



City of Dearborn Heights
6045 FENTON • DEARBORN HEIGHTS, MICHIGAN 48127

Mo Baydoun
Council Chairman

Study Sessions and City Council Meetings shall be attended in person by City Council Members. Members of the public have the option of attending in person or virtually.

Purpose: **6:00 p.m. CITY COUNCIL REGULAR MEETING**

Location: **City Hall Council Chambers - 6045 Fenton**

Date: **Tuesday, April 22, 2025**

Join Zoom Meeting

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Persons who may wish to contact members of the City Council to provide input or to ask questions on any business that will come before the City Council at the meetings are to contact City Clerk Senia at (313)791-3434 or email at clerks@dearbornheightsmi.gov before 5:00 p.m. on the day of the meeting. To participate in the "Public Comments" portions of the meeting, click on the Zoom link to enter the meeting room, and raise your "Zoom" hand to indicate that you have a question or comment.

Council Chairman: (313) 641-0100 • City Clerk: (313) 791-3435
mabaydoun@dearbornheightsmi.gov

**ORDER OF BUSINESS APRIL 22, 2025
REGULAR MEETING OF THE DEARBORN HEIGHTS CITY COUNCIL**

1. **CALL OF MEMBERS**

2. **PLEDGE OF ALLEGIANCE**

- A Presentation by Crestwood School District Superintendent Dr. Youssef Mosallam - Warren Valley Golf Course Parking Lot

3. **AGENDA APPROVAL**

4. **APPROVAL OF MINUTES**

- A Minutes from the Special Meeting of April 8, 2025
- B Minutes from the Regular Meeting of April 8, 2025

5. **PUBLIC HEARINGS AND PUBLIC COMMENT**

6. **FUND TRANSFERS AND CURRENT CLAIMS**

- A Claims and ACH/Wire Transfers 6-1 thru 6-38

7. **CONSIDERATION OF BIDS**

8. **REPORTS FROM MAYOR**

- A Annapolis High School Homecoming Parade 2025

9. **REPORTS FROM CITY OFFICIALS**

- A Treasurer Hicks-Clayton - City Depositories - Update Bank Documents
- B Treasurer Hicks-Clayton - New Bank Account - Scouts of America Police Explorers
- C Treasurer Hicks-Clayton - Debt Management Policy
- D Comptroller Shepard - Fire Department Budget Amendment
- E DPW Director Danci - DPW Highway Budget Amendment
- F Fire Chief Brogan - Fire Department Budget Amendment
- G IT Director Cooper & Police Chief Haidar - Purchase & Payment - Dispatch Equipment
- H IT Director Cooper - Budget Amendments Related to Increased Cost of Telecommunication Landlines
- I Police Chief Haidar - 2024 Justice Assistance Grant

- J Parks & Recreation Director Zbosnik - Parks & Recreation Budget Amendment
- K Police Chief Haidar - Police Department Budget Amendments
- L Police Chief Haidar - Police Department Overtime Budget Amendment
- M Council Chairman Baydoun - Warren Valley Golf Course Parking Lot Sublease Agreement

10. **PETITIONS FROM CITIZENS**

11. **ORDINANCES AND RESOLUTIONS**

12. **COMMUNICATIONS**

13. **NEW BUSINESS**

- A Business License Renewal - Erwine's Auto Sales Inc.
- B Business License Renewal - Stitt Post #232 (American Legion)

14. **MEMBERS OF THE PUBLIC**

- A Comments from Council Members
- B Announcements
- C Public Comments

15. **ADJOURNMENT**

[MEET_FOOT]

MINUTES APRIL 8, 2025
SPECIAL MEETING OF THE DEARBORN HEIGHTS CITY COUNCIL

25-176 The meeting was called to order at 5:32 p.m. by Council Chairman Mo Baydoun.

Roll Call showed the following:

Present: Council Chairman Mo Baydoun, Council Chair Pro Tem Hassan Ahmad, Councilwoman Nancy Bryer, Councilman Robert Constan, Councilwoman Denise Malinowski Maxwell, Councilman Hassan Saab.

Absent: Councilman Tom Wencel (arrived at 6:45 p.m.)

Also Present: City Clerk Senia, Chief of Staff Hernandez.

The Pledge of Allegiance was led by Police Officer Zahr.

25-177 Motion by Councilman Saab, seconded by Councilman Constan to approve the Agenda for the Special Meeting of April 8, 2025 as submitted.

Motion adopted

25-178 Motion by Councilman Ahmad, seconded by Councilwoman Malinowski Maxwell to move to a Closed Session at 5:36 p.m. as authorized under Section 8(e) of the OMA, MCL 15.268(1)(e), so that the City Council may discuss Wayne County Circuit Court Case No. 24-016553-CD - Mohamad Bazy v. City of Dearborn Heights. Those in attendance should include City Council, Mayor Bazzi, Chief of Staff Hernandez, Corporation Counsel and Andrea Pike from Rosati, Schultz, Joppich and Amtsbuechler.

A roll call vote was taken.

Ayes: Council Chairman Baydoun, Council Chair Pro Tem Ahmad, Councilwoman Bryer, Councilman Constan, Councilwoman Malinowski Maxwell, Councilman Saab.

Nays: None.

Absent: Councilman Wencel.

Motion adopted

Councilman Wencel arrived at 5:45 p.m.

25-179 Motion by Councilman Ahmad, seconded by Councilman Constan to return to an Open Session at 6:06 p.m.

Motion unanimously adopted

25-180 Motion by Councilman Constan, seconded by Councilman Saab to concur with the recommendation of the attorneys from the Michigan Municipal Risk Management Association (MMRMA), Rosati, Schultz, Joppich & Amtsbuechler PC, regarding the case of Mohamad Bazy v. City of Dearborn Heights.

After further discussion, the motion was amended to reflect the following:

Motion by Councilman Constan, seconded by Councilman Saab to concur with the recommendation of the attorneys from the Michigan Municipal Risk Management Association (MMRMA), Rosati, Schultz, Joppich & Amtsbuechler PC, regarding the case of Mohamad Bazy v. City of Dearborn Heights. In addition, recommend that the City and MMRMA remove the law firm of Rosati, Schultz, Joppich & Amtsbuechler PC, and seek another law firm for this case going forward.

Motion unanimously adopted

25-181 Motion by Councilman Ahmad, seconded by Councilman Saab to adjourn the Dearborn Heights City Council Special Meeting.

Motion unanimously adopted

The meeting adjourned at 6:12 p.m.

LYNNE M. SENIA
CITY CLERK

MO BAYDOUN
COUNCIL CHAIRMAN

GEORGANNE SEMENIUK
COUNCIL SECRETARY

MINUTES APRIL 8, 2025
REGULAR MEETING OF THE DEARBORN HEIGHTS CITY COUNCIL

25-182 The meeting was called to order at 6:13 p.m. by Council Chairman Mo Baydoun.

Roll Call showed the following:

Present: Council Chairman Mo Baydoun, Council Chair Pro Tem Hassan Ahmad, Councilwoman Nancy Bryer, Councilman Robert Constan, Councilwoman Denise Malinowski Maxwell, Councilman Hassan Saab, Councilman Tom Wencel.

Absent: None.

Also Present: City Clerk Senia, Treasurer Hicks-Clayton, Chief of Staff Hernandez, City Engineer Dib, DPW Director Danci, IT Director Cooper, Library Director McCaffery, Ordinance Enforcement & Animal Control Director Lafeve, Parks & Recreation Director Zbosnik, Police Chief Haidar.

The Pledge of Allegiance was led by Mr. Harajly.

25-183 Motion by Councilman Ahmad, seconded by Councilwoman Bryer to approve the Agenda for the Regular Meeting of April 8, 2025 as submitted.

Motion unanimously adopted

25-184 Motion by Councilman Saab, seconded by Councilwoman Bryer to approve the Minutes for the Regular Meeting of March 25, 2024, as outlined in 4-A.

Motion unanimously adopted

25-185 Motion by Councilman Saab, seconded by Councilman Constan to approve Current Claims and ACH/Wire Transfers 6-1 through 6-16 and 6-18 through 6-37, as submitted.

1	Allied Building	\$7,407.90
2	Bidigare Contractors	\$27,998.31
3	Bound Tree Medical	\$3,623.45
4	Bound Tree Medical	\$3,944.50
5	Central Wayne County Sanitation	\$6,595.00
6	Contrcators Connection	\$1,758.75
7	Downriver Utility Wastewater Authority	\$70,694.00
8	Downriver Utility Wastewater Authority	\$140,542.90
9	Fleetpride	\$1,589.64
10	G2 Consulting Group	\$6,275.00
11	G2 Consulting Group	\$7,000.00
12	Getaway Tours	\$1,895.00
13	Grainger	\$1,639.32
14	Great Lakes Water	\$11,721.72
15	Great Lakes Water	\$372,612.23
16	Hydrocorp	\$3,721.50
18	Lexipol	\$3,972.00
19	Meroueh & Hallman	\$30,357.50

20	Michigan Humane Society	\$5,189.25
21	Michigan Sheriffs Association	\$7,400.00
22	Miracle Method of Detroit	\$2,250.00
23	Mt. Holly Ski & Snowboard Resort	\$1,530.00
24	Network Services Company	\$1,779.45
25	On Grade Specialists	\$11,365.00
26	O'reilly Rancilio	\$21,973.31
27	Priority One	\$1,639.98
28	R & R Fire Truck Repair	\$4,818.85
29	R & R Fire Truck Repair	\$12,681.23
30	R & R Fire Truck Repair	\$6,403.37
31	Saad Law	\$6,465.00
32	Systemp	\$5,266.16
33	The Senior Alliance	\$5,734.00
34	Wayne County	\$4,200.00
35	Wayne County	\$2,525.56
36	Wayne County	\$1,682.64
37	Priority Waste	\$230,872.32

Motion unanimously adopted

MOTION #25-186 RESCINDED BY MOTION #25-188

~~**25-186**—Motion by Councilman Ahmad, seconded by Councilman Saab to approve the Assessment Contract Renewal between the City and Anthony Fuoco Assessing Consultant, Inc. In addition, authorize the Mayor and Clerk to sign the contract on behalf of the City, which will expire June 30, 2028. Furthermore, authorize the Mayor and Comptroller or Clerk to sign the necessary warrants, and the Treasurer to issue payment from Account 101-209-818.000, as outlined in 8-A. Per Mayor Bazzi communication dated April 1, 2025.~~

Motion unanimously adopted

Council Chairman Baydoun stepped out at 7:22 p.m.

25-187 Motion by Councilman Saab, seconded by Councilwoman Malinowski Maxwell to suspend the rules to reconsider Item 8-A – New Assessment Contract with Anthony Fuoco Assessing Consultant Inc.

Ayes: Council Chair Pro Tem Ahmad, Councilwoman Bryer, Councilman Constan, Councilwoman Malinowski Maxwell, Councilman Saab, Councilman Wencel.

Nays: None.

Absent: Council Chairman Baydoun.

Motion adopted

25-188 Motion by Councilman Saab, seconded Councilman Wencel to rescind City Council Motion 25-186.

Ayes: Council Chair Pro Tem Ahmad, Councilwoman Bryer, Councilman Constan, Councilwoman Malinowski Maxwell, Councilman Saab, Councilman Wencel.

Nays: None.

Absent: Council Chairman Baydoun.

Motion adopted

Council Chairman Baydoun returned at 7:30 p.m.

- 25-189** Motion by Councilman Ahmad, seconded by Councilman Saab to approve the Assessment Contract Renewal between the City and Anthony Fuoco Assessing Consultant, Inc. In addition, authorize the Mayor and Clerk to sign the contract on behalf of the City, which will expire June 30, 2028. Furthermore, authorize the Mayor and Comptroller or Clerk to sign the necessary warrants, and the Treasurer to issue payment from Account 101-209-818.000, as outlined in 8-A. Per Mayor Bazzi communication dated April 1, 2025.

After further discussion, the motion was amended to reflect the following:

Motion by Councilman Ahmad, seconded by Councilman Saab to approve the Assessment Contract Renewal between the City and Anthony Fuoco Assessing Consultant, Inc. In addition, authorize the Mayor and Clerk to sign the contract on behalf of the City, which will expire June 30, 2028. Furthermore, authorize the Mayor and Comptroller or Clerk to sign the necessary warrants, and the Treasurer to issue payment from Account 101-209-818.000. Moreover, to include the amendment to Section 3, on page 2, line 16, to read as follows:

Further, and in accordance with Section 5.15 of the City Charter, the City Assessor shall be responsible to the Mayor and shall serve at the discretion of the Mayor for an indefinite term, *and shall be at will*.

as outlined in 8-A. Per Mayor Bazzi communication dated April 1, 2025.

Motion unanimously adopted

- 25-190** Motion by Councilman Saab, seconded by Councilwoman Bryer to concur with the Mayoral appointment of Philip Smith to the Commission on Disability Concerns, term to expire July 2027, as outlined in 8-B. Per Mayor Bazzi communication dated April 1, 2025.

Motion unanimously adopted

No motion made regarding Item 8-C from Mayor Bazzi – Human Resource Director Position Salary Increase

- 25-191** Motion by Councilman Saab, seconded Councilman Constan to authorize the Public Hearing for the proposed 2025-2026 Corporate Fund Budget for Tuesday, May 6, 2025, and that the adoption of the Budget be scheduled for Tuesday, May 27, 2025, as outlined in 9-A. Per Clerk Senia communication dated April 1, 2025.

Motion unanimously adopted

- 25-192** Motion by Councilman Saab, seconded by Councilman Constan to rescind City Council Motion #24-453 and approve the request to hold a Public Hearing, scheduled for Tuesday, May 6 at 6:00 p.m., for consideration of an Alley Vacation for the alley off Ford Road between Berwyn and Norborne, as outlined in 9-B. Per Clerk Senia communication dated April 2, 2025.

Motion unanimously adopted

- 25-193** Motion by Councilwoman Malinowski Maxwell, seconded by Councilman Ahmad to move that the request from the Crestwood High School Alumni Association within the City of Dearborn Heights, County of Wayne, be recognized as a nonprofit organization operating in the community for the purpose of obtaining charitable gaming licenses, be considered for approval, as outlined in 9-C. Per Council Chairman Baydoun communication dated April 2, 2025.

Motion unanimously adopted

- 25-194** Motion by Councilman Saab, seconded by Councilman Constan to approve Proposed Site #2A and authorize the initiation of the Design Phase, as outlined in 9-D. Per City Engineer Dib communication dated April 1, 2025.

After further discussion, the motion was amended to reflect the following:

Motion by Councilman Saab, seconded by Councilman Constan to refer to a study session Item 9-D from City Engineer Dib – New Fire Station – Site Selection, as outlined in 9-D. Per City Engineer Dib communication dated April 1, 2025.

Motion unanimously adopted

- 25-195** Motion by Councilman Saab, seconded by Councilwoman Bryer to approve the “Safe Streets for All (SS4A) Action Plan” task assigned between the City and Wade Trim for a total cost of \$496,500.00, and authorize the Mayor and Clerk to sign the contract on behalf of the City. In addition, authorize the Mayor and Comptroller or Clerk to sign the necessary warrants, and the Treasurer to issue payment from Account 101-440-981.013, as outlined in 9-E. City Engineer Dib communication dated April 1, 2025.

Motion unanimously adopted

- 25-196** Motion by Councilman Saab, seconded by Councilman Ahmad to approve Change Order #2 to the 2023 Street Paving Repair Contract to add Ann Arbor Trail, as outlined in 9-F. Per City Engineer Dib communication dated April 1, 2025.

Motion unanimously adopted

No motion made regarding Item 9-G presented by Comptroller Shepard - Comptroller's Office Budget Amendment

- 25-197** Motion by Councilwoman Bryer, seconded by Councilman Constan to approve the payment of Wayne County CSO Retention Basin - Operations and Maintenance Payments for a total of \$3,707,786.62. In addition, authorize the Mayor and Comptroller or Clerk to sign the necessary warrants, and the Treasurer to issue payment from Account 592-537-927.100, as outlined in 9-H. Per DPW Director Danci communication dated April 1, 2025.

After further discussion, the motion was amended to reflect the following:

Motion by Councilwoman Bryer, seconded by Councilman Constan to refer back to Administration Item 9-H from DPW Director Danci – Wayne County CSO Retention Basin Payment.

Motion unanimously adopted

- 25-198** Motion by Councilman Ahmad, seconded by Councilman Constan to refer to a study session Item 9-I from Human Resource Director Eggly - Dearborn Heights Police Officers Association (DHPOA/POAM) Contract. Per Human Resource Director Eggly communication dated April 1, 2025.

Motion unanimously adopted

- 25-199** Motion by Councilman Ahmad, seconded by Councilman Constan to approve the purchase and payment of (2) Samsung UN75DU7200F, (1) Samsung BE65-H, and (1) Samsung BE55D-H Digital Displays for various Parks & Recreation buildings from SHI for a cost of \$2,243.00. In addition, authorize the Mayor and Comptroller or Clerk to sign the necessary warrants, and the Treasurer to issue payment from Parks & Recreation Account #101-692-887.000, as outlined in 9-J. Per IT Director Cooper & Parks and Recreation Director Zbosnik communication dated March 27, 2025.

Motion unanimously adopted

25-200 Motion by Councilman Ahmad, seconded by Councilman Saab to approve the following amendments to the Library Budget, as outlined in 9-K.

- Reduce Line 738-738-981 (Capital Outlay) by \$20,000.00 (\$193,000.00 remaining in fund)
- Increase Line 738-738-706.030 (Retiree/Payout) by \$20,000.00 (22,935.00 remaining in fund)
- Reduce Line 738-738- 981 (Capital Outlay) by \$10,000.00 (\$183,000.00 remaining in fund)
- Increase Line 738-738-886 (Programming) by \$10,000.00 (\$9,847.36 remaining in fund)

Per Library Director McCaffery communication dated March 23, 2025.

Motion unanimously adopted

25-201 Motion by Councilwoman Bryer, seconded by Councilman Saab to authorize the installation of carpet in the staff area of the John F. Kennedy Jr. Library for a total cost of \$11,296.00 to be done by Library Design. In addition, authorize payment from line 738-738-931 which has a remaining balance of \$55,374.00, as outlined in 9-L. Per Library Director McCaffery communication dated March 23, 2025.

Motion unanimously adopted

25-202 Motion by Councilman Saab, seconded by Councilman Ahmad to approve the disposal of the following library items, as outlined in 9-M.

- (8) High Stools
- (4) Framed Prints/Paintings
- (40) Assorted Old Kids Chairs
- (2) Weathered Outdoor Benches
- (1) Metal Laptop Cart

Per Library Director McCaffery communication dated April 1, 2025.

Motion unanimously adopted

25-203 Motion by Councilman Ahmad, seconded by Councilman Constan approve the following amendment to the Ordinance Department Budget, as outlined in 9-N.

Account #	Account Name	Current Budget	Requested Amount	Amended Budget	Note
101-426-707.100	Part Time	\$ 19,000	(\$ 4,920)	\$ 14,080	1
101-426-709.000	Overtime	\$ 15,000	\$ 4,920	\$ 19,920	
Notes:					
1 - Needed for employee OT					

Per Ordinance Enforcement & Animal Control Director Lafave communication dated April 1, 2025.

Motion unanimously adopted

- 25-204** Motion by Councilman Ahmad, seconded by Councilman Constan to approve the following amendment to the Parks & Recreation Budget, as outlined in 9-O.

Account #	Account Name	Current Budget	Requested Amount	Amended Budget	Note
101-691-981.000	Capital Outlay	\$ -	\$ 85,828.40	\$ 85,828.40	1
101-000-684.700	Reimburse County Parks	\$ -	\$ 163,031.00	\$ 163,031.00	2
101-200-949.000	City Owned Prop	\$ 75,000	(\$ 41,204.40)	\$ 21,304.35	3
Notes:					
1-Per motions 24-326, 24-327, and 24-345					
2- \$44,624.00 from Wayne County Reimbursement will cover part of Marquee Expenses					
3- The amended budget takes into account the Budget Amendment for Comptroller Education already reduced by \$10,000					

Per Parks & Recreation Director Zbosnik communication dated April 2, 2025.

Ayes: Councilwoman Bryer, Councilman Constan.

Nays: Council Chairman Baydoun, Council Chair Pro Tem Ahmad, Councilwoman Malinowski Maxwell, Councilman Saab, Councilman Wencel.

Absent: None.

Motion defeated

- 25-205** Motion by Councilman Ahmad, seconded by Councilman Constan to approve the Memorandum of Understanding (MOU) between the City and the Leaders Advancing and Helping Communities (LAHC) outlining the tasks agreed upon by the City and LAHC, with regard to identifying and providing services to individuals who have recently survived a non-fatal drug overdose and face a high risk of future mortality. There are no financial payments which will be made between the two parties. In addition, authorize the Mayor and Clerk to sign the MOU on behalf of the City, which will begin in March 2025, and expires in 9 months with the option to extend, as outlined in 9-P. Per Police Chief Haidar communication dated March 19, 2025.

Motion unanimously adopted

- 25-206** Motion by Councilwoman Bryer, seconded by Councilman Constan to concur with the Tax Increment Finance Authority (TIFA) Board approval of the 2025-2026 TIFA Budget, as outlined in 9-Q. Per TIFA Administrator Rosco communication dated April 2, 2025.

Motion unanimously adopted

- 25-207** Motion by Councilman Wencel, seconded by Councilman Saab approve the following Resolution Regarding Boards & Commissions Fundraising, as outlined in 11-A.

Dearborn Heights official City Commissions are vital elements of our city government. All of our commissioners, on various commissions, work hard to perform a duty that is vital to our city. In some cases, raising funds to help them perform their duties more efficiently is vital. Therefore, I am submitting the following resolution:

WHEREAS, Fundraising is vital to some commission's operation.

THEREFORE, The following procedures must be followed.

- 1) A general ledger must be established through the Comptroller's Office. To reduce red tape, this mandate will be handled through the Treasurer's Office. The treasurer's office will work with the Comptroller to establish a general ledger.
- 2) A receipt code must be created through the Treasurer's Office.
- 3) All checks must be made payable to the "City of Dearborn Heights"
- 4) All funds raised must be deposited at the City of Dearborn Heights Treasurer's office.
- 5) The treasurer shall keep a running balance of funds available for each commissions' account.
- 6) Request for disbursements of funds must be made through the Comptroller's office. Request must be made in written form and approved and signed by the Chairperson and Treasure of the particular Commission requesting disbursement of funds.
- 7) All funds raised and disbursed must be for the sole purpose of maintaining and operating the functions of that particular commission.

Per Councilman Wencel communication dated April 2, 2025.

Motion unanimously adopted

25-208 Motion by Councilman Wencel, seconded by Councilman Saab to refer to a study session the following Proposed Ordinances:

- H-25-03 – False Threats Against Schools
- H-25-04 – Use of Marijuana and Vaping by Juveniles
- H-25-05 – Bullying and Cyberbullying
- H-25-06 – Truancy
- H-25-07 – Electric Smoking Devices

Motion unanimously adopted

25-209 Motion by Councilwoman Bryer, seconded by Councilman Constan that Proposed Ordinance H-25-08, AN ORDINANCE OF THE CITY OF DEARBORN HEIGHTS, ESTABLISHING PROCEDURES FOR THE ABATEMENT OF BLIGHT, ADDRESSING CAUSES OF BLIGHT AND BLIGHT FACTORS; AND ESTABLISHING PROCEDURES FOR THE ENFORCEMENT OF MINIMUM HOUSING STANDARDS, INCLUDING NOTICE OF VIOLATION PROCEDURES FOR ROOMINGHOUSES. BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEARBORN HEIGHTS, THAT THE CHARTER OF THE CITY OF DEARBORN HEIGHTS, MICHIGAN, PART 1, IS HEREBY AMENDED AS FOLLOWS: ARTICLE VII, ENTITLED "BLIGHT," SECTION 7-302, ENTITLED "CAUSE OF BLIGHT OR BLIGHT FACTORS," IS HEREBY AMENDED; AND ARTICLE IX, ENTITLED "MINIMUM HOUSING STANDARDS," DIVISION 9, ENTITLED "ROOMINGHOUSES," SECTION 7-600, ENTITLED "NOTICE OF VIOLATION, PROCEDURES," IS HEREBY AMENDED, be considered read for the first time, as outlined in 11-G. Per Corporation Counsel communication dated April 2, 2025.

After further discussion, the motion was amended to reflect the following:

Motion by Councilwoman Bryer, seconded by Councilman Constan to refer back to Administration Proposed Ordinance H-25-08 - Amendment to Blight Ordinance, as outlined in 11-G. Per Corporation Counsel communication dated April 2, 2025.

Motion unanimously adopted

25-210 Motion by Councilman Constan, seconded by Councilwoman Bryer that Proposed Ordinance H-25-09, AN ORDINANCE OF THE CITY OF DEARBORN HEIGHTS, ESTABLISHING PROCEDURES FOR NUISANCE ABATEMENT; PROVIDING FOR DEFINITIONS OF NUISANCES, PROHIBITIONS, ENFORCEMENT MECHANISMS, AND THE ISSUANCE OF NOTICES TO ABATE. BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEARBORN HEIGHTS, THAT THE CHARTER OF THE CITY OF DEARBORN HEIGHTS, MICHIGAN, PART 1, CHAPTER XII, ENTITLED "SPECIAL ASSESSMENTS," IS HEREBY AMENDED AS FOLLOWS: SECTION 12.1, ENTITLED "HAZARDS AND NUISANCES," IS HEREBY AMENDED BY ADDING TO IT; AND BY ADDING UNDER CHAPTER XII THE FOLLOWING THREE NEW SECTIONS TO BE DESIGNATED AS SECTION 12.15, ENTITLED "PROHIBITED NUISANCES," SECTION 12.16, ENTITLED "REPEAT OFFENDERS," AND SECTION 12.17, ENTITLED "ENFORCEMENT," be considered read for the first time, as outlined in 11-H. Per Corporation Counsel communication dated April 2, 2025.

After further discussion, the motion was amended to reflect the following:

Motion by Councilman Constan, seconded by Councilwoman Bryer to refer back to Administration Proposed Ordinance H-25-09 - Amendment to Nuisance Abatement Ordinance, as outlined in 11-H. Per Corporation Counsel communication dated April 2, 2025.

Motion unanimously adopted

25-211 Motion by Councilman Saab, seconded by Councilman Ahmad to approve the Business License Renewal for Erwine's Auto Sales Inc at 23706 Van Born, as outlined in 13-A.

After further discussion, the motion was amended to reflect the following:

Motion by Councilman Saab, seconded by Councilman Ahmad to table the Business License Renewal for Erwine's Auto Sales Inc at 23706 Van Born, as outlined in 13-A.

Motion unanimously adopted

25-212 Motion by Councilman Saab, seconded by Councilwoman Bryer to approve the Business License Renewal for Ford Lanes Inc at 23100 Van Born, as outlined in 13-B.

Motion unanimously adopted

25-213 Motion by Councilman Saab, seconded by Councilwoman Bryer to approve the Business License Application for Revive Golf Management LLC, DBA Warren Valley Golf Course at 26140 Warren, as outlined in 13-B.

Motion unanimously adopted

25-214 Motion by Councilman Ahmad, seconded by Councilman Saab to adjourn the Dearborn Heights City Council Regular Meeting.

Motion unanimously adopted

The meeting adjourned at 10:13 p.m.

LYNNE M. SENIA
CITY CLERK

MO BAYDOUN
COUNCIL CHAIRMAN

GEORGANNE SEMENIUK
COUNCIL SECRETARY

Claims 04/22/2025		
Inv Ref#	Vendor	Inv Amt
1	Archive Social	\$ 4,188.00
2	Bound Tree	\$ 1,594.49
3	Bratcher Electric	\$ 2,450.00
4	Business Information Systems	\$ 5,305.19
5	Downriver Utility Wastewater	\$ 70,694.00
6	Duke's Root Control	\$ 1,978.05
7	Duke's Root Control	\$ 7,578.55
8	Duke's Root Control	\$ 7,818.90
9	Duke's Root Control	\$ 12,827.10
10	Global Green Services	\$ 10,000.00
11	Jack Doheny Company	\$ 4,006.99
12	Jurist Law	\$ 7,650.00
13	Meroueh & Hallman	\$ 7,297.50
14	Meroueh & Hallman	\$ 32,285.50
15	Michigan Humane Society	\$ 5,236.25
16	Nona Agency	\$ 1,804.25
17	Nona Agency	\$ 1,893.58
18	Oakland County	\$ 1,862.25
19	On Grade Specialist	\$ 6,750.00
20	Perkins Law Group	\$ 8,840.00
21	Plante & Moran	\$ 20,317.50
22	Plante & Moran	\$ 29,625.75
23	Pomp's Tire Service	\$ 2,561.60
24	Pomp's Tire Service	\$ 4,162.59
25	Quad Tran	\$ 4,344.93
26	Quad Tran	\$ 7,684.00
27	R & R Fire Truck Repair	\$ 2,222.00
28	R & R Fire Truck Repair	\$ 1,709.83
29	Schenk & Bruetsch	\$ 2,532.50
30	The Accumed Group	\$ 10,461.68
31	The Library Network	\$ 2,651.19
32	Tirehub	\$ 2,213.92
33	Urban Tree Trimming	\$ 4,550.00
34	Wade Trim	\$ 3,359.80
35	Wade Trim	\$ 3,882.50
36	Wade Trim	\$ 4,813.75
37	Wade Trim	\$ 10,910.00
38	Wayne County	\$ 2,135.00
# of Invoices:	38 # Due: 38 Totals:	\$ 322,199.14



Invoice PAST DUE

Updated Remittance Address:
(FOR PAYMENTS ONLY)
ArchiveSocial, LLC
P.O. Box 737311
Dallas TX 75373-7311

#282249
11/12/2023

Bill To

City of Dearborn Heights - Police, MI
16099 Michigan Avenue
Dearborn Michigan 48126

TOTAL DUE

\$4,188.00

Due Date: 12/12/2023

Terms
Net 30

Customer
City of Dearborn Heights - Police, MI

Approving Authority

Qty	Item	Start Date	End Date
1	Social Media Archiving Subscription - Up to 12 Accounts & Up To 1.6k Records Per Month	11/12/2023	11/11/2024

Total \$4,188.00

Due \$4,188.00

To pay your invoice with a credit card [Click Here](#).

OK TO PAY
101-300-818.000
Haider APR 9 2025

Please submit payment via ACH using the details below. Please send notification of ACH transmission via email to remittance@civicplus.com. That address is not monitored for other inquiries or notifications. For any other invoice questions or information, please contact us at accounting@civicplus.com.

Bank Name	Account Number	Routing Number
JPMorgan Chase	910320636	021000021



Correspondence Address:
5000 Tuttle Crossing Blvd
Dublin, OH 43016
PHONE: (800) 533-0523
FAX: (800) 257-5713
www.boundtree.com

Please Remit To:
BOUND TREE MEDICAL, LLC. 23537 Network Place Chicago, IL 60673-1235

Invoice

Invoice	85723248
Date	04/04/2025
Page	1 of 1
Account #	101332

TIN# 31-1739487

Customer DEA License No:

CITY OF DEARBORN HEIGHTS
1999 N BEECH DALY RD
DEARBORN HEIGHTS, MI 48127-3487

Ship To: SHIP001
CITY OF DEARBORN HEIGHTS
1999 N BEECH DALY RD
FIRE STATION HEADQUARTERS ATTN: LISA
MARTIN
DEARBORN HEIGHTS, MI 48127-3487

PO Number	Sales Order Number	Account Manager	Shipping Method	Ship Date	Payment Terms		
	106067922	W WAITE	NO FRT	04/04/2025	NET 30		
Item #	Description	Ordered	Shipped	B/O	Unit Price	UOM	Ext Price
*****	*****	*****	*****	*****	*****	*****	*****
	THE FOLLOWING ITEMS SHIPPED FROM: 13 1033 COLLINS RD SUITE A GREENWOOD, IN 46143 BTM Distributor License No: 5306007111						
2743-02211	6-WIRE PRECORDIAL LEADS FOR 12-LEAD ECG CABLE FOR LP12 AND LP15, LIFEPAK 12, LIFEPAK 15	2	2	0	\$194.34	EA	\$388.68
3246-12345	Curaplex Patient Transporter, 1800 lb Capacity, 14 Handles 10ea/cs	2	2	0	\$123.90	CS	\$247.80
4440010-B	Curaplex OB Kit Sealed Standard with Head Warmer	8	8	0	\$11.87	EA	\$94.96
313-4564EA	Control-Cric, including Cric-knife, Cric-key, Square Obturator, Extension tube, Wedge	1	1	0	\$863.05	CS	\$863.05
APR 08 2025 O.K. to pay (335-730-020) WJH Tracking Numbers: 453310947614 453310944085 447815418533 Note: * Indicates taxable item							

Correspondence and inquiries can be sent to:
5000 Tuttle Crossing Blvd
Dublin, OH 43016

Merchandise	1,594.49
Misc	0.00
Tax	0.00
Freight	0.00
Trade Discount	0.00
Deposit	0.00
Total	1 594.49

Bratcher Electric, Inc.

35728 Van Born Rd.
Wayne, MI 48184

INVOICE

Invoice #: 39205
Invoice Date: 4/14/2025
P.O. Number:

Terms

Due on receipt

Bill To:

City of Dearborn Heights Comptroller
6045 Fenton
Dearborn Heights, MI 48127

Location:

City of Dearborn Heights Comptroller
6045 Fenton
Dearborn Heights, MI 48127

PROMPT PAYMENT IS ALWAYS APPRECIATED

Description	Amount
DEPOSIT FOR ELECTRICAL SERVICES FOR 2025 SUMMERFEST. SET UP MONDAY JUNE 2ND. FESTIVAL DATES JUNE 4TH-JUNE 8TH BALANCE DUE UPON COMPLETION	2,450.00
THANK YOU, MIKE BRATCHER	 691-891

PLEASE INCLUDE INVOICE NUMBER ON YOUR CHECK

SERVICE or FINANCE CHARGES are applicable on
past due accounts at the rate of 1.5% per month on
amounts 30 days past due

www.bratcherelectric.com

734-722-0037

Total \$2,450.00

Payments/Credits \$0.00

Balance Due \$2,450.00

BUSINESS INFORMATION SYSTEMS, INC.

6600 Park of Commerce Blvd.
Boca Raton, FL 33487-8224
+18008347674
ap@bisdigital.com
www.bisdigital.com

Please note:
New address

(BIS)DIGITAL**BILL TO**

20th District Court
Attn.: Accounts Payable
25637 Michigan Avenue
Dearborn Heights, MI 48125

INVOICE 102404**DATE** 07/13/2025 **TERMS** Due on receipt**DUE DATE** 07/13/2025**SHIP VIA**
MNT**TRACKING NO.**
20T900/M-50012423**START DATE**
07/13/2025**END DATE**
07/12/2026

QTY	ITEM CODE	DESCRIPTION	PRICE EACH	AMOUNT
1	MNT-R-DCR	#26-07-A-77754/M-50012423 On-Site Service & Support Renewal Contract BIS Digital Recording System. (Remote Support & Hardware Replacement Included)	4,355.19	4,355.19
2	DCR SAS w/ MNT	Annual DCR Software Assurance (SAS). Coincides with Maintenance Contract.	475.00	950.00

SUBTOTAL	5,305.19
TAX (0%)	0.00
TOTAL	5,305.19

TOTAL DUE \$5,305.19

*COVERS 2
courtrooms *

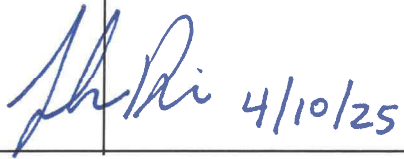
OK to pay
130-932
Michelle Adams
4-15-25.

Allen Park Belleville Brownstown Twp. Dearborn Heights Ecorse Lincoln Park	Downriver Utility Wastewater Authority 25605 Northline Road • Taylor, Michigan 48180	River Rouge Riverview Romulus Southgate Taylor Van Buren Twp. Wyandotte
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INVOICE

City of Dearborn Heights
6045 Fenton Street
Dearborn Heights MI 48127

CUST #: 004
INVOICE #: 0000303690
SERVICE DATE: 04/01/2025
INVOICE DATE: 04/04/2025
DUE DATE: 05/04/2025

DESCRIPTION	QTY	UNIT PRICE	AMOUNT
Excess Flow (Legacy)	0.600	43,034.0000	25,820.40
Excess Flow (New)	0.400	22,066.0000	8,826.40
Sewage (New)	0.400	90,118.0000	36,047.20
Account # 592-537-929.000			
			
Monthly Fixed Charges		TOTAL INVOICE	70,694.00
Year 2 Phase-In (60% Legacy, 40% New Methodology)		Adjustments	0.00
Billing Period: APRIL 2025		Payments Applied	0.00
		BALANCE DUE	70,694.00

Please mail payment to:

PO Box 2146
ATTN: Doug Drysdale
Southgate, MI 48195
(734) 493-2456
DNS.FinancialSvc@gmail.com

City of Dearborn Heights
6045 Fenton Street
Dearborn Heights MI 48127

CUST #: 004
INVOICE #: 0000303690
SERVICE DATE: 04/01/2025
INVOICE DATE: 04/04/2025
DUE DATE: 05/04/2025
AMOUNT DUES: 70,694.00





INVOICE

Document Number 32323	Document Date 03/24/2025	Page 1/1
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Customer No. C-018153	Contact / Phone / Email LEonard PARKER 313-791-6009 lparker@dearbornheightsmi.gov
---------------------------------	---

Duke's Job Number 2981	PO Number
----------------------------------	-----------

Payment Terms
Net 30

Shipping Type	FOB Point
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Delivery Address
DEARBORN HEIGHTS, CITY
24600 VAN BORN
DEARBORN HEIGHTS MI 48125
USA

DEARBORN HEIGHTS, CITY
24600 Van Born Rd
Dearborn Heights MI 48125
USA

Invoice Remarks

Service Date: February 25-26, 2025

Job Details

Dearborn Heights ER

Description	Quantity	UoM	Price	Total
12" CCTV Only	137.4		\$ 0.75	\$ 103.05
Emergency Response - Cleaning	5		\$ 250.00	\$ 1,250.00
Emergency Response - CCTV	2.5		\$ 250.00	\$ 625.00

Invoice Subtotal: **\$ 1,978.05**

Total Before Tax: **\$ 1,978.05**

Total Tax Amount: **\$ 0.00**

Total Amount: \$ 1,978.05

Balance Due: \$ 1,978.05

Account # 592-540-818,030

Jh Di 4/15/25

Remittance Address

Duke's Root Control, Inc.
400 Airport Rd., Suite E
Elgin, IL 60123



Tax ID No.: 75-3026801

Website: www.dukes.com

Accounting

Phone: 800-447-6687

Fax: 315-475-4203

E-Mail: accounts@dukes.com



INVOICE

Document Number 32324	Document Date 03/24/2025	Page 1/1
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Customer No. C-018153	Contact / Phone / Email LEonard PARKER 313-791-6009 lparker@dearbornheightsmi.gov
---------------------------------	---

Duke's Job Number 2981	PO Number
----------------------------------	-----------

Payment Terms
Net 30

DEARBORN HEIGHTS, CITY
24600 Van Born Rd
Dearborn Heights MI 48125
USA

Shipping Type	FOB Point
---------------	-----------

Delivery Address
DEARBORN HEIGHTS, CITY
24600 VAN BORN
DEARBORN HEIGHTS MI 48125
USA

Invoice Remarks

Service Date: March 6-7, 2025

Job Details

Dearborn Heights ER

Description	Quantity	UoM	Price	Total
12" CCTV Only	203.7		\$ 0.75	\$ 152.78
18" CCTV Only	401.0068		\$ 0.75	\$ 300.77
Emergency Response - Cleaning	14.25		\$ 250.00	\$ 3,562.50
Emergency Response - CCTV	14.25		\$ 250.00	\$ 3,562.50

Invoice Subtotal: **\$ 7,578.55**

Total Before Tax: **\$ 7,578.55**

Total Tax Amount: **\$ 0.00**

Total Amount: \$ 7,578.55

Balance Due: \$ 7,578.55

Account # 592-540-818,030

Shahi 4/15/25

Remittance Address

Duke's Root Control, Inc.
400 Airport Rd., Suite E
Elgin, IL 60123



Tax ID No.: 75-3026801

Website: www.dukes.com

Accounting

Phone: 800-447-6687

Fax: 315-475-4203

E-Mail: accounts@dukes.com



INVOICE

DEARBORN HEIGHTS, CITY
24600 Van Born Rd
Dearborn Heights MI 48125
USA

Document Number	Document Date	Page
32623	03/31/2025	1/1

Customer No.	Contact / Phone / Email
C-018153	LEonard PARKER 313-791-6009 lparker@dearbornheightsmi.gov

Duke's Job Number	PO Number
2981	

Payment Terms
Net 30

Shipping Type	FOB Point
---------------	-----------

Delivery Address
DEARBORN HEIGHTS, CITY
24600 VAN BORN
DEARBORN HEIGHTS MI 48125
USA

Invoice Remarks

Service Date: March 11-13, 2025

Job Details

Dearborn Heights ER

Description	Quantity	UoM	Price	Total
10" CCTV Only	220.4		\$ 0.75	\$ 165.30
8" CCTV Only	704.8		\$ 0.75	\$ 528.60
Emergency Response - Cleaning	14.25		\$ 250.00	\$ 3,562.50
Emergency Response - CCTV	14.25		\$ 250.00	\$ 3,562.50

Invoice Subtotal: \$ 7,818.90

Total Before Tax: \$ 7,818.90

Total Tax Amount: \$ 0.00

Total Amount: \$ 7,818.90

Balance Due: \$ 7,818.90

6L # 592-540-818.030

John Di
4/4/25

Remittance Address

Duke's Root Control, Inc.
400 Airport Rd., Suite E
Elgin, IL 60123



Tax ID No.: 75-3026801

Website: www.dukes.com

Accounting

Phone: 800-447-6687

Fax: 315-475-4203

E-Mail: accounts@dukes.com

[illegible]

Tuesday, March 11, 2025									
ER# 1	4102-4216 Grindley Park	CCTV Footage	Cleaning Footage	Diameter	Onsite	Offsite	Billed Hours	Comments	
	SA33NW007 SA33NW025	104.5	104.5	8	7:15	3:30	8.25		
	SA33NW025 SA33NW024	296.0	296.0	8					
	SA33NW024 SA33NW023	304.3	304.3	8					
	8" CCTV (Linear Feet)	704.8							
	Emergency Cleaning (# of Hours)	8.25							
	Emergency CCTV (# of Hours)	8.25							

Friday, March 7, 2025									
ER# 1	20037-20071 Powers	CCTV Footage	Cleaning Footage	Diameter	Onsite	Offsite	Billed Hours	Comments	
	SA34SE045 SA34SE088	220.4	220.4	10	7:30	1:30	6		
	10" CCTV (Linear Feet)	220.4							
	Emergency Cleaning (# of Hours)	6							
	Emergency CCTV (# of Hours)	6							



INVOICE

Document Number	Document Date	Page
32628	03/31/2025	1/1

Customer No.	Contact / Phone / Email
C-018153	LEonard PARKER 313-791-6009 lparker@dearbornheightsmi.gov

Duke's Job Number	PO Number
2981	

Payment Terms
Net 30

Shipping Type	FOB Point
---------------	-----------

Delivery Address
DEARBORN HEIGHTS, CITY
24600 VAN BORN
DEARBORN HEIGHTS MI 48125
USA

Invoice Remarks

Service Date: March 18-21, 2025

Job Details

Dearborn Heights ER

Description	Quantity	UoM	Price	Total
10" CCTV Only	563.4		\$ 0.75	\$ 422.55
6" CCTV Only	39.4		\$ 0.75	\$ 29.55
Emergency Response - Cleaning	23.5		\$ 250.00	\$ 5,875.00
Emergency Response - CCTV	26		\$ 250.00	\$ 6,500.00

Invoice Subtotal: **\$ 12,827.10**

Total Before Tax: **\$ 12,827.10**

Total Tax Amount: **\$ 0.00**

Total Amount: \$ 12,827.10

Balance Due: \$ 12,827.10

GL # 592-540-818.030


4/4/25

Remittance Address

Duke's Root Control, Inc.
400 Airport Rd., Suite E
Elgin, IL 60123



Tax ID No.: 75-3026801

Website: www.dukes.com

Accounting

Phone: 800-447-6687

Fax: 315-475-4203

E-Mail: accounts@dukes.com

[illegible]

Tuesday, March 18, 2025									
ER# 1	5675 Bedford SA35SW083_SA35SW084	CCTV Footage	Cleaning Footage	Diameter	Onsite 8:00	Offsite 12:00	Billed Hours 4	Comments Sewer Cleaning and Investigation	
			191.2	10					
	Emergency Cleaning (# of Hours)	4							
	Emergency CCTV (# of Hours)	4							
Wednesday, March 19, 2025									
ER# 1	23330 Ann Arbor Trail SA04SW012_SA04SW097 CB04SW003_SA04SW012	CCTV Footage	Cleaning Footage	Diameter	Onsite 8:00	Offsite 12:00	Billed Hours 4	Comments Storm Line possibly tied into Sanitary system	
			240.3	10					
			320.4	10					
	Emergency Cleaning (# of Hours)	4							
	Emergency CCTV (# of Hours)	4							
Thursday, March 20, 2025									
ER# 1	5675 Bedford SA35SW083_SA35SW084	CCTV Footage	Cleaning Footage	Diameter	Onsite 7:30	Offsite 10:30	Billed Hours 3	Comments	
		191.2	191.2	10					
	10" CCTV (Linear Feet)	191.2							
	Emergency Cleaning (# of Hours)	3							
	Emergency CCTV (# of Hours)	3							
Thursday, March 20, 2025									
ER# 2	25956-25940 Hanover SA31SE007_SA31SE008	CCTV Footage	Cleaning Footage	Diameter	Onsite 11:00	Offsite 4:00	Billed Hours 5	Comments	
		372.2	372.2	10					
	10" CCTV (Linear Feet)	372.2							
	Emergency Cleaning (# of Hours)	5							
	Emergency CCTV (# of Hours)	5							
Friday, March 21, 2025									
ER# 1	23330 Ann Arbor Trail SA04SW012_SA04SW097 CB04SW003_SA04SW012	CCTV Footage	Cleaning Footage	Diameter	Onsite 8:00	Offsite 3:30	Billed Hours 7.5	Comments Storm Line possibly tied into Sanitary system. Performed Cleaning and Investigation of tap in behind 23330 Ann Arbor Trail	
			240.3	10					
			320.4	10					
	Emergency Cleaning (# of Hours)	7.5							
	Emergency CCTV (# of Hours)	7.5							
Friday, March 21, 2025									
ER# 2	25900 Hanover SA31SE007_SA31SE008 Lateral at 25900 Hanover	CCTV Footage	Cleaning Footage	Diameter	Onsite 8:00	Offsite 10:30	Billed Hours 2.5	Comments Conducted Lateral Inspection at 25900 Hanover	
		39.4		10					
				6					
	6" CCTV (Linear Feet)	39.4							
	Emergency CCTV (# of Hours)	2.5							

Global Green Service Group

Invoice

27113 Powers Ave
Dearborn Heights, MI 48125
Phone: (313) 291-2528
Website: www.ggsg1.com

Date	Invoice #
4/8/2025	8865

Bill To
City of Dearborn Heights - DPW TIFA District 24600 Vanborn Rd Dearborn Heights, MI 48125

P.O. No.	Terms	Project
	Net 30	25059-DPW Office ...

Quantity	Description	Rate	Amount
	The following work was completed at DPW Office Floor Asbestos Abatement - 24600 Vanborn Rd Dearborn Heights, MI		
	Removal and disposal of approximately 1,020 SF of floor asbestos floor tile from office area as outlined during our site visit on Feb 07, 2025	3,700.00	3,700.00
	3rd party clearance - report attached	400.00	400.00
	Installation of approximately 1,020SF of new waterproof flooring	5,500.00	5,500.00
	ADD - Cove Base & Transition Strip for flooring	400.00	400.00
	TIFA approved project		
Total			\$10,000.00



Remit To:

Jack Doheny Company

PO BOX 675546

DETROIT, MI 48267-5546

INVOICE

Invoice No.

259736

Invoice Date 4/9/25

SERVICE**Invoice To**DEARBORN HEIGHTS, CITY OF
COMPTROLLER'S OFFICE
6045 FENTON ST
DEARBORN HEIGHTS MI 48127**Ship To:**DEARBORN HEIGHTS, CITY OF
6045 FENTON
DEARBORN HEIGHTS MI 48127**INFORMATION***Highway Department - Truck 24*

Job Number:	86650	Due Date:	05/24/2025	Customer Code.:	DEAR0001
Service Date:	3/20/25	Taken By:	ASCHMELING	Site Code:	_MAIN
Branch:	1100	Equip. Hours:	5,109	Site Contact:	DEAR0001 PARTS CONTACT
P.O. No.:	HIGHWAY	Equip. Miles:	30,395	Phone:	313-791-6010
Equip. No:	21855	Make:	FL	Serial No.:	VM190011
Customer Eq. No:	24	Model:	M2	Chassis VIN:	1FVACXFE2LHLG2778
		Equip. Desc:	M2		

NOTES**Service Job Notes:**CONTACT LEONARD PARKER- (734) 775-0529
LPARKER@DEARBORNHEIGHTSMI.GOV*Account # 101-440-932,000*

- NON CONDUCTIVE HOSE IN BOOM BLOWN
- OTHER HYDRAULIC LINES RUBBING

\$ 4006.99

INSPECTED UNIT FOR HYDRAULIC LEAK ON BOOM OF TRUCK, FOUND HDYRAULIC HOSE BLOWN, INSPECTED OTHER LINES FOR WEAR, WASHED TRUCK OFF TO GET READY FOR FURTHER INSPECTION AND REPAIRS, REMOVED ALL BOOM INSPECTION COVERS TO INSPECT INSIDE BOOM, REMOVED END COVERS AND ACCESS PANELS, REMOVED AND REPLACED PRESSURE LINE THROUGH BOOM FROM LOWER CONTROLS TO UPPER CONTROLS, ZIPTIED AND REPLACED ALL ACCESS PANELS. TEST RAN BOOM FUNCTIONS, TESTED GOOD AT THIS TIME.

*Sh Di 4/10/25***DETAILS**

Qty	Type	Part No.	Description	Rate	Price	Tax	Amount
1.00	OTHER	SHOP SUPPLIES	SHOP SUPPLIES	\$190.81	\$190.81	\$0.00	\$190.81
2.00	PART	HF-PFR08	FERRULE FOR 1/2	\$3.57	\$7.14	\$0.00	\$7.14
2.00	PART	HF-UCNPM0808	FITTING HYD 1/2 HOSE X 1.2 MNPT	\$3.95	\$7.90	\$0.00	\$7.90
2.00	PART	HF-UCJCFX0808	FITTING 1/2 HOSE X 1/2 FXJ	\$5.57	\$11.14	\$0.00	\$11.14
100.00	PART	H1-PF427NC-08	HOSE HYDRAULIC, 100R18 1/2 NC	\$6.40	\$640.00	\$0.00	\$640.00
10.50	LABOR	rcruz	GENERAL LABOR	\$175.00	\$1,837.50	\$0.00	\$1,837.50

PLEASE SEE OUR TERMS AND CONDITIONS ON OUR WEBSITE TEAMJDC.COM

248-349-0904
AR@teamjdc.com
teamjdc.com



Remit To:

Jack Doheny Company

PO BOX 675546

DETROIT, MI 48267-5546

INVOICE

Invoice No.

259736

Invoice Date 4/9/25

SERVICE

DETAILS

Highway Department - Truck 24

Qty	Type	Part No.	Description	Rate	Price	Tax	Amount
6.50	LABOR	MAUL	GENERAL LABOR	\$175.00	\$1,137.50	\$0.00	\$1,137.50
1.00	LABOR	KELL	GENERAL LABOR	\$175.00	\$175.00	\$0.00	\$175.00

Account # 101-440-932,000

\$ 4006.99

John Doe 4/10/25

Labor Total:	\$3,150.00
Parts Total:	\$666.18
Consumables:	\$0.00
Freight:	\$0.00
Other:	\$190.81
Tax:	\$0.00

Total: **\$4,006.99**

Name: _____

Signature: _____

Date: _____

Payment Terms: 45 DAYS FROM INVOICE

PLEASE SEE OUR TERMS AND CONDITIONS ON OUR WEBSITE TEAMJDC.COM



248-349-0904
AR@teamjdc.com
teamjdc.com

FEBRUARY 26, 2025 - MARCH 25, 2025

Date	Hours	Description	Amount
		Juvenile program ordinances, final approval, meeting with Chief	
2/26	3	Haidar, Officer Hojeije.	450
2/28	3	Juvenile unit & ordinances. Circuit & city ordinances packet.	450
		Research city ordinances & MCL for DH juvenile court. Drafted	
3/3	2	ordinances. Meeting with mayor.	300
		Roger (ordinances/juvenile), Vanderplow, Officer Bazzi on DUI	
3/5	4	case, ordinance workup.	600
3/7	3	Ordinances review with Roger, Captain Guz, Chief, and PO Hojeije.	450
3/10	2	Ordinances review with M. Hachem.	300
3/11	2	Docket with Huss Saad.	300
		Ordinances with Mohammad, Huss Saad docket, OWI case	
3/12	4	assessment (city employee).	600
3/13	4	Met 3 school superintendents and principals for juvenile program.	600
3/17	3	Ordinances review with Mohammad.	450
		Completed ordinances. Ordinance docket with Roger. Curry	
3/18	4	report/videos and motion analysis.	600
		Case evaluations, upcoming trials/motions. Juvenile court	
3/19	3	meeting. 2024 changes & ordinances.	450
		Ordinances with Mohammad. Case evaluations with discovery.	
3/20	6	Response to CURRY motion.	900
		Filed motion. Visited school superintendent & principal on juvenile	
3/21	3	program.	450
3/24	4	Morning docket. Prepped afternoon docket for next day.	600
3/25	1	Afternoon docket.	150
51 HRS		Total Amount Due:	\$7650

Handwritten: Approved
APPROVED 4/16/25

Jurist Law PLLC
Rima Yahfoufi, esq
P.O Box 1132, Dearborn Heights MI 48127



14339 Ford Road, Second Floor
Dearborn, Michigan 48126
Office | (313) 582-7469
Fax | (313) 438-0540
www.mhatlaw.com

Odey K. Meroueh, Esq.
Zachary A. Hallman, Esq.

