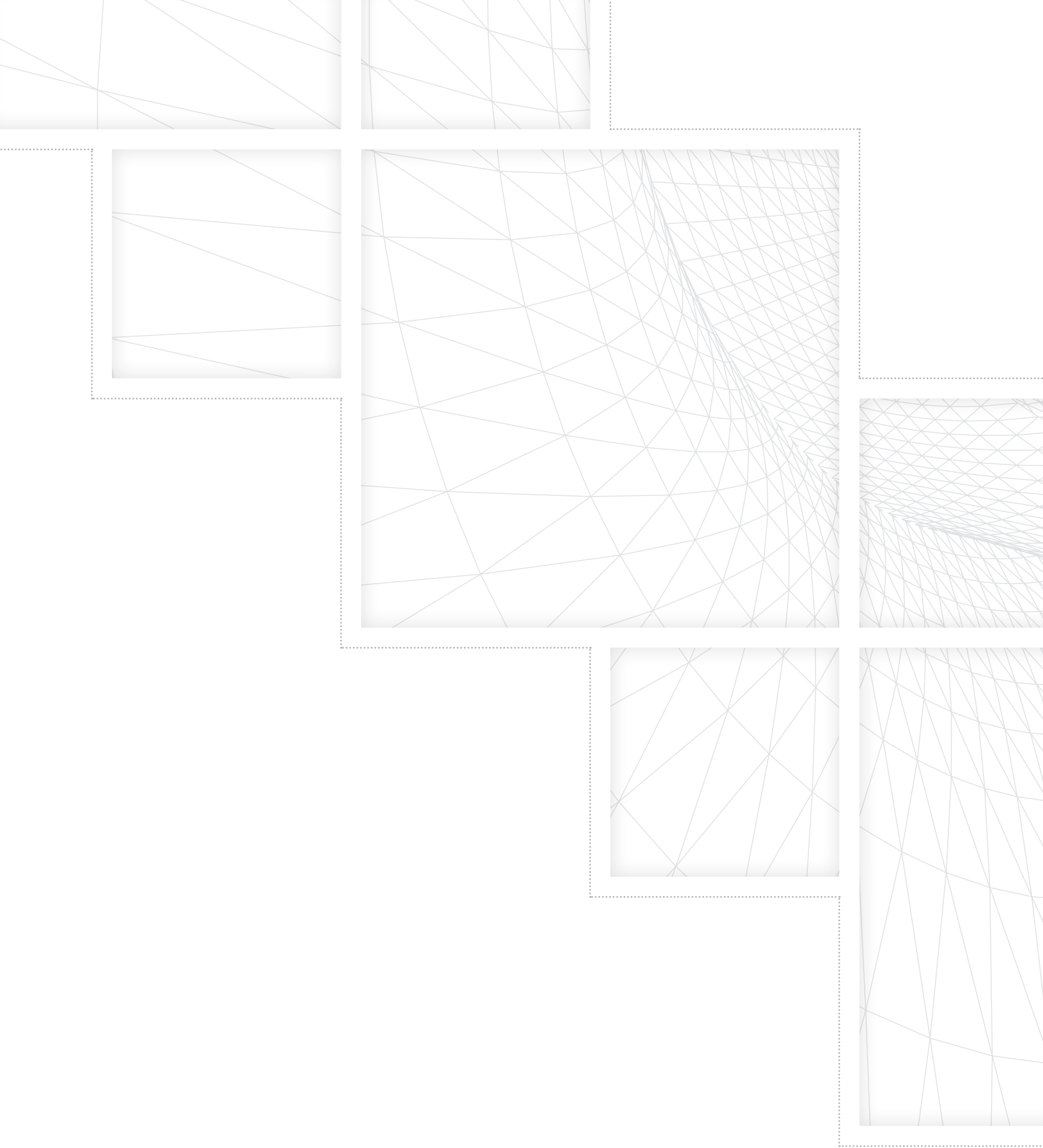
| Lead Surveyor for topographic survey of 3,700 feet of Division Street for the design of separated bikeway with modifications to sidewalk ramps, signals, pavement marking, and signage. Intersection geometry modifications were designed at Packard Road and Catherine Street to accommodate the bikeway. Responsible for utilizing terrestrial laser scanning and UAV/drone technology as part of the project.

AS-NEEDED INSPECTION, TESTING, AND SURVEYING TAYLOR TRANSPORTATION SERVICE CENTER [TSC], MDOT, LANSING, MI

| Lead Surveyor for as-needed inspection, testing, and surveying services for multiple projects for MDOT's Taylor TSC 2019 and 2020 construction program. Primary work types for this contract included pedestrian bridge removal and installation, various bridge projects (substructure replacement and repair, box beam installations, partial superstructure placement, steel repair, epoxy overlay, joint and rail repair, and carbon fiber wrap), pump station rehabilitation, ITS upgrades, block sound wall rehabilitation, traffic signal modernization, HMA milling and resurfacing, and concrete patching and joint resealing.

CHAPATON RETENTION TREATMENT BASIN CANAL UPGRADES, MACOMB COUNTY PUBLIC WORKS, MI

| Survey Lead for topographic survey and easement development. Data collection methods included aerial imagery, terrestrial scanning, conventional survey (GPS, total station), and bathymetric survey. The scope included detailed easement development and boundary determination for construction of improvements within the facility and surrounding parcels.



**WADE
TRIM**

WADE TRIM ASSOCIATES, INC.

25251 Northline Road • Taylor, MI 48180

734.947.9700 • 800.482.2864 • www.wadetrim.com

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CITY OF DEARBORN HEIGHTS

BRIDGE DESIGN SERVICES HIPP AND POLK STREET OVER ECORSE CREEK

SUBMITTED BY: BENESCH
1155 BREWERY PARK BLVD.
SUITE 240
DETROIT, MI 48207



APRIL 9, 2025

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SECTION 1

Introduction (Transmittal Letter)



April 9, 2025

Mahdi Baydoun
Purchasing
City of Dearborn Heights
6045 Fenton Street
Dearborn Heights, MI, 48127

RE: **Bridge Design Service: Hipp and Polk Street over Ecorse Creek**

Dear Mr. Baydoun:

Benesch's extensive design and coordination experience gives us a thorough understanding of what it takes to successfully complete a project like this one. This contract will require a team that not only understands how to manage and coordinate bridges, but also has the knowledge to ensure compliance with industry standards, and experience with CDBG grant funding. We bring you the following benefits that set us apart to deliver for you:

- ✓ **Familiarity with the Community:** Our proposed **Project Manager, Nazar Salih, PE**, is local to the area, having attended agency meetings such as the Federal Aid Committee and he is familiar with their needs. He is also currently leading the Bridge Program Management contract for Wayne County. His extensive experience in managing bridge projects in the area has equipped him with the skills necessary to effectively communicate and collaborate with various community stakeholders.
- ✓ **Bridge Experts in Wayne County:** Benesch has a robust portfolio of bridge projects in Wayne County, such as **Southfield over Ecorse Creek, West Road over Frank and Poet Drain and Jefferson Avenue over Huron River**, demonstrating our expertise in bridge management and engineering. We have led the Bridge Program Management for Wayne County, which includes comprehensive services such as routine, in-depth, fracture critical, and underwater inspections, as well as reporting and inventory management.
- ✓ **CDBG Grant Funding Expertise:** Benesch has extensive experience with Community Development Block Grant (CDBG) funding, having successfully completed numerous municipal and county projects utilizing these funds. Our expertise spans over 45 years, during which we have assisted municipalities in securing over \$100 million in funding for various improvement projects. This includes working on projects such as the **Market Street Bridge Replacement in Mahanoy City Borough, PA and the Strossertown Bridge Improvements project in Branch Township, PA**. Our team is well-versed in the technical and administrative aspects of CDBG-funded projects, ensuring compliance with federal, state, and local regulations.

In addition, we make the following declarations as required in the RFP:

1. Benesch has not had a record of substandard work within the last five years.
2. Benesch has not engaged in any unethical practices within the last five years.
3. If awarded the contract, Benesch acknowledges its complete responsibility for the entire contract, including payment of all charges resulting from the contract.

Thank you for the opportunity to present our qualifications for this important contract. If you should have any questions, feel free to call me at 313-234-0326 or email at cforbes@benesch.com.

Sincerely,



Colin Forbes, PE
Vice President
Michigan Division Manager



FEIN: 36-2407363

SECTION 2

Background and Experience



BACKGROUND AND EXPERIENCE

Extensive Experience in Bridge Design

From stream crossings and precast culverts to complex, high-profile bridges in urban environments, Benesch has inspected, analyzed and designed thousands of structures. Whether you need an innovative solution to a complex challenge or a simple design that relies on industry best practices, our experts will find the right approach.

“ Benesch communication with PM and MDOT staff was excellent and beyond expectation. All responses were concise and always ahead of time. Required deliverables were always received ahead of scheduled time. Benesch displayed superior knowledge and technical expertise to successfully complete the project ahead of time and with the highest quality. Their work on this project was excellent with unique approach to the design issues, exceeding requirements. ”

— Ali Mahdavi
MDOT Engineer
US-127 NB As-Needed Design Services Project



FIRM SNAPSHOT

Benesch

FIRM AGE

79 years

WHO WE ARE

Benesch is a multi-disciplined engineering and professional services firm. Since 1946, Benesch has successfully completed thousands of planning, design and engineering projects throughout the United States and is currently ranked #104 among the Top 500 Design Firms in the country by Engineering News Record. Benesch has 1,100 employees in 50 locations across 22 states. In Michigan, there are five offices (Detroit, East Lansing, Brighton, Grand Rapids and Marquette) with over 80 employees specializing in all types of road and bridge designs, municipal services, design-build projects, Construction Manager/General Contractor projects and construction observation.



i. Describe any prior engagements in which Respondent's firm assisted a governmental entity in dealings with CDBG and any other projects relating to CDBG.

Benesch has a robust history of working with CDBG projects, showcasing our extensive experience and expertise in this area. Our CDBG project portfolio is diverse, encompassing infrastructure and recreational projects like bridge, street and sidewalk reconstruction, park improvements, storm water management, and the relocation or reconstruction of water and sewer lines. Specific CDBG projects include:

- **Market Street Bridge Replacement, Mahanoy City Borough, PA:** The project scope included repairs to the collapsed portions of the concrete slab bridge, stabilizing the arch bridge, replacing sewer laterals, and reconstruction of the curbs, sidewalks, and street. The project included new ADA handicap accessible ramps at each intersection for pedestrians and new stormwater inlets at each intersection. The project was funded with approximately \$575,000 of CDBG funding.
- **Strossertown Bridge Improvements, Branch Township, PA:** The rehabilitation efforts included comprehensive repairs to the bridge's superstructure and substructure, ensuring that it could continue to support vehicular and pedestrian traffic safely and efficiently. With an allocation of \$180,000 CDBG funds, this project focused on enhancing the structural integrity and safety of the bridge, which serves as a vital link for local transportation.

- ***Cedar Street & Clay Street Improvements, Tamaqua Borough, PA:*** This project involved milling and overlay improvements for two streets. Cedar Street saw 878 feet of improvements, while Clay Street had 684 feet of work done. The project was funded through a combination of CDBG and Liquid Fuels Funds, and included base repairs identified during fieldwork.
- ***Carroll Park, Rock Hill, SC:*** Benesch assisted the City of Rock Hill with construction documents for ADA parking and sidewalk improvements at Carroll Park. This project significantly enhanced ADA access within the park, benefiting facilities like the baseball field, playground, picnic shelter, and basketball court. The project was completed in February 2023.
- ***3rd and Hulett Sanitary Sewer Rehabilitation, Edgerton, KS:*** This project focused on rehabilitating the sanitary sewer system to improve infrastructure and enhance wastewater management. The project was part of the CDBG program aimed at improving public infrastructure.

ii. Describe the firm's workload and current capacity

The Michigan Benesch bridge design and hydraulic design team have the capacity to devote the required resources to this project as soon as awarded. Our design team, including subconsultants, will devote our expertise to producing a high quality product to meet the client's schedule.

iii. Describe any issue the characteristics of which would be uniquely relevant in evaluating the experience of the Respondent's firm to handle the proposed project(s).

The hydraulic design of these two structures crossing Ecorse Creek will be the critical driver for this projects success. Benesch is familiar with Ecorse Creek and other challenging waterways in the Wayne County region. Benesch has the experience working with the Michigan Department of Environment, Great Lakes and Energy (EGLE) to analyze the Ecorse Creek channel and proposed structures crossing the channel to obtain the EGLE joint permit application.

iv. Describe Respondent's firm's presence in and commitment to Michigan.

Benesch is deeply committed to serving the state of Michigan, with a strong local presence that underscores our dedication to the region. Our Michigan-based team, consisting of over 50 engineers and designers, is strategically positioned to deliver significant and complex infrastructure projects. This commitment is further exemplified by our ongoing partnerships with local agencies, ensuring that we meet the unique needs of Michigan's communities through innovative and sustainable engineering solutions.



Market Street Culvert Replacement



Strossertown Bridge Replacement

West Road Bridge over the Frank and Poet Drain, Design

Wayne County, MI



Key Issues

- Unique three-span slab bridge
- Sensitive hydraulics
- Significant utility relocation

Dates of Service

03/2019 - 12/2020

Project Cost

\$3,000,000

Client Reference

Ali Aljawad
Wayne County
400 Monroe Street, 3rd Floor
Detroit, MI 48226
P: 724-595-6504
E: aaljawad@waynecounty.com

Background: This project consisted of replacing the existing bridge with a three span slab bridge for Wayne County. The bridge is in a sensitive flood zone. Therefore, a slab bridge was designed to avoid increasing the height of the bridge, or lowering the low beam.

Scope: Benesch led this project which included coordinating the relocation of critical fiber optic and electrical utilities, developing plans to repair the existing 36" sanitary sewer system. The project is adjacent to an existing high school, and is along a designated emergency route.

This made the school officials concerned about having significant construction near the school. The fire department was also concerned about having access to the community with all the construction work in the area. To better understand the concerns of the community, Benesch also met with the police and fire department, school officials and the City of Trenton to ensure all concerns were addressed and that the project constraints were clearly documented in the progress clause and maintaining traffic plans. It was ultimately decided to close the bridge and expedite construction so that the project would be complete before the school was open to students. Benesch also worked with Wayne County to coordinate the adjacent projects to ensure the surrounding neighborhoods were accessible to emergency vehicles.

Our team managed the project, performed the HEC-RAS analyses, developed the hydraulic report, completed the on-line EGLE joint permit application, and developed the plans and specifications. The bridge is in a sensitive flood zone that has a drainage area of 23.5 square miles, and the roadway overtops during critical storm events.



Orchard Lake Bridge, Design

City of Pontiac



Background: This project consisted of replacing the existing superstructure bridge with a precast deck panel for the city of Pontiac, Oakland County. The design involved repair to the substructure, new parapet, and replacement of the guardrails at all four quadrants.

Scope: Benesch led this project from the planning phase by applying for funding through the MDOT local bridge program. The application was successful in securing the much-needed funding. The design included coordinating the relocation of electrical and communication utilities.

The bridge was in the NHS road system. In addition, the bridge is near many commercial and industrial facilities. This made the nearby stakeholders concerned about having significant construction near the school. The fire department was also concerned about having access to the community with all the construction work in the area. To better understand the concerns of the community, Benesch also met with the police and fire department, school officials, and the City of Pontiac to ensure all concerns were addressed and that the project constraints were clearly documented in the progress clause, and maintaining traffic plans. Expedited construction was implemented so that the project would be complete before the school was open to students. Benesch also worked with Oakland County to coordinate the adjacent projects to ensure the surrounding neighborhoods were accessible to emergency vehicles.

Key Issues

- Replacement of the superstructure
- Misc. substructure repairs
- New bridge parapet
- New guard rail at all four quadrants

Dates of Service

07/2023 - 11/2023

Project Cost

\$950,000

Client Reference

Shannon Filarecki
City Engineer
47450 Woodward Avenue
Pontiac, MI, 48342
P: 248-758-3201
E: sfilarecki@pontiac.mi.us



Approach to the rehab bridge



View of the new aesthetic bridge parapet

Southfield Bridge Reconstruction over Ecorse Creek, Design

Wayne County



Southfield Road over Ecorse Creek elevation view

Background: This project was partially funded by the Michigan Department of Transportation Local Agency Program and the remaining funded by Wayne County Department of Public Roads. The bridge exhibited advanced deterioration in the existing steel and concrete beams and was in serious condition and was posted for reduced legal truck loading. The bridge services Southfield Road which is a five-lane road with pedestrian sidewalks that connects the cities of Ecorse and Lincoln Park over Ecorse Creek which is just south of the city of Detroit.

Scope: Benesch led the bridge design and hydraulic analysis for this water crossing which included removal and construction of the proposed bridge, hydraulic analysis, channel excavation, placing riprap, road approach work and maintaining traffic. The Department of Environment, Great Lakes, and Energy determined that the proposed bridge superstructure low beam elevation could not be lowered for the proposed bridge due to hydraulic concerns. The proposed single span bridge was lengthened by placing the proposed abutments directly behind the existing abutments to avoid the existing timber pile foundations and was constructed using 33" deep prestressed spread box beams beneath a 9" reinforced concrete deck. This span arrangement increased the hydraulic opening and also maintained the existing low beam elevation. This span arrangement required a small grade raise with minor road approach work at each end of the bridge. The proposed abutment substructures designed were cantilevered concrete abutments founded on HP piles with the abutment footings set low enough to account for scour considerations.

Unique Features: The existing bridge had a 42" storm water sewer that discharged into Ecorse Creek through the east abutment. Wayne County wanted all utilities moved off the new bridge, requiring coordination with the City of Ecorse and a separate contract to relocate the storm water sewer to the southeast quadrant within the right-of-way. During preliminary design, geotechnical exploration revealed hydrogen sulfide gas and artesian groundwater at the site. Hydrogen sulfide emits a foul sulfur odor, is flammable, and poses hazards to workers and the environment. Artesian groundwater complicates cofferdam installation and foundation construction. These conditions are rare in Michigan, prompting a special provision in the contract to guide contractors in managing these challenges.

Key Issues

- Complete bridge replacement
- Challenging hydraulics
- Artisan groundwater conditions
- Hydrogen sulfide and methane encountered during substructure work

Dates of Service

08/21 - 08/24

Project Cost

\$5,120,510

Client Reference

Ali Aljawad
33809 Michigan Avenue
Wayne, MI, 48184
P: 734-595-6504
E: aaljawad@waynecounty.com



Northwest return wall and scour control riprap



Deck surface and barrier railing

Jefferson Avenue over the Huron River, Design

Wayne County and Monroe County



Background: Benesch was selected by Wayne County to lead the replacement of the existing 158' long three span steel beam structure with a new 169' two span spread box beam structure.

Scope: Benesch was responsible for developing the roadway approach plans and specifications, performing the HEC-RAS analyses, developing the hydraulic report, completing the on-line EGLE joint permit application. The roadway plans were designed to meet AASHTO requirements for a collector roadway. The existing bridge is in a designated flood zone and the roadway over tops during critical storm events. Our team used field observations along with the 2012 FEMA Flood Insurance Study to model the boundary conditions, and develop the water surface profiles for the existing and proposed conditions. Benesch also slightly modified the channel to improve the hydraulics of the drain and used the HEC-RAS data to perform a scour analysis and size the riprap for scour countermeasures.

Key Issues

- Drilled Shafts Design
- Complex Hydraulic Analysis
- Historical Significance

Dates of Service

06/2019 - On-going

Project Cost

\$7,488,763

Client Reference

Ali Aljawad
Wayne County
400 Monroe Street, 3rd Floor
Detroit, MI 48226
P: 724-595-6504
E: aaljawad@waynecounty.com



Local Agency Bridge Bundling Pilot Project, Design-Build

C.A. Hull/AnLaan Corporation



E. Washington Street over the Grand River

Background: Approximately 800 bridges maintained by cities and counties across Michigan are rated in serious or critical condition, but repairs have a hefty price tag. Local agencies only receive a fraction of the maintenance or replacement costs. MDOT estimates \$2 billion is required just to get all state-owned bridges up to good or fair condition, and another \$1.5 billion to do the same for all local agency-owned bridges. That's where the bridge bundling pilot program comes in. MDOT has used the concept to maintain state-owned bridges for years, but now the agency is using it for 19 city or county-owned bridges through a bundle with contractors. Bundling projects helps address the immediate need for bridge projects and makes them more cost-effective. This particular contract is part of MDOT's mission to deliver a bridge bundling program that ensures public safety to Michigan residents, travelers, and visitors, resulting in sustained improvements to the state's local bridge system.

Scope: Two bridge contractors, CA Hull and Anlaan, are leading this contract with Alfred Benesch & Company as the lead designer. The pilot includes 19 local agency-owned bridges around the state with major bridge elements in serious or critical condition. The scope of work for these bridges is superstructure replacement, which includes full removal and replacement of the bridge deck and supporting beams. These bridges have 60 or 90-day construction durations.

Key Issues

- Economy of scale by using one superstructure type among all bridges
- Expedited 60 or 90-day construction schedule
- Use of an innovative light weight steel beam type that expedited construction
- Engagement of local stakeholders
- Collaboration, coordination, trust, and flexibility between MDOT and the design-builder team

Dates of Service

03/21 - 01/2022 (Design)

03/22 - 12/2023 (Construction)

Project Cost

\$21 million

Client Reference

Jay Desai
C.A. Hull Company, Inc.
8177 Goldie Road
Walled Lake, MI 48390
P: 248-363-3813
E: jay@cahull.com



Herbison Road over Looking Glass River



Byron Road over the Black River

Evaluation of Secondary Route Bridges

Wayne State University



Background: There are over 1,000 local bridges that are structurally deficient (SD), and the majority of these are single span structures less than 100 feet long. A cost effective method is needed for replacing these bridges. Most local agency bridge owners have little to no bridge design experience and they rely upon MDOT standards and a network of consultants who serve their bridge design needs. MDOT standards typically are written with MDOT trunkline bridges in mind and these standards may not be the most appropriate for local agency bridges which typically are smaller and located on lesser traveled routes.

Scope: The objective of this study is to develop a set of bridge plan guides for low-volume traffic roads. The purpose of the plans is to facilitate construction of new structures suitable for local agencies. The designs are to specifically address common local agency road, span, and site conditions.

A series of initial bridge design concepts were first identified, and presented to MDOT and local agency bridge engineers, consultants, contractors, and fabricators for comments. Based on the comments received, the initial set was reduced to four designs: galvanized steel girders, spread box beams, side-by-side box beams, and bulb-tee girders. Deterministic and probabilistic life-cycle cost analyses (LCAA) were conducted to compare the long-term costs of the designs. After further input from the bridge engineering community, the plans were finalized and made available for use.

Value:

- Using the guidance local agencies can optimize costs with savings in:
 - Design
 - Construction
 - Maintenance
- Meet FHWA directions for quality control and assurance.
- Over time, these designs will become increasingly familiar, reducing uncertainties, further reducing costs and improving quality.
- The plans and guides are posted on the MDOT Local Agency Bridge Program Website

Key Issues

- Develop standards for local agency bridges where typical MDOT highway standards may not be appropriate
- Create design tables, plans, and standard procedures for common size bridges that will be made available through the MDOT Local Agency Program

Dates of Service

06/2016 - 03/2018

Project Cost

\$50,621.73

Client Reference

Chris Eamon
Associate Professor
Dept. of Civil & Env.
Engineering
Wayne State University
2100 Engineering Building
Detroit, MI 48202
P: 313-577-3766
E: eo6111@Wayne.edu





ALFRBEN-01

CMURPHY

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/20/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Ames & Gough 859 Willard Street Suite 320 Quincy, MA 02169	CONTACT NAME: PHONE (A/C, No, Ext): (617) 328-6555 FAX (A/C, No): (617) 328-6888 E-MAIL ADDRESS: boston@amesgough.com														
INSURED Alfred Benesch & Company 35 West Wacker Drive, Suite 3300 Chicago, IL 60601-5927	<table><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A : Travelers Indemnity Company, A++, XV</td><td>25658</td></tr><tr><td>INSURER B : Charter Oak Fire Insurance Company A++ (XV)</td><td>25615</td></tr><tr><td>INSURER C : Travelers Property Casualty Company of America</td><td>25674</td></tr><tr><td>INSURER D : Phoenix Insurance Company A++, XV</td><td>25623</td></tr><tr><td>INSURER E : Berkshire Hathaway Specialty Insurance Company (A++XV)</td><td>22276</td></tr><tr><td>INSURER F :</td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Travelers Indemnity Company, A++, XV	25658	INSURER B : Charter Oak Fire Insurance Company A++ (XV)	25615	INSURER C : Travelers Property Casualty Company of America	25674	INSURER D : Phoenix Insurance Company A++, XV	25623	INSURER E : Berkshire Hathaway Specialty Insurance Company (A++XV)	22276	INSURER F :	
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COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS																					
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PROJECT ☒ LOC OTHER:			630-0D870755	5/31/2024	5/31/2025	<table><tr><td>EACH OCCURRENCE</td><td>\$</td><td>1,000,000</td></tr><tr><td>DAMAGE TO RENTED PREMISES (Ea occurrence)</td><td>\$</td><td>1,000,000</td></tr><tr><td>MED EXP (Any one person)</td><td>\$</td><td>10,000</td></tr><tr><td>PERSONAL & ADV INJURY</td><td>\$</td><td>1,000,000</td></tr><tr><td>GENERAL AGGREGATE</td><td>\$</td><td>2,000,000</td></tr><tr><td>PRODUCTS - COMP/OP AGG</td><td>\$</td><td>2,000,000</td></tr><tr><td></td><td>\$</td><td></td></tr></table>	EACH OCCURRENCE	\$	1,000,000	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$	1,000,000	MED EXP (Any one person)	\$	10,000	PERSONAL & ADV INJURY	\$	1,000,000	GENERAL AGGREGATE	\$	2,000,000	PRODUCTS - COMP/OP AGG	\$	2,000,000		\$	
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D	☒ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in Nh) If yes, describe under DESCRIPTION OF OPERATIONS below Y / N ☒ N / A			UB-5K723986	5/31/2024	5/31/2025	<table><tr><td>☒ PER STATUTE ☐ OTH-ER</td><td></td><td></td></tr><tr><td>E.L. EACH ACCIDENT</td><td>\$</td><td>1,000,000</td></tr><tr><td>E.L. DISEASE - EA EMPLOYEE</td><td>\$</td><td>1,000,000</td></tr><tr><td>E.L. DISEASE - POLICY LIMIT</td><td>\$</td><td>1,000,000</td></tr></table>	☒ PER STATUTE ☐ OTH-ER			E.L. EACH ACCIDENT	\$	1,000,000	E.L. DISEASE - EA EMPLOYEE	\$	1,000,000	E.L. DISEASE - POLICY LIMIT	\$	1,000,000									
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E				47EPP30529707	5/31/2024	5/31/2025	Aggregate 2,000,000																					

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

If AI box is checked, GL Endt Form# CGD604, Auto Endt Form# CAT499 to the extent provided therein applies and all coverages are in accordance with the policy terms and conditions.

For Proposal Only

CERTIFICATE HOLDER

CANCELLATION

For Proposal Only

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Jared Maxwell

SECTION 3

Specialized Knowledge





SPECIALIZED KNOWLEDGE

UNDERSTANDING OF SERVICE

The scope of work will include two bridge replacements for Hipp and Polk Street over Ecorse Drain in the City of Dearborn Heights. The proposed bridges will need to adequately address the hydraulic issues and requirements of Ecorse Creek. The proposed structure will address the sediment accumulation in the creek within the structure and at the upstream and downstream of the creek. The work will include hydraulics analysis, geotechnical investigation, survey and environmental investigation, maintenance of traffic, scour protection and approach work.

As part of our engineering services of this contract, Benesch will propose possible alternative bridge options for the Hipp and Polk Street over Ecorse drain.

Our vast experience on a variety of design and delivery alternatives allows us to narrow down the best options for any structure type. This could include precast culverts, PPC spread box beams, PPC I beams, PPC bulb tee girders, steel plate girders/wide flange steel beams, Hot-Dip Galvanized Press-Brake Formed Tub Girders and concrete slab bridge. A prefabricated truss bridge may be investigated as well during the structure study phase to reduce closure time and schedule.

We have assembled a Michigan-based team with a vast range of experience, including our subconsultants **Somat Engineering, Inc. (DBE)**, **Hennessey Engineers (DBE)**, and **ASC Group, Inc.** to cover all the expertise required to deliver a successful project.

CDBG Project Experience // Benesch has extensive experience in administering CDBG projects, which is evident from our comprehensive understanding of the

grant administration process. Our expertise includes grant agreement negotiations, financial reporting, and the grant closeout process. We are adept at progress reporting, tracking project activities and progression against approved milestones outlined in the grant agreement. Our CDBG grant administration expertise has guided clients through the CDBG process. Specific CDBG activities like monitoring federal requirements, conducting labor interviews, submitting payroll documents, and handling accounting reimbursement requests. This proficiency ensures that our clients can navigate the complexities of CDBG grant administration effectively, maximizing the benefits of the funding received.

Hydraulic Analysis // The project's primary focus is to enhance the hydraulics and reduce maintenance at the two crossings. Although the existing twin culverts were cost-effective at the time of installation, they are now hydraulically inefficient, particularly as debris accumulates between them, restricting their capacity. A hydraulic analysis will be conducted using the U.S. Army Corps of Engineers HEC-RAS Computer Program, Version 6.2. Given that the crossings have a tributary area exceeding two square miles, flood discharges will be obtained from EGLE. The proposed box culverts will be designed to accommodate the one percent chance 100-year flood, ensuring that watercourse encroachments do not cause harmful interference, thereby safeguarding against property damage. Additionally, the allowable headwater must be at least 1.5 feet below the edge of the roadway during the two percent chance 50-year storm. The new box culverts will span the full bank width and be embedded a minimum of two feet below the natural creek bed. Permanent riprap will be installed around the culvert and in the creek to control erosion.

To construct the new box culverts, either bypass pumping or a temporary ditch/culvert will be used to maintain flow and provide a dry area for construction. Temporary erosion and sediment control measures will be implemented during construction.

An EGLE Joint Permit Application, Part 31 & Part 301, will be completed and submitted well in advance. In some cases, a coordination meeting with EGLE to present the project and the proposed work is beneficial, as it can address EGLE's concerns prior to submitting the permit.

Coordination with the City // Coordination between Benesch and the City of Dearborn Heights Project Manager is very important to the success of this project. Benesch will coordinate all project activities and questions with the City Engineer, Mr. Ali M. Dib.

Scope Verification Meeting // Before the beginning of any assigned task, Benesch will request a scope verification meeting with the City of Dearborn Heights PM to confirm the scope of work. Before the meeting, Benesch will review any available documents for the bridges, including existing plans, previous rehabilitation plans, scoping reports, BSIR and any RFA inspection. We will prepare an agenda for the meeting with items to cover including utilities, permits, environmental requests, scope of work, maintenance of traffic, SHPO items, deadline of submittal and any other items that may be requested by the City PM. We may visit the bridge site with the city PM to confirm the scope of work and identify any other items that may need to be addressed with the project.

Bridge Replacement // The existing structure is dual steel pipe culverts carrying Hipp Street and Polk Street over Ecorse Creek. The existing bridge has two 12-foot wide lanes of traffic in each direction. During the structural study phase, Benesch will investigate different superstructure types. The proposed bridge will be single span, the bridge length and height will be determined by the hydraulic analysis and the joint permit application from EGLE.

Preliminary and Final Design Phases // During the preliminary engineering phase, Benesch will perform the structural design, develop the alignment and profile for the TS&L plans, perform the preliminary hydraulic analysis, and develop a draft engineer's estimate. We will investigate different superstructure and substructure types that meet the project requirements, such as hydraulic opening, vertical clearance, bridge length and width, and bridge closure and

construction duration. In addition, any potential right of way, environmental or utility impacts will be identified.

After the preliminary plans and estimate report are submitted and reviewed, the Benesch team will meet with the City and other stakeholders. We will incorporate the city comments and submit revised preliminary plans and estimates for approval. Once approved, Benesch will resolve any potential project issues and begin the next stage of the final design.

Final plans and the engineer's estimate and specifications/letting package will be developed during the final design phase and submitted to the City for approval and letting. Our team will perform a final QA/QC review of the project prior to the final submittal, which will also include all electronic files. We are readily available to issue addenda if needed and answer any questions related to the project. After the project has been awarded to a contractor, Benesch will also assist with shop drawings review and RFI responses.

Critical Path Method (CPM) // We understand not only how to design bridges, but also how the designs are built and the duration and advanced work required for each sequence of the project. A draft CPM will be provided, which will incorporate not only bridge design work, but other items of work and the constraints of the MOT plan. The CPM will be updated as the design moves forward and the staging scheme during the construction is chosen. The construction schedule will be presented to the City of Dearborn Heights for review and comment.

Local Coordination // Rehabilitation projects impact stakeholders within the project's limits. Coordination with the cities and local agencies may be required to address MOT, pedestrian access, construction schedule, aesthetics, and utilities. Aesthetics can include aesthetic barriers or decorative lighting. It is preferred that the coordination process starts at an early stage of the project to address any concerns or comments from all agencies. The coordination may extend to local businesses, local police and fire department, or local neighborhoods. Getting these stakeholders involved early in the design phase can add value to the project and help keep the project on track. Using our in-house graphics team, we will assist the City and prepare any displays, maps, marked-up plans, renderings and other visualizations that may be needed for public meetings. We will also assist in responding to any concerns and questions.

Survey // Our subconsultant, **Hennessey Engineers**, will provide survey requirements for the project. Their use of the latest surveying equipment and integrated design approach allows Hennessey to fulfill the City's survey requirements quickly and accurately. Hennessey has partnered with the City of Dearborn Heights since 2021 and have provided insight and actionable project plans, based on their technical expertise and local familiarity. In addition to their municipal engineering services, Hennessey Engineers oversees Wayne County's CDBG program in 33 communities and provides civil engineering and program management services for CDBG-funded projects.

Geotechnical // Our subconsultant, **Somat Engineering, Inc.**, will provide geotechnical services. Somat specializes in subsurface investigations focusing on infrastructure that includes in-situ testing, groundwater evaluation and monitoring, laboratory soil and rock testing, engineering and design services for bridges, roadways and earth retaining structures, geotechnical instrumentation for vertical and horizontal ground movements, foundation design recommendations for buildings, pavements, bridges and other structures, and underground engineering for tunnels and shafts. Somat has significant experience delivering geotechnical engineering services for transportation infrastructure projects in Dearborn Heights and throughout Wayne County, Michigan. Our strong local presence and understanding of the region's subsurface conditions enable us to develop tailored, constructible, and cost-efficient recommendations that support safe and sustainable infrastructure.

Recent geotechnical investigation projects in the Dearborn Heights area include: Edward Hines Drive over the Middle Rouge River, Warren Avenue over Rouge River Bridge Reconstruction, Industrial Street over Dix Avenue Bridge Replacement, and Rouge River Gateway Phase II.

Environmental // Our subconsultant, **ASC Group, Inc.**, will provide environmental services on the project. They specialize in cultural resources, environmental studies, and hazardous material, with extensive experience in the preparation of environmental documents such as Section 106 and National Environmental Policy Act (NEPA) compliance. ASC has completed over 8,000 projects, providing expertise in cultural resource management, environmental compliance, and hazardous materials consulting. ASC is prequalified by MDOT in a variety of services, including: Environmental: Historic Assessment and Wetland Assessment.

Permits // These structures will require permits from the Michigan Department of Environmental, Great Lakes, and Energy (MDEGLE), NEPA, MDOT or others to complete the work. Permits for various activities impacting water resources may be required. Benesch will provide the necessary information to the City PM for the permit's application before the plan review meeting. Benesch will coordinate with State Historic Preservation Office (SHPO) and will comply with all requirements for the proposed bridges.

We understand that high priority design projects are sometimes on an accelerated schedule. We will focus our efforts on developing design plans that facilitate completing the bridge replacement. Benesch will then assist the City of Dearborn Heights in preparing the necessary permits required for the project.



Polk Street Culverts



Hipp Street Culverts

Road Design // Polk and Hipp Streets will be reconstructed to the necessary limits for the installation of the proposed box culverts or to the nearest transverse concrete pavement joint. The work will not extend to the intersection with Hanover Street unless otherwise directed. If additional funds are available, the City may opt for new pavement from Hanover Street to north of the box culverts, rather than leaving a short section of older pavement. The proposed concrete pavement section with integral curb will match the existing street widths. The roadway profiles will be designed to align as closely as possible with the existing profile, though minor adjustments may be required based on the size of the proposed box culverts and the necessary cover over them.



Hipp Street Current Condition



Polk Street Current Condition

Both streets currently have sidewalks on both sides. Any impacted sidewalk will be removed and replaced. Across the box culverts, the sidewalk will be a minimum of seven feet wide and placed at the back of the curb. Outside the box culvert limits, a five foot sidewalk will be installed. For

pedestrian safety, when the sidewalk is at the back of the curb, it will be the standard width plus a minimum of two feet.

The existing twin culverts and Ecorse Creek have a stretch of guardrail located approximately two feet away. The proposed design will ensure that the ends of the box culverts are at or beyond the clear zone, which is 10 feet from the back of the curb, to eliminate the need for guardrails. The box culvert headwalls, located 10 feet from the back of the curb, will provide space for an eight foot sidewalk and a two foot buffer. In the buffer space, a black vinyl chain link fence can be installed to protect pedestrians. The fence will extend a minimum of 25 feet north and south of the box culverts.

Quality Assurance/Quality Control Plan // The QC will be performed continuously throughout the design phase. All designs and quantities are reviewed before being placed on the plans. QA will be performed at all plan submittals. Plans will be sent to the QA reviewers approximately two weeks prior to the submittal to allow for review and response time. The QA will include marked-up plans and a memo that lists comments broken down by plan sections. Mr. Salih will be responsible for working with the design team to address all the QA plan comments. A response memorandum to the QA comments will be prepared and sent to the City with the plan submittal. These QA memoranda can assist the City in their review and can save time by revealing that key items have been addressed and identify any issues that require the City's assistance.

Benesch will establish and enforce a workable project specific QA/QC plan based on strengths from previous projects. Quality is important to us, so we make sure every submittal and calculation leaves the office checked. Mr. Darwish and Mr. Strauss will perform the QA. Both are outside the design team in order to ensure that an independent review is carried out.

Both individuals will ensure that project design criteria, standard details, and the maintenance of traffic are according to the current MDOT standards. The quality assurance personnel are responsible for understanding and ensuring execution of the Quality Management Plan (QMP). QMP is our way to plan and document the QA/QC process.

Quality control procedures are day-to-day activities set up to ensure the adequacy, completeness, constructability, and

cost effectiveness of a project. For effective quality control, the project manager must ensure that the following steps are understood and implemented:

- Team members must be informed of the schedule of each significant submittal. This includes client submittals, internal reviews and any schedule changes or additions/deletions.
- All team members will be regularly updated regarding ongoing decisions and project status, unusual issues, and possible solutions. The project manager will follow-up and confirm that issues have been resolved.
- Material must be adequately prepared in a timely manner for a complete technical review by the appropriate quality assurance reviewer and to allow the design team to address comments. Team coordination meetings will be held frequently throughout the project.

In addition, the project manager must ensure that the following questions are answered for each task:

- What is required to perform the task?
- How will the task be accomplished?
- What are the steps to be followed?
- How will the quality of the completed task be reviewed, checked, and how often?
- Who will monitor the task and who will be the backup?
- Does the person responsible for the task know what level of effort is required?
- Does the person responsible for the task have a suitable example, calculation and plan set to assist in the preparation of the work assignment?
- Is there a qualified reviewer with suitable experience assigned to review each task?
- Is there adequate staff to complete the task in the required time frame?

As the project manager, Mr. Salih will be responsible for ensuring that QC is performed by the entire team before issuing the QA reviewers a plan set. To accomplish this, the project schedule will identify the QC to be done three weeks prior to any submittal. This schedule will also show the QA being performed two weeks prior to any submittal and allows the last week to address comments. The QA review will include the development of a QA memo that lists comments.

Mr. Salih will be responsible for working with the design team to address all the QA comments in the memo and prepare a response. The QA response memo prepared by Mr. Salih will be sent to the City and included with every submittal.

Benesch carefully reviews each of the City's comments. Once addressed, a check mark is placed next to each comment. If a comment is not addressed, a written explanation is provided alongside it. Benesch then compiles the comments into a response memo, which is sent to the City project manager. Throughout the project, key review personnel receive copies of relevant correspondence to keep them informed and prepared for their review responsibilities.

SECTION 4

PERSONNEL/PROFESSIONAL QUALIFICATIONS



ORGANIZATIONAL CHART



PROJECT MANAGER

Nazar Salih, PE

LEAD BRIDGE

Jacob Van Horn, PE

Matt Garrett, PE
Phil Jordan, PE

ROADWAY

Jacob Pung, PE

Matt Wilson, EIT

HYDRAULICS

Aaron Wekenman, PE

SURVEY

► **Michael Manthei, PS**

MOT

► **Elizabeth Harding, PE**

ENVIRONMENTAL

► **David Klinge, MA, RPA**

► **Doug Terpstra, MS**

GEOTECHNICAL

► **Catherine Weirauch, PE**

Subconsultant Legend

- Hennessey
- SOMAT
- ASC Group, Inc.

Bold Italic = Key Staff, Resumes included

All staff assigned are located in Michigan.

PERSONNEL/PROFESSIONAL QUALIFICATIONS

MANAGING YOUR PROJECT



Nazar Salih, PE // With his experience serving as an extension of your staff, and with the resources and bench strength this team brings, Mr. Salih provides a unique blend of knowledge and personal investment that results in a level of efficiency and effectiveness few can match.

In his daily role managing the bridge program for Wayne County, he handles a variety of complicated repair and design issues, communicating solutions to Wayne County leadership, department administrators, and managers. During meetings, he provides updates and leads discussions regarding the most feasible options to reduce the risk to the traveling public. The mission is achieved by mitigating challenges to keep the bridges and roadways open, reducing inconvenience to the public, and, when necessary, developing long-term solutions.

As Project Manager for this project, Mr. Salih, PE, provides invaluable experience, having managed the Wayne County Engineering Division Design Section and the Roads Division Structure Maintenance Section for over 27 years. He brings 15 years of experience as the Bridge Program Manager for Wayne County to the project. Mr. Salih's strengths are echoed by his peers and clients as an innovative, collaborative team leader who passionately delivers the best solution to the challenges facing Wayne County infrastructure. His familiarity with the various bridges across Wayne County gives our team an in-depth understanding of what the City expects. He will enhance this project through streamlined coordination, the ability to leverage the strengths of the city resources, and established relationships with decision makers. ***Having all this in-depth knowledge in Wayne County and local municipalities' infrastructure, the city of Dearborn Heights will benefit from Mr. Salih on day one. The Benesch team will bring about a bridge design that will be constructed within the city means of financial resources.***



Jacob Van Horn, PE // **Lead Bridge:** Mr. Van Horn has 15 years of highway and railroad bridge design, rehabilitation, load rating and inspection experience with many complex superstructure and substructure types. Experience includes various stages of projects ranging from preliminary design, final design, load rating, construction, inspection and scoping of new and existing structures. Projects range from water crossings, roadway grade separations, railroad grade separations, complex retaining walls, and standard/complex load rating projects. He is a Qualified Team Leader for bridge inspection and has taken the course: FHWA-NHI-130055 - Safety Inspection of In-Service Bridges.



Jacob Pung, PE // Lead Roadway: Mr. Pung works in the civil group and has been involved with freeways, state routes and rural/urban roadways. His role on these projects has been plan development, quantity computations, MOT concepts, field reviews and assisting with geometrics. He uses microstation and Geopak in his daily duties. He has also referenced the MDOT Design Manual, Standard Plans and Geometric Guides. Jacob recently attended a two roundabout workshop, learning the design and when to use them.



Aaron Wekenman, PE // Hydraulics: Mr. Wekenman has been directly involved in many phases of road design engineering, including project development and safety reviews. Mr. Wekenman brings knowledgeable in AASHTO – Green Book, the Highway Capacity Manual, the MDOT Road Design Manual, MDOT Standard Road Plans, MDOT Geometric Guides, the MDOT Spec Book, MMUTCD and SAPW. In addition, he operates and receives regular training with MicroStation and GEOPACK.



Elizabeth Harding, PE // MOT: Ms. Harding has over 34 years of hands-on experience as a Traffic Engineer, working extensively on MDOT projects. She has significant expertise in preparing MOT plans and Transportation Management Plans (TMP) for various projects involving both road and bridge work. She is also experienced as a QA/QC Engineer, conducting internal review of MOT plans, TMPs, final pavement marking plans, and permanent non-freeway and freeway signing plans.



Michael Manthei, PS // Survey: Mr. Manthei brings more than 25 years of experience in the surveying and construction fields. He has experience performing internal checks on various related survey projects and has reviewed survey dossiers and performed field checks on various highway projects throughout Genesee, Jackson, Macomb, and Wayne Counties. He also directed survey crews on multiple projects including bridge surveys, culverts, retaining walls, and sound walls for MDOT ancillary structure program projects.

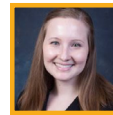


David Klinge, MA, RPA // Historic Investigator: Mr. Klinge brings 24 years of experience in cultural resources management, with a strong focus on historical archaeology and compliance with the National Environmental Policy Act (NEPA). He serves

as ASC Group, Inc.'s (ASC's) primary Historical Archaeologist and Project Manager for Michigan-based clients. In this capacity, Mr. Klinge leads archaeological investigations that involve conducting comprehensive archaeological surveys, assessments, and evaluations to ensure compliance with NEPA's requirements for evaluating environmental impacts on cultural resources. His expertise extends to identifying and evaluating historic properties, assessing potential impacts, and implementing mitigation measures in accordance with NEPA guidelines. Mr. Klinge works closely with state and federal agencies to ensure that all cultural resources are managed properly throughout the project lifecycle, from initial assessment to project completion.



Doug Terpstra, MS // Architectural Historian: Mr. Terpstra has over 20 years of experience in the fields of architectural history and historic preservation. He has authored or co-authored numerous Section 106 review projects in Ohio, Indiana, Kentucky, Michigan, Minnesota, Pennsylvania, and West Virginia. This historic structure survey experience was conducted for a wide range of project types such as transportation, federal building documentation, airport expansion, landfill expansion, cell tower evaluations, correctional institution photo documentation, pipeline corridors, dam documentation, mining permit areas, and commercial development. These surveys have included literature review, Phase I and Phase II level surveys, and mitigation documentation.



Catherine Weirauch, PE // Geotechnical: With extensive experience in coordinating and managing logistics for numerous geotechnical engineering projects, she has adeptly led and directed project completion. Her responsibilities encompass coordinating and overseeing field operations, laboratory testing and analyses, client and designer communication, technical calculations, project document review, and geotechnical report preparation. She develops and oversees subsurface investigations, ensuring the acquisition of appropriate field and laboratory data tailored to each project. Proficient in analyzing geotechnical aspects, she contributes as a valuable member of the overall design team. Her expertise spans engineering analysis and report preparation for transportation, commercial, residential, institutional, and industrial projects. Mrs. Weirauch ensures that Somat deliverables adhere to contract specifications and design standards.

STAFF EDUCATION AND EXPERIENCE REPORT

EMPLOYEE NAME	TITLE	ROLE ON PROJECT	COMPANY NAME
Nazar Salih, PE	Sr. Project Manager	Project Manager	Benesch
YEARS WITH COMPANY	TOTAL YEARS EXPERIENCE	LICENSES/REGISTRATIONS/TRAINING (TYPE, YEAR, STATE, NUMBER)	
4	34	Professional Engineer: MI, 2005 (6201052052)	
EDUCATION			
Post-Graduate Study, 1989-1992, Wayne State University, Detroit, MI MS, Civil Engineering, 1989, University of Alabama at Birmingham, Birmingham, AL BS, Civil Engineering, 1987, University of Alabama at Birmingham, Birmingham, AL			
EXPERIENCE & QUALIFICATIONS			
Mr. Salih is an accomplished engineering manager with experience of successfully managing the Engineering Division Design Section and the Roads Division Structure Maintenance Engineering Section. His strengths are echoed by his peers and clients as a: high integrity professional, collaborative team leader, driven to improve leader, passionate for individual improvement of the team, innovative thinking leader and encourage an environment where professionals can be creative to implement new ideas and to flourish through achievement and setbacks.			
Certifications: FHWA & NHI Quality Team Leader - Safety Inspection of Bridges • PTI Multistrand and Grouted Post Tensioning Inspector- Levels I & II • MDOT Bridge Load Rating • MDOT Bridge Construction and Rehabilitation Inspection • MDOT Bridge Scour Technology • MDOT Bridge Painting and Structural Steel Bolting • MDOT Bridge Design & Evaluation for Fatigue and Fracture			
SPECIFIC PROJECT EXPERIENCE DETAILS			
WAYNE COUNTY - SOUTHFIELD ROAD BRIDGE REPLACEMENT			
Utility Coordinator: Wayne County has selected Benesch to provide professional engineering design services to reconstruct the 97-year-old Southfield Road Bridge over Ecorse Creek. The current bridge consists of slab deck resting on steel girders that resting on one pier (two spans) with approximate length and width of 77 feet and 80 feet, respectively. The bridge has reached its design life after having been reconstructed in 1940. Primary scope items include: bridge replacement (replace bridge’s deck, beams, abutments, pier, and approaches, with the associated guardrails and railings; and reconfiguration to the bridge/road storm sewer system, as needed); clean/remove accumulated sediment and vegetation of the channel’s pathway within the road right-of-way; and guardrail repairs. Mr. Salih is leading all utility coordination for this project. His responsibilities include coordinating between the Cities of Lincoln Park and Ecorse, electric and gas utilities, as well as the Benesch design team to produce plans with no conflict with existing lines.			
DATES	CLIENT	COST	
08/2021 to On-going	Wayne County, Ali Aljwad PE, 734-576-9650	Const: N/A	Fee: \$321,286
CITY OF PONTIAC - ORCHARD LAKE ROAD OVER CLINTON RIVER			
Project Manager: Benesch is providing professional engineering design services to rehabilitate Orchard Lake Road over Clinton River. The existing structure is four-lanes, one span, 20.5-foot-long by 67.3 feet wide. The bridge was constructed in 1982. The superstructure is constructed using 22 side by side prestress concrete box beams post tensioned with non-grouted joints. The substructure is concrete cantilever abutment supported by concrete driven piles. The deck has concrete wearing surface with newer overly. The project scope includes: replacement of the superstructure, miscellaneous substructure repair, new bridge parapets, new guardrail at all four quadrants, replace approach pavement, and providing MOT as the bridge will be closed to traffic. As Project Manager, Mr. Salih is responsible for managing the entire project design team, as well as delivering the project on time and on budget for the City.			
DATES	CLIENT	COST	
2/2022 to 12/2022	City of Pontiac, Jack Cady, 248-758-3616	Const: \$861,000	Fee: \$107,107
WAYNE COUNTY - WEST ROAD BRIDGE OVER 5TH STREET, CONRAIL AND GTW RR			
Project Manager: Benesch is providing Wayne County professional engineering design services to rehabilitate West Road Bridge over 5th Street, Conrail and GTW railroads. The existing bridge consists of concrete slab deck and beams resting thirty four piers (thirty five spans). Originally built in 1939, a project in 1985 replaced the beams, deck, sidewalk and parapet. The project scope includes repairing/replacing the bridge’s deteriorated deck surface, expansion joints and sidewalk; cleaning and clearing debris from drainage; repairing the abutment cracks and spalling; replacing the heavily spalled concrete piers and pier caps and approaches/ approach sidewalk and shoulder; reconfiguration of the bridge/road storm sewer system, as needed. As Project Manager, Mr. Salih is responsible for managing the entire project design team and utility coordination, as well as delivering the project on time and on budget for the County.			
DATES	CLIENT	COST	
11/2021 to On-going	Wayne County, Ali Aljwad PE, 734-576-9650	Const: N/A	Fee: \$400,000

SPECIFIC PROJECT EXPERIENCE DETAILS			
WAYNE COUNTY - MILLER ROAD AND ROTUNDA DRIVE BRIDGE REPLACEMENT			
Utility Coordinator: The existing Miller Road and Rotunda Drive Bridges are located within the limits of City of Dearborn in the vicinity of Ford Motor Company Rouge Facility. These two bridges are the main access for Ford Motor Company employees and truck traffic, as well as other industries and residents southwest of Interstate 94. The bridges were constructed in 1931 to span the Conrail and utility right of ways in the area and have reached the end of their design life. Benesch was chosen as the design consulting firm to investigate the existing condition and develop three conceptual options and construction documents for one preferred alternative option to be selected by Wayne County. Mr. Salih is leading all utility coordination for this project. His responsibilities include coordinating between Conrail, Ford, City of Dearborn, electric and gas utilities and the Benesch design team to produce plans with no conflict with existing lines.			
DATES 04/2021 to On-going	CLIENT Wayne County, Ali Aljwad PE, 734-576-9650	COST Const: N/A	Fee: \$2,964,111
WAYNE COUNTY - BRIDGE PROGRAM MANAGER			
Program Manager: Wayne County selected Benesch to perform Bridge Program Management for as-needed services for bridge inspections at various locations throughout Wayne County's NBI and Non-NBI bridge inventory. Services for this three-year contract include bridge inspection (routine, in-depth, fracture critical, underwater, etc.), reporting and inventory, as well as any other assigned duties related to bridges. Benesch is providing overall leadership for the program and is available to the bridge owners, team leaders and engineering consultants to provide guidance. Mr. Salih is leading this project as program manager for Wayne County's 311 bridge inventory. His responsibilities include: verifying accurate collection of all bridge inventory inspection and load rating data; ensuring timeliness and accuracy of the data collected of all types of inspections; reviewing/evaluating the inspection reports and load rating and provide recommendations to the County (As well as providing immediate notification and recommendation to the County of any concern sighted in inspection report. Accept the report if they are completed correctly in accordance with the specifications.); checking for compliance with the NBIS (National Bridge Inspection Standards) for all bridges in Wayne County and coordinate with MDOT to resolve any potential compliance issues; providing guidance, advice and recommendations to the County and Bridge Inspection Consultant; make sure data required as part of the FHWA NBIS and MDOT Bridge Management program is submitted to MDOT through MiBRIDGE; performing quality assurance reviews for consultants and team leaders completing inspections of bridges in their jurisdictions; and verifying that all bridge inspection team leaders and load rating engineers are up-to-date on their required training and certifications.			
DATES 09/2021 to On-going	CLIENT Wayne County, Ali Aljwad PE, 734-576-9650	COST Const: N/A	Fee: \$208,151
CITY OF PONTIAC - UNIVERSITY DRIVE OVER GRAND TRUNK WESTERN RAILROAD AND KENNETT ROAD OVER CN & GRAND TRUNK WESTERN RAILROAD			
Project Manager: Benesch is providing the City of Pontiac professional construction engineering and inspection services to rehabilitate University Drive over Grand Trunk Western Railroad and Kennett Road over CN & Grand Trunk Western Railroad in the city of Pontiac, Oakland County. The project scope includes epoxy deck overlay, concrete deck and sidewalk patching and approach work. As Project Manager, Mr. Salih is responsible for managing the entire construction project that is done by Z-Contractors.			
DATES 6/2022 to 9/2022	CLIENT City of Pontiac, Jack Cady, 248-758-3616	COST Const: \$ 568,412	Fee: \$94,083
MDOT - 2021 AND 2022 LOCAL BRIDGE PROGRAM APPLICATION FOR THE CITY OF PONTIAC			
Project Manager: Benesch is providing the City of Pontiac with professional engineering design services to apply for the yearly local bridge program. For the year 2021, Benesch selected Orchard Lake Road over Clinton River bridge as the best candidate for the application to perform a replacement of the bridge superstructure and miscellaneous substructure rehabilitation items due to the rapid rate of deterioration of this structure and its economic importance to the city. For the year 2022, Benesch selected MLK over GTW RR, MLK over Clinton River and Paddock Street over Clinton River as the best candidates for the application due to the deterioration of these structure and its economic importance to the city. The application environment was competitive. The City won based on the narrative of the application. The grant was for \$675,000. As Project Manager, Mr. Salih was able to use his experience and understanding of the scoring categories to achieve this win for the City.			
DATES 04/2021 - ongoing	CLIENT City of Pontiac, Abdul Siddiqui PE, 248-758-3616	COST Const:	Fee: \$16,000

STAFF EDUCATION AND EXPERIENCE REPORT

EMPLOYEE NAME	TITLE	ROLE ON PROJECT	COMPANY NAME
Jacob Ryan Van Horn, PE	Project Manager	Lead Bridge	Benesch
YEARS WITH COMPANY	TOTAL YEARS EXPERIENCE	LICENSES/REGISTRATIONS/TRAINING (TYPE, YEAR, STATE, NUMBER)	
8	15	PE, 2013, MI, (6201060534); NBIS QTL Certification, 2015	

EDUCATION

Master of Engineering - Structural Engineering, 2013, Lawrence Technological University
Bachelor of Science - Civil Engineering, 2008, Lawrence Technological University

EXPERIENCE & QUALIFICATIONS

Mr. Van Horn has 15 years of highway and railroad bridge design, rehabilitation, load rating and inspection experience with many complex superstructure and substructure types. Experience includes various stages of projects ranging from preliminary design, final design, load rating, construction, inspection and scoping of new and existing structures. Projects range from water crossings, roadway grade separations, railroad grade separations, complex retaining walls, and standard/complex load rating projects. He is a Qualified Team Leader for bridge inspection and has taken the courses: FHWA-NHI-130055 - Safety Inspection of In-Service Bridges and FHWA-NHI-130078 - Fracture Critical Inspection Techniques for Steel Bridges.

SPECIFIC PROJECT EXPERIENCE DETAILS

SOUTHFIELD RD OVER ECORSE CREEK (SN 12039 - JN 214411)

Project Manager: This existing single span structure located on the border of the City of Ecorse and the City of Lincoln Park in Wayne County, MI was replaced with a new single span prestressed box beam structure. The deep foundations were designed using driven piles with a tremie seal and cofferdams. The existing and proposed structures both serviced five lanes of traffic with pedestrian sidewalks on both sides. Hydraulic analysis was performed to provide a longer single span structure that did not lower the existing bottom of beam elevation and still satisfied the hydraulic channel requirements required by EGLE. An existing 42" storm sewer, that originally outletted into Ecorse Creek through the existing east abutment, was designed to be re-routed to run around the southeast wingwall and outlet into Ecorse Creek outside of the proposed bridge footprint.

DATES	CLIENT	COST	
08/21 - 11/24	Wayne County, Ali Aljawad, PE, 734-576-9650	Const: \$5,121,000	Fee: \$337,076

JEFFERSON AVE OVER HURON RIVER BRIDGE REPLACEMENT (SN 12196 - W.O. 47083)

Project Manager: This bridge replacement project is located at the mouth of the Huron River that empties into Lake Erie. The project required an in-depth hydraulic analysis model of the Huron River and adjacent bodies of water that feed into Lake Erie just downstream of this crossing to determine the allowable waterway opening under the proposed structure. Project challenges included an intersection just north of the crossing which required staged construction to maintain service through the intersection during construction and limited the amount of grade raise possible along Jefferson Avenue. The proposed bridge is a new two span prestressed spread box beam structure in Wayne County, MI. The structure was designed utilizing drilled shaft foundations at the abutments and piers with unique cofferdams at each substructure.

DATES	CLIENT	COST	
09/19 - 12/23	Wayne County, Ali Aljawad, PE, 734-576-9650	Const: \$7,489,000	Fee: \$381,500

CITY OF PONTIAC - ORCHARD LAKE ROAD OVER CLINTON RIVER

Bridge Design QC/QA: Benesch is providing professional engineering design services to rehabilitate Orchard Lake Road over Clinton River. The existing structure is four-lanes, one span, 20.5-foot-long by 67.3 feet wide. The bridge was constructed in 1982. The superstructure is constructed using 22 side by side prestress concrete box beams post tensioned with non-grouted joints. The substructure is concrete cantilever abutment supported by concrete driven piles. The deck has concrete wearing surface with newer overlay. The project scope includes: replacement of the superstructure, miscellaneous substructure repair, new bridge parapets, new guardrail at all four quadrants, replace approach pavement, and providing MOT as the bridge will be closed to traffic. Mr. Van Horn's responsibilities included QC/QA of the bridge design calculations, contract plans and proposal documents.

DATES	CLIENT	COST	
2/2022 - 12/2022	City of Pontiac, Jack Cady, 248-758-3616	Const: \$861,000	Fee: \$107,107

WEST ROAD OVER FRANK AND POET DRAIN

Bridge Design QC/QA: This project consisted of replacing the existing bridge with a three span slab bridge for Wayne County. The bridge is in a sensitive flood zone. Therefore, a slab bridge was designed to avoid increasing the height of the bridge, or lowering of the low beam. Benesch led this project which included coordinating the relocation of critical fiber optic and electrical utilities, developing plans to repair the existing 36" sanitary sewer system. Our team managed the project, performed the HEC-RAS analyses, developed the hydraulic report, completed the on-line EGLE joint permit application, and developed the plans and specifications. Mr. Van Horn's responsibilities included QC/QA of the bridge design calculations, contract plans and proposal documents.

SPECIFIC PROJECT EXPERIENCE DETAILS			
DATES 03/2019 - 12/2020	CLIENT Wayne County, Ali Aljawad, PE, 734-576-9650	COST Const: \$3,000,000	
CMGC FOR THE REHABILITATION DESIGN OF M-14 OVER HURON RIVER (JN 204757A)			
Project Engineer: Benesch was the prime consultant hired by MDOT to work with the contractor through the CMGC process for the rehabilitation of M-15 over Huron River bridge. The scope of work included pin and hanger replacement, bearing replacement, diaphragm replacement and substructure patching. All work to be completed while maintaining traffic on M-14. The bridge is 920 feet long and consists of two bounds with 11-spans. The superstructure of each bound consists of two main through girders and floor beams. The bridge was originally constructed in 1955 and is considered fracture critical.			
DATES 01/19 - Ongoing	CLIENT MDOT, Jeremy Vanlerber, PE, 517-896-8268	COST Const: \$1,200,000	Fee: \$150,000
WEST RD OVER 5TH ST, CONRAIL GTW RR (SN 12013)			
Project Manager: This bridge replacement project is located in Trenton, MI and crosses multiple sets of railroad tracks and 5th Street and connects M-85 to downtown Trenton. The existing 1400 ft long 35-span bridge was built in 1939 and was in serious condition. A significant grade raise of approximately 9ft was required along the West Road replacement structure to obtain the required 14'-6" minimum vertical clearance over 5th Street and the minimum 23'-0" vertical clearance over each railroad crossing. The proposed structure is a 9-span prestressed 54" concrete bulb T-beam structure on concrete cap and column piers and cantilever concrete abutments with MSE retaining walls in each quadrant. The proposed bridge will reduce travel lanes from 2 lanes in each direction to 1 lane in each direction with a center auxiliary lane and will also accommodate a 5ft bike lane in each direction. Construction Staging and construction access were major project challenges with the limited amount of right-of-way and close proximity to residential houses and businesses. Numerous major utility impacts, including oil and gas pipelines, high voltage DTE and ITC overhead lines, GLWA water lines and multiple fiber optic lines, required extensive utility coordination. Some of these critical utilities could not be relocated and needed to be incorporated into the design of the bridge.			
DATES 01/22 - 12/26	CLIENT Wayne County, Ali Aljawad, PE, 734-576-9650	COST Const: \$37,100,000	Fee: \$2,092,000
BRIDGE DESIGN SERVICES FOR RAILROAD BRIDGES OVER JACKSON STREET AND MECHANIC STREET (CS 38083 - JN 200782)			
Deputy Project Manager: Project involved the replacement of two rail bridges in the City of Jackson, MI. Both structures carry two tracks of MDOT owned rail on which AMTRAK and Norfolk Southern operate. To achieve a minimum underclearance of 14'-6" at the Jackson Street bridge, the rail profile was raised over 2'-6", which required long anchored sheet pile walls in three of the four bridge quadrants. The proposed Jackson Street bridge was designed as a single span structure with two through plate girders and abutments founded on micropiles. The Mechanic Street bridge was designed as a single span structure with three through plate girders and abutments founded on micropiles. The Mechanic Street structure also maintains a non-motorized pathway behind the west abutment. ABC techniques were utilized at both structures as project constraints required a maximum track closure of 104 hours. Both substructures utilized precast concrete elements and both superstructures were designed to be erected on temporary abutments in adjacent staging areas. The Jackson Street superstructure was delivered using slide-in ABC techniques and the Mechanic Street superstructure was delivered with lift-in ABC techniques.			
DATES 02/18 to 08/19	CLIENT MDOT, Ryan Hoensheid, PE, 517-290-6376	COST Const: \$17,302,927	Design: \$1,515,917
ROTUNDA DRIVE OVER OPEN AREA AND MILLER ROAD OVER CONRAIL - BRIDGE REPLACEMENT (STRUCTURE NUMBER: 12053 AND 12239, JN 217037)			
Project Engineer: This project is part of MDOT Local Agency Bridge Bundle Part 2. The Miller Road and Rotunda Drive Bridges are located within the limits of City of Dearborn in the vicinity of Ford Motor Company Rouge Facility, These two bridges are the main access for Ford Motor Company employees and truck traffic, as well as other industries and residents southwest of Interstate 94. The existing bridges were constructed in 1931 to span Conrail and utility right of ways in the area. These existing right of ways continue to facilitate several industrial and commercial purposes. There were extensive coordination with Ford Motor Company, the railroads, and utility companies. Miller Road was raised to satisfy vertical clearance criteria. The proposed Miller Road bridge reduced the number of spans from forty-eight to eleven. The bridge superstructure for Miller consists of 72"x49" prestressed concrete bulb tee beams. The Miller bridge has a total length of 1,464'-0". The Rotunda Drive bridge reduces the number of spans from nineteen to four. The bridge superstructure for Rotunda consists of 54"x49" prestressed concrete bulb tee beams The Rotunda bridge has a total length of 482'-0".			
DATES 12/19 - 10/23	CLIENT Wayne County, Ali Aljawad, PE, 734-576-9650	COST Const: \$54,649,000	Fee: \$3,772,000

EMPLOYEE NAME	TITLE	ROLE ON PROJECT	COMPANY NAME
Jacob Pung, PE	Project Engineer	Lead Road Engineer	Benesch
YEARS WITH COMPANY	TOTAL YEARS EXPERIENCE	LICENSES/REGISTRATIONS/TRAINING (TYPE, YEAR, STATE, NUMBER)	
14.5	17.5	Professional Engineer: MI (6201058443)	
EDUCATION			
BS, Civil Engineering, 2007, Michigan Technological University, Houghton, Michigan			
EXPERIENCE & QUALIFICATIONS			
Mr. Pung works in the civil group and has been involved with freeways, state routes and rural/urban roadways. His role on these projects has been plan development, quantity computations, MOT concepts, field reviews, modeling, drainage design and assisting with geometrics. He uses microstation and OpenRoads in his daily duties. He has also uses the MDOT Design Manual, Standard Plans Geometric Guides and MDOT Drainage Manual. He uses OpenRoads Drainage, Hy-8 and HEC-RAS.			
SPECIFIC PROJECT EXPERIENCE DETAILS			
M-150 FROM AVON RD. TO THE CLINTON RIVER AND PAINT CREEK TO TIENKEN RD., ROCHESTER HILLS & ROCHESTER, MI, (CS 63132 - JN 204314 & 210111)			
Lead Road Engineer: Project is a 1.4 mile urban reconstruction with geometric improvements, new storm sewer, signal upgrades, watermain replacement by the city, and ADA upgrades. Road design included improved intersection radii's, full depth HMA pavement, new driveways, and ADA sidewalk compliant across driveways. The north segment has lane widths 10-feet or less and experiences significant flooding in higher storm events the south segment has 12-foot lanes. The project propose a consistent 11-foot for all five lanes. The project includes two bridge rehabs being designed by MDOT. Mr. Pung is using OpenRoads Drainage to design the new storm sewers. The drainage design will require detention for additional impervious area, address MS-4 requirements which includes BMP's for water quality including gyro dynamic separators. In the section from Paint Creek to Tienhen Rd there is flooding in higher storm events due to contributing city storm sewer. The new system is being designed to include adjacent drainage areas and cost sharing with city is being done for the up-sized system. The five lane urban section with pedestrian crossings will receive all new pavement markings and cross walks markings aligned with new ADA ramps.			
DATES	CLIENT	COST	
01/21 — Ongoing	MDOT, David Anason, PE, 248-451-0001	Const: \$18,000,000	Fee: \$1,10,930
M-49 FROM THE SOUTH LIMITS OF CAMDEN TO NORTH OF W. BRANCH OF THE ST. JOSEPH RIVER, VILLAGE OF CAMDEN, MI, (CS 30011 - JN 211153 & 211678)			
Lead Pavement Marking and Road Design Engineer: Project is for the 1.2 miles reconstruction of M-49 including the superstructure replacement of M-49 over W Forth of the W Branch of the St. Joseph River (B01-30011). The project will add 6-foot shoulders, replace curb and gutter, add new curb and gutter, add new sidewalk, require retaining wall, new storm sewer, significant utility relocations, municipal utilities, and two large culverts will be replaced with new box culverts. A temporary bridge will be required to maintain traffic when the bridge work is being done. A TAP Grant for downtown enhancements is being has been secured for lighting and landscape. Access Management and ROW are part of the project. Mr. Pung designed the storm sewer systems, developed a water quality approach, and address channel protection, design the temporary road, developed intersection geometry, developed the intersection detail grades, and developed new driveway layouts. He designed a two stage detention pond which includes flood protection. He prepared the drainage and water quality reports for the project. He oversaw the pavement marking plans and quantity computation.			
DATES	CLIENT	COST	
08/22 — Ongoing	MDOT, Jason Pittman, PE, 517-403-1858	Const: \$19,950,000	Fee: \$1,697,495
M-89 RECONSTRUCTION FROM 12TH ST TO 8TH AVE., PLAINWELL, MI, (CS 03023, 03024 – JN 90028)			
Road & Drainage Engineer and Lead Pavement Marking Engineer: The project involves the reconstruction of 1.75 miles of a three-lane roadway with HMA pavement including a six-lane section through the US-131 interchange and 0.34 miles of mill and resurface on a two-lane section of M-89. The project involved the addition of sidewalks throughout the interchange, and new storm sewer with new outfalls to the Kalamazoo River. Also, included were over 80 new ADA sidewalk ramps, at the interchange ramps, in downtown, and at all intersections. Mr. Pung assisted with the road design including intersection detail grades and ADA ramp design. He assisted with the new storm sewer analysis and sizing including the inlet spacing. Mr. Pung also developed the pavement marking plans and computed marking quantities.			
DATES	CLIENT	COST	
03/10 — 01/12	MDOT, Jon Sytsma, 269-375-8710	Const: \$8,097,890	Fee: \$747,189

SPECIFIC PROJECT EXPERIENCE DETAILS

SOUTHFIELD RD OVER ECORSE CREEK (CN 12039 - JN 214411)

Drainage/Road Engineer: This existing single span structure located on the border of the City of Ecorse and the City of Lincoln Park in Wayne County, MI was replaced with a new single span prestressed box beam structure. The deep foundations were designed using driven piles with a tremie seal and cofferdams. The existing and proposed structures both serviced five lanes of traffic with pedestrian sidewalks on both sides. Hydraulic analysis was performed to provide a longer single span structure that did not lower the existing bottom of beam elevation and still satisfied the hydraulic channel requirements required by EGLE. HEC-RAS was utilized for the modeling and drainage report prepared for Wayne County. An EGLE permit (Permit No. WRP032670) was prepared, submitted and approved on Wayne County's behalf. An existing 42" storm sewer, that originally outletted into Ecorse Creek through the east abutment, was designed to be re-routed to run around the southeast wingwall and outlet into Ecorse Creek outside of the proposed bridge footprint.

DATES	CLIENT	COST
08/21 to 08/24	Wayne County, Ali Aljawad, PE, 734-576-9650	Const: \$337,076 Fee: \$337,100

LOCAL AGENCY BRIDGE BUNDLING DESIGN-BUILD PILOT PROJECT (CS 38000)

Road & Drainage Engineer and Lead Pavement Marking Engineer: The project involves the reconstruction of 1.75 miles of a three-lane roadway with HMA pavement including a six-lane section through the US-131 interchange and 0.34 miles of mill and resurface on a two-lane section of M-89. The project involved the addition of sidewalks throughout the interchange, and new storm sewer with new outfalls to the Kalamazoo River. Also, included were over 80 new ADA sidewalk ramps, at the interchange ramps, in downtown, and at all intersections. Mr. Pung assisted with the road design including intersection detail grades and ADA ramp design. He assisted with the new storm sewer analysis and sizing including the inlet spacing. Mr. Pung also developed the pavement marking plans and computed marking quantities.

DATES	CLIENT	COST
03/10 — 01/12	MDOT, Jon Sytsma, 269-375-8710	Const: \$8,097,890 Fee: \$747,189

M-39 RECONSTRUCTION (PORTER ST. TO I-94), ALLEN PARK AND LINCOLN PARK, WAYNE COUNTY, MI, (CS 82192 - JN 76897)

Road and Drainage Engineer and Lead Pavement Marking Engineer: Project involved the reconstruction of 1.7 miles of the 8-lane boulevard section on M-39 with major intersections, a railroad underpass, and bi-directional median crossovers. The project included a complete storm sewer analysis and replacement of the truck sewer. Geometric and ADA sidewalk ramp upgrades, new signals, new signs, pump station rehab and watermain were part of the scope. Mr. Pung's responsibilities included assisting with alignment and profile design, preparing ROW plans, designing the pavement markings and performing a majority of the storm sewer design. The storm sewer design included inlet spacing, sewer sizing, Wayne County coordination, and field investigation. For the depressed section, Mr. Pung assisted with the design of an off-line detention system to regulate flow to the pump station. He developed drainage sheets and unique details for the underground off-line detention system. The system was a series of large storage pipes and control structures. There was extensive coordination with MDOT Hydraulics and Wayne County Drain Commission. The proposed drainage system will prevent flooding of the under pass. Mr. Pung oversaw the development of the pavement marking plans and the associated quantities.

DATES	CLIENT	COST
01/08 - 06/09	MDOT, Gorette Yung/Jeff Horne, 313-375-2400	Const: \$17,678,000 Fee: \$1,385,059

M-46 TOWNLINE RD. TO M-15, (CS 73063, 79041; JN 201286)

Lead Road Engineer: Project was for a two-course mill and resurface and shoulder widening of 10.5 miles along M-46. Project components included correcting superelevation in a reverse curve, upgrade road approaches, increase paved shoulder from 3 ft. to 8 ft., ditch cleanout and new driveway culverts. New signing and pavement markings were part of the project. Project plans were a pilot project PDF and modeled with OpenRoads Designer (ORD). Mr. Pung led the road design team, oversaw all plan development, computed quantities, performed modeling, and designed all of the County Road approaches to meet MDOT geometric guides.

DATES	CLIENT	COST
02/20 - 10/21	MDOT, Donald Matula, PE, 989-233-5511	Const: \$12,737,770 Fee: \$392,187

EMPLOYEE NAME	TITLE	ROLE ON PROJECT	COMPANY NAME
Aaron Wekenman, PE	Project Manager	Lead Hydraulics Engineer	Benesch
YEARS WITH COMPANY	TOTAL YEARS EXPERIENCE	LICENSES/REGISTRATIONS/TRAINING (TYPE, YEAR, STATE, NUMBER)	
24	25	Professional Engineer, MI (6201053021)	
EDUCATION			
BS, Civil Engineering, 2000, Michigan Technological University, Houghton, Michigan			
EXPERIENCE & QUALIFICATIONS			
Aaron Wekenman has been directly involved in many phases of road design engineering, including drainage design of both urban and rural projects. He has designed complex storm sewer systems with in-line detention, rural detention ponds, and has analyzed new and existing culverts. Mr. Wekenman has extensively used the MDOT Drainage Manual, the FHWA Hydraulic Engineering Circular (HEC) 22 (Urban Drainage Design), FHWA; TR-55 and the EGLE's report "Computing Flood Discharges for Small Ungauged Watersheds". He also has extensive experience in using HY-8 Culvert Hydraulic Analysis program, the SCS spreadsheet, and is familiar with and has been trained in the Bentley GEOPAK Drainage program, and the USCOE HEC-HMS hydrologic computer program. He has developed hydrographs using the SCS spreadsheet, in combination with USGS quadrangle maps, and USDA soil data. In the past, Mr. Wekenman has developed a detailed storm sewer analysis spreadsheets and detention pond routing spreadsheets that have been reviewed and approved by MDOT, he has recently been using the Open Road Designer Drainage for storm sewer designs, combining the abilities of this software with his expertise in roadway modeling.			
SPECIFIC PROJECT EXPERIENCE DETAILS			
US-31 HOAGUE RD TO MASON/MANISTEE COUNTY LINE (CS 53033 (51011) - JN 128127)			
Lead Drainage Engineer and Lead Road Engineer: Project was for a two-course mill and resurface of 2.85 miles along US-31. Project components include drainage improvements and geometric updates associated with 3R projects. One drainage item was on the Gurney Creek. HEC-RAS and an EGLE permit (Permit No. WRP029136V.1) were done to replace an existing 24-inch culvert with a 58-inch by 91-inch elliptical culvert. Other components included addressing roadway shoulder erosion and flooding in a cut section, detours for closing US-31, project pdf, 2020 spec book, design in ORD and addressing driveway culverts. Mr. Wekenman led the hydraulic analysis, prepared the drainage report prepared the EGLE permit for the Gurney Culvert replacement. He also oversaw the road design, performed QC on the quantities, and assisted with developing a solution to the drainage issue at the north-end.			
DATES 08/20 to 08/21	CLIENT MDOT, Patrica Johnson, 231-590-2889	COST Const: \$2,848,620 Fee: \$123,992	
US-31 RECONSTRUCTION, CITY OF HOLLAND (CS03032 - JN 113122)			
Lead Drainage Engineer and Lead Road Engineer: The project reconstructed US-31 from the I-196 interchange to just south of Central Avenue including the reconstruction of the Washington Avenue ramps. Approximately 3,000 feet of Washington Avenue was also reconstructed. The project was an alternate pavement bid project and involved US-31 under US-31 BR (Washington Avenue) bridge rehab designed by MDOT. The project is in a flood plain, has legal drains regulator drainage courses and a history of flooding. Mr. Wekenman led all drainage analysis including coordination with Grand Region Environmental and David Dortman MDOT Legal Drains and a Consultant who was modeling the watershed for the local agency. Three new box culverts were designed with one being new C04 of 03032. An 8'x7' box culvert under Washington Avenue was constructed part-width. Analysis was with SCS, 97 method, Rational Method, and to convey the 50-yr storm frequency. Mr. Wekenman completed the EGLE permit (Permit No. WRP032312), drainage report, floodplains impacts and oversaw development of the construction sheets. He also determined the floodplain (cut/fill) impacts and oversaw the storm sewer design on Washington Avenue.			
DATES 01/21 - 10/21	CLIENT MDOT, Matt Block, 616-464-1783	COST Const: \$24,543,131 Fee: \$816,083	
US-131 RECONSTRUCTION, KENT COUNTY, MI (CS 41132,41133 - JN 117992, 119012)			
Lead Drainage Engineer and Lead Road Engineer: The project reconstructed 7.93 miles of rural freeway from 10 Mile Rd. to north of 17 Mile Rd. There were two separately bid projects, a concrete pavement from 10 Mile Rd. to 14 Mile Rd.: and a HMA pavement from 14 Mile Rd. to north of 17 Mile Rd. The concrete section has a 50 year pavement design and the HMA a 30 year pavement design. Mr. Wekenman set all of the geometrics, upgraded the ramps geometrics at three interchanges, performed the ditch and grading design from 10 Mile Rd. to just south of 14 Mile Rd. and assisted with the staging plans. US-131 profile adjustments involved ensuring existing bridge footings were not impacted and developing a new drainage scheme at the 12 Mile Rd. bridge overpass. Numerous culverts will be replaced ranging in size from 24" to 66" requiring drainage analysis. HY-8, rational method and MDEQ-SCS methods were used for the culvert analysis.			
DATES 01/15 to 12/17	CLIENT MDOT, David Kent, 616-558-5023	COST Const: \$45,000,000 Fee: \$2,251,941	

SPECIFIC PROJECT EXPERIENCE DETAILS

I-96 RECONSTRUCTION FROM MELVIN STREET TO US-24 (TELEGRAPH ROAD) WAYNE COUNTY, MI (CS 82122 - JN 89095A)

Lead Road and Hydraulic Engineer: As part of a \$150 million depressed freeway reconstruction project from I-275 to US-24, this segment entailed seven miles of eight-lane freeway reconstruction including 22 ramps, 37 bridges, 80,000 feet of storm sewers, 4,600 feet of new retaining wall and a complex subsurface drainage system for the freeway, walls, and bank drains. Mr. Wekenman analyzed the existing trunk sewer, and designed the new storm sewer. He performed a detailed analysis and prepared a report of the trunk sewer, which varied in size from 42" to 90". This included the project to the west by HNTB. He also developed the plans for the new storm sewer, prepared drainage sheets and provided profile information. The system was designed to incorporate subsurface wall and bank drains as well as the existing watershed area.

DATES 08/11 to 12/14	CLIENT Parsons Brinkerhoff, Matt Oumedian, PE, 313-963-3274 or MDOT, Adam Penzenstadler, PE, 313-375-2428	COST Const: \$65,000,000 / \$150,000,000 Fee: \$1,002,336
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US-31/I-94 DESIGN-BUILD (CS 11016, 11112 - JN 130008, 205792)

Lead Drainage Engineer and Lead Road Engineer: This was a Design-Build project to construct a new interchange at I-94/US-31/I-94BL, I-94 reconstruction and US-31 construction. The project is in Benton Township, Berrien County. The project limits on I-94 are from west of Britain Ave. to east of I-196 interchange, US-31 from Napier Ave. to new interchange over Highland Ave. and I-94BL from new interchange to Urbandale Ave. The project will include reconstruction of I-94 from the existing six lane divided freeway to a barrier separated eight lane freeway, construction of US-31 to a new four lane divided freeway, reconstruction and realignment of I-94BL and new bridges needed to accommodate the new freeway. Reconfiguring an at grade interchange at I-94BL and Crystal Ave. to a roundabout. The project required replacement of the existing storm sewer, culvert replacement, new culverts, new ditching, and detention ponds. Existing I-94 within the project limits is a rural section whose drainage system is comprised primarily of culverts and open ditches. The I-94 cross section will be an enclosed median with a barrier served by an enclosed storm sewer. Roadside ditches will be utilized along the outside lanes. Currently the drainage flows south to north. There are also several regulated County Drains within or near the project which will require coordination. Mr. Wekenman performed the drainage analysis for all culverts receiving a drainage area of under 2 square miles and performed the I-94 enclosed storm sewer design. He used SCS methods, HY8 to calculate flows along with culverts sizes and he prepared all items for 12 plus culverts for the drainage report. The lead storm sewer design, inlet spacing, and temporary drainage following the MDOT Drainage Manual.

DATES 07/20 to 04/21	CLIENT MDOT, Patricia Johnson, 231-590-2889	COST Const: \$2,848,620 Fee: \$123,992
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US-31 RECONSTRUCTION AND WIDENING, 8TH STREET TO QUINCY ST. HOLLAND TOWNSHIP, OTTAWA CO., MI (70013 - JN 88876, 90076, 90077)

Lead Drainage Engineer and Lead Road Engineer: Project involves the reconstruction of 3.9 miles of US-31 with the addition of a third lane in each direction from Lakewood Blvd. to Quincy Street. The existing rural four lane divided roadway has six major signalized intersections and indirect lefts with loons. Mr. Wekenman performed the hydrologic analysis using the SGS spreadsheet and the hydraulic analysis for the numerous large culverts (up to 72 inches), including a 13'x7' box culvert (C01-70013) for the Barrmann Drain using HEC-RAS. He developed the drainage report and provided MDOT with all the information for the EGLE permit (Permit No. WRP000555).

DATES 10/11 to 11/14	CLIENT MDOT, Matt Block, 231-777-7281	COST Const: \$30,000,000 Fee: \$2,016,300
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US-131/I-94 BL (STADIUM DRIVE) INTERCHANGE RECONFIGURATION & RECONSTRUCTION, KALAMAZOO, MI (CS 39041 - JN 102995 & 102963)

Lead Drainage Engineer and Lead Road Engineer: This project involved the reconstruction and reconfiguration of the existing full cloverleaf interchange to a Single Point Urban Interchange (SPUI). Stadium Drive was changed from a shoulder section to a curbed roadway. The project included utility relocation, new culverts, storm sewer, a detention pond, a new car pool lot, interchange/bridge lighting, and landscaping. The Stadium Drive profile had to be raised nearly 3.5 feet to provide the minimum vertical clearance over US-131, which provided a challenge with ramp grades and part-width construction. He led the drainage design, which included new storm sewer on Stadium Dr. with the addition of curb and gutter, evaluating existing culverts, the design of new culverts and preparing the drainage report. He also designed a detention basin as part of rerouting Stadium Dr. storm sewer drainage from the east which resulted in a new 42-inch pipe outletting into the interchange, requiring detention. Mr. Wekenman's responsibilities included developing geometrics, ditch design, culvert analysis, developing 3D model, storm sewer design and ROW plans.

DATES 06/12 to 12/13	CLIENT MDOT, Andrea Wilcox, PE, 269-337-3931	COST Const: \$17,760,000 Fee: \$1,192,900
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Elizabeth Harding, P.E.

Project Manager / Lead Traffic Engineer for Maintenance of Traffic

Liz began working at Hennessey Engineers (Hennessey) in October 2023. Prior to joining Hennessey, she co-owned and operated Access Engineering, Inc. (AE) for almost 25 years. Her qualifications include:

- Over 34 years of hands-on experience working as a Traffic Engineer on MDOT projects, including 24+ years of experience while working at AE and approximately 9 years of experience while working at MDOT.
- Extensive experience overseeing preparation of MOT plans and Transportation Management Plans (TMP) for all types of MDOT projects with both road and bridge work.
- Experienced as a QA/QC Engineer for internal reviews of MOT plans, TMP's, final pavement marking plans, and permanent non-freeway and freeway signing plans. Highly adept at reviewing plans for conformity with MDOT/industry standards and practices. Ensures all comments are addressed, backchecked, and documented according to the QA/QC plan.
- Very familiar with the Michigan Manual of Uniform Traffic Control Devices (MMUTCD), MDOT pay items, special provision, standards, design guides, and the mobility manual, which are all referenced when preparing and reviewing traffic plans.

EDUCATION

B.S. in Civil Engineering (1989)
Michigan State University
East Lansing, MI

LICENSING & CERTIFICATIONS

Registered Professional Engineer
State of Michigan, 1995
No. 040544

RELEVANT EXPERIENCE

M-46 Pavement Inlay from W. Muskegon Avenue to Home Street

Client: MDOT

Client Contact: Jason Sundell, P.E., (616) 250-9841

Location: City of Muskegon in Muskegon County, MI (Grand Region)

Service I.D.: JN 214896

Start / End Date: April 2024 to Present

Service Budget: \$144,696 (budget)

Construction Budget: ~\$23.7M (programmed)

Hennessey's Role: Sub Vendor responsible for MOT plans and TMP

Project Description: Lead MOT and WZMS Engineer responsible for overseeing the development of MOT plans and the TMP for the project, which includes a pavement inlay on M-46 with curb and gutter replacement and drainage improvements. A road diet is proposed in large sections of the project to reduce the roadway width from a 4-lane roadway to a 3-lane roadway. The project also includes sanitary sewer and watermain construction, sidewalk reconstruction, and traffic signal work.

M-99 Roadway Rehabilitation

Client: MDOT

Client Contact: Jason Pittman, P.E., (517) 403-1858

Location: Village of Springport in Jackson County, MI (University Region)

Service I.D.: JN 211147

Start / End Date: September 2023 to present

Service Budget: \$82,479 (budget)

Construction Budget: ~\$5.12M (programmed)

Role: Sub Vendor responsible for MOT plans and TMP

Project Description: Lead MOT & WZMS Engineer responsible for overseeing the development of MOT plans and the TMP for the project, which includes 1.104 miles of milling and HMA resurfacing, shoulder widening with curb &

gutter, storm sewer, and sidewalks; 0.214 miles of milling and single course HMA resurfacing and curb & gutter repairs; and 0.143 miles of concrete pavement and curb & gutter repairs. The project is located within the village limits of Springport.

I-94BL Reconstruction from the Black River to Glenwood Avenue

Client: MDOT

Client Contact: Thomas Anderson, P.E., (810) 247-9287

Location: City of Port Huron in St. Clair County, MI (Bay Region)

Service I.D.: JN 214965

Start / End Date: March 2023 to present

Service Budget: \$154,381 (budget)

Construction Budget: ~\$9.18M (programmed)

Role: Sub Vendor responsible for MOT plans and TMP.

Project Description: Lead MOT and WZMS Engineer responsible for overseeing the development of MOT plans and the TMP for the project, which includes 0.44 miles of roadway reconstruction through the central business district of downtown Port Huron where both sides of the road are lined with shops, restaurants, bars and entertainment venues. Project elements include removal and replacement of the mainline pavement, curb and gutter, drainage features, sidewalks, and municipal utilities. Work on the bascule bridge carrying I-94BL is being packaged with this project. Staging is being designed to accommodate both the road and bridge work while meeting the needs of the city of Port Huron, including accommodating their Blue Water Festival - a vital commerce event.

M-52 from M-34 to Bent Oak in the City of Adrian

Client: MDOT

Client Contact: Jason Pittman, P.E., (517) 403-1858

Location: City of Adrian, Lenawee County, MI (University Region)

Service I.D.: JN 217473

Start / End Date: February 2024 to December 2024

Service Budget: \$149,185

Construction Budget: \$1.25M (programmed)

Role: Prime Vendor responsible for road design, MOT and FPM plans and TMP (log job).

Project Description: Lead Traffic Engineer responsible for the preparation of MOT, FPM, and signing plans for the project, which included a single course hot mix asphalt mill and resurface of M-52, ADA compliant sidewalk ramp upgrades, pavement markings, signing upgrades, and MOT.

M-3 from Sandpiper to I-94

Client: MDOT

Client Contact: Brett McDonald, P.E., (248) 183-5100

Location: Townships of Clinton, Macomb, and Chesterfield, Macomb County, MI (Metro Region)

Service I.D.: JN 217868

Start / End Date: October 2023 to July 2024

Service Budget: \$70,181

Construction Budget: \$8M (authorized)

Role: Sub Vendor responsible for MOT and FPM plans.

Project Description: Lead MOT and FPM Engineer responsible for overseeing the preparation of MOT and FPM plans for the project. Ms. Harding also co-authored the TMP with the Prime firm. Project elements included approximately 5 miles of cold milling, HMA overlay, shoulder reconstruction in select areas, and ADA curb ramp improvements.

M-3 (Gratiot Avenue) from 11 Mile Road to 14 Mile Road

Client: MDOT

Client Contact: Spiro Kotsonis, P.E., (248) 361-0543

Location: Macomb County, MI (Metro Region)

Service I.D.: JN 85541

Start / End Date: January 2012 to August 2020

Service Budget: \$286,888

Construction Budget: \$65.9M

Role: Prime Vendor responsible for MOT and FPM plans.

Project Description: Lead MOT & FPM Engineer responsible for overseeing the development of MOT and FPM plans for reconstruction of the roadway, including replacement of all pavement, curb & gutter, and drainage, reconstruction/relocation of directional median crossovers, ADA ramp installation, and traffic signal replacement. The MOT plans included the design of 3.5 miles of temporary widening in the median along NB and SB M-3. AE also co-authored the TMP for the project with the Prime design firm.

M-46 Milling and HMA Resurfacing from Brennan to M-52

Client: MDOT

Client Contact: Ryan McDonald, P.E., (198) 973-7950 0x

Location: Village of Merrill, CDP of Hemlock, and Richland, Jonesfield, and Thomas Townships in Saginaw, MI (Bay Region)

Service I.D.: JN 116505, JN 117411, JN 128674

Start / End Date: October 2015 to April 2018

Service Budget: \$52,435

Construction Budget: \$13.2M

Role: Sub Vendor responsible for MOT plans.

Project Description: Lead MOT Engineer responsible for overseeing the preparation of MOT plans and assisting with the TMP, which included a C03 analysis for a traffic regulating operation, for the milling and resurfacing of 10 miles of M-46, including roadway widening to extend a center left turn lane at two locations. The project also included the replacement of five large culvert crossings. Road work passed through the Village of Merrill and through the Census Designated Place of Hemlock.



Michael Manthei, P.S.

Survey Group Manager

Michael joined Hennessey Engineers in 2023 and brings more than 25 years of experience in the surveying and construction fields. He is proficient in the preparation of Condominium Exhibit "B" drawings, ALTA surveys, boundary surveys, easements, and FEMA flood certificates so that they are in compliance with national, state, and local laws and recording requirements.

Before joining Hennessey Engineers, Michael served as Head Surveyor at HNTB where he performed internal checks on various related survey projects. He reviewed survey dossiers and performed field checks on various MDOT highway projects in Genesee, Jackson, Macomb, and Wayne Counties. He also directed survey crews on multiple projects including bridge surveys, culverts, retaining walls, and sound walls for MDOT ancillary structure program projects. In addition to his MDOT work, Michael established a survey control network for the new Detroit Grand Prix racecourse, as well as, monitored various structures and roads for the construction of the Gordie Howe International Bridge.

EDUCATION

B.S. in Surveying (1999)
Michigan Technological University

A.S. in Civil Engineering Technology
(1996)
Michigan Technological University

B.S. in Forestry (1994)
Michigan Technological University

LICENSING & CERTIFICATIONS

Registered Professional Surveyor
State of Michigan, 2004
No. 4001051512

OSHA 10-Hour Certification

E-Rail Safe Certification

PROFESSIONAL AFFILIATIONS

Michigan Society of Professional
Surveyors (MSPS)

MSPS Southeast Chapter President
(2022-23)

Monroe County Remonumentation
Peer Review Committee
(2005-present)

RELEVANT EXPERIENCE

Arlington Bridge Rehabilitation Over Blakely Drain • MDOT 207701

Bridge rehabilitation including hot mix asphalt, waterproof membrane, approach work and ADA sidewalk ramp upgrade on Arlington Bridge of Blakely Drain.

Role: Lead Surveyor. As prime for this project, Hennessey was responsible for topographic survey design, program application, environmental clearance, construction engineering, construction staking, and QA testing.

Unique Solutions / Challenges: The bridge was a main route through a subdivision. Careful coordination and communication were needed between the residents, contractor and maintenance of traffic plan to provide access. The drain water level fluctuated as much as four feet. Any precipitation within the confluence of the drain would cause a rapid rise in the water level. We had to cross the drain frequently. The river current could quickly become swift and dangerous with any small upstream rain event. To deal with the fluctuating water level, we added a water depth gauge and a safety line for crossing the drain. We also created new safety protocols for crossing the drain.

Client: City of Woodhaven
Client Contact: Tim Neighbors, DPW Director, (734) 675-4919,
tneighbors@woodhavenmi.gov
Start Date: May 15, 2023 • End Date: July 26, 2023
Project Cost: \$190,000

Caniff Reconstruction - Conant to Buffalo • MDOT 208973

0.31 miles of concrete road reconstruction with storm sewer, ADA sidewalk ramps, concrete sidewalk, permanent signage and pavement marking on Caniff from Conant to Buffalo.

Unique Solutions / Challenges: Road was reconstructed after the completion of new water main and service lines were installed over the winter / spring, through an EGLE Grant. Coordination as required to ensure no contractors experienced delays and that work was not completed twice.

Client: City of Hamtramck
Client Contact: Bill Diamond, DPS Director, (313) 800-5233 ext. 312
Start Date: April 17, 2023 • End Date: September 5, 2023
Project Cost: \$1,300,000
Role: Prime - Topo, Design, Program Application, Environmental Clearance, Construction Engineering, Construction Staking, QA Testing

London Avenue - I75 to Dix Toledo • MDOT 215684

0.23 miles of hot mix cold milling and resurfacing, concrete pavement repair, ADA sidewalk improvements, and pavement markings.
Client: City of Lincoln Park
Client Contact: John Kozuh, DPS Director, (313) 386-9000
Start Date: June 19, 2023 • End Date: August 14, 2023
Project Cost: \$306,000
Role: Prime - Topo, Design, Program Application, Environmental Clearance, Construction Engineering, Construction Staking, QA Testing

DTE Energy FERMI Jetty Restoration

Location: Frenchtown Township
Client: Mid American Group, Inc.
Client Contact: Keith Masserant, Project Manager, (734) 586-8868, kmasserant@midamericangroup.com
Milestone Dates: July 2019
Contract Cost: Time and Materials
Role: Land Surveying

Project Description: Generation of staking data needed for transportation infrastructure at time of construction; Investigate local control grid and convert it onto state plane coordinates and the North American Vertical Datum 1988. Perform a topographical survey locating building, piers, pilings, Top of Bank, water elevations and high-water marks, establish new project horizontal and vertical survey control. Three-dimensional construction staking for jetty rehabilitation and expansion.

Brush Park South

Client: RHEAL Capitol Management
Client Contact: John Rhea (917) 757-3361
Location: Detroit, MI
Year: 2020
Role: Survey Project Manager
Service Budget: \$9,000
Construction Budget: Unknown
Tasks: Construction Staking, Right of Way, Road Design

Project Description: Michael was responsible for reconfiguring several parcels located in private claims 1 and 2 adjacent to the Fisher Freeway service drive. His duties included determining the service drive ROW using curb splits, Detroit cartographic maps, recorded plats, building faces/corners and deeds. He also created alley

vacation documents, combined and reconfigured parcels in a certified survey and prepared the field crew to stake and set irons at the new parcel boundaries and vacated alley. The project involved splitting existing parcels, vacating an alley and reconfiguring parcels into new shapes for future development.

Interior High-Definition 3D Scan of Utility Manholes at Hudson Site

Client: Bedrock
Client Contact: John Costello, (888) 300-9833
Location: Detroit, MI
Year: 2021
Role: Survey Manager /Crew Chief
Service Budget: \$14,000
Construction Budget: Unknown
Tasks: Road Design, Structure

Project Description: Michael established survey control around the site using traversing and conventional leveling. Michael performed surface and subsurface scans of the utility manholes and structures around the former Hudson site using Leica BLK360 and P40 scanners. He used multiple reference points to confirm QA/QC between adjacent scans. The project involved locating the surface and subsurface utilities around the site for use in new skyscraper design.

I-475 Freeway Reconstruction from Bristol Road to Thread Creek and Flint River to Carpenter Road (CS25132; JN 204779, 204782, 204864, 210054)

Client: MDOT
Client Contact: Trevor Block
Location: Flint, MI
Year: 2021
Role: Project Surveyor
Service Budget: \$18.8 million
Construction Budget: \$200 million
Tasks: Road Design, Right of Way

Project Description: At HNTB, Michael was responsible for reviewing survey alignments, ROW, private parcel boundaries and easements. Michael conducted legal research of historical documentation, including deeds, easements and previous MDOT design and ROW plans. He field verified section corners, benchmarks and project control points and tied into NGS control points. Michael utilized Open Roads Designer. Work was completed using State Plane Coordinate System in international feet, Michigan North NAD 83 Horizontal Coordinate System and NAVD 88 vertical datum. The 5.29-mile project involved road design, bridge design, traffic, early preliminary engineering, project controls, railroad coordination, survey, geotechnical investigation and engineering and subsurface utility engineering. (#77769)

DAVID F. KLINGE, MA, RPA – HISTORIC INVESTIGATOR



Staff Education and Experience Report

	Company: ASC Group, Inc.
	Years with Current Firm: 20
	Education: MA, Historical Archaeology, The University of Maine Orono / BA, History, Dickinson College
	Certifications, Licenses and Registrations: Principal Investigator – Archaeology: OH, MI, KY, WV / 36 CFR 61: Archaeology Pennsylvania / Register of Professional Archaeologists

Why David?

Mr. Klinge brings 24 years of experience in cultural resources management, with a strong focus on historical archaeology and compliance with the National Environmental Policy Act (NEPA). He serves as ASC Group, Inc.'s (ASC's) primary Historical Archaeologist and Project Manager for Michigan-based clients. In this capacity, Mr. Klinge leads archaeological investigations that involve conducting comprehensive archaeological surveys, assessments, and evaluations to ensure compliance with NEPA's requirements for evaluating environmental impacts on cultural resources. His expertise extends to identifying and evaluating historic properties, assessing potential impacts, and implementing mitigation measures in accordance with NEPA guidelines. Mr. Klinge works closely with state and federal agencies to ensure that all cultural resources are managed properly throughout the project lifecycle, from initial assessment to project completion. He is deeply involved in all stages of project development, collaborating with clients to establish project milestones and ensuring that all NEPA-related regulatory requirements are met on time and within budget. In addition to his archaeological expertise, Mr. Klinge serves as ASC's Vice President and Chief Operating Officer. In this executive role, he oversees company operations, ensuring that ASC's teams have the resources and support necessary to deliver high-quality, NEPA-compliant solutions for complex cultural and historical projects. His leadership allows ASC to navigate the intersection of cultural resource management and environmental compliance, ensuring that every project is executed with both technical precision and regulatory adherence.

Section I.D.	Role and Description
Marshall Modernization Project, Calhoun County, Michigan Firm Role: Subconsultant Section ID: Marshall Modernization Project JN's 217737 and 218872 10/2023–05/2024	Project Manager and Principal Investigator for the Phase I Archaeological Survey for a major rehabilitation and alignment survey in Marshall and Emmett Townships, Calhoun County, Michigan. Client Contact: Jason Whitten, WSP; 517-327-7848 Service Budget: \$233K; Construction Budget: N/A
Harbor Transit NEPA Project, Ottawa County, Michigan Firm Role: Subconsultant Section ID: N/A 2023–2024	Project Manager/NEPA Manager/Principal Investigator: Archaeology for the Phase I Cultural Resources Survey. Client Contact: Phillip Rasor, NTH Consultants; 248-260-60370 Service Budget: \$228K; Construction Budget: N/A
I-96 Bridge Replacement Project, Lansing, Michigan Firm Role: Prime Section ID: Control Section 23151, Job Number 2100489E 11/2021–02/2022	Project Manager and Principal Investigator for the Phase I Archaeological Survey and Geoarchaeological Investigation for the I-96 Bridge Replacement Project over the Grand River in Lansing, Michigan. Client Contact: Shaun Miller, MDOT; 517-449-6432 Service Budget: \$28K; Construction Budget: N/A

Section I.D.	Role and Description
M-20 Bridge Replacement, Midland, Michigan Firm Role: <i>Prime</i> Section ID: <i>M-20 Bridge Replacement JN 119064</i> 05/2017–08/2019	Project Manager for the Phase III Data Recovery Investigation of Site 20MD38 for the M-20 Bridge Replacement over the Tittabawassee River. Client Contact: Shaun Miller, MDOT; 517-449-6432 Service Budget: \$324K; Construction Budget: N/A

DOUG S. TERPSTRA, MS – ARCHITECTURAL HISTORIAN



Staff Education and Experience Report

	Company: ASC Group, Inc.
	Years with Current Firm: 25
	Education: MS, Historic Preservation, University of Vermont / BA, History College of William & Mary
	Certifications, Licenses and Registrations: Principal Investigator/Architectural Historian: OH, KY, WV, IN, MI / 36 CFR 61: Historic Preservation Pennsylvania (Principal Investigator); History Pennsylvania (Principal Investigator); Architectural History Pennsylvania (Principal Investigator)

Why Doug?

Mr. Terpstra has over 20 years of experience in the fields of architectural history and historic preservation. He has authored or co-authored numerous Section 106 review projects in Michigan, Ohio, Indiana, Kentucky, Minnesota, Pennsylvania, and West Virginia. This historic structure survey experience was conducted for a wide range of project types such as transportation, federal building documentation, airport expansion, landfill expansion, cell tower evaluations, correctional institution photo documentation, pipeline corridors, dam documentation, mining permit areas, and commercial development. These surveys have included literature review, Phase I and Phase II level surveys, and mitigation documentation. Mr. Terpstra is a recognized subject matter expert on historic structure identification and documentation with the Ohio Department of Transportation. He also has completed Historic American Buildings Survey (HABS) and Historic American Engineering Record (HAER) documentations and has written a successful National Register of Historic Places nomination and co-written two others. He completed a preservation plan for the Coolidge Homestead, a National Historic Landmark.

Section I.D.	Role and Description
Project Effects on Gillespie Avenue Bridge, Pontiac, Michigan Firm Role: <i>Subconsultant</i> Section ID: N/A 09/2021–11/2021	Principal Investigator for a Historic Assessment for an evaluation of the proposed project effects on the Gillespie Avenue Bridge over the Clinton River in Oakland County. Client Contact: Nazar Salih, Alfred Benesch & Company/MDOT; 313-234-0346 Service Budget: \$3K; Construction Budget: N/A
Harbor Transit NEPA Project, Ottawa County, Michigan Firm Role: <i>Subconsultant</i> Section ID: N/A 2023–2024	Principal Investigator for the Phase I Cultural Resources Survey. Client Contact: Phillip Rasor, NTH Consultants; 248-260-6037 Service Budget: \$228K; Construction Budget: N/A
Brent Spence Bridge Corridor Project, Hamilton County, Ohio Firm Role: <i>Subconsultant</i> Section ID: N/A 03/2024–11/2024	Principal Investigator/Architectural Historian for the Longworth Hall Treatment Plan. Client Contact: Keith Hayes, AECOM; 773-331-0211 Service Budget: \$48K; Construction Budget: N/A
Stone Culvert Assessment (PID 100106), Ohio (Statewide) Firm Role: <i>Subconsultant</i> Section ID: N/A 11/2017–05/2018	Principal Investigator/Architectural Historian for the National Register Eligibility Study. Client Contact: Hull and Associates, Inc. Service Budget: \$87K; Construction Budget: N/A

Section I.D.	Role and Description
UNI-38-3.21 Bridge Replacement (PID 105442), Union County, Ohio Firm Role: <i>Subconsultant</i> Section ID: <i>N/A</i> 03/2023–05/2024	Principal Investigator/Architectural Historian for the Cultural Resources Scoping Request Form. Client Contact: James Breitingner, Patrick Engineering, Inc.; 614-570-0853 Service Budget: \$25K; Construction Budget: N/A



Education

BSE Civil Engineering,
 University of Michigan
 Ann Arbor, Michigan
 2007

Years Experience

17 Total
 16 with Somat Engineering

Licenses and Registrations

Professional Engineer
 Michigan, 2015, (6201062797)
 Ohio, 2016 (PE.81018)

Catherine Weirauch, P.E.

Geotechnical Project Manager

Experienced in coordinating and managing the logistics for numerous geotechnical engineering projects. She has been responsible for leading and directing project completion including the coordination and oversight of field operations, laboratory testing and analyses, communication with clients/designers, technical calculations, review of project documents, and preparation of geotechnical reports. Her responsibilities include developing and overseeing subsurface investigations including obtaining appropriate field and laboratory data tailored to each individual project. She is proficient in analyzing the geotechnical aspects of individual projects and contributing as a valuable member of the overall design team. She has experience in the engineering analysis and report preparation for transportation, commercial, residential, institutional and industrial projects. Mrs. Weirauch works to ensure that Somat deliverables adhere to contract specifications and design standards.

Warren Avenue over Rouge River Bridge Reconstruction, Wayne County

Dearborn Heights, Wayne County, Michigan

Charter County of Wayne / Wade Trim

Leon Solowjow (734) 947-2677

Service Budget: \$17,994

Firm Role: Subconsultant

08/2020 – 11/2021

Project Manager: This project consisted of the existing Warren Avenue bridge structure complete reconstructing along the same general alignment. The existing bridge over the Rouge River is located between Ann Arbor Trail and Telegraph Road. The existing structure built in 1929 is a two-span bridge with a total length of about 88 feet between the abutments, and a width of about 80 feet. The replacement structure will be skewed at 80-degrees to better accommodate the alignment of the river. Curtain wall abutments supported by driven H-piles are anticipated as the proposed design configuration for the bridge substructures. Somat conducted a geotechnical investigation for the proposed reconstruction. Mr. Weirauch assisted in preparing the geotechnical investigation report.

Industrial Street over Dix Avenue Bridge Replacement

Dearborn, Wayne County, Michigan

Charter County of Wayne / Wade Trim

Leon Solowjow (734) 947-2677

Service Budget: \$32,501

Firm Role: Subconsultant

03/2021 – 04/2023

Project Manager: This project consisted of the design for replacement of the existing bridge structure supporting Industrial Street over Dix Avenue, located between Miller Road and Ferney Street. The existing structure was constructed in 1930, is a four-span bridge with a total length of about 149 feet between the abutments, and a width of about 78 feet. Somat performed a geotechnical investigation that included geotechnical design evaluation and a subsurface field investigation. Mr. Weirauch attended project meetings, and prepared the geotechnical investigation report.

