REGULAR MEETING OF THE DEARBORN HEIGHTS CITY COUNCIL

JULY 11, 1995

95-322 The meeting was called to order at 8:19 p.m., by Council Chairman Daniel S. Paletko.

Roll Call showed the following:

Present: Councilman Robert L. Brown, Councilman David C. Brunell, Councilman Joseph V. Kosinski, Council Chairman Daniel S. Paletko, Councilman Sutika, Councilman Gregg Zulinski.
Absent: Councilwoman Margaret M. Horvath.
Also Present: Mayor Canfield, Administrative Assistant Zadikian, Corporation Counsel Assistant Heise, City Clerk Sheridan, Deputy Clerk Robbins, Treasurer Riley, Comptroller Barrow, Assessor Welch, Building & Engineering Director Salatka, Personnel Director Sullivan, Police Chief Webber, Recreation Director Grybel, Public Service Administrator Blackburn, Community Development Director Oliverio.

The Pledge of Allegiance was led by Eleanor Wright.

95-323 Motion by Councilman Brown, supported by Councilman Kosinski, that the Agenda for the Regular Meeting of July 11, 1995, be approved as submitted.

Motion adopted.

95-324 Motion by Councilman Brunell, supported by Councilman Zulinski, that the Minutes from the Regular Meeting of June 27, 1995, be approved as submitted.

Motion adopted.

95-325 Motion by Councilman Kosinski, supported by Councilman Brown, that Current Claims 6-1 through 6-6 be approved as submitted.

1. DEARBORN HEIGHTS SOCCER CLUB - Spring 1995 Youth Soccer Allotment. Ck. req. dated 06/27/95. From A/C 101-XXX-202-095 (Accounts Payable) $2,420.00. Recreation.
2. E & N CEMENT - Pavement Repairs - Two (2) Inv.'s dated 07/01/95. From A/C 101-XXX-202-095 (Accounts Payable) $37,519.81 and from A/C 592-XXX-202-095 (Accounts Payable) $57,995.46. DPW-Highway.
3. FLORENCE CEMENT COMPANY - Valley Park Sub Reconstruction. Cert. #10, dated 06/29/95. From A/C 203-XXX-202-095 (Accounts Payable) $208,235.27. DPW-Highway.
4. MICHIGAN HUMANE SOCIETY - Animal Processed May, 1995. Inv. 5283, dated 05/31/95. From A/C 101-XXX-202-095 (Accounts Payable) $1,736.00. General Govt.
5. STATEWIDE SECURITY TRANSPORT - Prisoner Food & Lodging. Inv. 05/31/95. From A/C 101-XXX-202-095 (Accounts Payable) $4,367.18. General Govt.
6. WADE-TRIM/ASSOCIATES - Valley Park Sub Reconstruction. Inv. 47244, dated 06/29/95. From A/C 203-XXX-202-095 (Accounts Payable) $11,209.31. DPW-Highway.

Motion adopted.

95-326 Motion by Councilman Kosinski, supported by Councilman Zulinski, that the City Comptroller be authorized to advertise for bids, per specifications, for one (1) Ford model 3930 Tractor (or equal) with one (1) Woods model MD 172 Rotary Cutter (or equal)(with trade-in), per the request of Public Service Administrator Blackburn, communication dated June 29, 1995.

Motion adopted.

95-327 Motion by Councilman Kosinski, supported by Councilman Brown, that the City Comptroller be authorized to advertise for bids, per specifications, for one (1) Woods Model MD 315 Rotary Cutter (or equal), per the request of Public Service Administrator Blackburn, communication dated June 29, 1995.

Motion adopted.

95-328 Motion by Councilman Brown, supported by Councilman Zulinski, that the bid from Wolverine Truck Sales, Inc., 3550 Wyoming, Dearborn, MI 48120 for one (1) L8000 Dump Truck with snow removal equipment and trade-in in the amount of $59,500.00, and payment thereof, be approved, per Public Service Administrator Blackburn, communication dated June 26, 1995.

Motion adopted.