April 1, 2025

BILL TO: City of Dearborn Heights

Re: Invoice for Services related to Dearborn Heights v Maxwell

TOTAL: \$7,297.50

DATE	SUBJECT ENTRY	ATTORNEY	RATE	HOURS	TOTAL
12.5.24	Review of Maxwell matter with RAF.	ZAH	\$175	1.0	\$175.00
12.6.24	Review of email from Lisa Darville regarding Maxwell matter, dates discussed, back and forth with opposing counsel regarding dats.	ZAH	\$175	1.8	\$315.00
12.8.24	Tcall H. Bazzi re: Denise Maxwell matter	ZAH	\$175	.5	\$87.50

12.9.24	Review of email chain in re: Maxwell survey and matter as whole	ZAH	\$175	1.1	\$192.50
12.10.24	Review of Paxton email regarding Maxwell matter	ZAH	\$175	.4	\$70.00
12.10.24	Additional emails from all parties determining dates in Maxwell matter.	ZAH	\$175	1.0	\$175.00
01/04/25	Emails with Roger Fairnha re Maxwell Survey	ZAH	\$175	.4	\$70.00
01/04/25	Email to Roger Farninh and from Hassan Bazzi re permit	ZAH	\$175	.3	\$52.50
01/07/25	Email from Roger Farniha and NB re Maxwell scheduling	OKM	\$175	.3	\$52.50
01/23/25	Maxwell Hearing – Zoom	OKM	\$175	1.0	\$175.00

01/23/25	Emails with Roger Farinah and Hassan Bazzi re inspection Further emails with Roger Farinah re recap issues	OKM	\$175	1.0	\$175.00
1.28.25	MAXWELL – review of RAF and Maxwell communications following discussion with RAF regarding pre-hearing	ZAH	\$175	.4	\$70.00
1.29.25	Review of Nan Berry v DH, follow up with RAF regarding	ZAH	\$175	.8	\$140.00
02/06/25	Maxwell Hearing Zoom	OKM	\$175	1.0	\$175.00
2.6.25	Review of email from NB, responses to same (x6)	ZAH	\$175	1.2	\$210.00
02/19/25	Emails with Lisa DaRville, Hassan Bazzix5 Draft & file stip to adjourn	OKM	\$175	1.0	\$175.00
2.19.25	Review of emails from RAF, NB, M.	ZAH	\$175	.8	\$140.00

	Adkins regarding scheduling (x4)				
03/03/25	Emails with Roger Farinha re Maxwell inspections	OKM	\$175.00	.6	\$105.00
03/03/25	Draft & Send Maxwell Subpoenas to Roger	OKM	\$175.00	.5	\$87.50
3.3.25	Review of email from NB, draft to same	ZAH	\$175.00	.4	\$70.00
3.4.25	Review of survey, video and photos sent by NBarry, review of administrative complaint, Ordinance 13-3, conversation with RAF regarding all Emails with Roger Farinha and NB x5	ZAH/OKM	\$175.00	2.4	\$420.00
03/04/25	Emails with Lisa Darville and Hassan Bazzi x12	OKM	\$175	1.0	\$175.00
3.4.25	Tcall with NBarry	ZAH	\$175	.8	\$140.00
3.7.25	Communications with NBarry	ZAH	\$175	.3	\$52.50
03/10/25	Emails with Jeahad Kadaf and reply and from Roger Farinha re Motion	OKM	\$175	.4	\$70.00
03/10/25	Email from Roger Farinha and Kari McKinnon re	OKM	\$175	.6	\$105.00

	Ordinance Section 13-3				
03/10/25	Email from Roger Farinha and Kari McKinnon re Permit Expiration	OKM	\$175	.3	\$52.50
3.10.25	Preliminary Review of Maxwell MTN	ZAH/OKM	\$175	1.0	\$175.00
3.11.25	Conversation with NB regarding report, review of FB comments re: matter, communications regarding brief drafted by Maxwell's retained counsel, survey markings and related photographs	ZAH	\$175	2.0	\$350.00
03/12/25	Emails to and from Jeahad Kadaf, Lisa Darville, Hassan Bazzi x7 TC Hassan Bazzi	OKM	\$175	1.0	\$175.00
3.12.25	EML from NB regarding Miss Dig	ZAH	\$175	.4	\$70.00
03/14/25	Email from Nan Berry	OKM	\$175	.3	\$52.50
3.14.25	Emails from RAF regarding councilmen's criminal interference in matter, review of case law regarding	ZAH	\$175	1.3	\$227.50
3.20.25	Review of email from NB regarding	ZAH	\$175	1.7	\$297.50

	Motion, review of Response communications regarding				
03/21/25	Draft & File Response to Defendants Motion to Dismiss Review Defendants Motion to Dismiss Analyze and develop legal strategy Email to Roger Farinha	OKM	\$175	5.0	\$875.00
3.25.25	Review of email from NB, review of response with and preparation for hearing on Thursday	ZAH	\$175	.8	\$140.00
03/25/25	Email from Nan Berry and reply	OKM	\$175	.3	\$52.50
03/25/25	Email to Hassan Bazzi and Lisa Darville re hearing date	OKM	\$175	.3	\$52.50
03/25/25	Email to and from Roger Farinha re Maxwell	OKM	\$175	.3	\$52.50
3.26.25	Discussions with potential witnesses (x2). Review of of summary recording of conversation between Maxwell and others. Review of various emails not previously sent.	ZAH	\$175	3.0	\$525.00

	Communications with RAF.				
03/26/25	Email x2 from Roger Farinha re cross examination and witnesses	OKM	\$175	.5	\$87.50
3.27.25	TCall with OKM before and following hearing.	ZAH	\$175	.5	\$87.5
03/27/25	HEARING IN PERSON ½ travel time	OKM	\$175	2.0	\$350.00
					TOTAL: \$7,297.50



14339 Ford Road, Second Floor
Dearborn, Michigan 48126
Office | (313) 582-7469
Fax | (313) 438-0540
www.mhatlaw.com

Odey K. Meroueh, Esq.
Zachary A. Hallman, Esq.

April 1, 2025

BILL TO: City of Dearborn Heights

Re: MH Attorney Invoice (8 MONTHS OF WORK)

TOTAL: \$32,285.50

DATE	SUBJECT ENTRY	ATTORNEY	RATE	HOURS	TOTAL
8.28.24	Discussion w/RAF regarding upcoming Civil Service Commission Hrg.	ZAH/OKM	\$175	.8	\$140.00
8.29.24	Further review of Blackburn matter with RAF + review of email from S. Maroncelli	ZAH	\$175	1.2	\$210.00
8.29.24	Review of RAF email to CSC, research regarding right to adjourn	ZAH	\$175	1.5	\$262.50
8.29-30.24	Further review of Final Report, plus Shiffman summary, discussion and lunch with RAF regarding.	ZAH	\$175	5.2	\$910.00
8.29.24	Review of communication to CSC from RAF regarding requests to appeal	ZAH	\$175	.4	\$70.00

8.29.2024	Review of Vanderplow appointment letter	\$175	.2	ZAH	\$35.00
8.29.2024	Review of Blackburn Discipline, Driving Record, Training, W2, Application and Appreciation cert.	\$175	3.2	ZAH	\$560.00
8.28-9.3.24	Review of General Civil Service Rules, appeal process	\$175	3.6	ZAH	\$630.00
8.30.24	Review of email from RAF	\$175	.4	ZAH	\$70.00
8.30.24	Notice of Appearance draft and further review of associated documents, back and forth emails with RAF	\$175	.8	ZAH	\$140.00
8.31-9.4.24	Further review of Blackburn record, including review of final report, all attachments.	\$175	6.4	ZAH	\$1,120.00
9.2.24	Research regarding DH CSC hearing process, communication with JA and other counsel regarding	\$175	1.5	ZAH	\$262.50

9.3.24	Review of Bill Bazzi email regarding HR Director, employment contract re: Blackburn	ZAH	\$175	.4	\$70.00
9.3.24	review of file in prep. for hearing in morning, communications with RAF regarding. Communications with Commission members.	ZAH/OKM	\$175	3.2	\$560.00
9.4.24	Review of matter before hearing and preparation of Termination Letter, CSCommission hearing, post-hearing mtg.	ZAH	\$175	4.8	\$840.00
9.4.24	Tcall with PV re: recordings, earlier hearing.	ZAH	\$175	.3	\$52.50
9/4/24	EML request of Blackburn Demand for hearing to Commission members, review of reply.	ZAH	\$175	.4	\$70.00
9.5.24	Communication with RAF regarding hearing, begin review of audio recordings of Blackburn and PV mtgs.	ZAH	\$175	2.5	\$437.50

9.6.24-9.10	Review of Audio tapes, record, as well as Supervisors contract and Civil Service regulations	ZAH	\$175	8.5	\$1,487.50
9.11.24	Review of DPW Supervisors contract and Blackburn Grievance, communications regarding each	ZAH	\$175	2.4	\$420.00
9.11-15.24	Review of record, Blackburn contract, and grievance. Both Attorneys, only billed for one time. Lunch mtg. with RAF.	ZAH	\$175	4.0	\$700.00
9.16.24	Review of Blackburn retirement motion, conversation regarding. Review of City charter in relation to motion. Research regarding	ZAH	\$175	2.0	\$350.00
9.17.24	Discussion with Union President Rod Munroe regarding offer to Blackburn following discussions with City, further review of record in preparation for hearing next day	ZAH	\$175	3.3	\$577.50
9.13-17.24	Preparation of LOUDERMILL/GARRITY Memorandum based on previous hearings claims	ZAH	\$175	4.2	\$735.00

9.18.24	Continued CSC Blackburn HRG, post hearing meeting. ½ time driving time.	ZAH	\$175	3.4	\$595.00
9.18.24	Draft of supplemental brief to add to record following hearing, modifications, edits	ZAH	\$175	1.8	\$315.00
9.19.24	Review of Decision from Commission regarding Blackburn, follow up research and review regarding due dates to appeal, etc. Conversations (x2) with RAF regarding.	ZAH	\$175	2.2	\$385.00
9.11-19.24	Completion of Answer to Grievance, submitted for review. All research and communications regarding included.	ZAH	\$175	8.1	\$1,417.50
9/25/24	EML to City Administration regarding Blackburn Q, several email exchanges with personal, IT	ZAH	\$175	1.4	\$245.00
9/26/24	Review of Answer to Grievance, discussions regarding with RAF	ZAH	\$175	1.2	\$210.00

9/26-27/24	Review of Supervisors Contract with regard to whether Blackburn actually in Union. Review of contract and interface with RAF.	ZAH	\$175	2.7	\$472.50
9/27/24	Review Greivance Answer for Errors and submission	ZAH	\$175	1.7	\$297.50
9/27/24	Review with RAF regarding Blackburn membership in Union question	ZAH	\$175	.6	\$105.00
10/3/24	Discussion RAF regarding Directorship vacancy	OKM	\$175	.4	\$70.00
10/15/24	Review of Blackburn est. payout sent from Shepard, follow up with RAF regarding	ZAH	\$175	1.4	\$245.00
10.17.24	Re addressing Commission's lack of FAD	ZAH	\$175	.6	\$105.00
10.17.24	Transfer Request EML related to hearing	ZAH	\$175	.4	\$70.00
9.18-10.17-24	Claim of Appeal – Drafted, reviewed, edited, Filed with Court, BLACKBURN. Most of time kept is	ZAH	\$175	7.1	\$1,242.50

	research regarding, including whether can file without anything from Commission, which still haven't received. All time kept continuously.				
10.21.24	Review of EML from BB regarding payout for Blackburn, replies	ZAH	\$175	.4	\$70.00
10.17-25.24	Research of charter, contract DPW, caselaw regarding payout, communications with board members, outside counsel specializing in issue, and RAF (3x)	ZAH	\$175	8.2	\$1,435.00
10.22.24	Several email exchanges regarding Blackburn, application for retirement (x8)	ZAH	\$175	1.8	\$315.00
10.23.24	Review of email from BB regarding Blackburn, plus responses	ZAH	\$175	.6	\$105
10.30.24	Conversation with RAF re: Directorship position	ZAH	\$175	.4	\$70.00
11.5.24	Discussion with RAF regarding liability, payout and release.	ZAH	\$175	.6	\$105.00

11.5-8.24	Draft of Blackburn release, back and forth edits. Research regarding same.	ZAH	\$175	4.9	\$857.50
11.12-15.24	Further conversations regarding payout. Sent proposed settlement agreement to Blackburn and Counsel	ZAH	\$175	2.2	\$385.00
11.15.24	Tcall RAF re: Resolution issue HJ, quick research regarding	Zah	\$175	2.4	\$420.00
11.22.24	Review of response from M. Blackburn regarding proposal, forward to CA, conversation regarding.	ZAH	\$175	.5	\$87.50
11.25-27.24	Research regarding one additional year at 5%, charter research, resolution research. Mtg. on 11/27 regarding in person.	ZAH	\$175	5.6	\$980.00
11.29-30.24	Conversations with RAF and BB regarding upcoming Act 78 mtg. on 12/4/24., follow up research regarding Act 78 and such hearings.	ZAH	\$175	4.2	\$735.00

12.2-3.24	Conversation with RAF re: Police Chief issue, review of Grievance 24-325, review of Act 78, Ken Wilson email, etc.	ZAH	\$175	3.5	\$612.50
12.3.24	Review of Command Officers Association of Michigan contract, request for mediation, job description preparation for hearing. Both OKM and ZAH, only billed for one.	ZAH/OKM	\$175	5.1	\$892.50
12.4.24	Preparation for and attendance at Act 78 Hearing. ½ time driving. Both ZAH and OKM time, but only charged for one. Review of all emails regarding.	OKM	\$175	3.4	\$595.00
12.3-4.24	Preparation of Grievance Response and sent to Zsopko after editing	ZAH	\$175	3.4	\$595.00
12.16-17.24	Review of CSC letter regarding Blackburn, follow up with Court regarding. Review of procedure, several conversations with outside counsel and court regarding.	ZAH	\$175	3.8	\$665.00

12.16.24	Review of HJ emails, forwarded to BBazzi, re: Payroll (x3)	ZAH	\$175	1.6	\$280.00
12.17-18.24	Research regarding HJ Payout and other matters	ZAH	\$175	4.7	\$822.50
12.18.24	Review of termination letter	ZAH	\$175	1.8	\$315.00
12.18-19.24	Review of survey and related research, charter, potential retaliation as opposing counsel claiming	ZAH	\$175	2.9	\$507.50
12.19.24	Review of HJ Resolution letter re: pension board, conversation with RAF regarding.	ZAH	\$175	1.4	\$245.00
12.23.24	Conversation and research regarding HJ payout, research regarding resolutions Amending charter	ZAH	\$175	2.2	\$385.00
12.30.24	Circling back on Hassan resolution with re: 2-234. Request for resolution itself.	ZAH	\$175	.5	\$87.50
12.30.24	Additional requests for transcripts, Blackburn	ZAH	\$175	.6	\$105.00

12.30.24	Follow up with Court regarding Civil Service Letter, Blackburn	ZAH	\$175	1.5	\$262.50
12.30-31.24	Review of email regarding HJ payout, five attachments including Motion for raises. Research regarding, follow-	ZAH	\$175	4.7	\$822.50
01/06/25	Email from Taylor Seals re- claim of appeal -3 rd circuit court	OKM	\$175	.2	\$35.00
01/15/25	Email from Roger Farinha re bios for civil services commission	OKM	\$175	.3	\$52.50
01/17/25	Email from Roger re Don Denault email	OKM	\$175	.4	\$56.00
01/21/25	Email from Roger Farinah and replies re civil service commission	OKM	\$175	.5	\$87.50
01/24/25	Email to Mahdi Baydoun	OKM	\$175	.2	\$35.00
1.27.25	Review of EML from HJ regarding final payout, chain of emails	ZAH	\$175	1.0	\$175.00
1.27.25	Conversation with RAF regarding payout following review of Mayor's email. Review of Motion passed by Council 25-020	ZAH	\$175	.8	\$140.00
01/27/25	Email from Mahdi Baydoun	OKM	\$175	.2	\$35.00
1.28.25	Review of EML from RAF	ZAH	\$175	.2	\$35.00

01/28/25	Emails and draft letter wording for Bill Bazzi re payment	OKM	\$175	1.0	\$175.00
1.27-28.25	Letter in response to 24-330	ZAH	\$175	.4	\$70.00
01/29/-30/25	Emails with Mariana Draft & Send Audit letters	OKM	\$175	1.0	\$175.00
01/31/25	Emails from Roger Farinha and Mahdi Baydoun	OKM	\$175	.3	\$52.50
2.4.25	Review of 25-058 Motion.	ZAH	\$175	1.0	\$175.00
02/04/25	Email to Mahdi Baydoun Unredact invoice as requested	OKM	\$175	.4	\$70.00
2.5.25	Review of EML from Mo Baydoun , related emails from HJ, BB and GM. Follow up with RAF.	ZAH	\$175	1.0	\$175.00
02/13/25	Emails with Roger Farinha x17 re nonpayment of invoice	OKM	\$175	1.0	\$175.00
02/25/25	Email to Roger Farinha	OKM	\$175	.2	\$35.00
2.22-25.25	Following review of City charter, code, inquiry as to procedure re: CSC, review of email from RAF. Review of CSC transcript and related final report.	ZAH/OKM	\$175	4.1	\$717.50
2.27.25	Tcall with PVP re: CSC	ZAH	\$175	.4	\$70.00
2.27.25	EML to City Administration following phone call	ZAH	\$175	.4	\$70.00

	with PVP				
03/04/25	Emails from Roger Farniha and Mahdi	OKM	\$175	.4	\$70.00
03/31/25	Email from Mahdi Baydoun	OKM	\$175	.2	\$35.00
Firm Costs	Claim of Appeal, costs of filing	Court Cost	\$100		\$100.00
	Process Server Fee for Blackburn Proof of Service (American Court Servicess LLC)				\$109.00
	Process Service Fee for Dearborn Heights (American Court Servicess LLC)				\$118.00
TOTAL					\$32,285.50



Michigan
Humane

INVOICE # DH 2503

City of Dearborn Heights
Attn: Bill Dishroon
25637 Michigan Avenue
Dearborn Heights, MI 48125

Animal handling contract for month ending **March 31, 2025**

Total # of additional court billable days:	-
Boarding rate per billable day:	\$ 55.00
	<u>\$ -</u>

Flat Rate Boarding Fees = \$ 5,726.25

Sick Injured Wildlife billable days:	1.00
Boarding Rate per billable day:	\$ 55.00
Sick/Injured Wildlife Boarding Fees=	<u>\$ 55.00</u>

Number of wildlife litters:	0.00
Fee per wildlife litter:	\$ 85.00
Wildlife litter fees =	<u>\$ -</u>

Healthy Wildlife billable days	0.00
Boarding Rate per billable day	\$ 85.00
Healthy Wildlife Fees	<u>\$ -</u>

Rabies testing fees =	\$ -
Total =	<u>\$ 5,781.25</u>

Less

Pick-up Fees	\$ 125.00
Boarding Fees	\$ 420.00
	<u>\$ 545.00</u>

Total Due = \$ 5,236.25

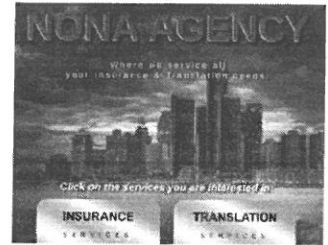
Approved

Date: 4-15-25

INVOICE

Nona Insurance & Translation
Services
1999 15 Mile Rd
Sterling Heights, MI 48310

nonaagency@gmail.com
+1 (586) 795-3300



20th District Court

Bill to

KATIE SHAW

25637 Michigan Ave

Dearborn Heights, MI 48125, MI

48126

Invoice details

Invoice no.: 15637

Terms: Due on receipt

Invoice date: 04/04/2025

Due date: 04/04/2025

#	Date	Product or service	SKU	Description	Qty	Rate	Amount
1.	03/04/2025	Interpretation services		IN PERSON. SPANISH. CASE NO. C164371/2413416B. DEF: FERNANDO JOSE GUILLEN BETANCO. JDG: MARK J. PLawecki. 9:00 AM. 50 MILES.	2	\$135.00	\$270.00
2.	03/18/2025	Interpretation services		IN PERSON. ARABIC. DEF: HAMOUD MOHAMED HEN VALL. CASE NO. 2500021. JDG: MARK J. PLawecki. 9:00 AM. 55 MILES.	2	\$90.00	\$180.00
3.	03/20/2025	Interpretation services		IN PERSON. ARABIC. DEF: MARIAM A. HAMMOUD. CASE NO. C164414. JDG: DAVID D. TURFE 9:00 AM. 35 MILES.	2	\$90.00	\$180.00
4.	03/20/2025	Interpretation services		IN PERSON. SPANISH. DEF: SAMMY MOHAMAD FERNANDEZ. CASE NO. C164432/2500171B. JDG: MARK J. PLawecki.	2	\$135.00	\$270.00

9:00 AM.
50 MILES.

5.	03/26/2025	Interpretation services	IN PERSON. ARABIC. DEF: AMER OMAR ALHAJ ALI. CASE NO. W023963A/B. JDG: DAVID D. TURFE. 9:30 AM. 35 MILES.	2	\$90.00	\$180.00
6.	03/26/2025	Interpretation services	IN PERSON. SPANISH. DEF: RONNI JOSE PEREZ GUEDEZ. CASE NO.W502882A/B. JDG: DAVID D. TURFE. 9:30 AM. 50 MILES.	2	\$135.00	\$270.00
7.	03/26/2025	Interpretation services	IN PERSON. SPANISH. DEF:GILBERTO DEJESUS. CASE NO.C042784. JDG: MARK J. PLAWECKI. 9:45 AM.	2	\$135.00	\$270.00
8.	03/31/2025	GAS MILEAGE	TOTAL MILES USED DURING THE MONTH OF MARCH: 275 MILES @ \$0.67 A MILE.	275	\$0.67	\$184.25

Ways to pay



Please make check payable to:
Nabil Nona/ Nona Agency LLC
1999 15 Mile Rd
Sterling Heights, MI 48310

Note to customer

Thank you for your business.

Total

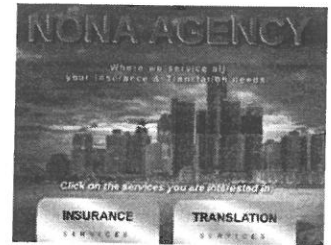
\$1,804.25

OK to pay
#130-804
Michelle Adams
4-15-25

INVOICE

Nona Insurance & Translation
Services
1999 15 Mile Rd
Sterling Heights, MI 48310

nonaagency@gmail.com
(586)795-3300



20th District Court
Bill to
KATIE SHAW
25637 Michigan Ave
Dearborn Heights, MI 48125, MI
48126

Invoice details

Invoice no.: 15587
Terms: Due on receipt
Invoice date: 02/05/2025
Due date: 02/05/2025

#	Date	Product or service	SKU	Description	Qty	Rate	Amount
1.	01/07/2025	Interpretation services		IN PERSON. ARABIC. DEF: YUSUR JAAFAR AL- HUSSEINI . CASE NO. C164104. JDG: MARK J. PLawecki. 9:00 AM. 35 MILES.	2	\$90.00	\$180.00
2.	01/15/2025	Interpretation services		IN PERSON. SPANISH. DEF: MATTHEW REED CORREA. CASE NO. C042128. JDG: MARK PLawecki. 10:30 AM. 69 MILES.	4	\$135.00	\$540.00
3.	01/16/2025	Interpretation services		IN PERSON. SPANISH. DEF: DEISY LIANERZ PERNIA- ANTELIZ. CASE NO. C164049/2409073B. JDG: DAVID TURFE. 9:00 AM. 65 MILES.	2	\$135.00	\$270.00
4.	01/16/2025	Interpretation services		IN PERSON. SPANISH. DEF: MONATEZQUIRPA CASE NO. 2412125A/B/C. JDG: DAVID TURFE. 9:30 AM.	2	\$135.00	\$270.00

5. 01/21/2025 Interpretation services

IN PERSON. ARABIC.
DEF: ADAM GARDY.
CASE NO. 2410398A/B/C.
JDG: MARK PLawecki.
9:00 AM.
55 MILES.

2 \$90.00 \$180.00

6. 01/28/2025 Interpretation services

IN PERSON. SPANISH.
DEF: FERNANDO JOSE
BETANCO.
CASE NO: C164371/2413416B.
JDG: MARK PLawecki.
9:00 AM.
50 MILES.

2 \$135.00 \$270.00

7. 01/31/2025 GAS MILEAGE

TOTAL MILES USED DURING THE
MONTH OF JANUARY: 274 MILES
@ \$0.67 A MILE.

274 \$0.67 \$183.58

Ways to pay



Please make check payable to:
Nabil Nona/ Nona Agency LLC
1999 15 Mile Rd
Sterling Heights, MI 48310

Note to customer

Thank you for your business.

Total

\$1,893.58

OK to pay
#130-804,
Michelle
Adkins
445-25



Oakland County
Fire Records Management
1200 N Telegraph
Pontiac, MI 48341

INVOICE

Customer ID: CU000447
Invoice Number: CI056277
Invoice Date: 03/31/2025
Due Date: 05/30/2025
Amount Due: USD 1,862.25

Bill To:

CITY OF DEARBORN HEIGHTS
FIRE DEPT, ACCOUNTS PAYABLE
1999 N BEECH DALY
DEARBORN HEIGHTS, MI 48127

For billing questions, please call: Calvin Moy at 248-858-1037
Email: moyc@oakgov.com

Description - Goods and Services	Contract	Quantity	Unit Price	Amount
FRMS Department Fee (Non-OC), JAN-MAR 2025		1	1,448.50	1,448.50
FRMS Fire Hall Fee (Non-OC), JAN-MAR 2025		1	413.75	413.75
Goods and Services Total				1,862.25
Sub Total:				1,862.25
Tax:				0.00
Amount Due:				1,862.25

PLEASE INCLUDE YOUR INVOICE NUMBER WHEN SUBMITTING PAYMENT.

APR 14 2025

O.K. to pay
(335.818)

[Signature]

Please Remit Payments to:

Oakland County
Treasurers-Cash Acctg Bldg 12 E
1200 N Telegraph
Pontiac, MI 48341
United States of America

On Grade Specialists

3241 STUMPWOOD

Commerce Twp, MI 48382

+17346448067

tatum@ongradespecialists.com

INVOICE

BILL TO

Dearborn Heights

INVOICE

1098

DATE

04/07/2025

TERMS

Net 30

DUE DATE

05/07/2025

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
		Location of Work: Lamphere and Warren, South Side			
		Onsite at 7:30am We dug up the existing watermain, the excavated material was hauled to DBH DPW yard. Once we got down to the existing pipe, we found a radial crack 6" outside of the existing Gatewell. We installed an 8"x12" stainless steel repair band provided by DBH. We bedded the pipe with 6a stone. We then backfilled the excavated hole with sand provided by DBH DPW. Offsite at 2:30pm			
		Labor Provided: 1-Supervisor 1-Operator 3-Laborers 7:30am-2:30pm 7Hours			
		Equipment Provided: 1-Excavator 1-Tri Axle Dump Truck 1-Semi Truck 1-Service Truck 7:30am-2:30pm 7Hours			
		Material Provided: 7 yards of 6a Limestone			
	Sales				6,750.00

Thank you for your business! Please mail checks to On Grade Specialists at
3241 Stumpwood Dr., Commerce Twp., MI 48382

BALANCE DUE

\$6,750.00

GL# 592-537-973.002

Jh Di 4/7/25

Todd Russell Perkins. Esq.
Adam G. Clements. Esq.
Robert Gross. Esq.
Kaitlin Crapo. Esq.
Kiya Hickman. Esq.
Justin Andrews. Esq.
Ken Wilson. Esq. - *Of Counsel*
Hon. Margie R. Braxton. *ret'd*



FORD BUILDING
615 GRISWOLD SUITE 400
DETROIT, MICHIGAN 48226

313.964.1702 OFFICE
313.964.1980 FAX

April 2, 2025

Roger Farinha,
General Counsel
rafarinha@dearbornheightsmi
Dearborn Heights City Hall
6045 Fenton
Dearborn Heights, MI 48127

Re: Invoice No. 19- Invoice for Legal Services March 2025

Date	DESCRIPTION	HOURS	AMOUNT (\$170.00/hr)	LAWYER
3/4/2025	Emails bargaining with COAM	0.25	\$42.50	KSW
3/5/2025	Review Swope wage and hour claim file, emails to client re wage and hour claim, attempts to contact opposing counsel, emails with COAM re arbitration of grievances.	2.00	\$340.00	KSW
3/6/2025	Conf. call with General Counsel, draft memo re Patrol contract, emails re Patrol grievances.	2.50	\$425.00	KSW
3/7/2025	Review all uniformed union grievances, POAM demand for arbitration, summarize grievances, email, attempting to set up prep schedule.	1.50	\$255.00	KSW
3/10/2025	Review Swope wage and hour file, review Command separation provisions, email client.	1.00	\$170.00	KSW
3/12/2025	Phone client.	0.25	\$42.50	KSW
3/13/2025	Emails to client, AAA, conf. call with General Counsel.	1.00	\$170.00	KSW
3/14/2025	Send summary to client re proofs for 4/07 arbitration with COAM, prep for and meet with client re COAM arbitration, Patrol CBA, Swope wage and hour claim.	6.00	\$1020.00	KSW
3/15/2025	Swope wage and hour claim, phone General Counsel, prep for and phone opposing Counsel.	1.00	\$170.00	KSW
3/19/2025	Conf. calls with Patrol and Command bargaining agents, phone client, review Patrol TA analysis.	1.50	\$255.00	KSW
3/21/2025	Prepare detailed analysis re potential ULP over failure to move Patrol contract to the Council for approval, conf. call with General Counsel, draft a revised proposal to COAM for a successor CBA, phone COAM bargaining agent, POAM bargaining agent.	7.00	\$1190.00	KSW

Dearborn Heights Legal Services, March 2025

3/23/2025	Finalize draft of revised proposal to COAM, prep for meeting re COAM bargaining, 4/07 arbitration.	4.50	\$765.00	KSW
3/24/2025	Meet with client re COAM bargaining session for 3/26, revise and finalize draft to incorporate modifications discussed, send package to client, review again Command 10/14 proposal, prepare a response consistent with City final proposal to Command, contact Patrol counsel and bargaining agent re placing Patrol TA on Council agenda.	7.50	\$1275.00	KSW
3/25/2025	Finalize response to COAM 10/14 proposal, prepare packages and otherwise prepare for bargaining.	3.00	\$510.00	KSW
3/26/2025	Conf. call with COAM bargaining agent, meet with client, attend bargaining with COAM, review prior emails Swope wage and hour claim, emails OIC overtime issue.	6.50	\$1105.00	KSW
3/27/2025	Emails re OIC language MOU, address CDLOAM grievances for resolution by Arbitrator Falvo, email client, conf. call with COAM bargaining agent.	2.00	\$340.00	KSW
3/31/2025	Emails re Patrol grievances, prep for and attend witness prep session for arbitration, 2 calls with COAM bargaining agent, meet with HR Director, re exhibits for arbitration.	4.50	\$765.00	KSW
	TOTAL FEES	52.00	\$8,840.00	KSW

Total Due for this Invoice:

\$8,840.00

Sincerely Yours,



Kenneth S. Wilson, Esq.

*Art Falvo
Approved 4/14/25*



Plante & Moran, PLLC
3000 Town Center
Suite 100
Southfield, MI 48075
Tel: +1 (248) 352-2500

INVOICE

City of Dearborn Heights
6045 Fenton
Dearborn Heights, MI 48127
United States of America

Date: 04/03/2025
Client No: 17784
Invoice No: 10428374
Page: 1

For Professional Services Rendered

For professional services rendered February 25 through March 7, 2025 as approved by City Council on October 25, 2022. 20,317.50

Staff: 107.5 hours

See attached work breakdown.

Balance Due	<u>\$20,317.50 USD</u>
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41.75 hours (\$7,890.75) related to Treasury
101-223-817.000
4/14/2025

Remittance Information: Please send all remittance information for electronic payments to Accounts.Receivable@plantemoran.com

	ACH: Preferred Payment Method	Wire Transfer:
Bank	Bank of America	Bank of America
Routing/ABA#	071000039	026009593
Bank Address	100 North Tryon Street Charlotte, NC 28202	222 Broadway New York, NY 10038
Account Number	9890996003	9890996003
Account Name	Plante & Moran, PLLC	Plante & Moran, PLLC

Client Payment Portal: <https://www.plantemoran.com/client-payment-portal>

Plante Moran, PLLC's Bill.com ID: 0173649476958972

Check:
Plante & Moran PLLC
16060 Collections Center
Drive
Chicago, IL 60693



Date	Staff	Memo	Hours	
2/25/2025	Michelle Lewis	Travel to/from DH	1.00	X
2/25/2025	Michelle Lewis	Budget discussions, water/sewer rate analysis, discussions on deposits with Kaitlyn (BS&A posting of credit cards) (0.5 hours treasury)	7.75	X
2/25/2025	Kaitlyn Powers	TREASURY on site accounting assistance, conversations and questions with treasury department, investigate into reconciling items, download stripe reports and work on matching deposits and gl, review daily deposit reports to identify deposits and reconcile to bank	2.00	X
2/25/2025	Kaitlyn Powers	COMPTROLLER on site accounting assistance, work on tax bank rec for December, work on reconciling items for water and tax account, investigate daily deposit reports, journal entries in bs&a, investigate reconciling items, updates with client	2.75	X
2/26/2025	Juli O'Bryant	Worked with Kaitlyn Powers on BS&A Online Transfers - researched how payments are posted vs bank statements Continu working on Comerica (12) and General (1) Bank Reconciliations Prepared list of all reconciliations listed on Tab 4 (Bank Rec) for client to post journal entries and transfers	10.00	X
2/26/2025	Michelle Lewis	Review police contract, follow up on returned check, review highway reports and budget items	1.50	
2/26/2025	Michelle Lewis	Rate study review, allocation of water rates	1.50	
2/26/2025	Kaitlyn Powers	COMPTROLLER accounting work on chase and comerica water bank recs december and january, working session call with Juli, work on reconciling items for water account, investigate daily deposit reports, work on reconciling bs&a online payments	1.50	
2/26/2025	Kaitlyn Powers	TREASURY accounting work on chase and comerica water bank recs december and january, working session call with Juli, work on reconciling items for water account, investigate daily deposit reports, work on reconciling bs&a online payments	1.50	X
2/27/2025	Juli O'Bryant	Continued reconciling Water Chase & Comerica bank reconciliations Worked with Kaitlyn Powers on bank reconciliations	7.25	X
2/27/2025	Kaitlyn Powers	COMPTROLLER accounting work on general and water bank recs november december and january, update reconciling tiems and variances, working session call with Juli, work on reconciling items for DIVDAT BS&A online and Wayne Metro, email client regarding differences and update process of importing and journalizing	2.00	
2/27/2025	Kaitlyn Powers	TREASURY accounting work on general and water bank recs november december and january, update reconciling tiems and variances, working session call with Juli, work on reconciling items for DIVDAT BS&A online and Wayne Metro, email client regarding differences and update process of importing and journalizing	1.50	X
2/28/2025	Juli O'Bryant	Worked on Chase (11) and Comerica (12) October, November & December bank rec's Worked with Kaitlyn Powers on Comerica (12)	5.00	X
2/28/2025	Kaitlyn Powers	TREASURY bank rec working session with Juli to go over water bank recs and reconciling deposits from bank to gl, emails with client	0.75	X
2/28/2025	Kaitlyn Powers	TREASURY bank rec working session with Juli to go over water bank recs and reconciling deposits from bank to gl, emails with client	0.75	X
3/1/2025	Juli O'Bryant	Prepared Data Snipper for February 2025 Bank Statements - Comerica Water, Chase Water, General & Taxes Balanced Investment bank accounts - February 2025 Posted investment earned journal entries for February 2025	4.50	X
3/2/2025	Juli O'Bryant	Worked on February 2024 Water Bank Reconciliations for Comerica (12) and Chase (11)	4.75	X
3/3/2025	Juli O'Bryant	Started working on General Fund Bank Rec - february 2025 Update meeting with Kaitlyn Powers - Comerica & Chase Water Bank Rec's	8.00	X
3/3/2025	Kaitlyn Powers	Time Block Comment TREASURY time working on comerica general bank recs with Juli O'Bryant, investigate reconciling items BSA online and deposits, research returned items and missing journal entries	1.50	X
3/3/2025	Kaitlyn Powers	COMPTROLLER time working on general bank recs with Juli O'Bryant, investigate reconciling items BSA online and deposits, run reports and activity in BS&A, research missing entries and questions	1.25	
3/3/2025	Michelle Lewis	Water rate breakdown, review rate study info	3.50	
3/4/2025	Juli O'Bryant	Continue working on February 2025 bank reconciliations	9.50	X
3/4/2025	Kaitlyn Powers	Travel to/from DH	1.00	X
3/4/2025	Kaitlyn Powers	COMPTROLLER on site accounting assistance - work on bank recs journal entries, assist with Janice bank rec questions, work on tax january bank rec, work on general and water bank rec questions with Juli, investigate into reconciling items, updates and conversations with client	3.25	
3/4/2025	Kaitlyn Powers	TREASURY on site accounting assistance work on bank recs, investigate into matching gl and bank deposits and looking into reconciling items and missing journal entries, reconciling bsa online payments and questions/deposits in transit, work on tax bank rec, investigate into reconciling items, updates and questions with Colleen and Nadia	3.25	X
3/4/2025	Michelle Lewis	Travel	1.00	X
3/4/2025	Michelle Lewis	Budget, review and discussion of bank rec items, water and sewer rate discussions	8.00	

3/5/2025	Michelle Lewis	Attend council meeting for budget amendments, work on highway report entries, other budget question, 5572 form for state	3.25
3/5/2025	Michelle Lewis	Court meeting	1.00
3/6/2025	Michelle Lewis	journal entries related to court and interfunds	0.75
3/7/2025	Michelle Lewis	Interfunds, entries to reclass tax receipts (not treasury related), review other entries.	3.75
3/7/2025	Michelle Lewis	Interfunds and bank rec discussions	1.50
3/7/2025	Kaitlyn Powers	run bank activity detail, investigate interfunds, meeting with Michelle and Shannon on major and local streets interfunds. look at bank rec items, bs&a reports	1.00

X



Plante & Moran, PLLC
3000 Town Center
Suite 100
Southfield, MI 48075
Tel: +1 (248) 352-2500

INVOICE

City of Dearborn Heights
6045 Fenton
Dearborn Heights, MI 48127
United States of America

Date: 04/03/2025
Client No: 17784
Invoice No: 10428473
Page: 1

For Professional Services Rendered

For professional services rendered March 8 through March 31, 2025 as approved by City Council on October 25, 2022. 29,625.75

Staff: 156.75 hours

See attached work breakdown.

Balance Due \$29,625.75 USD

52.75 hours (\$9,969.75) related to Treasury
101-223-817.000
4/14/2025

Remittance Information: Please send all remittance information for electronic payments to Accounts.Receivable@plantemoran.com

ACH: Preferred Payment Method	Wire Transfer:
Bank of America	Bank of America
Routing/ABA# 071000039	026009593
Bank Address 100 North Tryon Street Charlotte, NC 28202	222 Broadway New York, NY 10038
Account Number 9890996003	9890996003
Account Name Plante & Moran, PLLC	Plante & Moran, PLLC

Client Payment Portal: <https://www.plantemoran.com/client-payment-portal>

Plante Moran, PLLC's Bill.com ID: 0173649476958972

Check:
Plante & Moran PLLC
16060 Collections Center
Drive
Chicago, IL 60693



Date	Staff	Memo	Hours	
3/9/2025	Michelle Lewis	Library journal entries for interfunds, other reconciling entries, budget review	2.75	
3/10/2025	Michelle Lewis	Investment entries	2.00	X
3/11/2025	Kaitlyn Powers	TREASURY on site accounting assistance, investigate into reconciling items and deposit gl vs bank, meeting with Lisa Mariana and Michelle regarding electronic cash receipting process, need to date appropriately and need to journalize separately, download items from sigma and print reference items to show Lisa the issues with dating and journalizing	3.00	X
3/11/2025	Kaitlyn Powers	travel from home to client (43 less 20 minutes) and client to home (55 less 20 minutes) - heavier traffic due to alternate route and 696 closure	1.00	X
3/11/2025	Juli O'Bryant	Recorded DIVDAT payments to March 2024 spreadsheets	0.50	X
3/11/2025	Michelle Lewis	Budget, discussions on deposit recording with treasurer, various discussions with comptroller, chief of staff, others	8.50	
3/11/2025	Michelle Lewis	Travel	1.00	X
3/11/2025	Kaitlyn Powers	COMPTROLLER on site accounting assistance, work on tax bank rec, updates with Shannon Mariana and Shannon regarding processes, questions with Mahdi, work in BS&A on bank recs and reconciling items	2.50	
3/12/2025	Michelle Lewis	budget discussions, various discussions on plan for 2025-26	2.50	
3/12/2025	Kaitlyn Powers	emails with client, look into BS&A items, discuss bank rec items with Juli	0.50	
3/13/2025	Juli O'Bryant	Worked on February 2025 General Fund Bank Rec	3.00	X
3/13/2025	Kaitlyn Powers	emails with Treasurer	0.25	X
3/13/2025	Michelle Lewis	Various budget items, journal entry reviews	2.50	
3/14/2025	Juli O'Bryant (15704)	Bank Reconciliation work on Water (Chase & Comerica) and General Fund	4.50	X
3/14/2025	Michelle Lewis	Post and review entries related to reconciling items	2.75	X
3/16/2025	Michelle Lewis	Morgan stanley investment entries, reconciling items review	2.25	X
3/17/2025	Juli O'Bryant	Worked on Chase & Comerica (11 & 12) bank reconciliations & updated rec's after wire transfers were recorded Update meeting with Kaitlyn Powers	8.25	X
3/17/2025	Michelle Lewis	Discussion with auditors on audit presentation	0.50	
3/17/2025	Michelle Lewis	Discussion on investments	0.75	X
3/17/2025	Kaitlyn Powers	call with Juli on Dearborn heights bank rec questions	0.25	
3/17/2025	Kaitlyn Powers	TREASURY call with Lisa to reschedule the SIGMA training to Thursday and discuss process	0.25	X
3/18/2025	Juli O'Bryant	Worked on Chase (11), Comerica (12) and Taxes (2.5) Bank Rec's Worked with Kaitlyn - reconciled Chase & Comerica through February 2025 Updated FY 2025 Bank Reconciliation Status Report for all bank accounts Updated Reconciliation Items Report for Michelle Lewis for Chase & Comerica Water funds	9.50	X
3/18/2025	Brian Camiller	council study session for audit	2.00	
3/18/2025	Michelle Lewis	Notes for audit presentation, DWSRF recording for this year, discussions on cash receipting	2.00	X
3/18/2025	Kaitlyn Powers	TREASURY RELATED - working session call with Juli going over bank reconciliations comerica and chase water, reconciling items - looking into ser payments and transfer entries, investigating reconciling items and trying to match deposits, investigating into bsa online receipts	2.50	X
3/18/2025	Kaitlyn Powers	COMPTROLLER RELATED - working session call with Juli working on comerica and chase water bank reconciliations, journal entries, updating and investigating reconciling items amnd journal entries for water and bs&a online receipts, searching BS&A gl for items	2.50	
3/19/2025	Juli O'Bryant	Worked on January & February 2025 Tax Bank Reconciliations Worked with Kaitlyn Powers on Tax Bank Rec's	9.00	X
3/19/2025	Kaitlyn Powers	TREASURY RELATED - working session call with Juli going over bank reconciliations general tax and water, reconciling items, investigating reconciling items and trying to match deposits	1.25	X
3/19/2025	Kaitlyn Powers	COMPTROLLER RELATED - working session call with Juli going over bank reconciliations, journal entries, updating reconciling items on comerica general water and tax bank recs, searching BS&A gl for items	1.25	
3/20/2025	Juli O'Bryant	Continue working on Tax bank Rec for December, January and February Worked with Kaitlyn Powers to reconcile Tax bank rec's	7.00	X
3/20/2025	Michelle Lewis	Budget, review banking information, discussion with various city staff	7.00	
3/20/2025	Kaitlyn Powers	Travel to/from DH	1.00	X
3/20/2025	Kaitlyn Powers	TREASURY RELATED - on site work on bank reconciliations general tax and water, journal entries related to updating journal entries for SIGMA and other dating issues, review daily deposit items to identify variances, updating reconciling items on bank recs, researching reconciling items support, questions with Lisa and Colleen	2.75	X
3/20/2025	Kaitlyn Powers	COMPTROLLER RELATED - on site work on bank reconciliations general tax and water, journal entries, updating reconciling items on bank recs, researching reconciling items and deposit variances, assist Janice with bank rec questions and journal entries	3.00	
3/21/2025	Juli O'Bryant	Worked with Kaitlyn Powers on clearing up reconciling items on bank reconciliations Reconciled January & February 2025 Tax Bank Rec's	2.00	X
3/21/2025	Kaitlyn Powers	COMPTROLLER - call with Michelle on dearborn heights, call with Juli on DH to go over bank rec questions, investigate reconciling items and journal entries for General bank rec	0.75	
3/21/2025	Kaitlyn Powers	TREASURY - work on bank recs and investigating reconciling items and deposit variances	0.50	X
3/24/2025	Juli O'Bryant	Recorded DIVDAT for bank reconciliation	0.50	X
3/24/2025	Michelle Lewis	Budget and budget amendment questions, review items with Kaitlyn	2.00	
3/24/2025	Kaitlyn Powers	COMPTROLLER - client emails, BS&A looking at journal entries for bank recs	0.25	
3/25/2025	Kaitlyn Powers	bank recs	0.75	X

3/25/2025	Kaitlyn Powers	COMPTROLLER RELATED - on site work on bank reconciliations general and water, journal entries, updating reconciling items on bank recs, researching reconciling items and the sharepoint site for support, meeting with Shannon Mahdi Janice and Michelle regarding bank recs and future process, assist Janice with bank rec questions and journal entries	4.50	
3/25/2025	Michelle Lewis	Travel to/from DH	1.00	X
3/25/2025	Michelle Lewis	Budget, bank rec transition discussion, council meeting discussion	7.25	
3/25/2025	Kaitlyn Powers	TREASURYRELATED - on site work on bank reconciliations general and water, journal entries related to updating journal entries for SIGMA to record going in and out of comerica general - versus being entered direct into other fund in cash receipting, updating reconciling items on bank recs, researching reconciling items support in treasury office and copying support for missing journal entries for Janice to enter, updates with Lisa	4.25	X
3/26/2025	Michelle Lewis	Budget, journal entry review	2.25	
3/27/2025	Juli O'Bryant	Meeting with Kaitlyn Powers - Status update and review of posted journal entries February 2025 General Fund Bank Reconciliation Updated Fy25 Bank Reconciliation Status Report	3.75	X
3/27/2025	Michelle Lewis	Review budget info	3.00	
3/27/2025	Kaitlyn Powers	COMPTROLLER RELATED - working session call with Juli going over bank reconciliations, journal entries, updating reconciling items on bank recs, searching BS&A gl for items	0.75	
3/27/2025	Kaitlyn Powers	TREASURY RELATED - working session call with Juli going over bank reconciliations, reconciling items, investigating reconciling items and trying to match deposits	0.75	X
3/28/2025	Michelle Lewis	Review budget info	0.75	
3/30/2025	Michelle Lewis	Review budget and personnel sheets, send notes to Shannon	2.50	
3/31/2025	Kaitlyn Powers	COMPTROLLER RELATED - working session call with Juli working on Comerica general bank reconciliations and reconciling items (October through February items), investigating reconciling items and SIGMA cash receipts items and difference between posting date and receipt date, journal entries in BS&A and updates to recs	1.75	
3/31/2025	Michelle Lewis	Travel to/from DH	1.00	X
3/31/2025	Michelle Lewis	Budget meeting with council chair, work on finalizing the budget, discussions with several city staff	7.25	
3/31/2025	Juli O'Bryant	Reconciled Investment Accounts. Worked with Kaitlyn Powers on General Fund Bank Rec's	7.50	X
3/31/2025	Kaitlyn Powers	TREASURY RELATED - working session call with Juli working on Comerica general bank reconciliations and reconciling items (October through February items), investigating reconciling items and SIGMA cash receipts items and difference between posting date and receipt date	1.50	X



POMP'S TIRE SERVICE, INC.

REMITTANCE ADDRESS:
POMP'S TIRE SERVICE, INC.
P.O. BOX 88697
MILWAUKEE, WI 53288-8697
CREDIT DEPT: 800-536-2940

INVOICE #: 2140036301

POMP'S TIRE-ALLEN PARK
3500 ENTERPRISE DR

ALLEN PARK, MI 48101

313/271-9300

*** REMIT TO ***
** P O BOX 88697 **
** MILWAUKEE, WI **
** 53288-8697 **

PAGE: 1

CUSTOMER: DEARBORN HGTS FIRE DEPT
1999 NORTH BEECH DALY

1004971

DEARBORN HEIGHTS, MI
48127

CREATED BY SARAH
BUSINESS: 313/791-3650 0
SALESMAN: LOC VU
INVOICE DATE: 04/07/25

PO NUMBER: RESCUE
LICENSE: 030X152 MI MILEAGE: 105508
TERMS: 1 PMT DUE 10TH OF MON AFTR INV

PRODUCT	MECHANIC	QUANTITY	PRICE	F.E.T.	EXTENSION
225/70R19.5/14 B/S R238 B009121		6	340.60		2043.60
MED TRK MNT OUT/STR ON VEH-SHOP TMOS	21419	6.00	50.00		300.00
Torqued By: 21419 ADAM PUZA MED TRK SPIN BALANCE - ON VEH TBAL	21419	2.00	50.00		100.00
Torqued By: 21419 ADAM PUZA MED TRK SCRAP DISPOSAL FEE TDISP		6	15.00		90.00
COMMERCIAL SHOP/SERVICE SUPPLIES SUPL			28.00		28.00
MERCHANDISE:					2043.60
LABOR:					400.00
OTHER:					118.00
INVOICE TOTAL:					2561.60
ON ACCOUNT A/R					2561.60

***A COPY OF THIS INVOICE HAS BEEN EMAILED**

ALL PARTS ARE NEW UNLESS OTHERWISE STATED. YOU ARE ENTITLED BY LAW TO THE RETURN OF ALL PARTS REPLACED, EXCEPT THOSE WHICH ARE TOO HEAVY OR TOO LARGE, AND THOSE REQUIRED TO BE SENT BACK TO THE MANUFACTURER OR DISTRIBUTOR BECAUSE OF WARRANTY WORK OR AN EXCHANGE AGREEMENT. YOU ARE ENTITLED TO INSPECT THE PARTS WHICH CANNOT BE RETURNED TO YOU.

CERTIFICATION: ALL REPAIRS AND PARTS LISTED WERE FURNISHED IN COMPLIANCE WITH MICHIGAN AUTO REPAIR ACT (PA 300).

APR 08 2025

O.K. to pay
(335-932)
DIB



POMP'S TIRE SERVICE, INC.