Rouge River Gateway Phase II

Dearborn, Wayne County, Michigan

Charter County of Wayne / Smith Group, Inc.

Neal Billetteaux (734) 662-4457

Service Budget: \$11,900

Firm Role: Subconsultant

06/2021 – 05/2022

Project Manager: This project included the design and construction of a pedestrian trail along the Rouge River. The proposed trail will extend from the existing trail (located west of the Michigan Avenue bridge over the Rouge River) east to the proposed tie-in with The Henry Ford Museum property. The trail includes the construction of two proposed pedestrian bridges. Somat's scope of work included performing a geotechnical investigation to provide pavement and bridge foundation design recommendations. Mr. Weirauch assisted in preparing the geotechnical investigation report.



Elba Drive over Elba Canal Bridge Replacement, Grosse Ile, Wayne County, Michigan

Charter County of Wayne / Wade Trim, Leon Solowjow (734) 947-2677

Service Budget: \$48,199

Firm Role: Subconsultant

09/2022 – Ongoing

Project Manager: This project consists of the design for replacement of the existing bridge structure supporting Elba Drive over the Elba Canal, located between East River Road and Elba Island Drive located in Grosse Isle. The existing bridge is a three-span structure with a total length of about 60 feet and width of about 28 feet. The bridge is supported on driven concrete pile foundations. The original bridge was constructed in 1934. The replacement structure will have an alignment similar to the existing bridge. The bridge will be constructed using part width construction methods. Somat conducted a geotechnical investigation for the proposed replacement that included a global stability analysis of the proposed abutment geometries. Somat is providing geotechnical recommendations for the design of the bridge reconstruction and bridge approach pavement. Ms. Weirauch provided project permitting and project coordination.

Hawthorne Dr, Bridge Replacement over Middle Rouge River, Westland, Wayne County, MI

Charter County of Wayne / Wade Trim, Leon Solowjow (734) 947-2677

Service Budget: \$20,293

Firm Role: Subconsultant

05/2022 – 08/2023

Project Manager: This project consists of the design for replacement of the existing pedestrian bridge structure along Hawthorne Drive over the Middle Rouge River, which provides access to the mixed-use trails south of Hines Drive. The bridge will be designed for mixed use, providing support primarily for pedestrians, but also for maintenance vehicles. Somat performed a geotechnical subsurface investigation for the proposed pedestrian bridge replacement along Hawthorne Drive over the Middle Rouge River. Somat presented the results of our observations, geotechnical recommendations, and construction considerations in a geotechnical investigation report. Catherine performed engineering analysis and calculations and prepared the geotechnical investigation report.

MDOT I-94 Replacement Bridges – Road (M-53) – (CS: 82024 - JN: 107474D)

Detroit, Wayne County, Michigan

TranSystems, Al Kaltenthaler, PE (517) 332-9634

Service Budget: \$88,107

Firm Role: Subconsultant

12/2011 - 12/2012

Senior Staff Engineer: This project involved the reconstruction of the existing M-53 bridge over I-94. The I-94 freeway was widened to accommodate wider shoulders. The proposed Van Dyke bridge was widened to accommodate additional lanes/sidewalks and maintained the same alignment as the existing bridge. The existing Van Dyke bridge is a four (4) span bridge with two (2) abutments and three (3) piers, all supported on shallow foundations. The I-94 freeway is a depressed corridor and is about 20 feet below the overpass grades. Complicating the project is the location of two (2) major existing Detroit Water and Sewerage Department (DWSD) sewers that run parallel to Van Dyke Avenue below I-94 grades. Responsible for the oversight of the geotechnical investigation for the design of the foundations, utilizing the AASHTO LRFD design guidelines. Also included preparation of project specifications for temporary earth retention and geotechnical instrumentation for vibration monitoring for protection of the existing sewers.

Wilkins, Adelaide and Division Bridge Replacements over Dequindre Cut

Detroit, Wayne County, Michigan

Wade Trim/City of Detroit, Robert Breen, PE (734) 947-9700

Service Budget: \$35,000

Firm Role: Subconsultant

09/2012 – 2/2014

Senior Staff Engineer: The projects consisted of the design of a replacement bridge over the area of the old railroad, Dequindre Cut. Each of the three (3) bridges required a geotechnical investigation and analysis. Somat provided geotechnical services for the design of the projects, including soil borings, sampling, and laboratory analysis. Responsible for the oversight of the geotechnical investigation for the design of the proposed bridge foundations, and performed a global stability evaluation for the proposed abutments.

MDOT I-75 Rehabilitation & Reconstruction – (JN: 115834 & 113109 - CS: 58152)

Monroe County, Michigan

Bergmann Associates, Inc., Jeremy Hedden, P.E. (517) 272-9835

Service Budget: \$260,791

Firm Role: Subconsultant

01/2014 – 01/2017

Project Engineer: The overall project involved the design for the reconstruction or rehabilitation of six (6) bridges along I-75, generally between Post Road and N. Dixie Highway in Frenchtown Township and the City of Monroe. These six (6) bridges include NB & SB I-75 bridges over Stoney Creek; I-75 over Sandy Creek; I-75 over CN/GTW & NS Railroads; I-75 over NS Railroad and I-75 over Sandy Creek Road. Responsible for the geotechnical investigation for the design of new foundations and rehabilitation of existing foundations, utilizing the AASHTO LRFD design guidelines, bridge approach subgrade recommendations, and Geotechnical Report and Analysis.

APPENDIX

Contract Terms & Exceptions



Exception List – City of Dearborn Heights

3. Federal and State Laws: The Contractor agrees to comply with all CDBG requirements as well as other applicable and non-conflicting federal and state laws, regulations, or Executive Orders. If any discrepancy or inconsistency should be discovered between the specifications established for the Services and any law, regulation, ordinance, order or decree applicable to the Services, Consultant will report such discrepancy or inconsistency to Owner and will conform its work to any orders or instructions issued by Owner. The State reserves the right to add or delete terms and conditions of this Contract as may be required by revisions and additions or changes in the requirements, regulations, and laws governing the CDBG Program.



ANDERSON, ECKSTEIN & WESTRICK, INC.
CIVIL ENGINEERS - SURVEYORS - ARCHITECTS

REQUEST FOR QUALIFICATION STATEMENTS

FOR ENGINEERING SERVICES FOR THE
BRIDGE DESIGN SERVICES: HIPP AND POLK
STREET OVER ECORSE CREEK

ANDERSON, ECKSTEIN & WESTRICK, INC.
51301 SCHOENHERR ROAD
SHELBY TOWNSHIP, MI 48315
(586) 726-1234
FEDERAL TAX ID: 38-1904829

MICHAEL A. VIGNERON
DIRECTOR OF ENGINEERING/
VICE PRESIDENT
51301 SCHOENHERR ROAD
SHELBY TOWNSHIP, MI 48315
PHONE: (586) 726-1234
FAX: N/A
MVIGNERON@AEWINC.COM

PROPOSAL SUBMITTED TO:
MAHDI BAYDOUN
6045 FENTON ST.
DEARBORN HEIGHTS, MI 48127
MIBAYDOUN@DEARBORNHEIGHTSMI.GOV

April 9, 2025

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Bridge Culverts Under Polk Street at Ecorse Creek



Pedestrians on a Jaycee Park Pathway Bridge, Troy, MI

Section i

INTRODUCTION (TRANSMITTAL LETTER)



ANDERSON, ECKSTEIN & WESTRICK, INC.

CIVIL ENGINEERS - SURVEYORS - ARCHITECTS

Shelby Township - Roseville - Livonia

586.726.1234 | www.aewinc.com

April 9, 2025

Mahdi Baydoun
City of Dearborn Heights
6045 Fenton St.
Dearborn Heights, MI 48127

Reference: Engineering Services -- Bridge Design Services: Hipp and Polk Street over Ecorse Creek

Dear Mr. Baydoun:

Thank you for the opportunity to provide our qualifications and experience for the requested Bridge Design Services for Hipp and Polk Street over Ecorse Creek, located in Dearborn Heights.

Anderson, Eckstein and Westrick, Inc. (AEW) has assembled a team of professionals with the experience and expertise to complete the requested services. We're excited to assist the City of Dearborn Heights with this important project that is working to achieve the long-range goals of reducing flood impacts to the residents of Dearborn Heights. Our team currently provides bridge-related services to eight municipalities throughout southeast Michigan, with projects involving inspection, scoping, repair, and replacement of more than 50 bridges and culverts.

The project manager and primary contact assigned to this project is **Kevin E. Zael, PE**. Kevin has over 33 years of structural engineering experience, including bridge design and scoping work over the last 18 years. Kevin will manage and coordinate all components included in the bridge design scope of work as defined by the City of Dearborn Heights and will take a proactive role in keeping all tasks on schedule and ensuring timely completion of the work. **Michael A. Vigneron, PE**, will serve on the AEW team as Principal Engineer to ensure quality and timely deliverables and provide project oversight.

AEW is proud to share our EMF rating of 0.85, which is an indicator that our actual claims costs are better than industry standards. Within the last five years, we have not received any record of substandard work or have engaged in any unethical practices. We have included references from some of our clients which attest to our good standing. If awarded the project, we will fulfill all responsibilities and payments indicated in the contract.

Established in 1968, AEW has provided municipal engineering services for over 50 years, we currently serve over 30 southeast Michigan municipalities and local governmental agencies. We are honored by your consideration of AEW and, if selected, look forward to serving you.

Sincerely,

Kevin E. Zael, PE
Structural Group Lead/Project Manager
51301 Schoenherr Road
Shelby Township, MI 48315
kzauel@aewinc.com
(586) 850-9601 (cell)

Michael A. Vigneron, PE
Director of Engineering/VP
51301 Schoenherr Road
Shelby Township, MI 48315
mvgneron@aewinc.com
(586) 914-5442 (cell)

51301 Schoenherr Road, Shelby Township, MI 48315
Engineering Strong Communities



Rebar Installation on Deck of Lake Front Park Bridge, Grosse Pointe Woods, MI

Section ii

BACKGROUND AND EXPERIENCE



Pedestrian Bridge at Jaycee Park, Troy, MI



CLIENT CONTACT

Kurt Bovensiepe
Public Works Director
4693 Rochester Road
Troy, MI 48085
(248) 524-3392
K.Bovensiepe@troymi.gov



PROJECT HIGHLIGHTS

Time Spent: 09/21 – 07/22
Cost: \$ 970,000
Project #: 0238-0018



KEY STAFF

Project Manager
Kyle M. Seidel, PE
Project Engineer
Taylor Sting, PE, CFM
Structural Engineering
Kevin Zauel, PE

Jaycee Park Pathway

The City of Troy Parks Department wanted to replace and expand their shared-use pathway at Jaycee Park.

The expansion included expanding the pathway through the wooded section of the park and incorporating a 60-foot bridge and a 60-inch culvert at the drain crossings. Anderson, Eckstein & Westrick, Inc. was commissioned by the City of Troy to provide design and construction services for the project.

OUR SERVICES

AEW provided the following services:

- Civil and Structural Engineering
- Hydraulic Modeling
- Hydraulic Reporting
- Design
- Contract Administration

PROJECT CHALLENGES

AEW assisted in coordination of the bridge and culvert design between the Oakland County Water Resource Commissioner (WRC), the Michigan Department of Environment, Great Lakes, and Energy (EGLE), and the City of Troy. During construction, a side slope of the drain failed, causing emergency design and permitting of the additional riprap of the drain banks.

OUR SOLUTIONS

AEW was able to design the bridge abutments outside the floodplain, eliminating the need to involve FEMA in the permitting process.

STRONGER COMMUNITY

Through this project, the City of Troy was able to provide a quality space for residents to enjoy nature by strolling through the meandering trail near the Nelson and Fetterly drains. The expanded pathway provides access to wooded areas that were inaccessible from the main park prior to the project.



City of Grosse Pointe Woods, MI



Bridge Construction



CLIENT CONTACT

Frank Schulte
City Administrator
Grosse Pointe Woods
20025 Mack Ave.
Grosse Pointe Woods, MI
48236
(313) 343-2440
fschulte@gpwmi.us



PROJECT HIGHLIGHTS

Time Spent: 03/20 – 05/22
Cost: \$727,584.66
Project #: 0160-0425



KEY STAFF

Project Manager

Mike Vigneron, PE

Quality Assurance

Scott Lockwood, PE

Structural Engineering

Kevin Zauel, PE

Civil Engineering

Ross Wilberding, PE

Surveying

Mike Truax, PS

Lake Front Park Bridge Replacement

Anderson, Eckstein & Westrick, Inc. (AEW) was commissioned by the City of Grosse Pointe Woods to perform a bridge inspection on the existing timber structure. Excessive deflection of deck panels required the replacement of timber superstructure.

The AEW team designed new concrete deck-on-steel beams, bearing on existing steel piles at piers and wood piles at abutments. The AEW team also performed verification of existing pile capacity, condition, and repairs. Crews maintained access to the Lake Front Park during the duration of the project.

OUR SERVICES

AEW provided the following services:

- Bridge Inspection
- Scoping and Rehabilitation Design
- Approach Work Design
- Surveying and Staking
- Construction Observation
- Contract Administration

STRONGER COMMUNITY

The new superstructure has a high service life but was built light enough to reuse the existing piles to stay within project budget.



CITY OF GROSSE POINTE WOODS
20025 Mack Plaza Drive
Grosse Pointe Woods, Michigan 48236-2397

April 14, 2021

To Whom It May Concern,

For the past 27 years, Anderson, Eckstein and Westrick, Inc. (AEW) has provided engineering, surveying and GIS services to the City of Grosse Pointe Woods. I have personally worked with AEW for 20 years and have been very satisfied with their performance.

In my experience, I have found AEW to be responsive, experienced, professional, and fully capable of getting assigned projects done. Their personnel have always conducted themselves in a professional, courteous manner and have been of great assistance to my staff, my community, and myself. I fully recommend AEW for professional engineering, GIS and surveying services.

If you wish to discuss AEW and their qualifications further, please feel free to contact me.

Sincerely,

Frank Schulte
Director of Public Services Phone:
(313) 343-2463
E-mail: pubwks@gpwmi.us



CLIENT CONTACT

Joe Skore
 Pulte Group – MS – 1062
 2800 Livernois,
 Bldg. D, Suite 320
 Troy, MI 48083
 (248) 330-3069
 jskore@pulte.com



PROJECT HIGHLIGHTS

Time Spent: 04/22 – 05/23
 Study Cost: \$40,000
 Project #: 0566-0014



KEY STAFF

**Project Manager/
 Quality Assurance**
 Stephen V. Pangori, PE
Civil Engineering
 Taylor Sting, PE, CFM
 Dulanga Pathirana, PE
GIS
 Joseph Svoboda

Walden Village I-75 Culvert Hydrology

Anderson, Eckstein & Westrick, Inc. worked with Independence Township to complete a hydrology study on the existing Interstate 75 (I-75) culvert. I-75 borders the northern side of the subject site and discharges a 72-inch storm culvert onto the subject site. On the south end, a 42-inch storm sewer was extended from a regional detention facility to serve the subject site.

With the development of this site, the Township requested that we determine the amount of flow coming from I-75 and the 72-inch culvert and provide some preliminary options on how to manage the incoming flow.

OUR SERVICES

AEW was involved in the engineering as-needed contract and provided design and construction engineering services including:

- Hydraulics/Hydrology Analysis
- Water Treatment Engineering
- GIS
- Civil Engineering Design

PROJECT CHALLENGES

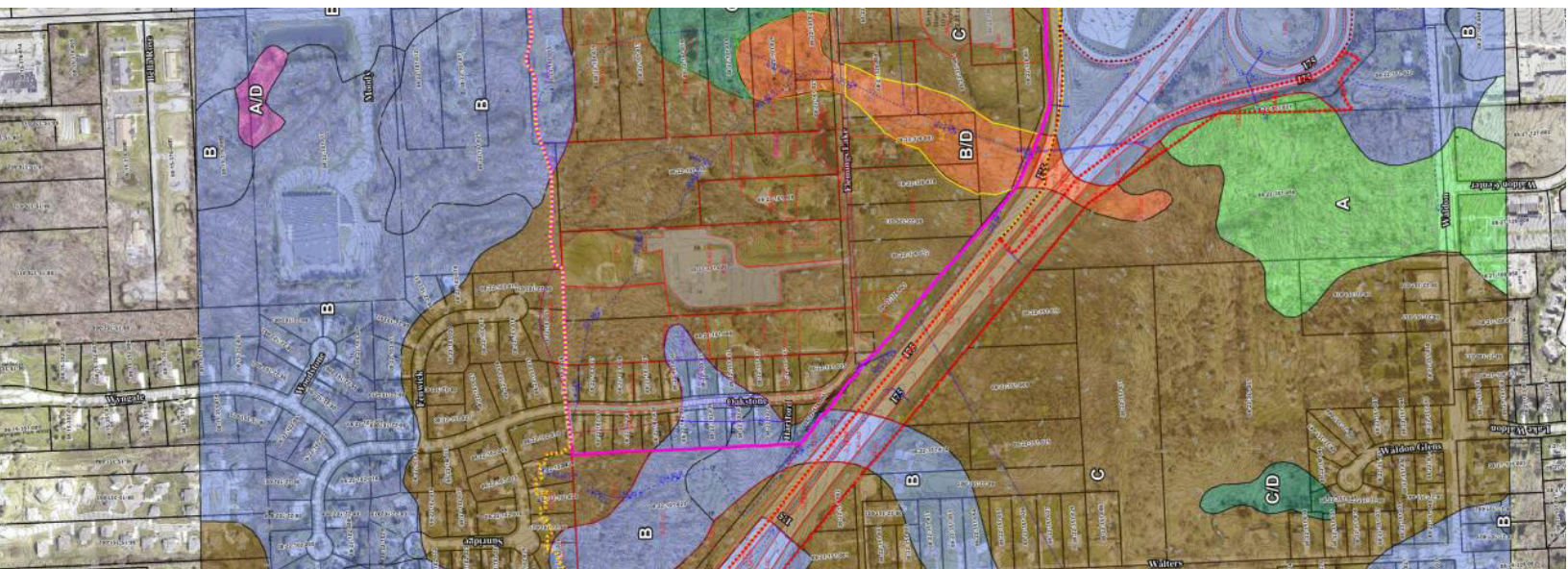
One challenge was designing a plan that would accommodate the flow required for proper water drainage. In addition, the flow from the existing I-75 culvert was not included in the regional detention planning for the subject property.

OUR SOLUTIONS

AEW completed the hydrology calculations by utilizing common estimation methods for small, ungauged watersheds. Several design options were analyzed, including different sewer developments and improving the existing sewers. The hydrology and flow modeling determined that the off-site drainage area was able to be utilized. Infiltration rates were also reviewed to determine acceptable reductions to the required storage volume.

STRONGER COMMUNITY

The Township is anticipating that the additional benefits of improved drainage measures will help to prevent floods. This will make the interstate more reliable and prevent the affected residential areas from flooding due to poor drainage.



Hydrology Study Culvert Location



CLIENT CONTACT

Gregory Windingland
VP of Development
Lombardo Homes
13001 23 Mile Road, Suite 200
Shelby Township, MI 48315
(586) 781-7900
gwindingland@
lombardohomes.com



PROJECT HIGHLIGHTS

Time Spent: 12/20 – 12/23
Cost: \$50,000
Project #: 0546-0054



KEY STAFF

Project Manager

Taylor Sting, PE, CFM

Principal

Stephen V. Pangori, PE

Supervisor

Kyle Seidel, PE

Project Engineer

Dulanga Pathirana, PE

CAD

Michael Sopczynski

Wolverine Country Club Estates and Villas Duplexes Hydraulics

The Wolverine Country Club Estates II and Wolverine Villas Duplexes are developments located along the east side of Romeo Plank Road, north of 25 Mile Road. The Country Club Estates II is located along the north side of the Middle Branch of the Clinton River, and the Villas Duplexes is located along the south side of the Middle Branch of the Clinton River. The design for the Country Club Estates II was completed by Anderson, Eckstein & Westrick, Inc., and the design for the Villas Duplexes was completed by Urban Land Consultants (ULC).

AEW prepared the necessary modeling related to cut-fill floodplain construction for both the Country Club Estates and the Villas Duplexes.

OUR SERVICES

AEW provided the following services:

- Hydraulic Modeling
- Hydraulic Reporting
- Design

PROJECT CHALLENGES

The project included coordination with EGLE, FEMA, and Macomb Township. Providing a solution that was acceptable to all governing agencies required additional coordination. Due to the unique nature and geometry of the site, different agencies had varied opinions on how to approach floodplain in the nearby detention ponds and wetland areas.

OUR SOLUTIONS

AEW was able to work with the permitting agencies to develop a model that met the National Flood Insurance Program (NFIP) standards for the changes to the drain, which included modifications to four bridges.

STRONGER COMMUNITY

Through this project, the community was able to develop additional neighborhoods near a local body of water. Residents will be able to enjoy the natural features around the drain while their homes will be protected from flooding.



Middle Branch of the Clinton River, Macomb Township, MI



CLIENT CONTACT

Gregory Windingland
VP of Development
Lombardo Homes
13001 23 Mile Road, Suite 200
Shelby Township, MI 48315
(586) 781-7900
gwindingland@
lombardohomes.com



PROJECT HIGHLIGHTS

Time Spent: 12/20 – Ongoing
Cost \$45,000
Project #: 0546-0055



KEY STAFF

Project Manager

Taylor M. Sting, PE, CFM

Principal

Stephen V. Pangori, PE

Supervisor

Kyle Seidel, PE

Project Engineer

Dulanga Pathirana, PE

Stoney Creek Crossing/ Frost Drain Culvert Crossing

Anderson, Eckstein & Westrick, Inc. completed document review and evaluation of the crossing design and provided a hydraulic report for use in permitting with Oakland Township, EGLE, and FEMA. The purpose of the crossing was to ensure that a newly proposed residential neighborhood had adequate emergency access routes.

OUR SERVICES

AEW provided the following services:

- Hydraulic Modeling
- Hydraulic Reporting
- Design

PROJECT CHALLENGES

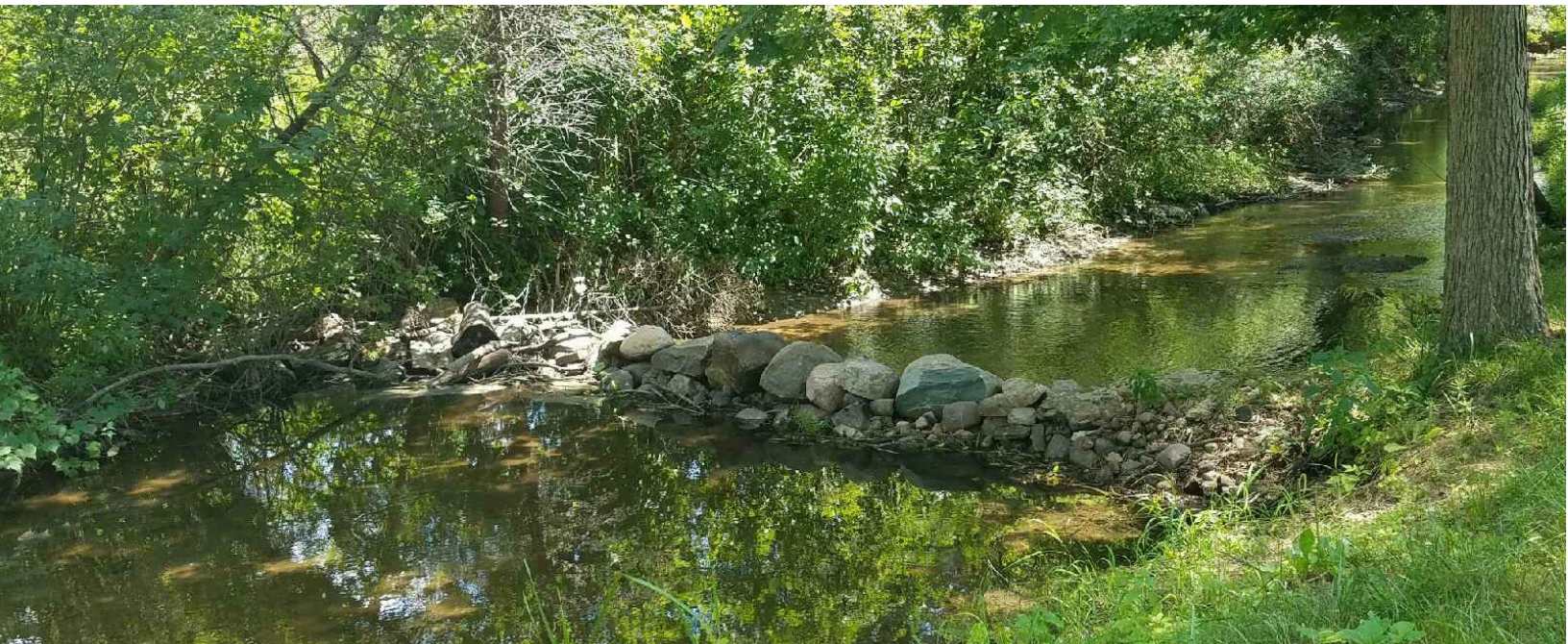
Due to the area's flat topography and the significant amount of wetlands, selection of the drain crossing type, material, and location were paramount to keep the proposed culvert cost-effective. AEW had tracked down and modeled various options in order to find the balance of hydraulics and cost. The project included coordination with EGLE, FEMA, and Oakland Township.

OUR SOLUTIONS

AEW worked with the developer to find a cost-effective solution that posed minimal impact to nearby residences while providing sufficient capacity to transport flooding conditions of the drain.

STRONGER COMMUNITY

Through this project, the community was able to develop additional neighborhoods near a local body of water and provide the required emergency access routes required by the Township. In addition, residents will be able to enjoy the natural features around the drain while their homes will be protected from flooding.



Stoney Creek South of Stoney Creek Road, Oakland Township, MI



Yates Tributary No. 1, Washington Township, MI



CLIENT CONTACT

Richard Hodsdon, PE
Community E.S. Inc.
5805 24 Mile Road
Shelby Township, MI 48316
(586) 677-4081
rich@communityeng.com



PROJECT HIGHLIGHTS

Time Spent: 07/22 – 10/23
Cost: \$22,800
Project #: 1678-0001



KEY STAFF

Project Manager
Taylor M. Sting, PE, CFM
Quality Assurance
Stephen V. Pangori, PE
Civil Engineering
Dulanga Pathirana, PE

Yates Drain – Washington Township

Anderson, Eckstein & Westrick, Inc. worked with Community Engineering Services, Inc. to evaluate the condition of Tributary No. 1 near Campground and Old Van Dyke, and perform a hydrology and hydraulic study of the 78-inch enclosed drain and upstream area.

OUR SERVICES

AEW provided the following services:

- Hydrology/Hydraulics
- Drain Law
- Floodplain Management

PROJECT CHALLENGES

The Enclaves condo complex located near the intersection of Campground and Old Van Dyke was developed in the late 1990s and included enclosing a section of Tributary No. 1 of the Yates drain with a 78-inch diameter pipe along the edge of the Enclaves property. While the condo complex plans had provided a drain easement over the enclosed drain, Macomb County did not recognize it as its asset. The upstream and downstream ends of the enclosed section include a FEMA-regulated floodway and floodplain.

The enclosure inlet had been known to frequently back up, and residents of the Enclaves condos have historically experienced flooding as a result. The enclosure inlet includes a custom inlet structure with a heavy-duty bar rack. Improvements to the inlet and an emergency spillway through the MDOT right of way have been proposed, but an actionable plan had been difficult due to the uncertainty of ownership.

OUR SOLUTIONS

AEW worked with the developer, county drain commissioner, and MDOT to investigate ownership and provide cost-effective modifications that would prevent flooding to the condo complex. A retaining wall was installed as part of the solution that will corral stormwater to the enclosed drain inlet and prevent surface flooding of the condo development.

STRONGER COMMUNITY

The development has seen an increased level of service by completing recommended prevention measures.



Stillwater Crossing Subdivision, Macomb Township, MI



CLIENT CONTACT

Gregory Windingland
Vice President of
Development
Lombardo Homes
13001 23 Mile Road, Suite 200
Shelby Township, MI 48315
(586) 781-7900
gwindingland@
lombardohomes.com



PROJECT HIGHLIGHTS

Time Spent: 07/19 – 07/20
Cost: \$29,750
Project #: 0546-0052



KEY STAFF

Project Manager
Gordon B. Wilson, PE, CFM,
EXW
Quality Assurance
Stephen V. Pangori, PE
Civil Engineering
Taylor M. Sting, PE, CFM
Dulanga Pathirana, PE
Civil Engineering Design
Michael Sopczynski
GIS
Andrew Dourjalian

Hart Drain and Bowman Ditch LOMR

Anderson, Eckstein & Westrick, Inc. worked with Lombardo Homes in the Stillwater Crossing subdivision in Macomb Township to complete multiple studies to establish flows and water surface elevations for the Hart Drain and Bowman Ditch. This was done on the east side of 23 Mile Road and 24 Mile Road along the Hart Drain and Bowman Ditch, which flow through the site. A Letter of Map Revision (LOMR) was submitted to FEMA to reflect the results of our study.

OUR SERVICES

AEW was a part of the engineering as-needed contract and provided design and construction engineering services including:

- Hydraulics/Hydrology Analysis
- Surveying
- Civil Engineering Design

PROJECT CHALLENGES

This project required hydrology and hydraulics of the Hart Drain and Bowman Ditch, which involved defining drainage areas, determining land use and time of concentration of flow, and completing calculations for estimating peak discharge. The main challenge was designing a plan that would allow the drain and the ditch to handle the floodwaters to keep the neighborhood and residents safe and reduce the risk of flooding.

OUR SOLUTIONS

Utilizing previous models and updated surveying knowledge, several design options were analyzed, including hydrology work maps and water surface elevations. The drainage modeling determined which upgrades and additions needed to be done on the drain and the ditch. Since the Hart Drain and Bowman Ditch are separate watercourses, it was necessary to prepare separate studies and LOMR applications for each drain.

STRONGER COMMUNITY

Residents of the Stillwater Crossing subdivision are experiencing improved drainage throughout the neighborhood, which decreases the likelihood of flooding and improves the sanitation of the area.



CLIENT CONTACT

Kenneth DeWulf
Asset Manager – Midwest
Operations
Yes Communities
32255 Northwestern
Highway, Suite 201
Farmington Hills, MI 48334
(248) 809-1102



PROJECT HIGHLIGHTS

Time Spent: 08/22 – Ongoing
Cost: \$618,728
Project #: 1668-0002



KEY STAFF

Project Manager

Kevin E. Zael, PE

Principal

Stephen V. Pangori, PE

CAD Technician - EAIII

Vickie Harrington

Civil Engineering

Joseph Lech, PE

Dulanga Pathirana, PE

Marysville Villa Estates Bridge Rehabilitation

Anderson, Eckstein & Westrick, Inc. is working with Marysville Villa Estates, a residential complex in Marysville, Michigan, to address two dilapidated vehicular bridges that cross Bunce Creek: a bridge on Kellie Boulevard and a bridge on Karen Boulevard.

OUR SERVICES

AEW provided engineering services including:

- Topographical Survey
- Soil Borings and Geotechnical Investigation
- Hydraulic Analysis
- Structural Engineering

OUR SOLUTIONS

AEW decided to rehabilitate the Karen Boulevard Bridge and replace the Kellie Boulevard Bridge. Bridge work has included repairs to abutments and bridge superstructure replacement that includes the deck, railings, and beams.

STRONGER COMMUNITY

The community will have two functional bridges that will allow residents and public safety vehicles easy access.



Kellie Boulevard Bridge over Bunce Creek, Marysville, MI



Previous Wear Under Bridge



Paint Creek Trail Bridge, Rochester, MI



Bridge Underside



CLIENT CONTACT

Nik Banda
City Manager
City of Rochester
400 6th St.
Rochester, MI 48307
(248) 733-3700
nbanda@rochestermi.org



PROJECT HIGHLIGHTS

Time Spent: 06/22 –
Ongoing (Est. 11/25)
Cost: \$960,075.20
Project #: 0270-0177



KEY STAFF

Project Manager

Aseel A. Putros, PE

Principal

Gordie Wilson, PE, CFM, EXW

Supervisor

Kevin E. Zauel, PE

CAD

Vickie Harrington

Engineering Services

Dulanga Pathirana, PE

Thomas Gunst

Paint Creek Trail Bridge Replacement

Anderson, Eckstein & Westrick, Inc. is working with the City of Rochester to replace a deteriorating 12-foot-by-43-foot wooden railroad trestle bridge that spanned Paint Creek along the Paint Creek Trail at trail mile marker 31.7, north of Ludlow Street. The proposed new bridge is expected to be 14 feet by 70 feet.

OUR SERVICES

AEW provided engineering services including:

- Hydraulics
- Structural Engineering

OUR SOLUTIONS

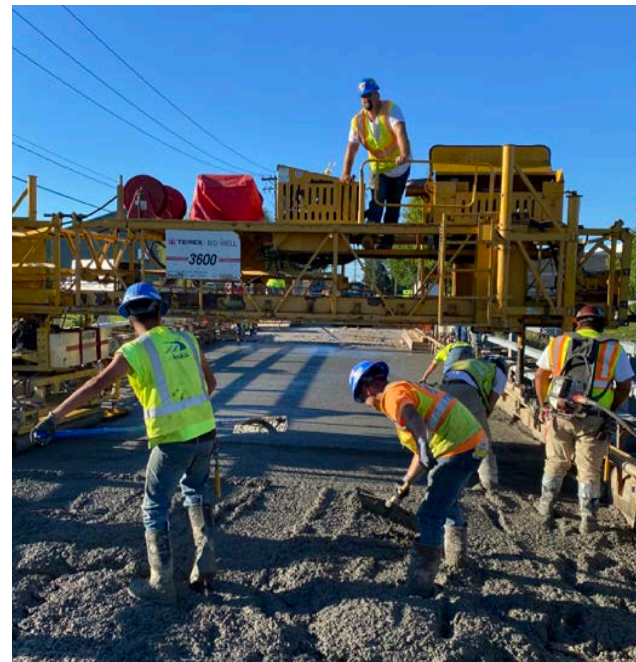
AEW performed a topographical survey of the bridge site as well as the surrounding trail and waterway. It commissioned and reviewed soil borings. It also did a hydraulic analysis and prepared construction documents for a prefabricated truss bridge.

STRONGER COMMUNITY

The Paint Creek Trailways Commission will have a sturdy new bridge that pedestrians and cyclists can use for nonmotorized travel or recreation.



Denton Drive Bridge, Warren, MI



Bridge Deck Resurfacing



CLIENT CONTACT

Ron Gayta
City of Warren
1 City Square, Suite 300
Warren, MI 48093
(586) 759-9300



PROJECT HIGHLIGHTS

Time Spent: 02/19 – 04/23
Cost: \$961,585.83
Project #: 0140-0099



KEY STAFF

Project Manager
Michael Smith, PE
Principal
Stephen V. Pangori, PE
Construction Observer
Robert Kocis
Senior Project Supervisor
Pietro DiGirolamo
Structural Engineering
Kevin Zauel, PE
Engineering
Brett McDonald

Denton Drive Bridge Rehabilitation

A bridge along Denton Drive that crosses the Red Run Drain in Warren, Michigan, had been rated in poor condition and had a deteriorating deck surface, as well as exposed piles due to embankment erosion. The City sought bridge rehabilitation plans and repairs to extend the bridge's lifespan.

OUR SERVICES

Anderson, Eckstein, and Westrick, Inc. provided the following services:

- Structural and Civil Engineering
- Construction Administration

OUR SOLUTIONS

AEW fortified the bridge's south embankment and abutment; repaired the bridge deck; replaced the approach pavement, abutment underdrains, and expansion joints; repaired beam and railing curb spalls; and repaired pile encasement. The bridge deck and railing curb also received lithium flood coating.

STRONGER COMMUNITY

Denton Drive will be safely accessible to motorists, enhancing local traffic flow and quality of life.



CLIENT CONTACT

Ryan Monroe
City Manager
City of Roseville
P.O. Box 290
29777 Gratiot Ave.
Roseville, MI 48066
(586) 445-5410
rmonroe@roseville-mi.gov



PROJECT HIGHLIGHTS

Time Spent: 03/20 – 01/21
Cost: \$459,597
Project #: 0100-0491



KEY STAFF

Project Manager

Michael A. Vigneron, PE

Quality Assurance

Scott P. Lockwood, PE

Engineering

Danny Kekhwa, PE

Construction Services

Joyce Barnes

Dort Street Pavement Reconstruction (CDBG)

The City of Roseville sought 0.18 miles of concrete pavement removal and replacement along with associated curb, storm drainage, sidewalk, and driveway work along Dort Street from around Cole Street to Packard Street.

OUR SERVICES

Anderson, Eckstein & Westrick, Inc. provided the following services:

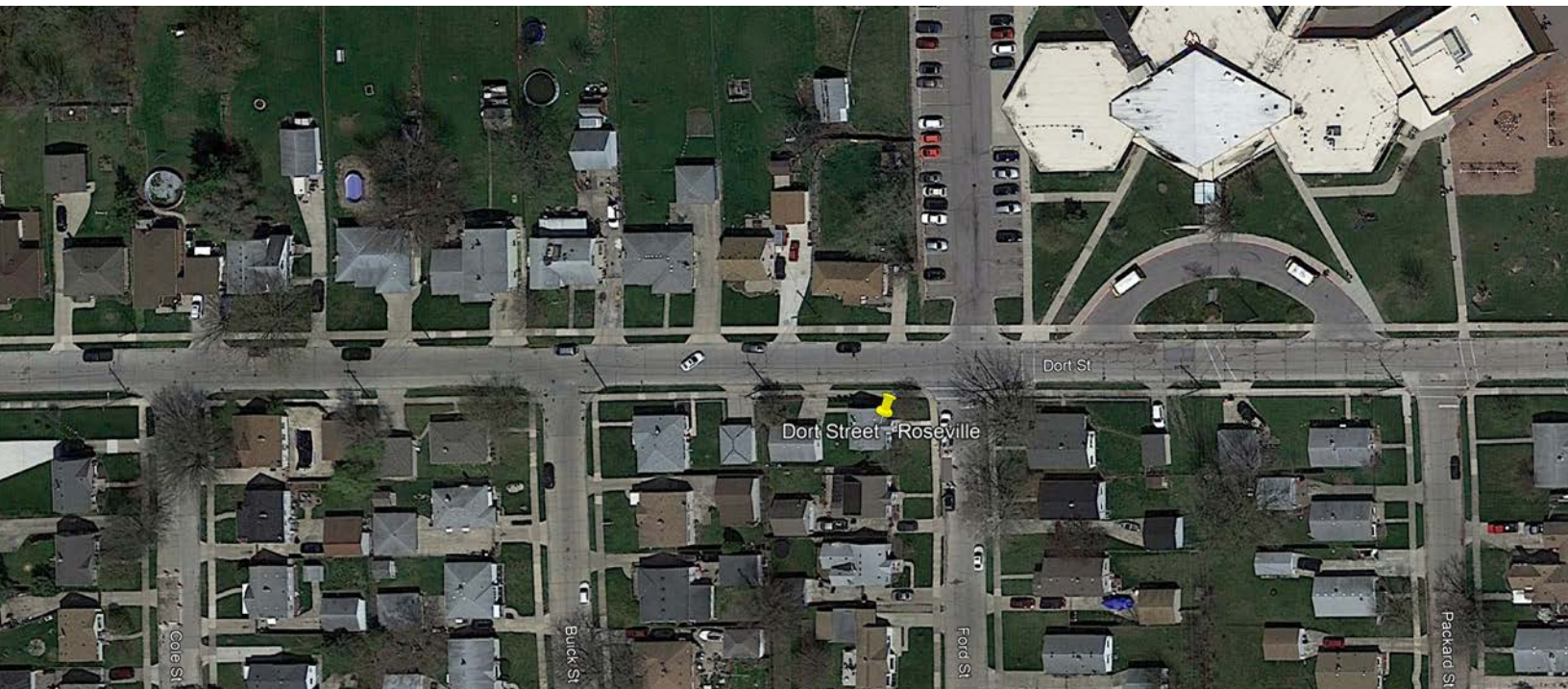
- Civil Engineering
- Geotechnical Investigation (Provided by G2 Consulting Group)

OUR SOLUTIONS

AEW recommended complete closure to traffic on Dort Street for a single stage of work, which included storm sewer installation; pavement removal; earth removal, grading, underdrain, and aggregate base installation; concrete road and concrete drive installation; and lawn restoration.

STRONGER COMMUNITY

The community now has a sturdy surface for motorists commuting along Dort Street. In addition to improved pavement durability, residents benefit from upgraded storm drainage and safer, more accessible sidewalks and driveways. By completing the work in a single, well-coordinated stage, disruptions were minimized and the neighborhood regained full access quickly. This project not only enhances daily commutes but also contributes to long-term infrastructure resilience and neighborhood pride.



Google Earth Image of Dort Street, Roseville, MI



Google Map of Northview Street, Roseville, MI



Northview Project Under Construction



CLIENT CONTACT

Ryan Monroe
City Manager
City of Roseville
P.O. Box 290
29777 Gratiot Ave.
Roseville, MI 48066
(586) 445-5410
rmonroe@roseville-mi.gov



PROJECT HIGHLIGHTS

Time Spent: 10/22 – 02/24
Cost: \$903,267.63
Project #: 0100-0530-0



KEY STAFF

Project Manager
Michael A. Vigneron, PE
Quality Assurance
Scott P. Lockwood, PE
Engineering
Danny Kekhwa, PE
CAD
Kevin Piotrowski
Senior Team Leader
Kevin Hendricks
Construction Observation:
Vito Barbaro
Surveying
James Sherman
Justice Bigelow

Northview Street Pavement Reconstruction (CDBG)

The City of Roseville sought 0.19 miles of concrete pavement removal and replacement along with associated curb, storm drainage, sidewalk, and driveway work along Northview Street from Groveland Street to Rosemont Street.

OUR SERVICES

Anderson, Eckstein & Westrick, Inc. provided the following services:

- Civil Engineering
- Geotechnical Investigation (Provided by G2 Consulting Group)

STRONGER COMMUNITY

Northview Street now features a durable, upgraded roadway that enhances the daily commute for local motorists. In addition to improving the driving experience, the project brought safer pedestrian walkways, enhanced stormwater management, and better driveway access for residents. These upgrades not only improve daily functionality but also support long-term neighborhood development. With renewed infrastructure and thoughtful design, the Northview Street improvements contribute to a more connected, accessible, and resilient community.



Google Map of Edward Street, Roseville, MI



CLIENT CONTACT

Ryan Monroe
City Manager
City of Roseville
P.O. Box 290
29777 Gratiot Ave.
Roseville, MI 48066
(586) 445-5410
rmonroe@roseville-mi.gov



PROJECT HIGHLIGHTS

Time Spent: 03/21 – 01/23
Cost: \$624,168
Project #: 0100-0490-0



KEY STAFF

Project Manager
Michael A. Vigneron, PE
Quality Assurance
Scott P. Lockwood, PE
Engineering
Danny Kekhwa, PE
Construction Services:
Bryan DeFauw
Joyce Barnes
Dario Montemayor-Espinoza

Edward Street Pavement Reconstruction (CDBG)

The City of Roseville sought 0.25 miles of concrete pavement removal and replacement along with associated curb, sidewalk, storm drainage, sewer, driveway, and sidewalk work along Edward Street from west of Wellington Avenue to 12 Mile Road.

OUR SERVICES

Anderson, Eckstein & Westrick, Inc. provided the following services:

- Civil Engineering
- Geotechnical Investigation (Provided by G2 Consulting Group)

OUR SOLUTIONS

AEW performed construction contract administration for the project, which also included joint sealing work, erosion control, and sod restoration. After the project was completed, the community gained a sturdy surface for motorists commuting along Edward Street.



Eastland Street, Roseville, MI



Previous State of Disrepair



CLIENT CONTACT

Ryan Monroe
City Manager
City of Roseville
P.O. Box 290
29777 Gratiot Ave.
Roseville, MI 48066
(586) 445-5410
rmonroe@roseville-mi.gov

Eastland Street Pavement Reconstruction (CDBG)

The City of Roseville sought the reconstruction of Eastland Street from Groesbeck Highway to 300 feet east of Parkway with concrete pavement. The previous concrete was reported to be in poor condition and near the end of its lifespan with signs of fatigue and moderate to high levels of joint cracking.

OUR SERVICES

Anderson, Eckstein & Westrick, Inc. provided the following services:

- Civil Engineering
- Geotechnical Investigation (Provided by G2)

OUR SOLUTIONS

Crews repaired pavement, sidewalk, driveways and sewers. Curb drains were situated along the curbs to avoid the buildup of stormwater. As a result, the community now has a sturdy surface for commuting traffic along Eastland Street.



PROJECT HIGHLIGHTS

Time Spent: 10/18 – 09/20
Cost: \$779,108
Project #: 0100-0470



KEY STAFF

Project Manager

Michael A. Vigneron, PE

Quality Assurance

Scott P. Lockwood, PE

Engineering

Danny Kekhwa, PE

Construction Services

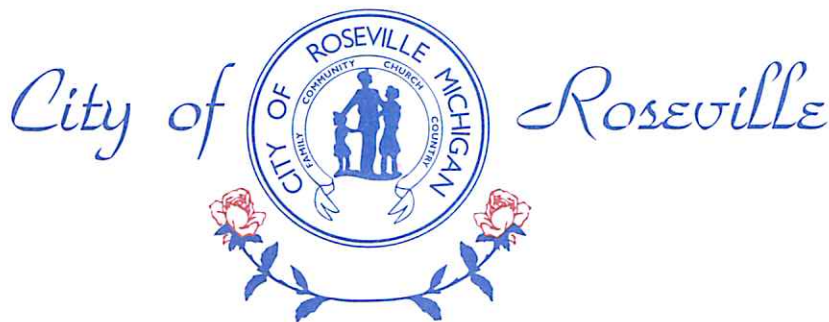
Joyce Barnes

Dario Montemayor-Espinoza

MAYOR
ROBERT TAYLOR

MAYOR PRO TEM
JAN HAGGERTY

CITY COUNCIL
CATHERINE J. HAUGH
K.W. KNOX, ESQ.
COLLEEN MCCARTNEY
BILL SHOEMAKER
STEVEN WIETECHKA



CITY MANAGER/
POLICE COMMISSIONER
RYAN M. MONROE

CITY CLERK
JENNIFER A. ZELMANSKI

CITY TREASURER
JOHN CHIRKUN

October 4, 2023

To Whom it May Concern:

I am the City Manager for the City of Roseville, after previously serving as the Chief of Police for several years. During my tenure with the City of Roseville, I have had the pleasure of working with Anderson, Eckstein, and Westrick as the City's consulting engineer.

For nearly four decades, AEW has been responsible for all of our engineering projects. They have been involved in street and sewer replacement programs, capital project planning, everyday concerns such as drainage problems, which affect individual property owners in the city, and more. AEW's ability to maintain closeness to the Community is what I find to be one of their most commendable attributes. I appreciate their ability to work as part of a team when it comes to understanding all of the individual departments' roles in making a project a success.

AEW understands the need to be responsive to the administration and our elected officials, especially when concerns arise that need to be addressed. In the rare instance where they may be responsible for a concern their team addressed the concern immediately and took responsibility when warranted.

I would highly recommend Anderson, Eckstein, and Westrick, Inc. for your company's needs. Should you have any questions or if I can be of further assistance, please do not hesitate to contact me at 586.445.5410.

Respectfully Submitted,

Ryan M. Monroe
City Manager/Police Commissioner

RMM/vg

29777 GRATIOT AVENUE • ROSEVILLE, MICHIGAN 48066
FAX (586) 445-5402
www.roseville-mi.gov

Bldg. Inspections 445-5450
City Assessor 445-5430
City Clerk 445-5443
City Manager 445-5410
Code Enforce 445-5447

Community Develop 445-5423
Controller 445-5417
District Court 773-2010
D.P.W. 445-5470
Engineering 445-5445

Fire 445-5444
Housing 778-1360
Library 445-5407
Personnel 445-5412
Police 775-2100

Purchasing 445-5425
Recreation (Parks) 445-5480
Senior Center 777-7177
Treasurer 445-5420
Water (Billing) 445-5460



CLIENT CONTACT

Elke Doom
City Manager
City of Eastpointe
23200 Gratiot Ave.
Eastpointe, MI 48021
(586) 445-3661
edoom@eastpointecity.org



PROJECT HIGHLIGHTS

Time Spent: 03/22 – 06/22
Cost: \$424,161.98
Project #: 0145-0642



KEY STAFF

Project Manager
Richard Kern, PE
Quality Assurance
Stephen V. Pangori, PE
Engineering
Joseph Lech, PE
Construction Services
Daniel Gillem

Almond Ave. Pavement Reconstruction (CDBG)

The City of Eastpointe sought the reconstruction of Almond Avenue from Semrau Avenue to Stephens Drive. The project included 3,100 square yards of pavement repair and 2,800 square yards of hot mix asphalt surface, along with some sewer, driveway approach, sidewalk, and sod restoration work.

The project was a Community Development Block Grant project for the 2022 fiscal year. CDBG funding totaled \$150,000.

OUR SERVICES

Anderson, Eckstein & Westrick, Inc. provided the following services:

- Civil Engineering
- Geotechnical Investigation (Provided by G2 Consulting Group)

OUR SOLUTIONS

The project totally removed the existing roadway pavement there and replaced it with new 8-inch concrete pavement on an 8-inch aggregate base and a geogrid separator. Crews separated existing catch basins connected to the rear-yard sanitary sewer and replaced that system with a new, separate storm sewer system that discharged to a separated storm sewer on Semrau Avenue.

STRONGER COMMUNITY

Almond Avenue now features a newly reconstructed, durable roadway designed to better serve daily traffic. Beyond the improved pavement, the installation of a new storm sewer system enhances drainage and reduces the risk of flooding, particularly during heavy rain events. Upgraded sidewalks and driveway approaches also increase safety and accessibility for residents. As a Community Development Block Grant project, this investment not only addressed vital infrastructure needs but also reinforced the City of Eastpointe's commitment to equitable neighborhood improvements. The result is a more reliable, functional, and welcoming environment for all who live, work, and travel in the area.



Google Earth Image of Almond Avenue, Eastpointe, MI



Repairs Underway



CITY OF EASTPOINTE

MUNICIPAL OFFICES
23200 GRATIOT AVENUE
EASTPOINTE, MI 48021
(586) 445-3661
FAX (586) 445-5195

April 6, 2021

I highly recommend AEW as we have a long running and successful collaboration with their engineering firm for nearly thirty years. Their work is exemplary and the City of Eastpointe has benefited greatly from their expertise.

Their firm has been successful in assisting the City obtain several grants (S2 sewer investigation, SAW grant asset management, MDOT Safety grants) and over the years assisted with obtaining federal aid assistance for the reconstruction of the majority of the major road network in the City (Old 8 Mile, 9 Mile, Kelly, Toepfer, Stephens and Hayes) and have assisted with capital improvement planning for road and underground utility infrastructure.

Respectfully,

Elke Doom
Eastpointe City Manager



FIRM BACKGROUND



Anderson, Eckstein & Westrick, Inc. (AEW) has been providing professional engineering services since 1968, and later added architectural services in 1987. Municipal architectural and engineering services continue to be our primary focus, comprising approximately 85% of our current projects.

We employ around 160 qualified professionals who all work in Michigan, including licensed architects, engineers, professional surveyors, and technicians with expertise in a wide variety of areas. We are confident that the performance of our team will reflect the quality of work consistent with your needs and expectations.

Our professional services include the following specialties:

- Civil Engineering
- Structural Engineering
- Traffic and Transportation Engineering
- Construction Administration and Observation
- Water/Wastewater Design
- Floodplain Management
- Municipal Engineering
- Surveying
- Facility Assessment Evaluations and Reports
- Master Planning and Capital Improvement Planning
- Architectural Design and Programming
- Code Review and Research
- GIS (Geographic Information System)
- Landscape and Urban Design

Our team has extensive experience in all these services, and is available to offer a comprehensive design approach to accommodate your bridges and culverts. We have a large staff from all disciplines that constantly collaborates across departments, which promotes connectivity, creativity, and effective communication throughout the design and construction process, if needed.



OUR COMMITMENT



Since our establishment in 1968, our primary goal is to serve our clients. We listen in order to provide a service that meets our clients' needs, expectations, vision and budget. By maintaining this level of service, we build long-term client relationships.

AEW ADVANTAGE

AEW is vested in the advancement and success of each of our clients. We respect the people and the unique vision of our clients and their communities. What sets us apart from our competitors is that, **by listening**, we recognize and combine our clients' expertise in their own communities with our many years of knowledge and experience to personalize projects and create beautiful, efficient, and long-lasting environments that meet communities' current and future needs.

WHO WE ARE

Anderson, Eckstein & Westrick, Inc. is a privately held corporation with no subsidiaries or affiliated companies, and is incorporated and licensed to operate in the State of Michigan. AEW's record of over five decades of experience proves that it is **committed to engineering stronger communities**, predominantly in southeastern Michigan.

LOCATIONS

We anticipate all work being performed from our Shelby Township corporate office. Satellite office locations are listed for reference only.

- **Shelby Township Office (HQ, ≈ 38.5 miles away)**
51301 Schoenherr Road, Shelby Township, MI 48315
- **Roseville Office (Satellite, ≈ 26.9 miles away)**
27087 Gratiot Ave., Roseville, MI 48066
- **Livonia Office (Satellite, ≈ 11.1 miles away)**
17322 Farmington Road, Livonia, MI 48152

AVAILABILITY

AEW commits to assigning management and staff who are responsive, possess excellent communication skills, are eminently qualified, and efficiently coordinate projects, as well as work with consultants and construction managers, while promoting client goals, objectives, and values.

Between our seasonal and full-time staff, we are able to provide the knowledgeable personnel required to support projects year-round and rapidly respond to our clients' needs.

OUR SERVICES

We pride ourselves on providing a wide range of solutions to our clients, with technical knowledge and expertise in many specialties including:



ARCHITECTURE



CIVIL ENGINEERING



SURVEYING



STRUCTURAL ENGINEERING



WATER RESOURCES



LAND DEVELOPMENT SERVICES & DESIGN



GIS



TRANSPORTATION ENGINEERING



CONSTRUCTION ADMINISTRATION



SITE PLAN REVIEW



ROAD & BRIDGE DESIGN



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/28/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Gompers, Cornish & Barr 22955 21 Mile Road Macomb MI 48042	CONTACT NAME: Lisa Gerber	PHONE (A/C, No, Ext): 586-949-2300	FAX (A/C, No):
	E-MAIL ADDRESS: lgerber@gcbinsurance.com		
INSURED Anderson, Eckstein & Westrick, Inc. 51301 Schoenherr Rd. Shelby Township MI 48315	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Frankenmuth Mutual Ins. Co.		13986
	INSURER B: Global Aerospace Inc.		
	INSURER C: Lloyd's of London		15792
	INSURER D:		
INSURER E:			
INSURER F:			

COVERAGES**CERTIFICATE NUMBER:** 670522495**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATION MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☐ ☐ GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:			6695659	7/1/2024	7/1/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS ONLY			6695658	7/1/2024	7/1/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	☒ UMBRELLA LIAB ☒ EXCESS LIAB ☐ DED ☒ RETENTION \$ 10,000 ☐ CLAIMS-MADE			6695659	7/1/2024	7/1/2025	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$
A	☒ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	6695657	7/1/2024	7/1/2025	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B C	Aviation Liability Cyber Liability			9000936 ESN0640003560	7/1/2024 7/1/2024	7/1/2025 7/1/2025	Bodily Injury Property Dam Limit of Liability \$2,000,000 Included \$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
For Proposal Purposes Only

CERTIFICATE HOLDER**CANCELLATION**

Anderson, Eckstein & Westrick Inc.
51301 Schoenherr Rd.
Shelby Twp. MI 48315

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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ACORD 25 (2016/03)

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/21/2025

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IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Professional Underwriters, Inc. 39475 13 Mile Rd Ste 106 Novi MI 48377	CONTACT NAME: Leah Fritch	
	PHONE (A/C, No, Ext): 248-553-8300 FAX (A/C, No):	
	E-MAIL ADDRESS: lfritch@profunderwriters.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Continental Casualty Company	20443
INSURED Anderson, Eckstein & Westrick Inc. 51301 Schoenherr Road Shelby Township MI 48315	ANDER-1	INSURER B :
		INSURER C :
		INSURER D :
		INSURER E :
		INSURER F :

COVERAGES

CERTIFICATE NUMBER: 1143084535

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY						
	☐ CLAIMS-MADE ☐ OCCUR						EACH OCCURRENCE \$
							DAMAGE TO RENTED PREMISES (Ea occurrence) \$
							MED EXP (Any one person) \$
							PERSONAL & ADV INJURY \$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$
	☐ POLICY ☐ PRO-JECT ☐ LOC						PRODUCTS - COMP/OP AGG \$
	OTHER:						\$
	AUTOMOBILE LIABILITY						
	☐ ANY AUTO						COMBINED SINGLE LIMIT (Ea accident) \$
	☐ OWNED AUTOS ONLY						BODILY INJURY (Per person) \$
	☐ HIRED AUTOS ONLY						BODILY INJURY (Per accident) \$
	☐ SCHEDULED AUTOS NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB						EACH OCCURRENCE \$
	☐ OCCUR						AGGREGATE \$
	EXCESS LIAB						\$
	☐ CLAIMS-MADE						\$
	DED						\$
	RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						PER STATUTE
	If yes, describe under DESCRIPTION OF OPERATIONS below						OTH-ER
							E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$
A	Professional Liability Pollution Liability Claims Made Basis			AEH003011886	6/4/2024	6/4/2025	Per Claim Aggregate \$1,000,000 \$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

"FOR PROPOSAL PURPOSES ONLY"	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

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ACORD 25 (2016/03)

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Section iii

SPECIALIZED KNOWLEDGE



WORK PLAN AND APPROACH

BACKGROUND

The North Branch of Ecorse Creek is located in a developed area that includes Dearborn Heights, Allen Park, Romulus, Lincoln Park, Melvindale, and Ecorse. The creek has a decades-long history of flooding due to contributing factors such as development creating impervious surfaces that end up sending stormwater runoff to the watercourse. In addition, the creek's infrastructure, such as culverts, is ill-equipped to channel the water and can get clogged with silt and debris. As a result, when storms pass through and flooding occurs, nearby motorists often deal with street flooding, and residents have periodically reported flooded basements, sewage backups, and other property damage.

A 2012 Ecorse Creek Watershed Management Plan from the Ecorse Creek Watershed Advisory Group and the Alliance of Downriver Watersheds listed replacement of undersized bridges and culverts as one solution to the flooding problem.

The plan added that some of that infrastructure could not "convey flow" due to being too small, being too misaligned, or allowing a significant buildup of sediments and debris. Debris removal and ensuring that culverts and bridges are correctly aligned and properly sized were listed as possible remedies.

WORK APPROACH

At AEW, we have a thoughtful, collaborative, and transparent approach to structural bridge and culvert engineering. We would begin this project by gathering background information from all existing regional studies and would obtain a FEMA-effective model of the Rouge River for the subject area. In addition,

we would coordinate a preproject meeting with the Michigan Department of Environment, Great Lakes, and Energy (EGLE).

At the worksite and at stream cross sections, we would collect field survey data, soil data, and streambank sediment gradation data. We would then create existing and duplicate effective models, develop two to three hydraulically feasible options, and evaluate those options alongside preliminary cost estimates. Afterward, we would review those options with the City to finalize a selected design.

Following this, we would submit a hydraulic report to FEMA and EGLE for permitting and then submit the project to the State Historic Preservation Office. We would then complete the culvert or bridge replacement plans in accordance with CDBG requirements. Lastly, we would provide a final cost estimate for the project.

HUD/CDBG APPROACH

AEW prepares plans, specifications, and bidding documents for numerous projects each year that have CDBG funding. The process of ensuring the federal requirements associated with the funding are met is an integral part of our QC process. We anticipate additional time and reviews to ensure the proper bid forms are referenced, the wage determinations are current, and the necessary specifications are included to meet the requirements of the funding. In addition to design phase assistance, AEW routinely provides construction contract administration on CDBG and other federally funded projects, which we find to be a benefit to clients.



North Branch of the Ecorse Creek



DESIGN ENGINEERING SCOPE



All construction documents, plan notes, special provisions, and pay items will be in accordance with the MDOT Standard Specification that Anderson, Eckstein & Westrick, Inc. fully understands, and is fully capable of incorporating the following Design Engineering components:

- Topographical surveys for all surface features within the project limits, including storm sewer sizes and depths.
- Right-of-way identification utilizing records available.
- Geometric analysis following MDOT and AASHTO guidelines.
- Development of preliminary plans for client staff and public agency input.
- Identify right-of-way needs and assist the client in obtaining right-of-way or easements.
- Preparation of the program application.
- Preparing and submitting the plans, special provisions, and cost estimate to achieve a GI submittal.
- Vertical and horizontal modifications for improved drainage.
- Traffic controls for part width and staged construction.
- Construction staging plan to accommodate during all phases of construction.
- Storm system analysis and assessment, open drain (ditch) evaluations, and ditch enclosure possibilities.
- Michigan Department of Transportation (MDOT) methods for plan preparation, cost estimating, and specifications.
- Coordination with all utility companies and public agencies.

AEW prides itself on a commitment to Engineering Strong Communities. We understand the difficulties of accelerated construction schedules, the complexities of staged construction, and its impact upon

residents and local business when reconstructing a street. We have developed the following work plan for the Design Engineering Services to address the complexities of any project.

1. Project Kickoff

- » Verify work scope.
- » Set key milestones for work progress.
- » Identify critical components such as staging, maintaining traffic during construction, business coordination, and detours.
- » Establish a progress meeting schedule and the deliverables needed for each meeting.
- » Identify key contact personnel for project coordination and decision making.

2. Topographical Survey

- » AEW is licensed to use the MissDig utility location system for engineering services. Upon notification that we are awarded Design Engineering Services for a client, we will order our MissDig staking. Staked utilities will be located by AEW surveyors.
- » AEW engineering staff will work closely with the client staff to obtain drawing copies of utilities or other improvements within the project work area.
- » AEW surveyors will perform the topographical surveys needed to evaluate and design the project. Property corners, physical features, horizontal geometrics, elevations, and utility information will be collected.
- » Topographical survey drawings will be prepared showing the physical features, and profiles of the existing roadway centerline, edge of metal, and right of way.
- » Surveys are forwarded to all utility companies, (DTE, gas, cable, phone, fiber optics) to verify locations and sizes of each utility.

3. Geotechnical Investigations

- » Geotechnical testing will be performed when required. The test data will be used to design the pavement and base sections.

4. Agency Permits and Utility Coordination

- » Upon completion of the design efforts, AEW will forward plans to various agencies for review, approval and permits as follows:
 - * NPDES (if disturbed area is over 5 acres).
 - * Wayne County Roads Division for construction signage and interfacing with county-owned facilities.
 - * Wayne County Drain Commissioner's Office for the Drain Permit.
 - * The client for water main and sewer conflicts.
- » During the design, preliminary engineering plans,

with utility conflicts shown, will be forwarded to each utility company to allow them time to plan for utility adjustments or replacements.

- » We recommend that the utility companies be contacted at the beginning of the project so that they are aware of the pending construction and can make plans for utility relocations.

5. Road/Culvert Design

- » Geometric modifications of the driveways and roadway are critical elements that can affect the design timeline. As such, AEW will develop a geometric alignment schematic for aerial photographs. Potential conflicts include existing trees, fire hydrants, and utility poles. We address these issues at the early stages of the project for quick resolution.
- » Federal Guidelines will require ADA compliance and physical improvements within the project limits. Regrading of barrier-free ramps and the installation of detectable warnings will be incorporated into our design.
- » All construction documents, plan notes, special provisions, and pay items will be in accordance with the MDOT Standard Specification for Construction, 2020 Edition.
- » AEW uses the current version of the Michigan Engineer's Resource Library (MERL) to prepare all opinions of probable construction costs.
- » Using the topographical survey drawings and the geometric schematics, AEW staff will develop plan and profile drawings.
- » Quantities of work will be calculated by AEW staff on a sheet-by-sheet basis and shown on each drawing.

6. Construction Staging and Maintenance of Traffic

- » AEW is aware of significant community events that requires careful consideration to minimize traffic impacts. AEW will work closely with the

client to coordinate the traffic staging and work efforts with full consideration of community events.

- » AEW has designed numerous road reconstruction projects with part width construction or full closures with detours. Using our experience with previous projects, we will develop staging plans for the project.
- » The staging plans will include provisions for pavement gapping and partial width construction of approaches.

7. Submittals

- » The plans, specifications, and estimate will be submitted to Dearborn Heights for 30% and 90% progress review. However, intermediate or very specific submittals will be made to address certain issues that may arise during the design.
- » Written requests to franchise utility companies (DTE, cable, gas, phone, etc.) will be made at the completion of the topographical survey and at the 80% complete stage. Additionally, specific submittals will be made when utility conflicts are discovered.
- » Written requests to public agencies for copies of existing utilities or facilities, and for all appropriate approvals will be made throughout the project. With AEW's close working relationships with each of these public utility agencies, the sharing of information and the ability to resolve design questions will occur quickly.
- » The client will be copied on all written and electronic correspondence.

8. Final Deliverables

- » Upon completion of the design services, AEW will provide electronic and hard copies of the following documents:
 - * Estimated costs in MERL file format.
 - * Special provisions in Microsoft Word or PDF format.
 - * Drawings sizes of 24 by 36 inches and 11 by 17 inches, electronic copies in PDF, AutoCAD, or Microstation (.dgn) formats.
 - * Complete specifications and bidding documents.



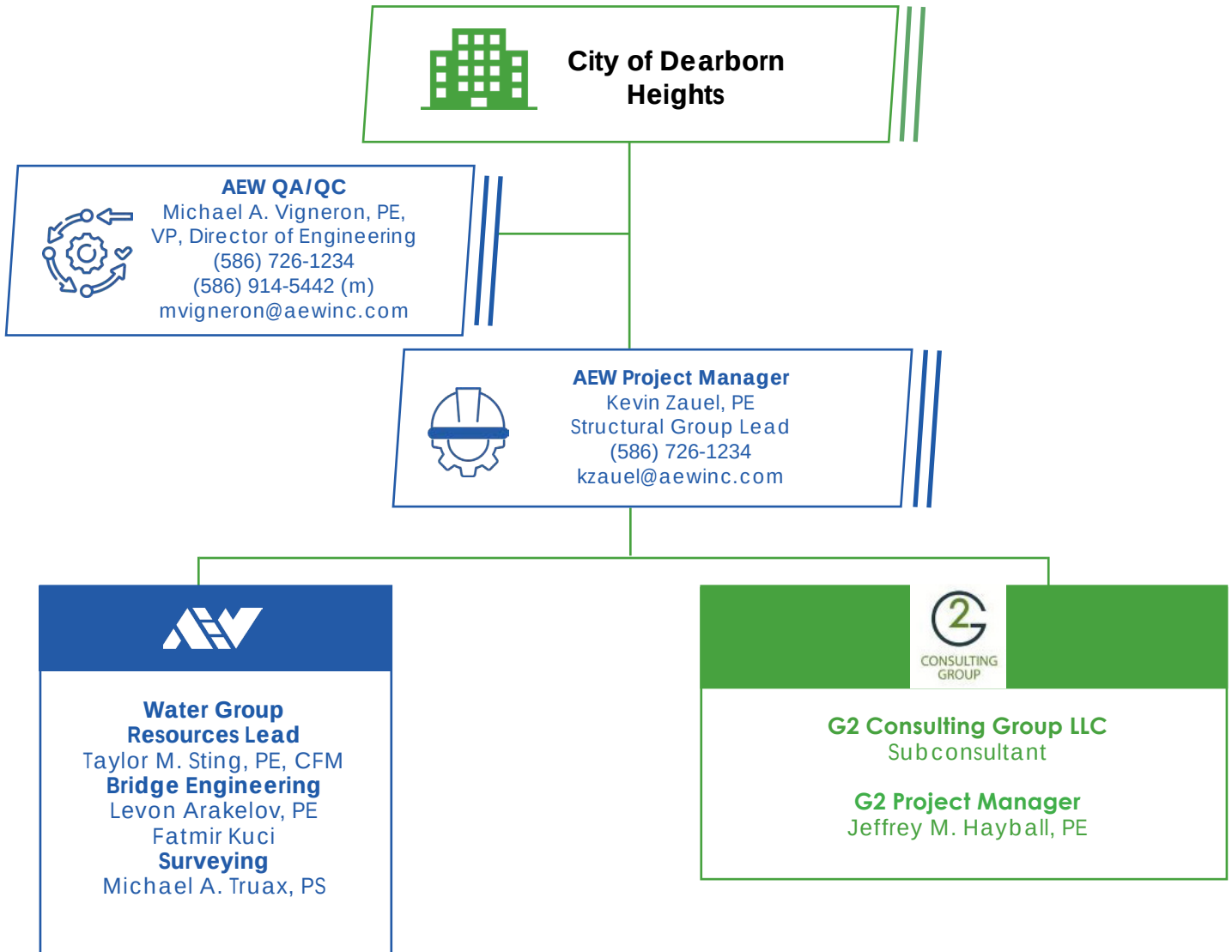


Bridge Inspection, Algonac, MI

Section iv

PERSONNEL/PROFESSIONAL QUALIFICATIONS

PROJECT TEAM



AEW COMMUNICATION METHOD AND PLAN

Kevin Zauel, PE, will lead and manage our team and be the primary client contact. Kevin has more than 33 years of engineering experience. He will be responsible for all work contracted to AEW and our subconsultant.

It is our policy to assign a key employee to back up the client manager and to provide continuity of service and communication. For this project, **Michael A. Vigneron, PE**, Vice President and Director of Engineering, will be the secondary point of contact. Michael has more than 23 years of engineering project management experience and expertise.

* This chart represents an expected list of available disciplines and personnel, who are all based in Michigan.

** Complete resumes for each of the seven team members are included in the pages that follow.



Kevin E. Zavel, PE

Structural Group Lead/Project Manager

Mr. Zavel is certified in safety inspections of in-service bridges. He performs inspections, scoping, scour analysis, and load ratings for a number of local agencies in accordance with Michigan Department of Transportation (MDOT) and federal requirements. He also assists communities in securing funding through the MDOT Local Bridge Program and has overseen literally hundreds of bridge inspection, reconstruction, and rehabilitation projects.

RELEVANT EXPERTISE

Phone: (586) 726-1234

Fax: N/A

kzavel@aewinc.com

EDUCATION

B.S. Civil Engineering, 1991,
Michigan Technological
University

LICENSING & CERTIFICATIONS

Professional Engineer,
Michigan, 1997

EMPLOYMENT HISTORY

AEW, Inc., Shelby Township,
MI 09/06 – Present

SPECIALIZED TRAINING

UV CIPP Pipe Lining (2024)
Pipeline Management

MDOT Adhesive Anchors
(2024) Hilti

Bridge Inspection Refresher
Training (2024) NHI

Culvert Design/Plant Tour
(2022/2024) Northern
Concrete Pipe

AASHTO Collision Forces
(2023) MDOT

Brownfield Evaluation
(2022) PM Environmental

Risk Management (2002)
Professional Underwriters

Michigan Bridge
Conference (Annual) LTAP

Confined Space Entry
Training (2012) LTA

Jaycee Park Pedestrian Bridge, City of Troy, MI – The City of Troy Parks Department wanted to replace and expand their shared-use pathway at Jaycee Park. The expansion included expanding the pathway through the wooded section of the park and incorporated a 60-foot bridge and a 60-inch culvert at the drain crossings. Anderson, Eckstein & Westrick, Inc. was commissioned by the City of Troy to provide design and construction services for the project.

25 Mile Pedestrian Bridge, Shelby Township, MI – Michigan Department of Transportation (MDOT) Project – This project is funded in part through Transportation Alternatives Program (TAP) grant funding. This TAP Grant Program offers Shelby Township an opportunity to provide sidewalk pedestrian connectivity to this stretch of 25 Mile Road. This connectivity offers the opportunity to have a sidewalk along the north side of 25 Mile Road for use by pedestrians, including those walking to the William E. Malow Junior High School. This project and the related grant have been pursued by the Township's Sidewalk Committee, and direct meetings with SEMCOG have occurred with our office, Shelby Township Trustee Lisa Casali, and Shelby Township Treasurer James Carabelli.

Paint Creek Trail Bridge Replacement, City of Rochester, MI – Michigan Department of Transportation (MDOT) Project – The previous railroad trestle bridge carrying the Paint Creek Trail over the Paint Creek located at trail mile marker 31.7 and north of Ludlow Street exhibited extensive deterioration of the timber superstructure, piers, and abutments. This project consists of engineering services to develop construction documents for the proposed bridge replacement. Funding was pursued in conjunction with the Paint Creek Trailways Commission, and AEW included grant submission and approval coordination efforts accordingly. AEW provided a topographical survey; commissioned and reviewed soil borings and the geotechnical investigation, performed by others; and performed hydraulic analysis to determine waterway opening and scour protection requirements.

Shorewood Drive Bridge Improvements, City of St. Clair Shores, MI – This project consists of removing and replacing the northern bridge wing walls, concrete patching on the southern wing walls, abutment repair, sidewalk removal/replacement, earth excavation, and removal/replacement of pedestrian railings. AEW provided inspection/scoping of the existing bridge and wing wall and railing repairs and replacement.

2023 Bridge Repair Program, City of Rochester, MI – AEW provided inspection/scoping of existing bridges and performed miscellaneous preventative maintenance repairs on 15 vehicular or pedestrian bridges.

Marysville Villa Estates Bridge Rehabilitation, City of Marysville, MI – AEW provided inspection/scoping of two existing bridges in a private community, performed emergency repair of Karen Bridge by sistering additional steel beams, and designed the complete replacement of Kellie Boulevard.

Kevin E. Zavel, PE

Structural Group Lead/Project Manager

Miscellaneous Bridge Services, City of Birmingham, MI – AEW performed a review of Oak Street Bridge, Derby Road Bridge, and a number of other bridges in the City of Birmingham and provided recommendations for repair. In addition, AEW developed an asset management plan to assist in prioritizing preventative maintenance and/or rehabilitation for all structures within the City. For the Derby Road Bridge, AEW provided inspection/scoping over CN Railroad for Local Bridge Program Application Funding.

Miscellaneous Bridge Services, City of Mount Clemens, MI – This project included conducting routine and element bridge inspections, including the assessment of scour conditions, submitting the necessary documentation to MDOT for addition to the MiBRIDGE inventory, and completing bridge inspection reports. AEW provided inspection/scoping of the existing Crocker Boulevard Bridge and Dickinson Bridge spanning over the Clinton River for Local Bridge Program Application Funding.

Lake Front Park Bridge Replacement, City of Grosse Pointe Woods, MI – This project consisted of two phases. The first phase, design, included field measuring of existing conditions, a topographic survey of the site, a draft site/removal plan, preparation of construction documents, and the bid process. The second phase converted the construction of the culvert. AEW provided civil and structural engineering, and surveying services.

Northlawn Drive Bridge Deck Replacement over the Rouge River, City of Birmingham, MI – AEW performed bridge scoping and preliminary engineering services for this project, which consisted of the removal and replacement of the cast-in-place concrete bridge deck, railings, sidewalk and associated approach work. The 54-foot span, steel I-beam bridge carries two lanes of vehicular traffic and a curbed sidewalk, with barrier railing on each side of the bridge. The bridge includes many aesthetic enhancements including a fieldstone veneered concrete barrier and steel parapet railing. Approach work involved reconstructing approximately 400 feet of roadway to improve horizontal and vertical geometrics.

Culvert Rehabilitation, Grosse Pointe Yacht Club, City of Grosse Pointe Shores, MI – This project consisted of two phases. The first phase, the design phase, included field measuring of existing conditions, a topographic survey of the site, a draft site/removal plan, the preparation of construction documents, and the bid process. The second phase converted the construction of the culvert. AEW provided civil and structural engineering, and surveying services.



Michael A. Vigneron, PE

Vice President, Director of Engineering

Phone: (586) 726-1234
Fax: N/A
mvigneron@aewinc.com

EDUCATION

M.S. Civil Engineering, 2012,
Wayne State University,
Detroit, MI

B.S. Civil Engineering, 2003,
Michigan Technological
University, Houghton, MI

LICENSING & CERTIFICATIONS

Professional Engineer,
Michigan, #6201054818

EMPLOYMENT HISTORY

AEW, Inc.
Shelby Township, MI
05/2000 – Current

SPECIALIZED TRAINING

Project Manager
Bootcamp, PSMJ
Resources, Inc.

Temporary Traffic Control
Plan Workshop, Wayne
State University-TRG

Safety Analysis Using the
AASHTO Highway Safety
Manual, Michigan LTAP

Introductory Controller,
Carrier & Gable, Inc.

Context Sensitive Solutions,
Parsons Brinckerhoff
University

GEOPAK Road1, Michigan
Standards

MDOT Right-of-Way
Workshop

Leadership Macomb

Designing Pedestrian
Facilities for Accessibility,
Association for Pedestrian
and Bicycle Professionals

Michael has over 23 years of experience and is very knowledgeable in the many phases of project development. These include planning, design, quality reviews, and construction engineering, and he is also skilled at estimating, writing technical specifications, preparing engineering reports, construction observation, and contract administration.

His portfolio of software expertise includes AutoCAD Civil 3D, MicroStation, GEOPAK, StormCAD, MERL, and FieldManager, which is especially effective for road design and construction. He also employs Synchro, HCS and RODEL software to complete traffic engineering studies and analysis.

He is experienced in the requirements for local agency projects administered by the Michigan Department of Transportation (MDOT), and he is also experienced with the review, approval, and permitting process for developments, and in addition, he performs engineering plan reviews for our municipal clients.

Roadway Design: He prepares engineering plans and specifications for Local Agency road projects in accordance with MDOT and Federal Highway Administration (FHWA) standards.

Municipal Engineering: Designs and provides construction engineering support for water main, sewer, road reconstruction, resurfacing, and rehabilitation projects.

RELEVANT EXPERIENCE

25 Mile Pedestrian Bridge, Charter Township of Shelby, MI – AEW is working with the Charter Township of Shelby to install a prefabricated pedestrian bridge measuring 8 feet by 70 feet over the Lawson Drain on the north side of 25 Mile Road, west of Van Dyke Avenue. TAP Grant funds are being utilized for this project to fill the existing sidewalk gap over the Lawson Drain and provide connectivity to the neighborhoods north of 25 Mile Road to Malow Junior High, Morgan Elementary, and Eisenhower High schools. Services provided on this project include design engineering, survey, and construction administration.

Paint Creek Trail Bridge Replacement, City of Rochester, MI – AEW was contracted to provide engineering services for the replacement of the railroad trestle bridge carrying the Paint Creek Trail over the Paint Creek at mile marker 31.7, north of Ludlow Street. During an inspection performed by AEW years prior, the bridge exhibited extensive deterioration of the timber substructure, piers, and abutments. Services provided for this project include performing a topographical survey of the bridge site and surrounding trail and waterway; a hydraulic analysis to determine waterway opening and scour protection requirements; and the preparation of construction documents and cost estimates.

Dort Street Pavement Reconstruction (CDBG), City of Roseville, MI – The City of Roseville sought 0.18 miles of concrete pavement removal and replacement along with associated curb, storm drainage, sidewalk, and driveway work along Dort Street from around Cole Street to Packard Street. AEW recommended complete closure to traffic on Dort Street for a single stage of work, which included storm sewer installation; pavement removal; earth removal, grading, underdrain, and aggregate base installation; concrete road and concrete drive installation; and lawn restoration.



Taylor M. Sting, PE, CFM

Water Resources Group Lead/Project Manager

Phone: (586) 726-1234
Fax: N/A
tsting@aewinc.com

EDUCATION

Master of Science, Civil Engineering, 2017, Wayne State University, Detroit, MI
Bachelor of Science, Civil Engineering, 2013, Michigan State University, East Lansing, MI

LICENSING & CERTIFICATIONS

Professional Engineer, Michigan, 2018
#6201067286

Certified Floodplain Manager, ASFP, 2024

EMPLOYMENT HISTORY

AEW, Inc.
Shelby Township, MI
06/19 – Current

SPECIALIZED TRAINING

Stream Stability and Scour at Highway Bridges, NHI/FHWA

OSHA 30-Hour Construction Industry Outreach Training

OSHA Hazard Communication Training

Confined Space Training – Entrant and Attendant

New York Erosion and Sediment Control (GP-0-10-001)

TECHNICAL CAPABILITIES

HEC-RAS, AutoCAD Civil 3D, ArcGIS, SWMM

Taylor has more than 11 years of civil engineering experience in a number of areas of expertise including engineering design, fieldwork, and construction services for water and wastewater treatment plants and systems and the drafting of plans, specifications, schedules, budgets, and estimates. He has managed projects including water main, road reconstruction, bridges, and park pathway design.

He is experienced in providing design services and construction oversight for water treatment plant operations, performing hydraulic and hydrologic analysis using HEC-RAS and SWMM models for municipal sanitary and stormwater system analysis and managing large hydraulic and hydrologic data sets. Taylor has conducted various hydrology and hydraulic studies for municipalities, developers, and automakers.

Additionally, Taylor has developed flow control strategies and alternatives to allow cleaning, inspection, and repair work in regional facilities selection, and flow control sequencing. He also conducted confined space entries for inspection and field measurements.

RELEVANT EXPERIENCE

Hydrology and Hydraulics – He is well versed in hydraulic, hydrologic, and water quality computer models for the evaluation of storm, sanitary, and combined sewer systems and design improvements. Taylor has provided reports for developers and municipalities requiring revisions to their floodplain mapping. He has participated in the design and implementation of sanitary sewage overflow control projects and has assisted communities in working toward their goal of meeting control requirements mandated by regulatory agencies. Taylor has provided assistance in lawsuit reviews of basement backup cases by providing modeling analysis and review.

Site Development – Taylor assists clients with obtaining necessary permits and construction drawings related to utility location and design.

Municipal Engineering – Taylor has designed and managed various municipal engineering projects including sanitary sewer, storm sewer, developments, and parking lots.

Chapaton Basin Gate Rehabilitation, Macomb County, MI – AEW provided civil and structural engineering services for the rehabilitation of the Chapaton gate. Our team reviewed and investigated the existing facility, gates, and actuators to determine if these assets could be rehabilitated instead of replaced. A plan was developed that would allow operations to continue safely and effectively during any period of gate removal.

Garfield Interceptor Pilot Project, Macomb County, MI – Repairs were needed on the Garfield Interceptor, which is a 7-foot-diameter sanitary sewer that serves Macomb County communities. AEW provided civil engineering, design, traffic engineering, structural engineering, and construction administration and observation.

Romeo Arm Lining, Sterling Heights/Canton Township, MI – AEW is providing civil engineering, construction administration, aerial surveying, RFI reviews, construction layout, and construction observation. The project involves repairing the interceptor where needed in an effort to avoid future collapse. A temporary earth retention system was installed, construction of a permanent control structure will be completed, cleaning and sludge removal from the existing interceptor will be performed, and DRP lining and spray lining will be performed on different sections of the existing interceptor.



Levon Arakelov, PE

Bridge Engineer

Phone: (586) 726-1234
Fax: N/A
larakelov@aewinc.com

EDUCATION

Master in Civil Engineering, Azerbaijan Engineering and Construction Institute, Baku, Azerbaijan, 1985; Master in Structural Engineering, Michigan State University, 2011

LICENSING & CERTIFICATIONS

State of Michigan
Professional Engineer
License #6201053538;
Commonwealth of Virginia
Professional Engineer
License #0402051376;
Bridge Inspection

YEARS OF EXPERIENCE

AEW Inc., Shelby Township, MI
03/25 – Current; 45 years
from other employers

SPECIALIZED TRAINING

FHWA – Certified Bridge and Tunnel Inspector
MDOT – Qualified Team in Bridge Inspection
National Highway Institute: Safety Inspection of In-Service Highway Bridges; LRFD for Highway Bridge Superstructures; Fundamentals of LRFD AND Applications of LRFR for Bridge Superstructures; Soil and Foundation; Construction Inspection; Tunnel Safety Inspection; Concrete Pavement Inspection

Levon has around 45 years of engineering and design experience and has been working in the United States since 1993, including for the City of Detroit and the Michigan Department of Transportation. His experience includes managing bridges, tunnels, streets, and other highway structures in City of Detroit, and his bridge management responsibilities have included load rating, design, and inspection for bridges over railroad, roadways, and watercourses.

As a project manager throughout his career, Levon has assessed hydraulics issues, typical sections, cross sections, grade, alignment, survey data, and other information to determine impact on design. He has evaluated site conditions, locations, materials costs, highway geometrics, and constructions methods in determined proper structure types and size. He also has prepared preliminary bridge layouts at early stages of development. In addition, he has prepared economic comparisons of different types of construction methods and techniques for proposed bridges, and he has reviewed and checked the design work of others as required.

RELEVANT EXPERTISE

Senior Project Engineer-Bridge Technical Lead, NTH, Ltd., East Lansing, Michigan, 10/23 – 03/25: Project Manager for Ann Arbor Water Waste Treatment Plant bridge replacement project. Team Leader in bridge inspection and scoping.

Senior Bridge Engineer-Bridge Technical Lead, Capital Consulting, Lansing, Michigan, 05/22 – 10/23: Designed bridge for rehabilitation/widening design project for I-496/US-127 and bridges over Forest Road and Mt. Hope Road. Team leader on bridge inspection for six bridges for City of Eaton Rapids and a pedestrian bridge for the City of DeWitt.

Engineer of Streets, City of Detroit, Michigan, 09/16 – 02/22: Leading Bridge Engineer on several projects with MDOT and Wayne County. Projects vary from complete replacement to rehabilitation. Designed bridge rehabilitation of Six Mile Road over the Upper Rouge River in Wayne County. Designed bridge rehabilitation and widening of Chestnut Street over Dequindre Cut in the City of Detroit. Designed culvert replacement carrying West Parkway over Ashcroft-Sherwood Drain in the City of Detroit.

District Senior Bridge and Structures Engineer, Virginia Department of Transportation, 09/12 – 09/16: Project manager on several projects along I-95, I-264, and I-64. Served as bridge technical lead for Value Engineering Study for the I-64 expansion project.

Lead Bridge Design Engineer, Michigan Department of Transportation, 1999 – 09/12: Bridge design Engineer for over 80 bridge projects. Designed Halsted Road over I-696, and the M-5 to I-96 westbound ramp replacement.



Fatmir Kuci

Graduate Engineer I

Fatmir has more than three years of experience in municipal engineering projects. At AEW, he assists with design plans, specifications, and cost estimations for road reconstruction and rehabilitation, water main replacement, storm and sanitary sewer replacement and rehabilitation, and more.

He also assists with routine bridge inspections for several communities and helps prepare plans, specification, and cost estimates for bridge rehabilitation projects. He also has done construction engineering for several projects, coordinating between the contractor and client regarding issues such as design changes and contract modifications/change orders.

Phone: (586) 726-1234
Fax: N/A
fkuci@aewinc.com

EDUCATION

Bachelor of Science
Civil Engineering, 2022,
University of Michigan, Ann
Arbor, MI

Associate of Engineering,
2019, Schoolcraft College

LICENSING & CERTIFICATIONS

Engineer-in-Training, 2023

FHWA-NHI-130055 Safety
Inspection of In-Service
bridges (SNBI), 2024

Confined Space Entry
Training, 2024

EMPLOYMENT HISTORY

AEW, Inc.
Shelby Township, MI
05/2020 – Current

RELEVANT EXPERIENCE

2024 Bridge Inspections, City of Birmingham, MI – Graduate Engineer: AEW performed routine inspections for 12 vehicular and three pedestrian bridges and culverts in the City of Birmingham. The bridges spanned the Rouge River, Quarton Lake outlet, and Canadian National Railroad. The inspection included assessment of existing conditions, observations on the bridge superstructure and substructure members, and completion of the bridge inspection reports.

2024 Bridge Inspections, City of Rochester, MI – Graduate Engineer: AEW performed routine inspections for four vehicular and 11 pedestrian bridges and culverts in the City of Rochester. The bridges spanned the Paint Creek, Clinton River, and Stony Creek.

2024, 2022 Bridge Inspections, Village of New Haven, MI – Graduate Engineer: AEW performed routine inspection for the Clark Street bridge, spanning over the Salt River, in the Village of New Haven.

2024, 2023 Bridge Inspections, City of Mount Clemens, MI – Graduate Engineer: AEW performed routine inspection for the Crocker Boulevard and Dickinson Street bridges, spanning over the Clinton River, in the City of Mount Clemens.

2023 Bridge Maintenance Program, City of Rochester, MI – Graduate Engineer: AEW prepared rehabilitation plans and bid documents and specifications for 11 pedestrian and four vehicular bridges in the City of Rochester, based off the most up-to-date repair recommendations. AEW provided construction engineering during the construction phase of the project.

2023 Shorewood Drive Bridge Rehabilitation, City of St. Clair Shores, MI – Graduate Engineer: AEW performed a safety inspection and prepared rehabilitation plans and bid documents and specifications for the rehabilitation of the Shorewood Drive bridge in the City of St. Clair Shores. AEW provided construction engineering during the construction phase of the project.

2023 Bridge Inspections, City of New Baltimore, MI – Graduate Engineer: AEW performed routine inspection for four bridges and culverts, spanning over Crapeau Creek, in the City of New Baltimore.

2023-24 Senior Center Parking Lot, City of St. Clair Shores, MI – Graduate Engineer: During this CDBG-funded project. AEW assisted the City with a new parking lot and walking path addition for easier accessibility to the facility entrance. AEW also designed a canopy for the main entrance, redesigned an existing soccer field area for outdoor activities, and proposed several amenities throughout the site, such as a drinking fountain, picnic tables, and benches.



Michael A. Truax, PS

Director of Survey

Phone: (586) 726-1234
Fax: N/A
mtruax@aewinc.com

EDUCATION

B.S. Surveying Engineering,
2005, Ferris State University

LICENSING & CERTIFICATIONS

Professional Surveyor,
Michigan, 2013

EMPLOYMENT HISTORY

AEW, Inc.
Shelby Township, MI
03/04 – Current

TRAINING

Confined Space Entry
Supervisor/Entrant/
Attendant, Metro
Occupational Trainers

Mike has more than 21 years of experience and is the director of our survey department. His responsibilities include the coordination of field personnel with design staff requirements, along with management and quality control of our survey crews, which can number up to nine. He also supervises the preparation of subdivision plats, condominium documents, construction control drawings, and ALTA surveys. In addition, he is knowledgeable in GPS and robotic surveying, Michigan Department of Transportation (MDOT) projects, and private and municipal construction staking.

Mike's additional responsibilities include performing data research, maintaining accurate notes, records and sketches to describe and clarify completed work, as well as construction layout for pavement and all utilities. He also assists in deciding the methods and procedures used for establishing survey controls.

RELEVANT EXPERIENCE

25 Mile Pedestrian Bridge, Charter Township of Shelby, MI: AEW is working with the Charter Township of Shelby to install a prefabricated pedestrian bridge measuring 8 feet by 70 feet over the Lawson Drain on the north side of 25 Mile Road, west of Van Dyke Avenue. TAP Grant funds are being utilized for this project to fill the existing sidewalk gap over the Lawson Drain and provide connectivity to the neighborhoods north of 25 Mile Road to Malow Junior High, Morgan Elementary, and Eisenhower High School. Services provided on this project include design engineering, survey, and construction administration.

Paint Creek Trail Bridge Replacement, City of Rochester, MI: AEW was contracted to provide engineering services for the replacement of the railroad trestle bridge carrying the Paint Creek Trail over the Paint Creek at mile marker 31.7, north of Ludlow Street. During an inspection performed by AEW years prior, the bridge exhibited extensive deterioration of the timber substructure, piers, and abutments. Services provided for this project include performing a topographical survey of the bridge site and surrounding trail and waterway, hydraulic analysis to determine waterway opening and scour protection requirements, and the preparation of construction documents and cost estimates.

Livonia Road Millage Program, Livonia, Wayne County, MI | 2008 – Ongoing | Professional Surveyor: The City of Livonia has an annual program based on a renewable 10-year millage subject to a vote of its residents. Repairs to both asphalt and concrete streets include maintenance (patching), rehabilitation (resurfacing), and reconstruction. AEW has provided consulting services for the concrete work in the program every year since 2008. Local roads included in the program are residential, commercial, and industrial.

Freuhauf Road Resurfacing, Fraser, Macomb County, MI | 07/19 – 07/22 – | Professional Surveyor: The project consisted of removing the existing HMA surface, grading the existing aggregate base, and resurfacing the roadway with sidewalk and driveway replacement meeting ADA requirements.

2020 Federal Aid Road Program, Roseville, Macomb County, MI | 09/19 – 12/22 | Professional Surveyor: This project included 1.67 miles of hot mix asphalt cold milling and resurfacing, concrete base repairs, concrete removal, replacement with nonreinforced concrete with integrated curb and gutter, drainage structure repairs, sidewalk ramps, and pavement markings on Martin Road from Groesbeck Highway to Groveland Street, Martin Road from Groveland Street to Gratiot Avenue, and Utica Road from Gratiot Avenue to Martin Road.



Jeffrey M. Hayball, P.E.

Project Manager

Phone: (248) 640-4406

Fax: N/A

jhayball@g2consultinggroup.com

Jeff is a Project Manager in the G2 Troy office. He has been involved in various geotechnical engineering projects, primarily in pavement investigations. Additionally, he manages QA/QC projects for various local government infrastructure projects. He also has experience in the field with Pile Dynamics Analysis (PDA) testing of deep foundation systems and field installation of Thermal Integrity Profiler (TIP) Testing for drilled pier foundation systems. Finally, he works on geotechnical investigations, including new building construction, underground utilities, and building additions.



EDUCATION

- ▶ Bachelor of Science, Civil Engineering – Michigan State University



REGISTRATIONS & CERTIFICATIONS

- ▶ Licensed Professional Engineer – State of Michigan
- ▶ ACI – Concrete Testing Technical, Level 1
- ▶ ACI – Concrete Strength Testing Technician
- ▶ ACI – Aggregate Testing Technical, Level 1
- ▶ ICC Structural Welding Special Inspector
- ▶ ICC Steel and Bolting Special Inspector
- ▶ OSHA Confined Space Entry Training
- ▶ Pile Dynamics, Inc. PDA-W and CAPWAP



SPECIALTY

- ▶ Geotechnical Investigations
- ▶ Pavement Engineering
- ▶ Geotechnical Instrumentation
- ▶ AASHTO Resource Laboratory Accreditation Testing
- ▶ PDA Testing
- ▶ Pre / Post Condition Survey

Jeff's project experience includes:

Detroit Water & Sewer Department CS-1921, Detroit, Michigan

Completed geotechnical investigation for multiple tasks as part of the DWSD CS-1921 Project for water main and sewer upgrades of various local neighborhoods in the City of Detroit.

9 Mile Road Paving, Southfield, Michigan

Managed QA/QC testing of MDOT Local LAP paving improvement project along 9 Mile Road between Lahser Road and Greenfield Road.

Farmington Hills Local HMA Improvements, Farmington Hills, MI

Managed QA/QC testing of various local road improvement projects throughout the City of Farmington Hills.

Local Roads Paving Improvements Program, Livonia Hills, MI

Completed pavement investigations for the City of Livonia pavement improvements (HMA and PCC) from 2021-2025.

New Parking Structure, Fenton, MI

Provided a geotechnical investigation for a proposed 4- to 5-level parking garage.

Perry Street Pump Station, Pontiac, MI

Performed a geotechnical instrumentation, monitoring, and weekly reporting of the new facility..

Laboratory Testing

Performed laboratory testing for the AASHTO Resource Accreditation Process including round robin.

**Request for Qualification Statements for Engineering Services for the Bridge Design
Services: Hipp and Polk Street over Ecorse Creek**

- 1) Name of Respondent:
 - a. Baker and Associates, a variable interest entity of Michael Baker International
- 2) Respondent Address:
 - a. 835 Mason Street, Suite A290, Dearborn, Michigan, 48124
- 3) Respondent Telephone Number:
 - a. 313-203-4400
- 4) Respondent Federal Tax Identification Number:
 - a. 23-2879803
- 5) Contact Person:
 - a. Jeremy Curtis, Associate Vice President, 313-203-4424,
jeremy.curtis@mbakerintl.com

April 9, 2025

The City of Dearborn Heights
6045 Fenton Street
Dearborn Heights, Michigan 48127

Re: Replacement of two bridges over the Ecorse Creek at Hipp and Polk Streets

Dear Mr. Baydoun,

The City of Dearborn Heights' goal is to provide a safe and economical crossing of Ecorse Creek for the City's residents and travelers using Hipp and Polk Streets as well as to improve the hydraulics of the crossings. To address this, the City has secured Community Development Block Grant Funding, which will help replace the existing culverts and enhance resilience. To achieve these efforts, the City needs skilled and experienced partners like Baker and Associates, a variable interest entity of Michael Baker International (Baker), to support the City in executing this project. We understand the importance of the project and the strict timelines associated with grant funding. Our team includes SOMAT Engineering and Hennessey Engineering, two local firms that Baker has teamed with multiple times on several projects in southeast Michigan. Our understanding is that the scope of work covered in this project includes Soil, Topographic, and Hydraulic Survey of the existing culverts and surrounding areas required to: establish property lines and existing right-of-way, provide topographic/utility/existing conditions sufficient for proposed design requirements, hydraulic analysis of Ecorse Creek necessary for permitting and sizing proposed structures, as well as soil borings necessary to recommend and design the required substructures of the two proposed structures. In addition, Preparing Final Construction Plans, Specifications, and Engineer's Estimate will require hydraulic and structural design, roadway and guardrail design necessary for construction of the proposed structures, and the required investigation, evaluation, and preparation of all required permit applications.

Baker has an exemplary record of delivering successful projects and does not have a record of substandard work within the last five years. We currently carry an 18/20 past performance rating for engineering services from the Michigan Department of Transportation. Baker has not engaged in any unethical practices within the last five years. We are ranked in Engineering News Record as the number 5 firm nationally in bridge design.

Baker acknowledges that if awarded, Baker is responsible for performing the scope listed in the contract, including all charges resulting from the contract.

Please see attached parts 2, 3, and 4 for Baker's Background, Knowledge, and Qualifications.

Sincerely,

Jeremy A. Curtis, PE

Digitally signed by Jeremy A. Curtis, PE
DN: C=US, E=jeremy.curtis@mbakerintl.com, CN=Jeremy A.
Curtis, PE
Reason: I have reviewed this document
Date: 2025.04.09 10:32:56-04'00'

Jeremy Curtis, PE,
Associate Vice President
Michael Baker International

BACKGROUND AND EXPERIENCE

The design team has both national and local experience on delivering Community Development Block Grant (CDBG) funded projects. While Baker has assisted more than 65 public agencies in over 12 states with Community Development Block Grants and recently delivered a CDBG funded project in Lexington County, South Carolina that included the replacement of the Bagpipe Road over Lightwood Knot Branch culvert. Our team's CDBG lead will be local expert Hennessey Engineers Incorporated (HEI). HEI oversees Wayne County's CDBG program in 33 communities and provides civil engineering and program management services for CDBG-funded projects.

HEI and Baker have worked together on several local bridge replacement projects over water in southeast Michigan, including:

- **Goddard Road over Sexton Kilfoil Drain – Allen Park, MI for Wayne County**

Design team replaced the Goddard Road Bridge over Sexton Kilfoil Drain. Existing 3-span slab structure replaced with shorter, 1-span concrete girder bridge with improved hydraulic opening in order to reduce construction and maintenance costs while still maintaining the hydraulic capacity of the drain. Project included road approaches and limited drainage improvements, as well as significant utility coordination with several 72" water mains and a 12" high-pressure gas main in the project area.



- **Five Mile Road Bridge over Rouge River – Detroit, MI for Wayne County**

Design team provided design and engineering services for the Five Mile Road Bridge Replacement. Baker load-rated the bridge as part of the original plan for deck replacement and steel stringer repair. After evaluating the amount of repair for steel and the pier caps, which were discovered to be under-reinforced, Baker advised and Wayne County elected, to replace the bridge. Baker has designed a one-span, prestressed concrete bridge. Removing the piers from the river allowed the design to have a shorter overall span, reducing future maintenance while providing the required hydraulic performance. Project included coordination with nearby park construction work as well as several utility relocations in advance of construction as well as roadway approach and drainage work.

Baker has also worked on several large culvert replacement projects in Michigan, including:

- **Tramps Hollow Culvert Replacement – Plymouth, MI for MDOT**

As part of the 4.5 mile freeway pavement reconstruction of M-14, Baker designed the replacement of the Tramps Hollow culvert with a large, baffled, four-sided box culvert

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designed for hydraulic capacity and fish passage after extensive coordination with EGLE and DNR on requirements for the culvert.

- **US-131 Design Build – Byron Center, MI for MDOT**

As part of the freeway pavement reconstruction design build project, Baker designed the replacement of three box culverts under US-131. The design incorporated three-phased construction in order to meet the aggressive construction schedule as well as adhere to the maintenance of traffic requirements of the project. Maintaining traffic on the freeway while constructing deep, large box culverts required geometrical adjustments to box sections as well as extensive phasing and sheeting design and coordination.

Somat Engineering, Inc. (Somat) has significant experience delivering geotechnical engineering services for transportation infrastructure projects in Dearborn Heights and throughout Wayne County, Michigan. Our strong local presence and understanding of the region's subsurface conditions enable us to develop tailored, constructible, and cost-efficient recommendations that support safe and sustainable infrastructure.

Recent geotechnical investigation projects in the Dearborn Heights area include:

- **Edward Hines Drive over the Middle Rouge River – Dearborn Heights, MI**

Somat conducted a detailed geotechnical investigation for the full reconstruction of the Edward Hines Drive bridge over the Middle Rouge River, located between M-135 and Outer Drive. The project included raising the roadway grade and replacing the bridge along its existing alignment. Our scope included field investigation, laboratory testing, and geotechnical analysis to support design coordination between MDOT, the structural design team, and Wayne County.

- **Warren Avenue over Rouge River Bridge Reconstruction – Dearborn Heights, MI**

Somat performed a comprehensive geotechnical investigation for the replacement of the Warren Avenue bridge over the Rouge River, situated between Ann Arbor Trail and Telegraph Road. The existing 1929 structure—a two-span bridge with cast-in-place concrete pipe piles—was proposed for full reconstruction. Our team executed field explorations and laboratory testing, and developed design and construction recommendations to assist in transitioning from legacy CIP pile foundations to a modern deep foundation system using driven H-piles.

- **Industrial Street over Dix Avenue Bridge Replacement – Dearborn, MI**

Somat performed geotechnical investigations and design evaluations for the replacement of a four-span bridge originally constructed in 1930. The investigation involved detailed subsurface fieldwork and engineering analysis to determine foundation solutions that could be implemented safely and efficiently within a constrained urban corridor.

- **Rouge River Gateway Phase II – Dearborn, MI**

I N T E R N A T I O N A L

This project involved the construction of a new pedestrian trail and two pedestrian bridges along the Rouge River, connecting to The Henry Ford Museum property. Somat conducted geotechnical investigations to support foundation design for the bridges and pavement design for the trail.

CAPACITY AND LOCATION

The design team has the capacity to perform all required tasks to meet the design schedule requirements. Baker's 40-person Dearborn office includes six bridge engineers and five engineers in the hydraulic and drainage group and is where the project will be executed from. In addition, Baker's national footprint of over 4,000 employees allows us to bring in specific expertise for review, quality assurance and quality control, as well as bring on additional staff to expedite submittals if required. Currently all design staff in the proposal are scheduled to be available for the Hipp and Polk Street project.

Baker's teammates, Somat and HEI, are both headquartered in southeast Michigan, and all work performed by these firms will be out of their southeast Michigan offices.

INSURANCE COVERAGE

Baker's errors and omissions coverage is \$5 million.



4880 36th St. SE Grand Rapids Mi, 49512

To whom it may concern:

As the designer for the US-131 Design Build project, Baker successfully met multiple deadlines, ensuring the project and construction schedule remained on track, thereby preventing delays and saving costs. The project involved the reconstruction of three miles of limited-access freeway, along with the installation of retaining walls and the replacement of several large culverts. It was divided into seven buildable units, each with its own design schedule and deliverables. Baker promptly submitted and addressed contractor and MDOT comments to maintain the schedule.

In addition, Baker has been responsive to RFIs and Shop Drawing submittals during the construction phase of the project. They have consistently exceeded contractual deadlines, saving the project both time and money.

Sincerely,

Chad Wilson

Chad
Wilson

Digitally signed
by Chad Wilson
Date: 2025.04.08
13:19:14 -04'00'

To whom it may concern:

As the designer for the US-131 Design Build project, Baker successfully met multiple deadlines, ensuring the project and construction schedule remained on track, thereby preventing delays and saving costs for Anlaan as the structural and earth retention contractor on the project.

Additionally, Baker has been responsive to RFIs and Shop Drawing submittals throughout the construction phase of the project, including design changes necessitated by changed field conditions found once construction had begun. Their collaboration with the contracting team has allowed the project to incorporate more efficient designs while maintaining the construction schedule.

Sincerely,



Trevor Casad

Project Manager

SPECIALIZED KNOWLEDGE

Baker, Hennessey Engineers, and SOMAT have all worked with the City of Dearborn Heights to enhance the lives of its citizens by providing excellent municipal engineering services. For more than 50 years, our team has focused on improving the quality of life for Southeast Michigan communities by improving public infrastructure.

Baker is ranked as the nation's #5 bridge design firm according to *Engineering News-Record*. Baker's Michigan office opened in 2017 and is the home of 40 of our over 4,500 national employees. We have provided engineering services for MDOT and multiple local agencies in southeast Michigan since our then, including Dearborn Heights and Wayne County. Baker will be responsible for bridge and roadway engineering, hydraulics, environmental, permitting, and overall management of the project.

Hennessey Engineering, as a Women Business Enterprise (WBE), and as a Disadvantaged Business Enterprise (DBE) with the Michigan Department of Transportation (MDOT), has had the pleasure of serving more than 25 local municipalities, dozens of County and State agencies, as well as, multiple developers and private entities. The Hennessey team is made of more than 60 professionals working in various capacities and we are ready and able to complete the work described in the required time. They will be responsible for surveying and CDBG management of the project.

Somat stands out through its integrated, responsive, and highly experienced approach to geotechnical and environmental engineering, offering clients a comprehensive understanding of below-grade risks and opportunities. Our repeated work in Dearborn Heights and across Wayne County gives us an unmatched understanding of local soil conditions, hydrology, legacy infrastructure, and regulatory requirements—leading to efficient investigations and more reliable design inputs. They will be responsible for the subsurface investigation and geotechnical engineering for the project.

CDBG PROJECT APPROACH

We understand the City of Dearborn Heights requires bridge design services for the Hipp and Polk Street over Ecorse Creek project that may through the Community Development Block Grant (CDBG) program. Services will include, but will not be limited to, preparing and distributing bid documents, advertisements and other related bid package requirements; coordinating bid documents through Wayne County; verifying bid documents comply with federal requirements pertaining to CDBG funds; scheduling and participating in pre-construction meetings; reviewing payroll; ensuring compliance with the CDBG program; coordinating environmental clearance through MCCSA as necessary, and; verifying project completion and preparation of project funding authorization documents making sure the project is completed to code and bid specifications.



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Hennessey Engineers, as a sub to Baker, is prepared to complete the following for the CDBG program.

- Annual Action Plan
- Environmental Review Record
- Consolidated Annual Performance and Evaluation Report (CAPER)
- As-Needed Program / Project / Financial / Administrative Support
- As-Needed Report and Application Preparation

Hennessey Engineers has proven success in providing these services to multiple Southeast Michigan communities. We achieve CDBG fund compliance while addressing the greatest needs of residents. Our team, led by President Joan Hennessey, C.P.A., simplifies the process of spending CDBG funds by providing communities with a strategic plan that addresses the greatest needs of a targeted population.

Traditionally, CDBG / HOME / NSP programs focused on administration by planners and engineers, however, sometimes they neglected regulatory and financial management. A dual skill set of planning and strong financial administration is ideal and highly effective because these programs are heavily concentrated in compliance, record keeping, and reporting.

Hennessey's experience and expertise bridges this gap. Our team's ability to successfully manage programs and bring communities into compliance with HUD engineering makes Hennessey Engineers uniquely qualified for this effort. We bring a program management skill set that demonstrates capacity, controls, and performance, improving the likelihood of securing additional funds.