95-329 Motion by Councilman Kosinski, supported by Councilman Zulinski, that the low bid from T & M Asphalt Paving, 4755 Old Plank Road, Milford, MI 48381 for the paving of Canfield Parking Lot and Central Park Drive in the amount of $211,584.00 with project design, specifications, engineering, construction and contingency not to exceed a total of $290,000.00, and payment thereof, be approved, per Community Development Director Oliverio, communication dated June 29, 1995. Further, that the Mayor and Clerk sign a Change Order necessitated by the Davis Bacon Act and the Federal Labor Standards, a requirement for CDBG funding and contingent upon T & M Asphalt Paving's agreement to this requirement.

AYES: Councilman Brown, Councilman Brunell, Councilman Kosinski, Council Chairman Paletko, Councilman Zulinski.
NAYS: None.
ABSENT: Councilwoman Horvath.
ABSTAIN: Councilman Sutika.

Motion adopted.

95-330 Motion by Councilman Brunell, supported by Councilman Brown, that the City Council concurs with and approves the user fee schedule revisions for business licenses as follows:

$25.00 for the first 5,000 square feet and an additional $10.00 for each additional 5,000 square feet or less with a maximum charge of $300.00 per, City Clerk Sheridan, communication dated June 26, 1995.

AYES: Councilman Brown, Councilman Brunell, Councilman Kosinski, Council Chairman Paletko, Councilman Zulinski.
NAYS: Councilman Sutika.
ABSENT: Councilwoman Horvath.

Motion adopted.

95-331 Motion by Councilman Brown, supported by Councilman Kosinski, that the City Council concurs with and approves Wade-Trim/Associates to prepare the plans and specifications for the Canfield Park Drive Re-Paving Project, in an amount not to exceed $20,000 and authorizes the payment of various invoices to be paid from CDBG funds per, Comptroller Barrow, communication dated June 30, 1995.

AYES: Councilman Brown, Councilman Brunell, Councilman Kosinski, Council Chairman Paletko, Councilman Zulinski.
NAYS: None.
ABSENT: Councilwoman Horvath.
ABSTAIN: Councilman Sutika.

Motion adopted.

95-332 Motion by Councilman Brunell, supported by Councilman Brown, that the City Council concurs with Treasurer Riley and adopts the Check Disbursement Policy as follows:

All checks will be mailed by the Treasurer's Office to vendors and suppliers except under the following circumstances:

1) a check of $1500 or less is requested by a department head to be returned to them, with an explanation of why the check cannot be mailed by the Treasurer's office. The Treasurer will evaluate each case separately prior to giving the check to the department head;

2) a check for more than $1500 is requested by a department head to be returned to them, with an explanation of why the check cannot be mailed by the Treasurer's Office. The Treasurer will obtain approval from the City Council to return the check to the department head;

3) checks for Residential Rehab Loans which are made out to a homeowner and contractor. The Treasurer's Office will return the check to the Community Development Department upon their request.

This Policy was not drafted as a result of missing assets, but to strengthen internal controls per, Treasurer Riley communication, dated July 5, 1995.

Motion adopted.

95-333 Motion by Councilman Brunell, supported by Councilman Kosinski, that the request for renewal of 1995-96 business licenses for Mountain Jacks Restaurant, 26207 Warren; the Trail Bar, 22738 Ford; Little Caesar's Pizza #306, 20475 Warren and Red Lobster Inn #124, 6850 N Telegraph, be approved.

Motion adopted.

95-334 Motion by Councilman Brown, supported by Councilman Kosinski, that the request from Robare Brother, Inc. to transfer ownership of 1994 Class C licensed business at 8120 N Telegraph, Dearborn Heights, be tabled to a Committee of the Whole meeting with the applicants.

Motion adopted.

95-335 Motion by Councilman Kosinski, supported by Councilman Zulinski, that the meeting be adjourned.

Motion adopted.

The meeting adjourned at 9:39 p.m.

HELENE S. SHERIDAN
CITY CLERK

DANIEL S. PALETKO, CHAIRMAN
CITY COUNCIL