REMITTANCE ADDRESS:
POMP'S TIRE SERVICE, INC.
P.O. BOX 88697
MILWAUKEE, WI 53288-8697
CREDIT DEPT. 800-536-2940

INVOICE #: 2140036306

POMP'S TIRE-ALLEN PARK
3500 ENTERPRISE DR

ALLEN PARK, MI 48101

313/271-9300

*** REMIT TO ***
** P O BOX 88697 **
** MILWAUKEE, WI **
** 53288-8697 **

PAGE: 1

CUSTOMER: DEARBORN HGTS FIRE DEPT
1999 NORTH BEECH DALY

1004971

DEARBORN HEIGHTS, MI
48127

CREATED BY SARAH

BUSINESS: 313/791-3650

0

PO NUMBER: 33

VEHICLE: RESCUE 33

SALESMAN: LOC VU

LICENSE: 030X160 MI MILEAGE: 98441

INVOICE DATE: 04/14/25

TERMS: 1 PMT DUE 10TH OF MON AFTR INV

PRODUCT	MECHANIC	QUANTITY	PRICE	F.E.T.	EXTENSION
MED TRK SPIN BALANCE - ON VEH TBAL	21419	2.00	50.00		100.00
Torqued By: 21419 ADAM PUZA 245/70R19.5/14 GY G647 RSS # G139177080		TORQUE LB/FT:475 6	324.30		1945.80
MED TRK MNT OUT/STR ON VEH-SHOP TMOS	21419	6.00	50.00		300.00
Torqued By: 21419 ADAM PUZA TRK FRONT END ALIGN -FLAT RATE TFEA		TORQUE LB/FT:475 21422 1.00	110.00		110.00
KING PIN KIT 70.103.19 MISTPAR	21412	1	349.99		349.99
R & R KING PINS MSL	21412	8.00	160.00		1280.00
COMMERCIAL SHOP/SERVICE SUPPLIES SUPL		-1	35.70		-35.70
TECHNICIAN NAME: ALEX PAGUIBITAN-CERTIFICATE #M291074 TECHNICIAN NAME: RICHARD EXELL-CERTIFICATE #M266786 COMMERCIAL SHOP/SERVICE SUPPLIES SUPL			35.70		35.70
RETAIL SHOP/SERVICE SUPPLIES RSUPL			76.80		76.80
			MERCHANDISE:	2295.79	
			LABOR:	1790.00	
			OTHER:	76.80	
			INVOICE TOTAL:	4162.59	
		ON ACCOUNT A/R			4162.59

APR 15 2025

Handwritten signature

O.K. to pay
(335-932)

Quad-Tran of Michigan, Inc.
PO Box 531356
Livonia, MI 48153 US
+12483534380
quadtranaz@sbcglobal.net

Invoice

BILL TO
20th District Court
Michelle Adkins
25637 Michigan Avenue
Dearborn Heights, MI
48125-3271

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
7762	03/31/2025	\$4,344.93	04/01/2025	Due on receipt	

SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
PostageActual	Actual Postage for Month of: March, 2025			1,844.93
PostageAverage	Postage Average for Month of: April, 2025		2,500.00	2,500.00
SUBTOTAL				4,344.93
TAX				0.00
TOTAL				4,344.93
BALANCE DUE				\$4,344.93

OK to pay
101-200-728-000

Quad-Tran of Michigan, Inc.
 PO Box 531356
 Livonia, MI 48153 US
 +12483534380
 quadtranaz@sbcglobal.net

Invoice

BILL TO

Ms. Michelle Adkins
 20th District Court
 25637 Michigan Avenue
 Dearborn Heights, MI
 48125-3271

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
7761	03/31/2025	\$7,684.00	04/01/2025	Due on receipt	

SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
Data Processing	Data Processing Services for the Month of: April, 2025		#5300	4,500.00
Lein/Sos	LEIN/SOS Access Charge for the Month of: March, 2025		#136-318	800.00
ETicket	E-Ticket Process for the Month of: March, 2025	9	20.00	180.00
Maintenance - JDW	Electronic process to Michigan JDW	0	#136-804	250.00
Set Aside	Electronic MSP Set Aside process	0		250.00
Hearing Notices	Hearing Notices	3.50	240.00	840.00
Default Notices	Default Notice Mailers	1.40	240.00	336.00
14Day Notices	14-Day Notice Mailers	1	240.00	240.00
Free Form Notices	Free Form Court Notice Mailers	1.20	240.00	288.00

SUBTOTAL 7,684.00
 TAX 0.00
 TOTAL 7,684.00
 BALANCE DUE **\$7,684.00**

OK to pay
 Michelle Adkins
 4-15-25

R&R Fire Truck Repair
 295 Industrial Park Drive
 Belleville, MI 48111
 shop@rrfiretruck.com
 (248) 344-4443



Invoice: 70417

Date: 3/10/2025

Bill To

Dearborn Heights Fire Department*
 1999 N. Beech Daly Road
 Dearborn Heights, MI 48127
 P: 313-791-3676 F: 313-791-3661

Remit Payment To

R&R Fire Truck Repair, Inc.
 295 Industrial Park Drive
 Belleville, MI 48111

Service Order	Terms	Due Date	Authorizer	Customer PO	Service Writer	Unit #
5962	Net 30	4/9/2025	David Brogan		Mitrovich, Larry	E-2 1221

Item	Description	Quantity	Rate	Amount
Complaint: PTO gasket oil leak				
Cause: Old				
(Inspection)				
Labor	Correction: Accessories / Accessories Misc. / Check the problem and confirmed the gasket leaking. Remove the PTO shaft and remove mounting bolts. Drain some fluid out to the PTO level. Clean all surfaces and check for damage. Good. Install new gasket and install PTO. Torque all fasteners to 40 ftd per specifications. Refill oil and check operation. No leaks and good to go. - Completed: 1/29/2025	2.67000	\$150.00	\$400.50
Parts	PTO Gasket - 29513736	1.00000	\$20.92	\$20.92
Subtotal				\$421.42

Complaint: PTO u-joints loose

Cause: Worn out

(Inspection)

Labor	Correction: Drive Line / Drive Shaft / While one end of PTO shaft was removed, the u-joints had play. Tried to remove the pump end and it would not come off. Remove u-joint from yoke in truck and replace. Install PTO end of shaft and lock down and wire lock. Grease and check operation and good to go. - Completed: 1/30/2025	4.26000	\$150.00	\$639.00
Parts	U Joint - P369	1.00000	\$25.75	\$25.75
Parts	U Joint - P369	2.00000	\$25.75	\$51.50
Subtotal				\$716.25

Complaint: Driver seat has air leak

Cause: Air bag has hole

(Inspection)

Item	Description	Quantity	Rate	Amount
Labor	Correction: Accessories / Accessories Misc. / During road test, found that the driver seat would not stay in position. Check it and found that the air bag has a hole. Order replacement. Dismantle seat and install new bag. Assemble and check operation and good to go. - Completed: 2/11/2025	2.50000	\$150.00	\$375.00
Parts	Air Bag, Seat - 6222084-001	1.00000	\$110.65	\$110.65
			Subtotal	\$485.65

Complaint: Manual Pump Shift Cable Kinked

Cause: Rotted

(Inspection)

Labor	Correction: Accessories / Accessories Misc. / Shift cable seized. Removed old cable all the nuts were seized on there had to cut most of them off re ran new cable. Secured with zip ties everything works as it should. Good to go - Completed: 2/12/2025	3.00000	\$150.00	\$450.00
Parts	T-Handle Pump Shift Cable 48" - 100-4327-48	1.00000	\$133.25	\$133.25
			Subtotal	\$583.25

Unit: E-2 1221 **VIN:** 4S7AT2D93DC076881

2013 Spartan/Marion

Complete Unit: 54,802.50 Miles

Engine: 5,166.30 Hours

Fire Pump: 379.60 Hours

Generator: 539.10 Hours

Labor	\$1,864.50
Parts	\$342.07
Shop Supplies	\$15.43
Pre-Charge Subtotal	\$2,222.00
Exempt (0% of \$0.00)	\$0.00
Total	\$2,222.00
Payments & Credits	\$0.00
Balance Due	\$2,222.00

Lead Tech: Scott Clayton

Technician Certificate ID: M152068

Signature:

APR 08 2025

O.K. to pay
(335.932) *[Signature]*

Any warranties on the parts and accessories sold hereby are made by the manufacturer. You understand and agree that we make no warranties of any kind unless expressed in writing. You hereby authorize us to perform the repair work herein set forth and to purchase the necessary material and parts to perform such repair work. You agree that we are not responsible for loss or damage to your vehicle or articles left in your vehicle in case of fire, theft, or any other cause beyond our control or for any delays caused by unavailability of parts or delays in part shipments by the supplier or transporter. In addition, you agree that we are not responsible for damages to your vehicle from freezing due to lack of antifreeze. You hereby grant our employees permission to operate your vehicle on streets, highways, or elsewhere for the purpose of testing and/or inspection. You acknowledge and agree that an express mechanic's lien on your vehicle is granted to secure payment of this invoice for the

R&R Fire Truck Repair
 295 Industrial Park Drive
 Belleville, MI 48111
 shop@rrfiretruck.com
 (248) 344-4443



Invoice: 70594

Date: 3/31/2025

Bill To

Dearborn Heights Fire Department*
 1999 N. Beech Daly Road
 Dearborn Heights, MI 48127
 P: 313-791-3676 F: 313-791-3661

Remit Payment To

R&R Fire Truck Repair, Inc.
 295 Industrial Park Drive
 Belleville, MI 48111

Service Order	Terms	Due Date	Authorizer	Customer PO	Service Writer	Unit #
6047	Net 30	4/30/2025	David Brogan		Mitrovich, Larry	L-1 1202

Item	Description	Quantity	Rate	Amount
Drive to unit				
Labor	Drive to unit (Service Call) 1999 N. Beech Daly Road, Dearborn Heights, MI	0.77000	\$105.00	\$80.85
Subtotal				\$80.85

Complaint: Front Intake Valve Inoperative, Both Electrically And Manually

Cause: Motor is bad

Labor	Correction: Fire Pump / Plumbing / Check system and perform testing per Akron diagnostics. Traced the problem to a bad electric motor on the valve. Order part. Return to station. I removed P/S pump panel to access the front inlet valve. I removed the motor from the valve. I removed the motor from the gearbox. I then installed new motor and mounted it back to the valve. I checked valve operations and valve now works as it should. - Completed: 3/31/2025	2.92000	\$150.00	\$438.00
Parts	Motor/Gear, 12V, 16TTH, Dstch L/PT - 86255006	1.00000	\$232.75	\$232.75
Parts	Freight - Freight	1.00000	\$30.57	\$30.57
Subtotal				\$701.32

Complaint: Front Passenger Side Window Inoperative

Cause: I found that both switches are bad. Drivers door and passenger door.

(Inspection)

Item	Description	Quantity	Rate	Amount
Labor	Correction: Electrical System / Electrical Misc. / Check complaint and check wiring. Inspect for broken wires in the door harness. Everything was in good order. Check power and ground to switch and was good. Check switches and neither switch works. Needs new switches. Put back together and order switches. Return with new switches. I removed and replaced both switches for the officers window. I then checked operation and window now works. Good to go - Completed: 3/31/2025	1.58000	\$150.00	\$237.00
Parts	Switch, Rocker ON-OFF-ON - 554712	2.00000	\$78.25	\$156.50
Subtotal				\$393.50

Complaint: Generator Operated Scene Light Runs For A Few Minutes Then Shuts Down.

Cause: Bad circuit breaker.

(Inspection)

Labor	Correction: Generator / Generator Misc. / Check system and inspect harness and connections. All good. System losing power. Inspect generator and everything appeared good there. Raised cab and start tracing the harness and found a circuit breaker in the center pump house power distribution box bad. Replaced the breaker and check operation. Works great. Secure all harnesses and install panel door. Good to go. - Completed: 3/31/2025	2.89000	\$150.00	\$433.50
Parts	Circuit Breaker, 25A Auto Reset - CBMP-25	1.00000	\$10.76	\$10.76
Subtotal				\$444.26

Return from unit

Labor	Return from unit Billing Address, 1999 N. Beech Daly Road, Dearborn Heights, MI 48127	0.78000	\$105.00	\$81.90
Subtotal				\$81.90

Unit: L-1 1202 **VIN:** 4S9BEFUA1JS419227

2018 Spartan/Smeal 75' ladder

Aerial: 169 Hours

Complete Unit: 1,192 Miles

Engine: 1,954 Hours

Fire Pump: 186 Hours

Foam System: 0 Hours

Generator: 85.40 Hours

Labor	\$1,271.25
Parts	\$430.58
Shop Supplies	\$8.00
Pre-Charge Subtotal	\$1,709.83
Exempt (0% of \$0.00)	\$0.00
Total	\$1,709.83
Payments & Credits	\$0.00
Balance Due	\$1,709.83

Lead Tech: Michael Ford

Technician Certificate ID: M272810

Signature:

APR 08 2025

O.K. to pay

(335-932)



211 W. Fort Street, Suite 1410
Detroit, Michigan 48226

INVOICE

Invoice # 17347
Date: 03/06/2025
Due Upon Receipt

Roger Farhina
6045 Fenton
Dearborn Heights, MI 48127

City of Dearborn Heights MLCC Matter (Warren Valley Golf Course)

City of Dearborn Heights MLCC Matter (Warren Valley Golf Course)

Date	Attorney	Notes	Quantity	Rate	Total
02/06/2025	JA	Subject: Re: Application Materials	0.30	\$175.00	\$52.50
02/06/2025	JA	Subject: Re: Application Materials	0.30	\$175.00	\$52.50
02/06/2025	JA	Subject: Re: Application Materials continued communication with Lucille Gould	0.30	\$175.00	\$52.50
02/07/2025	JA	Subject: Fwd: Get Ready For Renewal – 2025 Renewal Begins March 1	0.30	\$175.00	\$52.50
02/10/2025	JA	Subject: Re: Get Ready For Renewal – 2025 Renewal Begins March 1	0.30	\$175.00	\$52.50
02/12/2025	JA	Subject: Re: Checking in	0.30	\$175.00	\$52.50
02/12/2025	JA	Subject: Dearborn Heights 2305-06256	0.30	\$175.00	\$52.50
02/12/2025	JA	Subject: Re: Warren Valley Liquor License multiple ems and tc from Roger	0.30	\$175.00	\$52.50
02/12/2025	JA	Subject: Fw: Annual Liquor License Review	0.30	\$175.00	\$52.50
02/13/2025	JA	Subject: RE: Dearborn Heights 2305-06256 9 emails	0.30	\$175.00	\$52.50
02/13/2025	JA	Subject: Re: Fw: Warren Valley Liquor License multiple emails re local inspection	0.30	\$175.00	\$52.50
02/14/2025	JA	Subject: RE: Dearborn Heights 2305-06256	0.30	\$175.00	\$52.50
02/17/2025	JA	tc's and text to roger re: city inspections	0.20	\$175.00	\$35.00
02/17/2025	JA	Subject: RE: Warren Valley Liquor License Renewal	0.30	\$175.00	\$52.50
02/17/2025	JA	Subject: Automatic reply: Warren Valley Liquor License Renewal	0.30	\$175.00	\$52.50

02/17/2025	JA	Subject: RE: Warren Valley Liquor License Renewal	0.30	\$175.00	\$52.50
02/18/2025	JA	Subject: City of Dearborn Heights 2404-04679 multiple emails re sunday sales permit	0.40	\$175.00	\$70.00
02/18/2025	JA	Em from Roger re liquor control list	0.30	\$175.00	\$52.50
02/18/2025	JA	Subject: Re: City of Dearborn Heights 2404-04679	0.30	\$175.00	\$52.50
02/18/2025	JA	Subject: Re: local liquor license review/em from city clerk and city atty	0.30	\$175.00	\$52.50
02/19/2025	JA	Subject: Dearborn Heights 2308-09567 multiple emails	0.40	\$175.00	\$70.00
02/19/2025	JA	Subject: Re: Re: emails from city clerk	0.30	\$175.00	\$52.50
02/19/2025	VS	Drafted letter to Brittany Jenks to cancel liquor license for Warren Valley Golf Club; scanned and emailed letter to Brittany Jenks.	0.30	\$100.00	\$30.00
02/19/2025	JA	Subject: Re: Dearborn Heights 2308-09567	0.30	\$175.00	\$52.50
02/19/2025	JA	Subject: Re: FW: Dearborn Heights 2308-09567	0.30	\$175.00	\$52.50
02/20/2025	JA	Subject: Fw: Participation Permit Application - Cancellation Letter - City of Dearborn Heights: RQ-2308-09567	0.30	\$175.00	\$52.50
02/21/2025	JA	Subject: Re: Participation Permit Application - Cancellation Letter - City of Dearborn Heights: RQ-2308-09567	0.30	\$175.00	\$52.50
02/22/2025	JA	Subject: Warren Valley Golf Course Liquir Commission Hearing	0.30	\$175.00	\$52.50
02/24/2025	JA	Subject: RE: Update	0.30	\$175.00	\$52.50
02/24/2025	JA	Subject: RE: Update	0.30	\$175.00	\$52.50
02/24/2025	JA	Subject: Fw: 2025 Annual Liquor License Review	0.30	\$175.00	\$52.50
02/24/2025	JA	Subject: Fw: Warren Valley Golf Course Liquir Commission Hearing	0.30	\$175.00	\$52.50
02/24/2025	JA	Subject: Re: 2025 Annual Liquor License Review 5 emails plus detailed corr to city clerk re revocation	1.50	\$175.00	\$262.50
02/24/2025	JA	Subject: Re: Warren Valley Golf Course	0.30	\$175.00	\$52.50
02/25/2025	JA	Subject: Re: MLCC approval multiple emails	0.40	\$175.00	\$70.00
02/25/2025	JA	prep for and attend hearing of the MLCC	0.60	\$175.00	\$105.00

02/25/2025	JA	Subject: Re: MLCC approval	0.30	\$175.00	\$52.50
02/25/2025	JA	Subject: RE: MLCC approval	0.30	\$175.00	\$52.50
03/03/2025	JA	Subject: RE: Participation Permit Application - Cancellation Letter - City of Dearborn Heights: RQ-2308-09567	0.30	\$175.00	\$52.50
03/04/2025	JA	Subject: Re: resolution approving revive multiple emails regarding council approval of revive; revise resolution.	0.30	\$175.00	\$52.50
03/04/2025	JA	Subject: Re: Re: more emails re council approval	0.30	\$175.00	\$52.50
03/04/2025	JA	Subject: Re: Re: several emails from J Pearsall and Roger re correct address and council resolution	0.30	\$175.00	\$52.50
03/04/2025	JA	em from roger to clerk re council reso.	0.30	\$175.00	\$52.50

Subtotal \$2,532.50

Total \$2,532.50

Approved By: [Signature]
3/31/25

The AccuMed Group

PAGE 1

INVOICE #: TAG-002804

DATE: 03/31/2025

Invoice Questions: (336)703-9986
Or email: jenn.johnson@emsmc.com

BILL TO: Dearborn Heights Fire Department MI
1999 N Beech Daly
DEARBORN HEIGHTS, MI 48127

PAYMENT TERMS	DUE DATE	CUSTOMER ID	PURCHASE ORDER NO.
Net 30	04/30/2025	C-1536	

ITEM #	DESCRIPTION	RECEIPTS	RATE	AMOUNT
MANAGEMENT SERVICES	Billing Service Fee (EMS) 2.0	160,948.89	0.0650	\$10,461.68
Subtotal				\$10,461.68
Payments/Credits				\$0.00
Total				\$10,461.68

Billing Period : 3/1/2025 -3/31/2025

Thank you for your continued business. We appreciate it very much
Please reference your Customer Number on your check.

Please remit payment to:
The AccuMed Group
PO Box 2122
Riverview, MI 48193

ACH Payments To:
Routing ABA Number: 272471852
Account Number: 137708262

APR 14 2025

O.K. to pay
(335-818)
Dix



Libraries working together.

41365 Vincenti Ct. Novi MI 48375
248-536-3100 TLN.org

QUARTERLY TELECOM INVOICE

Invoice Number: 75677
Invoice Date: Mar 31, 2025
Due Date: Apr 30, 2025

W-9 Form: TLN.org/W9

Bill To:	DHTN #7
Dearborn Heights Caroline Kennedy Libra 24590 George Street Dearborn Heights, MI 48127 USA	

Description	Amount
Caroline Kennedy	
Circuit Speed 150M - JAN25-MAR25	1,078.88
Shared Fiber Cost - JAN25-MAR25	38.95
Internet Speed 150M - JAN25-MAR25	286.31
JFK Jr.	
Circuit Speed 100M - JAN25-MAR25	1,017.23
Shared Fiber Cost - JAN25-MAR25	38.95
Internet Speed 100M - JAN25-MAR25	190.87

Handwritten notes:
CK-100M
17M
734-158
357.2
4/19/2025

Credit Memo#:

Total Invoice Amount	2,651.19
Payment/Credit Applied	
TOTAL	\$ 2,651.19

Make Payment to:
Bank Name: Chase, 43100 Grand River Avenue, Novi, MI 48375
Account Name: The Library Network
Account Number: 2490134
Routing Number: 072000326 (must start with 0)
Type: Checking

Charges reflect actual pass through costs incurred by TLN.

Please include invoice number with payment to "The Library Network". Thank you!



Branch: TLC 121 DETROIT

Phone: 734-329-0184

Route: 12192

Remit To
TireHub, LLC
29778 Network Place
Chicago, IL 60673-1297

Billing Inquiries

INVOICE

INVOICE	48922267
INVOICE DATE	04/09/2025
ORDER DATE	04/09/2025
PO NUMBER	GLEN



IN48922267



PT28901897

ORDER NUMBER	28736427
PICK TICKET NO	28901897
CUSTOMER ID:	326413
SHIP TO ID	326413

Bill To:

DEARBORN HTS POLICE DEPT
25637 MICHIGAN AVE
DEARBORN HEIGHTS, MI 48125-1037
US

Ship To:

DEARBORN HTS POLICE DEPT
25637 MICHIGAN AVE
DEARBORN HEIGHTS, MI 48125-1037
US

Delivery Instructions: please call GLEN security guy when driver gets at gate phone# 313-300-6743

Carrier: TIREHUB DELIVERY TRUCK

Term Description			Net Due Date	Primary Salesrep Name		Taker		Order Type	
NET90 PROX10			2025-07-10	Open PDS 19 PDS 19		STEPHANIE_FRANCISCO		3	
OrderQty	Ship Qty	B/O Qty	Item ID / Item Description				Unit Price	FET	Extended Price

6	6	0	FS 008921	2755520 FS FIREHAWK PURSUIT BW 113V	157.32	0.00	943.92
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Ordered As: 008921

Weight: lb ea : Total lb

10	10	0	GY 732005563	2556018 GY EAGLE ENFORCER BW 108V	127.00	0.00	1,270.00
----	----	---	--------------	-----------------------------------	--------	------	----------

Ordered As: 732005563

Weight: lb ea : Total lb

Total Lines: 2	Total Units Shipped:	SUB-TOTAL:	2,213.92
		TAX:	
		AMOUNT DUE:	2,213.92

Received by:

Signature: _____

Printed: _____

Date: _____

OK TO PAY

Haider

101. 300-932.000

APR 9 2025



5671 Trumbull
Detroit, MI 48208

Invoice

Date	Invoice #
4/2/2025	5702

Bill To
City of Dearborn Heights 6045 Fenton Dearborn Heights, MI 48127

Permit No.		Location	Terms
		DEARBORN HEIGHTS	Net 30
Quantity	Description	Rate	Amount
1	Tree Trimming - WORK PERFORMED WEEK ENDING 3-23-25 101-440-820.000 OK TO PAY 4-3-25	4,550.00	4,550.00
		<i>[Signature]</i> 4/4/25	
		Total	\$4,550.00



**WADE
TRIM**

1621 Euclid Avenue, Suite 900, Cleveland, OH 44115
216.363.0300 • 800.482.2864 • www.wadetrim.com

INVOICE

Terms: Net 30 Days
1.5% Per Month After 30 Days
18% Annual Rate

ACH payments accepted. Send inquiries to remit@wadetrim.com

Remit Payment To: Wade Trim, 25251 Northline Road, Taylor, MI 48180

Attention: Mariana Hernandez
City of Dearborn Heights
6045 Fenton Avenue
Dearborn Heights, MI 48127

Invoice : 2035887
Invoice Date : 4/14/2025
Project : DHT262501E
Project Name : Dearborn Heights FundingScout
Services

For Professional Services Rendered Through 3/28/2025

	Fee	% Complete	Billings		
			To Date	Previous	Current
1 - Meetings	8,000.00	7.25	580.00	580.00	0.00
2 - Services	22,000.00	27.03	5,946.60	3,781.80	2,164.80

	Fee	Available	Billings		
			To Date	Previous	Current
3 - As Needed	11,500.00	11,500.00	1,195.00	0.00	1,195.00
Rate Labor		1,195.00			

Current Billings 3,359.80
Amount Due This Bill 3,359.80

Total Fee : 41,500.00
To Date Billings : 7,721.60
Total Remaining : 33,778.40

Outstanding Receivables	Invoice Number	Date	Amount	Balance Due
	2035496	3/17/2025	820.60	820.60
				820.60

OK to pay
Mariana H
101-200-818.000



**WADE
TRIM**

25251 Northline Road, Taylor, MI 48180
734.947.9700 • 800.482.2864 • www.wadetrim.com

INVOICE

Terms: Net 30 Days
1.5% Per Month After 30 Days
18% Annual Rate

ACH payments accepted. Send inquiries to remit@wadetrim.com

Remit Payment To: Wade Trim, 25251 Northline Road, Taylor, MI 48180

Attention: Ali Dib
City Engineer
City of Dearborn Heights
24600 Van Born
Dearborn Heights, MI 48125

Invoice : 2034834
Invoice Date : 1/28/2025
Project : DHT100524T
Project Name : General Engineering Services

For Professional Services Rendered For 11/30/2024 Through 12/27/2024

		Billings			
	Fee	Available	To Date	Previous	Current
	105,000.00	11,366.25	97,516.25	93,633.75	3,882.50
Rate Labor	3,882.50				
				Current Billings	3,882.50
				Amount Due This Bill	3,882.50

Outstanding Receivables	Invoice Number	Date	Amount	Balance Due
	2032740	8/22/2024	2,747.50	2,747.50
	2033257	9/27/2024	14,632.50	14,632.50
	2033624	10/17/2024	6,031.25	6,031.25
	2034106	11/25/2024	5,260.00	5,260.00
	2034405	12/18/2024	10,910.00	10,910.00
				39,581.25

145 - General Services**Rate Labor**

<i>Class</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Engineer III	2.00	135.0000	270.00
Engineering Technician II	1.00	80.0000	80.00
Professional Engineer III	8.00	165.0000	1,320.00
Professional Engineer V	10.00	215.0000	2,150.00
Professional Landscape Architect II	0.50	125.0000	62.50
Total Rate Labor			3,882.50
Total Bill Task: 145 - General Services			3,882.50

Total Project: DHT100524T - General Engineering Services**3,882.50**

Wade Trim

Remit To:
25251 Northline Road • Taylor, MI 48180
734.947.9700 • FAX: 734.947.1380 • www.wadetrim.com

INVOICE

TERMS: Net 30 days
1.5% Per Month after 30 days
18% ANNUAL RATE

City of Dearborn Heights
6045 Fenton Avenue
Dearborn Heights, MI 48127

Invoice Date : 1/28/2025
Invoice # : 2034834
Project # : DHT100524T

Attention: Mr. Ali Dib, City Engineer

Engineering Assistance as Requested from 11/30/2024 through 12/27/2024

Hours	Rate	Amount
-------	------	--------

Task 145-General Services

Assist DPW in MS4 Permit Requirements & Application

Professional Engineer V	2.00	\$215.00	\$430.00
Engineer III	0.00	\$135.00	\$0.00
Professional Engineer II	0.00	\$125.00	\$0.00
Total			\$430.00

City Wide Water Main Project Support (Develop project sites, cost estimates, specifications, maps, etc.)

Professional Engineer V	1.00	\$215.00	\$215.00
Professional Engineer III	5.00	\$165.00	\$825.00
Total			\$1,040.00

Assist DPW in Miss Dig Requests, Mapping & Support

Engineer III	2.00	\$135.00	\$270.00
Engineering Technician II	1.00	\$80.00	\$80.00
Professional Engineer III	3.00	\$165.00	\$495.00
Professional Engineer V	1.00	\$215.00	\$215.00
Total			\$1,060.00

NPDES Support

Professional Engineer V	1.00	\$215.00	\$215.00
Total			\$215.00

Weekly Progress meetings

Professional Engineer V	4.00	\$215.00	\$860.00
Total			\$860.00

City Park Support

Professional Landscape Architect II	0.50	\$125.00	\$62.50
Professional Engineer V	1.00	\$215.00	\$215.00
Professional Engineer II	0.00	\$150.00	\$0.00
Total			\$277.50

Amount Due \$3,882.50



**WADE
TRIM**

25251 Northline Road, Taylor, MI 48180
734.947.9700 • 800.482.2864 • www.wadetrim.com

INVOICE

Terms: Net 30 Days
1.5% Per Month After 30 Days
18% Annual Rate

ACH payments accepted. Send inquiries to remit@wadetrim.com

Remit Payment To: Wade Trim, 25251 Northline Road, Taylor, MI 48180

Attention: Ali Dib
City Engineer
City of Dearborn Heights
24600 Van Born
Dearborn Heights, MI 48125

Invoice : 2035260
Invoice Date : 2/24/2025
Project : DHT100525T
Project Name : General Engineering Services

For Professional Services Rendered For 12/28/2024 Through 1/31/2025

		Billings				
		Fee	Available	To Date	Previous	Current
		25,000.00	25,000.00	4,813.75	0.00	4,813.75
Rate Labor	4,813.75					

Current Billings 4,813.75
Amount Due This Bill 4,813.75

100 - As-Needed Services**Rate Labor**

<i>Class</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Engineer III	2.00	135.0000	270.00
Professional Engineer V	19.00	215.0000	4,085.00
Project Aide III	0.25	115.0000	28.75
Senior Professional	2.00	215.0000	430.00
Total Rate Labor			4,813.75

Total Bill Task: 100 - As-Needed Services**4,813.75****Total Project: DHT100525T - General Engineering Services****4,813.75**

Wade Trim

Remit To:
25251 Northline Road • Taylor, MI 48180
734.947.9700 • FAX: 734.947.1380 • www.wadetrim.com

INVOICE

TERMS: Net 30 days
1.5% Per Month after 30 days
18% ANNUAL RATE

City of Dearborn Heights
6045 Fenton Avenue
Dearborn Heights, MI 48127

Invoice Date : 2/24/2025
Invoice # : 2035260
Project # : DHT100524T

Attention: Mr. Ali Dib, City Engineer

Engineering Assistance as Requested from 12/28/2024 through 1/31/2025

Hours	Rate	Amount
-------	------	--------

Task 145-General Services

Assist DPW in MS4 Permit Requirements & Application

Professional Engineer V	2.00	\$215.00	\$430.00
	Total		\$430.00

Assist DPW in Miss Dig Requests, Mapping & Support

Engineer III	2.00	\$135.00	\$270.00
Engineering Technician II	0.00	\$80.00	\$0.00
Professional Engineer III	0.00	\$165.00	\$0.00
Professional Engineer V	0.00	\$215.00	\$0.00
	Total		\$270.00

NPDES Support

Professional Engineer V	1.00	\$215.00	\$215.00
	Total		\$215.00

Weekly Progress meetings

Professional Engineer V	13.00	\$215.00	\$2,795.00
	Total		\$2,795.00

CRS FEMA Support

Professional Engineer V	3.00	\$215.00	\$645.00
Engineer III	0.00	\$135.00	\$0.00
Senior Professional	2.00	\$215.00	\$430.00
Project Aide II	0.25	\$115.00	\$28.75
	Total		\$1,103.75

Amount Due	\$4,813.75
------------	------------



**WADE
TRIM**

25251 Northline Road, Taylor, MI 48180
734.947.9700 • 800.482.2864 • www.wadetrim.com

INVOICE

Terms: Net 30 Days
1.5% Per Month After 30 Days
18% Annual Rate

ACH payments accepted. Send inquiries to remit@wadetrim.com

Remit Payment To: Wade Trim, 25251 Northline Road, Taylor, MI 48180

Attention: Robert Conrad
Public Services Administrator
City of Dearborn Heights
24600 Van Born Road
Dearborn Heights, MI 48125

Invoice : 2034405
Invoice Date : 12/18/2024
Project : DHT100524T
Project Name : General Engineering Services

For Professional Services Rendered For 11/2/2024 Through 11/29/2024

		Billings				
		Fee	Available	To Date	Previous	Current
		105,000.00	22,276.25	93,633.75	82,723.75	10,910.00
Rate Labor	10,910.00					
		Current Billings				10,910.00
		Amount Due This Bill				10,910.00

Outstanding Receivables	Invoice Number	Date	Amount	Balance Due
	2032740	8/22/2024	2,747.50	2,747.50
	2033257	9/27/2024	14,632.50	14,632.50
	2033624	10/17/2024	6,031.25	6,031.25
	2034106	11/25/2024	5,260.00	5,260.00
				28,671.25

200 - City Wide Water Main Support**Rate Labor**

<i>Class</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Engineer IV	7.00	160.0000	1,120.00
Professional Engineer III	31.00	165.0000	5,115.00
Total Rate Labor			6,235.00

Total Bill Task: 200 - City Wide Water Main Support**6,235.00****145 - General Services****Rate Labor**

<i>Class</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Engineer III	7.00	135.0000	945.00
Landscape Architect II	3.75	90.0000	337.50
Professional Engineer II	5.00	150.0000	750.00
Professional Engineer V	12.00	215.0000	2,580.00
Professional Landscape Architect II	0.50	125.0000	62.50
Total Rate Labor			4,675.00

Total Bill Task: 145 - General Services**4,675.00****Total Project: DHT100524T - General Engineering Services****10,910.00**

Wade Trim

Remit To:
25251 Northline Road • Taylor, MI 48180
734.947.9700 • FAX: 734.947.1380 • www.wadetrtrim.com

INVOICE

TERMS: Net 30 days
1.5% Per Month after 30 days
18% ANNUAL RATE

City of Dearborn Heights
6045 Fenton Avenue
Dearborn Heights, MI 48127

Invoice Date : 12/18/2024
Invoice # : 2034405
Project # : DHT100524T

Attention: Mr. Ali Dib, City Engineer

Engineering Assistance as Requested from 11/2/2024 through 11/29/2024

	Hours	Rate	Amount
Task 200-City Wide Water Main Project Support (Develop project sites, cost estimates, specifications, maps, etc.)			
Engineer IV	7.00	\$160.00	\$1,120.00
Professional Engineer III	31.00	\$165.00	\$5,115.00
Total			\$6,235.00
Task 145-General Services			
<u>Assist DPW in MS4 Permit Requirements & Application</u>			
Professional Engineer V	1.00	\$215.00	\$215.00
Total			\$215.00
<u>Assist DPW in Miss Dig Requests, Mapping & Support</u>			
Engineer III	7.00	\$135.00	\$945.00
Professional Engineer V	1.00	\$215.00	\$215.00
Total			\$1,160.00
<u>NPDES Support</u>			
Professional Engineer V	1.00	\$215.00	\$215.00
Total			\$215.00
<u>Weekly Progress meetings</u>			
Professional Engineer V	7.00	\$215.00	\$1,505.00
Total			\$1,505.00
<u>School Crosswalk Striping Contract Support</u>			
Professional Engineer V	1.00	\$215.00	\$215.00
Professional Engineer II	3.00	\$150.00	\$450.00
Total			\$665.00
<u>City Park Support</u>			
Landscape Architect II	3.75	\$90.00	\$337.50
Professional Landscape Architect II	0.50	\$125.00	\$62.50
Professional Engineer V	1.00	\$215.00	\$215.00
Professional Engineer II	2.00	\$150.00	\$300.00
Total			\$915.00
Amount Due			\$10,910.00

Invoice Date
03/14/25

COUNTY OF WAYNE

Warren C. Evans - County Executive
500 Griswold, Detroit, Michigan 48226

Invoice

Send Remittance to:

**Wayne County
Accounts Receivable
500 Griswold 14th Floor
Detroit, MI 48226**

Customer:

**City of Dearborn Heights
6045 Fenton
Dearborn Heights MI 48127**

**Customer Number**

500005

Direct Inquiries to:

Telephone (313) 224-7354

Line No.	Due Date	Description of Item, Material, Services or Work	Amount
001	04/13/25	12/24 pris housing Maintenance charges for prisoners confined in the Wayne County Jail for the month of Dec.2024 ~ 61 days @ \$35/day \$2,135.00 ~ If you have any questions please email jszafran@waynecountymi.gov Jackie Szafranski - (313) 875-7005 go OK confirmed ✓	2,135.00
Please Pay This Amount => \$			2,135.00

OK confirmed ✓

Return Remittance Copy of Invoice with Payment

Invoice Number
321846

Invoice Date
03/14/25

OK to pay
#101:200-868-000.
Michelle Adams
4-15-25.

1309007922
321846

WAYNE COUNTY SHERIFF'S
PRISONER MAINTENANCE
CITY OF DEARBORN HEIGHTS 500005
December 2024

<u>BOOK #</u>	<u>INMATE LAST NAME</u>	<u>INMATE FIRST NAME</u>	<u>CASE NUMBER</u>	<u>FROM</u>	<u>TO</u>	<u>DAYS</u>	<u>TYPE</u>	<u>COMMENT</u>
2024-00012386	ALTAMINI	ABRAHAM	C162489	12/23/24	12/31/24	9	OR	N.R
2024-00011687	CUMMINGS	MAKYLE	C164161	12/02/24	12/19/24	18	OR	
2024-00011483	LANG	AMANDA	C161668	12/09/24	12/11/24	3	OR	
2024-00010606	TUMPKIN	MARTEZ	C164159	12/01/24	12/31/24	31	OR	N.R
Total						61		

AMOUNT DUE @ \$35/DAY

\$2,135

NOTE: (N.R) - Not Released, carried over to the next month.

DATE 01/22/25 16:33
42224145 00203.A LEIN 203 488 01/22/25 1633 QUADCOMP.
A MI820105J MI820105J MI8234400 MI8218291.

ADMINISTRATIVE MESSAGE FROM CT 20TH DIST DEARBORN HT

FROM: 20TH DISTRICT COURT.

TO: WAYNE COUNTY JAIL.

TXT

* * * * M I T T I M U S * * * * CASE# C162489
NAME: AL-TAMIMI ABRAHAM HUSSAM (SEX: M RACE: W)
COURT PHONE# (313) 277-7485 TCN# I823003720M

D.O.B. 08/10/99 CHRG CODE: 257.9041B

CHARGE: OPERATING-LIC SUSPENDED, REVOKED, DENIED

NEXT APPEARANCE: 02/05/2025 TIME: 10:00 AM TYPE: PRE-TRIAL

ASSIGNED JUDGE: DAVID D. TURFE

PLACE OF APPEARANCE: 25637 MICHIGAN AVE. DEARBORN HTS., MI 48125

BOND TYPE: CASH/SURETY

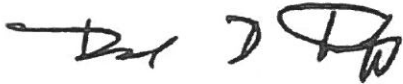
BOND AMT: \$500.00

BOND SET BY: DAVID D. TURFE

CUSTODY: YES

CASE TYPE: OR CASE CLASS: OT

ARREST AGENCY: DEARBORN HEIGHTS POLICE DEPT. ***



20TH DISTRICT COURT
25637 Michigan Ave.
DEARBORN HEIGHTS, MI 48125



DATE 01/22/25 16:33
&4224405 00204.A LEIN 204 489 01/22/25 1633 QUADCOMP.
A MI820105J MI820105J MI8234400 MI8218291.

ADMINISTRATIVE MESSAGE FROM CT 20TH DIST DEARBORN HT

FROM: 20TH DISTRICT COURT.
TO: WAYNE COUNTY JAIL.
TXT

* * * * M I T T I M U S * * * * CASE# C163216
NAME: AL-TAMIMI ABRAHAM HUSSAM SEX: M RACE: W

COURT PHONE# (313) 277-7485

D.O.B. 08/10/99 CHRG CODE: 0000

CHARGE: HINDERING/OPPOSING OFFICER

NEXT APPEARANCE: 02/05/2025 TIME: 10:00 AM TYPE: PRE-TRIAL

ASSIGNED JUDGE: DAVID D. TURFE

PLACE OF APPEARANCE: 25637 MICHIGAN AVE. DEARBORN HTS., MI 48125

BOND TYPE: CASH/SURETY

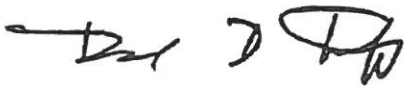
BOND AMT: \$500.00

BOND SET BY: DAVID D. TURFE

CUSTODY: YES

CASE TYPE: OR CASE CLASS: OM

ARREST AGENCY: DEARBORN HEIGHTS POLICE DEPT. ***



20TH DISTRICT COURT
25637 Michigan Ave.
DEARBORN HEIGHTS, MI 48125

DATE 11/26/24 12:12
64452667 00138.A LEIN 138 266 11/26/24 1212 QUADCOMP.
A MI820105J MI820105J MI8234400 MI8218291.

ADMINISTRATIVE MESSAGE FROM CT 20TH DIST DEARBORN HT

FROM: 20TH DISTRICT COURT.

TO: WAYNE COUNTY JAIL.

TXT

***** MITTIMUS ***** CASE# C164161

NAME: CUMMINGS MAKYLE LAMONT SEX: M RACE: B

COURT PHONE# (313) 277-7485

TON# 1824009864P

D.O.B. 10/19/92 CHRG CODE: 750.356D

CHARGE: RETAIL FRAUD - SECOND DEGREE

NEXT APPEARANCE: 12/19/2024 TIME: 09:00 AM TYPE: PRE-TRIAL

ASSIGNED JUDGE: DAVID D. TURFE

PLACE OF APPEARANCE: ZOOM 441 707 5859

BOND TYPE: CASH/SURETY

BOND AMT: \$100.00

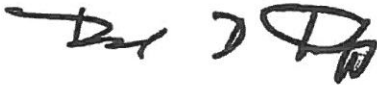
BOND SET BY: DAVID D. TURFE

CUSTODY: YES

CASE TYPE: OR CASE CLASS: OM

ARREST AGENCY: DEARBORN HEIGHTS POLICE DEPT. ***

20TH DISTRICT COURT
25637 Michigan Ave.
DEARBORN HEIGHTS, MI 48125



DAVID D. TURFE



DATE 12/19/24 15:00
&8726939 00152.A LEIN 152 489 12/19/24 1500 QUADCOMP.
A MI820105J MI820105J MI8234400 MI8218291.

ADMINISTRATIVE MESSAGE FROM CT 20TH DIST DEARBORN HT

FROM:20TH DISTRICT COURT.
TO:WAYNE COUNTY JAIL.

TXT

* * * * M I T T I M U S * * * * CASE# C164159

NAME: TUMPKIN II MARTEZ DESEAN SEX: M RACE: B

COURT PHONE# (313) 277-7485

D.O.B. 01/18/04 CHRG CODE: 750.167

CHARGE: DISORDERLY PERSON

NEXT APPEARANCE: 02/13/2025 TIME: 09:00 AM TYPE: SENTENCING

ASSIGNED JUDGE: DAVID D. TURFE

PLACE OF APPEARANCE: 25637 MICHIGAN AVE. DEARBORN HTS., MI 48125

BOND TYPE: CASH/SURETY

BOND AMT: \$100.00

BOND SET BY: DAVID D. TURFE

CUSTODY: YES

CASE TYPE: OR CASE CLASS: OM

DEF SCHEDULED FOR SENTENCING OVER ZOOM ON 02-13-25

MEETING ID #4417075859. IF DEF RELEASED BEFORE

SENT, DEF MUST APPEAR IN PERSON

ARREST AGENCY: DEARBORN HEIGHTS POLICE DEPT. ***

Def D D



20TH DISTRICT COURT
REGISTER OF ACTION
CRIMINAL SYSTEM

CASE#: C161668 DEFT NAME: LANG AMANDA PAIGE
STREET# 98 GREENMEADOW DR
CTY/ST: BELLEVILLE MI 48111
RACE: W SEX: F HAIR: ? EYES: ? WT: 188 HT: 5'
ARREST DATE: ? OFFENSE DATE: 08/01/2022
ISSUE DATE: 08/01/2022 BIRTH DATE: ~~09/09/1999~~
ABSTRACT DATE: 09/20/2023 SENT ABS DATE: ?
SUSPENSION DATE: ?
SOCIAL SECURITY: N/A CASE TYPE: OR CLASS: OM
CHARGE DESC: OPERATING WITHOUT LICENSE ON PERSON
S.C.A.O. CLOSED: YES S.C.A.O. DATE: 12/31/2023 STATUS: G
ASSIGNED JUDGE: DAVID D. TURFE BAR#: P044591
DEFENSE ATTY: NONE BAR#:
WRNT ID: NONE WRNT DATE: NONE DATE CANCELED: 12/11/2024
PREV WRNT ID: 50124312 PREV WRNT DATE: 11/25/2024
C.T.N. NMBR: NONE T.C.N. NMBR: I823005373X
S.I.D. NMBR: NONE INCIDENT NMBR: 22-17480

08/05/22 E - T I C K E T A P P L I E D AD20
08/05/22 TRANSFERRED E-TICKET: 22DH10018 AD20
08/05/22 M.C.L. CODE: 257.9041B AD20
08/05/22 OPERATING-LIC SUSPENDED, REVOKED, DENIED AD20
08/05/22 DROVE WHILE LICENSE SUS/REV/DENIED 3204 AD20
08/05/22 CASE CLASS: OM - USERID: 20AH AD20
08/05/22 CASE TYPE: OR - USERID: 20AH AD20
08/05/22 DEFT NAME: AMANDA PAIGE LANG - USERID: 20AH AD20
08/05/22 ADDRESS: 100 GREENMEADOW DR BELLEVILLE MI 48111 AD20
08/05/22 DEFT RACE: W SEX: F - USERID: 20AH AD20
08/05/22 WEIGHT: 188 - USERID: 20AH AD20
08/05/22 HEIGHT: 5' - USERID: 20AH AD20
08/05/22 DATE OF ISSUE: 08/01/2022 - USERID: 20AH AD20
08/05/22 DATE OF OFFENSE: 08/01/2022 - USERID: 20AH AD20
08/05/22 DATE OF BIRTH: ~~09/09/1999~~ - USERID: 20AH AD20
08/05/22 OFFICER NAME: BARBOUR/ANTHONY/ - USERID: 20AH AD20
08/05/22 VIN NMBR: ~~2GNDK007500000000~~ - USERID: 20AH AD20
08/05/22 PLATE NMBR: ~~2GNDK007500000000~~ - USERID: 20AH AD20
08/05/22 MAKE OF VEHICLE: 07 CHEVY - USERID: 20AH AD20
08/05/22 VEH COLOR: SIL AD20
08/05/22 PLATE YEAR: 23 - USERID: 20AH AD20
08/05/22 PLATE STATE: MI - USERID: 20AH AD20
08/05/22 VEHICLE TYPE: PA - USERID: 20AH AD20
08/05/22 BIRTH DATE ADDED: ~~09/09/1999~~ - USERID: 20AH AD20
08/05/22 OFFENSE DATE ADDED: 08/01/2022 - USERID: 20AH AD20
08/05/22 DRIVER LICENSE IND: Y - USERID: 20AH AD20
08/05/22 CURRENT INCIDENT: 22-17480 - USERID: 20AH AD20
08/05/22 C.D.L. INDICATOR: U PREV INDICATOR: - USERID: 20AH AD20
08/05/22 CURR PACC CODE: 257.9041B - USERID: 20AH AD20
08/05/22 CURR PACC DESC: OPERATING-LIC SUSPENDE - USERID: 20AH AD20
08/05/22 CURR CASE TYPE1: OR - USERID: 20AH AD20
08/05/22 CURR CASE CLASSIFICATION: OM - USERID: 20AH AD20
08/05/22 DRIVER LICENSE: ~~152000000000000000~~ - USERID: 20AH AD20
08/05/22 USERID: 20AH AD20
08/05/22 HEARING INFO: TYPE ARN DATE 09/02/22 TIME 09:00 AM
ROOM 1 REQUESTED 08/05/22 NOTICED NONE PLEA NONE RESULT NONE
08/05/22 ASSIGNED JUDGE: DAVID D. TURFE AD20
CASE# C161668 1 20TH DISTRICT COURT

09/21/23	ASSIGNED JUDGE: DAVID D. TURFE	DG20
09/21/23	HEARING TYPE: SENTENCING	DG20
09/21/23	USERID: 20MEK ENTERED IN THE RD SCREEN	DG20
09/21/23	HRNG NOTICE GENERATED FOR THURSDAY 11/02/2023 10:00 AM	POST
09/21/23	CASE ASSIGNED TO DAVID D. TURFE	POST
09/21/23	DEFT NOTICE GENERATED FOR AMANDA PAIGE LANG	POST
10/09/23	T.C.N. NMBR: I823005373X - USERID: 20MEK	CJ20
10/09/23	USERID: 20MEK	CJ20
11/02/23	GUILTY	EB20
11/02/23	PROBATION REPORTING TYPE - NON-REPORTING	EB20
11/02/23	6 MONTHS	EB20
11/02/23	PROBATION STARTING DATE: 11/02/2023	EB20
11/02/23	PROBATION ENDING DATE: 05/03/2024	EB20
11/02/23	HEARING INFO: TYPE SNT DATE 11/02/23 TIME 10:00 AM	EB20
ROOM 1	REQUESTED 11/02/23 NOTICED 11/02/23 PLEA G RESULT G	EB20
11/02/23	DATE OF CONVICTION: 09/20/2023	EB20
11/02/23	ASSIGNED JUDGE: DAVID D. TURFE	EB20
11/02/23	HEARING TYPE: SENTENCING	EB20
11/02/23	TOTAL FINE AMOUNT: \$30.00	EB20
11/02/23	TOTAL OTHER AMOUNT: \$50.00	EB20
11/02/23	TOTAL VICTIM AMOUNT: \$75.00	EB20
11/02/23	USERID: 20MEK ENTERED IN THE RD SCREEN	EB20
12/06/23	TOTAL AMOUNT APPLIED TODAY: \$25.00	02B
12/06/23	PAYMENT TRACER NMBR.: 20231206164020	02B
01/04/24	TOTAL AMOUNT APPLIED TODAY: \$30.00	04B
01/04/24	PAYMENT TRACER NMBR.: 20240104113914	04B
03/04/24	TOTAL AMOUNT APPLIED TODAY: \$30.00	04B
03/04/24	PAYMENT TRACER NMBR.: 20240304103936	04B
04/01/24	HEARING INFO: TYPE REV DATE 05/09/24 TIME 10:00 AM	
ROOM 1	REQUESTED 04/01/24 NOTICED NONE PLEA NONE RESULT NONE	
04/01/24	ASSIGNED JUDGE: DAVID D. TURFE	CL20
04/01/24	HEARING TYPE: CASE REVIEW	CL20
04/01/24	USERID: 20MEK ENTERED IN THE RD SCREEN	CL20
04/01/24	HRNG NOTICE GENERATED FOR THURSDAY 05/09/2024 10:00 AM	POST
04/01/24	CASE ASSIGNED TO DAVID D. TURFE	POST
04/01/24	DEFT NOTICE GENERATED FOR AMANDA PAIGE LANG	POST
04/08/24	TOTAL AMOUNT APPLIED TODAY: \$40.00	02B
04/08/24	PAYMENT TRACER NMBR.: 20240408150549	02B
04/22/24	ADDRESS: 98 GREENMEADOW DR BELLEVILLE MI 48111	CI20
04/22/24	PREVIOUS ADDR LINE1: 100 GREENMEADOW DR	CI20
04/22/24	PREVIOUS ADDR LINE2: BELLEVILLE	CI20
04/22/24	PREVIOUS ADDR LINE3: MI	CI20
04/22/24	PREVIOUS ADDR LINE4: 48111	CI20
04/22/24	USERID: 20MEK	CI20
05/02/24	TOTAL AMOUNT APPLIED TODAY: \$20.00	02B
05/02/24	PAYMENT TRACER NMBR.: 20240502131630	02B
05/09/24	HEARING INFO: TYPE REV DATE 08/22/24 TIME 10:00 AM	
ROOM 1	REQUESTED 05/09/24 NOTICED NONE PLEA NONE RESULT NONE	
05/09/24	ASSIGNED JUDGE: DAVID D. TURFE	DD20
05/09/24	HEARING TYPE: CASE REVIEW	DD20
05/09/24	USERID: 20JA ENTERED IN THE RD SCREEN	DD20
05/09/24	HRNG NOTICE GENERATED FOR THURSDAY 08/22/2024 10:00 AM	POST
05/09/24	CASE ASSIGNED TO DAVID D. TURFE	POST
05/09/24	DEFT NOTICE GENERATED FOR AMANDA PAIGE LANG	POST
05/31/24	TOTAL AMOUNT APPLIED TODAY: \$30.00	02B
05/31/24	PAYMENT TRACER NMBR.: 20240531143850	02B
06/10/24	RETURN TO SENDER (UNABLE TO FORWARD)	AZ20
06/11/24	USERID: 20KLS INSERTED LINE/LINES	AZ20
07/02/24	TOTAL AMOUNT APPLIED TODAY: \$20.00	02B
07/02/24	PAYMENT TRACER NMBR.: 20240702133644	02B
CASE# C161668 3 20TH DISTRICT COURT		

Approved for the Agenda of:	APPROVED
4/22/2025	Motion No. 25-220

8.A.



Mayor's Office

TO: Honorable City Council Members

FROM: Bill Bazzi, Mayor

DATE: April 15, 2025

RE: Annapolis High School Homecoming Parade 2025

Honorable Council Members:

Annapolis High School has requested permission to hold their Annual Homecoming Parade on Friday, September 26, 2025 at 5:00 pm, staging to begin at 4:15pm. Police Chief Haidar and Fire Chief Brogan have approved the route and will provide any services they may require. Your approval would be greatly appreciated.

Sincerely,
Bill Bazzi
Mayor

Attachments:

1. Annapolis HS Homecoming Parade 2025 Council Packet



Fire Department

David Brogan
Fire Chief

Bill Bazzi
Mayor

To: Bill Bazzi, Mayor
From: David Brogan, Fire Chief
Date: April 8, 2025
Re: ANNAPOLIS HIGH SCHOOL
HOMECOMING PARADE 2025

In reference to the memo from Assistant Principal Kevin Knierim regarding the Annapolis High School Homecoming Parade. The Dearborn Heights Fire Department has approved the parade route and will participate by providing a fire truck and ambulance for this event on Friday, September 26, 2025 at 4:15 p.m. The parade will begin at 5:00 p.m.

The Duty Officer will be notified of the date and time of the event and will be instructed to contact Principal Aaron Mollett if they have any questions.


David Brogan
Fire Chief

cc: A Unit – Station #1
HQ



Ahmed Haidar
Chief of Police

Mayor Bill Bazzi
Mayor

April 1, 2025

To: Mayor Bill Bazzi

From: Chief Ahmed Haidar

RE: Approval of Parade

Mayor Bazzi,

The Police Department approves of the request from Annapolis High School to hold the homecoming parade, to be held on Friday September 26, 2025, commencing at 5:00pm.

We will provide the assistance necessary for this event.

Respectfully submitted,

A handwritten signature in black ink, appearing to be "AHMED Haidar", with a long horizontal stroke extending to the right.

Ahmed Haidar

Chief of Police

Cc: Captain Jake Hatten



Mayor's Office

Bill Bazzi
Mayor

TO: Ahmed Haidar, Police Chief
Dave Brogan, Fire Chief

FROM: Stephanie Shockey, Executive Assistant

DATE: April 1, 2025

RE: Annapolis High School Homecoming Parade

Please review the attached correspondence from Annapolis High School requesting approval for their Homecoming Parade to be held on Friday, September 26, 2025 at 5:00 p.m, staging to begin at 4:15p.m. After you have reviewed the parade route please advise me if the route meets with your approval and if your department will be able to participate. At that point I will prepare a letter to City Council requesting their approval.

Thank you.

Stephanie Shockey
Executive Assistant to Mayor Bazzi

Annapolis High School

4650 Clippert, Dearborn Heights, MI 48125
(313) 203-3300 phone | (313) 278-1238 fax



Aaron Mollett, Principal
Kevin Knierim, Asst. Principal
Brian Buchanan, Athletic Director/Asst. Principal

3/18/2025

Fire Chief David Brogan
Dearborn Heights Fire Department
1999 Beech Daly
Dearborn Heights, Mi 48127

Dear Chief Brogan,

Annapolis High School is requesting a Parade Permit for our Homecoming Parade on Friday September 26th, 2025. We are requesting Fire and Police escorts. The parade staging area is the parking lot at Huron and Annapolis St. staging will begin at 4:15pm. The area we would like secure is at Annapolis and Huron.

The parade will begin at 5:00pm and proceed west on Annapolis St. to our athletic field at Pardee Elementary and end in the parking lot. The distance should be covered in approximately 45 minutes.

AGENDA

4:15 pm. – Parade Line up begins at the parking lot at Huron and Annapolis
5:00 pm – Parade begins
5:45 pm – Parade ends at Pardee Elementary parking lot

Thank you for your consideration,

Respectfully,

Kevin Knierim
Assistant Principal

cc: Mark Kleinhans, Superintendent
Aaron Mollett, Principal
Amanda Steger, Student Council
Anthony Kandah, Student Council
Lynne M Senia, City Clerk

DISCOVER THE **D7** DIFFERENCE

Approved for the Agenda of:	DEFEATED
4/22/2025	Motion No. 25-221

9.A.



Treasurer's Office

TO: Honorable City Council Members

FROM: Lisa Hicks-Clayton, Treasurer

DATE: April 14, 2025

RE: Treasurer Hicks-Clayton - City Depositories - Update Bank Documents

Dear Honorable Council Chair & Members,

Currently, I am requesting the Honorable City Council to approve the updating of the City of Dearborn Heights Comerica and Chase signor cards. The updated signor cards that are effective immediately and should reflect the following:

Mayor- Bill Bazzi
City Clerk- Lynne M. Senia
City Treasurer- Lisa A. Hicks (Hicks-Clayton)
Interim Comptroller- Paul Vanderplow

Thank you for your time and consideration for this request.

Respectfully Submitted,

Lisa Hicks-Clayton
City of Dearborn Heights, Treasurer
MiCPT,ACPFIM,CPFA

Attachments:

None

Approved for the Agenda of:	APPROVED
4/22/2025	Motion No. 25-222

9.B.



Treasurer's Office

TO: Honorable City Council Members

FROM: Lisa Hicks-Clayton, Treasurer

DATE: April 15, 2025

RE: Treasurer Hicks-Clayton - New Bank Account - Scouts of America Police Explorers

Dear Honorable City Council Chair & Members,

Currently, I am requesting the honorable body approve the opening of a new bank account at the request of the City of Dearborn Heights Police Department for the Explorer Program.

The new Explorer program runs through the Scouts of America. The SRO has requested a separate bank account for the explorer unit. The account will be used for donations from donors to the program. The funds will be used for Explorer uniforms, Explorer badges, and Explorer patches for the uniforms. This program is for students aged 14-21 years of age.