Our extensive regulatory knowledge in CDBG / HOME / NSP programs offers the City of Dearborn Heights opportunities to evaluate current spending and strategically plan for future funds, ensuring the greatest community needs are addressed.



CDBG MANAGEMENT PLAN

We understand that administration and management of the CDBG program requires a professional, comprehensive skill set. We have established a highly respected and well-seasoned team with a goal of not only providing Design Engineering but also the necessary Program Management services required to comply with the CDBG regulatory guidelines.

Our proven success of program management for CDBG projects is based on our holistic program management approach which closely engages stakeholders through all phases of planning, evaluation, execution, and compliance to achieve desired outcomes. Communication and a commitment from all parties are paramount to the Hennessey program management methodology. Our mission is to simplify the process of spending CDBG funds and partner with the City of Dearborn Heights by creating a strategic plan that addresses the greatest needs of the targeted population.

Hennessey Engineers focuses on the challenges and desired goals of a successful CDBG program. In achieving a high level of effectiveness in program management we concentrate on accomplishing three critical success factors: capacity, controls, and performance. Mastering these factors result in adherence to regulatory compliance, transparent financial tracking systems, increased spending and a proven system to secure additional funds. Hennessey will work closely with the City of Dearborn Heights to develop a plan that will accomplish these success factors. The plan will incorporate what we have determined are the three components required: Assess, Customize, and Implement.

Our team has the experience, expertise, and capacity to establish systems that provide sustainable performance.

I N T E R N A T I O N A L

Improving Community Resilience:

H&H Approach for Ecorse Creek Bridge Upgrades

The project site is in a densely residential area with a history of overtopping during storm events, causing flood damage and significant public concern. There have been major floods in the past ten years that water levels reached or exceeded road elevations and leading to basement flooding and caused significant public concern.



Review of FEMA Base Flood Elevation at both Polk and Hipp Road sections on top of culverts indicates that the floodwater elevation reaches approximately 604 feet which is higher than roadway elevations of 602 feet, as per the USGS topographic map. This confirms the overtopping risk during major storm events. The combination of flood events and debris collection at the culverts can overwhelm the structures leading to erosion, structural impacts or damage to homes and the waterway. The stormwater management challenge in this area is a combination of undersized culverts, narrow channel geometry, and low roadway elevation makes this corridor particularly vulnerable to flooding and necessitates major hydrologic upgrades.

INTERNATIONAL

The proposed solutions will involve evaluating structures of different types, such as 4-sided precast culverts, 3-sided culverts and conventional bridges, all that will increase conveyance capacity, span the bankfull width and meet constructability needs in these dense residential areas.

Our work with EGLE locally and FEMA/ACOE on a national front will allow us to quickly identify proposed solutions that meet hydraulic needs, improving the overall conveyance of Ecorse Creek and reducing the impact to flooding along this portion of Ecorse Creek reducing the overall flooding impacts in this watershed. Our federal team has reviewed Ecorse Creek in the past noting the many constraints this watershed has on it and can update the CLOMR once the design has been approved and permitted.

**Hydrology and Hydraulics design and implementation challenges**

The proposed solution above presents several engineering and logistical challenges, including:

1. Right-of-Way (ROW) and Easement Acquisition:

- Spanning the bankfull width to meet EGLE and Drain Commission requirements may require easements from adjacent residential properties.
- Potential legal and community coordination will be necessary.

2. Utility Conflicts:

- Utility lines running beneath or along existing roads and properties may need to be relocated or reinforced, incurring added design complexity and cost. Hennessey Engineers familiarity with Dearborn Heights municipal utilities combined with their local agency expertise will allow them to quickly identify and resolve larger conflicts.

3. Geometric Roadway Changes:

- Raising the road profile requires careful grading and drainage planning, especially in tight residential corridors.

4. Post-Construction Hydraulic Impacts:

- Upstream and downstream hydrologic balance must be maintained to avoid:

I N T E R N A T I O N A L

- Erosion or sedimentation due to new channel geometry.
- Risk of increased flooding downstream if not properly mitigated.

5. Downstream Conveyance Capacity:

- The Hanover Street Bridge and Jackson Street Bridge, located downstream, may not have the capacity to accommodate increased peak flows resulting from the new bridge section.
- Additional evaluation is necessary to determine if these structures will require modification to prevent downstream flooding in the future.

6. Stormwater System Integration:

- The new bridge structures and regraded road profiles must be fully integrated with existing stormwater infrastructure, ensuring flow continuity and flood risk mitigation throughout the corridor. The storm sewer outlets will also need to be included in the EGLE permit and set at the observed water elevation in order to be permitted.

**7. Culvert-to-Bridge Transition:**

- The elevation difference and potential utility conflicts may complicate demolition and foundation installation.
- Regrading and channel work needed to transition from dual culverts to a bridge structure.
- Environmental permits may be more complex for bridge structures, especially in flood-prone or regulated waterways.

Our team has prepared the following permits for local agencies and MDOT on our many culvert and bridge rehabilitations and reconstructions. The timing of these permits and open communication with the agencies is invaluable in maintaining schedules.

- MDEQ/EGLE Permit for Inland Waterways (Part 301)
- Floodplain Permit (Part 31, Water Resources Protection)
- Army Corps of Engineers Section 404 Permit
- US Fish and Wildlife Review (if habitat disturbance expected)

INTERNATIONAL

- Local City of Dearborn Heights Permit Coordination
- Soil Erosion and Sedimentation Control (SESC) Permit
- Right-of-Way Permits for construction and utility relocation
- FEMA Coordination for Map Revisions (LOMR/ CLOMR) if applicable

Our team brings together specialists with a bold vision for addressing Michigan's challenges—logistically, technically, and legally. We are led by professionals like Kristen B. Podnar, PE and Tatiana Papakos, PE, who have worked in SE Michigan with MDOT and local agencies for over 20 years, on projects of similar or greater complexity.

Below are examples of hydraulically complex projects our office has successfully delivered for returning clients over the years:

1. Culvert replacements with larger culverts or bridges
2. Complex permit application projects
3. Design projects in dense residential areas
4. CDBG-funded bridge projects

Baker's bridge team will work with the results of the hydraulic analysis to develop the best alternative for each culvert replacement. Ideally, a precast four-sided box culvert would be used at both sites.

CHALLENGES

Pressure flow under the bridge

The span required by permitting and hydraulic requirements coupled with the shallow cover above the culvert may make it difficult to fabricate a precast structure with the capacity required. Shallow precast box beams or precast concrete I-beams will be looked at, as well as



1-Endangered Cup and Compass flora at project site whose impacts will be identified and negotiated with MDNR



2-Debris buildup at culvert

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cast-in-place concrete slab to increase the hydraulic opening and reduce the hydraulic pressure and uplift on the bridge. Slab bridges for short spans like at both Polk and Hipp locations are often provide the shallowest structure depth, which would provide the largest hydraulic opening. Due to the high flood elevations shown at these locations of Ecorse Creek, structural details will be considered based on the likelihood of frequent immersion. Integral abutments would be preferred to protect the bearings as much as possible for any beam/deck bridge alternatives.

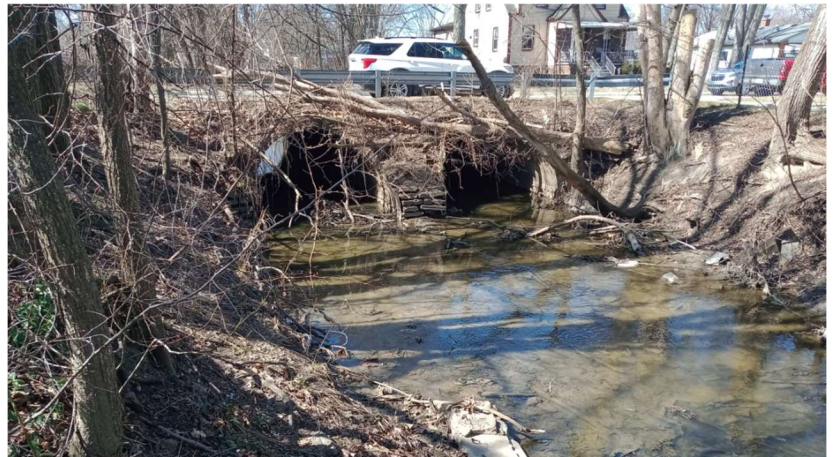
Constructability

Maintenance of drainage and traffic will be developed based on the proposed structure alternative. Bridge abutments can be built while maintaining stream flow through a temporary culvert between them, as was done on the Goddard Road over Sexton Kilfoil Drain bridge replacement project. If a four-sided box culvert is constructed, sheeting can be used to form a temporary stream location, which Baker has designed for the Bear Creek Culvert as part of the first Progressive Design Build project in Michigan. Finally, sheeting and pumping through the construction site can be done; this is the approach used on the three culvert replacements Baker designed for the US-131 Design Build project. Any temporary drainage plan will need to be analyzed and submitted for as part of the permitting process. Baker has led this effort for multiple culvert and bridge projects over water in Michigan and is prepared to work with the permitting agencies to develop a maintenance of drainage plan that works with the proposed structure construction access and phasing requirements.

Traffic will be maintained via detour for both Hipp and Polk Streets.

Finally, MBI has contributed to numerous design and administrative interstate CDBG projects, with support and expert collaboration across our offices.

Together, this strong network forms a unified wolf pack—ready to discover the most balanced and tailored scope, schedule, and budget for Michigan’s future, especially as infrastructure improvement challenges grow in complexity.

**Geotechnical Engineering**

Led by experienced professionals such as Mr. Weirauch (Geotechnical) and Mr. Smits (Environmental), our team delivers continuity and quality across all project phases—from fieldwork and lab testing through final reporting and construction support. Somat’s experience in the project area will allow them the background to quickly integrate assumptions and results into the design workflow to streamline alternative analysis and construction phasing requirements.

Project Manager
Alex Svilar, PE

QA/QC
Jeremy Curtis, PE
Mitchel B. Cook, PE, SE

STRUCTURES & ROADWAY

Lead Bridge & Lead Bridge
Inspection
Mitchel B. Cook, PE, SE

Structural
Yash A. Dedhia, PE

Roadway
Nick Wojno, PE

HYDRAULICS & ENVIRONMENTAL

Lead Drainage &
Environmental Coordinator
Kristen B. Podnar, PE

Lead Hydraulics Engineer
Tatiana H. Papakos, PE, CFM

SHPO Lead
Timothy G. Zinn

NEPA Lead & Environmental/
Wetland
Debra White, PWS, CHMM

GEOTECHNICAL & CONTAMINATION

Lead Geotechnical
Catherine Weirauch, PE
(Somat)

Environmental Contamination
Brian Smits, PE (Somat)

CDBG

Lead Grant/Funding
Joan Hennessey, CPA (HEI)

SURVEY & UTILITIES

Lead Survey
Michael Manthei, PS (HEI)

Utility Coordinator & Municipal
Utilities
Alan Cruz, PE (HEI)

Construction Operations
Ahmad Ali (HEI)

Staff Education and Experience Report

Employee Name:	Alex Svilar, PE	Role on this Project:	Project Manager
Company Name:	Baker and Associates		
Years of Experience with Company:	21	With other Firms:	2
Education			
B.S., 2003, Civil Engineering - Structural, Case Western Reserve University			
Licenses and Registrations			
Professional Engineer, Michigan, 2014, 6201061475; NS Roadway Worker Protection Certification, 2008; Professional Engineer, Ohio, 2007, PE.72327			
Specific Experience			
Alex has experience in substructure and superstructure design and rehabilitation of standard (prestressed concrete and steel plate girder) and complex highway (curved steel plate girder) and railroad bridges (through-girder, deck plate-girder, timber). He has extensive 3D finite element analysis and complex bridge rating experience under LFR, LRFR, and ASR on varied structure types. He has recently managed several local bridge projects, both replacements and rehabilitations, as well as the I-696 over Rouge River BIM Pilot bridge replacement for the Michigan DOT.			
a. General Description and b. Role		c.-h.	
Conrail X01 and X02 over I-94, Detroit, Wayne County, Michigan. Deputy Project Manager. The two Railroad structures over I-94 are designed to meet the existing I-94 footprint as well as two other potential future configurations associated with the planned I-94 Modernization Project through Detroit. The project must be constructed with minimal impact to I-94 mobility and limit Conrail outages to no more than 48 hours. Responsibilities include design review, plan review, and design coordination.		Service Budget: \$5,981,024 Year Completed: Ongoing Client: MDOT Firm Role: Prime Reference: Aaron Mattson, 517-373-2369 Construction Budget: \$36,329,811	
MDOT BIM for Bridges Model Delivery Pilot, I-696 over the Rouge River, Michigan. Project Manager. Baker performed preliminary and final design for complete replacement of the EB and WB I-696 bridges over the Rouge River. Each structure carries 3 lanes of mainline traffic and the EB bridge is also flared carrying an on-ramp from NB Telegraph road. The delivery method for this project consists of a 3D model as a contract document rather than traditional 2D plans. This is a pilot project for MDOT and included extensive stakeholder engagement to develop consensus around the delivery method, development of training materials, and development of best practices and lessons learned to help guide future workflows on MDOT projects. Responsible for design, assisting in integrating traditional MDOT deliverables into the new, 3D model deliverable and coordinating with stakeholder outreach teams as well as the 3D modeling team. Project won both the ACEC/MDOT Partnership award and an ACEC Engineering Merit Award based on its development of workflows and outstanding coordination and partnership between client, contractor, designer, and stakeholders.		Service Budget: \$1,200,000 Year Completed: 2024 Client: MDOT Firm Role: Prime Reference: Will Lake, 517-335-1928 Construction Budget: \$13,000,000	
M-14, Sheldon Road to Newburgh, Wayne County, Michigan. Structure Lead. Baker is providing design and engineering services for 4.5 miles of freeway pavement reconstruction, the replacement of the Schoolcraft over M-14 bridge, and the coordination of 14 bridge rehabilitations (designed by others). Responsible for the design of the Schoolcraft Road over M-14 bridge replacement. The existing bridge is a two span steel plate girder with varying skew substructures over M-14 and a multi-use path. The proposed steel plate girder structure, currently in preliminary design, has a nearly 60 degree skew which requires refined analysis and complicates cross frame location and design.		Service Budget: \$4,872,000 Year Completed: Ongoing Client: MDOT Firm Role: Prime Reference: Adam Penzenstadler, 313-375-2428 Construction Budget: \$69M (programmed)	
Goddard Road Bridge over Sexton Kilfoil Drain Replacement, Allen Park, Michigan. Project Manager. Project is the replacement of the Goddard Road Bridge over Sexton Kilfoil Drain. Existing 3-span slab structure replaced with shorter, 1-span concrete girder bridge with improved hydraulic opening in order to reduce construction and maintenance costs while still maintaining the hydraulic capacity of the drain. Project includes road approaches and limited drainage improvements, as well as significant utility coordination with several 72" water mains and a 12" high-pressure gas main in the project area.		Service Budget: \$171,421 Year Completed: 2021 Client: Wayne County Firm Role: Prime Reference: Ali Aljawad, 313-224-5574 Construction Budget: \$2,100,000	

Staff Education and Experience Report

Employee Name:	Alex Svilar, PE	Role on this Project:	Project Manager
Company Name:	Baker and Associates		
MDOT 28 Railroad Bridge Inspections and Load Rating, Michigan. Project Engineer. Responsible for the development of the calculation spreadsheet used to rate under AREMA/ASR a majority of the girder/stringer bridges with adjustments for rolled or built up members, open-deck or ballasted type bridge, design speed, and section loss. Responsible for rating the timber bents and timber piles found on seven of the bridges under AREMA/ASR. Responsible for rating the timber stringer bridge under AREMA/ASR. Developed 3D model to appropriately rate four through-girder bridges, checking stresses under ASR in all primary members (girders, stringers, floor beams, bents, and columns) due to AREMA Group I and Group II loading. Each bridge was rated for Cooper E-80 loading and 286k car loading at speeds ranging from 10 mph to 40 mph. Performed FEA model and calculation review for the three steel truss structures, as well as developing the estimate for structure replacement and rehabilitation. The bridge types ranged from steel truss spans, to steel through plate girder spans, steel deck beam spans, timber spans and a masonry arch structure. Developed scoping recommendations and estimates and reviewed the reports load rating and scoping sections.		Service Budget: \$376,133 Year Completed: 2019 Client: MDOT Office of Rail Firm Role: Prime Reference: Ryan Hoensheid, 517-290-6376 Construction Budget: N/A	
Merriman Road and Bridge Replacement, Michigan. Project Manager. MDOT Local Agency Program project for Wayne County to resurface ½ mile of Merriman Road, between James Avenue and Hawthorn Drive. Project includes the traffic signal modernization at the Hawthorn Drive intersection and the replacement of two bridges. The existing Merriman Road over E. Hines Drive bridge has substandard vertical clearance and the replacement structure will be a composite, concrete spread-box beam in order to maintain the required vertical clearance without raising the roadway profile. The existing Merriman Road over Middle Rouge River is a two-span concrete slab bridge founded on concrete substructures with timber piles. The replacement single span structure will be designed to accommodate hydraulic and EGLE requirements with minimal impacts to the roadway profile. Drilled shaft foundations will be constructed within the existing bed of timber piles.		Service Budget: \$530,000 Year Completed: 2022 (estimated) Client: Wayne County Firm Role: Prime Reference: Ali Aljawad, 313-224-5574 Construction Budget: \$8.5M	
5 Mile Road Bridge Replacement, Detroit, Michigan. Project Manager responsible for design and coordination with client and other stakeholders (utilities, City of Detroit). Baker is providing design and engineering services for the 5 Mile Road Bridge Replacement. Baker load-rated the bridge as part of the original plan for deck replacement and steel stringer repair. After evaluating the amount of repair for steel and the pier caps, which were discovered to be under-reinforced, the County elected to replace the bridge. Baker has designed a one-span, prestressed concrete bridge. Removing the piers from the river allowed the design to have a shorter overall span, reducing future maintenance while providing the required hydraulic performance.		Service Budget: \$287,899 Year Completed: 2021 (estimated) Client: Wayne County Firm Role: Prime Reference: Ali Aljawad, 313-224-5574 Construction Budget: ~\$3.5M	
I-69 Reconstruction Design-Build Project, Calhoun and Eaton Counties, Michigan. Structure Lead for the successful pursuit phase and structural plan review for the design phase of this design-build project, which includes the replacement of a two-lane bridge over I-94 as well as the coordination of quantities/scope of work for 26 structure maintenance or rehabilitation jobs with subconsultants, subcontractors, and other disciplines. Baker is providing design and engineering services for the reconstruction of I-69 between I-94 and Island Highway. The project includes 22 miles of mainline reconstruction, two miles of pavement repairs, one system-to-system interchange, and five local interchanges. One bridge is being replaced with an additional 26 bridge rehabilitations occurring throughout the project limits. For the project, Baker is providing road and drainage design, bridge replacement and rehabilitation, maintenance of traffic, and signing and pavement markings.		Service Budget: \$13,477,705 Year Completed: 2023 (estimated) Client: MDOT Firm Role: Consultant Reference: Corey Hackworth, 616-550-8391 Construction Budget: \$214,842,170	

Resumes of Key Staff

Staff Education and Experience Report			
Employee Name:	Jeremy A. Curtis, P.E.	Role on this Project:	QAQC Manager
Company Name:	Michael Baker International, Inc./Detroit, MI		
Years of Experience with Company:	5	With other Firms:	20
Education			
B.S.C.E., 1999, Civil Engineering/Transportation Engineering, Michigan Technological University			
Licenses and Registrations			
Professional Engineer, Michigan, 2004, 51110; Ohio, 2012, PE.76990; Florida, 2019, PE87559; Texas, 2018, 129563			
Specific Experience			
Mr. Curtis has provided project management and lead roadway design experience on MDOT projects for over 25 years. His background consists mainly of leading or coordinating MDOT projects. In addition to the projects below, Jeremy has provided small business mentorship for municipal utilities as part of the I-94 Modernization. He led the drainage and municipal utility design teams on the I-75 Inlay project in preparation for the GHIB Project in which 10 large diameter sewer siphons and an interim and future condition drainage system was designed within an aggressive 5-month schedule. Jeremy's responsibilities include leading the overall roadway design, ensuring design criteria is met, coordination of various technical disciplines and of staff, subconsultants, and stakeholders such as utility companies to complete the project meeting MDOT standards and expectations.			
a. General Description and b. Role		c.-h.	
US-131 Byron Center Design-Build from south of 100th Street to 76th Street, Kent County, Michigan. Design Manager responsible for the oversight of all aspects of a design-build project including schedule, budget, design, quality, and communication with the Owner and Contractor. Baker is providing design and engineering services for three miles of reconstruction and three interchanges. Full drainage design including enclosure of the median drainage, the replacement of three box culverts, ditching and detention basin design. The structural elements of the project include the design of a MSE retaining wall, moment slab, and development of a pier strut at 84th Street. Additionally, the design team is responsible for lighting design, landscaping, signing and pavement markings. The design of the maintenance of traffic scheme was developed in conjunction with the Contractor and was designed to meet MDOT requirements.		c. Service Budget: \$5,550,000 d. Year Completed: 2025 e. Client: MDOT f. Firm Role: Prime Consultant g. Reference: Chad Wilson 616-307-4304 h. Construction Budget: \$67,000,000	
Ford Blue Oval Battery Park Progressive Design Build, Marshall, Michigan. QA/QC Engineer for the design of two miles of boulevard roadway, a diverging diamond interchange, freeway widening, and drainage and detention design for the construction of a Ford Battery plant. Michael Baker is providing design and engineering services for the boulevard and drainage design, including the replacement of a 9' x 24' box culvert. This is the first phase of a multi-phase project to upgrade the infrastructure supporting the new facility.		c. Service Budget: \$2,000,000 d. Year Completed: 2025 e. Client: MDOT f. Firm Role: Sub to AECOM g. Reference: Sean Kelsch, PE / 616-443-6945 h. Construction Budget: \$275,000,000	
M-58, Avalon to Bay Street, Michigan. Lead QA/QC Engineer for one mile of 4R roadway reconstruction along M-58, including operational and intersection improvements, signal improvements and with water main and drainage replacements. Coordinating with the municipal utility and roadway engineers to place the proposed utilities in locations that benefit the reconstruction of M-58 while limiting impacts to the existing infrastructure remaining in place.		c. Service Budget: \$478,000 d. Year Completed: 2024 e. Client: MDOT f. Firm Role: Subconsultant g. Reference: Don Matula, 989-233-5511	

Staff Education and Experience Report			
Employee Name:	Jeremy A. Curtis, P.E.	Role on this Project:	QAQC Manager
Company Name:	Michael Baker International, Inc./Detroit, MI		
			h. Construction Budget: \$10,800,000
M-14/I-96 Sheldon to Newburgh Interchange Reconstruction Project, Wayne County, Michigan. Project Manager, responsible for the overall project coordination and, in particular, the studies related to the I-275, M-14 and I-96 interchange optimization work. Familiarity of the issues in the corridor combined with the technical expertise of the project leads is a benefit towards the project's success. Michael Baker is providing design and engineering services for the reconstruction of the three miles of mainline, M-14/I-96 interchange, Newburgh Road Interchange, and Sheldon Road Interchange. The focus is to identify and determine solutions to reduce congestion, improve reliability and travel time, enhance safety, and upgrade geometric design deficiencies. The scope of work includes the replacement of the Schoolcraft bridge over M-14, coordination of 14 bridge rehabilitations (designed by others), and an operational and feasibility study at the I-275 interchange to develop alternatives for the future operation of the interchange.			c. Service Budget: \$5,434,526.22 d. Year Completed: 2023 e. Client: MDOT f. Firm Role: Prime g. Reference: Adam Penzenstadler, 313-375-2428 h. Construction Budget: \$139,000,000
I-69 Reconstruction Design-Build Project, I-94 to Island Highway, Calhoun and Eaton Counties, Michigan. Design Manager. Responsible for the oversight of all aspects of a design-build project including, schedule, budget, design, quality, and communication with the Owner and Contractor. Also responsible for the design of the pavement reconstruction and coordination with the contractor and MDOT teams. Michael Baker is providing design and engineering services for the reconstruction of I-69 between I-94 and Island Highway. The project includes 25 miles of mainline reconstruction, two miles of pavement repairs, one system-to-system interchange, cross culvert replacements, side slope improvements, detention design, and five local interchanges. One bridge has been replaced with an additional 26 bridge rehabilitations occurring throughout the project limits. For the project, Baker is providing road and drainage design, bridge replacement and rehabilitation, maintenance of traffic, and signing and pavement markings.			c. Service Budget: \$13,490,665.00 d. Year Completed: 2024 e. Client: MDOT f. Firm Role: Prime Consultant g. Reference: Miranda Spare, P.E., 517-243-4051 h. Construction Budget: \$214,800,000.00

Resumes of Key Staff

Staff Education and Experience Report			
Employee Name:	Mitchel B. Cook, P.E., S.E.	Role on this Project:	Lead Bridge
Company Name:	Baker and Associates		
Years of Experience with Company:	11	With other Firms:	5+
Education			
M.S.E., 2008, Civil Engineering, University of Michigan at Ann Arbor B.S.E., 2007, Civil Engineering, University of Michigan at Ann Arbor			
Licenses and Registrations			
Professional Engineer, IL, 062067432, 2015; PA, PE081076, 2013; MI, 6201309592, 2021; OH, PE.88993, 2023 Structural Engineer, IL, 081007931, 2016 FHWA - NBIS Safety Inspection of In-Service Bridges Training, Illinois, 2015 NHI Fracture Critical Inspection Certification, Illinois, 2016 IDOT Element Level Inspection Training, 2017 Bridge Inspection Refresher Course, Iowa, 2020 and Michigan, 2024 MDOT Qualified Team Leader, 2021			
Specific Experience			
Mr. Cook is a technical manager with a background in the design and detailing of complex and simple bridge projects. He also performs bridge load rating services. His experience ranges from long span river crossings and complex structures to standard bridges and includes steel arch and truss bridges, steel plate girders, concrete arch, and suspension bridges. Mr. Cook has also been involved in bridge inspections and report writing for structural analysis studies and bridge inspections.			
a. General Description and b. Role		c.-h.	
Marshall Modernization Progressive Design-Build, Calhoun County, Michigan. Bridge Engineer. Structural task lead for Bear Creek Culvert. Directed junior staff in which design tasks to complete for proposed Bear Creek Culvert. Determined task list and number of hours for several design phases. Reviewing structural plan sheets and quantity calculations for culvert. Communicating with external design team on task status and answering questions as needed.		c. Service Budget: \$1,500,000 d. Year Completed: In-Progress e. Client MDOT Marshall TSC f. Firm Role: Subconsultant to AECOM g. Reference: Dave Neubauer 269-270-8478 h. Construction Budget: \$258.0M	

US-131 Design-Build, Kent County, Michigan. Bridge Engineer. Reviewed wingwall design calculations for culvert ends and plan sheets with structural details for the culverts. Provided over-the shoulder review of post-installed anchorage design performed by junior engineers. Reviewed plan sheet updates due to contractor comments. Michael Baker is providing design and engineering services for three miles of mainline reconstructions and three interchange replacements. Full drainage design including enclosure of the median drainage, the replacement of three box culverts, ditching and detention basin design are included in the project.	c. Service Budget: \$5,577,394 d. Year Completed: In-Progress e. Client Michigan Department of Transportation (MDOT) f. Firm Role: Prime Consultant g. Reference: Rick Thompson 616-550-8391 h. Construction Budget: ~\$70M for the entire corridor
Schoolcraft Road over M-14, Wayne County, Michigan. Bridge Engineer. Coordinated and reviewed plan sheets for deck replacement, reviewed Leap Bridge Steel for analysis of existing steel girder with proposed deck, reviewed proposed deck & dependent backwall design, and reviewed design of retaining wall adjacent to structure that runs along the I-275 Metro Trail. Michael Baker is providing design and engineering services for the reconstruction of the three miles of mainline, M-14/I-96 interchange, Newburgh Road Interchange, and Sheldon Road Interchange. The focus is to identify and determine solutions to reduce congestion, improve reliability and travel time, enhance safety, and upgrade geometric design deficiencies along the mainlines of M-14, I-96, and the I-275/I-96/M-14 interchanges areas.	c. Service Budget: \$5,434,526 d. Year Completed: 2023 (Design) e. Client MDOT f. Firm Role: Bridge Design g. Reference: John Nadjarian 517-243-4902 h. Construction Budget: Greater than \$200M for entire M-14 Corridor
I-696 over Rouge BIM for Bridges Model Delivery Pilot, Oakland County, Michigan. Bridge Engineer. Reviewed preliminary superstructure design and quantity calculations for structure study. Responsible for coordinating superstructure and substructure design involving pre-stressed precast concrete beams and cantilever abutments. Baker is performing preliminary and final design for complete replacement of the EB and WB I-696 bridges over the Rouge River. Each structure carries 3 lanes of mainline traffic and the EB bridge is also flared carrying an on-ramp from NB Telegraph road. The delivery method for this project consists of a 3D model as a contract document rather than traditional 2D plans. This is a pilot project for MDOT and includes extensive stakeholder engagement to develop consensus around the delivery method, development of training materials, and development of best practices and lessons learned to help guide future workflows on MDOT projects.	c. Service Budget: \$1,489,485 d. Year Completed: 2022 (design) e. Client Michigan Department of Transportation (MDOT) f. Firm Role: Bridge Design g. Reference: Will Lake 517-243-5609 h. Construction Budget: \$13,000,000

Five Mile Road over Upper Rouge River, Wayne County, Michigan. Bridge Engineer. Responsible for coordination of TS&L plans and structural design task list under the initial scope of a deck replacement. Developed an AASHTOWare BrR model to help determine whether deck or superstructure replacement is more cost-effective. Responsible for coordination of 80% plans and structural design, under the revised scope of superstructure replacement, involving rolled W-shape steel beams and determining whether the existing substructure can support the new superstructure loading. Provided guidance on structural design task list for potential structure replacement given the proposed loading on the existing substructure. After scope change from superstructure replacement to full structure replacement, responsible for coordinating superstructure and substructure design involving the use of pre-stressed precast concrete beams and cantilever abutments. The bridge is located between Telegraph Road and Lahser Road.	c. Service Budget: \$416,859 d. Year Completed: 2022 (design) e. Client Wayne County f. Firm Role: Bridge Design g. Reference: Ali Aljawad 313-224-5574 h. Construction Budget: ~\$3.5M
I-69 Design Build Pursuit, Calhoun and Eaton Counties, Michigan. Bridge Engineer. Determined necessary pay items and calculated bridge rehabilitation quantities in the pursuit of the I-69 design build project. The project included 22 miles mainline reconstruction, 1 system to system interchange, and 5 local interchanges. One bridge was replaced with an additional 26 rehabilitations throughout the project limits. The project includes road and drainage design, bridge replacement and rehabilitation, maintenance of traffic, and signing and pavement markings.	c. Service Budget: \$13,500,000 d. Year Completed: 2023 (estimated) e. Client Michigan Department of Transportation f. Firm Role: Bridge Design g. Reference: Rick Thompson 616-550-8391 h. Construction Budget: N/A

Staff Education and Experience Report			
Employee Name:	Yash A. Dedhia, P.E.		Role on this Project: Civil Engineer - Bridge
Company Name:	Michael Baker International, Inc./Detroit, MI		
Years of Experience with Company:	6	With other Firms:	2
Education			
M.S.E., 2018, Civil Engineering - Structural, University of Michigan at Ann Arbor			
B.Tech, 2016, Civil and Environmental Engineering, Veermata Jijabai Technological Institute (VJTI) University			
Licenses and Registrations			
Professional Engineer, Michigan, 2022, 6201310932;			
Specific Experience			
Mr. Dedhia has experience in design & coordination for precast box culverts, bridge projects, 3D modeling projects and local agency projects in the State of Michigan. He has experience in design and coordination of tasks with various disciplines for box culverts replacements, substructure and superstructure design and rehabilitation of standard (prestressed concrete and steel plate girder) and complex highway (long span & flared prestressed concrete bridge) and railroad bridges (through-girder). He has experience with 3D finite element analysis and bridge rating experience. He has worked in different aspects of civil engineering in India, including internships with general contractors and work as a structural design engineer for residential, commercial and infrastructure buildings.			
a. General Description and b. Role		c.-h.	
US-131 Design Build, Kent County, Michigan. Michigan Department of Transportation. Civil Engineer. Responsible for structural design and plan preparation for 3 precast box culvert installation on the project. Involved in ongoing coordination with the roadway team for maintenance of traffic concepts and construction staging discussions with the contractor and fabricator to set up the box culvert element sizes and sheet piling layouts to facilitate construction. 3D models with box culvert elements were used to generate cross sections and elevation views for the plan sheets. Utilized enhanced modeling techniques in open roads to confirm grading at ends of culverts and size wingwalls. Reviewed Pier crash wall design model and calculations scoped for Pier improvements at 84 th street bridge while ensuring foundation pressures do not exceed allowable limits for the bridge. Coordinated design and plan preparation for retaining wall for the corridor.		c. Service Budget: \$5,552,144 d. Year Completed: 2026 (anticipated) e. Client: Michigan Department of Transportation f. Firm Role: Consultant g. Reference: h. Construction Budget: \$5,552,144 (Fee)	
Marshall Progressive Design Build, Calhoun County, Michigan. Michigan Department of Transportation. Civil Engineer. Assisted structural lead on structural design and plan preparation tasks for precast box culvert installation on the project. Involved in ongoing coordination with the roadway team for maintenance of traffic concepts and construction staging discussions with the contractor and fabricator to set up the box culvert element sizes and sheet piling layouts to facilitate construction. 3D models with box culvert elements were used to generate cross sections and elevation views for the plan sheets. Utilized enhanced modeling techniques in open roads to confirm grading at ends of culverts and size wingwalls.		c. Service Budget: \$1,570,143 (Fee) d. Year Completed: 2027 (anticipated) e. Client: Michigan Department of Transportation f. Firm Role: Consultant g. Reference: h. Construction Budget: \$1,570,143 (Fee)	
Wayne County As-Needed Professional Engineering Services, Wayne County, Michigan. Wayne County, Michigan. Civil Engineer. Responsible for the project planning and managing tasks for the preventive maintenance of bridges at Inkster Road and Evergreen Road over Rouge River. Coordinated design and drafting tasks with the team. Designed the backwall to be replaced at Evergreen Road and drafted the substructure and superstructure repair details for the project. Conducted utility coordination to identify utility conflicts with proposed scope of work and provide necessary protection during construction. Assembled the proposal package and coordinated with MDOT local agency program lead, SHPO and NEPA team to obtain necessary permits and get the project ready for bid.		c. Service Budget: \$3,000,000.00 (Fee) d. Year Completed: 2024 e. Client: Wayne County, Michigan f. Firm Role: Prime g. Reference: Ali Aljawad, P.E., (734) 858-2764 h. Construction Budget: \$3,000,000.00 (Fee)	
Van Horn Road and Allen Road Improvements, Woodhaven, Wayne County, Michigan. City of Woodhaven, Michigan. Civil Associate. This project included replacement and installation of a 3-sided box culvert bridge through wetlands and a flood plain. Responsible for designing the 3-sided box culvert footing and cast-in-place wingwalls for the bridge. Detailed the bridge plans and details while coordinating with the roadway and drainage teams. Put together EGLE permit exhibits and identified wetland areas to be relocated near the bridge by adjusting the wingwall lengths. Assisted in utility coordination by identifying conflicts and critical utilities around the bridge. Developed the bridge design criteria for the project. Identified sizing of the 3-sided box elements in coordination with pre-approved fabricators for the state.		c. Service Budget: \$1,750,262.77 (Fee) d. Year Completed: 2022 e. Client: City of Woodhaven, MI f. Firm Role: Prime g. Reference: Ron Agacinski, P.E., h. Construction Budget: \$15,000,000.00 (Construction)	

GLC over Chilson Creek – Railroad Bridge Replacement, Livingston County, Michigan. Michigan Department of Transportation. Civil Engineer. Responsible for design & plan review of steel girder span with ballasted deck carrying rail traffic over creek. Coordinating utility impacts and mitigation as needed for the project. Involved in coordination with the track and drainage teams to finalize bridge location and best span arrangement for the proposed railroad bridge replacement.	c. Service Budget: \$249,053 d. Year Completed: 2026 (anticipated) e. Client: Michigan Department of Transportation f. Firm Role: Consultant g. Reference: Jim Klein, PE, 517-930-1515 h. Construction Budget: \$
I-696 Eastbound and Westbound Bridge Replacement Pilot Project, Oakland County, Michigan. Michigan Department of Transportation. Civil Engineer. Responsible for design of the prestress concrete girders, deck and abutments for the bridge. Involved in coordination for finalizing the bridge layout. Performed reinforcement modeling using ProStructures for the bridge abutments and reviewed the deck, barrier and approach slab reinforcement models using the QA-QC process setup for review of the 3D BIM and other digital files on this project. Assisted in identifying and resolving conflicts between existing and proposed piles. Assisted in development of training materials and conduct in-person trainings during the bid process and after the project was awarded. Provided feedback for best modeling practices and lessons learned during the modeling process. Providing continued assistance for coordination and continued evolution of the BIM execution plan in construction, shop drawing reviews, resolving Contractor RFIs with answers, procuring data from the model and updating the models to reflect discussed changes and development of the digital as-built file. Conducting stakeholder engagement with MDOT team members with aim to prepare a digital file to be used for Inspection and Load rating of the bridges.	c. Service Budget: \$1,504,533.97 (Fee) d. Year Completed: 2024 e. Client: Michigan Department of Transportation f. Firm Role: Prime g. Reference: Will Lake, 517-243-5609 h. Construction Budget: \$13,000,000.00 (Construction)
Conrail Railroad Bridges over I-94 Project, Detroit, Wayne County, Michigan. Michigan Department of Transportation. Civil Associate. Responsible for drafting the structure study report and evaluating cost estimates for different options. Designed one simple span out of four spans for the bridge to carry 2 railroad tracks. Performed load rating calculations to evaluate as inspected condition of the existing railroad bridge to carry one railroad track during adjoining part-width construction. Detailed the design plans for the construction staging and sheet piling installation for the part-width bridge construction, bridge superstructure and substructure while coordinating utility conflicts and identifying issues for discussion & resolutions with the structures lead and other design team members. Prepared exhibits for Right-of-Way acquisitions, Pier workzones and access permitting into railroad property without disturbing rail operations for client approval.	c. Service Budget: \$6,617,184.94 (Fee) d. Year Completed: 2024 e. Client: Michigan Department of Transportation f. Firm Role: Prime g. Reference: Aaron Mattson, P.E., 517-373-2369 h. Construction Budget: \$29,000,000.00 (Est. Construction)
5 Mile Road Bridge Rehabilitation, Wayne County, Detroit, Michigan. Wayne County, Michigan. Civil Engineer. Responsible for design of precast concrete girders and the concrete deck. Detailed design plans for prestressed girder details and superstructure deck details. Drafted approach slab details for the project. Michael Baker is providing design and engineering services for the 5 Mile Road Bridge Rehabilitation. Michael Baker load-rated the bridge as part of the original plan for deck replacement and steel stringer repair. After evaluating the amount of repair and its estimated cost, the county elected to replace the entire superstructure.	c. Service Budget: \$697,265.81 (Fee) d. Year Completed: 2024 e. Client: Wayne County, Michigan f. Firm Role: Prime g. Reference: Ali Aljawad, 313-224-5574 h. Construction Budget: \$3,500,000.00 (Construction)
Reconstruction and Resurfacing of M-71 and deck replacement for B01 of 76041, Wayne County, Michigan. Michigan Department of Transportation. Civil Engineer. Responsible for design of concrete deck and preparing design plans and details. Assembled geometry calculations to determine haunch grades on beams due to change in road profile. Michael Baker is providing design and engineering services for the Reconstruction and Resurfacing of M-71. The scope of work includes the deck replacement for the Bridge over Shiawassee River.	c. Service Budget: \$839,122 (Fee) d. Year Completed: 2025 (estimated) e. Client: Michigan Department of Transportation f. Firm Role: Prime g. Reference: h. Construction Budget: \$839,122 (Fee)
M-14/I-96 Sheldon to Newburgh Interchange Reconstruction Project, Wayne County, Michigan. Michigan Department of Transportation. Civil Engineer. Responsible for design of concrete deck and preparing design plans and details. Assembled geometry calculations to determine haunch grades on beams due to change in road profile. Michael Baker is providing design and engineering services for the reconstruction of the three miles of mainline, M-14/I-96 interchange. The scope of work includes the deck replacement for the Schoolcraft bridge over M-14, coordination of 14 bridge rehabilitations (designed by others), and an operational and feasibility study at the I-275 interchange to develop alternatives for the future operation of the interchange.	c. Service Budget: \$5,434,526.22 (Fee) d. Year Completed: 2025 (estimated) e. Client: Michigan Department of Transportation f. Firm Role: Prime g. Reference: Adam Penzenstadler, 313-375-2428 h. Construction Budget: \$60,000,000.00 (Construction)

Resumes of Key Staff

Staff Education and Experience Report			
Employee Name:	Nicholas R. Wojno, PE		Role on this Project: Roadway Lead
Company Name:	Baker and Associates, a variable interest entity of Michael Baker International, Inc.		
Years of Experience with Company:	6	With other Firms:	3
Education			
B.S., 2015, Civil Engineering, Michigan State University			
Licenses and Registrations			
Professional Engineer, Michigan, 2020, 6201070170			
Specific Experience			
Mr. Wojno has almost a decade of road, highway, and utility design experience. Primarily for MDOT projects, he has worked on both the design of reconstructions and rehabilitations. Nicholas has led the design efforts on projects like the M-14 Reconstruction for the Taylor TSC and the M-29 Rehabilitation for the Huron TSC. He utilizes software including Bentley PowerGEOPAK, INROADS, and OpenRoads Designer. Nicholas also worked directly with MDOT's Engineering Support Group on the development of the ProjectPDF sample plans. His MDOT design and coordination experience translates to his detailed 3D roadway models, which he utilizes to assist in utility and project coordination.			
a. General Description and b. Role		c.-h.	
M-14/I-96 Sheldon to Newburgh Interchange Reconstruction Project, Wayne County, Michigan. Roadway Lead, responsible for the overall roadway design for the reconstruction design project. Michael Baker is providing design and engineering services for the reconstruction of the three miles of mainline, M-14/I-96 interchange, Newburgh Road Interchange, and Sheldon Road Interchange. The focus is to identify and determine solutions to reduce congestion, improve reliability and travel time, enhance safety, and upgrade geometric design deficiencies. The scope of work includes the replacement of the Schoolcraft bridge over M-14, coordination of 14 bridge rehabilitations (designed by others), and an operational and feasibility study at the I-275 interchange to develop alternatives for the future operation of the interchange. Nicholas was responsible for completing the road design effort, directing plan production tasks, modeling several portions of the project, and the packing of the RID components for each submittal.		c. Service Budget: \$5,434,526.22 (Fee) d. Year Completed: 2023 e. Client: MDOT f. Firm Role: Prime g. Reference: Adam Penzenstadler, PE 313-375-2428 h. Construction Budget: \$139,000,000	
US-131 100th to 76th Street Reconstruction Design-Build, Kent County, Michigan. Roadway Lead, responsible for the overall roadway design for the reconstruction design-build project. Michael Baker is providing design and engineering services for the reconstruction of three miles of mainline, two ramps at the 100 th Street Interchange, four ramps at the 84 th Street Interchange, and two ramps at the 76 th Street Interchange. Nicholas was responsible for the roadway geometry, oversight of the roadway plans, and development of the 3D roadway models.		c. Service Budget: \$ (Fee) d. Year Completed: 2025 (Ongoing) e. Client: MDOT f. Firm Role: Design Prime for MPM g. Reference: David Kent, PE 616-558-5023 h. Construction Budget: \$	
M-71, West Main (M-21) to Corunna, City of Owosso, Shiawassee County, Michigan. Roadway Lead. Responsible for the overall design of the road aspects of the project and coordination with CN/GTWRR. The project scope included the reconstruction of 0.19 mile of a three-lane roadway with bike lanes and the two course mill and fill of 0.18 mile of a three lane/two lane with parking roadway. The project also included the re-deck, steel repairs and back wall and bearing replacement of the M-71 bridge over the Shiawassee River. Upgrades/replacement of water main and sanitary sewer municipal utilities was provided in the reconstruction limits. A report was developed for cultural resources and evaluation of the historical properties.		c. Service Budget: \$840,000 (Fee) d. Year Completed: 2024 e. Client: MDOT f. Firm Role: Prime g. Reference: Don Matula, PE 989-233-5511 h. Construction Budget: \$4,700,000	

Staff Education and Experience Report			
Employee Name:	Nicholas R. Wojno, PE	Role on this Project:	Roadway Lead
Company Name:	Baker and Associates, a variable interest entity of Michael Baker International, Inc.		
M-29 Rehabilitation, Church to Palms, Saint Clair County, Michigan. Roadway Lead, for the design of the rehabilitation of M-29 (Dixie Highway) from Church Road to Palms Road in Fair Haven, Michigan. This project included the rehabilitation and widening of 3.1 miles of M-29, bridge approach reconstruction, drainage improvements, guardrail replacement, pavement markings, and replacement of signing. The M-29 Rehabilitation project included extensive utility coordination and ROW acquisition. This project was also selected to be a pilot for MDOT's Project PDF deliverable. Nicholas was responsible for leading the roadway design effort and for creating the roadway model. His tasks included directing civil associates to complete the roadway Project PDF components, modeling the rehabilitation of M-29, and calculating roadway construction quantities. He was also responsible for creating and packaging the RID components for submittal to MDOT.		c. Service Budget: \$1,118,781 (Fee) d. Year Completed: 2022 e. Client: MDOT f. Firm Role: Prime g. Reference: Brett Schlager / 989-598-5841 h. Construction Budget: \$15,652,000	
Van Horn and Allen Road Improvements, Woodhaven, Wayne County, Michigan. Roadway Engineer, for the design of the reconstruction of a segment of Van Horn Road and the widening of Allen Road in the city of Woodhaven, Michigan. This project included the design of four miles of roadway, a new bridge through wetlands and a flood plain, mast arm signals, railroad crossings, and ITS elements. Michael Baker performed several roadway fixes, such as widening and rehabilitation, joint repair, and overlay, milling, and resurfacing. It also provided drainage improvements, water quality and wetland designs, public engagement, traffic control, and intensive EGLE permitting. The project entailed more than \$1 million worth of work to be completed in less than three months to obligate the federal earmark that was set to expire. Nicholas was responsible for designing and modeling the reconstruction of Van Horn Road from Allen Road to Reeck Road. His tasks included designing the Van Horn Road alignment, horizontal curves, super elevation, driveways, side road intersections, vertical alignment, and calculating the reconstruction quantities.		c. Service Budget: \$1,750,262.77 (Fee) d. Year Completed: 2022 e. Client: City of Woodhaven, MI f. Firm Role: Prime g. Reference: Jeff Harris / (734) 675-4932 h. Construction Budget: \$15,000,000	
As-Needed OpenRoads Training and Sample Plan Development. Civil Engineer, responsible for drafting an updated set of MDOT Sample Plans for the upcoming Project PDF deliverable method. Michael Baker provided engineering services to create updated training materials for the latest version of design modeling software for roadways. It is also developing training documents and videos for in-person and self-paced training for the Michigan Department of Transportation's (MDOT) OpenRoads Designer (ORD) workspace and creating sample plans to guide designers in the plan presentation requirements for use with the new design program. This design production implementation are vital to MDOT's vision for 3D design deliverables.		c. Service Budget: \$99,912 (Fee) d. Year Completed: 2021 e. Client: MDOT f. Firm Role: Subconsultant g. Reference: Luke Arnold / 517-243-8313 h. Construction Budget: N/A	
Van Horn Grade Separation Study, Woodhaven, Wayne County, Michigan. Civil Associate, for the feasibility and modeling of a grade separated crossing of the Canadian National (CN) Railroad at Van Horn Road in the City of Woodhaven, Michigan. Michael Baker was hired to provide a peer review and revised estimate for the design of the Canadian National (CN) Railroad over Allen Road. The site is an existing CN Railroad single track at-grade crossing. Michael Baker determined that due to the traffic volumes on Allen Road and the number of train movements across the road, a grade separation was both desired and required. Nicholas was responsible for modeling the proposed railroad crossing using Bentley ConceptStation to determine its feasibility. The concept level 3D model was used to ensure pedestrian access, and obtain a rough construction estimate.		c. Service Budget: \$7,500 (Fee) d. Year Completed: 2018 e. Client: City of Woodhaven, MI f. Firm Role: Subconsultant g. Reference: Jeff Harris / (734) 675-4932 h. Construction Budget: \$20,000,000	

Resumes of Key Staff

Staff Education and Experience Report			
Employee Name:	Kristen B. Podnar, P.E.	Role on this Project:	Lead Drainage Engineer & Environmental Coordinator
Company Name:	Baker and Associates, a variable interest entity of Michael Baker International		
Years of Experience with Company:	7	With other Firms:	18
Education			
B.S.C.E., 2001, Civil Engineering - Transportation Emphasis, University of Michigan at Ann Arbor			
Licenses and Registrations			
Professional Engineer, 2007, Michigan #6201054187 Professional Engineer, 2017, Texas #127824			
Specific Experience			
Ms. Podnar has provided project management and drainage technical leadership for Michigan projects for over 20 years. Her background is primarily supporting DOT projects of different varieties including urban and rural resurfacing and reconstructions. Her more recent experience has been as Lead Drainage or Project Manager on projects that required more intensive drainage solutions and complex drainage studies. Kristen also has experience in coordinating NEPA and permitting agencies, such as EGLE, ACOE, Coast Guard, MDNR and USFWS, both on traditional project delivery and alternative deliveries such as D-B, DBFM's both as an Owner's Rep and with the contractor team.			
a. General Description and b. Role		c.-h.	
Grosse Ile Bridge Rehabilitation, Wayne County, Michigan. Lead Drainage & Permit Engineer. Responsible for overseeing the development of the environmental permits. The Grosse Ile Bridge rehabilitation project for Wayne County Department of Public Service includes the rehabilitation of all odd piers and the turn-table protection islands in the Trenton Channel of the Detroit River. Rehabilitation of the odd piers includes various concrete surface repairs as well as the addition of rip rap to protect against scour at the piers. The protection island repairs include multiple underwater repairs and barrier island repairs which include the addition of a concrete cap around the edge, the addition of a generator as an alternative power source for the bridge in times of outages, new lighting, and other electrical upgrades. The permitting for this work includes coordination with MDNR for the threatened and endangered species including birds and mussels, the Coast Guard for the barrier island repairs and navigable water way reduction review, the ACOE for the odd pier repairs and riprap details, and EGLE for the overall joint permit application and potential hydraulic impact review. <i>This experience demonstrates Kristen's ability to lead and coordinate multi-agency permits and actively working with all parties to streamline the often lengthy permitting process.</i>		c. Service Budget: \$ d. Year Completed: 2023-ongoing e. Client: Wayne County f. Firm Role: Prime g. Reference: Ali Aljawad, 313-224-5574 h. Construction Budget: \$6,000,000	
M-14, Sheldon Road to Newburgh Road Reconstruction, Wayne County, Michigan. Lead Drainage Engineer for the design of 4.5 miles of freeway pavement reconstruction, including 1 system to system interchange and two local interchanges. Additionally, the replacement of the Schoolcraft over M-14 bridge, and the coordination of 14 bridge rehabilitations (designed by others). Kristen's team conducted a conditions assessment on the existing drainage and recommended complete replacement. The proposed drainage system will be designed as part of a pilot project for the use of ORD software for drainage analysis. The MS4 permit features are planned to be a combination of open and enclosed features meeting the MS4 permit requirements. The Tramps Hollow Drain is also being analyzed with HEC-RAS and Kristen is working with MDOT and EGLE to design it as a stepped box culvert allowing for fish passage. <i>This experience demonstrates Kristen's ability to coordinate the multiple detailed facets of permitting, roadway drainage and complex drain analysis.</i>		c. Service Budget: \$4,872,000 d. Year Completed: Ongoing e. Client: MDOT f. Firm Role: Prime g. Reference: Adam Penzenstadler, PE/313-375-2428 h. Construction Budget: \$69,000,000 (programmed)	

Staff Education and Experience Report			
Employee Name:	Kristen B. Podnar, P.E.	Role on this Project:	Lead Drainage Engineer & Environmental Coordinator
Van Horn & Allen Road Reconstruction, City of Woodhaven, Wayne County, MI. Project Manager for design of four miles of roadway, a new bridge through wetlands and a floodplain, mast arm signals, railroad crossings, and ITS elements. The roadway had a variety of fixes, reconstruction, widening and rehabilitation, joint repair an overlay and mill and resurface. The project schedule was from June 18 to September 11 with over \$1.5 million worth of work to be completed in less than 3 months in order to obligate the earmark. Kristen provided the overall coordination between the designers, subconsultants, permitting agencies and clients and QAQC'd the drainage which incorporated inline ditch detention, underground dual pipe detention, swirl separators and designed wetlands. She led the design of the detention, wetland mitigation, floodplain permitting and bridge sizing of the bridge over Marsh Creek as part of this project. <i>This project demonstrated Kristen's focus on multi-discipline approach for coordination, permitting under time constraints and problem solving.</i>			c. Service Budget: \$1.43M d. Year Completed: 2019 e. Client: City of Woodhaven f. Firm Role: Prime g. Reference: JP Cacciaglia, 734-341-3555 h. Construction Budget: approx. \$15M
Goddard Road Bridge over Sexton Kilfoil Drain Replacement, Allen Park, Michigan. Lead Drainage for the replacement of the Goddard Road Bridge over Sexton Kilfoil Drain. Existing 3-span slab structure replaced with shorter, 1-span concrete girder bridge with improved hydraulic opening in order to reduce construction and maintenance costs while still maintaining the hydraulic capacity of the drain. Project includes road approaches and reconstructing the storm sewer outlets into Sexton-Kilfoil Drain as well as significant utility coordination with several 72" water mains and a 12" high-pressure gas main in the project area. Kristen and her team coordinated with and obtained the EGLE permit for the project. <i>This project highlights Kristen's environmental planning experience to complement her H&H's team's work.</i>			c. Service Budget: \$171,421 d. Year Completed: 2021 (estimated) e. Client: Wayne County f. Firm Role: Prime g. Reference: Ali Aljawad, 313-224-5574 h. Construction Budget: \$2,100,000
Merriman Road and Bridge Replacements, Wayne County, Michigan. Lead Drainage Engineer responsible for the coordination of the storm sewer outlet designs, EGLE permitting, NEPA coordination and hydraulic analysis of the Merriman Road bridge over the Rouge River and the Merriman Road over Hines Park Drive for this MDOT Local Agency Program project. Like the E. Huron River Drive bridge and culvert, both bridges were within the floodplain and had to be accounted for in the floodplain. Kristen provided the coordination between the T&E subconsultant, who evaluated for mussels, bats and wetlands, and Baker's NEPA engineer. She completed the MNFI for state T&E and the IPac for the federal T&E and coordinated wetland banking arrangements for the wetland impacts. <i>This project highlights Kristen's environmental planning experience to complement her H&H's team's work.</i>			c. Service Budget: \$530,000 d. Year Completed: 2021 e. Client: Wayne County f. Firm Role: Prime g. Reference: Ali Aljawad, 313-224-5574 h. Construction Budget: TBD
5 Mile Road Bridge Rehabilitation, Detroit, Michigan. Environmental Coordination Reviewer responsible for design and coordination with client and other stakeholders (utilities, City of Detroit). Baker is providing design and engineering services for the 5 Mile Road Bridge Rehabilitation. Baker load-rated the bridge as part of the original plan for deck replacement and steel stringer repair. After evaluating the amount of repair and its estimated cost, the county elected to replace the entire superstructure. Baker designed the three-span steel-girder bridge over the Upper Rouge River as well as the proposed drainage necessary to eliminate scuppers on the new bridge. Kristen oversaw the team who identified the wetland impacts and coordinated the wetland bank and the floodplain cut and fill volumes. Early coordination with EGLE streamlined the review process as the bridge cross section was reduced from a 3-span to a 1-span bridge. <i>This project highlights Kristen's environmental planning experience to complement her H&H's team's work.</i>			Service Budget: \$287,899 Year Completed: 2022 Client: Wayne County Firm Role: Prime Reference: Ali Aljawad, 313-224-5574 Construction Budget: ~\$3.5M

Resumes of Key Staff

Staff Education and Experience Report			
Employee Name:	Tatiana H. Papakos, PE, CFM	Role on this Project:	Lead Hydraulics Engineer
Company Name:	Baker and Associates, a variable interest entity of Michael Baker International		
Years of Experience with Company:	4	With other Firms:	18
Education			
M.S.C.E., 2001, Civil Engineering/Water Resources, University of South Florida, Tampa B.S.C.E., 1997, Civil Engineering, Hydrology and Hydraulics, Universidad Nacional de Colombia			
Licenses and Registrations			
Professional Engineer - Civil, Michigan, 2019, 6201069296 Professional Engineer - Civil, Illinois, 2013, 062-065558 Professional Engineer - Civil, Minnesota, 2021, 58738 Professional Engineer - Civil, Indiana, 2018, PE11800637 Professional Engineer - Civil, Florida, 2005, 62528 Certified Floodplain Manager, Illinois, 2006, 06-00300			
Specific Experience			
Ms. Papakos is a professional engineer with extensive experience in water resources and project management. She specializes in hydrologic and hydraulic (H&H) modeling, drainage design, hydraulic studies, floodplain analysis, watershed studies, stormwater master planning and permitting, best management practices and green infrastructure design, TMDL development, and water quality assessments. Ms. Papakos has served as the drainage lead and/or H&H modeler for department of transportation clients in support of projects involving stormwater management for roadway rehabilitation, hydraulic studies for complex bridge replacement and improvement projects, channel realignment and stream restoration using Natural Channel Design approach, floodplain permits and FEMA Letters of Map Revisions (LOMR) and Conditional LOMRs. She is proficient in computer modeling such as HEC-RAS, HEC-HMS, ICPR, WinTR-20, StormCAD, Pondpack, SWMM, Hydraflow, HY-8, and HydroCAD, as well as GIS tools including HEC-GeoRAS, HEC-GeoHMS, and Arc-Hydro.			
a. General Description and b. Role			c.-h.
I-69, I-94 to Island Highway Reconstruction Design-Build, Calhoun and Eaton Counties, Michigan. Senior Hydraulic Engineer and QA/QC Drainage Engineer. During the design phase, Tatiana provided technical advice and QA/QC reviews for the drainage design of the I-69 reconstruction. The project included 22 miles mainline reconstruction, 1 system to system interchange, and 5 local interchanges. One bridge was replaced with an additional 26 rehabilitations throughout the project limits. The project includes road and drainage design, bridge replacement and rehabilitation, maintenance of traffic, and signing and pavement markings. Tatiana's team lead the siting and sizing of five detention and water quality basins and evaluated the potential shift of a county culvert already permitted by EGLE. This shift from an open cut to a jack and bore method included the preliminary design of cross vanes and specialized plantings to reduce erosion for the alignment change to reestablish the drain in its new location. <i>This experience demonstrates Tatiana's experience with the MS4 permit standards utilized for all MDOT projects and complex H&H modeling necessary for stream relocations.</i>			c. Service Budget: \$13.5M d. Year Completed: 2020-Ongoing e. Client: Michigan Paving & Materials (MPM) f. Firm Role: Prime g. Reference: Rick Thompson (616) 550-8391 h. Construction Budget: \$212.0M
M-14, Sheldon Road to Newburgh Road Reconstruction, Wayne County, Michigan. Lead H&H Engineer for the design of 4.5 miles of freeway pavement reconstruction, including 1 system to system interchange and two local interchanges. Additionally, the replacement of the Schoolcraft over M-14 bridge, and the coordination of 14 bridge rehabilitations (designed by others). The project includes an operational and feasibility study at the I-275 interchange to develop alternatives for the future operation of the interchange. Tatiana's team is evaluating the complex hydraulics of the Tramps Hollow			c. Service Budget: \$4,872,000 d. Year Completed: Ongoing e. Client: MDOT f. Firm Role: Prime g. Reference: Adam Penzenstadler, PE/313-375-2428

Staff Education and Experience Report			
Employee Name:	Tatiana H. Papakos, PE, CFM	Role on this Project:	Lead Hydraulics Engineer
Drain which has high velocities and is perched in the existing condition. She is working with Kristen, MDOT and EGLE to determine whether the replacement box culvert will need precast box baffle weirs designed to facilitate fish passage through this steep culvert crossing. She will also assist the team on evaluating and determining the best facilities to be used for the MS4 permit. <i>This experience demonstrates Tatiana's complex modeling ability and her familiarity with MS4 permitting in urban and rural conditions.</i>			h. Construction Budget: \$69,000,000 (programmed)
Norfolk Southern PT-220.75 Railway over Little Juniata River, Tyrone, Pennsylvania. Lead Hydraulic Engineer. In charge of hydraulic and floodplain analyses for the railroad bridge rehabilitation project. Provided technical assistance, guidance, and direction for the modeling of the Little Juniata River and bridge structures using HEC-RAS and development of a CLOMR associated with the water surface impacts resulting from the project. Michael Baker is providing engineering and design services for emergency bridge repairs for the Norfolk Southern Company. In addition to the bridge design, it is performing load rating, environmental permitting, hydrology and hydraulics, roadway design, and erosion and sediment control. <i>This experience demonstrates Tatiana's floodplain modeling ability and her knowledge of the FEMA CLOMR process and requirements.</i>			c. Service Budget: \$634,448 d. Year Completed: Ongoing e. Client: Norfolk Southern Corporation f. Firm Role: Prime g. Reference: Chris Cawley (419) 377-0517 h. Construction: \$5M
Merriman Road and Bridge Replacement, Wayne County, Michigan. Lead H&H Engineer. Responsible for the hydraulic analysis of the bridge using HEC-RAS to determine base flood elevations, water surface elevation impacts for the proposed bridge, and guide the design of the bridge through stream and bridge layout modifications. The project consists of a MDOT Local Agency Program project for Wayne County to resurface ½ mile of Merriman Road, between James Avenue and Hawthorn Drive. Project includes the traffic signal modernization at the Hawthorn Drive intersection and the replacement of two bridges. The existing Merriman Road over E. Hines Drive bridge has substandard vertical clearance and the replacement structure will be a composite, concrete spread-box beam in order to maintain the required vertical clearance without raising the roadway profile. The replacement single span structure was designed to accommodate the hydraulic and EGLE requirements with minimal impacts to the roadway profile. <i>This experience demonstrates Tatiana's floodplain modeling experience to optimize the proposed bridge design minimizing future infrastructure expenses.</i>			i. Service Budget: \$530,000 j. Year Completed: 2021 k. Client: Wayne County l. Firm Role: Prime m. Reference: Ali Aljawad, 313-224-5574 n. Construction Budget: TBD
US 51 Cairo Over the Ohio River Bridge Replacement, Cairo, Illinois. H&H Engineer. Responsible for the hydrologic analysis of the coincident storm events at the confluence of the Upper Mississippi River and Ohio River. Performed a statistical and joint probability analysis. In addition, responsible for the Mississippi River no-rise hydraulic analysis to determine and mitigate impacts due to the project on the Mississippi River floodplain and preparation of a CLOMR. Michael Baker is providing preliminary engineering and environmental services for the replacement of the US 51 Cairo bridge to improve cross river mobility between Wickliffe, KY and Cairo, IL, including survey, roadway, utility coordination, ROW, bridge type study, barge impact analysis, environmental pre-permitting and agency coordination, geotechnical analysis, hydraulic analysis, and final plans. <i>This project demonstrates Tatiana's experience with complex river analysis and working with the structural engineers to make sure permitting concerns and the hydraulic results are conveyed into the bridge, pier and abutment designs and plan details. Also, this shows her familiarity with preparing CLOMRs for floodway impacts.</i>			c. Service Budget: \$6,185,338 d. Year Completed: 2022 e. Client: Kentucky Transportation Cabinet f. Firm Role: Prime g. Reference: Chris Kuntz, PE h. Construction Budget: N/A

Resumes of Key Staff

Staff Education and Experience Report			
Employee Name:	Timothy G. Zinn		Role on this Project: SHPO Lead
Company Name:	Michael Baker International, Inc./Moon Township, PA		
Years of Experience with Company:	30	With other Firms:	7
Education			
M.A., 1996, Historic Preservation, Middle Tennessee State University B.S., 1986, Accounting/Computer Science, Salem College			
Licenses and Registrations			
Architectural Historian (36 CFR61) Qualified Historian (36 CFR61) Qualified, 1996 Section 106/National Register Eligibility, 1996			
Specific Experience			
Mr. Zinn serves as both principal investigator and project and task manager for cultural resources investigations across the country in compliance with Section 106 of the National Historic Preservation Act, NEPA, and other state and federal laws governing cultural resources. He is skilled in the preparation of National Register of Historic Places (NRHP) nominations, historic resources surveys, state inventory forms, NRHP eligibility determinations, criteria of effect and adverse effect evaluations, MOAs and MOUs, programmatic agreements, public involvement coordination, archival records research, deed research, and Historic American Buildings Survey and Historic American Engineering Record documentation. For 13 years, Mr. Zinn was an instructor at the University of Pittsburgh in the Department of Anthropology where he taught a course on Cultural Resources Law and Practice.			
a. General Description and b. Role		c-h.	
M-71, West Main (M-21) to Corunna, City of Owosso, Shiawassee County, Michigan. Senior Architectural Historian for the reconstruction and rehabilitation of 0.37 miles of 3-lane roadway with bike lanes and a 2-course mill and fill. Responsibilities included management of fieldwork, coordination with the Michigan State Historic Preservation Office, file search, and oversight of the Historic Resources Survey report. The project included the intensive-level historic resources survey and determination of National Register of Historic Places (NRHP) eligibility investigation of 15 properties. Two properties are recommended eligible for listing on the NRHP.		c. Service Budget: \$840,000 d. Year Completed: 2024 e. Client: MDOT f. Firm Role: Prime g. Reference: Don Matula 989-233-5511 h. Construction Budget: \$7,300,000	
IL Route 43 (Harlem Avenue) from 63rd Street to 65th Street Phase I Study (CREATE Project GS1), (PTB 173, Item 15), Cook County, Illinois. Task Manager. As the Task Manager for Manager for Historic Resources/Section 106 compliance, responsible for preparing an area of potential effects (APE) coordinating an intensive-level historic resources survey of 339 historic-age (>50 years) properties, assessing National Register of Historic Places (NRHP) eligibility of those properties, preparing a Historic Resources Survey Report, and providing QA/QC reviews of all cultural resources deliverables. Michael Baker conducted a comprehensive engineering and environmental study for improvements to IL 43 (Harlem Avenue) between 63rd Street and 65th Street, including an investigation of grade-separating the Belt Railway of Chicago at two existing at-grade crossings. Develop and analyze feasible alternatives for grade separations at the railroad crossings to alleviate significant traffic delays and congestion caused by train and motorized vehicle traffic.		c. Service Budget: \$4,816,000.17 d. Year Completed: 2023 e. Client: Illinois Department of Transportation f. Firm Role: Prime g. Reference: Jessica Feliciano 847-705-4087 h. Construction Budget: \$0	
Appalachian Corridor H Environmental Impact Statement, Appalachian Highlands Region, Elkins, West Virginia. Architectural Historian. Responsible for conducting a historic resources survey. Also responsible for preparing a West Virginia Historic Property Inventory Forms, Determination of Eligibility reports, and Criteria of Effects reports. Michael Baker prepared the tiered Corridor H Supplemental EIS study for the Appalachian Corridor		c. Service Budget: \$48,348,710.10 d. Year Completed: 2022 e. Client: West Virginia Department of Transportation, Division of Highways	

Staff Education and Experience Report			
Employee Name:	Timothy G. Zinn	Role on this Project:	SHPO Lead
Company Name:	Michael Baker International, Inc./Moon Township, PA		
H, a 100-mile proposed four-lane highway intended to provide access from Interstate 81 in Northwestern Virginia through the rugged, mountainous terrain of West Virginia's Appalachian Highlands Region. This consisted of a corridor-level study evaluation to determine the environmental and engineering constraints existing along 24 potential alternative corridors (Tier 1) and a follow-on Alignment Selection FEIS (Tier 2). Michael Baker also provided advanced preliminary engineering on the preferred alignment. Following the 1996 Record of Decision, the WVDOT and FHWA were sued in Federal District and Appeals Courts by a coalition of 13 environmental groups. Michael Baker provided lawsuit support for legal counsel during that period. During construction, Michael Baker also provided environmental monitoring and engineering services.			f. Firm Role: Prime g. Reference: Ben Hark 304-558-9670 h. Construction Budget: \$0
Lakefront West - Corridor Project, Cleveland, Ohio. Architectural Historian. Responsible for conducting preliminary historic resources survey, assisted with the preparation of historic resource constraints mapping, co-author of Phase I cultural resources investigation report. Michael Baker provided engineering and environmental studies for the Lakefront West Corridor (West Shoreway SR2/USR 6/20) for transportation-related improvements adjacent to the city's lakefront. The project, which will connect the city's west side neighborhoods with the lakefront by creating multi-modal connections along the West Shoreway between West Boulevard and the Main Avenue Bridge, will increase access to Lake Erie; improve green space, biking, and pedestrian facilities; increase development potential; and provide low-speed connections. Michael Baker developed preliminary engineering alternatives for the eight access points, conducted traffic modeling and analysis, identified potential impacts to natural and human resources, developed a categorical exclusion environmental document, produced project mapping and preliminary engineering design documents, and reviewed public involvement activities and materials. The corridor plan was split into four phases for detailed design and three phases for construction.			c. Service Budget: \$11,910,805.70 d. Year Completed: 2020 Construction Completion Date: 2018 e. Client: Ohio DOT - District 12 f. Firm Role: Prime g. Reference: Natalie Conley, PE 216-584-2103 h. Construction Budget: \$40,000,000
Jefferson Road Environmental Assessment, West Virginia. Architectural Historian. Responsible for establishing an Area of Potential Effects (APE) for the proposed undertaking, conducting background research on the project area, conducting an intensive-level historic resources survey, preparing West Virginia Historic Property Inventory Forms for all properties containing buildings over 45 years of age, assessing each property for eligibility for the National Register of Historic Places (NRHP), and preparing a Historic Resources Survey and Determination of Eligibility Report. Prepared a Determination of Effect Report to assess effects of the proposed project on historic properties that were identified within the project's APE. Michael Baker performed Phase I geomorphological and archaeological investigations in support of the preparation of an Environmental Assessment. The purpose of the Jefferson Road project is to relieve congestion between the Interstate 64 interchange with MacCorkle Avenue and the shopping centers of Corridor G. To this end, the proposed undertaking encompasses a widening from two lanes to five lanes and the bridging of Davis Creek. The Phase I geomorphological and archaeological investigations were conducted by Michael Baker as a subconsultant to TRC.			c. Service Budget: \$558,956.00 d. Year Completed: 2017 e. Client: West Virginia Department of Transportation, Division of Highways f. Firm Role: Consultant g. Reference: N/A h. Construction Budget: \$0
S.R. 18 Feasibility Study, Washington County, Pennsylvania. Architectural Historian. Responsible for conducting historic resources survey, prepared Pennsylvania Historic Resource Survey Forms, and prepared photographic documentation of Geneva College Historic District. Michael Baker performed a needs and feasibility study for improvements to S.R. 18, between U.S. 22 and S.R. 50 in Washington County, Pennsylvania. The work was performed as a task order under Michael Baker's open-end contract for engineering/environmental services in District 12-0.			c. Service Budget: \$205,047.00 d. Year Completed: 2018 e. Client: PennDOT, District 12-0 f. Firm Role: Prime g. Reference: N/A h. Construction Budget: \$0

Resumes of Key Staff

Staff Education and Experience Report			
Employee Name:	Debra White, P.W.S., C.H.M.M.	Role on this Project:	NEPA Lead & Environmental/ Wetland Coordinator
Company Name:	Michael Baker International, Inc./Cleveland, OH		
Years of Experience with Company:	22	With other Firms:	8
Education			
B.S., 1994, Conservation, Kent State University			
Licenses and Registrations			
Certified Hazardous Materials Manager, 2002, 11476 Professional Wetland Scientist, Ohio, 2017, 2802 OSHA Construction Safety & Health Certification, 2010 NS Roadway Worker Protection Certification, 2016, 4058137			
Specific Experience			
Ms. White is a Professional Wetland Scientist and a Certified Hazardous Materials Manager with experience conducting ecological surveys, wetland delineations, 401/404 permitting, environmental site assessments, and hazardous materials evaluations. Her duties have included performing site investigations, coordinating regulatory interaction, preparing and reviewing project reports and participating in Quality Assurance/Quality Control programs. Ms. White has performed numerous hazardous materials and ecological resource surveys and analysis for and assisted in the development of NEPA-related documentation for numerous transportation studies. Her hazardous materials experience includes Phase I and Phase II ESAs, SPCC plans, asbestos inspections, underground storage tank evaluations, and risk assessments. In addition, Ms. White has experience conducting ecological surveys and wetland delineations and assisting with wetland mitigation projects and 404/401 permitting. Her NEPA experience includes preparation of Categorical Exclusion documentation, hazardous materials screenings, and ecological surveys.			
a. General Description and b. Role		c.-h.	
Merriman Road Rehabilitation and Bridge Replacement, Wayne County, Michigan. Environmental Manager. Responsible for the completion of the NEPA documentation for the project. Tasks included Section 4f coordination, public involvement, wetlands review, endangered species review, and cultural resources review. Coordinated with MDOT for approval. Michael Baker is providing design and engineering services for the rehabilitation of Merriman Road and the replacement of two road bridges. This is a Michigan Department of Transportation Local Agency Program project to resurface half a mile of Merriman Road, between James Avenue and Hawthorn Drive, modernize the traffic signals at the Hawthorn Drive intersection, and replace two bridges. For the project, Michael Baker is providing design and structural and roadway engineering services.		c. Service Budget: \$650,185.50 d. Year Completed: 2025 (est.) e. Client: Wayne County, Michigan f. Firm Role: Prime g. Reference: Ali Aljawad 313-224-5574 h. Construction Budget: \$0	
Wayne County As-Needed Professional Engineering Services, Wayne County, Michigan. Environmental Manager. Provided environmental document prep and permitting services for various projects on an as-needed basis. Michael Baker is providing as-needed professional engineering services including the review of site developments and providing recommendations of approval for applicants seeking construction permits. Tasks include assisting the client with revision of their permit tracking spreadsheet, and establishing communication with applicants, Wayne County, and the drain commissioner.		c. Service Budget: \$3,500,000.00 d. Year Completed: 2025 (est.) e. Client: Wayne County, Michigan f. Firm Role: Prime g. Reference: Hikmat Kassem, PE 734-858-2757 h. Construction Budget: \$0	
NS S-63.12 over Sandusky River - Bucyrus, OH, Bucyrus, Ohio. Environmental Permit Coordinator. Responsible for completing the Waters of the US documentation and permitting		c. Service Budget: \$388,411.91 d. Year Completed: 2020	

Staff Education and Experience Report			
Employee Name:	Debra White, P.W.S., C.H.M.M.	Role on this Project:	NEPA Lead & Environmental/ Wetland Coordinator
Company Name:	Michael Baker International, Inc./Cleveland, OH		
for the bridge rehabilitation project. Additional services included agency coordination during construction and oversight of a mussel survey and relocation. Michael Baker provided design and engineering services for the rehabilitation of the S-63.12 bridge over the Sandusky River. Michael Baker developed substructure rehabilitation plans and plans, specifications, and cost estimates for the replacement of the superstructure with a single 136-foot, steel-through-plate girder span as well as the installation of a buried abutment footing extension in front of the existing abutments supported on micropiles. New, precast, concrete bridge seats and backwalls were installed on top of the existing abutment. Additionally, Michael Baker recommended a construction sequence that called for a lateral slide of the superstructure to install the new superstructure span within a limited 18-hour track-outage window.			e. Client: Norfolk Southern Corporation f. Firm Role: Prime g. Reference: Jonathan Hocker, PE / 404-529-1362 h. Construction Budget: \$0
Cleveland Innerbelt Construction Project, Cleveland, Ohio. Environmental Manager. Responsible for the completion of environmental documents associated with the project. Michael Baker is providing engineering services for a portion of the reconstruction and modernization of the Cleveland Innerbelt, from I-90 eastbound and westbound between East 9th Street and Carnegie Avenue. Michael Baker's services include recommendations for alternatives for this section of the project, including geometric design, structures design, traffic analysis, and maintenance of traffic recommendations. Michael Baker is also developing the design of the deceleration lane on I-71 southbound at the S.R. 176 exit.			c. Service Budget: \$27,057,579.12 d. Year Completed: 2025 (est.) e. Client: ODOT, District 12 f. Firm Role: Prime g. Reference: Dayna Mallas, PE 216-584-2141 h. Construction Budget: \$0
NS S-69.04 over Broken Sword Creek, Crawford County, Ohio. Environmental Manager. Responsible for the completion of the wetland delineation report, assisting with the mussel survey and relocation, and permitting for the project. Michael Baker performed site investigations, surveying, geotechnical borings, and bridge inspection services to complete a structure-type study for the replacement or rehabilitation alternatives for S-69.04 over Broken Sword Creek. The preferred alternative entailed replacement of the existing single-span deck truss with a new deck plate girder superstructure on new abutments founded on drilled shaft foundations. The replacement span was installed during an 18-hour track outage. Michael Baker provided final plans, specifications, and estimates for the preferred alternative, a hydrologic and hydraulic report, and permitting that included a flood hazard permit application and a nationwide permit application to address temporary impacts to adjacent wetlands and the creek.			c. Service Budget: \$382,044.57 d. Year Completed: 2024 e. Client: Norfolk Southern Corporation f. Firm Role: Prime g. Reference: Chris Cawley 419-377-0517 h. Construction Budget: \$0
Sherman Minton Corridor Project: Phase I Design-Build Procurement Support, New Albany, Indiana. Environmental Manager. Responsible for overseeing the completion of Waters of the US documentation and permitting for the bridge rehabilitation project. Michael Baker is providing preliminary engineering support and environmental services for the design-build rehabilitation of the Sherman Minton Bridge in New Albany, Indiana. Services include project management, agency coordination, environmental documentation, preliminary engineering and design, and utility coordination.			c. Service Budget: Confidential d. Year Completed: 2025 (est.) e. Client: Indiana Department of Transportation f. Firm Role: Prime g. Reference: Daniel Corbin, AICP, PMP / 317-914-4977 h. Construction Budget: \$0

**Education**

BSE Civil Engineering,
University of Michigan
Ann Arbor, Michigan
2007

Years Experience

17 Total
16 with Somat Engineering

Licenses and Registrations

Professional Engineer
Michigan, 2015, (6201062797)
Ohio, 2016 (PE.81018)

Catherine Weirauch, P.E.

Geotechnical Project Manager

Experienced in coordinating and managing the logistics for numerous geotechnical engineering projects. She has been responsible for leading and directing project completion including the coordination and oversight of field operations, laboratory testing and analyses, communication with clients/designers, technical calculations, review of project documents, and preparation of geotechnical reports. Her responsibilities include developing and overseeing subsurface investigations including obtaining appropriate field and laboratory data tailored to each individual project. She is proficient in analyzing the geotechnical aspects of individual projects and contributing as a valuable member of the overall design team. She has experience in the engineering analysis and report preparation for transportation, commercial, residential, institutional and industrial projects. Mrs. Weirauch works to ensure that Somat deliverables adhere to contract specifications and design standards.

Warren Avenue over Rouge River Bridge Reconstruction, Wayne County

Dearborn Heights, Wayne County, Michigan

Charter County of Wayne / Wade Trim

Leon Solowjow (734) 947-2677

Service Budget: \$17,994

Firm Role: Subconsultant

08/2020 – 11/2021

Project Manager: This project consisted of the existing Warren Avenue bridge structure complete reconstructing along the same general alignment. The existing bridge over the Rouge River is located between Ann Arbor Trail and Telegraph Road. The existing structure built in 1929 is a two-span bridge with a total length of about 88 feet between the abutments, and a width of about 80 feet. The replacement structure will be skewed at 80-degrees to better accommodate the alignment of the river. Curtain wall abutments supported by driven H-piles are anticipated as the proposed design configuration for the bridge substructures. Somat conducted a geotechnical investigation for the proposed reconstruction. Mr. Weirauch assisted in preparing the geotechnical investigation report.

Industrial Street over Dix Avenue Bridge Replacement

Dearborn, Wayne County, Michigan

Charter County of Wayne / Wade Trim

Leon Solowjow (734) 947-2677

Service Budget: \$32,501

Firm Role: Subconsultant

03/2021 – 04/2023

Project Manager: This project consisted of the design for replacement of the existing bridge structure supporting Industrial Street over Dix Avenue, located between Miller Road and Ferney Street. The existing structure was constructed in 1930, is a four-span bridge with a total length of about 149 feet between the abutments, and a width of about 78 feet. Somat performed a geotechnical investigation that included geotechnical design evaluation and a subsurface field investigation. Mr. Weirauch attended project meetings, and prepared the geotechnical investigation report.

Rouge River Gateway Phase II

Dearborn, Wayne County, Michigan

Charter County of Wayne / Smith Group, Inc.

Neal Billetteaux (734) 662-4457

Service Budget: \$11,900

Firm Role: Subconsultant

06/2021 – 05/2022

Project Manager: This project included the design and construction of a pedestrian trail along the Rouge River. The proposed trail will extend from the existing trail (located west of the Michigan Avenue bridge over the Rouge River) east to the proposed tie-in with The Henry Ford Museum property. The trail includes the construction of two proposed pedestrian bridges. Somat's scope of work included performing a geotechnical investigation to provide pavement and bridge foundation design recommendations. Mr. Weirauch assisted in preparing the geotechnical investigation report.

**Elba Drive over Elba Canal Bridge Replacement, Grosse Ile, Wayne County, Michigan**

Charter County of Wayne / Wade Trim, Leon Solowjow (734) 947-2677

Service Budget: \$48,199

Firm Role: Subconsultant

09/2022 – Ongoing

Project Manager: This project consists of the design for replacement of the existing bridge structure supporting Elba Drive over the Elba Canal, located between East River Road and Elba Island Drive located in Grosse Isle. The existing bridge is a three-span structure with a total length of about 60 feet and width of about 28 feet. The bridge is supported on driven concrete pile foundations. The original bridge was constructed in 1934. The replacement structure will have an alignment similar to the existing bridge. The bridge will be constructed using part width construction methods. Somat conducted a geotechnical investigation for the proposed replacement that included a global stability analysis of the proposed abutment geometries. Somat is providing geotechnical recommendations for the design of the bridge reconstruction and bridge approach pavement. Ms. Weirauch provided project permitting and project coordination.

Hawthorne Dr, Bridge Replacement over Middle Rouge River, Westland, Wayne County, MI

Charter County of Wayne / Wade Trim, Leon Solowjow (734) 947-2677

Service Budget: \$20,293

Firm Role: Subconsultant

05/2022 – 08/2023

Project Manager: This project consists of the design for replacement of the existing pedestrian bridge structure along Hawthorne Drive over the Middle Rouge River, which provides access to the mixed-use trails south of Hines Drive. The bridge will be designed for mixed use, providing support primarily for pedestrians, but also for maintenance vehicles. Somat performed a geotechnical subsurface investigation for the proposed pedestrian bridge replacement along Hawthorne Drive over the Middle Rouge River. Somat presented the results of our observations, geotechnical recommendations, and construction considerations in a geotechnical investigation report. Catherine performed engineering analysis and calculations and prepared the geotechnical investigation report.

MDOT I-94 Replacement Bridges – Road (M-53) – (CS: 82024 - JN: 107474D)

Detroit, Wayne County, Michigan

TranSystems, Al Kaltenthaler, PE (517) 332-9634

Service Budget: \$88,107

Firm Role: Subconsultant

12/2011 - 12/2012

Senior Staff Engineer: This project involved the reconstruction of the existing M-53 bridge over I-94. The I-94 freeway was widened to accommodate wider shoulders. The proposed Van Dyke bridge was widened to accommodate additional lanes/sidewalks and maintained the same alignment as the existing bridge. The existing Van Dyke bridge is a four (4) span bridge with two (2) abutments and three (3) piers, all supported on shallow foundations. The I-94 freeway is a depressed corridor and is about 20 feet below the overpass grades. Complicating the project is the location of two (2) major existing Detroit Water and Sewerage Department (DWSD) sewers that run parallel to Van Dyke Avenue below I-94 grades. Responsible for the oversight of the geotechnical investigation for the design of the foundations, utilizing the AASHTO LRFD design guidelines. Also included preparation of project specifications for temporary earth retention and geotechnical instrumentation for vibration monitoring for protection of the existing sewers.

Wilkins, Adelaide and Division Bridge Replacements over Dequindre Cut

Detroit, Wayne County, Michigan

Wade Trim/City of Detroit, Robert Breen, PE (734) 947-9700

Service Budget: \$35,000

Firm Role: Subconsultant

09/2012 – 2/2014

Senior Staff Engineer: The projects consisted of the design of a replacement bridge over the area of the old railroad, Dequindre Cut. Each of the three (3) bridges required a geotechnical investigation and analysis. Somat provided geotechnical services for the design of the projects, including soil borings, sampling, and laboratory analysis. Responsible for the oversight of the geotechnical investigation for the design of the proposed bridge foundations, and performed a global stability evaluation for the proposed abutments.

MDOT I-75 Rehabilitation & Reconstruction – (JN: 115834 & 113109 - CS: 58152)

Monroe County, Michigan

Bergmann Associates, Inc., Jeremy Hedden, P.E. (517) 272-9835

Service Budget: \$260,791

Firm Role: Subconsultant

01/2014 – 01/2017

Project Engineer: The overall project involved the design for the reconstruction or rehabilitation of six (6) bridges along I-75, generally between Post Road and N. Dixie Highway in Frenchtown Township and the City of Monroe. These six (6) bridges include NB & SB I-75 bridges over Stoney Creek; I-75 over Sandy Creek; I-75 over CN/GTW & NS Railroads; I-75 over NS Railroad and I-75 over Sandy Creek Road. Responsible for the geotechnical investigation for the design of new foundations and rehabilitation of existing foundations, utilizing the AASHTO LRFD design guidelines, bridge approach subgrade recommendations, and Geotechnical Report and Analysis.



Education

BSE, Civil Engineering
Calvin University, 1987

MSCE Civil/Geotechnical Engineering
University of Michigan, 1988

Years Experience

5 Somat Engineering
30 with other firms

Environmental Professional (EP)
ASTM E-1527-21

Licenses and Registrations

Professional Engineer
Michigan No. 039203

Affiliations

Air and Waste Management Association/
West Michigan Chapter

Michigan Association of Environmental
Professionals

American Society of Civil Engineers
Environmental & Water Resources
Engineering

Brian Smits, PE, EP

Environmental Project Manager

Brian Smits has over 35 years of experience as a senior environmental Project Manager providing: soil and groundwater investigation; risk assessment and mitigation; emerging contaminant investigation; brownfield redevelopment and due care compliance; waste handling and disposal; UST/AST remediation and closure; emergency response services; and USEPA, LARA, EGLE, MDOT, MDTMB, OEPA, and BUSTR expertise.

MDOT I-375 Improvements Project, PACs, PSI, Hazardous Materials

Detroit, Wayne County, Michigan

HNTB Inc. Anthony Migaldi (517) 333-3330

Service Budget: \$260,000

Firm Role: Subconsultant

11/2022 – 03/2024

Project Manager: Conducted a Preliminary Site Investigation (PSI) of highway entrance/exits and adjacent surface streets proposed for realignment. Performed 60 earthprobe borings, soil and groundwater sampling, and analysis, to identify areas of contamination. Prepared a report documenting results with mapping of known contamination, and recommendations for safe handling and disposal of soil. Also performed hazardous materials inspection and sampling for lead-based paint and asbestos-containing materials on 23 bridges proposed for demolition.

Mid-Town Intermodal Transit Facility; PACS, PSI, and HAZMAT

Wayne County, Michigan

Michigan Department of Transportation (MDOT)

Mr. Charlie Stein, PE, AECOM Great Lakes (248) 204-4923

Service Budget: \$199,000

Firm Role: Subconsultant

06/2023 – 12/2023

Project Manager: Oversaw performance of a Project Area Contamination Survey (PACS) and Preliminary Site Investigation (PSI), to MDOT standards, for a 6-acre brownfield site in Detroit, Michigan. The site is proposed for redevelopment as a public transit hub including passenger rail, light rail, inter-urban bus, intra-city bus, and non-motorized. The PACS identified seven areas of the site with a risk of prior contamination from historical activities. The PSI was performed including soil borings, sampling and testing, to confirm the presence and extent of contaminated materials, and to develop mitigation plans. Two large, existing buildings were also inspected to identify locations and quantities of asbestos, lead-based paint, and other hazardous substances, to be mitigated before building demolition.

MDOT Local Agency Bridge Bundling Program PACS, PSI, Hazardous Materials

Statewide, Michigan

AECOM Charles Stein (616) 318-0124

Service Budget: \$460,000

Firm Role: Subconsultant

02/2022 – 03/2024

Project Manager: Performed Project Area Contamination Survey (PACS), and hazardous materials assessments (lead and asbestos), of 30 bridge sites throughout the lower peninsula of Michigan to identify possible contamination that may impact bridge removal and reconstruction designs. Four of the bridge sites were recommended for follow-up Preliminary Site Investigation (PSI) with earthprobe borings, soil and groundwater sampling, and analysis. Prepared individual reports identifying contaminated material to be managed during construction.

**AAATA Ypsilanti Transit Center Planning, Architecture, and Engineering Services**

Ypsilanti, Wayne County, Michigan

DLZ Michigan, Inc

Laurie Frey (734) 604-8745

Service Budget: \$77,000

Firm Role: Subconsultant

02/2024 – 12/2024

Project Manager: This site of an existing transit center was planned for redesign and reconstruction to better meet current operational needs. Federal funding mechanisms required study of potential environmental (contamination) conditions that may impact the design, cost, and construction of the project. Design of the new facility also required investigation and testing of existing soils and geotechnical conditions for structural conditions. Mr. Smits managed Somat's performance of these services, planned and supervised the environmental investigation activities, reviewed and issued the deliverables, communicated with the client's project manager, and prepared budget and status updates. Recommendations were prepared to manage existing contaminated materials during the proposed construction in compliance with state and federal regulations.

US-10BR Interchange Realignment PSI (Phase II ESA)

Midland County, Michigan

Scott Emmons, OHM Advisors (248) 417-3822

Service Budget: \$43,950

Firm Role: Subconsultant

03/2021 – 03/2022

Project Manager: Planned and oversaw performance of an MDOT Preliminary Site Investigation (PSI) for interchange improvements and widening of US-10BR at Eastman Road in Midland, Michigan. The MDOT PSI process is similar to the ASTM Phase II ESA process. The project was located adjacent to a known site of petroleum contamination subject to an MDOT Environmental License Agreement. In addition, site observations led to a second active gas station site with a history of petroleum releases, and contaminated groundwater flowing toward the intended project area. A targeted Phase II ESA was implemented, including soil and groundwater sampling, to identify the extent of contamination and recommended mitigation actions during construction for Due Care compliance. Cost estimates of the financial impact on the project were also developed for the project planning and property acquisition.

Innovate Mound Road Project, PACS and PSI from I-696 to M-59

Macomb County, Michigan

Macomb County Department of Roads (MDOT Local Agency)

Steve Griffith, HNTB Corporation (313) 300-3868

Service Budget: \$442,902

Firm Role: Subconsultant

11/2019 – 12/2020

Project Manager: Oversaw performance of a Project Area Contamination Survey (PACS) and Preliminary Site Investigation (PSI) for a 10-mile length of Mound Road planned for road reconstruction and improvements. As an MDOT Local Agency project, the PACS was performed according to MDOT standards to evaluate the history of sites in the project area and potential for environmental impacts to be encountered during construction. The PACS identified 53 sites of concern ranked as medium or high risk according to MDOT's risk scale. A work plan for the PSI was prepared and implemented to investigate soil and groundwater conditions at these sites using earthprobe borings. Traffic control was implemented during the PSI in accordance with the project permits. The PSI report included estimates of areas where construction may encounter contamination and recommendations for safe handling and disposal of soil.

MDOT M-153 PACS & PSI West of Sheldon Rd to Fellows Drain

Canton, Wayne County, Michigan

Tetra Tech Jayson Nault (810) 225-8427

Service Budget: \$76,860

Firm Role: Subconsultant

08/2019 – 12/2020

Project Manager: Supervised a Project Area Contamination Survey (PACS) to review the project site and identify known areas of contamination for 2.5 miles of the Ford Road (M-153) corridor. Conducted a Preliminary Site Investigation (PSI) with earthprobe borings, soil and groundwater sampling, and analysis, to identify potential hazards during construction. Implemented traffic control and safety during the PSI to allow drilling in the right-of-way. Prepared a report of areas where construction may encounter contamination and recommendations for safe handling and disposal of soil.



JOAN HENNESSEY, CPA PRESIDENT & CHIEF FINANCIAL OFFICER

Joan serves as President and Chief Financial Officer at Hennessey Engineers in addition to leading the firm's program/grant management division. She brings over 30 years of experience in financial reporting, program management audit controls, process improvement, and training for several communities.

As leader of program/grant management at Hennessey, Joan developed the ACI program management tool. ACI stands for Assessment, Customization and Implementation and results in delivering measurable outcomes, regulatory compliance, and clean audits while instituting a culture of best practices.

Her background affords her the ability to evaluate current processes and identify weaknesses in internal controls and the required audit documentation, while being mindful of controlling administrative costs. Successful management programs optimize expenditures while achieving desired accomplishments.

Joan's innovative ACI approach has resulted in the development of best practices while demonstrating Capacity, Controls and Performance (CCP) — key markers for successfully applying for additional grants funds.

Joan's hands-on, team player attitude has helped to establish close, successful working partnerships with her clients. Her experience working with municipalities over the last 25 years of has given her the knowledge to assist in a mutually beneficial working relationship.

EDUCATION

Bachelors of Business Administration,
1984

Western Michigan University

Master of Science in Taxation, 1996
Walsh College of Accountancy
and Business Administration

LICENSING

Certified Public Accountant, Michigan

PROFESSIONAL AFFILIATIONS

American Institute of Certified
Public Accountants

Michigan Association of Certified
Public Accountants

Oakwood Hospital Foundation
Board Member

SELECT EXPERIENCE

Wayne County CDBG, HOME, and HPRP

Wayne County's Department of Community Development manages numerous initiatives, including Community Development Block Grants (CDBG) for 34 communities and five nonprofits, their Homeless Prevention and Rapid Re-Housing Program (HPRP), HOME, and NSP1 and NSP3 programs. In 2009, the County experienced a 90% turnover in staff, and as a result, the programs were dormant for six months. Joan led efforts in developing a strategic plan to achieve identified goals while incorporating procedures and processes that ensured efficiency and compliance both now and into the future. The plan included the method of Assess, Customize, and Implement as the road map. Several tools were successfully implemented, including tracking mechanisms and a flow chart to streamline the process while making individuals accountable for specific aspects of the process. Through partnership, open communication, and diligent tracking, Hennessey's process resulted in increased production while reducing the review and processing period for reimbursing participating communities – all while maintaining regulatory compliance.

Key objectives obtained:

- Managed over 200 projects yearly from eligibility to IDIS reporting
- Increased spending from 2009/10 program year by 63%
- Initiated community round tables for program awareness and developed best practices
- Submitted federal reports promptly



City of Taylor CDBG, HOME, and NSP Program

Due to its population size, the City of Taylor is one of the few cities in Wayne County that receives funds directly from the United States Housing and Urban Development (HUD) agency for Community Development Block Grants (CDBG), HOME, and Neighborhood Stabilization Program (NSP). Since 2013, Hennessey has served as the program administrator of these programs for Wayne County, and Joan has been the lead liaison. As program administrator, Hennessey works closely with the City to expend funds addressing Taylor's greatest needs. Joan and her team are responsible for HUD reporting, including expenditures, Consolidated Plan, Action Plans, and CAPERS.

Detroit Local Initiatives Support Corporation (LISC) - Program Management

Detroit LISC provides capital, technical expertise, training, and information to develop local leadership in creating affordable housing, spurring economic development and supporting safe neighborhoods. As program managers working with a designated non profit Urban Neighborhood Initiative (UNI), Hennessey Engineers assisted UNI to accomplish its mission of revitalizing neighborhoods through the rehabilitation of the Lawndale Center. Lawndale Center projects included providing an early education program for the community; revitalizing parks and opening a new Southwest Ride storefront. UNI received \$200,000 from the city of Detroit's CDBG program for their projects, and the Hennessey team worked closely with UNI in structuring feasibility and eligibility of projects as well as assisting in the pre-development of Lawndale Center.

Key objectives attained:

- Opening of Southwest Rides
- Receiving one of the City of Detroit's largest CDBG grants
- Completing grant applications for the Lawndale Center

City of Detroit - Office of Grants Management

Following bankruptcy and as part of their goal to achieve transparency, the City of Detroit established a new department - the Office of Grants Management. Their objectives entailed establishing a separation between three distinct departments: accounting, grant accounting, and general fund accounting. To achieve this goal, a reconciliation of each department receiving grant funds needed to be completed. After the reconciliation, new bank accounts and general ledger accounts were established to carry over balances from the old system. Joan worked closely with City project managers and finance department representatives to complete the process. Fire, Police, Homeland Security, DDOT, Health, Department of Public Works, and Recreation received the most grants.

Key objectives attained:

- Reconciled outstanding grants for each department
- Worked with departments in submitting vouchers for grant draws to carry balances forward
- Established a loan system from the general fund to maintain a clean record of outstanding grant funds

Economic Development Growth Corporation of Detroit • Motor City Match and Motor City Re-Store Programs

The Economic Growth Corporation of Detroit (EDGC) was selected by the City of Detroit to manage CDBG funds for the Motor City Match (MCM) and Motor City Re-Store (MCR) programs. MCM provides technical assistance to business entrepreneurs wanting to establish a business location, and MCR offers facade improvements to businesses located in the City of Detroit. Hennessey was selected as part of the team to ensure compliance and objects of the federal funds. Systems were established for contract management, payment tracking, and technical assistance provider due diligence. Hennessey worked with the team to create program best practices.

Key objectives attained:

- Established policies and procedures
- 50 new businesses in Detroit were created
- Revitalized business neighborhoods that had not experienced building improvements in several years



Michael Manthei, P.S.

Survey Group Manager

Michael joined Hennessey Engineers in 2023 and brings more than 25 years of experience in the surveying and construction fields. He is proficient in the preparation of Condominium Exhibit "B" drawings, ALTA surveys, boundary surveys, easements, and FEMA flood certificates so that they are in compliance with national, state, and local laws and recording requirements.

Before joining Hennessey Engineers, Michael served as Head Surveyor at HNTB where he performed internal checks on various related survey projects. He reviewed survey dossiers and performed field checks on various MDOT highway projects in Genesee, Jackson, Macomb, and Wayne Counties. He also directed survey crews on multiple projects including bridge surveys, culverts, retaining walls, and sound walls for MDOT ancillary structure program projects. In addition to his MDOT work, Michael established a survey control network for the new Detroit Grand Prix racecourse, as well as, monitored various structures and roads for the construction of the Gordie Howe International Bridge.

EDUCATION

B.S. in Surveying (1999)
Michigan Technological University

A.S. in Civil Engineering Technology
(1996)
Michigan Technological University

B.S. in Forestry (1994)
Michigan Technological University

LICENSING & CERTIFICATIONS

Registered Professional Surveyor
State of Michigan, 2004
No. 4001051512

OSHA 10-Hour Certification

E-Rail Safe Certification

PROFESSIONAL AFFILIATIONS

Michigan Society of Professional
Surveyors (MSPS)

MSPS Southeast Chapter President
(2022-23)

Monroe County Remonumentation
Peer Review Committee
(2005-present)

RELEVANT EXPERIENCE

Arlington Bridge Rehabilitation Over Blakely Drain • MDOT 207701

Bridge rehabilitation including hot mix asphalt, waterproof membrane, approach work and ADA sidewalk ramp upgrade on Arlington Bridge of Blakely Drain.

Role: Lead Surveyor. As prime for this project, Hennessey was responsible for topographic survey design, program application, environmental clearance, construction engineering, construction staking, and QA testing.

Unique Solutions / Challenges: The bridge was a main route through a subdivision. Careful coordination and communication were needed between the residents, contractor and maintenance of traffic plan to provide access. The drain water level fluctuated as much as four feet. Any precipitation within the confluence of the drain would cause a rapid rise in the water level. We had to cross the drain frequently. The river current could quickly become swift and dangerous with any small upstream rain event. To deal with the fluctuating water level, we added a water depth gauge and a safety line for crossing the drain. We also created new safety protocols for crossing the drain.

Client: City of Woodhaven

Client Contact: Tim Neighbors, DPW Director, (734) 675-4919,
tneighbors@woodhavenmi.gov

Start Date: May 15, 2023 • End Date: July 26, 2023

Project Cost: \$190,000

Caniff Reconstruction - Conant to Buffalo • MDOT 208973

0.31 miles of concrete road reconstruction with storm sewer, ADA sidewalk ramps, concrete sidewalk, permanent signage and pavement marking on Caniff from Conant to Buffalo.

Unique Solutions / Challenges: Road was reconstructed after the completion of new water main and service lines were installed over the winter / spring, through an EGLE Grant. Coordination as required to ensure no contractors experienced delays and that work was not completed twice.

Client: City of Hamtramck
Client Contact: Bill Diamond, DPS Director, (313) 800-5233 ext. 312
Start Date: April 17, 2023 • End Date: September 5, 2023
Project Cost: \$1,300,000
Role: Prime - Topo, Design, Program Application, Environmental Clearance, Construction Engineering, Construction Staking, QA Testing

London Avenue - I75 to Dix Toledo • MDOT 215684

0.23 miles of hot mix cold milling and resurfacing, concrete pavement repair, ADA sidewalk improvements, and pavement markings.
Client: City of Lincoln Park
Client Contact: John Kozuh, DPS Director, (313) 386-9000
Start Date: June 19, 2023 • End Date: August 14, 2023
Project Cost: \$306,000
Role: Prime - Topo, Design, Program Application, Environmental Clearance, Construction Engineering, Construction Staking, QA Testing

DTE Energy FERMI Jetty Restoration

Location: Frenchtown Township
Client: Mid American Group, Inc.
Client Contact: Keith Masserant, Project Manager, (734) 586-8868, kmasserant@midamericangroup.com
Milestone Dates: July 2019
Contract Cost: Time and Materials
Role: Land Surveying

Project Description: Generation of staking data needed for transportation infrastructure at time of construction; Investigate local control grid and convert it onto state plane coordinates and the North American Vertical Datum 1988. Perform a topographical survey locating building, piers, pilings, Top of Bank, water elevations and high-water marks, establish new project horizontal and vertical survey control. Three-dimensional construction staking for jetty rehabilitation and expansion.

Brush Park South

Client: RHEAL Capitol Management
Client Contact: John Rhea (917) 757-3361
Location: Detroit, MI
Year: 2020
Role: Survey Project Manager
Service Budget: \$9,000
Construction Budget: Unknown
Tasks: Construction Staking, Right of Way, Road Design

Project Description: Michael was responsible for reconfiguring several parcels located in private claims 1 and 2 adjacent to the Fisher Freeway service drive. His duties included determining the service drive ROW using curb splits, Detroit cartographic maps, recorded plats, building faces/corners and deeds. He also created alley

vacation documents, combined and reconfigured parcels in a certified survey and prepared the field crew to stake and set irons at the new parcel boundaries and vacated alley. The project involved splitting existing parcels, vacating an alley and reconfiguring parcels into new shapes for future development.

Interior High-Definition 3D Scan of Utility Manholes at Hudson Site

Client: Bedrock
Client Contact: John Costello, (888) 300-9833
Location: Detroit, MI
Year: 2021
Role: Survey Manager /Crew Chief
Service Budget: \$14,000
Construction Budget: Unknown
Tasks: Road Design, Structure

Project Description: Michael established survey control around the site using traversing and conventional leveling. Michael performed surface and subsurface scans of the utility manholes and structures around the former Hudson site using Leica BLK360 and P40 scanners. He used multiple reference points to confirm QA/QC between adjacent scans. The project involved locating the surface and subsurface utilities around the site for use in new skyscraper design.

I-475 Freeway Reconstruction from Bristol Road to Thread Creek and Flint River to Carpenter Road (CS25132; JN 204779, 204782, 204864, 210054)

Client: MDOT
Client Contact: Trevor Block
Location: Flint, MI
Year: 2021
Role: Project Surveyor
Service Budget: \$18.8 million
Construction Budget: \$200 million
Tasks: Road Design, Right of Way

Project Description: At HNTB, Michael was responsible for reviewing survey alignments, ROW, private parcel boundaries and easements. Michael conducted legal research of historical documentation, including deeds, easements and previous MDOT design and ROW plans. He field verified section corners, benchmarks and project control points and tied into NGS control points. Michael utilized Open Roads Designer. Work was completed using State Plane Coordinate System in international feet, Michigan North NAD 83 Horizontal Coordinate System and NAVD 88 vertical datum. The 5.29-mile project involved road design, bridge design, traffic, early preliminary engineering, project controls, railroad coordination, survey, geotechnical investigation and engineering and subsurface utility engineering. (#77769)



ALAN CRUZ, PE

PROJECT MANAGER / UTILITY ENGINEERING

Alan is a results-oriented Professional Engineer (P.E.) and Project Manager with over 28 years of diverse experience in planning, design and construction administration of infrastructure projects. He has demonstrated significant success in designing and managing complex projects involving roadway, water, sanitary and storm utilities.

Alan has led the utility coordination efforts for many MDOT and Wayne County improvement projects. He is experienced in thoroughly researching all jurisdictions and communicating effectively with public agencies. His proven approach begins with identifying existing utilities, analyzing potential conflicts, designing relocation solutions and coordinating with the design team and public agencies.

EDUCATION

B.S., Civil Engineering,
Michigan State University, 1993

LICENSING & CERTIFICATIONS

Professional Engineer,
Michigan License #6201045569

Professional Engineer,
Florida License #65147

PROFESSIONAL MEMBERSHIPS / AFFILIATIONS

American Society of Civil Engineers

National Society of Professional
Engineers

NPDES Level II Certification

USACE – Construction Quality
Management for Contractors (CQMC)

SELECT EXPERIENCE

City of Garden City

Project Manager | City Engineer

Alan designs and manages \$6-\$8 million a year in infrastructure improvement projects. These projects include asphalt and concrete roads, stormwater management, watermain and sanitary systems, and the review and permitting of private projects.

City of Taylor

Project Manager | Municipal Engineer

Alan provides site plan and engineering permit reviews for incoming developments. Alan also oversees the SAW grant award and implementation addressing the rehabilitation and replacement of deficient sanitary sewer systems. Other projects include Papp Park Drainage, Heritage Park Improvements, Fletcher Park and other CDBG projects.

Closed Circuit Television (CCTV) Camera System Expansion and Upgrade of Verint LVM Video Management System (VMS) at Detroit / Wayne County Metropolitan Airport • Romulus, MI

Role: Hennessey Engineers provided design engineering services and was a subconsultant for Faith Group, LLC. Hennessey also provided cost estimating assistance.

General Description and Scope of Work:

Hennessey Engineers documented systems and infrastructure equipment and components located throughout the airport including all major hubs/nodes. Hennessey also completed a current conditions assessment and performed on-site performance testing to validate that cabling met industry standards. Recommendations were made for infrastructure topology and architecture for both the cabling and the network (35% Schematic Design).

Unique Solutions / Challenges:

Hennessey Engineers provided capital improvement budget estimates to implement the recommendations in a phased manner and to maintain the recommended solution.

Milestone Dates: April 2013 to December 2014
Cost: \$350,000
Client and Contact: Mike O'Sullivan, WCAA Director, (734) 247-7917,
Mike OSullivan@wcaa.us

Allen Road Grade Separation Project – Woodhaven, Michigan

Role: Surveyor & Utilities Engineer

General Description and Scope of Work:

The project consisted of relocating Allen Road and creating an underpass crossing CN Railroad north of Van Horn Road in the City of Woodhaven. As part of a multi-firm design team, Hennessey was tasked with the following scope:

- 42-inch DWSD Transmission Watermain Relocation
- 12-inch City of Woodhaven Watermain Relocation
- 24-inch Sanitary Sewer Main Relocation
- Temporary Bypass Roadway
- Topographic Survey / X-sections / Easement and Boundary Preparation

Unique Solutions / Challenges:

The 42-inch Transmission Main design required multiple meetings and permit approval with Detroit Water and Sewer Department (DWSD). As part of the approved permit plans, Hennessey designed a line stop system and temporary water bypass along with emergency procedures in order to facilitate the construction of the new main. Public meetings were conducted to inform downstream communities of possible service interruptions and construction schedules.