The functions of a police Explorer:

- 1) Law enforcement education- hands on approach to learning about law enforcement including criminal law, investigation, traffic control, and other functions.
- 2) Community service- police Explorers will assist in community events, traffic control, public, and public safety. This allows students the opportunity to engage with the community in a positive manner.
- 3) Team competition with other Explorer programs throughout the state.
- 4) Mentorship and leadership development.
- 5) Career preparation- Explorers will get an inside look at law enforcement careers, networking, and the opportunity to grow with the police department.

Please feel free to contact Officer K. Hojeij with questions regarding the Explorer program. Seeking your support to authorize the opening of the bank account and direct the Comptroller to establish a general ledger number under the Police Department budget.

Respectfully Submitted,

Lisa A. Hicks-Clayton
City of Dearborn Heights
Treasurer, MiCPT, ACPFIM, CPFA

Attachments:

None

Approved for the Agenda of:	APPROVED
4/22/2025	Motion No. 25-223

9.C.



Treasurer's Office

TO: Honorable City Council Members
 FROM: Lisa Hicks-Clayton, Treasurer
 DATE: April 15, 2025
 RE: Treasurer Hicks-Clayton - Debt Management Policy

Dear Honorable Council Chair and Members,

Seeking your review of the proposed City of Dearborn Heights Debt Management Policy-receive, note and file:

City of Dearborn Heights Debt Management Policy

Purpose: The purpose of this Debt Management Policy for the City of Dearborn Heights is to assist in the prudent administration of any debt which might be required. In addition, the adoption of this policy will provide for a common understanding between elected officials and staff regarding debt financing.

Another benefit of following this Debt Management Policy will be the maintenance of a credit rating beneficial to the City of Dearborn Heights. Finally, the Debt Management Policy will help to facilitate sound Capital Budgeting and Capital Expenditure procedures.

Debt Limits General Obligation Debt: There are two types of general obligation debt: limited tax general obligation debt and unlimited tax general obligation debt. Limited general tax obligation debt includes a pledge of full faith and credit of the taxing power of the City of Dearborn Heights within existing tax rate limits. Unlimited tax general obligation debt may be secured by a pledge of the full faith and credit of the taxing power of the City of Dearborn Heights beyond existing tax rate limits and generally requires voter approval.

General obligation debt is normally limited to ten percent of State Equalized Value.

Revenue Bonds: Revenue Bonds will be considered when there is a definable revenue source which could be used to pay the debt. Revenue Bonds normally must meet certain bond covenants stipulated by the lender. Certain debt ratios such as pledged revenues to debt service may also be required to be reported.

Short-Term Borrowings: Short-term borrowings such as tax anticipation notes may be considered authorized by State statute. These notes are limited to not more than one year in duration. Debt Issuance Practices Bonds will be sold on a competitive basis unless it is in the best interest of the City of Dearborn Heights to conduct a negotiated sale or private placement.

Competitive sales will be the preferred method. Negotiated sales and private placements may occur when selling bonds for the defeasance of existing debt, for refunding of debt, to save on the issuance costs of a smaller debt issue, or for other appropriate reasons, as determined by the City Council following consultation with the City's municipal advisor and bond counsel. The City of Dearborn Heights will engage a municipal advisor and bond counsel to assist in the issuance of debt.

The City of Dearborn Heights will obtain a rating from at least one nationally recognized rating agency for each debt issuance. A rating may not be required based on the dollar amount of the debt issuance. If this occurs, the City of Dearborn Heights, with the consultation of a municipal advisor, has the option to forego a rating. In some circumstances, a bond issuance may be close enough to a previous bond issuance which allows the previous rating to be used again for the new issuance. The City of Dearborn Heights, under consultation with a municipal advisor, may choose to use the previous rating.

Debt Issued to Fund Capital Projects: The maximum term of the debt issued to fund any capital project shall not exceed the useful life of the asset being financed.

Debt Issued to Refund Existing Debt: To refund a bond issue, the City of Dearborn Heights should obtain a minimum savings level of 3.00% percent of the bonds to be refunded.

Debt Management Practice: The City of Dearborn Heights will invest debt proceeds separately from other City of Dearborn Heights funds and as provided for in each debt-authorizing resolution or ordinance. The City of Dearborn Heights shall comply with all continuing disclosure requirements under Rule 15c2-12 issued under the Securities Exchange Act of 1934, as amended.

The City of Dearborn Heights' municipal advisor shall be responsible for completing the continuing disclosure requirement on behalf of the City of Dearborn Heights. The City of Dearborn Heights shall report and make any necessary filings to the Michigan Department of Treasury within 15 business days of completing the issuance of any municipal security, as required under 2001 PA 34 or 2002 PA 470, as applicable.

The City of Dearborn Heights' bond counsel shall be responsible for submitting any such reports and filings on behalf of the City of Dearborn Heights, provided that the City will be responsible for any related fees. The City of Dearborn Heights shall monitor its compliance with federal tax law requirements for tax-exempt bonds. The City of Dearborn Heights' bond counsel shall be responsible for advising the City of Dearborn Heights on requirements to comply with arbitration and rebate rules under federal tax law.

Submitted: L. Hicks-Clayton, Treasurer, CPFA, MiCPT, ACPFIM

Attachments:

None

Approved for the Agenda of:	APPROVED
4/22/2025	Motion No. 25-224

9.D.



Comptroller's Office

TO: Honorable Mayor Bill Bazzi
Honorable City Council Members

FROM: Shannon Shepard, Comptroller

DATE: April 14, 2025

RE: Comptroller Shepard - Fire Department Budget Amendment

Motion to approve the attached Fire Department budget amendments. These amendments have a net zero effect on fund balance; these are just movements between line items within the department.

Attachments:

1. Fire Dept Amendments

EXPENDITURES

Department:

Account #	Account Name	Current Budget	Requested Amount	Amended Budget	Note
101-335-818.000	Cont Serv.	\$ 180,000.00	\$ 40,000.00	\$ 220,000.00	
101-335-932.000	Rep & Maint Equip	\$ 125,000.00	\$ 85,000.00	\$ 210,000.00	
101-335-707.100	Parttime	\$ -	\$ 1,650.00	\$ 1,650.00	
101-335-713.000	Clothing	\$ 115,000.00	\$ (71,650.00)	\$ 43,350.00	
101-335-730.020	Medicalsup	\$ 90,000.00	\$ (20,000.00)	\$ 70,000.00	
101-335-825.000	Tuition Bk	\$ 20,000.00	\$ (15,000.00)	\$ 5,000.00	
101-335-867.000	Motor Fuel	\$ 60,000.00	\$ (10,000.00)	\$ 50,000.00	
101-335-962.000	Training	\$ 40,000.00	\$ (10,000.00)	\$ 30,000.00	

Notes:

Approved for the Agenda of:	HEARING NO SECOND, THE MOTION WAS NOT CONSIDERED
4/22/2025	Motion No. 25-225

9.E.



Department of Public Works

TO: Honorable Mayor Bill Bazzi
Honorable City Council Members

FROM: John Danci, Director

DATE: April 2, 2025

RE: DPW Director Danci - DPW Highway Budget Amendment

Honorable Council Members:

Please authorize the following budget amendment below -

Account #	Account Name	Current Budget	Requested Amount	Amended Budget	Note
101-440-709.000	Overtime	\$ 100,000.00	\$ 155,000.00	\$ 255,000.00	1
101-440-820.000	Tree remove	\$ 140,000.00	\$ 30,000.00	\$ 170,000.00	1
101-000-699.000	App From Fund Bal.	\$ -	\$ 185,000.00		
Notes:					
1-Request by Director Danci					

Attachments:

None

Approved for the Agenda of:	DEFEATED
4/22/2025	Motion No. 25-226

9.F.



Fire Department

TO: Honorable Mayor Bill Bazzi
Honorable City Council Members

FROM: David Brogan, Fire Chief

DATE: April 2, 2025

RE: Fire Chief Brogan - Fire Department Budget Amendment

Honorable Council Members:

Please authorize the following budget amendment below -

Account #	Account Name	Current Budget	Requested Amount	Amended Budget	Note
101-335-706.000	Salaries	\$ 4,490,512.00	\$ 337,885.00	\$ 4,828,397.00	1
101-335-726.000	Fringe Ben	\$ 433,885.00	\$ 25,849.00	\$ 459,734.00	1
101-335-981.000	Capital Outlay	\$ -	\$ 22,500.00	\$ 22,500.00	2
101-335-962.000	Training	\$ 40,000.00	(\$ 2,500.00)	\$ 37,500.00	2
101-335-709.000	Overtime	\$ 714,000.00	\$ 300,000.00	\$ 1,014,000.00	3
101-000-699.000	App From Fund Bal.	\$ -	\$ 683,734.00		
Notes:					
1-Per CBA/motion 24-348. (The budget accounted for a 10% increase but there was actually a 17% increase)					
2-Environmental clean up for 2 fire stations, gear rack					
3-Injuries and slower than anticipated hiring					

Attachments:

- 07-23-24 Motion 24-348 2022-2026 Collective Bargaining Agreement DHPFFU Local #1355



City of Dearborn Heights

6045 FENTON • DEARBORN HEIGHTS, MICHIGAN 48127

Lynne M. Senia

City Clerk

TO: Mayor Bazzi

FROM: City Clerk Senia *LMS*

DATE: July 24, 2024

RE: 2022-2026 Collective Bargaining Agreement for the Dearborn Heights Professional Firefighters Union Local #1355, AFL-CIO

The following is a copy of a motion adopted at the Regular Meeting of the Dearborn Heights City Council held on July 23, 2024:

24-348 Motion by Councilman Ahmad, seconded by Councilman Saab to concur with the recommendation of Mayor Bazzi to approve 2022-2026 Collective Bargaining Agreement for the Dearborn Heights Professional Firefighters Union Local #1355, AFL-CIO. This motion further authorizes the Mayor and City Clerk to sign the contract on behalf of the City, as outlined in 8-B. Per Mayor Bazzi communication dated July 16, 2024.

Ayes: Council Chairman Baydoun, Council Chair Pro Tem Ahmad, Councilwoman Bryer, Councilman Constan, Councilwoman Malinowski Maxwell, Councilman Saab, Councilman Wencel.

Nays: None.

Absent: None.

Motion unanimously adopted

LMS/gs

cc: Mayor
Treasurer
Comptroller
Human Resources
Pension
Fire
DHPFFU
File

Approved for the Agenda of:	APPROVED
4/22/2025	Motion No. 25-227

9.G.



Department of Innovation & Technology

TO: Honorable Mayor Bill Bazzi

Honorable City Council Members

FROM: David Cooper
Ahmed Haidar, Acting Police Chief

DATE: April 10, 2025

RE: IT Director Cooper & Police Chief Haidar - Purchase & Payment - Dispatch Equipment

In collaboration with the Police Department, I ask for a motion to approve the purchase and payment of the following required equipment for Police vehicles and Dispatch to remain CJIS compliant:

35 Dell Rugged Pro 14 laptops for a cost of \$67,655.35 from Dell
 35 Havis DS-Dell 426 docks for a cost of \$22,906.45 from CDWG
 35 Brother's RuggedJet RJ-423BL Printer for a cost of \$22,022.35 from CDWG
 35 Brother's 10ft USB Cable for a cost of \$493.50 from CDWG
 35 Brother's LB36692 Car Adapter for a cost of \$840 from CDWG
 35 Brother's Assure Premier Service 3 Year Plan for a cost of \$4,984.35 from CDWG
 35 Brother's Active Docking Mounting Station w/Power & USB for a cost of \$2,586.85 from CDWG
 35 Honeywell VuQuest 3320g scanner kit for a cost of \$16,485.70 from CDWG
 5 Dell OptiPlex Tower Plus 7020 for a cost of \$6,171.10 from Dell for the Dispatch Center.

In addition, authorize the Mayor and Comptroller or Clerk to sign the necessary warrants, and the Treasurer to issue payment from Federal Forfeiture Funds GL Account Number 265-330-831.265 (\$25,552.33).

Attachments:

1. MDC and Dispatch Quotes (CDWG)
2. MDC and Dispatch Quotes (Dell)
3. MDC and Dispatch Quotes (SHI)
4. MDC Scanner (Insight)



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QUOTE CONFIRMATION

DAVID COOPER,

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For all other customers, click below to convert your quote to an order.

Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
PJBR680	3/6/2025	CLEMIS-BROTHER/CRADLE POINT	3194710	\$2,830.39

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Honeywell Vuquest 3320g - USB Kit - barcode scanner Mfg. Part#: 3320G-2USB-0EZDN UNSPSC: 43211701 Contract: Michigan Master Computing-MiDEAL (071B6600110)	1	5606250	\$471.02	\$471.02
Magtek Swipe Reader magnetic card reader - USB Mfg. Part#: 21040102 UNSPSC: 43211612 Contract: Michigan Master Computing-MiDEAL (071B6600110)	1	436501	\$62.53	\$62.53
Brother RuggedJet RJ-4230BL - receipt printer - B W - direct thermal Mfg. Part#: RJ4230BL UNSPSC: 43212108 Contract: Michigan Master Computing-MiDEAL (071B6600110)	1	5105680	\$629.21	\$629.21
Brother 10' Mobile USB Cable Mfg. Part#: LB3603-001 UNSPSC: 26121604 Contract: Michigan Master Computing-MiDEAL (071B6600110)	1	3337273	\$14.10	\$14.10
Brother - car power adapter Mfg. Part#: LB3692-003 Contract: Michigan Master Computing-MiDEAL (071B6600110)	1	7972096	\$24.00	\$24.00
Brother Active Docking Mounting Station with Power & USB Connectivity Mfg. Part#: PA-CR-002A Contract: Michigan Master Computing-MiDEAL (071B6600110)	1	5901502	\$73.91	\$73.91
Brother Assure Premier Service - 3 years - additional Mfg. Part#: 207803-001 Electronic distribution - NO MEDIA Contract: Michigan Master Computing-MiDEAL (071B6600110)	1	4769302	\$142.41	\$142.41

QUOTE DETAILS (CONT.)[Cradlepoint R920 - wireless router - WWAN - Wi-Fi 6 - 3G, 4G - desktop](#)

1

7385653

\$1,109.98

\$1,109.98

Mfg. Part#: MA05-0920-C7A-NA

Contract: Michigan Master Computing-MiDEAL (071B6600110)

[Panorama Antennas Sharkee SH-IN2617 Antenna](#)

1

6512784

\$303.23

\$303.23

Mfg. Part#: SH-IN2617

Contract: Michigan Master Computing-MiDEAL (071B6600110)

SUBTOTAL \$2,830.39**SHIPPING** \$0.00**SALES TAX** \$0.00**GRAND TOTAL** **\$2,830.39****PURCHASER BILLING INFO****Billing Address:**CITY OF DEARBORN HTS
ACCTS PAYABLE
6045 FENTON ST
DEARBORN HEIGHTS, MI 48127-3287
Phone: (313) 791-3400**Payment Terms:** Net 30 Days-Govt State/Local**DELIVER TO****Shipping Address:**CITY OF DEARBORN HTS
DAVID COOPER
6045 FENTON ST
DEARBORN HEIGHTS, MI 48127-3287
Phone: (313) 791-3400**Shipping Method:** FEDEX Ground**Please remit payments to:**CDW Government
75 Remittance Drive
Suite 1515
Chicago, IL 60675-1515**Sales Contact Info****Haris Imamovic** | 800.808.4239 | haris.imamovic@cdwg.com**Need Help?**

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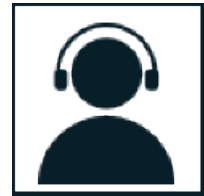
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QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
1CGYCY1	4/6/2025	MDC	3194710	\$2,112.24

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Dell Pro Rugged 14 RB14250 - 14 FHD 400-Nit - Intel Core Ultra 5 135U -	1	8239673	\$2,112.24	\$2,112.24
Mfg. Part#: P1K9G				
Contract: Michigan Master Computing-MiDEAL (071B6600110)				

SUBTOTAL		\$2,112.24
SHIPPING		\$0.00
SALES TAX		\$0.00
GRAND TOTAL		\$2,112.24

PURCHASER BILLING INFO	DELIVER TO
Billing Address: CITY OF DEARBORN HTS ACCTS PAYABLE 6045 FENTON ST DEARBORN HEIGHTS, MI 48127-3287 Phone: (313) 791-3400 Payment Terms:	Shipping Address: CITY OF DEARBORN HEIGHTS ATTN:DAVID COOPER 25637 MICHIGAN AVE DEARBORN HEIGHTS, MI 48125-1037 Phone: (313) 791-3400 Shipping Method: DROP SHIP-GROUND
Please remit payments to:	
CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515	



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QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
1CGYCYG	4/6/2025	HAVIS DOCK	3194710	\$654.47

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Havis DS-DELL-426 - docking station - 1GbE	1	6861220	\$654.47	\$654.47
Mfg. Part#: DS-DELL-426				
Contract: Michigan AEPA-025F S&L Gov & Hi-Ed (025-F)				

			SUBTOTAL	\$654.47
			SHIPPING	\$0.00
			SALES TAX	\$0.00
			GRAND TOTAL	\$654.47

PURCHASER BILLING INFO	DELIVER TO
Billing Address: CITY OF DEARBORN HTS ACCTS PAYABLE 6045 FENTON ST DEARBORN HEIGHTS, MI 48127-3287 Phone: (313) 791-3400 Payment Terms:	Shipping Address: CITY OF DEARBORN HEIGHTS ATTN:DAVID COOPER 25637 MICHIGAN AVE DEARBORN HEIGHTS, MI 48125-1037 Phone: (313) 791-3400 Shipping Method: DROP SHIP-GROUND
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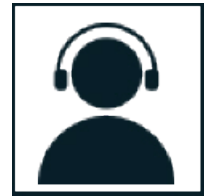
Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
1CGYCYJ	4/6/2025	DISPATCH	3194710	\$1,377.84

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Dell OptiPlex 7020 Plus - MLK - MT Core i7 i7-14700 2.1 GHz - 16 GB - SSD 5	1	7852463	\$1,377.84	\$1,377.84
Mfg. Part#: TVN4R				
Contract: Michigan Master Computing-MiDEAL (071B6600110)				

SUBTOTAL		\$1,377.84
SHIPPING		\$0.00
SALES TAX		\$0.00
GRAND TOTAL		\$1,377.84

PURCHASER BILLING INFO	DELIVER TO
Billing Address: CITY OF DEARBORN HTS ACCTS PAYABLE 6045 FENTON ST DEARBORN HEIGHTS, MI 48127-3287 Phone: (313) 791-3400 Payment Terms:	Shipping Address: CITY OF DEARBORN HEIGHTS ATTN:DAVID COOPER 25637 MICHIGAN AVE DEARBORN HEIGHTS, MI 48125-1037 Phone: (313) 791-3400 Shipping Method: FEDEX Ground
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Your Dell Quote 3000187762579.1

From Amos, Derek <Derek_Amos@Dell.com>

Date Fri 03/28/2025 11:36 AM

To Amos, Derek <Derek_Amos@Dell.com>



Your quote is ready for purchase.

Complete the purchase of your personalized quote through our secure online checkout before the quote expires on **Apr. 27, 2025**.

You can download a copy of this quote during checkout.

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Quote Name:	Dearborn Heights MDC	Sales Rep	Derek Amos
Quote No.	3000187762579.1	Phone	1(800) 456-3355, 6179211
Total	\$2,680.35	Email	Derek_Amos@Dell.com
Customer #	6728627	Billing To	DAVID COOPER
Quoted On	Mar. 28, 2025		DEARBORN HEIGHTS
Expires by	Apr. 27, 2025		POLICE DEPT
Contract Name	Dell Midwestern Higher Education Compact (MHEC) Master Agreement		6045 FENTON
			DEARBORN HEIGHTS, MI 48127
Contract Code	C000000979569		
Customer Agreement #	MHEC-04152022		
Deal ID	27184473		

Message from your Sales Rep

Please use the Order button to securely place the order with your preferred payment method online. You may contact your Dell sales team if you have any questions. Thank you for shopping with Dell.

Regards,
Derek Amos

Product	Unit Price	Quantity	Subtotal
Dell Pro Rugged, RB14250 XCTO	\$1,933.01	1	\$1,933.01
Havis Docking Station for Dell Rugged Laptop	\$747.34	1	\$747.34
Subtotal:			\$2,680.35
Shipping:			\$0.00
Non-Taxable Amount:			\$2,680.35
Taxable Amount:			\$0.00
Estimated Tax:			\$0.00
Total:			\$2,680.35

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Shipping Group Details

Shipping To

DAVID COOPER
DEARBORN HEIGHTS POLICE DEPT
6045 FENTON
DEARBORN HEIGHTS, MI 48127
(313) 791-3455

Shipping Method

Standard Delivery

		Unit Price	Quantity	Subtotal
Dell Pro Rugged, RB14250 XCTO		\$1,933.01	1	\$1,933.01
Estimated delivery if purchased today: Apr. 21, 2025 Contract # C000000979569 Customer Agreement # MHEC-04152022				
Description	SKU	Unit Price	Quantity	Subtotal
Dell Pro Rugged, RB14250 XCTO	210-BNNG	-	1	-
Intel R Core TM Ultra 5 125U (12 MB cache, 12 cores, up to 4.30 GHz, 15W)	379-BFTK	-	1	-
Windows 11 Pro	619-BBQD	-	1	-
Activate Your Microsoft 365 For A 30 Day Trial	658-BCSB	-	1	-
Intel R Core TM Ultra 5 125U (12 MB cache, 12 cores, up to 4.30 GHz, 15W)	338-CQVF	-	1	-

English US Rugged RGB Single Point backlit Copilot key keyboard	583-BMJG	-	1	-
No additional TBT-4/Type-C port	325-BFXT	-	1	-
Additional rear USB 3.2 Type-A port	590-TFPW	-	1	-
No Additional Software	658-BFOH	-	1	-
Intel Responsiveness Technologies Driver	409-BCYL	-	1	-
ME Disable - Manageability	631-BBYT	-	1	-
16GB: 2 X 8 GB, DDR5, 5600, Non-ECC, SoDIMM	370-BCGC	-	1	-
512GB PCIe NVMe 2230 SSD	400-BSFN	-	1	-
Wireless Intel AX211 WLAN Driver	555-BLJD	-	1	-
Intel® Wi-Fi 6E AX211, 2x2, 802.11ax, MU-MIMO, Bluetooth® 5.3 wireless card	555-BLHY	-	1	-
5G Qualcomm(R) Snapdragon(TM) X62 Global 5G (DW5932e), eSIM capable, AT&T	556-BFRR	-	1	-
Dedicated u-blox NEO-M9N GPS Card	540-BFLV	-	1	-
14" Touch, FHD 1920x1080, 60Hz, WVA, Anti-Glare, 1100nit, Low Blue Light, IR camera, Passive Pen	391-BJNQ	-	1	-
FHD HDR IR Camera + Microphone, Touch Display, WLAN/WWAN/GPS antenna	319-BBLD	-	1	-
Docking POGO connector without Antennas Passthru, WLAN+WWAN antenna	452-BDZG	-	1	-
Primary 3 Cell 53.5 Whr ExpressCharge Capable Battery	389-FJFG	-	1	-
65W AC adapter, USB Type-C	492-BDTG	-	1	-
No Fingerprint reader, no Smartcard reader	346-BLBK	-	1	-
E4 C5 black Power Cord 1M, US	470-BCRH	-	1	-
Quick setup guide, WW	340-DRXV	-	1	-
Battery Airbay Cover	325-BFXD	-	1	-
No Resource USB Media	430-XYPF	-	1	-
Service and Support Guide MUI for DAO (English, French, Multi)	340-DSGW	-	1	-
ENERGY STAR Qualified	387-BBLW	-	1	-
Dell Additional Software	634-CVYV	-	1	-
Mix Shipment, Dell Pro Rugged 14 RB14250	340-DSCG	-	1	-
Standard Shipment, VS	800-BBZV	-	1	-
EPEAT 2018 Registered (Gold)	379-BFWZ	-	1	-
Custom Configuration	817-BBBB	-	1	-
Core Ultra 5 non-vPro CPU Label, Gen 14th	389-FJFB	-	1	-
English, French, Spanish, Brazilian Portuguese	619-BBPD	-	1	-
Rigid Handle	750-BBMM	-	1	-
ProSupport Plus: Next Business Day Onsite, 3 Years	713-0299	-	1	-
Dell Limited Hardware Warranty Initial Year	713-0305	-	1	-
ProSupport Plus: Accidental Damage Service, 3 Years	713-0317	-	1	-

ProSupport Plus: Keep Your Hard Drive, 3 Years	713-0318	-	1	-
ProSupport Plus: 7X24 Technical Support, 3 Years	713-0339	-	1	-
Thank you for choosing Dell ProSupport Plus. For tech support, visit www.dell.com/contactdell or call 1-866-516-3115	997-8367	-	1	-

	Unit Price	Quantity	Subtotal
Havis Docking Station for Dell Rugged Laptop	\$747.34	1	\$747.34

Estimated delivery if purchased today:

Apr. 28, 2025

Contract # C000000979569

Customer Agreement # MHEC-04152022

Description	SKU	Unit Price	Quantity	Subtotal
Havis Docking Station for Dell Rugged Laptop	AB904853	-	1	-

Subtotal: **\$2,680.35**
Shipping: **\$0.00**
Estimated Tax: **\$0.00**

Total: **\$2,680.35**

CONNECT WITH DELL:



BROWSE MORE OPTIONS:



IT Transformation



Laptops



Desktops



Servers & Storage



2-in-1's



Electronics & Accessories



Financing Options



Dell Services



Dell Support



Subscription Center



Events



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extent there is no such agreement, to the applicable set of Dell's Terms of Sale (available at www.dell.com/terms or www.dell.com/oemterms), or for cloud/as-a-Service offerings, the applicable cloud terms of service (identified on the Offer Specific Terms referenced below); and (b) the terms referenced herein (collectively, the "Governing Terms"). Different Governing Terms may apply to different products and services on this Quote. The Governing Terms apply to the exclusion of all terms and conditions incorporated in or referred to in any documentation submitted by Customer to Supplier.

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Electronically linked terms and descriptions are available in hard copy upon request.

Your Dell Quote 3000187911908.1

From Amos, Derek <Derek_Amos@Dell.com>

Date Wed 04/02/2025 12:01 PM

To Amos, Derek <Derek_Amos@Dell.com>



Your quote is ready for purchase.

Complete the purchase of your personalized quote through our secure online checkout before the quote expires on **May. 02, 2025**.

You can download a copy of this quote during checkout.

Place your order

Quote Name:	Westland Request	Sales Rep	Derek Amos
Quote No.	3000187911908.1	Phone	1(800) 456-3355, 6179211
Total	\$1,234.22	Email	Derek_Amos@Dell.com
Customer #	6728627	Billing To	DAVID COOPER DEARBORN HEIGHTS POLICE DEPT 6045 FENTON DEARBORN HEIGHTS, MI 48127
Quoted On	Apr. 02, 2025		
Expires by	May. 02, 2025		
Contract Name	Dell Midwestern Higher Education Compact (MHEC) Master Agreement		
Contract Code	C000000979569		
Customer Agreement #	MHEC-04152022		
Deal ID	28848669		

Message from your Sales Rep

Please use the Order button to securely place the order with your preferred payment method online. You may contact your Dell sales team if you have any questions. Thank you for shopping with Dell.

Regards,
Derek Amos

Product	Unit Price	Quantity	Subtotal
OptiPlex Tower Plus 7020 XCTO	\$1,234.22	1	\$1,234.22
Subtotal:			\$1,234.22
Shipping:			\$0.00
Non-Taxable Amount:			\$1,234.22
Taxable Amount:			\$0.00
Estimated Tax:			\$0.00
Total:			\$1,234.22

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Shipping Group Details

Shipping To

DAVID COOPER
DEARBORN HEIGHTS POLICE DEPT
6045 FENTON
DEARBORN HEIGHTS, MI 48127
(313) 791-3455

Shipping Method

Standard Delivery

		Unit Price	Quantity	Subtotal
OptiPlex Tower Plus 7020 XCTO		\$1,234.22	1	\$1,234.22
Estimated delivery if purchased today: Apr. 11, 2025 Contract # C000000979569 Customer Agreement # MHEC-04152022				
Description	SKU	Unit Price	Quantity	Subtotal
OptiPlex Tower Plus 7020 XCTO	210-BLDN	-	1	-
Intel Core i7 processor 14700 vPro (33 MB cache, 20 cores, 28 threads, up to 5.4 GHz Turbo, 65W)	338-CNCK	-	1	-
Windows 11 Pro, English, Brazilian Portuguese PT-BR, French, Spanish	619-ARSB	-	1	-
16 GB: 2 x 8 GB, DDR5	370-BBPQ	-	1	-
M.2 2230 512GB PCIe NVMe SSD Class 35	400-BQSB	-	1	-
1st M.2 2280 SSD Screw	773-BBBC	-	1	-
NO RAID	817-BBBN	-	1	-
Intel Integrated Graphics	490-BBFG	-	1	-

OptiPlex Tower Plus with 500W Platinum Power Supply	329-BJYR	-	1	-
System Power Cord (Philippine/TH/US)	450-AAOJ	-	1	-
No Optical Disk Drive	429-ABIV	-	1	-
CMS Software not included	632-BBBJ	-	1	-
No Media Card Reader	379-BBHM	-	1	-
No Wireless LAN Card	555-BKHY	-	1	-
Optional DisplayPort	382-BBKE	-	1	-
Dell KB216 Wired Keyboard English	580-ADJC	-	1	-
Dell Optical Mouse - MS116 (Black)	570-ABIE	-	1	-
No Cover Selected	325-BCZQ	-	1	-
Dell Additional Software	634-CHFP	-	1	-
ENERGY STAR Qualified	387-BBLW	-	1	-
SERI Guide (ENG/FR/Multi)	340-AGIK	-	1	-
Watch Dog SRV	379-BFMR	-	1	-
Quick Start Guide, OptiPlex Tower Plus	340-DMRT	-	1	-
Print on Demand Label	389-BDQH	-	1	-
Trusted Platform Module (Discrete TPM Enabled)	329-BBJL	-	1	-
Shipping Material	340-CNZU	-	1	-
Shipping Label	389-BBUU	-	1	-
Regulatory Label for OptiPlex Tower Plus 7020 500W PSU	389-FGLT	-	1	-
No Hard Drive Bracket	575-BBKX	-	1	-
Intel® Rapid Storage Technology Driver	658-BFSK	-	1	-
Intel Core i7 Processor Label	340-CUEQ	-	1	-
Desktop BTO Standard shipment	800-BBIO	-	1	-
No Additional Network Card Selected (Integrated NIC included)	555-BBJO	-	1	-
No Additional Add In Cards	382-BBHX	-	1	-
Custom Configuration	817-BBBB	-	1	-
No vPro support	631-BBRD	-	1	-
Internal Speaker	520-AARD	-	1	-
EPEAT 2018 Registered (Gold)	379-BDZB	-	1	-
Dell Limited Hardware Warranty Plus Service	812-3886	-	1	-
ProSupport Plus: Accidental Damage Service, 5 Years	812-3938	-	1	-
ProSupport Plus: Keep Your Hard Drive, 5 Years	812-3939	-	1	-
ProSupport Plus: Next Business Day Onsite 5 Years	812-3940	-	1	-
ProSupport Plus: 7x24 Technical Support, 5 Years	812-3941	-	1	-
Thank you for choosing Dell ProSupport Plus. For tech support, visit www.dell.com/contactdell or call 1-866-516-3115	997-8367	-	1	-

Subtotal:	\$1,234.22
Shipping:	\$0.00
Estimated Tax:	\$0.00

Total: \$1,234.22

CONNECT WITH DELL:



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Desktops



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2-in-1's



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Financing Options



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A quote for your consideration.

To retrieve this eQuote online, log in to your [Dell Premier Page](#) and search for your eQuote number under “Quotes” in the top menu bar.

Quote No.:	3000188081200
Total (USD):	\$977.60
eQuote Name:	MDC Printer
eQuote Creator:	dcooper@dearbornheightsmi.gov
Quoted On:	Apr. 07, 2025
Expires By:	May. 07, 2025
Company Name:	DEARBORN HEIGHTS POLICE DEPT
Customer Number:	6728627
Phone:	3132777409
Premier Page Name:	Dearborn Heights, MI
Authorized Buyer:	dcooper@dearbornheightsmi.gov
Contract Name:	Dell Midwestern Higher Education Compact (MHEC) Master Agreement
Contract Code:	C000000979569
Customer Agreement Number:	MHEC-04152022
Sales Representative:	Amos, Derek
Email:	Derek_Amos@Dell.com

Billing Address:
DEARBORN HEIGHTS POLICE DEPT
PAYABLE ACCTS
6045 FENTON
DEARBORN HEIGHTS , MI 48127

Pricing Summary				
	Qty	Unit Price	Discounted Unit Price	Subtotal
RUGGED JET RJ4230B-L MOBILE 4IN DT PRINTER	1	\$1,040.00	\$977.60	\$977.60
USB BT H/MFI NFC PAIRING				
Premier discount		- \$62.40		
			Subtotal:	\$977.60
			Shipping:	\$0.00
			Estimated Tax:	\$0.00
			Total (USD):	\$977.60

Shipping Address:
City of Dearborn Heights
COOPER DAVID
25637 Michigan Avenue
Dearborn Heights , MI 48125

Shipping Method:
FREE Standard Delivery

Product Details

		Qty	Unit Price	Subtotal
	RUGGED JET RJ4230B-L MOBILE 4IN DT PRINTER USB BT H/MFI NFC PAIRING (AA371223)	1	\$977.60	\$977.60
	Order Code: AA371223			

Module	Description	Product Code	SKU	Qty
RUGGED JET RJ4230B-L MOBILE 4IN DT PRINTER USB BT H/MFI NFC PAIRING			AA371223	1

Need Help?



We're here to answer any of your Order Support questions. [Contact Us](#).

CONNECT WITH DELL:



Terms of Sale

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Dell Marketing LP. U.S. only. Dell Marketing LP. is located at One Dell Way, Mail Stop 8129, Round Rock, TX 78682



Pricing Proposal
Quotation #: 25958061
Created On: 3/14/2025
Valid Until: 3/31/2025

City of Dearborn Heights MI

David Cooper

6045 Fenton
Dearborn Heights, MI 48127
United States
Phone: 313-791-3400
Fax:
Email: Dcooper@dearbornheightsmi.gov

Inside Account Executive

Thomas Feeney

290 Davidson Ave.

Somerset, NJ 08873
Phone: 732-667-2787
Fax:
Email: thomas_feeney@shi.com

All Prices are in US Dollar (USD)

	Product	Qty	Your Price	Total
1	Dell Pro Rugged, RB14250 XCTO Intel(R) Core(TM) Ultra 7 165U (12 MB cache, 12 cores, up to 4.90 GHz, 15W) Dell - Part#: 3000186972136.1 Contract Name: OMNIA Partners IT Solutions, Products & Services Contract #: 2024056-02	35	\$3,085.00	\$107,975.00
2	Havis DS-DELL-435 Docking Station Dell - Part#: 3000186658791.1 Contract Name: OMNIA Partners IT Solutions, Products & Services Contract #: 2024056-02	35	\$671.00	\$23,485.00
3	Havis Lind 120W Power Supply Dell - Part#: 3000186658793.1 Contract Name: OMNIA Partners IT Solutions, Products & Services Contract #: 2024056-02	35	\$297.00	\$10,395.00
4	Brother RuggedJet RJ-4230BL - Receipt printer - direct thermal - Roll (11.3 cm) - 203 dpi - up to 127 mm/sec - USB 2.0, NFC, Bluetooth 4.2 with 2 years Premier Limited Warranty Brother - Part#: RJ4230BL Contract Name: OMNIA Partners IT Solutions, Products & Services Contract #: 2024056-02	35	\$638.28	\$22,339.80
5	Brother - USB cable - USB Type B (M) to USB (M) - 3 m - for PocketJet 6; RuggedJet RJ-4030, RJ4030-K, RJ4030M-K, RJ-4040; RuggedJet 2 Brother - Part#: LB3603-001 Contract Name: OMNIA Partners IT Solutions, Products & Services Contract #: 2024056-02	35	\$13.78	\$482.30
6	Brother - Car power adapter Brother - Part#: LB3692-003 Contract Name: OMNIA Partners IT Solutions, Products & Services Contract #: 2024056-02	35	\$24.97	\$873.95
7	Active Docking/Mounting Station With Power & Usb Connectivit Brother - Part#: PA-CR-002A	35	\$74.37	\$2,602.95

8	Honeywell Vuquest 3320g - USB Kit - barcode scanner - handheld - 2D imager - decoded - USB Honeywell - Part#: 3320G-2USB-0EZDN Contract Name: OMNIA Partners IT Solutions, Products & Services Contract #: 2024056-02	35	\$509.91	\$17,846.85
			Total	\$186,000.85

Additional Optional Items

	Havis DS-DELL-435-3 Docking Station (AD163116) Dell - Part#: 3000186658790.1 Contract Name: OMNIA Partners IT Solutions, Products & Services Contract #: 2024056-02	35	\$851.00	\$29,785.00
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Additional Comments

Dell has a no-returns policy on all hardware products. If an item is DOA, missing, wrong, or visibly damaged in transit, SHI must be notified within 24 hours.

Due to the potential impact of any current or future tariffs, the price and availability of hardware items on this quote may be subject to change.SHI SPIN: #143012572
SHI-GS SPIN (For Texas customers ONLY): #143028315
For E-rate SPI orders, applicant shall be responsible for payment of any outstanding or ineligible costs if USAC rejects reimbursement claim in whole or in part.

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Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.



Pricing Proposal

Quotation #:	26043608
Description:	MDC Dock
Created On:	Apr-06-2025
Valid Until:	Apr-30-2025

MI-City of Dearborn Heights

David R. Cooper
25637 Michigan Ave
DEARBORN HEIGHTS
MI
48125
US
Phone: 313-791-3455
Fax:
Email: dcooper@dearbornheightsmi.gov

[Click here](#) to order this quote

All Prices are in US Dollar(USD)

Product	Qty	Your Price	Total
1 Havis DS-DELL-426 - Docking station Havis - Part#: DS-DELL-426	1	\$787.00	\$787.00
			Subtotal \$787.00
			Shipping \$0.00
			Total \$787.00

The Products offered under this proposal are resold in accordance with the [SHI Online Customer Resale Terms and Conditions](#), unless a separate resale agreement exists between SHI and the Customer.



Pricing Proposal

Quotation #:	26043611
Description:	Dispatch
Created On:	Apr-06-2025
Valid Until:	Apr-30-2025

MI-City of Dearborn Heights

David R. Cooper
25637 Michigan Ave
DEARBORN HEIGHTS
MI
48125
US
Phone: 313-791-3455
Fax:
Email: dcooper@dearbornheightsmi.gov

[Click here](#) to order this quote

All Prices are in US Dollar(USD)

Product		Qty	Your Price	Total
1	Dell OptiPlex 7020 Plus Dell - Part#: NF0Y8	1	\$1,387.00	\$1,387.00
			Subtotal	\$1,387.00
			Shipping	\$0.00
			Total	\$1,387.00

The Products offered under this proposal are resold in accordance with the [SHI Online Customer Resale Terms and Conditions](#), unless a separate resale agreement exists between SHI and the Customer.



Pricing Proposal
Quotation #: 25958085
Created On: 3/14/2025
Valid Until: 3/31/2025

City of Dearborn Heights MI

David Cooper

6045 Fenton
Dearborn Heights, MI 48127
United States
Phone: 313-791-3400
Fax:
Email: Dcooper@dearbornheightsmi.gov

Inside Account Executive

Thomas Feeney

290 Davidson Ave.

Somerset, NJ 08873
Phone: 732-667-2787
Fax:
Email: thomas_feeney@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Dell Pro Rugged, RB14250 XCTO Intel(R) Core(TM) Ultra 5 135U (12 MB cache, 12 cores, up to 4.40 GHz, 15W) Dell - Part#: 3000186972140.1 Contract Name: OMNIA Partners IT Solutions, Products & Services Contract #: 2024056-02	35	\$2,962.00	\$103,670.00
2 Havis DS-DELL-435 Docking Station Dell - Part#: 3000186658791.1 Contract Name: OMNIA Partners IT Solutions, Products & Services Contract #: 2024056-02	35	\$671.00	\$23,485.00
3 Havis Lind 120W Power Supply Dell - Part#: 3000186658793.1 Contract Name: OMNIA Partners IT Solutions, Products & Services Contract #: 2024056-02	35	\$297.00	\$10,395.00
4 Brother RuggedJet RJ-4230BL - Receipt printer - direct thermal - Roll (11.3 cm) - 203 dpi - up to 127 mm/sec - USB 2.0, NFC, Bluetooth 4.2 with 2 years Premier Limited Warranty Brother - Part#: RJ4230BL Contract Name: OMNIA Partners IT Solutions, Products & Services Contract #: 2024056-02	35	\$638.28	\$22,339.80
5 Brother - USB cable - USB Type B (M) to USB (M) - 3 m - for PocketJet 6; RuggedJet RJ-4030, RJ4030-K, RJ4030M-K, RJ-4040; RuggedJet 2 Brother - Part#: LB3603-001 Contract Name: OMNIA Partners IT Solutions, Products & Services Contract #: 2024056-02	35	\$13.78	\$482.30
6 Brother - Car power adapter Brother - Part#: LB3692-003 Contract Name: OMNIA Partners IT Solutions, Products & Services Contract #: 2024056-02	35	\$24.97	\$873.95
7 Active Docking/Mounting Station With Power & Usb Connectivity Brother - Part#: PA-CR-002A	35	\$74.37	\$2,602.95

8	Honeywell Vuquest 3320g - USB Kit - barcode scanner - handheld - 2D imager - decoded - USB Honeywell - Part#: 3320G-2USB-0EZDN Contract Name: OMNIA Partners IT Solutions, Products & Services Contract #: 2024056-02	35	\$509.91	\$17,846.85
			Total	\$181,695.85

Additional Optional Items

	Havis DS-DELL-435-3 Docking Station (AD163116) Dell - Part#: 3000186658790.1 Contract Name: OMNIA Partners IT Solutions, Products & Services Contract #: 2024056-02	35	\$851.00	\$29,785.00
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Additional Comments

Dell has a no-returns policy on all hardware products. If an item is DOA, missing, wrong, or visibly damaged in transit, SHI must be notified within 24 hours.

Due to the potential impact of any current or future tariffs, the price and availability of hardware items on this quote may be subject to change.SHI SPIN: #143012572
SHI-GS SPIN (For Texas customers ONLY): #143028315
For E-rate SPI orders, applicant shall be responsible for payment of any outstanding or ineligible costs if USAC rejects reimbursement claim in whole or in part.

Maximize your technology's lifecycle with SHI's services to recover, redeploy, remarket, and recycle your devices. For more information, contact AssetRecoveryServices@SHI.com
Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.

HOME (/url/25/www.insight.com/) / Cart

Cart

Summary

Subtotal USD \$524.99

Tax and shipping will be
calculated on checkout.

Checkout

[Empty cart](#)

Item	Qty	Subtotal
 Honeywell - Vuquest 3320g - USB Kit - barcode scanner - handheld - 2D imager - decoded - USB Insight #: 3320G-2USB-0EZDN Mfr #: 3320G-2USB-0EZDN Delete	1 ^ ▼	USD \$524.99 (USD \$524.99 each)
		 Only 8 left in stock

Recently viewed items



Brother RuggedJet RJ-4250WBL - label printer - B/W - direct thermal
USD \$741.99

Add to cart



Brother RuggedJet RJ-4230B - receipt printer - B/W - direct thermal
USD \$588.99

Add to cart



PaperCut Standard - subscription license (yearly) - 1 license
USD \$16.99

Add to cart



Fortinet FortiSwitch 108F - switch - 8 ports - managed
USD \$294.99

Add to cart

Top sellers



Honeywell Voyager 1200g - barcode scanner



Honeywell Voyager 1202g - barcode scanner



Approved for the Agenda of:	APPROVED
4/22/2025	Motion No. 25-228

9.H.



Department of Innovation & Technology

TO: Honorable Mayor Bill Bazzi

Honorable City Council Members

FROM: David Cooper

DATE: April 10, 2025

RE: IT Director Cooper - Budget Amendments Related to Increased Cost of Telecommunication Landlines

Due to the uncontrollable cost increase of telecommunication landlines, I am requesting the following budget amendment to cover current costs:

Account #	Account Name	Current Budget	Available Balance	Requested Amount	Amended Budget	Remaining Balance after Amendment	Note
101-426-706.000	Ordinance Salaries	\$569,765.00	\$225,668.75	\$(43,762.00)	\$526,003.00	\$181,906.75	1 Ord. officer Salary
101-258-853.001	Ordinance Fringe Ben	\$63,178.00	\$34,487.68	\$(3,347.79)	\$59,830.21	\$31,139.89	1 ord Officer benefits
101-200-963.000	General Government Enforcement Services	\$100,000.00	\$81,318.46	\$(25,000.00)	\$75,000.00	\$56,318.46	Ordinance enforcments
101-371-706.000	Building and Engineering Salaries	\$717,322.00	\$254,332.88	\$(70,000.00)	\$647,322.00	\$184,332.88	GIS Coordinator
101-371-726.000	Building and Engineering Fringe Banefits	\$63,455.00	\$18,322.31	\$(5,355.00)	\$58,100.00	\$12,967.31	GIS Coordinator Fringe Benefits
101-200-949.000	City Owned Property	\$75,000.00	\$72,508.75	\$(35,000.00)	\$40,000.00	\$37,508.75	
101-810-817.000	Public Information Prof/con	\$8,200.00	\$8,182.24	\$(5,000.00)	\$3,200.00	\$3,182.24	
101-258-707.100	DOIT Parttime	\$51,500.00	\$43,320.00	\$(25,000.00)	\$26,500.00	\$18,320.00	To increase telecommunications
101-258-707.100	DOIT Parttime	\$51,500.00	\$18,320.00	\$(12,000.00)	\$39,500.00	\$6,320.00	To increase Services
101-258-728.001	DOIT Services	\$400,000.00	\$63,916.02	\$12,000.00	\$412,000.00	\$75,916.02	
101-258-853.001	DOIT Telecommunications	\$150,000.00	\$(144,696.82)	\$212,464.79	\$362,464.79	\$67,767.97	

Attachments:

None

Approved for the Agenda of:	APPROVED
4/22/2025	Motion No. 25-229

9.I.



Police Department

TO: Honorable Mayor Bill Bazzi
Honorable City Council Members

FROM: Ahmed Haidar, Acting Police Chief

DATE: April 10, 2025

RE: Police Chief Haidar - 2024 Justice Assistance Grant

I am requesting permission from the Mayor to authorize and accept the 2024 JAG - Justice Assistance Grant (JAG) in the amount of \$18,038.00 (previous motion 24-480 was one signature page of acceptance). These pages are in addition to the previously requested.

I am requesting a motion to accept and approve the grant, in addition to authorizing the mayor to accept the grant agreement.

Respectfully,

Attachments:

1. O-BJA-2024-172239 Local Solicitation (1)
2. IGA City of Dearborn Heights 2024



U.S. Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

Solicitation Title: BJA FY24 Edward Byrne Memorial Justice Assistance Grant (JAG)

Program—Local Solicitation

Assistance Listing Number 16.738

Grants.gov Opportunity Number: O-BJA-2024-172239

Solicitation Release Date: September 4, 2024

Step 1: Application Grants.gov Deadline: 8:59 p.m. Eastern Time on October 16, 2024

Step 2: Application JustGrants Deadline: 8:59 p.m. Eastern Time on October 22, 2024

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Synopsis

Program Description Overview

The [U.S. Department of Justice](#) (DOJ), [Office of Justice Programs](#) (OJP), [Bureau of Justice Assistance](#) (BJA) seeks applications for formula funding to provide additional personnel, equipment, supplies, contractual support, training, technical assistance, and information systems for criminal justice or civil proceedings to states to support a range of program areas under the Edward Byrne Memorial Justice Assistance Grant (JAG) Program—Local Solicitation.

With this solicitation, the Bureau of Justice Assistance (BJA) seeks to award Edward Byrne Memorial Justice Assistance Grant (JAG) Program funds to eligible units of local government. (BJA will issue a separate solicitation for applications from states.)

For more information on the JAG Program, please refer to the [JAG Fact Sheet](#) and/or [JAG Frequently Asked Questions \(FAQs\)](#).

OJP is committed to advancing work that promotes civil rights and equity, increases access to justice, supports crime victims and individuals impacted by the justice system, strengthens community safety, protects the public from crime and evolving threats, and builds trust between law enforcement and the community.

This program furthers the DOJ's mission to uphold the rule of law, to keep our country safe, and to protect civil rights.

Funding Category

Competition ID	Competition Title (Category Name)	Expected Number of Awards	Dollar Amount for Award	Performance Start Date	Performance Duration (Months)
C-BJA-2024-00091-PROD	Category 1—Applicants with eligible allocation amounts of less than \$25,000	587	\$9,041,009	10/1/2023	24
C-BJA-2024-00092-PROD	Category 2—Applicants with eligible allocation amounts of \$25,000 or more	553	\$75,880,039	10/1/2023	48

Eligibility

- Special district governments
- City or township governments
- County governments
- Native American tribal governments (Federally recognized)

By law, for purposes of the JAG Program, the term “units of local government” includes a town, township, village, parish, city, county, borough, or other general-purpose political subdivision of a state, or it may be a federally recognized American Indian tribal government that performs law enforcement functions (as determined by the Secretary of the Interior). A unit of local government also may be any law enforcement district or judicial enforcement district established under applicable state law with authority to independently establish a budget and impose taxes; for example, in Louisiana, a unit of local government means a district attorney or parish sheriff.

The eligible allocations by state for the fiscal year (FY) 2024 JAG Program can be found at: <https://bja.ojp.gov/program/jag/overview>.

Eligible allocations under the JAG Program are posted annually on the JAG web page. See the [Allocation Determination and Units of Local Government Requirements Regarding Use of JAG Funds](#) section for more information. **Applicants with eligible allocation amounts of less than \$25,000 will apply to Category 1, and applicants with eligible allocation amounts of \$25,000 or more will apply to Category 2.**

Agency Contact Information

For assistance with the requirements of this solicitation, contact the OJP Response Center by phone at 800-851-3420, 301-240-6310 (TTY for hearing-impaired callers only), or email grants@ncjrs.gov. The OJP Response Center operates from 10:00 a.m. to 6:00 p.m. ET Monday–Friday and from 10:00 a.m. to 8:00 p.m. ET on the solicitation close date.

For procedures related to unforeseen technical issues beyond the control of the applicant that impact submission by the deadlines, see the “How To Apply” section, [Experiencing Unforeseen Technical Issues](#).

For assistance with submitting the [Application for Federal Assistance standard form \(SF-424\)](#) and a [Disclosure of Lobbying Activities \(SF-LLL\)](#) in Grants.gov, contact the Grants.gov Customer Support Hotline at 800-518-4726, 606-545-5035, [Grants.gov Customer Support](#), or support@grants.gov. The Grants.gov Support Hotline is open 24 hours a day, 7 days a week, except on federal holidays.

For technical assistance with submitting the **full application** in JustGrants, contact the JustGrants Service Desk at 833-872-5175 or JustGrants.Support@usdoj.gov. The JustGrants Service Desk operates from 7:00 a.m. to 9:00 p.m. ET Monday–Friday and from 9:00 a.m. to 5:00 p.m. ET on Saturday, Sunday, and federal holidays.

Application Submission Information

Registration

Before submitting an application, an applicant must have a registration in the [System for Award Management \(SAM.gov\)](#).

Submission

Applications must be submitted to DOJ electronically through a two-step process that begins in [Grants.gov](#) and is completed in JustGrants. See the [Submission Dates and Time](#) section for the [Grants.gov](#) and JustGrants application deadlines.

Step 1: The applicant must register for this opportunity in Grants.gov at <https://grants.gov/register> and submit by the Grants.gov deadline the required [Application for Federal Assistance standard form \(SF-424\)](#) and a [Disclosure of Lobbying Activities \(SF-LLL\)](#). See the [Submission Dates and Time](#) section for application deadlines.

Step 2: The applicant must submit the **full application**, including attachments, in JustGrants at JustGrants.usdoj.gov by the JustGrants application deadline. See the [Submission Dates and Time](#) section for application deadlines.

Program Description

Program Description Overview

The [U.S. Department of Justice](#) (DOJ), [Office of Justice Programs](#) (OJP), [Bureau of Justice Assistance](#) (BJA) seeks applications for formula funding to provide additional personnel, equipment, supplies, contractual support, training, technical assistance, and information systems for criminal justice or civil proceedings to states to support a range of program areas under the Edward Byrne Memorial Justice Assistance Grant (JAG) Program—Local Solicitation. This program furthers the DOJ's mission to uphold the rule of law, to keep our country safe, and to protect civil rights.

With this solicitation, the Bureau of Justice Assistance (BJA) seeks to award Edward Byrne Memorial Justice Assistance Grant (JAG) Program funds to eligible units of local government. (BJA will issue a separate solicitation for applications from states.)

For more information on the JAG Program, please refer to the [JAG Fact Sheet](#) and/or [JAG Frequently Asked Questions \(FAQs\)](#).

OJP is committed to advancing work that promotes civil rights and equity, increases access to justice, supports crime victims and individuals impacted by the justice system, strengthens community safety, protects the public from crime and evolving threats, and builds trust between law enforcement and the community.

Statutory Authority

The JAG Program is authorized by Title I of Public Law 90-351 (generally codified at [34 U.S.C. 10101-10726](#)), including subpart 1 of part E (codified at 34 U.S.C. 10151-10158); see also 28 U.S.C. 530C(a).

Specific Information

Statutory Formula

JAG awards are based on a statutory formula that is fully described within the [JAG Technical Report](#). Once each fiscal year's overall JAG Program funding level is determined, BJA works with the Bureau of Justice Statistics to begin a four-step grant award calculation process, which generally consists of the following:

1. Computing an initial JAG allocation for each state, based on its share of violent crime and population (weighted equally).
2. Reviewing the initial JAG allocation amount to determine whether the state allocation is less than the minimum award amount defined in the JAG legislation (0.25 percent of the total). If this is the case, the state is funded at the minimum level, and the funds required for this are deducted from the overall pool of JAG funds. Each of the remaining states receives the minimum award plus an additional amount based on its share of violent crime and population.
3. Dividing each state's final award amount (except for the territories and the District of Columbia) between the state and its units of local governments at rates of 60 and 40 percent, respectively.
4. Determining award allocations for the units of local government, which are based on their proportion of the state's 3-year violent crime average. If the "eligible award amount" for a particular unit of local government, as determined on this basis, is

\$10,000 or more, then the unit of local government is eligible to apply directly to OJP (under the JAG Local Solicitation) for a JAG award. If the “eligible award amount” for a particular unit of local government, as determined on this basis, is less than \$10,000, the funds are not made available for a direct award to that particular unit of local government but instead are added to the amount that is awarded to the state.

Allocation Determination and Units of Local Government Requirements Regarding Use of JAG Funds

Eligible allocations under JAG are posted annually on the [JAG web page](#).

According to the JAG Program statute, a “disparity” may exist between the funding eligibility of a county and its associated municipalities. See [34 U.S.C. § 10156\(d\)\(4\)](#). Units of local government identified by BJA as disparate must select a fiscal agent that will submit an application for the allocation that includes all disparate municipalities. A memorandum of understanding (MOU) that identifies which jurisdiction will serve as the applicant or fiscal agent for joint funds must be completed and signed by each participating jurisdiction’s authorized representative. Once an award is made, the fiscal agent will be responsible for distributing award funds to the other jurisdictions in the disparate group through subawards that include all appropriate award conditions. To verify eligibility, an applicant should visit the [JAG web page](#), click on their respective state, and note the following regarding the state’s allocation table:

1. Disparate units of local government are listed in shaded groups, in alphabetic order by county. Units of local government identified as disparate must select one unit of local government to submit an application on behalf of the disparate group.
2. Counties that have an asterisk (*) under the “Direct Allocation” column did not submit the level of violent crime data to qualify for a direct award from BJA but are in the disparate grouping indicated by the shaded area. The JAG legislation requires these counties to remain a partner with the local jurisdictions receiving funds and be a signatory on the required MOU.
3. Direct allocations are listed alphabetically below the shaded disparate groupings.

Please note that disparate jurisdictions do not need to abide by the listed individual allocations, which are provided for information only. Jurisdictions in a funding disparity are responsible for determining individual amounts within the Eligible Joint Allocation and documenting individual allocations in the MOU. See the [JAG FAQs](#) for more information. A [sample MOU](#) is also available.

Statutory Program Areas

In general, JAG funds awarded to a unit of local government under the FY 2024 program may be used to hire additional personnel and/or purchase equipment, supplies, contractual support, training, technical assistance, and information systems for criminal justice or civil proceedings, including for any one or more of the following program areas:

1. Law enforcement programs.
2. Prosecution and court programs.
3. Prevention and education programs.
4. Corrections and community corrections programs.
5. Drug treatment and enforcement programs.
6. Planning, evaluation, and technology improvement programs.

7. Crime victim and witness programs (other than compensation).
8. Mental health programs and related law enforcement and corrections programs, including behavioral programs and crisis intervention teams.
9. Implementation of state crisis intervention court proceedings and related programs or initiatives, including but not limited to mental health courts, drug courts, veterans courts, and extreme risk protection order programs.

In connection with all of the above purposes, it should be noted that the JAG statute, at [34 U.S.C. § 10152](#), defines “criminal justice” as “activities pertaining to crime prevention, control, or reduction, or the enforcement of the criminal law, including, but not limited to, police efforts to prevent, control, or reduce crime or to apprehend criminals, including juveniles, activities of courts having criminal jurisdiction, and related agencies (including but not limited to prosecutorial and defender services, juvenile delinquency agencies and pretrial service or release agencies), activities of corrections, probation, or parole authorities and related agencies assisting in the rehabilitation, supervision, and care of criminal offenders, and programs relating to the prevention, control, or reduction of narcotic addiction and juvenile delinquency.”

BJA Areas of Emphasis

BJA recognizes that many state and local justice systems currently face challenging fiscal environments, and an important, cost-effective way to relieve those pressures is to share or leverage resources through cooperation among federal, state, and local criminal justice agencies and community-based public safety partners. Key areas of priority for BJA include: Prevention and Prosecution of Hate Crimes, Election Security, Enhancing Justice System Reform Strategies, Advancing Equity and Support for Underserved Communities, and Violent Crime Reduction.

BJA encourages recipients of FY 2024 JAG funds to coordinate with federal criminal justice agencies and other stakeholders, including communities most impacted by crime and violence, in addressing these challenges. Additional details on the BJA areas of emphasis can be found below.

Prevention and Prosecution of Hate Crimes

Hate crimes (sometimes called bias-motivated crimes) are criminal offenses motivated by some form of bias toward victims based on their perceived or actual race, color, ethnicity, religion, national origin, sexual orientation, gender, gender identity, or disability. Hate crimes have a devastating effect beyond the harm inflicted on any one victim. They reverberate through families, communities, and the entire nation as others fear that they too may be threatened, attacked, or forced from their homes because of what they look like, who they are, where they worship, whom they love, or whether they have a disability. As with most other crimes, hate crimes in the United States are primarily investigated under state law and prosecuted by local, state, and tribal authorities. However, reluctance from victims and witnesses to contact law enforcement about hate crime incidents may arise from perceptions of bias, distrust of law enforcement or the criminal justice system, or barriers such as language and concerns about immigration status. Hate crimes are chronically underreported to and under-identified by law enforcement. Tools such as the U.S. Bureau of Justice Statistics’ [National Crime Victimization Survey \(NCVS\)](#) and the Federal Bureau of Investigation’s (FBI’s) [Uniform Crime Reporting \(UCR\) program](#) and [FBI’s Crime Data Explorer \(CDE\)](#) shed some light on trends among those hate crimes reported to law enforcement or through NCVS. Although hate crimes are often

underreported, in recent years, there have been alarming spikes in hate crimes and threats of violence across the country, often fueled by online hate forums. In 2022, the most recently published data, hate crimes were at their highest recorded levels as reported to the FBI UCR program. In addition to those incidents reported through the UCR program, in 2023, jurisdictions from across the country reported increases in threats and attacks motivated by antisemitism or Islamophobia, target certain educational institutions such as Historically Black Colleges and Universities, or target individuals on the basis of their gender identity or sexual orientation.

During a [November 2023 United Against Hate Virtual Forum](#), Attorney General Merrick Garland addressed the recent spike in hate crimes, and reemphasized that, “Combating hate-fueled violence remains central to the Justice Department’s mission.” A critical part of that mission is equipping state, local, and tribal justice agencies with the tools and resources to address hate crimes. [Research from the National Institute of Justice](#) (NIJ) indicates that despite the known underreporting of hate crimes, many state and local law enforcement agencies do not have adequate tools to identify, investigate, and respond to hate crimes, and only 23 percent of law enforcement agencies that responded to the survey reported any hate crime investigations in 2018.

BJA encourages JAG recipients to utilize funding to promote change and accountability by supporting state, local, and tribal efforts to prevent hate crimes, build trust with communities to encourage reporting of hate-related criminal offenses and incidents, and promote efforts to fully investigate and prosecute hate crimes when they do occur. This includes ensuring those agencies that have not yet transitioned to the National Incident Based Reporting System (NIBRS) doing so expeditiously to ensure that national hate crime statistics are as accurate as possible. More information on BJA’s portfolio addressing hate crimes, including the [Emmett Till Cold Case Investigations](#) and [Matthew Shepard and James Byrd, Jr. Hate Crimes](#) Programs, can be found [Hate Crime | Bureau of Justice Assistance](#).

Election Security

In 2021, the Department launched a law enforcement task force to address the rise in threats against election workers, administrators, officials, and others associated with the electoral process. For more information regarding the Department’s efforts to combat threats against election workers, read the [Deputy Attorney General’s memo](#). The task force, announced by Attorney General Merrick B. Garland and launched by Deputy Attorney General Lisa O. Monaco in June 2021, has led DOJ’s efforts to address threats of violence against election workers, and to ensure that all election workers—whether elected, appointed, or volunteer—are able to do their jobs free from threats and intimidation. The task force engages with election-related stakeholders and state and local law enforcement to assess allegations and reports of threats against election workers, and it has investigated and prosecuted these matters where appropriate, in partnership with FBI Field Offices and U.S. Attorneys’ Offices throughout the country.

[On January 9, 2024, the Department provided updated information](#) pertaining to its efforts to “ensure that all qualified voters have the opportunity to cast their ballots and have their votes counted free of discrimination, intimidation, or criminal activity in the election process, and to ensure that our elections are secure and free from foreign malign influence and interference.”

The [broad criminal justice purposes supported by the JAG Program](#) permit JAG funds to be used to deter, detect, and protect against threats of violence against election workers,

administrators, officials, and others associated with the electoral process. BJA encourages state and local JAG applicants to utilize JAG funding to prevent and respond to violent threats of this kind.

Enhancing Justice System Reform Strategies

The justice system serves an important role in protecting communities and seeking justice for victims. For the justice system to serve that role effectively, it must be fair, open, and equitable; utilize evidence-based approaches; and promote restorative practices and rehabilitation. For far too long, however, the justice system has not lived up to its promise. Racial disparities and other inequities, as well as overly harsh sentences, have driven up incarceration rates, which can create mistrust in the justice system and divert resources away from other urgent community needs. To build strong, safe, and healthy communities, it is critical to address the underlying, entrenched issues of inequity and disparity in the criminal justice system so that all persons receive equal treatment under the law. Jurisdictions should carefully review the ways in which the structures and incentives within their own systems are driving correctional populations and racial disparities and realign operations and target resources toward community solutions.

On May 25, 2023, the Department released a series of 10 new reports and guidance documents as part of its ongoing efforts to implement [Executive Order 14704 on Advancing Effective, Accountable Policing and Criminal Justice Practices to Enhance Public Trust and Public Safety](#). The announcement included commitments to update guidance prohibiting racial profiling by federal law enforcement agencies; develop methods to promote accreditation standards to encourage adoption of policies in the Executive Order by state, tribal, local, and territorial (STLT) law enforcement agencies; release a report on the Department's efforts to implement the First Step Act; and issue guidance on officer wellness, investigating in-custody deaths, and responses to individuals in crisis, among others.

The Office of Justice Programs is committed to advancing bold, effective justice reform solutions that deliver safety, equity, and justice for all. Justice system reform includes, but is not limited to, a wide range of investments in community safety and justice such as accountability of law enforcement to build and enhance community trust, alternatives to incarceration, ensuring the right to continuous and effective defense counsel, community supervision reforms, support for mental health and substance use treatment services, supporting community-driven programs and partnerships, and improving pretrial processes. Efforts to continue to address the backlog of court cases that grew dramatically during the pandemic would fall in this category. BJA also encourages state court leaders to access no-cost training and technical assistance (TTA) to support strategic planning, assessment of needs and strategies and new approaches to address rights protected under the sixth amendment to the U.S. Constitution, such as speedy trial, fair and impartial juries, the right to call and cross-examine witnesses, and the right to counsel. Visit <https://www.strengthenthesixth.org/> for more information.

Finally, BJA has launched a [Justice Reinvestment Initiative \(JRI\) website](#) which provides detailed information, including state snapshots, on how state leaders can work with experts to conduct agency-spanning data analysis; develop and implement data-driven, tailored solutions to address complicated criminal justice challenges; and maximize resources to achieve stronger and safer communities. BJA encourages JAG recipients to utilize funding for projects that promote all aspects of justice system reform.

Advancing Equity and Support for Underserved Communities

Consistent with the Presidential [Memorandum on Restoring the Department of Justice's Access-to-Justice Function and Reinvigorating the White House Legal Aid Interagency Roundtable](#) and [Executive Order 13985](#), Advancing Racial Equity and Support for Underserved Communities Through the federal government, the Department is committed to ensuring equal access to justice and identifying and reducing disparities that exist throughout the criminal and civil legal systems, as well as removing barriers to ensure equal opportunity for communities that have been historically underserved, marginalized, and adversely affected by inequality. This commitment is evidenced by the April 14, 2022, [Equity Action Plan](#) designed to increase equity, opportunity, and resources for the most vulnerable communities. BJA encourages JAG recipients to use funds to support efforts at the state, territory, local, and tribal levels to institute more effective and equitable criminal justice policies and practices, foster public trust, and enhance public safety and security by increasing engagement with community members and building partnerships with community organizations to develop a shared vision and approach to addressing crime. This includes support for strategies to ensure the protection of defendants' and incarcerated individuals' constitutional rights and safety, as well as efforts to address wrongful convictions and conviction integrity. This also includes supporting technological or personnel upgrades to provide more equitable access to justice, including language access resources, resources to better serve those with disabilities, rural communities, and indigent defense representation. Finally, this can include efforts to build partnerships between the criminal justice system and nonprofits to provide support for collaborative, community-driven and informed efforts, such as community-based diversion programs outside of the criminal justice system, increasing access to resources to support the right to counsel, and developing community-driven and informed prevention programs or responses to violent crime.

Violent Crime Reduction

In May 2021, the Department launched a [comprehensive violent crime reduction strategy](#) to protect American communities from violent crimes, including gun violence. On December 11, 2023, Attorney General Merrick B. Garland [announced](#) the release of the Justice Department's [Violent Crime Reduction Roadmap](#), a one-stop shop of federal resources to assist local jurisdictions in developing, implementing, and evaluating strategies to prevent, intervene in, and respond to violent crime. The Roadmap helps connect jurisdictions with the information and resources they need to meet the complex and evolving challenges to help reduce violent crime.

Additionally, on April 3, 2024, Attorney General Garland [delivered remarks](#) at a convening of grantees under OJP's [Community Based Violence Intervention and Prevention Initiative](#). He emphasized that the Department's approach to disrupting violent crime is "centered on our partnerships—both with the communities harmed by violent crime and with the law enforcement agencies that protect those communities. Our department-wide anti-violent crime strategy leverages the resources of our federal prosecutors, agents, investigators, grant programs, and criminal justice experts toward those ends. We are working closely with local and state law enforcement agencies, with officials across government, and with the communities most affected by this violence, and with the community organizations on the front lines—all toward one goal: the goal of making our communities safer."

BJA encourages JAG grantees to invest funds to tailor programs and responses to state and local crime issues through the use of data and analytics; coordinate with United States Attorneys Project Safe Neighborhoods grantees and community violence intervention strategies

in order to leverage funding for crime and violence reduction projects and coordinate their law enforcement activities with those of federal law enforcement agencies such as the FBI, the Bureau of Alcohol, Tobacco, Firearms and Explosives, the Drug Enforcement Administration, the United States Marshals Service, and the Department of Homeland Security; and form partnerships with federal, state, and local law enforcement and prosecutors to identify persons who use guns to commit a crime and who purchase or sell guns illegally. This includes ensuring that persons prohibited from purchasing firearms (see e.g., [18 U.S.C. § 922\(g\)](#)) are prevented from doing so by ensuring complete, accurate, and timely access to the [FBI's National Instant Criminal Background Check System \(NICS\)](#) and the timely submission of all necessary records into the FBI databases, which will help prevent illegal transfers of firearms to those who are prohibited from owning firearms under current law. BJA also encourages JAG grantees to invest in implementing programs that provide training, assistance, and resources to law enforcement agencies to mitigate the current crisis in law enforcement recruitment and retention; enhance community policing approaches; bolster the security of at-risk places of worship such as synagogues, churches, and mosques; provide security for election workers; enforce commonsense gun laws; and upgrade systems and/or purchase technology that support agency strategies to reduce violent crime and enhance their capacity to better address crime.

Additional Uses of JAG Funds

JAG funds awarded under this solicitation may also be used to:

- Support reentry projects with the goal of improving outcomes for incarcerated individuals returning to the community from prison or jail.
- Support public defense systems, including the hiring and retention of attorneys.
- Support projects related to preventing, detecting, seizing, and/or stopping the presence and use of contraband cellphones within correctional facilities. This includes the purchasing of managed access systems and other mitigation technologies (as permitted by applicable law).
- Purchase fentanyl and methamphetamine detection equipment, including handheld instruments and training for law enforcement safety, as well as opioid reversal agents.
- Purchase drug-detection canines to combat the rise of drug trafficking, including that of methamphetamines.
- Support efforts to seal and expunge criminal history information in accordance with state laws and policies.
- Support efforts to attract and retain an inclusive, diverse, expert, and accountable law enforcement workforce that reflects the community it serves.
- Support virtual reality de-escalation training.
- Purchase humane remote restraint devices that enable law enforcement to restrain an uncooperative subject without inflicting pain.
- Purchase gunfire detection technology.
- Support implementation of Rapid DNA at the booking station to include assisting with the initial costs associated with updating criminal history systems, integration with booking station systems, and purchasing new technologies associated with Rapid DNA at the booking station (Note: JAG funds may not be used for Rapid DNA testing of evidentiary material; see the "DNA Testing of Evidentiary Materials and Uploading DNA Profiles to a Database" section for more information on the topic).
- Purchase an Electronic Tracing System (eTrace)

- Purchase a NIBIN Enforcement Support System (NESS)

Additionally, JAG funds awarded under this solicitation may be used for any purpose indicated here: [Purposes for Which Funds Awarded Under the Edward Byrne Memorial Justice Assistance Grants \(JAG\) Program May Be Used](#).

Limitations on the Use of JAG funds

Administrative Costs

Up to 10 percent of a JAG award, including up to 10 percent of any earned interest, may be used for costs associated with administering the award, which can include indirect costs.

Supplanting

JAG funds may not be used to supplant state or local funds but must be used to increase the amount of such funds that would, in the absence of federal funds, be made available. See the JAG FAQs for examples of supplanting. Although supplanting is prohibited, BJA encourages the leveraging of federal funding.

Matching Funds

Absent specific federal statutory authority to do so, JAG award funds may not be used as a match for other federal awards.

Prohibited and Controlled Equipment and Associated Procedures under JAG

The JAG statute, at [34 U.S.C. § 10152\(d\)](#), specifically identifies a list of prohibited items. In addition, consistent with [Executive Order 14074](#), Advancing Effective, Accountable Policing and Criminal Justice Practices To Enhance Public Trust and Public Safety of May 25, 2022, the use of OJP grant funds for the purchase or transfer of certain equipment has been designated as prohibited or controlled starting with FY 2023 OJP grant funds. Details and associated procedures for requesting prior approval, where applicable, can be found in the [JAG Prohibited and Controlled Equipment Guidance](#) and the [JAG FAQs](#).

Other Program Requirements

A unit of local government that applies for and receives an FY 2024 JAG award must note the following:

Trust Fund

Units of local government may draw down JAG funds either in advance or on a reimbursement basis. To draw down in advance, a trust fund must be established in which to deposit the funds. The trust fund must be in an interest-bearing account, unless one of the exceptions in 2 C.F.R. § 200.305(b)(8) apply. If subrecipients draw down JAG funds in advance, they also must establish a trust fund in which to deposit the funds. For additional information, see [2 C.F.R. § 200.305](#).

Certifications and Assurances by the Chief Executive of the Applicant Government (Which Incorporates the 30-Day Governing Body Review Requirement)

A JAG application is not complete, and a unit of local government may not access award funds, unless the chief executive of the applicant unit of local government (e.g., the mayor) properly executes, and the unit of local government submits, the “Certifications and Assurances by the Chief Executive of the Applicant Government.” The most up-to-date version of this certification can be found at: [FY24 JAG—Certifications and Assurances by the Chief Executive of the Applicant Government](#). Please note that this certification contains assurances that the governing

body notification and public comment requirements, which are required under the JAG statute (at 34 U.S.C. § 10153(a)(2)), have been satisfied. Please note that this certification contains assurances that the governing body notification and public comment requirements, which are required under the JAG statute (at 34 U.S.C. § 10153(a)(2)), have been satisfied.

Please note that only direct JAG award recipients must provide this certification to OJP and that prior to making any subawards (including subawards to disparate jurisdictions), the direct JAG award recipient must collect a completed certification from the proposed subrecipient. Any such certifications must be maintained by the direct JAG award recipient and made available to OJP upon request. OJP will not deny an application for a JAG award for failure to submit these “Certifications and Assurances by the Chief Executive of the Applicant Government” by the application deadline, but a unit of local government will not be able to access award funds (and its award will include a condition that withholds funds) until it submits these certifications and assurances properly executed by its respective chief executive (e.g., the mayor).

Minimum Requirements for Extreme Risk Protection Order Programs (ERPOs)

An extreme risk protection order (ERPO) empowers law enforcement, and in some states, family members, health care providers, and others to petition a court for a civil order that temporarily prevents a person from accessing firearms if they are found to be a danger to themselves. If grantees use their JAG funds to support ERPO programs, ERPO programs must include, at a minimum:

1. Pre-deprivation and post-deprivation due process rights that prevent any violation or infringement of the Constitution of the United States, including, but not limited to, the Bill of Rights and the substantive or procedural due process rights guaranteed under the 5th and 14th amendments to the Constitution of the United States, as applied to the States and as interpreted by State courts and United States courts (including the Supreme Court of the United States). Such programs must include at the appropriate phase to prevent any violation of constitutional rights, at minimum, notice, the right to an in-person hearing, an unbiased adjudicator, the right to know opposing evidence, the right to present evidence, and the right to confront adverse witnesses.
2. The right to be represented by counsel at no expense to the government.
3. Pre-deprivation and post-deprivation heightened evidentiary standards and proof which mean not less than the protections afforded to a similarly situated litigant in Federal court or promulgated by the State’s evidentiary body, and sufficient to ensure the full protections of the Constitution of the United States, including but not limited to the Bill of Rights and the substantive and procedural due process rights guaranteed under the 5th and 14th amendments to the Constitution of the United States, as applied to the States and as interpreted by State courts and United States courts (including the Supreme Court of the United States). The heightened evidentiary standards and proof under such programs must, at all appropriate phases to prevent any violation of any constitutional right, at minimum, prevent reliance upon evidence that is unsworn or unaffirmed, irrelevant, based on inadmissible hearsay, unreliable, vague, speculative, and lacking a foundation.
4. Penalties for abuse of the program.

Prior to the expenditure of FY24 JAG funds for an ERPO program, a [Certification of Compliance with Pub. L. No. 90-351, Title I, Sec. 501\(a\)\(1\)\(I\)\(iv\)](#) must be signed by a principal legal officer and submitted to BJA. See the [JAG FAQs](#) for additional information.

Body-worn Cameras (BWCs)

A JAG award recipient that proposes to use FY 2024 funds to purchase BWC equipment or implement or enhance BWC programs must provide to OJP a certification(s) that each direct recipient receiving the equipment or implementing the program has policies and procedures in place related to BWC equipment usage, data storage and access, privacy considerations, and training. The certification form related to BWC policies and procedures can be found at: [JAG—Body-Worn Camera \(BWC\) Policy Certification](#).

Further, before making any sub-awards (including sub-awards to disparate jurisdictions) for BWC-related expenses, the direct JAG award recipient must collect a completed BWC certification from the proposed subrecipient. Any such certifications must be maintained by the direct JAG award recipient and made available to OJP upon request. The [BJA BWC Toolkit](#) provides model BWC policies and best practices to assist criminal justice departments in implementing BWC programs.

Apart from the JAG Program, BJA provides funds under the [Body-worn Camera Policy and Implementation Program](#) (BWCPIP). BWCPIP allows jurisdictions to develop and implement policies and practices required for effective program adoption, and to address program factors including the purchase, deployment, and maintenance of camera systems and equipment; data storage and access; and privacy considerations. Interested JAG award recipients may wish to refer to the [BWC Partnership Program web page](#) for more information. JAG award recipients that are also BWC award recipients may not use JAG funds for any part of the 50 percent match required by the BWC Program.

Body Armor

Body armor purchased with JAG funds may be purchased at any threat level, make, or model from any distributor or manufacturer, as long as the following requirements are met: The body armor must have been tested and found to comply with the latest applicable National Institute of Justice ballistic or stab standards <https://citech.org/compliance-testing-program/compliant-product-lists/>. In addition, body armor purchased must be made in the United States.

Body armor purchased with JAG funds must be “uniquely fitted vests,” which means protective (ballistic or stab-resistant) armor vests that conform to the individual wearer to provide the best possible fit and coverage through a combination of (1) correctly sized panels and carrier determined through appropriate measurement and (2) properly adjusted straps, harnesses, fasteners, flaps, or other adjustable features. Note that the requirement that body armor be “uniquely fitted” does not necessarily require body armor that is individually manufactured based on the measurements of an individual wearer. In support of OJP’s efforts to improve officer safety, the American Society for Testing and Materials (ASTM) International has made available the Standard Practice for Body Armor Wearer Measurement and Fitting of Armor ([Active Standard ASTM E3003](#)) at no cost. The [Personal Armor Fit Assessment Checklist](#) is excerpted from ASTM E3003. A mandatory wear concept and issues paper and a model policy are available from the BVP Customer Support Center, which can be contacted at vests@usdoj.gov or toll free at 1–877–758–3787. Additional information and FAQs related to the mandatory wear policy and certifications can be found in the [JAG FAQs](#).

A JAG award recipient that proposes to purchase body armor with JAG funding must provide to OJP a certification(s) that it has a written “mandatory wear” policy in effect (see [34 U.S.C. § 10202\(c\)](#)). The certification form related to mandatory wear can be found at: [JAG Body Armor](#)

[Mandatory Wear Policy Certification](#). Further, before making any sub-awards (including sub-awards to disparate jurisdictions) for body armor purchases, the direct JAG award recipient must collect a completed body armor certification from the proposed subrecipient. Any such certifications must be maintained by the direct JAG award recipient and made available to OJP upon request.

Apart from the JAG Program, BJA provides funds under the Patrick Leahy Bulletproof Vest Partnership (BVP) Program. The BVP Program provides funding to state and local law enforcement agencies for the purchase of ballistic-resistant and stab-resistant body armor. For more information on the BVP Program, including eligibility and an application, refer to the [BVP web page](#). JAG award recipients should note, however, that funds may not be used for any part of the 50 percent match required by the BVP Program.

Interoperable Communications

States (including any subrecipients) that are using JAG funds for emergency communications activities should comply with current SAFECOM Guidance, which is available at: <https://www.cisa.gov/safecom/funding>.

Additionally, emergency communications projects funded with JAG funds should support the Statewide Communication Interoperability Plan (SCIP) and be coordinated with the full-time statewide interoperability coordinator (SWIC) in the state of the project. As the central coordination point for a state's interoperability effort, the SWIC plays a critical role and can serve as a valuable resource. SWICs are responsible for the implementation of SCIP through coordination and collaboration with the emergency response community. CISA maintains a list of SWICs for each state and territory. Contact ecd@cisa.dhs.gov for more information. All communications equipment purchased with JAG funding should be identified during the quarterly performance measurement reporting.

DNA Testing of Evidentiary Materials and Uploading DNA Profiles to a Database

If JAG Program funds are to be used for DNA testing of evidentiary materials, any resulting eligible DNA profiles must be uploaded to the Combined DNA Index System (CODIS), the national DNA database operated by the FBI, by a government DNA lab with access to CODIS. **JAG funds may not be used for Rapid DNA testing of evidentiary material (e.g., crime scene samples, sexual assault kits) because the FBI has not authorized results of this testing for upload to CODIS.** No DNA profiles generated with JAG funding may be entered into any other nongovernmental DNA database without prior written approval from BJA (exceptions include forensic genealogy). Additionally, award recipients utilizing JAG funds for forensic genealogy testing must adhere to the DOJ Interim Policy Forensic Genealogical DNA Analysis and Searching available at: <https://www.justice.gov/olp/page/file/1204386/download>. For more information about DNA testing as it pertains to JAG, please refer to the [JAG FAQs](#).

Entry of Records into State Repositories

As appropriate and to the extent consistent with law, a special condition will be imposed that would require the following: Any program or activity that receives federal financial assistance under JAG that is likely to generate court dispositions or other records relevant to NICS determinations, including any dispositions or records that involve any noncitizen or migrant who is undocumented in the United States (18 U.S.C. § 922(g)(5)(A), must have a system in place to ensure that all such NICS-relevant dispositions or records are made available in a timely fashion.

National Incident-based Reporting System

In FY 2016, the FBI formally announced its intention to sunset the UCR program's traditional Summary Reporting System (SRS) and replace it with NIBRS by January 1, 2021. By statute, BJA JAG awards are calculated using summary part 1 violent crime data from the FBI's UCR program. Specifically, the formula allocations for JAG rely heavily on the ratio of "the average number of part 1 violent crimes of the UCR of the FBI reported by such State for the three most recent years reported by such State to the average annual number of such crimes reported by all States for such years" (34 U.S.C. 10156(a)(1)(B)). In preparation for the FBI's 2021 NIBRS compliance deadline, BJA imposed an administrative requirement for JAG award recipients that are not NIBRS compliant to dedicate 3 percent of their JAG award toward coming into full compliance with the FBI's NIBRS data submission requirement to both encourage and assist jurisdictions in working toward compliance and ensure they continue to have critical criminal justice funding available through JAG when SRS transitioned to NIBRS. A NIBRS set-aside is NOT required for FY 2024 awards; however, JAG recipients are encouraged to continue working toward and/or maintaining NIBRS compliance to ensure that JAG eligibility is not affected in future fiscal years. Local jurisdictions that are seeking NIBRS compliance certification should reach out directly to their respective state agency. Agencies with questions about the certification process may contact ucr-nibrs@fbi.gov. More information about NIBRS, including toolkits and updates from the FBI Criminal Justice Information Services team, can be found at: [NIBRS—FBI](#).

Solicitation Goals and Objectives

Goals

In general, the JAG Program is designed to provide states with additional personnel, equipment, supplies, contractual support, training, technical assistance, and information systems for criminal justice. Although the JAG Program provides assistance directly to states, through pass-through (and similar) requirements, the JAG Program also is designed to assist units of local government with respect to their criminal justice needs.

Objectives

The objectives are directly related to the JAG Program accountability measures described at: <https://bja.ojp.gov/sites/g/files/xyckuh186/files/media/document/jag-pmt-accountability-measures.pdf>.

For information about what the applicant needs to submit regarding Goals, Objectives, and Deliverables please see the "[How To Apply](#)" section on the [Application Goals, Objectives, Deliverables, and Timeline Web-Based Form](#).

Federal Award Information

Awards, Amounts and Durations

Anticipated Number of Awards: 1,140

Category 1: 587

Category 2: 553

Anticipated Maximum Dollar Amount per Award:

Category 1 anticipated maximum amount: Up to \$25,000

Category 2 anticipated maximum amount: Up to \$4,023,772

Period of Performance Start Date: October 1, 2023

Period of Performance Duration (Months):

Category 1: 24 months

Category 2: 48 months

Anticipated Total Amount To Be Awarded Under This Solicitation: \$84,921,048

Category 1—Eligible Allocation Amounts of Less than \$25,000: Units of local government that are listed on the JAG web page as eligible for an allocation amount of less than \$25,000 should apply under Category 1. This includes direct and joint (disparate) allocations. Category 1 awards of less than \$25,000 are 2 years in length. Extensions of up to 2 years can be requested for these awards via JustGrants no fewer than 30 days prior to the project period end date and will be automatically granted upon request.

Category 2—Eligible Allocation Amounts of \$25,000 or More: Units of local government that are listed on the JAG web page as eligible for an allocation amount of \$25,000 or more should apply under Category 2. This includes direct and joint (disparate) allocations. Category 2 awards of at least \$25,000 are 4 years in length. Extensions beyond this period may be made on a case-by-case basis at the discretion of BJA and must be requested via JustGrants no fewer than 30 days prior to the project period end date.

Competition ID	Competition Title (Category Name)	Expected Number of Awards	Dollar Amount for Award	Performance Start Date	Performance Duration (Months)
C-BJA-2024-00091-PROD	Category 1: Applicants with eligible allocation amounts of less than \$25,000	587	Up to \$25,000	10/1/2023	24
C-BJA-2024-00092-PROD	Category 2: Applicants with eligible allocation amounts of \$25,000 or more	553	Up to \$4,023,772	10/1/2023	48

Availability of Funds

This funding opportunity, and awards under this funding opportunity, are subject to the availability of funding and to any changes or additional requirements that may be imposed by the agency or by law. In addition, nothing in this solicitation is intended to, and does not, create any right or benefit, substantive or procedural, enforceable at law or in equity by any party against the United States, its departments, agencies, or entities, its officers, employees, or agents, or any other person.

The FY 2024 enacted budget represents the largest cut to base resources that the Department of Justice (DOJ) has faced in the last 10 years. Therefore, to mitigate significant budget shortfalls, the funding available for this solicitation has been reduced by 2.5%. The Department understands how critical our grants are to our state, local, and tribal partners, and does not take this action lightly.

The allocations by state for the FY 2024 JAG Program can be found at:

<https://bja.ojp.gov/program/jag/allocations>.

Type of Award

OJP expects to make awards under this funding opportunity as grants. See the “[Administrative, National Policy, and Other Legal Requirements](#)” section of the [Application Resource Guide](#) for a brief discussion of important statutes, regulations, and award conditions that apply to many (or in some cases, all) OJP grants.

Cost Sharing or Matching Requirement

This solicitation does not require a match.

Eligibility Information

For the purposes of this notice of funding opportunity, other units of local government include towns, boroughs, parishes, villages, or other general purpose political subdivisions of a State.

How To Apply

Application Resources

When preparing and submitting an application, the following resources may aid prospective applicants:

1. Grants.gov [“How to Apply for Grants”](#)
2. OJP [“How To Apply”](#) section in the [Application Resource Guide](#)
3. JustGrants [Application Submission Training](#)

This solicitation (notice of funding opportunity) incorporates guidance provided in the [OJP Grant Application Resource Guide](#) (Application Resource Guide), which provides additional information for applicants to prepare and submit applications to OJP for funding. **If this solicitation requires something different from any guidance provided in the [Application Resource Guide](#), the difference will be noted in this solicitation and the applicant is to follow the guidelines in this solicitation, rather than the guidance in the [Application Resource Guide](#) that is in conflict.**

How To Apply

Registration

Before submitting an application, all applicants must register with the System for Award Management (SAM.gov). An applicant must renew their registration every 12 months. If an applicant does not renew their SAM.gov registration, it will expire. An expired registration can delay or prevent application submission in Grants.gov and JustGrants. Applicants are encouraged to start the SAM.gov registration process at least 30 days prior to the application deadlines. Applicants who fail to begin the registration or renewal process at least 10 business days prior to the Grants.gov deadline may not complete the process in time and will not be considered for late submission.

Submission

Applications must be submitted to DOJ electronically through a two-step process that begins in Grants.gov and is completed in JustGrants.

Step 1: After registering with SAM.gov, the applicant must submit the **SF-424** and **SF-LLL** in Grants.gov at <https://www.grants.gov/register> by the Grants.gov deadline. **To leave time to address any technical issues that may arise, an applicant should submit the SF-424 and SF-LLL as early as possible and recommended not later than 48 hours before the Grants.gov deadline.** If an applicant fails to submit in Grants.gov by the deadline, they will be unable to apply in JustGrants. Applicants can confirm Grants.gov submission by verifying their application status shows as “submitted” or “agency tracking number assigned.”

Step 2: The applicant must then submit the **full application**, including attachments, in JustGrants at [JustGrants.usdoj.gov](https://www.justgrants.usdoj.gov) by the JustGrants deadline.

OJP recommends that applicants submit the complete application package in JustGrants at least 48 hours prior to the JustGrants deadline. Some of the required sections of the application will be entered directly into JustGrants, and other sections will require documents to be uploaded and attached. Therefore, applicants should allow enough time before the JustGrants deadline to prepare all the requirements of the application. Applicants may save their progress

in the system and add to or change the application as needed prior to hitting the “Submit” button at the end of the application in JustGrants.

An applicant will receive emails when successfully submitting in Grants.gov and JustGrants and should maintain all emails and other confirmations received from SAM.gov, Grants.gov, and JustGrants systems.

For additional information, see the “How To Apply” section in the [Application Resource Guide](#) and the [DOJ Application Submission Checklist](#).

Submission Dates and Time

The **SF-424** and the **SF-LLL** must be submitted in Grants.gov by 8:59 p.m. Eastern on October 16, 2024.

The **full application** must be submitted in JustGrants by 8:59 p.m. Eastern on October 22, 2024.

To be considered timely, the **full application** must be submitted in JustGrants by the JustGrants application deadline. Failure to begin the SAM.gov, Grants.gov, or JustGrants registration and application process in sufficient time (i.e., waiting until the due dates identified in this solicitation for those systems to begin the application steps) is not an acceptable reason to request a technical waiver.

Experiencing Unforeseen Technical Issues Preventing Submission of an Application (Technical Waivers)

OJP will only consider requests to submit an application after the deadline when the applicant can document that a technical issue with a government system prevented submission of the application on time.

If an applicant misses a deadline due to unforeseen technical issues with SAM.gov, Grants.gov, or JustGrants, the applicant may request a waiver to submit an application after the deadline. However, the waiver request will not be considered unless it includes documentation of attempts to receive technical assistance to resolve the issue prior to the application deadline. A tracking number is the most typical documentation and is generated when the applicant contacts the applicable service desks to report technical difficulties. Tracking numbers are generated automatically when an applicant emails the applicable service desks, and for this reason, long call wait times for support do not relieve the applicant of the responsibility of getting a tracking number.

An applicant experiencing technical difficulties must contact the associated service desk indicated below to report the technical issue and receive a tracking number:

- SAM.gov: contact the [SAM.gov Help Desk \(Federal Service Desk\)](#), Monday–Friday from 8:00 a.m. to 8:00 p.m. ET at 866-606-8220.
- Grants.gov: contact the [Grants.gov Customer Support Hotline](#), 24 hours a day, 7 days a week, except on federal holidays, at 800-518-4726, 606-545-5035, or support@grants.gov.
- JustGrants: contact the JustGrants Service Desk at JustGrants.Support@usdoj.gov or 833-872-5175, Monday–Friday from 7:00 a.m. to 9:00 p.m. ET and Saturday, Sunday, and federal holidays from 9:00 a.m. to 5:00 p.m. ET.

If an applicant has technical issues with SAM.gov or Grants.gov, the applicant must contact the OJP Response Center at grants@ncjrs.gov within **24 hours of the Grants.gov deadline** to request approval to submit after the deadline.

If an applicant has technical issues with JustGrants that prevent application submission by the deadline, the applicant must contact the OJP Response Center at grants@ncjrs.gov within **24 hours of the JustGrants deadline** to request approval to submit after the deadline.

Waiver requests sent to the OJP Response Center must—

- describe the technical difficulties experienced (provide screenshots if applicable);
- include a timeline of the applicant's submission efforts (e.g., date and time the error occurred, date and time of actions taken to resolve the issue and resubmit; and date and time support representatives responded);
- include an attachment of the complete grant application and all the required documentation and materials;
- include the applicant's Unique Entity Identifier (UEI); and
- include any SAM.gov, Grants.gov, and JustGrants Service Desk tracking numbers documenting the technical issue.

OJP will review each waiver request and the required supporting documentation and notify the applicant whether the request for late submission has been approved or denied. An applicant that does not provide documentation of a technical issue (including all information listed above), or that does not submit a waiver request within the required time period, will be denied.

For more details on the waiver process, OJP encourages applicants to review the "Experiencing Unforeseen Technical Issues" section in the [Application Resource Guide](#).

Application and Submission Information

Content of the SF-424 in Grants.gov

The SF-424 must be submitted in Grants.gov. It is a required standard form used as a cover sheet for submission of pre-applications, applications, and related information. See the [Application Resource Guide](#) for additional information on completing the SF-424.

In Section 8F of the SF-424, please include the name and contact information of the individual **who will complete the application in JustGrants**. JustGrants will use this information (*email address*) to assign the application to this user in JustGrants.

Intergovernmental Review: This funding opportunity is subject to [Executive Order \(E.O.\) 12372](#). An applicant may find the names and addresses of State Single Points of Contact (SPOCs) at the following website: <https://www.whitehouse.gov/wp-content/uploads/2023/06/SPOC-list-as-of-2023.pdf>. If the applicant's State appears on the SPOC list, the applicant must contact its SPOC to find out about, and comply with, the State's process under E.O. 12372. On the SF-424, an applicant whose State appears on the SPOC list is to make the appropriate selection in response to question 19, once the applicant has complied with its State E.O. 12372 process. An applicant whose State does not appear on the SPOC list should answer question 19 by selecting "Program is subject to E.O. 12372 but has not been selected by the State for review."

Content of the JustGrants Application Submission

Entity and User Verification (First Time Applicant)

For first time JustGrants applicants, once the application is received from Grants.gov, DOJ will send an email (from DIAMD-NoReply@usdoj.gov) to the individual listed in Section 8F of the SF-424 with instructions on how to create a JustGrants account. This email should arrive within 24 hours after this individual receives confirmation from Grants.gov of their SF-424 and SF-LLL submissions. Register the Entity Administrator (the person who manages who can access JustGrants on behalf of the applicant), the Application Submitter, and Authorized Representative for the applicant with JustGrants as early as possible and (recommended) not later than 48-72 hours before the JustGrants deadline. Once registered in JustGrants, the Application Submitter will receive a link in an email to complete the rest of the application in JustGrants. Find additional information on JustGrants Application Submission in the [Application Resource Guide](#).

Standard Applicant Information

The “Standard Applicant Information” section of the JustGrants application is pre-populated with the SF-424 data submitted in Grants.gov. The applicant will need to review the Standard Applicant Information in JustGrants and make edits as needed. Within this section, the applicant will need to add ZIP codes for areas affected by the project; confirm their Authorized Representative; and verify and confirm the organization’s unique entity identifier, legal name, and address.

Proposal Abstract

A Proposal Abstract (no more than 400 words) summarizing the proposed project—including its purpose, primary activities, expected outcomes, the service area, intended beneficiaries, and subrecipients (if known)—must be completed in the JustGrants web-based form. This abstract should be in paragraph form without bullets or tables, written in the third person, and exclude personally identifiable information). Abstracts will be made publicly available on the OJP and USASpending.gov websites if the project is awarded. Examples of brief Proposal Abstracts are included below.

JAG Abstract Examples:

The city of [insert] will use JAG funds for overtime for increased patrols to bolster the security of at-risk nonprofit organizations such as synagogues, churches, mosques, and other places of worship.

The county of [insert] will use JAG funds to hire credible messengers as part of a community-based violence intervention initiative.

Disparate JAG Abstract Example:

The disparate jurisdictions of [insert] and [insert] will use JAG funds for technology improvements and equipment. Specifically, the county of [insert] will use JAG funds to replace its records management system to transition to NIBRS, and the city of [insert] will use JAG funds to purchase body worn cameras to promote public trust, accountability, and transparency.

Data Requested With Application

The following application elements should be submitted in the web-based forms in JustGrants.

[Financial Management and System of Internal Controls Questionnaire \(including Applicant Disclosure of High-Risk Status\)](#)

The Financial Management and System of Internal Controls Questionnaire helps OJP assess the financial management and internal control systems, and the associated potential risks of an applicant as part of the pre-award risk assessment process. Every OJP applicant (other than an individual applying in their personal capacity, not representing an applicant organization) is required to complete the web-based Questionnaire form in JustGrants. See the [Application Resource Guide: Financial Management and System of Internal Controls Questionnaire \(including Applicant Disclosure of High Risk Status\)](#) for additional guidance on how to complete the questionnaire.

Proposal Narrative

The Proposal Narrative should be submitted as an attachment in JustGrants. The attached document should be double-spaced, using a standard 12-point size font; have no less than 1-inch margins; and should not exceed 10 numbered pages.

Category 1—Eligible Allocation Amounts of Less than \$25,000

The proposal narrative for Category 1 applications must include a description of the project(s), including subawards, if applicable, to be funded with JAG funds over the 2-year grant period.

Category 2—Eligible Allocation Amounts of \$25,000 or More

The proposal narrative for Category 2 applications should include:

a. Description of the Issue

Identify the unit of local government's strategy/funding priorities for the FY 2024 JAG funds, the subaward process (if applicable, including disparates) and timeline, any progress or challenges, and a description of the programs to be funded over the 4-year grant period.

b. Project Design and Implementation

Describe the unit of local government's process, if any, for engaging stakeholders from across the justice continuum and how that input informs priorities. This should include a description of how local communities are engaged in the planning process, how state and local planning efforts are coordinated, and the challenges faced in coordination. The applicant should identify the stakeholders representing each program area who are participating in the strategic planning process, the gaps in the state's needed resources for criminal justice purposes, plans to improve the administration of the criminal justice system, and how JAG funds will be coordinated with state and related justice funds.

c. Capabilities and Competencies

Describe any additional strategic planning/coordination efforts in which the units of local government participate with other criminal justice entities within the local jurisdiction and/or state. Please provide an overview of any evidence-informed programs that have been implemented successfully and how those programs might inform implementation of strategic plan priorities.

d. Plan for Collecting the Data Required for This Solicitation's Performance Measures

The application should demonstrate the applicant's understanding of the performance data reporting requirements for this grant program and detail how the applicant will gather the required data should it receive funding.

Note: An applicant is **not** required to submit performance data with the application. Rather, performance measure information is included to provide notice that award recipients will be required to submit performance data as part of each award's reporting requirements.

OJP will require each award recipient to submit regular performance data that show the completed work's results. The performance data directly relate to the solicitation goals and objectives identified in the "[Goals and Objectives](#)" section. Applicants can visit [OJP's performance measurement page](#) at www.ojp.gov/performance for more information on performance measurement activities at OJP.

A list of performance measure questions for this program can be found at <https://bjapmt.ojp.gov/help/JAGDocs.html>. NOTE: BJA is in the process of reviewing and revising these performance measure questions. Any changes resulting from this review will be communicated to award recipients.

BJA will require award recipients to submit quarterly performance measure data in BJA's PMT located at <https://bjapmt.ojp.gov> and separately submit a semiannual, performance report in JustGrants. BJA will provide further guidance on the post-award submission process, if the applicant is selected for award.

[Note on Project Evaluations](#)

An applicant that proposes to use award funds through this solicitation to conduct project evaluations must follow the guidance in the "[Note on Project Evaluations](#)" section in the [OJP Grant Application Resource Guide](#).

[Budget and Associated Documentation](#)

[Funding Restrictions](#)

All recipients and subrecipients (including any for-profit organization) must forgo any profit or management fee.

[Budget Worksheet and Budget Narrative \(Attachment\)](#)

The applicant will complete the budget worksheet attachment and submit it by uploading it as an attachment in JustGrants. See the [OJP Grant Application Resource Guide](#) for additional information.

The budget narrative and budget worksheet (attachment) are critical elements, and applicants will be unable to successfully submit an application in JustGrants unless an attachment is uploaded in this section. If an applicant does not have a budget to submit at the time of application, an attachment must be uploaded noting as such, and BJA will add the appropriate special condition withholding funds for budget documentation. Please note that the budget narrative should include a full description of all costs, including administrative costs (if applicable).

For additional information about how to prepare a budget for federal funding, see the [“Application Resource Guide”](#) section on [Budget Preparation and Submission Information](#) and the technical steps to complete the budget form in JustGrants in the [Complete the Application in JustGrants: Budget](#) training.

[Prior Approval, Planning, and Reporting of Conference/Meeting/Training Costs](#)

OJP strongly encourages every applicant that proposes to use award funds for any conference-, meeting-, or training-related activity (or similar event) to review carefully—before submitting an application—the [Application Resource Guide](#) for information on prior approval, planning, and reporting of conference/meeting/training costs.

[Costs Associated With Language Assistance \(if applicable\)](#)

If an applicant proposes a program or activity that would deliver services or benefits to individuals, the costs of taking reasonable steps to provide meaningful access to those services or benefits for individuals with limited English proficiency may be allowable. See the [Application Resource Guide](#) for information on costs associated with language assistance.

[Unmanned Aircraft Systems](#)

The use of BJA grant funds for unmanned aircraft systems (UAS), including unmanned aircraft vehicles (UAV), and all accompanying accessories to support UAS or UAV, is unallowable.

[Budget/Financial Attachments](#)

[Pre-Agreement \(Pre-Award\) Costs \(if applicable\)](#)

Pre-agreement costs are defined as costs requiring approval incurred by the applicant prior to the start date of the period of performance of the federal award. OJP does not typically approve pre-agreement costs. If a successful applicant, in anticipation of the Federal award, but before the start date of the period of performance, incurs costs which are necessary for efficient and timely performance of the funded project, those costs may not be charged to the award. See the “Costs Requiring Prior Approval” section in the [DOJ Grants Financial Guide Post-Award Requirements](#) for more information.

[Indirect Cost Rate Agreement \(if applicable\)](#)

Indirect costs are costs of an organization that are not readily assignable to a particular project but are necessary to the operation of the organization and the performance of the project. Examples of costs usually treated as indirect include those incurred for facility operation and maintenance, depreciation, and administrative salaries. The requirements for the development and submission of indirect cost proposals and cost allocation plans are listed in Appendices III–VII of 2 C.F.R. Part 200. A non-federal applicant should follow the guidelines applicable to its type of organization. If applicable, an applicant with a current federally approved indirect cost rate agreement will upload it as an attachment in JustGrants. See the [DOJ Financial Guide](#) for additional information on [Indirect Cost Rate Agreement](#).

This rule does not eliminate or alter the JAG-specific restriction in federal law that states charges for administrative costs may not exceed 10 percent of the award amount, regardless of the approved indirect cost rate.

[Consultant Rate \(if applicable\)](#)

Costs for consultant services require prior approval from OJP. If the proposed project expects to fund consultant services, compensation for individual consultant services is to be reasonable

and consistent with that paid for similar services in the marketplace. See the [DOJ Grants Financial Guide](#) for information on the consultant rates, which require prior approval from OJP.

[Limitation on Use of Award Funds for Employee Compensation for Awards Over \\$250,000; Waiver \(if applicable\)](#)

This solicitation expressly modifies the OJP Grant Application Resource Guide by not incorporating the “Limitation on Use of Award Funds for Employee Compensation; Waiver” provision in the “Financial Information” section of the OJP Grant Application Resource Guide.

[Disclosure of Process Related to Executive Compensation \(if applicable\)](#)

This notice of funding opportunity expressly modifies the Application Resource Guide by not incorporating its “Disclosure of Process Related to Executive Compensation” provisions. Applicants to this funding opportunity are not required to provide this disclosure.

[Additional Application Components](#)

The applicant will attach the additional requested documentation in JustGrants.

[Memorandum of Understanding \(MOUs\) and Other Supportive Documents \(if applicable\)](#)

For disparate jurisdictions, an MOU that identifies which jurisdiction will serve as the applicant or fiscal agent for joint funds must be completed and signed by the authorized representative for each participating jurisdiction. See the Allocation Determination and Units of Local Government Requirements Regarding Use of JAG Funds section and the [JAG FAQs](#) for more information. A [sample MOU](#) is also available.

[Research and Evaluation Independence and Integrity Statement \(if applicable\)](#)

If an application proposes research (including research and development) and/or evaluation, the applicant must demonstrate research/evaluation independence and integrity, including appropriate safeguards, before it may receive award funds. The applicant will upload documentation of its research and evaluation independence and integrity as an attachment in JustGrants. For additional information, see the [Application Resource Guide](#).

[Certifications and Assurances by the Chief Executive of the Applicant Government Body Armor Mandatory Wear Policy Certification](#) (If applicable)

[Body-worn Camera Policies Certification](#) (If applicable)

[ERPO Certification](#) (if applicable)

[Disclosures and Assurances](#)

The applicant will address the following disclosures and assurances.

[Disclosure of Lobbying Activities](#)

The SF-LLL attachment that was completed and submitted in Grants.gov is attached to this section.

[Applicant Disclosure of Duplication in Cost Items](#)

To ensure funding coordination across grant making agencies, and to avoid unnecessary or inappropriate duplication among grant awards, the applicant will disclose if it has any pending applications for federal funding, including pending applications for subawards of federal funds. Complete the JustGrants web-based Applicant Disclosure of Duplication in Cost Items form. See the [Application Resource Guide](#) for additional information.

DOJ Certified Standard Assurances

Review and accept the DOJ Certified Standard Assurances in JustGrants. See the [Application Resource Guide](#) for additional information.

DOJ Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; Drug-Free Workplace Requirements; Law Enforcement and Community Policing

Review and accept in JustGrants the DOJ Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; Drug-Free Workplace Requirements; Law Enforcement and Community Policing. See the [Application Resource Guide for additional information](#).

Applicant Disclosure and Justification—DOJ High-Risk Grantees

If applicable, submit the DOJ High-Risk Disclosure and Justification as an attachment in JustGrants. A DOJ High-Risk Grantee is an award recipient that has received a DOJ High-Risk designation based on a documented history of unsatisfactory performance; financial instability; management system or other internal control deficiencies; noncompliance with award terms and conditions on prior awards or is otherwise not responsible. See the [Application Resource Guide](#) for additional information.

Application Review Information

Review Process

OJP reviews the application to make sure that the information presented is reasonable, understandable, measurable, achievable, and consistent with the solicitation. See the [OJP Grant Application Resource Guide](#) for information on the application review process for this solicitation.

Pursuant to the Part 200 Uniform Requirements, before award decisions are made, OJP also reviews information related to the degree of risk posed by the applicant entity. Among other things to help assess whether an applicant with one or more prior federal awards has a satisfactory record with respect to performance, integrity, and business ethics, OJP checks whether the applicant entity is listed in SAM as excluded from receiving a federal award.

In addition, if OJP anticipates that an award will exceed \$250,000 in federal funds, OJP also must review and consider any information about the applicant that appears in the non-public segment of the integrity and performance system accessible through SAM.gov.

Important note on Responsibility/Qualification Data (formerly FAPIIS): An applicant, at its option, may review and comment on any information about itself that currently appears in SAM.gov and was entered by a federal awarding agency. OJP will consider such comments by the applicant, in addition to the other information in SAM.gov, in its assessment of the risk posed by the applicant.

Absent explicit statutory authorization or written delegation of authority to the contrary, all final award decisions will be made by the Assistant Attorney General, who may consider not only BJA recommendations but also other factors as indicated in this section.

Federal Award Administration Information

Federal Award Notices

Generally, award notifications are made by the end of the current Federal fiscal year, September 30. See the [Application Resource Guide](#) for information on award notifications and instructions.

Evidence-Based Programs or Practices

OJP strongly encourages the use of data and evidence in policymaking and program development for criminal justice, juvenile justice, and crime victim services. For additional information and resources on evidence-based programs or practices (programs or practices that have been evaluated as effective), see the [Application Resource Guide](#).

Information Regarding Potential Evaluation of Programs and Activities

OJP may conduct or support an evaluation of the projects and activities funded under this solicitation. For additional information on what should be included in the application, see the [Application Resource Guide](#) section entitled “Information Regarding Potential Evaluation of Programs and Activities.”

Administrative, National Policy, and Other Legal Requirements

If selected for funding, in addition to implementing the funded project consistent with the OJP-approved application, the recipient must comply with all award conditions and all applicable requirements of federal statutes and regulations, including the applicable requirements referred to in the assurances and certifications executed in connection with award acceptance. For additional information on these legal requirements, see the “Administrative, National Policy, and Other Legal Requirements” section in the [Application Resource Guide](#).

Civil Rights Compliance

If a successful applicant accepts funding from OJP—as a recipient of OJP funding—that award recipient must comply with certain federal civil rights laws that prohibit it from discriminating on the basis of race, color, national origin, sex, religion, or disability in how the recipient delivers its program’s services or benefits and in its employment practices. The civil rights laws that may be applicable to the award include Title VI of the Civil Rights Act of 1964 (Title VI), the nondiscrimination provisions of the Omnibus Crime Control and Safe Streets Act of 1968 (Safe Streets Act), and Section 504 of the Rehabilitation Act of 1973. These and other federal civil rights laws are discussed in greater detail here: [“Overview of Legal Requirements Generally Applicable to OJP Grants and Cooperative Agreements – FY 2024 Awards”](#) under the “Civil Rights Requirements” section, and additional resources are available from the [OJP Office for Civil Rights](#).