Hennessey led the coordination of all utility relocations including DTE, Buckeye Gas, Plains Gas, Marathon, Centurylink and Qwest Communications. The temporary road bypass was designed to accommodate Allen Road traffic during construction. Traffic control plans were permitted through Wayne County. The plans involved temporary road closures, detour routes, signage, flag persons and traffic control devices.

Milestone Dates: March 2014 to current
Cost: \$4 Million (Utilities and Temporary Road Only)
Client and Contact: Jeff Harris, Woodhaven City Administrator,
(313) 575-4034, jharris@woodhavenmi.org

2021 Airfield Pavement Repair Project at Detroit / Wayne County Metropolitan Airport • Romulus, MI

Role: Hennessey Engineers acted as a subconsultant and performed CAD Design and Assistance utilizing Michael Baker's ProjectWise network.

General Description and Scope of Work:

The Taxiway K, North was located north of Taxiway Y10, south of Checkpoint #1, east of Runway 4R-22L, and west of Taxiway E7 and E8. The project consisted of one phase and called for the removal existing edge lights and edge

light cans and installation new edge lights, edge light cans and retroreflective markers.

Taxiway Z was located north of Taxiway V, south of Taxiway Z5, east of the FedEx Ramp and west of Runway 4R-22L. This project was in two phases to maintain access for the FedEx Ramp. The project milled three inches of hot mix asphalt concrete. Paint markings were required. Permanent striping placed.

Unique Solutions / Challenges:

Taxiway K, North's work was performed at night. Taxiway Z was completed in two phases to keep the FedEx Ramp and Runway 4R-22L open.

Milestone Dates: March 2021
Cost: \$886,680
Client and Contact: Phil McGuire, Project Manager,
Michael Baker International (313) 203-4416

Westwood Road • City of Woodhaven

Role: Project Manager & Lead Designer

General Description and Scope of Work:

Project Manager and Lead Designer for a \$5 million infrastructure project connecting Van Horn and West Roads. The components included one mile of roadway, concrete pavement, sanitary, water main, stormwater management, bridge crossing and mast arm intersection improvements. The box culvert bridge crossing spanned the Brownstown Creek Drain complete with railing and sidewalk. Hydraulics and stormwater management design were successfully permitted through MDEQ and Wayne County. Other utility permits were obtained from MDOT, South Huron Valley Utility Authority, MDEQ Water and Sewer, and ITC.

Unique Solutions / Challenges:

The new roadway spanned the Brownstown Creek Drain which is under Wayne County jurisdiction. Upstream and downstream hydraulics were analyzed to properly size a box culvert to convey drainage. Careful consideration and analysis were required to avoid adversely impacting the upstream flow at I-75 and the downstream flow at Van Horn Road. The hydraulic calculations were included in the required permit submittals to MDEQ and Wayne County. During construction, surrounding businesses were kept in service with bypass utilities and temporary roadway access.

Milestone Dates: January 2018 to August 2018
Cost: \$5,000,000 (construction)
Client and Contact: Jeff Harris, City Administrator, City of Woodhaven, (734) 675-4932



AHMAD ALI

Construction Operations Manager / Safety Officer

Ahmad is an experienced and loyal Hennessey team member. His expertise in construction operations has served clients since 1984. Ahmad attends pre-construction meetings, coordinates construction with contractors, schedules required construction testing (i.e. water main bacteriological testing, density and concrete, QC/QA testing) and prepares punch list items. Ahmad assigns Hennessey staff to various construction sites to monitor construction ordinances, compliance to design plans, and municipalities' engineering specifications. He monitors the construction site and reviews construction inspectors' daily reports, and acts as liaison between the general contractor, owner, and municipality.

EDUCATION

Bachelor of Science, Civil Engineering, 1982
Wayne State University

Master of Science, Civil Engineering, 1986
Wayne State University

Ahmad's involvement begins at the pre-construction meeting and ends with the completion of the project. He has overseen more than \$30M of public water operation system projects for municipal clients. In his 38-year career at Hennessey Engineers, he has overseen over \$500 million in roads, sewer, water main and private development projects. He is also Safety Officer and is responsible for implementing Hennessey's safety manual and program.

SELECT EXPERIENCE

City of Dearborn Heights

Permanent Pressure Reducing Valve (PRV) Installation

Performed installation of PRV to reduce water pressure in city distribution system.

Years: 2022, 2023, 2024

Contact:

Director Robert Conrad
Department of Public Works
24600 Van Born Road
Dearborn Heights, MI 48125
(248) 924-4084
rconrad@ci-dearborn-heights.mi.us

City of Lincoln Park

Permanent Pressure Reducing Valve (PRV) Installation

Performed installation of PRV to reduce water pressure in city distribution system.

Years: 2022, 2023, 2024

Contact:

Director John Kozuh
Department of Public Services
500 Southfield Road
Lincoln Park, MI 48146
(313) 215-4109
jkozuh@citylp.com



Old Goddard Road Reconstruction

City of Lincoln Park - Old Goddard Road Reconstruction

The project involved pavement removal and replacement of approximately one-third of a mile of road. Ahmad was responsible to implement the MDOT with federal aid assistance administered through MDOT's Field Manager program, which was used for preparation and maintenance of the necessary paperwork required by the State.

City of River Rouge

Permanent Pressure Reducing Valve (PRV) Installation

Performed installation of PRV to reduce water pressure in city distribution system.

Years: 2022, 2023, 2024

Contact:

Water Superintendent Kelli Onufrak

Department of Public Works

10600 West Jefferson Avenue

River Rouge, MI 48218

(313) 842-4803

konufrak@cityofriverrouge.com

City of Allen Park

Enterprise / I-94 Reconstruction Project

This project consisted of a concrete overlay on the roadway and highway entrance ramp through and economic giant funded by MDOT. Ahmad was responsible for construction administration with affected areas' businesses, including Frito Lay, Ford Truck, and Smirnoff.

City of Riverview

Sanitary Sewer Evaluation Survey Project

Sanitary sewer evaluation survey project used to achieve the City of Riverview's desired I/I elimination. During the construction phase, Ahmad was responsible for coordination with the individual residents to disconnect the roof drain and edge drain lines under their basement floors in addition to overseeing the construction of the main sewer line to the treatment plant.

Approved for the Agenda of:	APPROVED
6/24/2025	Motion No. 25-348

7.B.



Mayor's Office

TO: Honorable Mayor Bill Bazzi
Honorable City Council Members

FROM: Ali Dib, City Engineer

DATE: June 17, 2025

RE: City Engineer Dib - Bid Award - Environmental & SHPO Bridge Assessments

Motion to award the bid for the SHPO Environmental Services to Tri Terra for \$9,400. In addition, authorize the Mayor and Clerk to sign the contract on behalf of the City. Furthermore, authorize the Mayor and Comptroller or Clerk to sign the necessary warrants, and the Treasurer to issue payment from Fiscal year 2025-2026 CDBG-DR GL Account 592-536-924.592.

Attachments:

1. Tally Sheet - Environmental and SHPO Study
2. RFQ - Environmental and SHPO Assessment Study
3. Tri Terra Proposal
4. ASTI Proposal - Environmental and SHPO RFP Proposal

CITY OF DEARBORN HEIGHTS

Name of Bid: Environmental and SHPO Assessment Study



Bidder	Bid Deposit	Bid Amount	Notes
Tri Terra	N/A	\$9,400.00	N/A
ASTI Environmental	N/A	\$10,800.00	N/A

THE CITY OF DEARBORN HEIGHTS

Bill Bazzi Mayor



REQUEST FOR PROPOSAL

Environmental and SHPO Assessment Study

PROJECT NUMBER 2025-0001

Issue Date: **March 10, 2025**

Pre-proposal Question Deadline: **April 3rd, 2025, at 12:00 p.m., Local Time**

Proposal Deadline: **April 10th, 2025, at 3:00 p.m., Local Time**

Purchasing Contact: Mahdi Baydoun, Buyer, Phone: (313) 791-3446 Email: mibaydoun@dearbornheightsmi.gov

Project Specifications questions contact: Ali M. Dib P.E, City Engineer, Email: adib@dearbornheightsmi.gov

DESCRIPTION: This Request for Qualification (RFP) is intended to address various Architectural & Engineering needs for federally funded projects to address the capital improvement plan (CIP) for the city of Dearborn Heights. The city intends to select up to four (4) firms with various specialties to address the various projects listed in this document.

RFP Instructions

The City of Dearborn Heights ("THE CITY"), Michigan is seeking a proposal from qualified firms to conduct a National Environmental Policy Act (NEPA) and 106 SHPO Review for the replacement of two bridges carrying Hipp and Polk Streets over Ecorse Creek. The project has been awarded Community Development Block Grant Disaster Recovery Funds (CDBG-DR.)

BACKGROUND

This project will replace two bridges will be replaced along the Ecorse Creek at Hipp (Figure 1) and Polk Streets (Figure 2). Although officially classified as bridges, these structures are dual steel pipe culverts with earthen fill. Compared to other bridges along Ecorse Creek, these structures are not the best design to handle high flows and the flashy nature of the waterway.

Both bridges have been identified in bridge inspection reports as needing replacement with a single-span culvert or bridge that properly accommodates the hydraulics of the creek. Although both bridges are rated in fair/good condition, the waterway upstream, in between, and downstream of these bridges are in poor condition due collection of sediment and debris. The dual culvert design of these bridges has resulted in erosion voids in earthen fill due to high-water events along the creek, creating a "catch" for debris and dead vegetation (Figure 3). This design exacerbates blockages and drainage issues during flooding events along the creek. The project will replace these bridges with a single-span culvert that is designed to better handle creek flows and avoid blockages currently experienced at these locations.

City residents have routinely expressed their frustration with flooding issues along Ecorse Creek and have requested that the City contribute to solutions along the Creek. Since the Creek is not under the City's jurisdiction, the City is limited in what direct actions can be made to increase system capacity and conditions along Ecorse Creek. However, the two bridges included in this application are directly related to such issues.



Figure 1: Hipp Street over Ecorse Creek



Figure 3: Debris catch at Polk Street

PROJECT LOCATION

The location of the subject project can be found in Exhibit A.

SERVICES REQUESTED

The Consultant will document the natural and social environment plus a SHPO study within the study areas and will evaluate any potential impacts from the bridge replacements in the project areas, as well as the natural and social environmental plus a SHPO study. If any potential impacts are identified, the Consultant will discuss strategies to avoid, minimize, or mitigate problems.

The Consultant's first task should be to issue a request to the City for any needed information. The Consultant will be expected to coordinate as needed during the review process with the Michigan CDBG-DR office, and any other government agencies that might be involved in the review.

The Consultant will prepare a broad environmental assessment the infrastructure project that follows the NEPA standards. The consultant will prepare and submit a draft report and associated documentation to THE CITY and CDBG- DR for review. The Consultant will be expected to answer any questions posed by CDBG-DR and will develop and submit a final report that is satisfactory to THE CITY and CDBG-DR.

PROPOSAL SUBMISSION

Bidders may bid on either the Environmental Assessment and SHPO Assessment, or both activities if qualified to do so.

The proposal must be received by 3:00 P.M. Eastern on **April 10th, 2025**, via email to Mahdi Baydoun, mibaydoun@dearbornheightsmi.gov

The email must be labeled as "Environmental and SHPO RFP". It is the responsibility of respondents to deliver the proposal before the due date and time – proposals received after the due date and time will not be considered.

QUESTIONS

Questions related to this solicitation must be directed to Mahdi Baydoun at: mibaydoun@dearbornheightsmi.gov and must be submitted by **April 3rd, 2025 at 12:00 pm.**

PROPOSAL REQUIREMENTS

The Consultant's proposal response to this RFP will include, at minimum, the following elements for each of the projects:

- The name, title, phone number, and email address of the primary contact at Consultant.
- Summarize your understanding of the project.
- Describe your experience in completing similar environmental reviews, especially reviews done in Michigan.
- A response to requirements listed in the Scope of Services, including a description of the expected process to be undertaken for the environmental review.
- Describe the expected timeline for the study process.
- Describe at a high level the input needed from THE CITY.
- A brief biography of the members of the Consultant's project team.

PROPOSED PRICE

The Consultant's proposal should define the proposed cost of performing the required studies for each project. You should describe any cost elements that are fixed or variable. Describe your proposed method for invoicing during the progress of the study.

When submitting price proposal, please use this format:

Service	Cost	If your firm <u>declines</u> to provide this service, please indicate.
Environmental Assessment	\$	
SHPO Assessment	\$	
Total Cost	\$	

SELECTION PROCESS

Proposals will be evaluated based on a variety of criteria including, but not limited to:

- Experience with projects of similar size, scope, schedule, and complexity (30%).
- Completeness of responses to the Scope of Services (30%).
- Proposed timeline (20%).
- Project price (20%).

GENERAL INFORMATION

Only one point of contact is offered to respondents for this procurement, and all questions and communication must be accomplished exclusively by email submission of questions to the contact identified above. No other direct or indirect contact is to be made during this RFP period with the procurement contact or with any other member of THE CITY concerning this project.

1. Proposed Award

The award, if any, shall be made by contract to be executed by THE CITY and the Consultant whose proposal is deemed to be in the best interest of THE CITY. The decision of THE CITY of whether to make the award and which proposal is in the best interest of THE CITY shall be final.

2. Signature of Responsible Party

No organization may assign or transfer any legal or equitable interest in his proposal after the date and hour set for the receipt of proposals.

3. Company's Rights Reserved

THE CITY reserves the right to accept or reject any or all proposals in whole or in part, to waive any irregularities in any proposal, and to accept the proposal which is most advantageous to THE CITY and to re-advertise if desired. THE CITY reserves the right to negotiate with any Consultant.

4. Conflict of Interest

The Consultant agrees that it presently has no interest and shall acquire no interest, direct or indirect, that would conflict in any manner or degree with the performance of its services hereunder. The Consultant further agrees that, in the performance of the agreement, no person having any such interest shall be employed.

5. Indemnification

The Consultant agrees to protect, defend, indemnify, and hold harmless THE CITY and its agents and employees from and against any and all liability, damages, claims, suits, liens, and judgments, of whatever nature, including claims for contribution and/or indemnification, for injuries to any person or persons, caused by the organization's proposals or subsequent submittals.

The Consultant's obligation to protect, defend, indemnify, and hold harmless, as set forth hereinabove, shall include any matter arising out of any actual or alleged infringement of any patent, trademark, copyright, or service mark, or any actual or alleged unfair competition, disparagement of product or service, or other business tort of any type whatsoever, or any actual or alleged violation of trade regulations.

6. Ownership and Disclosure

All documents and materials prepared pursuant to this proposal are the property of THE CITY and may also be provided to the CDBG-DR office. THE CITY shall have the unrestricted authority to publish, disclose, distribute, and otherwise use, in whole or in part, any reports, data, or other materials prepared under this process. To the extent anything is provided to CDBG-DR, the provisions of Michigan public records law will apply.

7. Insurance Requirements

The Consultant shall maintain, at its expense, during the term of any contract statutory workman's compensation insurance, automobile liability insurance, commercial general liability insurance, and professional liability insurance.

The Consultant will provide, upon request, the Certificates of Insurance documenting the coverage.

8. Independent Contractor Relationship

The Consultant shall perform any services related to any contract resulting from this RFP as an independent contractor, and as such, shall have and maintain complete control over all of its employees, agents, and operations. Neither the Consultant nor anyone employed by it shall represent, act, purport to act, or be deemed to be the agent, representative, employee, or servant of THE CITY.

9. Equal Opportunity

THE CITY is an Equal Opportunity Employer and prohibits, in accordance with the law, discrimination on the basis of race, sex, sexual identity or expression, gender origin or identity, national origin, religion, disability, or age.

LEGAL PROVISIONS

- 1) Failure to follow any instruction within this RFP may, at THE CITY's sole discretion, result in the disqualification of the Consultant's proposal.
- 2) Consultant's proposal must be received, in writing or by e-mail, by THE CITY by the date and time specified above. THE CITY is not responsible for any delays in delivery or expenses for the development or delivery of proposals. Any proposal received after such time will not be considered. Any proposal received with insufficient postage will be returned unopened. Final proposals or alterations thereto received by fax or phone will not be accepted.
- 3) The consultant's response to this RFP should reflect exceptions to any THE CITY requirements with which the Consultant cannot comply. These exceptions shall be itemized in the Consultant's response.
- 4) All bids must be valid for a period of at least 120 days following the date of submission.
- 5) It will be the sole responsibility of the bidding Consultant to have their bids delivered before the deadline. Bids not received by the stated date and time will not be opened.
- 6) Consultant may make alternate proposals for consideration. Itemized, line item pricing must be provided for each alternate proposal. THE CITY, in its sole discretion, may accept or reject any of the Consultant's alternate proposal(s).
- 7) THE CITY reserves the sole right to accept or reject, in part or in whole, any proposal received.
- 8) THE CITY shall incur no obligation or liability whatsoever by reason of the issuance of this RFP or any action by anyone relative thereto. The Consultant's preparation of their response is at the sole expense and liability of the Consultant.
- 9) All discussions, negotiations, understandings, and agreements resulting from this RFP are preliminary. THE CITY has no obligation to the Consultant until a formal Master Service Agreement and Statement of Work are executed.
- 10) Because this grant project is funded with federal funds from the CDBG-DR, the final contract with the Consultant must contain applicable contract provisions for non-federal contracts under federal awards (CFR Title 2, Appendix II to Part 200).
- 11) News releases by the Consultant regarding any aspect of this solicitation shall not be made at any time without the prior written approval of THE CITY.
- 12) Any information or data delivered to THE CITY in response to this RFP will not be returned.
- 13) THE CITY reserves the right to negotiate with any Consultant prior to and /or subsequent to any contract award.
- 14) Any proprietary information contained in the bid shall be so indicated with the notation in bold letters at the top and bottom of the page as follows, **"THIS PAGE CONTAINS PROPRIETARY INFORMATION."** A general indication that the entire contents or a major portion of the bid is propriety will not be honored.
- 15) It is the responsibility of the Consultant to clearly identify all costs associated with any item or series of items in this RFP. The Consultant must include and complete all parts of its cost proposal in a clear and accurate manner. Omissions, errors, misrepresentations, mistakes in calculation, or inadequate details in the Consultant's cost proposal are the sole

responsibility of the Consultant and may be grounds for rejection of the Consultant's proposal. Costs that are not clearly identified will be borne by the Consultant.

- 16)** Bids may be withdrawn, modified, and resubmitted prior to the formal bid due date in the same manner as the initial submission. Modifications submitted after the formal bid due date, or in any manner other than the acceptable submission manner, will not be considered.
- 17)** THE CITY reserves the right to waive any defect or irregularity in any proposal procedure.
- 18)** THE CITY reserves the right to request additional information or clarification of a Consultant's proposal. The Consultant's cooperation during the evaluation process in providing THE CITY staff with adequate responses to requests for clarification will be considered a factor in the evaluation of the Consultant's overall responsiveness. Lack of such cooperation or failure to provide the information in the manner required may, at the State's discretion, result in the disqualification of the Consultant's proposal.
- 19)** Consultant acknowledges and certifies that any person assigned to perform services hereunder meets the employment eligibility requirements of all immigration.

SPECIAL CONTRACT TERMS AND CONDITIONS

- 1) **CONTRACT TERM:** The fully executed contract is for a one-time purchase at the sole discretion of the City.
- 2) **NEGOTIATION:** Quantities, services, and prices listed in the Scope of Work and in the Respondent's response to this RFP may be subject to negotiation. Any agreements resulting from negotiation that differ from what is presented in this RFP or in the Respondent's response shall be documented and included as a part of the final contract.
- 3) **INSURANCE SUBMISSION REQUIREMENTS:** The successful Proposer (Contractor) must submit proof to the Purchasing Office that they meet all City of Dearborn Heights insurance requirements prior to receiving an executed contract and/or purchase order. Proof of insurance as stated below will be required no later than five (5) business days of request. An "Intent to Award" letter will serve as the request and will be faxed and/or emailed to the intended Contractor. To expedite the process, a copy of your current coverage may be submitted with your bid/proposal/quote. Prior to expiration dates of any required insurance, Contractor shall be responsible for providing proof of continuing coverage. Contractor's name as it appears in the bid documents must be listed as the named insured on the insurance certificate that is submitted.
- 4) **INSURANCE REQUIREMENTS:** The Contractor, at its own expense and in its own name, must provide and keep in force during the term of this Agreement the following types of insurance in not less than the amounts indicated below:
 - a) **Commercial General Liability Coverage:** Commercial General Liability Coverage including products/completed operations, contractual liability, and personal injury. This insurance shall be on a commercial insurance, occurrence form. The limit amount for this insurance shall be not less than \$1,000,000 per occurrence and \$2,000,000 aggregate.
 - b) **Endorsement - Additional Insured:** The certificate must contain, as an endorsement, the following language pertaining to the general liability coverage: "The City of Dearborn Heights, Michigan, its elected officials, officers, employees, boards, commissions, authorities, voluntary associations, and any other units operating under the jurisdiction of the City and within appointment of its operating budget including the City of Dearborn Heights are named as additional insured and said coverage shall be considered to be the primary coverage rather than any policies and insurance or self-insurance retention owned or maintained by the City of Dearborn Heights".
 - c) **Workers Compensation Coverage:** At a minimum, Workers Compensation Insurance as required by State of Michigan law, Michigan statutory coverage, or evidence of an exemption for sole proprietors or a State issued exemption for corporations, partnerships or LLCs who have three or less employees. Employer's Liability limits of \$500,000 each accident, \$500,000 disease policy limit and \$500,000 disease each employee.
 - d) **Endorsement - Other:** For the above General Liability and Workers Compensation insurance, the policy shall be endorsed to include a waiver of subrogation by the affording carrier in favor of the City of Dearborn.

- e) **Automobile Liability Coverage:** If performance of this Contract requires use of motor vehicles licensed for highway use, Automobile Liability Coverage is required that shall cover all owned, non-owned, and hired automobiles with a limit of not less than \$1,000,000 combined single limit each accident.
- f) **Cancellation Clause:** Cancellation clause shall state not less than thirty (30) days. It is incumbent upon the Contractor to affect all changes (additional insured, Primary/noncontributory, and waiver of subrogation) indicated above to its insurance policy. Insurance must be with an insurance company or companies licensed to conduct business in the State of Michigan that has an A.M. Best Company rating of A-, VII or better and is satisfactory to the City of Dearborn Heights.

The demanded coverage that is to be afforded by the Contractor shall be primary and non-contributory in relationship to any and all insurance or self-administered SIR maintained and/or controlled by the City of Dearborn Heights and its budgeted subdivisions. The City reserves the right to require complete, certified copies of all required insurance policies at any time. Any contractors and/or subcontractors utilized by the awarded vendor must also comply with all of the City's insurance requirements. The awarded vendor is solely responsible for ensuring that all contractors and/or subcontractors comply with the City's insurance requirements.

- 5) **KEY PERSONNEL AND SUBCONTRACTORS:** It is essential that the Contractor provides adequate experienced personnel and subcontractors, capable of and devoted to the successful accomplishment of work to be performed under this contract. The Contractor must agree to assign specific individuals to the key positions.
 - a) The Contractor agrees that, once assigned to work under this contract, key personnel and subcontractors shall not be removed or replaced without written notice to the City.
 - b) If key personnel and subcontractors are not available for work under this contract for a continuous period exceeding thirty (30) calendar days, or are expected to devote substantially less effort to the work than initially anticipated, the Contractor shall immediately notify the City, and shall if needed, subject to the concurrence of the City, replace such personnel with personnel of substantially equal ability and qualifications.
 - c) The use of any subcontractor is subject to pre-approval by the City of Dearborn Heights Contract Administrator and Purchasing Department.

STANDARD TERMS AND CONDITIONS OF AGREEMENT

- 1) Assignment/Transfer:** Assignment or transfer of this contract without written consent of the City of Dearborn Heights (Purchaser) may be construed by the Purchaser as a breach of contract sufficient to cancel this agreement at the discretion of the Purchaser.
- 2) Inspection:** All goods and services shall be subject to inspection and approval by Purchaser at all reasonable times including inspection during manufacture. Inspection and approval by Purchaser at Contractor's (Seller's) plant does not preclude rejection for defects upon discovery by subsequent inspection. Any goods and services rejected by Purchaser shall be promptly repaired or replaced at Seller's expense. Any and all costs incurred by Purchaser in connection with the return of goods rejected by Purchaser as defective shall be at Seller's risk and expense.
- 3) FOB and Risk of Loss:** All items must be FOB Destination and all freight charges must be included in the Proposal. Seller agrees to bear all risks of loss, injury or destruction of goods and materials ordered herein which occur prior to delivery and acceptance; and such loss, injury or destruction shall not release Seller from any obligation hereunder.
- 4) Warranty:** Seller warrants that it has good and merchantable title to the goods sold hereunder and that said goods shall conform to the descriptions and applicable specifications and samples. Such goods shall be of good merchantable quality and fit for the known purposes for which sold, and are free and clear of all liens and encumbrances. Seller and Purchaser agree that this order does not exclude, or in any way limit, other warranties provided for in this agreement or by law.
- 5) Excise and Sales Tax:** The prices herein must not include any Federal excise taxes or sales taxes imposed by any State or Municipal Government. Such taxes, if included, must be deducted by the Seller when submitting invoice for payment.
- 6) Invoices:** Invoices for goods must be submitted on date of complete shipment. Invoices for services must be submitted within 45 days after completion of Services. Payment will be delayed if the invoice fails to reference PO number, ordering department, unit prices, quantities, totals, and a full description of the order that matches the PO.
- 7) Payment Terms:** Payment will be 2%/10, Net 30 unless otherwise specified by the City of Dearborn Heights.
- 8) IRS Form W-9:** Seller must have on file with the City of Dearborn Heights an IRS Form W-9 before Purchaser will issue any payment to Seller.
- 9) Compliance with Laws:** Contractor represents and warrants that the performance of this order and the furnishing of goods or services required shall be in accordance with the applicable standards, provisions and stipulations of all pertinent Federal, State or City of Dearborn Heights laws, rules, regulations, resolutions, and ordinances including but not limited to the Fair Labor Standards Act, the Equal Employment Opportunity rules and regulations, the Transportation Safety Act and the Occupational Safety and Health Acts.
- 10) Amendments:** No amendment, modification or supplement to this contract shall be binding unless it is in writing and signed by authorized representatives of the parties

11) Termination: When in the City of Dearborn Heights' best interest, the City may unilaterally cancel this agreement at any time, whether or not the Contractor is in default of any of its obligations hereunder. Under any such cancellation, the Contractor agrees to waive any claim for damages, including loss of anticipated profit on account hereof. However, the City of Dearborn Heights agrees that the Contractor shall be paid for items and/or services already accepted by the City, but in no event shall the City of Dearborn Heights be liable for any loss of profits on the order or portion thereof so terminated. Either party may terminate this agreement at any time for the failure of the other to comply with any of its material terms and conditions.

12) Waiver of Breach: No waiver by either party of any breach of any of the covenants or conditions herein contained performed by the other party shall be construed as a waiver of any succeeding breach of this same or of any other covenant or condition.

13) Records and Right to Audit: Contractor's "records" shall upon reasonable notice be open to inspection and subject to audit and/or reproduction at during normal business working hours. The City's representative or an outside representative engaged by City may perform such audits. The City or its designee may conduct such audits or inspections throughout the term of this contract and for a period of three years after final payment or longer if required by law. a. Contractor's "records" as referred to in this contract shall include any and all information, materials and data of every kind and character, including without limitation, records, books, papers, documents, subscriptions, recordings, agreements, purchase orders, leases, contracts, commitments, arrangements, notes, daily diaries, superintendent reports, drawings, receipts, vouchers and memoranda, and any and all other agreements, sources of information and matters that may in the City's judgment, have any bearing on or pertain to any matters, rights, duties or obligations under or covered by any Contract Document. Such records shall include (hard copy, as well as computer readable data if it can be made available), written policies and procedures; time sheets; payroll registers; cancelled checks; subcontract files (including proposals of successful and unsuccessful proposers, proposal recaps, etc.); original estimates; estimating work sheets; correspondence; change order files (including documentation covering negotiated settlements); back charge logs and supporting documentation; general ledger entries detailing cash and trade discounts earned, insurance rebates and dividends; and any other contractor records which may have a bearing on matters of interest to the City in connection with rite contractor's dealings with the City (all foregoing hereinafter referred to as "records") to the extent necessary to adequately permit evaluation and verification of:

- a) Contractor compliance with contract requirements, b) compliance with the City's Charter and policies, and c) compliance with provisions for pricing change orders, invoices or claims submitted by the contractor or his payees.
- b) Contractor shall require all payees (examples of payees include subcontractors, insurance agents, material suppliers, etc.) to comply with the provisions of this article by incurring the requirements hereof in a written contract agreement between Contractor and payee. Such requirements to include flow-down right of audit provisions in contracts with payees will also apply to Subcontractors and Sub-Subcontractors, material suppliers, etc. Contractor will cooperate fully and will cancel Related Parties and all of Contractor's subcontractors (including those entering into lump sum subcontracts) to cooperate fully in furnishing or in making available to the City from time to time whenever requested in an expeditious manner any and all such information, materials and data.
- c) The City's authorized representative or designee shall have reasonable access to the Contractor's facilities, shall be allowed to interview all current or former employees to discuss

matters pertinent to the performance of this contract and shall be provided adequate and appropriate work space, in order to conduct audits in compliance with this article.

- d) If an audit inspection or examination in accordance with this Article, discloses overpricing or overcharges (of any nature) by the contractor to the City in excess of one-half of one percent (.5%) of the total contract billings the reasonable actual cost of the City's audit shall be reimbursed to the City by the Contractor. Any adjustments and/or payments which must be made as a result of any such audit or inspection of the contractor's invoices and/or records shall be made within a reasonable amount of time (not to exceed 90 days) from presentation of the City's findings to Contractor.

14) Complete Agreement: The parties agree that the conditions of purchase stated herein or attachments hereto set forth their entire agreement and there are no promises or understandings other than those stated herein, and that any prior negotiations between the Purchaser and Seller or terms or conditions of sales set forth in the Seller's quotation or order or sales acknowledgement shall not constitute a part of the agreement between the Purchaser and Seller concerning this purchase. The term "agreement" as used in this clause shall include any future written amendments, modifications, or supplements made in accordance herewith.

15) Liability and Indemnity: Contractor agrees to protect, defend, reimburse, indemnify and hold the City of Dearborn, its officers, affiliates, employees and agents harmless at all times from and against any and all claims, liabilities, expenses, losses, demands, damages, fines and causes of action of every kind and character made, incurred, sustained or initiated by any party hereto, any party acquiring any interest hereunder, any agent or employee of any party hereto, any third or other party whomsoever, or any governmental agency, arising out of, incident to, or in connection with this contract, or in the performance, nonperformance or purported performance of the work or services or breach of the terms hereof, except when the City of Dearborn Heights is solely at fault. The City of Dearborn Heights is mindful that this demand for indemnity is more extensive than the corresponding liability coverage that the insurance industry may afford to satisfy this indemnification request.

16) Records: The City of Dearborn Heights reserves the right to inspect all vendor documents relating to this agreement for up to three (3) years after expiration.

17) Insurance: The Contractor, at its own expense and in its own name must provide and keep in force during the term of this Agreement, insurance coverage with limits not less than indicated in the Special Instructions, Terms and Conditions or as otherwise agreed.

18) Noncompliance: Failure to deliver in accordance with specifications will be cause for the City of Dearborn Heights to cancel the contract or any part thereof and purchase on the open market, charging any additional cost to the Contractor.

19) Protection of Resident Workers: The City of Dearborn Heights supports the Immigration and Nationality Act (INA) which includes provisions addressing employment eligibility, employment verification and non-discrimination. The contractor is held responsible to establish appropriate procedures and controls so no services under this contract will be performed by any worker who is not legally eligible to perform such services. The City of Dearborn Heights shall have the right to terminate the contract if the City determines that the contractor has failed to perform satisfactorily with respect to its employment practices in support of INA.

20) Non-Discrimination Clause: The proposer agrees not to discriminate against any employee or applicant for employment, to be employed in the performance of such contract, with respect to hire, tenure, terms, conditions or privileges, of employment, or any matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, or marital status. Breach of this covenant may be regarded as material breach of the contract as provided for in Act 220 and Act 453 of the Public Acts of 1976, as amended, entitled "Michigan Handicapper's Civil Rights Act" and the Michigan Elliott Larson Civil Rights Act." The proposer further agrees to require similar provisions from any subcontractors, or suppliers.

21) Subcontracting: The use of a subcontractor is subject to the written approval of the Corporation Counsel of the City of Dearborn Heights.

22) Use of the City Seal: Contractors are prohibited from using the official Seal of the City of Dearborn Heights in this Proposal or in any other manner.

23) Legal Proceedings: Any legal proceedings shall be resolved in Michigan courts.

24) Federally Funded Purchases: Purchases using federal funds are subject to eligibility verifications through the System for Award Management (SAM) prior to the award.

REQUIRED SUBMITTAL FORMS

The Following forms are required :

- 1- Proposal form
- 2- Exceptions and alternatives form
- 3- verifications of minimum qualifications form
- 4- Business information questioner
- 5- Sub-Contractors form

PROPOSAL FORM

Failure to complete this form may result in your Proposal being deemed non-responsive and rejected without any further evaluation.

OFFER TO: THE CITY :

The Undersigned hereby offers and agrees to furnish the goods and/or services in compliance with all terms, scope of work, conditions, specifications, and addenda in the Request for Proposal.

ADDENDA:

The undersigned has read, understands and is fully cognizant of the Information to Respondents, Offer, and all Exhibits thereto, together with any written addendum issued in connection with any of the above. The undersigned hereby acknowledges receipt of the following addendum(s): _____, _____, _____ (write "none" if none). In addition, the undersigned has completely and appropriately filled out all required forms.

OBLIGATION:

The undersigned, by submission of this Offer, hereby agrees to be obligated, if the Offer is accepted by the City of Dearborn Heights to enter into a Contract to provide the stated goods and/or services for the term as stated herein in accordance with the Scope of Work, Specifications, and Terms and Conditions, together with any written Addenda as specified above and any negotiated terms. If this offer is accepted and signed by the City of Dearborn Heights this RFP document, together with any written Addenda and any negotiated terms shall be (collectively) the contract.

COMPLIANCE:

The undersigned hereby accepts all administrative requirements of the RFP and will be in compliance with such requirements. By submitting this Proposal Form, the Respondent represents that:

1. The Respondent is in compliance with any applicable provisions of the City's Charter and Code of Ordinances.
2. If awarded a contract to operate the Concession or provide the goods or Services required in the RFP, the Respondent will comply with the City's Charter and Code of Ordinances. These documents can be found on the City of Dearborn Heights website on the City Clerk's page.

NON-COLLUSION:

The undersigned, by submission of this Proposal Form and other required forms, hereby declares that this Proposal is made without collusion with any other business making any other Proposal, or which otherwise would make a Proposal.

PERFORMANCE GUARANTEE:

The undersigned further agrees that if awarded the Contract, it will submit to the City any required type of guarantee (i.e. irrevocable letter of credit or cash deposit).

SUBMITTAL REQUIREMENTS: The undersigned certifies it has attached a complete response to each of the submittal requirements listed in the Evaluation Criteria and Submittal Requirements section of this RFP.

No proposal may be accepted which has not been signed in the appropriate space below:

Company Name:-----

Address -----

Contact Person -----

Phone -----

Fax -----

Email -----

Signature of Person Authorized to sign -----

Title -----

Date-----

ACCEPTANCE OF OFFER (To be completed by the city of Dearborn Heights)

Mayor's signature_____

Date _____

City Clerk's signature_____

Date _____

EXCEPTIONS AND ALTERNATIVES FORM

Failure to complete this form may result in your Proposal being deemed nonresponsive and rejected without any further evaluation.

Proposers are to comply with all requirements of this solicitation, otherwise the proposal may be deemed nonresponsive.

Exceptions may be considered if they are presented with the proposal and if the City determines that the exception does not materially alter the intent of this solicitation or that it exceeds the requirements of this solicitation.

- ----No Exceptions Taken

- --- Exceptions Taken – See attached*

*Please note that if any exceptions are taken, all required information must be submitted as an attachment

Except as may be indicated above, Proposer is in complete agreement with this entire solicitation including any proposed terms, conditions and business arrangements described herein.

By _____

(Authorized Signature)

Date _____

(Title) _____

VERIFICATION OF MINIMUM QUALIFICATIONS FORM

Failure to complete this form may result in your Proposal being deemed non-responsive and rejected without further evaluation.

1. Provide references that will support the minimum qualification of: "Respondent must have a minimum of three similar projects in the last five years as requested in the Minimum Qualifications section. References must demonstrate at least five years of experience and must reflect work of a repetitive nature.

A- Client Name:

Title:

Client Contact E-mail

Contact Phone Number:

Services performed from and to (dates): _____

B-Client Name:

Title:

Client Contact

Contact Phone Number:

Services performed from and to (dates): _____

C-Client Name:

Title:

Client Contact E-mail

Contact Phone Number:

Services performed from and to (dates): _____

D- Client Name:

Title:

Client Contact E-mail

Contact Phone Number:

Services performed from and to (dates): _____

BUSINESS INFORMATION QUESTIONNEER

Failure to complete this form may result in your Proposal being deemed nonresponsive and rejected without any further evaluation.

NAME OF COMPANY _____

PRINCIPAL OFFICE ADDRESS _____

TELEPHONE NUMBER _____

DUNS# AND/OR CCR (if applicable)# _____

FORM OF OWNERSHIP (Check One)

Corporation ()

LLC ()

Joint Venture ()

State of Incorporation/Registration

Date of Incorporation/Registration

Partnership () If Partnership, select one of the following: Limited () or General () Individual ()

LIST OF PARTNERS, PRINCIPALS, CORPORATE OFFICERS OR OWNERS

Names : _____

Titles: _____

LIST OF CORPORATE DIRECTORS

Principal Business Affiliation

Name: _____

Other Than Respondent Directorship: _____

HAS YOUR COMPANY OPERATED UNDER ANY DIFFERENT NAMES IN THE PAST FIVE (5) YEARS? YES / NO
IF YES, PLEASE IDENTIFY THE NAME(S) UNDERWHICH YOUR COMPANY HAS OPERATED:

SUBCONTRACTORS FORM

Failure to complete this form may result in your Proposal being deemed nonresponsive and rejected without any further evaluation.

Are there any subcontractors to be utilized under this contract?

YES - You must complete both pages.

NO - You must complete only this page.

ACKNOWLEDGED BY _____

FIRM _____

AUTHORIZED REPRESENTATIVE _____

TITLE _____

SIGNATURE _____

DATE _____

SUBCONTRACTORS FORM (Continued)

(If you have more than one Subcontractor, make additional copies as needed)

Prime Contractor

State relationship, if any, between Prime Contractor and each Subcontractor:

NOTE: Both the Prime Contractor/Consultant and Subcontractor must sign this form appropriately.

Subcontractor:

Fed Tax ID _____

Address: _____

P.O. Box _____

City: County State Zip: _____

Phone:() _____

Fax:() _____

Owners/Partners/Corporate Directors/Principal Stockholders (>5% stock holdings):

Work to perform: _____

Subcontract Amount \$ _____

Percent of Contract % _____

ACKNOWLEDGED BY: _____

I acknowledge that all the above information has been completely filled out and is true.

SUBCONTRACTOR Authorized Signature _____

Name & Title Date _____

I acknowledge that all the above information has been completely filled out and is true.

PRIME CONTRACTOR Authorized Signature Name & Title Date _____

**MEDC
GRANTS ADMINISTRATION
COMMUNITY DEVELOPMENT BLOCK GRANT
PROGRAM**

CONTRACT SPECIAL PROVISIONS

The following CDBG Contract Special Provisions should be used with all construction contracts, and professional service contracts, where CDBG funds are being used in whole or in part.

CONTRACT SPECIAL PROVISIONS

1. **Definitions:** For purposes of this Contract, the following terms shall have the meanings set forth below:
 - (a) **"Assistance"** means the CDBG grant funds provided, or to be provided, to the Grantee by the State, pursuant to the Grant Award Agreement.
 - (b) **"CDBG"** means Community Development Block Grant.
 - (c) **"Contract"** means the contractual agreement between the Owner and the Contractor to which these Contract Special Provisions have been incorporated and made a part thereof.
 - (d) **"Contractor"** means the contractor whose services are retained pursuant to the Contract.
 - (e) **"Grantee"** means the unit of local government designated as the recipient of the Assistance in the Grant Award and signing the acceptance provision of the Grant Award.
 - (f) **"HUD"** means U.S. Department of Housing and Urban Development, which is the federal agency that awards and has authority over CDBG funding to the State.
 - (g) **"Owner"** means the Grantee or Subrecipient, as applicable.
 - (h) **"Project"** means the project for which the services of the Contractor have been retained pursuant to the Contract which are funded, in whole or in part, with CDBG funds.
 - (i) **"State"** means the State of Michigan, or that agency, agency division, or Office of State government which has been delegated the responsibility for administering the CDBG program for the State of Michigan, as appropriate.
 - (k) **"Labor Surplus Area"** means a civil jurisdiction that has an unemployment rate at least 20% above the average unemployment rate for all states, the District of Columbia, and Puerto Rico during the previous two calendar years. The Department of Labor issues the labor surplus area list on a fiscal year basis.
2. **Prime Contractor Responsibilities:** The Contractor is required to assume sole responsibility for the complete effort and enforcement of laws and regulations under this Contract. The Owner will consider the Contractor to be the sole point of contact with regard to contractual matters. All contractors, including subcontractors must be registered in SAM and eligible to receive federal contracts.
3. **Federal and State Laws:** The Contractor agrees to comply with all CDBG requirements as well as other federal and state laws, regulations, or Executive Orders. The State reserves the right to add or delete terms and conditions of this Contract as may be required by revisions and additions or changes in the requirements, regulations, and laws governing the CDBG Program.

4. **Procurement and Contracting:** In accordance with 2 CFR Part 200, the cost plus a percentage of cost and percentage of construction cost methods of contracting shall not be used. This provision shall supersede any conflicting provision in an executed contract document or agreement funded in whole or in part with CDBG funds.
5. **Ownership:** Ownership of all real or personal property, acquired in whole or in part with CDBG funds for use on this Project, shall be vested in the Grantee, unless otherwise authorized by the State. When the Grantee determines that the property is no longer required for the purposes of this Project, the Grantee must notify the State and obtain approval for disposition of the property in accordance with applicable guidelines.
6. **Copyright:** Except as otherwise provided in the terms and conditions of this Contract, the Contractor paid through this Contract is free to copyright any books, publications or other copyrightable materials developed in the course of the Project and under this Contract. However, HUD and the State reserve a royalty-free, non-exclusive and irrevocable license to reproduce, publish or otherwise use and to authorize others to use, for Federal government and State purposes:

(a) the copyright in any work developed under this Contract; and

(b) any rights of copyright to which a subcontractor purchases ownership with grant support.

The Federal government's rights and the State's rights identified above must be conveyed to the publisher and the language of the publisher's release form must insure the preservation of these rights.

7. **Reporting Requirements:** The Contractor agrees to complete and submit all reports, in such form and according to such schedule, as may be required by the State or HUD. Further, the Contractor agrees to require any subcontractors to submit reports that may be required and to incorporate such language in its agreements. Failure to meet deadlines with the required information could result in sanctions.
8. **Access to Records:** All records with respect to all matters covered by this Contract shall be made available at any time for audit and inspection by HUD, the State or the Grantee or their representatives upon their request.
9. **Maintenance of Records:** Records for non-expendable property purchased totally or partially with Federal funds must be retained for five years after final close-out of the grant. All other pertinent contract records including financial records, supporting documents and statistical records shall be retained for a minimum of five years after the final close-out report. However, if any litigation, claim, or audit is started before the expiration of the five-year period, then records must be retained for five years after the litigation, claim or audit is resolved.
10. **Confidential Information:** Any reports, information, data, etc., given to, prepared by, or assembled by the Contractor under this Contract, which the Grantee or the State requests to be kept confidential, shall not be made available to any individual or organization by the Contractor without prior written approval of the Grantee or the State, as applicable.

11. **Reporting of Fraudulent Activity:** If at any time during the term of this Contract anyone has reason to believe by whatever means that, under this or any other program administered by the State, a recipient of funds has improperly or fraudulently applied for or received benefits, monies or services pursuant to this Contract or any other contract, such information shall be reported immediately to the appropriate authorities.
12. **Political Activity:** None of the funds, materials, property or services provided directly or indirectly under this Contract shall be used for any partisan political activity, or to further the election or defeat of any candidate for public office or otherwise.
13. **Conflicts of Interest and Ethical Standards:** The following provisions regarding “conflicts of interest” apply to the use and expenditure of CDBG funds by the Grantee and its subrecipients, including the Contractor.

In the procurement of supplies, equipment, construction and services, the more restrictive conflict of interest provisions of the State of Michigan Ethics laws, or of the Contractor shall apply.

In cases not governed by the above, such as the acquisition and disposition of real property and the provision of CDBG assistance to individuals, businesses and other private entities, the following provisions shall apply.

Except for eligible administrative or personnel costs, the general rule is that no person who is an employee, agent, consultant, officer, or elected or appointed official of the State or a unit of general local government or any designated public agencies or subrecipient which are receiving CDBG funds who exercise or have exercised any function or responsibilities with respect to CDBG activities assisted herein or are in a position to participate in a decision making process or gain inside information with regard to such activities, may obtain a financial interest or benefit from the activity, or have an interest in any contract, subcontract or agreement with respect thereto, or the proceeds thereunder either for themselves or those with whom they have family or business ties during their tenure or for one year thereafter. Exceptions may be granted by the State on a case by case basis as requested upon full disclosure in writing.

Should any governmental entity, contractor, subcontractor, employee or official know or perceive any breach of ethical standards or conflict of interest under the CDBG grant awarded to the Grantee or any other CDBG grant, they shall immediately notify in writing the MEDC. If the State finds any circumstances that may give rise to a breach of ethical standards or conflict of interest, under any grant, they shall notify the participating governmental entity and the State Ethics Commission as appropriate. The State may undertake any administrative remedies it deems appropriate, where there is a breach of ethical standards or conflict of interest under the regulations governing the CDBG Program and the State policies.

14. **Applicable Law:** In addition to the applicable Federal laws and regulations, this Contract is also made under and shall be construed in accordance with the laws of the State. By execution of this Contract, the Contractor agrees to submit to the jurisdiction of the State for all matters arising or to arise hereunder, including but not limited to performance of said Contract and payment of all licenses and taxes of whatever kind or nature applicable hereto.

15. **Limitation of Liability:** The Contractor will not assert in any legal action by claim or defense, or take the position in any administrative or legal procedures that he is an agent or employee of the Owner. This provision is not applicable to contracts for CDBG administration services where the Contractor is a Council of Government. The State shall not be liable for failure on the part of the Grantee or any other party to perform all work in accordance with all applicable laws and regulations. The Grantee agrees to defend, indemnify, and hold harmless the State from and against all claims, demands, judgments, damages, actions, causes of actions, injuries, administrative orders, consent agreement and orders, liabilities, penalties, costs, and expenses of any kind whatsoever, including, without limitation, claims arising out of loss of life, injury to persons, property, or business or damage to natural resources in connection with the activities of the Grantee and any other third parties in a contractual relationship with the Grantee, or a subsidiary, whether or not occasioned wholly or in part by any condition, accident, or event caused by any act or omission of the State as a result of the Assistance.
16. **Legal Services:** No attorney-at-law shall be engaged through the use of any funds provided under this Contract in any legal action or proceeding against the State, the Grantee, any local public body or any political subdivision.
17. **Contract:** If any provision in this Contract shall be held to be invalid or unenforceable, the remaining portions shall remain in effect. In the event such invalid or unenforceable provision is considered an essential element of this Contract, the parties shall promptly negotiate a replacement provision, which addresses the intent of such provision.
18. **Amendments:** Any changes to this Contract affecting the scope of work of the Project must be approved, in writing, by the Owner and the Contractor and shall be incorporated in writing into this Contract. Any amendments of the original contract must have written approval by the State prior to execution.
19. **Termination for Convenience:** This Contract may be terminated for convenience in accordance with 2 CFR Part 200.
20. **Sanctions:** If the Contractor fails or refuses to comply with the provisions set forth herein, the State or Owner may take any or all of the following actions: cancel, terminate or suspend in whole or in any part the contract, or refrain from extending any further funds to the Contractor until such time as the Contractor is in full compliance.
21. **Subcontracting:** If any part of the work covered by this Contract is to be subcontracted, the Contractor shall identify the subcontracting organization and the contractual arrangements made therewith to the Owner and to the State. All subcontracts must be approved by the Owner and the State to insure they are not debarred or suspended by the Federal or State governments and to insure the Owner and the State understand the arrangements.
22. **Subcontracting with Small and Minority Firms, Women's Business Enterprise and Labor Surplus Areas:** It is national policy to award a fair share of contracts to disadvantaged business enterprises (DBEs), small business enterprises (SBEs), minority business enterprises (MBEs) and women's business enterprises (WBEs). Accordingly, affirmative steps must be taken to assure that DBEs, SBEs, MBEs and WBEs are utilized when possible as sources of supplies, equipment, construction and services. Affirmative steps shall include the following:

- (a) Including qualified DBEs, SBEs, MBEs and WBEs on solicitation lists;
- (b) Assuring that DBEs, SBEs, MBEs and WBEs are solicited whenever they are potential sources;
- (c) Whenever economically feasible, dividing total requirements into smaller tasks or quantities so as to permit maximum participation by DBEs, SBEs, MBEs and WBEs;
- (d) Where the requirement permits, establishing delivery schedules which will encourage participation by DBEs, SBEs, MBEs and WBEs;
- (e) Using the services and assistance of the Small Business Administration, Minority Business Development Agency, the State Office of Small and Minority Business Assistance, the U.S. Department of Commerce and the Community Services Administration as required; and
- (f) Requiring the subcontractor, if any, to take the affirmative actions outlined in (1) – (5) above.

23. **Debarment Certification:** The Contractor must comply with Executive Orders 12549 and 12689 regarding Federal debarment and suspension regulations prior to entering into a financial agreement for any transaction as outlined below.

- (a) Any procurement contract for goods and services, regardless of type, expected to equal or exceed the Federal procurement small purchase threshold (which is \$250,000 and is cumulative amount from all federal funding sources).
- (b) Any procurement contract for goods and services, regardless of amount, under which the Contractor will have a critical influence on or substantive control over the transaction.

In addition, no contract may be awarded to any contractors who are ineligible to receive contracts under any applicable regulations of the State.

24. **Equal Employment Opportunity:** The Contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the State.

In carrying out the Project, the Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The Contractor must take affirmative action to insure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, or national origin. Such action shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor shall post in conspicuous places, available to employees and applicants for employment, notices to be provided by the State setting forth the provisions of this non-discrimination clause. The Contractor shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin. The Contractor will, in all solicitations or advertisements for employees by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin. The Contractor shall incorporate the foregoing requirements of this paragraph in all of its subcontracts for

the Project unless exempted by rules, regulations, or orders of the State issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor.

The Contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided by the State advising the said labor union or workers' representatives of the Contractor's commitment under this Section and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The Contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by the rules, regulations, and orders of the State, or pursuant thereto, and will permit access to its books, records, and accounts by HUD and the State for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

In the event of the Contractor's noncompliance with the non-discrimination clauses of this Contract or with any of such rules, regulations, or orders, this Contract may be canceled, terminated or suspended in whole or in part and the Contractor may be declared ineligible for further State government contracts or federally assisted construction contract procedures authorized in Executive Order 11246 of September 24, 1965, or by rules, regulations, or orders of the State, or as otherwise provided by law.

25. **Age Discrimination:** In accordance with 45 CFR, Parts 90 and 91, the Contractor agrees there shall be no bias or age discrimination as to benefits and participation under this Contract.
26. **Section 109 of the Housing and Community Development Act of 1974:** No person in the United States shall on the grounds of race, color, national origin or sex be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with funds made available under the CDBG program of the State.
27. **Section 504 of the Rehabilitation Act of 1973, as amended:** The Contractor agrees that no otherwise qualified individual with disabilities shall, solely by reason of his disability, be denied the benefits, or be subjected to discrimination including discrimination in employment, any program or activity that receives the benefits from the Assistance.
28. **Section 3, Compliance and Provision of Training, Employment and Business Opportunities:** The work to be performed under this Contract is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, (12 USC § 1701u). The purpose of Section 3 is to ensure that employment and other economic opportunities generated by HUD assistance or HUD-assisted projects covered by Section 3 shall, to the greatest extent feasible be directed to low and very low-income persons, particularly persons who are recipients of HUD assistance for housing.

The parties to this said Contract agree to comply with HUD's regulations in 24 CFR Part 135, which implement Section 3. As evidenced by their execution of this Contract, the parties to this Contract certify that they are under no contractual or other impediment that would prevent them from complying with the 24 CFR Part 135 regulations.

The contractor agrees to send to each labor organization or representative of workers with which the Contractor has a collective bargaining agreement or other understanding, if any, a notice advising the organization or workers' representative of the contractor's commitments under this Section 3 clause, and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the Section 3 preference, shall set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions; the qualifications for each; and the name and location of person(s) taking applications for each of the positions; and the anticipated date the work shall begin. The Contractor agrees to include this Section 3 clause in every subcontract subject to compliance with regulations in 24 CFR Part 135, and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this Section 3 clause, upon a finding that the subcontractor is in violation of the regulations in 24 CFR Part 135. The Contractor will not subcontract with any subcontractor where the Contractor has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR Part 135.

The Contractor will certify that any vacant employment positions including training positions, that are filled (1) after the Contractor is selected but before this Contract has been executed, and (2) with persons other than those to whom the regulations of 24 CFR Part 135 require employment opportunities to be directed, were not filled to circumvent the Contractor's obligations under 24 CFR Part 135.

The Contractor agrees to submit such reports as required to document compliance with 24 CFR Part 135. Noncompliance with the regulations in 24 CFR Part 135 may result in sanctions, termination of this Contract for default, and debarment or suspension from future HUD assisted contracts.

29. **Lead-Based Paint:** The construction or rehabilitation of residential structures with any portion of the Assistance is subject to the HUD Lead-Based Paint regulations found at 24 CFR Part 35. Any grants or loans made by the Grantee for the rehabilitation of residential structures with any portion of the Assistance shall be made subject to the provisions for the elimination of lead-based paint hazards under subpart B of said regulations, and the Grantee shall be responsible for the inspections and certifications required under Section 35.14(f) thereof.
30. **Compliance with Air and Water Acts:** (Applicable to construction contracts and related subcontracts exceeding \$100,000) This Contract is subject to the requirements of the Clean Air Act, as amended, 42 USC § 7401 et seq., the Federal Water Pollution Control Act (Clean Water Act), as amended, 33 USC § 1251 et seq., and the regulations of the Environmental Protection Agency with respect to 40 CFR Part 15, as amended from time to time. In particular, the following are required:
- (a) A stipulation by the Contractor or subcontractor that any facility to be utilized in the performance of any nonexempt contract or subcontract is not listed on the List of Violating Facilities, issued by the Environmental Protection Agency (EPA) pursuant to 40 CFR § 15.20.
 - (b) Agreement by the Contractor to comply with all the requirements of Section 114 of the Clean Air Act, as amended (42 USC § 7414) and Section 308 of the Federal Water Pollution Control Act, as amended (33 USC § 1318) relating to inspection, monitoring, entry, reports and information, as well as all other requirements specified in said Sections 114 and 308, and all regulations and guidelines issued thereunder.

- (c) A stipulation that as a condition of award of contract prompt notice will be given of any notification received from the Director, Office of Federal Activities, EPA, indicating that a facility utilized or to be utilized for the contract under consideration is to be listed on the EPA list of Violating Facilities.
- (d) Agreement by the Contractor that the Contractor will include or cause to be included the criteria and requirements in these subparagraphs (1) through (4), in every nonexempt subcontract and requiring that the Contractor will take such action as the State may direct as a means of enforcing such provisions.

In no event shall any amount of the Assistance be utilized with respect to a facility which has given rise to a conviction under section 113(c)(1) of the Clean Air Act or Section 309(c) of the Federal Water Pollution Control Act.

31. Federal Labor Standards Provisions: *(Applicable to construction contracts in excess of \$2,000 or residential rehabilitation contracts involving more than eight units)*

The Project or program to which the construction work covered by this Contract pertains is being assisted by the United States of America and the Federal Labor Standards Provisions as set forth on Attachment 1 are included in this Contract pursuant to the provisions applicable to such Federal assistance. These provisions must be complied with or sanctions will be instituted.

ATTACHMENT 1

U.S. Department of Housing and Urban Development, Office of Labor Relations form HUD4010 (06/2009)
ref. Handbook 1344.1

A. 1. (i) Minimum Wages. All laborers and mechanics employed or working upon the site of the work will be paid unconditionally and not less often once a week, and without subsequent deduction or rebate on any account (except such payroll deductions as are permitted by regulations issued by the Secretary of Labor under the Copeland Act (29 CFR Part 3), the full amount of wages and bona fide fringe benefits (or cash equivalents thereof) due at time of payment computed at rates not less than those contained in the wage determination of the Secretary of Labor which is attached thereto and made a part thereof, regardless of any contractual relationship which may be alleged to exist between the contractor and such laborers and mechanics. Contributions made or costs reasonably anticipated for bona fide fringe benefits under Section I(b)(2) of the Davis-Bacon Act on behalf of laborers or mechanics are considered wages paid to such laborers or mechanics, subject to the provisions of 29 CFR 5.5 (a)(1)(iv); also, regular contributions made or costs incurred for more than a weekly period (but not less often than quarterly) under plans, funds, or programs, which cover the particular weekly period, are deemed to be constructively made or incurred during such weekly period.

Such laborers and mechanics shall be paid the appropriate wage rate and fringe benefits on the wage determination for the classification of work actually performed, without regard to skill, except as provided in 29 CFR 5.5(a)(4). Laborers or mechanics performing work in more than one classification may be compensated at the rate specified for each classification of the time actually work therein: Provided, That the employer's payroll records accurately set forth the time spent in each classification in which work is performed. The wage determination (including any additional classification an wage rates conformed under 29 CFR 5.5(a)(1)(ii) and the Davis-Bacon poster (WH-1321) shall be posted at all times by the contractor and its subcontractors at the site of the work in a prominent and accessible, place where it can be easily seen by the workers.

(ii) (a) Any class of laborers or mechanics which is not listed in the wage determination and which is to be employed under the contract shall be classified in conformance with the wage determination. HUD shall approve an additional classification and wage rate and fringe benefits therefore only when the following criteria have been met:

- (1)** The work to be performed by the classification requested is not performed by a classification in the wage determination; and
- (2)** The classification is utilized in the area by the construction industry; and
- (3)** The proposed wage rate, including any bona fide fringe benefits, bears a reasonable relationship to the wage rates contained in the wage determination.

(b) If the contractor and the laborers and mechanics to be employed in the classification (if known), or their representatives, and HUD or its designee agree on the classification and wage rate (including the amount designated for fringe benefits where appropriate), a report of the action taken shall be sent by HUD or its designee to the Administrator of the Wage and Hour Division, Employment

Standards Administration, U.S. Department of Labor, Washington, D.C. 20210. The Administrator, or an authorized representative, will approve, modify, or disapprove every additional classification action within 30 days of receipt and so advise HUD or its designee within the 30-day period that additional time is necessary. (Approved by the Office of Management and Budget under OMB Control Number 12150140.)

(c) In the event the contractor, the laborers or mechanics to be employed in the classification or their representatives, and HUD or its designee do not agree on the proposed classification and wage rate (including the amount designated for fringe benefits, where appropriate), HUD or its designee shall refer the questions, including the views of all interested parties and the recommendation of HUD or its designee, to the Administrator for determination. The Administrator, or an authorized representative, will issue a determination within 30 days of receipt and so advise HUD or its designee or will notify HUD or its designee within the 30day period that additional time is necessary. (Approved by the Office of Management and Budget under OMB Control Number 1214-0140.)

(d) The wage rate (including fringe benefits where appropriate) determined pursuant to subparagraphs (1)(ii)(b) or (c) of this paragraph, shall be paid to all workers performing work in the classification under this contract from the first day on which work is performed in the classification.

(iii) Whenever the minimum wage rate prescribed in the contract for a class of laborers or mechanics includes a fringe benefit which is not expressed as an hourly rate, the contractor shall either pay the benefit as stated in the wage determination or shall pay another bona fide fringe benefit or an hourly cash equivalent thereof.

(iv) If the contractor does not make payments to a trustee or other third person, the contractor may consider as part of the wages of any laborer or mechanic the amount of any costs reasonably anticipated in providing bona fide fringe benefits under a plan or program, Provided, That the Secretary of Labor has found, upon the written request of the contractor, that the applicable standards of the Davis-Bacon Act have been met. The Secretary of Labor may require the Contractor to set aside in a separate account assets for the meeting of obligations under the plan or program. (Approved by the Office of Management and Budget under OMB Control Number 1215-0140.)

2. Withholding. HUD or its designee shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld from the contractor under this contract or any other Federal contract with the same prime contractor, or any other Federal-assisted contract subject to Davis-Bacon prevailing wage requirements, which is held by the same prime contractor so much of the accrued payments or advances as may be considered necessary to pay laborers and mechanics, including apprentices, trainees and helpers, employed by the contractor or any subcontractor the full amount of wages required by the contract. In the event of failure to pay any laborer or mechanic, including any apprentice trainee or helper, employed or working on the site of the work, all or part of the wages required by the contract, HUD or its designee may, after written notice to the contractor, sponsor, applicant, or owner, take such action as may be necessary to cause the suspension or any further payment, advance, or guarantee of funds until such violations have ceased. HUD or its designee may, after written notice to the contractor, disburse such amounts withheld for an on account of the contractor or subcontractor to the respective employees to whom they are due. The Comptroller General shall make such disbursements in the case of direct Davis-Bacon Act contracts.

3. (i) Payrolls and basic records. Payrolls and basic records relating thereto shall be maintained by the contractor during the course of the work preserved for a period of three years thereafter for all laborers and mechanics working at the site of the work. Such records shall contain the name, address, and social security number of each such worker, his or her correct classification, hourly rates of wages paid (including rates of contributions or costs anticipated for bona fide fringe benefits or cash equivalents thereof of the types described in Section I (b)(2)(B) of the Davis-Bacon Act), daily and weekly number of hours worked, deductions made and actual wages paid. Whenever the Secretary of Labor has found under 29 CFR 5.5 (a)(1)(iv) that the wages of any laborer or mechanic include the amount of any costs reasonably anticipated in providing benefits under a plan or program described in Section I(b)(2)(B) of the Davis-Bacon Act, the contractor shall maintain records which show that the commitment of provide such benefits is enforceable, that the plan or program is financially responsible, and that the plan or program has been communicated in writing to the laborers or mechanics affected, and records which show the costs anticipated or the actual cost incurred in providing such benefits. Contractors employing apprentices and trainee programs, the registration of the apprentices and trainees, and the ratios and wage rates prescribed in the applicable programs. (Approved by the Office of Management and Budget under OMB Control Numbers 1215-0140 and 1215-0017.)

(ii) (a) the contractor shall submit weekly for each week in which any contract work is performed a copy of all payrolls to HUD or its designee if the agency is a party to the contract, but if the agency is not such a party, the contractor will submit the payrolls to the applicant sponsor, or owner, as the case may be, for transmission to HUD or its designee. The payrolls submitted shall set out accurately and completely all of the information required to be maintained under 29 CFR 5.5(a)(3)(i). This information may be submitted in any form desired. Optional Form WH-347 is available for this purpose and may be purchased from the Superintendent of Documents (Federal Stock Number 029-005-00014-1), U.S. Government Printing Office, Washington, DC 20402. The prime contractor is responsible for the submission of copies of payrolls by all subcontractors. (Approved by the Office of Management and Budget Under OMB Control Number 1215-0129.)

(b) Each payroll submitted shall be accompanied by a "Statement of Compliance," signed by the contractor or subcontractor or his or her agent who pays for supervises the payment of the persons employed under the contract and shall certify the following:

(1) That the payroll for the payroll period contains the information required to be maintained under 29 CFR 5.5 (a)(3)(i) and that such information is correct and complete;

(2) That each laborer or mechanic (including each apprentice, and trainee) employed on the contract during the payroll period has been paid the full weekly wages earned, without rebate, either directly or indirectly, and that no deductions have been made either directly or indirectly from the full wages earned, other than permissible deductions as set forth in 29 CFR Part 3;

(3) That each laborer or mechanic has been paid not less than the applicable wage rates and fringe benefits or cash equivalents for the classification of work performed, as specified in the applicable wage determination incorporated into the contract.

(c) The weekly submission of a properly executed certification set forth on the reverse side of Optional Form WH-347 shall satisfy the requirement for submission of the "Statement of Compliance" required by subparagraph A.3.(ii)(b).

(d) The falsification of any of the above certifications may subject the contractor or subcontractor to civil or criminal prosecution under Section 1001 of Title 18 and Section 231 of Title 31 of the United States Code.

(iii) The contractor or subcontractor shall make the records required under subparagraph A.3.(i) available for inspection, copying, or transcription by authorized representatives of HUD or its designee or the Department of Labor, and shall permit such representatives to interview employees during working hours on the job. If the contractor or subcontractor fails to submit the required records or to make them available, HUD or its designee may, after written notice to the contractor, sponsor, applicant or owner, take such action as may be necessary to cause the suspension of any further payment, advance, or guarantee of funds. Furthermore, failure to submit the required records upon request or to make such records available may be grounds for debarment action pursuant to 29 CFR 5.12.

4. Apprentices and Trainees.

(i) Apprentices. Apprentices will be permitted to work at less than the predetermined rate for the work they perform when they are employed pursuant to and individually registered in a bona fide apprenticeship program registered with the U.S. Department of Labor, Employment Training Administration, Office of Apprenticeship Training, Employer and Training Services, or with a State Apprenticeship Agency recognized by the Office, or if a person is employed in his first 90 days of probationary employment as an apprentice in such an apprenticeship program, who is not individually registered in the program, but who has been certified by the Office of Apprenticeship Training, Employer and Labor Services or a State Apprenticeship Agency (where appropriate) to be eligible for probationary employment as an apprentice. The allowable ratio of apprentices to journeymen in any craft classification shall not be greater than the ratio permitted to the contractor as to his entire work force under the registered program. Any worker listed on a payroll at an apprentice wage rate, who is not registered or otherwise employed as state above, shall be paid not less than the applicable wage rate on the wage determination for the classification of work actually performed. In addition, any apprentice performing work on the job site in excess of the ration permitted under the registered program shall be paid not less than the applicable wage rate on the wage determination for the work actually performed. Where a contractor is performing construction on a project in a locality other than that in which its program is registered, the ratios and wage rates (expressed in percentages of the journeyman's hourly rate) specified in the contractor's or subcontractor's registered program shall be observed. Every apprentice must be paid at not less than the rate specified in the registered program for the apprentice's level of progress, expressed as a percentage of the journeymen hourly rate specified in the applicable wage determination. Apprentices shall be paid fringe benefits in accordance with the provisions of the apprenticeship program. If the apprenticeship program does not specify fringe benefits, apprentices must be paid the full amount of fringe benefits listed on the wage determination for the applicable classification. If the Administrator determines that a different practice prevails for the applicable apprentice classification, fringes shall be paid in accordance with that determination. In the event the Office of Apprenticeship Training, Employer and Labor Services, or a State Apprenticeship Agency recognized by the Office, withdraws approval of an apprenticeship program, the contractor will no longer be permitted to utilize apprentices at less than the applicable predetermined rate for the work performed until an acceptable program is approved.

(ii) Trainees. Except as provided in 29 CFR 5.16, trainees will not be permitted to work at less than the predetermined rate for work performed unless they are employed pursuant to and individually registered in a program which has received prior approval, evidenced by formal certification by the U.S. Department of Labor, Employment and Training Administration. The ratio of trainees to journeymen on the job site shall not be greater than permitted under the plan approved by the Employment and Training Administration. Every Trainee must be paid at not less than the rate specified in the approved program for the trainee's level of progress, expressed as a percentage of the journeyman hourly rate specified in the applicable wage determination. Trainees shall be paid fringe benefits in accordance with the provisions of the trainee program. If the trainee program does not mention fringe benefits, trainees shall be paid the full amount of fringe benefits listed on the wage determination unless the Administrator of the Wage and Hour Division determines that there is an apprenticeship program associated with the corresponding journeyman wage rate on the wage determination which provides for less than full fringe benefits for apprentices. Any employee listed on the payroll at a trainee rate who is not registered and participating in a training plan approved by the Employment and Training Administration shall be paid not less than the applicable wage rate on the wage determination for the work actually performed. In addition, any trainee performing work on the job site in excess of the ratio permitted under the registered program shall be paid not less than the applicable wage rate on the wage determination for the work actually performed. In the event the Employment and Training Administration withdraws approval of a training program, the contractor will no longer be permitted to utilize trainees at less than the applicable predetermined rate for the work performed until an acceptable program is approved.

(iii) Equal employment opportunity. The utilization of apprentices, trainees and journeymen under 29 CFR Part 5 shall be in conformity with the equal employment opportunity requirements of Executive Order 11246, as amended, and 29 CFR Part 30.

5. Compliance with Copeland Act requirements. The contractor shall comply with the requirements of 29 CFR Part 3 which are incorporated by reference in this contract.

6. Subcontracts. The contractor or subcontractor will insert in any subcontracts the clauses contained in subparagraphs 1 through 11 of this paragraph A and such other clauses as HUD or its designee may by appropriate instructions require, and a copy of the applicable prevailing wage decision, and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all the contract clauses in this paragraph.

7. Contract termination; debarment. A breach of the contract clauses in 29 CFR 5.5 may be grounds for termination of the contract and for debarment as a contractor and a subcontractor as provided in 29 CFR 5.12.

8. Compliance with Davis-Bacon and Related Act Requirements. All rulings and interpretations of the Davis-Bacon and Related Acts contained in 29 CFR Parts 1, 3, and 5 are herein incorporated by reference in this contract.

9. Disputes concerning labor standards. Disputes arising out of the labor standards provisions of this contract shall not be subject to the general disputes clause of this contract. Such disputes shall be resolved in accordance with the procedures of the Department of Labor set forth in 29 CFR Parts 5, 6, and 7. Disputes within the meaning of this clause include disputes between the contractor (or any

if its subcontractors) and HUD or its designee, the U.S. Department of Labor, or the employees or their representatives.

10. (i) Certification of Eligibility. By entering into this contract the contractor certifies that neither it (nor he or she) nor any person or firm who has an interest in the contractor's firm is a person or firm ineligible to be awarded Government contracts by virtue of Section 3(a) of the Davis-Bacon Act or 29 CFR 5.12(a)(1) or to be awarded HUD contracts or participate in HUD programs pursuant to 24 CFR Part 24.

(ii) No part of this contract shall be subcontracted to any person or firm ineligible for award of a government contract by virtue of Section 3(a) of the Davis-Bacon Act or 29 CFR 5.12(a)(1) or to be awarded HUD contracts or participate in HUD programs pursuant to 24 CFR Part 24.

(iii) The penalty for making false statements is prescribed in the U.S. Criminal Code, 18 U.S.C. 1001. Additionally, U.S. Criminal Code, Section 1010, Title 18, U.S.C., "Federal Housing Administration transactions", provided in part: "Whoever, for the purpose of . . . influencing in any way the action of such Administration..... makes, utters or publishes any statement knowing the same to be false..... shall be fined not more than \$5,000 or imprisoned not more than two years, or both."

11. Complaints, Proceedings, or Testimony by Employees. No laborer or mechanic to whom the wage, salary, or other labor standards provisions of this Contract are applicable shall be discharged or in any other manner discriminated against by the Contractor or any subcontractor because such employee has filed any complaint or instituted or caused to be instituted any proceeding or has testified or is about to testify in any proceeding under or relating to the labor standards applicable under this Contract to his employer.

B. Contract Work Hours and Safety Standards Act. The provisions of this paragraph B are applicable only where the amount of the prime contract exceeds \$100,000. As used in this paragraph, the terms "laborers" and "mechanics" include watchmen and guards.

(1) Overtime Requirements. No Contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of 40 hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of 40 hours in such workweek.

(2) Violation; liability for unpaid wages; liquidated damages. In the event of any violation of the clause set forth in subparagraph (1) of this paragraph, the contractor and any subcontractor responsible therefore shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violations of the clause set forth in subparagraph (1) of this paragraph, in the sum of \$10 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of 40 hours without payment of the overtime wages required by the clause set forth in subparagraph (1) of this paragraph.

(3) Withholding for unpaid wages and liquidated damages. HUD or its designee shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the contractor or subcontractor under any such contract, or any other Federal contract with the same prime contract, or any other Federally-assisted contract subject to the Contract Work Hours and Safety Standards Act which is held by the same prime contractor such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in subparagraph (2) of this paragraph.

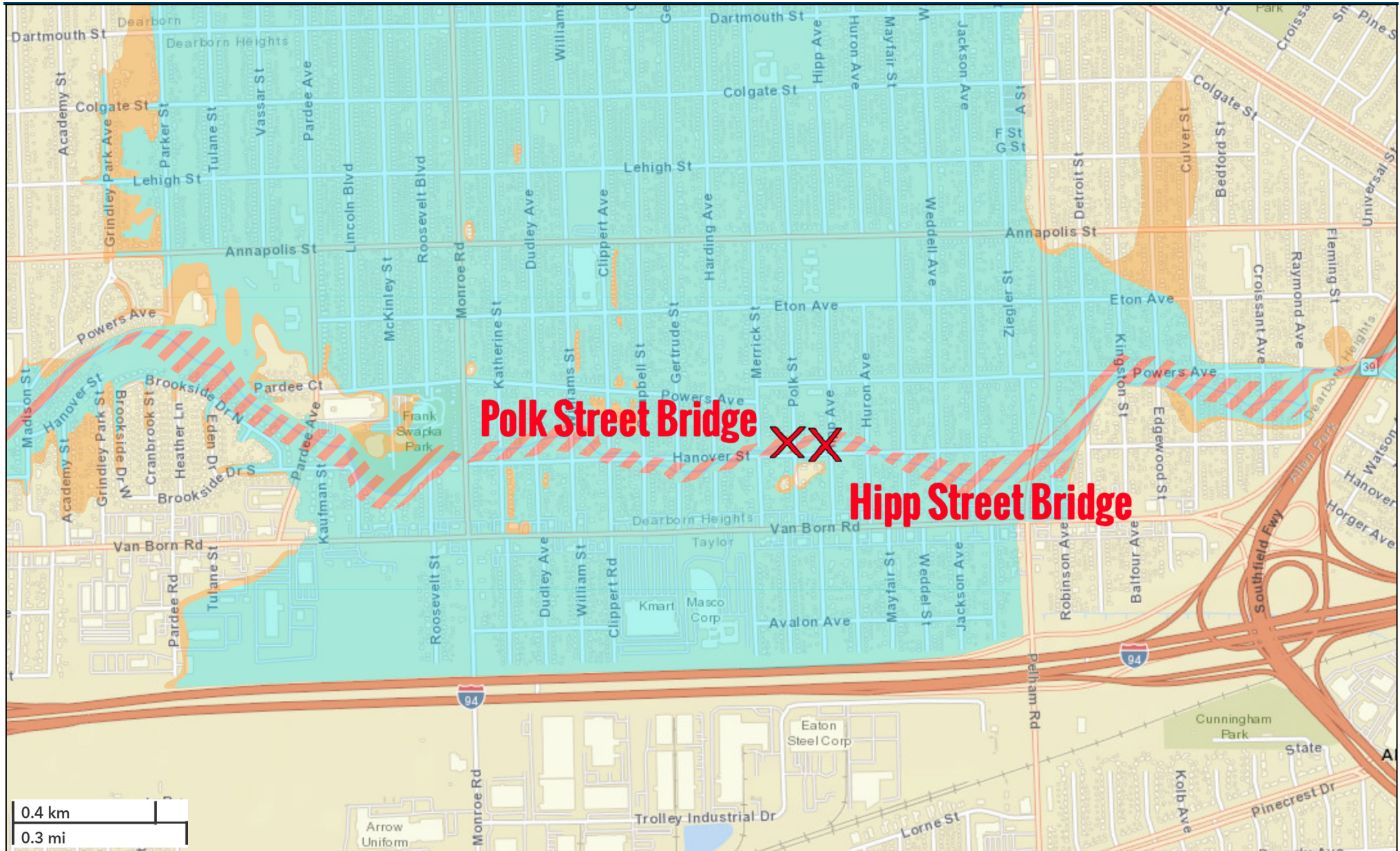
(4) Subcontracts. The contractor or subcontractor shall insert in any subcontracts the clauses set forth in subparagraph (1) through (4) of this paragraph and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime Contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in subparagraphs (1) through (4) of this paragraph.

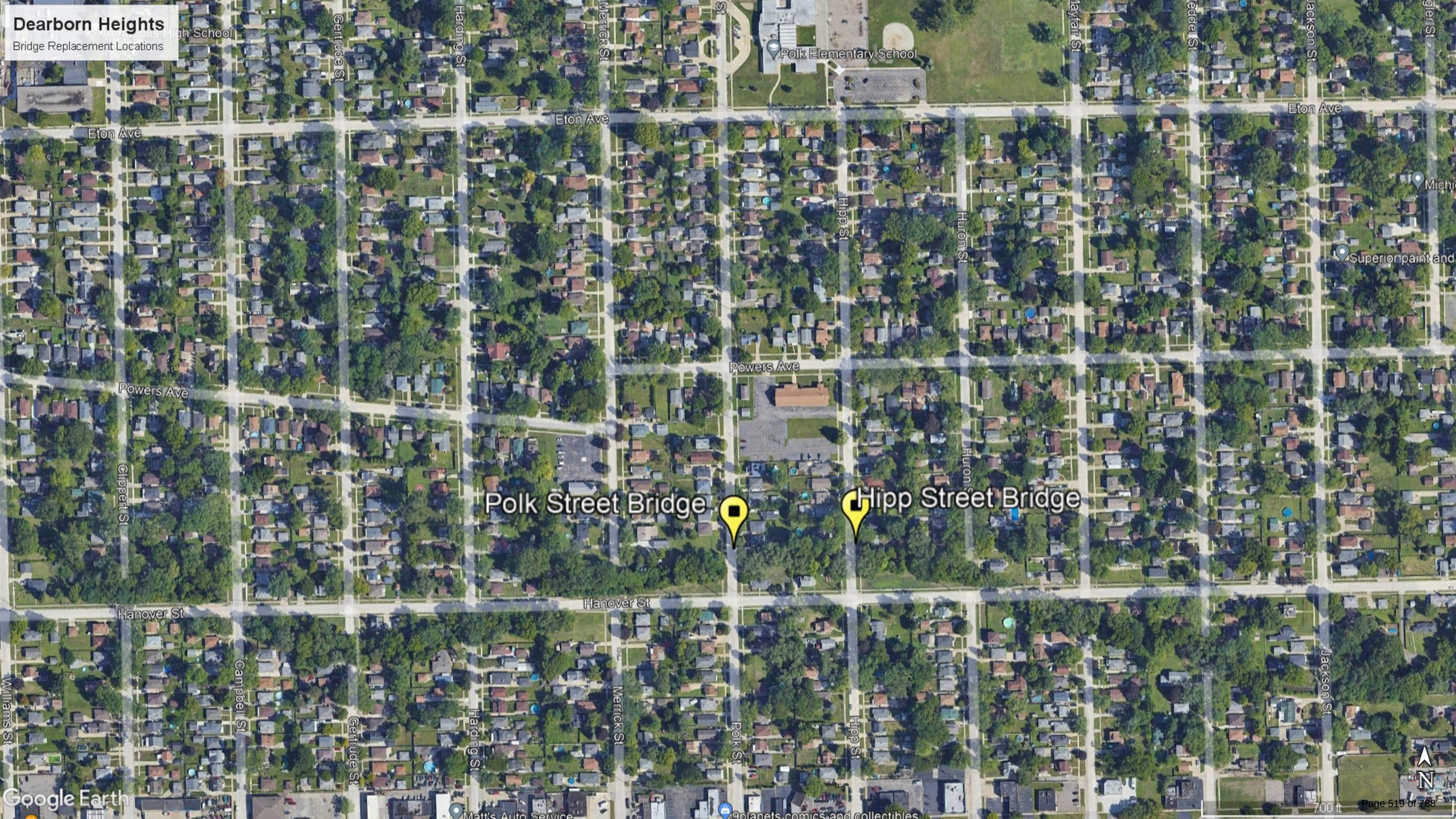
C. Health and Safety. The provisions of this paragraph C are applicable only where the amount of the prime contract exceeds \$100,000.

(1) No laborer or mechanic shall be required to work in surroundings or under working conditions which are unsanitary, hazardous, or dangerous to this health and safety as determined under construction safety and health standards promulgated by the Secretary of Labor by regulation.

(2) The Contractor shall comply with all regulations issued by the Secretary of Labor pursuant to Title 29 Part 1926 and failure to comply may result in imposition of sanctions pursuant to the Contract Work Hours and Safety Standards Act, 40 USC 3701 et. seq.

(3) The Contractor shall include the provisions of this paragraph in every subcontract so that such provisions will be binding on each subcontractor. The Contractor shall take such action with respect to any subcontract as the Secretary of Housing and Urban Development or the Secretary of Labor shall direct as a means of enforcing such provisions.

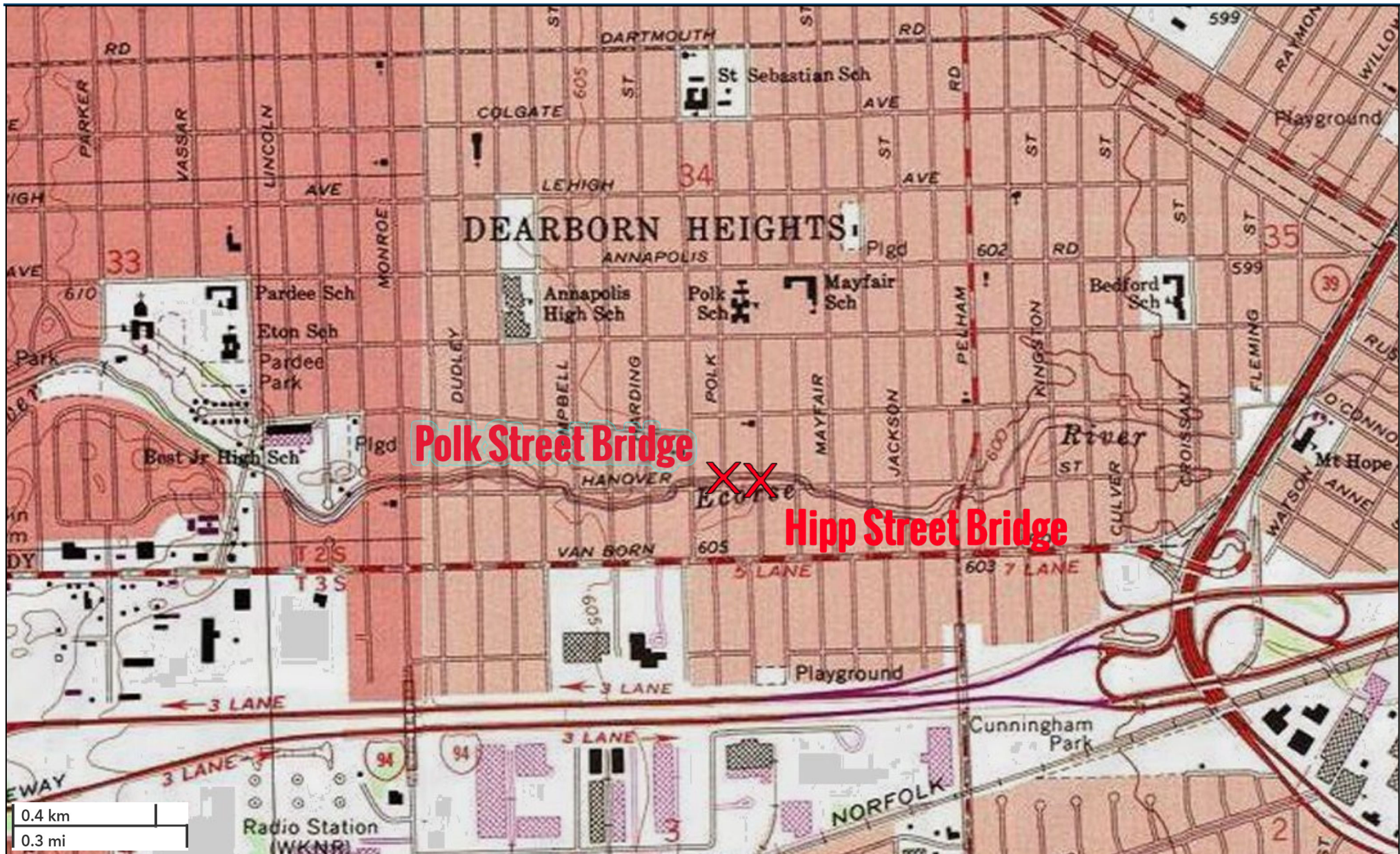


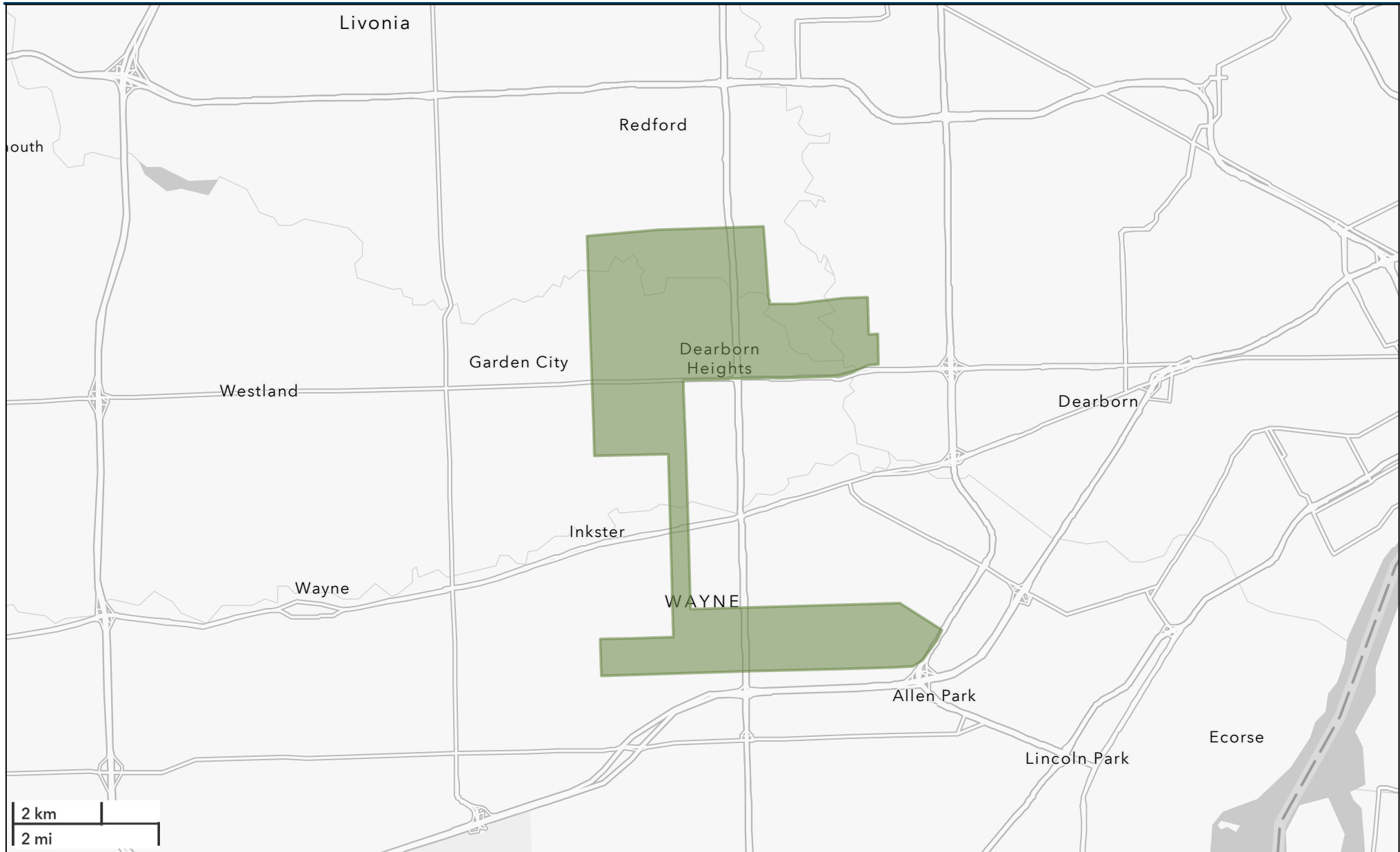


Dearborn Heights
Bridge Replacement Locations

Polk Street Bridge

Hipp Street Bridge





CONTRACT

City of Dearborn Heights Attn: Mahdi I. Baydoun, Buyer 6045 Fenton Dearborn Heights, MI 48127 mibaydoun@dearbornheightsmi.gov (313) 791-3446	Proposal No.: P25-4307 Date: March 14, 2025
Property: Bridge over Ecorse Creek at Hipp Street and bridge over Ecorse Creek at Polk Street Dearborn Heights, Michigan 48125	
1. Scope of Work: Work to be completed in accordance with Chapter 5 “Environmental Review” (revised 12/17/2024) of the Michigan Economic Development Corporation (MEDC) Community Development Block Grant (CDBG) Grant Administration Manual and 24 CFR Part 58. NEPA – Environmental Assessment per 24 CFR 58.36 (Fixed Fee) - Complete the Environmental Assessment (MEDC Form 5-H, revised 12/17/2024) \$3,500.00 - Completion of MEDC forms 5-A, 5-S, 5-V, 5-W, 5-X, and 5-Y (as needed) - Draft the Tribal Coordination letters - Draft the Combined Finding of No Significant Impact and Notice of Intent to Request Release of Funds (MEDC Form-5-I) - Project Management Section 106 Above-ground Resources Desktop Review (Fixed Fee) \$1,650.00 - Subcontracted to a consultant listed on the Michigan SHPO – Consultants Meeting Federal Qualifications for Archeology, History, and Architectural History (updated 3/2024) - Completion and submittal of an Application for SHPO Section 106 Consultation Section 106 Below-ground Resources Desktop Review (Fixed Fee) \$4,250.00 - Subcontracted to a consultant listed on the Michigan SHPO – Consultants Meeting Federal Qualifications for Archeology, History, and Architectural History (updated 3/2024) - Completion and submittal of an Application for SHPO Section 106 Consultation TOTAL: <u>\$9,400.00</u>	
2. Attachments: Client provided aerial image of project locations 3. Documents Incorporated by Reference: N/A	



CONTRACT

The scope of services does not include fees associated with publishing public comment notices, preparation or completion of a Phase I Environmental Site Assessment, Phase II Environmental Assessment/sampling, Due Care Planning, or related “due diligence reporting”, Wetland Delineations, Lead-based paint hazard assessments, Asbestos Containing Materials assessments, Phase I archeology surveys, NRHP eligibility determinations, radon testing, or 5 or 8-step Floodplain or wetland impact decision making or public notices or related services. A change order will be required if one or more of the above services are required/requested.

Units of General Local Government (UGLG) or its agents may not commit any project funds (regardless of whether the funding being committed is from CDBG or other sources) to a project (except funds for those activities that have been determined to be exempt) before the full environmental review has been completed and the release of funds has been issued. These requirements are in place in order to comply with the National Environmental Policy Act (NEPA). The purpose of NEPA is to protect and enhance our environment by mitigating the environmental impacts of federally assisted projects. The requirements of NEPA apply to the entire project and include project activities funded with CDBG funds and activities funded by other sources both private and other public funds.

Authorization and acceptance of this Contract includes acceptance of the terms above, including all attachments and all documents incorporated by reference above. Terms of Payment: 0% upon execution of Contract; subsequent invoices due on receipt. This contract and the listed fees are valid for a term of 60 days.

This Contract is subject to and governed by the Terms and Conditions appearing on the reverse side hereof, including provisions limiting remedies and disclaiming warranties.

Authorized by Client: **City of Dearborn Heights**

By: _____ Date: _____
(Signature)

Name: _____

Title: _____

Email: _____

Phone: _____

Accepted by Consultant: **Triterra**

By:  _____

Date: March 14, 2025

Name: Meredeth Crane

Title: Senior Scientist



TERMS AND CONDITIONS

These Terms and Conditions govern and are applicable to services rendered by Triterra, LLC (hereinafter "Consultant"), to the "Client" identified in the proposal or work order, including any subsequent amendments or change orders (collectively the "Proposal"), issued by Consultant with these Terms and Conditions.

1. **Scope of Services.** The specific professional services (the "Services") to be performed by Consultant on behalf of Client shall be as described in and authorized by the Proposal. Any additional services performed by Consultant for Client at Client's request shall also be subject to these Terms and Conditions except as otherwise provided and acknowledged by Consultant in writing. Client acknowledges and agrees that, except as otherwise specifically provided herein, Consultant is an independent contractor and that Consultant reserves the right to subcontract all or any portion of the Services.
2. **Estimates of Costs.** Any estimates or opinions of costs made by Consultant in Proposals or otherwise are made on the basis of Consultant's judgment as an experienced and qualified environmental consultant and are based on project and site information actually known by Consultant, Consultant's current Schedule of Fees (as defined below), and the anticipated costs of materials, supplies, laboratories, subcontractors, and other components of the project. However, Client acknowledges and agrees that Consultant cannot and does not guarantee that total costs will not vary from estimates prepared by Consultant. The Proposal shall not be considered a "fixed price," "flat fee," or "lump sum" contract or agreement, unless specifically set forth in the Proposal.
3. **Fees and Compensation.** Except as otherwise specifically noted in the Proposal, Client shall be billed and pay for the Services on a time and materials basis based upon Consultant's standard schedule of fees and rates (the "Schedule of Fees"), as adjusted by Consultant from time to time. Services required to be performed on weekends or legal holidays or during non-standard business hours because of circumstances beyond Consultant's reasonable control shall be billed at 150% of the applicable standard rate set forth in the current Schedule of Fees. All costs and expenses billable to Client, including the costs of materials, supplies, rented equipment, permits, bonds, subcontractors, and laboratories, shall be subject to a 15% administrative mark-up. In the event that Consultant is required to provide documents, information, or testimony related to Services rendered to or on behalf of Client pursuant to a subpoena or other order issued by a court or governmental agency, Client shall be responsible for Consultant's costs, expenses, and fees incurred in responding to or complying with the subpoena or order, including charges for time spent by Consultant in accordance with the current Schedule of Fees.
4. **Billing and Payment.** Except as otherwise specifically noted in the Proposal, Client will be invoiced periodically at Consultant's discretion for Services performed by Consultant. Fixed price Proposals will be invoiced on a percentage-completed basis. All invoices shall be due and payable in full upon receipt. Past due balances shall bear interest at the rate of 1.5% per month, or the maximum amount allowed by applicable law, whichever is less, beginning thirty (30) days from the date of the invoice. In the event that Client fails to pay any amount in full when due, Consultant may, at its sole option, suspend the performance of Services until payment in full is received or terminate the performance of Services. The suspension or termination of the performance of Services by Consultant, or the continuation of the performance of Services, shall not in any way affect Client's liability for payment with respect to Services previously rendered and Consultant shall not be responsible for, nor liable to Client with respect to, any fines or penalties imposed upon or against Client as a result of delays resulting from Consultant's exercise of its rights under this provision. Client shall be liable for all costs incurred by Consultant in attempting to enforce these Terms and Conditions or to collect overdue payments from Client, including actual attorney fees and court costs.
5. **Release and Submission of Reports and Data.** All data, information, documentation, and reports generated, gathered, created, ordered, or received by Consultant in the performance of Services are and remain proprietary in nature and Consultant shall have no obligation whatsoever to release such data, information, documentation, or reports until all invoices and charges related to the development of such data, information, documentation, and reports are paid in full. Client acknowledges and agrees that it remains solely responsible for the preparation and filing of all forms, notices, and reports of any kind required by any local, state, or federal law, ordinance, or regulation and that Consultant shall have no obligation whatsoever to assure or effect compliance with any such reporting requirement unless specifically set forth in the Proposal.
6. **Hazardous and Waste Materials.** Client acknowledges and agrees that, unless expressly provided for in the Proposal, Consultant has had no role in generating, treating, storing, or disposing or arranging for the disposal of any hazardous substances, hazardous waste, toxic substances, pollutants, or contaminants which may be present at or near any project site (collectively "Waste Materials"), as such terms are defined or contemplated by the Comprehensive Environmental Response, Compensation and Liability Act, 42 USC 9601 *et seq.* ("CERCLA"), and/or Parts 201, 211, or 213 of the Natural Resources and Environmental Protection Act, MCL 324.21301 *et seq.* ("NREPA"), or any other local, state, or federal law, ordinance, or regulation pertaining to such substances or the environment, and that Consultant has not benefited from the processes that produced such Waste Materials. Any Waste Materials generated, treated, stored, disposed of, or otherwise encountered during the performance of Services by Consultant shall at no time be considered or become the property of Consultant. Client understands that Waste Materials may be generated or encountered during the normal course of performance of the Services, potentially requiring the removal, temporary storage, and disposal of the Waste Materials. Client agrees to the temporary storage of such Waste Materials at the project site and assumes all risk for safeguarding the Waste Materials from vandalism, tampering, theft, and other damage.
7. **Site Access and Control.** Client grants a right of entry to the project site to Consultant and Consultant's employees, agents, and subcontractors for the purpose of performing the Services, and Client acknowledges and agrees that it is and shall remain in control of the project site at all times and that Consultant is not an "operator," as defined by CERCLA and/or NREPA, of the project site or facility where Consultant is performing the Services. If client does not own a project site, Client warrants and represents to Consultant that Client has the authority and permission of the owner and occupant of the project site to grant this right of entry to Consultant, unless Client notifies Consultant otherwise in writing, and Client shall be responsible for payment of any costs and expenses associated with gaining access, including entry and permit fees and the costs of bonds. If the performance of the Services results in damage to or the alteration of the project site, other than otherwise avoidable damage or alteration resulting from Consultant's gross negligence, Client agrees to pay the costs of restoring the project site to its original condition.
8. **Site Conditions.** Client agrees to promptly disclose to Consultant prior to the commencement of the Services any information pertaining to the project site that impacts the performance of the Services by Consultant or the health and safety of Consultant's employees and subcontractors, site personnel, or the public. Client acknowledges that the discovery or suspected discovery of Waste Materials during the performance of the Services may require that special and/or immediate measures be undertaken to protect the health and safety of Consultant's employees and subcontractors, site personnel, and/or the public, and Client shall be responsible for any costs or expenses incurred by Consultant with respect thereto, irrespective of whether such costs or expenses were or could have been included in the Proposal. Client shall be responsible for the proper identification of all utility lines and subterranean structures and conditions, including, but not limited to, underground storage tanks and piping, utility lines, wells, foundations, pipes, drains, and sewer lines, on, at, within, or under each project site.
9. **Indemnification and Limitation of Liability.** Client shall indemnify, hold harmless, and defend Consultant and its members, shareholders, directors, officers, employees and/or agents from and against any and all losses, damages, claims, liabilities, fines, penalties, costs, and expenses, including actual attorney fees and court costs, which any or all of them may incur, be otherwise responsible for, or pay out as a result of bodily injury (including death) to any person, damage (including loss of use) to any real or personal property (including utilities or subterranean structures), or injury or damage to the environment generally (including the public trust in natural resources), arising out of or related to the performance of the Services or Client's breach of these Terms and Conditions, except for such injuries or damages resulting directly from the gross negligence or willful misconduct of Consultant. Any liability of Consultant to Client related to the performance of Services by Consultant shall be limited to \$1,000,000 in connection with the Proposal under which the Services giving rise to the liability were performed. Any claims against Consultant shall be barred if not brought within one year of the earlier of the date upon which the acts or omissions giving rise to such claim were committed or the completion or termination of the performance of the Services under the Proposal.
10. **Standard of Care and Disclaimer of Warranties.** Client acknowledges and agrees that conditions can vary between sampling points and with time, and that the assumptions, interpretations, opinions, conclusions, and recommendations of Consultant are based solely on data known to Consultant, which can result in changes in the assumptions, interpretations, opinions, conclusions, and recommendations over time or in response to additional data. Client further acknowledges and agrees that nothing contained herein nor in any Proposal shall be considered or amount to a guarantee by Consultant of any particular outcome. Client further acknowledges and agrees that the fields of science and engineering, associated technologies, and accepted practices, as well as applicable laws, standards, guidelines, and regulations, are constantly developing and changing, and that there are variances and inconsistencies between the laws, standards, guidelines, and regulations of different agencies and jurisdictions (as well as the application thereof), requiring the exercise of discretion and professional judgment by Consultant. Consultant will select the methods and/or procedures it considers appropriate to accomplish the intended result, and Client's acceptance of a Proposal signifies concurrence with the methods and procedures selected by Consultant. As part of the Services, Consultant may retain, hire, or subcontract with laboratories or subcontractors of Consultant's choosing for the performance of analytical testing or other services, and Consultant assumes no responsibility for claims or losses arising from the negligence or errors and omissions of such laboratories or subcontractors. There are no warranties, either express or implied, which are not expressly set forth in the Proposal or these Terms and Conditions, and Consultant makes NO WARRANTIES OF MERCHANTABILITY or FITNESS FOR A PARTICULAR PURPOSE with respect to any of the Services, goods, materials, or equipment sold or furnished by Consultant.
11. **Force Majeure.** Client and Consultant shall be excused for the period of any delay in the performance of any non-monetary obligations under these Terms and Conditions when substantially prevented from so doing by labor disputes (beyond the party's control), civil commotion, war, governmental regulations or controls, fire or other casualty, inability to obtain any necessary material or service, or acts of God.
12. **Governing Law and Venue.** These Terms and Conditions shall be governed and construed for all purposes under and in accordance with the laws of the State of Michigan, without given effect such State's choice of laws principles. Any action brought to challenge or enforce these Terms and Condition shall be brought in the courts of Ingham County, Michigan; provided, however, that an action to foreclose on a construction lien claimed by Consultant as a result of Services rendered hereunder shall be brought in the county where the underlying real property is located and any other related claims may be joined in such action.

RFP Instructions

The City of Dearborn Heights ("THE CITY"), Michigan is seeking a proposal from qualified firms to conduct a National Environmental Policy Act (NEPA) and 106 SHPO Review for the replacement of two bridges carrying Hipp and Polk Streets over Ecorse Creek. The project has been awarded Community Development Block Grant Disaster Recovery Funds (CDBG-DR.)

BACKGROUND

This project will replace two bridges will be replaced along the Ecorse Creek at Hipp (Figure 1) and Polk Streets (Figure 2). Although officially classified as bridges, these structures are dual steel pipe culverts with earthen fill. Compared to other bridges along Ecorse Creek, these structures are not the best design to handle high flows and the flashy nature of the waterway.

Both bridges have been identified in bridge inspection reports as needing replacement with a single-span culvert or bridge that properly accommodates the hydraulics of the creek. Although both bridges are rated in fair/good condition, the waterway upstream, in between, and downstream of these bridges are in poor condition due collection of sediment and debris. The dual culvert design of these bridges has resulted in erosion voids in earthen fill due to high-water events along the creek, creating a "catch" for debris and dead vegetation (Figure 3). This design exacerbates blockages and drainage issues during flooding events along the creek. The project will replace these bridges with a single-span culvert that is designed to better handle creek flows and avoid blockages currently experienced at these locations.

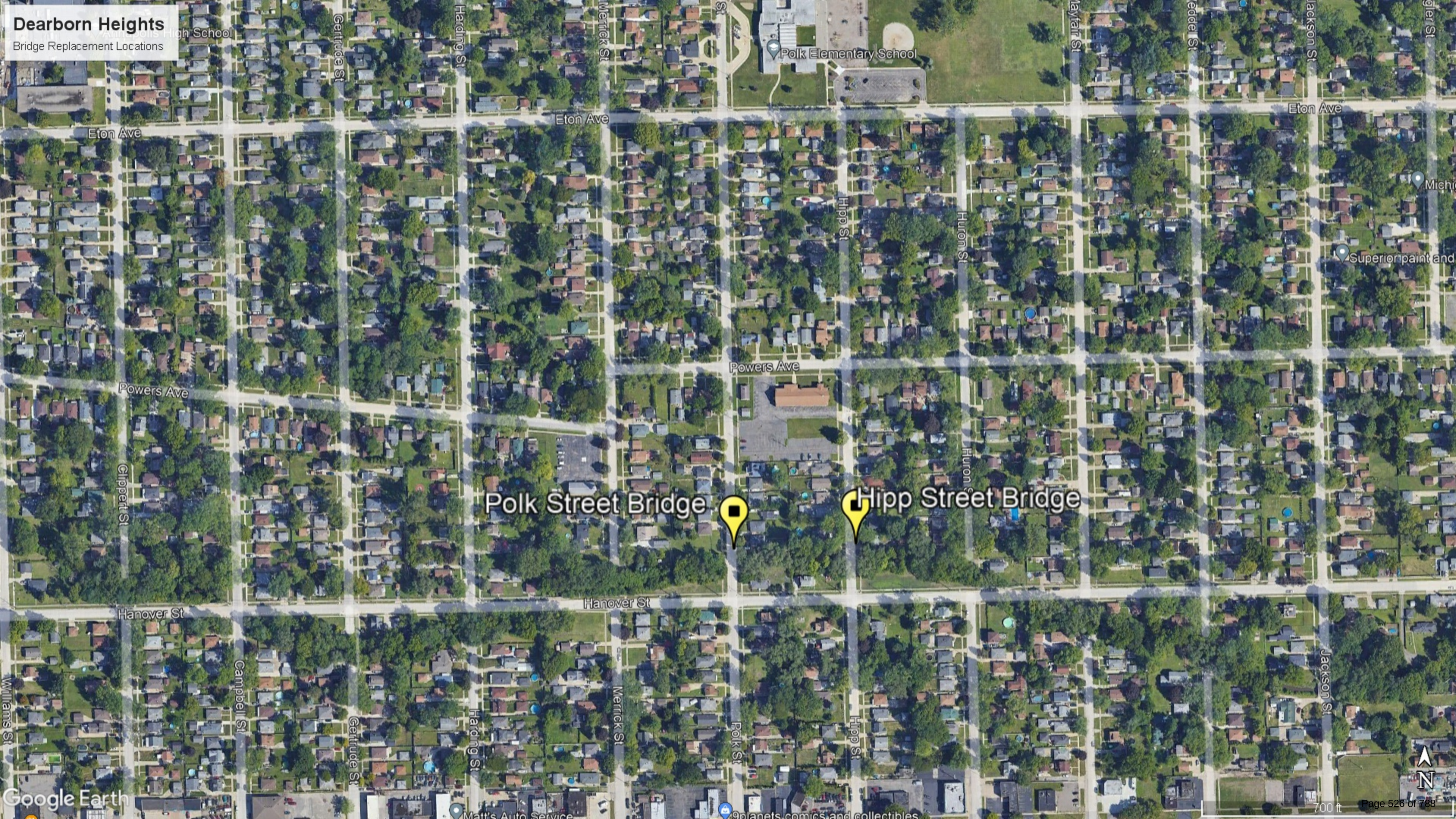
City residents have routinely expressed their frustration with flooding issues along Ecorse Creek and have requested that the City contribute to solutions along the Creek. Since the Creek is not under the City's jurisdiction, the City is limited in what direct actions can be made to increase system capacity and conditions along Ecorse Creek. However, the two bridges included in this application are directly related to such issues.



Figure 1: Hipp Street over Ecorse Creek



Figure 3: Debris catch at Polk Street



Dearborn Heights
Bridge Replacement Locations

Polk Street Bridge

Hipp Street Bridge



City of Dearborn Heights
Environmental and SHPO Assessment Study
Request for Proposal 2025-0001

April 10, 2025



800.395.2784
ASTI-ENV.COM

April 10, 2025

ASTI Environmental Response to Request for Proposal 2025-0001 - Part 58 NEPA Environmental Assessment, Section 106 Historic Preservation Review, Hipp and Polk Street Bridges over Ecorse Creek in Dearborn Heights, Michigan (ASTI Proposal A25-O627.PR)

To Mahdi Baydoun,

Thank you for your interest in the environmental services offered by ASTI Environmental (ASTI) a division of PEA Group. Per your request, this letter is a cost quotation to conduct a Part 58 National Environmental Policy Act (NEPA) - Environmental Assessment (EA) for the above referenced property.

If you have any questions or comments, please do not hesitate to call me at 800.395.2784. We greatly appreciate the opportunity to work with you on this project.

Sincerely,

David Amir
Site Redevelopment Services Department Manager
Cell: 810.599.9376 | Direct: 810.225.2800

Scope of Services

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It is our understanding that the project is the reconstruction of two bridges over Ecorse Creek. It is also our understanding that the City of Dearborn Heights will be the delegated Responsible Entity (RE). Therefore, the scope and fees in this proposal are based on these assumptions and can change if the assumptions change, specifically should the RE change.

Scope of Services

The following services will be provided for this project. Some of these services are required for the completion of the Statutory Checklist.

Environmental Assessment

The Environmental Assessment (EA) will be done in accordance with 24 CFR Part 58 Environmental Review Procedures for Entities Assuming US Department of Housing and Urban Development (HUD) Environmental Responsibilities. Since the project involves major rehabilitation, an Environmental Assessment is required (24 CFR Part 58.36). The EA includes the following items: project information; discussion of conditions and trends; documentation of compliance with Statutory Checklist items under 24 CFR 58.5; documentation of compliance with items under 24 CFR 58.6; completion of the additional factors and analysis checklist under 24 CFR 58.40, Ref CFR 1508.8, and 1508.27; discussion of alternatives; and a discussion of mitigation measures. The EA will follow RE's recommended report format. These are described below.

Statutory Checklist (includes a review and discussion of the following):

- Historic preservation
- Floodplain management
- Wetland protection
- Coastal areas
- Sole source aquifers
- Endangered species
- Wild and scenic rivers
- Air quality
- Farm protection
- Environmental justice
- Noise abatement and control
- Explosive and flammable operations
- Toxic chemicals and radioactive materials
- Airport clear zones and accident potential

Compliance Factors Review (includes the following statutes and regulations):

- Flood Disaster Protection Act
- Coastal Barrier Resources Act
- Airport Runway Clear Zones/Disclosures

Environmental Assessment Factors and Analysis Checklist:

- Land development
- Socioeconomic factors
- Community facilities and services review

Scope of Services

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Report

At the completion of the assessment, an electronic copy of the report will be provided. The report will include the completed Part 58 Environmental Assessment template, appendices and attachments including reports for the individual scopes presented below. Each supporting scope of work below will present an outline of the work completed during the investigation, a discussion of the items identified during the investigation, the results of the investigation, and appended copies of all supporting materials.

This document will be available to the public via the Freedom of Information Act to the RE and/or during a publication period if required; however, ASTI will not directly provide the report to any third party without your prior authorization.

The following additional assessments are included in ASTI's scope of work and fees for the completion of the Statutory Checklist:

Section 106 Historic Preservation Review

Based on the age of the building and/or proposed renovations and proposed new construction or other ground disturbance, State Historical Preservation Office (SHPO) Section 106 review will be required, and therefore included. New requirements set forth by the State Historic Preservation Office (SHPO) on July 1st, 2020, now require that a qualified architectural historian and a qualified archaeologist perform the Section 106 review together. ASTI will sub-contract to conduct the archaeological research portion of the Section 106 Review. The historic preservation review will include a Section 106 submittal to the SHPO for review and approval. Additional assessment requested by SHPO following the initial review (SHPO has 30+/- days once the application is received) for cultural resources or other archeological resources is not included and will need to be addressed through an approved change order.

Threatened and Endangered (T&E) Species Assessment (if needed)

ASTI will consult U.S. Fish and Wildlife Service's Information for Planning and Consultation (IPaC) web service for a list of potential federal T&E species that may occur in the vicinity of the Subject Property. ASTI will conduct a site investigation on the Subject Property to evaluate the potential for any of the protected species listed to occur.

If protected bats are of concern for the Subject Property, ASTI will tag and GPS locate any trees that are a suitable habitat for them. The locations of any potential bat habitat trees will be provided to you on a graphic with an aerial photograph as a base. You may either need to remove any trees that ASTI determines to be a suitable bat habitat between October 1 and March 31 or perform an on-site bat mist netting survey to determine if protected species are utilizing these trees.

ASTI will use the determination keys provided in IPaC to ascertain if there are any concerns regarding federal T&E species on the Subject Property. If no issues are found, ASTI will obtain a letter of concurrence from U.S. Fish and Wildlife Service (FWS) as to our findings. ASTI will provide a copy of the FWS concurrence letter, if received, and/or provide recommended next steps for further Section 7 consultation, if needed.

Scope of Services

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Wetland Delineation and Jurisdictional Assessment (if needed)

ASTI will locate lakes, ponds, wetlands, and streams regulated by the Michigan Department of Environment, Great Lakes & Energy (EGLE) on the above-referenced Subject Property. This work will be based on MCL 324 Part 301 (Inland Lakes and Streams) and Part 303 (Wetland Protection). The delineation and other site work will be based on the U.S. Army Corps of Engineers' Wetland Delineation Manual, 1987, the Regional Supplement to the Corps of Engineer Wetland Delineation Manual: Northcentral/Northeast Region or Midwest Region, and related guidance/documents, as appropriate.

It should be noted, depending on the project location, wetlands can also be regulated by the U.S. Army Corps of Engineers and/or local municipalities with approved wetland ordinances on file with the state. Therefore, ASTI will provide a professional opinion regarding the regulatory status of all identified wetlands and watercourses and the associated local, state, and federal regulatory agencies.

ASTI will demarcate the wetland limits with flagging for location by our GPS unit. The flagging will be day-glo pink in color and numbered alphanumerically (e.g. A-1, A-2, etc.). ASTI will deliver a dimensioned graphic of the delineation, overlaying the location of wetland flagging on an aerial photograph.

NEPA Submittal

At this time, additional assessments not described above may be needed for completion of the NEPA and could include, but are not limited to T&E Species Assessment and Wetland Delineation. If a Phase II ESA is required, and the Subject Property is identified as a contaminated site, a Baseline Environmental Assessment and Documentation of Due Care Compliance following the RE requirements will be required. Costs of additional consulting services beyond the scope of services specified in this proposal will be invoiced in accordance with ASTI's current fee schedule. These services can be provided on request through an approved Change Order.

ASTI services are solely for preparation of the EA documentation on behalf of the REs. It is assumed that the REs will be responsible for preparation of a Notice of Intent to Request Release of Funds (NOI), EA publication and assisting in response to comments, and preparation of the Request for Release of Funds and Certification (Form 7015.15).

Schedule

Current request for files from SHPO has been taking over six (6) weeks. Therefore, the Cultural Resources Section 106 component is estimated to be completed within 12 weeks of the signed contract proposal and the required materials and submitted to SHPO. Completion of the EA is estimated to be two (2) weeks after SHPO approval.

Required Materials

In order to initiate the project, we require authorization in the spaces provided at the end of this proposal, or a signed purchase order. We will schedule this project upon receipt of the signed copy of this proposal or the signed purchase order referencing this proposal.

Scope of Services

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To begin site review activities for this project we require the following information:

- Grant program agency contact name, phone number, and address
- Name and phone number of the certifying officer or grant program administrator
- Project description including a written narrative and engineering/construction/architectural plans
- Dimensions of ground disturbing activities (length, width, and depth of any ground disturbance)
- Project cost estimates from all funding sources
- Existing environmental studies (if not done by ASTI)

We require a signed access agreement before we conduct any on-site activities. The field work described above will not be scheduled until receipt of the access agreement. If the Subject Property is owned by another entity you will be responsible for obtaining that access agreement. This proposal assumes that the current owner will be cooperative in providing site access.

Our fees for conducting the services discussed in this proposal are provided below. These fees are based on the tasks, deliverables, and assumptions described in this proposal, and any changes in the tasks, deliverables, or assumptions may result in changes to project costs. Meetings or additional copies of the report are not included in the project costs, but can be provided on request for the unit cost listed below.

These services will be provided on a fixed-fee basis. Any additional work outside the above scope of services will be performed at our standard fees; however, any additional work will not be performed without your prior authorization.

Fees

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Service	Fee
Part 58 EA (City of Dearborn Heights)	\$3,900
Section 106 Historical Review	\$6,900
TOTAL	\$10,800

Additional Services	Estimated Fee
Project Communications correspondence, calls, and meetings ¹	\$TBD

¹)Additional correspondence calls and meetings will be invoiced on a time & materials basis.

This proposal is firm for 30 days from the date of this proposal.

Additional site visits required to access all or part of the existing structures or property that was not accessible during the scheduled site inspections will be charged at \$500 per visit.

This proposal is subject to the terms and conditions contained in our Standard Agreement for Professional Services, which is made part of this agreement. The proposal, terms and conditions, and payment requirements specified in the proposal are applicable to the party that the proposal is addressed to. If a different party will be executing the proposal, please contact ASTI to determine if a change in the terms and conditions and payment requirements will be required prior to authorization.

Your acceptance of this proposal indicates that the terms, conditions, and provisions of this proposal are understood, including payment to ASTI upon receipt of the invoice. Unless otherwise provided in writing, your acceptance of this proposal indicates that the billing address is the same as listed in the proposal.

Sincerely yours,

ASTI ENVIRONMENTAL

Fees

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CONSULTANT Authorization

Signature
David Amir

Signer below indicates that they are an authorized representative of the Company and by signing indicates that they are engaging the above services for the Company.

CLIENT Authorization
ASTI File A25-O627.PR

Signature

Print Name

Print Title

Date_____

For: City of Dearborn Heights

- | | |
|--|-------------------------------|
| ☐ C Corporation | ☐ PLLC |
| ☐ S Corporation | ☐ LLC |
| ☐ LDHA | ☐ LP |
| ☐ Other: | |

Federal ID Number:_____

Email: mibaydoun@dearbornheightsmi.gov

Phone: 313.791.3446

STANDARD AGREEMENT FOR PROFESSIONAL SERVICES

ARTICLE I – AGREEMENT. This Agreement between the parties identified herein consists of the terms in the “Standard Agreement for Professional Services” including if any attached Riders, the Rate Schedule (Exhibit A) and the Proposal. PEA Group refers to Professional Engineering Associates, Inc., which includes all Departments of PEA Group, as well as ASTI Environmental (a division of PEA group being referred to herein as “PEA Group”). CLIENT refers to a person, as an individual, or a business entity representative with which PEA Group has contracted to perform professional services. “Project” refers to the scope of professional services outlined in the Proposal for the subject property including any offsite improvements set forth in the scope of services. The parties agree not to begin work until the Proposal is executed by both parties. In the event work must begin before the agreement is executed, the parties may elect to agree in writing to commence work while the agreement is being memorialized. If the parties fail to reach an agreement, PEA Group will send an invoice for the services provided during this period and will be compensated in accordance with PEA Group’s current hourly billing rates.

ARTICLE II – SCOPE OF SERVICES/ ADDITIONAL SERVICES. PEA Group’s professional services under this Agreement extend only to those services specifically described in the Proposal. Other services not set forth in the Proposal will be considered as Additional Services. If authorized in writing by the CLIENT, PEA Group agrees to furnish or obtain from others, additional professional services in connection with the Project for the amount quoted in writing or based upon a “Time and Material Basis” as set forth in a written “Additional Services Request” (hereinafter an “ASR”).

The following are examples of other services that are not considered part of the Project’s Professional Services unless specifically described in the Proposal. This list describes examples of professional services that are not incidental to the agreement; the excluded services are not limited to the following examples:

- i. Obtaining or negotiating for lands, easements, rights-of-way, variances and special land use.
- ii. Preparation, coordination or review of environmental assessments, investigations and impact statements.
- iii. Providing ALTA/NSPS land title surveys, boundary, topographical, wetland, tree, as built (record drawings), easement exhibits, right-of-way dedications or other special surveys such as land divisions or consolidations.
- iv. Engineering/Landscape Architecture Services required beyond the original scope resulting from changes in the scope of the improvements or their design including, but not limited to, changes in size, complexity, Owner’s schedule, or character of construction; and revising previously accepted studies, reports, design documents or Contract Documents when such revisions are due to causes beyond PEA Group’s control.
- v. In the event the bids or negotiated cost of the Project exceed the Client’s budget, upon notice from the Client, PEA Group agrees to modify, on an Additional Services basis, PEA Group’s Contract Documents or those portions of the documents where bids exceeded the Client’s budget.
- vi. PEA Group shall exercise usual and customary professional care in its efforts to comply with applicable statutes, codes, regulations, and laws in effect as of the date of this Agreement. Any changes in said statutes, codes, regulations or laws after this date which requires services not quoted, revisions or redesign shall be an additional service.
- vii. Obtaining, preparation or payment of permits or application fees.
- viii. Additional or extended services during construction made necessary by 1) work damaged during construction; 2) a significant amount of defective or negligent work of the contractor(s); 3) acceleration of the progress schedule involving services beyond normal working hours; 4) default by contractor(s).5) Requested by contractor beyond agreed upon terms in the Scope of Services.
- ix. All meetings and/or site visits requested beyond the maximum number indicated in the Base or Initial Project Scope of Services.
- x. Preparation of Computer Assisted Design (CAD) drawings of topographical surveys furnished by others.
- xi. Construction Administration, including but not limited to opinions or review of shop drawings, construction budgets, construction scheduling, pay applications or site visits.
- xii. Service planning coordination with utility company(s).
- xiii. Hydraulic drainage analysis.
- xiv. Traffic study and / or traffic signal design coordination.
- xv. Structural design of retaining walls or structures of any kind.
- xvi. Ecological Services and Wetland Mitigation and Design.
- xvii. Construction monitoring, observance, inspection or supervision of work performed on the project.
- xviii. Construction material testing, utility locating (including Ground Penetrating Radar and Electromagnetic methods), soil or pavement investigations (including boring and cores)
- xix. Construction Staking.
- xx. LEED Certification Documentation.
- xxi. Storm water operator / Soil Erosion Control Inspection services.
- xxii. Off Site Improvements to transportation or utility infrastructure

The CLIENT may request at any time that any of the services listed above be added to the project and PEA Group will provide an ASR detailing the scope and the fees associated with that professional service.

ARTICLE III – CONFIDENTIALITY. PEA Group shall maintain as confidential such information obtained from CLIENT or developed as part of the Services as CLIENT expressly designates in writing as confidential. This obligation shall not apply to information which is or comes into the public domain, or which PEA Group is required to disclose by law or order of a court, administrative agency, or other legal authority, or as is required under this agreement to perform the services therein. Unless otherwise agreed, PEA Group may use and publish CLIENT’S name and a general description of the Services in describing PEA Group’s experience to other clients or potential clients.

ARTICLE IV – STANDARD OF CARE. In providing services under this Agreement, the PEA Group shall perform in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances at the same time and in the same or similar locality. **PEA Group makes no warranty, express or implied, as to its professional services rendered under this Agreement.** PEA Group shall not be required to sign any documents, no matter by whom requested, that would result in PEA Group’s having to certify, guarantee or warrant the existence of conditions whose existence that PEA Group cannot ascertain. CLIENT agrees not to make resolution of any dispute with PEA Group or payment of any amount due to the PEA Group in any way contingent upon PEA Group’s signing any such certification.

ARTICLE V – CLIENT’S RESPONSIBILITIES. CLIENT shall be responsible for performing or providing the following:

- i. Arrange for access to and make all provisions for PEA Group to enter upon public or private property to perform the above professional services. PEA Group will not access those portions of the subject property or adjacent properties where prearranged access has not been granted, or where personnel health and safety issues preclude entry. CLIENT shall defend PEA Group from any challenge to such right-of-entry and shall indemnify and hold PEA Group harmless from any claims of trespass which may occur, and all costs and attorneys’ fees incurred by PEA Group as a result of any such claim.
- ii. CLIENT acknowledges that certain procedures may cause some damage to land or disruption (i.e., soil borings, test pits, surveying, etc.). PEA Group will take reasonable precautions to minimize any damages to property; however, the correction of which shall not be PEA Group’s responsibility unless otherwise agreed to by the parties.
- iii. CLIENT shall provide a current title policy for all new private projects or PEA Group upon giving CLIENT written notice may order a title search for the project that shall be billed as reimbursable per the current rate schedule.
- iv. Furnish all available information in CLIENT’S possession or control for the site where the services are to be performed, including, but not limited to surveys, the existence and location of underground utilities or structures, the existence and location of hazardous materials, wastes or substances, and any other

information or documentation pertinent to PEA Groups services. Unless agreed to specifically in the proposal, PEA Group will not conduct an independent investigation or evaluation of subsurface utilities, structures, or hazardous conditions.

- v. The CLIENT warrants PEA Group has permission to use all information, plans, drawings, specifications, surveys, reports, and documents provided in connection with the Project. The CLIENT agrees, to the fullest extent permitted by law, to indemnify and hold PEA Group harmless of all expenses, damages, losses, and costs, including reasonable attorney fees, from any claims and/or liability, including copyright claims, resulting from the use of such information, plans, drawings, specifications surveys, reports, documents or other instruments of service.
- vi. In the event the CLIENT has elected to use other firm(s) to perform certain services, for example but not limited to survey, geotechnical investigations, environmental or ecological investigations by providing one performed by another company, PEA Group, cannot ascertain the accuracy, completeness and sufficiency of the information provided. PEA Group shall be entitled to rely upon the completeness and accuracy of the information provided which includes but is not limited to, surveys, investigative reports and documents provided by CLIENT, and the CLIENT is responsible for any liability or damages that arise from the errors or omissions which the information provided may contain.
- vii. CLIENT shall provide a program which sets forth the CLIENT's objectives, schedule, constraints and site requirements and render all decisions or provide all necessary approvals pertaining to the project in a timely manner to allow adequate time to perform services herein.
- viii. CLIENT shall give prompt written notice to PEA Group whenever CLIENT observes or otherwise becomes aware of any project changes that materially affects the scope or timing of the PEA Group's professional services.
- ix. Should the CLIENT or CLIENT'S representative encounter a conflict between plans and specifications, either among themselves, the CLIENT'S project expectations or with the requirements of any and all reviewing and permit-issuing agencies, CLIENT shall seek clarification in writing from PEA Group before commencement of construction. Failure to do so shall relieve PEA Group from any and all liability resulting in this matter.
- x. During the Construction Phase CLIENT shall give prompt written notice to PEA Group of all defects or suspected defects in PEA Group's work or services of which the CLIENT or CLIENT's agent becomes aware, in order to allow PEA Group time to investigate said defected work and take measures to minimize the consequences of such defect. The CLIENT shall require that all contractors and subcontractors, at any level, on the Project to contain a like requirement in their contract. Failure by the CLIENT, the CLIENT'S contractors, or subcontractors to notify PEA Group shall relieve PEA Group of the costs of remedying the defect above the sum such remedy would have cost had prompt notification been given.

ARTICLE VI – BILLING, PAYMENTS, AND COLLECTION. Unless otherwise agreed, CLIENT shall pay for the Services in accordance with PEA Group's Proposal and this Agreement. Methods of payment can be found at [Payment Link](#). PEA reserves the right to collect credit card servicing fees. PEA Group reserves the right to adjust the rates periodically. Note, all hourly Projects are subject to any annual rate adjustments at the start of each calendar year unless the Parties agree otherwise.

Retainage – Should the CLIENT be required to make an initial payment (Retainer) as indicated in the Proposal this retainer shall be held by PEA Group and applied against the final invoice. PEA Group reserves the right to apply the retainer to invoices that are past due upon which the CLIENT agrees to reinstate the retainer prior to PEA Group resuming work.

Invoicing – Progress invoices will be submitted to the CLIENT approximately once a month and a final bill will be submitted upon completion of the services. Invoices shall be considered PAST DUE if not paid within thirty (30) calendar days of the invoice date. CLIENT agrees that the periodic billing from PEA Group to CLIENT are correct, conclusive, binding on CLIENT and due and payable in full unless CLIENT, within thirty (30) days from the date of the invoice, notifies PEA Group in writing of any alleged inaccuracies, discrepancies, or errors in billing that they are disputing. Any portion of the invoice not being disputed by the CLIENT shall be paid within thirty (30) days of the invoice date. CLIENT agrees that all invoices (except the portion they disputed) cannot be contested after said thirty (30) day period. All payments are owed directly from the CLIENT and are not contingent upon payments made by a third party, unless agreed to in writing by PEA Group. CLIENT also agrees that payments to PEA are not subject to or contingent upon local or state agency approvals, permit acquisitions, third party agreements, project financing, or closings.

Late Fees – If payment is not received by PEA Group within thirty (30) calendar days of the invoice date, the CLIENT shall pay interest on the PAST DUE amount at the rate of 18% per annum (for business entities) or 7% per annum (for individuals), as the case may be. Payment thereafter shall first be applied to costs of collection, then to interest and then to the unpaid contract amount.

Collection Costs – CLIENT shall pay to PEA Group all costs of collection (including the costs and fees of both in-house and outside counsel), whether or not an action or other proceeding is commenced. In the event legal action is necessary to enforce the payment provisions of this Agreement. PEA Group shall be entitled to collect from the CLIENT any judgment or settlement sums due, reasonable attorney's fees, court costs and expenses incurred by PEA Group in connection therewith and, in addition, the reasonable value of PEA Group's time, subconsultant's fees, and expenses spent in connection with such collection action, computed at PEA Group's prevailing Rate Schedule and expense policies.

Suspension of Services – If the CLIENT fails to make payment when due or otherwise is in breach of this Agreement, then PEA Group may, in addition to its other rights and remedies hereunder and under applicable law, terminate or suspend performance of services upon seven (7) calendar days' notice to the CLIENT. PEA Group shall have no liability whatsoever to the CLIENT for any costs or damages as a result of such suspension caused by any breach of this Agreement by the CLIENT. Failure to make payment within Sixty (60) days of invoice date shall constitute a release of PEA Group from any and all claims which CLIENT may have, whether in tort, contract or otherwise, and whether known or unknown at the time.

Set-Offs, Back Charges, Discounts. Payment of invoices shall not be subject to any discounts or set-offs by the CLIENT unless agreed to in writing by PEA Group. Payment to PEA Group for services rendered and expenses incurred shall be due and payable regardless of any subsequent suspension or termination of this Agreement by either party. Fees for disputed services may be withheld but only to the extent they are reasonable and necessary to protect the CLIENT'S interests. CLIENT shall provide a detailed explanation of the basis for any planned withholding prior to any amounts being withheld from PEA Group. All amounts withheld shall be released to PEA Group as soon as the circumstances giving rise to the withholding are resolved. No payments to PEA Group may be withheld from another project or applied from this project to another PEA Group project with the CLIENT.

Termination of Services. If the CLIENT fails to make payment to PEA Group in accordance with the payment terms herein, this shall constitute a material breach of this Agreement and shall be cause for termination of this Agreement by PEA Group.

Lien Rights – PEA Group hereby notifies CLIENT that it intends to utilize all available lien rights it may have in connection with its provision of services under this Agreement and required by the Michigan Construction Lien Act, MCL 570.00 et seq. PEA Group may elect pursuant to the ACT to record a Notice of Professional Services Subcontract with the register of deeds for the county in which the property is located in accordance with MCL 570.1107b.

ARTICLE VII – LIMITATION OF LIABILITY. To the maximum extent permitted by law, the CLIENT agrees that the maximum aggregate amount of PEA Group's liability which includes any individual's professional liability employed by PEA Group shall be limited to Twenty-Five Thousand (\$25,000.00) Dollars or to the sum of PEA Group's fee whichever is greater. This limitation shall apply regardless of the cause of action or legal theory pled or asserted. **Under no circumstance shall PEA Group and/or PEA Group's professional employees be liable for CLIENT's loss of profits, delay damages, or any special, incidental, or consequential loss or damage of any nature arising at any time or from any cause whatsoever.** Where PEA Group's fee exceeds Two Hundred Fifty Thousand (\$250,000.00) Dollars CLIENT's maximum recovery against PEA Group will not exceed Two Hundred Fifty Thousand (\$250,000.00) Dollars.

ARTICLE VIII – INDEMNIFICATION. Subject to Article VII above, PEA Group agrees, to the fullest extent permitted by law, to indemnify and hold harmless the CLIENT its officers, directors and employees (collectively, CLIENT) against all damages or liabilities, to the extent caused by PEA Group's negligent performance of professional services under this Agreement and that of its subconsultants or anyone for whom PEA Group is legally liable. The CLIENT agrees, to the fullest extent permitted by law, to indemnify and hold harmless PEA Group, its officers, directors, employees and subconsultants (collectively, PEA Group) against all damages or liabilities, to the extent caused by the CLIENT'S negligent acts, errors or omissions in connection with the Project as well as the acts, errors or omissions of its contractors, subcontractors or consultants or anyone for whom the CLIENT is legally liable. Neither the CLIENT nor PEA Group shall be obligated to indemnify the other party in any manner whatsoever for the other party's own negligence. In addition to the indemnity provided in this Agreement, and to the fullest extent permitted by law, CLIENT shall indemnify and hold harmless PEA Group and its officers, directors, partners, employees, consultants and its agents, from and against all costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court or arbitration or other dispute resolution costs) caused by, arising out of or resulting from a Hazardous Environmental Condition, provided any such cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than completed Work), including the loss of use resulting therefrom, except to the extent of any release of a hazardous substance caused by PEA Group's gross negligence or willful misconduct at the subject property.

ARTICLE IX – SAFETY. PEA Group will comply with CLIENT'S reasonable rules and regulations governing PEA Group's activities on CLIENT'S premises to the extent that the same are provided to PEA Group prior to the start of the Services. PEA Group is only responsible for its employees while onsite performing services pursuant to the Agreement. PEA Group's Safety Plan is available upon request. In the event PEA Group or any other party encounters a Hazardous Environmental Condition, PEA Group may, at its option and without liability for consequential or any other damages, suspend performance of services on the portion of the Project affected thereby until CLIENT: (i) retains appropriate specialist consultant(s) or contractor(s) to identify and, as appropriate, abate, remediate, or remove the Hazardous Environmental Condition; and (ii)

warrants that the site is in full compliance with applicable Laws and Regulations. For Job Site Safety of Others see Article X below.

ARTICLE X – CONSTRUCTION PHASE SERVICES. Any Services under this Agreement that include site visits, project observation, material testing, layout and any other Construction Phase Services, none of these professional activities of PEA Group, nor the presence of the PEA Group's employees or subconsultants at a construction/project site, shall impose any duty on PEA Group, nor relieve the General Contractor of its obligations, duties and responsibilities including, but not limited to, construction means, methods, sequences, techniques, procedures, or jobsite safety of others, including, whatever is necessary for performing, superintending or coordinating the Work in accordance with the Contract Documents and any health or safety precautions required by any regulatory agencies ("Contractor Duties"). PEA Group and its personnel have no authority to exercise any control over any construction contractor or its employees in connection with their work or any health or safety programs or procedures. The CLIENT agrees that the General Contractor shall be solely responsible for jobsite and worker safety and warrants that this intent shall be carried out in the CLIENT's contract with the General Contractor. The CLIENT also agrees that the General Contractor and subcontractors shall defend and indemnify the CLIENT, PEA Group and the PEA Group's subconsultants from and against any claims, causes of action, demands or damages arising out of or relating to Contractor Duties. The CLIENT also agrees that the CLIENT, PEA Group and PEA Group's subconsultants shall be made additional insureds under the General Contractor's policies of general liability insurance.

ARTICLE XI – LIMITATIONS OF FIELD OBSERVATION, TESTING AND ANALYSIS. Information obtained from observations, analysis, and testing of sample materials is considered evidence with respect to the area defined in the scope of services, but any inference or conclusion based thereon is an opinion based upon professional judgment and shall not be construed as a representation of fact. Soil and groundwater data may vary due to seasonal and climatological changes and extrinsic conditions, and pollutants may or may not be found to exist at the specific time of inspection. CLIENT understands that, due to intervening causes such as natural groundwater flows, seasonality, sampling method, or human intervention, such sampling and analysis may or may not indicate the presence of contamination. **There is a risk that sampling techniques may result in contamination of certain subsurface areas such as when a probe or boring device moves through a contaminated area linking it to an aquifer or other medium not previously contaminated and capable of transporting pollutants. BECAUSE SUCH RISKS ARE UNAVOIDABLE AND BECAUSE THE SAMPLING TECHNIQUES TO BE EMPLOYED ARE A NECESSARY ASPECT OF PEA Group's WORK ON CLIENT'S BEHALF, CLIENT AGREES TO ASSUME THESE RISKS, except those caused by PEA Group's gross negligence or willful misconduct.**

ARTICLE XII – REUSE OR ALTERATION OF DOCUMENTS. PEA Group shall retain ownership of all reports, drawings, plans, specifications, electronic files, field data, notes, calculations, and other documents and instruments prepared by PEA Group as instruments of service. PEA Group retains all common law, statutory and other reserved rights, including copyright. Subject to the timely payment and performance by CLIENT of its obligations hereunder, PEA Group grants CLIENT a limited license to use such documents in connection with the Project. Any reuse of Documents which includes, but is not limited to the following: calculations, drawings, and specifications prepared by PEA Group pursuant to this Agreement, whether in hard copy or machine-readable form, are related exclusively to the Projects described herein. No documents prepared by PEA Group pursuant to this Agreement are intended or represented to be suitable for use by the CLIENT or others on extensions of this current Project, or for reuse on any other project.

Further, in the event that PEA Group's services under this Agreement are terminated for any reason prior to completion of the services described herein, then PEA Group shall not be responsible for any incomplete documents. Any continued use of PEA Group's documents on this Project, whether in hard copy or machine readable form, or any use on any other location, with or without any changes or adaptations, made after termination of PEA Group prior to completion of PEA Group's services according to this Agreement will be at the CLIENT'S sole risk and without liability or legal recourse to PEA Group; and the CLIENT shall indemnify and hold PEA Group harmless from all claims, damages, losses, and expenses, including but not limited to attorneys' fees, arising out of or resulting therefrom.

The CLIENT recognizes that changes or modifications to PEA Group's instruments of professional service introduced by anyone other than PEA Group may result in adverse consequences that PEA Group cannot predict nor control. Therefore, in consideration of PEA Group's Agreement to deliver its instruments of professional service in machine-readable form, the CLIENT agrees, to the fullest extent permitted by law, to hold harmless and indemnify PEA Group from and against all claims, liabilities, losses, damages, and costs, including but not limited to attorney's fees, arising out of or in any way connected in the modification, misinterpretation, misuse, or reuse by other of the machine readable information and data provided by PEA Group under this Agreement. The foregoing indemnification applies to any use of the Project documentation on other projects, for additions to this Project, or for completion of this Project by others, excepting only such use as may be authorized, in writing, by PEA Group.

Photographs of any completed Project embodying the services of PEA Group provided hereunder may be considered as its property, and may be used in publications, marketing materials, and other literature prepared by or on behalf of PEA Group unless specifically forbidden in the Agreement.

ARTICLE XIII – CHANGED CONDITIONS/ FAST TRACK/ FORCE MAJEURE. If, during the term of this Agreement, circumstances or conditions that were not originally contemplated by or known to PEA Group are revealed, to the extent that they affect the scope of services, compensation, schedule, allocation of risks or other material terms of this Agreement, PEA Group may call for renegotiation of appropriate portions of this Agreement. The PEA Group shall notify the CLIENT of the changed conditions necessitating renegotiation, and PEA Group and the CLIENT shall promptly and in good faith enter into renegotiation of this Agreement to address the changed conditions. If terms cannot be agreed to, the parties agree that either party has the absolute right to terminate this Agreement in accordance with the Termination provision hereof.

In recognition that a CLIENT may to their benefit elect to employ a "fast track process" (in which some of PEA Group's design services overlap the construction work and are out of sequence with the traditional project delivery method), and in recognition of the inherent risks of fast tracking to PEA Group, the CLIENT agrees to waive all claims against PEA Group for design changes and modifications of portions of the work already constructed due to the CLIENT's decision to employ the "fast track process". The CLIENT further agrees to compensate PEA Group for all Additional Services required to modify, correct or adjust the Construction Documents and coordinate them in order to meet the CLIENT's program requirements because of the CLIENT's decision to construct the Project in a fast track manner.

If an event or circumstance beyond the PEA Group's reasonable control occurs, including without limitation an act of God, fire, flood, hurricane, wind event, storm, weather disturbance, earthquake, pandemic, disease, epidemic, or other viral or bacterial outbreak, government-ordered shutdown, quarantine or shelter-in-place order, an act or omission of a third party, war, riot, terrorism or threat of terrorism, civil unrest, labor problems (including lockouts, strikes and slowdowns) of a third-party, inability to obtain power, internet connectivity or services interruptions, scarcity of ingredients or supplies, or court injunction or order, new laws or governmental regulations or other causes that are beyond the reasonable control of the PEA Group, whether similar or dissimilar to any of the foregoing, that cause PEA Group delay or additional expense ("Force Majeure Event"), then the PEA Group is entitled to an equitable adjustment in the contract price or time for performance, or both. If any Force Majeure Event renders the PEA Group's performance impossible or impracticable, PEA Group has the right to terminate performance under this Agreement consistent with any termination requirements that might exist in this Agreement. If a Force Majeure Event lasts more than thirty (30) days, upon written notice either party may terminate this Agreement without liability to the other for such termination.

ARTICLE XIV – PERFORMANCE SPECIFICATION. PEA Group may incorporate "Performance Specifications" as a component of Construction Documents. Performance Specifications rely upon a statement of systems, equipment and/or materials to be incorporated into the project in terms of required results, without mandating specific means for achieving the required results. Performance Specifications establish minimum standards which must be met by defining the functional requirements, the operating conditions and/or environment in which it must operate and/or related matters such as general standards which must be satisfied, warranty requirements, etc. Where performance specifications are used, they will be identified as such. Where Performance Specifications are used, the Contractor, Subcontractors, Manufacturer and/or Supplier of the materials or equipment to be furnished assume design responsibility and liability for the applicable systems, equipment or materials. The Contractor, their Subcontractors, and others who actually manufacture and supply the items will be the sole parties liable to the CLIENT for loss or damage caused by defective or deficient design, manufacture or performance. PEA Group's shop drawing review is strictly limited to determine that the manufacturers and suppliers have referenced the appropriate operating conditions and environment..

ARTICLE XV – DISPUTE RESOLUTION. The Parties to this Agreement intend, to the maximum extent feasible, to resolve all disputes at the project level. Disputes not resolved at the project level shall be timely escalated to the Parties' senior management, senior management will then use good faith efforts to settle the dispute. If after a reasonable time the Parties' senior management are unable to resolve the dispute, the Parties shall mediate as set forth below. The inability of the senior executives to resolve the dispute is a condition precedent to mediation, then ultimately to arbitration (if mutually agreed to by the Parties) or the institution of legal or equitable proceedings by either party. During this dispute mitigation or resolution proceedings PEA Group shall continue perform conditioned upon the CLIENT continuing to make timely payments in accordance with the Agreement for all work performed during this process.

If direct discussions do not result in resolution of the matter, the Parties shall endeavor to resolve the matter by mediation through the current Construction Industry Mediation Rules of the American Arbitration Association (AAA), or the Parties may mutually agree to select another set of mediation rules. The administration of the mediation shall be as mutually agreed by the Parties. The mediation shall be convened within thirty (30) Business Days of the matter first being discussed and shall conclude within forty-five (45) Business Days of the matter first being discussed. Either Party may terminate the mediation at any time after the first session by written notice to the non-terminating Party and mediator. The costs of the mediation shall be shared equally by the Parties.

Arbitration, if mutually agreed upon by the Parties, in writing, shall be decided in accordance with the Construction Industry Arbitration Rules of the AAA then in effect.

This agreement to arbitrate shall be specifically enforceable under the prevailing arbitration law. An award entered in an arbitration proceeding shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction. The venue shall be the location of the Project, unless the Parties agree on a mutually convenient location.

If the Parties do not mutually agree to Arbitrate, the institution any legal or equitable proceedings by either Party shall be in the state or federal court having jurisdiction of the matter in the location of the Project. This Agreement shall be governed by the law in effect at the location of the Project.

In the event there is a third-party claim against the CLIENT, PEA Group agrees to reimburse the CLIENT, its officers, directors, and employees (collectively, CLIENT), its reasonable defense costs, but only to the extent caused by PEA Group's actual negligent act, error, or omission in the performance of professional services, and only if such defense costs are awarded by a court or arbitrator of competent jurisdiction. In the event there is a third-party claim against PEA Group, the CLIENT agrees to reimburse PEA Group, its officers, directors, employees, and subconsultants (collectively, PEA Group) its reasonable defense costs, but only to the extent caused by the CLIENT'S negligent act, error, or omission, and only if such defense costs are awarded by a court or arbitrator of competent jurisdiction. Neither the Client nor PEA Group shall be obligated to reimburse the other party its defense costs in any manner whatsoever for the other party's own negligence.

ARTICLE XVI – SUSPENSION OF SERVICES. The CLIENT may suspend services performed by PEA Group with cause upon seven (7) days written notice. PEA Group shall submit an invoice for services up to the effective date of the suspension and the CLIENT shall pay PEA Group all outstanding invoices within fourteen (14) days. If suspension of services exceeds thirty (30) days from the effective date of the suspension, PEA Group shall be entitled to renegotiate the Project schedule and the compensation terms for the Project.

If PEA Group's services are delayed or suspended in whole or in part by CLIENT, act of God or other reason beyond PEA Group's control, or if PEA Group's services are extended by Contractor's actions or inactions for more than ninety (90) days through no fault of PEA Group, PEA Group shall be entitled to equitable adjustment of rates and amounts of compensation and extension of deadline provided for elsewhere in this Agreement to reflect reasonable costs incurred by PEA Group in connection with, among other things, such delay or suspension and reactivation. PEA Group may suspend services if CLIENT upon seven (7) days written notice.

ARTICLE XVII – TERMINATION. The obligation to provide further services under this Agreement may be terminated by either party upon seven (7) calendar day's written notice. Upon receipt of notice of termination from CLIENT, PEA Group shall immediately cease work and take all reasonable steps to minimize costs relating to termination. In the event of any termination, PEA Group will be paid for all services rendered to the date of termination, all expenses subject to reimbursement hereunder and other reasonable expenses incurred by PEA Group as a result of such termination. In the event PEA Group's compensation under this Agreement is a Fixed Fee/Lump Sum, upon such termination the amount payable to PEA Group for services rendered will be determined using a proportional amount of the total fee based on a ratio of the amount of the services done, as reasonably determined by PEA Group, the total amount of services, which was to have been performed, less prior partial payments, if any, which have been made.

ARTICLE XVIII – SUCCESSOR, ASSIGNS. This Agreement shall be binding upon the parties and their respective successors and assigns. Neither party shall assign its interest in this Agreement without the prior written consent of the other. The PEA Group shall not be required to execute any documents subsequent to the signing of this Agreement that in any way might, in the sole judgment of the PEA Group, increase PEA Group's contractual or legal obligations or risks, create a fiduciary obligation or an uninsurable risk, or adversely affect the availability or cost of its professional or general liability insurance or otherwise materially change the terms of this Agreement. Subcontracting to subconsultants, normally contemplated by the Consultant as a generally accepted business practice, shall not be considered an assignment for purposes of this Agreement.

ARTICLE XIX – THIRD-PARTY BENEFICIARIES. Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the CLIENT or PEA Group. PEA Group's services under this Agreement are being performed solely for the CLIENT'S benefit, and no other party or entity shall have any claim against PEA Group because of this Agreement or the performance or nonperformance of services hereunder. The CLIENT and PEA Group agree to require a similar provision in all contracts with contractors, subcontractors, subconsultants, vendors and other entities involved in this Project to carry out the intent of this provision.

ARTICLE XX – SEVERABILITY. Any provision of these terms later held to violate any law shall be deemed void and all remaining provisions shall continue in force. In such event, the CLIENT and PEA Group will work in good faith to replace an invalid provision with one that is valid and as close to the original meaning as possible.

ARTICLE XXI – ENTIRE AGREEMENT. CLIENT, by signing the attached Proposal, acknowledges that this Agreement has been read, understands it, and agrees to be bound by its terms. The terms and conditions of this Agreement, together with the PEA Group Proposal (including attachments thereto) and any applicable Addendum, constitute the entire Agreement between the parties and supersede all prior oral or written representations, understandings, and agreements. The CLIENT is expressly prohibited during the term of, and for one year following the expiration or termination of this Agreement, and it will be considered a material breach of this Agreement, to solicit for the purposes of employment an employee of PEA Group without the prior written consent of PEA Group. The parties agree that any purchase orders, work orders, acknowledgments, form agreements or other similar documents delivered to PEA Group shall be null, void and without legal effect to the extent that they conflict with the terms of this Agreement. This Agreement may be amended or modified only by a written instrument signed by both parties. Each person signing the Proposal represents that he or she has full legal authority to bind the parties to the terms and conditions contained in this Agreement.

David Amir



Site Redevelopment Services
Department Manager



David Amir brings nearly 30 years of experience in the environmental industry, specializing in NEPA, Section 106 compliance, and Phase I and II Environmental Site Assessments. His expertise extends to Baseline Environmental Assessments, Underground Storage Tank investigations, subsurface investigations, and soil, groundwater, and indoor air quality evaluations. David manages environmental projects, ensuring compliance with HUD, MSHDA, and Detroit HRD standards. He also oversees hazardous material surveys and abatement for lead, asbestos, mold, radon, and universal wastes across various federal, municipal, residential, commercial, and industrial facilities. Additionally, David specializes in asbestos, lead-based paint, radon, drinking water, hazardous materials, mold, IAQ issues, and regulatory compliance.

Education

Eastern Michigan University,
BS in Geology, 1994

Years of Practice

1996-Present

Certifications

Asbestos Project Designer:
MI A16059

NIOSH 582 Certificate:
Sampling and Evaluating
Airborne Asbestos Dust
Certified Confined Space
Entrant and Attendant

Select Project Experience

Asbestos Inspection and Abatement Coordination and Oversight,
Federal Courthouse, Detroit, MI

Asbestos Inspection and Abatement Coordination and Oversight,
School District Asbestos Program, Washtenaw County, MI

Asbestos Inspection, Former Auto Manufacturing Plant, Highland Park, MI

Asbestos Inspection, Former Coal Power Plant, Detroit, MI

Mold and Indoor Air Quality Investigation, High-Rise Apartment Building,
Ypsilanti, MI

Mold and Indoor Air Quality Investigation, Charter School, Detroit, MI

Mold and Indoor Air Quality Investigation, Several Township Buildings,
Washtenaw County, MI

Mold and Indoor Air Quality Investigation, Numerous School Buildings,
Grand Blanc, MI

Pre-Demolition Hazardous Materials Evaluation, Airport Terminal,
Romulus, MI

Above and Underground Storage Tanks and Petroleum Remediation,
Commercial Retail Development, Marion, IN

Christopher Yelonek



Environmental Scientist



Christopher Yelonek is an Environmental Scientist and Architectural Historian at ASTI Environmental, specializing in Section 106 reviews of historical properties. He has extensive experience in preparing National Environmental Policy Act (NEPA) applications and conducting comprehensive noise assessments for various projects. Christopher's expertise also extends to completing Phase I Environmental Site Assessments, demonstrating his commitment to environmental compliance and project feasibility.

Education

Eastern Michigan University,
BS in History, Minor in
Political Science, 2012

Eastern Michigan University,
MA in History, 2015

Eastern Michigan University,
MS in Historic Preservation,
2020

Years of Practice

2021-Present

Certifications

40-Hour OSHA
HAZWOPER Training
and Annual Refreshers
Michigan State University
Extension: Citizen Planner

Select Project Experience

Section 106 Assessment, Listed National Register of Historic Places Site,
Grand Rapids, MI

Section 106 Assessment, City of Lansing Scattered Sites, Lansing, MI

Section 106 Assessment, USDA Rural Standard, New Haven, MI

Part 58 NEPA Assessment, USDA Rural Standard, New Haven, MI

Part 58 NEPA Assessment, Water Infrastructure Pump Stations,
Multiple Locations, MI

Part 58 NEPA Assessment, Multi-Family Residential Development Site,
Detroit, MI

NEPA Assessment, Coolidge Highway, River Rouge, MI

Noise Assessment Analysis, Various Multi-Family Residential Projects,
MI and OH

HUD Section 202 Application, First Phase, Multi-Family Senior Residential
Development, Southeast MI

Phase I ESAs Projects, Multiple Locations, MI

Maintenance and Monitoring, Water Treatment System, Industrial Facility,
St. Joseph, MI

Commerce Township Wastewater Treatment Plant Environmental Review



Commerce Charter Township needed to explore alternative methods for disposing of its biosolids. The preferred solution was to install a Lystek system at the wastewater treatment plant. This system transforms biosolids, commonly referred to as waste sludge, into a usable fertilizer. Previously, the Township had relied on landfill disposal, but with costs rising each year, finding a more sustainable and cost-effective solution became increasingly important.

By installing the Lystek system, the Township would be able to turn waste sludge into fertilizer, which could be sold to fertilizer manufacturers, creating a new source of revenue.

The U.S. Congress offers grants through the Economic Development Initiative for Community Project Funding, also known as Congressionally Directed Spending. These Community Project Funding (CPF) awards are administered by the Department of Housing and Urban Development (HUD).

Due to the use of the federal funding through HUD, ASTI conducted a Part 58- Environmental Review "Category Excluded Subject to the Laws and Authorities" for the subject property in September 2022. After extensive research, the project was found to be in compliance with all laws and authorities under the National Environmental Policy Act (NEPA) of 1969. Therefore, the project status was converted to "Exempt," in accordance with 24 CFR § 58.34(a)(12).

Location

Commerce Township, Michigan

Client

Giffels Webster
Jason Mayer, PE, LEED AP
Secretary | Partner
jmayer@giffelswebster.com
248.852.3100

Services Provided

Part 58 environmental review

Project Date

September 2022

Project Cost

\$5,000

Project Team

David Amir
Pam Chapman
Christopher Yelonek



City of Saline Pump Station and Utility Improvements Environmental Assessment



ASTI Environmental worked with the City of Saline to complete an Environmental Assessment (EA) and a 24 CFR Part 58 Environmental Review for the Saline pump stations and utility improvements project. The project aimed to upgrade four water pump stations and update remote hardware for the water system. It received a Finding of No Significant Impact (FONSI).

Due to the ground-disturbing activities and use of federal funding, the project underwent a Section 106 review, with an application submitted to the Michigan State Historic Preservation Office (SHPO). In November 2022, SHPO concluded that no historic properties would be affected by the project.

A threatened and endangered species survey was completed at all project sites involving ground disturbance. Through consultation with the U.S. Fish and Wildlife Service, it was determined that the project may affect, but is not likely to adversely affect the Eastern Massasauga Rattlesnake.

An asbestos-containing materials (ACM) survey was also completed at all ground-disturbing project sites. None of the materials sampled were identified as ACMs.

Additionally, a wetland delineation survey was completed for each project site. It was determined that no wetlands and watercourses existed within the project site limits.

Location

Saline, Michigan

Client

City of Saline
Colleen O'Toole, City Manager
cotoole@cityofsaline.org
734.429.4907

Services Provided

Environmental assessment, 24 CFR Part 58 environmental review, Section 106 review, threatened and endangered species, asbestos containing materials, and wetland delineation surveys

Project Dates

August 2022 - December 2022

Project Cost

\$22,000

Project Team

David Amir
Dianne Martin, PWS



Clinton River Water Trail Improvement Environmental Assessment



The Clinton River Trail Improvements project aimed to install a floating kayak launch at a municipal park, demolish an abandoned structure along the Clinton River, and clear woody debris from the banks of a 7-mile stretch of the river. A Section 106 application was completed for the project, and no aboveground cultural resources were identified. The potential of archaeological cultural resources remained, so the Michigan State Historic Preservation Office determined a finding of "no historic properties are affected" by the project.

Due to the project's potential impact on local water resources, a wetland delineation was conducted. This identified two watercourses, the Clinton River and three nearby wetlands. A mussel survey in the project area concluded that the proposed work on the Clinton River would not significantly affect native mussel populations.

In addition, a threatened and endangered species survey found no bat habitat trees in the vicinity of the project. An Environmental Assessment (EA) was also completed, which resulted in a Finding of No Significant Impact (FONSI) on both the natural and human environment.

Location

Charter Township of Clinton,
Michigan

Client

Charter Township of Clinton
Matthew Wallace
AICP, Assistant Director
m.wallace@clintontownship-mi.gov
586.723.8084

Services Provided

Section 106 application, wetland delineation, mussel and threatened and endangered species surveys

Project Date

May 2023 - April 2024

Project Cost

\$72,000

Project Team

David Amir
Dianne Martin, PWS
Christopher Yelonek



Belle River Bridge Historical Review



The Port Huron and Detroit (PH&D) Railroad Belle River Bridge project aimed to rehabilitate and widen a former railroad bridge that had been converted into a trail. Specifically, the project included replacing a bridge bearing and expanding the bridge to a 14-foot width at the western most portion of 701 Recor Road in East China Township.

Due to the age of the bridge, a Section 106 application was prepared. Based on available data, the bridge was determined to be a typical example of a steel plate girder railroad bridge and was not considered a significant contributor to the historical development of East China Township. Additionally, no structures with direct views of the bridge were found to be listed or eligible for listing on the National Register of Historic Places.

Location

East China Township, Michigan

Client

Project Control Engineering, Inc.
Mark Santavy
msantavy@pce-eng.com
810.794.1931

Services Provided

Section 106 application

Project Date

February 2022 - April 2023

Project Cost

\$5,000

Project Team

David Amir
Christopher Yelonek

Approved for the Agenda of:	TABLED
6/24/2025	Motion No. 25-349

9.A.



City Council

TO: Honorable City Council Members

DATE: June 18, 2025

RE: Council Chairman Baydoun - Warren Valley Golf Course Parking Lot Agreement with Crestwood School District

MATERIAL WILL BE PUBLISHED WHEN PROVIDED TO THE CLERK'S OFFICE

Attachments:

None

Approved for the Agenda of:	APPROVED
6/24/2025	Motion No. 25-350

9.B.



Building Department

TO: Honorable Mayor Bill Bazzi
Honorable City Council Members

FROM: Eric Watland, Director

DATE: June 9, 2025

RE: Building & Engineering Director Watland - Rezoning of 33-008-99-0009-000 Ann Arbor Trail - R1 to RM

Honorable Council, I am requesting approval for the Rezoning of the Ann Arbor Trail Lot, 33-008-99-0009-000, from R1 to RM.

Attachments:

1. ANN ARBOR TRAIL LOT REZONING. COUNCIL LETTER
2. ANN ARBOR TRAIL LOT REZONING. BACKUP



Planning Commission

To: Hon. Bill Bazzi, Mayor
Hon. City Council Members

From: Wissam Fadlallah, Chairman
Planning Commission

Date: May 1, 2025

Re: SPR2025-0003: ANN ARBOR TRAIL (33-008-99-0009-000) / CRESCENT
CONNECT CONSULTING – Public Hearing to Rezone the property from R1 to RM.

The Planning Commission had a tie vote in it's recommendation to City Council in respect to the application to rezone the vacant lot on Ann Arbor Trail (33-008-99-0009-000) from R1 to RM. stated above. The first motion was to recommend Approval to City Council. It was a tie vote, and as a result the motion failed. The second motion was to recommend a Denial to City Council. That vote was also tied, and as a result the motion failed. The minutes from the March 13, 2025, meeting are included as back up, as well as the review letter dated March 1, 2025, and the Rezoning Ordinance 36-523(c). The request to rezone the property was before the Planning Commission on March 13, 2025. The highlights from the review letter are as follows:

1. Will the proposed amendment be in accordance with the basic intent and purpose of the zoning ordinance?

Yes, the rezoning request will comply with the intent and purpose of the zoning ordinance.

2. Will the proposed amendment further the comprehensive planning goals of the city?

Yes, the intended goal of this amendment will support the city's future land use efforts.

3. Have conditions changed since the zoning ordinance was adopted or was there a mistake in the zoning ordinance that justifies the amendment?

No, the City never rezoned this parcel.

4. Will the amendment correct an inequitable situation created by the zoning ordinance, rather than merely grant special privileges?

No, the amendment does not correct an inequitable situation created by the zoning ordinance.

5. Will the amendment result in unlawful exclusionary zoning?

No, the amendment will not result in unlawful exclusionary zoning. There are a number of RM zoned parcels in the district.

6. Will the amendment set an inappropriate precedent, resulting in the need to correct future planning mistakes?

The proposed amendment will not set an inappropriate precedent based on adjacent zoning.



Planning Commission

7. If a rezoning is requested, is the proposed zoning consistent with the zoning classification of surrounding land?

The proposed rezoning is consistent with the adjacent rezoning.

8. If a rezoning is requested, could all requirements in the proposed zoning classification be complied with on the subject parcel?

Yes, the proposed zoning is compatible with adjacent uses and the RM requirements can be accommodated on this parcel.

9. If a rezoning is requested, is the proposed zoning consistent with the trends in land development in the general vicinity of the property in question?

Yes, this development is consistent with adjacent zoning.

The rezoning request recommendation is being submitted to you along with the review letter, the Ordinance for Rezoning 36-523(c), and the rough draft of the Planning Commission minutes (reference SPR2025-0003 section on pages 1 – 10) from the meeting on March 13, 2025.

The Building Department is in support of the rezoning of SPR2025-0003: ANN ARBOR TRAIL (33-008-99-0009-000) / CRESCENT CONNECT CONSULTING – Public Hearing to Rezone the property from R1 to RM due to it matches the surrounding area, to promote business within the community, and provide additional residency. The intended rezoning of the parcel to RM (Residential Multiple family) complies with all nine items in the Rezoning Ordinance Sec.36-523 (c) as stated in the Review Letter. Similar RM sites nearby are the condo units directly across the street, the American House on Ann Arbor Trail, Cypress Gardens on Ann Arbor Trail, Carriage Park Apartments at Inkster and Ann Arbor Trail, and Carriage Park at Inkster and Joy.

Respectfully,

Wissam Fadlallah
Chairman, Planning Commission

/Attachments (3)
/km

**PLANNING COMMISSION
REGULAR MEETING, THURSDAY, MARCH 13TH, 2025, 6:00 PM**

Meeting called to order by Wissam Fadlallah at 6:05 p.m.

ROLL CALL: by Kari McKinnon

PRESENT: Ali Turfe, Fadi Akkawi, Hassan Bazzi, Jill Myslinski, Jim Jomaa, Johnny Vidinovski,
Lisa Farrens-Oshanski, Wissam Fadlallah

ABSENT: Saif Alsenad

ALSO PRESENT: Alex Hishon, Attorney; Ali Baydoun, Building Dept.; Ali Dib, Plan Review; Kari
McKinnon, Recording Secretary

APPROVAL OF AGENDA:

Motion by Hassan Bazzi, supported by Ali Turfe, to Approve the Agenda for March 13th, 2025.

Motion Carried

APPROVAL OF MINUTES: January 9th, 2025

Motion by Lisa Farrens-Oshanski, supported by Ali Turfe, to Approve the Minutes from January 9th, 2025.

Motion Carried

Fadlallah: I would like to wish everyone a Happy Ramadan. Second announcement, we would like to congratulate our Mayor, Mr. Bazzi, on his appointment to Ambassador to Tunisia and wish him all the luck. Any comments from the Public on Non-Agenda Items? (No response)

**SPR2025-0003: ANN ARBOR TRAIL (33-008-99-0009-000) / CRESCENT CONNECT CONSULTING –
Public Hearing to Rezone the property from R1 to RM.**

Dib: Review letter dated March 1, 2025

Fadlallah: Was there a change?

Dib: The applicant provided some additional info. The site map to show compatibility with adjacent parcels.

I

included the official copy of our Zoning Map.

Fadlallah: You had mentioned that there are a number of engineering challenges. That would be discussed if it's approved?

Dib: This is a site plan.

Fadlallah: So we're not concerned with that right now. For the attorney, this would be the same issues as last time? Either a recommendation for an approval to City Council or a recommendation for denial to City Council?

Hishon: Correct

Turfe: Question for the attorney...when a project gets denied...this project was in front of us a month ago. It did not pass. For it to come back, doesn't the applicant have to wait 12 months?

Hishon: I'm not aware of the method that was used to come back this time. I don't think that was the case because it was a tie last time.

Turfe: Is a tie considered a pass or fail?

Hishon: A tie is considered a non-pass.

Fadlallah: I'm going to open the Public Comment

Nader / Kinmore: I'm here on behalf of Crescent Consulting. I want to take the time to thank everyone for reviewing this again. I ask that you consider the requirements of the city. When we were here in the past, I felt that wasn't the objective of the review of the questions that were suppose to be focused on...kind of got away from us to discussions of the site plan itself and what types of construction was going to be there and a lot of other variables. Also, in the past there was discussion about proximity and living nearby that should not be factored into this discussion. We are looking for what is in the best interest of the city. For example, there was discussion about past RM that had come through on residential streets that had 1/10th the traffic of Ann Arbor Trail and less than a quarter of this parcel. Those two things aren't really aligned. The property itself is not in the same condition as other properties. It's a single parcel right now, not looking to be joined. Also, when we look at the parcel itself, you'll see several properties in close proximity and two parcels that are adjacent or across the street from it. I thank Mr. Dib for his objective perspective on that. I ask that the process be an objective one. Thank you.

Farrens-Oshanski: I would like to refer the Commissioners to pages 18, 19, and 20 of the minutes from January 9th. We did have a three three. I think there were some strong voices and I still believe that, Mr. Turfe said it best that he stands with the residents. Moving R1 to an ...turning a residential one which is single family housing to residential mixed, although there are apartments there...they were built more than 25 years ago. Again, let's not compare apples and oranges. We are talking about today and what today's needs are. We didn't have the population we have. We didn't have the city that we have. Again, I agree with Mr. Turfe on page 19 and that's the bottom line. My position hasn't changed. Sir, you already spoke....

Nader: I was given....

Fadlallah: He's a representative of the property, so he can come back to speak. Stay seated for now until we finish our discussion.

Turfe: This is my position on it as Commissioner Oshanski stated, if the residents are not ok with the project it is very hard for me to be ok with the project. If I lived nearby and I wasn't ok with it, I wouldn't want the project to move forward. That should be a criteria the Commission looks at. Number two, the city has what's called the Master Plan. The Master Plan was put together initially by Wade Trim who is a nationally

recognized engineering firm. These are the experts that look at the city lots and determine what is in the best interest of the city moving forward. They determined the city invested over five hundred thousand dollars on the study, the master plan. The Master Plan calls for R1 on the particular property and it's very hard for me to go against it.

Fadlallah: The Master Plan has not been updated. We are way behind time on the Master Plan.

Farrens-Oshanski: I think that the main issue is not only are there one or two residents against you, there was a great turn out at the last meeting. There are multiple comments that we received both by letters and in person. Beyond that, the fact if we were to change this zoning, we have no control going forward. You can tell us that you are going to sell it and it is going to be condos. If we move it from R1 to RM there is no control over the development in the future. That does specifically impact the residents.

Fadlallah: Mr. Dib, you stated in your statement here that this property is consistent with the Master Plan?

Dib: I didn't say the property is consistent with the Master Plan.

Fadlallah: The rezoning is consistent with the Master Plan?

Dib: I look at the area in general, not just the one property. We have all RM or R1 or is there a mix? The Master Plan does need to be updated.

Fadlallah: The zoning map that you have provided, how many RM are there? I'm counting four.

Dib: Five

Turfe: Mr. Dib, on this particular property the developer wants to build....what does the Master Plan call for? When I looked at it, it was R1. I'm not looking at the other property in the area. I'm focused on this particular property.

Dib: Yes, that's the request that we have to change it from R1 to RM.

Turfe: The Master Plan is calling for it to be R1 and not to be changed.

Fadlallah: The Master Plan has R1, but the request for a rezoning is consistent with the trend for the Master Plan in the area because there are 5 RM units in the area. The current use is R1 but could be changed based on your decisions here.

Turfe: On the Wade Trim's expert analysis that the city paid over five hundred thousand dollars and nationally recognized consulting engineering to tell us where they feel the future RM should be and it's not on this particular property. Wade Trim feels that this particular property should stay an R1, and they are the ones who dial in on all the studies...the demographics.

Fadlallah: Do you have that report? Can you look it up?

Turfe: Yes. That's why my position is consistent.

Fadlallah: We are missing one Commissioner, and he just called. Jim Jomaa said he is on the way.

Myslinski: We have a quorum right now.

Bazzi: I visited the site again today. I looked at the area. I asked the question last meeting of how long it has been vacant? I think the answer was three or four years. I know this is an excellent idea for the city. I don't

know if there is another project that would satisfy the neighbors.

Fadlallah: I know this is outside the scope of the rezoning, but just to get an idea of what you're doing there.

The vote will not be based upon that. We have two new commissioners and they want to know what you are doing there. Are you building condos; are they two-story; things like that.

Nader: Right now our focus is just on rezoning, and then we'll take the next step. In terms of designs and wants, we are looking to do two story condos. One story condos would not be economical for us.

Fadlallah: When you say two story condos, are you referring to condo on the bottom and condo on the top or townhouse unit?

Nader: Townhouse units

Fadlallah: Individual units, attached?

Nader: Yes

Myslinski: How many units?

Maan Darwich/ architect: Actually before they give us any permit, we have to change the zoning. We will do a plan first. The Building department will have to review it before any approvals. They have rules we have to go by. I have a property in Inkster, it's already zoned. I have to go through planning again. They will decide if what we are doing is good or not.

Fadlallah: Have you done the ratio on this? How big is the building compared to the square footage of the lot?

Darwich: If you go with a residential house, you have 35% lot coverage. That doesn't include 25% concrete. You are allowed 55% if you are building two stories.

Fadlallah: Mr. Dib, is the ratio 40%?

Dib: What he said...35%.

Darwich: We are building here, for one story we have 25%. We are going less.

Fadlallah: We just want to make sure you wouldn't be back asking for a variance on the density.

(Discussion)

Farrens-Oshanski: I'm a bit confused because nothing has been discussed or brought forward tonight that is not already in the minutes from last time. Again, the issue is...if we change the zoning there is no way to contain what you decide to do in the future.

(Jim Jomaa arrives 6:32 pm)

Darwich: We are changing from R1 to RM. All around this property is RM.

(Discussion)

Nader: I appreciate the fact that you brought to light that some of these things have already been discussed. I think it's key that Mr. Dib called out the requirements that were not discussed in the last meeting. Mr. Dib went through the nine requirements that you are asked to consider when making your decision. That is what is key for making your decision. We're suppose to leave emotion to the side. We're suppose to do what is in the best interest for the city. I want to call out that is a huge component of the discussion tonight that was not in the discussion last time. Regarding the city's master plan and the current zoning, this commission exists to facilitate discussions and make decisions on zoning changes. Mr. Turfe, I appreciate the fact that you want to stay consistent with what Wade Trim did, but if that was the case there would be zero development on Ford Road at this time. At one time, the city's master plan didn't have commercial layers over there. It has changed for the betterment of the city and for the betterment of the residents. If we go down the path where we say we

don't want to change what Wade Trim has consulted on, there would be zero progress and zero changes in the zoning from now until forever. That is a position that we cannot take as people who want the best outcomes for the city today and for the future. Mr. Bazzi had indicated that the property had been vacant for a few years. That is not the case. It has been vacant for much longer than that. We have owned the property for a few years. Another thing I want to call out is there are properties of people in this room today, those are also zoned RM, and they may not be aware of it. The intended outcome tonight is to be what is best for the city as a whole. I am sympathetic to neighbors nearby as there will be a period of construction. That is inevitable as we look to have progress within our municipalities. Multi family construction would take less time than single family construction. It is more concentrated and more efficient. Thank you for my additional time.

Turfe: To answer your question with the city master plan, there are plenty of times where the zoning is R1 and the master plan would call for an upgrade to RM, that is something I would consider. This property it's recommending that it stay R1.

Nader: I don't think it's saying that it's recommending to stay R1. You're implying that it says this should not change.

Turfe: Do you have a copy of the master plan?

Nader: I don't think you can cite where this says it should not change.

Turfe: It says master plan for R1 which means that's what the city's future hold for that property.

Nader: Mr. Turfe, that would imply that there would never be any zoning changes ever.

Turfe: I would disagree with you on that. There are plenty of properties that come before this Planning Commission on a C1 that require a special land use to upgrade to a C2. We do that all day over here.

Nader: That's not what I'm asking for...

Turfe: Yeah, well, that is a very similar criteria. You're asking for an R1 to be upgraded to an RM. What I turn to is the city master plan and I always look at the city master plan for recommendation for my vote because the city invested over five hundred thousand dollars with Wade Trim that actually did studies on the area...

Nader: I don't care if the city invested over five million dollars...

Turfe: Can I finish? The city invested over five hundred thousand dollars in this study. This study is here to guide us and to guide any developer that buys a property in the city on what the city sees for the future for the particular property. If you made a mistake by buying a property and not looking at the master plan cause that is a clear indication on where the city sees this property going. There's a reason for that because this property is surrounded by R1's and the city...

Nader: Not surrounded by R1's because there are RM's....

Turfe: The RM that you are referring to was put in place prior to the city master plan. I'm all set, thank you.

Farrens-Oshanski: You stated how we would not have any development on Ford Road if we had stuck to the original Master Plan and had not allowed any Zoning changes. At this point, where we talk about if we want to change this from R1 to RM then we lose all control because you can develop whatever you wish. That does not suit the needs of the community. We have the exact same issue on steroids on Ford Road where because of the nature of the development, we are literally trying to put Ford Road on a diet. Again, if we change the zoning, the city loses the control. I want to clarify, again, you just made my point for me.

Fadlallah: I'm going to open the public hearing.

Vince Drapowski/Columbia: Has a survey been done for what's needed for that type of property? If you look

at a map of that area, there is a combination of seventeen apartment condos available within a two mile radius. The area was developed and states that it is a family community. This is a bedroom community and it's all residential homes. People moved to Dearborn Heights because they wanted a bedroom community. They didn't want an industrial community or anything like that. Two story condo complex or anything like that preventing certain religious beliefs from going outside in case they want to sit out in the sun because they don't have their hijab's on or anything like that. You're preventing those people from going outside and you know what I'm talking about. Either way you're going to end up passing this one way or another. Just keep in mind, that it is all single family homes in the area. Granted there are condo units but they are on the other side of Ann Arbor Trail and back up to a wooded area called Hines Park. It doesn't interfere with the surrounding neighborhood. Keep that in mind. Consider a single story addition to the neighborhood if you are going to proceed further. If not, maybe you want to put the property up for sale.

Fadlallah: People come to Dearborn Heights for the amenities in the city. The projects that are being developed encourage people to come to our city and enjoy the amenities, the restaurants, the festivities. It's not that they only come to live here, you have to give them a place to live. Ford Road is chaotic, but it is essential to the economy, to the people who live there.

Sandra Riley / Kinmore: I agree with the lady down on the end. By changing the zoning, we have no idea what is going in there.

John Merzglad / Ann Arbor Trail: I live directly across the street. I have done research with DNR. That is considered wetlands and no one wants to talk about that. Why? Do I have to get a hold of DNR to start an investigation?

Turfe: Chairman, can I answer the gentleman's question? I did research myself, and pulled it up on the national wetlands authority and it's not considered wetlands.

Merzglad: Yes it is. It meets the criteria. You need to check again. Another thing is, with respect, yes it does matter what kind of condos or apartments and how much it is going to cost. That could affect our property values. Yes, I have an older built house compared to the community. I have an acre of land there. There are several along there and it does make a difference in how much these are going to cost. If I were them, I would have come here with pictures of what they planned. If it went to City Council and it bounced back here....all of a sudden across the street the paper was up. I would rather see residential housing with a good market value and price that would not affect any one else. How do we know Section 8 won't come in there? Nothing against that. Does Dearborn Heights want that? In this area? The north end? That makes a huge difference. I'm not against anybody trying to better themselves. That is a wetland and I will bring you more information.

Turfe: I looked it up on the Michigan National wetland authority. It's a website that I pay for annually, because I'm a real estate developer myself and it's not wetlands.

Myslinski: I'm a licensed realtor and if such an aid did come, according to Fair Housing we are not allowed to refuse them because they are Section 8. We have no choice. Legally we have no choice.

Ron Saleigh/ Columbia: I don't think the neighborhood is opposed to building on that site. It's the two story buildings that are in question here. Why do you have to build a two story home when everything else is a single level? Why can't it all be the same? What people say and do are two different things. If it's moved to an RM, they can do whatever they want.

John Kent / Ann Arbor Trail: We understand there will be some type of development there. Everyone in the area wants single family homes. Increase traffic flow and congestion, introduction of a multi-family residential development on the parcel would significantly increase traffic on the street. A typical single family home

generates approximately 9.25 vehicle trips per day according to the institute of transportation. In contrast, a multi family unit such as apartments or condos generates an average of 6.63 trips per day based on an estimate of 20 units per parcel that would result in about 132 vehicle trips per day compared to roughly 19 trips per day for two single family homes. Our street is designed for low density use capacity to handle the increase without causing congestion delays and potentially safety hazards for existing residents. Crime rates associated with multi family housing. Data indicates that multi family residential areas tend to experience higher crime rates than single family neighborhoods. In Dearborn Heights, the violent crime rate is 4 per thousand resident, and the property crime rate is 16 per thousand residents, according to neighborhood scouts analysis of 2021 FBI data. These rates are already higher than the national average of 4 per thousand of violent crime, 19 per thousand for property crime. Studies such as those show consistently show the multi housing correlates with the elevated incidences of crime such as theft and vandalism due to higher population density and transient occupancy. Introducing such a development here would likely exasperate Dearborn Heights' above average crime rates particularly given the neighborhood currently benefits from the lower crime rate little typical of single family zoning. Sidewalks and pedestrian safety risks. Our street currently has no sidewalks on one side, significant infrastructure limitation that poses a problem with increased pedestrian activity from a multi family development. The City of Dearborn Heights Building Department notes that homeowners are responsible for maintaining sidewalks where they exist. The absence of a sidewalk on the side of our street means pedestrians including children and elderly residents would be forced to walk in the roadway. A multi family complex could add dozens of residents increasing foot traffic in the area.

Nina Kent/ Ann Arbor Trail: That's my husband. He brought up a few facts. This is all just about facts and not emotion, right? The facts that my husband brought up along with others from the January ninth meeting, there was a lot of facts. I do not think it was emotion. I think they were facts. I pose to everyone sitting up there, why should this pass? I would like input from you. You voted yes, sir...why? I need a reason why. You need to explain yourself to these people.

Fadlallah: I don't have to explain myself. I have a right to vote either way.

Kent: You can't be biased...

Fadlallah: It's not bias, the fact is...

Kent: Can you give me a reason?

Fadlallah: I have the right to vote. Any Commissioner has the right to vote and to change their vote. If you give me enough information to change my vote, I might change my vote.

(Discussion)

Stan Siaski / Ann Arbor Trail: I ditto what everyone else in the neighborhood has said this evening. My two biggest concerns first of all are privacy. My wife and I are right next door. If you put up duplexes, I have to put in trees that will go up 70 to 80 feet. I would probably have to put 30 or 40 of them in which will increase my taxes. Also, the property value may go down. Can't guarantee it, but it's a big concern of mine. Taxes go up every year, assessments go up every year. I don't want the property value to go down if I ever try to sell it. All the properties around us are single family. It's very quiet. The traffic we don't need.

Fadlallah: You mentioned that if it's a two story building, it would intrude on your privacy. I assure you they would not be allowed to have windows overlooking your property.

Siaski: Perfect

(Discussion)

Sue Master / Columbia: I back up to the property. Last time I was here and said I think anybody would be foolish to think it was never going to be developed. I've been there fourteen years. I would like it to be consistent with what is there. There are condos across the street, but it's not our side. Commissioner Oshanski said it best when she said you rezone it to RM, you open pandoras box. I don't plan on moving again. I don't want to move again. I like my house. I don't want to live next door to an apartment building. I prefer not to live next door to two story condos. Would I like it to be single family housing? Absolutely. When we were here last time, the question was asked...did the developers talk to any of the neighbors? The only answer was I spoke to the people at the church. No one lives at a church. People go to church on Saturday, Sunday, sometimes during the week. That was disingenuous to say they talked to someone and it was the church.

Bazzi: I think I brought this question last time. I see your concern. I see the developers point of view also. At the end of the day, this is vacant property. It needs to be developed one way or another. At the end of the day when we talk about two story or one story, they added two stories. This is an issue here. Maybe have dialogue with the developer.

Master: I appreciate that, but I'm not the one who's building. If it should come from anyone, it should come from the developer. We want to have a meeting with you. What are your concerns? That dialogue and could have eliminated the back and forth.

Bazzi: For the attorney or engineer, if it's approved...any restriction applied?

Dib: Zoning for this property is single family. If I go out and divide into parcels for single family homes, they can all be two story homes. They have no control over it. I'm not taking sides. When I look at development, I look at what kind of choices are there. Existing R1, has different criterias. The developer will not be before you. They could start construction tomorrow. This is a rezoning.

Fadlallah: Anyone else from the public? (No response) Public Hearing is closed. Based on the review from Mr. Dib, the compliance with H-07-01, Section 36-523, this meets the rezoning requirements. However, there are a number of challenges. The choice is to put a motion to refer this to City Council to deny the request, put a motion to City Council to approve it. Those are the only two choices we have.

Farrens-Oshanski: There was a question brought up earlier about Mr. Dib's review, and there was a statement by the developer that we had not gone over that previously. On page 15 of the minutes, we did go over the nine qualifying questions that we always ask for any rezoning issue. Although we are not required to provide a reason for our vote, I was quite clear for establishing on page 19 the reason. I want to be clear that just because you can do something, doesn't mean you should do something. We have had entire neighborhoods that have taken us to court over developments that they did not want. My specific no vote was on the clarification of two, will the proposed amendment further the comprehensive planning goals of the city. My answer is no, it will not. Number nine, if a rezoning is requested is the proposed zoning consistent with the trends of the general vicinity of the property. My answer was no, it is not. We do not owe you an explanation, but it is there in the minutes. We did go over, if anybody wishes to read them the nine questions that were asked every single rezoning proposal that comes before us. Let me clarify, what Mr. Dib brought forward today was a written review of each of the nine, but again just because you can doesn't mean you should. He and I clearly disagree on question two and nine. Again there is some subjectivity to both his opinion and mine.

Bazzi: The City needs development and funding.

Motion by Hassan Bazzi, supported by Jim Jomaa, to recommend to City Council to Approve SPR2025-0003: ANN ARBOR TRAIL (33-008-99-0009-000) / CRESCENT CONNECT CONSULTING –Public Hearing to

Rezone the property from R1 to RM in accordance with Ali Dib's Review Letter dated March 1, 2025.

Ali Turfe	No	
Hassan Bazzi	Yes	
Jill Myslinski	No	
Jim Jomaa	Yes	
Lisa Farrens-Oshanski	No	
Johnny Vidinovski	No	
Fadi Akkawi	Yes	
Wissam Fadlallah	Yes	

Motion Failed

Motion by Jill Myslinski, supported by Ali Turfe, to recommend to City Council to Deny SPR2025-0003: ANN ARBOR TRAIL (33-008-99-0009-000) / CRESCENT CONNECT CONSULTING –Public Hearing to Rezone the property from R1 to RM in accordance with Ali Dib's Review Letter dated March 1, 2025.

Farrens-Oshanski: I'm confused and want to be subjective, but no where in the nine points did we review does it say anything about a responsibility to look for tax structure of the community or the financing that is needed to run the city. That has been mentioned twice by a couple of commissioners and I am questioning although I support Jill's motion for a vote. I am asking them to re-examine their reason for a vote. If you're using that for a reason, it's not part of the nine questions.

Ali Turfe	Yes	
Hassan Bazzi	No	
Jill Myslinski	Yes	
Jim Jomaa	No	
Lisa Farrens-Oshanski	Yes	
Johnny Vidinovski	Yes	
Fadi Akkawi	No	
Wissam Fadlallah	No	

Motion Failed

Fadlallah: We have a tie again, so this will go to City Council showing one motion for approval and on that failed and one for denial that failed.

Turfe: I have a question for the attorney. With all due respect for my fellow commissioner, but since he came in late does he get to vote? He missed a lot of details in the beginning.

Fadlallah: He was here last time.

Jomaa: I'm aware of the project.

Turfe: We did roll call and he wasn't present. Then we started discussions.

Jomaa: That's a fair question.

(Discussion)

Hishon: It is my understanding that people show up late to these meetings all the time and are not precluded from voting. You were at the last meeting where the discussion happened.

Fadlallah: I did inform the Recording Secretary that Mr. Jomaa was running late.

Farrens-Oshanski: I think we should go to Roberts Rules of Order.

Bazzi: There was an email from a person named John, opposing the project....but he was present.

Turfe: Chairman, can we take a ten minute recess while he finds the details on that?

(Discussion)

Fadlallah: Recess at 7:17pm for ten minutes.

Fadlallah: Let's resume 7:24pm. Attorney?

Hishon: Mr. Jomaa is allowed to vote on this even if he is late. As long as he feels he is informed on this issue. It sounded like he was.

Myslinski: Thank you for clarifying.

SPR2025-0004: 5675 WELLINGTON / SCRUMPTIOUS INVESTMENTS – Public Hearing for a Special Land Use for self-storage units and Site Plan Review.

Dib: Review letter dated March 1, 2025, based on 36-197 and 36-497e.

Fadlallah: Is this a warehouse or storage?

Dib: The application before me states storage.

Fadlallah: If it were storage that would apply. If it's a warehouse, now we have to treat it differently.

Dib: The review is based on the application itself. If there are changes, different sections of the zoning ordinance would apply.

Alex Abdallah/ applicant: We had a problem with the name. We talked to Rick and couldn't find in zoning a name for it. His business receives from Little Debbie small packages..cake, etc. This company has to build a unit for each package. They deliver sometimes once a day, then it goes to Target or wherever. We called it non-public storage, but it has to be non-public storage, warehouse, whatever.

Fadlallah: Problem is the application states storage. Mr. Dib did analysis based on storage. If it's a warehouse, then the review would be different.

Abdallah: When I saw the publication said self-storage, I called and said I didn't have self-storage.

Fadlallah: We need an analysis from Mr. Dib on a warehouse. My opinion, you would need to come back so Mr. Dib has enough time to do the analysis on the warehouse.

McKinnon: The applications were due today. Mr. Dib usually gets them within the following week.

Farrens-Oshanski: If we did not have a new application that stated warehouse or have you already submitted a new or revised application?

Abdallah: I altered and called Ali about it.

Farrens-Oshanski: If we did not have a revised application by today, then this would not be on the April meeting, correct?

McKinnon: If his plans aren't changing, he could come into the office and make the note on the application and initial. That would be fine. If the plans are changing, it would not be on the next meeting. There will be a meeting in April.

Abdallah: The plans are the same. I'm surprised he doesn't mention any architectural drawing. We submitted a full set.

(Discussion)

Motion by Hassan Bazzi, supported by Jim Jomaa, to Postpone SPR2025-0004: 5675 WELLINGTON / SCRUMPTIOUS INVESTMENTS – Public Hearing for a Special Land Use for self-storage units and Site Plan Review in accordance with Ali Dib's Review Letter dated March 1, 2025, until the application has been revised and reviewed by Ali Dib.

Ali Turfe	Yes	
Hassan Bazzi	Yes	
Jill Myslinski	Yes	
Jim Jomaa	Yes	
Lisa Farrens-Oshanski		Yes
Johnny Vidinovski	Yes	
Fadi Akkawi	Yes	
Wissam Fadlallah	Yes	

Motion Carried

POSTPONED CASES:

SPR2024-0006: 23822 FORD / CHAI GUYS LLC – Request for Outdoor Seating with Public Hearing

Fadlallah: No update

Motion by Hassan Bazzi, supported by Jill Myslinski, to Postpone until the next meeting.

Motion Carried

SPR2024-0007: 26550 CHERRY HILL/ KAT PROPERTY LLC – Request to rezone property from R1 to RM with Public Hearing, and Site Plan Review to construct apartment buildings.

Fadlallah: No update

Motion by Farrens-Oshanski, supported by Jim Jomaa, to Postpone until the next meeting.

Motion Carried

SPR2024-0008: 25442 VAN BORN / BASRAH PROPERTIES, LLC – Public Hearing for a Special Land Use; Fit Fast Boxing facility (combining 25436, 25442, 25464, 25468, and 25472)

Fadlallah: No update

Motion by Ali Turfe, supported by Hassan Bazzi, to Postpone until the next meeting.

Motion Carried

SPR2025-0001: 27150 and 27200 CHERRY HILL/ ALHADI LLC – Public Hearing for a Special Land Use for a Drive Through ~~and Outdoor Seating~~; Site Plan Review for new five unit commercial building. (REVISIONS)

Dib: Review letter date March 1, 2025.

Fadlallah: The letter that we received that was attached to the package says changes to 27200 Cherry Hill Road. It states the drive thru is now set back 30 feet from the west property line. After reducing some square footage there are now 55 spaces required. We are now indicating 56 spaces available. The north parking has been redesigned to be closer to the building and the vehicle lane moved to the outside to avoid conflict between pedestrians and vehicle traffic as previously discussed. The outdoor seating has been removed. We have provided bike parking instead. Have you verified these things?

Dib: Yes, so if you recall these changes were made from the initial review from last time. By eliminating the outdoor seating, you gain parking. He did a good job.

Fadlallah: The next issue he'll be facing will be by combining both sites together, he will be over half an acre, the Wayne County Stormwater. What if he keeps them separate?

Dib: He can't do what he is trying to do.

Larry Bliss/ architect and Ankram Allos/ owner: We did combine the property.

Fadlallah: You're aware of the issue with the Wayne County Stormwater? (Yes) And you can comply with that? (Yes) The City will require you to supply the information. Anything else you want to add to this? I know you went to the Zoning Board of Appeal and came back.

Turfe: Hats off to the developer and the architect. These are very professional documents before us. Everything we asked of you at the last meeting you corrected and made adjustments. This is exactly what we want. We never want to turn away projects. Dialogue back and forth for a reason. Thank you.

Bazzi: I like the bike parking. I use to take my kids all the time to 7-11. I want to commend you for coming forward and the investment in the community. Do you know what businesses will be coming?

Allos : Right now we have Happy. The drive thru is for the other restaurant owned by Happy, Savvy Sliders. I am demolishing the tobacco store. The other two haven't been picked up by a good tenant yet.

Farrens-Oshanski: Based upon the submission, and it has provided all the details we have requested, I would like to make a motion.

Motion by Lisa Farrens-Oshanski, supported by Hassan Bazzi, to Approve SPR2025-0001: 27150 and 27200 CHERRY HILL/ ALHADI LLC – Public Hearing for a Special Land Use for a Drive Through based on Ali Dib's review letter dated March 1, 2025.

Motion Carried

Motion by Ali Turfe, supported by Jill Myslinski, to Approve SPR2025-0001: 27150 and 27200 CHERRY HILL/ ALHADI LLC – Site Plan Review for new five unit commercial building based on the revisions submitted and Ali Dib's review letter dated March 1, 2025.

Ali Turfe	Yes	
Hassan Bazzi	Yes	
Jill Myslinski	Yes	
Jim Jomaa	Yes	
Lisa Farrens-Oshanski		Yes
Johnny Vidinovski	Yes	
Fadi Akkawi	Yes	
Wissam Fadlallah	Yes	

Motion Carried

Fadlallah: Before we adjourn this meeting, I'd like to say welcome to the two new Commissioners, Fadi Akkawi and Johnny Vidinovski.

Motion by Johnny Vidinovski, supported by Wissam Fadlallah, to adjourn the meeting.

Motion carried

Page 14
Minutes of the Planning Commission
March 13th, 2025

Meeting adjourned at 8:01 pm.

Respectfully Submitted,

Kari McKinnon, Recording Secretary

Sec. 36-523. (Rezoning) Review Procedures.

(c) Review considerations. The planning commission and city council, shall at a minimum, consider the following before taking action on any proposed amendment:

- (1) Will the proposed amendment be in accordance with the basic intent and purpose of the zoning ordinance?
- (2) Will the proposed amendment further the comprehensive planning goals of the city?
- (3) Have conditions changed since the zoning ordinance was adopted or was there a mistake in the zoning ordinance that justifies the amendment?
- (4) Will the amendment correct an inequitable situation created by the zoning ordinance, rather than merely grant special privileges?
- (5) Will the amendment result in unlawful exclusionary zoning?
- (6) Will the amendment set an inappropriate precedent, resulting in the need to correct future planning mistakes?
- (7) If a rezoning is requested, is the proposed zoning consistent with the zoning classification of surrounding land?
- (8) If a rezoning is requested, could all requirements in the proposed zoning classification be complied with on the subject parcel?
- (9) If a rezoning is requested, is the proposed zoning consistent with the trends in land development in the general vicinity of the property in question?

(d) Action by planning commission. Following the hearing on the proposed amendment, the planning commission shall make written findings of fact, which it shall transmit to the city council, together with the comments made at the public hearing, and its recommendations.

(e) Action by city council. The city council may hold additional hearings if the city considers it necessary. Pursuant to Michigan Public Act 110 of 2006, as amended, the city council may by majority vote of its membership:

- (1) Adopt the proposed amendment, or
- (2) Reject the proposed amendment, or
- (3) Refer the proposed amendment back to the planning commission for further recommendation within a specified time period. Thereafter, the city council may either adopt the amendment with or without the recommended revisions, or reject it.



Building & Engineering Department

Bill Bazzi
Mayor

Ali Dib, P.E.
City Engineer

March 1, 2025

From : Ali M. Dib P.E, City Engineer.

To : Mr. Rick Watland, Director of building and Engineering
Mr. Sam Fadlallah Chairman, Planning Commission

Re: SLU/SPR No.2025-0003 (Revised plan)
Request to rezone an R1 parcel to RM

Mr. Watland

This review is conducted in accordance with the (9) points of re-zoning guidelines as required by section 36-523 (c)

1- Will the proposed amendment be in accordance with the basic intent and purpose of the zoning ordinance

Yes, the re-zoning request will comply with the intent and purpose of our zoning ordinance.

If approved, the city's master plan and future land use plan will be updated to reflect this change in the City's upcoming planning efforts.

2- Will the proposed amendment further the comprehensive planning goals of the city?

Yes, the intended goal of this amendment will support the city's future land use efforts.

3- Have conditions changed since the zoning ordinance was adopted or was there a mistake in the zoning ordinance that justifies the amendment.

No, the city never rezoned this parcel.

4- Will the amendment correct an inadequate situation created by the zoning ordinance, rather than merely grant special privileges?

No, the amendment does not correct an inequitable situation created by the zoning ordinance.

5- Will the amendment result in unlawful exclusionary zoning?

No, the amendment will not result in unlawful exclusionary zoning. There are a number of RM zoned parcels in this district.



**Building & Engineering
Department**

Bill Bazzi
Mayor

Ali Dib, P.E.
City Engineer

- 6- Will the amendment set an inappropriate precedent, resulting in the need to correct future planning mistakes?**

The proposed amendment will not set an inappropriate precedent based on adjacent zoning .

- 7- If a rezoning is requested, is the proposed zoning consistent with the zoning classification of the surrounding properties?**

The proposed rezoning is consistent with the adjacent zoning. (See zoning map below).

- 8- If a rezoning is requested, could all requirements in the proposed zoning classification be complied with on the subject parcel?**

Yes, the proposed zoning is compatible with adjacent uses and the RM requirements can be accommodated on this parcel.

- 9- If a rezoning is requested, is the proposed zoning consistent with the trends in land development in the general vicinity of the property in question?**

Yes, this development is consistent with adjacent zoning.

Conclusion

Based on the above analysis, and in compliance with ordinance No. H-07-01 section 36-523, this request meets the re-zoning requirements. There are however, a number of engineering challenges remain to be considered and will be enforced by the city's building and engineering department as part of the construction permit review process.

Sincerely

Ali M. Dib P.E.

Dearborn Heights City Engineer Cc: B. Bazzi, Mayor

B. Bazzi
M. Hernandez, Chief of Staff
B. Dishroon, Ordinance Director
E. Watland

K. McKinnon

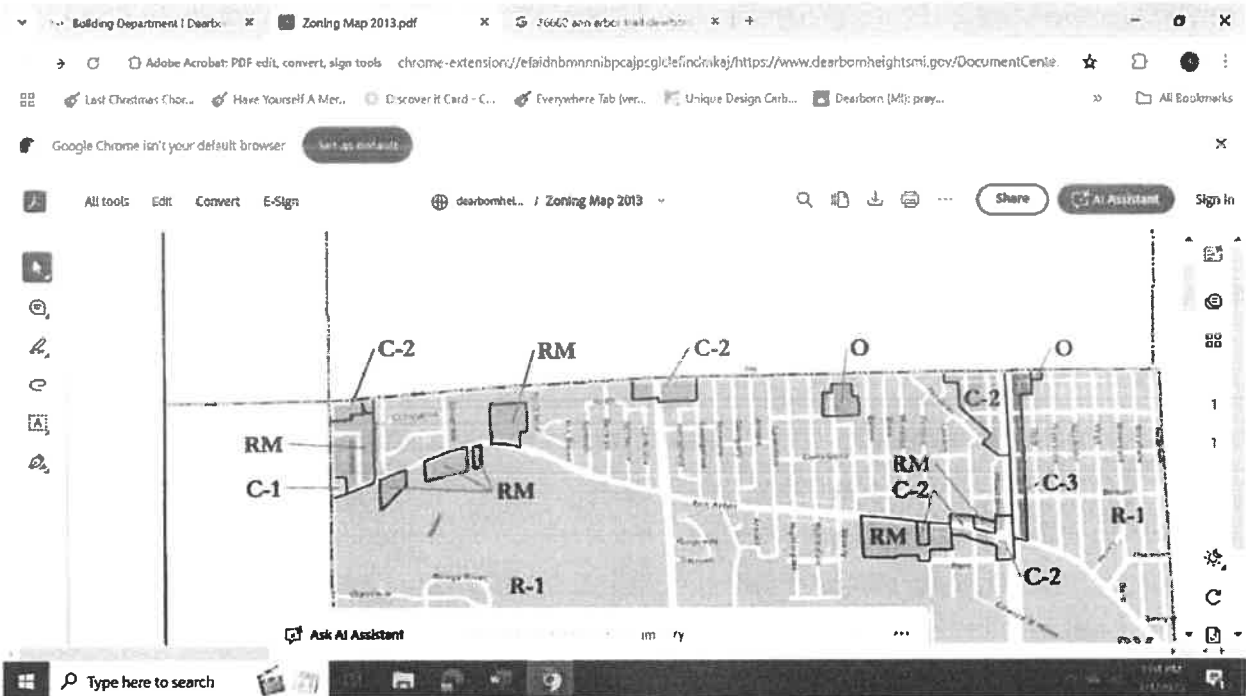
City of Dearborn Heights • 6045 Fenton, Dearborn Heights, MI 48127 • (313) 791-3470 • Fax (313) 791-3471



Building & Engineering Department

Bill Bazzi
Mayor

Ali Dib, P.E.
City Engineer



Approved for the Agenda of:	APPROVED
6/24/2025	Motion No. 25-351

9.C.



Community Economic Development

TO: Honorable Mayor Bill Bazzi
Honorable City Council Members

FROM: Lielle Saad, Director

DATE: June 17, 2025

RE: CEDD Director Saad - CDBG Annual Action Plan 2025-2026

Honorable Council,

I am respectfully requesting your approval of the **finalized Community Development Block Grant (CDBG) Annual Action Plan for Program Year 2025–2026**.

The City of Dearborn Heights anticipates receiving **\$998,836** in CDBG entitlement funds from the U.S. Department of Housing and Urban Development (HUD), along with an estimated **\$100,000 in program income**, for a total allocation of **\$1,098,836**.

This plan outlines how the City will invest these funds to benefit low- and moderate-income residents through programs including:

- Housing Rehabilitation
- Code Enforcement
- Senior Services at the Berwyn and Eton Senior Centers
- Fair Housing services
- Program Administration

The plan was developed in accordance with the City's 2021–2025 Consolidated Plan and reflects feedback received through a public hearing held on April 14, 2025, a second public hearing held on June 5, 2025, and a 30-day public comment period.

Upon Council approval, the plan will be submitted to HUD by the required deadline of **June 28, 2025**.

Thank you for your consideration.

Respectfully submitted,
Lielle Saad
Director, Community & Economic Development

Attachments:

1. DRAFT_Annual Action Plan_2025_06042025

June 2025

2025/2026 Annual Action Plan for CDBG Program DRAFT

For Submission to the U.S. Department of Housing & Urban Development



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Executive Summary



AP-05 Executive Summary

INTRODUCTION

The City of Dearborn Heights, MI has completed the planning process for the 2025/2026 Annual Action Plan as required by the U.S. Department of Housing and Urban Development (HUD). The purpose of the Annual Action Plan is to identify goals, objectives, and strategies for addressing housing and community development needs, including those of the homeless and other special needs populations. The Annual Action Plan guides the use of city resources to address these needs over a one-year period. In FY2025, the city will receive an annual allocation of \$998,836 in Community Development Block Grant (CDBG) funds. The city anticipates program income in the amount of about \$100,000, for a total 2025-2026 program year budget of \$1,098,836.

The Annual Action Plan is developed in a manner specified by HUD, and the city has followed the prescribed format in completing the plan. During the planning process, the city conducted public meetings with citizens and stakeholders, meetings, and consultation with non-profit groups, and two public hearings. The purpose of this process was to receive citizen input on the current housing and community development needs of the city for this program year.

There are four major areas of focus in the Consolidated Plan: Housing, Homelessness, Non-Housing Community Development and Non- Homeless Special Needs. The Consolidated Plan process requires the City of Dearborn Heights to identify priority needs for each area and prepare an Annual Action Plan to address the priorities. For every priority, there are goals, objectives and strategies established to measure progress. The citizen input was critical in developing the goals, objectives, and strategies of this Consolidated Plan.

This 2025/2026 Annual Action Plan will present goals to address the priority needs that are identified in the 2021-2025 Consolidated Plan, but also address the statutory goals established by Federal law:

Decent Housing:

- Assist homeless persons to obtain affordable housing
- Assist persons at risk of becoming homeless
- Retain affordable housing stock
- Increase the availability of affordable housing in standard condition to low- and moderate-income families, particularly to economically disadvantaged persons (and without discrimination on the basis of race, creed, religion, color, age, sex, marital status, familial status, national origin, disability, gender identity or sexual orientation)
- Increase the supply of supportive housing which includes structural features and services to enable persons with special needs (including persons with HIV/AIDS) to live in dignity and independence
- Provide affordable housing that is accessible to job opportunities.

A Suitable Living Environment:

- Improve the safety and livability of neighborhoods Increase access to quality public and private facilities and services.

Expanded Economic Opportunities:

- Job creation and retention for low-income persons
- Availability of mortgage financing for low-income persons at reasonable rates using nondiscriminatory lending practices
- Empowerment and self-sufficiency for low-income persons to reduce generational poverty in federally assisted housing.

SUMMARY OF THE OBJECTIVES AND OUTCOMES IDENTIFIED IN THE PLAN NEEDS ASSESSMENT OVERVIEW

The Five-Year Consolidated Plan identifies four goals, along with corresponding objectives and strategies, to address the City of Dearborn Heights housing and community development needs. These goals are summarized as follows:

GOAL: HOUSING

To improve quality, availability and accessibility of affordable housing to persons of low- and moderate income throughout the City of Dearborn Heights.

Objective 1:

Provide rehabilitation assistance to income eligible homeowners so that they may be able to remain in their homes comfortably and continue to afford to live there without the structure deteriorating, priority for 0 to 80 percent of median family income.

Objective 2:

Encourage affordable homeownership opportunities for low- and moderate-income homebuyers.

Objective 3:

Seek collaboration with non-profit agencies in addressing major housing issues, whenever possible.

Objective 4:

Encourage the development of new programs that improve or increase the City's affordable housing stock, prioritizing support to those that draw from a diversity of funding sources.

Objective 5:

Affirmatively further fair housing objectives by encouraging increased housing choices and opportunities both within and outside of areas of minority and low-income concentrations.

GOAL: HOMELESSNESS

Work to reduce homelessness in the City by supporting programs that help to create economic opportunities and supply homeless prevention services.

Objective 1:

Partner with programs serving the homeless population in Dearborn Heights and within Wayne County, placing priority on those programs that draw from a diversity of funding sources.

Objective 2:

Support programs that serve to prevent homelessness, such as legal services, food pantries, emergency assistance, and employment services.

GOAL: COMMUNITY AND ECONOMIC DEVELOPMENT

To enhance the living environment for persons in low- and moderate-income areas through public service and public improvement activities.

Objective 1:

Fund supportive service programming for residents of low- and moderate-income and provide opportunities for citizen participation.

Objective 2:

Provide financial support to organizations offering public services and counseling programs for lower income persons.

Objective 3:

Prevent and eliminate blight within designated low- and moderate-income areas and throughout the City of Dearborn Heights.

Objective 4:

Improve physical conditions within designated low- and moderate-income areas through code enforcement.

Objective 5:

Support neighborhood improvements, housing and development efforts in targeted areas with public infrastructure and public facility improvements with particular emphasis on drainage, water improvements, streets, sidewalks, parks, and facilities providing priority services.

Objective 6:

Eliminate ADA barriers at public parks and facilities.

Objective 7:

Support the preservation or restoration of places and structures of historical significance.

GOAL: NON-HOMELESS SPECIAL NEEDS

Expand the accessibility and coordination of social services to Dearborn Heights low- and moderate-income and special needs populations.

Objective 1:

Support non-profit and faith-based organizations that provide services and outreach programs for populations with special needs.

Objective 2:

To provide technical assistance to human services organizations to develop programs and build organizational capacity to address priority needs within the community.

Objective 3:

Support programs that provide basic needs assistance to special needs populations including, but not limited to, frail/elderly, at-risk youth, disabled, persons living with HIV/AIDS, severe mental illness, and persons with alcohol/drug addiction.

EVALUATION OF PAST PERFORMANCE

The previous five years have shown significant progress in the city's efforts to implement HUD entitlement programs. The city is in compliance with HUD regulations and continues to deliver housing and community development services in an efficient manner.

The Community and Economic Development Department (CEDD) is a city department that works to improve the quality of life for city residents and to revitalize neighborhoods by providing decent and safe affordable housing. The CEDD is in charge of implementing the CDBG program.

The CEDD offers an array of housing programs and services providing the foundation needed to aid in promoting homeownership and/or sustainable neighborhoods, such as the Home Rehabilitation Program.

Additionally, the city funds Code Enforcement and Public Works activities through the CDBG program, as follows:

Code Enforcement and Blight Removal

Funds have been used to support code enforcement and blight removal activities in lower income areas and eligible areas in an effort to reduce slum/blight to stabilize neighborhoods, create a safe environment for residents, and preserve the City's affordable housing stock. These programs include all quality-of-life ordinance enforcement activities such as minimum housing codes; demolish unsafe, non-compliant structures, clean-up debris and weedy lots, and abandoned/junk vehicles. This initiative is part of the City's Strategic Plan, to improve the quality of life in its neighborhoods for the benefit of all residents.

Public Works

Funds have been used to replace water mains, park improvements, and do facility upgrades to City facilities such as the City's Senior Centers. These initiatives will continue to be part of the City's Strategic Plan to invest in community infrastructure and continue to enhance neighborhoods through physical improvement and public works.

The city has been successful in implementing these programs in the past and anticipates the continuation of such programs in the future. The city will use CDBG funds to make these programs successful and to meet the goals and objectives identified in the Consolidated Plan.

SUMMARY OF CITIZEN PARTICIPATION PROCESS AND CONSULTATION PROCESS

Comments and concerns raised during the citizen participation process were taken into consideration when developing this Annual Action Plan's goals, objectives, and activities. The Annual Action Plan is a collaborative process that involves discussions with stakeholders and meetings with the public to determine areas of need. As part of this process, the city held two public hearings and an adoption by the City Council.

SUMMARY OF PUBLIC COMMENTS

Minutes for meeting are included in the Appendix of this document. Based on input and data received through an extensive citizen participation during the Consolidated Plan process, the following summarizes the identified priority needs and public comments:

- Infrastructure improvements
- Blight elimination
- Housing rehabilitation and affordability
- Code Enforcement
- Park Improvements and maintenance
- ADA Accessibility
- Public Safety
- Senior Services and Facilities

SUMMARY OF COMMENTS OR VIEWS NOT ACCEPTED AND THE REASONS FOR NOT ACCEPTING THEM

All comments received by the City of Dearborn Heights were considered and are, generally or specifically, addressed by the Annual Action Plan.

SUMMARY

The 2025/2026 Annual Action Plan identifies goals, objectives, and activities to address the city's housing and community development needs. These needs were identified through an extensive citizen participation process that involved neighborhood residents, service providers and other community partners. The Annual Action Plan guides the city's use of CDBG resources for the 2025 program year through four goals. These goals are summarized as Housing, Homelessness Non-Homeless Special Needs, and Community and Economic Development. Over the next year, Dearborn Heights will continue to deliver housing and community development services through housing programs, public services, code enforcement, public improvements, as well as through partnerships with service providers.

The Process



PR-05 Lead & Responsible Agencies

AGENCY/ENTITY RESPONSIBLE FOR PREPARING/ADMINISTERING THE CONSOLIDATED PLAN

The following are the agencies/entities responsible for preparing the Annual Action Plan and those responsible for administration of each grant program and funding source.

TABLE 1: RESPONSIBLE AGENCIES

Agency Role	Name	Department/Agency
Lead Agency	City of Dearborn Heights	Community and Economic Development Department (CEDD)

Table 1 – Responsible Agencies

NARRATIVE

The City of Dearborn Heights, MI is the lead agency responsible for overseeing the development of the Annual Action Plan. The Community and Economic Development Department is the internal department that is responsible for the day-to-day administration of CDBG funding.

The development of the 2025/2026 Annual Action Plan was based on the 2021 -2025 Consolidated Plan, the 2021 Annual Action Plan, and a number of other studies, plans and reports that have been prepared in recent years. Some of the primary documents included the City of Dearborn Heights Master Plan and the Out-Wayne County 10 Year Plan to End Homelessness, among others.

To maximize citizen participation, staff along with a consultant (Wade Trim Associates, Inc.) conducted outreach through a series of public notices, hearings, and meetings. As part of these efforts, low- and moderate-income residents, as well as service providers, were encouraged to provide input on the Annual Action Plan.

CONSOLIDATED PLAN PUBLIC CONTACT INFORMATION

Inquiries, comments, or complaints concerning the Consolidated Plan, any amendments, or performance reports, can be conveyed by contacting City staff at:

City of Dearborn Heights

Community and Economic Development Department

26155 Richardson

Dearborn Heights, MI 48127

Telephone: (313) 791-3500

Fax: (313) 791-3501

CEDD@ci.dearborn-heights.mi.us

Business hours: 8:00 a.m. – 5:00 p.m., Monday through Thursday.

Complaints and related comments on the programs may also be offered at the public hearings. Written responses to all written complaints may also be made to the Detroit Field Office of the U.S. Department of Housing and Urban Development (HUD) at the following address:

U.S. Department of Housing and Urban Development

Community Planning and Development Division

McNamara Federal Building

477 Michigan Avenue

Detroit, MI 48226

Phone: 313-226-7900

Fax: 313-226-5611 or 313-226-3197

TTY: 313-226-6899

AP-10 Consultation

SUMMARY OF THE JURISDICTION'S ACTIVITIES TO ENHANCE COORDINATION BETWEEN PUBLIC AND ASSISTED HOUSING PROVIDERS AND PRIVATE AND GOVERNMENTAL HEALTH, MENTAL HEALTH AND SERVICE AGENCIES

Institutional coordination of the Consolidated Plan establishes a unified vision for community development. The city uses a collaborative process to shape various programs into effective, coordinated strategies. This process also facilitates the opportunity for planning and citizen participation to take place in a comprehensive context, attempting to reduce duplication of effort at the local level.

The city will implement this Annual Action Plan in coordination with public, private and nonprofit agencies. Nonprofit agencies may include, but are not limited to, service providers and community housing development organizations. Private sector partners may include, but are not limited to, local financial institutions, developers, and local businesses. The city works closely with its partners to design programs that address identified needs.

Table 2 outlines the types of agencies and organizations consulted throughout the program year and during the development of the City of Dearborn Heights Consolidated Plan and Annual Action Plan. Organizations consulted included the Michigan State Housing Development Authority (MSHDA), Out-Wayne County Homeless Services Coalition, city departments, and the City of Dearborn Heights Mayor's Office and City Council, among others.

DESCRIBE COORDINATION WITH THE CONTINUUM OF CARE AND EFFORTS TO ADDRESS THE NEEDS OF HOMELESS PERSONS (PARTICULARLY CHRONICALLY HOMELESS INDIVIDUALS AND FAMILIES, FAMILIES WITH CHILDREN, VETERANS, AND UNACCOMPANIED YOUTH) AND PERSONS AT RISK OF HOMELESSNESS

The city coordinated with the Out-Wayne County Homeless Services Coalition, and the HUD exchange system to obtain information related to homelessness within the City of Dearborn Heights. This consultation was pivotal in preparing the Needs Assessment and Strategic Plan components of the Consolidated Plan, which serve to inform the development of the 2025 Annual Action Plan.

DESCRIBE CONSULTATION WITH THE CONTINUUM(S) OF CARE THAT SERVES THE JURISDICTION'S AREA IN DETERMINING HOW TO ALLOCATE ESG FUNDS, DEVELOP PERFORMANCE STANDARDS AND EVALUATE OUTCOMES, AND DEVELOP FUNDING, POLICIES AND PROCEDURES FOR THE ADMINISTRATION OF HMIS.

The City of Dearborn Heights does not receive or administer an Emergency Shelter Grant (ESG).

Consultation with the Continuum of Care (CoC) included research with Out-Wayne County documents and plans, and public hearings and notices. The Out-Wayne County Homeless Services Coalition, the area's CoC, assists in the operation and administration of the region's Homeless Management Information System (HMIS).

Out-Wayne County Homeless Services Coalition serves as the area's Continuum of Care Body and has been working collaboratively for 20 years to provide seamless services to individuals and families who are homeless or at-risk of homelessness. Out-Wayne practices a "no wrong door" approach to service delivery. Wayne Metropolitan Community Action Agency serves as the Housing Assessment and Resource Agency (HARA) and provides a prompt, appropriate and consistent response to those experiencing a housing crisis. All Out-Wayne County residents must have access to stable living environment and supportive services that promote and encourage housing choice and stability.

The Out-Wayne County Homeless Services Coalition, which serves as the Continuum of Care for the City, has posted the goal of eliminating homelessness in the Out-Wayne County area.

In order to expand and improve the services offered to homeless individuals and families in Dearborn Heights, the city encourages local providers to seek funding opportunities at the Federal, State, and local levels. If, during the upcoming year, additional funds for homeless assistance and prevention become available, the city will work cooperatively with eligible applicants to obtain such funding. Recent economic times have fostered an increase of at-risk homelessness among families above those normally served by programs in the Out-Wayne County Homeless Services Coalition Continuum of Care (<50% area median income (AMI)).

TABLE 2: Agencies, groups, organizations and others who participated in the process and consultations

Agency/Group/ Organization	Agency/Group/ Organization Type	What section of the Plan was addressed by Consultation?	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?
Amity Foundation	Housing/Homelessness	Housing Needs/Strategic Plan	Funding Proposal
Fair Housing Center of Metro Detroit	Fair Housing	Fair Housing	Consultation/ Funding Proposal
Leaders Advancing and Helping Communities	Children/Education	Needs Assessment/Strategic Plan	Consultation/ Funding Proposal
Lennon Center	Health	Needs Assessment/Strategic Plan	Consultation/ Funding Proposal
MSHDA	Housing	Housing Needs/Strategic Plan	Internet Research/Referrals
Out-Wayne County Homeless Services Coalition	Homelessness	Needs Assessment/ Strategic Plan	Consultation
Plymouth Housing Commission	Housing	Housing Needs/Strategic Plan	Internet Research/Referrals
Salvation Army	Food Assistance/Utility and Housing Services	Housing Needs/Strategic Plan	Funding Proposal
Wayne Metro Community Action Agency	Housing/Homelessness /Non-Homeless Special Needs	Needs Assessment/Strategic Plan	Referrals/Website
Vista Maria	Homelessness	Needs Assessment/Strategic Plan	Funding Proposal /Referrals/Website

Table 2 – Agencies, groups, organizations who participated**IDENTIFY ANY AGENCY TYPES NOT CONSULTED AND PROVIDE RATIONALE FOR NOT CONSULTING**

Not applicable.

DESCRIBE COOPERATION AND COORDINATION WITH OTHER PUBLIC ENTITIES, INCLUDING THE STATE AND ANY ADJACENT UNITS OF GENERAL LOCAL GOVERNMENT, IN THE IMPLEMENTATION OF THE CONSOLIDATED PLAN (91.215(L))

The city actively partners with many local non-profit community agencies. The city also works with Wayne County and local developers to support the goals of the provision of affordable, safe, and sanitary housing; a suitable living environment, and expanded economic opportunities for low- and moderate-income persons within the city.