Part of complying with civil rights laws that prohibit national origin discrimination includes recipients taking reasonable steps to ensure that people who are limited in their English proficiency (LEP) because of their national origin have meaningful access to a recipient’s program and activity. An LEP person is one whose first language is not English and who has a limited ability to read, write, speak, or understand English. To help recipients meet this obligation to serve LEP persons, DOJ has published a number of resources, including a language access assessment and planning tool, which are available at <https://www.lep.gov/language-access-planning>. Additional resources are available at <https://www.ojp.gov/program/civil-rights-office/limited-english-proficient-lep>. If the award recipient proposes a program or activity that would deliver services or benefits to LEP

individuals, the recipient may use grant funds to support the costs of taking reasonable steps (e.g., interpretation or translation services) to provide meaningful access. Similarly, recipients are responsible for ensuring that their programs and activities are readily accessible to qualified individuals with disabilities. Applicants for OJP funding must allocate grant funds or explain how other available resources will be used to ensure meaningful and full access to their programs. For example, grant funds can be used to support American Sign Language (ASL) interpreter services for deaf or hard of hearing individuals or the purchase of adaptive equipment for individuals with mobility or cognitive disabilities. For resources, see <https://www.ada.gov/> or contact OJP.

Financial Management and System of Internal Controls

Award recipients and subrecipients (including recipients or subrecipients that are pass-through entities) must, as described in the Part 200 Uniform Requirements as set out at 2 C.F.R. 200.303, comply with standards for financial and program management. See the [Application Resource Guide](#) for additional information.

Information Technology Security Clauses

An application in response to this solicitation may require inclusion of information related to information technology security. See the [Application Resource Guide](#) for more information.

General Information About Post-Federal Award Reporting Requirements

In addition to the deliverables described in the “[Program Description](#)” section, all award recipients under this solicitation will be required to submit certain reports and data.

Required reports—Award recipients typically must submit quarterly financial reports, quarterly performance measurement reports, semiannual performance reports, final financial and performance reports, and (if applicable) an annual audit report in accordance with the Part 200 Uniform Requirements or specific award conditions. Future awards and fund drawdowns may be withheld if reports are delinquent. (In appropriate cases, OJP may require additional reports.)

Specific reporting requirements by category are listed below:

Category 1—Eligible Allocation Amounts of Less Than \$25,000

Recipients must submit:

- Quarterly Federal Financial Reports (and one final Federal Financial Report after all funds have been obligated and expended) through OJP’s JustGrants system.
- Quarterly Performance Measurement Tool reports and a final Performance Measurement Tool report through BJA’s PMT. Please note that as soon as all project activity has concluded, that report may be marked as final.
- An annual performance report and final progress report through OJP’s JustGrants. If all project activity has concluded at the time the first annual performance report is submitted, that report may be marked as final.
- If applicable, an annual audit report in accordance with the Part 200 Uniform Requirements or specific award conditions.

Category 2—Eligible Allocation Amounts of \$25,000 or More

Recipients must submit the following:

- Quarterly Federal Financial Reports (and one final Federal Financial Report after all funds have been obligated and expended) through OJP's JustGrants system.
- Quarterly Performance Measurement Tool reports and a final Performance Measurement Tool report (at any time once all project activity has concluded) through BJA's PMT.
- Semiannual performance reports and a final performance report (at any time once all project activity has concluded) through OJP's JustGrants.
- If applicable, an annual audit report in accordance with the Part 200 Uniform Requirements or specific award conditions.

See the [Application Resource Guide](#) for additional information on specific post-award reporting requirements, including performance measure data.

Federal Awarding Agency Contact(s)

For OJP contact(s), contact information for Grants.gov, and contact information for JustGrants, see the solicitation Synopsis.

Other Information

Freedom of Information and Privacy Act (5 U.S.C. §§ 552 and 552a)

See the [Application Resource Guide](#) for information on the Freedom of Information and Privacy Act (5 U.S.C. §§ 552 and 552a).

Provide Feedback to OJP

See the [Application Resource Guide](#) for information on how to provide feedback to OJP.

Performance Measures

A list of performance measures can be found at: <https://bjapmt.ojp.gov/help/JAGDocs.html>

Application Checklist

BJA FY24 Edward Byrne Memorial Justice Assistance Grant Formula Program—Local Solicitation

This application checklist has been created as an aid in developing an application. For more information, reference [The OJP Application Submission Steps in the OJP Grant Application Resource Guide](#) and the [DOJ Application Submission Checklist](#).

Pre-Application

Before Registering in Grants.gov

- Confirm your entity's registration in the [System for Award Management \(SAM.gov\)](#) is active through the solicitation period; submit a new or renewal registration in SAM.gov if needed (see [Application Resource Guide](#)).

Register in Grants.gov

- Acquire an Authorized Organization Representative (AOR) and a Grants.gov username and password (see [Application Resource Guide](#)).
- Acquire AOR confirmation from the E-Business Point of Contact (E-Biz POC) (see [Application Resource Guide](#)).

Find the Funding Opportunity

- Search for the funding opportunity in Grants.gov using the opportunity number, assistance listing number, or keyword(s).
- Select the correct Competition ID.
- Access the funding opportunity and application package (see Step 7 in the [Application Resource Guide](#)).
- Sign up for Grants.gov email [notifications](#) (optional) (see [Application Resource Guide](#)).
- Read [Important Notice: Applying for Grants in Grants.gov](#) (about [browser compatibility and special characters in file names](#)).
- Read OJP policy and guidance on conference approval, planning, and reporting available at <https://www.ojp.gov/funding/financialguidedo/iii-postaward-requirements#6g3y8> (see [Application Resource Guide](#)).

Review the Overview of Post-Award Legal Requirements

- Review the “[Overview of Legal Requirements Generally Applicable to OJP Grants and Cooperative Agreements – FY 2024 Awards](#)” in the [OJP Funding Resource Center](#).

Review the Scope Requirement

- The federal amount requested is within the allowable limit. See <https://bja.ojp.gov/program/jag/allocations>.

Review Eligibility Requirement

- Review “Eligibility” in the Synopsis section and “Eligibility Information” section in the solicitation.

Application Step 1

After registering with SAM.gov, submit the SF-424 and SF-LLL in Grants.gov.

- In Section 8F of the SF-424, include the name and contact information of the individual **who will complete the application in JustGrants and the SF-LLL in Grants.gov.**

- Submit Intergovernmental Review (if applicable).

Within 48 hours after the SF-424 and SF-LLL submission in Grants.gov, receive four (4) Grants.gov email notifications:

- A submission receipt.
- A validation receipt.
- A grantor agency retrieval receipt.
- An agency tracking number assignment.

If no Grants.gov receipt and validation email is received, or if error notifications are received:

- Contact BJA or Grants.gov Customer Support Hotline at 800-518-4726, 606-545-5035, [Grants.gov customer support](#), or support@grants.gov regarding technical difficulties (see [“Application Resource Guide” section on Experiencing Unforeseen Technical Issues](#)).

Within 24 hours after receipt of confirmation emails from Grants.gov, the individual in Section 8F of the SF-424 will receive an email from JustGrants with login instructions.

- Proceed to Application Step 2 and complete application in JustGrants.

Application Step 2

Submit the following information in JustGrants:

Application Components

- Entity and User Verification (First Time Applicant)
- Standard Applicant information (SF-424 information from Grants.gov)
- Proposal Abstract
- Data Requested with Application
- Proposal Narrative

Budget and Associated Documentation

- Budget Worksheet and Narrative (attachment)
- Financial Management and System of Internal Controls Questionnaire (see [Application Resource Guide](#))
- Indirect Cost Rate Agreement (if applicable) (see [Application Resource Guide](#))

Additional Application Components

- Research and Evaluation Independence and Integrity (see [Application Resource Guide](#))
- [FY24 JAG—Certifications and Assurances by the Chief Executive of the Applicant Government](#)
- [Memorandum of Understanding](#) (if applicable)
- [Body Armor Certification](#) (if applicable)
- [Body-Worn Camera Certification](#) (if applicable)
- [ERPO Certification](#) (if applicable)

Disclosures and Assurances

- [Disclosure of Lobbying Activities \(SF-LLL\)](#) (see [Application Resource Guide](#))
- Applicant Disclosure of Duplication in Cost Items (see [Application Resource Guide](#))
- DOJ Certified Standard Assurances (see [Application Resource Guide](#))

- DOJ Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; Drug-Free Workplace Requirements; Law Enforcement and Community Policing (see [Application Resource Guide](#))
- Applicant Disclosure and Justification—DOJ High-Risk Grantees (if applicable) (see [Application Resource Guide](#))

Review, Certify, and Submit Application in JustGrants

- Any validation errors will immediately display on screen after submission.
- Correct validation errors, if necessary, and then return to the “Certify and Submit” screen to submit the application. Access the [Application Submission Validation Errors Quick Reference Guide](#) for step-by-step instructions to resolve errors prior to submission.
- Once the application is submitted and validated, a confirmation message will appear at the top of the page. Users will also receive a notification in the “bell” alerts confirming submission.

If no JustGrants application submission confirmation email or validation is received, or if error notification is received—

- Contact the JustGrants Service Desk at 833-872-5175 or JustGrants.Support@usdoj.gov regarding technical difficulties. See the [Application Resource Guide](#) for additional information.

Standard Solicitation Resources

[Application Resource Guide](#) provides guidance to assist OJP grant applicants in preparing and submitting applications for OJP funding.

[DOJ Grants Financial Guide](#) serves as the primary reference manual to assist award recipients in fulfilling their fiduciary responsibility to safeguard grant funds and to ensure funds are used for the purposes for which they were awarded. It compiles a variety of laws, rules and regulations that affect the financial and administrative management of DOJ awards. This guide serves as a starting point for all award recipients and subrecipients of DOJ grants and cooperative agreements in ensuring the effective day-to-day management of awards.

[JustGrants Resources Website](#) is an entryway into information about JustGrants and the grants management system itself. Through this portal both award recipients and applicants can access training resource and user support options, find frequently asked questions, and sign up for the [JustGrants Update e-newsletter](#).

[JustGrants Application Submission Training page](#) offers helpful information and resources on the application process. This training page includes e-learning videos, reference guides, checklists, and other resources to help applicants complete an application.

[Weekly Training Webinars](#) are advertised here and provide opportunities for users to receive topic-specific training, direct technical assistance, and support on JustGrants system functionality.

JAG 2024
Intergovernmental Agreement
Between
The County of Wayne and The City of Dearborn Heights

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**INTERGOVERNMENTAL AGREEMENT BETWEEN THE
CITY OF DEARBORN HEIGHTS AND THE COUNTY OF WAYNE
O-BJA-2024-172239
CFDA #16.738**

THIS AGREEMENT is between the City of Dearborn Heights (the Municipality), and the County of Wayne, Michigan, a body corporate and Charter County, acting through the Office of the Wayne County Sheriff (The County).

1. PURPOSE

1.01 The U.S. Department of Justice, Bureau of Justice Services has designated 15 units of local government in Wayne County, as Disparate Jurisdictions and therefore, these communities are eligible to receive a grant under the 2024 Justice Assistance Grant (JAG) program.

1.02 The 2024 Justice Assistance Grant (JAG) solicitation notice outlined the process for application, approval and acceptance of federal funds under the JAG program. All grants must conform to Uniform Grant Regulations (2 CFR 200) Jurisdictions certified as disparate must submit a joint application for the aggregate of funds allocated to them, specifying the amount of the funds that are to be distributed to each of the units of local government and the purposes for which the funds will be used.

1.03 The parties to this agreement authorized and designated the Wayne County Department of Homeland Security as the applicant for the 2024 JAG funds. The Wayne County Sheriff's Office has been designated by the Wayne County Department of Homeland Security to serve as the grant administrator for the program.

1.04 According to the rules and procedures of the JAG award, the Municipality has designated the Wayne County Department of Homeland Security as the applicant for the 2024 JAG funds. The Wayne County Sheriff's Office has been designated by the Wayne County Department of Homeland Security to serve as the grant administrator for the program. As administrator to the program the Wayne County Sheriff's Office will be responsible for monitoring the award; submitting reports including performance measure and program assessment data; and providing ongoing assistance to the sub recipient of the funds.

1.05 The Municipality through its police agency and authorized by its Mayor has accepted participation in the 2024 Justice Assistance Grant (JAG) program. The Mayor must execute this contract and Appendix (H) "Certification Regarding Debarment and Suspension" form return to the Wayne County Sheriff's Office.

2. ENGAGEMENT OF MUNICIPALITY

2.01 The County engages the Municipality and the Municipality agrees to faithfully and diligently purchase JAG eligible equipment and programs for use in local law enforcement in accordance with the terms and conditions contained in this Agreement and consistent with the standard of practice in the community.

3. SCOPE OF SERVICE

3.01 The Municipality must make any purchases described in Appendix A in a satisfactory manner following local procurement rules and, as determined within the discretion of the County.

3.02 The Municipality agrees to accept the 2024 JAG grant and expend the grant according to all rules, regulations, procedures and laws as established by the U.S. Department of Justice, Bureau of Justice Services. The Municipality must establish a trust fund to deposit its share of JAG funds for non-reimbursement expenditures.

3.03 Expenditures requiring prior approval by the Office of Justice Programs are referenced in Appendix B. Allowable expenditures are in accordance with Appendix C and as follows: law enforcement programs; prosecution and court programs; prevention and education programs; corrections and community correction programs; drug treatment programs; planning, evaluation, technology improvement programs and crime victim and witness programs (other than compensation).

3.04 Unallowable costs are detailed in Appendix D. Prohibited uses of grant funds are: directly or indirectly for security enhancements or equipment to nongovernmental entities not engaged in criminal justice or public safety; vehicles (excluding police cruisers), vessels

(excluding police boats), or aircraft (excluding police helicopters); luxury items*; real estate*; construction projects, other than penal or correctional institutions*. Funds may be expended in areas marked with an asterisk (*) based on extraordinary or exigent circumstances, and, with pre-approval by BJA and written authorization from the County.

3.05 The Municipality shall expend its grant as described in Appendix B. The Municipality may amend the purpose area of the grant provided it has received pre-authorization from the Wayne County Sheriff's Office and approval of the Bureau of Justice Assistance.

3.06 The Municipality shall provide all fiscal and programmatic reports and documentation including performance measures and program assessment data as established by the Wayne County Sheriff's Office to meet its obligation under the JAG grant.

3.07 The Municipality's legislative body must approve a resolution adopting the terms and conditions of this Agreement prior to this agreement taking effect and shall become a part hereof.

3.08 If there is any dispute between the parties regarding the extent and character of the services to be performed, the interpretation and determination of the County governs.

3.09 The services include all conferences and consultation deemed necessary by the County to properly and fully perform the services.

3.10 All services are subject to review and approval of the County for completeness and fulfillment of the requirements of this Agreement. Neither the County's review, approval, or payment for any of the services shall be construed to operate as a waiver of any rights under the Agreement, and the Municipality shall be and remain liable according to applicable law for all damages to the County caused by the Municipality's negligent performance or nonperformance of any of the Services furnished under this Agreement.

4. TERM OF AGREEMENT

4.01 This Agreement begins upon approval by the Wayne County Commission, execution by the County Executive and approval of Bureau of Justice Services, and ends September 30, 2027. The Municipality must expediently perform the services to achieve the objectives of this Agreement. The Bureau of Justice, at its option may extend the grant for an

additional year with a new expiration date of September 30, 2028. Sub-recipient Disclosure under 2 CFR 200 for the Municipality is provided in Appendix E as required by the grant.

5. ADMINISTRATION

5.01 The Municipality must inform the County as soon as the following types of conditions become known:

- A. Probable delays or adverse conditions, which do or may materially, prevent the meeting of the objectives of the Agreement. The Municipality must accompany this disclosure with a statement of any remedial action taken or contemplated by it; and

5.02 The Municipality must regularly inform the County of its activities in connection with its duties and must keep the County informed of the status of any program. The Municipality is not required to perform in a manner materially in conflict with requirements imposed by any applicable law, including any statute, county charter, ordinance, resolution or executive order.

5.03 The Municipality shall have no authority in the name of the County to borrow money, commence or defend litigation, spend money or enter into contracts except as otherwise provided in this Agreement.

6. COMPENSATION

6.01 The County shall pay the Municipality according to the budget in Appendix B, attached. The Municipality must secure prior County approval for any deviations from the budget. The budget includes all remuneration to which the Municipality may be entitled. Maximum compensation shall not exceed \$18,038.

6.02 The Municipality must, upon reasonable notice, be available to participate in any proceeding, whether legal, administrative or otherwise, or in any internal County preparatory meetings for the proceeding, in order to assist the County in any matter relating to the purpose or outcome of this Agreement.

7. METHOD OF PAYMENT

7.01 The County will pay the Municipality after the County receives an invoice for payment. The invoice must certify the total cost of the equipment procured to the project to date for that billing period, and must describe the purchases made. The Municipality must sign the invoice and send it to the County to the attention of the individual specified in the Notice provisions, Article 13. This section is limited by the provisions of Article 6 with regard to the amounts payable for performance.

7.02 The Municipality must submit as part of the invoice, a progress report indicating the Municipality's activities and being signed by an authorized officer of the Municipality.

8. RECORDS - ACCESS

8.01 The Municipality must maintain complete books, ledgers, journals, accounts, or records in which it keeps all entries reflecting its operation pursuant to this Agreement. The Municipality must keep the records according to generally accepted accounting practices and for a minimum of 3 years after the Agreement's termination and completion.

8.02 The County has the right to examine and audit all books, records, documents and other supporting data as the County deems necessary of the Municipality, or any subcontractors, or agents rendering services under this Agreement, whether direct or indirect, which will permit adequate evaluation of the services or the cost or pricing data submitted by the Municipality. The Municipality must include a similar covenant allowing for County audit in any contract it has with a consultant or agent whose services will be charged directly or indirectly to the County. The County may delay payment to the Municipality pending the results of any such audit without penalty or interest.

8.03 The Municipality agrees that representatives of the County are entitled to make periodic inspections to ascertain that the Municipality is properly performing the services. The inspections may be made at any time during normal business hours of the Municipality. If, in the course of the inspections, the representatives of the County should note any deficiencies in the performance of the services of the Municipality, or any other mutually agreed upon performance deficiencies, the alleged deficiencies must be reported promptly to the Municipality, in writing.

The Municipality agrees to promptly remedy and correct any reported deficiencies within 24 hours of notification by the County.

8.04 If, as a result of any audit conducted by or for a County or Federal agency relating to the Municipality's performance under this Agreement, a discrepancy should arise as to the amount of compensation due the Municipality, the County may retain the amount of compensation in question from any funds allocated to the Municipality but not yet disbursed under the Agreement. Should a deficiency still exist, the County may offset such a deficiency against the compensation to be paid the Municipality in any successive or future Contracts between the parties.

9. RELATIONSHIP OF PARTIES

9.01 The Municipality agrees that the County is acting fiduciary with regard to the instant agreement and that it, the Municipality, must procure the agreed upon equipment as stated in this agreement. The Municipality further understands that it is obligated as is the County to fulfill the terms of this agreement in consideration and for the purpose of receiving the subject grant.

10. INSURANCE

10. 01 Municipality shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder and the results of that work by the Municipality, his agents, representatives, employees or subcontractors.

Minimum Scope and limit of Insurance

Coverage shall be at least as broad as:

1. **Commercial General Liability (CGL):** Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than **\$2,000,000** per occurrence. If a general aggregate limit applies, either the general

aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.

2. **Automobile Liability:** ISO Form Number CA 00 01 covering any auto (Code 1), or if Municipality has no owned autos, hired, (Code 8) and non-owned autos (Code 9), with limit no less than **\$1,000,000** per accident for bodily injury and property damage.
3. **Workers' Compensation:** as required by the State of Michigan, with Statutory Limits, and Employer's Liability Insurance with limit of no less than **\$1,000,000** per accident for bodily injury or disease.
4. **Professional Liability (Errors and Omissions):** Insurance appropriate to the Municipality, with limit no less than \$1,000,000 per occurrence or claim, \$2,000,000 aggregate. If the Municipality maintains higher limits than the minimums shown above, the Entity requires and shall be entitled to coverage for the higher limits maintained by the Municipality. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the Entity.

Other Insurance Provisions

The insurance policies are to contain, or be endorsed to contain, the following provisions:

Primary Coverage

For any claims related to this agreement, the Municipality's insurance coverage shall be primary insurance as respects the Entity, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the Entity, its officers, officials, employees, or volunteers shall be excess of the Municipality's insurance and shall not contribute with it.

Notice of Cancellation

Each insurance policy required above shall provide that coverage shall not be canceled, except with notice to the Entity.

Waiver of Subrogation

Municipality hereby grants to Entity a waiver of any right to subrogation which any insurer of said Municipality may acquire against the Entity by virtue of the payment of any loss under such

insurance. Municipality agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the Entity has received a waiver of subrogation endorsement from the insurer.

Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the Entity. The Entity may require the Municipality to purchase coverage with a lower deductible or retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.

Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to the Entity.

Claims Made Policies (note – should be applicable only to professional liability, see below)

If any of the required policies provide claims-made coverage:

1. The Retroactive Date must be shown, and must be before the date of the contract or the beginning of contract work.
2. Insurance must be maintained and evidence of insurance must be provided ***for at least five (5) years after completion of the contract of work.***
3. If coverage is canceled or non-renewed, and not replaced ***with another claims-made policy form with a Retroactive Date prior to*** the contract effective date, the Municipality must purchase "extended reporting" coverage for a minimum of ***five (5)*** years after completion of work.

Verification of Coverage

The Municipality shall furnish the Entity with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by the Entity before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Municipality's obligation to provide them. The Entity reserves the right to require

complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

Special Risks or Circumstances

Entity reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

11. LIABILITY

11.01 All liability, loss, or damage as a result of claims, demands, costs, or judgments arising out of activities to be carried out pursuant to the obligations of the Municipality under this Agreement are the responsibility of the Municipality, and not the responsibility of the County, if the liability loss, or damage is caused by, or arises out of; the actions or failure to act on the part of the Municipality, any of its departments, or anyone directly or indirectly employed by the Municipality. This article is not a waiver of any governmental immunity the Municipality or its agents or employees have under Michigan law.

11.02 All liability, loss, or damage as a result of claims, demands, costs, or judgments arising out of activities to be carried out pursuant to the obligations of the County under this Agreement are the responsibility of the County and not the responsibility of the Municipality if the liability, loss, or damage is caused by, or arises out of, the action or failure to act on the part of any County employee or agent. This section is not to be construed as a waiver of any governmental immunity the County, its agencies, or employees, is provided by statute or modified court decisions.

11.03 If liability to third parties, loss, or damage arises as a result of activities conducted jointly by the parties in fulfillment of their responsibilities under this Agreement, the liability, loss, or damage must be borne by the parties in relation to each party's responsibilities under these joint activities. This section is not to be construed as a waiver of any governmental immunity by the parties, their agents or their employees. Each party has a duty to mitigate its damages.

11.04 For purposes of these provisions, the term "County" includes, County of Wayne and all other associated, affiliated, or subsidiary departments or division now existing or to be created by their agents and employees.

12. TERMINATION

12.01 If the Municipality violates a condition or conditions of the JAG grant, the County may terminate this Agreement without incurring any further liability, other than as indicated in the Article by giving written notice to the Municipality of the termination. The notice must specify the effective date, at least 14 days prior to the effective date of the termination, and this Agreement will terminate as if the date were the date originally given for the expiration of this Agreement. If the Agreement is terminated, the County will pay the Municipality for the programs and/or equipment procured prior to termination, as soon as can be authorized. The County will compute the amount of the payment on the basis of the programs and/or equipment procured, and other means which, in the judgment of the County represents a fair value of the programs and/or equipment, less the amount of any previous payments made. The final payment constitutes full payment. The parties agree that no payments under this section will exceed the amount payable under Article 6.

12.02 After receipt of a Notice of Termination each party shall assist the other party in the orderly termination of this Agreement and the transfer of all aspects, tangible or intangible, as may be necessary for the orderly, non-disrupted business continuance of each party.

13. NOTICES

13.01 All notices, consents, approvals, requests and other communications ("Notices") required or permitted under this Agreement must be given in writing and mailed by first-class mail and addressed as follows:

If to the Municipality:

Chief Kevin Swope
Dearborn Heights Police Department
25637 Michigan Ave.
Dearborn Heights, MI 48125

If to the County:

Regina Banks-Hall
Wayne County Sheriff's Office, 4th Floor
5301 Russell Street
Detroit, MI 48211

13.02 All Notices are deemed given on the day of mailing. Either party to this Agreement may change its address for the receipt of notices at any time by giving notice to the other as provided. An authorized representative must sign any notice given by a party. Termination notices, change of address notices, and other notices of a legal nature are an exception and must be sent by registered or certified mail, postage prepaid return receipt requested.

14. LAW AND JURISDICTION

14.01 This Agreement, and all actions arising from it, must be governed by, subject to, and construed according to the laws of the State of Michigan. Each party consents to the personal jurisdiction of any competent court in Wayne County, Michigan, for any action arising out of this Agreement. Service of process at the address and in the manner specified in this Agreement will be sufficient for notice. Neither party will commence any action against the other because of any matter arising out of or relating to the validity, construction, interpretation and enforcement of this Agreement, in any courts other than those in the County of Wayne, State of Michigan unless original jurisdiction is in the United States District Court for the Eastern District of Michigan, Southern Division, the Michigan Supreme Court or the Michigan Court of Appeals. Both parties agree not to commence any action or suit relating to the Agreement more than 3 years after date of termination and to waive any statute of limitation to the contrary.

15. NON-DISCRIMINATION PRACTICES

15.01 Each party must comply with the below and complete the Appendix G Compliance with Equal Employment Opportunity Plan (EEOP) Requirement Certification Form and return to Wayne County.

- A. Titles VI and VII of the Civil Rights Act (42 U.S.C. §§ 2000d et. seq.) and the United States Department of Justice Regulations (28 C.F.R. Part 42) issued pursuant to those Titles.
- B. The Age Discrimination Act of 1985 (42 U.S.C. §6101-07).
- C. Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. §794).
- D. The Americans with Disabilities Act of 1990 (42 U.S.C. §12101 et. seq.) and its associated regulations.
- E. The Michigan Civil Rights Act (P.A. 1976 No. 453) and the Persons With Disabilities Civil Rights Act (P.A. 1976 No. 220).
- F. The anti-discrimination provisions as required by section 120-194 of the Wayne County Code.

16 MISCELLANEOUS

16.01 The Municipality covenants that it is not, and will not become, in arrears to the County upon any contract, debt, or any other obligation to the County, including real property and personal property taxes.

16.02 Articles 10, 11, and 14 survive termination of the Agreement.

16.03 All the provisions of this Agreement are "covenants" and "conditions" as though the words specifically expressing or imparting covenants and conditions are used in each provision.

16.04 Neither party is responsible for force majeure events. In the event of a dispute between the parties with regard to what constitutes a force majeure event, the County's reasonable determination is controlling.

16.05 Unless the context otherwise requires, the words, "herein", "hereof" and "hereunder", and other words of similar import, refer to this Agreement as a whole and not to any particular article, section, or other subdivision.

16.06 The headings of the articles in this Agreement are for convenience only and must not be used to construe or interpret the scope or intent of this Agreement or in any way affect the Agreement.

16.07 As used, the singular includes the plural, the plural includes the singular, and the use of any gender is applicable to all genders.

16.08 Neither party may assign this Agreement, nor any part, or subcontract any of the work or services to be performed without the other party's prior written approval. If there is consent to an assignment or subcontract, the assigning party must require the assignee or subcontractor to comply with the provisions of this Agreement.

16.09 Each party must comply with and must require its employees to comply with all applicable laws and regulations.

16.10 No amendment to this Agreement is effective unless it references this Agreement, is written, is signed and acknowledged by duly authorized representatives of both parties.

16.11 No failure by a party to insist upon the strict performance of any term of this Agreement or to exercise any term after a breach constitutes a waiver of any breach of term. No waiver of any breach affects or alters this Agreement, but every term of this Agreement remains effective with respect to any other then existing or subsequent breach.

16.12 If any provision of this Agreement or the application to any person or circumstance is, to any extent, judicially determined to be invalid or unenforceable, the remainder of the Agreement, or the application of the provision to persons or circumstances other than those as to which it is invalid or unenforceable, is not affected and is enforceable.

16.13 This document, including the Appendices, contains the entire agreement between the parties and all prior negotiations and agreements are merged in this document. Neither party has made any representations except those expressly set

forth. No rights or remedies are, or will be acquired by either party by implication or otherwise unless set forth.

16.14 The Municipality and the County expressly acknowledge their mutual understanding and agreement that there are and shall be no third party beneficiaries to this Agreement and that this Agreement shall not be construed to benefit any persons other than the Municipality or the County.

17. AUTHORIZATIONS AND CAPABILITY

17.01 Each party warrants that the person signing this Agreement is authorized to do so on behalf of its principal and is empowered to bind its principal to this Agreement.

18. SIGNATURE

18.01 The County and the Municipality, by their authorized officers and representatives have executed this Agreement.

CITY OF Dearborn Heights

By: Bill Bazzi _____

Its: Mayor _____

Signature

Date

COUNTY OF WAYNE

Warren C. Evans

Its: County Executive

Signature

Date

APPROVED AS TO FORM:

By: _____
Department of Corporation Counsel

Revised 07/02/18

Appendix A

Municipality's JAG 2024 Budget

Dearborn Heights

\$18,038

APPENDIX B

JAG Costs Requiring Prior Approval

See attached.

III. Postaward Requirements

3.6 COSTS REQUIRING PRIOR APPROVAL

- If the vehicle(s) was purchased as part of a unit of government fleet by the State local central procurement activities, it is generally accepted as reasonable.

Computing Devices and Software, and Information Technology Systems

The costs of computing devices, software, and information technology systems that are characterized as *equipment* (typically a per-unit acquisition cost of \$10,000 or more) require prior written approval; those that are characterized as *supplies* typically do not. See 2 C.F.R. Part 200.1 definitions, and 2 C.F.R. 200.439 and 200.453. Computing devices, software, and information technology systems must be procured in a manner providing full and open competition, consistent with the standards in 2 C.F.R. 200.319 and 2 C.F.R. 200.320.

Brand names should not be specified in most cases (see Chapter 3.8 Procurement Standards and 2 C.F.R. § 200.319(c)(6) for more information).

Pre-Award Costs

Pre-award costs are costs incurred before the start date of the period of performance and in anticipation of the award where such costs are necessary for efficient and timely performance of the scope of the work. These costs are allowable only to the extent that they would be allowed if incurred after the start date of the Federal award and only with prior written approval of the DOJ awarding agency. Direct recipients may approve pre-award costs for subrecipients if incurred after the start date of the Federal award. If approved, these costs must be charged to the initial budget period of the Federal award, unless otherwise specified by the DOJ awarding agency. See 2 CFR §§ 200.210 and 200.458.

Any and all pre-award costs are incurred at the sole risk of an applicant, and will be reimbursed only to the extent that the costs were approved before they were incurred and provided that an award ultimately is made.

Consultant Rates

Compensation for individual consultant services is to be reasonable and consistent with that paid for similar services in the marketplace.

- Each grant-making component periodically establishes a prior approval threshold consultant rate. The current rate for each grant-making DOJ component is \$650 per day or \$81.25 per hour.
- This limit is specified in the terms and special conditions of the award.
- When the rate exceeds the limit for an 8-hour day, or a proportionate hourly rate (excluding travel and subsistence costs), a written prior approval is required from the grant-making component. Prior approval requests require additional justification.
- An 8-hour day may include preparation, evaluation, and travel time in addition to the time required for actual performance.
- Please note, however, that this does not mean that the rate can or should be the maximum limit for all consultants.
- Rates above the established maximum threshold rate will be reviewed on a case-by-case basis. Justification for exceeding the established maximum rate may include where a rate is established through a competitive bidding process.

III. Postaward Requirements

3.6 COSTS REQUIRING PRIOR APPROVAL

- In order to calculate a rate of compensation for consultants associated with and employed by institutions of higher learning, divide the total compensation projected for 12 months by 260.
 - ▶ If the resulting rate of compensation exceeds the maximum consultant rate established by the grant-making component, written prior approval must be obtained.
- Compensation for consultants employed by State and local government will only be allowed when the unit of government will not provide these services without cost.
 - ▶ If a State or local government employee has been contracted to provide services that are related to his or her employment with the State or local government, the rate of compensation is not to exceed the daily salary rate for the employee paid by the unit of government.
 - ▶ If the State or local government employee has been contracted to provide services that are unrelated to his or her employment with the State or local government, then the rate of compensation is based on the necessary and reasonable cost principles which cannot exceed the maximum rate allowed by the awarding agency without prior written approval.

Conference Costs

All conferences (events whose primary purpose is to disseminate technical information beyond the recipient or subrecipient and is necessary and reasonable for successful performance under the Federal award, e.g., meetings, retreats, seminars, events, trainings) conducted by Cooperative Agreement recipients or contractors funded by DOJ must receive written prior approval. An approved award budget is not a prior approval. All prior approval requests must be submitted within the required number of days (90 or 120) in advance of the start date. See [Chapter 3.10: Conference Approval, Planning, and Reporting](#) for more information.

Foreign Travel (Not Applicable to OVW)

Foreign travel is defined as any travel outside of the United States and its Territories and possessions. However, for organizations located in foreign countries, foreign travel means travel outside of the organization's country. Some requirements for foreign travel:

- Each separate foreign trip must be pre-approved.
- Direct charges for foreign travel costs are not allowable unless the travel has prior approval from the awarding DOJ agency.
- Indirect charges for foreign travel are allowable without prior approval from the awarding agency when they are included as part of a federally approved indirect cost rate and have a beneficial relationship to the project.

Travel (see [Ch. 3.9 Allowable Costs](#), for more details)

III. Postaward Requirements

3.6 COSTS REQUIRING PRIOR APPROVAL

Moving Money between Categories

Moving monies into any budget category with a zero dollar amount is not allowable without prior approval from the grant-making component. A budget modification is required. See [2 C.F.R. § 200.308\(f\)](#).

► OJP SPECIFIC TIP

Recipients with a federally-approved indirect cost rate may not transfer funds into or out of the indirect cost category without prior approval. A budget modification is required as indicated in [Chapter 3.5 Adjustment to Awards](#). A copy of the current approved indirect cost agreement from the Cognizant Federal Agency must be attached.

Confidential Funds

Confidential funds are subject to prior approval. See section [3.12, OJP's Confidential Funds](#).

APPENDIX C

JAG Allowable Expenditure Rules

See Attached.

3.9 ALLOWABLE COSTS

Introduction

Costs are allowable when they are reasonable, allocable to, and necessary for the performance of the federal award, and when they comply with the funding statute and agency requirements (to include the conditions of the award), including the cost principles set out in the Uniform Requirements 2 C.F.R. Part 200, Subpart E.

► OJP SPECIFIC TIP

For OJP awards for-profit entities and hospitals follow different cost principles – see FAR 31.2, and 2 C.F.R. Part 200 Appendix IX, respectively.

This chapter highlights selected costs that are often allowable under DOJ awards. For more information about specific factors that affect whether costs are allowable, refer to 2 C.F.R. § 200, Subpart E, including the list of specific items of cost in 2 C.F.R. § 200.420 through 200.476. Mentioning, or failing to mention, including as an example in certain sections, a cost is not intended to imply that a cost is either allowable or unallowable in the performance of a specific federal award.

Compensation for Personal Services (Personnel Expenses)

Salaries, Wages, and Fringe Benefits

Compensation for personal services “includes all remuneration, paid currently or accrued, for services of employees rendered during the period of performance under the Federal award, including but not necessarily limited to wages and salaries [and] fringe benefits” 2 C.F.R. 200.430.

Subject to the requirement of the specific award, costs of compensation for personal services generally are allowable where they —

- are reasonable for the services rendered;
- conform to the established written policy of the recipient or subrecipient consistently applied to both Federal and non-Federal activities;
- follow an appointment made in accordance with a recipient’s or subrecipient’s laws, rules, or written policies and meet the requirements of the Federal statute, where applicable; and
- are adequately supported under 2 C.F.R. 200.430(g).

DOJ agencies disallow the use of award funds to compensate for personal services where such compensation exceeds certain amounts.

❗ FINANCIAL MANAGEMENT TIP

Any additional compensation beyond 110 percent of the U.S. Government SES level will not be considered matching funds where matching requirements apply.

III. Postaward Requirements

3.9 ALLOWABLE COSTS

Support of Salaries, Wages, and Fringe Benefits

Charges made to Federal awards for salaries, wages, and fringe benefits must be based on records that accurately reflect the work performed and comply with the established policies and practices of the organization. See 2 C.F.R. § 200.430 and § 200.431.

- Charges must be supported by a system of internal controls that provides reasonable assurance that the charges are accurate, allowable, and properly allocated.
- Documentation for charges must be incorporated into the official records of the organization.
- Support must reasonably reflect the total activity for which the employee is compensated by the organization and cover both federally funded and all other activities. The records may include the use of subsidiary records as defined in the organization's written policies.
- Where grant recipients work on multiple grant programs or cost activities, documentation must support a reasonable allocation or distribution of costs among specific activities or cost objectives.
- In cases where two or more grants constitute one identified activity or program, salary charges to one grant may be allowable after written permission is obtained from the awarding agency.
- The recipient must complete and keep on file, as appropriate in accordance with Federal law, the U.S. Citizenship and Immigration Services' Employment Eligibility Verification Form I-9 for individuals working under the award. This form is to be used by recipients (and any subrecipients) of Federal funds to verify that persons hired under the award are eligible to work in the United States.

FINANCIAL MANAGEMENT TIP

Examples of items that may support salaries and wages can include timesheets, time and effort reports, or activity reports that have been certified by the employee and approved by a supervisor with firsthand knowledge of the work performed. Payroll records should also reflect either the fact distribution of actual activities or certifications of employee's actual work performed.

OJP SPECIFIC TIP

Added Work

A recipient or subrecipient may employ a State or local government worker to complete tasks in addition to his or her full-time job, provided the work is performed on the employee's own time;

Compensation paid should be reasonable and consistent with that paid for similar work in other activities of State or local government;

The employment arrangement is approved and proper under State or local regulations (e.g., no conflict of interest); and

The time and/or services provided are supported by adequate documentation.

III. Postaward Requirements

3.9 ALLOWABLE COSTS

Limit on Use of Award Funds for Employee Compensation

DOJ grant funds may not be used to pay cash compensation (salary plus bonuses) to any employee at a rate that exceeds 110 percent of the annual maximum salary payable to a member of the Federal Government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System for that year.

► OJP SPECIFIC TIP

With respect to the limitation, compensation for salary plus bonuses are applicable to any award of more than \$250,000.

The latest salary table for SES employees is available on the [U.S. Office of Personnel Management's Salaries & Wages \(opm.gov\)](https://www.opm.gov).

A recipient may compensate an employee at a higher rate, provided the amount in excess of the limitation is paid with non-Federal funds. For employees who charge only a portion of their time to an award, the allowable amount to be charged to that award is equal to the percentage of time worked on the grant times the maximum salary limit (110% of SES salary).

► OJP SPECIFIC TIP

The Assistant Attorney General for OJP (or, for certain awards, the official listed in the applicable program solicitation) may exercise discretion to waive, on an individual basis, the limitation on compensation rates allowable under an award. An applicant requesting a waiver should include a detailed justification in the budget narrative of the application. Unless the applicant submits a waiver request and justification with the application, the applicant should anticipate that OJP will request the applicant to adjust and resubmit the budget. The justification should include the particular qualifications and expertise of the individual, the uniqueness of the service the individual will provide, the individual's specific knowledge of the program or project being undertaken with award funds, and a statement explaining that the individual's salary is commensurate with the regular and customary rate for an individual with his/her qualifications and expertise, and for the work to be done.

Overtime Compensation

Unless specifically exempted under the Fair Labor Standards Act, recipient and subrecipient employees should be compensated with overtime payments for work performed in excess of the established work week (usually 40 hours).

- Payment of more than occasional overtime is subject to periodic review by the awarding agency.
- In addition, overtime compensation is typically reviewed during programmatic, financial monitoring and audits.

Executive, administrative and professional employees who meet the criteria for an exemption from the overtime requirements of the Fair Labor Standards Act may not be reimbursed for overtime under grants and cooperative agreements. More information on overtime exemptions under the Fair Labor Standards Act is available on the Department of Labor's website at <https://www.dol.gov/whd/overtime>.

III. Postaward Requirements

3.9 ALLOWABLE COSTS

FINANCIAL MANAGEMENT TIP

In no case is dual compensation allowable. That is, an employee may not receive compensation from his/her organization AND from an award for a single period of time (e.g., 1 to 5 p.m.), even though such work may benefit both activities.

Compensation of Federal Employees (Generally unallowable, see [Ch. 13 Unallowable Costs](#))

Bonuses (see [Ch. 13 Unallowable Costs](#), for more details)

Post-Employment Benefits

Post-employment benefits are allowable costs if funded in accordance with actuarial requirements.

Consultants

Please refer to [Ch. 3.6 \(Prior Approval\)](#), Consultant Rates, for a more complete discussion of the requirements and restrictions for these costs.

Conferences and Workshops

All recipients should see [Chapter 3.10: Conference Approval, Planning, and Reporting](#) for more information.

All conferences (defined an event whose primary purpose is to disseminate technical information beyond the recipient or subrecipient, e.g., meetings, retreats, seminars, symposiums, events, and group trainings) conducted by Cooperative Agreement recipients or contractors funded by DOJ must receive written prior approval. An approved award budget is not a prior approval. All prior approval requests must be submitted within the required number of days (90 or 120) in advance of the start date. See [Chapter 3.10](#)

OJP SPECIFIC TIP

All contracts under an award funded by OJP awards for events that include 30 or more participants (both Federal and non-Federal) must ensure that lodging costs for any number of attendees do not exceed the prevailing Federal per diem rate for lodging. If the lodging rate is not the Federal per diem rate or less, none of the lodging costs associated with the event are allowable costs to the award. As a result, the recipient would be required to pay for all lodging costs for the event with non-award funds, not just the amount in excess of the Federal per diem. For example, if the Federal per diem for lodging is \$78 per night, and the event lodging rate is \$100 per night, the recipient would be required to pay the full \$100 per night, not just the difference of \$22 per night.

Travel

Travel expenses are allowable costs for employees who are in travel status on official business related to the award. These costs must be reasonable and in accordance with the organization's established travel policy.

3.9 ALLOWABLE COSTS

In the absence of an established travel policy, the organization must comply with the Federal travel regulations (48 C.F.R. 31.205-46(a), most easily accessible via the U.S. General Services Administration website). See [2 C.F.R. § 200.475](#).

- The DOJ awarding agency reserves the right to determine the reasonableness of an organization's travel policy.
- Recipients and subrecipients must follow their own established travel policies.
- If a recipient or subrecipient does not have an established travel policy, they must abide by the Federal travel policy including per diem rates.
- The current per diem rate information is available at the [Per Diem rates section of the U.S. General Services Administration \(GSA\)](#) website.

Cost for tips (for example, tips paid to taxi or shuttle services) are allowable. Tips typically must be within the applicable per diem rate for incidental expenses, unless a different organizational travel policy applies.

Tribal Eligibility for Government Travel Related Discounts

Tribal organizations carrying out a contract, grant, or cooperative agreement are eligible to have access to Federal sources of supply, including lodging providers, airlines, and other transportation providers.

Section 201(a) of the Federal Property and Administrative Services Act of 1949, 40 U.S.C. 481(a), indicates that employees of tribal organizations are eligible to have access to sources of supply on the same basis as employees of an executive agency if a request is made by the tribal organization.

► OJP SPECIFIC TIP

Foreign travel requires prior approval by OJP (see [Chapter 3.6](#)).

For organizations located inside of the U.S. (including territories and possessions), foreign travel means travel outside of the U.S.

For organizations located outside of the U.S., foreign travel means travel outside that country.)

Federal Agency Employee Travel

- DOJ employee travel is not an allowable use of award funds. (See [Ch. 13 Unallowable Costs](#))
- DOJ does consider to be allowable the travel expenses of other Federal employees, such as those persons serving on advisory committees or other program or project duties or assistance, if travel expenses have been:
 - Approved by the Federal employee's department or agency; and
 - Included as an identifiable item in the funds budgeted approved budget for the project or subsequently approved by the awarding agency.

III. Postaward Requirements

3.9 ALLOWABLE COSTS

Project Site

Rental costs. The rental cost of space in privately or publicly owned buildings used for the benefit of the project is allowable subject to the conditions stated below:

- The total cost of space does not exceed the rental cost of comparable space and facilities in a privately-owned building in the same locality. See 2 C.F.R. 200.465(a).
- The cost of space procured for project usage is not charged to the program for periods of non-occupancy without authorization of the grant making DOJ component. See 2 C.F.R. 200.446 *Idle facilities and idle capacity*.
- Rental costs may not be charged to the grant if the recipient owns the building or has a financial interest in the property. See 2 C.F.R. 200.465(b) and (c). (However, the cost of ownership (i.e., depreciation) is an allowable expense – see below and 2 C.F.R. 200.436 *Depreciation*.)
- Rental costs may not be charged for building purchases or construction originally financed by the Federal Government, during the pendency of the federal interest.
- The rental of any property owned by any individuals or entities affiliated with the recipient or subrecipient, including commercial or residential real estate, for purposes such as the home office is unallowable. See 2 C.F.R. 200.465(f).

The cost of space procured under rental-purchase or a lease-with-option to purchase agreement is allowable with prior written approval by the awarding DOJ agency. See 2 C.F.R. 200.439(b)(1); 200.1 (definitions of *capital expenditures* and *capital assets*.) This type of arrangement may require application of special matching share requirements under construction programs.

Ownership costs

- Where the organization owns the facility, the cost of ownership (e.g. depreciation) is an allowable expense.
- Ownership expenses must be determined on the basis of actual cost (including depreciation based on the useful life of the building, operation and maintenance, and other allowable costs). Where these costs are charged elsewhere such as rental costs, they cannot be charged to the federal award.
- Cost of ownership expenses for a publicly owned building are allowable where “rental rate” systems, or equivalent systems that adequately reflect actual costs, are employed.
- Depreciation or use allowance on idle or excess facilities is not allowable, except when specifically authorized by the Federal awarding agency. See 2 C.F.R. § 200.446.
- Recipients may not use an accelerated method to calculate depreciation without clear evidence indicating that the expected consumption of the asset will be significantly greater in the early portion than in the later portion of its useful life.

Utilities, maintenance, repair, and other facility costs

- The cost of utilities, insurance, security, janitorial services, elevator service, upkeep of grounds, ordinary repairs and maintenance, and the like are allowable to the extent they are not otherwise included in rental or other charges for space. See 2 C.F.R. 200.452.

III. Postaward Requirements

3.9 ALLOWABLE COSTS

Costs incurred for rearrangement and alteration of facilities required specifically for the award program, or that materially increase the value or useful life of the facility (i.e., capital improvements), are allowable with prior written approval by the awarding agency. See 2 C.F.R. § 200.462 and § 200.439(b)(3). (NEPA requirements may also be applicable; contact the awarding agency for additional information.)

Land Acquisition (generally unallowable – see Ch. 3.13 Unallowable Costs).

State and Local Sales Taxes

State and local state taxes are generally allowable, subject to the restrictions in 2 C.F.R. 200.470(a)(1).

Publication and Printing

Project costs for publication and printing, including distribution, promotion, and general handling of electronic or print media are allowable. These costs should be allocated as indirect costs to all benefiting activities of the organization. To be considered allowable, publication costs must be incurred in accordance with the terms of the project. Additional guidance for publication and printing costs is set out in 2 C.F.R. § 200.461.

Publication

Recipients publicizing project activities and results must follow applicable conditions on their awards, including those related to required publication disclaimers and to the reservation on the part of the federal agency under 2 C.F.R. 200.315(b) of a royalty-free, nonexclusive and irrevocable right to reproduce, publish, or otherwise use the work for federal purposes, and to authorize others to do so. This includes the right to require recipients and subrecipients to make such works available through agency-designated public access repositories.

All publication and distribution agreements with a publisher must include provisions giving the Federal Government a royalty-free, nonexclusive, and irrevocable license to reproduce, publish, or otherwise use and to authorize others to use the publication for Federal Government purposes (see Chapter 3.7). The agreements with a publisher should contain also information on any additional agency requirements specific to the project.

Unless otherwise specified in the award, recipients/subrecipients may copyright any books, publications, films, or other copyrightable material developed or purchased as a result of award activities. Copyrighted material will be subject to the same provisions giving the Federal Government a license as described above. See 2 C.F.R. § 200.315 and Chapter 3.7.

► OJP SPECIFIC TIP

Recipients/subrecipients are permitted to display the official awarding agency logo, seal, or any other official awarding agency (or office) insignia in connection with the activities supported by the award, only with the prior written approval of the awarding agency. OJP recipients/subrecipients are expected to review, become familiar with, and adhere to the “Terms of Use” information and all other applicable requirements in the Office of Justice Programs Brand Guidelines.

The logo (or seal or insignia) must appear in a separate space, apart from any other symbol or credit. The words “Funded/Funded in part by DOJ” shall be printed either below or beside the logo (or seal or insignia), each time it is displayed.

3.9 ALLOWABLE COSTS

Printing and Duplication

Pursuant to the Government Printing and Binding Regulations, no project may be awarded primarily or substantially for the purpose of having material printed for the awarding agency. The Government Printing and Binding Regulations allow:

- The issuance of a project for the support of non-Government publications, provided such projects were issued pursuant to an authorization of law, and were not made primarily or substantially for the purpose of having material printed for the awarding agency.
- The publication of findings by recipients/subrecipients within the terms of their project provided such publication is not primarily or substantially for the purpose of having such findings printed for the awarding agency.
 - ▷ If recipients/subrecipients need to duplicate less than 5,000 units of only one (1) page, or less than 25,000 units in the aggregate of multiple pages, of its findings for the awarding agency, DOJ will not consider this duplication to constitute printing primarily or substantially for the awarding agency (e.g., 5,000 copies of 5 pages, etc.).
 - ▷ Duplicated pages may not exceed a maximum image size of 10¾ by 14¼ inches.

Equipment and Other Capital Expenditures (Prior Approval Required)

Equipment and other capital expenditures are allowable with the prior written approval of the awarding DOJ agency or pass-through entity. Please refer to [Ch. 3.6](#) (Prior Approval), [Equipment and Other Capital Expenditures](#), [Ch. 3.7](#) (Property Standards), and [Ch. 3.8](#) (Procurement) for a more complete discussion of the requirements and restrictions for these costs.

Software Development

Recipients can expense costs associated with software development in the period the costs are incurred, subject to the limits outlined in the budget and budget narrative. See [2 C.F.R. 200.439\(b\)\(4\)](#). Please refer to [Ch. 3.6](#) (Prior Approval), [Equipment and Other Capital Expenditures](#), [Ch. 3.7](#) (Property Standards), and [Ch. 3.8](#) (Procurement) for a more complete discussion of the requirements and restrictions for these costs.

Other Allowable Costs

In accordance with [2 C.F.R. § 200.428](#), costs incurred by a recipient or subrecipient to recover improper payments, including improper overpayments, are allowable as either direct or indirect cost, as appropriate.

Closeout Costs

In accordance with [2 C.F.R. § 200.403\(h\)](#), The recipient or subrecipient may charge the Federal award during the closeout for the necessary administrative costs of that Federal award (for example, salaries of personnel preparing final reports, publication and printing costs, costs associated with the disposition of equipment and property, and related indirect costs). These costs may be incurred until the due date of the final report(s). If incurred, these costs must be liquidated prior to the due date of the final report(s) and charged to the final budget period of the award unless otherwise specified by the Federal agency.

APPENDIX D

JAG Unallowable Expenditure Rules

See attached.

III. Postaward Requirements

3.13 UNALLOWABLE COSTS

Introduction

Federal awards generally provide recipients and/or subrecipients with the funds necessary to cover costs associated with the award program. There are other costs, however, categorized as unallowable costs, that will not be reimbursed. Recipients and subrecipients must not use award or match funding for unallowable costs. Also within the category of unallowable costs are any costs considered inappropriate by the awarding DOJ agency. See 2 C.F.R. § 200.1 (Disallowed Cost).

The allowability of certain costs is discussed in 2 C.F.R. § 200, Subpart E - Cost Principles. (For-profit entities and hospitals follow different cost principles – see FAR 31.2, and 2 C.F.R. Part 200b Appendix IX, respectively; and certain nonprofit organizations are exempted from the cost principles in Subpart E, see 2 C.F.R. Part 200 Appendix VIII).

Unallowable cost items that may be of particular relevance for DOJ-funded programs are highlighted below.

Land Acquisition

DOJ grant funds may not be used for land acquisition. See, e.g., 34 U.S.C. 10233.

Compensation of Federal Employees

This category of unallowable costs includes salary payments, consulting fees, or other compensation to full-time Federal employees.

Travel of Department of Justice (DOJ) Employees

Award funds may not be spent on transportation, lodging, subsistence, and related travel expenses of agency DOJ employees.

Bonuses or Commissions

Recipients and subrecipients cannot pay any bonus or commission to any individual or organization to obtain approval of an application for award assistance.

Distribution of earnings in excess of costs, such as when used for bonuses and commissions for certain positions for non-profit organizations, may be unallowable. See 2 C.F.R. § 200.430(h).

ACTION ITEM

Be sure to check the award package to determine which salaries, fringe benefits, and other personnel costs are allowable under the specific award.

Lobbying

Recipients and subrecipients must comply with the provisions in 2 C.F.R. § 200.450 (Lobbying) and 18 U.S.C. 1913, as appropriate. Also, see Chapter 2.1 of this *Guide* for more specifics about restrictions on lobbying.