At a minimum, implicit in these goals is the city’s commitment to providing coordinated community, housing, and supportive services to its lower income residents. These services are provided through partnerships with government and quasi-government agencies, as well as respective planning efforts shown in **Table 3**. Dearborn Heights will continue to encourage building partnerships between governments, lenders, builders, developers, real estate professionals, and advocates for low-income persons. Dearborn Heights will continue to work with the building industry, banking industry, real estate industry, social service providers and other community groups to promote the development of affordable housing and related housing services.

Many of the programs and activities that will be carried out by the city will involve coordination with a number of agencies and organizations.

TABLE 3: OTHER CONSULTATIONS & COORDINATION

Organization/Agency	Coordination
Wayne County Community Development	Housing
Dearborn Heights City Departments	Public Hearing/Coordination/Action Plan Involvement

Table 3 – Other Consultations & Coordination

AP-12 Citizen Participation

SUMMARY OF CITIZEN PARTICIPATION PROCESS/EFFORTS MADE TO BROADEN CITIZEN PARTICIPATION

The development of the Annual Action Plan requires extensive citizen participation. For the 2025/2026 Annual Action Plan, Dearborn Heights underwent an in-depth citizen participation process. HUD requires local jurisdictions to provide for citizen participation which encourages the development of the Consolidated Plan in cooperation with residents from every walk of life. In particular, HUD believes it is important to obtain the views of residents who live in low- and moderate-income areas, as well as service providers who deliver services to low-income and special needs residents.

The following section describes the public participation process that was completed for the Dearborn Heights 2025/2026 Annual Action Plan. A summary of the public participation process is shown in **Table 4**. All public notices were provided in English and Arabic and also made available online.

TABLE 4: CITIZEN PARTICIPATION OUTREACH

Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons
Public Hearing #1	Non-Targeted/Broad Community	April 14, 2025. 5 Attendees.	One comment related to updating the senior and community centers.	N/A
Public Hearing #2	Non-Targeted/Broad Community	June 5, 2025	TBD.	N/A
30 Day Public Comment Period	Non-Targeted/Broad Community	April 15, 2025 – May 14, 2025	No comments received.	N/A
City Council Public Meeting (Adoption)	Non-Targeted/Broad Community	June 24, 2025	TBD.	N/A

Table 4 – Citizen Participation Outreach

SUMMARIZE CITIZEN PARTICIPATION PROCESS AND HOW IT IMPACTED GOAL-SETTING

Comments and concerns raised during the citizen participation process were taken into consideration when developing the Annual Action Plan's goals, objectives, and strategies. The development of the Annual Action Plan is a collaborative process that involves interviews with stakeholders and meetings with the public to determine areas of need. As part of this process, the city sought to identify the

priority needs and strategies to address those needs. Priority needs were identified based on available housing data, public input, non-profit agency meetings, and past program performance. In addition, the city consulted with various city departments to identify priority needs and develop corresponding strategies. Complete summaries and minutes of the meetings are included in the Appendix to this document.

DRAFT

Annual Action Plan



AP-15 Expected Resources

INTRODUCTION

The 2025/2026 Annual Action Plan identifies the federal, state, local and private resources expected to be available to the City of Dearborn Heights to address priority needs and specific objectives identified in the 2021-2025 Consolidated Plan. These resources are summarized in **SP-35** of the Consolidated Plan.

Dearborn Heights anticipates an allocation of \$998,836 in CDBG funding for the 2025/2026 program year. Program income for the CDBG program is estimated in the amount of \$100,000.

Additionally, the city does not anticipate any prior year funding to be utilized in the 2025/2026 program year. CDBG funds will be used for housing and community development activities such as housing, code enforcement, public improvements, public services, and administration of the city's CDBG program.

Anticipated resources are summarized in **Table 5**.

TABLE 5: ANTICIPATED RESOURCES

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 5				Expected Amount Available Remainder of Consolidated Plan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	Public – Federal	Admin and Planning, Public Services, Housing Activities, Public Facilities, Public/Park Improvements, Economic Development	\$998,836*	\$100,000	\$0	\$1,098,836	\$0	Additional resources for leveraging may include other State and Federal grant sources, City Departments (Public Works, Parks and Recreation), public service providers or other sources of funding.

*HUD 2025 Formula Allocation

Table 5 – Anticipated Resources

This Annual Action Plan summarizes the City's priorities and the specific goals it intends to initiate and/or complete within the final year of the 2021-2025 Consolidated Plan. These goals must be described in quantitative terms. Dearborn Heights has selected goal outcome indicators and quantities based on the anticipated performance measures of the 2025/2026 Annual Action Plan. See **Table 6** and **Table 7**.

EXPLAIN HOW FEDERAL FUNDS WILL LEVERAGE THOSE ADDITIONAL RESOURCES (PRIVATE, STATE AND LOCAL FUNDS), INCLUDING A DESCRIPTION OF HOW MATCHING REQUIREMENTS WILL BE SATISFIED

The city will look to leverage funds, if available, from State and Federal grants, city departments (e.g., Public Works, Parks and Recreation, Code Enforcement, and Building), public or social service providers, or other sources against CDBG dollars. The city will look to leverage funds, if available, from third party developers, Public Housing Authorities, or other agencies and programs against CDBG dollars. The city shall assure that the requirements as it relates to non-federal share will be utilized as referenced in 24 CFR 570.201 (3) (g), for any project in which CDBG funding is used as the non-federal match. In the future, the city will continue to aggressively pursue funding from private, public, and federal sources to complete both our economic and community development needs.

IF APPROPRIATE, DESCRIBE PUBLICALLY OWNED LAND OR PROPERTY LOCATED WITHIN THE JURISDICTION THAT MAY BE USED TO ADDRESS THE NEEDS IDENTIFIED IN THE PLAN

In the past the city has actively worked to acquire homes that reside within the 100-year floodplain, near the Ecorse Creek, with the intention of demolishing structures to mitigate the impacts of frequent flooding in the city's south end. Historically this work has been completed with non-CDBG funds. The city will continue to seek funding sources to accomplish this goal.

DISCUSSION

The Dearborn Heights funding allocation will address many of the City's goals, including housing, non-homeless special needs, community and economic development, and homelessness. The city is fortunate to have a network of public or social service providers to help address these goals through financial leveraging, as well as other Federal funding sources such as city departments and other agency and program funding.

AP-20 Annual Goals and Objectives

TABLE 6: GOALS SUMMARY INFORMATION

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Housing	2025	2026	Housing	Citywide	Fair Housing; Programs and Services for low- and moderate-income	\$605,243.40	3 persons assisted 18 Household/Housing Units
2	Community & Economic Development	2025	2026	Non-Housing Community Development	Citywide	Code enforcement activities, targeted to low- and moderate-income areas	\$115,000	4,260 household/housing units
3	Non-Homeless Special Needs	2025	2026	Non-Homeless Special Needs	Citywide	Senior services	\$158,825.40	11,000 people assisted
4	Program Administration	2025	2026	Program Administration	Citywide	Program Administration [Indirect Need]	\$219,767.20	0 Other

Table 6 – Goals Summary Information

TABLE 7: GOAL DESCRIPTIONS

1	Goal Name	Housing
	Goal Description	To improve quality, availability, and accessibility of affordable housing to persons of low- and moderate income throughout the City of Dearborn Heights. CDBG - \$605,243.40
2	Goal Name	Homelessness
	Goal Description	Work to reduce homelessness in the city by supporting programs that help to create economic opportunities and supply homeless prevention services. CDBG - \$0
3	Goal Name	Community & Economic Development
	Goal Description	To enhance the living environment for persons in low- and moderate-income areas through public service and public improvement activities. CDBG - \$115,000
4	Goal Name	Non-Homeless Special Needs
	Goal Description	Expand the accessibility and coordination of social services to Dearborn Heights low- and moderate- income and special needs populations. CDBG - \$158,825.40
5	Goal Name	Program Administration
	Goal Description	Program administration is required to implement the City's five (5) goals. Program administration addresses all outcomes, objectives and priority needs. CDBG - \$219,767.20

Table 7 – Goal Descriptions

AP-35 Projects

INTRODUCTION

The city's planned actions for the 2025/2026 Annual Action Plan are intended to support housing and community development for the city's low- and moderate-income populations as well as the city's special needs groups.

The city will continue to operate its CDBG program through the Community and Economic Development Department, which will continue to provide funding for code enforcement targeting blight prevention/elimination. These actions will further the goal of improving the availability and accessibility of affordable housing in Dearborn Heights.

As in the past, the city will continue to coordinate with public or social service providers to prevent homelessness and promote access to public services for special needs populations generally assumed to be low- and moderate-income. During the 2025 program year, the City will fund activities that directly address the needs of seniors and may also address disabled populations. Funded activities will also support public safety and quality of life improvements. Planned community development activities include Code Enforcement.

The City's planned actions for the 2025/2026 Annual Action Plan are summarized in **Table 8 and Table 9**.

TABLE 8: PROJECT INFORMATION

#	Project Name
1	Housing Rehabilitation Program
2	Fair Housing Center of Metro Detroit*
3	Code Enforcement
4	Senior Citizen Services*
5	General Administration/Planning

Table 8 – Project Information

**Activities are public service – subject to 15% cap*

DESCRIBE THE REASONS FOR ALLOCATION PRIORITIES AND ANY OBSTACLES TO ADDRESSING UNDERSERVED NEEDS

The allocation priorities are focused on the five goals of the 2021-2025 Strategic Plan: housing, homelessness, non-homeless special needs, community and economic development, and program administration. It is important to note that total funding for public services is capped at 15% of the total CDBG allocation. Total funding for activities related to administration is capped at 20% of allocation award plus program income for this program year for CDBG.

Strategic Plan Goal	CDBG (% of Total Award)*
Program Administration:	\$219,767.20 (20.0%)
Housing:	\$605,243.40 (55.0%)
Homelessness:	\$0 (0.0%)
Community and Economic Development	\$115,000 (10.5%)
Non-Homeless Special Needs:	\$158,825.40 (14.5%)

**Includes program income.*

The City's primary obstacle to meeting underserved needs is a lack of funding. In 2020, spurred by a nation-wide pandemic, reduced revenues have plagued all levels of government (federal, state, and local). These reduced revenues have hindered the City's ability to meet the increasing needs of lower income residents. Another obstacle to meeting underserved needs is the generally increasing demand for public services that is placing an additional burden on public service agencies within the city.

AP-38 Project Summary

TABLE 9: PROJECT SUMMARY INFORMATION

1	Project Name	Housing Rehabilitation Program
	Target Area	Citywide
	Goals Supported	Housing
	Needs Addressed	Programs and Services for Low- and Moderate-Income Populations (Housing Rehabilitation Program)
	Funding	CDBG: \$599,243.40
	Description	Housing Rehabilitation
	Planned Activities	Housing Rehabilitation
	Goal Outcome Indicator	18 Household/Housing Units
2	Project Name	Code Enforcement
	Target Area	Citywide
	Goals Supported	Community and Economic Development
	Needs Addressed	Blight Elimination and Code Enforcement
	Funding	CDBG: \$115,000
	Description	Funds to be used for code enforcement activities in the City's low- and moderate-income areas.
	Planned Activities	Code Enforcement
	Goal Outcome Indicator	4,260 household/housing units assisted
3	Project Name	Fair Housing Center of Metro Detroit*
	Target Area	Citywide
	Goals Supported	Housing
	Needs Addressed	Affordable and Accessible Housing for Special Needs; Increased Homeownership Opportunities
	Funding	CDBG: \$6,000
	Description	Provide funding to the Fair Housing Center of Detroit to assist the City with fair housing issues and complaints.
	Planned Activities	05J Fair Housing Activities
	Goal Outcome	3 Persons Assisted

	Indicator	
4	Project Name	Senior Services*
	Target Area	Citywide
	Goals Supported	Non-Homeless Special Needs
	Needs Addressed	Senior Services
	Funding	CDBG: \$158,825.40
	Description	Provide support funding for operations at Berwyn and Eton Senior Centers.
	Planned Activities	Senior Services
	Goal Outcome Indicator	11,000 persons assisted
5	Project Name	General Administration/Planning
	Target Area	Citywide
	Goals Supported	Program Administration
	Needs Addressed	Program Administration
	Funding	CDBG: \$219,767.20
	Description	General Administration/Planning/Staff Salaries
	Planned Activities	General Administration/Planning
	Goal Outcome Indicator	0 Other

Table 9 – Project Summary Information

AP-50 Geographic Distribution

DESCRIPTION OF THE GEOGRAPHIC AREAS OF THE ENTITLEMENT (INCLUDING AREAS OF LOW-INCOME AND MINORITY CONCENTRATION) WHERE ASSISTANCE WILL BE DIRECTED

For the 2025/2026 Annual Action Plan, Dearborn Heights will direct assistance to low- and moderate-income areas of the city and directly to low- and moderate-income individuals/households. A description of low- and moderate-income areas is included are outlined in **Table 10**. Assistance will also be made available citywide to persons meeting the CDBG eligibility requirements for low- and moderate-income benefit.

See the Low- and Moderate-Income Map in the Appendix of this report for a graphical representation of Low- and Moderate-Income Areas locations.

TABLE 10: GEOGRAPHIC DISTRIBUTION

Target Area	Percentage of Funds
Low- and Moderate-Income Areas	100%

Table 10 – Geographic Distribution

RATIONALE FOR THE PRIORITIES FOR ALLOCATING INVESTMENTS GEOGRAPHICALLY

The city's rationale for allocating investments geographically is dependent upon the location of low- and moderate-income populations, who are scattered throughout the City as shown in the CDBG Eligible Areas Map.

The City of Dearborn Heights has designated low- and moderate-income geographic areas with the largest percentage of lower income households as the main focus for CDBG funds. The Community Block Grant Development (CDBG) program requires that each CDBG-funded activity must either principally benefit low- and moderate-income persons, aid in the prevention or elimination of slums or blight or meet a community development need having a particular urgency.

With respect to activities that benefit all the residents of a given area, at least 51% of the area's residents must be low and moderate income. Some CDBG assisted activities, such as parks, neighborhoods, facilities, community centers and streets, serve an identified geographic area. These activities generally meet the low- and moderate-income principal benefit requirement if 51 percent of the residents in the activity's service area are low and moderate income. The city will allocate investments geographically to the city's low- and moderate-income areas and to individuals citywide based on income eligibility or special needs status.

The CDBG Eligible Areas Map shows Census Block Groups that meet the low- and moderate-income area definition. These same neighborhoods have the highest percentage of minority populations in the city. In addition, reports such as the Dearborn Heights Master Plan show that these areas are locations of higher property vacancies, blight, and code violations.

DISCUSSION

The City of Dearborn Heights has identified 5 projects to implement the five goals of the Strategic Plan during the final year of the 2021-2025 Consolidated Plan. These projects benefit low- and moderate-income persons citywide and within the city's low- and moderate-income areas. Projects with citywide benefit include senior citizen services, funding the fair housing center of metro Detroit, and the city's administration of the CDBG program.

AP-55 Affordable Housing

INTRODUCTION

As stated previously, the city places a high priority on providing homeownership opportunity in Dearborn Heights. This goal shall be addressed, in part, by local non-profit organizations and developers that construct new, modestly priced, affordable houses, or repair existing houses for resale to lower-income, first-time homebuyers. During this program year, the city will support housing rehabilitation to encourage sustainable, decent, affordable homeownership in the city.

The Annual Action Plan must specify goals for the number of homeless, non-homeless, and special needs households to be supported within the program year. These numbers are shown in **Table 11** and are inclusive of the affordable housing activities shown in **Table 6**, in addition to other planned housing activities identified in **Table 8**. **Table 12** indicates the number of households to be supported through specific activities, including rental assistance, mortgage assistance, rehabilitation of existing units, or acquisition of existing units. For the purposes of this section, the term "affordable housing" is defined in the HOME regulations at 24 CFR 92.252 for rental housing and 24 CFR 92.254 for homeownership.

TABLE 11: ONE YEAR GOALS FOR AFFORDABLE HOUSING BY SUPPORT REQUIREMENT

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	18
Special Needs	0
Total	18

Table 11 – One Year Goals for Affordable Housing by Support Requirement

TABLE 12: ONE YEAR GOALS FOR AFFORDABLE HOUSING BY SUPPORT TYPE

One Year Goals for the Number of Households Supported Through:	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	18
Acquisition of Existing Units	0
Total	18

Table 12 – One Year Goals for Affordable Housing by Support Type

DISCUSSION

The city will rely on various partners throughout the jurisdiction, and county in assisting its residents in obtaining affordable housing.

AP-60 Public Housing

INTRODUCTION

The City of Dearborn Heights does not have a Public Housing Authority nor does the city own or operate any public housing. Additionally, the City of Dearborn Heights does not administer any Section 8 certificates. As a result, the needs of public housing are not within the scope of this Annual Action Plan. In the absence of a locally administered program, the city works cooperatively with Wayne County, the Michigan State Housing Development Authority (MSHDA), the Plymouth Housing Commission and private entities in the provision of public and subsidized housing within Dearborn Heights.

This section of the Annual Action Plan describes what actions Dearborn Heights will take in the 2025/2026 program year to carry out the public housing portion of the Strategic Plan, as identified in the 2021 – 2025 Consolidated Plan. Below, the city has identified the manner in which the 2025/2026 Annual Action Plan will address the needs of public housing during the program year.

ACTIONS PLANNED DURING THE NEXT YEAR TO ADDRESS THE NEEDS TO PUBLIC HOUSING

The Plymouth Housing Commission, Plymouth, Michigan currently administers the Section 8 rental program on behalf of the City of Dearborn Heights, Michigan. Part 902 of CFR 91.220 will not apply. The city does not have a physical inventory of public housing units. However, should the Plymouth Housing Commission be designated as “troubled” by HUD, the City of Dearborn Heights would be prepared to implement a strategy to assist the agency with returning to operational efficiency.

The city will continue to provide Housing Referral Services through CDBG funding. These funds are utilized to provide assistance to people seeking rental units, the operation of housing rehabilitation programs and coordination of the agency's Section 8 rental program.

The City of Dearborn Heights continues to petition for Section 8 Housing Choice Vouchers, in an effort to expand the availability of rental assistance that the community is able to offer the extremely low, very low and low-income households. If successful, Dearborn Heights will offer greater assistance to persons in need of safe.

Plymouth Housing Commission manages two programs: Subsidized Low-Income Housing for Seniors, and the Housing Choice Voucher (HCV) Program (commonly referred to as the Section 8 Program).

The subsidized building is Tonquish Creek Manor. It is a joint effort between the City of Plymouth and the Department of Housing and Urban Development (HUD) specifically designed for men and women ages 62 and over. It is a 104-unit apartment building that provides senior citizens an independent lifestyle. You must be 62 years of age at the time of submitting an application. The 1-bedroom apartments are subsidized by HUD, therefore, the rent amount is based on individual income. Tonquish Creek Manor is located a few blocks away from downtown Plymouth.

The HCV program is a program that is governed by HUD to provide financial housing assistance to eligible low-income. Family income must be within HUD guidelines for household size in order to qualify. The rent for the apartment or house must be reasonable and must pass the HUD Housing Quality Standards.

Other available assistance includes the Section 8 Rental Assistance Program MSHDA administers that provides financial rental assistance to eligible individuals and families based upon income. The amount paid for rent and utilities will generally not exceed 30% of income. Family income must be within HUD's guidelines for household size in order to qualify. Housing units must pass the Housing Quality Standards Inspection per guidelines established by HUD. This program typically has a waiting list.

ACTIONS TO ENCOURAGE PUBLIC HOUSING RESIDENTS TO BECOME MORE INVOLVED IN MANAGEMENT AND PARTICIPATE IN HOMEOWNERSHIP

In the absence of a locally administered program, the City works cooperatively with Wayne County, the Plymouth Housing Commission, MSHDA and private entities in the provision of public and subsidized housing within Dearborn Heights. Several PHAs administer vouchers in Wayne County and cover the Dearborn Heights area. Dearborn Heights will continue to encourage and refer residents in need of housing to these programs.

IF THE PHA IS DESIGNATED AS TROUBLED, DESCRIBE THE MANNER IN WHICH FINANCIAL ASSISTANCE WILL BE PROVIDED OR OTHER ASSISTANCE

The Plymouth Housing Commission and MSHDA are not designated as troubled.

DISCUSSION

Public housing needs are met by multiple stakeholders within Dearborn Heights. The Plymouth Housing Commission and MSHDA are two entities that provide public housing vouchers in Dearborn Heights. The city will continue to make referrals to the Plymouth Housing Commission and MSHDA for residents in need of housing.

AP-65 Homeless and Other Special Needs Activities

INTRODUCTION

This section of the Annual Action Plan describes the City of Dearborn Heights one-year goals and the specific actions steps it will undertake in the program year to carry out the homeless strategy identified in the Strategic Plan in of the 2021 – 2025 Consolidated Plan. Additionally, this section addresses any activities related to the supportive housing needs of non-homeless populations.

DESCRIBE THE JURISDICTIONS ONE-YEAR GOALS AND ACTIONS FOR REDUCING AND ENDING HOMELESSNESS

A key component of the City's homeless strategy is to support critical housing and service activities of the Out-Wayne County Homeless Services Coalition and other service agencies located within the City of Dearborn Heights.

The City of Dearborn Heights will strive to work with partners that participate with the Out-Wayne County Homeless Services Coalition, a countywide consortium of homeless housing and service providers, city and county governments, and agency representatives. The Coalition's goal is to eliminate homelessness in the Out-Wayne County area.

In FY2025 (PY 2025/2026), the city will rely on local service providers to work towards the reduction of homelessness and prevention of homelessness. The city is supportive of these efforts and will collaborate/cooperate with service providers when needed.

REACHING OUT TO HOMELESS PERSONS (ESPECIALLY UNSHELTERED PERSONS) AND ASSESSING THEIR INDIVIDUAL NEEDS

Homelessness is a complex problem that requires an emergency response. Risks such as loss of employment, domestic violence, low education attainment, mental health, and substance abuse all contribute to homelessness. The City of Dearborn Heights will work to reduce homelessness in the city by supporting programs that help to create economic opportunities and supply homeless prevention services.

ADDRESSING THE EMERGENCY SHELTER AND TRANSITIONAL HOUSING NEEDS OF HOMELESS PERSONS

The City of Dearborn Heights actively works to build relationships with area shelters and service providers. The CEDD is charged with the responsibility to gather information and make referrals for persons in need. Many referrals are made to the organizations like First Step, The Amity Foundation, Wayne County Family Shelter, Out-Wayne County, Coalition On Temporary Shelter (COTS) and the Salvation Army.

HELPING HOMELESS PERSONS (ESPECIALLY CHRONICALLY HOMELESS INDIVIDUALS AND FAMILIES, FAMILIES WITH CHILDREN, VETERANS AND THEIR FAMILIES, AND UNACCOMPANIED YOUTH) MAKE THE TRANSITION TO PERMANENT HOUSING AND INDEPENDENT LIVING, INCLUDING SHORTENING THE PERIOD OF TIME THAT INDIVIDUALS AND FAMILIES EXPERIENCE HOMELESSNESS, FACILITATING ACCESS FOR HOMELESS INDIVIDUALS AND FAMILIES TO AFFORDABLE HOUSING UNITS, AND PREVENTING INDIVIDUALS AND FAMILIES WHO WERE RECENTLY HOMELESS FROM BECOMING HOMELESS AGAIN

The city alone does not have the ability to address this problem. In response, the city works with a number of homeless service providers to address this problem. Many referrals are made to the following organizations. However, there are a significant number of other, smaller service providers in the region; Out-Wayne County Homeless Services Coalition, The Amity Foundation, Salvation Army, Christnet, COTS, Wayne County Family Center, Detroit Rescue Mission Ministries, Veterans Haven, Wayne Metro, and First Step.

The Southeast Michigan Emergency Shelters Hot Line – (800) 274-3583 – provides referrals to the many homeless shelters within the region such as those provided by the above-mentioned agencies.

HELPING LOW-INCOME INDIVIDUALS AND FAMILIES AVOID BECOMING HOMELESS, ESPECIALLY EXTREMELY LOW-INCOME INDIVIDUALS AND FAMILIES AND THOSE WHO ARE: BEING DISCHARGED FROM PUBLICLY FUNDED INSTITUTIONS AND SYSTEMS OF CARE (SUCH AS HEALTH CARE FACILITIES, MENTAL HEALTH FACILITIES, FOSTER CARE AND OTHER YOUTH FACILITIES, AND CORRECTIONS PROGRAMS AND INSTITUTIONS); OR, RECEIVING ASSISTANCE FROM PUBLIC OR PRIVATE AGENCIES THAT ADDRESS HOUSING, HEALTH, SOCIAL SERVICES, EMPLOYMENT, EDUCATION, OR YOUTH NEEDS

The City of Dearborn Heights provides referrals to many groups that assist with support services for lower income families and individuals. Services include section 8 assistance, support services, shelters, and job training.

The non-homeless special needs populations include the elderly, mentally ill, developmentally disabled, physically disabled, substance abusers, and persons with AIDS or related diseases. During the upcoming year, the city and other non-profits will provide various types of assistance, primarily through supportive services, to persons with special needs in the community.

Furthermore, the City will continue to work with homeless service providers and the Out-Wayne County Homeless Services Coalition to implement a cohesive, community-wide discharge coordination policy that can be successfully implemented to ensure that persons being discharged from publicly funded agencies and institutions do not become homeless upon release.

DISCUSSION

The city does not anticipate funding homeless activities with the 2025/2026 CDBG award. The city will continue to offer other assistance, advice, referrals, and coordination with agencies that provide day facilities, case management, job skills training, vocational tools, and other homeless services.

AP-75 Barriers to Affordable Housing

INTRODUCTION

This section of the Annual Action Plan summarizes actions the City of Dearborn Heights will undertake during the program year to reduce barriers to affordable housing and influence whether the cost of housing or the incentives to develop, maintain, or improve affordable housing are affected by public policies, particularly those of the local jurisdiction. Such policies include land use controls, zoning ordinances, building codes, and policies that affect the return on residential investment.

ACTIONS IT PLANNED TO REMOVE OR AMELIORATE THE NEGATIVE EFFECTS OF PUBLIC POLICIES THAT SERVE AS BARRIERS TO AFFORDABLE HOUSING SUCH AS LAND USE CONTROLS, TAX POLICIES AFFECTING LAND, ZONING ORDINANCES, BUILDING CODES, FEES AND CHARGES, GROWTH LIMITATIONS, AND POLICIES AFFECTING THE RETURN ON RESIDENTIAL INVESTMENT

The city has several strategies that it utilizes to remove or ameliorate the negative effects of public policies that are barriers to affordable housing. In general, the City of Dearborn Heights will continue to work with non-profit and for-profit housing developers and providers to increase the amount of affordable housing.

DISCUSSION

Public policies can have a direct impact on barriers to affordable housing. Dearborn Heights recognizes this fact and is frequently undergoing its own processes to expose any barriers or obstacles to developing affordable and fair housing. It is anticipated that all city documents, such as the zoning and building codes and the City Master Plan, will not create barriers to affordable housing. Currently, there are many affordable units within the City of Dearborn Heights, which is a sign of reduced barriers throughout the city.

The City of Dearborn Heights will continue to avoid all barriers to affordable housing. In many municipalities, the following programs and policies have the potential for creating barriers to affordable housing, and thus are a matter of interest for the city:

- **Zoning Regulations:** The City of Dearborn Heights Zoning Ordinance is generally free of barriers to affordable housing. It is a useful tool designed to promote the health, safety, and welfare of its residents. It does not contain any restrictive, exclusionary zoning or excessive subdivision controls that would impose barriers to affordable housing.

- **Building Codes:** The city adheres to the State guidelines and BOCA (Building Officials and Code Administrators) code books, designed to ensure that dwelling units are structurally sound and safe for their inhabitants. CABO (Council of American Building Officials) guidelines are used for one- and two-family dwelling units. Such building codes do not include any codes which are insensitive to the older housing stock of the city.
- **Development Fees:** The city does not impose an impact fee on developers seeking to take on projects within the municipality.
- **Approval and Permitting Systems:** The city does not utilize slow procedures that are burdensome and uncoordinated, nor does Dearborn Heights impose repetitive reviews that require developers to incur high costs and lose valuable time.
- **Manufactured and Modular Housing:** The city permits manufactured and modular housing as long as the development is consistent with the city's Zoning Ordinance and Master Plan. The Zoning Ordinance does not impose restrictive barriers on these types of new construction.
- **Redlining and Secondary Market Practices:** The City of Dearborn Heights does not partake in the use of such practices.

The city continues to prioritize the provision of affordable and fair housing. The city is updating the Analysis of Impediments to Fair Housing Choice (AI) in the next consolidated planning cycle, which provides an assessment of fair housing within the City and provides a variety of policies and plans to consider to be implemented. A description of these policies and regulations are provided within the Analysis of Impediments to Fair Housing (AI). Additionally, the city continues to work with the Fair Housing Center of Metropolitan Detroit to assist the city with fair housing issues and complaints.

See also SP-55 in the 2021 – 2025 Consolidated Plan, "Barriers to Affordable Housing," for more detailed explanations of strategies.

AP-85 Other Actions

INTRODUCTION

This section of the Annual Action Plan describes the City of Dearborn Heights' planned actions to carry out the following strategies outlined in the Strategic Plan:

- Foster and maintain affordable housing;
- Evaluate and reduce lead-based paint hazards;
- Reduce the number of poverty-level families;
- Develop institutional structure; and Enhance coordination.

In addition, the city has identified obstacles to meeting underserved needs and proposed actions to overcome those obstacles.

ACTIONS PLANNED TO ADDRESS OBSTACLES TO MEETING UNDERSERVED NEEDS

One obstacle to meeting underserved needs is the lack of resources. The City of Dearborn Heights plans to review alternative sources of funds to help address the needs of city residents. Efforts will be made to submit grant applications to Federal, state, and local resources. Specific grant applications could include HUD Programs, other Community Development Initiatives, infrastructure improvements, and neighborhood revitalization.

In addition, public service projects and/or programs that can be supported by CDBG funds are limited yet create a large demand for funding. The city will continue to work with public service providers to expand services and become more of a resource for these providers.

Poverty levels have increased dramatically between 1990 and 2020 (5.4 percent to 20.1 percent). It can be assumed that between 1990 and 2020 that poverty has increased due to the "Great Recession" followed by the COVID-19 Pandemic a decade later. Federal program funds being used are not designed to be anti-poverty programs, thus limiting the number of resources available for such activities.

The improvements that occur within Community Development Block Grant eligible areas require that Section 3 area residents are used, when feasible. Dearborn Heights, however, is dependent on the availability of funding in order to accomplish infrastructure improvements.

The city, through the Consolidated Plan and this Annual Action Plan, shall seek to target federal funds, and other available resources, to residents that have traditionally not been served, or are underserved by previous programs. A strong emphasis will be placed on programmatic restructure that is not only compliant with changing rules and regulations, but make sense for today's economic climate, and ever-changing community structure.

ACTIONS PLANNED TO FOSTER AND MAINTAIN AFFORDABLE HOUSING

The City of Dearborn Heights continues to make concerted efforts to address barriers to affordable housing. In an effort to foster and maintain affordable housing, the city of Dearborn Heights plans to financially support the Fair Housing Center of Metro Detroit as a means of encouraging fair and affordable housing opportunities for all residents.

As stated in the Five-Year Consolidated Plan Strategic Plan the city places a high priority on providing homeownership opportunity in Dearborn Heights. This goal is addressed, in part, by local non-profit organizations that construct new, modestly priced, affordable houses, or repair existing houses for resale to lower-income, first-time homebuyers. Many of these non-profit organizations also provide down payment assistance to facilitate the purchase of the homes.

ACTIONS PLANNED TO REDUCE LEAD-BASED PAINT HAZARDS

The City of Dearborn Heights has taken great strides to address lead-based paint hazards before they have a negative effect on our residents. The city informs its renters and homeowners of potential lead hazards when they come into the CEDD.

The Housing Rehabilitation Program addresses the issue of lead-based paint hazards during the inspection phase of a rehabilitation project. The applicant must sign and submit a statement that verifies that they have read, "Lead-Based Paint: A Threat to Your Children." The pamphlet provides the homeowner with vital information on the dangers of lead-based paint.

The CEDD complies with Federal Regulations. The city will make the necessary modifications to our programs to ensure continued compliance with HUD and the U.S. Congress. These regulations will supersede local regulations.

ACTIONS PLANNED TO REDUCE THE NUMBER OF POVERTY-LEVEL FAMILIES

According to the 2019-2023 American Community Survey (ACS) estimates, 20.4% of people living in the City of Dearborn Heights are below poverty level. The City of Dearborn Heights does not possess the capacity or manpower to directly improve the poverty status of its citizens. However, the city supports non-profit groups, County and State efforts to move low-income persons to economic self-sufficiency or to a maximum level of economic independence.

ACTIONS PLANNED TO DEVELOP INSTITUTIONAL STRUCTURE

The city has in place a strong institutional structure necessary to carry out its housing, community, and economic development strategies. The City's Department of Community and Economic Development (CEDD) will administer the CDBG Program.

In conjunction with other city operating departments, the CEDD will also implement any public works project proposed by the 2021 – 2025 Consolidated Plan or any of the Annual Action Plans.

Accordingly, the CEDD and the City's non-profit agencies have longstanding ties and an effective delivery system for social services to the youth, persons with special needs and low- and moderate-income residents. The CEDD will integrate the public service activities and affordable housing proposed in the Action Plan with these on-going operations.

The city's CEDD will continue to coordinate with various community groups to determine objectives and goals through the public participation process. These groups play a vital role in implementing the Five-Year Consolidated Plan and the Annual Action Plans, annual Performance Reviews, and any proposed Substantial Amendments. All stakeholders are welcomed and encouraged to participate in the implementation of this Consolidated Plan and Action Plan.

ACTIONS PLANNED TO ENHANCE COORDINATION BETWEEN PUBLIC AND PRIVATE HOUSING AND SOCIAL SERVICE AGENCIES

Dearborn Heights will continue to coordinate with the following agencies to develop an effective institutional structure and enhance inter-agency coordination:

The Plymouth Housing Commission and MSHDA maintain and administer housing vouchers in Wayne County along with other PHAs. Although funding for public housing authorities may be reduced these agencies continue to provide housing-related activities, such as rental assistance, rehabilitation, and new construction, for low-income persons.

The local nonprofit organizations in Dearborn Heights provide a number of affordable housing and supportive services. These organizations typically have a specific target population that they serve, and accordingly possess a level of knowledge and expertise that is invaluable. The continuation and expansion of such services by aggressively seeking additional funding will be encouraged over the next year. In addition, better coordination between these agencies and with the public and private sector organizations will continue to be a high priority.

DISCUSSION

The city's actions planned to address obstacles to meeting underserved needs include activities in support of special needs assistance for victims of domestic violence, at-risk families and youth, the disabled, elderly, those with mental health issues. Additionally, the city's actions to foster and maintain affordable housing include continued funding of programs and agencies that further the affordable housing goals of the city.

Lead-based paint hazards will continue to be evaluated, environmental testing conducted, and educational materials made available to families at-risk of exposure. Institutional structure will continue to be developed through continued coordination with the Wayne County, Out-Wayne County, Plymouth Housing Commission, MSHDA, and other State and local agencies. Dearborn Heights will continue to foster inter-agency coordination with the public service agencies in the community.

AP-90 Program Specific Requirements

INTRODUCTION

This section addresses the program-specific requirements for the Annual Action Plan.

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG) REFERENCE 24 CFR 91.220. (I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the **Table 8. Table 13** identifies any program income that is available for use that is included in projects to be carried out.

TABLE 13: AVAILABLE PROGRAM INCOME

Available Program Income	Amount
1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	\$100,000
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan	\$0
3. The amount of surplus funds from urban renewal settlements	\$0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	\$0
5. The amount of income from float-funded activities	\$0
Total Program Income	\$100,000

Table 13 – Available Program Income

TABLE 14: OTHER CDBG REQUIREMENTS

Available Program Income	Amount
1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low- and moderate-income (for year 2025/2026). <i>Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low- and moderate-income. Specify the years covered that include this Annual Action Plan.</i>	100.0%

Table 14 – Other CDBG Requirements**DISCUSSION**

The City of Dearborn Heights anticipates \$100,000 in program income to be available during the program year. As shown in **Table 14** the city has not identified funds for urgent need activities at this time; however, the percentage of overall benefit to low- and moderate-income persons is expected to be between 90% and 100%. The City of Dearborn Heights has calculated the percentage of overall benefit based on the final program year (2025/2026).



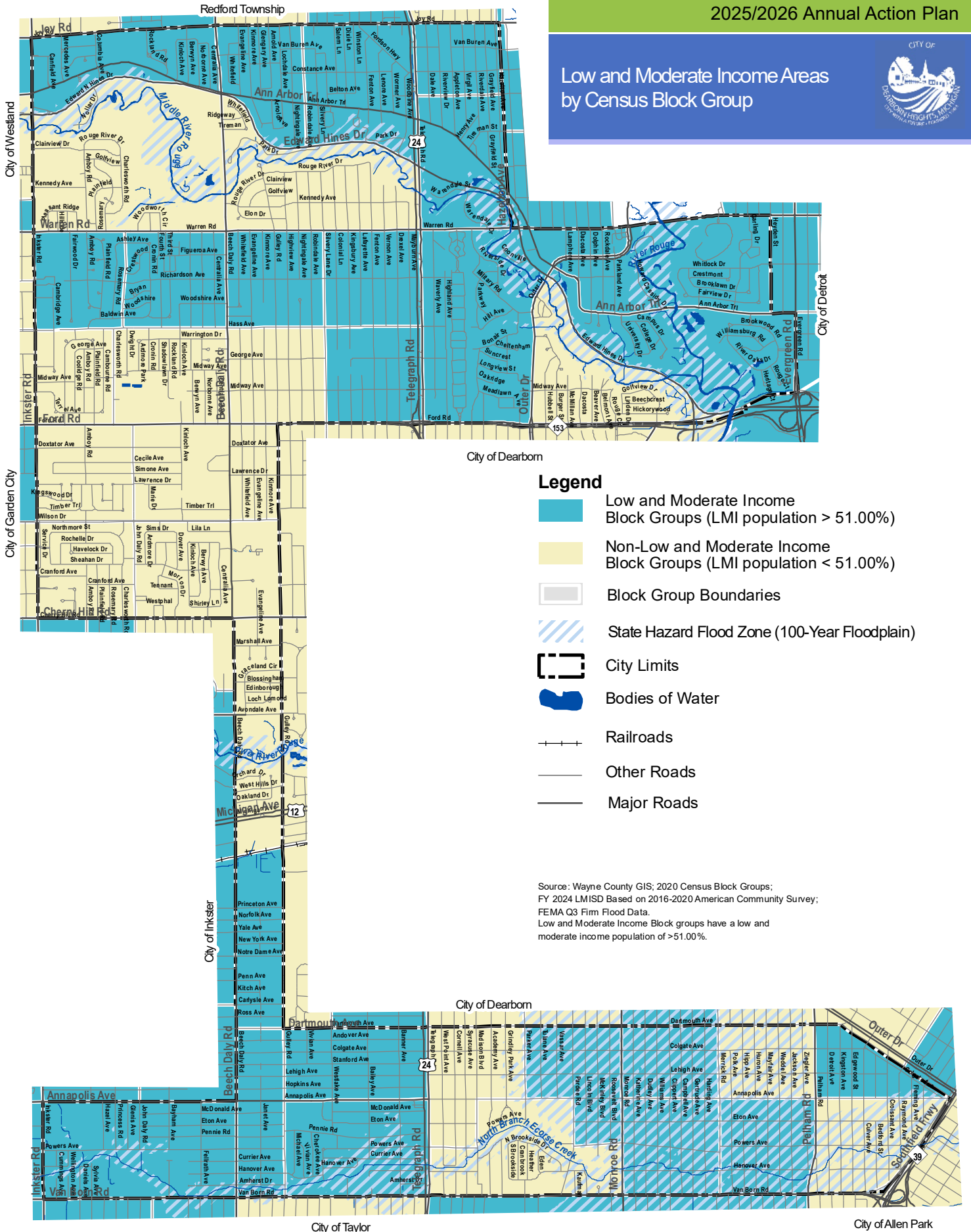
Appendix

1. Maps
2. Public participation
3. SF 424 & SF 424D
4. Certifications

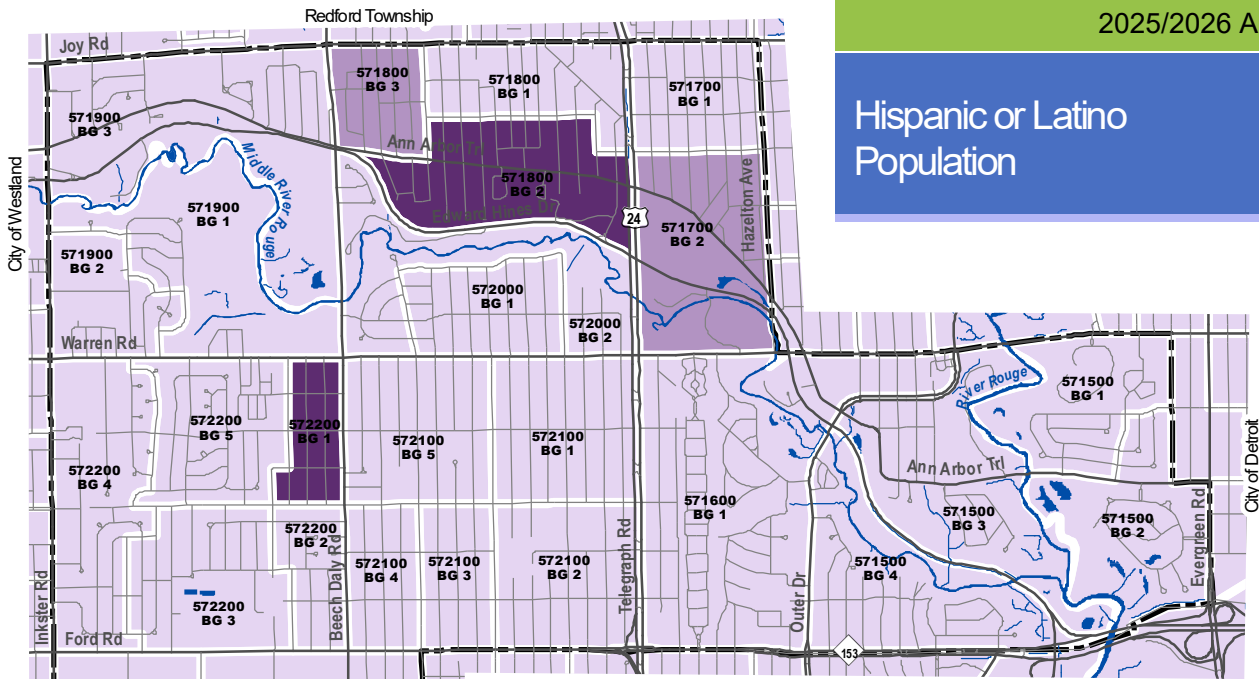
Maps

DRAFT

Low and Moderate Income Areas by Census Block Group



Hispanic or Latino Population



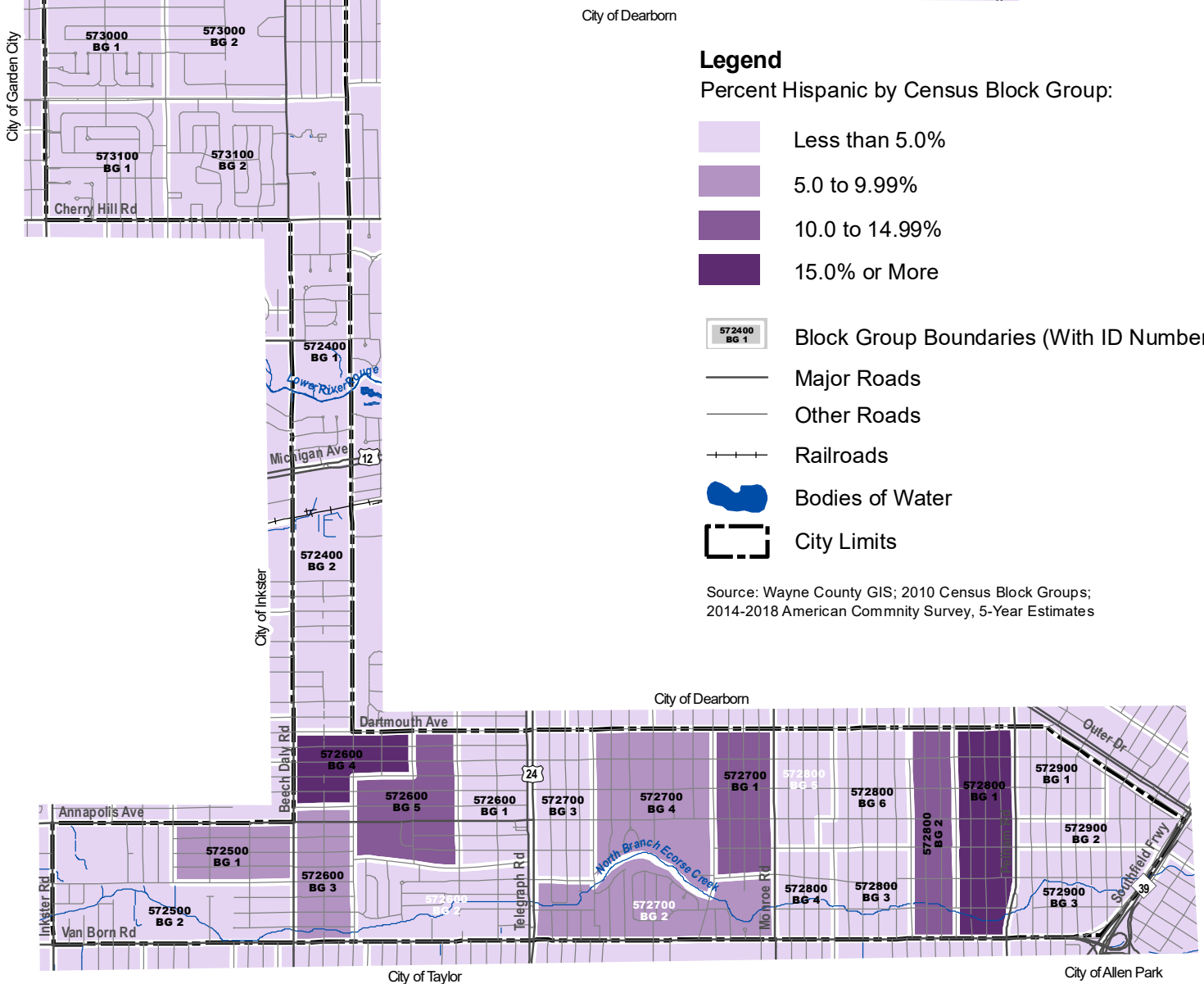
Legend

Percent Hispanic by Census Block Group:

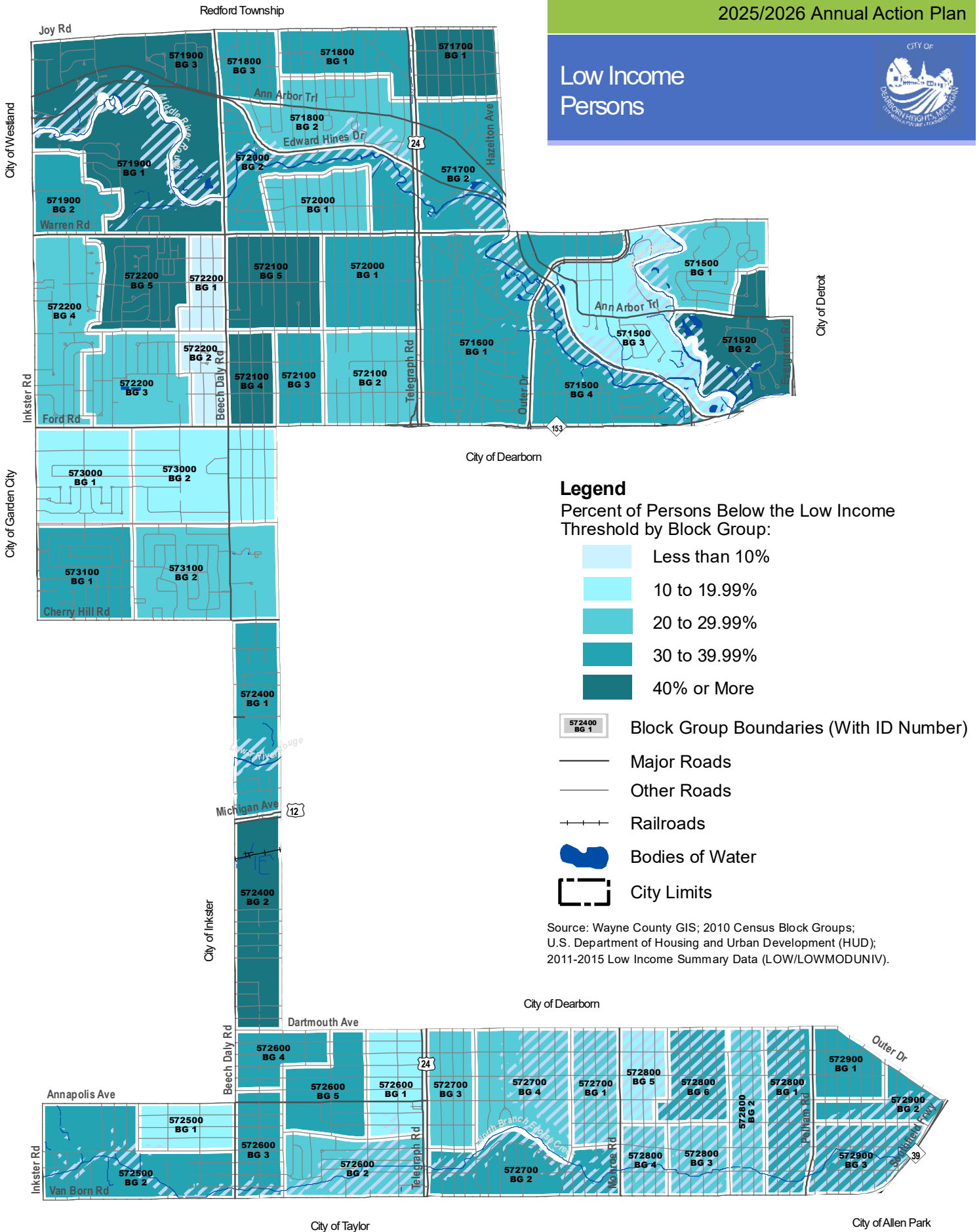
- Less than 5.0%
- 5.0 to 9.99%
- 10.0 to 14.99%
- 15.0% or More

- 572400
BG 1 Block Group Boundaries (With ID Number)
- Major Roads
- Other Roads
- Railroads
- Bodies of Water
- City Limits

Source: Wayne County GIS; 2010 Census Block Groups;
2014-2018 American Community Survey, 5-Year Estimates



Low Income Persons



Legend

Percent of Persons Below the Low Income Threshold by Block Group:

- Less than 10%
- 10 to 19.99%
- 20 to 29.99%
- 30 to 39.99%
- 40% or More

- Block Group Boundaries (With ID Number)
- Major Roads
- Other Roads
- Railroads
- Bodies of Water
- City Limits

Source: Wayne County GIS; 2010 Census Block Groups; U.S. Department of Housing and Urban Development (HUD); 2011-2015 Low Income Summary Data (LOW/LOWMODUNIV).

DRAFT



MICHIGAN GROUP

Account: **531987**
 Name: **Nikki BUCHMAN**
 Company: **City of Dearborn Heights**

 Address: **Attention: Nicole Buchman**
6045 FENTON
Dearborn Heights, MI 48127

 Telephone: **(313) 791-3470**
 Fax: **(000) 000-0000**
 Description: **City of Dearborn Heights Community D**

Date: **04/02/25**
 Start Date: **04/06/25** Stop Date: **04/10/25**
 Class: **1201 - Legal Notices**
 Ad ID: **2707689**
 Ad Taker: **CRRBUDD**
 Sales Person: **Robin Budd (200317)**
 Words: **259**
 Lines: **44**
 Agate Lines: **96**
 Depth: **5.25**
 Inserts: **2**
 Blind Box:
 PO Number:

Ad sample

**CITY OF DEARBORN HEIGHTS
 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
 PROGRAM YEAR 2025/2026 ACTION PLAN
 NOTICE OF CDBG PUBLIC HEARING #1**

The City of Dearborn Heights is developing its **Annual Action Plan for PY2025-2026 from July 1, 2025 to June 30, 2026** for CDBG funding.

The Community and Economic Development Department (CEDD) encourages all parties to participate at a **PUBLIC HEARING on Monday, April 14, 2025 at 4:00 P.M. at the Berywn Senior Center located at 26155 Richardson St, Dearborn Heights 48127**

The city will provide technical assistance to citizens and groups representative of persons of low and moderate income that request such assistance in developing funding request proposals and in the review of program activities and program performance. In addition, the City will make adequate provisions to assist non-English speaking residents in interpreting program opportunities and provisions on a case-by-case basis, as well as provide auxiliary aides and services for individuals with disabilities.

Special accommodations or other requests/comments must be e-mailed to Isaad@dearbornheightsmi.gov or in writing to the CEDD Director - 26155 Richardson, Dearborn Heights, Michigan, 48127 **ATTN: FY 2023-24 Action Plan Public Hearing #1**. The Request for special accommodations must be made with reasonable advance notice.

This notice requires minimum 10 calendar days waiting period from time of publishing before conducting the public hearing on **Monday, April 14, 2025, at 4:00 P.M. at the Berywn Senior Center located at 26155 Richardson St, Dearborn Heights, MI 48127.**

Lielle Saad, Director
City of Dearborn Heights
Community and Economic Development
Department

Published by the Press & Guide on April 6, 2025.

Total: **\$122.03**

Paid Amount: **\$0.00**

Amount Due: **\$122.03**

Publication

Heritage, heritage.com

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 Heritage: **(877) 332-1898**

Daily Tribune: **(866) 288-2989**
 Morning Star: **(877) 483-3450**

Oakland Press: **(877) 271-1272**
 Voice: **(877) 463-9893**



MICHIGAN GROUP

Account: **531987**
 Name: **Nikki BUCHMAN**
 Company: **City of Dearborn Heights**

 Address: **Attention: Nicole Buchman**
6045 FENTON
Dearborn Heights, MI 48127

 Telephone: **(313) 791-3470**
 Fax: **(000) 000-0000**
 Description: **CITY OF DEARBORN HEIGHTS COMMUNITY A**

Date: **04/10/25**
 Start Date: **04/13/25** Stop Date: **04/17/25**
 Class: **1201 - Legal Notices**
 Ad ID: **2710123**
 Ad Taker: **CRCSTIMMEL**
 Sales Person: **Celeste Stimmel (200309)**
 Words: **250**
 Lines: **50**
 Agate Lines: **108**
 Depth: **6.0**
 Inserts: **2**
 Blind Box:
 PO Number:

Ad sample

CITY OF DEARBORN HEIGHTS
 COMMUNITY AND ECONOMIC DEVELOPMENT
 DEPARTMENT
 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
 PROGRAM YEAR (PY) 2025-26
 ANNUAL ACTION PLAN DRAFT
 PUBLIC NOTICE OF 30-DAY PUBLIC COMMENT PERIOD

ELECTRONIC COPY OF THE PROPOSED CDBG PY 2025-2026 ANNUAL ACTION PLAN DRAFT WILL BE PUBLISHED ON THE CITY OF DEARBORN HEIGHTS WEBSITE UNDER THE COMMUNITY AND ECONOMIC DEVELOPMENT DEPARTMENT (CEDD) SECTION, AND HARD COPIES WILL BE AVAILABLE APRIL 15, 2025 – MAY 14, 2025, FOR PUBLIC REVIEW AT THE FOLLOWING LOCATIONS:

- JFK JR. LIBRARY, 24602 VAN BORN RD., DEARBORN HEIGHTS, MI 48125
- CAROLINE KENNEDY LIBRARY, 24590 GEORGE, DEARBORN HEIGHTS, MI 48127
- MAYOR'S OFFICE, 6045 FENTON, DEARBORN HEIGHTS, MI 48127
- CLERK'S OFFICE, 6045 FENTON, DEARBORN HEIGHTS, MI 48127
- CEDD OFFICE 26155 RICHARDSON, DEARBORN HEIGHTS, MI, 48127

PERSONS WITH DISABILITIES WHO REQUIRE SPECIAL ACCOMMODATIONS SHOULD CONTACT: 313-791-3500, OR BY EMAILING: PMAHON@DEARBORNHEIGHTSMI.GOV
 SUBJECT: PY 2025-2026 AAPD. ADVANCE NOTICE IS REQUIRED.

WRITTEN COMMENTS ON THE ABOVE PLAN WILL BE RECEIVED BY HAND DELIVERY IN A SEALED ENVELOPE ADDRESSED TO: CEDD PROGRAM SPECIALIST- SUBJECT: COMMENT-PY 2025-26 AAP DRAFT THROUGH MAY 14, 2025, AT 5:00 P.M. AT THE DEARBORN HEIGHTS - CEDD OFFICE LOCATED AT: 26155 RICHARDSON, DEARBORN HEIGHTS, MI, 48127. (SOUTHEAST SIDE - BERWYN STREET ENTRANCE) OR BY EMAILING: LSAAD@DEARBORNHEIGHTSMI.GOV SUBJECT: COMMENT - PY 2025-26 AAP DRAFT

THIS PUBLIC NOTICE REQUIRES MINIMUM 30 DAYS COMMENT PERIOD FROM PUBLISHED DATE

LIELLE SAAD, DIRECTOR

PUBLISHED BY DEARBORN HEIGHTS PRESS AND GUIDE ON: April 13, 2024
 COMMENT PERIOD ENDS MAY 14, 2025, AT 5:00 PM.

Total: **\$166.35**

Paid Amount: **\$0.00**

Amount Due: **\$166.35**

Publication

Heritage, heritage.com

We Appreciate Your Business!
Thank You Nikki BUCHMAN!

CONTACT US:

Macomb Daily: **(866) 288-2989**
 Heritage: **(877) 332-1898**

Daily Tribune: **(866) 288-2989**
 Morning Star: **(877) 483-3450**

Oakland Press: **(877) 271-1272**
 Voice: **(877) 463-9893**

PUBLIC NOTICE

ZONING BOARD OF APPEALS
CITY OF DEARBORN, MICHIGAN
NOTICE OF PUBLIC HEARING

The Dearborn Zoning Board of Appeals (ZBA) will hold a public hearing on Thursday, April 24, 2025, at 5:30 p.m. in the City Council Chambers, in the Dearborn Administrative Center, 16901 Michigan Avenue, one building west of the Henry Ford Centennial Library for the purpose of considering the appeals described below.

The public may appear at the public hearing in person, or by counsel. Interested parties may also submit comments to: City of Dearborn Zoning Administrator, Economic Development, 16901 Michigan, Suite 6, Dearborn, MI 48126; by email to Dbreneau@dearborn.gov; or by phone to 313-943-3692, up to and including the day before the meeting.

Individuals with disabilities who require special accommodations, auxiliary aids or services to attend or participate in this action should contact 313-943-2195 or TDD 711. Reasonable advance notice is required.

1- CALL TO ORDER AND ROLL CALL

2- MINUTES:

Consideration of the approval of the February 27, 2025 Zoning Board of Appeals meeting minutes.

3- NEW APPEALS

• **Appeal #25-106:** Consideration of a request of Abdul Beydoun, on behalf of Boardwalk Property LLC, for variances to accommodate a building addition at 21400 Michigan Avenue (Parcels # 82-09-222-01-031 and 82-09-222-01-039). The project is located on the south side of Michigan Avenue, east of Brady Street, and is located within the WD-UG (West Downtown Form Based Code - Urban General) and the FP (Floodplain) zoning districts. The requested variances are as follows:

- To allow a commercial structure to encroach in the Floodplain District (Sections 24.05 A and 24.07 A).
- To waive the required 10 ft. building rear setback (Section 27.04 A).

• **Appeal #25-107:** Consideration of a request of Hussein Hammoud, on behalf of Dearborn Wooden Bakery LLC, for a variance to accommodate a carry out bakery restaurant at 25011 Ford Road (Parcels # 82-09-171-28-014 and 82-09-171-28-015). The property is located at the southwest corner of Ford Road and Silvery Lane, west of Telegraph Road and is located within the BB (Community Business) zoning district. The requested variance is as follows:

- Reduce the required number of off-street parking spaces from 19 to 11 (Sec. 4.01 C9).

• **Appeal #25-108:** Consideration of a request of Ali Ftouni for a variance to accommodate a carry out bakery restaurant at 23427 Ford Road (Parcel# 82-09-161-06-023). The property is located on the south side of Ford Road, west of Outer Dr, between York and Melbourn Streets and is located within the BB (Community Business) zoning district. The requested variance is as follows:

- Reduce the required number of off-street parking spaces from 9 to 5 (Section 4.01 C9).

4- ADJOURNMENT

PUBLIC NOTICE

City of Dearborn Heights
Community Development Block Grant (CDBG)
Program Year 2025/2026 Action Plan
Notice of CDBG Public Hearing #1

The City of Dearborn Heights is developing its **Annual Action Plan for PY2025-2026 from July 1, 2025 to June 30, 2026** for CDBG funding.

The Community and Economic Development Department (CEDD) encourages all parties to participate at a **PUBLIC HEARING on Monday, April 14, 2025 at 4 p.m. at the Berywn Senior Center, located at 26155 Richardson St, Dearborn Heights 48127**

The city will provide technical assistance to citizens and groups representative of persons of low and moderate income that request such assistance in developing, funding request proposals and in the review of program activities and program performance. In addition, the city will make adequate provisions to assist non-English speaking residents in interpreting program opportunities and provisions on a case-by-case basis, as well as provide auxiliary aides and services for individuals with disabilities.

Special accommodations or other requests/comments must be e-mailed to lsaad@dearbornheightsmi.gov or in writing to the CEDD Director - 26155 Richardson, Dearborn Heights, Michigan, 48127 ATTN: FY 2024-25 **Action Plan Public Hearing #1**. The request for special accommodations must be made with reasonable advance notice.

This notice requires minimum 10 calendar days waiting period from time of publishing before conducting the public hearing on **Monday, April 14, 2025, at 4 p.m. at the Berwyn Senior Center located at 26155 Richardson St, Dearborn Heights, MI 48127.**

Lielle Saad, Director
City of Dearborn Heights
Community and Economic Development Department

Published by The Arab American News on April 4, 2025.



Religious leaders, human rights activists urge Wayne State University officials to protect students supporting Palestinian rights

Staff report

The Arab American News

DETROIT — On Wednesday, religious leaders and human rights activists in Michigan sent an open letter to Wayne State University President Kimberly Andrews Espy and members of the university's Board of Governors, expressing deep concern over what they described as repressive campaigns targeting students protesting acts of genocide in the Palestinian occupied territories over the past year — campaigns that have notably escalated in recent weeks.

The letter, a copy of which was obtained by *The Arab American News*, stated that many universities across the country have adopted repressive measures against students opposing what they termed "genocide" in the Gaza Strip, and expressed shock over the recent surge in these practices.

"We, the leaders of faith and conscience in the Detroit area, come together to express our deep concern about the methods used by university administrations across the United States to discredit and intimidate students protesting genocide in Gaza over the past year," the letter read.

The letter noted growing alarm within civil and human rights communities over the intensifying crack-down on students who support the Palestinian cause. Among the recent incidents cited were cases in which international students were detained without warrants by undercover ICE agents in unmarked vehicles.

The signatories voiced their dismay at statements by U.S. politicians and officials labeling student protesters as "anti-Semitic" or "terrorist sympathizers", particularly denouncing Secretary of State Marco Rubio's recent description of the students as "lunatics."

According to the letter, Rubio had announced having a list of more than 300 international students that the administration intends to target and deport. This sparked serious concern among Wayne State University alumni, clergy and human rights groups who co-signed the letter. They expressed alarm over the heavy police presence on campus and the intimidation, arrest and even physical assault of peaceful protesters rallying against ethnic cleansing in Gaza.

The letter denounced what it called violent and un-



Wayne State University police broke up the pro-Palestinian encampment on the university's campus on Thursday, May 30, 2024. — Photo courtesy of Nargis Hakim Rahman, WDET.

constitutional campaigns against students advocating for Palestinian rights, stressing that these actions have "nothing to do with protecting Jewish students or combating terrorism." Instead, it argued, they are "closely tied to the interests of oil companies, weapons manufacturers and pro-Israel lobbying groups."

The signatories called on the Wayne State administration to use its authority to "protect and uphold freedom of speech and the safety of all university students, regardless of their birthplace, religion or political views." They urged officials to listen to the "brilliant and courageous students" who have voiced concerns about the university's continued investment in companies that profit from the occupation and genocide in Palestine.

They also demanded that Wayne State University ensure that its campus is a safe haven for students, free from the presence of Immigration and Customs Enforcement (ICE) patrols.

"In these difficult times, this country needs real leadership — not cowardly complicity with questionable

federal mandates," the letter stated.

The letter concluded with a strong declaration of authenticity and conviction:

"This letter was not generated by artificial intelligence, but comes from the hearts and minds of those committed to love, mercy, justice, truth and humility."

The list of signatories included:

- Rev. Ben Adams
- Lindsey Ayre (Christians for a Free Palestine)
- Tommy Ayre (RadicalDiscipleship.net)
- Rabbi Alana Albert
- Palestinian activist Huwaida Arraf
- Adam Barrett (Detroitors for Tax Justice)
- Kateri Buschea (religious services coordinator at St. Peter's Episcopal Church, Detroit)
- Rev. Julie Brock (First Unitarian Universalist Church of Detroit)
- Rev. Denise Griebler (United Church of Christ)
- Father Tom McNeely

In addition to many other human rights advocates and Wayne State alumni. ■

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Ali "Catfish" Baidoun (313) 917-7888 Mike Sareini (313) 350-8710 Fay Fatme

من جانب الكلية تم توفير العتاد من قبل السلطات التعليمية وأجهزة الاستضافة فتم توفير العتاد منهم معالج اسامه بن ارام - خد الامان والافسوس والقي اصحوص القريس السابق لأمريكا - خد الامان في لورنة خمسة من القهوس السبعة وعندما شغل لانا غام بذلك لجانب لاني الصناديق اعم من العتاد.

[illegible]

CDBG FISCAL YEAR 2025-2026 ACTION PLAN PUBLIC HEARING #1

Monday April 14, 2025

Berwyn Senior Center, 26155 Richardson Dearborn Heights, MI 48127

Speaker & Presenter: Community & Economic Development Director Lielle Saad

Present: Director Saad, Project Coordinator Hassan Bazzi, Program Coordinator Patty Mahon, Building Inspector Ali Baydoun

Attendees: Larry Hanner

4:00 pm-Meeting is called to order

*Director Saad introduces herself and staff and explains the purpose of the Action Plan meeting for Program Year 2025-2026. She explains the ongoing efforts to address housing, infrastructure, public service, and community development needs for low to moderate income residents.

She gives explanation that this hearing is required to give opportunity for comments about the draft outline before submitting to HUD and explains this plan is based on the 2021-2025 consolidated plan and outlines how the funds will be used.

*Director Saad goes into detail listing the goals of this funding which will be for housing, non homeless special needs, Community & Economic Development, and Program Administration. She also talked about resident surveys and input from non-profits listing top community needs such as, affordable housing preservation, public facility and infrastructure improvements, enhanced public services for seniors and youth. She also included ADA accessibility upgrades, blight elimination and code enforcement, neighborhood safety and public works investments.

Next Director Saad discussed the allocation allotment for the monies to be distributed to Housing Rehabilitation, Code Enforcement, Senior Services, Fair Housing, Public Services or Blight Elimination and GERAL Program Administration.

*Last, Director Saad discussed the objectives and outcomes and stated what the plan aims to do, which would be to improve access to affordable housing, prevention and eliminate the neighborhood blight, ensure equal access to housing resources, to support programs for seniors and persons with special needs, and strengthen public infrastructure which would include ADA guidelines.

*Director Saad opened the floor for questions from participants. Resident Larry Hanner asked if anything else will be updated in centers. Director Saad explained all of the detailed updated projects that were included the previous year for both of the senior centers.

***4:15pm-Public Hearing is adjourned.**

DRAFT

Certifications

DRAFT

Approved for the Agenda of:	APPROVED with Amendment
6/24/2025	Motion No. 25-352

9.D.



Community Economic Development

TO: Honorable Mayor Bill Bazzi
Honorable City Council Members

FROM: Lielle Saad, Director

DATE: June 17, 2025

RE: CEDD Director Saad - Update to Wade Trim Contractual Rate Schedule for FY 2024-2025

Honorable Council,

I am respectfully requesting your approval of the updated **Wade Trim hourly billing rates for Community Design Services**, effective **July 1, 2025**, through **December 31, 2025**.

The current approved rate schedule for Wade Trim is set to expire on **June 30, 2025**. In order to maintain continuity of professional services provided by Wade Trim under existing and upcoming projects, we are seeking approval of their updated **2025 Rate Schedule**, which has been reviewed by the Community & Economic Development Department.

This approval will allow us to continue working with Wade Trim under their adjusted hourly rates for the remainder of the calendar year. A copy of the 2025 labor rates is attached for your reference.

Thank you for your consideration.

Respectfully submitted,
Lielle Saad
Director, Community & Economic Development
City of Dearborn Heights

Attachments:

1. 2025 Community Design A Labor Rates

**Wade Trim Billing Rate Schedule
Community Design
With Equipment Billed Separately
Effective January 2025**

Labor Class Code	Classification Title	2025 Rate Per Hour**
299.1	Professional Engineer VI	\$ 250.00
299	Professional Engineer V	\$ 230.00
298	Professional Engineer IV	\$ 200.00
297	Professional Engineer III	\$ 180.00
296	Professional Engineer II	\$ 155.00
295	Professional Engineer I	\$ 140.00
294.2	Engineer VI	\$ 200.00
294.1	Engineer V	\$ 180.00
294	Engineer IV	\$ 165.00
293	Engineer III	\$ 145.00
292	Engineer II	\$ 125.00
291	Engineer I	\$ 110.00
248	Professional Planner V	\$ 200.00
247	Professional Planner IV	\$ 190.00
246	Professional Planner III	\$ 165.00
245	Professional Planner II	\$ 140.00
244	Professional Planner I	\$ 125.00
243	Planner III	\$ 110.00
242	Planner II	\$ 95.00
241	Planner I	\$ 80.00
258	Professional Landscape Architect V	\$ 210.00
257	Professional Landscape Architect IV	\$ 190.00
256	Professional Landscape Architect III	\$ 170.00
255	Professional Landscape Architect II	\$ 145.00
254	Professional Landscape Architect I	\$ 125.00
253.2	Landscape Architect V	\$ 185.00
253.1	Landscape Architect IV	\$ 155.00
253	Landscape Architect III	\$ 125.00
252	Landscape Architect II	\$ 105.00
251	Landscape Architect I	\$ 85.00
266	Professional Scientist III	\$ 140.00
265	Professional Scientist II	\$ 115.00
264	Professional Scientist I	\$ 90.00
263	Scientist III	\$ 120.00
262	Scientist II	\$ 95.00
261	Scientist I	\$ 80.00
287	Professional Surveyor IV	\$ 215.00
286	Professional Surveyor III	\$ 200.00
285	Professional Surveyor II	\$ 165.00

**Wade Trim Billing Rate Schedule
Community Design
With Equipment Billed Separately
Effective January 2025**

Labor Class Code	Classification Title	2025 Rate Per Hour**
284	Professional Surveyor I	\$ 140.00
283	Surveyor III	\$ 120.00
282	Surveyor II	\$ 105.00
281	Surveyor I	\$ 85.00
786	Survey Technician VI	\$ 130.00
785	Survey Technician V	\$ 115.00
784	Survey Technician IV	\$ 100.00
783	Survey Technician III	\$ 85.00
782	Survey Technician II	\$ 75.00
781	Survey Technician I	\$ 65.00
716	Construction Technician VI	\$ 160.00
715	Construction Technician V	\$ 135.00
714	Construction Technician IV	\$ 120.00
713	Construction Technician III	\$ 110.00
712	Construction Technician II	\$ 90.00
711	Construction Technician I	\$ 80.00
726	CADD Technician VI	\$ 160.00
725	CADD Technician V	\$ 140.00
724	CADD Technician IV	\$ 125.00
723	CADD Technician III	\$ 100.00
722	CADD Technician II	\$ 90.00
721	CADD Technician I	\$ 80.00
736	Engineering Specialist II	\$ 195.00
735	Engineering Specialist I	\$ 150.00
734.2	Engineering Technician VI	\$ 170.00
734.1	Engineering Technician V	\$ 155.00
734	Engineering Technician IV	\$ 140.00
733	Engineering Technician III	\$ 115.00
732	Engineering Technician II	\$ 85.00
731	Engineering Technician I	\$ 70.00
758	Project Specialist V/Manager	\$ 240.00
757	Project Specialist IV/Manager	\$ 215.00
756	Project Specialist III/Manager	\$ 195.00
756.2	Project Specialist II/Manager	\$ 170.00
756.1	Project Specialist I/Manager	\$ 145.00
755.2	Project Specialist IV	\$ 175.00
755.1	Project Specialist III	\$ 160.00
755	Project Specialist II	\$ 150.00
754	Project Specialist I	\$ 120.00

**Wade Trim Billing Rate Schedule
Community Design
With Equipment Billed Separately
Effective January 2025**

Labor Class Code	Classification Title	2025 Rate Per Hour**
753.2	Project Aide V	\$ 155.00
753.1	Project Aide IV	\$ 140.00
753	Project Aide III	\$ 125.00
752	Project Aide II	\$ 100.00
751	Project Aide I	\$ 75.00
203	Senior Principal	\$ 325.00
202	Principal	\$ 310.00
201	Senior Professional	\$ 255.00

Outside expenses and subconsultants at cost times 1.15.

Special billing rates will apply in matters requiring expert witnesses or other consulting as it relates to legal matters.

**For services requiring overtime, rates will be 1.5 x hourly rate

Reviewed and Revised Annually

Approved for the Agenda of:	APPROVED
6/24/2025	Motion No. 25-353

9.E.



Mayor's Office

TO: Honorable Mayor Bill Bazzi
Honorable City Council Members

FROM: Ali Dib, City Engineer

DATE: June 17, 2025

RE: City Engineer Dib - Asphalt Pavement Street Repair Program Contract Change Order #2

Honorable Council Members:

Motion to approve the Change Order # 2 for Asphalt Pavement Repairs with TrueNorth Asphalt LLC in the amount of \$114,000 Proposed New Contract Value \$824,294.40. In addition, authorize the Mayor and Comptroller or Clerk to sign the necessary warrants, and the Treasurer to issue payment from Account 203-203-880.500.

Sincerely,

Ali M. Dib, P.E.
City Engineer

Attachments:

1. True North Asphalt Pavement

Approved for the Agenda of:	APPROVED
8/27/2024	Motion No. 24-398

7.C.



Building Department

TO: Honorable Mayor Bill Bazzi
Honorable City Council Members

FROM: Ali Dib, City Engineer

DATE: August 20, 2024

RE: City Engineer Dib - Bid Award - Asphalt Pavement Street Repair Program Contract

Honorable Council Members:

Attached, please find the results of the bids submitted to the Comptroller's Office for Asphalt Pavement Repairs (various locations). With your concurrence, I am requesting that the City Council award the bid to TrueNorth Asphalt LLC in the amount of \$524,594.40 (lowest bid + 10%).

Additionally, authorize the Mayor and City Clerk to sign the contract.

Furthermore, please authorize the release of the bid bonds for the other bidders.

Sincerely,
Ali M. Dib, P.E.
City Engineer

Attachments:

1. RFP for Asphalt repairs at various locations
2. RFP Form Asphalt
3. SKM_360i24080113250
4. HMA specs for golfview Dr (1)
5. Asphalt Pavement Repairs Bid Results August 2024

CITY OF DEARBORN HEIGHTS

Request for Proposal (RFP) for Asphalt pavement repairs

ADVERTISEMENT FOR PROPOSAL

Sealed Proposals will be received electronically at bidnetdirect.com or by email at comptroller@ci.dearborn-heights.mi.us or in person at the Comptroller's Office, City of Dearborn Heights, 6045 Fenton, Dearborn Heights, MI 48127, until:

Thursday August 15, 2024

AT 3:00 p.m.

Specifications must be obtained on-line by registering (free registration available) on BidNet. Go to www.bidnetdirect.com/mitn or send an email request to mpaul@dearbornheightsmi.gov

Questions related to this project can be directed to City Engineer Mr. Ali M. Dib P.E by Email to adib@dearbornheightsmi.gov

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

PUBLISHED August 5,2024

Optional walk-thru Monday August 12, at 1:00 pm starting at city hall at the above address

CITY OF DEARBORN HEIGHTS

**RFP to for Asphalt pavement repairs at various locations
throughout the city of Dearborn Heights.**

INSTRUCTIONS TO BIDDERS

Sealed bids will be received electronically at Comptroller@dearbornheightsmi.gov by the City of Dearborn Heights, Michigan as owner, until **3:00 P.M., Thursday August 15, 2024** or in person at the Comptroller's Office at the Dearborn Heights City Hall, 6045 Fenton, Dearborn Heights, Michigan, 48127, or can be submitted at www.bidnetdirect/mitn using electronic bid submission option. Proposals shall be for items as specified on attached Specifications and Proposal Form.

BRAND NAME:

If and wherever, in the Specifications a brand name, make, name of any manufacturer, trade name, or vendor catalog number is mentioned it is for the purpose of establishing a grade or quality of material only. However, if a product other than that specified is bid, it is the vendor's responsibility to name such a product within his bid and to prove to the City that said product is equal to that specified. Evidence in the form of samples may be requested if brand is other than specified. Such samples are to be furnished after the date of bid opening only upon request of the City. If samples should be requested, such samples must be received by the City no later than seven (7) days after formal request is made.

Proposal shall be addressed to Comptroller, City of Dearborn Heights, 6045 Fenton, Dearborn Heights, Michigan, 48127, in a sealed envelope for each proposal, marked "Bid for (name of item being bid)". Such proposals shall be submitted in strict accordance with the City of Dearborn Heights Specifications for the items listed herein. Any and all variations from Dearborn Heights Specifications are to be stated in the bids.

Each proposal must be submitted on forms furnished on-line at the MITN site, on:

www.bidnetdirect/mitn

The City of Dearborn Heights reserves the right to reject or accept any or all proposals, in whole or in part, and waive any irregularities or formalities therein.

BID DEPOSIT:

Each bid must be accompanied by a Cashier's Check or Bid Bond in the amount of \$3,000.00 to validate the bid proposal.

BID SUBMISSION:

Please follow these instructions carefully to submit a bid, your bid may be considered Nonresponsive if it is not submitted as instructed below. Bids are considered received, when Comptroller's Office received by email or submitted at Bidnetdirect/mitn EBS option for registered users before the specified due date and time, late bids will not be considered. Each bid must be submitted separately and electronically.

1. Email Option

Scan your bid documents and email to comptroller@dearbornheightsmi.gov as an email attachment in either pdf or word format. In the email, please include the bid solicitation name, your company's address, telephone number and your contact information. Please include a photo copy of your bid deposit along with bid documents. If your bid deposit is in the form of a cashier's check, please mail the original check to Comptroller's Office, 6045 Fenton, Dearborn Heights, MI 48127.

2. Electronic Bid Submission Option

Login to Bidnetdirect website with your previously registered credentials at www.bidnetdirect/mitn You must be a registered user to participate in electronic bid submission.

- a. Find City of Dearborn Heights solicitation you are bidding for
- b. Click on "Place a Bid" button
- c. Select "Place a new Bid" radio button and click on continue. The create bid interface opens.
- d. Click on "Documents" tab, select add file. You have the option to drag & drop or browse your file. If you are using zip file, use zip file option. Selected files will appear in the file section. Once your files are uploaded, click on the Next button.
- e. It will take you to the Pricing tab, and you will see a reminder to "don't forget to attach your pricing in the Documents section. Select Next button on the next screen in the "exception" section, select "No" or "Yes". In the "Bidder compliance & Authentication" section enter your complete name and password when prompted. Click on "Submit Bid" button.
- f. In the "bid submission confirmation" window select "No" or "yes" as your response.
- g. Next screen will confirm your bid submission and you will receive a confirmation number for your records.

CITY OF DEARBORN HEIGHTS

INVITATION TO BID

**RFP for Asphalt pavement repairs at various locations throughout
the city of Dearborn Heights**

INSTRUCTIONS TO BIDDERS

PLEASE TAKE SPECIAL NOTE OF THE FOLLOWING PARAGRAPH:

**AT THE TIME OF OPENING ANY BID THAT DOES NOT MEET THE
REQUIREMENTS OF THE ABOVE PARAGRAPH WILL NOT BE READ BY THE
COMPTROLLER, OR TABULATED BY THE PURCHASING DIVISION. THESE BIDS
WILL BE RETURNED TO THE BIDDER BY THE COMPTROLLER MARKED,
“DOES NOT MEET BID SPECIFICATIONS”.**

It is agreed, if the bidder to whom the Contract shall have been awarded shall refuse or neglect to execute the Contract or Purchase Order and properly secure the same within ten (10) days, the amount of the bid deposit shall be forfeited to and retained by the Owner as liquidated damages for such neglect or refusal.

Further, if the successful bidder fails to comply with the terms of the bid proposal, contract or purchase order the City has the option to hold the successful bidder to the terms of the proposal or forfeit the bid deposit as liquidated damages.

Bidder will identify business entity as individual, or if doing business under assumed name, indicate assumed name, partnership (Naming Partners), Corporation, Foreign or Domestic (Naming Principal Officers), and indicate capacity or person executing proposal and bid.

Revised: 11/27/79 (Council Motion 79-1003)

And also on:

1/08/80 (Council Motion 80-15)

And also on:

6/12/91 (Council Motion 91-299)

CITY OF DEARBORN HEIGHTS

FORM OF PROPOSAL

PLEASE SUBMIT IN DUPLICATE

The undersigned declares that he has carefully examined all the items of the Specifications and Instructions and that he fully understands the requirements of same.

All bids to include shipping charges F.O.B. City of Dearborn Heights, Michigan.

State Terms: _____

Delivery: _____

State Warranty on Equipment: (where applicable) _____

Make and Model: (where applicable) _____

**Proposal for Asphalt pavement repairs at Various locations
within the city of Dearborn Heights. (See attached maps)**

UNIT PRICE: _____ \$ _____
(Total Figure Written) (Total Figure)

**All questions or request of information should be submitted in writing, sent via email to
City Engineer Mr. Ali M. Dib P.E to adib@dearbornheightsmi.us**

Firm Name _____ Date _____

Address _____

Signature _____ Telephone _____
(Person executing bid & official capacity)

Names of Principal Officers and designate
Official capacity

If partnership or assumed name, indicate
name of owners

AGREEMENT for Asphalt pavement repairs throughout the city of Dearborn Heights.

This Agreement (for Asphalt pavement repairs at Golfview Drive), is entered into between the CITY OF DEARBORN HEIGHTS (hereafter "OWNER") and **[TO BE DETERMINED]** (hereafter "CONTRACTOR"). OWNER and CONTRACTOR (hereafter collectively referred to as "the Parties", or individually and generically referred to as "Party") agree as follows:

ARTICLE 1. INCORPORATION OF THE BID SPECIFICATIONS, CONTRACTOR'S PROPOSAL, AND OTHER CONTRACT DOCUMENTS BY REFERENCE

1.1. Background. The Parties acknowledge that OWNER issued its Bid Specifications Package related to Asphalt pavement repairs at various locations within the city of Dearborn Heights (See attached). The Parties acknowledge that the Bid Specifications Package included an incomplete form for Agreement (hereafter "Form Agreement"). The Parties also acknowledge that this Bid Specifications Package described and specified many of the duties, responsibilities, and obligations that the Contractor selected by OWNER to do the work pursuant to the Bid Specifications Package would be required to perform and/or meet. Moreover, the Parties acknowledge that CONTRACTOR submitted its completed Proposal to OWNER in response to the Bid Specifications Package which led to the OWNER selecting it to be the CONTRACTOR chosen to perform the work required by this Agreement.

1.2. Contract Documents. The Contract Documents include all of the following which presently exist or which may come to exist in the future: Bid Specifications Package (including all parts of it as described in Section 1.1 above); CONTRACTOR'S completed Proposal; this Agreement; the Notice of Award; documentation submitted by CONTRACTOR prior to Notice of Award; the Form Agreement; and any Modification or Addendum to this Agreement, duly approved and delivered after execution of this Agreement.

1.3. General Incorporation by Reference. The Parties agree that the Contract Documents are incorporated herein and made a part hereof by reference. The Parties further agree that (A) the CONTRACTOR shall fulfill the duties, responsibilities, and obligations of the CONTRACTOR as described in the Contract Documents and (B) the OWNER shall fulfill the duties, responsibilities, and obligations of the OWNER as described in the Contract Documents. The only exceptions to these general requirements as set forth in this Section 1.3 are set forth in Section 1.4 below.

1.4. Effect of this Agreement and Otherwise. This Agreement is intended to be consistent with the other Contract Documents. Still, this Agreement supersedes what is stated in the other Contract Documents to the extent that this Agreement and any of the other Contract Documents

are inconsistent. Notwithstanding what is stated in the preceding sentence, any Modification or Addendum to this Agreement (including any Change Orders) that has been duly approved as required by this Agreement and delivered after the execution of this Agreement shall supersede the other Contract Documents (including this Agreement) to the extent that the Modification or Addendum is inconsistent with any of the other Contract Documents.

ARTICLE 2. WORK

2.1. Generally. CONTRACTOR shall complete all Work as specified or indicated in the Contract Documents. The Work is generally described as street asphalt pavement repair.

2.2. Performance Standards. CONTRACTOR shall perform all services in conformity with the standards and requirements set forth in the Contract Documents. Further, CONTRACTOR shall perform all services in a prompt, diligent and workmanlike manner and at a level of proficiency to be expected of a contractor with the personnel, equipment, expertise, background and experience that CONTRACTOR has represented that it has.

ARTICLE 3. TERM

Work under this Agreement shall commence as soon as practicable after this Agreement is executed.

ARTICLE 4. CONTRACTOR'S COMPENSATION

Subject to Article 5 below, OWNER shall pay CONTRACTOR for services actually performed and appropriately completed by CONTRACTOR as provided in the Contract Documents. Absent any further agreement between the Parties adjusting what CONTRACTOR is to be paid, the total amount to be paid to CONTRACTOR shall not exceed **[TO BE DETERMINED]**.

ARTICLE 5. PAYMENT PROCEDURES

5.1. Invoices. CONTRACTOR shall provide invoices on an ongoing basis to the OWNER for the services the CONTRACTOR has provided to the OWNER pursuant to this Agreement. Such invoices shall be submitted to OWNER within thirty (30) days of the substantial completion of the work. CONTRACTOR shall submit such invoices to the OWNER as specified in the Bid Specifications Package or in such other manner as directed in writing by the OWNER after this Agreement is executed.

5.2. OWNER'S Verification of Propriety of Payment. Before OWNER can actually pay an invoice submitted by CONTRACTOR, OWNER must verify and confirm that it is appropriate for OWNER to pay it. Ordinarily, this requires any such invoice to be reviewed by OWNER to determine the propriety of it being paid in three (3) steps: (A) The OWNER'S Department of Building and Engineering, Department of Public Works, and/or City Engineer will review the invoice, confirm that it is appropriate, and submit it to the OWNER'S Mayor. (B) The OWNER'S Mayor will review the invoice, confirm that it is appropriate, and submit it to the OWNER'S City Council. (C) The OWNER'S City Council will review the invoice, confirm that it is appropriate, and approve payment of it. Provided the Mayor does not veto the motion

approving the payment, the OWNER will thereafter send payment to the CONTRACTOR. The Parties agree that the OWNER shall have a reasonable amount of time to verify the propriety of paying any invoice submitted by CONTRACTOR in light of the foregoing process. Further, the Parties agree that the OWNER shall have such additional time as may be reasonably necessary in order to verify the propriety of paying any invoice submitted by CONTRACTOR based on the need to obtain further information, advice, and explanations related to things set forth in the invoice.

5.3. Payment. After OWNER has had a reasonable time to verify the propriety of paying an invoice submitted by CONTRACTOR in light of the foregoing sections, OWNER will pay CONTRACTOR per the terms of the invoice provided the services stated in the invoice were actually performed as provided in the Contract Documents, the invoice is completely accurate, and the services were appropriately completed by CONTRACTOR as provided in the Contract Documents.

5.4. Progress Payments and Retainage. Progress payments and retainage are otherwise governed by Michigan Public Act 524 of 1980, as may have been amended (MCL 125.1561 *et seq.*). This Act is incorporated herein by reference and made a part of this Agreement.

ARTICLE 6. CONTRACTOR'S REPRESENTATIONS

CONTRACTOR has made the following material representations to the OWNER which have induced the OWNER to enter into this Agreement:

(A) CONTRACTOR has considered the nature and extent of the Contract Documents, Work, locality, and all local conditions and federal, state and local laws, and regulations and local ordinances that may affect cost, progress, performance, or furnishing of the Work.

(B) CONTRACTOR has given OWNER written notice of any conflicts, errors, or discrepancies that it has discovered in the Contract Documents; and the OWNER'S written resolution of same is acceptable to CONTRACTOR.

ARTICLE 7. EMPLOYMENT LAW AND TITLE VI PLAN COMPLIANCE

7.1. Employment Law Compliance. CONTRACTOR shall, where applicable, employ others within the regulations of all Federal, State and Local laws and ordinances and regulations relating to minimum wages, social security, unemployment insurance, worker's compensation, and other employment laws. Pursuant to the Elliott-Larsen Civil Rights Act, Public Act 453 of 1976, as amended, and the Persons with Disabilities Civil Rights Act, Public Act 220 of 1976, as amended, CONTRACTOR shall not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, marital status, or a disability unrelated to the individual's ability to perform the duties of a particular job or position. As stated in the preceding sentence, CONTRACTOR shall require a similar covenant on the part of any Subcontractor employed in the performance of this Agreement. To the extent required by law, CONTRACTOR shall post in conspicuous places, available to employees and applicants for employment, notices provided by the appropriate governmental agency(ies) setting forth the fact that CONTRACTOR is an "Equal

Opportunity Employer", appropriate non-discrimination provisions, and appropriate notices regarding employment rights.

7.2. Title VI Plan Compliance. Appendix A is attached hereto and is included as part of the OWNER'S obligation to the Michigan Department of Transportation to require Appendix A. CONTRACTOR agrees that Appendix A is a material part of this Agreement and is incorporated herein by reference. CONTRACTOR has the duties and obligations of "Contractor" or "contractor" as set forth in Appendix A. Notwithstanding what is otherwise stated in this Section 7.2, this Section 7.2 only applies and Appendix A is incorporated into this Agreement and made a material part of it strictly to the extent that this Section 7.2 and Appendix A are actually applicable to the undertakings set forth in this Agreement under applicable law.

7.3. Non-Compliance. In the event of any breach of any of the non-discrimination covenants set forth in Section 7.1 above and/or the Title VI Plan covenants set forth in Section 7.2 above, the OWNER shall have the right to terminate this Agreement, a breach of said covenants in either of these provisions being deemed a material breach of this Agreement.

ARTICLE 8. ASSIGNMENT

8.1. In General. CONTRACTOR may not assign or partially assign this Agreement without first securing OWNER'S prior written approval of the proposed assignment and without first securing OWNER'S prior written approval of the proposed assignee. Any such consent to the assignment must be executed with the same formalities as are necessary under this Agreement to effectuate an amendment to this Agreement. OWNER may withhold its consent to any proposed assignment for any reason as it determines in its sole discretion. A previous consent to an assignment shall not operate to relieve CONTRACTOR of its obligation or CONTRACTOR'S assignee of its obligation to obtain OWNER'S prior written consent to any further proposed assignment.

8.2. Effect of Assignment on Obligations. An assignment shall not operate to relieve the CONTRACTOR of any of its obligations under this Agreement.

ARTICLE 9. WAIVER OF BREACH

No failure by a Party to insist upon the strict performance of any term of this Agreement or to exercise any term after a breach of this Agreement constitutes a waiver of any breach of the term. No waiver of any breach affects or alters this Agreement, but every term of this Agreement remains effective with respect to any other then existing or subsequent breach.

ARTICLE 10. VENUE

The Parties agree the proper venue for any suit or claim arising out of this Agreement shall be a court of competent jurisdiction in the County of Wayne, State of Michigan.

ARTICLE 11. NOTICES

11.1. In general. Except as otherwise provided in this Agreement, all formal notices required to be given by either Party hereunder shall be in writing and sent by certified mail, return receipt requested, to the following addresses:

[THIS SPACE IS INTENTIONALLY BLANK.]

OWNER: Mayor's Office
City of Dearborn Heights
6045 Fenton
Dearborn Heights, MI 48127

CONTRACTOR: [TO BE DETERMINED]

11.2. Change in Notices. Any formal notices given pursuant to Section 11.1 above are to be sent with a copy to such persons and addresses as each Party may designate from time to time in writing by certified mail and agreed to by both parties. Either Party hereto may from time to time change the address to which such notices are to be directed by written notice to said other Party 7 days from date of change by written notice sent certified mail and by email.

ARTICLE 12. RELATIONSHIP OF THE PARTIES

Each Party is, and shall perform its obligations under this Agreement as an independent contractor, and as such shall have and maintain complete control over all of its employees, agents, and operations. Nothing contained in this Agreement is intended to, or shall be construed to, in any way create or establish the relationship of co-partners or joint venturers, or any employer-employee relationship between the Parties except as owner/contractor business relationship. Nothing contained in this Agreement is intended to, or shall be construed to, in any way create or establish an agency relationship or representative relationship between the Parties.

ARTICLE 13. NO THIRD PARTY BENEFICIARY CONTRACT

This Agreement is not intended to create beneficial rights in or for any third party. This Agreement is entered into for the sole benefit of the Parties to this Agreement.

ARTICLE 14. NO WAIVER OF GOVERNMENTAL IMMUNITY

Nothing in this Agreement is to be construed as a waiver of any governmental immunity by OWNER or by any person or entity affiliated with OWNER as provided by statute or court decision.

ARTICLE 15. INTEGRATED AGREEMENT

This Agreement contains all of the agreements, terms, and conditions made between the Parties with respect to the subject matter of this Agreement. There are no other understandings or agreements, oral or written, between the Parties with respect to the subject matter of this Agreement that are not addressed in this Agreement.

ARTICLE 16. LAW AND INTERPRETATION

This Agreement shall be construed under the laws of the State of Michigan.

ARTICLE 17. HEADINGS

The headings contained in this Agreement are for reference purposes only and shall not affect the meaning or interpretation of this Agreement.

ARTICLE 18. SEVERABILITY

The invalidity or illegality of any provision shall not affect the remainder of this Agreement.

ARTICLE 19. AMENDMENTS

This Agreement may not be modified orally or in any other manner except by an agreement in writing signed by all Parties or their respective successors in interest. No modification, additions, deletions, revisions, alterations, or other changes to this Agreement shall be effective unless and until such change is reduced to writing, duly approved, executed, and delivered by the Parties to each other. Notwithstanding what is otherwise stated in this Article 19, no amendment to this Agreement shall be necessary to adopt informal notice procedures pursuant to Section 11.2 above or to change such procedures.

ARTICLE 20. SUCCESSORS AND ASSIGNS

All of the covenants, provisions, terms, agreements and conditions of this Agreement shall inure to the benefit of and be binding upon the OWNER, the CONTRACTOR, and their respective successors and assigns.

ARTICLE 21. AUTHORITY AND COUNTERPARTS

Parties signing in a representative capacity state by their hand, that they are duly authorized to sign this Agreement. This Agreement may be executed separately, and in multiple counterparts,

each copy of which shall constitute an original Agreement, and all counterparts, when taken together, will constitute one and the same Agreement.

[THIS SPACE IS INTENTIONALLY BLANK.]

[THIS SPACE IS INTENTIONALLY BLANK.]

[THIS SPACE IS INTENTIONALLY BLANK.]

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as shown on the date(s) listed below.

**CITY OF DEARBORN HEIGHTS
("OWNER")**

Bill Bazzi
Its: Mayor

Dated: _____, 2021

Lynne M. Senia
Its: City Clerk

Dated: _____, 2021

**[TO BE DETERMINED]
("CONTRACTOR")**

By: _____
Its: _____

Dated: _____, 2021

APPENDIX A

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereafter referred to as the "contractor") agrees as follows:

1. **Compliance with Regulations:** The contractor shall comply with the Regulations relative to non-discrimination in Federally-assisted programs of the Department of Transportation, Title 49, code of Federal Regulations, Part 21 as they may be amended from time to time (hereafter referred to as the "Regulations") which are incorporated herein by reference and made a part of this contract.
2. **Non-discrimination:** The contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulation, including employment practices when the contractor covers a program set forth in Appendix B of the Regulations.
3. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the contractor of the contractor's obligations under this contract and the Regulations relative to non-discrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor shall provide all information and reports required by the Regulations, or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the City of Dearborn Heights to be pertinent to ascertain compliance with such Regulations or directives. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information, the contractor shall so certify to the State Highway Department, or the Federal Highway Administration as appropriate, and shall set forth what efforts it has made to obtain the information.
5. **Sanctions for Non-compliance:** In the event of the contractor's non-compliance with the non-discrimination provisions of this contract, the City of Dearborn Heights shall impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to:
 - (a) Withholding of payments to the contractor under the contract until the contractor complies, and/or
 - (b) Cancellation, termination, or suspension of the contract, in whole or in part.
6. **Incorporation of Provisions:** The contractor shall include the provisions of paragraphs (1) through (6) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the City of Dearborn Heights may direct as a means of enforcing such provision including sanctions for non-compliance: Provided, however, that, in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the contractor may request the City of Dearborn Heights to enter into such litigation to protect the interests of the City and, in addition, the contractor may request the State highway department to enter into such litigation to protect the interests of the State and/or the United States to enter into such litigation to protect the interest of the United States. A request does not compel either entity to so enter any such litigation and such decision either way does not constitute a waiver of any governmental immunity defenses at time of litigation or subsequent.

CITY OF DEARBORN HEIGHTS

FORM OF PROPOSAL

PLEASE SUBMIT IN DUPLICATE

The undersigned declares that he has carefully examined all the items of the Specifications and Instructions and that he fully understands the requirements of same.

All bids to include shipping charges F.O.B. City of Dearborn Heights, Michigan.

State Terms: _____

Delivery: _____

State Warranty on Equipment (where applicable): _____

Make and Model (where applicable): _____

PROPOSAL: **RFP for Asphalt Pavement Repairs**

Bid Unit Price:

4 inch HMA in place total cost per Square Yard:	\$	/SY
Integral Curb & Gutter Repair (as needed):	\$	/LF
Adjust Structures (as needed):	\$	/Vertical Foot
Replace Cover (as needed):	\$	/Each
Base Repairs (as needed):	\$	/SY
Full Catch Basin (structure and cover)	\$	/Each

All questions or request of information should be submitted in writing, sent via email to City Engineer Mr. Ali M. Dib, P.E. to adib@dearbornheightsmi.gov

Firm Name _____ Date _____

Address _____

Signature _____ Telephone _____
(Person executing bid & official capacity)

Names of Principal Officers and designated
official capacity

If partnership or assumed name, indicate
name of owners



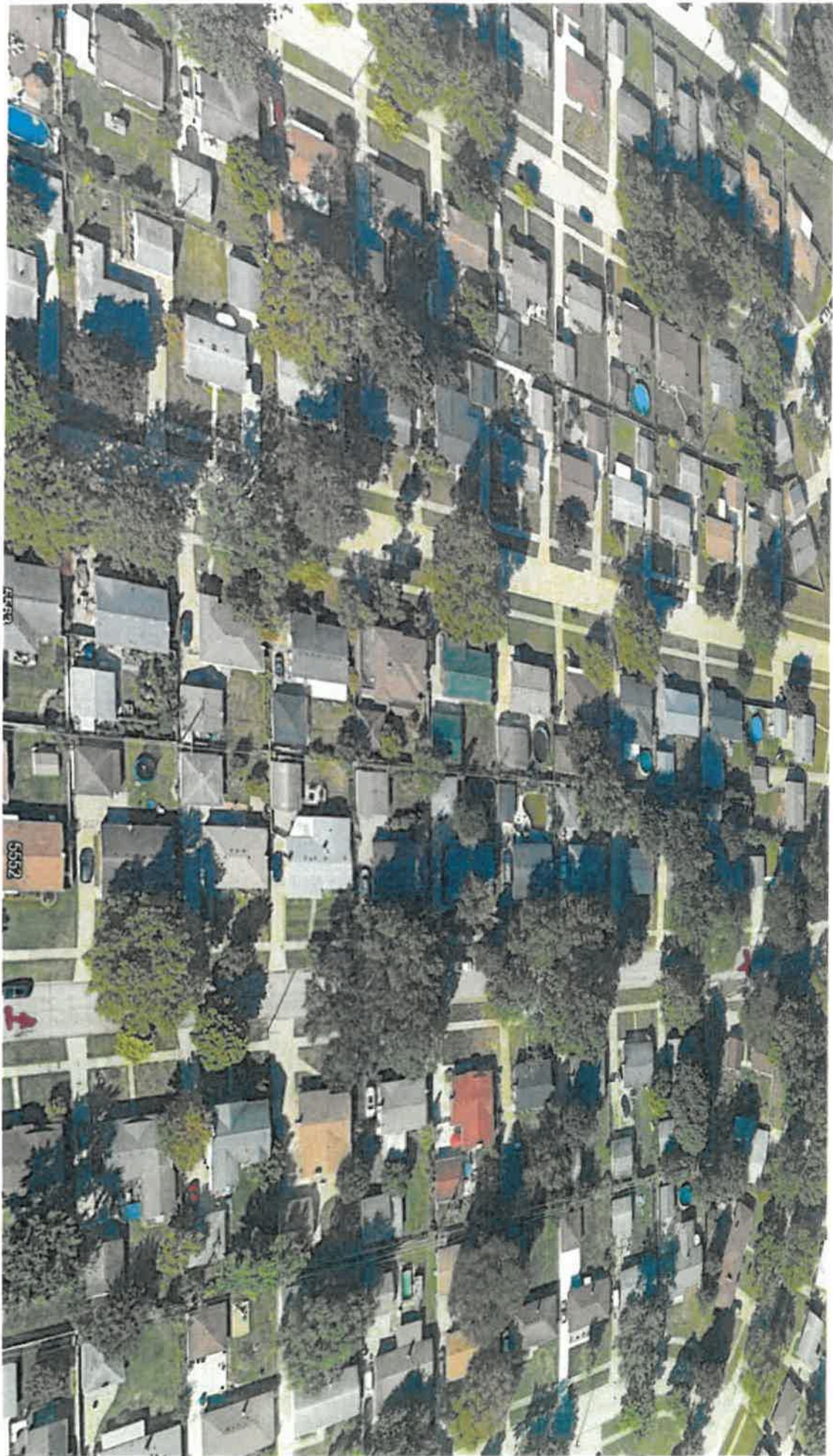
Existing gravel Alley 190' x 20'
Re-grade and pave w/ 2 1/2" base + 1 1/2" Top
Adjust ~~one~~ structure



885' x 26'

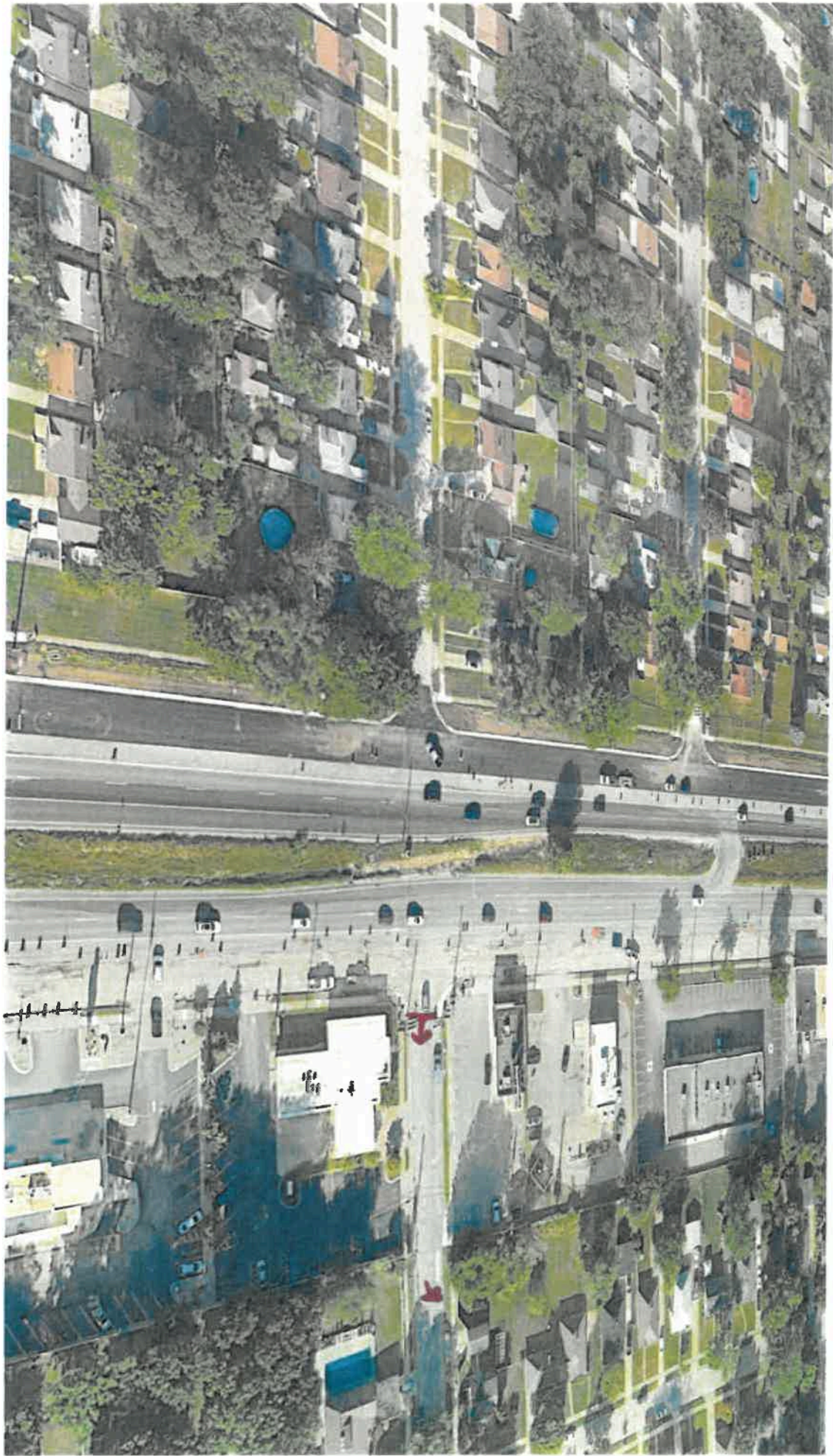
4" Mill & cap plus 2 C.B.'s Re-construct





Existing A/c over Concrete
983'x27'

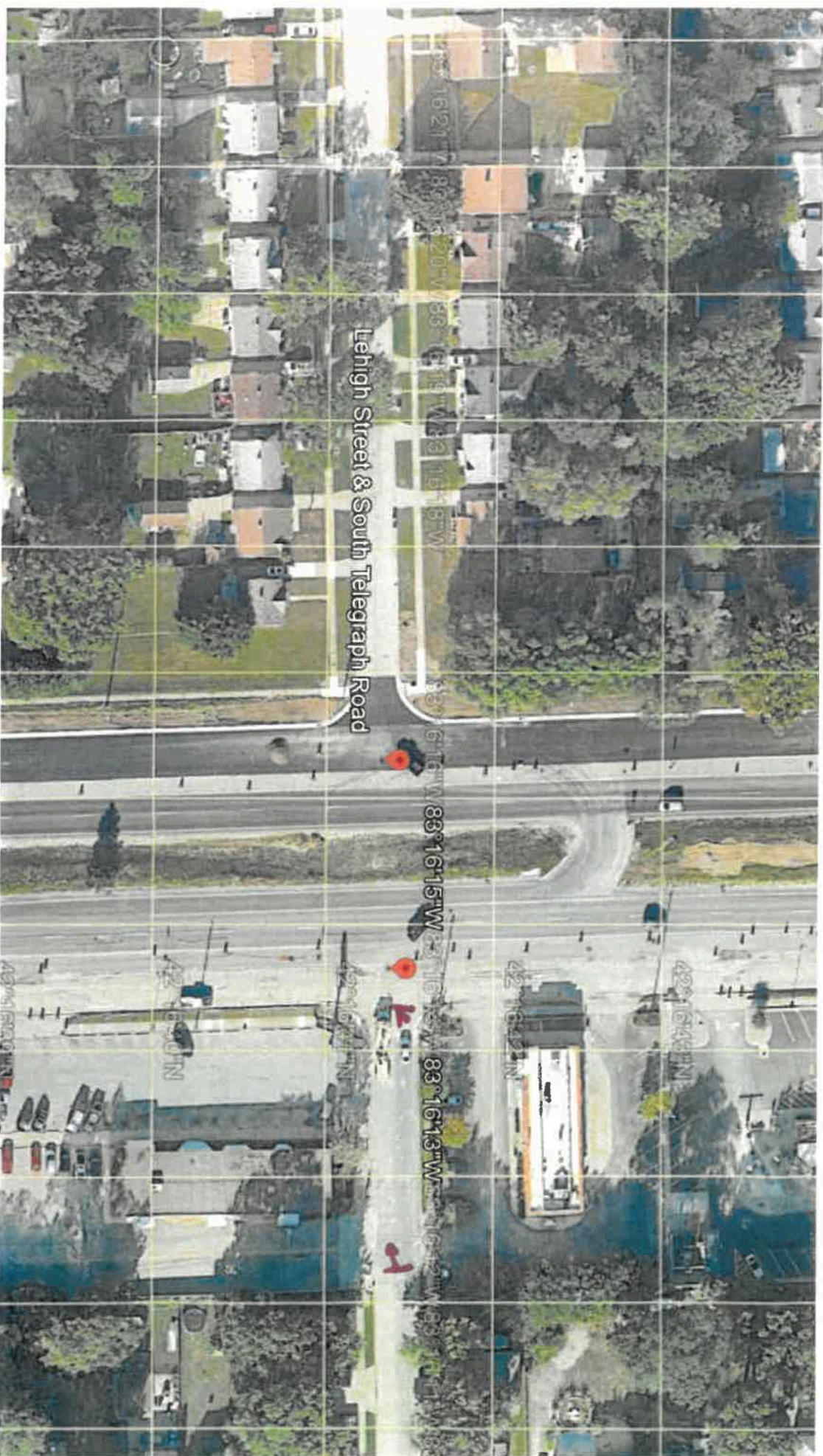
4" Mill & Cap



Existing A/c over Concrete

305'x32'

4" Mill + Cap


$$L = C \frac{d}{dt}$$



4" Mill & Cap (2 1/2" Base + 1 1/2" top)

Approx. 4,500 SY

**Request for Proposal (RFP) for Asphalt Pavement repairs at
Various locations , Dearborn Heights, Mi**

TECHNICAL SPECIFICATIONS MILLING & OVERLAY

**SPECIFICATIONS FOR
COLD MILLING HMA SURFACE**

Description

This work shall be in accordance with Division 5, Section 501 of the 2012 MDOT Standard Specifications, except as herein specified & include all labor, equipment and materials to complete full removal, loading, hauling and disposal of the milled material as called for in the plans.