- The lobbying cost prohibition applies to all award recipients and subrecipients.
- Award funds cannot be used for the following purposes:
 - Attempting to influence the outcome of any Federal, State, or local election, referendum, initiative, or

III. Postaward Requirements

3.13 UNALLOWABLE COSTS

- similar procedure, through in-kind or cash contributions, endorsements, publicity, or similar activity;
- Establishing, administering, contributing to, or paying for the expenses of a political party, campaign, political action committee, or other organization established to influence the outcome of elections;
 - Attempting to influence (a) the introduction of Federal or State legislation; or (b) the enactment or modification of any pending Federal or State legislation through communication with any member or employee of the Congress or State legislature (including efforts to influence State or local officials to engage in similar lobbying activity), (c) the enactment or modification of any pending Federal or State legislation by preparing, distributing, or using publicity or propaganda, or by urging members of the general public, or any segment thereof, to contribute to or participate in any mass demonstration, march, rally, fund raising drive, lobbying campaign or letter writing or telephone campaign, or (d) with any Government official or employee in connection with a decision to sign or veto enrolled legislation;
 - Engaging in or supporting the development of publicity or propaganda designed to support or defeat legislation pending before legislative bodies;
 - Paying, directly or indirectly, for any personal service, advertisement, telephone, letter, printed or written matter, or other device, intended or designed to influence a member of Congress or of a State legislature to favor or oppose, by vote or otherwise, any legislation or appropriation by either Congress or a State legislature, whether before or after the introduction of any bill or resolution proposing such legislation or appropriation;
 - Engaging in legislative liaison activities, including attendance at legislative sessions or committee hearings, gathering information regarding legislation, and analyzing the effect of legislation, when such activities are carried out in support of or in knowing preparation for an effort to engage in unlawful lobbying;
 - Paying a publicity expert for purposes unlawful under the anti-lobbying rules; or
 - Attempting to improperly influence, either directly or indirectly, an employee or officer of the executive branch of the Federal Government to give consideration or to act regarding a sponsored agreement or a regulatory matter.
- The Anti-Lobbying Act, 18 U.S.C. § 1913, contains significant restrictions on the use of appropriated funding for lobbying.
 - These anti-lobbying restrictions are enforceable via large civil penalties, with civil fines between \$10,000 and \$100,000 per each individual occurrence of lobbying activity.
 - These restrictions are in addition to the anti-lobbying and lobbying disclosure restrictions imposed by 31 U.S.C. § 1352.
 - All recipients must understand that no federally appropriated funding made available under the grant program may be used, either directly or indirectly, to support the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government, without the express approval of DOJ.
 - Any violation of this prohibition is subject to a minimum \$10,000 fine for each occurrence. This prohibition applies to all activity, even if currently allowed within the parameters of the existing OMB guidance.
 - Any question(s) relating to the lobbying restrictions should be submitted in writing to the DOJ agency's ethics official (typically in the awarding DOJ agency's Office of the General Counsel) through the DOJ program manager.

III. Postaward Requirements

3.13 UNALLOWABLE COSTS

► OVW SPECIFIC TIP

OVW has some programs with purpose areas that expressly authorize "developing and promoting state, local, or tribal legislation and policies that enhance best practices for responding to domestic violence, dating violence, sexual assault, and stalking." Recipients with questions on specific authorized activities should contact their grant manager.

Fundraising

The costs of organized fundraising, including financial campaigns, endowment drives, solicitation of gifts and bequests, and similar expenses incurred solely to raise capital or obtain contributions may not be charged as direct or indirect costs against awards. However, certain fundraising costs for meeting the Federal program objectives may be allowable with the prior approval of the DOJ awarding agency. See 2 C.F.R. § 200.442 for more details.

- The portion of a person's salary that covers time spent engaged in unallowable fundraising, and any indirect costs associated with those salaries, may not be charged to the award.
- An organization may accept donations (e.g., goods, space, services) towards fundraising, as long as the value of the donations is not charged as a direct or indirect cost to the award.
- Nothing in this section should be read to prohibit a recipient from engaging in fundraising activities, as long as such activities are not financed by Federal or matching funds.

Corporate Formation

The cost for corporate formation (startup costs) may not be charged as either direct or indirect costs against the award except with prior approval from the awarding DOJ agency. See 2 C.F.R. 200.455.

► OVW SPECIFIC TIP

OVW's Grants to Tribal Domestic Violence and Sexual Assault Coalitions may allow for corporate formation costs to be charged directly to the award.

Other Unallowable Costs

Other categories of unallowable costs include:

- Entertainment, including amusement, diversion, social activities, and any associated costs (e.g., gifts, tickets to shows or sports events, meals, lodging, rentals, transportation, and gratuities) are unallowable. Certain exceptions may apply when such costs have a specific and direct programmatic purpose and have been approved by the awarding DOJ agency (2 C.F.R. 200.438);
- Fines and penalties, except when incurred as a result of compliance with specific provisions of an award or contract, or with prior written approval from the awarding DOJ agency (2 C.F.R. 200.441);
- Honoraria is unallowable when the primary intent is to confer distinction on, or to symbolize respect, esteem, or admiration for the recipient of the honorarium. A payment for services rendered, such as a speaker's fee under an award is allowable.
- Bar charges/alcoholic beverages (2 C.F.R. 200.423), and
- Membership fees to organizations whose primary activity is lobbying (2 C.F.R. 200.454(c))

III. Postaward Requirements

3.13 UNALLOWABLE COSTS

► OJP SPECIFIC TIP

The use of BJA grant funds for unmanned aircraft systems (UAS), including unmanned aircraft vehicles (UAV), and all accompanying accessories to support UAS or UAV is unallowable.

Costs Incurred Outside the Project Period

Any costs that are incurred either before the start of the project period or after the expiration of the project period (except for closeout costs, see 2 C.F.R. 200.472(b)) are not allowable, unless written approval covering these costs is granted by the awarding DOJ agency. See Section 3.2, Period of Availability of Funds.

APPENDIX E

Sub-recipient Disclosure under 2 CFR 200

See attached.

APPENDIX F

Compliance with Equal Employment Opportunity Plan (EEOP) Requirement Certification Form

See Attached:

- Municipality receiving less than \$25,000 must complete Section A;
- Municipality receiving more \$25,000 and less than \$500,000 must complete Section B;
- Municipality receiving more than \$500,000 must complete Section C.

CERTIFICATION FORM

Compliance with the Equal Employment Opportunity Plan (EEOP) Requirements

Please read carefully the Instructions (see below) and then complete Section A or Section B or Section C, not all three. If recipient completes Section A or C and sub-grants a single award over \$500,000, in addition, please complete Section D.

Recipient's Name:		
Address:		
Is agency a; ☐ Direct or ☐ Sub recipient of OJP, OVW or COPS funding?		Law Enforcement Agency? ☐ Yes ☐ No
DUNS Number:	Vendor Number (only if direct recipient)	
Name and Title of Contact Person:		
Telephone Number:	E-Mail Address:	
Section A—Declaration Claiming Complete Exemption from the EEOP Requirement		
Please check all the following boxes that apply.		
☐ Less than fifty employees.	☐ Indian Tribe	☐ Medical Institution.
☐ Nonprofit Organization	☐ Educational Institution	☐ Receiving a single award(s) less than \$25,000.
I, _____		[responsible official], certify that _____
[recipient] is not required to prepare an EEOP for the reason(s) checked above, pursuant to 28 C.F.R. § 42.302.		
I further certify that _____		[recipient]
will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services.		
If recipient sub-grants a single award over \$500,000, in addition, please complete Section D		
_____ Print or Type Name and Title		_____ Signature
		_____ Date
Section B—Declaration Claiming Exemption from the EEOP Submission Requirement and Certifying That an EEOP Is on File for Review		
If a recipient agency has fifty or more employees and is receiving a single award or, subaward, of \$25,000 or more, but less than \$500,000, then the recipient agency does not have to submit an EEOP to the OCR for review as long as it certifies the following (42 C.F.R. § 42.305):		
I, _____		[responsible official], certify that _____
[recipient], which has fifty or more employees and is receiving a single award or subaward for \$25,000 or more, but less than \$500,000, has formulated an EEOP in accordance with 28 CFR pt. 42, subpt. E. I further certify that within the last twenty-four months, the proper authority has formulated and signed into effect the EEOP and, as required by applicable federal law, it is available for review by the public, employees, the appropriate state planning agency, and the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice. The EEOP is on file at the following office:		
[organization], _____		
[address]. _____		
_____ Print or Type Name and Title		_____ Signature
		_____ Date
Section C—Declaration Stating that an EEOP Short Form Has Been Submitted to the Office for Civil Rights for Review		
If a recipient agency has fifty or more employees and is receiving a single award, or subaward, of \$500,000 or more, then the recipient agency must send an EEOP Short Form to the OCR for review.		
I, _____		[responsible official], certify that _____
[recipient], which has fifty or more employees and is receiving a single award of \$500,000 or more, has formulated an EEOP in accordance with 28 CFR pt. 42, subpt. E, and sent it for review on _____		
[date] to the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice.		
If recipient sub-grants a single award over \$500,000, in addition, please complete Section D		
_____ Print or Type Name and Title		_____ Signature
		_____ Date

If a recipient agency, subawards a single award of \$500,000 or more then the granting agency should provide a list; including, name, address and DUNS # of each such sub-recipient.

If additional space is necessary, please duplicate this page.

INSTRUCTIONS

Completing the Certification Form

Compliance with the Equal Employment Opportunity Plan (EEOP) Requirements

The federal regulations implementing the Omnibus Crime Control and Safe Streets Act (Safe Streets Act) of 1968, as amended, require some recipients of financial assistance from the U.S. Department of Justice subject to the statute's administrative provisions to create, keep on file, submit to the Office for Civil Rights (OCR) at the Office of Justice Programs (OJP) for review, and implement an Equal Employment Opportunity Plan (EEOP). *See* 28 C.F.R. pt. 42, subpt. E. All awards from the Office of Community Oriented Policing Services (COPS) are subject to the EEOP requirements; many awards from OJP, including awards from the Bureau of Justice Assistance (BJA), the Office of Juvenile Justice and Delinquency Prevention (OJJDP), and the Office for Victims of Crime (OVC) are subject to the EEOP requirements; and many awards from the Office on Violence Against Women (OVW) are also subject to the EEOP requirements. If you have any questions as to whether your award from the U.S. Department of Justice is subject to the Safe Streets Act's EEOP requirements, please consult your grant award document, your program manager, or the OCR.

Recipients should complete *either* Section A *or* Section B *or* Section C, not all three. If recipient completes Section A *or* C and sub-grants a single award over \$500,000, in addition, please complete Section D.

Section A

The regulations exempt some recipients from all of the EEOP requirements. Your organization may claim an exemption from all of the EEOP requirements if it meets any of the following criteria: it is a nonprofit organization, an educational institution, a medical institution, or an Indian tribe; *or* it received an award under \$25,000; *or* it has less than fifty employees. To claim the complete exemption from the EEOP requirements, complete Section A.

Section B

Although the regulations require some recipients to create, maintain on file, and implement an EEOP, the regulations allow some recipients to forego submitting the EEOP to the OCR for review. Recipients that (1) are a unit of state or local government, an agency of state or local government, or a private business; *and* (2) have fifty or more employees; *and* (3) have received a single grant award of \$25,000 or more, but less than \$500,000, may claim the limited exemption from the submission requirement by completing Section B. In completing Section B, the recipient should note that the EEOP on file has been prepared within twenty-four months of the date of the most recent grant award.

Section C

Recipients that (1) are a unit of state or local government, an agency of state or local government, or a private business, *and* (2) have fifty or more employees, *and* (3) have received a single grant award of \$500,000 or more, must prepare, maintain on file, *submit to the OCR for review*, and implement an EEOP. Recipients that have submitted an EEOP Utilization Report (or in the process of submitting one) to the OCR, should complete Section C.

Section D

Recipients that (1) receive a single award over \$500,000; *and* (2) subaward a single award of \$500,000 or more must provide a list; including, name, address and DUNS # of each such sub-recipient by completing Section D.

Submission Process

Recipients should download the online Certification Form, complete required sections, have the appropriate official sign it, electronically scan the signed document, and then send the signed document to the following e-mail address: EEOPForms@usdoj.gov. *The document must have the following title: EEOP Certification.* If you have questions about completing or submitting the Certification Form, please contact the Office for Civil Rights, Office of Justice Programs, 810 7th Street, NW, Washington, DC 20531 (Telephone: (202) 307-0690 and TTY: (202) 307-2027).

Public Reporting Burden Statement

Paperwork Reduction Act Notice. Under the Paperwork Reduction Act, a person is not required to respond to a collection of information unless it displays a current valid OMB control number. We try to create forms and instructions that are accurate, can be easily understood, and which impose the least possible burden on you to provide us with information. The estimated minimum average time to complete and file this application is 20 minutes per form. If you have any comments regarding the accuracy of this estimate, or suggestions for making this form simpler, you can write to the Office of Justice Programs, 810 7th Street, N.W., Washington, D.C. 20531.

APPENDIX G

Certification of Compliance with 8 U.S.C. 1373

See attached:

- Local Government:
- Template for use by the Chief Legal Officer of the Local Government

APPENDIX H

Debarment Certification

**CERTIFICATION REGARDING DEBARMENT AND SUSPENSION
FOR**

Contractor:

Contract:

Contract Term:

1. The Contractor certifies to the best of its knowledge and belief, that:
 - a. The Contractor and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal agency;
 - b. The Contractor and its principals have not, within a three-year period preceding this contract, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under public transaction; violation of Federal or State antitrust statutes, or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - c. The Contractor and its principals are not presently indicted or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in 1. B. above; and;
 - d. The Contractor and its principals have not, within a three-year period preceding this contract, had one or more public transactions (Federal, State or local) terminated for cause or default.
2. The certification in this clause is a material representation of fact upon which reliance was placed. When the County determines that the Contractor knowingly rendered an erroneous certification, in addition to other remedies available to the County, the County may terminate this Contract for cause or default.
3. The Contractor shall provide immediate written notice to the County if, at any time, Contractor learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction", "debarred", "suspended", "ineligible", "lower tier covered transaction", "Grantee", "person", "primary covered transaction", "principal",

“proposal”, and “voluntarily excluded”, as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549: 45 CFR Part 76.

5. The Contractor agrees that it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the County.
6. The Contractor further agrees that it will include the clause titled “Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction”, provided by the County, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A Contractor may rely upon a certification of a participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A Contractor may decide the method and frequency by which it determines the eligibility of its principals. Each Contractor may, but is not required to, check the Non-procurement List (of excluded parties).
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a Contractor is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. If a Contractor is in a covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the County, the County may terminate this transaction for cause or default.

EXECUTION

IN WITNESS WHEREOF, the Contractor has executed this Certification on the dates set forth below.

WITNESSES:

CONTRACTOR

By: _____

Dated: _____

STATE OF MICHIGAN)
)
COUNTY OF WAYNE)

This document was acknowledged before me on _____ by
_____, on behalf of _____.

Notary Public,
Wayne County, Michigan
My Commission Expires: _____
Acting in County of _____, Michigan

APPENDIX I

Lobbying

1. LOBBYING

As required by 31 U.S.C. 1352, as implemented by 28 C.F.R. Part 69, the Applicant certifies and assures (to the extent applicable) the following:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If the Applicant's request for Federal funds is in excess of \$100,000, and any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal grant or cooperative agreement, the Applicant shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities" in accordance with its (and any DOJ awarding agency's) instructions; and

(c) The Applicant shall require that the language of this certification be included in the award documents for all subgrants and procurement contracts (and their subcontracts) funded with Federal award funds and shall ensure that any certifications or lobbying disclosures required of recipients of such subgrants and procurement contracts (or their subcontractors) are made and filed in accordance with 31 U.S.C. 1352.

Approved for the Agenda of:	REFERRED BACK
4/22/2025	Motion No. 25-230

9.J.



Parks & Recreation

TO: Honorable Mayor Bill Bazzi

Honorable City Council Members

FROM: Martin Zbosnik, Director of Parks & Recreation

DATE: April 14, 2025

RE: Parks & Recreation Director Zbosnik - Parks & Recreation Budget Amendment

Honorable Council Members:

Please authorize the following budget amendment below -

Account #	Account Name	Current Budget	Requested Amount	Amended Budget	Remaining Balance After amendment
101-691-981.000	Capital Outlay	\$ -	\$ 63,075	\$ 63,075	\$ 63,075
101-000-684.700	Reimburse County Parks	\$ -	\$ 44,624	\$ 44,624	\$ 44,624
101-200-949.000	City Owned Prop	\$ 75,000	(\$18,451)	\$ 56,549	\$ 54,057.75
Notes: 1-Per motion 24-345 2- \$44,624.00 from the 2021-2022 Wayne County Reimbursement will cover part of Marquee Expenses. the grant paperwork must be submitted in June					

Attachments:

- 07-23-24 Motion 24-345 Bid Award - Canfield Center Marquee Sign
- Canfield Center Marquee Sign (4)



City of Dearborn Heights

6045 FENTON • DEARBORN HEIGHTS, MICHIGAN 48127

Lynne M. Senia

City Clerk

TO: Parks & Recreation Director Sower

FROM: City Clerk Senia *LMS*

DATE: July 24, 2024

RE: Bid Award - Canfield Center Marquee Sign

The following is a copy of a motion adopted at the Regular Meeting of the Dearborn Heights City Council held on July 23, 2024:

24-345 Motion by Councilwoman Bryer, seconded by Councilman Wencel to award the bid for the Canfield Center Central Park Marquee Sign to Led Lion in the amount of \$63,075.00. Funds for this project are from the Wayne County Park Millage 2021-2022 in the amount of \$44,624.00, with the balance to be paid out of the 2024-2025 Recreation Budget. In addition, authorize the Mayor and Clerk to sign the contract for the installation, and the Comptroller and Treasurer to issue payment, as outlined in 7-A. Per Parks & Recreation Director Sower communication dated July 16, 2024.

Ayes: Council Chairman Baydoun, Council Chair Pro Tem Ahmad, Councilwoman Bryer, Councilwoman Malinowski Maxwell, Councilman Wencel.

Nays: Councilman Constan, Councilman Saab.

Absent: None.

Motion adopted

LMS/gs

cc: Mayor
Treasurer
Comptroller
ASI Signage Innovations
The Led Lion Inc.
Metro Signs & Lighting
Toledo Sign Company
United Signs LLC
Curb Appeal Concepts
File

Office: (313) 791-3430 • Fax: (313) 791-3401
lsenia@dearbornheightsmi.gov



City of Dearborn Heights

6045 FENTON • DEARBORN HEIGHTS, MICHIGAN 48127

Lynne M. Senia

City Clerk

TO: Parks & Recreation Director Sower

FROM: City Clerk Senia *LMS*

DATE: July 24, 2024

RE: Bid Award - Canfield Center Marquee Sign

The following is a copy of a motion adopted at the Regular Meeting of the Dearborn Heights City Council held on July 23, 2024:

24-345 Motion by Councilwoman Bryer, seconded by Councilman Wencel to award the bid for the Canfield Center Central Park Marquee Sign to Led Lion in the amount of \$63,075.00. Funds for this project are from the Wayne County Park Millage 2021-2022 in the amount of \$44,624.00, with the balance to be paid out of the 2024-2025 Recreation Budget. In addition, authorize the Mayor and Clerk to sign the contract for the installation, and the Comptroller and Treasurer to issue payment, as outlined in 7-A. Per Parks & Recreation Director Sower communication dated July 16, 2024.

Ayes: Council Chairman Baydoun, Council Chair Pro Tem Ahmad, Councilwoman Bryer, Councilwoman Malinowski Maxwell, Councilman Wencel.

Nays: Councilman Constan, Councilman Saab.

Absent: None.

Motion adopted

LMS/gs

cc: Mayor
Treasurer
Comptroller
ASI Signage Innovations
The Led Lion Inc.
Metro Signs & Lighting
Toledo Sign Company
United Signs LLC
Curb Appeal Concepts
File

Office: (313) 791-3430 • Fax: (313) 791-3401
lsenia@dearbornheightsmi.gov

Approved for the Agenda of:	APPROVED
7/23/2024	Motion No. 24-345

7.A.



Parks & Recreation

TO: Honorable Mayor Bill Bazzi
Honorable City Council Members

FROM: Kim Sower, Director

DATE: July 16, 2024

RE: Parks & Recreation Director Sower - Bid Award - Canfield Center Marquee Sign

Honorable City Council, I am requesting the bid for the Canfield Center/Central Park Marquee Sign be awarded to Led Lion, 26384 Woodworth Circle, Dearborn Heights, MI, for the amount of \$63,075.00. Funds for this project are from the Wayne County Park Millage 2021-22 in the amount of \$44,624.00. The balance to be paid out of the 2024-25 Recreation Budget. Also, authorize the Mayor and City Clerk to sign the contract for the marquee installation and the city comptroller and the city treasurer to pay for the project.

Attachments:

1. Bid Tabulations for Marquee & Led Lion Bid Docs.
2. Canfield Center Marquee Contract 2024 7-16

AGREEMENT Canfield Center Marquee Contract

This Agreement (for the Canfield Center Marquee), is entered into between the CITY OF DEARBORN HEIGHTS (hereafter "OWNER") and The Led Lion, Inc. (hereafter "CONTRACTOR"). OWNER and CONTRACTOR (hereafter collectively referred to as "the Parties", or individually and generically referred to as "Party") agree as follows:

ARTICLE 1. INCORPORATION OF THE ATTACHED SPECIFICATIONS, CONTRACTOR'S PROPOSAL, AND OTHER CONTRACT DOCUMENTS BY REFERENCE

1.1. **Background.** The Parties acknowledge that OWNER issued its Bid Specifications Package related to the construction of the Canfield Center Marquee. The Parties acknowledge that the Bid Specifications Package included an incomplete form for Agreement (hereafter "Form Agreement"). The Parties also acknowledge that this Bid Specifications Package described and specified many of the duties, responsibilities, and obligations that the Contractor selected by OWNER to do the work pursuant to the Bid Specifications Package would be required to perform and/or meet. Moreover, the Parties acknowledge that CONTRACTOR submitted its completed Proposal to OWNER in response to the Bid Specifications Package which led to the OWNER selecting it to be the CONTRACTOR chosen to perform the work required by this Agreement.

1.2. **Contract Documents.** The Contract Documents include all of the following which presently exist or which may come to exist in the future: Bid Specifications Package (including all parts of it as described in Section 1.1 above); CONTRACTOR'S completed Proposal; this Agreement; the Notice of Award; documentation submitted by CONTRACTOR prior to Notice of Award; the Form Agreement; and any Modification or Addendum to this Agreement, duly approved and delivered after execution of this Agreement.

1.3. **General Incorporation by Reference.** The Parties agree that the Contract Documents are incorporated herein and made a part hereof by reference. The Parties further agree that (A) the CONTRACTOR shall fulfill the duties, responsibilities, and obligations of the CONTRACTOR as described in the Contract Documents and (B) the OWNER shall fulfill the duties, responsibilities, and obligations of the OWNER as described in the Contract Documents. The only exceptions to these general requirements as set forth in this Section 1.3 are set forth in Section 1.4 below.

1.4. **Effect of this Agreement and Otherwise.** This Agreement is intended to be consistent with the other Contract Documents. Still, this Agreement supersedes what is stated in the other Contract Documents to the extent that this Agreement and any of the other Contract Documents

are inconsistent. Notwithstanding what is stated in the preceding sentence, any Modification or Addendum to this Agreement (including any Change Orders) that has been duly approved as required by this Agreement and delivered after the execution of this Agreement shall supersede the other Contract Documents (including this Agreement) to the extent that the Modification or Addendum is inconsistent with any of the other Contract Documents.

ARTICLE 2. WORK

2.1. Generally. CONTRACTOR shall complete all Work as specified or indicated in the Contract Documents. The Work is generally described as street asphalt pavement repair.

2.2. Performance Standards. CONTRACTOR shall perform all services in conformity with the standards and requirements set forth in the Contract Documents. Further, CONTRACTOR shall perform all services in a prompt, diligent and workmanlike manner and at a level of proficiency to be expected of a contractor with the personnel, equipment, expertise, background and experience that CONTRACTOR has represented that it has.

ARTICLE 3. TERM

Work under this Agreement shall commence as soon as practicable after this Agreement is executed.

ARTICLE 4. CONTRACTOR'S COMPENSATION

Subject to Article 5 below, OWNER shall pay CONTRACTOR for services actually performed and appropriately completed by CONTRACTOR as provided in the Contract Documents. Absent any further agreement between the Parties adjusting what CONTRACTOR is to be paid, the total amount to be paid to CONTRACTOR shall not exceed \$63,075.00.

ARTICLE 5. PAYMENT PROCEDURES

5.1. Invoices. CONTRACTOR shall provide invoices on an ongoing basis to the OWNER for the services the CONTRACTOR has provided to the OWNER pursuant to this Agreement. Such invoices shall be submitted to OWNER within thirty (30) days of the substantial completion of the work. CONTRACTOR shall submit such invoices to the OWNER as specified in the Bid Specifications Package or in such other manner as directed in writing by the OWNER after this Agreement is executed.

5.2. OWNER'S Verification of Propriety of Payment. Before OWNER can actually pay an invoice submitted by CONTRACTOR, OWNER must verify and confirm that it is appropriate for OWNER to pay it. Ordinarily, this requires any such invoice to be reviewed by OWNER to determine the propriety of it being paid in three (3) steps: (A) The OWNER'S Department of Building and Engineering, Department of Public Works, and/or City Engineer will review the invoice, confirm that it is appropriate, and submit it to the OWNER'S Mayor. (B) The OWNER'S Mayor will review the invoice, confirm that it is appropriate, and submit it to the OWNER'S City Council. (C) The OWNER'S City Council will review the invoice, confirm that it is appropriate, and approve payment of it. Provided the Mayor does not veto the motion

approving the payment, the OWNER will thereafter send payment to the CONTRACTOR. The Parties agree that the OWNER shall have a reasonable amount of time to verify the propriety of paying any invoice submitted by CONTRACTOR in light of the foregoing process. Further, the Parties agree that the OWNER shall have such additional time as may be reasonably necessary in order to verify the propriety of paying any invoice submitted by CONTRACTOR based on the need to obtain further information, advice, and explanations related to things set forth in the invoice.

5.3. **Payment.** After OWNER has had a reasonable time to verify the propriety of paying an invoice submitted by CONTRACTOR in light of the foregoing sections, OWNER will pay CONTRACTOR per the terms of the invoice provided the services stated in the invoice were actually performed as provided in the Contract Documents, the invoice is completely accurate, and the services were appropriately completed by CONTRACTOR as provided in the Contract Documents.

5.4. **Progress Payments and Retainage.** Progress payments and retainage are otherwise governed by Michigan Public Act 524 of 1980, as may have been amended (MCL 125.1561 *et seq.*). This Act is incorporated herein by reference and made a part of this Agreement.

ARTICLE 6. CONTRACTOR'S REPRESENTATIONS

CONTRACTOR has made the following material representations to the OWNER which have induced the OWNER to enter into this Agreement:

(A) CONTRACTOR has considered the nature and extent of the Contract Documents, Work, locality, and all local conditions and federal, state and local laws, and regulations and local ordinances that may affect cost, progress, performance, or furnishing of the Work.

(B) CONTRACTOR has given OWNER written notice of any conflicts, errors, or discrepancies that it has discovered in the Contract Documents; and the OWNER'S written resolution of same is acceptable to CONTRACTOR.

ARTICLE 7. EMPLOYMENT LAW AND TITLE VI PLAN COMPLIANCE

7.1. **Employment Law Compliance.** CONTRACTOR shall, where applicable, employ others within the regulations of all Federal, State and Local laws and ordinances and regulations relating to minimum wages, social security, unemployment insurance, worker's compensation, and other employment laws. Pursuant to the Elliott-Larsen Civil Rights Act, Public Act 453 of 1976, as amended, and the Persons with Disabilities Civil Rights Act, Public Act 220 of 1976, as amended, CONTRACTOR shall not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, marital status, or a disability unrelated to the individual's ability to perform the duties of a particular job or position. As stated in the preceding sentence, CONTRACTOR shall require a similar covenant on the part of any Subcontractor employed in the performance of this Agreement. To the extent required by law, CONTRACTOR shall post in conspicuous places, available to employees and applicants for employment, notices provided by the appropriate governmental agency(ies) setting forth the fact that CONTRACTOR is an "Equal

Opportunity Employer", appropriate non-discrimination provisions, and appropriate notices regarding employment rights.

7.2. Title VI Plan Compliance. Appendix A is attached hereto and is included as part of the OWNER'S obligation to the Michigan Department of Transportation to require Appendix A. CONTRACTOR agrees that Appendix A is a material part of this Agreement and is incorporated herein by reference. CONTRACTOR has the duties and obligations of "Contractor" or "contractor" as set forth in Appendix A. Notwithstanding what is otherwise stated in this Section 7.2, this Section 7.2 only applies and Appendix A is incorporated into this Agreement and made a material part of it strictly to the extent that this Section 7.2 and Appendix A are actually applicable to the undertakings set forth in this Agreement under applicable law.

7.3. Non-Compliance. In the event of any breach of any of the non-discrimination covenants set forth in Section 7.1 above and/or the Title VI Plan covenants set forth in Section 7.2 above, the OWNER shall have the right to terminate this Agreement, a breach of said covenants in either of these provisions being deemed a material breach of this Agreement.

ARTICLE 8. ASSIGNMENT

8.1. In General. CONTRACTOR may not assign or partially assign this Agreement without first securing OWNER'S prior written approval of the proposed assignment and without first securing OWNER'S prior written approval of the proposed assignee. Any such consent to the assignment must be executed with the same formalities as are necessary under this Agreement to effectuate an amendment to this Agreement. OWNER may withhold its consent to any proposed assignment for any reason as it determines in its sole discretion. A previous consent to an assignment shall not operate to relieve CONTRACTOR of its obligation or CONTRACTOR'S assignee of its obligation to obtain OWNER'S prior written consent to any further proposed assignment.

8.2. Effect of Assignment on Obligations. An assignment shall not operate to relieve the CONTRACTOR of any of its obligations under this Agreement.

ARTICLE 9. WAIVER OF BREACH

No failure by a Party to insist upon the strict performance of any term of this Agreement or to exercise any term after a breach of this Agreement constitutes a waiver of any breach of the term. No waiver of any breach affects or alters this Agreement, but every term of this Agreement remains effective with respect to any other then existing or subsequent breach.

ARTICLE 10. VENUE

The Parties agree the proper venue for any suit or claim arising out of this Agreement shall be a court of competent jurisdiction in the County of Wayne, State of Michigan.

ARTICLE 11. NOTICES

11.1. In general. Except as otherwise provided in this Agreement, all formal notices required to be given by either Party hereunder shall be in writing and sent by certified mail, return receipt requested, to the following addresses:

[THIS SPACE IS INTENTIONALLY BLANK.]

OWNER: Mayor's Office
City of Dearborn Heights
6045 Fenton
Dearborn Heights, MI 48127

CONTRACTOR: The Led Lion, Inc.
26384 Woodworth Circle
Dearborn Heights, MI 48127

11.2. Change in Notices. Any formal notices given pursuant to Section 11.1 above are to be sent with a copy to such persons and addresses as each Party may designate from time to time in writing by certified mail and agreed to by both parties. Either Party hereto may from time to time change the address to which such notices are to be directed by written notice to said other Party 7 days from date of change by written notice sent certified mail and by email.

ARTICLE 12. RELATIONSHIP OF THE PARTIES

Each Party is, and shall perform its obligations under this Agreement as an independent contractor, and as such shall have and maintain complete control over all of its employees, agents, and operations. Nothing contained in this Agreement is intended to, or shall be construed to, in any way create or establish the relationship of co-partners or joint venturers, or any employer-employee relationship between the Parties except as owner/contractor business relationship. Nothing contained in this Agreement is intended to, or shall be construed to, in any way create or establish an agency relationship or representative relationship between the Parties.

ARTICLE 13. NO THIRD-PARTY BENEFICIARY CONTRACT

This Agreement is not intended to create beneficial rights in or for any third party. This Agreement is entered into for the sole benefit of the Parties to this Agreement.

ARTICLE 14. NO WAIVER OF GOVERNMENTAL IMMUNITY

Nothing in this Agreement is to be construed as a waiver of any governmental immunity by OWNER or by any person or entity affiliated with OWNER as provided by statute or court decision.

ARTICLE 15. INTEGRATED AGREEMENT

This Agreement contains all of the agreements, terms, and conditions made between the Parties with respect to the subject matter of this Agreement. There are no other understandings or agreements, oral or written, between the Parties with respect to the subject matter of this Agreement that are not addressed in this Agreement.

ARTICLE 16. LAW AND INTERPRETATION

This Agreement shall be construed under the laws of the State of Michigan.

ARTICLE 17. HEADINGS

The headings contained in this Agreement are for reference purposes only and shall not affect the meaning or interpretation of this Agreement.

ARTICLE 18. SEVERABILITY

The invalidity or illegality of any provision shall not affect the remainder of this Agreement.

ARTICLE 19. AMENDMENTS

This Agreement may not be modified orally or in any other manner except by an agreement in writing signed by all Parties or their respective successors in interest. No modification, additions, deletions, revisions, alterations, or other changes to this Agreement shall be effective unless and until such change is reduced to writing, duly approved, executed, and delivered by the Parties to each other. Notwithstanding what is otherwise stated in this Article 19, no amendment to this Agreement shall be necessary to adopt informal notice procedures pursuant to Section 11.2 above or to change such procedures.

ARTICLE 20. SUCCESSORS AND ASSIGNS

All of the covenants, provisions, terms, agreements and conditions of this Agreement shall inure to the benefit of and be binding upon the OWNER, the CONTRACTOR, and their respective successors and assigns.

ARTICLE 21. AUTHORITY AND COUNTERPARTS

Parties signing in a representative capacity state by their hand, that they are duly authorized to sign this Agreement. This Agreement may be executed separately, and in multiple counterparts,

each copy of which shall constitute an original Agreement, and all counterparts, when taken together, will constitute one and the same Agreement.

[THIS SPACE IS INTENTIONALLY BLANK.]

[THIS SPACE IS INTENTIONALLY BLANK.]

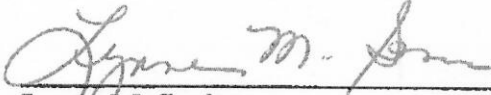
IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as shown on the date(s) listed below.

**CITY OF DEARBORN HEIGHTS
("OWNER")**



Bill Bazzi
Its: Mayor

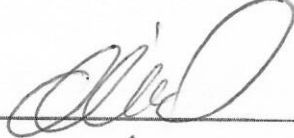
Dated: 7/24, 2024



Lynne M. Senia
Its: City Clerk

Dated: 7/25, 2024

**The Led Lion, Inc.
("CONTRACTOR")**



By: Ali Mokahal

Dated: 7-30-24, 2024

Its: behalf of Led Lion, Inc.

APPENDIX A

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereafter referred to as the "contractor") agrees as follows:

1. **Compliance with Regulations:** The contractor shall comply with the Regulations relative to non-discrimination in Federally-assisted programs of the Department of Transportation, Title 49, code of Federal Regulations, Part 21 as they may be amended from time to time (hereafter referred to as the "Regulations") which are incorporated herein by reference and made a part of this contract.
2. **Non-discrimination:** The contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulation, including employment practices when the contractor covers a program set forth in Appendix B of the Regulations.
3. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the contractor of the contractor's obligations under this contract and the Regulations relative to non-discrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor shall provide all information and reports required by the Regulations, or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the City of Dearborn Heights to be pertinent to ascertain compliance with such Regulations or directives. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information, the contractor shall so certify to the State Highway Department, or the Federal Highway Administration as appropriate, and shall set forth what efforts it has made to obtain the information.
5. **Sanctions for Non-compliance:** In the event of the contractor's non-compliance with the non-discrimination provisions of this contract, the City of Dearborn Heights shall impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to:
 - (a) Withholding of payments to the contractor under the contract until the contractor complies, and/or
 - (b) Cancellation, termination, or suspension of the contract, in whole or in part.
6. **Incorporation of Provisions:** The contractor shall include the provisions of paragraphs (1) through (6) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the City of Dearborn Heights may direct as a means of enforcing such provision including sanctions for non-compliance: Provided, however, that, in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the contractor may request the City of Dearborn Heights to enter into such litigation to protect the interests of the City and, in addition, the contractor may request the State highway department to enter into such litigation to protect the interests of the State and/or the United States to enter into such litigation to protect the interest of the United States. A request does not compel either entity to so enter any such litigation and such decision either way does not constitute a waiver of any governmental immunity defenses at time of litigation or subsequent.

Approved for the Agenda of:	REFERRED BACK
4/22/2025	Motion No. 25-231

9.K.



Police Department

TO: Honorable Mayor Bill Bazzi
Honorable City Council Members

FROM: Ahmed Haidar, Acting Police Chief

DATE: April 14, 2025

RE: Police Chief Haidar - Police Department Budget Amendments

Honorable Mayor and Council Members,

I am respectfully requesting approval of the following budget transfers:

From: State Training funds 101-300-962.010 in the amount of \$30,500.00
To: MCOLES CPE funds 101-000-636.016

From: City training funds 101-300-962.000 in the amount of \$12,179.87
To: State training funds 101-300-962.010

From: City Training funds 101-300-962.000 in the amount of \$61,000.00
To: MCOLES CPE funds 101-000-636.016

This fund transfer is to correct erroneously posted monies to general ledger accounts. The funds being transferred are strictly controlled and have several restrictions on training and 911 use. They shall not be combined with any other accounts, which is what has happened.

Please authorize the comptroller to amend the budget's general ledger accordingly.

Respectfully,

Ahmed Haidar
Police Chief

Attachments:

None

Approved for the Agenda of:	REFERRED BACK
4/22/2025	Motion No. 25-232

9.L.



Police Department

TO: Honorable Mayor Bill Bazzi

Honorable City Council Members

FROM: Ahmed Haidar, Acting Police Chief

DATE: April 2, 2025

RE: Police Chief Haidar - Police Department Overtime Budget Amendment

Council Members,

Please authorize the following Budget amendment for Overtime which is necessary due to under staffing in the department.

Department:	Police Department			
Account #	Account Name	Current Budget	Requested Amount	Amended Budget
101-300-709.000	Overtime	\$874,022.40	\$400,000.00	\$1,274,022.40
101-000-699.000	App From Fund Bal.	\$-	\$400,000.00	

Attachments:

None

Approved for the Agenda of:	REFERRED TO A STUDY SESSION
4/22/2025	Motion No. 25-233

9.M.



City Council

TO: Honorable City Council Members

DATE: April 21, 2025

RE: Council Chairman Baydoun - Warren Valley Golf Course Parking Lot Sublease Agreement

SEE ATTACHED

Attachments:

1. 4-8-25 Sublease Agreement Golf Course Parking (1)

SUBLEASE AGREEMENT

This Sublease Agreement (“Agreement”) is made this _____ day of _____, 2025 (“Effective Date”), by and between the **ISSA BROTHERS LLC**, a Michigan limited liability company, whose address is 5952 N. Telegraph Road, Dearborn Heights, Michigan 48127 (“Sublessor”) and **CRESTWOOD SCHOOL DISTRICT**, a Michigan general powers school district organized and operating under the Revised School Code, MCL 380.1, *et seq.*, whose address is 1045 N. Gulley Road, Dearborn Heights, Michigan 48127 (“District” or “Sublessee”) (individually a “Party” and collectively, the “Parties”).

WHEREAS, the Sublessor is currently leasing real property commonly known as “Warren Valley Golf Course,” located at 26116 W. Warren Avenue, Dearborn Heights, Michigan 48127, which is owned by the City of Dearborn Heights (the “Premises”); and

WHEREAS, pursuant to Section 12 of the Sublessor’s Lease Agreement, signed August 16, 2022, the Sublessor may sublet the Premises with the prior consent of the City of Dearborn Heights, which may not be unreasonably withheld; and

WHEREAS, the District owns real property commonly known as “Riverside Middle School,” located at 25900 W. Warren Avenue, Dearborn Heights, Michigan 48127, which is adjacent and contiguous to the Premises; and

WHEREAS, the District wishes to improve, adjoin, and connect the parking lots between the northeast corner of the Premises, as depicted in Exhibit “A” (the “Subleased Premises”), and Riverside Middle School to support traffic flow and release vehicular congestion on Warren Avenue; and

WHEREAS, Revised School Code Section 1263, MCL 380.1263, authorizes the District to expend public funds and build on municipal property if the District has in place a lease or sublease for not less than 50 years; and

WHEREAS, the Sublessor is willing to grant the District a long-term lease to the Subleased Premises under the following terms and conditions.

NOW THEREFORE, the Parties agree as follows:

1. Purpose. The Sublessor hereby grants to the District a non-exclusive lease on, over, and across the Subleased Premises. Although the District’s use is non-exclusive, the District reserves the right to first-priority access of the Subleased Premises on weekdays during the school year from 7:00 am to 8:00 am and 2:00 pm to 3:00 pm.

2. Construction. In addition, the Sublessor grants to the District the right to improve, adjoin, and connect the parking lots between the Subleased Premises and Riverside Middle School in accordance with the design plans and specifications attached hereto as Exhibit “B”. The District

will be responsible for complying with all applicable laws and ordinances with respect to the construction, including with respect to sloping, surface materials, drainage, and rolled curbs. All work will be completed in a workmanlike manner according to standard practices. Those improvements will be at the District's sole cost and expense, and are intended to commence on June 16, 2025 and to be completed by August 31, 2025. The District will not be entitled to place any liens or other encumbrances on the Subleased Premises, and will be solely responsible for any costs required to clear any liens or encumbrances.

3. Use of Subleased Premises. The District will use the Subleased Premises for queuing lanes, transitory vehicle access, and parking space for student pick-up and drop-off. The District will not use the Subleased Premises for dwelling, overnight, or storage purposes other than as necessary for prior approved construction.

4. Term. The term of this Agreement will commence upon the Effective Date first written above and continue for a period of fifty (50) years (the "Term"). In the event the Sublessor no longer occupies the Subleased Premises, whether by assignment, nonrenewal, or termination of its Lease Agreement with the City of Dearborn Heights or any other reason, the City of Dearborn Heights will assume all rights and obligations herein described for the remainder of the Term.

5. Consideration. For and in consideration of this Agreement, the District will pay One Dollar (\$1.00), it being acknowledged that the District will make improvements to the parking lot on the Subleased Premises in accordance with Exhibit "B". As additional consideration, the Sublessor, at its own risk, may use the District's adjacent parking lot at Riverside Middle School for vehicular overflow parking after school hours.

6. Condition. The District takes the Subleased Premises in their "as is" present condition. The Sublessor makes no representations whatsoever as to the adequacy or suitability of the Subleased Premises for the District's use and construction of same.

7. Assumption of Risk. The District agrees to assume all risks of its use of the Subleased Premises, including but not limited to those uses relating to construction, parking, and transportation. If the District, its employees, students, parents, invitees, or agents require medical attention as a result of using the Subleased Premises, neither Sublessor nor the City of Dearborn Heights will be held responsible for injury or costs absent gross negligence or intentional misconduct. Nothing contained herein is intended to, nor will it, waive any party's defense of governmental immunity or other statutory immunities.

8. Duties During Construction of Improvements.

8.1 To the extent permitted by law, the District shall defend, release, indemnify, and hold harmless the Sublessor against any and all actions, claims, demands, costs, damages, penalties, or expenses of any kind which may be brought or made against the Sublessor or which the Sublessor may pay or incur by reason of any work in or about the Subleased Premises which may

be performed by the District or anyone acting on the District's behalf where such work pertains to any prospective or completed improvements contemplated under this Agreement.

- 8.2 During construction, the District shall carry with a reputable company authorized and licensed to do business in the State of Michigan, policies of insurance against public liability and property damage with limits of at least Two Million Dollars (\$2,000,000.00) for each occurrence and at least Five Million Dollars (\$5,000,000.00) aggregate. This insurance shall be in effect at all times when any work is done on the Premises by the Tenant or anyone acting on the Tenant's behalf and shall name the "Issa Brothers LLC" and "City of Dearborn Heights" as additional insureds. Before any such work starts, the District shall furnish the Sublessor with Certificates of Insurance evidencing compliance with these insurance requirements.
- 8.3 Additionally, during construction, the District shall carry worker's compensation insurance covering all of its employees performing the work to the extent and amount required by law. The District shall also ensure that any contractor has such insurance in place during the construction. The District shall obtain such insurance from a reputable insurance carrier licensed to do business in the State of Michigan. Likewise, the District shall ensure that any contractor has obtained such insurance from a reputable insurance carrier licensed to do business in the State of Michigan.

9. Termination for Convenience. The District may terminate this Agreement for convenience at any time upon providing at least ninety (90) days' written notice to the Sublessor. It is expressly acknowledged that the Sublessor will not have the right to terminate this Agreement for convenience.

10. Default. If a Party breaches this Agreement and fails to cure that breach within thirty (30) days of receiving written notice of said breach from the non-breaching Party, the breaching Party shall be in default and the non-breaching Party may pursue all legal and equitable remedies against the breaching Party, including specific performance or, if the default continues after all other remedies have been exhausted, termination of this Agreement. In the event of a default, the non-prevailing Party shall pay the prevailing Party's costs, including without limitation the prevailing Party's reasonable attorneys' fees, incurred as a result of the default. Notwithstanding the foregoing, the Sublessor may not terminate this Agreement.

11. Taxes and Special Assessments. The property underlying the Subleased Premises is owned by the City of Dearborn Heights. Nevertheless, the District is also a tax-exempt entity and will not be responsible for paying taxes and special assessments, if any, imposed by federal, state, local or other governmental authority having jurisdiction over the Subleased Premises.

12. Memorandum of Lease. Either Party, at its expense, may record a Memorandum of this Agreement with the Wayne County Register of Deeds.

13. Successors and Assigns. The covenants and terms of this Agreement shall be binding upon and inure to the benefit of the successors and assigns of the parties hereto. Notwithstanding the foregoing, this Agreement shall not be assigned without the written consent of the other party.

14. Notices. All notices required or permitted under this Agreement shall be either hand delivered or sent via first-class mail to the addresses identified in the first paragraph of this Agreement.

15. Non-Discrimination. Neither Party will discriminate against any employee or applicant for employment, to be employed in the performance of this contract, with respect to hire, tenure, conditions or privilege of employment, or any matter directly or indirectly related to employment, because of race, age, sex, color, religion, national origin, ancestry or physical disability. This provision is required by Michigan law, MCL 37.2209. Breach of this covenant may be regarded as a material breach of this Agreement.

16. Severability. If any term, covenant, or condition of this Agreement or the application thereof to any person or circumstance is deemed to be invalid or unenforceable to any extent, the remainder of this Agreement shall not be affected thereby and each term, covenant or condition of this Agreement shall be valid and enforceable to the fullest extent permitted by law, unless removal of such term materially alters the basic intent of the parties in executing this Agreement.

17. Applicable Law. This Agreement shall be construed under the laws of the State of Michigan. The District will comply with all laws, orders, ordinances, and other public requirements now or hereafter pertaining to its use of the Subleased Premises. The Sublessor shall comply with all laws, orders, ordinances, and other public requirements now or hereafter affecting the Subleased Premises. Neither party shall discriminate against any individual in consideration of employment or the provision of any service or other public accommodation on the basis of that individual's sex, gender, race, or inclusion in other class protected by law.

18. Headings. The paragraph titles in this Agreement are solely for the convenience of the parties and shall not be relied upon or interpreted to explain, modify, simplify, or aid in the interpretation of the provisions of this Agreement.

19. Counterparts. This Agreement may be executed in one or more counterparts, including facsimile transmissions, all of which taken together shall constitute one and the same instrument.

20. Entire Agreement. This Agreement sets forth all covenants, promises, agreements, conditions and understandings between the Parties concerning the use of the Subleased Premises, and there are no covenants, promises, agreements, conditions or understandings, either oral or

written, between the Parties other than those herein set forth. Any modification to this Agreement must be in writing signed by both Parties.

IN WITNESS WHEREOF, the Parties have caused this Sublease Agreement to be signed in their respective names by their respective officers on the day and year identified below.

SUBLESSOR:

**ISSA BROTHERS LLC,
a Michigan limited liability company**

By: _____

Wesam Issa

Its: Owner

Date: _____

DISTRICT:

**CRESTWOOD SCHOOL DISTRICT,
a Michigan general powers school district**

By: _____

Dr. Youssef Mosallam

Its: Superintendent

Date: _____

CONSENT TO SUBLEASE

Landlord-City of Dearborn Heights hereby consents to this Sublease.

LANDLORD:

CITY OF DEARBORN HEIGHTS

By: _____

Date: _____

Its: _____

Solely for purposes of consent to this Sublease.

EXHIBIT "A"

Sketch of Subleased Premises, As Annotated in Blue

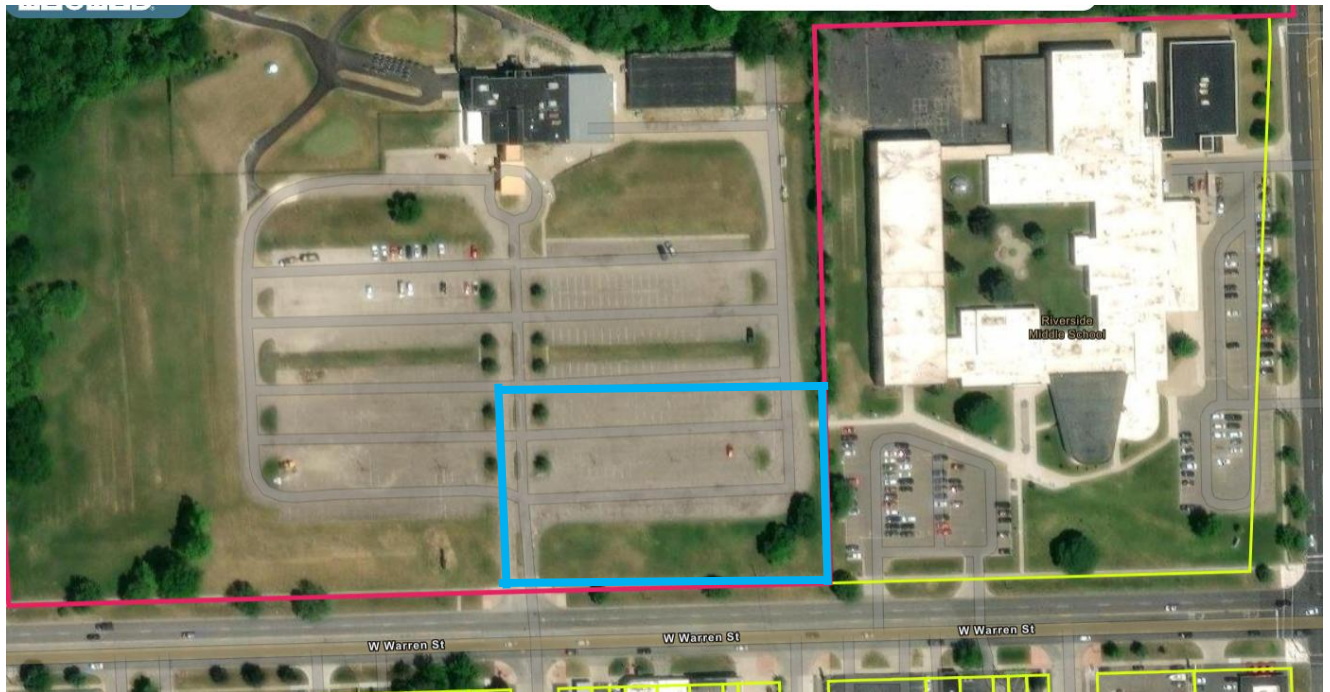


EXHIBIT “B”

See Construction Plans and Specifications Attached.