All material must be disposed of at an off-site location designated by the Contractor

SPECIFICATIONS FOR HOT MIX ASPHALT (HMA)

Description

Description

This work shall be in accordance with Division 2, Section 204 and Division 5, Sections 501, 502, 503, 504, and 505 of the 2012 MDOT Standard Specifications For Construction, MDOT's Special Provision for Marshall Hot Mix Asphalt Mixture (SP501(F)), Table 1 of MDOT's Special Provision for Acceptance of HMA Mixture on Local Agency Projects (12SP-501J-03), MDOT's Local Agency Programs Hot Mix Asphalt (HMA) Selection Guidelines and except as herein specified.

Any possible inconsistencies that may exist between the requirements included herein, will be resolved by the ENGINEER at the time such inconsistency is identified.

The CONTRACTOR shall install the Hot Mix Asphalt (HMA) to the dimensions and thickness shown on the plans.

Mixtures

1. All HMA on this project shall be MDOT Mix Types: 5E1
2. The Job Mix Formula (JMF) and Mix Design shall be submitted to the ENGINEER for approval a minimum of 10 business days prior to paving. Do not begin production and placement of the HMA until receipt of the ENGINEER's approval of the JMF.
3. The PG binder grade, application rate and Aggregate Wear Index (AWI) will be as defined in the MDOT Local Agency Program's Hot Mix Asphalt (HMA) Selection Guidelines. Alternative mixes will not be allowed.
4. The HMA will be designed using Marshall Mixture Design Methods in accordance with the MDOT Standard Specifications For Construction and as modified in the MDOT Special Provision For Marshall Hot Mix Asphalt Mixture (12SP501(F)). Maintain the binder content, aggregate gradation, and the crushed particle content of the HMA mixture(s) within the Range 1 uniformity tolerance limits in Table 1 of MDOT Special Provision (12SP-501J-03). For all mixtures, field regress air void content to 3.5% with liquid asphalt cement unless specified otherwise on the HMA application estimate.
5. Aggregates produced from steel furnace slag, reverberatory furnace slag or crushed concrete shall not be permitted in any HMA mixture. Topsoil, clay, or loam cannot be added to aggregates which are to be used in plant mixed HMA mixtures.
6. The aggregate portion retained on the No. 4 sieve shall not contain by weight more than 6% particles which are soft or non durable.
7. Recycled Asphalt Pavement (RAP) may be substituted for a portion of new materials required to produce the HMA mixture(s) as follows:
 - a. For the HMA Top Course, a maximum of 17% RAP binder by weight of the total binder in the mixture will be allowed.
 - b. For HMA Base Course and Leveling Course mixtures, a maximum of 27% RAP binder by weight of the total binder in the mixture will be allowed. For HMA Base Course and Leveling Course mixtures containing 18% to 27% RAP, the required asphalt binder grade Must be at least one grade lower for the lower temperature than the design binder grade required for the specified mixture type. For instance, for a design binder grade of PG-58-22, the required grade for the binder in the HMA mixture containing 18% to 27% RAP would be a PG 58-28.
8. **No Recycled Asphalt Shingles (RAS) will be allowed in the HMA mixture(s).**

9. The CONTRACTOR will specify the temperature of the HMA mixture(s) at placement when submitting the JMF to the ENGINEER for review and approval.

Installation

1. The HMA shall be placed by the self-propelled mechanical paver or spreader to a depth that, when compacted, the mixture will have the thickness, width and slope specified or as directed by the ENGINEER.
2. Paths placed in thickness of 250 pounds per square yard, or less, may be placed in one course.
3. When placing the top course on paths eight feet (8') in width or greater, the material shall be placed using a paver having an automatically controlled and activated screed and strike-off assembly and corresponding grade referencing equipment as directed by the ENGINEER.
4. A tolerance of $\pm 20^{\circ}$ F from the specified target placement temperature will be allowed. Occasional loads slightly outside the $\pm 20^{\circ}$ F may be permitted, provided that adjustments are being made to bring the temperature of the HMA mixture back to the specified target placement temperature.
5. Any load having a temperature below 250° F or above 350° F at time of discharge from the Hauling unit will be rejected.

Quality Control (QC)

1. The CONTRACTOR will be responsible for providing the QC for the HMA during production at no expense to the ENGINEER. Testing will be completed by individuals holding the following MDOT certifications: HMA or Bit Level 1 or HMA or Bit QC/QA.
2. The CONTRACTOR is responsible for providing a Quality Control Plan (QCP) for the HMA in accordance with the HMA Production manual at the time of submittal of the JMF. The CONTRACTOR is responsible for establishing a testing frequency. At a minimum, (1) set of tests will be taken per day of production. It is the responsibility of the CONTRACTOR to notify the ENGINEER of the QC tests results immediately upon completion. In the event the QC tests fail to meet specification, additional QC testing will be performed until the CONTRACTOR is able to demonstrate to the ENGINEER that the JMF is being maintained. All QC test results must be provided to the ENGINEER no later than 3 business days after the date the tests were completed. All "failing" QC test results must be provided to the ENGINEER no later than the next business day.
3. At the direction of the ENGINEER, a maximum of 500 tons of each HMA mix type can be accepted by Visual Inspection (V.I.) per project (not per day).
4. Utilizing the appropriate ASTM or MTM Test Methods, the QC tests results will include and not be limited to the following:
 - Stability and Flow
 - Bulk Specific Gravity
 - Sieve Analysis and % Passing #200
 - Maximum Theoretical Specific Gravity
 - % Crushed
 - % of Recovered Asphalt
 - % Air Voids
5. After the JMF is established, the aggregate gradation, crushed and bitumen content of the HMA mixture(s) furnished for the project shall be maintained within the Range 1 uniformity Tolerance limits permitted for the JMF as specified in Table 1 titled "Uniformity Tolerance Limits For HMA Mixtures" in the MDOT Special Provision For Acceptance of Hot Mix Asphalt Mixture On Local Agency Projects (12SP-501J-03).

If, however, the CONTRACTOR's QC testing indicates that two (2) consecutive aggregate gradations on one (1) sieve, crushed or bitumen content(s) are outside of Range 1 but within Range 2 as shown in Table 1 of 12SP-501J-03, the CONTRACTOR shall suspend all

operations. Contract time shall continue during these times when the HMA plant is down. Before resuming production, the CONTRACTOR shall propose, for the ENGINEER's approval, all necessary alterations to the materials or plant so that the JMF can be maintained. If the necessary alterations cannot be maintained, the ENGINEER may require a new JMF. If, in the ENGINEER's judgement, the non-conforming mixture requires removal, the CONTRACTOR shall remove the mixture at their own expense and replace with a mixture meeting specification requirements. If, in the ENGINEER's judgement the non-conforming mixture can remain in place, the unit price for the non-conforming mixture will be reduced according to the following schedule:

<u>Non-Conforming Item</u>	<u>Penalty Reduction per SYD</u>
Asphalt Binder (minus)	10%
Asphalt Binder (plus).....	5%
Each Sieve	5%

For any one (1) mixture, if the CONTRACTOR's QC tests indicate (2) or more consecutive parameters, such as aggregate gradation on one (1) sieve, crushed or binder content exceed the uniformity tolerance of Range 2 shown in Table 1 of 12SP-501J-03, the mixture will be rejected. If in the ENGINEER's judgement the defective areas warrant removal, the CONTRACTOR shall remove and replace the areas, at the CONTRACTOR's expense, with mixtures meeting specification requirements. If in the ENGINEER's judgement the defective material can remain in place the contract unit price for the material outside of Range 2 will be decreased by 15% for each parameter.

Rolling and Compacting

1. Each layer of the HMA shall be compacted to the required density with approved rollers. At least two rollers will be required when the lay-down rate exceeds 800 square yards per hour.
2. Steel three-wheel rollers may be used for initial paving immediately following the paving immediately following the paver.
3. The final rolling operation on each layer of HMA shall be accomplished by use of tandem steel-wheel rollers or by use of vibratory rollers operated in the static mode.
4. Roller wheels will be kept properly moistened with water.
5. Pneumatic-tired rollers will not be permitted on wearing courses.
6. Pneumatic-tired rollers shall be operated in a competent manner and shall not mark or rut surface or displace the pavement edge.
7. The pneumatic-tired roller shall be ballasted to obtain the required ground contact pressures as directed by the ENGINEER. In order to obtain a uniformly textured mat and the desired pavement density, the ENGINEER may direct the CONTRACTOR to raise or lower tire pressures at any time during the rolling operations. The roller operations shall be conducted in such a manner as to prevent scuffing or chatter marks in the pavement surface. The number of passes made by the pneumatic-tired roller shall not be less than two (2) round trip passes over each area.

Rolling of the mixture shall begin as soon after placing as it will bear the roller without undue displacement, picking up the mat or cracking. Rolling shall start longitudinally at the extreme sides of the lanes and proceed toward the center of the pavement, overlapping on

8. successive trips by at least half the width of the drive wheel of the roller. Alternate trips of the roller shall be of slightly different lengths. The maximum roller speed for the type of mixture or thickness of the layer being placed.

9. When compacting an adjoining lane, the longitudinal joint shall be rolled first with the roller supported mainly on the cold lane with only three-to-six inches (3-6") of the roller extending onto the freshly placed HMA.
10. Finish rolling shall continue until all roller marks are eliminated.
11. Areas inaccessible to the standard eight (8) ton tandem rollers shall be compacted by self-propelled trench rollers of suitable width, approved by the ENGINEER, and weighing not less than 300 pounds per inch of width.
12. Skin patching will not be permitted on any area that has been rolled.
13. Any mixture that becomes mixed with foreign material or is any way defective shall be removed and replaced at the CONTRACTOR's expense.
14. Rolling shall proceed continuously until the required compaction is obtained.
15. The measurement of field compacted density will be accomplished utilizing a nuclear density gauge. The percent (%) compaction shall be determined by using the Gmm from the JMF for the density control target. The required in place density of the HMA mixture must be 92.0 % to 96.0 % of the density control target.
16. Unless otherwise directed by the ENGINEER, field density tests utilizing the nuclear density gauge will be obtained at a frequency of one (1) test for every 250 lineal feet of paving lane (unit), except for the last unit which will be 250 lineal feet plus any fractional unit less than 125 lineal feet in length, or will be a fractional unit 125 lineal feet or more in length. Miscellaneous areas such as intersections, crossovers and widened lanes less than 125 feet in length will be tested at the discretion of the ENGINEER.
17. Nuclear density tests will be taken on a random basis longitudinally within each unit and transversely within each unit. Tests will be taken at the discretion of the ENGINEER in areas that have received the least amount of compactive effort. Individual tests failing to meet the required in place density will be penalized as described below:
 - a. When individual density tests fail to meet 92.0 % to 96.0 % of the density control target as determined above, two (2) additional density tests will be taken in the 250 lineal foot pavement unit. The two (2) additional density tests will be taken at a minimum of 25 feet from the original test.
 - b. The average of the three (3) tests will be used to base the penalty and compute an adjusted price in accordance with the following schedule:

<u>AVERAGE TEST RESULTS</u>	<u>PRICE ADJUSTMENT per SYD</u>
92.0% to 96.0%.....	100%
91.0% to 91.9% and 96.1% to 97.0%.....	90%
90.0% to 90.9% and 97.1% to 98.0%.....	80%
89.0% to 89.9%.....	70%
88.0% to 88.9% and 98.1% to 99.0%.....	50%
Less than 88.0% and Greater than 99.0%.....	No Payment or Removal as Directed by the ENGINEER

The Square Yard's (SYD) to be penalized will be computed by the ENGINEER based on the length of unit and width of paving lane.

Weather and Seasonal Limitations

1. HMA shall not be placed, nor the prime coat or bond coat applied when rain is threatening or when the moisture on the existing surface would prevent satisfactory bonding.
2. Unless otherwise approved by the ENGINEER in writing, temperature and seasonal requirements for placing hot mix asphalt shall be in accordance with the current MDOT standards.

3. HMA paving will not be allowed when there is frost in the grade.

Protection of Structures

Structures shall be protected to prevent their surfaces from being discolored during the application of HMA to the road surface.

Equipment

1. The CONTRACTOR shall furnish sufficient equipment for the placing of the hot mix asphalt.
2. The equipment shall be on the job site and ready for normal operation before the placing of material is started.
3. All equipment shall be in good working order.
4. The equipment shall be subject to inspections and testing during construction.
5. The equipment shall be of sufficient capacity that the operation can be continuous and a rate of production obtained which insures good workmanship and eliminates overloading of the equipment or frequent interruptions or delays.
6. The equipment shall conform to the requirements as specified in Division 5, Section 501 of the 2012 MDOT Standard Specifications.

A. Flasher Lights for Bituminous Concrete Equipment

- On HMA construction, where traffic is being maintained, chip spreaders, distributors and rollers shall be equipped with at least one (1) approved flashing, rotating or oscillating amber light, and pavers shall be equipped with at least one (1) such light on each side of the paver.
- The lights shall be mounted so that the warning signal will be visible to traffic in both directions. The lights shall be in operation all the while the work is in progress.

B. Hauling Equipment

- Trucks used for hauling hot mix asphalt shall have tight, clean, smooth beds that have been thinly coated with lime solution or other approved release agent to prevent the mixture from adhering to the beds.
- Each truck shall have an adequately secured cover of such size and material as to completely protect the mixture from the weather and to retard the escape of heat from the mixture.

C. Pressure Distributor

- The distributor shall be mounted upon a vehicle that is capable of maintaining the uniform speeds required for proper application of the hot mix asphalt.
 - The vehicle shall be equipped with an accurate tachometer, which is calibrated to indicate speed in feet per minute.
 - The pressure distributor shall have a capacity of at least 800 gallons.
 - It shall be equipped with heating facilities capable of maintaining the hot mix asphalt at the specified temperature.
-
- A positive displacement-type pump, installed so as to permit circulation of the material in the tank and between the tank and the spray bar shall be provided.
 - The pump power shall be independent of the vehicle power of the pump which shall be operated by a power take-off from the vehicle power motor in

such a manner that uniform distribution of the hot mix asphalt at the rate specified will be obtained.

- The distributor shall be equipped with a tachometer calibrated in revolutions per minute or gallons per minute.
- Full circulating spray bars shall be available for application widths of three feet (3') to 24 feet in one-foot (1') increments.
- The nozzles shall produce a uniform fan spray, and the shutoff shall be instantaneous with no dripping. Nozzles in various sizes between one-eighth inch (1/8") and one-quarter inch (1/4") inclusive shall be available.
- The spray bar shall be set at the proper height to provide a uniform application at the specified coverage rate.

D. Pavers

- The paver shall be an approved self-powered machine capable of spreading and finishing the mixture in a uniform layer at the desired thickness and cross section and ready for compaction.
- The use of any machine in poor mechanical or worn condition will not be permitted.
- The paver shall be of such design that the supporting wheels, treads or other devices ride on the prepared base.
- The full width of surface being applied shall be screeded by an oscillating or vibrating screed.
- The paver shall at all times produce a uniformly finished surface, free from tearing or other blemishes that would require hand work.
- The screed shall be adjustable to provide for tilting to secure the proper drag or compressive action necessary to produce the desired surface texture.
- The paver shall be equipped with a hopper and an automatic material-depth control device so that each distributing auger and corresponding feeder shall respond automatically to provide for a constant level of mix ahead of the screed unit to the full width of the lane being paved.
- In order to ensure that adequate material shall be fed to the center portion of the lane being paved, reverse pitch augers or paddles shall be installed at the inside of one or both ends of the auger shafts to force the mix to the middle portion of the lane.
- If necessary to prevent segregation of the mix as it drops of the feed conveyor, battle plates shall be installed at the required location.
- When extensions are added to the paver, they shall be provided with the same vibrating screed or tamper action as the main unit of the paver, except for paving variable width areas.
- The extensions also shall be equipped with a continuation of the automatically controlled spreading augers.
- The screed and any extensions shall be provided with an approved method of heat distribution.
- Unless specified otherwise, hot mix asphalt pavers shall be equipped with an automatically controlled and activated screed and strike-off assembly capable of grade reference and transverse slope control.
- A manufacturer approved grade referencing attachment, not less than 30 feet in length, shall be used for all lower courses and the first lane of the wearing course.

- After the first lane of the wearing course has been placed, a 10-foot or longer grade referencing attachment may be substituted for constructing subsequent adjacent lanes of wearing course.
- A self-propelled mechanical spreader capable of maintaining the proper width, depth, and slope without causing segregation of the material may be used for base courses and for surface courses less than eight feet (8') in width.
- When surfacing ramps or shoulders, or when the grade of concrete gutter or other existing installation must be met, the manner of use or the automatic grade reference and slope control devices shall be determined by the ENGINEER.
- Whenever a breakdown or malfunction of the automatic controls occurs, the equipment may be operated manually for the remainder of the normal working day, provided this method of operation will produce results meeting the specification requirements.

E. Mixers

- Mixers shall be self-propelled and a combination scarifier, pulverizer, mixer and liquid distributor. Unless otherwise specified, a minimum of two (2) mixers will be required.
- If hot mix asphalt is used as a stabilizer, one mixer shall be self-propelled single-pass stabilizer, combining a cutting rotor, a blending rotor and at least one mixing rotor in the mixing chamber.
- The spray bar for distribution of the liquid shall operate in such a manner that all asphalt will be uniformly applied through the mixer at the time of mixing.
- The equipment for distributing the bituminous material shall be adjustable and shall measure accurately the amounts of bituminous material being applied.
- The bitumen pump shall be a positive displacement type pump. It shall be equipped in such a manner as to make it possible to check accurately the rate of application of the bitumen at any time.
- The mixer shall meet the approval of the ENGINEER.

F. Joint Heaters

- Joint heaters shall be infrared or other approved heaters, equipped with automatic ignition and extinguishing system to ensure that the heater operates only when the paver is moving.
- It shall be of sufficient length and heating capacity to adequately soften the edge of the mat.
- The heater shall be oriented parallel to the joint edge.

G. Rollers

- The hot mix asphalt shall not be heated by a direct open flame.
- Steel-Wheel — Steel-Wheel rollers shall weigh at least eight (8) tons and shall be self-propelled, vibratory or static, tandem rollers or shall be self-propelled static three-wheel rollers.
 - a. Steel-wheel rollers shall be free from backlash, faulty steering mechanism, or worn king bolts.

- b. The steering device shall respond readily and permit the roller to be directed on the alignment desired.
 - c. Rollers shall be equipped with wheel sprinklers and scrapers.
 - d. Roller wheels shall be smooth and free from openings or projections that will mar the surface of the pavement.
 - e. Vibratory rollers shall have a shutoff to deactivate the vibrators when the roller speed is less than 0.5 mph and shall have provisions to lock in the manufacturer's recommended speed, the vibrations per minute, and the amplitude of vibration (Dynamic force) for the type of bituminous mixture being compacted.
- Pneumatic-Tired
 - a. The pneumatic-tired roller shall be of the self-propelled type with a total weight, including ballast, no greater than 30 tons.
 - b. It shall be equipped with a minimum of seven (7) wheels situated on the axles in such a way that the rear group of tires will not follow in the tracks of the forward group but will be so spaced that a minimum tire path overlap of one-half inch ($\frac{1}{2}$ ") is obtained.
 - c. The tires shall be smooth and shall be capable of being inflated to or adapted to achieve a pressure necessary to provide ground-contact pressures of at least 80 pounds per square inch.
 - d. The tire pressures shall not vary by more than five (5) pounds per square inch between individual tires.
 - e. The CONTRACTOR shall furnish the ENGINEER charts or tabulations showing the contact areas and the contract pressures for the full range of tire inflation pressures and tire loadings for the type and size roller used.
 - f. The roller shall be equipped with a mechanism capable of reversing the motion of the roller smoothly.
 - g. The roller shall be equipped with wheel sprinklers and scrapers or mats.
- H. Chip Spreader
 - The chip spreader shall be self-propelled and shall be equipped with pneumatic tires.
 - The spreader shall be equipped with a screen mounted below the metering gage.

SPECIFICATIONS FOR HOT MIX ASPHALT (HMA) WEDGING

Description

This work shall be in accordance with Division 2, Section 204 and Division 5, Sections 501 and 502 of the 2012 MDOT Standard Specifications For Construction and the Specification for Hot Mix Asphalt (HMA).

Any possible inconsistencies that may exist between the requirements included herein, and the requirements of the «cntynam» or work under their jurisdiction, will be resolved by the ENGINEER at the time such inconsistency is identified.

The CONTRACTOR shall install the Hot Mix Asphalt (HMA) Wedging to the dimensions and thickness shown on the plans or as directed by the Engineer. Wedge with HMA to remove irregularities in the existing road. Place and compact HMA Wedging to correct the foundation. Allow the Wedging to cool enough to support construction equipment without causing visible distortion of the mat before placing subsequent Wedging, Base, Leveling or Top course mixtures.

Mixtures

The HMA Wedging Course Mixture shall be in accordance with the Specification for Hot Mix Asphalt (HMA) and as defined in the “Description” section of this Specification.

The HMA Wedging Course shall be a HMA 1100 T Mix. If approved by the ENGINEER, the HMA Top Course Mix specified for the project can be used in place of the HMA 1100 T Mix at no additional cost to the Owner. **Under no circumstance will the HMA 1100 T Wedging Course be used as the HMA Top Course.**

CITY OF DEARBORN HEIGHTS

Name of Bid:

RFP for Asphalt Pavement Repairs Rebid

Bid Date

8/19/2024



Bidder	Bid Deposit	Bid Amount	Notes
Al's Asphalt Paving Company 25500 Brest Road Taylor, MI 48180	5% Bid Bond	\$522,118.00	
Best Asphalt Inc 6334 N. Beverly Plaza Romulus, MI 48174	5% Bid Bond	\$557,800.00	
Bowen Paving 1001 Cesar E. Chavez Ave Pontiac, MI 48340	5% Bid Bond	\$489,644.00	
Gibraltar Construction Company 2650 Van Horn Road Trenton, MI 48183	5% Bid Bond	\$574,000.00	
Hutch Paving Inc 3000 East Ten Mile Road Warren, MI 48091	5% Bid Bond	\$559,827.00	
TrueNorth Asphalt LLC 1241 East Eleven Mile Rd Madison Heights, MI 48071	5% Bid Bond	\$476,904.00	



CITY OF DEARBORN HEIGHTS

FORM OF PROPOSAL

PLEASE SUBMIT IN DUPLICATE

The undersigned declares that he has carefully examined all the items of the Specifications and Instructions and that he fully understands the requirements of same.

All bids to include shipping charges F.O.B. City of Dearborn Heights, Michigan.

State Terms: N/A

Delivery: N/A

State Warranty on Equipment (where applicable): N/A

Make and Model (where applicable): N/A

PROPOSAL: RFP for Asphalt Pavement Repairs

Bid Unit Price:

4 inch HMA in place total cost per Square Yard:	\$ <u>28.50</u>	/SY
Integral Curb & Gutter Repair (as needed):	\$ <u>85.00</u>	/LF
Adjust Structures (as needed):	\$ <u>350.00</u>	/Vertical Foot
Replace Cover (as needed):	\$ <u>600.00</u>	/Each
Base Repairs (as needed):	\$ <u>70.00</u>	/SY
Full Catch Basin (structure and cover)	\$ <u>4,300.00</u>	/Each
Asphalt curb Removal and replacement (as needed)	\$ <u>11.00</u>	/LF

Total Price \$ 522,118.00

All questions or request of information should be submitted in writing, sent via email to City Engineer Mr. Ali M. Dib, P.E. to adib@dearbornheightsmi.gov

Firm Name Al's Asphalt Paving Company Date 8/19/2024

Address 25500 Brest Road, Taylor, MI 48180

Signature  Telephone 313-946-1880
(Person executing bid & official capacity)

Ed Swanson

Names of Principal Officers and designated
official capacity

If partnership or assumed name, indicate
name of owners



AIA Document A310™ – 2010

Bid Bond

CONTRACTOR:

(Name, legal status and address)

Al's Asphalt Paving Co.
25500 Brest Road
Taylor, MI 48180

OWNER:

(Name, legal status and address)

City of Dearborn Heights
6045 Fenton Ave.
Dearborn Heights, MI 48127

BOND AMOUNT: Five Percent (5%) of Amount Bid

SURETY:

(Name, legal status and principal place of business)

Harco National Insurance Company
PO Box 10800
Raleigh, NC 27605-0800

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

PROJECT:

(Name, location or address, and Project number, if any)

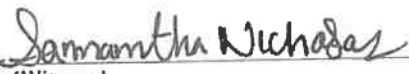
Asphalt Pavement Repairs

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

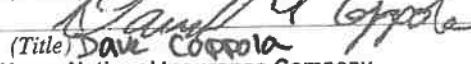
Signed and sealed this **15th** day of **August, 2024**


 (Witness)


 (Witness)

Al's Asphalt Paving Co.

(Principal)


 (Title) **Dave Coppola**

Harco National Insurance Company

(Surety)


 (Title) **Susan L Small, Attorney-in-Fact**

Init.

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POWER OF ATTORNEY
HARCO NATIONAL INSURANCE COMPANY
INTERNATIONAL FIDELITY INSURANCE COMPANY

Bond # N/A

Member companies of IAT Insurance Group, Headquartered: 4200 Six Forks Rd, Suite 1400, Raleigh, NC 27609

KNOW ALL MEN BY THESE PRESENTS: That **HARCO NATIONAL INSURANCE COMPANY**, a corporation organized and existing under the laws of the State of Illinois, and **INTERNATIONAL FIDELITY INSURANCE COMPANY**, a corporation organized and existing under the laws of the State of New Jersey, and having their principal offices located respectively in the cities of Rolling Meadows, Illinois and Newark, New Jersey, do hereby constitute and appoint

T.L. YOUNG, WENDY L. HINGSON, IAN J. DONALD, ROBERT TROBEC, ALAN P. CHANDLER, T.J. GRIFFIN, JEFFREY A. CHANDLER, TERENCE J. GRIFFIN, JOHN L. BUDDE, SUSAN L. SMALL, PATRICK E. WILLIAMS

Troy, MI

their true and lawful attorney(s)-in-fact to execute, seal and deliver for and on its behalf as surety, any and all bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof, which are or may be allowed, required or permitted by law, statute, rule, regulation, contract or otherwise, and the execution of such instrument(s) in pursuance of these presents, shall be as binding upon the said **HARCO NATIONAL INSURANCE COMPANY** and **INTERNATIONAL FIDELITY INSURANCE COMPANY**, as fully and amply, to all intents and purposes, as if the same had been duly executed and acknowledged by their regularly elected officers at their principal offices.

This Power of Attorney is executed, and may be revoked, pursuant to and by authority of the By-Laws of **HARCO NATIONAL INSURANCE COMPANY** and **INTERNATIONAL FIDELITY INSURANCE COMPANY** and is granted under and by authority of the following resolution adopted by the Board of Directors of **INTERNATIONAL FIDELITY INSURANCE COMPANY** at a meeting duly held on the 13th day of December, 2018 and by the Board of Directors of **HARCO NATIONAL INSURANCE COMPANY** at a meeting held on the 13th day of December, 2018.

"RESOLVED, that (1) the Chief Executive Officer, President, Executive Vice President, Senior Vice President, Vice President, or Secretary of the Corporation shall have the power to appoint, and to revoke the appointments of, Attorneys-in-Fact or agents with power and authority as defined or limited in their respective powers of attorney, and to execute on behalf of the Corporation and affix the Corporation's seal thereto, bonds, undertakings, recognizances, contracts of indemnity and other written obligations in the nature thereof or related thereto; and (2) any such Officers of the Corporation may appoint and revoke the appointments of joint-control custodians, agents for acceptance of process, and Attorneys-in-fact with authority to execute waivers and consents on behalf of the Corporation; and (3) the signature of any such Officer of the Corporation and the Corporation's seal may be affixed by facsimile to any power of attorney or certification given for the execution of any bond, undertaking, recognizance, contract of indemnity or other written obligation in the nature thereof or related thereto, such signature and seals when so used whether heretofore or hereafter, being hereby adopted by the Corporation as the original signature of such officer and the original seal of the Corporation, to be valid and binding upon the Corporation with the same force and effect as though manually affixed."

IN WITNESS WHEREOF, **HARCO NATIONAL INSURANCE COMPANY** and **INTERNATIONAL FIDELITY INSURANCE COMPANY** have each executed and attested these presents on this 31st day of December, 2023



STATE OF NEW JERSEY
County of Essex

Michael F. Zurcher
Executive Vice President, Harco National Insurance Company
and International Fidelity Insurance Company

STATE OF ILLINOIS
County of Cook



On this 31st day of December, 2023, before me came the individual who executed the preceding instrument, to me personally known, and being by me duly sworn, said he is the therein described and authorized officer of **HARCO NATIONAL INSURANCE COMPANY** and **INTERNATIONAL FIDELITY INSURANCE COMPANY**; that the seals affixed to said instrument are the Corporate Seals of said Companies; that the said Corporate Seals and his signature were duly affixed by order of the Boards of Directors of said Companies.



IN TESTIMONY WHEREOF, I have hereunto set my hand affixed my Official Seal, at the City of Newark, New Jersey the day and year first above written.

Cathy Cruz a Notary Public of New Jersey
My Commission Expires April 16, 2029

CERTIFICATION

I, the undersigned officer of **HARCO NATIONAL INSURANCE COMPANY** and **INTERNATIONAL FIDELITY INSURANCE COMPANY** do hereby certify that I have compared the foregoing copy of the Power of Attorney and affidavit, and the copy of the Sections of the By-Laws of said Companies as set forth in said Power of Attorney, with the originals on file in the home office of said companies, and that the same are correct transcripts thereof, and of the whole of the said originals, and that the said Power of Attorney has not been revoked and is now in full force and effect.

IN TESTIMONY WHEREOF, I have hereunto set my hand on this day, **8/15/2024**

A00502

Irena Martins, Assistant Secretary



CITY OF DEARBORN HEIGHTS

FORM OF PROPOSAL

PLEASE SUBMIT IN DUPLICATE

The undersigned declares that he has carefully examined all the items of the Specifications and Instructions and that he fully understands the requirements of same.

All bids to include shipping charges F.O.B. City of Dearborn Heights, Michigan.

State Terms: Net 30 days

Delivery: N/A

State Warranty on Equipment (where applicable): N/A

Make and Model (where applicable): N/A

PROPOSAL: RFP for Asphalt Pavement Repairs

Bid Unit Price:

4 inch HMA in place total cost per Square Yard: \$ 43.00 /SY

Integral Curb & Gutter Repair (as needed): \$ 100.00 /LF

Adjust Structures (as needed): \$ 300.00 /Vertical Foot

Replace Cover (as needed): \$ 1100.00 /Each

Base Repairs (as needed): \$ 15.00 /SY

Full Catch Basin (structure and cover) \$ 4500.00 /Each

Asphalt curb Removal and replacement

(as needed) \$ 13.00 /LF

Total Price \$ 557,800.00

All questions or request of information should be submitted in writing, sent via email to City Engineer Mr. Ali M. Dib, P.E. to adib@dearbornheightsmi.gov

Firm Name Best Asphalt, Inc. Date 8/19/24

Address 6334 N. Beverly Plaza, Romulus, MI 48174

Signature  Telephone 734-729-9440
(Person executing bid & official capacity)

Charles Stefano, President
Names of Principal Officers and designated official capacity

Names of Principal Officers and designated official capacity

If partnership or assumed name, indicate name of owners

CITY OF DEARBORN HEIGHTS
RFP FOR ASPHALT PAVEMENT REPAIRS

ADDENDUM -1

This addendum has been issued to extend the due date of this Project mentioned above.

1. Extension of Due Date

Due date for this project has been extended to **Monday August 19, 2024 at 3:00 p.m.**

WESTFIELD INSURANCE COMPANY

Westfield Center, Ohio 44251-5001

Bid Bond

KNOW ALL MEN BY THESE PRESENTS, that we Best Asphalt Inc
6334 N Beverly Plaza, Romulus, MI 48174

as Principal, hereinafter called the Principal, and Westfield Insurance Company, Westfield Center,
Ohio 44251

a corporation duly organized under the laws of the State of Ohio
as Surety, hereinafter called the Surety, are held and firmly bound unto City Of Dearborn Heights
6045 Fenton, Dearborn Heights, MI 48127

as Oblige, hereinafter called the Oblige, in the sum of Five Percent of Accompanying Bid -----
Dollars (5%).

for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs,
executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for Asphalt Pavement Repairs

NOW, THEREFORE, if the Oblige shall accept the bid of the Principal and the Principal shall enter into a Contract with
the Oblige in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or
Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt
payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter
such Contract and give such bond or bonds, if the Principal shall pay to the Oblige the difference not to exceed the
penalty hereof between the amount specified in said bid and such larger amount for which the Oblige may in good faith
contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise
to remain in full force and effect.

Signed and sealed this 15th day of August, 2024

Best Asphalt Inc

(Principal) (Seal)

By: Charles Stefano, President

(Title)

Westfield Insurance Company

(Surety) (Seal)

(Title)

Susan L Small, Attorney-in-Fact

Printed in cooperation with the American Institute of Architects (AIA) by the Westfield Insurance Company. The language in this
document conforms exactly to the language used in AIA Document A310, February 1970 edition.

General
Power
of Attorney

Westfield Insurance Co.
Westfield National Insurance Co.
Ohio Farmers Insurance Co.
Westfield Center, Ohio

CERTIFIED COPY

Know All Men by These Presents, That WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, corporations, hereinafter referred to individually as a "Company" and collectively as "Companies," duly organized and existing under the laws of the State of Ohio, and having its principal office in Westfield Center, Medina County, Ohio, do by these presents make, constitute and appoint

T. J. GRIFFIN, T. L. YOUNG, WILLIAM A. PIRRET, STEVEN K. BRANDON, JOHN L. BUDDE, SUSAN L. SMALL, TERENCE J. GRIFFIN, JOINTLY OR SEVERALLY

of FARMINGTON HILLS and State of MI its true and lawful Attorney(s)-in-Fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver any and all bonds, recognizances, undertakings, or other instruments or contracts of suretyship.

LIMITATION: THIS POWER OF ATTORNEY CANNOT BE USED TO EXECUTE NOTE GUARANTEE, MORTGAGE DEFICIENCY, MORTGAGE GUARANTEE, OR BANK DEPOSITORY BONDS.

and to bind any of the Companies thereby as fully and to the same extent as if such bonds were signed by the President, sealed with the corporate seal of the applicable Company and duly attested by its Secretary, hereby ratifying and confirming all that the said Attorney(s)-in-Fact may do in the premises. Said appointment is made under and by authority of the following resolution adopted by the Board of Directors of each of the WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY:

"Be it Resolved, that the President, any Senior Executive, any Secretary or any Fidelity & Surety Operations Executive or other Executive shall be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for and on behalf of the Company subject to the following provisions:

The Attorney-in-Fact may be given full power and authority for and in the name of and on behalf of the Company, to execute, acknowledge and deliver, any and all bonds, recognizances, contracts, agreements of indemnity and other conditional or obligatory undertakings and any and all notices and documents canceling or terminating the Company's liability thereunder, and any such instruments so executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed by the President and sealed and attested by the Corporate Secretary."

"Be it Further Resolved, that the signature of any such designated person and the seal of the Company heretofore or hereafter affixed to any power of attorney or any certificate relating thereto by facsimile, and any power of attorney or certificate bearing facsimile signatures or facsimile seal shall be valid and binding upon the Company with respect to any bond or undertaking to which it is attached." (Each adopted at a meeting held on February 8, 2000).

In Witness Whereof, WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY have caused these presents to be signed by their **National Surety Leader and Senior Executive** and their corporate seals to be hereto affixed this 07th day of MAY A.D., 2014.

Corporate
Seals
Affixed



WESTFIELD INSURANCE COMPANY
WESTFIELD NATIONAL INSURANCE COMPANY
OHIO FARMERS INSURANCE COMPANY

Dennis P. Baus

By: **Dennis P. Baus, National Surety Leader and Senior Executive**

State of Ohio
County of Medina ss.:

On this 07th day of MAY A.D., 2014, before me personally came **Dennis P. Baus** to me known, who, being by me duly sworn, did depose and say, that he resides in **Wooster, Ohio**; that he is **National Surety Leader and Senior Executive** of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, the companies described in and which executed the above instrument; that he knows the seals of said Companies; that the seals affixed to said instrument are such corporate seals; that they were so affixed by order of the Boards of Directors of said Companies; and that he signed his name thereto by like order.

Notarial
Seal
Affixed



State of Ohio
County of Medina ss.:

David A. Kotnik

David A. Kotnik, Attorney at Law, Notary Public
My Commission Does Not Expire (Sec. 147.03 Ohio Revised Code)

I, **Frank A. Carrino**, Secretary of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney, executed by said Companies, which is still in full force and effect; and furthermore, the resolutions of the Boards of Directors, set out in the Power of Attorney are in full force and effect.

In Witness Whereof, I have hereunto set my hand and affixed the seals of said Companies at Westfield Center, Ohio, this 15th day of August A.D., 2024.



Frank A. Carrino

Frank A. Carrino, Secretary



CITY OF DEARBORN HEIGHTS

FORM OF PROPOSAL

PLEASE SUBMIT IN DUPLICATE

The undersigned declares that he has carefully examined all the items of the Specifications and Instructions and that he fully understands the requirements of same.

All bids to include shipping charges F.O.B. City of Dearborn Heights, Michigan.

State Terms: 30 days after invoice

Delivery: Sept/Oct 2024

State Warranty on Equipment: (where applicable)

Make and Model: (where applicable)

Proposal for Asphalt pavement repairs at Various locations within the city of Dearborn Heights. (See attached maps)

UNIT PRICE: four hundred eighty nine thousand six hundred ^{forty four} Dollars . \$ 489,644.00
(Total Figure Written) (Total Figure)

All questions or request of information should be submitted in writing, sent via email to City Engineer Mr. Ali M. Dib P.E to adib@dearbornheightsmi.us

Firm Name Bowen Paving Date 8/19/24

Address 1001 Cesar E Chavez Pontiac MI 48340

Signature [Signature] Jon Bowen Estimator Telephone 248-891-9105
(Person executing bid & official capacity)

Mike Bowen - President
Names of Principal Officers and designate
Official capacity

If partnership or assumed name, indicate
name of owners

Addendum #1 Received 8/19/24

CITY OF DEARBORN HEIGHTS

FORM OF PROPOSAL

PLEASE SUBMIT IN DUPLICATE

The undersigned declares that he has carefully examined all the items of the Specifications and Instructions and that he fully understands the requirements of same.

All bids to include shipping charges F.O.B. City of Dearborn Heights, Michigan.

State Terms: 30 Days after Invoice

Delivery: Sept/Oct- 2024

State Warranty on Equipment (where applicable): _____

Make and Model (where applicable): _____

PROPOSAL: **RFP for Asphalt Pavement Repairs**

Bid Unit Price:

4 inch HMA in place total cost per Square Yard:	\$	/SY
Integral Curb & Gutter Repair (as needed):	\$	/LF
Adjust Structures (as needed):	\$	/Vertical Foot
Replace Cover (as needed):	\$	/Each
Base Repairs (as needed):	\$	/SY
Full Catch Basin (structure and cover)	\$	/Each
Asphalt curb Removal and replacement (as needed)	\$	/LF

*SEE
Attached*

Total Price \$ See Attached Sheet for total and unit costs

All questions or request of information should be submitted in writing, sent via email to City Engineer Mr. Ali M. Dib, P.E. to adib@dearbornheightsmi.gov

Firm Name Bowen Paving Date 8/19/24

Address 1001 Cesar E Chavez Pontiac MI 48340

Signature Jon R. Jon Bowen Estimator Telephone 248-871-9105
(Person executing bid & official capacity)

Mike Bomen - President

Names of Principal Officers and designated official capacity

If partnership or assumed name, indicate name of owners



1001 Cesar E. Chavez Ave.,
Pontiac, Michigan 48340
(248) 332-4956 Fax (248) 334-7588

August 19, 2024

**City of Dearborn Heights
Request for Proposal (RFP) for 2024 Asphalt Pavement Repairs**

Description	Quantity/Unit	Unit Price	Total
4" HMA in place including milling, testing, traffic control	12,388 Sy.	\$37.00	\$458,356.00
Site grading	422 Sy.	\$4.00	\$1,688.00
Integral concrete curb and gutter including restoration	16 Ft.	\$500.00/location+\$100/Ft.	\$2,100.00
Adjust structures	3 ft.	\$825.00	\$2,475.00
Replace covers	0 Each	\$875.00	\$0.00
Full structure and cover replacement	0 Each	\$1850.00	\$0.00
Subgrade undercutting	0 Ton	\$75.00	\$0.00
HMA base repairs 2"	0 Sy.	\$45.00	\$0.00
Central Park- Striping	Lump Sum	\$725.00	\$725.00
Central Park- Parking block removal and rest	Lump Sum	\$2,200.00	\$2,200.00
Asphalt Curbing installation including restoration	1,700 Ft.	\$13.00	\$22,100.00
			Total: \$489,644.00



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/27/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Guy Hurley, LLC 989 E. South Boulevard Suite 200 Rochester Hills MI 48307	CONTACT NAME: Kristina Hucul PHONE (A/C, No, Ext): (248) 519-1400 FAX (A/C, No): (248) 519-1401 E-MAIL ADDRESS: khucul@ghbh.com
INSURED Bowen Paving, Inc 1001 Cesar E Chavez Ave Pontiac MI 48340	INSURER(S) AFFORDING COVERAGE INSURER A: EMC Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES**CERTIFICATE NUMBER:** 23-24 Master**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GENTL AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PROJECT ☐ LOC OTHER:	Y	6D40582	12/31/2023	12/31/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS ONLY		6E40582	12/31/2023	12/31/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$		6J40582	12/31/2023	12/31/2024	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ 3,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☐ N/A	6H40582	12/31/2023	12/31/2024	☒ PER STATUTE ☐ OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Leased/Rented Equipment		6C40582	12/31/2023	12/31/2024	Limit \$190,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

City of Dearborn Heights is an Additional Insured for General Liability when required by written contract.

CERTIFICATE HOLDER**CANCELLATION**City of Dearborn Heights
6045 Fenton

Dearborn Heights

MI 48127

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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THE AMERICAN INSTITUTE OF ARCHITECTS



AIA Document A310

Bid Bond

KNOW ALL MEN BY THESE PRESENTS, that we

Bowen Paving, Inc.
1001 Cesar E. Chavez Avenue, Pontiac, MI 48340

as Principal, hereinafter called Principal, and

Atlantic Specialty Insurance Company
605 Highway 169 North, Suite 800, Plymouth, MN 55441

a corporation duly organized under the laws of the State of **New York**
as Surety, hereinafter called Surety, are held and firmly bound unto

City of Dearborn Heights
6045 Fenton Street, Dearborn Heights, MI 48127

as Oblige, hereinafter called Oblige, in the sum of **Five Percent of Accompanying Bid**

Dollars **(5% of Bid)**

for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

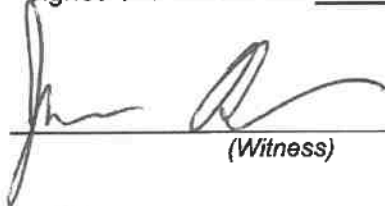
WHEREAS, the Principal has submitted a bid for (Here insert full name, address and description of project)

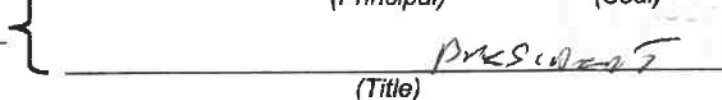
Asphalt Paving Repairs - 4" Mill and Overlay of Various Roadways in Dearborn Heights

NOW, THEREFORE, if the Oblige shall accept the bid of the Principal and the Principal shall enter into a Contract with the Oblige in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Oblige the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Oblige may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this 15th day of August, 2024.

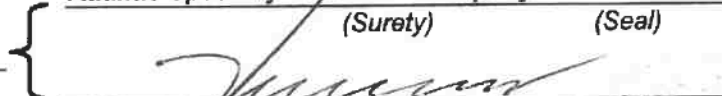
Bowen Paving, Inc.


(Witness)


(Principal) (Seal)

(Title)

Atlantic Specialty Insurance Company


(Witness)

(Surety) (Seal)

(Title)
Nicholas Ashburn, Attorney in Fact



Power of Attorney

KNOW ALL MEN BY THESE PRESENTS, that ATLANTIC SPECIALTY INSURANCE COMPANY, a New York corporation with its principal office in Plymouth, Minnesota, does hereby constitute and appoint: **Nicholas Ashburn, Michael D. Lechner, Mark T. Madden, Holly Nichols, Jason Rogers**, each individually if there be more than one named, its true and lawful Attorney-in-Fact, to make, execute, seal and deliver, for and on its behalf as surety, any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof; provided that no bond or undertaking executed under this authority shall exceed in amount the sum of: **unlimited** and the execution of such bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof in pursuance of these presents, shall be as binding upon said Company as if they had been fully signed by an authorized officer of the Company and sealed with the Company seal. This Power of Attorney is made and executed by authority of the following resolutions adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the President, any Senior Vice President or Vice-President (each an "Authorized Officer") may execute for and in behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and affix the seal of the Company thereto; and that the Authorized Officer may appoint and authorize an Attorney-in-Fact to execute on behalf of the Company any and all such instruments and to affix the Company seal thereto; and that the Authorized Officer may at any time remove any such Attorney-in-Fact and revoke all power and authority given to any such Attorney-in-Fact.

Resolved: That the Attorney-in-Fact may be given full power and authority to execute for and in the name and on behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and any such instrument executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed and sealed by an Authorized Officer and, further, the Attorney-in-Fact is hereby authorized to verify any affidavit required to be attached to bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof.

This power of attorney is signed and sealed by facsimile under the authority of the following Resolution adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the signature of an Authorized Officer, the signature of the Secretary or the Assistant Secretary, and the Company seal may be affixed by facsimile to any power of attorney or to any certificate relating thereto appointing an Attorney-in-Fact for purposes only of executing and sealing any bond, undertaking, recognizance or other written obligation in the nature thereof, and any such signature and seal where so used, being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

IN WITNESS WHEREOF, ATLANTIC SPECIALTY INSURANCE COMPANY has caused these presents to be signed by an Authorized Officer and the seal of the Company to be affixed this first day of January, 2023.

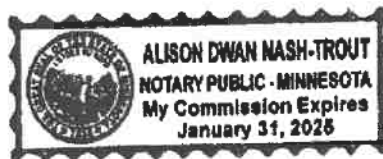
STATE OF MINNESOTA
HENNEPIN COUNTY

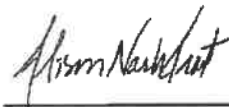


By


Sarah A. Kolar, Vice President and General Counsel

On this first day of January, 2023, before me personally came Sarah A. Kolar, Vice President and General Counsel of ATLANTIC SPECIALTY INSURANCE COMPANY, to me personally known to be the individual and officer described in and who executed the preceding instrument, and she acknowledged the execution of the same, and being by me duly sworn, that she is the said officer of the Company aforesaid, and that the seal affixed to the preceding instrument is the seal of said Company and that the said seal and the signature as such officer was duly affixed and subscribed to the said instrument by the authority and at the direction of the Company.




Notary Public

I, the undersigned, Secretary of ATLANTIC SPECIALTY INSURANCE COMPANY, a New York Corporation, do hereby certify that the foregoing power of attorney is in full force and has not been revoked, and the resolutions set forth above are now in force.

Signed and sealed. Dated 15th day of August, 2024.

This Power of Attorney expires
January 31, 2025




Kara L.B. Barrow, Secretary



AIA Document A310™ – 2010

Bid Bond

CONTRACTOR:

(Name, legal status and address)

Gibraltar Construction Company

2650 Van Horn Rd

Trenton, MI 48183

SURETY:

(Name, legal status and principal place of business)

Western National Mutual Insurance Company

P.O. Box 1463

Minneapolis, MN 55440

OWNER:

(Name, legal status and address)

City of Dearborn Heights

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

BOND AMOUNT: Five Percent of Bid (5% of Bid)

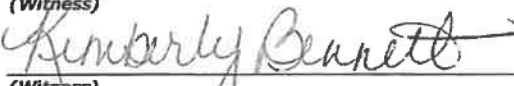
PROJECT: City of Dearborn Heights- Asphalt Pavement Repairs Various Locations / Asphalt Paving at Various Locations
(Name, location or address, and Project number, if any)

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 15th day of August, 2024


(Witness)

(Witness) Kim Bennett

Gibraltar Construction Company
(Principal)  (Seal)
(Title)
Western National Mutual Insurance Company
(Surety)  (Seal)
(Title) James Slear, Attorney-in-Fact

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That Western National Mutual Insurance Company, a Minnesota mutual insurance company, does make, constitute, and appoint: **James Slear, Connor McDowell**

Mourer-Foster, Inc. (#9869)

Its true and lawful Attorney(s)-in-Fact, with full power and authority for and on behalf of the Company as surety, to execute and deliver and affix the seal of the Company thereto (if a seal is required) bond, undertakings recognizances or other written obligations in the nature thereof, (other than bail bonds, bank depository bonds, mortgage deficiency bonds, mortgage guaranty bonds, guarantees of installment paper and note guaranty bonds, self-insurance workers compensation bonds guaranteeing payment of benefits, hazardous waste remediation bonds or black lung bonds), as follows:

All written instruments in an amount not to exceed an aggregate of Seven Million Five Hundred Thousand and 00/100 Dollars (\$7,500,000.00) for any single obligation, regardless of the number of instruments issued for the obligation.

and to bind Western National Mutual Insurance Company thereby, and all of the acts of said Attorneys-in-Fact, pursuant to these presents, are ratified and confirmed. This appointment is made under and by authority of the board of directors at a meeting held on September 28, 2010. This Power of Attorney is signed and sealed by facsimile under and by the authority of the following resolutions adopted by the board of directors of Western National Mutual Insurance Company on September 28, 2010:

RESOLVED that the president, any vice president, or assistant vice president in conjunction with the secretary or any assistant secretary, may appoint attorneys-in-fact or agents with authority as defined or limited in the instrument evidencing the appointment in each case, for and on behalf of the company to execute and deliver and affix the seal of the Company to bonds, undertakings, recognizances, and suretyship obligations of all kinds, and said officers may remove any such attorney-in-fact or agent and revoke any Power of Attorney previously granted to such person.

RESOLVED FURTHER that any bond, undertaking, recognizance, or suretyship obligation shall be valid and binding upon the Company

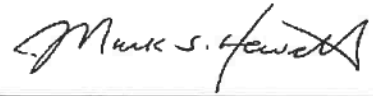
- (i) when signed by the president, any vice president or assistant vice president, and attested and sealed (if a seal be required) by any secretary or assistant secretary; or
- (ii) when signed by the president, any vice president or assistant vice president, secretary or assistant secretary, and countersigned and sealed (if a seal be required) by a duly authorized attorney-in-fact or agent; or
- (iii) when duly executed and sealed (if a seal be required) by one or more attorneys-in-fact or agents pursuant to and within the limits of the authority evidenced by the Power of Attorney issued by the Company to such person or persons.

RESOLVED FURTHER that the signature of any authorized officer and the seal of the company may be affixed by facsimile to any Power of Attorney or certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company; and such signature and seal when so used shall have the same force and effect as though manually affixed.

IN WITNESS WHEREOF, Western National Mutual Insurance Company has caused these presents to be signed by its proper officer and its corporate seal to be affixed this 5th day of December, 2023.



Jennifer A. Young, Secretary



Mark S. Hewitt, Vice President, Surety

STATE OF MINNESOTA, COUNTY OF HENNEPIN

On this 5th day of December, 2023, personally came before me, Jennifer A. Young and Mark S. Hewitt and to me known to be the individuals and officers of the Western National Mutual Insurance Company who executed the above instrument, and they each acknowledged the execution of the same, and being by me duly sworn, did severally dispose and say; that they are the said officers of the corporation aforesaid, and that the seal affixed to the above instrument is the seal of the corporation, and that said corporate seal and their signatures as such officers were duly affixed and subscribed to the said instrument by the authority of the board of directors of said corporation.



Deena Anjali Entrikin, Notary Public
My commission expires January 31, 2029

CERTIFICATE

I, the undersigned, Secretary of the Western National Mutual Insurance Company, a Minnesota corporation, CERTIFY that the foregoing and attached Power of Attorney remains in full force and has not been revoked; and furthermore, that the Resolutions of the board of directors set forth in the Power of Attorney, are now in force.



Signed and sealed at the City of Edina, MN this 15th day of August, 2024

Jennifer A. Young, Secretary

CITY OF DEARBORN HEIGHTS

FORM OF PROPOSAL

PLEASE SUBMIT IN DUPLICATE

The undersigned declares that he has carefully examined all the items of the Specifications and Instructions and that he fully understands the requirements of same.

All bids to include shipping charges F.O.B. City of Dearborn Heights, Michigan.

State Terms: N 30

Delivery: Installed

State Warranty on Equipment (where applicable): 1 Year

Make and Model (where applicable): N/A

PROPOSAL: **RFP for Asphalt Pavement Repairs**

Bid Unit Price:

4 inch HMA in place total cost per Square Yard: \$ 46.37 /SY x 12,379 syd per plan s.y.

Integral Curb & Gutter Repair (as needed): \$ 85.00 /LF

Adjust Structures (as needed): \$ 490.00 /Vertical Foot

Replace Cover (as needed): \$ 1,900.00 /Each

Base Repairs (as needed): \$ 91.00 /SY

Full Catch Basin (structure and cover) \$ 4,500.00 /Each

Asphalt curb Removal and replacement

(as needed) \$ 14.00 /LF

Total Price \$ 574,000.00

All questions or request of information should be submitted in writing, sent via email to City Engineer Mr. Ali M. Dib, P.E. to adib@dearbornheightsmi.gov

Firm Name GIBRALTAR CONSTRUCTION COMPANY **Date** 8-19-24

Address 2650 Van Horn Rd., Trenton, MI 48183

Signature  **Telephone** 734-234-8005

(Person executing bid & official capacity)

Thomas G. Morrison, President

Thomas G. Morrison, President

Names of Principal Officers and designated
official capacity

If partnership or assumed name, indicate
name of owners

CITY OF DEARBORN HEIGHTS

FORM OF PROPOSAL

PLEASE SUBMIT IN DUPLICATE

The undersigned declares that he has carefully examined all the items of the Specifications and Instructions and that he fully understands the requirements of same.

All bids to include shipping charges F.O.B. City of Dearborn Heights, Michigan.

State Terms: Per contract for (RFP) for Asphalt Pavement Repairs

Delivery: Projected estimated start date 09-09-2024

State Warranty on Equipment (where applicable): N/A

Make and Model (where applicable): N/A

PROPOSAL: RFP for Asphalt Pavement Repairs

Bid Unit Price:

4 inch HMA in place total cost per Square Yard:	\$ 36.59	/SY	Combined Square Footage Total 137,701 SFT
Integral Curb & Gutter Repair (as needed):	\$ 68.00	/LF	68.00 LF over 150LF anything under \$89.00 Per LF
Adjust Structures (as needed):	\$ 850.00	/Vertical Foot	
Replace Cover (as needed):	\$ 850.00	/Each	
Base Repairs (as needed):	\$ 117.00	/SY	Price per 1,000 SFT Min.
Full Catch Basin (structure and cover)	\$3,250.00	/Each	
Asphalt curb Removal and replacement (as needed)	\$ 11.00	/LF	

Total Price \$ 559,827.00

All questions or request of information should be submitted in writing, sent via email to City Engineer Mr. Ali M. Dib, P.E. to adib@dearbornheightsmi.gov

Firm Name HUTCH PAVING INC **Date** 08/15/2024

Address 3000 East Ten Mile Rd

Signature  **Sales Estimator** **Telephone** 586-413-2015
(Person executing bid & official capacity)

Michael Campbell President
Rick Tenbusch Vice President

Names of Principal Officers and designated
official capacity

If partnership or assumed name, indicate
name of owners

FORM OF PROPOSAL

PLEASE SUBMIT IN DUPLICATE

The undersigned declares that he has carefully examined all the items of the Specifications and Instructions and that he fully understands the requirements of same.

All bids to include shipping charges F.O.B. City of Dearborn Heights, Michigan.

State Terms: Per contract for (RFP) for Asphalt Pavement Repairs

Delivery: Projected estimated start date 09-09-2024

State Warranty on Equipment (where applicable): N/A

Make and Model (where applicable): N/A

PROPOSAL: RFP for Asphalt Pavement Repairs

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4 inch HMA in place total cost per Square Yard: \$ 36.59 /SY Combined Square Footage Total | 137,701 SFT

Integral Curb & Gutter Repair (as needed): \$ 68.00 /LF 68.00 LF over 150LF anything under \$89.00 Per LF

Adjust Structures (as needed): \$ 850.00 /Vertical Foot

Replace Cover (as needed): \$ 850.00 /Each

Base Repairs (as needed): \$ 117.00 /SY Price per 1,000 SFT Min.

Full Catch Basin (structure and cover) \$3,250.00 /Each

Asphalt curb Removal and replacement

(as needed) \$ 11.00 /LF

Total Price \$ 559,827.00

All questions or request of information should be submitted in writing, sent via email to City Engineer Mr. Ali M. Dib, P.E. to adib@dearbornheightsmi.gov

Firm Name HUTCH PAVING INC Date 08/15/2024

Address 3000 East Ten Mile Rd

Signature  Sales Estimator Telephone 586-413-2015
(Person executing bid & official capacity)

Michael Campbell President
Rick Tenbusch Vice President

Names of Principal Officers and designated official capacity

If partnership or assumed name, indicate name of owners



Document A310™ – 2010

Bid Bond

CONTRACTOR:

(Name, legal status and address)

HUTCH PAVING, INC
3000 E. 10 Mile Rd.
Warren, MI 48091

SURETY:

(Name, legal status and principal place of business)

RLI Insurance Company
9025 North Lindbergh Dr.
Peoria, IL 61615

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:

(Name, legal status and address)

City of Dearborn Heights
6045 Fenton Rd.
Dearborn Heights, MI 48127

BOND AMOUNT: FIVE PERCENT-OF-BID AMOUNT (5%)

PROJECT: City of Dearborn Heights Asphalt Pavement Repairs

(Name, location or address, and Project number, if any)

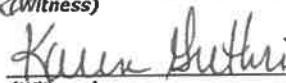
The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this August 19, 2024.


(Witness)


(Witness)

HUTCH PAVING, INC
(Principal)


(Title) Estimator
RLI Insurance Company
(Surety)

Michael G. Zervos, Attorney-in-Fact



CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured

POWER OF ATTORNEY

RLI Insurance Company Contractors Bonding and Insurance Company

9025 N. Lindbergh Dr. Peoria, IL 61615
Phone: 800-645-2402

Know All Men by These Presents:

That this Power of Attorney is not valid or in effect unless attached to the bond which it authorizes executed, but may be detached by the approving officer if desired.

That RLI Insurance Company and/or Contractors Bonding and Insurance Company, each an Illinois corporation, (separately and together, the "Company") do hereby make, constitute and appoint:

Angelo G. Zervos, Gus E. Zervos, Donald W. Burden, Michael G. Zervos, Stephen M. Zervos, Courtney Saunders, Stephanie A. Dinco,
Karen Guthrie, jointly or severally

in the City of Southfield, State of Michigan its true and lawful Agent(s) and Attorney(s) in Fact, with full power and authority hereby conferred, to sign, execute, acknowledge and deliver for and on its behalf as Surety, in general, any and all bonds and undertakings in an amount not to exceed Twenty Five Million Dollars
(\$25,000,000.00) for any single obligation.

The acknowledgment and execution of such bond by the said Attorney in Fact shall be as binding upon the Company as if such bond had been executed and acknowledged by the regularly elected officers of the Company.

RLI Insurance Company and/or Contractors Bonding and Insurance Company, as applicable, have each further certified that the following is a true and exact copy of a Resolution adopted by the Board of Directors of each such corporation, and is now in force, to-wit:

"All bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or Agents who shall have authority to issue bonds, policies or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile."

IN WITNESS WHEREOF, the RLI Insurance Company and/or Contractors Bonding and Insurance Company, as applicable, have caused these presents to be executed by its respective Sr. Vice President with its corporate seal affixed this 4th day of

March



State of Illinois

County of Peoria

SS

RLI Insurance Company
Contractors Bonding and Insurance Company

By:

Eric Raudins

Sr. Vice President

CERTIFICATE

On this 4th day of March, 2024, before me, a Notary Public, personally appeared Eric Raudins, who being by me duly sworn, acknowledged that he signed the above Power of Attorney as the aforesaid officer of the RLI Insurance Company and/or Contractors Bonding and Insurance Company and acknowledged said instrument to be the voluntary act and deed of said corporation.

I, the undersigned officer of RLI Insurance Company and/or Contractors Bonding and Insurance Company, do hereby certify that the attached Power of Attorney is in full force and effect and is irrevocable; and furthermore, that the Resolution of the Company as set forth in the Power of Attorney, is now in force. In testimony whereof, I have hereunto set my hand and the seal of the RLI Insurance Company and/or Contractors Bonding and Insurance Company this 19th day of August, 2024.

RLI Insurance Company
Contractors Bonding and Insurance Company

By:

Jeffrey D. Dick

Corporate Secretary

By:

Jill A. Scott

Notary Public



JILL A. SCOTT
Notary Public
State of Ohio
My Comm. Expires
September 22, 2025

Agents Name ZERVOS GROUP, INC
Email: Karen@zervosgroup.com

BID BOND RESULTS

CONTRACTOR HUTCH PAVING, INC

BOND # 3HUT08192024

AMOUNT \$559,827.00 BID DATE 8/19/2024

OBLIGEE City of Dearborn Heights

DESCRIPTION OF PROJECT City of Dearborn Heights Asphalt Pavement Repairs

PLEASE FILL IN FIRM NAME & THREE BID PRICES:

LOWEST BIDDER _____ \$ _____

2ND LOWEST BIDDER _____ \$ _____

3RD LOWEST BIDDER _____ \$ _____

IF YOUR BID IS NOT LISTED ABOVE, WHAT WAS YOUR BID? \$ _____

COMMENTS _____

DATE SIGNED _____

BY _____

ACORD™

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/26/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER ZERVOS GROUP INC 24724 Farnbrook P O Box 2067 Southfield, MI 48037-2067	CONTACT NAME: Michael Zervos/Sarah Laney PHONE (A/C, No, Ext): 248 355-4411 FAX (A/C, No): 248 355-2175 E-MAIL ADDRESS: sarah@zervosgroup.com														
INSURED HUTCH PAVING INC 3000 E 10 Mile Rd Warren, MI 48091	<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A: FCCI Insurance Company</td> <td></td> </tr> <tr> <td>INSURER B: National Trust Insurance Company</td> <td></td> </tr> <tr> <td>INSURER C: Safety National Casualty Corporation</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: FCCI Insurance Company		INSURER B: National Trust Insurance Company		INSURER C: Safety National Casualty Corporation		INSURER D:		INSURER E:		INSURER F:	
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COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ Contractual ☒ X,C, U GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PRO-JECT ☐ LOC OTHER:	X	X	CPP100042914	03/31/2024	03/31/2025	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$3,000,000 PRODUCTS - COMP/OP AGG \$3,000,000 \$
B	AUTOMOBILE LIABILITY ☒ ANY AUTO OWNED AUTOS ONLY ☐ SCHEDULED AUTOS NON-OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY	X	X	CA100012385	03/31/2024	03/31/2025	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$0	X	X	UMB100024127	03/31/2024	03/31/2025	EACH OCCURRENCE \$10,000,000 AGGREGATE \$10,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		X	HUTCHC	05/01/2024	04/30/2025	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Michael G. Zervos

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Jim Francescutti

From: Mike Fellows <Mike.Fellows@rocorealestate.com>
Sent: Wednesday, August 14, 2024 3:49 PM
To: Jim Francescutti
Cc: Mike Chunko
Subject: RE: Midtown Square Proposal

What about the schedule, is there a date picked to get out there on these yet ?

Thanks Jim,

See Garrick

Mike Fellows
Director of Capital Projects
ROCO Real Estate
33 Bloomfield Hills Pkwy, Suite 135
Bloomfield Hills MI 48304
Mobile : (248) 755 2158



From: Jim Francescutti <assist@hutchpaving.com>
Sent: Wednesday, August 14, 2024 12:07 PM
To: Mike Fellows <Mike.Fellows@rocorealestate.com>
Cc: Mike Chunko <mchunko@hutchpaving.com>
Subject: RE: Midtown Square Proposal

Will do, thank you.

From: Mike Fellows <Mike.Fellows@rocorealestate.com>
Sent: Wednesday, August 14, 2024 11:21 AM
To: Jim Francescutti <assist@hutchpaving.com>
Cc: Mike Chunko <mchunko@hutchpaving.com>
Subject: RE: Midtown Square Proposal

Jim, Mike,

The PO for these 4 CB repairs at Midtown is # 160873. Is the work on the schedule already ? You will need to write that PO number on your invoice once it's all done. Then just email that invoice to me please.

Thanks,

Mike Fellows
Director of Capital Projects
ROCO Real Estate

Key Work Individuals

Michael S. Campbell, President, 27 yrs. in Asphalt and Concrete Construction

Richard M. Tenbusch, VP of Operations, 27 yrs. in Asphalt and Concrete Construction

Wanda J. Peyer, CFO, 31 yrs. in Construction Accounting

Garrick Ringwelski, Senior Project Manager, 29 yrs. In Construction Management

John Thomas, Project Manager, 39 yrs. in Construction Management

Patrick Albig, Paving Foreman, 34 yrs. In Asphalt Paving and Earthworks

Edward Bloodworth, Operations Prep Foreman, 39 yrs. in Concrete and Grade Preparation

Pete Bolden, Machine Operator, 37 yrs experience in Equipment

Michael Zoner, Milling Foreman, 37 yrs experience



ZERVOS GROUP, INC.
INSURANCE & BONDS



September 14th, 2022

Re: *Workers Compensation - EMR*
Hutch Paving, Inc.
3000 E. 10 Mile Rd.
Warren, MI 48091

To Whom It May Concern:

Please be advised that their primary state of operations is Michigan, and the Experience Modification Rate (EMR) for Hutch Paving, Inc., is as follows:

<u>Year</u>	<u>Rate</u>
05/01/2022 – 04/30/2023	.82
05/01/2021 – 04/30/2022	.81
05/01/2020 – 04/30/2021	.81

If you have any questions or need additional information, please feel free to contact our office.

Sincerely,

Michael G. Zervos
President of Operations

24724 Farnbrook Road • P.O. Box 2087 • Southfield, Michigan 48037-2087
4443 Lyons Road • Suite D-212 • Coconut Creek, Florida 33073
(248) 355-4411 • Fax (248) 355-2176



Department of Licensing and Regulatory Affairs
Lansing, Michigan

This Is to Certify That

HUTCH PAVING, INCORPORATED

*was validly incorporated on June 15, 1993 as a Michigan DOMESTIC PROFIT CORPORATION,
and said corporation is validly in existence under the laws of this state.*

*This certificate is issued pursuant to the provisions of 1972 PA 284 to attest to the fact that the corporation
is in good standing in Michigan as of this date and is duly authorized to transact business and for no other
purpose.*

*This certificate is in due form, made by me as the proper officer, and is entitled to have full faith and credit
given it in every court and office within the United States.*



Sent by electronic transmission

Certificate Number: 23110119208

*In testimony whereof, I have hereunto set my hand,
in the City of Lansing, this 6th day of November, 2023.*

Linda Clegg

Linda Clegg, Director

Corporations, Securities & Commercial Licensing Bureau

Verify this certificate at: URL to eCertificate Verification Search <http://www.michigan.gov/corpverifycertificate>.



GRETCHEN WHITMER
Governor

STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
Lansing

BRADLEY C. WIEFERICH, P.E.
Director

November 20, 2023

Hutch Paving, Inc.
3000 E Ten Mile Rd
Warren MI 48091-8098

05328
(586) 427-7283

Dear Vendor:

In accordance with our Administrative Rules we have established your numerical rating which is based on a financial rating of \$2,000,000.00 covering the classifications in the amounts stated below. This prequalification rating is effective until June 30, 2024.

2000	Cb	Hot Mix Asphalt/Bituminous Paving
1000	Ea	Grading, Drainage Structures & Agg. Cons
1000	J	Concrete C, C&G, Driveways, Sidewalks
1000	N93A	Cold Milling
100	N93G	Joint Repair

It will be assumed that the rating is satisfactory unless the Prequalification Committee is notified in writing to the contrary within 15 days after the bidder has been advised of the rating granted. The Department may declare a prequalified bidder ineligible to bid at any time because of developments subsequent to prequalification which, in their opinion, would affect the responsibility of the bidder or their ability to perform the contract work.

Lawrence F. Strzelka
Manager
Construction Contracts Section
Contract Services Division

MURRAY D. VANWAGONER BUILDING • P.O. BOX 30050 • LANSING, MICHIGAN 48909
www.michigan.gov • (517) 373-2090

LH-LAN-0(01/11)



ZERVOS GROUP, INC.

INSURANCE & BONDS



March 27, 2024

Re: Hutch Paving, Inc.
3000 E. 10 Mile rd.
Warren, MI 48091

To Whom It May Concern,

We have had a working relationship with Hutch Paving, Inc., for many years. Their surety company is RLI Insurance Company (A. M. Best Rating A+ (Superior) Financial Size Category XII and is listed in the Department of the Treasury's Circular 570 and is licensed to transact business in all states). Hutch Paving, Inc. has a \$10,000,000 single limit and a \$25,000,000 aggregate bonding limit. This program is to meet the contractor's every day needs and by all means, does not limit the contractor to any certain amount.

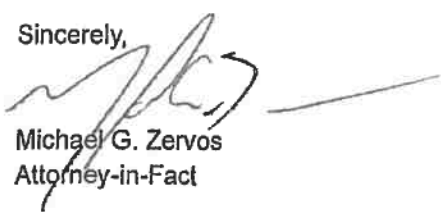
All of the principals related to this organization are well-experienced and highly capable individuals. It is our opinion that any project, regardless of size or nature, undertaken by this firm will be handled with dispatch and to the complete satisfaction of the owner.

We are confident that your investigation has confirmed the fact that Hutch Paving, Inc. is an exceptionally well-managed and financially sound company, with a credit rating with all suppliers and subcontractors that is a model for the industry.

We would expect that the execution of any final bonds would be subject to a review of the final contract terms, conditions and financing by our client and RLI Insurance Company, as well as the satisfactory evaluation of the surety's normal underwriting requirements at the time the bond is requested.

Please do not hesitate to contact our office if we can be of further assistance.

Sincerely,


Michael G. Zervos
Attorney-in-Fact



24724 Farmbrook Road • P.O. Box 2067 • Southfield, Michigan 48037-2067
(248) 355-4411 • Fax (248) 355-2175



POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That OLD REPUBLIC INSURANCE COMPANY, a Pennsylvania stock insurance corporation, does make, constitute and appoint:

GUS E. ZERVOS, STEPHEN M. ZERVOS, MICHAEL G. ZERVOS, DONALD W. BURDEN, KAREN GUTHRIE, STEPHANIE A. DINCO

of SOUTHFIELD, MI

its true and lawful Attorney(s)-in-Fact, with full power and authority for and on behalf of the Company as surety, to execute and deliver and affix the seal of the Company thereto (if a seal is required), bonds, undertakings, recognizances or other written obligations in the nature thereof, (other than self-insurance workers compensation bonds guaranteeing payment of benefits, or black lung bonds), as follows:

ALL WRITTEN INSTRUMENTS

and to bind OLD REPUBLIC INSURANCE COMPANY thereby, and all of the acts of said Attorneys-in-Fact, pursuant to these presents, are ratified and confirmed. This appointment is made under and by authority of the board of directors at a meeting held on December 10, 2019. This Power of Attorney is signed and sealed by facsimile under and by the authority of the following resolutions adopted by the board of directors of the OLD REPUBLIC INSURANCE COMPANY on December 10, 2019.

RESOLVED FURTHER, that the chairman, president or any vice president of the Company's surety division, in conjunction with the secretary or any assistant secretary of the Company, be and hereby are authorized and directed to execute and deliver, to such persons as such officers of the Company may deem appropriate, Powers of Attorney in the form presented to and attached to the minutes of this meeting, authorizing such persons to execute and deliver and affix the seal of the Company to bonds, undertakings, recognizances, and suretyship obligations of all kinds, other than bail bonds, bank depository bonds, mortgage deficiency bonds, mortgage guaranty bonds, guarantees of installment paper and not guaranty bonds. The said officers may revoke any Power of Attorney previously granted to any such person.

RESOLVED FURTHER that any bond, undertaking, recognizance, or suretyship obligation shall be valid and binding upon the Company

- (i) when signed by chairman, president or any vice president of the Company's surety division and attested and sealed (if a seal be required) by any secretary or assistant secretary; or
- (ii) when signed by a duly authorized Attorney-in-Fact and sealed with the seal of the Company (if a seal be required).

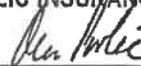
RESOLVED FURTHER, that the signature of any officer designated above, and the seal of the Company, may be affixed by facsimile to any Power of Attorney or certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually affixed.

IN WITNESS WHEREOF, OLD REPUBLIC INSURANCE COMPANY has caused these presents to be signed by its proper officer, and its corporate seal to be affixed this 11th day of March, 2024.


Assistant Secretary



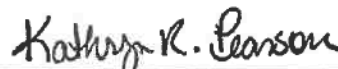
OLD REPUBLIC INSURANCE COMPANY


Vice President

STATE OF WISCONSIN, COUNTY OF WAUKESHA - SS

On this 11th day of March, 2024, personally came before me, Alan Pavlic and Karen J. Haffner, to me known to be the individuals and officers of the OLD REPUBLIC INSURANCE COMPANY who executed the above instrument, and they each acknowledged the execution of the same, and being by me duly sworn, did severally depose and say: that they are the said officers of the corporation aforesaid, and that the seal affixed to the above instrument is the seal of the corporation, and that said corporate seal and their signatures as such officers were duly affixed and subscribed to the said instrument by the authority of the board of directors of said organization.




Notary Public

My Commission Expires: September 28, 2026

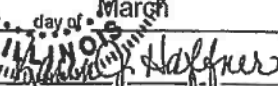
CERTIFICATE

I, the undersigned, assistant secretary of the OLD REPUBLIC INSURANCE COMPANY, a Pennsylvania corporation, CERTIFY that the foregoing and attached Power of Attorney remains in full force and has not been revoked; and furthermore, that the resolutions of the board of directors set forth in the Power of Attorney, are now in force.



Signed and sealed at the City of Brookfield, WI this 22th day of March, 2024.




Assistant Secretary

46-5195

ORSC 11008 (6-93)

ZERVOS GROUP, INC.

HUTCH PAVING, INC.

CREDIT REFERENCES

1. Superior Materials
33469 W. 14 Mile Road
Farmington Hills, MI 48331
(248) 788-8000
(248) 592-9130 - FAX
Contact: Theresa Russell
Email: tmrussell@superiormaterials.net
2. Ajax Materials
1957 Crooks Rd. Ste A
Troy, MI 48084
(248) 244-3316
(248) 244-1071 - FAX
Contact: Debra McCrystal
Email: dmccrystal@ajaxpaving.com
3. Cadillac Asphalt
2575 S. Haggerty Rd. Ste 100
Canton, MI 48188
(248) 215-0351
(734) 347-2589 - FAX
Contact: Kathleen Phillips
Email: Kathleen.phillips@cadillacasphalt.com

Recent Completed Projects

Project Title: CSX Detroit 2023 PMP

Client: CSX

Contact: Craig Dominiac 734-765-9782

Architect/Engineer: Tigerbrain Engineering

Contract Amount: \$1,970,513.20

Start Date: 5/2023 Completion Date: 7/2023

Work done by Hutch Paving, Inc: 50% - Asphalt Paving

Work done by subcontractor Gillett Excavating, LLC: 15% - Earthworks, Grading

Work done by subcontractor Wadel Stabilization, Inc: 35% - Cement Stabilization

Description: Asphalt Remove and Replace, Storm Sewer Repair, Earthworks, Striping

Project Title: City of Farmington Hills – Heritage Park Paths

Client: City of Farmington Hills

Contact: April Heier 248-473-1884

Architect/Engineer: None

Contract Amount: \$97,229.17

Start Date: 5/2023 Completion Date: 5/2023

Work done by Hutch Paving, Inc. : 100%

Description: Asphalt Remove and Replace 4"; Asphalt Overlay 1.5"-2"

Project Title: Ford Road - Carleton

Client: Village of Carleton

Contact: Cathy Coleman 734-341-4377

Architect/Engineer: Hennessey Engineers

Contract Amount: \$336,658.00

Start Date: 5/2023 Completion Date: 5/2023

Work done by Hutch Paving, Inc. : 100%

Description: Asphalt Mill and Overlay 4"

Project Title: Hamtramck Utility Road Repairs 2020-2023

Client: City of Hamtramck

Contact: Tiffany Neubig 734-891-6412

Architect/Engineer: Hennessey Engineers

Contract Amount: \$676,849.50

Start Date: 5/2020 Completion Date: 10/2023

Work done by Hutch Paving, Inc. : 70% - Asphalt Paving

Work done by subcontractor Goretski Construction 30% - Concrete

Description: Asphalt Milling and Paving; Misc Concrete

Recent Completed Projects

Project Title: Hamtramck 2023-2024 Asphalt Road Resurfacing

Client: City of Hamtramck
Contact: Tiffany Neubig 734-891-6412
Architect/Engineer: Hennessey Engineers
Contract Amount: \$1,353,978.01
Start Date: 8/2023 Completion Date: WIP
Work done by Hutch Paving, Inc.: 90% Asphalt Paving
Work done by subcontractor Edward White 10% Concrete
Description: Asphalt Mill and Overlay

Project Title: City of Melvindale Streets

Client: City of Melvindale
Contact: Tiffany Neubig 734-891-6412
Architect/Engineer: Hennessey Engineers
Contract Amount: \$496,525.08
Start Date: 6/2023 Completion Date: 7/2023
Work done by Hutch Paving, Inc.: 100% Asphalt Paving and Concrete
Description: Asphalt Mill and Paving; Misc Concrete

Project Title: Concord Green Subdivision 2023

Client: Genessee County Road Commission
Contact: Richard Hill 810-767-4920
Architect/Engineer: Genessee County
Contract Amount: \$564,974.00
Start Date: 8/2023 Completion Date: 10/2023
Work done by Hutch Paving, Inc.: 75% Asphalt Milling and Paving
Work done by subcontractor Bostwick Excavating 25% - Earthworks and Sewers
Description: R & R Concrete Curb and Gutter; Rebuild Catch Basins, Mill and Pave Asphalt

Project Title: City of Rochester 2023 Mill and Fill

Client: City of Rochester
Contact: Aseel A. Putros, P.E. 586-726-1234
Architect/Engineer: Anderson, Eckstein and Westrick
Contract Amount: \$520,220.72
Start Date: 10/2023 Completion Date: 11/2023
Work done by Hutch Paving, Inc.: 95% - Asphalt Milling and Paving
Work done by PK Contracting: 5% - Striping
Description: Asphalt Milling and Paving

Hutch Paving Equipment List

UNIT #	YEAR	MAKE	MODEL	VIN /SERIAL #	PLATE #	ASSET #	MILES	HOURS
556	2004	Dodge	RAM 1500 Pickup	307LU38C44G182679	BB52525	556	292,592	
557	2005	Sterling	Dump Truck	2FZHAZCVX5AN69447	BB64220	557	369,987	22,060
561	2007	Sterling	Dump Truck	2FZHAZCV87AX06632	BB64219	561	344,942	21,598
563	2008	Dodge	RAM 1500 Pickup	1D7HU18N185549774	DC70193	563		
564	1995	Freightliner	Trailer	2FUYF0Y065A858846	BA17418	564	325,372	
570	2007	Sterling	Dump Truck	2FZMAZCV27AY03467	BB06264	570	264,361	18,858
571	2007	Isuzu	Sweeper	JALC4816077017672	BC00240	571	153,673	
572	2006	Dodge	RAM 1500 Pickup	1D7KS28C06J187603	BB52524	572	225,530	
573	2005	Sterling	Dump Truck	2FZHAZDA75AN66291	BA52515	573	266,074	15,635
576	2002	Peterbilt	Dump Truck	1NPAL60X82XD582879	BC08701	576	433,929	3,330
578	2007	Isuzu	NPR Utility Truck	JALC4J16277013178	BB06265	578	154,619	
579	2005	Sterling	L79513 Dump Truck	2FZMAZCV45AN70849	BC00241	579	385,203	18,395
580	2007	Sterling	Tractor	2FZJAZVX7AX27340	BC00239	580	189,599	9288
581	2013	Dodge	RAM 1500 Pickup	1C6RR7NT1D5590574	CNU3136	581	177,470	
583	2007	Mack	CV713 Dump Truck	1M2AG11C17M052606	BC00242	583	245,272	13,824.60
584	2014	Dodge	RAM 3500 Pickup	3C63R3GLXEG205260	BD56786	584	154,399	
586	2011	Dodge	RAM 1500 Pickup	1D7RV1GT58S707610	CNU3136	586	158,948	
589	2014	Freightliner	SD Dump Truck	1FVHG3DV8EHF52946	BC00243	589	182,511	10,834
592	2015	Dodge	RAM 1500 Pickup	1C6RR7KM3F5559178	DA23523	592	214,631	
594	2015	Dodge	RAM 1500 Pickup	1C6RR7LM1F5559176	DA23525	594		
596	2016	Peterbilt	Tractor	1XPCD40X4GD323152	BA45315	596	163,122	9,647
597	2016	Peterbilt	Dump Truck	1NPCX4EX5GD327527	BB64222	597	157,412	
599	2016	Peterbilt	Tractor	1XPCD40XXGD323222	BA73146	599	187,224	9,332
600	2017	Peterbilt	Dump Truck	1NPCX4EX3HD371348	BC53924	600	137,906	9,624
603	2005	Sterling	Stake	2FZACFC585AU90522	BC53900	603	243,089	9,553
604	2015	Jeep	Grand Cherokee	1C4RJF8G4FC685581	DFT5870	604	146,365	
606	2017	Freightliner	M2 Tank Sweeper	1FVACXDT1HHHW2265	BB54597	606	77,371	
607	2004	Chevrolet	C7500 Van	1GBM7C1C14F511151	BB06269	607	261,421	
608	2010	Freightliner	Mill Service Truck	1FVHCYB51ADAS9449	BB06266	608	85,646	9,537
609	2010	Freightliner	Tractor	1FVACWDTXADAR9298	BA98308	609	143,237	9,563
610	2017	Dodge	RAM 1500 Pickup	1C6RR7PT9H5552397	DB24451	610	38,442	
611	2018	Peterbilt	567 Dump Truck	1NPCXKEX3JD460301	BC00247	611	95,403	5,692

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Hutch Paving Equipment List

UNIT #	YEAR	MAKE	MODEL	VIN /SERIAL #	PLATE #	ASSET #	MILES	HOURS
612	2017	Dodge	RAM 3500 CrewPickup	3C63R3CLXH647059	B806270	612	84,061	
613	2017	Peterbilt	Tractor	1XPCD40X4HD413239	B806268	613	123,063	
614	2017	Chevrolet	Tahoe	1GNSKCKCHR112962	7NDY53	614	38,442	
615	2010	Freightliner	Tractor	1FVACX850ADAS9678	B864224	615	213,718	7,425
616	2017	Freightliner	Van	3ALACWDT6HHDY8442	BA12795	616	134,372	5,936
617	2014	Freightliner	Tractor	1FVACXDT4EHFV6188	B864225	617	6,700	1,857
618	2005	Freightliner	M2 Utility	1FVACWDC75HU00461	B830585	618	343,106	10,867
619	2019	Freightliner	Tractor	3AKJGND1XKDKF4474	B864724	619	101,120	
620	2019	Freightliner	Dump Truck	3ALSGND13KDKP1072	BC08700	620	66,995	
621	2018	Dodge	RAM 3500 Pickup	3C63R3CL3JG208730	B847122	621		
622	2010	Freightliner	Tractor	1FVACXDT1ADAV0027	BC00248	622	255,456	165.4
623	2018	Jeep	Compass	3C4NJD8BJT231453	DVQ3935	623	11,656	
624	2018	Jeep	Compass	3C4NJD8BJT265904	DC26363	624	86,000	
625	2018	Peterbilt	567 Tractor	1XPCD40X3JD481182	B864204	625	145,120	
626	2020	Freightliner	114SD Flowboy	3ALHG3DV9LDLV8493	BC49787	626	42,809	2,424
627	2020	Freightliner	122SD Dump Truck	3ALSGND15LDLV8490	BC35174	627	40,526	2,282
628	2020	Freightliner	M2106 Van	3ALHCYFEXLDLV8489	BC35175	628	16,788	783
630	1994	Peterbilt	Tow Truck	1XPBLA9X96379378	BC53930	630	511,990	
631	2015	Ford	F550	1FD0X5HT6FEA40291	B888326	631	146,444	11,653
632	2021	Peterbilt	Model 348	2NP3XJ0X3MM752250	BC84673	632	13,629	785
633	2023	Peterbilt	Model 367	1NPPL40XXPD887529	TBD	633		
634	2024	Ford	F550	1FDUF5GT1HEE48724	TBD	634		
635	2024	Peterbilt	Model 367	TBD	TBD	635		
636	2024	Peterbilt	Model 368	TBD	TBD	636		
637	2024	Peterbilt	Model 369	TBD	TBD	637		
700	2013	Freightliner	M2106 Van	1FVACWDTXDH8Z1848	B869578	700	232,462	7,289
709	2007	Sterling	Whirlwind Sweeper	49HAADBXX7DX61718	BC46460	709	40,738	5,934
710	2010	Peterbilt	330 Tractor	2NPNNHM6X7AM111779	BC34911	710	71,175	3,040
751	2022	Kenworth	T370	2NKHMM7X5NM456414	BC68754	751		
755	2022	Freightliner	M2-106	3ALACWFC6NDNG7716	BC86336	755	21,708	
756	2015	Ford	F550	1FDUF5GT6FEA26591	BD12734	756	241,437	6,893
758	2023	Freightliner	M2 W/X-Broom	1FVACWFE5PHNV7679	N/A	758		
762	2017	Ford	F550	1FDUF5GT1HEE48724	N/A	762		
800	2018	Dodge	RAM 1500 Pickup	1C6RR7NM1J5225476	DC26454	800	103,740	

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Hutch Paving Equipment List

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Hutch Paving Equipment List

EQUIPMENT							
UNIT #	YEAR	MAKE	MODEL	VIN /SERIAL #	PLATE #	ASSET #	HOURS
E1		Hertz	185 CFM Compressor	6187736	N/A	901	4,705.20
E2			HOT WATER PRESSURE WASHER	N/A	N/A	902	
E4			Storage Container-Yard	N/A	N/A	904	
E5	1998	Ingersoll	Rand Roller	153297	N/A	905	2,751.00
E6		Holst	Holst	N/A	N/A	906	
E7	1996	CAT	Loader	1KM01058	N/A	907	6,473
E11	1997	CAT	Dozer	6B500277	N/A	911	6,753.80
E16	2000	LeeBoy	Tack Wagon	250-500-1733	N/A	916	
E21		CAT	248C Skidsteer	6LZ01526	N/A	921	11,838.70
E22		CAT	262 Skidsteer	CED02771	N/A	922	NR BEACER BROKEN
E23			2560 Melroe Hydraulic Breaker	1558	N/A	923	
E25	2002	CAT	430DQ Backhoe	BNK02766	N/A	925	
E26			Reconditioned Allied Hammer	CM80972	N/A	926	
E29		Whiteman	Power Buggy	20001010	N/A	929	
E33		STIHL	STIHL	237836	N/A	933	
E34		STIHL	STIHL	237839	N/A	934	
E36			Cement Mixer	CA752109	N/A	936	
E45			GENERATOR	N/A	N/A	945	
E50			55 Gallon Melting Kettle	306125	N/A	950	
E51			Applicator/Melter/Pourer	N/A	N/A	951	
E57			Forklift FHG30N5T	A33G10785	N/A	957	2,440.80
E63	2008	Volvo	L-20B Wheel Loader	2178	N/A	963	5,882
E68			Allied Hammer S23 for Volvo L20B	N/A	N/A	968	
E71	2010	Komatsu	PC88MR-8	KMTPC205A01005436	N/A	971	6,668
E72	2011	HAMM	HD10CVV Roller	1990201	N/A	972	5,253.40
E73	2011		Crack Jet III	N/A	N/A	973	
E74			Husqvarna Saw	12387367001	N/A	974	
E75	2012	Mauldin	MT600 Tack Tank	674-L-T6-GX-Y-*02674	DB19566	975	
E77	2013	HAMM	HD10CVV Roller	H1991036	N/A	977	5,795.50
E83		GEHL	V-330 Highflow Loader	0V330K00131089	N/A	983	
E86		CAT	D5K2XL Dozer	KWW00639	N/A	986	4,315.00
E87		CAT	CB24 Paving Compactor	24002597	N/A	987	5253

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Hutch Paving Equipment List

UNIT #	YEAR	MAKE	MODEL	VIN /SERIAL #	PLATE #	ASSET #	MILES	HOURS
E88		CAT	272D Skid Steer	GSLO0633	N/A	988		2,658
E89		CAT	CS433E Roller	ASR00520	N/A	989		652.3
E92		RobinAir	ROB34988 A/C Machine	604403	N/A	992		
E96		LeeBoy	Sweep Pro Broom	4830-53867	N/A	996		
E97	2014	CAT	316EL Excavator	DZW01552	N/A	997		4,528.00
E101		Wirtgen	W130FI Cold Milling Mac	18100053	N/A	1001		3,832
E102		CAT	CB348 Double Drum Roller	C8801067	N/A	1002		1,764.00
E103	2015	CAT	D4K2 LGP Dozer	OKRR00334	N/A	1003		4,278.40
E104	2015	CAT	CB14 Asphalt Compactor	47300928	N/A	1004		2,734.00
E106	2015	CAT	H75ES Hydraulic Hammer	N/A	N/A	1006		
E107	2015	CAT	262C2 Skid Steer Loader	OTMW01166	N/A	1007		3,881.40
E108		Wirtgen	W500C	120500474	N/A	1008		
E110			Rammer Hammer for ECR88	777A2664	N/A	1010		
E111	2016	Wirtgen	W210 Mill	15201132	N/A	1011		
E112	2009		Golf Cart	N/A	N/A	1012		
E113	2001		Golf Cart	1413998	N/A	1013		
E114	2016	Volvo	ECR88D	212051	N/A	1014		
E115	2016	Allied	Hammer	777A1869	N/A	1015		
E116	2016	CAT	279D Loader	GTL02912	N/A	1016		3,751
E117	2013	HAMM	HD10 Roller	H200759	N/A	1017		3,802
E118		Vogele	Super 2000-3I Paver	11740029/2403FB60	N/A	1018		
E122	2017	Volvo	DD 38HF	198281	N/A	1022		2,819.30
E125		HAMM	HD14IVV	H2310273	N/A	1025		1,989.20
E126		GEHL	SLV330G2 Skidsteer	GHL0V330D0D134043	N/A	1026		2,351.10
E127		Mauldin	MT-300 Tack Sprayer	N/A	N/A	1027		
E128	2018	CAT	D4K2 Tractor	KR202586	N/A	1028		1,395.40
E129	2018	CAT	316 FL Hydraulic Excavator	YDL20194	N/A	1029		1,903.75
E130	2018	Volvo	L20HS	00 72	N/A	1030		1,166
E131			Norman Motor Grader	65ET10239	N/A	1031		
E132	2018	HAMM	HD90I Roller	H2420316	N/A	1032		626
E133	2018	HAMM	HD10CVV	H1995734	N/A	1033		2,000.00
E134	2018	CAT	279D Skid Steer Loader	GTL06020	N/A	1034		2,283.00
E135		CAT	Wieler P385	N/A	N/A	1035		2,348
E137			4 TON KMI Hotbox	1612342	N/A	1037		

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Hutch Paving Equipment List

UNIT #	YEAR	MAKE	MODEL	VIN /SERIAL #	PLATE #	ASSET #	MILES	HOURS
E138	2019	Weiler	P385B Paver	P385B-2798		1038		
E139		Rosco Sweep	Pro Sweeper	4890-95376		1039		2,830.00
E140			GPS Kit for Dozer & Grader	N/A		1040		N/A
E141	2017	GEHL	V400	152540		1041		1,192
E142			Super Pac 6620	102211		1042		2,694.90
E143	2020	CAT	279D3 Compact Tract Loader	RB901373		1043		1,032.00
E145	2019	Volvo	EC200EL	310165		1045		636.5
E146	2020	Komatsu	PC88MR-10 Hydraulic	8557		1046		1,264.00
E147	2021	GEHL	V420 Skid Loader	GHLOV420H0D155477		1047		906
E148		Crafco	SuperShot 125 Melter	1C9SV1221M1418110		1048		
E149		Weiler	P385 Paver	P385B-3353		1049		1,196
E150		Weiler	P385 Paver	P385B-3354		1050		1,199
E151		CAT	279D3 Loader	59489X		1051		614.3
E152		HAMM	HD10CVV Roller	H2630550		1052		4
E153		HAMM	HD13 IVV Roller	H23100478		1053		37.6
E154		Wilgen	W210 Mill	N/A		1054		
E155		VIRNIG	Angle Broom	181483		1055		
E156	2021	FMJ470	Broce Broom	601113		1056		103 Hrs
E157		Vbox	Salt Spreader	412455510		1057		
E158		Vbox	Salt Spreader	410489388		1058		
E159		PLW	FLOW ON 809	N/A		1059		
E160	2023	Komatsu	PC88MR-11	C40080		1060		
E161	2023	Weiler	P385 Paver	P385B-3714		1061		
E162	2018	Hamm	HD14ivv	H2310468		1062		
E163	2023	CAT	279D3 CTL	RB905659		1063		
E164	2024	Weiler	P385 Paver	P385B-3630 ID#62647		1064		
E165	2023	Weiler	P385 Paver	1W9WT3511PK548160		1065		
E166			Cold Planer PC105	N/A		1066		
E167	2023	Weiler	P385B Paver	P385B-3714		1067		
E168	2020	Hamm	H51 Grade Roller	WGH0H270KHAA00612		1068		
E169	2023	John Deere	325G Track Loader	1T0325GKCPJ447817		1069		
E170	2023	Komatsu	Excavator PC88MR-11	C40449		1070		
E171	2015	CAT	Skid Steer Loader	BGZ01523		1071		

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Hutch Paving Equipment List

TRAILER								
UNIT #	YEAR	MAKE	MODEL	VIN /SERIAL #	PLATE #	ASSET #	MILES	HOURS
T1	2000	ETNYRE	Trailer	1E9273048YE111130	A325020	701		
T2	2003	Talbert	Trailer	40FR0302532022673	D421657	702		
T3	1999	Trail King	Trailer	1TKC02420XB038114	C529850	703		
T4	2000	Talbert	Trailer	40FR02928Y1019390	8767500	704		
T5	2000	Talbert	Trailer	40FR0302XY2019386	D684463	705		
T8	2002	U Dump	Trailer	432DL24B920006519	E018682	708		
T11	2021	30" Quad Axle	Trailer	2G9LS34X6MB105104	E176347	711		
T17	2006	American	Trailer	1A9UT16A461668633	B312888	717		
T18	2000	Titan	Trailer	2K9TC1263YH035034	A991149	718		
T19	1996	Assembled	Trailer	MK0386A141R052996	B686818	719		
T21	2006	Rogers	Trailer	1R8H442076AR24850	B816945	721		
T22	1998	Interstate	Trailer	1JKDTA209WA000273	B819562	722		
T24	2003	Talbert	Trailer	40FR0353831022478	C087092	724		
T27	2000	East	Trailer	1E1W1K680YRH27296	C255910	727		
T28	2008	Supertrain	Trailer	1T90S280381066864	D819563	728		
T29	2008	Supertrain	Trailer	1T90S250X81066865	D819564	729		
T30	2014	Kaufman	Trailer	5VGFR4232ELO00975	D059205	730		
T31	2014	Towmaster	Trailer	4KNFT2437EL160958	D819565	731		
T32	2015	Kaufman	Trailer	5VGFD2028FLO02406	D216130	732		
T33	2015	Kaufman	Trailer	5VGFD2023FLO02409	D478254	733		
T34	2015	Kaufman	Trailer	5VGFD2024FLO02404	D380077	734		
T35	2015	Sure Trac	Trailer	5JW1C1621F2114770	D204822	735		
T38	2016	Towmaster	Trailer	4KNFT2636GL161211	D379743	738		
T39	2016	Force Cargo	Trailer	5NHUFA011G1058666	D551116	739		
T41	2017	East	Trailer	1E1D3M484HR053732	D403289	741		
T42	2017	East	Trailer	1E1D3M485HR056994	D548603	742		
T43	2017	Kaufman	Trailer	5VGFD2020HLO03066	D617511	743		
T44	2018	Towmaster	Trailer	4KNBF3730JL162310	D828099	744		
T45	2019	East	Trailer	1E1D3M487KR065512	D851532	745		
T46	2018	Kaufman	Trailer	1K9FR4236JB367299	D819508	746		
T47	2019	East	Trailer	1E1D3M486KR066019	D851548	747		
T48	2018	JB Enterprise	Trailer	457EAOCC04J1025308	E018688	748		
T49	2019	Towmaster T-18D	Trailer	4KNBF2828KL163125	E085481	749		

Last Updated 09/2023

Hutch Paving Equipment List

[illegible]

Last Updated 09/2023



CITY OF DEARBORN HEIGHTS Proposal

Submitted to
CITY OF DEARBORN HEIGHTS
ALI DIB
(313) 791-3490
adib@dearbornheightsmi.gov

Proposal Date 8/15/2024
Project ID 407165

Contact
vito mosa
(586) 413-2015
vito@hutchpaving.com

Services

CITY OF DEARBORN HEIGHTS Estimate

COMMENTS

The proposal includes a total price that covers milling, fine grading, paving, testing, and restriping. All other items are priced per unit as detailed in the bid proposal form.

For the Elite Sports Central Park site, the concrete thickness is unknown. The area is included, and any changes will be addressed on a case-by-case basis. Any additional cost for the base work if needed can be a change order later.

(THE FAMILY DOC CLINC) 4.00" Fine Grade & Pave | 3,800 SFT

- Fine grade current base
- Install 2.50 13A MDOT SPEC Leveling course asphalt compacted to proper density
- Apply SS-1h emulsion (tack coat) asphalt binder to promote adhesion of bituminous concrete
- Install 1.50 5E1 MDOT SPEC Wearing course asphalt compacted to proper density
- Stripe asphalt parking lot per print with MDOT spec traffic paint.
- Remove all debris resulting from our operation.

(FENTON STREET ALLEYWAY) 4.00" Asphalt Remove and Replace by Milling | 2,882 SFT

- Move and stockpile bumper blocks to be reinstalled after construction.
- Mill asphalt pavement as needed to specified depth of 4.00" exporting all RAP to an approved recycling facility.
- Power sweep and clean parking lot removing all debris to approved recycling facility.
- Install 2.50 13A MDOT SPEC Leveling course asphalt compacted to proper density
- Apply SS-1h emulsion (tack coat) asphalt binder to promote adhesion of bituminous concrete
- Install 1.50 5E1 MDOT SPEC Wearing course asphalt compacted to proper density
- Stripe asphalt parking lot per print with MDOT spec traffic paint.
- Remove all debris resulting from our operation.

(HASS & KINLOCH) 4.00" Asphalt Remove and Replace by Milling | 23,010 SFT

- Move and stockpile bumper blocks to be reinstalled after construction.
- Mill asphalt pavement as needed to specified depth of 4.00" exporting all RAP to an approved recycling facility.
- Power sweep and clean parking lot removing all debris to approved recycling facility.
- Install 2.50 13A MDOT SPEC Leveling course asphalt compacted to proper density
- Apply SS-1h emulsion (tack coat) asphalt binder to promote adhesion of bituminous concrete
- Install 1.50 5E1 MDOT SPEC Wearing course asphalt compacted to proper density



CITY OF DEARBORN HEIGHTS Proposal

- Stripe asphalt parking lot per print with MDOT spec traffic paint.
- Remove all debris resulting from our operation.

(HEATHER LANE) 4.00" Asphalt Remove and Replace by Milling | 26,541 SFT

- Move and stockpile bumper blocks to be reinstalled after construction.
- Mill asphalt pavement as needed to specified depth of 4.00" exporting all RAP to an approved recycling facility.
- Power sweep and clean parking lot removing all debris to approved recycling facility.
- Install 2.50 13A MDOT SPEC Leveling course asphalt compacted to proper density
- Apply SS-1h emulsion (tack coat) asphalt binder to promote adhesion of bituminous concrete
- Install 1.50 5E1 MDOT SPEC Wearing course asphalt compacted to proper density
- Stripe asphalt parking lot per print with MDOT spec traffic paint.
- Remove all debris resulting from our operation.

(COLGATE STREET) 4.00" Asphalt Remove and Replace by Milling | 9,760 SFT

- Move and stockpile bumper blocks to be reinstalled after construction.
- Mill asphalt pavement as needed to specified depth of 4.00" exporting all RAP to an approved recycling facility.
- Power sweep and clean parking lot removing all debris to approved recycling facility.
- Install 2.50 13A MDOT SPEC Leveling course asphalt compacted to proper density
- Apply SS-1h emulsion (tack coat) asphalt binder to promote adhesion of bituminous concrete
- Install 1.50 5E1 MDOT SPEC Wearing course asphalt compacted to proper density
- Stripe asphalt parking lot per print with MDOT spec traffic paint.
- Remove all debris resulting from our operation.

(LEHIOH STREET) 4.00" Asphalt Remove and Replace by Milling | 4,928 SFT

- Move and stockpile bumper blocks to be reinstalled after construction.
- Mill Cut asphalt pavement as needed to specified depth of 4.00" exporting all RAP to an approved recycling facility.
- Power sweep and clean parking lot removing all debris to approved recycling facility.
- Install 2.50 13A MDOT SPEC Leveling course asphalt compacted to proper density
- Apply SS-1h emulsion (tack coat) asphalt binder to promote adhesion of bituminous concrete
- Install 1.50 5E1 MDOT SPEC Wearing course asphalt compacted to proper density
- Stripe asphalt parking lot per print with MDOT spec traffic paint.
- Remove all debris resulting from our operation.

(ELITE SPORTS) 4.00" Asphalt Remove and Replace by Milling | 66,780 SFT

- Move and stockpile bumper blocks to be reinstalled after construction.
- Mill asphalt pavement as needed to specified depth of 4.00" exporting all RAP to an approved recycling facility.
- Power sweep and clean parking lot removing all debris to approved recycling facility.
- Install 2.50 13A MDOT SPEC Leveling course asphalt compacted to proper density
- Apply SS-1h emulsion (tack coat) asphalt binder to promote adhesion of bituminous concrete
- Install 1.50 5E1 MDOT SPEC Wearing course asphalt compacted to proper density
- Stripe asphalt parking lot per print with MDOT spec traffic paint.
- Remove all debris resulting from our operation.

EXPORT | IMPORT

IMPORT: Import 21AA aggregate if needed to meet grade + \$40.00/ton



CITY OF DEARBORN HEIGHTS Proposal

EXPORT: Subgrade undercutting to stabilize soft and yielding subgrade+69.00/ton

*In the event that select base repair areas are needed, based off material removed and replaced, import/export unit price items will be used to calculate cost of change order. (MUST BE APPROVED BY OWNER)

Total: \$559,827.00

Acceptance

ALI DIB
CITY OF DEARBORN HEIGHTS
adib@dearbornheightsmi.gov

Date

vito mosa
Hutch Paving
vito@hutchpaving.com
(586) 413-2015

About us

Hutch Paving specializes in the installation, repair, maintenance and rehabilitation of asphalt & concrete pavement systems in southeastern Michigan for property managers and owners.

Our comprehensive services include, but are not limited to, new construction, milling, pulverization, crack repair, sealcoating, patching, resurfacing, reclamation, curbing, removal & replacement, concrete, striping, speed bumps and drainage systems of asphalt and concrete.

Our staff of professional sales engineers are highly trained and directed to consult with property managers to determine the best solution for a pavement problem.

When you choose someone to do business with, you want an industry partner you can rely on, now and in the future. With Hutch Paving, you will benefit from a heritage of service and results, from a team of experts who will solve your pavement maintenance issues.



3000 East Ten Mile Rd. Warren, MI 48091

2024 Standard Agreement and Terms

This agreement is governed by the following terms and conditions. Hutch Paving, Inc. (HPI), shall be referred to as the Contractor or HPI, while the recipient of this contract, whether the owner, architect, client, or customer, shall be referred to as the "Customer". Unless otherwise specified, quoted prices remain valid for a period of 30 days from the proposal's date of issuance. Payment is expected upon receipt of the invoice. A finance charge of 1-1/2% per month will be applied to all overdue accounts.

Warranty Coverage:

HPI's services are protected by our standard warranty, safeguarding against defects in materials and workmanship for a duration of 12 months starting from the substantial completion date, as outlined in the terms and conditions herein. Please note that our warranty excludes coverage for cracks or drainage issues in cases where the work entails resurfacing rather than a complete replacement.

Changes Clause:

It is explicitly understood that all terms, agreements, and conditions pertaining to this contract are solely those articulated in writing herein, and that there are no verbal representations, undertakings, terms, agreements, or conditions of any nature. Any alterations or modifications to this agreement are permissible only in written form and at prices mutually agreed upon at the time such changes are authorized.

Estimated Quantities Clause:

Quantities and areas provided in this proposal are approximate and intended solely for estimating purposes. Furthermore, it is understood that payment is contingent upon the actual quantities of work completed and areas covered, unless this agreement constitutes a "lump sum" contract or is specified otherwise.

Frost Heave Clause:

In the event of subsurface or subterranean water susceptible to the freeze-thaw cycle, the potential for frost heave during winter months exists. Frost heave may result in the lifting, cracking, and separation of any pavement type. It is important to note that frost heave is inherent in Michigan's climate and is not covered under warranty.

Property Lines | Underground Conditions Clause:

The Customer is accountable for identifying and acknowledging the placement of property lines, drainage, irrigation systems, underground structures or pipes, or any other condition not readily observable. The Customer shall indemnify and hold HPI harmless for any damages or delays and shall bear the responsibility for any additional charges incurred by HPI due to the presence of such lines, structures, or conditions that were not appropriately marked for excavation.

Delays/Time of Completion Clause:

HPI shall not be held liable for delays beyond its control. All specified timeframes are approximate and subject to change.

Subgrades/Minimum Grade Clause:

HPI reserves the right to refrain from placing materials on a subgrade that, at HPI's sole discretion, is deemed unacceptably wet, unstable, or frozen, or where achieving a minimum grade of one percent (1%) is not feasible. If the Customer insists on proceeding with the work despite such conditions, written acknowledgment absolving HPI of responsibility for the quality and outcome of the work is required from the Customer, and the warranty will be rendered void.

Permits Clause:

The Customer is responsible for obtaining and covering the costs associated with any necessary permits, inspections, or assessments required for the project.

Zoning Requirements & Regulations Clause:

HPI does not bear the responsibility of verifying whether the Customer possesses the legal right or authority to execute the work as specified. Regardless of whether such work is deemed to contravene any ordinance, zoning regulation, or other law, the Customer remains obligated to compensate for the work carried out as requested.

Thickness of Asphalt Pavement Clause:

The pavement descriptions provided in this proposal pertain to average thickness. Variations may occur due to differences in subgrade and technical constraints, potentially deviating from the average thickness stated.

Soil Conditions Clause:

HPI bears no responsibility for any atypical soil conditions encountered that are not explicitly outlined in this proposal. Additionally, HPI assumes no responsibility for the excavation, removal, or disposal of any contaminated soils discovered during the Customer's excavation process. The Customer shall cover any additional costs incurred by HPI due to such conditions.

Tree Roots Clause:

HPI shall not be held liable for any damage to trees resulting from the removal of trees or tree roots during site preparation.

Cold Weather Conditions Clause:

Commencing October 1st, projects are subject to winter conditions (50 degrees Fahrenheit or below). Roller marks and asphalt marks may become visible because of cold weather temperatures.

Notice of Commencement Clause:

Notice of Commencement is requested pursuant to MCL 570.1108a(1).

Dispute Resolution Clause:

With the exception of any claim by HPI for payment or the enforcement of its lien rights, disputes arising from this contract shall be subject to arbitration before an arbitrator who is a registered engineer or architect. Should the parties fail to agree on an arbitrator, the American Institute of Architects (AAA) shall appoint the arbitrator, and the arbitration proceedings shall adhere to AAA rules. Both parties shall share the cost of arbitration equally. The arbitrator's decision shall be binding and enforceable in a Circuit Court for the State of Michigan. Before requesting arbitration, the Customer must deposit any unpaid balance due on the contract into escrow with an escrow agent approved by HPI. The Customer is responsible for reimbursing HPI for all attorney fees, costs, and expenses incurred in enforcing the terms of this agreement, including but not limited to the collection of any payment due and the defense against any claims made by the Customer.

CITY OF DEARBORN HEIGHTS

FORM OF PROPOSAL

PLEASE SUBMIT IN DUPLICATE

The undersigned declares that he has carefully examined all the items of the Specifications and Instructions and that he fully understands the requirements of same.

All bids to include shipping charges F.O.B. City of Dearborn Heights, Michigan.

State Terms: Not Applicable

Delivery: In Person

State Warranty on Equipment (where applicable): Not Applicable

Make and Model (where applicable): Not Applicable

PROPOSAL: RFP for Asphalt Pavement Repairs

Bid Unit Price:

4-inch HMA in place total cost per Square Yard:	\$37.80	/SY
Integral Curb C Gutter Repair (as needed):	\$65.00	/LF
Adjust Structures (as needed):	\$135.00	/VerticalFoot
Replace Cover (as needed):	\$800.00	/Each
Base Repairs (as needed):	\$56.00	/SY
Full Catch Basin (structure and cover)	\$5,500.00	/Each
Asphalt curb Removal and replacement (As Needed)	\$40.00	/LF

Total Price \$ 476,904.00

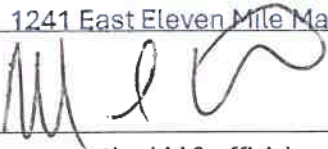
(Four Hundred Seventy-Six Thousand Nine Hundred Four Dollars and Zero Cents)

*** Total Price is based on RFP quantities. Final Price
will be field measured and billed on unit costs**

All questions or request of information should be submitted in writing, sent via email to City Engineer Mr. Ali M. Dib, P.E. to adib@dearbornheightsmi.gov

Firm Name True North Asphalt LLC Date August 19, 2024

Address 1241 East Eleven Mile Madison Heights, Michigan 48071

Signature  President Telephone (248) 289-6826
(Person executing bid & official capacity)

Nicholas Whitehurst / President

Names of Principal Officers and designated
official capacity

Not Applicable

If partnership or assumed name, indicate
name of owners

THE AMERICAN INSTITUTE OF ARCHITECTS



AIA Document A310

Bid Bond

KNOW ALL MEN BY THESE PRESENTS, that we

True North Asphalt, LLC

1241 E. Eleven Mile Road, Madison Heights, MI 48071

as Principal, hereinafter called Principal, and

Western Surety Company

151 N. Franklin Street, Chicago, IL 60606-3732

a corporation duly organized under the laws of the State of **South Dakota**
as Surety, hereinafter called Surety, are held and firmly bound unto

City of Dearborn Heights

6045 Fenton Street, Dearborn Heights, MI 48127

as Obligee, hereinafter called Obligee, in the sum of **Five Percent of Accompanying Bid**

Dollars (5% of Bid)

for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for

(Here insert full name, address and description of project)

Asphalt Pavement Repairs

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this 15th day of August, 2024.

True North Asphalt, LLC

(Witness)

(Principal)

(Seal)

PRESIDENT

(Title)

Western Surety Company

(Surety)

(Seal)

(Witness)

Nicholas Ashburn, Attorney in Fact

Western Surety Company

POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

Robert D Heuer, Paul M Hurley, Nicholas Ashburn, Mark T Madden, Holly Nichols, Individually

of Rochester Hills, MI, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

- In Unlimited Amounts -

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the Authorizing By-Laws and Resolutions printed at the bottom of this page, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 9th day of November, 2023.



WESTERN SURETY COMPANY

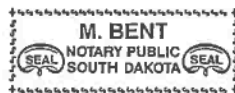
Larry Kasten, Vice President

State of South Dakota }
County of Minnehaha } ss

On this 9th day of November, 2023, before me personally came Larry Kasten, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is a Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires

March 2, 2026



M. Bent, Notary Public

CERTIFICATE

I, L. Nelson, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law and Resolutions of the corporation printed below this certificate are still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this 15th day of August, 2024



WESTERN SURETY COMPANY

L. Nelson, Assistant Secretary

Authorizing By-Laws and Resolutions

ADOPTED BY THE SHAREHOLDERS OF WESTERN SURETY COMPANY

This Power of Attorney is made and executed pursuant to and by authority of the following By-Law duly adopted by the shareholders of the Company.

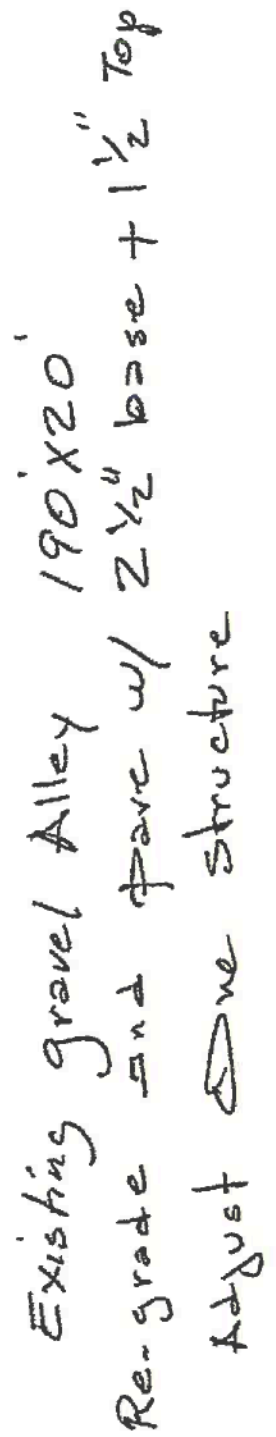
Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, and Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

This Power of Attorney is signed by Larry Kasten, Vice President, who has been authorized pursuant to the above Bylaw to execute power of attorneys on behalf of Western Surety Company.

This Power of Attorney may be signed by digital signature and sealed by a digital or otherwise electronic-formatted corporate seal under and by the authority of the following Resolution adopted by the Board of Directors of the Company by unanimous written consent dated the 27th day of April, 2022:

"RESOLVED: That it is in the best interest of the Company to periodically ratify and confirm any corporate documents signed by digital signatures and to ratify and confirm the use of a digital or otherwise electronic-formatted corporate seal, each to be considered the act and deed of the Company."

Go to www.cnasurety.com > Owner / Obligor Services > Validate Bond Coverage, if you want to verify bond authenticity.



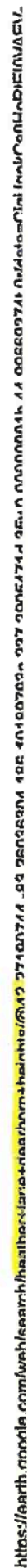
 885×26

885 X 26
4" Mill & cap plus 2 C.B.'s Re-construct



131, X22,

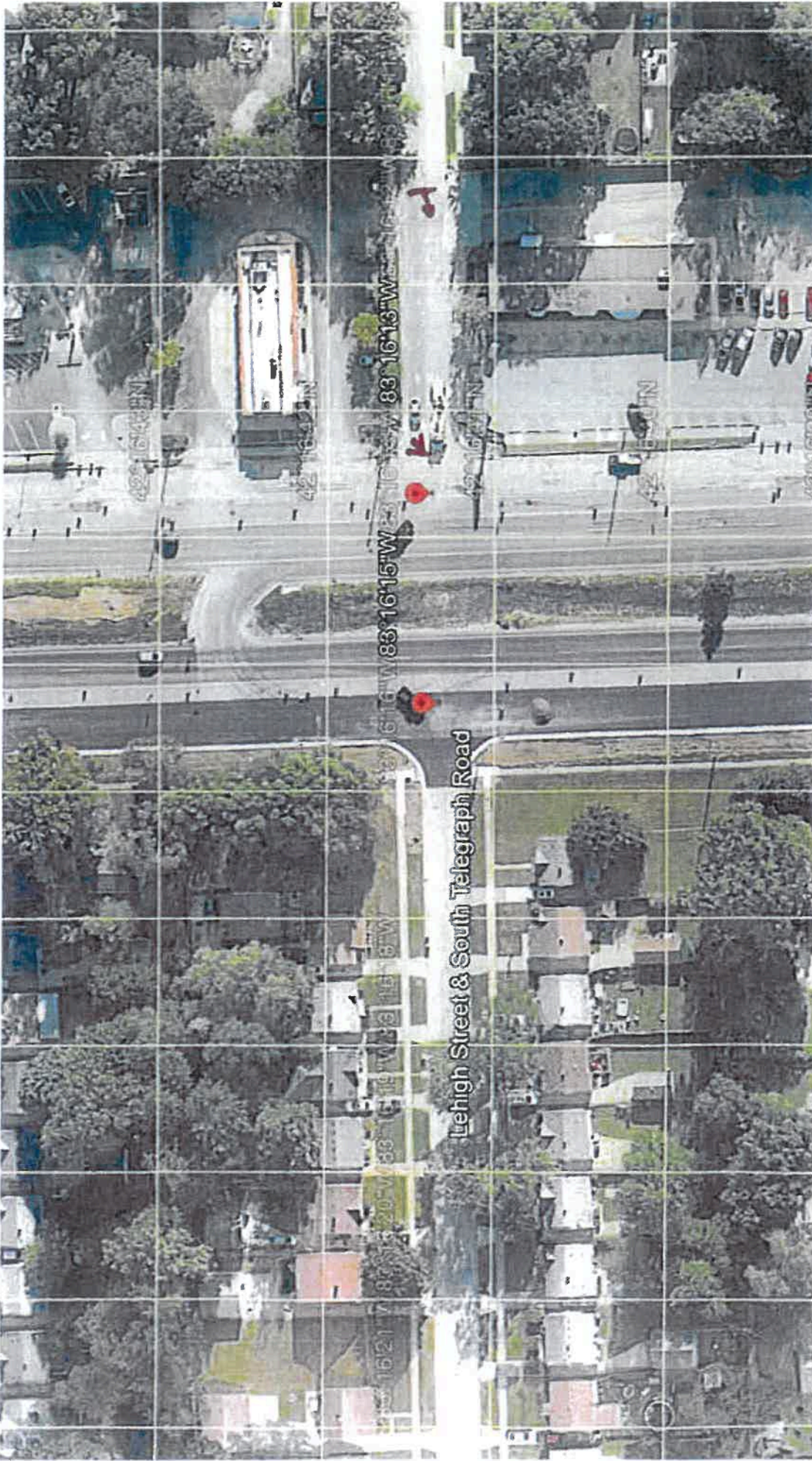
$$\frac{1}{J} = \sum_{j=1}^n \frac{1}{J_j}$$



4. 2. 2. 3. 4.



Existing A/c over Concrete
305' X 32'
4" Mill + Cap



Existing 2" A/c over Concrete
154' x 32'

4" Mill & Cap

8/1/24, 11:00 AM

Google Earth



4" Mill & Cap ($2\frac{1}{2}"$ Base + $1\frac{1}{2}"$ top)

Approx. 4,500 SY

<https://earth.google.com/web/search/Ford+Road+%26+Beech+Daly,+Dearborn+Heights,+MI/@42.3236652,-83.29311616,188.33357043a,396.3971181d,35y,0h,0t,0r/data=CiglJgokCU7ZGB9QKKVAEh...> 1/1

CITY OF DEARBORN HEIGHTS

Request for Proposal (RFP) for Asphalt pavement repairs

ADVERTISEMENT FOR PROPOSAL

Sealed Proposals will be received electronically at bidnetdirect.com or by email at comptroller@ci.dearborn-heights.mi.us or in person at the Comptroller's Office, City of Dearborn Heights, 6045 Fenton, Dearborn Heights, MI 48127, until:

Thursday August 15, 2024

AT 3:00 p.m.

Specifications must be obtained on-line by registering (free registration available) on BidNet. Go to www.bidnetdirect.com/mitn or send an email request to mpaul@dearbornheightsmi.gov

Questions related to this project can be directed to City Engineer Mr. Ali M. Dib P.E by Email to adib@dearbornheightsmi.gov

A walk thru (Optional) has been scheduled on Monday August 12, at 1:00 p.m at the Dearborn Heights City Hall address given below.

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127

PUBLISHED August 5,2024

CITY OF DEARBORN HEIGHTS

**RFP to for Asphalt pavement repairs at various locations
throughout the city of Dearborn Heights.**

INSTRUCTIONS TO BIDDERS

Sealed bids will be received electronically at Comptroller@dearbornheightsmi.gov by the City of Dearborn Heights, Michigan as owner, until **3:00 P.M., Thursday August 15, 2024** or in person at the Comptroller's Office at the Dearborn Heights City Hall, 6045 Fenton, Dearborn Heights, Michigan, 48127, or can be submitted at www.bidnetdirect/mitn using electronic bid submission option. Proposals shall be for items as specified on attached Specifications and Proposal Form.

BRAND NAME:

If and wherever, in the Specifications a brand name, make, name of any manufacturer, trade name, or vendor catalog number is mentioned it is for the purpose of establishing a grade or quality of material only. However, if a product other than that specified is bid, it is the vendor's responsibility to name such a product within his bid and to prove to the City that said product is equal to that specified. Evidence in the form of samples may be requested if brand is other than specified. Such samples are to be furnished after the date of bid opening only upon request of the City. If samples should be requested, such samples must be received by the City no later than seven (7) days after formal request is made.

Proposal shall be addressed to Comptroller, City of Dearborn Heights, 6045 Fenton, Dearborn Heights, Michigan, 48127, in a sealed envelope for each proposal, marked "Bid for (name of item being bid)". Such proposals shall be submitted in strict accordance with the City of Dearborn Heights Specifications for the items listed herein. Any and all variations from Dearborn Heights Specifications are to be stated in the bids.

Each proposal must be submitted on forms furnished on-line at the MITN site, on:

www.bidnetdirect/mitn

The City of Dearborn Heights reserves the right to reject or accept any or all proposals, in whole or in part, and waive any irregularities or formalities therein.

BID DEPOSIT:

Each bid must be accompanied by a 5% Bid Bond to validate the bid proposal.

BID SUBMISSION:

Please follow these instructions carefully to submit a bid, your bid may be considered Nonresponsive if it is not submitted as instructed below. Bids are considered received, when Comptroller's Office received by email or submitted at Bidnetdirect/mitn EBS option for registered users before the specified due date and time, late bids will not be considered. Each bid must be submitted separately and electronically.

1. Email Option

Scan your bid documents and email to comptroller@dearbornheightsmi.gov as an email attachment in either pdf or word format. In the email, please include the bid solicitation name, your company's address, telephone number and your contact information. Please include a photo copy of your bid deposit along with bid documents. If your bid deposit is in the form of a cashier's check, please mail the original check to Comptroller's Office, 6045 Fenton, Dearborn Heights, MI 48127.

2. Electronic Bid Submission Option

Login to Bidnetdirect website with your previously registered credentials at www.bidnetdirect/mitn You must be a registered user to participate in electronic bid submission.

- a. Find City of Dearborn Heights solicitation you are bidding for
- b. Click on "Place a Bid" button
- c. Select "Place a new Bid" radio button and click on continue. The create bid interface opens.
- d. Click on "Documents" tab, select add file. You have the option to drag & drop or browse your file. If you are using zip file, use zip file option. Selected files will appear in the file section. Once your files are uploaded, click on the Next button.
- e. It will take you to the Pricing tab, and you will see a reminder to "don't forget to attach your pricing in the Documents section. Select Next button on the next screen in the "exception" section, select "No" or "Yes". In the "Bidder compliance & Authentication" section enter your complete name and password when prompted. Click on "Submit Bid" button.
- f. In the "bid submission confirmation" window select "No" or "yes" as your response.
- g. Next screen will confirm your bid submission and you will receive a confirmation number for your records.

CITY OF DEARBORN HEIGHTS

INVITATION TO BID

**RFP for Asphalt pavement repairs at various locations throughout
the city of Dearborn Heights**

INSTRUCTIONS TO BIDDERS

PLEASE TAKE SPECIAL NOTE OF THE FOLLOWING PARAGRAPH:

**AT THE TIME OF OPENING ANY BID THAT DOES NOT MEET THE
REQUIREMENTS OF THE ABOVE PARAGRAPH WILL NOT BE READ BY THE
COMPTROLLER, OR TABULATED BY THE PURCHASING DIVISION. THESE BIDS
WILL BE RETURNED TO THE BIDDER BY THE COMPTROLLER MARKED,
“DOES NOT MEET BID SPECIFICATIONS”.**

It is agreed, if the bidder to whom the Contract shall have been awarded shall refuse or neglect to execute the Contract or Purchase Order and properly secure the same within ten (10) days, the amount of the bid deposit shall be forfeited to and retained by the Owner as liquidated damages for such neglect or refusal.

Further, if the successful bidder fails to comply with the terms of the bid proposal, contract or purchase order the City has the option to hold the successful bidder to the terms of the proposal or forfeit the bid deposit as liquidated damages.

Bidder will identify business entity as individual, or if doing business under assumed name, indicate assumed name, partnership (Naming Partners), Corporation, Foreign or Domestic (Naming Principal Officers), and indicate capacity or person executing proposal and bid.

Revised: 11/27/79 (Council Motion 79-1003)

And also on:

1/08/80 (Council Motion 80-15)

And also on:

6/12/91 (Council Motion 91-299)

AGREEMENT for Asphalt Pavement Repairs throughout the City of Dearborn Heights.

This Agreement (for Asphalt pavement repairs at Golfview Drive), is entered into between the CITY OF DEARBORN HEIGHTS (hereafter "OWNER") and **TRUE NORTH ASPHALT LLC** (hereafter "CONTRACTOR"). OWNER and CONTRACTOR (hereafter collectively referred to as "the Parties", or individually and generically referred to as "Party") agree as follows:

ARTICLE 1. INCORPORATION OF THE BID SPECIFICATIONS, CONTRACTOR'S PROPOSAL, AND OTHER CONTRACT DOCUMENTS BY REFERENCE

1.1. Background. The Parties acknowledge that OWNER issued its Bid Specifications Package related to Asphalt pavement repairs at various locations within the city of Dearborn Heights (See attached). The Parties acknowledge that the Bid Specifications Package included an incomplete form for Agreement (hereafter "Form Agreement"). The Parties also acknowledge that this Bid Specifications Package described and specified many of the duties, responsibilities, and obligations that the Contractor selected by OWNER to do the work pursuant to the Bid Specifications Package would be required to perform and/or meet. Moreover, the Parties acknowledge that CONTRACTOR submitted its completed Proposal to OWNER in response to the Bid Specifications Package which led to the OWNER selecting it to be the CONTRACTOR chosen to perform the work required by this Agreement.

1.2. Contract Documents. The Contract Documents include all of the following which presently exist or which may come to exist in the future: Bid Specifications Package (including all parts of it as described in Section 1.1 above); CONTRACTOR'S completed Proposal; this Agreement; the Notice of Award; documentation submitted by CONTRACTOR prior to Notice of Award; the Form Agreement; and any Modification or Addendum to this Agreement, duly approved and delivered after execution of this Agreement.

1.3. General Incorporation by Reference. The Parties agree that the Contract Documents are incorporated herein and made a part hereof by reference. The Parties further agree that (A) the CONTRACTOR shall fulfill the duties, responsibilities, and obligations of the CONTRACTOR as described in the Contract Documents and (B) the OWNER shall fulfill the duties, responsibilities, and obligations of the OWNER as described in the Contract Documents. The only exceptions to these general requirements as set forth in this Section 1.3 are set forth in Section 1.4 below.

1.4. Effect of this Agreement and Otherwise. This Agreement is intended to be consistent with the other Contract Documents. Still, this Agreement supersedes what is stated in the other Contract Documents to the extent that this Agreement and any of the other Contract Documents

are inconsistent. Notwithstanding what is stated in the preceding sentence, any Modification or Addendum to this Agreement (including any Change Orders) that has been duly approved as required by this Agreement and delivered after the execution of this Agreement shall supersede the other Contract Documents (including this Agreement) to the extent that the Modification or Addendum is inconsistent with any of the other Contract Documents.

ARTICLE 2. WORK

2.1. Generally. CONTRACTOR shall complete all Work as specified or indicated in the Contract Documents. The Work is generally described as street asphalt pavement repair.

2.2. Performance Standards. CONTRACTOR shall perform all services in conformity with the standards and requirements set forth in the Contract Documents. Further, CONTRACTOR shall perform all services in a prompt, diligent and workmanlike manner and at a level of proficiency to be expected of a contractor with the personnel, equipment, expertise, background and experience that CONTRACTOR has represented that it has.

ARTICLE 3. TERM

Work under this Agreement shall commence as soon as practicable after this Agreement is executed.

ARTICLE 4. CONTRACTOR'S COMPENSATION

Subject to Article 5 below, OWNER shall pay CONTRACTOR for services actually performed and appropriately completed by CONTRACTOR as provided in the Contract Documents. Absent any further agreement between the Parties adjusting what CONTRACTOR is to be paid, the total amount to be paid to CONTRACTOR shall not exceed **[TO BE DETERMINED]**.

ARTICLE 5. PAYMENT PROCEDURES

5.1. Invoices. CONTRACTOR shall provide invoices on an ongoing basis to the OWNER for the services the CONTRACTOR has provided to the OWNER pursuant to this Agreement. Such invoices shall be submitted to OWNER within thirty (30) days of the substantial completion of the work. CONTRACTOR shall submit such invoices to the OWNER as specified in the Bid Specifications Package or in such other manner as directed in writing by the OWNER after this Agreement is executed.

5.2. OWNER'S Verification of Propriety of Payment. Before OWNER can actually pay an invoice submitted by CONTRACTOR, OWNER must verify and confirm that it is appropriate for OWNER to pay it. Ordinarily, this requires any such invoice to be reviewed by OWNER to determine the propriety of it being paid in three (3) steps: (A) The OWNER'S Department of Building and Engineering, Department of Public Works, and/or City Engineer will review the invoice, confirm that it is appropriate, and submit it to the OWNER'S Mayor. (B) The OWNER'S Mayor will review the invoice, confirm that it is appropriate, and submit it to the OWNER'S City Council. (C) The OWNER'S City Council will review the invoice, confirm that it is appropriate, and approve payment of it. Provided the Mayor does not veto the motion

approving the payment, the OWNER will thereafter send payment to the CONTRACTOR. The Parties agree that the OWNER shall have a reasonable amount of time to verify the propriety of paying any invoice submitted by CONTRACTOR in light of the foregoing process. Further, the Parties agree that the OWNER shall have such additional time as may be reasonably necessary in order to verify the propriety of paying any invoice submitted by CONTRACTOR based on the need to obtain further information, advice, and explanations related to things set forth in the invoice.

5.3. Payment. After OWNER has had a reasonable time to verify the propriety of paying an invoice submitted by CONTRACTOR in light of the foregoing sections, OWNER will pay CONTRACTOR per the terms of the invoice provided the services stated in the invoice were actually performed as provided in the Contract Documents, the invoice is completely accurate, and the services were appropriately completed by CONTRACTOR as provided in the Contract Documents.

5.4. Progress Payments and Retainage. Progress payments and retainage are otherwise governed by Michigan Public Act 524 of 1980, as may have been amended (MCL 125.1561 *et seq.*). This Act is incorporated herein by reference and made a part of this Agreement.

ARTICLE 6. CONTRACTOR'S REPRESENTATIONS

CONTRACTOR has made the following material representations to the OWNER which have induced the OWNER to enter into this Agreement:

(A) CONTRACTOR has considered the nature and extent of the Contract Documents, Work, locality, and all local conditions and federal, state and local laws, and regulations and local ordinances that may affect cost, progress, performance, or furnishing of the Work.

(B) CONTRACTOR has given OWNER written notice of any conflicts, errors, or discrepancies that it has discovered in the Contract Documents; and the OWNER'S written resolution of same is acceptable to CONTRACTOR.

ARTICLE 7. EMPLOYMENT LAW AND TITLE VI PLAN COMPLIANCE

7.1. Employment Law Compliance. CONTRACTOR shall, where applicable, employ others within the regulations of all Federal, State and Local laws and ordinances and regulations relating to minimum wages, social security, unemployment insurance, worker's compensation, and other employment laws. Pursuant to the Elliott-Larsen Civil Rights Act, Public Act 453 of 1976, as amended, and the Persons with Disabilities Civil Rights Act, Public Act 220 of 1976, as amended, CONTRACTOR shall not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, marital status, or a disability unrelated to the individual's ability to perform the duties of a particular job or position. As stated in the preceding sentence, CONTRACTOR shall require a similar covenant on the part of any Subcontractor employed in the performance of this Agreement. To the extent required by law, CONTRACTOR shall post in conspicuous places, available to employees and applicants for employment, notices provided by the appropriate governmental agency(ies) setting forth the fact that CONTRACTOR is an "Equal

Opportunity Employer", appropriate non-discrimination provisions, and appropriate notices regarding employment rights.

7.2. Title VI Plan Compliance. Appendix A is attached hereto and is included as part of the OWNER'S obligation to the Michigan Department of Transportation to require Appendix A. CONTRACTOR agrees that Appendix A is a material part of this Agreement and is incorporated herein by reference. CONTRACTOR has the duties and obligations of "Contractor" or "contractor" as set forth in Appendix A. Notwithstanding what is otherwise stated in this Section 7.2, this Section 7.2 only applies and Appendix A is incorporated into this Agreement and made a material part of it strictly to the extent that this Section 7.2 and Appendix A are actually applicable to the undertakings set forth in this Agreement under applicable law.

7.3. Non-Compliance. In the event of any breach of any of the non-discrimination covenants set forth in Section 7.1 above and/or the Title VI Plan covenants set forth in Section 7.2 above, the OWNER shall have the right to terminate this Agreement, a breach of said covenants in either of these provisions being deemed a material breach of this Agreement.

ARTICLE 8. ASSIGNMENT

8.1. In General. CONTRACTOR may not assign or partially assign this Agreement without first securing OWNER'S prior written approval of the proposed assignment and without first securing OWNER'S prior written approval of the proposed assignee. Any such consent to the assignment must be executed with the same formalities as are necessary under this Agreement to effectuate an amendment to this Agreement. OWNER may withhold its consent to any proposed assignment for any reason as it determines in its sole discretion. A previous consent to an assignment shall not operate to relieve CONTRACTOR of its obligation or CONTRACTOR'S assignee of its obligation to obtain OWNER'S prior written consent to any further proposed assignment.

8.2. Effect of Assignment on Obligations. An assignment shall not operate to relieve the CONTRACTOR of any of its obligations under this Agreement.

ARTICLE 9. WAIVER OF BREACH

No failure by a Party to insist upon the strict performance of any term of this Agreement or to exercise any term after a breach of this Agreement constitutes a waiver of any breach of the term. No waiver of any breach affects or alters this Agreement, but every term of this Agreement remains effective with respect to any other then existing or subsequent breach.

ARTICLE 10. VENUE

The Parties agree the proper venue for any suit or claim arising out of this Agreement shall be a court of competent jurisdiction in the County of Wayne, State of Michigan.

ARTICLE 11. NOTICES

11.1. In general. Except as otherwise provided in this Agreement, all formal notices required to be given by either Party hereunder shall be in writing and sent by certified mail, return receipt requested, to the following addresses:

[THIS SPACE IS INTENTIONALLY BLANK.]

OWNER: **Mayor's Office**
 City of Dearborn Heights
 6045 Fenton
 Dearborn Heights, MI 48127

CONTRACTOR: **True North Asphalt LLC**
 1241 E. Eleven Mile Road
 Madison Hts., MI 48071

11.2. Change in Notices. Any formal notices given pursuant to Section 11.1 above are to be sent with a copy to such persons and addresses as each Party may designate from time to time in writing by certified mail and agreed to by both parties. Either Party hereto may from time to time change the address to which such notices are to be directed by written notice to said other Party 7 days from date of change by written notice sent certified mail and by email.

ARTICLE 12. RELATIONSHIP OF THE PARTIES

Each Party is, and shall perform its obligations under this Agreement as an independent contractor, and as such shall have and maintain complete control over all of its employees, agents, and operations. Nothing contained in this Agreement is intended to, or shall be construed to, in any way create or establish the relationship of co-partners or joint venturers, or any employer-employee relationship between the Parties except as owner/contractor business relationship. Nothing contained in this Agreement is intended to, or shall be construed to, in any way create or establish an agency relationship or representative relationship between the Parties.

ARTICLE 13. NO THIRD PARTY BENEFICIARY CONTRACT

This Agreement is not intended to create beneficial rights in or for any third party. This Agreement is entered into for the sole benefit of the Parties to this Agreement.

ARTICLE 14. NO WAIVER OF GOVERNMENTAL IMMUNITY

Nothing in this Agreement is to be construed as a waiver of any governmental immunity by OWNER or by any person or entity affiliated with OWNER as provided by statute or court decision.

ARTICLE 15. INTEGRATED AGREEMENT

This Agreement contains all of the agreements, terms, and conditions made between the Parties with respect to the subject matter of this Agreement. There are no other understandings or agreements, oral or written, between the Parties with respect to the subject matter of this Agreement that are not addressed in this Agreement.

ARTICLE 16. LAW AND INTERPRETATION

This Agreement shall be construed under the laws of the State of Michigan.

ARTICLE 17. HEADINGS

The headings contained in this Agreement are for reference purposes only and shall not affect the meaning or interpretation of this Agreement.

ARTICLE 18. SEVERABILITY

The invalidity or illegality of any provision shall not affect the remainder of this Agreement.

ARTICLE 19. AMENDMENTS

This Agreement may not be modified orally or in any other manner except by an agreement in writing signed by all Parties or their respective successors in interest. No modification, additions, deletions, revisions, alterations, or other changes to this Agreement shall be effective unless and until such change is reduced to writing, duly approved, executed, and delivered by the Parties to each other. Notwithstanding what is otherwise stated in this Article 19, no amendment to this Agreement shall be necessary to adopt informal notice procedures pursuant to Section 11.2 above or to change such procedures.

ARTICLE 20. SUCCESSORS AND ASSIGNS

All of the covenants, provisions, terms, agreements and conditions of this Agreement shall inure to the benefit of and be binding upon the OWNER, the CONTRACTOR, and their respective successors and assigns.

ARTICLE 21. AUTHORITY AND COUNTERPARTS

Parties signing in a representative capacity state by their hand, that they are duly authorized to sign this Agreement. This Agreement may be executed separately, and in multiple counterparts, each copy of which shall constitute an original Agreement, and all counterparts, when taken together, will constitute one and the same Agreement.

[THIS SPACE IS INTENTIONALLY BLANK.]

[THIS SPACE IS INTENTIONALLY BLANK.]

[THIS SPACE IS INTENTIONALLY BLANK.]

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as shown on the date(s) listed below.

CITY OF DEARBORN HEIGHTS
("OWNER")

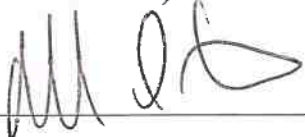
Bill Bazzi
Its: Mayor

Dated: _____, 2024

Lynne M. Senia
Its: City Clerk

Dated: _____, 2024

True North Asphalt LLC
("CONTRACTOR")



Dated: _____, 2024

By: **Nicholas Whitehurst**

Its: **President**

APPENDIX A

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereafter referred to as the "contractor") agrees as follows:

1. **Compliance with Regulations:** The contractor shall comply with the Regulations relative to non-discrimination in Federally-assisted programs of the Department of Transportation, Title 49, code of Federal Regulations, Part 21 as they may be amended from time to time (hereafter referred to as the "Regulations") which are incorporated herein by reference and made a part of this contract.
2. **Non-discrimination:** The contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulation, including employment practices when the contractor covers a program set forth in Appendix B of the Regulations.
3. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the contractor of the contractor's obligations under this contract and the Regulations relative to non-discrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor shall provide all information and reports required by the Regulations, or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the City of Dearborn Heights to be pertinent to ascertain compliance with such Regulations or directives. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information, the contractor shall so certify to the State Highway Department, or the Federal Highway Administration as appropriate, and shall set forth what efforts it has made to obtain the information.
5. **Sanctions for Non-compliance:** In the event of the contractor's non-compliance with the non-discrimination provisions of this contract, the City of Dearborn Heights shall impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to:
 - (a) Withholding of payments to the contractor under the contract until the contractor complies, and/or
 - (b) Cancellation, termination, or suspension of the contract, in whole or in part.
6. **Incorporation of Provisions:** The contractor shall include the provisions of paragraphs (1) through (6) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the City of Dearborn Heights may direct as a means of enforcing such provision including sanctions for non-compliance: Provided, however, that, in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the contractor may request the City of Dearborn Heights to enter into such litigation to protect the interests of the City and, in addition, the contractor may request the State highway department to enter into such litigation to protect the interests of the State and/or the United States to enter into such litigation to protect the interest of the United States. A request does not compel either entity to so enter any such litigation and such decision either way does not constitute a waiver of any governmental immunity defenses at time of litigation or subsequent.

CITY OF DEARBORN HEIGHTS
Request for Proposal (RFP) for Asphalt pavement repairs
Addendum # 1 (8-14-2024)

See attached technical specifications for Asphalt milling and overlay to be used for this project.

Bidding Questions and City's answers:

Q: For the sanitary adjustments and CB rebuild will these be billed at the unit costs noted on price sheet including surrounding base repairs and curbing or are all associated fees to be included in the total cost of the project.

A : this is a unit price contract, the contractor's invoice must include the work items performed for each task so if a section is replaced and it had a CB rebuilt, the section will be billed at the bid price for the square yards and the same goes for the CB. There are very few areas where a CB is rebuilt without adjacent pavement replacement.

Q: Is density testing required if so who is responsible for providing this the contractor or the city.

A: Density testing is the contractor's responsibility

Q: I see no line item for undercutting if needed (grade and pave alley and 4" mill of asphalt roadways) how will this be addressed.

A: The city anticipates that normal grading is to be a part this contract work. Any undercutting beyond this level will be treated on a case-per-case basis.

Q: For the base repairs of the pavement areas what depth is this to be quoted at >

A: the depth indicted on the documents.

Q: At Central Park what are we doing with the asphalt curbing is it being left in place or is it to be removed and reinstalled if so can this be a separate line item or should it be included in overall cost.

A: For central park, the current curb should be removed in the milling operation and a new curb to be installed under this contract. (Additional asphalt curb line item has been added to the price sheet)

Q: At Central Park the parking blocks removal and reset is this to be included in the total price or a separate line item

A: to be included in your price

Q: At Central Park Is restriping to be included in total cost or is this a separate line item

A: Existing striping to be restored as part of this work.

Q: Is restoration behind any curbs to be included in the cost of the curbs

A: Yes

Q: Is the project to be paid on unit cost of project total plus additional work

A: Yes, with advanced approval of "additional work"

Q: If paid by unit cost can job be broken down as follows this will allow for more detail billing and clear scope as its not fully detailed in the bid scope:

4" HMA in place including milling, testing, traffic control -per SY

Site grading - per SY

Integral concrete curb and gutter including restoration -per ft

Adjust structures- per vertical ft

Replace covers- Each

Full structure and cover replacement- Each

Subgrade undercutting- per ton

HMA Base repairs ____" -per SY

Striping - Lump Sum

Parking block removal and reset - Lump Sum

Asphalt curbing installation including restoration - per ft.

A: Above invoicing method is acceptable.

1- The bid due date is hereby extended until Monday August 19, 2024, at 3 pm

Addendum - 1

Request for Proposal (RFP) for Asphalt Pavement Repairs at Various locations, Dearborn Heights, MI

TECHNICAL SPECIFICATIONS MILLING & OVERLAY

SPECIFICATIONS FOR COLD MILLING HMA SURFACE

Description

This work shall be in accordance with Division 5, Section 501 of the 2012 MDOT Standard Specifications, except as herein specified & include all labor, equipment and materials to complete full removal, loading, hauling and disposal of the milled material as called for in the plans.

All material must be disposed of at an off-site location designated by the Contractor

CITY OF DEARBORN HEIGHTS
RFP FOR ASPHALT PAVEMENT REPAIRS

ADDENDUM -1

This addendum has been issued to extend the due date of this Project mentioned above.

1. Extension of Due Date

Due date for this project has been extended to **Monday August 19, 2024 at 3:00 p.m.**

SPECIFICATIONS FOR HOT MIX ASPHALT (HMA)

Description

This work shall be in accordance with Division 2, Section 204 and Division 5, Sections 501, 502, 503, 504, and 505 of the 2012 MDOT Standard Specifications For Construction, MDOT's Special Provision for Marshall Hot Mix Asphalt Mixture (SP501(F)), Table 1 of MDOT's Special Provision for Acceptance of HMA Mixture on Local Agency Projects (12SP-501J-03), MDOT's Local Agency Programs Hot Mix Asphalt (HMA) Selection Guidelines and except as herein specified.

Any possible inconsistencies that may exist between the requirements included herein, will be resolved by the ENGINEER at the time such inconsistency is identified.

The CONTRACTOR shall install the Hot Mix Asphalt (HMA) to the dimensions and thickness shown on the plans.

Mixtures

1. All HMA on this project shall be MDOT Mix Types: 5E1
2. The Job Mix Formula (JMF) and Mix Design shall be submitted to the ENGINEER for approval a minimum of 10 business days prior to paving. Do not begin production and placement of the HMA until receipt of the ENGINEER's approval of the JMF.
3. The PG binder grade, application rate and Aggregate Wear Index (AWI) will be as defined in the MDOT Local Agency Program's Hot Mix Asphalt (HMA) Selection Guidelines. Alternative mixes will not be allowed.
4. The HMA will be designed using Marshall Mixture Design Methods in accordance with the MDOT Standard Specifications For Construction and as modified in the MDOT Special Provision For Marshall Hot Mix Asphalt Mixture (12SP501(F)). Maintain the binder content, aggregate gradation, and the crushed particle content of the HMA mixture(s) within the Range 1 uniformity tolerance limits in Table 1 of MDOT Special Provision (12SP-501J-03). For all mixtures, field regress air void content to 3.5% with liquid asphalt cement unless specified otherwise on the HMA application estimate.
5. Aggregates produced from steel furnace slag, reverberatory furnace slag or crushed concrete shall not be permitted in any HMA mixture. Topsoil, clay, or loam cannot be added to aggregates which are to be used in plant mixed HMA mixtures.
6. The aggregate portion retained on the No. 4 sieve shall not contain by weight more than 6% particles which are soft or non durable.
7. Recycled Asphalt Pavement (RAP) may be substituted for a portion of new materials required to produce the HMA mixture(s) as follows:
 - a. For the HMA Top Course, a maximum of 17% RAP binder by weight of the total binder in the mixture will be allowed.
 - b. For HMA Base Course and Leveling Course mixtures, a maximum of 27% RAP binder by weight of the total binder in the mixture will be allowed. For HMA Base Course and Leveling Course mixtures containing 18% to 27% RAP, the required asphalt binder grade Must be at least one grade lower for the lower temperature than the design binder grade required for the specified mixture type. For instance, for a design binder grade of PG-58-22, the required grade for the binder in the HMA mixture containing 18% to 27% RAP would be a PG 58-28.
8. **No Recycled Asphalt Shingles (RAS) will be allowed in the HMA mixture(s).**

9. The CONTRACTOR will specify the temperature of the HMA mixture(s) at placement when submitting the JMF to the ENGINEER for review and approval.

Installation

1. The HMA shall be placed by the self-propelled mechanical paver or spreader to a depth that, when compacted, the mixture will have the thickness, width and slope specified or as directed by the ENGINEER.
2. Paths placed in thickness of 250 pounds per square yard, or less, may be placed in one course.
3. When placing the top course on paths eight feet (8') in width or greater, the material shall be placed using a paver having an automatically controlled and activated screed and strike-off assembly and corresponding grade referencing equipment as directed by the ENGINEER.
4. A tolerance of $\pm 20^{\circ}$ F from the specified target placement temperature will be allowed. Occasional loads slightly outside the $\pm 20^{\circ}$ F may be permitted, provided that adjustments are being made to bring the temperature of the HMA mixture back to the specified target placement temperature.
5. Any load having a temperature below 250° F or above 350° F at time of discharge from the Hauling unit will be rejected.

Quality Control (QC)

1. The CONTRACTOR will be responsible for providing the QC for the HMA during production at no expense to the ENGINEER. Testing will be completed by individuals holding the following MDOT certifications: HMA or Bit Level 1 or HMA or Bit QC/QA.
2. The CONTRACTOR is responsible for providing a Quality Control Plan (QCP) for the HMA in accordance with the HMA Production manual at the time of submittal of the JMF. The CONTRACTOR is responsible for establishing a testing frequency. At a minimum, (1) set of tests will be taken per day of production. It is the responsibility of the CONTRACTOR to notify the ENGINEER of the QC tests results immediately upon completion. In the event the QC tests fail to meet specification, additional QC testing will be performed until the CONTRACTOR is able to demonstrate to the ENGINEER that the JMF is being maintained. All QC test results must be provided to the ENGINEER no later than 3 business days after the date the tests were completed. All "failing" QC test results must be provided to the ENGINEER no later than the next business day.
3. At the direction of the ENGINEER, a maximum of 500 tons of each HMA mix type can be accepted by Visual Inspection (V.I.) per project (not per day).
4. Utilizing the appropriate ASTM or MTM Test Methods, the QC tests results will include and not be limited to the following:
 - Stability and Flow
 - Bulk Specific Gravity
 - Sieve Analysis and % Passing #200
 - Maximum Theoretical Specific Gravity
 - % Crushed
 - % of Recovered Asphalt
 - % Air Voids
5. After the JMF is established, the aggregate gradation, crushed and bitumen content of the HMA mixture(s) furnished for the project shall be maintained within the Range 1 uniformity Tolerance limits permitted for the JMF as specified in Table 1 titled "Uniformity Tolerance Limits For HMA Mixtures" in the MDOT Special Provision For Acceptance of Hot Mix Asphalt Mixture On Local Agency Projects (12SP-501J-03).

If, however, the CONTRACTOR's QC testing indicates that two (2) consecutive aggregate gradations on one (1) sieve, crushed or bitumen content(s) are outside of Range 1 but within Range 2 as shown in Table 1 of 12SP-501J-03, the CONTRACTOR shall suspend all

operations. Contract time shall continue during these times when the HMA plant is down. Before resuming production, the CONTRACTOR shall propose, for the ENGINEER's approval, all necessary alterations to the materials or plant so that the JMF can be maintained. If the necessary alterations cannot be maintained, the ENGINEER may require a new JMF. If, in the ENGINEER's judgement, the non-conforming mixture requires removal, the CONTRACTOR shall remove the mixture at their own expense and replace with a mixture meeting specification requirements. If, in the ENGINEER's judgement the non-conforming mixture can remain in place, the unit price for the non-conforming mixture will be reduced according to the following schedule:

<u>Non-Conforming Item</u>	<u>Penalty Reduction per SYD</u>
Asphalt Binder (minus)	10%
Asphalt Binder (plus).....	5%
Each Sieve	5%

For any one (1) mixture, if the CONTRACTOR's QC tests indicate (2) or more consecutive parameters, such as aggregate gradation on one (1) sieve, crushed or binder content exceed the uniformity tolerance of Range 2 shown in Table 1 of 12SP-501J-03, the mixture will be rejected. If in the ENGINEER's judgement the defective areas warrant removal, the CONTRACTOR shall remove and replace the areas, at the CONTRACTOR's expense, with mixtures meeting specification requirements. If in the ENGINEER's judgement the defective material can remain in place the contract unit price for the material outside of Range 2 will be decreased by 15% for each parameter.

Rolling and Compacting

1. Each layer of the HMA shall be compacted to the required density with approved rollers. At least two rollers will be required when the lay-down rate exceeds 800 square yards per hour.
2. Steel three-wheel rollers may be used for initial paving immediately following the paving immediately following the paver.
3. The final rolling operation on each layer of HMA shall be accomplished by use of tandem steel-wheel rollers or by use of vibratory rollers operated in the static mode.
4. Roller wheels will be kept properly moistened with water.
5. Pneumatic-tired rollers will not be permitted on wearing courses.
6. Pneumatic-tired rollers shall be operated in a competent manner and shall not mark or rut surface or displace the pavement edge.
7. The pneumatic-tired roller shall be ballasted to obtain the required ground contact pressures as directed by the ENGINEER. In order to obtain a uniformly textured mat and the desired pavement density, the ENGINEER may direct the CONTRACTOR to raise or lower tire pressures at any time during the rolling operations. The roller operations shall be conducted in such a manner as to prevent scuffing or chatter marks in the pavement surface. The number of passes made by the pneumatic-tired roller shall not be less than two (2) round trip passes over each area.

Rolling of the mixture shall begin as soon after placing as it will bear the roller without undue displacement, picking up the mat or cracking. Rolling shall start longitudinally at the extreme sides of the lanes and proceed toward the center of the pavement, overlapping on

8. successive trips by at least half the width of the drive wheel of the roller. Alternate trips of the roller shall be of slightly different lengths. The maximum roller speed for the type of mixture or thickness of the layer being placed.

9. When compacting an adjoining lane, the longitudinal joint shall be rolled first with the roller supported mainly on the cold lane with only three-to-six inches (3-6") of the roller extending onto the freshly placed HMA.
10. Finish rolling shall continue until all roller marks are eliminated.
11. Areas inaccessible to the standard eight (8) ton tandem rollers shall be compacted by self-propelled trench rollers of suitable width, approved by the ENGINEER, and weighing not less than 300 pounds per inch of width.
12. Skin patching will not be permitted on any area that has been rolled.
13. Any mixture that becomes mixed with foreign material or is any way defective shall be removed and replaced at the CONTRACTOR's expense.
14. Rolling shall proceed continuously until the required compaction is obtained.
15. The measurement of field compacted density will be accomplished utilizing a nuclear density gauge. The percent (%) compaction shall be determined by using the Gmm from the JMF for the density control target. The required in place density of the HMA mixture must be 92.0 % to 96.0 % of the density control target.
16. Unless otherwise directed by the ENGINEER, field density tests utilizing the nuclear density gauge will be obtained at a frequency of one (1) test for every 250 lineal feet of paving lane (unit), except for the last unit which will be 250 lineal feet plus any fractional unit less than 125 lineal feet in length, or will be a fractional unit 125 lineal feet or more in length. Miscellaneous areas such as intersections, crossovers and widened lanes less than 125 feet in length will be tested at the discretion of the ENGINEER.
17. Nuclear density tests will be taken on a random basis longitudinally within each unit and transversely within each unit. Tests will be taken at the discretion of the ENGINEER in areas that have received the least amount of compactive effort. Individual tests failing to meet the required in place density will be penalized as described below:
 - a. When individual density tests fail to meet 92.0 % to 96.0 % of the density control target as determined above, two (2) additional density tests will be taken in the 250 lineal foot pavement unit. The two (2) additional density tests will be taken at a minimum of 25 feet from the original test.
 - b. The average of the three (3) tests will be used to base the penalty and compute an adjusted price in accordance with the following schedule:

<u>AVERAGE TEST RESULTS</u>	<u>PRICE ADJUSTMENT per SYD</u>
92.0% to 96.0%.....	100%
91.0% to 91.9% and 96.1% to 97.0%.....	90%
90.0% to 90.9% and 97.1% to 98.0%.....	80%
89.0% to 89.9%.....	70%
88.0% to 88.9% and 98.1% to 99.0%.....	50%
Less than 88.0% and Greater than 99.0%	No Payment or Removal as Directed by the ENGINEER

The Square Yard's (SYD) to be penalized will be computed by the ENGINEER based on the length of unit and width of paving lane.

Weather and Seasonal Limitations

1. HMA shall not be placed, nor the prime coat or bond coat applied when rain is threatening or when the moisture on the existing surface would prevent satisfactory bonding.
2. Unless otherwise approved by the ENGINEER in writing, temperature and seasonal requirements for placing hot mix asphalt shall be in accordance with the current MDOT standards.

3. HMA paving will not be allowed when there is frost in the grade.

Protection of Structures

Structures shall be protected to prevent their surfaces from being discolored during the application of HMA to the road surface.

Equipment

1. The CONTRACTOR shall furnish sufficient equipment for the placing of the hot mix asphalt.
2. The equipment shall be on the job site and ready for normal operation before the placing of material is started.
3. All equipment shall be in good working order.
4. The equipment shall be subject to inspections and testing during construction.
5. The equipment shall be of sufficient capacity that the operation can be continuous and a rate of production obtained which insures good workmanship and eliminates overloading of the equipment or frequent interruptions or delays.
6. The equipment shall conform to the requirements as specified in Division 5, Section 501 of the 2012 MDOT Standard Specifications.

A. Flasher Lights for Bituminous Concrete Equipment

- On HMA construction, where traffic is being maintained, chip spreaders, distributors and rollers shall be equipped with at least one (1) approved flashing, rotating or oscillating amber light, and pavers shall be equipped with at least one (1) such light on each side of the paver.
- The lights shall be mounted so that the warning signal will be visible to traffic in both directions. The lights shall be in operation all the while the work is in progress.

B. Hauling Equipment

- Trucks used for hauling hot mix asphalt shall have tight, clean, smooth beds that have been thinly coated with lime solution or other approved release agent to prevent the mixture from adhering to the beds.
- Each truck shall have an adequately secured cover of such size and material as to completely protect the mixture from the weather and to retard the escape of heat from the mixture.

C. Pressure Distributor

- The distributor shall be mounted upon a vehicle that is capable of maintaining the uniform speeds required for proper application of the hot mix asphalt.
- The vehicle shall be equipped with an accurate tachometer, which is calibrated to indicate speed in feet per minute.
- The pressure distributor shall have a capacity of at least 800 gallons.
- It shall be equipped with heating facilities capable of maintaining the hot mix asphalt at the specified temperature.

- A positive displacement-type pump, installed so as to permit circulation of the material in the tank and between the tank and the spray bar shall be provided.
- The pump power shall be independent of the vehicle power of the pump which shall be operated by a power take-off from the vehicle power motor in

such a manner that uniform distribution of the hot mix asphalt at the rate specified will be obtained.

- The distributor shall be equipped with a tachometer calibrated in revolutions per minute or gallons per minute.
- Full circulating spray bars shall be available for application widths of three feet (3') to 24 feet in one-foot (1') increments.
- The nozzles shall produce a uniform fan spray, and the shutoff shall be instantaneous with no dripping. Nozzles in various sizes between one-eighth inch (1/8") and one-quarter inch (1/4") inclusive shall be available.
- The spray bar shall be set at the proper height to provide a uniform application at the specified coverage rate.

D. Pavers

- The paver shall be an approved self-powered machine capable of spreading and finishing the mixture in a uniform layer at the desired thickness and cross section and ready for compaction.
- The use of any machine in poor mechanical or worn condition will not be permitted.
- The paver shall be of such design that the supporting wheels, treads or other devices ride on the prepared base.
- The full width of surface being applied shall be screeded by an oscillating or vibrating screed.
- The paver shall at all times produce a uniformly finished surface, free from tearing or other blemishes that would require hand work.
- The screed shall be adjustable to provide for tilting to secure the proper drag or compressive action necessary to produce the desired surface texture.
- The paver shall be equipped with a hopper and an automatic material-depth control device so that each distributing auger and corresponding feeder shall respond automatically to provide for a constant level of mix ahead of the screed unit to the full width of the lane being paved.
- In order to ensure that adequate material shall be fed to the center portion of the lane being paved, reverse pitch augers or paddles shall be installed at the inside of one or both ends of the auger shafts to force the mix to the middle portion of the lane.
- If necessary to prevent segregation of the mix as it drops of the feed conveyor, battle plates shall be installed at the required location.
- When extensions are added to the paver, they shall be provided with the same vibrating screed or tamper action as the main unit of the paver, except for paving variable width areas.
- The extensions also shall be equipped with a continuation of the automatically controlled spreading augers.
- The screed and any extensions shall be provided with an approved method of heat distribution.
- Unless specified otherwise, hot mix asphalt pavers shall be equipped with an automatically controlled and activated screed and strike-off assembly capable of grade reference and transverse slope control.
- A manufacturer approved grade referencing attachment, not less than 30 feet in length, shall be used for all lower courses and the first lane of the wearing course.

- After the first lane of the wearing course has been placed, a 10-foot or longer grade referencing attachment may be substituted for constructing subsequent adjacent lanes of wearing course.
- A self-propelled mechanical spreader capable of maintaining the proper width, depth, and slope without causing segregation of the material may be used for base courses and for surface courses less than eight feet (8') in width.
- When surfacing ramps or shoulders, or when the grade of concrete gutter or other existing installation must be met, the manner of use or the automatic grade reference and slope control devices shall be determined by the ENGINEER.
- Whenever a breakdown or malfunction of the automatic controls occurs, the equipment may be operated manually for the remainder of the normal working day, provided this method of operation will produce results meeting the specification requirements.

E. Mixers

- Mixers shall be self-propelled and a combination scarifier, pulverizer, mixer and liquid distributor. Unless otherwise specified, a minimum of two (2) mixers will be required.
- If hot mix asphalt is used as a stabilizer, one mixer shall be self-propelled single-pass stabilizer, combining a cutting rotor, a blending rotor and at least one mixing rotor in the mixing chamber.
- The spray bar for distribution of the liquid shall operate in such a manner that all asphalt will be uniformly applied through the mixer at the time of mixing.
- The equipment for distributing the bituminous material shall be adjustable and shall measure accurately the amounts of bituminous material being applied.
- The bitumen pump shall be a positive displacement type pump. It shall be equipped in such a manner as to make it possible to check accurately the rate of application of the bitumen at any time.
- The mixer shall meet the approval of the ENGINEER.

F. Joint Heaters

- Joint heaters shall be infrared or other approved heaters, equipped with automatic ignition and extinguishing system to ensure that the heater operates only when the paver is moving.
- It shall be of sufficient length and heating capacity to adequately soften the edge of the mat.
- The heater shall be oriented parallel to the joint edge.

G. Rollers

- The hot mix asphalt shall not be heated by a direct open flame.
- Steel-Wheel — Steel-Wheel rollers shall weigh at least eight (8) tons and shall be self-propelled, vibratory or static, tandem rollers or shall be self-propelled static three-wheel rollers.
 - a. Steel-wheel rollers shall be free from backlash, faulty steering mechanism, or worn king bolts.

- b. The steering device shall respond readily and permit the roller to be directed on the alignment desired.
 - c. Rollers shall be equipped with wheel sprinklers and scrapers.
 - d. Roller wheels shall be smooth and free from openings or projections that will mar the surface of the pavement.
 - e. Vibratory rollers shall have a shutoff to deactivate the vibrators when the roller speed is less than 0.5 mph and shall have provisions to lock in the manufacturer's recommended speed, the vibrations per minute, and the amplitude of vibration (Dynamic force) for the type of bituminous mixture being compacted.
- Pneumatic-Tired
 - a. The pneumatic-tired roller shall be of the self-propelled type with a total weight, including ballast, no greater than 30 tons.
 - b. It shall be equipped with a minimum of seven (7) wheels situated on the axles in such a way that the rear group of tires will not follow in the tracks of the forward group but will be so spaced that a minimum tire path overlap of one-half inch ($\frac{1}{2}$ ") is obtained.
 - c. The tires shall be smooth and shall be capable of being inflated to or adapted to achieve a pressure necessary to provide ground-contact pressures of at least 80 pounds per square inch.
 - d. The tire pressures shall not vary by more than five (5) pounds per square inch between individual tires.
 - e. The CONTRACTOR shall furnish the ENGINEER charts or tabulations showing the contact areas and the contract pressures for the full range of tire inflation pressures and tire loadings for the type and size roller used.
 - f. The roller shall be equipped with a mechanism capable of reversing the motion of the roller smoothly.
 - g. The roller shall be equipped with wheel sprinklers and scrapers or mats.
- H. Chip Spreader
 - The chip spreader shall be self-propelled and shall be equipped with pneumatic tires.
 - The spreader shall be equipped with a screen mounted below the metering gage.

SPECIFICATIONS FOR HOT MIX ASPHALT (HMA) WEDGING

Description

This work shall be in accordance with Division 2, Section 204 and Division 5, Sections 501 and 502 of the 2012 MDOT Standard Specifications For Construction and the Specification for Hot Mix Asphalt (HMA).

Any possible inconsistencies that may exist between the requirements included herein, and the requirements of the «cntynam» or work under their jurisdiction, will be resolved by the ENGINEER at the time such inconsistency is identified.

The CONTRACTOR shall install the Hot Mix Asphalt (HMA) Wedging to the dimensions and thickness shown on the plans or as directed by the Engineer. Wedge with HMA to remove irregularities in the existing road. Place and compact HMA Wedging to correct the foundation. Allow the Wedging to cool enough to support construction equipment without causing visible distortion of the mat before placing subsequent Wedging, Base, Leveling or Top course mixtures.

Mixtures

The HMA Wedging Course Mixture shall be in accordance with the Specification for Hot Mix Asphalt (HMA) and as defined in the "Description" section of this Specification.

The HMA Wedging Course shall be a HMA 1100 T Mix. If approved by the ENGINEER, the HMA Top Course Mix specified for the project can be used in place of the HMA 1100 T Mix at no additional cost to the Owner. **Under no circumstance will the HMA 1100 T Wedging Course be used as the HMA Top Course.**

Approved for the Agenda of:	REFERRED BACK
6/24/2025	Motion No. 25-354

9.F.



Mayor's Office

TO: Honorable Mayor Bill Bazzi
Honorable City Council Members

FROM: Ali Dib, City Engineer

DATE: June 17, 2025

RE: City Engineer Dib - Van Houten Park Improvement Project: Change Order #1

Council Members,

Motion to approve the change order 1 with Premier Group Associates for a total cost not to exceed \$85,000. In addition, authorize the Mayor and Comptroller or Clerk to sign the necessary warrants, and the Treasurer to issue payment from Account Street Park Ligh 101-200-926.000.

Change order 1 will address restoration of the lighting system in the Van Houten Park. The work included restoration of sidewalk/pederstian path, and rubber surface area at multiple locations.

Attachments:

None

Approved for the Agenda of:	APPROVED with Amendment
6/24/2025	Motion No. 25-355

9.G.



Mayor's Office

TO: Honorable Mayor Bill Bazzi
Honorable City Council Members

FROM: Mahdi Baydoun, Deputy Comptroller

DATE: June 17, 2025

RE: Comptroller's Office - Budget Amendments #1

Please approved the attached Budget Amendments

Attachments:

1. Budget Amendments 06.24.2025

Budget Amendments

Department: District Court				
Account Description	GL Number	Current Budget	Amended Amount	Amended Budget
Part Time	101-130-707.100	\$ 150,681.00	\$ (5,000.00)	\$ 145,681.00
Utilities	101-130-745.000	\$ 87,000.00	\$ 5,000.00	\$ 92,000.00
Notes: No Fund Balance Used				
Department: General Government				
Account Description	GL Number	Current Budget	Amended Amount	Amended Budget
Workmans Comp	101-200-724.000	\$ 300,000.00	\$ (10,000.00)	\$ 290,000.00
Contractual Services	101-200-818.000	\$ 55,000.00	\$ 10,000.00	\$ 65,000.00
Notes: No Fund Balance Used				
Department: Comptroller Department				
Account Description	GL Number	Current Budget	Amended Amount	Amended Budget
Salaries	101-223-706.000	\$ 385,929.00	\$ (20,000.00)	\$ 365,929.00
Contractual Services	101-223-817.000	\$ 620,000.00	\$ 20,000.00	\$ 640,000.00
Notes: No Fund Balance Used				
Department: Human Resources				
Account Description	GL Number	Current Budget	Amended Amount	Amended Budget
Supplies	101-226-730.000	\$ 10,000.00	\$ (9,000.00)	\$ 1,000.00
Contractual Services	101-226-818.000	\$ 170,000.00	\$ 9,000.00	\$ 179,000.00
Notes: No Fund Balance Used				
Department: Building Maintenance				
Account Description	GL Number	Current Budget	Amended Amount	Amended Budget
Utilities	101-265-745.000	\$ 50,000.00	\$ (10,000.00)	\$ 40,000.00
Training	101-265-962.000	\$ 5,000.00	\$ (4,000.00)	\$ 1,000.00
Gen Gov Street Lights	101-200-926.000	\$ 1,418,000.00	\$ (56,620.00)	\$ 1,361,380.00
Repairs and Maintenance	101-265-932.000	\$ 1,334.00	\$ 11,000.00	\$ 12,334.00
Contractual Services	101-265-818.000	\$ 40,000.00	\$ 3,000.00	\$ 43,000.00
Capital Outlay	101-265-981.000	\$ 82,766.00	\$ 56,620.00	\$ 139,386.00
Notes: No Fund Balance Used				

Approved for the Agenda of:	APPROVED
6/24/2025	Motion No. 25-356

9.H.



Libraries

TO: Honorable Mayor Bill Bazzi
Honorable City Council Members

FROM: Michael McCaffery, Director

DATE: June 5, 2025

RE: Library Director McCaffery - Library Budget Amendment

Hello

I did come across a couple more accounts that need adjusting based on present pacing. Inflation in some areas affected these items more than anticipated. Any adjustments made below come from other line items in the present budget and will not impact the City or Library Fund Balance. Sorry about a couple repeat items. I wanted to be thorough and make sure these lines were calibrated correctly.

Increase 738-738-981 (Capital Outlay) Increase by 30,000 (increases from 9,561 to 39,561)
Increase 738-738-845 (Utilities) Increase by 15,000 (increases from -3,834 to 11,166)
Increase 738-738-728 (Office Supplies) Increase by 10,000 (increases from -4,388 to 5,612)
(Total increases- 55,000)

Decrease 738-738-932 (Rep Maintenance/Equip) by 20,000 (decrease from 29,576 to 9,576)
Decrease 738-738-981.010 (Capital Outlay (Chairs)) by 5,000 (decrease from 5,000 to 0)
Decrease 738-738-931 (Rep/Maintenance/Building) by 10,000 (decrease from 41,463 to 31,463)
Decrease 738-738-706 (Ret Pr Yrs) by 20,000 (decrease from 22,703 to 2,703)
(Total decreases-55,000)

Thanks for your time and consideration

Michael Mccaffery
Director Dearborn Heights City Libraries

Attachments:

None

Approved for the Agenda of:	APPROVED
6/24/2025	Motion No. 25-357

9.I.



Police Department

TO: Honorable Mayor Bill Bazzi
Honorable City Council Members

FROM: Ahmed Haidar, Police Chief

DATE: June 2, 2025

RE: Police Chief Haidar - Purchase & Payment - Police Department Mobile Radios

It has been discussed for the past few weeks about the state-mandated purchase of new car/mobile radios before October 2026. I am requesting you to approve the purchase a portion of these radios at this time.

I am requesting approval for the purchase and payment of 28 mobile radios for our fleet. This is not a complete purchase, but we can get the project started and headed in the right direction.

Motion to approve the purchase and payment of 28 mobile radios from Motorola for a cost of \$195,151.72. In addition, authorize the Mayor and Comptroller or Clerk to sign the necessary warrants, and the Treasurer to issue payment from Account 266-266-830.060. Additionally, increase the GL 266-266-830.060 by \$195,151.72 decrease Fund Balance GL 266-000-390.000 by \$195,151.72.

Sincerely,

Attachments:

1. Motorola radio quote

**MOTOROLA SOLUTIONS**QUOTE-3139409
APX 6500sBilling Address:
DEARBORN HEIGHTS POLICE
DEPT
6045 FENTON
DEARBORN HEIGHTS, MI 48127
USShipping Address:
DEARBORN HEIGHTS FIRE DEPT
4500 SOUTH TELEGRAPH
4500 S TELEGRAPH
DEARBORN HEIGHTS, MI 48125
USQuote Date:05/22/2025
Expiration Date:06/16/2025
Quote Created By:
Blake Tazzia
Blake.Tazzia@
motorolasolutions.comEnd Customer:
DEARBORN HEIGHTS POLICE DEPT
Sgt Kevin Campbell
kjcampbell@dearbornheightsmi.govContract: 35115 - STATE OF MICHIGAN,
MA# 190000001544
AGREEMENT: STATE OF MICHIGAN

Line #	Item Number	Description	Qty	List Price	Disc %	Sale Price	Ext. Sale Price
	APX™ 6500 / Enh Series	ENHANCEDAPX6500					
1	M25URS9PW1BN	APX6500 ENHANCED 7/800 MHZ MOBILE	28	\$3,518.00	30.0%	\$2,462.60	\$68,952.80
1a	G851AG	ADD: AES/DES-XL/DES-OFB ENCRYP APX AND ADP	28	\$879.00	30.0%	\$615.30	\$17,228.40
1b	HA00694AA	ADD: 7Y ESSENTIAL SERVICE HTM	28	\$604.80	0.0%	\$604.80	\$16,934.40
1c	GA00580AA	ADD: TDMA OPERATION	28	\$495.00	30.0%	\$346.50	\$9,702.00
1d	G51AU	ENH: SMARTZONE OPERATION APX6500	28	\$1,320.00	30.0%	\$924.00	\$25,872.00
1e	G67DT	ADD: REMOTE MOUNT E5 APXM	28	\$327.00	30.0%	\$228.90	\$6,409.20
1f	W872AB	ADD: MIC VISOR STD APX	28	\$33.00	30.0%	\$23.10	\$646.80
1g	GA00304AA	ADD:PUSHBUTTON PTT APX	28	\$62.00	30.0%	\$43.40	\$1,215.20
1h	GA01606AA	ADD: NO BLUETOOTH/ WIFI/GPS ANTENNA NEEDED	28	\$0.00	0.0%	\$0.00	\$0.00
1i	W432AG	ADD: AUXILIARY SPKR 13W (3.2OHM)	28	\$79.00	30.0%	\$55.30	\$1,548.40
1j	G610AC	ADD: REMOTE MOUNT CABLE 30 FT APX	28	\$28.00	30.0%	\$19.60	\$548.80
1k	G444AH	ADD: APX CONTROL HEAD SOFTWARE	28	\$0.00	0.0%	\$0.00	\$0.00



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 - #: 36-1115800



Line #	Item Number	Description	Qty	List Price	Disc %	Sale Price	Ext. Sale Price
1l	G806BL	ENH: ASTRO DIGITAL CAI OP APX	28	\$567.00	30.0%	\$396.90	\$11,113.20
1m	GA01670AA	ADD: APX E5 CONTROL HEAD	28	\$717.00	30.0%	\$501.90	\$14,053.20
1n	W22BA	ADD: STD PALM MICROPHONE APX	28	\$79.00	30.0%	\$55.30	\$1,548.40
1o	QA09113AB	ADD: BASELINE RELEASE SW	28	\$0.00	0.0%	\$0.00	\$0.00
1p	W969BG	ENH: MULTIKEY OPERATION	28	\$363.00	30.0%	\$254.10	\$7,114.80
1q	G174AD	ADD: ANT 3DB LOW-PROFILE 762-870	28	\$47.00	30.0%	\$32.90	\$921.20
1r	G361AH	ENH: P25 TRUNKING SOFTWARE APX	28	\$330.00	30.0%	\$231.00	\$6,468.00
Product Services							
2	LSV00Q00202A	DEVICE PROGRAMMING	28	\$107.14	0.0%	\$107.14	\$2,999.92
3	LSV01Q00387A	ASTRO TECHNICAL ASSISTANCE	1	\$1,875.00	0.0%	\$1,875.00	\$1,875.00

Grand Total
\$195,151.72(USD)
Notes:

- Installation services have not been provided.

This quote does not include the MPSCS Activation Fee of \$250 per radio. This must be paid directly to the MPSCS.

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
 Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 - #: 36-1115800

Approved for the Agenda of:	APPROVED
6/24/2025	Motion No. 25-358

9.J.



Police Department

TO: Honorable Mayor Bill Bazzi
Honorable City Council Members

FROM: Ahmed Haidar, Police Chief

DATE: June 4, 2025

RE: Police Chief Haidar - Purchase & Payment - Ammunition

I am requesting authorization to purchase ammunition rounds for training.

Motion to approve the purchase and payment of ammunition from CMP Distributors for a total cost of \$8,021.00. In addition, authorize the Mayor and Comptroller or Clerk to sign the necessary warrants, and the Treasurer to issue payment from Account 101-300-744.000. Additionally, please authorize a budget amendment to increase GL 101-300-744.000 by \$8,021.00 and decrease 101-300-962.000 by \$8,021.00.

Attachments:

1. CMP Ammo Quote

Phone # 517-721-0970
Fax # 517-721-0974

Quote

Date	Quote #
5/9/2025	15896

Bill To	Ship To
Dearborn Heights Police Department*** 25637 Michigan Avenue Dearborn Heights, MI 48125	Dearborn Heights Police Department 25637 Michigan Avenue Dearborn Heights, MI 48125

Sales Rep	Account #	Terms	Expiration Date	Shipping Terms
MB	975	Net 30	6/8/2025	Best Way

Description	Qty	Price	Total
Federal AE45A American Eagle 45 auto 230Gr. FMJ 1000Rd. Case	4	449.00	1,796.00
MAGTECH-556A - 5.56, 55 Grain Full Metal Jacket Ammunition, 1000 rds per case	15	415.00	6,225.00

Shipping & Handling Terms: - Freight to be added at time of shipment - Ships UPS Ground	Sales Tax (0.0%) \$0.00 Total \$8,021.00
--	---

This is a quotation on the goods named, subject to the conditions noted below:

1. Pricing is good for 30 days unless otherwise noted.
2. Please include the quote number on all correspondence to insure proper pricing when ordered.
3. To accept this quotation, please sign and return.

Customer Signature

Approved for the Agenda of:	APPROVED
6/24/2025	Motion No. 25-359

9.K.



Parks & Recreation

TO: Honorable Mayor Bill Bazzi

Honorable City Council Members

FROM: Martin Zbosnik, Director of Parks & Recreation

DATE: June 17, 2025

RE: Parks & Recreation Director Zbosnik - Purchase & Payment - Berwyn Senior Center & Eton Senior Center Air Conditioners

I am requesting the Honorable City Council approve the replacement of 8 thru the window air-conditioning units. Four for the Berwyn Senior Center and Four for the Eton Senior Center. The best quote is for the 28,200 BTU 230V Keystone units at \$658 each totaling \$5,264 from Amazon Business. This will be funded out of 2004-2025 Parks & Recreation Budget Account #691-885.

Attachments:

1. Senior Center Air Conditioners

Senior Center Air Conditioners

Through the Wall	Best Buy	Best Buy	Home Depot	Home Depot	Lowe's	Lowes	Lowes	Amazon	Amazon
14,000 BTU 230 V (700 SF")	Whirlpool	Keystone	Keystone	LG	Whirlpool	Keystone	Keystone	Whirlpool	Keystone
26.5" x 18	659.99	497.99	497.99	699	659	600	545	659	SALE
23,200 BTU 230V (1,500 SF')									659

Berwyn Center

Fitness Room (2)	2
Pool Room (1)	1
Office (1)	1

Eton Center

Room 10 Upholstery Room	1
Room 5 Bridge Card Room	1
Room 4 Computer	1
Library	1
Total Units (8) \$ 5,272	8

Approved for the Agenda of:	APPROVED
6/24/2025	Motion No. 25-360

9.L.



TIFA

TO: Honorable Mayor Bill Bazzi

Honorable City Council Members

DATE: June 17, 2025

RE: Tax Increment Finance Authority (TIFA) Chairman Emery - TIFA Audit Report - June 30, 2024

SEE ATTACHED

Attachments:

1. TIFA-AuditedFinancialReport 2023-2024



Tax Increment Finance Authority

May 27, 2025

Honorable City Council
City of Dearborn Heights

Dear Council Members:

At the May 14, 2025, meeting of the Tax Increment Finance Authority, the following motion was passed:

25-12 Motion made by Houjaij, supported by Gnatek, to accept the Audit Report for year ended June 30, 2024, from Alan C. Young & Associates, P.C., and to forward it to City Council for their files.

YES: Emery, Felice, Fetzer, Gnatek, Houjaij,
Hull, Korte, Wojciechowski.

ABSENT: Killion, Sterlini, Willis.
Motion adopted.

I hereby certify that the above is a true and correct copy of the motion adopted by the Tax Increment Finance Authority.

Very truly yours,

Tim Emery
Chairman

cc: Mayor Bill Bazzi
City Clerk Lynne Senia
Treasurer Lisa Hicks-Clayton
Comptroller's Office
Tom Rosco

**DEARBORN HEIGHTS TAX INCREMENT
FINANCE AUTHORITY**

**FINANCIAL REPORT
WITH
SUPPLEMENTARY INFORMATION**

JUNE 30, 2024

DEARBORN HEIGHTS TAX INCREMENT FINANCE AUTHORITY

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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of
Dearborn Heights Tax Increment Finance Authority

We have audited the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Dearborn Heights, Michigan (the "City") as of and for the year ended June 30, 2024, which collectively comprise the City's basic financial statements, and have issued our report thereon dated February 3, 2025, which contained unmodified opinions on the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information. Our audit was performed for the purpose of forming opinions on the financial statements as a whole. We have not performed any procedures with respect to the audited financial statements subsequent to February 3, 2025.

In Relation to Opinion on Accompanying Financial Statements

The accompanying financial statements of the Dearborn Heights Tax Increment Finance Authority are presented for the purpose of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statements as a whole.

Required Supplemental Information

Accounting principles generally accepted in the United States of America require that the operating fund budgetary comparison schedule and the management's discussion and analysis be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, which considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplemental information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Detroit, Michigan
February 3, 2025

DEARBORN HEIGHTS TAX INCREMENT FINANCE AUTHORITY

Management's Discussion and Analysis June 30, 2024

As management of the Dearborn Heights Tax Increment Finance Authority (the "Authority"), we offer readers this narrative overview and analysis of the financial activities for the year ended June 30, 2024.

Financial Highlights

As discussed in further detail in this discussion and analysis, the following represents the most significant financial highlights for the year ended June 30, 2024:

Captured property tax revenue, the Authority's largest revenue source, increased in 2024, which resulted in an overall increase in property tax revenue of approximately 39 percent.

Using This Annual Report

This annual report consists of a series of financial statements. The statement of net position and the statement of activities provide information about the activities of the Authority as a whole and present a longer-term view of the Authority's finances. This longer-term view uses the accrual basis of accounting so that it can measure the cost of providing services during the current year and whether the taxpayers have funded the full cost of providing government services.

The fund financial statements present a short-term view; they tell the reader how the taxpayers' resources were spent during the year and how much is available for future spending. Fund financial statements also report the Authority's operations in more detail than the government-wide financial statements by providing information about the Authority's most significant funds.

The Authority's Net Position

The following table shows, in a condensed format, the net position as of June 30, 2024 and 2023:

	2024	2023	Change	Percent Change
Assets				
Current and Other Assets	\$ 7,892,982	\$ 5,915,408	\$ 1,977,574	33.4%
Capital Assets	14,507,890	14,865,836	(357,946)	-2.4%
Total Assets	22,400,872	20,781,244	1,619,628	7.8%
Liabilities				
Current Liabilities	66,548	133,420	(66,872)	-50.1%
Noncurrent Liabilities	7,805,000	8,830,000	(1,025,000)	-11.6%
Total Liabilities	7,871,548	8,963,420	(1,091,872)	-12.2%
Net Position				
Net Investment in Capital Assets	6,702,890	6,035,836	667,054	11.1%
Unrestricted	7,826,434	5,781,988	2,044,446	35.4%
Total Net Position	<u>\$ 14,529,324</u>	<u>\$ 11,817,824</u>	<u>\$ 2,711,500</u>	<u>22.9%</u>

The Authority's total net position increased from 2023 by approximately 23 percent, primarily as a result of the increase in current assets and reduction in the noncurrent liabilities.

DEARBORN HEIGHTS TAX INCREMENT FINANCE AUTHORITY

Management's Discussion and Analysis (Continued) June 30, 2024

The Authority's Change in Net Position

The following table shows the change in net position during the years ended June 30, 2024 and 2023:

	2024	2023	Change	Percent Change
Revenue				
Property Taxes	\$ 3,431,018	\$ 2,469,520	\$ 961,498	38.9%
Interest and Other	122,346	120,281	2,065	1.7%
Operating Grants and Contributions	127,811	220,497	(92,686)	-42.0%
Transfer from Primary Government	156,750	-	156,750	100.0%
Total Revenue	3,837,925	2,810,298	1,027,627	36.6%
Expenses				
Public Works	226,503	396,413	(169,910)	-42.9%
Public Safety	477,946	378,337	99,609	26.3%
Recreation	5,480	4,403	1,077	24.5%
Economic Development	3,041	90,063	(87,022)	-96.6%
Debt Service	413,455	434,387	(20,932)	-4.8%
Total Expenses	1,126,425	1,303,603	(177,178)	-13.6%
Change in Net Position	2,711,500	1,506,695	1,204,805	80.0%
Net Position - Beginning of Year	11,817,824	10,311,129	1,506,695	14.6%
Net Position - End of Year	\$ 14,529,324	\$ 11,817,824	\$ 2,711,500	22.9%

Total revenue increased by 36.6%. This was primarily due to a 38.9% increase in property tax revenue primarily caused by a large increase in taxable value in a property owned by one of the City's business taxpayers.

Financial Analysis of Individual Funds

As noted earlier, the Authority uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The focus of the Authority's governmental fund (the Operating Fund) is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Authority's financing requirements. In particular, unrestricted fund balance may serve as a useful measure of a government's net resources available for discretionary use, as it represents the portion of the fund balance that has not yet been limited to use for a particular purpose by an external party. Uncommitted or unassigned fund balance provides further information about the resources that have not been constrained by either the board or a group or individual that has been delegated authority to assign resources for use for particular purposes by the board.

Operating Fund Budgetary Highlights

The Operating Fund of the Authority accounts for all of the annual projects, as planned by the board of directors. The Operating Fund spent \$1,798,605 in the current year, which was less than budgeted. This is primarily due to a budgeted sanitary sewer lining expenditures not being incurred in fiscal 2024.

DEARBORN HEIGHTS TAX INCREMENT FINANCE AUTHORITY

Management's Discussion and Analysis (Continued)

June 30, 2024

Capital Assets

At June 30, 2024 the Authority had a net capital asset balance of \$14,507,890 consisting of roads, land, and buildings and improvements.

Debt Administration

The Authority paid \$1,025,000 in principal and interest on the related outstanding bonds in the current year. The outstanding balance at June 20, 2024 was \$7,805,000.

Economic Factors and Next Year's Budgets and Rates

The Authority's budget for next year calls for minor changes, and, as always, the Authority will work hard to maintain a fair budget.

Requests for Further Information

This financial report is intended to provide a general overview of the Authority's finances and demonstrate the Authority's accountability for the money it receives. If you have questions about this report or need additional information, please contact the Authority at 25637 Michigan Avenue, Dearborn Heights, MI 48125 or the City of Dearborn Heights, Michigan's finance office at 6045 Fenton, Dearborn Heights, MI 48127.

DEARBORN HEIGHTS TAX INCREMENT FINANCE AUTHORITY

Governmental Fund Balance Sheet/Statement of Net Position June 30, 2024

	Operating Fund	Adjustments	Statement of Net Position
Assets:			
Cash and Cash Equivalents (Note 3)	\$ 2,281,639	\$ -	\$ 2,281,639
Due from Primary Government	5,610,483	-	5,610,483
Other Assets	860	-	860
Capital Assets:			
Assets not Subject to Depreciation (Note 4)	-	2,771,156	2,771,156
Assets Subject to Depreciation (Note 4)	-	11,736,734	11,736,734
Total Assets	7,892,982	14,507,890	22,400,872
Liabilities:			
Accounts Payable	23,144	-	23,144
Accrued Liabilities and Other	-	43,404	43,404
Noncurrent Liabilities:			
Due within One Year:			
Current Portion of Long-term Debt (Note 6)	-	1,045,000	1,045,000
Due in More than One Year:			
Long-term Debt (Note 6)	-	6,760,000	6,760,000
Total Liabilities	23,144	7,848,404	7,871,548
Equity			
Fund Balance - Unassigned	7,869,838	(7,869,838)	-
Total Liabilities and Fund Balance	\$ 7,892,982		
Net Position			
Net Investment in Capital Assets		6,702,890	6,702,890
Unrestricted		7,826,434	7,826,434
Total Net Position		\$ 14,529,324	\$ 14,529,324

The accompanying notes are an integral part of these financial statements.

DEARBORN HEIGHTS TAX INCREMENT FINANCE AUTHORITY

Statement of Governmental Fund Revenue, Expenditures, and Changes in Fund Balance/Statement of Activities Year Ended June 30, 2024

	Statement of Governmental Fund Revenue, Expenditures, and Changes in Fund Balance		
	Operating Fund	Adjustments	Statement of Activities
Revenue			
Property Taxes	\$ 3,431,018	\$ -	\$ 3,431,018
Interest and Other - Investment Earnings	122,346	-	122,346
Operating Grants and Contributions	127,811	-	127,811
Transfer in from Primary Government	156,750	-	156,750
Total Revenue	3,837,925	-	3,837,925
Expenditures			
Public Works	311,503	(85,000)	226,503
Public Safety	35,000	442,946	477,946
Recreation	5,480	-	5,480
Economic Development	3,041	-	3,041
Debt Service	1,443,581	(1,030,126)	413,455
Total Expenditures	1,798,605	(672,180)	1,126,425
Net Change in Fund Balance/Net Position - Excess of Revenue over Expenditures	2,039,320	672,180	2,711,500
Fund Balance/Net Position - Beginning of Year	5,830,518	5,987,306	11,817,824
Fund Balance/Net Position - End of Year	\$ 7,869,838	\$ 6,659,486	\$ 14,529,324

The accompanying notes are an integral part of these financial statements.

1) SIGNIFICANT ACCOUNTING POLICIES

Reporting Entity

The Dearborn Heights Tax Increment Finance Authority (the "Authority" or TIFA) is a component unit of the City of Dearborn Heights, Michigan (the "City") and is included in the basic financial statements of the City of Dearborn Heights, Michigan. The Authority was formed under Act 450 of the Public Acts of 1980 to develop southwest Dearborn Heights. A development plan was adopted that is financed by property tax revenue. The accompanying financial statements present the Authority.

Accounting and Reporting Principles

The Authority follows accounting principles generally accepted in the United States of America (GAAP), as applicable to governmental units. Accounting and financial reporting pronouncements are promulgated by the Governmental Accounting Standards Board.

Report Presentation

Governmental accounting principles require that financial reports include two different perspectives - the government-wide perspective and the fund-based perspective. The individual fund column presents the Operating Fund's activities on the modified accrual basis of accounting, which demonstrates accountability for how the current resources have been spent. The government-wide column (statement of net position and statement of activities) is presented on the economic resources measurement focus and the full accrual basis of accounting in order to measure the cost of providing government services and the extent to which constituents have paid the full cost of government services.

On the full accrual basis of accounting, revenue is recorded when earned, and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenue in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Fund Accounting

The Dearborn Heights Tax Increment Finance Authority accounts for its various activities in the Operating Fund in order to demonstrate accountability for how it spends certain resources.

Governmental Funds

Governmental funds include all activities that provide general governmental services that are not business-type activities. The Authority reports the Operating Fund as its major fund. This fund is the Authority's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund (none in the current year).

1) SIGNIFICANT ACCOUNTING POLICIES (Continued)

Basis of Accounting

The governmental fund uses the current financial resources measurement focus and the modified accrual basis of accounting. This basis of accounting is intended to better demonstrate accountability for how the government has spent its resources.

Expenditures are reported when the goods are received, or the services are rendered. Capital outlays are reported as expenditures (rather than as capital assets) because they reduce the ability to spend resources in the future; conversely, employee benefit costs that will be funded in the future (such as pension and retiree health care-related costs or sick and vacation pay) are not counted until they come due for payment. In addition, debt service expenditures, claims, and judgments are recorded only when payment is due.

Revenue is not recognized until it is collected or collected soon enough after the end of the year that it is available to pay for obligations outstanding at the end of the year. For this purpose, the City considers amounts collected within 60 days of year end to be available for recognition. The following major revenue sources meet the availability criterion: interest associated with the current fiscal period. Conversely, special assessments and federal grant reimbursements (if any) will be collected after the period of availability; receivables have been recorded for these, along with a deferred inflow.

Specific Balances and Transactions

Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, demand deposits, and short-term investments with a maturity of three months or less when acquired. Investments are stated at amortized cost.

Capital Assets

Capital assets, which include property and infrastructure assets (e.g., roads), are reported in the applicable governmental activities column in the government-wide financial statements. Capital assets are defined by the Authority as assets with an initial individual cost of more than \$5,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated acquisition value at the date of donation.

Capital assets are depreciated using the straight-line method over the following useful lives:

<u>Capital Asset Class</u>	<u>Depreciable Life-Years</u>
Roads	25
Buildings and Improvements	5 to 50

DEARBORN HEIGHTS TAX INCREMENT FINANCE AUTHORITY

Notes to Financial Statements (Continued)

June 30, 2024

1) SIGNIFICANT ACCOUNTING POLICIES (Continued)

Long-term Obligations

In the government-wide financial statements, long-term debt, and other long-term obligations are reported as liabilities. Bond premiums and discounts are deferred and amortized over the lives of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are expensed at the time they are incurred. In the fund financial statements, governmental fund types recognize bond issuances and premiums as other financing sources and bond discounts as other financing uses. The Operating Fund is used to liquidate governmental long-term debt.

Deferred Outflows/Inflows of Resources

In addition to assets, the statement of net position and/or balance sheet will sometimes report a separate section for deferred outflows of resources. This separate financial statement element represents a consumption of net position that applies to future periods and will not be recognized as an outflow of resources (expense/expenditure) until then. The Authority has no items that qualify for reporting this category.

In addition to liabilities, the statement of net position and/or balance sheet will sometimes report a separate section for deferred inflows of resources. This separate financial statement element represents an acquisition of net position that applies to future periods and will not be recognized as an inflow of resources (revenue) until that time. The Authority has no items that qualify for reporting in this category.

Net Position Flow Assumption

The Authority will sometimes fund outlays for a particular purpose from both restricted and unrestricted resources. In order to calculate the amounts to report as restricted net position and unrestricted net position in the government-wide and proprietary fund financial statements (as applicable), a flow assumption must be made about the order in which the resources are considered to be applied. It is the government's policy to consider restricted net position to have been depleted before unrestricted net position is applied.

Fund Balance Flow Assumptions

The Authority will sometimes fund outlays for a particular purpose from both restricted and unrestricted resources (the total of committed, assigned, and unassigned fund balance). In order to calculate the amounts to report as restricted, committed, assigned, and unassigned fund balance in the governmental fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the government's policy to consider restricted fund balance to have been depleted before using any of the components of unrestricted fund balance. Furthermore, when the components of unrestricted fund balance can be used for the same purpose, committed fund balance is depleted first, followed by assigned fund balance. Unassigned fund balance is applied last.

DEARBORN HEIGHTS TAX INCREMENT FINANCE AUTHORITY

Notes to Financial Statements (Continued)

June 30, 2024

1) SIGNIFICANT ACCOUNTING POLICIES (Continued)

Fund Balance Policies

Fund balance of governmental funds is reported in various categories based on the nature of any limitations requiring the use of resources for specific purposes. The government itself can establish limitations on the use of resources through either a commitment (committed fund balance) or an assignment (assigned fund balance).

The committed fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority. The Authority's board is the highest level of decision-making authority for the government that can, by adoption of an ordinance passing a resolution prior to the end of the fiscal year, commit fund balance. Once adopted, the limitation imposed by the ordinance/resolution remains in place until a similar action is taken to remove or revise the limitation. The Authority had no committed fund balance at June 30, 2024.

Amounts in the assigned fund balance classification are intended to be used by the government for specific purposes but do not meet the criteria to be classified as committed. The Authority has, by resolution, authorized the city comptroller to assign fund balance. The board may also assign fund balance as it does when appropriating fund balance to cover a gap between estimated revenue and appropriations in the subsequent year's appropriated budget. Unlike commitments, assignments generally exist only temporarily. In other words, an additional action does not normally have to be taken for the removal of an assignment. Conversely, as discussed above, an additional action is essential to either remove or revise a commitment. The Authority had no assigned fund balance at June 30, 2024.

Property Tax Revenue

Property taxes are levied on each December 1 and become an enforceable lien at that time; the tax is based on the taxable valuation of property as of the preceding December 31. Taxes are considered delinquent on March 1 of the following year, at which time penalties and interest are assessed.

The Authority's 2023 tax is levied and collectible on July 1, 2023 and is recognized as revenue in the year ended June 30, 2024 when the proceeds of the levy are budgeted and available for the financing of operations.

The 2023 taxable valuation of the City approximated \$1.639 billion (a portion of which is abated and a portion of which is captured by the TIFA), on which taxes levied consisted of 21.2724 mills. These captures, in conjunction with captures the TIFA is entitled to receive from other taxing authorities, resulted in approximately \$3.43 million of property tax revenue for the TIFA in the current year.

DEARBORN HEIGHTS TAX INCREMENT FINANCE AUTHORITY

Notes to Financial Statements (Continued)

June 30, 2024

1) SIGNIFICANT ACCOUNTING POLICIES (Continued)

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the period. Actual results could differ from those estimates.

2) STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

Budgetary Information

Annual budgets are adopted for the Operating Fund on an activity basis. All annual appropriations lapse at fiscal year end; encumbrances are not included as expenditures. The amount of encumbrances outstanding at June 30, 2024 has not been calculated.

The budget has been prepared in accordance with accounting principles generally accepted in the United States of America.

The budget process begins in December and January after the TIFA administrator meets with the assessor and the treasurer to determine the estimated revenue for the new fiscal year.

The TIFA administrator contacts various city department heads to determine any needs for individual departments. Proposed projects and/or continuation projects are discussed with the department head.

A proposed budget is prepared by the administrator based on the TIFA finance and development plan. This proposed budget is then discussed with the mayor for his input and suggestions.

The proposed budget is then presented to the TIFA board for discussion. If there are any changes to the proposed budget, they are made at this time. The TIFA board is then presented with the budget for adoption, contingent upon the City Council's concurrence.

The budget is then presented to the City Council for adoption pursuant to the State TIFA Act. Every attempt is made to have the TIFA budget adopted around the time that the City's budget is adopted in June.

In July or August, the TIFA administrator meets with the city treasurer to determine the final and actual TIFA tax capture (revenue), as presented by the Michigan Treasury Department. The TIFA budget is amended as needed and presented to the TIFA board for approval contingent upon the City Council's concurrence. The City Council is then presented with the amended budget for approval.

Excess of Expenditures Over Appropriations in Budgeted Funds

The Authority did not have any negative expenditure budget variances.

DEARBORN HEIGHTS TAX INCREMENT FINANCE AUTHORITY

Notes to Financial Statements (Continued)

June 30, 2024

3) DEPOSITS AND INVESTMENTS

Michigan Compiled Laws Section 129.91 (Public Act 20 of 1943, as amended) authorizes local governmental units to make deposits and invest in the accounts of federally insured banks, credit unions, and savings and loan associations that have offices in Michigan. The law also allows investments outside the state of Michigan when fully insured. The local unit is allowed to invest in bonds, securities, and other direct obligations of the United States or any agency or instrumentality of the United States; repurchase agreements; bankers' acceptances of United States banks; commercial paper rated within the two highest classifications that matures no more than 270 days after the date of purchase; obligations of the State of Michigan or its political subdivisions that are rated as investment grade; and mutual funds composed of investment vehicles that are legal for direct investment by local units of government in Michigan.

The governing body has designated four banks for the deposit of its funds. The investment policy adopted by the board in accordance with Public Act 196 of 1997 has authorized investment in bonds and securities of the United States government and bank accounts and CDs but not the remainder of state statutory authority, as listed above. The Dearborn Heights Tax Increment Finance Authority's deposits and investments are in accordance with statutory authority.

There are no limitations or restrictions on participant withdrawals for the investment pools that are recorded at amortized cost.

The Authority's deposits and investments are subject to several types of risk, which are examined in more detail below:

Custodial Credit Risk of Bank Deposits

Custodial credit risk is the risk that, in the event of a bank failure, the Authority's deposits may not be returned to it. The Authority does not have a deposit policy for custodial credit risk. At year end, the Authority had bank deposits of \$148,719 (checking account); however, for the purpose of FDIC coverage, the component units are combined with that of the City. The City evaluates each financial institution with which it deposits funds and assesses the level of risk of each institution; only those institutions with an acceptable estimated risk level are used as depositories.

Interest Rate Risk

Interest rate risk is the risk that the value of investments will decrease as a result of a rise in interest rates. The Authority's investment policy does not restrict investment maturities other than commercial paper, which can only be purchased with a 270-day maturity.

At year end, the Authority had the following investments, which are rated by Moody's:

Investment	Amortized Cost	Rating
Pooled Investments	\$ 1,135,898	N/A
Commercial Paper	997,410	A2

DEARBORN HEIGHTS TAX INCREMENT FINANCE AUTHORITY

Notes to Financial Statements (Continued)
June 30, 2024

3) DEPOSITS AND INVESTMENTS (Continued)

Credit Risk

State law limits investments in commercial paper to the top two ratings issued by nationally recognized statistical rating organizations. The Dearborn Heights Tax Increment Finance Authority has no investment policy that would further limit its investment choices. As of year end, the credit quality ratings of debt securities (other than the U.S. government) are as follows:

Investment	Amortized Cost	Investment Maturities Less Than One Year
Pooled Investments	\$ 1,135,898	\$ 1,135,898
Commercial Paper	997,410	997,410

4) CAPITAL ASSETS

Capital asset activity of the Authority's governmental activities was as follows:

	Balance July 1, 2023	Additions 2023-24	Balance June 30, 2024
Capital Assets not being Depreciated:			
Land	\$ 2,771,156	\$ -	\$ 2,771,156
Capital Assets being Depreciated:			
Roads	22,543,094	-	22,543,094
Buildings and Improvements	5,000,000	85,000	5,085,000
Subtotal	27,543,094	85,000	27,628,094
Accumulated Depreciation:			
Roads	10,448,414	442,946	10,891,360
Buildings and Improvements	5,000,000	-	5,000,000
Subtotal	15,448,414	442,946	15,891,360
Net Capital Assets being Depreciated	12,094,680	(357,946)	11,736,734
Net Capital Assets	<u>\$ 14,865,836</u>	<u>\$ (357,946)</u>	<u>\$ 14,507,890</u>

Depreciation expense was charged to the public safety program, as it relates to the police and court facility.

DEARBORN HEIGHTS TAX INCREMENT FINANCE AUTHORITY

Notes to Financial Statements (Continued)

June 30, 2024

5) DEBT SERVICE CONTRIBUTIONS

The Authority has committed to make a contribution annually to defray a portion of the debt service payments being made by the City related to 2013 General Obligation Building Authority Library Bonds. The amount of the contribution is at the discretion of the TIFA board. At June 30, 2024, \$4,160,000 is outstanding on these bonds. During the year, the TIFA Operating Fund transferred \$234,712 to the City's governmental Library Fund to cover a portion of current year principal and interest expense payments.

6) LONG-TERM DEBT

Long-term debt activity for the year ended June 30, 2024 can be summarized as follows:

	<u>Beginning Balance</u>	<u>Reductions</u>	<u>Ending Balance</u>	<u>Due within One Year</u>
Governmental Activities - 2016 Tax Increment Development Bonds	<u>\$ 8,830,000</u>	<u>\$ (1,025,000)</u>	<u>\$ 7,805,000</u>	<u>\$ 1,045,000</u>

Debt Service Requirements to Maturity

Annual debt service requirements to maturity for the above bonds and note obligations are as follows:

<u>Years Ending June 30</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2025	\$ 1,045,000	\$ 163,168	\$ 1,208,168
2026	1,065,000	142,068	1,207,068
2027	1,090,000	120,518	1,210,518
2028	1,110,000	97,825	1,207,825
2029	1,135,000	72,825	1,207,825
2030-33	2,360,000	62,053	2,422,053
Total	<u>\$ 7,805,000</u>	<u>\$ 658,457</u>	<u>\$ 8,463,457</u>

Advance Refunding

In previous years, the Authority defeased an advance refunding. As of June 30, 2024, there is still \$8,110,000 bonds outstanding that is considered defeased.

DEARBORN HEIGHTS TAX INCREMENT FINANCE AUTHORITY

Notes to Financial Statements (Continued)

June 30, 2024

7) RECONCILIATION OF INDIVIDUAL FUND COLUMN OF THE STATEMENT OF NET POSITION/STATEMENT OF ACTIVITIES

Net position reported in the statement of net position column is different than the fund balance reported in the individual fund column because of the different measurement focus and basis of accounting, as discussed in Note 1. Below is a reconciliation of the differences:

Total Fund Balance - Modified Accrual Basis	\$ 7,869,838
--	---------------------

Amounts reported in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources and are not reported in the fund	14,507,890
---	------------

Long-term liabilities and accrued interest are not due and payable in the current period and are not reported in the fund	(7,805,000)
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Accrued interest is not due and payable in the current period and is not reported in the fund	<u>(43,404)</u>
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Total Net Position - Full Accrual Basis	<u>\$ 14,529,324</u>
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The change in net position reported in the statement of activities column is different than the change in fund balance reported in the individual fund column because of the different measurements focus and basis of accounting, as discussed in Note 1. Below is a reconciliation of the differences:

Total Change in Fund Balance - Modified Accrual Basis	\$ 2,039,320
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Amounts reported in the statement of activities are different because:

Governmental funds report capital outlays as expenditures, however, in the statement of activities, these costs are allocated over their estimated useful lives as depreciation:

Capital Outlay	85,000
Depreciation Expense	(442,946)

Change in Accrued Interest Payable	5,126
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Repayment of bond principal is an expenditure in the governmental funds but not in the statement of activities (where it reduces long-term debt)	<u>1,025,000</u>
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Total Change in Net Position - Full Accrual Basis	<u>\$ 2,711,500</u>
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DEARBORN HEIGHTS TAX INCREMENT FINANCE AUTHORITY

Notes to Financial Statements (Continued)

June 30, 2024

8) RISK MANAGEMENT

The Authority is exposed to various risks of loss related to property loss, torts, errors and omissions, and employee injuries (workers' compensation), as well as medical benefits provided to employees. The City has purchased commercial insurance for such claims. Settled claims relating to the commercial insurance have not exceeded the amount of insurance coverage in any of the past five fiscal years.

REQUIRED SUPPLEMENTARY INFORMATION

DEARBORN HEIGHTS TAX INCREMENT FINANCE AUTHORITY

Required Supplementary Information Budgetary Comparison Schedule – Operating Fund Year Ended June 30, 2024

	Original Budget	Amended Budget	Actual	Variance Favorable (Unfavorable)
Resources (Inflows)				
Property Taxes	\$ 2,500,000	\$ 2,500,000	\$ 3,431,018	\$ 931,018
Interest and Other - Investment Earnings	-	-	122,346	122,346
Operating Grants and Contributions	90,000	90,000	284,561	194,561
Appropriation from Fund Balance	1,136,700	-	-	-
Total Resources (Inflows)	3,726,700	2,590,000	3,837,925	1,247,925
Charges to Appropriations (Outflows)				
Public Works				
Administration	312,000	312,000	253,668	58,332
Contingency	100,000	100,000	15,316	84,684
DPW Improvements	50,000	50,000	-	50,000
Right-of-way Maintenance and Repair	60,000	60,000	42,519	17,481
Library Improvements	10,000	10,000	-	10,000
Sanitary Sewer Lining	1,500,000	1,500,000	-	1,500,000
Tree Trimming	25,000	25,000	-	25,000
Public Safety:				
Ordinance Office	35,000	35,000	35,000	-
Crime Prevention Officer	1,000	1,000	-	1,000
Fire Station	10,000	10,000	-	10,000
Justice Center Improvements	25,000	25,000	-	25,000
Recreation:				
Daly Park Improvements	5,000	5,000	2,480	2,520
Beech Daly Improvements	10,000	10,000	3,000	7,000
Economic Development				
Westwood School Capital Improvement	10,000	10,000	-	10,000
Industrial Park Improvements	5,000	5,000	3,041	1,959
Commercial Rehabilitation Program	75,000	75,000	-	75,000
Vanborn Commercial Improvements	50,000	50,000	-	50,000
Debt Service - Interest and Principal	1,443,700	1,443,700	1,443,581	119
Total Charges to Appropriations (Outflows)	3,726,700	3,726,700	1,798,605	1,928,095
Net Change in Fund Balance	-	(1,136,700)	2,039,320	3,176,020
Fund Balances - July 1, 2023	5,830,518	5,830,518	5,830,518	-
Fund Balances - June 30, 2024	<u>\$ 5,830,518</u>	<u>\$ 4,693,818</u>	<u>\$ 7,869,838</u>	<u>\$ 3,176,020</u>

Approved for the Agenda of:	APPROVED
6/24/2025	Motion No. 25-361

9.M.



City Council

TO: Honorable Mayor Bill Bazzi
Honorable City Council Members

FROM: Mohamad Baydoun

DATE:

RE: **ADDED AT MEETING** - City Council Budget Amendments

Attachments:

None

Approved for the Agenda of:	REFERRED BACK
6/24/2025	Motion No. 25-362

11.A.



Treasurer's Office

TO: Honorable City Council Members

FROM: Lisa Hicks-Clayton, Treasurer

DATE: June 18, 2025

RE: Treasurer Hicks-Clayton - Electronic Signature Policy Resolution

Council Resolution

WHEREAS, the City of Dearborn Heights charter was established during a period when electronic signatures did not exist. With current technology, electronic signatures are more commonly used to streamline processes. Currently, the City of Dearborn Heights does not have an established or approved policy or procedures to follow;

WHEREAS, the City Council authorizes the City Treasurer to only accept any city financial instrument(checks, warrants, ACH Pay warrants) signed manually by hand, until an electronic signature policy has been adopted.

WHEREAS, the City Treasurer will communicate with other municipalities who have established electronic signature policies and procedures, reporting back to the City Council by July 22, 2025, on the best possible options with the purpose of further discussing and implementing a electronic signature policy for the City of Dearborn Heights.

WHEREAS the city payment warrants/checks are based on payments for city services, goods, materials and other requests for payments, those requests for payments are on invoices or other financial payment instruments by the staff who receive such city services, goods, materials and other requests for payments according to the City Council approved budget, therefore the City Treasurer must verify-validate the accuracy of those payments requests, as well as availability of funding in the corresponding budgetary general ledger line item, before approving the corresponding manually signed checks or other methods of payments requests accordingly.

WHEREAS, the City Treasurer will not authorize, sign, process and pay all city financial instruments not signed manually legitimately by the City Council authorized official as submitted to the financial/banking institutions accordingly;

NOW, THEREFORE, BE IT RESOLVED that the City Council approve the City Treasurer Lisa Hicks-Clayton's administrative measures as detailed in this resolution.

Attachments:

None

BUSINESS LICENSE RENEWAL APPLICATION

NO. BL-24-000013624

City of Dearborn Heights

6045 Fenton, Dearborn Heights, MI 48127
(313)791-3430



THE FOLLOWING LICENSE(S):

CABARET A-COUNCIL APPROVAL 50.00

RESTAURANT 50.00

BUSINESS

APPLEBEES #8085

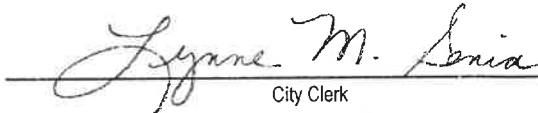
26582 FORD

DEARBORN HEIGHTS, MI 48127

TOTAL **\$100.00**

CURRENT LICENSE EXPIRES ON: **July 31, 2025**

You may renew your license by mail by returning this form prior to the expiration date with your check or money order in the amount indicated above payable to the City of Dearborn Heights. Do not send cash! If you renew more than 7 days late you will be assessed a penalty fee in the amount of 25% of your total license fee.


City Clerk

- ☒ At the present time, you are current on both personal property taxes and water, therefore your license is renewable
- ☐ At the present time you are delinquent on your water bill in the amount of \$ and must pay this amount in full before renewing your license.
- ☐ At the present time you are delinquent on your personal property taxes in the amount of \$ 0 and must pay this amount in full before renewing your license.

THE FAILURE TO SECURE A VALID BUSINESS LICENSE IS A VIOLATION OF CHAPTER 8 OF THE CODE OF ORDINANCES AND WILL RESULT IN A CLASS D MUNICIPLE INFRACTION BEING ISSUED.

PLEASE NOTE THE LATE FEE IS 25%

DO YOU HAVE AN ALARM SYSTEM? IS YOUR INFORMATION UP TO DATE?

If you have a security alarm for your business, an alarm registration is required by City ordinance. There is no cost to register your alarm. You may call our office at (313)791-3430 to obtain a copy of the alarm registration form, or print one from the Clerk's page on the Dearborn Heights City website: clerks@dearbornheightsmi.gov

APPLEBEES #8085
TSFR APPLE VENTURE LLC
17800 LAUREL PARK DR NORTH
STE 200-C
LIVONIA, MI 48152

Invoice #: 00015108 License #: BL-25-000014409 License Type: BUSINESS LICENSE Application Date: 05/07/2025 Expiration Date: 07/31/2026

Fee Items	Amount
CABARET A-COUNCIL APPROVAL 50.00	\$50.00
RESTAURANT 50.00	\$50.00

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127
Phone : 313-791-3410

Received From: APPLEBEES #8085
Date: 05/07/2025 Time: 3:24:38 PM
Posting Date: 05/07/2025
Receipt: 1147734
Cashier: klpasciolla

ITEM REFERENCE	AMOUNT
BL BUSINESS LICENSING 00015108	\$100.00
TOTAL	\$100.00
CHECKS 67051	\$100.00
Total Tendered:	\$100.00
Change:	\$0.00

PAID
CITY OF DEARBORN HEIGHTS
MAY 07 2025

BY _____ CK # _____
Billing/Invoice Date: 05/07/2025
Total Due: \$100.00

APPLEBEES #8085
17800 LAUREL PARK DR NORTH
STE 200-C
LIVONIA, MI 48152