CRESTWOOD SCHOOL DISTRICT

RIVERSIDE MIDDLE SCHOOL - BID PACK 5 PARKING LOT TRAFFIC FLOW IMPROVEMENTS

DEARBORN HEIGHTS, MI
PROJECT NO. 2024-080

APRIL 7TH, 2025 BID



LIST OF DRAWINGS

CIVIL	ARCHITECTURAL	REFERENCE LOCATION MAP
C1.0 GENERAL PLAN	A0.01 ARCHITECTURAL REFERENCE SHEET	25900 W WARREN AVE, DEARBORN HEIGHTS, MI 48127
C2.1 TOPOGRAPHICAL SURVEY (1 OF 2)		
C2.2 TOPOGRAPHICAL SURVEY (2 OF 2)		
C3.1 DEMOLITION PLAN		DISTRICT
C4.1 PAVING PLAN		
C4.2 PAVING PLAN - EAST LOT		CONSTRUCTION MANAGER
C4.3 DETAILS		
C5.1 GRADING PLAN		
C6.1 SOIL EROSION AND SEDIMENTATION CONTROL PLAN		

	SOIL
	ASPHALT AGGREGATE
	GRANULAR FILL
	STONE/GRAVEL
	CONCRETE
	CONCRETE MASONRY UNIT
	BRICK
	GLAZED HOLLOW CMU
	STRUCTURAL GLAZED TILE
	LIMESTONE
	MARBLE
	FINISH WOOD
	COMPOSITION/PLYWOOD
	CONTINUOUS WOOD BLOCKING
	BLOCKING OR SHIMS
	BATT INSULATION
	RIGID INSULATION
	PREMOLDED EXPANSION JOINT/ COMPRESSIBLE FILLER STRIP
	PLASTER OR GYPSUM BOARD
	CERAMIC OR QUARRY TILE
	TERRAZZO
	ACOUSTICAL PANEL OR ACOUSTICAL TILE
	EXISTING MATERIAL (IN SECTION)
	EXISTING MATERIAL (IN PLAN)
	DEMOLITION - TO BE REMOVED

C	AIR CONDITIONING	L	LENGTH
ACOUST	ACOUSTICAL	LAM	LAMINATE(D)
ACT	ACOUSTICAL CEILING TILE	LAV	LAVATORY
ADA	AMERICANS WITH DISABILITIES ACT	LB#	POUND
ADJ	ADJUSTABLE	LG	LIGHT GAUGE FRAMING
AFF	ABOVE FINISHED FLOOR	LIN	LINOLEUM
AGG	AGGREGATE	LKR	LOCKER
ALT	ALTERNATE	LLH	LONG LEG HORIZONTAL
ALUM/ALUM	ALUMINUM	LLV	LONG LEG VERTICAL
ANOD	ANODIZED	LMC	LOW MEAT CEILING
APC	ARCHITECTURAL PRECAST LINTEL	LOC	LOCK (C)
APPROX	APPROXIMATE	LP	LINEAR PANEL
ARCH	ARCHITECT(URAL)		
ASPH	ASPHALT	MANUF	MANUFACTURER
AV	AUDIO/VISUAL	MAR	MARBLE THRESHOLD
L	ANGLE	MB	MARKER BOARD
		MAS	MASONRY
B CMU	BURNISHED CMU	MAT	MATERIAL/MAT
BIT	BITUMINOUS	MAU	MAKE UP AIR UNIT
BD	BOARD	MAZ	MAXIMUM
BF	BARRIER FREE	MECH	MECHANICAL
BLDG	BUILDING	MEZZ	MEZZANINE
BLK	BLOCK	MIN	MINIMUM/MINUTE
BLKG	BLOCKING	MISC	MISCELLANEOUS
BM	BENCH MARK/BEAM	ML	MASONRY LINTEL
BOT	BOTTOM	MP	METAL PANEL
BRG	BEARING	MWP	METAL WALL PANEL
BUR	BUILT-UP ROOF	MO	MASONRY OPENING
		MT/MTL	METAL
CAB	CABINET	MSF	METAL STUD FRAMING
CUH	CABINET UNIT HEATER	MT	METAL THRESHOLD
CB	CHALKBOARD/CATCH BASIN		
CEM	CEMENT	NIC	NOT IN CONTRACT
CF	CERAMIC	NO#	NUMBER
CFM	CUBIC FEET PER MINUTE	NOM	NOMINAL
CJ	CONTROL JOINT	NSF	NON-SLIP FINISH
CL	CENTERLINE	NTS	NOT TO SCALE
CLG	CEILING		
CLR	CLEAR	OC	ON CENTER
CMU	CONCRETE MASONRY UNIT	OD	OUTSIDE DIAMETER
COL	COLUMN	OH	OVERHEAD DOOR
COMP	COMPACTED	OPNG	OPENING
CONC	CONCRETE	OPP	OPPOSITE
CONST	CONSTRUCTION	OS	OVERFLOW SUMP
CONT	CONTINUOUS/CONTINUE		
CONTR	CONTRACTOR	PART	PARTICLE
CORR	CORRUGATED	PARTN	MOVABLE PARTITION
CPL	CEMENT PLASTER	PC	PRECAST CONCRETE
CPT	CARPET	PL	PLATE/PROPERTY LINE
CT	CERAMIC TILE	PLAS	PLASTER
CU	CONDENSING UNIT	PLAM	PLASTIC LAMINATE
CUSP	CLUSIDOR	PLYW/D	PLYWOOD
CWF	CURTAINWALL FRAMING	PREFAB	PREFABRICATED
		PREFIN	PREFINISHED
D	DEPTH/DEEP	PSF	POUNDS PER SQUARE FOOT
D	DEGREE	PSI	POUNDS PER SQUARE INCH
DC	DISPLAY CASE	PDI	PAINTED
DEMO	DEMOLISH/DEMOLITION	PVC	POLYVINYL CHLORIDE
DTL	DETAIL		
DF	DRINKING FOUNTAIN	QT	QUARRY TILE
DIA/Ø	DIAMETER		
DM	DIMENSION	R	RISER/RADIUM
DIV	DIVISION	RB	RESILIENT WALL BASE/RUBBER BASE
DS	DOWNSPOUT	RBF	RUBBER FLOORING
DWG	DRAWING	RC	RAIN CONDUCTOR
		RES	RESILIENT
EA	EACH	RS	ROOF SUMP
EJ	EXPANSION JOINT	REF	REFERENCE
EL	ELEVATION	REFR	REFRIGERATOR
ELEC	ELECTRICAL	REINF	REINFORCING
ELEV	ELEVATOR	REQ'D	REQUIRED
EQ	EQUAL	REV	REVISION(S)
EQUIP	EQUIPMENT	RF	ROOF EXHAUST FAN
EIFS	EXTERIOR INSULATION FINISH	RM	REMOVABLE MULLION/ROOM
EW	ELECTRIC WATER COOLER	RO	ROUGH OPENING
EXH	EXHAUST	R/O	RIGHT OF WAY
EX/EXIST	EXISTING	RTU	ROOF TOP UNIT
EXP	EXPANSION	RV	ROOF VENT
EXT	EXTERIOR		
		S	SINK
FD	FLOOR DRAIN	SAC	SINK APPLIED ACOUSTICAL COATING
FEC	FIRE EXTINGUISHER CABINET	SCHED	SCHEDULE
FF	FORCED FLOW CABINET HEATER	SEAL	CONCRETE SEALER
FHC	FIRE HOSE CABINET	SEC	SECTION
FIN	FINISH	SFF	STOREFRONT FRAMING
FIN FL	FINISH FLOOR	SHT	SHEET
FLR	FLOOR	SIM	SIMILAR
FOUND	FOUNDATION	SPEC(S)	SPECIFICATIONS
FT/	FEET	SP CMU	SPLIT FACE CMU
FTG	FOOTING	SPI	SPORTS IMPACT FLOORING
FRP	FIBERGLASS REINFORCED POLYESTER	SPKR	SPEAKER
		SQ	SQUARE
GA	GAUGE	SS	SERVICE SINK/STAINLESS STEEL
GALV	GALVANIZE(D)	SMS	SOLID SURFACE MATERIAL
GB	GRAB BARS	STD	STANDARD
GHT	GLAZED HOLLOW TILE	STL	STEEL
GL	GLASS	STRUCT	STRUCTURAL
GL CMU	GLAZED CMU	SUSP	SUSPENDED
GLZD	GLAZED	SVT	SOLID VINYL TILE
GYP	GYPSUM	SV	SHEET VINYL
		T	TREAD
H/HGT	HEIGHT	T&B	TOP AND BOTTOM
HB	HOSE BIB	TB	TACK BOARD
HLM	HOLLOW METAL	TC	TOP OF CURB
HORIZ	HORIZONTAL	TEMP	TEMPERED
HP	HIGH POINT	TER	TERRAZZO
HR	HOUR	TOC	TOP OF CONCRETE
HVAC	HEATING/VENTILATING/AIR CONDITIONING	TOF	TOP OF FOOTING
		TOM	TOP OF MASONRY
		TOS	TOP OF STEEL
ID	INSIDE DIAMETER	TS	TUBE STEEL
IN/	INCH	TV	TELEVISION
INCL	INCLUDE(D),(ING)	TYP	TYPICAL
INSUL	INSULATION/INSULATE(D)		
INT	INTERIOR	UNO	UNLESS NOTED OTHERWISE
		UV	UNIT VENTILATOR
KIT	KITCHEN		
		VCT	VINYL COMPOSITION TILE
JST	JOIST	VCG	VINYL COVERED GYPSUM BOARD
JT	JOINT	VERT	VERTICAL
		VIF	VERIFY IN FIELD
		VUV	VERTICAL UNIT VENTILATOR
		W/	WITH
		WO	WITHOUT
		WC	WATER CLOSET

DETAIL IDENTIFICATION

A
A2.20
A2.20

DETAIL TITLE
SCALE: 1" = 1'-0"

FOR CROSS-REFERENCING:
SHEETS WHERE DETAIL IS CUT

DRAWING SYMBOL

DETAIL IDENTIFICATION

SHEET WHERE DETAIL IS DRAWN

DETAIL LOCATOR

INTERIOR ELEVATION IDENTIFICATION

EXTERIOR ELEVATION IDENTIFICATION

SHEET WHERE ELEVATION IS DRAWN

SHEET WHERE ELEVATION IS DRAWN

ELEVATION SYMBOL

BUILDING SECTION IDENTIFICATION

SHEET WHERE BUILDING SECTION IS DRAWN

BUILDING SECTION LOCATOR

PLAN OR DETAIL IDENTIFICATION

SHEET WHERE DETAIL IS DRAWN

PLAN OR DETAIL BLOW-UP

EXISTING

NEW

COLUMN GRID

NAME
A101

ROOM
FLOOR
BUILDING/UNIT

ROOM NAME AND NUMBER

BUILDING/UNIT
FLOOR
ROOM

DOOR IF MORE THAN ONE DOOR PER ROOM

NEW DOOR

EXISTING DOOR

DOOR NUMBER AND SYMBOLS

X-X12

PARTITION TYPE

2

EQUIPMENT TYPE

2

CONSTRUCTION / DEMO NOTE

ADDENDUM (ADD), CONSTRUCTION CHANGE DIRECTIVE (CCD), OR ARCHITECT'S SUPPLEMENTAL INSTRUCTIONS (ASI)

ITEM NUMBER

AREA OF CURRENT CHANGE

AREA OF PREVIOUS CHANGE

MISCELLANEOUS SYMBOLS

CONVENIENCE CONTROLS AND OUTLETS

ELEVATORS

SHOWER UNIT

BARRIER FREE URINAL

BARRIER FREE WATER CLOSET

STALL LAYOUT

BARRIER FREE LAVATORIES AND MIRRORS

RAMP HANDRAIL

STAIR HANDRAIL

FIRE EXTINGUISHER EQUIPMENT

DRINKING FOUNTAIN/ELECTRIC WATER COOLER

TOILET ROOM ACCESSORIES

TOILET ROOM SIGNAGE

TACK BOARDS AND MARKER BOARDS

INTERACTIVE PANEL MOUNTING

NOTE: HEIGHT ABOVE FLOOR TO BASELINE OF CHARACTER TO COMPLY WITH ICC/ANSI A117.1-2009 TABLE 703.2.4

ISSUE DATE	ISSUED FOR
04/07/2025	BIDS
DRAWN	FA
CHECKED	FA
APPROVED	FA



2851 High Meadow Circle | Suite 100
Auburn Hills | MI 48326
248.656.1377

CSD - Bid Pack 5
Riverside Middle School
Parking Lot Traffic
Flow Improvements

Dearborn Heights,
Michigan

ARCHITECTURAL REFERENCE SHEET

2024-080

A0.01



ISSUE DATE	ISSUED FOR
02/19/2025	Design Development
04/07/2025	Bids
DRAWN	M. BROWN
CHECKED	J. ENSLEY
APPROVED	J. ENSLEY



2851 High Meadow Circle | Suite 100
Auburn Hills | MI 48326
248.656.1377



PROJECT

CSD - Bid Pack 5
Riverside Middle School
Parking Lot Traffic
Flow Improvements

Dearborn Heights,
Michigan

SHEET

GENERAL PLAN

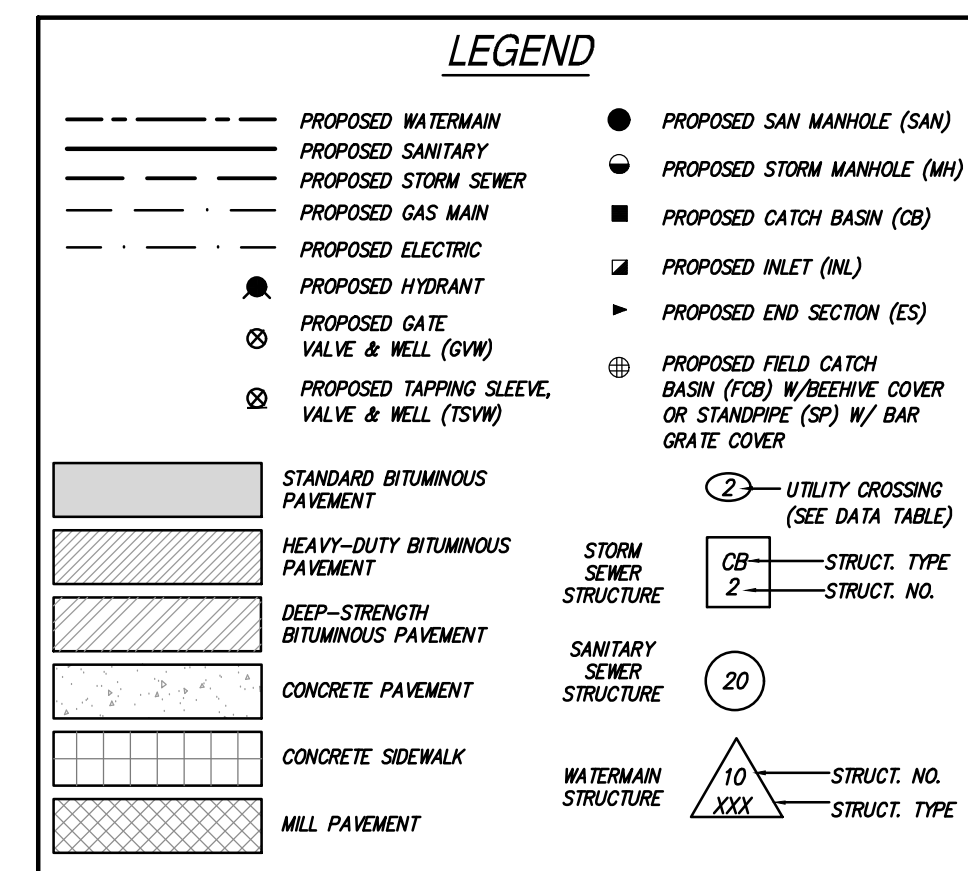
PROJECT NUMBER

2024-080

SD: NP25-007

SHEET NUMBER

C1.0



SHEET INDEX

- C1.0 - GENERAL PLAN
C2.1 - TOPOGRAPHICAL SURVEY (1 OF 2)
C2.2 - TOPOGRAPHICAL SURVEY (2 OF 2)
C3.1 - DEMOLITION PLAN
C4.1 - PAVING PLAN
C4.2 - PAVING PLAN - EAST LOT
C4.3 - DETAILS
C5.1 - GRADING PLAN
C6.1 - SOIL EROSION AND SEDIMENTATION CONTROL PLAN

OWNER

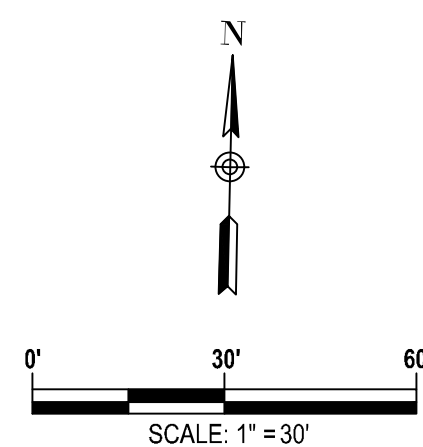
CRESTWOOD SCHOOL DISTRICT
1045 N. GULLEY ROAD
DEARBORN HEIGHTS, MI 48127
PHONE: (313) 278-0906

LEGAL DESCRIPTION

SOURCE: ASK SERVICES TITLE COMMITMENT
OWNER: CRESTWOOD SCHOOL DISTRICT
TAX PARCEL ID: 33-010-99-0001-000
ADDRESS: 25900 WARREN STREET

THAT PART OF THE SE 1/4 OF SEC 6 DESCRIBED AS BEGINNING AT A POINT ON THE N LINE OF WARREN ROAD DISTANT S 88D 20M 22SEC W 103.53 FT AND N 1D 16M 06SEC E 60.08 FT FROM THE SE CORNER OF SEC 6 AND PROCEEDING TH S 88D 20M 22SEC W ALONG SAID LINE 513 FT TH N 2D 05M 58SEC W 680.0 FT TH N 88D 20M 22SEC E 553 FT TH S 1D 16M 06SEC W 680.87 FT TO THE POB 8.32 ACRES

○ MANHOLE
 ■ CATCH BASIN
 ○ SEWER CLEAN OUT
 □ GAS METER
 ○ GAS VALVE / FLOW VALVE
 ■ VALVE BOX
 □ GATE VALVE & WELL
 □ WATER SHUT OFF VALVE
 ■ FIRE HYDRANT
 □ SPRINKLER VALVE
 ■ LAUNCHER / ELEV. HEAD
 ○ UNREGISTERED MAPPING OBJECT
 E ELECTRIC RISER OR METER
 T TELEPHONE RISER
 □ CABLE T YRISER
 ■ AIR CONDITION UNIT
 ○ UTILITY
 ○ POINT (NOT IN LAMP EXTENSION)
 ○ JAWON (INDICATES DIRECTION OF ARRI)
 ○ LIGHT POLE
 ○ LIGHT POLE WITH LAMP EXTENSION
 ○ TRAFFIC SIGNAL
 0.00m T LIGHT IN TRAFFIC SIGNAL (OVER ROAD)
 ○ GUY WIRE
 ○ GROUND LEVEL / DECORATIVE LIGHTING
 ○ FLAG MAST
 ○ METER OR CONC. POST
 ○ MAILBOX
 ○ SIGN
 ○ WATER FOUNTAIN
 ○ PARKING METER
 ○ BASKETBALL COURT
 ○ BOILER
 ○ STATION OR SCULPTURE
 ○ BENCH
 ○ BIKE RACK
 ○ PICNIC TABLE
 ○ SOCCER GOAL
 ○ STUMP
 □ S-5 DOWNPOUT INTO STORM DRAIN
 □ S-6 DOWNPOUT TO GROUND
 ○ CONIFEROUS TREE
 ○ DECIDUOUS TREE
 * DECIDUOUS SHRUB
 * CONIFEROUS SHRUB
 SECTION CORNER
 △ SDA#10 TRAVERSE POINT
 ○ STRUCTURE NUMBER
 ○ SDA POINT NO.
 ○ SPOT ELEVATION
 TC TOP OF CURB ELEVATION
 GU GUTTER ELEVATION
 TP TOP PAVEMENT ELEVATION
 EG EDGE OF GRADE ELEVATION
 TW TOP OF WALL ELEVATION
 TWALL TOP OF WALL ELEVATION
 GR GROUND ELEVATION
 RO ROAD ELEVATION
 CONC CONCRETE
 ASPH ASPHALT
 FF FINISH FLOOR ELEVATION
 DL DOOR LEEDGE ELEVATION
 * F.I. FOUND RIN
 * F.M. FOUND MONUMENT
 * F.P.K. FOUND PILE
 * S.I. SET IN HOUSE CAP
 * S.P.K. SET P.X. NAIL
 * S.P.K./TAG SET P.X. NAIL W/SDA TAG
 * M.M. TAG SET MAGNETIC NAIL W/SDA TAG
 M MEASURED
 R RECORD
 C CALCULATED
 INV. INVERT ELEVATION
 CMP CORRUGATED METAL PIPE
 ○ G GAS
 ○ SN SANITARY SEWER (SN)
 ○ ST STORM SEWER (STM)
 ○ WM WATERMAIN (WM)
 ○ OH OVERHEAD WIRE
 ○ COMBINED SEWER
 ○ STE STEAM LINE
 ○ F FIBER (COM)
 ○ F UG FIBER (COM)
 ○ E UG ELECTRIC (ELEC)
 ○ T UG PHONE (PH)
 ○ C UG CABLE (CBL)



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Flow Improvements

Dearborn Heights,
Michigan

SHEET

TOPOGRAPHICAL
SURVEY (1 OF 2)

PROJECT NUMBER

2024-080

SD: NP25-007

SHEET NUMBER

C2.1

	MANHOLE
	CATCH BASIN
	SEWER CLEAN OUT
	GAS METER
	GAS SHUT OFF VALVE
	VALVE BOX
	GATE VALVE & WELL
	WATER SHUT OFF VALVE
	FIRE HYDRANT
	SPRINKLER VALVE
	RAIN SPRINKLER HEAD
	UNVERIFIED MAPPED OBJECT
	ELECTRIC RISER OR METER
	TELEPHONE RISER
	CABLE TV RISER
	AIR CONDITION UNIT
	UTILITY POLE
	UTILITY POLE IN LAMP EXTENSION
	ARROW INDICATES DIRECTION OF ARRI
	LIGHT POLE
	LIGHT POLE WITH LAMP EXTENSION
	TRAFFIC SIGNAL
	POLE W/ TRAFFIC SIGNAL (OVER ROAD)
	GRAVEL LINE
	GROUND LEVEL / DECORATIVE LIGHTING
	FLAG POLE
	METAL OR CONC. POST
	MAILBOX
	SIGN
	WATER FOUNTAIN
	PARKING METER
	BILLBOARD OR LARGE SIGN
	BASKETBALL HOOP
	SCULPTURE
	STATUE OR SCULPTURE
	BENCH
	BIKE RACK
	BIKE RACKS
	PICNIC TABLE
	SOCCER GOAL
	STUMP
	DS-5 DOWNSPOUT INTO STORM DRAIN
	DS-6 DOWNSPOUT TO GROUND
	CONIFEROUS TREE
	DECIDUOUS TREE
	DECIDUOUS SHRUB
	CONIFEROUS SHRUB
	SECTION CORNER
	TRANSVERSE PIPE
	STRUCTURE NUMBER
	SDA POINT No.
	SPOT ELEVATION
	TC TOP OF CURB ELEVATION
	GU GUTTER ELEVATION
	F.P.K. TOP OF PAVEMENT ELEVATION
	EM EDGE OF METAL ELEVATION
	TW TOP OF WALK ELEVATION
	TOP OF WALL ELEVATION
	BOTTOM OF WALL ELEVATION
	GROUND ELEVATION
	UNDERGROUND
	FIBER OPTIC
	CONCRETE
	ASPHALT
	FINISH FLOOR ELEVATION
	DOOR EDGE ELEVATION
	FOUND IRON
	FOUND MONUMENT
	FOUND NAIL
	SET IRON W/SDA CAP
	SET P.X. NAIL
	SET P.X. NAIL W/SDA TAG
	SET MAGNETIC NAIL
	SET MAGNETIC NAIL W/SDA TAG
	MEASURED
	UNDERGROUND
	CALCULATED
	INVERT ELEVATION
	CORRUGATED METAL PIPE
	GAS
	SEWINTER SEWER (SAN)
	STORM SEWER (STM)
	WATERMAIN (WM)
	OVERHEAD WIRE
	COMBINED SEWER
	STEAM LINE
	LI. LINE
	UG FIBER (C/LC)
	UG ELECTRIC (E/LC)
	UG PHONE (PH)
	UG CABLE (C/LC)



#	TYPE	IRM	SIZE	MTRL	INVERT	DIRECTION	CONNECT
1	SANITARY MANHOLE	624.33	54"	RCP	593.33	WEST	14
	TOP / WATER	593.83				NE	7 (R)
	FLOW DIRECTION:					EAST	
2	SQUARE CATCH BASIN	623.60	12"	RCP	620.29	EAST	
	TOP / WATER	620.40		RCP	620.29	WEST	8
3	GAS MANHOLE	624.05					
	TOP / PIPE	618.45				E - W	
4	GAS MANHOLE	624.03				E - W	
	TOP / PIPE	618.33					
5	GAS MANHOLE	624.02				E - W	
	TOP / PIPE	618.52					
6	GAS MANHOLE	624.11				E - W	
	TOP / PIPE	618.41					
7	SANITARY MANHOLE	623.54	54"	RCP	592.04	NORTH	9
	RECORD	54"	RCP	592.04		SOUTH	
	TOP / WATER	592.54	RCP	N/A		SW	1
	FLOW DIRECTION:					NORTH	
8	SQUARE CATCH BASIN	624.33	12"	RCP	N/A	EAST	2
	RECORD	623.83					
9	SANITARY MANHOLE	621.31	54"	RCP	591.31	SOUTH	7
	TOP / WATER	592.21	54"	RCP	591.31	NORTH	
10	SQUARE CATCH BASIN	621.03	12"	RCP	615.43	EAST	
11	STORM MANHOLE	623.39	12"	RCP	613.79	WEST	BLDG 12
	TOP / WATER	614.29		RCP	613.77	NORTH	
12	STORM MANHOLE	622.35	12"	RCP	613.05	SOUTH	11
	8"	MTL	612.95	WEST			13
	8"	RCP	612.93	NORTH			38
13	ROUND CATCH BASIN	624.96	6"	PVC	618.90	NORTH	BLDG 12
	TOP / WATER	618.86	8"	MTL	618.81	EAST	
14	SANITARY MANHOLE	625.22	54"	RCP	594.22	WEST	
	TOP / WATER	594.72	54"	RCP	594.22	EAST	1
15	ROUND CATCH BASIN	623.91	8"	CLAY	618.51	NW	
16	ROUND CATCH BASIN	624.15	12"	CLAY	619.95	SE	17
	8"	CPP	619.93	NW			
	8"	CPP	N/A	SW			
17	ROUND CATCH BASIN	623.97	12"	CLAY	620.62	NW	16
	8"	CPP	N/A	SW			
18	STORM MANHOLE	625.14					
19	GATE VALVE & WELL	624.14					
20	STORM MANHOLE	625.31	15"	RCP	615.61	WEST	
	15"	RCP	615.61	SSE			
21	SQUARE CATCH BASIN	623.30					
22	STORM MANHOLE	625.05					
23	STORM MANHOLE	624.11					
24	STORM MANHOLE	624.52					
25	STORM MANHOLE	622.40					
26	STORM MANHOLE	622.56					
27	STORM MANHOLE	622.55					
28	STORM MANHOLE	622.47					

#	TYPE	IRM	SIZE	MTRL	INVERT	DIRECTION	CONNECT
29	STORM MANHOLE	625.87					
30	STORM MANHOLE	622.50					
31	SANITARY MANHOLE TOP / DEBRIS	624.34 620.84					
32	SANITARY MANHOLE	624.78	8"	PVC	611.60	SOUTH	33
			8"	PVC	611.56	EAST	
33	SANITARY MANHOLE	624.78	8"	PVC	611.78	NORTH	32
			8"	CLAY	611.83	WEST	
			6"	CLAY	611.98	SE	BLDG
34	STORM MANHOLE	625.48	6"	CLAY	618.96	WEST	
			6"	CLAY	620.46	SW	BLDG
			6"	CLAY	618.86	EAST	BLDG
			12"	CLAY	618.76	NORTH	
35	SANITARY MANHOLE	625.03	8"	CLAY	613.13	NORTH	
			6"	CLAY	613.23	SE	BLDG
36	ROUND CATCH BASIN	623.88	12"	CPP	620.42	EAST	37
			12"	CPP	620.46	SOUTH	38
37	STORM MANHOLE	623.80	12"	CPP	619.50	SE	38
			12"	CPP	619.50	WEST	36
38	STORM MANHOLE	623.34	18"	RCP	612.02	SOUTH	12
			6"	CLAY	613.52	SW	
			12"	CLAY	612.32	NW	
			18"	RCP	612.00	NORTH	
			12"	CPP	619.20	NW	37
39	ROUND CATCH BASIN	624.78	12"	CPP	620.83	NORTH	36
			12"	CPP	620.86	SOUTH	40
40	ROUND CATCH BASIN	624.75	12"	CPP	621.35	NORTH	39
			6"	PVC	621.55	SW	BLDG

THE STRUCTURE TABLE ON THIS DRAWING IDENTIFIES THE AS-SURVEYED UNDERGROUND UTILITY MANHOLES THAT WERE FIELD MEASURED USING REASONABLE AND TRADITIONAL SURVEYING PRACTICES. PIPE SIZES, DIRECTIONS AND ELEVATIONS ARE INDICATED BY A COMBINATION OF FIELD EVIDENCE AND AVAILABLE RECORD INFORMATION. UNDERGROUND UTILITY PIPE SIZES AND CONNECTIONS ARE MANY TIMES AMBIGUOUS. SOME STRUCTURES MAY HAVE PIPES WITH UNKNOWN CONNECTIONS, SUMPS AND / OR PIPES THAT ARE FILLED WITH DEBRIS. IT WILL BE UP TO THE DESIGN ENGINEER TO LOOK AT THE PRESENTED SURVEY RESULTS AND DECIDE IF FURTHER INVESTIGATION BY OTHER METHODS SUCH AS VACUUM CLEAN OUT, UNDERGROUND RADAR, SMOKE TESTING AND PHYSICAL EXCAVATION IS REQUIRED AS AN ADDITIONAL SERVICE.

DATUM: GPS-DERIVED NAVD88		
SITE BM#100	ARROW ON HYDRANT LOCATED ON WEST SIDE OF BEECH DALEY 110' NORTH OF THE SOUTH ENTRANCE AND ±128' EAST OF SOUTHEAST BUILDING CORNER.	ELEV.=625.74
SITE BM#101	ARROW ON HYDRANT LOCATED 38' NORTH OF THE BACK OF CURB OF WARREN AVE AND 440' EAST OF THE EAST ENTRANCE.	ELEV.=627.34
SITE BM#102	CHISELED "*" ON NORTH RIM OF STORM MANHOLE (STR. #18) LOCATED ±16' NORTH OF BACK OF CURB OF WARREN AVE. AND ±90' WEST OF WEST ENTRANCE.	ELEV.=625.14
SITE BM#103	ARROW ON HYDRANT LOCATED 440' SOUTH OF THE WESTWEST BUILDING CORNER AND ±56' EAST OF THE CHAIN LINK FENCE ALONG THE WEST PROPERTY LINE.	ELEV.=628.54
SITE BM#104	CHISELED "*" ON NORTH RIM OF STORM MANHOLE (STR. #31) LOCATED ±140' NORTHWEST OF THE NORTHWEST BUILDING CORNER AND ±20' SOUTHEAST OF THE NORTHWEST PROPERTY CORNER.	ELEV.=624.34
SITE BM#105	CHISELED "*" ON NORTH RIM OF STORM MANHOLE (STR. #38) LOCATED ±32' EAST OF THE NORTHEAST BUILDING CORNER AND ±38' WEST OF THE BACK OF CURB OF BEECH DALEY.	ELEV.=623.34

1. THIS TOPOGRAPHICAL MAP IS BASED UPON A FIELD SURVEY PERFORMED BY SPALDING DEEDEKER INC. DURING OCTOBER OF 2023.
2. THE PROPERTY LINE(S)IGHT-OF-WAY LINES SHOWN ON THIS TOPOGRAPHICAL SURVEY ARE INTENDED TO BE AN APPROXIMATE GRAPHICAL REPRESENTATION OF THE PROPERTY LINES. SPALDING DEEDEKER HAS BASED THE PROPERTY LINES AND RIGHT OF WAY LINES UPON A COMBINATION OF A PROVIDED LEGAL DESCRIPTION, FOLDED FIELD MONUMENTATION AND OCCUPATION. PROPERTY LINES AS SHOWN IN DRAWINGS ARE BASED UPON THIS WORK. VARIATIONS MAY EXIST BETWEEN THE EXISTING PROPERTY DESCRIPTION AS SHOWN AND THE GRAPHICAL LINES COMPUTED IN THE DRAWING. A COMPLETE PROPERTY LINE ANALYSIS IS NOT PART OF THE SCOPE OF SERVICES AND PROPERTY CORNERS HAVE NOT BEEN SET IN THE FIELD. (SEE THE ASSESS TO SCOPE OF SERVICES).
3. THIS SURVEY HAS BEEN PREPARED WITH THE BENEFIT OF A CURRENT INFORMATIONAL PROPERTY SEARCH WHICH ENCOMPASSES THE LAST DEED OF RECORD FOR A 100 YEAR SURVEY FOR ENCUMBRANCES. THE INFORMATIONAL PROPERTY SEARCH WAS PREPARED BY ASK SERVICES HAVING AN ORDER NUMBER OF 17625450 AND AN EFFECTIVE DATE OF 10-17-2023. ALL PLOTTABLE ENCUMBRANCES LISTED ON SCHEDULE B-I EXCEPTIIONS OF THIS SURVEY SEARCH HAVE BEEN SHOWN ON THIS SURVEY IF THEY FALL WITHIN THE LIMITS OF DETAIL MAPPING.
4. THE BASIS OF BEARINGS IS THE STATE PLANE GRID.
5. THE COORDINATE SYSTEM FOR THIS SURVEY IS THE STATE PLANE COORDINATE SYSTEM, MICHIGAN SOUTH ZONE (213), BASED ON NAD83 (NRS2011). UNITS ARE INTERNATIONAL FEET. COORDINATES WERE ESTABLISHED USING A DATA LINK TO THE MOOT CONTINUOUSLY OPERATING REFERENCE STATIONS (CORS).
6. THE VERTICAL DATUM OF THIS SURVEY IS BASED UPON THE NORTH AMERICAN VERTICAL DATUM OF 1988 (NAV88) AS ESTABLISHED WITH RTK GPS MEASUREMENTS USING A DATA LINK TO THE MOOT CONTINUOUSLY OPERATING REFERENCE STATIONS (CORS).
7. THE PARKING LOT STRIPING SHOWN ON THIS SURVEY IS A CURRENT, DIMENSIONAL AND ORIENTATION VARIATIONS MAY EXIST. THIS DRAWING SHOULD NOT BE USED FOR A PARKING SPACE COUNT.
8. THE UTILITY AND FIELD INFORMATION SHOWN ON THIS SURVEY IS BASED UPON A COMBINATION OF RECORD INFORMATION AND FIELD OBSERVATIONS. A MISS DIG DESIGNATION NUMBER OF 20230509004001 HAS BEEN REFERENCED TO THIS PROJECT AND A UTILITY PROVIDER CHART IS SHOWN ON THIS DRAWING. THERE ARE NO ASSURANCES THAT ALL PROVIDERS HAVE RESPONDED AND THE SURVEYOR DOES NOT GUARANTEE THAT ALL UNDERGROUND UTILITIES ARE SHOWN AND/OR POSITIONED PROPERLY ON THIS DRAWING DUE TO AMBIGUOUS PLANS AND RECORDS PROVIDED TO US. THE INFORMATION SHOWN ON THIS DRAWING IS INTENDED TO BE USED AS A GUIDE FOR POSSIBLE UNDERGROUND UTILITY CONFLICTS. IT IS THE RESPONSIBILITY OF OTHERS TO RESOLVE THE ACTUAL LOCATION OF ANY UNDERGROUND UTILITY THROUGH THE MISS DIG FIELD VERIFICATION SYSTEM PRIOR TO ANY SITE EXCAVATION. CALL 811 OR 800-442-1171.

SOURCE: ASK SERVICES TITLE COMMITMENT
OWNER: CRESTWOOD SCHOOL DISTRICT
TAX PARCEL ID: 33-010-99-0001-000
ADDRESS: 25900 WARREN STREET

THAT PART OF THE SE 1/4 OF SEC 6 DESCRIBED AS BEGINNING AT A POINT ON THE N LINE OF WARREN ROAD DISTANT S 88D 20M 22SEC W 103.53 FT AND N 1D 16M 06SEC E 60.08 FT FROM THE SE CORNER OF SEC 6 AND PROCEEDING THS S 88D 20M 22SEC W ALONG SAID LINE 513 FT TH N 2D 50M 58SEC W 680.0 FT TH N 88D 20M 22SEC E 553 FT TH S 1D 16M 06SEC W 680.87 FT TO THE POB 3.2 ACRES

UTILITY PROVIDER	CONTACT #	MISS DIG RESULTS	DATE
AT&T TELEPHONE	6168812269	RECEIVED	9/29/2023
COMCAST CABLE TV	8550628525	RECEIVED	10/05/2023
DEARBORN HEIGHTS CITY POTABLE WATER	3137916000	RECEIVED	10/05/2023
DEARBORN HEIGHTS CITY SANITARY SEWER	3137916000	RECEIVED	10/05/2023
DEARBORN HEIGHTS CITY STORM SEWER	3137916000	RECEIVED	10/05/2023
DTE ENERGY (ELECTRIC) ELECTRIC	313-407-4364	RECEIVED	10/18/2023
DTE ENERGY (GAS) GAS	248318789	RECEIVED	10/30/2023
WIDE OPEN WEST FIBER OPTICS	5864533335	RECEIVED	9/29/2023



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PROJECT

CSD - Bid Pack 5
Riverside Middle School
Parking Lot Traffic
Flow Improvements

Dearborn Heights,
Michigan

SHEET

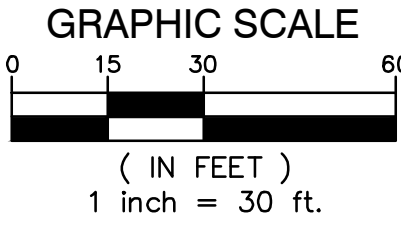
PROJECT NUMBER

2024-080

SD: NP25-007

SHEET NUMBER

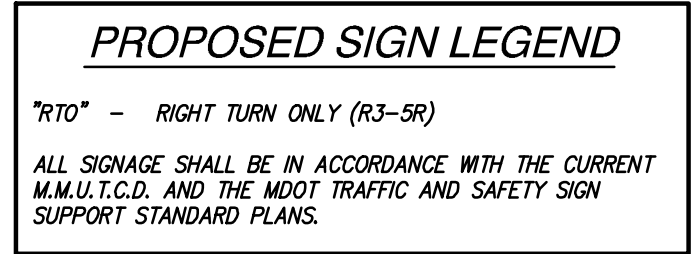
C2.2



**RIVERSIDE
MIDDLE SCHOOL**
#25900 W. WARREN AVE
1 STORY BRICK BLDG.

TAX PARCEL No.
010-99-0001-000

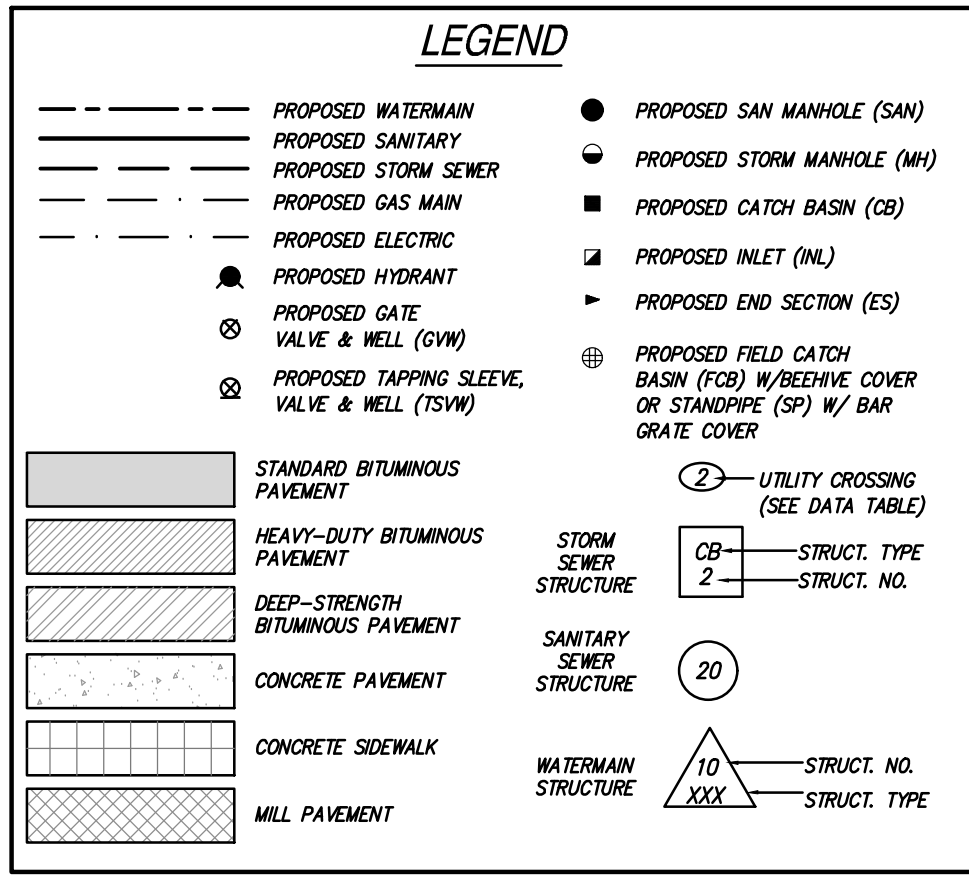
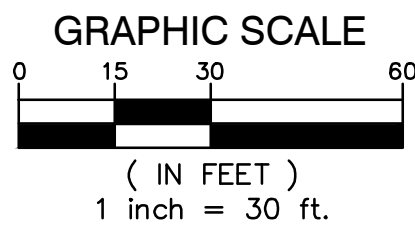
Page 257



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- # PAVING CONSTRUCTION NOTES
1. EARTHWORK AND PAVEMENT CONSTRUCTION SHALL BE PERFORMED IN ACCORDANCE WITH THE CURRENT MOOT STANDARD SPECIFICATIONS FOR CONSTRUCTION UNLESS OTHERWISE NOTED IN THE FOLLOWING ITEMS.
 2. REMOVE ANY EXISTING TOPSOIL, VEGETATION, TREES AND OTHER DELETERIOUS MATERIALS TO EXPOSE THE SUBGRADE. EXISTING ROOTS SHALL BE COMPLETELY REMOVED.
 3. EXCAVATE TO THE DEPTH OF THE FINAL SUBGRADE ELEVATION TO ALLOW FOR GRADE CHANGES AND THE PLACEMENT OF THE RECOMMENDED PAVEMENT SYSTEM.
 4. THE TOP 12 INCHES OF THE EXPOSED SUBGRADE SHALL BE COMPACTED TO A DENSITY NO LESS THAN 95 PERCENT OF THE MAXIMUM DENSITY AS DETERMINED BY THE MODIFIED PROCTOR (ASTM D 1557-91).
 5. THE FINAL SUBGRADE SHALL BE THOROUGHLY PROPOOFED UNDER THE OBSERVATION OF A GEOTECHNICAL/PAVEMENT ENGINEER. LOGS OR TELLING AREAS WHICH CANNOT BE MECHANICALLY STABILIZED SHALL BE REMOVED AND REPLACED WITH CONCRECRE FILL OR AS DIRECTED BY FIELD CONDITIONS.
 6. THE AGGREGATE BASE SHALL BE COMPACTED TO A DENSITY NO LESS THAN 95 PERCENT OF THE MAXIMUM DENSITY AS DETERMINED BY THE MODIFIED PROCTOR (ASTM D 1557-91). THE BASE SHALL BE EXTENDING A MINIMUM OF 12 INCHES BEYOND THE 12 INCHES OF THE SUBGRADE.
 7. ALL BITUMINOUS MATERIAL SHALL BE COMPACTED TO A DENSITY NO LESS THAN 97 PERCENT OF THE MAXIMUM DENSITY AS DETERMINED BY THE MARSHALL METHOD.
 8. A BOND COAT OF SS-10 EMULSION IS REQUIRED BETWEEN THE LEVLELING COURSE AND THE WEARING COURSE WHEN EITHER 24 HOURS HAVE ELAPSED BETWEEN PLACEMENT OF THE BITUMINOUS COURSES OR THE SURFACE OF THE PAVEMENT HAS BEEN CONTAMINATED WITH MUD, OIL OR FORTION. THE BOND COAT SHALL BE APPLIED IN A UNIFORM MANNER OVER THE SURFACE AT A RATE OF 0.1 GALLONS/S.Y. IN THE EVENT A BOND COAT IS NOT REQUIRED, THE LEVLELING COURSE MAY REQUIRE LOCALIZED BROOM CLEANING.
 9. PERFORMANCE GRADE P044-22 ASPHALT CEMENT SHALL BE USED IN THE PRODUCTION OF ALL ASPHALT MIXTURES. RECLAIMED ASPHALT PAVEMENT (RAP) SHALL BE ALLOWED ONLY AS SPECIFIED BY THE CURRENT MOOT STANDARD SPECIFICATIONS FOR CONSTRUCTION, UNLESS NOTED ON THE PROJECT DETAILS.
 10. CONSTRUCTION TRAFFIC SHALL BE MINIMIZED ON THE NEW PAVEMENT. IF CONSTRUCTION TRAFFIC IS ANTICIPATED ON THE PAVEMENT STRUCTURE, THE PLACEMENT OF THE FINAL LIFT SHALL BE DELAYED UNTIL RELATED JOINTS HAVE BEEN REPAIRED. IF JOINTS HAVE BEEN REPAIRED, THIS ACTION WILL ALLOW REPAIR OF LOCALIZED FAILURES, IF ANY DOES OCCUR, AS WELL AS PROVIDE LOAD DRAINAGE ON THE PAVEMENT SYSTEM. THE CONTRACTOR IS RESPONSIBLE FOR REPAIR TO ANY DAMAGED SECTION RESULTING FROM CONSTRUCTION ACTIVITY.
 11. TAPER CURB HEIGHT DOWN TO ZERO HEIGHT IN FIVE FEET AT ALL CURB ENDS UNLESS OTHERWISE NOTED ON THE PLAN.
 12. RESTORE PARKING LOTS AS INDICED, USING A FLASHPAVING STANDARD PATTERN - BLUE FOR BARBER FEE SPALLS, YELLOW FOR WALKWAYS AND WHITE FOR PARKING SPACES. IF STANDARD PATTERN IS NOT INDICATED, MATCH ORIGINAL STRIPED PATTERN.
 13. PAVING LAYOUT IS NOT PROJECTED, MATCH ORIGINAL STRIPED PATTERN.
 14. PROTECT EXISTING CURB, GUTTER, SIDEWALK, WALLS, FENCES AND ALL OTHER EXISTING SITE FEATURES NOT INDICATED FOR REMOVAL OR REHABILITATION.
 15. PLACE EXPANSION JOINTS WHERE NEW CONCRETE PAVEMENT OR WALKS ABUT BUILDING WALLS (PROPOSED OR EXISTING), COLUMN WALLS OR BASES, CONCRETE FOUNDATIONS OR BASES, PAVEMENTS, OR EXISTING CONCRETE PAVEMENT. PLACE JOINT SEALANT ON ALL EXPANSION JOINTS.
 16. CONTRACTOR TO CONSTRUCT CONTRACTION AND EXPANSION JOINTS ON ALL NEW CONCRETE PAVEMENTS. CONTRACTION JOINTS SHALL BE TYPICALLY 12 INCHES OR LESS WIDE AND SHALL BE SPACED EQUAL TO THE WIDTH OF THE PAVEMENT (I.E. 8' SPACING FOR 8' WIDE WALK), BUT NOT MORE THAN 10' APART. PLACE EXPANSION JOINTS WITH JOINT SEALANT AT WALKWAY END. SHOWING CONTRACTOR SHALL GENERALLY MATCH THE JOINT PATTERNS FOR CONCRETE PAVEMENT WHEN SHOWN ON THE PLANS.
 17. CONCRETE PAVEMENT SHALL MEET THE REQUIREMENTS FOR MOOT GRADE 4000 CONCRETE PER THE CURRENT MOOT STANDARD SPECIFICATIONS FOR CONSTRUCTION.
 18. APPLY SILENCER STRIP (OR APPROVED EQUIVALENT) ACOUSTIC CURING COMPOUND ON ALL CONCRETE PAVING, CURBS, AND WALKS (APPLY PER MANUFACTURER RECOMMENDATIONS).

ISSUE DATE	ISSUED FOR
02/19/2025	Design Development
04/07/2025	Bids
DRAWN	M. BROWN
CHECKED	J. ENSLEY
APPROVED	J. ENSLEY



FRENCH
2851 High Meadow Circle | Suite 100
Auburn Hills | MI 48326
248.656.1377



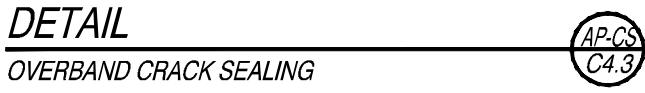
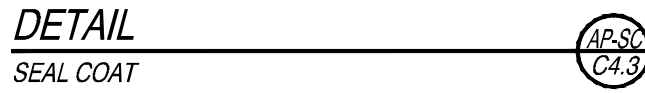
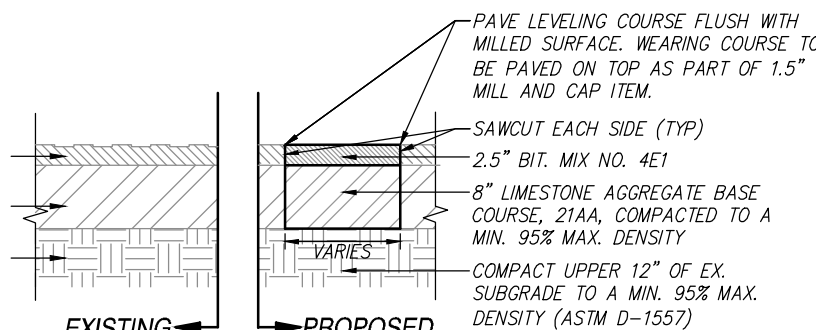
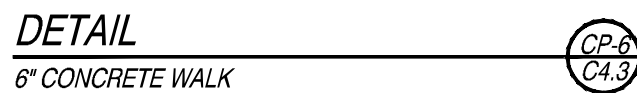
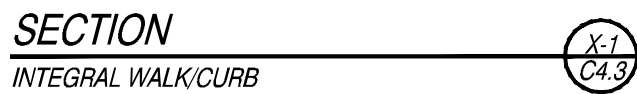
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PROJECT
CSD - Bid Pack 5 Riverside Middle School Parking Lot Traffic Flow Improvements Dearborn Heights, Michigan
SHEET

PAVING PLAN -
EAST LOT

PROJECT NUMBER
2024-080
SD: NP25-007
SHEET NUMBER

C4.2



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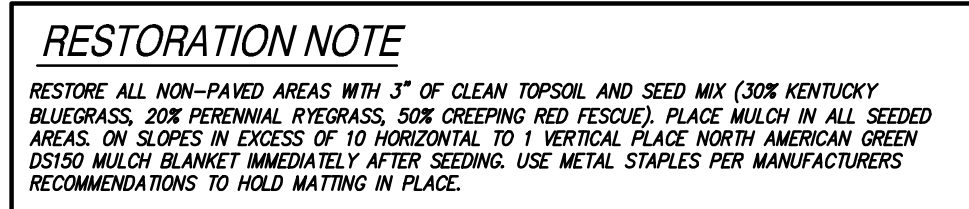
DETAILS

2024-080

SD: NP25-007

SHEET NUMBER

C4.3



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PROJECT NUMBER

2024-080

SD: NP25-007

SHEET NUMBER

C5.1

BUSINESS LICENSE RENEWAL APPLICATION

NO. BL-24-000013563

City of Dearborn Heights

6045 Fenton, Dearborn Heights, MI 48127
(313)791-3430



THE FOLLOWING LICENSE(S):

AUTO NEW/USED COUNCIL APPROVAL 65.00

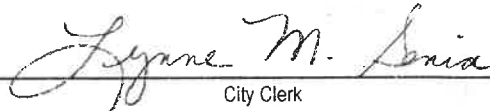
BUSINESS

ERWINE'S AUTO SALES INC
23706 VAN BORN
DEARBORN HEIGHTS, MI 48125

TOTAL **\$65.00**

CURRENT LICENSE EXPIRES ON: **June 23, 2025**

You may renew your license by mail by returning this form prior to the expiration date with your check or money order in the amount indicated above payable to the City of Dearborn Heights. Do not send cash! If you renew more than 7 days late you will be assessed a penalty fee in the amount of 25% of your total license fee.


City Clerk

- ☒ At the present time, you are current on both personal property taxes and water, therefore your license is renewable
- ☐ At the present time you are delinquent on your water bill in the amount of \$ 10 and must pay this amount in full before renewing your license.
- ☐ At the present time you are delinquent on your personal property taxes in the amount of \$ 0 and must pay this amount in full before renewing your license.

THE FAILURE TO SECURE A VALID BUSINESS LICENSE IS A VIOLATION OF CHAPTER 8 OF THE CODE OF ORDINANCES AND WILL RESULT IN A CLASS D MUNICIPAL INFRACTION BEING ISSUED.

PLEASE NOTE THE LATE FEE IS 25%

DO YOU HAVE AN ALARM SYSTEM? IS YOUR INFORMATION UP TO DATE?

If you have a security alarm for your business, an alarm registration is required by City ordinance. There is no cost to register your alarm. You may call our office at (313)791-3430 to obtain a copy of the alarm registration form, or print one from the Clerk's page on the Dearborn Heights City website: clerks@dearbornheightsmi.gov

ERWINE'S AUTO SALES INC

DEARBORN HEIGHTS, MI 48125

23244

Invoice #:	License #:	License Type:	Application Date:	Expiration Date:
00014999	BL-25-000014303	BUSINESS LICENSE	03/26/2025	06/23/2026

Fee Items	Amount
AUTO NEW/USED COUNCIL APPROVAL	65.00
	\$65.00

PAID
CITY OF DEARBORN HEIGHTS

MAR 26 2025

BY _____ CK # _____

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127
Phone : 313-791-3410

Received From: ERWINE'S AUTO SALES INC
Date: 03/26/2025 Time: 2:01:16 PM
Posting Date: 03/26/2025
Receipt: 1143384
Cashier: ealshaebi

ITEM REFERENCE	AMOUNT
BL BUSINESS LICENSING	
00014999	\$65.00
TOTAL	\$65.00
CHECKS 23244	\$65.00
Total Tendered:	\$65.00
Change:	\$0.00

Billing/Invoice Date: 03/26/2025
Total Due: \$65.00



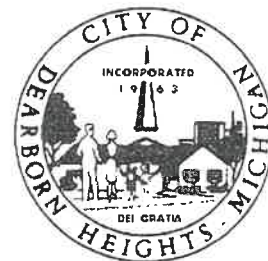
ERWINE'S AUTO SALES INC
23706 VAN BORN
DEARBORN HEIGHTS, MI 48125

BUSINESS LICENSE RENEWAL APPLICATION

NO. BL-24-000013669

City of Dearborn Heights

6045 Fenton, Dearborn Heights, MI 48127
(313)791-3430



THE FOLLOWING LICENSE(S):

CABARET B-COUNCIL APPROVAL N/C

BANQUET HALL 40.00

JUKE BOX-MUSICAL DEVICES 10.00

MECH AMUSEMENT DEVICE 25.00 EA

BUSINESS

STITT CARL E POST #232

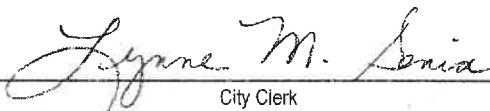
23850 MILITARY

DEARBORN HEIGHTS, MI 48127

TOTAL **\$200.00**

CURRENT LICENSE EXPIRES ON: **June 17, 2025**

You may renew your license by mail by returning this form prior to the expiration date with your check or money order in the amount indicated above payable to the City of Dearborn Heights. Do not send cash! If you renew more than 7 days late you will be assessed a penalty fee in the amount of 25% of your total license fee.


City Clerk

- ☒ At the present time, you are current on both personal property taxes and water, therefore your license is renewable
- ☐ At the present time you are delinquent on your water bill in the amount of \$ 0 and must pay this amount in full before renewing your license.
- ☐ At the present time you are delinquent on your personal property taxes in the amount of \$ 0 and must pay this amount in full before renewing your license.

THE FAILURE TO SECURE A VALID BUSINESS LICENSE IS A VIOLATION OF CHAPTER 8 OF THE CODE OF ORDINANCES AND WILL RESULT IN A CLASS D MUNICIPAL INFRACTION BEING ISSUED.

PLEASE NOTE THE LATE FEE IS 25%

DO YOU HAVE AN ALARM SYSTEM? IS YOUR INFORMATION UP TO DATE?

If you have a security alarm for your business, an alarm registration is required by City ordinance. There is no cost to register your alarm. You may call our office at (313)791-3430 to obtain a copy of the alarm registration form, or print one from the Clerk's page on the Dearborn Heights City website: clerks@dearbornheightsmi.gov

STITT CARL E POST #232
23850 MILITARY
DEARBORN HEIGHTS, MI 48127

Invoice #: 00015061

Application Date: 04/15/2025

License Type: BUSINESS LICENSE

License #: BL-25-000014364

Expiration Date: 06/17/2026

Fee Items	Amount
CABARET B-COUNCIL APPROVAL N/C	\$0.00
BANQUET HALL 40.00	\$40.00
JUKE BOX-MUSICAL DEVICES 10.00	\$10.00
MECH AMUSEMENT DEVICE 25.00 EA	\$150.00

CITY OF DEARBORN HEIGHTS
6045 FENTON
DEARBORN HEIGHTS, MI 48127
Phone : 313-791-3410

Received From: STITT CARL E POST #232
Date: 04/15/2025
Posting Date: 04/15/2025
Receipt: 1145486
Cashier: ealshaebi

ITEM REFERENCE	AMOUNT
BL BUSINESS LICENSING 00015061	\$200.00
TOTAL	\$200.00
CHECKS 8113	\$200.00
Total Tendered:	\$200.00
Change:	\$0.00

PAID
CITY OF DEARBORN HEIGHTS

APR 15 2025

BY _____ CK # _____

Billing/Invoice Date: 04/15/2025
Total Due: \$200.00

STITT CARL E POST #232
DEARBORN HEIGHTS, MI 48127

